

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday November 8, 2010 7:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **OATH OF OFFICE - DISTRICT COUNCILMEMBER'S ELECT (City Clerk):**
4. **ROLL CALL:**
5. **COUNCIL ELECTIONS:**
 - 5A. Adopt Mayoral & Pro-Tem Election Process MOTION Pg. 6
 - 5B. Elect Mayor MOTION Pg. 6
 - 5C. Elect Mayor Pro-Tem MOTION Pg. 6
6. **MOTION TO APPROVE MINUTES:**
 - 6A. Regular Council Meeting of October 25, 2010 MOTION Pg. 7, 25-35
7. **APPROVE AGENDA**
 - 7A. Proposed / Amended Agenda MOTION Pg. 7
8. **REPORTS & COMMUNICATIONS:**
 - 8A. [City Manager's Report](#) (Agenda Item) MOTION Pg. 7, 2-5
 - 8B. Monthly [Police, DPW & Check Ledger](#) Pg. 36, 47, 52
 - 8C. 2009-2010 Audit Reports, City & Sr. Center (Agenda Item) Pg. CD
 - 8D. DDA Packet Pg. CD
 - 8E. Nov. 9th Special Council Meeting Pg. 57-62
 - 8F. Street Usage Permit, Christmas Parade (Agenda Item) Pg. 63-66
 - 8G. Morrish Road Guardrail (Agenda Item) Pg. 67-75
 - 8H. Water System, Evaluation & Reliability Study (Agenda Item) Pg. 76-93
 - 8I. Election Results Pg. 94-105
 - 8J. Cape Seal Project Delay Request Pg. 106
 - 8K. Grand Rapids Mayoral Invitation Pg. 107-110
 - 8L. Invitation, Northern Tier Regional Planning Pg. 111
 - 8M. Race Track Racing Schedule Pg. 112
 - 8N. Sheriff Department EMD Director Change Pg. 113
9. **MEETING OPENED TO THE PUBLIC:**
 - 9A. General Public Comments
10. **COUNCIL ORGANIZATIONAL ACTIVITIES:**
 - 10A. Designation of Depository, Investment Policy RESO. Pg. 8, 8-14
 - 10B. General Council Operating Procedures RESO. Pg. 15,15-21
 - 10C. Extend Boards & Commissions Appointments RESO. Pg. 22, 2
11. **COUNCIL BUSINESS:**
 - 11A. 2009-2010 FY Audit Report RESO. Pg. 22, CD
 - 11B. Street Usage Permit, Annual Fire Christmas Parade RESO. Pg. 23, 63-66
 - 11C. Appropriation, Install Guardrail – Morrish Road RESO. Pg. 23, 67-75
 - 11D. Water – Sewer Rates DISC. Pg. 76-93
12. **MEETING OPENED TO THE PUBLIC:**
13. **REMARKS BY COUNCILMEMBERS:**
14. **ADJOURNMENT:**

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday November 8, 2010 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members
FROM: PAUL BUECHE // City Manager
DATE: 5-November-2010

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **COUNCIL ORGANIZATIONAL ACTIVITIES, INVESTMENT POLICY** (*Resolutions*)
Congratulations and welcome back to our returning district seat holders. It certainly was a hard fought battle to retain the positions! There is several election year business issues scheduled with tonight's agenda, being the usual housekeeping items associated with elections.
- ✓ **BOARDS & COMMISSIONS** (*Resolution*)
As the Council is aware, we will be selecting a Mayor tonight, which may influence some of these appointments. These appointments have always been an issue as there are many that expire with the Mayor's term. The problem is that everything happens at a speed that disallows anytime for thought, review or consideration. I met with the Mayor and we decided to try a two week blanket resolution appointment extension for all expiring positions. The extra two weeks will allow some time for consideration between the Mayoral selection and appointments or Mayoral appointment confirmations, and still allow for the couple of boards that will meet between now and the next meeting.
- ✓ **2009-2010 FINANCIALS** (*Resolution*)
Plante-Moran will be present at tonight's meeting to present the 2009-2010 FY Audit. As we discussed several meetings ago with the preliminary numbers, there is some good news, some not so good. As we know, the water and sewer funds need improvement. We have calculated a new rate model and frankly speaking, it is ugly. We'll be looking to make decisions on it before the end of the year.
- ✓ **WATER – SEWER RATES** (*Discussion*)
As we have discussed through last year's audit, the budget process, and at the last meeting regarding the pre-audit figures, we have problems once again with water and sewer revenues, specifically water. The single biggest problem is skyrocketing bulk water fees passed along from the County. When you add escalating costs for operation and maintenance, labor benefit costs and declining usage, this fund is in trouble. We have been chasing rates for a several years with the problem now being compounded by incessant bulk water fees passed along from the County, who blames it on Detroit. The bottom line is we need to move on water rates again, very soon, as we have absorbed the July 1 increase. We have created several rate models, none of which I am enthused over. I have set this for an update discussion to run some ideas out before the Council.
- ✓ **MTT APPEALS, GM BANKRUPTCY** (*Status*)
Pending final settlement.

- ✓ **PERSONNEL POLICIES & PROCEDURES** (*Status*)
Pending.
- ✓ **DISASTER, EMERGENCY RESPONSE POLICY COMMITTEE** (*Status*)
Pending.
- ✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** (*See Individual Category*)
 - ☐ **2011-2014 T.I.P. APPLICATION** (*Status*)
Here is a schedule of City projects that are funded or in the queue (shaded).

TABLE #1 2011-2014 TIP, ALL PROJECTS, FUNDED & QUEUE (*shaded*)

Project	Year	Grant	City Match	P.E.	C.E.	Total
Miller Between Elms & Tallmadge	2011	\$338,997	\$85,749	\$27,684	\$45,000	\$497,430
Bristol Road @ GM-SPO	2013	\$54,912	\$13,728	\$8,000	\$16,000	\$92,640
Trail, Elms Park to Heritage	2013	\$296,000	\$221,000	\$25,000	\$45,000	\$587,000
Miller Between Tallmadge & Dye	Unfunded	\$951,602	\$237,901	\$76,000	\$120,000	\$1,385,503
Miller Between Seymour & Elms	Unfunded	\$1,635,357	\$408,839	\$100,000	\$160,000	\$2,304,196
City Funded Totals	-	-	\$967,217	\$236,684	\$386,000	\$1,590,901

- ☐ **MILLER ROAD PROJECT, ELMS-TALLMADGE** (*Status*)
Pending Completion of design, grade inspection and MDOT bid, as approved at the meeting of September 13th (\$27,684).
- ☐ **MORRISH ROAD NORTH CONSTRUCTION PROJECT - MEIJER'S** (*Status*)
Completed, except for a couple of punch list cleanup items.
- ☐ **MORRISH ROAD GUARDRAIL** (*Resolution*)
We have two companies that are willing to install a guardrail. Mr. Fleury developed specifications as close to standards as possible. The anchors will have to be hand dug with some not meeting depth and spacing requirements due to buried utilities and lack of room between the curb and sidewalk. This is a no win situation in that the location does not even meet the standards for the installation of a guardrail. Standards are there for a reason and we do follow them, however, there will always be certain locations that present special circumstances where deviation is the lesser of two evils. After much thought, I do recommend we proceed. The other issue here is deviation from our sealed bid process. Our ordinance provides for sealed bids for expenditures exceeding \$5,000. The low quote is \$4,950 with an additional \$35 for each post that would need hand digging. There are a possible 22 posts that may need hand digging, presenting an additional cost of \$770. Given the circumstances here, being the lack of competitiveness as well as a driving need to get this in before winter, we are good to deviate from our process. I have a resolution to proceed included with tonight's agenda.
- ✓ **LOCAL STREET FUND, TRAFFIC IMPROVEMENTS**
 - ☐ **2008 REPAIR ROSTER** (*Status*)
As a re-cap, the contractor's are Maintenance & Construction Company, of Romulus Michigan, at \$101,547, with construction engineering and testing (\$1,980), the total being \$103,527, and Lang Construction of Flint Michigan, in the amount of \$8,523 for the storm sewer repairs. Totals are:

<i>Total Project Cost</i>				
<i>Cape Seal</i>	\$104,000			
<i>Storm Repair</i>	\$8,523	<i>101 Fund</i>	<i>203 Fund</i>	<i>226 Fund</i>
TOTAL	\$112,523	\$8,766	\$70,000	\$33,757

Included with tonight's packet is a letter requesting we extend this work to the spring. I met with Mr. Fleury and Mr. Svrcek on this and they see no problems. My experience is we get a much better job when we avoid late fall paving projects. Please let me know your thoughts if you think we should proceed yet this year.

- ✓ **WWS SEWER USE – IPP ORDINANCE** (*Status*)
Pending.
- ✓ **SEWER REHABILITATION PROJECT, I&I, PENALTIES** (*Status*)
Pending.
- ✓ **KAREGNONDI WATER AUTHORITY** (*Status*)
The KWA Board has begun meeting. The next step is to develop long term participation and capacity projections to determine design specifications. The Board also is keeping an open mind towards an equitable long term offer from Detroit.
- ✓ **MARATHON STATION BLIGHT & NON-CONFORMING USE** (*Status*)
We have several developers interested in this property. The time is still running on the auction redemption period at the Land Bank. I'll keep the Council posted on developments.
- ✓ **SALE OF CITY PROPERTY 5129 MORRISH ROAD** (*Status*)
Pending a report back to the Council with recommendation on the structure as well as the house the City owns at Morrish & Fortino.
- ✓ **LABOR CONTRACTS** (*Status*)
We approved no change to wages and extended the wage re-opener for the POLC and AFSCME agreements out to December, and thereafter, on six month increments, to meet and review finances. I look to do the same with the Supervisor's contract.
- ✓ **GO GREEN, PUBLIC SAFETY BUILDING HVAC GRANT** (*Status*)
Pending a project for the leftover funds.
- ✓ **FIRE DEPARTMENT: 2011 BUDGET & COST RECOVERY** (*Status*)
Action on the Fire Budget is delayed. The primary holdup is the capital improvement contribution; however, the operating may also have some issues. The Township had done their budgeting on the premise that they would be levying an additional amount for public safety. They have run into a snag with the County regarding their authority to levy, which has sent them back to the drawing board on their budget. I have a scheduled meeting with them later this week and hope to have some resolve. I will keep the Council posted on developments.
- ✓ **SPRINGBROOK EAST & HERITAGE ASSOCIATION S.A.D.** (*Status*)
We have a scheduled Special Council workshop meeting with Heritage Village Subdivision residents scheduled for Tuesday November 9th at 6:00 Pm.

✓ **ZONING CODE AMENDMENT** (*Status*)

A draft is in for revisions. In speaking with Mr. Zettel, he is of the opinion that the MZEA requires the Planning Commission to hear this before the Council. It may be a bit before its back for final decision. I'll keep the Council posted.

✓ **MILLER-ELMS PDD AMENDMENT, FAMILY FARM & HOME** (*Status*)

We approved an amendment to the Miller Elms PUD Concept at the meeting of the October 25th. The Planning Commission will be hearing a request for site plan approval for a 25k-sf retail Family Farm & Home at a special meeting on November 16th. The Council may see a final site plan on this as early as the meeting of November 22nd.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **NONE**

Council Questions, Inquiries, Requests and Comments

- *Traffic Lights, Bristol-Miller, GM-SPO.* Pending the direction that GM takes. New traffic counts as to warrants would need to be taken.
- *Sr. Center Budget, Statement, Building Cost Reconciliation.* Pending obtaining documents.
- *Deteriorated Retaining Walls & Planters at City Buildings.* The north wall at the Public Safety Building behind the Police Department collapsed. We are looking at solutions to take care of this more pressing problem first.
- *Tabled Garbage Collection Policy.* Resting comfortably... for now.
- *Abandoned Vehicles Morrish & I-69, Downtown.* Working on removal of the vehicles.
- *Youth Programs in Park.* Looking into this. This item is something that might best be suited for the City's School Liaison Officer. The matter has been referred to the Police Department for review and recommendation.

Resolution No. 101108-6A MINUTES, OCTOBER 25, 2010

Motion by Councilmember: _____

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held October 25, 2010 to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 101108-7A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of November 8, 2010 to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 101108-8A CITY MANAGER'S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager's Report of November 8, 2010, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**COUNCIL ORGANIZATIONAL ACTIVITIES:
DESIGNATION OF DEPOSITORY & INVESTMENT
POLICY**

Motion by Councilmember: _____

I Move the Swartz Creek City Council adopt the Investment Policy and Designation of Depository for City Funds, as follows:

**CITY OF SWARTZ CREEK
INVESTMENT & CASH MANAGEMENT POLICY
November 8, 2010**

I. POLICY

It is the policy of the City of Swartz Creek to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City of Swartz Creek and conforming to all State statutes and local ordinances governing the investment of public funds.

II. SCOPE

Swartz Creek and any new fund created by the local unit, unless specifically exempted by the City Council. These assets are accounted for in the City of Swartz Creek's annual financial report.

III. INVESTMENT OBJECTIVES

The following investment objectives, in priority order, will be applied in the management of the City of Swartz Creek's funds.

Safety

The primary objective of the City of Swartz Creek's investment activities is the preservation of capital in the overall portfolio and the protection of investment principal.

The authorized investment staff will employ mechanisms to control risks and diversify investments regarding specific security types or individual financial institutions.

Liquidity

The investment portfolio will remain sufficiently liquid to enable the City of Swartz Creek to meet operating requirements, which might be reasonably anticipated.

Return on Investment

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate

with the investment risk constraints and the cash flow characteristics of the portfolio. Return on investments shall be of secondary importance compared to the safety and liquidity objectives above.

IV. PRUDENCE

In managing its investment portfolio, City of Swartz Creek officials shall avoid any transaction that might impair public confidence. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the overall portfolio. Investment officers of the City of Swartz Creek, acting in accordance with State statute, this Investment policy, written procedures as may be established, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion, and appropriate action is taken to control adverse developments.

V. DELEGATION OF AUTHORITY

Authority to manage the City of Swartz Creek's investment program is derived from State statutes.

Responsibility for the investment program is hereby delegated to the City Manager, or his designated representative hereinafter referred to as investment officer, who shall establish written procedures for the operation of the investment program consistent with this investment policy. The Investment Officer shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate officials.

VI. ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair--or create the appearance of an impairment on--their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the unit, and they shall further disclose any large personal financial investment positions that could be related to the performance of the City of Swartz Creek's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City of Swartz Creek, particularly with regard to the time of purchases and sales.

VII. SAFEKEEPING AND CUSTODY

1. Authorized Financial Dealers and Institutions - The Investment Officer will maintain a list of financial institutions. In addition, a list will also be maintained of approved security broker/dealers selected by credit-worthiness, who maintain an office in the State of Michigan or who are "primary" dealers or regional dealers that qualify under Securities and Exchange Commission rule 15C3-1 (uniform net capital rule.) No public deposit shall be made except in a qualified public depository as established by State law.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Investment Officer with the following: audited financial statements for the most recent fiscal year; certification of having read and agreeing to abide by the City of Swartz Creek's investment policy and the pertinent State statutes; proof of National Association of Security Dealers certification; and proof of State registration, where applicable.

An annual review of the financial condition and registration of qualified bidders will be conducted by the Finance Director. Information indicating a loss or prospective loss of capital on existing investments must be shared with the City Manager of the City of Swartz Creek immediately upon notification.

2. Internal Controls - The Investment Officer shall establish a system of internal controls, documented in writing, which is designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefit likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

All securities purchased by the City of Swartz Creek under this section shall be properly designated as an asset of the City and held in safekeeping by a third party custodial bank or other third party custodial institution, chartered by the United States government or the State of Michigan, and no withdrawal of such securities, in whole or in part, shall be made from safekeeping except by the Investment Officer as authorized herein, or by respective designees.

Internal controls will also encompass at a minimum the additional issues:

separation of functions including transaction authority from accounting and record-keeping, delegation of authority to subordinate staff members written confirmation of telephone transactions, specific guidelines regarding securities losses and remedial action, documentation of decisions made at the committee level and avoidance of physical delivery securities. Further all confirming written transactions shall be signed by the Investment Officer or Finance Director.

3. Delivery vs. Payment – all trades will be executed by delivery vs. payment to ensure that securities are deposited in an eligible financial institution prior to

release of funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts.

The City of Swartz Creek will execute third party custodial agreement(s) with its bank(s) and depository institution(s). Such agreements will include letters of authority from the City of Swartz Creek, details as to responsibilities of each party, notification of security purchases, sales, delivery, repurchase agreements and wire transfers, safekeeping and transactions costs, procedures in case of wire failure or other unforeseen mishaps including liability of each party.

VIII. AUTHORIZED AND SUITABLE INVESTMENTS

1. The City of Swartz Creek is empowered by State statute (1988 Public Act 239, M.C.L. 129.91) to invest in the following types of securities:

- a. Bond, securities, and other obligations of the United States, or an agency or instrumentality of the United States including securities issued or guaranteed by the Government National Mortgage Association;
- b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the federal deposit insurance corporation or a savings and loan which is a member of the federal savings and loan insurance corporation or a credit union which is insured by the national credit union administration, but only if the bank, savings and loan or credit union is eligible to be a depository of surplus funds belonging to the state under section 5 or 6 of Act No. 105 of the Public Acts of 1855, as amended;
- c. In United States government of federal agency obligation repurchase agreements.
- d. In banker's acceptances of United States banks;
- e. Mutual funds registered under the investment company act of 1940, title I of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with the authority to purchase only investment vehicles that are legal for direct investment by the City. This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.
- f. Investment pools through an interlocal agreement under the urban cooperation act of 1967, 1967 (Excess) PA 7, MCL 124.501 to 124.512. All of the pools are limited to investments described in Sections a-f.
- g. Investment pools organized under the surplus funds investment pool act, 1982 PA 367, 129.111 to 129.118. All of the pools are limited to investments described in Sections a-f.

2. The Investment Officer is restricted to investments which meet the statutory restrictions above and limitations on security issues and issuers as detailed below:

- a. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom the City has negotiated a Master Repurchase Agreement or with the City of Swartz Creek's primary bank. Repurchase Agreements must be signed with the bank or dealer and must continue provisions similar to those outlined in the Public Security Association's model Master Repurchase Agreement.
- b. Certificates of Deposit shall be purchased only from financial institutions, which qualify under Michigan law and are consistent with Opinion No. 6168, Opinions of the Attorney General (1982).
- c. To the extent possible, the investing officer will attempt to match investments with anticipated cash flow requirements. Specific City Council approval is necessary for investments exceeding eighteen months. Unless matched to a specific cash flow requirement, the City of Swartz Creek will not directly invest in securities maturing more than 10 years from the date of purchase. No more than 25 percent of the City of Swartz Creek's total investment portfolio shall be placed in securities maturing in more than 10 years. No more than 50 percent of investment vehicles maturing in any given month shall be of non-liquid nature (non-negotiable CD's, commercial paper, etc.)
- d. No more than 50 percent of any one fund's surplus operating cash may be invested in commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and which matures not more than 270 days after the date of purchase; Commercial Paper held in the portfolio which subsequently receives a reduced rating shall be closely monitored and sold immediately if the principal invested may otherwise be jeopardized.
- e. Investments will be diversified by security type and institutions. With the exception of U.S. treasury securities and authorized investment pools (as a long term investment program), no more than 50 percent of the total investment portfolio will be invested in a single security type or with a single financial institution. With the exception of using affiliates of the major Banking Institute and upon receipt of written confirmation that funds are fully insured when held by the affiliates.

Excluding the Property Tax Bank Account, with 100 percent of funds being deposited with the City of Swartz Creek's major Banking Institute with monies in the checking and Municipal Governmental Cash Investment Fund to be liquid and transferable to the respective taxing agencies on a biweekly basis during the tax collection period.

Excluding amounts pooled in the Commercial Sweep Account and held for less than 91 days which will remain liquid and transferable to meet financial obligations associated with daily operations.

IX. CASH MANAGEMENT

The City of Swartz Creek's Policy regarding cash management is based upon the realization that there is a time-value to money. Temporarily idle cash may be invested for a period of one day to an excess of one year depending upon when the money is needed. Accordingly, the Finance Director shall prepare a written cash management procedure which shall include, but not be limited to, the following:

Cash Forecast: At least annually, a cash forecast shall be prepared using expected revenue sources and items of expenditure to project cash requirements over the fiscal year. The forecast shall be updated from time to time to identify the probable investment balances that will be available.

Pooled Cash: Except for cash in certain restricted and special accounts, the investment officer may pool cash of various funds to maximize investment earnings. Investment income shall be allocated to the various funds based upon their respective participation.

X. INVESTMENT PERFORMANCE AND REPORTING

All investment transactions shall be recorded in the various funds of the City of Swartz Creek in accordance with Generally Accepted Accounting Principles as declared by the Government Accounting Standards Board.

The Investment Officer shall submit a semi-annual investment report to the City Manager that provides the principal and type of investment, annualized yield, earnings for the period, market price and a summary report of cash and investments maintained in each financial institution.

Performance of the portfolio shall be reported periodically and submitted to the City Manager. Reports shall include details of the characteristics of the portfolio as well as its performance for that period. Reports shall be submitted at a minimum on an annual basis. Material deviations from projected investment strategies shall be reported immediately to the city manager.

XI. INVESTMENT POLICY ADOPTION

The City of Swartz Creek investment policy shall be adopted by resolution of the City of Swartz Creek legislative authority. Modifications made at any time or when necessitated by State statutory revision must be approved by the legislative authority of the City of Swartz Creek. Investments conforming to the investment policy guidelines prior to any amendatory act are hereby validated.

XII. DESIGNATION OF DEPOSITORY

The Swartz Creek City Council designates the following banking-financial institutions and their affiliates as depositories for City funds:

- Ann Arbor Commerce Bank
- Bank of America
- Bank of Holland (Michigan)
- Bank of Northern Michigan
- Blissfield State Bank
- Byron Center State Bank, Michigan
- Chelsea State Bank
- Chemical Bank
- Citizens Bank
- Comerica Bank
- Community Shores Bank – Muskegon
- Dart Bank
- Fifth Third Bank
- Federated Investors
- Financial Plus Federal Credit Union
- Flagstar Bank – Troy
- Founders Bank & Trust
- H & R Block Financial Services
- Hillsdale County National Bank
- JP Morgan Chase
- MBIA “Class” Client Services
- Mercantile Bank
- Merrill Lynch
- Michigan Commerce Bank
- Multi-Bank Securities
- PNC Bank
- Sagelink Credit Union
- Smith Barney Citigroup
- Sterling Bank & Trust Co.
- Tri-County Bank
- West Michigan National Bank & Trust
- Wolverine Bank

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**COUNCIL ORGANIZATIONAL ACTIVITIES:
GENERAL OPERATING PROCEDURES**

Motion by Councilmember: _____

I Move the Swartz Creek City Council adopt the Designation of Publication and the General Council Operating Procedures, as follows:

DESIGNATION OF PLACE OF PUBLICATION

The Swartz Creek City Council designates The Flint Journal, The Swartz Creek-Flint Township News and the Swartz Creek View as newspapers of general circulation for publication of legal notices for the City of Swartz Creek. Additionally, the City designates the City website at www.cityofswartzcreek.org as electronic posting locations for City Publications.

GENERAL COUNCIL OPERATING PROCEDURES

MEETING OPENED TO THE PUBLIC

All Council meetings except otherwise allowed by law shall be open to the public and shall be subject to the provisions of Act 267 of the Public Acts of the State of Michigan of 1976, as amended.

REGULAR MEETINGS

The Council shall hold regular meetings at least two times per month. A twelve-month schedule of meetings preceding each fiscal year shall be adopted by the Council, on or before the last meeting in June.

SPECIAL MEETINGS

- A. Special meetings may be called by the City Clerk on the written request of the Mayor, City Manager, or any two (2) Councilmembers, by providing each Councilmember and the City Manager with eighteen (18) hours written notice served personally or left at his usual place of residence, or as applicable by The Open Meetings Act or other such statute.
- B. The written notice shall include the date, hour, meeting place, and the purpose for which the Special Meeting was called, and shall include related material where possible.
- C. Any special meeting at which all members of the Council are present or have waived notice thereof in writing shall be a legal meeting for all purposes.
- D. Business transacted at any special meeting shall be limited to subjects recited in the notice of such meetings.

QUORUM OF COUNCIL

Four members of the Council shall be a quorum for the transaction of business at all Council meetings. In the absence of a quorum, any number of members less than a

quorum may adjourn any regular or special meeting to a later date or may compel the attendance of absent members (ref City Charter, Chapter 5, Section 5.5(c))

A majority of the full Council, or a $\frac{2}{3}$ "super" majority, where required, shall be necessary for the passage of any question before it (i.e. four (4) votes being a majority, or five (5) votes being a "super" majority where required. Ref City Charter Chapter 5, Section 5.12(c)).

MAINTAINING ORDER

Councilmembers shall preserve order and shall do nothing to interrupt or delay the proceedings of Council.

COUNCILMEMBER'S RIGHT TO SPEAK

- A. Right to Speak - The Mayor, or in his/her absence, the Mayor Pro-Tem, will have the responsibility to recognize a Councilmember's right to speak before the body.
- B. Discussion - A Councilmember may discuss any one subject in its order on the agenda for a maximum of five (5) minutes. After all Councilmembers who wish to speak have exercised their right to speak on the subject, a Councilmember may be heard a second time for a maximum of five (5) minutes. With the consent of a majority of Council, a Councilmember may be permitted to speak for a longer period of time.
- C. Privilege of Closing Discussion - The Councilmember moving the adoption of an Ordinance or Resolution shall have the privilege of closing the discussion after all Members wishing to speak on the subject have had the opportunity.
- D. The City Manager may speak on any subject before Council. He may answer questions about the administration of the municipality or he may ask another administrative officer to answer for him. All questions about internal operation of the municipal corporation shall be directed to the City Manager.
- E. Right to Appeal - Councilmember shall have the right to appeal from a decision of the Chair. A majority of Council will determine the matter.

RIGHT TO SPEAK UNINTERRUPTED

A Member duly recognized shall be allowed to speak on the topic under discussion for the prescribed time and may be interrupted if a point of order is raised. If the Councilmember is judged to be out of order, he must change his remarks or surrender his right to continue speaking.

ORDER OF BUSINESS

The order of business at regular council meetings is as follows. Deviation is permissible when special circumstances warrant so.

1. Call to Order:
2. Invocation and Pledge of Allegiance to the Flag:
3. Roll Call:
4. Approve Minutes, Previous Meeting:
5. Approve Agenda:

6. Reports & Communications To Council:
7. Meeting Opened to the Public:
8. Business:
9. Meeting Opened to the Public:
10. Remarks by Councilmembers:
11. Adjournment:

Note: Each Report on the Agenda, where necessary, will have an abstract after the title.

PREPARATION OF AGENDA

- A. The Agenda will be prepared by the City Manager with the assistance of the City Clerk.
- B. Material for the Agenda will be submitted to the City Clerk by Wednesday prior to the regular meeting.
- C. The finished Agenda for a regularly scheduled meeting, with associated material, shall be delivered to each Councilmember no less than forty-eight (48) hours prior to the meeting.

MOTIONS & RESOLUTIONS

- A. All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. The Mayor will assign, by rotation, the reading of motions & resolutions. A Councilmember whom reads/moves for a motion may oppose, argue against or vote no on the motion.

B. To Adjourn

A Motion to adjourn is out of order under the following conditions:

1. When a vote is being taken.
2. If a person is speaking.
3. If the previous questions are ordered.
4. If repeated without the intervention of additional business.
5. Prior to midnight if all items on the agenda have not been completed.

An unqualified motion to adjourn shall not be debatable.

C. To Lay Question on the Table

A motion to lay on the table is not debatable and precludes amendments or debate on the subject under consideration. A motion to lay on the table cannot be reconsidered. A motion to take a subject from the table is not debatable.

D. Motion Calling for Previous Question

This motion is not debatable. When the previous question is called for there shall be no further amendments or debate and pending amendments shall be taken in their order before the main questions. A $\frac{2}{3}$ vote is required.

E. To Postpone To Another Time

This motion is debatable and may be amended as to time. All debate must be confined to its merit only and cannot go into the main question except for debate of the immediately pending question.

F. To Refer to Committee or Individual

This is debatable.

G. Amendments

1. Ordinance

An Ordinance may be amended when not in the hands of a City Board or Commission. If any section of an ordinance is amended after reading, the amended section will be read again.

2. Amendments

An amendment may be amended, but further amendments are out of order. Any amendment must be germane to original motion.

H. Motion to be Stated by the Chair.

When a motion is made and seconded, it shall be stated by the Chair before debate. All main motions shall be in written form if requested by a Member of the Council.

I. Withdrawal of Motion

1. A motion may be withdrawn by the person making the motion with the consent of the person seconding the motion if debate has not begun.
2. A motion may be withdrawn after debate with consent of the majority of Council.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address the Council under the following conditions:

1. Each person who wishes to address the Council will be first recognized by the Mayor and requested to state his / her name and address.
2. Individuals shall be allowed five (5) minutes to address the Council, unless special permission is otherwise requested and granted by the Mayor.
3. There shall be no questioning of speakers by the audience; however, the Council, upon recognition of the Mayor, may question the speaker.
4. No one shall be allowed to address the Council more than once unless special permission is requested, and granted by the Mayor.
5. One spokesperson for a group attending together will be allowed five (5) minutes to address the Council unless special permission has been requested, and granted by the Mayor.
6. Those addressing the Council shall refrain from being repetitive of information already presented.
7. All comments and / or questions shall be directed to and through the Mayor.
8. Public Hearings. The Mayor may invoke the circulation and posting of the following rules for public hearings when, at his / her discretion, time or attendance numbers warrant its use:

PUBLIC HEARINGS

Public Hearings are held for the purpose of allowing community input on a specific piece of City legislation being considered for adoption by the City Council and/or Planning Commission. Citizen's comments will be considered by the Council/Commission in their deliberations following the closure of the public hearing. Procedure shall be as per the following:

1. Public remarks shall be limited to 5 minutes. An extra minute may be allowed by the chair for that person to conclude their statement.
2. No person may delegate his or her time or the balance of his or her time to another individual.
3. Remarks shall be restricted to the topic of the hearing.
4. No person may speak again until all others wishing to speak have had their turn.
5. Remarks must be directed to the Council/Commission and not to the public body.
6. Speakers need not to be a resident of the City of Swartz Creek.
7. Questions asked of the Council/Commission are not usually answered at this time, as it is the public's occasion to speak. However, the chair may rule that either a member of the Council/Commission or a member of City Staff may make a response, following the query.
8. Decorum shall be maintained.
9. Crude, lewd and/or profane speech is not permitted. Removal of an individual using this type of language shall be immediate.

MAYOR

The Council, at its first regular meeting following a regular city election, shall elect one of its members mayor for a term of two (2) years. The mayor shall preside at meetings of the Council, shall be the chief executive officer of the City insofar as required by law, and for all ceremonial purposes and shall have a vote on all matters, but no administrative duties or veto power. The Mayor shall sign ordinances, deeds, bonds, contracts and other such instruments as may require authentication under the provision of law and when authorized by the Council to do so. The Mayor shall perform only such duties as shall be specifically conferred or required by law.

MAYOR PRO-TEM

The Council shall choose one of its members Mayor Pro-Tem who shall act in the temporary absence or disability of the Mayor.

The Mayor Pro-Tem shall succeed to the office of Mayor in the case of a vacancy in the office of Mayor. The senior member of the Council from the standpoint of continuous service shall then act as Mayor Pro-Tem. As between persons of equal seniority, the person who received the highest number of votes at the time of his last election shall sit.

COMMITTEES

- A. The Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council.

- B. Committees will be appointed to study specific matters and a time limit shall be placed on the length of the study. The committee will make a report to the Council at the predetermined time. All committee reports upon which action is expected shall be in written form and copies shall be available to each member of Council.

VOTING RECORD OF COUNCIL

A vote upon all proposed ordinances and resolutions shall be taken by "YES" and "NO" vote and the vote of each Councilmember entered upon the journal, except that where the vote is unanimous it shall be necessary only to so state.

VOTING REQUIREMENTS

A Councilmember shall not vote on any question in which the Councilmember shall have a direct personal financial interest, other than as a citizen of the community, but on all other questions the Councilmember shall vote, unless excused there from by a vote of at least six (6) of the members of Council.

MEETING MINUTES

A record shall be kept of all meetings and the actions taken at these meetings. The names of members present and those absent shall be part of the minutes. There shall be a journal of proceedings of all Council meetings, signed by the Mayor and City Clerk and to which the Public shall have access at all reasonable times.

SERGEANT-AT-ARMS

The Chief of Police shall act as Sergeant-at-Arms at Council meetings if so requested to by the Council or City Manager.

AMENDMENTS TO RULE OF COUNCIL

The rules of Council may be amended by a two-thirds vote of the entire membership of Council. Amending action will become final at the meeting following introduction of the amendment if voted on favorably.

TRAVEL & REIMBURSEMENT POLICY

A. General Provisions

1. A representative of the City is expected to use good judgment regarding the nature and extent of expenses incurred while traveling. Expenses for members of one's family or guests who may accompany, are not reimbursable.
2. The provisions of this policy shall apply for travel expenditures of all individuals traveling on behalf of the City.
3. Approved travel for all City Employees shall be at the discretion of the City Manager; provided, funds in the appropriate budget category are available for such purpose. Travel expenses shall be subject to the City's Purchasing Ordinance.
4. Travel of Councilmembers and Members of City Boards or Committees may be approved by the City Manager; provided, funds in the appropriate budget category are available and budgeted for such purpose. Travel expenses shall be subject to the City's Purchasing Ordinance.
5. Travel of the City Manager shall be approved by the City Council.

6. One engaged in travel for benefit of City has a responsibility to keep accurate, substantiated cost records and to submit requests for reimbursement promptly upon return.

B. Expenses Approved for Reimbursement

The following expenses are authorized for reimbursement when an expense report has been submitted which itemizes the actual and necessary expenses related to the travel:

1. Use of personal car shall be reimbursed at the current rate of mileage for the miles driven; except in the instance of the City Manager whose car allowance shall be the remuneration for use of personal vehicle.
2. Use of City car - Expenses incurred such as gas, oil, and repairs.
3. Lodging - Hotel accommodations shall be reimbursed when receipts for all lodging costs are secured. If family members or guests accompany, the reimbursable lodging cost shall be that of a single room.
4. Meals - Reasonable expenses for meals will be reimbursed at actual cost. Receipts for meals are not required, but should be secured when available. Alcoholic beverages are specifically excluded from reimbursable expenses.
5. Local Transportation - Local transportation costs, such as taxi fare (including tips) shall be reimbursed. Parking expense for a personal or City car shall also be included.
6. Registration Fee - Fees for registration at any meeting or convention attended are allowed for reimbursement. A receipt for the registration fee is required.
7. Gratuities - Reasonable expenses for tips are reimbursable and should be reported by day.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 101025-10C BOARDS & COMMISSIONS, EXTEND APPOINTMENTS

Motion by Councilmember: _____

WHEREAS, the City maintains a variety of Boards & Commissions as part of its governmental functions and services; and

WHEREAS, the City's Charter, Ordinances and State Statutes defines the authority of all such boards and commissions, including the term of service, conditions and appointments; and

WHEREAS, many of the appointments are concurrent with the election of the City's Mayor and/or biennial Council at-large or district seats; and

WHEREAS, many of the appointed Board & Commission positions will expire with the seating and oath of office of a new Mayor and Council, as is the case of the meeting of November 8, 2010, subsequent to the elections of November 2, 2010; and

WHEREAS, the Council finds that appointments immediately following the seating of a newly elect Council and Mayor may need review and consideration, and in the best interest of the City, its residents and elector's, desires a postponement of all such appointments until the Council's next regular Council Meeting.

NOW, THEREFORE, I Move the City Council postpone the appointments of all expiring positions for the various Boards & Commissions, until the regular Council Meeting of November 22, 2010, and further, appoint and continue all such terms for an additional two weeks, the terms expiring on November 22, 2010 at 11:59 PM.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 101108-11A 2009-2010 FY AUDIT

Motion by Councilmember: _____

I Move the City of Swartz Creek accept the 2009-2010 Fiscal Audit Report prepared by Plante-Moran, a copy of which is attached hereto, and further, direct such to be published, distributed, circulated and placed on file in a manner prescribed by law.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 101108-11B

STREET USAGE PERMIT, ANNUAL FIRE CHRISTMAS PARADE

Motion by Councilmember: _____

I Move the City of Swartz Creek accept the Chief of Police’s recommendation and approve the Swartz Creek Area Fire Department’s Street Usage Application to hold an annual Christmas Parade on Saturday, December 4, 2010 from 6:00 PM to 7:00 PM, route, stipulations and conditions as set forth in the application packet, a copy of which is attached hereto, under the direction and control of the office of the Chief of Police

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 101108-11C

APPROPRIATION, MORRISH ROAD GUARDRAIL

Motion by Councilmember: _____

WHEREAS, the City performed maintenance work on a section of Morrish Road including Morrish south of Wade Street, such work consisting of the mill and resurface, funded by the American Recovery and Reinvestment Act of 2009 (ARRA); and

WHEREAS, design included the removal of an existing guardrail on the west side of Morrish Road south of Wade Street, the guardrail being out of specification, deteriorated and un-warranted, and further, ARRA funding prohibited the replacement as the guardrail did not meet the standards warrants; and

WHEREAS, the City, upon the recommendation of its staff, finds that special circumstances exist that make the location unique, and that the installation of a guardrail would provide additional safety to pedestrians and houses located nearby; and

WHEREAS, the site presents installation problems due to buried utilities, overhead utilities, sidewalk proximity and limited right of way, all of which would require their relocation; and

WHEREAS, the City staff and engineer have designed a custom guardrail that would work around the obstacles, however, such a design has presented problems in finding contractor’s willing to perform such work, the City being successful in locating only two such contractor’s, quotes being \$5,720 and \$7,975; and

WHEREAS, the City’s purchasing ordinance provides for competitive and cooperative bids, but also allows for exceptions in certain circumstances, text as follows: Chapter 2, Article VI, Division 3, Sec 2-402(a), 2, i & ii “...The city council may, at the request of the city manager, authorize the city manager to negotiate a contract for the purchase of any product, material or service with a provider of such product, material or service without regard to the requirements of this section relative to purchases where the city council finds:

i. Due to circumstances beyond the control of the city, the market for such product, material or service is not competitive even though such product, material or service is normally competitive in nature; and
ii. The economic interests of the city are best served by negotiating a contract with a provider of the product, material or service without requesting sealed bids.”; and

WHEREAS, the City Council finds that in addition to approaching winter conditions, unique circumstances exist and that the best interest of the City is served by negotiated pricing and deviation of the City’s purchasing ordinance sealed bid process.

NOW, THEREFORE, I Move that the City of Swartz Creek accept the proposal of J & J Contracting of Ithaca Michigan, in the amount of \$4,950, plus site conditions of \$770, plus 15% contingency, totaling \$6,578, for the purchase and installation of a guardrail on the west side of Morrish Road south of Wade Street, in accordance with the specifications as set forth by the City’s Staff and Engineer.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

City of Swartz Creek
Regular Council Meeting Minutes
Of the Meeting Held
Monday October 25, 2010 7:00 P.M.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 10/25/2010

The meeting was called to order at 7:00 p.m. by Mayor Abrams in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Abrams, Binder, Hicks, Hurt, Krueger, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Paul Bueche, City Clerk Juanita Aguilar, DPS Director Tom Svrcek.

Others Present: Boots Abrams, Sharon Shumaker, Tommy Butler, Steve Shumaker, Wayne Kelley, Curtis Kelley, Todd Kamps, Bob Plumb, Jack Wheatley, Mary Carwile.

APPROVAL OF MINUTES

Resolution No. 101025-01

(Carried)

Motion by Mayor Pro-Tem Porath
Second by Councilmember Hurt

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting, held October 11, 2010, to be circulated and placed on file.

YES: Binder, Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 101025-02

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Binder

I Move the Swartz Creek City Council approve the Agenda, as printed, for the Regular Council Meeting of October 25, 2010 to be circulated and placed on file.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams, Binder.
NO: None. Motion Declared Carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 101025-03

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the City Manager's Report of October 25, 2010, to be circulated and placed on file.

YES: Hurt, Krueger, Porath, Shumaker, Abrams, Binder, Hicks.
NO: None. Motion Declared Carried.

All other reports and communications were accepted and placed on file.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

Public Hearing, Miller-Elms PUD Amendment

(Public Hearing)

City Manager Bueche explained that the Southeast corner of Miller and Elms was always part of the Miller-Elms Planned Unit Development Commercial District since its inception around 1998. The owner of the property in question, Mr. Andoni, requested to have the original PDD amended to allow for other uses, such as a Family Farm & Home retail outlet center. Mr. Bueche stated that the plans are in front of the Planning Commission at this time, with the next Planning Commission meeting scheduled for November 16, 2010.

Mr. Bueche explained the conditions for approval for Family Farm & Home that are in the resolution.

Tommy Butler stated that he was all for the idea of Family Farm & Home.

Mary Carwile stated that she definitely wanted the TIS study done due to the railroad tracks and possible traffic backups due to a train stopping traffic as well as the traffic for Family Farm & Home. Ms. Carwile stated that the previous owner was a neglectful tenant with problems including garbage and rodents. Ms. Carwile also stated that the foot traffic going from the fast food restaurants to the trailer park causes a lot of garbage to be thrown on the ground. Ms. Carwile was concerned about construction noise and mess as well.

Wayne Kelley was concerned about semi truck traffic and if there would be enough room for them to turn into Family Farm & Home. City Manager Bueche stated that they have looked into it and it does meet the standards.

Zoning District Amendment, Miller-Elms Conceptual Planned Unit Development

Resolution No. 101025-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

WHEREAS, the applicant is proposing a 6.2 acre conceptual Planned Unit Development project that includes a 25,000 square foot retail building on the east side, as well as conceptual layouts for a 3,840 sq. ft. commercial space, a 2,508 sq. ft. restaurant with drive through, and two 7,000 sq. ft. commercial buildings (the most southerly of which is not technically incorporated in this application); and

WHEREAS, the plan conceptually illustrates parking, traffic ingress and egress, internal traffic circulation, landscaping, drainage, and building area and spacing; and

WHEREAS, a public hearing was held by the Planning Commission on October 5, 2010 to hear comments related to this plan; and

WHEREAS, reviews were completed by staff, city consultants, and the Planning Commission; and

WHEREAS, the Planning Commission subsequently approved the conceptual plan with conditions; and

WHEREAS, the applicant intends to immediately follow an approval of the conceptual Planned Unit Development with a final site plan approval for a Family Farm & Home for the 25,000 square foot retail use.

NOW, THEREFORE, the Swartz Creek City Council hereby grants preliminary approval of the Southeast Miller & Elms Planned Unit Development Concept (Family Farm & Home), for property located at 4301 & 4315 Elms Rd., including two vacant parcels of land (Parcel numbers: 58-31-551-001, 58-31-551-002, 58-31-551-003, & 58-31-300-001); site plans dated 09/03/2010-Latitude Engineering Inc.

BE IT FURTHER RESOLVED, that the approval is contingent upon execution of a Planned Unit Development agreement, signed by all owners of interest in the property, which shall include, among other items:

1. A provision for the removal of the existing drive of the PUD to the planned access drive.
2. Inclusion of a ten (10) foot non-motorized path along the entire frontage of the development, which will connect to the existing trail network.
3. Development and performance standards for any and all special land uses, including outdoor sales and storage.

4. A requirement for all required construction documents, consultant recommendations, performance bonds, other governmental permitting, and any and all items required by the zoning ordinance, the engineering standards manual, and all other applicable laws and regulations not otherwise waived.

Discussion Ensued.

YES: Krueger, Porath, Shumaker, Abrams, Binder, Hicks, Hurt.

NO: None. Motion Declared Carried.

Zoning Code Amendment

(Discussion Topic)

City Manager Bueche gave a brief update and provided a sample ordinance on the Medical Marijuana issue and possible zoning code issues related to it.

2011 Debt Service Commitment

Resolution No. 101025-05

(Carried)

Motion by Councilmember Binder
Second by Councilmember Shumaker

WHEREAS, the City of Swartz Creek has an obligation to pay to the County of Genesee, the sum of \$57,276.85 to meet the bond and principal requirements on all bond obligations for water and sewer facilities in calendar 2011; and

WHEREAS, the City of Swartz Creek has such an obligation for the retirement of a western trunk sewer extension bond through approximately 2026, and

WHEREAS, there are several means by which the funds can be secured to meet this payment; and

WHEREAS, all various means of securing these funds have been reviewed and considered;

NOW, THEREFORE, BE IT RESOLVED by the City of Swartz Creek that the monies to meet the principal and interest requirements and all bond obligations for water and sewer facilities will be secured from the following funds:

SOURCE OF FUNDS

Cash on Hand -Sewer	<u>\$57,276.85</u>
Sewer Funds Total	\$57,276.85

YES: Porath, Shumaker, Abrams, Binder, Hicks, Hurt, Krueger.

NO: None. Motion Declared Carried.

Heritage Village Association, Street Repair Special Assessment District

Resolution No. 101025-06

(Carried)

Motion by Councilmember Hurt
Second by Councilmember Binder

WHEREAS, the City Council set a public hearing for the regular meeting of October 25, 2010, to invite residents of Heritage Village Subdivision for the review of options related to the repair of the Association Streets; and

WHEREAS, in review, time constraints would be significantly less if such an invitational public hearing were set as a special meeting workshop instead of held as an agenda item at a regularly scheduled meeting.

NOW, THEREFORE, I Move that the City of Swartz Creek reschedule the planned invitational public hearing with resident homeowners of Heritage Village Subdivision, to a special Council Workshop Meeting to be held on Tuesday, November 9, 2010 at 6 pm at the Swartz Creek City Council Chambers, and further, direct the staff to send notices to homeowners inviting all to attend.

Discussion Took Place.

YES: Shumaker, Abrams, Binder, Hicks, Hurt, Krueger, Porath.
NO: None. Motion Declared Carried.

Extend Swartz Ambulance Agreement

Resolution No. 101025-07

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Hurt

I Move the City of Swartz Creek enter into an agreement with Swartz Ambulance Company, of G-1225 West Hill Road Flint, as follows:

**PROFESSIONAL SERVICES AGREEMENT
Between
THE CITY OF SWARTZ CREEK
And
SWARTZ AMBULANCE SERVICES INC.**

This agreement is made this 25th day of October, 2010 by and between the **City of Swartz Creek**, a Michigan Municipal Corporation, with principal offices at 8083 Civic Drive, Swartz Creek, Michigan 48473 ("City") and **Swartz Ambulance Service Inc.**, a Michigan Domestic Profit Corporation, with principal offices at G-1225 West Hill Road, Flint Michigan 48507 ("Provider")

WHEREAS, the City desires to have at least one EMS Provider located within the City so as to provide its citizens with the benefits of emergency medical services and transportation; and

WHEREAS, the Provider has the necessary experience, qualifications, apparatus and equipment to provide the above described professional services and is willing to provide those services to the City.

NOW, THEREFORE, the City and the Provider AGREE AS FOLLOWS:

1. Agreement Term.

The term of this Agreement shall be for the following period:
November 1, 2010 through October 31, 2011.

2. Scope of Services:

The scope of services to be performed by the Provider is as follows:

A. Establish, maintain and staff a base of operations within the corporate limits of the City on a 24-hour basis.

B. Respond to medical requests consisting of, but not limited to Advanced Life Support (A.L.S.), Basic Life Support (B.L.S.), and transports.

C. Work under and within the Genesee County 911 Consortium Dispatch Center and the Genesee County Medical Control Board.

3. Compensation:

The Provider shall be compensated as follows:
Since having the Provider physically located within the City provides a benefit to the citizens of the City, in consideration for the Provider locating its base within the City and the additional operating costs incurred therein, the City shall pay the Provider \$1,000.00 for the period from November 1, 2010 through October 31, 2011 and \$2,500.00 for the period from November 1, 2011 through October 31, 2012.

4. Applicable Law.

This Agreement shall be governed by and in accordance with the laws of the State of Michigan applicable to contracts made and to be performed in this state.

5. Licensure; Obligations to the City.

The Provider shall maintain proper licensure for the company and all employees as set forth in state and local laws, rules and ordinances, for the operation of an emergency medical response and transport service. The Provider shall remain current and not be in default of any obligations due to the City including, but not limited to, the payment of taxes, fines, penalties, licenses or other monies due to the City. Violations of this clause shall constitute a substantial and material breach of this Agreement. Such breach shall constitute good cause for the termination of this Agreement should the City determine to terminate on a basis other than convenience.

6. Disclaimer of Contractual Relationship.

Nothing contained in the Agreement Documents shall create any contractual relationship between the City and any Subcontractor of the Provider.

7. Independent Contractor

No provision of this Agreement shall be construed by the parties or by any other person as creating an employer-employee relationship. It is hereby expressly understood and agreed that the Provider is an independent contractor as that term is defined in Michigan law, and, as such, it is not entitled to any benefits not otherwise specified herein.

8. Hold Harmless and Indemnification:

To the fullest extent permitted by law, the Provider agrees to defend, pay on behalf of, indemnify, and hold harmless the City, its elected and appointed officials, employees and volunteers and others working on behalf of the City against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City, its elected and appointed officials, employees, volunteers or others working on behalf of the City, by reason of personal injury, including bodily injury or death and/or property damage including loss of use thereof, which may arise as a result of Provider's act(s), omission(s), fault(s) or negligence of any of its employees, officers, agents, subcontractors or representatives in its performance of this Agreement.

9. Non Exclusive

Nothing in this contract shall be deemed to grant the provider an exclusive franchise or an exclusive right to provide emergency medical services within the City.

10. Insurance.

The Provider shall not commence work under this Agreement until it has procured and provided evidence of the insurance coverages required under this section. All coverages shall be placed with insurance companies licensed and admitted to do business in the State of Michigan unless otherwise approved by the City. Policies shall be reviewed by the City for completeness and limits of coverage. All coverage's shall be with insurance carriers acceptable to the City. The Provider shall maintain the following insurance coverages for the duration of the Agreement.

A. Commercial General Liability coverage of not less than one million dollars (\$1,000,000) per person and four million dollars (\$4,000,000) per occurrence combined single limit with the City, and its elected and appointed officials and employees named as Additional Insured's.

B. Workers Compensation Insurance in accordance with Michigan statutory requirements including Employer's Liability Coverage.

C. Commercial Automobile-Vehicle Insurance in the amount of not less than one million dollars (\$1,000,000) per person and four million dollars (\$4,000,000) per occurrence combined single limit per accident with the City, and its elected and appointed officials and employees.

Any deductible or self-insured retention must be declared to and approved by the City. In addition, the total dollar value of all claims paid out on the policy shall be declared. At the option of the City, either: The insured shall reduce or eliminate such deductibles or self-insured retention as respects to the City, its officials, employees and volunteers; or the Provider shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expense.

The Provider shall furnish the City with certificates of insurance for all coverages requested and with original endorsements for those policies requiring the Additional Insured's' status. All certificates of insurance must provide the City with not less than 30 days advance written notices in the event of cancellation for non-payment of

premium or any other reason, non-renewal or any material change in policy coverage. In addition, failure to mail such notice shall impose no obligation or liability of any kind upon the City, its agent or representatives. All certificates must identify the City as the Certificate Holder and the above referenced officers, employees and agents as Additional Insured's. The Provider must provide, upon request, certified copies of all insurance policies. If any of the above coverages expire during the term of this Agreement, the Provider shall deliver renewal certificates and/or policies to the City at least ten days prior to the expiration date. The Provider shall ensure that all Subcontractors utilized obtain and maintain all insurance coverage's required by this Agreement.

11. Interpretation.

If any provision contained herein shall be determined by a court of competent jurisdiction or an appropriate administrative tribunal or official to be contrary to any provision of law or to be unenforceable for any reason, then, to the extent necessary and possible to render the remainder of this agreement enforceable, such provision may be modified or severed by such court or administrative tribunal or official having jurisdiction over this Agreement and the interpretation thereof, or the parties hereto, so as to, as nearly as possible, carry out the intention of the parties to this Agreement, considering the purpose of the entire Agreement as it relates to such provision.

12. Laws and Ordinances.

The Provider shall obey and abide by all of the laws, rules and regulations of the Federal Government, State of Michigan, Genesee County and the City of Swartz Creek, applicable to the performance of this agreement, including, but not limited to, labor laws.

13. Modifications/Changes.

Any modification to this Agreement must be in writing and signed by the authorized employee, officer, board or council representative authorized to make such contractual modifications pursuant to the state law and local ordinances.

14. Non-Assignability.

The Provider shall not assign or transfer any interest in this Agreement without the prior written consent of the City Manager.

15. Nondiscrimination.

The Provider will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital status, or status with regard to public assistance. The Provider will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment, or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

16. Notices.

Notices to the City shall be deemed sufficient if in writing and mailed, postage prepaid, addressed to the City Manager, **City of Swartz Creek**, 8083 Civic Drive, Swartz Creek Michigan 48473, or to such other address as may be designated in writing by the City Manager from time to time.

Notices to the Provider shall be deemed sufficient if in writing and mailed, postage prepaid, addressed to the Provider, **Swartz Ambulance Service Inc**, G-1225 West Hill Road, Flint Michigan 48507, or to such other address as may be designated in writing by the Provider from time to time.

17. Records / Reports.

The City, at its discretion, may require the Provider to prepare and submit to the City Manager, periodic reports that reflect the number of runs in the City, run types (BLS-ALS) call date and times and response times and dates.

If the Provider is unable to staff the Emergency Medical Services Response Base in a manner outlined within Section 2A of this agreement, the Provider shall notify, in writing, the Office of the City Manager within one business day of such closure.

Excepting such records that are protected by privacy statutes, all documents, information, reports and the like prepared and/or generated by the Provider as a result of this Agreement shall become the sole property of the City. The Provider agrees that said documents are confidential information intended for the sole use of the City and that it will not disclose any such information, or in any other way make such documents public, without the express written approval of the City Manager or the order of a court of competent jurisdiction or as required by the Michigan law.

18. Severability.

The invalidation of one or more terms of this Agreement shall not affect the validity of the remaining terms.

19. Standards of Performance.

The Provider agrees to exercise independent judgment and to complete performance under this Agreement in accordance with sound professional medical and emergency practices. In entering into this Agreement, the City is relying upon the professional reputation, experience, certification and ability of the Provider. The Provider agrees that all of the obligations required by it pursuant to this Agreement shall be performed by its officers, employees, agents and subcontractors working under its direction and control. The continued effectiveness of this Agreement during its term or any renewal term shall be contingent, in part, upon the Provider maintaining any required certifications in accordance with the requirements of state or local law, rule or ordinance.

20. Termination.

This Agreement may be terminated by either party hereto by submitting a notice of termination to the other party. Such notice shall be in writing and shall be effective thirty (30) days from the date it is submitted unless otherwise agreed to by the parties hereto. The Provider, upon receiving such notice of termination of this Agreement shall turn over and give to the City all pertinent records, data and information to the date of termination.

21. Time of Service/Performance.

The Provider's services shall commence immediately upon receipt of the notice to proceed and shall be carried out forthwith and without unreasonable delay.

22. Whole Agreement Clause.

This written agreement embodies the entire agreement between the parties hereto, and additions, deletion or modification hereto must be in writing and signed by both parties.

The City and the Provider have executed this Agreement as of the date first above written.

THE CITY OF SWARTZ CREEK

SWARTZ AMBULANCE SERVICES INC.

BY: _____
RICHARD ABRAMS, Mayor

BY: _____
JUANITA AGUILAR, City Clerk

BY: _____
Its: _____

BY: _____
Its: _____

BE IT FURTHER RESOLVED, that the City authorize a final payment to Woodside Builders for the last two months of occupancy at the now vacated Swartz Ambulance base at 5304 Miller Road, payment not to exceed \$1,500.

Discussion Ensued

YES: Abrams, Binder, Hicks, Hurt, Krueger, Porath, Shumaker.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC

Boots Abrams questioned when yard waste stops for the season. DPS Director Tom Svrcek stated that it was extended to around the first of December.

REMARKS BY COUNCILMEMBERS:

Councilmember Hicks questioned if there would be a new appointee for the Park Board. Ms. Hicks stated that she has someone that is interested. Ms. Hicks made the comment that last year an ambulance was called for her husband and that if Swartz Ambulance had not been so close that her husband may have been hours from a major heart attack and probably would have died.

Councilmember Shumaker spoke about drives that are two lanes out and one lane in. Mr. Shumaker stated that the lanes are not striped and therefore ineffective. Mr. Shumaker stated concern that issues such as this are not being followed up on.

Councilmember Krueger wanted to remind everyone to vote on November 2, 2010. Mr. Krueger stated that Genesee County is holding their 6th annual Planning forum on Friday, February 5th from 8am to 12pm.

Mayor Pro-Tem Porath stated that he will miss a Council meeting either on the 8th and 9th or the 15th and 16th due to work commitments.

Mayor Abrams spoke about the GAIN meeting and GAIN receiving an award from the Auto Theft Prevention Agency. Mr. Abrams stated that the Karegnondi Water Authority has their first board meeting on Wednesday, October 26, 2010 at 3:00pm at the Flint City Hall.

Adjournment

Resolution No. 101025-08

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hicks

I Move the City of Swartz Creek adjourn the Regular Session of the City Council meeting at 9:17 p.m.

YES: Unanimous Voice Vote.
NO: None. Motion Declared Carried.

Richard Abrams, Mayor

Juanita Aguilar, City Clerk

**SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
OCTOBER 2010**

	<u>101-301-941</u>	<u>101-302-941</u>	<u>101-303-941</u>	<u>101-304-941</u>
#05-168	16	0	0	0
#05-649	22	0	23	0
#05-346	0	0	39	0
#07-375	34	1	35	0
#05-275	91	8	0	9
#09-401	398	8	0	0
09-169 motorcycle	0	0	2	0
#09-226	34	13	0	0
TOTAL	595	30	99	9

SWARTZ CREEK POLICE DEPT

Total Account Hours Summary Report

From: 10/01/2010 to 10/31/2010

Department Account	Description	Regular Hours	Other Hours	Regular Hours YTD	Other Hours YTD
ADMINISTRATIVE					
101 301 702.001	SUPERVISOR	168.000	6.500	1,912.500	40.750
101 301 702.002	CLERICAL	130.000	0.000	1,388.000	3.000
PROTECTION					
101 301 702.003	UNIFORMED	619.000	21.000	5,239.250	294.000
101 301 702.004	NON-UNIFORMED	0.000	0.000	21.750	0.000
101 301 702.005	TRAFFIC ENFORCEMENT	208.750	5.500	2,039.750	86.500
COMPLAINTS					
101 301 702.006	INVESTIGATIONS	126.500	0.000	1,231.750	92.750
101 301 702.007	COURT	6.500	2.000	65.750	41.000
TRAINING					
101 301 702.008	TRAINING	2.000	0.000	27.000	16.000
LEAVE TIME					
101 301 702.010	VACATION	95.000	0.000	569.500	0.000
101 301 702.011	HOLIDAY	0.000	0.000	420.000	0.000
101 301 702.012	PERSONAL LEAVE	0.000	0.000	338.000	0.000
101 301 702.013	FUNERAL LEAVE	24.000	0.000	60.000	0.000
TRACK ADMINISTRATIVE					
101 302 702.001	SUPERVISOR	33.000	2.000	297.500	3.000
101 302 702.002	CLERICAL	19.000	0.000	190.000	0.000
TRACK PROTECTION					
101 302 702.003	UNIFORMED	25.000	0.000	184.750	26.750
101 302 702.004	NON-UNIFORMED	0.000	0.000	0.500	0.000
101 302 702.005	TRAFFIC ENFORCEMENT	0.000	0.000	1.000	0.000
SCHOOL PROTECTION					
101 303 702.003	UNIFORMED	156.000	25.000	1,368.500	84.500
SCHOOL COMPLAINTS					
101 303 702.006	INVESTIGATIONS	0.000	0.000	1.500	0.000

Department Account	Description	Regular Hours	Other Hours	Regular Hours YTD	Other Hours YTD
SCHOOL TRAINING					
101 303 702.008	TRAINING	0.000	0.000	32.000	0.000
LEAVE TIME					
101 303 702.010	VACATION	8.000	0.000	112.000	0.000
101 303 702.011	HOLIDAY	0.000	0.000	56.000	0.000
101 303 702.012	PERSONAL LEAVE	0.000	0.000	80.000	0.000
PROTECTION					
101 304 702.003	UNIFORMED	5.250	0.000	52.250	6.750
COMPLAINTS					
101 304 702.006	INVESTIGATION	0.000	0.000	0.500	0.000
TRAINING					
101 304 702.008	TRAINING	15.500	0.000	125.500	4.000
PROTECTION					
265 333 702.004	NON-UNIFORMED	136.000	0.000	1,496.000	53.000
COMPLAINTS					
265 333 702.006	INVESTIGATIONS	0.000	23.000	0.000	319.500
265 333 702.007	COURT	0.000	0.000	0.000	8.000
NON-PRODUCTIVE					
265 333 702.010	VACATION	40.000	0.000	152.000	0.000
265 333 702.011	HOLIDAY	0.000	0.000	64.000	8.000
265 333 702.012	PERSONAL	0.000	0.000	24.000	0.000
265 333 702.013	FUNERAL	0.000	0.000	8.000	0.000
	TOTAL ALL HOURS	1,817.500	85.000	17,559.250	1,087.500

SWARTZ CREEK POLICE DEPT

Total Function Count

Month Ending: 10/31/2010

Account	Description	MTD Functions	YTD Functions
101 301 001.000	TRAFFIC VIOLATIONS	0	1
101 301 002.000	PARKING VIOLATIONS	0	38
101 301 003.000	VERBAL WARNINGS	99	951
101 301 004.000	WRITTEN WARNINGS	21	266
101 301 005.000	FELONY ARRESTS	2	47
101 301 006.000	MISDEMEANOR ARRESTS	47	270
101 301 007.000	CALLS RECEIVED	292	2415
101 301 008.000	TRAFF INJ ACCIDENTS	2	20
101 301 009.000	PROP DAMAG ACCIDENTS	14	95
101 301 010.000	SERVICE REQUESTS	2	9
101 301 011.000	MEETINGS	0	8
101 301 012.000	CONFERENCES	0	0
101 301 013.000	INITIATED CALLS	645	6652
101 301 014.000	DESK ASSIGNMENTS	143	1546
101 301 015.000	BUSINESS CHECKS	1369	12852
101 301 016.000	VACATION CHECKS	155	3242
101 301 017.000	SUSP PERS CHECKED	40	449
TOTAL FUNCTIONS		2831	28861
101 302 002.000	PARKING VIOLATIONS	0	0
101 302 003.000	VERBAL WARNINGS	0	1
101 302 004.000	WRITTEN WARNINGS	0	0
101 302 005.000	FELONY ARRESTS	0	6
101 302 006.000	MISDEMEANOR ARRESTS	0	2
101 302 007.000	CALLS RECEIVED	16	92
101 302 010.000	SERVICE REQUESTS	0	0
101 302 011.000	MEETINGS	0	1
101 302 012.000	CONFERENCES	0	0
101 302 013.000	INITIATED CALL	0	13
101 302 014.000	DESK ASSIGNMENTS	0	0
101 302 015.000	BUSINESS CHECKS	11	72
101 302 016.000	VACATION CHECKS	0	0
101 302 017.000	SUSP PERS CHECKED	0	0
TOTAL FUNCTIONS		27	187
101 303 002.000	PARKING VIOLATIONS	0	0
101 303 003.000	VERBAL WARNINGS	1	3
101 303 004.000	WRITTEN WARNINGS	0	2
101 303 005.000	FELONY ARRESTS	0	1
101 303 006.000	MISDEMEANOR ARRESTS	8	25
101 303 007.000	CALLS RECEIVED	7	40
101 303 010.000	SERVICE REQUESTS	0	1
101 303 011.000	MEETINGS	22	187
101 303 012.000	CONFERENCES	4	4

Account	Description	MTD Functions	YTD Functions
101 303 013.000	INITIATED CALL	69	1031
101 303 014.000	DESK ASSIGNMENTS	0	16
101 303 015.000	BUSINESS CHECKS	0	35
101 303 016.000	VACATION CHECKS	0	0
101 303 017.000	SUS PERS CHECKED	0	13
TOTAL FUNCTIONS		111	1358
101 304 001.000	TRAFFIC VIOLATIONS	0	0
101 304 001.003	DESK ASSIGNMENTS	0	0
101 304 002.000	PARKING VIOLATIONS	0	0
101 304 003.000	VERBAL WARNINGS	0	0
101 304 004.000	WRITTEN WARNINGS	0	0
101 304 005.000	FELONY ARRESTS	0	22
101 304 006.000	MISDEMEANOR ARRESTS	0	5
101 304 007.000	CALLS RECEIVED	5	44
101 304 010.000	SERVICE REQUESTS	0	0
101 304 011.000	MEETINGS	0	0
101 304 012.000	CONFERENCES	0	0
101 304 013.000	INITIATED CALL	8	41
101 304 014.000	DESK ASSIGNMENTS	0	0
101 304 015.000	BUSINESS CHECKS	0	0
101 304 016.000	VACATION CHECKS	0	0
101 304 017.000	SUS PERS CHECKED	0	0
101 304 018.000	BUILDING SEARCHES	0	5
101 304 019.000	VEHICLE SEARCHES	7	39
101 304 020.000	NARCOTIC SEARCHES	2	13
101 304 021.000	CURRENCY SEIZED	0	2
101 304 022.000	FORFEITURES	0	3
101 304 023.000	POSITIVE TRACKS	4	16
101 304 024.000	NEGATIVE TRACKS	2	12
101 304 025.000	AGENCY ASSISTS	0	19
101 304 026.000	DEMONSTRATIONS	0	0
101 304 027.000	AREA SEARCHES	0	1
TOTAL FUNCTIONS		28	222
TOTAL ALL FUNCTIONS		2997	30628

Ticket Ledger Report

Report Criteria:

Ticket Type	Officer	Start Date	End Date
Traffic	All	10/01/2010	10/31/2010

Number	Name	Date	Location	Description	Officer	Fine
T-1144692		10/01/10	ELMS NEAR YARMY	EXCEEDED POSTED SPEED LIMIT		
T-1168335-A		10/01/10	MORRISH NEAR MILLER	SUSP/REVOKED/NEVER APPL.		
T-1168335-B		10/01/10	MORRISH NEAR MILLER	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1168298-B		10/01/10	MILLER AT ELMS	NO PROOF INSURANCE/POSSESE		
T-1168297-A		10/01/10	MILLER AT ELMS	OWI		
T-1168297-C		10/01/10	MILLER AT ELMS	OPEN INTOX IN VEH.		
T-1162298-A		10/01/10	MILLER AT ELMS	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1168377		10/03/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168378		10/03/10	MORRISH NEAR BRISTOL	EXCEEDED POSTED SPEED LIMIT		
T-1168379-A		10/04/10	ELMS AT MILLER	DISREGARDED TRAFFIC SIGNAL/		
T-1168379-B		10/04/10	ELMS AT MILLER	NO PROOF INSURANCE/POSSESE		
T-1168380-A		10/05/10	MILLER NEAR SPRINGBROOK	IMPROPER LANE USE		
T-1168380-B		10/05/10	MILLER NEAR SPRINGBROOK	NO TAIL/BRAKE LIGHTS		
T-1168381		10/05/10	MORRISH NEAR FORTINO	EXCEEDED POSTED SPEED LIMIT		
T-1168358		10/06/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1144693		10/06/10	MILLER NEAR FORTINO	NO PROOF INSURANCE/POSSESE		
T-1168300		10/08/10	MILLER NEAR MORRISH	NUMBER OF PASSENGERS/FAIL T		
T-1179026		10/08/10	MILLER AT 2ND	CARELESS DRIVING		
T-1179028-B		10/09/10	SPEEDWAY GAS STATION -- MILLEF	UNDER 21 OPEN INTOX.		
T-1179027-A		10/09/10	SPEEDWAY GAS STATION -- MILLEF	PERMIT OUIL TO DRIVE		
T-1179027-B		10/09/10	SPEEDWAY GAS STATION -- MILLEF	OPEN INTOX IN VEH.		
T-1179025-A		10/09/10	SPEEDWAY GAS STATION -- MILLEF	OPEN INTOX IN VEH.		
T-1144694		10/09/10	BRISTOL NEAR HERITAGE	EXCEEDED POSTED SPEED LIMIT		
T-1168313		10/10/10	MORRISH NEAR BRISTOL	HEADLIGHTS		
T-1168314		10/12/10	MILLER NEAR MAYA	EXCEEDED POSTED SPEED LIMIT		
T-1168315-A		10/12/10	I-69 WB NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168315-B		10/12/10	I-69 WB NEAR MORRISH	NO OPS, NO VALID OPS.		
T-1168359		10/13/10	I-69 NEAR MORRISH	EXPIRED LICENSE		
T-1168360		10/14/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168361		10/14/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1169336-A		10/15/10	I-69 NEAR MORRISH	SUSP/REVOKED/NEVER APPL.		
T-1168336-B		10/15/10	I-69 NEAR MORRISH	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1168336-C		10/15/10	I-69 NEAR MORRISH	NO TAIL/BRAKE LIGHTS		
T-1168382		10/16/10	SEYMOUR NEAR DURWOOD	NO PROOF INSURANCE/POSSESE		
T-1168383		10/16/10	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/		
T-1168384		10/16/10	ELMS AT MILLER	DISREGARDED TRAFFIC SIGNAL/		
T-1168337-A		10/16/10	MILLER NEAR HOLLAND	SUSP/REVOKED/NEVER APPL.		
T-1168337-B		10/16/10	MILLER NEAR HOLLAND	FAIL TO DIM HEADLITES		
T-1168385		10/17/10	ELMS AT MILLER	DISREGARDED TRAFFIC SIGNAL/		
T-1074493		10/17/10	I-69 NEAR MORRISH	RECKLESS DRIVING		
T-1168386-A		10/18/10	ELMS AT MILLER	SUSP/REVOKED/NEVER APPL.		
T-1168386-B		10/18/10	ELMS AT MILLER	NOISY MUFFLER AND/OR EXCESS		
T-1168386-C		10/18/10	ELMS AT MILLER	NO PROOF INSURANCE/POSSESE		
T-1168319-A		10/18/10	MILLER AT MORRISH	DISREGARDED TRAFFIC SIGNAL/		
T-1168319-B		10/18/10	MILLER AT MORRISH	NO PROOF INSURANCE/POSSESE		
T-1168319-C		10/18/10	MILLER AT MORRISH	EXPIRED PLATE		

Tickets so far: 46	Charges so far: 46	Fines Subtotal: 0.00
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Ticket Ledger Report

Report Criteria:

Ticket Type	Officer	Start Date	End Date
Traffic	All	10/01/2010	10/31/2010

Number	Name	Date	Location	Description	Officer	Fine
T-1168388		10/19/10	MILLER NEAR RAUBINGER	SEAT BELT DRIVER/PASSENGER		
T-1168387-B		10/19/10	MILLER NEAR RAUBINGER	NO PROOF INSURANCE/POSSESE		
T-1168387-C		10/19/10	MILLER NEAR RAUBINGER	SEAT BELT DRIVER/PASSENGER		
T-1168321-A		10/20/10	MILLER NEAR MORRISH	SUSP/REVOKED/NEVER APPL.		
T-1168321-B		10/20/10	MILLER NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168320		10/20/10	MORRISH NEAR MARY ST	NO PROOF INSURANCE/POSSESE		
T-1179029-A		10/20/10	ELMS ROAD PARK	NO OPS IN POSSESSION		
T-1168362		10/21/10	I-69 NEAR MILLER	EXCEEDED POSTED SPEED LIMIT		
T-1168363		10/22/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168364-A		10/22/10	MORRISH NEAR I-69	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1168364-B		10/22/10	MORRISH NEAR I-69	NO PROOF INSURANCE/POSSESE		
T-1074498		10/23/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168365		10/23/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168366		10/23/10	I-69 NEAR MILLER	EXCEEDED POSTED SPEED LIMIT		
T-1074497-A		10/23/10	I-69 NEAR MORRISH	SUSP/REVOKED/NEVER APPL.		
T-1074497-B		10/23/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168322		10/24/10	MORRISH NEAR MARY ST	NO PROOF INSURANCE/POSSESE		
T-1168323		10/24/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168389-A		10/25/10	MILLER AT ELMS	NO OPS, NO VALID OPS.		
T-1168389-B		10/25/10	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/!		
T-1168324		10/25/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168325-A		10/25/10	MILLER NEAR I-69	SUSP/REVOKED/NEVER APPL.		
T-1168325-B		10/25/10	MILLER NEAR I-69	NO PROOF INSURANCE/POSSESE		
T-1168325-C		10/25/10	MILLER NEAR I-69	TAIL LIGHTS (DEFECTIVE, IMPROI		
T-1168391		10/26/10	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/!		
T-1144158		10/26/10	MILLER NEAR FAIRCHILD	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1179051-A		10/29/10	MILLER NEAR BRADY	NO OPS, NO VALID OPS.		
T-1179051-B		10/29/10	MILLER NEAR BRADY	NO TAIL/BRAKE LIGHTS		
T-1179051-C		10/29/10	MILLER NEAR BRADY	NO PROOF INSURANCE/POSSESE		
T-1168367		10/29/10	I-69 NEAR MORRISH	EXCEEDED POSTED SPEED LIMIT		
T-1168338		10/29/10	MILLER NEAR FAIRCHILD	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1169339		10/30/10	MILLER NEAR FAIRCHILD	GRADUATED LICENSE VIOLATION		
T-1179030		10/30/10	I-69 NEAR MORRISH	TINTED WINDOWS/NO WINDSHIEI		
Tickets Total: 79		Charges Total: 79		Fines Total:	0.00	

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	OCT 2009	OCT 2010	YR TO DATE
0100-0	SOVEREIGNTY	0	0	0
0200-0	MILITARY	0	0	0
0300-0	IMMIGRATION	0	0	0
0900-1	MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
0900-2	NEGLIGENT HOMICIDE/MANSLAUGHTER	0	0	1
0900-3	NEG. HOMICIDE - VEHICLE/BOAT/SNOWM.	0	0	0
0900-4	JUSTIFIABLE HOMICIDE	0	0	0
1000-1	KIDNAPPING/ABDUCTION	0	0	0
1000-2	PARENTAL KIDNAPPING	0	0	0
1100-1	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	1
1100-2	SEXUAL PENETR'N PENIS/VAGINA CSC3	0	0	0
1100-3	SEXUAL PENETRATION ORAL/ANAL CSC1	0	0	0
1100-4	SEXUAL PENETRATION ORAL/ANAL CSC3	0	0	0
1100-5	SEXUAL PENETRATION OBJECT CSC1	0	0	0
1100-6	SEXUAL PENETRATION OBJECT CSC3	1	0	0
1100-7	SEXUAL CONTACT FORCIBLE CSC2	0	0	1
1100-8	SEXUAL CONTACT FORCIBLE CSC4	0	0	0
1200-0	ROBBERY	0	0	0
1300-1	NONAGGRAVATED ASSAULT	3	8	50
1300-2	AGGRAVATED/FELONIOUS ASSAULT	0	2	4
1300-3	INTIMIDATION/STALKING	1	2	14
1400-0	ABORTION	0	0	0
2000-0	ARSON	0	0	1
2100-0	EXTORTION	0	0	1
2200-1	BURGLARY - FORCED ENTRY	4	1	29
2200-2	BURGLARY - ENTRY W/OUT FORCE(INTENT	0	0	6
2200-3	BURGLARY - UNLAWFUL ENTRY(NO INTENT	0	0	0
2200-4	POSSESSION OF BURGLARY TOOLS	0	0	0
2300-1	LARCENY - POCKETPICKING	0	0	0
2300-2	LARCENY - PURSE SNATCHING	0	0	0
2300-3	LARCENY - THEFT FROM BUILDING	3	5	25
2300-4	LARCENY - THEFT FROM COIN OPERATED	0	0	0
2300-5	LARCENY - THEFT FROM MOTOR VEHICLE	3	1	46
2300-6	LARCENY - THEFT OF M. VEHICLE PARTS	0	0	3
2300-7	LARCENY - OTHER	2	5	22
2400-1	MOTOR VEHICLE THEFT	1	0	9
2400-2	MOTOR VEHICLE AS STOLEN PROPERTY	0	0	0
2400-3	MOTOR VEHICLE FRAUD	0	0	0
2500-0	FORGERY/COUNTERFEITING	1	1	2
2600-1	FRAUD - FALSE PRETENSE/SWINDLE/CONF	0	0	7
2600-2	FRAUD - CREDIT CARD/ATM	0	1	6
2600-3	FRAUD - IMPERSONATION	0	0	6
2600-4	FRAUD - WELFARE	0	0	0
2600-5	FRAUD - WIRE	0	0	2
2600-6	FRAUD - BAD CHECKS	1	0	2
2700-0	EMBEZZLEMENT	0	0	2
2800-0	STOLEN PROPERTY	0	0	0

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	OCT 2009	OCT 2010	YR TO DATE
2900-0	DAMAGE TO PROPERTY	4	1	37
3000-1	RETAIL FRAUD - MISREPRESENTATION	0	0	1
3000-2	RETAIL FRAUD - THEFT	0	0	0
3000-3	RETAIL FRAUD - REFUND/EXCHANGE	0	0	0
3500-1	VIOLATION OF CONTROLLED SUBSTANCE	3	6	27
3500-2	NARCOTIC EQUIPMENT VIOLATIONS	0	0	0
3600-1	SEXUAL PENETR'N NONFORCIBLE BLOOD/A	0	0	0
3600-2	SEXUAL PENETR'N NONFORCIBLE OTHER	0	0	0
3600-3	PEEPING TOM	0	0	0
3600-4	SEX OFFENSE - OTHER	0	0	0
3700-0	OBSCENITY	0	0	0
3800-1	FAMILY - ABUSE/NEGLECT NONVIOLENT	0	0	1
3800-2	FAMILY - NONSUPPORT	0	0	0
3800-3	FAMILY - OTHER	0	0	0
3900-1	GAMBLING - BETTING/WAGERING	0	0	0
3900-2	GAMBLING - OPERATING/PROMOTING/ASSI	0	0	0
3900-3	GAMBLING - EQUIPMENT VIOLATIONS	0	0	0
3900-4	GAMBLING - SPORTS TAMPERING	0	0	0
4000-1	COMMERCIALIZED SEX - PROSTITUTION	0	0	0
4000-2	COMMERCIALIZED SEX- ASSISTING/PROMO	0	0	0
4100-1	LIQUOR LICENSE - ESTABLISHMENT	0	0	0
4100-2	LIQUOR VIOLATIONS - OTHER	0	2	14
4200-0	DRUNKENNESS	0	0	0
4800-0	OBSTRUCTING POLICE	0	2	7
4900-0	ESCAPE/FLIGHT	0	0	0
5000-0	OBSTRUCTING JUSTICE	2	0	24
5100-0	BRIBERY	0	0	0
5200-1	WEAPONS OFFENSE - CONCEALED	0	0	2
5200-2	WEAPONS OFFENSE - EXPLOSIVES	0	0	0
5200-3	WEAPONS OFFENSE - OTHER	0	0	0
5300-1	DISORDERLY CONDUCT	0	2	3
5300-2	PUBLIC PEACE - OTHER	1	0	12
5400-1	HIT & RUN MOTOR VEHICLE ACCIDENT	2	1	19
5400-2	OUIL OR OUID	1	4	21
5400-3	DRIVING LAW VIOLATIONS	6	10	66
5500-0	HEALTH AND SAFETY	2	1	18
5600-0	CIVIL RIGHTS	0	0	0
5700-1	TRESPASS	0	1	2
5700-2	INVASION OF PRIVACY - OTHER	0	0	0
5800-0	SMUGGLING	0	0	0
5900-0	ELECTION LAWS	0	0	0
6000-0	ANTITRUST	0	0	0
6100-0	TAX/REVENUE	0	0	0
6200-0	CONSERVATION	0	0	2
6300-0	VAGRANCY	0	0	0
7000-0	JUVENILE RUNAWAY	0	1	1
7300-0	MISCELLANEOUS CRIMINAL OFFENSE	0	0	2

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	OCT 2009	OCT 2010	YR TO DATE
7500-0	SOLICITATION	0	0	0
7700-0	CONSPIRACY	0	0	0
8900-1	SERVICE OF COMMISSION PAPERS	0	0	0
8900-2	UNAUTHORIZED TRANSPORTATION	0	0	0
8900-3	VIOLATION OF RULES/REGISTRATION	0	0	0
8900-4	WARRANTS	0	0	0
8900-5	MOTOR CARRIER SAFETY RULES	0	0	0
8900-6	INSPECTIONS OF HOMES TO BE MOVED	0	0	0
8900-7	MIGRANT AGRICULTURE WORKERS TRANSP	0	0	0
8900-9	ALL OTHER MOTOR CARRIER VIOLATIONS	0	0	0
9100-1	DELINQUENT MINOR	0	0	0
9100-2	RUNAWAYS	0	0	0
9200-1	DIVORCE AND SUPPORT	0	0	0
9200-2	INCAPACITATION	0	0	1
9200-3	WALK-AWAY - MENTAL INSTITUTIONS ETC	0	0	0
9200-4	ORDER FOR PICKUP AND EXAMINATION	0	0	0
9200-5	CIVIL INFRACTION - ALCOHOL POSSES.	0	0	0
9300-1	PROPERTY DAMAGE ACCIDENT/PI	7	11	88
9300-2	NON-TRAFFIC PDA	2	5	29
9300-3	TRAFFIC VIOLATIONS/CIVIL INFRACTION	0	0	0
9300-4	TOWED VEHICLE	2	0	11
9300-5	TRAFFIC HAZARD/ABANDONED VEHICLE	0	0	0
9300-6	TRAFFIC POLICING	0	0	0
9400-1	FALSE ALARM ACTIVATION	0	0	0
9400-2	VALID ALARM ACTIVATION	0	0	0
9400-3	REST AREA/ROADSIDE PARK VIOLATIONS	0	0	0
9500-1	ACCIDENTAL FIRE	0	1	1
9500-2	ACCIDENTAL EXPLOSION	0	0	0
9500-4	OPEN BURNING	0	0	0
9500-6	FIRE-HAZARDOUS CONDITIONS	0	0	0
9700-0	ACCIDENTAL SHOOTING	0	0	0
9700-5	ACCIDENTAL DEATH-WATER	0	0	0
9700-6	ACCIDENT - ALL OTHER	0	0	0
9800-2	RECOVERED PROPERTY	0	0	0
9800-3	PROPERTY INSPECTION	0	0	0
9800-4	OTHER INSPECTIONS/WEAPONS	6	5	59
9800-5	ALARMS	0	0	0
9800-6	CIVIL	2	1	13
9800-7	SUSPICIOUS SITUATION	2	2	23
9800-8	LOST AND FOUND PROPERTY	3	2	21
9800-9	OVERDOSE	2	0	1
9900-1	SUICIDE	0	0	6
9900-2	DOA - NATURAL	0	0	2
9900-3	MISSING PERSON	0	0	4
9900-7	SAFEKEEPING	0	0	0
9900-8	DEPARTMENTAL ASSIST	0	2	13
9900-9	GENERAL - NON CRIMINAL	4	10	68

Uniform Crime Report

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Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	OCT 2009	OCT 2010	YR TO DATE
Totals:		71	96	839

Public Works
Monthly Work Orders
11/01/10

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
BXRP10-0030 COMPLETED	PA10-007035-0000-02	LANG, BENJAMIN N 7035 PARK RIDGE PKY	10/06/10 10/08/10	CURB BOX REPAIR
ELEC10-0020 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	10/13/10 10/13/10	ELEC SETUP/TAKEDO
FLAG10-0035 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	10/12/10 10/13/10	LOWER/RAISE FLAG
FLAG10-0036 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	10/20/10 10/21/10	LOWER/RAISE FLAG
FNRD10-0235 COMPLETED	LU10-009096-0000-03	TANASE, BARBARA C 9096 LUEA LN	10/01/10 10/04/10	FINAL READ
FNRD10-0240 COMPLETED	FA10-005111-0000-09	OBERT, AMANDA 5111 FAIRCHILD ST	10/04/10 10/05/10	FINAL READ
FNRD10-0242 COMPLETED	CH20-009120-0000-02	KELLER WILLIAMS 9120 CHESTERFIELD DR	10/12/10 10/15/10	FINAL READ
GWO10-0166 COMPLETED	PA10-007151-0000-02	DUBERVILLE, MARTHA 7151 PARK RIDGE PKY	10/11/10 10/11/10	GENERIC WORK ORDE
GWO10-0167 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	10/11/10 10/11/10	GENERIC WORK ORDE
GWO10-0168 COMPLETED	RA10-004505-0000-01	OCENASEK, NANCY 4505 RAUBINGER RD	10/27/10 10/28/10	GENERIC WORK ORDE
MNT10-0070 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	10/07/10 10/11/10	BUILDING MAINTENA
MNT10-0071 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	10/07/10 10/07/10	BUILDING MAINTENA
MNT10-0072 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	10/21/10 10/21/10	BUILDING MAINTENA
MNT10-0073 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	10/25/10 10/25/10	BUILDING MAINTENA
MTRP10-0302	CH10-008502-0000-01	WILKINSON, GERALD L 8502 CHELMSFORD DR	10/28/10	METER REPAIR
MTRP10-0303 COMPLETED	CC10-007404-0000-01	HUNGERFORD, GERALD 7404 CROSSCREEK DR	10/22/10 10/22/10	METER REPAIR
MTRP10-0304 COMPLETED	GR10-005282-0000-01	NOVAK, DENNIS 5282 GREENLEAF DR	10/25/10 10/25/10	METER REPAIR
MTRP10-0305 COMPLETED	GR10-005282-0000-01	NOVAK, DENNIS 5282 GREENLEAF DR	10/22/10 10/22/10	METER REPAIR
MTRP10-0307 COMPLETED	SP10-004391-0000-01	MILLARD, HELEN 4391 SPRINGBROOK DR	10/27/10 10/27/10	METER REPAIR
MTRP10-0310 COMPLETED	DO10-005410-0000-01	MEADER, JANIS 5410 DON SHENK DR	10/22/10 10/22/10	METER REPAIR

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
REPL10-0014 COMPLETED	YO10-009236-0000-01	ERVIN, JERRY H 9236 YOUNG DR	10/25/10 10/25/10	METER REPLACEMENT
RPLR10-0006 COMPLETED	MC10-005094-0000-04	LOVE, SUZANNE 5094 MC LAIN ST	10/27/10 10/27/10	REPLACE READER
STRT10-0009 COMPLETED	OA10-009263-0000-00	BAIR, WILLIAM 9263 OAKVIEW	10/05/10 10/05/10	STREET REPAIR
WMBK10-0009 COMPLETED	MI10-007139-0000-01	WILLING, CLARENCE 7139 MILLER RD	10/01/10 10/01/10	WATER MAIN BREAK
WMBK10-0010 COMPLETED	MI10-007543-0000-02	L.B.O.E. 7543 MILLER RD	10/22/10 10/22/10	WATER MAIN BREAK
WOFF10-0355 COMPLETED	MO10-004264-0000-09	JACOBS, DIANA 4264 MORRISH RD	10/01/10 10/04/10	WATER TURN OFF
WOFF10-0367 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	10/25/10 10/25/10	WATER TURN OFF
WOFF10-0368 COMPLETED	WI10-005363-0000-01	WINSHALL PARK 5363 WINSHALL DR	10/27/10 10/28/10	WATER TURN OFF
WOFF10-0373 COMPLETED	MI10-008169-0000-03	JAGGAER, MICHAEL 8169 MILLER RD	10/04/10 10/04/10	WATER TURN OFF
WOFF10-0374 COMPLETED	MI10-007029-0000-03	GAMEL, JENNIFER/CARR, JOSHUA 7029 MILLER RD	10/04/10 10/04/10	WATER TURN OFF
WOFF10-0375 COMPLETED	DU10-005191-0000-03	GEORGE, MICHAEL 5191 DURWOOD DR	10/04/10 10/04/10	WATER TURN OFF
WOFF10-0376 COMPLETED	HA10-005014-0000-02	WALSH, LYNN 5014 HAYES ST	10/04/10 10/04/10	WATER TURN OFF
WOFF10-0377 CANCELLED	SE20-005371-0000-02	BANTA, LAYNETT 5371 SEYMOUR RD	10/01/10 10/01/10	WATER TURN OFF
WOFF10-0378 COMPLETED	CR10-008096-0000-02	US BANK WISCONSIN 8096 CRAPO ST	10/04/10 10/05/10	WATER TURN OFF
WOFF10-0379 COMPLETED	NE10-006740-0000-02	PETERS, JAMES 6740 NEMER CT	10/14/10 10/14/10	WATER TURN OFF
WOFF10-0380 COMPLETED	CA10-008347-0000-01	ALLMAN, DOROTHY 8347 CAPPY LN	10/13/10 10/13/10	WATER TURN OFF
WOFF10-0382 COMPLETED	HI20-004193-0000-01	PAVLIK, MARGARET K 4193 HICKORY LN	10/19/10 10/19/10	WATER TURN OFF
WOFF10-0383 COMPLETED	TH10-005017-0000-02	WISELY, MARY 5017 THIRD ST	10/20/10 10/20/10	WATER TURN OFF
WTON10-0298 COMPLETED	MI10-008169-0000-03	JAGGAER, MICHAEL 8169 MILLER RD	10/05/10 10/05/10	WATER TURN ON
WTON10-0300 COMPLETED	WO10-005307-0000-02	SHEROSKI JR, TERRANCE 5307 WORCHESTER DR	10/12/10 10/12/10	WATER TURN ON
WTON10-0301 COMPLETED	PA10-007112-0000-04	PETERSON, DIANE 7112 PARK RIDGE PKY	10/12/10 10/12/10	WATER TURN ON
WTON10-0302	GR10-005401-0000-02	LEGGAT, MATTHEW	10/20/10	WATER TURN ON

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		5401 GREENLEAF DR	10/20/10	
WTON10-0303	OA10-005239-0000-03	MOWRER, SHERYL	10/19/10	WATER TURN ON
COMPLETED		5239 OAKVIEW DR	10/19/10	

Total Records: 43

DPS ACTIVITY - OCTOBER 2010

	REG	HOL	VAC	ABSENT	OT	DT
101 GENERAL FUND						
262.0 ELECTIONS	1.00		0.25			
781.0 AMPHI-PARK						
782.0 WINSHALL PARK	1.00		0.11			
783.0 ELMS PARK	10.00		0.54	0.01		
784.0 BICENT. PARK						
790.0 LIBRARY/SENIOR	34.50		1.03	0.03		
792.0 P S BLDG	9.00		0.24	0.01		
793.0 CITY HALL	5.37		0.19	0.01		
794.0 COMM PROMO	14.50		0.83	0.01	5.00	
796.0 CEMETERY						
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE SNOW				0.01		
463.0 STREET MAIN	14.00		0.91		2.00	
474.0 TRAFFIC						
478.0 SNOW & ICE						
482.0 ADMIN	5.89			0.71		
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	69.00		6.57	0.04		
474.0 TRAFFIC	19.00		0.50			
478.0 SNOW & ICE						
482.0 ADMIN	5.89			0.71		
226 GARBAGE FUND						
441.0 PARK & RIDE GARBAGE						
528.0 COLLECT	45.00		5.27			
530.0 WOODCHIPPING	120.70		5.46	1.30		
782.0 WINSHALL PARK GARBAGE	40.50		2.04	0.03	6.00	6.00
783.0 ELMS PARK GARBAGE	40.50		2.04	0.03	6.00	6.00
793.0 CITY HALL	5.38		0.19	0.01		
590 WATER						
540.0 WATER SYSTEM	198.76		4.93	11.72	13.00	2.00
540.0 WATER-ON CALL	2.00					
542.0 READ & BILL	83.00		5.88	0.11		
793.0 CITY HALL	5.38		0.19	0.01		
591 SEWER						
536.0 SEWER SYSTEM	122.76		1.00	11.70		
536.0 SEWER-ON CALL	2.00					
537.0 LIFT STATION	15.00		0.58	0.01	2.00	
542.0 READ & BILL	2.00		0.11			
793.0 CITY HALL	5.37		0.19	0.01		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	20.00		0.95	0.03		
	897.50	0.00	40.00	26.50	34.00	14.00
HOLIDAY						
VACATION						
ABSENT						
DAILY HOURS TOTAL	897.50	0.00	40.00	26.50	34.00	14.00

October 2010	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#1 P/U 4WD					
#3 P/U 4WD	393		48		
07-03 P/U 4WD	52				
09-03 P/U 4WD	484				30
#2 P/U 2WD	470		52		
#6-00 BACKHOE					
#9 DUMP					
#10 DUMP					
#11 DUMP	54				
#12-02 DUMP	40				
#12-04 DUMP	45				
#12-99 GENERATOR					
#9-02 BRUSH HOG					
#17 CASE BACKHOE	25				
#19 JD TRACTOR					
#06-99 BUCKET TRUCK					
#21 WOOD CHIPPER					
#807 STREET SWEEPER	314				144
#42 ASPHALT HEATER					
#37 TRAIL ARROW					
#10-98 3" PUMP					
#28A 3" PUMP					
3" PUMP					
#30 4" PUMP					
#31 4" PUMP					
#32 4" PUMP					
1" PUMP					
S-10	556		29		
TOTAL	2433		128		174

11/01/2010

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 10/01/2010 - 10/31/2010

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
10/07/2010	34029	ADVANCED RANGES INC	10 OFFICERS - RANGE RENTAL DEPT SHOOT	100.00
10/07/2010	34030	AMERAPLAN INC	MEDICAL INSURANCE FOR OCTOBER 2010	271.20
10/07/2010	34031	ARROW UNIFORM RENTAL	MATS, SUPPLIES	26.94
			UNIFORMS, MATS, SUPPLIES, ENV.	73.32
				100.26
10/07/2010	34032	BASIC	COPAY/OFFICE VISIT ESKEW/SVRCEK	55.00
10/07/2010	34033	BRADYS BUSINESS SYSTEMS	COPY MACH MAINT AGREEMENT 9/15-10/15/10	48.40
10/07/2010	34034	CAPITAL TIRE	(2) P225/60R16 EAGLE RSA TIRES 05-275	162.06
10/07/2010	34035	CITY OF SWARTZ CREEK	7/20-9/30/10 UB 8059 FORTINO	648.78
10/07/2010	34036	COMCAST BUSINESS	10/1-10/31/10 PUBLIC SAFETY BLDG	139.85
10/07/2010	34037	CREEK AUTO SERVICES LLC	LOF MONTHLY MAINT 09-226	28.95
			LOF MONTHLY MAINT 05-346	28.95
			LOF MNTH MAINT M & B 2 FRNT TIRES 05-275	48.95
			CHARGE A/C 05-346	77.90
			LOF MONTHLY MAINT 09-401	28.95
			LOF MONTHLY MAINT/FUEL PUMP 07-375	406.65
				620.35
10/07/2010	34038	DONALD KORTH	BUILD & CONFIGURE WEB SECURITY APPLIANCE	150.00
10/07/2010	34039	ELITE BUSINESS PRODUCTS	PRINTER CARTRIDGES	53.93
10/07/2010	34040	FLINT TOWNSHIP	SEWER TRANS MAINT CHR 42 UNITS	31.50
10/07/2010	34041	GEN CTY METROPOLITAN ALLIANCE	2009 & 2010 WEB BASE TRAFFIC COUNT MAINT	132.00
10/07/2010	34042	GENESEE CTY DRAIN COMMISSIONER	NOV INT & SERV FEE WESTERN TRUNK EXT BND	14,337.34
10/07/2010	34043	GENESEE CTY DRAIN COMMISSIONER	AGENT FEES FOR WESTERN TRUNK EXTEN BOND	54.13
10/07/2010	34044	GILL ROYS HARDWARE	SOAP	11.84
			GALV NIPPE (2)/GALV COUPLING (2)	15.46
			YELLOW FLAG TAPE	2.69
			WASP & HORNET KILLER	5.36

			WASP & HORNET KILLER RETURN	(5.36)
			WASP & HORNET SPRAY	14.98
			65W 2 PK REFLECTOR BULB	5.28
			BRASS KICKPLATES (2)	39.76
			AERATOR/PS BLDG	3.99
			NUTS, BOLTS, SCREWS	2.04
			NUTS/BOLTS/SCREWS/DRILL BIT	7.33
			SEPTEMBER 2010 DISCOUNT	(4.25)
				99.12
10/07/2010	34045	GRAND TRUNK WESTERN RAILROAD	MAINT SIGNALS/GATES MORRISH RD TRACK	830.00
10/07/2010	34046	JUANITA AGUILAR	ADVANCE FOR SUPP/MEALS FOR ELECT 11/2/10	150.00
10/07/2010	34047	LEON BUNING	JULY-SEPT 2010 ELECTRICAL INSP (21)	735.00
10/07/2010	34048	MGFOA	MGFOA DUES 2001/MARY JO CLARK	75.00
10/07/2010	34049	MICHAEL W GAITHER	MOW & TRIM 9/3/10 CITY PROPERTIES	30.00
			MOW & TRIM 9/8/10 CITY PROPERTIES	575.00
			MOW & TRIM 9/9/10 CITY PROPERTIES	185.00
			MOW & TRIM 9/14/10 CITY PROPERTIES	75.00
			MOW & TRIM 9/22/10 CITY PROPERTIES	580.00
			MOW & TRIM 9/27/10 CITY PROPERTIES	185.00
			MOW & TRIM 9/29/10 CITY PROPERTIES	105.00
				1,735.00
10/07/2010	34050	MIKE & SON ASPHALT INC	FINAL PAYMENT FOR JENNIE LANE WORK	18,847.12
10/07/2010	34051	ROWE PROFESSIONAL SERVICES CO	INSPECT STREET MARKINGS & SIGNAGE/SYRING	232.00
10/07/2010	34052	RWS OF MID MICHIGAN	GARBAGE/RECYCLING/YARD WASTE FY11	19,695.68
10/07/2010	34053	STATE OF MICHIGAN DEPT TRANS	LOCAL PROG BILLING #3 MORRISH RD NORTH	220,191.75
			LOCAL PROG BILLING #4 MORRISH RD NORTH	18,444.40
				238,636.15
10/07/2010	34054	SUBURBAN AUTO SUPPLY	QT OIL FOR PATROL CAR	2.99
10/07/2010	34055	UNITED METHODIST CHURCH -SW CK	NOV 2 GENERAL ELECTION/GYM	700.00
10/07/2010	34056	VALLEY PETROLEUM	SEPT 10 FUEL USAGE - DPW	655.61
10/07/2010	34057	VALLEY PETROLEUM	SEPT 10 FUEL USAGE - POLICE	1,524.48
10/11/2010	34058	CITY OF SWARTZ CREEK	PETTY CASH REIMB CELL PHONE/GAS 05-649	98.00

10/11/2010	34059	CITY OF SWARTZ CREEK	REIMB PETTY CASH	168.75
10/14/2010	34060	ADAM H ZETTEL	SEPT 10 INVOICE	991.25
10/14/2010	34061	ADS PLUS PRINTING LLC	3000 REG ENVELOPES	233.11
10/14/2010	34062	AGROSCAPING INC.	SPRINKLER WINTERIZATION/VETS MEMORIAL	55.00
10/14/2010	34063	AMERICAN MESSAGING	OCT 10 810-833-2563/810-833-1159	20.63
10/14/2010	34064	ARROW UNIFORM RENTAL	MATS, SUPPLIES	26.94
			UNIFORMS, MATS, SUPPLIES, ENV.	73.32
				100.26
10/14/2010	34065	CONSUMERS ENERGY	9/1-9/30/10 4524 MORRISH RD	44.42
10/14/2010	34066	CONSUMERS ENERGY	9/2-9/30/10 A 5121 MORRISH RD	204.41
10/14/2010	34067	CONSUMERS ENERGY	9/1-9/30/10 A 5257 WINSHALL DR	19.66
10/14/2010	34068	CONSUMERS ENERGY	9/1-9/30/10 A 5361 WINSHALL DR	19.66
10/14/2010	34069	CONSUMERS ENERGY	9/1-9/30/10 A WINSHALL RESTROOMS	41.10
10/14/2010	34070	CONSUMERS ENERGY	9/2-10/1/10 A 8011 MILLER RD	19.66
10/14/2010	34071	CONSUMERS ENERGY	9/2-9/30/10 A 8059 FORTINO DR	55.41
10/14/2010	34072	CONSUMERS ENERGY	9/2-9/30/10 A 8083 CIVIC DR	783.84
10/14/2010	34073	CONSUMERS ENERGY	9/2-9/30/10 A 8095 CIVIC DR	851.17
10/14/2010	34074	CONSUMERS ENERGY	9/2-9/30/10 A 8100 CIVIC DR	712.66
10/14/2010	34075	CONSUMERS ENERGY	9/2-9/30/10 A 8301 CAPPY LN	212.95
10/14/2010	34076	CONSUMERS ENERGY	9/2-10/1/10 A 8499 MILLER RD	18.34
10/14/2010	34077	CONSUMERS ENERGY	9/2-9/30/10 E 9099 MILLER RD	28.97
10/14/2010	34078	CONSUMERS ENERGY	9/1-9/30/10 ELMS PARKING LOT	30.41
10/14/2010	34079	CONSUMERS ENERGY	9/1-9/30/10 STREET LIGHTS	10,308.77
10/14/2010	34080	CONSUMERS ENERGY	9/1-9/30/10 SIRENS	26.01
10/14/2010	34081	CONSUMERS ENERGY	9/1-9/30/10 TRAFFIC LIGHTS	423.31
10/14/2010	34082	CONSUMERS ENERGY	9/4-10/4/10 E 4125 ELMS RD	40.19
10/14/2010	34083	CONSUMERS ENERGY	9/4-10/4/10 A 4125 ELMS RD PAVILION	23.63
10/14/2010	34084	CONSUMERS ENERGY	9/4-10/4/10 6425 MILLER RD PARK AND RIDE	64.50
10/14/2010	34085	DORNBOS SIGN & SAFETY INC	NO PARKING SIGNS QTY 8	67.67
10/14/2010	34086	FLINT JOURNAL	FARMERS MARKET AD	72.00
			FARMERS MARKET AD	72.00
			FARMERS MARKET AD	67.32
				211.32
10/14/2010	34087	FLINT JOURNAL	NOTICE OF PUB HEARING PUD MILLER/ELMS	140.08

10/14/2010	34088	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
10/14/2010	34089	GAS TANK RENU-ERSON INC.	REPAIR GAS TANK/DUMP TRUCK	879.00
10/14/2010	34090	MCLAREN MEDICAL MANAGEMENT INC	9/13/10 OFF VST SHOULDER RACOSTA	111.00
10/14/2010	34091	RWS OF MID MICHIGAN	STREET SWEEPINGS 9/17/10	250.00
10/14/2010	34092	SIMEN FIGURA & PARKER PLC	SEPT 10 GEN'L/TRAFFIC/ORDIN	2,786.00
10/14/2010	34093	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING	128.00
10/14/2010	34094	SUBURBAN AUTO SUPPLY	BREAKAWAY SPRAY CAN	11.97
10/14/2010	34095	WALDORF AND SONS INC	REPLACE SERV LEAD/CONCRETE WINSHALL	1,260.00
10/21/2010	34096	ACE ASPHALT & PAVING CO INC	COLD PATCH	605.85
10/21/2010	34097	ADVANCE GLOVE AND SAFETY CO	GOLVES (8 PR)	46.00
10/21/2010	34098	ALLIE BROTHERS INC	2 L/S WHITE UNIFORM SHIRTS CLOLINGER	85.17
10/21/2010	34099	AMERAPLAN INC	NOVEMBER MEDICAL INSURANCE LESS ZETTEL	254.25
10/21/2010	34100	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	86.01 26.94
				112.95
10/21/2010	34101	BASIC	COPAY/OFFICE VISIT ESKEW/SVRCEK	50.00
10/21/2010	34102	BELL EQUIPMENT CO	GUTTER BROOM SET	110.00
10/21/2010	34103	BLUE CARE NETWORK-EAST MI	NOV 2010 RETIREE MED INS KELLY	442.36
			NOV 2010 RETIREE MED INS PETRUCHA	1,017.42
			NOV 2010 RETIREE MED INS TYLER	442.36
			NOV 2010 RETIREE MED INS PIROCHTA	1,017.42
				2,919.56
10/21/2010	34104	BRADYS BUSINESS SYSTEMS	COPY MACHINE MAINT AGRMNT 10/15-11/15/10	48.40
10/21/2010	34105	CREEK AUTO SERVICES LLC	L.O.F. MONTHLY MAINT 05-649	28.95
10/21/2010	34106	DELTA DENTAL PLAN	NOV 2010 DENTAL - RETIREES (4)	249.50
10/21/2010	34107	DONALD KORTH	PATCH SERVER & WORKSTIONS/KAPERSKY ISSUE	375.00
10/21/2010	34108	ELITE BUSINESS PRODUCTS	LABELS, FILE POCKETS, CORR. TAPE	53.02
10/21/2010	34109	GUNTHERS LOCKSMITH SERVICE	FIX DOOR WOMENS RESTROOM/WINSHALL PARK	160.00
10/21/2010	34110	JOHNS TRUCK SERVICE	REPAIR WIRING FOR ARROW BOARD	70.00
			GENERAL MAINTENANCE ON DUMP TRUCK	621.19
			P. M. SERVICE/ADJUST BRAKES	224.61
				915.80

10/21/2010	34111	KENNETH AND LIBERA CRAMER	TAX OVRPMT 5299 WORCHESTER	5.26
10/21/2010	34112	LETAVIS ENTERPRISES INC.	36 VEH WASHES JULY & AUG 2010	243.00
10/21/2010	34113	MICHIGAN PIPE AND VALVE	REPAIR CLAMP (3)/PAINT MARKER GUN	703.58
10/21/2010	34114	NEXTEL COMMUNICATIONS	SEPT 2010 MONTHLY BILL	508.10
10/21/2010	34115	OVERHEAD DOOR CO.	REPAIR DOOR	120.00
10/21/2010	34116	RICHARD ABRAMS	SMALL CITIES MTG 10/6/10 MILEAGE	22.10
10/21/2010	34117	ROWE PROFESSIONAL SERVICES CO	BALANCE OF INVOICE	206.00
10/21/2010	34118	SUBURBAN AUTO SUPPLY	OIL FILTER	6.99
			HOSE CLAMP (2)	0.98
				7.97
10/21/2010	34119	SWARTZ CREEK AREA FIRE DEPT.	SEPT 2010 MONTHLY RUNS	2,078.94
10/21/2010	34120	UNUM LIFE INSURANCE	NOV 2010 LIFE INS SHANNON/SNELL	12.05
10/21/2010	34121	VALLEY PETROLEUM	10W30 OIL	28.56
10/21/2010	34122	VILLAGE CLEANERS	UNIFORM CLEANING SEPT. 2010	143.50
10/21/2010	34123	WALDORF AND SONS INC	REPAIRED LEAK CURB BOX/WINSHALL PARK	622.00
10/21/2010	34124	WELLS FARGO BANK	SU 10 TAX OVRPMT 8512 CHESTERFIELD	389.94
10/28/2010	34125	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV.	73.87
			MAT, SUPPLIES	26.94
				100.81
10/28/2010	34126	COMCAST BUSINESS	10/26-11/25/10 CITY HALL	268.80
10/28/2010	34127	DELTA VISION	NOV 10 VISION - RETIREES (4)	21.30
10/28/2010	34128	FRONTIER	10/13-11/12/10 635-4495	74.34
10/28/2010	34129	GENESEE CTY DRAIN COMMISSIONER	SEPT 2010 COMM/READY TO SERVE	74,469.84
10/28/2010	34130	HYDRO DESIGNS	WATER CROSS CONNECTION CONTROL AND COMPL	375.00
10/28/2010	34131	LANDMARK APPRAISAL CO	ASSESSOR SERVICES NOV 1, 2009-OCT 31, 20	2,233.37
10/28/2010	34132	ROWE PROFESSIONAL SERVICES CO	CONTR ADMIN MORRISH RD I-69 TO BRISTOL	4,114.75
10/28/2010	34133	ROWE PROFESSIONAL SERVICES CO	PREP OF DESIGN, BID SPECS, MDOT APPL AND	10,482.75
10/28/2010	34134	ZITO CONSTRUCTION CO	MORRISH/BRISTOL INTERSECTION	153,626.59
10/29/2010	34135	U. S. POST OFFICE	POSTAGE FOR NOV 2010 UB BILLING	577.71
GEN TOTAL of 107 Non-Void Checks:				579,719.77

City of Swartz Creek

AGENDA

**Special Council Meeting, Tuesday November 9, 2010 6:00 P.M.
City Hall 8083 Civic Drive, Swartz Creek Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **REPORTS & COMMUNICATIONS:**
 - 4A. Heritage Resident Letter, Mailing List
5. **MEETING OPENED TO THE PUBLIC:**
6. **COUNCIL BUSINESS:**
 - 6A. Heritage Subdivision Street Repair Assessment District
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comment
8. **ADJOURNMENT:**



City of
Swartz
Creek

City Offices
M-F 8am-4:30pm
810.635.4464
810.635.2887 fax

Police Department
Emergency 911
M-F 8am-5pm
810.635.4401
810.635.3728 fax

Public Services Department
M-F 8am-4:30pm
810.635.4464

October 29, 2010

Re: HERITAGE VILLAGE ASSOCIATION STREET REPAIRS

Dear Heritage Homeowner,

As you may be aware, the streets in sections of Heritage Village Subdivision have not been completed and it is unlikely that the developer will finish them. The crash of the housing market and its subsequent effect on the building industry, property values and government services has left many problems for unfinished subdivisions with few options for resolve. The City has worked closely with the Heritage Association Board for solutions and it appears that there is a single remedy, being a Special Assessment District to fund the finishing repairs. The City is committed to do all it can to assist the Association, however, the meetings we have held have yielded at best, light attendance of the residents.

As a mechanism to get a reflective cross section of homeowner desires, the City has set a Special Council Meeting Workshop to present the problems, causes and remedies. **The meeting will be held at the City Hall Council Chambers on Tuesday November 9, 2010 at 6:00 PM.** The address is 8083 Civic Drive, across from Chase Bank on Fortino Drive. There will be no decisions made at this meeting, its purpose being informational only. We encourage all to attend. If you have questions, please feel free to contact the City Offices. In advance, your time and attention is appreciated.

Sincerely,

PAUL BUECHE

City Manager
(810)-635-4464



STOCKDALE, EVELYN
3446 CAMBRIDGE ST
SWARTZ CREEK MI 48473-7948

ALEXANDER, TONY & PATRICIA
3452 CAMBRIDGE ST
SWARTZ CREEK MI 48473-7948

HOSLER, MATTHEW
6379 AUGUSTA ST
SWARTZ CREEK MI 48473-7947

MURPHY, RICHARD J & JODI ANN
6371 AUGUSTA ST
SWARTZ CREEK MI 48473-7947

WEDEL, RALPH & WALTER
6261 BALDWIN RD
SWARTZ CREEK MI 48473

DAWSON, TROY E
6359 AUGUSTA ST
SWARTZ CREEK MI 48473-7947

MURPHY, CINDY
6351 AUGUSTA ST
SWARTZ CREEK MI 48473-7947

BEST, SHEILA M & GREG K
6343 AUGUSTA ST
SWARTZ CREEK MI 48473-7947

DOUCETTE, TIMOTHY
6337 AUGUSTA ST
SWARTZ CREEK MI 48473-7947

BRUNETTE, CHARLES & JEANETTE
6329 AUGUSTA ST
SWARTZ CREEK MI 48473-7947

WILLSEY, DEWAYNE B & SANDRA
3445 CAMBRIDGE ST
SWARTZ CREEK MI 48473-7948

QUATTLEBAUM, CURT S & SARA J
3448 MANCHESTER ST
SWARTZ CREEK MI 48473-7949

BYRD, TIMOTHY & STEPHANIE L
6328 AUGUSTA ST
SWARTZ CREEK MI 48473-7944

COLLIVER, PAUL & ROBERTA
3490 CANTERBURY ST
SWARTZ CREEK MI 48473-7940

NEMER, DAVID & ERIKA
3482 CANTERBURY ST
SWARTZ CREEK MI 48473-7940

SCRAGG, ENOS JR & EDITH
3474 CANTERBURY ST
SWARTZ CREEK MI 48473-7940

HERMIZ, MAHER
6274 AUGUSTA ST
SWARTZ CREEK MI 48473-7943

BLAKE, MICHAEL D & CYNTHIA K
6280 AUGUSTA ST
SWARTZ CREEK MI 48473-7943

GOOD, LORA S
6286 AUGUSTA ST
SWARTZ CREEK MI 48473-7943

TRUNDLE, GEORGE & PHYLLIS
6292 AUGUSTA DR
SWARTZ CREEK MI 48473-7943

MOY, DANNY & WINNIE
3457 HERITAGE BLVD
SWARTZ CREEK MI 48473-7941

KESSLER, JOANNE E
3449 HERITAGE BLVD
SWARTZ CREEK MI 48473-7941

MC HUGH, JASON & ANDREA
3441 HERITAGE BLVD
SWARTZ CREEK MI 48473-7941

ELDE, JANET M
3435 HERITAGE BLVD
SWARTZ CREEK MI 48473-7941

KREASE, KIMBERLY
3436 HERITAGE BLVD
SWARTZ CREEK MI 48473-7942

BLANKENSHIP, MARK D & KATHRYN
3442 HERITAGE BLVD
SWARTZ CREEK MI 48473-7942

HIRAMATSU, KAZUKO & AUSIN, ADOLFO
3450 HERITAGE BLVD
SWARTZ CREEK MI 48473-7942

BROWN, TIMOTHY K & KATHLEEN M TRUST
3460 HERITAGE BLVD
SWARTZ CREEK MI 48473-7942

VANTIL, STEVEN
3495 CANTERBURY
SWARTZ CREEK MI 48473-7938

JENKINS, AMY L
3491 CANTERBURY ST
SWARTZ CREEK MI 48473-7938

PARRY, BRIAN
3475 CANTERBURY ST
SWARTZ CREEK MI 48473-7938

PHILLIPS, DANIEL A & TARA D
3469 CANTERBURY DR
SWARTZ CREEK MI 48473-7938

COHEN, JENNIFER L
3461 CANTERBURY DR
SWARTZ CREEK MI 48473-7938

KURTIK, SCOTT A & KELLY L
3457 CANTERBURY ST
SWARTZ CREEK MI 48473-7938

STEVENS, DAMON
3451 CANTERBURY ST
SWARTZ CREEK MI 48473-7938

HAUCK, MELISSA
6295 AUGUSTA ST
SWARTZ CREEK MI 48473-7946

BARBIER, STEVEN & MALONEY, KAREN
6281 AUGUSTA ST
SWARTZ CREEK MI 48473-7946

GUTHRIE, RONALD L & JENNIFER M
3445 CANTERBURY ST
SWARTZ CREEK MI 48473-7938

SMYTH, KENDALL & CHRISTINE
6243 ARLINGTON DR
SWARTZ CREEK MI 48473-7901

LUMLEY, LINDA J
6249 ARLINGTON DR
SWARTZ CREEK MI 48473-7950

WOODSIDE BUILDERS, INC
5232 S MORRISH RD
SWARTZ CREEK MI 48473-7611

ZELENBABA, GEORGE & SUZANNE
6291 ARLINGTON DR
SWARTZ CREEK MI 48473-7950

DONALDSON, DAVID & PEGGY
6290 ARLINGTON DR
SWARTZ CREEK MI 48473-7950

ERINA, LEONARD J
6284 ARLINGTON DR
SWARTZ CREEK MI 48473-7950

LANDON, ROBERT E & KATHRYN F
6248 ARLINGTON DR
SWARTZ CREEK MI 48473-7950

HENRY, TRACY
6242 ARLINGTON DR
SWARTZ CREEK MI 48473-7950

WOODSIDE BUILDERS, INC
5232 S MORRISH RD
SWARTZ CREEK MI 48473-7611

LOUMAN, DANIEL & LISA
6227 ST CHARLES PASS
SWARTZ CREEK MI 48473-7951

GOOCH, RICHARD A & AUTUMN D
6235 ST CHARLES PASS
SWARTZ CREEK MI 48473-7901

MOSHER, BRIAN E & PAMELA K
6245 ST CHARLES PASS
SWARTZ CREEK MI 48473-7952

O'BRIEN, TERESA M
6251 ST CHARLES PASS
SWARTZ CREEK MI 48473-7952

SKINNER, JAMES A & STEPHANIE M
6287 ST CHARLES PASS
SWARTZ CREEK MI 48473-7952

LINDSAY, DOUGLAS C & ABBY J
6293 ST CHARLES PASS
SWARTZ CREEK MI 48473-7952

SCHIESTEL, RANDALL & SHAWNA
6299 ST CHARLES PASS
SWARTZ CREEK MI 48473-7901

NEMER, ELIZABETH
3405 HERITAGE BLVD
SWARTZ CREEK MI 48473-7901

WOODSIDE BUILDERS
5232 S MORRISH RD
SWARTZ CREEK MI 48473-7611

NORRIS, GREGORY & LISA
3425 HERITAGE BLVD
SWARTZ CREEK MI 48473-7941

WOODSIDE BUILDERS
5232 S MORRISH RD
SWARTZ CREEK MI 48473-7611

NEMER, ELIZABETH
3432 HERITAGE BLVD
SWARTZ CREEK MI 48473-7942

WARREN, TRACY R
3426 HERITAGE BLVD
SWARTZ CREEK MI 48473-7942

BAEHR, KARL W & DARCY L
3420 HERITAGE BLVD
SWARTZ CREEK MI 48473-7942

BURHANS, KAREN & TIMOTHY
3414 HERITAGE BLVD
SWARTZ CREEK MI 48473-7942

WOODSIDE BUILDERS
5232 S MORRISH RD
SWARTZ CREEK MI 48473-7611

SELASKY, SHAWN A & SARAH M
3402 HERITAGE BLVD
SWARTZ CREEK MI 48473-7942

CHRISTIE, JASON
6315 ST CHARLES PASS
SWARTZ CREEK MI 48473-7953

PARTLO, PHILIP & JILLIAN
6321 ST CHARLES PASS
SWARTZ CREEK MI 48473-7901

PAPE, WALTER F & MICHELLE D
6327 ST CHARLES PASS
SWARTZ CREEK MI 48473-7901

BROWN, ROBERT S & STEPHANIE
6333 ST CHARLES PASS
SWARTZ CREEK MI 48473-7953

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

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SWARTZ CREEK MI 48473-7611

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

ZUCHEGNO, NANCY
6292 CONCORD DR
SWARTZ CREEK MI 48473-7959

SMELA, THOMAS & ANN
6286 CONCORD DR
SWARTZ CREEK MI 48473-7959

NEMER, KHALIL
5232 S MORRISH RD
SWARTZ CREEK MI 48473

HOGAN-VUCKOVICH, PATRICIA
3358 HERITAGE BLVD
SWARTZ CREEK MI 48473-7956

DEAN, MARY
3352 HERITAGE BLVD
SWARTZ CREEK MI 48473-7956

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

MACCIOMEI, ALBERT & MARIAN
3336 HERITAGE BLVD
SWARTZ CREEK MI 48473-7956

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

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SWARTZ CREEK MI 48473-7611

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

WEDEL, RALPH
6261 BALDWIN RD
SWARTZ CREEK MI 48473

KRAMER, RUTH A & THEODORE R JR
6224 BAINBRIDGE DR
SWARTZ CREEK MI 48473-7958

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

FOURNIER, ROBERT & JACQUELINE
6212 BAINBRIDGE DR
SWARTZ CREEK MI 48473-7958

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 484737611

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

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SWARTZ CREEK MI 48473-7611

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SWARTZ CREEK MI 48473-7611

WOODSIDE BUILDERS
5232 MORRISH RD
SWARTZ CREEK MI 48473-7611

SARGENT, MARTINA
3349 HERITAGE BLVD
SWARTZ CREEK MI 48473-7955

BENEDICT, BRUCE E & BARBARA L
3355 HERITAGE BLVD
SWARTZ CREEK MI 48473-7955

BREWINGTON, LYNN RAE
6246 MANSFIELD DR
SWARTZ CREEK MI 48473-7957

CARLSON, CURT D & DAWN E
6240 MANSFIELD DR
SWARTZ CREEK MI 48473-7957

BURNER, DENETRA
6236 MANSFIELD DR
SWARTZ CREEK MI 48473-7957

DE MARIA, ROBERT F & RUTH C
6230 MANSFIELD DR
SWARTZ CREEK MI 48473-7957

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN

STREET CLOSURE APPLICATION

DATE OF REQUEST: 10/25 200 2010

SPONSOR ORGANIZATION SWARTZ CREEK AREA FIREFIGHTERS

AUTHORIZED REPRESENTATIVE: BRETT COLE

WORK ADDRESS: 8100-B CIVIC DR. 810-635-2300 HOME ADDRESS: 1411 HOUSTON DR. 810-635-2300

PHONE NO: WORK (810) 635-2300 HOME: (810) 208-9044 CELL: (810) 691-2641

TYPE OF EVENT: PARADE* (DRAW ROUTE ON ATTACHED MAP)
 CARNIVAL CRAFT SHOW
 STREET DANCE CONCERT
 OTHER: _____

DATE OF EVENT: 12 / 4 / 10 TIME OF EVENT: FROM: 6 AM / PM
TO: 7 AM / PM

ESTIMATED NUMBER OF PARTICIPANTS: 30

ROADS REQUESTED TO BE CLOSED: ** MILLER BETWEEN FAARCHILD & FORTINO

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, it's officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

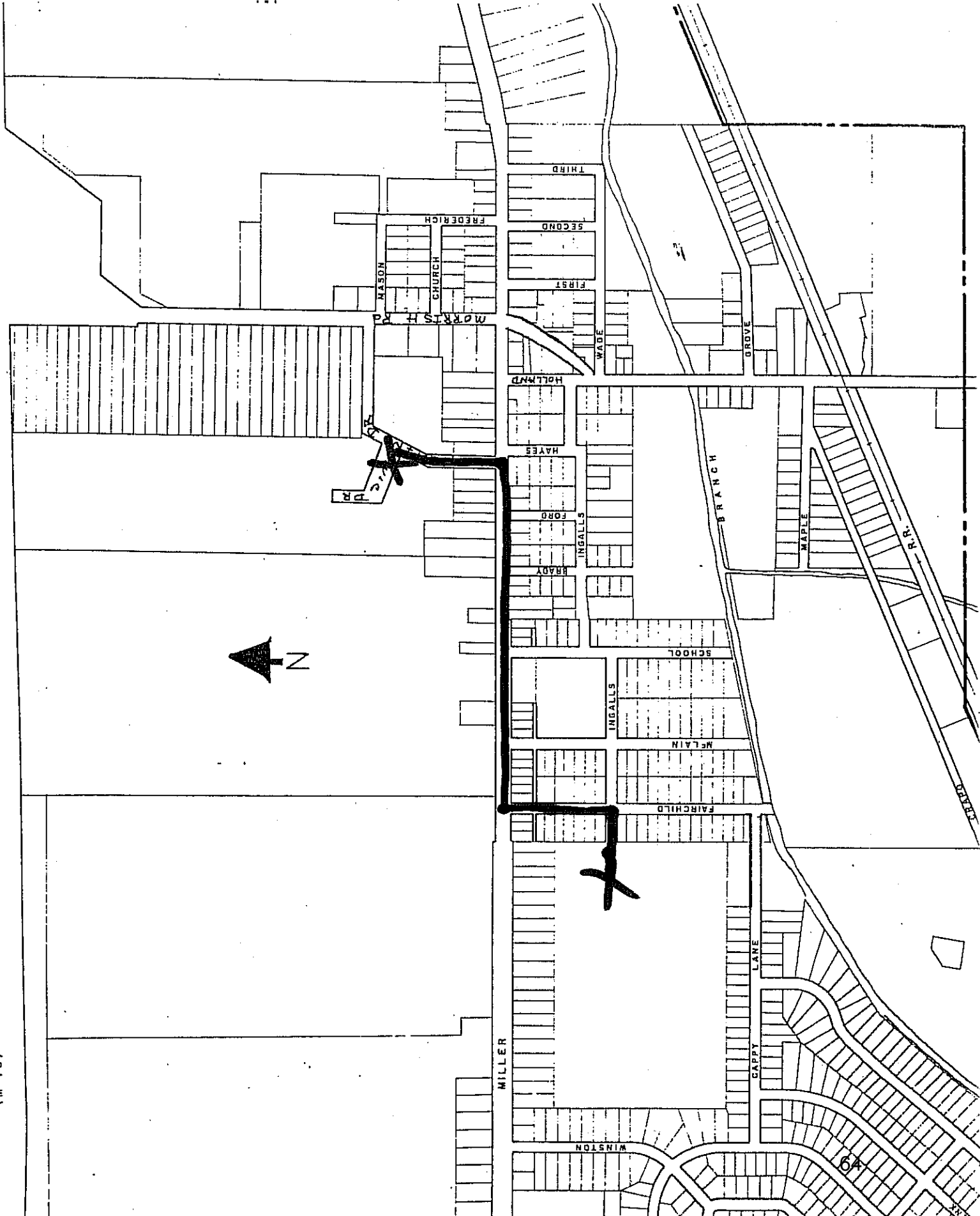
For: SWARTZ CREEK AREA FIREFIGHTERS (Organization) By: B. COLE (Authorized Representative)

APPROVED BY: [Signature] (Chief of Police) 10-28-10
APPROVED Chief Rick Clolinger City of Swartz Creek

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE OFFICE OF THE CHIEF OF POLICE NO LATER THAN 30 DAYS PRIOR TO EVENT DATE



MILLER

WINSTON

CAPPY LANE

FAIRCHILD

MCLAIN

INGALLS

SCHOOL

BRADY

FORD

HAYES

HOLLAND

WORKS

FIRST

SECOND

THIRD

FREDERICH

CHURCH

MASON

GROVE

BRANCH

MAPLE

R.R.

CERTIFICATE OF PROTECTION

MICHIGAN TOWNSHIP PARTICIPATING PLAN

REGIONAL RISK MANAGER:
STEVENSON COMPANY
 48597 Hayes Road
 Shelby Township, MI 48315
 Robert Bucko @ 586-532-9830
MEMBER PARTICIPANT



CERTIFICATE NUMBER: MTP-172103RW
 EFFECTIVE DATE: 1-1-2010
 EXPIRATION DATE: 1-1-2011


Swartz Creek Area Fire Department
 2200 B Civic Drive
 Swartz Creek, MI 48473

TYPE AND LOCATION OF PROPERTY	LIMIT OF COVERAGE	DEDUCTIBLE
TYPE OF LIABILITY COVERAGE	LIMIT OF COVERAGE	
<input checked="" type="checkbox"/> COMPREHENSIVE GENERAL LIABILITY <input checked="" type="checkbox"/> MUNICIPAL BROAD FORM CGL <input type="checkbox"/> WRONGFUL ACTS LIABILITY <input type="checkbox"/> LAW ENFORCEMENT LIABILITY <input type="checkbox"/> GOVERNMENTAL MEDICAL LIABILITY <input type="checkbox"/> EMPLOYEE BENEFITS LIABILITY <input type="checkbox"/> CEMETERY PROFESSIONAL LIABILITY <input checked="" type="checkbox"/> HIRED AND NON-OWNED AUTOMOBILE <input type="checkbox"/> PRIOR ACTS	OCCURENCE \$ 5,000,000 CSL YEARS:	AGGREGATE Unlimited
TYPE OF AUTO LIABILITY	LIMIT OF COVERAGE	
<input checked="" type="checkbox"/> LIABILITY NON-OWNED HIRED <input type="checkbox"/> COMPREHENSIVE-DEDUCTIBLE \$ <input type="checkbox"/> COLLISION-DEDUCTIBLE \$ <input type="checkbox"/> MEDICAL PAYMENTS \$ <input type="checkbox"/> UNINSURED MOTORISTS \$ <input type="checkbox"/> NON-FAULT (Specify) <input type="checkbox"/> OTHER (Specify)	B.I. & P.D. COMBINED \$ 5,000,000 CSL	

SPECIAL CONDITIONS/OTHER COVERAGES

The certificate holder is considered an additional insured with respects to the Christmas Parade held during during the month of December, 2010 on City of Swartz Creek Property and Streets. A 30 day notice of cancellation applies.

Certificate holder: City of Swartz Creek
 8083 Civic Drive
 Swartz Creek, MI 48473


 SIGNATURE OF RISK MANAGER ROBERT BUCKO DATE 10/24/10

PROGRAM ADMINISTERED BY G.B. KENRICK & ASSOCIATES INC.



CERTIFICATE OF LIABILITY INSURANCE

OP ID: SH

DATE (MM/DD/YYYY)

10/12/10

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 Shelly Horkey	810-720-8244 810-720-8238	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS: PRODUCER: CUSTOMER ID #: SWART-4																					
INSURED Swartz Creek Area Fire Fighters Inc. 8100-B Civic Dr. Swartz Creek, MI 48473	<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>Auto Owners Insurance</td> <td>18988</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Auto Owners Insurance	18988	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER F:																							

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	14923593	07/17/10	07/17/11	EACH OCCURRENCE	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 1,000,000
						PRODUCTS - COM/OP AGG	\$ 1,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
							\$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS	OTHER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 The City of Swartz Creek is named as additional insured with respect to the above mentioned general liability.

CERTIFICATE HOLDER SWARTZC CITY OF SWARTZ CREEK 8083 Civic Dr SWARTZ CREEK, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Shelly Horkey
---	---

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MICHIGAN FENCE COMPANY, INC.

6-3059 West Hill Rd.
Flint, MI 48507
mifence.com

Phone: (810) 235-4881
Fax: (810) 235-9348
mifence@aol.com

Fax Cover Sheet

Date: 11/5/10

Company Name: City of Shartz Creek

Attention: Tom

Fax Number: 635-2887

Reference: Guard rail Proposal

Comments: _____

Michigan Fence Company

Brian S. Harris

Fax# (810) 235-9348

Cover Sheet Plus 01 Pages



Pride In Fencing Since 1955



MICHIGAN FENCE COMPANY, INC.

G-3059 West Hill Rd.
Flint, MI 48507

Phone: (810) 235-4581
Fax: (810) 235-9348

November 5, 2010

City of Swartz Creek
8083 Civic Drive
Swartz Creek Mi. 48473

RE: Guardrail Proposal

Dear Tom,

We appreciate the opportunity to present this proposal for your fence requirements. The following is a brief description of the materials to be supplied by Michigan Fence Company, Inc.

Furnish and Install (2) sections of SKT-350 Guardrail systems per supplied drawing and, (6) Guardrail reflectors.
Install approximately 28' of Guardrail supplied by the city.

Material & Labor \$ 7,975.00

To accept this proposal, please sign, date and return by fax or mail.

Signed by _____ Date _____

The price quoted above is only for the listed material and footages and any changes will result in a change in price. **PLEASE NOTE THAT THE PROPERTY OWNER IS RESPONSIBLE TO MARK ALL PROPERTY LINES AND TO OBTAIN ANY AND ALL PERMITS NECESSARY.**

Once again, we appreciate this opportunity to present you with this proposal. We look forward to hearing from you.

Sincerely,

Brian S. Harris

Pride In Fencing Since 1955

J & J CONTRACTING, INC.

980 W. Buchanan Rd.

Ithaca, MI 48847

Ph: (989) 875-3106

Fx: (989) 875-2869

An Equal Opportunity Employer

QUOTATION

November 5, 2010

City of Swartz Creek


ATTN: Tom

RE: Guardrail Installation - Morrish south of Wade St.

Guardrail Type B - 25 ft (+/-) @ \$18.00/ft	\$ 450.00
Guardrail Approach Terminal Type 2B - 2 ea. @ \$2250.00/ea	<u>4500.00</u>
TOTAL	\$4950.00

The above prices are quoted assuming installation of the guardrail posts can be accomplished using power equipment. If utilities are in conflict and hand digging is required, there will be an additional charge of \$35.00/post hole. Notification of MISS DIG for all utility locations shall be the responsibility of the owner.

Thank you,


 Michael Peters

End - 16
 25' - 6

 22 Total

35
 22

 70
 70

 \$ 770

ARTICLE VI. PURCHASING

DIVISION 1. GENERALLY

Secs. 2-381--2-400. Reserved.

DIVISION 2. PURCHASING DEFINITIONS

Sec. 2-401. Definitions.

As used in this article:

- (1) *Purchasing agent* or *agent* means the city manager.
- (2) *Contract* includes contracts for services, subject to the exclusions mentioned in this division, and shall include any type of service; lease for grounds, buildings, offices, or maintenance of equipment, machinery, and other city-owned personal property. The term "contract" shall not include professional and other contract services which may be unique and not subject to competition.

(Ord. No. 351, § 1, 2-14-00)

DIVISION 3. PURCHASING

Sec. 2-402. General purchasing policy.

(a) It is the intent of this policy to provide for competitive pricing involved in all purchases and contracts, except as specifically provided for in this division. The purchasing agent shall prepare rules concerning purchasing for the city.

- (1) *Transactions less than \$5,000.00.* The purchasing agent, subject to budgetary appropriations, is authorized to make purchases of materials and equipment and contract for labor or materials in an amount not to exceed \$5,000.00, without further approval of the city council.

Except for those situations requiring the need for sealed bids, the purchasing agent, shall consider all circumstances surrounding the purchase to be made or the service to be provided. If it is in the best interest of the city, the purchasing agent shall deal with sources within the city.

- a. *Quotations.* The purchasing agent shall secure or cause to be secured quotations from no less than two sources in all transactions involving expenditures of \$2,500.00 or more and less than \$5,000.00. The purchasing agent shall maintain a written record of the quotations received.
- b. *Other.* Transactions involving expenditures less than \$2,500.00 may be authorized by the purchasing agent in such manner and from such source as the purchasing agent may determine.

(2) *Transactions of \$5,000.00 or more.* The purchasing agent shall secure sealed bids in all transactions involving an expenditure of \$5,000.00 or more.

a. Sealed bids shall not be required in the following instances:

1. Where the subject of the purchase or contract is other than a public work or improvement and the product or material to be transacted for is not competitive in nature, provided that in no instance shall such product or material be transacted for without prior council approval.

2. The city council may, at the request of the city manager, authorize the city manager to negotiate a contract for the purchase of any product, material or service with a provider of such product, material or service without regard to the requirements of this section relative to purchases where the city council finds:

i. Due to circumstances beyond the control of the city, the market for such product, material or service is not competitive even though such product, material or service is normally competitive in nature; and

ii. The economic interests of the city are best served by negotiating a contract with a provider of the product, material or service without requesting sealed bids.

3. In the employment of professional services, provided that in no instance shall such professional service be contracted for without prior council approval.

4. If the city elects to use city personnel.

(b) *Sealed bid requirements.*

(1) Sealed bids shall be required by the purchasing agent by mailing a copy of the specifications or requirements to such qualified vendors as may be known to the purchasing agent or the agent's designee, and by filing a copy of the request with the office of the city clerk.

(2) Unless fixed by the council, the purchasing agent shall prescribe the amount of any security to be deposited with any bid and, in the case of construction contracts, the amounts of labor and materials or performance bond to be required of the successful bidder. Such security shall be in the form of a certified or cashier's check or bond written by a surety company authorized to do business in the state.

(3) Bids shall be opened in public at the time and place designated in the bid notice. Bids shall be opened by either the purchasing agent, the city clerk or their designee and at least one other city employee. Immediately following the opening, the bids shall be examined, tabulated, and made available for public inspection.

(4) The tabulation of the bids shall be submitted to the council at the next regular council meeting. The council in its discretion may accept the lowest bid, reject any or all bids, or determine the lowest bid to be unsatisfactory and award to the next lowest competent bidder. In determining the lowest bid, the council shall consider the bona fide business location of the bidder. If the lowest bidder is not located within the city limits, (and the lowest bid of the bidders located within the city limits does not exceed that of the otherwise lowest bidder by more than five percent), then the council may award the contract to such local bidder.

(5) If in the council's discretion, the award is not made to the lowest bidder, the resolution awarding the contract shall state the reasons for not accepting the low bid.

(6) After the opening of bids, such bids may not be withdrawn without forfeiture of the bid deposit. Deposits of security accompanying bids shall be retained until the contract is awarded and signed, excepting that deposits from bidders not awarded the contract within 72 hours following council action. If any successful bidder fails or refuses to enter into the contract awarded within ten days after being notified of such award, or should they file any bond required within the same time, the deposit accompanying their bid shall be forfeited to the city and the council may, in its discretion, award the contract to the next lowest competent bidder.

(Ord. No. 351, § 1, 2-14-00)

Sec. 2-403. Prohibitions.

- (a) No contract or purchase shall be subdivided to avoid the requirements of this division.
- (b) Employees of the city are expressly prohibited from accepting, directly or indirectly, from any person, business or organization any gift (including money, tangible or intangible personal property, food, beverage, loan, promise, service, or entertainment) for the benefit of personnel or the city, if it may reasonably be inferred that the person, business or organization:
 - (1) Seeks to influence action of an official nature or seeks to affect the performance or nonperformance of an official duty, or
 - (2) Has an interest that may be substantially affected directly or indirectly by the performance or nonperformance of an official duty.

(Ord. No. 351, § 1, 2-14-00)

Sec. 2-404. Inspection of material.

The responsibility for the inspection and acceptance of all materials, supplies, and equipment shall rest with the purchasing agent, unless such responsibility has been delegated to a department head.

(Ord. No. 351, § 1, 2-14-00)

Sec. 2-405. Emergency purchases.

If an emergency or an apparent emergency endangering the public peace, health and/or safety of the city should arise, and the delay of established purchasing procedures would vitally affect the welfare of the city, the purchasing agent, finance officer, or any department head may purchase directly any supplies, materials, or equipment that the department head deems to be immediately necessary. Within three working days from the time of purchase, the purchaser shall file in writing with the purchasing agent a detailed explanation of the necessity for any purchases, in addition to a request for such purchases. If the emergency transaction is \$5,000.00 or more, the purchasing agent shall submit the statement to the council no later than its next regular meeting before payment thereof may be authorized.

(Ord. No. 351, § 1, 2-14-00)

Sec. 2-406. Cooperative purchases.

The use of bulk purchasing programs such as the state's extended purchasing program and

joining together with area municipalities to secure bids or quotations for goods or services is encouraged. The use of any such source, which conducted a bona fide price competition, will be exempt from the requirements of this ordinance with respect to soliciting bids or quotes. Bids as above mentioned in section 2-402(a)(2) will be presented for council approval.

(Ord. No. 351, § 1, 2-14-00)

Sec. 2-407. Sale of property.

Whenever any city property, real or personal, is no longer needed for corporate or public purposes, the same may be offered for sale in accordance with the restrictions established by section 13.3 of the Charter, provided that utility plants and property may be disposed of only in accordance with section 15.8 of the Charter.

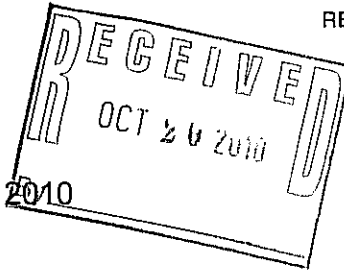
(Ord. No. 351, § 1, 2-14-00)

Secs. 2-408--2-500. Reserved.



JENNIFER M. GRANHOLM
GOVERNOR

REBECCA A. HUMPHRIES
DIRECTOR



October 12, 2010

Mr. Paul Bueche, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, Michigan 48473

WSSN: 6505

Dear Mr. Bueche:

SUBJECT: City of Swartz Creek Water System

This letter confirms my visit on September 21, 2010, with Mr. Tom Svrcek. The purpose of the visit was to update the Swartz Creek 2007 water system evaluation.

The overall findings of the 2010 evaluation show that the Swartz Creek water system maintains a **Satisfactory** rating. There are several water related concerns that were noted during the evaluation and these are discussed in more detail below.

1. The city has not moved forward with any additional water system improvements, due to inadequate funds. Although the city increased their water rates earlier this year, it does not appear that the new rate structure is sufficient to allow for water system improvements to proceed. The new rates will allow the water department to proceed with replacing hydrants beginning in 2011. We encourage the water department to proceed with replacing any hydrants that are deficient or in a state of disrepair.

We are pleased that the rate increase will allow for replacement of some hydrants; however, we remain concerned with the city's lack of ability to fund distribution system improvements. Based on this, we continue to encourage the city to proceed with a financial assessment through our Revolving Loan Section. The financial assessment includes a review of the municipality's water system operating budget, water rates, and debt balance. The assessment also helps to assist municipalities in determining rate structures that allow for adequate utility operation and capital improvement. Your financial assessment contact is Mr. Bob Schneider at (517) 373-4761.

2. The city's most recent water system reliability study that was performed in 2001 needs to be updated. The Michigan Safe Drinking Water Act requires all municipal water supplies to update their water system reliability every five years. Also, given some of short-falls with the 2001 water system reliability study, the need to update the study is more crucial. The study should also take the

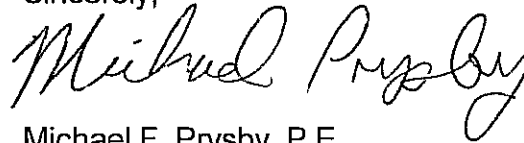
opportunity to review rates and/or potential funding sources to allow for the recommended improvements. As always, we would be available to meet with the city and your consultant to discuss the scope of the study in more detail. Enclosed is a list of reliability study criteria for consideration.

Finally, the reliability study should be completed from an asset management standpoint. Swartz Creek's water system, especially the distribution system, may be the city's most extensive and expensive asset. We strongly encourage Swartz Creek to consider using asset management principals to help evaluate the distribution system and determine a realistic improvement program. Asset management means managing infrastructure capital assets to minimize the total cost of owning and operating them, while delivering the desired level of service. Core components of asset management are; proper inventory of system including critical assets, desired level of service, identification of short term and long term needs, cost during useful life of assets, and long-term funding strategies. A list of additional resources on asset management is enclosed with this survey.

3. We received a corrected copy of the 2005 annual pumpage report. The corrected information has been included in the 2010 Water System Review.
4. Several public works operators, including Mr. Tom Svrcek, have applied to write the S-2 certification exam this fall. We encourage you and your operators to take the necessary steps in preparing for the certification exam. Finally, the city needs to continue to promote on-going training and advancement in operator certification, such that compliance with the operator certification requirement can be maintained.
5. The city has an acceptable contingency plan in place; however, changes to the Administrative Rules of the Michigan Safe Drinking Water Act now require an emergency response plan (ERP). The ERP provides an outline to follow in the event of a water related emergency (loss of pressure, contamination, etc.). The ERP is similar to a water system contingency plan; however, various types of plans pertaining to water utility operation have been added. Also, since the public works department contracts out some of the watermain repairs, the ERP needs to include a list of the selected contractors. An ERP template is enclosed with this letter and can be used for preparing Swartz Creek's ERP. We will review the completed ERP during our next routine surveillance visit.
6. The water department is updating their bacteriological sampling site plan in order to replace several routine sampling locations due to closure of several businesses. An updated sampling site plan template was sent electronically to your Operator-In-Charge. Please send us a copy of the updated sampling site plan when it becomes available.

We look forward to working with you on these and on any other water related matter. Should you require further information, please contact me at the telephone number below; via e-mail at prysbym@michigan.gov; or Department of Natural Resources and Environment, P.O. Box 30242, Lansing, Michigan 48909.

Sincerely,



Michael F. Prysby, P.E.
District Engineer
Environmental Resource Management Division
Lansing District Office
(517) 335-6122

Enclosure

cc: Mr. Tom Svrcek, DPW Supt., City of Swartz Creek
Mr. Adam Zettel, Assistant City Manager, City of Swartz Creek
Ms. Mary Jo Clark, Clerk, City of Swartz Creek

SOURCE

Capacity (MGD)

Year	Pumpage & Usage		Avg. Day	Min. Day	Date	Max/Avg	G/C/D	% unacct.H2O
	Max Day	Date						
1999	1.063		0.769	0.581		1.38	113	
2000	1.359		1.283	0.904		1.06	189	
2001			0.818				120	
2002	0.959		0.770	0.607		1.25	113	
2003	0.760		0.618	0.378		1.23	91	
2004	NA		0.662				97	
2005	NA		0.726	NA		NA	NA	
2006	0.816		0.514	0.391		1.59	76	
2007	0.915		0.674			1.36	99	
2008	0.781		0.614	0.255		1.27	90	12-13%
2009	1.113		0.748	0.502		1.49	110	app. 11%

		Date
Five Year Max. Day	1.113	
Ten year Max. Day	1.359	
Five Year Avg. Day	0.655	
Peak Hour (Hydropneumatic)		
Max Day for capacity requirements	1.360	

Total Well Capacity No wells

Comments:

Swartz Creek is a wholesale customer of Genesee County and obtains water through 2 metered connections. A corrected 2005 annual pumpage report was received. Also, upgrades in the billing system software allows for determination of unaccounted water - 12-13% in 2008.

STORAGE

Construction, Controls & Maintenance

	Location:	Location:	Location:
	Miller Road		
	W of Winston		
Volume	300,000 gal		
Type			
O.F. Elevation			
Date Constructed	1956		
Date Inspected	Sep-95		
Date Painted Inside	1985		
Paint System	3 coat epoxy polyamide		
NSF Std. 61 Compliant (Y/N)			
Date Painted Outside	1985		
Cathodic Protection	yes		
Tank Isolation Valve	yes		
Tank Drain (Hydrant)			
Altitude Valve			
Mud Valve			
High Alarm	no		
Low Alarm	no		
Type			
Total Head Range (Feet)			
Normal High Water Level			
Normal Low Water level			
Range of Operation			
Normal/Average Pressure			
Chart recorder			
Telemetry System			
Vents Screened			
Overflow Screened			
Access Hatches Locked			
Expansion Collar Lubricated			
Deflection Plate			
Overflow Splash Pad			
Site Fenced/Locked			

Capacity

Usable Storage	300000		
Total Usable Storage	300000 gal	0.300	mgd
Total Usable Storage/Max Day			
Total Usable Storage/Avg. Day			

Comments:

The elevated tank is located several hundred feet south of Miller Rd. behind a local church, and it remains out of service. The city continues to use the tank as a communication tower.

DISTRIBUTION

Interconnections with Other Supplies

Is water purchased from other supplies? (Y/N)

Y

If yes, list WSSN number (s):

2615

No. of Emergency Connections:

<u>Location</u>	<u>Main Size</u>	<u>Est. Capacity</u>	<u>Metered?</u>	<u>Status (Regular/Emergency)</u>	<u>WSSN of Connection</u>
Dye Rd	16"		yes	incoming	2615
Miller Rd west lim.	16"		yes	outgoing	
S Morrish	10"		yes	outgoing	
N Morrish	10"		yes	incoming	2615
Hill Rd	8"		yes	outgoing	

If emergency, are valves exercised annually? (Y/N)

Flushed? (Y/N)

Comments:

The city's primary source of water is from the east through the Dye Road meter pit. Water passes through the city's system and a portion of it exits the system into the adjoining township through one of three other meter pits. An additional feed point was provided at North Morrish connection. Water service is provided to Gaines and Clayton Townships through the outgoing meter pits.

The city and Genesee County are re-visiting the possibility of having the county assume ownership and maintenance of the transmission mains that pass through the city. The city would maintain any customers that are connected to these transmission mains.

Distribution Piping

Identify distribution piping materials - estimate percentages:

Cast Iron	35-40 %
Ductile Iron	60-65 %
PVC	%
AC	%
HDPE	%
Galvanized	%
Concrete	%

Estimated percent of piping with coal tar lining 0 %

Identify distribution pipe sizes - estimate percentages:

2"	%
4"	%
6"	20 %
8"	40 %
10"	20 %
12"	20 %
16"	%

DISTRIBUTION

Operational Concerns & Maintenance

Are there areas where water main breaks are frequent? (Y/N) Y

If yes, identify locations:

Winchester Sub. - Cast iron main fittings

Comments:

The biggest problem pertaining to main breaks in portions of Winchester Subdivision appear to be attributed to the use of bolts at pipe joints. The mains are in good condition however the bolts have deteriorated and the main separates at the joint. The city has replaced deteriorated bolts at locations where breaks were most prevalent and the frequency of breaks has decreased in this area. Older Traverse City hydrants have also been replaced in this area.

Are there areas where aesthetic water quality complaints are frequent? (Y/N) N

Do you receive complaints alleging illness due to the water? (Y/N) N

~~Are there areas where customers complain of low pressure?~~ (Y/N) N

DISTRIBUTION

Operational Concerns & Maintenance

Are there areas where fire flows cannot be maintained? see comments

Comments:

Last ISO report date? 6/20/2002 Rating Class 5

Which, if any, of the above listed areas has the supply prioritized for main replacement, upgrading, or looping? Also, if a definite schedule for capital improvement has been established, list the proposed completion date.

Location:

Estimated Completion Date

NO CIP in place

Comments:

The city does not have a distribution system CIP in place. A water system study was completed in 2001 and provided a list of recommended improvements. The majority of these improvements have not been completed. The city needs to update their water system reliability study and establish a CIP.

The city increased their rates in April 2010; however it does not appear that the new rate schedule is sufficient to fund an on-going CIP. The city is dedicating funds for hydrant replacement beginning in 2011 (goal to replace 12 hydrants/yr).

The city intends to pass any subsequent rate increases from Detroit or Genesee County on to their own customers.

DISTRIBUTION

Hydrants

<u>Number of Hydrants</u>	<u>271</u>
Number Without Auxiliary Shut-Off Valves	<u>0%</u>
Number that are Self-Draining	
<u>Number of Inoperable Hydrants</u>	<u>0</u>

Frequency of Hydrant inspection: fall of each year

Inspection Staff: DPW

Comments:

Inoperable hydrants are bagged and repaired as soon as possible. Main flushing is performed each fall.

Are there areas where additional hydrants are needed? no

Hydrant location system card file Accurate? yes

Are hydrants color coded for capacity? coded by diameter of main

Has this information been provided to the fire department? yes

Frequency and seasons of hydrant flushing 1 per year, Fall

Purpose of flushing aesthetics, hydrant operation

Is the public notified prior to flushing? yes, on billings

Does flushing follow a specific format? yes, source to end

Is the volume of water used during flushing estimated? yes

Is a record maintained of hydrant activities? yes, in card file

Comments:

During main flushing, master meters are read in the morning and at the end of the day in order to make an approximate determination of water used for flushing. The city maintains adequate hydrant records. Master meters are read weekly by remote read and are owned by Genesee County. Some locations in town are flushed twice a year.

DISTRIBUTION

Valves

Number of Valves 335

Number of inoperable valves repaired upon discovery

Are there areas where additional valves are needed? no

Valve location system card file Accurate? yes

Valve Turning Frequencies as and where needed

Primary:

Others:

Records Maintained? yes
card file

Comments:

Distribution system valves are exercised on an "as needed" basis. Not all valves are turned every year. The city is incorporating their valve records onto an electronic mapping system.

DISTRIBUTION

Customer Service Information

Number of service connections 2173

Number of metered service connections 100%

Identify service line materials and estimate percentages:

Copper	<u>80%</u>
PVC/PE/PB	<u>20%</u>
Galvanized	<u>%</u>
Lead	<u></u>

Ownership of Service	(CWS/Customer)
From Corp Stop to property line	<u>city</u>
From Property Line to Meter	<u>customer</u>
Meter	<u>city</u>

Customer Meters

Types of meters Used	<u>radio read</u>
Number of Meters with Touch Pads or Other Remote Reading Devices	<u></u>
Size of Meters	<u></u>
Residential	<u>5/8 to 3/4</u>
Industrial/Commercial	<u>1-in to 6-in</u>
Meter Testing/Maintenance Program	<u></u>
Average Age of Meter in System	<u></u>
Residential/Commercial/Industrial	<u></u>
Criteria for Changeout	<u></u>
Number or Percent Changeout per Year	<u>approx 3%</u>
Master Meter Locations	<u></u>
Calibration of Master Meters	<u>2-in & greater are tested 1/3-5yrs</u>
Meter Reading Staff/Contract:	<u>DPW</u>

Percent By Usage	
% Residential	<u>50-55%</u>
% Commercial	<u>3%</u>
% Industrial	<u>40-45%</u>
% Other	<u></u>
% Large Users - List	
	<u>GM Motors</u>
	<u>Schools</u>
	<u>Sports Creek</u>

Comments:

The city continues with an upgrade to radio read technology and is approximately 35 to 40% complete.

DISTRIBUTION

System Growth

Year	No. of Residential Meters Installed	No. of Comm./Industrial Meters Installed	No. of Construction Permits Issued	Permitted Amount of WM Feet
2000	_____	_____	3	4,136
2001	_____	_____	2	9,130
2002	_____	_____	2	5,422
2003	_____	_____	2	5,277
2004	_____	_____	1	2,686
2005	_____	_____	0	0
2006	_____	_____	2	4,803
2007	see comment	0	1	478
2008	see comment	0	0	0
2009	see comment	0	0	0

Water Rates

What is your current rate schedule?	\$88.93/1st 1500 Cu.Ft.
Are current rates adequate to support O&M and CIPS?	NO
When was last time rates were adjusted?	Apr-10
Has a water rate study been performed? When?	Yes - 2003
Is there a meter charge or ready to serve charge?	Yes - \$35.80
Is a copy of the water rate schedule and ordinance available?	yes

Comments:

The city established a "ready to serve" charge with their new rate structure.. The residential tap-in fee is \$1500/unit. The new water rate shown above was raised from \$69.50 for the 1st 1500 Cu.Ft.

Repair Parts Inventory

Extra Mains (Sections for Each Size in Service)	Some
Repair Clamps (2 or more for each size)	Yes
Tees, Crosses & Elbows	Yes
Hydrants	Yes
Valves	Yes
Services (Corp & Curb Stops, Clamps and Lines)	Yes
Other - assessability to Mich. Pipes and ETNA for parts	

Safety Issues

Confined Space Entry Program in Place % Followed (Y/N)	Yes
Trench Safety Program in Place & Followed (Y/N)	Yes

Comments:

There has been very few residential meters installed over the past several years (half dozen). The city contracts out most of their water distribution system repairs; however, staff remain present at the job site to confirm that repairs are completed in accordance to city standards.

PROGRAM COMPLIANCE

Cross Connection Programs

Ordinance No. 150 Date: 4/12/1979
Approved Program (Y/N)? Y Date: 2001
Staff Assigned to Program: (No., Dept and/or who) Hydro-Design, Inc
Is Annual Cross Connection report required (Y/N)? yes
Was previous year's annual report received (Y/N)? yes Date Received: 1/20/2010
Was previous year's annual report acceptable (Y/N)? yes
Inspection Status: Active program w. HDI
Device Testing Frequency: 1/3yrs beg. In 2011
Recordkeeping: adequate
Private Well Isolation/Abandonment Procedure: _____

Comments:

Hydro-Design Inc (HDI) continues to implement the city's CCCP. Routine inspections, follow ups and device testing have continued through 2010 and the CCCP remains satisfactory.

Annual Pumpage Reports

Is Annual Pumpage Report required (Y/N)? Yes
Was previous year's annual report received (Y/N)? Yes Date Received: 3/23/2010

Comments:

A corrected APR for 2005 has been received.

Consumer Confidence Reports

Is the annual CCR required? (Y/N) yes
Was the previous year's report received? (Y/N) yes Timely? _____
Was the previous year's acceptable? (Y/N) _____
Was the previous year's certification form received? (Y/N) yes Timely? _____

Comments:

PROGRAM COMPLIANCE

Contingency Plan

Date of Most Recent Plan 12/1/2005 Acceptable? needs updating

Filed where? DNRE, DPW

Comments:

The 2005 water system contingency plan needs to be updated into an Emergency Response Plan. A template was provided to the OIC

General Plan

Date of Most Recent Plan 12/1/2005 Acceptable? yes

Filed Where? DEQ, DPW

Comments:

Some "in-house" updates to the most recent plan have been made and include the two new phases of Heritage and Springbrook East subdivisions.

Reliability Study

Date of Most Recent Study 2001 Acceptable? no

Filed Where? _____

Comments:

The 2001 water system reliability study which was noted as "marginal" needs to be updated. The 2001 water system study projected population and system demands through 2010 and identified areas of potential development. A hydraulic network analysis was performed and a model is available for the city. The study provided a prioritized list of recommended distribution system improvements. The water study did not address the degree of fire protection desired by the city in critical areas and how well the elevated tank could augment additional flows to meet these needs. The study also did not discuss the issue of customer-site piping.

MONITORING

Bacteriological

Date of Approved Site Sampling Plan:	2/27/2005
Are samples still being collected in accordance with the plan? (Y/N)	see comment
Number of samples required each month:	6
Basis for Setting Number of Monthly Samples:	pop
Certified Lab Used:	DNRE
MCL Monitoring or Reporting Violation(s)? (Y/N)	None
Number & Type of Violations in past 12 months	
Public Notice Issued according to regulations? (Y/N)	NA

Comments:

The OIC plans to add new routine sampling locations due to closure of several businesses. An updated sample site plan template was electronically sent to the OIC.

Chemical - most parameters are not required since the city is a customer supply.

Date of Monitoring Schedule:	Mar-10
Are samples still being collected in accordance with the schedule? (Y/N)	Yes
Were nitrate, nitrite and fluoride (or partial chemical) samples collected? (Y/N)	NA
Detects for metals > 50% of MCL? (Y/N)	NA
Detects for VOCs (Y/N)	NA
Detects for SOCs (Y/N)	NA
Date of Approved Disinfection Byproduct Monitoring Plan:	
DBP Sampling Done? (Y/N/Waived)	
If yes, done to site sampling plan? (Y/N)	

Lead and Copper Monitoring

No. of Samples Required:	5
Semi Annual/Annual/Triennial	triennial
Exceedance of lead or copper action level (Y/N)	No
If yes, was public education issued (Y/N)	NA
Next Monitoring Period:	6/1/11 - 9/30/11
Corrosion Control Program, if applicable	NA
Lead service line replacement status, if applicable	NA

Radiological Monitoring - not required for customer supply

Evaluation of Community Water Supply - Water System Review Summary					
Name of Supply: Swartz Creek				WSSN:	6505
County: Genesee				District:	11
Evaluator: MFP				Date:	9/21/2010
Overall Rating	Satisfactory: X	Marginal:	Deficient:		
				N/A	Sat. Marg. Def.
General					
Operator Certification OIC needs S-2					X
Ownership					
Source					
Well Construction & Maintenance				X	
Standby Power				X	
Isolation				X	
Capacity - adequate flows/pressure from Gen. Co.					X
Storage					
Construction				X	
Controls				X	
Maintenance				X	
Capacity				X	
Distribution					
Interconnections with other Supplies					X
Pump Stations				X	
Operational Concerns & Maintenance					X
Hydrants					X
Valves					X
Customer Service Information					X
Program Compliance					
Cross Connections					X
Annual Pumpage Reports/MORs					X
CCR					X
Contingency Plan - ERP needed					X
General Plan					X
Reliability Study - 2001 study needs updating					X
Permits					X
Capacity Development				X	
Monitoring					
Bacteriological					X
Chemical					X
Lead/Copper					X
Radiological				X	
Treatment					
Disinfection				X	
Phosphate Addition				X	
Fluoride				X	
Iron/Manganese Removal				X	



ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention. sm

November 3, 2010

Mr. Tom Svrcek, Director of Public Services
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

RE: Proposal for Water Reliability Study Update

Dear Mr. Svrcek:

ROWE Professional Services Company is pleased to provide you with this proposal for updating the city's water reliability study in accordance with the requirements of the MDNRE.

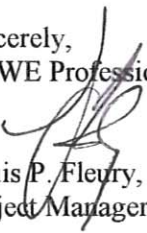
Our previous experience and history of the City of Swartz Creek water system will allow us to complete the update in an economical manner. The following items will be incorporated into the study:

- Update the hydraulic water model with both present and future projected demands, including pressure, storage and fire flow analysis.
- Measure hydrant flows throughout the system to calibrate the water model.
- Obtain and compile the city water records and volumes from the past five years.
- Revise the growth rate projections and review the estimated excess capacity needs for the future.
- Make recommendations with cost estimates for future improvements to the city's water system.

Our fee for the above referenced scope is **\$9,968**. After you have reviewed this proposal, please feel free to contact me with any suggestions or questions you may have. We anticipate the study will take 6 to 8 weeks to complete.

Again, we would like to thank you for the opportunity to submit this proposal, should you have any questions please feel free to contact me.

Sincerely,
ROWE Professional Services Company


Louis P. Fleury, P.E.
Project Manager

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SUMMARY REPORT GENESEE COUNTY, MICHIGAN UNOFFICIAL RESULTS
 RUN DATE:11/03/10 GENERAL ELECTION
 RUN TIME:03:18 AM NOVEMBER 2, 2010

	VOTES	PERCENT
PRECINCTS COUNTED (OF 252).	252	100.00
REGISTERED VOTERS - TOTAL	335,069	
BALLOTS CAST - TOTAL.	134,926	
VOTER TURNOUT - TOTAL		40.27
STRAIGHT PARTY		
Vote for not more than 1		
(WITH 252 OF 252 PRECINCTS COUNTED)		
Republican Party (REP)	25,964	35.72
Democratic Party (DEM)	45,981	63.25
Green Party (GRE).	227	.31
U.S. Taxpayers Party (TAX).	235	.32
Libertarian Party (LIB).	223	.31
Natural Law Party (NAT).	64	.09
Total	72,694	
Over Votes	97	
Under Votes	62,135	
GOVERNOR AND LIEUTENANT GOVERNOR		
Vote for not more than 1		
(WITH 251 OF 251 PRECINCTS COUNTED)		
Rick Snyder and (REP)	62,578	46.72
Virg Bernero and (DEM)	68,655	51.26
Harley Mikkelson and (GRE).	868	.65
Stacey Mathia and (TAX).	1,001	.75
Ken Proctor and (LIB)	766	.57
WRITE-IN.	70	.05
Total	133,938	
Over Votes	160	
Under Votes	828	
SECRETARY OF STATE		
Vote for not more than 1		
(WITH 251 OF 251 PRECINCTS COUNTED)		
Ruth Johnson (REP)	52,937	40.21
Jocelyn Michelle Benson (DEM).	73,125	55.54
John Anthony La Pietra (GRE)	1,331	1.01
Robert Gale (TAX).	1,933	1.47
Scotty Boman (LIB)	2,272	1.73
WRITE-IN.	60	.05
Total	131,658	
Over Votes	81	
Under Votes	3,187	
ATTORNEY GENERAL		
Vote for not more than 1		
(WITH 251 OF 251 PRECINCTS COUNTED)		
Bill Schuette (REP)	51,366	38.87
David Leyton (DEM)	76,048	57.55
Gerald T. Van Sickle (TAX).	2,441	1.85
Daniel W. Grow (LIB).	2,158	1.63
WRITE-IN.	125	.09
Total	132,138	
Over Votes	45	

Under Votes	2,743	
CONGRESS 5TH DISTRICT		
Vote for not more than 1		
(WITH 251 OF 251 PRECINCTS COUNTED)		
John Kupiec (REP).	57,437	42.94
Dale E. Kildee (DEM).	73,044	54.60
J. Matthew de Heus (GRE)	1,614	1.21
Michael J. Moon (LIB)	1,608	1.20
WRITE-IN.	67	.05
Total	133,770	
Over Votes	59	
Under Votes	1,097	
STATE SENATOR 26TH DISTRICT		
Vote for not more than 1		
(WITH 96 OF 96 PRECINCTS COUNTED)		
David B. Robertson (REP)	27,529	50.42
Paula Zelenko (DEM)	24,483	44.84
Mark L. Sanborn (NPA)	2,534	4.64
WRITE-IN.	49	.09
Total	54,595	
Over Votes	16	
Under Votes	850	
STATE SENATOR 27TH DISTRICT		
Vote for not more than 1		
(WITH 155 OF 155 PRECINCTS COUNTED)		
Vernon Molnar (REP)	23,913	30.75
John J. Gleason (DEM)	51,596	66.35
Pat Clawson (LIB).	2,167	2.79
WRITE-IN.	85	.11
Total	77,761	
Over Votes	25	
Under Votes	1,679	
STATE LEGISLATURE 34TH DISTRICT		
Vote for not more than 1		
(WITH 39 OF 39 PRECINCTS COUNTED)		
Bruce Rogers (REP)	2,711	16.75
Woodrow Stanley (DEM)	13,379	82.66
WRITE-IN.	96	.59
Total	16,186	
Over Votes	2	
Under Votes	245	
STATE LEGISLATURE 48TH DISTRICT		
Vote for not more than 1		
(WITH 57 OF 57 PRECINCTS COUNTED)		
Susan Culver (REP)	11,401	42.55
Richard E. Hammel (DEM).	15,322	57.18
WRITE-IN.	74	.28
Total	26,797	
Over Votes	10	
Under Votes	770	
STATE LEGISLATURE 49TH DISTRICT		
Vote for not more than 1		
(WITH 54 OF 54 PRECINCTS COUNTED)		
Allen Pool (REP)	7,881	31.86

Jim Ananich (DEM)	16,771	67.80
WRITE-IN	83	.34
Total	24,735	
Over Votes	10	
Under Votes	775	

STATE LEGISLATURE 50TH DISTRICT

Vote for not more than 1

(WITH 47 OF 47 PRECINCTS COUNTED)

William Ralph (REP)	12,134	46.89
Charles Smiley (DEM)	13,647	52.73
WRITE-IN	98	.38
Total	25,879	
Over Votes	9	
Under Votes	841	

STATE LEGISLATURE 51ST DISTRICT

Vote for not more than 1

(WITH 54 OF 54 PRECINCTS COUNTED)

Paul Scott (REP)	22,509	59.41
Art Reyes (DEM)	15,275	40.32
WRITE-IN	104	.27
Total	37,888	
Over Votes	13	
Under Votes	766	

MEMBER OF STATE BOARD OF EDUCATION

Vote for not more than 2

(WITH 251 OF 251 PRECINCTS COUNTED)

Eileen Weiser (REP)	49,327	20.03
Richard Zeile (REP)	47,030	19.10
Elizabeth W. Bauer (DEM)	70,114	28.47
Lupe Ramos-Montigny (DEM)	60,670	24.64
Latham Redding (GRE)	1,808	.73
Mary T. Wood (GRE)	3,358	1.36
Karen Adams (TAX)	4,440	1.80
Ronald Monroe (TAX)	2,947	1.20
Dick Gach (LIB)	2,089	.85
Bill Hall (LIB)	2,784	1.13
Stacy Kohmescher (NAT)	1,454	.59
WRITE-IN	211	.09
Total	246,232	
Over Votes	246	
Under Votes	23,374	

REGENT OF THE UNIVERSITY OF MICHIGAN

Vote for not more than 2

(WITH 251 OF 251 PRECINCTS COUNTED)

Andrea Fischer Newman (REP)	48,708	20.06
Andrew C. Richner (REP)	45,446	18.71
Paul Brown (DEM)	66,817	27.51
Greg Stephens (DEM)	63,520	26.15
Diana Demers (GRE)	3,284	1.35
Libby Hunter (GRE)	2,923	1.20
Joe Sanger (TAX)	3,366	1.39
Linda Schrock Taylor (TAX)	3,494	1.44
James Lewis Hudler (LIB)	2,438	1.00
Leslie Lazzerin (LIB)	2,655	1.09
WRITE-IN	221	.09
Total	242,872	

Over Votes	126
Under Votes	26,854

TRUSTEE OF MICHIGAN STATE UNIVERSITY

Vote for not more than 2

(WITH 251 OF 251 PRECINCTS COUNTED)

Brian Breslin (REP)	48,465	20.02
Mitch Lyons (REP).	45,762	18.91
Dennis Denno (DEM)	63,321	26.16
Colleen McNamara (DEM)	68,417	28.27
Surjit Singh Dulai (GRE)	2,013	.83
Bob Czak (TAX).	3,373	1.39
Christine C. Schwartz (TAX)	4,577	1.89
Dan Johnson (LIB).	3,017	1.25
Michael H. Miller (LIB).	2,828	1.17
WRITE-IN.	269	.11
Total	242,042	
Over Votes	130	
Under Votes	27,680	

GOVERNOR OF WAYNE STATE UNIVERSITY

Vote for not more than 2

(WITH 251 OF 251 PRECINCTS COUNTED)

Diane Dunaskiss (REP)	46,719	19.52
Danialle Karmanos (REP).	46,636	19.48
Ed Bruley (DEM)	63,758	26.64
Brenda Moon (DEM).	65,061	27.18
James Arnoldi (GRE)	2,012	.84
Margaret Guttshall (GRE)	2,132	.89
Bill Mohr II (TAX)	3,423	1.43
Patty Senneker (TAX).	3,171	1.32
Nicole Michalak (LIB)	2,704	1.13
Gregory Scott Stempfle (LIB)	2,145	.90
Doug Dern (NAT)	1,272	.53
WRITE-IN.	317	.13
Total	239,350	
Over Votes	148	
Under Votes	30,353	

COUNTY TREASURER

Vote for not more than 1

(WITH 251 OF 251 PRECINCTS COUNTED)

Judy Zabik (REP)	53,121	40.40
Deborah Cherry (DEM).	78,096	59.40
WRITE-IN.	259	.20
Total	131,476	
Over Votes	54	
Under Votes	3,396	

COUNTY COMMISSIONER 1ST DISTRICT

Vote for not more than 1

(WITH 23 OF 23 PRECINCTS COUNTED)

James Miraglia (REP).	665	6.88
Omar A. Sims (DEM)	8,965	92.77
WRITE-IN.	34	.35
Total	9,664	
Over Votes	1	
Under Votes	172	

COUNTY COMMISSIONER 2ND DISTRICT

Vote for not more than 1
(WITH 26 OF 26 PRECINCTS COUNTED)

Brenda Clack (DEM)	8,597	92.87
David Davenport (NPA)	631	6.82
WRITE-IN.	29	.31
Total	9,257	
Over Votes	4	
Under Votes	375	

COUNTY COMMISSIONER 3RD DISTRICT
Vote for not more than 1
(WITH 21 OF 21 PRECINCTS COUNTED)

Jamie W. Curtis (DEM)	8,006	97.31
WRITE-IN.	221	2.69
Total	8,227	
Over Votes	1	
Under Votes	3,482	

COUNTY COMMISSIONER 4TH DISTRICT
Vote for not more than 1
(WITH 26 OF 26 PRECINCTS COUNTED)

Keith D. Allen (REP)	4,068	33.10
John W. Northrup (DEM)	7,225	58.79
Daniel Parks (NPA)	977	7.95
WRITE-IN.	20	.16
Total	12,290	
Over Votes	5	
Under Votes	599	

COUNTY COMMISSIONER 5TH DISTRICT
Vote for not more than 1
(WITH 28 OF 28 PRECINCTS COUNTED)

Miles T. Gadola (REP)	11,402	58.19
Linda J. Hoff (DEM)	8,158	41.64
WRITE-IN.	34	.17
Total	19,594	
Over Votes	17	
Under Votes	1,115	

COUNTY COMMISSIONER 6TH DISTRICT
Vote for not more than 1
(WITH 32 OF 32 PRECINCTS COUNTED)

Joseph Graves (REP)	11,282	58.31
Dan Harrell (DEM)	8,015	41.43
WRITE-IN.	51	.26
Total	19,348	
Over Votes	5	
Under Votes	1,227	

COUNTY COMMISSIONER 7TH DISTRICT
Vote for not more than 1
(WITH 31 OF 31 PRECINCTS COUNTED)

Kevin Berry (REP)	7,902	48.44
Archie H. Bailey (DEM)	8,374	51.33
WRITE-IN.	38	.23
Total	16,314	
Over Votes	9	
Under Votes	792	

COUNTY COMMISSIONER 8TH DISTRICT

Vote for not more than 1
(WITH 31 OF 31 PRECINCTS COUNTED)

David B. Robertson (REP)	5,783	38.07
Ted Henry (DEM)	9,359	61.61
WRITE-IN.	48	.32
Total	15,190	
Over Votes	8	
Under Votes	654	

COUNTY COMMISSIONER 9TH DISTRICT

Vote for not more than 1
(WITH 33 OF 33 PRECINCTS COUNTED)

Lanny Valentine (REP)	6,860	43.69
Patrick F. Gleason (DEM)	8,801	56.05
WRITE-IN.	40	.25
Total	15,701	
Over Votes	8	
Under Votes	867	

CLAYTON TOWNSHIP TRUSTEE

Vote for not more than 1
(WITH 5 OF 5 PRECINCTS COUNTED)

Heath Lorincz (REP)	1,380	47.55
Rick Caruso (DEM)	1,517	52.27
WRITE-IN.	5	.17
Total	2,902	
Over Votes	2	
Under Votes	143	

GRAND BLANC TOWNSHIP TRUSTEE

Vote for not more than 1
(WITH 16 OF 16 PRECINCTS COUNTED)

Clark Dennis Kent (REP)	6,975	56.55
Laura Allen-Besser (DEM)	5,306	43.02
WRITE-IN.	54	.44
Total	12,335	
Over Votes	14	
Under Votes	596	

MONTROSE TOWNSHIP TREASURER

Vote for not more than 1
(WITH 4 OF 4 PRECINCTS COUNTED)

Gail Fikes (DEM)	1,325	98.08
WRITE-IN.	26	1.92
Total	1,351	
Over Votes	2	
Under Votes	542	

JUSTICE OF SUPREME COURT

Vote for not more than 2
(WITH 251 OF 251 PRECINCTS COUNTED)

Alton Thomas Davis	38,965	19.64
Mary Beth Kelly	54,727	27.58
Denise Langford Morris	38,945	19.63
Bob Roddis	13,237	6.67
Bob Young	51,826	26.12
WRITE-IN.	741	.37
Total	198,441	
Over Votes	190	
Under Votes	71,221	

COURT OF APPEALS 2ND DISTRICT

Vote for not more than 1

(WITH 251 OF 251 PRECINCTS COUNTED)

Pat Donofrio	81,643	97.83
WRITE-IN.	1,813	2.17
Total	83,456	
Over Votes	41	
Under Votes	51,429	

JUDGE OF CIRCUIT COURT

Vote for not more than 3

(WITH 251 OF 251 PRECINCTS COUNTED)

Duncan M. Beagle	81,351	36.18
Joseph J. Farah	70,021	31.14
David J. Newblatt.	71,558	31.83
WRITE-IN.	1,916	.85
Total	224,846	
Over Votes	33	
Under Votes	179,891	

JUDGE OF PROBATE COURT

Vote for not more than 1

(WITH 251 OF 251 PRECINCTS COUNTED)

F. Kay Behm.	84,070	98.17
WRITE-IN.	1,564	1.83
Total	85,634	
Over Votes	19	
Under Votes	49,273	

JUDGE OF 67TH DISTRICT COURT, 2ND DIVISION

Vote for not more than 1

(WITH 44 OF 44 PRECINCTS COUNTED)

Mark W. Latchana	13,002	58.62
Gerald D. Snodgrass	9,118	41.11
WRITE-IN.	62	.28
Total	22,182	
Over Votes	18	
Under Votes	3,199	

JUDGE OF 68TH DISTRICT COURT

Vote for not more than 1

(WITH 60 OF 60 PRECINCTS COUNTED)

M. Cathy Dowd	10,433	49.58
Damika L. Pace-Byrd	10,414	49.49
WRITE-IN.	195	.93
Total	21,042	
Over Votes	20	
Under Votes	4,429	

CITY OF FLUSHING COUNCIL MEMBER DISTRICT IV

Vote for not more than 1

(WITH 5 OF 5 PRECINCTS COUNTED)

Kevin J. Keane.	2,205	98.88
WRITE-IN.	25	1.12
Total	2,230	
Over Votes	0	
Under Votes	1,297	

VILLAGE OF GAINES PRESIDENT

Vote for not more than 1
(WITH 1 OF 1 PRECINCTS COUNTED)

David Adams.	75	94.94
WRITE-IN.	4	5.06
Total	79	
Over Votes	0	
Under Votes	24	

VILLAGE OF GAINES COUNCIL MEMBER
Vote for not more than 3
(WITH 1 OF 1 PRECINCTS COUNTED)

Carol Erickson.	73	34.11
Barbara Ferris.	72	33.64
Diane E. Wolverton	67	31.31
WRITE-IN.	2	.93
Total	214	
Over Votes	0	
Under Votes	95	

VILLAGE OF GAINES COUNCIL MEMBER
Vote for not more than 1
(WITH 1 OF 1 PRECINCTS COUNTED)

Wade Prestonise	69	98.57
WRITE-IN.	1	1.43
Total	70	
Over Votes	0	
Under Votes	33	

VILLAGE OF GOODRICH COUNCIL MEMBER
Vote for not more than 3
(WITH 2 OF 2 PRECINCTS COUNTED)

Richard T. Horton.	324	19.77
Phil Jackson	336	20.50
Dave Lucik	311	18.97
Doug McAbee.	383	23.37
Edmund York.	282	17.21
WRITE-IN.	3	.18
Total	1,639	
Over Votes	0	
Under Votes	494	

CITY OF LINDEN MAYOR
Vote for not more than 1
(WITH 2 OF 2 PRECINCTS COUNTED)

David Lossing	1,008	97.11
WRITE-IN.	30	2.89
Total	1,038	
Over Votes	0	
Under Votes	499	

CITY OF LINDEN COUNCILOR
Vote for not more than 2
(WITH 2 OF 2 PRECINCTS COUNTED)

Ray M. Culbert.	859	48.92
Danielle Dixon.	881	50.17
WRITE-IN.	16	.91
Total	1,756	
Over Votes	0	
Under Votes	1,318	

CITY OF MONTROSE MAYOR

Vote for not more than 1

(WITH 1 OF 1 PRECINCTS COUNTED)

Clinton Diffin.	205	43.43
Ray Foust	261	55.30
WRITE-IN.	6	1.27
Total	472	
Over Votes	0	
Under Votes	52	

CITY OF MONTROSE COUNCIL MEMBER

Vote for not more than 3

(WITH 1 OF 1 PRECINCTS COUNTED)

Frank C. DeForke	202	16.34
Eldon L. Dunklee	317	25.65
Adrian J. Tackebury	352	28.48
Paul Wixson.	357	28.88
WRITE-IN.	8	.65
Total	1,236	
Over Votes	0	
Under Votes	336	

SWARTZ CREEK COUNCIL MEMBER DISTRICT I

Vote for not more than 1

(WITH 1 OF 1 PRECINCTS COUNTED)

David Hurt	384	97.71
WRITE-IN.	9	2.29
Total	393	
Over Votes	0	
Under Votes	188	

SWARTZ CREEK COUNCIL MEMBER DISTRICT II

Vote for not more than 1

(WITH 1 OF 1 PRECINCTS COUNTED)

Rae Lynn Hicks.	266	97.08
WRITE-IN.	8	2.92
Total	274	
Over Votes	0	
Under Votes	115	

SWARTZ CREEK COUNCIL MEMBER DISTRICT III

Vote for not more than 1

(WITH 1 OF 1 PRECINCTS COUNTED)

Curtis A. Porath	334	98.24
WRITE-IN.	6	1.76
Total	340	
Over Votes	0	
Under Votes	122	

SWARTZ CREEK COUNCIL MEMBER DISTRICT IV

Vote for not more than 1

(WITH 1 OF 1 PRECINCTS COUNTED)

Michael Shumaker	514	99.61
WRITE-IN.	2	.39
Total	516	
Over Votes	0	
Under Votes	268	

ATHERTON COMMUNITY SCHOOLS BOARD MEMBER

Vote for not more than 2

(WITH 3 OF 3 PRECINCTS COUNTED)		
Scott Hynes	1,328	53.51
Mark A. Kalandyk	1,106	44.56
WRITE-IN.	48	1.93
Total	2,482	
Over Votes	0	
Under Votes	1,780	
ATHERTON COMMUNITY SCHOOLS BOARD MEMBER		
Vote for not more than 2		
(WITH 3 OF 3 PRECINCTS COUNTED)		
Bette Bigsby	896	33.38
Craig E. Lanter	877	32.68
Jeffrey Swanson	822	30.63
WRITE-IN.	89	3.32
Total	2,684	
Over Votes	4	
Under Votes	1,574	
LAKEVILLE SCHOOLS BOARD MEMBER		
Vote for not more than 2		
(WITH 9 OF 9 PRECINCTS COUNTED)		
WRITE-IN.	168	100.00
Total	168	
Over Votes	0	
Under Votes	4,310	
PROPOSAL 10-1		
Vote for not more than 1		
(WITH 251 OF 251 PRECINCTS COUNTED)		
YES	40,428	33.37
NO.	80,737	66.63
Total	121,165	
Over Votes	52	
Under Votes	13,709	
PROPOSAL 10-2		
Vote for not more than 1		
(WITH 251 OF 251 PRECINCTS COUNTED)		
YES	89,643	72.66
NO.	33,728	27.34
Total	123,371	
Over Votes	110	
Under Votes	11,445	
VETERANS SERVICES MILLAGE		
Vote for not more than 1		
(WITH 251 OF 251 PRECINCTS COUNTED)		
YES	56,355	46.65
NO.	64,449	53.35
Total	120,804	
Over Votes	40	
Under Votes	14,082	
FENTON TOWNSHIP TRASH COLLECTION		
Vote for not more than 1		
(WITH 7 OF 7 PRECINCTS COUNTED)		
YES	4,641	76.26
NO.	1,445	23.74
Total	6,086	

Over Votes	2	
Under Votes	246	
FLINT TOWNSHIP FIRE SAFETY EQUIPMENT		
Vote for not more than 1		
(WITH 20 OF 20 PRECINCTS COUNTED)		
YES	6,132	67.19
NO.	2,995	32.81
Total	9,127	
Over Votes	5	
Under Votes	1,051	
CITY OF GRAND BLANC FIRE PROTECTION		
Vote for not more than 1		
(WITH 4 OF 4 PRECINCTS COUNTED)		
YES	1,783	60.01
NO.	1,188	39.99
Total	2,971	
Over Votes	0	
Under Votes	112	
GRAND BLANC TOWNSHIP FIRE PROTECTION		
Vote for not more than 1		
(WITH 16 OF 16 PRECINCTS COUNTED)		
YES	6,765	55.57
NO.	5,409	44.43
Total	12,174	
Over Votes	3	
Under Votes	768	
DURAND AREA SCHOOLS		
Vote for not more than 1		
(WITH 3 OF 3 PRECINCTS COUNTED)		
YES	164	38.05
NO.	267	61.95
Total	431	
Over Votes	0	
Under Votes	18	
CITY OF DAVISON RECALL-FORTNER		
Vote for not more than 1		
(WITH 4 OF 4 PRECINCTS COUNTED)		
YES	888	50.48
NO.	871	49.52
Total	1,759	
Over Votes	7	
Under Votes	94	
CITY OF DAVISON RECALL-HERSHBERGER		
Vote for not more than 1		
(WITH 4 OF 4 PRECINCTS COUNTED)		
YES	913	52.14
NO.	838	47.86
Total	1,751	
Over Votes	2	
Under Votes	107	
CITY OF DAVISON RECALL-JUDD		
Vote for not more than 1		
(WITH 4 OF 4 PRECINCTS COUNTED)		

YES	886	50.63
NO.	864	49.37
Total	1,750	
Over Votes	2	
Under Votes	108	

CITY OF DAVISON RECALL-LUTZE

Vote for not more than 1

(WITH 4 OF 4 PRECINCTS COUNTED)

YES	890	50.74
NO.	864	49.26
Total	1,754	
Over Votes	0	
Under Votes	106	

CITY OF DAVISON RECALL-MARTIN

Vote for not more than 1

(WITH 4 OF 4 PRECINCTS COUNTED)

YES	851	48.41
NO.	907	51.59
Total	1,758	
Over Votes	0	
Under Votes	102	

Amy Nichols

From: Thomas Svrcek
Sent: Tuesday, November 02, 2010 10:35 AM
To: Amy Nichols
Subject: FW: Request to Complete work next Spring

From: Jeff Demek [mailto:jdemek@tds.net]
Sent: Wednesday, October 27, 2010 7:45 PM
To: Thomas Svrcek
Subject: Request to Complete work next Spring



(734) 941-8
Fax (734) 941-8
P.O. Box 74411
Romulus, MI 48

Mr Tom Sverck
City of Swartz Creek
8083 Civic Center
Swartz Creek, MI 48473-1498

Subject: Request to Complete Pavement Project in 2011

Dear Tom.

This year has been one of our best years ever. Every County contract I had added work so we got farther and farther behind in getting to our City work.

I took quite a while for you to get back to me requesting bonds, and I have not had any correspondence since I sent my bonds back.

We have run out of weather this year. We would very much like to complete your work in May of next year. Our suppliers have agreed to hold our material prices so we can extend our prices to you.

We are sorry we could not complete this work this year but look forward to working with you next spring.

Jeffrey S Demek, President
Highway Maintenance & Construction
Office: (734) 941-8885
Cell: (734) 718-3789



City of Grand Rapids, Michigan

OFFICE OF THE MAYOR

GEORGE K. HEARTWELL
MAYOR

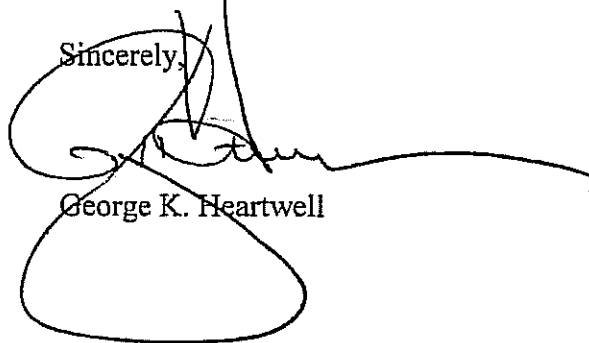
October 7, 2010

Dear Friends:

As Mayor of Grand Rapids, I am pleased to invite you to visit our vibrant city and participate in a special class titled the Two Day Sustainable Grounds Seminar, sponsored by Crop Services International (CSI, Inc.), a local sustainable business. The class is scheduled for January 12-13, 2011. Dr. Phil Wheeler, author and renowned lecturer will lead this important and timely seminar.

Grand Rapids is recognized nationally for our sustainability initiatives, recognitions, and our involvement in the Green Town movement. The Two Day Sustainable Grounds Seminar is yet another opportunity to understand the triple bottom line of sustainability--social, economic, and environmental stewardship.

Sincerely,



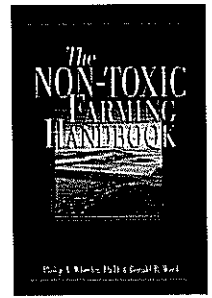
George K. Heartwell

TWO DAY SUSTAINABLE GROUNDS EDUCATIONAL SEMINAR

The knowledge you need to successfully manage your grounds sustainably.



With Dr. Phil Wheeler and Ron Ward
Authors of *The Non-Toxic Farming Handbook*
January 12 & 13, 2011
Wednesday & Thursday, 8:30 AM to 5:00 PM
Grand Rapids, Michigan



*Learn to manage your grounds sustainably so that you don't have insect, disease & weed pressure!
Learn to balance and bio-activate your soils resulting in healthy, vibrant turf, trees, shrubs and
flowers, while lowering costs and insuring healthy spaces for humans.*

Nontoxic • Sustainable • Organic • Biological

Topics Include:

- **Why it is necessary to reduce chemical inputs.** Just Google "The Presidents Cancer Panel Report" to learn why this is a critical issue.
- **Understanding a plant from the roots up.** "How and why plants grow."
- **Understanding how fertilizers work and how to use them:** "Make soils and plants respond in the way you want them to."
- **The role of microbes in the soil:** "Nature's mineral brokers." "Carbon Sequestering"
- **The role of weeds and insects:** "Using the clues your weeds & insects are giving you. "
- **Understanding soil testing and soil balancing:** "Getting the maximum benefit from all your landscaping area soil types."
- **Using the Refractometer:** "The simple easy way to monitor your various plants types' current health."
- **Foliar feeding:** "The simplest, inexpensive way to enhance your landscaping."
- **And much, much more:** "Be a more efficient, successful, sustainable grounds manager"

Here's What Others are Saying:

"Just wanted to say thanks for being in my corner. With your soil tests and recommendations it sure makes me look sharp to my clients. I am most impressed with the results. With balancing, re-mineralization and activation of the biology in the **wild lands** I work with, the wildlife tells me I am having success. Thanks for being there." Gary Freeborg, BioDiversity *Earth Healing from the Soil Up* www.buildbiodiversity.com Texas

"We rely on the knowledge and professionalism of CSI for all of our soil and mineral testing and the humic acid products for compost tea production for use on **turf** and **horticultural plants**." Joe Miazgowicz, Certified Soil FoodWeb Advisor, Flowerfield Enterprises. Portage, MI

"For the past five years we have been using products from Crop Services International for **turf** establishment. The top soil supply in western South Dakota is poor making turf establishment difficult. By using micro nutrient packages we have enhanced our hydro seeding product greatly." Michele Knock, President, Black Hills Hydro Turf, Inc. Rapid City SD

"I have been looking for a "better" way to maintain the turf on the **golf course** for several years now. What I was taught in college has left me less than pleased with the results I had been able to obtain. The Internet led me to read Dr. Wheeler's book and **then to attend one of his seminars** in St. Louis, MO in December of 2008. Since then I have been using the information he shared on the golf course. I try to use less synthetic fertilizers

and use them in the proper way to get maximum benefit when I do. I use as much natural products as possible and try to understand how everything should work with the natural processes to obtain our goals rather than against it. This has been a slow but persistent process with good results achieved along the way. It is much easier on my mind now that I feel I am working with nature to obtain the desired results rather than beating my head against the wall working against it.” Brian Sarvis, Superintendent, River Hills Golf & CC, Little River, SC

“The Non-Toxic Farming Handbook is probably the best straight forward, well rounded and comprehensive book I’ve seen.” Howard Thome -Kansas Grower

SEATING IS LIMITED!

To reserve your seat now send \$300 by check or credit card by Dec. 1, 2010

[NOTE: Checks/Credit Cards are held **until** the class unless otherwise requested.]

(\$350 at the door)

Bring a co-worker for \$200 prepaid or \$250 at the door.

Send payment to: Crop Services International, 1718 Madison S.E., Grand Rapids, MI 49507

For more information call CSI at 1-800-260-7933

Or email us: pawheeler@CropServicesIntl.com

The seminar will be held at the Best Western Hospitality Hotel, located at junction of I-96 & 28th St. (Exit 43A), 5500 28th St SE, Grand Rapids, MI 49512. Ph: 616-949-8400. Cost of the room is about \$75 per night including tax and is located within a short walking distance to three restaurants. The hotel serves scrambled eggs, sausage, waffles, cold cereal, Danish, etc as a free breakfast, and has a refrigerator and microwave in most rooms. Attendee's must make their own room arrangements. Be sure to ask for the CSI seminar discount. There is a free shuttle from the airport.

Note: **It would be helpful if you have read *The Nontoxic Farming Handbook*** published by Acres USA and written by our own Dr. Phil Wheeler and Ron Ward – available from CSI for \$30 including shipping. Although the book deals with farming, the technology and science presented is applicable to this course. This seminar will go well beyond the book and be adapted to the turf, park, woods, etc.!

.....

NOTE: A sister class for food producers will be held near Ann Arbor on Jan 4-6, 2011.

We would greatly appreciate it you would pass this on to any food producer that could benefit from this valuable course on food sustainability.

The President's Cancer Panel 2010 Report from our top medical authorities indicates that all sources of chemical contamination must be addressed if we are to reverse the costs of medically treating the sickness in our society and the costs of special education that are directly correlated to the extent of contamination in our children and ourselves. The drain on our economy is close to being considered a national security issue. Let's be part of the solution, not the problem.



Crop Services International

1718 Madison SE
Grand Rapids MI 49507 USA
616-246-7933 800-260-7933
F: 616-246-6039
www.CropServicesIntl.com
pawheeler@CropServicesIntl.com

Dear Administrator,

I'm sure your consideration of the enclosed seminar will raise the question of who would be appropriate to send.

The seminar is a soil and plant science course suitable for "managers". The seminar presents a new paradigm of how to view the management of soil and plants on a sustainable basis. The emphasis will be on understanding how plants grow, soil testing, re-mineralization where appropriate, and biological activation of all systems. The purpose of adapting a sustainable management program is to decrease or eliminate the need for and use of "rescue chemistry" (oil based products such as herbicides, pesticides & fungicides) and dependence on any other oil based inputs.

Please consider sending persons who have the authority to introduce or implement new ideas in all aspects of "grounds" management, turf, flowers and shrubs, forests, etc.

Thank you for your consideration and I hope to see your representative(s) there. Please free to contact me or Ron Ward – pawheeler@cropervicesintl.com – at my office if you have any questions. Space will be limited so an early response will assure inclusion.

Yours sincerely,

Philip A. Wheeler, Ph.D.
Sustainable Agronomist
phil.wheeler@cropervicesintl.com

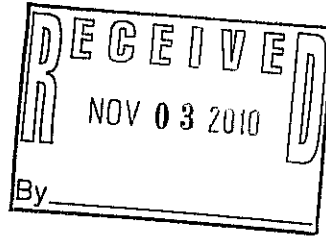


REGIONAL PLANNING BOARD



Henry Hatter – President
Dick Scott – Treasurer

Eileen Kerr – Vice President
Ed Mosher - Secretary



Greetings,

The Clio Area Healthy Community Coalition would like to invite you to attend our Healthy Community Summit.

The purpose of this gathering together of local municipalities is to share the Clio Healthy Community Initiative model with other communities, to make connections with other municipalities, to share lessons learned by each municipality and to promote better collaboration between municipalities.

We would like to work with you and all area communities including the Northern Tier to better serve all of the needs of Genesee County residents. We have learned much from the community assessment conducted during 2009. We would like to share the results of our focus groups, key informant interviews and review of health data as well as the lessons we have learned in this process. We hope to develop strategies to better collaborate with other communities to improve the health and well being of all Genesee County residents.

Please join us on Wednesday, November 17, 2010 at Mott Community College Northern Tier in Clio, Michigan. The time will be 12:00p.m. – 3:00p.m. A light lunch and refreshments will be provided. Please RSVP the number of those attending to Janet Mowl at 686-4480.

Sincerely,

Nate Jonker

Nate Jonker, Director,
Clio Area Healthy Community Initiative
192 W. Vienna St.
Clio, MI 48420
Office 810-686-4480 or Nate 691- 4801

**SERVING THE NORTHERN TIER OF GENESEE COUNTY
A CENTER FOR REGIONAL EXCELLENCE**

www.cliohealthycommunity.com

192 W. Vienna St. Clio, MI 48420 ~ (810) 686-4480 ~ cchc@cliohealth.net

2010/11 SPORTS CREEK RACEWAY 2010/11



[NOVEMBER 27 - FEBRUARY 6 & NOVEMBER 25 - DECEMBER 31]



2010 - November - 2010						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
					7:00	7:00
28	29	30				
1:30						

2010 - December - 2010						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
					7:00	7:00
5	6	7	8	9	10	11
1:30					7:00	7:00
12	13	14	15	16	17	18
1:30					7:00	7:00
19	20	21	22	23	24	25
1:30						
26	27	28	29	30	31	
1:30	7:00				7:00	

2011 - January - 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31					1
1:30						7:00
2	3	4	5	6	7	8
1:30					7:00	7:00
9	10	11	12	13	14	15
1:30					7:00	7:00
16	17	18	19	20	21	22
1:30					7:00	7:00
23	24	25	26	27	28	29
1:30					7:00	7:00

2011 - February - 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
					7:00	7:00
6	7	8	9	10	11	12
1:30						
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

2011 - March - 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dates by Month		
Month	Days	
January	-	14
February	-	3
March	-	0
April	-	0
May	-	0
October	-	0
November	-	3
December	-	12
Total		32

November 26, 2010 thru February 6, 2011

Live Racing Returns Friday November 25, 2011

2011 - October - 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2011 - November - 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
					7:00	7:00
27	28	29	30			
1:30						

2011 - December - 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
					7:00	7:00
4	5	6	7	8	9	10
1:30					7:00	7:00
11	12	13	14	15	16	17
1:30					7:00	7:00
18	19	20	21	22	23	24
1:30					7:00	
25	26	27	28	29	30	31
	7:00				7:00	7:00

Regular Schedule:

*7 PM on Fridays & Saturdays; 1:30 PM on Sundays

Live Race Day Exceptions:

*7 PM on Monday, December 27, 2010

*7 PM on Monday, December 26, 2011

Track Closed:

*Thursday, November 25, 2010 (Thanksgiving)

*Friday, December 24, 2010 (Christmas Eve)

*Saturday, December 25, 2010 (Christmas Day)

*Thursday, November 24, 2011 (Thanksgiving)

*Saturday, December 24, 2011 (Christmas Eve)

*Sunday, December 25, 2011 (Christmas Day)

Revised 10/21/2010



Office of Genesee County Sheriff

Emergency Management/Homeland Security

Captain Terence Green
Lieutenant Michael Chatterson

Robert J. Pickell - Sheriff
James Gage - Undersheriff

Jenifier M. Boyer, P.E.M.
Emergency Manager
(810) 424-4403
(810) 237-6169 Fax

1002 S. Saginaw, Flint, MI 48502
(810) 257-3407
(810) 257-3077 (fax)

October 21, 2010

TO: ALL LOCAL MUNICIPALITIES
FIRE CHIEFS
POLICE CHIEFS

FROM: SHERIFF ROBERT J. PICKELL

SUBJECT: EMERGENCY MANAGEMENT/HOMELAND SECURITY STAFF CHANGES

This letter is to inform you of the recent staff changes within the Office of Genesee County Sheriff. Ms. Tami Yorks retired on September 30, 2010. Ms. Jenifier Boyer has accepted the position of Emergency Manager for Emergency Management/Homeland Security in the Office of Genesee County Sheriff.

Many of you may be familiar with Jenifier as she had previously worked as the Program Coordinator within Emergency Management. Jenifier brings with her much needed knowledge of Genesee County and experience and training in the Emergency Management field. Jenifier's background includes, but not limited to, working as the Volunteer Coordinator for The Salvation Army, which included Emergency Disaster Services; working as the Program Coordinator for Genesee County Emergency Management, assisting the Director in all aspects of Emergency Management; and most recently a Solution Area Planner for Region 3 Homeland Security Planning Board. These positions have given her the training and experience that is needed to effectively and efficiently represent Genesee County in Emergency Management.

Jenifier has acquired many training certificates through the Emergency Management Institute's Professional Development Series and the Center for Domestic Preparedness. But most importantly, she has achieved her Professional Emergency Management (P.E.M.) Certificate through Michigan State Police Emergency Management Homeland Security Division. This is an achievement that very few within the Emergency Management field have completed.

With Jenifier on board, the Office of Genesee County Sheriff's Emergency Management Homeland Security is looking forward to moving in a positive direction and working closely with public safety for the community in which we serve. Please contact Jenifier Boyer for all Emergency Management issues at 424-4403.



LATE RECEIVED

GENERAL, HIGHWAY AND UNDERGROUND CONTRACTORS

November 5, 2010

City of Swartz Creek
Attn: T. Svrcek
8083 Civic Dr.
Swartz Creek, MI 48473

RE: Proposal for Guardrail Installation - Morrish Rd.

Sir:

Per your request the following unit prices are hereby submitted to install guardrail along the west side of Morrish Rd. from Station 32+80, 25 RT to STA 33+58, 26' LT:

Qty.	U.M.	Description	\$ / unit	Total
2	EA.	Guardrail Approach Terminal, Type 2B	\$3,450.00	\$6,900.00
28	LFT	Guardrail Type B*	48.00	1,344.00
4.0	EA	Guardrail Reflectors	10.00	40.00
	Lump Sum	Traffic Control	400.00	400.00
			Proposed Total	\$8,684.00

* The unit price for Type B Guardrail is based on the owner furnishing salvaged posts, blocks, nuts/bolts, & beam element.

The proposed unit prices include all necessary hand digging of post holes to clear existing utilities.

If you have any questions or require additional detailing, please contact me.

Thank you for your request for quote.

Sincerely,

Daniel L. Zito

kh