

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday July 14, 2008 7:00 P.M.
City Hall 8083 Civic Drive, Swartz Creek Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Regular Council Meeting, June 23, 2008 MOTION Pg. 7,12-20
5. **APPROVE AGENDA**
 - 5A. Proposed / Amended Agenda MOTION Pg.
6. **REPORTS & COMMUNICATIONS:**
 - 6A. [City Manager's Report](#) (Agenda Item) MOTION Pg. 7,2-6
 - 6B. Monthly [Police](#), [DPW](#), [Check Ledger](#) Reports Pg. 21-46
 - 6C. PC Packet, Assisted Living Site Plan Application (Agenda Item) Pg. 47-98
 - 6D. CDBG Project Amendments (Agenda Item) Pg. 99-112
 - 6E. REI Projects, Local Street Bid Returns (Agenda Item) Pg. 113-124
 - 6F. Park Fee Waiver Request, Sheriff's Union (Agenda Item) Pg. 125-126
 - 6G. Sidewalk Repair Bid Returns (Agenda Item) Pg. 127-139
 - 6H. QBS Engineering Bid Returns Pg. 140-155
 - 6I. EMS Ordinance litigation, Ltr 911 Consortium Pg. 156-157
 - 6J. MML-Meadowbrook Insurance Policy Renewal Pg. 158-182
 - 6K. MML-Meadowbrook Sewer Claim Backup Denial Pg. 183-184
 - 6L. Flint Twp Miller Road Project Updates Pg. 185-189
 - 6M. Legislative Updates Pg. 190-196
 - 6N. 2007 WWS Water Confidence report Pg. 197-202
 - 6O. MPSC Letter, Video-Cable Complaints Pg. 203
 - 6P. Comcast Letter Pg. 204
 - 6Q. Journal Article, DWSD Water Rate Increases Pg. 205-206
 - 6R. ITT Student Letter Pg. 207-209
 - 6S. Planning Enabling – Zoning Changes Class Pg. 210
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Special Land Use Permit, Assisted Living Home, Woodside Builders RESO. Pg. 8,47-98
 - 8B. Final Site Plan Approval, Assisted Living Home, Woodside Builders RESO. Pg. 9,47-98
 - 8C. **PUBLIC HEARING**, Special Needs, C.D.B.G. Project Amendment PUB HRNG Pg. 99-112
 - 8D. C.D.B.G. Project Amendment RESO. Pg. 9,99-112
 - 8E. Bid Returns, Local Street Repairs DISC. Pg. 113-124
 - 8F. Park Fee Waiver Request, Sheriff's Union RESO. Pg. 11,125-126
 - 8G. Appropriation & Bid Award, Sidewalk Repairs RESO. Pg. 11,127-139
9. **MEETING OPENED TO THE PUBLIC:**
 - 9A. General Public Comments
10. **REMARKS BY COUNCILMEMBER'S:**
11. **ADJOURNMENT:**

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday July 14, 2008 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members
FROM: PAUL BUECHE // City Manager
DATE: 11-July-2008

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **PERSONNEL POLICIES & PROCEDURES** (*Status*)
We are reviewing a draft and have a final meeting set with Mr. Nottley for later this month.
- ✓ **DISASTER, EMERGENCY RESPONSE POLICY COMMITTEE** (*Status*)
We are back meeting and have a draft for review. We should be back before the Council for discussion on this in the near future.
- ✓ **VETERANS MEMORIAL** (*Status*)
Nothing New.
- ✓ **NON-RESIDENT SERVICES STUDY, RAUBINGER BRIDGE** (*Status*)
Pending.
- ✓ **OVERHEAD UTILITY REORGANIZATION PROJECT** (*Status*)
We are trying to get a contractor's quote for the second round of the technical review of the poles. REI has expressed an interest in the project and is working on a price. I qualify this with we are in the bid process for engineering services. This needs to be settled first. I will keep the Council posted.
- ✓ **ENGINEERING SERVICES, QUALIFICATION BASED SELECTION** (*Status*)
Bids for Engineering Services have been tabulated, reviewed and logged (due to volume, I did not include any of the bids. If anyone desires to see them, give me a call). Thirteen companies submitted. They are as follows:
Hubble, Roth & Clark, Howell: Lapham & Associates, Clare: Gould Engineering, Flint: Kraft Engineering, Flint: Wilcox Engineering, Saginaw: Rowe Engineering, Flint: Trans Environmental Engineering, Flint: CHMP, Grand Blanc: Flint Surveying & Engineering, Swartz Creek: Wade-Trim, Flint: Spicer Group, Saginaw: Williams & Works, Grand Rapids: Workhorse Civil Design, Howell. Scoring was done by Mr. Zettel, Mr. Svrcek and myself (copies of the scoring template are included with tonight's packet). All three of the evaluators agree on the top three firms, being Wilcox, Wade-Trim and Rowe. We will now ask all three of these companies to submit a pricing list and be back to the Council with a recommendation for appointment.
- ✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** (*See Individual Category*)
 - ☐ **BRISTOL ROAD T.I.P. PROJECT, BRISTOL EXTENSION** (*Status*)
The contractor is looking for an additional \$50k on this project. They claim additional engineering, change orders, and additional work, some of which is related to the Verizon poles. MDOT has a grievance procedure in which the contractor has initiated. Two steps have been completed with a recommendation for an additional

\$15k. The ball is in the contractor's court as to whether they desire to move to the next process. We will see where it heads.

❑ **SEYMOUR RE-SURFACING PROJECT** *(Status)*

Complete, with the exception of the installation of signage, which should be soon.

❑ **ELMS ROAD RE-SURFACING PROJECT** *(Status)*

This project is underway, construction beginning on Monday June 16th. Our match for this project is **\$294,477**. The County has budgeted \$21,000 for their half of the 1,300' border section and have given us a verbal approval for participation. We will try to catch up the paperwork over the next couple of weeks. I will keep the Council informed on the progress.

❑ **MORRISH ROAD RE-CONSTRUCTION PROJECT / MEIJER'S** *(Status)*

Meijer's has informed us that they have placed this project on their early 2009 construction schedule. Although not yet certain, they advise they may be asking for a revised site plan later this summer that will downsize the store a bit, to around 160,000 sf. They are reviewing the development agreement and will be back shortly with a decision on how they wish to handle the road construction (private or via the TIP).

❑ **GM-SPO ISLAND CUTS** *(Status)*

This project remains in the 2009 TIP. We are still evaluation the cost vs. benefit ratio.

❑ **MILLER ROAD REPAIRS** *(Status)*

The repair work has been completed. We will be looking at a 10-year repair fix this summer for all of Miller Road.

✓ **LOCAL STREET FUND, TRAFFIC IMPROVEMENTS**

❑ **2008 REPAIR ROSTER** *(Discussion)*

Bids are back for the following streets: Chesterfield from Seymour to Winston, Jennie Lane, Worchester from Winston to Daval (a portion of this is a Major Street, eligible for 202 funding) and Daval from Oakview to Winshall. The low bidder is Lois Kay at \$398,154. After we pay our \$75,000 share of the Raubinger Road Bridge, we will have about \$150,000 to spend. We can choose one of these streets to re-surface and then wait another 4 years or so to do the next. As an alternative plan, we can ask the residents that live on these streets if they desire to pay some of the costs via an assessment. This may allow us to do all of these. We have sent out a questionnaire (copy included with tonight's packet) to find out their feelings on the matter. As we all know, the economic air is lousy, particularly with plummeting housing values. Re-surfacing of the streets will help to hold values in the neighborhood. If residents oppose an assessment, then I recommend we proceed with the pavement of a single street. Adam has done some work on the matter and will be present at tonight's meeting to help with the discussion.

✓ **FIRE DEPARTMENT EVALUATION, 2008 CONTRACT RENEWAL** *(Status)*

I have met several times with Mr. Shumaker regarding the contract. We have identified a handful of areas that need addressing. Mr. Figura has provided a draft and we are reviewing it. I will be back for some additional conversation in the future.

✓ **SEWER REHABILITATION PROJECT, I&I, PENALTIES** *(Status)*

At a past meeting, we awarded the bid to Liqui-Force based on unit prices. We will be back before the Council shortly with a contract for Phase II of the program.

- ✓ **WWS INTERGOVERNMENTAL JURISDICTION ORDINANCE** *(Status)*
The County has turned up the pressure to adopt both the ordinance and the agreement that transfer enforcement (and probably anything else they deem fit) over to them. We are working with Mr. Figura evaluating our options.
- ✓ **HERITAGE PARK & NON-MOTORIZED TRAIL SYSTEM** *(Status)*
Pending.
- ✓ **SR. CENTER, LEVY, BUILDING & FUTURE FUNDING PLAN** *(Status)*
Pending.
- ✓ **SPRINGBROOK, HERITAGE STREET-LIGHTING** *(Status)*
We need to talk on a number of issues similar to this. I am working on a recommendation and a policy in handling our condominium associations in an effort to treat them all the same. I will be back at a near future meeting for discussion and the adoption of a policy.
- ✓ **LABOR CONTRACTS** *(Status)*
Mr. Kehoe still needs a basic employment agreement and the Supervisor's contract has a wage re-opener. I will look to meet with them very shortly.

On my contract, it probably needs revisiting for update purposes. I would like to take a pass on any rate increases for another year or two and until we are on better financial ground. I am not sure how the Council desires to handle an evaluation. As you recall, a couple of years ago I created a list of accomplishments and shortfalls as I saw them. I could bring the list up to date and then bring it back to the Council for discussion and review. Unless the Council has strong input one way or the other, I will do this and set it for a discussion item, hopefully soon. We can then go from here.
- ✓ **RETIREE HEALTH CARE** *(Status)*
Nearly everyone whom we have on retirement is now Medicaid-Medicare eligible. It may not be necessary to do individual agreements. This topic may be better covered in the City's personnel policy manual. We will be discussing this within the next couple of meetings.
- ✓ **MARATHON STATION BLIGHT & NON-CONFORMING USE** *(Status)*
The pylon sign and the canopy have been removed by the owner. The building remains. We are awaiting the executed order from the judge. When we are in possession of this, we will be back for some additional conversation on the method of exercising the order.
- ✓ **GENERAL LEDGER & ACCOUNTING SOFTWARE** *(Status)*
Software installation is complete. We are still working on the customization of some of the modules.
- ✓ **COUNTY E.M.S. ORDINANCE, AMBULANCE SERVICE** *(Status)*
A letter from the 911 Consortiums' Attorney is included with tonight's packet. We will continue to watch developments.
- ✓ **FEES, RATES & SERVICE CHARGES** *(Status)*
We are still reviewing the best method for the installation of the new rate structure. As an afterthought, it appears that we will be getting another rate increase from Detroit...

about 16%. We have not received official notice, but the Detroit and Local Newspapers are reporting this. Although we do need to visit water and sewer, as we have discussed, I would like to wait a bit, into the late summer or fall before we make a decision on this, as well as other fees.

- ✓ **SALE OF CITY PROPERTY 5129 MORRISH ROAD** (*Status*)
Pending environmental work.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **FINAL SITE PLAN APPROVAL, SLU PERMIT, ASSISTED LIVING HOME** (*Resolution*)
The Planning Commission (and Staff) recommends approval of a final site plan and special land use permit for the construction of an assisted living home, on a portion of Parcel #58-36-400-003, address 7276 Miller Road (west of Kroger's). Staff also recommends a couple of minor waivers within the PUD. Included with tonight's packet (within the Planning Commission's packet), are review documents. The developer and representatives will be present tonight to answer any questions. Additionally, Mr. Zettel will address the project on behalf of the Staff and Planning Commission.
- ✓ **THREE-YEAR C.D.B.G. DISTRIBUTION AMENDMENT** (*Resolution*)
As you may recall, we set a project priority list for CDBG allotments at the Council Meeting of October 30, 2006. A needs hearing was held on October 23, 2006 (minutes included). The staff has come up with some new ideas for Council consideration. Adam will be addressing the Council on the following thoughts:

- 1) Demolitions on dye road or Marathon
- 2) Elms Road enhancements
- 3) Downtown streetscape
- 4) Elms park improvements
- 5) Improvements to city owned land on east side of Raubinger
- 6) New sidewalk construction
- 7) Improvements to civic area

Areas south of Miller and west of Raubinger do not qualify for funding (except Miller and Raubinger ROWs). We have scheduled a Public Needs Hearing, as required by the act, for tonight's meeting. I received a call from Joann Holmquist who requests the Council consider a water park recreational facility (you may recall she submitted some photographs several years ago for consideration). Adam will be addressing the Council on this matter at tonight's meeting.

- ✓ **PARK FEE WAIVER REQUEST, SHERIFF'S UNION** (*Resolution*)
The Genesee County Deputy Sheriff's Association has requested the waiver of fees associated with the use of Elms Road Park on Saturday, August 16, 2008, for a picnic. Attached are an application and a letter from the organization. So the Council is aware, the application for the organization was submitted by my daughter in law, a deputy with the county. A letterhead request from the union's secretary accompanies the request.
- ✓ **APPROPRIATION & BID AWARD, SIDEWALK REPAIR** (*Resolution*)
We are updating the City's sidewalk repair roster and have gone to bid for contractors interested in the work. We had three responses, Curbcoco, Badgley Construction and

Donaldson & Sons. The low bidder was Badgley Construction. Included with tonight's agenda is a resolution to accept the low bid and proceed with the work. As the Council may know, we send letters to the homeowners and give them the opportunity to repair the walk themselves. Most opt to have our contractor do the work as they cannot do it as cheap themselves. We then invoice the resident for the work. If they do not pay the invoice, we place it on the assessment roll.

✓ **PLANNING ENABLING ACT, ZONING UPDATE CLASS** (*Information*)

Mr. Figura will be teaching an update class on the recent and radical changes in the Planning Enabling Act and associated Zoning Law Changes. The class will be here in the Council Chambers on Wednesday July 23, 2008 from 6:30 PM to 8:30 PM. We would like to get as much of the Council, Planning Commission, Staff and Z.B.A to attend, as possible. Please let me know if you can make it and we will make the reservations for you. Additionally, we will be inviting the other governments that Mr. Figura represents as well as some of the surrounding ones here that he is not counsel to.

Council Questions, Inquiries, Requests and Comments

- *Park & Ride Improvements, Miller & I-69.* MDOT has asked that if they pay for the installation of lighting, would we be willing to pay the energy costs. I have a handful of issues with this Park & Ride, including lawn mowing, lighting, general appearance, snow removal, salt and garbage collection (needed on a daily basis). We met with MDOT and they advise they have no funds to pay for anything. Seems utterly irresponsible that MDOT would construct these items all over the state without a single aforethought to the maintenance. We offered to do a cost sharing to plow, salt, light, mow, collect garbage, etc. They would like us to do all these things and pay for them. They were advised that it is their lot, their problem... sad. If the Council feels different, please let me know.
- *Z.B.A. Compensation.* Pending.
- *Signs, Blackmore & Rowe (in right of way?).* It is. Upon checking, a small piece of our curb may be on private property also. We have had some activity on the sale and development of this property. We will take care of all these problems when the property develops.

City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday July 14, 2008 7:00 P.M.

Resolution No. 080714-4A **MINUTES, JUNE 23, 2008**

Motion by Councilmember: _____

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held June 23, 2008, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 080714-5A **AGENDA APPROVAL**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of July 14, 2008 to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 080714-6A **CITY MANAGER'S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager's Report of July 14, 2008, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 080714-8A

SPECIAL LAND USE PERMIT, ASSISTED LIVING FACILITY, WOODSIDE BUILDERS, PARCEL #58-36-400-003, 7276 MILLER ROAD

Motion by Councilmember: _____

Whereas, the City of Swartz Creek Council has reviewed and approved a Planned Unit Development Site Plan for Springbrook East and,

Whereas, the Planned Unit Development satisfies the eligibility criteria of Section 11.01 of the City of Swartz Creek Zoning Ordinance; and,

Whereas, the Planned Unit Development District included senior housing on the site at the location illustrated in the site plans attached hereto; and,

Whereas, the Swartz Creek Planning Commission received application for and conducted a public hearing wherein comments from the public were heard on the proposed nursing convalescent home special land use; and.

Whereas, the Special Land Use is designed and constructed in a manner harmonious with the character of adjacent property and surrounding areas; and,

Whereas, the Special Land Use is adequately served by essential public facilities and services, such as roads, pedestrian or bicycle facilities, police and fire protection, drainage systems, water supply, and sewage facilities; and,

Whereas, the Special Land Use does not have an unacceptable significant adverse effect on the quality of the natural environment in comparison to the impacts associated with a conventional development; and,

Whereas, the Special Land Use application for a nursing & convalescent home satisfies all general and specific standards for review.

Now Therefore, the Swartz Creek City Council approves of the Special Land Use for a nursing & convalescent home to be constructed at, 7276 Miller Rd, Tax ID No. 58-36-400-003, applicant Woodside Builders, subject to the following conditions and stipulations:

- 1) Final site plan approval by the City Council.
- 2) Identified waivers in the staff SLU review letter dated June 24, 2008 are approved by the City Council.
- 3) Housing for the elderly shall not be converted to any other use without complying with the provisions of the zoning ordinance in effect.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 080714-8B

FINAL SITE PLAN APPROVAL, ASSISTED LIVING FACILITY, WOODSIDE BUILDERS, PARCEL #58-36-400-003, 7276 MILLER ROAD

Motion by Councilmember: _____

I Move the Swartz Creek City Council hereby approve the Final Site Plan for a nursing & convalescent home to be constructed at 7276 Miller Road, Tax ID No. 58-36-400-003, applicant Woodside Builders, subject to the following conditions and stipulations:

- 1) Approval by City Council of the special land use application dated May 27, 2008 (nursing and convalescent home).
- 2) The completion of the water main loop and installation of a second hydrant per the SPR staff letter dated June 24, 2008.
- 3) Addition of face stone to the east entrance elevation as noted in the SPR letter dated June 24, 2008.
- 4) The addition of one (1) canopy or deciduous tree to the site plan, per administrative approval.
- 5) The relocation and addition of sidewalks per administrative approval.
- 6) Administrative approval of exterior building lighting and parking lighting.
- 7) Addition of decorative street lighting along Kroger Drive, per administrative approval.
- 8) The acceptance and incorporation or waiver of review comments of all other consultants, departments, and review agencies; specifically the staff SPR and SLU letters dated June 24, 2008, and the Rowe, Inc, letter dated June 24, 2008.
- 9) Housing for the elderly shall not be converted to any other use without complying with the provisions of the zoning ordinance in effect.
- 10) The use of a screening fence between the four-plex and assisted living facility shall be subject to administrative approval.
- 11) The assisted living facility shall provide exactly 25 rooms for dementia assisted living and 26 rooms for assisted living.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 080714-8D

C.D.B.G. THREE-YEAR PROJECT AMENDMENTS

Motion by Councilmember: _____

WHEREAS, the City Council held a public needs hearing on October 23, 2006 to hear public comments for the use and distribution of Community Development Block Grant Funds allocated to the City for the three year funding cycle; and

WHEREAS, at a Special Meeting held on October 30, 2006, the following resolution was passed by a quorum of members of the City Council:

Resolution No. 061030-02

(Carried)

*Motion by Councilmember Plumb,
Second by Councilmember Shumaker,*

The Swartz Creek City Council accepts the three-year Community Development Block Grant Distribution in the total amount of \$37,672, and authorizes these funds to be allocated as follows: 15% to the Swartz Creek Area Senior Citizens, Inc. in the amount of \$5,650.08, and the remaining 85% to the Downtown Sidewalk Enhancement Program continuation project in the amount of \$32,021.02.

*YES: Abrams, Christie, Hurt, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.*

WHEREAS, the City Council, upon recommendation of its Staff and the hearing of comments from the public, considered the following potential projects that are eligible for CDBG Funds:

- 1) Demolitions on Dye Road or Marathon
- 2) Elms Road Enhancements
- 3) Downtown Streetscape
- 4) Elms Park improvements
- 5) Improvements to City owned land on the east side of Raubinger
- 6) New sidewalk construction
- 7) Improvements to Civic Area
- 8) Construction of a Water Park
- 9) _____

WHEREAS, the City Council finds it feasible and in the best interest of the residents to amend the three year Community Development Block Grant Funding Plan.

NOW, THEREFORE, I Move the City of Swartz Creek amend the three-year Community Development Block Grant Distribution, total amount of \$37,672, and authorize these funds to be allocated as follows: 15% to the Swartz Creek Senior Citizens Operations in the amount of \$5,650.08, and the remaining 85% to:
_____, in the amount of \$32,021.02.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 080714-8F

**PARK FEE WAIVER REQUEST, GENESEE COUNTY
DEPUTY SHERIFF'S ASSOCIATION**

Motion by Councilmember: _____

I Move the City of Swartz Creek waive fees associated with the use of Elms Road Park Pavilion #4, for the Genesee County Deputy Sheriff's Association, a not for profit organization, on Saturday August 16, 2008, from 10:00 AM to 7:00 PM, for their annual picnic.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 080714-8G

APPROPRIATION & BID AWARD, SIDEWALK REPAIR

Motion by Councilmember: _____

I Move the City of Swartz Creek accept the low bid of Badgley Construction, Swartz Creek Michigan, for the repair of deteriorated sidewalk sections as designated by the City, costs of \$4.25 per S.F. 4" and \$5.15 per S.F. 6", and in accordance with the specification as set forth in the bid documents.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

City of Swartz Creek
Regular Council Meeting Minutes
Of the Meeting Held
Monday June 23, 2008 7:00 P.M.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 06/23/2008

The meeting was called to order at 7:00 p.m. by Mayor Abrams in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Mayor Abrams, Adams, Mayor Pro-Tem Christie, Hicks, Shumaker.

Councilmembers Absent: Hurt, Porath.

Staff Present: City Manager Bueche, City Attorney Paul Delzer, Assistant City Manager Zettel, Deputy City Clerk/Financial Officer Mary Jo Clark.

Others Present: Boots Abrams, Tommy Butler, John Gilbert, David Krueger, Terry O'Brien, Jim Florence, Ron Schultz, Betty Binder.

Resolution No. 080623-01

(Carried)

Motion by Councilmember Adams
Second by Councilmember Shumaker

I Move the Swartz Creek City Council excuse the absence of Councilmember Hurt due to his being on vacation. Excusing Councilman Porath will be addressed at the next City Council meeting, as the reason for his absence is unclear.

YES: Adams, Christie, Hicks, Shumaker, Abrams.

NO: None. Motion Declared Carried.

APPROVAL OF MINUTES

Resolution No. 080623-02

(Carried)

Motion by Mayor Pro-Tem Christie
Second by Councilmember Hicks

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting, held June 9, 2008, to be circulated and placed on file.

YES: Christie, Hicks, Shumaker, Abrams Adams.

NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 080623-03

(Carried)

Motion by Councilmember Shumaker

Second by Mayor Pro-Tem Christie

I Move the Swartz Creek City Council approve the Agenda as presented for the Regular Council Meeting of June 23, 2008 to be circulated and placed on file.

YES: Hicks, Shumaker, Abrams, Adams, Christie.

NO: None. Motion declared carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 080623-04

(Carried)

Motion by Councilmember Hicks

Second by Mayor Pro-Tem Christie

I Move the Swartz Creek City Council approve the City Manager's Report of June 23, 2008, to be circulated and placed on file.

Discussion Ensued.

YES: Shumaker, Abrams, Adams, Christie, Hicks.

NO: None. Motion declared carried.

All other reports and communications were accepted and placed on file.

MEETING OPENED TO THE PUBLIC:

David Krueger, 7399 Miller Road, talked about the Police Officers Labor Contract. Mr. Krueger questioned who the "electors" referred to on page 56 of the Council packet. He was advised that the "electors" are the City Council. Mr. Krueger also questioned the City Council's opinion on the EMS County Ordinance. Mayor Pro-Tem Christie stated that the Council voiced their concerns about the situation at the special meeting that Commissioner Lockwood had in the Council Chambers in April. Mayor Abrams added that there has been no official action by the City Council.

John Gilbert, 7459 Miller Road, questioned if there were still tanks in the ground at the old Marathon station. Mr. Bueche stated that he thinks they replaced them with fiberglass tanks. Mr. Gilbert asked what the next step was in resolving the Marathon issue. Mr. Bueche stated

that the City is awaiting the arrival of an order that the 67th District Judge ruled on. From there the owners will have about a month to give them a chance to try to sell the property or work something out. By mid to late August, the City should have an order to raze the building and bill it against the taxes.

Tommy Butler, 40 Somerset, talked about grinding the bumps on Miller Road. He stated that he thinks that whoever did the job needs to finish. Mr. Butler stated that there are still some high spots on it. Mr. Bueche stated that the grinding process is tricky, with the asphalt being so old, and that the City knew going in that some spots would be better than others.

COUNCIL BUSINESS:

Appropriation, Liability, Property Pool & Workers Compensation Insurance Renewal, MML-Meadowbrook

Resolution No. 080623-05

(Carried)

Motion by Councilmember Adams
Second by Councilmember Hicks

I Move the City of Swartz Creek approve the renewal of the Liability, Property Pool and Workers Compensation Insurance Policy, number MML001107817 and 5000860-08, with the Michigan Municipal League, Meadowbrook Insurance Company, liability maximum of \$10,000,000; and, further, appropriate a total amount of \$69,901 and \$24,894 for payment of premiums for July 1, 2008 through June 30, 2009, funds to be appropriated from 101, 590, 591, and 661, in accordance with the cost distribution schedule as apportioned by fund by the Michigan Municipal League and Meadowbrook Insurance Company.

YES: Shumaker, Abrams, Adams, Christie, Hicks.
NO: None. Motion Declared Carried.

Appropriation, Delinquent Senior Levy Distribution

Resolution No. 080623-06

(Carried)

Motion by Mayor Pro-Tem Christie
Second by Councilmember Adams

I Move the City of Swartz Creek appropriate an amount not to exceed \$281 to the Swartz Creek Area Senior Citizens, Inc., from Fund 275, funds collected as of June 13, 2008, from the City's levy for Senior Services, funds appropriated and to be expended under the terms and conditions as set forth in the agreement between the City of Swartz Creek and the Swartz Creek Area Senior Citizens, Inc.

YES: Shumaker, Abrams, Adams, Christie, Hicks.
NO: None. Motion Declared Carried.

POLC Labor Contract, 3rd Year Wage Opener

Resolution No. 080623-07

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hicks

I Move the City of Swartz Creek approve a rate increase of 2% for the Police Officers Labor Council, rate to be applied across the board, and further, direct the City Manager and City Attorney to prepare an addendum to the 2006-2009 POLC Labor Agreement reflecting the approved increase and authorize the Mayor and City Clerk to execute the addendum on behalf of the City for the 3rd year commencing July 1, 2008 through June 30, 2009.

Discussion Took Place.

YES: Abrams, Adams, Christie, Hicks, Shumaker.
NO: None. Motion Declared Carried.

Police Fang Position Renewal

Resolution No. 080623-08

(Carried)

Motion by Councilmember Hicks
Second by Mayor Pro-Tem Christie

WHEREAS, the City of Swartz Creek has assigned an Officer to the Flint Area Narcotics Group from June 2004 through June 2008, under the specifications set forth in Resolution #040223-10, as follows:

Flint Area Narcotics Group (FANG) Position

Resolution No. 040223-10

(Carried)

*Motion by Councilmember Shumaker,
Second by Mayor Pro-Tem Christie,*

The Swartz Creek City Council approves the assignment of one police officer to the Flint Area Narcotics Group, subject to a minimum 50% funding contribution from or through the Flint Area Narcotics Group, for a term not to exceed three years and/or subject to termination at the discretion of the City Council, in accordance with the membership agreement between the City of Swartz Creek and the Flint Area Narcotics Group and operating rules set forth by the Executive and/or Operation Boards of the Flint Area Narcotics Group.

Discussion ensued.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.

NO: None. Motion declared carried.

And; **WHEREAS**, on February 12, 2007, the Swartz Creek City Council extended the assignment for an additional year, expiring in June 2008; and

WHEREAS, the City of Swartz Creek finds it feasible, economical and in the interest of the safety and well being of the community to continue and extend this assignment for a period of one year.

NOW, THEREFORE, BE IT RESOLVED that the City of Swartz Creek hereby approve the re-assignment of one police officer to the Flint Area Narcotics Group, subject to a minimum 50% funding contribution from or through the Flint Area Narcotics Group, for a term not to exceed one year, expiring in June 2009, and further, such assignment shall be subject to termination at the discretion of the Swartz Creek City Council, in accordance with the membership agreement between the City of Swartz Creek and the Flint Area Narcotics Group and operating rules set forth by the Executive and/or Operation Boards of the Flint Area Narcotics Group.

Discussion Took Place.

YES: Adams, Christie, Hicks, Shumaker, Abrams.

NO: None. Motion Declared Carried.

Appropriation, Bid Award, Audit Services

Resolution No. 080623-09

(Carried)

Motion by Councilmember Adams
Second by Councilmember Hicks

I Move the City of Swartz Creek accept the sole bid of Plante – Moran, for audit services commencing with the City’s Fiscal Year of 2007-2008, ending 2012, and appropriate an amount not to exceed \$19,900 for the first year, \$19,265 for the second year, \$20,055 for the third year, and \$20,875 for the fourth year.

Discussion Ensued.

YES: Hicks, Shumaker, Abrams, Adams.

NO: Christie. Motion Declared Carried.

Replace Phone System, City Hall & Police Department

Resolution No. 080623-10

(Carried)

Motion by Councilmember Adams
Second by Councilmember Hicks

I Move the City of Swartz Creek appropriate an amount not to exceed \$3,586, plus 15% contingency, for the purchase and installation of a Partner – Avaya ACS R7.0

phone and voice messaging system, to be installed in the City Hall and Police Department, funds to be distributed according to usage at the direction of the City's Finance Director.

Discussion Took Place.

YES: Hicks, Shumaker, Abrams, Adams, Christie.
NO: None. Motion Declared Carried.

Appropriation & Bid Award, Purchase Road Salt

Resolution No. 080623-11

(Carried)

Motion by Mayor Pro-Tem Christie
Second by Councilmember Adams

Whereas, the City possesses the need to purchase 980 tons of rock salt for application to public rights of way during those long, cold Michigan winters; and

Whereas, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for and encourages cooperative government purchasing practices; and

Whereas, the Genesee County Road Commission accepts and awards bids for the purchase of rock salt for application to public rights of way during those long, cold Michigan winters; and

Whereas, a bid has been awarded to the lowest bidder, Detroit Salt Company of 12841 Sanders, Detroit, at a unit cost of \$41.43 per ton, a copy of the bid tabulation attached hereto, and a cooperative purchasing invitation has been extended to the City from the Genesee County Road Commission.

Now, Therefore, Be It Resolved, that the Swartz Creek City Council accept the Genesee County Road Commission's cooperative purchasing extension and appropriate an amount not to exceed \$40,602, plus 10% contingency, for the purchase of rock salt from the low bidder of Detroit Salt Company, expenses to be distributed proportionate to use at the direction of the City's Finance Director.

Discussion Ensued.

YES: Shumaker, Abrams, Adams, Christie, Hicks.
NO: None. Motion Declared Carried.

Eagle Scout Project, Winshall Park Tennis Court Renovations

Resolution No. 080623-12

(Carried)

Motion by Councilmember Shumaker
Second by Mayor Pro-Tem Chrisite

WHEREAS, Bryan Schopieray is a local high school student and Boy Scout that is currently working on an Eagle Scout project; and

WHEREAS, Mr. Schopieray has devised a community construction project as the focus of the Eagle Scout project that consists of various renovations and repairs of the Winshall Park Tennis Courts; and

WHEREAS, the City is aware of the need for certain repairs to the Winshall Park tennis Courts, such repairs being minor and not involving any machinery, power tools or other tools that might be considered to be dangerous to operate; and

WHEREAS, Mr. Schopieray has identified the repairs and drafted a plan that has been approved by the Department of Public Works Director.

NOW, THEREFORE, BE IT RESOLVED that the Swartz Creek City Council approve the repairs as submitted by Eagle Scout Candidate Bryan Schopieray, under the direction and supervision of the Director of Public Works.

Discussion Took Place.

YES: Shumaker, Abrams, Adams, Christie, Hicks.

NO: None. Motion Declared Carried.

City Property Sale Concept, Phase I Environmental Study

Resolution No. 080623-13

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Adams

WHEREAS, the City of Swartz Creek owns certain property located at 5129 South Morrish Road, Tax ID #58-01-100-020 more commonly referred to as “The Blacksmith’s Shop; and

WHEREAS, the property has a garage type structure located on it that has exceeded its useful life and needs to be removed or replaced; and

WHEREAS, the property lies within the City’s DDA District and any improvements to this property would align with the City Council and DDA Board’s plans for revitalization; and

WHEREAS, The City’s Assistant Manager – Zoning Administrator has developed a plan wherein the property would be sold with an agreement to raze or reconstruct the building, bringing it in line with the City’s plans for revitalization; and

WHEREAS, in order to sell the property under such stipulations, an environmental study is advisable to determine the potential for contaminants, and further, three quotes have been obtained for such a study, the lowest being Applied Eco-Systems of Burton, in the amount of \$1,500.

NOW, THEREFORE, BE IT RESOLVED, that the City of Swartz Creek endorse the concept of the sale of the property, by competitive bid, under an agreement stipulating the removal or reconstruction of the existing structure and development in accordance with an acceptable use consistent with the Downtown Revitalization, specifications to be developed by the City Staff, subject to pre bid approval by the City Council.

BE IT FURTHER RESOLVED, that the City of Swartz Creek accept the low quote of Applied Eco-Systems of Burton Michigan, for \$1,500, to conduct a Phase I Environmental Study and bring all such documents back to the City Council for review and decision.

Discussion Ensued.

YES: Shumaker, Abrams, Adams, Christie, Hicks.

NO: None. Motion Declared Carried.

Hazard Property Conditions, 8506 Chesterfield

Resolution No. 080623-14

(Carried)

Motion by Councilmember Adams
Second by Mayor Pro-Tem Christie

I Move the City of Swartz Creek concur with the City's Assistant Manager – Zoning Administrator, and declare the property conditions, as they may relate to an in-ground swimming pool, located at 8506 Chesterfield Drive, Tax ID # 58-02-501-059, to be hazardous and a nuisance, in violation of the City Charter Chapter 10, Section 10-9, and further, direct the City Staff to order the cleanup and cover of an in-ground pool, by the property owner of record, to be completed no later than July 25, 2008 5:00 PM. Upon failure to comply, the City Staff is hereby authorized to enter upon the property and perform, or cause to be performed by a contractor qualified to do such work, all such repairs, cleanup and covering of the back-yard in-ground pool as a remedy to the nuisance, and further, to assess the actual and necessary expenses related to such nuisance abatement, against the tax roll, in accordance with City Charter.

Discussion Ensued.

YES: Abrams, Adams, Christie, Hicks, Shumaker.

NO: None. Motion Declared Carried.

Community Development Block Grant Project, Trail System (Discussion Topic)

Assistant City Manager Zettel made a brief presentation.

MEETING OPENED TO THE PUBLIC:

John Gilbert, 7459 Miller Road, talked about the Army statue for the Veteran's Memorial arriving on July 2, 2008.

REMARKS BY COUNCILMEMBERS:

Councilmember Adams talked about vending at Elms Park. Mr. Adams asked what the requirements for vending services were. City Manager Bueche stated that at this time there was just a verbal agreement with the current vendor. He stated that he would look into bidding out the service and creating an agreement. Mr. Adams spoke about the youth football league's vending practices. Mr. Adams talked about the Elms Road project that is in progress. He stated that there are pieces of concrete that are the size of softballs all over the road that are being thrown by vehicle tires into other vehicles, causing damage. Mr. Adams questioned whether the contractor could be contacted to take care of the debris problem. Mr. Bueche stated that he would take care of it. Mr. Adams talked about the scaffolding in front of Hank & Don's Bar. Mr. Zettel stated that they were re-doing most of the façade. Mr. Adams thanked the Council for excusing his absences from the Council meetings.

Councilmember Shumaker spoke about the ordinance prohibiting newspapers to be thrown onto residents' lawns. He talked about the Swartz Creek News hanging the Sunday newspaper on non-Flint Journal delivery addresses. He stated that he feels that it will be a problem this winter. Mr. Bueche stated that anyone who has a problem with it being delivered can contact the office and he would take care of it.

Mayor Abrams talked about his pastor returning from Astonia, near the Russian border. Mr. Abrams talked about the City of Swartz Creek beginning an association with Astonia as either a sister city or a friendship city. Mr. Abrams spoke about Toni Sanborn, who is the wife of a past Councilmember, having a heart attack and being hospitalized. Mr. Abrams referred to a Flint Journal article about the 15.9% increase in water fees. He stated that 8.5% was anticipated.

ADJOURNMENT:

There being no objection, Mayor Abrams declared the meeting adjourned at 9:00p.m.

Richard Abrams, Mayor

Mary Jo Clark,
Deputy City Clerk/Financial Officer

SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
JUNE 2008

| | <u>101-301-941</u> | <u>101-302-941</u> | <u>101-303-941</u> | <u>101-304-941</u> |
|-----------------------|--------------------|--------------------|--------------------|--------------------|
| #06-112 | 84 | 0 | 0 | 0 |
| #05-168 | 16 | 0 | 0 | 0 |
| #05-649 | 79 | 4 | 0 | 0 |
| #05-346 | 120 | 3 | 0 | 0 |
| #07-375 | 350 | 6 | 0 | 0 |
| #05-275 | 80 | 3 | 0 | 5 |
| #07-386 motorcycle | 6 | 0 | 0 | 0 |
| TOTAL | 735 | 16 | 0 | 5 |

SWARTZ CREEK POLICE DEPT

Total Account Hours Summary Report

From: 06/01/2008 to 06/30/2008

| Department Account | Description | Regular Hours | Other Hours | Regular Hours YTD | Other Hours YTD |
|-----------------------------|---------------------|----------------------|--------------------|--------------------------|------------------------|
| ADMINISTRATIVE | | | | | |
| 101 301 702.001 | SUPERVISOR | 204.750 | 0.000 | 1,360.000 | 45.500 |
| 101 301 702.002 | CLERICAL | 159.000 | 0.000 | 1,022.750 | 0.000 |
| PROTECTION | | | | | |
| 101 301 702.003 | UNIFORMED | 565.500 | 6.500 | 3,428.500 | 171.500 |
| 101 301 702.004 | NON-UNIFORMED | 6.500 | 0.000 | 30.250 | 0.000 |
| 101 301 702.005 | TRAFFIC ENFORCEMENT | 235.000 | 3.500 | 1,535.000 | 33.750 |
| COMPLAINTS | | | | | |
| 101 301 702.006 | INVESTIGATIONS | 183.500 | 10.750 | 1,103.500 | 54.250 |
| 101 301 702.007 | COURT | 8.500 | 3.500 | 57.250 | 25.000 |
| TRAINING | | | | | |
| 101 301 702.008 | TRAINING | 0.000 | 0.000 | 6.000 | 13.500 |
| LEAVE TIME | | | | | |
| 101 301 702.010 | VACATION | 24.000 | 0.000 | 343.500 | 0.000 |
| 101 301 702.011 | HOLIDAY | 16.000 | 0.000 | 368.000 | 0.000 |
| 101 301 702.012 | PERSONAL LEAVE | 14.000 | 0.000 | 188.500 | 0.000 |
| 101 301 702.013 | FUNERAL LEAVE | 0.000 | 0.000 | 28.500 | 0.000 |
| TRACK ADMINISTRATIVE | | | | | |
| 101 302 702.001 | SUPERVISOR | 18.500 | 0.000 | 83.000 | 0.000 |
| 101 302 702.002 | CLERICAL | 12.000 | 0.000 | 61.000 | 0.000 |
| TRACK PROTECTION | | | | | |
| 101 302 702.003 | UNIFORMED | 15.250 | 6.000 | 79.500 | 23.750 |
| TRACK COMPLAINTS | | | | | |
| 101 302 702.006 | INVESTIGATIONS | 0.000 | 0.000 | 0.250 | 0.000 |
| SCHOOL PROTECTION | | | | | |
| 101 303 702.003 | UNIFORMED | 0.000 | 0.000 | 256.750 | 46.000 |
| 101 303 702.005 | TRAFFIC ENFORCEMENT | 0.000 | 0.000 | 10.500 | 0.000 |

| Department Account | Description | Regular Hours | Other Hours | Regular Hours YTD | Other Hours YTD |
|--------------------|-----------------|---------------|-------------|-------------------|-----------------|
| SCHOOL COMPLAINTS | | | | | |
| 101 303 702.006 | INVESTIGATIONS | 0.000 | 0.000 | 366.750 | 16.500 |
| PROTECTION | | | | | |
| 101 304 702.003 | UNIFORMED | 6.250 | 0.000 | 49.000 | 5.250 |
| TRAINING | | | | | |
| 101 304 702.008 | TRAINING | 4.000 | 0.000 | 16.000 | 46.000 |
| PROTECTION | | | | | |
| 265 333 702.004 | NON-UNIFORMED | 160.000 | 6.000 | 960.000 | 68.000 |
| COMPLAINTS | | | | | |
| 265 333 702.006 | INVESTIGATIONS | 0.000 | 33.000 | 0.000 | 159.000 |
| 265 333 702.007 | COURT | 0.000 | 4.000 | 0.000 | 23.000 |
| NON-PRODUCTIVE | | | | | |
| 265 333 702.010 | VACATION | 8.000 | 0.000 | 32.000 | 0.000 |
| 265 333 702.011 | HOLIDAY | 0.000 | 0.000 | 48.000 | 0.000 |
| | TOTAL ALL HOURS | 1,640.750 | 73.250 | 11,434.500 | 731.000 |

SWARTZ CREEK POLICE DEPT

Total Function Count
Month Ending: 06/30/2008

| Account | Description | MTD Functions | YTD Functions |
|------------------------|----------------------|---------------|---------------|
| 101 301 001.000 | TRAFFIC VIOLATIONS | 0 | 0 |
| 101 301 002.000 | PARKING VIOLATIONS | 6 | 37 |
| 101 301 003.000 | VERBAL WARNINGS | 121 | 739 |
| 101 301 004.000 | WRITTEN WARNINGS | 15 | 129 |
| 101 301 005.000 | FELONY ARRESTS | 8 | 25 |
| 101 301 006.000 | MISDEMEANOR ARRESTS | 20 | 165 |
| 101 301 007.000 | CALLS RECEIVED | 313 | 1708 |
| 101 301 008.000 | TRAFF INJ ACCIDENTS | 1 | 7 |
| 101 301 009.000 | PROP DAMAG ACCIDENTS | 11 | 72 |
| 101 301 010.000 | SERVICE REQUESTS | 4 | 27 |
| 101 301 011.000 | MEETINGS | 0 | 5 |
| 101 301 012.000 | CONFERENCES | 0 | 0 |
| 101 301 013.000 | INITIATED CALLS | 682 | 3840 |
| 101 301 014.000 | DESK ASSIGNMENTS | 220 | 945 |
| 101 301 015.000 | BUSINESS CHECKS | 1071 | 6017 |
| 101 301 016.000 | VACATION CHECKS | 177 | 4315 |
| 101 301 017.000 | SUSP PERS CHECKED | 45 | 202 |
| TOTAL FUNCTIONS | | 2694 | 18233 |
| 101 302 002.000 | PARKING VIOLATIONS | 0 | 0 |
| 101 302 003.000 | VERBAL WARNINGS | 0 | 0 |
| 101 302 004.000 | WRITTEN WARNINGS | 0 | 1 |
| 101 302 005.000 | FELONY ARRESTS | 0 | 3 |
| 101 302 006.000 | MISDEMEANOR ARRESTS | 0 | 0 |
| 101 302 007.000 | CALLS RECEIVED | 10 | 47 |
| 101 302 010.000 | SERVICE REQUESTS | 0 | 0 |
| 101 302 011.000 | MEETINGS | 0 | 1 |
| 101 302 012.000 | CONFERENCES | 0 | 0 |
| 101 302 013.000 | INITIATED CALL | 1 | 1 |
| 101 302 014.000 | DESK ASSIGNMENTS | 0 | 0 |
| 101 302 015.000 | BUSINESS CHECKS | 0 | 1 |
| 101 302 016.000 | VACATION CHECKS | 0 | 0 |
| 101 302 017.000 | SUSP PERS CHECKED | 0 | 0 |
| TOTAL FUNCTIONS | | 11 | 54 |
| 101 303 002.000 | PARKING VIOLATIONS | 0 | 0 |
| 101 303 003.000 | VERBAL WARNINGS | 0 | 1 |
| 101 303 004.000 | WRITTEN WARNINGS | 0 | 0 |
| 101 303 005.000 | FELONY ARRESTS | 0 | 0 |
| 101 303 006.000 | MISDEMEANOR ARRESTS | 0 | 20 |
| 101 303 007.000 | CALLS RECEIVED | 0 | 7 |
| 101 303 010.000 | SERVICE REQUESTS | 0 | 0 |
| 101 303 011.000 | MEETINGS | 0 | 106 |
| 101 303 012.000 | CONFERENCES | 0 | 5 |

| Account | Description | MTD Functions | YTD Functions |
|----------------------------|---------------------|---------------|---------------|
| 101 303 013.000 | INITIATED CALL | 0 | 547 |
| 101 303 014.000 | DESK ASSIGNMENTS | 0 | 5 |
| 101 303 015.000 | BUSINESS CHECKS | 0 | 0 |
| 101 303 016.000 | VACATION CHECKS | 0 | 0 |
| 101 303 017.000 | SUS PERS CHECKED | 0 | 2 |
| TOTAL FUNCTIONS | | 0 | 698 |
| 101 304 001.000 | TRAFFIC VIOLATIONS | 0 | 0 |
| 101 304 001.003 | DESK ASSIGNMENTS | 0 | 0 |
| 101 304 002.000 | PARKING VIOLATIONS | 0 | 0 |
| 101 304 003.000 | VERBAL WARNINGS | 0 | 0 |
| 101 304 004.000 | WRITTEN WARNINGS | 0 | 0 |
| 101 304 005.000 | FELONY ARRESTS | 1 | 3 |
| 101 304 006.000 | MISDEMEANOR ARRESTS | 0 | 7 |
| 101 304 007.000 | CALLS RECEIVED | 4 | 31 |
| 101 304 010.000 | SERVICE REQUESTS | 0 | 0 |
| 101 304 011.000 | MEETINGS | 0 | 0 |
| 101 304 012.000 | CONFERENCES | 0 | 0 |
| 101 304 013.000 | INITIATED CALL | 6 | 39 |
| 101 304 014.000 | DESK ASSIGNMENTS | 0 | 1 |
| 101 304 015.000 | BUSINESS CHECKS | 0 | 0 |
| 101 304 016.000 | VACATION CHECKS | 0 | 0 |
| 101 304 017.000 | SUS PERS CHECKED | 0 | 0 |
| 101 304 018.000 | BUILDING SEARCHES | 3 | 11 |
| 101 304 019.000 | VEHICLE SEARCHES | 7 | 52 |
| 101 304 020.000 | NARCOTIC SEARCHES | 1 | 10 |
| 101 304 021.000 | CURRENCY SEIZED | 1 | 1 |
| 101 304 022.000 | FORFEITURES | 1 | 2 |
| 101 304 023.000 | POSITIVE TRACKS | 0 | 1 |
| 101 304 024.000 | NEGATIVE TRACKS | 1 | 12 |
| 101 304 025.000 | AGENCY ASSISTS | 1 | 13 |
| 101 304 026.000 | DEMONSTRATIONS | 0 | 2 |
| 101 304 027.000 | AREA SEARCHES | 0 | 1 |
| TOTAL FUNCTIONS | | 26 | 186 |
| TOTAL ALL FUNCTIONS | | 2731 | 19166 |

Ticket Ledger Report

Report Criteria:

| Ticket Type | Officer | Start Date | End Date |
|-------------|---------|------------|------------|
| Traffic | All | 06/01/2008 | 06/30/2008 |

| Number | Name | Date | Location | Description | Officer | Fine |
|-------------|------|----------|------------------------------|--------------------------------|---------|------|
| T-1055290 | | 06/01/08 | MILLER NEAR THIRD | TINTED WINDOWS/NO WINDSHIEI | | |
| T-10152291- | | 06/02/08 | MILLER AT BRISTOL | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055291-A | | 06/02/08 | MILLER AT BRISTOL | SUSP/REVOKED/NEVER APPL. | | |
| T-1055291-B | | 06/02/08 | MILLER AT BRISTOL | SEAT BELT DRIVER/PASSENGER | | |
| T-1055318 | | 06/02/08 | FAIRCHILD NEAR CAPPY | SEAT BELT DRIVER/PASSENGER | | |
| T-1055319 | | 06/03/08 | MORRISH NEAR APPLECREEK | NO PROOF INSURANCE/POSSESE | | |
| T-1055320 | | 06/03/08 | FAIRCHILD NEAR MILLER | DISREGARDED TRAFFIC SIGNAL/ | | |
| T-1055292-A | | 06/04/08 | ELMS AT MILLER | SUSP/REVOKED/NEVER APPL. | | |
| T-1013065 | | 06/04/08 | ELMS ELEMENTARY SCHOOL – ELM | NO PROOF INSURANCE/POSSESE | | |
| T-1055144 | | 06/04/08 | ELMS NEAR MILLER | OWI | | |
| T-1055333 | | 06/05/08 | MILLER NEAR MORRISH | NO PROOF INSURANCE/POSSESE | | |
| T-1013066-A | | 06/05/08 | MILLER NEAR FAIRCHILD | DISREGARDED TRAFFIC SIGNAL/ | | |
| T-1013066-B | | 06/05/08 | MILLER NEAR FAIRCHILD | NO PROOF INSURANCE/POSSESE | | |
| T-1013067-A | | 06/05/08 | MILLER NEAR FAIRCHILD | EXCEEDED POSTED SPEED LIMIT | | |
| T-1013067-B | | 06/05/08 | MILLER NEAR FAIRCHILD | NO PROOF INSURANCE/POSSESE | | |
| T-1055334 | | 06/06/08 | MORRISH NEAR I-69 | OWI | | |
| T-1013070-A | | 06/06/08 | MORRISH NEAR I-69 | EXCEEDED POSTED SPEED LIMIT | | |
| T-1013071 | | 06/06/08 | MILLER NEAR ELMS | DISREGARDED TRAFFIC SIGNAL/ | | |
| T-1013069 | | 06/06/08 | SEYMOUR NEAR DURWOOD | EXCEEDED POSTED SPEED LIMIT | | |
| T-1013070-B | | 06/06/08 | MORRISH NEAR I-69 | NO PROOF INSURANCE/POSSESE | | |
| T-1013072-A | | 06/07/08 | MORRISH NEAR MILLER | SEAT BELT DRIVER/PASSENGER | | |
| T-1013072-B | | 06/07/08 | MORRISH NEAR MILLER | NO PROOF INSURANCE/POSSESE | | |
| T-1013073 | | 06/07/08 | SEYMOUR NEAR DURWOOD | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055321 | | 06/08/08 | MORRISH NEAR APPLECREEK | NO PROOF INSURANCE/POSSESE | | |
| T-1055322 | | 06/10/08 | FAIRCHILD AND MILLER | DISREGARDED TRAFFIC SIGNAL/ | | |
| T-1013074-A | | 06/11/08 | MILLER NEAR RAUBINGER | EXCEEDED POSTED SPEED LIMIT | | |
| T-1013075-A | | 06/11/08 | MILLER NEAR BRADY | EXCEEDED POSTED SPEED LIMIT | | |
| T-1013075-B | | 06/11/08 | MILLER NEAR BRADY | SEAT BELT DRIVER/PASSENGER | | |
| T-1055252 | | 06/12/08 | MILLER NEAR MORRISH | SEAT BELT DRIVER/PASSENGER | | |
| T-1055253 | | 06/12/08 | BRISTOL NEAR CANTERBURY | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055293-A | | 06/12/08 | WINCHESTER VILLAGE – CHESTER | SUSP/REVOKED/NEVER APPL. | | |
| T-1055293-B | | 06/12/08 | WINCHESTER VILLAGE – CHESTER | IMPROPER PLATE | | |
| T-1055293-C | | 06/12/08 | WINCHESTER VILLAGE – CHESTER | NO PROOF INSURANCE/POSSESE | | |
| T-1055254 | | 06/13/08 | MILLER NEAR MORRISH | SEAT BELT DRIVER/PASSENGER | | |
| T-1055257 | | 06/13/08 | MILLER NEAR MORRISH | SEAT BELT DRIVER/PASSENGER | | |
| T-1055256 | | 06/13/08 | MILLER NEAR MORRISH | SEAT BELT DRIVER/PASSENGER | | |
| T-1055255 | | 06/13/08 | MILLER NEAR MORRISH | SEAT BELT DRIVER/PASSENGER | | |
| T-1055258 | | 06/13/08 | MORRISH NEAR I-69 | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055295 | | 06/14/08 | MILLER NEAR FORTINO | OPEN INTOX IN VEH. | | |
| T-1055145 | | 06/14/08 | ELMS NEAR BRISTOL | NO PLATE/FAIL TO DISPLAY/EXPII | | |
| T-1055296 | | 06/15/08 | MILLER NEAR DYE | OWI | | |
| T-1055323 | | 06/15/08 | MORRISH NEAR APPLECREEK | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055324 | | 06/16/08 | SEYMOUR NEAR OAKVIEW | SEAT BELT DRIVER/PASSENGER | | |
| T-1055325 | | 06/16/08 | INGALLS NEAR HAYES | SEAT BELT DRIVER/PASSENGER | | |
| T-1055351 | | 06/17/08 | MILLER AT FAIRCHILD | DISREGARDED TRAFFIC SIGNAL/ | | |
| T-1055335 | | 06/18/08 | BRISTOL NEAR HERITAGE | FAIL TO CHANGE ADDRESS | | |

Ticket Charges Subtotal: 46

Fines Subtotal:

26

Ticket Ledger Report

Report Criteria:

| Ticket Type | Officer | Start Date | End Date |
|-------------|---------|------------|------------|
| Traffic | All | 06/01/2008 | 06/30/2008 |

| Number | Name | Date | Location | Description | Officer | Fine |
|-------------|------|----------|-------------------------|--------------------------------|---------|------|
| T-1055336 | | 06/18/08 | ELMS NEAR MILLER | TAIL LIGHTS (DEFECTIVE, IMPROI | | |
| T-1055298-A | | 06/20/08 | MILLER NEAR I-69 | SUSP/REVOKED/NEVER APPL. | | |
| T-1055298-B | | 06/20/08 | MILLER NEAR I-69 | NO PROOF INSURANCE/POSSESE | | |
| T-1055299 | | 06/20/08 | MILLER NEAR 2ND | OWI | | |
| T-1055259 | | 06/20/08 | MILLER NEAR MAYA | SEAT BELT DRIVER/PASSENGER | | |
| T-1055300 | | 06/20/08 | MORRISH NEAR MARY ST | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055260 | | 06/21/08 | BRISTOL NEAR MILLER | SEAT BELT DRIVER/PASSENGER | | |
| T-1055261 | | 06/21/08 | BRISTOL NEAR CANTERBURY | SEAT BELT DRIVER/PASSENGER | | |
| T-1055352 | | 06/22/08 | MILLER AT ELMS | RIGHT OF WAY AT INTERSECTION | | |
| T-1012832 | | 06/23/08 | MILLER, 9200 BLOCK | OWI | | |
| T-1055353 | | 06/23/08 | MORRISH NEAR APPLECREEK | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055354 | | 06/23/08 | MORRISH NEAR APPLECREEK | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055355-A | | 06/23/08 | SEYMOUR NEAR DURWOOD | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055355-B | | 06/23/08 | SEYMOUR NEAR DURWOOD | NO PROOF INSURANCE/POSSESE | | |
| T-1055356 | | 06/23/08 | MILLER NEAR MCLAIN | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055357 | | 06/24/08 | MILLER NEAR I-69 | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055263 | | 06/25/08 | MILLER NEAR MAYA | WHITE LIGHT TO REAR | | |
| T-1055262-A | | 06/25/08 | MILLER NEAR MAYA | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055262-B | | 06/25/08 | MILLER NEAR MAYA | NO PROOF INSURANCE/POSSESE | | |
| T-1055262-C | | 06/25/08 | MILLER NEAR MAYA | NO PLATE/FAIL TO DISPLAY/EXPII | | |
| T-1055264-A | | 06/25/08 | MILLER NEAR SECOND | SEAT BELT DRIVER/PASSENGER | | |
| T-1055264-B | | 06/25/08 | MILLER NEAR SECOND | NO PROOF INSURANCE/POSSESE | | |
| T-1055265 | | 06/25/08 | MILLER NEAR FAIRCHILD | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055266-A | | 06/25/08 | MORRISH NEAR MAPLE | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055266-B | | 06/25/08 | MORRISH NEAR MAPLE | NO PROOF INSURANCE/POSSESE | | |
| T-1055376 | | 06/25/08 | MILLER NEAR SECOND | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055267 | | 06/26/08 | MILLER NEAR SEYMOUR | SEAT BELT DRIVER/PASSENGER | | |
| T-1055377-A | | 06/26/08 | MORRISH NEAR MARY ST | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055146 | | 06/27/08 | MILLER NEAR BRISTOL | EXCEEDED POSTED SPEED LIMIT | | |
| T-1055378-A | | 06/28/08 | MILLER NEAR FAIRCHILD | NO PROOF INSURANCE/POSSESE | | |
| T-1055378-B | | 06/28/08 | MILLER NEAR FAIRCHILD | FAIL TO SIGN REGISTRATION/NO | | |
| T-10155407 | | 06/28/08 | SEYMOUR NEAR MILLER | NO PROOF INSURANCE/POSSESE | | |
| T-1055407-A | | 06/28/08 | SEYMOUR NEAR MILLER | NOISY MUFFLER AND/OR EXCESSE | | |
| T-1055379-A | | 06/28/08 | MILLER NEAR RAUBINGER | TAIL LIGHTS (DEFECTIVE, IMPROI | | |
| T-1055380-A | | 06/28/08 | ELMS AT MILLER | NO PROOF INSURANCE/POSSESE | | |
| T-10155147 | | 06/28/08 | MILLER NEAR SPRINGBROOK | SEAT BELT DRIVER/PASSENGER | | |
| T-1055381-A | | 06/29/08 | MILLER NEAR RAUBINGER | TAIL LIGHTS (DEFECTIVE, IMPROI | | |
| T-10134380- | | 06/30/08 | MORRISH NEAR MILLER | NO PLATE/FAIL TO DISPLAY/EXPII | | |
| T-1013438-B | | 06/30/08 | MORRISH NEAR MILLER | SEAT BELT DRIVER/PASSENGER | | |
| T-1013439-A | | 06/30/08 | MORRISH NEAR I-69 | SEAT BELT DRIVER/PASSENGER | | |
| T-1013440-A | | 06/30/08 | MORRISH AT BRISTOL | SEAT BELT DRIVER/PASSENGER | | |

Ticket Charges Total: 87

Fines Total:

Uniform Crime Report

Report Criteria:

| | | |
|------------------|----------------|--------------|
| Start File Class | End File Class | Print Zeros? |
| 0100-0 | 9900-9 | Yes |

| Class | Description | JUNE/2007 | JUNE/2008 | YR TO DATE |
|--------|-------------------------------------|-----------|-----------|------------|
| 0100-0 | SOVEREIGNTY | 0 | 0 | 0 |
| 0200-0 | MILITARY | 0 | 0 | 0 |
| 0300-0 | IMMIGRATION | 0 | 0 | 0 |
| 0900-1 | MURDER/NON-NEGLIGENT MANSLAUGHTER | 0 | 0 | 0 |
| 0900-2 | NEGLIGENT HOMICIDE/MANSLAUGHTER | 0 | 0 | 0 |
| 0900-3 | NEG. HOMICIDE - VEHICLE/BOAT/SNOWM. | 0 | 0 | 0 |
| 0900-4 | JUSTIFIABLE HOMICIDE | 0 | 0 | 0 |
| 1000-1 | KIDNAPPING/ABDUCTION | 0 | 0 | 0 |
| 1000-2 | PARENTAL KIDNAPPING | 0 | 0 | 0 |
| 1100-1 | SEXUAL PENETR'N PENIS/VAGINA CSC1 | 1 | 0 | 1 |
| 1100-2 | SEXUAL PENETR'N PENIS/VAGINA CSC3 | 0 | 0 | 1 |
| 1100-3 | SEXUAL PENETRATION ORAL/ANAL CSC1 | 0 | 0 | 0 |
| 1100-4 | SEXUAL PENETRATION ORAL/ANAL CSC3 | 0 | 0 | 0 |
| 1100-5 | SEXUAL PENETRATION OBJECT CSC1 | 0 | 0 | 0 |
| 1100-6 | SEXUAL PENETRATION OBJECT CSC3 | 0 | 0 | 0 |
| 1100-7 | SEXUAL CONTACT FORCIBLE CSC2 | 0 | 0 | 0 |
| 1100-8 | SEXUAL CONTACT FORCIBLE CSC4 | 0 | 0 | 0 |
| 1200-0 | ROBBERY | 0 | 0 | 0 |
| 1300-1 | NONAGGRAVATED ASSAULT | 2 | 4 | 29 |
| 1300-2 | AGGRAVATED/FELONIOUS ASSAULT | 1 | 0 | 3 |
| 1300-3 | INTIMIDATION/STALKING | 0 | 2 | 9 |
| 1400-0 | ABORTION | 0 | 0 | 0 |
| 2000-0 | ARSON | 0 | 0 | 1 |
| 2100-0 | EXTORTION | 0 | 0 | 0 |
| 2200-1 | BURGLARY - FORCED ENTRY | 2 | 5 | 23 |
| 2200-2 | BURGLARY - ENTRY W/OUT FORCE(INTENT | 0 | 0 | 1 |
| 2200-3 | BURGLARY - UNLAWFUL ENTRY(NO INTENT | 0 | 0 | 0 |
| 2200-4 | POSSESSION OF BURGLARY TOOLS | 0 | 0 | 0 |
| 2300-1 | LARCENY - POCKETPICKING | 0 | 0 | 0 |
| 2300-2 | LARCENY - PURSE SNATCHING | 0 | 0 | 1 |
| 2300-3 | LARCENY - THEFT FROM BUILDING | 1 | 1 | 11 |
| 2300-4 | LARCENY - THEFT FROM COIN OPERATED | 0 | 0 | 0 |
| 2300-5 | LARCENY - THEFT FROM MOTOR VEHICLE | 17 | 0 | 10 |
| 2300-6 | LARCENY - THEFT OF M. VEHICLE PARTS | 1 | 0 | 3 |
| 2300-7 | LARCENY - OTHER | 5 | 9 | 20 |
| 2400-1 | MOTOR VEHICLE THEFT | 1 | 1 | 5 |
| 2400-2 | MOTOR VEHICLE AS STOLEN PROPERTY | 0 | 0 | 0 |
| 2400-3 | MOTOR VEHICLE FRAUD | 0 | 0 | 0 |
| 2500-0 | FORGERY/COUNTERFEITING | 0 | 0 | 0 |
| 2600-1 | FRAUD - FALSE PRETENSE/SWINDLE/CONF | 0 | 0 | 0 |
| 2600-2 | FRAUD - CREDIT CARD/ATM | 0 | 2 | 5 |
| 2600-3 | FRAUD - IMPERSONATION | 0 | 1 | 4 |
| 2600-4 | FRAUD - WELFARE | 0 | 0 | 0 |
| 2600-5 | FRAUD - WIRE | 0 | 0 | 0 |
| 2600-6 | FRAUD - BAD CHECKS | 1 | 0 | 2 |
| 2700-0 | EMBEZZLEMENT | 0 | 1 | 1 |
| 2800-0 | STOLEN PROPERTY | 0 | 0 | 0 |

Uniform Crime Report

Report Criteria:

| | | |
|------------------|----------------|--------------|
| Start File Class | End File Class | Print Zeros? |
| 0100-0 | 9900-9 | Yes |

| Class | Description | JUNE/2007 | JUNE/2008 | YR TO DATE |
|--------|-------------------------------------|-----------|-----------|------------|
| 2900-0 | DAMAGE TO PROPERTY | 4 | 5 | 32 |
| 3000-1 | RETAIL FRAUD - MISREPRESENTATION | 0 | 0 | 0 |
| 3000-2 | RETAIL FRAUD - THEFT | 1 | 0 | 3 |
| 3000-3 | RETAIL FRAUD - REFUND/EXCHANGE | 0 | 0 | 0 |
| 3500-1 | VIOLATION OF CONTROLLED SUBSTANCE | 1 | 2 | 25 |
| 3500-2 | NARCOTIC EQUIPMENT VIOLATIONS | 0 | 0 | 0 |
| 3600-1 | SEXUAL PENETR'N NONFORCIBLE BLOOD/A | 0 | 0 | 0 |
| 3600-2 | SEXUAL PENETR'N NONFORCIBLE OTHER | 0 | 0 | 0 |
| 3600-3 | PEEPING TOM | 0 | 0 | 0 |
| 3600-4 | SEX OFFENSE - OTHER | 0 | 0 | 0 |
| 3700-0 | OBSCENITY | 0 | 0 | 0 |
| 3800-1 | FAMILY - ABUSE/NEGLECT NONVIOLENT | 0 | 0 | 2 |
| 3800-2 | FAMILY - NONSUPPORT | 0 | 0 | 0 |
| 3800-3 | FAMILY - OTHER | 0 | 0 | 1 |
| 3900-1 | GAMBLING - BETTING/WAGERING | 0 | 0 | 0 |
| 3900-2 | GAMBLING - OPERATING/PROMOTING/ASSI | 0 | 0 | 0 |
| 3900-3 | GAMBLING - EQUIPMENT VIOLATIONS | 0 | 0 | 0 |
| 3900-4 | GAMBLING - SPORTS TAMPERING | 0 | 0 | 0 |
| 4000-1 | COMMERCIALIZED SEX - PROSTITUTION | 0 | 0 | 0 |
| 4000-2 | COMMERCIALIZED SEX- ASSISTING/PROMO | 0 | 0 | 0 |
| 4100-1 | LIQUOR LICENSE - ESTABLISHMENT | 0 | 0 | 0 |
| 4100-2 | LIQUOR VIOLATIONS - OTHER | 2 | 2 | 8 |
| 4200-0 | DRUNKENNESS | 0 | 0 | 0 |
| 4800-0 | OBSTRUCTING POLICE | 0 | 2 | 3 |
| 4900-0 | ESCAPE/FLIGHT | 0 | 0 | 0 |
| 5000-0 | OBSTRUCTING JUSTICE | 5 | 4 | 14 |
| 5100-0 | BRIBERY | 0 | 0 | 0 |
| 5200-1 | WEAPONS OFFENSE - CONCEALED | 1 | 0 | 2 |
| 5200-2 | WEAPONS OFFENSE - EXPLOSIVES | 0 | 0 | 0 |
| 5200-3 | WEAPONS OFFENSE - OTHER | 0 | 0 | 0 |
| 5300-1 | DISORDERLY CONDUCT | 0 | 1 | 2 |
| 5300-2 | PUBLIC PEACE - OTHER | 0 | 0 | 2 |
| 5400-1 | HIT & RUN MOTOR VEHICLE ACCIDENT | 2 | 3 | 18 |
| 5400-2 | OUIL OR OUID | 8 | 5 | 16 |
| 5400-3 | DRIVING LAW VIOLATIONS | 4 | 6 | 47 |
| 5500-0 | HEALTH AND SAFETY | 3 | 1 | 17 |
| 5600-0 | CIVIL RIGHTS | 0 | 0 | 0 |
| 5700-1 | TRESPASS | 0 | 0 | 0 |
| 5700-2 | INVASION OF PRIVACY - OTHER | 0 | 0 | 0 |
| 5800-0 | SMUGGLING | 0 | 0 | 0 |
| 5900-0 | ELECTION LAWS | 0 | 0 | 0 |
| 6000-0 | ANTITRUST | 0 | 0 | 0 |
| 6100-0 | TAX/REVENUE | 0 | 0 | 0 |
| 6200-0 | CONSERVATION | 0 | 0 | 0 |
| 6300-0 | VAGRANCY | 0 | 0 | 0 |
| 7000-0 | JUVENILE RUNAWAY | 0 | 0 | 2 |
| 7300-0 | MISCELLANEOUS CRIMINAL OFFENSE | 0 | 0 | 0 |

Uniform Crime Report

Report Criteria:

Start File Class End File Class Print Zeros?
0100-0 9900-9 Yes

| Class | Description | JUNE/2007 | JUNE/2008 | YR TO DATE |
|--------|-------------------------------------|-----------|-----------|------------|
| 7500-0 | SOLICITATION | 0 | 0 | 0 |
| 7700-0 | CONSPIRACY | 0 | 0 | 0 |
| 8900-1 | SERVICE OF COMMISSION PAPERS | 0 | 0 | 0 |
| 8900-2 | UNAUTHORIZED TRANSPORTATION | 0 | 0 | 0 |
| 8900-3 | VIOLATION OF RULES/REGISTRATION | 0 | 0 | 0 |
| 8900-4 | WARRANTS | 0 | 0 | 0 |
| 8900-5 | MOTOR CARRIER SAFETY RULES | 0 | 0 | 0 |
| 8900-6 | INSPECTIONS OF HOMES TO BE MOVED | 0 | 0 | 0 |
| 8900-7 | MIGRANT AGRICULTURE WORKERS TRANSP | 0 | 0 | 0 |
| 8900-9 | ALL OTHER MOTOR CARRIER VIOLATIONS | 0 | 0 | 0 |
| 9100-1 | DELINQUENT MINOR | 0 | 0 | 0 |
| 9100-2 | RUNAWAYS | 0 | 0 | 0 |
| 9200-1 | DIVORCE AND SUPPORT | 0 | 0 | 0 |
| 9200-2 | INCAPACITATION | 0 | 0 | 0 |
| 9200-3 | WALK-AWAY - MENTAL INSTITUTIONS ETC | 0 | 0 | 0 |
| 9200-4 | ORDER FOR PICKUP AND EXAMINATION | 0 | 0 | 0 |
| 9200-5 | CIVIL INFRACTION - ALCOHOL POSSES. | 0 | 0 | 0 |
| 9300-1 | PROPERTY DAMAGE ACCIDENT/PI | 18 | 8 | 56 |
| 9300-2 | NON-TRAFFIC PDA | 7 | 6 | 35 |
| 9300-3 | TRAFFIC VIOLATIONS/CIVIL INFRACTION | 0 | 0 | 0 |
| 9300-4 | TOWED VEHICLE | 0 | 0 | 10 |
| 9300-5 | TRAFFIC HAZARD/ABANDONED VEHICLE | 0 | 0 | 0 |
| 9300-6 | TRAFFIC POLICING | 0 | 0 | 0 |
| 9400-1 | FALSE ALARM ACTIVATION | 0 | 0 | 0 |
| 9400-2 | VALID ALARM ACTIVATION | 0 | 0 | 0 |
| 9400-3 | REST AREA/ROADSIDE PARK VIOLATIONS | 0 | 0 | 0 |
| 9500-1 | ACCIDENTAL FIRE | 0 | 0 | 0 |
| 9500-2 | ACCIDENTAL EXPLOSION | 0 | 0 | 0 |
| 9500-4 | OPEN BURNING | 0 | 0 | 0 |
| 9500-6 | FIRE-HAZARDOUS CONDITIONS | 0 | 0 | 0 |
| 9700-0 | ACCIDENTAL SHOOTING | 0 | 0 | 0 |
| 9700-5 | ACCIDENTAL DEATH-WATER | 0 | 0 | 0 |
| 9700-6 | ACCIDENT - ALL OTHER | 0 | 0 | 0 |
| 9800-2 | RECOVERED PROPERTY | 2 | 0 | 0 |
| 9800-3 | PROPERTY INSPECTION | 0 | 0 | 0 |
| 9800-4 | OTHER INSPECTIONS/WEAPONS | 8 | 10 | 46 |
| 9800-5 | ALARMS | 0 | 0 | 0 |
| 9800-6 | CIVIL | 4 | 0 | 14 |
| 9800-7 | SUSPICIOUS SITUATION | 2 | 0 | 10 |
| 9800-8 | LOST AND FOUND PROPERTY | 7 | 1 | 10 |
| 9800-9 | OVERDOSE | 0 | 0 | 2 |
| 9900-1 | SUICIDE | 0 | 2 | 8 |
| 9900-2 | DOA - NATURAL | 2 | 1 | 4 |
| 9900-3 | MISSING PERSON | 0 | 0 | 1 |
| 9900-7 | SAFEKEEPING | 0 | 0 | 0 |
| 9900-8 | DEPARTMENTAL ASSIST | 1 | 2 | 13 |
| 9900-9 | GENERAL - NON CRIMINAL | 3 | 8 | 58 |

Uniform Crime Report

Report Criteria:

| | | |
|------------------|----------------|--------------|
| Start File Class | End File Class | Print Zeros? |
| 0100-0 | 9900-9 | Yes |

| Class | Description | JUNE/2007 | JUNE/2008 | YR TO DATE |
|---------|-------------|-----------|-----------|------------|
| Totals: | | 117 | 95 | 591 |

2008 FLINT AREA NARCOTICS GROUP ACTIVITY SUMMARY

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTALS |
|---|------------|------------|------------|-----------|------------|------------|------|-----|------|-----|-----|-----|--------------|
| Complaints | 36 | 39 | 38 | 53 | 48 | 44 | | | | | | | 258 |
| Total Original Arrests | 17 | 35 | 24 | 28 | 33 | 31 | | | | | | | 168 |
| Counts | 49 | 75 | 50 | 49 | 68 | 53 | | | | | | | 344 |
| Level of Dealer: | | | | | | | | | | | | | |
| Class 1 Violator | 15 | 31 | 18 | 27 | 21 | 25 | | | | | | | 137 |
| Class 2 Violator | 2 | 3 | 6 | 1 | 4 | 1 | | | | | | | 17 |
| Class 3 Violator | | | | | 3 | 1 | | | | | | | 4 |
| Unclassifiable | 1 | 2 | | | 5 | 4 | | | | | | | 12 |
| Search Warrants | 7 | 8 | 4 | 7 | 5 | 0 | | | | | | | 31 |
| Informants Developed | 3 | 2 | 5 | 2 | 4 | 2 | | | | | | | 18 |
| Firearms Seized | 11 | 21 | 3 | 12 | 11 | 7 | | | | | | | 65 |
| TOTAL FUGITIVES Arrested | | | | | | | | | | | | | 0 |
| FELONY | 1 | 1 | | 1 | | 3 | | | | | | | 6 |
| MISDEMEANOR | | | | | | | | | | | | | 0 |
| SEIZURES/PURCHASES | | | | | | | | | | | | | |
| Cocaine (grams) | 90.3 | 72.1 | 617.3 | 115.4 | 420.7 | 101.9 | | | | | | | 1417.7 |
| Crack Cocaine (grams) | 25.7 | 256.5 | 10.7 | 44.7 | 121.6 | 120.4 | | | | | | | 579.6 |
| Heroin (grams) | 7.6 | 45.3 | 66.3 | 113.2 | 0 | 5.8 | | | | | | | 238.2 |
| Marijuana (plants) | 105 | 132 | 95 | 9 | 556 | 244 | | | | | | | 1141 |
| Marijuana (pounds) | 33.31 | 43.3 | 11.45 | 26.29 | 46.68 | 31.96 | | | | | | | 192.99 |
| Ecstasy (units) | | | | | 186 | 6 | | | | | | | 192 |
| Hallucinogens (grams) | 174.8 | | | | | 63.8 | | | | | | | 238.6 |
| LSD (hits) | 4 | | | | | | | | | | | | 4 |
| Meth (grams) | | | | | | | | | | | | | 0 |
| Other (units) | 1805 | 120 | 13 | 1201 | 534.5 | 57 | | | | | | | 3730.5 |
| Other (grams) | | | | | | | | | | | | | 0 |
| Other (ounces) | | | | | | | | | | | | | |
| Value of Controlled Substance Seized | \$ 171,984 | \$ 219,997 | \$ 185,813 | \$ 81,767 | \$ 663,203 | \$ 303,095 | | | | | | | \$ 1,625,859 |

Public Works
Monthly Work Orders
07/07/08

| Work Order # | Location ID | Customer Name | Date Recd | Type |
|-------------------------|---------------------|--|----------------------|-------------------|
| Work Order Status | | Service Address | Date Comp | |
| DAPU08-0001 Finished | CI10-008095-0000-01 | PERKINS LIB-SENIOR CENTER 8095 CIVIC DR | 06/24/08 06/24/08 | DEAD ANIMAL PICK |
| FLAG08-0001 Finished | CI10-008083-0000-01 | CITY OF SWARTZ CREEK 8083 CIVIC DR | 06/26/08 06/26/08 | LOWER/RAISE FLAG |
| FNRD08-0005 Finished | BR10-005031-0000-01 | WETZEL, STACY 5031 BRADY ST | 06/02/08 06/02/08 | FINAL READ |
| FNRD08-0007 Finished | MI10-005301-0000-02 | MARTIN, STEVEN 5301 MILLER RD | 06/03/08 06/03/08 | FINAL READ |
| FNRD08-0008 Finished | CC10-007409-0000-01 | JEROME, BRUCE 7409 CROSSCREEK DR | 06/06/08 06/06/08 | FINAL READ |
| FNRD08-0009 Finished | OX10-005156-0000-03 | MILLER, TIMOTHY 5156 OXFORD CT | 06/09/08 06/09/08 | FINAL READ |
| FNRD08-0010 Finished | HT10-003436-0000-01 | SUBORA, DAMIEN 3436 HERITAGE BLVD | 06/13/08 06/13/08 | FINAL READ |
| FNRD08-0011 Finished | SO10-000053-0000-01 | DEERING, RALPH 53 SOMERSET DR | 06/09/08 06/09/08 | FINAL READ |
| FNRD08-0012 Finished | HI10-009275-0000-02 | SKANK, MARK 9275 HILL RD | 06/13/08 06/13/08 | FINAL READ |
| FNRD08-0013 Finished | MC10-005044-0000-01 | REINFELDER, DAVID 5044 MC LAIN ST | 06/13/08 06/13/08 | FINAL READ |
| FNRD08-0014 Finished | AS10-000103-0000-01 | HOUSE, GERALD 103 ASHLEY CIR | 06/16/08 06/16/08 | FINAL READ |
| FNRD08-0015 Finished | CH40-004272-0000-01 | EVANS, DUKE 4272 CHAPEL LN | 06/20/08 06/20/08 | FINAL READ |
| FNRD08-0016 Finished | MI10-005301-0000-03 | JOHN TUCKER 5301 MILLER RD | 06/23/08 06/23/08 | FINAL READ |
| GWO08-0010 Finished | CI10-008083-0000-01 | CITY OF SWARTZ CREEK 8083 CIVIC DR | 06/02/08 06/02/08 | GENERIC WORK ORDE |
| GWO08-0012 Finished | CI10-008100-0000-01 | BUILDING, PUBLIC SAFETY 8100 CIVIC DR | 06/02/08 06/03/08 | GENERIC WORK ORDE |
| GWO08-0013 CANCELLED | SP10-004412-0000-01 | LIVINGSTON, BONNIE 4412 SPRINGBROOK DR | 06/05/08 06/05/08 | GENERIC WORK ORDE |
| GWO08-0014 Finished | EL10-004125-0000-01 | SWARTZ CREEK, CITY OF 4125 ELMS RD | 06/04/08 06/04/08 | GENERIC WORK ORDE |
| GWO08-0015 Scheduled | DO10-005380-0000-02 | HAMMEL, NETA MAE 5380 DON SHENK DR | 06/06/08 | GENERIC WORK ORDE |

| Work Order # | Location ID | Customer Name | Date Recd | Type |
|--------------------------|---------------------|--|----------------------|-------------------|
| Work Order Status | | Service Address | Date Comp | |
| GWO08-0016 Finished | NO10-009192-0000-01 | NELSON, JAMES M 9192 NORBURY DR | 06/11/08 06/12/08 | GENERIC WORK ORDE |
| GWO08-0017 Scheduled | DU10-005388-0000-01 | DOUGLAS, KEVIN 5388 DURWOOD DR | 06/25/08 | GENERIC WORK ORDE |
| GWO08-0018 Scheduled | SP10-004412-0000-01 | LIVINGSTON, BONNIE 4412 SPRINGBROOK DR | 06/30/08 | GENERIC WORK ORDE |
| MOW08-0011 Finished | CI10-008083-0000-01 | CITY OF SWARTZ CREEK 8083 CIVIC DR | 06/03/08 06/12/08 | MOW LAWN-ORD #364 |
| MOW08-0012 Finished | DY10-003418-0000-01 | FORD, KAREN 3418 DYE RD | 06/03/08 06/12/08 | MOW LAWN-ORD #364 |
| MOW08-0013 Finished | EL10-003500-0000-01 | SCHMIDT, KATHLEEN C 3500 ELMS RD | 06/03/08 06/12/08 | MOW LAWN-ORD #364 |
| MOW08-0014 Finished | BR20-007045-0000-01 | BROKAW, SCOTT 7045 BRISTOL RD | 06/09/08 06/09/08 | MOW LAWN-ORD #364 |
| MOW08-0015 CANCELLED | EL10-003500-0000-01 | SCHMIDT, KATHLEEN C 3500 ELMS RD | 06/09/08 | MOW LAWN-ORD #364 |
| MOW08-0016 Finished | BR20-006419-0000-01 | REED, RICK 6419 BRISTOL RD | 06/10/08 06/10/08 | MOW LAWN-ORD #364 |
| MOW08-0017 Finished | MI10-007026-0000-01 | MARATHON ASHLAND PETROLEUM 7026 MILLER RD | 06/19/08 06/19/08 | MOW LAWN-ORD #364 |
| MOW08-0018 Scheduled | GR10-005338-0000-01 | YOUNG, CYNDI 5338 GREENLEAF DR | 06/24/08 | MOW LAWN-ORD #364 |
| MOW08-0019 Scheduled | EL10-004061-0000-01 | CONNER, JOYCE M 4061 ELMS RD | 06/26/08 | MOW LAWN-ORD #364 |
| MTRP08-0002 Finished | MI10-008247-0000-03 | OAKWOOD REALTY 8247 MILLER RD | 06/05/08 06/05/08 | METER REPAIR |
| READ08-0005 Finished | AS10-000063-0000-01 | MODULAR MARKETPLACE 63 ASHLEY CIR | 06/02/08 06/02/08 | READ METER |
| READ08-0006 Finished | LU10-009061-0000-01 | SKINNER, DONALD 9061 LUEA LN | 06/13/08 06/13/08 | READ METER |
| SWR08-0003 Finished | DU10-005115-0000-01 | HERMAN, CHRISTOPHER 5115 DURWOOD DR | 06/12/08 06/12/08 | SEWER DRAIN PROBL |
| TRIM08-0001 Scheduled | EL10-004071-0000-01 | SAWATZKI, PATRICIA J 4071 ELMS RD | 06/02/08 | TREE-TRIM |
| WOFF08-0010 Finished | AU10-006281-0000-02 | FOGLE, JAMES L 6281 AUGUSTA ST | 06/02/08 06/02/08 | WATER TURN OFF |
| WOFF08-0012 Finished | MI10-005420-0000-02 | MCCONNELL, EDNA 5420 MILLER RD | 06/03/08 06/03/08 | WATER TURN OFF |
| WOFF08-0013 CANCELLED | DO10-005273-0000-04 | MCDONALD, LAURIE 5273 DON SHENK DR | 06/02/08 06/02/08 | WATER TURN OFF |

| Work Order # | Location ID | Customer Name | Date Recd | Type |
|-------------------------|---------------------|---|----------------------|----------------|
| Work Order Status | | Service Address | Date Comp | |
| WOFF08-0014 Finished | PA10-007072-0000-02 | BALCOM, ANN 7072 PARK RIDGE PKY | 06/16/08 06/16/08 | WATER TURN OFF |
| WOFF08-0015 Finished | NO10-009152-0000-01 | SMITH, ERIC 9152 NORBURY DR | 06/11/08 06/12/08 | WATER TURN OFF |
| WOFF08-0016 Finished | MO10-004264-0000-05 | MOORE, HOPE 4264 MORRISH RD | 06/30/08 06/30/08 | WATER TURN OFF |
| WTON08-0019 Finished | AU10-006281-0000-02 | FOGLE, JAMES L 6281 AUGUSTA ST | 06/02/08 06/02/08 | WATER TURN ON |
| WTON08-0020 Finished | CH20-009211-0000-05 | COUNTRY WIDE MORTGAGE 9211 CHESTERFIELD DR | 06/17/08 06/17/08 | WATER TURN ON |
| WTON08-0021 Finished | MY10-004290-0000-01 | MOAK, ROBERT 4290 MAYA LN | 06/23/08 06/23/08 | WATER TURN ON |

Total Records: 44

DPS ACTIVITY - JUNE 2008

| EMPLOYEE | REG | HOL | VAC | ABSENT | OT | DT |
|------------------------------|--------------|-------------|-------------|-------------|-------------|-------------|
| 101 GENERAL FUND | | | | | | |
| 172.0 EXECUTIVE | | | | | | |
| 253.0 TREASURER | | | | | | |
| 257.0 ASSESSOR | | | | | | |
| 262.0 ELECTIONS | | | | | | |
| 410.0 BLG-ADMIN-OBRIEN | 32.88 | 4.00 | | 3.13 | | |
| 781.0 AMPHI-PARK | 2.00 | | | | | |
| 782.0 WINSHALL PARK | 11.79 | 0.86 | 0.37 | 0.65 | | |
| 783.0 WINSHALL GARBAGE | 18.00 | 0.98 | 0.40 | 0.73 | 4.00 | 5.00 |
| 783.0 ELMS PARK | 28.29 | 2.16 | 0.21 | 1.15 | | |
| 783.0 ELMS GARBAGE | 27.00 | 0.94 | 0.51 | 0.79 | 4.00 | 5.00 |
| 784.0 BICENT. PARK | 9.00 | | | | | |
| 790.0 LIBRARY/SENIOR | 46.00 | 0.54 | 0.86 | 0.18 | | |
| 792.0 P S BLDG | 37.50 | 0.23 | 0.24 | 0.53 | | |
| 793.0 CITY HALL | 51.50 | 1.14 | 0.35 | 0.97 | | |
| 794.0 COMM PROMO | 101.00 | 8.35 | 7.84 | 4.99 | 12.00 | |
| 796.0 CEMETERY | | | | | | |
| 202 MAJOR STREET FUND | | | | | | |
| 429.0 SAFETY | | | | | | |
| 463.0 STREET MAIN | 82.78 | 0.74 | 3.37 | 0.81 | | |
| 474.0 TRAFFIC | 6.00 | 0.76 | 0.15 | 0.68 | 6.00 | |
| 478.0 SNOW & ICE | | | | | | |
| 482.0 ADMIN | | | | | | |
| 203 LOCAL STREET FUND | | | | | | |
| 429.0 SAFETY | | | | | | |
| 463.0 STREET MAIN | 24.28 | 0.40 | 2.31 | 0.57 | | |
| 474.0 TRAFFIC | | | | | | |
| 478.0 SNOW & ICE | | | | | | |
| 482.0 ADMIN | 12.92 | 0.68 | | | | |
| 226 GARBAGE FUND | | | | | | |
| 528.0 COLLECT | 50.00 | 3.49 | 18.35 | 0.51 | | |
| 530.0 WOODCHIPPING | 86.58 | 6.53 | 11.72 | 4.59 | | |
| 590 WATER | | | | | | |
| 540.0 WATER SYSTEM | 156.04 | 7.97 | 3.87 | 7.98 | 7.00 | |
| 540.0 WATER-ON CALL | 0.50 | | 0.13 | 0.01 | | |
| 542.0 READ & BILL | 65.45 | 6.25 | 1.34 | 7.20 | | |
| 591 SEWER | | | | | | |
| 536.0 SEWER SYSTEM | 92.54 | 4.51 | 3.35 | 0.17 | 2.00 | |
| 536.0 SEWER-ON CALL | 0.50 | | 0.13 | 0.01 | | |
| 537.0 LIFT STATION | 12.00 | 0.67 | | 0.09 | | |
| 542.0 READ & BILL | 39.45 | 4.80 | | 3.73 | | |
| 661 MOTOR POOL FUND | | | | | | |
| 795.0 CITY GARAGE | 4.00 | | 0.50 | 0.03 | | |
| | 998.00 | 56.00 | 56.00 | 39.50 | 35.00 | 10.00 |
| HOLIDAY | | | | | | |
| VACATION | | | | | | |
| ABSENT | | | | | | |
| DAILY HOURS TOTAL | 998.0 | 56.0 | 56.0 | 39.5 | 35.0 | 10.0 |

| June-08 | MILES DRIVEN | GALLONS GAS PURCHASED | GALLONS DIESEL PURCHASED |
|----------------------------|-----------------|-----------------------------|--------------------------------|
| <u>#1 P/U 4WD</u> | | | |
| <u>#3 P/U 4WD</u> | 506 | 47 | |
| <u>07-03 P/U 4WD</u> | 253 | | 23 |
| <u>09-03 P/U 4WD</u> | 601 | | 48 |
| <u>#2 P/U 2WD</u> | 309 | 23 | |
| <u>#6-00 BACKHOE</u> | | | |
| <u>#9 DUMP</u> | | | |
| <u>#10 DUMP</u> | | | |
| <u>#11 DUMP</u> | 150 | 24 | |
| <u>#12-02 DUMP</u> | 18 | | |
| <u>#12-04 DUMP</u> | 92 | | 39 |
| <u>#12-99 GENERATOR</u> | | | |
| <u>#9-02 BRUSH HOG</u> | | | |
| <u>#17 CASE BACKHOE</u> | | | |
| <u>#19 JD TRACTOR</u> | | | 10 |
| <u>#06-99 BUCKET TRUCK</u> | | | |
| <u>#21 WOOD CHIPPER</u> | | | 21 |
| <u>#807 STREET SWEEPER</u> | 161 | | 98 |
| <u>#42 ASPHALT HEATER</u> | | | |
| <u>#37 TRAIL ARROW</u> | | | |
| <u>#10-98 3" PUMP</u> | | | |
| <u>#28A 3" PUMP</u> | | | |
| <u>3" PUMP</u> | | | |
| <u>#30 4" PUMP</u> | | | |
| <u>#31 4" PUMP</u> | | | |
| <u>#32 4" PUMP</u> | | | |
| <u>1" PUMP</u> | | | |
| <u>S-10</u> | 1189 | 65 | |
| <u>TOTAL</u> | <u>3279</u> | <u>158</u> | <u>237</u> |

07/02/2008
01:33 pm

CHECK REGISTER FOR
CHECK DATE FROM 06/01/2008 - 06/30/2008
Bank GEN

PAGE 1

| Check Date | Bank/Check # | Name | Description | Amount Voided? |
|------------|--------------|---|--|------------------------|
| 6/5/2008 | GEN 30479 | AMERICAN SEWER CLEANERS | CLEAN SEWER LINE/5379 SEYMOUR | 170.00 |
| 6/5/2008 | GEN 30480 | ARROW UNIFORM RENTAL | MATS, SUPPLIES UNIFORMS, MATS, SUPPLIES, ENV. | 25.46 <u>173.51</u> |
| | | | | 198.97 |
| 6/5/2008 | GEN 30481 | AUBURN OAKS, INC. | NEW MAPLE TREE | 135.00 |
| 6/5/2008 | GEN 30482 | BRADYS BUSINESS SYSTEMS | 5/27-8/27/08 MTCE | 238.43 |
| 6/5/2008 | GEN 30483 | BS & A SOFTWARE | IMPLEMENTATION/TRAIN GL AP CR PO CT PR | 3,900.00 |
| 6/5/2008 | GEN 30484 | CONSUMERS ENERGY | 3/27-5/23/08 5127 MORRISH RD | 5.73 |
| 6/5/2008 | GEN 30485 | CONSUMERS ENERGY | 4/24-5/22/08 8095 CIVIC DR | 681.92 |
| 6/5/2008 | GEN 30486 | CONSUMERS ENERGY | 4/25-5/22/08 8301 CAPPY LN | 211.07 |
| 6/5/2008 | GEN 30487 | CONSUMERS ENERGY | 4/24-5/22/08 8059 FORTINO DR | 56.49 |
| 6/5/2008 | GEN 30488 | CONSUMERS ENERGY | 4/24-5/22/08 8083 CIVIC DR | 566.95 |
| 6/5/2008 | GEN 30489 | CONSUMERS ENERGY | 4/24-5/22/08 8100 CIVIC DR | 795.29 |
| 6/5/2008 | GEN 30490 | CONSUMERS ENERGY | 4/25-5/23/08 5121 MORRISH RD | 196.29 |
| 6/5/2008 | GEN 30491 | CONSUMERS ENERGY | 4/25-5/24/08 WINSHALL RESTROOMS | 21.46 |
| 6/5/2008 | GEN 30492 | CONSUMERS ENERGY | 4/25-5/24/08 5361 WINSHALL DR | 8.00 |
| 6/5/2008 | GEN 30493 | CONSUMERS ENERGY | 4/25-5/24/08 5257 WINSHALL DR | 8.00 |
| 6/5/2008 | GEN 30494 | CONSUMERS ENERGY | 4/28-5/24/08 9099 MILLER RD | 12.67 |
| 6/5/2008 | GEN 30495 | CONSUMERS ENERGY | 4/24-5/23/08 8499 MILLER RD | 11.17 |
| 6/5/2008 | GEN 30496 | CONSUMERS ENERGY | 4/24-5/22/08 8011 MILLER RD | 8.00 |
| 6/5/2008 | GEN 30497 | CONSUMERS ENERGY | 4/25-5/23/08 4438 MORRISH RD | 56.08 |
| 6/5/2008 | GEN 30498 | CONSUMERS ENERGY | 4/30-5/28/08 4125 ELMS RD PAVILION | 12.45 |
| 6/5/2008 | GEN 30499 | CONSUMERS ENERGY | 4/30-5/28/08 4125 ELMS RD | 25.33 |
| 6/5/2008 | GEN 30500 | CUMMINS BRIDGEWAY | FULL SRVC PEMA INSPECTION/CAPPY LIFT ST | 675.40 |
| 6/5/2008 | GEN 30501 | DYE RD LLC | REFUND DEL W/S SU 07 TAX/3266 1/2 DYE RD | 400.77 |
| 6/5/2008 | GEN 30502 | J&S LANDSCAPE CONSTRUCTION AND S MOW & TRIM CITY PROPERTIES | | 950.00 |

| | | | | |
|-----------|-----------|--------------------------------|--|-------------------|
| | | | MOWING RESIDENTS PROPERTIES | 1,200.00 |
| | | | | <u>2,150.00</u> |
| 6/5/2008 | GEN 30503 | KORTH, DONALD | MUSIC FOR MARKET 6-1-08/9:00-12:00 | 100.00 |
| 6/5/2008 | GEN 30504 | MCLAREN MEDICAL MANAGEMENT INC | SPRAIN/STRAIN SHOULDER/SZYMANSKY | 110.50 |
| 6/5/2008 | GEN 30505 | MONICA REMINGTON | REFUND DEL W/S SU 07 TAXES 6133 MILLER | 665.96 |
| 6/5/2008 | GEN 30506 | ROWE INC | CEDAR CREEK/SOIL EROSION/MILLER RD/MTA | 1,676.00 |
| 6/5/2008 | GEN 30507 | SCHAEFER'S OFFICE SOURCE | TRASH LINERS/GLOVES | 225.54 |
| 6/5/2008 | GEN 30508 | SHIRLEY HUI | REFUND DEL W/S SU 07 TAXES 5273 DON SHE | 471.35 |
| 6/5/2008 | GEN 30509 | STEPHANIE LANG | REFUND PAVILION RENTAL 5/31/08 NO ELECTF | 75.00 |
| 6/5/2008 | GEN 30510 | SUBURBAN AUTO SUPPLY | ENGINE DEG/TIRE FOAM | 9.38 |
| 6/5/2008 | GEN 30511 | SVRCEK, THOMAS | PARK BOARD SUPPLY | 72.65 |
| 6/5/2008 | GEN 30512 | VALLEY PETROLEUM | MAY 08 FUEL USEAGE - POLICE | 2,229.03 |
| 6/5/2008 | GEN 30513 | VALLEY PETROLEUM | MAY 08 FUEL USEAGE - DPS | 1,636.70 |
| 6/12/2008 | GEN 30514 | ABRAMS, RICHARD | SMALL CITIES MTG/DINNER | 44.52 |
| 6/12/2008 | GEN 30515 | ADS PLUS PRINTING LLC | BUS. CARDS - PAUL BUECHE | 96.76 |
| 6/12/2008 | GEN 30516 | ADVANCE GLOVE AND SAFTEY CO | GLOVES & EAR PLUGS | 67.50 |
| 6/12/2008 | GEN 30517 | ARROW UNIFORM RENTAL | UNIFORMS, MATS, SUPPLIES, ENV. | 156.81 |
| | | | MATS, SUPPLIES | <u>25.58</u> |
| | | | | 182.39 |
| 6/12/2008 | GEN 30518 | AT & T | 6/1-6/30/08 810 R01-7836 523 0 LEIN | 49.20 |
| 6/12/2008 | GEN 30519 | BASIC | COPAY/OFF VST/SVRCEK/NICHOLS/ESKEW | 179.72 |
| 6/12/2008 | GEN 30520 | BLUE CARE NETWORK-EAST MI | JULY 08 MED INS KELLY | 539.85 |
| | | | JULY 08 MED INS BLOSS | 539.85 |
| | | | JULY 08 MED INS PETRUCHA | 1,241.68 |
| | | | 2 MONTH ADJUSTMENT B. ADAMS/MAY-JUNE (| <u>(1,079.70)</u> |
| | | | | 1,241.68 |
| 6/12/2008 | GEN 30521 | BUFF WHELAN CHEVROLET, INC. | TWO 2008 CHEVY SILVERADO HD 4 X 4 | 43,520.00 |
| 6/12/2008 | GEN 30522 | DIANE MOEN | REFUND ELMS PARK 6-28-08 | 50.00 |
| 6/12/2008 | GEN 30523 | FLINT JOURNAL | ADS FOR FARMERS MKT & HOMETOWN DAYS | 391.79 |

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|-----------|-----------|----------------------------------|---|---------------|
| 6/12/2008 | GEN 30524 | GILL ROYS HARDWARE | AA ALKALINE BATTERIES | 7.56 |
| | | | SINGLE CUT KEY | 3.58 |
| | | | SPREADER & TURF BUILDER | 117.64 |
| | | | TURF BUILDER | 39.88 |
| | | | SPRAY PAINT/SIGNS | 20.14 |
| | | | PEWTER GRAY SPRAY PAINT | 4.78 |
| | | | URINE ELIMINATOR | 10.99 |
| | | | 9V ALKALINE BATTERY | 3.78 |
| | | | PADLOCK/CUTTER BOLT | 24.48 |
| | | | 3/16" ZP G30 COIL CHAIN | 21.36 |
| | | | POLE BREAKER/SAWZALL BLADE | 26.67 |
| | | | DRILL BITS | 4.57 |
| | | | ROLLER COVERS/WHITE PAINT | 19.88 |
| | | | AA BATTERIES | 6.88 |
| | | | 60 LBS MORTAR MIX | 8.96 |
| | | | 33 PIECE BIT SET | 14.99 |
| | | | 1/4 INCH ROTARY PREC BIT | 3.29 |
| | | | 18 PACK SOS SCOURING PADS | 3.28 |
| | | | 2 1/2 INCH SHACKLE PADLOCK | 13.69 |
| | | | GALV. DECK SCREW | 6.09 |
| | | | SINGLE CUT KEY | 3.58 |
| | | | TEST PLUGS | 8.98 |
| | | | SINGLE CUT KEY | 3.58 |
| | | | 100 FT 16G GALV. WIRE | 3.99 |
| | | | CAUTION TAPE/DUCT TAPE | 18.27 |
| | | | 31" TARP STRAP | 3.09 |
| | | | 22 " TARP STRAP/RETURN 31" STRAP | (0.50) |
| | | | | <u>403.48</u> |
| 6/12/2008 | GEN 30525 | HYDRO DESIGNS | WATER CROSS CONNECTION COMPLIA | 375.00 |
| 6/12/2008 | GEN 30526 | J&S LANDSCAPE CONSTRUCTION AND S | MOW & TRIM CITY PROPERTIES | 900.00 |
| 6/12/2008 | GEN 30527 | JERRYS COMPLETE YARD SERVICE | BRUSH CHIPPING SAT. 6-7-08 | 810.00 |
| 6/12/2008 | GEN 30528 | KENDALL PRINTING | "SUNDAY" SIGN ATTACHMENTS/MARKET PROI | 70.00 |
| 6/12/2008 | GEN 30529 | MARY JO CLARK | REIMB REGIST FOR YE FINANCIAL STMT TRAI | 100.00 |
| 6/12/2008 | GEN 30530 | MID MICHIGAN MANUFACTURING | JETTED LINE ON HELMSLEY | 345.00 |

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|-----------|-----------|--------------------------------|---|---------------|
| 6/12/2008 | GEN 30531 | RWS OF MID MICHIGAN | GARBAGE/RECYCLING/YARD WASTE F | 17,990.28 |
| 6/12/2008 | GEN 30532 | RWS OF MID MICHIGAN | GARBAGE REMOVAL - 3277 ELMS | 366.30 |
| 6/12/2008 | GEN 30533 | SCOTT TIRE SALES, INC. | SERVICE CALL/FLAT REPAIR | 135.00 |
| 6/12/2008 | GEN 30534 | SELF SERVE LUMBER CO. | 1 X 6 X 8 TREATED LUMBER | 14.36 |
| 6/12/2008 | GEN 30535 | SIMEN, FIGURA & PARKER PLC | MAY 08 GENERAL/TRAFFIC/ORDINANCE | 6,234.00 |
| 6/12/2008 | GEN 30536 | STATE OF MICHIGAN-DEQ WTR | DRINKING WATER LAB TESTING | 256.00 |
| 6/12/2008 | GEN 30537 | SUBURBAN AUTO SUPPLY | DIESEL FUEL ADDITIVE | 17.99 |
| 6/12/2008 | GEN 30538 | SVRCEK, THOMAS | FLOWERS FOR CITY | 483.33 |
| | | | FLOWERS FOR CITY | <u>83.09</u> |
| | | | | 566.42 |
| 6/12/2008 | GEN 30539 | THAT AED GUY | ONSITE AED BATTERY | 141.55 |
| 6/12/2008 | GEN 30540 | VEHICLE ACCESSORIES | LETTERING FOR NEW TRUCKS | 161.58 |
| 6/12/2008 | GEN 30541 | VERIZON NORTH | 5/25-6/25/08 635-8109 | 53.07 |
| 6/17/2008 | GEN 30542 | GENESEE CTY DRAIN COMMISSIONER | SOIL EROSION/SEDIMENTS ESC PERMIT/REVIE | 275.00 |
| 6/19/2008 | GEN 30543 | AMERICAN MESSAGING | JUNE 08 810-833-2563/810-833-1159 | 21.96 |
| 6/19/2008 | GEN 30544 | ARROW UNIFORM RENTAL | MATS, SUPPLIES | 25.58 |
| | | | UNIFORMS, MATS, SUPPLIES, ENV. | <u>156.81</u> |
| | | | | 182.39 |
| 6/19/2008 | GEN 30545 | ARROWOOD NURSERY | FLOWER BASKETS FOR CITY | 223.84 |
| 6/19/2008 | GEN 30546 | BARRYS SIGN COMPANY | 4' X 4' SINGLE FACE MOVIE IN PARK SIGN | 1,000.00 |
| 6/19/2008 | GEN 30547 | BLUMERICH COMMUNICATIONS | STRIP EQUIP FROM 04-405 | 360.00 |
| 6/19/2008 | GEN 30548 | BRADYS BUSINESS SYSTEMS | COPY MACH. MAINT AGRMNT 6/15/08-7/15/08 | 40.00 |
| 6/19/2008 | GEN 30549 | C & H CONSTRUCTION CO INC | WATER MAIN/STORM LEAD REPAIR | 1,480.67 |
| 6/19/2008 | GEN 30550 | CHIEF SUPPLY CORPORATION | UNIFORM SHIRT | 29.99 |
| 6/19/2008 | GEN 30551 | CONSUMERS ENERGY | 6/1-6/30/08 TRAFFIC LIGHTS | 295.86 |
| 6/19/2008 | GEN 30552 | CREEK AUTO SERVICES LLC | L.O.F. MONTHLY MAINT 05-649 | 28.95 |
| | | | L.O.F. MONTHLY MAINT 07-375 | 28.95 |
| | | | L.O.F. MONTHLY MAINT 06-112 | 28.95 |
| | | | L.O.F. MONTHLY MAINT 05-346 | <u>28.95</u> |

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|-----------|-----------|----------------------------------|--|-----------------|
| | | | | 115.80 |
| 6/19/2008 | GEN 30553 | CRYSTAL WATER COMPANY | MAY 08 RENTAL/6 JUGS | 47.00 |
| 6/19/2008 | GEN 30554 | ELITE BUSINESS PRODUCTS | OFFICE SUPPLIES | 308.92 |
| | | | PRINTER DRUM REPLACEMENT | <u>149.99</u> |
| | | | | 458.91 |
| 6/19/2008 | GEN 30555 | G. NEIL DIRECT MAIL | RENEW POSTERGUARD 12 MONTHS | 164.97 |
| 6/19/2008 | GEN 30556 | GEN CNTY ASSOC CHIEFS POLICE | C.C.A.C.P. MEMBERSHIP DUES/CHIEFS POLICE | 50.00 |
| 6/19/2008 | GEN 30557 | INFINITE SOLUTIONS | REPAIR PHONE SYSTEM/POLICE | 75.00 |
| 6/19/2008 | GEN 30558 | J&S LANDSCAPE CONSTRUCTION AND S | MOW & TRIM CITY PROPERTIES | 950.00 |
| | | | MOW CITY RESIDENTS PROPERTIES | <u>600.00</u> |
| | | | | 1,550.00 |
| 6/19/2008 | GEN 30559 | JERRYS COMPLETE YARD & TREE SERV | BRUSH CHIPPING SATURDAY 6-14-08 | 540.00 |
| 6/19/2008 | GEN 30560 | KORTH, DONALD | FARMERS MARKET MUSIC | 100.00 |
| 6/19/2008 | GEN 30561 | L E O R T C | LED SPRING 2008 | 1,119.90 |
| 6/19/2008 | GEN 30562 | LETAVIS ENTERPRISES INC. | VEH. CAR WASHES @ \$6.75 EACH | 168.75 |
| 6/19/2008 | GEN 30563 | LOIS KAY CONTRACTING | REPAIR OF MILLER RD (ELMS TO TALLMAGE) | 54,095.00 |
| | | | REPAIR OF MILLER ROAD | <u>9,351.04</u> |
| | | | | 63,446.04 |
| 6/19/2008 | GEN 30564 | MID TOWN PRINTING | FLYERS MOVIES IN THE PARK | 100.05 |
| 6/19/2008 | GEN 30565 | MODERN MARKETING, INC. | POLICE BADGE STICKERS | 141.00 |
| 6/19/2008 | GEN 30566 | NATHAN BEAUCHAMP | RECEIPT BOOKS FOR FARMERS MARKET | 10.06 |
| 6/19/2008 | GEN 30567 | RAY ALLEN MANUFACTURING, LLC | NARCOTICS SAFE & BAGS | 369.90 |
| 6/19/2008 | GEN 30568 | REHMANN GROUP LLC | DEV OF PERSONNEL POLICY/PROCEED | 800.00 |
| 6/19/2008 | GEN 30569 | ROOTER1, LLC | JET MAIN LINE/5115 DURWOOD | 559.00 |
| 6/19/2008 | GEN 30570 | ROWE INC | BRIDGE INSP. ELMS/MORRISH/FUND AP-MORF | 1,450.00 |
| 6/19/2008 | GEN 30571 | SCHAEFER'S OFFICE SOURCE | VINYL GLOVES/TOWELS/TISSUE | 129.43 |

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|-----------|-----------|------------------------------|--------------------------------|---------------|
| | | | GARBAGE LINERS | <u>207.96</u> |
| | | | | 337.39 |
| 6/19/2008 | GEN 30572 | SOUPAL CLEANERS | MAY 08 UNIFORM CLEANING | 133.75 |
| 6/19/2008 | GEN 30573 | STATE OF MICHIGAN DEPT TRANS | BRISTOL RD BILLING #11 | 9,566.56 |
| 6/19/2008 | GEN 30574 | SUBURBAN AUTO SUPPLY | CABLE TIES | 10.99 |
| | | | CONNECTOR | 6.99 |
| | | | SPARK PLUG | 2.49 |
| | | | ANTI FREEZE | <u>14.95</u> |
| | | | | 35.42 |
| 6/19/2008 | GEN 30575 | SVRCEK, THOMAS | SPRAYER | 44.56 |
| | | | GUTTER BLASTER/16" FORGED HOOK | <u>34.40</u> |
| | | | | 78.96 |
| 6/19/2008 | GEN 30576 | SWARTZ CREEK AREA FIRE DEPT. | MAY 08 MONTHLY RUNS | 2,544.44 |
| 6/19/2008 | GEN 30577 | TERRELL, JAMIE | MILEAGE REIMB 5/19-6/13/08 | 24.24 |
| 6/19/2008 | GEN 30578 | UPS | UPS SHIPPING | 15.13 |
| 6/19/2008 | GEN 30579 | VERIZON NORTH | 6/1-7/1/08 635-4401 | 160.88 |
| 6/19/2008 | GEN 30580 | VERIZON NORTH | 6/4-7/4/08 635-4402 | 124.94 |
| 6/19/2008 | GEN 30581 | VERIZON NORTH | 6/7-7/7/08 B10-1133 | 154.02 |
| 6/19/2008 | GEN 30582 | WINDER POLICE EQUIPMENT | LIGHT BAR MOUNTING LEGS | 133.35 |
| 6/26/2008 | GEN 30583 | ACE ASPHALT & PAVING CO INC | COLD PATCH | 738.65 |
| 6/26/2008 | GEN 30584 | ARROW UNIFORM RENTAL | UNIFORMS, MATS, SUPPLIES, ENV. | 156.81 |
| | | | MATS, SUPPLIES | <u>25.58</u> |
| | | | | 182.39 |
| 6/26/2008 | GEN 30585 | BASIC | COPAY/OFFICE VISIT/NICHOLS | 20.00 |

| | | | | |
|-----------|-----------|---|---|---------------|
| | | | COPAY/OFFICE VISIT/NICHOLS | <u>20.00</u> |
| | | | | 40.00 |
| 6/26/2008 | GEN 30586 | CAPITAL TIRE | P225 60R16 EAGLE RSA FOR 05-275 | 137.00 |
| 6/26/2008 | GEN 30587 | COMCAST BUSINESS | 6/26-7/25/08 | 165.00 |
| 6/26/2008 | GEN 30588 | CONSUMERS ENERGY | 6/1-6/30/08 4524 MORRISH RD | 35.26 |
| 6/26/2008 | GEN 30589 | CONSUMERS ENERGY | 6/1-6/30/08 ELMS PARKING LOT | 36.67 |
| 6/26/2008 | GEN 30590 | CONSUMERS ENERGY | 6/1-6/30/08 SIRENS | 22.80 |
| 6/26/2008 | GEN 30591 | CONSUMERS ENERGY | 6/1-6/30/08 STREET LIGHTS | 7,305.45 |
| 6/26/2008 | GEN 30592 | CREEK AUTO SERVICES LLC | MONTHLY MAINT LOF 05-168 | 28.95 |
| | | | MNTH MAINT/FRONT TIRES/FUEL FILTER/PLUG | <u>286.70</u> |
| | | | | 315.65 |
| 6/26/2008 | GEN 30593 | ENCORE PROMOTIONS | WHITE TEE SHIRTS | 445.00 |
| 6/26/2008 | GEN 30594 | FLINT JOURNAL | 1 YR SUBSCRIPTION RENEWAL 7/1/08-7/1/09 | 149.88 |
| 6/26/2008 | GEN 30595 | FLINT TOWNSHIP | SWR TRANS MAINT CHG 42 UNITS | 31.50 |
| 6/26/2008 | GEN 30596 | GEN CTY ROAD COMMISSION | S-MTCE OPERATIONS | 451.38 |
| 6/26/2008 | GEN 30597 | GIVE 'EM A BRAKE SAFETY | DETOUR & ROAD CLOSED SIGNS/BARRICADE\$ | 1,888.80 |
| 6/26/2008 | GEN 30598 | INFINITE SOLUTIONS | REPROGRAM PHONE SYSTEM/POWER OUTAG | 150.00 |
| | | | POLICE/DIMMS & 80 GB SATA DRIVE | 301.50 |
| | | | MEMORY & IMAGING FOR POLICE WORKSTAT | <u>750.00</u> |
| | | | | 1,201.50 |
| 6/26/2008 | GEN 30599 | J&S LANDSCAPE CONSTRUCTION AND S MOW & TRIM CITY PROPERTIES | | 900.00 |
| 6/26/2008 | GEN 30600 | JERRYS COMPLETE YARD & TREE SERV | CUT DOWN TREE-WINSHALL PARK | 525.00 |
| | | | GRIND STUMPS-WINSHALL PARK | <u>285.00</u> |
| | | | | 810.00 |
| 6/26/2008 | GEN 30601 | KHALIL NEMER | MONTHLY RENT 5438 MILLER AMB BLDG | 758.34 |

| | | | | |
|-----------|-----------|--------------------------------|---|-----------------------------|
| 6/26/2008 | GEN 30602 | LANDMARK APPRAISAL CO | COMMERCIAL & INDUSTRIAL REAPPRAISAL JUNE 08 MONTHLY SERVICES | 6,250.00 <u>2,188.75</u> |
| | | | | 8,438.75 |
| 6/26/2008 | GEN 30603 | MI MUNICIPAL WORKERS COMP FUND | FY 09 WORKERS COMP | 24,894.00 |
| 6/26/2008 | GEN 30604 | MICHIGAN ELECTION RESOURCES | ELECTION OFFICIAL NAME TAG | 19.88 |
| 6/26/2008 | GEN 30605 | MID TOWN PRINTING | QTY 3000 PURCHASE REQUISTION FORMS DAILY TIME CARDS | 268.50 <u>95.00</u> |
| | | | | 363.50 |
| 6/26/2008 | GEN 30606 | MUNICIPAL SUPPLY CO. | BLUE WATER FLAGS/BLUE MARKING PAINT | 76.09 |
| 6/26/2008 | GEN 30607 | NEXTEL COMMUNICATIONS | MAY 08 MONTHLY BILL | 581.22 |
| 6/26/2008 | GEN 30608 | PK CONTRACTING INC | YELLOW PAVEMENT MARKINGS/SEYMOUR RD | 158.62 |
| 6/26/2008 | GEN 30609 | ROWE INC | CONSTRUCTION ENGINEERING SEYMO | 26,584.25 |
| 6/26/2008 | GEN 30610 | ROWE INC | ELMS ROAD CONSTRUCTION ENGINEERING | 2,790.50 |
| 6/26/2008 | GEN 30611 | ROWE INC | BID PKG PAVING/ITT PLAN REV/MORRISH BRIC | 3,148.00 |
| 6/26/2008 | GEN 30612 | SCHAEFER'S OFFICE SOURCE | OFFICE SUPPLIES/PRINTER CARTRIDGES PAPER TOWELS & TISSUE | 453.20 <u>61.60</u> |
| | | | | 514.80 |
| 6/26/2008 | GEN 30613 | SWARTZ CREEK KIWANIS | FARMERS' MARKET AD/LOCAL EVENT BROCHI | 50.00 |
| 6/26/2008 | GEN 30614 | THE SCALE PEOPLE INC | POSTAL RATE CHART | 12.45 |
| 6/26/2008 | GEN 30615 | THOMAS SVRCEK | BACK PACK SPRAYER | 44.56 |
| 6/26/2008 | GEN 30616 | UNITED WAY | MISC DONATION | 4.00 |
| 6/26/2008 | GEN 30617 | UNUM LIFE INSURANCE | ADJ. JULY DESAB/LIFE JULY LIFE INS/SHANNON/SNELL | 62.20 <u>12.05</u> |
| | | | | 74.25 |

6/26/2008 GEN 30618 VERIZON NORTH
6/26/2008 GEN 30619 VERIZON NORTH

6/10-7/10/08 635-4464
6/13-7/13/08 635-4495

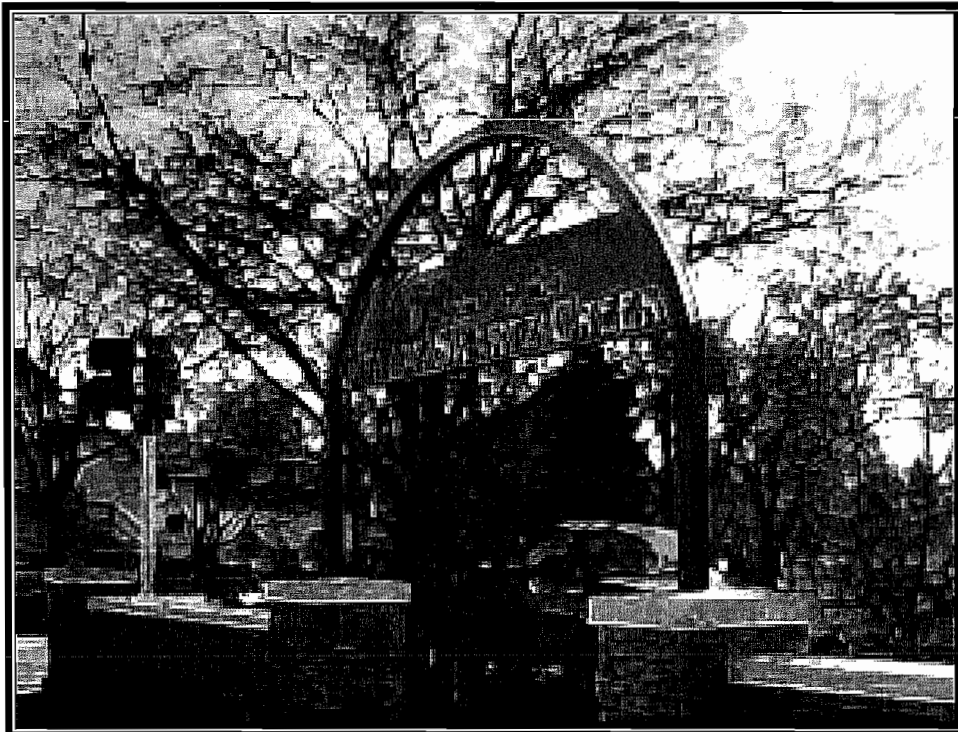
485.76
52.77

TOTAL OF 141 Checks:

264,975.01

CITY OF SWARTZ CREEK

Planning Commission



Meeting of July 1, 2008

7pm in the Swartz Creek City Council Chambers

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PLANNING COMMISSION
AGENDA
TUESDAY, JULY 1, 2008
7:00 P.M.**

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL: Abrams, Bueche, Conner, Florine, Grimes, Hurt,
Kolhoff, Ridley, Stephens.

4. APPROVAL OF AGENDA: **PAGE NO.**

5. APPROVAL OF MINUTES:

6. CORRESPONDENCE:

| | |
|---|-------------------|
| A. Resolutions | 03-05 |
| B. Minutes May 06, 2008 | 06-09 |
| C. Meeting Staff Letter | 10-11 |
| D. Nursing Home Correspondence | 12-39 |
| E. June 9, 2008 City Council Minutes | 40-52 |
| F. NCVW Assisted Living Site Plan & Elevation | (Attached) |

7. MEETING OPENED TO PUBLIC (NON-PUBLIC HEARING ITEMS):

8. BUSINESS:

A. Special Land Use (SLU) Review - Nursing & Convalescent Home - 7276 Miller Rd., Tax ID No. 58-36-400-003 - Woodside Builders, Applicant/Owner

1. Applicant Presentation
2. Staff Presentation
- 3. PUBLIC HEARING**
4. Planning Commission Discussion
5. Motion
6. Discussion
7. Vote

B. NCVW Assisted Living Site Plan Review (SPR) - Nursing & Convalescent Home - 7276 Miller Rd., Tax ID No. 58-36-400-003 - Woodside Builders, Applicant/Owner

1. Applicant Presentation
2. Staff Presentation
3. Planning Commission Discussion
4. Motion
5. Discussion
6. Vote

9. MEETING OPENED TO THE PUBLIC:

10. REMARKS BY PLANNING COMMISSION MEMBERS:

11. ADJOURNMENT:

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PLANNING COMMISSION
RESOLUTIONS
TUESDAY, JULY 1, 2008
7:00 P.M.**

Resolution No. 080701-__

(Carried/Denied)

Motion by Commissioner _____, support by Commissioner _____, the Swartz Creek Planning Commission approves the agenda for the July 1, 2008 Planning Commission meeting.

YES: _____.

NO: _____. Motion declared carried/denied.

Resolution No. 080701-__

(Carried/Denied)

Motion by Commissioner _____, support by Commissioner _____, the Swartz Creek Planning Commission approves the Minutes for the May 06, 2008 Planning Commission meeting.

YES: _____.

NO: _____. Motion declared carried/denied.

Resolution No. 080701-__

(Carried/Denied)

Motion by Boardmember,
Second by Boardmember,

WHEREAS, the City of Swartz Creek Planning Commission has reviewed and approved a Planned Unit Development Site Plan for Springbrook East and,

WHEREAS, the Planned Unit Development satisfies the eligibility criteria of Section 11.01 of the City of Swartz Creek Zoning Ordinance; and,

WHEREAS, the Planned Unit Development District included senior housing on the site at the location illustrated in the site plans attached hereto; and

WHEREAS, the Swartz Creek Planning Commission received application for and conducted a public hearing wherein comments from the public were heard on the proposed nursing & convalescent home special land use; and

WHEREAS, the Special Land Use is designed and constructed in a manner harmonious with the character of adjacent property and surrounding areas; and,

WHEREAS, the Special Land Use is adequately served by essential public facilities and services, such as roads, pedestrian or bicycle facilities, police and fire protection, drainage systems, water supply, and sewage facilities; and,

WHEREAS, the Special Land Use does not have an unacceptable significant adverse effect on the quality of the natural environment in comparison to the impacts associated with a conventional development; and

WHEREAS, the Special Land Use application for a nursing & convalescent home satisfies all general and specific standards for review.

NOW, THEREFORE, the Swartz Creek City Planning Commission recommends approval of the Special Land Use for a nursing & convalescent home to be constructed at, 7276 Miller Rd, Tax ID No. 58-36-400-003, applicant Woodside Builders, subject to the following conditions and stipulations:

- 1.) Final site plan approval by the City Council.
- 2.) Identified waivers in the staff SLU review letter dated June 24, 2008 are approved by City Council.
- 3.) Housing for the elderly shall not be converted to any other use without complying with the provisions of the zoning ordinance in effect.
- 4.) _____

YES: _____.

NO: _____ Motion declared carried/denied.

Resolution No. 080701-__

(Carried/Denied)

Motion by Boardmember,
Second by Boardmember,

The Swartz Creek City Planning Commission recommends approval of the Final Site Plan for a nursing & convalescent home to be constructed at 7276 Miller Rd, Tax ID No. 58-36-400-003, applicant Woodside Builders, subject to the following conditions and stipulations:

1. Approval by City Council of the special land use application dated May 27, 2008 (nursing and convalescent home).

2. The completion of the water main loop and installation of a second hydrant per the SPR staff letter dated June 24, 2008
3. Addition of face stone to the east entrance elevation as noted in the SPR letter dated June 24, 2008.
4. The addition of one (1) canopy or deciduous tree to the site plan, per administrative approval.
5. The relocation and addition of sidewalks per administrative approval.
6. Administrative approval of exterior building lighting and parking lighting.
7. Addition of decorative street lighting along Kroger Drive, per administrative approval.
8. The acceptance and incorporation or waiver of review comments of all other consultants, departments, and review agencies; specifically the staff SPR and SLU letters dated June 24, 2008, and the Rowe Inc. letter dated June 24, 2008.
9. Housing for the elderly shall be converted to any other use without complying with the provisions of the zoning ordinance in effect.
10. _____

YES: _____.

NO: _____. Motion declared carried/denied.

Resolution No. 060508-__

(Carried/Denied)

Motion by Commissioner _____, support by Commissioner _____, the Swartz Creek Planning Commission adjourns the July 1, 2008 Planning Commission meeting.

YES: _____.

NO: _____. Motion declared carried/denied.

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF PLANNING COMMISSION MEETING
MAY 6, 2008**

Meeting called to order at 7:02 p.m. by Chairperson Stephens.

Pledge of Allegiance.

ROLL CALL:

Commissioners present: Abrams, Bueche, Conner, Grimes, Hurt, Kolhoff, Ridley, Stephens.

Commissioners absent: Florine.

Staff present: Adam Zettel, Zoning Administrator.

Others present: Kal Nemer, Carl Carlson, Danny Nemer.

APPROVAL OF AGENDA:

Resolution No. 060508-01

(Carried)

Motion by Commissioner Conner, support by Commissioner Hurt, the Swartz Creek Planning Commission approves the agenda for the May 06, 2008 Planning Commission meeting.

Unanimous voice vote.

Motion declared carried as amended.

APPROVAL OF MINUTES:

Resolution No. 060508-02

(Carried)

Motion by Commissioner Hurt, support by Commissioner Conner, the Swartz Creek Planning Commission approves the Minutes for the April 01, 2008 Planning Commission meeting.

Unanimous voice vote.

Motion declared carried.

MEETING OPENED TO THE PUBLIC (NON-PUBLIC HEARING ITEMS): None.

OLD BUSINESS: None.

NEW BUSINESS:

Cedar Creek Planned Unit Development project

Adam Zettel stated that the final site plan is mostly in line with the Conceptual Plan that was approved at the last meeting. He noted areas of the plan that required further additions or revision by the Planning Commission or from a staff perspective before construction could begin. Such areas included the provision of lighting, some landscaping additions, road widths, and changes to the sidewalk plan. He also stated that the traffic and physical engineers all approved of the plan as it is set forth. He also said that the Fire Chief's recommendations have been followed as much as possible. Summarily, Mr. Zettel recommended approval of the project with the above mentioned changes.

Mr. Danny Nemer stated that the project could accommodate those changes.

Mr. Abrams asked about the location and numbering of hydrants. He wanted to know if they were in line with the Fire Department's needs. Mr. Nemer confirmed that they were.

Mr. Abrams also sought clarification on the western pedestrian connection. Mr. Zettel explained that he was seeking a sidewalk continuation to the western property line.

The location of drives that currently exist across the street was brought up. The Planning Commission desired to know if the church drive across the street would have a negative impact as aligned with the current proposal. Mr. Zettel said that this could be investigated further, but the uses would be largely compatible.

Mr. Zettel also recommended use of a red or brown brick with black roof shingles. He said this was not a requirement of the zoning code but was an aesthetic recommendation of his.

Resolution No. 060508-03

(Carried)

Motion by Boardmember Conner, support by Boardmember Hurt, the Swartz Creek Planning Commission recommend the Swartz Creek City Council approve the final site plan revision (dated 4-7-08, with elevations dated 3-26-08) for parcel 9279 Miller Road 58-03-200-011 (Cedar Creek) subject to the following conditions:

- 1). Applicant shall include a provision for lighting in the final site plan that must meet administrative approvals.
- 2). Applicant shall provide adequate ground cover and landscaping for ac units and building surroundings that must meet administrative approvals.
- 3). Applicant shall narrow road widths per the city staff's recommendations to a 22' width from the front of the curb while maintaining proper turn radii and shall also install 'one-way' and 'no parking' signs per staff recommendations.
- 4). Applicant shall work with staff to ensure adequate screening along the sides and rear prior to construction.
- 5). Applicant shall submit and obtain a sign permit prior to construction.
- 6). Applicant shall obtain all local, county, state, and/or other necessary permits, insurance, review and licensing prior to construction, including but not limited to: construction plan review, architectural review, soil erosion permitting, approval of master deed and condo by-laws, and completion of a development agreement.
- 7). Applicant shall include a provision to extend the sidewalk to the western property line and shall move the proposed internal sidewalk off of the proposed curb by no less than four (4) feet.

YES: Grimes, Kolhoff, Ridley, Abrams, Bueche, Conner, Hurt.
ABSTAIN: Stephens.

Motion declared carried.

The Cedar Creek final site plan is scheduled to go before the City Council on May 12, 2008.

MEETING OPENED TO THE PUBLIC:

Mr. Kal Nemer said that he would have something 'big' for Planning Commission to look at within the next month or so.

REMARKS BY PLANNING COMMISSION MEMBERS:

Commissioner Ridley inquired when the resurfacing of Elms Road would begin. Mr. Bueche stated that it should begin in mid-June and would include some curb and gutter work.

Commissioner Abrams stated he attended the free Rowe spring training that covered the changes to the planning and zoning enabling acts. He thought there was some interesting topics covered.

Commissioner Conner wanted to commend Mr. Danny Nemer for his project. He thinks it is a good project.

ADJOURNMENT:

Resolution No. 060508-04

(Carried)

Motion by Commissioner Conner, support by Commissioner Hurt, the Swartz Creek Planning Commission adjourns the May 06, 2008 Planning Commission meeting.

Unanimous voice vote.

Meeting adjourned at 7:43 pm.

Paul Bueche,
Secretary

***Note that the sound system was not activated. Therefore, the recorder was not able to record the proceedings of the meeting on cassette.



City Offices
M-F 8am -5pm
810.635.4464
810.635.2887fax

City Manager's Office
M-F 8am-5pm
810.635.3600

Police Department
Emerg. 911
810.635.4401
810.635.3728 fax

Public Services Department
M-F-8am-4:30pm
810.635.4495

Date: June 27, 2008

To: Planning Commissioners
From: Adam Zettel
RE: July 1, 2008 Planning Commission Meeting

Hello everyone,

We WILL be meeting next week on Tuesday, July 1, 2008. The exclusive purpose of this meeting is to review a special land use and site plan for an assisted living facility as part of the Springbrook East Planned Unit Development. I have been working closely with the applicants to move their project forward as quickly as possible due to the long delays expected at the state level for review of the building plans (required of assisted care facilities). Their hope is to get approval this Tuesday from the Planning Commission. I am confident that the project is worthy of approval with conditions at this point.

Overall, the applicants and architects have been easy to work with. The project has been well conceived and the design has been well executed. The architects have been careful to pay close attention to preliminary meetings with staff and have generated a high quality plan accordingly. I have put this site plan and accompanying special land use under the highest level of scrutiny, and I am pleased with the findings. Please see the separate staff letters concerning the special land use (SLU) and site plan review (SPR) dated June 24, 2008.

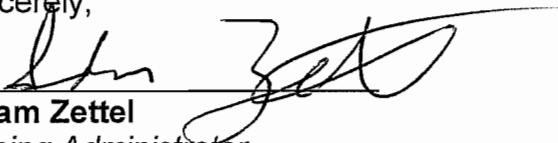
To summarize the project, Woodside Builders has been conceptually approved to place senior housing at the corner of Russel and Laurel Drives (Springbrook East, next to Kroger and the detention area) per the Springbrook East PUD. Kal has partnered with a company that specializes in higher-end assisted living, and they have come up with a plan for an assisted/full care facility. Though there are a handful of waivers and other conditions present in the staff letters, this is typical of a PUD that has been planned with other uses (such as the duplexes and 'four-plexes'). Overall, I think it's a good plan and is ready to go.

Also, Meijer still wants to start construction of their store in less than nine months! They are coming in to downsize their current footprint by about 25%. This will require some tweaking of the site plan. As such, I am having them come in for a full site plan review. I expect to have new plans before our meeting on Monday. Meijer will likely be on the August agenda.



So, keep August date open! I will see you all this Tuesday. Please see the attached minutes from the June 9, 2008 City Council meeting. If you have any questions or comments (since we have not met in quite a while), **I am available at City Hall at (810) 635-4464.**

Sincerely,



Adam Zettel
Zoning Administrator
(810)-635-4464

APPLICATION FOR SPECIAL USE APPROVAL

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
810-635-4464

To: City Clerk Date: 05/27/08 Paid: _____ Receipt No: _____

NOTICE TO APPLICANT:

Regular meetings of the Swartz Creek Planning Commission are held on the 1st Tuesday of each month at 7:00 PM, at the City Hall, 8083 Civic Dr. Application for Special Use shall be filed at least thirty (30) days before the scheduled meeting date.

TO THE PLANNING COMMISSION

I, (We), the undersigned do hereby respectfully make application and petition the Planning Commission to call a special hearing to determine whether there are objections for the use of said property as follows:

Assisted living

1. The property sought to be used as a "Special Use" is located and described, as follows: Assessment Roll Description No. 58-36-400-003, (part of)

2. The property sought for "Special Use" is owned by:

Name: Woodside Builders, Inc.

Address: 5232 S. Morrish Rd Swartz Creek MI 48473

3. Requirements:

4. It is desired and requested that the foregoing described property be given a "Special Use" permit for:

Assisted Living

5. We attach a statement hereto indicating why we request the "Special Use" of this property so stated, and why such will not be detrimental to the public welfare, nor the property of other persons in the vicinity thereof.

6. Submit plot plan.

[Signature]
Signature of Applicant

5232 S. Morrish Rd. Swartz Creek MI 48473
Address

Phone Number: 810-397-4655

A. Action Taken by the Planning Commission:

1. Date of first appearance of applicant: ___/___/___
2. Date of Public Hearing: ___/___/___
3. Findings of Planning Commission:

B. Determination:

APPLICATION FOR SITE PLAN REVIEW

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
810-635-4464

Date: 05/27/08

File No: _____

Fee Received: _____ Receipt No: _____

NOTICE TO APPLICANT:

Regular meetings of the Swartz Creek Planning commission are held on the first Tuesday of each month at 7:00 PM, at the City Hall, 8083 Civic Dr. Application for site plan review shall be filed at least twenty (20) days before the scheduled meeting date.

Applicant should be familiar with all aspects of the City's Zoning Appendix A pertinent to the site plan application, including but not limited to: the appropriate level of site plan review, the site plan process, review standards, performance guarantees, use restrictions, landscaping, parking, design standards, fees, and enforcement.

TO THE PLANNING COMMISSION:

I, (We), the undersigned, do hereby respectfully make application and petition the Planning Commission to recommend approval of the attached site plan as hereinafter requested, and in support of this application, the following facts are shown.

Furthermore, I (We) have attached proof of ownership, information regarding the number of peak employees anticipated to accompany the site plan uses, and the names, addresses, and telephone/fax numbers of any and all engineers, attorneys, architects, and other professionals associated with this project.

The property is located and described, as follows:

Assessment Roll Description No. 58-36-400-003, (part of)

Address: Lindsey Dr. - west of Krager

Other description: See map

It has a frontage of: _____ feet and a depth of: _____ feet. Total acreage is: 1.4 Acres

PRESENT ZONING: _____

If the property is in acreage, and is not therefore a part of a recorded plat: The subject property is located and described as follows: (indicate total acreage also).

Assessment Roll Description No. 58-36 - 400-063

part of

SITE PLAN APPLICANT INFORMATION:

Name: Woodside Builders

Address: 5232 Morrish Rd SW, Creek

Phone Number: 810 635 2227 Cell 397 4655

SUBJECT PROPERTY IS OWNED BY:

Name: Woodside Builders

Address: 5232 Morrish Rd SW, Creek

Phone Number: 810 635 2227, Cell 397 4655

It is proposed that the property will be put to the following use:

Assistant living

It is proposed that the following building(s) will be constructed (note gross sq. ft of each):

42000 sq. ft

Khalid a. Nemer

Signature of Applicant

Phone Number: 810 397 4655

Khalid a. Nemer

Signature of Owner

Phone Number: 810 397 4655

Level of review required (Circle one): Full Limited Administrative

A. Action Taken by the Planning Commission:

1. Date application: ____/____/____
2. Date of Public Hearing: ____/____/____
3. Findings of Planning Commission:

4. Recommendation:

B. Action Taken by the City Council:

1. Date of Public Hearing: ____/____/____
2. Findings of the City Council:

3. Action of the City Council:

By: _____
City Clerk

Date: ____/____/____

4236

Future Springbrook East Phases

Assisted Living Facility

Kroger

RUSSELL

MAYA

LINDSEY

MAPLE

CREST

LANE

17

MILLER ROAD

64

7276

7102

7094

7074

7068

7056

7048

7114

7128

7138

7148

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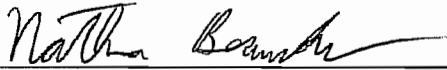
7139

PROOF OF SERVICE

Nathan Beauchamp, being first duly sworn, deposes and says that on the day of May 28, 2008, he served true copies of the attached public hearing notice upon:

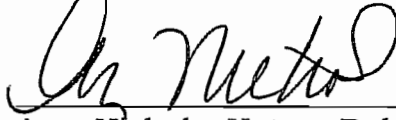
***SEE ATTACHED LIST FOR PROPERTIES WITHIN
300 FEET OF TAX DESCRIPTION NO. 58-36-400-003***

by depositing sealed envelopes containing same, plainly addressed to said parties with First Class postage fully prepaid, in a United States mail receptacle.

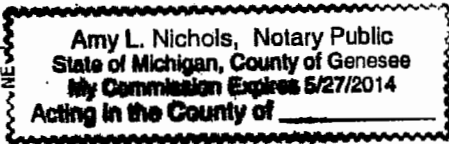


Nathan Beauchamp

Subscribed and sworn to before me this 28th day of May, 2008.



Amy Nichols, Notary Public
Genesee County, Michigan



My Commission expires: 05-27-2014

**NOTICE OF PUBLIC HEARING
CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PLANNING COMMISSION
SPECIAL LAND USE**

Notice is hereby given that a public hearing will be held at the regular scheduled meeting of the Swartz Creek Planning Commission on Tuesday, July 1, 2008; which begins at 7:00 p.m. in the City Council Chambers, City Hall, 8083 Civic Drive, Swartz Creek, Michigan. For the purpose of hearing all persons interested in a Special Land Use Application.

This Special Land Use is to be considered for the following parcels of land described as part of:

Property Addresses: 7276 Miller Rd. Swartz Creek, MI 48473 (Part of a planned parcel that shall encompass ~4 acres of land on the North-East corner of Russel and Laurel Drives in Springbrook East)

Tax Description No: Part of 58-36-400-003

Property Owner: Woodside Builders, Inc.
5232 S. Morrish Rd
Swartz Creek, MI 48473

This Special Land Use Application is a request for Planning Commission and City Council approval to allow a 'nursing and convalescent home' use on property zoned RM-1 Multiple Family Residential, with a PUD Planned Unit Development overlay zoning classification. For the purpose of constructing and operating an assisted living facility on premises.

Written comments may be submitted prior to or at the Public Hearing

Juanita Aguilar, City Clerk
City of Swartz Creek, Michigan

"An Equal Opportunity Employer"

Special Land Use

| PANAME | PASNA | PACITY | PA PAZIP |
|---------------------------|---------------------|--------------|---------------|
| WOODSIDE BUILDERS INC | ELMS RD. | SWARTZ CREEK | MI 48473-1561 |
| NORMA HOBSON & GARY C | 6736 NEMER CT. | SWARTZ CREEK | MI 48473-0000 |
| STELLA A. PETERS TRUST | 6740 NEMER CT. | SWARTZ CREEK | MI 48473-1717 |
| RICHARD & CAROL HUNT | 6748 NEMER CT. | SWARTZ CREEK | MI 48473-1717 |
| SANDRA L. ANDERSON | 7348 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-1711 |
| SALLY SCHAEFFER | 6735 NEMER CT. | SWARTZ CREEK | MI 48473-1717 |
| JOSEPH & DIANE PERREAU | 6737 NEMER CT. | SWARTZ CREEK | MI 48473-0000 |
| TOPVALCO, INC. | 7114 MILLER RD. | SWARTZ CREEK | MI 48473-1534 |
| GLENNIE M. BENZ ET AL. | 5931 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-0000 |
| KENNETH & BETHANY CARI | 5929 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-1713 |
| ROBERT & JEAN STRAIN TF | 5927 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-1713 |
| DOMINIC/DOLORES MILITEI | 5932 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-0000 |
| FRANK & FLORENCE MARR | 5930 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-0000 |
| BARBARA CUNNINGHAM | 4261 LATIFEE CT | SWARTZ CREEK | MI 48473-1710 |
| CARL & DOROTHY PENDELI | 5925 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-0000 |
| JAMES H. & JUDITH ALLEN | 4265 LATIFEE CT. | SWARTZ CREEK | MI 48473-0000 |
| DELTA M. DOYLE REV. TRU | 5923 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-0000 |
| BETTY A. CRANSTON | 4285 MAYA LN. | SWARTZ CREEK | MI 48473-1594 |
| WOODSIDE BUILDERS, INC. | 4286 MAYA LN. | SWARTZ CREEK | MI 48473-0000 |
| LISA A. CAMPBELL | 5917 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-0000 |
| PATRICK & FRANCES RYAN | 5915 CROSSCREEK DR. | SWARTZ CREEK | MI 48473-0000 |
| MARK D LILEY | 4289 MAYA LN. | SWARTZ CREEK | MI 48473-1594 |
| ROBERT C. & SANDRA MOA | 4290 MAYA LN. | SWARTZ CREEK | MI 48473-1216 |
| TERESA DIANE SHARON | 5913 CROSSCREEK DR | SWARTZ CREEK | MI 48473-1494 |
| LOUISE & HELEN GREGORY | 4264 SPRINGBROOK DR | SWARTZ CREEK | MI 48473-1706 |
| ROBERT & SHIRLEY FLORIN | 5914 CROSSCREEK DR | SWARTZ CREEK | MI 48473-1497 |
| WOODSIDE BUILDERS, INC. | 7128 MILLER RD. | SWARTZ CREEK | MI 48473 |
| RICHARD/SHARON BALLRE | 4297 MAYA LN. | SWARTZ CREEK | MI 48473-1594 |
| RICHARD & SANDRA NAIL T | 4298 MAYA LN. | SWARTZ CREEK | MI 48473-0000 |
| BOBBY J. & MARY C. SMITH | 5911 CROSSCREEK DR | SWARTZ CREEK | MI 48473-1494 |
| GUY & DONELDA STOPPER | 4262 SPRINGBROOK DR | SWARTZ CREEK | MI 48473-0000 |
| DAVID & BARBARA SALE | 4306 MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| DONALD/ROSALIE GAVRILC | 4301 MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| RAY HOLT TRUST ET AL. | 5901 CROSSCREEK DR | SWARTZ CREEK | MI 48473-1494 |
| STANLEY/MARGARET CARL | 7138 MILLER RD. | SWARTZ CREEK | MI 48473-1534 |
| BARBARA L. CHENEY | 4310 MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| ROBERT & JULIENE BROWN | 4359 SPRINGBROOK DR | SWARTZ CREEK | MI 48473-1499 |
| CRAIG SPOHN | 7146 MILLER RD. | SWARTZ CREEK | MI 48473-1534 |
| KURT E BEMMAN JR TRUS | 7257 LINDSEY LN. | SWARTZ CREEK | MI 48473-1596 |
| DALE & SYLVIA RICKETTS | 7261 LINDSAY LN. | SWARTZ CREEK | MI 48473-1596 |
| JOYCE WOODS & KYLE WC | 4316 MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| ALTA & ERIC SPENCER | 7162 MILLER RD. | SWARTZ CREEK | MI 48473-1534 |
| STANLEY S. RACHWAL ET | 7168 MILLER RD. | SWARTZ CREEK | MI 48473-1534 |
| LAVERN DINGMAN&BARB | 4320 MAYA LN | SWARTZ CREEK | MI 48473-1593 |
| BOBBY R. & GLENNA HIGDC | 7252 MAPLECREST CIR | SWARTZ CREEK | MI 48473-1595 |
| EVELYN WOODWARD | 7260 MAPLECREST CIR | SWARTZ CREEK | MI 48473-0000 |
| JACK D. & JENNIE K. PYLES | 7264 MAPLECREST CIR | SWARTZ CREEK | MI 48473-1595 |
| WOODSIDE BUILDERS, INC. | 7170 MILLER RD. | SWARTZ CREEK | MI 48473 |

| | | | | |
|--------------------------|------|----------------|--------------|---------------|
| MICHAEL/CHERYL McGAFFI | 4326 | MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| GAIL E. KIVETT | 7242 | MAPLECREST CIR | SWARTZ CREEK | MI 48473-0000 |
| CURTIS R. MAY | 7178 | MILLER RD. | SWARTZ CREEK | MI 48473-1534 |
| PATRICIA DUNNIGAN | 4330 | MAYA LN | SWARTZ CREEK | MI 48473-0000 |
| RICHARD & ANNA VAN WOF | 7238 | MAPLECREST CIR | SWARTZ CREEK | MI 48473-0000 |
| DONALD/PAT MAKSYMIOU | 7188 | MILLER RD. | SWARTZ CREEK | MI 48473-1534 |
| MARLENE MONTINI | 4336 | MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| JAMES D PACKER | 7216 | MILLER RD. | SWARTZ CREEK | MI 48473-1532 |
| EDWIN & MARY ELLEN MOC | 7233 | MAPLECREST CIR | SWARTZ CREEK | MI 48473-1595 |
| WALLACE W. DAVIS | 7198 | MILLER RD. | SWARTZ CREEK | MI 48473-1534 |
| DANIEL & MARILYN MARSH | 4340 | MAYA LN. | SWARTZ CREEK | MI 48473-0000 |
| CHARLES E. & MARLYN WIL | 7237 | MAPLECREST CIR | SWARTZ CREEK | MI 48473-0000 |
| ROBERT M. & LOIS TEUNIOI | 7245 | MAPLECREST CIR | SWARTZ CREEK | MI 48473-1595 |
| MARY E. & ROBERT L. CARE | 4346 | MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| F. DONALD & MARY MOSHE | 7249 | MAPLECREST CIR | SWARTZ CREEK | MI 48473-1595 |
| JOHN P. & PATRICIA MULLE | 7263 | MAPLECREST CIR | SWARTZ CREEK | MI 48473-1595 |
| ALLEN N. & LINDA K. BROW | 7259 | MAPLECREST CIR | SWARTZ CREEK | MI 48473-0000 |
| SHERRY CZERWINSKI | 4350 | MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| VERA M. & KORENE D. KELL | 7230 | MILLER RD. | SWARTZ CREEK | MI 48473-1532 |
| MILTON UTTER | 4358 | MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| WOODSIDE BUILDERS, INC. | 4375 | MAYA LN. | SWARTZ CREEK | MI 48473-0000 |
| REX J. HARTSON | 7240 | MILLER RD. | SWARTZ CREEK | MI 48473-1532 |
| GERALD M. & RUTH McMILL | 4362 | MAYA LN. | SWARTZ CREEK | MI 48473-0000 |
| DONALD/PHILOMENE POWI | 4370 | MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| STEVEN B. URECHE | 4379 | MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| JASON MOEHLMAN | 7252 | MILLER RD. | SWARTZ CREEK | MI 48473-1532 |
| JOSEPH D. & JOYCE KOHLE | 4374 | MAYA LN. | SWARTZ CREEK | MI 48473-0000 |
| DUANE II & SUSAN CLAYTO | 7256 | MILLER RD. | SWARTZ CREEK | MI 48473-1532 |
| BOBBIE J PHILLIPS | 4380 | MAYA LN. | SWARTZ CREEK | MI 48473-1593 |
| DOROTHY C & JOEL C ABR/ | 4384 | MAYA LANE | SWARTZ CREEK | MI 48473-0000 |
| PAUL T. SPANIOLA | 7276 | MILLER RD. | SWARTZ CREEK | MI 48473 |
| PAUL T. SPANIOLA | 7286 | MILLER RD. | SWARTZ CREEK | MI 48473-1532 |
| JOHN A. CHASE | 7296 | MILLER RD. | SWARTZ CREEK | MI 48473-1532 |

June 24, 2008

Planning Commission
City of Swartz Creek
Swartz Creek, MI 48473-2887

Attention: Swartz Creek Planning Commission

Subject: Nursing & Convalescent Home Special Land Use Review
3.67 acres located on the east side of 7276 Miller Rd (58-36-400-003); See attached map and site plans dated 06/02/2008, 06/18/2008-FSE; 06/04/2008, 06/24/2008 Gunnlevine

Dear Chairman and Commissioners:

City staff has reviewed the above special land use request of Woodside Builders to develop a nursing & convalescent home in the Springbrook East Planned Unit Development. The property is zoned RM-1 (Multiple Family Residential District) with a PUD overlay, which permits 'nursing and convalescent homes' as special land uses.

APPLICATION SUBMISSION

The application for the special land use was submitted by Woodside Builders on May 27, 2008 and is complete. The required information was received by city staff, and the notification for the public hearing was posted in the Swartz Creek News on June 15, 2008.

GENERAL STANDARDS REVIEW COMMENTS

The special land use application has been reviewed utilizing the general standards outlined in *Section 30.02* of the Swartz Creek Zoning Ordinance. The Planning Commission shall grant special land use approval if these standards are met.

1. *Be consistent with the goals, objectives, and future land use plan described in the City of Swartz Creek Master Plan.*

Finding: In compliance

The Master Plan identifies the site as medium density residential. This designation translates into the RM-1 zoning district that will be discussed below. The Master Plan calls for uses and designs that are consistent in character, size and scale with the surrounding development.

The Master Plan recognizes the area to the west and south as generally residential (duplex and single family), while all uses located to the west are commercial (Kroger, Financial Plus, and Burger King). The proposed development must therefore be designed so it benefits the general area and minimizes negative impacts on nearby uses. Staff has recommended a number of improvements to the site plan to help

ensure that the proposed development will be compatible with existing and future residential uses to the west and will also function as a transitional use to the commercial uses to the east. Our comments on the site plan have been provided in separate report.

Because the Springbrook East PUD included provisions for high-density, senior housing at this location to function as a transitional use and design feature between the duplexes and commercial, this special land use coincides well with the goals of the Master Plan.

2. *Be consistent with the stated intent of the zoning district.*

Finding: In compliance.

The site is zoned RM-1, which “is designed to provide sites for low-rise multiple-family dwelling structures, and related uses, which will generally serve as zones of transition between the non-residential districts and the Single-Family Residential Districts, and whose height limitations are generally conducive to single-family residential areas.”

The plan for the assisted living accomplishes this goal. The design of the facility is to be a large-footprint, single story structure. Materials and architectural style shall correspond closely to that of duplexes; however, a faux second story architectural feature shall provide height continuity between the Kroger and the duplexes in such a way that reflects the institutional transition of the use.

3. *Be designed, constructed, operated, and maintained to be compatible with, and not significantly alter, the existing or intended character of the general vicinity in consideration of environmental impacts, views, aesthetics, noise, vibration, glare, air quality, drainage, traffic, property values or similar impacts.*

Finding: In compliance.

As noted above, the site plan fits well with all uses in the vicinity. Staff has reviewed the applicant’s site plan and have identified a number of improvements to the proposed development that are needed to bring it into agreement with the higher quality required in a PUD. The applicant has included additional screening, enhanced materials, pedestrian facilities, street lighting continuity, and architecturally unique features to accomplish this.

4. *Will not significantly impact the natural environment.*

Finding: In compliance

The site is an urban site with no known wetlands or significant natural features. The plans are in conformance with requirements for storm water drainage and include significant open space and landscaping features.

5. *Be served adequately by public facilities and services, such as police and fire protection, drainage structures, water and sewage facilities, refuse disposal and schools.*

Finding: In compliance.

The site is served with required public utilities. The proposed use should not have an adverse impact upon public services. We defer any additional comments on the adequacy of public utilities to the City Engineer. Input from the City Fire Chief and Police Chief has also been considered.

6. *Be of a nature that will make vehicular and pedestrian traffic no more hazardous than is normal for the district involved, taking into consideration vehicular turning movements, proximity and relationship to intersections, adequacy to sight distances, location and access of off-street parking and provisions for pedestrian traffic.*

Finding: In compliance.

This project is not in a high traffic area because it is at the intersection of a local residential street and a commercial service drive. Pedestrian connections have been planned in conjunction with the Springbrook East PUD and the Elms-Miller PUD (Kroger) and are of the highest quality. Parking, sight distances, and access are considered adequate by staff.

7. *The proposed use shall be such that the location and height of buildings or structures, and the location, nature and height of walls, fences, and landscaping will not interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value.*

Finding: In compliance.

This property is one of the last to be planned in the Springbrook East PUD and the Miller-Elms PUD (north side of Miller) is nearly complete as well. Future commercial development may take place to the north of Kroger, but this use should function well as a transitional use for such development just as it would for Kroger. Values should remain unchanged or become enhanced.

8. *Shall be designed, located, planned, and operated to protect the public health, safety, and welfare.*

Finding: In compliance.

As noted above, the facility is well landscaped, lighted, screened for use, and secured. It is also architecturally interesting and has good accessibility to pedestrians and vehicles.

SPECIFIC STANDARDS REVIEW COMMENTS

The following sections identify specific requirements (Section 30.09.B.42) which shall be complied with by individual special land uses, as determined by the planning commission and city council, in addition to the general standards of section 30.02. Some or all of the specific requirements may be waived by city council upon a determination that the requirement(s) is not necessary or relevant.

- a. *There shall be provided on the site, not less than 1,500 square feet of open space for each bed in the home. The 1,500 square feet of land area shall provide for landscape setting, off-street parking, service drives, loading space, yard requirement and accessory uses, but shall not include the area covered by main or accessory buildings.*

Finding: In compliance

The applicant proposes 51 patient beds, requiring 76500 sq. ft of open space. The total site is 3.67 acres (159,865 sq. ft.) with 42,239 sq. ft. for the main building. This leaves 117,626 sq. ft. for open space.

- b. *All sites shall be located within adequate walking distance of food stores, shopping centers, restaurants and drug stores, as determined by the city council.*

Finding: In compliance

The proposed facility is located immediately west of a large grocery store, complete with pharmacy and other retailers. This commercial district shall be well connected for walking.

- c. *All dwelling units shall consist of at least 350 square feet per unit (not including kitchen and sanitary facilities).*

Finding: In compliance

Dwelling units are 380 gross s.f. for single occupancy and 500 gross s.f. for double occupancy.

- d. *Total area coverage of all buildings (including dwelling units and related service buildings) shall not exceed 25 percent of total site, exclusive of any dedicated public right-of-way.*

Finding: Not in compliance-waiver recommended.

The building coverage ratio is 26.4% This exceeds the 25% maximum requirement. However, the City Council can waive this requirement as a condition of the site plan. It is the opinion of staff that the size and scale of the structure as it relates to the site and neighborhood are consistent with the intent of this special land use. This opinion is based on the fact that the project is located in a PUD that emphasizes narrow set-backs, high densities, and the mixing of uses. Note that 4,000 s.f. of the project is covered public space on the exterior of the structure.

- e. *The minimum lot size shall be not less than three acres.*

Finding: In compliance.

The project parcel is 3.67 acres.

- f. *The gross density of the dwelling units shall not exceed 20 units per acre, exclusive of any dedicated public right-of-way of either interior or bounding roads.*

Finding: In compliance.

The project proposes 13.90 units per acre.

- g. *Except as provided herein, all buildings and sites shall be in compliance with RM-1 requirements in this ordinance.*

Finding: Deferred to site plan review.

Because of the scope and scale of this requirement, staff recommends that the special land use be conditioned upon approval of the site plan. The staff letter "Assisted Living Site Plan Review," dated June 24, 2008 is an exhaustive analysis of the project's compliance to the RM-1 zoning classification as it specifically relates to the Springbrook East PUD.

- h. *No housing for the elderly shall be converted to any other use without complying with the provisions of the zoning ordinance in effect.*

Finding: In compliance.

This shall be a condition of the special land use approval that shall be tied to the property and remain in effect indefinitely. Failure to comply shall be a violation of the ordinance.

- i. *The city council may add any conditions it deems appropriate to ensure the compatibility of the development with the surrounding area.*

Finding: Deferred to Planning Commission & City Council.

The Planning Commission and City Council may add conditions to the site plan approval that must be met by the applicant to validate the final approval and/or subsequent permits.

- j. *All buildings permitted hereunder shall not exceed 40 feet in height.*

Finding: In compliance.

The top of the ridge at the highest point of the structure is 30' 6".

- k. *Principal buildings shall not be closer than 40 feet to any property line.*

Finding: Not in compliance-waiver recommended.

The main structure is not in compliance with this standard as it relates to the future public right-of-way on Russel Drive and Laurel Drive, as well as the existing and future 'four-plexes' that are approved in the Springbrook East PUD. This deviation is welcomed and encouraged by city staff in order to develop set-back continuity with the streets in the subdivision and avoid the 'large-lot' or institutional scale the often accompanies such projects. In the interest of integrating the special-purpose 'four-plexes' with the assisted living and in creating the pedestrian scale of the PUD, staff recommends a waiver of this requirement.

RECOMMENDATION

Staff recommends approval of the nursing & convalescent home special land use request conditioned upon:

- 1.) Final site plan approval by the City Council
- 2.) Identified waivers are approved by City Council
- 3.) Housing for the elderly shall be converted to any other use without complying with the provisions of the zoning ordinance in effect
- 4.) Any other 'appropriate' conditions imposed by the City Council

Please contact me directly if you have any comments or inquiries on the matter. I am happy to receive comments in person, in writing, over the phone, or via e-mail.

Sincerely,



Adam H. Zettel
Assistant City Manager & Zoning Administrator
City of Swartz Creek
azettel@cityofswartzcreek.org

June 24, 2008

Planning Commission
City of Swartz Creek
Swartz Creek, MI 48473-2887

Attention: Swartz Creek Planning Commission

Subject: Nursing & Convalescent Home Site Plan Review
3.67 acres located on the east side of 7276 Miller Rd (58-36-400-003); See attached map and site plans dated 06/02/2008, 06/18/2008-FSE; 06/04/2008, 06/24/2008 Gunnlevine

Dear Chairman and Commissioners:

City staff has reviewed the above site plan review request of Woodside Builders to develop a nursing & convalescent home in the Springbrook East Planned Unit Development. The property is zoned RM-1 (Multiple Family Residential District) with a PUD overlay, which permits 'nursing and convalescent homes' as special land uses.

APPLICATION SUBMISSION

The application for site plan review was submitted by Woodside Builders on May 27, 2008 and is complete. The required information was received on plans dated 06/02/2008 (utilities) and 06/18/2008 (storm water) from Flint Surveying and Engineering and 06/04/2008 (site plan) and 06/24/2008 (enhanced site plan) Gunnlevine.

The proposed project is a 3.67 acre, 51 unit, 42,239 s.f., one-story nursing & convalescent home located within the Springbrook East Planned Unit Development on land that is zoning RM-1. The PUD concept plan, approved May 12, 2003, includes a provision for senior housing at this location.

1. RM-1 Standards.

Finding: In compliance subject to three (3) recommended waivers

The use of nursing and convalescent home (used interchangeable with 'assisted living') is a special land use in the RM-1 district and is discussed thoroughly in the staff letter "Nursing & Convalescent Home Special Land Use Review" dated June 24, 2008.

RM-1 Dimension Standards

| RM-1 | Required | Proposed | Comments |
|------------------|-----------------------------|--------------|---------------|
| Minimum lot area | c) other uses - 21,780 s.f. | 117,626 s.f. | In compliance |

| | | | |
|---|---|---------------------------------|--|
| Minimum lot width | c) other uses - 150 ft | ~300-500+ | In compliance |
| Minimum front yard setback | c) other uses - 35' plus one (1) ft for each ten (10) ft or part thereof by which the length of the wall of the structure facing the front lot line exceeds forty (40) ft; 80' | 64 feet | Not in compliance - waiver recommended (a) |
| Minimum side yard setback | c) other uses - 35' plus one (1) ft for each ten (10) ft or part thereof by which the length of the wall of the structure facing the side lot line exceeds forty (40) ft; 41' | 15 feet | Not in compliance - waiver recommended (b) |
| Minimum rear yard setback | c) other uses - 35' plus one (1) ft for each ten (10) ft or part thereof by which the length of the wall of the structure facing the rear lot line exceeds forty (40) ft; 81' | 10 feet | Not in compliance - waiver recommended (b) |
| Maximum lot coverage for all buildings | 35% | 26% | In compliance |
| Maximum building height | 2 1/2 stories; 35 ft | 1 story plus feature; 30'6" max | In compliance (c) |

- (a) Setbacks in a PUD may be reduced by 20% by the City Council, resulting in a required setback of 64 feet.
- (b) Note that the setbacks as measured are between properties that are included in the Springbrook East PUD and are related to and integrated with the assisted living project. As such, required minimum building spacing within RM-1 projects is twenty-five (25) feet. The required rear-to-rear spacing is sixty (60) feet. This project proposes minimum building separation of twenty-eight (28) feet. Note further that the right-of-way setbacks of the project are similar to the duplexes.
- (c) Buildings located in a PUD are not subject to height regulations unless they exceed a height of 2 ½ stories or 35 feet. Also, nursing and convalescent home special land uses may build to a height of forty (40) feet.

2. Site Plan and Structures-Generally.

Finding: In compliance subject to installation of the water loop and one additional hydrant; one recommendation

The building design must compliment the architectural features, layout, and materials of the Springbrook East duplexes while also functioning as a transition between the duplexes and the commercial area to the east. To this end the architect has included a layout and elevation that is similar, at a larger scale, to the surrounding duplexes.

Though large, the building has much glass and stone work. It also incorporates a reasonable amount of projections, peaked roofs, and columns. Overall, the building materials, layout, and architectural features satisfy staff requirements. However, the east entrance elevation should be constructed entirely of durable materials and glass features to off set the larger scale and increase the aesthetic appeal.

The utilities, construction notes, surface water management, and drainage have been reviewed by Rowe Inc. The review comments are in the Rowe letter dated June 24, 2008. Approval of the site plan should be conditioned upon satisfaction of all items addressed in this letter.

According to the Fire Chief, the site plan should be adequate for fire and rescue purposes as long as the watermains are looped and in operation prior to the issuance of a certificate of occupancy. However, a hydrant needs to be placed in the right-of-way near the site entrance on Kroger Drive. This hydrant shall be fed by the 12" watermain, and positioned in such a manner as approved by city staff.

3. Landscaping and screening.

Finding: In compliance subject to two (2) recommended waivers, one additional planting, and the relocation of right-of-way trees

Staff reviewed the landscape plan in accordance with the requirements in Section 28.02. Since the development is part of a PUD, additional landscaping beyond that required by the zoning ordinance is suggested where appropriate.

| RM-1 | Required | Proposed | Comments |
|---|--|----------|--|
| Parking lot landscaping | one (1) canopy tree for every eight (8) spaces; 6 trees | 2 | Not in compliance - waiver recommended |
| Site plan trees | Two (2) trees per unit; 102 trees | 101 | Not in compliance - add tree |
| Site plan shrubs | Four (4) shrubs per unit; 204 shrubs | 62 | Not in compliance - waiver recommended |
| Native perennial and annual garden | None | 13 | Additional plantings |

Note that landscaping requirements for RM-1 are intended to serve densities of approximately 8-13 units per acre maximum. The 20 unit per acre standard for assisted living creates a hardship for landscaping (More landscaping is required on less available open space). For this reason, and because the applicant has creatively included

thirteen (13) garden areas, staff recommends a waiver on the shrub count. Because the parking lot is well landscaped with gardens, shrubs, an entranceway wall, and the trees along the frontage, a waiver is recommended for the parking lot landscaping as well.

Concerning the location of the trees along all public right-of-ways, the applicant must move all canopy trees back in such a manner that they are no less than five (5) feet from the nearest sidewalk and out of the public right-of-way per ordinance. (Note that sidewalks must be separated from the curb by four feet). For that area along Kroger Drive, beyond the surveyed property boundaries, the applicant must demonstrate ownership or other easement entitlements for that area as illustrated for landscaping.

An additional tree should be added to the site plan for the general landscaping requirement. All landscaping materials are approved by ordinance. The screening of the dumpster enclosure, roof utilities, and nearby residences is adequate. In fact, based upon the effectiveness of the screening between the 'four-plexes' and the project, the Planning Commission and City Council may want to investigate the possibility of reducing the screening fence to a decorative fence at this location.

4. Parking and Loading.

Finding: In compliance

In general, the location and layout of the off-street parking is adequate. There are no buffers needed, and screening appears appropriate since the landscaping is present and the lot is relatively small and elongated. The plan meets requirements as set forth below.

| Parking | Required | Proposed | Comments |
|---------------------|---|-----------------|-----------------|
| Intermediate Care | 1.0 space per room or two beds, whichever is less (34 beds; 17 spaces) | 18 | In compliance |
| Dependent Care | 1.0 space per each three beds or two rooms, whichever is less, up to 120 beds, plus 3.0 spaces for each bed over 120 (27 beds; 9 spaces) | 10 | In compliance |
| Employee | 1.0 space for each employee during peak shift (20 spaces) | 21 | In compliance |
| Barrier-Free Spaces | - | 4* | In compliance |
| Space Dimensions | 9' x 18' | 9' x 18' | In compliance |
| Aisle Dimensions | 24' | 24' | In compliance |

*Barrier-free spaces count toward the total parking lot space count.

5. Lighting.

Finding: In compliance subject to staff approval of a standard photometric grid and lighting materials; street lighting along Kroger Drive is also required

The applicant proposes parking lot lighting, accent lighting, and street lighting for the project. The accent lighting and street lighting do not have specific regulations for this site plan but the street lighting is a required feature of the Springbrook East PUD. All lighting proposed is acceptable pending approval of materials, heights, and a photometric grid.

The applicant has yet to submit a formal lighting plan with a photometric grid. Lighting types and heights are also not available for review. However, lighting features can easily be conditionally approved since the photometric grid is a pass/fail test and the lighting materials are specifically regulated by ordinance.

The street lighting is acceptable, but lights need to be added along Kroger Drive.

6. Signs.

Finding: In compliance subject to a setback waiver for the mounting structure

The project site plan has only one proposed sign. The sign is an identification sign that is proposed to be placed on a decorative screening wall near the intersection of Russel and Kroger Drives. The wall and sign do not meet required setbacks.

Due to the size of the project and the location of an existing public sewer easement, staff recognizes that the location of the sign and mounting wall are subject to unique circumstances and an undue hardship. As planned, the wall is only offset from the right-of-way by five (5) feet with the outline of the identification sign to be fifteen (15) feet from the right-of-way. As such, staff recommends a waiver of the setback requirement based upon its qualification for a variance. The exact text and size of the writing has yet to be determined.

Staff has also identified the eastern entranceway wall as an ideal place for a wall sign should the applicant choose to place such a sign.

| RM-1 | Required | Proposed | Comments |
|-------------|--|---------------------------------|---------------------------------|
| Ground Sign | Maximum of 20 sq. ft. per side; 15 ft. setback | ~20 sq. ft. TBD; ~15 setback | Pending approval |
| Wall sign | One (1) sq. ft. per lineal foot, up to ninety (90) sq. ft. | None | Recommend sign on east entrance |

7. Vehicular and Pedestrian Circulation.

Finding: In compliance subject to relocation of planned sidewalks and addition of sidewalk

Access management appears adequate from all aspects. There are not additional standards for this location since this project is not on an identified arterial or collector street. The only recommendation staff has is to line up the Kroger rear service drive with the site access on Kroger Drive, if appropriate.

Pedestrian access is good. The applicant needs to move all sidewalks to a location four or five feet off of the curbs, and must also relocate planned trees to a distance of at least five (5) feet away from the sidewalks. A sidewalk should be added to connect the main entrance to the Russel Drive sidewalk. Lastly, staff recommends colored, stamped asphalt or concrete for the main entrance crosswalk for safety and aesthetic purposes. Also note that sidewalks must be constructed independent of all drive approaches.

8. Natural Features

Finding: In compliance

The site does not have any existing, significant natural features, and the project should not unreasonably detract from or harm the environment due to construction or operation.

Summary and Recommendation

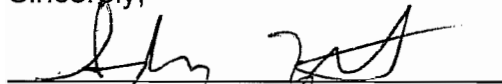
Staff recommends approval of the site plan, conditioned upon the following:

1. The issues identified in this report being addressed in construction documents for administrative review and approval.
2. Approval of the special land use application dated May 27, 2008 (nursing and convalescent home)
3. Approval of the waivers identified in this review.
4. Addition of face stone to the east entrance elevation as noted in this letter.
5. The addition of a canopy or deciduous tree to the site plan.
6. The relocation and addition of sidewalks per this letter
7. Administrative approval of exterior building lighting and parking lighting
8. Addition of decorative street lighting along Kroger Drive.
9. The acceptance and incorporation or waiver of review comments of all other consultants, departments, and review agencies.
10. Housing for the elderly shall be converted to any other use without complying

- with the provisions of the zoning ordinance in effect (Spec. Land Use Req.)
11. Any other 'appropriate' conditions imposed by the City Council (Spec. Land Use Req.)

Please contact me directly if you have any comments or inquiries on the matter. I am happy to receive comments in person, in writing, over the phone, or via e-mail.

Sincerely,



Adam H. Zettel
Assistant City Manager & Zoning Administrator
City of Swartz Creek
azettel@cityofswartzcreek.org



www.roweincorp.com

June 24, 2008

ROWE INCORPORATED
THE ROWE BUILDING
540 S. SAGINAW ST., STE 200
POST OFFICE BOX 3748
FLINT, MICHIGAN 48502

phone (810) 341-7500
fax (810) 341-7573

Mr. Adam Zettel, Assistant City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

RE: Assisted Living Facility - Site Plan Review
Plans dated 6/02/08

ENGINEERING

Dear Mr. Zettel:

LAND
SURVEYING

At the request of the city, we have reviewed the site plan for the assisted living facility, located within the Springbrook Village East development. The 3.67 acre site has public frontage on Kroger Drive, Russell Drive, and Lindsey Drive. We offer the following comments at this time:

AERIAL
SURVEYING

PLANNING
LANDSCAPE
ARCHITECTURE

1. It appears there will be watermain constructed at the north end of the site, the proposed public water main plans must be reviewed and approved by Genesee County Drain Commissioner's Office –Water and Waste Services (GCDC-WWS), and the Michigan Department of Environmental Quality (MDEQ). Easements over the water main located outside the road right of way must be granted to the City of Swartz Creek for future maintenance.
2. The soil erosion and sedimentation control plan must be approved and a Part 91, Soil Erosion and Sedimentation Control (SESC) permit must be obtained from GCDC-WWS prior to construction. Copies of the SESC plan approval and SESC permit shall be provided to the City.
3. The site plan shall be reviewed and approved by the fire chief for emergency vehicle accessibility and maneuverability.
4. Stormwater detention calculations have been reviewed and are consistent with the Genesee County Drain Commissioner's standards.
5. It appears drainage for the site will be discharged into the enclosed storm sewers in Russell and Lindsey Drives. Per the City of Swartz Creek design standards and construction specifications, the developer's engineer shall verify that the receiving storm sewers have adequate capacity.
6. Drainage from the proposed parking lot will tie into an existing storm manhole near the Russell Road right of way. The developer's engineer should verify if the existing manhole is large enough to accommodate the three 12 inch storm sewer taps.
7. How will roof drainage be maintained? It is our recommendation to connect roof drainage underground to the enclosed sewer system with downspouts.

LAND
DEVELOPMENT
SERVICES

OFFICES:
FLINT
LAPEER
MT. PLEASANT

SUBSIDIARIES:
AIR-LAND SURVEYS
FLINT, MI

MYERS LAND SURVEY CO.
GRAYLING, MI


Mr. Adam Zettel
June 24, 2008
Page 2

8. For construction purposes, the proposed parking lot and parking lot approach cross sections should be provided to show compliance with the City's standards.
9. The location of ADA handicap ramps shall be shown on the plans. We also recommend that typical barrier free parking details, parking lot space typical details, and sidewalk details be added to the plan set for construction purposes.

Our plan review is for conformance with the city's submittal requirements and Standard Engineering Practices for the city's use in deciding whether to approve the site plan. The developer and designer shall be responsible for the accuracy and validity of the information presented on the plan. Regulatory and other governmental agencies with jurisdiction may have additional comments or requirements. The developer and designer remain responsible for the design, construction, and any resulting impacts of the project.

If you have any questions or require additional information, please contact our corporate office.

Sincerely,
ROWE INCORPORATED



Louis D. Fleury, P.E.
Project Manager

June 26, 2008

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Attention: Adam Zittle
Assistant City Manager

Reference: Assisted Living Facility – Springbrook East
Site Plan Review Plans dated 6/02/08

Dear Mr. Zittle:

This letter is in response to a Rowe Inc. letter of June 24, 2008, and their review of the referenced Site Plan development. Following is our response to Rowe's letter items:

1. There will be a looped watermain at the North end of the site and will comply with all requirements for the county and state approval.
2. We will comply with the soil erosion and sedimentation control plan requirements of the county.
4. We acknowledge that the storm detention calculations are approved by Rowe Inc.
5. As part of our Final Construction Plan submittal, we will determine the receiving storm sewer capacity as required.
6. We have revised our plans to meet the requirements of this item, see sheet 2 of 2.
7. Roof drains will be connected to the on-site storm sewer system.
8. We have shown the proposed parking lot and driveway approach cross-sections on sheet 2 of 2 of plans submitted.

Very truly yours,

FLINT SURVEYING & ENGINEERING CO.



Carl H. Carlson, P.E./P.S.

Adam Zettel

From: Adam Zettel
Sent: Wednesday, June 25, 2008 3:42 PM
To: 'Chief Brent Cole'
Subject: SC Assisted Living

Hi Brent,

Based upon our meeting a few minutes ago, I shall place the following in my report to the Planning Commission and City Council in regards to the assisted living facility.

Overall, the site plan should be adequate for fire and rescue purposes as long as the watermains are looped and in operation prior to the issuance of a certificate of occupancy. However, a hydrant needs to be placed in the right-of-way near the site entrance on Kroger Drive. This hydrant shall be fed by the 12" watermain, and positioned in such a manner as approved by city staff.

Thanks for your time in this matter,

Adam Zettel

Assistant City Manager/Zoning Administrator
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
Phone: 810-635-4464
Fax: 810-635-2887

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 06/09/2008**

The meeting was called to order at 7:00 p.m. by Mayor Abrams in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Mayor Abrams, Hicks, Hurt, Shumaker.

Councilmembers Absent: Adams, Mayor Pro-Tem Christie, Porath.

Staff Present: City Manager Bueche, City Attorney Michael Gildner, City Clerk Juanita Aguilar.

Others Present: Boots Abrams, Bob Plumb, Tommy Butler, Lou Fleury, Diane Deel, John Gilbert, David Krueger, Terry O'Brien.

Resolution No. 080609-01

(Carried)

Motion by Councilmember Hurt
Second by Councilmember Hicks

I Move the Swartz Creek City Council excuse the absence of Councilmembers Adams and Porath and Mayor Pro-Tem Christie due to work commitments.

YES: Abrams, Hicks, Hurt, Shumaker.
NO: None. Motion Declared Carried.

APPROVAL OF MINUTES

Resolution No. 080609-02

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting, held May 27, 2008, to be circulated and placed on file.

YES: Hicks, Hurt, Shumaker, Abrams.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 080609-03

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the Agenda as presented for the Regular Council Meeting of June 9, 2008 to be circulated and placed on file.

YES: Hicks, Hurt, Shumaker, Abrams.
NO: None. Motion declared carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 080609-04

(Carried)

Motion by Councilmember Hurt
Second by Councilmember Shumaker

I Move the Swartz Creek City Council approve the City Manager's Report of June 9, 2008, to be circulated and placed on file.

YES: Hurt, Shumaker, Abrams, Hicks.
NO: None. Motion declared carried.

All other reports and communications were accepted and placed on file.

MEETING OPENED TO THE PUBLIC:

David Krueger, 7399 Miller Road, questioned whether the City Council knew when the power would be back on to parts of the City. He was advised that the City is not kept informed by Consumers Power.

COUNCIL BUSINESS:

Application, MDOT Local Bridge Funding Program, Morrish Road Bridge

Resolution No. 080609-05

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

WHEREAS, the City Council of the City of Swartz Creek is required under provisions of the State Department of Transportation's Bridge Funding Program to actively seek funding participation in bridge replacement or rehabilitation, and

WHEREAS, the City of Swartz Creek's Engineering Consultants (ROWE, Inc.) have inspected the City's bridge system and found there is a need to repair the Morrish Road Bridge over the West Branch of the Swartz Creek, and

WHEREAS, the available funds in the City of Swartz Creek Street Funds is insufficient to fund bridge rehabilitation, replacement or repair of such a project, and

WHEREAS, the City of Swartz Creek is street authority responsible for road infrastructure of all major and local streets within the corporate limits, and

WHEREAS, residents and non-residents of the City of Swartz Creek, as well as official, emergency and commercial vehicles use the bridge on a regular basis, and

WHEREAS, the City of Swartz Creek still must seek ways to finance and maintain deteriorating infrastructure.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Swartz Creek direct the City Manager to apply and seek participation and funding in the State of Michigan's Department of Transportation Bridge Funding Program for the rehabilitation and repair of the Morrish Road Bridge over the West Branch of the Swartz Creek.

BE IT FURTHER RESOLVED, that a copy of this resolution be attached with the application for local bridge funding.

Discussion Ensued.

YES: Shumaker, Abrams, Hicks, Hurt.
NO: None. Motion Declared Carried.

Adopt 2008-2009 Fiscal Year Budget, Set Levy

Resolution No. 080609-06

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

I Move the Swartz Creek City Council, in accordance with the General Appropriations and Uniform Budgeting Act, adopt the proposed 2008-2009 Fiscal Budget based upon the following Summer Tax Levies:

| | |
|--------------------------------|----------------------------|
| General Operating Levy: | 4.8289 Mills |
| Sanitation Levy: | <u>1.7500 Mills</u> |
| TOTAL: | 6.5789 Mills |

2008-2009 Budget

101 General Fund

| Estimated Revenues | Adopted | |
|--|------------------|--------------------------------------|
| General Fund Estimated Operating Revenues | 2,121,443 | |
| General Fund Estimated Project Revenues | <u>26,000</u> | |
| Total General Fund Estimated Revenues | 2,147,443 | |
| | | |
| Appropriations | Adopted | |
| General Government Activities 101-299 | 513,431 | |
| Public Safety Activities 301-399 | 1,126,685 | |
| Public Works Activities 400-799 | 437,288 | |
| Other Government Activities 800-999 | <u>106,123</u> | |
| Total General Fund Operating Appropriations | 2,183,527 | Estimated Beg Fund Balance |
| Total General Fund Project Appropriations | 26,000 | 1,006,787 |
| Total General Fund Appropriations | 2,209,527 | |
| | | Estimated Ending Fund Balance |
| Effect on General Fund's Fund Balance | -62,084 | 944,703 |

202 Major Streets Fund

| Estimated Revenues | Adopted | |
|--|-----------------|--------------------------------------|
| Major Streets Fund Estimated Operating Revenues | 290,500 | |
| Major Streets Fund Estimated Project Revenues | <u>8,800</u> | |
| Total Major Streets Fund Estimated Revenues | 299,300 | |
| | | |
| Appropriations | Adopted | |
| General Government Activities 101-299 | 3,500 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 162,681 | |
| Other Government Activities 800-999 | <u>0</u> | |
| Total Major Streets Fund Operating Appropriations | 166,181 | Estimated Beg Fund Balance |
| Total Major Streets Fund Project Appropriations | 576,100 | 730,922 |
| Total Major Streets Fund Appropriations | 742,281 | |
| | | Estimated Ending Fund Balance |
| Effect on Major Streets Fund's Fund Balance | -442,981 | 287,941 |

203 Local Streets Fund

| Estimated Revenues | Adopted | |
|--|----------------|--------------------------------------|
| Local Streets Fund Estimated Operating Revenue | 81,000 | |
| Local Streets Fund Estimated Project Revenue | <u>10,000</u> | |
| Total Local Streets Fund Estimated Revenue | 91,000 | |
| | | |
| Appropriations | Adopted | |
| General Government Activities 101-299 | 3,500 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 106,239 | |
| Other Government Activities 800-999 | <u>0</u> | |
| Total Local Streets Fund Operating Appropriations | 109,739 | Estimated Beg Fund Balance |
| Total Local Streets Fund Project Appropriations | 100,000 | 237,052 |
| Total Local Streets Fund Appropriations | 209,739 | |
| | | Estimated Ending Fund Balance |

| | | |
|---|-----------------|--------------------------------------|
| Effect on Local Streets Fund's Fund Balance | -118,739 | 118,313 |
| | | |
| 226 Garbage Fund | | |
| Estimated Revenues | Adopted | |
| Garbage Fund Estimated Operating Revenue | 409,730 | |
| Garbage Fund Estimated Project Revenue | <u>0</u> | |
| Total Garbage Fund Estimated Revenue | 409,730 | |
| | | |
| Appropriations | Adopted | |
| General Government Activities 101-299 | 5,600 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 395,790 | |
| Other Government Activities 800-999 | <u>22,900</u> | |
| Total Garbage Fund Operating Appropriations | 424,290 | Estimated Beg Fund Balance |
| Total Garbage Fund Project Appropriations | <u>0</u> | 530,325 |
| Total Garbage Fund Appropriations | 424,290 | |
| | | Estimated Ending Fund Balance |
| Effect on Garbage Fund's Fund Balance | -14,560 | 515,765 |
| | | |
| 248 Downtown Development Authority Fund | | |
| Estimated Revenues | Adopted | |
| DDA Fund Estimated Operating Revenue | 50,250 | |
| DDA Fund Estimated Project Revenue | <u>3,000</u> | |
| Total DDA Fund Estimated Revenue | 53,250 | |
| | | |
| Appropriations | Adopted | |
| General Government Activities 101-299 | 3,650 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 0 | |
| Other Government Activities 800-999 | <u>5,000</u> | |
| Total DDA Fund Operating Appropriations | 8,650 | Estimated Beg Fund Balance |
| Total DDA Fund Project Appropriations | <u>43,500</u> | -12,855 |
| Total DDA Fund Appropriations | 52,150 | |
| | | Estimated Ending Fund Balance |
| Effect on Local Streets Fund's Fund Balance | 1,100 | -11,755 |
| | | |
| 265 Drug Enforcement Fund | | |
| Estimated Revenues | Adopted | |
| Drug Enforcement Fund Estimated Operating Revenue | 109,346 | |
| Drug Enforcement Fund Estimated Project Revenue | <u>0</u> | |
| Total Drug Enforcement Estimated Revenue | 109,346 | |
| | | |
| Appropriations | Adopted | |
| General Government Activities 101-299 | 0 | |
| Public Safety Activities 301-399 | 103,438 | |
| Public Works Activities 400-799 | 0 | |
| Other Government Activities 800-999 | <u>0</u> | |
| Total Drug Enforcement Fund Operating Appropriations | 103,438 | Estimated Beg Fund Balance |
| Total Drug Enforcement Fund Project Appropriations | <u>0</u> | 5,465 |
| Total Drug Enforcement Fund Appropriations | 103,438 | |
| | | Estimated Ending Fund Balance |

| | | |
|---|--------------|---------------|
| Effect on Drug Enforcement Fund's Fund Balance | 5,908 | 11,373 |
|---|--------------|---------------|

275 Senior Citizens Fund

| | Adopted | |
|--|----------|--------------------------------------|
| Estimated Revenues | | |
| Senior Citizens Fund Estimated Operating Revenue | 0 | |
| Senior Citizens Fund Estimated Project Revenue | 0 | |
| Total Senior Citizens Estimated Revenue | 0 | |
| Appropriations | | |
| General Government Activities 101-299 | 0 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 0 | |
| Other Government Activities 800-999 | 0 | |
| Total Senior Citizens Fund Operating Appropriations | 0 | Estimated Beg Fund Balance |
| Total Senior Citizens Fund Project Appropriations | 0 | 0 |
| Total Senior Citizens Fund Appropriations | 0 | Estimated Ending Fund Balance |
| Effect on Senior Citizens Fund's Fund Balance | 0 | 0 |

350 City Hall Debt Fund

| | Adopted | |
|---|---------------|--------------------------------------|
| Estimated Revenues | | |
| City Hall Debt Fund Estimated Revenue | 92,800 | |
| Total City Hall Debt Fund Estimated Revenue | 92,800 | |
| Appropriations | | |
| General Government Activities 101-299 | 0 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 0 | |
| Other Government Activities 800-999 | 93,380 | |
| Total City Hall Debt Fund Appropriations | 93,380 | Estimated Beg Fund Balance |
| Effect on City Hall Debt Fund's Fund Balance | -580 | 1,860 |
| | | Estimated Ending Fund Balance |
| | | 1,280 |

352 Wtr Transmission Debt Fund

| | Adopted | |
|--|----------|--------------------------------------|
| Estimated Revenues | | |
| Wtr Transmission Debt Fund Estimated Revenue | 0 | |
| Total Wtr Transmission Debt Fund Estimated Revenue | 0 | |
| Appropriations | | |
| General Government Activities 101-299 | 0 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 0 | |
| Other Government Activities 800-999 | 0 | |
| Total Wtr Transmission Debt Fund Appropriations | 0 | Estimated Beg Fund Balance |
| Effect on Wtr Transmission Debt Fund's Fund Balance | 0 | 410 |
| | | Estimated Ending Fund Balance |
| | | 410 |

357 Western Trunk Sewer Extn Debt Fund

| | Adopted |
|---|---------------|
| Estimated Revenues | |
| Western Trunk Sewer Extn Debt Fund Revenues | 56,887 |
| Total Western Trunk Extn Debt Fund Estimated Revenue | 56,887 |

| Appropriations | Adopted | |
|--|----------------|--------------------------------------|
| General Government Activities 101-299 | 0 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 0 | Estimated Beg Fund Balance |
| Other Government Activities 800-999 | <u>56,887</u> | 1,838 |
| Total Western Trunk Extn Debt Fund Appropriations | 56,887 | |
| | | Estimated Ending Fund Balance |
| Effect on Western Trunk Extn Debt Fund's Fund Balance | 0 | 1,838 |

401 Capital Projects Fund

| Estimated Revenues | Adopted | |
|---|----------------|--------------------------------------|
| Capital Project Fund Estimated Project Revenue | <u>0</u> | |
| Total Capital Projects Fund Estimated Revenue | 0 | |
| Appropriations | Adopted | |
| General Government Activities 101-299 | 0 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 0 | |
| Other Government Activities 800-999 | <u>21,000</u> | |
| Total Capital Projects Fund Operating Appropriations | 21,000 | Estimated Beg Fund Balance |
| Total Capital Projects Fund Project Appropriations | <u>0</u> | 24,188 |
| Total Capital Projects Fund Total Appropriations | 21,000 | |
| | | Estimated Ending Fund Balance |
| Effect on Capital Projects Fund's Fund Balance | -21,000 | 3,188 |

402 Fire Equipment Replacement Fund

| Estimated Revenues | Adopted | |
|---|----------------|--------------------------------------|
| Fire Equipment Replacement Fund Est Operating Revenue | 6,000 | |
| Fire Equipment Replacement Fund Est Project Revenue | <u>0</u> | |
| Total Fire Equip Replacement Fund Est Revenue | 6,000 | |
| Appropriations | Adopted | |
| General Government Activities 101-299 | 0 | |
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 0 | |
| Other Government Activities 800-999 | <u>0</u> | |
| Total Fire Equip Replacement Fund Operating Approp | 0 | Estimated Beg Fund Balance |
| Total Fire Equip Replacement Fund Project Approp | <u>0</u> | 164,193 |
| Total Fire Equip Replacement Fund Approp | 0 | |
| | | Estimated Ending Fund Balance |
| Effect on Fire Equip Replacement Fund's Fund Balance | 6,000 | 170,193 |

590 Water Supply Fund

| Estimated Revenues | Adopted | |
|--|------------------|--|
| Water Supply Fund Estimated Operating Revenue | 1,187,450 | |
| Water Supply Fund Estimated Project Revenue | <u>0</u> | |
| Total Water Supply Fund Estimated Revenue | 1,187,450 | |
| Appropriations | Adopted | |
| General Government Activities 101-299 | 49,251 | |

| | | |
|---|------------------|--------------------------------------|
| Public Safety Activities 301-399 | 0 | |
| Public Works Activities 400-799 | 1,070,478 | |
| Other Government Activities 800-999 | <u>22,900</u> | |
| Total Water Supply Fund Operating Appropriations | 1,142,629 | Estimated Beg Fund Balance |
| Total Water Supply Fund Project Appropriations | 0 | 1,528,338 |
| Total Water Supply Fund Appropriations | 1,142,629 | Estimated Ending Fund Balance |
| Effect on Water Supply Fund's Fund Balance | 44,821 | 1,573,159 |

591 Sanitary Sewer Fund

| | | |
|---|--|--------------------------------------|
| Estimated Revenues | | Adopted |
| Sanitary Sewer Fund Estimated Operating Revenue | | 960,500 |
| Sanitary Sewer Fund Estimated Project Revenue | | <u>0</u> |
| Total Sanitary Sewer Fund Estimated Revenue | | 960,500 |
| Appropriations | | Adopted |
| General Government Activities 101-299 | | 51,251 |
| Public Safety Activities 301-399 | | 0 |
| Public Works Activities 400-799 | | 685,276 |
| Other Government Activities 800-999 | | <u>79,637</u> |
| Total Sanitary Sewer Fund Operating Appropriations | | 816,164 |
| Total Sanitary Sewer Fund Project Appropriations | | 143,500 |
| Total Sanitary Sewer Fund Appropriations | | 959,664 |
| Effect on Sanitary Sewer Fund's Fund Balance | | 836 |
| | | Estimated Beg Fund Balance |
| | | 1,644,260 |
| | | Estimated Ending Fund Balance |
| | | 1,645,096 |

661 Motor Pool Fund

| | | |
|---|--|--------------------------------------|
| Estimated Revenues | | Adopted |
| Motor Pool Fund Estimated Operating Revenue | | 224,193 |
| Motor Pool Fund Estimated Project Revenue | | <u>0</u> |
| Total Motor Pool Fund Estimated Revenue | | 224,193 |
| Appropriations | | Adopted |
| General Government Activities 101-299 | | 41,305 |
| Public Safety Activities 301-399 | | 71,950 |
| Public Works Activities 400-799 | | 237,137 |
| Other Government Activities 800-999 | | <u>0</u> |
| Total Motor Pool Fund Operating Appropriations | | 350,392 |
| Total Motor Pool Fund Project Appropriations | | 0 |
| Total Motor Pool Fund Appropriations | | 350,392 |
| Effect on Motor Pool Fund's Fund Balance | | -126,199 |
| | | Estimated Beg Fund Balance |
| | | 547,348 |
| | | Estimated Ending Fund Balance |
| | | 421,149 |
| Total Estimated Revenues | | 5,637,899 |
| Total All Funds Appropriations | | 6,365,377 |

Discussion Ensued.

YES: Shumaker, Abrams, Hicks, Hurt.
NO: None. Motion Declared Carried.

Set 2008-2009 Council Meeting Schedule

Resolution No. 080609-07

(Carried)

Motion by Councilmember Hurt
Second by Councilmember Shumaker

WHEREAS, Act 261 of the Public Acts of the State of Michigan of 1968, as amended, requires a public notice of the schedule of regular meetings of the Swartz Creek City Council be given once each calendar year or fiscal year and that said notice shall show the regular dates and times for the meeting and the place at which meetings are held; and

WHEREAS, said Act directs that said notice be posted prominently at the principle office of the City of Swartz Creek; or at the public building at which said meetings are held; or published in the newspaper of general circulation in Swartz Creek;

NOW, THEREFORE, pursuant to said Act, public notice is hereby given that regular meetings for fiscal year 2008-2009 shall be held twice each month, and further, that all meetings shall be held in the Council Chambers located at 8083 Civic Drive, Swartz Creek, Michigan, unless otherwise provided in advance by the City Council, said meeting shall commence at 7:00 P.M., on the following 2008-2009 dates:

| | |
|-----------------|--|
| July 2008: | Monday – 14 th Monday – 28 th |
| August 2008: | Monday – 11 th Monday – 25 th |
| September 2008: | Monday – 8 th Monday – 22 nd |
| October 2008: | Monday – 13 th (Columbus Day) Monday – 27 th |
| November 2008: | Monday – 10 th Monday – 24 th |
| December 2008: | Monday – 8 th Monday – 15 th (One Week Earlier) |
| January 2009: | Monday – 12 th Monday – 26 th |
| February 2009: | Monday – 9 th |



| | |
|-------------|--|
| | Monday – 23 rd |
| March 2009: | Monday – 9 th Monday – 23 rd |
| April 2009: | Monday – 13 th Monday – 27 th |
| May 2009: | Monday – 11 th Monday – 25 th |
| June 2009: | Monday – 8 th Monday – 22 nd |

FURTHER, the Clerk is hereby directed to post a copy of this resolution in a prominent place, in the City Office of the City of Swartz Creek; and

FURTHER, the City Clerk is hereby directed, to supply on request, a copy of this resolution to any newspaper of general circulation in the political subdivision in which the meeting will be held and to any radio or television station that regularly broadcasts into the City of Swartz Creek.

Discussion Took Place.

YES: Abrams, Hicks, Hurt, Shumaker.
NO: None. Motion Declared Carried.

Year End Fiscal Adjustments

Resolution No. 080609-08

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

WHEREAS, Act 621 of P.A. of 1978 provides for a uniform budgeting system for local units of government, and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government, and

WHEREAS, the City of Swartz Creek’s 2007 - 2008 Fiscal Budget is not in deficit; however, certain department activity line items may be in deficit.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the City Manager to make all necessary year-end budget adjustment amendments.

Discussion Took Place.

YES: Hicks, Hurt, Shumaker, Abrams.
NO: None. Motion Declared Carried.

Trail Easement, Swartz Creek Schools

Resolution No. 080609-09

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

WHEREAS, the City has designed a non-motorized trail-way system for recreational use that, when completed, will extend throughout the City connecting parks, retail, commercial zones, subdivisions and civic areas; and

WHEREAS, the City has begun the construction of its non-motorized trail-way system by incorporating the sections within the road transportation system via three-lane configuration with bicycle lanes on the outside; and

WHEREAS, the City's Master Plan, adopted in October 2004, identifies the location of the City's conceptual non-motorized trail-way system and site plans that have been under consideration by the City have been planned to accommodate the non-motorized trail-way system; and

WHEREAS, the City staff has negotiated with the owner of parcels of property, Swartz Creek Community Schools, Tax I.D. #58-02-200-001 and #58-02-200-025 that lie along the West Branch of the Swartz Creek between Morrish and Fairchild, and including a section west of Fairchild, for the dedication of an easement to be used for a section of the planned non-motorized trail-way system.

NOW, THEREFORE, BE IT RESOLVED, that the City of Swartz Creek accepts the dedication of an easement to allow for construction and operation of a trail along sections of Parcel #58-02-200-001 and 58-02-200-025, in accordance with the terms and legal description attached hereto as an easement

BE IT FURTHER RESOLVED, that the City Council directs the Mayor and City Clerk to execute the agreement and all associated documents pertaining to the easement, on behalf of the City.

Discussion Ensued.

YES: Hicks, Hurt, Shumaker, Abrams.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

David Krueger talked about the Uniform Crime Report in the Council Packet. He questioned the high number of incidents in the May 2007 column as opposed to the

number in the May 2008 and the year to date columns. City Manager Bueche stated that the column headings appeared wrong and that he would check into it.

Tommy Butler, 40 Somerset, talked about the bridge on Morrish Rd. He questioned if anyone had looked at the ones on Seymour Road and Nichols Road. He stated that both of those bridges were redone with some kind of coating over the top that seemed to help keep the snow off of the road. Mr. Butler addressed Councilmember Shumaker regarding tax dollars being spent "politicking in the City building." He stated that there was an event at the Veterans Memorial on Memorial Day that no one knew about except Mr. Shumaker. Mayor Abrams stated that he spoke to one of the organizers of the event and that it was a trial thing. John Gilbert stated that the event used to take place at the VFW hall, but this year they decided to try it at the Veterans Memorial to see how it went. Mr. Gilbert stated that it should have been better publicized.

REMARKS BY COUNCILMEMBERS:

Councilmember Shumaker responded to Mr. Butler's comments. He apologized even though he had no control over the event. He stated that he is on the Veterans Memorial Committee and that they do the best to properly inform.

Councilmember Hicks spoke about the Park Board receiving a tree from the City. Ms. Hicks stated that the Park Board and the Women's Club got a participation ribbon from the Hometown Days Committee.

Councilmember Hurt questioned the time frame for redoing the traffic markings on Miller Road near Elms Road. He stated that the markings are hard to see when it is dark and raining. City Manager Bueche stated that they were waiting until later in the summer when some of the other road work in the City is done. Mr. Hurt asked about the Eastbound lane at Miller and Seymour. He stated that the construction barrels are still there even though the road work is done. Mr. Bueche stated that there was still some work to do.

Mayor Abrams stated that Seymour Road turned out very well. Mr. Abrams questioned the status of the Marathon Station. Mr. Gildner stated that they went to court the previous week and they were able to convince the judge that it was a blighted building and the sign was in violation of the sign ordinance. He stated that the Saroki family then submitted a consent judgement, which Mr. Gildner then filed with the court. Mr. Abrams asked about the cleanup of the utility pole wire situation. Mr. Bueche stated that they are going to hire a firm to make the final evaluation of the utility poles, then they will sit down with the companies and discuss a resolution. Mr. Abrams talked about McDonald's having a new electronic sign and wondered if it was contrary to the City Ordinance. Mr. Bueche stated that Assistant City Manager Zettel is preparing a revision to the Zoning Code, part of which is to bring the message boards back into something that is enforceable.

ADJOURNMENT:

There being no objection, Mayor Abrams declared the meeting adjourned at 7:50p.m.

Richard Abrams, Mayor

Juanita Aguilar, City Clerk

NOTICE OF PUBLIC HEARING CITY OF SWARTZ CREEK CITY COUNCIL

Swartz Creek City will hold a Community Development Citizen Needs Hearing on Monday, July 14th at 7:00pm in the City Council Chambers at 8083 Civic Drive, Swartz Creek, MI 48473.

The purpose of the hearing is to obtain citizen needs and project proposals concerning use of the federal Community Development Block Grant (CDBG) funds for the 2007 program year.

The City of Swartz Creek expects to receive approximately \$37,672 CDBG funds for the program year beginning May 1, 2007. The funds are provided by the Genesee County Community Development Program from an annual entitlement grant received from the U.S. Department of Housing and Urban Development (HUD).

The funds are intended primarily for physical development projects in low and moderate income neighborhoods.

Juanita Aguilar, City Clerk
City of Swartz Creek, Michigan

“An Equal Opportunity Employer”

PRESS RELEASE
CITY OF SWARTZ CREEK TO HOLD
COMMUNITY DEVELOPMENT HEARING

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Juanita Aguilar, City Clerk
City of Swartz Creek, Michigan

“An Equal Opportunity Employer”

PUBLISH: SUNDAY, JUNE 29, 2008
PROOF REQUIRED
THE SWARTZ CREEK NEWS

Please bill: City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 10/23/06**

The meeting was called to order at 7:00 p.m. by Mayor Abrams in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmen Present: Abrams, Adams, Christie, Hurt, Porath, Shumaker.

Councilmen Absent: Plumb.

Staff Present: City Manager Bueche, Deputy Clerk Korth, Community Services Director Svrcek, Assistant Manager Zettel, Engineer Mike Royalty, and Attorney Gildner.

Others Present: Boots Abrams, Tommy Butler, Polly Butler, Bud Grimes, Korene Kelly, Wilson Miller, Martha Miller, Susan Butler, Jim Florence, Robert Beckner, Beata Mostafavi, Andrea Beaudoin, Jamie K. Adams, Steve Shumaker, Ron Schultz, Heather MacDermaid, and Mark MacDermaid.

Mayor Abrams commented the letter Councilmember Plumb sent prior to the previous meeting regarding his absence must have included this meeting also.

APPROVAL OF PREVIOUS COUNCIL MINUTES:

Resolution No. 061023-01

(Carried)

Motion by Councilmember Porath,
Second by Mayor Pro-Tem Christie,

The Swartz Creek City Council hereby approves the Minutes of the Regular Council Meeting held October 9, 2006, to be circulated and placed on file.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.

NO: None. Motion declared carried.

APPROVAL OF AGENDA:

It was suggested 8L be added, CDBG Funding Distribution, but decided it was not necessary inasmuch as item 8G, CDBG Three Year Funding Cycle, Projects, was already on the agenda for discussion.

Resolution No. 061023-02

(Carried as amended)

Motion by Mayor Pro-Tem Christie,
Second by Councilmember Hurt,

The Swartz Creek City Council approves the agenda for the Regular Council Meeting of October 23, 2006, as amended by the addition of 8M, Senior Center Levy Appropriation, then to be circulated and placed on file.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

REPORTS AND COMMUNICATIONS:

City Manager’s Report

Resolution No. 061023-03

(Carried)

Motion by Councilmember Shumaker,
Second by Mayor Pro-Tem Christie,

The Swartz Creek City Council approves the City Manager’s Report of October 23, 2006, to be circulated and placed on file.

Discussion took place regarding a water service request for the old Gander Mountain property Meijer development agreement.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

All other reports and communications were accepted and placed on file.

MEETING OPENED TO THE PUBLIC:

Korene Kelly, 7281 Bristol Road, presented Council with petitions to rescind the .50 senior millage, as well as FOIA request and check to Deputy Clerk. She then spoke on a personal basis regarding the .50 local and .70 county-wide senior millages.

BUSINESS:

Appointment – Downtown Development Authority (DDA)

Resolution No. 061023-04

(Carried)

Motion by Councilmember Adams,
Second by Mayor Pro-Tem Christie,

The Swartz Creek City Council accepts the Mayor’s recommendation to appoint Rodney Gardner, 5024 Brady Street, to the Swartz Creek Downtown Development Authority, for the balance of a four-year term expiring March 31, 2010.

Discussion ensued.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

Appointment – Park Board

Mayor Abrams advised a letter was received from Ron Schultz indicating he would be available to serve on the Park Board; however, the Mayor had already submitted another name. Mr. Schultz asked Council to keep him in mind for the next appointment.

Resolution No. 061023-05

(Carried)

Motion by Councilmember Hurt,
Second by Mayor Pro-Tem Christie,

The Swartz Creek City Council accepts the Mayor's recommendation to appoint Bradley Stiff, of 9040 Chesterfield Drive, to the Swartz Creek Parks and Recreation Advisory Board, for the balance of a three-year term expiring December 31, 2009.

Discussion took place.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

Appropriation & Bid Award – Purchase Road Salt

Resolution No. 061023-06

(Carried)

Motion by Councilmember Porath,
Second by Councilmember Hurt,

Whereas, the City possesses the need to purchase 950 tons of rock salt for application to public rights of way during those long, cold Michigan winters; and

Whereas, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for and encourages cooperative government purchasing practices; and

Whereas, the Genesee County Road Commission accepts and awards bids for the purchase of rock salt for application to public rights of way during those long, cold Michigan winters; and

Whereas, a bid has been awarded to the lowest bidder, Detroit Salt Company of 12841 Sanders, Detroit, at a unit cost of \$32.88 per ton, a copy of the bid tabulation attached hereto, and a cooperative purchasing invitation has been extended to the City from the Genesee County Road Commission.

Now, Therefore, Be It Resolved, that the Swartz Creek City Council accepts the Genesee County Road Commission’s cooperative purchasing extension and appropriates an amount not to exceed \$31,236, plus 10% contingency, for the purchase of rock salt from the low bidder of Detroit Salt Company, expenses to be distributed proportionate to use at the direction of the City’s Finance Department.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

Appropriation & Bid Award – Overband Crack Sealing, Major Streets

Resolution No. 061023-07 (Carried)

Motion by Mayor Pro-Tem Christie,
Second by Councilmember Hurt,

The City of Swartz Creek accepts the low bid from Highway Maintenance & Construction of Romulus, Michigan, in the amount of \$36,787.50, plus 10% contingency, for the application of Overband Crack Sealing process on Morrish Road from I-69 south to the CNA Rail Crossing, Miller Road from north leg of Seymour east to Elms Road, and Miller Road from I-69 east to Dye Road (asphalt areas only), in accordance with the specifications as set forth within.

Considerable discussion took place.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

Accept Police Department Donation from Wal-Mart, Inc.

Resolution No. 061023-07 (Carried)

Motion by Mayor Pro-Tem Christie,
Second by Councilmember Hurt,

The City of Swartz Creek accepts the Community Youth Safety Grant of \$1,000 from Wal-Mart, Inc, of Bentonville, Arkansas, to the Swartz Creek Police Department, funds to be used for the annual Summer Youth Camp 911 and the Youth Bicycle Rodeo Programs, and further, deposit said funds into the City’s 701 Trust and Agency Account pending the programs’ execution in the summer of 2007.

Councilmember Porath inquired whether this could be accepted without Council resolution, and City Manager Bueche advised it could. However, he noted this is a way to keep Council abreast of these donations and give the organization some recognition. Mayor Abrams commented on the fine job Officer Ken Szmansky does with these programs, noting that he applied for this grant.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
 NO: None. Motion declared carried.

PUBLIC NEEDS HEARING – CDBG FUNDS

Mayor Abrams opened the public needs hearing regarding Community Development Block Grant (CDBG) funds.

Korene Kelly, 7281 Bristol Road, stated she would like CDBG funds set aside for equipment at the Senior Center.

Jim Florence, 4296 Springbrook Drive, on behalf of the Swartz Creek Area Senior Center, asked that an allocation of at least 15% be made from CDBG monies.

Assistant Manager Zettel explained the history of the CDBG program, how projects are identified, and how funds are allocated.

Other funding options were identified by Ms. Kelly. Tommy Butler of 40 Somerset and Wilson Miller of 9219 Jill Marie Lane also spoke.

The following funding options were presented at the public hearing, either by the public, administratively, or from the table:

- S.C.C.A.T. (Swartz Creek Cares About Teens) Program
- Downtown Sidewalk Enhancement Program (continuation)
- Camp 911
- Morrish Road (south from I-69 to Miller) Decorative Street Lighting
- Veterans Memorial Park Construction
- Elms Road Park Playground Equipment Additions
- Senior Center Operating
- Morrish Road Blacksmith Shop Demo
- City's Trail-way System
- Street Repairs – Crack Sealing

Mayor Abrams asked if anyone else would care to speak regarding CDBG funds. There being no one, he closed the public hearing.

CDBG Three Year Funding Cycle - Projects

Councilmember Adams said he would like to do something for the young people, while at the same time adequately fund the Senior Center. He stated his desire to hold a special Council meeting to consider where CDBG funds would be allocated, rather than make a decision before thoughtfully considering comments made at tonight's public hearing.

Mayor Pro-Tem Christie spoke in favor of allocating CDBG funds to the School District's S.C.C.A.T. after-school program as a priority. In addition, he felt the bike rodeo and park projects, perhaps suggested by the Park Board, would be worthy of consideration. The Mayor Pro-Tem felt a special Council meeting should be held.

Councilmember Hurt was in favor of a special Council meeting inasmuch as some good ideas had been brought forward at tonight’s public hearing that he believed were worthy of more careful analysis.

Councilmember Porath noted there are restrictions on how CDBG funds can be allocated. Assistant Manager Zettel advised he can contact the County Planning Commission regarding possible projects, and receive an answer regarding their eligibility within a day.

Councilmember Shumaker stated we should take care of the young people in our community, and considered park improvements a good way to do this.

Councilmember Hurt suggested Assistant Manager Zettel contact the County before any special Council meeting regarding eligibility of the ideas put forth this evening.

Further discussion ensued.

Resolution No. 061023-08

(Carried)

Motion by Mayor Pro-Tem Christie,
Second by Councilmember Shumaker,

The Swartz Creek City Council will hold a special meeting on Monday, October 30, 2006, at 6:00 p.m., to discuss disbursement of Community Development Block Grant (CDBG) funds.

Motion was made by Councilmember Adams to amend Resolution No. 061023-08 from 6:00 p.m. to 4:30 p.m., but failed for lack of support.

ROLL CALL VOTE ON 061023-08

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

Elms Park Gates

Mayor Pro-Tem Christie stated in light of the unfortunate events at Elms Road Park last week, as well as the long-standing issue of people in the park after dark, he had inquired whether gates at the main entrance would be feasible. He felt a police officer to close the gates at dusk and open them at dawn would be of assistance in keeping vehicular traffic out of the park after dark.

City Manager Bueche directed Council to a letter from DPS Director Svrcek with a quote of approximately \$3,000 for gates. Mr. Bueche advised he had a conversation with Police Chief Clolinger regarding this matter. Chief Clolinger was somewhat concerned the officers might not watch the park as closely with gates installed, and it would still be accessible by foot or vehicles at the back side.

Councilmember Adams suggested if people want to get into the park they will whether there are gates or not. He was concerned about easy access for officers if gates were installed, and noted the police officer apprehended the recent perpetrator while doing a daily run through.

Councilmember Shumaker is aware of problems at the parks, and saw both advantages and disadvantages to gates. Apart from the question regarding gates, he stated the City should make some effort to close off the southern areas of Elms Road Park. Councilmember Shumaker noted gates would be prohibitive to responsible adults bringing their children to ice skate and sled after dark in the winter. If it is decided gates should be installed, Councilmember Shumaker noted careful consideration should be given to the type.

City Manager Bueche further advised Chief Clolinger was concerned officers would not open the gate and go in at night. He was concerned this might encourage people to park at the perimeters and walk into the park to have parties, knowing they could escape while an officer was unlocking the gates.

After further discussion, it was decided this matter should be referred to the Park Board for their investigation and recommendation back to Council.

City Population, Census

Assistant Manager Zettel explained the purpose of a mid-decade census. He advised there had been some question in 2000 that the figure arrived at was too low. Since revenue sharing is based on population, it could be beneficial for the City to train or hire a firm to recount if there is a possibility the figure is now higher. Mr. Zettel advised if the number is 10% higher than the 2000 census figure, the City would be eligible to receive more dollars from the state. Assistant Manager Zettel described how he arrived at the figure of approximately 5,900.

Discussion ensued regarding cost/benefit factors. It was agreed to expand the study in order to arrive at a more accurate assessment.

Appoint Building Inspector-Code Enforcement Officer

Resolution No. 061023-09

(Carried)

Motion by Councilmember Adams,
Second by Councilmember Hurt,

The City of Swartz Creek appoints Robert Kehoe as the City’s Building Inspector-Code Enforcement Officer, effective November 1, 2006, annual salary set at \$18,500, position to be part-time, and further, directs the City Manager to prepare a job description and employment contract to be brought back before the City Council for final approval.

Mayor Abrams expressed support for Mr. Kehoe, inasmuch as he had been employed by the City in the past. Further discussion took place.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

Appoint Assessor

Resolution No. 061023-10

(Carried)

Motion by Councilmember Hurt,
Second by Councilmember Adams,

The City of Swartz Creek appoints Landmark Appraisal Company of Flint, Michigan as the City’s Contract Assessor and designates Heather MacDermaid as the City’s contact, yearly cost to be \$25,500, and further, directs the City Manager to prepare a contract and bring it back to the Council for review and final approval.

City Manager Bueche advised Heather MacDermaid and Mark MacDermaid were present at the meeting. Mr. MacDermaid addressed Council regarding Landmark Appraisal and how they would work with the City. Discussion ensued.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

Senior Center Appropriation

Resolution No. 061023-11

(Carried)

Motion by Councilmember Porath,
Second by Councilmember Adams,

The City of Swartz Creek approves and appropriates an amount not to exceed \$33,728.40 to the Swartz Creek Area Senior Citizens, Inc., from fund 275, funds collected as of October 19, 2006 from the City’s levy for Senior Services, funds appropriated and to be expended under the terms and conditions as set forth in the agreement between the City of Swartz Creek and the Swartz Creek Area Senior Citizens, Inc.

YES: Abrams, Adams, Christie, Hurt, Porath, Shumaker.
NO: None. Motion declared carried.

MEETING OPENED TO THE PUBLIC:

Jamie Adams, 7192 Parkridge Parkway, inquired whether anyone knew of a lost beagle in the area. She noted they kept the dog for a week then took it to Genesee County Animal Control.

Tommy Butler, 40 Somerset, spoke regarding write-in candidates in Precinct 2, and he reiterated his support for using CDBG funds for children.

REMARKS BY COUNCILMEMBERS:

Councilmember Adams stated he was glad a special meeting was called to discuss disbursement of the CDBG funds, which will give Council time to consider public input.

Councilmember Shumaker asked if the City Manager had determined the legal heights for shrubs and trees over sidewalks. City Manager Bueche advised he could find nothing in the sidewalk ordinance. City Manager Bueche referred this to Attorney Gildner, who said he didn't know but would look into this.

Councilmember Porath stated his earlier comments regarding CDBG funds were made to point out that \$5,600 over three years is not a lot of money for projects. He mentioned there was another Zoning Board of Appeals meeting this past week where LED signs were discussed, and he thought it was time for Council to make a decision. City Manager Bueche advised this should be on the November 7th Planning Commission agenda, and then be brought back to Council. Councilmember Porath also noted the new Zoning Administrator, Adam Zettel, handled himself well at the ZBA meeting under adverse conditions.

Mayor Pro-Tem Christie stated he had misread the CDBG funding information, and agreed that \$5,600 is not a lot over three years. He also wished Councilmembers Shumaker, Porath, and Hurt good luck in the upcoming election, and hoped to see them at the next Council meeting.

Mayor Abrams thanked City staff for removing the election signs in the right of way.

ADJOURNMENT:

Resolution No. 061023-12

(Carried)

Motion by Mayor Pro-Tem Christie,
Second by Councilmember Shumaker,

the meeting be adjourned.

Unanimous voice vote.

The meeting adjourned at 8:52 p.m.

Richard B. Abrams, Mayor

Deanna Korth, Deputy Clerk

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE SPECIAL COUNCIL MEETING
DATE 10/30/06**

The meeting was called to order at 6:00 p.m. by Mayor Abrams in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmen Present: Abrams, Christie, Hurt, Plumb, Porath, Shumaker.

Councilmen Absent: Adams.

Staff Present: City Manager Bueche, Deputy Clerk Korth, Community Services Director Svrcek, Assistant Manager Zettel, and Engineer Louis Fleury.

Others Present: Jim Florence, Rae Lynn Hicks, Evelyn Keyes, Kenneth Keyes, and Beata Mostafavi.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 061030-01

(Carried)

Motion by Councilmember Hurt,
Second by Mayor Pro-Tem Christie,

The Swartz Creek City Council approves the City Manager's Report of October 30, 2006, to be circulated and placed on file.

YES: Abrams, Christie, Hurt, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

Three Year Community Development Block Grant (CDBG) Distribution

Assistant Manager Zettel reviewed the projects that had been identified at the CDBG Public Hearing on Monday, October 23, 2006 for those present.

Mr. Zettel noted the S.C.C.A.T. (Swartz Creek Cares about Teens) Program did not qualify, because they need to service 50% of the low to moderate income children. He advised tracking was done through the school lunch program, and it only identified 35%.

Assistant Manager Zettel advised there is currently no way to track low to moderate income use by Camp 911 participants, therefore they are not eligible for CDBG funding.

Mr. Zettel also noted the Blacksmith Shop Demo is not in the targeted area, and Elms Park play equipment doesn't qualify. In addition, he advised the Veterans Memorial Park Committee would have to relinquish its non-profit status, which would not be to its advantage.

The Assistant Manager advised the City's Trail-way System would cost approximately \$45 per foot. He noted due to the high cost, matching funds or another grant would be necessary.

It was the consensus of those present that it would be preferable to continue the sidewalk enhancement program on Miller Road in downtown, rather than make improvements on Morrish Road.

Based on measurable criteria and other CDBG standards, Mr. Zettel advised the continuation of the Downtown Sidewalk Enhancement Program and Senior Center operating expenses are the most likely candidates for funding.

Considerable discussion ensued. Administrative staff and Engineer Fleury responded to inquiries and concerns of Council.

Resolution No. 061030-02

(Carried)

Motion by Councilmember Plumb,
Second by Councilmember Shumaker,

The Swartz Creek City Council accepts the three year Community Development Block Grant Distribution in the total amount of \$37,672, and authorizes these funds to be allocated as follows: 15% to the Swartz Creek Area Senior Citizens, Inc. in the amount of \$5,650.08, and the remaining 85% to the Downtown Sidewalk Enhancement Program continuation project in the amount of \$32,021.02.

YES: Abrams, Christie, Hurt, Plumb, Porath, Shumaker.

NO: None. Motion declared carried.

MEETING OPENED TO THE PUBLIC:

Rae Lynn Hicks, 8373 Miller Road, commented Council has indicated \$5,000 isn't that much money; but, she noted \$5,000 would be of tremendous benefit to the S.C.C.A.T. Program. She also spoke regarding the Trail-way System.

Jim Florence, 4296 Springbrook Drive, on behalf of the Swartz Creek Senior Center, thanked Council for the 15% allocation of CDBG funds. He also stated his concern that S.C.C.A.T. needs more funding, and appreciates that our young people need positive direction and activities.

City Manager Bueche advised the City will be monitoring the possibilities for recaptured CDBG funds. Also, it was determined the City will begin planning for next year's funding possibilities now in order that there might be more projects eligible for CDBG funding in three years, such as those identified at the public needs hearing.

ADJOURNMENT:

Resolution No. 061030-3

(Carried)

Motion by Councilmember Plumb,
Second by Councilmember Hurt,

the meeting be adjourned.

Unanimous voice vote.

The meeting adjourned at 6:57 p.m.

Richard B. Abrams, Mayor

Deanna Korth, Deputy Clerk

CITY OF SWARTZ CREEK

STATUS OF ROWE PROJECTS

July 2, 2008

1. **CONSTRUCTION – Elms Road Project:**

- Construction began on June 16, The following items have been completed:
 - Storm sewers
 - Ditching / culverts along the east side of the road
 - Concrete Curb and gutter on the east side to Bristol Road
- The contractor will begin ditching on the west side of the road this week.

2. **CONSTRUCTION – South Seymour Road:**

- Construction was completed on July 11; city staff requested a price to add permanent signing to the project. Rowe obtained prices from the contractor and received approval from MDOT to incorporate this work into the contract as a grant eligible item. This work will be scheduled after the July fourth holiday.

3. **CONSTRUCTION – Local Street Paving :**

- Bids were opened on 6/27; Lois Kay contracting from Saginaw was the low bidder at \$398,153.45 (see bid tabulation attached).

4. **SITE PLAN REVIEWS:**

- Rowe has completed the following site plan reviews:
 - ITT Technical Institute
The 2.34 acre parcel is situated north of I-69 in section 31 of Flint Township and has public frontage on Miller Road. The project will involve the construction of an asphalt parking lot which will service the existing ITT site.
 - Assisted Living
The facility is located within the Springbrook Village East development. The 3.67 acre site has public frontage on Kroger Drive, Russell Drive, and Lindsey Drive.
 - Cedar Creek Condos
Rowe is currently reviewing construction plans for the development. The subject area consists of approximately 3.5 acres and is situated on the south side of Miller Road between Van Vleet and Seymour Road.

Prepared by:



Rowe Incorporated • Post Office Box 3748 • Flint, MI 48502 • 810-341-7500

Rowe Incorporated
 TABULATION OF Bids - DETAILS

DATE: 06/30/2008
 PAGE: 1

CONTRACT ID: 07C0234
 PROJECT(S): 2008 Street Paving Project
 CONTRACT DESCRIPTION:

VENDOR RANKING:

| RANK | BIDDER | TOTAL BID | % OVER LOW BID | % OVER EST |
|------|--|---------------|----------------|------------|
| 0 | ENGINEER'S ESTIMATE | \$ 504,195.00 | 26.6333% | 0% |
| 1 | Lois Kay Contracting Co. | \$ 398,153.45 | 0.0000% | -21.0319% |
| 2 | Pyramid Paving & Contracting Co., Inc. | \$ 429,666.64 | 7.9148% | -14.7817% |
| 3 | Ace Asphalt & Paving Co. | \$ 438,465.78 | 10.1248% | -13.0365% |
| 4 | Cadillac Asphalt L.L.C. | \$ 507,100.30 | 27.3630% | 0.5762% |

PROJECT # 2008 Street Paving Project / CATEGORY DAVAL

| LINE / ITEM CODE ITEM DESCRIPTION | QTY | UNIT | (0) ENGINEER'S ESTIMATE | | (1) Lois Kay Contracting Co. | | (2) Pyramid Paving & Contracting | |
|--|----------|------|----------------------------|----------|---------------------------------|----------|-------------------------------------|----------|
| | | | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
| 0001 155001 Maintaining Traffic | 1.000 | LS | 5000.00 | 5000.00 | 4960.000 | 4960.00 | 3800.000 | 3800.00 |
| 0002 155005 Maintenance Gravel | 100.000 | T | 18.00 | 1800.00 | 1.000 | 100.00 | 20.000 | 2000.00 |
| 0003 174001 Cleanup & Restoration | 1.000 | LS | 5000.00 | 5000.00 | 1000.000 | 1000.00 | 1500.000 | 1500.00 |
| 0004 241010 Remove Pavement | 95.000 | Syd | 9.00 | 855.00 | 10.000 | 950.00 | 11.000 | 1045.00 |
| 0005 3123030 Roadway Earthwork | 1.000 | LS | 5000.00 | 5000.00 | 1000.000 | 1000.00 | 1500.000 | 1500.00 |
| 0006 3125001 Soil Erosion and Sedimentation Control | 1.000 | LS | 5000.00 | 5000.00 | 250.000 | 250.00 | 500.000 | 500.00 |
| 0007 3212001 Hand Patching | 146.000 | T | 85.00 | 12410.00 | 85.000 | 12410.00 | 85.000 | 12410.00 |
| 0008 3212005 HMA Joint and Crack Repair | 1702.000 | Ft | 7.00 | 11914.00 | 5.900 | 10041.80 | 6.500 | 11063.00 |
| 0009 3212017 HMA, 13A, Leveling | 231.000 | T | 55.00 | 12705.00 | 51.210 | 11829.51 | 50.700 | 11711.70 |
| 0010 3212018 HMA, 13A, Top | 231.000 | T | 55.00 | 12705.00 | 51.210 | 11829.51 | 50.700 | 11711.70 |
| 0011 3212030 Pavement Repair, Concrete | 95.000 | Syd | 45.00 | 4275.00 | 41.990 | 3989.05 | 44.000 | 4180.00 |
| 0012 3212040 Edge Milling HMA Surface | 80.000 | Syd | 3.50 | 280.00 | 1.750 | 140.00 | 1.850 | 148.00 |
| 0013 3212041 Cold Milling HMA Surface | 2800.000 | Syd | 3.50 | 9800.00 | 1.750 | 4900.00 | 2.950 | 8260.00 |
| 0014 3339010 Adjust Drainage Structure or Manhole, In | 4.000 | Ea | 500.00 | 2000.00 | 400.000 | 1600.00 | 400.000 | 1600.00 |

Rowe Incorporated
 TABULATION OF Bids - DETAILS

DATE: 06/30/2008
 PAGE: 2

CONTRACT ID: 07C0234

PROJECT # 2008 Street Paving Project / CATEGORY DAVAL

| LINE / ITEM CODE ITEM DESCRIPTION | QTY | UNIT | (0) ENGINEER'S ESTIMATE | | (1) Lois Kay Contracting Co. | | (2) Pyramid Paving & Contracting | |
|---|---------|------|----------------------------|--------------------|---------------------------------|--------------------|-------------------------------------|--------------------|
| | | | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
| 0015 3441350 6 inch Pavement Marking, Overlay Cold Pla | 600.000 | Ft | 1.50 | 900.00 | 3.950 | 2370.00 | 4.150 | 2490.00 |
| 0016 3441351 24 inch Pavement Marking, Overlay Cold Pl | 90.000 | Ft | 3.00 | 270.00 | 15.500 | 1395.00 | 16.250 | 1462.50 |
| CATEGORY TOTALS | | | | \$89,914.00 | | \$68,764.87 | | \$75,381.90 |

PROJECT # 2008 Street Paving Project / CATEGORY CHESTERFIELD

| | | | | | | | | |
|---|----------|-----|---------|----------|----------|----------|----------|----------|
| 0017 155001 Maintaining Traffic | 1.000 | LS | 5000.00 | 5000.00 | 4960.000 | 4960.00 | 3800.000 | 3800.00 |
| 0018 155005 Maintenance Gravel | 100.000 | T | 18.00 | 1800.00 | 1.000 | 100.00 | 20.000 | 2000.00 |
| 0019 174001 Cleanup & Restoration | 1.000 | LS | 5000.00 | 5000.00 | 1000.000 | 1000.00 | 1500.000 | 1500.00 |
| 0020 241010 Remove Pavement | 482.000 | Syd | 9.00 | 4338.00 | 10.000 | 4820.00 | 11.000 | 5302.00 |
| 0021 3123030 Roadway Earthwork | 1.000 | LS | 5000.00 | 5000.00 | 1000.000 | 1000.00 | 1000.000 | 1000.00 |
| 0022 3125001 Soil Erosion and Sedimentation Control | 1.000 | LS | 5000.00 | 5000.00 | 250.000 | 250.00 | 500.000 | 500.00 |
| 0023 3212001 Hand Patching | 396.000 | T | 85.00 | 33660.00 | 85.000 | 33660.00 | 85.000 | 33660.00 |
| 0024 3212005 HMA Joint and Crack Repair | 4652.000 | Ft | 7.00 | 32564.00 | 5.900 | 27446.80 | 6.500 | 30238.00 |
| 0025 3212017 HMA, 13A, Leveling | 567.000 | T | 55.00 | 31185.00 | 51.210 | 29036.07 | 50.700 | 28746.90 |
| 0026 3212018 HMA, 13A, Top | 567.000 | T | 55.00 | 31185.00 | 51.210 | 29036.07 | 50.700 | 28746.90 |
| 0027 3212030 Pavement Repair, Concrete | 482.000 | Syd | 45.00 | 21690.00 | 41.990 | 20239.18 | 44.000 | 21208.00 |
| 0028 3212040 Edge Milling HMA Surface | 80.000 | Syd | 3.50 | 280.00 | 1.750 | 140.00 | 1.850 | 148.00 |
| 0029 3212041 Cold Milling HMA Surface | 6300.000 | Syd | 3.50 | 22050.00 | 1.750 | 11025.00 | 2.950 | 18585.00 |
| 0030 3213018 Concrete Curb and Gutter Replacement | 14.000 | Ft | 35.00 | 490.00 | 45.000 | 630.00 | 30.000 | 420.00 |
| 0031 3339010 Adjust Drainage Structure or Manhole, In | 5.000 | Ea | 500.00 | 2500.00 | 400.000 | 2000.00 | 400.000 | 2000.00 |
| 0032 3441350 6 inch Pavement Marking, Overlay Cold Pla | 180.000 | Ft | 1.50 | 270.00 | 3.950 | 711.00 | 4.150 | 747.00 |
| 0033 3441351 24 inch Pavement Marking, Overlay Cold Pl | 45.000 | Ft | 3.00 | 135.00 | 15.500 | 697.50 | 16.250 | 731.25 |

Rowe Incorporated
 TABULATION OF Bids - DETAILS

DATE: 06/30/2008
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CONTRACT ID: 07C0234

PROJECT # 2008 Street Paving Project / CATEGORY CHESTERFIELD

| LINE / ITEM CODE ITEM DESCRIPTION | QTY | UNIT | (0) ENGINEER'S ESTIMATE | | (1) Lois Kay Contracting Co. | | (2) Pyramid Paving & Contracting | |
|--------------------------------------|-----|------|----------------------------|--------------|---------------------------------|--------------|-------------------------------------|--------------|
| | | | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
| CATEGORY TOTALS | | | | \$202,147.00 | | \$166,751.62 | | \$179,333.05 |

PROJECT # 2008 Street Paving Project / CATEGORY WORCHESTER

| | | | | | | | | |
|---|----------|-----|---------|-------------|----------|-------------|----------|-------------|
| 0034 155001 | 1.000 | LS | 5000.00 | 5000.00 | 4960.000 | 4960.00 | 3800.000 | 3800.00 |
| Maintaining Traffic | | | | | | | | |
| 0035 155005 | 100.000 | T | 18.00 | 1800.00 | 1.000 | 100.00 | 20.000 | 2000.00 |
| Maintenance Gravel | | | | | | | | |
| 0036 174001 | 1.000 | LS | 5000.00 | 5000.00 | 1000.000 | 1000.00 | 1500.000 | 1500.00 |
| Cleanup & Restoration | | | | | | | | |
| 0037 241010 | 100.000 | Syd | 9.00 | 900.00 | 10.000 | 1000.00 | 11.000 | 1100.00 |
| Remove Pavement | | | | | | | | |
| 0038 3123030 | 1.000 | LS | 5000.00 | 5000.00 | 1000.000 | 1000.00 | 1500.000 | 1500.00 |
| Roadway Earthwork | | | | | | | | |
| 0039 3125001 | 1.000 | LS | 5000.00 | 5000.00 | 250.000 | 250.00 | 500.000 | 500.00 |
| Soil Erosion and Sedimentation Control | | | | | | | | |
| 0040 3212001 | 122.000 | T | 85.00 | 10370.00 | 85.000 | 10370.00 | 85.000 | 10370.00 |
| Hand Patching | | | | | | | | |
| 0041 3212005 | 1360.000 | Ft | 7.00 | 9520.00 | 5.900 | 8024.00 | 6.500 | 8840.00 |
| HMA Joint and Crack Repair | | | | | | | | |
| 0042 3212017 | 300.000 | T | 55.00 | 16500.00 | 51.210 | 15363.00 | 50.700 | 15210.00 |
| HMA, 13A, Leveling | | | | | | | | |
| 0043 3212018 | 300.000 | T | 55.00 | 16500.00 | 51.210 | 15363.00 | 50.700 | 15210.00 |
| HMA, 13A, Top | | | | | | | | |
| 0044 3212030 | 100.000 | Syd | 45.00 | 4500.00 | 41.990 | 4199.00 | 44.000 | 4400.00 |
| Pavement Repair, Concrete | | | | | | | | |
| 0045 3212040 | 30.000 | Syd | 3.50 | 105.00 | 1.750 | 52.50 | 1.850 | 55.50 |
| Edge Milling HMA Surface | | | | | | | | |
| 0046 3212041 | 4200.000 | Syd | 3.50 | 14700.00 | 1.750 | 7350.00 | 2.950 | 12390.00 |
| Cold Milling HMA Surface | | | | | | | | |
| 0047 3339010 | 7.000 | Ea | 500.00 | 3500.00 | 400.000 | 2800.00 | 400.000 | 2800.00 |
| Adjust Drainage Structure or Manhole, In | | | | | | | | |
| 0048 3441350 | 180.000 | Ft | 1.50 | 270.00 | 3.950 | 711.00 | 4.150 | 747.00 |
| 6 inch Pavement Marking, Overlay Cold Pla | | | | | | | | |
| 0049 3441351 | 45.000 | Ft | 3.00 | 135.00 | 15.500 | 697.50 | 16.250 | 731.25 |
| 24 inch Pavement Marking, Overlay Cold Pl | | | | | | | | |
| CATEGORY TOTALS | | | | \$98,800.00 | | \$73,240.00 | | \$81,153.75 |

PROJECT # 2008 Street Paving Project / CATEGORY JENNIE

| | | | | | | | | |
|-------------|-------|----|---------|---------|----------|---------|----------|---------|
| 0050 155001 | 1.000 | LS | 5000.00 | 5000.00 | 4960.000 | 4960.00 | 3800.000 | 3800.00 |
|-------------|-------|----|---------|---------|----------|---------|----------|---------|

Rowe Incorporated
 TABULATION OF Bids - DETAILS

DATE: 06/30/2008
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CONTRACT ID: 07C0234

PROJECT # 2008 Street Paving Project / CATEGORY JENNIE

| LINE / ITEM CODE ITEM DESCRIPTION | QTY | UNIT | (0) ENGINEER'S ESTIMATE | | (1) Lois Kay Contracting Co. | | (2) Pyramid Paving & Contracting | |
|--|----------|------|----------------------------|--------------|---------------------------------|--------------|-------------------------------------|--------------|
| | | | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
| 0051 155005 Maintenance Gravel | 100.000 | T | 18.00 | 1800.00 | 1.000 | 100.00 | 20.000 | 2000.00 |
| 0052 174001 Cleanup & Restoration | 1.000 | LS | 5000.00 | 5000.00 | 1000.000 | 1000.00 | 1500.000 | 1500.00 |
| 0053 241010 Remove Pavement | 366.000 | Syd | 9.00 | 3294.00 | 10.000 | 3660.00 | 11.000 | 4026.00 |
| 0054 3123030 Roadway Earthwork | 1.000 | LS | 5000.00 | 5000.00 | 1000.000 | 1000.00 | 1500.000 | 1500.00 |
| 0055 3125001 Soil Erosion and Sedimentation Control | 1.000 | LS | 5000.00 | 5000.00 | 250.000 | 250.00 | 500.000 | 500.00 |
| 0056 3212001 Hand Patching | 32.000 | T | 85.00 | 2720.00 | 85.000 | 2720.00 | 85.000 | 2720.00 |
| 0057 3212005 HMA Joint and Crack Repair | 370.000 | Ft | 7.00 | 2590.00 | 5.900 | 2183.00 | 6.500 | 2405.00 |
| 0058 3212017 HMA, 13A, Leveling | 471.000 | T | 55.00 | 25905.00 | 53.600 | 25245.60 | 53.070 | 24995.97 |
| 0059 3212018 HMA, 13A, Top | 471.000 | T | 55.00 | 25905.00 | 53.600 | 25245.60 | 53.070 | 24995.97 |
| 0060 3212030 Pavement Repair | 366.000 | Syd | 45.00 | 16470.00 | 36.360 | 13307.76 | 40.000 | 14640.00 |
| 0061 3212040 Edge Milling HMA Surface | 1900.000 | Syd | 3.50 | 6650.00 | 1.750 | 3325.00 | 1.850 | 3515.00 |
| 0062 3339010 Adjust Drainage Structure or Manhole, In | 16.000 | Ea | 500.00 | 8000.00 | 400.000 | 6400.00 | 450.000 | 7200.00 |
| CATEGORY TOTALS | | | | \$113,334.00 | | \$89,396.96 | | \$93,797.94 |
| PROJECT TOTALS | | | | \$504,195.00 | | \$398,153.45 | | \$429,666.64 |
| CONTRACT TOTALS | | | | \$504,195.00 | | \$398,153.45 | | \$429,666.64 |

Rowe Incorporated
 TABULATION OF Bids - DETAILS

DATE: 06/30/2008
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CONTRACT ID: 07C0234

PROJECT # 2008 Street Paving Project / CATEGORY JENNIE

| LINE / ITEM CODE ITEM DESCRIPTION | QTY | UNIT | (3) Ace Asphalt & Paving Co. | | (4) Cadillac Asphalt L.L.C. | | UNIT PRICE | AMOUNT |
|--------------------------------------|-----|------|---------------------------------|-------------|--------------------------------|--------------|------------|--------|
| | | | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | | |
| CATEGORY TOTALS | | | | \$98,001.23 | | \$112,814.10 | | |

PROJECT # 2008 Street Paving Project / CATEGORY DAVAL

| | | | | | | | | |
|---|----------|-----|----------|-------------|----------|-------------|--|--|
| 0001 155001 | 1.000 | LS | 8000.000 | 8000.00 | 3000.000 | 3000.00 | | |
| Maintaining Traffic | | | | | | | | |
| 0002 155005 | 100.000 | T | 17.860 | 1786.00 | 22.000 | 2200.00 | | |
| Maintenance Gravel | | | | | | | | |
| 0003 174001 | 1.000 | LS | 500.000 | 500.00 | 500.000 | 500.00 | | |
| Cleanup & Restoration | | | | | | | | |
| 0004 241010 | 95.000 | Syd | 13.440 | 1276.80 | 12.000 | 1140.00 | | |
| Remove Pavement | | | | | | | | |
| 0005 3123030 | 1.000 | LS | 460.000 | 460.00 | 1150.000 | 1150.00 | | |
| Roadway Earthwork | | | | | | | | |
| 0006 3125001 | 1.000 | LS | 650.000 | 650.00 | 380.000 | 380.00 | | |
| Soil Erosion and Sedimentation Control | | | | | | | | |
| 0007 3212001 | 146.000 | T | 87.180 | 12728.28 | 50.000 | 7300.00 | | |
| Hand Patching | | | | | | | | |
| 0008 3212005 | 1702.000 | Ft | 6.300 | 10722.60 | 13.000 | 22126.00 | | |
| HMA Joint and Crack Repair | | | | | | | | |
| 0009 3212017 | 231.000 | T | 53.540 | 12367.74 | 65.750 | 15188.25 | | |
| HMA, 13A, Leveling | | | | | | | | |
| 0010 3212018 | 231.000 | T | 55.490 | 12818.19 | 65.750 | 15188.25 | | |
| HMA, 13A, Top | | | | | | | | |
| 0011 3212030 | 95.000 | Syd | 48.510 | 4608.45 | 43.600 | 4142.00 | | |
| Pavement Repair, Concrete | | | | | | | | |
| 0012 3212040 | 80.000 | Syd | 2.270 | 181.60 | 2.400 | 192.00 | | |
| Edge Milling HMA Surface | | | | | | | | |
| 0013 3212041 | 2800.000 | Syd | 1.870 | 5236.00 | 2.400 | 6720.00 | | |
| Cold Milling HMA Surface | | | | | | | | |
| 0014 3339010 | 4.000 | Ea | 420.290 | 1681.16 | 830.000 | 3320.00 | | |
| Adjust Drainage Structure or Manhole, In | | | | | | | | |
| 0015 3441350 | 600.000 | Ft | 4.150 | 2490.00 | 3.950 | 2370.00 | | |
| 6 inch Pavement Marking, Overlay Cold Pla | | | | | | | | |
| 0016 3441351 | 90.000 | Ft | 16.280 | 1465.20 | 15.500 | 1395.00 | | |
| 24 inch Pavement Marking, Overlay Cold Pl | | | | | | | | |
| CATEGORY TOTALS | | | | \$76,972.02 | | \$86,311.50 | | |

PROJECT # 2008 Street Paving Project / CATEGORY CHESTERFIELD

| | | | | | | | | |
|-------------|-------|----|----------|---------|----------|---------|--|--|
| 0017 155001 | 1.000 | LS | 8000.000 | 8000.00 | 3000.000 | 3000.00 | | |
|-------------|-------|----|----------|---------|----------|---------|--|--|

Rowe Incorporated
 TABULATION OF Bids - DETAILS

DATE: 06/30/2008
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CONTRACT ID: 07C0234

PROJECT # 2008 Street Paving Project / CATEGORY CHESTERFIELD

| LINE / ITEM CODE ITEM DESCRIPTION | QTY | UNIT | (3) Ace Asphalt & Paving Co. | | (4) Cadillac Asphalt L.L.C. | | UNIT PRICE | AMOUNT |
|---|----------|------|---------------------------------|--------------|--------------------------------|--------------|------------|--------|
| | | | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | | |
| 0018 155005 Maintenance Gravel | 100.000 | T | 17.860 | 1786.00 | 22.000 | 2200.00 | | |
| 0019 174001 Cleanup & Restoration | 1.000 | LS | 500.000 | 500.00 | 888.000 | 888.00 | | |
| 0020 241010 Remove Pavement | 482.000 | Syd | 13.440 | 6478.08 | 12.000 | 5784.00 | | |
| 0021 3123030 Roadway Earthwork | 1.000 | LS | 1235.000 | 1235.00 | 4555.000 | 4555.00 | | |
| 0022 3125001 Soil Erosion and Sedimentation Control | 1.000 | LS | 870.000 | 870.00 | 450.000 | 450.00 | | |
| 0023 3212001 Hand Patching | 396.000 | T | 87.180 | 34523.28 | 50.000 | 19800.00 | | |
| 0024 3212005 HMA Joint and Crack Repair | 4652.000 | Ft | 6.300 | 29307.60 | 13.000 | 60476.00 | | |
| 0025 3212017 HMA, 13A, Leveling | 567.000 | T | 53.540 | 30357.18 | 65.750 | 37280.25 | | |
| 0026 3212018 HMA, 13A, Top | 567.000 | T | 55.490 | 31462.83 | 65.750 | 37280.25 | | |
| 0027 3212030 Pavement Repair, Concrete | 482.000 | Syd | 48.510 | 23381.82 | 43.600 | 21015.20 | | |
| 0028 3212040 Edge Milling HMA Surface | 80.000 | Syd | 2.270 | 181.60 | 2.400 | 192.00 | | |
| 0029 3212041 Cold Milling HMA Surface | 6300.000 | Syd | 1.870 | 11781.00 | 2.400 | 15120.00 | | |
| 0030 3213018 Concrete Curb and Gutter Replacement | 14.000 | Ft | 34.600 | 484.40 | 60.000 | 840.00 | | |
| 0031 3339010 Adjust Drainage Structure or Manhole, In | 5.000 | Ea | 420.290 | 2101.45 | 830.000 | 4150.00 | | |
| 0032 3441350 6 inch Pavement Marking, Overlay Cold Pl | 180.000 | Ft | 4.150 | 747.00 | 3.950 | 711.00 | | |
| 0033 3441351 24 inch Pavement Marking, Overlay Cold Pl | 45.000 | Ft | 16.280 | 732.60 | 15.500 | 697.50 | | |
| CATEGORY TOTALS | | | | \$183,929.84 | | \$214,439.20 | | |

PROJECT # 2008 Street Paving Project / CATEGORY WORCHESTER

| | | | | | | | | |
|--------------------------------------|---------|-----|----------|---------|----------|---------|--|--|
| 0034 155001 Maintaining Traffic | 1.000 | LS | 6000.000 | 6000.00 | 3000.000 | 3000.00 | | |
| 0035 155005 Maintenance Gravel | 100.000 | T | 17.860 | 1786.00 | 22.000 | 2200.00 | | |
| 0036 174001 Cleanup & Restoration | 1.000 | LS | 500.000 | 500.00 | 500.000 | 500.00 | | |
| 0037 241010 Remove Pavement | 100.000 | Syd | 13.440 | 1344.00 | 12.000 | 1200.00 | | |

Rowe Incorporated
 TABULATION OF Bids - DETAILS

DATE: 06/30/2008
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CONTRACT ID: 07C0234

PROJECT # 2008 Street Paving Project / CATEGORY WORCHESTER

| LINE / ITEM CODE ITEM DESCRIPTION | QTY | UNIT | (3) Ace Asphalt & Paving Co. | | (4) Cadillac Asphalt L.L.C. | | UNIT PRICE | AMOUNT |
|---|----------|------|---------------------------------|-------------|--------------------------------|-------------|------------|--------|
| | | | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | | |
| 0038 3123030 Roadway Earthwork | 1.000 | LS | 365.000 | 365.00 | 1045.000 | 1045.00 | | |
| 0039 3125001 Soil Erosion and Sedimentation Control | 1.000 | LS | 460.000 | 460.00 | 630.000 | 630.00 | | |
| 0040 3212001 Hand Patching | 122.000 | T | 87.180 | 10635.96 | 50.000 | 6100.00 | | |
| 0041 3212005 HMA Joint and Crack Repair | 1360.000 | Ft | 6.300 | 8568.00 | 13.000 | 17680.00 | | |
| 0042 3212017 HMA, 13A, Leveling | 300.000 | T | 53.540 | 16062.00 | 65.750 | 19725.00 | | |
| 0043 3212018 HMA, 13A, Top | 300.000 | T | 55.490 | 16647.00 | 65.750 | 19725.00 | | |
| 0044 3212030 Pavement Repair, Concrete | 100.000 | Syd | 48.510 | 4851.00 | 43.600 | 4360.00 | | |
| 0045 3212040 Edge Milling HMA Surface | 30.000 | Syd | 2.270 | 68.10 | 2.400 | 72.00 | | |
| 0046 3212041 Cold Milling HMA Surface | 4200.000 | Syd | 1.870 | 7854.00 | 2.400 | 10080.00 | | |
| 0047 3339010 Adjust Drainage Structure or Manhole, In | 7.000 | Ea | 420.290 | 2942.03 | 830.000 | 5810.00 | | |
| 0048 3441350 6 inch Pavement Marking, Overlay Cold Pl | 180.000 | Ft | 4.150 | 747.00 | 3.950 | 711.00 | | |
| 0049 3441351 24 inch Pavement Marking, Overlay Cold Pl | 45.000 | Ft | 16.280 | 732.60 | 15.500 | 697.50 | | |
| CATEGORY TOTALS | | | | \$79,562.69 | | \$93,535.50 | | |

PROJECT # 2008 Street Paving Project / CATEGORY JENNIE

| | | | | | | | | |
|--|---------|-----|----------|---------|----------|---------|--|--|
| 0050 155001 Maintaining Traffic | 1.000 | LS | 4000.000 | 4000.00 | 3000.000 | 3000.00 | | |
| 0051 155005 Maintenance Gravel | 100.000 | T | 17.860 | 1786.00 | 22.000 | 2200.00 | | |
| 0052 174001 Cleanup & Restoration | 1.000 | LS | 500.000 | 500.00 | 500.000 | 500.00 | | |
| 0053 241010 Remove Pavement | 366.000 | Syd | 13.440 | 4919.04 | 7.500 | 2745.00 | | |
| 0054 3123030 Roadway Earthwork | 1.000 | LS | 870.000 | 870.00 | 785.000 | 785.00 | | |
| 0055 3125001 Soil Erosion and Sedimentation Control | 1.000 | LS | 660.000 | 660.00 | 1440.000 | 1440.00 | | |
| 0056 3212001 Hand Patching | 32.000 | T | 87.180 | 2789.76 | 50.000 | 1600.00 | | |
| 0057 3212005 HMA Joint and Crack Repair | 370.000 | Ft | 6.300 | 2331.00 | 13.000 | 4810.00 | | |

Rowe Incorporated
 TABULATION OF Bids - DETAILS

DATE: 06/30/2008
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CONTRACT ID: 07C0234

PROJECT # 2008 Street Paving Project / CATEGORY JENNIE

| LINE / ITEM CODE ITEM DESCRIPTION | QTY | UNIT | ((3) Ace Asphalt & Paving Co. | | ((4) Cadillac Asphalt L.L.C. | | UNIT PRICE | AMOUNT |
|--|----------|------|----------------------------------|--------------|---------------------------------|--------------|------------|--------|
| | | | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | | |
| 0058 3212017 HMA, 13A, Leveling | 471.000 | T | 53.540 | 25217.34 | 65.750 | 30968.25 | | |
| 0059 3212018 HMA, 13A, Top | 471.000 | T | 55.490 | 26135.79 | 65.750 | 30968.25 | | |
| 0060 3212030 Pavement Repair | 366.000 | Syd | 48.510 | 17754.66 | 43.600 | 15957.60 | | |
| 0061 3212040 Edge Milling HMA Surface | 1900.000 | Syd | 2.270 | 4313.00 | 2.400 | 4560.00 | | |
| 0062 3339010 Adjust Drainage Structure or Manhole, In | 16.000 | Ea | 420.290 | 6724.64 | 830.000 | 13280.00 | | |
| CATEGORY TOTALS | | | | \$98,001.23 | | \$112,814.10 | | |
| PROJECT TOTALS | | | | \$438,465.78 | | \$507,100.30 | | |
| CONTRACT TOTALS | | | | \$438,465.78 | | \$507,100.30 | | |

CITY OF SWARTZ CREEK

2008 STREET REPAIR SURVEY

An Important Message from Swartz Creek City

Attached is a very important survey regarding the potential repair of the street in front of your house in the City of Swartz Creek. The City of Swartz Creek is in the process of planning for street repairs for the very near future and needs your input to make tough decisions.

This confidential survey shall provide information that can be used to determine how the City will proceed with the repair of select streets in Winchester Village (and Jennie Lane). The results of the survey will be shared with the public and City officials to shape planning and decision-making processes. Furthermore, depending upon interest and willingness to attend (survey Q7), there may be an informational meeting at City Hall on this topic in the future. This meeting would allow residents to voice opinions, ideas, and comments between neighbors and their representatives.

Please follow the instructions throughout the survey, answering as best and as honestly as you can. Feel free to use the open-ended questions to provide additional information and feedback. Please do not give it to somebody else to complete. Code numbers or other identifying data have **NOT** been used to identify respondents and no follow-up contacts will be made.

When you are done, please return it directly to *Swartz Creek City Offices, Attn: City Manager's Office, 8083 Civic Dr., Swartz Creek Michigan 48473*. Surveys may be mailed, faxed to 635-2887, scanned and emailed (azettel@cityofswartzcreek.org), or dropped off. Completed questionnaires will be treated with confidence. This is a very important survey.

Thank you in advance for your participation.

Please return the survey using the preaddressed and stamped envelope by July 23, 2008

**CITY OF SWARTZ CREEK
2008 STREET REPAIR SURVEY**

Part One: Please Rate the Importance you place on YOUR Street's Infrastructure

To respond to items in this section, simply circle the one number that best represents your answer.

| How would you rate the following: | <u>Excellent</u> | | | | | <u>Poor</u> | <u>No Opinion</u> |
|-----------------------------------|------------------|---|---|---|---|-------------|-------------------|
| Street maintenance (snow removal) | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Street maintenance (repair) | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Sidewalks (snow removal) | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Sidewalks (repair) | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Street trees | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Street signs | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Street storm water management | 5 | 4 | 3 | 2 | 1 | 1 | NA |

Part Two: Please Rate the Condition of YOUR Street's Infrastructure

To respond to items in this section, simply circle the one number that best represents your answer.

| How would you rate the following: | <u>Excellent</u> | | | | | <u>Poor</u> | <u>No Opinion</u> |
|-----------------------------------|------------------|---|---|---|---|-------------|-------------------|
| Street maintenance (snow removal) | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Street maintenance (repair) | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Sidewalks (snow removal) | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Sidewalks (repair) | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Street trees | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Street signs | 5 | 4 | 3 | 2 | 1 | 1 | NA |
| Street storm water management | 5 | 4 | 3 | 2 | 1 | 1 | NA |

Part Three: Street Repair Special Assessment

To respond to Questions 1-6, simply circle the letter(s) that best represent(s) your answer.

1. On which street do you own property?

- A. Chesterfield B. Daval C. Jennie D. Worchester

2. Will you be living in/owning this property 5 years from now? A. Yes B. No C. Unsure

3. Do you feel your street is in need of street repair? A. Yes B. No C. Unsure

3a. If so, what level of repair do you think is appropriate (See Reverse Bottom)?

- A. Light* B. Medium** C. Heavy***

4. Would you be willing to pay for a portion of "light repairs" over 5 years? A. Yes B. No C. Unsure

4a. If so, how much would you be willing to pay EACH year?

- A. \$50 B. \$100 C. \$150 D. \$200 E. \$250+

Continue on Reverse!!!

5. Would you be willing to pay for a portion of “*medium repairs*” over 5 years? A. Yes B. No C. Unsure

5a. If so, how much would you be willing to pay EACH year?

- A. \$100 B. \$200 C. \$300 D. \$400 E. \$500+

6. Would you be willing to for pay a portion of “*heavy repairs*” over 5 years? A. Yes B. No C. Unsure

6a. If so, how much would you be willing to pay EACH year?

- A. \$250 B. \$300 C. \$500 D. \$750 E. \$1000+

7. Would you be willing to attend an informal public hearing with staff, neighbors, and electors to further discuss street repair?

- A. Yes B. No C. Unsure

7a. If so, what general time-frame would work best for you?

- A. 9am-12:00pm B. 12pm-3pm C. 3pm-6pm D. 6pm-9pm

8. What other comments do you have concerning your street (parking, widths, speeds, trees, other)?

9. Other comments (anything related to local government):

***“Light” repairs consist of spot repair of damaged areas and a thin coat (up to a half-inch) of emulsified asphalt over the entire surface of the road. This repair may not be possible in some areas due to deterioration.

***“Medium” repairs consist of removal of all asphalt, followed by spot repair of the base of the road and damaged curbs, and the placement of two (2) inches of new asphalt over the entire surface.

***“Heavy” repairs consist of complete removal and replacement of the entire road and curb/drainage system.

Thank you for your time and your thoughts.

CITY OF SWARTZ CREEK PAVILION RESERVATION REQUEST

Today's Date: 6-16-08
Name of Responsible Party: Annie Bueche
Address: 8487 Bristol
Phone where you may be reached: 644-2028
Date of Reservation: 8-16-08
Nature of Activity: _____
Number of Guests (Estimated): _____

- | | |
|--|--|
| <input checked="" type="checkbox"/> Elms Park 4125 Elms Road | <input type="checkbox"/> Winshall Park 5225 Winshall Drive |
| () #1 Pavilion R-\$35 NR-\$50 | () #1 Pavilion R-\$35 NR-\$50 |
| () #2 Pavilion R-\$75 NR-\$100 | () #2 Pavilion R-\$35 NR-\$50 |
| () #3 Pavilion R-\$20 NR-\$35 | () #3 Pavilion R-\$35 NR-\$50 |
| <input checked="" type="checkbox"/> #4 Pavilion R-\$75 <u>NR-\$100</u> | () #4 Pavilion – First Come |
| () #5 Pavilion – First Come | |

R=Resident – NR=Non Resident Fees are for weekends only.

Non-Reservable: Playscapes, Restrooms, Play Equipment, Tennis Courts, Volleyball Courts, and Basketball Courts. Ball Diamonds can be requested during the week by submitting a schedule to the City offices including dates, times, ball diamond location, and group requesting the reservation, all of which will be reviewed and scheduled administratively.

All monies must be paid within ten (10) working days after request is accepted. Only cash payments will be accepted for a rental date of five days or less. Any cancellations must be made two (2) weeks prior to event date, failure to do so will result in the loss of pavilion fee! ABSOLUTELY NO REFUNDS DUE TO WEATHER!!!

I hereby accept responsibility for the care and reasonable clean-up of the above described facilities and for any damages that occur while in use.

SIGNATURE: _____ DATE: / /

OFFICE USE ONLY Date of Rental: _____

Employee's Initials: _____ Receipt #: _____

Total amount due: \$ _____ Payment needed by: 6/30/08

- Reservation holder must be present at all times and is responsible for all guests and clean-up.
- No alcoholic beverages permitted.
- No open fires (BBQ for food preparation only).
- Pets must be leashed and their waste disposed of properly.
- No pets are allowed in the playscapes or playground equipment areas.
- No defacing of park property, including lawn plantings and tree damage from climbing, swinging, etc.
- No fundraising activities, organizational or public meetings, including gambling, revival acts, unless approved by City Council.
- No parking on lawn or sidewalks.
- No loud music, excessive noise, fireworks, or firearms/weapons allowed in parks.
- No roller blades or skateboards on or in the playscapes, tennis and basketball courts.
- **Park hours are from 8:00 AM until Dusk – NO CAMPING!**
- Have fun with friends and family.

If there are problems at the park, contact the Swartz Creek City Police at 635-4401 or 911.

Reservation has been made through the City Offices for the following park pavilion:

Elms Park or **Winshall Park**
4125 Elms Road 5225 Winshall Drive

Pavilion # _____ Pavilion # _____

On this date: _____

Permit Holder: _____

Authorizing City Official Signature: _____



GENESEE COUNTY
DEPUTY SHERIFF'S ASSOCIATION



TIM BURCHETT
President

DAVID HOOVER
Vice President

DIJANE HASKINS
Chief Steward

LISA SEELEY
Secretary

ROBERT LIPSET
Treasurer

MICHAEL BECK
Director

AMY GATICA
Director

SCOTT ROMANOWSKI
Director

Lisa M. Seeley
P.O. Box 457
Flint, MI 48501
(810) 257-3568

June 30, 2008

Mr. Paul Bueche,
City Manager,
City of Swartz Creek

Dear Mr. Bueche

We are the labor union representing the deputies in Genesee County and we are a not-for-profit organization. We are requesting to reserve a large pavilion for the date of August 16, 2008. We would want the pavilion with the restroom's attached.

Many of our members live in the Swartz Creek area and we have found your Elms Road Park to be centrally located for the members who live out of the area. We would like to have a copy of any park rules and any requirements that we would need to be aware of.

They, along with confirmation of our reservation can be mailed to the above address or e-mailed to me at seelev1221@comcast.net.

I would like to thank you in advance for your consideration with this request and all of the time and attention you have given to us. If you have any questions you can contact me at the above e-mail or on my cell phone at (810) 624-2066.

Sincerely,

Lisa M. Seeley
Lisa M. Seeley
Secretary-GCDSA

July 9, 2008

To: Paul Bueche
From: Adam Zettel
Subject: Sidewalk Bids

Hi Paul:

The sidewalk program for the summer of 2008 is underway. As in years past, the City is auditing the sidewalks of the City and is going to notify owners of any defects that require repair or replacement. To do so efficiently, the City has released public notice for bids to perform sidewalk replacement work as the City's contractor. This will allow property owners to have their sidewalks replaced using the City's price. This is beneficial because the property owners benefit from the economies of scale that are reflected in the price.

I published notice of the sidewalk bid in the June 15th edition of the Swartz Creek News, and I also sent out solicitations for bids to contractors with a known interest in the work. The bids were collected and opened on Wednesday, July 03, 2008 at 2 p.m. in the City Council Chambers per the notice.

The City received the following bid proposals (See attached bids):

| | | |
|----------------------|------------------|------------------|
| Curbco: | 4" Price: \$5.50 | 6" Price: \$6.00 |
| Badgley Construction | 4" Price: \$4.25 | 6" Price: \$5.15 |
| Donaldson & Sons | 4" Price: \$4.99 | 6" Price: \$5.50 |

As demonstrated by the bids, Badgley Construction had the lowest bid in both price categories. Since Badgley Construction has performed satisfactory work for the City in the past, I recommend that the City Council accept his bid and retain him for sidewalk work for the 2008 sidewalk program.

Sincerely,

Adam H. Zettel
Assistant City Manager
City of Swartz Creek
azettel@cityofswartzcreek.org

Opened by: Tam Surcek

Witness: Adam Zettel

(S +)
A2

DATE: _____
TIME: ~ 3:05 pm
OPENED AT: City Hall

BID TABULATION SHEET

NAME AND ADDRESS OF BIDDER

BID AMOUNT

REMARKS

Curb Co
Po Box 70
Swartz Creek, MI 48473

Donaldson & Son
355 S. Seymour Rd
Flushing, MI 48433

Badgley Construction
9179 W. Bristol Rd
Swartz Creek, MI 48473

4" \$5.50 / sq ft.

6" \$6.00 / sq ft.

4" \$4.99 / sq ft.

6" \$5.50 sq ft.

4" \$4.25 sq ft.

6" \$5.15 sq ft.

Proposal

Curbcu Parking Lot Contractors
 PO Box 70, Swartz Creek, MI 48473
 (810) 232-2121 or 800-223-5024
 FAX # (810) 232-2460

PROPOSAL #
3801

| | | | |
|--|-----------------------|-----------------------------------|----------------|
| PROPOSAL SUBMITTED TO: City of Swartz Creek | | PHONE 810-635-4464 | DATE 7/1/08 |
| STREET 8083 Civic Center Drive | | JOB NAME City sidewalk repair | |
| CITY, STATE AND ZIP CODE Swartz Creek, MI 48473 | | JOB LOCATION Various Locations | |
| Salesperson David Wurtz | Purchase Order Number | Attn. Tom Svrcek | JOB PHONE |

We hereby submit specifications and estimates for:
 Furnish material, labor and equipment remove and replace concrete sidewalk though out City of Swartz Creek
 (approx 1,300 sq ft):

- A. Saw cut concrete sidewalk
- B. Excavate sidewalk
- C. Compact existing grade
- D. Form and pour concrete sidewalk
- E. Broom finish
- F. Misc. landscape repairs (topsoil, seed and straw)
- G. Remove and haul away all debris

***** TOTAL FOR 4" sidewalk \$ 5.50 per sq ft *****
 ***** TOTAL FOR 6" sidewalk \$ 6.00 per sq ft *****

*Note: This price is based completing repairs @ eight locations.

No Permits, Engineering and Testing Services Included

We Propose to hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:
 SEE ABOVE PRICES _____ dollars (\$ _____)

Payment to be made as follows:
 Payment due upon completion

THIS CONTRACT MAY BE CANCELED IN WRITING WITHIN THREE (3) DAYS OF ACCEPTANCE.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tomado and other necessary insurance. our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____ *Sue Mills, agent*
 Note: This proposal may be withdrawn by us if not accepted within: Thirty (30) days

Acceptance of Proposal

The above prices, specifications & conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Please note that Curbcu is under no obligation to recognize any deviation or alterations from the payment arrangements as noted

Signature _____
 Date of Acceptance _____

Donaldson & Sons, Inc.

355 S. Seymour Rd. Flushing, MI 48433

(810) 659-5094 ph. (810) 659-2152 fx.

General Contractor *Concrete Contractor *Landscaping Materials

June 6, 2008

Office of the Clerk
8083 Civic Drive
Swartz Creek, MI 48473

RE: Bid for city sidewalks: concrete

4" remove & replace 4.99 per sq. ft.

6" remove & replace 5.50 per sq. ft.

Thank you for the opportunity to bid this project.

If you have any questions or concerns, please contact our office at (810) 659-5094.

Respectfully,

Timothy Donaldson

BADGLEY CONSTRUCTION

9179 W. BRISTOL RD
 SWARTZ CREEK, MI 48473
 810-635-4999
 FAX 810-635-4999

Estimate

| | |
|-----------|--------------|
| DATE | ESTIMATE NO. |
| 6/11/2008 | 257 |

| |
|---|
| NAME / ADDRESS |
| CITY OF SWARTZ CREEK 8083 CIVIC DR SWARTZ CREEK, MI 48473 |

| | | | PROJECT |
|-----------------------------|-----|------|---------------|
| DESCRIPTION | QTY | COST | TOTAL |
| REMOVE AND REPLACE 4" THICK | 1 | 4.25 | 4.25 |
| REMOVE AND REPLACE 6" THICK | 1 | 5.25 | 5.25 |
| TOTAL | | | \$9.50 |

SIGNATURE _____

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
BID SHEET
2008 SIDEWALK REPAIR

4" CONCRETE \$ 4.25 PER SQUARE FOOT

6" CONCRETE \$ 5.15 PER SQUARE FOOT

NAME (PRINTED): Badgley Construction DATE: 6-11-2008

SIGNATURE: Burt Badgley DATE: 6-11-2008

ADDRESS: 9179 W. Bristol Rd
Swartz Creek MI, 48973

PHONE: 635-4999 Cell 577-1210

**CITY OF SWARTZ CREEK
SPECIFICATIONS AND INFORMATION
FOR REPLACEMENT SIDEWALKS (4" AND 6")
SUMMER 2008**

GENERAL INFORMATION

The City of Swartz Creek is beginning the annual city-wide sidewalk repair program. Property owners will be notified of sidewalk on their property that is declared to be in a state of disrepair and be given thirty (30) days to repair same. Total required repairs for last year were about 1,400 square feet plus additional change orders requested by property owners.

The City will be taking bids on 4" and 6" sidewalk on a "square foot" cost to assist in repairing their sidewalk. Should the property owner want to use the successful bidder, they would make payment to the City in the amount invoiced by the successful bidder, who in return will pay the contractor after successful completion of the work.

The work will be done on an "as needed" procedure to be determined by the City of Swartz Creek.

GENERAL SPECIFICATIONS

1. Existing broken sidewalk shall be removed and hauled away.
2. Existing broken sidewalk removed at nearest joint. The edge of existing sidewalk and driveway shall be smooth and straight before new concrete is poured next to them. Saw cutting may be required to produce a smooth and straight edge.
3. Existing tree roots, clay, etc., to be removed by contractor.
4. Contractor to clean up, backfill, and seed area as needed.
5. All concrete shall have minimum test strength of 3,000 psi in compression after twenty-eight (28) days.
6. Pitch all sidewalks downward toward the street at a minimum slope of 1/4" per foot.
7. Expansion Joints: Place 1/2" traverse expansion joints through the sidewalk at 100 foot intervals and at all points where the line of the sidewalk changes direction. Expansion joints shall also be placed next to existing concrete driveways.
8. Crack Control: Joint Dummy; joints for crack control shall be placed at four foot (4') intervals for four foot (4') wide walk and five foot (5') intervals for five foot (5') wide walk.
9. Thickness: All walks shall be four inches (4") thick except at driveways where they shall be six inches (6") thick.
10. Width: Unless otherwise required, all walks shall be of the same width as the existing walk.
11. Finishing Concrete: The concrete shall be spaded next to the forms to insure the removal of all voids in the concrete. The finish surface of the concrete slab shall be trowelled smooth and brushed lightly with a stiff broom or brush. Care shall be exercised to avoid overworking the finish and thereby bringing the fine material to the surface.
12. Finished Joints: All joints shall have a radius of 1/2" formed with the proper tools.

CONSTRUCTION NOTES

Protection

The concrete shall be protected at all times from damage by rain, hail, excessive heat, freezing temperatures, and vandalism during construction. Any damage resulting from neglect or failing to cope with these conditions must be repaired at the expense of the resident/contractor.

Vehicle and Equipment

The bidder shall furnish his own vehicles and equipment as necessary for the performance of his duties under this bid.

Insurance

As a requirement of the bid accepted by the City of Swartz Creek, the successful bidder will be licensed and bonded to work within the street right-of-way. All coverage's shall be placed with insurance companies licensed and admitted to do business in the State of Michigan unless otherwise approved by the City. Policies shall be reviewed by the City for completeness and limits of coverage. All coverage's shall be with insurance carriers acceptable to the City. The Provider shall maintain the following insurance coverage's for the duration of the Agreement.

- A. Commercial General Liability coverage of not less than one million dollars (\$1,000,000) per person and two million dollars (\$2,000,000) per occurrence combined single limit with the City, and including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers, named as Additional Insured. The coverage shall be primary as to the Additional Insured's, and not contributing with any other insurance or similar protections available to the Additional Insured's, whether said other available coverage be primary, contributing or excess.
- B. Workers Compensation Insurance in accordance with Michigan statutory requirements including Employer's Liability Coverage.
- C. Commercial Automobile-Vehicle Insurance in the amount of not less than \$1,000,000 (one million dollars) per person and \$5,000,000 (five million dollars) per occurrence combined single limit per accident with the City, including all elected and appointed officials, all employees and volunteers, named as an Additional Insured.

Payment

Successful contractor is required to submit an itemized invoice within two (2) days of completion of work to the Code Enforcement Officer.

The invoice will include the area or areas worked and the length and depth of sidewalk poured; also, the date completed.

All invoices will be paid by the City monthly.

Rejection/Award of Bid

The City of Swartz Creek reserves the right to reject any and all bids or any portion of any bid which, in its opinion, is not in the best interest of the City, and to award the bid or bids according to City's interest.

Sealed bids on forms prepared by the City of Swartz Creek will be received by the City of Swartz Creek at City Hall, 8083 Civic Drive, Swartz Creek, Michigan, 48473, until 2:00 P.M. (local time) on **Wednesday, July 03, 2008.**

Deviations

Any deviations from the general specifications, vehicle and equipment, or insurance, as herein required, should be brought to the attention of the Code Enforcement Officer for the City of Swartz Creek.

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
BID SHEET
2008 SIDEWALK REPAIR**

4" CONCRETE \$ _____ PER SQUARE FOOT

6" CONCRETE \$ _____ PER SQUARE FOOT

NAME (PRINTED): _____ DATE: _____

SIGNATURE: _____ DATE: _____

ADDRESS: _____

PHONE: _____

ADVERTISEMENT FOR BIDS

CITY OF SWARTZ CREEK

Sealed bids for sidewalk repair will be accepted by the City of Swartz Creek until 2:00 p.m., July 03, 2008, at which time bids will be opened, read and tabulated.

Specifications may be picked up at the City Hall, 8083 Civic Drive, Swartz Creek, Michigan, Monday-Friday, 8:00 a.m. to 4:30 p.m.

Scale of project is estimated to be approximately 1,500 sq ft. of 4"-6" concrete. Work to be completed by November 1, 2008. All bidders must be fully insured.

The City of Swartz Creek has the right to accept or reject any and all bids.

Juanita Aguilar, City Clerk
City of Swartz Creek, Michigan

“An Equal Opportunity Employer”

PUBLISH: Sunday, June 15, 2007
PROOF REQUIRED
THE SWARTZ CREEK NEWS

Please bill the: City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

June 3, 2008

Re: Solicitation of Sidewalk Repair Bids
City of Swartz Creek

To Whom It May Concern:

Swartz Creek is requesting bids regarding replacement of damaged sidewalks in the City. Enclosed, please find specifications and information about sidewalk replacement/repair. Please submit your bid to the Office of the Clerk, 8083 Civic Drive, Swartz Creek, Michigan 48473, no later than 2:00 p.m., July 03, 2008.

At that time, the bids will be opened in the City Council Chambers at City Hall. Bids shall be awarded based on a cost per square foot basis. As such, please submit a cost per square foot for both 4" and 6" sidewalks for a project of this scale. It is expected that all work be completed by November 1, 2008.

If you have any questions or concerns, you can contact me at (810) 635-4464.

Sincerely,

Rob Kehoe
Code Enforcement Officer

2008 SIDEWALK REPAIR BIDDERS' LIST

Badgley Construction
9179 Bristol Rd
Swartz Creek MI 48473

Doug Howard Construction
4337 Torrey Rd
Flint MI 48507-3458

Donaldson & Sons Concrete Contractors, Inc
355 S. Seymour Rd
Flushing MI 48433

Ted Henry
TJ's Contracting
PO Box 441
Flushing MI 48433

J & J Concrete Work
6109 Sonny Avet
Flushing, MI 48433

Zito Contractors
8033 Fenton Rd
Grand Blanc, MI 48439

Insulmaster
3345 S. Seymour Rd
Swartz Creek, MI 48473

Curbco
P.O. Box 70
Swartz Creek, MI 48473

Opened by:

M Jo Clark
Ann Z

YDS Engineering Services

DATE: *7/1/00*
TIME: *4:00 pm*
OPENED AT: *City Hall*

Witness:

BID TABULATION SHEET

NAME AND ADDRESS OF BIDDER

BID AMOUNT

REMARKS

Hubbell, Roth & Clark, Inc.
3399 E. Grand River

Howell, MI 48843

Lapham Associates
514 E. 5th PO Box 33

Clare MI 48617

Gould Engineering
2040 E. Maple Ave

Flint, MI 48507

Kraft Engineering
409 W. Seventh St.

Flint, MI 48502

Wilcox Engineering
5859 Sherman Rd

Saginaw MI 48604

Rowe Engineering
540 S. Saginaw Ste 200

Flint MI 48502

Tian Environmental Engineers
5466 W. Genesee Unit B

Flint MI 48506

CHMP
5198 Territorial Rd

Grand Blanc, MI 48439

FSE Surveying Engineers
5370 Miller Rd Ste 130

Swamp Creek 48473

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: Adam Zettel

Date: 03/17/2008

Disqualification

Evidence of collusion among applicants:
 Lack of competency, incomplete submittal:
 Misrepresentation:
 Fraud or fraudulent statements:

| Firms | | | | | |
|------------------------|-----------|---------------------|-----------|-------------------|-----------|
| Hubbell, Roth, & Clark | | Lapham & Associates | | Gould Engineering | |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |

Explanation of disqualification:

Submission Criteria Fulfillment

Letter of transmittal:
 Firm profile:

Explanation of any missing data:

| | | | | | |
|------------|----|------------|----|------------|----|
| <u>Yes</u> | No | <u>Yes</u> | No | <u>Yes</u> | No |
| <u>Yes</u> | No | <u>Yes</u> | No | <u>Yes</u> | No |

Sample Project

Firm Evaluation

Firm experience and qualifications: 20 pts.
 Project manager: 15 pts.
 Staff: 15 pts.
 References, quality assurance: 15 pts.
 Capacity: 5 pts.
 Location, accessibility: 20 pts.

| | | |
|-----------|-----------|----|
| 16 | <u>16</u> | 17 |
| 15 | <u>13</u> | 13 |
| 15 | <u>12</u> | 13 |
| 15 | <u>12</u> | 15 |
| 5 | <u>3</u> | 3 |
| 17 | <u>13</u> | 20 |
| <u>85</u> | <u>69</u> | 81 |

Total Points (Max 90)

Additional comments and/or notes: HRC - dedicated Principle & Assu; stated strong municipal exp.; Strong communication emphasis and exp w/ Gen Co officers; onsite testing lab; Howell; I/I & ^{Water} ~~water~~ exp
LA - Clark office (Franklinville assignment have office); SOBs max prof liability; No GC exp; small staff
GE - GB Turp loc; Private clients abound; GC exp; less exp w/ planning, rec., traffic, etc; downtown GB
Strong on storm water & sewer

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: Adam Zaffel

Date: 03/17/2008

Disqualification

Evidence of collusion among applicants:
 Lack of competency, incomplete submittal:
 Misrepresentation:
 Fraud or fraudulent statements:

| | Firms | | | Firms | |
|-----|-------------------|------------------------------|-----|-------------|------------------------------|
| | Wilcox | | | Rowe | |
| | Kraft Engineering | Engineering | | Engineering | Engineering |
| Yes | <u>No</u> | Yes No | Yes | <u>No</u> | Yes No |
| Yes | <u>No</u> | Yes No | Yes | <u>No</u> | Yes No |
| Yes | <u>No</u> | Yes No | Yes | <u>No</u> | Yes No |
| Yes | <u>No</u> | Yes No | Yes | <u>No</u> | Yes No |

Explanation of disqualification:

Submission Criteria Fulfillment

Letter of transmittal:
 Firm profile:

| | | | | |
|------------|----|------------------------------|------------|----|
| <u>Yes</u> | No | Yes No | <u>Yes</u> | No |
| <u>Yes</u> | No | Yes No | <u>Yes</u> | No |

Explanation of any missing data:

Firm Evaluation

Firm experience and qualifications: 20 pts.
 Project manager: 15 pts.
 Staff: 15 pts.
 References, quality assurance: 15 pts.
 Capacity: 5 pts.
 Location, accessibility: 20 pts.

| | | |
|-----------|----------------------|-----------|
| 17 | 15 | 18 |
| 13 | 15 | 15 |
| 12 | 15 | 14 |
| 13 | 15 | 15 |
| 3 | 5 | 5 |
| 20 | 19 | 20 |
| 78 | 87 | 77 |

Total Points (Max 90)

Additional comments and/or notes: KE - small firm w/ GC exp; private work strong; CLUTE projects are few; sheets 13-17 missing; strong on streets and site review
WE - 4 copies; S. Warren @ FNT office; civit/municipal focus; well rounded firm
RE - low in FNT; 23 yrs exp w/ GC; well rounded firm

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: Adam ZAHAL Date: 03/17/2008

Disqualification

Evidence of collusion among applicants:
 Lack of competency, incomplete submittal:
 Misrepresentation:
 Fraud or fraudulent statements:

| | | Firms | | | | | |
|-----|-----------|---------------------------------|-----------|------------------|-----------|-------------------------------|-----------|
| | | Trans Environmental Engineering | | CHMP Engineering | | Flint Surveying & Engineering | |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |

Explanation of disqualification:

Submission Criteria Fulfillment

Letter of transmittal:
 Firm profile:

| | | | | | |
|------------|----|------------|----|------------|----|
| <u>Yes</u> | No | <u>Yes</u> | No | <u>Yes</u> | No |
| <u>Yes</u> | No | <u>Yes</u> | No | <u>Yes</u> | No |

Explanation of any missing data:

Firm Evaluation

Firm experience and qualifications: 20 pts.
 Project manager: 15 pts.
 Staff: 15 pts.
 References, quality assurance: 15 pts.
 Capacity: 5 pts.
 Location, accessibility: 20 pts.

| | | |
|-----------|------------------|-----------|
| 16 | <u>16</u> | 17 |
| 14 | <u>14</u> | 15 |
| 14 | <u>14</u> | 13 |
| 12 | <u>13</u> | 11 |
| 2 | <u>3</u> | 2 |
| 19 | <u>19</u> | 20 |
| 77 | <u>79</u> | 78 |

Total Points (Max 90)

Additional comments and/or notes: TEB - Private fees strong; RNT office; GCRC projects; RRA sub-consultant (Minority owned); company staff or consultants?; Most works out of Detroit?
CHMP - lots of private work; 3 subs; 1 ltr civil eng; strong architecture firm; no subs or pg # is prop
FSE - 35% pub / 65% private; km C; limited staff resources w/ no subs; no committed municipal clients?; SL firm

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: Adam Zeffel

Date: ~~03/10/2008~~
03/16 12008 Firms

Disqualification

Evidence of collusion among applicants:
Lack of competency, incomplete submittal:
Misrepresentation:
Fraud or fraudulent statements:

| | Wade Trim | Spicer | Williams & Works |
|-----|-----------|--------------------------|------------------|
| Yes | <u>No</u> | Yes <u>No</u> | Yes <u>No</u> |
| Yes | <u>No</u> | Yes <u>No</u> | Yes <u>No</u> |
| Yes | <u>No</u> | Yes <u>No</u> | Yes <u>No</u> |
| Yes | <u>No</u> | Yes <u>No</u> | Yes <u>No</u> |

Explanation of disqualification:

Submission Criteria Fulfillment

Letter of transmittal:
Firm profile:

| | | | | | |
|------------|----|------------|----|------------|----|
| <u>Yes</u> | No | <u>Yes</u> | No | <u>Yes</u> | No |
| <u>Yes</u> | No | <u>Yes</u> | No | <u>Yes</u> | No |

Explanation of any missing data:

Firm Evaluation

Firm experience and qualifications: 20 pts.
Project manager: 15 pts.
Staff: 15 pts.
References, quality assurance: 15 pts.
Capacity: 5 pts.
Location, accessibility: 20 pts.

| | | |
|----|---------------|----|
| 19 | 15 | 17 |
| 14 | 15 | 14 |
| 14 | 17 | 14 |
| 15 | 15 | 14 |
| 5 | 5 | 5 |
| 20 | 15 | 17 |

Total Points (Max 90)

| | | |
|----|---------------|----|
| 87 | 85 | 81 |
|----|---------------|----|

Additional comments and/or notes: WT - Most impressive submission so far; exemplary sample project & review letter; lots of GC exp; bid highly reflective of SC; well rounded firm
Spicer - Class Act firm; large project exp subrang; planning; grants; little/no GC exp; Sag office; good review letter & works prof; organization of paper-works cloudy.
WW - GR firm w/ MI part office; no clients pub/private in GC; claims strong macroecon & com skills;
*8 min) LA services subbed; review letters on cd

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: Adam Zettel

Date: 03/18/2008

Firms

Workhorse Civil Design

Disqualification

Evidence of collusion among applicants:
Lack of competency, incomplete submittal:
Misrepresentation:
Fraud or fraudulent statements:

| | | | | | |
|-----|-----------|-----|----|-----|----|
| Yes | <u>No</u> | Yes | No | Yes | No |
| Yes | <u>No</u> | Yes | No | Yes | No |
| Yes | <u>No</u> | Yes | No | Yes | No |
| Yes | <u>No</u> | Yes | No | Yes | No |

Explanation of disqualification:

Submission Criteria Fulfillment

Letter of transmittal:
Firm profile:

| | | | | | |
|------------|----|-----|----|-----|----|
| <u>Yes</u> | No | Yes | No | Yes | No |
| <u>Yes</u> | No | Yes | No | Yes | No |

Explanation of any missing data:

Firm Evaluation

Firm experience and qualifications: 20 pts.
Project manager: 15 pts.
Staff: 15 pts.
References, quality assurance: 15 pts.
Capacity: 5 pts.
Location, accessibility: 20 pts.

| | | |
|--------|--|--|
| 16 | | |
| 13 | | |
| ? 10 ? | | |
| ? 13 ? | | |
| ? ? | | |
| 18 | | |

Total Points (Max 90)

| | |
|----|--|
| 71 | |
|----|--|

Additional comments and/or notes: Workhorse - office @ 23/59; surveying work by sub; # of employees?
Company appears to be a sole proprietor; capacity?; staff?; firm exp?

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Jan Sincos
4/08

Evaluator: _____ Date: _____

Disqualification

Evidence of collusion among applicants:
Lack of competency, incomplete submittal:
Misrepresentation:
Fraud or fraudulent statements:

| | Firms | | | | | |
|-----|-------------------------------------|---------------------------|-------------------------------------|---------------------------|-------------------------------------|---------------------------|
| | Hubbell, Roth, & Clark | | Lapham & Associates | | Gould Engineering | |
| Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes |
| Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes |
| Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes |
| Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes |

Explanation of disqualification: _____

Submission Criteria Fulfillment

Letter of transmittal:
Firm profile:

| | | | | | |
|--------------------------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|--------------------------|
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input checked="" type="radio"/> Yes | <input type="radio"/> No |

Explanation of any missing data: _____

Firm Evaluation

Firm experience and qualifications: 20 pts.
Project manager: 15 pts.
Staff: 15 pts.
References, quality assurance: 15 pts.
Capacity: 5 pts.
Location, accessibility: 20 pts.

| | | |
|-----------|-----------|-----------|
| <i>18</i> | <i>15</i> | <i>18</i> |
| <i>15</i> | <i>12</i> | <i>13</i> |
| <i>15</i> | <i>12</i> | <i>13</i> |
| <i>15</i> | <i>12</i> | <i>14</i> |
| <i>4</i> | <i>3</i> | <i>3</i> |
| <i>16</i> | <i>13</i> | <i>20</i> |

Total Points (Max 90)

| | | |
|-----------|-----------|-----------|
| <i>83</i> | <i>67</i> | <i>81</i> |
|-----------|-----------|-----------|

Additional comments and/or notes:

HRC - Strong in Municipal Gov.
Gould - works for private companies - not much in Planning.

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: _____ Date: _____

Disqualification

Evidence of collusion among applicants:
 Lack of competency, incomplete submittal:
 Misrepresentation:
 Fraud or fraudulent statements:

| | | Firms | | | |
|-----|---------------|-------------|---------------|-------------|---------------|
| | | Wilcox | | Rowe | |
| | | Engineering | Engineering | Engineering | Engineering |
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |

Explanation of disqualification: _____

Submission Criteria Fulfillment

Letter of transmittal:
 Firm profile:

| | | | | | |
|----------------|----|----------------|----|----------------|----|
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |

Explanation of any missing data: _____

Firm Evaluation

Firm experience and qualifications: 20 pts.
 Project manager: 15 pts.
 Staff: 15 pts.
 References, quality assurance: 15 pts.
 Capacity: 5 pts.
 Location, accessibility: 20 pts.

| | | |
|----|----|----|
| 17 | 17 | 19 |
| 14 | 15 | 15 |
| 12 | 14 | 14 |
| 12 | 15 | 15 |
| 3 | 5 | 5 |
| 20 | 18 | 20 |

Total Points (Max 90)

| | | |
|------------------|------------------|------------------|
| 88 18 | 81 81 | 88 88 |
|------------------|------------------|------------------|

Additional comments and/or notes:

Kraft - Small - Not much on Streets
Rowe - Been City's Eng for long time Good working
Wilcox - Not too bad But not sure about (Location) Future *packet.*

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: _____ Date: _____

Disqualification

Evidence of collusion among applicants:
 Lack of competency, incomplete submittal:
 Misrepresentation:
 Fraud or fraudulent statements:

| Firms | | | | | |
|---------------------------------|---------------|------------------|---------------|-------------------------------|---------------|
| Trans Environmental Engineering | | CHMP Engineering | | Flint Surveying & Engineering | |
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |

Explanation of disqualification: _____

Submission Criteria Fulfillment

Letter of transmittal:
 Firm profile:

| | | | | | |
|----------------|----|----------------|----|----------------|----|
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |

Explanation of any missing data: _____

Firm Evaluation

Firm experience and qualifications: 20 pts.
 Project manager: 15 pts.
 Staff: 15 pts.
 References, quality assurance: 15 pts.
 Capacity: 5 pts.
 Location, accessibility: 20 pts.

| | | |
|----|----|---------------|
| 15 | 15 | 18 |
| 14 | 12 | 15 |
| 13 | 12 | 12 |
| 12 | 13 | 11 |
| 2 | 3 | 3 |
| 18 | 18 | 20 |
| 74 | 13 | 19 |

Total Points (Max 90)

Additional comments and/or notes: *FSE - mostly private work local developers*
TE-E used by GCRU - some -
Chmp lots of private work.

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: _____ Date: _____

Firms

Disqualification

- Evidence of collusion among applicants:
- Lack of competency, incomplete submittal:
- Misrepresentation:
- Fraud or fraudulent statements:

*Workhorse Civil
Design*

| | | | | | |
|-----|---------------|-----|----|-----|----|
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |

Explanation of disqualification: _____

Submission Criteria Fulfillment

- Letter of transmittal:
- Firm profile:

| | | | | | |
|----------------|----|-----|----|-----|----|
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |

Explanation of any missing data: _____

Firm Evaluation

- Firm experience and qualifications: 20 pts.
- Project manager: 15 pts.
- Staff: 15 pts.
- References, quality assurance: 15 pts.
- Capacity: 5 pts.
- Location, accessibility: 20 pts.

| | | |
|-----|--|--|
| 12 | | |
| 12 | | |
| 9 | | |
| 12 | | |
| 0-1 | | |
| 15 | | |

Total Points (Max 90)

| | | |
|----|--|--|
| 17 | | |
|----|--|--|

Additional comments and/or notes: *(Not sure worth rating)*

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: PAUL BOECHER

Date: 16 April 2008

1 of 5

Disqualification

Evidence of collusion among applicants:
 Lack of competency, incomplete submittal:
 Misrepresentation:
 Fraud or fraudulent statements:

| | | Firms | | | | | |
|-----|---------------|------------------------|---------------|---------------------|---------------|-------------------|---------------|
| | | Hubbell, Roth, & Clark | | Lapham & Associates | | Gould Engineering | |
| Yes | No | Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No | Yes | No |

Explanation of disqualification:

Submission Criteria Fulfillment

Letter of transmittal:
 Firm profile:

| | | | | | |
|----------------|----|----------------|----|----------------|----|
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |

Explanation of any missing data:

Firm Evaluation

Firm experience and qualifications: 20 pts.
 Project manager: 15 pts.
 Staff: 15 pts.
 References, quality assurance: 15 pts.
 Capacity: 5 pts.
 Location, accessibility: 20 pts.

| | | |
|----|----|----|
| 15 | 14 | 17 |
| 15 | 15 | 15 |
| 15 | 10 | 14 |
| 15 | 14 | 14 |
| 15 | 4 | 4 |
| 15 | 12 | 20 |
| 80 | 69 | 84 |

Total Points (Max 90)

Additional comments and/or notes:

H.R.C. + Z+A does not have local office

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: PAUL BOECHE

Date: 16 April 2008

2 of 5

Disqualification

Evidence of collusion among applicants:
 Lack of competency, incomplete submittal:
 Misrepresentation:
 Fraud or fraudulent statements:

| | | Firms | | | |
|-----|-----------|-------------------|-------------|-------------|-------------|
| | | Wilcox | | Rowe | |
| | | kraft Engineering | Engineering | Engineering | Engineering |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |
| Yes | <u>No</u> | Yes | <u>No</u> | Yes | <u>No</u> |

Explanation of disqualification:

Submission Criteria Fulfillment

Letter of transmittal:
 Firm profile:

| | | | | | |
|------------|----|------------|----|------------|----|
| <u>Yes</u> | No | <u>Yes</u> | No | <u>Yes</u> | No |
| <u>Yes</u> | No | <u>Yes</u> | No | <u>Yes</u> | No |

Explanation of any missing data:

Firm Evaluation

Firm experience and qualifications: 20 pts.
 Project manager: 15 pts.
 Staff: 15 pts.
 References, quality assurance: 15 pts.
 Capacity: 5 pts.
 Location, accessibility: 20 pts.

| | | |
|----|----|----|
| 16 | 19 | 17 |
| 14 | 15 | 15 |
| 12 | 15 | 15 |
| 14 | 15 | 15 |
| 4 | 5 | 5 |
| 20 | 18 | 20 |
| 80 | 87 | 87 |

Total Points (Max 90)

Additional comments and/or notes:

Wilcox Has Part-time Local office

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

3 of 5

Evaluator: Paul Beeche

Date: 16 April 2008

Firms

Disqualification

Evidence of collusion among applicants:
 Lack of competency, incomplete submittal:
 Misrepresentation:
 Fraud or fraudulent statements:

| | Trans Environmental Engineering | CHMP Engineering | Flint Surveying & Engineering |
|-----|---------------------------------------|---------------------|----------------------------------|
| Yes | No | Yes | No |
| Yes | No | Yes | No |
| Yes | No | Yes | No |
| Yes | No | Yes | No |

Explanation of disqualification:

Submission Criteria Fulfillment

Letter of transmittal:
 Firm profile:

| | | | | | |
|-----|----|-----|----|-----|----|
| Yes | No | Yes | No | Yes | No |
| Yes | No | Yes | No | Yes | No |

Explanation of any missing data:

Firm Evaluation

Firm experience and qualifications: 20 pts.
 Project manager: 15 pts.
 Staff: 15 pts.
 References, quality assurance: 15 pts.
 Capacity: 5 pts.
 Location, accessibility: 20 pts.

| | | |
|----|----|----|
| 16 | 15 | 19 |
| 12 | 12 | 14 |
| 12 | 10 | 12 |
| 14 | 14 | 12 |
| 1 | 2 | 3 |
| 16 | 20 | 20 |
| 71 | 73 | 80 |

Total Points (Max 90)

Additional comments and/or notes:

T.E.E. Appears to subcontract - not clear in Proposal - office location unclear
CHMP seems to be primarily an Architect Firm

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: PAUL BOECHZ

Date: 16 April 2008

4 of 5

Firms

Disqualification

- Evidence of collusion among applicants:
- Lack of competency, incomplete submittal:
- Misrepresentation:
- Fraud or fraudulent statements:

| | Wade-Trim | Spicer | Williams & Works |
|-----|-------------------------------------|-------------------------------------|-------------------------------------|
| Yes | <input checked="" type="radio"/> No | <input checked="" type="radio"/> No | <input checked="" type="radio"/> No |
| Yes | <input checked="" type="radio"/> No | <input checked="" type="radio"/> No | <input checked="" type="radio"/> No |
| Yes | <input checked="" type="radio"/> No | <input checked="" type="radio"/> No | <input checked="" type="radio"/> No |
| Yes | <input checked="" type="radio"/> No | <input checked="" type="radio"/> No | <input checked="" type="radio"/> No |

Explanation of disqualification:

Submission Criteria Fulfillment

- Letter of transmittal:
- Firm profile:

| | | | | | |
|--------------------------------------|----|--------------------------------------|----|--------------------------------------|----|
| <input checked="" type="radio"/> Yes | No | <input checked="" type="radio"/> Yes | No | <input checked="" type="radio"/> Yes | No |
| <input checked="" type="radio"/> Yes | No | <input checked="" type="radio"/> Yes | No | <input checked="" type="radio"/> Yes | No |

Explanation of any missing data:

Firm Evaluation

- Firm experience and qualifications: 20 pts.
- Project manager: 15 pts.
- Staff: 15 pts.
- References, quality assurance: 15 pts.
- Capacity: 5 pts.
- Location, accessibility: 20 pts.

| | | |
|----|----|----|
| 20 | 20 | 18 |
| 14 | 15 | 14 |
| 15 | 14 | 14 |
| 14 | 14 | 15 |
| 5 | 5 | 5 |
| 20 | 15 | 15 |
| 88 | 83 | 81 |

Total Points (Max 90)

Additional comments and/or notes:

Spicer + W-W does not have local office

Qualified Bidding Selection Evaluation: Professional Engineering Services 2008

Evaluator: PAUL BOECHE

Date: 16-APRIL-2008

5 of 5

Firms

Disqualification

Evidence of collusion among applicants:
 Lack of competency, incomplete submittal:
 Misrepresentation:
 Fraud or fraudulent statements:

| | | <i>Workhorse Civil Design</i> | | | |
|-----|-----------|-------------------------------|----|-----|----|
| Yes | No | Yes | No | Yes | No |
| Yes | <u>No</u> | Yes | No | Yes | No |
| Yes | <u>No</u> | Yes | No | Yes | No |
| Yes | <u>No</u> | Yes | No | Yes | No |
| Yes | <u>No</u> | Yes | No | Yes | No |

Explanation of disqualification:

Submission Criteria Fulfillment

Letter of transmittal:
 Firm profile:

| | | | | | |
|------------|----|-----|----|-----|----|
| <u>Yes</u> | No | Yes | No | Yes | No |
| <u>Yes</u> | No | Yes | No | Yes | No |

Explanation of any missing data:

Firm Evaluation

Firm experience and qualifications: 20 pts.
 Project manager: 15 pts.
 Staff: 15 pts.
 References, quality assurance: 15 pts.
 Capacity: 5 pts.
 Location, accessibility: 20 pts.

| | | |
|-----------|--|--|
| <u>17</u> | | |
| <u>12</u> | | |
| <u>8</u> | | |
| <u>12</u> | | |
| <u>5</u> | | |
| <u>15</u> | | |

Total Points (Max 90)

| | |
|-----------|--|
| <u>60</u> | |
|-----------|--|

Additional comments and/or notes:

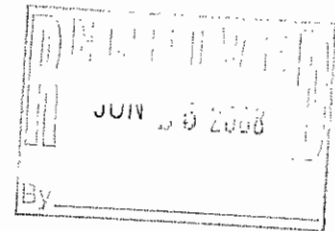
Workhorse - Small operation. Subordinates work. No local office

LYNDON J. LATTIE

ATTORNEY AT LAW
8332 Office Park Drive, Suite B
Grand Blanc, Michigan 48439

Telephone: (810) 603-1000

Facsimile: (810) 603-1004



June 24, 2008

Genesee County 9-1-1 Consortium
Board Members
G-4481 Corunna Road
Flint, MI 48532

Dear Board Member:

RE: CM Ambulance Services, et. al. vs. Genesee County 9-1-1 Consortium
United States District Court Case 2:08-CV-11056
Patriot Ambulance Services, Inc. et. al. vs. Genesee County 9-1-1 Consortium
Genesee County Circuit Court #08-88252-CZ
Swartz Ambulance Services, Inc., et. al. vs. Genesee County 9-1-1 Consortium
Genesee County Circuit Court #08-88251-CZ

The above cases involve Genesee County, its board of commissioners, the county and state health departments, and the county medical control authority, as well as the 9-1-1 Consortium. They attack the December 4, 2007 ordinance passed by the county board of commissioners which prohibits all ambulance companies from operating in the county. It creates two emergency medical service zones with a single ambulance operation for each zone, or a single ambulance operation for the entire county.

The 9-1-1 Consortium is a defendant because the plaintiffs claim that the Consortium denied the plaintiff's request to install Automatic Vehicle Locators (AVLs) in their ambulances. The Consortium is being defended by its insurance company. They have assigned Mr. Christopher Johnson to act as counsel. The Consortium's Executive Board has instructed Mr. Johnson to take no part in adding our members to any of these lawsuits. There was some indication the county would request any community which expressed opposition to the ordinance to be added as a party plaintiff to the lawsuits. The Consortium's position in this litigation is that:

- The 9-1-1 Consortium knows that it must dispatch to the closest most appropriate ambulance once it is given the means to do this. The means will consist of at least six additional dispatchers and the equipment they will need. In addition, each ambulance will have to be equipped with 800 MHz receivers and AVLs which are compatible with the equipment of the dispatch center. The 9-1-1 Consortium does not currently have the funds in its budget to

provide the means to dispatch in this manner. When it is equipped to do so, it intends to dispatch without favoritism to each ambulance that is appropriate and is closest to the call location. It will not dispatch to any ambulance which is not equipped with a compatible receiver and AVL.

- The 9-1-1 Consortium currently dispatches police and fire services. It has done its best to accommodate ambulance services, but realizes that its own legal exposure, and the exposure of the ambulance companies requires a more standardized and uniform dispatching system.
- The 9-1-1 Consortium does not oppose or favor the new ordinance. It does favor the dispatching system outlined above. When, and if, that system can be put in place, it will dispatch to all ambulance companies which are properly equipped, unless it is prohibited from doing so by a court or the board of commissioners.

These lawsuits raise many technical issues. Each complaint is 130-140 paragraphs long. There are claims of constitutional deprivation, interference with contractual relationships, conspiracies, discriminations, etc. They may go on for years. In the meantime, total implementation of this ordinance is delayed.

I am available to any of you to discuss specific aspects of the complaints. This letter is intended to be an explanation of the Consortiums position to date. Your comments and suggestions are welcome.

Thank you for your attention.

Sincerely,



LYNDON J. LATTIE
9-1-1 Corporate Attorney

LJL:dh



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

P.O. Box 972067, Ypsilanti, Michigan 48197-0835
(248) 358-1100, (800) 482-2726
Fax (248) 358-0534

INVOICE

City of Swartz Creek
8083 Civic Dr.,
Swartz Creek, MI 48473

Customer #: 5000860
Policy Term: 07/01/2008 - 07/01/2009
Invoice Date: 06/25/2008
Invoice #: 13567200

Payment Enclosed: \$ _____

PLEASE MAKE CHECKS PAYABLE TO MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

FOR PROPER CREDIT PLEASE DETACH THIS STUB AND RETURN WITH YOUR PAYMENT FOR THE TOTAL AMOUNT DUE

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
P.O. Box 972067, Ypsilanti, Michigan 48197-0835
(248) 358-1100, (800) 482-2726, Fax (248) 358-0534

| TRANSACTION EFFECTIVE DATE | POLICY NUMBER | DESCRIPTION | AMOUNT |
|---|---------------|----------------------|--------------------|
| 07/01/2008 | MML001107822 | Pool Renewal Premium | \$69,901.00 |
| Due date is 30 days from the effective date or invoice date, whichever is later. | | | |
| Total Amount Due | | | \$69,901.00 |

City of Swartz Creek
Premium Breakdown as of:
July 1, 2008

Liability

| | |
|-------------------------------------|--------------------|
| Limit of Liability \$ 10,000,000 | |
| Police Professional | \$24,166.00 |
| Public Officials Errors & Omissions | \$16,581.00 |
| General Liability | \$13,332.00 |
| Total Liability | \$54,079.00 |

Property

| | |
|-----------------------------|------------|
| City Hall | \$1,053.00 |
| City Hall | \$40.00 |
| Garage, Storage Building | \$375.00 |
| Salt Shed | \$17.00 |
| Dps Storage Garage #2 | \$79.00 |
| Blacksmith Storage Building | \$24.00 |
| Water Tower | \$483.00 |
| Pavilion #1 | \$5.00 |
| Pavilion #2 | \$5.00 |
| Pavilion #3 | \$5.00 |
| Pavilion #4 | \$4.00 |
| Restroom | \$54.00 |
| Restroom | \$51.00 |
| Equipment Shed | \$26.00 |
| Pavilion #1 | \$2.00 |
| Pavilion #1 | \$13.00 |
| Pavilion, Restrom | \$2.00 |
| Pavilion, Restrom | \$138.00 |
| Pavilion #2 | \$4.00 |
| Pavilion #3 | \$4.00 |
| Tennis Courts | \$78.00 |
| Gazebo | \$11.00 |
| Storage Building | \$14.00 |

City of Swartz Creek
Premium Breakdown as of:
July 1, 2008

Property

| | |
|----------------------------------|-------------------|
| New Pavilion | \$22.00 |
| Playscape | \$182.00 |
| Pavilion | \$4.00 |
| Retaining Wall | \$186.00 |
| Sewer Lift Station | \$160.00 |
| Library & Senior Citizens Center | \$1,081.00 |
| Public Safety Building | \$1,219.00 |
| Sign | \$5.00 |
| Fencing, Sign, Flagpole | \$20.00 |
| Dwelling | \$81.00 |
| Garage | \$34.00 |
| Garage | \$34.00 |
| Electronic Data Processing | \$87.00 |
| Contractors Equipment | \$211.00 |
| Radio Equipment | \$34.00 |
| Total Property | \$5,847.00 |

Automobile

(18) Vehicles

Total Automobile **\$9,975.00**

TOTAL ANNUAL POOL PREMIUM **\$69,901.00**



Michigan Municipal League

Liability & Property Pool

BINDER #: MML001107822

EFFECTIVE DATE: July 1, 2008

This Binder is effective until issuance of Coverage Document

This is a Binder of Coverage provided to the **City of Swartz Creek**. The coverages and limits provided are those contained in the attached coverage summary and/or current Michigan Municipal League Liability and Property Pool Coverage Document.

No coverage is provided by this Binder except in accordance with the terms and conditions of the Coverage Document of the Michigan Municipal League Liability and Property Pool.

Meadowbrook, Inc., is the authorized administrative representative of the Michigan Municipal League Liability and Property Pool.

Date Issued: June 25, 2008

By:

A handwritten signature in black ink, appearing to be "D. Smith", written over a horizontal line.

Authorized Representative

A SERVICE OF THE MICHIGAN MUNICIPAL LEAGUE



CERTIFICATE OF FLEET COVERAGE

This is to certify that the Michigan Municipal League Liability and Property Pool located in Ann Arbor, Michigan, has issued a policy, No. **MML001107822** covering all vehicles owned by or leased by:

**CITY OF SWARTZ CREEK
8083 CIVIC DR.
SWARTZ CREEK, MI 48473**

and said policy complies with ACT 294, P.A. 1972, as amended.

This said Policy expires on **July 1, 2009**.

Date Issued: June 25) 2008

By:


Authorized Representative

A SERVICE OF THE MICHIGAN MUNICIPAL LEAGUE



CERTIFICATE OF COVERAGE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED AS LISTED BELOW.

Name and Address of Participant:

City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
P.O. Box 1487
Ann Arbor, MI 48106-1487

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool coverage contract.

| Coverage | Contract Number | Expiration Date | Limits of Liability |
|-----------------------------|-----------------|-----------------|---|
| <u>General Liability</u> | MML001107822 | 7/1/2009 | \$10,000,000 |
| <u>Automobile Liability</u> | | | Bodily Injury & Property Damage Combined Single Limit |
| <u>Other</u> | | | |

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: officers who only have power in the city limits. To continue a city function outside of limits, officers must be a County Deputy. Their actions are still governed by the City. This is when they are on City payroll & time. If the Sheriff needs back-up (Mutual Aid), coverage falls to Sheriff, not City.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days written notice to the below named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Genesee County and the Genesee County Sheriff
1100 Beach St.
Flint, MI 48502

Date Issued: 6/25/2008

By: 
Authorized Representative



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City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

Coverage Afforded:

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P.O. Box 1487
Ann Arbor, MI 48106-1487

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| Coverage | Contract Number | Expiration Date | Limits of Liability |
|------------------------------------|-----------------|-----------------|---|
| General Liability | MML001107822 | 7/1/2009 | \$10,000,000 |
| Automobile Liability | | | Bodily Injury & Property Damage Combined Single Limit |
| Other | | | |
| Blanket Limit: Building & Contents | MML001107822 | 7/1/2009 | \$6,653,030. |

Description of Operations/Locations/Vehicles:

Certificate Holder Loss Payee solely with respect to: postage meter and scales. Loan# 6113252-002

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days written notice to the below named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Pltney Bowes Credit Corporation
P O Box 5590
Norwalk, CT 06856-5590

Date Issued: 6/25/2008

By: 
Authorized Representative



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City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
P.O. Box 1487
Ann Arbor, MI 48106-1487

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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| Coverage | Contract Number | Expiration Date | Limits of Liability |
|-----------------------------|-----------------|-----------------|---|
| <u>General Liability</u> | MML001107822 | 7/1/2009 | \$10,000,000 Bodily Injury & Property Damage Combined Single Limit |
| <u>Automobile Liability</u> | | | |
| <u>Other</u> | | | |

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: locations to be used for voting locations.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days written notice to the below named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

United Methodist Churchh of Swartz Creek
P.O. Box 268
Swaratz Creek, MI 48473

Date Issued: 6/25/2008

By: 
Authorized Representative



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City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
P.O. Box 1487
Ann Arbor, MI 48106-1487

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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| Coverage | Contract Number | Expiration Date | Limits of Liability |
|-----------------------------|-----------------|-----------------|---|
| <u>General Liability</u> | MML001107822 | 7/1/2009 | \$10,000,000 Bodily Injury & Property Damage Combined Single Limit |
| <u>Automobile Liability</u> | | | |
| <u>Other</u> | | | |

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: family movie night being held at the Pajtas Amphitheater on Civic Dr., Swartz Creek, MI.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days written notice to the below named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Swartz Creek Fine Arts Association, Inc.
P.O. Box 98
Swartz Creek, MI 48473

Date Issued: 6/25/2008

By: 
Authorized Representative



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City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
P.O. Box 1487
Ann Arbor, MI 48106-1487

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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| Coverage | Contract Number | Expiration Date | Limits of Liability |
|-----------------------------|-----------------|-----------------|---|
| <u>General Liability</u> | MML001107822 | 7/1/2009 | \$10,000,000 |
| <u>Automobile Liability</u> | | | Bodily Injury & Property Damage Combined Single Limit |
| <u>Other</u> | | | |

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: services provided to the City of Swartz Creek.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days written notice to the below named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

City of Swartz Creek Downtown Dev Auth
8083 Civic Dr.
Swartz Creek, MI 48473

Date Issued: 6/25/2008

By: 
Authorized Representative



michigan municipal league

Liability & Property Pool

Proposal

for

the

City of Swartz Creek

.Presented By:

Brian Steckroth

Meadowbrook® Insurance Group, Service Provider

248-204-8283, or

800-482-2726, ext. 8283

June 24, 2008

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This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

Executive Overview

The Michigan Municipal League Liability and Property Pool is administered by the Risk Management staff of the Michigan Municipal League, and serviced by Meadowbrook Insurance Group. Since 1982, the Pool has been a stable source of comprehensive municipal insurance and risk management services. It is financially secure and positioned for long-term stability.

The **City of Swartz Creek** has been a Pool member since **July 1, 1986**.

The League administrative staff and the dedicated Pool staff at Meadowbrook Insurance Group are municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **City of Swartz Creek**. Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **City of Swartz Creek** for an annual premium of **\$69,901**.

We encourage you to compare the Pool with our competition. Compare us based on price, coverage, service, financial security, experience and commitment to municipal risk management. When you do, the advantages of Pool membership become clear.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

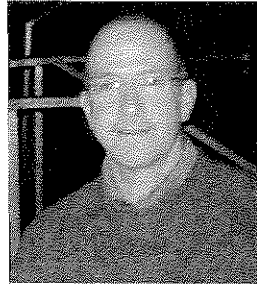
Your Pool Insures More Than . . .

- | | |
|--------------------------------|------------------------------------|
| ✓ 400 Public Entity Members | ✓ 197 Law Enforcement Agencies |
| ✓ 17,685 Employees | ✓ 22 Electric Utilities |
| ✓ 2,550 Elected Officials | ✓ 26 Municipal Marinas |
| ✓ 110 Fire Departments | ✓ 4,340 Miles of Streets/Roads |
| ✓ 7,200 Vehicles | ✓ \$3.1 Billion of Property Values |
| ✓ 200 Water Service Operations | ✓ 175 Sewer Operations |

Your Team of Experts



Judy Thomson-Torosian
Service and Sales Manager
(248) 204-6137



Michael J. Forster
Pool Administrator
(734) 669-6340



Ellen Skender
248-204-8582

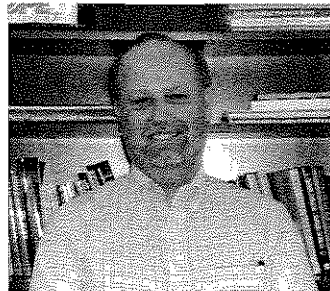


Joan Opett
248-204-8579

Customer Service Representatives



Dianne Winn
Liability Adjuster
(248) 204-8013



Rod Pearson
Loss Control Supervisor
(248) 204-8036

Benefits of Pooling with the MML

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
 - ✓ Safety aspects of emergency vehicle operations
 - ✓ Accident investigation for supervisors
 - ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

City of Swartz Creek Has . . .

- ✓ \$1,530,650 Annual Payroll
- ✓ \$6,653,030 of total values for real and personal property
- ✓ 16 Law enforcement officers
- ✓ 18 Vehicles

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits please contact your Account Executive for pricing.

City Of Swartz Creek Coverage and Cost Summary

| Coverages | Limit of Liability | Aggregate Limit | Per Occurrence Deductible |
|--|--------------------|-----------------|------------------------------|
| Comprehensive General Liability (Coverage A) | \$10,000,000 | N/A | \$0 |
| Sewer Back-Up Sublimit | No Coverage | N/A | N/A |
| Personal Injury Liability (Coverage B) | \$10,000,000 | N/A | \$0 |
| Medical Payments (Coverage C) | \$10,000 | N/A | N/A |
| Public Officials Liability (Coverage D) | \$10,000,000 | N/A | \$0 |
| Police Liability | \$10,000,000 | N/A | \$0 |
| Employee Benefit Liability | \$1,000,000 | \$1,000,000 | \$0 |
| Fire Legal Liability | \$100,000 | N/A | N/A |
| Marina Operator's Liability Limit Per Vessel | | N/A | \$1,000 |
| Automobile Liability | \$10,000,000 | N/A | \$0 |
| # Vehicles | Comp | Coll | |
| 18 | \$250 | \$1,000 | |
| Agreed Amount, if applicable | | | |

Coverages A, B, C and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$10,000,000 regardless of the number of coverages involved in the occurrence.

| | | | |
|--|-------------|-------------|---------|
| Property - Blanket Basis | \$6,653,030 | N/A | \$1,000 |
| Property - Limited Replacement Cost, if applicable | | | |
| Earthquake | \$2,000,000 | \$2,000,000 | \$5,000 |
| Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR) | \$1,000,000 | \$1,000,000 | \$5,000 |
| Consequential Damage | \$100,000 | N/A | \$0 |
| Protection and Preservation | \$100,000 | N/A | N/A |
| Personal Effects and Property of Others | \$500 | \$2,500 | \$1,000 |
| Extra Expense | \$100,000 | N/A | \$0 |
| Valuable Papers | \$100,000 | N/A | \$1,000 |
| Loss of Rents | \$100,000 | N/A | \$0 |
| Loss of Income | \$100,000 | N/A | \$0 |
| Accounts Receivable | \$100,000 | N/A | \$1,000 |
| Demolition/Increased Cost of Construction | \$100,000 | N/A | \$1,000 |
| Boiler and Machinery | Included | N/A | \$1,000 |
| Expediting Expense | \$100,000 | N/A | \$1,000 |
| Fine Arts | \$100,000 | N/A | \$1,000 |
| Ornamental Trees, Shrubs, Plants or Lawns | \$5,000 | \$10,000 | \$1,000 |
| Computer Equipment and Media | \$130,239 | N/A | \$1,000 |
| Contractors Equipment | \$255,000 | N/A | \$1,000 |
| Radio Equipment | \$40,800 | N/A | \$1,000 |
| Comprehensive Crime Coverage | | | |
| Employee Dishonesty Blanket/Faithful Performance | \$100,000 | N/A | \$0 |
| Money and Securities Inside | \$100,000 | N/A | \$0 |
| Money and Securities Outside | \$100,000 | N/A | \$0 |
| Money Orders and Counterfeit Paper | \$100,000 | N/A | \$0 |
| Depositors Forgery | \$100,000 | N/A | \$0 |
| <u>Bonds</u> | | | |
| Bond #: A Treasurer | \$100,000 | N/A | N/A |

Only one deductible applies to claims involving two or more property coverages.

The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$69,901.

Highlights of Coverages Provided

Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an **occurrence basis with no aggregate liability limits**:

- ✓ Liability resulting from mutual aid agreements
- ✓ Premises medical payments
- ✓ Host liquor liability
- ✓ Fire legal liability for real property
- ✓ Watercraft liability, owned less than 26' and non-owned less than 50'
- ✓ Ambulance and EMT malpractice
- ✓ Special events **excluding** -
 - Fireworks
 - Liquor Liability
 - Mechanical Amusement Rides
- ✓ Athletic participation liability
- ✓ Employee benefit liability
- ✓ Cemetery operations coverage
- ✓ Pollution coverage for Hazardous Response Teams
- ✓ Marina Operators coverage available
- ✓ Up to \$10 million in liability limits available

General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution (except for Hazmat operations).
- ✓ Nuclear energy / nuclear material hazards
- ✓ Aircraft Liability
- ✓ Breach of contract
- ✓ Failure of dams
- ✓ Backup of Sewers and Drains (exception -- \$100,000 Annual Aggregate Sublimit for Sewer and Drain Liability)
- ✓ Criminal activity / Intentional acts with knowledge of wrongdoing
- ✓ Medical malpractice for doctors and physicians
- ✓ Contractual Liability
- ✓ Failure to supply utilities
- ✓ Expected or intended injury
- ✓ Electromagnetic radiation

Public Officials Liability Coverage

"Wrongful Acts", including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

Public Officials Liability Exclusions

The following is a partial list of public officials' liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

Personal Injury & Advertising / Broadcasters Liability Coverage

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual's right of privacy
- ✓ Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only one deductible applies to claims involving two or more property coverages.

Comprehensive Crime Coverage

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Up to \$500,000 limits available
- ✓ Peak Season, Obligee, Official Bond and Oath, Position Fidelity Bond endorsements available

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available

Pool Risk Management Services

- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control engineers
- ✓ Training video library available to members
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Member Education

- ✓ Land use litigation awareness programs
- ✓ Sidewalk liability reduction programs
- ✓ Sexual harassment awareness training
- ✓ Hiring and employment practices
- ✓ Confined spaces entry training
- ✓ Barricading safety training
- ✓ Blood borne pathogens
- ✓ Liability issues for fire and EMS
- ✓ Occupational health concerns
- ✓ Back injury prevention

Online Services

www.mml.org (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online include:

- ✓ Publications, including Risk Management Newsletter
- ✓ Loss Control Tools, including: Tip Sheets (PERC\$) & Law Enforcement Newsletter
- ✓ MML Pool Financial Statements
- ✓ Board of Director action items
- ✓ General Policies
- ✓ Coverage Document
- ✓ Frequently Asked Questions
- ✓ Staff and Director Profiles

In order to access the *Members Only* section of the Pool website, you need a Password and User ID, which you can get by calling Jennifer Orr (MML staff) at (734) 669-6341

Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.

Your Peers are Members

"...You set high standards of ethics and integrity. Our office has a substantial amount of comfort in knowing all our insurance affairs are handled by you. The amount of support material you provided is unmatched by any company we have dealt with. We feel that your company makes enormous efforts to make our jobs easier, which cut down on numerous man-hours. We are also very pleased to receive the competitive rates that are provided by the MML Liability & Property Pool. We look forward to working with you."

Anthony McKerchie
Vienna Township

Mike Zinn
Clio Area Library Board
President

Stacy Hardy
**Insurance Coordinator/
Bookkeeper**

Supervisor
February 20, 2008

"I enjoy the relationship I have with you and the individuals that serve us and appreciate the education in risk management that you all continue to offer. I am a better manager with the MML Liability & Property Pool as part of my team..."

Denise M. Parisian, Village Manager
Village of Dimondale
February 15, 2007

"...We have been a member of both programs (the Liability & Property Pool and the Workers' Compensation Fund) for a number of years and have always enjoyed excellent services and coverage.

Because of the poor economic conditions, we felt that it was necessary to at least look at alternative insurance products. After careful review, I found that the Pool and Fund products were superior, many times exceeding coverage provided by other traditional carriers. It would be easy to decide to be insured with a lower cost alternative. However, in the end, the cost of claims handling and uninsured coverage would far exceed any short-term savings.

...we have always received very quality services."

Kevin M. Welch, City Manager
City of Tecumseh
February 5, 2008

"On behalf of the City of Ionia, I would like to thank you and the Pool for continuing to provide the City, and all Pool members, with quality insurance and risk management services. The City continues to be a proud member and subscriber of the Pool's services and programs.

During the course of my municipal career I have had the opportunity to be exposed to a full range of the services that the Pool offers. I have also been involved in major losses and found that the Pool was prompt and fair in responding to the community's needs.

... Again, thank you for the quality services that you and the Pool provide."

Jason Eppler, City Manager
City of Ionia
February 12, 2007



michigan municipal league
Liability and Property Pool

July 9, 2008

Mrs. Antoinette Sanborn
Mr. Bob Sanborn
5147 Durwood Drive
Swartz Creek, MI 48473

RE: Sewer Back-up
Claimant: Antoinette Sanborn
Our Client: City of Swartz Creek
Date of Loss: 5/20/08
Claim #: 100GL0801136

Dear Mrs. Sanborn,

Our company is the claims administrators for the City of Swartz Creek and, as such, are on notice of your claim for damages as the result of a sewer back up. In determining the liability on behalf of any municipality we look to the proper statutes and/or case law to determine if that municipality is liable or "legally obligated" to the claim presented.

Legislation has introduced Public Act 222 (2001) which finds governmental agencies are now responsible for direct and indirect storm or sewer back ups that are the result of a construction, design, maintenance, operation or repair defect that is more than 50% the cause of the plaintiff's damages. In order to qualify for such a claim; a property owner must meet all of the following criteria:

"a claimant may seek compensation for property damage or physical injury from a governmental agency if all of the following elements existed at the time of the event:

- a) The governmental agency was an appropriate governmental agency.
- b) The sewage disposal system had a defect.
- c) The governmental agency knew, or in the exercise of reasonable diligence should have known, about the defect.
- d) The governmental agency, having the legal authority to do so, failed to take reasonable steps in a reasonable amount of time to repair, correct, or remedy the defect.
- e) The defect was a substantial proximate cause of the event and the property damage or physical injury."

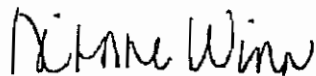
Service Provider: Meadowbrook® Insurance Group

Loss Control & Member Services: P.O. Box 5174, Southfield, MI 48037 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.0534
Southfield Claims Service: P.O. Box 5174, Southfield, MI 48086-5174 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.3251
Grand Rapids Claims: 3501 Lake Eastbrook S.E., Suite 150, Grand Rapids, MI 49546 PH: 616.942.0311 • 800.752.7477 • FX: 616.942.0390

In addition to the Act stating that all five elements must exist at the time of the event, the Michigan Court of Appeals recently held, in the case entitled Willett v Waterford Township, that all five elements must exist at the time of the event in order for a claim to be successfully presented against a municipality.

Our investigation has determined that there was no actual defect within the cities main sewer line. Based on the above, but not limited thereto, we must respectfully deny your claim. We suggest you contact your homeowner's carrier for coverage.

Sincerely,



Dianne Winn
Senior Claim Representative Claim
Michigan Municipal Liability and Property Pool
(248) 204-8013

Cc: Paul Bueche, Swartz Creek City Manager



Miller Road Reconstruction Weekly Update

Issue 7

June 20, 2008

Synopsis of work done

Week ending June 20, 2008

- ✓ **Began Phase 2** (Linden to Best Buy).
- ✓ **Paving of south side** from I-75 to Best Buy complete. (The top course of asphalt and the permanent pavement markings will be installed on all phases at once.)
- ✓ **Started removing pavement and driveways.**
- ✓ **Curb lines** were finished and driveways from I-75 to Best buy.
- ✓ **Restoration** of landscaping was completed. Decorative landscaping is the responsibility of the property owner.

Opportunity seized!

We relocated the bus turn-out near Olive Garden closer to Manwaring Drive, thus significantly reducing the amount of sidewalk that the Mass Transportation Authority (MTA) will have to construct in the future.

Staying Informed

- ✚ **Check out Andy Heller 's interview** with Construction Manager John Plamondon as aired on AM 1470 on June 16. Click here: www.gcrc.org/miller_videos.html
- ✚ Don't forget **Bargains by the Barrel** in today's Flint Journal. Remind customers that they can enter to win \$25 or even a \$500 shopping spree at Genesee Valley Center!

Notable quote:

"Just a note to say that I think you are doing a great job in keeping us all updated. I'm making a special effort to continue my patronage of Miller Road businesses, and help others figure out how to "get around" during construction."

Mary Lorah-Hammond
Girl Scouts Fair Winds Council

That's the spirit, Mary! Thanks for your support!

What to expect next week

Phases 2 and 3 getting underway

- **Phase 2 (Lennon to Linden)** will be in full swing; Phase 3 (I-75 to Ballenger) being done concurrently with Phase 2, will begin in a couple of weeks.
- **Paving south side** of Miller from I-75 to Best Buy will be done today. Storm sewers will be installed.
- **Crews will work this weekend.**
- **On Friday June 20th traffic will be shifted** from east side of Ballenger to west side to complete from Miller Road to the Swartz Creek bridge.
- **We will start construction** of the NE quadrant of the Miller Ballenger intersection.
- **As always, 3 lanes, driveways and businesses are open throughout!**

Important Reminders!

- ❖ Although much of the construction zone is currently wide open and smooth, it is still a construction zone, with lots people and equipment out there. **Please observe the 25 MPH speed limit.**
- ❖ **Check your sprinklers and decorative landscaping.** Anything on the road side of the marking stakes may be removed during construction.
- ❖ **Mailboxes will be relocated.** Contact Construction Manager John Plamondon for specifics.

Project Challenges

We have encountered numerous telephone lines under Phase 2 that require relocation. We're working with AT&T to expedite these relocations.

If you are having difficulty opening or reading this Update in Microsoft Word, change to Print Layout from the View menu.

Your ideas, suggestions or comments are welcome. Contact Construction Manager John Plamondon at 767-4920 ext 232, or by email at jplamondon@gcrc.org. Visit Miller Road Page on www.gcrc.org for the most current information and automatic updates.

Paul Bueche

From: Genesee County Small Cities and Villages [GCSCV@LISTSERV.MML.ORG] on behalf of Slattery, Robert [RSlattery@GCRC.ORG]
Sent: Wednesday, July 02, 2008 8:02 AM
To: GCSCV@LISTSERV.MML.ORG
Subject: Press Release Regarding the Completion of Phase 1 of the Miller Road reconstruction project

This is a press release we issued Friday regarding the completion of Phase 1 of the Miller Road reconstruction project.

Bob Slattery Jr.
 Genesee County Road Commission

PRESS RELEASE PRESS RELEASE

FOR IMMEDIATE RELEASE, June 27, 2008

Contact: Robert Slattery
(810) 767-4920
GCRC Web site: www.gcrc.org

Miller Road Reconstruction – Phase 1 completed!

Flint, Michigan. ---

The Genesee County Road Commission announced today that it has completed Phase 1 of the reconstruction of Miller Road from Linden Road to Ballenger Highway in Flint Township. According to construction manager John Plamondon, the completion of this phase, which is from I-75 to Manwaring Drive (just east of the Best Buy store), has resulted in significant improvement to traffic flow throughout the entire project, as it was designed to do. In fact, he says, **“The section is so smooth and new, and traffic so relatively light, that drivers need to be reminded that they are still in a 25 MPH construction zone.”**

In addition to completely reconstructing the roadway in this section, Phase 1 also included the installation of a second left turn lane from Miller onto southbound I-75 (this is currently the source of lengthy traffic backups, often extending beyond Lennon Road) and widening of the entrance to I-75. Also, the traffic signals all along Miller Road were interconnected and upgraded to a traffic-responsive, radio-controlled system during this phase, improving efficiency further still.

Manager-Director John Daly praised the cooperation the Road Commission has received from Miller Road businesses and the motoring public. “Even though merchants and motorists are seeing the inevitable slowdowns during construction, we have received almost no complaints. However we have received numerous suggestions from the public for improvements to the operation of the project; most of which we have been able to implement. The addition of the second left turn lane onto southbound I-75 and the improvements to the Miller/Lennon intersection are two examples. Our message to the public continues to be, ‘There is no reason to avoid Miller Road this summer. Traffic is moving well on 3 lanes, all businesses are open and driveways are well marked.’”

Phase 2 of the project is the reconstruction of the segment from Manwaring Drive to Linden Road. Phase 3, which will be done concurrently with Phase 2, is the segment east of I-75 to Ballenger Highway. The entire project is scheduled to be completed by September 15th, well ahead of the Holiday traffic rush. See the Road Commission’s Miller Road page at www.gcrc.org/miller_road.html for the latest information, to request a Weekly Update newsletter or to sign up to receive automatic email notifications whenever the web site is updated.

-- # # # --

Paul Bueche

From: Genesee County Small Cities and Villages [GCSCV@LISTSERV.MML.ORG] on behalf of Slattery, Robert [RSlattery@GCRC.ORG]
Sent: Wednesday, July 02, 2008 12:13 PM
To: GCSCV@LISTSERV.MML.ORG
Subject: July 4th issue of the Miller Road Weekly Update
Attachments: Miller Road Update 7-4.doc

Dear Miller Road Merchant and Other Interested Parties,

Attached is the July 4th issue of the Miller Road Weekly Update.

Special Welcome to those who are receiving Weekly Updates for the first time. If you know of someone else who might be interested in receiving these please let me know by replying to this email, or have them contact me.

In addition to the usual synopsis of the work done this past week, statement where we are on the project in terms of Phases and Stages, and indication of what to expect over the coming week, each **Update** will also have any news or information of a time-sensitive nature, as well as a reminder of how you can contact us with suggestions or complaints, and information about how you can help in other ways.

This week the **Update** also contains important reminders, and a note about a period of time during Phase 3 (between I-75 -Ballenger) when we will have no choice but to limit traffic to 2 lanes.

We hope this is useful to you. As always, if you have and questions, concerns, ideas, whatever, don't hesitate to contact us. We're all in this together.

Bob Slattery
Director of Information Systems and Planning
Genesee County Road Commission
767-4920 ext. 310

Note: You can now sign up to receive automatic notification in your email whenever important road-related information is updated on our web site. It's free and it's easy. Just visit our web site (www.gcrc.org) and click on the link to the Email Service, the envelope icon near the middle of the home page. Bob



Miller Road Reconstruction Weekly Update

Issue 9

July 4, 2008

Synopsis of work done

Phase 2 in full swing

- ✓ **Driveway marking signs** were redesigned and reinstalled.
- ✓ **Timing of signal at Manwaring Dr. (Best Buy, Target)** has been adjusted to improve traffic flow.
- ✓ **Storm sewer work** has been completed.
- ✓ **Grading** and aggregate base installation is 30% complete.
- ✓ **Reconstruction of NE quad** of Miller/Ballenger intersection is complete.
- ✓ **Pavement repairs on Ballenger** from Miller south to the Swartz Creek Bridge completed.
- ✓ **Relocation of AT&T telephone lines** continues.

What to expect next week

Phase 3 to start, traffic is and bargains abound

- **Crews will NOT work this weekend.** Have a safe and happy 4th of July with family and friends!
- **On July 8th** traffic shift on the section from I-75 to Ballenger. The south side will be done first.
- **Northeast quadrant of Miller/Ballenger** intersection will be done.
- **Ballenger Highway** from Miller south to the Swartz Creek Bridge will be resurfaced.
- Grading and **over 1.5 miles of aggregate base** will be placed.
- **As always, driveway access and all businesses are open throughout the project.**

Notable Quotes:

"...traffic has been really backed up in the construction zone due to the timing of the traffic light in front of Best Buy and Target. Are there any plans to adjust the timing of the light? We really did well during the first phase of work as our guests noted that even with all the barrels, things never slowed down too much. Obviously, I'd like to have a similar situation during the next 12 weeks." Dan Bennet, bd's Mongolian barbeque, June 23, 2008.

We were able to adjust the timing of the light the same day and traffic is moving very well. We welcome these types of questions and suggestions for improving traffic operations during construction. Thanks, Dan!

Did you see...

Construction Manager John Plamondon interviewed by area television stations Tuesday night? His message? Traffic is flowing well, we appreciate everyone's cooperation and we encourage shoppers to "come on down" to Miller Road this summer! Visit www.gcrc.org for links to these interviews.

Important Reminders!

- ❖ **Please observe the 25 MPH speed limit!** Slow down – safety is no accident!
- ❖ **Merchants, check your sprinklers and decorative landscaping!** Anything on the road side of the stakes may be removed during construction.
- ❖ **Mailboxes will be relocated.** Boxes not meeting US Postal standards will be removed. Contact Mike Steiner at the Cody Branch of the US Post Office for more information. His number is (810) 234-8342. **This is especially important as we move into the more confined area of Phase 3, with only 2 lanes open.**

We have no choice...

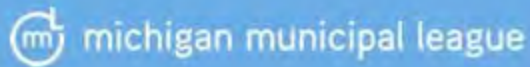
During the first part of Phase 3, (July 8 to approximately August 1), as we reconstruct the south half of Miller between I-75 and Ballenger, we will be able to maintain only 2 lanes of traffic in that area. The existing narrow configuration simply won't accommodate a left turn lane. Left turns will be discouraged in this area during this time.

Your ideas, suggestions or comments are welcome. Contact Construction Manager John Plamondon at **767-4920 ext 232**, or by email at jplamondon@gcrc.org. Visit Miller Road Page on www.gcrc.org for the most current information and automatic updates.

Paul Bueche

From: Michigan Municipal League [amessinger@mml.org]
Sent: Thursday, June 26, 2008 3:16 PM
To: Paul Bueche
Subject: MML Issue Advisory - BUDGET UPDATE

Issue Advisory



BUDGET UPDATE: '09 Budget Brings 2-Percent Statutory Revenue Sharing Increase for Communities

Yesterday, Governor Granholm and legislative leaders announced a budget deal which would provide local governments the first statutory revenue sharing increase in eight years – 2 percent (\$8 million), despite a \$400 million state budget deficit.

Lawmakers are expected to vote on the deal today and tomorrow before they break for most of the summer. This is, in part, so local units can plan for their budget year, which for many begins July 1.

While this is not the 4-percent increase the governor proposed and House passed, it is a positive outcome considering the Senate stripped the budget of a statutory revenue sharing increase just four weeks ago. The League is thankful to House Democrats including Speaker Andy Dillon, Appropriations Chair George Cushingberry and Appropriations Subcommittee Chair Martha Cheeks, and the Granholm Administration for making revenue sharing a priority in the negotiations.

This increase signals the League's message – Michigan must invest in communities to attract business and residents – is starting to catch on.

Streaming Audio: [Governor Jennifer Granholm says that to attract young professionals "we have to invest in the places they want to live..."](#)

Although it is a far cry from the funding we have lost, we are hopeful the increase is the Legislature's first step toward recognizing revenue sharing is essential for making communities the types of places that attract businesses and residents.

"We hope that this modest increase for our local units of government will ensure that police and fire services can be maintained in order to protect the families of Michigan," Speaker Andy Dillon (D-Redford Twp.) said in conversation with the League today. "I am glad that we were able to craft a bipartisan compromise that will improve the quality of life for the communities in which we all live, work and raise a family."

Additional Budget Highlights

Fire Protection Grants

The Department of Labor and Economic Growth budget will hold flat the \$10.9 million appropriated for Fire Protection Grant funding for communities with state property.

Transportation Funding

The Transportation Budget Conference Committee has yet to schedule a meeting; indications are the governor's recommendation will hold: decrease municipal transportation funding by \$14 million to correspond with the decrease in gas tax revenues which are collected and distributed according to the Act 51 funding formula. Look for more information on boilerplate language in Tuesday's Legislative Link.

Universities, Community Colleges & State Departments

Universities and community colleges will receive a 1-percent increase and all state departments will see a .5-percent decrease across the board.

Better Communities. Better Michigan.



Paul Bueche

From: Representative Lee Gonzales [leegonzales@house.mi.gov]
Sent: Monday, June 30, 2008 3:46 PM
To: Paul Bueche
Subject: Capitol Update from Rep. Gonzales



Dear Friends,

Welcome once again to my e-newsletter. I want to update you on the work I'm doing in Lansing on behalf of the 49th District.

DEVELOPMENTS IN THE LEGISLATURE**Bipartisan plan protects water from overuse, encourages economic growth**

In a historic move that will maintain Michigan's status as the Great Lakes State for generations to come, the Michigan Legislature announced a bipartisan compromise on a [water withdrawal package](#) that will shield Michigan's lakes and streams from overuse while protecting the bottom line of farmers and businesses.

Plan to crack down on predatory lending passes House

Last week, my colleagues and I approved the [Home Loan Protection Act](#), a comprehensive package to protect consumers from deceptive and misleading mortgage practices. Predatory lenders have not only crippled entire communities across the state and given Michigan one of the highest foreclosure rates in the country - they are slamming the brakes on our economic recovery. Our plan will go a long way toward providing our hard-working residents with the necessary safeguards to prevent foreclosures and get our economy moving in the right direction.

IN THE COMMUNITY

Please join me at 10 a.m. on Saturday, July 12, for [Walks and Talks](#), an active approach to office hours. Come walk with me and talk about important issues that face our state and community. The event will be held at the Flint River Trail at the Flint Farmers' Market. Please meet at the East Boulevard Drive entrance. In case of rain, we will meet at the ground-level deck adjacent to d'Vine Wine

shop at the Flint Farmers' Market. Please meet promptly at 10 a.m.; we will walk until 11:30 a.m. The event is FREE and families are encouraged to attend.

CONTACT ME

Please click on the links above to get more news about my activities here in Lansing and please feel free to e-mail me at leegonzales@house.mi.gov to share your opinion on any state government issues. I look forward to hearing from you. Let's keep in touch!

Sincerely,

Lee Gonzales

State Representative

District 49

 EMAIL REP. GONZALES

 REP. GONZALES'S WEBSITE



MICHIGAN HOUSE DEMOCRATS

[Click here to unsubscribe.](#)

Paul Bueche

From: Michigan Municipal League [amessinger@mml.org]
Sent: Tuesday, July 08, 2008 11:01 AM
To: Paul Bueche
Subject: MML Link - 7/08/2008



July 8, 2008

State Affairs Report

House to Consider Billboards Bill – The House this week is expected to consider [SB 1370](#) (Gilbert, R-Algonac), which would amend the billboard law. The bill, as passed by the Senate, would reduce the spacing requirements allowed for billboards; allow for new billboards in communities in Saginaw County; change vegetation limitations; create a definition of nonconforming uses and; change the fees that need to be paid to the state. The League has indicated several concerns and the Granholm Administration is opposed to the bill. If you have concerns about this legislation, please contact your [state representative](#) and alert League staff. Contact: [Andy Schor](#)

Urge Legislator to Support No Reason AV – Last week, League staff attended a press conference promoting [SB 12](#) (Brater, D-Ann Arbor), which allows a voter to vote absentee without stating a reason. The League supports no reason absentee voting (AV), as does the Michigan Association of Municipal Clerks. Michigan is expecting record voter turnout in this year with an exciting presidential race. No reason AV is critical to ensure all citizens have the opportunity to vote. Contact your legislator and ask for support for SB 12. Contact: [Samantha Jones](#)

Support Stormwater Funding Bill, Sample Letter Available – Please use the League's [sample letter](#) to urge lawmakers to support SB 1249 (Birkholz, R-Saugatuck), which addresses the way municipalities can fund stormwater pollution programs. The League has looked for ways to assist communities with their efforts to address stormwater pollution since the Supreme Court limited local governments' ability to fund these programs. SB 1249 meets the Supreme Court's standards by allowing municipalities to operate voluntary and proportion stormwater programs. The bill is currently before the Senate Committee on Natural Resources; members are urged to ask their legislators to support this bill. Contact: [Dave Worthams](#)

The Buzz

[Push for Revenue Sharing](#)
 Lansing State Journal,
 7/03/08

Save the Date

[Elected Officials Academy Core Weekender](#)
 July 18-19, Muskegon

[PAAM Traffic Safety Training Program: Nuts & Bolts of OWI Arrests](#)
 July 29, Sterling Heights

[PAAM Traffic Safety Training Program: Nuts & Bolts of OWI Prosecution](#)
 July 30, Sterling Heights

[MAM Summer Workshop](#)
 August 6-8, Sterling Heights
 Register by 7/09/08 to Save!

[2008 Michigan Downtown Conference](#)
 Sept. 8-10, Bay City

[MML Annual Convention](#)
 Oct. 1-4, Mackinac Island
 Register by 9/12/08 to Save!

Grants & Projects

Streaming Audio: League Interviews Sen. Mark

Schauer – [Listen here](#) as Sen. Mark Schauer (D-Battle Creek) shares his thoughts with the League on revenue sharing, economic development, public transit and more.

Centers for Regional Excellence (Round II) RFP –

The Centers for Regional Excellence program Round II [Request for Proposal](#) (RFP) is now available. The program increases instances of collaboration to help Michigan communities be more competitive, efficient and effective. Funded through an initial grant from the Michigan State Housing Development Authority, the program anticipates selecting at least eight awardees for a grant of up to \$25,000. Proposals must be received by September 3, 2008. The full RFP includes information about a conference call on July 22 at 11 a.m. to answer questions/provide information for those interested in responding to the RFP. Contact: [Arnold Weinfeld](#)

Annual Convention Keynote: Daniel Pink – Register

[today](#) for the League's Annual Convention, October 1-4 on Mackinac Island, and find out why Daniel Pink, best-selling author of *A Whole New Mind*, says the future belongs to a different kind of person with a different kind of mind. In his entertaining and provocative keynote presentation, Pink surveys evidence from around the world to reveal how certain sources are nudging us into an era defined not by traditional "knowledge workers," but by creators and empathizers. He will explain what this transformation means for your community and offer tools and tips to help local leaders navigate this new terrain.

"Cities" by League Guest Blogger & GLUE-

Founder Sarah Szurpicki – I spend 50 percent of my time talking to young(-ish) people who care about at least one Great Lakes metropolitan community. [Read more...](#)

MAM Summer Workshop: Early Bird Registration Ends July 9!

– Mayors and village presidents, the early bird registration deadline for the MAM Summer Workshop (August 6-8, 2008) is July 9. Open to members and non-members, the workshop will include a fantastic lineup of speakers and sessions to help chief elected officials and their communities address legacy costs. [Download the registration form today!](#)
Contact: [Nikole Brown](#)

Federal Update**Energy Block Grant Funding Needs Support, Email Senators Today!**

– The House recently considered a FY 2009 appropriations bill providing \$295 million in startup funding for the Energy Efficiency and Conservation Block Grant (EECBG) - a far cry from the \$2 billion authorized in the Energy Independence and Security Act of 2007. The Senate Appropriations Energy and Water Development Subcommittee is scheduled to consider EECBG funding July 10 – Please visit the League's [Action Center](#) to email Sens. Carl Levin and

[Community Energy Project Grants](#)

Apply by July 15

[MI Downtown Conference Call-for-Award](#)

[Nominations](#)

Apply by July 15

[Centers for Regional Excellence \(Round II\) RFP](#)

Apply by Sept. 3

What's New[Future Surface Transportation Program Survey](#)

Ends July 2

[League Quick Poll: Millage Election](#)[Long-Term Consequences: Why Attempts to Further Cap Property Taxes Would Cripple Michigan's Future](#)[NLC Federal Relations Report](#)[Energy Efficiency and Conservation Block Grant](#)

What Cities Need to Know

[Streaming Audio:](#)

Lawmakers Share Initial Reactions to Revenue Sharing Increase

Related Links[Action Center - Contact Lawmakers Today!](#)[MI Legislature](#)[MI Senate](#)[MI House of Reps](#)[Resources](#)

Debbie Stabenow today! Contact: [Arnold Weinfeld](#)

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Michigan Municipal League, 1675 Green Road, Ann Arbor, MI 48105



Dear Customers:

This year's Consumer Confidence Report (for 2007) comes to you, the citizens of the county, at a unique time in our community's history. The contract for water supply from Detroit is at an end and we are faced with a decision that will affect our water for at least the next 35 years. We must answer this question: Do we stay with the low risk, high cost water supplied by Detroit or do we seize the opportunity to take control of our own needs? As you have heard, the City of Detroit's average rate increase for water in 2008 was 6.3% for its own residents and 15.2% for the residents of Genesee County. You may have heard that Detroit is going to build a second pipeline from Pontiac to Flint to give us our redundant supply with a price tag of \$400 million.

For 2008, Detroit included 30 million dollars for design of the pipeline, which resulted in our rates increasing over 15%. What is going to happen when they add 400 million, ten times the amount, for construction of the second pipeline?

This year, the City of Flint voted to join Genesee County to identify the capital and operating costs associated with building our own regional water supply system. We have also recently met with members of the Lapeer Water Authority and Lapeer County to discuss water supply alternatives. This project would include a joint pipeline and up to three treatment plants: the City of Flint's plant, County plant, and the Lapeer plant. Each plant would serve as a backup water supply to the others. The final study will determine the capital costs to construct the facilities and determine the day-to-day cost to operate the system. We are also in discussions with our neighbors to the south about developing a regional system. We will compare these costs against the projected costs from the City of Detroit.

As I have said in the past, "There will be a pipeline built and the citizens of Flint and Genesee County will pay for it. The question is, who will own it, Detroit or us?" It is my goal to place both options before the public: a long-term agreement with DWSD or an agreement to create our own waterline to provide water to the residents. My staff and I are striving to provide the truest picture of both options so that you, the customer, can make the decision based on rational and responsible cost estimates and not just on an emotional level or a reaction to ever rising water bills. This fall, we will be meeting in local community halls and with neighborhood block clubs to explain both options and answer any questions you may have.

I conclude today with a "thank you" for taking the time to read the CCR and hope that you review the document in its entirety. Technical questions about the chemical results reported in this year's CCR should be addressed to Tim Davidek at 810-732-7870.

Respectfully submitted,

Jeffrey Wright, Drain Commissioner
Warren Vyvyan, Chief Deputy
John F. O'Brien, P.E. Director
Timothy Davidek, Chief of Operations and Maintenance

Water Source

GCDC-WWS is supplied water through the City of Flint by the Detroit Water and Sewerage Department, which draws its water from Lake Huron. We provide water to nineteen communities within the County.

Additional Information

To ensure that tap water is safe to drink, the Environmental Protection Agency (EPA) prescribes limits on the amount of certain contaminants in water provided by public water systems. Food & Drug Administration (FDA) regulations establish limits for contaminants in bottled water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline (800-426-4791).

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

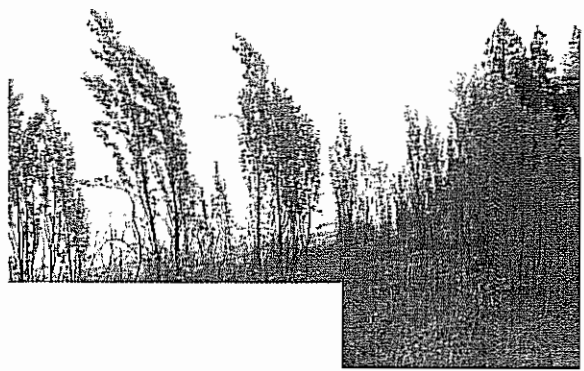
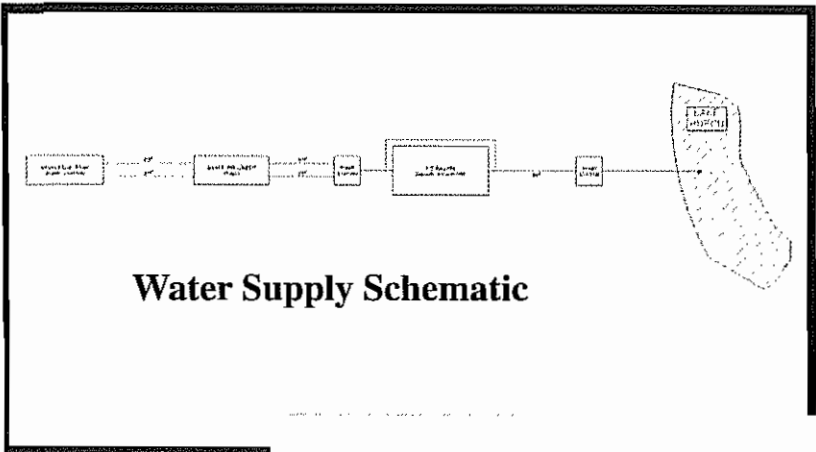
- (A) Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- (B) Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- (C) Pesticides and herbicides, which may come from a variety of sources, such as agriculture, urban stormwater runoff and residential uses.
- (D) Organic chemical contaminants, including synthetic and volatile organics, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff and septic systems.
- (E) Radioactive contaminants, which can be naturally occurring or the result of oil and gas production and mining activities. (In order to ensure that tap water is safe to drink, EPA prescribes regulations, which limit the amount of certain contaminants in water provided by public water systems. The FDA regulations establish limits for contaminants in bottled water, which must provide the same protection for public health.)

How Do I Read This Chart?

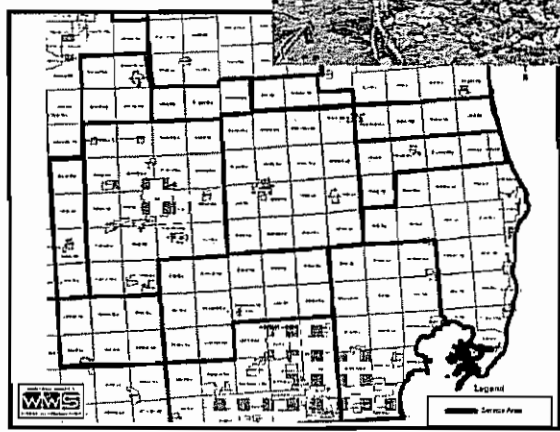
It's easy! Our water is tested to assure that it is safe and healthy. These tables are based on tests conducted by GCDC-WWS and the City of Detroit within the last five (5) calendar years. We conduct many tests throughout the year, however, only tests that show the presence of a contaminant are shown here. The table on this page is a key to the terms used in the following tables. The column marked Highest Detected Level shows the highest test results during the year. Sources of Contaminant show where this substance usually originates.

Key to Detected Contaminants Tables

| Symbol | Abbreviation for | Definition/Explanation |
|--------|--|--|
| MCLG | Maximum Contaminant Level Goal | The level of contaminant in drinking water below which there is no known or expected risk to health. |
| MCL | Maximum Contaminant Level | The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology. |
| MRDLG | Maximum Residual Disinfectant Level Goal | The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants. |
| MRDL | Maximum Residual Disinfectant Level | The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants. |
| ppb | Parts per Billion (one in one billion) | The ppb is equivalent to micrograms per liter. A microgram = 1/1000 milligram. |
| ppm | Parts per million (one in one million) | The ppm is equivalent to milligrams per liter. A milligram = 1/1000 gram. |
| NTU | Nephelometric Turbidity Units | Measures the cloudiness of water. |
| TT | Treatment Technique | A required process intended to reduce the level of a contaminant in drinking water. |
| AL | Action Level | The concentration of a contaminant, which, if exceeded, triggers treatment or other requirements which a water system must follow. |
| HAA5 | Haloacetic acids | HAA5 is the total of bromoacetic, chloroacetic, dibromoacetic, dichloroacetic, and trichloroacetic acids. Compliance is based on the total. |
| TTHM | Total Trihalomethanes | Total Trihalomethanes is the sum of chloroform, bromodichloromethane, dibromochloromethane, and bromoform. Compliance is based on the total. |
| n/a | Not applicable | |
| > | Greater Than | |



Lake Huron Shoreline Intake Site



Lake Huron Plant Source Water Assessment

Your source water comes from the lower Lake Huron watershed. The watershed includes numerous short, seasonal streams that drain to Lake Huron. The Michigan Department of Environment Quality in partnership with the U.S. Geological Survey, the Detroit Water and Sewerage Department, and the Michigan Public Health Institute performed a source water assessment to determine the susceptibility of potential contamination. The susceptibility rating is a seven-tiered scale ranging from moderately low to very high based primarily on geologic sensitivity, water chemistry, and contaminant sources. The Lake Huron source water intake is categorized as having a moderately low susceptibility to potential contaminant sources. The Lake Huron water treatment plant has historically provided satisfactory treatment of this source water to meet drinking water standards.

If you would like to have more information about this report or a complete copy of this report, please contact your water department at 810-732-7870.

Cryptosporidium

Cryptosporidium is a disease-causing parasite that lives in the intestinal tract of many animals, including dogs and cats. Symptoms of infection include diarrhea, abdominal cramps, headaches, nausea, and vomiting. The disease is typically spread through contact with feces of an infected animal or person and by consuming contaminated food or water. Cryptosporidium can be introduced into bodies of water by way of surface water runoff containing animal waste and sewage discharge. The water supplied to the Genesee County Division of Water and Waste Services has been tested for Cryptosporidium since 1994 and has never been detected in any water supply samples.

Opportunities for Public Participation

We encourage public interest and participation in our community's decisions affecting drinking water. Regular Advisory Board Meetings occur on the third Wednesday of every month, at G-4610 Beecher Road, Flint, Michigan at 9:00 A.M. The public is welcome.

National Primary Drinking Water Regulation Compliance

We'll be happy to answer any questions about Genesee County Division of Water and Waste Services and our water quality. Call Rich Bysko or Jim Thompson at 810-732-7870. You may also visit our website <http://www.gdcwws.com>.

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

Monitoring Requirements Not Met for Genesee County Water System

*We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During July 2007, we did not complete all monitoring for bacteriological contaminants. The violation **does not** pose a threat to the quality of the supply's water.*

What should I do? There is nothing you need to do at this time. This is not an emergency. You do not need to boil water or use an alternative source of water at this time.

The table below lists the contaminants we did not properly test for. How often are we supposed to sample for these contaminants, how many samples we are supposed to take, how many samples we took, when samples should have been taken, and the date on which follow-up samples were (or will be) taken.

| Contaminant | Required sampling frequency | Number of samples taken | When all samples should have been taken | Date additional samples were (or will be) taken |
|-------------------------|--|-------------------------|---|---|
| Total Coliform Bacteria | 3 repeat samples in response to a positive | 1 | 7/5/07 | 7/10/07 |

What happened? What is being done? A routine sample collected July 3, 2007 tested positive for total coliform. Results were available on July 4th holiday and repeat samples should have been collected within 24 hours of notification. Unfortunately there was a breakdown in communication due to the holiday and repeat samples were not collected as required. We are taking steps to prevent this type of error from happening in the future. Samples taken since then show that all results met acceptable limits.

For more information, please contact Mr. Rich Bysko, Genesee County Water System at 810-732-7870.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by Genesee County Water System.

A Message from the Flint River Watershed Coalition (FRWC)

The Flint River Watershed Coalition seeks to protect, preserve and improve the quality of our water - and the watershed. FRWC is involved in educational programs, including Earthforce Project GREEN, the Phase II Stormwater Project and a Watershed Short Course. These programs, and others, are all directed at reducing pollution and helping others to understand how they can utilize good environment practices to enhance our water quality. A speaker's bureau is available to your service club or organization.

For additional information about these or other programs to improve water quality, please visit our website at <flintriver.org> or call us at (810) 767-6490.

Genesee County Water and Waste Services Detected Contaminants Tables

| Contaminant | Test Date | Units | Health Goal MCLG | Allowed Level MCL | Level Detected | Range of Detection | Violation yes/no | Major Sources in Drinking Water | |
|--|--------------|---|------------------|-------------------------|-------------------|--------------------------------------|-----------------------------|---|--|
| Inorganic Chemicals - Annual Monitoring at Plant Finished Water Tap | | | | | | | | | |
| Fluoride | 8/8/2007 | ppm | 4 | 4 | 1.23 | n/a | No | Erosion of natural deposits; Water additive, which promotes strong teeth; Discharge from fertilizer and aluminum factories. | |
| Nitrate | 8/8/2007 | ppm | 10 | 10 | 0.28 | n/a | No | Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits | |
| Disinfectant Residuals and Disinfection By-Products - Monitoring in Distribution System | | | | | | | | | |
| Total Trihalomethanes (TTHM) | Feb-Nov 2007 | ppb | n/a | 80 | 17.4 | 9.3-40.3 | No | By-product of drinking water chlorination | |
| Haloacetic Acids (HAA5) | Feb-Nov 2007 | ppb | n/a | 60 | 11.0 | 2.6-15.2 | No | By-product of drinking water disinfection | |
| Disinfectant (Total Chlorine residual) | Jan-Dec 2007 | ppm | MRDGL 4 | MRDL 4 | 0.70 | 0.56-0.83 | No | Water additive used to control microbes | |
| 2007 Turbidity - Monitored every 4 hours at Plant Finished Water Tap | | | | | | | | | |
| Highest Single Measurement Cannot exceed 1 NTU | | Lowest Monthly % of Samples Meeting Turbidity Limit of 0.3 NTU (minimum 95%) | | | | Violation yes/no | | Major Sources in Drinking Water | |
| 0.11 NTU | | 100% | | | | No | | Soil Runoff | |
| Turbidity is a measure of the cloudiness of water. We monitor it because it is a good indicator of the effectiveness of our filtration system. | | | | | | | | | |
| 2007 Microbiological Contaminants - Monthly Monitoring in Distribution System | | | | | | | | | |
| Contaminant | MCLG | MCL | | Highest Number Detected | Violations yes/no | Major Sources of Contaminant | | | |
| Total Coliform | 0 | Presence of Coliform bacteria >5% of monthly samples | | in one month | | Naturally present in the environment | | | |
| E. coli or Fecal coliform bacteria | 0 | A routine sample and a repeat sample are total coliform positive, and one is also fecal or E. coli positive | | entire year | | Human waste and animal fecal waste | | | |
| Special Monitoring | | | | | | | | | |
| Sodium (ppm) | 2007 | ppm | na | na | 4.81 | na | Erosion of natural deposits | | |

Genesee County Lead and Copper Results

| Contaminants | Test Date | Units | Number of Samples AL | Number of Samples Exceeded | Action Level AL | 90th Percentile | Major Source in Drinking Water | Violations (Yes or No) |
|--------------|-----------|-------|----------------------|----------------------------|-----------------|-----------------|--------------------------------|------------------------|
| Lead | 2005 | ppb | 54 | 3 | 0.015 | 0.002 | Erosion of Household Plumbing | NO |
| Copper | 2005 | ppm | 54 | 0 | 1.3 | 0.111 | Erosion of natural deposits | NO |

Important Health Information - Lead

Since 1992, with the cooperation of many residents, Genesee County WWS has been testing homes with plumbing systems that may contribute lead to the household water supply. If your home has a lead service line or piping that has lead soldered joints, you can take the following precautions to minimize your exposure to lead that may have leached into your drinking water from your pipes.

Run your water for 30 to 60 seconds, or until it feels cold. This practice should be followed anytime your water has not been used for more than 6 hours.

Always use cold water for drinking, cooking or making baby formula.

Use faucets and plumbing materials that are either lead-free or will not leach unsafe levels of lead into your water.

The 1996 amendments to the U.S. Safe Drinking Water Act (SDWA) requires that pipe, fittings, and fixtures introduced into commerce after August 6, 1998, be lead free. For pipe, fittings, and devices, this requires that the products not contain more than 8.0% lead.

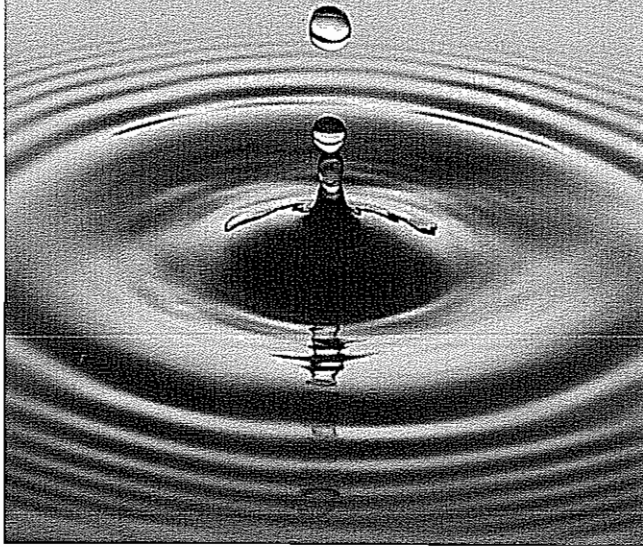
People with Special Health Concerns

Some people may be more vulnerable to contaminants in drinking water than is the general population. Immuno-compromised persons, such as persons with cancer who are undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC (Communicable Disease Center) guidelines on appropriate means to lessen the risk of infection are available from the Safe Drinking Water Hotline (800-426-4791).



**Genesee County
Drain Commissioner**
Water & Waste Services
G-4610 Beecher Rd.
Flint, MI 48532

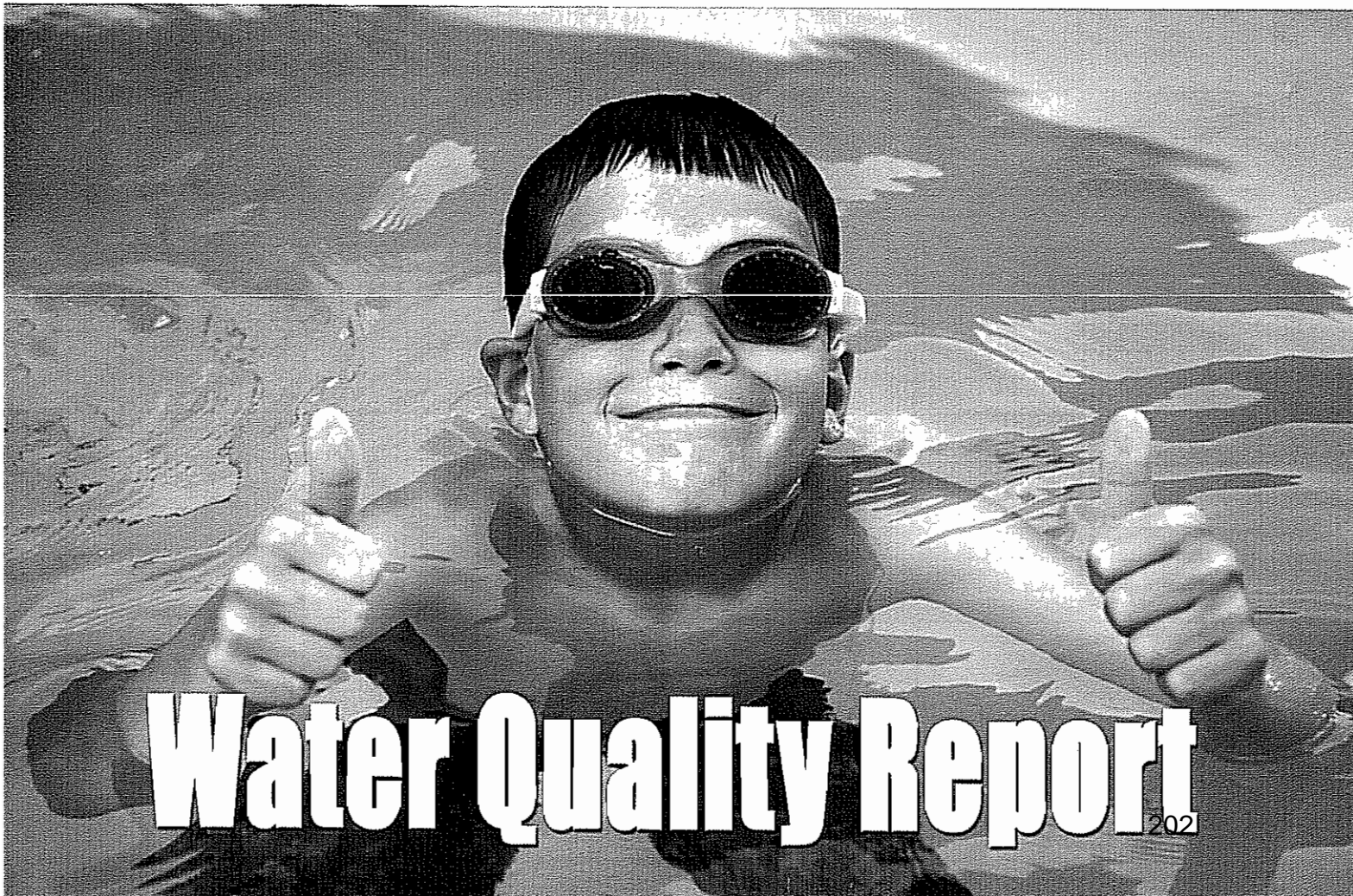
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RESIDENT

SWARTZ CREEK MI 48473-1662



Water Quality Report



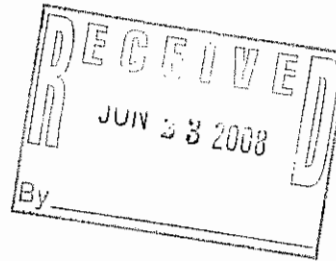
Jennifer M. Granholm
GOVERNOR

STATE OF MICHIGAN
PUBLIC SERVICE COMMISSION
DEPARTMENT OF LABOR & ECONOMIC GROWTH
KEITH W. COOLEY
DIRECTOR

Orjiakor N. Isiogu
CHAIRMAN

Monica Martinez
COMMISSIONER

Steven A. Transeth
COMMISSIONER



June 18, 2008

To City/Township/Village Officials:

As you may know, on December 21, 2006, Governor Granholm signed legislation to promote competition in providing video/cable service in the state of Michigan. This legislation is known as Public Act 480 of 2006, MCL 484.3301 et seq, the "Uniform Video Services Local Franchise Act." The Act took effect on January 1, 2007. The Michigan Public Service Commission (MPSC) is the agency designated to implement the Act.

I would like to make your city/township/village aware that our office is responsible for handling video/cable customer complaints. If customers have a complaint, they should first attempt to resolve the complaint by directly contacting their video/cable company. However, if customers are not able to resolve their complaints with the company, they may contact our office for assistance. Video/cable customers may contact the MPSC by the following means which are dedicated solely for video/cable issues:

Telephone: **(866) 552-7725**

Fax: **(517) 241-2400**

Mail: **Michigan Public Service Commission
Attn: Video Franchising
6545 Mercantile Way
Lansing, Michigan 48909**

The MPSC also has a very user-friendly website dedicated to providing information on video/cable issues. The website is located at: www.michigan.gov/mpsc. I would encourage you to share this information with your residents, and with those who may have a complaint or inquiry regarding a video/cable issue, so that we may be able to promptly address the issue and effectively resolve the complaint. Please let me know if you have any questions or concerns.

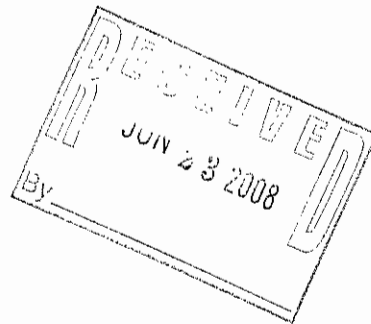
Very truly yours,

Robin Ancona, Director
Telecommunications Division



June 20, 2008

Paul Bueche, City Manager
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473



Dear Mr. Bueche:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you about a price change effective August 1, 2008. Customers will be notified of this change by bill message.

The promotional rate for the Sports & Entertainment Package will change from \$5.99 to \$7.99.

Please direct any customer calls about Comcast products, services and prices to 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week. As always, feel free to contact me directly at 586-883-7075 with any questions you may have.

Sincerely,

Gerald W. Smith
Government Affairs Manager
Comcast, Michigan Region
36250 Van Dyke Ave.
Sterling Heights, MI 48312



Look out: Price for water soon could be going up for Genesee County residents

Posted by Dana DeFever | The Flint Journal June 23, 2008 05:07AM

GENESEE COUNTY, Michigan -- Look for your wallet to take another hit soon.

With gas and food prices already on the rise, now it appears water rates in much of the county also will be climbing soon. Detroit -- the source of water for most of Genesee County -- raised its rates 15.9 percent and local communities now are figuring out how much of that cost will trickle down to homeowners.

"I'm trying to make ends meet," said Jeff Smith of Mt. Morris, who said he pays about \$90 a month for water.

"I think we should get our water from the Great Lakes," Smith said. "We right here in Michigan and we got that water."

Genesee County Drain Commissioner Jeff Wright said he's not sure how much of increase water users will see. That depends on what their respective townships, cities or villages charge.

Currently the Detroit rate is \$11.35 per thousand cubic feet. Effective Aug. 1, the rate will go to \$13.07 per thousand cubic feet -- an increase of \$1.72.

The average homeowner uses approximately 8,000 gallons of water per month, which equates to 1,072 cubic feet.

Burton City Councilwoman Ellen Ellenburg said the city will probably have to raise its water rates because of the increase. Officials there will probably decide soon how much cost they will pass along to the city's water customers.

"A lot of people were worried their water rates would go up," Ellenburg said. "The water -- we don't raise them up unless we get a raise from another direction."

Apparently the fee increase won't drain Flint residents' wallets, though -- even though the new rate will cost the city about \$1.4 million and comes on top of a \$600,000 hike last year, Flint Mayor Don

Flint Journal extras

About the price of water:

- The city of Detroit is raising its water rates -- charged to local communities including Flint and Genesee County -- 15.9 percent.
- The rate will increase from \$11.35 per thousand cubic feet to \$13.07 per thousand cubic feet, up \$1.72.
- The average homeowner uses approximately 8,000 gallons of water per month -- 1,072 cubic feet.
- The county will pay \$1.2 million more this year under the rate increase. The county will see a cost increase of about \$1.2 million per year.

Williamson said.

"The City of Flint didn't pass it on to its residents," Williamson said. "They haven't seen the first one and they haven't seen the other one either."

Homeowners will probably start seeing the higher rates on their bills sometime in the fall, depending on how quickly local communities pass along rates, Wright said.

Davison, Grand Blanc, Fenton and Linden won't be affected by the increase, because they don't get their water from the county, but rather from wells.

These latest price increases from Detroit have Wright thinking more about a way for Genesee County to find a different source of water.

The county has been working for years on feasibility studies and cost estimates for new pipeline that could deliver water from Lake Huron and allow the county to break its ties with the Detroit water system.

The county purchased 230 acres of Lake Huron property, including shoreline, just in case the idea pans out.

"We're getting to the point where we can build a pipeline for the same price just to buy water," Wright said. "It's pretty much a break-even proposition."

Wright said the county is in the final phase of a three-part study on the feasibility of pipeline. He hopes the study will be finished by October.

Macomb and Oakland counties have also shown interest in the pipeline, Wright said.

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June 16, 2008

Don York
17 Eagle Ave.
Swartz creek, MI. 48473

City Manager Bueche
8083 Civic Dr.
Swartz Creek, MI. 48473

Dear City Manager Bueche,

I am an honor student at ITT Tech. here in Swartz Creek and we have to write a letter to an elected official and I chose to write to you. This is not a complaint letter so you do not have to worry about that. I want to start by saying I love living in Swartz Creek, it is a beautiful place and I think it is managed very well. I currently live in the Estates of Genesee Valley trailer park and work at Blockbuster, however, after I graduate and start to make a decent living I will be able to afford a house and I really want to stay in Swartz Creek because I love it here.

However, we do have to address an issue in this letter so I would just like to ask a simple question. Why is it when the new street lights were put in on Elms and Miller road there was a turning signal installed on the Miller road side but not the Elms road side? Now, I do realize that there is far less traffic on Elms than on Miller but it is still very

inconvenient. It is not really a safety issue that I am concerned about since there are hardly any accidents there but more of a convenience issue. There seems to be a lot more people turning East on to Miller road than turning West so even if there was a turning signal only on the north side of Miller road I think that would still help out quite a bit. Of course both sides would be best but you take what you can get in this day and age.

I would like to thank you for your time and wish to hear back from you soon.
Again, thank you for managing such a peaceful and beautiful city.

Sincerely,

Donald P. York

A handwritten signature in black ink that reads "Donald P. York". The signature is written in a cursive style with a large, stylized "D" and "Y".



City Offices
M-F 8am -5pm
810.635.4464
810.635.2887fax

City Manager's Office
M-F 8am-5pm
810.635.3600

Police Department
Emerg. 911
810.635.4401
810.635.3728 fax

Public Services Department
M-F-8am-4:30pm
810.635.4495

25-June-2008

Mr. DON YORK
17 Eagle Avenue
Swartz Creek, Michigan 48473

Re: Correspondence Dated 16-June-2008

Dear **Mr. YORK**,

First off, let me extend my thanks on behalf of the City, for your kind comments regarding Swartz Creek's appearance, management and quality of life. We at City Hall always strive to achieve these things you address, sometimes against insurmountable hurdles. It's always good to know that our work is noticed.

Regarding the Miller Elms Traffic Signal and dedicated turn lanes for north-south Elms, I do agree with you. It appears that dedicated turn signals would benefit all phases of the intersection. In reality though, the installation of all regulatory traffic control devices, inclusive of stop signs, signals, speed zones and other similar controls, is an exact science. By this, I mean that standards exist that are used by federal, state and local governments that drive the types of devices that are needed to enhance safety. If these standards are compromised, the result could be that the road becomes more dangerous. As this relates to the Miller & Elms Signal, a variety of data on the intersection was collected and then given to the City's Traffic Engineer who in turn, designed the signal to comply with standards based on traffic volume, intersection movements and turn data. To the casual observer, it would appear that the intersection would function better if the north-south had dedicated left turn lanes. Not true. The north-south lanes do not yet meet the criteria for dedicated turn lanes. To add them now would decrease safety and/or create new problems. The signal was designed anticipating that at some future point, dedicated north-south lanes would be warranted. When this occurs, they will be added.

I hope this addresses your question. If not, please give me a call and I can add some further explanation and detail.

Sincerely,

PAUL BUECHE

City Manager
(810)-635-4464



**The New Michigan Planning Enabling Act
and the recent
Amendments to the Michigan Zoning Enabling Act**

Presented by Richard J. Figura, Esq.

**July 23, 2008
6:30 P.M. TO 8:30 P.M.
Swartz Creek City Hall
8083 Civic Drive, Swartz Creek, MI 48473**

Richard J. Figura and the law firm of Simen, Figura & Parker, P.L.C. will present a program on the new Michigan Planning Enabling Act (MPEA), which takes effect September 1, 2008, and the recent amendments to the Michigan Zoning Enabling Act (MZEa) which were signed into law and took effect on February 29, 2008.

The program will provide an analysis of the new laws and will describe any actions that governmental units will need to take to comply with them. Also provided will be forms for any ordinances or resolutions you will need to adopt.

Fees for the program are as follows:

Governmental clients of Simen, Figura & Parker, P.L.C.

\$12 per person (to cover the cost of the handout materials)

All other governmental units:

\$60 per person

To sign up for the program, contact Susan Hilton at shilton@sfplaw.com or 231-326-2072.

Checks should be made payable to Simen, Figura & Parker.