

PACKET SUPPLEMENT

Regular Council Meeting, Monday, February 13, 2017, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

✓ **ELMS PARK IMPROVEMENT BID AWARD** (*Business Item*)

As noted in the packet, we have a low bid for the Elms Park improvements related to the exercise trail, walkways, and accessible parking. The low bid is from the same company that is being recommended for the street projects, Glaeser Dawes Corporation. In addition, we have quote out two pieces of universally accessible exercise equipment, which the city intends to purchase and install ourselves. The resolution follows.

Resolution No. 170213-8G ELMS PARK IMPROVEMENT BID AWARD

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns operates and maintains a system of parks in the community, including grounds, facilities, and equipment; and

WHEREAS, city staff, with technical assistance from Rowe Professional Services Company, created a scope of work and grant applicant to the State of Michigan Department of Natural Resources for said grant; with DNR approval of the city’s request occurring in December of 2015; and

WHEREAS, the city was awarded said grant and completed phase one bathroom improvements in 2016 and bid to construct phase two improvements, including walkways, an exercise path, and accessible parking, as quickly as possible; and

WHEREAS, the city opened sealed bids on January 19, 2017 and subsequently received approval from the DNR to approve the improvements related to this grant project, including the purchase of exercise equipment; and

WHEREAS, bids and quotes were completed in accordance with the City’s Purchasing Ordinance, Chapter 2, Article VI, Section 2-402, as well as DNR bidding requirements.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council accepts the low bid of \$38,550.60, and related unit costs, for completion of the Elms Park phase two renovations as specified by the city’s engineer and approved by the Michigan Department of Natural Resources, said bid submitted by Glaeser Dawes Corporation, such expenses to be apportioned and expensed from the Elms Park project fund and submitted for reimbursement to the DNR.

BE IT FURTHER RESOLVED that the City Council hereby authorizes the city manager to acquire and install the exercise equipment (phase three) as described and quoted in the proposal by Play and Play Structures, in the amount of \$7,890.93.

BE IT FURTHER RESOLVED that the City Council hereby directs the city manager to submit necessary documents to the DNR for final approval of this project component and further directs the manager to execute any and all agreements, contracts, pay authorizations, and related documents necessary to carry out restoration of the bathrooms under the terms of the Recreation Passport Grant and engineer’s contract.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____



ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention.*sm

January 24, 2017

Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Subject: Bid Summary – Elms Park Site Improvements / Paving Project
Passport Grant 15P-0003

Dear Mr. Zettel:


Enclosed, please find a copy of the bid summary for the above referenced project. This second phase of the grant project was approved by MDNR to bid in July 2016. Only one bid was received. It was determined to rebid this project as part of this paving project as a separate category to receive more interest. MDNR was notified of this approach.

All bids for the Elms Park Site Improvements and Swartz Creek 2017 Paving Projects were opened and read at the bid opening on January 19, 2017 and have been reviewed and audited. The “as read” low bidder, Glaeser Dawes Corporation, remains the audited low bidder for the project for both the overall contract amount as well as the grant related items at a bid price of \$38,550.60.

We have worked successfully with Glaeser Dawes Corporation in the past and it is our recommendation to award them the contract for this work based on approval from the MDNR.

If you have any questions or need additional information regarding this matter, please feel free to contact me at (810) 341-7500.

Sincerely,
ROWE Professional services company


Louis R. Fleury, P.E.
Project Manager

Attachment: Bid Summary

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ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention. sm

February 10, 2017

Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Subject: Bid Summary – Elms Park Exercise Equipment

Dear Mr. Zettel:

Based on the quotes you had obtained for the accessible fitness station equipment associated with the MDNR Passport Grant for Elms Park, the MDNR has approved award to Park and Play Structures in the amount of \$7,869.93. This equipment will be installed by force account in conjunction with the paved surface included within the site improvement project that will be completed by Glaeser Dawes.

This will complete the work items associated within the Passport Grant and is within the project budget identified.

If you have any questions or need additional information regarding this matter, please feel free to contact me at (810) 341-7500.

Sincerely,
ROWE Professional services company

Doug Schultz, PLA.
Landscape Architect

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Play & Park Structures Sales
 401 Chestnut St Suite 410
 Chattanooga, TN, 37402
 Phone: 423-602-5781
 Fax:
 Email: thowell@playcore.com
 Contact:

Outdoor Fitness Equipment

City of Swartz Creek
 Attn: Adam Zettel
 8083 Civic Drive
 Swartz Creek, MI 48473
 Phone: 810-635-4464
 azettel@cityofswartzcreek.org

Quote Number: 804-104988
 Quote Date: 1/25/2017

Stock ID	Description	Quantity	Weight	Unit Price	Amount
UP179SM	CHEST PRESS (ACCESSIBLE) - SURFACE MOUNT	1	0	\$4,497.00	\$4,497.00
UP180SM	LAT PULL DOWN (ACCESSIBLE) - SURFACE MOUNT	1	0	\$4,514.00	\$4,514.00
			Total Weight:	0	
				SubTotal:	\$9,011.00
				Discount:	\$1,351.65
				Estimated Freight:	\$210.58
				Total Amount:	\$7,869.93

THIS QUOTATION IS SUBJECT TO POLICIES IN THE CURRENT PLAY & PARK STRUCTURES CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAY & PARK STRUCTURES, C/O Play & Park Structures Sales.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

Payment terms: payment in full, net 30 days subject to approval by Play & Park Structures Credit Manager. A 1.5% per month finance charge will be imposed on all past due accounts.

Payment terms: by credit card, VISA, MasterCard or American Express.

Payment terms: payment in full, check submitted with order.

Shipment: order shall ship within 30-45 days after Play & Park Structures' receipt of signed quote and receipt of deposit or payment in full, if required.

Freight charges: Prepaid & added

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Acceptance of quotation:

Accepted By (printed): _____

P.O. No: _____

Signature: _____

Date: _____

Title: _____

Phone: _____

Purchase Amount: _____ \$7,869.93

Facsimilie _____

Customer's tax exempt # _____ * Please provide hard copy for our records as well.

Order Information

Bill to: _____

Ship to: _____

Company: _____

Company: _____

Attn: _____

Attn: _____

Address: _____

Address: _____

City/State/Zip: _____

City/State/Zip: _____

Billing Contact: _____

Jobsite Contact: _____

Billing Phone: _____

Jobsite Phone: _____

Billing Fax: _____

Jobsite Fax: _____

Enter desired color palette name: _____

OR

Enter desired color: Uprights (_____)

Decks (_____)

Accents (_____)

Roofs/Tubes (_____)

Slides/Panels (_____)

Play & Park Structures Sales

By: _____

Salesperson's signature

Salesman's Signature

Customer's Signature