

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, December 14, 2015, 7:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of December 7, 2015 MOTION Pg. 22
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 2
 - 6B. Bike List (Business Item) Pg. 34
 - 6C. Tot-lot Proposal (Business Item) Pg. 36
 - 6D. Comcast Notice Pg. 50
 - 6E. MML Dues Notice (Business Item) Pg. 51
 - 6E. K-9 Labor Agreement Pg. 53
 - 6F. November Police Report Pg. 55
 - 6G. Revenue Sharing Index Pg. 60
 - 6H. Land Bank Newsletter Pg. 61
 - 6I. November FANG Report Pg. 65
 - 6J. Census Income and Poverty Report Pg. 68
 - 6K. Genesee County Community Population Estimates Pg. 70
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Ike (K-9) Retirement Presentation
 - 8B. Officer Recognition Presentation
 - 8C. Parking Ordinance # 426 RESO Pg. 17
 - 8D. Bike Give-away RESO Pg. 19
 - 8E. Tot-Lot Proposal RESO Pg. 20
 - 8F. MML Dues Payment RESO Pg. 21
 - 8G. Street Funding Options DISCUSSION
10. **MEETING OPENED TO THE PUBLIC:**
11. **REMARKS BY COUNCILMEMBERS:**
12. **ADJOURNMENT:** MOTION

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, December 14, 2015 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: December 9, 2015

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **OUTSTANDING APPEALS** *(No Change of Status)*

The two notable appeals are the raceway and the golf course. Both of these facilities had appeals filed in 2014, and both of them were ultimately withdrawn. Due to the uniqueness of these facilities and the value of the appealed amount, the city chose to allocate funds to challenge these appeals and perform necessary appraisals. This will likely be the case again. However, there is still time to work with so consider this an informational update only.

Once the assessor reviews all cases and we have more time to communicate with owners, we will be in a better position to know which appeals should be opposed, negotiated, or accepted. There does not appear to be any imminent movement to reuse the racetrack.

✓ **STREETS** *(See Individual Category)*

✓ **MORRISH AND BRISTOL SIGNAL** *(No Change of Status)*

Tom and I met with the Genesee County Road Commission regarding this matter. As it happens, the intersection merits a signal and the county appears willing to participate in supporting 75% of the cost of a basic signal (three of the four approaches are controlled and maintained by the GCRC). A single-span signal with two heads would run about \$60,000 and could be installed extremely fast. We don't expect any pedestrian signals or dedicated left turns to complicate the matter. This would leave the city's share at \$15,000.

The development agreement with Meijer requires Meijer to allocate up to \$80,000 towards a signal when warrants are met. This means that we can quickly place the span signal and send Meijer an invoice for our share to take care of this problem. However, there are other options. The city could look to upgrade the signal to a mast arm, such as that at Fairchild, but the cost for the upgrade would have to be borne entirely by the city/Meijer. The increase would be about \$100,000, requiring about \$45,000 from the city to do so.

Our plan is to grab the low hanging fruit and have the span installed, with Meijer paying the city's share. This is the safest and cheapest approach considering time factors. Our intention would then be to cooperate with the county to upgrade the signal with a safety grant in 2018, using the additional \$65,000 from Meijer to match the mast arm upgrade. I will make inquiries with Meijer's front office on the matter.

We will also await a formal cost sharing proposal from the road commission to look at firm costs and timelines.

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP) (No Change of Status)**

There is one update to the TIP submission. The county requested that the city downgrade Worchester, Fairchild, and Cappy to rehabilitation projects instead of reconstruction. This MAY keep them TIP eligible, whereas they would otherwise not be very competitive. We have adjusted accordingly. The tradeoff is a much better chance for funding at a much lower funding amount. The city could still choose to reconstruct these segments, but the TIP would only support 80% of the rehabilitation cost instead of the reconstruction cost.

The previous update is as follows, with anticipated costs:

Mr. Doyle submitted the applications for the TIP. He said we were the first ones to do so. The applications, with updated costs, include:

<u>Road</u>	<u>Point of Beginning</u>	<u>Point of End</u>	<u>Length (Miles)*</u>	<u>Lanes</u>	<u>Lane Feet</u>	<u>Width (Feet)</u>	<u>ADT</u>	<u>Total Cost</u>	<u>Federal Match</u>	<u>Local Match</u>
Miller Road	Morrish	NB Seymour	1	4	21120	48	13444	\$1,507,272	\$1,205,818	\$301,454
Cappy Lane	Fairchild	Worchester	0.36	2	3801.6	28	1085	\$443,161	\$354,529	\$88,632
Worchester	Cappy	Winston	0.1	2	1056	28	691	\$172,474	\$137,979	\$34,495
Fairchild	Cappy	Miller	0.28	2	2956.8	44	2456	\$305,104	\$244,084	\$61,021
Seymour	S City Limit	Chesterfield	0.8	2	8448	36	2675	\$534,364	\$427,491	\$106,873
								<u>Cost</u>		
								<u>Totals:</u> \$2,962,375 \$2,369,900 \$592,475		

*Miller is a four lane to three lane w/two bike lane conversion

Note that Seymour Road is a tricky one to apply for. The road consists of two lanes, technically. This is a result of the eligibility of use for federal street funds. The TIP program does not pay for on street parking, making about 25% of the surface area non-participating. This means that the city had to make a tough decision in 2007. The city either needed to pay more (much more) to keep on street parking, or the city needed to eliminate on street parking. The city chose to do the latter. However, the community desired to retain a space for emergency or special purpose parking on Seymour, eliminating the option to stripe the road for bike lanes and create narrower lanes. The result is that we have one 12 foot lane and one 20 foot lane that can sometimes be allocated towards parking. However, the parking has technically been eliminated, resulting in some wasted space.

The engineer asked whether the city is open to considering a “complete street” concept in which the road would be two lanes, with bike lanes. The latter results in a higher score for the prioritizing of repair and use of federal funds. Obviously, staff cannot make a firm commitment, and we do not have time to bounce this off residents on Seymour Road.

So the city council is aware, I directed the engineer to apply for the TIP with the assumption that the city WILL add bike lanes to streets that can accommodate such lanes in lieu of parking. This does not mean that we must do so. What it offers is a greater chance to qualify for funds between 2017 and 2020. If the road does qualify, the city should immediately determine if a change of status from complete street to two lanes only will still qualify. Based upon the outcome, a hearing with the affected residents can be held to choose a course of action: fix the street with bike lanes, refuse bike lanes and don't fix the street, or (if the planning organization permits it) fix the street without bike lanes.

Again, the final decision is still down the road and should entail public input. The decision to go with bike lanes on design initially will not impact costs appreciably, but it will objectively increase our chances to fix the road.

- ✓ **MORRISH ROAD CLASSIFICATION-BRIDGE CAPACITY** *(No Change of Status)*
Morrish Road has been submitted for classification as a "minor arterial" from a "major collector". The MDOT approved the change. Now we await review by the Federal Highway Administration sometime this calendar year.

- ✓ **MILLER ROAD RESURFACING PROJECT** *(No Change of Status)*
The city now has a report/change order on the estimated costs for this project, and the news is good. It appears that the savings sought by the city were realized, with a reduction of \$121,355.39. Note that this is not savings under the resolution. This reflects savings under the bid amount of \$1,918,020.56. Since this was beyond our original estimate, the savings were desired to match budgeted amounts. In short, we are right on target.

Also, the noted weeds on Miller have been sprayed, cut, and hydro seeded.

- ✓ **SIGNAL PHASING STUDY FOR MILLER AND MORRISH** *(Update)*
OHM has completed a draft of the intersection section study. I have given it a cursory glance and plan to meet with them concerning recommendations on December 15th. It appears no signal changes are deemed beneficial with the exception of some timing adjustments based upon time of day needs.

- ✓ **20 YEAR STREET PLAN – ROAD FUNDING** *(Update-Business Item)*
This topic is up for discussion at our meeting. I think the idea is to pave a way forward with funding the 20 year street plan using the new state street revenues in combination with a local levy, assessments, or other mechanism.

To keep things simple, once the state plan is fully implemented, the city can expect \$264,000 a year more than what we are currently receiving. This figure should adjust for inflation. So, keeping with today's dollars, we can cover \$264,000 of our \$824,000 annual cost, leaving \$560,000 unfunded. Again, this is only after the year 2021 when full revenues are in effect, and it is also dependent upon economic gains to the state's general fund.

What does this mean? It means that we can expect to cover AT LEAST \$560,000 a year locally. This number will be much higher the first five years of the twenty year plan due to the slow implementation by the state.

Options? At the margin, the city can look to use some existing fund balance from the general fund and major street fund to cover the difference. There may even be some general fund and major street fund operational dollars that could be transferred on a yearly basis. However, this is not going to be sustainable. Those funds simply don't have inexhaustible savings.

My initial recommendation is to seek the \$560,000 a year through a levy of 3.836 mils (based upon a taxable value of \$146M). The sooner the better, perhaps in May. This will provide a reliable source for the lion's share of the needed funds. Note that supplements from the general fund and major street fund would still be needed for the first five years (up to \$200,000 in the first year alone!). However, those funds should be able to provide such assistance on a temporary basis if we remain frugal.

The impact and revenues of a levy of 3.836 mils is estimated as follows:

Levy Impacts on Homes	3.836 mil (\$560k/year)	
	Month	Year
Home Value \$70,000 (\$35,000 taxable)	\$11.19	\$135.59
Home Value \$100,000 (\$50,000 taxable)	\$15.98	\$193.70
Home Value \$150,000 (\$75,000 taxable)	\$23.98	\$290.55

Next steps? That is up to the city council. As usual, a default option is to opt to do nothing. We never choose this option because that is a stupid option and we don't need to discuss it further.

The council can also look to reconvene the street ad hoc committee to examine further options, perhaps in conjunction with more public input. The council also reserves the option to pick up right where we left off last May and attempt a lower levy that the voters find more reasonable. This is probably more true now that the sales tax proposition is dead and the state opted for other programming.

I suspect bringing the street committee back online is a good next step. That committee can work with the public and staff to get a better handle at how the most recent budget surplus may (or may not) impact street programming. There are obviously many different approaches to take, and the committee can take the time to go over options and report back to the city council.

If the city council is confident that we can pick up where we left off and simply adjust the levy to reflect new street money from the state, I can have a ballot question in front of the city council in January. The final ballot question would need to be with the county clerk by February 9, 2016. We have three regular meetings between now and then.

✓ **2015 STREET BIDS-SCRAP TIRE GRANT (Update)**

Engineering is complete for the intersections of Winston and Miller (including water main), as well as Fairchild and Miller. Bids are to be opened at 10:00 a.m. on January 14, 2016. The will include a bid add-on for additional water main is expected for Winston due to noted pipe weaknesses as a result of breaks. The city council will be able to assess this change once bids are received. We expect this work to be done after school releases in 2016.

✓ **WATER – SEWER ISSUES PENDING (See Individual Category)**

✓ **SEWER REHABILITATION PROGRAM (No Change of Status)**

Liqui-Force has just completed the 2015 projects in the Village. We did not encounter any major issues or change orders. Tom will await a final debriefing before final billing. If all goes well, we will look to begin the next phase of televising very soon.

✓ **KWA (No Change of Status)**

For the most part, the KWA is still ahead of schedule and under budget. The most recent estimates place the authority in operation by the end of 2016 on a limited basis, serving Flint. It is expected to be serving all authority customers by fall of 2017. The treatment facility is under construction as we speak and the pipeline work is nearly complete.

✓ **STORM SEWER (No Change of Status)**

The county agreement has been approved and awaits a master signature page for all participating communities. According to the most recent report, there is one more community that still needs to approve it.

✓ **WATER LOSS (No Change of Status)**

Johnson Controls has taken a look at our water loss. By both their reckoning and ours, the numbers are improving. The last few quarters are in our favor, but water loss needs to be accounted for over at least a year to capture a larger sample of breaks, hydrant flushing, and four season use. As noted in Johnson Controls report, water loss is standing at about 16%. Given our industry standard target of 10%, they feel there is not enough justification to engage in system-wide meter replacement or to otherwise engage them for related services.

We have also been working with Genesee County to test and upgrade master meters coming into and leaving the city. The County has also agreed to audit their billing records to ensure that water metered as leaving our system is accurately recorded and billed. Combined with some recent meter upgrades at one of our larger school facilities and apartment complexes, we are hoping to see further reductions.

Again, we were initially searching for the silver bullet solution to our water loss problem, such as a defective master meter. However, as time moves on, we are discovering that the water loss is more representative of “death by a thousand paper cuts.” Our solution? One thousand Band-Aids. We will keep working on the system one meter, one register, and one leaky valve at a time.

✓ **PERSONNEL: POLICIES & PROCEDURES** *(No Change of Status)*

The policy has been approved by the city council. We will distribute and engage recipients of the policy over the next month.

✓ **SHARED SERVICES, POLICE DEPARTMENTS** *(Update)*

The authority met at 10:00 a.m. on Wednesday, December 9, 2015. The meeting was held at the Mundy Township offices. All board members were present. The following actions were taken:

1. Oath of office sworn by all members
2. Curt Porath selected as Chairperson
3. Kay Doerr selected as Vice-Chairperson
4. Dan Atkinson's contract transferred to the Authority upon "effective date"
5. Seventh member, Vane King, selected by board
6. Code of ethics distributed
7. Lt. Bade designated as the Freedom of Information Officer
8. Swartz Creek FOIA policy adopted, subject to updates to respective identification and name markers (e.g. Swartz Creek City = Regional Police Authority of Genesee County)
9. Facility needs were discussed
10. Meeting scheduled for 2016 established (fourth Wednesday of each month at 10:00 a.m., odd months at Paul D. Bueche Municipal Building & even months at Mundy Township Hall)

The staff of both police departments continue to work on drafts of necessary documents, including:

- Operating procedures
- Purchasing policy
- LEIN policy
- 911 Consortium agreements
- Personnel policy

Furthermore, the officers of both departments have been working with MERC (Michigan Employment Relations Commission) to select a union to represent them in future negotiations with the authority. This is a crucial step that, once complete, will enable the creation of a draft collective bargaining agreement. It is this agreement that will provide the most crucial labor cost inputs necessary for the budget.

✓ **SPRINGBROOK EAST & HERITAGE VACANT LOTS** *(Update)*

Concerning the bond, it appears the agents will only extend coverage for one year. I have looked into this and it is probably the best we can do. The bond has been received and subsequently modified at our request. Changes have been made in accordance with our request. If there is no objection, I will release escrow funds that are dedicated to this purpose to the contractor. The original report follows:

Paving of the streets has been completed. However, the contractor completed some of the work without notifying the engineer that they were onsite. Though we have collected

written statements and asphalt acquisition tickets from the contractor, the city was never able to determine all work was completed properly. We are working with the developer and contractor to secure bonds and/or warranties sufficient to cover the work. If we cannot secure these, the city shall be under no obligation to accept these sections of street as public.

We are also working on ensuring proper improvements throughout the rest of the current phase of Springbrook East in accordance with our escrow agreement with Woodside. To that end, we have an action plan derived from walk-through of Springbrook East phases 1A and 1B. Included in the inspection was myself, Mr. Svrcek, Mr. Fleury, Mr. David Nemer, and Mr. Ballreich (Springbrook East Home Owners Association).

Our intention was to ensure that improvements required of the developer are made so that the existing escrow can fulfill its purpose and be closed out. Such improvements would include elements planned for public dedication and common area elements not related to any future unit installation (unit specific walkways, trees, etc.).

Based upon our site inspection today, the following was noted:

1. Backfill/seeding is needed behind the curbs on Russel Drive and Linsey Drive in areas not planned for the assisted living and/or future unit construction, to be provided by Woodside
2. Sidewalks are needed in front of the four-plex
3. Sidewalks are needed to connect the eastern most unit on the south side of Lindsey to the road, in the vicinity of the pond
4. Sidewalks east of the pond (south side), connecting to Kroger, are NOT required (agreed upon by Mr. Svrcek, Mr. Zettel, Mr. David Nemer, and Mr. Ballreich)
5. Woodside is going to make arrangements to have decorative street lighting installed through the existing phases
6. Sidewalks in front of new/under construction units shall be completed by mid-2016; the escrow can be used to enable this
7. A bond is still required for the top coat in Phase 1B (five year, \$15,000), Delta is expected to provide this, Mr. Fluery affirmed that their CE requested notification from Delta prior to the top coat installation, and this never occurred)
8. The hydrant at the current dead end of Lindsey is to be raised by Woodside

Eight of the twelve lots in Springbrook East have sold. The association has already been reimbursed for these sales. I expect the other four to sell by early summer of 2016, putting this totally in our rearview mirror.

The city still owns four lots in Heritage Village. We have no plan for these at this time. Perhaps an auction of these lots is in order. In this case, I am not sure if there was an intention to share additional revenues with the association or not. The city sold one lot in 2014 "at cost." Purchase agreements with other buyers fell through.

✓ **MEIJER COMMUNITY DONATION** (*No Change of Status*)

I have contacted Meijer, and they definitely wish to have a public event to commemorate their contribution to the community. This is overdue. If any council

members have ideas with commemorating their contribution towards the Fortino Sidewalk, now would be the time to bring them up.

✓ **WINCHESTER WOODS LOTS** (*No Change of Status*)

The planning commission considered this issue as a component of the current master plan amendment. Their initial recommendation is to make the area conducive on the construction of single family homes in accordance with the original plat. To do so will require engineered drainage, a section of new sanitary sewer, and some fill/grading to the roads. Future deliberation of the planning commission and city council will determine whether or not this course is followed.

Obviously, the biggest concern is funding of the improvements. Public workshops are recommended to gauge owner interest in participating and to what degree improvements should be done and assessed. Note that the city's lots in this area could be used for storm water storage and/or sales to recoup costs.

✓ **NEWSLETTER** (*No Change of Status*)

Councilmembers should have a copy. Let me know what you think.

✓ **MEDICAL MARIJUANA MORATORIUM** (*No Change of Status*)

The moratorium is in place for another 180 days. We will continue to observe developments in the state legislature.

✓ **PARKING ORDINANCE** (*Update-Business Item*)

As we discussed previously, there have been numerous complaints about parking on lawns (two more came in this last week). The city council reviewed an ordinance and appeared supportive of the concept. However, a more clear definition of "lawn" was desired, as was flexibility for temporary parking needs that would not be expected to compromise the lawns. I believe Mike Gildner has worked through both issues with the draft that is proposed for adoption on Monday.

The original report follows:

This practice results in degradation of the lawn and an unsightly appearance to the neighborhood. In specific instances, it blocks clear vision or compromises access to the right-of-way and/or sidewalk.

While we sympathize with those that have to juggle cars, there are ways to deal with the problem and the neighbors have a right to complain (the practice is not permitted in accordance with Zoning Appendix A). However, we are bringing this to the city council's attention because the zoning ordinance is very difficult to enforce for matters not related to real property. For example, the ordinance works well for issues such as those observed at Family Farm & Home, but the notice and finding requirements for uses that are only observable at certain times of the day are ineffective.

Our preferred solution is to write tickets immediately upon observation instead of conducting notices and follow up inspections. This basically means that the prohibition should be brought into the existing parking ordinance as enforced by the police in the same manner that they enforce parking and storage of vehicles on public streets (cars,

trucks, RV's, trailers, etc). I have included such an ordinance to consider in the same format that it was included at the last meeting.

✓ **K9 UNIT (*Update-Presentation*)**

The time has finally come to recognize Ike's official retirement. In accordance with the initial agreement, the department has the managerial rights to determine the manner in which the city chooses to release our four legged friend. Technically, Ike is an asset of the city and is listed as property and covered on our insurance. On a more human level, he has been Ofc. Nick Paul's partner and companion for nearly a decade.

The department desires to release Ike to his handler, Ofc. Paul. I see absolutely no reason not to do so and will execute this order unless there is an objection from the city council. He is a well behaved dog with a strong bond with Ofc. Paul and there is no reason to believe he would remain an ongoing liability for the city after his official release and receipt by Ofc. Paul. For the record, the city could have him put down. Based upon the circumstances, I think he should be legally sold and receipted to Nick for \$1.00. He has performed admirably for our entire community, and Ofc. Paul has been a great handler. A presentation by the police department is expected to further elaborate on his career.

✓ **CAPPY LANE LIFT STATION (*No Change of Status*)**

Rowe Professional Services Company has been working the design and bidding for the lift station. They expect to have a bid opening in mid-January. At this point, the scope of the bid has changed, with some additional features being proposed. These features, the procurement and installation of which will be subject to approval by the city council, include a generator, potential chopper pumps (for large debris), and an upgraded protective casing for the control panel.

In addition, the engineer recommends salvaging two of the existing pumps for current and future usage as high-flow/emergency pumps. These changes, with contingency, are expected to bring the total construction cost to about \$300,000. The result will be a much more reliable system with two separate pumping facilities and two separate power sources.

In addition to the generator, which I recommend the city acquire in any case, Tom is working with Consumers to feed the site from a different power district, providing additional redundancy in the system.

✓ **SUNOCO (*Update*)**

The DPW removed the sign base and light poles from the site. They were badly rotted, unsightly, and less than safe (at best). The previous report is below:

As expected, owning an abandoned gas station is not fun. I am working with the author of our Baseline Environmental Assessment to contact Exxon. However, they are not playing ball so we may need to engage our attorney to move things along. We desire to have them do as much as they can to clean up the site from a practical standpoint. We have the ability to make this easy on them if they play ball. For example, the city could pass an underground water use ordinance for the affected area that would make it easier to "close" the site in the eyes of the state. If the city were to begin crafting such

an ordinance, I suspect the council would want to see the tanks and affected soil removed first. I am working with Mike Smith to establish contacts.

In other news, the city registered the three underground tanks and one fuel oil tank onsite. This will need to occur yearly at a cost of \$100 per tank. Pending some additional findings, we may also need to pump down some rainwater that got into the tanks. The state allows only an inch or less of "liquid" in temporarily out-of-service tanks. We may have 2-3 inches in one tank.

Lastly, I think everyone anticipated demolition of the building. I will take it a step further and suggest that everyone DESIRES the demolition of the building at this point. Tom informs me that the roof may not last the winter. This certainly puts some pressure on us to move the demolition timeline up. I will work with the DDA to see if they can allocate some funds to bring the structure and canopy down this spring. Perhaps the city and DDA split this cost. I will keep the city council informed.

✓ **ELMS PARK GRANT & CONVERSION** *(No Change of Status)*

The final score is in. Our grant scored 185 points out of 230 points available. This is compared to our score of 130 prior to the grant conversion and some other last minute changes. I cannot say that we are well positioned to be awarded funds with this score, but I am hopeful.

Concerning the conversion, comments indicate that the DNR has accepted the conversion and has passed it along to the National Park Service.

✓ **WIRELESS LEASE EXTENSION PROPOSAL** *(No Change of Status)*

This agreement has been executed by all parties. We await the signing stipend.

✓ **CLERK-FINANCE DIRECTOR DUTIES** *(No Change of Status)*

Circumstances have changed somewhat since the last report. Though Ms. Aguilar still plans to retire, the date of her retirement has been pushed back until the second half of 2016. Though this will alter our plans somewhat, there is an opportunity to benefit from her extended service.

As the city council is aware, we have been looking to promote someone from within to fill the clerk position. This process is underway, and we expect to continue with this component of the succession planning. The practical result will be that we promote someone to be a "clerk-in-training", with the intention of having this person mentored throughout the first half of 2016 by Juanita. This will be extremely valuable in getting us through the March elections and ensuring proper Presidential elections. In many respects, this will enable a much smoother transition.

This also takes the immediate pressure of finding a finance director off of our shoulders. This facet of the succession plan can be placed on hold and enable more mentoring and/or training opportunities for existing staff.

In short, this leaves us with one promotion and no additional staff for the time being. The delay will allow us to better assess the impact, if any, from the potential merger. It will also allow staff to have another shot to go through elections, budgeting, and

auditing with our current Clerk-Finance Director. From a practical standpoint, I expect that the additional duties incurred by Ms. Aguilar in the form of increased training and mentoring will be offset by further delegating relevant duties.

I think that this change will benefit all parties and will further report on the Clerk position promotional process. If all goes well, we may have a recommendation for the city council in December.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (Update)**

✓ **MONTHLY REPORTS & UPDATES (Update)**

The November police report is included.

✓ **COMCAST (Update)**

Comcast is reporting a channel change.

✓ **REVENUE SHARING CONTRIBUTIONS (Update)**

A few meetings ago, we discussed the new revenues that we expected as a result of the increase to the state gas tax and general fund appropriations by the state. At that time, the Mayor inquired about how the anticipated revenue stacks up to what the state retains in revenue sharing that was otherwise payable to the city. I asked this question to the Michigan Municipal League and received the chart that is included in the packet.

In short, the \$1.2 Billion in gas taxes & general fund revenues SHOULD, according to statute, provide \$264,017 per year by 2021. The revenue sharing that is, according to statute, due to the city but retained by the state for the current fiscal year is \$224,280, a difference of \$39,737. A cynical person might look at this and suggest that the state is paying cities with their own statutorily enable monies, save for the whopping \$39,737 that we MIGHT see in six years. On the bright side, \$264,017 in "additional road money" is \$264,017 more than we currently have.

✓ **CENSUS INCOME AND POVERTY REPORT (Update)**

The census released income and poverty changes for Genesee County communities, as measured between 2009 and 2014. According to their numbers, Swartz Creek performed extremely well. Our city was the only community that increased household income (+9%), and poverty dropped by the second highest amount (-5.2%). However, we should take these numbers with a grain of salt since they are not all statistically significant and I don't have all of the information concerning how the samples were collected.

✓ **LAND BANK QUARTERLY NEWSLETTER (Update)**

The Genesee County Land Bank newsletter is included in the packet. This entity is generally charged with managing the least desirable properties in the county, the ones that fall into tax foreclosure and are not acquired by municipalities or sold at auction. They have rehabilitated a couple homes in the city since inception.

Note the \$1 Million that is available to the out-county for demolition. Unfortunately, such funds cannot be used on the Sunoco or other properties not owned by the county treasurer or land bank.

✓ **GENESEE COUNTY POPULATION PROJECTIONS (Update)**

The Genesee County Metropolitan Planning Commission has performed population estimates through 2045 for Genesee County and its communities. These are attached. Based upon the history of these projections, they are never accurate. Estimates from the 1970's put Swartz Creek at 15,000 by the year 2000 (the city registered about 5,100). Estimates leading to 2010 showed about no change (we registered about 5,700).

The problem recently has been the guess that the county makes to ascertain household size. They basically take the number of housing units and multiply it by the household size. Because the national trend is still decreasing this figure, they lower the number for Swartz Creek as well. However, much of what we experience daily appears to indicate the opposite trend as older households transition to young families and individuals tend to move in together more often to share expenses (kids staying home longer, more roommates, and a higher incidence of sublet rooms). In fact, this is much of the reason for the increase in observed lawn parking. I don't think the baseline 2014 census estimate or the county take the vacancy reduction into account.

Based upon the current projections, it appears that we are in the ballpark and there is no cause for concern. If they were adding or decreasing by larger margins, we may take a look at considering future impacts. However, the narrative of stable, slow growth appears accurate for our purposes.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (No Change of Status)**

The commission met on November 3rd. The master plan was the sole item on the agenda. At this point, the document is substantially complete, with all sections being reviewed and amended. The commission is expected to deliberate on the entire amended plan at its regular meeting on January 5, 2016.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**

The DDA met on November 12th. The architect attended their meeting, as did a couple members of the public. The board listened to options and gave some feedback. There was strong support for lots of green space and/or park land within the proposal. Participants tended to steer clear of commercial uses and support high quality single family homes, perhaps in a condominium setting. Attached units were supported. The provision of single level senior housing was desired as a component, either as flats or single family.

No December DDA meeting is planned.

✓ **ZONING BOARD OF APPEALS (No Change of Status)**

The zoning board of appeals met on November 18th to approve minutes of September 16th in which they considered an interpretation of the zoning ordinance

as it relates to veterinary clinics. This was in response to the enforcement action carried out at the Family Farm & Home for their onsite veterinary clinic that was conducting business without a special land use permit as required by ordinance.

After presentation by the veterinary service provider and deliberation by the board, it was decided that their use met the current definition of a veterinary clinic. The service provider has since inquired about applying for a special land use permit for this location.

They are thrilled to make more than \$5.00 per meeting!

✓ **PARKS AND RECREATION COMMISSION** (*Update-Business Item*)

The board is seeking permission to move forward with plans to include a new “tot-lot” for Elms Park. The tot-lot would be a small play area for the park that would resemble the one at Winshall Park. The basic plan is to place this area, suited for toddlers, north of the main entrance by the older equipment. The cost would be about \$25,000, with the revenues coming exclusively from fundraising.

The park board made a recommendation to seek approval from the city council to accept the tot-lot installation, with location and final procurement to be subject to future action by the city council. The crucial need remains a sound fundraising campaign. For this, the group is looking to have a professional lead the fundraising effort. A portion of funds raised would be paid as a commission (a common practice for non-profits that engage in large-scale fundraising campaigns).

I have included a resolution to enable fundraising for this park facility. If approved, the park board is going to follow up on a current fundraising proposal and make a recommendation in January.

The review of the dog park is still pending.

Their next meeting is planned for Wednesday, January 13, 2016.

✓ **BOARD OF REVIEW** (*No Change of Status*)

The next Board of Review will be on December 15, 2015. The purpose of this meeting is to review clerical errors, mutual mistakes of fact, Principal Residence Exemptions, Poverty Exemptions and Disabled Veterans Exemptions. The time of the meeting is set for 10:00 a.m. and should last around half of an hour to an hour.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **POLICE BICYCLE GIVE-AWAY PROGRAM** (*Resolution*)

The Police Department has been busy preparing for the annual bicycle giveaway program conducted every December. This program has grown over the years and is on par with the scope of last year’s giveaway.

The program will give away 35 bikes and helmets to deserving kids in need that attend Swartz Creek Community Schools. In addition to the bikes that are generously

reconditioned by Assenmacher's here in town, Meijer is looking to contribute \$2,000 of store credit towards the purchase of new bikes, helmets and other accessories.

The city has 22 bikes that we would like to give away, with 13 more planned to be purchased from Meijer. A final reckoning will be provided to the city council if more new bikes are given away based upon actual costs. In addition, there are 20 bikes that the department possesses that are recommended to be donated to the Salvation Army, finding them to be in a condition that is unsuitable for "like new" reconditioning of the Bicycle Give-Away Program.

If authorized by council, this year's event will be held on December 17, 2015 at 5:30 p.m. at the police department. A resolution is included that permits the pass through donations. If you can make it, it's a lot of fun to watch as the youths have no idea why they're there.

In related news, the "Shop with a Hero" program is planned for December 15, 2015, at 5:00 p.m. at the United Methodist Church. The event will enable up to 37 children to shop with a police officer or fire fighter at the local Meijer store at 6:30 p.m.

Meijer is appropriating another \$2,400 in store credit for locals and is also looking to reapportion \$1,300 worth of unspent store gift cards that were originally donated to the K-9 program to the shopping program as well. This switch was agreed upon by Meijer and the department as the best way to use the cards, since the Meijer store does not carry the food or other materials regularly used by the city K-9 program.

Other donations that are going directly to the participants include food from Little Caesar's & Hungry Howie's.

✓ **MML DUES** (*Resolution*)

Included in the packet is an invoice and resolution for the City's continued participation in the Michigan Municipal League. This group provides routing services that are beneficial, such as training and statistics (including the revenue sharing statistics including in the current packet). They also come in handy when there are state-wide issues or concerns that are tough to address as an individual city. Examples include the recent lobby action in favor of increased road monies. Dues for the last year were \$3,025. This year's dues are \$3,073, an increase of 1.6%.

✓ **OFFICER RECOGNITION** (*Presentation*)

Chief Clolinger will be presenting awards to Officer Nick Paul and Officer VanKeuren at the meeting. They were both involved in the shooting that occurred in Flint Township last January (as was Ike).

✓ **HEALTH INSURANCE CHANGES** (*Update*)

We have made a change to the health insurance that is provided to the city's active employees and certain retirees. In an effort to cut costs, we met with the various bargaining units and individuals to consider a Primary Care Physician (PCP) Focus plan as offered by Blue Care Network. Such a plan provides the same level of coverage with a substantially lower premium due to the smaller network of participating PCP's.

There was a very strong show of support to make this adjustment in the interest of keeping costs low. The change will be effective January 1, 2016.

Council Questions, Inquiries, Requests, Comments, and Notes

Building Authority: The Swartz Creek Building Authority was incorporated by the city council in August of 2000, presumably to plan and execute the construction of the new city hall. Membership, per the Articles of Incorporation, is comprised of the city manager, assessor, and clerk/finance officer. This entity was enabled to become a separate corporation, with the ability to own, operate, and maintain city facilities. However, the authority was never deeded any such properties and has had no ascertainable legal purpose. Again, the construction and bonding of city hall may have been under the authority's purview, but I cannot find any record of the authority executing its full powers. I don't see that it is necessary to do so either.

Small Cities: The small cities group will be in Swartz Creek for their first 2016 meeting. We will be hosting at JT's in downtown on Wednesday, January 6, 2016. The event is scheduled to start at 6:30 p.m., with the program beginning at 7:00 p.m. Ed Benning, of the Mass Transportation Authority will be speaking. Please let me know if you are interested in attending.

Morrish Road Street Lights: Consumers has sent written correspondence more than once indicating that they believed this problem to be solved. They apologize for the delay.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, December 7, 2015, 7:00 P.M.**

Resolution No. 151214-4A MINUTES – December 7, 2015

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, December 7, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 151214-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of December 14, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 151214-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of December 14, 2015, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 151214-8C PARKING ORDINANCE AMENDMENT #426

Motion by Councilmember: _____

I Move the City of Swartz Creek enact Ordinance #424, an ordinance to amend Section 18-71 of Article III of Chapter 18 of the Code of Ordinances to prohibit motor vehicle parking and storage on front lawns and to establish the penalties for violations thereof, as follows:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 426**

An ordinance to amend Section 18-71 of Article III of Chapter 18 of the Code of Ordinances to prohibit certain parking and assign the penalties for violations thereof.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Section 18-71 of Article III of Chapter 18 of the Code of Ordinances of the City of Swartz Creek.

Section 18-71 of Article III of Chapter 18 of the Code of Ordinances for the City of Swartz Creek is hereby amended by adding "Parking or storage on front lawns within R-1, R-2, R-3 & R-4 Zoning Districts and/or on the front lawns of properties used for single family use, except for temporary events in which parking is approved in advance by the chief of police or his/her designee. "Front lawn" shall mean the unimproved, grassy or natural area measured by the full width of the front lot line to a depth measured from said front lot line to the first supporting member of a structure. In the case of corner lots, the "front lawn" shall be the area measured by the lot lines on each street to a depth measured from said lot lines to the first supporting member of the structure, excluding those areas enclosed by a fence," as one of the prohibited offenses, and that the penalty for violations of that offense shall be set by resolution of the city council.

Section 2. Effective Date.

This Ordinance shall take effect twenty (20) days following publication. At a regular meeting of the City Council of Swartz Creek held on the 14th day of December, 2015, _____ moved for adoption of the foregoing ordinance and _____ supported the motion.

Voting for:

Voting against:

The Mayor declared the ordinance adopted.

David Krueger
Mayor

Juanita Aguilar
City Clerk

CERTIFICATION

The foregoing is a true copy of Ordinance No. _____ which was enacted by the Swartz Creek City Council at a regular meeting held on the _____ day of _____, 2015.

Juanita Aguilar
City Clerk

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 151214-8D

POLICE DEPARTMENT ANNUAL BICYCLE GIVE AWAY PROGRAM

Motion by Councilmember: _____

WHEREAS, the Swartz Creek Police Department conducts an annual Bicycle Give Away event & Shop with Hero event wherein school district administrators recommend local youngsters in need to participate in those programs; and

WHEREAS, bicycles held by the police department this year have come from a variety of sources, including generous donations from the public, Meijer, and Assenmacher's Cycling Center; and

WHEREAS, twenty-two such bicycles are used and Assenmacher's Cycling Center has donated its services to repair and refurbish those bikes into like new condition; and

WHEREAS, Meijer is willing to donate \$2,000 worth of store credit toward the purchase of new bikes to supplement the used bikes; and

WHEREAS, Meijer is also willing to provide \$3,700 worth of store credit, \$1,300 of which is unspent credit previously offered to the city for the K-9 program, towards the Shop with a Hero program.

NOW, THEREFORE, I Move that the City of Swartz Creek approve the 2015 Annual Police Department Bicycle Give Away Program, including the donation of 20 bikes to the Salvation Army, and further authorizes the acceptance of donations and subsequent distribution of approximately 35 new and used bicycles, with a comprehensive list to be established and reported back to the city council.

BE IT FURTHER RESOLVED, that the City of Swartz Creek approve the 2015 Annual Shop with a Hero Program, and authorize the acceptance of donations, cash or credit, and subsequent distribution of said credit to area youth as recommended by local school and police department administrators.

BE IT FURTHER RESOLVED, that the city extend its greatest appreciation to all those who participated in this year's Bicycle Give Away Program and Shop With A Hero Program, including, but not limited to Assenmacher's Cycling Center, Meijer, Little Caesar's, and Hungry Howie's.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 151214-8E TOT-LOT PROJECT – ELMS PARK

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of parks in the community, with the largest park being Elms Park; and

WHEREAS, the City Council, with the input and guidance of the Parks and Recreation Advisory Board, makes improvements and provides for new capital investment from time to time; and

WHEREAS, such investment is guided by various sources, including the five year park plan, unsolicited donations, and recommendations of the park board; and

WHEREAS, the City has budgeted funds and sought grants to make improvements to Elms Park, including renovation of the restrooms, accessibility upgrades for parking/pavilion access, forestry, and other improvements; and

WHEREAS, the park board finds the timing is right to provide for new recreational amenities for the toddler age group that are not otherwise provided for by existing features; and

WHEREAS, the park board has been working with staff and an equipment provider to identify appropriate equipment and a suitable location for such amenities; and

WHEREAS, the City Council finds the recommended investment to serve a public purpose and conform to the goals and objectives of the city’s park plan.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek hereby directs staff to accept donations from the general public for the purpose of supporting the “Tot-Lot” equipment purchase & installation as outlined in the city council packet of December 14, 2015 and directs the finance director to deposit such funds in a dedicated account for said purpose.

BE IT FURTHER RESOLVED, the City of Swartz Creek hereby directs staff to report the progress of fundraising in future City Manager Reports and to bring before the city council a resolution to affirm final procurement and positioning of the equipment prior to expending any such funds.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 151214-8F MICHIGAN MUNICIPAL LEAGUE DUES

Motion by Councilmember: _____

I Move the City of Swartz Creek renew its annual membership in the Michigan Municipal League for the period from 02/01/2016 to 01/31/2017, and further, appropriate an amount not to exceed \$3,073 for payment thereof, funds to be apportioned across revenue bearing accounts as determined by the Finance Director.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 12/7/2015**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, City Clerk Juanita Aguilar, City Attorney Mike Gildner, City Treasurer Deanna Korth.

Others Present: Bob Plumb, Tommy Butler, Ron Schultz, James Barclay, Steve Shumaker, Boots Abrams, Sharon Shumaker, Troy Medore, Connie King, Dennis Cramer, Pam Hill & Ashley Frase from Plante Moran.

APPROVAL OF MINUTES

Resolution No. 151207-01

(Carried)

Motion by Councilmember Porath
Second by Councilmember Gilbert

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held Monday, November 23, 2015 to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 151207-02

(Carried)

Motion by Mayor Pro Tem Abrams
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed and presented for the Regular Council Meeting of December 7, 2015, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert.
NO: None. Motion Declared Carried.

City Manager's Report

Resolution No. 151207-03

(Carried)

Motion by Councilmember Shumaker
Second by Mayor Pro Tem Abrams

I Move the Swartz Creek City Council accept the City Manager's Report of December 7, 2015, including reports and communications, to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC

None.

COUNCIL BUSINESS

2014-2015 Fiscal Year Audit, Plante-Moran

Pam Hill and Ashley Frase presented the audit report.

Resolution No. 151207-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Shumaker

I Move the City of Swartz Creek accept the 2014-2015 Fiscal Audit Report prepared by Plante-Moran, a copy of which is attached hereto, and further, direct such to be published, distributed, circulated and placed on file in a manner prescribed by law

Discussion Ensued.

YES: Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

Ordinance #424 Amendment Section 6-22, DDA Boundaries

Resolution No. 151207-05

(Carried)

Motion by Councilmember Gilbert
Second by Mayor Pro Tem Abrams

WHEREAS, on September 14, 2015, the Swartz Creek City Council held a public hearing as required by the Downtown Development Authority Act [MCL 125.1651, et seq] on a proposal to amend the boundaries of the Downtown Development Authority District; and

WHEREAS, due notice of said public hearing was given to the public and the governing body of each taxing jurisdiction levying taxes within the proposed district which taxes would be subject to capture if a tax increment financing plan is approved, all as required by Section 3 of the DDA Act [MCL 125.1653]; and

WHEREAS, none of the taxing jurisdictions levying taxes within the proposed district which would be subject to capture if a tax increment financing plan is approved, have adopted a resolution to exempt its taxes from capture; and

WHEREAS, more than sixty (60) days have passed since the public hearing on the proposed amended boundaries, and

WHEREAS, the tax exemption of certain real property, identified as 4110 Morrish Road, parcel 58-35-200-019 from the DDA has recently been found to negatively impact the DDA,

NOW, THEREFORE, BE IT RESOLVED, THE CITY OF SWARTZ CREEK ORDAINS;

ORDINANCE NO #424

An ordinance to amend Chapter 6, Section 6-22 of the Code of Ordinances of the City of Swartz Creek to amend the boundaries of the Downtown Development Authority District to include additional properties not previously included and to remove a property previously included.

Section 1. Amendment of Section 6-22.

Section 6-22 of Chapter 6 of the Code of Ordinances of the City of Swartz Creek is hereby amended to alter the boundaries of the Downtown Development Authority District as follows:

Sec. 6-22. Boundaries of Downtown Development Authority District are hereby amended to remove the following parcel of property, as described in the 2015 assessment roll:

<u>Tax Identification Number</u>	<u>Address</u>	<u>Zoning</u>
58-35-200-019	4110 Morrish Road	GBD

Boundaries of the Downtown Development Authority District are hereby amended to include all of the following parcels of property, as described in the 2015 assessment roll, with all such changes reflected in the map attached to this resolution:

<u>Tax Identification Number</u>	<u>Address</u>	<u>Zoning</u>
58-01-502-073	7497 Miller Road	CBD

58-01-502-074	7499 Miller Road	CBD
58-01-502-076	7509 Miller Road	CBD
58-01-502-075	5015 Third Street	CBD
58-01-502-077	5017 Third Street	CBD
58-01-502-079	5029 Third Street	CBD
58-01-502-080	5033 Third Street	CBD
58-01-502-008	5043 Third Street	CBD

Section 2. Effective Date.

This Ordinance shall become effective 20 days after publication, expected to be December 30, 2015.

At a regular meeting of the Swartz Creek City Council held on the 7th day of December, 2015, Councilmember Gilbert moved for adoption of the ordinance and Mayor ProTem Abrams supported the motion.

Voting For: Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston.
 Voting Against: None.

The Mayor declared the ordinance adopted.

 David Krueger
 Mayor

 Juanita Aguilar
 City Clerk

YES Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston.
 NO: Motion Declared Carried.

Adopt Ordinance #425, DDA TIF Plan

Resolution No. 151207-06 (Amended))

Motion by Councilmember Pinkston
 Second by Councilmember Porath

WHEREAS, the Swartz Creek Downtown Development Authority and the DDA Board was established to revitalize the downtown and provide for financing under the authority of Act 197 of 1975, as amended; and

WHEREAS, under that authority the Board prepared a development plan and tax increment finance plan in accordance with Section 17(1) and Section 14(1); and

WHEREAS, the proposed method of financing the development is feasible and the authority has the ability to arrange the financing; and

WHEREAS, the proposed development projects are reasonable and necessary to carry out the Act; and

WHEREAS, the development plan is in reasonable accord with the master plan of the City; and

WHEREAS, public services, such as fire and police protection and utilities, are adequate to service the development area; and

WHEREAS, changes in zoning, streets, street levels, intersections, and utilities, to the extent required by the plan constitutes a public purpose; and

WHEREAS, the Downtown Development Authority endorsed the plan on July 9, 2015, and

WHEREAS, the plan was distributed and vetted in a set of public hearings, the first being September 14, 2015 and the second on December 7, 2015, in which notice to the public, taxpayers of record, and taxing jurisdictions was provided in accordance with the Act,

NOW THEREFORE BE IT RESOLVED, that the City of Swartz Creek City Council approves the Development Plan and Tax Increment Finance Plan dated December 2, 2015.

BE IT FURTHER RESOLVED, THE CITY OF SWARTZ CREEK ORDAINS:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 425**

**Downtown Development Authority
Development and Tax Increment Financing Plan No. 1**

An ordinance to amend Chapter 6, Article II of the Code of Ordinances of the City of Swartz Creek to amend the Downtown Development Authority Development and Tax Increment Financing Plan No. 1 as prepared and approved by the Downtown Development Authority of the City of Swartz Creek.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Chapter 6, Article II; amending Downtown Development Authority Development and Tax Increment Financing Plan No. 1

Chapter 6, Article II of the Code of Ordinances of the City of Swartz Creek is hereby amended to read as follows:

Section 6-31 Definition of Terms

The terms used in this division and in the Plan shall have the meanings assigned to them in the Plan and in section 1 of Public Act 197 of the public Acts of 1975, as amended, being MCL 125.1651, et seq (“Act”).

Section 6-32 Public Purposes; Best Interest of the Public

The city council hereby finds and determines:

- (1) the Plan constitutes a public purpose.
- (2) it is in the best interests of the public, in order to halt property value deterioration, increase property tax valuation, eliminate the cause of property value deterioration and to promote economic growth in the development area, to proceed with the Plan.

Section 6-33 Review Findings.

Having determined that the Plan constitutes a public purpose, as required by the Act, the city council has considered the various elements of the Plan as required by section 19 of the Act and, as a result thereof, the city council finds:

- (1) The Plan meets the requirements set forth in section 17(2) of the Act;
- (2) The proposed method of financing the development is feasible, and the authority has the ability to arrange the financing.
- (3) The development is reasonable and necessary to carry out the purposes of the act.
- (4) The amount of captured assessed value estimated to result from adoption of the plan is reasonable.
- (5) The land included within the development area to be acquired (to the extent required by the plan) is reasonably necessary to carry out the purposes of the plan and the purposes of the act in an efficient and economically satisfactory manner.
- (6) The development plan is in reasonable accord with the master plan of the city.
- (7) Public services such as fire and police protection and utilities, are or will be adequate to service the development area.
- (8) Changes in zoning, streets, street levels, intersections and utilities (to the extent required by the plan) are reasonably necessary for the project and for the village.

Section 6-34 Approval and Adoption of Development and Tax Increment Financing Plan

The Plan is hereby approved and adopted as set forth in Exhibit A hereto. The duration of the Plan shall be thirty (30) years from the effective date of the ordinance

establishing this division. A copy of the Plan and any amendments thereto shall be maintained on file in the city clerk's office.

Section 6-35 Boundaries of the Development Area

The boundaries of the development area, as set forth in the Plan, are adopted and confirmed.

Section 6-36 Establishment of Initial Assessed Value

The initial assessed value for purposes of the Plan shall be the assessed value of all real and personal property in the development Area as of December 31, 2004, and equalized by the State of Michigan in May, 2005, less any parcels subsequently removed from the district by Ordinance. The initial assessed value shall also include all real and personal property in the development Area as of December 31, 2014, and equalized by the State of Michigan in May 2015, for the following parcels added to the district by Ordinance 425:

Section 6-37 Annual Calculation of Captured Assessed Value and Tax Increment Revenues; Payment to the DDA

Each year, within fifteen (15) days following the final equalization of property in the development area, the city assessor shall calculate the captured assessed value for the development area and report said value to the city council and to the DDA. As real and personal property taxes are collected by the city and county treasurers for properties within the development area, the tax increment revenue portion of said taxes shall be paid to the DDA. The payments to the DDA shall be made on the date or dates on which the city and the county treasurers are required to remit taxes to each of the taxing jurisdictions.

Section 6-38 Use of Tax Increment Revenues.

The DDA shall utilize the tax increment revenues only in accordance with the Plan and in the following manner and following order of priority:

- (1) First, if bonds are issued pursuant to the Plan, to pay into the debt retirement fund or funds, for all outstanding series of bonds issued pursuant to the Plan, an amount equal to the interest and principal coming due (in the case of principal, whether by maturity or mandatory redemption) prior to the next collection of taxes, less any credit for sums on hand in a debt retirement fund.
- (2) Second, to establish a reserve account for payment of principal of an interest on bonds issued pursuant to the Plan to the extent required by any resolution authorizing bonds.
- (3) Third, to pay the administrative, auditing, legal and operating costs of the authority and the City pertaining to the development area, including planning and promotion, to the extent provided in the annual budget of the DDA.

- (4) Fourth, to repay amounts advanced by the City for project costs as may be set forth in the Plan, including costs for preliminary plans, and fees for other professional services.
- (5) Fifth, to pay, to the extent determined desirable by the DDA and approved by the City, the cost of completing the public improvements as may be set forth in the Plan to the extent those costs are not financed from other sources.
- (6) Sixth, to pay the cost of any additional amendments to the Plan that are determined necessary by the DDA and approved by the village council in accordance with the Act.

Section 6-39 Annual report

Within ninety (90) days after the end of each fiscal year, the DDA shall submit to the city council, with copies to each taxing jurisdiction, a report on the status of the Plan. The report shall include the information required by MCL 125.1665(3). The DDA shall cause a copy of the report to be published in a newspaper of general circulation in the City.

Section 6-40 Termination of Tax Increment Financing Plan

As provided in MCL 125.1665(2), the city council may abolish the tax increment financing plan when it finds that the purposes for which it was established are accomplished. The tax increment financing plan shall not be abolished, however, until the principal of, and interest on, any bonds issued pursuant to the Plan have been paid or funds sufficient to make the payment have been segregated.

Section 2. Effective Date.

This Ordinance shall become effective 20 days after publication, expected to be December 30, 2015.

Public Hearing Open: 7:59pm

No public comments.

Public Hearing Closed: 8:00pm

Resolution No. 151207-06b

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

I Move to amend Ordinance # 425 to reflect Ordinance #424 and remove 4110 Morrish from the maps on pages 53 & 54 of the plan.

YES: Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath.

NO: None. Motion Declared Carried.

At a regular meeting of the Swartz Creek City Council held on the 7th day of December, 2015, Councilmember Pinkston moved for adoption of the ordinance and Councilmember Porath supported the motion.

Voting For: Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath.
Voting Against: None.

The Mayor declared the ordinance adopted.

David Krueger
Mayor

Juanita Aguilar
City Clerk

YES: Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker.
NO: None. Motion Declared Carried.

Tax Reverted Property Disposition

Resolution No. 151207-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Shumaker

WHEREAS, MCL 211.78 m(6) provides that foreclosed properties unsold at the mandatory yearly auction shall be listed and provided by the county treasurer to the clerk of the appropriate local jurisdiction, with said property to be transferred to said local unit of government; and

WHEREAS, the statute allows the local unit to object to the transfer and the Genesee County Treasurer will accept such objections, as written or directed by the city council, through December 15, 2015 ; and,

WHEREAS, the City Council finds the property in question, 5410 Don Shenk, to be in need of renovations or demolition beyond reasonable costs; and,

WHEREAS, the Genesee County Land Bank, and/or similar entities, are better suited in terms of revenue mechanisms and staff expertise to renovate this residential structure,

NOW, THEREFORE, BE IT RESOLVED THAT the Swartz Creek City Council objects to the automatic reversion of 5410 Don Shenk to the City and directs the city manager to act on the city council's behalf to send written notice affirming this objection to the Genesee County Treasurer's Office by December 15, 2015.

Discussion Took Place.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

FANG Dues

Resolution No. 151207-08

(Carried)

Motion by Mayor Pro Tem Abrams
Second by Councilmember Hicks

I Move the City of Swartz Creek City Council approve the payment of \$7,850.60 to the Flint Area Narcotics Group (FANG) for annual dues and expenses, said payment to be apportioned to the Drug Enforcement Fund 265-931.000-699.1.

YES: Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert.
NO: None. Motion Declared Carried.

Genesee County Park Plan Opt-In

Resolution No. 151207-09

(Carried)

Motion by Councilmember Hicks
Second by Mayor Pro Tem Abrams

WHEREAS, the City of Swartz Creek continues to seek collaboration in providing recreational amenities and services to meet the future needs of area residents; and

WHEREAS, the city has a state approved five year parks and recreation master plan on file that provides for the implementation and investment strategies to enable the community's park and recreation goals, and

WHEREAS, the Genesee County Parks and Recreation Commission has offered to include recreation action plan items of the City of Swartz Creek in its five year plan, enabling future opportunities for cooperation, and

WHEREAS, the Swartz Creek Park Advisory Board recommended participation of the city at their regular meeting on December 2, 2015,

NOW, THEREFORE BE IT RESOLVED, the Swartz Creek City Council authorizes inclusion of the City of Swartz Creek in the Genesee County Parks and Recreation Commission Parks, Recreation Open Space and Greenway Plan, for submittal to the State of Michigan, said plan to be developed in calendar year 2016.

Discussion Ensued.

YES: Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPEN TO THE PUBLIC:

Dennis Cramer, 5299 Worchester, asked questions about water infrastructure. Mr. Cramer asked where the city gets its water and when the KWA project is expected to be completed and hooked up to Genesee County. He was advised that we get our water from Detroit through Genesee County and the city should be hooked into Karegnondi in just over a year's time. Mayor Krueger advised that the water treatment plant in Genesee County must be completed first. Mr. Shumaker added that the water from Karegnondi will not come from Detroit but from north Port Huron.

REMARKS BY COUNCILMEMBERS:

Councilmember Porath spoke about telephone wires hanging all along Miller Road. Mr. Porath asked if the DPW could do something about the wires. Mr. Zettel advised that they are reluctant to do anything with them as they cannot identify the provider.

Councilmember Shumaker spoke about attending the Small Cities Meeting with Mayor Pro Tem Abrams. Mr. Shumaker spoke about a discussion at the meeting that referenced moving the district courts. Mr. Shumaker asked about the inspections for business and rentals, asking if the inspections are sub-contracted out. He was advised that every inspection done so far has been done by Mr. Johnson. Mr. Shumaker commented that he likes the fact that the city will take input from the residents on Seymour Road about the road improvements there. Mr. Shumaker spoke about the audit stating that he couldn't find the building authority for city hall, asking if there is a board that passes on the payments for city hall. He was advised that it would be looked into.

Councilmember Hicks spoke about the street lights not functioning in front of the plaza west of Seymour Road on Miller Road. She was advised that is a county road and Mr. Zettel would check into it.

Councilmember Gilbert stated that he was glad that there would be a traffic signal at Bristol and Morrish. Mr. Gilbert spoke about the light poles in front of Meijer being down.

Councilmember Pinkston stated that he thinks it is really nice to hear from the CPA's that the city is doing a good job as far as balancing the city budget.

Mayor Pro Tem Abrams spoke about the annual Fire Department Christmas parade. Mr. Abrams spoke about the Small Cities meeting and shared the concern about the one stop shop (district court consolidation) and how this would cause logistic issues for both Police and the public. Mayor Pro Tem Abrams mentioned that the chief of Police from Grand Blanc commented in a prior Small Cities meeting that Saginaw County had implemented a one stop shop and it was his belief that it was so unhandy to get things done. Mayor Pro Tem Abrams feels that Genesee County is looking at the savings and not looking at providing a service to the community.

Mayor Krueger stated that he was disappointed at the size of the Christmas parade. Mr. Krueger asked when the petitions would have to be turned in for anyone running for city

council in the election next year. City Clerk Aguilar advised that she believes it is fourteen weeks from the date of the election. Ms. Aguilar advised that the information would be in the newsletter and on the website. Mr. Krueger stated that at least one council member would not be running again and advised residents to start thinking about whether they would like to run for council.

Councilmember Porath reminded everyone that the next council meeting would be the following Monday instead of two weeks away.

Adjournment

Resolution No. 151207-10

(Carried)

Motion by Councilmember Gilbert
Second by Mayor Pro Tem Abrams

I Move the Swartz Creek City Council adjourn the regular meeting at 8:39 pm.

Unanimous Voice Vote.

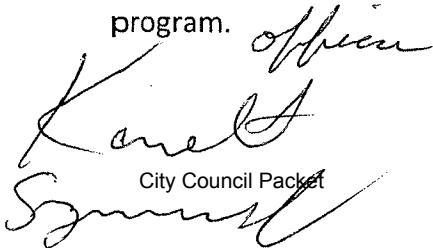
David A. Krueger, Mayor

Juanita Aguilar, City Clerk

Bike Give Away Program

<u>Bike</u>	<u>Style</u>	<u>Serial Number</u>
Mongoose	Slyde 20" DIRT BIKE GIRL	SIVFSO8GX9205
Mongoose	Rebel 20" DIRT BIKE BOY	SNACBO8F15276
HYPER	MOTO BIKE 16" DIRT BIKE BOY	DM07L007971
HYPER	MOTO BIKE 12" DIRT BIKE BOY	DM07K026397
MAGNA	MALIBU 26" 10 SPEED GIRL	65565201
HUFFY	ROCKSLIDE 26" 10 SPEED GIRL	46349055512F360
HUFFY	REGATTA 20" DIRT BIKE BOY	HL0878167
GENERAL	MOUNTAIN SHADOW 26" BOY	L541949
TREK	MOUNTAIN TRACK 20" DIRT BIKE BOY	A5229525
HUFFY	ROCK CREEK 26" MOUNTAIN BIKE BOY	AL13A046790
AUIGO	LOVE 24" DIRT BIKE GIRL	G1112024681
SCHWINN	PREDATOR 20" DIRT BIKE BOY	ACK9K03725
PACIFIC	EXPOLOR 24" MONT. GIRL	SIUFSD5451747
MONGOOSE	FUZZMX 20" DIRT BIKE	SNGNP05E02161
NISHIKI	BRAVO 26" MONT. BOY	N60204142
KENT	TRAILBLAZER 16" DIRT BOY	S3H29338
NEXT	SLUMBER PARTY 16" DIRT GIRL	SH222922
PROFESSIONAL	FIZZICAL 16" DIRT GIRL	ACY06D057388
PACIFIC	PHOENIX 16" DIRT BIKE BOY	AP955178
MAGNA	SHALE 16" DIRT BIKE BOY	98TD361859
MAGNA	SQUADRON 16" DIRT BIKE BOY	01TD150285
HUFFY	CARS 9" DIRT BIKE BOY	SNHB509M21338

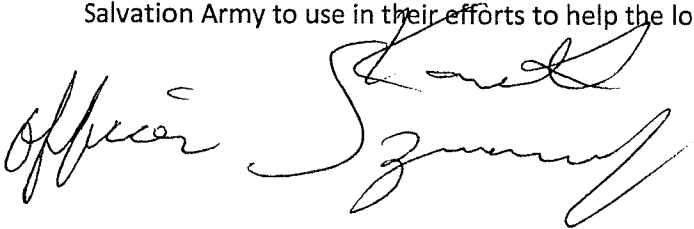
Thanks to all who donated bikes and Assenmachers for repairing all the bike making them road worthy. Also a special thanks to Meijer for their generous donation to purchase bikes and supplies for the repaired bikes. Finally thanks to Walmart for donation to this wonderful program.

Official

 Karen A. Spurr
 City Council Packet

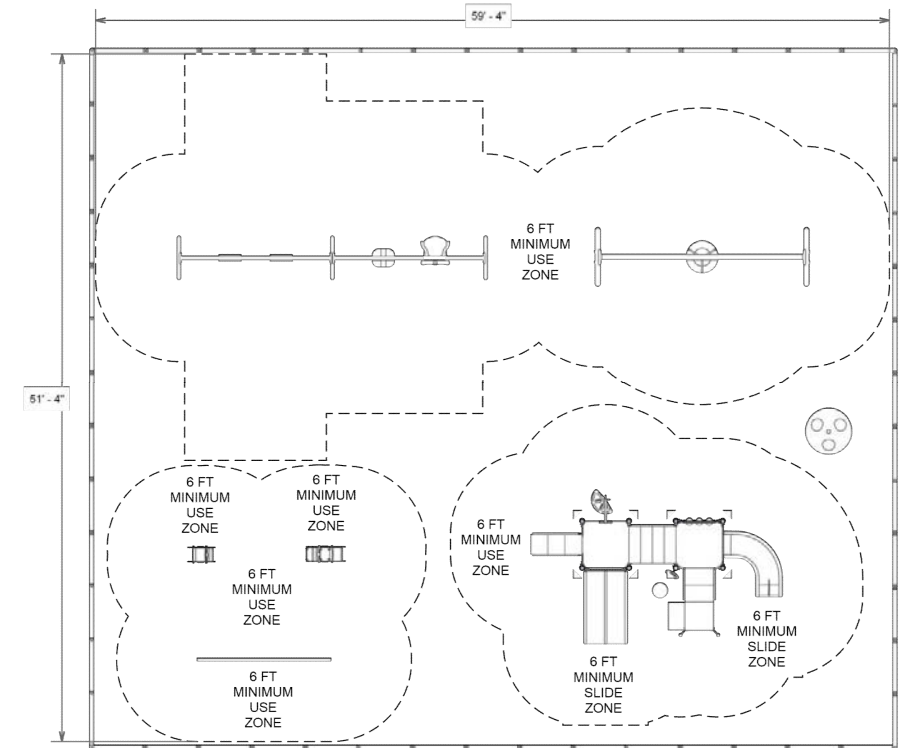
Bikes to be given to Salvation Army

Bike	Style
Free Spirit	10 speed
Dasani	10 speed
MTB	Mountain bike
Schwinn	Dirt bike
Giant Deco	10 speed
Kent	10 speed
Free Spirit	10 speed
Cross Country	10 speed
Nishiki	dirt bike
Roadmaster	Mountain bike
Hawthorn	Mountain bike
Huffy Rock it	dirt bike
Monterey	Mountain bike
Kent	dirt bike
Huffy	Mountain bike
Huffy Girls	dirt bike
Huffy Girls	dirt bike
Magna	10 speed
Phycfit	10 speed

These bike are unable to be given out in our bike giveaway program. These will be donated to the Salvation Army to use in their efforts to help the loss fortunate.

A handwritten signature in cursive script, appearing to read "Officer [Name]", is written over the text. The signature is written in black ink and is somewhat stylized.

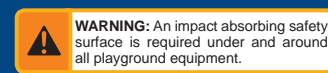
Back Perspective



Site Plan



Front Perspective



**ELMS PARK
TOP VIEW**

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
4	4/2	0	2/1	2/1

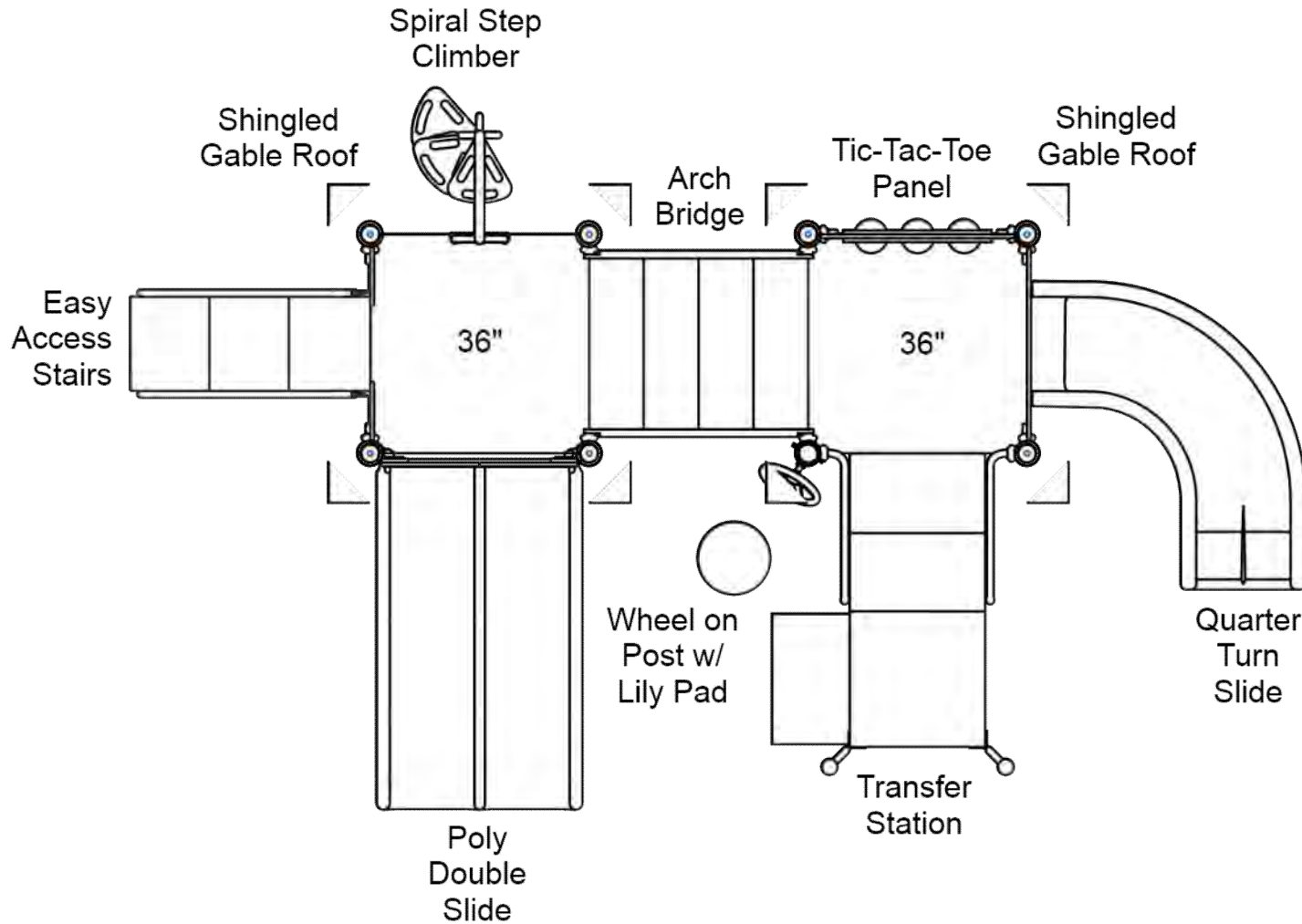
R35

FOR KIDS
AGES
2-5

GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE#: R3535FC2A

PROJECT#: PEI15A4360A

DATE: 11/9/2015 | DRAWN BY: MDM

MIN. USE ZONE: 31' x 24'

PLAYCRAFT REP:

Play Environments, Inc.



December 14, 2015

**ELMS PARK
TOP VIEW**

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	1/0	1/0

R35

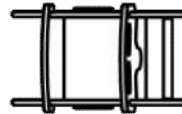
FOR KIDS
AGES
2-5

GENERAL NOTES:

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PC 1341
TODDLER TOAD
SPRING RIDER



STRUCTURE#: FREPC1341

PROJECT#: PEI15A4360A

DATE: 11/9/2015 | DRAWN BY: MDM

MIN. USE ZONE: 15' x 14'

PLAYCRAFT REP:

Play Environments, Inc.



December 14, 2015

**ELMS PARK
TOP VIEW**

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	1/0	1/0



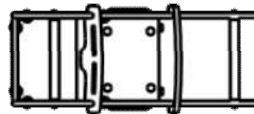
FOR KIDS
AGES
2-5

GENERAL NOTES:

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PC 1343
TODDLER
TRACTOR



STRUCTURE#: FREPC1343

PROJECT#: PEI15A4360A

DATE: 11/9/2015 | DRAWN BY: MDM

MIN. USE ZONE: 15' x 14'

PLAYCRAFT REP:

Play Environments, Inc.



December 14, 2015

**ELMS PARK
TOP VIEW**

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	4/0	1/0

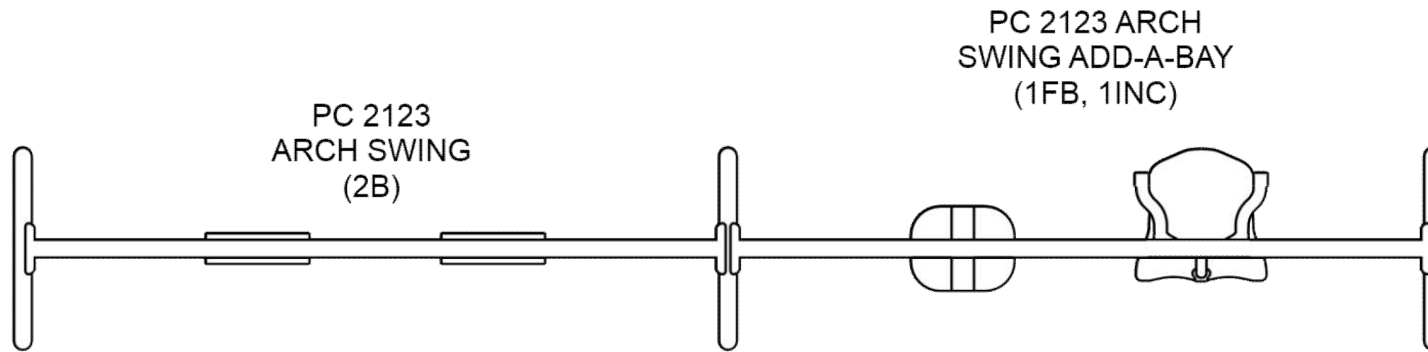


FOR KIDS
AGES
2-12

GENERAL NOTES:

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WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE#: FREPC2123+AB

PROJECT#: PEI15A4360A

DATE: 11/9/2015 | DRAWN BY: MDM

MIN. USE ZONE: 36' x 31'

PLAYCRAFT REP:

Play Environments, Inc.



December 14, 2015

**ELMS PARK
TOP VIEW**

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	1/0	1/0

R35

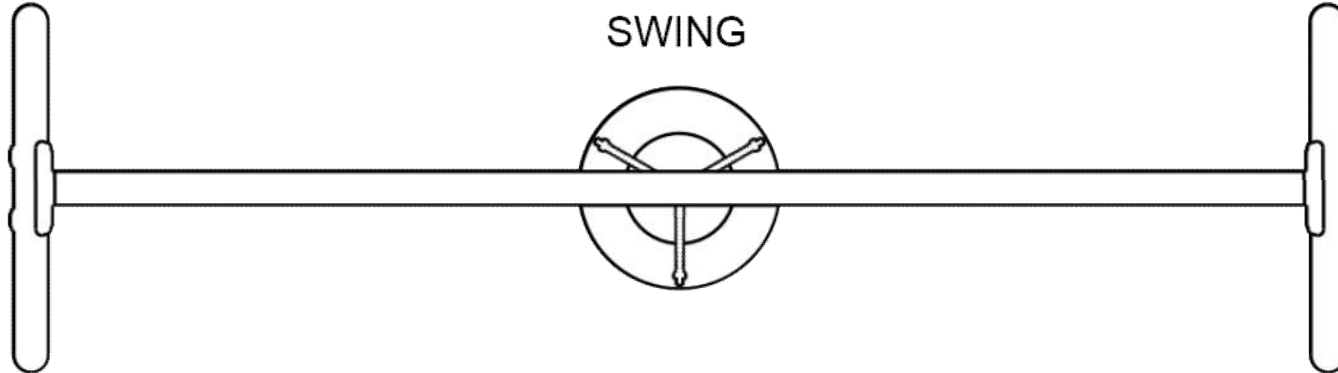
FOR KIDS
AGES
2-12

GENERAL NOTES:

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WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

PC 2010
ARCH
TIRE
SWING



STRUCTURE#: FREPC2010

PROJECT#: PEI15A4360A

DATE: 11/9/2015 | DRAWN BY: MDM

MIN. USE ZONE: 28' x 23'

PLAYCRAFT REP:

Play Environments, Inc.



December 14, 2015

**ELMS PARK
TOP VIEW**

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	1/0	1/0



FOR KIDS
AGES
2-12

**PC 2420
STRAIGHT
BALANCE BEAM**



GENERAL NOTES:

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STRUCTURE#: FREPC2420

PROJECT#: PEI15A4360A

DATE: 11/9/2015 | DRAWN BY: MDM

MIN. USE ZONE: 23' x 13'

PLAYCRAFT REP:

Play Environments, Inc.



**ELMS PARK
TOP VIEW**

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	1/0	1/0

R35

FOR KIDS
AGES
2-12

PC 1809
TRIPLE
HOOP



GENERAL NOTES:

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STRUCTURE#: FREPC1809

PROJECT#: PEI15A4360A

DATE: 11/9/2015 | DRAWN BY: MDM

MIN. USE ZONE: 0' x 0'

PLAYCRAFT REP:

Play Environments, Inc.



December 14, 2015

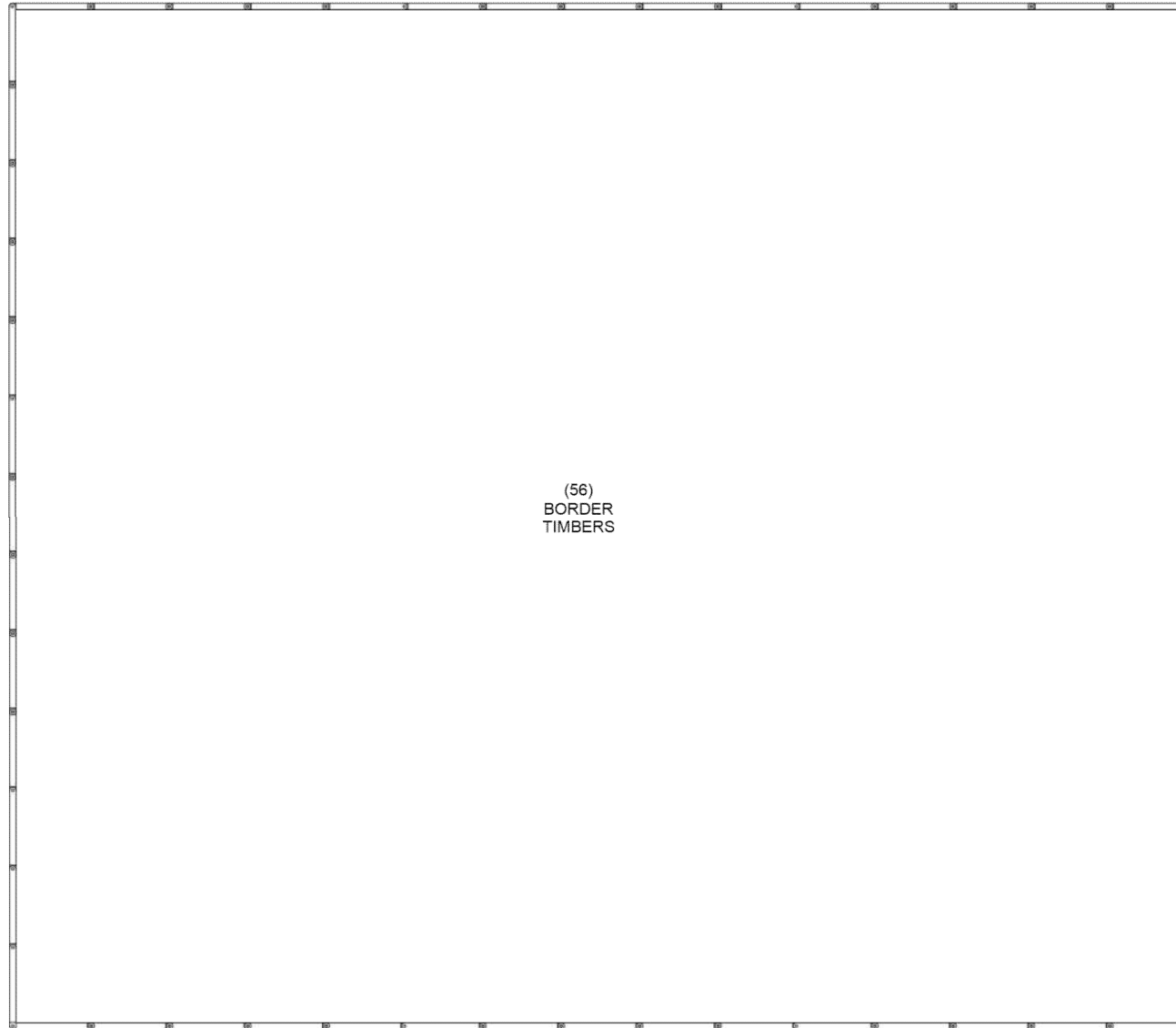
**ELMS PARK
TOP VIEW**

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	0/0	0/0



FOR KIDS
AGES
2-12



GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

STRUCTURE#: STAPC540400QTY56

PROJECT#: PEI15A4360A

DATE: 11/9/2015 | DRAWN BY: MDM

MIN. USE ZONE: 0' x 0'

PLAYCRAFT REP:

Play Environments, Inc.



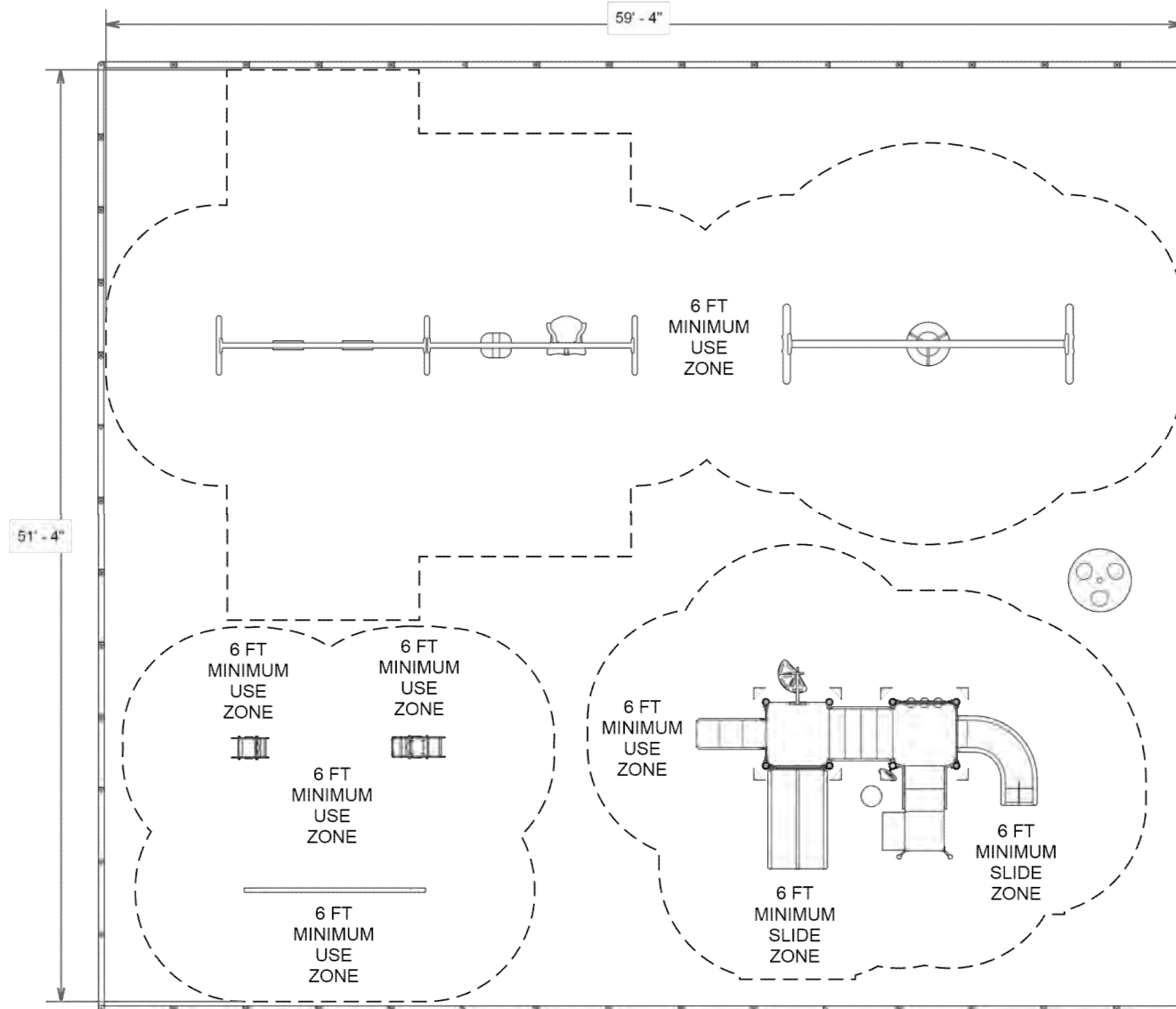
ELMS PARK SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
4	4/2	0	11/1	5/1

R35

FOR KIDS
AGES
[Mixed]



GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Krauss Craft, Inc. will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

PROJECT#: PEI15A4360A

DATE: 11/9/2015 | DRAWN BY: MDM

MIN. USE ZONE: 60' x 52'

PLAYCRAFT REP:

Play Environments, Inc.



December 14, 2015



Bill of Materials

ELMS PARK
 Jill Meulen
 8083 Civic Drive
 Swartz Creek, MI 48473
 810-635-4464

Project# PEI15A4360A
 11/9/2015

Item	Description	Quantity
R3535FC2A		
HS-1004-R35	Collars	18
S-1012-R35-12ft	Post, 12ft R3.5	8
S-1101-R35	Square Deck	2
S-1201-3R35	Easy Access Stairs, 36in	1
S-1209-24-R35	Transfer Station, 36in-L	1
S-1234-3R35	Climber, Spiral Step 30-36in	1
S-1414	Lily Pad Seat	1
S-1501-R35(CLR)	Bridge, Arch (42in)	1
S-1616-R35	Tic-Tac-Toe Panel	1
S-1702-3R35	Slide, Double 36in	1
S-1705-R35	Slide, Quarter Turn 36in	1
S-1808-R35	Roof, Gable (Shingled)	2
S-1812-R35	Driver Wheel (Post Mounted)	1
HS-1007-R35	Extra Hardware	2
FREPC1341		
A2-1341	PC 1341 Spring Rider, Toddler Toad	1
FREPC1343		
A2-1343	PC 1343 Toddler Tractor	1
FREPC2123+AB		
A2-2123-2B	PC 2123 Arch Swing (2B)	1
A2-2123-FB-ADA-AB	PC 2123 Arch Swing (Right-Side, 1FB, 1INC)	1
FREPC2010		
A2-2010	PC 2010 7ft Arch Tire Swing	1
FREPC2420		
A2-2420	PC 2420 Balance Beam (Straight)	1



**Bill of Materials
(continued)**

Item	Description	Quantity
FREPC1809		
A2-1809	1809 Triple Hoop	1
STAPC540400_QTY56		
540407	Border Timber (Female Pivot)	6
540407x5	Border Timber x5 (Female Pivot)	10

PLAY ENVIRONMENTS INC.

563 COLLEGE AVE.
HOLLAND MI 49423

PHONE: (616) 395-2565

(800) 685-6291

FAX: (616) 395-2556

playenviro@ameritech.net

BILL TO:

QUOTE for Play equipmnet only

DATE: 11-16-15

City of Swartz Creek
ATTN: Adam Zettel 810-287-2147 cell
8083 Civic Drive
Swartz Creek, MI 48473
Contact e-mail: azettel@cityofswartzcreek.org


City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
PHONE: 810-635-4464
FAX 810-635-2887

QTY	MODEL NUMBER	VND TX	DESCRIPTION	WEIGHT	UNIT PRICE	EXT. PRICE
1	R3535FC2A	PC	Playcraft Structure for 2-5 age group	1729	10,478.00	10,478.00
1	PC-1341	PC	Playcraft Toddler Toad	90	765.00	765.00
1	PC-1343	PC	Playcraft Toddler Tractor	90	765.00	765.00
1	PC-2123	PC	Playcraft Arch Swing 1 Bay with belts	139	1,637.00	1,637.00
1	PC-2123-AB	PC	Playcraft Arch Swing 1 Add-Bay with one tot seat and one inclusive seat	172	1,626.00	1,626.00
1	PC-2010	PC	Playcraft Arch Tire Swing	775	2,455.00	2,455.00
1	PC-2420	PC	Playcraft Balance Beam - Straight	55	385.00	385.00
1	PC-1809	PC	Playcraft Triple Hoop	92	598.00	598.00
1	FREIGHT	PC	FREIGHT TO 48473		2,400.00	2,400.00
ADD OPTION FOR PLASTIC BORDER ADD \$2,240.00 TO TOTAL						

COMMENTS: Prices good for 30 days w/2015 Delivery.
THE PRICE DOES NOT INCLUDE: TAX, UNLOADING, TRASH REMOVAL
SURFACING, SITE WORK, INSTALLATION, OR BAD DIGGING CONDITIONS
UNLESS SPECIFICALLY QUOTED.

SUB-TOTAL: 21,109.00
DISCOUNT: 1,809.00

TOTAL: \$ 19,300.00

SIGNED:  ACCEPTED BY: _____

MAKE PURCHASE ORDERS OUT TO: Play Environments, 563 College, Holland, MI 49423
Acceptance of this quote indicates your agreement to abide by Play Environments Inc. terms of sale
TERMS: Invoice due 30 days after delivery.

PLAY ENVIRONMENTS INC.

563 COLLEGE AVE.
HOLLAND MI 49423

PHONE: (616) 395-2565

(800) 685-6291

FAX: (616) 395-2556

playenviro@ameritech.net

BILL TO: Other cost or items for the Playground

DATE: 11-16-15

City of Swartz Creek
ATTN: Adam Zettel 810-287-2147 cell
8083 Civic Drive
Swartz Creek, MI 48473
Contact e-mail: azettel@cityofswartzcreek.org

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
PHONE: 810-635-4464
FAX 810-635-2887

QTY	MODEL NUMBER	VND TX	DESCRIPTION	WEIGHT	UNIT PRICE	EXT. PRICE
	<u>ITEM 1</u>		SITWORK		-	-
LS	Site work		An area 52' x 60' that MIGHT have to be dug out.		-	-
	<u>ITEM 2</u>		BORDERS		-	-
226	Feet		Furnish & install 12" high border to retain surfacing		-	-
	<u>ITEM 3</u>		FABRIC to go between SUB-grade & play surfacing		-	-
	4546 GEO PC		GEO-TEX FABRIC -Roll: 3'X360'=1,080SF		146.00	
	4546 GEO PC		GEO-TEX FABRIC -Roll: 7.5'X360'=2,700SF		335.00	
	<u>ITEM 4</u>		PLAY SURFACING		-	-
140	Yards		Engineered wood Play surfacing for 11" deep		13.00	1,820.00
1	Freight		Freight for a 140yd capacity truck load		594.00	594.00
	Labor		Install wood play surface		-	-
	<u>ITEM 5</u>		UNLOAD		-	-
	Unload		Unload equipment & remove packaging materials		-	-
	<u>ITEM 6</u>		CONCRETE FOR EQUIPMENT		-	-
100	Concrete		80# concrete "just add water" bags for footings		5.00	500.00
	<u>ITEM 7</u>		SUPERVISOR		-	-
	Supervisor		Provide a supervisor to instruct volunteers for 2 days. Start on Friday & be done by Saturday.		1,500.00	-
	<u>ITEM 8</u>		EQUIPMENT INSTALL		-	-
	Install		Price for our installer to install the EQUIPMENT only Does not include site work or surfacing.		4,500.00	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-

COMMENTS: Prices good for 30 days w/2015 Delivery.
THE PRICE DOES NOT INCLUDE: TAX, UNLOADING, TRASH REMOVAL
SURFACING, SITE WORK, INSTALLATION, OR BAD DIGGING CONDITIONS
UNLESS SPECIFICALLY QUOTED.

SUB-TOTAL: 2,914.00

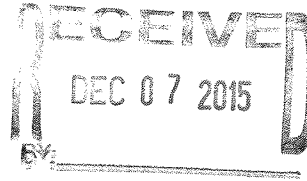
TOTAL: \$ 2,914.00

SIGNED: *Michael Wood* ACCEPTED BY: _____

MAKE PURCHASE ORDERS OUT TO: Play Environments, 563 College, Holland, MI 49423
Acceptance of this quote indicates your agreement to abide by Play Environments Inc. terms of sale
TERMS: Invoice due 30 days after delivery.



December 3, 2015



Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

Dear Mr. Zettel:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of a change to the channel lineup. Customers are being notified of this change via bill message.

WSMH-Comet, channel 298, is now available on the Limited Basic channel lineup.

As always, feel free to contact me directly at 517-334-5686 with any questions you may have

Sincerely,

A handwritten signature in cursive script that reads "John P. Gardner".

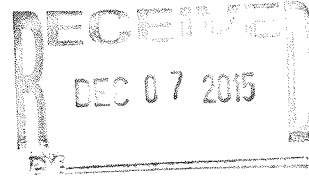
John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911



michigan municipal league

Better Communities. Better Michigan.

December 01, 2015



Ms. Juanita Aguilar
City Clerk/Finance Director
Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473-1377

Dear Ms. Aguilar,

Thank you for your continued participation and support of the Michigan Municipal League. The League is *your* advocate for all the important issues facing local government. With the continuing challenges we face in Lansing and Washington, our work for you is even more critical. The League is leveraging our access to key leadership to fight on key issues like transportation funding, and increased revenue sharing. This past year the League was able to achieve 100% replacement for lost PPT dollars, a goal once thought unattainable. We will continue to fight for you on the issues that matter most, and support every member by leading advocacy efforts in support of municipal issues. Our Legal Defense Fund is providing advocacy of a different type as they continue to work to protect your interests in the courts and regulatory arena.

The League will remain on the cutting edge, helping forge a new Michigan. The League's Center for 21st Century Communities (21c3) is working to assist local officials in identifying, developing, and implementing programs and strategies to enhance our member communities' ability to be vibrant places for the 21st century. We provide low-cost, high quality education programs ranging from place to effective and efficient governance.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to keep dues low, resulting in *savings of over 30%*. This year we are passing along a modest 1.6% inflationary adjustment to League dues.

The true power of the League comes from the combined voices of communities across Michigan. Together we can make a real difference. Your Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,

Daniel P. Gilmartin
Executive Director & CEO

John B. O'Reilly
President, 2015-2016

Enc.



MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2015 - 2016

michigan municipal league

Swartz Creek

ID: 481

Date: 12/01/2015

Membership Period: 02/01/2016 - 01/31/2017

**REMITTANCE
COPY**

	<u>Current Balance</u>
* MML Dues	2,794.00
** Legal Defense Fund	279.00
	<u>\$3,073.00</u>

**Total Due by February 01, 2016:
\$3,073.00**

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

K-9 Unit Agreement

The City of Swartz Creek Police Department has established a Canine Program and has selected a member of the POLC to serve as the K-9 Unit Officer. Following discussions with the officer and a representative from the POLC, the following conditions are being set forth in a letter of agreement between the City of Swartz Creek and the POLC as they relate to this program.

Canine Unit Policy:

A policy governing the operation of the K-9 Unit has been established, published and distributed to all members of the Department. This policy has been incorporated into the Department's Policy and Procedure manual thereby becoming the official policy governing the Unit.

Canine Unit Assignment:

The assignment to and removal from the K-9 Unit shall be at the sole discretion of the Chief of Police. Selection to the unit will be made from officers holding full time status.

Equipment, food, boarding, and veterinary care:

The City of Swartz Creek shall provide for the cost of food, equipment, veterinary care, boarding and grooming, with prior approval of the Chief of Police.

The K-9 Officer shall be provided with a police vehicle. The vehicle may be driven to and from the officer's primary residence to and from a tour of duty or another K-9 related purpose. The vehicle shall not be used for any personal business. The K-9 officer is responsible for ensuring that the vehicle is kept clean, fueled and well maintained. Car washes, fuel and routine maintenance will be provided and paid for by the Department.

Kennel facilities located at the K-9 officer's residence that were paid for or provided by the Department, will be maintained in good operational condition. This equipment shall not be removed from the residence without the prior approval of the Chief of Police.

The Department will be responsible for providing or paying for the cost of food and veterinary care. Veterinary care will be provided by a veterinarian of the Department's choice. Boarding of the canine (as addressed in the Department's K-9 policy) will be at a Departmental approved kennel and paid for by the Department with the prior approval of the Chief of Police.

All equipment provided and/or paid for by the Department, including the canine itself, remains the property of the Department and will be returned to the Department upon demand.

Care and compensation:

In consideration for the off duty care of the canine, the City of Swartz Creek will compensate the K-9 Officer at a rate of \$2,500.00 per year, paid in JULY 1 of each year for the previous calendar year. Such sum will be pro-rated if, for whatever reason, the K-9 unit is not in operation for the entire previous calendar year.

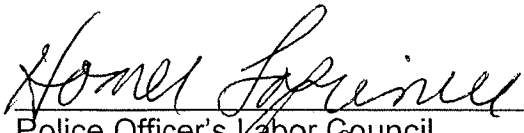
Termination of the K-9 Unit:

The City of Swartz Creek reserves the right to terminate the K-9 Unit at any time for any reason. Upon termination, the Department reserves the right to dispose of the canine by any means it deems appropriate. Such disposal may include but is not limited to: Sale to the K-9 officer, donation to a 3rd party or destruction.

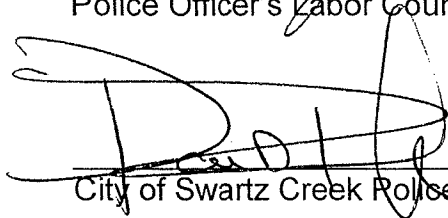
Acknowledgment and Agreement of Officers:

The undersigned acknowledge that they have read the K-9 Unit Agreement and that they agree to the terms set forth. It is further agreed that the terms set forth constitute the entire agreement between the City of Swartz Creek and the Police Officer's Labor Council as they relate to the operation of a K-9 Unit within the Swartz Creek Police Department and that no further compensation or consideration will be made to the K-9 Officer for the care and maintenance of the canine.

Date: 4-30-08



Police Officer's Labor Council



CITY MANAGER
City of Swartz Creek Police Department

SCPD200 Ticket Ledger Report
 11/1/2015 12:00:00 AM - 11/30/2015 12:00:00
 AM

Citation No	Citation Date Time	Location	Offense
10796	11/4/2015	Greenleaf	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10797	11/7/2015	Parkridge	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10798	11/7/2015	Winshall	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10799	11/7/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10800	11/7/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10826	11/12/2015	Hayes	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10827	11/12/2015	Whitney	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10828	11/12/2015	Winshall	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10829	11/12/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10830	11/13/2015	Winston	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10831	11/13/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10832	11/18/2015	Daval	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10833	11/18/2015	Durwood	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10834	11/21/2015	Cappy	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10835	11/21/2015	Parkridge Pkwy	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations

1183772	11/17/2015	I-69 W/b Near Morrish Rd	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1220973	11/15/2015	Norbury, Durwood	8073 - 54003 - Traffic - Reckless Driving
			8271 - 54003 - Traffic - No Operators License
			8280 - 54003 - Traffic - No Proof of Insurance
1269874	11/18/2015	E/b I-69 And At 4141 S Morrish Rd - Meijer Store	8171 - 54003 - Traffic - Attempt to Flee/Elude Police Officer
			3073 - 30002 - Retail Fraud Theft 1st Degree
1345096	11/2/2015	Elms Rd, N/b Near Bristol	8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
			8277 - 54003 - Traffic - Registration Law Violations
			8280 - 54003 - Traffic - No Proof of Insurance
1345097	11/3/2015	Morrish Rd S/b Near Fortino	8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345098	11/6/2015	Miller Near Mclain	9910 - 93001 - Traffic, Non-Criminal - Accident
1345099	11/6/2015	Moorish At Miller	8277 - 54003 - Traffic - Registration Law Violations
			8280 - 54003 - Traffic - No Proof of Insurance
1345100	11/8/2015	W/b 69 Near Morrish	8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345106	11/1/2015	4534 Raubinger Rd Apt #18	2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)
1345107	11/10/2015	At 5045 Fairchild St	8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident
1345108	11/13/2015	Morrish Rd N/b Near Bristol Rd	8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
			8280 - 54003 - Traffic - No Proof of Insurance
1345109	11/14/2015	Winshall Dr W/b Near Daval	8073 - 54003 - Traffic - Reckless Driving
1345110	11/19/2015	Morrish Rd Near Miller Rd	8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
			8280 - 54003 - Traffic - No Proof of Insurance
			8277 - 54003 - Traffic - Registration Law Violations
1345111	11/23/2015	Miller Rd Near Morrish Rd	

			8277 - 54003 - Traffic - Registration Law Violations
			8280 - 54003 - Traffic - No Proof of Insurance
1345210	11/3/2015	Miller, Frd	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345211	11/7/2015	Eb 69, Morrish	
			8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345212	11/8/2015	Miller, Elms	
			8122 - 54003 - Traffic - Disregarded Flashing Red Signal
1345213	11/17/2015	Elms, Miller	
			8128 - 54003 - Traffic - Improper Stop and Turn on Red
1345214	11/21/2015	W/b 69, Morrish	
			8072 - 54003 - Traffic - Careless Driving
1345215	11/22/2015	Miller, Elms	
			8271 - 54003 - Traffic - No Operators License
			8127 - 54003 - Traffic - Disregarded Stop and Go Light
1345217	11/25/2015	Miller, Dye Rd	
			8128 - 54003 - Traffic - Improper Stop and Turn on Red
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345226	11/8/2015	Miller Rd W/b Near Mclain	
			8191 - 54003 - Traffic - No Mirror for Obstructed View
1345227	11/20/2015	Dye Rd S/b Norko	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
			8280 - 54003 - Traffic - No Proof of Insurance

Total Tickets : 38

Total Offenses : 52

210 OFFENSE SUMMARY

11/1/2015 12:00:00 AM – 11/30/2015 12:00:00

AM

Offense	Total
1313 - 13001 - Assault and Battery/Simple Assault	3
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	2
2609 - 26003 - Fraud - Identity Theft	1
3073 - 30002 - Retail Fraud Theft 1st Degree	1
3560 - 35001 - Marijuana - Sell	1
3611 - 36003 - Peeping Tom	1
3806 - 38001 - Neglect Child	1
4877 - 48000 - Fleeing and Eluding (Felony)	1
5006 - 50000 - Obstructing Justice	2
5007 - 50000 - Obstructing Court Order	2
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	2
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
8073 - 54003 - Traffic - Reckless Driving	2
8271 - 54003 - Traffic - No Operators License	2
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	3
8930 - 89003 - Violation - Insurance - Other Commission Rules	1
9910 - 93001 - Traffic, Non-Criminal - Accident	9
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9953 - 99008 - Miscellaneous - General Assistance	3
9954 - 99009 - Miscellaneous - Non-Criminal	3
Total:	46

**SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
NOVEMBER 2015**

	<u>101-301-941</u>	<u>101-302-941</u>	<u>101-303-941</u>	<u>101-304-941</u>
#05-168	19	0	0	0
#05-649	56	0	0	0
#12-144	108	0	0	0
#13-384	151	0	0	0
#09-226	120	0	0	18
#10-161	0	0	115	0
#14-514	448	0	0	0
TOTAL	902	0	115	18

City of Swartz Creek

Revenue Sharing Loss

Statutory

Year	Actual	Reduction	Full	Constitutional	Actual Total Received	Full Funding Total	Annual Difference	Cummulative Difference
2002/03	\$ 190,187	\$ 17,730	\$ 207,917	\$ 340,114	\$ 530,301	\$ 548,031	\$ (17,730)	\$ (17,730)
2003/04	\$ 140,190	\$ 65,469	\$ 205,659	\$ 336,420	\$ 476,610	\$ 542,079	\$ (65,469)	\$ (83,199)
2004/05	\$ 126,967	\$ 83,599	\$ 210,566	\$ 344,448	\$ 471,415	\$ 555,014	\$ (83,599)	\$ (166,798)
2005/06	\$ 115,858	\$ 98,293	\$ 214,151	\$ 350,312	\$ 466,170	\$ 564,463	\$ (98,293)	\$ (265,091)
2006/07	\$ 109,253	\$ 100,449	\$ 209,702	\$ 343,034	\$ 452,287	\$ 552,736	\$ (100,449)	\$ (365,540)
2007/08	\$ 97,799	\$ 118,905	\$ 216,704	\$ 354,488	\$ 452,287	\$ 571,192	\$ (118,905)	\$ (484,446)
2008/09	\$ 97,799	\$ 106,578	\$ 204,377	\$ 334,324	\$ 432,123	\$ 538,701	\$ (106,578)	\$ (591,024)
2009/10	\$ 60,248	\$ 137,868	\$ 198,116	\$ 324,082	\$ 384,330	\$ 522,198	\$ (137,868)	\$ (728,892)
2010/11	-	\$ 237,473	\$ 237,473	\$ 388,463	\$ 388,463	\$ 625,936	\$ (237,473)	\$ (966,366)
2011/12	\$ 40,869	\$ 211,898	\$ 252,767	\$ 413,480	\$ 454,349	\$ 666,247	\$ (211,898)	\$ (1,178,264)
2012/13	\$ 43,788	\$ 214,211	\$ 257,999	\$ 422,039	\$ 465,827	\$ 680,038	\$ (214,211)	\$ (1,392,475)
2013/14	\$ 45,899	\$ 220,455	\$ 266,354	\$ 435,706	\$ 481,605	\$ 702,060	\$ (220,455)	\$ (1,612,930)
2014/15	\$ 47,301	\$ 224,280	\$ 271,581	\$ 444,257	\$ 491,558	\$ 715,838	\$ (224,280)	\$ (1,837,210)

Fluctuations in statutory revenue sharing assume that statutory revenue sharing continued on the same gain or loss pattern as observed with constitutional revenue sharing.

Figures provided by the Michigan Municipal League, December 7, 2015.

\$12 Million for Demolition in Flint

The Genesee County Land Bank (GCLB) is receiving a total of \$12 million in additional Hardest Hit Fund (HHF) dollars for demolition in Flint. The Michigan State Housing Development Authority (MSHDA) allocated \$540,000 to the GCLB in HHF set aside funds in September to enable the Land Bank to keep demolitions going while the US Department of Treasury reviewed a request for additional funding. In October, Treasury approved the request for an additional \$11.445 million to demolish between 850 and 900 blighted houses in the City of Flint. This is part of a larger request from MSHDA to use \$32.7 million of a \$498-million Hardest Hit Fund award for demolition in Flint and Detroit. The HHF was established in 2010 with \$7.6 billion awarded to 18 states and Washington, D.C. to fund foreclosure relief programs after the housing crisis. **This new HHF funding will enable the GCLB to demolish about 930 blighted tax-foreclosed properties in Flint.** The GCLB demolished 1776 properties under its HHF grant of \$22.7 million awarded to the GCLBA in the fall of 2013. **In all, Flint will receive a total of \$34.685 million in HHF grant dollars to demolish an estimated 2706 blighted houses in the Flint area.** A list of properties to be demolished with the new HHF funding along with a map and estimated schedule will be posted at www.thelandbank.org site by December 15, 2015.



606 Crapo Street

— *By Christina Kelly*

\$1 million for Demolition in the Out-County

The Genesee County Board of Commissioners approved a request from the County Treasurer to provide \$1 million to demolish blighted tax-foreclosed properties in the out-county. "Demolishing these problem properties that were abandoned by former property owners will go a long way to help increase public safety, stabilize property values and enhance economic development opportunities," said County Treasurer, Deb Cherry.

Based on Genesee County Land Bank's (GCLB) initial property inspections at the time of foreclosure, more than 230 residential and commercial tax-foreclosed properties held by the Treasurer or the GCLB in out-county communities are blighted. Townships and cities in the out-county will have an opportunity to submit a request to demolish some of these properties. The Treasurer hopes that communities will match the funds provided to further blight elimination efforts. The number of properties to be demolished will depend upon the amount of funding leveraged and the type and size of properties selected for demolition. While the average cost to demolish a commercial structure is approximately \$60,000, the average cost of a residential demolition is \$11,600.

The GCLB will be responsible for managing the demolition process in compliance with all state, federal and local regulations. They will use a competitive bidding process to ensure that qualified contractors are selected to do the work at a reasonable cost. The GCLB will work closely with local communities to select the properties and seek additional demo funds. Demolishing high priority tax-foreclosed properties in the out-county will go a long way to help attract new investment and stabilize neighborhoods.

— *By Christina Kelly*

From The Board Chair

Deborah Cherry

It's been a good year for the Land Bank!

As the Land Bank wraps up its fiscal year for 2014-2015 it is a good time to comment on some of our accomplishments.

As you will see in this newsletter it has been a very busy year for the Land Bank. One of the most outstanding accomplishments has been completing the Hardest Hit Fund (HHF) grants for demolition, spending down nearly \$23 million dollars and removing 1,766 blighted residential structures. In addition to this the Land Bank was recently notified that it will receive another \$11.4 million in HHF funds to remove an additional 891 residential structures in Flint by the end of 2016.

Our Sales Department had a great year selling nearly 1,000 properties for over \$4 million dollars, all of which goes to support the Land Bank's core operations. Our property Management department removed blight and cut high grass and weeds at over 25,000 locations and in Flint cut 10,000 properties a second time during the season. The Clean and green program expanded and maintained some 3,200 properties, the most in its history.

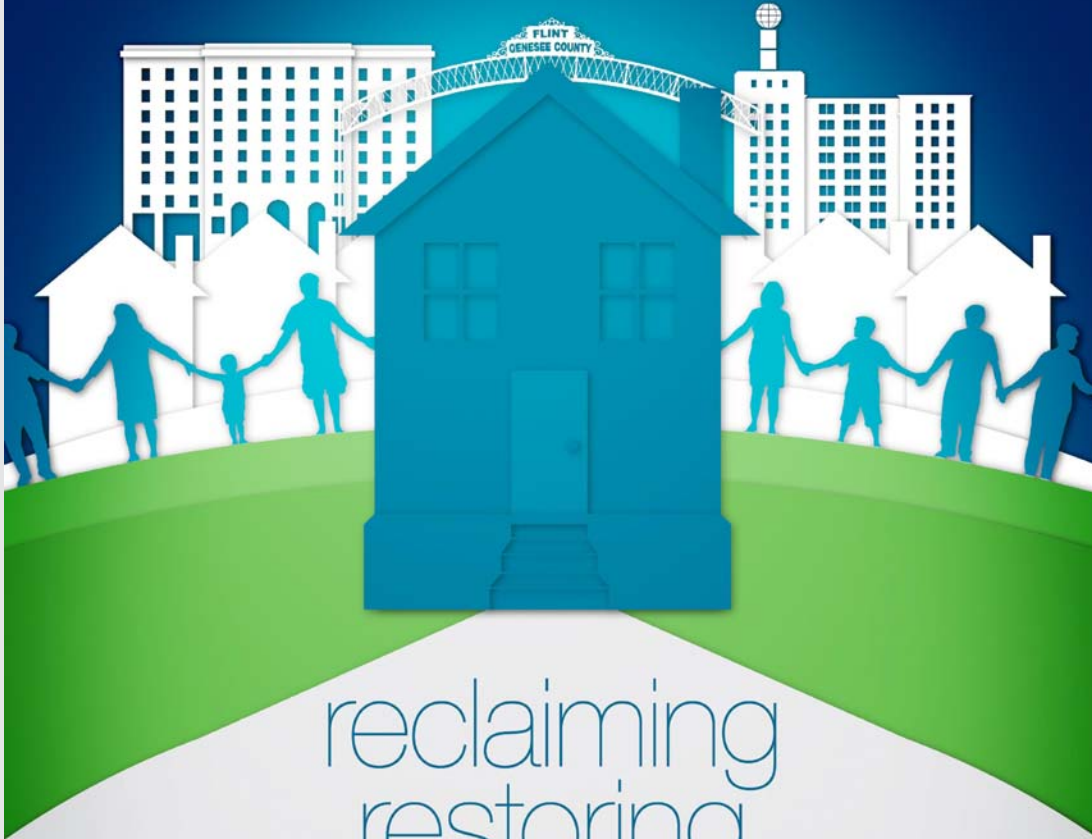
In addition to this, the Land Bank produced a documentary film of its first ten years and worked with many partners to find the funds to demolish the blighted Ramada Inn in Mt. Morris Township.

Please read our newsletter and learn more about what was done this year!

Deb Cherry
Genesee County Treasurer
Genesee County Land Bank Authority,
Chair

One building, one house, one empty lot at a time,
the Land Bank has made a difference.

— Congressman Dan Kildee



reclaiming restoring rebuilding

one property at a time

The Genesee County Land Bank's First Ten Years

MAYBERRY MEDIA PRESENTS "RECLAIMING, RESTORING, REBUILDING ONE PROPERTY AT A TIME"
NARRATED BY RAYNETTA SPEED PRODUCED BY INNERCITY PRODUCTIONS MUSIC PROVIDED BY THE MUSIC BED AUDIO JUNGLE
EDITED BY KYLE SANCHEZ ANDREW AARON MAYBERRY NATALIE PRUETT EXECUTIVE PRODUCERS MICHAEL TOMASEK
SCREENPLAY BY NATALIE PRUETT DIRECTED BY AARON MAYBERRY NATALIE PRUETT

WATCH THE MOVIE

Watch *Reclaiming, Restoring, Rebuilding One Property at a Time*, a documentary film highlighting the accomplishments of the Genesee County Land Bank during its first ten years by visiting www.thelandbank.org.

www.thelandbank.org

The Genesee County Land Bank formed ten years ago when local leaders decided to fix a broken tax-foreclosure system that had been contributing to the community's vacant property problem. These visionaries believed that a new Land Bank would reverse this trend and play a leading role in reclaiming and restoring vacant properties throughout the community. Watch *Reclaiming, Restoring, Rebuilding One Property at a Time*, a documentary film highlighting the accomplishments of the Genesee County Land Bank during its first ten years.

- By Natalie Pruett

Land Bank Property Sales On the Rise



Revenue from the sale of tax-foreclosed properties is the primary source of funding for the operation of the Genesee County Land Bank (GCLB) and the maintenance of vacant properties. Fiscal year 2014/2015 has turned out to be the second best year for sales at the GCLB with 943 properties sold generating a total of \$4.2 million in gross revenue. Approximately half (425) of these sales were houses sold on land contracts, primarily to first time home owners. 269 of these properties were vacant lots sold to adjacent homeowners or businesses. The remainder were commercial and cash sales of structures.

The LBA currently has 1495 active land contracts with a balance of \$7,826,230.00. Payments on these land contracts generate a large amount of the cash flow for the land bank to carry out it's mission. In addition the properties the land bank sells go back on the tax role. During the 2014/2015 fiscal year, 186 land contracts were paid off and deeded to the purchasers.
- By Phil Stair

THANK YOU CLEAN & GREEN!

Here's What You Did in 2015:

- **MAINTAINED** more than **3,400** vacant **PROPERTIES** every three weeks
- Completed more than **26,000** vacant property **"MOWINGS"**
- Engaged more than **250 YOUTH** in improving their neighborhoods, including more than **125** who were **PAID**
- *Decoratively* secured and boarded **100** vacant **HOUSES**
- **INVESTED** nearly **\$500,000** in **57 COMMUNITY GROUPS** that engaged more than **500 RESIDENTS** and **COMMUNITY MEMBERS** in improving neighborhoods in and around Flint
- Ultimately, contributed to eliminating blight in and around Flint valued at more than **\$1.7 MILLION**

- By Natalie Pruett



Photos by Creative Photo Productions

2015 Property Maintenance Report

2015 was a very productive year for the Genesee County Land Bank's Blight Elimination Team. **Our mowing crews cut over 31,000 vacant properties within the City of Flint.** This was achieved, in part, by the implementation of the City's mowing plan which calls for the use of mow strips on vacant properties not adjacent to occupied structures. **Our crews in the out-county areas cut an additional 4,000 plus vacant properties.**



Our garbage removal crew follow behind those cleaning and mowing lots. Using our garbage truck, these workers removed all of the refuse that our mowing crews placed on the curb. The Land Bank also provided dumpsters and labor for several organized neighborhood clean-ups. In all, **over 624 tons of garbage were removed from the City of Flint and surrounding areas.**

Our blight elimination team also includes tree cutting and wood chipping crews. These crews clear vacant property of fallen trees and overgrown brush and they cut down dangerous trees and limbs from Land Bank and Genesee County Treasurer owned properties. Several violent storms this spring and summer made the crew's work particularly demanding. **By years' end, the removal of tree limbs and brush produced more than 1,700 cubic yards of woodchips.**



The Land Bank also has a construction and building maintenance crew. **This crew renovated twelve residential properties, and boarded and secured more than 300 vacant structures** within Genesee County in 2015.

- By Duane Bickford

GENESEE COUNTY LAND BANK BOARD MEMBERS:

Hon. Deborah Cherry – *Chair*
Hon. Brenda Clack – *Vice Chair*
Hon. Patricia Lockwood
- *Secretary*
Hon. Bryant Nolden – *Treasurer*
Hon. Pegge Adams
Hon. Jackie Poplar
Hon. Mark Young

GENESEE COUNTY LAND BANK CITIZENS' ADVISORY COUNCIL

Chris Del Morone – *Chair*
Larry Petrella – *Vice Chair*
William Alexander
Clarence Campbell
Harold Doll
Christopher Gehringer
Gerri Hall
Rev. Jacob Hawkins
Deborah Holmes
Joe Karlischek
Joe King
Eric Loper
Vince Lorriane
Chris Poulos
Harry Ryan
Bobbie Walton
Two (2) Vacancies

Douglas Weiland,
Executive Director

To receive our e-newsletter please sign up on our website at:
http://thelandbank.org/news_rpts.asp

November 2015 Flint Area Narcotics Group Report

To all,

Please see the below activity report for the month of November 2015:

On 11-3-15, FANG officers obtained and executed a search warrant at a suspected meth lab in a residence in Davison Twp. Officers dismantled the lab made the components safe and transported the hazardous materials to the MSP methamphetamine hazardous material storage container in Bridgeport. Two (2) subjects were lodged in the Genesee County Jail.

On 11-3-15, FANG officers conducted a controlled purchase of Molly (MDMA) from a suspect in a residence in Flint Twp. The suspect was identified and determined to be on federal probation for weapons charges. Based on this buy officers executed a search warrant at the residence on 11-4-15. Officers seized molly (MDMA), marijuana and a handgun. The handgun had been reported stolen to the city of Flint. The suspect was lodged at the Genesee County Jail. Federal prosecution is being sought.

On 11-5-15, FANG officers conducted a controlled purchase of heroin from a suspect in the city of Flint. The investigation is on-going.

On 11-6-15, FANG officers received information from an informant regarding the location of a subject wanted for a high profile arson out of Saginaw County. The wanted suspect was hiding in a residence in Mt. Morris Twp. The informant made arrangements to pick up the subject from the residence. The informant was followed away from the residence by FANG officers and a traffic stop conducted by Mt. Morris Township officers. The suspect was arrested without incident and turned over to federal and Saginaw County officers.

On 11-8-15, FANG officers responded to a residence in Grand Blanc Twp. to assist Grand Blanc P.D. with a Marijuana Grow Operation that was discovered by the Grand Blanc Fire Department while responding to a structure fire. FANG personnel were provided with written consent to search the residence by the homeowner. Officers seized 72 Marijuana Plants in various stages of growth along with approximately a kilo gram of harvested Marijuana.

On 11-12-15, FANG officers responded to Oscoda Twp. P.D. to assist S.T.I.N.G. with a methamphetamine investigation. FANG officers assisted with package and transport of methamphetamine hazardous waste materials only. The materials were transported to the MSP methamphetamine hazardous material storage container in Bridgeport.

On 11-12-15, FANG officers responded to the CLIO UPS store to check a suspicious package. The store manager opened a package due to the over whelming odor of marijuana. Inside the box were 8 zip lock baggies of suspected marijuana. Total weight of the baggies: 315 grams. The box was being shipped to TUCSON AZ. The shipper was out of Otter Lake, Lapeer County. Information and photos were forwarded to Thumb Narcotics Unit for follow-up. No prosecution will be sought in Genesee

County. The subsequent investigation by TNU led to the seizure of approximately nine (9) pounds of Marijuana and several marijuana plants in various stages of growth. One subject was arrested and lodged in the Lapeer County Jail on various charges.

On 11-17-15, FANG officers conducted a controlled purchase of methamphetamine from a suspect in a residence in Genesee Twp. The primary suspect was known to officers and had 3 count manufacture methamphetamine warrant out of this office. Officers obtained and executed a search warrant at the residence on this same date. Officers located the methamphetamine lab, made the components safe and transported the hazardous materials to the MSP methamphetamine hazardous material storage container in Bridgeport. Officers also seized a 12 gauge shotgun. 2 subjects were lodged in the Genesee County Jail.

On 11-18-15, FANG officers performed a controlled purchase of crack from a suspect in a residence in the city of Flint. Based on this buy officers obtained and executed a search warrant at the residence on 11-19-15. Officers seized 54 grams of heroin, 17 grams of crack cocaine and a handgun. One suspect was lodged in the Flint City Jail. Federal prosecution is being sought.

On 11-18-15, FANG officers conducted a controlled purchase of Vicodin pills using a Confidential Informant (CI). The CI was kept under surveillance after contacting a known drug dealer in the City of Flint. The CI went to a house on the south side of Flint. The CI entered the house and purchased Vicodin pills from the suspect. Intelligence was gathered on the suspect. The investigation is still ongoing.

On 11-19-15, FANG officers executed a search warrant on a house in the City of Flint. Officers seized 675 prescription pills, 2.1 grams of cocaine, 18 Marijuana plants and 3 firearms. Forfeiture was initiated on \$534.00. The male homeowner was arrested and lodged in the Flint City lockup. The investigation is ongoing.

On 11-19-15, clandestine trained FANG members responded to the City of Flint to assist MSP Post 35 Troopers on a suspected methamphetamine lab. Clandestine trained FANG Officers conducted a consent search of the residence and discovered a Methamphetamine wet one pot, components and a gas generator in a garbage can located near the back door. Officers made the components safe and transported the hazardous materials to the MSP methamphetamine hazardous material storage container in Bridgeport. A male and female were arrested and the investigation is still ongoing.

On 11-23-15, Clandestine trained FANG members responded to Mundy Township Police Department on a suspected methamphetamine lab. Clandestine trained FANG Officers assisted Mundy Township Police with a Methamphetamine dry one pot, components, and a gas generator discovered at a hotel in the township. Officers made the components safe and transported the hazardous materials to the MSP methamphetamine hazardous material storage container in Bridgeport. A male and female were arrested and the investigation is still ongoing.

On 11-26-15, clandestine trained FANG members responded to a home in Genesee Township to assist Genesee Township Police on a suspected methamphetamine lab. Clandestine trained FANG Officers

were directed to a shed behind the home where the homeowner discovered a Methamphetamine dry one pot, components and a gas generator. Officers made the components safe and transported the hazardous materials to the MSP methamphetamine hazardous material storage container in Bridgeport.

On 11-29-15, clandestine trained FANG members responded to the City of Flint to assist Flint PD on a suspected methamphetamine lab. Clandestine trained FANG Officers were shown that (4) Methamphetamine dry one pots, components, and a gas generator were discovered on a bike path. Officers made the components safe and transported the hazardous materials to the MSP methamphetamine hazardous material storage container in Bridgeport.

On 11-30-15, FANG officers responded to a house in Mt. Morris Township in attempt to locate a wanted fugitive. Clandestine trained FANG Officers conducted a consent search of the residence and discovered several Methamphetamine wet one pots, several dry one pots, meth lab components and several gas generators in a garbage can located in the house and garbage outside. Officers made the components safe and transported the hazardous materials to the MSP methamphetamine hazardous material storage container in Bridgeport. Several subjects were arrested and the investigation is still ongoing.

On 11-30-15, clandestine trained FANG members responded to a house in the City of Flint to assist Flint PD on a suspected methamphetamine lab dumpsite. FANG Officers were directed behind the house and discovered 2 large garbage bags full of several Methamphetamine dry one pots, meth lab components, and several gas generators. Officers made the components safe and transported the hazardous materials to the MSP methamphetamine hazardous material storage container in Bridgeport.

If anyone has any questions or concerns, please do not hesitate to contact me. Thanks as always for the continued support!

Pat

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“A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY

Census Income Change Figures: 2009-2014

<u>County</u>	<u>Place</u>	<u>2014: Estimated Median Income</u>	<u>2009: Estimated Median Income</u>	<u>% Change</u>	<u>Statistically Significant</u>
Genesee	Argentine CDP	\$66,607	\$84,467	-21%	FALSE
Genesee	Beecher CDP	\$22,833	\$29,644	-23%	TRUE
Genesee	Burton city	\$42,002	\$49,779	-16%	TRUE
Genesee	Clio city	\$31,136	\$38,932	-20%	TRUE
Genesee	Davison city	\$33,393	\$39,007	-14%	FALSE
Genesee	Fenton city	\$42,153	\$57,951	-27%	TRUE
Genesee	Flint city	\$24,679	\$31,321	-21%	TRUE
Genesee	Flushing city	\$51,118	\$64,396	-21%	TRUE
Genesee	Gaines village	\$40,833	\$49,347	-17%	FALSE
Genesee	Goodrich village	\$68,056	\$90,688	-25%	TRUE
Genesee	Grand Blanc city	\$47,373	\$63,286	-25%	TRUE
Genesee	Lake Fenton CDP	\$71,393	\$76,826	-7%	FALSE
Genesee	Linden city	\$60,250	\$67,013	-10%	FALSE
Genesee	Montrose city	\$34,063	\$40,250	-15%	FALSE
Genesee	Mount Morris city	\$18,438	\$34,255	-46%	TRUE
Genesee	Otisville village	\$35,913	\$44,890	-20%	FALSE
Genesee	Swartz Creek city	\$49,181	\$45,274	9%	FALSE

Census Poverty Change Figures: 2009-2014

<u>County</u>	<u>Place</u>	<u>2014: % Poverty Estimate</u>	<u>2009: % Poverty Estimate</u>	<u>Change</u>	<u>Statistically Significant</u>
Genesee	Argentine CDP	8.9	9.8	-0.9	FALSE
Genesee	Beecher CDP	41.6	36.8	4.8	FALSE
Genesee	Burton city	19.9	13.8	6.1	TRUE
Genesee	Clio city	21.1	16.6	4.5	FALSE
Genesee	Davison city	16.2	21.7	-5.5	FALSE
Genesee	Fenton city	15.2	7.1	8.1	TRUE
Genesee	Flint city	41.6	34.9	6.7	TRUE
Genesee	Flushing city	15.1	4	11.1	TRUE
Genesee	Gaines village	23.9	6.2	17.7	TRUE
Genesee	Goodrich village	6.9	6.5	0.4	FALSE
Genesee	Grand Blanc city	17.6	7.8	9.8	TRUE
Genesee	Lake Fenton CDP	7.5	2.5	5	FALSE
Genesee	Linden city	4.7	8.4	-3.7	FALSE
Genesee	Montrose city	23.4	12	11.4	TRUE
Genesee	Mount Morris city	42.5	36.7	5.8	FALSE
Genesee	Otisville village	16.5	10	6.5	FALSE
Genesee	Swartz Creek city	11.8	17	-5.2	FALSE



December 10, 2015

Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek MI 48473

Subject: Draft 2045 Genesee County Population Projections Review Follow-up

Dear Mr. Zettel:

As a follow up to the December 3, 2015 Technical Advisory Committee (TAC) meeting staff put together the following information specific to each municipality in Genesee County in an effort to better explain how persons per household is affecting the projections:

For 2014, the Census Bureau estimated that City of Swartz Creek had a total population of 5,589 people. By 2020 we estimate that an additional 68 households will be added to the city and the total population for the city is projected to be 5,603. Persons per household decreases throughout the projections, following national trends, and between 2014 and 2020 the decrease in persons per household negatively impacted your municipalities projected 2020 population by 148 people.

2014			2020		
Population	Households	Persons per Household	Population	Households	Persons per Household
5,589	2,338	2.391	5,603	2,406	2.329

If you know of a specific new or previously approved residential development in your municipality that you feel may not be reflected in the projections please forward me the location, year, and estimated amount of units the development will yield. Please forward this information by December 18th, 2015.

Sincerely,

Jason Nordberg, Principal Planner
Genesee County Metropolitan Planning Commission

AN EQUAL OPPORTUNITY ORGANIZATION

Draft 2045 Long Range Transportation Plan (LRTP) Population Projections

Local Unit	2014	2020	2025	2035	2040	2045	2014-2045 % Δ
Argentine Twp	6,687	6,716	6,737	6,844	6,940	7,004	4.7%
Atlas Twp	5,998	5,940	5,947	6,016	6,087	6,131	2.2%
Burton City	28,974	28,733	28,820	29,463	29,995	30,120	4.0%
Clayton Twp	7,339	7,339	7,352	7,455	7,555	7,619	3.8%
Clio City	2,554	2,505	2,493	2,485	2,502	2,503	-2.0%
Davison City	5,000	4,904	4,869	4,872	4,916	4,932	-1.4%
Davison Twp	19,071	19,071	19,164	19,562	19,899	20,130	5.6%
Fenton City	11,453	11,728	11,688	11,840	11,928	11,950	4.3%
Fenton Twp	15,261	15,441	15,594	16,554	16,818	17,001	11.4%
Flint City	99,002	90,854	86,607	80,851	79,365	78,538	-20.7%
Flint Twp	30,892	30,502	30,441	30,726	31,121	31,352	1.5%
Flushing City	8,135	8,048	8,055	8,015	8,055	8,050	-1.0%
Flushing Twp	10,337	10,281	10,251	10,298	10,390	10,430	0.9%
Forest Twp	3,734	3,694	3,697	3,702	3,729	3,738	0.1%
Gaines Twp	6,252	6,284	6,298	6,387	6,471	6,525	4.4%
Gaines Village	371	371	368	366	367	367	-1.0%
Genesee Twp	20,732	20,505	20,481	20,682	20,938	21,087	1.7%
Goodrich Village	1,831	1,839	1,866	1,937	1,984	2,022	10.4%
Grand Blanc City	8,033	7,930	7,891	7,908	7,977	8,001	-0.4%
Grand Blanc Twp	36,733	37,196	37,524	38,830	39,497	39,963	8.8%
Linden City	3,860	3,910	3,920	4,085	4,122	4,138	7.2%
Montrose City	1,599	1,575	1,569	1,557	1,561	1,558	-2.5%
Montrose Twp	6,030	5,994	6,015	6,141	6,241	6,261	3.8%
Mt Morris City	2,985	2,984	3,013	3,125	3,213	3,288	10.1%
Mt Morris Twp	20,797	20,737	20,833	21,244	21,591	21,835	5.0%
Mundy Twp	14,722	14,974	15,195	15,793	16,196	16,516	12.2%
Otisville Village	832	831	825	820	824	823	-1.1%
Richfield Twp	8,433	8,382	8,416	8,568	8,699	8,788	4.2%
Swartz Creek City	5,589	5,603	5,623	5,727	5,820	5,881	5.2%
Thetford Twp	6,797	6,791	6,840	7,030	7,181	7,299	7.4%
Vienna Twp	12,862	12,849	12,831	12,938	13,082	13,157	2.3%
Genesee County	412,895	404,510	401,223	401,823	405,065	407,008	