

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday March 22, 2010 7:00 P.M.
City Hall 8083 Civic Drive, Swartz Creek Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Regular Council Meeting of March 8, 2010 MOTION Pg. 7,9-14
5. **APPROVE AGENDA**
 - 5A. Proposed / Amended Agenda MOTION Pg. 7
6. **REPORTS & COMMUNICATIONS:**
 - 6A. [City Manager's Report](#) (Agenda Item) MOTION Pg. 7,2-6
 - 6B. Monthly Fire Report Pg. 15-24
 - 6C. Excerpts, DDA Meeting, Art Gallery (Agenda Item) Pg. 25-38
 - 6D. REI Report, Local Street Project Options (Agenda Item) Pg. 39-41
 - 6E. Taxable Value Calculations (Agenda Item) Pg. 42
 - 6F. Bar Association Proclamation, Law Day (Agenda Item) Pg. 43-44
 - 6G. Brush Chipping Notice Pg. 45
 - 6H. Millage Renewal Proposals, Schools & MTA Pg. 46-60
 - 6I. MDOT Budget Analysis Pg. 61-66
 - 6J. MML Notice, Dues Pg. 67
 - 6K. Michigan After School Seminar Pg. 68-69
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. DDA Art Gallery Presentation PRES Pg. 5,25-38
 - 8B. Local Street Projects DISC. Pg. 4,39-41
 - 8C. Sewer Use – IPP Ordinance DISC. Pg. 4
 - 8D. 2010-2011 FY Budget DISC. Pg. 2,42
 - 8E. Annual Law Day Observance RESO. Pg. 8,43-44
9. **MEETING OPENED TO THE PUBLIC:**
 - 9A. General Public Comments
10. **REMARKS BY COUNCILMEMBER'S:**
11. **ADJOURNMENT:**

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday March 22, 2010 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members
FROM: PAUL BUECHE // City Manager
DATE: 19-March-2010

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **2009-2010 FISCAL BUDGET** (*Discussion*)

I've set this for a short discussion. Included with tonight's packet are the tentative post Board of Review taxable property values. They are ugly. Real property, inclusive of residential, commercial and industrial, lost a total of approximately 8.5% (this does not include MTT filings for GM). Personal Property took a loss of 35%, most of which was on industrial property due to changes enacted in state statute giving such classifications significant reductions. The cumulative loss of all taxable property dipped from the 2009 value of \$213,271,475 to \$189,926,029... an adjusted difference of \$23,345,446... or about 11%. In the general fund, this washes to about \$100,000. Couple this with what we have lost in other sinking revenues and what we have to set aside to pay GM MTT Appeals, and we are about \$200,000 short. We are looking at every single option to reduce expenses to meet revenues. Here is a tentative schedule:

March 22 nd :	Discussion, Direction
April 12 th :	Present Draft, Discussion, Set Public Hearing
May 10 th :	Public Hearing, Discussion
Special Meeting:	If Desired By Council
May 24 th :	Adopt Budget
June 14 th :	Truth in Taxation Hearing, Set Levy, Set 2009-2010 Meeting Schedule, Year End Fiscal Adjustments
June 28 th :	Buffer Date, If Needed
June 30 th :	Fiscal Year End

✓ **MTT APPEALS, GM BANKRUPTCY** (*Status*)

As you recall, in addition to the bankruptcy in U.S. District Court in New York, GM has filed two petitions with the Michigan Tax Tribunal requesting 80% reductions in taxable values, from \$48.11 million to \$9.62 million and \$1.15 million to \$231,000. GM's MTT appeal exposure, at 80%, shows the City's loss to both real and personal property in General Fund revenues at \$209,037. Loss to the Garbage Fund is \$68,970. The maximum exposure on the loss for all current pending appeals to General Fund revenues is calculated at \$244,371. Total potential loss to the Garbage Fund is \$80,930.

Two companies emerged from out of the bankruptcy, General Motors LLC and Motors Liquidation Company. Assets and holdings set for liquidation were placed into Motors

Liquidation Company and holdings intended to remain in business were placed into GM-LLC. GM-SPO was placed into GM-LLC.

We met with General Motor's tax division and the attorneys representing them on Thursday February 4th. The meeting went well in that both sides are interested in resolving the matter through a negotiation process. It was agreed upon that right after the March BOR; the parties would meet for a walk-through of the plant in order to create a starting point for an agreement of assets held by SPO (land area, useable sections of the plant, exact SF, inspection of personal property, etc.). I don't look for a resolve much before summer. In the meantime, we'll have to pay out tax collections to the various taxing authorities, inclusive of the City. I'll be looking to create an accrual fund for our exposure to set aside the money to pay refunds. I'll keep the Council posted on developments.

✓ **WATER SYSTEM & USE ORDINANCE, FEES, RATES & CHARGES** (*Status*)

As a re-cap, there will be a ready to serve charge that is paid all year long for each water and each sewer connection. From here, a user is then charged a commodity use fee. Everyone pays \$35.83 for water and \$33.64 for sewer, for a quarterly total of \$69.47 (\$23.16 total per month). The commodity charge then kicks in by usage. The water system and use ordinance goes into effect on March 15th. Rates have been set by resolution and are in effect now, with the first collection with the May billing.

✓ **PERSONNEL POLICIES & PROCEDURES** (*Status*)

I had hopes of completing this during the holidays, but got sidetracked on other issues. I'll try and complete it in the near future

✓ **DISASTER, EMERGENCY RESPONSE POLICY COMMITTEE** (*Status*)

As above, I have similar hopes on this project.

✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** (*See Individual Category*)

☐ **2011-2014 T.I.P. APPLICATION** (*Status*)

The 2011-2014 TIP schedules are in and we have three projects that are solidly funded and two in the queue. The funded projects are Miller between Elms and Tallmadge, Bristol from Miller 600 feet west (excluding the cuts in front of GM-SPO, and a section of the trail system running from the back of Elms Park to the proposed Heritage Park (along the west lot lines of GM-SPO). The unfunded queue projects are Miller between Tallmadge and Dye, and Miller between Seymour and Elms. We approved a resolution of commitment on January 11th. I'll keep the Council informed.

TABLE #1 2011-2014 TIP, ALL PROJECTS, FUNDED & QUEUE (*shaded*)

Project	Year	Grant	City Match	P.E.	C.E.	Total
Miller Between Elms & Tallmadge	2011	\$338,997	\$85,749	\$28,000	\$45,000	\$497,746
Bristol Road @ GM-SPO	2013	\$54,912	\$13,728	\$8,000	\$16,000	\$92,640
Trail, Elms Park to Heritage	2013	\$296,000	\$221,000	\$25,000	\$45,000	\$587,000
Miller Between Tallmadge & Dye	Unfunded	\$951,602	\$237,901	\$76,000	\$120,000	\$1,385,503
Miller Between Seymour & Elms	Unfunded	\$1,635,357	\$408,839	\$100,000	\$160,000	\$2,304,196
City Funded Totals	-	-	\$967,217	\$237,000	\$386,000	\$1,590,217

- ❑ **TRAIL SYSTEM** (*Status*)
Addressed above.
- ❑ **MORRISH ROAD NORTH CONSTRUCTION PROJECT - MEIJER'S** (*Status*)
As the Council is aware, we split this project into two parts, one being the reconstruction of Morrish between I-69 and the south right-of-way along Bristol (our jurisdiction), and the second part being the intersection of Bristol and Morrish, inclusive of the approach legs going north, east and west (County Road Commission jurisdiction). The \$368k of FHA funds will apply only to our jurisdiction part. We continue to work with the Road Commission to resolve design issues for the Bristol – Morrish Phase II. The Phase I low bid of \$1,108,954 has been awarded to Zito Construction of Flint. The Project is scheduled to begin on June 2nd with completion by mid September. In addition, we need to amend our Development Agreement with Meijer's to reflect changes in the scope of work. The development agreement, and ergo Meijer's funding contribution, is now also waiting on the Road Commission.
- ❑ **MORRISH ROAD SOUTH CONSTRUCTION PROJECT** (*Status*)
Pending final reconciliation of construction engineering fees.
- ✓ **LOCAL STREET FUND, TRAFFIC IMPROVEMENTS**
 - ❑ **2008 REPAIR ROSTER** (*Discussion*)
The original plans were to repair a block or two, or preserve a handful of streets from deteriorating to complete re-constructs. Given our fiscal issues, I recommend we go no further until we have an all encompassing plan. We have revised our approach and have some concepts to run past the Council. City Engineer Mike Royalty will be present to give a presentation.
- ✓ **WWS SEWER USE – IPP ORDINANCE** (*Discussion*)
I have set this for a discussion item to bring the Council up to date on progress. Additionally, this matter is closely related to the following two items and the water – sewer contracts we entered into in 2001.
- ✓ **SEWER REHABILITATION PROJECT, I&I, PENALTIES** (*Status*)
Phase III was approved at the December 7 Council Meeting. I'll keep the Council informed on progress. As we have discussed, the County has always informed us that as long as we continue to work towards the reduction of infiltration and inflow, the penalties will not be assessed. Our relining and manhole rehabilitation should be much more than adequate to accomplished this. As a note, we have never seen a written plan confirming this or detailing exactly how they intend to manage these fines (i.e., we pay then they grant them back, etc.).The County WWS calculates that based on 2009 inflow and infiltration, we would owe a bit over \$16,000. Discussion on the Sewer Use Ordinance – IPP will in part, touch on this topic.
- ✓ **WWS STORM WATER ORDINANCE** (*Status*)
We are still looking at this.
- ✓ **KAREGNONDI WATER AUTHORITY** (*Status*)
We have been requesting financial data (cost and debt retirement models, projection comparisons to DWSD rates, etc.) from WWS on this project. They tell us this data will be released in May.

- ✓ **MARATHON STATION BLIGHT & NON-CONFORMING USE** (*Status*)
We may have an open door. The taxes on this property have been delinquent since 2006. The property is scheduled to go to tax foreclosure this month. If it does, we may be able to purchase it for back taxes (about \$25k). We would be bidding against the bank, if they show. If they do, we may be able to reach some sort of agreement with them to have the building razed. We are working with the Land Bank trying to coordinate efforts, if the property should become available. I'll keep the Council posted.
- ✓ **SALE OF CITY PROPERTY 5129 MORRISH ROAD** (*Status*)
Pending a report back to the Council with recommendation on the structure as well as the house the City owns at Morrish & Fortino.
- ✓ **SWARTZ AMBULANCE AGREEMENT** (*Status*)
Frankly speaking, I will be recommending we discontinue all funding and terminate agreements related to the City's contribution towards the ambulance base. We are fast approaching less than 24 hour police coverage which will become a number one General Fund Priority.
- ✓ **MDOT PARK & RIDE** (*Status*)
Pending construction.
- ✓ **LABOR CONTRACTS** (*Status*)
Mr. Kehoe needs some type of employments agreement. As the Council may remember, we have wage re-openers on all our labor agreements. In addition, we need to cleanup language for the medical insurance as the plans the agreements refer to are no longer offered. These issues will be back before the Council in the near future.
- ✓ **GO GREEN, PUBLIC SAFETY BUILDING HVAC GRANT** (*Status*)
Pending bid.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **COUNTY BAR ASSOCIATION, LAW DAY PROCLAMATION** (*Resolution*)
The Genesee County Bar Association's annual Law Day observation and events will be held in May. As is customary, they ask for a proclamation of observance from the Mayor and/or City. I just happen to have one handy that accomplishes both.
- ✓ **DDA ART GALLERY** (*Discussion*)
At the last DDA meeting, the Board explored a concept in which the DDA would lease space in the newly renovated building at 8048 Miller to provide an Art Gallery. The concept is in its infancy and it is unclear whether the DDA can even afford such a venture, given shrinking revenues. The idea is intriguing so I have asked Mr. Richard Mattson to present it to the Council. You may recall that Mr. Mattson was instrumental in last year's very successful "Art in the Park" Program. He will be present at tonight's meeting to give a short presentation and answer any questions the Council may have.

Council Questions, Inquiries, Requests and Comments

- ❑ *Traffic Lights, Bristol-Miller, GM-SPO.* Pending GM decisions, new traffic counts as to warrants, in the spring.
- ❑ *Sr. Center Budget, Statement, Building Cost Reconciliation.* Pending obtaining documents.
- ❑ *Deteriorated Retaining Walls & Planters at City Buildings.* We have a partial solution. The circular planter and the wall with the building's name at the entry way can be removed and either an in ground planter or concrete poured in place of. The short retaining walls along the north and west side's present additional problems which may be expensive. When the weather breaks, we are going to take a look at the removal of the walls along with the soil. If brick exists all the way to ground level, we may be able to put landscaping back at the ground level, which would correct the problem. If raw blocks are present, other options will have to be looked at.
- ❑ *Tabled Garbage Collection Policy.* Resting comfortably... for now.
- ❑ *Police Ammunition Purchase.* The question arose at the last meeting of cost associated with the purchase of 1,000 rounds of ammo (duty vs. practice). The rounds purchased were duty ammunition. Every three years or so, the departments firearms qualification training is with duty issued ammo. The purpose is twofold, training with high velocity rounds and second, using up old ammunition. The purchase replaced the old ammo.
- ❑ *Youth Programs in Park.* Looking into this.

City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday March 22, 2010 7:00 P.M.

Resolution No. 100322-4A **MINUTES, MARCH 8, 2010**

Motion by Councilmember: _____

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held March 8, 2010 to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 100322-5A **AGENDA APPROVAL**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of March 22, 2010 to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 100322-6A **CITY MANAGER'S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager's Report of March 22, 2010, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

PROCLAMATION, ANNUAL OBSERVANCE OF LAW DAY, MAY 1, 2010 – GENESEE COUNTY BAR ASSOCIATION

Motion by Councilmember: _____

I Move the City of Swartz Creek Council affirm the Mayor’s Proclamation in observance of Law Day, as follows:

WHEREAS, our legal institutions and system of justice depend on popular participation and support to maintain legitimate authority; and

WHEREAS, Americans from all walks of life, public figures and private individuals alike, have re-affirmed in words and deeds our national allegiance to the rule of law; and

WHEREAS, lawyers and judges recognize that they bear a special responsibility to foster public understanding of the law and of legal institutions and commitment to the rule of law; and

WHEREAS, Law Day has been an annual observation since President DWIGHT EISENHOWER established it in 1958 as a *“Day of National Dedication to the Principal of Government Under Law”*; and

WHEREAS, Law Day 2010 provides us with an opportunity to understand and appreciate the emerging challenges that confront our world and the law, in the 21st Century, while re-affirming enduring legal traditions.

NOW, THEREFORE, I, RICHARD B. ABRAMS, Mayor of and for the City of Swartz Creek, do hereby proclaim May 1st, 2010, as Law Day. I call upon the People of the City of Swartz Creek to acknowledge the importance of our legal and judicial systems with appropriate ceremonies and activities, and to display the flag of the United States and the State of Michigan in support of this educational observance. I further encourage schools, businesses, media, religious institutions, civic, and community service organizations to join members of the bar and bench in commemorating Law Day.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd Day of March, in the year two-thousand ten, in the Independence of the United States two-hundred and thirty-four; and of the year of incorporation of the City of Swartz Creek.

Mayor Richard B. Abrams

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

City of Swartz Creek
Regular Council Meeting Minutes
Of the Meeting Held
Monday March 8, 2010 7:00 P.M.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 03/08/2010

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Porath in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Binder, Hicks, Hurt, Krueger, Porath, Shumaker.

Councilmembers Absent: Abrams.

Staff Present: City Manager Paul Bueche, Deputy City Clerk Mary Jo Clark, Assistant City Manager Adam Zettel, DPS Director Tom Svrcek, Rowe Engineer Mike Royalty.

Others Present: Tommy Butler, Sharon Klein, Ron Schultz, Melissa Calvert, Brad Harnick, Jackie Harnick.

Resolution No. 100308-01

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hicks

I Move the Swartz Creek City Council excuse the absence of Mayor Abrams due to vacation.

YES: Binder, Hicks, Hurt, Krueger, Porath, Shumaker.
NO: None. Motion Declared Carried.

APPROVAL OF MINUTES

Resolution No. 100308-02

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

I Move the Swartz Creek City Council hereby approve the Minutes, as presented, for the Regular Council Meeting, held February 22, 2010, to be circulated and placed on file.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Binder.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 100308-03

(Carried)

Motion by Councilmember Binder
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the Agenda, as printed, for the Regular Council Meeting of March 8, 2010 to be circulated and placed on file.

YES: Hurt, Krueger, Porath, Shumaker, Binder, Hicks.
NO: None. Motion Declared Carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 100308-04

(Carried)

Motion by Councilmember Hurt
Second by Councilmember Shumaker

I Move the Swartz Creek City Council approve the City Manager's Report of March 8, 2010, to be circulated and placed on file.

YES: Krueger, Porath, Shumaker, Binder, Hicks, Hurt.
NO: None. Motion Declared Carried.

All other reports and communications were accepted and placed on file.

MEETING OPENED TO THE PUBLIC:

Brad Harnick, representing the Friends of the Library, updated the Council on their status as a group and stated that they are looking at more youth oriented programs.

David Jansen, 3327 Elms, spoke about a vehicle accident that occurred in front of his house in February. Mr. Jansen stated that the telephone pole that was damaged in the accident has yet to be repaired despite Assistant City Manager Zettel and DPS Director Tom Svrcek making calls to Verizon. Mr. Jansen stated that the pole is a hazard to the public and wants the City to have it taken care of immediately. City Manager Bueche stated that the City is having difficulty tracking down who to contact for the repairs to the pole. City Manager Bueche stated that he will look into it further.

Tommy Butler, 40 Somerset, spoke about Verizon trucks always being parked at the various restaurants. He stated that is why they can never fix anything.

COUNCIL BUSINESS:

Energy Efficiency & Conservation Block Grant Agreement

Resolution No. 100308-05

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

WHEREAS, the City of Swartz Creek is committed to emphasizing the benefits of energy efficiency and conservation in government; and

WHEREAS, the City seeks to find methods of service, delivery and operations that conserve energy and resources, saving taxpayer dollars and protecting and preserving the environment; and

WHEREAS, the City is a part of the Green Communities Challenge which stresses the aforementioned qualities; and

WHEREAS, the City completed an energy audit in partnership with the Michigan Department of Energy, Labor, and Economic Growth which recommended many changes, among them is the replacement and upgrading of the heating, ventilation, and air conditioning system at the public safety building; and

WHEREAS, the City subsequently used that information to apply for an EECBG grant in the amount of \$50,861.00 to fund replacement and of the HVAC system in the public safety building; and

WHEREAS, the State of Michigan awarded the grant for the amount requested and requires the City to enter into the attached agreement in order to commence with work and payment towards the project.

NOW, THEREFORE, BE IT RESOLVED THAT, the City of Swartz Creek hereby approves the agreement and grant, as attached, with the Michigan Department of Energy, Labor, and Economic Growth – Bureau of Energy Systems, and further, direct the City Staff to execute all necessary documents and agreements.

BE IT FURTHER RESOLVED THAT, the City shall create a project account to collect and distribute funds for this work in the amount of \$56,000 plus a 10% contingency - these funds to be used as illustrated on page 25 of the agreement to complete the project as estimated (\$53,000), oversee engineering (\$3,000), and cover in-kind staff wages (not included).

Discussion Ensued.

YES: Porath, Shumaker, Binder, Hicks, Hurt, Krueger.
NO: None. Motion Declared Carried.

Appropriation, Piper Realty—Apple Creek Over-billing Refund

Resolution No. 100308-06

(Carried)

Motion by Councilmember Krueger
 Second by Councilmember Hurt

WHEREAS, a software error in the City’s utility billing system resulted in an overpayment of water supplied to a single building at Apple Creek Station Apartments; and

WHEREAS, on September 14, 2009, the City appropriated \$89,762.70, the overpayment for water supplied to #4242-G9 Roundhouse Drive, for the period of August 1, 2006 through July 31, 2009, resolution as follows:

Water Account Overpayment Refund, Apple Creek Apartments

Resolution No. 090914-06

(Carried)

Motion by Councilmember Hurt
 Second by Councilmember Binder

WHEREAS, a software error in the City’s utility billing system has resulted in an overpayment of water supplied to a single building at Apple Creek Station Apartments; and

WHEREAS, an audit of the account from August 1, 2006 through July 31, 2009 indicates an overpayment of \$89,762.70.

NOW, THEREFORE, I Move the City of Swartz Creek appropriate an amount not to exceed \$89,762.70, to Apple Creek Apartments – Piper Realty Inc., overpayment for water supplied to building #4242-G9 Roundhouse Drive, for the period of August 1, 2006 through July 31, 2009, account reconciliation as follows:

Apple Creek Station 4242 Roundhouse #G9				
Billing Cycle	Usage	SIH Billed-Water	Billed-Water	Difference
8/1/2006	13,000	\$486.20	\$7,476.80	\$6,990.60
11/1/2006	13,000	\$486.20	\$7,476.80	\$6,990.60
2/1/2007	17,000	\$561.80	\$7,476.80	\$6,915.00
5/1/2007	16,000	\$542.90	\$7,476.80	\$6,933.90
8/1/2007	13,000	\$486.20	\$7,476.80	\$6,990.60
11/1/2007	12,000	\$467.30	\$7,476.80	\$7,009.50
2/1/2008	23,000	\$675.20	\$7,476.80	\$6,801.60
5/1/2008	20,000	\$618.50	\$7,476.80	\$6,858.30
8/1/2008	18,000	\$580.70	\$7,476.80	\$6,896.10
11/1/2008	16,000	\$542.90	\$7,476.80	\$6,933.90
2/1/2009	17,000	\$561.80	\$7,476.80	\$6,915.00
5/1/2009	16,000	\$542.90	\$7,476.80	\$6,933.90
8/1/2009	18,000	\$580.70	\$7,476.80	\$6,896.10
				\$90,065.10

Apple Creek Station 4389 Depot #T3				
Billing Cycle	Usage	SIH Billed-Water	Billed-Water	Difference
11/1/2006	13,000	\$486.20	\$467.30	-\$18.90
2/1/2007	14,000	\$505.10	\$467.30	-\$37.80
11/1/2007	13,000	\$486.20	\$467.30	-\$18.90
2/1/2008	16,000	\$542.90	\$467.30	-\$75.60
4/30/2008	16,000	\$542.90	\$467.30	-\$75.60
7/31/2008	16,000	\$542.90	\$467.30	-\$75.60
				-\$302.40

Net Total Overbilled

\$89,762.70

WHEREAS, Piper Realty disputes the amount advising their records indicate overpayment extending from November 1, 2005 through August 1, 2009, and requests the reconciliation from the period of November 1, 2005 through August 1, 2006; and

WHEREAS, the City's accounting staff has determined that the full audit of the account is as follows:

Account Reconciliation, 11-1-2005 Thru 8-1-2009

Apple Creek Station 4242 Roundhouse #G9				
Billing Cycle	Usage	SIH Billed-Water	Billed-Water	Difference
11/1/2005	13,000	\$496.18	\$7,476.80	\$6,980.62
2/1/2006	14,000	\$505.08	\$7,476.80	\$6,971.72
5/1/2006	11,000	\$467.30	\$7,476.80	\$7,009.50
8/1/2006	13,000	\$486.18	\$7,476.80	\$6,990.62
11/1/2006	13,000	\$486.18	\$7,476.80	\$6,990.62
2/1/2007	17,000	\$561.78	\$7,476.80	\$6,915.02
5/1/2007	16,000	\$542.88	\$7,476.80	\$6,933.92
8/1/2007	13,000	\$486.18	\$7,476.80	\$6,990.62
11/1/2007	12,000	\$467.30	\$7,476.80	\$7,009.50
2/1/2008	23,000	\$675.18	\$7,476.80	\$6,801.62
5/1/2008	20,000	\$618.50	\$7,476.80	\$6,858.30
8/1/2008	18,000	\$580.70	\$7,476.80	\$6,896.10
11/1/2008	16,000	\$542.90	\$7,476.80	\$6,933.90
2/1/2009	17,000	\$561.80	\$7,476.80	\$6,915.00
5/1/2009	16,000	\$542.90	\$7,476.80	\$6,933.90
8/1/2009	18,000	\$580.70	\$7,476.80	\$6,896.10
				\$111,027.06

Apple Creek Station 4389 Depot #T3				
Billing Cycle	Usage	SIH Billed-Water	Billed-Water	Difference
8/2/2005	15,000	\$524.00	\$467.36	-\$56.64
1/30/2006	13,000	\$486.20	\$467.30	-\$18.90
11/1/2006	13,000	\$486.20	\$467.30	-\$18.90
2/1/2007	14,000	\$505.10	\$467.30	-\$37.80
11/1/2007	13,000	\$486.20	\$467.30	-\$18.90
2/1/2008	16,000	\$542.90	\$467.30	-\$75.60
4/30/2008	16,000	\$542.90	\$467.30	-\$75.60
7/31/2008	16,000	\$542.90	\$467.30	-\$75.60
				-\$377.94

Apple Creek Station 7509 Apple Creek				
Billing Cycle	Usage	SIH Billed-Water	Billed-Water	Difference
8/2/2005	18,000	\$580.70	\$3,738.40	\$3,157.70
111,027.06+				
3,157.70+				
577.94-				
				Grand Total Overbilled \$113,806.82
001	113,806.82*			
	113,806.82+			
	89,762.70-			
000	24,044.12*			

WHEREAS, the City's accounting staff has determined the total overpayment by Piper Realty to be \$113,806.82, \$89,762.70 having been paid on September 14, 2009, leaving a balance due of \$24,044.12.

NOW, THEREFORE I Move that the City of Swartz Creek appropriate an amount not to exceed \$24,044.12 from Water Fund 590, to Piper Realty, full reconciliation for

overpayment of water billings for Apple Creek, and further, direct staff to prepare a release from all further claims prior to payment.

Discussion Ensued.

YES: Shumaker, Binder, Hicks, Hurt, Krueger, Porath.

NO: None. Motion Declared Carried.

Appropriation, ID Printer, Youth Services Programs

Resolution No. 100308-07

(Carried)

Motion by Councilmember Krueger

Second by Councilmember Hurt

I Move the City of Swartz Creek approve the purchase of one Fargo Personal Photo ID System, cost not to exceed \$1,344 plus 10% contingency, funds to be appropriated from Youth Services 701 Trust & Agency Account.

YES: Binder, Hicks, Hurt, Krueger, Porath, Shumaker.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC

None.

REMARKS BY COUNCILMEMBERS:

None.

ADJOURNMENT:

There being no objection, Mayor Pro-Tem Porath declared the meeting adjourned at 8:16 p.m.

Curt Porath, Mayor Pro-Tem

Mary Jo Clark, Deputy City Clerk

DATE: MARCH 15, 2010
TIME: 7:00 PM
LOCATION: STATION 2
SUBJECT: SWARTZ CREEK AREA AUTHORITY AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:

- II. APPROVAL OF MINUTES
 - A. FEBRUARY 15, 2010 MEETING:

- III. CORRESPONDENCE:
 - A. FEBRUARY INCIDENT SUMMARY REPORT:

- IV. PROFESSIONAL SERVICE REPORTS:
 - A. FEBRUARY FINANCIAL REPORT:

- V. COMMITTEE REPORTS:
 - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Richard Derby, Bill Cavanaugh and Brent Cole:

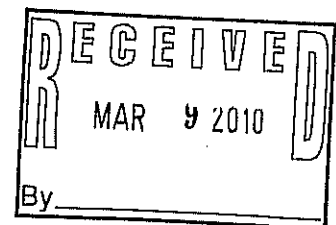
 - B. HEALTH AND SAFETY COMMITTEE: Chairman Greg Childers (Members Chief Cole, Assistant Chief Merriam, Captain Tabit, Lieut. Jones & FF VanArsdale)

 - C. PERSONNEL COMMITTEE: Chairman Ray Thornton, Richard Derby and David Hurt.

 - D. FIRE AGREEMENT COMPLIANCY COMMITTEE: Chairman Dave Hurt, Richard Derby, Ray Thornton and Attorney Bill Cavanaugh.
 - 1. Investment Policy

 - 2. Fund balance access and control for 2008 and 2009:

 - 3. Policy 120 (Purchasing) update:



- VI. OLD BUSINESS:
 - A. APPARATUS UPDATE from Battalion Chief Jack King-
 - 1. Apparatus status report attached

 - B.

- VII. NEW BUSINESS:
 - A. MEMBERS FOR PLACEMENT ON PROBATION: none
 - B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none
 - C. MEMBERS RESIGNING/TERMINATING: none
 - D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none
 - E. FIRE CHIEF ANNUAL EVALUATION:

- VIII. GENERAL INFORMATION:
 - A. MUNICIPAL BILLINGS for February
 - B. FEBRUARY BILLS LIST
 - C.

 - D.

 - E.

- IX. OPEN TO THE PUBLIC:
- X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:
- XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD:
- XII. COMMENTS FROM FIREBOARD MEMBERS:
- XIII. MEETING ADJOURNMENT:

REGULAR MEETING

FEBRUARY 15, 2010

SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #1, February 15, 2010. Chairman, Mike Messer, called the meeting to order at 7:00p.m.

I. CALL TO ORDER:

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

Board Members Present:

- Chairman, Mike Messer
- Clayton Representative, Richard Derby
- Clayton Representative, Greg Childers
- Clayton Representative, Norvel Johnson
- City Representative, Ray Thornton
- City Representative, Rick Clolinger
- City Representative, Dave Hurt

Board Members Absent:

Staff Present:

- Fire Chief, Brent Cole
- Asst. Chief, Eric Merriam
- Acct./Clerical, Kim Borse
- Attorney, Bill Cavanaugh

Staff Absent:

Others Present:

- Jack King, Batt. Chief
- Dave Plumb, Capt.
- Brendt Cole, Lt.
- Dave Jones, Lt.
- James Barr, Firefighter
- Anthony Davis, Firefighter
- Karen Merriam, Firefighter
- Kevin VanArsdale, Firefighter
- Brian Scott, Firefighter
- Walt Melen, Firefighter

C. AGENDA: ADDITIONS/CHANGES/DELETIONS/APPROVAL:

- **Resolution 021510-01**
Motion by Dave Hurt
Second by Norvel Johnson

The SCAFD Board does hereby approve the agenda as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

D. SPECIAL PRESENTATION: NONE

II. APPROVAL OF MINUTES

A. JANUARY 18, 2010 BOARD MEETING

- **Resolution 021510-02**
Motion by Dave Hurt
Second by Rick Derby

The SCAFD Board does hereby approve the minutes of the January 18, 2009 board meeting, as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

III. CORRESPONDENCE:

A. JANUARY INCIDENT SUMMARY REPORT:

- **Resolution 021510-03**
Motion by Rick Derby
Second by Dave Hurt

The SCAFD Board does hereby accept the January 2010 Incident Summary, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:

A. JANUARY FINANCIAL STATEMENT: clarification to be sought on line item transfers

- **Resolution 021510-04**

Motion by Dave Hurt

Second by Norvel Johnson

The SCAFD Board does hereby approve the January 2009 financial statement, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

V. COMMITTEE REPORTS:

A. BY-LAWS COMMITTEE MEETING:

B. HEALTH & SAFETY COMMITTEE: NONE

C. PERSONNEL COMMITTEE:

D. FIRE AGREEMENT COMPLIANCY COMMITTEE: report from Dave Hurt

- Resolution 021510-05

Motion by Ray Thornton

Second by Greg Childers

The SCAFD Board does hereby direct the committee to draft an alternative Investment and Cash Management Policy designating the municipalities as holders of the remaining fund balance.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

VI. OLD BUSINESS

A. APPARATUS UPDATE:

1. Monthly report from Batt. Chief King

VII. NEW BUSINESS

A. NEW MEMBER(S) TO BE PLACED ON PROBATION: NONE

B. MEMBER TO COME OFF PROBATION: NONE

C. MEMBERS RESIGNING/TERMINATING: NONE

D. MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE

E. PROMOTIONS TO SERGEANT: James Barr and Kevin VanArsdale were promoted to the rank of Sergeant

VIII. GENERAL INFORMATION

A. MUNICIPAL BILLINGS

B. JANUARY BILLS LIST

C. FLOWER FUND BALANCE IS \$30.00

D. STATION 1 & 2 INVENTORY LISTS

E. G.C.A.F.C. AMA DISPATCH PROTOCOL UPDATE

IX. OPEN TO THE PUBLIC: NONE

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

Derby: Thank you to those who worked on the AMA revisions

Hurt: None

Johnson: Heard anything from consumers: No

Childers: Congratulations to Barr & VanArsdale on being named Sergeants

Thornton: ditto

Clolinger: Thanks to the 5 that applied for the Sergeants position and congrats to Barr and VanArsdale

Messer: Ditto

XIII. ADJOURNMENT OF MEETING:

Meeting adjourned at 7:35 p.m. The next regular meeting will be 03/15/10 at Station 2 at 7:00 pm

MIKE MESSER
CHAIRMAN
SWARTZ CREEK AREA FIRE BOARD

KIM BORSE
ACCOUNTING/CLERICAL SPECIALIST
SWARTZ CREEK AREA FIRE DEPT.

SWARTZ CREEK AREA FIRE DEPT, SWARTZ CREEK MICHIGAN 48473

Incident Log for 02/01/2010 through 02/28/2010

Printed: 03/04/2010

Inc. No. - Exp. Location	Date	Disp. Time	Sta. Incident Type	Owner Name	No. Resp Prop. Loss	Disp. to Enrte. Min.	Resp. Min. Cont. Loss	Total Hr:Min:Sec
Involved Name					Officer in Charge			
0000011-000 4101 S Sheridan RD MR Don Cummins	02/06/2010	17:17	1 311 Assit EMS with lifting	MR Don Cummins	10 \$ 0	0.00	15.00	0:53:00
					MERRIAM, ERIC M - ASSISTANT		\$ 0	
0000012-000 10107 W GRAND BLANC RD	02/07/2010	21:53	12 111 AMA to Gaines Twp		22 \$ 0	0.00	17.00	2:15:00
					COLE, BRENDT J - LIEUTENANT		\$ 0	
0000013-000 7070 Aldridge DR MR Zack Goodwin	02/08/2010	15:06	2 311 Assist EMS with lifting	MS Patty Myers	5 \$ 0	0.00	10.00	0:39:00
					MERRIAM, ERIC M - ASSISTANT		\$ 0	
0000014-000 1882 Maple Wood DK	02/12/2010	10:40	12 611 AMA to Venice, canceled		17 \$ 0	0.00	0.00	0:10:00
					PLUMB, DAVID J - CAPTAIN/EM		\$ 0	
0000015-000 9440 Miller RD MRS Alison Wilison	02/16/2010	19:51	12 651 Smoke scare; AMA rec'd	MRS Alison Wilison	19 \$ 0	0.00	9.00	1:31:00
					PLUMB, DAVID J - CAPTAIN/EM		\$ 0	
0000016-000 9369 Hilda LN MR clarence Bunnell	02/19/2010	16:31	12 111 Reident structure fire	MR clarence Bunnell	24 \$ 198,500	0.00	7.00	6:29:00
					COLE, BRENT D - CHIEF		\$ 100,000	
0000017-000 8243 Miller RD	02/20/2010	21:02	12 700 BBQ mistaken for porch fire		22 \$ 0	0.00	8.00	0:22:00
					COLE, BRENT D - CHIEF		\$ 0	
0000018-000 2325 Lost Creek DR MR Andrew Youmans	02/20/2010	21:28	2 651 Smoke scare, odor of smoke	MR Andrew Youmans	9 \$ 0	0.00	17.00	0:52:00
					COLE, BRENT D - CHIEF		\$ 0	
0000019-000 2528 N Seymour RD MR John C Lewis	02/22/2010	09:29	2 114 Chimney fire, out on arrival	MR John C Lewis	19 \$ 0	0.00	13.00	1:11:00
					COLE, BRENT D - CHIEF		\$ 0	
0000020-000 301 N Maple ST MRS Darlene Laws	02/22/2010	14:10	2 611 AMA to Flushing, canceled	MRS Darlene Laws	13 \$ 0	0.00	1.00	0:14:00
							\$ 0	
0000021-000 4935 Ita CT MS Kate Butler	02/28/2010	11:27	1 531 Smoke removal		12 \$ 0	8.00	10.00	1:03:00
					TABIT, STEPHEN D - CAPTAIN/EM		\$ 0	

Incidents by Shift Including Exposures

No. Resp.	Total Hr:Min	Prop. Loss	Cont. Loss	0	1	2	3	4
Totals: 172	15:39:00	\$ 198,500	\$ 100,000	0	3	8	0	0

The total number of incidents, including exposure fires is 11.

The number of exposure fires is 0.

SWARTZ CREEK AREA FIRE DEPARTMENT
Income/Expense Report
For the Two Months Ending February 28, 2010

	Description	Current Mth	Y-T-D	Budget	Remain.Budget	% Budget
Revenues						
3582	OPERATING CONTRIBU	6,207.64	87,857.64	237,300.00	149,442.36	(0.37)
3583	EQUIPMENT CONTRIBU	0.00	15,300.00	30,600.00	15,300.00	(0.50)
3628	MISC. INCOME (SUNDR	0.00	0.00	0.00	0.00	0.00
3630	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
3664	INVESTMENT INCOME	14.35	22.53	300.00	277.47	(0.08)
3673	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
	Total Revenues	6,221.99	103,180.17	268,200.00	165,019.83	(0.38)
Expenses						
4703	SOCIAL SECURITY	3,979.05	1,110.20	12,100.00	10,989.80	0.09
4704	STAFF SALARIES	3,403.50	6,034.28	45,500.00	39,465.72	0.13
4705	MAIN/TRAIN-SALARIES	1,020.31	1,020.31	10,900.00	9,879.69	0.09
4706	OFFICER SALARIES	1,250.00	1,250.00	15,000.00	13,750.00	0.08
4707	FIREFIGHTERS SALARY	6,207.74	6,207.74	74,000.00	67,792.26	0.08
4708	DEFERRED COMPENSA	232.50	232.50	4,800.00	4,567.50	0.05
4709	MEDICAL-FIREFIGHTER	501.00	501.00	6,170.00	5,669.00	0.08
4727	OFFICE SUPPLIES	34.44	34.44	2,700.00	2,665.56	0.01
4728	BUILDING SUPPLIES	155.68	155.68	700.00	544.32	0.22
4740	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
4741	EQUIPMENT SUPPLIES	354.16	944.18	8,650.00	7,705.82	0.11
4801	CONTRACT SERVICES	126.25	126.25	5,700.00	5,573.75	0.02
4820	80th Anniversary	0.00	0.00	0.00	0.00	0.00
4850	COMMUNICATIONS	338.00	526.85	3,350.00	2,823.15	0.16
4910	INSURANCE	0.00	17,909.00	26,000.00	8,091.00	0.69
4920	UTILITIES	2,022.67	1,982.16	17,000.00	15,017.84	0.12
4960	EDUCATION & TRAININ	1,406.90	6.90	5,030.00	5,023.10	0.00
4970	OFFICE EQUIPMENT	0.00	0.00	240.00	240.00	0.00
4976	FIRE EQUIPMENT	(147.72)	(1,199.70)	13,860.00	15,059.70	(0.09)
4978	FIRE EQUIP.-MAINT/REP	1,625.30	3,040.30	15,300.00	12,259.70	0.20
4979	FIRE EQUIPMENT-UPGR	0.00	0.00	0.00	0.00	0.00
4981	APPARATUS	0.00	0.00	0.00	0.00	0.00
4982	Loose Equip. New Appar	0.00	0.00	0.00	0.00	0.00
4983	Misc. Upgrades	0.00	0.00	0.00	0.00	0.00
4984	COMPUTER EQUIPMENT	0.00	0.00	600.00	600.00	0.00
4988	COMPUTER SOFTWARE/	0.00	300.00	600.00	300.00	0.50
4999	RESERVE	0.00	0.00	0.00	0.00	0.00
	Total Expenses	22,509.78	40,182.09	268,200.00	228,017.91	0.15
	Net Income/ <Loss>	(16,287.79)	62,998.08	0.00		
3400	FUND BALANCE-Beginni	0.00	61,469.95	0.00		
	Fund Balance-End of Year	(16,287.79)	124,468.03	0.00		

POLICY: # 120
ADOPTED: 06/16/2008
REVIEWED/REVISED: 02/01/2010
SUBJECT: PURCHASING

PURCHASING

All purchases made in the name of and on behalf of the Swartz Creek Area Fire Department shall comply with the following requirements:

1. No purchases shall be made that do not comply with the authority granted by the operating agreement between the City of Swartz Creek and Clayton Township that is in effect on the date of the purchase.
2. All purchases shall comply with the adopted budget in effect at the time of purchase and shall be recorded in accordance with generally accepted accounting practices and statutory requirement in effect at the time of purchase.

Purchases under \$500.00

The fire chief as the chief administrator officer of the department may authorize routine expenditures of up to \$500.00. Such expenditures are authorized, provided that the expenditures are within the adopted budget. *The Chief and Assistant Chief may be issued credit cards, authorized by the Fire Chief. Use of issued cards shall comply with all provisions set forth in this policy. All credit cards issued shall have the account number changed or the account terminated in the event a card is lost, stolen or a bearer of a card is terminated.*

Purchases over \$500.00

The fire board shall approve purchases over \$500.00. Purchases over \$500.00 shall be presented to the fire board with competitive price information from at least three (3) proposed vendors, when three (3) proposed vendors or prices are not available the proposal shall explain why less than three (3) proposed prices or vendors are available. The board may authorize the purchases that the board deems appropriate, but shall state the reason for acceptance of a proposal that is not the lowest price.

Purchases over \$5,000.00

Purchases over \$5,000.00 shall be considered by the fire board after solicitation of sealed bids for the proposal purchase.

The solicitation for sealed bids shall include specifications for the items being proposed sufficient to describe the proposed purchase to prospective vendors. Specifications shall be presented to the fire board before the invitation to solicit bids is offered. The notice shall include the dates when acceptance of bids shall close.

Methods of acquiring bids

The fire board shall approve the method of bid solicitation and determines whether to advertisement by general circulation publication, fire service publication, on line advertisement, governmental publication, or direct solicitation from known vendors. The fire board may approve bid solicitation from any or all of the methods described above, in an effort to obtain competitive bids.

AS OF: March 8, 2010
 TO: Swartz Creek Area Fireboard
 RECORDED BY: Fire Chief Brent Cole
 SUBJECT: Current Apparatus Readiness Status

Unit	Type	Assignment	Status
11	98 Pumper	Station 1	In service.
12	91 Pumper	Station 2	In service.
16	91 Squad	Station 1	In service.
17	79 Grass Rig	Station 1	In service.
21	99 Pumper	Station 2	In service.

Feb. 22: BC King advised there is leak in the return line from the pump to the tank. Due complexity of the situation, he will be contacting Halt Fire for repair.

Estimate from Halt Fire received for \$864.73 plus freight for the part from Pierce. Contact with Chairman Messer made due to amount, with approval received.

Feb. 23: Halt Fire arrived to fix leak. Leak fixed.

23	92 Tanker	Station 2	In service.
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Feb. 22: BC King indicated there is an exhaust leak in a clamp near the base of the stack on the passenger side. Will be investigating further for repair.

Feb. 24: AC Merriam reported the cost for a replace muffler and all the fittings comes to \$560.00. Contact with Chairman Messer made due to amount, with approval received.

Feb. 26: Muffler repaired.

26	93 Squad	Station 2	In service.
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27	79 Grass Rig	Station 2	In service.
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SWARTZ CREEK AREA FIRE DEPARTMENT
 8100 B CIVIC DRIVE
 SWARTZ CREEK, MI 48473

Voice: 810/635-2300
 Fax: 810/635-7461

INVOICE

Invoice Number: 030410
 Invoice Date: Mar 4, 2010
 Page: 1
 Duplicate

Bill To:
 CITY OF SWARTZ CREEK
 8083 CIVIC DRIVE
 SWARTZ CREEK, MI 48473

Ship To:
 CITY OF SWARTZ CREEK
 8083 CIVIC DRIVE
 SWARTZ CREEK, MI 48473

Customer ID	Customer PO	Payment Terms
CITY01		Due at end of Month
Sales Rep ID	Shipping Method	Ship Date
	Courier	3/31/10

Quantity	Item	Description	Unit Price	Amount
133.88	FIRE02	FIRE SERVICE 02/2010	12.90	1,727.09
Subtotal				1,727.09
Sales Tax				
Total Invoice Amount				1,727.09
Payment/Credit Applied				
TOTAL				1,727.09

Check/Credit Memo No:

1727.09

SWARTZ CREEK AREA FIRE DEPARTMENT
 8100 B CIVIC DRIVE
 SWARTZ CREEK, MI 48473

Voice: 810/635-2300
 Fax: 810/635-7461

INVOICE

Invoice Number: 030411
 Invoice Date: Mar 4, 2010
 Page: 1
 Duplicate

Bill To:
 CLAYTON TOWNSHIP
 2011 MORRISH ROAD
 SWARTZ CREEK, MI- 48473

Ship To:
 CLAYTON TOWNSHIP
 2011 MORRISH ROAD
 SWARTZ CREEK, MI 48473

Customer ID	Customer PO	Payment Terms
CLAY01		Due at end of Month
Sales Rep ID	Shipping Method	Ship Date
	Courier	3/31/10

Quantity	Item	Description	Unit Price	Amount
314.38	FIRE02	FIRE SERVICE 02/2010	13.03	4,095.31
Subtotal				4,095.31
Sales Tax				
Total Invoice Amount				4,095.31
Payment/Credit Applied				
TOTAL				4,095.31

Check/Credit Memo No:

4095.31

**SWARTZ CREEK AREA FIRE DEPARTMENT
BILLS PAID LIST**

					28-Feb-10
DATE:	CHECKS	PAYEE:	AMT	ACCT	TRANSACTION DESCRIPTION
2/1/2010	15335	ALLIE BROTHERS	\$985.00	4976	DRESS UNIFORMS
2/1/2010	15336	APOLLO FIRE EQUIP	\$72.00	4920	SWING OUT VALVE
			\$5.22	4727	SHIPPING
2/1/2010	15337	CHARTER	\$43.15	4850	PHONE-STA 2
2/1/2010	15338	SOUTHEAST EQUIP	\$290.00	4978	M/A AIR QUALITY
2/1/2010	15339	STATE OF MICHIGAN	\$3,070.13	4703	2009 UNEMPLOYMENT EXPENSE
2/1/2010	15340	CLAYTON TWP	\$40.51	4920	SEWER-STA 2
2/1/2010	15341	FRONT LINE	\$5,999.43	4978	T-23 ACCIDENT
2/8/2010	15342	AMERICAN OUTPUT	\$126.25	4801	M/A COPIER
2/8/2010	15343	CHASE	\$2,643.19	22021	01/09 SOC SEC
2/8/2010	15344	SCAFA	\$418.00	22024	ASSOC. DUES
2/8/2010	15345	FLUSHING LAWN & TRACTOR	\$17.90	4741	FILLER CAPS
2/8/2010	15346	FRIEND OF THE COURT	\$12.13	22026	FRIEND OF THE COURT
2/8/2010	15347	GENESEE CO ASSOC FIRE CHIEFS	\$1,400.00	4960	FF ACADEMY (2)
2/8/2010	15348	GILL ROY'S	\$6.60	4728	BUILDING SUPPLIES
2/8/2010	15349	ICMA	\$518.56	22023	DF COMP EE PORTION
		(INTERNL CITY/COUNTY MGT ASSOC.)	\$232.50	4708	DF COMP ER PORTION
2/8/2010	15350	INTERSTATE BATTERY	\$611.80	4978	TRUCK BATTERIES
2/8/2010	15351	MCLAREN	\$501.00	4709	PHYSICALS
2/8/2010	15352	PAYROLL	\$7,682.62	1002	PAYROLL-STAFF& FF
2/8/2010	15353	STATE OF MICHIGAN	\$429.42	22022	01/09 STATE TAX
2/8/2010	15354	SUBURBAN AUTO	\$59.27	4741	EQUIPMENT SUPPLIES
2/8/2010	15355	VALLEY PETROLEUM	\$184.98	4741	FUEL
2/15/2010	15356	CONSUMERS ENERGY	\$698.14	4920	UTILITIES-STA 2
2/15/2010	15357	VISA	\$106.00	4850	CELL PHONE SERVICES
			\$29.22	4727	SHIPPING/OFFICE SUPPLIES
			\$6.90	4960	FILM
			\$63.68	4728	BUILDING SUPPLIES
2/22/2010	15358	CITY OF SWARTZ CREEK	\$1,284.02	4920	UTILITIES-STA 1
2/22/2010	15359	CLARK FIRE & SAFETY	\$151.50	4978	M/A EXTINGUISHERS
2/22/2010	15360	COMCAST	\$188.85	4850	PHONE/INTERNET-STA 1
2/22/2010	15361	ICMA	\$69.42	22023	DF COMP EE PORTION
2/22/2010	15362	LOWES	\$85.40	4728	BUILDING SUPPLIES
2/22/2010	15363	PAYROLL	\$1,175.45	1002	PAYROLL-STAFF
2/22/2010	15364	VALLEY PETROLEUM	\$92.01	4741	FUEL
			(\$2,643.19)	22021	01/10 SOC SEC
			(\$429.42)	22022	01/10 STATE TAX
			\$2,519.16	22021	01/10 SOC SEC PAYABLE
			\$395.13	22022	01/10 STATE TAX PAYABLE
			(\$1,132.72)	4976	HUNDRED CLUB GRANT
			(\$5,499.43)	4978	INSURANCE REIMB FOR T-23
		TOTAL	\$22,509.78		

VOID CHECKS:



SWARTZ CREEK DDA
SWARTZ CREEK CITY OFFICES
8083 CIVIC DR.
SWARTZ CREEK, MI 48473

PHONE: 810-635-4464
FAX: 810-635-2887

Date: March 5, 2010

To: DDA Board Members
From: Adam Zettel
RE: March 11, 2010 DDA Board Meeting

Hello everyone,

Spring is on the way it seems. I can't quite get excited yet, but I feel it in the air... **There will be a DDA meeting this coming Thursday, March 11, 2010 to discuss the potential for a DDA initiated art gallery in Swartz Creek.** As we discussed in January, our own Richard Mattson has been working on developing the arts community in Swartz Creek. He has successfully started an art guild, and the DDA has before it a plan for funding an art gallery and studio.

Inside this packet you will find a report by Richard Mattson on the possibility of starting a gallery and studio, complete with startup costs, potential revenues, and instructors. I have supplemented this with a simplified project revenue and expense report. Summarily, it looks like it will take almost \$25,000 to get the gallery/studio off the ground and another \$22,000 a year to operate it. This would be offset by about \$12,500 in revenue. All other costs would be supported by the DDA or other sponsors. Anyway, Richard will be presenting the entire plan along with potential supporters and instructors of the art gallery and studio on Thursday. This is a big deal one way or the other, with potential for extreme success or epic failure. How exciting!

At this meeting, **I will also pass around the magazine from which the Family Movie Night movies are selected.** The Board will need to make a decision on whether they want to continue with this program and how to select the movies. With that said, I shall see you all this Thursday. If you have other items you would like to see discussed, give me a call and I can put them on the agenda.

Sincerely,

A handwritten signature in blue ink that reads "Adam Zettel".

Adam Zettel, AICP
Assistant City Manager
(810)-635-4464
azettel@cityofswartzcreek.org

CENTERPIECE GALLERY
SWARTZ CREEK, MICHIGAN 48473

ART IS AN EXPRESSION OF WHAT IS ALL AROUND US AND AN INTRINSIC PART OF OUR SOCIETY.

IN AN EFFORT TO ENHANCE THE ARTS AND CULTURAL ENVIRONMENT OF SWARTZ CREEK I AM PROPOSING THE DEVELOPMENT OF AN ART GALLERY. ALONG WITH THE GALLERY THERE WILL BE SPACE DEDICATED FOR ART INSTRUCTION. THE INSTRUCTION OF CLAY/POTTER; PAINTING; JEWELRY MAKING; AND FABRIC ART WILL BE OFFERED. THE MISSION OF THE GALLERY IS TO EXHIBIT, TEACH AND PROMOTE ART TO THE CITIZENS OF THE COMMUNITY.

ALSO, THE INTRODUCTION OF AN ART GALLERY WILL GENERATE REVENUE FROM VISITORS FROM OUTLYING AREAS.

AN ENHANCEMENT TO THE SUCCESS OF THE GALLERY AND INSTRUCTION SPACE IS THE PARTNERING WITH HOWE ART SUPPLY. THE LOCATION OF Ms. HOWE'S BUSINESS, WHICH IS NEXT DOOR TO THE PROPOSED GALLERY, PROVIDES INSTRUCTORS READY ACCESS TO CLASS MATERIALS REQUIREMENTS.

THE START-UP COSTS FOR THE PROJECT ARE INCLUDED IN THIS PACKET OF INFORMATION. THE MATERIALS/EQUIPMENT LIST FOR THIS PROJECT WAS DEVELOPED FROM INPUT FROM PROFESSIONAL ARTISTS AND INSTRUCTORS. FURTHER DATA WAS GATHERED FROM ESTABLISHED GALLERIES IN ST. JOHN, MICHIGAN AND LAPEER, MICHIGAN, AS WELL AS, THE FLINT INSTITUTE OF ART.

IT IS WITH GREAT ENERGY, EXCITEMENT AND SOUND INFORMATION GATHERING THAT I SUBMIT THIS PACKET TO THE DDA COMMITTEE.

THE DEMOGRAPHICS OF SWARTZ CREEK LEADS ME TO BELIEVE THAT THE COMMUNITY IS SET TO SUPPORT AN ART GALLERY AND INSTRUCTION ENVIRONMENT.

THE PROSPECT OF ART GALLERY AND INSTRUCTION SPACE HAS ALREADY GAINED SUPPORT FROM ART INSTRUCTORS FROM HOLLY; FENTON; OWOSSO; GAINES; AND FLINT. THESE INSTRUCTORS ARE EXCITED WITH THE POTENTIAL TO TEACH AND SHARE THEIR MEDIUMS.

WE WILL REALIZE REVENUE FROM THE CLASSES BEING TAUGHT AT THE GALLERY INSTRUCTION AREAS. CONTRACTS WILL BE MADE WITH THE INSTRUCTORS WITH FEES STRUCTURED TO PROVIDE A 15% FEE FOR THE GALLERY. ANOTHER POSSIBILITY OF REVENUE COULD BE AN AGREEMENT WITH MS. HOWE. REQUIRED CLASSROOM MATERIALS (EG. BRUSHES; PALLETS; PAINT; CLAY TOOLS; ETC) WILL BE PURCHASED THROUGH MS. HOWE'S BUSINESS. A PERCENTAGE OF THESE PURCHASES WILL BE ROLLED BACK TO THE GALLERY. FURTHER REVENUE WILL BE REALIZED THROUGH MEMBERSHIPS IN THE GALLERY. THE MEMBERSHIPS WILL BE STRUCTURED THUSLY:

FAMILY MEMBERSHIP - \$ 100 ; INDIVIDUAL MEMBERSHIP - \$ 25

THE MEMBERSHIP WILL PROVIDE DISCOUNTS ON ART CLASSES; SUPPLIES; AND THE PURCHASE OF SELECT ART WORK BY PARTICIPATING ARTISTS. NON-MEMBERS WHO SIGN UP AND TAKE AN ART CLASS WILL BE GIVEN A DISCOUNT ON FUTURE CLASSES. THE GALLERY WILL ALSO OFFER A DISCOUNT FOR SENIOR CITIZENS WISHING TO TAKE CLASSES.

IT IS THE MISSION OF THIS GALLERY TO BE INVOLVED WITH THE COMMUNITY. A COLLABORATION WITH THE SENIOR CITIZEN CENTER OF SWARTZ CREEK; THE COMMUNITY EDUCATION PROGRAM; AND THE SWARTZ CREEK COMMUNITY SCHOOLS COULD BE THAT INVOLVEMENT.

SWARTZ CREEK DEMOGRAPHICS

“THERE WERE 2,233 HOUSEHOLDS OF WHICH 28.1% HAD CHILDREN UNDER THE AGE OF 18 LIVING WITH THEM, 48.6% WERE MARRIED COUPLES LIVING TOGETHER, 13.7% HAD A FEMALE HOUSEHOLDER WITH NO HUSBAND PRESENT, AND 34.6% WERE NON-FAMILIES. 30.6% OF ALL HOUSEHOLDS WERE MADE UP OF INDIVIDUALS AND 13.3% HAD SOMEONE LIVING ALONE WHO WAS 65 YEARS OF AGE OR OLDER. THE AVERAGE HOUSEHOLD SIZE WAS 2.27 AND THE AVERAGE FAMILY SIZE WAS 2.82.”

“AGE DISTRIBUTION WAS 22.3% UNDER THE AGE OF 18, 8.5% FROM THE 18 TO 24, 27.8% FROM 25 TO 44, 24.6% FROM 45 TO 64, AND 16.8% WHO WERE 65 YEARS OF AGE OR OLDER. THE MEDIAN AGE WAS 40 YEARS. FOR EVERY 100 FEMALES THERE WERE 87.6 MALES. FOR EVERY 100 FEMALES AGE 18 AND OVER, THERE WERE 80.9 MALES.”

“THE MEDIAN HOUSEHOLD INCOME WAS \$42,112, AND THE MEDIAN FAMILY INCOME WAS \$52,147. MALES HAD A MEDIAN INCOME OF \$46,442 VERSUS \$29,010 FOR FEMALES. THE PER CAPITA INCOME FOR THE CITY WAS \$22,046. ABOUT 4.4% OF FAMILIES AND 6.5% OF THE POPULATION WERE BELOW THE POVERTY LINE, INCLUDING 9.2% OF THOSE UNDER THE AGE 18 AND 4.8% OF THOSE AGE 65 OR OVER.”

**SOURCE: 2000 CENSUS,
WWW.WIKIPEDIA.ORG/WIKI/SWARTZ_CREEK_MICHIGAN**

GALLERY START-UP COSTS MAR. 1, 2010

CENTERPIECE GALLERY

- TRACK LIGHTING	\$ 2000.00
- 2D HANGING SYSTEM	\$ 2500.00
- DISPLAY CASES (MISC. PROPS)	\$ 1000.00
- DISPLAY MODULES (POTTERY)	\$ 1000.00
- OFFICE EQUIPMENT (DESK;CHAIR;FILE CABINET; COMPUTER – PRINTER- TELEPHONE-CREDIT CARD SYSTEM-SECURITY SYSTEM)	\$ 2500.00
- CARD DISPLAY UNITS	\$ 200.00
- FLOATING WALLS (3)	\$ 1000.00
- BENCHES/CHAIRS	\$ 800.00
TOTAL:	\$ 11,000.00

PROJECTED START UP COSTS MAR. 1, 2010

CENTERPIECE GALLERY

CLAY/POTTERY AREA

SKUTT KILN (KM-1027-3 W/STD KIT)	\$ 3000.00
(1) HOOD VENT ASSEMBLY	\$ 450.00
(2) STUDIO WORKTABLE 50" (BOTTOM SHELF)	\$ 550.00
(6) FOLD UP CHAIRS	\$ 350.00
(2) BRENT WARE CART W/SHELVES	\$ 1200.00
(1) KILN SHELF CART	\$ 610.00
(4) POTTER'S WHEELS (SHIMPO VL-LITE)	\$ 2800.00
(4) POTTER'S STOOLS	\$ 240.00
(1) DRAIN TRAP	\$ 100.00
(KEVLAR GLOVES; APRON; ETC.)	\$ 300.00
MISC. SHELVING FOR FINISHED PRODUCT	\$ 400.00
TOTAL:	\$10000.00

PROJECTED INSTRUCTOR LIST MAR. 1, 2010

DANIEL KIENITZ	CLAY/SCULPTURE
TONYA HENDERSON ROLLYSON	ACRYLIC; DRAWING
CATHY WEAVER	PASTELS
KAREN PINKSTON	WATERCOLOR
PEGGY ABRAMS	WATERCOLOR (KIDS)
PEGGY MATTSON	WATERCOLOR; DRAWING
EMILY HUDSON	ACRYLICS (KIDS)
KARRIE WEBBER	CLAY; ACRYLICS
LAURIE POTTER	JEWELRY

**CENTERPIECE GALLERY
INSTRUCTOR APPLICATION**

I _____, PLAN TO TEACH _____ FROM
THE DATES _____ TO _____.

THE FEE FOR THIS CLASS IS _____ PER STUDENT. THIS
FEE DOES/DOES NOT INCLUDE THE COST OF MATERIALS.

I AGREE TO PAY _____ % OF FEES COLLECTED FROM STUDENT
REGISTRATION FEES TO CENTERPIECE GALLERY.

PLEASE, CHECK THE APPROPRIATE SPACE:

I WILL PROVIDE MATERIALS FOR STUDENTS ____.

I WILL PURCHASE MATERIALS FROM HOWE ART SUPPLY ____.
(PLEASE, INCLUDE A LIST OF MATERIALS NEEDED FOR EACH
STUDENT, AND THE NUMBER OF STUDENTS REGISTERED FOR
YOUR SESSION/S, IN ORDER TO HAVE KITS PRE-PACKAGED
FOR YOUR CLASS.)

CLASSROOM RESERVATION

THANK YOU, FOR YOUR APPLICATION. YOUR APPLICATION
HAS BEEN ACCEPTED !

PLEASE FILL OUT THE FOLLOWING SPACE REQUIREMENTS,
SO WE MAY HAVE YOUR CLASS SET UP AT LEAST ON HOUR
BEFORE YOUR SESSION IS TO BEGIN:

WILL YOUR CLASS REQUIRE WATER ? _____

WILL YOU REQUIRE ELECTRICITY ? _____

HOW MANY CHAIRS ? _____ TABLES ? _____ EASELS ? _____

PLEASE, MAKE A ROUGH SKETCH OF HOW YOU WOULD LIKE
THE SPACE TO BE SET UP.

- CENTERPIECE GALLERY WILL NOT BE RESPONSIBLE FOR ITEMS LEFT UNSUPERVISED DURING CLASSROOM SESSIONS. PLEASE, LOCK YOUR CLASSROOM WHEN OUT. THERE IS A PUBLIC RESTROOM.

PLEASE DETACH AND RETURN WITH PAYMENT TO:

CENTERPIECE GALLERY
8048 MILLER RD, SWARTZ CREEK, MI. 48473

PROJECTED REVENUE

THE GALLERY WILL SEEK INSTRUCTORS TO TEACH CLASSES IN THE VARIOUS ART MEDIUMS. CURRENTLY, WE HAVE APPROXIMATELY (10) ARTISTS THAT HAVE EXPRESSED AN INTEREST. DEFINITIVE NUMBER OF CLASSES TO BE TAUGHT HAS NOT BEEN ESTABLISHED AT THIS EARLY STAGE OF DEVELOPMENT.

TYPICALLY, THE INSTRUCTOR AND GALLERY ENTER INTO A CONTRACTUAL AGREEMENT. THE AGREEMENT INCLUDES SPECIFICS SUCH AS BEGINNING AND ENDING DATES OF THE CLASS; MAXIMUM/MINIMUM OF STUDENTS; CLASS FEES FOR THE STUDENT; AND A PERCENTAGE TO BE PAID TO THE GALLERY. I BELIEVE A 15% FEE IS APPROPRIATE FOR THE CENTERPIECE GALLERY.

IN MY RESEARCH OF OTHER TEACHING GALLERIES IN OUR AREA I HAVE FOUND THAT THE AVERAGE LENGTH OF A CLASS IS USUALLY BETWEEN 6-9 WEEKS. FEES RANGE FROM \$115 TO \$170 FOR THESE CLASSES.

IN SUMMARY, A CLASS OF (6) STUDENTS PAYING \$115 FOR A (6) WEEK CLASS WILL GROSS \$690. A 15% FEE PAID TO THE GALLERY WOULD BE \$103.50 (APPROX. \$69 PER MONTH) IF I USE A CONSERVATIVE ESTIMATE OF (60) CLASSES TAUGHT FOR THE YEAR WE WOULD HAVE INCOME OF \$4140.00.

THE GALLERY WILL ALSO SEEK MEMBERSHIPS: FAMILY AND INDIVIDUAL. A YEARLY FAMILY MEMBERSHIP WOULD BE \$100 AND A YEARLY INDIVIDUAL MEMBERSHIP WOULD BE \$25. I CALCULATE THAT (50) MEMBERSHIPS OF EACH TYPE WOULD NET THE GALLERY \$6250.

THE GALLERY WILL SEEK A 20% SALES COMMISSION CONTRACT WITH DISPLAYING ARTISTS IN THE GALLERY.

IN ADDITION, AN AGREEMENT WITH HOWE'S ART SUPPLIES WILL PROVIDE A MONETARY KICKBACK FOR MATERIALS PURCHASED BY THE CLASSES TAUGHT AT THE GALLERY.

THESE FIGURES ARE BASED ON AN EDUCATED GUESS AS TO THE START UP OF THE GALLERY AND TEACHING SPACE. I FEEL THAT AS THE WORD GETS OUT AND A GOOD REPUTATION IS DEVELOPED THE AMOUNT OF CLASSES/INSTRUCTORS AND REVENUE WILL GROW.

Budget Worksheet Revenues: DDA Gallery Project

03/04/10

DDA Gallery Project Revenues	Original Budget	Recommended
Membership Fees		
Individual - \$50 x 50	2,500.00	0.00
Family - \$100 x 50	5,000.00	0.00
Membership Fees	7,500.00	0.00
Sales Commission		
Art Work - 20% of \$2000	400.00	0.00
Sales Commission	400.00	0.00
Instructor Commission		
15% of 360 est students @ \$115	4,140.00	0.00
Instructor Commision	4,140.00	0.00
Donations & Fundraising		
Donations	250.00	0.00
Fundrasing	250.00	0.00
Donations & Fundraising	500.00	0.00
Total Revenue	12,540.00	0.00

Budget Worksheet Expenses: DDA Gallery Project

03/04/10

DDA Gallery Project		Original Budget	Recommended
Expenditures			
Operating			
Supplies		250.00	0.00
Contracted Services		500.00	0.00
Insurance		1,000.00	0.00
Printing & Publishing		500.00	0.00
Advertizing		1,000.00	0.00
Miscellaneous		500.00	0.00
	Operating	<u>3,750.00</u>	0.00
Property Rent & Maintenance			
\$5/sq.ft x 2,000		10,000.00	0.00
Water/Sewer		1,200.00	0.00
Energy		4,800.00	0.00
Building Maintenance Misc		500.00	
Taxes		1,500.00	0.00
	Property Rental	<u>18,000.00</u>	0.00
Start-up Costs			
Gallery Supplies		11,000.00	0.00
Clay & Pottery Supplies		10,000.00	0.00
Flat Art Supplies		3,630.00	0.00
	Start-up Costs	<u>24,630.00</u>	0.00
	Total Expenditures	46,380.00	0.00
	Revenues over(under) Expenditures	(33,840.00)	0.00
	Operating Revenues over(under) Expenditures	(9,210.00)	



ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention. sm

March 17, 2010

Mr. Thomas Svrcek
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

RE: Local Streets Maintenance Project

Dear Mr. Svrcek:

In our meeting on March 3, 2010 the City of Swartz Creek requested that ROWE Professional Services Company generate a recommendation for the most economical and feasible way to implement a local streets preventative maintenance project for 2010. The following paragraphs discuss the options that were presented during the meeting along with our recommendations.

The first option discussed was to mill and resurface Jenny Lane from Bristol Road to Yarmy Drive. The PASER rating for this section of roadway is a "1" respectively, which indicates the pavement condition has deteriorated to a point that normally, by industry standards, requires a complete reconstruct. However, due to budget constraints a complete reconstruction would not be feasible. We recommend that this section of Jenny Lane be milled to a depth of 3 inches and resurfaced. We also recommend pavement repairs and joint repairs be completed prior to resurfacing. The preliminary construction cost to complete the recommended work is approximately \$90,000.

The second option discussed was to cape seal Chesterfield Drive from Seymour Road to Winston Drive and Worchester Drive from Cappy Lane to Durwood Drive. Cape sealing is a process that involves sealing a pavement surface by placing aggregate chips and covering it with asphalt slurry. This process does not add any structural value to the pavement but it improves the ride quality and seals it so water cannot infiltrate the surface. The PASER ratings on these sections of Chesterfield Drive and Worchester Drive range from "1" to "3" respectively. As mentioned above, PASER ratings in this range usually require a complete reconstruct. Due to the low ratings we do not recommend cape sealing these streets. Preliminary construction cost to properly repair Chesterfield Drive would be approximately \$195,000 and \$220,000 to properly repair Worchester Drive. Given the local streets budget constraints it would not be feasible to reconstruct or mill and resurface these streets at this time. Our recommendation is to leave these streets as they are until additional funding becomes available to make proper repairs.

Mr. Thomas Svrcek

March 17, 2010

Page 2

The third option discussed was to cape seal as many local streets as possible with a PASER rating of "4" or "5". Preventative maintenance of streets with PASER ratings in this range can significantly increase the life of the pavement. With the funding the city has available, approximately 7100 lane feet of roadway could be cape sealed. It is our recommendation, in an effort to offset expensive roadway repairs, for the City of Swartz Creek to move forward with this option. There is an attached list of local streets that would be good candidates for cape sealing. The preliminary construction cost to complete the recommended work is approximately \$56,000.

If you have additional questions do not hesitate to contact me at our corporate office (810) 341-7500.

Sincerely,
ROWE Professional Services Company



Michael Royalty, P.E.
Project Engineer

attch: (1) Local Streets PASER Ratings (4 or 5)

Swartz Creek Local Streets Preventative Maintenance						
Street	Description	Category	Length	Width	Area	PASER
1st Street	End of Street to Miller Road	Local	529	23	1352	4
2nd Street	End of Street to Miller Road	Local	524	23	1339	4
3rd Street	End of Street to Miller Road	Local	530	23	1354	4
Birchcrest Drive	Diameter of Court	Local	329	22	804	5
Birchcrest Drive	Court to Oakview	Local	543	22	1327	5
Birchcrest Drive	Oakview to Young	Local	1273	21	2970	5
Brady Avenue	Ingalls Street to Miller Road	Local	402	22	983	5
Church Street	Morrish Road to Frederick Street	Local	508	23	1298	5
Eton Court	Start of Court to Chesterfield Drive	Local	172	23	440	5
Eton Court	Diameter of Court	Local	83	83	765	5
Ford Street	Ingalls Street to Miller Road	Local	433	23	1107	5
Frederick Street	Miller Road to Church Street	Local	348	23	889	4
Frederick Street	Church Street to Mason Street	Local	346	23	884	4
Hayes Street	Ingalls Street to Miller Road	Local	407	23	1040	5
Holland Street	Ingalls Street to Miller Road	Local	345	38	1457	5
Maple Street	Dead End to Morrish Road	Local	1000	24	2667	4
McLain Street	Ingalls Street to Miller Road	Local	595	29	1917	4
Raubinger Road	Swartz Creek to Miller Road	Local	516	25	1443	4
Talmadge Court	Dead End to Miller Road	Local	405	13	585	5
Valleyview Drive	Dead End to Oakview Drive	Local	710	21	1657	5
Wade Street	Morrish Road to 1st Street	Local	465	23	1188	5
Wade Street	1st Street to 2nd Street	Local	324	22	792	5
Wade Street	2nd Street to 3rd Street	Local	322	23	823	4
Young Drive	9246 Young Dr. to Seymour Road	Local	665	24	1773	5

NOT A REQUIRED STATE REPORT 2010

This report will not crossfoot

L-4022-TAXABLE

COUNTY GENESEE

CITY OR TOWNSHIP CITY OF SWARTZ CREEK

REAL PROPERTY		2009 Board of Review	Losses	(+ / -) Adjustment	Additions	2010 Board of Review
Count						
101 Agricultural	0	0	0	0	0	0
201 Commercial	151	36,351,406	0	-1,000,157	291,700	35,858,391
301 Industrial	10	38,794,606	0	-1,242,847	0	37,432,817
401 Residential	2,321	118,905,563	81,283	-14,810,856	410,815	104,142,521
501 Timber - Cutover	0	0	0	0	0	0
601 Developmental	0	0	0	0	0	0
800 TOTAL REAL	2,482	194,051,575	81,283	-17,053,860	702,515	177,433,729
PERSONAL PROPERTY		2009 Board of Review	Losses	(+ / -) Adjustment	Additions	2010 Board of Review
Count						
151 Agricultural	0	0	0	0	0	0
251 Commercial	303	5,854,300	1,035,100	-1,106,200	1,743,000	5,456,000
351 Industrial	1	10,697,300	10,697,300	0	4,399,800	4,399,800
451 Residential	0	0	0	0	0	0
551 Utility	1	2,668,300	45,000	-91,600	104,800	2,636,500
850 TOTAL PERSONAL	305	19,219,900	11,777,400	-1,197,800	6,247,600	12,492,300
TOTAL REAL & PERSONAL	2,787	213,271,475	11,858,683	-18,251,660	6,950,115	189,926,029
Total Tax Exempt	75					

2010 Law Day Proclamation

“Law in the 21st Century: Enduring Traditions, Emerging Challenges”

Whereas our legal institutions and system of justice depend on popular participation and support to maintain legitimate authority

Whereas Americans from all walks of life, public figures and private individuals alike, have reaffirmed in words and deeds our national allegiance to the rule of law

Whereas lawyers and judges recognize that they bear a special responsibility to foster public understanding of law and legal institutions and commitment to the rule of law

Whereas Law Day has been an annual observance since President Dwight Eisenhower established it in 1958 as “a day of national dedication to the principle of government under law”

Whereas Law Day 2010 provides us with an opportunity to understand and appreciate the emerging challenges that confront our world—and the law—in the 21st century, while reaffirming enduring legal traditions

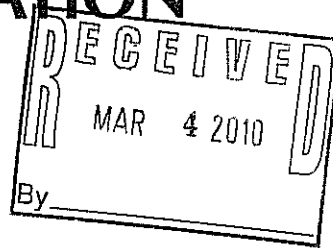
NOW, THEREFORE, I, _____, Mayor/Governor of _____, do hereby proclaim May 1, 2010, as Law Day. I call upon the people of the city/state of _____ to acknowledge the importance of our legal and judicial systems with appropriate ceremonies and activities, and to display the flag of the United States and our city/state in support of this educational observance. I further encourage schools, businesses, media, religious institutions, civic, and service organizations to join members of the bar and bench in commemorating Law Day.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, in the year two thousand ten, of the Independence of the United States two hundred and thirty-four, and of the year of statehood/incorporation of our city the

(Signature)

 **GENESEE COUNTY**
PROFESSIONALISM SINCE 1897
BAR ASSOCIATION

Executive Director
Ramona L. Sain



March 2, 2010

Hon. Richard Abrams, Mayor
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

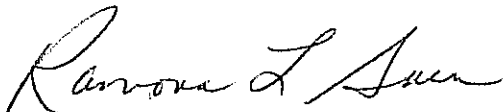
Dear Elected Official,

Each year on May 1st Bar Associations all across the country celebrate Law Day. This day is set aside to educate the community about the rule of law and its role in preserving our freedoms. Along with the courts, schools and other community groups we are asking for your participation by adopting a proclamation in support of Law Day. We are asking you to help raise the visibility of Law Day and all that it celebrates. This year, the American Bar Association Law Day Theme is "*Law in the 21st Century: Enduring Traditions, Emerging Challenges.*" For your convenience, enclosed is a proclamation for your use. Please feel free to develop your own proclamation if you wish.

If you adopt a proclamation, please inform the Genesee County Bar Association so that proper recognition can be made during our Law Day luncheon. The deadline to receive proclamations April 16, 2010.

If you have any questions regarding this please contact me at the Genesee County Bar Association at (810) 232-6012. Thank you.

Sincerely,



Ramona L. Sain, Executive Director
Genesee County Bar Association

Enclosure

City of Swartz Creek
8083 Civic Dr, Swartz Creek, MI 48473
(810)635-4464

WOODCHIPPING GUIDELINES
For RESIDENTS of SWARTZ CREEK

Dear Resident:

Following is a list of guidelines that the City of Swartz Creek would like the residents to follow when placing limbs at the curb for chipping:

- **Must be 4 (Four) feet in length or shorter.**
- **Must be 4 (Four) inches in diameter or less.**
- **Arm-Load sized piles only. (Keeps limbs from getting tangled).**
- **Cut ends toward the road.**
- **Homeowner cut only.**
- **No Lumber.**
- **Chipping is done on the same schedule as recycling, beginning and ending with the yard waste season.**

If you have any questions, please feel free to call the office.

Sincerely,

Tom Svrcek
Director of Public Services

In Case of Emergency- Call 911—Genesee County 911 dispatches all police cars in Genesee County through the 911 system- (With the exception of Flint City).



2010 Renewal

Building and Site Sinking Fund



**This Represents No Increase In Taxes
May 4, 2010**

**Building and Site
Sinking Fund Renewal**

Swartz Creek Community Schools
www.swcrk.org

Fast Facts

Is this a new tax?

No, the Swartz Creek Community has renewed this sinking fund for the past 30 years.

Will this millage raise my taxes?

No, this renewal won't raise the tax rate you are paying now.

Can I deduct Sinking Fund property tax on my income tax return?

Yes, if you itemize your deductions.

What does the 1.8059 mill Sinking Fund cost me each year?

\$1.8059 for every \$1,000 of assessed value of your home. For a home with a market value of \$100,000, the taxable value should be approximately \$50,000, so a homeowner is paying \$90.50 per year for the Sinking Fund, or about 25 cents a day.

Are Sinking Fund taxes included in the calculation of my Michigan Homestead Property Tax Credit?

Yes, they are included with your other property taxes and used to determining credit eligibility.

Can Sinking Fund taxes be used for salaries or supplies?

No, Sinking Fund taxes can only be used to maintain or improve district facilities.

What are the ages of our Academic Buildings?

Mary Crapo	81 years old
High School	50 years old
Middle School	41 years old
Dieck Elementary	40 years old
Elms Road Elementary	40 years old
Gaines Elementary	56 years old
Morrish Elementary	45 years old
Syring Elementary	50 years old



The following pictures represent some of the projects the money has been used for:

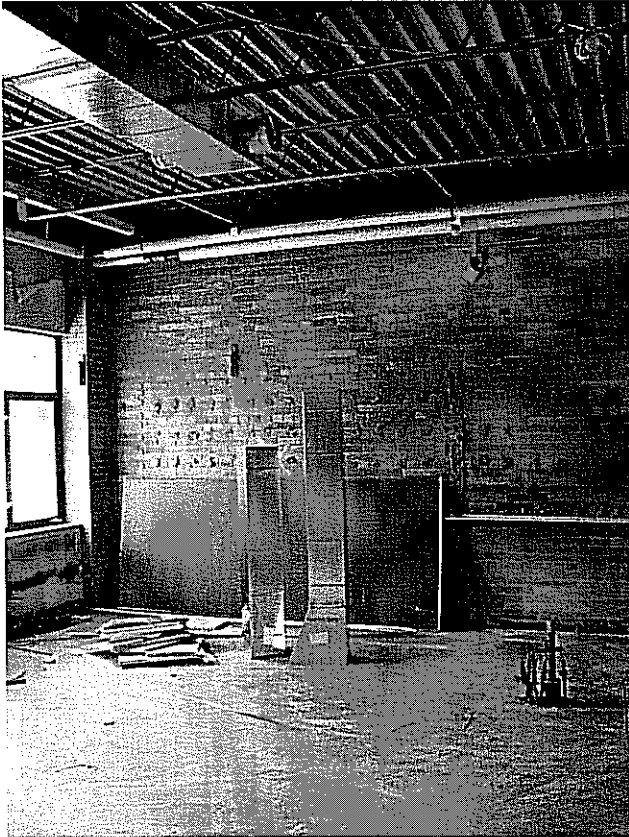
Science Wing

Playground Site Development

Boiler Replacement at Middle School

Roofing

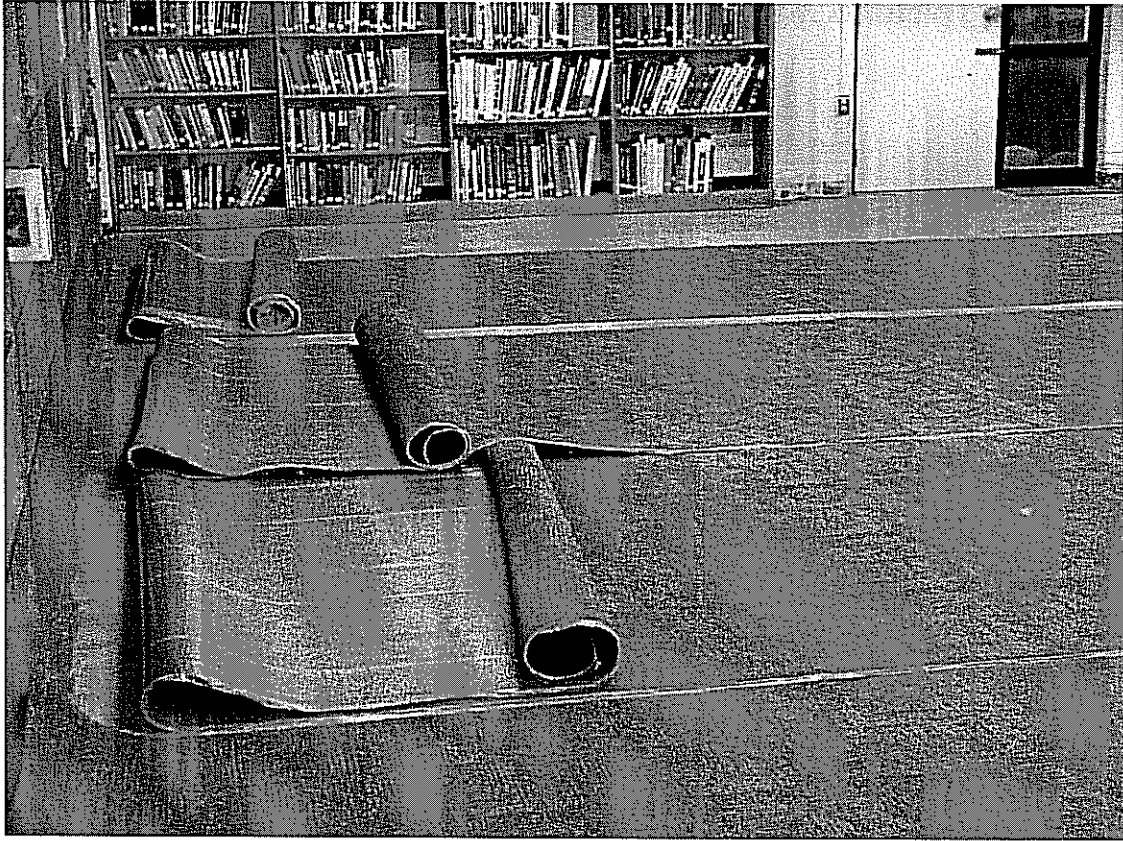
Carpeting/Flooring



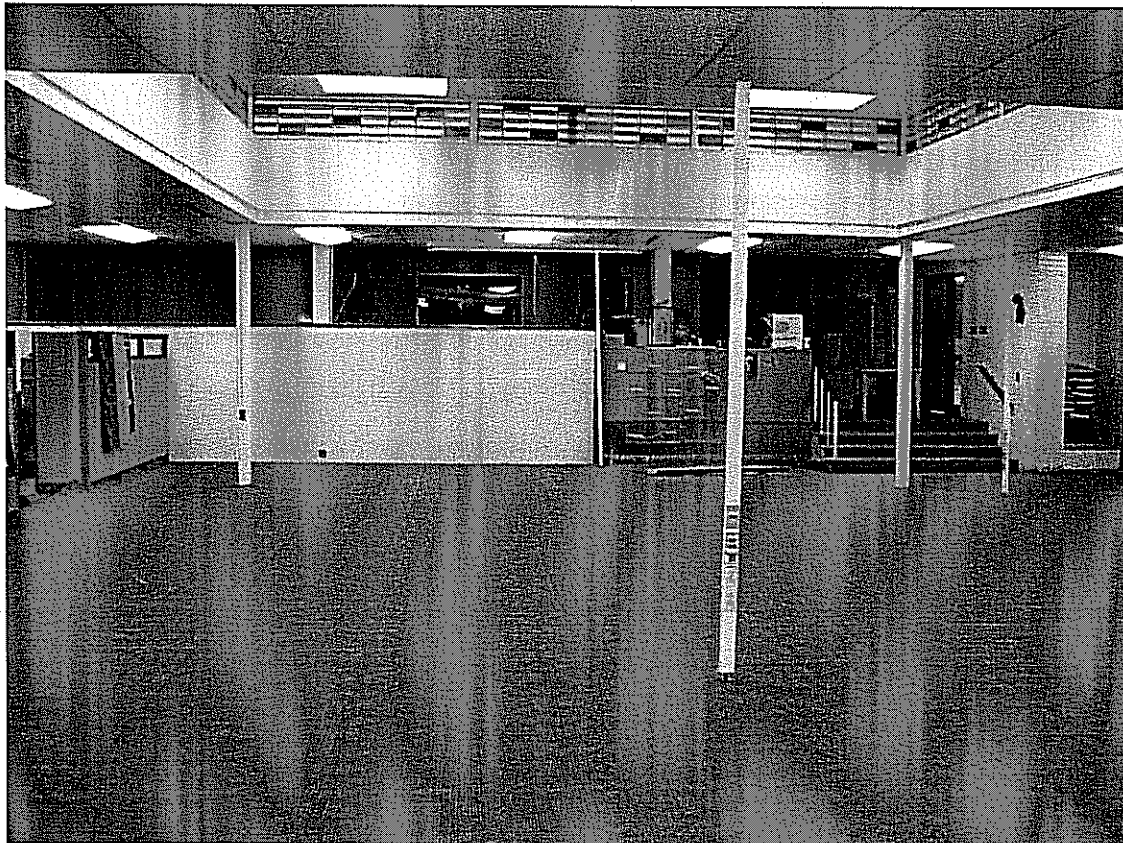
LEFT: High School
Science wing classroom
BEFORE

BELOW: High School
Science wing classroom
AFTER



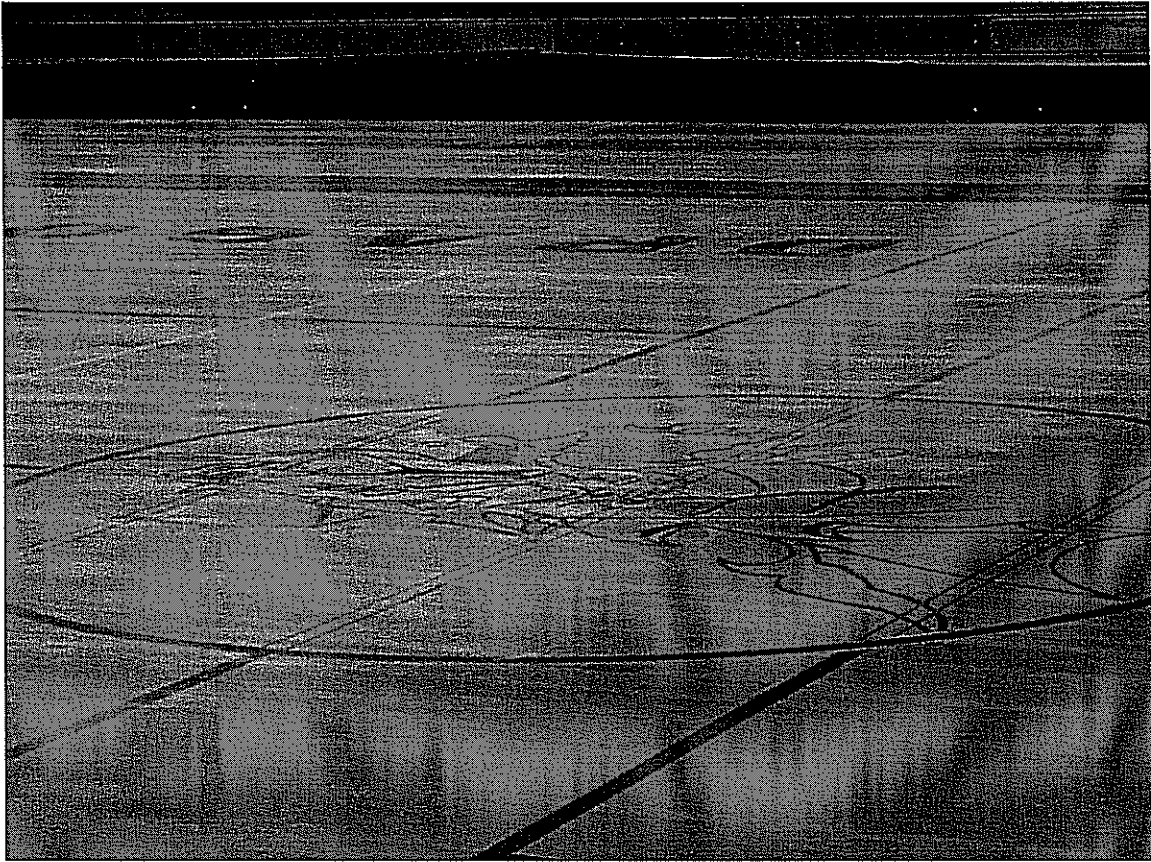


ABOVE: High School Library BEFORE



ABOVE: High School Library AFTER





ABOVE: High School Gymnasium floor DURING renovation



ABOVE: High School Gymnasium floor AFTER renovation





ABOVE: High School Roofing project BEFORE



ABOVE: High School Roofing project AFTER



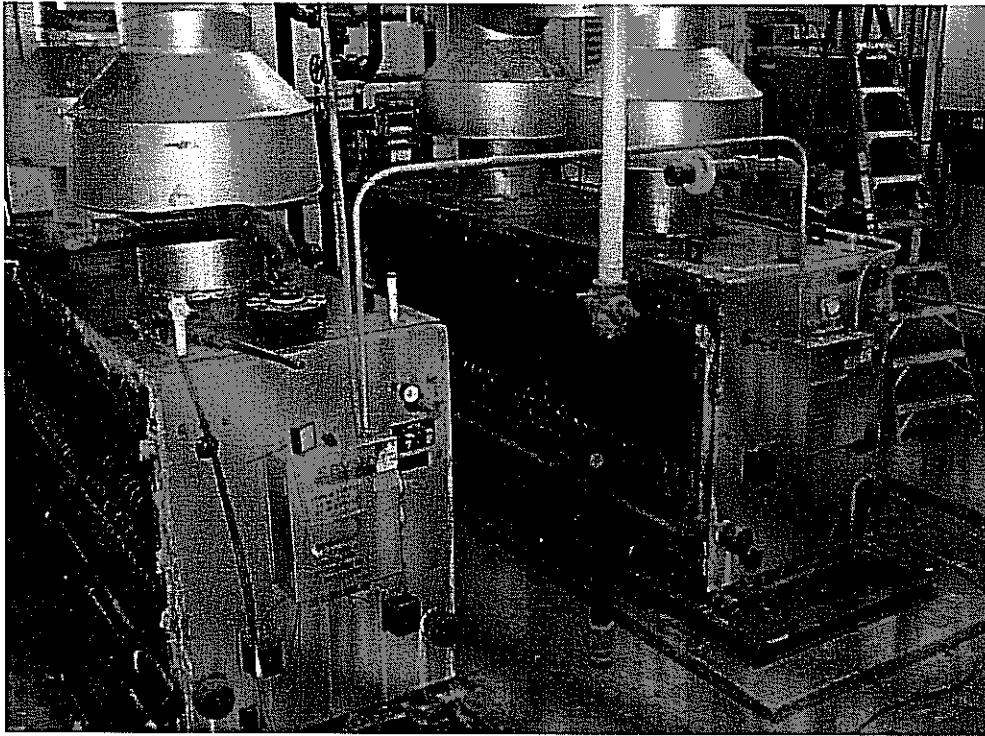


ABOVE: Mary Crapo playground BEFORE



ABOVE: Mary Crapo playground DURING





ABOVE: Middle School Boilers BEFORE



ABOVE: Middle School Boilers AFTER



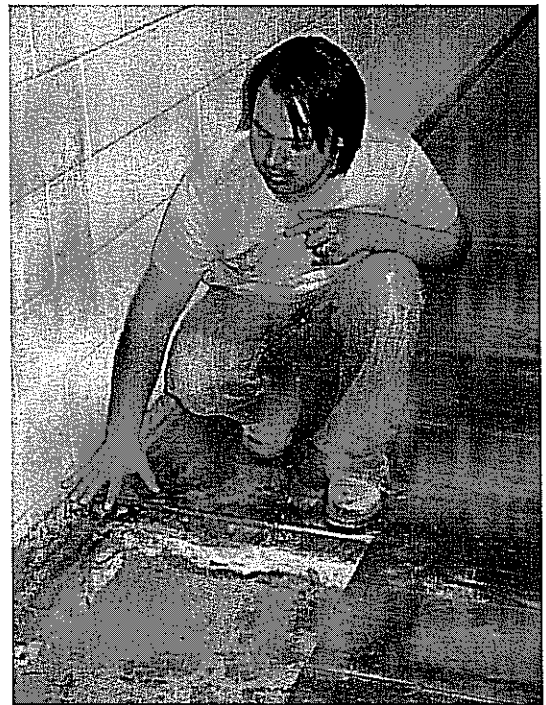
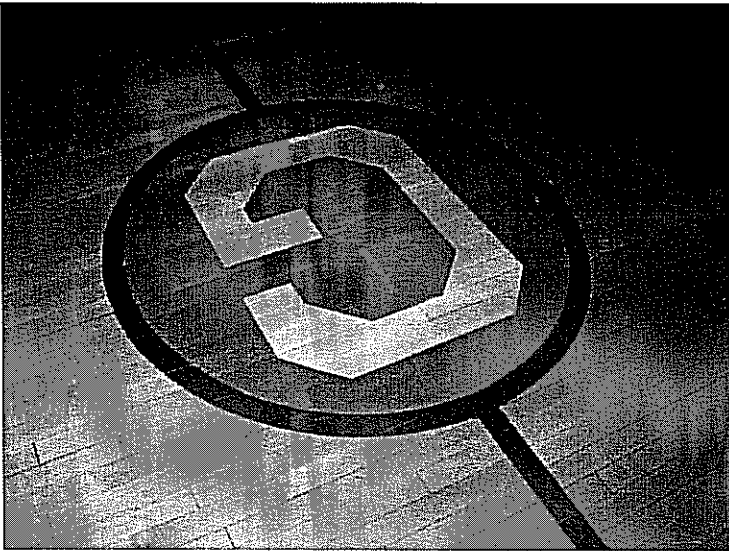


ABOVE: Elms Safety Project – Security Cameras



ABOVE: Dieck Elementary parking lot and playground sealing



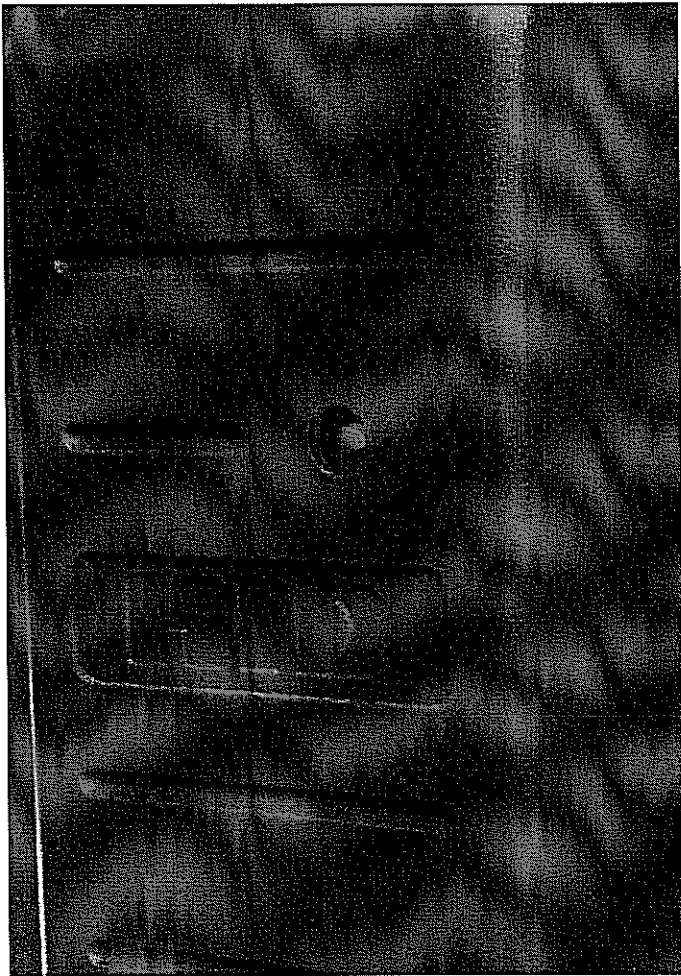


ABOVE: Gaines Elementary gym floor BEFORE



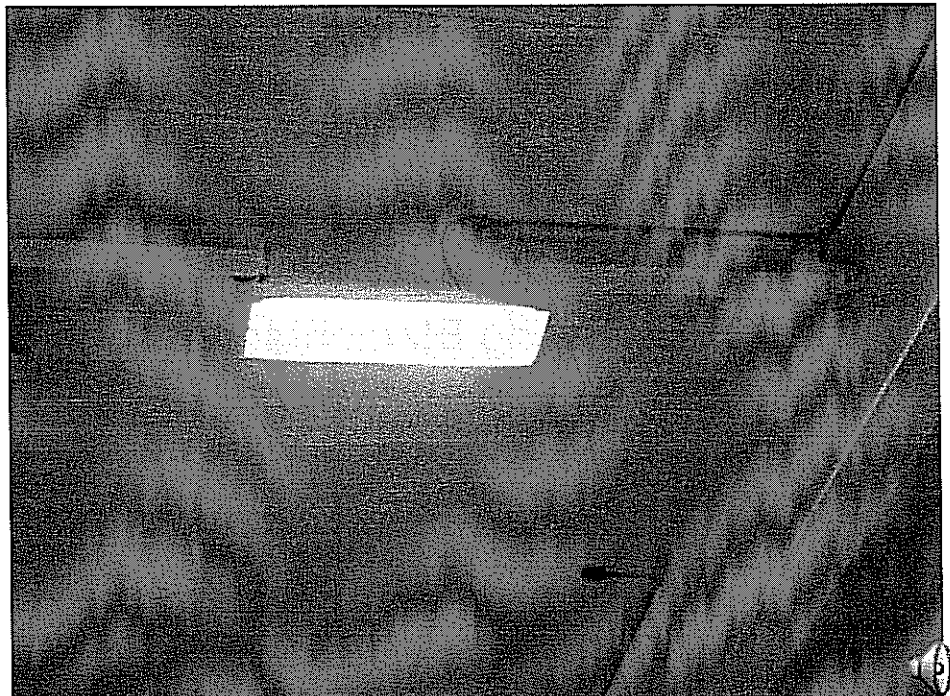
ABOVE: Gaines Elementary gym floor AFTER

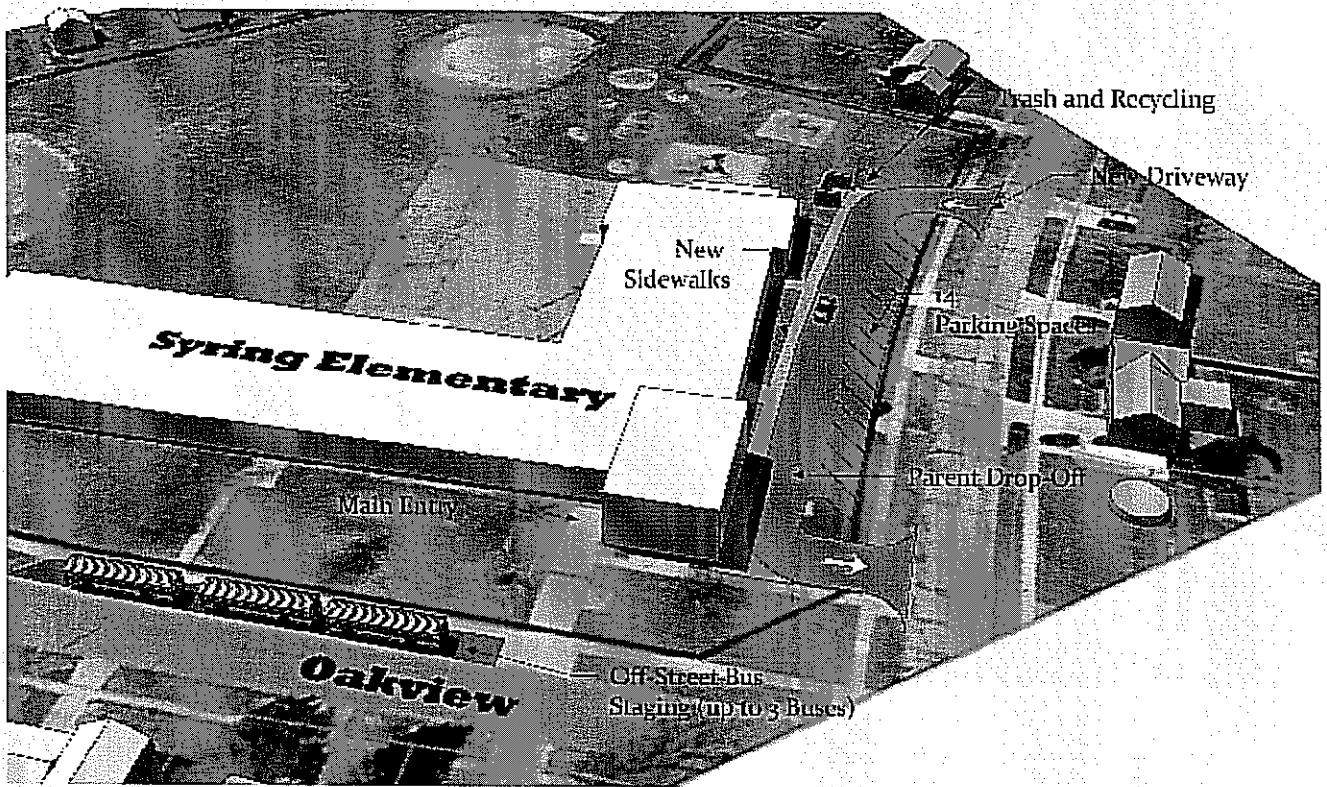




LEFT:
New Morrish
Elementary
swipe card
security
system.

RIGHT:
New Morrish
Elementary
energy
efficient gym
lights. (New
gym lights at
all elementary
buildings)





Syring Elementary School Site Improvements
Swartz Creek Community Schools

December 9, 2009



Landscape Architecture and Planning
Kalamazoo, Michigan

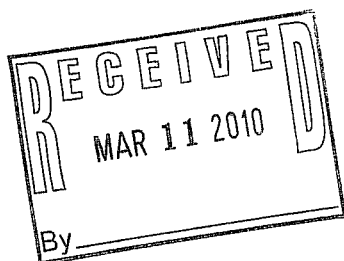
ABOVE: Syring Elementary parking improvements



LAW OFFICE
OF
MICHAEL T. JOLIAT, P.L.C.

P.O. BOX 221
GRAND BLANC, MICHIGAN 48480
(810) 241-7800

FAX (810) 694-3347
mike@jtmblaw.com



March 9, 2010

Michael J. Carr
Genesee County Clerk - Election Division
900 S. Saginaw Street
Flint, MI 48502

HAND DELIVERED

Re: August 3, 2010 Election Date
Mass Transportation Authority Millage Renewal Proposal

Dear Mr. Carr:

Enclosed is a certified copy of the Resolution adopted March 9, 2010 by the governing committee of the Flint Mass Transportation Authority calling for an election on a County-wide Mass Transportation Authority Millage Renewal Proposal at the August 3, 2010 Election.

A copy of this letter and the Resolution calling for the election on the Millage Renewal Proposal and certifying the question to the County Clerk and the Board of Election Commissioners of Genesee County is being mailed to all of the City and Township Clerks in Genesee County today.

Please contact me with any questions.

Very truly yours,

Michael T. Joliat, PLC

A handwritten signature in black ink that reads "Michael T. Joliat". The signature is written in a cursive style with a large, looped "J".

Michael T. Joliat

enc.

cc: See attached list

Z:\MIKE\MTA\millage\Carr ltr 2010 millage renewal proposal.doc

**RESOLUTION CALLING FOR A SPECIAL ELECTION
ON THE
MASS TRANSPORTATION AUTHORITY
MILLAGE RENEWAL PROPOSAL**

WHEREAS, on August 8, 2006 the voters of Genesee County authorized the levy of 4/10 of mill (\$ 0.40 per \$1,000 of taxable valuation) for five years from 2006 through 2010 for demand response ("Your Ride") and related services for the elderly, persons with disabilities, the disadvantaged and other members of the public both in the City of Flint and throughout Genesee County, and

WHEREAS, the Governing Committee (the "Board") has determined that the acute need for revenue to fund the transportation services provided for in the MTA strategic plan for public transportation in the Genesee County service area continues to exist.

NOW, THEREFORE, BE IT RESOLVED by this Board, the governing Committee of the Mass Transportation Authority, calls for a special election to submit the following ballot question to a vote of the electorate of Genesee County on the August 3, 2010 regular election date.

MASS TRANSPORTATION AUTHORITY MILLAGE RENEWAL PROPOSAL

Shall the authorization of the Mass Transportation Authority to levy a tax of 4/10 of one mill (\$.40 per \$1,000.00) on the taxable valuation of property in Genesee County as finally equalized be renewed for each of the five (5) years from 2011 through 2015 inclusive in order to provide demand response ("Your Ride") and other related services for the elderly, persons with disabilities, the disadvantaged and other members of the public both in the City of Flint and other areas in Genesee County.

The estimated revenue that will be collected during that first year this millage is authorized and levied is \$ 4,554,431.60. This is a renewal of the Mass Transportation Authority Millage which expires after the 2010 levy.

YES

NO

BE IT FURTHER RESOLVED, that the General Manager is authorized to take the action necessary to have the Mass Transportation Authority Millage proposal submitted to the electorate of Genesee County as provided for in 1963 PA 55.

BE IT FURTHER RESOLVED that the preceding question hereby is certified to the County Clerk and to the Board of Election Commissioners of Genesee County.

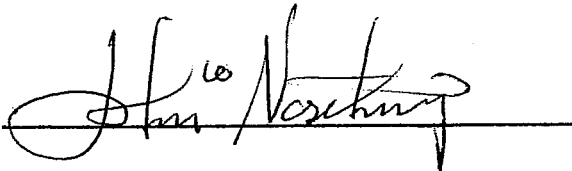
BE IT FURTHER RESOLVED the County Clerk hereby is requested to seek approval by the County Election Scheduling Committee of the aforesaid proposed election date, which proposed date hereby is submitted to said Committee through the County Clerk.

BE IT FURTHER RESOLVED that notice of the aforesaid election and of registration therefore shall be given, the ballots therefore shall be prepared, said election shall be conducted and the results thereof shall be canvassed and certified, all as required by law, by the County Clerk, the Board of County Canvassers and other election officials.

BE IT FURTHER RESOLVED that the General Manager is authorized to approve, on behalf of this Board, changes in the precise wording of either the caption or the principal text of the above ballot proposal as long as the proposal as changed remains a .40 mills proposal each of the years 2011 through 2015 and otherwise substantially conforms to the proposal as worded above.

CERTIFICATION

The undersigned duly qualified and acting as a member of the Governing Committee ("The Board") of the Mass Transportation Authority certifies that the foregoing is a true and correct copy of the resolution adopted at a legally convened meeting of the Mass Transportation Authority held on March 9, 2010.

A handwritten signature in black ink, appearing to read "John Norek", is written over a horizontal line.

March 9, 2010

Paul Bueche

Subject: MDOT Budget Moves from Subcommittee
Attachments: MDOT Budget Analysis FY11.pdf

From: Transportation Infrastructure [mailto:TRANS@LISTSERV.MML.ORG] **On Behalf Of** Chris J. Hackbarth
Sent: Tuesday, March 16, 2010 6:00 PM
To: TRANS@LISTSERV.MML.ORG
Subject: MDOT Budget Moves from Subcommittee

The House Appropriations subcommittee on Transportation met this morning and reported [House Bill 5889](#), the MDOT budget for the coming fiscal year. As expected, the budget does not provide enough state matching dollars to draw down all available federal gas tax revenue...a drop of about \$500 million from the current year's level. A copy of the bill analysis is attached for your review.

There are a couple of differences between this version and what the Governor originally proposed...

- The subcommittee chair did not support increasing the Interdepartmental Grants from the Transportation Fund to the various state departments that perform work on behalf of MDOT. Most notably, the grants to the Secretary of State and Treasury were not increased as recommended. The Governor proposed increasing these grants to help pay for the state-negotiated employee pay raise of 3% that is scheduled for next year. The pay raise recommendation to cover the cost of the increase for MDOT employees was included.
- Four sections of boilerplate were created to address the concept of "Complete Streets" project planning for the department.
- Two MML-requested sections were also included. The first calls on the department to restore delayed projects from MDOT's 5-year plan if additional federal revenue is matched. The second provides a placeholder to initiate discussions on supporting high-speed rail, Amtrak service expansions and commuter/light rail infrastructure matching grants.

It is expected that this budget will be taken up by the full Appropriations committee next week. The budget will be an item of discussion during our Transportation Infrastructure committee meeting on Thursday. Please let me know if you have any questions.

Chris

Chris Hackbarth
Legislative Associate, State & Federal Affairs
Ph: 517-908-0303 Fax: 517-372-7476
208 N. Capitol Ave, Lansing, MI 48933
www.mml.org



TRANSPORTATION
Summary: FY 2010-11
House Bill 5889 – Draft A
House Subcommittee Chair's Recommendation

Analyst: William E. Hamilton
March 16, 2010

IDG/IDT	FY 2009-10	FY 2010-11	FY 2010-11	FY 2010-11	FY 2010-11	<i>Difference: House Subcommittee Chair From FY 2009-10 YTD</i>	
	YTD	Executive	House Chair	Senate	Conference	Amount	%
Federal							
ARRA	2,590,000					(2,590,000)	(100%)
Non ARRA	1,226,804,500	752,480,600	752,480,600			(474,323,900)	(38.7)
Local	56,073,400	56,496,000	56,496,000			422,600	0.8
Private	0	0	0				
Restricted	1,974,170,100	1,951,074,400	1,949,604,500			(24,565,600)	(1.2)
GF/GP	0	0	0				
Gross	\$3,259,638,000	\$2,760,929,300	\$2,759,459,400			(\$500,178,600)	(15.3)
FTEs	3,014.3	3,021.3	3,021.3			7.0	0.2

Note: FY 2008-09 appropriation figures do not reflect the impact of executive order, supplemental, or transfer adjustments made after the release of the FY 2009-10 Executive Budget on February 12.

Summary of Major Budget Issues

The Governor's proposed budget reflected an anticipated reduction in state-restricted revenue MTF revenue; MTF revenue is anticipated to be \$47.2 million less than the amount on which the current year budget was based. The budget also reflects the loss of \$475 million in federal-aid highway funds due to the anticipated shortfall in STF revenue needed for the required non-federal match. The department indicates that it will be \$84 million short of necessary state revenue to match all available federal funds. The \$84 million figure is the amount of the shortfall after \$20 million in other STF program cuts made to help free up STF matching funds. Without these other STF program cuts, the shortfall would have been \$104 million and the anticipated loss of federal funds would have been \$575 million.

The anticipated loss of federal-aid highway funds is shown as a reduction in the state trunkline road and bridge program only. Federal funds set aside for local road agency programs are shown in this budget at \$248.7 million, the same as current year. However, it is not clear to what extent some local road agencies will also have trouble meeting federal program matching requirements.

The Governor does not propose a shift in revenue from either the Transportation Economic Development Fund (TEDF) or the CTF to the state General Fund.

House Subcommittee Chair's substitute concurs with the Executive budget with the following exceptions:

- The House substitute does not recognize economic or cost allocation increases for Interdepartmental grants for collection, enforcement, and other state agency support service. This results in a decrease in Gross appropriations of \$1.5 million as compared to the Executive recommendation, although this effectively retains \$1.5 million for state restricted transportation funds.
- The House substitute includes \$40,000 for truck turnoffs in the TEDF forest roads program.

Major Budget Changes From FY 2009-10 YTD Appropriations		FY 2009-10 YTD (as of 2/12/10)	Change From YTD
1. Debt Service		Gross \$251,637,300	(\$4,824,300)
Recommends \$246.8 million, reflecting anticipated debt service schedules. Budget includes \$7.5 million in a new fund source "IRS rebate" to reflect rebates associated with a new <i>Build America Bonds</i> issued by the department in 2009. This new fund source is included in the bill and our analysis with other state restricted revenue.	Federal	58,163,500	(12,331,400)
	Restricted	193,473,800	7,507,100
<p>While the appropriation includes \$29.8 million related to CTF debt service, \$13.2 million of that amount would not be used for debt service; it would instead be transferred to a bond proceeds account for subsequent expenditure on public transportation capital projects. The department was able to reduce CTF debt service for three years by restructuring CTF bonds in May 2009. The \$13.2 million represents the second year of reduced CTF debt service. The transfer of this savings to a bond proceeds account is required by IRS regulations governing tax-free bonds, and would be authorized by proposed boilerplate Section 745.</p>			
2. Support Services Provided by Other State Departments –		Gross \$49,702,300	\$0
The appropriation unit " <i>Collection, enforcement, and other agency support services</i> " includes 20 separate interdepartmental grant (IDG) line items which fund services provided by eight other state departments. Reflects \$721,500 in economic increases, \$747,500 increase in Treasury cost of revenue collection, and \$41,000 for other cost allocation adjustments.	Restricted	49,702,300	0
<p>MTF IDGs for the cost of collecting transportation taxes would total \$20.0 million to Department of State, and \$8.4 million to Department of Treasury.</p> <p>The House substitute does not recognize economic or cost allocation increases for collection, enforcement, and other state agency support service. This results in a decrease in Gross appropriations of \$1.5 million as compared to the Executive recommendation, although this effectively retains \$1.5 million for state restricted transportation funds.</p>			
3. Executive Direction		FTEs 37.3	0.0
Includes funding for <i>Unclassified salaries, Asset Management Council, and Office of Commission Audits</i> ; reflects economic increases of \$165,200, and baseline STF reduction of \$178,700 – part of \$20.0 million in STF program reductions to free up STF matching funds for federal-aid road and bridge program.		Gross \$5,803,800	(\$13,500)
	Restricted	5,803,800	(13,500)
4. Business Support		FTEs 57.0	1.0
Appropriations unit includes line items <i>Business support, Economic development and enhancement, Property management, and Worker's compensation</i> . Employee-related economic increases of \$404,700 were offset by reduction in building occupancy costs of \$829,600. Also reflects \$245,200 baseline STF reduction – part of \$20.0 million in STF program reductions to free up STF matching funds for federal-aid road and bridge program.		Gross \$17,594,900	(\$607,800)
	Restricted	17,594,900	(607,800)
5. Information Technology		Gross \$29,313,200	(\$874,200)
Reflects economic adjustments, \$559,800; anticipated savings from DIT/DMB merger, and \$1.4 million baseline STF program reductions to free up STF matching funds for federal-aid road and bridge program.	Federal	510,800	9,700
	Restricted	28,802,400	(864,500)

Major Budget Changes From FY 2009-10 YTD Appropriations

		FY 2009-10 YTD (as of 2/12/10)	Change From YTD
6. Finance, Contracts, and Support Services			
Appropriations unit includes line items for <i>Financial operations, Contract services, Department services, Performance excellence, and Welcome center operations</i> . Economic increases of \$1.2 million, offset by \$1.2 million in STF baseline reductions – part of \$20.0 million in STF program reductions to free up STF matching funds for federal-aid road and bridge program. Executive budget also includes \$878,300 IDG from the Michigan Department of Agriculture (MDA) related to consolidation of accounting functions. This IDG reimburses the department for costs of housing the MDA accounting function.	FTEs	230.5	7.0
	Gross	\$25,058,300	\$1,043,800
	Restricted	25,058,300	263,700
	IDG		878,300
7. Transportation Planning			
Economic increases of \$1.7 million partially offset by \$363,700 in STF baseline reductions – part of \$20.0 million in STF program reductions to free up STF matching funds for federal-aid road and bridge program.	FTEs	176.0	0.0
	Gross	\$36,616,600	\$1,350,700
	Federal	22,000,000	0
	Restricted	14,616,600	1,350,700
8. Design and Engineering Services			
Economic increases of \$8.5 million partially offset by \$3.8 million in STF baseline reductions – part of \$20.0 million in STF program reductions to free up STF matching funds for federal-aid road and bridge program.	FTEs	1,494.8	(2.0)
	Gross	\$114,201,500	\$4,284,500
	Federal	23,529,800	0
	Restricted	90,671,700	4,284,500
9. State Trunkline Maintenance			
Economic increases of \$4.1 million partially offset by \$12.8 million in STF baseline reductions – part of \$20.0 million in STF program reductions to free up STF matching funds for federal-aid road and bridge program.	FTEs	834.7	2.0
	Gross	\$286,528,100	(\$8,333,200)
	Restricted	286,528,100	(8,333,200)
The House concurs with the Executive and rolls up the two current line items into a single <i>State trunkline operations</i> line.			
10. State Trunkline Road and Bridge Construction			
Includes \$298.6 million for state trunkline capital construction and reconstruction program. The reduction from the current year appropriation levels reflects decreasing available state restricted revenue, and anticipated loss of \$450.0 million in federal aid due to inability to provide required matching funds, and use of \$6.5 million federal in capital outlay. These reductions would be partially offset by a \$12.3 million reduction in STF debt service (including the IRS rebate).	Gross	\$793,918,800	(\$495,282,000)
	Federal	706,812,600	(468,793,100)
	Local	30,000,000	0
	Restricted	57,106,200	(26,488,900)
11. Local Federal Aid Road and Bridge Construction			
Recognizes \$248.8 million for federal aid programs of local road agencies (county road commissions, and certain cities). The appropriation is based on estimated federal revenue and Act 51 directive that 25% of most federal aid program funds be made available to local road agencies.	Gross	\$248,751,000	\$0
	Federal	248,751,000	0
Note that while the appropriation of federal funds for local road agency programs is the same as current year, it is not clear to what extent some local road agencies will have trouble meeting federal program matching requirements.			
12. Local Bridge Fund			
Act 51 earmark; reflects anticipated reduction in gasoline tax revenue.	Gross	\$26,905,000	(\$105,200)
	Restricted	26,905,000	(105,200)
13. MTF Distribution to Local Road Agencies			
The Executive recognizes \$858.8 million MTF (\$551.4 million to county road commissions, \$307.4 million to cities/villages) based on February 2010 revenue estimates and Act 51 formula; final distribution will be based on actual MTF revenue, which may be more or less than appropriations.	Gross	\$886,145,400	(\$27,388,900)
	Restricted	886,145,400	(27,388,900)

Major Budget Changes From FY 2009-10 YTD Appropriations		FY 2009-10 YTD (as of 2/12/10)	Change From YTD
14. Transportation Economic Development Fund (TEDF)		Gross	\$33,767,000
The Governor's budget recommendation of \$43.4 million reflects restoration of \$12.0 million in driver's license fee revenue which had been transferred to the state General Fund in the current year. While the TEDF program would benefit from a \$54,800 reduction in TEDF-related debt service, that savings is off-set by anticipated \$1.3 million reduction in interest earnings on the TEDF fund balance.		Restricted	33,767,000
			\$9,698,500
			9,698,500
The Executive budget includes a new TEDF line item for "Non-profit street railways" with an initial appropriation of \$1.0 million, and related boilerplate in Section 398. This appropriation would require an amendment to the TEDF authorizing legislation.			
The House substitute includes \$40,000 earmark in Forest Roads line item for truck inspection turn-offs, and related boilerplate in Section 608.			
15. Aeronautics and Freight Services		FTEs	84.0
Reflects economic increases. Appropriations unit includes three operating line items: <i>Airport improvement services</i> , <i>Aviation services</i> , and <i>Freight and safety services</i> , as well as the <i>Aviation services</i> grant program.		Gross	\$11,230,400
		Restricted	11,230,400
			\$464,000
			464,000
16. Public Transportation Services		FTEs	46.0
This appropriations unit administers passenger public transportation programs. Reflects economic increases and anticipated increase in federal aid.		Gross	\$5,455,400
		Federal	762,100
		Restricted	4,693,300
			\$372,200
			100,000
			272,200
17. Bus Transit - Local Bus Operating Assistance		Gross	\$166,624,000
Recommends \$166.6 million (CTF) for state operating assistance to local public transit agencies – unchanged since FY 2006-07.		Restricted	166,624,000
			\$0
			0
18. Bus Transit - Non-Urban Operating/Capital		Gross	\$21,800,000
Recognizes anticipated increase in federal non-urban transit grants.		Federal	21,000,000
		Local	800,000
			\$987,900
			987,900
			0
19. Rail Passenger Service		Gross	\$8,667,000
Provides operating assistance to AMTRAK for Port Huron/Chicago and Grand Rapids/Chicago rail service with state restricted funds; federal revenue supports capital assistance.		Federal	3,000,000
		Restricted	5,667,000
			\$3,000,000
			0
			3,000,000
Executive would increase CTF funding to \$8.7 million to support a full-year operating contract. Current year only supports a partial year contract, through May 31, 2010. Department anticipates making a supplemental appropriation request to provide full-year funding in current year.			
20. Specialized Services		Gross	\$7,248,100
Recommends \$7.4 million; increase reflects anticipated federal and CTF revenue. Line supports transit programs for elderly and disabled citizens.		Federal	1,700,000
		Local	1,700,000
		Restricted	3,848,100
			\$195,700
			85,000
			0
			110,700
21. Municipal Credit Program		Gross	\$1,873,000
Executive recommends a restoration to Act 51 earmark level of not less than \$2.0 million; reflects anticipated CTF revenue.		Restricted	1,873,000
			\$127,000
			127,000
22. Bus Capital		Gross	\$38,178,200
Provides matching funds for federal transit grants to local transit agencies; Executive recommends a restoration to Act 51 earmark floor level of not less than \$8.0 million (CTF).		Federal	28,000,000
		Local	5,000,000
		Restricted	5,178,200
			\$3,121,800
			300,000
			0
			2,821,800

<u>Major Budget Changes From FY 2009-10 YTD Appropriations</u>		FY 2009-10 YTD (as of 2/12/10)	Change From YTD
23. State/Local Capital Facilities Projects	Gross	\$2,288,000	\$12,518,300
Current year appropriation is limited to "Special maintenance, remodeling, and additions" of department facilities. Executive recommends an increase in line of \$713,500 (STF); adds \$1.0 million for Salt/sand storage buildings at contract-maintenance agency locations; adds \$11.5 million for department facilities in Port Huron including Welcome center replacement, inspection station, Blue Water Bridge administration, and maintenance facilities – funded from a combination of state and federal funds.	Federal	0	6,514,800
	Restricted	2,288,000	6,003,500
29. AERO Capital Projects	Gross	\$123,425,700	(\$179,300)
Provides funding for FY 2010-11 Aeronautics Capital program; reflects anticipated federal program funding.	Federal	104,874,700	(1,946,800)
	Local	16,023,400	422,600
	Restricted	2,527,600	1,344,900
31. Economics	Gross	N/A	\$16,256,600
Reflects estimated additional funding needed to provide baseline service levels: \$5.7 million increase for salaries/wages, \$3.6 million increase for health insurance, \$7.8 million increase for retirement contributions, and \$57,900 projected workers compensation increase of. Estimated building occupancy costs would decrease by \$887,500.	Restricted	N/A	16,256,600

Major Boilerplate Changes From FY 2009-10

Sec. 315 Intent with Regard to Additional Revenue – NEW

The House substitute adds sections indicating the intent to restore delayed or deferred projects if additional revenue is available.

Secs. 321, 322, 323, and 324 Complete Streets – NEW

The House substitute adds three new sections regarding complete streets policies and modifies current Section 399 (and renumbers as Section 324).

Sec. 398. Non-Profit Street Railway – MODIFIED

Provides for appropriation for a street railway pursuant to Section 10e(22) of Public Act 51 of 1951. Current year appropriation is \$0; proposed FY 2010-11 budget appropriates \$1.0 million from the TEDF and modifies this boilerplate section to provide for a quarterly report on street railway construction spending, operating costs, revenue, and ridership.

The House substitute adds a boilerplate appropriation of \$100 from the TEDF for matching funds for transit-oriented development projects.

Sec. 711(5). Rail Passenger Transport of Bicycles – NEW

The House substitute adds a new subsection to encourage the department to work with rail carrier to identify ways to accommodate the reasonable transport of bicycles by passengers.

Sec. 745. Transfer of \$13.2 million CTF Debt service savings to bond proceeds account – NEW

Includes new section that authorizes the transfer of up to \$13.2 million from the CTF debt service line item to a restricted bond proceeds account are required by IRS regulations. This transfer is explained in detail under the "Debt Service" description, above.



michigan municipal league

Better Communities. Better Michigan.

March 16, 2010

Mr. Paul D. Bueche
City Manager
Swartz Creek
8083 Civic Dr.
Swartz Creek MI 48473-1377



Re: Fiscal year 2010/11 League Dues

Dear Paul,

We have received many inquiries from our members about what to expect for League dues for the upcoming 2010/11 fiscal year. With many of you currently working on your 2010/11 budgets, we understand the importance of getting you information as early as possible. Knowing that you face many tough budget decisions this year and beyond, the League intends to do its part to help address the fiscal issues challenging our members.

To that end, we are recommending to the League Board that we eliminate the Environmental Affairs Assessment (EAA) beginning with the 2010/11 fiscal year. This change in no way represents a diminishment in our commitment to work on environmental issues on behalf of our members. The elimination of the EAA will, however, reduce your community's dues by 12%. This change will be presented to the League Board of Trustees at their April 13, 2010 meeting for approval. If approved, it will affect dues beginning July 1, 2010, and be formally announced at the League's Capital Conference.

The League certainly recognizes the difficulties being faced by our membership, and we will always do our part to assist. In addition to the 12% proposed reduction for 2010/11, the League froze dues for the 2009/10 fiscal year foregoing a scheduled inflationary increase of 4.4%. Dues were also cut by 10% for the 2005/06 fiscal year.

Rest assured that in spite of our reductions in dues revenue, the League is committed to delivering the highest level of service and fighting every day to improve all of our member communities.

Dan Gilmartin
ED/CEO

Jeff Jenks
President

March 10, 2010



Dear Municipal Leader,

As we embark on the second decade of the 21st century, we are at a critical point in determining the future of our communities and our state. It has become increasingly clear that if we are to ensure the success of Michigan, we need to sustain communities that attract business and retain our young people. The reinvention of Michigan as a strong and vibrant economic force requires our attention to ensuring our youngest citizens develop the skills they need to compete in a global economy. Our high school graduates need to be equipped with critical thinking, problem-solving, teamwork, and communication skills, in addition to achieving greater academic proficiency. Priorities such as supporting economic development, and strengthening our local workforce, are directly related to curbing high school drop-out rates, promoting academic achievement, reducing the costs of welfare and crime and keeping our citizens healthy and safe. Businesses and families seek communities that offer and expose children and youth to a range of high-quality cultural, enrichment, academic, recreational and leadership experiences. We can develop strategies that help to ensure these assets exist. By partnering with one another we can help our students be successful and our cities thrive.

As part of this effort, we invite you to join us in Lansing on April 13, 2010, prior to the MML Capital Conference at the first Michigan Mayoral Summit on Education and Workforce Preparedness. The Summit is a collaborative effort between the Michigan After-School Partnership, Michigan Municipal League, and National League of Cities Youth, Education and Families Institute and is made possible by a grant from the Charles Stewart Mott Foundation.

At the summit, you'll learn about state and national resources to assist you in taking critical steps to ensuring the vitality of your community. You'll hear the experiences of local leaders from Michigan who have developed opportunities and reaped the rewards from creating youth focused systems in their cities. Help us to develop and send a strong and collective message to state leaders about what our local communities need to help address these issues. We encourage you to bring a team that might include you, commission leaders, staff and community partners.

Space is limited so please fill out the enclosed registration form to be sure to add the voice of your community to the development of a vital strategy for workforce development, entrepreneurial skill building for youth, and community support for families and business. Together we can create a strong future for Michigan.

A handwritten signature in black ink, appearing to read "George K. Heartwell".

Mayor George K. Heartwell

A handwritten signature in black ink, appearing to read "Gary E. McDowell".

Mayor Gary McDowell

Michigan Mayoral Summit on After-School Education and Workforce Preparedness

REGISTRATION



April 13, 2010

10 a.m. - 2 p.m.

Lansing Center, Lansing, MI

Mail, Fax, or E-mail Registration Form to:

Michigan After-School Partnership

1627 Lake Lansing Road, Ste. B
Lansing, MI 48912

Phone: 517-371-4360 x17

Fax: 517-371-5860

E-mail: eluchenbill@uwvmich.org

www.mjafterschool.org

AGENDA TOPICS

Kids Count Data for State of Michigan
America After 3 pm Data – National and Michigan data relating to after-school
National League of Cities Institute for Youth Education and Families
After-school Programs Help Youth Develop 21st Century Skills
Making Smart Investments in After-school: Perspectives of Business and Foundation Support
Showcase of Innovative City Initiatives in Michigan

Attendee Information

Name:	<input type="text"/>
Name (2):	<input type="text"/>
Name (3):	<input type="text"/>
Name (4):	<input type="text"/>
Municipality:	<input type="text"/>
Address:	<input type="text"/>
State:	<input type="text"/>
Zip:	<input type="text"/>

Main Contact:	<input type="text"/>
Title:	<input type="text"/>
Email:	<input type="text"/>
Phone:	<input type="text"/>
Fax:	<input type="text"/>

Number of vegetarian meals needed?

Dietary Restrictions:

Registration Fees

Conference Fee: **\$10.00**

x Number of Attendees

Total

Payments must be received by: April 5, 2010

Payment

Check payable to: MASP

Credit Card

Mastercard

Visa

Card Number

Expiration Date:

Cardholder Street Address:

Cardholder Zip:

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Data is not secure.

Deadline to Register is April 5, 2010