

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, October 9, 2017, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of September 25, 2017 MOTION Pg. 20
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 2
 - 6B. Monthly Reports (DPW, Building, Check Register & Park Board Minutes) Pg. 25
 - 6C. Draft Park Plan Pg. 44
 - 6D. RRC Letter Pg. 103
 - 6E. KFC Site Plan Materials (Plans Forthcoming) Pg. 104
 - 6F. Rural Development Grant Proposal Pg. 119
 - 6G. Springbrook East Phase II Site Plan Materials Pg. 121
 - 6H. Fluorination Materials Pg. 128
 - 6I. Water Cross Connection Inspection Quarterly Report Pg. 130
 - 6J. Don Shenk Mitigation Proposal Pg. 131
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. KFC Site Plan RESO Pg. 15
 - 8B. Springbrook East Phase II Site Plan RESO Pg. 17
 - 8C. 5256 Don Shenk Emergency Restoration RESO Pg. 18
 - 8D. Rural Development Grant Proposal RESO Pg. 19
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Downtown Development Authority:	Thursday, October 12, 2017, 6:00 p.m., PDBMB
City Council:	Monday, October 23, 2017, 7:00 p.m., PDBMB
Police Authority:	Wednesday, October 25, 2017, 10:00 a.m., Mundy Township
Park Board:	Wednesday, November 1, 2017, 5:30 p.m., PDBMB
Planning Commission:	Tuesday, November 7, 2017, 7:00 p.m., PDBMB
City Council:	Monday, November 13, 2017, 7:00 p.m., PDBMB
ZBA:	Wednesday, November 15, 2017, 6:00 p.m., PDBMB

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, October 9, 2017 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: October 4, 2017

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(Update)*

The Huizinga petitioner is working with Heather to negotiate a possible settlement. We do not have any further information at this time. If we do not come to terms, all we can do is await the findings of the MTT based upon information already submitted.

The golf appraisal is underway. The allocation of value between the city and Flint Township is as much an issue as the establishment of a total true cash value for the entire course. While all the road frontage, structures, and much acreage is in the city, there is more land area for the course in the township. This circumstance is problematic for us.

✓ **STREETS** *(See Individual Category)*

✓ **MORRISH SIGNALS** *(No Change of Status)*

Mr. Svrcek is checking on the long term replacement schedule for the signal at Miller and Morrish. We still have not heard from the Genesee County Road Commission.

This is an older signal that will require modernization at some point, though this may be rather expensive. For the time being, the signal functions well and is providing an acceptable level of service and safety per the city's engineers. We will set up a plan for timely replacement and optimization.

The previous report follows:

There has been more concerns about the signal at Morrish and Miller Road. We had studied this intersection using the traffic engineers at OHM. Their report indicated that the level of service, overall, would not likely be improved with the addition of a dedicated left turn signal. However, I have followed up with them regarding this matter. A note from Mr. Harris with OHM is attached. From a practical standpoint, it appears cost may be a bigger barrier at this point. Please let me know if there are comments or if there is a collective desire to move forward with changes at this intersection.

In addition to Miller Road, there has been a desire by some in the community to re-engage the signal at Morrish Road at the raceway. Anecdotally, it appears this will help with vehicles exiting the interstate and turning left onto the interstate. We have

made an inquiry to MDOT regarding this process. They have acknowledged our inquiry but they have not provided an answer. Please let me know if there is any objection to moving forward.

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP) (No Change of Status)**

The county is beginning to align the 2019 projects for 2018 preliminary engineering. We are being informed that, since the engineering is to be less than \$25,000, the city shall not need to engage the qualified bidding selection process (QBS). This is good news because the QBS process is long and arduous, requiring an absurd amount of staff hours and paper filings in order to have an engineering expense that is reimbursable with federal funds. This has been affirmed by MDOT as of September 18, 2017.

The city has only one project slated for federal funding through the regional planning commission Traffic Improvement Program (TIP). Fairchild is to be designed in 2018 and constructed in 2019, which is the last year of the three year TIP cycle. After that, we hope that Miller, west of Morrish will be in the 2020-2022 cycle. Seymour is not on the radar at this point, though we may try to put it on the next cycle as well.

Listed below is the breakdown for Fairchild, including federal funding:

<u>Road</u>	<u>Point of Beginning</u>	<u>Point of End</u>	<u>Length (Miles)</u>	<u>Lanes</u>	<u>Lane Feet</u>	<u>Width (Feet)</u>	<u>ADT</u>	<u>Total Cost</u>	<u>Federal Match</u>	<u>Local Match</u>
Fairchild	Cappy	Miller	0.28	2	2956.8	44	2456	\$312,306	\$249,845	\$62,461

✓ **STREET PROJECT UPDATES (Update)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Ingalls and Abbey are substantially complete. There will be a bit of restoration and related work, but the asphalt is on and we have roads!

The final 'cape seal' process for those streets due for preventative maintenance is scheduled for Monday. While we have been led down this path before, I hope to report completion or progress at our meeting. This last component was delayed to protect the coating from construction traffic in the vicinity. Application should only take one or two days and will result in a finished, uniform, and black surface.

Sidewalk replacement is complete for the reconstruction areas. Concrete work will continue in phases throughout the reconstruction area of Worchester, Winston, and Chesterfield. Once curbing is in place, road removal and replacement can begin. While no longer ahead of schedule, the contractor still anticipates completion this season.

✓ **WATER – SEWER ISSUES PENDING (See Individual Category)**

✓ **SEWER REHABILITATION PROGRAM (No Change of Status)**

Lining work is approved for Chelmsford and Valleyview Drives. Inspection of Winshall should occur around November 13th, with pipe preparation for Chelmsford and Valleyview at the same time. Lining is expected around November 27th.

This program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly. This could include Winshall Drive and Miller Road sections.

- ✓ **WATER MAIN REPLACEMENT – PLAN COMPLIANCE** *(No Change of Status)*
Rowe Professional Services Company has finished mapping the valves in the city. This will provide the city with a complete map and database for all valves, which will be instrumental in our valve turning program (see below). By mapping the valves, the engineer is also able to extrapolate more precise information regarding the location and length of all water main in the city. This information will be used by staff to complete the water master plan and reliability study that the Michigan Department of Environmental Quality expects to have by January (see below).

In addition, we are seeking a proposal from the engineer to seek grant funds for the next water main replacement that is integrated with our 20 year street plan (Chelmsford). Oakview may be included as well. Obviously, Miller and Morrish Roads are mid-term priorities for replacement and may be looked at separately for such grant/loan funding.

Previous report details follow:

Genesee County Drain Commission - Water and Waste Services still intends to update its 2003 Water Master Plan this year. During this process, they are going to analyze the Swartz Creek area to ascertain what current and future needs are. This information will then be used by their consultant to make determinations concerning additional water feeds into the area and the sizing of the water main, including Miller Road.

Their plan is to rely less on Miller Road and more on secondary feeds that could approach the city from the north, south, and west. This would be good for us in the long run and negates the concern that Miller Road would need to be increased in size and/or used as an intercommunity transmission line.

The city is working with the county to abandon the Dye Road water main in the vicinity of the rail line. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line.

- ✓ **WATER SYSTEM STATE REVIEW** *(No Change of Status)*
Michigan Department of Environmental Quality staff have performed an annual review of our operations. They are requiring some documentation and changes:
 1. We are required to have a 5 and 20 year capital improvement plan (see above).
 2. The city must have a valve maintenance program that includes a general schedule for exercising valves. Staff will document our policy moving forward.
 3. The city must supply our purchase contract with Genesee County for our water supply. This document is on file and shall be provided to the DEQ.
 4. The city must provide a water main inventory (see above).

5. The city must provide an updated Emergency Response Plan. We have this on file and shall do so.

✓ **NPDES STATE REVIEW** (*No Change of Status*)

Michigan Department of Environmental Quality staff have performed a paper audit of our storm water management policies, ordinances, and procedures. They have a number of requests for supplemental paperwork that the city and Genesee County Drain Commissioner's office (Surface Water Management Division) must provide.

Tom and Rebecca are working to provide the required information. The state staff involved are very accommodating, and I do not expect any issues with reporting.

This request stems from the National Pollutant Discharge Elimination System, which resulted in the cooperative program operated by the county in which the city participates. They charge an annual fee to conduct monitoring, public education, and reporting. They also assisted in the draft of the city's massive storm water ordinance that was passed relatively recently.

✓ **POLICE SERVICE** (*Update*)

I have included the current budget report and proposed 2018 budget of the Metro PD. So far, so good. They appear to be tracking to finish the year 5% under budget. They are proposing about a 3% increase for the next year, which is reasonable given the pre-approved labor contracts. Take a look. The proposal is in line (a bit lower) than our projections.

The board is also considering providing services to Thetford Township. This seems like quite a stretch given the distance, but we will see what happens. The board should have some provisional terms presented at their regular meeting in October.

There is more and more public comment at the board meetings. We had some folks come in about traffic concerns, as well as a local towing company looking to see if they can provide more services. I am hearing rumblings in the community that the police do not seem as visible as they used to be. Lt. Bade appears to be addressing these concerns and providing daily reports of officers to demonstrate what is happening.

Gaines Township has been cross sworn in with the Metro PD. The authority board is very receptive of the idea. I too am optimistic and would like to see how bringing this entity into the fold may work. Gaines officials indicated they will study this over a period of about 18 months.

The city is finishing renovations on the public safety building walls and carpet. It appears there may be a new arrangement for sharing space between the fire department and police department, with the fire department taking on more space and the city also occupying space for storage. I have adjusted the billing of utilities accordingly. The fire department does not have a lease with the city and never has, as far as I can tell. I may look to create such an instrument with them, similar to the Metro PD lease, once fire board business becomes routine and a new chief is on board.

Lastly, I wish to update on the council on the plans for police fund balance. The standing opinion is that the police authority is entitled to retain operational savings as a fund balance. The contributions to this fund balance will be tracked according to those responsible for the operational budget. I agree with this practice. This will encourage savings instead of the 'use it or lose it' budgeting/spending culture. It will also enable savings to be used to ensure proper cash flows, plan for capital needs, and provide for emergency funds. If there is an objection to enabling the savings of fund balance by the Metro Police, please let me know.

✓ **HERITAGE VACANT LOTS** (*Update*)

The two units approved for sale have been sold, and construction is already underway. Proceeds from those units amount to \$21,917.10, collectively, and have been approved for distribution to the Heritage Village of Swartz Creek Condominium Association. If the developer is interested in additional lots, the council will need to go through the sale process again.

✓ **WINCHESTER WOODS LOTS** (*No Change of Status*)

A meeting was held on August 22nd and was well attended. Invitations were sent to all owners in Winchester Woods as noted in the previous meeting packet. The conversation was engaging and rational. However, not much consensus resulted. What I was able to take away from the conversation is that the woods area is an asset that most folks would rather see left intact. There was not much support for investing in improvements to make the lots usable for single family construction.

There was some support for area-wide and/or focused drainage improvements in the form of piping and ditching. I will look to create a survey instrument when things calm down in the fall that might better inform us of what people would like to see happen.

The previous report follows:

The city engineer has created a set of investment options for this subdivision. If the agenda was not jam packed, this would be up for presentation/discussion. For the time being, the proposals are included for review and future discussion (albeit small in scale). One proposal costs \$2.6 million and addresses all outstanding drainage, sanitary sewer, and water service needs. This design is the text book solution to all existing drainage issues, of which there are many. It also prepares the vacant lots for development. I suspect this is too much investment for this area to endure, no matter how the assessment is appropriated.

A second proposal costs \$750,000 and only addresses the immediate needs necessary to make the vacant land buildable. This includes sanitary sewer installation on a more limited basis, as well as targeted drainage to alleviate future impacts. Note that this is still about \$20,000 per lot (vacant lots only)

As noted previously, Paul Fortino from Gaines was also able to attend consultation with the city engineer. He has not shown interest in interjurisdictional cooperation when asked to participate in design and/or construction.

✓ **NEWSLETTER** (*Update*)

I am working on the newsletter with the intention of having this go out in the next few weeks. It has been delayed due to other business, including an obvious change in the fire report. Newsletter content will certainly include streets, SeeClickFix, fire department, recent developments, and the new credit/debit payments.

✓ **HOLLAND SQUARE** (*Update*)

The DDA will take this issue up at their meeting on October 12th.

I previously had conversations with the owner representatives for the private property west of the Holland Drive site. They affirmed that they have no desire to integrate their site with the Holland Drive site in any formal way. However, they did express an interest in updating their surfacing in tandem with the city (at their own expense), with the idea that the sites COULD be integrated at a future point. They also noted that they do not intend to construct a fence, and that they would allow use of their lot if practical.

We now have a proposal from OHM, per the direction of the DDA, to create schematic engineering for a site that enables parking and pavilion use. It appears that the concept of using the space for parking, with a possible structure for complimentary uses is desirable. The streetscape for Miller Road, west to Paul Fortino/Hayes is also being brought back into focus.

✓ **ELMS PARK RENOVATIONS** (*Update*)

The final renovations (accessible parking, walkways, and exercise equipment) are underway. The tot lot build was on September 30th, and the project went well. Final grading around the edges is still expected. Once complete, the facility should be open. Plans will then be set for sign recognition of donors, the naming of the facility, the provision for fencing, and some benches.

✓ **TRAILS** (*No Change of Status*)

The certified resolution of support and maintenance obligation has been sent to the Genesee County Metropolitan Planning Commission. They intend to begin preliminary grant writing for Section 1 of the trail in the city and Flint Township.

The previous report follows:

We have some updated concepts from OHM. They propose three phases to connect the Genesee Valley Trail to the city, using Miller Road to Bristol, Bristol to Elms Park, the Park to the Creek, and the Creek all the way to Winshall Park. The plans appeared to be well received and are slated for inclusion in the draft park plan.

Concerning implementation, the idea is to combine a DNR Trust Fund Grant with an MDOT Transportation Alternatives grant to pay for 80%+ of phase one. This application would be a joint application with Flint Township (coordinated by the Genesee Metropolitan Planning Commission). The soonest that a combined grant award could be given at this point is October of 2018, with construction in 2019.

Below is the proposed breakdown and schedule as provided by Mr. Mauer of the Genesee County Metropolitan Planning Commission. Note that this is the Swartz

Creek/Flint Township combined project, though about 80% will be city costs. The next step will be design engineering. As such, I have requested a proposal from OHM.

S. Dye Rd. / Miller Rd. Non-Motorized Path				
		Grant Request		Local Funds
		MDOT TAP	MDNR Trust Fund	
Construction (35% local match)	\$790,000	\$ 513,500		
			\$ 276,500	
Final Design (10%)	\$ 79,000		\$ 23,500	\$ 55,500
Final Engineering (15%)	\$118,500			\$ 118,500
Total	\$987,500	\$ 513,500	\$ 300,000	\$ 174,000
<u>Tentative Schedule</u>				
Sep-17	Inter-community project resolution			
	Letters of support			
	Trail maintenance agreement			
Oct-17	Draft MDOT application			
Nov-17	Submit application for 2019 MDOT TAP funds			
Dec-17	MDOT TAP Review Session			
Jan-18	Draft MDNR application			
Mar-18	Submit application to MDNR Trust fund			

✓ **DISC GOLF CONCEPT** (No Change of Status)

Conceptual approval has been granted for a course in Winshall Park. There is no active interest in fundraising. I will keep the city council informed.

Since no activity is expected on this matter in the near future, and it is now proposed to be recognized in the park plan, I will remove it from future reports.

✓ **REDEVELOPMENT READY COMMUNITIES & BRANDING** (Update)

The city is now “formally engaged” in the RRC program. A letter is attached describing the next steps. I have submitted the requested interview information.

The DDA branding/marketing process continues to move forward. At their meeting on September 14th, many images were provided. There was a strong desire to stick with an image that conveys the rural nature of the community as it relates to the urban portions. The creek and a tag line that resembles the former, “where town and country join hands,” was popular. Make no mistake, the new image will be quite

different as described by the graphic artist in attendance. We shall see what they come up with.

The DDA should be discussing this on the 12th as well. Note that the image was vetted next to others that conveyed themes related to art, the arch at the public lot downtown, and a stronger connection to the creek. They DDA and surveys did not indicate a strong affiliation with these themes. Rather, the themes of small town and community were very evident.

✓ **MEDICAL MARIJUANA LAND USES (Update)**

The planning commission is proposing to amend the text of the zoning code to enable four of the five state licensed facilities (provisioning centers are not included):

1. Growing
2. Processing
3. Testing
4. Transportation

The draft ordinance was reviewed at a public hearing on October 3, 2017. Though not an objective measure, it appears more of the public and commission do NOT support the ordinance at this time. No action was taken so it may be reviewed again in November.

The four permitted uses are proposed to be limited to special land uses within industrial districts. Note that the city can entirely opt out of regulating and permitting any of the state regulated uses.

✓ **DOG PARK (No Change of Status)**

The Eagle Scout candidates are back on the case. There is now a fundraising platform set up to make this happen (GoFundMe). If you are interested in contributing or know of another person or entity that might be, feel free to contact me.

✓ **FIVE YEAR PARK PLAN (Update)**

A draft is attached, and the park board intends to hold a hearing on the document at their regular meeting on November 1st. Rowe Professional Services Company drafted the revised plan. They collected information from the park board at their July meeting regarding goals and the action plan.

✓ **RADAR FEEDBACK SIGNS (Update)**

The police authority continues to explore options. They reported findings that point to a more efficient system at their September meeting. Hopefully, they will have purchase options soon.

If the authority does not proceed, the city can still engage in its own program.

✓ **CONSUMERS CONSERVATION PILOT PROGRAM (No Change of Status)**

CE is looking to do a kickoff event in the community on Saturday, October 28th, from 11:00 a.m. – 1:00 p.m. Per the discussion at the city council meeting on September

11, they will look to use a small part of 5012 Holland Drive. The only item they asked us for at this point was information regarding city projects that participants could vote on for a donation by CE. I indicated that the trails, the Holland Drive project, and a renewable energy feature on public property/buildings could be options.

The previous report follows:

The purpose of the pilot is to engage other stakeholders in the area for participation in a new pilot program that will explore how best to reduce energy load on a specific substation in the city.

CE is specifically seeking to learn how much energy a community-wide energy reduction program can save. They indicated that our sub-station is at 70%+ capacity. Their goal is to reduce energy usage in the 48473 zip code to avoid an upgrade. I indicated that there are growth pressures in the residential and commercial sectors that may conflict with the need to reduce energy consumption. They indicate that the pilot secondary goal is to assess the impact of energy conservation on existing customers as well, making this a learning experience of value, whether or not an upgrade is ultimately needed.

To conduct the program, the city's approval and involvement is not required, however, I indicated that myself or another staff member could serve on their task force if needed. What they are proposing is a targeted marketing campaign to get residents and businesses to reduce energy by: 1. Learning best practices, 2. Competing for prizes for reductions, 3. Gaining access to technology and rebates that can improve efficiency.

One component that does involve the city and broader community is the competition component. The CE representatives indicated that there will be individual and collective competitions. Winners of these savings competitions would be eligible for individual prizes, and there would also be one or more community prizes. The community prize was described as a contribution of about \$10,000 to a community endeavor that participants could vote for. I indicated that there were some items available for donations and/or had pre-existing line items in our budget, such as the Dog Park, Disc Golf, Holland Drive Property, and trails. They will likely pick a candidate from among these options, as well as some school or other community options.

✓ **DURAND AREA INDUSTRIAL INVESTMENT** *(No Change of Status)*

This matter is starting to gain the attention of the world. Unfortunately, I have no new information regarding the rumored industrial investment that is planned for the Durand area. The best information that I have found was included in the June 26 city council packet. What appears to be affirmed is that some sort of steel or raw material producer is interested in constructing a large facility north of Durand. This facility is alleged to be valued at close to \$5 Billion and would employ hundreds of employees. It is also being promoted as an engine for numerous spin off businesses.

The scale of this investment and its impact would be unprecedented and would dramatically impact the housing, retail, and service market for Swartz Creek, as well

as potential industrial demand. However, no information has been substantiated to ameliorate concerns over air quality impacts. Since our community is 4-5 miles east by north east, we are in the immediate crosshairs of any such impacts. I have heard that the facility could be a potential polluter, and I have heard that it could have no measurable or observable impacts on air quality.

At this point, we find ourselves as a stakeholder in this project without much information to respond. I will do my best to learn more and report to the city council. This is something that, if it proceeds, will have a tremendously positive impact on our town, or a mixed impact (economic/environmental). Since various state and federal agencies are involved, we should be prepared to inform ourselves and use our formal and collective voice to promote the best interest to the Swartz Creek community.

✓ **TAX REVERTED PROPERTY LIST** *(No Change of Status)*

For the time being, the accepted course of action is to hold the Heritage property, pending use in accordance with the current development and sale process that the neighborhood association is coordinating with J.W. Morgan Inc.

I have received a call from an alleged property interest of the Second Street vacant land. They indicated that they missed the tax payments for various reasons and would like the property back. The contact indicated that the house adjacent to the site was owned by the same owner, but had the taxes paid by an escrow company. I indicated that the city is likely to take ownership of this property due to circumstances, but a letter to the city council requesting sale back to them would be the best way to proceed with any attempt to reacquire it.

✓ **5157 MORRISH ROAD DEMOLITION** *(Update)*

The county has released funds! I should have the agreements signed before our meeting. With any luck, the contractor can begin demolition this coming week!

✓ **FIRE DEPARTMENT** *(Update)*

I have been working with the interim chief, Mr. Dave Plumb, and the township supervisor, Mr. Chris Gehringer. We have been moving forward business such as the budget, space allocation, and communication regarding the interlocal agreement.

I have a meeting scheduled for Monday morning and should be able to report more information at the meeting. For the time being, it appears the fire board is functioning with a degree of normalcy and civility. They have met to discuss equipment repair and are convening committees to discuss Mr. Cole's potential severance and the process to hire a replacement chief.

Initial conversations with Mr. Gehringer indicate a willingness to discuss the members and voting provisions of the interlocal agreement.

✓ **DON SHENK HOME REHABILITATION** *(Business Item)*

As reported previously, some quick repairs and material removal is necessary. This work will keep the home condition stable, make the location safer for inspection/bidding/upkeep, and provide required information about underlying

materials and conditions. Because of the scale (cost) of the work, I am seeking city council affirmation of the agreement for services. We feel that sealed bids would be uncompetitive and untimely given the circumstances. Getting responses from some of these companies, even on an informal basis, has been a challenge. Since time is of the essence, we recommend approval of the mitigation now.

Note that these charges will diminish the budget available for remodeling, but it should definitely reduce the remodeling cost. The previous report follows:

The temporary Housing Improvement Committee met for the first time, with the assistance of a professional architect, on September 7th.

A future meeting has not been scheduled at this time. The action plan moving forward is to immediately conduct cleanup services within the home. Circumstances have not been kind. After keying the locks to gain access (again), we discovered deteriorating conditions. We made the decision to immediately engage a service company to clean up bad conditions, including carpet removal throughout as well as basement wall demolition and removal.

The tentative rehabilitation budget is \$80,000, with the understanding that acquisition, carrying, and realty costs will amount to about \$35,000. The committee came up with a tentative list of repairs and improvements (see the minutes). Once these are priced and the home is in a better condition to have a secondary evaluation, bid specs are expected to be delivered. The city can then engage in sealed bids for such services. Since profit is not an option, it can be assumed that no amount of investment will help or hurt the city financially unless we invest more than a sale can reasonably generate.

Reminder: the city CANNOT profit from this endeavor. Tax rules require that proceeds to be returned to the county. So, the city could recover any investments in owning, operating, improving, and maintaining the house, but the city cannot sell it for more than those investment inputs and keep the proceeds.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (Update)**

✓ **MONTHLY REPORTS (Update)**

The regular monthly reports are included for reference.

✓ **WATER CROSS CONNECTION REPORT (Update)**

The quarterly report that is provided by the city's contractor for cross connection inspections is attached and unremarkable. This service is completed for compliance with the state DEQ standards for cross connections, which are areas of potential reverse flow of outside fluids into the potable water system.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Business Items)**

The planning commission held a regular meeting on October 3rd. The Medical Marijuana ordinance and hearing proceedings are discussed above.

A second public hearing and review process was held for the KFC restaurant and drive through for the northwest corner of Miller and Elms. The plan was well received and is much more compatible with the site constraints than previous site plan applications for this site. The primary concern of the city staff, planning commission, and attending public was traffic. KFC made modifications per the September meeting, and the city requested a review of the site and function by the city's traffic engineer. Site plan materials and review letters are attached. Scale plans are forthcoming. The planning commission voted unanimously to approve the site plan with certain waivers and conditions. Note that a sign variance is expected for a proposed pole sign.

The planning commission also recommends approval for another phase in Springbrook East. This site plan consists of a small infrastructure addition of seventeen (17) units. Site plan materials and plans are included with the packet. The requisite trees have been added, making approval a very straight forward matter.

The next meeting is scheduled for November 7.

- ✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**
A DDA meeting is scheduled for October 12. Contact me if you need a packet. Ongoing business includes the Sunoco (Holland Square) and branding. With any luck, there may be a public project occurring on the Sunoco site in the spring.
- ✓ **ZONING BOARD OF APPEALS (Update)**
Though a variance has not been received, we are expecting KFC to apply for a sign variance that would be reviewed on November 15, 2017.
- ✓ **PARKS AND RECREATION COMMISSION (Update)**
Their meeting was held on October 4th. Primary matters are reported elsewhere in the packet (park plan & trails). The minutes of the meeting describe deliberations and findings related to the tot lot community build and other Elms Park updates. Moving forward, it appears Park Board meetings shall be scheduled for 5:30 p.m.!
- ✓ **BOARD OF REVIEW (No Change of Status)**
The March Board of Review met on July 18, 2017. I believe they meet again for specific appeals in December.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **KWA FLUORINATION (Update)**
The KWA will be deliberating on whether or not to fluorinate the water. This is a required decision. The current water supply is fluorinated and has been. My understanding is that most public systems are, and that KWA will likely be fluorinated as well. I have included a pair of letters indicating support for the practice.

I am not sure if the water authority will officially seek opinions from communities, but I wish to make the council aware that this process is occurring. If there is no

objection, I do not believe any action is needed. If the council DOES object, then that preference should definitely be made known in an official capacity. If action is requested by the KWA, I will certainly be revisiting this issue.

✓ **USDA GRANT AND LOAN PROGRAM APPLICATION PROPOSAL (Update)**

As noted in the water section, the city has a number of water main projects planned for the coming years. The immediate need is Daval Drive in 2018. Future projects in Winchester Village will follow. However, Miller Road, especially on the east end of town is a big concern and big cost. The city engineer recommends that we invest in the USDA Rural Development Loan/Grant process as a means to defray some of these costs (partial grants) or speed up replacement (loans).

I agree. This is something similar communities are benefiting from in terms of outright grant costs, as well as low interest loans. The process can be very technical, bureaucratic, time consuming, and otherwise arduous. Rowe PSC has much experience with this and has given the city a proposal. I have included a resolution to get the ball rolling.

Council Questions, Inquiries, Requests, Comments, and Notes

Halloween: Past practice in the city has been to have official trick or treating be on Halloween day, regardless of which day of the week, between 6pm and 8pm. Some communities prefer to move trick or treat days to better coincide with the weekend, with the times shifting an hour or so either way based upon local preference. Unless there are other thoughts or objections, we will set trick or treat for 6PM – 8PM on Tuesday, October 31, 2017.

Hydrant Flushing: Hydrant flushing will begin on October 16th. Notice will be in the October 12 view. This is a routine practice to ensure hydrant function, to provide maintenance, and to remove regular buildup from the water mains. Discoloration and cloudiness may occur and is nearly always observable during flushing.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, October 9, 2017, 7:00 P.M.**

Resolution No. 171009-4A MINUTES – SEPTEMBER 25, 2017

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, September 25, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171009-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of October 9, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171009-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of October 9, 2017, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**Resolution No. 171009-8A RESOLUTION TO APPROVE THE SITE PLAN AND
SPECIAL LAND USE FOR KFC RESTAURANT AND
DRIVE THROUGH AT 7026 MILLER ROAD**

Motion by Councilmember: _____

WHEREAS, the city received a proposal to construct a restaurant with drive through on 0.55 acres of vacant land on Miller Road, identified as parcel 58-36-576-001, said land zoned General Business District (GBD) with a Planned Unit Development overlay zoning classification, and;

WHEREAS, the project is a special land use within the GBD and requires a full site plan review, with an additional approval for the special land use, and;

WHEREAS, the planning commission found that the project, as a redevelopment of a former gas station with three curb cuts, is being developed in accordance with the intent and concept plan on file for the Planned Unit Development District, and;

WHEREAS, the planning commission, in reviewing the application materials and review criteria in Zoning Ordinance Sections 8, 20, & 26-30, among other sections, found the proposed site plan for a restaurant, inclusive of the special land use for drive through, meets the intent of the zoning ordinance, and;

WHEREAS, the planning commission found that the site plan in conjunction with the special land use, meets all other general standards applicable for the site plan and special land use, with the following exceptions:

1. Landscaping requirement for seven canopy trees (four provided, plus nine ornamental)
2. Drive through stacking of ten spaces (eight provided), and;

WHEREAS, the planning commission, in reviewing the same sections, found that the plan, while not in strict compliance with the specific ordinance requirements for a special land use, finds such special land use requirements to be unnecessary or irrelevant in accordance with Zoning Section 30.09, including:

1. SLU Requirement for a 75' rear yard setback (20' provided)
2. Three drive through delivery spaces (two provided)
3. Two RV/Truck parking spaces (zero provided), and;

WHEREAS, the planning commission found that the landscape plan, as submitted, is a more optimized plan in accordance with Zoning Section 28.07 and that the drive through stacking provided is sufficient per the requirements of the applicant per Zoning Section 26.03, and

WHEREAS, the engineering reviews are not yet available as it relates to utilities, storm water, and related features, and;

WHEREAS, the planning commission recommended approval of the site plan, dated 10/03/2017 (general), 09/19/2017 (landscape) & 09/05/2017 (elevations), to the city council, subject to the following alternate plans, as well as any recommendations of the city engineers:

1. Landscaping provision as illustrated
2. Drive through stacking of eight spaces, and;

WHEREAS, the Swartz Creek Planning Commission recommended approval of the special land use to the city council, subject to the following waivers and the recommendations of the city engineers:

1. Waiver of provision a 75' rear yard setback (20' provided)
2. Waiver of provision of one of three drive through delivery spaces
3. Waiver of provision for two RV/Truck parking spaces, and;

WHEREAS, the city council concurs with the findings and recommendation of the planning commission.

NOW, BE IT RESOLVED that the Swartz Creek City Council hereby recommends approves the site plan, dated 10/03/2017 (general), 09/19/2017 (landscape) & 09/05/2017 (elevations), subject to the following alternate plans, as well as any recommendations of the city engineers:

1. Landscaping provision as illustrated
2. Drive through stacking of eight spaces.

BE IT FURTHER RESOLVED that the Swartz Creek City Council hereby approves the special land use, subject to the following waivers and the recommendations of the city engineers:

1. Waiver of provision a 75' rear yard setback (20' provided)
2. Waiver of provision of one of three drive through delivery spaces
3. Waiver of provision for two RV/Truck parking spaces.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171009-8B

RESOLUTION TO APPROVE THE SITE PLAN FOR THE SPRINGBROOK EAST PHASE II CONDOMINIUM DEVELOPMENT

Motion by Councilmember: _____

WHEREAS, the city received a proposal to continue development of two family housing within an approved Planned Unit Development on property identified as parcel 58-36-400-011, said land zoned Two Family Residential (R-4)) with a Planned Unit Development overlay zoning classification, and;

WHEREAS, the project is a is a use permitted as of right that requires a full site plan review, and;

WHEREAS, the planning commission found that the project is proposed in accordance with the intent and concept plan on file for the Planned Unit Development District, and;

WHEREAS, the planning commission, in reviewing the application materials and review criteria in Zoning Ordinance Sections 8, 20, & 26-30, among other sections, found the proposed site plan for two family housing to meet the intent of the zoning ordinance, and;

WHEREAS, the planning commission found that the site plan, meets all other general standards applicable for the site plan, and;

WHEREAS, the engineering reviews are not yet available as it relates to utilities, storm water, and related features, and;

WHEREAS, the planning commission recommended approval of the site plan with various contingencies as required and/or enabled by the zoning ordinance, and;

WHEREAS, the city council concurs with the findings and recommendation of the planning commission.

NOW, BE IT RESOLVED that the Swartz Creek City Council hereby approves the site plan, dated March 24, 2017, and subsequently revised, subject to the following:

1. Submission of amended condominium documents, including a master deed
2. Use of street signs that match those currently used in Springbrook East
3. Approval of street, water, sewer, and storm utilities by the city engineer
4. Issuance of a bond or escrow by the developer sufficient to ensure completion of public utilities noted above, including lighting
5. Compliance of home plans with the residential design standards and any applicable condominium by laws

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171009-8C

RESOLUTION TO APPROVE SERVICES TO PROVIDE IMMEDIATE CLEAN UP AND PARTIAL RESTORATION SERVICES AT 5256 DON SHENK

Motion by Councilmember: _____

WHEREAS, the city has acquired a residential structure in the community that is in need of repairs and improvement; and

WHEREAS, a temporary committee and staff are working to create bid specifications for the home; and

WHEREAS, existing conditions of the home, including carpeting, wall coverings, and the existence of debris, make observation of existing conditions difficult and also have the potential to create a hazard; and

WHEREAS, the council finds that professional services are needed to mitigate such conditions; and

WHEREAS, time is of the essence.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby authorizes the city manager to perform mitigation of the structure at 5256 Don Shenk Drive, per Ordinance Section 2-402, using the services of 1-800-Water Damage per the estimate dated September 30, 2017, costs not to exceed \$7,500.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171009-8D

RESOLUTION TO APPROVE PROFESSIONAL SERVICES TO CREATE AND SUBMIT APPLICATION TO THE USDA FOR GRANT AND LOAN ASSISTANCE RELATED TO WATER MAIN REPLACEMENT

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a water distribution system, and

WHEREAS, the city is replacing streets, water main, and other public improvements as part of an ongoing investment strategy, and

WHEREAS, the city provides local and transmission water main that serves city residents and area residents alike, and

WHEREAS, the city may qualify for USDA grant funds and/or low interest loans that would defray some of the expense of providing for this local and regional water main infrastructure, and

WHEREAS, application for such grants and loans is an involved process, requiring the technical input of a professional engineer, and

WHEREAS, Rowe Professional Services Company, functioning as the city's engineer, delivered a proposal, dated September 28, 2017 to provide such services.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council accepts the proposal from Rowe in the amount of \$12,812 for the noted services.

BE IT FURTHER RESOLVED that the City of Swartz Creek directs the Treasurer to apportion expenses from the water fund.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager to execute said proposal on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 09/25/2017**

The meeting was called to order at 7:00 p.m. by Mayor Pro Tem Pinkston in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Florence, Gilbert, Hicks, Pinkston, Porath.

Councilmembers Absent: Krueger.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew, City Director of Public Services Tom Svrcek.

Others Present: Lania Rocha, Steve Shumaker, Bob Plumb, Tommy Butler, Matt Bade, Bud Grimes, Betty Binder, Tina MacAuley, David Myers, Laura Baker, Greg Baker, Tom Spillane, Becca Bosas, Eddie Bosas, Joni Ward, Brad Lindsay, Ann Lindsay, James Barclay, Richard Abrams, Boots Abrams, John Bierlein, John Knickerbocker, Rod Gardner, Steve Long, Tom Holmquist, Marlene Cole, Brent Cole.

ABSENCE OF MAYOR KRUEGER

Resolution No. 170925-01

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Florence

I Move the Swartz Creek City council excuse Mayor Krueger.

Unanimous Voice Vote.

APPROVAL OF MINUTES

Resolution No. 170925-02

(Carried)

Motion by Councilmember Porath
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday September 11, 2017, to be circulated and placed on file.

YES: Gilbert, Hicks, Pinkston, Porath, Cramer, Florence.

NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 170925-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of September 25, 2017, to be circulated and placed on file.

YES: Hicks, Pinkston, Porath, Cramer, Florence, Gilbert.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 170925-04

(Carried)

Motion by Councilmember Florence
Second by Councilmember Cramer

I Move the Swartz Creek City Council accept the City Manager's Report of September 25, 2017, including reports and communications, to be circulated and placed on file.

YES: Pinkston, Porath, Cramer, Florence, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Sandy Brill resides at 5352 Greenleaf Drive, she commented on the dismissal of Chief Cole. She's presenting to council a request for caution and reflection when it comes to any arrangements or dealings with Charter Township of Clayton. She asked the council to provide notice of nullification of the fire department agreement to Charter Township of Clayton.

Steve Shumaker resides at 7446 Country Meadow Drive, doesn't understand how a newly appointed Fire Board member voted for Chief Cole's dismissal. He thinks we should overturn the vote.

Dick Abrams resides at 5352 Greenleaf Drive, feels the city should have been notified of any concerns the township had with Chief Cole. He doesn't understand what they are doing.

Brad Lindsay resides at 5351 Greenleaf Drive voices joint concern and outrage of the dismissal of Chief Cole. He doesn't understand how he could be released without just cause.

Boots Abrams resides at 5352 Greenleaf Drive, doesn't understand where the township is coming from on the dismissal of the Chief.

Tommy Butler resides at 40 Somerset Drive, politics are going to have to play a part of this or the city is going to have to find a better way to run the fire department.

Anthony Karhoff, Sargent at Vernon Township Fire Dept. feels the fire board needs to be set up similar to the way the Metro Police board is, with one member not from either community but has fire service knowledge. He commented Chief Cole is respected in many counties. He would like to see the council keep the chief.

Rick Barber resides at 8253 Miller Road, thinks the municipality agreements need to be looked at. He doesn't feel the police agreement is working. He sees speeding and traffic violations daily.

Laura Baker resides at 5069 School, would not let her husband be a firefighter and risk his life if she didn't have confidence in the Chief. She asked for help to reinstate Chief Cole.

COUNCIL BUSINESS:

RESOLUTION TO OVERRULE THE FIRE BOARD DECISION TO TERMINATE EMPLOYMENT OF MR. COLE AS THE FIRE CHIEF AND TO EXPLORE INTERLOCAL AGREEMENT AMENDMENTS

Resolution No. 170925-05

Carried

Motion by Councilmember Hicks
Second by Councilmember Florence

WHEREAS, the city entered into an agreement to provide joint fire service with Clayton Township, said agreement titled: Swartz Creek – Clayton Township Amended and Restated 2016 – 2019 Fire Department Agreement.

WHEREAS, the agreement sets terms and conditions of the service provision and function of the board, including but not limited to provisions for the hiring and termination of a Fire Chief; and

WHEREAS, the Fire Board, during a regular meeting on September 18, 2017, voted 4-2 in favor of terminating the Fire Chief; and

WHEREAS, the Agreement, Section 3.C states that, "The termination of the Fire Chief by the Board may be overruled by a majority vote of both the Township Board and the City Council, but such votes must occur within sixty (60) days of the termination."; and

WHEREAS, the City Council of Swartz Creek, though respectful of the position of Clayton Township, retains confidence in the affected Fire Chief, Mr. Brent Cole.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby moves to overrule the Fire Board decision to terminate the employment of Mr. Cole as the Fire Chief.

BE IT FURTHER RESOLVED, directs the city manager to initiate dialogue with the supervisor of Clayton Township regarding the Agreement, specifically those sections pertaining to the seventh member 'swing' position and the provision for super majority voting requirements.

Discussion Ensued.

YES: Pinkston, Porath, Cramer, Florence, Gilbert, Hicks.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Dick Abrams, 5352 Greenleaf Drive, commented there is no cohesive force from Clayton Township board members. He agrees with earlier comments on the speeding in the city.

REMARKS BY COUNCILMEMBERS:

Councilmember Porath commented every community has the same problems with speeding. He responded that the Police Authority coverage is better than ever in regards to the earlier comment.

Councilmember Cramer reminded everyone about the Bomb Threat Awareness presentation September 28, 2017, 9-11 am at the PAC. He commented on the support tonight.

Councilmember Florence thanked everyone for coming out tonight and invited them to come more often.

Councilmember Hicks good to see all the faces tonight and thanked Chief Cole for his professional service and commitment to the safety of Swartz Creek and Clayton.

Councilmember Gilbert thanked everyone for the support tonight. He does agree the speeding on Miller Road has gotten worse and he doesn't see enough police cars patrolling.

Councilmember Porath request Lt. Bade for his input.

Lt. Bade commented average patrol time in the city has increased 50 plus hours a week with the Police Authority. He will put patrols out there and watch traffic and take enforcement actions in regards to the speeding and running the light at Miller/Fairchild.

Todd Beedy commented on the availability of statistics to residents.

ADJOURNMENT

Resolution No. 170925-06

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Hicks

I Move the Swartz Creek City Council adjourn the regular meeting at 8:08 p.m.

Unanimous Voice Vote.

Dennis Pinkston, Mayor Pro Tem

Connie Eskew, City Clerk

Public Works
Monthly Work Orders

10/03/17

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
MTRP17-0511 COMPLETED	DU10-005388-0000-02	DUN-DEAL INVESTMENTS LLC 5388 DURWOOD DR	09/01/17 09/01/17	METER REPAIR
TRDN17-0074 COMPLETED	CA10-008371-0000-02	CRAFTS, JO ANN 8371 CAPPY LN	09/05/17 09/05/17	TREE-TAKE DOWN
SI-000016 COMPLETED	MI10-009189-SUMM-01	SAGE LINK CREDIT UNION 9189 MILLER #SUMM RD	09/05/17 09/01/17	SIGNS
WOFF17-1819 COMPLETED	MO10-004437-0000-05	GOLDFEIN, AARON 4437 MORRISH RD	09/01/17 09/01/17	WATER TURN OFF
TRIM17-0032 COMPLETED	SE20-005162-0000-02	PEDRIN, RAY 5162 SEYMOUR RD	09/05/17 09/06/17	TREE-TRIM
FNRD17-1259 COMPLETED	MI10-008231-0000-03	ALLEN, KRISTINA 8231 MILLER RD	09/05/17 09/05/17	FINAL READ
WOFF17-1820 COMPLETED	MO10-004505-0000-08	BROHN, JOHN 4505 MORRISH RD	09/05/17 08/29/17	WATER TURN OFF
WOFF17-1821 COMPLETED	FO20-008059-SPRI-00	VETERAN'S MEMORIAL 8059 PAUL FORTINO DR	09/01/17 09/01/17	WATER TURN OFF
WTON17-1114 COMPLETED	MO10-004505-0000-08	BROHN, JOHN 4505 MORRISH RD	09/05/17 09/05/17	WATER TURN ON
WOFF17-1822 COMPLETED	GR10-005289-0000-02	SNELL, CYNTHIA 5289 GREENLEAF DR	09/05/17 09/06/17	WATER TURN OFF
WOFF17-1823 COMPLETED	MI10-005387-0000-02	FLORIA, MICHAEL 5387 MILLER RD	09/05/17 09/06/17	WATER TURN OFF
WOFF17-1824 COMPLETED	SE10-005044-0000-04	HAHN, LISA 5044 SECOND ST	09/05/17 09/06/17	WATER TURN OFF
WOFF17-1825 COMPLETED	HO10-005032-0000-07	HUNT, MAUREEN 5032 HOLLAND DR	09/05/17 09/06/17	WATER TURN OFF
MTRP17-0512 COMPLETED	SE20-005448-0000-01	TRCKA, GERALD J 5448 SEYMOUR RD	09/05/17 09/06/17	METER REPAIR
FNRD17-1260 COMPLETED	AB10-007055-0000-03	POWELL, LISA 7055 ABBEY LN	09/06/17 09/06/17	FINAL READ
WTON17-1115 COMPLETED	MI10-005387-0000-02	FLORIA, MICHAEL 5387 MILLER RD	09/06/17 09/06/17	WATER TURN ON
WTON17-1116 COMPLETED	HO10-005032-0000-07	HUNT, MAUREEN 5032 HOLLAND DR	09/07/17 09/07/17	WATER TURN ON
GW017-0435 COMPLETED	FO10-005026-0000-03	JOHNS, RONALD 5026 FORD ST	09/07/17 09/07/17	GENERIC WORK ORDE
WOFF17-1826 COMPLETED	YA10-007036-0000-03	ROBISON, JACK 7036 YARMY DR	09/07/17 09/07/17	WATER TURN OFF
SAMP17-0024 COMPLETED City Council Packet	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIL DR	09/07/17 09/11/17	WATER SAMPLES October 9, 2017

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
TRDN17-0075 COMPLETED	WO10-005264-0000-01	STRAUSS, LEO 5264 WORCHESTER DR	09/07/17 09/07/17	TREE-TAKE DOWN
WTON17-1117 COMPLETED	YA10-007036-0000-03	ROBISON, JACK 7036 YARMY DR	09/08/17 09/08/17	WATER TURN ON
FNRD17-1261 COMPLETED	SP20-007473-0000-02	HUDSON, NANETTE 7473 SPRINGBROOK CT	09/08/17 09/11/17	FINAL READ
FLAG17-0173	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	09/11/17 09/14/17	LOWER/RAISE FLAG
INSP17-000011	DU10-005290-0000-01	DAVIS, MARK R 5290 DURWOOD DR	09/12/17	TREE INSPECTION
TRDN17-0076 COMPLETED	EL10-003493-0000-08	SPALDING, MICHELLE 3493 ELMS RD	09/11/17 09/27/17	TREE-TAKE DOWN
FNRD17-1262 COMPLETED	AS10-000096-0000-04	SWYRTEK, SHELLY 96 ASHLEY CIR	09/11/17 09/11/17	FINAL READ
SWBK17-0069 COMPLETED	MO10-005239-0000-01	CARLSON, CARL 5239 MORRISH RD	09/11/17 09/15/17	SEWER BACKUP
MNT17-0260 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	09/11/17 09/11/17	BUILDING MAINTENA
WOFF17-1827 CANCELLED	MO10-005116-0000-09	KRAUSE, TERA 5116 MORRISH RD	09/12/17 09/12/17	WATER TURN OFF
WOFF17-1828 CANCELLED	WI20-005058-0000-03	ALLEN-ANTHONY, NICOLE 5058 WINSTON DR	09/12/17 09/12/17	WATER TURN OFF
WTON17-1118 COMPLETED	SE10-005044-0000-04	HAHN, LISA 5044 SECOND ST	09/12/17 09/12/17	WATER TURN ON
WTON17-1119 COMPLETED	MI10-007566-0000-08	ALAWNEH, WENDY 7566 MILLER RD	09/12/17 09/12/17	WATER TURN ON
WOFF17-1829 CANCELLED	CR10-008103-0000-01	WOOLUM, MICHAEL W 8103 CRAPO ST	09/18/17 09/14/17	WATER TURN OFF
WOFF17-1830 COMPLETED	MA30-007553-0000-10	WINELAND II, BILL 7553 MASON ST	09/18/17 09/18/17	WATER TURN OFF
WOFF17-1831 COMPLETED	MI10-005376-0000-05	VPH PHARMACY 5376 MILLER RD	09/13/17 09/13/17	WATER TURN OFF
WOFF17-1832 COMPLETED	MI10-007025-0000-05	ASSEMBLERS INC 7025 MILLER RD	09/13/17 09/13/17	WATER TURN OFF
WOFF17-1833 COMPLETED	MI10-007448-0000-04	OCWEN LOAN SERVICING, LLC 7448 MILLER RD	09/13/17 09/13/17	WATER TURN OFF
WOFF17-1834 CANCELLED	YA10-007115-0000-12	ORR, STEPHEN 7115 YARMY DR	09/18/17 09/15/17	WATER TURN OFF
REPL17-0058 COMPLETED	WO10-005356-0000-01	LONG, STEVEN 5356 WORCHESTER DR	09/13/17 09/15/17	METER REPLACEMENT
SWBK17-0070 COMPLETED	IN10-008037-0000-04	MARTIN, CODY 8037 INGALLS ST	09/14/17 09/15/17	SEWER BACKUP
GWO17-0436	MI10-008021-0000-01	LUEA, MARK G	09/14/17	GENERIC WORK ORDE

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		8021 MILLER RD	09/15/17	
GWO17-0437	EL10-004125-0000-01	ELMS PARK	09/14/17	GENERIC WORK ORDE
COMPLETED		4125 ELMS RD	09/14/17	
FLAG17-0174	CI10-008083-0000-01	CITY OF SWARTZ CREEK	09/15/17	LOWER/RAISE FLAG
COMPLETED		8083 CIVIC DR	09/15/17	
FNRD17-1263	DA10-005142-0000-01	CARIGNAN, NINETTE	09/14/17	FINAL READ
COMPLETED		5142 DAVAL DR	09/14/17	
WOFF17-1835	MI10-008461-0000-04	PIRROTTA, LUCIA	09/18/17	WATER TURN OFF
COMPLETED		8461 MILLER RD	09/18/17	
WTON17-1120	MI10-008461-0000-04	PIRROTTA, LUCIA	09/18/17	WATER TURN ON
COMPLETED		8461 MILLER RD	09/18/17	
GWO17-0438	CI10-008095-000B-01	SENIOR CENTER	09/18/17	GENERIC WORK ORDE
COMPLETED		8095 CIVIC DR 000B	09/19/17	
WTON17-1121	MA30-007553-0000-10	WINELAND II, BILL	09/19/17	WATER TURN ON
COMPLETED		7553 MASON ST	09/19/17	
SETM17-0058	LI10-007195-0000-01	COOLICH REV TRUST	09/20/17	SET METER
COMPLETED		7195 LINDSEY DR	09/20/17	
TRIM17-0033	MO10-005170-0000-05	HUYCK, JOLEEN	09/19/17	TREE-TRIM
CANCELLED		5170 MORRISH RD	09/19/17	
TRIM17-0034	SE20-005170-0000-04	MURPHY, CAROLYN	09/19/17	TREE-TRIM
		5170 SEYMOUR RD		
WOFF17-1836	IN10-008045-0000-04	IRWIN, SHAWN	09/20/17	WATER TURN OFF
COMPLETED		8045 INGALLS ST	09/20/17	
WOFF17-1837	WA10-007459-0000-07	YOUNG, BRIAN	09/20/17	WATER TURN OFF
COMPLETED		7459 WADE ST	09/20/17	
BXRP17-0145	IN10-008045-0000-04	IRWIN, SHAWN	09/20/17	CURB BOX REPAIR
COMPLETED		8045 INGALLS ST	09/20/17	
WTON17-1122	IN10-008045-0000-04	IRWIN, SHAWN	09/20/17	WATER TURN ON
COMPLETED		8045 INGALLS ST	09/20/17	
DAPU17-0032	MI10-008098-0000-01	RAFFAELLI, RICHARD	09/21/17	DEAD ANIMAL PICK
COMPLETED		8098 MILLER RD	09/22/17	
RPLR17-0022	SE20-005300-0000-01	SMITH, THOMAS	09/21/17	REPLACE READER
		5300 SEYMOUR RD		
RPLR17-0023	SE20-005311-0000-02	NICHOLS, DAWN	09/21/17	REPLACE READER
		5311 SEYMOUR RD		
WTON17-1123	WA10-007459-0000-07	YOUNG, BRIAN	09/22/17	WATER TURN ON
COMPLETED		7459 WADE ST	09/22/17	
REPL17-0059	PA10-007152-0000-02	WOOD, MONICA	09/25/17	METER REPLACEMENT
COMPLETED		7152 PARK RIDGE PKY	09/25/17	
MTRP17-0514	MI10-007567-0000-01	HUNGRY HOWIES	09/22/17	METER REPAIR
		7567 MILLER RD		
RPLR17-0024	RO10-004369-00CB-01	JENNIFER SMILEY	09/21/17	REPLACE READER
		4369 ROUNDHOUSE # CB RD		

Work Order #	Location ID	Customer Name	Date Read	Type
Work Order Status		Service Address	Date Comp	
RPLR17-0025	MI10-006133-0000-09	MELFI, CHRIS 6133 MILLER RD	09/21/17	REPLACE READER
FLAG17-0175 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	09/25/17 09/29/17	LOWER/RAISE FLAG
FNRD17-1264 COMPLETED	CO20-007470-0000-02	SMITH, EDWARD F 7470 COUNTRY MEADOW DR	09/26/17 09/26/17	FINAL READ
FNRD17-1265 COMPLETED	DA10-005149-0000-03	EBY, RYAN 5149 DAVAL DR	09/26/17 09/26/17	FINAL READ
WOFF17-1838 COMPLETED	BI10-005238-0000-01	HOPE, WAYNE 5238 BIRCHCREST DR	09/27/17 09/27/17	WATER TURN OFF
MTRP17-0515 COMPLETED	MA20-008051-0000-04	SHAVER, BETHANY 8051 MAPLE ST	09/29/17 09/29/17	METER REPAIR
FNRD17-1266 COMPLETED	OA10-005181-0000-02	SPOHN, JOSH 5181 OAKVIEW DR	09/27/17 09/28/17	FINAL READ
FNRD17-1267 COMPLETED	CE10-009263-0000-04	IRWIN, KAREN 9263 CEDAR CREEK CT	09/28/17 09/28/17	FINAL READ
FNRD17-1268	MI10-006359-0000-01	ITT TECH 6359 MILLER RD	09/28/17	FINAL READ

Total Records: 72

Report Generated: 10/3/2017 8:10 AM
Report Options: Scheduled From: 9/1/2017 To: 9/30/2017

DPS ACTIVITY

SEPTEMBER 2017

	<u>REGULAR</u>	<u>HOLIDAY</u>	<u>VACATION</u>	<u>ABSENT</u>	<u>OT</u>	<u>DT</u>
101 GENERAL FUND						
262.0 ELECTIONS						
345.0 P S BLDG	20.60	0.30	0.68	0.34		
781.0 AMPHI-PARK						
782.0 WINSHALL PARK	22.78	0.37	0.69	0.11		
783.0 ELMS PARK	104.88	3.62	3.49	1.34		
784.0 BICENT. PARK	1.00					
790.0 SENIOR CENTER/LIBRARY	27.60	0.30	0.60	1.26		
793.0 CITY HALL	16.88	0.29	0.53	0.56		
794.0 COMM PROMO	1.00		0.11	0.01		
796.0 CEMETERY						
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE	16.00	0.13	0.13	0.11		
463.0 STREET MAIN	64.00	4.05	13.53	1.24		
474.0 TRAFFIC	71.00		3.60	0.45		
478.0 SNOW & ICE						
482.0 ADMIN	16.00	0.89	3.43			
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	44.50	0.50	16.05	0.16		
474.0 TRAFFIC	6.00		0.24			
478.0 SNOW & ICE						
482.0 ADMIN	30.00	1.11	8.57			
226 GARBAGE FUND						
528.0 COLLECT	6.10	0.43	0.73			
530.0 WOODCHIPPING	96.10	3.03	5.05	1.06		
782.0 WINSHALL PARK GARBAGE	19.00	0.51	0.77	0.39	4.00	5.00
783.0 ELMS PARK GARBAGE	23.00	0.51	0.77	0.39	4.00	5.00
793.0 CITY HALL	3.40	0.01	0.01	0.14		
590 WATER						
540.0 WATER SYSTEM	212.10	16.60	13.90	4.83	4.00	
540.0 WATER-ON CALL						
542.0 READ & BILL	29.00	1.48	11.06	0.18		
793.0 CITY HALL	8.50	0.03	0.03	0.34		
591 SEWER						
536.0 SEWER SYSTEM	40.60	2.55	4.42	0.25		
536.0 SEWER-ON CALL						
537.0 LIFT STATION	5.00		0.23	0.03		
542.0 READ & BILL	29.00	1.48	11.06	0.18		
793.0 CITY HALL	8.50	0.03	0.03	0.34		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	30.46	1.78	2.29	0.29		
DAILY HOURS TOTAL	953.00	40.00	102.00	14.00	12.00	10.00

Nature Of Work	4WD 7-15,3-08 2-08, 09-03	4WD 7-15,3-08 2-08, 09-03a	2WD 5-16	JCB Backhoe 06'00	Backhoe w/breaker 06'00a	Bucket Truck 6-99	Brush Hog 09'02	Dump 11	Dump w/plow 11a	Dump 12'02	Dump w/plow 12'02a	Dump 12-04	Dump w/plow 12-04a
101.262 Elections													
101.450 Forestry													
101.781 Pajtas Amphi													
101.782 Winshall Pk	7	1.1											
101.783 Elms Pk	39	2.48		2				8				3	
101.784 Bicentennial Pk													
101.790 Sen Ctr./Lib	26	1.38											
101.345 PS Bldg	9	1.38											
101.793 City Hall	26	1.1											
101.794 Comm Promo	15												
661.795 City Garage	1												
101.796 City Cem.	4												
202.463 Maint. Major	17												
202.474 Traffic-Major													
202.478 Snow/lce-Maj													
202.482 Major-Admin		6											
203.463 Maint-Local	10												
203.474 Traffic-Local													
203.478 Snow/lce-Local													
203.482 Local-Admin		12.47											
226.528 Waste Collect	2	1.38											
226.530 Woodchipping	8	1.38						22					
590.540 Water System	120.5	14.25						1					
590.542 Water-Read/Bill	37												
591.536 Sewer System	14	8.25											
591.537 Sewer Lift Stat													
226.782 Winshall Pk Gbg	13												
226.783 Elms Pk Gbg	13												
591.542 Sewer Read/Bill	37												
Total	398.5	0	51.17	2	0	0	0	31	0	0	0	3	0

Nature Of Work	Portable Generator	Case Backhoe 17	Sweeper	JD Tractor 19	Chipper	#42 Arrow	Arrow Board	Trailer	Roller	Pressure Washer	Post Hole Digger	01'98	open
101.262 Elections													
101.450 Forestry													
101.781 Paltas Amphi													
101.782 Winshall Pk													
101.783 Elms Pk		23			4								
101.784 Bicentennial Pk													
101.790 Sen Ctr./Lib													
101.345 PS Bldg													
101.793 City Hall													
101.794 Comm Promo													
661.795 City Garage													
101.796 City Cem		1											
202.463 Maint. Major		1	8	6									
202.474 Traffic-Major													
202.478 Snow/Ice-Maj													
202.482 Major-Admin													
203.463 Maint-Local			24										
203.474 Traffic-Local													
203.478 Snow/Ice-Local													
203.482 Local-Admin													
226.528 Wast Collect		1											
226.530 Woodchipping					22								
590.540 Water System		12											
590.542 Water-Read/Bill													
591.536 Sewer System													
591.537 Sewer Lift Stat													
Total	0	38	32	6	26	0	0	0	0	0	0	0	0

September 2017	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#5-16 2WD gas	918.0		36.0		
#7-15 4WD gas	807.0		41.0		
#3-08 P/U 4WD gas	571.0		65.3		
09-03 P/U 4WD diesel	402.0				55.1
#2-08 P/U 4WD gas	616.0		73.9		
#6-00 BACKHOE diesel					26.0
#11 DUMP gas	166.0		35.7		
#12-02 DUMP diesel	(86.0)				
#12-04 DUMP diesel	101.0		61.0		
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					34.0
#19 JD TRACTOR diesel					
#06-99 BUCKET TRUCK gas	49.0		11.0		
#21 WOOD CHIPPER diesel					37.5
#807 STREET SWEEPER diesel	75.0				66.5
#42 ASPHALT HEATER diesel					
#37 TRAIL ARROW					
#10-15 GEN gas					
TOTAL	3619.0		323.9		219.1

City of Swartz Creek Building Permit List 2017

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB1700028	09/06/17	DOTY, THOMAS & KASSAN		58-02-529-008	\$18,400	\$440.00	8032 INGALLS ST 48473-Res Garage detached
PB1700065	09/11/17	Signature Homeworks Inc.	(810) 955 8111	58-02-503-076	\$0	\$160.00	5174 WINSHALL DR 48473-Roofing
PB1700066	09/22/17	CAPPADON, LLC		58-36-576-015	\$250,000	\$1,695.00	7030 MILLER RD 484731Com Add/Alter/Repair
PB1700069	09/27/17	Lockhart Roofing Co.	(810) 235 9866	58-02-200-004	\$4,065	\$120.00	8126 INGALLS ST 48473-Roofing
PB1700070	09/27/17	KUNZ, DAVID		58-02-526-028	\$1,000	\$150.00	8215 MILLER RD 48473-Siding
Total:		5 Permits		Value: \$273,465		Fee Total: \$2,565.00	Total Number of Dwelling Units 0
Electrical							
PE1700024	09/11/17	Allied Signs, Inc.	(586) 791 7900	58-01-502-027	\$0	\$130.00	7561 MILLER RD 48473-Electrical
PE1700025	09/20/17	Beyerlein Electric Inc	(989) 737 6931	58-35-576-053	\$0	\$169.00	4484 MORRISH RD 48473-Electrical
PE1700026	09/25/17	LJ Electric LLC	(810) 621 2244	58-30-651-106	\$0	\$328.00	3323 HERITAGE BLVD 48473-Electrical
Total:		3 Permits		Value: \$0		Fee Total: \$627.00	Total Number of Dwelling Units 0
Mechanical							
PM170033	09/11/17	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-36-577-029	\$0	\$160.00	7241 MILLER RD 48473-Mechanical
PM170034	09/18/17	Griffiths Mechanical	(517) 849 2632	58-29-551-012	\$0	\$255.00	5370 MILLER RD 48473-Mechanical
Total:		2 Permits		Value: \$0		Fee Total: \$415.00	Total Number of Dwelling Units 0

City of Swartz Creek Building Permit List

2017

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
PP170013	09/25/17	Steven Wagner	(586) 716 3465	58-29-300-007	\$0 \$105.00	6060 BRISTOL RD	48554-Plumbing

Total: 1 Permits Value: \$0 Fee Total: \$105.00 Total Number of Dwelling Units 0

Right of Way

PROW-0055	09/05/17	Comcast Communications		58-31-551-007	\$0 \$100.00	4311 ELMS RD	48473-Right of way
PROW-0056	09/18/17	KAL NEMER		58-36-676-068	\$0 \$100.00	4278 LINDSEY DR	48473 Right of way

Total: 2 Permits Value: \$0 Fee Total: \$200.00 Total Number of Dwelling Units 0

Zoning

PZ17-0023	09/11/17	Allied Signs, Inc.	(586) 791 7900	58-01-502-027	\$0 \$205.00	7561 MILLER RD	48473-Sign
PZ17-0024	09/26/17	Sign A Rama	(810) 230 6445	58-36-300-030	\$5,000 \$120.00	4369 ROUNDHOUSE RD	48473-Sign

Total: 2 Permits Value: \$5,000 Fee Total: \$325.00 Total Number of Dwelling Units 0

Permit Total: 15 Value: \$278,465 Fee Total: \$4,237.00

Permit.DateIssued Between 9/1/2017 12:00:00 AM AND 9/30/2017 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4292 LINDSEY DR	58-36-676-065	Right of Way	09/05/2017		
8093 MILLER RD	58-02-528-001	Ordinance	09/05/2017		
7205 LINDSEY DR	58-36-676-046	Rough-Basement	09/05/2017	09/05/2017	Approved
4288 LINDSEY DR	58-36-676-066	Rough	09/05/2017	09/05/2017	Approved
3323 HERITAGE BLVD	58-30-651-106	Swr/Water Tap In	09/05/2017	09/06/2017	Approved
4288 LINDSEY DR	58-36-676-066	Rough	09/05/2017	09/05/2017	Approved
6365 AUGUSTA ST	58-30-651-005	Footing	09/05/2017	09/05/2017	Approved
8522 CHELMSFORD DR	58-02-501-039	Citation	09/06/2017	09/13/2017	Violation(s)
5329 OAKVIEW DR	58-03-532-036	Status	09/06/2017	09/06/2017	Complied
5283 GREENLEAF DR	58-03-533-091	Code	09/06/2017	09/06/2017	No Violation
5288 GREENLEAF DR	58-03-533-057	Site Inspection	09/07/2017		
5354 MILLER RD	58-29-551-014	Follow Up	09/11/2017	09/11/2017	Complied
3323 HERITAGE BLVD	58-30-651-106	Footing	09/11/2017	09/11/2017	Approved
4288 LINDSEY DR	58-36-676-066	Rough	09/11/2017	09/11/2017	Approved
5376 MILLER RD	58-29-551-011	Site Inspection	09/11/2017		
7252 MILLER RD	58-36-578-006	Final	09/11/2017	09/11/2017	Approved
7029 MILLER RD	58-36-577-008	Code	09/12/2017	09/12/2017	Violation(s)
7205 LINDSEY DR	58-36-676-046	Insulation	09/12/2017	09/12/2017	Approved
7205 LINDSEY DR	58-36-676-046	Rough-Basement Ba	09/14/2017	09/14/2017	Approved
7251 LINDSEY DR	58-36-676-039	Swr/Water Tap In	09/14/2017	09/14/2017	Approved
7205 LINDSEY DR	58-36-676-046	Rough-Basement	09/14/2017	09/14/2017	Approved
8522 CHELMSFORD DR	58-02-501-039	Status	09/14/2017	09/14/2017	Complied
167 BROOKFIELD	58-35-776-167	Final	09/18/2017	09/18/2017	Approved
7029 MILLER RD	58-36-577-008	Status	09/18/2017	09/18/2017	Complied
5309 OAKVIEW DR	58-03-532-033	Final Zoning	09/18/2017	09/18/2017	Approved
5174 WINSHALL DR	58-02-503-076	Open Roof & Final	09/18/2017	09/18/2017	Approved
166 BROOKFIELD	58-35-776-166	Final	09/18/2017	09/18/2017	Approved
3323 HERITAGE BLVD	58-30-651-106	Backfill	09/18/2017	09/18/2017	Approved
7251 LINDSEY DR	58-36-676-039	Footing	09/18/2017	09/18/2017	Approved
7205 LINDSEY DR	58-36-676-046	Rough-Basement	09/19/2017	09/19/2017	Approved
7241 MILLER RD	58-36-577-029	Final	09/19/2017	09/21/2017	Approved
7205 LINDSEY DR	58-36-676-046	Rough-Basement	09/19/2017	09/19/2017	Approved
8096 CRAPO ST	58-02-530-035	Initial	09/19/2017	09/19/2017	Complied
8041 MAPLE ST	58-02-530-012	Follow Up	09/19/2017	09/19/2017	Complied
7562 MILLER RD B	58-36-552-008	Initial	09/20/2017	09/20/2017	Violation(s)
8032 INGALLS ST	58-02-529-008	Footing	09/20/2017	09/20/2017	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5026 HOLLAND DR 1	58-02-529-007	Follow Up	09/20/2017	09/20/2017	Complied
7566 MILLER RD	58-36-552-007	Initial	09/20/2017	09/20/2017	Violation(s)
7551 CHURCH ST	58-36-551-017	Initial	09/20/2017	09/20/2017	Violation(s)
6280 CONCORD DR	58-30-651-078	Initial	09/20/2017	09/20/2017	Complied
7562 MILLER RD A	58-36-552-008	Initial	09/20/2017	09/20/2017	Violation(s)
7594 MILLER RD	58-36-552-004	Initial	09/20/2017	09/20/2017	Violation(s)
7165 RUSSELL DR	58-36-676-063	Initial	09/20/2017	09/20/2017	Violation(s)
7257 MILLER RD	58-36-577-031	Final	09/21/2017	09/21/2017	Approved
4166 RED OAK LN	58-36-528-013	Final	09/21/2017	09/28/2017	Approved
7048 PARK RIDGE PKWY	58-36-527-012	Final	09/21/2017	09/21/2017	Approved
5131 HELMSLEY DR	58-03-528-011	Final	09/21/2017	09/21/2017	Approved
4288 LINDSEY DR	58-36-676-066	Insulation	09/21/2017	09/21/2017	Approved
6365 AUGUSTA ST	58-30-651-005	Backfill	09/21/2017	09/21/2017	Approved
7205 LINDSEY DR	58-36-676-046	Insulation-Basement	09/21/2017	09/21/2017	Partially Approv
7035 PARK RIDGE PKWY	58-36-527-007	Final Zoning	09/25/2017	09/25/2017	Approved
7251 LINDSEY DR	58-36-676-039	Backfill	09/25/2017	09/25/2017	Approved
3323 HERITAGE BLVD	58-30-651-106	Service	09/26/2017		
5052 FAIRCHILD ST	58-02-526-086	Final Zoning	09/26/2017	09/26/2017	Approved
5052 FAIRCHILD ST	58-02-526-086	Final	09/26/2017	09/26/2017	Locked Out
5428 MILLER RD	58-29-551-007	Reinspection	09/26/2017	09/26/2017	Complied
7455 WADE ST	58-01-502-097	Follow Up	09/26/2017	09/26/2017	Violation(s)
8103 MILLER RD	58-02-528-002	Status	09/26/2017		
8132 INGALLS ST	58-02-200-003	Initial	09/27/2017	09/27/2017	Violation(s)
8048 MILLER RD 1	58-35-576-039	Initial	09/27/2017	09/28/2017	Violation(s)
8215 MILLER RD	58-02-526-028	Initial	09/27/2017	09/28/2017	Canceled
5311 SEYMOUR RD	58-03-533-022	Initial	09/27/2017	09/28/2017	Violation(s)
5248 OAKVIEW DR	58-02-501-001	Final	09/28/2017	09/28/2017	Approved
7251 LINDSEY DR	58-36-676-039	Footing-Garage	09/28/2017	09/28/2017	Approved

Inspections: 64

Population: All Records

Inspection.DateTimeScheduled Between 9/1/2017 12:00:00 AM AND 9/30/2017 11:59:59 PM

Certificates With Inspections

10/02/2017

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR150051	5354 MILLER RD	11/30/2015	11/30/2015	09/11/2017	09/11/2017	09/11/2019	Certified
Follow Up	MATT	Matt Hart	Completed	Complied			
Follow Up	JKEY	Matt Hart	Completed	Not Complied			
Follow Up	MATT	Matt Hart	Completed	Partially Complied			
Follow Up	ANichols	Matt Hart	Completed	Partially Complied			
Initial	ANichols	Marty Johnson	Completed	Violation(s)			
CR150080	5428 MILLER RD	12/07/2015	12/07/2015	09/26/2017	09/26/2017	09/26/2019	Certified
Reinspection	JKEY	Matt Hart	Completed	Complied			
Initial	ANichols	Marty Johnson	Completed	Violation(s)			
CR160017	5026 HOLLAND DR 1	02/03/2016	02/03/2016	09/20/2017	09/20/2017	09/20/2018	Certified
Follow Up	JKEY	Matt Hart	Completed	Complied			
Initial	ANichols	Marty Johnson	Completed	Violation(s)			
CR160027	6280 CONCORD DR	02/08/2016	02/08/2016	09/20/2017	09/20/2017	09/20/2019	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
Initial	ANichols	Amy Nichols	Scheduled				
CR160044	8096 CRAPO ST	02/09/2016	02/09/2016	09/19/2017	09/19/2017	09/19/2019	Certified
Initial	JKEY	Matt Hart	Completed	Complied			

Population: All Records

Record Count: 5

Certificate.DateIssued Between 9/1/2017 12:00:00 AM
AND 9/30/2017 11:59:59 PM

Enforcements By Category

10/02/17

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E17-083	7029 MILLER RD	Closed	09/11/17	09/18/17
			Total Entries: 1	

PARKING

Enforcement Number	Address	Status	Filed	Closed
E17-079	5283 GREENLEAF DR	No Violation	09/05/17	09/06/17
			Total Entries: 1	

WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E17-081	5288 GREENLEAF DR		09/07/17	
E17-082	5376 MILLER RD	Complete	09/11/17	09/16/17
			Total Entries: 2	

Total Records: 4

Population: All Records

Enforcement.DateFiled Between 9/1/2017 12:00:00 AM AND 9/30/2017 11:59:59 PM

10/03/2017

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 09/01/2017 - 09/30/2017

Highlighted amount is total for that vendor

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
09/01/2017	44049	COOK PRAY REXROTH & ASSOC	APPRAISAL KROGER 7084 MILLER	6,500.00
09/12/2017	44050	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.72
			MATS, SUPPLIES	32.72
				65.44
09/12/2017	44051	CHARLES H KNOX SR	ELMS PARK DEPOSIT REFUND 9/3/17 #4	100.00
09/12/2017	44052	CONSUMERS ENERGY	8/7-9/5/17 A 6425 MILLER PARK & RIDE	63.88
09/12/2017	44053	CONSUMERS ENERGY	8/3-8/31/17 A 8083 CIVIC DR	656.50
09/12/2017	44054	CONSUMERS ENERGY	8/3-8/31/17 A 5121 MORRISH RD	458.08
09/12/2017	44055	CONSUMERS ENERGY	8/3-8/31/17 A 4510 MORRISH RD	32.56
09/12/2017	44056	CONSUMERS ENERGY	8/3-8/31/17 A 8059 FORTINO DR	57.88
09/12/2017	44057	CONSUMERS ENERGY	8/3-8/31/17 A 8499 MILLER RD	24.63
09/12/2017	44058	CONSUMERS ENERGY	8/3-8/31/17 A 5257 WINSHALL DR	23.42
09/12/2017	44059	CONSUMERS ENERGY	8/3-8/31/17 A 5361 WINSHALL DR 8369	24.75
09/12/2017	44060	CONSUMERS ENERGY	8/3-8/31/17 A 9099 MILLER RD	31.43
09/12/2017	44061	CONSUMERS ENERGY	8/1-8/31/17 TRAFFIC LIGHTS 1781	398.78
09/12/2017	44062	CONSUMERS ENERGY	8/1-8/31/17 STREET LIGHTS 1294	7,842.33
09/12/2017	44063	CONSUMERS ENERGY	8/1-8/31/17 4524 MORRISH RD	43.21
09/12/2017	44064	CONSUMERS ENERGY	8/1-8/31/17 SIRENS TRAFFIC LIGHTS 1997	26.46
09/12/2017	44065	CONSUMERS ENERGY	8/3-8/31/17 A 5361 WINSHALL DR #2 RESTRM	33.05
09/12/2017	44066	CONSUMERS ENERGY	8/3-8/31/17 A 8095 CIVIC DR	909.18
09/12/2017	44067	CONSUMERS ENERGY	8/1-8/31/17 ELMS PARKING LOT AREA LIGHTS	28.40
09/12/2017	44068	CONSUMERS ENERGY	8/3-8/31/17 A 8011 MILLER RD	23.42
09/12/2017	44069	CONSUMERS ENERGY	8/7-9/5/17 A 4125 ELMS RD 4353	61.76
09/12/2017	44070	CONSUMERS ENERGY	8/7-9/5/17 A 4125 ELMS RD PAVILION 4437	28.22
09/12/2017	44071	DONALD KORTH	CISCO PIX FIREWALL	150.00
			3 HRS UPDT W/S WITH LATEST SECURITY	300.00
			CONFIGURED WIRELESS ROUTERS	200.00
				650.00
09/12/2017	44072	FAMILY FARM AND HOME INC	AUGUST 2017 INVOICES	267.80
09/12/2017	44073	FICK EXCAVATING INC.	FAX/REPAIR WATERMAIN MILLER RD	1,860.00
09/12/2017	44074	FIDELITY SECURITY LIFE INSUR/EYEMED	SEPTEMBER 2017 VISION (6)	30.06
09/12/2017	44075	FLINT WELDING SUPPLY	FAX/CYLINDER COMPRESSED OXYGEN	5.00
09/12/2017	44076	GENESEE CTY DRAIN COMMISSIONER	NPDES PHASE II/IMPL FEES	1,234.92
09/12/2017	44077	GILL ROYS HARDWARE	AUGUST 2017 INVOICES	575.17
			AUGUST 2017 DISCOUNT	(54.34)
				520.83
09/12/2017	44078	GLAESER DAWES	STREET PROJECT AND WATER MAIN WORK	401,393.04
09/12/2017	44079	GLORIA BRUMLEY	ELMS PARK DEPOSIT REFUND 9/4/17 #1	100.00
09/12/2017	44080	HYDRO DESIGNS INC	AUG-OCT 2017 WATER CROSS CONN CNTRL & CO	879.00
09/12/2017	44081	INTEGRITY BUSINESS SOLUTIONS	TISSUE (2)/TOILET TISSUE (1)	133.97
09/12/2017	44082	JAMES FLORENCE	SMALL CITIES MTG 9/6/17 DINNER	10.00
09/12/2017	44083	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	825.00
			MOW & TRIM CITY PROPERTIES	825.00
				1,650.00
09/12/2017	44084	KEVIN C CRANE	ELMS PARK DEPOSIT REFUND 9/3/17 #1	100.00
09/12/2017	44085	LEANNA PREVO	ELMS PARK DEPOSIT REFUND 9/2/17 #2	100.00
09/12/2017	44086	LEGACY ASSESSING SERVICES INC	SEPT 2017 FY18 ASSESSING SERVICES JULY-S	2,466.25
09/12/2017	44087	MARTHA WALKER	ELMS PARK DEPOSIT REFUND 9/4/17 #3	100.00
09/12/2017	44088	MORE LIFE TABERNACLE	ELMS PARK DEPOSIT REFUND 9/4/17 #2	100.00
09/12/2017	44089	PARAGON LABORATORIES INC	WATER SAMPLES WORK ORDER 217701	123.00

			WATER SAMPLES WORK ORDER 218036	64.50
				187.50
09/12/2017	44090	PLANTE & MORAN PLLC	YEAR END CLOSING QUESTIONS	425.00
09/12/2017	44091	RAYMOND TONCHEN JR	UB REFUND FOR 4048 MORRISH	22.01
09/12/2017	44092	ROWE PROFESSIONAL SERVICES CO	FIVE YEAR PARK AND RECREATION PLAN	460.00
			MAP AND INVENTORY EXISTING WATER MAIN	3,209.00
			CONSTRUCTION ENGINEERING 2017 STREET PRO	66,319.75
				69,988.75
09/12/2017	44093	ROWE PROFESSIONAL SERVICES CO	WINCHESTER WOODS STORM WATER MGMT	770.00
09/12/2017	44094	SHEENA MANUEL	ELMS PARK DEPOSIT REFUND 9/2/17 #1	100.00
09/12/2017	44095	SHERWIN WILLIAMS	PAINT/PAINT SUPPLIES	32.01
			PAINT 3 GALLONS	74.37
				106.38
09/12/2017	44096	SUBURBAN AUTO SUPPLY	AIR FILTER	63.99
09/12/2017	44097	SUPER FLITE OIL CO INC	AUGUST 2017 FUEL DPW	993.27
09/12/2017	44098	SWARTZ CREEK AREA FIRE DEPT.	JULY 2017 FY18 FIRE BUDGET & MONTHLY RUN	2,739.10
09/12/2017	44099	TITLE RESOURCE AGENCY	UB REFUND FOR 8513 CHELMSFORD	3.07
09/12/2017	44100	UNIFIRST CORPORATION	UNIFORMS, MATS, SUPPLIES, ENV.	102.45
			MATS, SUPPLIES	32.72
				135.17
09/12/2017	44101	VERIZON WIRELESS	MONTHLY INVOICE 7/24-8/23/17	280.67
09/12/2017	44102	VERMEER OF MICHIGAN	BLADE SHARPENING	53.00
09/12/2017	44103	XAK ZDUNIC	CHLORIDE APPLICATION	1,123.50
09/18/2017	44104	BLUE CARE NETWORK-EAST MI	OCT 2017 RETIREE MED KELLY	744.58
			OCT 2017 RETIREE MED CLOLINGER	1,348.51
			OCT 2017 RETIREE MED TYLER	724.66
			SEPT 2017 COBRA INS O'BRIEN	688.12
			OCT 2017 COBRA INS O'BRIEN	688.12
				4,193.99
09/18/2017	44105	DELTA DENTAL PLAN	OCT 2017 DENTAL-RETIREES (6)/TAX	349.36
09/18/2017	44106	FREEDOM MORTGAGE	SUM 2017 OVRPMT 58-02-526-059	1,170.70
09/18/2017	44107	HERITAGE VILLAGE SW CRK CONDO ASSOC	PROCEEDS SALE LOT 58-30-651-106	10,958.55
			PROCEEDS SALE LOT 58-30-651-107	10,958.55
				21,917.10
09/18/2017	44108	KCI	OCTOBER 2017 UB BILLS POSTAGE EST	1,294.60
09/18/2017	44109	KIMBERLY DILLINGHAM	SUMMER TAX OVRPMT 58-25-576-002	218.65
09/18/2017	44110	LERETA LLC	SUM 2017 OVR PMT 58-03-526-020	1,201.03
09/18/2017	44111	LERETA LLC	SUM 2017 OVR PMT 58-36-526-014	2,555.07
09/18/2017	44112	LOANCARE LLC	SUM 2017 OVRPMT 58-02-526-042	319.80
09/18/2017	44113	QUICKEN LOANS	SUM 2017 OVR PMT 58-30-651-033	1,993.34
09/18/2017	44114	STATE OF MICHIGAN	STATE SHARE SPECIFIC LOCAL TAXES RETURN	1,086.57
09/18/2017	44115	UNUM LIFE INSURANCE	OCT 2017 LIFE INS RETIREEES (3)	32.76
09/27/2017	44116	ABBIE RIPLEY	ELMS PARK DEPOSIT REFUND 9/23/17 #2	100.00
09/27/2017	44117	BELL EQUIPMENT CO	SIDE BROOM SET 4 PC	240.30
09/27/2017	44118	BIO-SERV CORPORATION	PEST CONTROL CITY HALL/LIBRARY-SR CTR	106.00
09/27/2017	44119	BOOTS ABRAMS	ELMS PARK DEPOSIT REFUND 9/17/17 #2	100.00
09/27/2017	44120	BOOTS ABRAMS	ELMS PARK DEPOSIT REFUND 9/10/17 #2	100.00
09/27/2017	44121	BRADYS BUSINESS SYSTEMS	COPY MACHINE MAINT AGREEMENT	961.90
09/27/2017	44122	BRENDA WISCHMEYER	ELMS PARK DEPOSIT REFUND 9/16/17 #1	100.00
09/27/2017	44123	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES JULY 2017	4,624.14
09/27/2017	44124	CITY OF SWARTZ CREEK	REIMBURSEMENT PETTY CASH	148.56
09/27/2017	44125	COMCAST BUSINESS	9/26-10/25/17 CITY HALL	329.60
09/27/2017	44126	CONSUMERS ENERGY	7/5-8/2/17 A 8100 CIVIC DR	1,042.49

			8/3-9/1/17 A 8100 CIVIC DR	861.92
				<u>1,904.41</u>
09/27/2017	44127	CONSUMERS ENERGY	8/3-9/1/17 A 8301 CAPPY LN	193.20
09/27/2017	44128	COOKS DIESEL RV & TRUCK REPAIR	CHECK FRONT END #715	90.00
09/27/2017	44129	ERICA BEAVERS	ELMS PARK DEPOSIT REFUND 9/24/17 #2	100.00
09/27/2017	44130	FLINT WELDING SUPPLY	HEATING ASSEMBLY	122.90
09/27/2017	44131	GEN CTY ROAD COMMISSION	AUG 2017 S-MTCE & OPERATIONS	874.65
09/27/2017	44132	GENESEE CTY DRAIN COMMISSIONER	WATER 7/28-8/30/17 2,398,120 CF	151,891.90
09/27/2017	44133	GRAND BLANC CEMENT PRODUCTS INC	MANHOLE BLOCKS (108)/MASON MIX (4)/PALLE CEMENT 80# (84)/PALLET (2)	206.36 445.80
				<u>652.16</u>
09/27/2017	44134	GREAT LAKES TREE EXPERTS INC	REMOVE ELMS TREE ON INGALLS/TRIM 17 TREE	2,750.00
09/27/2017	44135	INTEGRITY BUSINESS SOLUTIONS	GARBAGE BAGS (2) TONER CARTRIDGE	139.98 59.99
				<u>199.97</u>
09/27/2017	44136	JAMS MEDIA LLC	KFC&DORT PUBLIC HEARNG 8/17/17 DPS ROOF	126.90
09/27/2017	44137	JOHN PETERFI	ELMS PARK DEPOSIT REFUND 9/23/17 #1	100.00
09/27/2017	44138	JON LIVENGOOD	ELMS PARK DEPOSIT REFUND 9/10/17 #1	100.00
09/27/2017	44139	JORDAN LEWIS	ELMS PARK DEPOSIT REFUND 9/9/17 #1	100.00
09/27/2017	44140	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES/RESIDENTIAL (MOW & TRIM CITY PROPERTIES	905.00 825.00
				<u>1,730.00</u>
09/27/2017	44141	M & M PAVEMENT MARKING	PAVEMENT MARKINGS	7,352.57
09/27/2017	44142	MID STATES BOLT AND SCREW CO	MASONRY BIT WEDGE (2)/ADAPTER (3)/SOCKET SET	16.74 62.27
				<u>79.01</u>
09/27/2017	44143	MY-CAN LLC	PORT-A-JON RENTAL	615.00
09/27/2017	44144	OFFICE DEPOT CREDIT PLAN	COFFEEMAKER INVISIBLE TAPE 12 PK 10 FT EXT CABLE	49.00 14.69 47.07
				<u>110.76</u>
09/27/2017	44145	PITNEY BOWES INC.	RED INK CART 2 BOX	122.38
09/27/2017	44146	PLANTE & MORAN PLLC	FY17 AUDIT BILL #1	18,000.00
09/27/2017	44147	PLAY ENVIRONMENTS INC.	PLAY EQUIPMENT	20,950.00
09/27/2017	44148	POGGEMEYER DESIGN GROUP INC	ECON DEV MARKETING/BRANDING	1,638.67
09/27/2017	44149	SIMEN FIGURA & PARKER PLC	AUGUST 2017 MONTHLY BILL	1,716.00
09/27/2017	44150	SWARTZ CREEK AREA FIRE DEPT.	AUG 2017 FY18 MONTHLY RUNS	2,888.30
09/27/2017	44151	SWARTZ CREEK ELEVATOR	25# GRASS SEED 2 GALLONS WEEK KILLER	57.00 56.00
				<u>113.00</u>
09/27/2017	44152	UNIFIRST CORPORATION	MATS, SUPPLIES UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES UNIFORMS, MATS, SUPPLIES, ENV. UNIFORMS, MATS, SUPPLIES, ENV.	32.72 113.91 32.72 107.44 107.44
				<u>394.23</u>
GEN TOTALS:				
Total of 104 Checks:				764,085.14
Less 0 Void Checks:				0.00
Total of 104 Disbursements:				<u>764,085.14</u>

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
October 4, 2017

Meeting called to order at 5:30 p.m. by Vice Chairman Barclay at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, Ryan Bueche, Larry Cummings, Connie Eskew, Samantha Fountain, & Joe Perreault.

Members Absent: Rick Henry, Rae Lynn Hicks & Trudy Plumb

Staff Present: Adam Zettel

Others Present: Lania Roche

APPROVAL OF AGENDA: Motion by Eskew, to approve agenda of October 4, 2017, supported by Cummings. Motion carried.

APPROVAL OF MINUTES: Motion by Perreault, to approve minutes of September 6, 2017, supported by Bueche. Motion carried.

MEETING OPEN TO THE PUBLIC: No comments.

COMMUNICATIONS TO THE BOARD:

- A. September 6, 2017 Minutes
- B. Staff Letter
- C. Draft Park Plan

REPORTS:

- A. DPW REPORT: The tot lot is installed. Final grading and price on the fence is forthcoming. The east side slide has been removed. Seasonal park closure has not been discussed.

BUSINESS:

- A. Park Plan Update: Mr. Schultz was not in attendance but the board was able to review the plan and recommend changes. Changes included alterations to area facilities as listed on pages 4-6 of the plan, as well as capital improvement plan changes. Specifically, the board desires to:
 - a. Reclaim the east end of Elms Park by removing over growth
 - b. Move the basketball court project in Winshall up one phase
 - c. Add disc golf to Winshall, phase II
 - d. Add benches to Bicentennial Park
 - e. Reword pavilion removal and splash pad project at Bicentennial to note pavilion removal and/or enhancement

Motion by Fountain, to set a park plan review public hearing for November 1, 2017, supported by Cummings. Motion carried.

- B. Tot Lot: The tot lot was installed on September 30th but more work on grading is expected. Tom is pricing a fence. Members noted a need for benches, probably three. The Womens Club, Kiwanis, and Friends of the Library will be approached. Joe will work with Adam on a thank you list. The board liked the idea of a recognition sign and the use of the donor's name in the playground title.

MEETING OPEN TO THE PUBLIC: No comments.

BOARD MEMBER COMMENTS: Members noted the desire to rehab the west Elms slide and repaint the entrance sign. Red was desired in place of the cream background color. Adam is going to reach out the owner of the land next to the Middle School. He is also going to check on the grading of land next to Elms Park, off Tallmadge Court.

ADJOURNMENT: Meeting adjourned at 6:40 p.m.

NEXT MEETING: November 1, 2017, 5:30 p.m. at the Paul D. Bueche Municipal Building.

Connie Eskew, Secretary



Five Year Parks and Recreation Plan DRAFT

2018-2022

City of Swartz Creek



Prepared by:



**ROWE PROFESSIONAL
SERVICES COMPANY**

540 South Saginaw Street, Suite 200 | Flint, MI 48502 | 810.341.7500

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BACKGROUND

This Five-Year Parks and Recreation Plan was prepared with assistance from ROWE Professional Services Company and with guidance from the City of Swartz Creek Parks and Recreation Advisory Commission consisting of:

James Barclay
Ryan Bueche
Larry Cummings
Connie Eskew
Samantha Fountain

Rae Lynn Hicks (chair)
Rick Henry
Joe Perreault
Trudy Plumb

Adam Zettel (City Manager) and Tom Svrcek (Director of Public Works) serves as the liaison to the city. The committee provides the evaluation and decisions for future park improvements, development, land acquisition or other issues regarding recreation opportunities.

This plan is an update of previous plans since 2001 and is in accordance with Michigan Department of Natural Resources (MDNR) requirements as stated in the "Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans". This document will allow for the pursuit of MDNR grants, as well as establish a basis for other funding opportunities. This plan is valid for five years from the date of resolution of adoption.

Successful projects that have been accomplished since the completion of the last plan include:

- Securing a \$45,000 Recreation Passport Grant from the Michigan Department of Natural Resources for improvements to the Elms Park bathrooms, addition of an internal pathway, accessible parking, and exercise stations
- Maintenance and staining of the Elms Park play structure
- Addition of new playground equipment at Elms Park
- Update to the non-motorized transportation plan
- Extensive clean up and beautification by volunteers

COMMUNITY DESCRIPTION

Physical Characteristics

Location

The City of Swartz Creek is located in Genesee County, which is in the southeastern half of the Lower Peninsula. The City of Swartz Creek lies approximately 5 miles southwest of Flint.

Transportation

The city is divided in half by Interstate 69 which runs east and west. Interstate 75, one of the nation's major north-south interstate highways, intersects I-69 approximately 2 miles east of the city. Bishop International Airport is located in the City of Flint, approximately ½ mile east of Swartz Creek. The nearest passenger rail stops are in Durand and Flint. The MTA also operates a regional bus system.

Soils

The Soil Conservation Service Soil Survey of Genesee County indicates that the majority of soils for the City of Swartz Creek are nearly level to gently sloping consisting of poorly drained and somewhat poorly drained loams with a clay loam subsoil. The major concern of these soil types is their wetness. Due to this factor, these soils may limit building development. The soil characteristics of a site should determine to a significant extent the type of recreational activities that would be appropriate as well as cost effectiveness (USDA, Soil Conservation Service Soil Survey for Genesee County, 1972).

Topography

The topography of the city ranges from nearly level to gently sloping, rising to low hills in places and includes floodplains.

Water Resources

The primary body of water in the area is Swartz Creek, which flows into the city from the west and flows east and northeast through the city until it reaches the Flint River.

Vegetation, Fish, and Wildlife

Tree species native to the city include elm, ash, sugar maple, oak, tamarack, and aspen. Native wildlife includes open-land wildlife such as sparrows, hawks, rabbits, woodchucks, and field mice. Woodland wildlife includes owls, woodpeckers, squirrels, raccoons, and white-tailed deer. Wetland wildlife includes ducks, geese, and killdeer. Wildlife is limited and few native woodlots remain within the city limits due to development.

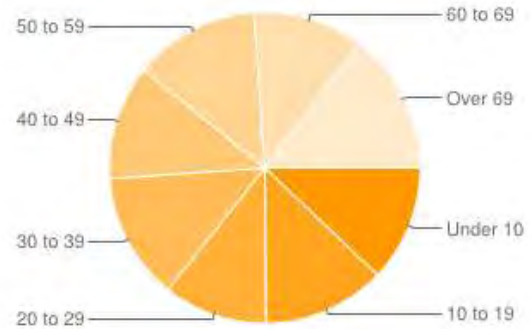
Climate

Genesee County is located in southeastern Michigan, where the lake effect is not as great as it is in most other sections of the state. The soil survey for Genesee County, Michigan contains weather data for the City of Flint for the period 1937 to 1966. The data shows the temperature was 0 degrees Fahrenheit or below an average of six days in winter, and was 90 degrees Fahrenheit or higher an average of 14 days in summer. Average annual precipitation was 29.58 inches. Snowfall averaged 40.5 inches per year but varied considerably from year to year. There was an average of 39 days per year with snow cover, the average depth of the snow on days with snow cover being 5.0 inches.

SOCIOECONOMIC CHARACTERISTICS

Population, Growth, and Income

Between 1980 and 1990, the City of Swartz Creek as well as Genesee County experienced a decrease in population which is somewhat consistent with the slowing growth trend within the state. During this time frame, there was a migration shift from the more urban areas to the surrounding rural townships. However, between 1990 and 2000, Swartz Creek showed a population rebound to pass 1980s population. From 2000 to 2010, the city grew by 656. Its current population is estimated at 5,557. The median household income and home value is slightly behind the state average. There is a well-balanced age diversity which indicates a need for all age groups in the community. Swartz Creek exceeds the state percentage (13.8%) of people over 60 years at a rate of 20.1 percent. Home ownership rates increased to 74 percent. Data as reported by the US Census, 2010.

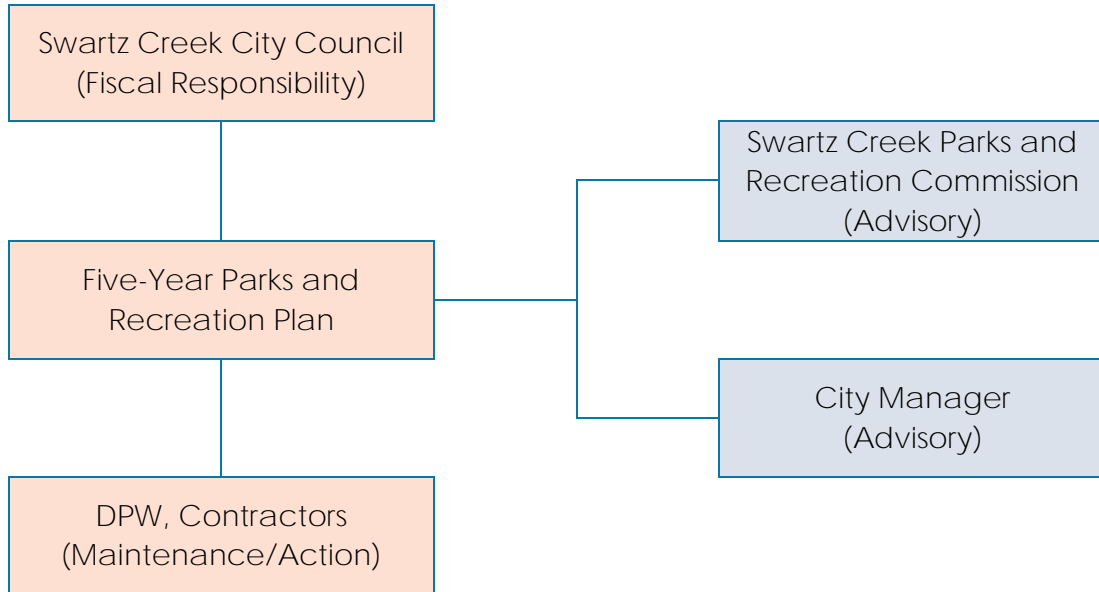


ADMINISTRATIVE STRUCTURE

The Swartz Creek Parks and Recreation Commission is responsible for developing the Parks and Recreation Plan and spearheading recreational projects. Expenditures are approved by City Council with recommendations from both the commission and the City Manager. The Department of Public Works (DPW) is responsible for maintenance of city parks.

The City of Swartz Creek budgeted approximately \$153,412 for parks and recreation improvements and maintenance in 2017 to 2018. A detailed line item budget for each park is included in the appendix.

Flow Chart



RECREATION INVENTORY

The following is a summary of local recreational facilities available to the residents of Swartz Creek and surrounding area.

The only publicly-owned and operated parks in the City of Swartz Creek are Elms Park, Winshall Park, and Bicentennial Park (see Map 1: Park Location Map) and are shown in bold type in Table 1. The amphitheater and Veterans Memorial is on city property but is managed by a separate board. All other recreation opportunities in the city are provided either by the school district, private facilities, or semi-public facilities.

Table 1: Swartz Creek Recreation Inventory

Map #	Name	Facilities Available	Total Acreage
1	Mary Crapo School	Playground 1 Ball Diamond used for youth baseball	
2	Amphitheater	1 Enclosed Bandshell Lawn Seating for 1,200	2
3	Senior Citizen Center	Seating for 120 w/ Full Kitchen and Restrooms	
4	St. Mary's Church & School	1 Baseball Field 1 Playground 1/2 Basketball Court	3
5	Sport Creek Race Track (not operating; for sale)	1,950 Seats - General Admission 408 Seats - Club House	107.7

City of Swartz Creek Five Year Parks and Recreation Plan DRAFT

Map #	Name	Facilities Available	Total Acreage
6	Genesee Valley Meadows	18 holes	192
7	Elms Road Elementary School	3 Softball Diamond (1 for Adults) 1/2 Basketball Court Playground 1 Multi-purpose room w/ stage	7
8	Elms Park	4 Pavilions 2 Playgrounds 28 Picnic Tables 2 Soccer Fields 3 Tennis Courts 2 Basketball Courts 2 Skating Ponds (Seasonal) 1 Sledding Hill 1 Baseball Field Horseshoe Pits	29
9	Morrish Elementary School	2 Ball Diamonds 1 Soccer Field Playground ½ Basketball Court 1 Multi-Purpose Room	3
10	Gaines Elementary	2 - ½ Basketball Courts 1 Soccer Field/Softball Field 1 Soccer Field Playground Multi-Purpose Room	3
11	Town & Country Bowling Alley	56 Lanes	
12	Pine Hill Park (Village of Gaines)	1 Pavilion 22 Picnic Tables 2 Ball Diamonds 1 Tractor Pull Area	20
13	First Baptist Church	1 Soccer Field 1 Ball Diamond ½ Basketball Court	2
14	Syring Elementary School	2 Ball Diamond Playground 1 Multi-Purpose Room	3

Map #	Name	Facilities Available	Total Acreage
15	Winshall Park	9 Station Fitness Course Playground 4 Pavilions Restrooms 21 Picnic Tables 6 Grills 1 Ball Diamond 2 Tennis Courts ½ Basketball Court 1 Sledding Hill 1 Tot Lot	11
16	Messiah Lutheran Church	1 Ball Diamond	½
17	Swartz Creek Middle School	2 Ball Diamonds 4 Soccer Fields 1 Varsity Baseball Diamond	9
18	Swartz Creek High School	1 Track & Field Event Area 1 Football Field 1 Set of Restrooms 1 Soccer Field	9
19	Dieck Elementary School	Playground 3 - ½ Basketball Courts 1 Ball Diamond	3
20	Calvary Church of Christ	1 Ball Diamond	½
21	United Methodist Church	1 Pavilion 1 BBQ Pit 20 Picnic Tables 1 Ball Diamond 1 Soccer Field	3
22	Cornerstone Baptist Church	1 Ball Diamond	2
23	Bicentennial Park	1 Pavilion	1
24	Heritage Park Property*	Undeveloped	20
25	Veterans Memorial	Public Plaza	¼
26	Cage Fieldhouse	Indoor sport complex	5

* Heritage Park – In 2005, the city purchased 10 acres of land in order to maintain control of how it was developed, whether as park, open space, or other uses. In conjunction with the surrounding residential development, a private donation of an additional 10 acres of adjacent property was extended to the city. The boundaries of this parcel have not been determined at this time. Both parcels include options that, if additional funds are not secured by 2012 to develop the property for recreation, the private donor has first right of refusal if the city were to consider releasing the land.

Status of Grant Funded Facilities

In 1971, Elms Park was awarded a \$36,300 MDNR grant (#26-00258) to acquire 24 acres to develop baseball, football fields, access road and parking, and a playground. These improvements are currently in use. In 1976, a \$34,700 MDNR LWCF grant (#26-00707) was used to provide six lighted tennis courts. These courts are in use and also provide multi-use function for other recreation in addition to tennis.

In 1975, Winshall Park received a \$16,585 LWCF grant (#26-00556) to provide a picnic shelter with restrooms. The city made upgrades to this and it is currently in use. In 1977, an additional grant (26-00904) of \$33,588 was used to develop two tennis courts and parking at Winshall and two picnic shelters and additional access at Elms Park. These improvements are still in use.

In 2015, the City was awarded a Recreation Passport grant of \$45,000 (RP15-0003) for upgrades and barrier free improvements to the restrooms at Elms Park, and a second phase which is currently being completed that includes an accessible pathway, exercise stations and accessible parking connecting to a pavilion within the park. As part of this grant process, a property exchange was made within the park for the existing cell tower.

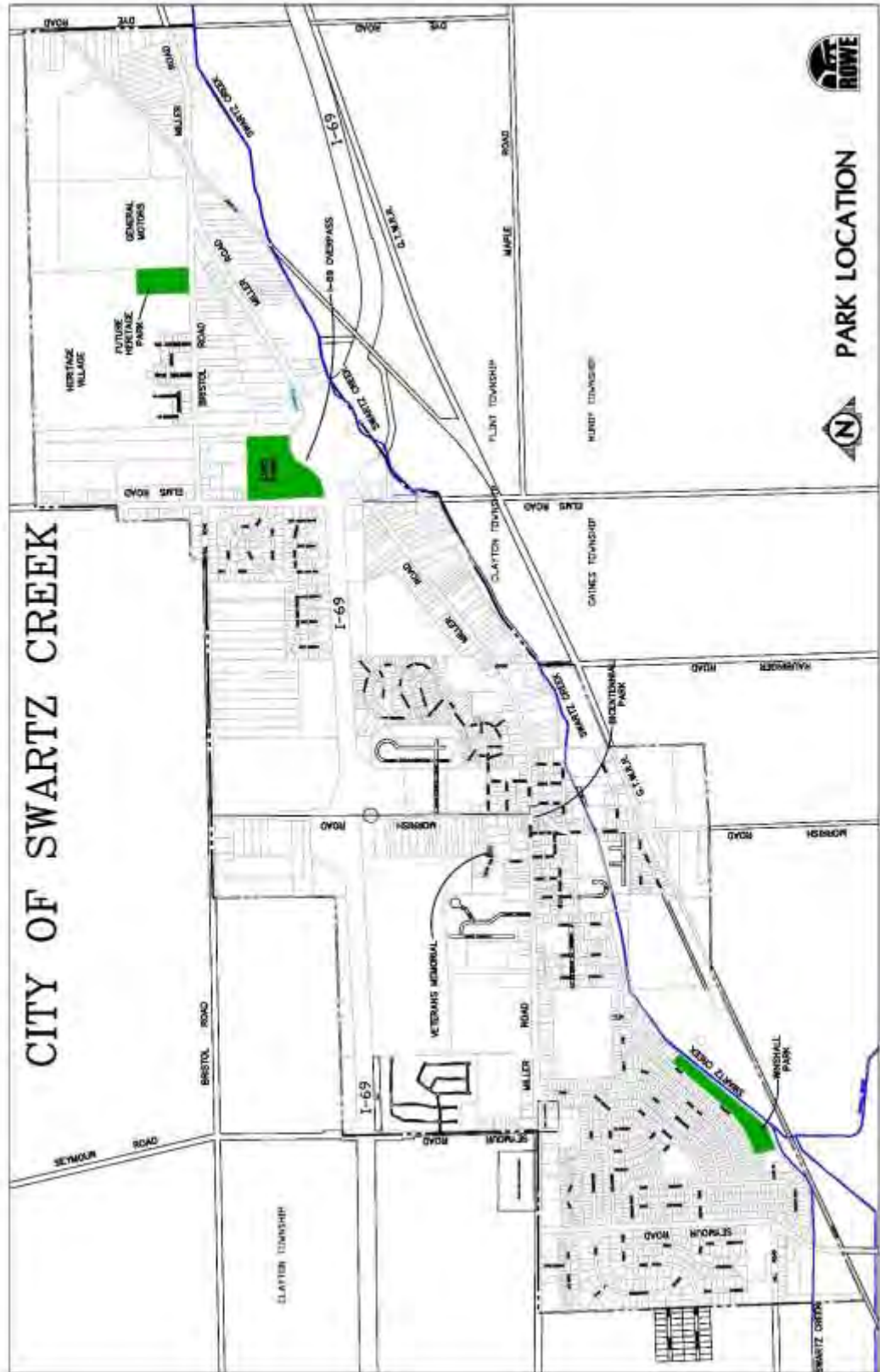
Non-Motorized Plan

As part of an effort promoted by the Genesee County MPO, the city refined the previous non-motorized plan that has been in place since 2000. Through this effort, three phases of trail were identified that includes 4.7 miles of trail. It provides for connection into the regional Genesee County Trail network and indirectly linking to the Iron Belle statewide trail. The three phases include:

- Phase 1 Elms Road to South Dye Road
- Phase 2 Morrish Road along west branch of Swartz Creek to Elms Road, north to Miller Road
- Phase 3 Winshall Park along west branch of Swartz Creek to Morrish Road

The overall construction cost opinion for the projects is approximately \$1.8 million, not including engineering or any easement costs. Preliminary engineering drawings were provided which provides a basis for grant applications to seek funding for the projects.

Map 1: Park Location Map



Map 2: Trail Master Plan Map



There are a wide range of recreational opportunities available throughout the area. However, it must be noted that accessibility to these facilities is generally a function of having access to an automobile.

Table 2: Regional Recreational Facilities

Recreation Facility	Acres	Use
Seven Lakes State Parks	1,378	Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Holly State Park	7,470	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Highland State Park	5,524	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Ortonville State Park	3,205	Camping, Picnic Areas, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Pontiac Lake State Park	3,700	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Brighton State Park	4,913	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Dodge No. 4 State Park	139	Picnic Areas, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Island Lake State Park	3,466	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Metamora Hadley State Park	683	Camping, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Proud Lake State Park	3,614	Camping, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Bald Mountain State Park	4,637	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Kensington State Park	N/A	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Marshbank State Park	N/A	Picnic Areas, Shelters, Playground
Timberwolf Genesee County Campground	N/A	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Wolverine Genesee County Campground	N/A	Camping, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Groveland Oaks Oakland County Campground	N/A	Campground, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Addison Oaks Oakland County Campground	N/A	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Lapeer State Game and Wildlife Area	9,000	Hunting-Wildlife Area, Fishing, X-Country Skiing

BARRIER-FREE COMPLIANCE AND PARK CONDITIONS

The following summaries address the accessibility of city parks and recreation facilities in compliance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG). In general, all construction since 1991 was required to comply with these guidelines. Recent improvements in parks have greatly increased accessibility.

A general ranking for each park was determined through site visits as follows.

- 1 = none of the facilities/park areas meet accessibility guidelines
- 2 = some of the facilities/park areas meet accessibility guidelines
- 3 = most of the facilities/park areas meet accessibility guidelines
- 4 = the entire park meets accessibility guidelines
- 5 = the entire park was developed/renovated using the principals of universal design

Elms Park

Evaluation of Existing Facilities (2)

Elms Park is made accessible to pedestrians by a 4-foot-wide sidewalk along the east side of Elms Road, running adjacent to the park for its entire frontage along Elms Road. There are also sidewalks along both sides of the street in the residential subdivision across from Elms Park.

Elms Park is a multi-use area with many recreational facilities scattered throughout. There are several parking areas located throughout the park. Most of the facilities are located relatively close to a parking lot. However, barrier-free accessibility tends to be an issue due to a lack of pedestrian paths linking facilities directly to the parking lots.

There is a total of four existing pavilions in the park. All have been constructed with a foundation that is flush with the ground, enabling wheelchairs or people with severe mobility limitations to enter without difficulty. One of the largest pavilions has hard-surfaced paths providing access into the structure; in 2017 paved paths and a route to nearby accessible parking will be completed along with the addition of accessible exercise stations. Future extension of this internal path will provide accessible routes to other park elements. The barbeques associated with each pavilion are without a hard-surfaced path.

The tennis courts and basketball courts are located near a gravel parking lot. Access can be improved with the addition of a paved sidewalk and barrier free parking spaces.

The existing horseshoe pits, ball field, soccer field, and small playground area are also without hard-surfaced paths leading to each facility. The city has addressed these concerns by improving the system of wood chip paths leading from parking areas to facilities within the park.

The playscape area in the northwest portion of the park is an example of the recent efforts the City of Swartz Creek has made toward improving recreational opportunities for people with disabilities. The parking lot near the playscape has three marked handicap parking spaces located in close proximity to the playscape and pavilion. A 6-foot-wide concrete path leads from the parking area into the playscape and also into the pavilion adjacent to the playscape. This makes it possible for people with disabilities to utilize both the playscape and pavilion.

The playscape is of barrier-free design. The surface of the play area is engineered wood chip. The play structures are designed to provide play opportunities for both those with and without accessibility limitations.

The pavilion is relatively large, suitable for picnics, meetings, parties, or simply informal use. The pavilion includes a large fireplace/barbeque, a number of picnic tables, and a barrier-free restroom that was improved in 2016.

The small playground area in the northwest corner of the park is comprised of relatively old equipment, most of which is not of barrier-free design. The city has focused its efforts on providing a barrier-free children's play area in the playscape on the other side of the drive. The city intends to replace the existing equipment over time. All new equipment shall be of barrier-free design, with appropriate underlying surfaces. A hard-surfaced path system will also be developed within the play area.

Transition and Implementation Plan

The City of Swartz Creek intends to improve accessibility to Elms Park facilities by developing a barrier-free paved pedestrian trail throughout the park. Trailheads will link the trail with each parking area. The trail will be designed to loop throughout the park and link facilities. Engineered wood chip paths will be spurred off the main trail, providing barrier-free access to all facilities. Future facilities will be linked to the trail as they are developed.

Signage identifying the locations of facilities will be provided along the trail where appropriate and all future recreational facilities will be of barrier-free design.



Winshall Park (2)

Winshall Park is located across the street from a single-family neighborhood. The park backs up onto the Swartz Creek.

Evaluation of Existing Facilities

As with Elms Park, Winshall Park provides a wide range of recreational opportunities. However, the facilities are scattered throughout the park without a barrier-free connection to many of the facilities.

There is an existing 4-foot-wide sidewalk along Winshall Drive, across the street from the park. There is no sidewalk along Winshall Drive within the park. A trail with exercise stations runs roughly around the perimeter of the park; however, the surface of the trail is grass and is not barrier-free.

There is a fenced tot lot, including a large play structure located in the northeast area of the park. Barrier-free access is provided to the tot lot by a 3-foot-wide concrete sidewalk leading from Winshall Drive, as well as a 4-foot-wide wood chip path leading from the parking lot and pavilion. The play structure is of barrier-free design. The play surface of the tot lot is engineered wood chips under all the play structures, and grass in other areas. There is no path leading to each play structure within the play area, which means that barrier-free access is limited to those areas directly connected to the engineered wood chip path. Linking the structures with a wood chip surface is a maintenance issue. Most of the play equipment along the perimeter of the tot lot appears to be barrier-free; however, some of the equipment is inaccessible to children with mobility limitations. Future equipment developed within the play area should be of barrier-free design per Americans with Disabilities Act guidelines.

As already mentioned, the pavilion near the play area is linked to the parking lot by a 4-foot-wide engineered wood chip path. All pavilions in the park have been constructed with foundations that are flush with the ground.

The tennis courts have entrances designed to keep out bicycles. Unfortunately, these entrances also keep out wheelchairs. A barrier-free entrance should be added to the tennis court facility.

The tennis courts, ball field, and basketball court lack barrier-free paths leading to each facility. Again, these are relatively simple improvements that will be completed in the future.

As part of the replacement of the restroom building, all accessibility requirements were met, including a concrete sidewalk to the gravel parking lot.



The existing water fountain near the ball field is of barrier-free design. A path has been developed to link the fountain to the pavilion and parking area.

There are sidewalks along both sides of Whitney Court that end at the park boundary line. The city intends to connect to at least one of these sidewalks, thereby improving accessibility into the park for neighborhood residents. Presently, the lack of sidewalks into the park and the existing curb around the Whitney Court cul-de-sac creates accessibility limitations.

Transition and Implementation Plan

The City of Swartz Creek intends to improve accessibility to Winshall Park facilities by developing a barrier-free pedestrian river walkway along Swartz Creek, along the entire length of the park. Barrier-free connections will be provided to the walkway from each parking area as well as to appropriate areas on Winshall Drive and Whitney Court. Future trail improvements will be designed to provide barrier-free access to Swartz Creek as well as link facilities throughout the park to each other. As with Elms Park, engineered wood chip paths will be spurred off the paved trail, providing barrier-free access to all facilities within the park.

Signage identifying the locations of facilities will be provided where appropriate. Future facilities will be linked to the trail as they are developed. All future recreational facilities will be of barrier-free design.

The city intends to extend the walkway to Swartz Creek Middle School using an easement along the Swartz Creek. This will improve barrier-free access to the park and the creek for area students.

Bicentennial Park (3)

Bicentennial Park is a small pocket park located along Morrish Road, just south of Miller Road.

Evaluation of Existing Facilities

There is a small pavilion located in the park. There is a marked handicap parking space immediately adjacent to the pavilion. There is a relatively complete system of 5-foot-wide sidewalks linking the downtown area and the surrounding residential area to the park. However, the pavilion is surrounded entirely by grass. The lack of a hard-surfaced path leading into the pavilion poses an accessibility limitation.



Transition and Implementation Plan

Future improvements to the park should include the development of a barrier-free hard-surfaced path leading from the sidewalk near the handicap parking space, to the pavilion.



Veterans Memorial Park (4)

This site was completed in the last few years and was designed to meet current accessibility requirements.

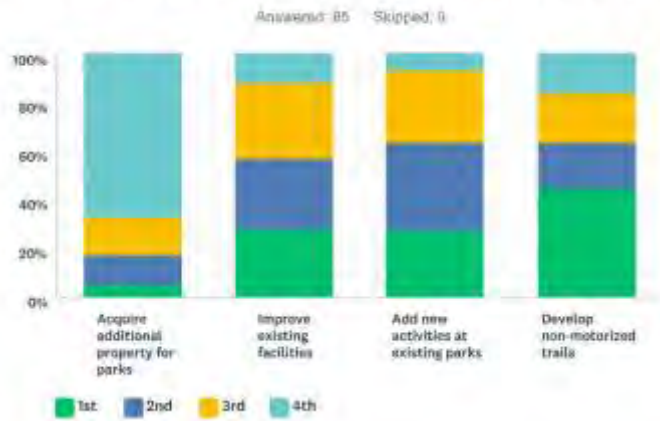
DESCRIPTION OF PLANNING PROCESS

ROWE Professional Services was hired to assist the city with the update to the recreation plan. In June, 2017 the Park and Recreation Advisory Board began discussions on the update of the recreation plan. The board reviewed current goals, objectives, and action plan items at its July meeting. The July city council meeting included a discussion by the Downtown Development Authority on a public market pavilion which has been included in the goals and objectives.

At the August meeting, the board developed a series of questions for an online survey. All meetings were open to the public. A booth was hosted at the large community slip and slide event that included copies of the survey and comment forms. A copy of the questions and summary of results is included in the appendix and summarized as follows.

There were 92 survey responses. Nearly 40 percent of them visited parks moderately to extremely often. Park maintenance was acceptable 84 to 96 percent of all items except for bathrooms at 68 percent. Ninety-five percent believed that parks added to the quality of life, tourism, and economy of the community. Respondents ranked non-motorized trails as the first priority in use of funding. This input verifies goals for developing a non-motorized trail.

Q7 Please rank your priority for use of funding



After receiving this input, the board added some new facility action items to the plan.

The committee reconvened with ROWE in October 2017 to review the items to be included within the plan. A draft copy was/will be provided in November to the committee for review. Based on comments from the recreation committee, the plan

was/will be revised and posted for a 30-day public review at the front counter of the city offices from _____ to _____. A copy of the advertisement is included in the appendix. Public comment was/will be included in the plan as directed by the recreation committee.

The draft plan was/will be presented in a public hearing on _____ and recommended for adoption by city council following the hearing. The plan was/will be approved by city council on _____. Copies of the public hearing notice, meeting minutes, and resolution have been included in the appendix.

A final copy of the plan was uploaded to the MDNR mirecgrant website with a transmittal letter noting that a copy has been sent to the local planning agency for acceptance. Post completion forms and completed checklist for the recreation plan process was also included.

GOALS AND OBJECTIVES

An overall guide for the recreation goals for the City of Swartz Creek will be to educate the public on the resources and value of its park system and leverage development and maintenance effort by pursuing partnerships, grant funding, and volunteer efforts when appropriate.

The following are goals and objectives as summarized by the Parks and Recreation Advisory Commission based on broad community input (not listed in any order of priority). They represent a flexible tool that will guide the focus of resources for park and recreation maintenance and development versus a rigid capital improvement schedule. This format will allow decisions to be made based on changing conditions and take advantage of opportunities as they are presented to the community.

Goal 1: Pursue grants and develop partnerships and advocates to serve park needs

Continue to seek partnerships with other recreational providers and agencies and with neighboring communities to share ideas and provide non-competing programs and facilities. (Examples include but are not limited to civic groups, community groups, schools, etc.)

- » Be proactive: establish a coordinated list of projects for civic groups to build, fund, etc. versus reacting to individual requests.
- » Apply for grants to develop park facilities maximizing in-kind or leveraged grant match due to limited city funding.
- » Develop a stronger partnership with the county parks system to provide community recreational opportunities to the residents of Swartz Creek.
- » Collaborate with the DDA on the development of a market/special event space that can be used as a staging area for bike/foot races, etc. that could link to parks and trail facilities.

Goal 2: Enhance use of existing park facilities and programs

- » Replace tree cover throughout city and at key parks due to impact of Emerald Ash Borer
- » Conduct tree inventory for health of urban forest.
- » Upgrade restrooms so they are inviting and more maintenance-friendly.
- » Improve floor of Winshall Park restroom for long-term sustainability.
- » Explore adding small features in park to increase all-season use.

Goal 3: Pursue non-motorized trail system

- » Utilize and expand on existing sidewalks and bike lanes to provide linkages to parks, schools, neighborhoods, and retail destinations.
- » Maintain routes as appropriate for all-season use.
- » Acquire easements/property as needed to construct trails.
- » Coordinate construction with other local projects as appropriate for efficiency.
- » Implement connection to the Genesee Valley Trail/Genesee County trail system through the Metropolitan Planning Commission.

Goal 4: Regularly review maintenance practices and policies for park facilities and update when necessary

- » Park and Recreation Advisory Commission to review procedures on an annual basis (upon meeting of new members in February) and provide recommendations to city staff and/or council.
- » Be proactive with volunteer groups to complete maintenance efforts in coordinated effort with each other and city staff.
- » Establish a maintenance schedule and budget for recreation items such as phases of re-staining of the wood playground in Elms Park to complete an orderly process for upkeep of this facility.

Goal 5: Pursue new park development and acquisition that support the goals and objectives within the recreation plan

- » Consider parcels such as 'Winshall Park South/the Hoover Site" that provide extensions to existing park property.
- » Coordinate with the school district to improve the properties that provide increased access to natural features and education on forestry, water and land stewardship.

ACTION PLAN

The following is a description of the projects that the Parks and Recreation Advisory Commission has determined are recreational priorities for the city in the future. Justification is provided for each project. A list of potential funding sources has also been included.

Short-Term Projects

- Install backstops in Elms Park. Work on maintenance around the park as well with the playground equipment.
- Add an off-leash fenced dog park in the back of Elms Park. Enhancements to the parking lot including placing guardrails or wooden poles to stop people from parking over the spaces.
- Address various drainage issues in Elms Park.
- Remove and replace the cottonwood trees in Winshall Park with something new (i.e. Swamp Oak, Elm Trees)
- Annual maintenance to play equipment, including staining of sections of Elms Park play structure in a more organized, thorough manner rather than tackling the entire structure at one time.
- Depending on grants and other match funding, development of the non-motorized trail may be timely with improved bid pricing due to local road projects by the city.

Mid-Term Projects

- Add exercise stations in Winshall Park similar to what is being installed at Elms Park. Improve restrooms.
- Use tennis courts in Winshall Park for the ice skating. Relocate the ice skating rink to a location that is more accessible to people.
- Work with the school district to develop the southwest corner of Cappy and Fairchild to include forestry education, community garden, play equipment, and creek observation deck/kayak launch.

The existing softball field should be turned into a baseball field and have the outfield extended. The schools recently completed a building addition that eliminated two baseball fields which has increased the demands for facilities in the community. This is more cost effective to meet a short-term need than developing a new facility at the Heritage Park site or other location. A cooperative effort with the school might be sought as both the city and schools have limited budgets.

- Work with the school districts to determine locations for new baseball fields
- Converting softball fields to baseball fields is still a viable option. Most of the softball fields could be converted since most of the groups that would use the field would be little league teams.

Long-Term Projects

- Implement the Heritage Park concept.
- Research feasibility to locate a baseball field near the old Consumers property that is in the rear of Elms Park.

Develop Non-Motorized Trail

Elms Park Internal Trail

Based on the success of grant funding, the city proposes that a paved non-motorized trail system be developed throughout the park. Establishing a pedestrian trail is a high priority of the city. Given the available area within the park, Elms Park is the ideal location for the trail system.

It is proposed that a paved trail system be looped through the park, providing a pedestrian link between park facilities. Trail users will be able to enter the park from the sidewalk along Elms Road without having to share the entry road with vehicles. This will increase pedestrian safety. It is anticipated that the trail would be of barrier-free design, constructed with a paved surface, striped, and 8 feet to 10 feet in width. This would allow a wide range of users such as walkers, runners, people in wheelchairs, bikers, or inline skaters to safely and efficiently use the trail. The paved surface will be durable and low-maintenance. Traffic control and a well-defined crosswalk will be provided wherever the trail crosses a vehicular drive. The length of the proposed trail loop within the park will be approximately 1,300 linear feet, or ¼-mile.

The city proposes that signage be placed at appropriate trailhead locations throughout the system. The signs would show the following information: park boundaries and facilities, location of other trailheads, connections to secondary trails and other linkages, trailway distances, and location of water fountains and restrooms. Benches will be added along the trailway to provide rest areas for trailway users.

Extend Non-Motorized Trail to Elms Road Elementary School

There is an existing Consumers Power Easement that connects the park to Elms Road Elementary, which is located approximately ¼-mile to the north of the park. The proposed trail connection will provide the school with an opportunity to utilize the facility for recreational activities such as gym classes and cross country running events. The park will also provide a pedestrian connection from the school to residential neighborhoods to the south. This will allow students to walk, bicycle, etc. to school.

Winshall Park Trail Improvements

The development of a non-motorized trail along Swartz Creek through Winshall Park is a long-term priority for the city. The location of the Swartz Creek and the

natural character of the park make Winshall Park an attractive location for a trail system.

It is proposed that a paved trail system be located along the Swartz Creek which would provide public access to the waterway as well as a pedestrian link between park facilities. Trail users will be able to enter the park from the sidewalk along Winshall Drive and continue traveling through the park on the trail. It is anticipated the trail would be of barrier-free design, constructed with a paved surface, striped, and 8 feet to 10 feet in width. The paved surface will be durable and low maintenance. The length of the proposed trail loop within the park will be approximately 1,300 feet, or ¼-mile. A proposed pedestrian bridge would provide access to the property on the other side of the Swartz Creek.

Extend Non-Motorized Trail to Swartz Creek Middle School

The city proposes that the trail be connected to the Swartz Creek Middle School by extending the trail from the park to the school along the Swartz Creek County Drain easement. The school is located approximately 1 mile to the northeast. This trail would provide recreational and educational opportunities to students. It would also provide a safe pedestrian link to the school through the park to the residential neighborhoods east of the park.

Develop Non-Motorized Trail Regional Connections

The city should pursue funding application for the various phases of trail identified in the master plan, providing regional connection to the Genesee County and indirectly to the statewide Iron Belle Trail system. This process should start early to allow time to assemble easements, grants and matching funds.

Maintain Open Space

Development within the park should be limited in order to maintain open space. This allows for pickup games, soccer practice, and other non-programmed activities. The existing facilities should be maintained, such as the ongoing boy scout project to upgrade the existing exercise stations. The addition of lighting within the park will allow neighbors and others to keep an eye on activities within the park, reduce the potential for vandalism, and increase use.

Improve Existing Playground Equipment

There is some existing playground equipment that remains to be updated. The equipment is limited in terms of function and needs to be updated and expanded. Improving the play area will provide additional recreational opportunities to children and young families and address safety factors. These improvements should include seating and fencing.

- Develop Basketball Court at Winshall Park

The city will consider expanding or improving the existing court. This will increase the recreational opportunities for older children and adults.

- Resurface basketball court/tennis court into tennis only court in Winshall Park

Bicentennial Park

Bicentennial Park is a relatively small park located on Morrish Road, south of Miller Road. The city owns property on both sides of the road and intends to maintain both sides of the road as park open space. The city has completed a pavilion and barrier-free sidewalk on the east side of the road. Continued "complete streets" improvements along this corridor will enhance recreation connections throughout the city.

- Remove pavilion: Parks and Recreation Board discussed that they don't need the pavilion and that it might be more useful to use the area as a playground or something for the downtown area
- Potential partnership with the DDA
- Incorporation of a splash pad in downtown: Potential for adding new parking in the downtown area to accommodate for the new splash pad

Administration

Future exploration of forming a recreation authority with adjacent communities and agencies might be explored to better leverage limited funds, staffing and facilities to serve the recreation needs of the community.

CAPITAL IMPROVEMENT PLAN

The following schedule is a summary of the action plan that includes key maintenance and development projects in an approximated timeline for completion pending available funding:

Funding Key:

MNRTF – MDNR Trust Fund

Passport – MDNR Recreation Passport

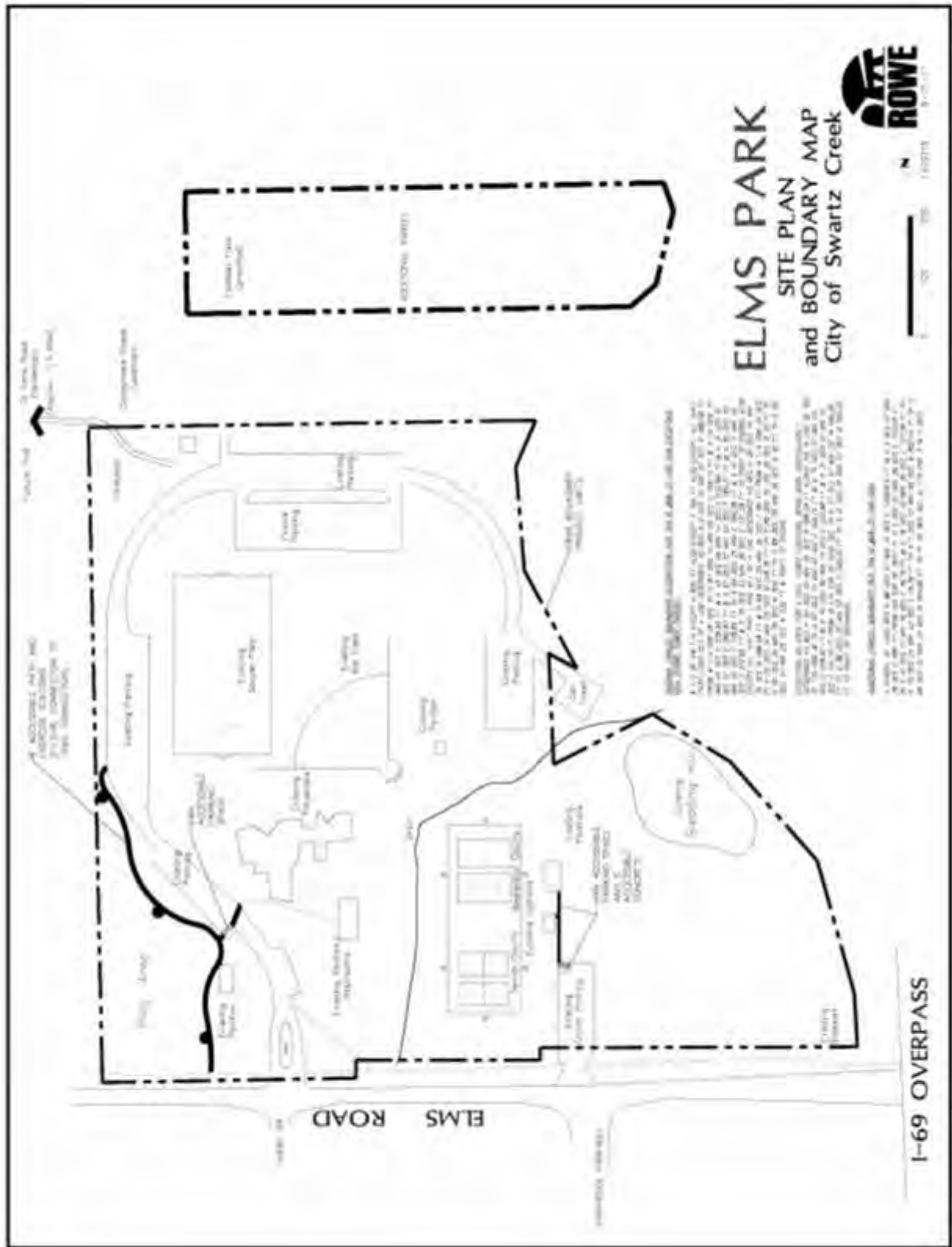
TAP – MDOT Transportation Alternative Program

GF – General Fund

Private – Private Donation/Foundations

Capital Improvement Plan			
Year	Project	Cost	Funding
Years 0-5	Winshall Park		
	• Tree replacement	\$10,000	DTE, Private GF, Passport
	• Annual maintenance (\$40,000 per year x 5)	\$200,000	
	• Renovate restroom floor, add exercise stations	\$15,000	
	Total	\$225,000	
	Elms Park		
	• Replace backstops	\$5,000	GF, Passport, Private
	• Drainage improvements, extend internal path	\$20,000	
	• Dog park	\$25,000	
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	Total	\$300,000	
	Non-Motorized		
	• Construct Phase 1 of regional trail system	\$150,000	TAP, MNRTF, GF, Private
	Total	\$150,000	
Total for 0-5 Years		\$675,000	
Years 5-10	Winshall Park		
	• New internal path	\$100,000	Private, GF, Passport
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• New basketball court, resurface old court as tennis	\$150,000	
	Total	\$500,000	
	Elms Park		
	• Replace backstops	\$5,000	GF, Passport, Private
	• Drainage	\$10,000	
	• Dog park	\$25,000	
	• Annual maintenance (\$60,000 per year x 5)	\$300,000	
	Total	\$340,000	
	Bicentennial		
	• Remove pavilion, construct splash pad	\$150,000	MNRTF, GF, Private, DDA
	Total	\$150,000	
Non-Motorized			
• Construct Phase 2 and 3 of regional trail system	\$350,000	TAP, MNRTF, GF, Private	
Total	\$350,000		
Total for 5-10 Years		\$1,340,000	

Map 3: Elms Park Drawing



Map 4: Winshall Park Drawing



POTENTIAL GRANT SOURCES

Potential Grant Source	Maximum Request Amount	Minimum Local Match	Submission Deadline	Eligible Projects
Land and Water Conservation Fund (LWCF) Grant	\$300,000 (Pending federal funding)	50%	April 1 MDNR	May be applicable to development of sports fields or trails that link or provide access to recreational resources
Michigan Natural Resources Trust Fund (MNRTF) Grant – Acquisition Project	No Limit	25%	April 1 MDNR	Purchase of land intended to provide outdoor recreation or protection of Michigan significant natural resources
MNRTF Grant – Development Project	\$300,000	25%	April 1 MDNR	Development of lands to provide outdoor recreation or protection of Michigan significant natural resources
Recreation Passport	\$75,000	25%	April 1 MDNR	Re-development of existing park and recreation facilities
Transportation Alternative Program	No Limit	20%	No deadline MDOT	Purchase and development regarding non-motorized, related to transportation. Program emphasis is more on providing connections than recreation opportunities
DTE Tree Foundation	\$3,000		Summer	Tree planting projects such as park, right-of-way, city street, nature study areas, school grounds planting, and neighborhood revitalization projects. All trees must be planted on public land or land open to the public

Federal and State Grants

There are a variety of funding sources available to local governments for park development - The Michigan Department of Natural Resources Recreation Division administers the Land and Water Conservation Fund (LCWF) and the Michigan Natural Resources Trust Fund (MNRTF). Special initiatives are identified each year by the MDNR that receive special consideration for grants. These should be monitored. Current initiatives relate to acquisition of land for trailways, hunting, or buffer areas for habitat and development of shooting ranges.

Other funding is also available through other divisions that can be used as match, supplemental or backup funding. For example, the pending Congestion Mitigation and Air Quality (CMAQ) grant for Phase 1 of the trail system could be used as match to other

funding and complete additional phases. Federal Transportation Enhancement grant program can be used for the construction of non-motorized facilities such as multi-use paths connecting parks. Other grants include the Forest Management Division MDNR Community Forestry grant program that could help fund a tree planting program for the parks.

Other Local Funds

Placing special assessments on private property owners for construction of a bike/hike trail abutting their property, for example, could be another funding strategy. Special assessments are often set up to finance sidewalks, sewer, or street projects. The same could be done for sections of the trail system, if needed.

Appropriations from the City's General Fund are possible when a prompt commitment of funds is necessary and the funds are available. Special assessments are levied against the owners of the property and this income is pledged to the repayment of the bonds. Such bonds usually carry a higher rate of interest than general obligation bonds, but have the advantage of not being charged against the city debt limit.

Other Sources of Funding

Additional sources of funding will be investigated. Seeking donations, attracting sponsors, and holding fund raising events are methods to raise funds for the development of recreational facilities.

The track record for community involvement in the city for a variety of projects has been impressive. Community organizations, businesses, and individuals have stepped up time and time again to lend their time, talent, and financial support to worthwhile community projects. While this kind of community support cannot always be measured, it should never be overlooked.

Partnering/Advocates

The community has some land within Heritage Park which can be leveraged with needs from surrounding municipalities to support a sports complex or other possibilities. A regional partnership can be explored to pool and maximize limited public funds.

APPENDIX

- Survey Responses
- Budget
- City Park Reservation Maps
- Post Completion Forms
- Public Notices, Meeting Minutes, Resolution
- Transmittal Letters
- Certification Checklist

Q1: What do you like most about recreation facilities in the Swartz Creek community?

Answered 67

Skipped

13

Responses

they are clean and easy to get to

They are well kept and are widely used.

Baseball/Softball field and Valley Ball and Croquet

that they are pretty and well kept

The settings are complete. They offer everything for any member of the family for outdoor activities.

Elms Park is a great place for gatherings. We don't use the parks other than that.. We attend the

Elms Park is great! Well maintained and lots to do

Childrens play areas

Childrens play areas

Childrens play areas

They are well maintained

Play scape in Elms Rd. park and the annual art fair.

There are a lot of different things to do

The playground for my kids

We feel safe :)

open air, clean

I like that the parks exist and are available to the residents of Swartz Creek.

Elms park wooden play structure

Cage arena

The cleanliness and playground equipment

Multiple options to enjoy. Able to be enjoyed by all ages.

Playground

Lots of things for the kids to do.

There is always a place for kids to go and play!

Nice playgrounds

There are several available

Parks for kids & families

A safe place where the kids can play.

The assortment of facilities to choose from & how well there are maintained.

They are great places to take my family or my classroom of students for a fun, relaxing day.

Ease of access

The park

That they are clean, safe, and plentiful.

Sledding hill at Elms Road Park

The spaces have shade and open areas for any activity, not just designated for certain sports. I also appreciate not looking at plastic playscapes. The nostalgia makes it different.

Safe, clean, natural beauty.

Parks are kept up by both the city and local groups/churches.

Parks

Good playground

Beautiful parks

Water fountains available at the parks. Picnic area and playground.
Elms Road Park is very nice and well maintained.
The park is kept very nice and clean. I am unaware of any other facilities than Elms Park.
Family friendly. We love the little playground at Winshall Park.
I like that Winshall Park is more for smaller kids and Elms Road Park is more all ages.
Playground equipment at Elms Rd Park
Close locations to my home.
the multiple options available in the community, including the ability to actually "reserve" the pavilion:
How well they are maintained
I love to see the parks from when I was a child being enjoyed by other children 20 years later
safety
Everything
there's so many, movie night, concerts in the park, playground
Trails
Fun for families
Nice area for families to play
Play areas & picnic areas
Clean
Clean, civil
A lot to do for children
The pavilions with electricity & firepits for family celebrations; clean & well kept play areas.
Close to home
Always nice to come to!
Everything. No complaints
The parks are clean and well maintained.
They are close to neighborhoods they serve.
Fun, safe family atmosphere

Q2: What do you like least about recreation facilities or opportunities in Swartz Creek

Answered 59

Skipped

21

Responses

the gravel driveways - always ruts

Nothing!

The lack of a exit drive out of Elms Park

I haven't lived here long enough to have an opinion. Just moved here in the spring.

Need more space for the many activities Creek has to offer.

We don't use the parks.

More parking available for events (eg hometown days)

No walking trails

No walking trails

No walking trails

There isnt many

Nothing

Seems like they were neglected for a while

No trails. I have to go to holly, grand blanc and flushing for trails.

Wish we had bike and walking trails! Even with the bike lane added thru town, we wouldn't take the kids that way. People drive right down it. We'd feel so much safer with trails.

variety

The parks are outdated. They consist of the very basics and mostly appeal to parents with children.

No bike trails

nothing

The size and lack of walking trails

Parking

Lack of nature trails/bike path

Not enough things for older people to do.

Vandalism to the facilities.

No splash pad

Low to minimal maintenance

People being disrespectful slobs. Cursing openly, etc.

The parking

No complaints.

The single user bathroom at Elms Park creates a long line when it's busy.

Bathrooms not kept up

Vandilization

football. Parking is ridiculous at the parks when these events are going on. It would be nice if they happened elsewhere.

however, we quickly learned that residents can't really use it because of the hoards of people there via the pavilion rentals. Also, more parking is needed to accommodate the large groups.

I am extremely disappointed to see people that do not support our community values show disrespect when visiting. The pavillions, parking lots and play areas are left trashed. I am against the idea that our parks are tied to tourism. We should be supporting the idea of community in our parks.

Need for more parking during youth sports seasons.

City of Swartz Creek Recreation Survey

A lack of walking trails

People ruining our beautiful parks!!!!

Dirty bathrooms

I wish there was more! I used to live in Davison. There was a dog park, walking and biking trails, and even a mini beach. I wish there was a community rec center like Lapeer as well. They also have LARGE parks with a lot of interactive play equipment for kids of all ages.

The community seems very sports oriented with huge emphasis on football and cheer. Not our thing I wish there was a trail system that took you through some of the semi-wooded areas of the city.

The lack of playground equipment at Winshall Park

Dirty bathrooms, poorly maintained

There isn't an available water resort location (such as a splash pad or pool) for community use during the summers

NA

bathrooms

Bathrooms

not enough trails

maybe more bathroom space

Wooden structures - splinters

Never any nets on the basketball hoops

Need more bathrooms

Could use more restrooms

Lack of many bathroom facilities.

Some of the toys are old

no complaints

Nothing!

They are stressed by a greater, regional demand for the existing supply.

Q3: What changes would most improve recreation in the City of Swartz Creek?

Answered 60 Skipped 20

Responses

- fix the driveways
- A senior are is required.
- Wheel chair accessibility to all pavilions as well as paved road in Elms Park.
- N/A
- A sports complex like what was planned back in the '80's. for football, baseball, softball and soccer.
- paved walkways and drives
- Sodewalk installations (walkability to get to the parks)
- What happened to the purposed dog park?
- What happened to the purposed dog park?
- What happened to the purposed dog park?
- I've just moved here from the metro detroit area so perhapes im not aware of everything happening around here. But from what I do know there isn't much happening. You guys have home town days and a movie night in the summer. What about adding more activities for families during the year.
- Better use of the creek, even if it's just for ambiance
- Splash pad, trails, trails
- We would love to see more evening community activities. Hard for 9-5 people to get to daytime ones

- increased variety and quantity
- Update the parks. Add walking/jogging/biking paths. Connect up the the "rail trail" or add something that adults can enjoy.
- Upgraded facilities
- More game like Bean Bag & 3 on 3 Bball tourn.
- We are in desperate need of a dog park.
- Tennis court cracks at Elms Park. Skateboard area for older children
- Splash pad!! Trails/bike path
- Senior activities in the park. And not everyone plays golf.
- Add an additional "step up" park next to the little children's part. And perhaps a few things adults can do as they watch their children. Stationery bikes?
- Splash pad at park
- Keep upkeep, make a fresh look more appealing
- A walking path
- Can't think of any improvements.
- A bigger bathroom facility at Elms Park.
- Keeping baseball/softball fields maintained
- Better maintanance
- The addition of a splash pad, a ninja warrior course, and non-roadside bike paths would be awesome.
- Fewer large group rentals of space
- The fresh paint has done winders to the Tot Lot. Funds for continuous maintenence would be beneficial.
- Paved lots and trails.
- We can't wait for the dog park at Elms road park.

City of Swartz Creek Recreation Survey

More planned activities

New bathroom or add a small cabin to host parties if happen bad rainstorms

More walking trails, more things to do like bowling skating. We need things for the kids to do.

Would love to have a running/walking trail with water dispensers that you could refill bottles from.

I would love to see some hiking/biking trails.

If it's not possible to add more BIG items (long bike/walking trails, rec center, etc), then perhaps add more to what we have. More play places for 7-10 year olds would be nice Elms Park.

Biking/walking trails please, please, please!! Would love to see more arts and sciences opportunities for youth. Music lessons at the PAC??

Add trails and more natural areas.

Turning Winshall Park into something everyone can enjoy, by adding new features and updating outdated areas

A full time DPW dedicated to the parks.

Adding a splash pad to the community

Maybe a splash pad would be a good addition

dog parks/ walking trails or paths

bathrooms

Bathrooms

with all sw ck citizen should not have to pay to use pavilions

trails/cross country

maybe more bathroom space

Play areas w/shade

More elaborate bathrooms

Baseball fields could be maintained better

Add more up to date bathroom facilities.

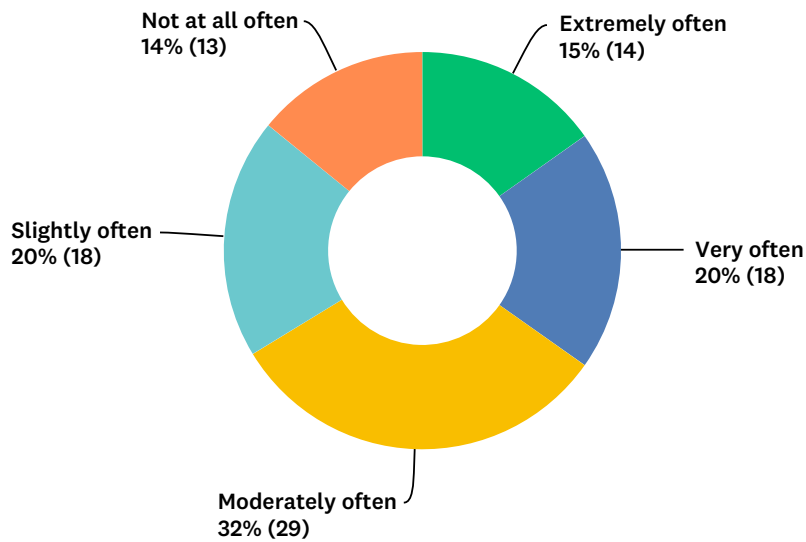
Add more wings to Elms park. Also maybe a splash pad! I would pay to come to a splash pad!

Adding biking trails/walking trails in the parks.

The addition of trails would be a good addition.

Q4 How often do you participate in activities in Swartz Creek parks?

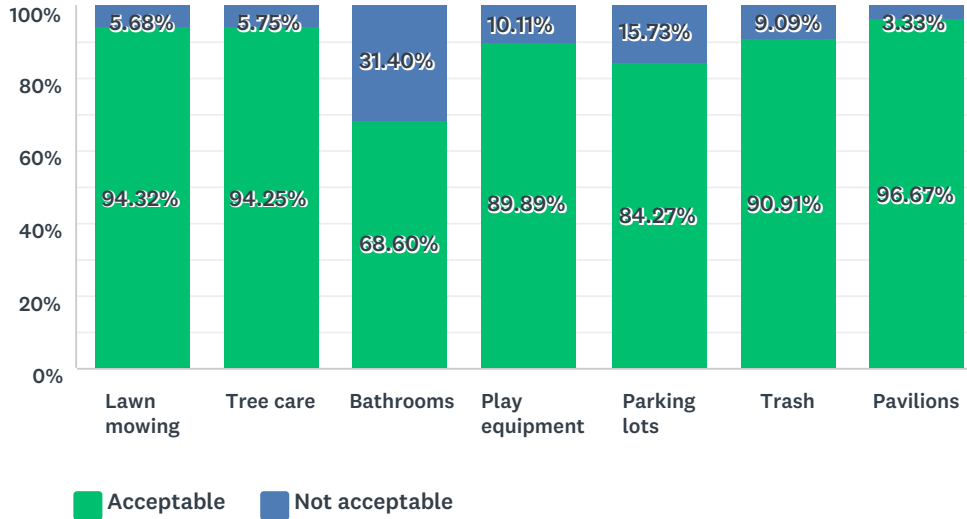
Answered: 92 Skipped: 2



ANSWER CHOICES	RESPONSES	
Extremely often	15%	14
Very often	20%	18
Moderately often	32%	29
Slightly often	20%	18
Not at all often	14%	13
TOTAL		92

Q5 Let us know what you think about maintenance in Swartz Creek parks?

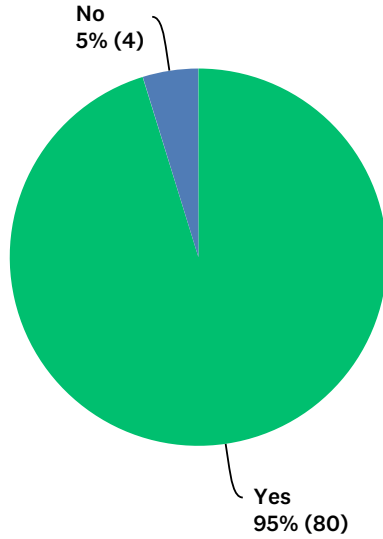
Answered: 92 Skipped: 2



	ACCEPTABLE	NOT ACCEPTABLE	TOTAL
Lawn mowing	94.32% 83	5.68% 5	88
Tree care	94.25% 82	5.75% 5	87
Bathrooms	68.60% 59	31.40% 27	86
Play equipment	89.89% 80	10.11% 9	89
Parking lots	84.27% 75	15.73% 14	89
Trash	90.91% 80	9.09% 8	88
Pavilions	96.67% 87	3.33% 3	90

Q6 Do you believe that that parks add to quality of life and tourism / economy of a community?

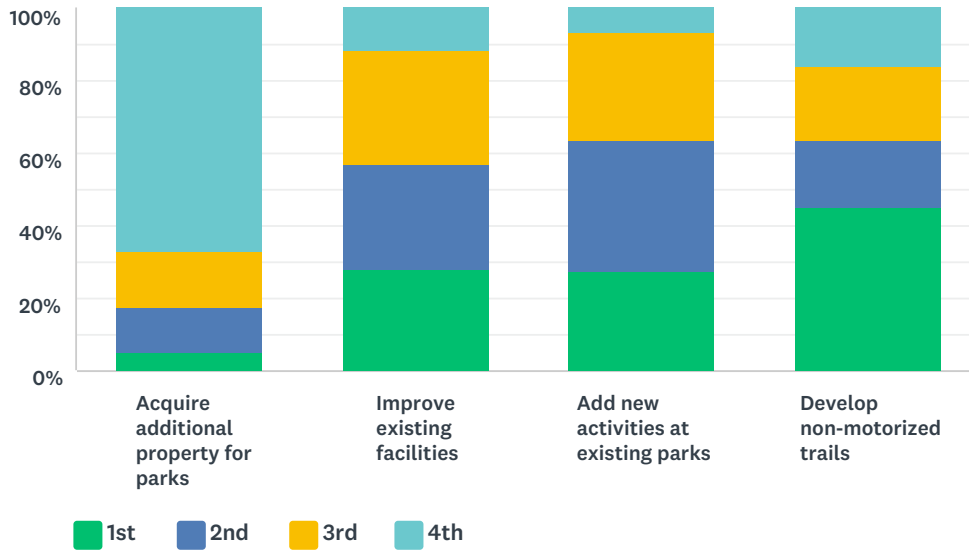
Answered: 84 Skipped: 10



ANSWER CHOICES	RESPONSES	
Yes	95%	80
No	5%	4
TOTAL		84

Q7 Please rank your priority for use of funding

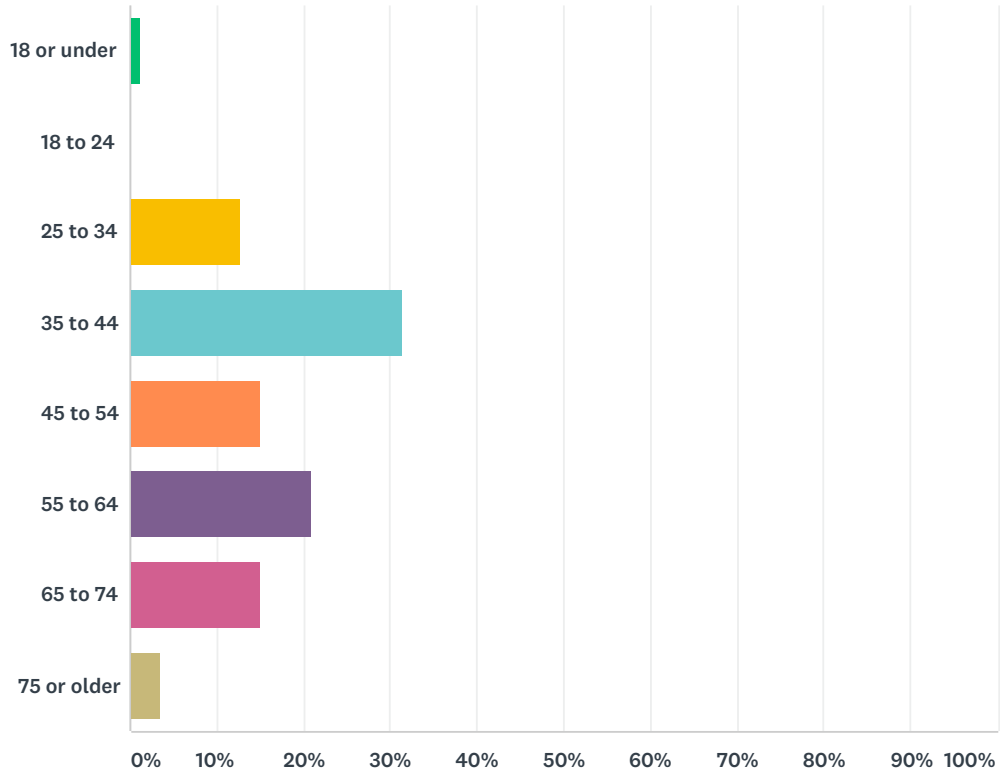
Answered: 85 Skipped: 9



	1ST	2ND	3RD	4TH	TOTAL	WEIGHTED AVERAGE
Acquire additional property for parks	5.06% 4	12.66% 10	15.19% 12	67.09% 53	79	3.44
Improve existing facilities	27.85% 22	29.11% 23	31.65% 25	11.39% 9	79	2.27
Add new activities at existing parks	27.50% 22	36.25% 29	30.00% 24	6.25% 5	80	2.15
Develop non-motorized trails	45.12% 37	18.29% 15	20.73% 17	15.85% 13	82	2.07

Q8 What is your age?

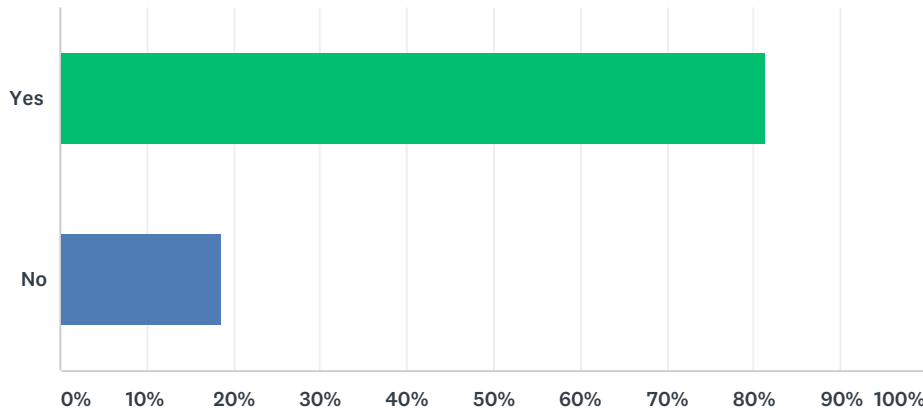
Answered: 86 Skipped: 8



ANSWER CHOICES	RESPONSES	
18 or under	1.16%	1
18 to 24	0.00%	0
25 to 34	12.79%	11
35 to 44	31.40%	27
45 to 54	15.12%	13
55 to 64	20.93%	18
65 to 74	15.12%	13
75 or older	3.49%	3
TOTAL		86

Q9 Are you a resident of the City of Swartz Creek?

Answered: 86 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	81.40%	70
No	18.60%	16
TOTAL		86

CITY OF SWARTZ CREEK
2017-2018 Fiscal Year Adopted Budget

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 Amended' BUDGET	ADOPTED BUDGET 2017-2018
Dept 781.000-Facilities - Pajtas Amphitheater				
101-781.000-702.000	Wages	306.26	932.00	798.00
101-781.000-704.100	FICA - Employer's Share	19.44	58.00	49.00
101-781.000-704.200	Medicare - Employer's Share	4.55	14.00	12.00
101-781.000-705.000	Medical Insurance - ER	11.96	84.00	42.00
101-781.000-705.100	Vision Benefits		1.00	1.00
101-781.000-705.200	Dental Benefits		20.00	10.00
101-781.000-706.000	Life Insurance - ER cost		1.00	1.25
101-781.000-707.000	Retirement Contributions-ER	18.63	23.00	17.00
101-781.000-707.100	Health Care Savings Plan - ER	0.00	0.75	4.20
101-781.000-708.000	Sick & Accident Premiums-ER	1.77	8.00	7.00
101-781.000-801.000	Contractual Services		4,500.00	-
101-781.000-930.000	Repairs and Maintenance	560.00	700.00	725.00
101-781.000-941.000	Equipment Rental	371.40	200.00	210.00
101-781.000-961.000	Miscellaneous		0.00	
Totals for dept 781.000-Facilities - Pajtas Amphitheater		1,294.01	6,541.75	1,876.45
Dept 782.000-Facilities - Winshall Park				
101-782.000-702.000	Wages	5,236.66	11,522.00	11,418.00
101-782.000-704.100	FICA - Employer's Share	330.29	714.00	708.00
101-782.000-704.200	Medicare - Employer's Share	77.82	167.00	166.00
101-782.000-705.000	Medical Insurance - ER	1,255.82	1,704.00	1,986.00
101-782.000-705.100	Vision Benefits	11.45	14.00	15.00
101-782.000-705.200	Dental Benefits	143.93	142.00	173.00
101-782.000-706.000	Life Insurance - ER cost	14.90	28.00	33.00
101-782.000-707.000	Retirement Contributions-ER	2,054.68	702.00	434.00
101-782.000-707.100	Health Care Savings Plan - ER	0.00	41.00	93.29
101-782.000-708.000	Sick & Accident Premiums-ER	85.08	146.00	192.00
101-782.000-726.000	Supplies	1,025.41	1,200.00	1,260.00
101-782.000-801.000	Contractual Services	316.48	1,000.00	1,050.00
101-782.000-910.100	Property Insurance	86.00	90.00	90.00
101-782.000-910.500	Workers Comp Insurance	110.44	351.19	438.23
101-782.000-920.000	Utilities	2,021.75	2,200.00	2,200.00
101-782.000-930.000	Repairs and Maintenance	15,969.79	12,500.00	13,125.00
101-782.000-941.000	Equipment Rental	2,850.15	2,500.00	2,625.00
101-782.000-961.000	Miscellaneous		250.00	250.00
101-782.000-976.000	Equipment		2,800.00	-
Totals for dept 782.000-Facilities - Winshall Park		31,590.65	38,071.19	36,256.52
Dept 783.000-Facilities - Elms Rd Park				

101-783.000-702.000	Wages	10,434.39	20,954.00	17,561.00
101-783.000-704.100	FICA - Employer's Share	652.89	1,299.00	1,089.00
101-783.000-704.200	Medicare - Employer's Share	153.40	304.00	255.00
101-783.000-705.000	Medical Insurance - ER	1,699.89	3,572.00	3,198.00
101-783.000-705.100	Vision Benefits	13.15	23.00	20.00
101-783.000-705.200	Dental Benefits	168.33	249.00	225.00
101-783.000-706.000	Life Insurance - ER cost	16.96	52.00	50.00
101-783.000-707.000	Retirement Contributions-ER	4,111.64	1,476.00	629.00
101-783.000-707.100	Health Care Savings Plan - ER		92.00	110.09
101-783.000-708.000	Sick & Accident Premiums-ER	108.43	266.00	280.00
101-783.000-726.000	Supplies	1,795.84	2,500.00	2,625.00
101-783.000-801.000	Contractual Services	3,132.42	3,200.00	3,420.00
101-783.000-910.100	Property Insurance	118.16	324.00	324.00
101-783.000-910.500	Workers Comp Insurance	110.44	299.62	438.22
101-783.000-920.000	Utilities	2,410.60	2,900.00	2,900.00
101-783.000-930.000	Repairs and Maintenance	13,143.35	43,000.00	18,000.00
101-783.000-941.000	Equipment Rental	5,386.32	6,000.00	4,000.00
101-783.000-961.000	Miscellaneous		200.00	200.00
101-783.000-976.000	Equipment		2,500.00	5,000.00
Totals for dept 783.000-Facilities - Elms Rd Park		43,456.21	89,210.62	60,324.31

Dept 783.016-Elms Park Brm-tgrail Reno RP15-0003

101-783.016-801.000-78	Contractual Services			
101-783.016-801.400-78	Design Engineering		12,441.61	-
101-783.016-801.450-78	Construction Engineering		88,304.25	45,000.00
Totals for dept 783.016-Elms Park Bathroom Renovation		0.00	100,745.86	45,000.00

Dept 784.000-Facilities - Bicentennial Park

101-784.000-702.000	Wages	304.53	1,515.00	1,026.00
101-784.000-704.100	FICA - Employer's Share	18.72	94.00	64.00
101-784.000-704.200	Medicare - Employer's Share	4.39	22.00	15.00
101-784.000-705.000	Medical Insurance - ER	12.76	77.00	69.00
101-784.000-705.100	Vision Benefits	0.12	1.00	1.00
101-784.000-705.200	Dental Benefits	1.70	9.00	7.00
101-784.000-706.000	Life Insurance - ER cost	0.13	2.00	1.00
101-784.000-707.000	Retirement Contributions-ER	9.32	45.00	17.00
101-784.000-707.100	Health Care Savings Plan - ER		1.96	5.40
101-784.000-708.000	Sick & Accident Premiums-ER	1.24	16.00	9.00
101-784.000-726.000	Supplies		300.00	300.00
101-784.000-801.000	Contractual Services		150.00	2,150.00
101-784.000-930.000	Repairs and Maintenance	394.31	260.00	2,300.00
101-784.000-941.000	Equipment Rental	140.25	140.00	200.00
101-784.000-961.000	Miscellaneous		100.00	100.00
Totals for dept 784.000-Facilities - Bicentennial Park		887.47	2,732.96	6,264.40

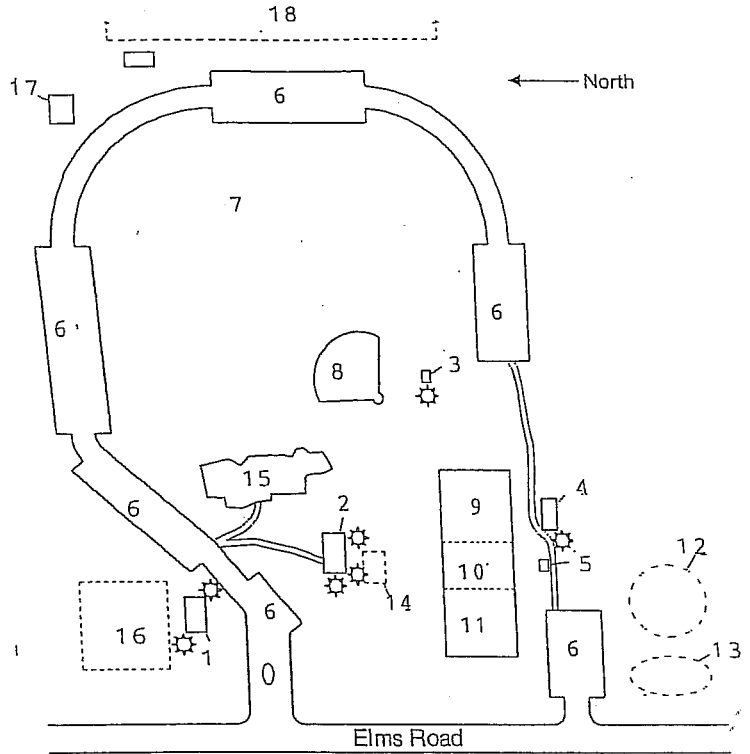
Dept 787.000-Veterans Memorial Park

101-787.000-726.000	Supplies	14.55	200.00	210.00
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101-787.000-801.000	Contractual Services		200.00	210.00
101-787.000-910.100	Property Insurance	352.00	371.00	371.00
101-787.000-920.000	Utilities	1,780.73	2,500.00	2,600.00
101-787.000-930.000	Repairs and Maintenance	340.00	300.00	300.00
Totals for dept 787.000-Veterans Memorial Park		2,487.28	3,571.00	3,691.00
Total for all parks:		79,715.62	240,873.38	153,412.68

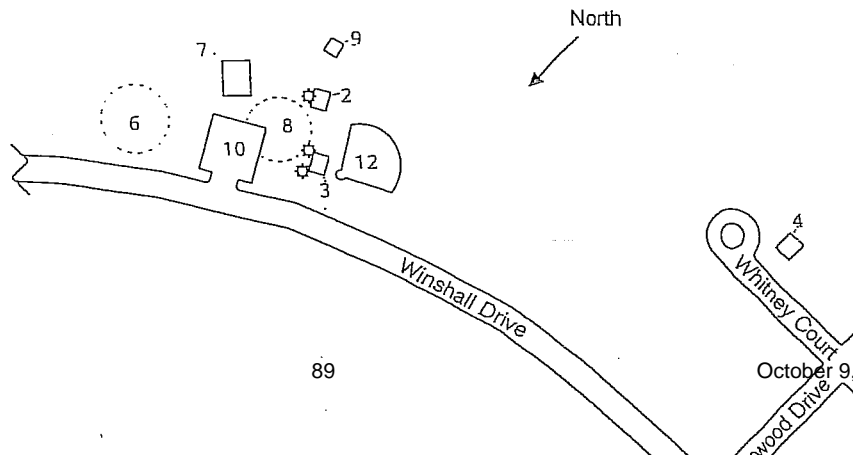
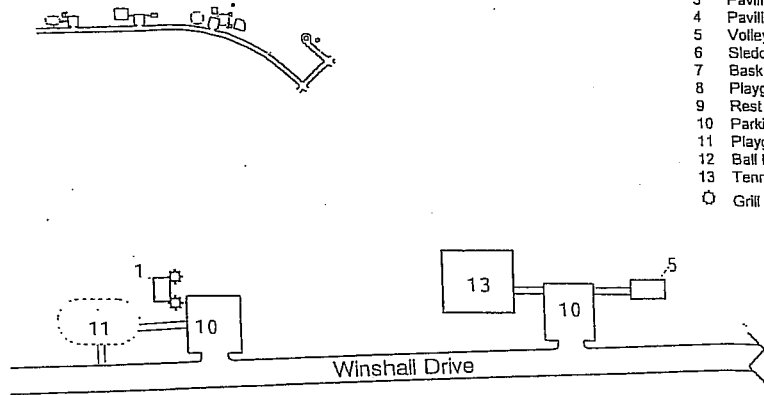
Elms Park

- 1 Pavilion #1 (70-80 People)
- 2 Pavilion #2 (90-100 People)
- 3 Pavilion #3 (25-30 People)
- 4 Pavilion #4 (80-90 People)
- 5 Pavilion #5 (Cannot Be Reserved)
- 6 Parking
- 7 Soccer Field
- 8 Ball Field
- 9 Basketball Courts
- 10 Open Area
- 11 Tennis Courts
- 12 Sledding Hill
- 13 Skating Area
- 14 Horse Shoe Pits
- 15 Dragon Alley Playscape
- 16 Playground Area
- 17 Volleyball with net
- 18 Football/Soccer Field
- Grill



Winshall Park

- 1 Pavilion #1 (60 People)
- 2 Pavilion #2 (80 People)
- 3 Pavilion #3 (40 People)
- 4 Pavilion #4 (Cannot Be Reserved)
- 5 Volleyball
- 6 Sledding Hill
- 7 Basketball Court
- 8 Playground Area
- 9 Rest Rooms
- 10 Parking
- 11 Playground
- 12 Ball Diamond
- 13 Tennis Courts
- Grill





PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [X] BOND FUND

GRANTEE: City of Swartz Creek

PROJECT NUMBER: 26-00258

PROJECT TYPE: Acquisition & Development

PROJECT TITLE: Swartz Creek Area Park

PROJECT SCOPE: Acquisition of 24 acres of land (dev baseball, football, play, access)

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, 810.635.4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [X]Yes []No

New activities: basketball, pavilions, sledding, ice skating, volleyball, bathrooms, trails, exercise equipment, soccer, and a large playscape.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [X]Yes []No

Cell tower; 2.76 acres; 26-00258 Amendment #1 of 2016

Are any of the facilities obsolete? If yes, please explain. []Yes [X]No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X]Yes []No

Are the facilities and the site being properly maintained? If no, please explain. [X]Yes []No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. []Yes [X]No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

Waste is collected daily, bathrooms cleaned weekly, grass mowed weekly;
painting, wood replacement, tree trimming done yearly; facilities updated as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

Yes. Weekend pavilion reservations require fees to support waste collection and cleaning
Fees apply to all users in the same manner and amount.

What are the hours and seasons for availability of the site?

May - October, sunrise to sunset.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)



POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Adam Zettel

Please print

Grantee Authorized Signature

09/22/2017

Date

Connie Eskew

Please print

Witness Signature

09/22/2017

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Swartz Creek

PROJECT NUMBER: 26-00556

PROJECT TYPE: Development

PROJECT TITLE: Swartz Creek Picnic Shelter

PROJECT SCOPE: Development of a picnic shelter with restrooms, utilities, and signage.

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, 810.635.4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? [x]Yes []No
If yes, please describe change(s).

New activities: basketball, pavilions, sledding; facility burned down 10+ years ago and rebuilt with general fund monies.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) []Yes [x]No

Are any of the facilities obsolete? If yes, please explain. []Yes [x]No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? [x]Yes []No
If yes, please provide a photograph of the sign. If no, please explain.

Are the facilities and the site being properly maintained? If no, please explain. [x]Yes []No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. []Yes [x]No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

Waste is collected daily, bathrooms cleaned weekly, grass mowed weekly; painting, wood replacement, tree trimming done yearly; facilities updated as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

Yes. Weekend reservations require fees to support waste collection and cleaning.
Fees apply to all users in the same manner and amount.

What are the hours and seasons for availability of the site?

May - October, 8am-10pm

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)



POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Adam Zettel

Please print

Grantee Authorized Signature

09/22/2017

Date

Connie Eskew

Please print

Witness Signature

09/22/2017

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Swartz Creek

PROJECT NUMBER: 26-00707

PROJECT TYPE: Development

PROJECT TITLE: Swartz Creek Area Park

PROJECT SCOPE: Development of six lighted tennis courts

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, 810.635.4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [] Yes [x] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [x] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [x] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [x] Yes [] No

Are the facilities and the site being properly maintained? If no, please explain. [x] Yes [] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [x] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

Nets changed regularly; site cleaned annually

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

What are the hours and seasons for availability of the site?

May - October, sunrise to sunset.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)



POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Adam Zettel

Please print

Grantee Authorized Signature

09/22/2017

Date

Connie Eskew

Please print

Witness Signature

09/22/2017

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Swartz Creek

PROJECT NUMBER: 26-00904

PROJECT TYPE: Development

PROJECT TITLE: Swartz Creek Area Park

PROJECT SCOPE: Development of 2 tennis courts (Winshall); 2 shelters/parking (Elms)

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, 810.635.4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [] Yes [x] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [x] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [x] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [x] Yes [] No

Are the facilities and the site being properly maintained? If no, please explain. [x] Yes [] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [x] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

Waste is collected daily, access road graded as needed; asphalt millings applied; painting, wood replacement, facilities updated as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

Yes. Weekend pavilion reservations require fees to support waste collection and cleaning. Fees apply to all users in the same manner and amount.

What are the hours and seasons for availability of the site?

May - October, sunrise to sunset.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)



POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Adam Zettel

Please print

Grantee Authorized Signature

09/22/2017

Date

Connie Eskew

Please print

Witness Signature

09/22/2017

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



**PARKS ADVISORY
COMMITTEE WANTS
TO HEAR FROM YOU!**

**WE NEED YOUR
IDEAS**

**MAKE AN IMPACT
ON YOUR
COMMUNITY**

PUBLIC INPUT 5 YEAR PARK PLAN



Parks in the City of Swartz Creek are developed to provide our community with improved connections and opportunities for social engagement; exercise and mobility. We want to maximize our resources and make sure that our priorities balance good stewardship and a reflection of your interests and your values.

We want your input as part of updating our 5 Year Recreation Plan that is currently being drafted.

**ANY QUESTIONS?
CONTACT**

Adam Zettel, Manager

810.635.4464

Adam Zettel

From: Christopher Germain (MEDC) <germainc2@michigan.org>
Sent: Friday, September 22, 2017 3:41 PM
To: Adam Zettel
Cc: Charles Donaldson (MEDC)
Subject: RRC Evaluation: Preparation & Information Request
Attachments: RRC Evaluation Contacts Form.docx

Hi Adam,

I hope all is well in Swartz Creek and you've been able to stay cool despite the hot weather.

I'm happy to inform you that I am in the early planning stages to begin Swartz Creek's formal RRC evaluation and therefore am reaching out to provide some more information and also ask for your assistance in gathering a few items.

First, the process: The process will be heavily guided by the answers in your self-evaluation and my research via your plans, zoning ordinance and other applicable material. After that, I will likely have a series of questions which I can either email or we can chat on the phone – whichever you find easier. I'll also conduct phone interviews with some local business owners/developers to get their perspective and also talk with your Planning Commission Chair. With all of that, I'll compile the full draft and provide it you for your feedback. From there we will finalize it and come speak with your village council about our findings and what comes next. The entire process should take just a couple of weeks once I get going and it shouldn't take up much of your time at all except for some questions and time to review the draft report. I am wrapping up another evaluation now, but I expect to begin Swartz Creek by the 2nd week of October.

Thanks to the excellent job you did with the self-evaluation I should have everything I need in terms of documents.

As part of the evaluation, I will need to speak with some business owners and/or developers in the area who've had interactions with the city in the past few years. Our preference is folks who have built new buildings or done renovations, but we can also talk to folks who've just gotten permits or other more simple items that didn't require site plan review. I've attached a document for you to fill out and send back with this information. Please be sure to **reach out to these individuals** and make sure they are comfortable speaking to us about their experience before providing their information to us.

I'm looking forward to conducting Swartz Creek's evaluation and working with you. No huge hurry on these items, but if you could have them back to me by October 6th, that'd be great. If you have any questions, please don't hesitate to call, text or email.

Best,
-Christopher

Christopher Germain, AICP
RRC Planner, Redevelopment Ready Communities®
Community Development
Michigan Economic Development Corporation
300 N. Washington Square | Lansing, MI 48913
Mobile: [517.599.5450](tel:517.599.5450)
germainc2@michigan.org
www.miplace.org

APPLICATION FOR SITE PLAN REVIEW

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
810-635-4464

Date: ____/____/____

File No: _____

Fee Received: _____ Receipt No: _____

NOTICE TO APPLICANT:

Regular meetings of the Swartz Creek Planning commission are held on the first Tuesday of each month at 7:00 PM, at the City Hall, 8083 Civic Dr. Application for site plan review shall be filed at least twenty (20) days before the scheduled meeting date.

Applicant should be familiar with all aspects of the City's Zoning Appendix A pertinent to the site plan application, including but not limited to: the appropriate level of site plan review, the site plan process, review standards, performance guarantees, use restrictions, landscaping, parking, design standards, fees, and enforcement.

TO THE PLANNING COMMISSION:

I, (We), the undersigned, do hereby respectfully make application and petition the Planning Commission to recommend approval of the attached site plan as hereinafter requested, and in support of this application, the following facts are shown.

Furthermore, I (We) have attached proof of ownership, information regarding the number of peak employees anticipated to accompany the site plan uses, and the names, addresses, and telephone/fax numbers of any and all engineers, attorneys, architects, and other professionals associated with this project.

The property is located and described, as follows:

Assessment Roll Description No. 58- 36 - 576 - 001 ,

Address: 7026 Miller Rd, Swartz Creek MI

Other description: Part of lots 1 and 2, Cummings Berline Acres, Liber 22, page 21, Genesee County

It has a frontage of: 183.17 feet and a depth of: 79.20 feet. Total acreage is: 0.55

PRESENT ZONING: Planned Unit Development - GBD Overlay

If the property is in acreage, and is not therefore a part of a recorded plat: The subject property is located and described as follows: (indicate total acreage also).

Assessment Roll Description No. 58-____-____-____,

NA

SITE PLAN APPLICANT INFORMATION:

Name: Burns & McDonnell Care of: Dustin Burton, PE

Address: 9400 Ward Parkway, Kansas City, MO 64114

Phone Number: 816.844.4623

SUBJECT PROPERTY IS OWNED BY: HPC, LLC W/ Authority given to:

Name: Plaza Street Fund VII, LLC Care of Bret Elliott

Address: 9237 Ward Parkway, Suite 230, Kansas City MO 64111


Phone Number: 913.683.9459

It is proposed that the property will be put to the following use:

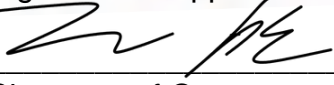
Develop property for a new KFC quick serve restaurant with a drive through.

It is proposed that the following building(s) will be constructed (note gross sq. ft of each):

~2,160 Sq.Ft. New KFC drive through.


Signature of Applicant - Dustin Burton, PE

Phone Number: 816.844.4623


Signature of Owner - Bret Elliott

Phone Number: 913.683.9459

Level of review required (Circle one): Full Limited Administrative

A. Action Taken by the Planning Commission:

1. Date application: ____/____/____
2. Date of Public Hearing: ____/____/____
3. Findings of Planning Commission:

4. Recommendation:

B. Action Taken by the City Council:

1. Date of Public Hearing: ____/____/____
2. Findings of the City Council:

3. Action of the City Council:

By: _____
 City Clerk

Date: ____/____/____

APPLICATION FOR SPECIAL USE APPROVAL

**City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
810-635-4464**

To: City Clerk Date: ___/___/___ Paid: _____ Receipt No: _____

NOTICE TO APPLICANT:

Regular meetings of the Swartz Creek Planning Commission are held on the 1st Tuesday of each month at 7:00 PM, at the City Hall, 8083 Civic Dr. Application for Special Use shall be filed at least thirty (30) days before the scheduled meeting date.

TO THE PLANNING COMMISSION

I, (We), the undersigned do hereby respectfully make application and petition the Planning Commission to call a special hearing to determine whether there are objections for the use of said property as follows:

A new KFC quick serve restaurant with drive-through service. Current zoning of the
parcel is Planned Unit Development (PUD) with General Business District (GBD) overlay.

1. The property sought to be used as a "Special Use" is located and described, as follows: Assessment Roll Description No. 58- 36 - 576 - 001,

7026 Miller Road, Swartz Creek, MI or more particularly described as:
Part of lots 1 and 2, Cummings Berline Acres, Liber 22, page
21, Genesee County

2. The property sought for "Special Use" is owned by: HPC, LLC W/ Authority given to:

Name: Plaza Street Fund VII, LLC Care of Bret Elliott

Address: 9237 Ward Parkway, Suite 230, Kansas City MO 64111

3. Requirements:

Requirements for drive-thru restaurants under Article 30.09.38 of the Codes of

Ordinances of Swartz Creek Michigan

4. It is desired and requested that the foregoing described property be given a "Special Use" permit for:

Restaurant with drive-through facilities

5. We attach a statement hereto indicating why we request the "Special Use" of this property so stated, and why such will not be detrimental to the public welfare, nor the property of other persons in the vicinity thereof.

6. Submit plot plan.



Signature of Applicant

Burns & McDonnell
9400 Ward Parkway, Kansas City, MO 64114

Address

Phone Number: 816.844.4623

A. Action Taken by the Planning Commission:

1. Date of first appearance of applicant: ___/___/___
2. Date of Public Hearing: ___/___/___
3. Findings of Planning Commission:

B. Determination:

August 14, 2017


Swartz Creek City
8083 Civic Dr
Swartz Creek, MI 48473

SUBJECT: Letter of Authorization to Appear on My Behalf of the Swartz Creek City Planning Commission for 7026 Miller Road in the Swartz Creek, MI.

To Whom It May Concern:

I authorize Plaza Street Partners, LLC and their engineers at Burns & McDonnell and their agents to act on my behalf in obtaining any permits pertaining to my property at 7026 Miller Road.

I certify that I am the owner of the property for which the permit/application is to be issued.



Signature of Current Property Owner

John Atkinson

Printed Name

August - 14 - 2017

Date



Adam Zettel
Zoning Administrator
zettelconsulting@gmail.com

Date: September 27, 2017

Attention: Swartz Creek Planning Commission
Subject: **KFC Site Plan & Special Land Use October Review**
Tax ID No: 58-36-576-001
Property Owner: HPC, LLC in care of Plaza Street Fund VII, LLC Care of Bret Elliott

Dear Chairman and Commissioners:

I have reviewed the above site plan and special land use request submitted by Burns & McDonnell to develop a 2,186 square foot restaurant with attached drive through lane on 0.55 acres of vacant land. The property is zoned General Business District (GBD) with a Planned Unit Development (PUD) overlay, which permits restaurants as-of-right and drive through lanes as a special land use. The plan includes a single building for the use, as well as underground utilities, parking, landscaping, lighting, private drive access, signs, and related features.

The plan for this project is submitted for site plan and special land use review and does not require any known variances (a sign variance may be sought separately). The site plan is composed of two separate submissions. The site plan editions are dated 10/03/2017 (general), 09/19/2017 (landscape) and 09/05/2017 (elevations).

The following constitutes the site plan and special land use review for the project. The special land uses adds additional requirements, but it also provides for more flexibility under the ordinance standards.

1. GBD Standards.

Finding: Not in compliance; Waiver recommended

Staff finds that the proposed use meets the intent of the master plan, the PUD in effect, and GBD zoning intentions. Note that the PUD in effect (11/15/2001) indicates this site as an existing service station with three full ingress/egress points. This proposal is considered a redevelopment site within the PUD.

Setbacks for standard ordinance requirements are met. The special land use requirement that the structure be setback 75' from all right of ways and property lines is not met. However, the setback is met for both right of way lines. Staff does not find relevance or need for a 75' setback from the north lot line and recommends a waiver of this requirement per the ordinance.

GBD Dimension Standards

GBD	Required	Proposed	Comments
Minimum lot area	0 ft.	0.55 acres.	In compliance
Minimum lot width	0 ft.	183.17 ft.	In compliance
Minimum front yard setback	5 ft. (75 SLU)	75 ft.	In compliance
Minimum side yard setback	0 ft. (75 SLU)	75 ft.+	In compliance
Minimum rear yard setback	20 ft. (75 SLU)	20 ft.+	Not In compliance; Waiver recommended
Maximum lot coverage for all buildings	0%	~9%	In compliance
Maximum building height	2 stories; 30 ft.	1 story	In compliance

2. Site Plan and Structures-Generally.

Finding: In Compliance

Overall, the design conveys a consistency with the surrounding area and a level of architectural interest that supports the intent of the ordinance. The elevations appear to meet the ordinance design guidelines. However, details on the rear enclosure are required, especially as it relates to materials. The building has a number of quality materials and architectural features.

Traffic circulation is simple and without apparent conflicts, with appropriate and planned use of services drives. There is right-in, right-out direct access to a public street (Miller Road).

3. Landscaping and screening.

Finding: Not in compliance; Waiver recommended

A landscape plan has been submitted. The applicant proposes an alternate landscaping plan with more trees, albeit smaller trees, to offset the small area of the site and overhead wire mitigation. They are also proposing a hardscape welcome sign at the intersection.

GBD	Required	Proposed	Comments
Parking lot landscaping	Under 25 spaces; 0 trees	2 Canopy 3 Evergreen	In Compliance
Frontage Trees	One tree per 40 ft; 7 canopy trees	4 Canopy 9 Ornamental	Waiver Recommended
Dumpster & mechanical screening	Per ordinance	Masonry	In Compliance
Additional Features	None	Welcome Sign Shrubbery	Pending

Mechanical equipment will be screened in accordance with the ordinance. A bike rack is now provided.

The dumpster enclosure is complies with the ordinance.

4. Parking and Loading.

Finding: Not in compliance; Waiver recommended

The space count is listed below. The plans show an adequate number of spaces required for primary parking. However, there is insufficient stacking and RV/truck parking per the Ordinance. Since this requirement can be waived per Section 26.03.G, and the applicant is comfortable with the proposed layout based upon store experience, staff is comfortable waiving this requirement per the ordinance.

Parking	Required	Proposed	Comments
Restaurant w/ Drive Through	22 spaces per 1,000 Gross Leasable sq. ft. (12 spaces)	12	Not in compliance; Waiver for stacking/RV recommended
	Drive Through (10 spaces)	8	
	Peak Shift Employee (6 spaces)	6	
	RV/Truck Parking (2 spaces)	0	
	Drive Through Wait Spaces (3 spaces)	2	
Barrier-Free Spaces	-	2*	In compliance
Space Dimensions	9' x 18'	9' x 18'	In compliance
Aisle Dimensions	24'	24'	In compliance

*Barrier-free spaces count toward the total parking lot space count.

5. Lighting.

Finding: In compliance

A photometric plan with fixture types is provided. No issues are identified.

6. Signs.

Finding: In compliance

The proposal indicates two building mounted signs, and directional signs. These signs appear to comply with ordinance requirements. The applicant intends to apply for a variance to construct a pole sign as illustrated. This is not part of the site plan.

7. Vehicular and Pedestrian Circulation.

Finding: In compliance

Comments by the traffic engineer have been made, and the applicant has responded satisfactorily. A waiver of the traffic impact assessment is recommended by the city's traffic engineer. Internal circulation is found to meet objective requirements for aisle width, bypass lanes, and parking space size. Pedestrian connection to the building from the off street path is now provided.

8. Natural Features

Finding: In compliance

No significant natural features have been identified.

9. Drive Through Special Land Use

Finding: Not in compliance; Waivers recommended

The applicant has submitted a narrative to address the impact of the special land use as it relates to the ordinance. Staff does not see any conflict with the special land use general requirements of Section 30.02. As noted above the proposal does not meet the strict requirements of Section “a” Section “f”, and Section “g”. Based upon circumstances, and the recommendation of the city’s traffic engineer, these requirements are recommended for waiver.

The special conditions are:

Restaurants with drive-in or drive-through facilities.

- a) Principal and accessory buildings shall be setback at least 75 feet from any adjacent public right-of-way line or property line. Location shall be along a regional arterial or arterial, as classified in the city master plan.*
- b) Only one access shall be provided onto any regional arterial or arterial. Access driveways shall be located no less than 100 feet from the centerline of the intersection of any street or 75 feet from the centerline of any other driveway.*
- c) Such restaurants constructed adjacent to other commercial developments shall have a direct vehicular access connection where possible.*
- d) A six-foot high wall which creates a completely obscuring effect shall be provided when abutting or adjacent districts are zoned residential, business or office districts.*
- e) A minimum ten-foot wide bypass lane shall be provided around the stacking spaces.*
- f) Applicant shall provide a traffic impact assessment including projected traffic generation.*
- g) In addition to parking space requirements, at least three parking spaces shall be provided in close proximity to the exit of the drive-through portion of the operation to allow for customers waiting for delivery of orders.*
- h) Overhead canopies shall be setback at least 20 feet from the right-of-way and constructed of materials consistent with the principal building. The proposed clearance of any canopy shall be noted on the site plan. The canopy shall be no higher than the principal building.*
- i) Outdoor speakers for the drive-through facility shall be located in a way that minimizes sound transmission toward neighboring property and uses.*

Summary and Recommendation

This site has been known and noted as a difficult site to develop. The proposed plan is the most conducive staff has reviewed for the site, given the smaller size and proximity to the intersection. Given the expectation to redevelop the site within the PUD, this site does a relatively good job at utilizing space, maximizing internal circulation, and minimizing the need to access primary streets (two former curb cuts have been eliminated).

The following findings have been made by staff:

Required Amendments

1. None.

Recommended Amendments

1. None.

Recommended Waivers

1. Waive the special land use requirement for a 75' setback from the rear lot line.
2. Waive the special land use requirement for 2 of 10 stacking spaces.
3. Waive the requirement for 1 of 3 drive through pick up spaces.
4. Waive the requirement for 2 RV/truck spaces in the parking area.
5. Accept the alternate landscaping plan.

I find that the site plan and special land use can be approved based upon the above findings, waivers, and conditions. Please contact me directly if you have any comments or inquiries on the matter. I am happy to receive comments in person, in writing, over the phone, or via e-mail.

Sincerely,



Adam H. Zettel, AICP
City of Swartz Creek
810.287.2147

azettel@cityofswartzcreek.org

Adam Zettel

From: Pete LaMourie <lamourip@progressiveae.com>
Sent: Wednesday, September 13, 2017 10:15 AM
To: Adam Zettel
Subject: RE: KFC - Elms & Miller
Attachments: 201709130952.pdf

Adam;

I've taken a brief look at the plan and the data provided by the applicant. My initial comments are as follows.

Traffic Study:

1. Based upon a PM peak (4-6 pm) using ITE rates, the proposed KFC use is not expected to generate enough traffic to warrant even the simplest type of study (traffic impact assessment). Typical standards place the minimum threshold at at least 50 directional peak hour trips – the proposed use is projected to generate 37 inbound/35 outbound trips.
2. Based upon the use's peak hour (around midday), the proposed use would barely meet that threshold (54 inbound/50 outbound trips). However, peak hour volumes at the adjacent intersection are approximately 20% less during the midday peak versus the 4-6 PM peak. Given that, I recommend that the city waive the requirement for a TIA.

Site Plan:

1. Very glad to see the proposed constrained direct access point (right-in/right-out) as that has been a bone of contention with past plans. However, we should have the design of that drive revised such that both the inbound and outbound lanes are slightly more channelized - the current design will make it too easy to disregard the design intent. Attached is a sketch of such a driveway with slightly better channelization (and "nose" of island set back 2-3 feet from roadway edge).
2. Internal circulation generally looks okay. I would suggest though that you have the applicant submit a drawing that depicts (using Autoturn or the like) how large delivery trucks such as a WB-50 will circulate through the site. This may affect internal radii, or require that they/we recognize that there would need to be some backing movements within the site.
3. I'll assume that they meet the ordinance's parking requirements or that you have addressed that otherwise.

In summary, it would be nice to see something like this finally go into this old Marathon site that wouldn't significantly affect adjacent street traffic flows. As a non-traffic related aside (as a PC member in my own community) I hope the plans include some significant landscaping at what I see as a gateway site into the City.

In any case, let me know if you or others have any questions on the above comments, or if you need this in a more formal format.

Pete

From: Adam Zettel [mailto:AZettel@cityofswartzcreek.org]
Sent: Tuesday, September 12, 2017 1:19 PM
To: Pete LaMourie <lamourip@progressiveae.com>
Subject: FW: KFC - Elms & Miller

Hello Pete,

Long time, no see.

Attached is a concept plan for a KFC at the NW corner of Miller Road and Elms Road in Swartz Creek. Because the drive through is a special land use, a Traffic Impact Assessment is required. This can be waived by the planning commission if it is found to be unwarranted.

Will you please consider the site plan and data that was submitted by KFC (below) and give an opinion on whether they should proceed with a TIA or not? Any other thoughts are appreciated. My layman's opinion is that the only other option to decrease the impact is limiting access to Burger King only. I know that KFC is interested in a full access drive at the location of the right in/out location shown.

Thoughts on the plan in general?

Take care,

Adam Zettel, AICP

City Manager

Swartz Creek City

8083 Civic Drive

Swartz Creek, MI 48473

810.635.4464 general office

810.287.2147 cell

azettel@cityofswartzcreek.org

<https://www.facebook.com/CityofSwartzCreek>

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From: Burton, Dustin J (Dusty) [<mailto:djburton@burnsmcd.com>]

Sent: Tuesday, September 12, 2017 11:10 AM

To: Adam Zettel <AZettel@cityofswartzcreek.org>

Subject: KFC - Elms & Miller

Adam,

Here is the traffic information our KFC (fast food w/ drive through) will generate for your City Engineer. This is based on the latest ITE manual:

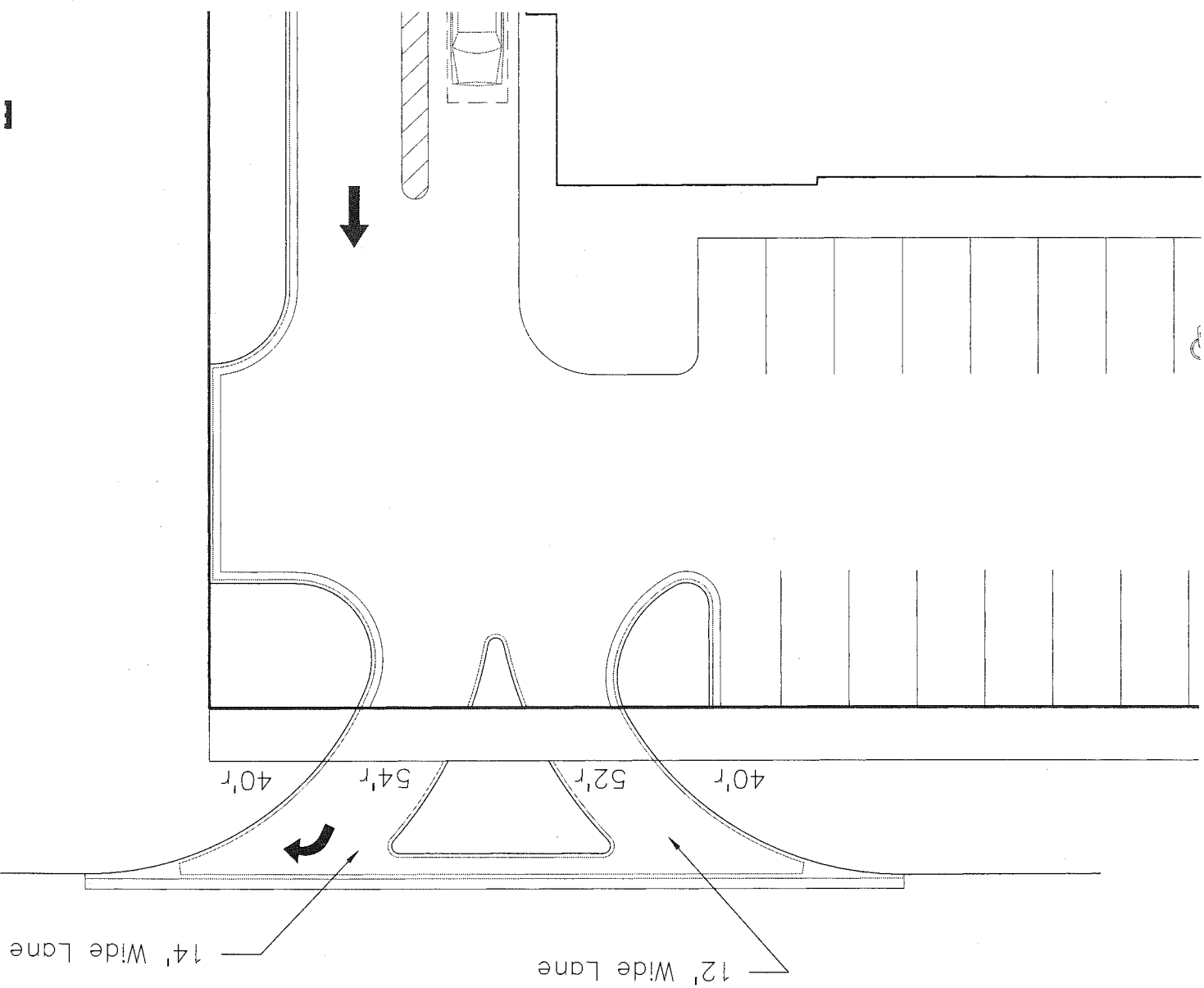
2,200 GSF Fast Food w/ Drive through:

AM Peak Hour – KFC does not have breakfast service and opens at 10:30am

PM Peak Hour – $2.2 * 32.65 = 71.83$, round to **72 vehicles per hour**

Average Daily - $2.2 * 496.12 = 1091.45$, round to **1092 Average vehicles per day**

We are finishing up our traffic counts for the intersection of Elms/Miller and should have those results by Friday. I'll forward them off in case your Engineer would like them for his determination of a full TIS.





ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention. sm

September 28, 2017

Mr. Adam Zettel, AICP
City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

RE: Proposal for Funding Application Assistance
United States Department of Agriculture (USDA) – Rural Development (RD)

Dear Mr. Zettel:

Per your request, ROWE Professional Services is pleased to provide this proposal to complete a funding application to USDA – RD for improvements to the city's water distribution system. The RD program is a low-interest loan (typically 3 to 4 percent) that is administered through the USDA. Based on conversations with USDA staff, the city would also qualify for a partial grant on the construction projects. There are several steps involved in preparing the application and various clearances from governmental agencies, which are required. USDA accepts applications at any time throughout the year.

The RD application process could be completed for a total cost of **\$12,812**.

ROWE will compile documentation for the application process and coordinate activities with the city, USDA, the city's bond counsel, the city attorney, and the city's financial consultant. This will include obtaining various information from the city, including usage data, operation and maintenance figures, etc. During this time, we would also send information to the necessary governmental agencies with a project description and map information to request project clearances. A rough outline of the application documents is summarized below. As noted, some information will require assistance from the city, city's attorney, and financial consultant. We anticipate the application process will take six months to one year to complete.

Pre-Application – The following documents will be submitted to USDA

- Proposed Budget Information (Form SF-424)
- Preliminary Engineering Report
- State/Regional Clearinghouse Reviews
- Audit Report (Provided by the City)
- Credit Certification (City Financial Consultant)
- Customer Information
- State Historical Preservation Office (SHPO) Clearance

Full-Application – The following documents will be submitted to USDA

- Engineering Agreement (draft)
- Environmental Report

Engineering | Surveying | Aerial Photography/Mapping | Landscape Architecture | Planning

Corporate: The ROWE Building, 540 S. Saginaw Street, Ste. 200 • Flint, MI 48502 • O (810) 341-7500 • F (810) 341-7573

With Offices In: Lapeer, MI • Mt. Pleasant, MI • Farmington Hills, MI • Lansing, MI • Grayling, MI • Tri-Cities, MI • Myrtle Beach, SC
City Council Packet

www.rowepsc.com

Mr. Adam Zettel, AICP

September 28, 2017

Page 2

- Legal Services Agreement (city to coordinate with city's attorney)
- Engineering Services Agreement
- Water Purchase Contract (to be negotiated between the city's attorney and WWS)
- Rights-of-Way – ROWE will prepare the color-coded right-of-way map. Right-of-way certification and title opinions will need to be completed by the city attorney.

Public Notifications (to be coordinated with city staff)

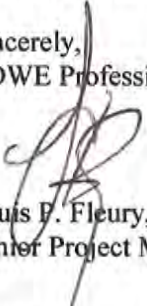
- Notice of Intent to Apply
- Notice of Availability of Environmental Report (ER)
- Notice for Finding of No Significant Impact (FONSI)
- Public Meeting to Present Alternatives

Items not included in this proposal:

- *Permit Acquisition Documents*
- *Design /Construction Engineering*
- *Permitting*

Should you have questions please feel free to call me at our corporate office (810) 341-7500.

Sincerely,
ROWE Professional Services Company



Louis F. Fleury, P.E.
Senior Project Manager

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APPLICATION FOR SITE PLAN REVIEW

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
810-635-4464

Date: 8,24,17

File No: _____

Fee Received: \$400

Receipt No: 201 472

NOTICE TO APPLICANT:

Regular meetings of the Swartz Creek Planning commission are held on the first Tuesday of each month at 7:00 PM, at the City Hall, 8083 Civic Dr. Application for site plan review shall be filed at least twenty (20) days before the scheduled meeting date.

Applicant should be familiar with all aspects of the City's Zoning Appendix A pertinent to the site plan application, including but not limited to: the appropriate level of site plan review, the site plan process, review standards, performance guarantees, use restrictions, landscaping, parking, design standards, fees, and enforcement.

TO THE PLANNING COMMISSION:

I, (We), the undersigned, do hereby respectfully make application and petition the Planning Commission to recommend approval of the attached site plan as hereinafter requested, and in support of this application, the following facts are shown.

Furthermore, I (We) have attached proof of ownership, information regarding the number of peak employees anticipated to accompany the site plan uses, and the names, addresses, and telephone/fax numbers of any and all engineers, attorneys, architects, and other professionals associated with this project.

The property is located and described, as follows:

Assessment Roll Description No. 58- 36-400 -011,

Address: See plan Vacant

Other description: SEE PLANS

It has a frontage of: _____ feet and a depth of: _____ feet. Total acreage is: 3.21

PRESENT ZONING: PDD

If the property is in acreage, and is not therefore a part of a recorded plat: The subject property is located and described as follows: (indicate total acreage also).

Assessment Roll Description No. 58- 36 400 - 011

SITE PLAN APPLICANT INFORMATION:

Name: Khalil NEMAN

Address: 6007 Miller Rd

Phone Number: 810 635 2227

SUBJECT PROPERTY IS OWNED BY:

Name: Khalil Nemer (Alibaba properties)

Address: 6007 Miller Rd

Phone Number: 810 635 2227

It is proposed that the property will be put to the following use:

CONDOMINIUM

It is proposed that the following building(s) will be constructed (note gross sq. ft of each):

DUPLEX CONDOMINIUMS

Khalil Neman
Signature of Applicant

Phone Number: 810 635 2227

Khalil Neman
Signature of Owner

Phone Number: 4 6

Level of review required (Circle one):

Full

Limited

Administrative

A. Action Taken by the Planning Commission:

1. Date application: ____/____/____
2. Date of Public Hearing: ____/____/____
3. Findings of Planning Commission:

4. Recommendation:

B. Action Taken by the City Council:

1. Date of Public Hearing: ____/____/____
2. Findings of the City Council:

3. Action of the City Council:

By: _____
City Clerk

Date: ____/____/____

ESCROW FORM

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
810.635.4464

Date: 8/24/17 Parcel: 58-36-400-011

NAME OF INDIVIDUAL/BUSINESS: Legal Name (Albaha Properties)

ADDRESS: 6007 Miller Rd

PHONE: 810 635 2227 EMAIL: _____

AMOUNT OF ESCROW: \$1,000

PURPOSE OF ESCROW: Springbrook East
Consultant review fees, including but not limited to drainage, traffic, & related civil.

Note to Applicant:

Escrow Funds are established to defray additional or extraordinary costs incurred by the City of Grand Blanc over the initial cost of basic zoning and development application fees associated with certain developments, zoning applications and development projects. A copy of the entire resolution is available at request.

Such fees include but are not limited to the following:

- a. Mailings and legal notices.
- b. Mailing and legal notices for issues that require the involvement of the Board of Zoning Appeals.
- c. Services of the City Attorney, Civil Engineer, Traffic Engineer or Planner directly related to the application.
- d. Services of other professionals including specialized consultants working for the City which are directly related to the application.
- e. Any additional public hearings, required mailings and legal notice requirements necessitated by the application.
- f. Cost to prepare and publication of ordinance(s), resolutions or other legally required publications in a paper of local circulation.

Any unused funds will be returned to applicant, once all fees incurred by the City have been paid.



Adam Zettel
Zoning Administrator
zettelconsulting@gmail.com

Date: September 27, 2017

Attention: Swartz Creek Planning Commission
Subject: **Springbrook East Phase II Site Plan Review**
Tax ID No: 58-36-400-011
Property Owner: Khalil Nember (Albaba Properties)

Dear Chairman and Commissioners:

I have reviewed the above site plan submitted by Flint Surveying and Engineering to develop a 17 units of two-family condominium housing on 3.21 acres of vacant land. The proposal is a continuation of an approved housing project within an existing Planned Unit Development. The property is zoned Two Family Residential (R-4) with a Planned Unit Development (PUD) overlay. Two family housing is permitted as-of-right.

The plan includes a duplexes and a single family condominium, as well as underground utilities, streets, landscaping, lighting, private drive access, and related features. The plan for this project is submitted for site plan review and does not require any known variances. The site plan is composed of a single sheet dated March 24, 2017.

The following constitutes the site plan review for the project.

1. R-4 Standards.

Finding: In compliance

Staff finds that the proposed use, as a pre-approved master deed parcel, meets the intent of the master plan, the PUD in effect, and R-4 requirements. The Phase II proposal has no bearing on the master parcel setbacks.

2. Site Plan and Structures-Generally.

Finding: In compliance

No issues are identified. The proposed structures shall be required to meet the residential design guidelines prior to the issuance of a building permit. The general layout of structures, sidewalks, lights, and the streets is in accordance with the established feel and function of the development.

Traffic circulation is simple and without apparent conflicts. Street signs shall be required to match existing.

3. Landscaping and screening.

Finding: Not in compliance

Tree plantings are proposed. This project requires frontage trees only. Such trees are to be canopy trees spaced at an average of 40'. Due to the nature of the small greenbelt and location of underground utilities, the trees are proposed to be behind the sidewalk. Twenty-six trees are required. Fifteen are proposed. Nine more must be added. The commission should work on the developer to determine where these should go and if substitutions should be permitted.

No screening is required for this phase.

4. Parking and Loading.

Finding: In compliance

Parking is provided with the provision for a two care garage per unit and an additional drive capable of holding a minimum of two additional cars.

5. Lighting.

Finding: In compliance

Street lighting, to be installed by Consumers Energy is illustrated on the plans.

6. Signs.

Finding: In compliance

No signs are proposed for this phase.

7. Vehicular and Pedestrian Circulation.

Finding: In compliance

There are no comments on traffic, and sidewalks are provided throughout.

8. Natural Features

Finding: In compliance

No significant natural features have been identified.

Summary and Recommendation

The proposed plan is a relatively straight forward expansion within an approved development plan. Pending final engineering, I do not see any reason not to approve the plans with the following considerations.

The following findings have been made by staff:

Required Amendments

1. Addition of nine trees & matching street signs.

Recommended Amendments

1. None.

I find that the site plan can be approved based upon the above findings and conditions. Please contact me directly if you have any comments or inquiries on the matter. I am happy to receive comments in person, in writing, over the phone, or via e-mail.

Sincerely,



Adam H. Zettel, AICP
City of Swartz Creek
810.287.2147

azettel@cityofswartzcreek.org

309 W. Saratoga
Ferndale, MI 48220
September 17, 2017

Genesee County Drain Commissioner Jeff Wright
4610 Beecher Street
Flint, Michigan 48532

Re: September 27, 2017 meeting of Genesee County Drain Commission Advisory Board

Dear Commissioner Wright,

I am a registered dental hygienist writing to support fluoride being added to the new water system. Detroit water was fluoridated in the mid 1960's. I see patients who have been part of the practice I work in since the 1940's and 1950's who did not benefit from fluoride from an early age. For example, I recently had a patient who came to the practice in 1957 at the age of 11. At her first visit she had a first molar extracted and at the second visit another first molar extracted. These teeth erupted into her mouth at age six only five years before they had to be extracted. She also had 8 cavities filled. This was not uncommon before fluoridated water.

Do we want to go back to the "old days" before fluoridated water? We have made so much progress in preventing cavities. Yes, there is fluoride in toothpaste and some mouthwashes. How often do people brush their teeth compared to drinking water? I'm happy if people brush twice a day but many don't. However, they will drink water throughout the day. That's the difference.

The expense of dental decay can be overwhelming for families. Please add fluoride to the new water system so we can continue to prevent decay and prevent the cost that is incurred with cavities.

Sincerely yours,



Jacqueline Oliver, RDH, BS

Mark Valacak, MPH
Health Officer



Gary K. Johnson, MD, MPH
Medical Director

Commissioner Jeffery Wright
Genesee County Drain Commission
4610 Beecher Road
Flint, MI 48532

September 21, 2017

Commissioner Jeffery Wright,

Over seventy years ago, Grand Rapids, Michigan became the world's first city to adjust the level of fluoride in its water supply. More than 70 years of scientific research has consistently shown that an optimal level of fluoride in community water is safe and effective in preventing tooth decay by at least 25% in both children and adults. Simply by drinking water, Americans can benefit from fluoride's cavity protection whether they are at home, work or school. The Centers for Disease Control and Prevention named community water fluoridation one of 10 great public health achievements of the 20th century.

Oral health in the United States is much better today than it was many years ago. However, cavities are still one of the most common chronic diseases of childhood. Community water fluoridation is the most cost-effective way to deliver fluoride to people of all ages, education levels, and income levels who live in a community. Most water has some fluoride, but usually not enough to prevent cavities. Community water systems can add the right amount of fluoride to the local drinking water to prevent cavities.

Community water fluoridation is recommended by nearly all public health, medical, and dental organizations. The American Dental Association, American Academy of Pediatrics, US Public Health Service, and World Health Organization recommend it. More than 100 leading organizations in medicine and healthcare recognize that fluoride in water is a safe and effective way to prevent cavities for all. In 2012, more than 210 million people, or 75% of the US population, were served by community water systems that contain enough fluoride to protect their teeth. Because it is so beneficial, the United States has a national goal for 80% of Americans to have water with enough fluoride to prevent tooth decay by 2020.

Children growing up today are far less likely than their grandparents were to experience rampant decay and lose their teeth. Not providing community fluoridation would jeopardize that positive trend and impose an additional cost on local residents because the need for and expense of dental treatments would increase in the community.

In conversations with dental health professionals in the Flint community, they have expressed concern regarding an increase they are seeing in dental decay in Flint children who have been drinking un-fluoridated bottled water because of the Flint water crisis. The summation of all of this information leads me to highly recommend that the Advisory Committee approve the proposed Fluoridation Ordinance for Public Water Supply, for water systems served by Genesee County Agency Division of Water and Waste Services.

Sincerely,

Mark Valacak, MPH, Health Officer

Cross Connection Control Program Summary Report
Swartz Creek 2017 Q3
Current Contract: 02/01/2017 - 01/31/2020

	Qtr 1 Jan - Mar	Qtr 2 Apr - Jun	Qtr 3 Jul - Sep	Qtr 4 Oct - Dec	YTD 2017
Facilities Inspected	11	0	12		23
Facilities in Compliance	6	0	6		12
Facilities in Non-Compliance	5	0	6		11
* Inspections Completed	11	0	12		23
Inspection Notices Sent	15	10	10		35
** Testable Backflow Assemblies	61	61	70		70
** Backflow Assemblies Tested	0	29	27		56
Testing Notices Sent	0	27	12		39

Current Contract: 02/01/2017 - 01/31/2020	
Current Contract Required Inspections	102
Current Contract Inspections Completed	23
Total Number of Facilities	133
Facilities Inspected Since Beginning of the Program	132

*** The number of Inspections Completed may be higher than Facilities Inspected due to multiple inspections at the same facility.**

**** The total number of assemblies and assemblies tested may vary from past reports due to continuous receipt of test reports.**



6012 S. Linden Road Suite 13
Swartz Creek, MI 48473

Estimate

Ron Veenhuis, President
IICRC Certification # 178379

Date	Estimate #
9/30/2017	1526

CITY OF SWARTZ CREEK
Property Address:
5256 Don Shenk Dr.
Swartz Creek, MI 48473
Attn: Tom Svrcek

www.midmichiganwaterdamage.com

Phone	Fax #
810-655-0388	810-655-0413

We GUARANTEE that your basement will be disinfected and safe for your family. The mold will be removed and a preventative applied to prevent future growth.

email	Ron.Veenhuis@1800waterdamage.com	
Terms	Due Date	Project
	9/30/2017	

Item	Description	Qty	Rate	Total
Air Scrubber	MITIGATION, DISINFECTION and DRYING Set Air Scrubber & Filter 1400 cfm/ per day x 2 days	2	115.00	230.00
Mitigation	Remove and bag Raccoon feces basement and main floor	1	210.00	210.00
Disposal	30 yard Dumpster	1	435.00	435.00
	MAIN FLOOR			
Demolition	Remove affected carpet and pad (sq/ft)	644	0.55	354.20
Demolition	Detach Vanity and Toilet (Bathroom)	1	80.00	80.00
Demolition	Remove affected vinyl floor and underlayment (Bathroom) (sq/ft)	48	1.65	79.20
Demolition	Remove baseboard (Living, hallway, bedrooms, bathroom) (lin/ft)	232	0.25	58.00
Demolition	Remove wallpaper (Living, Master BR, Kitchen) (sq/ft)	396	0.85	336.60
DAMP	Damp wipe all walls, ceilings doors and frames with plant based antimicrobial	1	475.00	475.00
Mitigation	Clean all floors with antimicrobial disinfectant (sq/ft)	1,260	0.20	252.00
DAMP	Damp wipe kitchen cabinets, drawers, pantry countertop (inside and out) with plant based antimicrobial	1	145.00	145.00
Mitigation	Clean windows and frames (each)	7	12.00	84.00
Mitigation	Clean Sunroom (All surfaces)	1	105.00	105.00
	BASEMENT MITIGATION, DISINFECTION and DRYING			
Demolition	Remove affected paneling (sq/ft)	1,408	0.35	492.80
Demolition	Remove & bag affected drywall (sq/ft)	480	0.45	216.00
Demolition	Remove & bag affected ceiling tile (sq/ft)	616	0.35	215.60
Mitigation	Detach vanity and toilet	1	80.00	80.00
Demolition	Tear out bathroom flooring and subfloor	1	85.00	85.00
Demolition	Remove doors and frames	3	20.00	60.00
Hepa Vac	Hepa Vac Floor joist, sheathing, wall framing, steps and affected block (per/hour)	6	44.85	269.10
MMR	Apply MMR Mold Stain Remover to affected wall framing and block	1	345.00	345.00
Mitigation	Clean concrete floors (Heavy) with antimicrobial disinfectant	1,260	0.30	378.00
Concrobium Mold...	Apply Concrobium Mold Control (via fogger) to all basement surfaces	1	265.00	265.00
Dehumidifier	LGR7000 Dehumidifier/ per day 2 x 2 days	4	95.00	380.00

Thank you for choosing 1-800 Water Damage of Mid Michigan!

Total



6012 S. Linden Road Suite 13
Swartz Creek, MI 48473

Estimate

Ron Veenhuis, President
IICRC Certification # 178379

Date	Estimate #
9/30/2017	1526


CITY OF SWARTZ CREEK
Property Address:
5256 Don Shenk Dr.
Swartz Creek, MI 48473
Attn: Tom Svrcek

www.midmichiganwaterdamage.com

Phone	Fax #
810-655-0388	810-655-0413

We GUARANTEE that your basement will be disinfected and safe for your family. The mold will be removed and a preventative applied to prevent future growth.

email	Ron.Veenhuis@1800waterdamage.com	
Terms	Due Date	Project
	9/30/2017	

Item	Description	Qty	Rate	Total
Demolition Mitigation	GARAGE CLEAN UP/ DISINFECTION			
	Remove affected paneling and pegboard (sq/ft)	384	0.35	134.40
	Clean concrete floor & base of walls with antimicrobial disinfectant	576	0.20	115.20
				

Thank you for choosing 1-800 Water Damage of Mid Michigan!	Total	\$5,880.10
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