

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, December 11, 2017, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of December 4, 2017 MOTION Pg. 18
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 2
 - 6B. Monthly Reports Pg. 23
 - 6C. Draft Park Plan Pg. 44
 - 6D. Miller Road Drain Estimates Pg. 103
 - 6E. Watermain Grant/Loan Estimates Pg. 105
 - 6F. Elms Park Reservation and Fee Waiver Request Pg. 107
 - 6G. Draft Park Board and Planning Commission Minutes Pg. 110
 - 6H. Fire Chief Employment Information Pg. 122
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Draft Park Plan Public Hearing PUBLIC HEARING
 - 8B. Elms Park Reservation and Fee Waiver Request RESO Pg. 15
 - 8C. Fire Chief Employment RESO Pg. 16
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Downtown Development Authority:	Thursday, December 14, 2017, 6:00 p.m., PDBMB
Metro Police:	Wednesday, December 20, 2017, 10:00 a.m., Metro PD HQ
ZBA:	Wednesday, December 20, 2017, 6:00 p.m., PDBMB
Planning Commission:	Tuesday, January 9 (a week later), 2018, 7:00 p.m., PDBMB
Park Board:	Wednesday, January 3, 2018, 5:30 p.m., PDBMB
City Council:	Monday, January 8, 2018, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, January 11, 2018, 6:00 p.m., PDBMB
ZBA:	Wednesday, January 17, 2018, 6:00 p.m., PDBMB
City Council:	Monday, January 22, 2018, 7:00 p.m., PDBMB
Metro Police:	Wednesday, January 24, 2018, 10:00 a.m., Metro PD HQ

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, December 11, 2017 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: December 6, 2017

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*

The 2016 Huizinga appeal has been settled without much change. Since the petitioner is not happy with this value, they will not settle the 2017 appeal. Heather recommends that we do an appraisal for the 2017 appeal since our values are still very far apart.

The golf appraisal is underway. They do not appear to be cooperating. The allocation of value between the city and Flint Township is as much an issue as the establishment of a total true cash value for the entire course. While all the road frontage, structures, and much acreage is in the city, there is more land area for the course in the township. This circumstance is problematic for us.

✓ **STREETS** *(See Individual Category)*

✓ **MORRISH SIGNALS** *(No Change of Status)*

We approved the update and Morrish approach signal upgrade. We await scheduling for work. My understanding is that this could take awhile.

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(Update)*

Per conversation at a city council meeting, the street administrator and engineer will consider options and pricing for the addition of a sidewalk on the east side of Fairchild. The previous report follows:

The county is beginning to align the 2019 projects for 2018 preliminary engineering. We are being informed that, since the engineering is to be less than \$25,000, the city shall not need to engage the qualified bidding selection process (QBS). This is good news because the QBS process is long and arduous, requiring an absurd amount of staff hours and paper filings in order to have an engineering expense that is reimbursable with federal funds. This has been affirmed by MDOT as of September 18, 2017.

The city has only one project slated for federal funding through the regional planning commission Traffic Improvement Program (TIP). Fairchild is to be designed in 2018 and constructed in 2019, which is the last year of the three year TIP cycle. After that, we hope that Miller, west of Morrish will be in the 2020-2022 cycle. Seymour is not on the radar at this point, though we may try to put it on the next cycle as well.

Listed below is the breakdown for Fairchild, including federal funding:

<u>Road</u>	<u>Point of Beginning</u>	<u>Point of End</u>	<u>Length (Miles)</u>	<u>Lanes</u>	<u>Lane Feet</u>	<u>Width (Feet)</u>	<u>ADT</u>	<u>Total Cost</u>	<u>Federal Match</u>	<u>Local Match</u>
Fairchild	Cappy	Miller	0.28	2	2956.8	44	2456	\$312,306	\$249,845	\$62,461

✓ **STREET PROJECT UPDATES** *(No Change of Status)*

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

We are setting our sites on 2018 and Daval Drive. Once the final payments are made for 2017 work, we can review our accounts and ascertain if more 2018 rehabilitation or preventative maintenance work is in the cards, or if we retain fund balance for larger projects on the horizon (Chelmsford/Oxford, Helmsley, Oakview, etc.).

The street committee will convene for the purpose of making recommendations regarding the communication, staging, and schedule for 2018.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(Update)*

Lining work is approved for Chelmsford and Valleyview Drives. Work did not begin as planned in November. The contractor now indicates that they wish to delay until after the holidays for obvious reasons. We therefore expect inspection of Winshall to occur around the first week of January, with pipe preparation for Chelmsford and Valleyview at the same time. Lining is expected around mid-January.

This multi-year program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly. This could include Winshall Drive and Miller Road sections.

✓ **WATER MAIN REPLACEMENT – PLAN COMPLIANCE** *(Update)*

The council approved the proposal from the engineer to seek grant funds for the next water main replacement that is integrated with our 20 year street plan. 2018 will be Daval, followed by Chelmsford and Oakview in subsequent years. Obviously, Miller and Morrish Roads are mid-term priorities for replacement and may be looked at separately for such grant/loan funding.

A complete listing, with estimated prices, is included in the packet. Please take a look. This is our recommendation for the funding request based upon the condition and criticality of these features. If there is not an objection, we will direct Rowe to proceed with the application.

Previous report details follow:

I have updated the map database with pipe information that will make compilation of the report possible. There is still a lot of hydrant data and valve data that may not be able to make the 2018 report. However, the work done so far will give us a great handle on our existing assets and the strategy to maintain them.

The result will be a complete map and database that we convert into a water master plan and reliability study that the Michigan Department of Environmental Quality expects to have by January (see below).

Genesee County Drain Commission - Water and Waste Services still intends to update its 2003 Water Master Plan this year. During this process, they are going to analyze the Swartz Creek area to ascertain what current and future needs are. This information will then be used by their consultant to make determinations concerning additional water feeds into the area and the sizing of the water main, including Miller Road.

Their plan is to rely less on Miller Road and more on secondary feeds that could approach the city from the north, south, and west. This would be good for us in the long run and negates the concern that Miller Road would need to be increased in size and/or used as an intercommunity transmission line.

The city is working with the county to abandon the Dye Road water main in the vicinity of the rail line. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **WATER SYSTEM STATE REVIEW** *(No Change of Status)*

Michigan Department of Environmental Quality staff have performed an annual review of our operations. They are requiring some documentation and changes:

1. We are required to have a 5 and 20 year capital improvement plan (see above).
2. The city must have a valve maintenance program that includes a general schedule for exercising valves. Staff will document our policy moving forward.
3. The city must supply our purchase contract with Genesee County for our water supply. This document is on file and shall be provided to the DEQ.
4. The city must provide a water main inventory (see above).
5. The city must provide an updated Emergency Response Plan. We have this on file and shall do so.

✓ **NPDES STATE REVIEW** *(No Change of Status)*

The permit has been resubmitted to the state. Lots of work was put into this by Rebecca and Jody! After speaking to the state official overseeing our application, I believe we are in a good spot as it relates to the completeness and timeliness of the permit at this point. I will keep the council informed. The previous report follows:

Michigan Department of Environmental Quality staff have performed a paper audit of our storm water management policies, ordinances, and procedures. They have a number of requests for supplemental paperwork that the city and Genesee County Drain Commissioner's office (Surface Water Management Division) must provide.

Tom and Rebecca are working to provide the required information. The state staff involved are very accommodating, and I do not expect any issues with reporting.

This request stems from the National Pollutant Discharge Elimination System, which resulted in the cooperative program operated by the county in which the city participates. They charge an annual fee to conduct monitoring, public education, and reporting. They also assisted in the draft of the city's massive storm water ordinance that was passed relatively recently.

✓ **POLICE SERVICE** *(No Change of Status)*

The Metro PD met on November 21st at the new police department building next to the Hill Road Meijer. This facility is now operational and all meetings are projected to be held there moving forward.

The meeting covered topics including the 2018 budget, officer selection, and a potential contract for service with Thetford Township. A budget was approved for 2018, which is lower than the 2017 budget in terms of total expenditures (note that the comparison is made after converting 2017 from an eleven month budget to a twelve month budget to match 2018).

Officers were kept the same for 2018 as they were in 2017. The Thetford issue was not discussed at the meeting, and it appears the Thetford Township board did not move ahead with any presentation or vote on the matter as well.

The December meeting will be held on December 20th at 10:00 a.m. at the new police headquarters on Hill 23 Drive.

The previous report follows:

The potential contract for service with Thetford Township is the subject of much discussion. The draft agreement indicates that the Metro will sell them a lower level of service at a lower rate than what the city and township pay. The thought is that the service needs to be cheaper to get others on board and test the service while a Police Protection Unit cost is developed that would apply to all units.

The board is still deliberating whether and under what terms to provide service. My initial reaction is that the lower rates do our tax payers in the city a disservice. I also have concerns about the distance and similarities between departments. The board has a committee that will look at some of the particulars, especially cost.

The authority board is also investigating prosecutors (the city uses Simen, Figura, Parker; the township uses F. Jack Belzer). I am not sure if the staff/board will bid this service, engage in some other selection process, or hire someone in house. My initial reaction to this is that the city and township should be able to select their own prosecutors (note that the authority can still retain their own general counsel). To do so, we may need to work with the authority and Mundy to arrange to have each municipality pay for their own services.

✓ **HERITAGE VACANT LOTS** *(No Change of Status)*

Sale instruments approved at the November 13 meeting will be available for inspection for at least 30 days. They will appear on the January 9, 2018 agenda for further review and potential approval.

✓ **WINCHESTER WOODS LOTS** *(No Change of Status)*

A meeting was held on August 22nd and was well attended. Invitations were sent to all owners in Winchester Woods as noted in the previous meeting packet. The conversation was engaging and rational. However, not much consensus resulted. What I was able to take away from the conversation is that the woods area is an asset that most folks would rather see left intact. There was not much support for investing in improvements to make the lots usable for single family construction.

There was some support for area-wide and/or focused drainage improvements in the form of piping and ditching. I will look to create a survey instrument when things calm down in the fall that might better inform us of what people would like to see happen.

The previous report follows:

The city engineer has created a set of investment options for this subdivision. If the agenda was not jam packed, this would be up for presentation/discussion. For the time being, the proposals are included for review and future discussion (albeit small in scale). One proposal costs \$2.6 million and addresses all outstanding drainage, sanitary sewer, and water service needs. This design is the text book solution to all existing drainage issues, of which there are many. It also prepares the vacant lots for development. I suspect this is too much investment for this area to endure, no matter how the assessment is appropriated.

A second proposal costs \$750,000 and only addresses the immediate needs necessary to make the vacant land buildable. This includes sanitary sewer installation on a more limited basis, as well as targeted drainage to alleviate future impacts. Note that this is still about \$20,000 per lot (vacant lots only)

As noted previously, Paul Fortino from Gaines was also able to attend consultation with the city engineer. He has not shown interest in interjurisdictional cooperation when asked to participate in design and/or construction.

✓ **NEWSLETTER** *(No Change of Status)*

Let me know if you have thoughts on the fall newsletter that was just distributed or have ideas for the spring newsletter due out in April.

✓ **HOLLAND SQUARE** *(Update)*

The DDA approved a proposal from OHM, per the direction of the DDA, to create schematic engineering for a site that enables parking and pavilion use. It appears that the concept of using the space for parking, with a possible structure for complimentary uses, is desirable. The streetscape for Miller Road, west to Paul Fortino/Hayes is also being brought back into focus. The plan is to respect the desires of the nearby properties owners and work closely with them on the use and layout of the city site, continuing to look for opportunities and threats that should be addressed.

The survey has been completed and a base map should be done by mid-December. The designers expect to have conversations about concepts in early January.

✓ **ELMS PARK RENOVATIONS** *(No Change of Status)*

The final renovations (accessible parking, walkways, and exercise equipment) are substantially complete! The tot lot build was on September 30th, and the project went well. Final grading around the edges is still expected. Once complete, the facility should be open. Plans will then be set for sign recognition of donors, the naming of the facility, the provision for fencing, and some benches.

Note that the piles of dirt by Elms Road and I-69 are awaiting grading to increase the elevation of the proposed dog park.

✓ **TRAILS** *(Update)*

The cooperative grant to the Michigan Department of Transportation was submitted on October 27th. We received initial comments and have responded favorably. However, a second round of comments complicates the plan. The state believes an upgraded rail crossing is now needed. This requirement would be tremendous in terms of cost and red tape. I am not certain it would qualify for grant funds, effectively getting us out of the trail business.

Due to that, we are on a new schedule for a spring review by MDOT. Though this is a delay, it does not push back the schedule for the DNR application. As such, if we can still move forward, we are on the same effective construction timeline.

Should the DNR grant be awarded (October 2018), the city and township would be expected to move into the design phase of the project. I have attached the engineering cost proposal by OHM to do this. What this amounts to is a need to fund our share of \$79,000 in the 2019 fiscal year. We would then look to fund our share of \$118,500 in the next fiscal year for construction engineering of the project itself (assuming a summer of 2019 construction). The expectation is that all other costs will be covered by the MDOT and DNR grants. If not, the local obligation may be too much to bear. As it is projected, the city's share of \$118,500 (~\$106,650) is still very heavy for a single fiscal year of park investment.

S. Dye Rd. / Miller Rd. Non-Motorized Path				
		Grant Request		Local Funds
		MDOT TAP	MDNR Trust Fund	
Construction (35% local match)	\$790,000	\$ 513,500	\$ 276,500	
Final Design (10%)	\$ 79,000		\$ 23,500	\$ 55,500
Final Engineering (15%)	\$ 118,500			\$ 118,500
Total	\$ 987,500	\$ 513,500	\$ 300,000	\$ 174,000
<u>Tentative Schedule</u>				
Sep-17	Inter-community project resolution Letters of support Trail maintenance agreement			
Oct-17	Draft MDOT application			
Nov-17	Submit application for 2019 MDOT TAP funds			
Dec-17	MDOT TAP Review Session			
Jan-18	Draft MDNR application			
Mar-18	Submit application to MDNR Trust fund			

✓ **REDEVELOPMENT READY COMMUNITIES BRANDING** *(No Change of Status)*

We are moving forward! I will be meeting with the state MEDC soon to put together a game plan for specific actions to move us forward.

✓ **BRANDING** *(No Change of Status)*

The DDA is narrowing down potential logos and taglines. Once this is done, a more detailed marketing strategy can be delivered. I have attached the consultant’s most recent submission of various logos and taglines that have resulted from months of deliberation, surveys, and input. Surprisingly, the dragon did not surface during this conversation to the extent that I was included. Mid-way through the process, the survey results and DDA began to gravitate towards logos that represented the ‘town and country’ theme, with inclusion of the creek and arch concepts.

Variations of “where town and country join hands” were discussed and are presented. At the November meeting, the DDA appear to prefer to go back to the original tagline. Currently preference at this time is for logo number five, with uniform and arched lettering above the image and a bit more simplicity. The designer is going to deliver a number of variants of this particular logo at the next meeting, including changes to color, font, border, etc.

✓ **MEDICAL MARIJUANA LAND USES** *(Update)*

The planning commission had more deliberation at their December meeting regarding an amendment of the zoning code to enable some of the medical marihuana land use types. They voted on and unanimously defeated approval of a draft ordinance. Given the circumstances surrounding the recent state regulations, this decision is in line with the city’s desire to avoid association with provisioning centers.

Please see previous reports for more detailed information about the ordinance, the general legislative landscape, and the circumstances surrounding the potential reuse of the raceway for growing/processing.

At this point, the issue is not dead, but it is on life support and is expected to stay there indefinitely unless there are significant changes to the state regulations, a new developer interest, or competing interest on our borders that necessitate looking at the ordinance again. I intend to remove this from future reports.

✓ **DOG PARK** *(No Change of Status)*

The Eagle Scout candidates are back on the case. There is now a fundraising platform set up to make this happen (GoFundMe). If you are interested in contributing or know of another person or entity that might be, feel free to contact me.

✓ **FIVE YEAR PARK PLAN PUBLIC HEARING** *(Business Item)*

The park board held a public hearing on this matter at their meeting on December 6th. It is now the city council's turn. Rowe Professional Services Company drafted the revised plan. They collected information from the park board at their July meeting regarding goals and the action plan.

There was comment on the plan at the park board meeting that will result in changes, mostly in the form of the document. With those changes in mind and with whatever comment may be given at the city council meeting, I anticipate, a resolution for January 8, 2018 to formalize the amended plan.

✓ **RADAR FEEDBACK SIGNS** *(No Change of Status)*

The police authority continues to explore options. They reported findings that point to a more efficient system at their September meeting. Lt. Bade may be planning a road trip to see a number of the signs in action around the area. Hopefully, they will have purchase options soon.

If the authority does not proceed, the city can still engage in its own program.

✓ **CONSUMERS CONSERVATION PILOT PROGRAM** *(No Change of Status)*

The webpage for this program is now up and running. By all accounts, their kickoff was very successful, and the community is getting engaged. I have noticed some radio ads, as well as a billboard on I-69. Please check this program out and register if you have not already!

Part of the program includes a \$15,000 donation to one of two local projects. These projects include the future "Holland Square" and the trail system that is proposed. Obviously, these resources would be put to good use!

✓ **DURAND AREA INDUSTRY - PROJECT TIM** *(Update)*

It's a steel mill. The announcement was distributed at the December 4th meeting. I don't have any additional details at this point. As noted, this has the potential to be one of the most monumental influences on our community since the initial investments by GM and Winchester Village.

To be clear, the project has not been affirmed in terms of the federal loan application, local approvals, and developer commitment. However, the massive scale of the investment and its impact as “clean coal” appears to be reliable information. If the project is affirmed for development, I recommend the city reengage its master plan, establish a compatible vision, and heavily invest in making that vision a reality. The next decade could be very transformational, and I am certain the community will want to be in the driver’s seat for this change, whatever that change may be.

At this point, we find ourselves as a stakeholder in this project without much information to respond. I will do my best to learn more and report to the city council. This is something that, if it proceeds, will have a tremendously positive impact on our town, or a mixed impact (economic/environmental). Since various state and federal agencies are involved, we should be prepared to inform ourselves and use our formal and collective voice to promote the best interest to the Swartz Creek community.

✓ **TAX REVERTED PROPERTY LIST** *(No Change of Status)*

For the time being, the accepted course of action is to hold the Heritage property, pending use in accordance with the current development and sale process that the neighborhood association is coordinating with J.W. Morgan Inc.

I have received a call from an alleged property interest of the Second Street vacant land. They indicated that they missed the tax payments for various reasons and would like the property back. The contact indicated that the house adjacent to the site was owned by the same owner, but had the taxes paid by an escrow company. I indicated that the city is likely to take ownership of this property due to circumstances, but a letter to the city council requesting sale back to them would be the best way to proceed with any attempt to reacquire it.

✓ **5157 MORRISH ROAD DEMOLITION** *(Update)*

We continue to have delays with Consumers Energy disconnection utilities. Until this is complete we cannot move forward. Though it appears the windows and affiliated asbestos sealant are gone, there is now suspected asbestos in a small section of pipe wrap/tape by the water heater. I am working with the contractor and DEQ to ensure proper removal.

Thoughts on reuse? Standard practice for single lot properties is to sell them to an adjacent land owner. There has been interest by local builders in placing new housing, similar to the bungalow homes that were built about a decade ago on First and Wade.

✓ **FIRE DEPARTMENT** *(Update)*

Clayton should be reviewing the agreement terms at their board meeting on December 14th. Obviously, this means the council will not meet collectively to deliberate on any findings until January 8th. I will look to distribute any comments or findings as information becomes available.

The last proposal eliminated the neutral seventh member (retaining supermajority requirements) and offered a compromise to membership (two elected officials for each unit).

✓ **DON SHENK HOME REHABILITATION** *(No Change of Status)*

Bedrock Building Inc. was awarded the contract for rehabilitation work. The alternate that includes the work on the basement appears to be affordable, but the contractor indicated that we have until about mid-January to make a decision. The plan is to begin work immediately in January and have a week or two in the home to ascertain the likelihood of change orders or overruns prior to making a decision.

Reminder: the city CANNOT profit from this endeavor. Tax rules require that proceeds to be returned to the county. So, the city could recover any investments in owning, operating, improving, and maintaining the house, but the city cannot sell it for more than those investment inputs and keep the proceeds.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(Update)*

✓ **MONTHLY REPORTS** *(Update)*

The standard monthly reports are included for your reading enjoyment.

✓ **DRAFT MINUTES** *(Update)*

Draft minutes from December planning commission and park board are included.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

The planning commission held a regular meeting on December 5th. The Medical Marijuana ordinance was vetted. **The planning commission moved to approve the draft medical marijuana ordinance, but the ordinance was unanimously DEFEATED.** Based upon current circumstances, I believe this is the only way to proceed.

The medical marijuana matter is elaborated upon in a prior section of this packet. At this point, I believe the city should refrain from enabling any of the state license types. However, affirmative action to “opt out” is probably pre-mature. State rules are still being refined and the landscape for this ‘industry’ is less than clear.

The next meeting is scheduled for January 9th^d. At this point, there do not appear to be any agenda items, making cancellation likely. I expect the monthly report in February.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(No Change of Status)*

A DDA met on November 9th, with six members attending. Ongoing business includes the Sunoco (Holland Square) and branding. Holland Square and branding are discussed above. In addition, the DDA opted to invest more in the Christmas happenings that are planned.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

A variance application for a pole sign at the KFC location was approved by the Zoning Board of Appeals at their regular meeting on November 15, 2017. Two conditions were added. The first was to relocate the sign to comply with a 10' lot line setback. The second was to include 6' high evergreen screen around the base. Draft minutes are included.

There is also a variance application for a residential accessory structure. This is scheduled for December 20th.

✓ **PARKS AND RECREATION COMMISSION** (*Update*)

Their meeting was held on December 6th. Primary matters were reported elsewhere in the packet (park plan & trails), with the resulting business being the public hearing on the park plan. Their next meeting is on January 3. Moving forward, it appears Park Board meetings shall be scheduled for 5:30 p.m.! Please take note, because I forget this every month!

✓ **BOARD OF REVIEW** (*No Change of Status*)

The March Board of Review met on July 18, 2017. I believe they meet again for specific appeals in December.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **MILLER ROAD DRAIN** (*Update*)

This issue is being promoted to new business due to the projected scope (cost). We have recovered MDOT easements that have been conveyed to the city. In related news, the owner is agreeable to working with the city on construction easements. This will make the site easier to access and reduce tree clearing needs.

We are now working with the engineer to develop a plan for repair of any faults. However, I am surprised by the costs. What appeared to be a typical drain repair that might even be possible to address with in-house labor and equipment is expanding in cost. The engineer indicates that they will need nearly \$9,000 to bid the project and they estimate \$45,000 for construction. Presumably, another 15% would be added for construction engineering, making the drain repair morph into a \$60,000 general fund obligation.

We are going to make inquiries with local contractors and the Genesee County Drain Commissioners office to ascertain if there are more financially conservative ways to address this.

✓ **ELMS PARK RESERVATION AND FEE WAIVER REQUEST** (*Business Item*)

The Art in the Park event is being planned for Elms Park next summer on August 25th. This event was held in the park for a few years before moving to the Cage Field House in 2013. The Kiwanis Club, in partnership with the Swartz Creek Area Art Guild and Swartz Creek Women's Club, moved the event back to Elms Park in 2015. As an annual event, we are not surprised that they have applied for park use again for 2018. The activities, needs, and setup remain the same as previous years.

Briefly described, the event is an outdoor art fair that is held on a single Saturday in August. There is a setup area for tents immediately west of the main pavilion, a food vendor area east of the tennis courts, and parking on the soccer fields. Setup begins the preceding Friday. About 3,000 attendees are expected.

The dates to hold this event (August 24-25) have been tentatively reserved. It is now appropriate to consider this application under the following applicable conditions:

EXPANDED PARK USE AND RESERVATIONS. *Swartz Creek-based organizations (defined as non-profit organizations or institutions with a principle office or auxiliary presence within the Swartz Creek school district) may be permitted the use of designated areas of city parks, including control during hours the parks are closed to the public, subject to the following conditions:*

- 1) Use must be pre-approved by the city council.*
- 2) The organizations' use of the park area shall not violate any local or state law nor unreasonably interfere with the use and enjoyment of adjacent park areas by others.*
- 3) The organizations shall hold the city harmless from liability for incidents arising out of the organizations' use of the park area and shall provide evidence of insurance coverage.*
- 4) The city reserves the right to direct where organizations' structures are installed and activities conducted to minimize damage to park property and facilities and to limit interference with the use of adjacent areas of the park.*
- 5) Fees shall equal the cost of all pavilion rentals for the park in use on a daily basis. Additional fees may be charged for services requested of the city and negotiated in advance, including use of barricades, additional utilities, port-a-johns, etc.*
- 6) In no case will use result in a charge for or prohibition on general access to the park by the public, by vehicle or other means.*

Based upon the proposed event and past experiences with this event, I do not see any issues or areas of non-compliance with issuing the reservation.

Related to the reservation, the group is requesting a fee waiver. This is completely up to the city council based upon the following:

Fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city. Monies must be paid at the time of reservation. Cancellations must be made two (2) weeks or more prior to event date and all cancellations are subject to a \$20 fee.

I will provide no opinion or recommendation on this matter. Note that I am a member of the Swartz Creek Kiwanis.

A resolution to permit the reservation and waiver has been included, written in the affirmative. Note that Kiwanis is applying in conjunction with two other local non-profits, the Women's Club and the Art Guild. Mr. Doug Stephens has written a detailed narrative and provide other information about these groups, the event, and the benefits that the event/proceeds bring to the city.

✓ **EMPLOYMENT OF FIRE CHIEF (*Business Item*)**

The Fire Board held an interview with the interim fire chief on Tuesday, December 5th. Five of seven board members were in attendance. Based upon the committee work and collective action of the board, the board voted 5-0 in favor of hiring interim chief David Plumb as the permanent fire chief. The interlocal agreement requires affirmation of the fire chief appointment by BOTH the city and township.

I am writing a resolution in the affirmative to appoint Mr. Plumb as the chief. His credentials are included in the packet. I have known Dave for years and am confident in his experience and ethics. By all subjective accounts I have heard, he has the support of the department, as well as interests with the city AND township.

I believe the board recognized some waivers for his appointment as it relates to the job description requirements. I see no reason to recognize the same and affirm his appointment. Note that the city and township collectively make the appointment, however, the fire board is responsible for setting terms and conditions of employment.

Council Questions, Inquiries, Requests, Comments, and Notes

Christmas Events: The Christmas parade and other events went really well. I am not certain, but it appears annual traditions are forming that involve a tree lighting, games, entertainment, and business engagement. If you would like to be involved, contact the Women's Club.

December Schedule: Due to holidays (4x) and time off, I will be out of the office most of the week between Christmas and New Year's Day. Feel free to email or call with questions. I suspect I will still have some office hours during that time. Note that staff will be observing Sunday holidays on Tuesday, per applicable collective bargaining agreements. As such, the planning commission meeting, should there be one, will be scheduled for the 9th instead of the 2nd.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, December 11, 2017, 7:00 P.M.**

Resolution No. 171211-4A MINUTES – DECEMBER 4, 2017

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, December 4, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171211-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of December 11, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171211-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of December 11, 2017, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**Resolution No. 171211-8B RESOLUTION TO APPROVE AN EXPANDED USE
RESERVATION AND PARK FEE/DEPOSIT WAIVER FOR
USE OF ELMS PARK FOR A NON-PROFIT ART EVENT**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

WHEREAS, the Swartz Creek Kiwanis Club, in conjunction with the Swartz Creek Area Art Guild and Women’s Club is proposing an expanded park use reservation for Pavilion #2, the soccer fields, and the asphalt courts on August 24-25, 2018 for the purpose of holding a public art fair; and

WHEREAS, all three groups are recognized non-profits operating in Swartz Creek that meet the requirements for an expanded use reservation; and

WHEREAS, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

WHEREAS, the City Council finds the Swartz Creek Kiwanis Club, partnered with the Swartz Creek Area Art Guild and Women’s Club, to be a qualifying group with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approves the expanded use reservation of the Swartz Creek Kiwanis Club and waives all fees for the August 24-25, 2018 reservation in Elms Park.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171211-8C

RESOLUTION TO APPROVE THE EMPLOYMENT OF A FIRE CHIEF PER THE INTERLOCAL AGREEMENT WITH CLAYTON TOWNSHIP

Motion by Councilmember: _____

WHEREAS, the city entered into an agreement to provide joint fire service with Clayton Township, said agreement titled: Swartz Creek – Clayton Township Amended and Restated 2016 – 2019 Fire Department Agreement.

WHEREAS, the agreement sets terms and conditions of the service provision and function of the board, including but not limited to provisions for the hiring of a Fire Chief; and

WHEREAS, the Fire Board, during a special meeting on December 5, 2017, voted 5-0 in favor of hiring Mr. David Plumb as the Fire Chief; and

WHEREAS, the Agreement, Section 3.C states that, “The Board shall develop and maintain a command structure for the Fire Department, which shall be headed by a Fire Chief who shall be appointed by a majority vote of both the Township Board and the City Council and who shall serve at the pleasure of the Board.”; and

WHEREAS, the City Council of Swartz Creek finds the appointment of Mr. David Plumb to the position of Fire Chief to be in the best interest of the fire department and the City of Swartz Creek.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby affirms the recommendation of the appointment of Mr. David Plumb to the position of Fire Chief, subject to terms and conditions intended to be set forth by the Board and Chief in a separate employment agreement.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 12/04/2017**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Florence, Gilbert (arrived late), Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew.

Others Present: Lania Rocha, Steve Shumaker, Bob Plumb, Ken Brill, Sandi Brill, Fay Porath, Matt Bade, Marcia Pavkovich.

APPROVAL OF MINUTES

Resolution No. 171204-01

(Carried)

Motion by Councilmember Porath
Second by Councilmember Florence

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday November 27, 2017, to be circulated and placed on file.

YES: Florence, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 171204-02

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Hicks

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of December 04, 2017, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Florence.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 171204-03

(Carried)

Motion by Councilmember Florence
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of December 04, 2017, including reports and communications and verbal communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Florence, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Sandi Brill, 5352 Greenleaf Drive, would like the council to terminate the interlocal fire agreement with Clayton Township.

Bob Plumb, Swartz Creek Area Fire Fighters Inc., would like to thank the council for the opportunity to have their parade last weekend and the Metro PD for their assistance.

Steve Shumaker, 7446 Country Meadow Drive, commented the fire department agreement is through 2019.

Adam Zettel, City Manager encouraged everyone to attend Clayton Twp. Meeting December 14th @ 7:00 p.m. The township will be discussing the agreement and the changes the city has requested.

Ken Brill, 5352 Greenleaf Drive, he doesn't feel the fire board should have the authority to make decisions on personnel issues.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE VARIOUS POLICIES, PROCEDURES, AND FEES RELATED TO THE MICHIGAN STATE TAX COMMISSION AUDIT OF MINIMUM ASSESSING REQUIREMENTS

Resolution No. 171204-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

WHEREAS, the Michigan Tax Commission conducts an Audit of Minimum Assessing Requirements (AMAR) of Townships and Cities; and

WHEREAS, the city assessor is preparing for an audit that is scheduled for 2019 and may include the 2018 assessing roll and accompanying policies and procedures; and

WHEREAS, the assessor recommends that that the city council update and affirm written procedures for the granting and auditing of real property exemptions, guidelines for poverty exemptions, and the waiver of interest and penalty for failure to file a Property Transfer Affidavit.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek adopts the Procedures and Application for Real Property Exemptions under Michigan Compiled Laws 211.7 as included in the City Council Packet of December 4, 2017.

BE IT FURTHER RESOLVED that the City of Swartz Creek adopts the Poverty Exemption Guidelines and application as included in the December 4, 2017 City Council Packet.

BE IT FURTHER RESOLVED that the City of Swartz Creek hereby waives penalties and interest that is otherwise required to be levied for failure to file a Property Transfer Affidavit under MCL 211.27b.

Discussion Ensued.

YES: Krueger, Pinkston, Porath, Cramer, Florence, Gilbert, Hicks.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE TRAFFIC CONTROL ORDER NUMBER 172, TO RELOCATION OF NO PARKING ORDER ON WORCHESTER DRIVE, A SECTION OF WINSTON DRIVE, AND A SECTION OF CHESTERFIELD DRIVE

Resolution No. 171204-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Florence

WHEREAS, the city owns and operates a system of major and local streets, including traffic control devices; and

WHEREAS, Chapter 18, Article II of the Swartz Creek City Charter adopts the provisions of the Michigan Manual on Uniform Traffic Control Devices, 2009 Edition; and

WHEREAS, Section 1A.08 of the Michigan Manual on Uniform Traffic Control Devices, 2009 Edition places local control of the regulation of traffic devices; and

WHEREAS, the street administrator and staff from the Metro Police Department of Genesee County recommend that stopping, standing, and parking be prohibited on the south side and permitted on the north side of Chesterfield, prohibited on the east side and permitted on the west side of Worchester, and prohibited on the east side and permitted on the west side of Winston.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek approve Traffic Control Order #172 as a permanent order and direct the staff to place and/or remove signs in accordance with the MUTCD.

Discussion Ensued.

YES: Pinkston, Porath, Cramer, Florence, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Sandi Brill, GFWC, thanked the council for allowing access to the parking lot for the Christmas in the Creek event. It was a great time, planning on a bigger event next year. Thanks for the support.

REMARKS BY COUNCILMEMBERS:

Councilmember Porath commented the fire board is moving forward.

Councilmember Cramer thanked the GFWC for the Christmas in the Creek event. He had a wonderful time. He hopes we find a good fit for the race track property.

Councilmember Florence commented the PAC event yesterday raised \$1580 for the food pantry. He suggested a sidewalk being put in on the east side of Fairchild.

Councilmember Hicks reminded everyone to take a look at the new park plan and make suggestions. She wanted to thank Sandi Brill for her work on the Christmas in Creek event. She also wanted to thank DPW for all their work and the Fire Dept. for organizing the parade. She commented on the KWA funding. She wants the fire board to make a decision on the changes to the agreement and move forward.

Councilmember Gilbert remarked Saturday night was a nice night for the parade.

Mayor Krueger commented that it was a great Saturday and kickoff to the Christmas season. He reminded everyone that Monday, December 11, 2017 @ 7:00 p.m. is our next council meeting, it will be the last meeting of the year.

ADJOURNMENT

Resolution No. 171204-06

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

I Move the Swartz Creek City Council adjourn the regular meeting at 8:26 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 11/30/2017

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 11/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000-General	2,157,936.00	2,157,936.00	1,718,992.97	438,943.03	79.66
215.000-Aministration and Clerk	165.00	165.00	29.60	135.40	17.94
253.000-Treasurer	980.00	980.00	640.00	340.00	65.31
301.000-Police Dept	5,400.00	5,400.00	4,956.90	443.10	91.79
345.000-PUBLIC SAFETY BUILDING	24,200.00	24,200.00	7,148.77	17,051.23	29.54
410.000-Building & Zoning & Planning	41,120.00	41,120.00	42,354.58	(1,234.58)	103.00
410.025-2017 CDBG 5157 Morrish Demo	0.00	12,000.00	0.00	12,000.00	0.00
448.000-Lighting	8,921.52	8,921.52	3,217.30	5,704.22	36.06
782.000-Facilities - Winshall Park	140.00	140.00	160.00	(20.00)	114.29
783.000-Facilities - Elms Rd Park	28,552.25	28,552.25	1,530.00	27,022.25	5.36
783.016-Elms Park Brm-Trail Reno RP15-0003	45,000.00	45,000.00	26,869.87	18,130.13	59.71
790.000-Facilities-Senior Center/Libr	7,900.00	7,900.00	3,116.88	4,783.12	39.45
790.012-2014 CDBG Senior Center Operations	1,724.00	1,724.00	0.00	1,724.00	0.00
797.000-Facilities - City Parking Lots	115,000.00	115,000.00	115,000.00	0.00	100.00
TOTAL REVENUES	2,437,038.77	2,449,038.77	1,924,016.87		
000.000-General	1,500.00	1,500.00	0.00	1,500.00	0.00
101.000-Council	17,444.34	17,444.34	8,351.85	9,092.49	47.88
172.000-Executive	109,122.71	109,122.71	31,749.32	77,373.39	29.10
201.000-Finance,Budgeting,Accounting	41,961.15	41,961.15	19,803.18	22,157.97	47.19
215.000-Aministration and Clerk	23,369.31	23,369.31	10,117.33	13,251.98	43.29

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 11/30/2017	AVAILABLE BALANCE	% BDGT USED
228.000-Information Technology	12,850.00	12,850.00	8,205.25	4,644.75	63.85
247.000-Board of Review	3,665.00	3,665.00	78.12	3,586.88	2.13
253.000-Treasurer	41,933.86	41,933.86	14,093.35	27,840.51	33.61
257.000-Assessor	67,412.15	76,412.15	14,877.39	61,534.76	19.47
262.000-Elections	35,435.69	35,435.69	5,008.82	30,426.87	14.13
266.000-Legal Council	20,000.00	20,000.00	6,526.00	13,474.00	32.63
301.000-Police Dept	0.00	665,914.00	669,894.42	(3,980.42)	100.60
301.851-Retiree Employer Health Care PSFY	26,750.00	26,750.00	6,685.83	20,064.17	24.99
334.000-Metro Police Authority	1,005,000.00	1,005,000.00	455,636.00	549,364.00	45.34
336.000-Fire Department	156,530.00	156,530.00	67,362.70	89,167.30	43.04
345.000-PUBLIC SAFETY BUILDING	54,707.15	54,707.15	21,472.19	33,234.96	39.25
410.000-Building & Zoning & Planning	72,496.81	72,496.81	15,060.53	57,436.28	20.77
410.025-2017 CDBG 5157 Morrish Demo	0.00	12,925.00	0.00	12,925.00	0.00
448.000-Lighting	160,000.00	160,000.00	86,373.73	73,626.27	53.98
463.000-Routine Maint - Streets	0.00	21,917.10	21,917.10	0.00	100.00
728.000-Economic Development	0.00	0.00	9,069.36	(9,069.36)	100.00
780.000-Parks & Recreation	5,500.00	5,500.00	2,354.55	3,145.45	42.81
781.000-Facilities - Pajtas Amphitheat	1,876.45	1,876.45	800.58	1,075.87	42.66
782.000-Facilities - Winshall Park	36,256.52	36,256.52	10,319.80	25,936.72	28.46
783.000-Facilities - Elms Rd Park	60,324.31	81,274.31	61,121.70	20,152.61	75.20
783.016-Elms Park Brm-Trail Reno RP15-0003	100,745.86	55,622.57	15,565.70	40,056.87	27.98
784.000-Facilities - Bicentennial Park	6,264.40	6,264.40	259.92	6,004.48	4.15

GL NUMBER	2017-18	2017-18	YTD BALANCE 11/30/2017	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET			
787.000-Veterans Memorial Park	3,691.00	3,691.00	1,583.94	2,107.06	42.91
790.000-Facilities-Senior Center/Libr	36,410.58	36,410.58	13,086.85	23,323.73	35.94
790.012-2014 CDBG Senior Center Operations	1,724.00	1,724.00	0.00	1,724.00	0.00
793.000-Facilities - New City Hall	27,084.35	27,084.35	6,090.95	20,993.40	22.49
794.000-Community Promotions Program	25,469.60	25,469.60	10,331.51	15,138.09	40.56
796.000-Facilities - Cemetary	6,930.82	6,930.82	1,320.78	5,610.04	19.06
797.000-Facilities - City Parking Lots	101,856.00	101,856.00	566.30	101,289.70	0.56
851.000-Retired Employee Health Care	38,000.00	38,000.00	5,576.56	32,423.44	14.68
852.000-Insurance Claims Assessmernt (Tax)	150.00	150.00	46.60	103.40	31.07
965.000-Transfers Out	123,655.00	123,655.00	93,655.00	30,000.00	75.74
TOTAL EXPENDITURES	2,426,117.06	3,111,699.87	1,694,963.21		
Fund 101 - General Fund:					
TOTAL REVENUES	2,437,038.77	2,449,038.77	1,924,016.87		78.56
TOTAL EXPENDITURES	2,426,117.06	3,111,699.87	1,694,963.21		54.47
NET OF REVENUES & EXPENDITURES	10,921.71	(662,661.10)	229,053.66		
Fund 202 - Major Street Fund					
000.000-General	400,200.00	400,200.00	115,688.53	284,511.47	28.91
441.000-Miller Rd Park & Ride	5,000.00	5,000.00	1,846.86	3,153.14	36.94
478.000-Snow & Ice Removal	5,000.00	5,000.00	0.00	5,000.00	0.00
TOTAL REVENUES	410,200.00	410,200.00	117,535.39		
228.000-Information Technology	575.00	575.00	297.25	277.75	51.70
429.000-Occupational Safety	43.06	43.06	0.00	43.06	0.00
441.000-Miller Rd Park & Ride	5,256.20	5,256.20	2,106.76	3,149.44	40.08
449.500-Right of Way - General	10,000.00	10,000.00	3,480.50	6,519.50	34.81

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 11/30/2017	AVAILABLE BALANCE	% BDGT USED
449.501-Right of Way - Storms	200.00	200.00	0.00	200.00	0.00
453.103-Miller Rd - Morrish Rd to Elms Rd	0.00	0.00	708.93	(708.93)	100.00
463.000-Routine Maint - Streets	366,178.90	365,021.09	345,396.99	19,624.10	94.62
463.104-Winston Drive Reconstruction	168,837.00	168,837.00	195.00	168,642.00	0.12
473.000-Routine Maint - Bridges	495.00	495.00	369.00	126.00	74.55
474.000-Traffic Services	19,130.00	27,640.38	19,197.47	8,442.91	69.45
478.000-Snow & Ice Removal	58,569.40	58,569.40	(30.86)	58,600.26	(0.05)
482.000-Administrative	18,241.00	18,241.00	7,548.56	10,692.44	41.38
538.500-Intercommunity storm drains	10,000.00	10,000.00	1,117.46	8,882.54	11.17
786.000-Non-Motorized Trailway	3,000.00	3,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES	660,525.56	667,878.13	380,387.06		
Fund 202 - Major Street Fund:					
TOTAL REVENUES	410,200.00	410,200.00	117,535.39		28.65
TOTAL EXPENDITURES	660,525.56	667,878.13	380,387.06		56.95
NET OF REVENUES & EXPENDITURES	(250,325.56)	(257,678.13)	(262,851.67)		
Fund 203 - Local Street Fund					
000.000-General	125,020.00	125,020.00	34,810.07	90,209.93	27.84
449.000-Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
463.000-Routine Maint - Streets	0.00	0.00	441.42	(441.42)	100.00
478.000-Snow & Ice Removal	2,200.00	2,200.00	0.00	2,200.00	0.00
931.000-Transfers IN	394,850.00	394,850.00	465,000.00	(70,150.00)	117.77
TOTAL REVENUES	537,070.00	537,070.00	500,251.49		
228.000-Information Technology	575.00	575.00	297.25	277.75	51.70
449.000-Right of Way Telecomm	3,500.00	3,500.00	0.00	3,500.00	0.00

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 11/30/2017	AVAILABLE BALANCE	% BDGT USED
449.500-Right of Way - General	4,675.00	4,675.00	5,358.28	(683.28)	114.62
449.501-Right of Way - Storms	1,500.00	1,500.00	0.00	1,500.00	0.00
463.000-Routine Maint - Streets	491,184.19	500,118.94	283,576.99	216,541.95	56.70
463.102-Yarmy Dr/Parkridge Pkwy Paving 2016	168,661.72	0.00	0.00	0.00	0.00
463.103-Worchester/Chesterfield Reconstructi	0.00	1,536,996.02	677,266.92	859,729.10	44.06
463.105-Daval Reconcstruction	97,797.60	97,797.60	1,206.00	96,591.60	1.23
474.000-Traffic Services	12,130.00	12,130.00	902.55	11,227.45	7.44
478.000-Snow & Ice Removal	50,275.20	50,275.20	(32.79)	50,307.99	(0.07)
482.000-Administrative	18,003.00	18,003.00	15,376.66	2,626.34	85.41
538.500-Intercommunity storm drains	6,500.00	6,500.00	1,117.46	5,382.54	17.19
TOTAL EXPENDITURES	854,801.71	2,232,070.76	985,069.32		
Fund 203 - Local Street Fund:					
TOTAL REVENUES	537,070.00	537,070.00	500,251.49		93.14
TOTAL EXPENDITURES	854,801.71	2,232,070.76	985,069.32		44.13
NET OF REVENUES & EXPENDITURES	(317,731.71)	(1,695,000.76)	(484,817.83)		
Fund 204 - MUNICIPAL STREET FUND					
000.000-General	610,535.00	610,535.00	589,362.55	21,172.45	96.53
TOTAL REVENUES	610,535.00	610,535.00	589,362.55	21,172.45	96.53
905.000-Debt Service	165,666.66	165,666.66	15,362.91	150,303.75	9.27
965.000-Transfers Out	394,850.00	394,850.00	465,000.00	(70,150.00)	117.77
TOTAL EXPENDITURES	560,516.66	560,516.66	480,362.91		
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	610,535.00	610,535.00	589,362.55		96.53
TOTAL EXPENDITURES	560,516.66	560,516.66	480,362.91		85.70
NET OF REVENUES & EXPENDITURES	50,018.34	50,018.34	108,999.64		

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 11/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 226 - Garbage Fund					
000.000-General	374,771.00	374,771.00	362,087.19	12,683.81	96.62
<hr/>					
TOTAL REVENUES	374,771.00	374,771.00	362,087.19		
000.000-General	10,865.50	10,865.50	9,365.50	1,500.00	86.19
101.000-Council	6,176.87	6,176.87	1,498.49	4,678.38	24.26
172.000-Executive	9,354.66	9,354.66	3,283.34	6,071.32	35.10
201.000-Finance,Budgeting,Accounting	6,106.00	6,106.00	2,808.56	3,297.44	46.00
215.000-Aministration and Clerk	4,492.15	4,492.15	1,384.04	3,108.11	30.81
228.000-Information Technology	1,500.00	1,500.00	1,012.74	487.26	67.52
253.000-Treasurer	8,040.29	8,040.29	2,691.98	5,348.31	33.48
257.000-Assessor	3,000.00	3,000.00	0.00	3,000.00	0.00
528.000-Sanitation Collection	287,719.20	287,719.20	94,117.51	193,601.69	32.71
529.000-Hazardous Waste Pickup	360.00	360.00	0.00	360.00	0.00
530.000-Wood Chipping	44,107.38	41,663.14	19,008.86	22,654.28	45.63
782.000-Facilities - Winshall Park	3,153.60	4,433.91	3,659.20	774.71	82.53
783.000-Facilities - Elms Rd Park	4,443.20	5,607.13	4,097.73	1,509.40	73.08
793.000-Facilities - New City Hall	4,251.25	4,251.25	1,287.72	2,963.53	30.29
<hr/>					
TOTAL EXPENDITURES	393,570.10	393,570.10	144,215.67		
<hr/>					
Fund 226 - Garbage Fund:					
TOTAL REVENUES	374,771.00	374,771.00	362,087.19		96.62
TOTAL EXPENDITURES	393,570.10	393,570.10	144,215.67		36.64
NET OF REVENUES & EXPENDITURES	(18,799.10)	(18,799.10)	217,871.52		
<hr/>					
Fund 248 - Downtown Development Fund					
000.000-General	61,050.00	61,050.00	40,894.94	20,155.06	66.99
728.004-Family Movie Night	1,000.00	1,000.00	1,000.00	0.00	100.00

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 11/30/2017	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES	62,050.00	62,050.00	41,894.94		
173.000-DDA Administration	3,670.00	3,670.00	16.84	3,653.16	0.46
728.000-Economic Development	15,000.00	15,000.00	9,515.20	5,484.80	63.43
728.002-Streetscape	90,000.00	90,000.00	826.16	89,173.84	0.92
728.003-Facade Program	10,000.00	10,000.00	0.00	10,000.00	0.00
728.004-Family Movie Night	3,900.00	3,900.00	2,332.68	1,567.32	59.81
TOTAL EXPENDITURES	122,570.00	122,570.00	12,690.88		
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	62,050.00	62,050.00	41,894.94		67.52
TOTAL EXPENDITURES	122,570.00	122,570.00	12,690.88		10.35
NET OF REVENUES & EXPENDITURES	(60,520.00)	(60,520.00)	29,204.06		
Fund 590 - Water Supply Fund					
000.000-General	1,100.00	1,100.00	(184.82)	1,284.82	(16.80)
540.000-Water System	2,149,590.00	2,149,590.00	534,524.70	1,615,065.30	24.87
TOTAL REVENUES	2,150,690.00	2,150,690.00	534,339.88		
000.000-General	35,403.57	35,403.57	23,413.75	11,989.82	66.13
101.000-Council	9,106.87	9,106.87	3,745.34	5,361.53	41.13
172.000-Executive	40,705.19	40,705.19	11,690.07	29,015.12	28.72
201.000-Finance,Budgeting,Accounting	19,243.00	19,243.00	8,288.68	10,954.32	43.07
215.000-Aministration and Clerk	15,169.87	15,169.87	5,000.07	10,169.80	32.96
228.000-Information Technology	5,590.00	5,590.00	2,242.30	3,347.70	40.11
253.000-Treasurer	29,737.57	29,737.57	10,163.50	19,574.07	34.18
540.000-Water System	2,372,407.74	2,382,678.74	889,301.05	1,493,377.69	37.32
542.000-Read and Bill	59,602.40	59,602.40	15,836.87	43,765.53	26.57

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 11/30/2017	AVAILABLE BALANCE	% BDGT USED
793.000-Facilities - New City Hall	10,252.93	10,252.93	3,213.34	7,039.59	31.34
850.000-Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000-Debt Service	49,484.84	49,484.84	4,588.91	44,895.93	9.27
TOTAL EXPENDITURES	2,658,703.98	2,668,974.98	977,483.88		
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,150,690.00	2,150,690.00	534,339.88		24.85
TOTAL EXPENDITURES	2,658,703.98	2,668,974.98	977,483.88		36.62
NET OF REVENUES & EXPENDITURES	(508,013.98)	(518,284.98)	(443,144.00)		
Fund 591 - Sanitary Sewer Fund					
000.000-General	1,080.00	1,080.00	658.51	421.49	60.97
536.000-Sewer System	1,290,040.00	1,290,040.00	304,907.71	985,132.29	23.64
TOTAL REVENUES	1,291,120.00	1,291,120.00	305,566.22		
000.000-General	24,913.75	24,913.75	23,413.75	1,500.00	93.98
101.000-Council	9,206.87	9,206.87	3,745.83	5,461.04	40.69
172.000-Executive	33,513.99	33,513.99	11,712.32	21,801.67	34.95
201.000-Finance,Budgeting,Accounting	19,198.00	19,198.00	8,288.39	10,909.61	43.17
215.000-Aministration and Clerk	15,056.87	15,056.87	4,999.98	10,056.89	33.21
228.000-Information Technology	5,590.00	5,590.00	2,242.29	3,347.71	40.11
253.000-Treasurer	29,608.57	29,608.57	10,163.27	19,445.30	34.33
536.000-Sewer System	957,820.70	968,091.70	190,510.48	777,581.22	19.68
537.000-Sewer Lift Stations	23,053.60	23,053.60	7,214.04	15,839.56	31.29
542.000-Read and Bill	62,439.04	62,439.04	19,332.11	43,106.93	30.96
543.401-Flush & TV Sewers	30,904.00	30,904.00	0.00	30,904.00	0.00
543.407-Sewer Rehab Phase 7	179,958.00	179,958.00	0.00	179,958.00	0.00

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 11/30/2017	AVAILABLE BALANCE	% BDGT USED
793.000-Facilities - New City Hall	10,742.93	10,742.93	3,163.58	7,579.35	29.45
850.000-Other Functions	10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES	1,412,006.32	1,422,277.32	284,786.04		
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,291,120.00	1,291,120.00	305,566.22		23.67
TOTAL EXPENDITURES	1,412,006.32	1,422,277.32	284,786.04		20.02
NET OF REVENUES & EXPENDITURES	(120,886.32)	(131,157.32)	20,780.18		
Fund 661 - Motor Pool Fund					
000.000-General	160,270.00	160,270.00	59,811.95	100,458.05	37.32
TOTAL REVENUES	160,270.00	160,270.00	59,811.95		
172.000-Executive	13,606.00	13,606.00	10,856.00	2,750.00	79.79
201.000-Finance,Budgeting,Accounting	7,591.00	7,591.00	2,637.47	4,953.53	34.74
228.000-Information Technology	450.00	450.00	246.56	203.44	54.79
795.000-Facilities - City Garage	178,335.20	199,229.70	36,108.32	163,121.38	18.12
TOTAL EXPENDITURES	199,982.20	220,876.70	49,848.35		
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	160,270.00	160,270.00	59,811.95		37.32
TOTAL EXPENDITURES	199,982.20	220,876.70	49,848.35		22.57
NET OF REVENUES & EXPENDITURES	(39,712.20)	(60,606.70)	9,963.60		

12/04/2017

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 11/01/2017 - 11/30/2017

Highlighted amount is total for that vendor

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
11/07/2017	44268	ADS PLUS PRINTING LLC	FALL 2017 NEWSLETTERS (2500)	1,146.28
11/07/2017	44269	AGROSCAPING INC.	TREES (25)	3,535.00
11/07/2017	44270	AL KALLAS HEATING & COOLING INC	REPLC #43737 CLEAN A/C UNITS (4)/PBLC SF	276.00
			REPLC #43737 CLEAN A/C UNITS (6)/CITY HA	414.00
			REPLC #43737 CLEAN A/C UNITS (7)/SR CTR	483.00
				1,173.00
11/07/2017	44271	ALLIED RENT-ALL	DITCH WITCH MINI SKID/TRAILER	127.50
11/07/2017	44272	AMERICAN PLANNING ASSOCIATION	APA AICPA MI JOURNAL MEMB 1/1/18-12/31/1	635.00
11/07/2017	44273	BETTY SHANNON	2017 CONTRACT REIMB RETIREE & SPOUSE T	602.18
11/07/2017	44274	BS & A SOFTWARE	MR/TAX ANNUAL SUPPORT 11/1/17-11/1/18	1,592.00
11/07/2017	44275	C & H CONSTRUCTION CO INC	WATERMAIN REPAIR MORRISH RD	2,957.50
11/07/2017	44276	CONSUMERS ENERGY	10/3-10/31/17 A 8083 CIVIC DR	588.08
11/07/2017	44277	CONSUMERS ENERGY	10/3-11/1/17 A 8301 CAPPY LN	238.69
11/07/2017	44278	CONSUMERS ENERGY	10/3-10/31/17 A 5121 MORRISH RD	468.59
11/07/2017	44279	CONSUMERS ENERGY	10/3-10/31/17 A 8011 MILLER RD	23.42
11/07/2017	44280	CONSUMERS ENERGY	10/1-10/31/17 ELMS PARKING LOT AREA LIGH	29.07
11/07/2017	44281	CONSUMERS ENERGY	10/3-10/31/17 A 8095 CIVIC DR	819.90
11/07/2017	44282	CONSUMERS ENERGY	10/3-10/31/17 A 5361 WINSHALL DR #2 REST	31.03
11/07/2017	44283	CONSUMERS ENERGY	10/1-10/31/17 SIRENS TRAFFIC LIGHTS 1997	26.63
11/07/2017	44284	CONSUMERS ENERGY	10/1-10/31/17 STREET LIGHTS 1294	8,026.94
11/07/2017	44285	CONSUMERS ENERGY	10/1-10/31/17 4524 MORRISH RD	44.49
11/07/2017	44286	CONSUMERS ENERGY	10/1-10/31/17 TRAFFIC LIGHTS 1781	401.58
11/07/2017	44287	CONSUMERS ENERGY	10/3-10/31/17 A 9099 MILLER RD	33.69
11/07/2017	44288	CONSUMERS ENERGY	10/3-10/31/17 A 5361 WINSHALL DR 8369	25.30
11/07/2017	44289	CONSUMERS ENERGY	10/3-10/31/17 A 5257 WINSHALL DR	23.42
11/07/2017	44290	CONSUMERS ENERGY	10/3-10/31/17 A 8059 FORTINO DR	57.58
11/07/2017	44291	CONSUMERS ENERGY	10/3-10/31/17 A 4510 MORRISH RD	34.80
11/07/2017	44292	CONSUMERS ENERGY	10/3-10/31/17 A 8499 MILLER RD	24.50
11/07/2017	44293	COOKS DIESEL RV & TRUCK REPAIR	CHNG OIL/AIR FLTR/GREASE/REPLC BATTERIES	794.48
11/07/2017	44294	DIANE BOYD	UB REFUND FOR 8432 CAPPY	130.23
11/07/2017	44295	DONALD KORTH	TROUBLESHOOT FRONT DESK PRINTER	50.00
11/07/2017	44296	FAMILY FARM AND HOME INC	OCT 2017 INVOICES	290.07
11/07/2017	44297	FERGUSON WATERWORKS #3386	CLAMP (3)/PIPE DESCALER GAVIN	821.06
11/07/2017	44298	FIDELITY SECURITY LIFE INSUR/EYEMED	NOV 2017 VISION RETIREES (6)	30.06
11/07/2017	44299	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
11/07/2017	44300	GILL ROYS HARDWARE	OCTOBER 2017 INVOICES	647.11
			OCTOBER 2017 DISCOUNT	(45.35)
				601.76
11/07/2017	44301	GUNTHERS LOCKSMITH SERVICE	SERVICE DOOR LOCKS/LIBRARY	90.00
11/07/2017	44302	INTEGRITY BUSINESS SOLUTIONS	CAN LINERS	122.80
11/07/2017	44303	JAMES FLORENCE	SMALL CITIES MTG 11/1/17 DINNER/MILEAGE	38.89
11/07/2017	44304	JAMS MEDIA LLC	10/12/17 HYDRANT FLUSHING	42.30
			10/19/17 FIVE YEAR PARK PLAN	42.30
			10/26/17 FOR 11/15/17 ZBA PUBLIC HEARING	42.30
				126.90
11/07/2017	44305	JERRY'S TIRE	ROAD SERVICE/DISMT/MT/TUBE	215.15
11/07/2017	44306	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	825.00
11/07/2017	44307	KCI	WINTER 2017 TAX BILLS POSTAGE	621.56
11/07/2017	44308	LEGACY ASSESSING SERVICES INC	NOV 2017 ASSESSING SERVICES OCTOBER 2017	2,515.58
11/07/2017	44309	MI MUNICIPAL WORKERS COMP FUND	PAYROLL AUDIT 7/1/16-7/1/17	79.00
11/07/2017	44310	MICHIGAN BATTERY EQUIPMENT	12V BATTERY	286.00
11/07/2017	44311	MRWA	TEMP TRAFFIC CONTROL/WRIGHT/BOSAS/SVRCEK	615.00
11/07/2017	44312	NJB ARCHITECTS INC	PROFESSIONAL SERVICES 5256 DON SHENK	1,500.00
11/07/2017	44313	ROWE PROFESSIONAL SERVICES CO	BRIDGE INSPECTIONS	369.00

11/07/2017	44314	ROWE PROFESSIONAL SERVICES CO	MAP AND INVENTORY EXISTING WATER MAIN	1,590.50
11/07/2017	44315	ROWE PROFESSIONAL SERVICES CO	CONSTRUCTION ENGINEERING 2017 STREET PRO	45,257.50
11/07/2017	44316	RWS OF MID MICHIGAN	OCT 2017 FY18 GARBAGE/RECYCLING/YARD WAS	22,274.64
11/07/2017	44317	SELF SERVE LUMBER CO.	LUMBER	163.56
11/07/2017	44318	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING 7/24-9/13/17	1,296.00
11/07/2017	44319	STATEWIDE OFFICE SYSTEMS INC	FUSER ASSEMBLY/SERV CALL/LABOR	231.00
11/07/2017	44320	SUBURBAN AUTO SUPPLY	OIL FILTER (3)/OIL (7)	78.10
			AIR FILTER/BULB (2)	18.97
			FUEL FILTER	24.99
			FUEL CLEANER	11.99
			BATT. TERMINAL	4.99
			WIPER BLADES (4)	59.96
			FRIGED BLUE OIL	38.45
			SNOWPLOW OIL	30.76
			WIPER BLADES (2)	21.98
			J-B WELD	7.49
				297.68
11/07/2017	44321	SUPER FLITE OIL CO INC	OCTOBER 2017 FUEL/DPW	1,115.07
11/07/2017	44322	TOWNLIN SALES	WATER PUMP/GASKET/IMPELLER	491.95
11/07/2017	44323	TUCKER PLUMBING	REPLACE STICKING HANDLE ON URINAL	115.00
11/07/2017	44324	VERIZON WIRELESS	MONTHLY BILL 9/24-10/23/17	281.16
11/16/2017	44325	A+ SUPPLY CO INC	BULBS FOR MUSEUM	28.20
11/16/2017	44326	ADS PLUS PRINTING LLC	LEAVE APPS (1000)/WINDOW ENVELOPES (3000)	427.11
11/16/2017	44327	ALBERT MACCIOMEI	UB REFUND FOR 3336 HERITAGE	27.61
11/16/2017	44328	BIO-SERV CORPORATION	PEST CONTROL/CITY HALL/LIBRARY/SR CTR	106.00
11/16/2017	44329	BLUE CARE NETWORK-EAST MI	DEC 2017 RETIREE MEDICAL KELLY	744.58
			DEC 2017 COBRA O'BRIEN	657.74
			DEC 2017 RETIREE MEDICAL CLOLINGER	1,348.51
			DEC 2017 RETIREE MEDICAL TYLER	724.66
				3,475.49
11/16/2017	44330	CARBURATION NATION	UB REFUND FOR 7445 GROVE	31.34
11/16/2017	44331	CONSUMERS ENERGY	10/3-10/31/17 AE 5256 DON SHENK	66.40
			10/5-11/2/17 A 6425 MILLER PARK & RIDE	75.19
				141.59
11/16/2017	44332	CONSUMERS ENERGY	10/5-11/2/17 A 4125 ELMS RD 4353	45.57
11/16/2017	44333	CONSUMERS ENERGY	10/5-11/2/17 A 4125 ELMS RD PAVILION 443	28.22
11/16/2017	44334	CONSUMERS ENERGY	10/3-11/1/17 A 8100 CIVIC DR	947.52
11/16/2017	44335	CUMMINS BRIDGEWAY	NEW HOOK UP AT PUBLIC SAFETY BLDG	685.00
11/16/2017	44336	DELTA DENTAL PLAN	DEC 2017 RETIREE DENTAL (6)/TAX	349.36
11/16/2017	44337	DONALD KORTH	3 HRS UPDT W/S WITH LATEST SECURITY	300.00
			ACCESS DATABASE FOR DPS PAYROLL	1,000.00
				1,300.00
11/16/2017	44338	ETNA SUPPLY COMPANY	ADJ TOP EXT (6)/RISER RING (2)	261.25
			ADJ TOP EXT (4)/RISER RING	179.25
				440.50
11/16/2017	44339	HUIZINGA PROPERTIES LLC	REF MTT TV CHG 2017 58-31-626-002	1,017.30
11/16/2017	44340	HUIZINGA PROPERTIES LLC	INTEREST ON MTT REFUND 58-31-626-002	9.36
11/16/2017	44341	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	825.00
11/16/2017	44342	KEIZER-MORRIS INTERNATIONAL INC	6.22 TONS COLD PATCH	715.30
11/16/2017	44343	KLEE MFG & DIST	FLAGS FOR VETERANS MEMORIAL (7)	377.00
11/16/2017	44344	METRO POLICE AUTH OF GENESEE COUNTY	POLICE SERVICES 11/1-12/31/17	185,636.00
11/16/2017	44345	MICHIGAN ELECTRIC SUPPLY COMPANY	JACKET	85.00
11/16/2017	44346	MISSION COMMUNICATIONS LLC	SERVICE 12/1/17-11/30/18	407.40
11/16/2017	44347	MY-CAN LLC	PORT-A-JON RENTAL/ELMS PARK	225.00
11/16/2017	44348	PITNEY BOWES INC.	8/30-11/29/17 LEASING CHARGES	158.34

11/16/2017	44349	POGGEMEYER DESIGN GROUP INC	ECON DEV MARKETING/BRANDING	1,541.88
11/16/2017	44350	PROGRESSIVE AE	TRAFFIC/SITE REVIEWS KFC	36.25
11/16/2017	44351	RANDY ZINN	UB REFUND FOR 8090 INGALLS	265.01
11/16/2017	44352	ROWE PROFESSIONAL SERVICES CO	FIVE YEAR PARK AND RECREATION PLAN	1,568.00
11/16/2017	44353	SIMEN FIGURA & PARKER PLC	OCT 2017 MONTHLY BILL	1,624.00
11/16/2017	44354	STATE OF MICHIGAN	ID# MIDEAL-1966 MEMBERSHIP FEE NOV 13, 2	180.00
11/16/2017	44355	STATE OF MICHIGAN-DEPART. TREA	MCAO RENEWAL ZETTEL 2018	175.00
11/16/2017	44356	SUBURBAN AUTO SUPPLY	WIPER BLADE	37.98
			J-B WELD	7.49
				45.47
11/16/2017	44357	SUSAN ARVOY	REIMB FOR TEALIGHTS AND WHITE BAGS	101.84
11/16/2017	44358	SWARTZ CREEK AREA FIRE DEPT.	OCT 2017 FY18 FIRE BUDGET & MONTHLY RUNS	3,098.16
11/16/2017	44359	THOMAS SVRCEK	REIMB FOR LIGHTS	484.80
			REIMB FOR JUMBO PLSTC BLL/XMAS DECOR	87.90
				572.70
11/16/2017	44360	UNIFIRST CORPORATION	UNIFORMS, MATS, SUPPLIES, ENV.	112.50
			MATS, SUPPLIES	32.72
			MATS, SUPPLIES	36.15
			MATS, SUPPLIES	36.15
				217.52
11/16/2017	44361	UNUM LIFE INSURANCE	DEC 2017 RETIREE LIFE INS (3)	32.76
11/16/2017	44362	VERMEER OF MICHIGAN	REPAIR CHIPPER	209.34
11/16/2017	44363	WALDORF AND SONS INC	CAMERA WORK FOR SEWER LEADS	500.00
11/21/2017	44364	CITY OF SWARTZ CREEK	REIMB PETTY CASH	177.67
11/21/2017	44365	THOMAS SVRCEK	REIMB FOR X-MAS DECORATIONS	179.68
11/30/2017	44366	COMCAST BUSINESS	11/26-12/25/17 CITY HALL	329.60
11/30/2017	44367	GENESEE CTY CLERKS-TREAS ASSOC	2018 MEMB DUES KORTH/ESKEW	20.00
11/30/2017	44368	IVAN SMITH LIBRARIAN	REIMB FOR CARPET TAPE/KEYS TO MECH ROOM	12.69
11/30/2017	44369	OFFICE DEPOT CREDIT PLAN	OFFICE SUPPLIES	408.27
11/30/2017	44370	THOMAS SVRCEK	REIMB DRNK WTR OPRTR CERT SVRCK/WRGHT/SN	285.00
GEN TOTALS:				
Total of 103 Checks:				314,977.82
Less 0 Void Checks:				0.00
Total of 103 Disbursements:				314,977.82

City of Swartz Creek Building Permit List

2017

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB1700005	11/06/17	Goods Roofing, Inc	(810) 653 7663	58-36-527-018	\$10,403	\$150.00 7055 PARK RIDGE PKWY	48473-Roofing
PB1700064	11/06/17	Goods Roofing, Inc	(810) 653 7663	58-03-533-025	\$9,034	\$195.00 5331 SEYMOUR RD	48473-Roofing
PB1700077	11/07/17	SPENCLEY, BROOKE & SCO		58-02-501-112	\$0	\$150.00 5247 OAKVIEW DR	48473-Demolish Structure
PB1700080	11/02/17	Goods Roofing, Inc	(810) 653 7663	58-03-531-151	\$14,796	\$220.00 9200 YOUNG DR	48473-Roofing
PB1700081	11/02/17	Goods Roofing, Inc	(810) 653 7663	58-35-776-166	\$7,450	\$185.00 166 BROOKFIELD	48473-Roofing
PB1700082	11/06/17	Erie Construction Mid-West Inc	(517) 699 2000	58-29-300-014	\$23,795	\$100.00 5323 MILLER RD	48473-Roofing
PB1700083	11/01/17	WOODSIDE BUILDERS, INC	(810) 635 2227	58-30-651-096	\$174,723	\$1,467.00 3269 HERITAGE BLVD	48473-Res Single Family
PB1700084	11/02/17	Lockhart Roofing Co.	(810) 235 9866	58-01-502-059	\$17,220	\$235.00 5121 MORRISH RD	48473 Roofing
PB1700085	11/02/17	J.W. Morgan Construction	(810) 635 9228	58-30-651-107	\$164,592	\$1,412.00 3329 HERITAGE BLVD	48473-Res Single Family
PB1700086	11/16/17	Motor City Builders Inc.	(810) 235 0653	58-35-776-089	\$2,000	\$135.00 89 HAMILTON ST	48473-Res Add/Alter/Repair
PB1700087	11/21/17	RED ADAM, LLC		58-31-527-005	\$0	\$100.00 6115 MILLER RD	48473-Roofing

Total: 11 Permits Value: \$424,013 Fee Total: \$4,349.00 Total Number of Dwelling Units 2

Electrical

PE1700013	11/02/17	Harris Electric LLC	(989) 277 3746	58-01-100-041	\$0	\$110.00 8011 MILLER RD	48473-Electrical
PE1700035	11/02/17	Advance Contracting & Electric	(810) 630 6334	58-35-576-057	\$0	\$204.00 8138 MILLER RD	48473-Electrical
PE1700037	11/09/17	B & W Electric	(810) 397 4246	58-36-676-067	\$0	\$390.00 4282 LINDSEY DR	48473 Electrical
PE1700038	11/13/17	James McCarthy	(810) 659 8723	58-36-300-012	\$0	\$220.00 7448 MILLER RD	48473-Electrical
PE1700039	11/13/17	Walker Electric Inc	(810) 233 5111	58-36-576-015	\$0	\$320.00 7030 MILLER RD	484731Electrical
PE1700040	11/22/17	B & W Electric	(810) 397 4246	58-36-676-039	\$0	\$390.00 7251 LINDSEY DR	48473 Electrical

Total: 6 Permits Value: \$0 Fee Total: \$1,634.00 Total Number of Dwelling Units 0

City of Swartz Creek

Building Permit List

2017

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction	
Mechanical								
PM170040	11/02/17	Holland Heating & Cooling	(810) 653 4328	58-03-533-009	\$0	\$160.00 5217 SEYMOUR RD	48473-Mechanical	
PM170041	11/09/17	Adkisson & Sons Htg & Clg Inc	(810) 695 9300	58-02-503-068	\$0	\$160.00 5227 DON SHENK DR	48473-Mechanical	
PM170042	11/06/17	Walker Heating & Cooling	(989) 413 1258	58-03-533-160	\$0	\$160.00 5177 DURWOOD DR	48473-Mechanical	
PM170043	11/09/17	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-36-676-067	\$0	\$325.00 4282 LINDSEY DR	48473 Mechanical	
PM170044	11/13/17	James McCarthy	(810) 659 8723	58-36-300-012	\$0	\$230.00 7448 MILLER RD	48473-Mechanical	
PM170045	11/13/17	Goyette Mechanical	(810) 742 8530	58-36-651-010	\$0	\$135.00 4470 COLONY CT	48473-Mechanical	
PM170046	11/16/17	Adkisson & Sons Htg & Clg Inc	(810) 695 9300	58-36-651-229	\$0	\$160.00 7372 CROSSCREEK DR	48473-Mechanical	
PM170047	11/27/17	Goyette Mechanical	(810) 742 8530	58-01-502-032	\$0	\$160.00 5028 SECOND ST	48473-Mechanical	
PM170048	11/27/17	Goyette Mechanical	(810) 742 8530	58-30-651-034	\$0	\$135.00 3475 CANTERBURY ST	48473-Mechanical	
PM170049	11/27/17	Terry Allen Plbg & Htg Co	(810) 232 8270	58-03-531-069	\$0	\$160.00 5226 SEYMOUR RD	48473-Mechanical	
PM170050	11/30/17	Dee Cramer Inc	(810) 579 4790	58-03-531-065	\$0	\$190.00 9179 OAKVIEW DR	48473-Mechanical	
PM170051	11/30/17	Dee Cramer Inc	(810) 579 4790	58-36-651-209	\$0	\$200.00 5927 CROSSCREEK DR	48473-Mechanical	
Total:		12 Permits	Value: \$0		Fee Total:	\$2,175.00	Total Number of Dwelling Units	0

Plumbing

PP170018	11/06/17	Burnash Plbg	(810) 836 3489	58-36-676-067	\$0	\$395.00 4282 LINDSEY DR	48473 Plumbing
PP170019	11/08/17	Ballard Plbg Co	(810) 691 9077	58-30-651-107	\$0	\$275.00 3329 HERITAGE BLVD	48473-Plumbing
PP170020	11/13/17	Burnash Plbg	(810) 836 3489	58-36-676-069	\$0	\$460.00 4272 LINDSEY DR	48473 Plumbing
PP170021	11/13/17	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-36-651-002	\$0	\$134.00 4464 COLONY CT	48473-Plumbing
PP170022	11/15/17	Blessing Co.	(810) 694 4861	58-36-529-030	\$0	\$134.00 4206 BIRCH LN	48473-Plumbing
PP170023	11/22/17	Burnash Plbg	(810) 836 3489	58-36-676-068	\$0	\$345.00 4278 LINDSEY DR	48473 Plumbing
PP170024	11/29/17	Kevin Bois	(810) 836 4961	58-36-576-015	\$0	\$221.00 7030 MILLER RD	484731Plumbing

City of Swartz Creek Building Permit List 2017

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Total:		7 Permits	Value: \$0		Fee Total: \$1,964.00	Total Number of Dwelling Units 0	

Right of Way

PROW-0063	11/01/17	J.W. Morgan Construction	(810) 635 9228	58-30-651-107	\$0	\$100.00	3329 HERITAGE BLVD48473-Right of way
PROW-0064	11/09/17	Comcast Communications		58-02-100-002	\$0	\$100.00	9015 MILLER RD 48473 Right of way
PROW-0065	11/30/17	CONSUMERS ENERGY		58-01-100-013	\$0	\$100.00	5157 MORRISH RD 48473-Right of way
Total:		3 Permits	Value: \$0		Fee Total: \$300.00	Total Number of Dwelling Units 0	

Zoning

PZ17-0010	11/02/17	Flatlander Signs	(810) 867 2207	58-01-100-041	\$0	\$100.00	8011 MILLER RD 48473-Sign
Total:		1 Permits	Value: \$0		Fee Total: \$100.00	Total Number of Dwelling Units 0	

Permit Total: 40 Value: \$424,013 Fee Total: \$10,522.00

Permit.DateIssued Between 11/1/2017
12:00:00 AM AND 11/30/2017 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
8048 MILLER RD 1	58-35-576-039	Final	11/01/2017	11/01/2017	Approved
9351 CHESTERFIELD DR	58-03-531-170	Final	11/01/2017	11/01/2017	Approved
4253 LINDSEY DR	58-36-676-079	Initial	11/01/2017	11/01/2017	Complied
4257 LINDSEY DR	58-36-676-080	Initial	11/01/2017	11/01/2017	Complied
8138 MILLER RD	58-35-576-057	Rough	11/02/2017	11/02/2017	Approved
6195 MILLER RD	58-31-626-002	Site Inspection	11/06/2017	11/06/2017	No Violation
8011 MILLER RD	58-01-100-041	Final Zoning	11/06/2017	11/06/2017	Approved
8011 MILLER RD	58-01-100-041	Final	11/06/2017	11/06/2017	Approved
8138 MILLER RD	58-35-576-057	Rough	11/06/2017	11/06/2017	Approved
4278 LINDSEY DR	58-36-676-068	Swr Tap In	11/07/2017	11/07/2017	Approved
5121 MORRISH RD	58-01-502-059	Open Roof	11/07/2017	11/08/2017	Approved
8390 MILLER RD	58-35-300-008	Follow Up	11/07/2017	11/07/2017	Violation(s)
8390 MILLER RD 2	58-35-300-008	Initial	11/07/2017	11/07/2017	Complied
6365 AUGUSTA ST	58-30-651-005	Basement Floor	11/08/2017	11/08/2017	Approved
3329 HERITAGE BLVD	58-30-651-107	Footing	11/08/2017	11/08/2017	Approved
4282 LINDSEY DR	58-36-676-067	Service	11/08/2017	11/09/2017	Approved
9295 CEDAR CREEK CT	58-03-627-015	Follow Up	11/08/2017	11/08/2017	Complied
4265 LINDSEY DR	58-36-676-082	Initial	11/08/2017	11/08/2017	Complied
4261 LINDSEY DR	58-36-676-081	Initial	11/08/2017	11/08/2017	Complied
4278 LINDSEY DR	58-36-676-068	Footing	11/08/2017	11/08/2017	Approved
6103 MILLER RD	58-31-527-004	Initial	11/08/2017	11/08/2017	Violation(s)
5321 DON SHENK DR	58-02-552-014	Initial	11/08/2017	11/08/2017	Violation(s)
4501 MORRISH RD	58-36-552-002	Initial	11/08/2017	11/08/2017	Violation(s)
5304 WINSHALL DR	58-02-553-011	Initial	11/08/2017	11/08/2017	Violation(s)
9351 CHESTERFIELD DR	58-03-531-170	Final	11/09/2017	11/20/2017	Approved
5209 DON SHENK DR	58-02-503-065	Follow Up	11/13/2017	11/13/2017	Complied
5370 MILLER RD	58-29-551-012	Final	11/14/2017	11/14/2017	Approved
5370 MILLER RD	58-29-551-012	Final	11/14/2017	11/14/2017	Approved
4282 LINDSEY DR	58-36-676-067	Rough	11/14/2017	11/14/2017	Disapproved
4272 LINDSEY DR	58-36-676-069	Underground	11/14/2017	11/14/2017	Disapproved
5311 SEYMOUR RD	58-03-533-022	Follow Up	11/14/2017	11/14/2017	Complied
7442 GROVE ST	58-01-502-108	Initial	11/14/2017	11/14/2017	Violation(s)
8211 INGALLS ST	58-02-526-025	Initial	11/14/2017	11/14/2017	Complied
4278 LINDSEY DR	58-36-676-068	Backfill	11/14/2017	11/14/2017	Approved
4278 LINDSEY DR	58-36-676-068	Footing-Garage	11/14/2017	11/14/2017	Approved
5370 MILLER RD	58-29-551-012	Final	11/15/2017	11/15/2017	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
8390 MILLER RD	58-35-300-008	Follow Up	11/15/2017	11/15/2017	Complied
7160 PARK RIDGE PKWY	58-36-529-005	Final Zoning	11/15/2017	11/15/2017	Approved
7160 PARK RIDGE PKWY	58-36-529-005	Final	11/15/2017	11/15/2017	Approved
5278 DON SHENK DR	58-02-503-001	Initial	11/15/2017	11/15/2017	Violation(s)
7557 MASON ST	58-36-551-006	Initial	11/15/2017	11/15/2017	Violation(s)
5364 WORCHESTER DR	58-03-578-002	Initial	11/15/2017	11/15/2017	Violation(s)
7556 MILLER RD	58-36-552-009	Code	11/16/2017	11/16/2017	Canceled
4272 LINDSEY DR	58-36-676-069	Underground-Reinsp	11/16/2017	11/16/2017	Approved
89 HAMILTON ST	58-35-776-089	Final	11/20/2017	11/20/2017	Approved
9277 CHESTERFIELD DR	58-03-531-163	Site Inspection	11/20/2017	11/20/2017	Violation(s)
5304 WINSHALL DR	58-02-553-011	Follow Up	11/20/2017	11/20/2017	Complied
8126 INGALLS ST	58-02-200-004	Open Roof	11/20/2017	11/20/2017	Approved
4464 COLONY CT	58-36-651-002	Final	11/21/2017	11/21/2017	Approved
5111 MC LAIN ST	58-02-526-040	Initial	11/21/2017	11/21/2017	Locked Out
5200 WINSHALL DR	58-02-553-025	Initial	11/21/2017	11/21/2017	Violation(s)
7251 LINDSEY DR	58-36-676-039	Service	11/22/2017	11/22/2017	Approved
4282 LINDSEY DR	58-36-676-067	Rough	11/22/2017	11/22/2017	Approved
3329 HERITAGE BLVD	58-30-651-107	Backfill	11/22/2017	11/21/2017	Approved
6115 MILLER RD	58-31-527-005	Open Roof	11/22/2017	11/22/2017	Approved
8295 MILLER RD	58-02-526-092	Initial	11/22/2017	11/22/2017	Violation(s)
5101 MC LAIN ST	58-02-526-038	Initial	11/22/2017	11/22/2017	Violation(s)
8126 INGALLS ST	58-02-200-004	Final	11/27/2017	11/27/2017	Approved
5121 MORRISH RD	58-01-502-059	Final	11/27/2017	11/27/2017	Approved
7030 MILLER RD	58-36-576-015	walk thru	11/27/2017	11/27/2017	Approved
7356 CROSSCREEK DR	58-36-651-221	Final	11/28/2017	11/28/2017	Approved
5177 DURWOOD DR	58-03-533-160	Final	11/28/2017	11/28/2017	Approved
4282 LINDSEY DR	58-36-676-067	Rough	11/28/2017	11/28/2017	Approved
4278 LINDSEY DR	58-36-676-068	Underground	11/28/2017	11/28/2017	Approved
7448 MILLER RD	58-36-300-012	Rough	11/28/2017	11/28/2017	Locked Out
4282 LINDSEY DR	58-36-676-067	Rough-Reinspection	11/28/2017	11/28/2017	Approved
9277 CHESTERFIELD DR	58-03-531-163	Status	11/29/2017		
7448 MILLER RD	58-36-300-012	Rough	11/29/2017	11/29/2017	Approved
7372 CROSSCREEK DR	58-36-651-229	Final	11/30/2017		
7448 MILLER RD	58-36-300-012	Rough-Reinspection	11/30/2017		
7251 LINDSEY DR	58-36-676-039	Rough	11/30/2017		
7030 MILLER RD	58-36-576-015	Rough	11/30/2017		

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
142 ASHLEY CIR	58-35-776-142	Post Hole-Deck	11/30/2017	11/30/2017	Approved
4282 LINDSEY DR	58-36-676-067	Rough	11/30/2017	11/30/2017	Approved

Inspections: 74

Population: All Records

Inspection.DateTimeScheduled Between 11/1/2017 12:00:00 AM AND 11/30/2017 11:59:59 PM

Enforcements By Category

12/04/17

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E17-090	7556 MILLER RD	Closed	11/15/17	11/16/17
E17-091	9277 CHESTERFIELD DR	Violation	11/17/17	
Total Entries: 2				

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E17-088	6195 MILLER RD	Closed	11/02/17	11/06/17
Total Entries: 1				

Total Records: 3

Population: All Records

Enforcement.DateFiled Between 11/1/2017 12:00:00 AM AND 11/30/2017 11:5

Certificates With Inspections

12/04/2017

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR150068	9295 CEDAR CREEK CT	11/30/2015	11/30/2015	11/08/2017	11/08/2017	11/08/2019	Certified
Follow Up	KBROWN	Matt Hart	Completed	Complied			
Initial	ANichols	Marty Johnson	Completed	Violation(s)			
CR150070	8390 MILLER RD	12/02/2015	12/02/2015	11/15/2017	11/15/2017	11/15/2019	Certified
Follow Up	MATT	Amy Nichols	Completed	Complied			
Follow Up	JKEY	Matt Hart	Completed	Violation(s)			
Follow Up	ANichols	Matt Hart	Completed	Partially Complied			
Initial	ANichols	Marty Johnson	Completed	Violation(s)			
CR150102	5311 SEYMOUR RD	12/28/2015	12/28/2015	11/14/2017	11/14/2017	11/14/2019	Certified
Follow Up	MATT	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR160008	5209 DON SHENK DR	01/21/2016	01/21/2016	11/13/2017	11/13/2017	11/13/2019	Certified
Follow Up	MATT	Amy Nichols	Completed	Complied			
Initial	KBROWN	Matt Hart	Completed	Violation(s)			
CR160011	5304 WINSHALL DR	02/01/2016	02/01/2016	11/20/2017	11/20/2017	11/20/2019	Certified
Follow Up	MATT	Amy Nichols	Completed	Complied			
Initial	KBROWN	Matt Hart	Completed	Violation(s)			
CR160039	4253 LINDSEY DR	02/08/2016	02/08/2016	11/01/2017	11/01/2017	11/01/2020	Certified
Initial	KBROWN	Matt Hart	Completed	Complied			
CR160040	4265 LINDSEY DR	02/08/2016	02/08/2016	11/08/2017	11/08/2017	11/08/2020	Certified
Initial	KBROWN	Matt Hart	Completed	Complied			
CR160041	4261 LINDSEY DR	02/08/2016	02/08/2016	11/08/2017	11/08/2017	11/08/2020	Certified
Initial	KBROWN	Matt Hart	Completed	Complied			
CR160042	4257 LINDSEY DR	02/08/2016	02/08/2016	11/01/2017	11/01/2017	11/01/2020	Certified
Initial	KBROWN	Matt Hart	Completed	Complied			
CR160087	8211 INGALLS ST	11/17/2016	11/17/2016	11/14/2017	11/14/2017	11/14/2019	Certified

City Council Packet

December 11, 2017

Certificates With Inspections

12/04/2017

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
Initial	JKEY	Matt Hart	Completed	Complied			

Population: All Records

Record Count: 10

Certificate.DateIssued Between 11/1/2017 12:00:00 AM
AND 11/30/2017 11:59:59 PM



Five Year Parks and
Recreation Plan
DRAFT

2018-2022

City of Swartz Creek



Prepared by:



ROWE PROFESSIONAL
SERVICES COMPANY

540 South Saginaw Street, Suite 200 | Flint, MI 48502 | 810.341.7500

Table of Contents

BACKGROUND 1

COMMUNITY DESCRIPTION 1

 Physical Characteristics 1

 Location..... 1

 Transportation 2

 Soils 2

 Topography..... 2

 Water Resources 2

 Vegetation, Fish, and Wildlife 2

 Climate 2

SOCIOECONOMIC CHARACTERISTICS..... 3

 Population, Growth, and Income..... 3

ADMINISTRATIVE STRUCTURE 3

 Flow Chart 4

RECREATION INVENTORY 4

 Status of Grant Funded Facilities 7

 Non-Motorized Plan 7

BARRIER-FREE COMPLIANCE AND PARK CONDITIONS 11

 Elms Park..... 11

 Evaluation of Existing Facilities (2) 11

 Transition and Implementation Plan..... 12

 Winshall Park (2) 13

 Evaluation of Existing Facilities..... 13

 Transition and Implementation Plan..... 14

 Bicentennial Park (3)..... 14

 Evaluation of Existing Facilities..... 14

 Transition and Implementation Plan..... 15

 Veterans Memorial Park (4) 15

DESCRIPTION OF PLANNING PROCESS..... 15

GOALS AND OBJECTIVES 16

 Goal 1: Pursue grants and develop partnerships and advocates to serve park needs 16

 Goal 2: Enhance use of existing park facilities and programs 17

 Goal 3: Pursue non-motorized trail system 17

 Goal 4: Regularly review maintenance practices and policies for park facilities and update when necessary 17

 Goal 5: Pursue new park development and acquisition that support the goals and objectives within the recreation plan 17

ACTION PLAN 18

 Short-Term Projects..... 18

Mid-Term Projects..... 18

Long-Term Projects..... 19

 Develop Non-Motorized Trail 19

 Extend Non-Motorized Trail to Elms Road Elementary School 19

 Extend Non-Motorized Trail to Swartz Creek Middle School 20

 Maintain Open Space..... 20

 Improve Existing Playground Equipment 20

Bicentennial Park 21

Administration..... 21

CAPITAL IMPROVEMENT PLAN..... 21

POTENTIAL GRANT SOURCES 25

 Federal and State Grants 25

 Other Local Funds..... 26

 Other Sources of Funding 26

 Partnering/Advocates..... 26

APPENDIX..... 1

Tables

Table 1: Swartz Creek Recreation Inventory..... 4

Table 2: Regional Recreational Facilities..... 10

Maps

Map 1: Park Location Map 8

Map 2: Trail Master Plan Map 9

Map 3: Elms Park Drawing 23

Map 4: Winshall Park Drawing 24

BACKGROUND

This Five-Year Parks and Recreation Plan was prepared with assistance from ROWE Professional Services Company and with guidance from the City of Swartz Creek Parks and Recreation Advisory Commission consisting of:

James Barclay
Ryan Bueche
Larry Cummings
Connie Eskew
Samantha Fountain

Rae Lynn Hicks (chair)
Rick Henry
Joe Perreault
Trudy Plumb

Adam Zettel (City Manager) and Tom Svrcek (Director of Public Works) serves as the liaison to the city. The committee provides the evaluation and decisions for future park improvements, development, land acquisition or other issues regarding recreation opportunities.

This plan is an update of previous plans since 2001 and is in accordance with Michigan Department of Natural Resources (MDNR) requirements as stated in the "Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans". This document will allow for the pursuit of MDNR grants, as well as establish a basis for other funding opportunities. This plan is valid for five years from the date of resolution of adoption.

Successful projects that have been accomplished since the completion of the last plan include:

- Securing a \$45,000 Recreation Passport Grant from the Michigan Department of Natural Resources for improvements to the Elms Park bathrooms, addition of an internal pathway, accessible parking, and exercise stations
- Maintenance and staining of the Elms Park play structure
- Addition of new playground equipment at Elms Park
- Update to the non-motorized transportation plan
- Extensive clean up and beautification by volunteers

COMMUNITY DESCRIPTION

Physical Characteristics

Location

The City of Swartz Creek is located in Genesee County, which is in the southeastern half of the Lower Peninsula. The City of Swartz Creek lies approximately 5 miles southwest of Flint.

Transportation

The city is divided in half by Interstate 69 which runs east and west. Interstate 75, one of the nation's major north-south interstate highways, intersects I-69 approximately 2 miles east of the city. Bishop International Airport is located in the City of Flint, approximately ½ mile east of Swartz Creek. The nearest passenger rail stops are in Durand and Flint. The MTA also operates a regional bus system.

Soils

The Soil Conservation Service Soil Survey of Genesee County indicates that the majority of soils for the City of Swartz Creek are nearly level to gently sloping consisting of poorly drained and somewhat poorly drained loams with a clay loam subsoil. The major concern of these soil types is their wetness. Due to this factor, these soils may limit building development. The soil characteristics of a site should determine to a significant extent the type of recreational activities that would be appropriate as well as cost effectiveness (USDA, Soil Conservation Service Soil Survey for Genesee County, 1972).

Topography

The topography of the city ranges from nearly level to gently sloping, rising to low hills in places and includes floodplains.

Water Resources

The primary body of water in the area is Swartz Creek, which flows into the city from the west and flows east and northeast through the city until it reaches the Flint River.

Vegetation, Fish, and Wildlife

Tree species native to the city include elm, ash, sugar maple, oak, tamarack, and aspen. Native wildlife includes open-land wildlife such as sparrows, hawks, rabbits, woodchucks, and field mice. Woodland wildlife includes owls, woodpeckers, squirrels, raccoons, and white-tailed deer. Wetland wildlife includes ducks, geese, and killdeer. Wildlife is limited and few native woodlots remain within the city limits due to development.

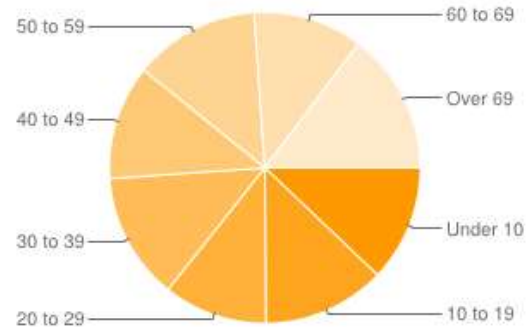
Climate

Genesee County is located in southeastern Michigan, where the lake effect is not as great as it is in most other sections of the state. The soil survey for Genesee County, Michigan contains weather data for the City of Flint for the period 1937 to 1966. The data shows the temperature was 0 degrees Fahrenheit or below an average of six days in winter, and was 90 degrees Fahrenheit or higher an average of 14 days in summer. Average annual precipitation was 29.58 inches. Snowfall averaged 40.5 inches per year but varied considerably from year to year. There was an average of 39 days per year with snow cover, the average depth of the snow on days with snow cover being 5.0 inches.

SOCIOECONOMIC CHARACTERISTICS

Population, Growth, and Income

Between 1980 and 1990, the City of Swartz Creek as well as Genesee County experienced a decrease in population which is somewhat consistent with the slowing growth trend within the state. During this time frame, there was a migration shift from the more urban areas to the surrounding rural townships. However, between 1990 and 2000, Swartz Creek showed a population rebound to pass 1980s population. From 2000 to 2010, the city grew by 656. Its current population is estimated at 5,557. The median household income and home value is slightly behind the state average. There is a well-balanced age diversity which indicates a need for all age groups in the community. Swartz Creek exceeds the state percentage (13.8%) of people over 60 years at a rate of 20.1 percent. Home ownership rates increased to 74 percent. Data as reported by the US Census, 2010.

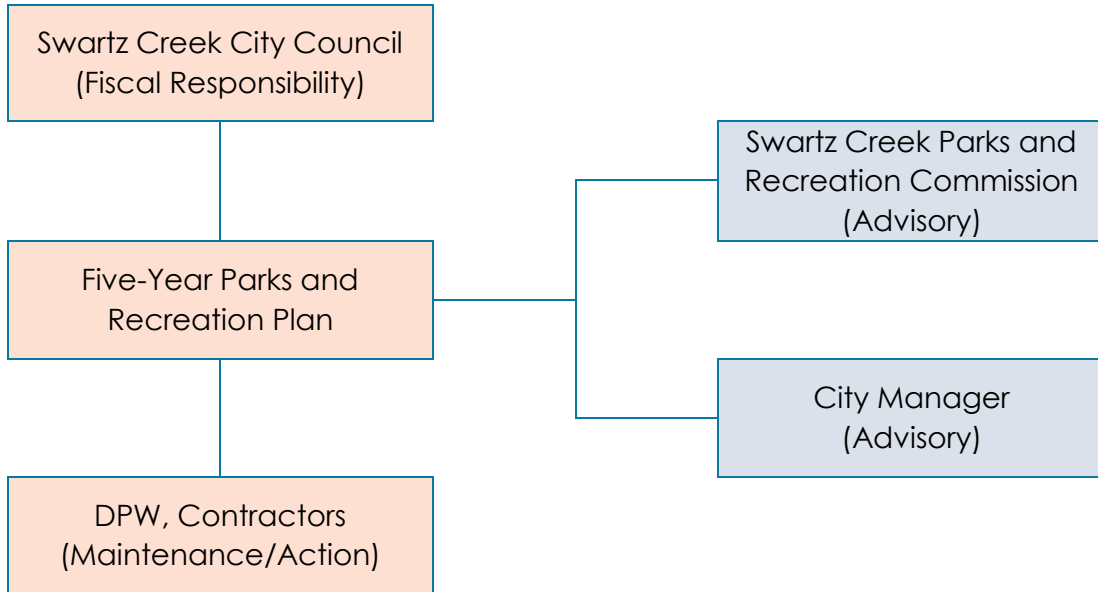


ADMINISTRATIVE STRUCTURE

The Swartz Creek Parks and Recreation Commission is responsible for developing the Parks and Recreation Plan and spearheading recreational projects. Expenditures are approved by City Council with recommendations from both the commission and the City Manager. The Department of Public Works (DPW) is responsible for maintenance of city parks.

The City of Swartz Creek budgeted approximately \$153,412 for parks and recreation improvements and maintenance in 2017 to 2018. A detailed line item budget for each park is included in the appendix.

Flow Chart



RECREATION INVENTORY

The following is a summary of local recreational facilities available to the residents of Swartz Creek and surrounding area.

The only publicly-owned and operated parks in the City of Swartz Creek are Elms Park, Winshall Park, and Bicentennial Park (see Map 1: Park Location Map) and are shown in **bold type** in Table 1. The amphitheater and Veterans Memorial is on city property but is managed by a separate board. All other recreation opportunities in the city are provided either by the school district, private facilities, or semi-public facilities.

Table 1: Swartz Creek Recreation Inventory

Map #	Name	Facilities Available	Total Acreage
1	Mary Crapo School	Playground 1 Ball Diamond used for youth baseball	
2	Amphitheater	1 Enclosed Bandshell Lawn Seating for 1,200	2
3	Senior Citizen Center	Seating for 120 w/ Full Kitchen and Restrooms	
4	St. Mary's Church & School	1 Baseball Field 1 Playground 1/2 Basketball Court	3
5	Sport Creek Race Track (not operating; for sale)	1,950 Seats - General Admission 408 Seats - Club House	107.7

Map #	Name	Facilities Available	Total Acreage
6	Genesee Valley Meadows	18 holes	192
7	Elms Road Elementary School	3 Softball Diamond (1 for Adults) 1/2 Basketball Court Playground 1 Multi-purpose room w/ stage	7
8	Elms Park	4 Pavilions 2 Playgrounds 28 Picnic Tables 2 Soccer Fields 3 Tennis Courts 2 Basketball Courts 1 Sledding Hill 1 Ball Field	29
9	Morrish Elementary School	2 Ball Diamonds 1 Soccer Field Playground ½ Basketball Court 1 Multi-Purpose Room	3
10	Gaines Elementary	2 - ½ Basketball Courts 1 Soccer Field/Softball Field 1 Soccer Field Playground Multi-Purpose Room	3
11	Pine Hill Park (Village of Gaines)	1 Pavilion 22 Picnic Tables 2 Ball Diamonds 1 Tractor Pull Area	20
12	First Baptist Church	1 Soccer Field 1 Ball Diamond ½ Basketball Court	2
13	Syring Elementary School	2 Ball Diamond Playground 1 Multi-Purpose Room	3

Map #	Name	Facilities Available	Total Acreage
15	Winshall Park	9 Station Fitness Course Playground 4 Pavilions Restrooms 21 Picnic Tables 6 Grills 1 Ball Diamond 2 Tennis Courts ½ Basketball Court 1 Sledding Hill 1 Tot Lot	11
16	Messiah Lutheran Church	1 Ball Diamond	½
17	Swartz Creek Middle School	2 Ball Diamonds 4 Soccer Fields 1 Varsity Baseball Diamond	9
18	Swartz Creek High School	1 Track & Field Event Area 1 Football Field 1 Set of Restrooms 1 Soccer Field	9
19	Dieck Elementary School	Playground 3 - ½ Basketball Courts 1 Ball Diamond	3
20	Calvary Church of Christ	1 Ball Diamond	½
21	United Methodist Church	1 Pavilion 1 BBQ Pit 20 Picnic Tables 1 Ball Diamond 1 Soccer Field	3
22	Cornerstone Baptist Church	1 Ball Diamond	2
23	Bicentennial Park	1 Pavilion	1
24	Heritage Park Property*	Undeveloped	20
25	Veterans Memorial	Public Plaza	¼
26	Cage Fieldhouse	Indoor sport complex	5

* Heritage Park – In 2005, the city purchased 10 acres of land in order to maintain control of how it was developed, whether as park, open space, or other uses. In conjunction with the surrounding residential development, a private donation of an additional 10 acres of adjacent property was extended to the city. The boundaries of this parcel have not been determined at this time. Both parcels include options that, if additional funds are not secured by 2012 to develop the property for recreation, the private donor has first right of refusal if the city were to consider releasing the land.

Status of Grant Funded Facilities

In 1971, Elms Park was awarded a \$36,300 MDNR grant (#26-00258) to acquire 24 acres to develop baseball, football fields, access road and parking, and a playground. These improvements are currently in use. In 1976, a \$34,700 MDNR LWCF grant (#26-00707) was used to provide six lighted tennis courts. These courts are in use and also provide multi-use function for other recreation in addition to tennis.

In 1975, Winshall Park received a \$16,585 LWCF grant (#26-00556) to provide a picnic shelter with restrooms. The city made upgrades to this and it is currently in use. In 1977, an additional grant (26-00904) of \$33,588 was used to develop two tennis courts and parking at Winshall and two picnic shelters and additional access at Elms Park. These improvements are still in use.

In 2015, the City was awarded a Recreation Passport grant of \$45,000 (RP15-0003) for upgrades and barrier free improvements to the restrooms at Elms Park, and a second phase which is currently being completed that includes an accessible pathway, exercise stations and accessible parking connecting to a pavilion within the park. As part of this grant process, a property exchange was made within the park for the existing cell tower.

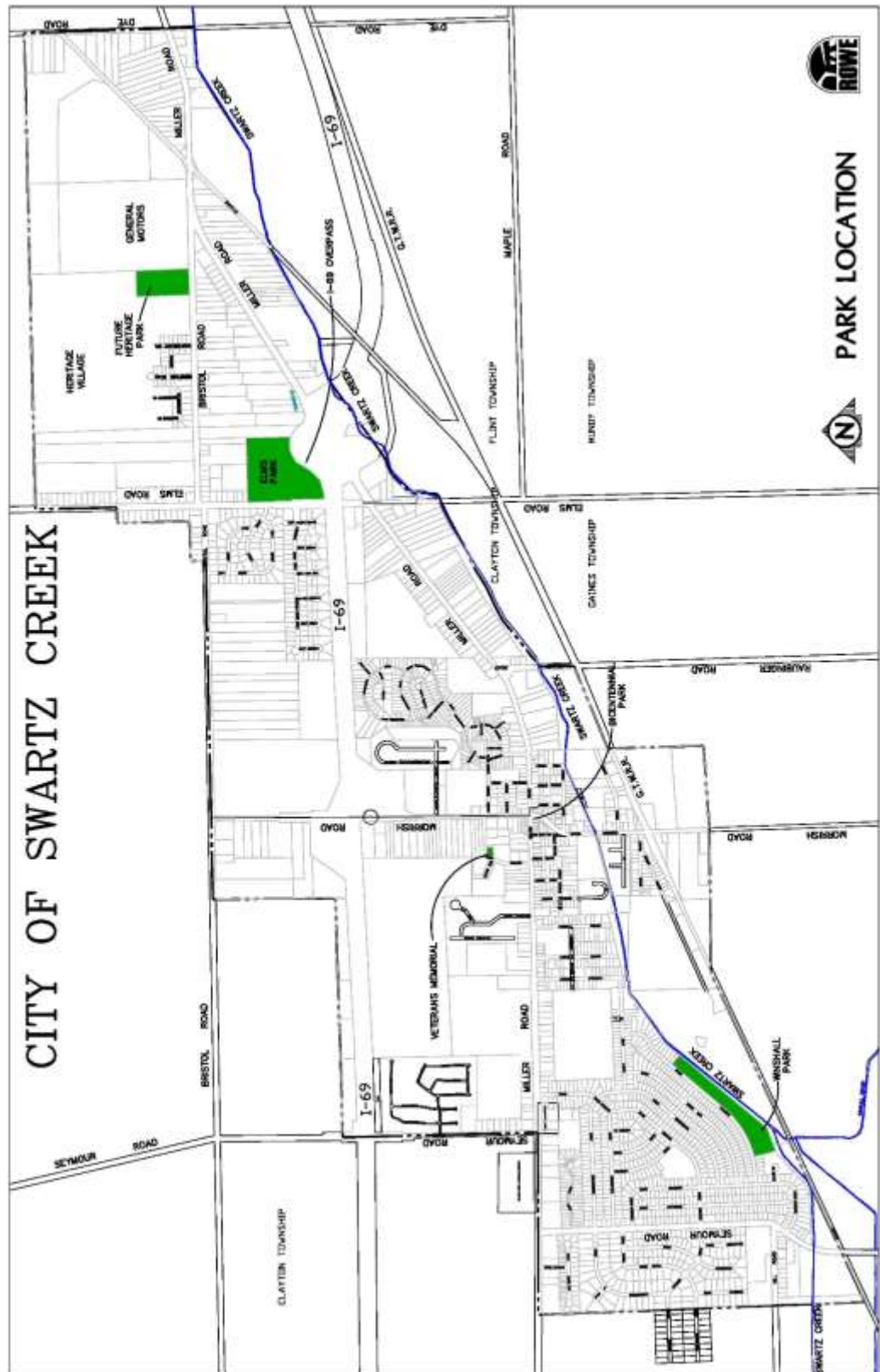
Non-Motorized Plan

As part of an effort promoted by the Genesee County MPO, the city refined the previous non-motorized plan that has been in place since 2000. Through this effort, three phases of trail were identified that includes 4.7 miles of trail. It provides for connection into the regional Genesee County Trail network and indirectly linking to the Iron Belle statewide trail. The three phases include:

- Phase 1 Elms Road to South Dye Road
- Phase 2 Morrish Road along west branch of Swartz Creek to Elms Road, north to Miller Road
- Phase 3 Winshall Park along west branch of Swartz Creek to Morrish Road

The overall construction cost opinion for the projects is approximately \$1.8 million, not including engineering or any easement costs. Preliminary engineering drawings were provided which provides a basis for grant applications to seek funding for the projects.

Map 1: Park Location Map



Map 2: Trail Master Plan Map



There are a wide range of recreational opportunities available throughout the area. However, it must be noted that accessibility to these facilities is generally a function of having access to an automobile.

Table 2: Regional Recreational Facilities

Recreation Facility	Acres	Use
Seven Lakes State Parks	1,378	Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Holly State Park	7,470	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Highland State Park	5,524	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Ortonville State Park	3,205	Camping, Picnic Areas, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Pontiac Lake State Park	3,700	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Brighton State Park	4,913	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Dodge No. 4 State Park	139	Picnic Areas, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Island Lake State Park	3,466	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Metamora Hadley State Park	683	Camping, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Proud Lake State Park	3,614	Camping, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Bald Mountain State Park	4,637	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Kensington State Park	N/A	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Marshbank State Park	N/A	Picnic Areas, Shelters, Playground
Timberwolf Genesee County Campground	N/A	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Wolverine Genesee County Campground	N/A	Camping, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Groveland Oaks Oakland County Campground	N/A	Campground, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Addison Oaks Oakland County Campground	N/A	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Lapeer State Game and Wildlife Area	9,000	Hunting-Wildlife Area, Fishing, X-Country Skiing

BARRIER-FREE COMPLIANCE AND PARK CONDITIONS

The following summaries address the accessibility of city parks and recreation facilities in compliance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG). In general, all construction since 1991 was required to comply with these guidelines. Recent improvements in parks have greatly increased accessibility.

A general ranking for each park was determined through site visits as follows.

- 1 = none of the facilities/park areas meet accessibility guidelines
- 2 = some of the facilities/park areas meet accessibility guidelines
- 3 = most of the facilities/park areas meet accessibility guidelines
- 4 = the entire park meets accessibility guidelines
- 5 = the entire park was developed/renovated using the principals of universal design

Elms Park

Evaluation of Existing Facilities (2)

Elms Park is made accessible to pedestrians by a 4-foot-wide sidewalk along the east side of Elms Road, running adjacent to the park for its entire frontage along Elms Road. There are also sidewalks along both sides of the street in the residential subdivision across from Elms Park.

Elms Park is a multi-use area with many recreational facilities scattered throughout. There are several parking areas located throughout the park. Most of the facilities are located relatively close to a parking lot. However, barrier-free accessibility tends to be an issue due to a lack of pedestrian paths linking facilities directly to the parking lots.

There is a total of four existing pavilions in the park. All have been constructed with a foundation that is flush with the ground, enabling wheelchairs or people with severe mobility limitations to enter without difficulty. One of the largest pavilions has hard-surfaced paths providing access into the structure; in 2017 paved paths and a route to nearby accessible parking will be completed along with the addition of accessible exercise stations. Future extension of this internal path will provide accessible routes to other park elements. The barbeques associated with each pavilion are without a hard-surfaced path.

The tennis courts and basketball courts are located near a gravel parking lot. Access can be improved with the addition of a paved sidewalk and barrier free parking spaces.

The existing horseshoe pits, ball field, soccer field, and small playground area are also without hard-surfaced paths leading to each facility. The city has addressed these concerns by improving the system of wood chip paths leading from parking areas to facilities within the park.

The playscape area in the northwest portion of the park is an example of the recent efforts the City of Swartz Creek has made toward improving recreational opportunities for people with disabilities. The parking lot near the playscape has three marked handicap parking spaces located in close proximity to the playscape and pavilion. A 6-foot-wide concrete path leads from the parking area into the playscape and also into the pavilion adjacent to the playscape. This makes it possible for people with disabilities to utilize both the playscape and pavilion.

The playscape is of barrier-free design. The surface of the play area is engineered wood chip. The play structures are designed to provide play opportunities for both those with and without accessibility limitations.

The pavilion is relatively large, suitable for picnics, meetings, parties, or simply informal use. The pavilion includes a large fireplace/barbeque, a number of picnic tables, and a barrier-free restroom that was improved in 2016.

The small playground area in the northwest corner of the park is comprised of relatively old equipment, most of which is not of barrier-free design. The city has focused its efforts on providing a barrier-free children's play area in the playscape on the other side of the drive. The city intends to replace the existing equipment over time. All new equipment shall be of barrier-free design, with appropriate underlying surfaces. A hard-surfaced path system will also be developed within the play area.

Transition and Implementation Plan

The City of Swartz Creek intends to improve accessibility to Elms Park facilities by developing a barrier-free paved pedestrian trail throughout the park. Trailheads will link the trail with each parking area. The trail will be designed to loop throughout the park and link facilities. Engineered wood chip paths will be spurred off the main trail, providing barrier-free access to all facilities. Future facilities will be linked to the trail as they are developed.

Signage identifying the locations of facilities will be provided along the trail where appropriate and all future recreational facilities will be of barrier-free design.



Winshall Park (2)

Winshall Park is located across the street from a single-family neighborhood. The park backs up onto the Swartz Creek.

Evaluation of Existing Facilities

As with Elms Park, Winshall Park provides a wide range of recreational opportunities. However, the facilities are scattered throughout the park without a barrier-free connection to many of the facilities.

There is an existing 4-foot-wide sidewalk along Winshall Drive, across the street from the park. There is no sidewalk along Winshall Drive within the park. A trail with exercise stations runs roughly around the perimeter of the park; however, the surface of the trail is grass and is not barrier-free.

There is a fenced tot lot, including a large play structure located in the northeast area of the park. Barrier-free access is provided to the tot lot by a 3-foot-wide concrete sidewalk leading from Winshall Drive, as well as a 4-foot-wide wood chip path leading from the parking lot and pavilion. The play structure is of barrier-free design. The play surface of the tot lot is engineered wood chips under all the play structures, and grass in other areas. There is no path leading to each play structure within the play area, which means that barrier-free access is limited to those areas directly connected to the engineered wood chip path. Linking the structures with a wood chip surface is a maintenance issue. Most of the play equipment along the perimeter of the tot lot appears to be barrier-free; however, some of the equipment is inaccessible to children with mobility limitations. Future equipment developed within the play area should be of barrier-free design per Americans with Disabilities Act guidelines.

As already mentioned, the pavilion near the play area is linked to the parking lot by a 4-foot-wide engineered wood chip path. All pavilions in the park have been constructed with foundations that are flush with the ground.

The tennis courts have entrances designed to keep out bicycles. Unfortunately, these entrances also keep out wheelchairs. A barrier-free entrance should be added to the tennis court facility.

The tennis courts, ball field, and basketball court lack barrier-free paths leading to each facility. Again, these are relatively simple improvements that will be completed in the future.

As part of the replacement of the restroom building, all accessibility requirements were met, including a concrete sidewalk to the gravel parking lot.



The existing water fountain near the ball field is of barrier-free design. A path has been developed to link the fountain to the pavilion and parking area.

There are sidewalks along both sides of Whitney Court that end at the park boundary line. The city intends to connect to at least one of these sidewalks, thereby improving accessibility into the park for neighborhood residents. Presently, the lack of sidewalks into the park and the existing curb around the Whitney Court cul-de-sac creates accessibility limitations.

Transition and Implementation Plan

The City of Swartz Creek intends to improve accessibility to Winshall Park facilities by developing a barrier-free pedestrian river walkway along Swartz Creek, along the entire length of the park. Barrier-free connections will be provided to the walkway from each parking area as well as to appropriate areas on Winshall Drive and Whitney Court. Future trail improvements will be designed to provide barrier-free access to Swartz Creek as well as link facilities throughout the park to each other. As with Elms Park, engineered wood chip paths will be spurred off the paved trail, providing barrier-free access to all facilities within the park.

Signage identifying the locations of facilities will be provided where appropriate. Future facilities will be linked to the trail as they are developed. All future recreational facilities will be of barrier-free design.

The city intends to extend the walkway to Swartz Creek Middle School using an easement along the Swartz Creek. This will improve barrier-free access to the park and the creek for area students.

Bicentennial Park (3)

Bicentennial Park is a small pocket park located along Morrish Road, just south of Miller Road.

Evaluation of Existing Facilities

There is a small pavilion located in the park. There is a marked handicap parking space immediately adjacent to the pavilion. There is a relatively complete system of 5-foot-wide sidewalks linking the downtown area and the surrounding residential area to the park. However, the pavilion is surrounded entirely by grass. The lack of a hard-surfaced path leading into the pavilion poses an accessibility limitation.



Transition and Implementation Plan

Future improvements to the park should include the development of a barrier-free hard-surfaced path leading from the sidewalk near the handicap parking space, to the pavilion.



Veterans Memorial Park (4)

This site was completed in the last few years and was designed to meet current accessibility requirements.

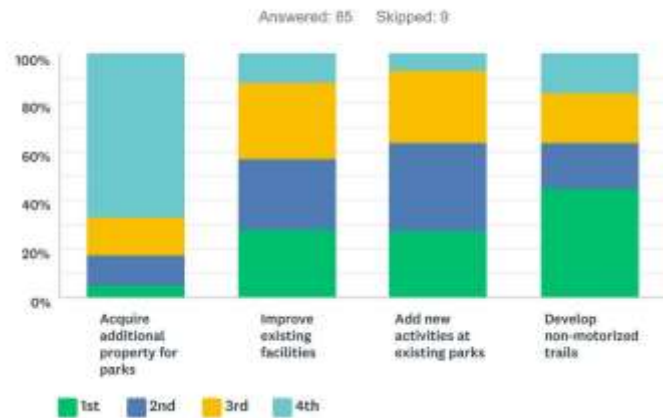
DESCRIPTION OF PLANNING PROCESS

ROWE Professional Services was hired to assist the city with the update to the recreation plan. In June, 2017 the Park and Recreation Advisory Board began discussions on the update of the recreation plan. The board reviewed current goals, objectives, and action plan items at its July meeting. The July city council meeting included a discussion by the Downtown Development Authority on a public market pavilion which has been included in the goals and objectives.

At the August meeting, the board developed a series of questions for an online survey. All meetings were open to the public. A booth was hosted at the large community slip and slide event that included copies of the survey and comment forms. A copy of the questions and summary of results is included in the appendix and summarized as follows.

There were 92 survey responses. Nearly 40 percent of them visited parks moderately to extremely often. Park maintenance was acceptable 84 to 96 percent of all items except for bathrooms at 68 percent. **Ninety-five percent believed that parks added to the quality of life, tourism, and economy of the community.** Respondents ranked non-motorized trails as the first priority in use of funding. This input verifies goals for developing a non-motorized trail.

Q7 Please rank your priority for use of funding



After receiving this input, the board added some new facility action items to the plan.

The committee reconvened with ROWE in October 2017 to review the items to be included within the plan. A draft copy was/will be provided in November to the committee for review. Based on comments from the recreation committee, the plan

was/will be revised and posted for a 30-day public review at the front counter of the city offices from _____ to _____. A copy of the advertisement is included in the appendix. Public comment was/will be included in the plan as directed by the recreation committee.

The draft plan was/will be presented in a public hearing on _____ and recommended for adoption by city council following the hearing. The plan was/will be approved by city council on _____. Copies of the public hearing notice, meeting minutes, and resolution have been included in the appendix.

A final copy of the plan was uploaded to the MDNR mirecgrant website with a transmittal letter noting that a copy has been sent to the local planning agency for acceptance. Post completion forms and completed checklist for the recreation plan process was also included.

GOALS AND OBJECTIVES

An overall guide for the recreation goals for the City of Swartz Creek will be to educate the public on the resources and value of its park system and leverage development and maintenance effort by pursuing partnerships, grant funding, and volunteer efforts when appropriate.

The following are goals and objectives as summarized by the Parks and Recreation Advisory Commission based on broad community input (not listed in any order of priority). They represent a flexible tool that will guide the focus of resources for park and recreation maintenance and development versus a rigid capital improvement schedule. This format will allow decisions to be made based on changing conditions and take advantage of opportunities as they are presented to the community.

Goal 1: Pursue grants and develop partnerships and advocates to serve park needs

Continue to seek partnerships with other recreational providers and agencies and with neighboring communities to share ideas and provide non-competing programs and facilities. (Examples include but are not limited to civic groups, community groups, schools, etc.)

- » Be proactive: establish a coordinated list of projects for civic groups to build, fund, etc. versus reacting to individual requests.
- » Apply for grants to develop park facilities maximizing in-kind or leveraged grant match due to limited city funding.
- » Develop a stronger partnership with the county parks system to provide community recreational opportunities to the residents of Swartz Creek.
- » Collaborate with the DDA on the development of a market/special event space that can be used as a staging area for bike/foot races, etc. that could link to parks and trail facilities.

Goal 2: Enhance use of existing park facilities and programs

- » Replace tree cover throughout city and at key parks due to impact of Emerald Ash Borer
- » Conduct tree inventory for health of urban forest.
- » Upgrade restrooms so they are inviting and more maintenance-friendly.
- » Improve floor of Winshall Park restroom for long-term sustainability.
- » Explore adding small features in park to increase all-season use.

Goal 3: Pursue non-motorized trail system

- » Utilize and expand on existing sidewalks and bike lanes to provide linkages to parks, schools, neighborhoods, and retail destinations.
- » Maintain routes as appropriate for all-season use.
- » Acquire easements/property as needed to construct trails.
- » Coordinate construction with other local projects as appropriate for efficiency.
- » Implement connection to the Genesee Valley Trail/Genesee County trail system through the Metropolitan Planning Commission.

Goal 4: Regularly review maintenance practices and policies for park facilities and update when necessary

- » Park and Recreation Advisory Commission to review procedures on an annual basis (upon meeting of new members in February) and provide recommendations to city staff and/or council.
- » Be proactive with volunteer groups to complete maintenance efforts in coordinated effort with each other and city staff.
- » Establish a maintenance schedule and budget for recreation items such as phases of re-staining of the wood playground in Elms Park to complete an orderly process for upkeep of this facility.

Goal 5: Pursue new park development and acquisition that support the goals and objectives within the recreation plan

- » Consider parcels such as "Winshall Park South/the Hoover Site" that provide extensions to existing park property.
- » Coordinate with the school district to improve the properties that provide increased access to natural features and education on forestry, water and land stewardship.

ACTION PLAN

The following is a description of the projects that the Parks and Recreation Advisory Commission has determined are recreational priorities for the city in the future. Justification is provided for each project. A list of potential funding sources has also been included.

Short-Term Projects

- Install backstops in Elms Park. Work on maintenance around the park as well with the playground equipment.
- Add an off-leash fenced dog park in the back of Elms Park. Enhancements to the parking lot including placing guardrails or wooden poles to stop people from parking over the spaces.
- Address various drainage issues in Elms Park.
- Remove and replace the cottonwood trees in Winshall Park with something new (i.e. Swamp Oak, Elm Trees)
- Annual maintenance to play equipment, including staining of sections of Elms Park play structure in a more organized, thorough manner rather than tackling the entire structure at one time.
- Depending on grants and other match funding, development of the non-motorized trail may be timely with improved bid pricing due to local road projects by the city.

Mid-Term Projects

- Add exercise stations in Winshall Park similar to what is being installed at Elms Park. Improve restrooms.
- Use tennis courts in Winshall Park for the ice skating. Relocate the ice skating rink to a location that is more accessible to people.
- Work with the school district to develop the southwest corner of Cappy and Fairchild to include forestry education, community garden, play equipment, and creek observation deck/kayak launch.

The existing softball field should be turned into a baseball field and have the outfield extended. The schools recently completed a building addition that eliminated two baseball fields which has increased the demands for facilities in the community. This is more cost effective to meet a short-term need than developing a new facility at the Heritage Park site or other location. A cooperative effort with the school might be sought as both the city and schools have limited budgets.

- Work with the school districts to determine locations for new baseball fields
- Converting softball fields to baseball fields is still a viable option. Most of the softball fields could be converted since most of the groups that would use the field would be little league teams.

Long-Term Projects

- Implement the Heritage Park concept.
- Research feasibility to locate a baseball field near the old Consumers property that is in the rear of Elms Park.

Develop Non-Motorized Trail

Elms Park Internal Trail

Based on the success of grant funding, the city proposes that a paved non-motorized trail system be developed throughout the park. Establishing a pedestrian trail is a high priority of the city. Given the available area within the park, Elms Park is the ideal location for the trail system.

It is proposed that a paved trail system be looped through the park, providing a pedestrian link between park facilities. Trail users will be able to enter the park from the sidewalk along Elms Road without having to share the entry road with vehicles. This will increase pedestrian safety. It is anticipated that the trail would be of barrier-free design, constructed with a paved surface, striped, and 8 feet to 10 feet in width. This would allow a wide range of users such as walkers, runners, people in wheelchairs, bikers, or inline skaters to safely and efficiently use the trail. The paved surface will be durable and low-maintenance. Traffic control and a well-defined crosswalk will be provided wherever the trail crosses a vehicular drive. The length of the proposed trail loop within the park will be approximately 1,300 linear feet, or ¼-mile.

The city proposes that signage be placed at appropriate trailhead locations throughout the system. The signs would show the following information: park boundaries and facilities, location of other trailheads, connections to secondary trails and other linkages, trailway distances, and location of water fountains and restrooms. Benches will be added along the trailway to provide rest areas for trailway users.

Extend Non-Motorized Trail to Elms Road Elementary School

There is an existing Consumers Power Easement that connects the park to Elms Road Elementary, which is located approximately ¼-mile to the north of the park. The proposed trail connection will provide the school with an opportunity to utilize the facility for recreational activities such as gym classes and cross country running events. The park will also provide a pedestrian connection from the school to residential neighborhoods to the south. This will allow students to walk, bicycle, etc. to school.

Winshall Park Trail Improvements

The development of a non-motorized trail along Swartz Creek through Winshall Park is a long-term priority for the city. The location of the Swartz Creek and the

natural character of the park make Winshall Park an attractive location for a trail system.

It is proposed that a paved trail system be located along the Swartz Creek which would provide public access to the waterway as well as a pedestrian link between park facilities. Trail users will be able to enter the park from the sidewalk along Winshall Drive and continue traveling through the park on the trail. It is anticipated the trail would be of barrier-free design, constructed with a paved surface, striped, and 8 feet to 10 feet in width. The paved surface will be durable and low maintenance. The length of the proposed trail loop within the park will be approximately 1,300 feet, or ¼-mile. A proposed pedestrian bridge would provide access to the property on the other side of the Swartz Creek.

Extend Non-Motorized Trail to Swartz Creek Middle School

The city proposes that the trail be connected to the Swartz Creek Middle School by extending the trail from the park to the school along the Swartz Creek County Drain easement. The school is located approximately 1 mile to the northeast. This trail would provide recreational and educational opportunities to students. It would also provide a safe pedestrian link to the school through the park to the residential neighborhoods east of the park.

Develop Non-Motorized Trail Regional Connections

The city should pursue funding application for the various phases of trail identified in the master plan, providing regional connection to the Genesee County and indirectly to the statewide Iron Belle Trail system. This process should start early to allow time to assemble easements, grants and matching funds.

Maintain Open Space

Development within the park should be limited in order to maintain open space. This allows for pickup games, soccer practice, and other non-programmed activities. The existing facilities should be maintained, such as the ongoing boy scout project to upgrade the existing exercise stations. The addition of lighting within the park will allow neighbors and others to keep an eye on activities within the park, reduce the potential for vandalism, and increase use.

Improve Existing Playground Equipment

There is some existing playground equipment that remains to be updated. The equipment is limited in terms of function and needs to be updated and expanded. Improving the play area will provide additional recreational opportunities to children and young families and address safety factors. These improvements should include seating and fencing.

- Develop Basketball Court at Winshall Park

The city will consider expanding or improving the existing court. This will increase the recreational opportunities for older children and adults.

- Resurface basketball court/tennis court into tennis only court in Winshall Park

Bicentennial Park

Bicentennial Park is a relatively small park located on Morrish Road, south of Miller Road. The city owns property on both sides of the road and intends to maintain both sides of the road as park open space. The city has completed a pavilion and barrier-free sidewalk on the east side of the road. Continued "complete streets" improvements along this corridor will enhance recreation connections throughout the city.

- Remove pavilion: Parks and Recreation Board discussed that they don't need the pavilion and that it might be more useful to use the area as a playground or something for the downtown area
- Potential partnership with the DDA
- Incorporation of a splash pad in downtown: Potential for adding new parking in the downtown area to accommodate for the new splash pad

Administration

Future exploration of forming a recreation authority with adjacent communities and agencies might be explored to better leverage limited funds, staffing and facilities to serve the recreation needs of the community.

CAPITAL IMPROVEMENT PLAN

The following schedule is a summary of the action plan that includes key maintenance and development projects in an approximated timeline for completion pending available funding:

Funding Key:

MNRTF – MDNR Trust Fund

Passport – MDNR Recreation Passport

TAP – MDOT Transportation Alternative Program

GF – General Fund

Private – Private Donation/Foundations

Capital Improvement Plan			
Year	Project	Cost	Funding
Years 0-5	Winshall Park		
	• Tree replacement	\$10,000	CE, Private GF, Passport
	• Annual maintenance (\$40,000 per year x 5)	\$200,000	
	• Renovate restroom floor, add exercise stations	\$15,000	
	• Refurbish Basketball Courts	\$65,000	
	Total	\$290,000	
	Elms Park		
	• Replace backstops	\$5,000	GF, Passport, Private
	• Drainage improvements, extend internal path	\$20,000	
	• Dog park	\$25,000	
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Reclaim East-side of Elms Park	T.B.D.	
	Total	\$300,000	
	Non-Motorized		
	• Construct Phase 1 of regional trail system	\$150,000	TAP, MNRTF, GF, Private
Total	\$150,000		
Total for 0-5 Years		\$740,000	
Years 5-10	Winshall Park		
	• New internal path	\$100,000	Private, GF, Passport
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Refurbish or repurpose tennis courts	\$125,000	
	• Disc Golf (9-holes)	\$4,500	
	Total	\$479,000	
	Elms Park		
	• Drainage	\$10,000	GF, Passport, Private
	• Annual maintenance (\$60,000 per year x 5)	\$300,000	
	Total	\$310,000	
	Bicentennial		
	• Remove or enhance pavilion with new features	\$150,000	MNRTF, GF, Private, DDA
	• New Benches	\$3,000	
	Total	\$153,000	
	Non-Motorized		
• Construct Phase 2 and 3 of regional trail system	\$350,000	TAP, MNRTF, GF, Private	
Total	\$350,000		
Total for 5-10 Years		\$1,292,000	

Map 4: Winshall Park Drawing



POTENTIAL GRANT SOURCES

Potential Grant Source	Maximum Request Amount	Minimum Local Match	Submission Deadline	Eligible Projects
Land and Water Conservation Fund (LWCF) Grant	\$300,000 (Pending federal funding)	50%	April 1 MDNR	May be applicable to development of sports fields or trails that link or provide access to recreational resources
Michigan Natural Resources Trust Fund (MNRTF) Grant – Acquisition Project	No Limit	25%	April 1 MDNR	Purchase of land intended to provide outdoor recreation or protection of Michigan significant natural resources
MNRTF Grant – Development Project	\$300,000	25%	April 1 MDNR	Development of lands to provide outdoor recreation or protection of Michigan significant natural resources
Recreation Passport	\$75,000	25%	April 1 MDNR	Re-development of existing park and recreation facilities
Transportation Alternative Program	No Limit	20%	No deadline MDOT	Purchase and development regarding non-motorized, related to transportation. Program emphasis is more on providing connections than recreation opportunities
DTE Tree Foundation	\$3,000		Summer	Tree planting projects such as park, right-of-way, city street, nature study areas, school grounds planting, and neighborhood revitalization projects. All trees must be planted on public land or land open to the public

Federal and State Grants

There are a variety of funding sources available to local governments for park development - The Michigan Department of Natural Resources Recreation Division administers the Land and Water Conservation Fund (LCWF) and the Michigan Natural Resources Trust Fund (MNRTF). Special initiatives are identified each year by the MDNR that receive special consideration for grants. These should be monitored. Current initiatives relate to acquisition of land for trailways, hunting, or buffer areas for habitat and development of shooting ranges.

Other funding is also available through other divisions that can be used as match, supplemental or backup funding. For example, the pending Congestion Mitigation and Air Quality (CMAQ) grant for Phase 1 of the trail system could be used as match to other

funding and complete additional phases. Federal Transportation Enhancement grant program can be used for the construction of non-motorized facilities such as multi-use paths connecting parks. Other grants include the Forest Management Division MDNR Community Forestry grant program that could help fund a tree planting program for the parks.

Other Local Funds

Placing special assessments on private property owners for construction of a bike/hike trail abutting their property, for example, could be another funding strategy. Special assessments are often set up to finance sidewalks, sewer, or street projects. The same could be done for sections of the trail system, if needed.

Appropriations from the City's General Fund are possible when a prompt commitment of funds is necessary and the funds are available. Special assessments are levied against the owners of the property and this income is pledged to the repayment of the bonds. Such bonds usually carry a higher rate of interest than general obligation bonds, but have the advantage of not being charged against the city debt limit.

Other Sources of Funding

Additional sources of funding will be investigated. Seeking donations, attracting sponsors, and holding fund raising events are methods to raise funds for the development of recreational facilities.

The track record for community involvement in the city for a variety of projects has been impressive. Community organizations, businesses, and individuals have stepped up time and time again to lend their time, talent, and financial support to worthwhile community projects. While this kind of community support cannot always be measured, it should never be overlooked.

Partnering/Advocates

The community has some land within Heritage Park which can be leveraged with needs from surrounding municipalities to support a sports complex or other possibilities. A regional partnership can be explored to pool and maximize limited public funds.

APPENDIX

- Survey Responses
- Budget
- City Park Reservation Maps
- Post Completion Forms
- Public Notices, Meeting Minutes, Resolution
- Transmittal Letters
- Certification Checklist

Q1: What do you like most about recreation facilities in the Swartz Creek community?

Answered 67

Skipped

13

Responses

they are clean and easy to get to

They are well kept and are widely used.

Baseball/Softball field and Valley Ball and Croquet

that they are pretty and well kept

The settings are complete. They offer everything for any member of the family for outdoor activities.

Elms Park is a great place for gatherings. We don't use the parks other than that.. We attend the

Elms Park is great! Well maintained and lots to do

Childrens play areas

Childrens play areas

Childrens play areas

They are well maintained

Play scape in Elms Rd. park and the annual art fair.

There are a lot of different things to do

The playground for my kids

We feel safe :)

open air, clean

I like that the parks exist and are available to the residents of Swartz Creek.

Elms park wooden play structure

Cage arena

The cleanliness and playground equipment

Multiple options to enjoy. Able to be enjoyed by all ages.

Playground

Lots of things for the kids to do.

There is always a place for kids to go and play!

Nice playgrounds

There are several available

Parks for kids & families

A safe place where the kids can play.

The assortment of facilities to choose from & how well there are maintained.

They are great places to take my family or my classroom of students for a fun, relaxing day.

Ease of access

The park

That they are clean, safe, and plentiful.

Sledding hill at Elms Road Park

The spaces have shade and open areas for any activity, not just designated for certain sports. I also appreciate not looking at plastic playscapes. The nostalgia makes it different.

Safe, clean, natural beauty.

Parks are kept up by both the city and local groups/churches.

Parks

Good playground

Beautiful parks

Water fountains available at the parks. Picnic area and playground.
Elms Road Park is very nice and well maintained.
The park is kept very nice and clean. I am unaware of any other facilities than Elms Park.
Family friendly. We love the little playground at Winshall Park.
I like that Winshall Park is more for smaller kids and Elms Road Park is more all ages.
Playground equipment at Elms Rd Park
Close locations to my home.
the multiple options available in the community, including the ability to actually "reserve" the pavilion:
How well they are maintained
I love to see the parks from when I was a child being enjoyed by other children 20 years later
safety
Everything
there's so many, movie night, concerts in the park, playground
Trails
Fun for families
Nice area for families to play
Play areas & picnic areas
Clean
Clean, civil
A lot to do for children
The pavilions with electricity & firepits for family celebrations; clean & well kept play areas.
Close to home
Always nice to come to!
Everything. No complaints
The parks are clean and well maintained.
They are close to neighborhoods they serve.
Fun, safe family atmosphere

Q2: What do you like least about recreation facilities or opportunities in Swartz Creek

Answered 59

Skipped 21

Responses

the gravel driveways - always ruts

Nothing!

The lack of a exit drive out of Elms Park

I haven't lived here long enough to have an opinion. Just moved here in the spring.

Need more space for the many activities Creek has to offer.

We don't use the parks.

More parking available for events (eg hometown days)

No walking trails

No walking trails

No walking trails

There isnt many

Nothing

Seems like they were neglected for a while

No trails. I have to go to holly, grand blanc and flushing for trails.

Wish we had bike and walking trails! Even with the bike lane added thru town, we wouldn't take the kids that way. People drive right down it. We'd feel so much safer with trails.

variety

The parks are outdated. They consist of the very basics and mostly appeal to parents with children.

No bike trails

nothing

The size and lack of walking trails

Parking

Lack of nature trails/bike path

Not enough things for older people to do.

Vandalism to the facilities.

No splash pad

Low to minimal maintenance

People being disrespectful slobs. Cursing openly, etc.

The parking

No complaints.

The single user bathroom at Elms Park creates a long line when it's busy.

Bathrooms not kept up

Vandilization

football. Parking is ridiculous at the parks when these events are going on. It would be nice if they happened elsewhere.

however, we quickly learned that residents can't really use it because of the hoards of people there via the pavilion rentals. Also, more parking is needed to accommodate the large groups.

I am extremely disappointed to see people that do not support our community values show disrespect when visiting. The pavillions, parking lots and play areas are left trashed. I am against the idea that our parks are tied to tourism. We should be supporting the idea of community in our parks.

Need for more parking during youth sports seasons.

City of Swartz Creek Recreation Survey

A lack of walking trails

People ruining our beautiful parks!!!!

Dirty bathrooms

I wish there was more! I used to live in Davison. There was a dog park, walking and biking trails, and even a mini beach. I wish there was a community rec center like Lapeer as well. They also have LARGE parks with a lot of interactive play equipment for kids of all ages.

The community seems very sports oriented with huge emphasis on football and cheer. Not our thing
I wish there was a trail system that took you through some of the semi-wooded areas of the city.

The lack of playground equipment at Winshall Park

Dirty bathrooms, poorly maintained

There isn't an available water resort location (such as a splash pad or pool) for community use during the summers

NA

bathrooms

Bathrooms

not enough trails

maybe more bathroom space

Wooden structures - splinters

Never any nets on the basketball hoops

Need more bathrooms

Could use more restrooms

Lack of many bathroom facilities.

Some of the toys are old

no complaints

Nothing!

They are stressed by a greater, regional demand for the existing supply.

Q3: What changes would most improve recreation in the City of Swartz Creek?

Answered 60 Skipped 20

Responses

- fix the driveways
- A senior are is required.
- Wheel chair accessibility to all pavilions as well as paved road in Elms Park.
- N/A
- A sports complex like what was planned back in the '80's. for football, baseball, softball and soccer.
- paved walkways and drives
- Sodewalk installations (walkability to get to the parks)
- What happened to the purposed dog park?
- What happened to the purposed dog park?
- What happened to the purposed dog park?
- I've just moved here from the metro detroit area so perhapes im not aware of everything happening around here. But from what I do know there isn't much happening. You guys have home town days and a movie night in the summer. What about adding more activities for families during the year.
- Better use of the creek, even if it's just for ambiance
- Splash pad, trails, trails
- We would love to see more evening community activities. Hard for 9-5 people to get to daytime ones

- increased variety and quantity
- Update the parks. Add walking/jogging/biking paths. Connect up the the "rail trail" or add something that adults can enjoy.
- Upgraded facilities
- More game like Bean Bag & 3 on 3 Bball tourn.
- We are in desperate need of a dog park.
- Tennis court cracks at Elms Park. Skateboard area for older children
- Splash pad!! Trails/bike path
- Senior activities in the park. And not everyone plays golf.
- Add an additional "step up" park next to the little children's part. And perhaps a few things adults can do as they watch their children. Stationery bikes?
- Splash pad at park
- Keep upkeep, make a fresh look more appealing
- A walking path
- Can't think of any improvements.
- A bigger bathroom facility at Elms Park.
- Keeping baseball/softball fields maintained
- Better maintanance
- The addition of a splash pad, a ninja warrior course, and non-roadside bike paths would be awesome.
- Fewer large group rentals of space
- The fresh paint has done winders to the Tot Lot. Funds for continuous maintenence would be beneficial.
- Paved lots and trails.
- We can't wait for the dog park at Elms road park.

City of Swartz Creek Recreation Survey

More planned activities

New bathroom or add a small cabin to host parties if happen bad rainstorms

More walking trails, more things to do like bowling skating. We need things for the kids to do.

Would love to have a running/walking trail with water dispensers that you could refill bottles from.

I would love to see some hiking/biking trails.

If it's not possible to add more BIG items (long bike/walking trails, rec center, etc), then perhaps add more to what we have. More play places for 7-10 year olds would be nice Elms Park.

Biking/walking trails please, please, please!! Would love to see more arts and sciences opportunities for youth. Music lessons at the PAC??

Add trails and more natural areas.

Turning Winshall Park into something everyone can enjoy, by adding new features and updating outdated areas

A full time DPW dedicated to the parks.

Adding a splash pad to the community

Maybe a splash pad would be a good addition

dog parks/ walking trails or paths

bathrooms

Bathrooms

with all sw ck citizen should not have to pay to use pavilions

trails/cross country

maybe more bathroom space

Play areas w/shade

More elaborate bathrooms

Baseball fields could be maintained better

Add more up to date bathroom facilities.

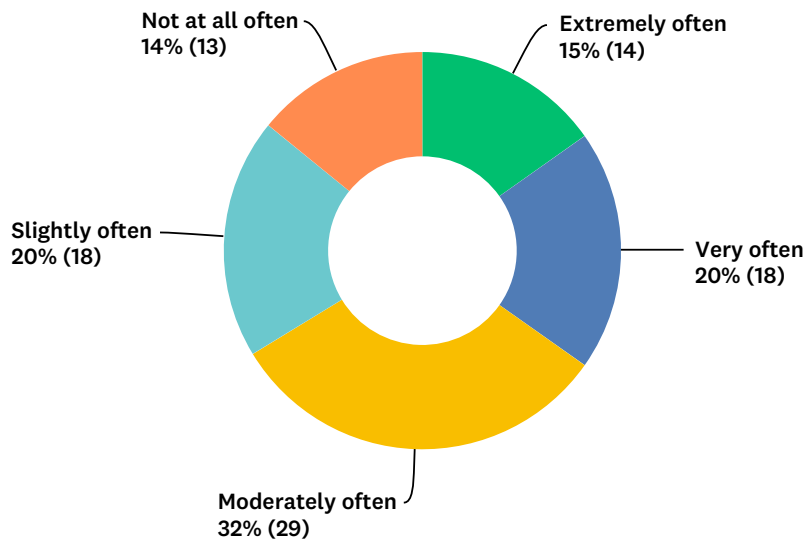
Add more wings to Elms park. Also maybe a splash pad! I would pay to come to a splash pad!

Adding biking trails/walking trails in the parks.

The addition of trails would be a good addition.

Q4 How often do you participate in activities in Swartz Creek parks?

Answered: 92 Skipped: 2



ANSWER CHOICES	RESPONSES	
Extremely often	15%	14
Very often	20%	18
Moderately often	32%	29
Slightly often	20%	18
Not at all often	14%	13
TOTAL		92

Q5 Let us know what you think about maintenance in Swartz Creek parks?

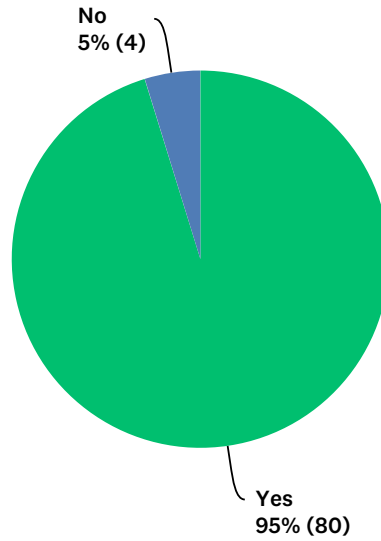
Answered: 92 Skipped: 2



	ACCEPTABLE	NOT ACCEPTABLE	TOTAL
Lawn mowing	94.32% 83	5.68% 5	88
Tree care	94.25% 82	5.75% 5	87
Bathrooms	68.60% 59	31.40% 27	86
Play equipment	89.89% 80	10.11% 9	89
Parking lots	84.27% 75	15.73% 14	89
Trash	90.91% 80	9.09% 8	88
Pavilions	96.67% 87	3.33% 3	90

Q6 Do you believe that that parks add to quality of life and tourism / economy of a community?

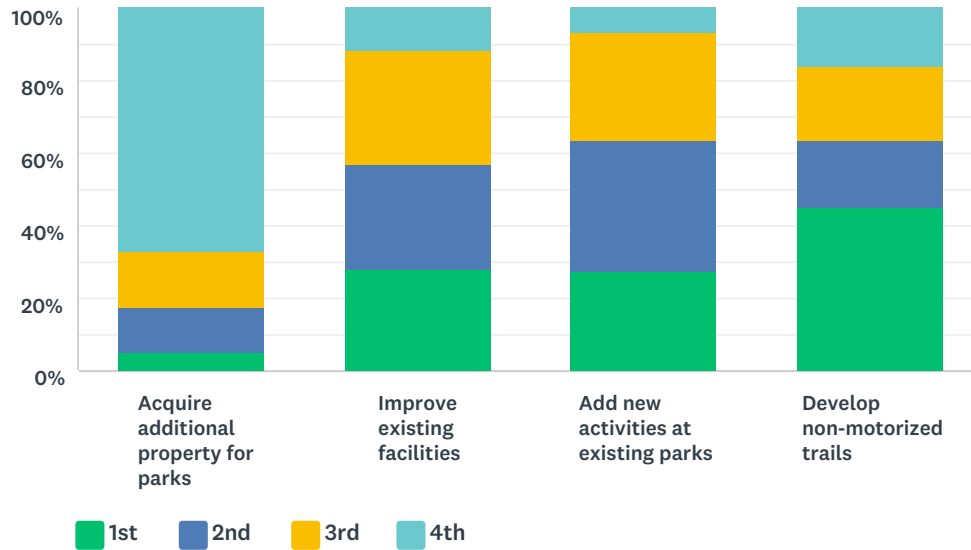
Answered: 84 Skipped: 10



ANSWER CHOICES	RESPONSES	
Yes	95%	80
No	5%	4
TOTAL		84

Q7 Please rank your priority for use of funding

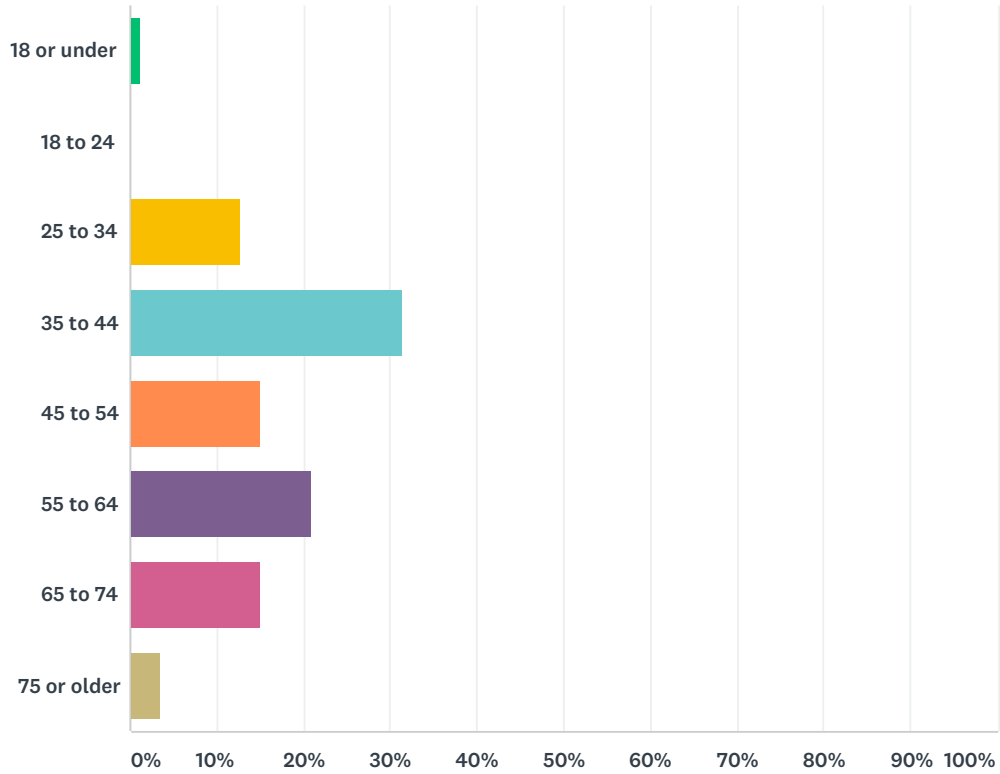
Answered: 85 Skipped: 9



	1ST	2ND	3RD	4TH	TOTAL	WEIGHTED AVERAGE
Acquire additional property for parks	5.06% 4	12.66% 10	15.19% 12	67.09% 53	79	3.44
Improve existing facilities	27.85% 22	29.11% 23	31.65% 25	11.39% 9	79	2.27
Add new activities at existing parks	27.50% 22	36.25% 29	30.00% 24	6.25% 5	80	2.15
Develop non-motorized trails	45.12% 37	18.29% 15	20.73% 17	15.85% 13	82	2.07

Q8 What is your age?

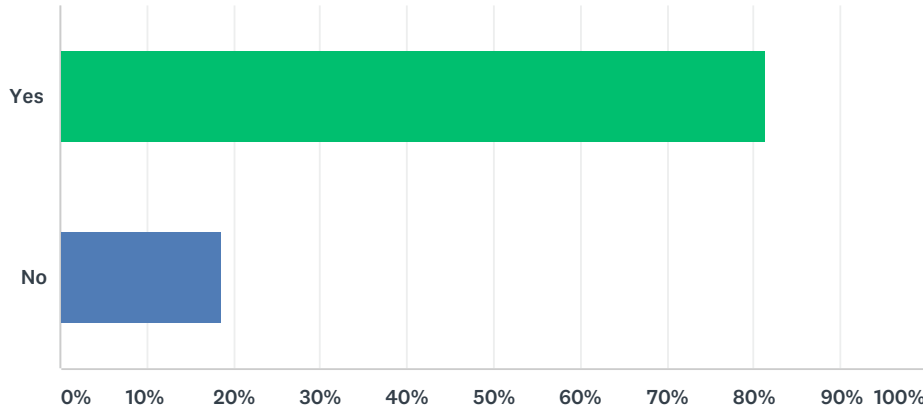
Answered: 86 Skipped: 8



ANSWER CHOICES	RESPONSES	
18 or under	1.16%	1
18 to 24	0.00%	0
25 to 34	12.79%	11
35 to 44	31.40%	27
45 to 54	15.12%	13
55 to 64	20.93%	18
65 to 74	15.12%	13
75 or older	3.49%	3
TOTAL		86

Q9 Are you a resident of the City of Swartz Creek?

Answered: 86 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	81.40%	70
No	18.60%	16
TOTAL		86

CITY OF SWARTZ CREEK
2017-2018 Fiscal Year Adopted Budget

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 Amended' BUDGET	ADOPTED BUDGET 2017-2018
Dept 781.000-Facilities - Pajtas Amphitheater				
101-781.000-702.000	Wages	306.26	932.00	798.00
101-781.000-704.100	FICA - Employer's Share	19.44	58.00	49.00
101-781.000-704.200	Medicare - Employer's Share	4.55	14.00	12.00
101-781.000-705.000	Medical Insurance - ER	11.96	84.00	42.00
101-781.000-705.100	Vision Benefits		1.00	1.00
101-781.000-705.200	Dental Benefits		20.00	10.00
101-781.000-706.000	Life Insurance - ER cost		1.00	1.25
101-781.000-707.000	Retirement Contributions-ER	18.63	23.00	17.00
101-781.000-707.100	Health Care Savings Plan - ER	0.00	0.75	4.20
101-781.000-708.000	Sick & Accident Premiums-ER	1.77	8.00	7.00
101-781.000-801.000	Contractual Services		4,500.00	-
101-781.000-930.000	Repairs and Maintenance	560.00	700.00	725.00
101-781.000-941.000	Equipment Rental	371.40	200.00	210.00
101-781.000-961.000	Miscellaneous		0.00	
Totals for dept 781.000-Facilities - Pajtas Amphitheater		1,294.01	6,541.75	1,876.45
Dept 782.000-Facilities - Winshall Park				
101-782.000-702.000	Wages	5,236.66	11,522.00	11,418.00
101-782.000-704.100	FICA - Employer's Share	330.29	714.00	708.00
101-782.000-704.200	Medicare - Employer's Share	77.82	167.00	166.00
101-782.000-705.000	Medical Insurance - ER	1,255.82	1,704.00	1,986.00
101-782.000-705.100	Vision Benefits	11.45	14.00	15.00
101-782.000-705.200	Dental Benefits	143.93	142.00	173.00
101-782.000-706.000	Life Insurance - ER cost	14.90	28.00	33.00
101-782.000-707.000	Retirement Contributions-ER	2,054.68	702.00	434.00
101-782.000-707.100	Health Care Savings Plan - ER	0.00	41.00	93.29
101-782.000-708.000	Sick & Accident Premiums-ER	85.08	146.00	192.00
101-782.000-726.000	Supplies	1,025.41	1,200.00	1,260.00
101-782.000-801.000	Contractual Services	316.48	1,000.00	1,050.00
101-782.000-910.100	Property Insurance	86.00	90.00	90.00
101-782.000-910.500	Workers Comp Insurance	110.44	351.19	438.23
101-782.000-920.000	Utilities	2,021.75	2,200.00	2,200.00
101-782.000-930.000	Repairs and Maintenance	15,969.79	12,500.00	13,125.00
101-782.000-941.000	Equipment Rental	2,850.15	2,500.00	2,625.00
101-782.000-961.000	Miscellaneous		250.00	250.00
101-782.000-976.000	Equipment		2,800.00	-
Totals for dept 782.000-Facilities - Winshall Park		31,590.65	38,071.19	36,256.52
Dept 783.000-Facilities - Elms Rd Park				

101-783.000-702.000	Wages	10,434.39	20,954.00	17,561.00
101-783.000-704.100	FICA - Employer's Share	652.89	1,299.00	1,089.00
101-783.000-704.200	Medicare - Employer's Share	153.40	304.00	255.00
101-783.000-705.000	Medical Insurance - ER	1,699.89	3,572.00	3,198.00
101-783.000-705.100	Vision Benefits	13.15	23.00	20.00
101-783.000-705.200	Dental Benefits	168.33	249.00	225.00
101-783.000-706.000	Life Insurance - ER cost	16.96	52.00	50.00
101-783.000-707.000	Retirement Contributions-ER	4,111.64	1,476.00	629.00
101-783.000-707.100	Health Care Savings Plan - ER		92.00	110.09
101-783.000-708.000	Sick & Accident Premiums-ER	108.43	266.00	280.00
101-783.000-726.000	Supplies	1,795.84	2,500.00	2,625.00
101-783.000-801.000	Contractual Services	3,132.42	3,200.00	3,420.00
101-783.000-910.100	Property Insurance	118.16	324.00	324.00
101-783.000-910.500	Workers Comp Insurance	110.44	299.62	438.22
101-783.000-920.000	Utilities	2,410.60	2,900.00	2,900.00
101-783.000-930.000	Repairs and Maintenance	13,143.35	43,000.00	18,000.00
101-783.000-941.000	Equipment Rental	5,386.32	6,000.00	4,000.00
101-783.000-961.000	Miscellaneous		200.00	200.00
101-783.000-976.000	Equipment		2,500.00	5,000.00
Totals for dept 783.000-Facilities - Elms Rd Park		43,456.21	89,210.62	60,324.31

Dept 783.016-Elms Park Brm-tgrail Reno RP15-0003

101-783.016-801.000-78	Contractual Services			
101-783.016-801.400-78	Design Engineering		12,441.61	-
101-783.016-801.450-78	Construction Engineering		88,304.25	45,000.00
Totals for dept 783.016-Elms Park Bathroom Renovation		0.00	100,745.86	45,000.00

Dept 784.000-Facilities - Bicentennial Park

101-784.000-702.000	Wages	304.53	1,515.00	1,026.00
101-784.000-704.100	FICA - Employer's Share	18.72	94.00	64.00
101-784.000-704.200	Medicare - Employer's Share	4.39	22.00	15.00
101-784.000-705.000	Medical Insurance - ER	12.76	77.00	69.00
101-784.000-705.100	Vision Benefits	0.12	1.00	1.00
101-784.000-705.200	Dental Benefits	1.70	9.00	7.00
101-784.000-706.000	Life Insurance - ER cost	0.13	2.00	1.00
101-784.000-707.000	Retirement Contributions-ER	9.32	45.00	17.00
101-784.000-707.100	Health Care Savings Plan - ER		1.96	5.40
101-784.000-708.000	Sick & Accident Premiums-ER	1.24	16.00	9.00
101-784.000-726.000	Supplies		300.00	300.00
101-784.000-801.000	Contractual Services		150.00	2,150.00
101-784.000-930.000	Repairs and Maintenance	394.31	260.00	2,300.00
101-784.000-941.000	Equipment Rental	140.25	140.00	200.00
101-784.000-961.000	Miscellaneous		100.00	100.00
Totals for dept 784.000-Facilities - Bicentennial Park		887.47	2,732.96	6,264.40

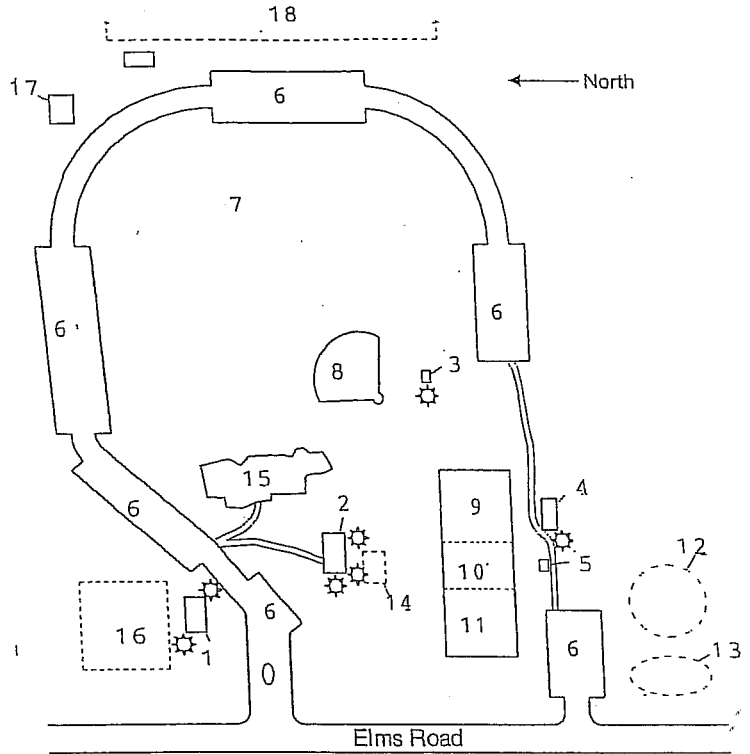
Dept 787.000-Veterans Memorial Park

101-787.000-726.000	Supplies	14.55	200.00	210.00
---------------------	----------	-------	--------	--------

101-787.000-801.000	Contractual Services		200.00	210.00
101-787.000-910.100	Property Insurance	352.00	371.00	371.00
101-787.000-920.000	Utilities	1,780.73	2,500.00	2,600.00
101-787.000-930.000	Repairs and Maintenance	340.00	300.00	300.00
Totals for dept 787.000-Veterans Memorial Park		2,487.28	3,571.00	3,691.00
Total for all parks:		79,715.62	240,873.38	153,412.68

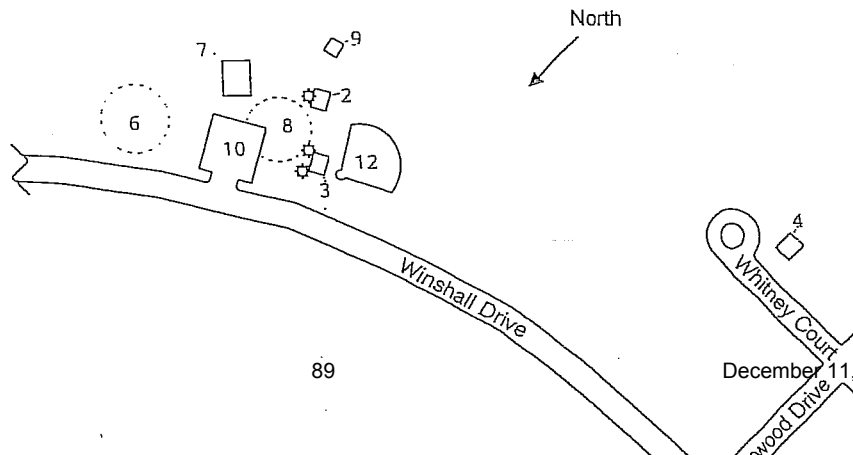
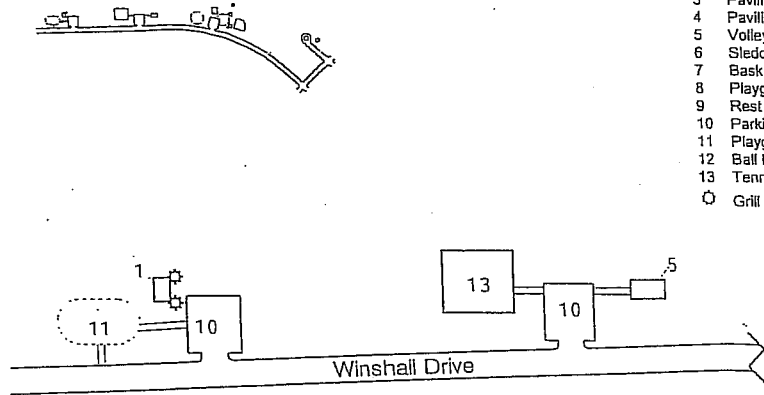
Elms Park

- 1 Pavilion #1 (70-80 People)
- 2 Pavilion #2 (90-100 People)
- 3 Pavilion #3 (25-30 People)
- 4 Pavilion #4 (80-90 People)
- 5 Pavilion #5 (Cannot Be Reserved)
- 6 Parking
- 7 Soccer Field
- 8 Ball Field
- 9 Basketball Courts
- 10 Open Area
- 11 Tennis Courts
- 12 Sledding Hill
- 13 Skating Area
- 14 Horse Shoe Pits
- 15 Dragon Alley Playscape
- 16 Playground Area
- 17 Volleyball with net
- 18 Football/Soccer Field
- Grill



Winshall Park

- 1 Pavilion #1 (60 People)
- 2 Pavilion #2 (80 People)
- 3 Pavilion #3 (40 People)
- 4 Pavilion #4 (Cannot Be Reserved)
- 5 Volleyball
- 6 Sledding Hill
- 7 Basketball Court
- 8 Playground Area
- 9 Rest Rooms
- 10 Parking
- 11 Playground
- 12 Ball Diamond
- 13 Tennis Courts
- Grill





PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [X] BOND FUND

GRANTEE: City of Swartz Creek

PROJECT NUMBER: 26-00258

PROJECT TYPE: Acquisition & Development

PROJECT TITLE: Swartz Creek Area Park

PROJECT SCOPE: Acquisition of 24 acres of land (dev baseball, football, play, access)

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, 810.635.4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [X]Yes []No

New activities: basketball, pavilions, sledding, ice skating, volleyball, bathrooms, trails, exercise equipment, soccer, and a large playscape.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [X]Yes []No

Cell tower; 2.76 acres; 26-00258 Amendment #1 of 2016

Are any of the facilities obsolete? If yes, please explain. []Yes [X]No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X]Yes []No

Are the facilities and the site being properly maintained? If no, please explain. [X]Yes []No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. []Yes [X]No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

Waste is collected daily, bathrooms cleaned weekly, grass mowed weekly; painting, wood replacement, tree trimming done yearly; facilities updated as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

Yes. Weekend pavilion reservations require fees to support waste collection and cleaning
Fees apply to all users in the same manner and amount.

What are the hours and seasons for availability of the site?

May - October, sunrise to sunset.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)



POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Adam Zettel

Please print

Grantee Authorized Signature

09/22/2017

Date

Connie Eskew

Please print

Witness Signature

09/22/2017

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Swartz Creek

PROJECT NUMBER: 26-00556

PROJECT TYPE: Development

PROJECT TITLE: Swartz Creek Picnic Shelter

PROJECT SCOPE: Development of a picnic shelter with restrooms, utilities, and signage.

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, 810.635.4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [x]Yes []No

New activities: basketball, pavilions, sledding; facility burned down 10+ years ago and rebuilt with general fund monies.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) []Yes [x]No

Are any of the facilities obsolete? If yes, please explain. []Yes [x]No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [x]Yes []No

Are the facilities and the site being properly maintained? If no, please explain. [x]Yes []No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. []Yes [x]No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

Waste is collected daily, bathrooms cleaned weekly, grass mowed weekly; painting, wood replacement, tree trimming done yearly; facilities updated as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

Yes. Weekend reservations require fees to support waste collection and cleaning.
Fees apply to all users in the same manner and amount.

What are the hours and seasons for availability of the site?

May - October, 8am-10pm

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)



POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Adam Zettel

Please print

Grantee Authorized Signature

09/22/2017

Date

Connie Eskew

Please print

Witness Signature

09/22/2017

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Swartz Creek

PROJECT NUMBER: 26-00707

PROJECT TYPE: Development

PROJECT TITLE: Swartz Creek Area Park

PROJECT SCOPE: Development of six lighted tennis courts

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, 810.635.4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [] Yes [x] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [x] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [x] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [x] Yes [] No

Are the facilities and the site being properly maintained? If no, please explain. [x] Yes [] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [x] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes No

Nets changed regularly; site cleaned annually

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes No

What are the hours and seasons for availability of the site?

May - October, sunrise to sunset.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)



POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Adam Zettel

Please print

Grantee Authorized Signature

09/22/2017

Date

Connie Eskew

Please print

Witness Signature

09/22/2017

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [] MICHIGAN NATURAL RESOURCES TRUST FUND [] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [] RECREATION PASSPORT [] BOND FUND

GRANTEE: City of Swartz Creek

PROJECT NUMBER: 26-00904

PROJECT TYPE: Development

PROJECT TITLE: Swartz Creek Area Park

PROJECT SCOPE: Development of 2 tennis courts (Winshall); 2 shelters/parking (Elms)

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, 810.635.4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [] Yes [x] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [] Yes [x] No

Are any of the facilities obsolete? If yes, please explain. [] Yes [x] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [x] Yes [] No

Are the facilities and the site being properly maintained? If no, please explain. [x] Yes [] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [] Yes [x] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

Waste is collected daily, access road graded as needed; asphalt millings applied; painting, wood replacement, facilities updated as needed

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

Yes. Weekend pavilion reservations require fees to support waste collection and cleaning. Fees apply to all users in the same manner and amount.

What are the hours and seasons for availability of the site?

May - October, sunrise to sunset.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)



POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Adam Zettel

Please print

Grantee Authorized Signature

09/22/2017

Date

Connie Eskew

Please print

Witness Signature

09/22/2017

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**



**PARKS ADVISORY
COMMITTEE WANTS
TO HEAR FROM YOU!**

**WE NEED YOUR
IDEAS**

**MAKE AN IMPACT
ON YOUR
COMMUNITY**

PUBLIC INPUT 5 YEAR PARK PLAN



Parks in the City of Swartz Creek are developed to provide our community with improved connections and opportunities for social engagement; exercise and mobility. We want to maximize our resources and make sure that our priorities balance good stewardship and a reflection of your interests and your values.

We want your input as part of updating our 5 Year Recreation Plan that is currently being drafted.

**ANY QUESTIONS?
CONTACT**

Adam Zettel, Manager

810.635.4464

Adam Zettel

Miller Drain Design/Bid Costs

From: Lou Fleury <LFleury@rowepsc.com>
Sent: Monday, December 04, 2017 8:48 AM
To: Adam Zettel
Subject: RE: Miller Drain

Adam,
Looks like the cost breakdown would be as follows:
Survey (mapping/construction easements): 2096
Contract Bid Package (including soil erosion permit): 6064
Bid Process (opening, tabulation, recommendation): 712

TOTAL: 8872

I can prepare a letter proposal for council if you need it.
Thanks
Lou

Louis P. Fleury, PE | Associate | Sr. Project Manager

**ROWE PROFESSIONAL
SERVICES COMPANY**



540 S. Saginaw Street, Ste. 200 | Flint, MI 48502
O: (810) 341-7500 | F: (810) 341-7573 | C: (810) 240-2414
www.rowepsc.com | Follow us on: [Facebook](#) | [LinkedIn](#)

This electronic mail, including any attachments may contain confidential information protected by law and is intended solely for use by the individual to whom or entity to which it is addressed. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message, the reader is hereby notified that any use, dissemination, distribution or copying of the information is strictly prohibited. If you have received this communication in error, please notify me immediately by phone or return electronic mail. Thank you.

CITY OF SWARTZ CREEK

Miller Road Storm Sewer Repair

Dec-17

Repair of storm sewer outlet at the Swartz Creek south of Miller Road

Proposed Work	
Mobilization	\$5,000
Clearing	\$7,500
Sewer Removal	\$2,500
Sewer Manhole	\$5,000
Sewer Tap	\$5,000
24" Storm Sewer w/ End Section	\$10,000
Heavy Rip-Rap over Geotextile	\$2,500
Cleanup and Restoration	\$7,500
CONSTRUCTION TOTAL	\$45,000

Estimated Watermain Costs

STREET	Watermain Construction	P.E. Watermain	C.E. Watermain	TOTAL
Chelmsford*	\$260,000	\$25,000	\$35,000	\$320,000
Oakview	\$570,000	\$40,000	\$80,000	\$690,000
Miller Road Water Main Replacement	\$1,160,000	\$85,000	\$175,000	\$1,420,000
Bristol Road Water Main Replacement	\$960,000	\$70,000	\$150,000	\$1,180,000
Morrish Road Water Main Replacement	\$350,000	\$30,000	\$60,000	\$440,000
TOTAL	\$3,300,000	\$250,000	\$500,000	\$4,050,000

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 30,000.00	\$.00	\$.00
2. Land, structures, rights-of-way, appraisals, etc.	\$.00	\$.00	\$.00
3. Relocation expenses and payments	\$.00	\$.00	\$.00
4. Architectural and engineering fees	\$ 250,000.00	\$.00	\$.00
5. Other architectural and engineering fees	\$.00	\$.00	\$.00
6. Project inspection fees	\$ 500,000.00	\$.00	\$.00
7. Site work	\$.00	\$.00	\$.00
8. Demolition and removal	\$.00	\$.00	\$.00
9. Construction	\$ 3,300,000.00	\$.00	\$.00
10. Equipment	\$.00	\$.00	\$.00
11. Miscellaneous	\$.00	\$.00	\$.00
12. SUBTOTAL (sum of lines 1-11)	\$ 4,080,000.00	\$ 0.00	\$ 0.00
13. Contingencies	\$ 408,000.00	\$.00	\$.00
14. SUBTOTAL	\$ 4,488,000.00	\$ 0.00	\$ 0.00
15. Project (program) income	\$.00	\$.00	\$.00
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 4,488,000.00	\$.00	\$.00
FEDERAL FUNDING			

17. Federal assistance requested, calculate as follows:
 (Consult Federal agency for Federal percentage share.)
 Enter the resulting Federal share. Enter eligible costs from line 16c Multiply X _____% \$.00



To: Swartz Creek City Council
From: Doug Stephens, Swartz Creek Kiwanis Club
Re: 2018 Art in the Park art fair at Elms Park

Please consider this request to waive the park fee, and the security fee, for the total use of Elms Park on Friday, August 24, and Saturday, August 25, 2018.

HISTORY: We held the art fair at the park in 2009, 2010, 2011, and 2012. The public responded well to those events with nearly 2000 people attending each year. In 2013 and 2014 we tried moving indoors to the Cage Field House, which did not draw well. We returned to Elms Park in 2015. Our show last year was a great success with 70 artists and over 3000 patrons in attendance. This year we planning on 80 artists. This will be our 10th year.

We are partnering with the Swartz Creek Area Art Guild and the Women's Club. Generally speaking Kiwanis will provide 9 years of experience in conducting an art fair; the Art Guild, their 4th year with us, will be responsible for recruiting artists; the Women's Club will provide artist refreshments and conduct a blind auction. This is a fundraiser for all three groups, and we anticipate a total net profit in excess of \$12,000, which will all go back into the community . The Chamber of Commerce is also a loyal sponsor and helper.

BENEFIT TO SWARTZ CREEK: In the past the art fair has brought a sense of pride in the community in that it has created positive awareness of Swartz Creek from outside communities. It has also brought in funds to the community that is used to benefit the community rather than a commercial entity. Some of those funds went directly into supporting Elms Park.

KIWANIS: The Kiwanis Club of Swartz Creek has been serving the youth of the Swartz Creek area since 1955. For example, we have provided over \$75,000 worth of college scholarships in that time. Their total budget has been in excess of \$500,000, all of which has gone back into the community. They were instrumental in building Elms Park and the main pavilion. In 2009 they made structural repairs and installed a new roof on the main pavilion. They also provided funds and volunteer labor in the construction of the play scape, and in 2011 they refurbished it. Some of their members are involved in the annual maintenance of the park (brush clearing, tree trimming etc.) .

ART GUILD: Established in 2010, the Art Guild is dedicated to promoting interest in the visual arts through education and development of artistic activities in S.C. and surrounding areas. They partner with VSA of Michigan and Elmer Knoph Learning Center to provide art experiences and educational instruction for disabled youth and adults. They also sponsor an annual Student Exhibit at the Gallery for the S.C. High School Art Dept.

WOMEN'S CLUB: This group contributes many hours to Swartz Creek by planting and maintaining the flower pots in town and the entrance garden to the city buildings during the growing season. They have made financial contributions to the police and fire departments for the police dog, Cops in the Park, etc. They were also involved, physically and financially, in the repairs to the park pavilion in the downtown park, and the Veterans Memorial statues.

Your approval of this waiver would be greatly appreciated by these groups who are selflessly working hard to improve Swartz Creek, one dollar at a time.

Following is some comments we received from artists and patrons, as well as two images that represent how we intend to use the park.

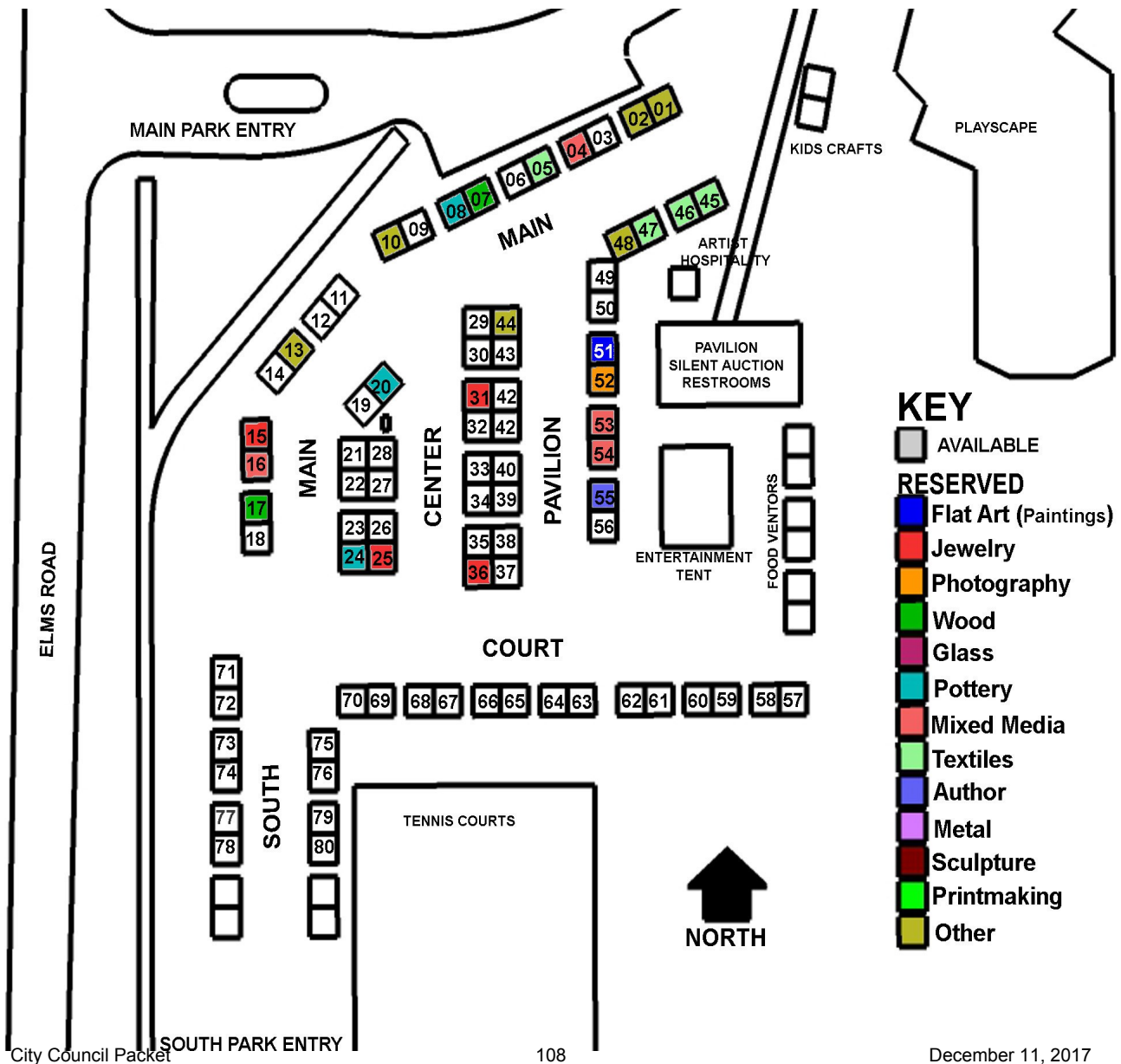
"We participated in our first Art in the Park in Swartz Creek this past Saturday. What a well run and staffed event it was. Weather was perfect (I know you worked hard on that) and the lay-out and amenities were some of the finest (and we've been to The Suburban Collection-Great Lakes Art Fair among other Art shows) and was so pleasantly surprised how great an event you put on! Everyone was so helpful and we loved the free water and healthy snacks (loved the fruit cups!). We had a great day of sales and we look forward to returning in 2018. Thanks for the personal invite and see you in 2018! We will spread the word to others as well!"
 Janet & Larry Allen

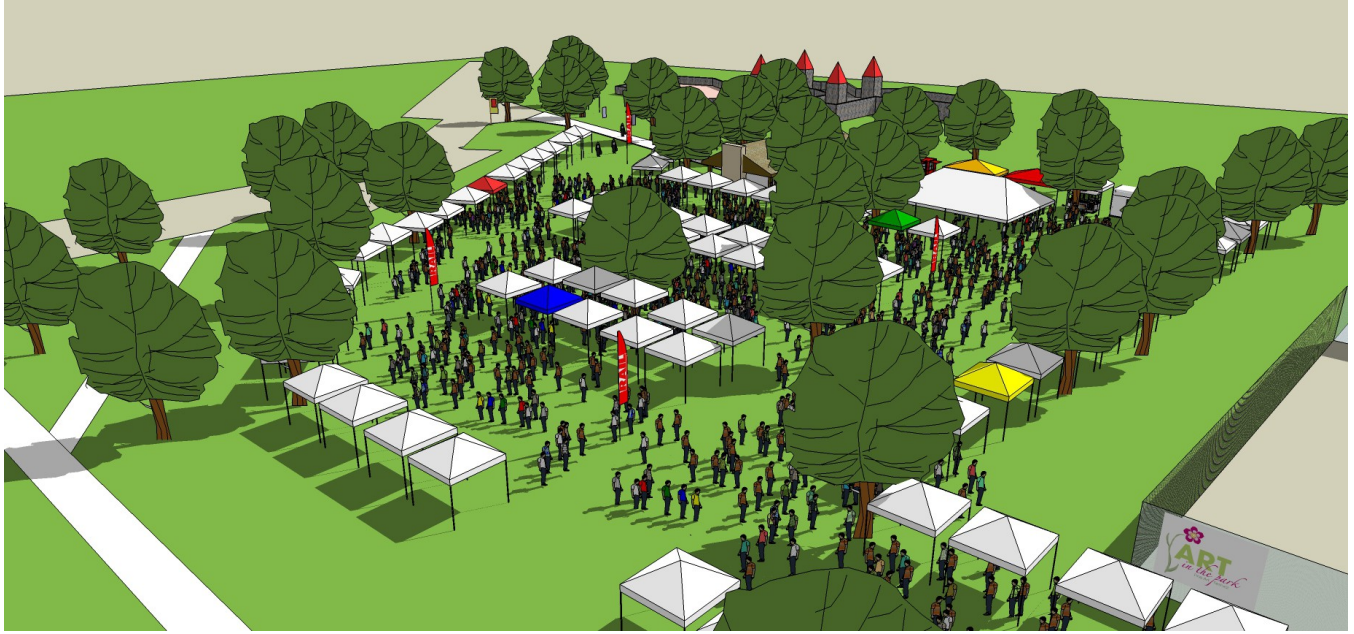
"Love this annual event! Great place to bring the family. Nice variety of fine arts. I always leave with a Christmas gift for someone, and always regret not buying more for myself!" - Lina Russell

"Great art & craft show. Entertainment was excellent! Talent was diverse & fun. Food was delicious, and the event was organized & well attended. Every year it gets bigger & better." - Bonnie Krupp O'Neal

Swartz Creek Art in the Park is America at its best !!! We live in one of the greatest cities in the world !!!
 Richard Kerry Thompson

"The Kiwanis Art in the Park is the best Art show i have ever been to". - Pat Kenke





**CITY OF SWARTZ CREEK SWARTZ
CREEK, MICHIGAN
MINUTES OF PLANNING COMMISSION MEETING
DECEMBER 5, 2017**

Meeting called to order at 7:00 p.m. by Commissioner Stephens.

Pledge of Allegiance.

ROLL CALL:

Commissioners present: Binder, Culinski, Farmer, Florine, Grimes, Krueger, Pinkston, Ridley, Stephens.

Commissioners absent: None.

Staff present: Adam Zettel, City Manager.

Others present: John Garabelli, Claudia Garabelli, Richard Abrams, Rae Lynn Hicks, Sandra Brill, Michael Berry, Sandy Raffaelli, Chris Yager, Jim O'Brien.

APPROVAL OF AGENDA:

Resolution No. 171205-01

(Carried)

Motion by Commissioner Florine support by Commissioner Grimes, the Swartz Creek Planning Commission approves the agenda for the December 5, 2017 Planning Commission meeting as printed.

Unanimous Voice Vote
Motion Declared Carried

APPROVAL OF MINUTES:

Resolution No. 171205-02

(Carried)

Motion by Commissioner Krueger support by Commissioner Binder the Swartz Creek Planning Commission approves the minutes for the October 3, 2017 Planning Commission meeting as amended.

Unanimous Voice Vote
Motion Declared Carried

MEETING OPENED TO THE PUBLIC:

Michael Berry, 9251 Jill Marie Lane, would like the city to opt out completely on the Medical Marihuana.

BUSINESS:

A RESOLUTION TO ADOPT ORDINANCE #432; AN ORDINANCE TO REGULATE MEDICAL MARIHUANA FACILITIES

Resolution No. 171205-03

(Failed)

Motion by Councilmember Krueger
Second by Grimes

WHEREAS, the City of Swartz Creek finds the purposes and intent of an ordinance to regulate medical marihuana necessary:

- A. To implement the provisions of the Michigan Medical Marihuana Facilities Licensing Act (Public Act 281 of 2016) with respect to local zoning and land use.
- B. To help ensure that seriously ill Swartz Creek City residents can obtain and use medical marihuana for medical purposes, where that medical use has been deemed appropriate by a physician, in accordance with Michigan law.
- C. To establish new regulations in the City of Swartz Creek Zoning Appendix A pertaining to the permitted distribution of medical marihuana in Swartz Creek City consistent with state law.
- D. To continue recognition of rights of a Qualified Patient or Primary Caregiver otherwise authorized by Michigan Medical Marihuana Act.
- E. To help ensure that the Qualified Patients and their Primary Caregivers who obtain or cultivate medical marihuana solely for the Qualified Patient's medical treatment are not subject to arrest, criminal prosecution, or sanction.
- F. To prevent the diversion of medical marihuana for unlawful use and protect the safety and welfare of the community.

NOW, THEREFORE, I MOVE the City of Swartz Creek adopt Ordinance No. 432, an Ordinance to Amend the Zoning Ordinance of the City of Swartz Creek to Regulate Medical Marihuana Facilities Licensing Act (Public Act 281 of 2016):

THE CITY OF SWARTZ CREEK ORDAINS:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 432**

An Ordinance To Amend The Zoning Ordinance of the City of Swartz Creek To Regulate Medical Marihuana Facilities in response to the Michigan Medical Marihuana Facilities Licensing Act of 2016.

THE CITY OF SWARTZ CREEK ORDAINS:

The City Council of the City of Swartz Creek hereby amends the City Zoning Ordinance as follows:

Section 1. *Amendment of Section 2.07 of Article 2 of the City of Swartz Creek Zoning Ordinance.*

The City Council hereby amends Section 2.07 of Article 2 of the City Zoning Ordinance by adding thereto the following new definitions:

“Grower” means a licensee that is a commercial entity located in this state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center. For purposes of this ordinance, the term “grower” shall include a Class A grower, a Class B grower, and a Class C grower.

“Marihuana” means that term as defined in section 7106 of the public health code, 1978 PA 368, MCL 333.7106.

“Marihuana-infused product” means a topical formulation, tincture, beverage, edible substance, or similar product containing any usable marihuana that is intended for human consumption in a

manner other than smoke inhalation. Marihuana-infused product shall not be considered a food for purposes of the food law, 2000 PA 92, MCL 289.1101 to 289.8111.

“Processor” means a licensee that is a commercial entity located in this state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center.

“Provisioning center” means a licensee that is a commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to registered qualifying patients, directly or through the patients’ registered primary caregivers. Provisioning center includes any commercial property where marihuana is sold at retail to registered qualifying patients or registered primary caregivers. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department’s marihuana registration process in accordance with the Michigan medical marihuana act is not a provisioning center for purposes of this act.

“Registered primary caregiver” means a primary caregiver who has been issued a current registry identification card under the Michigan medical marihuana act.

“Registered qualifying patient” means a qualifying patient who has been issued a current registry identification card under the Michigan medical marihuana act or a visiting qualifying patient as that term is defined in section 3 of the Michigan medical marihuana act, MCL 333.26423.

“Safety compliance facility” means a licensee that is a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results, and may return the marihuana to the marihuana facility.

“Secure transporter” means a licensee that is a commercial entity located in this state that stores marihuana and transports marihuana between marihuana facilities for a fee.

“State operating license” or, unless the context requires a different meaning, “license” means a license that is issued under this act that allows the licensee to operate as 1 of the following, specified in the license:

- (i) A grower.
- (ii) A processor.
- (iii) A secure transporter.
- (iv) A provisioning center.
- (v) A safety compliance facility.

Section 2. *Amendment of Section 16.02 of Article 16 of the City Zoning Ordinance.*

The City Council hereby amends Section 16.02 of Article 14 of the City Zoning Ordinance by adding thereto:

- Marihuana Grower
- Marihuana Processor
- Marihuana Secure Transporter
- Marihuana Safety Compliance Facility

as a use permitted as a Special Land Use in the I-1, Light Industrial zoning district.

Section 3. Amendment of Section 17.02 of Article 17 of the City Zoning Ordinance.

The City Council hereby amends Section 17.02 of Article 17 of the City Zoning Ordinance by adding :

Marihuana Grower
Marihuana Processor
Marihuana Secure Transporter
Marihuana Safety Compliance Facility

as a use permitted as a Special Land Use in the I-2, Heavy Industrial zoning district.

Section 4. Amendment of Section 30.09 of Article 30 of the City Zoning Ordinance.

The City Council hereby amends Section 30.09 of Article 30 of the City Zoning Ordinance by adding thereto, under subsection (A):

Marihuana Grower
Marihuana Processor
Marihuana Secure Transporter
Marihuana Safety Compliance Facility

as uses requiring specific site and/or use standards.

Section 5. Amendment of Section 30.09 of Article 30 of the City Zoning Ordinance.

The City Council hereby amends Section 30.09 of Article 30 of the City Zoning Ordinance by adding thereto, under subsection (B), the following specific site and/or use standards for a “Medical Marihuana Facilities, including Marihuana Grower, Marihuana Processor, Marihuana Secure Transporter, and Marihuana Safety Compliance Facility,” to read as follows:

Medical Marihuana Facilities, including Marihuana Grower, Marihuana Processor, Marihuana Secure Transporter, and Marihuana Safety Compliance Facility.

a). License Applications

- 1) Medical Marihuana Facility License. Any person required by this chapter or state law to have a medical marihuana facility license shall file a written application therefore, with the clerk, on a form to be furnished by the clerk, which application shall include all of the following:
- 2) The full name, complete address and telephone number of the applicant, and whether the applicant is an individual, partnership, corporation or other form of business entity, and, if a corporation, the state of incorporation;
- 3) The name, type and designation under which the medical marihuana facility license is to be operated;
- 4) The business address where the medical marihuana facility will be operated;
- 5) An executed copy of the lease for the premises where the medical marihuana facility is to be operated and a separate written consent from the owner of the premises authorizing the use of the premises as a medical marihuana facility, if the premises are not owned by the applicant;
- 6) The days and hours the medical marihuana facility will be open and or in operation;
- 7) An executed authorization for the City of Swartz Creek, its agents, servants and employees to conduct an investigation into the truth of all statements set forth in the application and the qualifications of the applicant for a medical marihuana facility;

- 8) A written declaration duly dated and signed by the applicant and given under oath or affirmation and under penalty of perjury that the information contained in and attached to the application is true and correct.

b). Recommendation Following Investigation

- 1) Upon receipt of an application for any license under this chapter, the clerk shall forward a copy of such application to the zoning administrator for its review. The director shall have fifteen (15) days to review the application and to inspect the premises where the establishment is to be located and make a recommendation, accompanied by a concise statement of the reasons therefore, to the clerk as to the issuance of a medical marihuana license.

c). Issuance or Denial of licenses and Fee

- 1) Issuance of Licenses. Upon receipt of the investigation and recommendation by the zoning administrator, if required, the clerk shall issue, within thirty (30) days of receipt thereof, the applicable license fee, unless the inspections, investigations or recommendations find reason for denial as set out in subsection B of this section.
- 2) Denial of License. Medical Marihuana Facility. In relation to an application for a medical marihuana license, reason for denial includes any of the following:
 - a. The application fee has not been tendered to the City of Swartz Creek, and, in the case of a check or bank draft, honored for payment upon presentment; or
 - b. The applicant has knowingly made false, misleading or fraudulent statement of fact in the application or in any document required by this chapter in conjunction therewith; or
 - c. The applicant and/or application does not meet all of the requirements of this chapter or other ordinance code provisions of the City of Swartz Creek pertaining to business establishments including, but not limited to, fire, health, building and construction codes of the City of Swartz Creek, and the zoning ordinance.
 - d. Notification of Reasons for Denial. In the event the clerk denies the application, the reasons of the denial shall be specified in writing and mailed by first-class mail to the applicant at the address set forth on the application.

d). Licenses

- 1) Application and License Fees. Any person required to obtain a license pursuant to this chapter shall pay a nonrefundable application fee at the time of application, a nonrefundable renewal application fee at the time of application for renewal of a license, and a nonrefundable license fee upon the issuance of a license in the amounts established by resolution of the City of Swartz Creek city council. Such fees shall be payable to the Swartz Creek treasurer and shall be in addition to any other license, permit or fee required under this or any other City of Swartz Creek code provision.
- 2) Duration. Each license issued in accordance with this chapter shall be valid for only one year from the date of its issuance as shown thereon.
- 3) Displayed at All Times. Each license issued in accordance with this chapter shall be displayed at all times in an open and conspicuous place in the lobby of the establishment for which it was issued.
- 4) Renewal of License.
 - a. Written Application to Renew. Any time after the expiration of eleven (11) months after the date of issuance of any license issued under this chapter, but before such license expires, the licensee may file with the clerk a written application to renew such license on a form to be furnished by the clerk.

- i. Supplemental to Original Application. Such application shall contain the information required herein for an original license to the extent that such information would not be duplicative.
 - ii. Accompanied by Renewal Fee. Such application shall be accompanied by a renewal application fee.
 - b. Issued Unless Fails to Meet Requirements. The clerk shall issue such renewal license upon payment of the applicable license fee, unless the director finds that the requirements of this chapter for the issuance of the license are not satisfied.
 - 5) Suspension of License.
 - a. By Building Official After Recommendation. Any license issued under this chapter may be suspended by the Building Official for a period not to exceed ninety (90) days upon the investigation and written recommendation of the chief of police, fire chief, zoning administrator or enforcement officer for any violation occurred on the premises of such licensee.
 - b. Written Notice Served Upon Licensee. Written notice of such suspension shall be served upon the licensee by delivering the same to the licensee, by delivering the same to the establishment, or by depositing the same in the United States mail, postage prepaid, certified or registered mail, return receipt requested, addressed to the licensee at the address shown on the license. Such notice shall be deemed served upon the licensee upon deposit thereof in the United States mail.
 - c. Contents of Notice. The notice shall inform the licensee of the reason for such suspension, the duration of the suspension, the beginning date of such suspension, and the right to appeal under the provisions of this chapter.
 - d. Effective Date. Suspension of a license shall be effective ten days after written notice thereof is served upon the licensee.
 - e. Right of Appeal to the Swartz Creek City Council. The suspension of a license by the Building Official may be appealed by the licensee to the Swartz Creek council in accordance with the provisions of this chapter.
 - 6) Revocation of License by Building Official. Any License for Cause Upon Investigation. Any license issued under this chapter may be revoked by the Building Official upon the investigation and written recommendation of the chief of police, fire chief, director or enforcement officer for a significant violation of this chapter by the licensee; or if the licensee no longer qualifies for a license; or if the licensee's license has been suspended three times in a ten-year period; or if the licensee has misrepresented or withheld information on the original application or any renewal application.
 - 7) Divisible Transfer Prohibited Without Permission. A license issued pursuant to this chapter confers authority only upon the licensee named therein and shall only be transferrable, sold, assigned, separated or divided if the Swartz Creek City Council grants permission.
 - 8) Sale or Transfer of an Establishment.
 - a. New Application Required. Upon the sale or transfer of any interest in an establishment, the license issued thereto shall be null and void. An application shall be made by any persons desiring to own or operate an establishment.
 - b. Full Compliance with Provisions. The sale or transfer of any interest in an establishment shall require full compliance with all of the provisions of the chapter.
- e). Denial, Suspension or Revocation—Appeal.**
- 1) Licensee May Appeal to City of Swartz Creek Council. Within ten days of service of the written notification of denial, suspension or revocation of a license, the applicant or licensee, as the case may be, may appeal such action to the City of Swartz Creek council.

- 2) Accompanied by a Cash Bond. Such appeal shall be accompanied by a cash bond in the sum of one hundred dollars (\$100.00).
 - a. Action Set Aside. If the denial, suspension or revocation of a license is set aside, such bond shall be refunded in full.
 - b. Action Upheld. If the denial, suspension or revocation is upheld by the City of Swartz Creek city council, such bond shall be forfeited to the City of Swartz Creek as a reasonable estimate of the expenses associated with a hearing before the City of Swartz Creek city council and the appeal process.
- 3) Action Initiated by Written Objection. The appeal to the City of Swartz Creek city council shall be initiated by filing a written objection to the action denying, suspending or revoking a license with the clerk. The written objection shall state what action is being appealed from and shall have attached thereto a copy of the written notice of the action complained of and shall specifically state the reasons for believing the action was erroneous.
- 4) Hearing Scheduled by Clerk. Upon receipt of an appeal, the clerk shall schedule such appeal for a hearing before the City of Swartz Creek city council at its next regularly scheduled meeting and inform the person who initiated the appeal of the time and place of such meeting and the opportunity to appear and be heard by the City of Swartz Creek city council at such meeting.
- 5) Stay Pending Final Decision. An appeal of any suspension or revocation shall automatically stay such suspension or revocation pending the final decision of the City of Swartz Creek city council.
- 6) City of Swartz Creek City Council Authority Conferred. The City of Swartz Creek city council may set aside the action appealed from and grant a license to an applicant, or reinstate a license which has been suspended or revoked by the Building Official, as the facts may warrant based upon the provisions of this chapter or other conditions as the council may deem advisable.
 - a. Time Limit and Notification. The decision of the City of Swartz Creek city council shall be made within ten days of the date of the meeting and the clerk shall notify the person who initiated the appeal of such decision in writing at such person's last known address.
 - b. Decision Final. Such decision by the City of Swartz Creek city council shall be a final decision.
- 7) Further Appeal to Circuit Court. Any person aggrieved by the final decision of the City of Swartz Creek city council may pursue an appeal of such decision to the Genesee County circuit court. The time and procedure for filing such appeal shall be in accordance with the state of Michigan Administrative Procedures Act of 1969, as amended, being MCL 24.302 et seq. and the Michigan Court Rules.

f). Marihuana Grower

- 1) This section applies to Marihuana Grower facilities. The City of Swartz Creek will not restrict the number of state approved and licensed Growers in the City of Swartz Creek, so long as those Growers comply with the requirements of this section and the Zoning Ordinance of the City of Swartz Creek.
- 2) The grower must also meet the following requirements:
 - a. Growers must obtain all necessary state and local license/permits before commencing operations and shall maintain a valid license/permit during any period of operation;
 - b. The facility must not be within a 1000-foot radius of a school, as measured from edge of the structure perimeter.
 - c. If a school opens after the date that a grower applies for licensure from the state, or a school that is permanently closed on the date the grower application to the state is submitted the restriction shall not apply for the purposes of this subsection.

- d. No marihuana shall be cultivated, grown, manufactured or processed in any manner that would emit or release odors beyond the interior of the structure or which is otherwise discernible to another person. The odor must be prevented by the installation of an operable filtration to ventilation and exhaust equipment and odors must otherwise be effectively confined to the interior of the building or dwelling from which the odor is generated.

g). Marihuana Processor

- 1) This section applies to Marihuana Processor facilities. The City of Swartz Creek will not restrict the number of state approved and licensed processors that may operate in the City of Swartz Creek, so long as all Processors comply with the requirements of this section and the Zoning Ordinance of the City of Swartz Creek.
- 2) A processor must meet the following requirements:
 - a. Processors must obtain all necessary state and local license/permits before commencing operations and shall maintain a valid license/permit during any period of operation;
 - b. No marihuana shall be manufactured or processed in any manner that would emit or release odors beyond the interior of the structure or which is otherwise discernible to another person. The odor must be prevented by the installation of an operable filtration to ventilation and exhaust equipment and odors must otherwise be effectively confined to the interior of the building or dwelling from which the odor is generated.
 - c. No marihuana shall be manufactured or processed in any manner that would create excessive noise beyond the interior of the structure if adjoining tenants may be disturbed by said noise.

h). Secure Transporter

- 1) This section applies to Marihuana Secure Transporter facilities. The City of Swartz Creek will not restrict the number of state approved and licensed Secure Transporters that may operate in the City of Swartz Creek, so long as all Secure Transporters comply with the requirements of this section and the Zoning Ordinance of the City of Swartz Creek.
- 2) Secure Transporters must obtain all necessary state and local license/permits before commencing operations and shall maintain a valid license/permit during any period of operation;

i). Safety Compliance Facility

- 1) This section applies to Marihuana Safety Compliance facilities. The City of Swartz Creek will not restrict the number of state approved and licensed Safety Compliance Facilities that may operate in the City of Swartz Creek, so long as all Safety Compliance Facilities comply with the requirements of this section and the Zoning Ordinance of the City of Swartz Creek.
- 2) Safety Compliance Facilities must obtain all necessary state and local license/permits before commencing operations and shall maintain a valid license/permit during any period of operation;

j). Municipality Compliance with State Board

- 1) The City of Swartz Creek shall provide the following information to the state Medical Marihuana licensing board within 90 days after the City of Swartz Creek receives notification from the applicant that he or she has applied for a license under Public Act 281.

MINUTES OF PLANNING COMMISSION –December 5, 2017

- a. A copy of the local ordinance that authorizes the Medical Marihuana Facility.
 - b. A copy of any zoning regulations that apply to the proposed Medical Marihuana Facility within the City of Swartz Creek
 - c. A description of any violation of the local ordinance or zoning regulations, but only if those violations relate to activities licensed under this act or the Michigan Medical Marihuana Act.
- 2) The board may consider this information submitted in subsection (1) however, the failure of the City of Swartz Creek to provide the information to the board shall not be used against the applicant.
- 3) Information a municipality obtains from an applicant related to licensure under this section is exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

Section 6. Effective Date.

This ordinance shall take effect on ???? ??, 2017

Moved: Councilmember _____
 Second: Councilmember _____
 Voting For:
 Voting Against:
 Absent:

The Mayor declared the ordinance adopted.

David A. Krueger, Mayor

Connie Eskew, City Clerk

CERTIFICATION

The foregoing is a true copy of Ordinance No. 432, which was enacted by the Swartz Creek City Council at a regular meeting held on the ____ day of _____, 2017

*Connie Eskew
City Clerk*

***Publish Date:
Paper:
Effective Date:***

- Yes: None.
 - No: Florine, Grimes, Krueger, Pinkston, Ridley, Stephens, Binder, Culinski, Farmer.
- Motion failed.

Meeting Open to Public:

Dick Abrams, 5352 Greenleaf Drive, opposes any marihuana facilities.

Sandi Brill, 5352 Greenleaf Drive, thinks the city needs to keep open mind and it might be better to opt in so the city will have some control.

Chris Yager, 4187 Silver Maple, he opposes medical marihuana in the city.

Michael Berry, 9251 Jill Marie Lane, concerned the name Swartz Creek would have if allowing medical marihuana in the city.

Remarks By Planning Commission:

Commissioner Culinski is not in support of medical marihuana in the city. He loves his new road.

Commissioner Florine commented on the racetrack option and the TIM project.

Commissioner Krueger thinks a medical marihuana facility would put a stigma on the community.

Commissioner Binder wanted a water update. Mr. Zettel commented we should be with Karegnondi water soon.

Adjourn

(Carried)

Resolution No. 171107-03

Motion by Planning Commission Member Krueger
Second by Planning Commission Member Farmer

I Move the Swartz Creek Planning Commission adjourns the November 7, 2017 Planning Commission meeting.

Discussion: None
Unanimous Voice Vote
Motion Declared Carried

Meeting adjourned at 7:58 p.m.

Robert T. Florine, Secretary

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
DECEMBER 6, 2017

Meeting called to order at 5:30 p.m. by Chairperson Hicks at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, Ryan Bueche, Larry Cummings, Connie Eskew, Samantha Fountain, Rick Henry, Rae Lynn Hicks, Joe Perreault (late), & Trudy Plumb

Members Absent: None

Staff Present: Adam Zettel & Tom Svrcek

Others Present: Lania Rocha, Steve Shumaker, Chris Studer, & Bob Plumb

APPROVAL OF AGENDA: Motion by Henry, to approve agenda of December 6, 2017, supported by Plumb. Motion carried.

APPROVAL OF MINUTES: Motion by Henry, to approve minutes of November 1, 2017, supported by Barclay. Motion carried.

MEETING OPEN TO THE PUBLIC: No comments.

COMMUNICATIONS TO THE BOARD:

- A. November 1, 2017 Minutes
- B. Staff Letter
- C. Orienteering Course Information
- D. Elms Sign Color Mock-Up

REPORTS:

- A. DPW REPORT: Elms Park improvements are substantially complete. The tot lot fence is being quoted, and Rick H. will check to see if the naming rights are agreeable to the primary donor. Additional recognition will be posted to an entryway sign. Dog park plans are still on, and fill is onsite. The city will affirm that soil erosion is not an issue. The park board desires the colors for the Elms Park sign to remain the same. Art in the Park is on for 2018. The board felt parking needed to be addressed with more volunteers.

Motion by Henry, to restore the Elms Park entry way sign with the same colors as the existing colors, supported by Plumb. Motion carried

BUSINESS:

- A. Orienteering Course: The Eagle Scout orienteering course and the damage it has sustained were discussed. The family would like to see investment to restore the course.

Motion by Henry, to restore the orienteering course as part of 2018 maintenance, supported by Bueche. Motion carried

- B. Trail Update: Adam explained that, while the trail grant process and timeline has not changed, MDOT may have issue with the scope as it relates to the rail crossing. This could result in added costs, alternate routes, or the inability to accommodate the state needs.

- C. A public hearing on the park plan was opened at 6:06 p.m. Steve Shumaker gave numerous comments related to plan specifics. These were taken in the form of his handwritten notes for plan modification. Comments included changes to reference to the 'board' as a 'commission', clarification of who manages the amphitheater and veterans memorial, grill notation for Elms Park, location of surrounding parks in Flushing and Linden, Middle School resources, Elms pavilion count, horseshoe pit status, Bicentennial Park picture, reference to a 'July city council meeting', kayak launch on Cappy vs. Winshall, location of dog park at Elms, and sidewalk connections to Elms Park from nearby subdivisions.

Mr. Studer commented on the provision for maintenance budgets for Bicentennial Park and other facilities not included in the Capital Improvement Plan. His question about bikes being allowed on the non-motorized paths was answered in the affirmative. He felt the condition of some features, such as the Winshall tennis courts, should be noted. Images were unclear in places.

The hearing closed at 6:43 p.m.

MEETING OPEN TO THE PUBLIC: No additional comments.

BOARD MEMBER COMMENTS: Mr. Barclay noted that the roof for the pavilion by the Winshall Park tot lot still had a hole in it.

Mrs. Hicks discussed specifics relating to the Christmas decorating contest.

ADJOURNMENT: Meeting adjourned at 6:48 p.m.

NEXT MEETING: January 3, 2018, 5:30 p.m. at the Paul D. Bueche Municipal Building.

Connie Eskew, Secretary



Swartz Creek Area Fire Department

Serving Clayton Twp. and Swartz Creek Since 1925
8100 B Civic Dr., Swartz Creek MI 48473-1376 • phone: 810-635-2300 • fax: 810-635-7461

On December 5th, 2017 at a Special Meeting of the Swartz Creek Area Fireboard, the board recommended David Plumb be approved by Clayton Township Board and the City of Swartz Creek City Council as Fire Chief of Swartz Creek Area Fire Department.

Chairman Ken Engel

David John Plumb

5102 Walden Dr • Swartz Creek, MI 48473 • (810)630-6623 • scafdchief2@yahoo.com

November 21, 2017

Rick Clolinger
Swartz Creek Area Fire Board
Personnel Committee Chair

Sir,

Please except this as a formal letter of interest for the position of Fire Chief for the Swartz Creek Area Fire Department. I have been with the department since June of 1992, when I joined as a department Radio Operator. Prior to my hiring, I was a Fire Department Explorer, where I rose through the ranks before being hired by the department. I have more than 25years experience in the fire service and have held a supervisory position for the past 20 years, where I currently hold the rank of Assistant Chief and Interim Fire Chief.

I am a team player and experienced in the fire field. I am a State Certified Fire Instructor and have taught classes both for our department and for the Genesee County Firefighters Training Committee. I have assisted with our fire departments fire prevention program speaking to children about the dangers of fire. I have been charged with researching, requesting bids, purchasing and inventorying fire department equipment. I am experienced leader and have worked well in high stress emergences situations.

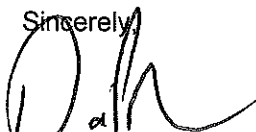
I have been an active part of my community both at the local and county level. I was honored to receive the Firefighter of the Year award from my department in 1998. I was the recipient of the Advisor of the Year in 2001 from the Tall Pine Council for my involvement in the Fire Exploring program. I received the President's Award from the Genesee County Association of Fire Chiefs in 2006, where I am actively involved. I also served on the Swartz Creek City Council from 2002-2006.

In addition, I am the Operation Manager for Genesee County 9-1-1 where I have been employed for over 12 years. In this role, I have been tasked with budget preparation, projections and presentations. I have been project manager for two major purchases involving communication equipment, both of which will benefit our fire department. Finally, I am responsible for overall operations of the counties 9-1-1 center, including recruitment, training and the discipline and mentoring process.

Attached is a resume outlining my past work experiences. I look forward to hearing from you so we may set up a meeting so I may answer any questions you or the board may have.

Thank you for your time and consideration.

Sincerely,



David J. Plumb

5102 Walden Dr. Swartz Creek Mi, 48473
810-965-1573
Scafdchief2@yahoo.com

Objectives

To achieve continued advancement to the position of department Fire Chief for the Swartz Creek Area Fire Department using my past and current leadership and communication skills to successfully achieve department goals.

Experience

Swartz Creek Area Fire Department, Swartz Creek Mi

Assistant Fire Chief

June 1992-Present

While responding to emergencies, I am responsible for the safety of the citizens and firefighters of the City of Swartz Creek and the Charter Township of Clayton, by preventing or minimizing injury and loss of life or property resulting from fire or other emergencies. I am also responsible for addressing and solving various department and station issues as they arise including, employee evaluations, discipline and mentoring, as well as budgetary requests, research and submission. I am also responsible for recommending, updating and maintaining department policies and procedures. Additionally, I am responsible for the departments training program and act as the Fire Chief in his absence.

Genesee County 9-1-1, Flint Mi

Operations Manager

July 2005-Present

Responsible for overseeing the daily operations of the counties 911 system and its staff and well as troubleshooting and providing quick solutions to emergencies for dispatch. Assist in the preparation of the agencies yearly budget and equipment needs. Tasked with implementing, updating, coordinating, and scheduling training of new employees in various positions as well as managing continuing education for all employees under state requirements. I also am responsible for maintaining and updating department policies and procedures.

Education

Mott Community College, Flint Mi

I began the process of obtaining my Associates Degree in the fall of 2016. I have made the Deans' list for the last three semesters and maintain GPA of 3.52 with 23 credits complete.

Swartz Creek High School, Swartz Creek Mi

Graduated in 1992

Michigan Firefighters Training Council, Lansing Mi

Firefighter I	1993
Firefighter II	1996
Leadership	1997
Fire Officer III	1998
Fire Instructor I	2017

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

DAVID J. PLUMB

has successfully completed
the requirements for

Fire Fighter II

on **June 02, 1996**

in accordance with the standards established by
the Fire Fighters Training Council

Unknown Non-Rtc
Coordinated Training

INSTRUCTOR



CHAIRMAN

1996-3Z-25-A04A-0000

COURSE/EXAM NUMBER



STATE FIRE MARSHAL/DIRECTOR

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

DAVID J. PLUMB

has successfully completed
the requirements for

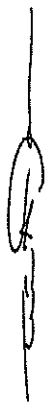
Leadership III

on **November 02, 1997**

in accordance with the standards established by
the Fire Fighters Training Council

John A. Reardon

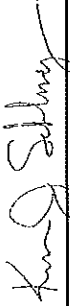
INSTRUCTOR



CHAIRMAN

1998-2Z-25-112A-0012

COURSE/EXAM NUMBER



STATE FIRE MARSHAL/DIRECTOR

State of Michigan
Department of State Police

FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that


DAVID J PLUMB

has successfully completed
the requirements for

FIRE OFFICER III

on August 17, 1998

*in accordance with the standards established by
the Fire Fighters Training Council*



CHAIRMAN



DIRECTOR OF TRAINING

State of Michigan
Department of Licensing and Regulatory Affairs
Bureau of Fire Services/Fire Fighter Training Division
FIRE FIGHTERS TRAINING COUNCIL

Hereby certifies that

DAVID J. PLUMB

has successfully completed
the requirements for

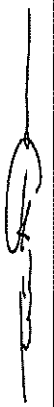
Fire Instructor 1

on **May 03, 2017**

in accordance with the standards established by
the Fire Fighters Training Council

T J. Richardson

INSTRUCTOR



CHAIRMAN

2017-2-33-H07B-0494

COURSE/EXAM NUMBER



STATE FIRE MARSHAL/DIRECTOR

Mr David F. Plumb
 5102 Walden Dr
 Swartz Creek MI 48473-8545

ID Number: 0143694
 S.S.N.: XXX-XX-8864
 Birth Day/Mo: 04/14
 Date Printed: 09/11/17

*** U N O F F I C I A L T R A N S C R I P T *** U N O F F I C I A L T R A N S C R I P T ***

Course	Title	Grd	Hrs R	Hrs Attp	Hrs Earned	Grade Points	
DLES 100	DL Preparedness	S		0.00	0.00	0.00000	
	Winter 2016	Totals:		0.00	0.00	0.00000	GPA = 0.0000
	Cumulative	Totals:		0.00	0.00	0.00000	GPA = 0.0000
ENGL 101	English Composition I		3.0	3.00	3.00	9.00000	
PSYC 281	General Psychology		3.0	3.00	3.00	9.00000	
	Spring 2016	Totals:		6.00	6.00	18.00000	GPA = 3.0000
	Cumulative	Totals:		6.00	6.00	18.00000	GPA = 3.0000
ECON 221	Princ of Economics (Macro)		3.5	4.00	4.00	14.00000	
ENGL 102	English Composition II		3.0	3.00	3.00	9.00000	
	Fall 2016	Totals:		7.00	7.00	23.00000	GPA = 3.2857
	Cumulative	Totals:		13.00	13.00	41.00000	GPA = 3.1538
BUSN 104	Intro to Business		4.0	3.00	3.00	12.00000	
ECON 222	Princ of Economics (Micro)		4.0	4.00	4.00	16.00000	
	Winter 2017	Totals:		7.00	7.00	28.00000	GPA = 4.0000
	Cumulative	Totals:		20.00	20.00	69.00000	GPA = 3.4500
MGMT 181	Principles of Management		4.0	3.00	3.00	12.00000	
	Spring 2017	Totals:		3.00	3.00	12.00000	GPA = 4.0000
	Cumulative	Totals:		23.00	23.00	81.00000	GPA = 3.5217

CHARLES STEWART MOTT COMMUNITY COLLEGE - UNOFFICIAL TRANSCRIPT
 CREDITS ATTEMPTED 23.00
 CREDITS EARNED 23.00
 GRADE POINTS 81.0000
 GRADE POINT AVERAGE 3.5217
 TOTAL CRED. ACCUM 23.0000

*** U N O F F I C I A L T R A N S C R I P T *** U N O F F I C I A L T R A N S C R I P T ***



July 31, 2017

David Plumb
5102 Walden Dr
Swartz Creek MI 48473

Dear David:

Congratulations! You have been named to the Dean's Honors Roll for the spring 2017 semester.

In order to receive this recognition, students must have at least a 3.5 GPA for the semester/session and a minimum cumulative GPA of 2.5. Our records indicate that at the end of the spring 2016 semester your GPA is 4.0 and your cumulative GPA is 3.52.

The faculty and I are proud of your academic success and are pleased to recognize your achievement. You will want to keep this letter in a safe place so that you can include it in a portfolio you make for a class or for your employment search.

Best wishes for continued success in your academic pursuits here at Mott Community College and as you continue your education in the future.

Sincerely,

Amy Fugate, Ph.D.
Vice President
Academic Affairs

AF/jk

Charles Stewart Mott Community College

1401 East Court Street • Flint, Michigan 48503-2089 • (810) 762-0200
AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER



June 8, 2017

David Plumb
5102 Walden Dr
Swartz Creek MI 48473

Dear David:

Congratulations! You have been named to the Dean's Honors Roll for the winter 2017 semester.

In order to receive this recognition, students must have at least a 3.5 GPA for the semester/session and a minimum cumulative GPA of 2.5. Our records indicate that at the end of the winter 2017 semester your GPA is 4.0 and your cumulative GPA is 3.45.

The faculty and I are proud of your academic success and are pleased to recognize your achievement. You will want to keep this letter in a safe place so that you can include it in a portfolio you make for a class or for your employment search.

Best wishes for continued success in your academic pursuits here at Mott Community College and as you continue your education in the future.

Sincerely,

A handwritten signature in cursive script that reads "Amy Lee Fugate, Ph.D.".

Amy Fugate, Ph.D.
Vice President
Academic Affairs

AF/jk

Charles Stewart Mott Community College

1401 East Court Street • Flint, Michigan 48503-2089 • (810) 762-0200
AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER