

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday February 11, 2013 7:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Regular Council Meeting of January 28, 2013 MOTION Pg. 6, 9-14
5. **APPROVE AGENDA**
 - 5A. Proposed / Amended Agenda MOTION Pg. 6
6. **REPORTS & COMMUNICATIONS:**
 - 6A. [City Manager's Report](#) (Agenda Item) MOTION Pg. 6, 2-5
 - 6B. Monthly Police Report Pg. 15-24
 - 6C. Monthly DPW Report Pg. 25-29
 - 6D. Monthly Check Ledger / 6 & 7 Month Revenue – Expense Report Pg. 30-39
 - 6E. Assessor's Report, 2013 Pre-BOR Values Pg. 40
 - 6F. 2014-2017 REI TIP Fee Proposal (Agenda Item) Pg. 41
 - 6G. REI Cost Estimates, MI-DEQ Scrap Tire Grant (Agenda Item) Pg. 42
 - 6H. EVIP Consolidation Plan Update Pg. 43-48
 - 6I. MPSC Hearing Notice, Consumers Energy Pg. 49
 - 6J. MPSC Hearing Notice, Construction Code Changes Pg. 50-51
 - 6K. MPO Action Plan, Draft Hearing Copy CD
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. 2014-2017 TIP Applications RESO. Pg. 7, 41
 - 8B. Appropriation, Engineering Fees, 2014-2017 TIP Applications RESO. Pg. 8, 41
 - 8C. MI-DEQ Scrap Tire Grant DISC. Pg. 4, 42
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

City of Swartz Creek
CITY MANAGER'S REPORT
 Regular Council Meeting of Monday February 11, 2013 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members
FROM: PAUL BUCHE // City Manager
DATE: 8-February-2013

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** (See Individual Category)

☐ **2014-2017 T.I.P. APPLICATION** (*Resolutions*)

Applications have been filed on the following streets for the next round of the TIP Program: **Bristol Road** (GM-SPO to Miller Road), **Fairchild, Winston, Cappy & Worchester** (Miller to Miller), **Miller Road Segment #1** (Elms to Tallmadge), **Miller Road Segment #2** (Morrish to Elms), **Miller Road Segment #3** (Seymour to Morrish), **Miller Road Segment #4** (Tallmadge to Dye). We should have an answer back in several months.

In addition, a resolution for fees associated with the preparation of the applications is included with tonight's agenda. Mr. Fleury has submitted a proposal in the amount of \$4,316.

☐ **MORRISH ROAD BRIDGE PROJECT** (*Status*)

The Morrish Road Bridge Project is the last remaining project funded in the 2011-2014 TIP. Cost estimates are as follows:

2011-2014 TIP, PENDING PROJECTS FUNDED & QUEUED (shaded)

Project	Year	Grant	City Match	P.E.	C.E.	Total
Morrish Road Bridge Deck	2013	\$348,100	\$107,800*	\$30,000	\$60,000 (\$70,000)	\$545,900

*Includes Enhancements, Walk-Way & Lighting

Incorporated into the design are the non-participating enhancements as well as the road closure for construction. The project is estimated to last for two months and with a tentative start date of June 17th. The first round of notification letters have gone out with additional letters planned later into the spring.

✓ **WATER – SEWER ISSUES PENDING** (See Individual Category)

☐ **REHABILITATION PROGRAM** (*Status*)

Pending creation of a new plan for continuation of the Rehabilitation Program.

☐ **BEAR CREEK SANITARY SEWER AGREEMENT** (*Status*)

As the Council is aware, some of the elected positions have changed in Gaines Township. I'm going to let this sit a bit longer to allow the new board to acclimate before addressing it. The County WWS has it on their radar and may push in the near future to reach a resolve.

✓ **MARATHON REDEVELOPMENT PROJECT** (*Status*)

The Council selected the Biggby Project at the Special Meeting of February 20th. Here is the revised schedule:

RFP Issued:	September 8, 2011
RFP Response Deadline:	November 1, 2011 @ 4:00 p.m.
Presentations by Invitation:	February 2, 2012
Council Selection:	February 20, 2012
Purchase Agreement:	June, 2012
Planning Commission Site Plan:	TBD, 2013
Building Demo:	October, 2012
UST Removal:	December, 2012
Property Closing:	February, 2013
Commence Construction:	T.B.D.

As discussed at the meeting of July 23rd, we are in Circuit Court for quiet title acquisition with a default judgment scheduled to be heard on January 28th. There have been no challenges to the action so the courts endorsement should be a matter of formality. We can finish the closing right afterwards. Pursuant to the agreements, the building has been demolished and the underground tanks removed.

- ✓ **PERSONNEL & POLICIES & PROCEDURES** (*Status*)
Pending.
- ✓ **CITY PROPERTY, 4438 MORRISH ROAD** (*Status*)
We'll look at a disposition for the house at 4438 Morrish in the spring.
- ✓ **LABOR CONTRACTS, SHARED SERVICES, BUILDING DEPARTMENT** (*Status*)
The POLC, AFSCME, Supervisor, Assessor, Zoning Administrator and Part-Time Police Officers have been settled. The remaining loose ends are the building inspector's employment agreement, which in part is addressed in the Shared Services Study and the City Manager contract. We'll be visiting these issues after the first of the year. The shared services committee continues to meet and should have a report back to the Council soon.
- ✓ **FIRE DEPARTMENT: BUDGET, CONTRACT & COST RECOVERY** (*Status*)
The Township and Fire Board has asked to meet. I'll keep the Council posted on new developments.
- ✓ **SPRINGBROOK EAST & HERITAGE ASSOCIATION S.A.D.** (*Status*)
All that remains is to accept the streets into our Act #51 Street System. This process is a bit lengthy insofar as legal steps required assuring a proper transfer. Mr. Figura has prepared the paperwork on this end. There are several steps the Associations need to complete before we can begin our process. As soon as we get past this busy spurt, I'll fire up the Associations to start the process.
- ✓ **SIGN ORDINANCE, APPENDIX A REVISIONS** (*Status*)
The Planning Commission, at their January 8th meeting, discussed changes to the Sign Ordinance as well as design standard changes in Appendix A. They held the required public hearing and approved the recommendation for changes to both. The matter is in to the City Attorney for proper formatting and should be back to the Council for final consideration in the near future.
- ✓ **MEIJER SITE PLAN, INTERSTATE TRAFFIC SIGNAL** (*Status*)
The Council approved an amended site plan allowing for the construction of a gross square foot store of 192,214 along with related changes to parking, traffic circulation, lighting, landscaping, and signage, all of which have been deemed by the City's staff as minor and within the general concept of the original site plan approval. On paid-in

capital, Meijer funded improvements capped at \$1,500,000. To date, they have paid \$1,095,000. They owe the City \$52,873, which when invoiced and paid, will put their contribution, to date, for the Morrish project at \$1,147,873. This leaves \$352,127 left to fund traffic signals and other related improvements. Shop drawings for the traffic light are complete and have been submitted to MDOT for approval. Specifications were in strict adherence to MDOT standards, so approval should not be an issue. In the interest of stack time (which is beginning to run very slim), we ordered the steel from the only source in the state, Carrier & Gable Inc., of Farmington Hills. The matter will go to bid by Progressive AE very shortly. Rockford Construction tells me they have a scheduled contract release to Meijer Inc. in March. After this, it'll be up to corporate as to an opening date.

- ✓ **MI-LCC PENDING LICENSES** (*See Individual Category*)
 - ❑ **CLASS "C" NEW, 8013 MILLER, MONTINI** (*Status*)
Referred to Planning Commission. Request needs review as it may be a significant change of use and accompanies a request for outdoor sales.
 - ❑ **SDM NEW, 4141 MORRISH ROAD, MEIJER INC.** (*Status*)
Pending further correspondence from MI-LCC.
 - ❑ **CLASS "C" TRANSFER, 6104 MILLER, KENDRA LLC** (*Status*)
Pending further correspondence from MI-LCC.
- ✓ **I-69 MORRISH ROAD BRIDGE REPAIR, FLOOD RELIEF GRANT** (*Status*)
Pending bid returns.
- ✓ **TRI-COUNTY LEASE AGREEMENT** (*Status*)
As we discussed at the July 23rd Meeting, we have lease agreements with Tri-County Wireless, an internet provider, for the location of a transceiver on top of the water tower at Miller & Seymour. The lease is scheduled to expire this month and Tri-county requests to renew it. They are paid up in good standing. I'm proceeding with a contract renewal based on our disinterest in WI-FI service. I should have something back within the next meeting or two for approval.
- ✓ **MPSC COMPLAINT, FRONTIER v CITY** (*Status*)
I met with Frontier in late January, the meeting being quite positive. They will be formerly addressing the Council in late March or April. In the meantime, they continue to repair poor workmanship locations in the overhead infrastructure. I'll keep the Council posted on developments.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **MI-DEQ SCRAP TIRE GRANT** (*Discussion*)
The MI-DEQ has initiated a program wherein they will pay for 50% of the construction costs for public paving improvements that use recycled scrap tires in the asphalt process. We are looking at our parking lots, being Public Safety Building and the north alley lot behind Hank & Don's, as a test. If the grant works, then it may be something to look at for paving some of the local streets under a special assessment district several years down the road. At any rate, Mr. Fleury will be present to chat about the process and answer questions.

Council Questions, Inquiries, Requests and Comments

- *Deteriorated Retaining Walls & Planters at City Buildings.* The wall along the north side of the building has been repaired. We are looking at options on some of the other repairs around the site.
- *Additional Lighting, Miller – Fairchild Intersection.* We are back trying to get a review by Consumers Energy.
- *Deteriorated Grain Elevator Building, Morrish at CNA Crossing.* Pending.

City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday February 11, 2013 7:00 P.M.

Resolution No. 130211-4A MINUTES – JANUARY 28, 2013

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday January 28, 2013, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 130211-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of February 11, 2013, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 130211-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager’s Report of February 11, 2013, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek is a Local Governmental Unit and recognized Street Authority eligible to receive funding from the Michigan Department of Transportation and the Federal Highway Administration; and,

WHEREAS, the City of Swartz Creek is a member of the Genesee County Metropolitan Planning Alliance, an urban transportation planning cooperative charged with allocating funds to eligible street authorities in Genesee County; and

WHEREAS, the City of Swartz Creek has identified a need to make repairs and improvements to a number of streets in its Major Street System and has considered the making of such repairs and improvements in open session following the review of documents and the hearing of comments on the need from the city’s engineer, staff and from the public, and desires to submit applications for such repairs and improvements to the Genesee County Metropolitan Alliance Traffic Improvement Program; and

WHEREAS, the Genesee County Transportation Surface Management Committee will be creating a Traffic Improvement Program schedule to be recommended to the Technical Advisory Committee that ranks projects throughout the County, inclusive of projects submitted by the City; and

WHEREAS, after review, the City has determined that the following streets in its Major Street category are in need of, and meet, the criteria for repair:

1. Resurfacing of Bristol Road from the eastern GM entrance to Miller Road
2. Resurfacing of Fairchild Street, Cappy Lane, Worchester Drive and Winston Drive from Miller Road to Miller Road
3. Concrete pavement repairs on Miller Road from Elms Road to Tallmadge Court
4. Resurfacing of Miller Road from Morrish Road to Elms Road
5. Resurfacing of Miller Road from Seymour Road to Morrish Road
6. Resurfacing of Miller Road from Tallmadge Court to Dye Road

NOW, THEREFORE, BE IT RESOLVED, that the City of Swartz Creek submit applications for the repair of the following streets to the Genesee County Metropolitan Planning Organization:

1. Resurfacing of Bristol Road from the eastern GM entrance to Miller Road
2. Resurfacing of Fairchild Street, Cappy Lane, Worchester Drive and Winston Drive from Miller Road to Miller Road
3. Concrete pavement repairs on Miller Road from Elms Road to Tallmadge Court
4. Resurfacing of Miller Road from Morrish Road to Elms Road
5. Resurfacing of Miller Road from Seymour Road to Morrish Road
6. Resurfacing of Miller Road from Tallmadge Court to Dye Road

BE IT FURTHER RESOLVED, that the City designate source funding for all construction local match, Design Engineering and Construction Engineering fees from Major Streets Fund 202, and further, direct the City Staff to create the necessary project additions and cost centers to the City’s accounting system.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 130211-8B

**APPROPRIATION, ENGINEERING FEES, 2014-2017 TIP
APPLICATION PREPARATION**

Motion by Councilmember: _____

I Move the City of Swartz Creek appropriate an amount not to exceed \$4,316 to Rowe Professional Services Inc., for engineering fees associated with the preparation of street repair funding applications for the 2014-2017 TIP Program, funds to be appropriated from 202 Major Streets.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

City of Swartz Creek
Regular Council Meeting Minutes
Of the Meeting Held
Monday January 28, 2013 7:00 P.M.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 1/28/2013

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Abrams, Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Paul Bueche, City Clerk Juanita Aguilar, DPS Director Tom Svrcek.

Others Present: Tommy Butler, Boots Abrams, Steve Shumaker, Ron Schultz, Jim Florence, David McLane, Jessica Hawkins.

APPROVAL OF MINUTES

Resolution No. 130128-01

(Carried)

Motion by Councilmember Porath
Second by Councilmember Hurt

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting, held Monday, January 14, 2013, to be circulated and placed on file.

YES: Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 130128-02

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Hicks

I Move the Swartz Creek City Council approve the Agenda, as presented, for the Regular Council Meeting of January 28, 2013, to be circulated and placed on file.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert.
NO: None. Motion Declared Carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 130128-03

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the City Manager's Report of January 28, 2013, to be circulated and placed on file.

Discussion Took Place.

YES: Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

All other reports and communications were accepted and placed on file.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

David McLane and Jessica Hawkins gave a brief overview of what the addition to Cornerstone Baptist Church will involve.

Final Site Plan Approval, Cornerstone Baptist Church Addition, 6273 Miller Road, Tax I.D. # 58-31-200-017

Resolution No. 130128-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

WHEREAS, on November 6, 2012, the Planning Commission reviewed a proposed request by the Cornerstone Baptist Church via its consultants, Tax ID #58-31-200-017, located at 6273 Miller Road, to approve a 12,175 square foot attached addition to its existing structure, the Planning Commission recommending approval under the following resolution:

Resolution No. 121106-03

(Carried)

Motion by Commissioner Florence, Support by Commissioner Florine, The [Swartz] Creek Planning Commission recommends approval of the Site Plan for the Cornerstone Baptist

Church Expansion Project (Phase II), located at 6273 Miller Rd., parcel number 58-31-200-017, as submitted with the following changes and conditions:

1. Plantings shall be provided in accordance with 28.02 B for the entire frontage of parcel 58-31-200-017.
2. The Planning Commission finds that 288 parking spaces are adequate for the proposal, provided the uses do not function at full capacity at the same time.
3. Review by City Engineer for compliance.

Unanimous voice vote.

Motion declared carried.

WHEREAS, the City's Staff and Consultants, being the City Planner, City Civil Engineer, City Traffic Engineer and Department of Public Services Director have reviewed the project and plans and find the submittals to meet ordinance requirements and engineering standards and practices; and

WHEREAS, the County Division of Water, Waste and Surface Water Management have conducted reviews and find the project meets standards and requirements;

NOW, THEREFORE, I Move the City of Swartz Creek direct the final approval of a 12,175 square foot addition to the Cornerstone Baptist Church, in accordance with plans as submitted, stipulations as follows:

1. Compliance with review recommendations submitted by the City's Civil and Traffic Engineers
2. Compliance with stipulations submitted by the County Water, Waste and Surface Water Management Divisions
3. Plantings shall be provided in accordance with 28.02 B for the entire frontage of parcel 58-31-200-017

YES: Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt.

NO: None. Motion Declared Carried.

C.D.B.G. Designation of Authorization

Resolution No. 130128-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hurt

WHEREAS, the City of Swartz Creek participates in the Genesee County Community Development Program; and

WHEREAS, the Genesee County Community Development Program has requested that we update our authorized signature cards.

NOW, THEREFORE, BE IT RESOLVED that the following individuals be authorized to request reimbursement from the Community Development Block Grant Program:

1. Juanita Aguilar, City Clerk
2. Mary Jo Clark, Finance Director
3. Paul Bueche, City Manager

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt, Krueger.
NO: None. Motion declared carried.

2013-2017 Five-Year Parks & Recreation Plan, Adopt Final

Resolution No. 130128-06

(Carried)

Motion by Councilmember Hurt
Second by Councilmember Hicks

WHEREAS, the City of Swartz Creek seeks to continue, create and adopt a five-year Parks and Recreation Plan in order to provide the best possible services to its residents and visitors, to remain compliant with requirements of the State Department of Natural Resources and Environment, and further, to remain eligible for various grant funds that are, or may become available; and

WHEREAS, the City engaged the services of its Engineering Firm, Rowe Professional Services of Flint Michigan, to work with and assist the City's Parks and Recreation Advisory Board in drafting a five-year Parks and Recreation Plan, a draft having been completed and available for public review for thirty days; and

WHEREAS, the City advertised and held a public hearing at its regular Council Meeting of January 14, 2013 to obtain public comments and Council discussion on the draft.

NOW, THEREFORE, I Move the City of Swartz Creek hereby adopt the 2013 – 2017 Five Year Parks and Recreation Plan, and further, direct the staff and City Consultant to publish and circulate the plan in accordance with law.

Discussion Ensued.

YES: Shumaker, Abrams, Gilbert, Hicks, Hurt, Krueger, Porath.
NO: None. Motion Declared Carried.

Appropriation, Annual F.A.N.G. Dues

Resolution No. 130128-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Shumaker

WHEREAS, the City is a participant in the cooperative drug enforcement unit FANG, with annual membership dues variable and set by the board based on forfeitures and seizures, the 2012-2013 dues for the City being \$7,850.60; and

WHEREAS, the FANG Executive Board has determined that they have the capital to refund the 2012-2013 Fiscal Year's dues to each of its member communities; and

WHEREAS, participating communities will need to remit dues in order for the organization to issue a refund.

NOW, THEREFORE, I Move the City of Swartz Creek appropriate an amount not to exceed \$7,850.60, to the Flint Area Narcotics Group (FANG), the City's annual membership dues for the 2012-2013 fiscal year, funds to be booked from 265 Drug Enforcement, and further, create a receivable in a similar amount.

Discussion Took Place.

YES: Abrams, Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Jim Florence, 4296 Springbrook, spoke about a F.A.N.G. seizure of vehicles a few years prior. Mr. Florence stated that one of the vehicles is still parked at the DPS garage and asked if it could be sold.

REMARKS BY COUNCILMEMBERS:

Councilmember Gilbert spoke about dog licenses and the changes that the County made in the process for getting one.

Councilmember Hicks stated that she wanted to thank Meijer for the nice lights they put in their parking lot. Ms. Hicks stated that the lights at the school seem too bright. Ms. Hicks spoke about the Women's Club having their annual chili dinner benefit, which will benefit Cops in the Park, February 8th from 4pm to 7pm at the United Methodist Church. People are asked to bring Valentine cards to be sent to the veterans and there will be a kids' table for children to make Valentines. Tickets, \$6 for adults and \$3 for children under 12, can be purchased at the door, at the Police Department or from any Women's Club member.

Councilmember Shumaker thanked the City employees for the Proclamation for Paul Spaniola's 100th birthday.

Councilmember Porath spoke about the Park system. Mr. Porath stated that the City finally has some people who are really interested and he looks forward to seeing the changes that are going to take place in the parks.

Mayor Pro-Tem Abrams stated that Mr. Spaniola was on the original Charter Commission. Mr. Abrams stated that he wished legislators would think of local government more.

Mayor Krueger spoke about the groundhog issue the City is having.

Adjournment

Resolution No. 130128-08

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

I Move the City of Swartz Creek adjourn the Regular Session of the City Council meeting at 8:00 p.m.

YES: Unanimous Voice Vote.
NO: None. Motion Declared Carried.

David A. Krueger, Mayor

Juanita Aguilar, City Clerk

SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
JANUARY 2013

	<u>101-301-941</u>	<u>101-302-941</u>	<u>101-303-941</u>	<u>101-304-941</u>
#05-168	17	0	0	0
#05-649	71	0	0	0
#07-375	21	3	0	0
#12-144	420	12	0	0
#09-401	0	0	98	0
#09-226	86	6	0	19
#10-161	106	12	0	0
TOTAL	721	33	98	19

SWARTZ CREEK POLICE DEPT

Total Account Hours Summary Report

From: 01/01/2013 to 01/31/2013

Department Account	Description	Regular Hours	Other Hours	Regular Hours YTD	Other Hours YTD
ADMINISTRATIVE					
101 301 702.001	SUPERVISOR	224.000	3.250	224.000	3.250
101 301 702.002	CLERICAL	140.000	0.000	140.000	0.000
PROTECTION					
101 301 702.003	UNIFORMED	530.000	36.250	530.000	36.250
101 301 702.004	NON-UNIFORMED	21.500	0.000	21.500	0.000
101 301 702.005	TRAFFIC ENFORCEMENT	175.000	14.500	175.000	14.500
COMPLAINTS					
101 301 702.006	INVESTIGATIONS	200.000	6.000	200.000	6.000
101 301 702.007	COURT	14.250	4.000	14.250	4.000
TRAINING					
101 301 702.008	TRAINING	7.000	0.000	7.000	0.000
VACATION					
101 301 702.010	VACATION	72.000	0.000	72.000	0.000
HOLIDAY					
101 301 702.011	HOLIDAY	88.000	0.000	88.000	0.000
ABSENT					
101 301 702.012	ABSENT	8.000	0.000	8.000	0.000
TRACK ADMINISTRATIVE					
101 302 702.001	SUPERVISOR	37.000	1.000	37.000	1.000
101 302 702.002	CLERICAL	19.000	0.000	19.000	0.000
TRACK PROTECTION					
101 302 702.003	UNIFORMED	28.750	3.000	28.750	3.000
101 302 702.004	NON-UNIFORMED	1.000	0.000	1.000	0.000
SCHOOL PROTECTION					
101 303 702.003	UNIFORMED	134.000	11.000	134.000	11.000

Department Account	Description	Regular Hours	Other Hours	Regular Hours YTD	Other Hours YTD
SCHOOL TRAINING					
101 303 702.008	TRAINING	8.000	0.000	8.000	0.000
LEAVE TIME					
101 303 702.010	VACATION	8.000	0.000	8.000	0.000
101 303 702.011	HOLIDAY	16.000	0.000	16.000	0.000
101 303 702.012	PERSONAL LEAVE	8.000	0.000	8.000	0.000
PROTECTION					
101 304 702.003	UNIFORMED	3.000	0.000	3.000	0.000
TRAINING					
101 304 702.008	TRAINING	24.000	0.000	24.000	0.000
	TOTAL ALL HOURS	1,766.500	79.000	1,766.500	79.000

SWARTZ CREEK POLICE DEPT

Total Function Count

Month Ending: 01/31/2013

Account	Description	MTD Functions	YTD Functions
101 301 001.000	TRAFFIC VIOLATIONS	0	0
101 301 002.000	PARKING VIOLATIONS	0	0
101 301 003.000	VERBAL WARNINGS	76	76
101 301 004.000	WRITTEN WARNINGS	13	13
101 301 005.000	FELONY ARRESTS	3	3
101 301 006.000	MISDEMEANOR ARRESTS	19	19
101 301 007.000	CALLS RECEIVED	276	276
101 301 008.000	TRAFF INJ ACCIDENTS	1	1
101 301 009.000	PROP DAMAG ACCIDENTS	17	17
101 301 010.000	SERVICE REQUESTS	0	0
101 301 011.000	MEETINGS	6	6
101 301 012.000	CONFERENCES	0	0
101 301 013.000	INITIATED CALLS	1079	1079
101 301 014.000	DESK ASSIGNMENTS	66	66
101 301 015.000	BUSINESS CHECKS	2122	2122
101 301 016.000	VACATION CHECKS	434	434
101 301 017.000	SUSP PERS CHECKED	51	51
TOTAL FUNCTIONS		4163	4163
101 302 002.000	PARKING VIOLATIONS	0	0
101 302 003.000	VERBAL WARNINGS	1	1
101 302 004.000	WRITTEN WARNINGS	2	2
101 302 005.000	FELONY ARRESTS	0	0
101 302 006.000	MISDEMEANOR ARRESTS	0	0
101 302 007.000	CALLS RECEIVED	11	11
101 302 010.000	SERVICE REQUESTS	0	0
101 302 011.000	MEETINGS	0	0
101 302 012.000	CONFERENCES	0	0
101 302 013.000	INITIATED CALL	1	1
101 302 014.000	DESK ASSIGNMENTS	0	0
101 302 015.000	BUSINESS CHECKS	6	6
101 302 016.000	VACATION CHECKS	3	3
101 302 017.000	SUSP PERS CHECKED	0	0
TOTAL FUNCTIONS		24	24
101 303 002.000	PARKING VIOLATIONS	0	0
101 303 003.000	VERBAL WARNINGS	1	1
101 303 004.000	WRITTEN WARNINGS	1	1
101 303 005.000	FELONY ARRESTS	0	0
101 303 006.000	MISDEMEANOR ARRESTS	1	1
101 303 007.000	CALLS RECEIVED	2	2
101 303 010.000	SERVICE REQUESTS	0	0
101 303 011.000	MEETINGS	21	21
101 303 012.000	CONFERENCES	0	0

Account	Description	MTD Functions	YTD Functions
101 303 013.000	INITIATED CALL	79	79
101 303 014.000	DESK ASSIGNMENTS	0	0
101 303 015.000	BUSINESS CHECKS	0	0
101 303 016.000	VACATION CHECKS	0	0
101 303 017.000	SUS PERS CHECKED	0	0
TOTAL FUNCTIONS		105	105
101 304 001.000	TRAFFIC VIOLATIONS	0	0
101 304 001.003	DESK ASSIGNMENTS	0	0
101 304 002.000	PARKING VIOLATIONS	0	0
101 304 003.000	VERBAL WARNINGS	0	0
101 304 004.000	WRITTEN WARNINGS	0	0
101 304 005.000	FELONY ARRESTS	0	0
101 304 006.000	MISDEMEANOR ARRESTS	0	0
101 304 007.000	CALLS RECEIVED	1	1
101 304 010.000	SERVICE REQUESTS	0	0
101 304 011.000	MEETINGS	3	3
101 304 012.000	CONFERENCES	0	0
101 304 013.000	INITIATED CALL	8	8
101 304 014.000	DESK ASSIGNMENTS	0	0
101 304 015.000	BUSINESS CHECKS	0	0
101 304 016.000	VACATION CHECKS	0	0
101 304 017.000	SUS PERS CHECKED	0	0
101 304 018.000	BUILDING SEARCHES	0	0
101 304 019.000	VEHICLE SEARCHES	2	2
101 304 020.000	NARCOTIC SEARCHES	0	0
101 304 021.000	CURRENCY SEIZED	0	0
101 304 022.000	FORFEITURES	0	0
101 304 023.000	POSITIVE TRACKS	0	0
101 304 024.000	NEGATIVE TRACKS	0	0
101 304 025.000	AGENCY ASSISTS	0	0
101 304 026.000	DEMONSTRATIONS	0	0
101 304 027.000	AREA SEARCHES	0	0
TOTAL FUNCTIONS		14	14
TOTAL ALL FUNCTIONS		4306	4306

Ticket Ledger Report

Report Criteria:

Ticket Type	Officer	Start Date	End Date
Traffic	All	01/01/2013	01/31/2013

Number	Name	Date	Location	Description	Officer	Fine
T-1221181		01/17/13	BRISTOL NEAR HERITAGE	EXCEEDED POSTED SPEED LIMIT		
T-1221182		01/17/13	MILLER NEAR MORRISH	SEAT BELT DRIVER/PASSENGER		
T-1221452-A		01/18/13	MILLER NEAR MORRISH	NO PROOF INSURANCE/POSSESS		
T-1221452-B		01/18/13	MILLER NEAR MORRISH	UNLIGHTED REG PLATE		
T-1221456-A		01/19/13	I-69 WB NEAR MORRISH	IMPROPER LANE USE		
T-1221456-B		01/19/13	I-69 WB NEAR MORRISH	FAILED TO MAINTAIN EQUIPMENT		
T-1221183		01/21/13	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221184		01/21/13	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221477		01/21/13	MORRISH NEAR I-69	NO PROOF INSURANCE/POSSESS		
T-1221478		01/21/13	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221185-A		01/22/13	MILLER AT ELMS	DISREGARDED TRAFFIC SIGNAL/A		
T-1221186		01/22/13	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221187		01/22/13	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221479-A		01/23/13	MILLER NEAR BRISTOL	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1221479-B		01/23/13	MILLER NEAR BRISTOL	NO PROOF INSURANCE/POSSESS		
T-1221168		01/23/13	MILLER NEAR 3RD ST	HEADLIGHTS		
T-1221169		01/23/13	MILLER NEAR BRADY	EXCEEDED POSTED SPEED LIMIT		
T-1221170-A		01/23/13	ELMS NEAR BRISTOL	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1221170-B		01/23/13	ELMS NEAR BRISTOL	NO PROOF INSURANCE/POSSESS		
T-1221428		01/24/13	MORRISH NEAR I-69	EXCEEDED POSTED SPEED LIMIT		
T-1221188		01/26/13	I-69 NEAR MILLER	EXCEEDED POSTED SPEED LIMIT		
T-1221191		01/26/13	MORRISH NEAR MARY ST	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1221189		01/26/13	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221190		01/26/13	MORRISH NEAR MARY ST	EXCEEDED POSTED SPEED LIMIT		
T-1221480		01/26/13	ELMS NEAR BRISTOL	EXCEEDED POSTED SPEED LIMIT		
T-1221481		01/27/13	MILLER NEAR SCHOOL	NO PROOF INSURANCE/POSSESS		
T-1221192		01/27/13	MORRISH NEAR MARY ST	NO PROOF INSURANCE/POSSESS		
T-1221482		01/27/13	MILLER NEAR SCHOOL	NO PROOF INSURANCE/POSSESS		
T-1221193		01/27/13	MORRISH NEAR MILLER	EXCEEDED POSTED SPEED LIMIT		
T-1221455-A		01/28/13	MILLER NEAR FAIRCHILD	FAILED TO DIM HEADLIGHTS		
T-1221455-B		01/28/13	MILLER NEAR FAIRCHILD	NO PROOF INSURANCE/POSSESS		
T-1221455-C		01/28/13	MILLER NEAR FAIRCHILD	NO PROOF INSURANCE/POSSESS		
T-1221194		01/30/13	MILLER NEAR FORTINO	HEADLIGHTS		
T-1221195		01/30/13	MILLER NEAR DYE	NO OPS IN POSSESSION		
T-1221196		01/30/13	MILLER NEAR SCHAFFER	HEADLIGHTS		
T-1221197		01/31/13	MILLER AT FORTINO	SEAT BELT DRIVER/PASSENGER		

Tickets Total: 82	Charges Total: 82	Fines Total: 0.00
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Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	JAN 2012	JAN 2013	YR TO DATE
0100-0	Sovereignty	0	0	0
0200-0	Military	0	0	0
0300-0	Immigration	0	0	0
0900-1	Murder/Non-negligent Manslaughter (Voluntary)	0	0	0
0900-2	Negligent Homicide/Manslaughter (Involuntary)	0	0	0
0900-3	Negligent Homicide - Vehicle/Boat/Snowmobile/ORV	0	0	0
0900-4	Justifiable Homicide	0	0	0
1000-1	Kidnapping/Abduction	0	0	0
1000-2	Parental Kidnapping	0	0	0
1100-1	Sexual Penetration Penis/Vagina - CSC 1st Degree	0	0	0
1100-2	Sexual Penetration Penis/Vagina - CSC 3rd Degree	0	0	0
1100-3	Sexual Penetration Oral/Anal - CSC 1st Degree	0	0	0
1100-4	Sexual Penetration Oral/Anal - CSC 3rd Degree	0	0	0
1100-5	Sexual Penetration Object - CSC 1st Degree	0	0	0
1100-6	Sexual Penetration Object - CSC 3rd Degree	0	0	0
1100-7	Sexual Contact Forcible - CSC 2nd Degree	0	0	0
1100-8	Sexual Contact Forcible - CSC 4th Degree	0	0	0
1200-0	Robbery	0	0	0
1300-1	Non-Aggravated Assault	3	4	4
1300-2	Aggravated/Felonious Assault	0	0	0
1300-3	Intimidation/Stalking	1	1	1
1400-0	Abortion	0	0	0
2000-0	Arson	0	0	0
2100-0	Extortion	0	0	0
2200-1	Burglary - Forced Entry	2	6	6
2200-2	Burglary - Entry Without Force (Intent to Commit)	0	1	1
2200-3	Burglary - Entry Without Authority With or Without Force (No Intent)	0	1	1
2200-4	Possession of Burglary Tools	0	0	0
2300-1	Larceny - Pocketpicking	0	0	0
2300-2	Larceny - Purse Snatching	0	0	0
2300-3	Larceny - Theft from Building	0	0	0
2300-4	Larceny - Theft from Coin-Operated Machine/Device	0	0	0
2300-5	Larceny - Theft from Motor Vehicle	1	0	0
2300-6	Larceny - Theft of Motor Vehicle Parts/Accessories	0	0	0
2300-7	Larceny - Other	1	2	2
2400-1	Motor Vehicle Theft	0	2	2
2400-2	Motor Vehicle as Stolen Property	0	0	0
2400-3	Motor Vehicle Fraud	0	0	0
2500-0	Forgery/Counterfeiting	0	0	0
2600-1	Fraud - False Pretense/Swindle/Confidence Game	0	0	0
2600-2	Fraud - Credit Card/Automatic Teller Machine	1	2	2
2600-3	Fraud - Impersonation	1	0	0
2600-4	Fraud - Welfare Fraud	0	0	0
2600-5	Fraud - Wire Fraud	0	0	0
2600-6	Fraud - Bad Checks	0	0	0
2700-0	Embezzlement	0	0	0
2800-0	Stolen Property	0	0	0

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	JAN 2012	JAN 2013	YR TO DATE
2900-0	Damage to Property	3	3	3
3000-1	Retail Fraud - Misrepresentation	0	0	0
3000-2	Retail Fraud - Theft	0	1	1
3000-3	Retail Fraud - Refund/Exchange	0	0	0
3500-1	Violation of Controlled Substance - Act	0	2	2
3500-2	Narcotic Equipment Violations	0	0	0
3600-1	Sexual Penetration Non-forcible - Blood/Affinity (CSC 1st/3rd Degr	0	0	0
3600-2	Sexual Penetration Non-forcible - Other (CSC 1st and 3rd Degree)	0	0	0
3600-3	Peeping Tom	0	0	0
3600-4	Sex Offense - Other	0	0	0
3700-0	Obscenity	0	0	0
3800-1	Family - Abuse/Neglect Nonviolent	0	2	2
3800-2	Family - Non-Support	0	0	0
3800-3	Family - Other	1	0	0
3900-1	Gambling - Betting/Wagering	0	0	0
3900-2	Gambling - Operating/Promoting/Assisting	0	0	0
3900-3	Gambling - Equipment Violations	0	0	0
3900-4	Gambling - Sports Tampering	0	0	0
4000-1	Commercialized Sex - Prostitution	0	0	0
4000-2	Commercialized Sex- Assisting/Promoting Prostitution	0	0	0
4100-1	Liquor License - Establishment	0	1	1
4100-2	Liquor Violations - Other	0	0	0
4200-0	Drunkenness - Except OUIL	0	0	0
4800-0	Obstructing Police	1	0	0
4900-0	Escape/Flight	0	1	1
5000-0	Obstructing Justice	4	2	2
5100-0	Bribery	0	0	0
5200-1	Weapons Offense - Concealed	0	0	0
5200-2	Weapons Offense - Explosives	0	0	0
5200-3	Weapons Offense - Other	0	0	0
5300-1	Disorderly Conduct	0	0	0
5300-2	Public Peace - Other	0	0	0
5400-1	Hit & Run Motor Vehicle Accident	1	0	0
5400-2	Operating Under the Influence of Liquor or Drugs (OUIL or OUID)	1	1	1
5400-3	Driving Law Violations	7	5	5
5500-0	Health and Safety	0	1	1
5600-0	Civil Rights	0	0	0
5700-1	Trespass	0	0	0
5700-2	Invasion of Privacy - Other	0	0	0
5800-0	Smuggling	0	0	0
5900-0	Election Laws	0	0	0
6000-0	Antitrust	0	0	0
6100-0	Tax/Revenue	0	0	0
6200-0	Conservation	0	0	0
6300-0	Vagrancy	0	0	0
7000-0	Juvenile Runaway	0	2	2
7300-0	Miscellaneous Criminal Offense	0	0	0

Uniform Crime Report

Report Criteria:

Start File Class End File Class Print Zeros?

0100-0 9900-9 Yes

Class	Description	JAN 2012	JAN 2013	YR TO DATE
7500-0	Solicitation (All Crimes Except Prostitution)	0	0	0
7700-0	Conspiracy	0	0	0
8900-1	SERVICE OF COMMISSION PAPERS	0	0	0
8900-2	UNAUTHORIZED TRANSPORTATION	0	0	0
8900-3	VIOLATION OF RULES/REGISTRATION	0	0	0
8900-4	WARRANTS	0	0	0
8900-5	MOTOR CARRIER SAFETY RULES	0	0	0
8900-6	INSPECTIONS OF HOMES TO BE MOVED	0	0	0
8900-7	MIGRANT AGRICULTURE WORKERS TRANSP	0	0	0
8900-9	ALL OTHER MOTOR CARRIER VIOLATIONS	0	0	0
9100-1	DELINQUENT MINOR	0	0	0
9100-2	RUNAWAYS	0	0	0
9200-1	DIVORCE AND SUPPORT	0	0	0
9200-2	INCAPACITATION	0	0	0
9200-3	WALK-AWAY - MENTAL INSTITUTIONS ETC	0	0	0
9200-4	ORDER FOR PICKUP AND EXAMINATION	0	0	0
9200-5	CIVIL INFRACTION - ALCOHOL POSSES.	0	0	0
9300-1	Property Damage Accident/Personal Injury	13	9	9
9300-2	NON-TRAFFIC PDA	4	5	5
9300-3	TRAFFIC VIOLATIONS/CIVIL INFRACTION	0	0	0
9300-4	TOWED VEHICLE	0	3	3
9300-5	TRAFFIC HAZARD/ABANDONED VEHICLE	0	0	0
9300-6	TRAFFIC POLICING	0	0	0
9400-1	FALSE ALARM ACTIVATION	0	0	0
9400-2	VALID ALARM ACTIVATION	0	0	0
9400-3	REST AREA/ROADSIDE PARK VIOLATIONS	0	0	0
9500-1	ACCIDENTAL FIRE	0	0	0
9500-2	ACCIDENTAL EXPLOSION	0	0	0
9500-4	OPEN BURNING	0	0	0
9500-6	FIRE-HAZARDOUS CONDITIONS	0	0	0
9700-0	ACCIDENTAL SHOOTING	0	0	0
9700-5	ACCIDENTAL DEATH-WATER	0	0	0
9700-6	ACCIDENT - ALL OTHER	0	0	0
9800-2	RECOVERED PROPERTY	0	0	0
9800-3	PROPERTY INSPECTION	0	0	0
9800-4	OTHER INSPECTIONS/WEAPONS	5	8	8
9800-5	ALARMS	0	0	0
9800-6	CIVIL	2	5	5
9800-7	SUSPICIOUS SITUATION	1	0	0
9800-8	LOST AND FOUND PROPERTY	0	2	2
9800-9	OVERDOSE	1	0	0
9900-1	SUICIDE	0	0	0
9900-2	DOA - NATURAL	1	0	0
9900-3	MISSING PERSON	0	0	0
9900-7	SAFEKEEPING	0	0	0
9900-8	DEPARTMENTAL ASSIST	1	1	1
9900-9	GENERAL - NON CRIMINAL	4	8	8

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	JAN 2012	JAN 2013	YR TO DATE
Totals:		60	81	81

DPS ACTIVITY - JANUARY 2013

	REG	HOL	VAC	ABSENT	OT	DT
101 GENERAL FUND						
262.0 ELECTIONS						
781.0 AMPHI-PARK						
782.0 WINSHALL PARK	1.00	0.29		0.14		
783.0 ELMS PARK	1.00	0.25				
784.0 BICENT. PARK						
790.0 SENIOR CENTER/LIBRARY	25.00	7.11	0.36	3.24		
792.0 P S BLDG	20.00	6.31	1.79	3.51		
793.0 CITY HALL	3.62	1.13	0.26	0.66		
794.0 COMM PROMO	29.00	7.59		1.86		
796.0 CEMETERY						
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE GARBAGE	7.00	2.97	3.05	1.96		
463.0 STREET MAIN	13.00	3.67	0.71	1.42	6.00	
474.0 TRAFFIC						
478.0 SNOW & ICE	11.00	4.72	5.77	2.33	10.50	4.50
482.0 ADMIN	3.30	0.88		0.22		
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	12.00	3.14		0.57		
474.0 TRAFFIC						
478.0 SNOW & ICE	10.00	4.03	4.15	1.99	5.00	
482.0 ADMIN	3.30	0.88		0.22		
226 GARBAGE FUND				0.29		
528.0 COLLECT	2.00	0.57		0.40		
530.0 WOODCHIPPING	6.00	1.60				
782.0 WINSHALL PARK GARBAGE						
783.0 ELMS PARK GARBAGE	3.00	0.76		0.16		
793.0 CITY HALL	3.62	1.13	0.26	0.66		
590 WATER						
540.0 WATER SYSTEM	83.70	22.13		5.44	5.00	
540.0 WATER-ON CALL	2.00	0.51		0.16		
542.0 READ & BILL	32.25	12.16	11.09	5.53		
793.0 CITY HALL	3.63	1.14	0.29	0.69		
591 SEWER						
536.0 SEWER SYSTEM	66.70	18.39	1.43	5.51		
536.0 SEWER-ON CALL	2.00	0.51		0.16		
537.0 LIFT STATION	14.00	4.58	2.34	2.11		
542.0 READ & BILL	32.25	12.12	11.08	5.56		
793.0 CITY HALL	3.63	1.14	0.27	0.67		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	25.00	8.29	6.15	2.54		
DAILY HOURS TOTAL	419.00	128.00	49.00	48.00	26.50	4.50

Public Works
Monthly Work Orders
02/01/13

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
BXRP13-0067	WI10-005185-0000-04	WELLS FARGO BANK 5185 WINSHALL DR	01/17/13	CURB BOX REPAIR
DAPU13-0010 COMPLETED	TA10-006398-0000-01	STREETMAN, C L 6398 TALLMADGE CT	01/09/13 01/10/13	DEAD ANIMAL PICK
DRAN13-0012 COMPLETED	BR20-007197-0000-01	BLEVINS, TODD 7197 BRISTOL RD	01/14/13 01/14/13	STORM DRAINS
FNRD13-0495 COMPLETED	CA10-008454-0000-02	IVERSON, ANDREA 8454 CAPPY LN	01/03/13 01/03/13	FINAL READ
FNRD13-0496 COMPLETED	SE10-005027-0000-01	SUMMERS, CAROL 5027 SECOND ST	01/24/13 01/28/13	FINAL READ
FNRD13-0497 COMPLETED	DO10-005334-0000-02	ELGA CREDIT UNION 5334 DON SHENK DR	01/29/13 01/30/13	FINAL READ
FNRD13-0498 COMPLETED	YA10-007025-0000-03	HALL, JENNIFER 7025 YARMY DR	01/30/13 01/31/13	FINAL READ
FNRD13-0499	DO10-005174-0000-04	SMITH, SUZANNE 5174 DON SHENK DR	01/31/13	FINAL READ
GWO13-0260 COMPLETED	CA10-008460-0000-01	STEWARD, DAVID 8460 CAPPY LN	01/03/13 01/03/13	GENERIC WORK ORDE
GWO13-0261 COMPLETED	DU10-005289-0000-01	SMITH, JIMMIE 5289 DURWOOD DR	01/10/13 01/10/13	GENERIC WORK ORDE
LIMB13-0012	MI10-008253-0000-01	BARBER, RICK 8253 MILLER RD	01/24/13	TREE LIMB DOWN
MNT13-0118 COMPLETED	CI10-008100-0000-01	PUBLIC SAFETY BUILDING 8100 CIVIC DR	01/22/13 01/23/13	BUILDING MAINTENA
MTRP13-0370 COMPLETED	AU10-006286-0000-04	SUMBERA, ED III 6286 AUGUSTA ST	01/04/13 01/04/13	METER REPAIR
MTRP13-0371 COMPLETED	CR10-008230-0000-01	MIDDLE SCHOOL, SWARTZ CREEK 8230 CRAPO ST	01/10/13 01/11/13	METER REPAIR
MTRP13-0372 COMPLETED	CH20-008480-0000-03	PRINCE, SAMANTHA 8480 CHESTERFIELD DR	01/22/13 01/22/13	METER REPAIR
READ13-0287 COMPLETED	MY10-004298-0000-01	NAIL, RICHARD 4298 MAYA LN	01/14/13 01/14/13	READ METER
SNOW13-0002 COMPLETED	MI10-008012-0000-03	JT'S COUNTRY KITCHEN 8012 MILLER RD	01/02/13 01/02/13	SNOW/ICE REMOVAL
TRDN13-0042 COMPLETED	HI10-009261-0000-03	BANK OF AMERICA 9261 HILL RD	01/09/13 01/10/13	TREE-TAKE DOWN
TRDN13-0043	DO10-005248-0000-06	VANWORMER, MELODY 5248 DON SHENK DR	01/22/13	TREE-TAKE DOWN
WMBK13-0032 COMPLETED	BR20-006383-0000-02	BROCKWAY, CATHERINE 6383 BRISTOL RD	01/02/13 01/02/13	WATER M 26 ON BREAK

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
WMBK13-0033 COMPLETED	MC10-005048-0000-03	KNIFIC, SHERRY 5048 MC LAIN ST	01/02/13 01/02/13	WATER MAIN BREAK
WMBK13-0034 COMPLETED	WO10-005192-0000-01	MORRISON, PAUL W 5192 WORCHESTER DR	01/21/13 01/21/13	WATER MAIN BREAK
WOFF12-0841 COMPLETED	WI10-005182-0000-01	ALEXANDER, LINDA J 5182 WINSHALL DR	01/02/13 01/03/13	WATER TURN OFF
WOFF13-0842 COMPLETED	MO10-005138-0000-03	NICHOLSON, BRIAN 5138 MORRISH RD	01/03/13 01/07/13	WATER TURN OFF
WOFF13-0843 COMPLETED	WO10-005364-0000-01	RIGDON, DAVID 5364 WORCHESTER DR	01/03/13 01/07/13	WATER TURN OFF
WOFF13-0844 COMPLETED	DO10-005304-0000-04	HUD 5304 DON SHENK DR	01/03/13 01/04/13	WATER TURN OFF
WOFF13-0845 COMPLETED	RU10-007165-0000-03	GEORGE, BETTY 7165 RUSSELL	01/16/13 01/17/13	WATER TURN OFF
WOFF13-0846 CANCELLED	WO10-005215-0000-04	SMYTH, CHRISTINE 5215 WORCHESTER DR	01/16/13	WATER TURN OFF
WOFF13-0847 COMPLETED	MI10-008218-0000-01	BURCH, WAYNE 8218 MILLER RD	01/16/13 01/16/13	WATER TURN OFF
WOFF13-0848 CANCELLED	WI10-005185-0000-04	WELLS FARGO BANK 5185 WINSHALL DR	01/17/13 01/17/13	WATER TURN OFF
WOFF13-0849 CANCELLED	CE10-009275-0000-03	HOSEY, MARCY 9275 CEDAR CREEK CT	01/24/13	WATER TURN OFF
WOFF13-0850 COMPLETED	EL10-004126-0000-09	WRIGHT, TARISHA 4126 ELMS RD	01/24/13 01/28/13	WATER TURN OFF
WOFF13-0851 CANCELLED	FI10-005019-0000-02	FERRIS, BRAD 5019 FIRST ST	01/24/13	WATER TURN OFF
WOFF13-0852 CANCELLED	HA10-005019-0000-03	COY, TERRY 5019 HAYES ST	01/24/13	WATER TURN OFF
WOFF13-0853 COMPLETED	RU10-007165-0000-03	GEORGE, BETTY 7165 RUSSELL	01/28/13 01/30/13	WATER TURN OFF
WREP13-0040	DO10-005418-0000-01	FOURNIER, CAROLYN 5418 DON SHENK DR	01/29/13	WATER REPAIRS
WTON13-0572 COMPLETED	WO10-005364-0000-01	RIGDON, DAVID 5364 WORCHESTER DR	01/07/13 01/07/13	WATER TURN ON
WTON13-0573 COMPLETED	MO10-005138-0000-03	NICHOLSON, BRIAN 5138 MORRISH RD	01/08/13 01/08/13	WATER TURN ON
WTON13-0574 COMPLETED	WO10-005333-0000-03	GENESEE CO LAND BANK 5333 WORCHESTER DR	01/10/13 01/10/13	WATER TURN ON
WTON13-0575 COMPLETED	MO10-004141-0000-01	MEIJER 4141 MORRISH RD	01/11/13 01/11/13	WATER TURN ON
WTON13-0576 COMPLETED	MI10-006104-0000-06	CHINONIS & PAVLIS 6104 MILLER RD	01/11/13 01/11/13	WATER TURN ON
WTON13-0577	DU10-005232-0000-03	WELLS FARGO BANK	01/16/13	WATER TURN ON

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		5232 DURWOOD DR	01/16/13	
WTON13-0578	RU10-007165-0000-03	GEORGE, BETTY	01/17/13	WATER TURN ON
COMPLETED		7165 RUSSELL	01/17/13	
WTON13-0579	CC10-007359-0000-01	FANNIE MAE	01/18/13	WATER TURN ON
COMPLETED		7359 CROSSCREEK DR	01/18/13	
WTON13-0580	EL10-004126-0000-09	WRIGHT, TARISHA	01/28/13	WATER TURN ON
COMPLETED		4126 ELMS RD	01/28/13	

Total Records: 45

January 2013	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#1 P/U 4WD					
#3 P/U 4WD	598		75		
07-03 P/U 4WD	349				54
09-03 P/U 4WD	678				49
#2 P/U 2WD	284		44		
#6-00 BACKHOE					
#9 DUMP					
#10 DUMP					
#11 DUMP			20		
#12-02 DUMP	294				58
#12-04 DUMP	483				104
#12-99 GENERATOR					
#9-02 BRUSH HOG					
#17 CASE BACKHOE					
#19 JD TRACTOR					
#06-99 BUCKET TRUCK					
#21 WOOD CHIPPER					
#807 STREET SWEEPER					
#42 ASPHALT HEATER					
#37 TRAIL ARROW					
#10-98 3" PUMP					
#28A 3" PUMP					
3" PUMP					
#30 4" PUMP					
#31 4" PUMP					
#32 4" PUMP					
1" PUMP					
S-10	167		14		
TOTAL	2853		153		265

02/04/2013

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 01/01/2013 - 01/31/2013

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
01/03/2013	37045	CITY OF SWARTZ CREEK	9/20-12/20/12 UB 4125 ELMS	251.08
			9/20-12/20/12 UB 5121 UB 5121 MORRISH	112.22
			9/20-12/20/12 UB 5363 WINSHALL	257.30
			9/20-12/20/12 UB 8059 FORTINO	47.45
			9/20-12/20/12 UB 8083 CIVIC	389.12
			9/20-12/20/12 UB 8095 CIVIC	134.56
			9/20-12/20/12 UB 8100 CIVIC	499.80
				1,691.53
01/03/2013	37046	COOKS DIESEL RV & TRUCK REPAIR	REPAIR PLOW	70.00
01/03/2013	37047	DETROIT SALT COMPANY	ROAD SALT AT \$54.69 PER TON	2,733.41
01/03/2013	37048	GENESEE CTY CLERKS-TREAS ASSOC	MEMB DUES 2013 KORTH/AGUILAR	20.00
01/03/2013	37049	GMAC MORTGAGE	REFUND OVRPMT 58-03-533-182	241.29
01/03/2013	37050	HYDRO DESIGNS	WATER CROSS CONNECTION CONTROL AND COMP	300.00
01/03/2013	37051	MARKEE ELECTRIC INC	REPAIR LIGHTS	796.88
01/03/2013	37052	MMTA	D KORTH DUES 2013	50.00
01/03/2013	37053	MUNICIPAL SUPPLY CO.	BLUE WTR FLAGS/BROWN SWR FLAGS	48.07
01/03/2013	37054	ROWE PROFESSIONAL SERVICES CO	PREPARING PARKS & REC'S 5 YEAR PLAN	135.75
01/03/2013	37055	US BANCORP SERVICE PROVIDERS	REFUND OVRPMT 58-02-501-069	254.61
01/03/2013	37056	VALLEY PETROLEUM	12/6-12/31/12 FUEL USAGE - POLICE	922.57
01/03/2013	37057	VALLEY PETROLEUM	12/16-12/31/12 FUEL USAGE - DPW	506.25
01/10/2013	37058	A+ SUPPLY CO INC	LIGHTS/LIBRARY	32.03
01/10/2013	37059	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	91.08 27.56
				118.64
01/10/2013	37060	BETTY SHANNON	REFUND LIFE INS RATE ADJ 4/1/12-6/30/13	23.70
01/10/2013	37061	C & H CONSTRUCTION CO INC	WATERMAIN REPAIR 5042 MCLAIN WATERMAIN REPAIR BRISTOL RD/HERITAGE	1,294.00 1,455.75
				2,749.75
01/10/2013	37062	CENTURY 21 WOODLAND REALTY	UB REFUND FOR ACCOUNT: 8480 CHESTERFIELD	2.63
01/10/2013	37063	CONSUMERS ENERGY	12/1-12/31/12 4524 MORRISH RD	42.83
01/10/2013	37064	CONSUMERS ENERGY	12/5/12-1/5/13 E 5121 MORRISH RD	598.63
01/10/2013	37065	CONSUMERS ENERGY	12/1/12-1/5/13 A WINSHALL RESTROOMS	31.42
01/10/2013	37066	CONSUMERS ENERGY	12/5/12-1/5/13 A 8011 MILLER RD	29.90
01/10/2013	37067	CONSUMERS ENERGY	12/5/12-1/5/13 A 8059 FORTINO DR	53.27
01/10/2013	37068	CONSUMERS ENERGY	12/5/12-1/5/13 A 8095 CIVIC DR	1,023.48
01/10/2013	37069	CONSUMERS ENERGY	12/5/12-1/5/13 A 8100 CIVIC DR	1,448.31
01/10/2013	37070	CONSUMERS ENERGY	12/4/12-1/5/13 A 8301 CAPPY LN	313.45
01/10/2013	37071	CONSUMERS ENERGY	12/4/12-1/5/13 A 8499 MILLER RD	25.48
01/10/2013	37072	CONSUMERS ENERGY	12/2/12-1/5/13 A 9099 MILLER RD	25.89
01/10/2013	37073	CONSUMERS ENERGY	12/1-12/31/12 ELMS PARKING LOT	29.14
01/10/2013	37074	CONSUMERS ENERGY	12/1-12/31/12 STREET LIGHTS	9,749.76
01/10/2013	37075	CONSUMERS ENERGY	12/1-12/31/12 SIRENS	27.14
01/10/2013	37076	CONSUMERS ENERGY	12/1-12/31/12 TRAFFIC LIGHTS	388.90
01/10/2013	37077	CONSUMERS ENERGY	12/1/12-1/5/13 A 5361 WINSHALL DR	26.69
01/10/2013	37078	CONSUMERS ENERGY	12/1/12-1/5/13 A 5257 WINSHALL DR	26.69
01/10/2013	37079	CONSUMERS ENERGY	12/5/12-1/5/13 A 8083 CIVIC DR	882.98
01/10/2013	37080	DETROIT SALT COMPANY	ROAD SALT AT \$54.69 PER TON	2,656.29
01/10/2013	37081	FIDELITY SECURITY LIFE INSUR/EYEMED	JAN 2013 VISION - RETIREES (4)	20.98
01/10/2013	37082	GEN CTY SMALL CITIES ASSOC.	2013 DUES/SMALL CITIES	100.00
01/10/2013	37083	GILL ROYS HARDWARE	BASE MAGNETIC (2)	13.98
			HOOKS (3)	11.97
			HOOKS (4)	15.96
			TOILET CONNECTOR	4.79
			SOAP/TOILET BOWL CLEANER & BRUSH	15.25
			CONTROL SEC LIGHT	11.99

			ELECTRICAL TAPE (2)	1.98
			FLUORESCENT LIGHT (2)	35.98
			ANTI-FREEZE/GALV PLUG	42.99
			EXT. SPRING/QUICK LINK	8.97
			EXT SPRING	5.99
			RETURN EXT. SPRING	(5.99)
			DEC 2012 DISCOUNT	(16.41)
				147.45
01/10/2013	37084	JOHN SNELL	REFUND LIFE INS RATE ADJ 4/1/12-6/30/13	11.55
01/10/2013	37085	MARKEE ELECTRIC INC	INSTALL NEW LIGHT/HANK & DONS	621.10
01/10/2013	37086	MATT BELMONTI	CLEAR CITY LOTS & WALKS 12/27/12	473.00
01/10/2013	37087	MLIVE MEDIA GROUP	FIVE YEAR PARK PLAN REVIEW	99.56
			NOTICE OF PUBLIC HEARING ZONING ORD	224.17
				323.73
01/10/2013	37088	PRINTING SYSTEMS	QVF AV APPLICATIONS (250)	26.09
01/10/2013	37089	RICHARD ABRAMS	SMALL CITIES MTG 1/2/13 DINNER/MILEAGE	40.70
01/10/2013	37090	ROBERT R DAVIS	OCT - DEC 2012 MECH/PLUMB INSP	2,450.00
01/10/2013	37091	ROWE PROFESSIONAL SERVICES CO	MEIJER - CONTRACT ADMINISTRATION	232.00
01/10/2013	37092	ROWE PROFESSIONAL SERVICES CO	CONSTRUCT CURB/GUTTER MORRISH/I-69	1,057.00
01/10/2013	37093	RWS OF MID MICHIGAN	FY13 GARBAGE/RECYCLING/YARD WASTE	20,554.56
01/10/2013	37094	SUBURBAN AUTO SUPPLY	MINI LAMP	2.99
01/10/2013	37095	UNDERGROUND SECURITY COMPANY	SECURITY RECORDS STORAGE 1/1-12/31/13	149.10
01/10/2013	37096	VALLEY PETROLEUM	DYNATRANS (5)	64.95
01/10/2013	37097	VERIZON WIRELESS	DECEMBER 2012	496.71
01/10/2013	37098	VIEW NEWSPAPER GROUP	PUBLIC HEARING/5 YR PARK PLAN	42.30
01/17/2013	37099	ADVANCED RANGES INC	OFFICER FIREARM QUAL. 3 OFFICERS	30.00
01/17/2013	37100	ALLIE BROTHERS INC	UNIFORM NAME TAG (ADKINS)	13.95
01/17/2013	37101	AMERAPLAN INC	HEALTH BILLING FOR FEB 2013	254.25
01/17/2013	37102	AMERICAN MESSAGING	1/15-2/14/13 8108332563 8108331159	24.05
01/17/2013	37103	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV.	77.02
			MATS, SUPPLIES	27.38
				104.40
01/17/2013	37104	BLACKMORE ROWE INS	PUBLIC OFFICIAL BOND - KORTH	100.00
01/17/2013	37105	BLUE CARE NETWORK-EAST MI	FEB 2013 RETIREE MED INS KELLY	460.05
			FEB 2013 RETIREE MED INS PETRUCHA	1,058.11
			FEB 2013 RETIREE MED INS TYLER	460.05
			FEB 2012 RETIREE MED INS SHANNON	460.05
			FEB 2013 CLAIM TAX ASSESSMENT	157.52
				2,595.78
01/17/2013	37106	BRADYS BUSINESS SYSTEMS	COPY MACH MAINT AGRMNT 12/15/12-1/15/13	58.56
01/17/2013	37107	C & H CONSTRUCTION CO INC	WATERMAIN REPAIR 5031 WINSON #2	978.00
			WATERMAIN REPAIR OAKVIEW/SEYMOUR	1,633.50
				2,611.50
01/17/2013	37108	CONSUMERS ENERGY	12/6/12-1/8/13 A 4125 ELMS RD PAVILION	23.95
01/17/2013	37109	CONSUMERS ENERGY	12/6/12-1/8/13 E 4125 ELMS RD	30.52
01/17/2013	37110	CONSUMERS ENERGY	12/6/12-1/7/13 A 6425 MILLER RD PARK&RID	86.51
01/17/2013	37111	DELTA DENTAL PLAN	FEB 2013 DENTAL - RETIREES (4)/EST TAX	290.24
01/17/2013	37112	DETROIT SALT COMPANY	ROAD SALT AT \$54.69 PER TON	2,773.33
01/17/2013	37113	DONALD KORTH	EJS SOFTWARE MTG/RESOLVE ISSUE EZ-ENTRY	75.00
			PATCH & DEFRAG SERVER & WORKSTATIONS	300.00
				375.00
01/17/2013	37114	ELITE BUSINESS PRODUCTS	OFFICE SUPPLIES	30.99
01/17/2013	37115	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
01/17/2013	37116	GALLS	UNIFORM GUN BELT (CLOLINGER)	40.99

01/17/2013	37117	GRAND TRUNK WESTERN RAILROAD	2011 BILLING RR CROSSING 2012 BILLING RR CROSSING	895.00 895.00
				1,790.00
01/17/2013	37118	HARVEY WORKMAN III LLC	AH BATTERY POWER PACK JUMP BOOSTER	209.99
01/17/2013	37119	KENDALL PRINTING	DAILY TIME CARDS	156.95
01/17/2013	37120	MY-CAN LLC	PORTA JON RENTAL/ELMS PARK	140.00
01/17/2013	37121	SIMEN FIGURA & PARKER PLC	DEC 2012 GEN'L/TRAFFIC/ORDIN	1,396.50
01/17/2013	37122	SUBURBAN AUTO SUPPLY	MINI LAMP (2) HYDROLIC FLUID/SWITCHES	4.98 73.97
				78.95
01/17/2013	37123	UNUM LIFE INSURANCE	JAN 2013 LIFE INS SHANNON/SNELL APRIL-DEC 2012 ADJ LIFE INS SHANNON/SNEL FEB 2013 LIFE INS SHANNON/SNELL	13.39 (21.15) 13.39
				5.63
01/17/2013	37124	VALLEY PETROLEUM	1/1-1/15/13 FUEL USAGE - POLICE	899.24
01/17/2013	37125	VALLEY PETROLEUM	1/1-1/15/13 FUEL USAGE - DPW	571.48
01/17/2013	37126	VILLAGE CLEANERS	UNIFORM CLEANING DEC 2012	126.00
01/17/2013	37127	WOODS COLLISION	REPAIRS TO 12-144	140.45
01/24/2013	37128	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	77.02 27.38
				104.40
01/24/2013	37129	BRADYS BUSINESS SYSTEMS	COPY MACH MAINT AGRMNT 1/15-2/15/13	58.56
01/24/2013	37130	COMCAST BUSINESS	1/26-2/25/13 CITY HALL	275.80
01/24/2013	37131	GENESEE COUNTY	GAIN DUES 10/1/11-9/30/12	500.00
01/24/2013	37132	GENESEE CTY DRAIN COMMISSIONER	SEWER OCT-DEC 2012	131,947.81
01/24/2013	37133	GENESEE CTY DRAIN COMMISSIONER	11/26-12/27/12 COMM/READY TO SERVE	65,469.84
01/24/2013	37134	GOIN' POSTAL	DDA XMAS LIGHT WINNER DEC 2012	50.00
01/24/2013	37135	HENDERSON GLASS	REPLACE WINDSHIELD 05-649	187.56
01/24/2013	37136	MICHIGAN METER TECHNOLOGY GRP. INC	2" METER/REGISTER SEALS	100.11
01/24/2013	37137	PROGRESSIVE AE	ENGINEERING SERVICES FOR SIGNAL WORK MOR	4,570.05
01/24/2013	37138	STATE OF MICHIGAN DEPT TRANS	I69/RACEWAY SIGNAL ENERGY 4/1-9/30/12	94.94
01/24/2013	37139	SWARTZ CREEK AREA FIRE DEPT.	DEC 2012 MONTHLY RUNS	1,987.59
01/24/2013	37140	SWARTZ CREEK BAKERY	DDA XMAS WINNER DEC 2012	50.00
01/24/2013	37141	THE KROGER CO OF MICHIGAN AND	REF MTT SETTLEMENT#413394 58-36-576-012 REF INT MTT SETTLMNT 5836576012	93,627.13 1,918.71
				95,545.84
01/31/2013	37142	ADAM H ZETTEL	CONSULTING SERVICES	450.00
01/31/2013	37143	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	77.02 27.38
				104.40
01/31/2013	37144	C & H CONSTRUCTION CO INC	WATERMAIN REPAIR 5185 WORCHESTER	1,118.25
01/31/2013	37145	COMCAST BUSINESS	2/1-2/28/13 PUBLIC SAFETY BUILDING	141.85
01/31/2013	37146	FLINT AREA NARCOTICS GROUP	FANG MEMB DUES 2012-2013	7,850.60
01/31/2013	37147	GENESEE COUNTY TREASURER	2013 PERS PROP STATEMENTS	197.68
01/31/2013	37148	GENESEE CTY DRAIN COMMISSIONER	7163 PARKRIDGE PKWY WATER CONNECTION	1,000.00
01/31/2013	37149	LANDMARK APPRAISAL CO	ASSESSOR SERVICES NOV 1, 2012-OCT 31, 20	2,289.17
01/31/2013	37150	OFFICE DEPOT CREDIT PLAN	SHIPPING ON RETURNED SHREDDER	46.24
01/31/2013	37151	SCHAEFER'S OFFICE SOURCE	GARBAGE BAGS/PAPER TOWELS OPTICAL MOUSE/LTR OPENER(2)/SHREDR OIL	139.92 55.66
				195.58

01/31/2013	37152	SETERUS INC	REFUND OVRPMT 58-02-528-012	197.25
01/31/2013	37153	SUBURBAN AUTO SUPPLY	AIR FILTER	8.20
			SWITCHES	4.59
			BREAKAWAY	4.99
			HEAT SHRINK TUBE/CABLE LUG	11.52
			ANTI-FREEZE	9.99
			AIR FILTER	54.16
			RETURN SWITCH	(4.59)
				88.86
01/31/2013	37154	THOMAS SVRCEK	SAFETY JACKETS (3)	205.00
01/31/2013	37155	WALMART	SHOP WITH HERO/SPONSOR 5 YOUTH	500.00

GEN TOTALS:

Total of 111 Disbursements: 385,183.16

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 12/31/2012

GL NUMBER	2012-13 AMENDED BUDGET	END BALANCE 12/31/2012 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101: General Fund				
TOTAL REVENUES	1,680,612.00	921,789.31	758,822.69	54.85
TOTAL EXPENDITURES	1,782,636.11	906,073.41	876,562.70	50.83
NET OF REVENUES & EXPENDITURES	(102,024.11)	15,715.90		
Fund 202 - Major Street Fund				
TOTAL REVENUES	294,607.00	99,402.77	195,204.23	33.74
TOTAL EXPENDITURES	574,575.34	56,407.73	518,167.61	9.82
NET OF REVENUES & EXPENDITURES	(279,968.34)	42,995.04		
Fund 203: Local Streets				
TOTAL REVENUES	96,722.00	27,890.07	68,831.93	28.84
TOTAL EXPENDITURES	113,373.00	22,784.21	90,588.79	20.10
NET OF REVENUES & EXPENDITURES	(16,651.00)	5,105.86		
Fund 226: Garbage Fund				
TOTAL REVENUES	351,630.00	275,291.98	76,338.02	78.29
TOTAL EXPENDITURES	435,129.00	203,179.95	231,949.05	46.69
NET OF REVENUES & EXPENDITURES	(83,499.00)	72,112.03		
Fund 248 - Downtown Development Fund				
TOTAL REVENUES	2,888.00	29.61	2,858.39	1.03
TOTAL EXPENDITURES	14,600.00	2,063.07	12,536.93	14.13
NET OF REVENUES & EXPENDITURES	(11,712.00)	(2,033.46)		

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 12/31/2012

GL NUMBER	2012-13 AMENDED BUDGET	END BALANCE 12/31/2012 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 265 - Drug Enforcement Fund				
TOTAL REVENUES	110,622.00	64,040.97	46,581.03	57.89
TOTAL EXPENDITURES	110,622.00	49,333.46	61,288.54	44.60
NET OF REVENUES & EXPENDITURES	0.00	14,707.51		
Fund 350 - City Hall Debt Fund				
TOTAL REVENUES	83,875.00	83,841.15	33.85	99.96
TOTAL EXPENDITURES	83,830.00	16,902.50	66,927.50	20.16
NET OF REVENUES & EXPENDITURES	45.00	66,938.65		
Fund 401 - Capital Project Fund				
TOTAL REVENUES	36,202.00	4.73	36,197.27	0.01
TOTAL EXPENDITURES	36,202.00	0.00	36,202.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	4.73		
Fund 402 - Fire Equip Replacement Fund				
TOTAL REVENUES	230.00	67.66	162.34	29.42
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	230.00	67.66		
Fund 590 - Water Supply Fund				
TOTAL REVENUES	1,292,640.00	711,521.04	581,118.96	55.04
TOTAL EXPENDITURES	1,317,891.25	589,906.29	727,984.96	44.76
NET OF REVENUES & EXPENDITURES	(25,251.25)	121,614.75		
Fund 591: Sewer Fund				
TOTAL REVENUES	1,070,990.00	546,435.95	524,554.05	51.02
TOTAL EXPENDITURES	1,451,092.63	459,416.40	991,676.23	31.66
NET OF REVENUES & EXPENDITURES	(380,102.63)	87,019.55		

**REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 12/31/2012**

GL NUMBER	2012-13 AMENDED BUDGET	END BALANCE 12/31/2012 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - Motor Pool Fund				
TOTAL REVENUES	118,848.00	73,095.13	45,752.87	61.50
TOTAL EXPENDITURES	177,023.00	63,714.63	113,308.37	35.99
NET OF REVENUES & EXPENDITURES	(58,175.00)	9,380.50		
Fund 865 - Sidewalks				
TOTAL REVENUES	0.00	5,782.63	(5,782.63)	100.00
TOTAL EXPENDITURES	0.00	5,534.84	(5,534.84)	100.00
NET OF REVENUES & EXPENDITURES	0.00	247.79		
Fund 866 - Weed Fund				
TOTAL REVENUES	0.00	3,600.00	(3,600.00)	100.00
TOTAL EXPENDITURES	0.00	585.00	(585.00)	100.00
NET OF REVENUES & EXPENDITURES	0.00	3,015.00		

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 1/31/2013

GL NUMBER	2012-13 AMENDED BUDGET	END BALANCE 1/31/2013 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101: General Fund				
TOTAL REVENUES	1,680,612.00	1,021,180.73	659,431.27	60.76
TOTAL EXPENDITURES	1,782,636.11	1,026,719.48	755,916.63	57.60
NET OF REVENUES & EXPENDITURES	(102,024.11)	(5,538.75)		
Fund 202 - Major Street Fund				
TOTAL REVENUES	294,607.00	121,215.69	173,391.31	41.14
TOTAL EXPENDITURES	574,575.34	72,376.47	502,198.87	12.60
NET OF REVENUES & EXPENDITURES	(279,968.34)	48,839.22		
Fund 203: Local Streets				
TOTAL REVENUES	96,722.00	34,426.11	62,295.89	35.59
TOTAL EXPENDITURES	113,373.00	28,858.80	84,514.20	25.45
NET OF REVENUES & EXPENDITURES	(16,651.00)	5,567.31		
Fund 226: Garbage Fund				
TOTAL REVENUES	351,630.00	276,434.83	75,195.17	78.62
TOTAL EXPENDITURES	435,129.00	228,732.10	206,396.90	52.57
NET OF REVENUES & EXPENDITURES	(83,499.00)	47,702.73		
Fund 248 - Downtown Development Fund				
TOTAL REVENUES	2,888.00	29.61	2,858.39	1.03
TOTAL EXPENDITURES	14,600.00	2,163.07	12,436.93	14.82
NET OF REVENUES & EXPENDITURES	(11,712.00)	(2,133.35)		

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 1/31/2013

GL NUMBER	2012-13 AMENDED BUDGET	END BALANCE 1/31/2013 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 265 - Drug Enforcement Fund				
TOTAL REVENUES	110,622.00	67,424.41	43,197.59	60.95
TOTAL EXPENDITURES	110,622.00	59,077.42	51,544.58	53.40
NET OF REVENUES & EXPENDITURES	0.00	8,346.99		
Fund 350 - City Hall Debt Fund				
TOTAL REVENUES	83,875.00	83,844.56	30.44	99.96
TOTAL EXPENDITURES	83,830.00	16,902.50	66,927.50	20.16
NET OF REVENUES & EXPENDITURES	45.00	66,942.06		
Fund 401 - Capital Project Fund				
TOTAL REVENUES	36,202.00	5.30	36,196.70	0.01
TOTAL EXPENDITURES	36,202.00	0.00	36,202.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	5.30		
Fund 402 - Fire Equip Replacement Fund				
TOTAL REVENUES	230.00	67.66	162.34	29.42
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	230.00	67.66		
Fund 590 - Water Supply Fund				
TOTAL REVENUES	1,292,640.00	721,388.77	571,251.23	55.81
TOTAL EXPENDITURES	1,317,891.25	684,134.09	633,757.16	51.91
NET OF REVENUES & EXPENDITURES	(25,251.25)	37,254.68		
Fund 591: Sewer Fund				
TOTAL REVENUES	1,070,990.00	550,779.59	520,210.41	51.43
TOTAL EXPENDITURES	1,451,092.63	612,417.37	838,675.26	42.20
NET OF REVENUES & EXPENDITURES	(380,102.63)	(61,637.78)		

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 1/31/2013

GL NUMBER	2012-13 AMENDED BUDGET	END BALANCE 1/31/2013 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - Motor Pool Fund				
TOTAL REVENUES	118,848.00	74,196.21	44,651.79	62.43
TOTAL EXPENDITURES	177,023.00	71,091.76	105,931.24	40.16
NET OF REVENUES & EXPENDITURES	(58,175.00)	3,104.45		
Fund 865 - Sidewalks				
TOTAL REVENUES	0.00	5,782.63	(5,782.63)	100.00
TOTAL EXPENDITURES	0.00	5,534.84	(5,534.84)	100.00
NET OF REVENUES & EXPENDITURES	0.00	247.79		
Fund 866 - Weed Fund				
TOTAL REVENUES	0.00	3,600.00	(3,600.00)	100.00
TOTAL EXPENDITURES	0.00	585.00	(585.00)	100.00
NET OF REVENUES & EXPENDITURES	0.00	3,015.00		

NOT A REQUIRED STATE REPORT**2013****L-4022-TAXABLE**

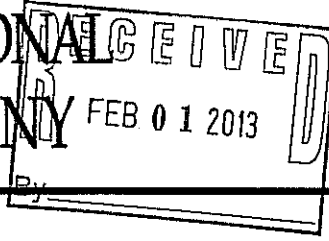
This report will not crossfoot

COUNTY GENESEEECITY OR TOWNSHIP CITY OF SWARTZ CREEK

REAL PROPERTY	Count	2012 Board of Review	Losses	(+/-) Adjustment	Additions	2013 Board of Review
101 Agricultural	0	0	0	0	0	0
201 Commercial	149	31,081,848	187,500	-1,949,952	2,653,700	31,598,096
301 Industrial	10	17,321,477	0	-283,739	0	17,037,738
401 Residential	2,291	88,146,910	84,000	-2,964,962	39,600	84,957,739
501 Timber - Cutover	0	0	0	0	0	0
601 Developmental	0	0	0	0	0	0
800 TOTAL REAL	2,450	136,550,235	271,500	-5,198,653	2,693,300	133,593,573



ROWE PROFESSIONAL SERVICES COMPANY



P.O. Box 3748
Flint, Michigan 48502

Phone: (810) 341-7500
Fax: (810) 341-7573
www.rowepsc.com

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473-1377

January 29, 2013
Project No: 13C0007
Invoice No: 0070962
Project Mgr: Louis Fleury

Project 13C0007 2013 TIP APPLICATIONS

APPLICATIONS FOR 2014-2017 TIP

Professional Services from December 16, 2012 to January 19, 2013

Fee 4,316.00

Total this Invoice \$4,316.00

Paul Bueche

To: Paul Bueche
Subject: RE: Scrap Tire Grant

From: Lou Fleury [mailto:LFleury@rowepsc.com]
Sent: Friday, February 08, 2013 10:15 AM
To: Paul Bueche; Tom Svrcek
Subject: Scrap Tire Grant

Paul,

As we discussed, the following is the budget breakdown for a potential grant to pave the parking lot at the Public Safety Building as well as the downtown alley/parking lot at Miller and Morrish:

Grant: \$140,000

City: \$182,000

TOTAL \$322,000 (this is the total project cost including design and inspection – construction total is \$280k)

Let me know if you would like to submit separate applications

Thanks

Louis P. Fleury, P.E.
Project Manager



P. O. Box 3748
Flint, MI 48502
tel 810.341.7500
fax 810.341.7573
cell 810.240.2414
email LFleury@rowepsc.com

Large Firm Resources. Personal Attention.
SM

Economic Vitality Incentive Program/County Incentive Program Certification of Consolidation of Services

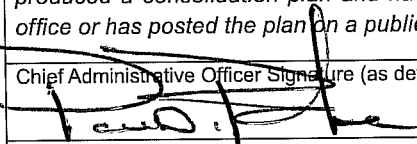
Issued under authority of 2012 Public Act 200. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a consolidation plan as required by 2012 Public Act 200. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a consolidation plan.

City/village/township: This certification, along with a consolidation plan, **must be received by February 1, 2013** to receive the February and April payments or on or before March 31, 2013 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with a consolidation plan, **must be received by February 1, 2013** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION		
Local Unit Name City of Swartz Creek		Local Unit County Name Genesee
Local Unit Code 25080		Contact E-Mail Address jaguilar@cityofswartzcreek.org
Contact Name Juanita Aguilar	Contact Title City Clerk	Contact Telephone Number (810) 635-4464
Website Address, if plan is available online www.cityofswartzcreek.org		
PART 2: CERTIFICATION		
<i>In accordance with 2012 Public Act 200, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a consolidation plan and has made the plan available for public viewing in the city, village, township, or county clerk's office or has posted the plan on a publicly accessible Internet site. The consolidation plan is attached to this signed certification.</i>		
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Paul Bueche
Title City Manager		Date January 31, 2013

Completed and signed form (including required attachment) should be e-mailed to: TreasRevenueSharing@michigan.gov

If you are unable to submit via e-mail, mail the completed form and required attachment to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP Y N	Certification Received	EVIP/CIP Notes
Final Certification	Plan Received	
	1st C/P Submission Y N	

**ECONOMIC VITALITY
INCENTIVE PROGRAM
CONSOLIDATION PLAN**
P.A. 63 of 2011 Section 951
2013-February-1 Filing



To: **Residents of the City of Swartz Creek**

State of Michigan
Department of Treasury

On behalf of the City Council, the Staff of the City of Swartz Creek has developed this report to document compliancy with P.A. 63 of 2011, better known as the “Economic Vitality Incentive Program”, or “EVIP”.

By way of background, the City of Swartz Creek has experienced many economic downturns since its inception in 1959. As a result of these roller-coaster declines, the City has remained diligent in assessing its operations regularly, beginning in the 1960’s. Another compelling reason for the close scrutiny of expenses is the City’s Charter limitation of 5 mills for general operating, redefined to the current value of 4.8289 by the Headlee Amendment (1978) and Proposal “A” (1994). The City’s total levy, inclusive of trash collection and drain assessments, is 8.1 mills (*2011 data*). Of 277 cities, the City of Swartz Creek is the sixth lowest taxing city in the state, in the bottom 2%. The average levy of all 277 cities in the state is 17.32 mills. Necessity has always dictated a frugal approach to management of finances.

Municipal finances throughout the state, inclusive of the City of Swartz Creek, have rocketed downward for more than a decade. From 2002 through 2010, the state systematically reduced statutory revenue sharing received by the City by 34% percent with a five-year cumulative loss of \$1,238,000. To compound this, we continue to see a downward spiral of commercial values with appeal rulings following closely. The City has lost 27.4 percent of its highest ad-valorem levy year of 2007, which equates to \$284,048. Under existing tax law, it may be decades, if at all, that these funds will be recouped.

P.A. 63 of 2011 created the “Economic Vitality Incentive Program” (EVIP). The Act provides that *“...each city, village, or township that received a FY 2010 statutory payment greater than \$4,500 and fulfills the specific requirements for all of the three categories will be eligible to receive a maximum of 67.837363% of its FY 2010 total statutory payment (rounded to the nearest dollar). An eligible city, village, or township will receive 1/3 of the maximum amount for each of the three categories they fulfill the specific requirements for. The three categories are Accountability and Transparency, Consolidation of Services, and Employee Compensation. Each eligible city, village, or township must submit the certification form and required attachments for each category to qualify for payment...”* The City’s compliancy by category outlined in the statute is as follows:

CATEGORY I: ACCOUNTABILITY & TRANSPARENCY

In October 2011, the City of Swartz Creek created an initial Citizens Guide and Performance Dash Board. The documents are updated annually with the City's Fiscal Cycle which runs from July 1st through June 30th. The Citizens Guide and Performance Dash Board can be viewed on the City's website located at www.cityofswartzcreek.org.

CATEGORY II: CONSOLIDATION OF SERVICES - CURRENT

Following is a table of *some* of the existing cooperatives and consolidations the City is a partner to, and/or, that serve to reduce the expense of providing public services:

CITY OF SWARTZ CREEK

Existing Cooperative & Consolidated Efforts

City Service #	Consolidation Efforts#	Agency#	Fiscal Impact#	Miscellaneous #
Water Utility	County Wide Public Water System	Genesee County WWS	Unknown	City Scrapped Water Supply System in Early 1970's
Sewer Utility	County Wide Public Sewer System	Genesee County WWS	Unknown	City Scrapped Sewage Treatment System in Early 1970's
Public Works	Signal Maintenance	Genesee County Road Commission	\$40,000 / Yr	Eliminates Need for Staff Employee
PE-CE Engineering Services	Design & Construction Engineering Services	Rowe Professional	\$50,000 / Yr	Eliminates Need for Staff Employee (Outsourced Since 1960)
Assessing	Mandated Compliance for Assessing Services	Land Mark Appraisals	\$25,000 / Yr	Eliminates Need for Staff Employee (Outsourced Since 2006)
Cooperative Purchasing	Various (Vehicles, etc)	Various County Extended Purchasing	Unknown	City Uses Extended Purchasing Contracts Wherever Possible
Fire Protection	Shared Cost Authority for Fire Services	Clayton Township	\$116,000	Authority Operating Since 1960's (circa)
Police Protection	Police Patrol / Liaison Services	Internal	\$200,000	Eliminate Two Officer Positions, One Secretary Positions
Public Safety Dispatch	County 911 PSAP Authority	Genesee County 911 Consortium	Unknown	Authority Operating PSAP Funds 1970's (circa)
Public Safety Mutual Aid	Agreements in Place	Various	Unknown	Mutual Aid Contracts Reduce Need for Additional Positions
Drug Enforcement	Multi-Jurisdictional Team	F.A.N.G.	\$25,000	Dues Supported MSP Cooperative Team Eliminates Need for Local Expenses
Auto Theft Enforcement	Multi-Jurisdictional Team	G.A.I.N.	\$10,000	Dues Supported County Sheriff Team Eliminates Need for Local Expenses
Regional MPO Major Street Improvements	Uniform County Wide Criteria for Major Street Repairs, Ratings, etc.	Genesee County MPO	Unknown	Additional FHWA Funds Leveraged by Cooperative Efforts
Senior Services	Senior Center Serving Surrounding Governments	Clayton, Gaines, Mundy, Flint Townships	\$40,000	Eliminate City Contribution & Levy for County-Wide Levy

Additional documents, filings and certification outlining cost savings and efficiency are as follows:

Michigan Department of Treasury
4807 (01-11)

**Economic Vitality Incentive Program
Certification of Consolidation of Services**
Issued under authority of Public Act 63 of 2011. Filing is necessary to qualify for payments.

Each City/Township/County applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a plan to increase its existing level of cooperation, collaboration, and consolidation of services (either within the jurisdiction or with other jurisdictions). The plan shall include a listing of any previous services consolidated with the cost savings realized from each consolidation and an estimate of potential savings for any new service consolidations being planned.
2. Submit to Treasury a copy of the plan to increase cooperation, collaboration, and consolidation of services.

This certification, along with a cooperation, collaboration, and consolidation plan, must be received by January 1, 2012 (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION

Local Unit Name City of Swartz Creek	Local Unit County Genesee
Local Unit Code 25080	Contact Name Juanita Aguilar
Contact Name Juanita Aguilar	Contact Telephone Number 810-635-4464

PART 2: CERTIFICATION

In accordance with Public Act 63 of 2011, the undersigned hereby certifies to Treasury that by January 1, 2012, the above mentioned local unit has produced and made readily available to the public a plan to increase cooperation, collaboration, and consolidation of services. The plan for cooperation, collaboration, and consolidation of services is attached to this signed certification.

City Administrator/Chief Financial Officer (as defined in MCL 141.4220)

Paul Bueche
Title: **Paul Bueche, City Manager** Date: **DECEMBER 22, 2011**

Completed and signed forms (including required attachments) should be e-mailed to: TreasORTA@michigan.gov

If you are unable to submit via e-mail, mail the completed form and required attachments to:
Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

Treasury Use Only			
EVIP Eligible	Y	N	EVIP Notes
Final Certification			Plan Received



Paul Bueche
City Manager
<http://www.cityofswartzcreek.org>

22-December-2011

Michigan Department of Treasury
Office of Revenue and Tax Analysis
P.O. Box 30722
Lansing, Michigan 48909

Re: EVIP Certification, PA 63 of 2011

Dear Treasury Department,

Please accept this correspondence as the City's compliance with Public Act 63 of 2011, more commonly referred to as the "Economic Vitality Incentive Program, Certification of Consolidation of Services".

As a historical effort to reduce and control costs, the City:

1. Continues to operate a joint Fire Department with neighboring Clayco Township. The agreement is in effect under the Urban Cooperation Act, the combined Fire Authority dating back to pre 1907's (UCA).
2. Continues to belong to a county-wide coalition for 911 dispatch services.
3. Continues participation in several law enforcement cooperatives for narcotics enforcement (F.A.N.G.) and law enforcement (F.A.L.N).

In the summer of 2011, the City of Swartz Creek and the Townships of Flint and Midway began exploring a combined services initiative for police, fire, building and assessing. To date, the following actions towards this goal have been taken:

1. Numerous meetings held between consulting firm Plante-Morin, the City and the two Townships. Development of a Plante-Morin consulting proposal for a feasibility study (copy attached).
2. A joint public meeting between all three elected boards (in letter attached) reviewing and editing the feasibility study.
3. Solicitation for M.M.L. - EVIP. 50% grant funding for the study (resolution attached, funding denied due to availability).
4. Various Fall 2011 meetings between the City and Townships. Plans going into 2012 are to seek a another R.F.P. Bid and proceed with one-bid cost saving to the feasibility study.

Should you need additional, please feel free to contact me. In advance, your time and attention is appreciated.

Sincerely,

Paul Bueche
PAUL BUECHE
City Manager
(810)-635-4464

0603 GMC/One
Swartz Creek Michigan 48475
Phone: (810)-635-4464 Fax: (810)-635-2207
www.cityofswartzcreek.org <http://cityofswartzcreek.org>



Paul Bueche
City Manager
<http://www.cityofswartzcreek.org>

15-August-2012

Michigan Department of Treasury, ORTA
C/O Mr. Denise Blowitz
P.O. Box 30722
Lansing, Michigan 48909

Re: City of Swartz Creek
Request Starting EVIP Supplement
Additional Documentation

Dear Denise,

You have requested additional data and calculations to our submission via two questions:

1. "What are the cost savings the City has realized by virtue of our current combined fire service agreement with the Township of Clayton?"
To answer this question, the City, using budget data from the Fire Department's 2012 calendar year budget, looked at what the costs might be if we decided to separate and provide these services ourselves. With no allowances made for any capital investments or replacements, and using several base assumptions, the City's finance department arrives the savings at \$775,731 (See attached Exhibit "A").
2. "What cost might be realized if the City combined services, such as Police, Building, Zoning, Assessment and Public Works, with a neighboring community?"
The City, along with Flint and Midway Townships, hired a consulting company (Mitigation Consulting Services of Ann Arbor) to evaluate resources and cost savings that might be associated with combining services. A draft was released on July 30, 2012 that addresses the following areas:
A. Police Services: The City will realize no cost savings by consolidating services with a neighboring community. There are recommendations for a partial contracting of some police services, such as step tickets, however, such recommendations are problematic and make no estimate for expenses to accomplish this. The savings only is calculated at \$217,000 (See attached Exhibit "B").
B. Building & Zoning: The City will realize no cost savings from consolidation. The study recommends consolidation to improve efficiency and allow the department to operate at expenses equal to revenues.

0603 GMC/One
Swartz Creek Michigan 48475
Phone: (810)-635-4464 Fax: (810)-635-2207
www.cityofswartzcreek.org <http://cityofswartzcreek.org>

(Page #2 Michigan Treasury Department: Revenue Sharing EVIP Supplement Additional Documentation)

- C. Assessing: The City currently contracts for assessing services. The study suggests that all three communities seek a joint contract with an outside firm; however, the City would benefit little as the current contract is at maximum efficiency (See Exhibit "C").
- D. Public Works: Flint and Midway Townships do not have Public Works Departments. The question was not addressed in the study.

If additional explanations of the shared services analysis are needed, a copy of the entire findings of the study can be sent.

If you need further, please feel free to call. In advance, I apologize for the inconvenience and thank you for your time.

Sincerely,

Paul Bueche
Paul Bueche
City Manager
City of Swartz Creek

Attachments

0603 GMC/One
Swartz Creek Michigan 48475
Phone: (810)-635-4464 Fax: (810)-635-2207
www.cityofswartzcreek.org <http://cityofswartzcreek.org>

CATEGORY II: CONSOLIDATION OF SERVICES – NEW CONCEPTS

Following is a table of cooperative and consolidation projects the City is working on:

CITY OF SWARTZ CREEK

Cooperative & Consolidation Initiatives Currently Under Consideration


City Service #	Consolidation Efforts#	Agency#	Fiscal Impact#	Miscellaneous #
Police Protection	Three Municipalities Employed a Joint Study for Combining Police Services	Flint Township, Mundy Township, City of Swartz Creek	Minimal New Quantifiable Savings Estimated to be <\$50,000	The City Cut Funding for Police Protection Consume With Revenue Reductions. The Study Suggests Out-Sourcing Administrative Functions to Flint Township. Such Actions Would Save Little Money and Would Reduce the Level of Service Unacceptably
Building, Zoning Services	Three Municipalities Employed a Joint Study for Combining Building & Zoning Departments	Flint Township, Mundy Township, City of Swartz Creek	No New Quantifiable Savings	The City Cut Funding for Building & Zoning Services Consume With Revenue Reductions. The Study Suggests Combining Building & Zoning Departments of All Three Municipalities. Although No Savings Will Be Realized Due to 2009-2012 Cuts, Combination Will Improve Efficiency and Professionalism. The City Continues to Pursue This Option
Assessing Services	Three Municipalities Employed a Joint Study for Combining Assessing Services. The City Reduced Assessing Services to Part Time and Outsourced	Flint Township, Mundy Township, City of Swartz Creek	No New Additional Quantifiable Savings Can Be Realized	The City Reduced the Assessing Department in 2006 Through Attrition and Out-Sourcing. The Study Suggests Combining the Three Departments. The Savings to the City Though Would Be Minimal
Fire Protection Services	Three Municipalities Employed a Joint Study for Combining Fire Services	Flint Township, Mundy Township, City of Swartz Creek and/or Clayton Township	No New Quantifiable Savings for the City	The City Currently Operates a Joint Fire Department With Clayton Township. The Study Rated the City's Fire Protection as Very Efficient. The Study Recommends Against a Full Combination, However, the Three Municipalities Continue to Explore the Concept

CATEGORY III: EMPLOYEE COMPENSATION

EVIP Matters pertaining to Employee Compensation have a filing deadline of June 1, 2013. The City Staff will update this plan in accordance with provisions in the act.

SUMMARY

As indicated earlier, the City has never had excessive revenue that might tend to permit lucrative compensation packages or unwarranted spending. Quite to the contrary, the City has always had to budget very carefully and efficiently to maintain basic and/or minimal services. The City's pension legacies are funded in the 90 percentile with modest *O.P.E.B.* obligations. In short, necessity has always driven the City to follow the best practices that P.A. 63 of 2011 compels.



Paul Bueche
City Manager

Paul Bueche

From: TreasRevenueSharing [TreasRevenueSharing@michigan.gov]
Sent: Friday, February 01, 2013 10:46 AM
To: 'Paul Bueche'
Cc: Juanita Aguilar (City Clerk)
Subject: RE: Emailing: 2013-Feb-1 City of Swartz Creek EVIP Consolidation Plan.pdf

Your EVIP submission has been received. We will contact you if additional information is needed.

Thank you.
Office of Revenue and Tax Analysis
517 373-2697

-----Original Message-----

From: Paul Bueche [mailto:pbueche@cityofswartzcreek.org]
Sent: Friday, February 01, 2013 10:44 AM
To: TreasRevenueSharing
Cc: Juanita Aguilar (City Clerk)
Subject: Emailing: 2013-Feb-1 City of Swartz Creek EVIP Consolidation Plan.pdf
Importance: High

To: State of Michigan
Treasury Department

Date: 1-February-2013

Re: February 1, 2013 Certification of Consolidation of Services

Please find the attached Adobe (pdf) file as the City's submittal for compliancy with the February 1, 2013 Certification of Consolidation. Should you need additional, please feel free to contact me at (810)-635-4464

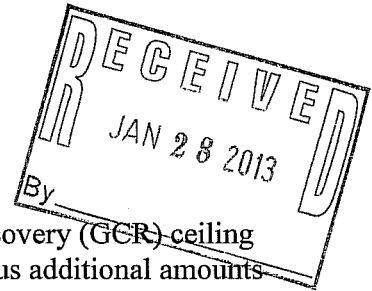
Thanx...

Paul Bueche
City Manager
City of Swartz

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY

CASE NO. U-17133



- Consumers Energy Company proposes to use a base gas cost recovery (GCR) ceiling factor of not less than \$4.6260 per thousand cubic feet (Mcf), plus additional amounts contingent on future events determined using the GCR Factor Ceiling Price Adjustment Mechanism, if the Michigan Public Service Commission approves its request.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- The first public hearing in this matter will be held:

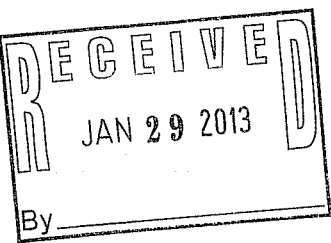
DATE/TIME: February 7, 2013, at 10:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Thomas E. Maier

LOCATION: Constitution Hall
525 West Allegan
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) December 27, 2012 application, which seeks approval of its GCR plan and monthly GCR factors for the 12-month period April 2013 through March 2014. Consumers Energy is requesting authorization of its monthly GCR factors for the period April 2013 through March 2014 consisting of the sum of two parts: (i) a base factor of \$4.6260 per Mcf, plus (ii) additional amounts contingent upon future events, determined using the GCR Factor Ceiling Price Adjustment Mechanism. The Company is also requesting that the Commission review its plans and projections through March 2018 and find its 5-year plan reasonable and prudent.



DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CONSTRUCTION CODES
NOTICE OF PUBLIC HEARING

Michigan Part 8- Electrical Code Rules (ORR# 2011-040 LR)
State Boundary Commission General Rules (ORR# 2011-041 LR)
Michigan Part 9a.-Mechanical Code (ORR# 2012-010 LR)

The Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, will hold a public hearing on Thursday, February 28, 2013, at 9:00 a.m. in Conference Room 3, 2501 Woodlake Circle, Okemos, MI 48864. The Part 8 Electrical Code rules are proposed to be effective 30 days after filing with the Secretary of State. The State Boundary Commission General rules are proposed to be effective 30 days after filing with the Secretary of State. The Part 9a. Mechanical Code is proposed to be effective 120 days after filing with the Secretary of State.

The public hearing is being held to receive public comments on the proposed amendments to the administrative rules noted above. Testimony will be taken for each rule set in the order the rules are listed above. Individuals who are not present during testimony for a particular rule set will be provided an opportunity to testify after final testimony on the Michigan Part 9a Mechanical Code.

The proposed revisions to Part 8 Electrical rules will adopt the 2011 edition of the National Electrical Code, a national industry standard, and provide Michigan-specific amendments. The hearing is being conducted by the Department under the authority of Section 4 of 1972 PA 230, MCL 125.1504, and Executive Reorganization Order Nos. 2003-1, 2008-4 and 2011-4, MCL 445.2011, 445.2025, and 445.2030.

The proposed revisions to the State Boundary Commission General rules will streamline the procedures specified in the rules that the State Boundary Commission follows to process petitions for incorporation or consolidation as well as petitions or resolutions for annexation and to reflect revisions to the State Boundary Commission Act. The hearing is being conducted by the Department under the authority of Section 4 of 1968 PA 191, MCL 123.1004 and Executive Reorganization Order Nos. 1973-2, 1980-1, 1996-2, 2003-1, 2008-4 and 2011-4, MCL 299.11, 16.732, 445.2001, 445.2011, 445.2025 and 445.2030.

The proposed Mechanical rules will adopt the 2012 edition of the International Mechanical Code with amendments, deletions, and additions deemed necessary for use in Michigan. The hearing is being conducted by the Department under the authority of Section 4 of 1972 PA 230, MCL 125.1504 and Executive Reorganization order Nos. 2003-1, 2008-20 and 2011-4, MCL 445.2011, 445.2025 and 445.2030.

The proposed rules will be published in the February 1, 2013 *Michigan Register*. Copies of the proposed Michigan amendments to the Michigan Electrical Code rules, the State Boundary Commission General rules and the Michigan Mechanical Code rules may be obtained for a fee of \$3.00 for each rule set by submitting a check or money order made payable to the State of Michigan, to the Bureau at the address below. You may download a free copy of the proposed amendments by

visiting the Bureau's website at www.michigan.gov/bcc. The amendments are located under "What's New" on the front page of the website.

Oral or written comments may be presented in person at the hearing on February 28, 2013, or submitted in writing by mail, email, or facsimile no later than 5:00 p.m., February 28, 2013 to the address stated below. If your presentation at the public hearing is in written form, please provide a copy to the Rules Analyst, at the conclusion of your testimony at the hearing.

Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Office of Administrative Services
P.O. Box 30254
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The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call Hillary Gushman at (517) 335-2972 (voice) at least 14 days prior to the hearing. LARA is an equal opportunity employer/program.