

**City of Swartz Creek  
AGENDA**

**Regular Council Meeting, Monday May 24, 2010 7:00 P.M.  
City Hall 8083 Civic Drive, Swartz Creek Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
  - 4A. Regular Council Meeting of May 10, 2010 MOTION Pg. 7,15-24
5. **APPROVE AGENDA**
  - 5A. Proposed / Amended Agenda MOTION Pg. 7
6. **REPORTS & COMMUNICATIONS:**
  - 6A. [City Manager's Report](#) (Agenda Item) MOTION Pg. 7,2-6
  - 6B. Monthly DPW Report Pg. 25-30
  - 6C. Monthly Fire Report Pg. 31-43
  - 6D. 2009 Fire Dept Annual Audit Pg. 44-63
  - 6E. Karegnondi Engineering Report (Agenda Item) CD
  - 6F. 2010-2011 FY Budget (Agenda Item) CD
  - 6G. 2009-2010 FY Expense Report (Agenda Item) Pg. 64-66
  - 6H. Street Usage Application, River Bend Striders (Agenda Item) Pg. 67-73
  - 6I. DDA Minutes, Budget Pg. 74-78
  - 6J. MML P&LP Info Pg. 79
  - 6K. Family Movie Flyer Pg. 80
  - 6L. Genesee Compassion Club Letter Pg. 81
  - 6M. Notice, Delta Dental Pg. 82
  - 6N. Notice, Verizon-Frontier Assets Pg. 83
  - 6O. County Clerk Certification, School Levy Renewal Pg. 84-85
  - 6P. County Road Commission, Repair Update Pg. 86-87
  - 6Q. Federal Funding Articles Pg. 88-92
7. **MEETING OPENED TO THE PUBLIC:**
  - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
  - 8A. Jeff Wright, WWS, Karegnondi Water Line PRES. CD
  - 8B. Adopt 2010-2011 FY Budget, Set Levy RESO. Pg. 8, CD
  - 8C. Set 2010-2011 Council Meeting Schedule RESO. Pg. 12-13
  - 8D. 2009-2010 FY Budget Adjustments RESO. Pg. 14,64-66
  - 8E. Street Usage Permit, 5k Road Race RESO. Pg. 14,67-73
9. **MEETING OPENED TO THE PUBLIC:**
  - 9A. General Public Comments
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:**
  - 11A. General Motion MOTION

**Note: Add-On Agenda Item, 8F,  
Included, Page 93 of Packet**

**City of Swartz Creek  
CITY MANAGER'S REPORT**

**Regular Council Meeting of Monday May 24, 2010 7:00 P.M.**

**TO:** Honorable Mayor, Mayor Pro-Tem & Council Members  
**FROM:** PAUL BUECHE // City Manager  
**DATE:** 21-May-2010

**OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

✓ **2009-2010 FINANCIALS, 2010-2011 FISCAL BUDGET** (*Resolutions*)

Included with tonight's program are resolutions that set the levy, adopt the budget, set the next fiscal year's Council schedule, and allow for yearend adjustments. As a quick re-cap on finances, the cumulative loss of all taxable property dipped from the 2009 value of \$213,271,475 to \$189,926,029... an adjusted difference of \$23,345,446... or about 11%. The General Fund took a large hit from backward sliding property values. To compensate for this, we went back again and redistributed virtually all expenses, labor or otherwise, across the funds. As an example, the City Hall building has always been funded within the General Fund. In all logic though, it exists equally for all the funds, being water, sewer, garbage, streets, etc. The end result is a budget that looks vastly different from previous years. The good news is this buys us another year of a relatively balanced General Fund, ergo adequate public safety. The bad news is that the cost shift has now placed significant strain on water, sewer and garbage funds. Regarding the street funds, (202 & 203) MDOT limits us on what can be placed within these funds... but it doesn't much matter as the state's rhythmic reduction of these revenues have likewise placed them in jeopardy. Here are the 2010-2011 FY totals:

Fund	FY 10 Estimated YE Revenues	FY 10 Estimated YE Expend	FY 10 Estimated Effect on Fund Balance	FY 10 Estimated Year End Fund Balance	FY 11 Recom'd Operating Revenues	FY 11 Recom'd Operating Expend	FY 11 Est Effect on Fund Balance
General Fund	2,041,810	1,953,034	88,776	1,082,098	1,676,218	1,693,344	(18,126)
Major Streets Fund	632,033	678,789	(46,756)	517,580	236,230	128,108	57,856
Local Streets Fund	88,031	107,822	(19,791)	159,380	70,617	89,875	(151,258)
Garbage Fund	376,831	438,211	(61,380)	553,683	397,301	436,559	(39,258)
DDA Fund	53,787	45,167	8,620	49,786	430	10,250	(14,270)
Drug Enforce Fund	109,517	109,517	0	13,793	96,004	105,707	(9,703)
City Hall Debt Fund	90,454	91,004	(550)	14	89,452	89,250	202
Capital Fund	0	1,951	(1,951)	1	0	0	0
Fire Equip Fund	35	84,945	(84,910)	81,036	0	0	0
Water Fund	1,364,847	1,231,953	132,894	1,239,767	1,323,482	1,389,467	(65,985)
Sewer Fund	1,206,451	1,304,614	(98,163)	1,552,642	1,132,254	1,108,822	(71,568)
Motor Pool Fund	73,288	228,016	(154,728)	332,934	149,750	232,854	(83,104)
<b>Totals</b>	<b>6,037,084</b>	<b>6,275,023</b>	<b>(237,939)</b>	<b>5,582,714</b>	<b>5,171,738</b>	<b>5,284,236</b>	<b>(395,214)</b>

The numbers calculated above show deficits in nearly all funds. The staff is cautiously comfortable with the deficits. After last year's chunk of employee reductions, we have only a single position that will be eliminated, by a retirement within the DPW. We are still looking for ways to reduce the Motor Pool deficit. The Garbage Fund calculations

include a levy increase of 0.60 mills, from 1.75 to 2.35 mills. This still leaves a deficit of \$39,258. Palatable given the fund balance we have, but like all the funds, it still bears a close watch from year to year. Regarding year end fiscal adjustments, I've included a snapshot of where we stand right now on budgeted departments vs. YTD expenses. All look in good shape and aside from line item transfers; we may not need any transfers from departments. The detailed budget is on your CD.

April 26 <sup>th</sup> :	Present Draft, Discussion, Set Public Hearing
May 10 <sup>th</sup> :	Public Hearing, Discussion
Special Meeting:	If Desired By Council
May 24 <sup>th</sup> :	Adopt Budget, Set Levy, Set 2010-2011 Meeting Schedule, Year End Fiscal Adjustments
June 30 <sup>th</sup> :	Fiscal Year End

- ✓ **MTT APPEALS, GM BANKRUPTCY** (*Status*)  
Pending.
- ✓ **WATER SYSTEM & USE ORDINANCE, FEES, RATES & CHARGES** (*Status*)  
As a re-cap, there will be a ready to serve charge that is paid all year long for each water and each sewer connection. From here, a user is then charged a commodity use fee. A residential customer will pay \$35.83 for water and \$33.64 for sewer, for a quarterly total of \$69.47 (\$23.16 total per month). The commodity charge then kicks in by usage. The billings went out a bit late, but the due date has been extended in a likewise manner. We have heard some praise due to lower bills, but most customers suffered an increase, sparking complaints.
- ✓ **PERSONNEL POLICIES & PROCEDURES** (*Status*)  
I had hopes of completing this during the holidays, but got sidetracked on other issues. I'll try and complete it in the near future
- ✓ **DISASTER, EMERGENCY RESPONSE POLICY COMMITTEE** (*Status*)  
As above, I have similar hopes on this project.
- ✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** (*See Individual Category*)
  - ☐ **2011-2014 T.I.P. APPLICATION** (*Status*)  
The 2011-2014 TIP schedules are in and we have three projects that are solidly funded and two in the queue. The funded projects are Miller between Elms and Tallmadge, Bristol from Miller 600 feet west (excluding the cuts in front of GM-SPO, and a section of the trail system running from the back of Elms Park to the proposed Heritage Park (along the west lot lines of GM-SPO). The unfunded queue projects are Miller between Tallmadge and Dye, and Miller between Seymour and Elms. We approved a resolution of commitment on January 11<sup>th</sup>. I'll keep the Council informed.

**TABLE #1 2011-2014 TIP, ALL PROJECTS, FUNDED & QUEUE (shaded)**

<b>Project</b>	<b>Year</b>	<b>Grant</b>	<b>City Match</b>	<b>P.E.</b>	<b>C.E.</b>	<b>Total</b>
Miller Between Elms & Tallmadge	2011	\$338,997	\$85,749	\$28,000	\$45,000	\$497,746
Bristol Road @ GM-SPO	2013	\$54,912	\$13,728	\$8,000	\$16,000	\$92,640
Trail, Elms Park to Heritage	2013	\$296,000	\$221,000	\$25,000	\$45,000	\$587,000
Miller Between Tallmadge & Dye	Unfunded	\$951,602	\$237,901	\$76,000	\$120,000	\$1,385,503
Miller Between Seymour & Elms	Unfunded	\$1,635,357	\$408,839	\$100,000	\$160,000	\$2,304,196
<b>City Funded Totals</b>	-	-	<b>\$967,217</b>	<b>\$237,000</b>	<b>\$386,000</b>	<b>\$1,590,217</b>

- TRAIL SYSTEM (Status)**  
Addressed above.
- MORRISH ROAD NORTH CONSTRUCTION PROJECT - MEIJER'S (Status)**  
Construction is set to begin on June 2<sup>nd</sup> with scheduled completion by September 21<sup>st</sup>. I'll keep the Council posted on developments.
- MORRISH ROAD SOUTH ARRA CONSTRUCTION PROJECT (Status)**  
Pending final reconciliation of construction engineering fees.
- ✓ **LOCAL STREET FUND, TRAFFIC IMPROVEMENTS**
  - 2008 REPAIR ROSTER (Status)**  
We are out to bid. We will be back with results in the near future.
- ✓ **WWS SEWER USE – IPP ORDINANCE (Status)**  
Pending.
- ✓ **SEWER REHABILITATION PROJECT, I&I, PENALTIES (Status)**  
Phase III was approved at the December 7 Council Meeting. I'll keep the Council informed on progress. As we have discussed, the County has always informed us that as long as we continue to work towards the reduction of infiltration and inflow, the penalties will not be assessed. Our relining and manhole rehabilitation should be much more than adequate to accomplished this.
- ✓ **WWS STORM WATER ORDINANCE (Status)**  
We are still looking at this.
- ✓ **KAREGNONDI WATER AUTHORITY (Presentation)**  
I am still trying to get some direction on the County's plan for debt retirement. They advise that they will be present at tonight's meeting to give a presentation on the project. I have included a copy of the engineering study on your CD. Now's the time for questions.
- ✓ **MARATHON STATION BLIGHT & NON-CONFORMING USE (Status)**  
We are still trying to get some direction on this property. It appears that the third year tax delinquency may have been paid, effectively stopping foreclosure. On a similar note, there have been inquiries to purchase this property for re-development. Nothing serious yet, but we'll continue to push.

- ✓ **SALE OF CITY PROPERTY 5129 MORRISH ROAD** (*Status*)  
Pending a report back to the Council with recommendation on the structure as well as the house the City owns at Morrish & Fortino.
- ✓ **SWARTZ AMBULANCE AGREEMENT** (*Status*)  
The budget we will be adopting tonight discontinues all funding related to the City's contribution towards the ambulance base. We are fast approaching less than 24 hour police coverage which will become a number one General Fund Priority. I have spoken with Swartz Ambulance and they do desire to stay within the City. I plan to meet with them and discuss the future of the base and options that may exist.
- ✓ **MDOT PARK & RIDE** (*Status*)  
Construction is underway. In many ways, we are flying blind on this as we have no written agreement with MDOT, other than email and verbal commitments.
- ✓ **LABOR CONTRACTS** (*Status*)  
At the meeting of April 12<sup>th</sup>, we approved extending the wage re-opener for the POLC agreement out to December, and thereafter, on six month increments to meet. I look to do the same with AFSCME and Supervisor's, as well as the individual agreements with myself and Mr. Zettel. I will bring the other agreements back for review as I clear them.
- ✓ **GO GREEN, PUBLIC SAFETY BUILDING HVAC GRANT** (*Status*)  
The work was approved at the bid award price of \$36,934. Construction is underway.
- ✓ **DDA ART GALLERY** (*Status*)  
At the DDA meeting of May 13<sup>th</sup>, the Art Gallery concept was abandoned. In addition, virtually all programs were scaled back or eliminated based on calculations that MTT appeal filings of a key property within the district would eliminate all revenues for the organization. The DDA adopted a budget that reflects these changes. The budget is included with the City's 2010-2011 FY Budget that is up for final approval tonight.
- ✓ **BOARDS & COMMISSIONS** (*Status*)  
We still have a bit of clean up appointments, foremost being the Park Board.
- ✓ **MORRISH ROAD GUARDRAIL** (*Status*)  
Pending.

## **NEW BUSINESS / PROJECTED ISSUES & PROJECTS**

- ✓ **STREET USAGE PERMIT, ROAD RACE** (*Resolution*)  
Included with tonight's program is a street usage application by the River Bend Striders and High School Cross Country, to conduct a 5k road race on Thursday June 3<sup>rd</sup> from 6:30 PM – 7:30 PM in Winchester Village. The race is an annual event that has been conducted for many years without a problem. The cost is minimal to the City as it needs very little police attention, road barricades or DPW time. Rick has sent the application along recommending approval.

## **Council Questions, Inquiries, Requests and Comments**

- ❑ *Traffic Lights, Bristol-Miller, GM-SPO.* Pending the direction that GM takes. New traffic counts as to warrants would need to be taken.
- ❑ *Sr. Center Budget, Statement, Building Cost Reconciliation.* Pending obtaining documents.
- ❑ *Deteriorated Retaining Walls & Planters at City Buildings.* We have a partial solution. The circular planter and the wall with the building's name at the entry way can be removed and either an in ground planter or concrete poured in place of. The short retaining walls along the north and west side's present additional problems which may be expensive. When the weather breaks, we are going to take a look at the removal of the walls along with the soil. If brick exists all the way to ground level, we may be able to put landscaping back at the ground level, which would correct the problem. If raw blocks are present, other options will have to be looked at.
- ❑ *Tabled Garbage Collection Policy.* Resting comfortably... for now.
- ❑ *Youth Programs in Park.* Looking into this.

**City of Swartz Creek**  
**RESOLUTIONS**  
Regular Council Meeting, Monday May 24, 2010 7:00 P.M.

**Resolution No. 100524-4A**      **MINUTES, MAY 10, 2010**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held Mat 10, 2010 to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 100524-5A**      **AGENDA APPROVAL**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 24, 2010 to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 100524-6A**      **CITY MANAGER'S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the City Manager's Report of May 24, 2010, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 100524-8B**

**ADOPT 2010-2011 FISCAL YEAR BUDGET, SET LEVY**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council, in accordance with the General Appropriations and Uniform Budgeting Act, adopt the proposed 2010-2011 Fiscal Budget based upon the following Summer Tax Levies:

<b>General Operating Levy:</b>	<b>4.8289 Mills</b>
<b>Sanitation Levy:</b>	<b><u>2.3500 Mills</u></b>
<b>Total:</b>	<b>7.1789 Mills</b>

<b>101 General Fund</b>		
	<b>Estimated Revenues</b>	<b>Adopted</b>
General Fund Estimated Operating Revenues	1,676,218	
General Fund Estimated Project Revenues	5,000	
<b>Total General Fund Estimated Revenues</b>	<b>1,681,218</b>	
	<b>Appropriations</b>	<b>Adopted</b>
General Government Activities 101-299	308,496	
Public Safety Activities 301-399	951,631	
Public Works Activities 400-799	343,045	
Other Government Activities 800-999	90,172	
<b>Total General Fund Operating Appropriations</b>	<b>1,693,344</b>	<b>Estimated Beg Fund Balance</b>
<b>Total General Fund Project Appropriations</b>	<b>6,000</b>	<b>1,082,098</b>
<b>Total General Fund Appropriations</b>	<b>1,699,344</b>	
<b>Estimated Ending Fund Balance</b>		
<b>Effect on General Fund's Fund Balance</b>	<b>(18,126)</b>	<b>1,063,972</b>
<b>202 Major Streets Fund</b>		
	<b>Estimated Revenues</b>	<b>Adopted</b>
Major Streets Fund Estimated Operating Revenues	236,230	
Major Streets Fund Estimated Project Revenues	735,343	
<b>Total Major Streets Fund Estimated Revenues</b>	<b>971,573</b>	
	<b>Appropriations</b>	<b>Adopted</b>
General Government Activities 101-299	750	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	127,358	
Other Government Activities 800-999	0	
<b>Total Major Streets Fund Operating Appropriations</b>	<b>128,108</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Major Streets Fund Project Appropriations</b>	<b>785,609</b>	<b>517,580</b>
<b>Total Major Streets Fund Appropriations</b>	<b>913,717</b>	
<b>Estimated Ending Fund Balance</b>		
<b>Effect on Major Streets Fund's Fund Balance</b>	<b>57,856</b>	<b>575,436</b>
<b>203 Local Streets Fund</b>		
	<b>Estimated Revenues</b>	<b>Adopted</b>
Local Streets Fund Estimated Operating Revenue	70,617	
Local Streets Fund Estimated Project Revenue	15,000	
<b>Total Local Streets Fund Estimated Revenue</b>	<b>85,617</b>	



Appropriations	Adopted	
General Government Activities 101-299	750	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	89,125	
Other Government Activities 800-999	0	
<b>Total Local Streets Fund Operating Appropriations</b>	<b>89,875</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Local Streets Fund Project Appropriations</b>	<b>147,000</b>	<b>159,380</b>
<b>Total Local Streets Fund Appropriations</b>	<b>236,875</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Local Streets Fund's Fund Balance</b>	<b>(151,258)</b>	<b>8,122</b>

**226 Garbage Fund**

Estimated Revenues	Adopted	
Garbage Fund Estimated Operating Revenue	397,301	
Garbage Fund Estimated Project Revenue	0	
<b>Total Garbage Fund Estimated Revenue</b>	<b>397,301</b>	

Appropriations	Adopted	
General Government Activities 101-299	47,006	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	367,215	
Other Government Activities 800-999	22,338	
<b>Total Garbage Fund Operating Appropriations</b>	<b>436,559</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Garbage Fund Project Appropriations</b>	<b>0</b>	<b>553,683</b>
<b>Total Garbage Fund Appropriations</b>	<b>436,559</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Garbage Fund's Fund Balance</b>	<b>(39,258)</b>	<b>514,425</b>

**248 Downtown Development Authority Fund**

Estimated Revenues	Adopted	
DDA Fund Estimated Operating Revenue	430	
DDA Fund Estimated Project Revenue	3,600	
<b>Total DDA Fund Estimated Revenue</b>	<b>4,030</b>	

Appropriations	Adopted	
General Government Activities 101-299	6,200	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	4,050	
Other Government Activities 800-999	0	
<b>Total DDA Fund Operating Appropriations</b>	<b>10,250</b>	<b>Estimated Beg Fund Balance</b>
<b>Total DDA Fund Project Appropriations</b>	<b>8,050</b>	<b>49,786</b>
<b>Total DDA Fund Appropriations</b>	<b>18,300</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Local Streets Fund's Fund Balance</b>	<b>(14,270)</b>	<b>35,516</b>

**265 Drug Enforcement Fund**

Estimated Revenues	Adopted	
Drug Enforcement Fund Estimated Operating Revenue	96,004	
Drug Enforcement Fund Estimated Project Revenue	0	

<b>Total Drug Enforcement Estimated Revenue</b>	<b>96,004</b>	
<b>Appropriations</b>		
General Government Activities 101-299	0	
Public Safety Activities 301-399	105,707	
Public Works Activities 400-799	0	
Other Government Activities 800-999	0	
<b>Total Drug Enforcement Fund Operating Appropriations</b>	<b>105,707</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Drug Enforcement Fund Project Appropriations</b>	<b>0</b>	<b>13,793</b>
<b>Total Drug Enforcement Fund Appropriations</b>	<b>105,707</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Drug Enforcement Fund's Fund Balance</b>	<b>(9,703)</b>	<b>4,090</b>

**275 Senior Citizens Fund**

<b>Estimated Revenues</b>		<b>Adopted</b>
Senior Citizens Fund Estimated Operating Revenue	0	
Senior Citizens Fund Estimated Project Revenue	0	
<b>Total Senior Citizens Estimated Revenue</b>	<b>0</b>	
<b>Appropriations</b>		<b>Adopted</b>
General Government Activities 101-299	0	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	0	
Other Government Activities 800-999	0	
<b>Total Senior Citizens Fund Operating Appropriations</b>	<b>0</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Senior Citizens Fund Project Appropriations</b>	<b>0</b>	<b>0</b>
<b>Total Senior Citizens Fund Appropriations</b>	<b>0</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Senior Citizens Fund's Fund Balance</b>	<b>0</b>	<b>0</b>

**350 City Hall Debt Fund**

<b>Estimated Revenues</b>		<b>Adopted</b>
City Hall Debt Fund Estimated Revenue	89,452	
<b>Total City Hall Debt Fund Estimated Revenue</b>	<b>89,452</b>	
<b>Appropriations</b>		<b>Adopted</b>
General Government Activities 101-299	0	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	0	
Other Government Activities 800-999	89,250	
<b>Total City Hall Debt Fund Appropriations</b>	<b>89,250</b>	<b>Estimated Beg Fund Balance</b>
		<b>14</b>
		<b>Estimated Ending Fund Balance</b>
<b>Effect on City Hall Debt Fund's Fund Balance</b>	<b>202</b>	<b>216</b>

**401 Capital Projects Fund**

<b>Estimated Revenues</b>		<b>Adopted</b>
Capital Project Fund Estimated Project Revenue	0	
<b>Total Capital Projects Fund Estimated Revenue</b>	<b>0</b>	
<b>Appropriations</b>		<b>Adopted</b>

General Government Activities 101-299	0	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	0	
Other Government Activities 800-999	0	
<b>Total Capital Projects Fund Operating Appropriations</b>	<b>0</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Capital Projects Fund Project Appropriations</b>	<b>0</b>	<b>1</b>
<b>Total Capital Projects Fund Total Appropriations</b>	<b>0</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Capital Projects Fund's Fund Balance</b>	<b>0</b>	<b>1</b>

**402 Fire Equipment Replacement Fund**

<b>Estimated Revenues</b>	<b>Adopted</b>	
Fire Equipment Replacement Fund Est Operating Revenue	0	
Fire Equipment Replacement Fund Est Project Revenue	0	
<b>Total Fire Equip Replacement Fund Est Revenue</b>	<b>0</b>	
<b>Appropriations</b>	<b>Adopted</b>	
General Government Activities 101-299	0	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	0	
Other Government Activities 800-999	0	
<b>Total Fire Equip Replacement Fund Operating Approp</b>	<b>0</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Fire Equip Replacement Fund Project Approp</b>	<b>0</b>	<b>81,036</b>
<b>Total Fire Equip Replacement Fund Approp</b>	<b>0</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Fire Equip Replacement Fund's Fund Balance</b>	<b>0</b>	<b>81,036</b>

**590 Water Supply Fund**

<b>Estimated Revenues</b>	<b>Adopted</b>	
Water Supply Fund Estimated Operating Revenue	1,323,482	
Water Supply Fund Estimated Project Revenue	0	
<b>Total Water Supply Fund Estimated Revenue</b>	<b>1,323,482</b>	
<b>Appropriations</b>	<b>Adopted</b>	
General Government Activities 101-299	209,157	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	1,157,972	
Other Government Activities 800-999	22,338	
<b>Total Water Supply Fund Operating Appropriations</b>	<b>1,389,467</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Water Supply Fund Project Appropriations</b>	<b>0</b>	<b>1,239,767</b>
<b>Total Water Supply Fund Appropriations</b>	<b>1,389,467</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Water Supply Fund's Fund Balance</b>	<b>(65,985)</b>	<b>1,173,782</b>

**591 Sanitary Sewer Fund**

<b>Estimated Revenues</b>	<b>Adopted</b>	
Sanitary Sewer Fund Estimated Operating Revenue	1,132,254	
Sanitary Sewer Fund Estimated Project Revenue	0	
<b>Total Sanitary Sewer Fund Estimated Revenue</b>	<b>1,132,254</b>	

Appropriations	Adopted	
General Government Activities 101-299	207,436	
Public Safety Activities 301-399	0	
Public Works Activities 400-799	820,984	
Other Government Activities 800-999	80,402	
<b>Total Sanitary Sewer Fund Operating Appropriations</b>	<b>1,108,822</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Sanitary Sewer Fund Project Appropriations</b>	<b>95,000</b>	<b>1,552,642</b>
<b>Total Sanitary Sewer Fund Appropriations</b>	<b>1,203,822</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Sanitary Sewer Fund's Fund Balance</b>	<b>(71,568)</b>	<b>1,481,074</b>
<b>661 Motor Pool Fund</b>		
Estimated Revenues	Adopted	
Motor Pool Fund Estimated Operating Revenue	149,750	
Motor Pool Fund Estimated Project Revenue	0	
<b>Total Motor Pool Fund Estimated Revenue</b>	<b>149,750</b>	
Appropriations	Adopted	
General Government Activities 101-299	52,703	
Public Safety Activities 301-399	65,865	
Public Works Activities 400-799	114,286	
Other Government Activities 800-999	0	
<b>Total Motor Pool Fund Operating Appropriations</b>	<b>232,854</b>	<b>Estimated Beg Fund Balance</b>
<b>Total Motor Pool Fund Project Appropriations</b>	<b>0</b>	<b>332,934</b>
<b>Total Motor Pool Fund Appropriations</b>	<b>232,854</b>	
		<b>Estimated Ending Fund Balance</b>
<b>Effect on Motor Pool Fund's Fund Balance</b>	<b>(83,104)</b>	<b>249,830</b>
<b>Total Estimated Revenues</b>	<b>5,930,681</b>	
<b>Total All Funds Appropriations</b>	<b>6,325,895</b>	

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 100524-8C      SET 2010-2011 COUNCIL MEETING SCHEDULE**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, Act 261 of the Public Acts of the State of Michigan of 1968, as amended, requires a public notice of the schedule of regular meetings of the Swartz Creek City Council be given once each calendar year or fiscal year and that said notice shall show the regular dates and times for the meeting and the place at which meetings are held; and

**WHEREAS**, the Act directs that notice be posted prominently at the principle office of the City of Swartz Creek or at the public building at which meetings are held or published in the newspaper of general circulation in Swartz Creek.

**NOW, THEREFORE**, pursuant to the Act, public notice is hereby given that regular meetings for fiscal year 2010-2011 shall be held twice each month, and further, that all meetings shall be held in the City Hall Council Chambers located at 8083 Civic Drive, Swartz Creek, Michigan, unless otherwise provided in advance by the City Council, and further, meetings shall commence at 7:00 P.M. on the following dates:

July 2010:	Monday – 12 <sup>th</sup> Monday – 26 <sup>th</sup>
August 2010:	Monday – 9 <sup>th</sup> Monday – 23 <sup>rd</sup>
September 2010:	Monday – 13 <sup>th</sup> Monday – 27 <sup>th</sup>
October 2010:	Monday – 11 <sup>th</sup> (Columbus Day) Monday – 25 <sup>th</sup>
November 2010:	Monday – 8 <sup>th</sup> Monday – 22 <sup>nd</sup>
December 2010:	Monday – 6 <sup>th</sup> (One Week Earlier) Monday – 13 <sup>th</sup> (One Week Earlier)
January 2011:	Monday – 10 <sup>th</sup> Monday – 24 <sup>th</sup>
February 2011:	Monday – 14 <sup>th</sup> (Valentines Day) Monday – 28 <sup>th</sup>
March 2011:	Monday – 14 <sup>th</sup> Monday – 28 <sup>th</sup>
April 2011:	Monday – 11 <sup>th</sup> Monday – 25 <sup>th</sup>
May 2011:	Monday – 9 <sup>th</sup> Monday – 23 <sup>rd</sup>
June 2011:	Monday – 13 <sup>th</sup> Monday – 27 <sup>th</sup>

**BE IT FURTHER RESOLVED** that the Clerk is hereby directed to post a copy of this resolution in a prominent place in the City Offices of the City of Swartz Creek.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby directed to supply forthwith, upon request, a copy of this resolution to any newspaper of general circulation in the

political subdivision in which the meeting will be held and/or to any radio or television station that regularly broadcasts into the City of Swartz Creek.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 100524-8D      YEAR END FISCAL ADJUSTMENTS**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

**WHEREAS**, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

**WHEREAS**, the City of Swartz Creek’s 2009 - 2010 Fiscal Budget is not in deficit; however, certain department activity line items may be in deficit.

**THEREFORE BE IT RESOLVED**, the Swartz Creek City Council hereby authorizes and directs the City Manager to make all necessary year-end budget adjustment amendments.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 100524-8E      STREET USAGE PERMIIT, 5K ROASD RACE, RIVER BEND STRIDERS**

Motion by Councilmember: \_\_\_\_\_

**I Move** the City of Swartz Creek approve the application for a street usage permit to conduct a 5 kilometer foot road race on Thursday, June 3, 2010, 6:00 PM – 7:30 PM, applicant: the River-Bend Striders - Swartz Creek Cross Country Team, in the care of Mr. Allen Murphy, race to be held in Winchester Village Subdivision, in accordance with the application submitted, under the direction and control of the Chief of Police.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**City of Swartz Creek**  
**Regular Council Meeting Minutes**  
*Of the Meeting Held*  
**Monday May 10, 2010 7:00 P.M.**

**CITY OF SWARTZ CREEK**  
**SWARTZ CREEK, MICHIGAN**  
**MINUTES OF THE COUNCIL MEETING**  
**DATE 05/10/2010**

The meeting was called to order at 7:00 p.m. by Mayor Abrams in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Abrams, Binder, Hicks, Hurt, Krueger, Shumaker.

Councilmembers Absent: Porath.

Staff Present: City Manager Paul Bueche, City Clerk Juanita Aguilar, Finance Director Mary Jo Clark.

Others Present: Boots Abrams, Tommy Butler, Bob Plumb, Mike Messer, Jim Florence, Sharon Klein, Ron Schultz, Wayne Kelley, James Cole.

**EXCUSE COUNCILMEMBER PORATH**

**Resolution No. 100510-01**

Motion by Councilmember Hurt  
Second by Councilmember Shumaker

**I Move** to excuse Councilmember Porath from the council meeting due to a business conflict. **(Carried)**

YES: Binder, Hicks, Hurt, Krueger, Shumaker, Abrams.  
NO: None. Motion Declared Carried.

**APPROVAL OF MINUTES**

**Resolution No. 100510-02** **(Carried)**

A correction needs to be made in the minutes regarding the public hearing. It is to be held on Monday, May 10, 2010, not on May 11th.

Motion by Councilmember Krueger  
Second by Councilmember Shumaker

**I Move** the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held April 26, 2010 as corrected to be circulated and placed on file.

YES: Hicks, Hurt, Krueger, Shumaker, Abrams, Binder.

NO: None. Motion Declared Carried.

## **APPROVAL OF AGENDA**

### **Resolution No. 100510-03**

**(Carried)**

Motion by Councilmember Shumaker  
Second by Councilmember Hurt

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 10, 2010 to be circulated and placed on file.

YES: Hurt, Krueger, Shumaker, Abrams, Binder, Hicks.

NO: None. Motion Declared Carried.

## **REPORTS AND COMMUNICATIONS:**

### **City Manager's Report**

#### **Resolution No. 100510-04**

**(Carried)**

Motion by Councilmember Hicks  
Second by Councilmember Hurt

**I Move** the Swartz Creek City Council approve the City Manager's Report of May 10, 2010, to be circulated and placed on file.

YES: Krueger, Shumaker, Abrams, Binder, Hicks, Hurt.

NO: None. Motion Declared Carried.

Councilmember Hurt had a question regarding the column in the Fiscal Budget Table for the FY11 Estimated Effect on Fund Balance. For space reasons only the most relevant columns were printed on page 2, causing some confusion. All columns are shown in the actual full budget document contained in the packet.

All other reports and communications were accepted and placed on file.

## **MEETING OPENED TO THE PUBLIC:**

Mr. James Cole is a candidate for the 6<sup>th</sup> district County Commission seat. He spoke about his background stating he was a County Commissioner from 1989 to 1995, was on the Genesee County board and is an attorney. He stated he has covered a tremendous amount of the



county and has a tremendous amount of experience working with small cities and township governments. He prides himself with listening to concerns, has active hours, and is happy to listen and work with everyone on any issues with the county. He is running as a Democrat.

Jim Florence of 4296 Springbrook Drive talked as a representative of the Senior Center. Mr. Florence and Mr. Tom Svrcek, the DPW Director, have been working with DCC, the Senior Center's contractor. There has been some sinking of the dirt along the sidewalk where the water line has been put in. They are supposed to have it fixed in the next week or so. Mr. Florence has asked Mr. Svrcek to let him know if there are any other issues that need to be taken care of by DCC. He invited everyone to stop by the Senior Center if they have not yet done so.

Tommy Butler of 40 Somerset had a question about Morrish Road. The hill of dirt of Morrish Road is being stored by the contractor for a couple of weeks. It is to be used for the embankment. He also commented on Mr. Cole being political.

## **COUNCIL BUSINESS:**

### **MTA Mileage Renewal Presentation**

Mr. Mike Messer gave a presentation about the Mass Transportation Agency. Mr. Messer is the Manager of the Swartz Creek Service Center for Mass Transit Authority talked briefly about what it would be like here if we had no public transportation and we could not get to where we needed to go. He spoke about all of the services offered. MTA has been operating in Genesee County for nearly thirty years. They offer a fixed route service and available to the general public, including the disabled and those who need assistance. Operating funds have not been increased since 2006. On August 3rd, MTA is looking for a .4 millage renewal, not a millage increase. In the current market with declining property values, they are trying to keep costs under control without cutting services. He also stated the Mid Michigan transit need study indicated a need for possibly a high speed like rail system to run the I-75 corridor and there is a good need for a bus service to follow the same route also. There is literature that covers all of the services at the library and senior center.

### **Hometown Days Permits, Master Resolution**

#### **Resolution No. 100510-05-13**

**(Carried)**

Motion by Councilmember Binder  
Second by Councilmember Hurt

**I Move** the City of Swartz Creek approve Resolutions 100510-8B through 100510-8J, allowing for the various permits relative to the annual Swartz Creek Hometown Days events, to be held beginning Wednesday June 2, 2010, and concluding on Monday June 7, 2010, inclusive of all stipulations and conditions as specified and listed within.

YES: Shumaker, Abrams, Binder, Hicks, Hurt, Krueger.  
NO: None. Motion Declared Carried.

Mr. Bueche stated he is gathering information regarding a western reenactment and may be back in two weeks regarding that item.

**Resolution No. 100510-05                      HOMETOWN DAYS, STREET CARNIVAL, GENERAL STREET & PROPERTY USE PERMITS**

**I Move** the City of Swartz Creek approve and authorize the Swartz Creek Hometown Days Committees' application for street closing and City property use permits for the following locations:

- A. Morrish between Miller and Ingalls-Wade, Carnival Midway.
- B. Holland between Miller and Ingalls, Vendor – Carnival.
- C. City Lot located at the southwest corner of Miller and Morrish, Carnival – Midway.
- D. Ingalls at Holland and Park Land located to the North and Northwest of the intersection of Morrish and Ingalls, Carnival & Midway.
- E. City owned property located along the North side of Fortino, West of South Morrish Road, Car Show and Radio D.J., general parking.
- F. City owned property and residential dwelling, 4438 South Morrish Road.
- G. City owned property, 4505 Fortino.
- H. Fire Hall

Street and City property use, unless otherwise indicated, begins Wednesday, June 2, 2010 at 9:00 a.m. until Monday June 7, 2010 at 9:00 A.M., for the purpose of, and authorization to conduct a carnival, vendor/display areas, car show and or other similar events under the following stipulations:

- 1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
- 2. Written permission from deed holders of any private properties to be used and appropriate insurance certificates naming such parties as additional insured.
- 3. Sufficient number of portable bathrooms placed and located, and liter control program in accordance and under the approval of Director of Community Services.
- 4. General approval of the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

**Resolution No. 100510-06                      HOMETOWN DAYS, AMPLIFIED CONCERT MUSIC PERMIT**

**I Move** the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to conduct an outdoor concert to be held at the outdoor football stadium of the Swartz Creek High School on Friday, June 4, 2010 between 4:30 p.m. and 10:00 p.m., under the following stipulations:

- 1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
- 2. Written authorization from the School District Superintendent along with

- acceptable insurance certificates naming the School District as an additional insured, minimum amount not less than \$1,000,000 (One Million Dollars)
- 3. General approval of the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.
- 4. Music to end no later than 10:00 p.m.

**Resolution No. 100510-07                    HOMETOWN DAYS, STREET USAGE PERMIT,  
MOTOR AND PEDESTRIAN PARADE**

**I Move** the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committees' application for street closing / usage permit for Saturday, June 5, 2010 from 11:00 a.m. until 1:30 p.m. for purposes of conducting a parade, streets used to be Fairchild Street, Miller Rd, and Frederick St under the following stipulations:

- 1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
- 2. No candy or other objects be thrown or handed from, to or at any vehicle, trailer, float, or similar, and further, that the Hometown Days Committee establish and maintain a list of all participants and/or entries in the parade that identifies a contact person, such contact to be informed by the Hometown Days Committee of the stipulation and motor vehicle code enforcement actions for violations thereof.
- 3. General approval, and under the direction and control of the Office of the Chief of Police.

**Resolution No. 100510-08                    HOMETOWN DAYS PERMIT, AERIAL FIREWORKS  
DISPLAY**

**I Move** the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee's application for one fireworks aerial display to be held on Friday, June 4, 2010, at or shortly after dusk, with a cancellation date of Saturday, June 5, 2010, at or shortly after dusk, to be launched from properties directly west of the Swartz Creek Middle School Building, said properties owned by the Swartz Creek School District and Mr. Scott Hoover, under the following stipulations and conditions:

- 1. Insurance certificate naming the City as insured in an amount to be determined adequate by the City Manager.
- 2. Written permission from the aforementioned parcel owners along with acceptable insurance certificates naming said parcel owners as additional insured parties, in an amount to be determined adequate by the City Manager.
- 3. Traffic Control Plan and administration by the Offices of Chief of Police and Director of Community Services.
- 4. Detailed Plan submitted to and approved by the Fire Chief.
- 5. All decisions concerning the event and cancellation thereof, if needed, under the direction and control of the Fire Chief.

**Resolution No. 100510-09                    HOMETOWN DAYS PERMIT, OPERATE BEER TENT**

**I Move** the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to operate a beer tent for the sale of beer and wine on the premises, along with live entertainment, to be held on Parcel No. 58-02-200-014, owned by Scott Kincaid and located 5086 Morrish Road, south of Wade Street, beginning Thursday, June 3, 2010 until Sunday, June 6, 2010, under the following stipulations:

1. Michigan Liquor Control Commission Approved Application with appropriate insurance in accordance with the rules of the L.C.C. and naming the City and all other property owners as additional insured parties, in an amount not less than \$1,000,000 (One Million Dollars).
2. Portable bathrooms appropriately located and litter control program in accordance and under the approval of Director of Community Services.
3. Traffic control and pedestrian safety plan in accordance with and under the approval of Office of Chief of Police.
4. Adherence to all L.C.C. stipulations and regulations, state and local laws.
5. No music after 11:00 p.m. Thursday, June 3, 2010 and 1:00 a.m. Friday, June 4, 2010 (Saturday Morning), and Saturday June 5, 2010 (Sunday Morning).
6. A Christian Concert, without alcohol sales, will be permitted within the tent on Sunday, June 6, 2010 between 5:00 PM and 9:30 PM.
7. Adequate security as approved by the Chief of Police.
8. Adherence to and under the direction and control of the Office of the Chief of Police.

**Resolution No. 100510-10                      HOMETOWN DAYS PERMIT, CEREMONIAL  
DISCHARGE OF A FIREARM**

**I Move** the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons as a part of a military concert and ceremonial military honor guard, to be held at the Swartz Creek High School's outdoor football stadium, on Friday, June 4, 2010, at approximately 9:00 p.m., in conjunction with a concert and aerial fireworks display, with a backup rain date of Saturday, June 5, 2010 at approximately 9:00 p.m. under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

**Resolution No. 100510-11                      HOMETOWN DAYS PERMIT, CEREMONIAL  
DISCHARGE OF A FIREARM**

**I Move** the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons in conjunction with a Parade and as a ceremonial military honor guard, to be held along Miller Road on Saturday, June 5, 2010, at approximately 12:00 noon, under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an

- amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

**Resolution No. 100510-12                    USE OF CITY OWNED PROPERTY, 4438 MORRISH,  
VETERANS PARK COMMITTEE**

**I Move** the City of Swartz Creek approve the use of a City owned residential dwelling, adjacent property and surrounding yards, Tax ID #58-35-576-001 and 58-35-576-002 located at and near 4438 Morrish Road, by the Swartz Creek Hometown Days Committee, for the annual Swartz Creek Hometown Days Festival, from Wednesday June 2, 2010 9:00 AM through Monday, June 7, 2010 9:00 AM., under the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. General approval of the use by the Chief of Police.

**Resolution No. 100510-13                    AMPLIFIED OUTDOOR MUSIC, FEATHER & FINN**

**I Move** the City of Swartz Creek approve the use of an outdoor music / DJ amplification system at Feather & Finn Ice Cream, 7543 Miller Road, in conjunction with the Swartz Creek Hometown Days Festival, permit for Saturday, June 5, 2010 from 2:00 p.m. until 10:00 p.m., only.

**PUBLIC HEARING & Discussion, 2010-2011 FY Budget**

Mr. Paul Bueche briefly went over the totals stating there is an \$18,000 deficit in the general fund, major and local streets are based on projects, with \$69,356 going into major streets and local streets going back to near zero, garbage fund \$39,258 in the red, which includes a .6 mill increase in garbage, the DDA fund may be below the benchmark due to MTT appeals and all revenues will be wiped out of that organization. The City Hall debt fund has a fixed revenue amount of \$200, capital projects are being closed out, fire equipment fund should stay the same, water fund is \$65000 in the hole, the sewer fund has a \$48000 deficit, and the \$83000 in the motor pool fund is being worked on. The deficits will be covered by fund balance in the amount of \$332,000.

Mr. Wayne Kelley of 6412 Tallmadge had a question about lighting the MDOT parking lot. They are going to pay for the installation of the lighting which is about \$22,000. The City has also entered into an agreement with them where they will give us \$4000 a year capped for snow removal, salt, garbage and cut the grass. We will pay the electricity. MDOT will not take care of it.

There was another comment made saying he is glad the city is becoming more modernized in the plan for the budget. This happens all over the country.

**Assessments, Delinquent Water-Sewer-Weeds**

**Resolution No. 100510-14**

**(Carried)**

Motion by Councilmember Hurt  
Second by Councilmember Binder

**I Move** the City of Swartz Creek direct the Treasurer to prepare an audit of all outstanding debts owed to the City for delinquent water, sewer, mowing & sidewalk repairs, and further, to cause such debts to be assessed against the property owner of record, in accordance with City Ordinance and State Statute, said debts to be placed against the summer 2010 tax collection roll.

YES: Shumaker, Abrams, Binder, Hicks, Hurt, Krueger.  
NO: None. Motion Declared Carried.

Councilmember Shumaker asked for and was given by Mr. Bueche a brief description of the columns on the report. There was a short discussion regarding the delinquent water and sewer accounts and keeping the accounts up to date.

**Application, MDOT Critical Bridge Funding Program**

**Resolution No. 100510-15**

**(Carried)**

Motion by Councilmember Krueger  
Second by Councilmember Hurt

**WHEREAS**, the City Council of the City of Swartz Creek is required under provisions of the State Department of Transportation's Bridge Funding Program to actively seek funding participation in bridge replacement or rehabilitation, and

**WHEREAS**, the City of Swartz Creek's Engineering Consultants (ROWE Professional Services Inc.) have inspected the City's bridge system and found there is a need to repair the Morrish Road Bridge over the West Branch of the Swartz Creek, and

**WHEREAS**, the available funds in the City of Swartz Creek Street Funds is insufficient to fund bridge rehabilitation, replacement or repair of such a project, and

**WHEREAS**, the City of Swartz Creek is street authority responsible for road infrastructure of all major and local streets within the corporate limits, and

**WHEREAS**, the location of the Morrish Road Bridge over the West Branch of the Swartz Creek is along a Major Street wherein residents and non-residents of the City of Swartz Creek, as well as official, emergency and commercial vehicles use the bridge on a regular basis, and

**WHEREAS**, the Road is fundamental to area travel and the City of Swartz Creek must seek ways to finance and maintain all of its deteriorating infrastructure.

**NOW, THEREFORE, BE IT RESOLVED**, the City Council of the City of Swartz Creek direct the City Manager to apply and seek participation and funding in the State of Michigan's Department of Transportation Bridge Funding Program for the rehabilitation and repair of the Morrish Road Bridge over the West Branch of the Swartz Creek.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be attached with the application for local bridge funding.

YES: Abrams, Binder, Hicks, Hurt, Krueger, Shumaker  
NO: None

### **MEETING OPENED TO THE PUBLIC**

Mike Messer from MTA commented that MTA Service Center provided 2045 individual rides last month.

### **REMARKS BY COUNCILMEMBERS:**

Councilmember Krueger commended the staff on the great work on the budget. The budget is online on the FTP site.

Councilmember Shumaker spoke about the small fire a couple of weeks ago at the Methodist Church that potentially could have been a much larger fire, thanks to a Swartz Creek policeman who came on site. He has heard comments from at least three of the church members how grateful they were. The officer should be commended on taking care of that problem immediately.

Councilmember Shumaker also attended a meeting a small cities meeting last Wednesday night along with Mayor Abrams and they talked about some of the same things that were mentioned tonight were about at that meeting. It was in the paper where they were going to turn off some street lights in Burton and he was interested on how they were going to do that. The Veterans Committee has the money for the last Marine statue. The next statue will be the coast guard, which will be a woman. Area people have been donating and purchasing bricks. The \$300 weed charge does not seem fair to him. They are outsourced with only a few exceptions. The city is not in the lawn mowing business and that is an average cost.

Councilmember Hicks commented on shutting of the water and questioned if that was a health department problem. She was informed that shutting water off is a last resort and maybe we should notify the people first. The city works for the city before the water is shut off. She has noticed that there are four houses in the village that were sold and that is a good sign.

Councilmember Binder wanted everyone to know that the Friday of Hometown Days the Swartz Creek Area Veterans Memorial is having a rummage sale at the Masonic Temple parking lot June 4<sup>th</sup> from 9:00 to 4:00. All of the proceeds go to benefit the statues.

Councilmember Hurt commented on the DDA budget and regrets the impact it will have on the art gallery. He was looking forward to that being a go and hopes that is not the end of it.

Mayor Abrams regrets to say he will be out of town during Hometown Days and hopes the Mayor Pro-Tem will be available to cover for him for any of the events that they expect a city representative.

He was questioning the general table motion under adjournment. It was adjourned without an official motion.

### **Adjournment**

**Resolution No. 100510-16**

**(Carried)**

Motion by Councilmember Hurt  
Second by Councilmember Krueger

**I Move** the City of Swartz Creek adjourn council meeting at 8:30 p.m.

Motion by Councilmember Shumaker  
Second by Councilmember Krueger

YES: Unanimous Voice Vote.  
NO: None. Motion declared carried.

Richard Abrams, Mayor

Juanita Aguilar, City Clerk



**Public Works**  
**Monthly Work Orders**  
05/06/10

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
10-000001 COMPLETED	BR20-007365-0000-02	KUJALA, TROY 7365 BRISTOL RD	04/12/10 04/09/10	DO NOT SCHEDULE W
BXRP10-0019 COMPLETED	MY10-004362-0000-01	MCMILLIN, GERALD 4362 MAYA LN	04/16/10 04/16/10	CURB BOX REPAIR
CKME10-0115 COMPLETED	OA10-005180-0000-02	GIBSON JR, DAVID L 5180 OAKVIEW DR	04/14/10 04/14/10	CHECK METER
DAPU10-0004 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/19/10 04/19/10	DEAD ANIMAL PICK
DAPU10-0005 COMPLETED	MO10-004374-0000-01	PARENTEAU, BETTY 4374 MORRISH RD	04/06/10 04/06/10	DEAD ANIMAL PICK
DAPU10-0006 COMPLETED	MI10-006355-0000-01	KELLEY, CURTIS 6355 MILLER RD	04/21/10 04/21/10	DEAD ANIMAL PICK
ELEC10-0012 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/14/10 04/14/10	ELEC SETUP/TAKEDO
FLAG10-0023	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/30/10	LOWER/RAISE FLAG
FNRD10-0195	LI10-004261-0000-03	SANDFORD, NED 4261 LINDSEY DR	04/06/10 04/06/10	FINAL READ
GWO09-0118	WI20-005091-0000-01	BLAIR, JOHN 5091 WINSTON DR	04/05/10	GENERIC WORK ORDE
GWO10-0137	WI10-005185-0000-03	BUNCH, CARRIE 5185 WINSHALL DR	04/05/10	GENERIC WORK ORDE
GWO10-0138 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	04/08/10 04/08/10	GENERIC WORK ORDE
GWO10-0139 COMPLETED	CA10-008336-0000-01	SW CR SCHOOL WAREHOUSE 8336 CAPPY LN	04/12/10 04/13/10	GENERIC WORK ORDE
GWO10-0140 COMPLETED	CH20-009233-0000-01	EARLEY, TOM 9233 CHESTERFIELD DR	04/20/10 04/20/10	GENERIC WORK ORDE
GWO10-0141 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	04/20/10 05/04/10	GENERIC WORK ORDE
GWO10-0142	FA10-005045-0000-02	HUD 5045 FAIRCHILD ST	04/30/10	GENERIC WORK ORDE
GWO10-0143	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/30/10	GENERIC WORK ORDE
LIMB10-0001 COMPLETED	OX10-005141-0000-01	HARASIM, WILLIAM 5141 OXFORD CT	04/12/10 04/14/10	TREE LIMB DOWN
LNDS09-0054	WI20-005085-0000-01	MOKOFSKY, STEVEN 5085 WINSTON DR	04/30/10	LANDSCAPING
LNDS10-0057	GR10-005332-0000-01	CROSS, J WAYNE 5332 GREENLEAF DR	04/29/10	LANDSCAPING

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
MNT10-0049 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	04/16/10 04/19/10	BUILDING MAINTENA
MTRP10-0258 COMPLETED	LA10-004283-0000-02	PHELPS, BILL 4283 LATIFEE CT	04/30/10 04/30/10	METER REPAIR
MTRP10-0269 COMPLETED	CC10-007351-0000-01	VANCE, PATRICK 7351 CROSSCREEK DR	04/08/10 04/08/10	METER REPAIR
MTRP10-0270 COMPLETED	CC10-007362-0000-02	GRANDY, DALEENE 7362 CROSSCREEK DR	04/07/10 04/07/10	METER REPAIR
MTRP10-0271 COMPLETED	CC10-005927-0000-01	STRAIN, ROBERT 5927 CROSSCREEK DR	04/14/10 04/19/10	METER REPAIR
MTRP10-0272 COMPLETED	CC10-005929-0000-01	CARLSON, KENNETH 5929 CROSSCREEK DR	04/16/10 04/16/10	METER REPAIR
SP-000001 COMPLETED	JE10-004137-0000-01	UNGER, ARTHUR 4137 JENNIE LN	04/19/10 04/19/10	SUMP PUMP
SWBK10-0010 Completed	CH10-009148-0000-01	COLE, DENNIS 9148 CHELMSFORD DR	04/01/10 04/01/10	SEWER BACKUP
SWBK10-0011 COMPLETED	SE20-005079-0000-01	SPEEDY, TERRY 5079 SEYMOUR RD	04/09/10 04/09/10	SEWER BACKUP
SWR10-0015 COMPLETED	DO10-005374-0000-02	BOMMARITO, MICHAEL 5374 DON SHENK DR	04/06/10 04/06/10	SEWER DRAIN PROBL
SWR10-0016 COMPLETED	CA10-008444-0000-02	MAIBERGER, DEAN 8444 CAPPY LN	04/09/10 04/09/10	SEWER DRAIN PROBL
WBKU10-0015 COMPLETED	WI10-005226-0000-01	ALLEN, BOBBY 5226 WINSHALL DR	04/19/10 04/19/10	WATER BACK UP-CHE
WOFF10-0316 COMPLETED	MC10-005070-0000-02	DELISLE, RUSSELL 5070 MC LAIN ST	04/16/10 04/16/10	WATER TURN OFF
WOFF10-0318 COMPLETED	SI10-004187-0000-01	LEESE, JEFFREY 4187 SILVER MAPLE LN	04/06/10 04/07/10	WATER TURN OFF
WOFF10-0319 COMPLETED	DO10-005321-0000-05	METCALF, CHRISTINE 5321 DON SHENK DR	04/08/10 04/08/10	WATER TURN OFF
WOFF10-0321 CANCELLED	HE10-005196-0000-01	COLE, GERALD 5196 HELMSLEY DR	04/19/10	WATER TURN OFF
WREP10-0014 COMPLETED	WI10-005182-0000-01	ALEXANDER, LINDA J 5182 WINSHALL DR	04/09/10 04/09/10	WATER REPAIRS
WTON09-0149 COMPLETED	NE10-006740-0000-02	PETERS, JAMES 6740 NEMER CT	04/26/10 04/26/10	WATER TURN ON
WTON09-0181 COMPLETED	NE10-006735-0000-02	SCHAEFFER, STEVEN & SALLY 6735 NEMER CT	04/05/10 04/05/10	WATER TURN ON
WTON09-0184 Completed	SE20-005345-0000-01	RENO, DENNIS 5345 SEYMOUR RD	04/06/10 01/04/10	WATER TURN ON
WTON10-0215 COMPLETED	BR20-006169-0000-01	WISCHMEYER, S H 6169 BRISTOL RD	04/07/10 04/07/10	WATER TURN ON
WTON10-0219	EL10-003498-0000-02	PETTIS, JAMES W	04/15/10	WATER TURN ON

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		3498 ELMS RD	04/15/10	
WTON10-0220	SC20-005021-0000-01	VESPER, TIMOTHY	04/01/10	WATER TURN ON
COMPLETED		5021 SCHOOL ST	04/01/10	
WTON10-0221	CC10-007361-0000-01	SWIDORSKI, KENNETH	04/08/10	WATER TURN ON
COMPLETED		7361 CROSSCREEK DR	04/08/10	
WTON10-0222	CC10-007352-0000-01	WARD, DARLENE	04/07/10	WATER TURN ON
COMPLETED		7352 CROSSCREEK DR	04/07/10	
WTON10-0223	CC10-007376-0000-01	KLEINEDLER, WILLIAM	04/09/10	WATER TURN ON
COMPLETED		7376 CROSSCREEK DR	04/09/10	
WTON10-0224	GR10-005296-0000-02	KEYES, KENNETH S	04/08/10	WATER TURN ON
COMPLETED		5296 GREENLEAF DR	04/08/10	
WTON10-0225	MA20-008041-0000-03	PARRY, GERRY	04/09/10	WATER TURN ON
COMPLETED		8041 MAPLE ST	04/09/10	
WTON10-0226	AR10-006242-0000-02	KELLEY, AMY	04/09/10	WATER TURN ON
COMPLETED		6242 ARLINGTON DR	04/09/10	
WTON10-0227	DO10-005321-0000-05	METCALF, CHRISTINE	04/09/10	WATER TURN ON
COMPLETED		5321 DON SHENK DR	04/09/10	
WTON10-0228	CA10-008444-0000-02	MAIBERGER, DEAN	04/14/10	WATER TURN ON
COMPLETED		8444 CAPPY LN	04/14/10	
WTON10-0229	OA10-005203-0000-01	CALL, THOMAS	04/12/10	WATER TURN ON
COMPLETED		5203 OAKVIEW DR	04/12/10	
WTON10-0230	SP10-004407-0000-01	PERRY, DALLAS	04/13/10	WATER TURN ON
COMPLETED		4407 SPRINGBROOK DR	04/13/10	
WTON10-0231	CA10-008347-0000-01	ALLMAN, DOROTHY	04/13/10	WATER TURN ON
COMPLETED		8347 CAPPY LN	04/13/10	
WTON10-0232	GR10-005332-0000-01	CROSS, J WAYNE	04/14/10	WATER TURN ON
COMPLETED		5332 GREENLEAF DR	04/14/10	
WTON10-0233	EL10-004220-SPRI-01	WENDYS INTERNATIONAL INC	04/16/10	WATER TURN ON
COMPLETED		4220 ELMS #SPRI RD	04/16/10	
WTON10-0234	MO10-004384-0000-01	POWERS, HERMAN T	04/16/10	WATER TURN ON
COMPLETED		4384 MORRISH RD	04/16/10	
WTON10-0235	WI20-005079-0000-02	KIRBY, CHRISTOPHER	04/19/10	WATER TURN ON
COMPLETED		5079 WINSTON DR	04/19/10	
WTON10-0236	SC20-005122-0000-01	STERLING, JAMES	04/27/10	WATER TURN ON
COMPLETED		5122 SCHOOL ST	04/27/10	
WTON10-0237	SE20-005218-0000-01	WRIGGLESWORTH, PAUL	04/22/10	WATER TURN ON
COMPLETED		5218 SEYMOUR RD	04/22/10	
WTON10-0238	SP10-004405-0000-01	WELCH, JOHN	04/28/10	WATER TURN ON
COMPLETED		4405 SPRINGBROOK DR	04/28/10	
WTON10-0239	EL10-004125-0000-01	ELMS PARK	04/23/10	WATER TURN ON
COMPLETED		4125 ELMS RD	04/23/10	
WTON10-0240	WI10-005363-0000-01	WINSHALL PARK	04/23/10	WATER TURN ON
		5363 WINSHALL DR		

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
WTON10-0242 COMPLETED	BR20-006337-0000-01	GOODRICH, JEFFREY 6337 BRISTOL RD	04/26/10 04/26/10	WATER TURN ON
WTON10-0243 COMPLETED	SE20-005300-0000-01	SMITH, THOMAS 5300 SEYMOUR RD	04/26/10 04/26/10	WATER TURN ON
WTON10-0245 COMPLETED	FA10-005045-0000-02	HUD 5045 FAIRCHILD ST	04/28/10 04/28/10	WATER TURN ON
WTON10-0246 COMPLETED	MY10-004298-0000-01	NAIL, RICHARD 4298 MAYA LN	04/30/10 04/30/10	WATER TURN ON

Total Records:        67

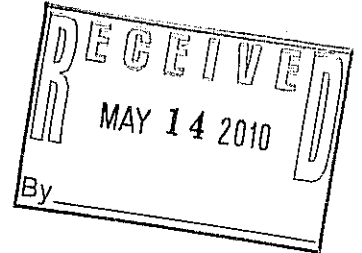
DPS ACTIVITY - APRIL 2010

	<u>REG</u>	<u>HOL</u>	<u>VAC</u>	<u>ABSENT</u>	<u>OT</u>	<u>DT</u>
<b>101 GENERAL FUND</b>						
101.0 COUNCIL						
172.0 EXECUTIVE						
253.0 TREASURER						
257.0 ASSESSOR						
262.0 ELECTIONS	2.00					
301.0 POLICE						
410.0 BLG-ADMIN-OBRIEN						
781.0 AMPHI-PARK						
782.0 WINSHALL PARK	6.00					
782.0 WINSHALL GARBAGE	4.00	0.39	0.24	0.03		
783.0 ELMS PARK	12.00				0.44	
783.0 ELMS GARBAGE	7.00	0.39	0.35	0.03		
784.0 BICENT. PARK						
790.0 LIBRARY/SENIOR	34.00	1.79	1.26	0.16	0.22	
792.0 P S BLDG	6.00	0.13	0.24		0.11	
793.0 CITY HALL	5.00	0.25	0.25	0.02	0.03	
794.0 COMM PROMO	7.00		0.32			
796.0 CEMETERY						
<b>202 MAJOR STREET FUND</b>						
429.0 SAFETY						
463.0 STREET MAIN	26.00	1.15	0.60	0.10		
474.0 TRAFFIC						
478.0 SNOW & ICE						
482.0 ADMIN						
<b>203 LOCAL STREET FUND</b>						
429.0 SAFETY						
463.0 STREET MAIN	104.00	6.74	5.01	0.50	2.00	
474.0 TRAFFIC						
478.0 SNOW & ICE						
482.0 ADMIN	12.26	0.44	0.22	0.17	0.10	
<b>226 GARBAGE FUND</b>						
528.0 COLLECT	49.00	5.03	4.11	0.13	0.44	
530.0 WOODCHIPPING	71.15	0.40	1.93	0.15	2.10	
793.0 CITY HALL	5.00	0.25	0.25	0.02	0.03	
<b>590 WATER</b>						
540.0 WATER SYSTEM	190.29	8.46	3.44	1.83	1.57	
540.0 WATER-ON CALL	3.00		0.11			
542.0 READ & BILL	89.00	0.57	0.42	0.03	1.56	
793.0 CITY HALL	5.00	0.25	0.25	0.02	0.03	
<b>591 SEWER</b>						
536.0 SEWER SYSTEM	136.30	7.20	3.60	1.57	1.62	3.00
536.0 SEWER-ON CALL	3.00		0.11			
537.0 LIFT STATION	26.00	2.30	0.86	0.19	0.22	
542.0 READ & BILL						
793.0 CITY HALL	5.00	0.25	0.25	0.02	0.03	
<b>661 MOTOR POOL FUND</b>						
795.0 CITY GARAGE	75.00	4.01	4.18	0.03		
	883.00	40.00	28.00	5.00	10.50	3.00
HOLIDAY						
VACATION						
ABSENT						
<b>DAILY HOURS TOTAL</b>	<b>883.00</b>	<b>40.00</b>	<b>28.00</b>	<b>5.00</b>	<b>10.50</b>	<b>3.00</b>

<u>April 2010</u>	<u>MILES DRIVEN</u>	<u>GALLONS GAS PURCHASED</u>	<u>GALLONS DIESEL PURCHASED</u>
<u>#1 P/U 4WD</u>			
<u>#3 P/U 4WD</u>	426	54	
<u>07-03 P/U 4WD</u>	209		17
<u>09-03 P/U 4WD</u>	512		52
<u>#2 P/U 2WD</u>	386	44	
<u>#6-00 BACKHOE</u>			
<u>#9 DUMP</u>			
<u>#10 DUMP</u>			
<u>#11 DUMP</u>	90	23	
<u>#12-02 DUMP</u>			
<u>#12-04 DUMP</u>	58		
<u>#12-99 GENERATOR</u>			
<u>#9-02 BRUSH HOG</u>			
<u>#17 CASE BACKHOE</u>			
<u>#19 JD TRACTOR</u>			
<u>#06-99 BUCKET TRUCK</u>			
<u>#21 WOOD CHIPPER</u>			19
<u>#807 STREET SWEEPER</u>	130		40
<u>#42 ASPHALT HEATER</u>			9
<u>#37 TRAIL ARROW</u>			
<u>#10-98 3" PUMP</u>			
<u>#28A 3" PUMP</u>			
<u>3" PUMP</u>			
<u>#30 4" PUMP</u>			
<u>#31 4" PUMP</u>			
<u>#32 4" PUMP</u>			
<u>1" PUMP</u>			
<u>S-10</u>			
<u>TOTAL</u>	<u>1811</u>	<u>120</u>	<u>137</u>



- I. CALL TO ORDER
  - A. PLEDGE OF ALLEGIANCE
  - B. ROLL CALL
  - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
  - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
    - 1. 2009 Audit Report from Roy, Noye & Associates:
  
- II. APPROVAL OF MINUTES
  - A. APRIL 19, 2010 MEETING:
  
- III. CORRESPONDENCE:
  - A. APRIL INCIDENT SUMMARY REPORT:
  
- IV. PROFESSIONAL SERVICE REPORTS:
  - A. APRIL FINANCIAL REPORT:
  
- V. COMMITTEE REPORTS:
  - A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Richard Derby, Bill Cavanaugh and Brent Cole:
  
  - B. HEALTH AND SAFETY COMMITTEE: Chairman Greg Childers (Members Chief Cole, Assistant Chief Merriam, Captain Tabit, Lieut. Jones & FF VanArsdale)
  
  - C. PERSONNEL COMMITTEE: Chairman Ray Thornton, Richard Derby and David Hurt.
    - 1. Fire Chief's Annual Evaluation:
  
  - D. FIRE AGREEMENT COMPLIANCY COMMITTEE: Chairman Dave Hurt, Richard Derby, Ray Thornton and Attorney Bill Cavanaugh.
    - 1. Investment Policy Approval:
  
- VI. OLD BUSINESS:
  - A. APPARATUS UPDATE from Battalion Chief Jack King-
    - 1. Apparatus status report attached
  
  - B.



- VII. NEW BUSINESS:
  - A. MEMBERS FOR PLACEMENT ON PROBATION: none
  - B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none
  - C. MEMBERS RESIGNING/TERMINATING: none
  - D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none
  - E. SCAFD Organization Chart

F.

G.

- VIII. GENERAL INFORMATION:
  - A. MUNICIPAL BILLINGS for April
  - B. APRIL BILLS LIST
  - C.
  - D.
  - E.
  - F.

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:

XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD:

XII. COMMENTS FROM FIREBOARD MEMBERS:

XIII. MEETING ADJOURNMENT:



APRIL 19, 2010

**SWARTZ CREEK AREA FIRE DEPARTMENT**

The regular meeting of the Swartz Creek Area Fire Board was held at Station #1, April 19, 2010. Chairman, Mike Messer, called the meeting to order at 7:00p.m.

**I. CALL TO ORDER:**

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

**Board Members Present:**

- Chairman, Mike Messer
- Clayton Representative, Richard Derby
- Clayton Representative, Greg Childers
- City Representative, Ray Thornton
- City Representative, Dave Hurt

**Board Members Absent:**

- City Representative, Rick Clolinger
- City Representative: City representative was not appointed

**Staff Present:**

- Fire Chief, Brent Cole
- Asst. Chief, Eric Merriam
- Acct./Clerical, Kim Borse
- Attorney, Bill Cavanaugh

**Staff Absent:****Others Present:**

- Jack King, Batt. Chief

**C. ELECTION OF OFFICERS:**

- **Resolution 041910-01**  
Motion by Dave Hurt  
Second by Greg Childers

The SCAFD Board does hereby nominate and elect Mike Messer to the position of Chairman.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

- **Resolution 041910-02**  
Motion by Ray Thornton  
Second by Rick Derby

The SCAFD Board does hereby nominate and elect Dave Hurt to the position of Vice-Chairman.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

- **Resolution 041910-03**  
Motion by Greg Childers  
Second by Dave Hurt

The SCAFD Board does hereby nominate and elect Ray Thornton to the position of Secretary/Treasurer.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

**D. AGENDA: ADDITIONS/CHANGES/DELETIONS/APPROVAL:**

- **Resolution 041910-04**  
Motion by Dave Hurt  
Second by Rick Derby

The SCAFD Board does hereby approve the additions of VII.G., VIII. F. & G. to the agenda and approve the agenda as amended.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

**E. SPECIAL PRESENTATION: NONE****II. APPROVAL OF MINUTES****A. FEBRUARY 15, 2010 BOARD MEETING**

- **Resolution 041910-05**  
Motion by Rick Derby  
Second by Dave Hurt

The SCAFD Board does hereby approve the minutes of the February 15, 2010 board meeting, as presented.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

**III. CORRESPONDENCE:****A. FEBRUARY INCIDENT SUMMARY REPORT:**

- **Resolution 041910-06**

Motion by Dave Hurt

Second by Rick Derby

The SCAFD Board does hereby accept the February 2010 Incident Summary, as presented

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

**B. MARCH INCIDENT SUMMARY REPORT:**

- **Resolution 041910-07**

Motion by Rick Derby

Second by Dave Hurt

The SCAFD Board does hereby accept the March 2010 Incident Summary, as presented

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

**IV. PROFESSIONAL SERVICE REPORTS:****A. FEBRUARY FINANCIAL STATEMENT:**

- **Resolution 041910-08**

Motion by Dave Hurt

Second by Rick Derby

The SCAFD Board does hereby approve the February 2010 financial statement, as presented

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

**B. MARCH FINANCIAL STATEMENT:**

- **Resolution 041910-09**

Motion by Dave Hurt

Second by Greg Childers

The SCAFD Board does hereby approve the March 2010 financial statement, as presented

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

**V. COMMITTEE REPORTS:**

A. *BY-LAWS COMMITTEE MEETING: NONE*

B. *HEALTH & SAFETY COMMITTEE: NONE*

C. *PERSONNEL COMMITTEE:*

- **Resolution 041910-10**

Motion by Ray Thornton

Second by Greg Childers

The SCAFD Board does hereby approve the addition of Fire Chiefs duties to state: The Fire Chief may involve the Swartz Creek Area Fire Department in Genesee County Coordination and make personnel available as he determines sufficient to support the endeavor.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

D. *FIRE AGREEMENT COMPLIANCY COMMITTEE: report from Dave Hurt*

- **Resolution 041910-011**

Motion by Dave Hurt

Second by Ray Thornton

The SCAFD Board does hereby rescind Resolution 021510-09: the drafting of an alternative Investment and Cash Management Policy designating the municipalities as holders of the remaining fund balance. The committee will continue with the original draft.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

- **Resolution 041910-012**

Motion by Dave Hurt

Second by Ray Thornton

The SCAFD Board does hereby adopt Policy #120 as amended.

YES: Childers, Derby, Hurt, Thornton, Messer

NO: None Motion declared carried

**VI. OLD BUSINESS****A. APPARATUS UPDATE:**

1. *Monthly report from Batt. Chief King*

**VII. NEW BUSINESS**

- A. NEW MEMBER(S) TO BE PLACED ON PROBATION: NONE
- B. MEMBER TO COME OFF PROBATION: NONE
- C. MEMBERS RESIGNING/TERMINATING: R. Miller

- Resolution 041910-013

Motion by Dave Hurt  
Second by Greg Childers

The SCAFD Board does hereby accept the resignation of Ronald Miller, effective March 12, 2010, with regrets.

YES: Childers, Derby, Hurt, Thornton, Messer  
NO: None Motion declared carried

- D. MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE
- E. FIRE CHIEF ANNUAL EVALUATION: Personnel committee to meet with Chief Cole
- F. ADDITION OF COORDINATION TO THE CHIEFS JOB DESCRIPTION:
- G. FELONY CONVICTION & MILITARY RECORD INFORMATION:

- Resolution 041910-014

Motion by Greg Childers  
Second by Dave Hurt

The SCAFD Board does hereby refuse to examine applicants, to the Fire Department, with felony convictions on their record.

YES: Childers, Derby, Hurt, Thornton, Messer  
NO: None Motion declared carried

**VIII. GENERAL INFORMATION**

- A. MUNICIPAL BILLINGS
- B. FEBRUARY BILLS LIST
- C. MARCH BILLS LIST
- D. SOG 602 UPDATE
- E. MR & MRS KENNEY THANK YOU
- F. 2009 FEMA GRANT REJECTION
- G. CLAYTON TWP TOWN HALL MEETING: 04/29/2010

**IX. OPEN TO THE PUBLIC: NONE**

**X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE**

**XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE**

**XII. COMMENTS OF THE FIREBOARD:**

Childers: None  
Thornton: None  
Hurt: None  
Derby: Congratulations to re-elected board members  
Messer: Ditto

**XIII. ADJOURNMENT OF MEETING:**

Meeting adjourned at 8:00 p.m. The next regular meeting will be 05/17/10 at Station 2 at 7:00 pm

MIKE MESSER  
CHAIRMAN  
SWARTZ CREEK AREA FIRE BOARD

KIM BORSE  
ACCOUNTING/CLERICAL SPECIALIST  
SWARTZ CREEK AREA FIRE DEPT.

SWARTZ CREEK AREA FIRE DEPT, SWARTZ CREEK MICHIGAN 48473

Incident Log for 04/01/2010 through 04/30/2010

Printed: 05/10/2010

Inc. No. - Exp. Location	Date	Disp. Time	Sta. Incident Type	Owner Name	No. Resp Prop. Loss	Disp. to Enrte. Min.	Resp. Min. Cont. Loss	Officer In Charge	Total Hr:Min:Sec
0000038-000 1710 Beach ST	04/01/2010	01:31	12 111 MA Flint City (3 locations)		14 \$ 0	0.00	15.00	TABIT, STEPHEN D - CAPTAIN/EM	7:29:00
0000039-000 3235 S Elms RD MR James Decker	04/06/2010	13:10	12 113 Cooking fire, confined to container	MS Mary A Kerr	9 \$ 0	0.00	7.00	KING, JACK L - BATT CHIEF	0:30:00
0000040-000 5104 Woodstock DR	04/10/2010	10:34	12 611 AMA to Gaines; canceled		9 \$ 0	0.00	0.00		0:11:00
0000041-000 4101 S Sheridan RD MR Perry Wilson	04/18/2010	20:31	1 111 Building fire	MR Perry Wilson	25 \$ 20,000	0.00	14.00	KING, JACK L - BATT CHIEF	2:34:00
0000042-000 607 N Ann Arbor ST	04/20/2010	06:29	12 111 Building fire; MA to Flint		10 \$ 0	0.00	20.00	COLE, BRENT D - CHIEF	3:00:00
0000043-000 1543 N Elms RD DR Matt Johnson	04/20/2010	20:14	2 733 Smoke detector, contra error	DR Matt Johnson	18 \$ 0	0.00	6.00	Tesner, Richard R - LIEUTENANT	0:20:00
0000044-000 5220 S Morrish RD Vacant Bussiness	04/21/2010	13:07	1 444 Power line down		4 \$ 0	4.00	4.00	KING, JACK L - BATT CHIEF	0:36:00
0000045-000 8336 Cappy LN MR Chad Sexton	04/22/2010	16:24	1 412 Gas leak (natural gas or LPG)	DR Jeff Pratt- Superintendent	10 \$ 0	0.00	4.00	KING, JACK L - BATT CHIEF	0:57:00
0000046-000 612 Sun Manor DR	04/23/2010	19:02	12 611 AMA to Flushing; canceled		8 \$ 0	0.00	0.00		0:13:00
0000047-000 7400 Miller RD Donna	04/28/2010	23:22	1 118 Bench out side building		18 \$ 0	0.00	3.00	KING, JACK L - BATT CHIEF	1:08:00
0000048-000 McEnrue/Van VLeet and McEnrue/Van VLeet	04/30/2010	19:21	1 622 Open Burn, unfounded		6 \$ 0	0.00	7.00	KING, JACK L - BATT CHIEF	0:23:00

Incidents by Shift Including Exposures

No. Resp.	Total Hr:Min	Prop. Loss	Cont. Loss	0	1	2	3	4
Totals: 131	17:21:00	\$ 20,000	\$ 23,000	0	3	6	2	0

The total number of incidents, including exposure fires is 11.

The number of exposure fires is 0.

SWARTZ CREEK AREA FIRE DEPARTMENT  
Income/Expense Report  
For the Four Months Ending April 30, 2010

	Description	Current Mth	Y-T-D	Budget	Remain.Budget	% Budget
<b>Revenues</b>						
3582	OPERATING CONTRIBU	6,544.38	100,224.42	237,300.00	137,075.58	(0.42)
3583	EQUIPMENT CONTRIBU	0.00	15,300.00	30,600.00	15,300.00	(0.50)
3628	MISC. INCOME (SUNDR	10.00	15.00	0.00	(15.00)	0.00
3630	GRANT INCOME	0.00	0.00	0.00	0.00	0.00
3664	INVESTMENT INCOME	12.09	50.40	300.00	249.60	(0.17)
3673	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
	<b>Total Revenues</b>	<b>6,566.47</b>	<b>115,589.82</b>	<b>268,200.00</b>	<b>152,610.18</b>	<b>(0.43)</b>
<b>Expenses</b>						
4703	SOCIAL SECURITY	927.83	2,899.70	12,100.00	9,200.30	0.24
4704	STAFF SALARIES	3,361.97	12,419.54	45,500.00	33,080.46	0.27
4705	MAIN/TRAIN-SALARIES	972.41	3,160.62	10,900.00	7,739.38	0.29
4706	OFFICER SALARIES	1,250.00	3,750.00	15,000.00	11,250.00	0.25
4707	FIREFIGHTERS SALARY	6,544.45	18,574.73	74,000.00	55,425.27	0.25
4708	DEFERRED COMPENSA	256.25	721.25	4,800.00	4,078.75	0.15
4709	MEDICAL-FIREFIGHTER	2,395.00	3,581.00	6,170.00	2,589.00	0.58
4727	OFFICE SUPPLIES	77.63	314.98	2,700.00	2,385.02	0.12
4728	BUILDING SUPPLIES	24.86	211.49	700.00	488.51	0.30
4740	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
4741	EQUIPMENT SUPPLIES	256.84	1,772.70	8,650.00	6,877.30	0.20
4801	CONTRACT SERVICES	2,300.00	2,426.25	5,700.00	3,273.75	0.43
4820	80th Anniversary	0.00	0.00	0.00	0.00	0.00
4850	COMMUNICATIONS	235.19	994.05	3,350.00	2,355.95	0.30
4910	INSURANCE	6,294.00	24,203.00	26,000.00	1,797.00	0.93
4920	UTILITIES	1,171.86	5,009.38	17,000.00	11,990.62	0.29
4960	EDUCATION & TRAININ	169.22	205.85	5,030.00	4,824.15	0.04
4970	OFFICE EQUIPMENT	59.88	59.88	240.00	180.12	0.25
4976	FIRE EQUIPMENT	0.00	372.99	13,860.00	13,487.01	0.03
4978	FIRE EQUIP.-MAINT/REP	779.13	5,964.81	15,300.00	9,335.19	0.39
4979	FIRE EQUIPMENT-UPGR	0.00	0.00	0.00	0.00	0.00
4981	APPARATUS	0.00	0.00	0.00	0.00	0.00
4982	Loose Equip. New Apparat	0.00	0.00	0.00	0.00	0.00
4983	Misc. Upgrades	0.00	0.00	0.00	0.00	0.00
4984	COMPUTER EQUIPMENT	0.00	359.00	600.00	241.00	0.60
4988	COMPUTER SOFTWARE/	0.00	379.00	600.00	221.00	0.63
4999	RESERVE	0.00	0.00	0.00	0.00	0.00
	<b>Total Expenses</b>	<b>27,076.52</b>	<b>87,380.22</b>	<b>268,200.00</b>	<b>180,819.78</b>	<b>0.33</b>
	Net Income/<Loss>	(20,510.05)	28,209.60	0.00		
3400	FUND BALANCE-Beginni	0.00	61,597.70	0.00		
	Fund Balance-End of Year	(20,510.05)	89,807.30	0.00		

POLICY: # 120  
ADOPTED: 06/16/2008  
REVIEWED/REVISED: 02/01/2010  
SUBJECT: PURCHASING

### PURCHASING

All purchases made in the name of and on behalf of the Swartz Creek Area Fire Department shall comply with the following requirements:

1. No purchases shall be made that do not comply with the authority granted by the operating agreement between the City of Swartz Creek and Clayton Township that is in effect on the date of the purchase.
2. All purchases shall comply with the adopted budget in effect at the time of purchase and shall be recorded in accordance with generally accepted accounting practices and statutory requirement in effect at the time of purchase.

#### Purchases under \$500.00

The fire chief as the chief administrator officer of the department may authorize routine expenditures of up to \$500.00. Such expenditures are authorized, provided that the expenditures are within the adopted budget. The Chief and Assistant Chief may be issued credit cards, authorized by the Fire Chief. Use of issued cards shall comply with all provisions set forth in this policy. All credit cards issued shall have the account number changed or the account terminated in the event a card is lost, stolen or a bearer of a card is terminated.

#### Purchases over \$500.00

The fire board shall approve purchases over \$500.00. Purchases over \$500.00 shall be presented to the fire board with competitive price information from at least three (3) proposed vendors, when three (3) proposed vendors or prices are not available the proposal shall explain why less than three (3) proposed prices or vendors are available. The board may authorize the purchases that the board deems appropriate, but shall state the reason for acceptance of a proposal that is not the lowest price.

#### Purchases over \$5,000.00

Purchases over \$5,000.00 shall be considered by the fire board after solicitation of sealed bids for the proposal purchase.

The solicitation for sealed bids shall include specifications for the items being proposed sufficient to describe the proposed purchase to prospective vendors. Specifications shall be presented to the fire board before the invitation to solicit bids is offered. The notice shall include the dates when acceptance of bids shall close.

#### Methods of acquiring bids

The fire board shall approve the method of bid solicitation and determines whether to advertisement by general circulation publication, fire service publication, on line advertisement, governmental publication, or direct solicitation from known vendors. The fire board may approve bid solicitation from any or all of the methods described above, in an effort to obtain competitive bids.

Acceptance of proposed bids

Bids submitted to the fire department shall remain sealed until opened by the fire board in accordance with the following process:

- A. The board may open sealed bids at a regularly scheduled fire board meeting;
  - B. The board may designate a sub-committee to open sealed bids at a public meeting, after due notice of said meeting noticed in the same manner as the notice required for a fire board meeting;
  - C. At the time of opening the sealed bids, the bids shall be read aloud.
- After opening the sealed bids the chief of the department may be directed to evaluate and make recommendation on the bids or the fire board may take action on the bids at the boards sole discretion.

Fire board action of proposed bids

Upon receipt of bids, the fire board at public meeting may reject bids which do not meet the bid specifications.

The board shall consider bids that are within specifications and may accept the lowest bid. In the event that the board accepts a bid that is not the lowest bid, the board shall state the reason for such acceptance.

The board shall not be required to purchase at the conclusion of the bid process and may delay the purchase or direct that a new bid process be initiated at the board's sole discretion. The board may at its sole discretion cancel the purchase process.

Exception to the purchase policy

- 1. Fuel purchases to maintain the readiness of the fire department shall not be restricted by the purchase policy
- 2. Payroll expenditures made pursuant to the approved by-laws and joint operating agreement between the City of Swartz Creek and Clayton Township shall not be restricted by this policy
- 3. Maintenance and emergency repairs over \$500.00 necessary to maintain the readiness of the department may be approved upon recommendation of the fire chief to the chairman of the fire board, the chairman may approve such expenditures, place such expenditure on the agenda for the next fire board meeting or call a special meeting of the fire board to consider such expenditures at the chairman's sole discretion.
- 4. Expenditures necessary to ensure public and firefighter safety. When on an official fire service call, if it is apparent the urgencies of public safety and/or the safety of firefighting personnel require the fire chief or the officer in charge of the fire scene to employ additional resources to assure public and/or firefighter safety beyond the resources of the fire department. Such resources may be employed only for resolving the immediate safety concerns, even if the cost of such services exceed the \$500.00 discretionary spending authority of the fire chief. Such expenditures may include, but are not limited to; heavy equipment to secure a call scene; specialized personnel and equipment to address hazardous chemicals and/or explosives. This authority is limited to such expenditures as are necessary to resolve urgencies of public and/or firefighter safety and must be reported to the fire board chairman as soon as possible for presentation to the fire board in compliance with paragraph three of "Exceptions to the Purchase Policy" in the Purchasing Policy.

7

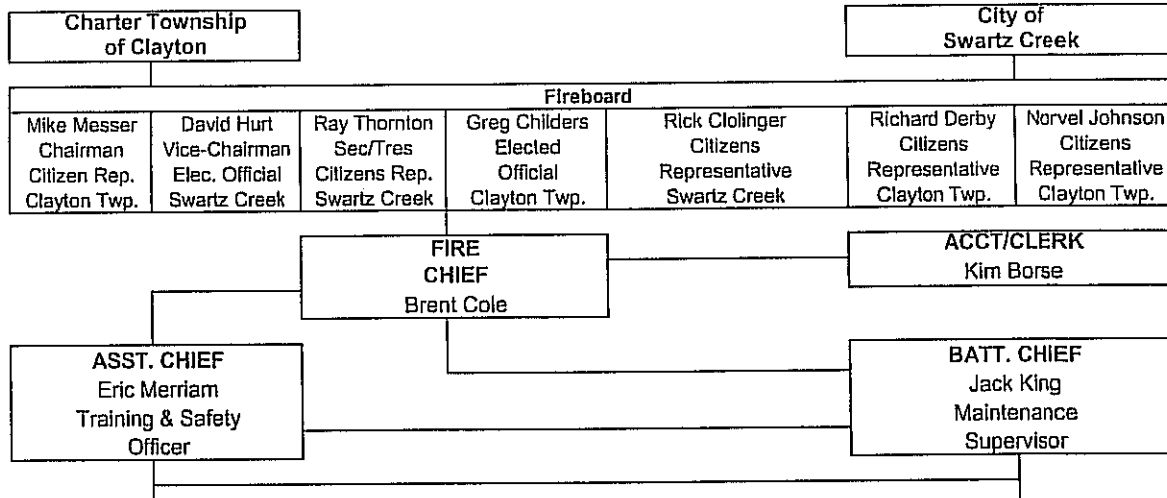
AS OF: May 10, 2010  
TO: Swartz Creek Area Fire Authority  
RECORDED BY: Fire Chief Brent Cole  
SUBJECT: Current Apparatus Readiness Status

Unit	Type	Assignment	Status
11	98 Pumper	Station 1	In service.
12	91 Pumper	Station 2	In service.
16	91 Squad	Station 1	In service.
17	79 Grass Rig	Station 1	In service.
21	99 Pumper	Station 2	In service.
23	92 Tanker	Station 2	In service.
26	93 Squad	Station 2	In service.
27	79 Grass Rig	Station 2	In service.



# Swartz Creek Area Fire Department

## Organization Chart



STATION 1				STATION 2			
Capt. Steve Tabit - Quarter Master				Capt. Dave Plumb - Asst. Qtrmstr, Coordinator, Run % Monitor			
Lt. Mike Treiger - Fire Prevention & Station 1 Assignments				Lt. Dave Jones - Vehicle Inspections & Station 2 Assignments			
Lt. Brendt Cole - Medical & Rehab Supplies				Lt. Rich Tesner - Uniforms			
	Leave Expires	Dir.Res.Start	Off Prob.		Leave Expires	Dir.Res.Start	Off Prob.
FF Rod Armstrong				SGT James Barr II			
FF Greg Baker				FF Jarrad Brooks		07/16/07	
FF <del>James Bowers</del>	10/30/2010			FF Anthony Davis		01/18/05	
FF Rick Castano				FF Lori McKerracher		05/31/01	
FF Tiffany Forbes				FF Tim McKnight			
<i>FF Daniel Hill</i>			06/15/10	FF Karen Merriam			
FF Jeffery Jarrad				FF Mark Merriam			
FF Jeffrey Kelley				FF Ann Samida			
FF <del>Todd Kimbric</del>	9/23/2010			FF Bill Samida			
<i>FF Dale Link</i>			09/21/10	FF Steve Webster			
FF Scott Martin				FF Joe Yarnbrick		7/20/09	
FF Walter Melen							
FF Brian Scott							
SGT Kevin VanArsdale		04/15/04					
FF Bryan Wistuba							
FS Bob Plumb							
RO Valerie Dow							
On personal leave/Medical=			2	On personal leave/Medical=			0
Suspended=			1	Suspended=			0
Non-Probationary Total =			10	Non- Probationary =			11
Probationary Total =			2	Probationary =			0
Firefighter Subtotal =			15	Firefighter Subtotal =			11
Radio Operators =			1	Radio Operators =			0
Support =			1	Support =			0
Station Personnel Total =			17	Station Personnel Total =			11

(1) probation to be extended due to medical leave

Total Officers =	9
Total Firefighters=	26
Support	1
Radio Operators =	1
Total active =	37

*Name in italics* = probationary status  
 Font = Suspension  
 Font = Leave of absence or sick leave  
 Updated: 5/3/2010

Officers =	9
Active non-probationary =	21
Active probationary =	2
Active Radio Operators =	1
Support	1
Suspended=	1
Medical or extended leave =	2
Total dept. force =	37

SWARTZ CREEK AREA FIRE DEPARTMENT  
 8100 B CIVIC DRIVE  
 SWARTZ CREEK, MI 48473

# INVOICE

Invoice Number: 0510  
 Invoice Date: May 10, 2010  
 Page: 1

Duplicate

Voice: 810/635-2300  
 Fax: 810/635-7461

<b>Bill To:</b> CITY OF SWARTZ CREEK 8083 CIVIC DRIVE SWARTZ CREEK, MI 48473
---

<b>Ship to:</b> CITY OF SWARTZ CREEK 8083 CIVIC DRIVE SWARTZ CREEK, MI 48473
---

<b>Customer ID:</b> CITY01	<b>Customer PO:</b>	<b>Payment Terms:</b> Due at end of Month	
<b>Sales Rep ID:</b>	<b>Shipping Method:</b> Courier	<b>Ship Date:</b>	<b>Due Date:</b> 5/31/10

Quantity	Item	Description	Unit Price	Amount
174.36	FIRE02	FIRE SERVICE 04/2010	13.18	2,298.90

Subtotal	2,298.90
Sales Tax	
Total Invoice Amount	2,298.90
Payment/Credit Applied	
<b>TOTAL</b>	<b>2,298.90</b>

Check/Credit Memo No:

SWARTZ CREEK AREA FIRE DEPARTMENT  
 8100 B CIVIC DRIVE  
 SWARTZ CREEK, MI 48473

# INVOICE

Invoice Number: 0511  
 Invoice Date: May 10, 2010  
 Page: 1

Duplicate

Voice: 810/635-2300  
 Fax: 810/635-7461

<b>Bill To:</b> CLAYTON TOWNSHIP 2011 MORRISH ROAD SWARTZ CREEK, MI 48473
--

<b>Ship to:</b> CLAYTON TOWNSHIP 2011 MORRISH ROAD SWARTZ CREEK, MI 48473
--

<b>Customer ID:</b> CLAY01	<b>Customer PO:</b>	<b>Payment Terms:</b> Due at end of Month	
<b>Sales Rep ID:</b>	<b>Shipping Method:</b> Courier	<b>Ship Date:</b>	<b>Due Date:</b> 5/31/10

Quantity	Item	Description	Unit Price	Amount
201.13	FIRE02	FIRE SERVICE 04/2010	12.97	2,609.35

Subtotal	2,609.35
Sales Tax	
Total Invoice Amount	2,609.35
Payment/Credit Applied	
<b>TOTAL</b>	<b>2,609.35</b>

Check/Credit Memo No:

10

**SWARTZ CREEK AREA FIRE DEPARTMENT  
BILLS PAID LIST**

					30-Apr-10
DATE:	CHECKS	PAYEE:	AMT	ACCT	TRANSACTION DESCRIPTION
4/5/2010	15399	CHARTER COMMUNICATIONS	\$43.16	4850	PHONE-STA2
4/5/2010	15400	CHASE	\$2,369.67	22021	SOC SEC 03/10
4/5/2010	15401	CLAYTON TWP	\$40.51	4920	SEWER-STA 2
4/5/2010	15402	SCAFA	\$407.00	22024	ASSOC. DUES
4/5/2010	15403	FIRE SERVICE MGT	\$166.68	4978	GEAR REPAIR
			\$9.40	4727	SHIPPING
4/5/2010	15404	FRIEND OF THE COURT	\$12.75	22026	FRIEND OF THE COURT
4/5/2010	15405	GILL ROYS	\$8.90	4741	EQUIPMENT SUPPLIES 41-16
			\$14.88	4728	BUILDING SUPPLIES
4/5/2010	15406	ICMA	\$600.71	22023	DF COMP EE PORTION
	(INTERNTL CITY/COUNTY MGT ASSOC.)		\$256.25	4708	DF COMP ER PORTION
4/5/2010	15407	MCLAREN	\$2,395.00	4709	PHYSICALS
4/5/2010	15408	MCLAREN	\$61.00	4960	CPR CARDS
4/5/2010	15409	OUR DESIGNS	\$45.50	4960	SERVICE PINS
			\$8.99	4727	SHIPPING
4/5/2010	15410	PAYROLL	\$7,865.27	1002	PAYROLL STAFF & FF
4/5/2010	15411	POSTMASTER	\$44.00	4727	POSTAGE
4/5/2010	15412	STATE OF MICHIGAN	\$378.32	22022	03/10 STATE TAX
4/5/2010	15413	SUBURBAN AUTO	\$5.99	4741	DEGREASER
4/5/2010	15414	VALLEY PETROLEUM	\$148.82	4741	FUEL
4/21/2010	15415	VISA	\$25.17	4727	SHIPPING
			\$62.72	4960	REHAB SUPPLIES
			\$59.88	4970	BATTERY BACKUP/SURGE PROT.
			\$29.36	4741	EQUIPMENT SUPPLIES
			\$9.98	4728	GLOVES
4/21/2010	15416	CITY OF SWARTZ CREEK	\$767.56	4920	UTILITIES STA 1
4/21/2010	15417	COMCAST	\$192.03	4850	PHONE/INTERNET-STA 1
4/21/2010	15418	CONSUMERS ENERGY	\$363.79	4920	UTILITIES STA 2
4/21/2010	15419	DOUGLASS SAFETY	\$115.00	4978	SCBA REPAIR
			\$8.08	4727	SHIPPING
4/21/2010	15420	ICMA	\$69.42	22023	DF COMP EE PORTION
4/21/2010	15421	MI MUNICIPAL WC FUND	\$6,294.00	4910	WC INSURANCE
4/21/2010	15422	PAYROLL	\$1,194.54	1002	PAYROLL STAFF
4/21/2010	15423	VALLEY PETROLEUM	\$63.77	4741	FUEL
4/26/2010	15424	DOUGLASS SAFETY	\$61.90	4978	EQUIPMENT REPAIR
4/26/2010	15425	NON DESTRUCTIVE TESTING	\$435.55	4978	LADDER RECERTIFICATION
4/26/2010	15426	ROY, NOYE & ASSOC	\$2,300.00	4801	2009 AUDIT
			(\$2,369.67)	22021	03/10 SOC SEC
			(\$378.32)	22022	03/10 STATE TAX
			\$2,536.99	22021	04/10 SOC SEC PAYABLE
			\$369.98	22022	04/10 STATE TAX PAYABLE
			(\$18.01)		
		TOTAL	\$27,076.52		

VOID CHECKS:

**SWARTZ CREEK AREA FIRE BOARD**

**SWARTZ CREEK, MICHIGAN**

**REPORT FOR THE YEAR ENDED DECEMBER 31, 2009**

## TABLE OF CONTENTS

	<u>Page</u>
Report of Independent Auditors	I
Management Discussion and Analysis	II-III
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Assets	1
Statement of Activities	2
Fund Financial Statements:	
Balance Sheet – Governmental Funds	3
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	4
Notes to the Financial Statements	5-8
Required Supplementary Information	
Budgetary Comparison Schedules:	
Operation & Maintenance Fund	9
Other Supplemental Schedules:	
Schedule of Expenditures – Operation & Maintenance Fund	10



**Swartz Creek Area Fire Board**  
**Management Discussion and Analysis**  
**For the Years Ended December 31, 2009 and 2008**

---

As management of the Swartz Creek Area Fire Board, we offer readers of the Swartz Creek Area Fire Board's financial statements this narrative overview and analysis of the financial activities of the Swartz Creek Area Fire Board for the years ended December 31, 2009 and 2008.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the Swartz Creek Area Fire Board's basic financial statements. The Board's basic financial statements are comprised of the statement of net assets, statement of activities, governmental funds balance sheet & statement of revenues, expenditures, and changes in fund balance and notes to the financial statements. This report also contains other supplementary and additional information in addition to the basic financial statements themselves.

The statement of net assets presents information on all of the Board's assets and liabilities, with the difference between the two reported as net assets.

The statement of activities presents information showing how the government's net assets changed during the most recent calendar year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenditures are reported in this statement for some items that will only result in cash flows in future periods.

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the governmental fund financial statements.

**Financial Highlights**

The government-wide financial analysis focuses on the Statement of Net Assets and the Statement of Activities. The total assets of the Board are \$ 280,315 of which \$ 71,058 represents cash and cash equivalents. The liabilities are \$ 24,344 which represents amounts due to vendors, leaving current net assets of \$ 255,971.

Net assets increased \$ 18,185 for the Board as a result of \$ 301,033 in the fire protection expenses, which are offset by general revenues of \$ 305,430 and grants of \$ 13,788. The Board did not reimburse the Municipalities for prior year's surplus.

Net assets invested in capital assets amount to \$ 194,373 leaving restricted net assets of \$ 61,598 which represents the excess of current year revenues over expenditures of \$ 33,415 and prior year surplus retained of \$28,183.

Capital assets include total assets of \$ 1,363,611. These assets are depreciated over various lives based on the type of asset. Accumulated depreciation to date is \$ 1,169,238. Should the Board ever disband, the capital assets are to be allocated based on contributions made by each participating unit for specific years.

**Swartz Creek Area Fire Board  
Management's Discussion and Analysis  
For the Years Ended December 31, 2009 and 2008**

---

**Contacting the Board's Financial Management**

This financial report is designed to provide our citizens and taxpayers with a general overview of the Board's finances. If you have questions about this report or need additional information, contact the Business Office, Swartz Creek Area Fire Board.



Swartz Creek Area Fire Board  
Statement of Net Assets  
December 31, 2009 and 2008

	<u>ASSETS</u>	
	<u>Governmental Activities</u> 2009	<u>2008</u>
<u>CURRENT ASSETS</u>		
Cash and Cash Equivalents	\$ 71,058	\$ 50,220
Due From Other Governmental Units	10,699	130,085
Prepaid Insurance	4,185	4,218
Total Current Assets	\$ 85,942	\$ 184,523
<u>NON-CURRENT ASSETS</u>		
Capital Assets	1,363,611	1,458,011
Less: Accumulated Depreciation	(1,169,238)	(1,248,408)
Total Noncurrent Assets	\$ 194,373	\$ 209,603
<u>TOTAL ASSETS</u>	\$ 280,315	\$ 394,126
<u>LIABILITIES</u>		
<u>CURRENT LIABILITIES</u>		
Accounts Payable	21,227	152,787
Payroll Liabilities	3,117	3,553
<u>TOTAL LIABILITIES</u>	\$ 24,344	\$ 156,340
<u>NET ASSETS</u>		
<u>NET ASSETS</u>		
Invested in Capital Assets	194,373	209,603
Restricted for Subsequent Expenditures	61,598	28,183
<u>TOTAL NET ASSETS</u>	\$ 255,971	\$ 237,786

See Accompanying Notes to Financial Statements

Swartz Creek Area Fire Board  
Statement of Activities  
December 31, 2009 and 2008

FUNCTIONS/PROGRAMS	Expenses	Program Revenues		Net (Expense) Revenue & Change in Net Assets	
		Charges For Services	Operating Grants and Contributions	2009	2008
Governmental Activities:					
Public Safety	\$ 301,033	\$ -	\$ 13,788	\$ (287,245)	\$ (170,945)
General Revenues:					
Property Taxes				304,756	303,417
Investment Earnings				136	186
Sale of Fixed Assets				515	-
Miscellaneous				23	32
Total General Revenues and Transfers				<u>\$ 305,430</u>	<u>\$ 303,635</u>
Reimbursements to Municipalities for prior year's surplus				\$ -	\$ (11,273)
Change in Net Assets				<u>\$ 18,185</u>	<u>\$ 121,417</u>
Net Assets - Beginning - As Restated				<u>237,786</u>	<u>116,369</u>
Net Assets - Ending				<u><u>\$ 255,971</u></u>	<u><u>\$ 237,786</u></u>

See Accompanying Notes to Financial Statements

Swartz Creek Area Fire Board  
 Balance Sheet  
 Governmental Funds  
 December 31, 2009

	Operation & Maintenance Fund	Total Governmental Funds
<b><u>ASSETS</u></b>		
Cash and Cash Equivalents	\$ 71,058	\$ 71,058
Due from Other Governmental Units		
Clayton Township	5,142	5,142
Swartz Creek	4,424	4,424
Hundred Club-Grant	1,133	1,133
Prepaid Insurance	4,185	4,185
	\$ 85,942	\$ 85,942
<b><u>TOTAL ASSETS</u></b>		
<b><u>LIABILITIES</u></b>		
Accounts Payable	\$ 21,227	\$ 21,227
Payroll Liabilities	3,117	3,117
Total Liabilities	\$ 24,344	\$ 24,344
<b><u>FUND BALANCES</u></b>		
Restricted for Subsequent Expenditures	61,598	61,598
Total Fund Balances	\$ 61,598	\$ 61,598
<b><u>TOTAL LIABILITES AND FUND BALANCES</u></b>		
	\$ 85,942	\$ 85,942

See Accompanying Notes to Financial Statements

Swartz Creek Area Fire Board  
Reconciliation of Total Governmental Fund Balances To  
Net Assets of Governmental Activities  
December 31, 2009

---

Total Governmental Fund Balances: \$ 61,598

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$ 1,363,611 and the accumulated depreciation is \$ 1,169,238.

194,373

**TOTAL NET ASSETS -  
GOVERNMENTAL ACTIVITIES**

**\$ 255,971**

Swartz Creek Area Fire Board  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
Governmental Funds  
For the Year Ended December 31, 2009

	Operation & Maintenance Fund	Total Governmental Funds
<b><u>REVENUES</u></b>		
Contributions From Local Units	\$ 304,756	\$ 304,756
Operating Grants and Contributions	13,788	13,788
Earnings on Investments and Deposits	136	136
Proceeds from Sale of Fixed Assets	515	-
Other Income	23	23
Total Revenues	\$ 319,218	\$ 318,703
 <b><u>EXPENDITURES</u></b>		
Operation and Maintenance	132,247	132,247
Vehicle Maintenance	9,747	9,747
Capital Outlay	143,809	143,809
Total Expenditures	\$ 285,803	\$ 285,803
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 33,415	\$ 33,415
 <b><u>FUND BALANCE - BEGINNING</u></b>		
	\$ 28,183	\$ 28,183
Excess (Deficiency) of Revenues Over (Under) Expenditures	33,415	33,415
<b><u>FUND BALANCE - ENDING</u></b>	\$ 61,598	\$ 61,598

See Accompanying Notes to Financial Statements

Swartz Creek Area Fire Board  
Reconciliation of The Statement of Revenues, Expenditures  
and Changes in Fund Balances of Governmental Funds  
To The Statement of Activities  
For the Year Ended December 31, 2009

---

Total net change in fund balances - governmental funds \$ 33,415

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlay in the current period.

(15,230)

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

\$ 18,185

**Swartz Creek Area Fire Board**  
**Notes to Financial Statements**  
**For the Year Ended December 31, 2009**

---

1) DESCRIPTION OF FIRE AUTHORITY OPERATIONS

The Swartz Creek Area Fire Board has been organized as a joint venture of the City of Swartz Creek and the Township of Clayton in Genesee County, Michigan. The organizational agreement provides for a joint exercise of power and the establishment of a separate administrative entity. Members of the Fire Board are appointed by the City and Township. The participating governmental units provide revenue to the department on the basis of fire runs.

The City of Swartz Creek and Township of Clayton each have an undivided one-half interest in the assets of the Fire Board. The City and Township have also provided the Fire Board with the use of several vehicles. Title to these vehicles remains with the contributing unit of government.

2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Swartz Creek Fire Board conform to generally accepted accounting principles as applicable to governmental entities. The following is a summary of the significant accounting policies:

In June 1999 the Governmental Accounting Standards Board (GASB) issued Statement No. 34, Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments. Some of the significant changes in the Statement include the following:

A Management Discussion and Analysis (MD&A) section to provide an analysis of the Board’s overall financial position and results of operations.

Financial statements prepared with full accrual accounting for all of the Board’s activities.

- A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements and notes to the financial statements.

A) BASIC FINANCIAL STATEMENTS – GOVERNMENT – WIDE STATEMENTS

The Board’s basic financial statements include both government-wide (reporting the Board as a whole) and fund financial statements (reporting the Board’s major funds). The government-wide financial statements categorize primary activities as either governmental or business type. All of the Board’s activities are classified as governmental activities.

In the government-wide Statement of Net Assets, the governmental activities column is presented on a consolidated basis and is reported on a full-accrual economic resource basis, which recognizes all long-term assets and receivables. The Board’s net assets are reported in three parts: invested in capital assets; restricted net assets; and unrestricted net assets.

The government-wide Statement of Activities reports both the gross and net cost of each of the Board’s functions. General government revenues also support the functions. The Statement of Activities reduces gross expenses by related program revenues, operating and capital grants. Program revenues must be directly associated with the functions. Operating grants include operating-specific and discretionary grants. The net costs by function are normally covered by general revenue (property taxes, state and federal sources, interest income, etc.)

**Swartz Creek Area Fire Board**  
**Notes to Financial Statements**  
**For the Year Ended December 31, 2009**

---

2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B) BASIC FINANCIAL STATEMENTS – FUND FINANCIAL STATEMENTS

The accounts of the Board are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

GOVERNMENTAL FUNDS

General Fund – Operation & Maintenance Fund

The General Fund is the general operating fund of the Board. It is used to account for all financial resources except those required to be accounted for in another fund.

C) BASIS OF ACCOUNTING/MEASUREMENT FOCUS

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in current assets. Accordingly, they are said to present a summary of sources and uses of “available spendable resources” during a period.

ACCRUAL

Governmental activity in the government-wide financial statements is presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

MODIFIED ACCRUAL

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. “Available” means collectible within 60 days of year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

Those revenues susceptible to accrual are property taxes, interest revenue, grants and charges for services. Other revenue is recorded when received.

D) CASH AND CASH EQUIVALENTS

The Board considers highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

Investments are reported at fair value, which is determined using selected bases. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national exchange are valued at the last reported sales price and investments that do not have an established market are reported at estimated fair value. Cash deposits are reported at carrying amount, which reasonably estimates fair value.



**Swartz Creek Area Fire Board**  
**Notes to Financial Statements**  
**For the Year Ended December 31, 2009**

---

2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E) CAPITAL ASSETS

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year.

All reported capital assets are depreciated. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Governmental Activities Estimated Lives</u>
Equipment	5 – 10 years

F) NET ASSETS

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, consists of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Board or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

G) ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

3) DEPOSITS AND INVESTMENTS

Deposits are carried at cost. Deposits of the Fire Board are at one bank in the name of Swartz Creek Area Fire Department. Michigan Compiled Laws (MCL), Section 129.91, authorized a local unit to deposit and invest in the accounts of Federally insured banks, credit unions and savings and loan associations; bond securities, and other obligations of the United States, or an agency or instrumentality of the United States in which the principal and interest is fully guaranteed by the United States, including securities issued or guaranteed by the Government National Mortgage Association; United States government or Federal agency obligation repurchase agreement; bankers' acceptance of United States banks; mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan; and commercial paper rated by two standard rating agencies within the three highest classifications, which matures not more than 270 days after the date of purchase, and which involves no more than 50 percent of any one fund. Michigan law prohibits security in the form of collateral, surety bonds, or other forms for the deposit of public money. Attorney General's Opinion No. 6168 states that public funds may not be deposited in financial institutions located in states other than Michigan.

At December 31, 2009, the carrying amount of the Board's deposits was \$ 71,058 and the bank balance was \$ 73,032 all of which was covered by federal depository insurance.

**Swartz Creek Area Fire Board**  
**Notes to Financial Statements**  
**For the Year Ended December 31, 2009**

---

4) DUE FROM OTHER UNITS OF GOVERNMENT

As of December 31, 2009, the Fire Board had amounts due from other units of government as follows:

Clayton Township	\$	5,142
City of Swartz Creek		4,424
Hundred Club Grant		<u>1,133</u>
	\$	<u>10,699</u>

5) CAPITAL ASSETS

Capital asset activity for the fiscal year ended December 31, 2009, was as follows:

	Balance January 1, 2009	Additions	Deletions	Balance December 31, 2009
Machinery and Equipment	\$ 624,239	\$ 27,706	\$ (114,677)	\$ 537,268
Vehicles	759,959			759,959
Office equipment	40,731	1,999	(9,428)	33,302
800 MHZ equipment	33,082			33,082
Less: Accumulated Depreciation	<u>(1,248,408)</u>	<u>(44,622)</u>	<u>123,792</u>	<u>(1,169,238)</u>
	<u>\$ 209,603</u>	<u>\$ (14,917)</u>	<u>\$ (313)</u>	<u>\$ 194,373</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Public Safety \$ 44,622

6) CONTINGENCIES

In the ordinary course of business, the Board is involved in various pending or threatened legal actions. The Board believes that any ultimate liability arising from these actions will not have a material adverse effect on its financial position.

REQUIRED  
SUPPLEMENTARY  
INFORMATION

**Swartz Creek Area Fire Board**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual**  
**Operation & Maintenance Fund**  
**For the Year Ended December 31, 2009**

---

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<u>REVENUES</u>	\$ 298,000	\$ 298,000	\$ 319,218	\$ 21,218
<u>EXPENDITURES</u>				
Operation and Maintenance	298,000	298,000	285,803	12,197
Excess of Revenues Over Expenditures	\$ -	\$ -	\$ 33,415	\$ 33,415
 <u>FUND BALANCE - BEGINNING</u>			 28,183	
Excess of Revenues over Expenditures			33,415	
 <u>FUND BALANCE - ENDING</u>			 \$ 61,598	

OTHER SUPPLEMENTAL  
INFORMATION

Swartz Creek Area Fire Board  
Operation & Maintenance Fund  
Schedule of Expenditures  
For the Year Ended December 31, 2009

---

EXPENDITURES

<u>Operation &amp; Maintenance</u>	
Salaries - staff	\$ 57,547
Salaries - officers	15,000
Salaries - firefighters	81,249
Deferred compensation	3,607
Payroll taxes	15,820
Medical expense	4,590
Office supplies	1,807
Building supplies	1,362
Communications and alarms	3,055
Equipment supplies	7,693
Contract services	4,198
Insurance	26,394
Utilities	14,037
Equipment maintenance	7,016
Equipment	25,221
Education and training	17,207
<b><u>TOTAL EXPENDITURES</u></b>	<b><u>\$ 285,803</u></b>



**EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK  
PERIOD ENDING 05/20/2010**

<b>GL NUMBER</b>	<b>2009-10 AMENDED BUDGET</b>	<b>YTD BALANCE 05/20/2010</b>	<b>ENCUMBERED YEAR-TO-DATE</b>	<b>UNENCUMBERED BALANCE</b>	<b>% BDGT USED</b>
<b>Fund 101 - General Fund</b>					
General Government	612,350.00	329,474.87	13,700.02	269,175.11	56.04
Public Safety	906,425.00	752,189.68	0.00	154,235.32	82.98
Public Works	330,351.00	188,533.79	0.00	141,817.21	57.07
Community And Economic Develop	2,500.00	2,348.50	0.00	151.50	93.94
Recreation and Culture	125,345.60	75,578.12	0.00	49,767.48	60.30
Other Functions	21,000.00	17,518.82	0.00	3,481.18	83.42
Transfer Out and Other Sources	76,304.00	76,304.00	0.00	0.00	100.00
<b>TOTAL EXPENDITURES</b>	<b>2,074,275.60</b>	<b>1,441,947.78</b>	<b>13,700.02</b>	<b>618,627.80</b>	<b>69.52</b>
<b>Fund 202 - Major Street Fund</b>					
General Government	3,500.00	447.15	0.00	3,052.85	12.78
Public Works	1,159,581.00	222,217.02	25,002.24	912,361.74	21.32
Recreation and Culture	3,196.58	3,526.50	0.00	(329.92)	110.32
<b>TOTAL EXPENDITURES</b>	<b>1,166,277.58</b>	<b>226,190.67</b>	<b>25,002.24</b>	<b>915,084.67</b>	<b>19.39</b>
<b>Fund 203 - Local Street Fund</b>					
General Government	3,500.00	447.15	0.00	3,052.85	12.78
Public Works	236,511.00	82,593.79	13,589.58	140,327.63	40.67
<b>TOTAL EXPENDITURES</b>	<b>240,011.00</b>	<b>83,040.94</b>	<b>13,589.58</b>	<b>143,380.48</b>	<b>34.60</b>
<b>Fund 226 - Garbage Fund</b>					
General Government	7,000.00	6,446.57	0.00	553.43	92.09
Public Works	448,737.00	313,179.88	39,418.86	96,138.26	78.58
Transfer Out and Other Sources	22,601.00	22,601.00	0.00	0.00	100.00
<b>TOTAL EXPENDITURES</b>	<b>478,338.00</b>	<b>342,227.45</b>	<b>39,418.86</b>	<b>96,691.69</b>	<b>71.55</b>
<b>Fund 248 - Downtown Development Fund</b>					
General Government	6,750.00	5,137.22	0.00	1,612.78	76.11
Community And Economic Develop	37,500.00	34,586.68	0.00	2,913.32	92.23
Recreation and Culture	5,500.00	1,577.57	0.00	3,922.43	28.68
Transfer Out and Other Sources	5,000.00	0.00	0.00	5,000.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>54,750.00</b>	<b>41,301.47</b>	<b>0.00</b>	<b>13,448.53</b>	<b>75.44</b>



GL NUMBER	2009-10 AMENDED BUDGET	YTD BALANCE 05/20/2010	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
<b>Fund 265 - Drug Enforcement Fund</b>					
Public Safety	109,517.00	86,839.78	0.00	22,677.22	79.29
<b>TOTAL EXPENDITURES</b>	<b>109,517.00</b>	<b>86,839.78</b>	<b>0.00</b>	<b>22,677.22</b>	<b>79.29</b>
<b>Fund 350 - City Hall Debt Fund</b>					
Debt Service	91,004.00	91,030.00	0.00	(26.00)	100.03
<b>TOTAL EXPENDITURES</b>	<b>91,004.00</b>	<b>91,030.00</b>	<b>0.00</b>	<b>(26.00)</b>	<b>100.03</b>
<b>Fund 401 - Capital Project Fund</b>					
Transfer Out and Other Sources	1,951.00	1,951.00	0.00	0.00	100.00
<b>TOTAL EXPENDITURES</b>	<b>1,951.00</b>	<b>1,951.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Fund 402 - Fire Equip Replacement Fund</b>					
Transfer Out and Other Sources	84,945.00	84,945.00	0.00	0.00	100.00
<b>TOTAL EXPENDITURES</b>	<b>84,945.00</b>	<b>84,945.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Fund 590 - Water Supply Fund</b>					
General Government	61,420.00	47,345.32	0.00	14,074.68	77.08
Public Works	1,273,066.00	936,987.65	2,625.00	333,453.35	73.81
Transfer Out and Other Sources	22,601.00	22,601.00	0.00	0.00	100.00
<b>TOTAL EXPENDITURES</b>	<b>1,357,087.00</b>	<b>1,006,933.97</b>	<b>2,625.00</b>	<b>347,528.03</b>	<b>74.20</b>
<b>Fund 591 - Sanitary Sewer Fund</b>					
General Government	63,575.00	49,497.67	0.00	14,077.33	77.86
Public Works	1,252,680.50	713,270.22	0.00	539,410.28	56.94
Transfer Out and Other Sources	22,601.00	22,601.00	0.00	0.00	100.00
Debt Service	54,929.00	56,887.13	0.00	(1,958.13)	103.56
<b>TOTAL EXPENDITURES</b>	<b>1,393,785.50</b>	<b>842,256.02</b>	<b>0.00</b>	<b>551,529.48</b>	<b>60.43</b>
<b>Fund 661 - Motor Pool Fund</b>					
General Government	55,688.00	42,380.54	0.00	13,307.46	76.10
Public Safety	92,878.92	42,732.34	0.00	50,146.58	46.01
Public Works	151,227.00	83,862.60	0.00	67,364.40	55.45
<b>TOTAL EXPENDITURES</b>	<b>299,793.92</b>	<b>168,975.48</b>	<b>0.00</b>	<b>130,818.44</b>	<b>56.36</b>

<b>GL NUMBER</b>	<b>2009-10 AMENDED BUDGET</b>	<b>YTD BALANCE 05/20/2010</b>	<b>ENCUMBERED YEAR-TO-DATE</b>	<b>UNENCUMBERED BALANCE</b>	<b>% BDGT USED</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	<b>7,351,735.60</b>	<b>4,417,639.56</b>	<b>94,335.70</b>	<b>2,839,760.34</b>	<b>60.09</b>

# City of Swartz Creek

Department of Police

Chief **RICK CLOLINGER**

8100-A Civic Drive

Swartz Creek, Michigan 48473

Phone: (810)-635-4401

Fax: (810)-635-3728

**TO: Paul Bueche, City Manager**  
**FROM: Rick Clolinger, Chief of Police**  
**DATED: May 19, 2010**  
**REF: Street Closure Application and Permit**

Sir,

On May 3, 2010 R/O received a Street Closure Application from the Swartz Creek Cross Country and Track and Field Team as well as the Riverbend Striders Organization requesting to have a road race event on June 3, 2010 at 6:30 p.m.

The permit was turned in to R/O by Allen Murphy who is the track coach at Swartz Creek High School.

The road race will take approximately one hour and will have an estimated number of participants to be 300.

Also submitted with this application is a mapped out course of the roadway through Winchester Village Subdivision and also a certificate of insurance liability was supplied by Mr. Murphy.

This certificate of liability insurance is received by Star Insurance of Fort Wayne Office, 2130 E. Dupont Road, Fort Wayne IN 46825. This certificate does show the City of Swartz Creek as additional insured in reference to the event on June 3, 2010 in the City of Swartz Creek.

Also submitted with this report is a copy of the road race advertisement showing the event occurring on June 3, 2010 at 6:30 p.m. starting at the Swartz Creek High School.

Upon review of all the paperwork and collection of liability insurance certificate it is the recommendation of the Chief of Police to authorize this street closure application. This was approved and signed by the Chief of Police on May 19, 2010.

Respectfully submitted,

  
Rick Clolinger  
Chief of Police

APPROVED  
Chief Rick Clolinger  
City of Swartz Creek

CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN

STREET CLOSURE APPLICATION

DATE OF REQUEST: 5/3/2010 200

SPONSOR ORGANIZATION SwartzCreek Track/XC + Riverbend Skidders

AUTHORIZED REPRESENTATIVE: Allen Murphy

WORK ADDRESS: 1 Dragon Dr. HOME ADDRESS: 2291 Lost Creek Dr. Flushing

PHONE NO: WORK (810) 591-1831 HOME: (810) 845-7298 CELL: (810) 845-7298

TYPE OF EVENT:  PARADE\* (DRAW ROUTE ON ATTACHED MAP)

CARNIVAL  CRAFT SHOW

STREET DANCE  CONCERT

OTHER: Running/walking 5K Race

DATE OF EVENT: 6/3/10 TIME OF EVENT: FROM: 6:30 AM / PM  
TO: 7:30 AM / PM

ESTIMATED NUMBER OF PARTICIPANTS: 300

ROADS REQUESTED TO BE CLOSED: \*\* NO CLOSURE. We could use an officer at the entrance to the H.S. on Cappy Ln.

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, its officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

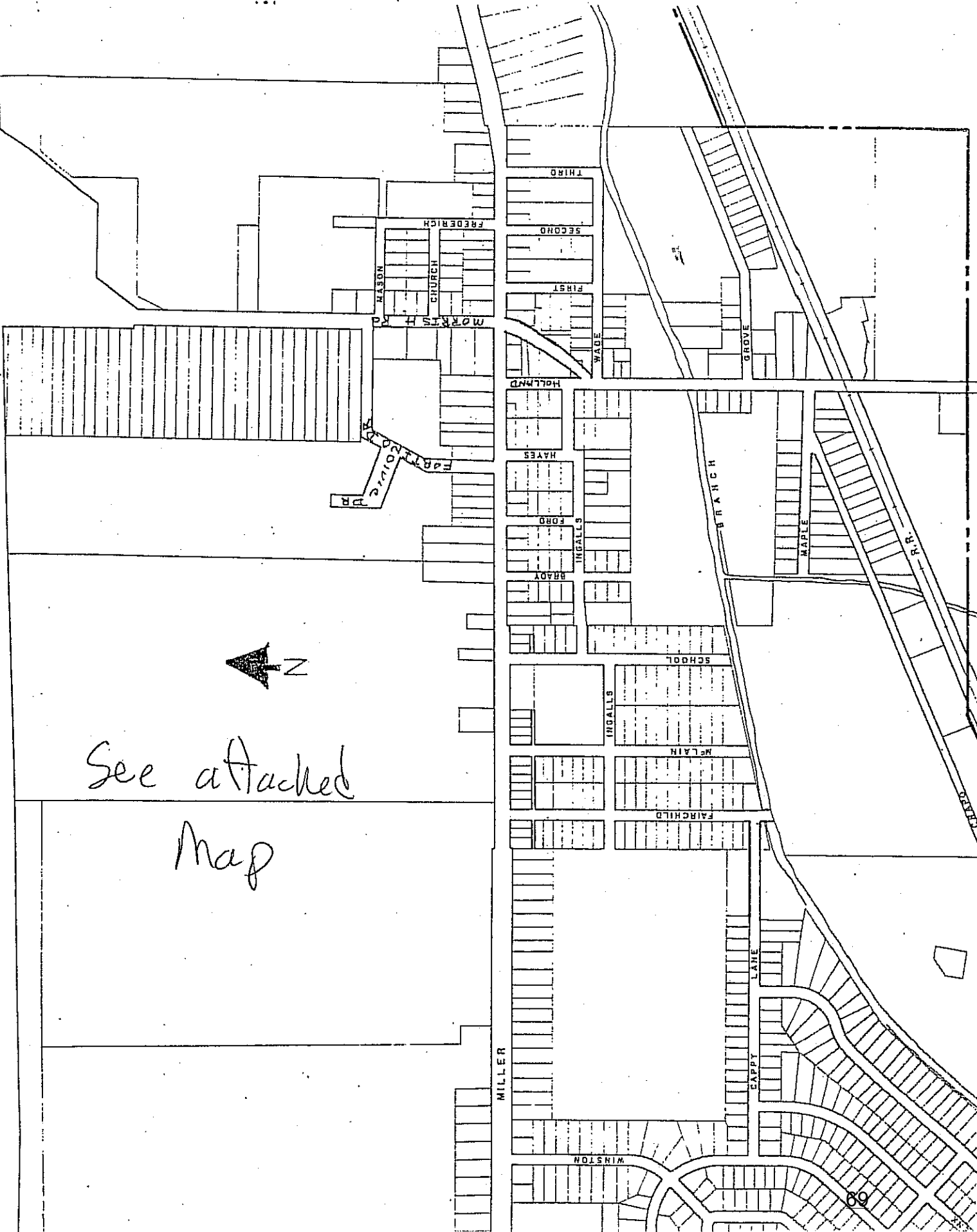
For: Swartz Creek Track/XC + Riverbend Skidders By: Allen W. Murphy  
(Organization) (Authorized Representative)

APPROVED BY: \_\_\_\_\_  
(Chief of Police)

\* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

\*\*The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE OFFICE OF THE CHIEF OF POLICE NO LATER THAN 30 DAYS PRIOR TO EVENT DATE



## CITY OF SWARTZ CREEK PARADE REGULATIONS

The approval of a street closure request and/or a "parade permit" is based on the assumption that the event coordinator(s) fully understand and accept the following regulations regarding the event:

1. The throwing of any object(s) from any vehicle during the course of the parade is prohibited by ordinance. Violations of this ordinance could result in prosecution and/or the denial of future permit requests.
2. The closing of major thoroughfares entails the rerouting of thousands of motorists and the interruption of commerce. It is imperative that parades begin and end on time so as not to unnecessarily disrupt the usual course of traffic and business.
3. Parade organizers must provide a means of direct communication between the event coordinator and the Chief of Police (or his designate) during the course of the parade in order to address any dangerous conditions that may develop during the course of the event.
4. The practice of parade participants jumping onto or off of moving vehicles in the parade is prohibited.
5. When determining the staging area for parade participants, organizers should ensure that the area is sufficient in size to accommodate all entries without creating traffic or pedestrian hazards.

It is the responsibility of the event coordinator(s) to ensure that all parade participants are made aware of the regulations that directly affect them and by signing this document hereby acknowledge that they have received a copy of these regulations and accept said responsibility.

By: Allen W. Humple For: Swartz Creek High School  
(Event Coordinator or Representative) (Organization)  
Track + Field / CrossCountry

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/6/2010

PRODUCER (260)467-5690 FAX: (260)467-5651  
STAR Insurance - Fort Wayne Office  
2130 East DuPont Road

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Fort Wayne IN 46825

INSURERS AFFORDING COVERAGE

NAIC #

INSURED

INSURER A: NATIONAL CASUALTY COMPANY

11991

ROAD RUNNERS CLUB OF AMERICA/2010  
AND ITS MEMBER CLUBS  
7410 SKYLINE DRIVE  
FREDERICK MD 21702-3652

INSURER B: NATIONWIDE LIFE INS. CO.

66869

INSURER C:

INSURER D:

INSURER E:

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY	KRO 0000000754800	12/31/2009 12:01 A.M.	12/31/2010 12:01 A.M.	EACH OCCURRENCE \$ 1,000,000
		<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
		<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person) \$ 5,000
		<input checked="" type="checkbox"/> LEGAL LIAB. TO PART.				PERSONAL & ADV INJURY \$ 1,000,000
		<input type="checkbox"/> \$1,000,000				GENERAL AGGREGATE \$ NONE
		GEN'L AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COM/OP AGG \$ 1,000,000
		<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	A&M AGGREGATE \$5,000,000			ABUSE & MOLESTATION 500,000
A		AUTOMOBILE LIABILITY	KRO 0000000754800	12/31/2009 12:01 A.M.	12/31/2010 12:01 A.M.	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
		<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
		<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
		<input checked="" type="checkbox"/> HIRED AUTOS				PROPERTY DAMAGE (Per accident) \$
<input checked="" type="checkbox"/> NON-OWNED AUTOS						
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
		<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC \$
						AUTO ONLY: AGG \$
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE \$
		<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$
		<input type="checkbox"/> DEDUCTIBLE				\$
		<input type="checkbox"/> RETENTION \$				\$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATUTORY LIMITS OTHER
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
B		OTHER EXCESS ACCIDENT & MEDICAL	SPX 0000003732100	12/31/2009 12:01 A.M.	12/31/2010 12:01 A.M.	EXCESS MEDICAL \$10,000 \$250 DEDUCTIBLE PER CLAIM AD & SPECIFIC LOSS \$2,500

### DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED.

DATE & EVENT: 06/03/10 SWARTZ CREEK CHALLENGE 5K RUN & WALK

INSURED CLUB: RIVERBEND STRIDERS, ATTN: JOHN GAULT; P.O. BOX 233; FLUSHING, MI 48433

### CERTIFICATE HOLDER

06/03/10 CITY OF SWARTZ CREEK, MICHIGAN  
ATTN: CHIEF RICK COLLINGER  
8083 CIVIC DRIVE  
SWARTZ CREEK, MI 48473

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

John Lefever/JR

*John Lefever*

ACORD 25 (2001/08)

INS025 (01/09) 09-

© ACORD CORPORATION 1988

Page 1 of 2

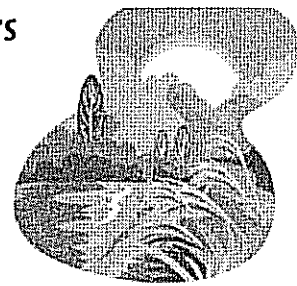
RECEIVED  
MAY 7 2010  
By \_\_\_\_\_

# Swartz Creek Track Team and the Riverbend Striders

## SWARTZ CREEK 5K CHALLENGE

### 5K Run and Walk

Thursday, June 3, 2010



**STARTING TIME:** 5K Run/Walk starts at 6:30 PM

**LOCATION:** Swartz Creek High School, 1 Dragon Drive, Swartz Creek, MI 48473  
Exit I-69 at Morrish Rd; go south to Miller Rd; west on Miller to Fairchild; then south on Fairchild to Ingalls; west on Ingalls to school.

**COURSE:** Course is 100% paved, flat.

**REGISTRATION:** Early Registration ends with entries postmarked by May 27, 2010. *Late registration and packet pickup at Bauman's Running & Walking Shop, 1473 W. Hill Rd, on Wednesday, June 2, from 12:00 AM to 8:00 PM and on Race Day from 10:00 AM to 2:00 PM.* Registration on race day begins at 5:00 PM at the Swartz Creek High School.

**ENTRY FEE:** Event WITH Shirt: On or before May 27 - \$17.00  
Late Registration - \$20.00  
Event WITHOUT Shirt: On or before May 27 - \$7.00  
Late Registration - \$10.00



**RIVERBEND STRIDER MEMBERS MAY DEDUCT \$1.00 FROM PRE-REGISTRATION FEE.**

**Not a Riverbend Strider? Register online at [www.riverbendstriders.com](http://www.riverbendstriders.com) and save!**

**FACILITIES:** Restrooms and showers. Lockers available, please bring own lock.

**AWARDS:** Awards are given to the Overall and Masters Male & Female, and top three finishers in each division. All pre-registered entrants will receive a *shirt*. Sorry, but we cannot guarantee shirts on race day to late registrants. Post Race amenities.

**AGE GROUPS:** **RUNNERS: MALE AND FEMALE:** 12 & under, 13-15, 16-19, 20-24, 25-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65-69, 70-75, 75-79, 80 & Over  
**HEAVYWEIGHT DIVISION:** Three special award categories for men 185-199 pounds, 200-219 pounds and 220 pounds and over. Check appropriate box and indicate weight on form.  
**WALKERS: MALE AND FEMALE:** 19 & under, 20-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65-69, 70-74, 75-79, 80 & Over.

**SEND ENTRIES TO:** Swartz Creek 5K, P.O. Box 233, Flushing, MI 48433  
Or drop entries off at Bauman's Running & Walking Shop, 1473 Hill Rd., Flint  
*Register online at [www.riverbendstriders.com](http://www.riverbendstriders.com) or [www.gaultracemanagement.com](http://www.gaultracemanagement.com)*

**PLEASE MAKE CHECKS PAYABLE TO: Riverbend Striders**

**Dr. Gerald Ryan, DDS**  
**Family Dentistry**  
**Swartz Creek, MI**

**INFORMATION:** John Gault: (810) 487-0954; Bauman's Running & Walking Shop: (810) 238-5981

MAKE CHECKS PAYABLE TO:  
Riverbend Striders  
MAIL TO: Swartz Creek 5K  
P.O. Box 233, Flushing, MI 48433

**Swartz Creek 5K Challenge**  
**Thursday, June 3, 2010**

BIB NUMBER

LAST NAME										FIRST NAME										M.I.	SEX <input type="checkbox"/> M <input type="checkbox"/> F
STREET ADDRESS										CITY/TOWN										AGE	
STATE	ZIP CODE			PHONE NUMBER				DATE OF BIRTH				EVENT: <input type="checkbox"/> 5K Run <input type="checkbox"/> 5K Walk									

E-MAIL ADDRESS: \_\_\_\_\_

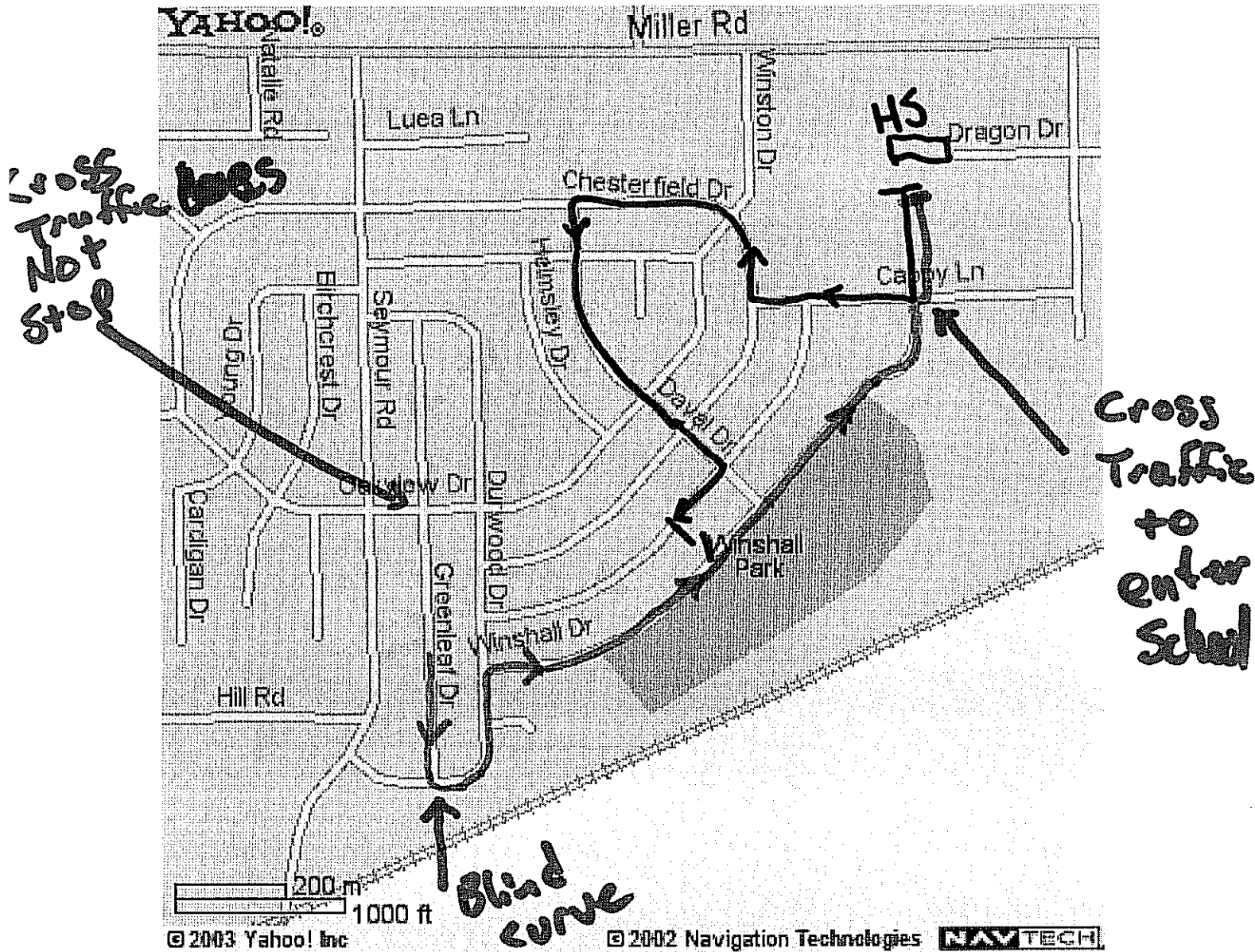
SHIRT SIZE:  S  M  L  XL  XXL (Add \$1.00)      RIVERBEND STRIDER #: \_\_\_\_\_

In consideration of my participation in this event, I for myself, my heirs, executors, and administrators, waive all rights and claims for damages I may have against Riverbend Striders, the sponsors of this event, their agents, representatives, successors, and assignees for any and all injuries suffered by me at said event, or which may arise out of my traveling to, participating in, and returning from this event. I further state that I am in proper physical condition to compete in this event.

ATHLETE (OR PARENT, IF UNDER 18) MUST SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_



## Swartz Creek 5K Challenge Course Map



- Start From High School .
- Right on Cappy Lane.
- Right on Worcester Dr. then straight where it turns to Chesterfield.
- Left on Daval Dr.
- Right on Don Shenk Dr.
- Right on Durwood Dr.
- Left on Greenleaf Dr.
- Left on Durwood Dr.
- Right on Winshall Dr.
- Right on Cappy Lane.
- Left back into school.

Mile 1 -

Mile 3 -

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE DOWNTOWN DEVELOPMENT AUTHORITY  
DATE 5/13/2010**

The Regular Meeting was called to order at 6:04 by Board Member Nemer in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Board Members Present: Bueche, Hull, Mardlin, Spence, Nemer, Raffaelli, Gardner.

Board Members Absent: Abrams, Eckerdt.

Staff Present: Adam Zettel.

Others Present: Denny & Karen Pinkston, Richard Mattson, Sharlene Howe.

**APPROVAL OF AGENDA:**

**Resolution No. 100513-01** **(Carried)**

Motion by Board Member Mardlin  
Second by Board Member Hull

The Swartz Creek City Downtown Development Authority approves the agenda of the May 13, 2010 DDA Meeting.

YES: Unanimous Voice Vote.  
NO: None. Motion declared carried.

**APPROVAL OF MINUTES:**

**Resolution No. 100513-02** **(Carried)**

Motion by Board Member Hull  
Second by Board Member Mardlin

The Swartz Creek City Downtown Development Authority approves the minutes for the March 11, 2010 DDA Meeting to be circulated and placed on file.

YES: Unanimous Voice Vote.  
NO: None. Motion declared carried.

**MEETING OPEN TO THE PUBLIC:**

No Public Comment.

CITY OF SWARTZ CREEK, MICHIGAN  
MINUTES OF DOWNTOWN DEVELOPMENT AUTHORITY – MAY 13, 2010

**BUSINESS:**

**Budget**

Mr. Adam Zettel introduced the newest member, Theresa Spence of Country Kitchen and she was welcomed.

Mr. Zettel went over the fiscal year budget year for FY 2011. The budget has been reduced due to tax values dropping and some substantial tax appeals on properties in the downtown district. The Farmers Market, Family Movie Night, Streetscape, and Facade Program were discussed.

**Resolution No. 100513-03**

**(Carried)**

Motion by Boardmember Bueche  
Second by Boardmember Spence

The Swartz Creek Downtown Development Authority approves the amended budget as, attached with the exception of the streetscape program which shall reflect \$250 in expenses and the elimination of all dollars in the line item reflecting the façade program, for the 2011 fiscal year and directs staff to forward the budget to the City Council for approval.

YES: Unanimous Voice Vote  
NO: None. Motion Declared Carried.

**MEETING OPEN TO PUBLIC:**

Richard Mattson spoke on behalf of himself stating he has some wonderful people here from the art world. He is disappointed due to revenue loss and he thanked everyone for their support. He asked if at some time down the road possibly the finances get better if the DDA might want to entertain a sponsorship at some level for the gallery or the guild. Right now they are pretty much setting off as a separate entity and they are going to try to seek out grants and funds. The gallery and guild are alive and well and he thinks there is a nice group of people that want this. He thanked the DDA and said that he appreciates this.

Sharlene Howe added that she appreciates it so much. It is disappointed because they can't get the funding, but she knows she has their support and this encourages everyone to go forward. They are looking at different funding such as grants and fund raisers. She stated they have a lot of support, thanked everyone and said likes Swartz Creek. She was welcomed.

Denny Pinkston is averaging twenty to twenty five artists per meeting and the word is spreading. People are calling to see if they can be members. They are going to go ahead with it no matter what. Whether they make it or fail is not going to be because of

CITY OF SWARTZ CREEK, MICHIGAN  
MINUTES OF DOWNTOWN DEVELOPMENT AUTHORITY – MAY 13, 2010

lack of effort on their part. They are still going to go ahead and do what they can do and if the money is there fine, and if not they will think of some other ways.

**REMARKS BY BOARD MEMBERS:**

Board Member Raffaelli said that the Kiwanis is in full support of movie night. She added that they are going around different places to get ads for Art in the Park that they are having on August 28. They would appreciate and help in getting ads. The Swartz Creek Women's Club is donating \$200 for flowers for the downtown. She wondered if there was any possibility of getting any money for flowers this year. She is happy to see everyone here and hopes they are successful. They have her full support.

Board Member Hull stated he supports the guild and everything that the guild and Mr. Mattson is doing. He also thanked Adam and said that he had done a terrific job with this.

Board Member Gardner stated he hopes that things pick up.

Board Member Mardlin is very happy with what Richard is doing here. He has really done a lot for the city. He hopes that they can make that thing work. He also thanked Adam for all of the work he puts into this. The streetscape will come back. He plans to make a donation to Movie Night.

Board Member Spence wanted to know more about the art guild. She thanked everyone for inviting her to be a part of this. She may be able to volunteer on movie night.

Board Member Bueche welcomed Council Member Therese Spence aboard.

Board Member Nemer asked about the Farmers Market and Mr. Adam Zettel stated he thinks it is going to go very well and the location was very positive. Mr. Nemer thanked everyone for coming. He appreciates the art gallery/guild participating and hopes they can work something out. He also welcomed Council Member Spence aboard and also volunteered to help out for Movie night.

**ADJOURNMENT:**

**Resolution No. 100513-04**

**(Carried)**

The Swartz Creek Downtown Development Authority unanimously declared the meeting adjourned at 7:04 p.m.

---

Mark Nemer  
Chairman

---

Paul D. Bueche  
Secretary

FY 2011 Budget Worksheet Revenues: DDA

05/17/10

Fund 248 - Tax Increment Finance Authority Fund Revenues	Original Budget	Amended Budget	Actual thru May 7	Estimated Year End Total	Requested	Recommended	Adopted
Dept: 000.000 General							
402.000 Current Tax Revenue	49,065.00	49,065.00	47,317.00	47,317.00	34,026.00	0.00	0.00
664.000 Interest Income	500.00	500.00	31.00	31.00	30.00	0.00	0.00
General	49,565.00	49,565.00	47,348.00	47,348.00	34,056.00	0.00	0.00
Dept: 173.000 Administration							
248-173.000-677.000 Reimbursements	0.00	21.00	21.00	21.00	0.00	0.00	0.00
Administration	0.00	21.00	21.00	21.00	0.00	0.00	0.00
Dept: 728.001: Farmers Market							
550.000 Project Fresh	1,500.00	1,500.00	1,206.00	1,206.00	1,500.00	0.00	0.00
642.001 Sale of Market Bags	0.00	150.00	150.00	160.00	100.00	0.00	0.00
665.000 Land/Bldg Rental Income	2,000.00	2,000.00	537.00	2,000.00	2,000.00	0.00	0.00
Farmers Market	3,500.00	3,650.00	1,893.00	3,366.00	3,600.00	0.00	0.00
Dept: 728.002: Streetscape							
597-000 Grants from Private Entities	0.00	0.00	2,498.00	2,498.00	0.00	0.00	0.00
677.000 Reimbursements	0.00	0.00	154.00	154.00	0.00	0.00	0.00
Streetscape	0.00	0.00	2,652.00	2,652.00	0.00	0.00	0.00
Dept: 728.004 Family Movie Night							
597.000 Grants from Private Entities	0.00	0.00	0.00	400.00	400.00	0.00	0.00
Family Movie Night	0.00	0.00	0.00	400.00	400.00	0.00	0.00
<b>Total Revenue</b>	<b>53,065.00</b>	<b>53,236.00</b>	<b>51,914.00</b>	<b>53,787.00</b>	<b>38,056.00</b>	<b>0.00</b>	<b>0.00</b>

**Notes**

The Original Budget was adopted last spring and was in force as of July 1, 2009.

The Amended Budget was adopted on November 12, 2009 to accommodate changes to the facade program.

The actual budget is what has been spent as of May 7, 2010.

The Estimated Year budget is what is projected to be spent by June 30, 2010. Most of this will be Market and Movie related.

The Requested Budget is what is being proposed for the fiscal year of 2011 (July 1, 2010-June 30, 2011).

Estimated fundbalance for the end of the year (June 30, 2010) is estimated to be about \$48,000. This is basically the DDA's savings.

The figure "Less Tax Rev" on page 2 of this budget indicates the potential spending deficit when tax revenues are not included.

The figure "New Fund Balance" on page 2 of this budget indicates the 'savings' that the DDA will have at the end of the 2011 fiscal year with no taxes.

This budget is basically a two year budget based upon the DDA's savings only.

I will explain all of this at the meeting.

FY 2011 **Budget Worksheet Expenses: DDA**

05/17/10

Fund 248 - Tax Increment Finance Authority Fund Expenditures		Original Budget	Amended Budget	Actual thru May 7	Estimated Year End Total	Requested	Recommended	Adopted
Dept: 173.000 Administrative Services								
726.000	Supplies	250.00	250.00	0.00	0.00	100.00	0.00	0.00
801.000	Contracted Services	500.00	500.00	0.00	0.00	250.00	0.00	0.00
805.000	Bank Fees	250.00	250.00	0.00	0.00	100.00	0.00	0.00
825.000	Admin Services	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00
900.000	Printing & Publishing	250.00	250.00	0.00	0.00	250.00	0.00	0.00
960.000	Education & Training	250.00	250.00	0.00	0.00	250.00	0.00	0.00
961.000	Miscellaneous	250.00	250.00	137.00	200.00	250.00	0.00	0.00
Administrative Services		6,750.00	6,750.00	5,137.00	5,200.00	6,200.00	0.00	0.00
Dept: 728.000 Economic Development								
801.000	Contracted Services	500.00	400.00	0.00	0.00	0.00	0.00	0.00
961.000	Miscellaneous	500.00	100.00	0.00	0.00	500.00	0.00	0.00
Economic Development		1,000.00	500.00	0.00	0.00	500.00	0.00	0.00
Dept: 728.001 Farmers Market								
726.000	Supplies	3,000.00	2,000.00	143.00	1,000.00	1,800.00	0.00	0.00
801.000	Contracted Services	6,500.00	6,500.00	3,376.00	5,000.00	3,750.00	0.00	0.00
900.000	Printing & Publishing	2,000.00	1,000.00	339.00	750.00	1,000.00	0.00	0.00
967.000	Project Fresh	1,500.00	1,500.00	926.00	926.00	1,500.00	0.00	0.00
Farmers Market		13,000.00	11,000.00	4,784.00	7,676.00	8,050.00	0.00	0.00
Dept: 728.004 Family Movie Night								
726.000	Supplies	2,000.00	1,800.00	1,251.00	1,650.00	1,800.00	0.00	0.00
801.000	Contracted Services	2,500.00	1,500.00	255.00	750.00	1,000.00	0.00	0.00
900.000	Printing & Publishing	1,000.00	500.00	72.00	500.00	500.00	0.00	0.00
Family Movie Night		5,500.00	3,800.00	1,578.00	2,900.00	3,300.00	0.00	0.00
Dept: 728.002 Streetscape								
726.000	Supplies	3,000.00	5,000.00	2,838.00	2,838.00	0.00	0.00	0.00
801.000	Contracted Services	500.00	4,700.00	1,805.00	1,805.00	250.00	0.00	0.00
Streetscape		3,500.00	9,700.00	4,643.00	4,643.00	250.00	0.00	0.00
Dept: 728.003 Façade Program								
801.000	Contracted Services	20,000.00	45,000.00	24,748.00	24,748.00	0.00	0.00	0.00
Façade Program		20,000.00	45,000.00	24,748.00	24,748.00	0.00	0.00	0.00
Dept: 965.000 Transfers Out								
998.101	Transfer Out to Gen Fd	5,000.00	55,000.00	55,000.00	55,000.00	0.00	0.00	0.00
Transfers Out		5,000.00	55,000.00	55,000.00	55,000.00	0.00	0.00	0.00
<b>Total Expenditures</b>		<b>54,750.00</b>	<b>131,750.00</b>	<b>95,890.00</b>	<b>100,167.00</b>	<b>18,300.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenues over(under) Expenditures</b>		<b>(1,685.00)</b>	<b>(78,514.00)</b>	<b>(43,976.00)</b>	<b>(46,380.00)</b>	<b>19,756.00</b>	<b>0.00</b>	<b>0.00</b>
						<b>Less Tax Revenue</b>	<b>(14,270.00)</b>	
						<b>New Fund Balance</b>	<b>33,730.00</b>	



# michigan municipal league

---

## liability and property pool

Dear MML Workers' Compensation Fund Member:

**RE: MML Liability & Property Pool**

The Michigan Municipal League's Liability & Property Pool (Pool) provides insurance for hundreds of Michigan's public entities. Key features include:

Pool --

- Up to \$10 million in liability limits Per Occurrence – NOT Claims Made.
- No aggregate liability limits.
- All Member-owned property insured, regardless of location.
- One deductible per occurrence applied to property losses ... regardless of the number of buildings or items of scheduled property involved in the event.
- Liability coverage for elected or appointed officials, employees or authorized volunteers, or board and commission members.

Please put us on the top of your list of insurance bidders. If you are interested in receiving a competitive quote, you can contact me by calling at 800-482-2726 ext. 6137, or email me at [jthomson@meadowbrook.com](mailto:jthomson@meadowbrook.com).

Sincerely,

Judy Thomson-Torosian, CPCU, CIC, ARM  
Sales and Service Manager

Service Provider: Meadowbrook® Insurance Group

Loss Control & Member Services: P.O. Box 2054, Southfield, MI 48037; (248) 204-6123; (800) 482-0626; Fax (248) 358-1614

Southfield Claims Service: P.O. Box 5174, Southfield, MI 48086-5174; (248) 204-6123; (800) 482-0626; Fax (248) 358-3251

Grand Rapids Claims: 3501 Lake Eastbrook S.E., Suite 150, Grand Rapids, MI 49546-5939; (616) 942-0311; (800) 752-7477; Fax (616) 942-0390

[www.mml.org](http://www.mml.org)



# Swartz Creek Family Movie Night

## Outdoor Enjoyment for the whole family!

The following is the tentative schedule.  
Movies will start at dusk.

Concession wagon is on site for your convenience.

June 11	Imagine That
June 25	Monsters vs. Aliens
July 9	Over the Hedge
July 23	Shorts
August 6	Shrek the Third
August 20	Where the Wild Things Are

## Details

Bring your blanket or folding chair and enjoy a free movie with family and friends!

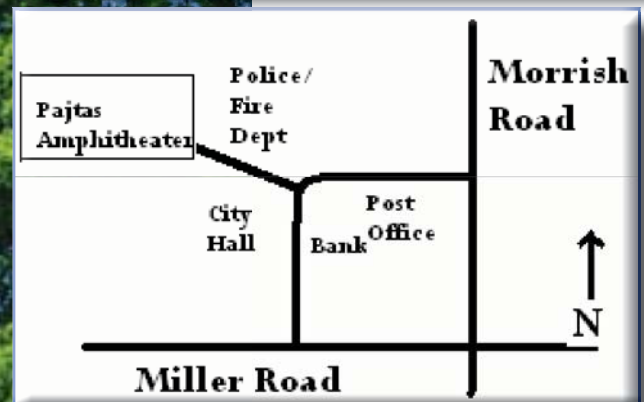
-All listed titles are rated PG.

-Movie titles may be subject to change.

-In case of bad weather the movie may be cancelled.

**Location: Pajtas Amphitheater  
on Civic Drive**

**(Across from the Swartz Creek Police  
& Fire Department)**







GENESEE COUNTY COMPASSION CLUB

3094 N. CENTER ROAD

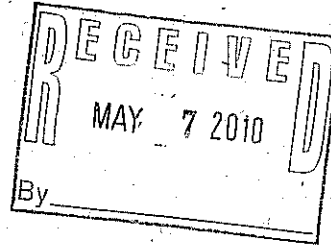
FLINT, MI 48506

888-240-4206

www.genesee3c.com

May 4, 2010

CITY OF SWARTZ CREEK  
8083 CIVIC DR  
SWARTZ CREEK, MI 48473



Re: Medical Marihuana

Dear Board Members,

Please allow us to introduce ourselves...

We are The Genesee County Compassion Club. A non-profit group, dedicated to positive patient outcomes for the use of medical marijuana. Our mission is to continue to provide accurate information on all things cannabis related. We want to empower and educate people and to have a positive impact on the surrounding communities. With that being said, we as patients, and caregivers, wish to extend our expertise to hopefully answer all of your questions and enlighten the community.

Based on prior city and township committee meetings, the question of medical marijuana has been introduced and newly formed ordinances will be brought to the boards' agenda. We realize it will take some time before things run smoothly, and everyone understands the rules and regulations to operate a successful venture. We also feel strongly that by having a clear understanding of the positive and negative aspects of medical marijuana, better choices for regulation can be made. Although our community is in the infant stage, we are growing in numbers day by day, far surpassing the State of Michigan's expectations.

Therefore, we would like to address your concerns, and provide insight into how this can be an amicable solution for both concerned citizens and the patients and caregivers of your community. Please feel free to contact us, as we would be willing to discuss this at your convenience. We thank you for your time and consideration in this matter.

Respectfully submitted,

Jeremy Rupinski, Executive Director  
Genesee County Compassion Club  
Phone: 989-293-3400

CC: File



May 3, 2010

Ms. Juanita Aguilar  
Director Of Administration & Treasurer  
City Of Swartz Creek  
8083 Civic Dr  
Swartz Creek, MI 48473

**Current Rates:**  
**Single: \$42.17**  
**Double: \$78.02**  
**Family: \$135.18**

Dear Ms. Aguilar,

Re: Dental Plan 9620-0001

Delta Dental Plan of Michigan uses an "evergreen" contract for your dental benefits program, which means you don't sign a new contract for each renewal. Instead, we send only your guaranteed rates. Payment of these new rates will be your consent to renew Delta Dental coverage for the time period on which the rates are based.

This procedure saves you time, reduces your paperwork and ensures continued eligibility for your group members. With that in mind, we've recently completed a review of your benefits and are offering the following rates for renewal. These rates are guaranteed from July 1, 2010, through June 30, 2011, and will appear on your Monthly Billing Statement.

- Employee only - \$43.77 per month per Subscriber**
- Employee with one dependent - \$80.98 per month per Subscriber**
- Employee with two or more dependents - \$140.32 per month per Subscriber**

This is a prepaid dental benefits program, so your group's first payment at these rates is due by July 1. Without it, we'll need to put your group's claims on hold until we receive your check. If we haven't received payment within 60 days after your renewal date, we'll consider your contract terminated as of July 1, 2010. Notwithstanding the above terms of this "evergreen" contract, all delinquent balances due to Delta Dental must be paid in full prior to acceptance on the above-mentioned renewal date. If there is a deficit at the time of your acceptance, Delta Dental reserves the right to revoke this offer and terminate your existing contract upon its natural expiration date.

If you have any questions about your renewal, please don't hesitate to call me. Additionally, if you would like to make changes in your program or wish to discuss other Delta Dental programs, I'd be happy to talk with you. However, to assure that your coverage isn't interrupted, I ask that you call me with your changes or questions before May 23, 2010.

Delta Dental greatly appreciates your business and considers City Of Swartz Creek to be a valued customer. We look forward to serving your dental benefit needs.

Sincerely,

Jason Roys  
Small Market Coordinator

Dear Swartz Creek City of:

Your current local and/or long distance telecommunications providers (intrastate, interstate and/or international) are one or more of the following: Verizon North, Inc.; Verizon Northwest, Inc.; Verizon West Coast, Inc.; Contel of the South, Inc.; Verizon California, Inc.; Verizon South, Inc.; Verizon Long Distance LLC; and Verizon Enterprise Solutions LLC (collectively, "the Verizon Companies"). These companies have agreed to a transaction that will result in one or more wholly owned subsidiaries of Frontier Communications Corporation (collectively, "Frontier") becoming the service provider for their local and long distance customers, like you, in Arizona, Idaho, Illinois, Indiana, Michigan, Nevada, North Carolina, Ohio, Oregon, South Carolina, Washington, West Virginia, Wisconsin and portions of California bordering Arizona, Nevada and Oregon. This transaction requires approval by state and federal regulatory authorities, including the state telecommunications regulatory agencies in the states listed above and the Federal Communications Commission. This notice is being sent prior to the receipt of all regulatory approvals, in order for us to comply with customer notification requirements.

Should the required state and federal regulatory approvals be obtained, we currently anticipate that the transaction will close late in the second quarter of 2010, but the closing could occur later. Unless you elect to use a service provider other than one of the Verizon Companies prior to the closing date, Frontier will automatically become your service provider for any services you currently receive from the Verizon Companies, including local and long distance services but not including wireless services. If Frontier becomes your service provider, Frontier will convert your service at no cost to you and your local telephone number will NOT change. Frontier is looking forward to welcoming you as a valued customer and will communicate directly with you as soon as the terms of this transaction allow so that you can learn more about the company and their products and services.

If a Verizon Company is not your local service provider, then the proposed transaction with Frontier will not affect your local carrier selection. If a Verizon Company is not your long distance service provider, then the proposed transaction with Frontier will not affect your long distance carrier selection.

You always have the right to select another provider for local and long distance services, if you wish to do so and another provider is available. This decision is entirely up to you, and you may choose to switch to another carrier for one or more of these services either before or after this proposed change from the Verizon Companies to Frontier. There will be no carrier change charge assessed on customers for the change to Frontier. However, selecting a carrier other than Frontier may result in a carrier change charge to you.

If you have arranged an intrastate, interstate and/or international preferred carrier freeze on one or more of the services involved in this transaction, the freeze will be removed in order to transition your service to Frontier (except as to any services for which you have selected a carrier other than Frontier), and in such case, you must contact your local carrier (whether Frontier or another telephone company you have selected) after the closing, in order to re-establish a preferred carrier freeze.

Upon completion of the proposed transaction, Frontier will offer local, toll and long distance telecommunications services to you under the same rates, terms and conditions offered by the Verizon Companies prior to the closing. If, in the future, there are any changes to the rates, terms or conditions of your service, Frontier will notify you by mail or in your bill. Frontier values your continued business and will gladly respond to any questions you may have about your service after the closing.

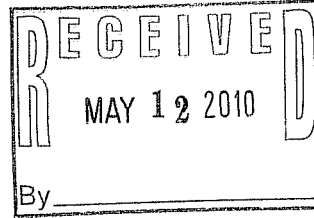
Until the actual closing date, the Verizon Companies will continue to be responsible for all customer service inquiries, complaints, billing issues and questions regarding this notice. You should contact your Verizon Company representative toll-free at 1.888.386.7211. After the closing date, you should refer your questions regarding this notice or your account to Frontier toll-free at 1.877.578.4111. Business customers can also contact their Verizon Company account manager prior to the closing. We appreciate your understanding and support during this transition period.

The Verizon Companies and Frontier thank you for your business.

Sincerely,

**The Verizon Companies**  
**Frontier Communications Corporation**





GENESEE COUNTY BOARD  
OF CANVASSERS

CERTIFICATION OF EXTRA VOTED MILLAGE TO COUNTY TREASURER

Pursuant to MCL 211.203(3), the Genesee County Board of Canvassers hereby certify the election results for the following millage proposal which was submitted to the voters on May 04, 2010.

Taxing Unit: Swartz Creek Community School District  
Purpose of Millage: Millage Renewal Proposal Building and Site Sinking Fund Tax Levy  
Number of Mills: 1.8059  
Effective Years: Beginning in 2011

The above millage DID receive sufficient votes for approval. The wording of the millage is as follows:

Shall the currently authorized building and site millage rate of 1.8059 mills (\$1.8059 on each \$1000 of taxable valuation) which may be assessed against all property in Swartz Creek Community Schools, Genesee County, Michigan, be renewed and the board of education be authorized to levy not to exceed that rate for a period of 20 years, 2011 to 2030, inclusive, to continue to provide for a sinking fund for the construction or repair of school buildings and all other purposes authorized by law; the estimate of the revenue the school district will collect if the millage is approved and levied in 2011 is approximately \$1,800,000?

May 06, 2010

  
MICHAEL J. CARR, CLERK— BOARD OF CANVASSERS

Copies to: Genesee County Treasurer  
Board of Canvassers Minutes  
Genesee County Equalization  
Swartz Creek Community School District  
Argentine Township  
Clayton Township  
Flint Township  
Gaines Township  
Mundy Township  
City of Swartz Creek

**Paul Bueche**

---

**From:** Genesee County Small Cities and Villages [GCSCV@LISTSERV.MML.ORG] on behalf of Slattery, Robert [RSlattery@GCRC.ORG]  
**Sent:** Monday, May 17, 2010 4:16 PM  
**To:** GCSCV@LISTSERV.MML.ORG  
**Subject:** Press Release: Countywide Pavement Repair Program to Begin Monday  
**Attachments:** image001.emz

## **PRESS RELEASE      PRESS RELEASE**

**FOR IMMEDIATE RELEASE** May 17, 2010  
**Contact:** Alex Patsy, Construction Project Engineer  
 (810) 767-4920  
 GCRC Web site: [www.gcrc.org](http://www.gcrc.org)



### ***Countywide Pavement Repair Program to Begin Monday***

Flint, Michigan. ---

**The Genesee County Road Commission** in conjunction with Argentine, Atlas, Davison, Fenton, Flint, Flushing, Forest, Gaines, Genesee, Grand Blanc, Montrose, Mt. Morris, Mundy, Richfield, Thetford and Vienna Townships is pleased to announce the beginning of the countywide Pavement Repair project.

Starting Tuesday, May 18, 2010 weather permitting, the pavement repair contractor will begin construction on Perry Road between Vassar Road and Belsay Road in Grand Blanc Township and move clockwise throughout the county. Traffic will be maintained under a flagging operation.

Construction is expected to be completed on or before July 16, 2010.

If you have any questions, please call Alex Patsy at (810) 767-4920 ext. 252.

The Genesee County Road Commission welcomes input from the motoring public. Motorists can report road issues to GCRC by calling (810) 767-4920, sending an email to [potholes@gcrc.org](mailto:potholes@gcrc.org) or clicking on the "Pothole Report" icon on its website, [www.gcrc.org](http://www.gcrc.org).

--- ### ---



# Roadways

**Genesee County Road Commission**

211 W. Oakley St., Flint, MI 48503

[www.qcrc.org](http://www.qcrc.org)

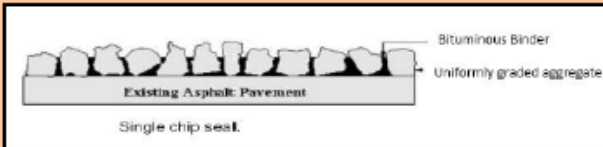
Our mission, as Genesee County Road Commission employees, is to collectively provide and maintain a safe, cost-efficient and quality road system for the motorists of Genesee County.

Issue 3

May 20, 2010

## Chip Seal – extending a road's life

- Also called chip and seal, or seal coat.
- A pavement surface treatment that combines a layer(s) of asphalt with a layer(s) of fine stones.



- Main purpose is to seal fine cracks and prevent water intrusion - provides no structural strength.
- Typically used on two lane, rural, open-ditch primary roads with low surface rating and low traffic volume.
- Also used on local section mile roads on recommendation from each township.
- Cheaper than resurfacing, but not as long lasting.
- Expected to provide at least 5 years of service life.
- Applied to approximately 30 to 40 miles of roads every year at a cost of approximately \$ 1,000,000.
- Has some drawbacks: loose crushed stone sometimes left on the surface; increased noise and vibration.
- Safe to drive on.
- Environmentally friendly.



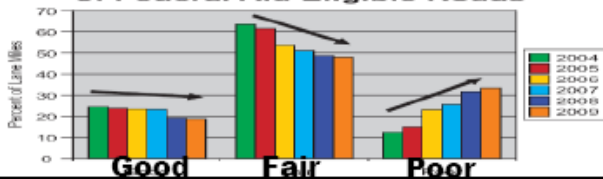
Road funding in Michigan has been flat since 1997:

### 30 year history of the gas tax

- Raised from 11 to 13 cents/gallon in 1983
- Raised to 15 cents/gallon in 1984
- Raised to 19 cents/gallon in 1997

And the deterioration of Michigan roads show it:

2004-2009 Pavement Condition of Federal Aid Eligible Roads



"Your ideas, suggestions and comments are greatly appreciated. Please visit our website, [www.qcrc.org](http://www.qcrc.org), for automatic updates on lots of road topics and the most current information on all projects. Email me at [jdaly@qcrc.org](mailto:jdaly@qcrc.org) or call me at 767-4920." John Daly, Manager-Director

## 2010 Chip Seal Program

Pavement prep and repair for this work began May 18<sup>th</sup> in Atlas Twp. then counterclockwise around the County

Atlas Road	Atherton Road to Lippincott Road
Baldwin Road	Vassar Road to Irish Road
Baxter Road	Davison Road to Potter Road
Beecher Road	Elms Road to River Road
Bray Road	Mt. Morris Road to Frances Road
Bray Road	Frances Road to Dodge Road
Center Road	Gr. Blanc City Limit to 0.2 mile S. of Maple
Coldwater Road	Linden Road to Clio Road
Coldwater Road	State Road (M-15) to Henderson Road
Cook Road	Holly Road to Saginaw Road
Covert Road	Potter Road to Richfield Road
Duffield Road	Lahring Road to Smith Road
Fenton Road	Baldwin Road to Cook Road
Frances Road	Elms Road to Linden
Gale Road	Richfield Road to Carpenter Road
Grand Blanc Road	Sheridan Road to Duffield Road
Grand Blanc Road	Linden Road to 0.10 mile west of Jennings
Henderson Road	Lake Road to Willard Road
Holly Road	Ray Road to Baldwin Road
Irish Road	Dodge Road to Wilson Road
Irish Road	Potter Road to Richfield Road
Irish Road	Mt. Morris Road to Frances Road
Kessling Street	Vassar Road to Eastern End
Lahring Road	Seymour Road to Hosington Road
Lapeer Road	Oak Road to Cummings Road
Linden Road	Whitaker Road to Linden City Limits
Linden Road	Baldwin Road to Grand Blanc Road
Linden Road	Vienna Road to Field Road
Linden Road	Farrand Road to Willard Road
McKinley Road	Vienna Road to 0.34 mi. north of Farrand
Mt. Morris Road	McKinley Road to Elms Road
Mt. Morris Road	Elms Road to I-75 Bridge
Oak Road	Lapeer Road to Potter Road
Perry Road	Belsay Road to east Township Line
Reid Road	Porter Road to Dort Highway
Seymour Road	Rolston Road to Lahring Road
Seymour Road	Carpenter Road to Stanley Road
Seymour Road	Vienna Road to 0.35 mi. north of Farrand
Stanley Road	Clio Road to Saginaw Road
Torrey Road	Maple Avenue to Flint City Limits
Torrey Road	0.50 mile north of Reid Road to Maple Ave
Wilson Road	Irish Road to Otisville Village Limits
Wilson Road	Township Line to Bray Road



## 33 states out of money to fund jobless benefits

By Hibah Yousuf, staff reporter

April 9, 2010: 2:26 PM ET

NEW YORK (CNNMoney.com) -- With unemployment still at a severe high, a majority of states have drained their jobless benefit funds, forcing them to borrow billions from the federal government to help out-of-work Americans.

A total of 33 states and the Virgin Islands have depleted their funds and borrowed more than \$38.7 billion to provide a safety net, according to a report released Thursday by the National Employment Law Project. Four others are at the brink of insolvency.

Debt-challenged California has borrowed the most, totaling more than \$8.4 billion, followed by Michigan and New York, which have loans worth more than \$3 billion. Nine other states have borrowed at least \$1 billion from the federal government.

"The nation's financing system for jobless benefits is under unprecedented stress," said Andrew Stettner, deputy director of the New York-based advocacy group for the unemployed. "While the recession has certainly made things worse, this funding crisis has been developing for years."

At the onset of the recession, only 19 states met the recommended funding level, which is one year of reserves equal to the highest

amount of unemployment insurance paid out during prior recessions.

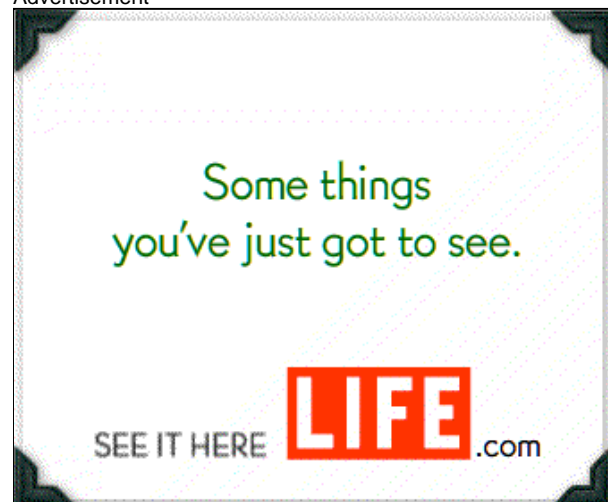
Financing experts suggest that states build up their jobless benefit coffers during strong economic times so that they can draw from them during downturns.

Federal and state governments collect money for unemployment benefits by taxing employers on a small portion of their employee wages. While total wages and weekly jobless benefit levels have been rising, governments haven't increased the taxable base wages at the same pace.

Instead, they adopted a "pay as you go" approach, keeping taxes and fund levels low during good times and raising taxes and cutting benefits when strapped for cash. That left many states with insufficient jobless funds to weather the recession.

Of the 13 states that will likely be able to fund jobless benefits without borrowing from the feds, 10 of them followed the recommended financing tactic. That readied them for the recession, the National

Advertisement



Print Powered By  FormatDynamics™

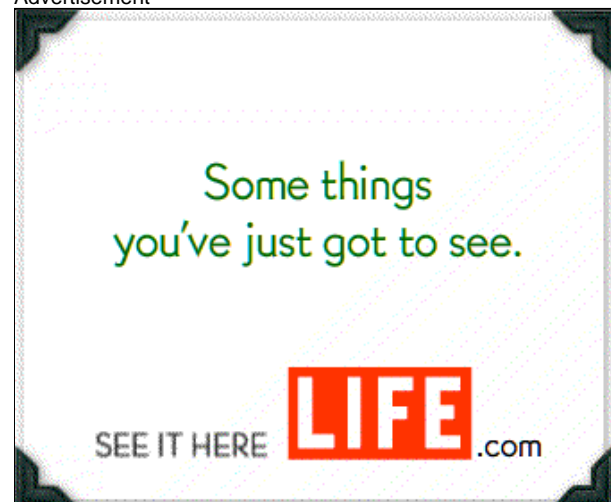


Employment Law Project concluded in its study.

"The current crisis should compel policy makers to forge a new path to forward financing of the unemployment insurance program," Stettner said. "As the broke funds of 33 states makes clear, unemployment insurance reserves need to be stocked up before recessions hit so that states are prepared."



Advertisement



Print Powered By  FormatDynamics™

# Goodbye, stimulus. Hello, state budget cuts

By [Tami Luhby](#), senior writer

May 9, 2010: 8:10 AM ET

NEW YORK (CNMoney.com) -- Think states have made deep spending cuts? You ain't seen nothing yet.

States have been struggling with huge budget gaps since 2008, but this year could be worse as federal stimulus funds wind down.

Until now, stimulus money spared governors and state lawmakers from making some of the most brutal budget cuts. But with this lifeline running out, officials are looking at making significant cutbacks to public services, particularly schools and health programs.

"The stimulus funds have staved off what could have been even deeper cuts," said Todd Haggerty, policy associate at the National Conference of State Legislatures. "You're seeing states now are coming to that point where they will have to make additional cuts or find new sources of revenue for fiscal 2011 and that will continue in fiscal 2012."

As of mid-April, states and localities have received nearly \$109 billion since the American Recovery & Reinvestment Act was passed in February 2009, according to the U.S. Government Accountability Office. The v

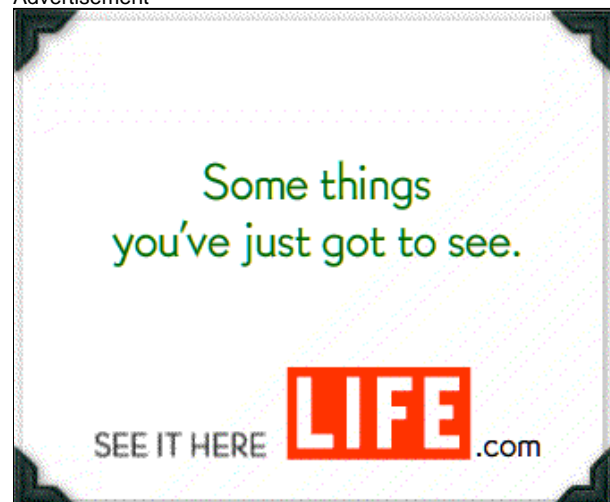
ast majority of that money went to help states maintain their Medicaid services and education funding in the face of steep drops in tax revenues due to the recession.

In all, the stimulus funds helped plug between 30% and 40% of the \$291 billion in budget gaps that states have faced over the past two years, experts said. But Recovery Act money will only be sufficient to plug 20% or less of the coming fiscal year's shortfalls, according to the Center on Budget and Policy Priorities. By fiscal 2012, most of the money will be gone.

Already, many states will have used up much of their education allotments by the start of fiscal 2011, which begins on July 1 in 46 states. And the Medicaid assistance will dry up by the end of the year, unless Congress extends it.

Compounding the problem is that many states have already slashed services and raided their rainy day funds to balance their budgets, as they are required to do. And a recent analysis by the Rockefeller Institute shows that the all-important personal

Advertisement



Print Powered By  FormatDynamics™



income tax revenue for April is likely to decline steeply.

All this means that state officials are being forced to make some of the tough decisions they've been able to put off for the past 18 months.

"States had this one-time money that helped them bridge a difficult period in state finances," Haggerty said. "Now they have to face the absence of those funds and a whole new set of difficult issues."

Meanwhile, states are looking to Capitol Hill to renew some of the stimulus provisions, particularly the increased federal funding for Medicaid. Both the Senate and House have passed a six-month, \$25 billion Medicaid extension, but they have to find a way to pay for it before sending it to President Obama for his signature.

At least 21 states, in fact, have already included the extension in their fiscal 2011 budgets, according to the Center on Budget and Policy Priorities. If the measure doesn't become law, these states would be in big trouble and would have to make even deeper cuts, said Nick Johnson, director of the center's state fiscal project.

In Pennsylvania, for instance, that extension translates into \$850 million. Without it, the state would have to slash half its funding for domestic violence and rape crisis services and chop 25% off the budget for child welfare services, Gov. Ed Rendell wrote in a letter last month to his state's congressional delegation. In addition, state payments to hospitals, doctors and nursing homes would be reduced.

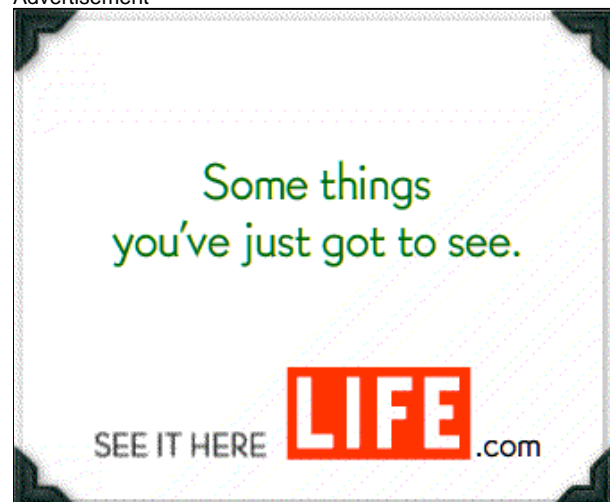
"If the extension of federal fiscal relief is not enacted, most states will have to lay off thousands of workers and make wrenching cuts to public and private sector services," he said.

School districts, meanwhile, are also feeling the pain. Some 275,000 education jobs could be eliminated in the coming school year due to budget cuts, according to a new survey by the American Association of School Administrators. This would nearly wipe out the estimated 300,000 jobs saved by stimulus funds.

"Faced with continued budgetary constraints, school leaders across the nation are forced to consider an unprecedented level of layoffs that would negatively impact economic recovery and deal a devastating blow to public education," said Dan Domenech, executive director of the association, which is pushing Congress to give states additional funds for education.

Take New York as an example. Some 14,800 teachers -- 8,500 of them in New York City -- could lose their jobs if Gov. David

Advertisement



Print Powered By FormatDynamics™



Paterson's proposed \$1.4 billion cut in state education aid is enacted, according to a survey by the New York State Council of School Superintendents and the New York State School Boards Association. That represents 10% of the city's teachers and 4.1% of educators elsewhere in the state. (Some school districts have negotiated concessions from their unions that will save some jobs.)

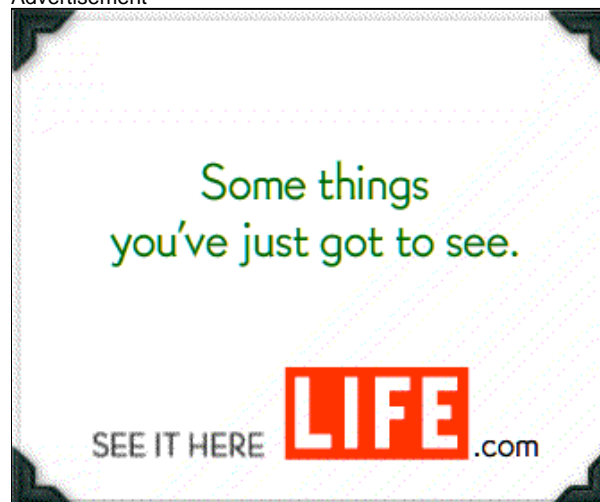
Another 2,600 non-teaching staff, including student support staff, administrators, and other employees, such as custodians, kitchen workers and bus drivers, would also be laid off.

Stimulus funds had staved off some of these harsh cuts. But New York only has \$700 million left of the \$2.7 billion it received to prop up education aid, said David Albert, spokesman for the school boards association.

"This is the largest state aid cut we've seen in the last two decades," he said. "If you think this year is bad, next year is going to be worse because stimulus will run out."



Advertisement



Print Powered By  FormatDynamics™

**May 24, 2010 Meeting  
Add-On Agenda Item**

---

**Resolution No. 100524-8F**

**BID AWARD & APPROPRIATION, PURCHASE POLICE  
VEHICLE**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek Purchasing Ordinance encourages the use of cooperative extended purchasing programs, and;

**WHEREAS**, the City of Swartz Creek desires to purchase one 2010 Dodge Charger police package vehicle and by virtue of the size of the City, we cannot purchase such vehicles in a sufficient quantity to allow for a maximum discounted price, and;

**WHEREAS**, the County of Macomb has an extended cooperative purchasing program that is open for use by any governmental agency and has let for bid for the specified vehicle under their purchasing number 12-07, extended to 2008, 2009 and 2010, said bid awarded to Slingerland Chrysler – Dodge, 3640 East M-21, Corunna Michigan, base price of \$19,680, and;

**WHEREAS**, with options and delivery, the total cost of the vehicle is \$20,272.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Swartz Creek recognize Macomb County's Extended Purchasing Program and accept the bid award of Slingerland Chrysler – Dodge, 3640 East M-21, Corunna Michigan and appropriate an amount not to exceed \$20,272 for the purchase of a 2010 Dodge Charger Police Package Vehicle, funds to be appropriated from 661 Motor Pool.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

# City of Swartz Creek

## Department of Police

*Chief RICK CLOLINGER*

8100-A Civic Drive  
Swartz Creek, Michigan 48473

Phone: (810)-635-4401

Fax: (810)-635-3728

**TO: Paul Bueche, City Manager**  
**FROM: Rick Clolinger, Chief of Police**  
**DATED: May 21, 2010**  
**REF: Purchase of New Police Vehicle**

Sir,

This letter is a request to purchase a new police vehicle. This vehicle is a 2010 Dodge Charger with a police package. This purchase will be made under Cooperative Purchasing through the Macomb County Bid on the 2010 vehicle award bid #12-07. The awarded dealership from Macomb County Cooperative Bids was awarded to Slingerland Chrysler Dodge located at 3640 East 21, Corunna MI 48817, phone 989 743-6331. A copy of the Macomb County Fleet Cooperative Bid is submitted with this report.

The base price for the 2010 Dodge Charger is \$19,680.00.

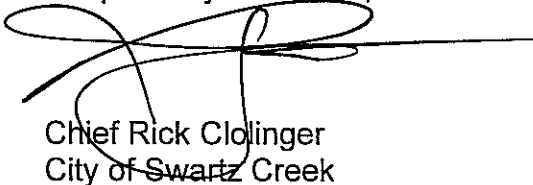
With the options requested by this agency the total price of the vehicle including title and delivery to the Swartz Creek Police Department is \$20,272.00. This purchase is \$256.90 less than last years 2009 model.

A copy of the requested options is submitted with this report.

The monies for this purchase were budgeted in the 2009-2010 Budget under Motor Pool Fund of 661-301-976.

Should there be any questions in reference to this purchase please feel free to contact me.

Respectfully submitted,



Chief Rick Clolinger  
City of Swartz Creek



# FINANCE DEPARTMENT

10 N. Main St., 12th Floor  
Mount Clemens, Michigan 48043  
586-469-5250 FAX 586-469-5847


David M. Diegel  
Finance Director

John H. Foster  
Assistant Finance Director

Robert Grzanka, C.P.A.  
Internal Audit Manager

Stephen L. Smigiel, C.P.A.  
Accounting Manager

TO: Fleet Bid Participants

FROM: Barb Gardner   
Fleet Manager

DATE: February 1, 2010

SUBJECT: Updated Macomb County 2010 Vehicle Award

Please find attached the **2010 Vehicle Bid Schedule, Effective 01-29-10**, the responsible dealership's contact information, as well as minimum specifications by category requirements.

As indicated in my October 19, 2009 memo (attached) regarding an early build-out date for trucks, the early model year 2011 truck awards are now available. As you will recall, the Federal government changed the emissions standards, effective January 1<sup>st</sup>, thereby necessitating a change in the manufacturer's gasoline and diesel engines. In addition, a few models have seen modest adjustments for MY 2010.

As always, if you have any questions, comments or concerns, please feel free to call me at 586.469.6537, and I will send you detailed information on any particular model(s), upon request.

BG:ts

Enclosures

RECEIVED  
FEB 19 2010

Per \_\_\_\_\_

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Mocerri - District 4

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15

Paul Gielegem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Ed Britley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburn - District 25



# FINANCE DEPARTMENT

10 N. Main St., 12th Floor  
Mount Clemens, Michigan 48043  
586-469-5250 FAX 586-469-5847

David M. Diegel  
Finance Director

John H. Foster  
Assistant Finance Director

Robert Grzanka, C.P.A.  
Internal Audit Manager

Stephen L. Smigiel, C.P.A.  
Accounting Manager

TO: Fleet Bid Participants

FROM: Barb Gardner   
Fleet Manager

DATE: October 19, 2009

SUBJECT: Macomb County 2010 Vehicle Award

Please find attached a **2010 Vehicle Bid Schedule**, the responsible dealership's contact information, as well as minimum specifications by category requirements.

Let me take the time to introduce you to Macomb County's Cooperative Bid. It is open to all local governments and municipalities (as well as State-supported universities, colleges, and school districts) throughout lower Michigan. Prices quoted are firm for the 2010 model year (except for trucks, which have an early build-out date this year). There are **no fees** to participate in Macomb County's bid, you may correspond directly with the awarded dealership, and **delivery is included**.

Options are available thru the dealership and shall be priced out at net dealer cost. It is necessary, and the bid agreement states, that all participants will pay invoices within ten days of delivery.

If you have any questions, comments or concerns, please call me at 586.469.6537. I will send you detailed information on any particular model(s), upon request. Also, feel free to give me your feedback; it helps in developing the best package possible for you, the end user.

BG:ts

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Mocerì - District 4

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15

Paul Gisleghem  
District 19  
Chairman

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25



**RESPONSIBLE BIDDERS LIST  
Model Year 2010**

Signature Ford  
Bill Campbell  
3942 West Lansing Road  
Perry, Michigan 48872  
888.923.5338

Slingerland Chrysler Dodge  
Larry Launstein  
P.O. Box 1596  
Owosso, Michigan 48867  
989.743.6331

Varsity Ford  
Pat Maurer  
3480 Jackson Avenue  
Ann Arbor, Michigan 48106  
734.996.2300

2010 VEHICLE BID SCHEDULE  
Specifications - Minimum Requirements

**Minimum requirements on AUTO and HYBRID categories:**

rear window defroster  
cloth seats w/vinyl trim minimum  
power windows/door locks  
body side moldings  
floor mats

**Minimum requirements on full size PICKUP TRUCK category:**

bumpers, front and rear  
dome light  
removeable tailgate  
full size spare  
alternator, 100 amp minimum  
battery, 540 cca minimum  
heavy duty cooling system  
seating, vinyl bench minimum  
flooring: full vinyl  
heavy duty 1/2 ton not acceptable under 3/4 ton bid

**Minimum requirements on full size CARGO VAN category:**

full size spare  
seating capacity: 2  
rear wheel drive  
bumpers, front, rear step  
battery, 600 cca minimum  
alternator, 100 amp minimum  
heavy-duty cooling system  
lights, rear cargo lighting minimum  
doors: hinged side cargo; hinged rear  
seats, buckets, minimum vinyl  
fuel capacity, 30-gallon minimum  
floor covering, full length front compartment, minimum vinyl  
floor covering, full length cargo area, heavy duty

Effective 01-29-10

<u>Category</u>	<u>Model</u>	<u>Dealership</u>	<u>12-07</u> <u>Amount</u> \$	<u>35-09</u> <u>Amount</u> \$
A.1	Focus	Varsity Ford	12,785	
A.2	Fusion	Varsity Ford	16,765	
A.3.u.d.	Taurus	Varsity Ford	19,888	
A.3.u.e.	Avenger	Slingerland Dodge	17,717/15,962/14,660	
A.4.p.a.	Charger	Slingerland Dodge	22,843/18,250/18,206	
A.4.p.b.	Mustang gt	Varsity Ford	22,897	
A.5	Grand Caravan	Slingerland Dodge	17,707/17,344	
A.6	Escape xlt	Varsity Ford	16,909	
A.7	Ranger xl	Varsity Ford	13,635	
A.8	Transit Connect	Varsity Ford		18,499
A.9.a	Edge	Varsity Ford		21,898
A.9.b	Flex	Signature Ford		24,755
P.1	Crown Vic Police Interceptor	Signature Ford	19,790	
P.2	Police Charger	Slingerland Dodge	19,680/21,656	
P.4	Expedition	Signature Ford	22,939/25,491	
P.5	Explorer	Signature Ford	19,997/21,548	
T.2	F150	Varsity Ford	14,693	
T.3	F150	Varsity Ford	16,992	
T.4	F250	Varsity Ford	17,157	
T.5	F250	Varsity Ford	19,313	
T.6	F250	Varsity Ford	19,797	
T.7	F250	Varsity Ford	21,637	
T.8	F250	Varsity Ford	21,810	
T.9	F250	Varsity Ford	26,284	
T.10	F350	Signature Ford	19,123/21,660	
V.1	E150	Varsity Ford	16,818/16,068	
V.2	E250	Signature Ford	17,678/16,803	
V.3	E350	Signature Ford	18,675	
V.4	E350 extended	Signature Ford	19,222	
V.5	E350 cutaway	Signature Ford	19,773	
W.1	E350 extended club wagon	Signature Ford	22,279	
W.2	E350 club wagon	Signature Ford	20,747	
H.1	Escape	Signature Ford		26,993
H.2	Escape	Signature Ford		28,533
H.3	Fusion	Signature Ford		24,551

**ATTENTION!**

TO: POLICE CHIEF RICK CLOLINGER  
# 810 635-3728

Pages Faxed: 4 Date: 5-19-2010

From: LARRY LAUNSTEIN

Comments: RICK: 1ST (2) PAGES ARE MACOMB COUNTY BID QUOTATIONS

FORM: BID PAGE IS WHAT ORDER LAST YEAR. NOTICE

THE STAR NOTATIONS THE PRICE QUOTATIONS SHOW

A REDUCE PRICE FOR 2010 MODEL YEAR OVER THE MODEL YEAR 2009

**Slingerland**  
CHRYSLER-DODGE

3640 E. M-21 • Corunna, MI 48817  
PH: 989-743-6331 • FAX: 989-743-5493  
3 LOCATIONS TO SERVE YOU



ATTN: POLICE CHIEF RICK CLOLINGER  
P.2 Police  
MACOMB COUNTY

VEHICLE BID 12-07, MY 2010

3.5L V6, 250 hp  
4-door sedan  
rear wheel drive  
120" wheelbase  
5-sp auto trans w/overdrive  
Upgrades for police performance:  
heavy-duty suspension  
heavy-duty cooling system  
engine oil cooler  
cooler, transmission fluid  
cooler, power steering fluid  
heavy duty brakes and linings  
electronic stability feature  
alternator, 160 amp  
battery, 800 cca  
wheels, 18" steel  
tires, P225/60R18, V rating  
cloth front buckets; cloth rear bench  
prep for dual spot lamps  
tilt steering/speed control  
power windows w/touchdown  
power door locks, mirrors, trunk  
fuel, 19 gallon capacity  
rubber floor covering, black  
see also pages 2 and 3

Base Price \$19,680 \*

Vehicle Model (be specific) 2010 Dodge Charger SE (27A)

Engine Size 3.5L V6

Wheelbase 120"

Dealer Name/Manufacturer Slingerland Dodge

Manufacturer's Standards: SEE ATTACHED STANDARD EQUIPMENT SPECIFICATIONS  
\_\_\_\_\_  
\_\_\_\_\_

(continued)

List all available police options and their costs:

5.7L V8 engine upgrade, 340 hp	\$1,976	
spot lamp, driver	\$173	*
spot lamp, driv and pass, black or chrome	\$346	
keyed alike	\$35	
full size spare	\$138	
overhead dome lamp	standard	*
vinyl rear bench seat	\$104	
deactivate rear windows and doors	\$22	*
8-way power driver seat	\$328	*
delete molding	\$0	*
molding	\$65	
18" chrome wheel covers	\$27	
supplemental side air bags	\$337	
power heated foldaway mirrors	\$69	*
daytime running lamps	\$35	

OPTIONS 592.00  
 VEH COST 19,680.00  


---

 TOTAL 20,272.00