

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, March 10, 2014 7:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
4A. Regular Council Meeting of February 24, 2014 MOTION Pg. 21
5. **APPROVE AGENDA**
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
6A. City Manager's Report (Agenda Item) MOTION Pg. 2
6B. PEA Ordinance Amendment NA
6C. Land Sale Policy Pg. 27
6D. Sidewalk Ordinance Pg. 35
6E. Property Maintenance Code Ordinance Pg. 37
6F. County Sewer Rate Increase Pg. 40
6G. ISO Rating Update Pg. 43
6H. Budget Status Report Pg. 45
6I. DPW Monthly Report Pg. 47
6J. FANG Report Pg. 51
6K. Community Service Petition Pg. 55
6L. February Check Register Pg. 57
6M. Police Department Monthly Pg. 62
7. **MEETING OPENED TO THE PUBLIC:**
7A. General Public Comments
8. **COUNCIL BUSINESS:**
8A. Liqui-Force Sewer System Improvements Presentation
8B. Planning Ordinance Amendment RESO Pg. 14
8C. Land Sale Policy DISC. NA
8D. Sidewalk Ordinance RESO Pg. 14
8E. Property Maintenance Code RESO Pg. 16
8F. Fireboard Appointment RESO Pg. 18
8G. Complete Streets RESO Pg. 18
8H. Budget Planning/Update DISC NA
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, March 10, 2014 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: March 5, 2014

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** *(See Individual Category)*

MORRISH ROAD BRIDGE PROJECT *(No Change of Status)*

The disagreement over the payment due, if any, for the bridge railing feature continues. The city is refusing \$16,000 in payment because the work quality is terrible, out of specification, and likely to be a financial hardship in the future for maintenance purposes. The contractor is disputing the complete withholding of payment, and they indicated they would make one last final-and-best offer. As of writing, no such offer has been received. Instead, they have submitted another claim letter to the MDOT, seeking a regional hearing. The 5% offer is at stake since any decision made at the regional level is binding, but I stand by the prior decision of the city council in this regard. Moving forward is the right thing to do.

MILLER ROAD RESURFACING PROJECT *(No Change of Status)*

OHM is going to begin working on design engineering for Miller Road between Morrish and Dye. When preliminary work is completed, we will be back to discuss design options and costs. What follows is the background as written in the initial report.

Miller Road is in bad shape east of Morrish. The county Traffic Improvement Program (TIP) has scheduled funding to assist with these repairs for the summer of 2015 (we may do this over two years to better fund the project). The repairs would include milling of asphalt and resurfacing. No reconstruction is proposed.

The section from Morrish to Elms would be redone as it is currently configured. The section from Tallmadge Court to Dye Road is proposed to be done as three lanes with bike lanes, to match what is done elsewhere on Miller. This configuration could pose some issues, but there may be opportunities here as well.

The road is extremely wide east of Tallmadge Court. This section has shoulders and ditching heading east until the Heritage Plaza area, where the road is curbed. The road width for these distances exceeds 70 feet in some areas, and only 48 feet are needed for the three lane concept. This poses some obvious questions.

One possible solution is to perform a road diet in which the curb (likely the south side only) is brought in a lane width or two to meet modern needs. The reasons this may be a good idea include:

1. Traffic counts are much lower now with SPO operations and the extra lanes are simply not required.
2. Some yards on the south side of Miller are virtually non-existent. An extra 20 feet of yard could add much use value to the homes and future potential commercial.
3. Shrinking the road will shrink on-going maintenance costs and future repair costs substantially.
4. Shrinking the road would also lower speeds to match what is observed to the east in Flint Township and to the west.
5. A realigned curb would allow for an off-street path that would connect Swartz Creek to the Genesee Valley Trail (I am looking into grant funding for this).

Another option is to provide fewer lanes on the road and use hatch marks to eliminate travel near the shoulders. This is not recommended. It would not provide the benefits listed above, and it would look downright stupid.

The last option is to mark the road to match the current configuration. The benefits noted above would not present themselves, but the status quo would be maintained.

Cost estimates are as follows:

Morrish to Elms			
	Federal Funds	Local Match	Total Cost
Preliminary Engineering	\$71,553.00	\$17,888.00	\$89,441.00
Construction Engineering			\$0.00
Construction	\$814,272.00	\$203,568.00	\$1,017,840.00
Total Project Cost	\$885,825.00	\$221,456.00	\$1,107,281.00
Tallmadge to Dye			
	Federal Funds	Local Match	Total Cost
Preliminary Engineering	\$71,865.00	\$17,966.00	\$89,831.00
Construction Engineering			\$0.00
Construction	\$817,825.00	\$204,456.00	\$1,022,281.00
Total Project Cost	\$889,690.00	\$222,422.00	\$1,112,112.00

Note: Construction engineering is included in the construction cost total, equating to about \$130,000 per project.

✓ **2013-2014 FY BUDGET (Update)**

Staff is working on predicting how this fiscal year will end financially. There is a report in your packet indicating year-to-date expenses and revenues. We will be discussing this as well as the next fiscal budget as a point of business.

✓ **MI-DEQ SCRAP TIRE GRANT PROJECT #1, PARKING LOTS (No Change of Status)**

We've received a notice of award for \$136,904 from the MI-DEQ Scrap Tire Grant Program. We applied for a couple of our parking lots, being Public Safety Building and the north alley lot behind Hank & Don's.

The estimated total project costs have changed, along with some of the revenues. The changes include the water main addition, the alley hardscape, and the Meijer sidewalk. The breakdown on fund allocation is listed. The current budget includes approximately \$170,000 of general fund money for this purpose. The additional funds are not yet budgeted. We will look to bring this up for the FY 2015 budget. The new estimates are as follows:

Project Costs

Public Safety/Civic Drive	\$190,000
Sidewalk	\$30,000
Downtown Alley/Parking	\$65,000
Alley Enhancement (includes lighting, landscaping, retaining wall, railing, and colored concrete)	\$65,000
Water main Loop (for ductile iron water main)	\$80,000
Design/Construction Engineering	\$71,350
Total Project Cost	\$501,350

Fund Sources

Scrap Tire Grant	\$136,000
Meijer Contribution	\$10,000
Local Match	\$354,446

Fund Impact

Total Cost	\$501,350
Scrap Tire Grant	\$136,904
Meijer	\$10,000
CDBG (Pending)	\$29,000
Water Fund	\$103,158
General Fund	\$222,288

This proposal will likely change again! We met with the engineer and some of the property owners downtown. Recent revelations based upon the survey and owner preferences indicate that the water main work will not be practical or desirable at this time. This means that the alley resurfacing may not be in the cards either. However, this will allow the city to focus on resurfacing Civic Drive or to add additional features to the public parking area downtown, such as landscaping or a dumpster enclosure for the users in the Hank and Don's building. We may be able to free up a 3-4 parking spots while we are at it. More updates will follow as a more final engineering scope and estimate is prepared.

- ✓ **WINCHESTER STREETS** *(No Status Change)*
The streets in the village could be the next 'big thing' for the community. There will be a number of options here, but it will take some time to research these. I hope to bring this up during the budget and begin engaging the city council and/or public after the new fiscal year starts.
- ✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

❑ **REHABILITATION PROGRAM** *(No Change of Status)*

We will begin work on the approved lining and inspection projects as soon as possible. A plan for the next five years will be forthcoming.

❑ **BEAR CREEK SANITARY SEWER AGREEMENT** *(No Change of Status)*

WWS advises that now that we have cleared the sanitary sewer concerns as it relates to the main that crosses the creek at the bridge, they'll begin preparing agreements for transfer of the main to the County. As soon as I get a draft of the agreement, I'll set the matter up for discussion on the terms.

❑ **KWA** *(No Change of Status)*

The city enacted a pass-along increase beginning after the first of the year for the first phase of the debt retirement for the KWA. Costs for future service are very uncertain and will undoubtedly rise much. Despite that, I believe that we need to look at local increases to support a local capital improvement program for aging infrastructure. This may not amount to much, but we need to start somewhere. If we simply pass along increase from the other authorities, we will not even be able to keep up with inflationary increases for operating.

On the bright side, those continuing to purchase Detroit water may find rates tripling! This could encourage Oakland County to join the KWA or make rates in Genesee County even more competitive. I have attached an interesting Free Press Article on the matter.

❑ **STORM SEWER** *(Update)*

Mr. Svrcek has been working with the Michigan Department of Environmental Quality on some permitting issues that every city in the urban area of the county is dealing with. We are not thrilled with the expectations. What appears to be the heavy hand of the DEQ may put us out of the business of providing many basic services, or at least radically changing the way we do business. This could result in many new ordinances and expenses regulating a variety of practices including how we store road salt, where we can dump street sweepings, and how residents can discharge a pool. We will likely be addressing this in mid-summer, but we want to take our time due to the wide reaching effect that this could have on the community.

✓ **PERSONNEL: POLICIES & PROCEDURES** *(No Change of Status)*

I expect to make some changes here. There is not an existing set of policies outside of the police department and union contracts. I may enact a very skeleton set of policies, and begin the process of adding to it. I may also have a couple separate policies enabled in the near future based on need, such as a technology use policy or other flex/compensation time policies.

✓ **CITY PROPERTY, 4438 MORRISH ROAD** *(No Change of Status)*

I have a couple community development ideas for the property that the planning commission and city council should consider. I will revisit the demolition potential with Mr. Svrcek soon since the building's days are certainly numbered. This is something we may look at this summer.

✓ **LABOR CONTRACTS, SHARED SERVICES, BUILDING DEPARTMENT** *(No Change of Status)*

We are still in the process of finalizing and integration with Mundy Township for shared services. However, we are up and running in a limited capacity. I will report back to the council on how this is working as things progress.

Mundy has also sent a letter indicating a willingness to work together in other ways. I have attached the letter. I will meet with Mr. Guigear to see what he has in mind. I suspect we will bring the shared services committee back together at some point to explore other options for shared services.

✓ **NEW CINGULAR WIRELESS PCS, LLC LEASE/OPTION AGREEMENT (*Resolution*)**

The council was close to approving a lease arrangement for the water tower at the last meeting. Mr. Shumaker raised some very valid concerns about the section 12 (access) in the agreement. It was agreed that this section would be revised to meet our interests and resubmitted. In the meantime, the provider has not yet been able to secure access TO the city's site and has requested that our city council hold action until such time that such access is acquired.

The original report follows:

A wireless communication provider is proposing use of the tower to place antennas to expand their wireless network. They are requesting an option to do so and will pay \$1,000 to secure such an option. If they are awarded this by the city council and choose to proceed, they will then submit a limited or administrative site plan for the placement of antennas and ground equipment on the site. If approval is granted for such use by the city, and the equipment is installed, the provider is proposing an initial lease of \$2,000 monthly for use of the tower.

My opinion is that we pursue this. For the use to commence, the provider will need to perform an engineering study and satisfy other building/zoning compliance for the city. The overall impact should be minimal. Mr. Gildner has reviewed the terms and agreement form, and all issues have been addressed.

✓ **FIRE DEPARTMENT: COST RECOVERY & APPARATUS (*Update*)**

Fire department staff are working with the board on specifications for a new apparatus. I expect bids will be received and deliberated upon within two months. If the board is interested in any of the bids, the council may be reviewing a recommendation to purchase a new fire truck by late spring. I can speak more about this if the council has questions, but I believe this process will run its course and apparatus and pricing information will be presented to the council relatively quickly.

✓ **SPRINGBROOK EAST & HERITAGE S.A.D. – VACANT LOTS (*No Change of Status*)**

Following are issues pending for the three Associations:

SPRINGBROOK COLONY	SPRINGBROOK EAST	HERITAGE VILLAGE
<i>Transfer Water, Sanitary Sewer, Storm Sewer to City.</i>	<i>Seek Solution for 12 Vacant Lots Owned by City.</i>	<i>Transfer Water, Sanitary Sewer, Storm Sewer, Streets to City. Seek Solution for 5 Vacant Lots Owned by City.</i>

We are live with maintenance of utilities in Springbrook.

I will work on a land sale policy in the near future. A very rough draft is done, but this can probably wait till we finish our budget.

Heritage Village utility and street transfers are in the works again. I will keep the council posted.

✓ **MEIJER COMMUNITY DONATION** (*Status*)

Regarding the Meijer Community Donation, we are still looking at several options for consideration, one of which is a sidewalk segment that would accompany the parking lot tire grant work we are looking to do. The costs for this may be a burden. I will be looking at options with Mr. Svrcek and bouncing those off the council and Meijer.

✓ **EVIP COMPETITIVE GRANT ASSISTANCE PROGRAM** (*No Change of Status*)

The EVIP Category II report was submitted and received by the State of Michigan. Other reports will follow.

Last year, the city was looking at a grant source for the development of the Bristol Road property into a sports complex, with the schools. Lou has advised Rowe can do the application for \$1,200. We're going to proceed forward on the outside chance that funds may be available. I'll keep the Council posted on developments.

✓ **MDOT CALL FOR SAFETY PROJECTS** (*Status*)

We've re-submitted the Morrish – Fortino Intersection reconstruction for consideration. Chances are slim the project will qualify as it lacks accident data statistics. The application is pending MDOT review. I'll keep the Council posted on results.

✓ **WINCHESTER WOODS LOTS** (*No Change of Status*)

I suggest we delay any sales or negotiations until a land sale policy is adopted. Prior to the last meeting, staff notified the interested parties that a sale will not be forthcoming anytime soon. They do not appear to be in a hurry and will await the council's decision.

I want to take a harder look at the development of this area. Previously, the city considered an assessment that would provide drainage, curbs, gutters, road construction, street lights and sidewalks. The price per lot was absurd. I think the goal should be to make these lots buildable for quality homes. The city could probably achieve this with less intensive ditching and surfacing of the roads, sans the underground drainage system, lights, curbs, and sidewalks. This would drastically reduce the scope of the project.

A sale of lots to an adjacent property owner could compromise the success of any special assessment for improvements and the ability to use this lots for single family homes.

✓ **ANNUAL TAX FORECLOSED REVERTED PROPERTY** (*No Change in Status*)

The city has notified the county that it is willing to vacant land on Cardigan and Young Streets, as well as 5017 Third Street. We will notify the council when these transfers occur.

✓ **SOLICITATION ORDINANCE OPINION** (*Update*)

The city received a letter from an attorney in Ohio. The letter indicates that our solicitation ordinance is unconstitutional based upon case law that pertains to solicitation as a form of commercial free speech. I have forwarded the letter to city attorney Gildner for an opinion. We do not have an opinion yet, but my understanding is that this same letter went to many Michigan cities and is probably just one more legal opinion to add to the list of conflicting opinions on well-established ordinances on the subject of solicitation. If action is required or recommended, the council will be the first to know about it.

✓ **NEWSLETTER** *(No Change of Status)*

Due to costs, we are thinking that we can handle a summer and winter edition newsletter. This is a pretty common practice for cities since it is pretty effective at communicating seasonal information, while keeping costs down. We are thinking that April and October would be good publication months. We will keep you posted.

✓ **SEWER RATES** *(Update)*

They are going up. I suggest we look at increasing ours to cover our costs and any projected deficit that is apparent. Unless there is such an objection, staff will plan to do so as the anticipated budget progresses.

✓ **TOPVALCO** *(Update)*

The city received a written request from Topvalco to withdraw their appeal. I credit the council decision to order an appraisal with their decision. Heather was able to cancel the appraisal before costs were incurred as well.

✓ **RENTAL REGISTRATOIN AND INSPECTIONS** *(No Change of Status)*

We have begun preparing for a rental registration program. One of the first steps will be to adopt the property maintenance code. This is up for discussion tonight as an agenda item. Once (if) this is done, I will be working with Mr. Johnson and the council to begin developing a program that is compatible with our community goals.

✓ **WINSHALL PAVILION** *(No Change of Status)*

Meadowbrook sent an adjuster out and received a subsequent quote from one of their approved contractors. They will cover the cost to clear the damage and replace the metal roof, less the deductible of \$500. The estimate for the contracted portion is approximately \$3,000. Since Meadowbrook is paying for the service, I will go ahead and order the repairs done using the preapproved contract as long as there are no objections from the city council.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(Update)*

I did not see anything unusual in the regular monthly reports, save for the added costs of snow and ice removal. The ISO statement is related only to the schedule used to convey the ISO status. This is not a reflection of what the ISO rating in Swartz Creek actually is at this point.

The community service petition is a good idea. Tom indicates that 'chain gangs' were a big help in years past for communities. Even if work is only done on the interstate, it is positive for the area.

So the council is aware, I have tentatively extended our contract with Integrys for natural gas purchases in accordance with council resolution. The pricing is definitely better than what Consumers is billing. In fact, it appears Consumers will owe the city a rebate for not including the Integrys pricing on a few bills. I will let the council know how this unfolds. For the next two years, it certainly appears that natural gas prices will increase, and we have the option to lock into a rate that is very comparable to what we got two years ago. I believe the price will be \$4.29 per 1000/cubic feet delivered (it is currently \$4.10).

✓ **BOARDS & COMMISSIONS** (See *Individual Category*)

❑ **PLANNING COMMISSION** (*Update*)

The planning commission is not expected to meet in March. However, there is a special land use request in for the April meeting. A petitioner is requesting to use the vacant space in the Kroger plaza for an urgent care facility. Their next meeting is scheduled for April 1, 2014 at 7pm in the city council chambers. Their annual meeting was held in February.

❑ **DOWNTOWN DEVELOPMENT AUTHORITY** (*Update*)

The DDA has not met in many months due to a lack of agenda items. They still do not have any revenue sources. I plan to call the authority together for a regular meeting on March 13, 2014 at 6pm in the city council chambers. It is possible that they may have some revenues this fiscal year due to increases in taxable value. Either way, they need to prepare a budget. I also want to get their thoughts on the potential use of the land the city owns at Fortino and Morrish Roads, including the vacant house. Their annual meeting is scheduled for June. Cliff Hall, the vice-chair of the authority, resigned due to personal issues and needs a replacement. His years of service and insight as an architect will be missed.

❑ **ZONING BOARD OF APPEALS** (*Update*)

The ZBA is not up to much lately. Their annual meeting is to be March 19, 2014.

❑ **PARKS AND RECREATION COMMISSION** (*Update*)

This commission is very active recently. They met on February 26th at 6pm at city hall to discuss a number of issues. Though there is not much of a budget, they will continue to work on one, if not two, tree grants as they have in years past. They are also working with some school groups for some spring volunteer clean up opportunities. Ultimately, they are hoping that there could be some funds available for rehabilitation work this summer. I indicated that the city could apply for a Department of Natural Resources Recreation Passport Grant and match any such funds with up to \$30,000 in state funds. The downside is that such a grant would be for the 2015 season. They feel this may still be the way to proceed. The work could include sprucing up Elms park bathrooms, ball diamonds, forestry, trails, and related work.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **LIQUI-FORCE** (*Presentation*)

Mr. Svrcek is having Liqui-Force come in to give the city council an update on work performed on the system, as well as some areas for concern and potential next steps.

This company has been doing inspections and remediation work in the city for some time and knows the system as well as anybody. If you have questions, now is the time. Much of what we learn here could translate into our budget/rates in the coming months.

✓ **PLANNING COMMISSION APPOINTMENT** (*Resolution*)

At the last meeting, direction was given to Mr. Gildner to draft an ordinance amendment that would bring our local ordinance into compliance with the planning enabling act. A draft of such an ordinance is pending, and I hope to have it distributed in time for the meeting. The original report follows:

Sec. 13-23. - Composition, terms of office, compensation of planning, states that:

- (a) *The planning commission shall be composed of the mayor, a member of the council chosen annually by the council, an administrative officer of the city, and six registered electors of the city. The administrative officer of the city and the six electors shall be appointed by the mayor, subject to confirmation by the council.*

Such officers are defined in the charter as: a City Manager, a City Attorney, a Clerk, a Treasurer, a Finance Officer, if there be one, an Assessor, a Health Officer, a Chief of Police, a Fire Chief, a City Engineer, a Building Inspector and a Constable.

There is a conflict with this provision as it relates to the Planning Enabling Act (PEA). This conflict was realized when staff and the Mayor began to consider options for Mr. Bueche's potential retirement. As the staff planner, it is a conflict for myself to serve on the commission in the role of an administrative officer. The ordinance permits another administrative officer to serve, but this is not in sync with the PEA, which permits any designee of the CAO to serve.

The PEA states that the membership of the commission should be as follows:

In a city, village, or county, the chief administrative official or a person designated by the chief administrative official, if any, the chief elected official, 1 or more members of the legislative body, or any combination thereof, may be appointed to the planning commission, as ex officio members, unless prohibited by charter.

To clear up this issue and ensure all existing and future appointments are lawful, I suggest we change the ordinance to permit the CAO or his/her designee to serve on the commission, instead of limiting it to "an administrative officer of the city."

✓ **LAND SALE POLICY** (*Discussion*)

Now that any pending sales of city land have commenced (pending the waiting period), we can start looking at a method to transfer other such parcels. I drafted a policy that started with a sale intent and moved on to offer objective guidelines for assessment, marketing, negotiation, and transfer. Take a look and let me know what you think.

✓ **SIDEWALK ORDINANCE** (*Resolution*)

We had some good discussion concerning a draft sidewalk ordinance that was drafted by Mr. Gildner as an alternate to our current ordinance. The general consensus was that the ordinance intent and structure were sound, but the timeframes and fine amounts may impose a burden on owners and occupants. I altered the ordinance to provide for 48 hours to clear walks, instead of 24 hours. I also reduced the fine from \$150 to \$50

There are two other general concerns with such an ordinance. The first one I attempted to address, and that concerns the treatment of trails and paths across property. In some cases, such as in front of Kroger and McDonalds, the path functions as the sidewalk, however the width of the walk is twice what other owners are expected to clear. I offer a solution for such areas that consists of clearing 60" of sidewalk/path.

The other concern is whether private areas can or should be subject to enforcement. Such areas include Springbrook, the apartment complexes, and retail areas that may have sidewalk in areas out of the right-of-way. I am researching if enforcement CAN be done in such instances, but the bigger questions is whether the city SHOULD be concerned with such areas.

✓ **PROPERTY MAINTENANCE CODE ORDINANCE** (*Resolution*)

In order to better address blight, hazards, and other nuisances, we are looking to enhance our code enforcement abilities. In addition to the building code that provides for the erection and alteration of structures as permitted by the city, the property maintenance code (PMC) supplies regulations lots and other property conditions. Adopting the property maintenance code would enable the code enforcement officers of the city to cite nuisances, blight, and hazards directly under the PMC, avoiding the more cumbersome and less objective nuisance clauses of our current police ordinance.

The attorney has drafted an ordinance that would incorporate the most current PMC into the city code. This is a very common practice for local governments, and it will enable us to move forward with code enforcement and potential rental inspections using a very standardized, well accepted code. I strongly recommended this.

✓ **FIREBOARD APPOINTMENT** (*Resolution*)

The swing seat for the fireboard is coming back to the city, with the first expected meeting for the position in April. Boots Abrams has held this for a number of years, but she willing to make this available to someone else. Interest has been shown by a number of residents, and the Mayor recommends that Joel Mcrec be appointed by the city council.

✓ **COMPLETE STREETS RESOLUTION** (*Resolution*)

We discussed this at the meeting on February 24th, and the council appeared to support this concept. A resolution is attached, and I recommend approval. The original report follows:

Complete Streets is a concept in which roadways are viewed as corridors that serve all modes of transportation instead of simply providing point to point vehicle movement. The concept also attempts to integrate properties that front the corridor as part of the

transportation network. I have attached an explanation from Smart Growth America in the packet that better explains the concept.

I am writing about this now because the county is requesting a complete streets resolution from the city. The purpose is to enable more long term connectivity and trail planning, as well as to make the city more eligible for related grants. I will look to discuss this in more detail at the meeting. In short, this is a concept promoted in the city's master plan, and I recommend we continue past practice and look to pass a complete streets resolution. If the council agrees or has no objection, I will look to propose one at the first meeting in March.

✓ **BUDGET SCHEDULE/UPDATE** (*Discussion*)

There is no lack of ground to cover here. In fact, the issue of providing enough information in a timely manner concerning our current and future budget situation is as challenging as the budget problems themselves.

To better approach the budget this year, I am suggesting a series of meetings leading up to the budget adoption. These would be open meeting workshops that could occur morning, afternoon, or evening at the city council's discretion. I suggest a number of such meetings in April and May at regular intervals and fixed time slots (about 90 minutes). I would also like to pick one afternoon or evening to refresh the council on the master plan vision, including a vehicle tour of the city.

To lead into this, there is a revenue and expense report that I wish to discuss with the council. The numbers are self-evident, the story is pretty evident as well. Though that story is not, in fact, pretty.

The short version is that nearly all the city funds are suffering due to the reduced support from the general fund that has been reduced over time to ensure the function of public safety. In some cases, this is extremely pronounced, such as local streets. The basic operating cost of local streets, without external fund support, places the fund into a one year deficit that is equal to 50% of the normal operating and a huge portion of the fund balance (savings). YIKES!

Council Questions, Inquiries, Requests and Comments

- *Additional Lighting, Miller – Fairchild Intersection.* We are back trying to get a review by Consumers Energy.
- *Parkridge Parkway “No Parking Signs”.* They are missing in the back phase near Hickory Lane. We are working to replace them, but it will likely be when the ground thaws.
- *Open Meetings Act & Freedom of Information Act.* I distributed some materials last week on these topics. If you did not receive these or you want hard copies, let me know. There may be some training opportunities for council members in the future. I will do my best to offer these up for interested persons.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, March 10, 2014 7:00 P.M.**

Resolution No. 140310-4A MINUTES – FEBRUARY 24, 2014

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday February 24, 2014, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140310-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of March 10, 2014, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140310-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager’s Report of March 10, 2014, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140310-8A PLANNING ORDINANCE AMENDMENT

Motion by Councilmember: _____

THIS ORDINANCE IS PENDING REVIEW BY THE CITY ATTORNEY.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140310-8B SIDEWALK ORDINANCE AMENDMENT

Motion by Councilmember: _____

I Move the City of Swartz Creek ordain:

CITY OF SWARTZ CREEK

ORDINANCE NO. 412

AN ORDINANCE TO REPEAL SECTIONS 15-21 and 15-22 OF THE CODE OF ORDINANCES OF THE CITY OF SWARTZ CREEK AND TO ADOPT A NEW SECTION 15-21 TO ALLOW THE CITY TO REMOVE ENCUMBERANCES FROM PUBLIC SIDEWALKS AND ASSESS A FEE AGAINST PROPERTY OWNER.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Repeal of Sections 15-21 and 15-22 of Chapter 15 of the Code of Ordinances of the City of Swartz Creek.

Sections 15-21 and 15-22 of Chapter 15 of the Code of Ordinances of the City of Swartz Creek are hereby repealed in their entirety.

Section 2. Adoption of New Section 15-21 of Chapter 15 of the Code of Ordinances of the City of Swartz Creek.

The City hereby adopts a new Section 15-21 of Chapter 15 of the Code of Ordinances to read as follows:

Sec. 15-21. Duty to remove snow, ice, rubbish, excessive dirt, or other encumbrances.

- (a)** The occupant of any premises or the owner of any unoccupied premises within the city shall keep, or cause to be kept, the sidewalks in front of or adjacent to such premises free, so far as is practicable and reasonable, from snow, ice, rubbish, excessive dirt, or any other encumbrance.

- (b) Whenever any snow or ice has fallen or accumulated, it shall be cleared within 48 hours of the time it fell or accumulated. Rubbish, excessive dirt, or any other encumbrance shall likewise be cleared within 48 hours of the time it appeared.
- (c) Improved sidewalks, paths, and trails that measure 60 inches or less in width shall be cleared of ice and snow in their entirety. Improved sidewalks, paths, and trails with a width greater than 60 inches need only clear 60 inches of such sidewalk.
- (d) The City Clerk shall notify the owner of any parcel of land, or the agent of the owner, to keep the property clear of snow, ice, rubbish, excessive dirt or other encumbrances. Such notice shall be given by publishing notice in a newspaper circulating in the city during the month of September. That notice shall state that (i) snow, ice, rubbish, excessive dirt or any other encumbrance must be removed within 48 hours of the time it fell or accumulated; (ii) failure to do so constitutes a violation of this ordinance; (iii) the city may cause the sidewalk to be cleared where violations are found to exist; and (iv) the City's expenses of clearing the encumbrances shall become a debt to the City, a lien against the property and collected as delinquent property taxes.
- (e) A person who violates this Section shall be responsible for a municipal civil infraction punishable by a civil fine of \$50.00, plus costs and other sanctions, for each violation.

Section 2. Effective Date.

This ordinance shall be effective on the 1st day of May, 2014.

At a regular meeting of the City Council of the City of Swartz Creek held on March 10, 2014, adoption of the foregoing ordinance was moved by _____ and supported by _____.

Voting for:

Voting against:

The Mayor declared the ordinance adopted.

 David A. Krueger
 Mayor

CERTIFICATION

The foregoing is a true copy of Ordinance No. 412, which was enacted by the City Council of the City of Swartz Creek at a regular meeting held on March 10, 2014.

 Juanita Aguilar, City Clerk

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140310-8C PROPERTY MAINTENANCE CODE ADOPTION

Motion by Councilmember: _____

I Move the City of Swartz Creek ordain:

CITY OF SWARTZ CREEK

ORDINANCE NO. 413

An ordinance to amend Chapter 4 of the Code of Ordinances to add thereto Article III concerning the Property Maintenance Code.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Chapter 4 of the Code of Ordinances of the City of Swartz Creek.

Chapter 4 of the Code of Ordinances of the City of Swartz Creek is hereby amended to add thereto a new Article III entitled "Property Maintenance Code" to read as follows:

ARTICLE III. PROPERTY MAINTENANCE CODE

Sec. 4-31. Adoption of Property Maintenance Code.

The City hereby adopts the *International Property Maintenance Code*, 2012 edition, as published by the International Code Council.

Sec. 4-32. Definitions.

- a. Code Official shall mean the City Building Official, or any designee of the City Building Official.
- b. Jurisdiction or City shall mean the City of Swartz Creek.
- c. Structure shall mean any building or structure for which a permit must be obtained for construction under any ordinance or code of the City.

Sec. 4-33. Modifications and Amendments to Code.

The following sections and subsections of the International Property Maintenance Code are deleted and replaced with the following:

101.1 Title. These regulations shall be known as the Property Maintenance Code of the City of Swartz Creek, referred to as the Code.

101.2 Scope. The provisions of the Code shall apply to all existing and future structures in the City and shall constitute minimum requirements and standards for such premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safe and sanitary maintenance, the responsibility of owners, operators and occupants, the occupancy of existing structures and premises, and for administration, enforcement and penalties.

102.3 Application of Other Codes. Repairs, additions or alterations to a structure, or changes of occupancy, shall be in accordance with the procedures and provisions of the *Michigan Residential, Building, Plumbing, and Mechanical Code, the State Electrical Code, and the International Fire Code*. Nothing in this Code shall be construed to cancel, modify or set aside any provision of the *City Zoning Ordinance*.

103.5 Fees and Fines. The fees for activities and services performed by the department in carrying out its responsibilities under this Code and the fines charged for failure to comply with this Code shall be those adopted by resolution of the City Council and may be amended from time to time by the Township Board of Trustees.

302.4 Weeds. This section is deleted. See Article II of Chapter 20 of the Code of Ordinances of the City of Swartz Creek for provisions regarding weeds, grasses and brush.

304.14 Screens. Insert May 1 through September 30.

602.3 Heat Supply. Insert October 1 through April 30.

602.4 Occupiable Work Space. Insert October 1 through 30.

Section 2. Effective Date.

This ordinance shall be effective on the 1st day of May, 2014.

At a regular meeting of the City Council of the City of Swartz Creek held on March 10, 2014, adoption of the foregoing ordinance was moved by _____ and supported by _____.

Voting for:

Voting against:

The Mayor declared the ordinance adopted.

David A. Krueger
Mayor

CERTIFICATION

The foregoing is a true copy of Ordinance No. 413, which was enacted by the City Council of the City of Swartz Creek at a regular meeting held on March 10, 2014.

Juanita Aguilar, City Clerk

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140310-8D FIREBOARD APPOINTMENT

Motion by Councilmember: _____

I Move the City of Swartz Creek concur with the Mayor’s appointment of Joel McRee, of 5063 Brady Street, to the Swartz Creek Area Fire Board, City Swing Position, term to run April 1, 2014 expiring March 31, 2015.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140310-8E COMPLETE STREETS SUPPORT

Motion by Councilmember: _____

WHEREAS, the Federal Highway Administration (FHWA) Guidance (2000) stated bicycling and walking facilities may be incorporated into some transportation projects; and,

WHEREAS, creation and maintenance of facilities that effectively accommodate non-motorized travel can reduce the risk of injury by up to 30%; and,

WHEREAS, “Complete Streets” is an inclusive context sensitive design framework and infrastructure that enables safe and convenient access for transportation users of all ages and disabilities, including pedestrians, bicyclists, transit riders, and motor vehicle drivers; and,

WHEREAS, “Complete Streets” are achieved when transportation agencies routinely plan, design, construct, re-construct, operate, and maintain the transportation network to improve travel conditions for bicyclists, pedestrians, transit, and freight in a manner consistent with, and supportive of, the surrounding community; and,

WHEREAS, there are cases where there is less demand for wide roads and a study conducted by the Genesee County Metropolitan Planning Commission (MPO) showed reducing 4 lanes to 3 lanes (known as a “road diet”) and adding pedestrian and bicycle facilities reduced traffic crashes; and,

WHEREAS, development of pedestrian, bicycle, and transit infrastructure offers long term cost savings and opportunities to create safe and convenient non-motorized travel; and,

WHEREAS, streets that support and invite multiple uses, including safe, active, and ample space for pedestrians, bicycles, and transit are more conducive to the public life and efficient movement of people than streets designed primarily to move automobiles; and,

WHEREAS, increasing active transportation (e.g., walking, bicycling, and using public transportation) offers the potential for improved public health, economic development, a cleaner environment, reduced transportation costs, enhanced community connections, social equity, and more livable communities; and,

WHEREAS, roadways designed with “Complete Streets” principles complement and enhance ongoing active living and community planning efforts by the City of Swartz Creek, Safe and Active Genesee for Everyone, and numerous other community groups as well as education initiatives such as Safe Routes to School and Confident Cycling; and,

WHEREAS, “Complete Streets” principles have been and continue to be adopted nationwide at state, county, MPO, and municipal levels in the interest of proactive planning and adherence to federal regulation that guide transportation planning organizations to promote multi-modal transportation options and accessibility for all users; and,

WHEREAS, the Michigan Legislature has passed “Complete Streets” legislation through Public Acts 134 and 135 of 2010, that requires the Michigan Department of Transportation to consider all users in transportation related projects and work with locals, MPOs, township, cities, and villages to include planning for “Complete Streets” in their transportation programming; and,

WHEREAS, we encourage the Genesee County Road Commission, the MDOT, local road agencies, and other contracted agents in the county with the construction or reconstruction of transportation facilities to do so in accordance with “Complete Streets” Context Sensitive Solutions, and Safe Routes to School principles.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek hereby declares its general support of “Complete Streets” principles and practices and supports efforts to make the City’s transportation network more accommodating to walkers, bicyclists, and those using assisted devices for transportation.

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 2/24/2014**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Abrams, Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Public Services Director Tom Svrcek, City Clerk Juanita Aguilar, City Attorney Mike Gildner.

Others Present: Tommy Butler, Jim Florence, Boots Abrams, Bob Plumb, Ron Schultz, Sharon Shumaker, Lorraine Ahearne, Joel McRee.

APPROVAL OF MINUTES

Resolution No. 140224-01

(Carried)

Motion Councilmember Porath
Second by Councilmember Hurt

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting, held Monday, February 10, 2014 to be circulated and placed on file.

YES: Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 140224-02

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Shumaker

I Move the Swartz Creek City Council approve the Agenda as amended, for the Regular Council Meeting of February 24, 2014, to be circulated and placed on file.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert.
NO: None. Motion Declared Carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 140224-03

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the City Manager's Report of February 24, 2014, to be circulated and placed on file.

YES: Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

Discussion Ensued.

MEETING OPENED TO THE PUBLIC

None.

COUNCIL BUSINESS

Heritage Lot Sales

Resolution No. 140224-04

(Carried)

Motion by Councilmember Hicks
Second by Mayor Pro-Tem Abrams

WHEREAS, the City of Swartz Creek City Council passed resolution 131014-09 to offer certain properties in Springbrook East and Heritage Village condominiums for sale to specific interests, based upon certain contingencies, and;

WHEREAS, the council subsequently passed resolution 131028-07 to sell five lots in Heritage Village condominium to three buyers, and;

WHEREAS, City Charter Section13.3(b)(2) requires a land sale resolution to be passed in its final form and placed on file for 30 days for public inspection before any sale can be executed, and;

WHEREAS, the city council subsequently rescinded these lot sales and directed staff to begin the sale process over, with an understanding that conditions were not required and a previous offer was agreed to by the same council, and;

WHEREAS, the potential buyer of two lots described as parcels 58-30-651-092 and 58-30-651-091, the buyers being Jason and LeAnne Minto, have withdrawn their interest in those lots.

NOW THEREFORE, I Move the City of Swartz Creek City Council approve the sale of two lots to Mr. F. Jack Belzer for a price of \$1,734 each, such lots described as parcel identification numbers 58-30-651-093 and 58-30-651-094.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council approves the sale of one lot to Mr. Theodore R Kramer Jr. and Ms. Ruth A. Kramer for a price of \$1,734, said lot described with parcel identification number 58-30-651-099.

BE IT FURTHER RESOLVED, that the transfer of said parcels is to be by quit claim deed as included in the city council packet.

BE IT FURTHER RESOLVED, that the resolution and quit claim deeds shall be made available to the public by the city clerk for a period of no less than 30 days, and only after the expiration of such review period shall the city council make a final determination on the sale of such parcels.

Discussion Ensued.

YES: Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt.
NO: None. Motion Declared Carried

AT&T Lease/Option for Water Tower Site

Resolution No. 140224-05a

(Postponed)

Motion by Councilmember
Second by Councilmember

WHEREAS, the City of Swartz Creek City owns real property with a water tower structure off of Miller Road, and;

WHEREAS, the height and location of the water tower provide an ideal setting for the location of communication service providers, and;

WHEREAS, the city currently leases certain rights at this location to a communication provider, and;

WHEREAS, another such provider, known as New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Dr., 13-F West Tower, Atlanta, GA 30324, desires to execute an option to lease certain ground rights and tower rights on this site, and;

WHEREAS, the final location and use of the site will be subject to a site plan review and engineering study, and;

WHEREAS, the lessee is offering a market rate for the use of the site, and;

WHEREAS, the services provided by the potential lessee are known to provide a benefit that is used by the general public.

NOW THEREFORE, I Move the City of Swartz Creek City Council approve the option to lease the water tower site as proposed in the amended agreement that is attached hereto and direct the Mayor and City Clerk to execute the agreement on behalf of the City.

BE IT FURTHER RESOLVED, the final execution of any subsequent lease, including related exhibits and descriptions, will be contingent upon satisfactory permitting of a site plan, construction drawings, and all local, state, and federal permits.

Resolution No. 140224-05b

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Hurt

I Move the Swartz Creek City Council postpone a decision on the AT&T Lease/Option for Water Tower Site until such time as the City Attorney and City Manager can review and rework the lease agreement.

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt, Krueger.
NO: None. Motion Declared Carried.

SBA Lease Memorandum

Resolution No. 140224-06

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

WHEREAS, the City of Swartz Creek approved a lease arrangement with Nextel West Corp. in June of 2005 for the use of certain land within Elms Park for the purpose of erecting and operating a cellular antenna, and;

WHEREAS, the lease provided for assignment rights that may be used from time to time by the lessee, and;

WHEREAS, a memorandum of lease has been sent to the city to affirm such an assignment and restatement of lease terms, covenants, and conditions and;

WHEREAS, the city attorney has reviewed the memorandum and recommends its execution.

NOW THEREFORE, I Move the City of Swartz Creek City Council approve the memorandum of lease with SBA 2012 TC Assets, LLC, a Delaware limited liability company, formerly known as TowerCo Assets, LLC, a Delaware limited liability

company, having a principal office located at 5900 Broken Sound Parkway, NW, Boca Raton, FL 33487, and directs the Mayor to execute such lease.

YES: Shumaker, Abrams, Gilbert, Hicks, Hurt, Krueger, Porath.

NO: None. Motion Declared Carried.

Sidewalk Ordinance

(Discussion)

City Manager Zettel presented a draft of a new sidewalk ordinance for the City. One option suggested was to handle the sidewalk ordinance the way that the weed ordinance is handled.

Property Maintenance Code

(Discussion)

City Manager Zettel spoke about adopting a property maintenance code and finding a code enforcement officer.

Planning Commission Appointment

(Discussion)

Mayor Pro-Tem Abrams spoke about the City ordinance for the Planning Commission appointments' not complying with the Michigan Planning Act. Mr. Abrams suggesting amending the whole ordinance so that it complies with the Michigan Planning Act.

Resolution No. 140224-07

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Hurt

I Move the Swartz Creek City Council draft an amendment to the City Ordinance to comply with provisions of the Michigan Planning Enabling Act of 2008.

Discussion Took Place.

YES: Abrams, Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker.

NO: None. Motion Declared Carried.

Complete Streets Resolution

(Discussion)

City Manager Zettel spoke about the complete streets proposal. Mr. Zettel suggested submitting a resolution to the Metropolitan Planning Commission.

MEETING OPEN TO PUBLIC:

Joel McRee, 5063 Brady, spoke about the sidewalk situation. Mr. McRee stated that people seem to have no problems cleaning out their driveways but are not doing the sidewalks for the kids walking to school.

Tommy Butler, 40 Somerset, spoke about the sidewalk issue as well, stating that people could get sued if someone is injured on a snow/ice covered sidewalk on their property.

Lorraine Ahearne, 7348 Lennon Rd, spoke about the Mayor's mention of having a list of volunteers. Ms. Ahearne stated that the National Honor Society has to do community service hours so that would be one resource for volunteers. Ms. Ahearne also suggested compiling a list of students that would like to be hired to clear sidewalks.

REMARKS BY COUNCILMEMBERS:

Councilmember Hurt stated that he is glad that he met and got to know Bill Morgan, who recently passed away.

Councilmember Shumaker spoke about an article about the transportation corridor. Mr. Shumaker asked if there was an agreement in place for the City's access to the water tower. He was advised that there is a signed document providing access for purposes of ingress/egress and owning/operating the water tower. Mr. Shumaker asked if it was transferrable and was advised that it is not. Mr. Shumaker asked for clarification on emails and written communications between the council members.

Councilmember Porath asked for clarification on what Councilmember Shumaker was referring to. He was advised they were speaking about avoiding violating the open meetings act. Councilmember Porath spoke about the possible donations on Bill Morgan's behalf and asked that the City just handle it. He was advised that the City cannot spend one penny of tax dollars on something like that. Mr. Porath spoke about how the City has shared certain services for a long time.

Mayor Krueger expressed his appreciation for Bill Morgan and all that he did for the City.

Adjournment

Resolution No. 140224-08

(Carried)

Motion by Councilmember Shumaker
Second by Mayor Pro-Tem Abrams

I Move the City of Swartz Creek adjourn the Regular Session of the City Council meeting at 8:42 p.m.

YES: Unanimous Voice Vote.
NO: None. Motion Declared Carried.

David A. Krueger, Mayor

Juanita Aguilar, City Clerk

**CITY OF SWARTZ CREEK POLICY FOR
DISPOSITION OF CITY-OWNED REAL PROPERTY**

BACKGROUND

The City of Swartz Creek is the owner of real property which is used for various purposes. As public service needs change, the needs, liabilities, and benefits of owning such property may change. This requires review of the site's potential for future public use and its potential economic benefit to the city.

PURPOSE

It is the purpose of this policy to:

- A. Establish a procedure by which unused or marginally used city-owned real estate is reviewed for its potential public use and for designating parcels for lease or sale; and
- B. Provide guidance for the auction, negotiated sale, or exchange of city-owned real estate; and
- C. Establish the conditions under which city-owned real property should be leased.

POLICY

It is the city's policy to manage its real estate assets so that they may properly carry out public needs which rely on these assets. It is not the city's policy to speculate in real estate. The city council will review all city-owned real estate not adequately used for municipal purposes and determine the appropriate use of the property. Those properties needed for municipal purposes may be so designated. If a property is not needed for public use within the foreseeable future, it may be made available for lease or sale, or if it will be needed at a future time, it may be suitable for lease in the interim. Those properties not required for municipal use, including those acquired because the owner failed to pay taxes, or designated for lease may be designated for sale or reserved to be exchanged for other land the city needs. The city shall optimize the sale price or lease rent from city-owned real estate based on relevant factors that may include:

- A. An appraisal of the property which is no more than six months old at the time the sales agreement is presented to the city council.
- B. Prevailing economic conditions and recent applicable trends.
- C. Any special benefits to accrue from the sale or lease.

Discounts will not be negotiated unless a need or circumstance is recognized by city council resolution before negotiation, setting forth the justification for it. The purpose of this is to demonstrate to the community that the city is not making a gift of public assets.

The *Swartz Creek City Charter* places limitations on the sale of property as follows:

Section 5.12. - Restrictions on powers of the council.

- (a) The Council shall not have the power to make any contract with or give any official position to any person who is in default to the city. Further, the Council shall not have the power to sell any park, cemetery or any part thereof, except where such park is not required under an official master plan of the city.

Section 13.3. – Limitations on contractual power

- (b) The city shall not have power to purchase, sell, lease, or dispose of any real estate unless:

(1) Such action is approved by the affirmative roll call vote of five or more members of the Council, and unless,

(2) In the case of real estate owned by it, the resolution authorizing the sale, lease, or disposal thereof shall be completed in the manner in which it is to be finally passed and has remained on file with the Clerk for public inspection for thirty days before the final adoption or passage thereof, and unless,

(3) When the proposition is to sell any park, cemetery, or any part thereof, except when such park is not required under an official master plan of the city, the proposition to sell, lease, or dispose of the same shall also be approved by a three-fifths vote of the electors of the city voting thereon at any general or special election.

PROCEDURE

A. Real estate review

All unused and marginally used city-owned real estate will be reviewed on a continuing basis to determine public facility needs. The city council shall make the final determination regarding such properties with any or all of the following procedural steps:

1. Review by appropriate city departments.
2. Review by any applicable city commission(s).
3. Review by the planning commission for consistency with the comprehensive plan and environmental impact.
4. The staff's recommendation and relevant comments along with those of the planning commission are submitted to the city council.
5. The city council then determines the designation to be applied to the property (e.g., public facility, open space, surplus, sale, or lease).

B. Comprehensive plan and rezoning.

Before marketing a parcel, staff will review the parcel for likely changes in density or intensity of use since the city acquired the property. If such changes are likely, then staff shall initiate a necessary rezoning and comprehensive plan amendment through the planning commission to enable marketing the property at its highest and best use. When different land-use classifications divide projects, staff will seek lot splits, lot mergers, or property-line adjustments to divide the property along use lines, to reserve rights-of-way for streets and utilities, and to be able to disclose the terms of development of the property.

C. Lease versus sale

City-owned real property not required for municipal uses may be designated for lease or sale using criteria listed below. City-owned property may also be leased in whole or in part if said lease does not conflict or compromise expected public needs. At the time staff recommends whether the property should be sold, leased, or reserved for exchange purposes, council shall be provided with an appropriate analysis of the alternatives.

D. Sale of real estate

1. Auction

Unless otherwise directed by the city council, land which is readily marketable and unrestricted in its sale potential will be sold to the highest bidder at a public auction by either oral or sealed bid, provided that the highest bid equals or exceeds the minimum published price established by the city before bid opening, which price shall not be lower than the amount shown on the appraisal. Notice of the sale by bid shall be published in a newspaper of general circulation at least ten days before bid opening. If sealed bids are requested, a deposit must accompany each bid in the form

of certified or cashiers' check made payable to the city in an amount equal to at least 10 percent of the bid amount. After sealed bids are opened, oral bids are permitted from bidders who can meet the 10 percent deposit requirement. The initial oral bid must be at least 5 percent higher than highest sealed bid. Subsequent oral bids must be in increments of not less than \$100.00. If the person whose bid is accepted fails to pay the total bid price within 60 days from acceptance of bid, the bidder's deposit is forfeited, and at the sole option of this city, property may be offered for sale to the next highest bidder on the same terms as granted the high bidder. The council shall be notified of bids received or, if applicable, the fact that no bids had been received. The council may reject any and all bids. The minimum acceptable bid will usually be the appraised fair market value as determined by the city assessor or an independent Member of Appraisal Institute (MAI) appraiser. The intent of this procedure is to set a minimum bid which will ensure a fair return to the city for its property, while encouraging maximum participation in the bidding process.

The city council may determine that property should be developed in a specific manner and may issue a request for competitive proposals (RFP) based upon pre-established criteria, in which case the property would not be sold at auction but sold through public advertising and the solicitation of proposals which will be publicly examined. See appendix A.

2. Negotiated sales

If the property is to be developed in a manner that would satisfy a long-term objective of the city or no bids are received or no bids are deemed acceptable by the city council, the city may seek to sell land by one of the following:

Marketing - Competitive offers for lease or sale may be solicited from the open market. This may be accomplished through several marketing techniques, such as requests for proposals (RFPs), a marketing subscription system, direct advertising, exposure through real estate services, posting the property, and any other appropriate means.

Direct marketing - seeking to sell the property through direct contacts under the following circumstances:

- a. When the land is not readily marketable because of its odd shape, lack of sufficient area to meet minimum space requirements for building in the zone in which it is located, landlocked state, or other lack of sales potential, the land may be sold by taking offers or by negotiation with adjoining landowners, provided the purchase price agreed upon is within 10 percent of the appraisal or the land is exchanged for public improvements of equal or greater value that would otherwise be the obligation of the city.
- b. When the sale to a contiguous owner would correct a site deficiency or improve access to the other property in a manner desired by the city.
- c. When a fee interest in public right-of-way is no longer required, it may be sold to a contiguous owner or exchanged for public improvements of equal or greater value. A restrictive easement of adequate width or other required easements may be reserved from said sale.
- d. When other governmental, public, and quasi-public agencies submit proposals to acquire city property, the city shall consider such requests before making the land available to the general public. Such sales shall be at fair market value, unless the council finds that selling at a lesser value is in the city's interest. Selling land at less than the appraised fair market value shall require a three-fifths vote of the city council to do so.
- e. When qualified, nonprofit institutional organizations offer to purchase city-owned land, a negotiated sale may be consummated at fair market value, providing there is (1) a development commitment and (2) a right to repurchase or a reversion upon a condition subsequent.
- f. When a property has been offered by public auction and no acceptable bids have been received, it may be sold on a negotiated basis to any applicant submitting an acceptable offer within six months following the date of auction. After six months, any offer must be based on an updated appraisal.

- g. When a property is to be developed in a manner that would satisfy a long term objective of the city, the sale may be negotiated as long as the objectives of the city are protected by the sale agreement.
- h. Real property exchanges may be consummated by direct negotiation; however, exchanges will be considered only when there is an advantage to the city, when it results in land needed for a public purpose, or to further the goals and objectives of the city's comprehensive plan.

E. Easements

Where the city or other governmental agency has paid for easements, rights-of-way, or access rights and requests to vacate such interests are received and approved, the city shall receive the current fair market value or equivalent compensation for the removal of the restriction. Easements may be exchanged for other easements or relocated to other locations without compensation. A three-fifths vote of the city council can enable the abandonment of such easements and rights-of-way to adjacent property owners if the area, shape, and value of the land are found by the city council to be severely compromised.

F. Exchanges

When land is exchanged, it shall be done based on the fair market value of each property as determined by appraisal. Any difference in value shall be made up by the party with the lower appraisal value.

G. Payment for city property

Sales of real property shall be on an all cash-basis, with the following exceptions:

1. Upon written recommendation and approval by the council, a parcel of surplus real property may be sold on such credit terms as are deemed to be necessary in each case. After the required down payment has been made, the balance of the purchase price shall be secured by a note and deed of trust. The credit payment period shall not exceed five years from the date of execution of the trust deed. Interest shall be at the prevailing rate in the community.
2. Sales to nonprofits performing a public purpose may be in the form of a loan or residual receipts note at less than the prevailing interest rates and for more than five years.

H. Leasing

1. Rate of return. Except for the areas listed below, the city shall obtain a fair market rate of return on city-owned property being considered for lease and negotiate terms and conditions which will continue to sustain a fair rate of return through rent review, consumer price index adjustments, reappraisals, or the application of percentage rents to gross income. The rate of return shall be based upon the highest rate commensurate with the highest and best use of the property or a fair rate of return commensurate with the designated public use. Rental rates shall be established by the city council based on a current appraisal, comparative studies, or past rents received.
2. Long-term lease. A lease greater than one (1) year requires council approval.
3. Short-term lease. Unless there are special circumstances, the city manager without council approval may execute a lease term of less than one (1) year. A short-term lease may not be renewed without council approval.
4. Selection of lessee. Lease proposals shall be evaluated in terms of:
 - a. Consideration offered as rent,
 - b. Financial capability,
 - c. Expertise regarding the proposed leasehold development and operation,
 - d. Nature of proposed development,
 - e. Special public benefits to be derived (if any), and
 - f. Consistency of the intended use with the comprehensive plan and zoning.
5. Leasehold assignments. Requests for assignment of leasehold interest will be evaluated on the same basis as the criteria used in evaluating a leasehold proposal. The city manager may

authorize assignments which do not require amendment of the master lease provisions and do not extend beyond the term of the lease.

6. Subleases. Requests for sublease approval will be considered on the merits of each individual transaction. No sublease shall be approved which would be detrimental to the city's rights under the master lease. The city manager may authorize subleases which meet this condition and which do not require amendment of the master lease or extend the term of the lease.

7. Amendments. Amendments of long-term leases require council authorization. Whenever there is a substantial amendment, staff shall provide the council an indication of the fair return for the leasehold. This can be accomplished by appraisals, a survey of the market rate of return, a combination of the above, or any other relevant information.

8. Updating lease terms. Lease terms shall be updated as often as practicable whenever there is a request for assignment or significant amendments or subleases are proposed.

9. Financial encumbrances. The city will generally not subordinate its fee interest to encumbrances placed against the leasehold by the lessee without specific authorization of the city council.

10. Tenant improvements. Improvements installed by the lessee will be removed at termination without cost to the city or they will revert to the city. In the event of removal, the property will be returned to "as was" condition. All leasehold improvements and alterations require prior approval by the city manager or city council, depending on the term of the lease. Any improvements within a public right-of-way by a lessee shall be deeded to the city.

11. Lease term. Lease terms will be limited to the shortest practical time commensurate with capital investment in permanent improvements to be made by the lessee following state law.

12. Audits. The city may audit all percentage leases in the first year of operation to establish proper reporting procedures and at least once every three years afterwards. More frequent audits may be made if appropriate. The city shall reserve the right to audit all other leases and agreements if determined warranted by the director of finance or city manager. Absent a city audit, a lessee shall submit an annual report certified by a certified public accountant each year within 30 days of the anniversary date of the lease.

13. Cancellation clauses. Short-term leases shall not have cancellation clauses unless they are month-to-month leases.

I. Option agreements

1. Option to sell. When properties have been put up for sealed or oral bids and bids have not either been received or been rejected by the city, the city manager may enter an option agreement of up to 90 days with someone interested in purchasing surplus property. Any such option agreement shall be subject to the following minimum terms:

- a. Shall not exceed 90 days without approval of the city council;
- b. Shall provide time for the prospective buyer to perform due diligence to see if the property is feasible for his/her purposes;
- c. Shall require a minimum non-refundable deposit of not less than \$1,000 or 1% of the value of the real estate, whichever is more;
- d. Shall require forfeiture of the deposit if the property is not placed in escrow within 90 days;
- e. Shall set the minimum purchase price of the property at not less than the appraised fair market value, based on its true cash value or an appraisal prepared within six months of the date escrow was opened, and shall provide a non-refundable deposit in an amount agreed upon by the city council and set the length of escrow;
- f. Shall disclose all realtors involved, if any; and
- g. Shall disclose the name of the buyer and his/her intended use of the property.

J. Real estate listing

It will be the presumption that the city will act as its own agent and that any real estate agent or broker will represent the buyer. When it is determined that any real property owned by the city is to be disposed of by sale, the city council may authorize a written listing contract with a real estate broker licensed by the state of Michigan.

Selecting a real estate broker to provide real estate services will be accomplished through a competitive recruitment process based on all or some of the following: the type of property to be marketed, relevant experience, knowledge of the community, proposed commission, qualifications, necessary licenses in good standing, and demonstrated competence.

Absent a real estate listing, the council may still designate certain surplus property for sale or lease for which the city would pay a partial commission upon the successful conclusion of a sale or lease. The agent or broker that procures a buyer or lessee for the city would be eligible for a commission. A commission would not be paid for subleases and existing leases on city property.

While the city will allow agent or broker participation on designated properties in the sale and lease of land not covered by contract, inherent in this is the right of the city to solicit and obtain sales or leases through in-house capabilities. There will not be any discount in land values or lease rates due to the absence of a commission to real estate brokers.

K. Time of payment of a real estate commission for a sale

In the event an agent or broker covered by contract with the city gets a buyer who submits either the highest bid or an offer to purchase based on the fair market value of the parcel and the sale is made and completed in due course, the commission provided in the contract will be paid to the agent or broker by the escrow agent from the sales proceeds.

L. Real estate commissions

Unless there is a written contract between a real estate agent or broker and the city, the city shall represent itself and practice good business practices in all real estate transactions. The city may pay a real estate brokerage fee for qualified representation of a selected lessee or purchaser of city property. While the amount of rental or purchase price offered is a criterion for selecting a lessee or purchaser in competitive situations, the selection will be based on the highest net rental or net purchase price, without taking into account any brokerage fees involved in the competition.

M. Real estate agent or broker certification

For any sale or lease involving a real estate agent or broker not under contract to the city on designated properties, the city shall require the following:

1. That the buyer or lessee certify that the real estate agent or broker is his/her agent in the transaction and has performed a service and procured the sale or lease.
2. That the real estate agent or broker certify that he or she is not an employee of the lessee or buyer.

N. Use of proceeds

Unless otherwise directed by the city council, proceeds from sales or leases shall be assigned as follows:

1. To enterprise accounts, if the property was purchased using ratepayer funds.
2. To the general fund
3. To a program or grant that requires refunding if the land was purchased using a source of money with that type of restriction.

O. Costs to sell, lease, and market surplus properties

Unless otherwise directed, the costs to sell, lease, exchange, or market surplus properties will be charged to the fund to which the proceeds of a sale would go.

APPENDIX A

The city from time to time will have parcels that are vital to community and economic development for which proposals should be sought and examined by pre-established criteria. This will normally involve redevelopment projects. In such circumstances, the city will follow a process similar to the following unless and may or may not include:

1. Preparation of a site development program

Illustrative development plans and guidelines are prepared by the city that reflect and address:

- economic parameters and feasibility
- community goals and design criteria
- physical capacity

There may be extensive public participation in the process to address critical issues such as height, orientation, parking, traffic, general design/materials, and community character. Open workshops or design charrettes may be held early in the process. Typically, this task includes the services of a planning/design firm, civil engineer, and traffic planners and often the services of a development advisor. The result should be a project that is economically feasible and physically reasonable and that meets the goals of the city. Development guidelines will be crafted that give prospective developers direction but still allow the community to tap the creativity and resourcefulness of the private sector.

2. Address development readiness of the site

There must be realistic assessment of factors that may impede development and may be difficult for the developer to address. Issues may include ownership holdouts, demolition, environmental contamination, soil conditions, storm water requirements, infrastructure status and responsibility, title exceptions and other similar problems. Who is in the best position to address these issues must be evaluated and action taken to resolve the issues. Decisions must be made as to the role the developer may have to play in their resolution. At the very least the key issues should be disclosed.

3. Prepare request for qualifications and proposals

A two-step process may be used, first seeking qualifications (RFQ), then requesting proposals (RFP) from a shortlist of qualified firms or teams. The request for qualifications provides full background information on the project and seeks the experience, track record, financial capacity, and references of development teams.

4. Review qualifications and creation of a short list

Qualifications will be reviewed and a short list selected. The review of qualifications will include assessing the relevance and depth of the background of each team, a confidential review of financial capacity, and interviews of references. A short list will be made. This may require interviews and staff/ consultant review.

5. Solicit/receive proposals from a short list

Meetings will be held with short-listed teams to provide additional background information and to answer questions that may arise. Other discussions also may occur during this period to help the developers fully understand the municipality's goals. The full proposals will include conceptual site and building plans, financial analysis, requests for city participation, and proposed payments to the city.

6. Evaluate proposals

Proposals will be evaluated in terms of overall quality, financial proposal, responsiveness, level of commitment from financing sources and tenants, etc. This is sometimes a summary and comparison or may be more evaluative. In either case, this provides information for use in interviews of the teams.

7. Interviews

Developers will publicly present their proposals to the city council.

8. Selection

Results of the interviews and public comment, if any, then will be considered along with the evaluation of the proposal as for quality, character, track record, ease of working relationship, price offered, and other factors.

9. Negotiation of redevelopment agreement

Following selection, the city will negotiate the business terms of the redevelopment agreement for the project. This includes both financial terms and the responsibilities of parties. City and special legal counsel may be involved. A redevelopment agreement is the basis for the public-private partnership that occurs. The typical redevelopment agreement will include:

- Approved development
- Time of performance
- Protection on undeveloped land
- Acceptable tenants
- Payments to city
- Excess profit sharing
- Financing terms and public financial role, if any
- Requirements for closing, such as full funding, in balance
- Review and monitoring provisions

This is the opportunity to provide for requirements that reflect the desire to steward the land and achieve key public goals. Some may impact the economics of the project and value of the land, but if they are affordable and acceptable, the redevelopment agreement and covenants that run with the land are the mechanisms to do so and must be done before transfer.

I hereby certify that the foregoing document is a true copy of action taken by the Swartz Creek City Council at the regular meeting of _____, 2014.

CITY OF SWARTZ CREEK

ORDINANCE NO. ___

AN ORDINANCE TO REPEAL SECTIONS 15-21 and 15-22 OF THE CODE OF ORDINANCES OF THE CITY OF SWARTZ CREEK AND TO ADOPT A NEW SECTION 15-21 TO ALLOW THE CITY TO REMOVE ENCUMBERANCES FROM PUBLIC SIDEWALKS AND ASSESS A FEE AGAINST PROPERTY OWNER.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Repeal of Sections 15-21 and 15-22 of Chapter 15 of the Code of Ordinances of the City of Swartz Creek.

Sections 15-21 and 15-22 of Chapter 15 of the Code of Ordinances of the City of Swartz Creek are hereby repealed in their entirety.

Section 2. Adoption of New Section 15-21 of Chapter 15 of the Code of Ordinances of the City of Swartz Creek.

The City hereby adopts a new Section 15-21 of Chapter 15 of the Code of Ordinances to read as follows:

Sec. 15-21. Duty to remove snow, ice, rubbish, excessive dirt, or other encumbrances.

- (a)** The occupant of any premises or the owner of any unoccupied premises within the city shall keep, or cause to be kept, the sidewalks in front of or adjacent to such premises free, so far as is practicable and reasonable, from snow, ice, rubbish, excessive dirt, or any other encumbrance.
- (b)** Whenever any snow or ice has fallen or accumulated, it shall be cleared within 48 hours of the time it fell or accumulated. Rubbish, excessive dirt, or any other encumbrance shall likewise be cleared within 48 hours of the time it appeared.
- (c)** Improved sidewalks, paths, and trails that measure 60 inches or less in width shall be cleared of ice and snow in their entirety. Improved sidewalks, paths, and trails with a width greater than 60 inches need only clear 60 inches of such sidewalk.
- (d)** The City Clerk shall notify the owner of any parcel of land, or the agent of the owner, to keep the property clear of snow, ice, rubbish,

excessive dirt or other encumbrances. Such notice shall be given by publishing notice in a newspaper circulating in the city during the month of September. That notice shall state that (i) snow, ice, rubbish, excessive dirt or any other encumbrance must be removed within 48 hours of the time it fell or accumulated; (ii) failure to do so constitutes a violation of this ordinance; (iii) the city may cause the sidewalk to be cleared where violations are found to exist; and (iv) the City's expenses of clearing the encumbrances shall become a debt to the City, a lien against the property and collected as delinquent property taxes.

- (e) A person who violates this Section shall be responsible for a municipal civil infraction punishable by a civil fine of \$50.00, plus costs and other sanctions, for each violation.

Section 2. Effective Date.

This ordinance shall be effective 30 days following publication.

At a regular meeting of the City Council of the City of Swartz Creek held on March ____, 2014, _____ moved for adoption of this ordinance and _____ supported that motion.

Voting for:

Voting against:

The Mayor declared the ordinance adopted.

David Krueger
Mayor

CERTIFICATION

The foregoing is a true copy of Ordinance No. _____, which was enacted by the City Council of the City of Swartz Creek at a regular meeting held on March ____, 2014.

Juanita Aguilar, City Clerk

CITY OF SWARTZ CREEK

ORDINANCE NO. _____

An ordinance to amend Chapter 4 of the Code of Ordinances to add thereto Article III concerning the Property Maintenance Code.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Chapter 4 of the Code of Ordinances of the City of Swartz Creek.

Chapter 4 of the Code of Ordinances of the City of Swartz Creek is hereby amended to add thereto a new Article III entitled "Property Maintenance Code" to read as follows:

ARTICLE III. PROPERTY MAINTENANCE CODE

Sec. 4-31. Adoption of Property Maintenance Code.

The City hereby adopts the *International Property Maintenance Code*, 2012 edition, as published by the International Code Council.

Sec. 4-32. Definitions.

- a. Code Official shall mean the City Building Official, or any designee of the City Building Official.
- b. Jurisdiction or City shall mean the City of Swartz Creek.
- c. Structure shall mean any building or structure for which a permit must be obtained for construction under any ordinance or code of the City.

Sec. 4-33. Modifications and Amendments to Code.

The following sections and subsections of the International Property Maintenance Code are deleted and replaced with the following:

101.1 Title. These regulations shall be known as the Property Maintenance Code of the City of Swartz Creek, referred to as the Code.

101.2 Scope. The provisions of the Code shall apply to all existing and future structures in the City and shall constitute minimum requirements and standards for such premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safe and sanitary maintenance, the responsibility of owners, operators and

occupants, the occupancy of existing structures and premises, and for administration, enforcement and penalties.

102.3 Application of Other Codes. Repairs, additions or alterations to a structure, or changes of occupancy, shall be in accordance with the procedures and provisions of the *Michigan Residential, Building, Plumbing, and Mechanical Code, the State Electrical Code, and the International Fire Code*. Nothing in this Code shall be construed to cancel, modify or set aside any provision of the *City Zoning Ordinance*.

103.5 Fees and Fines. The fees for activities and services performed by the department in carrying out its responsibilities under this Code and the fines charged for failure to comply with this Code shall be those adopted by resolution of the City Council and may be amended from time to time by the Township Board of Trustees.

302.4 Weeds. This section is deleted. See Article II of Chapter 20 of the Code of Ordinances of the City of Swartz Creek for provisions regarding weeds, grasses and brush.

304.14 Screens. Insert May 1 through September 30.

602.3 Heat Supply. Insert October 1 through April 30.

602.4 Occupiable Work Space. Insert October 1 through 30.

Section 2. Effective Date.

This Ordinance shall take effect 30 days following publication.

At a regular meeting of the City Council of Swartz Creek held on the _____ day of March, 2014, _____ moved for adoption of the foregoing ordinance and _____ supported the motion.

Voting for:

Voting against:

The Mayor declared the ordinance adopted.

David Krueger
Mayor

Juanita Aguilar
City Clerk

CERTIFICATION

The foregoing is a true copy of Ordinance No. _____ which was enacted by the Swartz Creek City Council at a regular meeting held on the _____ day of March, 2014.

Juanita Aguilar
City Clerk



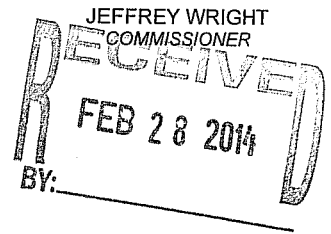
GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

- DIVISION OF -

WATER & WASTE SERVICES

G-4610 BEECHER ROAD - FLINT, MICHIGAN 48532-2617

PHONE (810) 732-7870 - FAX (810) 732-9773



February 26, 2014

To: The Governing Bodies of each of the Communities Served by the Drain Commissioner's Office Division of Water and Waste Services

Attention: Clerk

Re: I & T Rates 2014- 2019 Districts 1, 2, 4 and 5

Dear Ladies and Gentlemen:

On February 19, 2014, the Advisory Committee reviewed and gave their recommendation of approval of new sewer rates to the Drain Commissioner. The Drain Commissioner has accepted their recommendation and has approved the new sewer rates effective July 2, 2014, for the I & T sewer system, which serves your community.

The County has adopted a 5-year rate structure system. Rather than annual increases, the County sets rates on a 5-year basis. This allows for a stabilization of rates over that period. Therefore, the rates are established for 2014 through 2019. Find enclosed the new rate sheet. Only Sections 1A, 1B, and 1C have changed.

The Chart below compares the existing to the increase:

	<u>Existing</u>	<u>Budget Subcommittee Recommendation</u>
RTS (per unit)	\$3.414	\$4.67
Commodity (per 100 cf)	\$1.658	\$1.82
Flat Rate (per unit)	\$24.14	\$27.43
Bulk (per 100 cf)	\$1.912	\$2.07

This represents approximately a 13 1/2 percent rate increase. This is the first increase for the I & T rate since 2007.

Please remember, these are the charges to the local municipality. Each municipality needs to evaluate these rates and the rate structure and determine the necessary changes required for their rates and the savings they will pass on to their individual customers.

We would be pleased to assist you in the preparation of the adjustments that you may wish to make. For those customers who have contracted with the County for billing services, we will need your rate information by the 15th of the month prior to the month of implementation. For example, if you wish to update your rate for July 2, 2014, we need your Council/Board approval rate by June 15, 2014, to allow us time to implement. If there are any questions relative to the rate adjustment, please contact this office.

Sincerely,

John F. O'Brien, P.E., Director
Division of Water and Waste Services



NOTICE OF RATE CHANGE

RATES AND CHARGES TO BE MADE TO THE MUNICIPALITIES
SERVED BY THE GENESEE COUNTY SEWAGE DISPOSAL SYSTEM
INTERCEPTOR AND TREATMENT FACILITIES (DISTRICTS 1, 2, 4, 5)
EFFECTIVE WITH THE BILLINGS TO BE SENT ON OR AFTER JULY 2, 2014

I. RATES:

- A. Where individual water meter readings are available, the readings shall be used as the basis for payment. The rate charge shall be based on the water consumption measured by the accumulation of these individual water meter readings and shall be \$1.82 per 100 cubic feet of water consumed or \$2.43 per 1,000 gallons of water consumed, plus a minimum charge of \$4.67 per month (\$14.01 per quarter) per unit.
- B. Where community bulk sewer meter readings are available, the readings shall be used as a basis of payment. The rate charge shall be based on sewer discharged through a meter directly into the county interceptor and shall be \$2.07 per 100 cubic feet (or \$2.77 per 1,000 gallons) of sewage received, plus a minimum charge of \$500.00 per month.
- C. For all other connections having an unmetered water supply, the rate shall be \$27.43 per unit per month (\$82.29 per quarter) based upon the Residential Equivalent Units (REU) set forth below:

USAGE

REU

Auto Dealers.....	.40 per 1000 sq. ft.
Barber Shops08 per chair
Bar06 per seat
Beauty Shops30 per booth
Boarding Houses20 per person
Boarding Schools35 per person
Bowling Alleys (No Bars/Lunch Facilities).....	.20 per alley
Car Wash	10.00 single production
Churches01 per seat
Cleaners (Pick-up Only)06 per employee
Cleaners (Pressing Facilities)	1.25 per press
Clinics (minimum assignment – 1 unit/profession)65 per doctor
Convalescent Homes30 per bed
Convents25 per person
Country Clubs10 per member
Drug Stores (With Fountain Service)10 per seat
Factories (exclusive of excessive industrial use)50 per 1,000 sq. ft.
Fraternal Organizations (Members Only)	1.25 per hall
Fraternal Organizations (Members & Rentals)	2.50 per hall
Grocery Stores & Super Markets	1.10 per 1,000 sq. ft.
Hospitals	1.40 per bed
Hotels25 per bed
Laundry (Self Service)50 per washer
Motels25 per bed
Multiple Family Residence	1.00 per unit
Office Building60 per 1,000 sq. ft.
Public Institutes (Other than Hospitals)40 per employee
Restaurants (Dinner and/or Drinks)16 per seat
Rooming Houses (No Meals)167 per person
Schools (Cafeteria with Showers and/or Pool)	1.50 per classroom
Schools (Showers and/or Pool)	2.00 per classroom

USAGE

Schools (Gym & Cafeteria)	<u>REU</u> 2.50 per classroom
Service Stations30 per pump
Snack Bars, Drive-ins10 per seat &/or stall
Store (other than specifically listed)20 per employee
Swimming Pool	3.50 per 1,000 sq. ft.
Theaters (Drive-Ins)	0.1 per car space
Theaters (Inside with Air Conditioning)0001 x weekly hours of operation x seats
Tourist Courts (Individual Bath Units)27 per cubical
Trailer Parks (Central Bath Houses)35 per trailer
Trailer Parks (Individual Baths)	1.00 per unit
Trailer Parks (Individual Baths Seasonal Only)50 per unit
Warehouses10 per 1,000 sq. ft.

II. INFLOW AND INFILTRATION

A. Fee

Each community shall pay additional fees for excess inflow and infiltration delivered to the County interceptor for treatment. Excess inflow and infiltration shall be considered to be any flow in excess of two (2) times the annual average flow. If a 25-year storm event results in excess flows, no fee shall be collected by the County Agency.

The fees shall be as follows:

Volume from 2 to 2.5 times the community average flow	\$0.60 per 100 cubic feet
Volume from greater than 2.5 to 3 times the community average flow	\$0.90 per 100 cubic feet
Volume greater than 3 times community average flow	\$1.20 per 100 cubic feet

B. Penalty

For each event in which a community's flow exceeds three (3) times the community's average flow, the community will pay a \$5,000.00 penalty to the County Agency. The funds will be returned to the community on a dollar per dollar basis for each dollar spent on removing / eliminating inflow and infiltration in their collection system.

III. CHARGES:

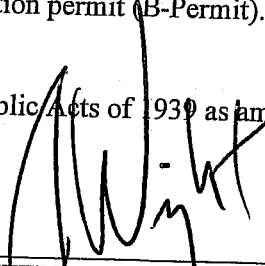
A. County Capital Improvement Fee

The County will charge a Capital Improvement Fee of \$1,000.00 per unit based upon the "Table of Unit Factors" prior to the issuance of a sanitary connection permit (B-Permit). The County Agency shall collect the fee.

The rates are established pursuant to Act 342 Michigan Public Acts of 1939 as amended.

Dated: 2/26/14

Council Packet



 JEFFREY WRIGHT
 Genesee County Drain Commissioner
 The County Agency

March 10, 2014



New Public Protection Classifications effective July 1, 2014



We're revising our Public Protection Classifications (PPC™) to capture the effects of enhanced fire protection capabilities that reduce fire loss and fire severity in Split Class 9 and Split Class 8B areas (as outlined below). The new structure benefits the fire service, community, and property owner.

New classifications

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. Here are the new classifications and what they mean.

Split classifications

When we develop a split classification for a community — for example 5/9 — the first number is the class that applies to properties within 5 road miles of the responding fire station and 1,000 feet of a creditable water supply, such as a fire hydrant, suction point, or dry hydrant. The second number is the class that applies to properties within 5 road miles of a fire station but beyond 1,000 feet of a creditable water supply. We have

revised the classification to reflect more precisely the risk of loss in a community, replacing Class 9 and 8B in the second part of a split classification with revised designations.

What's changed with the new classifications?

We've published the new classifications as "X" and "Y" — formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."
- Communities graded with single "9" or "8B" classifications will remain intact.

The following illustration should help:

Prior Classification	New Classification
1/9	1/1X
2/9	2/2X
3/9	3/3X
4/9	4/4X
5/9	5/5X
6/9	6/6X
7/9	7/7X
8/9	8/8X
9	9

Prior Classification	New Classification
1/8B	1/1Y
2/8B	2/2Y
3/8B	3/3Y
4/8B	4/4Y
5/8B	5/5Y
6/8B	6/6Y
7/8B	7/7Y
8/8B	8/8Y
8B	8B

Public Protection Classification

What's changed?

As you can see, we're still maintaining split classes, but it's how we represent them to insurers that's changed. The new designations reflect a reduction in fire severity and loss and have the potential to reduce property insurance premiums.

Benefits of the revised split class designations

- To the fire service, the revised designations identify enhanced fire suppression capabilities used throughout the fire protection area.
- To the community, the new classes reward a community's fire suppression efforts by showing a more reflective designation.
- To the individual property owner, the revisions offer the potential for decreased property insurance premiums.

New water class

Our data also shows that risks located more than 5 but less than 7 road miles from a responding fire station with a creditable water source within 1,000 feet had better loss experience than those farther than 5 road miles from a responding fire station with no creditable water source. We've introduced a new classification — 10W — to recognize the reduced loss potential of such properties.

What's changed with Class 10W?

Class 10W is property-specific. Not all properties in the 5-to-7-mile area around the responding fire station will qualify. The difference between Class 10 and 10W is that the 10W-graded risk or property is within 1,000 feet of a creditable water supply. Creditable water supplies include fire protection systems using hauled water in any of the split classification areas.

What's the benefit of Class 10W?

10W gives credit to risks within 5 to 7 road miles of the responding fire station and within 1,000 feet of a creditable water supply. That's reflective of the potential for reduced property insurance premiums.

What does the fire chief have to do?

Fire chiefs don't have to do anything at all. The revised classifications will change automatically effective July 1, 2014.*

What if I have additional questions?

Feel free to contact ISO at 1-800-444-4554 or e-mail us at PPC-Cust-Serv@iso.com.

*The new classifications don't apply in Texas.



545 Washington Boulevard
Jersey City, NJ 07310-1686
1-800-888-4476
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02/28/2014

**REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 02/28/2014**

ACCOUNT PROJECT	DESCRIPTION	2013-14 AMENDED BUDGET	YTB Balance 02/28/2014 Normal(Abnormal)	Available Balance NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund:					
	TOTAL REVENUES	1,727,672.10	1,147,192.30	580,479.80	66.40
	TOTAL EXPENDITURES	2,175,375.34	1,175,933.29	999,442.05	54.06
	NET OF REVENUES & EXPENDITURES	(447,703.24)			
Fund 202 - Major Street Fund***					
	TOTAL REVENUES	279,039.00	194,377.01	84,661.99	69.56
	TOTAL EXPENDITURES	363,335.24	187,101.65	176,233.59	51.50
	NET OF REVENUES & EXPENDITURES	(84,296.24)			
Fund 203 - Local Street Fund					
	TOTAL REVENUES	98,945.00	44,552.93	54,392.07	45.03
	TOTAL EXPENDITURES	153,527.00	80,784.57	72,742.43	52.62
	NET OF REVENUES & EXPENDITURES	(54,582.00)			
Fund 226 - Garbage Fund					
	TOTAL REVENUES	344,631.00	311,571.30	33,059.70	90.41
	TOTAL EXPENDITURES	477,655.00	262,019.66	215,635.34	54.86
	NET OF REVENUES & EXPENDITURES	(133,024.00)			
Fund 248 - Downtown Development Fund					
	TOTAL REVENUES	1,280.00	8.31	1,271.69	0.65
	TOTAL EXPENDITURES	6,750.00	1,909.92	4,840.08	28.30
	NET OF REVENUES & EXPENDITURES	(5,470.00)			

02/28/2014

**REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 02/28/2014**

ACCOUNT PROJECT	DESCRIPTION	2013-14 AMENDED BUDGET	YTB Balance 02/28/2014 Normal(Abnormal)	Available Balance NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - Water Supply Fund					
	TOTAL REVENUES	1,510,592.00	805,803.61	704,788.39	53.34
	TOTAL EXPENDITURES	1,485,570.00	871,415.78	614,154.22	58.66
	NET OF REVENUES & EXPENDITURES	25,022.00			
Fund 591 - Sanitary Sewer Fund					
	TOTAL REVENUES	1,088,428.00	587,460.19	500,967.81	53.97
	TOTAL EXPENDITURES	1,146,491.00	517,764.88	628,726.12	45.16
	NET OF REVENUES & EXPENDITURES	(58,063.00)			
Fund 661 - Motor Pool Fund					
	TOTAL REVENUES	147,260.00	100,197.09	47,062.91	68.04
	TOTAL EXPENDITURES	216,824.00	85,750.56	131,073.44	39.55
	NET OF REVENUES & EXPENDITURES	(69,564.00)			
Fund 865 - Sidewalks					
	TOTAL REVENUES	0.00	8,326.24	(8,326.24)	100.00
	TOTAL EXPENDITURES	0.00	9,148.74	(9,148.74)	100.00
	NET OF REVENUES & EXPENDITURES				
Fund 866 - Weed Fund					
	TOTAL REVENUES	0.00	3,600.00	(3,600.00)	100.00
	TOTAL EXPENDITURES	0.00	30,427.00	(30,427.00)	100.00
	NET OF REVENUES & EXPENDITURES				

DPS ACTIVITY FEBRUARY 2014

	REGULAR	HOLIDAY	VACATION	ABSENT	OT	DT
101 GENERAL FUND						
262.0 ELECTIONS						
781.0 AMPHI-PARK						
782.0 WINSHALL PARK	3.00	0.22		0.12		
783.0 ELMS PARK	6.00	0.55		0.12		
784.0 BICENT. PARK						
790.0 SENIOR CENTER/LIBRARY	23.50	1.41	0.10	1.01	2.00	
792.0 P S BLDG	11.00	0.33	0.20	0.27		
793.0 CITY HALL	2.75	0.22	0.01	0.03		
794.0 COMM PROMO	36.00	1.32		1.79		
796.0 CEMETERY						
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE	5.00	0.22	0.05	0.24		
463.0 STREET MAIN	27.00	2.94				
474.0 TRAFFIC						
478.0 SNOW & ICE	62.00	2.85	0.65	1.25	36.00	9.50
482.0 ADMIN	4.18	0.22				
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	18.00	1.54	0.20			
474.0 TRAFFIC						
478.0 SNOW & ICE	120.00	5.11	1.05	3.32	17.50	3.00
482.0 ADMIN	4.18	0.22				
226 GARBAGE FUND						
528.0 COLLECT						
530.0 WOODCHIPPING	7.60	0.40				
782.0 WINSHALL PARK GARBAGE						
783.0 ELMS PARK GARBAGE	1.00	0.11				
793.0 CITY HALL	2.75	0.22	0.01	0.03		
590 WATER						
540.0 WATER SYSTEM	91.02	4.23	0.30	0.46		
540.0 WATER-ON CALL	3.00	0.11	0.10			
542.0 READ & BILL	11.50	0.83	0.13	0.02		
793.0 CITY HALL	2.75	0.22	0.01	0.03		
591 SEWER						
536.0 SEWER SYSTEM	74.02	4.13	0.05			
536.0 SEWER-ON CALL	3.00	0.11	0.10			
537.0 LIFT STATION	14.00	0.55	0.35	0.03		
542.0 READ & BILL	11.50	0.83	0.13	0.02		
793.0 CITY HALL	2.75	0.22	0.01	0.03		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	53.00	2.89	0.55	0.73		
DAILY HOURS TOTAL	600.50	32.00	4.00	9.50	55.50	12.50

February 2014	<u>MILES DRIVEN</u>	<u>GALLONS GAS PURCHASED</u>	<u>GALLONS DIESEL PURCHASED</u>
<u>#1 P/U 4WD</u>			
<u>#3 P/U 4WD</u>	709	90	
<u>07-03 P/U 4WD</u>	193		46
<u>09-03 P/U 4WD</u>	541		46
<u>#2 P/U 2WD</u>	372	51.5	
<u>#6-00 BACKHOE</u>			
<u>#9 DUMP</u>			
<u>#10 DUMP</u>			
<u>#11 DUMP</u>			
<u>#12-02 DUMP</u>	456		109
<u>#12-04 DUMP</u>	602		184
<u>#12-99 GENERATOR</u>			
<u>#9-02 BRUSH HOG</u>			
<u>#17 CASE BACKHOE</u>			20
<u>#19 JD TRACTOR</u>			
<u>#06-99 BUCKET TRUCK</u>			
<u>#21 WOOD CHIPPER</u>			
<u>#807 STREET SWEEPER</u>			
<u>#42 ASPHALT HEATER</u>			5
<u>#37 TRAIL ARROW</u>			
<u>#10-98 3" PUMP</u>			
<u>#28A 3" PUMP</u>			
<u>3" PUMP</u>			
<u>#30 4" PUMP</u>			
<u>#31 4" PUMP</u>			
<u>#32 4" PUMP</u>			
<u>1" PUMP</u>			
<u>S-10</u>			
<u>TOTAL</u>	<u>2873</u>	<u>141.5</u>	<u>410</u>

Public Works
Monthly Work Orders

03/03/14

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
13-000007	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	02/27/14	JET SEWER
BXRP14-0081	CC10-005914-0000-01	FLORINE, ROBERT 5914 CROSSCREEK DR	02/27/14	CURB BOX REPAIR
CKME14-0228 COMPLETED	EL10-004237-0000-01	MCDONALD'S CORP 4237 ELMS RD	02/06/14 02/06/14	CHECK METER
FNRD14-0641 COMPLETED	GR10-005273-0000-02	PINKSTON, DENNIS & KAREN 5273 GREENLEAF DR	02/03/14 02/03/14	FINAL READ
FNRD14-0642 COMPLETED	CA10-008342-0000-05	HOHN, LANNY 8342 CAPPY LN	02/04/14 02/04/14	FINAL READ
FNRD14-0643 COMPLETED	WI10-005212-0000-02	ZERKA, JOHN 5212 WINSHALL DR	02/05/14 02/05/14	FINAL READ
FNRD14-0644 COMPLETED	NO10-009168-0000-01	CORBAT, NICHOLAS 9168 NORBURY DR	02/10/14 02/10/14	FINAL READ
FNRD14-0645 COMPLETED	MI10-007566-0000-02	MATERIA, KENNETH 7566 MILLER RD	02/07/14 02/10/14	FINAL READ
FNRD14-0646 COMPLETED	AS10-000120-0000-01	FULLERTON, MARYL 120 ASHLEY CIR	02/21/14 02/21/14	FINAL READ
FNRD14-0647 COMPLETED	EL10-003493-0000-05	SPALDING, MICHELLE 3493 ELMS RD	02/21/14 02/21/14	FINAL READ
FNRD14-0648 COMPLETED	NO10-009135-0000-01	BRITTAIN, KATHLEEN 9135 NORBURY DR	02/28/14 02/28/14	FINAL READ
FNRD14-0649	CR10-008051-0000-02	SCHLEE, RYAN 8051 CRAPO ST	02/28/14	FINAL READ
MNT14-0161 COMPLETED	CI10-008100-0000-01	PUBLIC SAFETY BUILDING 8100 CIVIC DR	02/10/14	BUILDING MAINTENA
MNT14-0162 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	02/19/14 02/19/14	BUILDING MAINTENA
MTRP14-0411 COMPLETED	WI10-005185-0000-06	ZERKA, JOHN 5185 WINSHALL DR	02/06/14 02/06/14	METER REPAIR
READ14-0330 COMPLETED	BR20-006289-0000-05	COTNOIR, STEVE 6289 BRISTOL RD	02/21/14 02/20/14	READ METER
READ14-0331 COMPLETED	MI10-008253-0000-01	BARBER, RICK 8253 MILLER RD	02/18/14 02/18/14	WATEROFF/READ
STRT14-0046 COMPLETED	BR20-006060-0000-02	GENERAL MOTORS 6060 BRISTOL RD	02/20/14 02/20/14	STREET REPAIR
SWR14-0036 COMPLETED	MI10-007479-0000-01	MECHURA, NANCY E 7479 MILLER RD	02/27/14 02/27/14	SEWER DRAIN PROBL
WBKU14-0030 COMPLETED	SP10-004380-0000-01	TAUNT, RUSSELL 4380 SPRINGBROOK DR	02/14/14 02/14/14	WATER BACK UP-CHE

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
WOFF14-1052 COMPLETED	OA10-005233-0000-01	JENNICHES, JEAN 5233 OAKVIEW DR	02/18/14 02/19/14	WATER TURN OFF
WOFF14-1053 CANCELLED	CE10-009271-0000-04	WELCH, CARRIE 9271 CEDAR CREEK CT	02/10/14 02/12/14	WATER TURN OFF
WOFF14-1054 CANCELLED	CE10-009275-0000-04	WHITE, TRACY 9275 CEDAR CREEK CT	02/10/14	WATER TURN OFF
WOFF14-1055 CANCELLED	DU10-005213-0000-06	CASSETTY, HARRY & JULIE LAGU 5213 DURWOOD DR	02/10/14	WATER TURN OFF
WOFF14-1056 CANCELLED	JE10-004029-0000-04	MURTO, RYAN 4029 JENNIE LN	02/10/14 02/11/14	WATER TURN OFF
WOFF14-1057 CANCELLED	LI10-004261-0000-08	SIMMONS, ANGELINE 4261 LINDSEY DR	02/10/14	WATER TURN OFF
WOFF14-1058 CANCELLED	MO10-004318-0000-02	CROSS, MARNIE 4318 MORRISH RD	02/10/14 02/11/14	WATER TURN OFF
WOFF14-1059 CANCELLED	WA10-007455-0000-04	LARA, MAGEN 7455 WADE ST	02/10/14	WATER TURN OFF
WOFF14-1060 CANCELLED	YA10-007025-0000-04	PARENTEAU, CHAD 7025 YARMY DR	02/10/14	WATER TURN OFF
WOFF14-1061	EL10-003493-0000-05	SPALDING, MICHELLE 3493 ELMS RD	02/18/14	WATER TURN OFF
WOFF14-1062 COMPLETED	HE10-005154-0000-04	FHLMC 5154 HELMSLEY DR	02/21/14 02/21/14	WATER TURN OFF
WOFF14-1063 COMPLETED	YA10-007025-0000-04	PARENTEAU, CHAD 7025 YARMY DR	02/21/14 02/21/14	WATER TURN OFF
WOFF14-1064 COMPLETED	SE20-005234-0000-02	SOVIA, SHERRY 5234 SEYMOUR RD	02/27/14 02/27/14	WATER TURN OFF
WTON14-0688	SC20-005074-0000-04	BANK OF AMERICA 5074 SCHOOL ST	02/05/14	WATER TURN ON
WTON14-0689 COMPLETED	SE20-005234-0000-02	SOVIA, SHERRY 5234 SEYMOUR RD	02/13/14 02/13/14	WATER TURN ON
WTON14-0690 COMPLETED	WA10-007459-0000-05	BANK OF AMERICA 7459 WADE ST	02/20/14 02/20/14	WATER TURN ON
WTON14-0691 COMPLETED	MI10-008253-0000-01	BARBER, RICK 8253 MILLER RD	02/24/14 02/24/14	WATER TURN ON
WTON14-0692 COMPLETED	YA10-007025-0000-05	JACKSON, JOHNNY 7025 YARMY DR	02/25/14 02/25/14	WATER TURN ON

Total Records: 38

FANG Report

To all,

See the below listed activity for the month of February:

On 01-29-14, FANG officers conducted a controlled purchase of narcotics using a Confidential Informant. The CI made a purchase of heroin from a house on the eastside of Flint. Intelligence on the suspect was gathered from and after the purchase. The investigation is still on going.

On 2-7-14, FANG officers conducted a controlled purchase of narcotics using a Confidential Informant. The CI was driven to a house on the eastside of Flint by an undercover officer. The CI then entered the home and purchased "crack" cocaine. Intelligence on the suspect was gathered from and after the purchase. The investigation is still on going.

On 2-7-14, FANG officers assisted the Burton Police Department at the Super 8 Motel. Motel employees discovered a large amount of marijuana in a room left abandoned. FANG officers seized approximately 1 pound of marijuana and approximately 4 pounds of consumable marijuana products. The renter of the room was identified but not on location. The investigation is still on going.

On 2-9-14, FANG officers executed a search warrant on a house in the City of Burton. The female resident was arrested for Possession With Intent to Deliver "crack" and powder cocaine. Approximately 1 oz. of crack and a 1/2 oz. of powder cocaine were seized from the house. A handgun was seized from a vehicle parked outside the home. The female was lodged in the Genesee County Jail and the investigation is still on going.

On 2-9-14, FANG officers conducted a traffic stop in Grand Blanc Township after the vehicle left a known drug house in Burton. The driver was also a known drug trafficker to officers. Approximately 1 oz. of heroin was seized from the driver and he was arrested. The male was lodged and arraigned on Federal Drug charges later in the week. The MSP lab in Bridgeport confirmed there was fentanyl mixed in with the heroin.

On 2-10-14, FANG officers conducted a controlled purchase of narcotics using an undercover officer. The UC called the cellular phone of a known drug dealer and they met in the parking lot of a party store on the eastside of Flint. Surveillance was continued on the suspect after the purchase of heroin and intelligence gathered. The investigation is still on going.

On 2-10-14, FANG officers conducted a controlled purchase of narcotics using a Confidential Informant. The CI was driven to an apartment complex in the City of Burton by an undercover officer. The CI then entered the apartment and purchased heroin. Intelligence on the suspect was gathered from and after the purchase. The investigation is still on going.

On 2-11-14, FANG officers were conducting surveillance on a suspected drug house on the south side of Flint. Officers observed a vehicle leave the house and surveyed it to mobile home park in Burton. Contact was made with the four occupants of the vehicle. Approximately 7 grams of heroin and 2.2 grams of "crack" were seized from the vehicle. Two males from the vehicle were arrested and lodged in the Genesee County Jail.

On 2-12-14, FANG officers conducted a reverse sale of narcotics using an undercover officer. The undercover officer was put into contact with a suspect through a Confidential Informant. The suspect

wanted to purchase 3 oz. of powder cocaine for \$2500. The operation was done in the back parking lot of a Flint Township restaurant. The undercover made the sale to the suspect and officers moved in to make the arrest. The male suspect was arrested and lodged in the Genesee County Jail. Forfeiture was initiated on the \$2500.

On 2-12-14, FANG officers conducted a controlled purchase of narcotics using a Confidential Informant. The CI made a purchase of heroin from a house on the eastside of Flint. Intelligence on the suspect was gathered from and after the purchase. The investigation is still on going.

On 2-12-14, FANG officers were called to assist Mundy Township PD at a residence. A marijuana grow operation was discovered above an unattached garage on the property. Officers seized 88 rooted plants and approximately 2.5 pounds of processed marijuana. The investigation is still on going.

On 2-12-14, FANG officers executed a search warrant at a residence in the City of Flint. The suspect was seen leaving the home while preparing for the warrant. A traffic stop was conducted on the suspect and "crack" cocaine was located on him. Officers also seized "crack" and powder cocaine from the house. Approximately 7.5 grams of crack and 5.5 grams of powder cocaine were seized. Forfeiture was initiated on \$4716.00. The male suspect was lodged in the Genesee County Jail.

On 2-13-14, FANG officers were conducting directed patrol in a known high drug area apartment complex on the south side of Flint. Officers made contact with 4 subjects sitting in a vehicle in the parking lot. A backseat passenger made furtive movements toward the floor of the vehicle. A search of the vehicle was conducted and a handgun was seized from the backseat. The male was arrested and lodged in the Genesee County Jail.

On 2-13-14, FANG officers were checking a known gang area in Flint. Officers noticed an odor of marijuana coming from a parked vehicle. Upon making contact with the occupants officers observed a semi-auto handgun on the floor in front of a back seat passenger. Interviews revealed this passenger threw the gun down when he observed officers approaching. The 18 year old suspect is currently on probation for carrying a concealed handgun. The handgun is reported stolen out of Georgia. The suspect was lodged at the Genesee County jail.

On 2-13-14, FANG officers developed information leading to obtaining and executing a search warrant at a residence in Mt. Morris Twp. Upon entry officers observed a handgun and drugs on the kitchen table. Two subjects attempted to jump out a second story window. There was freshly cooked crack (still wet) sitting on an electronic scale on the kitchen counter. Officers seized 55 grams of cocaine, 15 grams of heroin, marijuana, 2 handguns, and initiated forfeiture proceedings on \$1988.00. Federal prosecution is being sought.

On 2-14-14, FANG officers were contacted by Lapeer County Sheriff Dept. ref. methamphetamine components that had been brought to their office. A truck driver picked up a bag on 475 in Genesee County discovered the components and took it to the Lapeer county Sheriff Dept. FANG Officers and the Third District Methamphetamine Response Team dismantled/processed the components. A suspect was developed from other items in the bag, the investigation is on-going.

On 2-18-14, FANG officers conducted a controlled purchase of cocaine from a suspect in the city of Flint. The investigation is on-going.

On 2-18-14, FANG officers conducted a controlled purchase of heroin from a suspect in the city of Flint. The investigation is on-going.

On 2-18-14, FANG officers conducted a controlled purchase of heroin from a suspect in the city of Flint. FANG officers conducted another controlled purchase of heroin from this same suspect on 2-25-14. Note-This suspect known to FANG and currently on circuit court probation for incident involving a shooting with a Trooper out of the Flint Post. Based on these buys officers obtained and executed a search warrant at the suspect's residence in the city of Flint on 2-27-14. Officers seized 2 handguns (1 reported stolen out of Oakland County), and prescription narcotics. Forfeiture proceedings were initiated on \$992.00. The suspect was lodged at the Genesee County Jail, probation was violated, and federal prosecution is being sought.

On 2-19-14, FANG officers conducted a controlled purchase of heroin from a suspect in the city of Flint. The investigation is on-going.

On 2-20-14, FANG officers conducted a controlled purchase of methamphetamine from a suspect in the city of Flint. The investigation is on-going.

On 2-21-14, FANG officers conducted a controlled purchase of heroin from a suspect in the city of Flint. The investigation is on-going.

On 2-25-14, FANG officers conducted a controlled purchase of marijuana from a suspect in the city of Flint. The investigation is on-going.

On 2-25-14, FANG officers conducted surveillance on a suspected heroin house in the city of Burton. Officers observed a vehicle arrive and leave. Officers followed the vehicle away, making contact with the driver. The driver was found in possession of heroin. The investigation is on-going.

On 2-26-14, FANG officers executed a search warrant on the south side of Flint. Seized from the home was 4 grams of cocaine, .6 grams of heroin and 6 guns. Two people were arrested, a male and a female. The male was a convicted felon and was lodged in the Genesee County Jail, federal prosecution is being sought. The female was released pending further investigation.

On 2-26-14, FANG officers were conducting surveillance on a known drug trafficker in the City of Flint. Officers followed him to his home and attempted to make contact with him. The male ran from officers and threw a 1/2 oz. of powder cocaine. The male was arrested and the investigation is still on going.

On 2-27-14, FANG officers responded to a mobile meth lab in the city of Flint. Troopers arrested a subject in a stolen vehicle, finding a mobile one pot meth lab. FANG Officers and the Third District Methamphetamine Response Team responded and dismantled/processed the scene. FANG officers interviewed and obtained a confession from the suspect. The suspect was lodged in the Genesee County Jail.

On 2-28-14, FANG officers executed a search warrant at an apartment on the south side of Flint. No one was at the apartment during the search warrant. Officers seized approximately a 1/2 oz. of heroin and approximately 1/2 pound marijuana from the home. Residency was established and the investigation is still on going.

Thanks to all of you for your continued support. If you have any questions or concerns, please do not hesitate to contact me.

Pat

D/F/Lt. Patrick Richard
Section Commander-Flint Area Narcotics Group
Third District Headquarters
Michigan State Police
Mailing Address:
F.A.N.G.
PO Box 614
Grand Blanc, Mi 48480
Office: 810-233-3689
Cell: 616-260-8583
FAX: 810-233-7119
richardp@michigan.gov

“A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY”

Charter Township of Flint

1490 S. Dye Road
Flint, Michigan 48532

Phone: (810) 732-1350
Fax: (810) 732-0866
www.flinttownship.org

CLERK
Kim Courts

SUPERVISOR
Karyn Miller

TREASURER
Marsha Binelli

TRUSTEES
George Menoutes Belenda Parker
Barb Vert Franklin Kasle

February 18, 2014

Honorable Michael J. Theile
7th Judicial Circuit Court
Genesee County Courthouse Room 226
900 South Saginaw Street
Flint, MI 48502

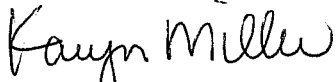
Dear Honorable Judge Theile,

We are respectfully requesting, as part of the sentencing process within Genesee County's judicial system, that road and highway clean-up be included as part of community service. Those who travel the roadways of Genesee County can clearly see the need for this vital service. It is my understanding that funding does not currently allow for such clean-up services.

With local governmental municipalities working together with the judicial system, we have the opportunity to provide low cost road clean-up maintenance conducted by those individuals sentenced to community service or who are serving jail time. It would greatly benefit the communities of Genesee County by helping beautify our area, as well as providing those working such maintenance details with possible job skills.

I understand this has been done in the past but not to the fullest measure possible. Thank you for your consideration.

Sincerely,


Karyn Miller, Supervisor
Flint Township

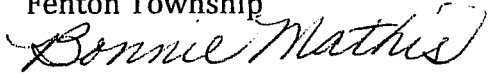
Bob Cole, Supervisor
Argentine Township



Paula Zelenko, Mayor
City of Burton



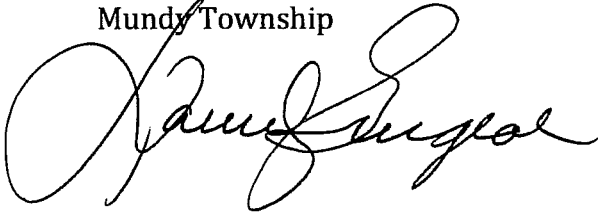
Bonnie Mathis, Supervisor
Fenton Township



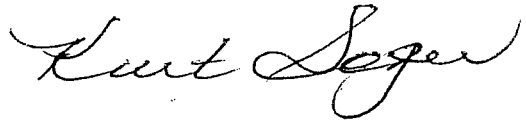
Marilyn Hoffman, Supervisor
Grand Blanc Township



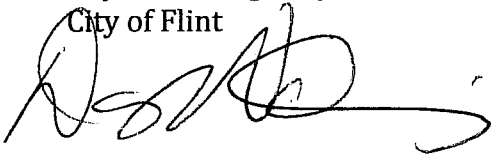
Dave Guigear, Supervisor
Mundy Township



Kurt Soper, Supervisor
Davison Township



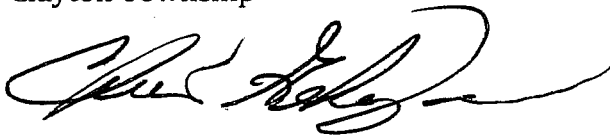
Dayne Walling, Mayor
City of Flint



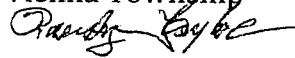
Steven Fuhur, Supervisor
Genesee Township



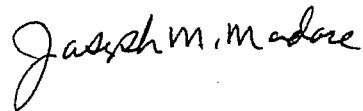
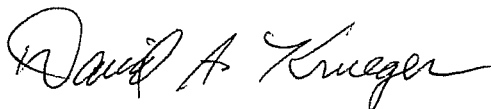
Chris Gehinger, Supervisor
Clayton Township



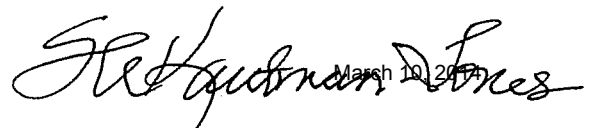
Randy Taylor, Supervisor
Vienna Township



David Krueger, Mayor
City of Swartz Creek



Larry Green, Supervisor
Mt. Morris Township



03/03/2014

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 02/01/2014 - 02/28/2014

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
02/06/2014	38660	ACE-SAGINAW PAVING COMPANY	COLD PATCH	963.70
02/06/2014	38661	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	95.17 32.70
				127.87
02/06/2014	38662	BLACKMORE ROWE INS	PUBLIC OFFICIAL BOND-KORTH	100.00
02/06/2014	38663	DANIEL L RHANOR	FAX/REPAIR LIGHTS IN DPW	460.00
02/06/2014	38664	DENNIS MITCHELL	CHIPPING 12/23/13 12/26/13 12/27/13 12/2	5,950.00
02/06/2014	38665	DETROIT SALT COMPANY	ROAD SALT @ \$54.69 PER TON ROAD SALT @ \$54.69 PER TON	2,686.14 2,668.75
				5,354.89
02/06/2014	38666	FAMILY FARM AND HOME INC	NUTS/BOLTS/WASHERS NUTS/BOLTS/WASHERS	8.98 0.91
				9.89
02/06/2014	38667	FIDELITY SECURITY LIFE INSUR/EYEMED	FEB 2014 VISION - RETIREES (5)	32.88
02/06/2014	38668	GEN CTY ROAD COMMISSION	OCT 2013 S-MTCE & OPERATIONS NOV 2013 S-MTCE & OPERTIONS SIGNAL I-69/MORRISH DEC 2013 S-MTCE & OPERATIONS	328.43 323.16 44.90 13.14
				709.63
02/06/2014	38669	GREEN TREE SERVICING	WIN 2013 TAX OVRPMT 58-03-531-077	269.31
02/06/2014	38670	GREG FORSYTH	UB REFUND 8507 CHELMSFORD	260.50
02/06/2014	38671	GUNTHERS LOCKSMITH SERVICE	REPLACE PULL HANDLE DOOR PUB SAFETY BLDG	105.00
02/06/2014	38672	KNAPHEIDE TRUCK EQUIPMENT	LED WARNING LIGHT (4) RETURN (3) LED WARNING LIGHTS	199.40 (149.55)
				49.85
02/06/2014	38673	MICHIGAN PIPE AND VALVE	REPAIR CLAMPS (3)	548.09
02/06/2014	38674	NICK PAUL	K-9 DOG FOOD (2) K-9 DOG FOOD (1)	116.72 58.36
				175.08
02/06/2014	38675	SCHAEFER'S OFFICE SOURCE	REPLACE STAMP PAD FAX TONER CARTRIDGE (2)	11.95 159.98
				171.93
02/06/2014	38676	SUBURBAN AUTO SUPPLY	SEAL ALL/BRAKE CLEAN AIR FILTER	7.48 54.16
				61.64

02/06/2014	38677	THE SCALE PEOPLE INC	POSTAL RATE CHART FOR SCALES	13.90
02/06/2014	38678	VALLEY PETROLEUM	1/16-1/31/14 FUEL USAGE - POLICE	972.25
02/06/2014	38679	VALLEY PETROLEUM	1/16-1/31/14 FUEL USAGE - DPW	1,320.60
02/06/2014	38680	WELLS FARGO REAL ESTATE TAX SVC LLC	REF WIN TAX OVRPMT 58-30-351-033	320.89
02/07/2014	38681	FLINT AREA NARCOTICS GROUP	FANG MEMBERSHIP DUES 2013/2014	7,850.60
02/11/2014	38682	WINCO INC	GEN SET CONTROL 72190-40	606.00
02/13/2014	38683	AMERAPLAN INC	MARCH 2014 MONTHLY HEALTH CARE BILLING	254.25
02/13/2014	38684	AMERICAN MESSAGING	ONLN/FEB 2014 8108332563/8108331159	24.63
02/13/2014	38685	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV.	81.72
			MATS, SUPPLIES	32.78
				114.50
02/13/2014	38686	C & H CONSTRUCTION CO INC	REPAIR WATERMAIN BIRCHCREST/YOUNG	1,635.00
02/13/2014	38687	CONSUMERS ENERGY	1/7-2/4/14 A 5121 MORRISH RD	1,553.19
02/13/2014	38688	CONSUMERS ENERGY	1/7-2/4/14 A 5257 WINSHALL DR	23.52
02/13/2014	38689	CONSUMERS ENERGY	1/7-2/4/14 A 5361 WINSHALL DR	23.52
02/13/2014	38690	CONSUMERS ENERGY	1/7-2/4/14 A WINSHALL RESTROOMS	26.74
02/13/2014	38691	CONSUMERS ENERGY	1/7-2/7/14 A 8011 MILLER RD	29.82
02/13/2014	38692	CONSUMERS ENERGY	1/7-2/4/14 E 8059 FORTINO DR	40.10
02/13/2014	38693	CONSUMERS ENERGY	1/7-2/4/14 A 8083 CIVIC DR	899.46
02/13/2014	38694	CONSUMERS ENERGY	1/7-2/4/14 A 8095 CIVIC DR	1,064.97
02/13/2014	38695	CONSUMERS ENERGY	1/7-2/4/14 A 8100 CIVIC DR	2,266.81
02/13/2014	38696	CONSUMERS ENERGY	1/7-2/4/14 E 8301 CAPPY LN	384.58
02/13/2014	38697	CONSUMERS ENERGY	1/7-2/3/14 E 8499 MILLER RD	24.29
02/13/2014	38698	CONSUMERS ENERGY	1/7-2/3/14 E 9099 MILLER RD	26.74
02/13/2014	38699	CONSUMERS ENERGY	1/1-1/31/14 SIRENS	27.46
02/13/2014	38700	CONSUMERS ENERGY	1/1-1/31/14 TRAFFIC LIGHTS	412.56
02/13/2014	38701	CONSUMERS ENERGY	1/10-2/5/14 E 4125 ELMS RD PAVILION	30.47
02/13/2014	38702	CONSUMERS ENERGY	1/10-2/5/14 E 4524 MORRISH RD	25.32
02/13/2014	38703	CONSUMERS ENERGY	1/9-2/6/14 A 6425 MILLER PARK & RIDE	74.58
02/13/2014	38704	COOKS DIESEL RV & TRUCK REPAIR	REPAIR PARKING BRAKE	187.50
			REPAIR TRANS COOLER LINE/LINE REAR DIFF	559.49
			REPLACED RADIATOR/FAN CLUTCH	1,203.87
				1,950.86
02/13/2014	38705	CUMMINS BRIDGEWAY	CAPPY LIFT STATION REPAIRS	3,373.59
02/13/2014	38706	DETROIT SALT COMPANY	ROAD SALT @ \$54.69 PER TON	2,699.31
02/13/2014	38707	DONALD KORTH	INSTALL PRINTER/PUB SAFETY BLDG	75.00
02/13/2014	38708	FLINT WELDING SUPPLY	FAX/CYLINDER COMPRESSED OXYGEN	5.00
			CYLINDER COMPRESSED OXYGEN	5.00
				10.00
02/13/2014	38709	GEN CTY ROAD COMMISSION	MAKING STREET SIGNS	490.68
			STREET SIGNS	212.37
			JAN 2014 S-MTCE & OPERATIONS	12.94
				715.99
02/13/2014	38710	GEN CTY SMALL CITIES ASSOC.	2014 SMALL CITIES DUES	100.00
02/13/2014	38711	GILL ROYS HARDWARE	JERSEY GLOVES (2)	11.68
			13 GAL TRASH BAGS	19.47
			MOPSTICK/MOP	20.98
			CLEANSER/NOZZLE	13.98
			CABLE TIES/JERSEY GLOVES 1 PK	17.98
			CO ALARM/CO DETECTOR	54.98
			9V BATTERY	5.29
			AEROSOL LUBRICANT (2)	22.78
			70W METAL HALIDE BULB	27.99

JAN 2014 DISCOUNT (19.53)

175.60

02/13/2014	38712	HYDRO DESIGNS	WATER CROSS CONNECTION CONTROL AND COMPL	285.00
02/13/2014	38713	JERRY'S TIRE	EML/DISMOUNT/MOUNT TIRE/VALVE	157.50
02/13/2014	38714	LANDMARK APPRAISAL CO	ASSESSOR SERVICES FEB 2014	2,324.00
02/13/2014	38715	MLIVE MEDIA GROUP	PUBLIC HEARING CDBG 2/10/14	187.18
02/13/2014	38716	MY-CAN LLC	1/27-2/24/14 PORTAJON RENTAL/ELMS PARK	140.00
02/13/2014	38717	NATIONAL TIME & SIGNAL	REPAIR SMOKE ALARM SYSTEM/PUBLIC SAFETY	220.00
02/13/2014	38718	OVERHEAD DOOR CO.	REPAIR GARAGE DOOR DPW	188.70
02/13/2014	38719	PLANTE & MORAN PLLC	MEETING/FINANCIAL QUESTIONS	1,780.00

02/13/2014	38720	R & D LAND CO	REF SU 58-32-100-005 MTT SETTLEMENT	683.17
			INTEREST PD 58-32-100-005 MTT SSETTLEMEN	8.29
			REF WIN 58-32-100-005 MTT SETTLEMENT	101.89
			INTEREST PD 58-32-100-005 MTT SETTLEMENT	0.25

793.60

02/13/2014	38721	RICHARD ABRAMS	SMALL CITIES MTG 2/5/14 DINNER/MILEAGE	24.08
02/13/2014	38722	RICK CLOLINGER	BROTHER PRINTER HL-547 DW	197.29
02/13/2014	38723	RWS OF MID MICHIGAN	FY14 GARBAGE/RECYCLING/YARD WASTE JAN 20	21,148.85
02/13/2014	38724	SHULTS EQUIPMENT	CARBIDE BLADES (8)/PLOW BOLTS (25)	1,924.78
02/13/2014	38725	SIMEN FIGURA & PARKER PLC	JAN 2014 GENERAL/TRAFFIC/ORDIN	2,444.61
02/13/2014	38726	STATE OF MICHIGAN-DEQ WTR	MUNICIPAL SW ANNUAL PERMIT FEE MS4	2,000.00
02/13/2014	38727	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING 12/4/13-1/30/	128.00

02/13/2014	38728	SUBURBAN AUTO SUPPLY	WIPER BLADE (2)	19.98
			MINI LAMP	23.94
			COIL FOR GENERATOR/PUBLIC SAFETY BLDG	21.99

65.91

02/13/2014	38729	SWARTZ CREEK INVESTMENTS, LLC	REF SU 58-35-576-019 MTT SETTLEMENT	2,804.60
			REFUND SU 13 58-35-576-019 MTT SETTLEMEN	58.13
			REF WI 58-35-576-019 MTT SETTLEMENT	418.34
			REFUND WIN 13 58-35-576-019 MTT SETTLEME	2.87

3,283.94

02/13/2014	38730	UNUM LIFE INSURANCE	MARCH 2014 LIFE INS/SHANNON	10.35
02/13/2014	38731	VERIZON WIRELESS	JAN 2014 MONTHLY INVOICE	465.80
02/13/2014	38732	VIEW NEWSPAPER GROUP	ORDINANCE NO. 411 1/30/14	59.20

02/13/2014	38733	R & D LAND CO	REF SU 2013 58-32-100-008 MTT SETTLEMENT	514.87
			INTEREST SU 2013 58-32-100-008 MTT SETTLE	10.91
			REF WI 2013 58-32-100-008 MTT SETTLEMENT	76.78
			WI13 5832100008	0.28

602.84

02/20/2014	38734	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV.	81.72
			MATS, SUPPLIES	32.78

114.50

02/20/2014	38735	BLUE CARE NETWORK-EAST MI	MARCH 2014 RETIREE MED INS KELLY	706.62
			MARCH 2014 RETIREE MED INS PETRUCHA	1,479.62
			MARCH 2014 RETIREE MED INS TYLER	677.72
			MARCH 2014 RETIREE MED INS SHANNON	748.01
			MARCH 2014 RETIREE MED INS O'BRIEN	1,239.83

				4,851.80
02/20/2014	38736	COOKS DIESEL RV & TRUCK REPAIR	REPAIR PARKING BREAK/LEFT REAR	112.50
02/20/2014	38737	DELTA DENTAL PLAN	MARCH 2014 DENTAL-RETIRES (5)/EST TAX	330.81
02/20/2014	38738	DENNIS & KAREN PINKSTON	UB REFUND FOR 5273 GREENLEAF	124.19
02/20/2014	38739	DETROIT SALT COMPANY	ROAD SALT @ \$54.69 PER TON	2,725.13
02/20/2014	38740	DONALD KORTH	PATCHED & DEFRAGMENTED SERVER	300.00
02/20/2014	38741	GCGC	QTRLY MTG AGUILAR/KORTH 3/13/14	30.00
02/20/2014	38742	GENESEE CTY DRAIN COMMISSIONER	DISPUTED SEWER TAPS 4182 HICKORY LN	183.31
			DISPUTED SEWER TAPS 4193 HICKORY LN	183.31
			DISPUTED SEWER TAPS 4203 HICKORY LN	183.31
			DISPUTED SEWER TAPS 4187 MOUNTAIN ASH	183.31
			DISPUTED SEWER TAPS 7181 PARKRIDGE PKWY	183.31
			DISPUTED SEWER TAPS 7232 PARKRIDGE PKWY	183.31
				1,099.86
02/20/2014	38743	GENESEE CTY DRAIN COMMISSIONER	2013 AT LARGE DRAIN ASSESSMENT	3,250.00
02/20/2014	38744	GENESEE CTY DRAIN COMMISSIONER	12/23/13-1/26/14 COMM/READY TO SERVE	106,784.42
02/20/2014	38745	JOHNS TRUCK SERVICE	REPLACE TURBO LINE/A-C COMP/BELT TENSION	1,055.37
			ADJUST CONVEYOR CHAIN	150.00
				1,205.37
02/20/2014	38746	LANNY HOHN	UB REFUND 8342 CAPPY	19.31
02/20/2014	38747	MATT BELMONTI	CLEAR CITY LOTS 7 WALKS 1/26-1/27/14	781.00
			CLEAR CITY LOTS & WALKS 2/2-2/5/14	1,482.00
				2,263.00
02/20/2014	38748	MICHIGAN PIPE AND VALVE	1040 FRAM3 (2)/CLAMP/BOLT&GASKET/LUG SPL	757.71
02/20/2014	38749	PITNEY BOWES INC.	RENTAL CHARGES 11/30/13-2/28/14	158.34
02/20/2014	38750	RICHARD MORELAND	REIMB FOR REPAIRS CAUSED BY WATERMAIN BR	95.00
02/20/2014	38751	SCHAEFER'S OFFICE SOURCE	OFFICE SUPPLIES	89.66
02/20/2014	38752	SHULTS EQUIPMENT	SNOW PLOW SHOE (2)/BOLTS (2)	220.92
02/20/2014	38753	STATE OF MICHIGAN DEP OF STATE	RENEW NOTARY CONNIE ESKEW	10.00
02/20/2014	38754	SUBURBAN AUTO SUPPLY	WIPER BLADES	31.98
			AIR FILTER/OIL FILTER/OIL	44.46
			OIL FILTER/OIL	37.97
			AIR FILTER	19.99
				134.40
02/21/2014	38755	VALLEY PETROLEUM	2/1-2/15/14 FUEL USAGE - POLICE	1,033.78
02/21/2014	38756	VALLEY PETROLEUM	2/1-2/15/14 FUEL USAGE - DPW	1,253.91
02/27/2014	38757	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV.	81.72
			MATS, SUPPLIES	32.78
				114.50
02/27/2014	38758	BS & A SOFTWARE	BLDG DEPT PROGRAM/IMPLEMENTATION	6,010.00
02/27/2014	38759	C & H CONSTRUCTION CO INC	SNOW REMOVAL	2,185.00
02/27/2014	38760	CHAD PARENTEAU	UB REFUND FOR 7025 YARMY	13.42
02/27/2014	38761	COMCAST BUSINESS	2/26-3/25/14 CITY HALL	278.75
02/27/2014	38762	CONSUMERS ENERGY	1/1-1/31/14 ELMS PARKING LOT	29.43
02/27/2014	38763	CONSUMERS ENERGY	1/1-1/31/14 4524 MORRISH RD	43.25
02/27/2014	38764	CONSUMERS ENERGY	1/1-1/31/14 STREET LIGHTS	10,239.00
02/27/2014	38765	COOKS DIESEL RV & TRUCK REPAIR	REPAIR BRAKES	287.56
02/27/2014	38766	DONALD KORTH	INSTALL BS&A BLD INSP PROGRAM AT WORKSTN	75.00

02/27/2014	38767	DOT FIRST AID AND SAFETY	REPLENISH FIRST AID/CITY HALL	91.81
			REPLENISH FIRST AID/DPW	93.94
				185.75
02/27/2014	38768	FLINT ALTERNATOR & STARTER REPR INC	LABOR ON ALTERNATOR	60.00
02/27/2014	38769	GENESEE COUNTY TREASURER	2013 PERS PROP STATEMENTS	218.31
02/27/2014	38770	PARAGON LABORATORIES INC	WATER SAMPLES	172.50
02/27/2014	38771	ROWE PROFESSIONAL SERVICES CO	PREPARE PAPERWORK MORRISH RD BRIDGE CONS	120.00
02/27/2014	38772	SUBURBAN AUTO SUPPLY	WARREN AW32	49.99
			AIR FILTER/OIL/OIL FILTER	35.97
				85.96
02/27/2014	38773	SWARTZ CREEK AREA FIRE DEPT.	JAN 2014 MONTHLY RUNS	5,303.51
02/27/2014	38774	THD AT-HOME SERVICES	REFUND BLDG PERMIT FEE PB14-0002 5239 GR	50.00
02/27/2014	38775	UIS PROGRAMMABLE SERVICES	TROUBLESHOOT CONTROL PANEL AT LIFT STATI	500.00
			REPAIRS TO LIFT STATION	1,439.49
				1,939.49
02/27/2014	38776	VIVIAN P BROPHY	CARPET CLEANING/CLEAN CHAIRS (8)	118.00
GEN TOTALS:				
Total of 117 Disbursements:				237,423.03

**SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
FEBRUARY 2014**

	<u>101-301-941</u>	<u>101-302-941</u>	<u>101-303-941</u>	<u>101-304-941</u>
#05-168	8	0	0	0
#05-649	68	0	0	0
#12-144	315	11	0	0
#09-401	7	1	84	0
#13-384	139	2	0	0
#09-226	98	4	0	2
#10-161	98	8	0	0
TOTAL	733	26	84	2

Swartz Creek Police Department

EJS OnSite Officer Daily Departmental Statistics Report

Date Printed: 03/04/2014

Page Number: 1

Officer: All Officers	Shift: All Shifts	Assignment: All Assignments
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	02/01/2013 02/28/2013	02/01/2014 02/28/2014
Primary Hours	1,660:15	1,699:00
Time Categories (Total Hours)	1,660:15	1,699:00
G Administrative	172:45	184:00
G Clerical	129:00	132:00
G Court	14:00	14:30
G Investigations	154:30	165:00
G Non Uniformed	56:00	2:00
G Traffic Enforcement	180:45	259:00
G Training	8:00	56:00
G Uniformed	596:15	539:00
R Administration	34:15	20:00
R Clerical	19:00	17:00
R Uniformed	21:15	27:00
S Clerical	0:00	3:00
S Investigations	8:00	0:00
S Uniformed	129:30	136:00
Z Court	2:00	0:00
Z Training	8:00	16:00
Z Uniformed	2:00	1:00
ZZ Absent	33:00	19:00
ZZ Holiday	60:00	64:00
ZZ Vacation	32:00	44:30
Activity Categories (Total Count)	3,841	4,039
G Business Checks	1,722	1,779
G Desk Assignments	65	40
G Felony Arrest	2	1
G Initated Calls	948	1,019
G Misdemeanor Arrest	21	14
G PD Accident	6	11
G PI Accident	1	2
G Parking Citations	0	23
G Radio Calls	233	249
G Service Request	1	47
G Suspicious Person	50	33
G Vacation Checks	543	588
G Verbal Warning	89	77
G Written Warning	7	11
R Business Checks	8	6
R Initated Calls	0	6
R Meeting	6	2
R Radio Calls	11	6
S Desk Assignments	2	0
S Initated Calls	98	77
S Meeting	17	33
S Misdemeanor Arrest	0	2

Swartz Creek Police Department

EJS OnSite Officer Daily Departmental Statistics Report

Date Printed: 03/04/2014

Page Number: 2

Officer: All Officers	Shift: All Shifts	Assignment: All Assignments
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	02/01/2013 02/28/2013	02/01/2014 02/28/2014
S Radio Calls	2	3
S Verbal Warning	6	0
S Written Warning	2	0
Z Agency Assist	0	1
Z Felony Arrest	0	1
Z Initated Calls	0	2
Z Postive Tracks	0	1
Z Radio Calls	1	2
Z Vehicle Searches	0	3

Ticket Ledger Report

Report Criteria:

Ticket Type	Officer	Start Date	End Date
Traffic	All	02/01/2014	02/28/2014

Number	Name	Date	Location	Description	Officer	Fine
T-1269649-A		02/02/14	WINCHESTER VILLAGE -- CAPPY NE	FAIR TO STOP FOR STOP SIGN		
T-1269649-B		02/02/14	WINCHESTER VILLAGE -- CAPPY NE	SEAT BELT DRIVER/PASSENGER		
T-1269649-C		02/02/14	WINCHESTER VILLAGE -- CAPPY NE	NO PROOF INSURANCE/POSSESE		
T-1269675		02/03/14	MORRISH NEAR MARY	HEADLIGHTS		
T-1269676-A		02/04/14	MILLER AT RAUBINGER	IMPROPER PLATE DISPLAY		
T-1269677-A		02/05/14	MORRISH NEAR I-69	NO PROOF INSURANCE/POSSESE		
T-1269677-B		02/05/14	MORRISH NEAR I-69	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1220756		02/05/14	I-69 NEAR MORRISH	CARELESS DRIVING		
T-1269690-A		02/09/14	MILLER NEAR SCHOOL	TAIL LIGHTS (DEFECTIVE, IMPROI		
T-1269680-B		02/09/14	MILLER NEAR SCHOOL	NO PROOF INSURANCE/POSSESE		
T-1269628		02/09/14	MILLER AT 2ND	NOISY MUFFLER AND/OR EXCESSE		
T-1269629-A		02/09/14	2ND NEAR MILLER	EXPIRED PLATE		
T-1269629-B		02/09/14	2ND NEAR MILLER	NO PROOF INSURANCE/POSSESE		
T-1264292-A		02/10/14	MILLER NEAR ELMS	NO PROOF INSURANCE/POSSESE		
T-1264292-B		02/10/14	MILLER NEAR ELMS	HEADLIGHTS		
T-1264293		02/12/14	MILLER NEAR ELMS	TINTED WINDOWS/NO WINDSHIEI		
T-1264294-A		02/12/14	MORRISH NEAR MILLER	NO PROOF INSURANCE/POSSESE		
T-1264294-B		02/12/14	MORRISH NEAR MILLER	TINTED WINDOWS/NO WINDSHIEI		
T-1264296-A		02/12/14	W/B I-69 exit ramp to Miller	Disregarded Stop and Go Light		
				Violation of Child Restraint Laws		
T-1221438-A		02/13/14	MILLER NEAR I-69	NO PLATE/FAIL TO DISPLAY/EXPII		
T-1221438-B		02/13/14	MILLER NEAR I-69	EXCEEDED POSTED SPEED LIMIT		
T-1269652		02/14/14	MILLER NEAR MORRISH	CARELESS DRIVING		
T-1269653-A		02/15/14	MORRISH NEAR APPLE CREEK	EXCEEDED POSTED SPEED LIMIT		
T-1269653-B		02/15/14	MORRISH NEAR APPLE CREEK	NO PROOF INSURANCE/POSSESE		
T-1269654-A		02/15/14	Miller/Ford	SUSP/REVOKED/NEVER APPL.		
T-1269654-B		02/15/14	Miller/Ford	DROVE WRONG WAY ON ONE WAY		
T-1264297		02/16/14	MILLER NEAR MORRISH	NO PROOF INSURANCE/POSSESE		
T-1269655		02/16/14	MILLER NEAR 3RD ST	EXCEEDED POSTED SPEED LIMIT		
T-1269681-A		02/18/14	MILLER NEAR SCHOOL	NO OPS IN POSSESSION		
T-1269682-A		02/19/14	MILLER NEAR FORD	NO PROOF INSURANCE/POSSESE		
T-1269682-B		02/19/14	MILLER NEAR FORD	EXPIRED LICENSE		
T-1269681-B		02/19/14	MILLER NEAR SCHOOL	NO TAIL/BRAKE LIGHTS		
T-1269656		02/20/14	ELMS NEAR BRISTOL	EXCEEDED POSTED SPEED LIMIT		
T-1269683		02/22/14	MILLER NEAR SCHOOL	EXCEEDED POSTED SPEED LIMIT		
T-1264298		02/25/14	MILLER NEAR RAUBINGER	NO PROOF INSURANCE/POSSESE		
T-1269630-A		02/27/14	MILLER AT FAIRCHILD	DISREGARDED TRAFFIC SIGNAL/		
T-1269630-B		02/27/14	MILLER AT FAIRCHILD	NO INSURANCE ON VEHICLE		
T-1183761		02/28/14	BRISTOL NEAR MANCHESTER	EXCEEDED POSTED SPEED LIMIT		

Tickets Total: 38	Charges Total: 39	Fines Total:	0.00
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Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	FEB 2013	FEB 2014	YR TO DATE
0100-0	Sovereignty	0	0	0
0200-0	Military	0	0	0
0300-0	Immigration	0	0	0
0900-1	Murder/Non-negligent Manslaughter (Voluntary)	0	0	0
0900-2	Negligent Homicide/Manslaughter (Involuntary)	0	0	0
0900-3	Negligent Homicide - Vehicle/Boat/Snowmobile/ORV	0	0	0
0900-4	Justifiable Homicide	0	0	0
1000-1	Kidnapping/Abduction	0	0	0
1000-2	Parental Kidnapping	0	0	0
1100-1	Sexual Penetration Penis/Vagina - CSC 1st Degree	0	0	0
1100-2	Sexual Penetration Penis/Vagina - CSC 3rd Degree	0	0	0
1100-3	Sexual Penetration Oral/Anal - CSC 1st Degree	0	0	0
1100-4	Sexual Penetration Oral/Anal - CSC 3rd Degree	0	0	0
1100-5	Sexual Penetration Object - CSC 1st Degree	0	0	1
1100-6	Sexual Penetration Object - CSC 3rd Degree	0	0	0
1100-7	Sexual Contact Forcible - CSC 2nd Degree	0	1	1
1100-8	Sexual Contact Forcible - CSC 4th Degree	0	0	0
1200-0	Robbery	0	1	1
1300-1	Non-Aggravated Assault	4	3	4
1300-2	Aggravated/Felonious Assault	1	0	0
1300-3	Intimidation/Stalking	2	0	0
1400-0	Abortion	0	0	0
2000-0	Arson	0	0	0
2100-0	Extortion	0	0	0
2200-1	Burglary - Forced Entry	2	1	10
2200-2	Burglary - Entry Without Force (Intent to Commit)	0	0	0
2200-3	Burglary - Entry Without Authority With or Without Force (No Intent)	0	0	1
2200-4	Possession of Burglary Tools	0	0	0
2300-1	Larceny - Pocketpicking	0	0	0
2300-2	Larceny - Purse Snatching	0	0	0
2300-3	Larceny - Theft from Building	2	2	2
2300-4	Larceny - Theft from Coin-Operated Machine/Device	0	0	0
2300-5	Larceny - Theft from Motor Vehicle	2	0	1
2300-6	Larceny - Theft of Motor Vehicle Parts/Accessories	0	1	1
2300-7	Larceny - Other	1	1	4
2400-1	Motor Vehicle Theft	0	1	1
2400-2	Motor Vehicle as Stolen Property	0	0	0
2400-3	Motor Vehicle Fraud	0	0	0
2500-0	Forgery/Counterfeiting	0	0	0
2600-1	Fraud - False Pretense/Swindle/Confidence Game	0	1	3
2600-2	Fraud - Credit Card/Automated Teller Machine	1	0	0
2600-3	Fraud - Impersonation	1	2	2
2600-4	Fraud - Welfare Fraud	0	0	0
2600-5	Fraud - Wire Fraud	0	0	0
2600-6	Fraud - Bad Checks	0	0	1
2700-0	Embezzlement	0	0	0
2800-0	Stolen Property	0	0	1

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	FEB 2013	FEB 2014	YR TO DATE
2900-0	Damage to Property	0	0	0
3000-1	Retail Fraud - Misrepresentation	0	0	0
3000-2	Retail Fraud - Theft	0	4	8
3000-3	Retail Fraud - Refund/Exchange	0	0	0
3000-4	Retail Fraud - Organized Retail Crime	0	0	0
3500-1	Violation of Controlled Substance - Act	2	0	4
3500-2	Narcotic Equipment Violations	0	0	0
3600-1	Sexual Penetration Non-forcible - Blood/Affinity (CSC 1st/3rd Degri	0	0	0
3600-2	Sexual Penetration Non-forcible - Other (CSC 1st and 3rd Degree)	0	0	0
3600-3	Peeping Tom	0	0	0
3600-4	Sex Offense - Other	0	0	0
3700-0	Obscenity	0	0	0
3800-1	Family - Abuse/Neglect Nonviolent	0	1	2
3800-2	Family - Non-Support	0	0	0
3800-3	Family - Other	0	0	0
3900-1	Gambling - Betting/Wagering	0	0	0
3900-2	Gambling - Operating/Promoting/Assisting	0	0	0
3900-3	Gambling - Equipment Violations	0	0	0
3900-4	Gambling - Sports Tampering	0	0	0
4000-1	Commercialized Sex - Prostitution	0	0	0
4000-2	Commercialized Sex - Assisting/Promoting Prostitution	0	0	0
4000-3	Human Trafficking - Purchasing Prostitution	0	0	0
4100-1	Liquor License - Establishment	0	0	0
4100-2	Liquor Violations - Other	0	0	0
4200-0	Drunkenness - Except OUIL	0	0	0
4800-0	Obstructing Police	2	1	1
4900-0	Escape/Flight	0	0	0
5000-0	Obstructing Justice	6	1	2
5100-0	Bribery	0	0	0
5200-1	Weapons Offense - Concealed	0	1	2
5200-2	Weapons Offense - Explosives	0	0	0
5200-3	Weapons Offense - Other	0	0	0
5300-1	Disorderly Conduct	0	0	0
5300-2	Public Peace - Other	1	0	0
5400-1	Hit & Run Motor Vehicle Accident	2	1	5
5400-2	Operating Under the Influence of Liquor or Drugs (OUIL or OUID)	0	2	3
5400-3	Driving Law Violations	6	5	9
5500-0	Health and Safety	0	0	1
5600-0	Civil Rights	0	0	0
5700-1	Trespass	0	0	0
5700-2	Invasion of Privacy - Other	0	0	0
5800-0	Smuggling	0	0	0
5900-0	Election Laws	0	0	0
6000-0	Antitrust	0	0	0
6100-0	Tax/Revenue	0	0	0
6200-0	Conservation	0	0	0
6300-0	Vagrancy	0	0	0

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	FEB 2013	FEB 2014	YR TO DATE
6400-1	Human Trafficking - Commercial Sex Acts	0	0	0
6400-2	Human Trafficking - Involuntary Servitude	0	0	0
7000-0	Juvenile Runaway	1	0	0
7300-0	Miscellaneous Criminal Offense	4	0	1
7500-0	Solicitation (All Crimes Except Prostitution)	0	0	0
7700-0	Conspiracy	0	0	0
8900-1	SERVICE OF COMMISSION PAPERS	0	0	0
8900-2	UNAUTHORIZED TRANSPORTATION	0	0	0
8900-3	VIOLATION OF RULES/REGISTRATION	0	0	0
8900-4	WARRANTS	0	0	0
8900-5	MOTOR CARRIER SAFETY RULES	0	0	0
8900-6	INSPECTIONS OF HOMES TO BE MOVED	0	0	0
8900-7	MIGRANT AGRICULTURE WORKERS TRANSP	0	0	0
8900-9	ALL OTHER MOTOR CARRIER VIOLATIONS	0	0	0
9100-1	DELINQUENT MINOR	0	0	0
9100-2	RUNAWAYS	0	0	0
9200-1	DIVORCE AND SUPPORT	0	0	0
9200-2	INCAPACITATION	2	0	0
9200-3	WALK-AWAY - MENTAL INSTITUTIONS ETC	0	0	0
9200-4	ORDER FOR PICKUP AND EXAMINATION	0	0	0
9200-5	CIVIL INFRACTION - ALCOHOL POSSES.	0	0	0
9300-1	Property Damage Accident/Personal Injury	6	4	15
9300-2	NON-TRAFFIC PDA	3	4	5
9300-3	TRAFFIC VIOLATIONS/CIVIL INFRACTION	0	0	0
9300-4	TOWED VEHICLE	2	3	6
9300-5	TRAFFIC HAZARD/ABANDONED VEHICLE	0	0	0
9300-6	TRAFFIC POLICING	0	0	0
9400-1	FALSE ALARM ACTIVATION	0	0	0
9400-2	VALID ALARM ACTIVATION	0	0	0
9400-3	REST AREA/ROADSIDE PARK VIOLATIONS	0	0	0
9500-1	ACCIDENTAL FIRE	0	0	0
9500-2	ACCIDENTAL EXPLOSION	0	0	0
9500-4	OPEN BURNING	0	0	0
9500-6	FIRE-HAZARDOUS CONDITIONS	0	0	0
9700-0	ACCIDENTAL SHOOTING	0	0	0
9700-5	ACCIDENTAL DEATH-WATER	0	0	0
9700-6	ACCIDENT - ALL OTHER	0	0	0
9800-2	RECOVERED PROPERTY	0	0	0
9800-3	PROPERTY INSPECTION	0	0	0
9800-4	OTHER INSPECTIONS/WEAPONS	4	3	6
9800-5	ALARMS	0	0	0
9800-6	CIVIL	2	0	2
9800-7	SUSPICIOUS SITUATION	4	1	2
9800-8	LOST AND FOUND PROPERTY	1	0	1
9800-9	OVERDOSE	0	0	0
9900-1	SUICIDE	0	0	0
9900-2	DOA - NATURAL	1	0	0

Uniform Crime Report

Report Criteria:

Start File Class	End File Class	Print Zeros?
0100-0	9900-9	Yes

Class	Description	FEB 2013	FEB 2014	YR TO DATE
9900-3	MISSING PERSON	0	0	0
9900-7	SAFEKEEPING	0	0	0
9900-8	DEPARTMENTAL ASSIST	5	2	2
9900-9	GENERAL - NON CRIMINAL	5	4	5
Totals:		75	51	116