

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, March 26, 2018, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of March 12, 2018 MOTION Pg. 20
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 3
 - 6B. Monthly Reports Pg. 36
 - 6C. Park Board, DDA, & ZBA Minutes Pg. 61
 - 6D. Trust Fund Grant Application Information Pg. 69
 - 6E. Vacant Land Parcel Maps Pg. 85
 - 6E. Chief of Police Job Posting Pg. 87
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Miller Settlement Citizen of the Year PRESENTATION
 - 8B. Renaming of Winshall Park RESO Pg. 16
 - 8C. Trust Fund Public Hearing PUBLIC HEARING
 - 8D. Trust Fund Grant Application RESO Pg. 17
 - 8E. City Logo Adoption RESO Pg. 18
 - 8F. Tax Reverted Property Review RESO Pg. 19
 - 8G. Don Shenk House DISCUSSION
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Metro Police:	Wednesday, March 28, 2018, 10:00 a.m., Metro PD HQ
Planning Commission:	Tuesday, April 10, 2018, 7:00 p.m., PDBMB (one week later)
Park Board:	Wednesday, April 4, 2018, 5:30 p.m., PDBMB
City Council:	Monday, April 9, 2018, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, April 12, 2018, 6:00 p.m., PDBMB
Fire Board:	Monday, April 16, 2018, 6:00 p.m., Public Safety Bldg
ZBA:	Wednesday, April 18, 2018, 6:00 p.m., PDBMB
City Council:	Monday, April 23, 2018, 7:00 p.m., PDBMB
Metro Police:	Wednesday, April 25, 2018, 10:00 a.m., Metro PD

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, March 26, 2018 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: March 22, 2018

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **CLOSED SESSION MINUTES** *(Update)*

Ms. Eskew returned from her third and final week of clerk training, and she brought back more knowledge! We have learned that closed session meetings are not to be approved by the governing body. They are to contain specific information which can be reviewed by individual council members during the time in which they are to be kept on file. Since closed sessions are for discussion purposes only, there is never a decision or vote to be reviewed or filed for specific purposes.

We also learned that the public portion of the meeting CAN be adjourned prior to a closed session if no business is expected to be resulting after said session. As such, moving forward we can run the meeting as normal, adjourn, and call any closed session to order afterwards.

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*

The 2016 Huizinga appeal has been settled without much change. Since the petitioner is not happy with this value, they will not settle the 2017 appeal. Heather recommends that we do an appraisal for the 2017 appeal since our values are still very far apart.

The golf appraisal is underway. They do not appear to be cooperating. The allocation of value between the city and Flint Township is as much an issue as the establishment of a total true cash value for the entire course. While all the road frontage, structures, and much acreage is in the city, there is more land area for the course in the township. This circumstance is problematic for us.

✓ **STREETS** *(See Individual Category)*

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*

We are moving forward with our project that was approved in this three year federal funding cycle. The next step completion of preliminary engineering and design, with the intention of bidding Fairchild Street this coming winter for 2019 construction.

In speaking with the engineer, the city still has the ability to add sidewalk to the east side. We were informed that the sidewalk would not be an eligible expense so could not get federal funds. However, if it was done at the same time, the city would need to pay 'prevailing wages', which would increase the cost substantially. As such, it was recommended that, should the city decide to add sidewalks, we do so at a later time with another project that is ongoing in the Village.

After this three year cycle is complete, we hope that Miller, west of Morrish will be in the 2020-2022 cycle. Seymour is not on the radar at this point, though we may try to put it on the next cycle as well.

✓ **STREET PROJECT UPDATES (Update)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Forestry removal is nearly done and the crews are mobilized for water main work. We distributed letters to the public, updated the city webpage, and notified the public using social media. The city intends to expand the use of door hangers for communication purposes throughout the project.

So far, this year's projects are limited to Daval only. If we can get favorable pricing, we may look to do rehabilitation of the civic campus parking lot and Paul Fortino Drive. Paul Fortino is not scheduled yet in the process because it was expected to benefit from federal funds since it is technically a major street. Funding will be far off for this project, and the deterioration is getting intense.

I am also working with Mr. Svrcek to determine if an overlay or crack filling is warranted for any other major streets that we expect to await federal funding for prolonged periods.

Also, fluted street signs are expected soon for Fairchild and Ingalls, Fairchild and Cappy, Jennie and Bristol, Bristol and Elms, and Chesterfield/Winston/Worchester.

✓ **WATER – SEWER ISSUES PENDING (See Individual Category)**

✓ **SEWER REHABILITATION PROGRAM (Update)**

Lining work is complete for Chelmsford and Valleyview Drives. Inspection of Winshall has also been completed. There were no unexpected abnormalities, work items, or damages reported. Mr. Svrcek will be debriefing with Liqui-Force and Rowe PSC about this project and future work soon.

This multi-year program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly. This could include Winshall Drive and Miller Road sections.

✓ **WATER MAIN REPLACEMENT (No Change of Status)**

The council approved the proposal from the engineer to seek grant funds for the next water main replacement that is integrated with our 20 year street plan. 2018 will be Daval, followed by Chelmsford and Oakview in subsequent years. Obviously, Miller and Morrish Roads are mid-term priorities for replacement and may be looked at separately for such grant/loan funding.

We are working with the engineer on this submission. There is a lot of paperwork that is relatively unpleasant. We do not have a timeline for submission, but are hopeful that it is worth it.

Genesee County Drain Commission - Water and Waste Services still intends to update its 2003 Water Master Plan this year. During this process, they are going to analyze the Swartz Creek area to ascertain what current and future needs are. This information will then be used by their consultant to make determinations concerning additional water feeds into the area and the sizing of the water main, including Miller Road.

Their plan is to rely less on Miller Road and more on secondary feeds that could approach the city from the north, south, and west. This would be good for us in the long run and negates the concern that Miller Road would need to be increased in size and/or used as an intercommunity transmission line.

As observed with the break that was experienced on December 18th, additional feeds from other directions is essential for the west end of the county.

The city is also working with the county to abandon the Dye Road water main in the vicinity of the rail line. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **WATER SYSTEM STATE REVIEW (Update)**

Michigan Department of Environmental Quality staff have performed an annual review of our operations. They are requiring some documentation and changes:

1. We are required to have a 5 and 20 year capital improvement plan. We have this on file.
2. The city must have a valve maintenance program that includes a general schedule for exercising valves. *With the ability to utilize staff in expanded roles within the DPW, I expect the city to have this before the end of April.*
3. The city must supply our purchase contract with Genesee County for our water supply. This document is on file and shall be provided to the DEQ.
4. The city must provide a water main inventory. We have this on file.
5. The city must provide an updated Emergency Response Plan. We have this on file.

✓ **NPDES STATE REVIEW (Update)**

We have not heard from the state at all regarding this matter. It is stale and will be removed from future reports unless new information presents itself. The previous report follows:

The permit has been resubmitted to the state. Lots of work was put into this by Rebecca and Jody! After speaking to the state official overseeing our application, I believe we are in a good spot as it relates to the completeness and timeliness of the permit at this point. I will keep the council informed. The original report follows:

Michigan Department of Environmental Quality staff have performed a paper audit of our storm water management policies, ordinances, and procedures. They have a

number of requests for supplemental paperwork that the city and Genesee County Drain Commissioner's office (Surface Water Management Division) must provide.

Tom and Rebecca are working to provide the required information. The state staff involved are very accommodating, and I do not expect any issues with reporting.

This request stems from the National Pollutant Discharge Elimination System, which resulted in the cooperative program operated by the county in which the city participates. They charge an annual fee to conduct monitoring, public education, and reporting. They also assisted in the draft of the city's massive storm water ordinance that was passed relatively recently.

✓ **POLICE SERVICE** *(Update)*

The Metro PD met on February 28th. The board has a committee working with their counsel to execute a process to hire a Chief. A posting for the position has been created, and I have included it in the packet. This posting effectively functions as an internal posting. However, it allows others with a priory affiliation with the authority to apply. I know the interim chief, Mr. Bade and the former city chief and Mundy Township deputy chief, Mr. Clolinger have expressed an interest. I expect there are others as well.

There is also a movement to host a visioning session to affirm the mission and objectives of the authority. I strongly support his initiative. I encourage the city council members and community members to get involved. The MPA overseas many facets of important service provision within the community, including patrol, traffic enforcement, school resource officer services, code enforcement services, two K-9 units, the volunteer auxiliary, community education/child programs, and much more. The MPA will be instrumental in achieving the community vision for success, and we must maintain positive and effective communication and feedback with the board and staff of that organization.

In addition, the authority has also been approached by Flint Township concerning a possible expansion of authority membership and service area. This would be a tremendous step, welcome in concept but very daunting in its execution. I do not have more information at this time.

✓ **HERITAGE VACANT LOTS** *(No Change of Status)*

Sale instruments are ready for execution. Sale proceeds will be paid to the Heritage Village of Swartz Creek Home Owners Association unless otherwise encumbered or owed to the Genesee County Treasurer (Land Bank).

✓ **WINCHESTER WOODS LOTS** *(No Change of Status)*

A meeting was held on August 22nd and was well attended. Invitations were sent to all owners in Winchester Woods as noted in the previous meeting packet. The conversation was engaging and rational. However, not much consensus resulted. What I was able to take away from the conversation is that the woods area is an asset that most folks would rather see left intact. There was not much support for investing in improvements to make the lots usable for single family construction.

There was some support for area-wide and/or focused drainage improvements in the form of piping and ditching. I will look to create a survey instrument when things calm down in the fall that might better inform us of what people would like to see happen.

The previous report follows:

The city engineer has created a set of investment options for this subdivision. If the agenda was not jam packed, this would be up for presentation/discussion. For the time being, the proposals are included for review and future discussion (albeit small in scale). One proposal costs \$2.6 million and addresses all outstanding drainage, sanitary sewer, and water service needs. This design is the text book solution to all existing drainage issues, of which there are many. It also prepares the vacant lots for development. I suspect this is too much investment for this area to endure, no matter how the assessment is appropriated.

A second proposal costs \$750,000 and only addresses the immediate needs necessary to make the vacant land buildable. This includes sanitary sewer installation on a more limited basis, as well as targeted drainage to alleviate future impacts. Note that this is still about \$20,000 per lot (vacant lots only)

As noted previously, Paul Fortino from Gaines was also able to attend consultation with the city engineer. He has not shown interest in interjurisdictional cooperation when asked to participate in design and/or construction.

✓ **NEWSLETTER (Update)**

Based upon the rapid increase in information that the city finds necessary to disseminate, we are moving towards quarterly newsletters. The first installment under the new system should have been delivered by now, with subsequent newsletters going out in June, September, and December.

✓ **HOLLAND SQUARE (Update)**

The steering committee met on March 13th and had their organizational meeting. They are due to meet again with the consultant at 5:15 pm on March 26th at city hall. The lead option at this point appears to be a multi-purpose site that generally functions as versatile open space for public use. Previous public engagements have demonstrated strong support for a farm market and a plaza space that could host a multitude of events. Options for onsite storage, concessions, and restroom facilities have been mentioned numerous times. In addition, neighboring businesses are strongly advocating that the open area can host parking.

✓ **TRAILS (Business Item)**

The MDOT Enhancement application is submitted! We hope this covers 65% of the investment. Work with Consumers Energy and CN Rail is positive for those project components that require their engagement. We are still working with the MTA and GM on some easements and permissions.

We are now attempting to recover the match portion for the remainder of the project. This entails an application for the Department of Natural Resources Trust Fund Grant for construction. This grant can fund up to 50% of a project, up to \$300,000. We will be

seeking an amount close to that to offset the 35% that the city must cover to match the Enhancement grant. To move forward with the grant, we are hosting a public meeting on the grant application, and I am including a resolution to enable application at the dollar amounts needed to pull the project together.

Note that that the city will still be heavily invested in this, even if both grants are awarded. Count on a general fund outlay of \$200,000 for all engineering, construction, and inspection services. This outlay will be required because the DNR requires that the city match 25% of the 'ask' from the DNR. So, the actual 'ask' will be 75% of what MDOT does not fund, leaving us with 25% of the DNR match of 35%.

Since this will get us close to the \$300,000 cap, we can expect to self-fund any overages, add-ons, and engineering that exceeds the limit. Again, the city WILL be using general fund dollars to make this connection happen.

The project timeline is as follows:

September 2017: Intercommunity Project Resolutions (Complete)
October 2017: Draft MDOT Application (Complete)
November 2017: Submit Application for MDOT Funds (Complete)
December 2017: Review and Revise MDOT Application (Complete)
March 2017: Submit Final MDOT Application (Complete)
March 2017: Draft DNR Application: Pending
April 2018: Submit DNR Application: Pending
October 2018: Final Trail Design
December 2018: Bid Trail Project
April 2019: Commence Trail Construction

✓ **REDEVELOPMENT READY COMMUNITIES BRANDING (Update)**

I met with some of the MEDC staff on March 14th to go over our progress and plans for the next year. This process illustrated areas in which progress was made and where we need to move forward. Areas of new success are in the branding process, the development of a training tracking system, and a community development feedback survey for zoning petitioners.

The area in which we will make new progress in the next quarter is in the zoning ordinance. There are a number of provisions that are not consistent with our master plan and/or RRC best practice. The state is offering a technical assistance grant to fund half of a professional service to align our code with RRC expectations. This will keep the planning commission busy for a little while, but it will be worth it. As of writing, there appears to be no local cost! As such, I will have the planning commission engage in the audit as soon as possible.

Moving forward, we will be working on the following as well:

- Development review flowchart and checklist
- Integrated community development webpage for city/DDA processes and programs
- Economic Development Strategy for the city and its partners (chamber of commerce, schools, etc.)

- Public participation plan and tracking methods
- Consolidated capital improvement plan (compiled list of street, water, sewer, park and other investment for the next six years)

✓ **BRANDING** (*Business Item*)

The DDA, with the input of attending public is recommending a logo. The logo has now been refined. I have requested the designer to align the letters and opt for a single color of red, the darker shade.

This is officially in front of the council for adoption consideration. I have included the resolution to make this change. One version includes the tag line as approved by the city council. One does not, per a recommendation by the DDA. Note that this is the DDA recommendation, and the city council can still opt to proceed however they see fit. Further note, that the process was long and arduous for the DDA and included many public meetings, workshops, surveys, and information outreach to get to this point.

As noted above the DDA believes that a tagline for the city is premature. There was much discussion about the 'brand' of the city that the logo and tagline will eventually represent. At this point, the only consensus was that there is no consensus on who we collectively are as a community. As such, they truly believe an ambiguous logo without a tagline is the way to go for now. A tagline can easily be added later on.





Where Town and Country Meet

✓ **DOG PARK** *(No Change of Status)*

The Eagle Scout candidates are back on the case. There is now a fundraising platform set up to make this happen (GoFundMe). If you are interested in contributing or know of another person or entity that might be, feel free to contact me.

✓ **RADAR FEEDBACK SIGNS** *(Update)*

The police authority looks to purchase a couple units for each jurisdiction. It appears the portable signs are functional, affordable, and impactful. There was discussion regarding the procurement and allocation of permanent units. It appears that if municipalities wish to install permanent units (solar powered), they will need to purchase these themselves for the time being. I am not sure if the council is interested in this yet or if we wish to see the portable ones at work first.

✓ **CONSUMERS CONSERVATION PILOT PROGRAM** *(No Change of Status)*

The webpage for this program is now up and running. By all accounts, their kickoff was very successful, and the community is getting engaged. I have noticed some radio ads, as well as a billboard on I-69. Please check this program out and register if you have not already!

Part of the program includes a \$15,000 donation to one of two local projects. These projects include the future "Holland Square" and the trail system that is proposed. Obviously, these resources would be put to good use!

✓ **DURAND AREA INDUSTRY - PROJECT TIM** *(No Change of Status)*

It's a steel mill. The announcement was distributed at the December 4th meeting. I don't have any additional details at this point. As noted, this has the potential to be one of the most monumental influences on our community since the initial investments by GM and Winchester Village.

To be clear, the project has not been affirmed in terms of the federal loan application, local approvals, and developer commitment. However, the massive scale of the investment and its impact as “clean coal” appears to be reliable information. If the project is affirmed for development, I recommend the city reengage its master plan, establish a compatible vision, and heavily invest in making that vision a reality. The next decade could be very transformational, and I am certain the community will want to be in the driver’s seat for this change, whatever that change may be.

At this point, we find ourselves as a stakeholder in this project without much information to respond. I will do my best to learn more and report to the city council. This is something that, if it proceeds, will have a tremendously positive impact on our town, or a mixed impact (economic/environmental). Since various state and federal agencies are involved, we should be prepared to inform ourselves and use our formal and collective voice to promote the best interest to the Swartz Creek community.

✓ **TAX REVERTED PROPERTY USE (Update)**

With spring here (or close to here), I would like to see movement on three of the properties that the city recently acquired. For the time being, the accepted course of action is to hold the Heritage property, pending use in accordance with the current development and sale process that the neighborhood association is coordinating with J.W. Morgan Inc.

The three properties I would like to have the city sell or use includes 5157 Morrish Road, vacant land on Wade and Second Street, and 5256 Don Shenk. The first two are vacant properties in downtown. They could have use by the adjacent residential as side yards, as infill housing, or some public purpose. The public purpose for 5157 would be very marginal, however, the property on Second Street might have a future as a pocket park or trail feature since the non-motorized path is planned for the vicinity and a potential kayak launch was previously discussed.

I have received a call from an alleged former property interest in the Second Street vacant land. They indicated that they missed the tax payments for various reasons and would like the property back. The contact indicated that the house adjacent to the site was owned by the same owner, but had the taxes paid by an escrow company. I indicated that the city now owns this property due to circumstances, but a letter to the city council requesting sale back to them would be the best way to proceed with any attempt to reacquire it. I have not heard from them since this conversation last summer. There has also been some reputable interest in in-fill housing similar to those properties nearby on First Street and Wade.

An adjacent land owner has shown heavy interest in 5157 Morrish Road as side yard. Like the Second Street land, there has also been some reputable interest in in-fill housing similar to that observed on First Street and Wade. There are additional details below.

Don Shenk should be ready to market soon. I am not sure if the city wishes to list the property or sell it by owner.

The council has the ability to direct no action, sales, and/or further planning on all of these properties. I think it would be a good idea to have the planning commission consider the vacant land for a recommendation and have included a resolution to do so. I expect the council desires to list or sell the house on Don Shenk as soon as landscaping goes in and would recommend a motion to that end.

✓ **5157 MORRISH ROAD DEMOLITION (Update)**

The demolition is reportedly 100% complete. The project used all of the funds dedicated to this purpose through the Community Development Block Grant program that is administered by the Genesee County Planning Commission.

As noted above, its time to move on. If there are issues recovering CDBG funds from the county, I will inform the city council. Otherwise, we will remove this section from future reports.

✓ **DON SHENK HOME REHABILITATION (Update)**

I walked through the home on March 20th. It is looking really good. We will still need to have some landscaping done this spring. The owners will also have some touch ups to do on their own, such as the garage interior, sidewalks, and a bit of yard work. However, every major features of the home have been replaced or rehabilitated, including but not limited to all floors, the basement, HVAC, water heater, appliances, roof, interior doors, three season room, kitchen, both bathrooms, select windows, and safety features/code updates throughout.

It really is an outstanding remodel, and I am confident it will be a high value and fast seller. As noted elsewhere in the packet, the only remaining question is whether to list it with an agent or sell it by owner. This is on the agenda for discussion.

✓ **MILLER ROAD DRAIN (No Change of Status)**

We have a proposal to complete repairs from a local contractor. The amount is \$13,100. Rowe is working to create proper easement instruments to give the city access to the site. Once this is complete, I will have the city council take a look at the quotes or competitive bids, depending upon the circumstances.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (Update)**

✓ **PARK BOARD, DDA, & ZBA MINUTES (Update)**

The March minutes are included for your reading enjoyment. Contact me with questions.

✓ **MONTHLY REPORTS (Update)**

The engineering, police, and budget reports are included.

✓ **GROUNDWATER WITHDRAWAL ORDINANCE (No Change of Status)**

The groundwater withdrawal ordinance for the Holland Square project is finally in a final form. It was included in the February 12 packet for reference. This ordinance is something the city agreed to implement as part of the cleanup and 'closure' process for the underground contaminants at 5012 Holland Drive. As noted previously, the

practical impact of this is small, since wells are no longer permitted in the city and there are no known 'grandfathered' wells in the impacted area.

The next step will be a public hearing that is expected to be held on April 23rd. A formal notice of the hearing is included in the packet was sent to the State of Michigan Department of Environmental Quality.

✓ **CGI PROMOTIONAL VIDEO (Update)**

The agreement has been signed and delivered. The mayor had a conference call with producers to proceed with the next steps, including the timeline, engagement of stakeholders, and possible topics for film. Everyone should have received an email with information regarding the participation options.

We are working to get a lot of positive press and involvement of community groups and businesses. It looks like they will plan to be in town the week of March 28th (probably Wednesday through Saturday).

✓ **SOLAR PANEL OPTION (Update)**

Cenergy is considering the Raubinger Road site as more favorable. This site certainly has less potential public use, so we will welcome the discussion. More details are not available at this time.

✓ **RECORD DIGITIZATON AGREEMENT (Update)**

Records have been copied and returned, in both paper and digital form. We have not detected any abnormalities. We will look at options to make this information available for public use online.

✓ **SCHOOL FACILITY STUDY (Update)**

The school board commissioned a comprehensive study of all buildings and grounds. The study makes many recommendations based on various priority levels for maintenance, security upgrades, educational facility investments, and other improvements. There is a figure of \$48 million floating around that is tied to an apparent preferred investment need.

I still do not have details about the study or related implementation plan as of writing. However, members of council, planning commission, park board, DDA, and other boards should make an effort to review the study and related news as it is released. I will continue reporting to the various boards and committees what changes might be expected and how the city might partner.

The future of our community is very much tied to the real and perceived condition and function of the school's various buildings and related educational amenities. The city is a vested stakeholder in ways too numerous to list.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (No Change of Status)**

The commission met on February 13th. The March meeting was cancelled due to a lack of business items. Due to RRC requirements (see above), I expect the

commission to engage in a zoning audit this year. The next meeting is scheduled for April 10th, one week later than usual.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(No Change of Status)*

The DDA met on March 8th. In addition to the branding (logo) discussion above, the DDA is moving forward with purchasing a small utility vehicle for servicing downtown flowers, waste, and events. The thought is that the cost of about \$8,000 - \$10,000 can be split 50/50 with the city so the vehicle can be used in parks and other areas (construction zones) as well. Tom and I believe this is a good idea and will price vehicles to the DDA first.

The DDA also opted to release another round of façade program applications and to sponsor a concert with the Swartz Creek Fine Arts Association. Family Movie Night was given its blessing for the 2018 season as well. Movie title ideas? The next meeting is scheduled for April 14th.

✓ **ZONING BOARD OF APPEALS** *(Update)*

They held their annual meeting on March 21, 2018. This was their organizational meeting in which they selected officer. Mr. Packer remains Chair, Mr. Plumb remains Vice-Chair, and Mr. Smith remains the Secretary.

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

The board met on March 7th at 5:30 p.m. The park board discussed the final touches on Elms Park tot lot, signs, and repair of the entrance way island. There was also discussion on the potential lighting for the skating area and hill, for which there was no final decision.

The potential for kayaking was brought up. Folks that have attempted this trip indicated that there was no practical way to utilize the Swartz Creek within the city for this purpose.

Winshall Park was discussed, including 2018 forestry efforts and the potential for a name change.

Minutes are included in the packet, and the next meeting is scheduled for April 4th.

✓ **BOARD OF REVIEW** *(Update)*

The March Board of Review heard appeals on 2018 assessed and taxable valuations, as well as classification challenges on the following dates:

Monday, March 19, 9am-12pm; 6pm-9pm

Tuesday, March 20, 9am-12pm

Wednesday, March 21, 9am-12pm

They deliberated on a number of appeals, but I do not have a detailed report available at this time.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **WINSHALL PARK RENAMING AND DEDICATION (*Business Item*)**

Stemming from resident input, there was discussion at the March park board meeting related to the naming of Winshall Park (see attached minutes). Some folks felt that the name was not authentic, since it was chosen as a generic British surname during the development of the area. This is the case for most of the streets in the subdivision as well.

An informal petition was made to rename the park to the “Abrams Park” in honor of all of the contributions of the Abrams family over the years. As one of the original Village residents, Richard and “Boots” (and their entire family) have contributed much to the city, parks, churches, schools, and general community. Their family continues to be active in many forms. The park board deliberated upon the merits of any name change, as well as the specific request for the park to take the name of Abrams Park. They ultimately recommended that this name be applied. I am including a resolution to this end for the council to consider.

Mrs. Hicks can answer questions about the informal petition origination and purpose. I can affirm that the name change should not impact our plans or grant options with the state. We will also be able to note the name change in online mapping and identification programs, such as Google Maps.

Council Questions, Inquiries, Requests, Comments, and Notes

Morrish Road Overhead Wires: There was a concern that some wires on Morrish Road, in the vicinity of Wade Street were new and may impact Hometown Days rides. I made inquiries into the Hometown Days Committee to see if this would impact their operations. While we cannot determine whether the line is new or not, it was determined that the wire would not impact their setup or operations.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, March 26, 2018, 7:00 P.M.**

Resolution No. 180326-4A MINUTES – MARCH 12, 2018

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, March 12, 2018, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180326-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of March 26, 2018, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180326-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of March 26, 2018, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180312-8B A RESOLUTION TO APPROVE THE SUBMITTAL OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT FOR A MATCH TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION GRANT FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP)

Motion by Councilmember: _____

WHEREAS, The City of Swartz Creek, through its Parks and Recreation Committee, recognizes a strong need to expand its trailway system; and

WHEREAS, the City is currently seeking grant funding from the Michigan Department of Transportation's Transportation Alternative Program, and the City must provide a 35% match for a \$833,959.75 trail project (\$291,900); and

WHEREAS, the City is requesting a portion of this \$291,900 match, plus engineering and related expenses, to come from the Michigan Department of Natural Resources Trust Fund Grant, a total request of \$358,100; and

WHEREAS, the City is providing 25% match to the Michigan Department of Natural Resources Trust Fund Grant for a total of \$89,600 city cost and \$268,500 DNR grant.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby approves the Submittal of the Michigan Department of Natural Resources Trust Fund Grant and its match.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180312-8D

RESOLUTION TO APPROVE DEDICATION AND A NEW NAME FOR WINSHALL PARK

Motion by Councilmember: _____

WHEREAS, Richard B. "Dick" and "Boots" Abrams moved into Winchester Village in 1957; and

WHEREAS, the Abrams family, who reside at the same address today, have raised their two girls, Penny and Sandi, in Winchester Village; and

WHEREAS, Dick, Boots, Penny, and Sandi have invested their lives into Swartz Creek in ways too numerous to account for, but including decades of service to the Swartz Creek City Council, Swartz Creek Area Fire Board, Kiwanis Club, Women's Club, Girl Scouts, the United Methodist Church, and numerous school engagements; and

WHEREAS, during these years of service, the family grew together, with the neighborhood around them, and often enjoyed, explored, and improved the nearby Winshall Park; and

WHEREAS, the Abrams family has been so instrumental and influential to those around them in personal, professional, and spiritual ways; and

WHEREAS, the Swartz Creek Park and Recreation Committee, upon petition by members of the public at their regular meeting on March 7, 2018, found that the namesake of Winshall Park does not reflect the authenticity of the community, having no connection to the neighborhood; and

WHEREAS, the committee recommends that Winshall Park therefore be dedicated as Abrams Park in honor of the collective lives of the Abrams family; and

WHEREAS, the Swartz Creek City Council recognizes that the Abrams family embodies what is best about Swartz Creek and further concurs with the findings of the park board.

NOW, THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby memorializes the contributions and impact of the Abrams family through the dedication and renaming of Winshall Park as Abrams Park. May the name grace the park as the presence of the Abrams family has graced our community, and may it stand to further inspire those entering upon those grounds to recall and aspire to their quality.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180326-8E

**RESOLUTION TO APPROVE THE LOGO IMAGE
RECOMMENDED BY THE DOWNTOWN DEVELOPMENT
AUTHORITY**

Motion by Councilmember: _____

WHEREAS, the City Council, in the pursuit of standard Redevelopment Ready Communities guidelines and to further the proactive stance of the city as it relates to economic development, directed the Swartz Creek Downtown Development Authority to lead a community branding and imaging initiative; and

WHEREAS, the DDA has been working with the community for many months, in consultation with a professional branding and design company, to develop and refine images and taglines that represent the community; and

WHEREAS, at its regular meeting on March 8, 2018, the DDA deliberated on numerous graphic designs and formally recommends a specific image, without a tagline, as included in the March 26, 2018 city council packet.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby approves the new logo, without tagline, as part of a larger branding and marketing campaign.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council authorizes the departments of the City of Swartz Creek, including the Swartz Creek DDA, use of the logo and its variants for professional purposes.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180326-8F

RESOLUTION TO DIRECT THE PLANNING COMMISSION TO REVIEW AND MAKE RECOMMENDATIONS FOR THE USE OF VACANT LAND ON SECOND STREET AND MORRISH ROAD

Motion by Councilmember: _____

WHEREAS, the city acquired a residential structure located at 5157 Morrish Road, parcel PID 58-01-100-013, for the purpose of securing the demolition of the blighted house.

WHEREAS, the house at 5157 Morrish Road been demolished and the site is now vacant; and

WHEREAS, the city acquired vacant residential land on Second Street, at Wade Street, PID 58-01-502-036, for the purpose of preventing blight and for the potential of public uses related to recreation or the potential for infill housing; and

WHEREAS, the City of Swartz Creek City Council finds no other direct public benefit or purpose to ownership of either parcel; and

WHEREAS, there is interest in these parcels from multiple parties, including neighbors and residential home builders; and

WHEREAS, the city council finds that the timing is right to use or market these sites for sale; and

NOW THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby directs the planning commission to review the parcels in the context of the neighborhood setting and the city master plan to determine what future use will be in the best public interest, such findings to be reported back to the city council by June 11, 2018.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 03/12/2018**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Treasurer Deanna Korth, City Attorney Chris Stritmatter.

Others Present: Lania Rocha, Boots Abrams, Bob Plumb, Fay Porath, Steve Shumaker, Ken & Sandi Brill, James Barclay, Tommy Butler.

APPROVAL OF MINUTES

Resolution No. 180312-01 **(Carried)**

Motion by Councilmember Porath
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday February 26, 2018, to be circulated and placed on file.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF CLOSED SESSION MINUTES

Resolution No. 180312-02 **(Carried)**

Motion by Councilmember Cramer
Second by Councilmember Hicks

I Move the Swartz Creek City Council approve the Closed Session Minutes of the Regular Council Meeting held Monday, February 26, 2018, to be placed on file and stored in accordance with state statute.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer, Florence.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

(Carried)

Resolution No. 180312-03

Motion by Councilmember Florence
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, amended for the Regular Council Meeting of March 12, 2018, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Florence, Gilbert.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 180312-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of March 12, 2018, including reports and communications to be circulated and placed on file with corrections to the board of review dates.

Discussion Ensued.

YES: Krueger, Pinkston, Porath, Cramer, Florence, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Sandy Brill of 5352 Greenleaf Drive asked about the Holland Square name status.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE A LEASE WITH THE GENESEE DISTRICT LIBRARY FOR THE PERKINS LIBRARY, 8095 CIVIC DRIVE

Resolution No. 180312-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the Genesee District Library, a Michigan District Library created under MCL 397.171 et seq. is prohibited from owning and maintaining any building with the exception of its headquarters; and

WHEREAS, the GDL is able to engage in leases to offer services in satellite branches throughout Genesee County; and

WHEREAS, the GDL and City of Swartz Creek have previously agreed to terms and conditions to establish a branch library at 8095 Civic Drive in exchange for the furnishing of "Library Services" ; and

WHEREAS, the previous ten year lease has expired; and

WHEREAS, the City and GDL wish to enter into another ten year lease under the same conceptual terms and conditions as previously agreed to; and

WHEREAS, there are no Deficiencies noted in the proposed lease.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby approves the Lease and Service Agreement for library building facilities and services as included in the City Council Packet of March 12, 2018 and further directs the Mayor to execute said lease on behalf of the city.

Discussion Ensued.

YES: Pinkston, Porath, Cramer, Florence, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO AMEND AND RESTATE CITY-WIDE RATES, FEES, AND CHARGES

Resolution No. 180312-06

(Carried)

Motion by Councilmember Mayor Pro Tem Pinkston
Second by Councilmember Porath

WHEREAS, the City collects rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services, and;

WHEREAS, such rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services are a necessary and essential part of the funding for the services that the City provides, and:

WHEREAS, the City's Code of Ordinances defines and provides for certain rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services, and;

WHEREAS, other such rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services are provided for by resolution of the City Council, statutory provision, past practice, policy and other such actions, and

WHEREAS, the City has amended the City's Code of Ordinances to provide for various rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services to be set by resolution of the City Council, and;

WHEREAS, the City has need to implement additional rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services to be set by resolution of the City Council, and;

WHEREAS, the City desires to have all such rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services organized into a single resolution that can be visited periodically and adjusted accordingly.

NOW, THEREFORE, Be It Resolved the City of Swartz Creek hereby sets its rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services in accordance with the following schedule, effective immediately or as soon as practical thereafter, table as follows:

CITY OF SWARTZ CREEK RATES, FEES PERMITS & CHARGES FOR SERVICES

1. Chapter 1: Municipal Ordinance Violations Bureau (Parking Fines)

The following parking violations shall be punishable by the fines indicated:

<u>Offense</u>	<u>Fine</u>
(a) Parking too far from curb	\$ 20.00
(b) Angle parking violations	\$ 20.00
(c) Obstructing traffic	\$ 20.00

Prohibited parking (signs un-necessary)

(d) On sidewalk	\$ 20.00
(e) In front of drive	\$ 20.00
(f) Within intersection	\$ 20.00
(g) Within 15 feet of hydrant	\$ 20.00
(h) On crosswalk	\$ 20.00
(i) Within 20 feet of crosswalk or 15 feet of corner lot lines	\$ 20.00
(j) Within 30 feet of street side traffic sign or signal	\$ 20.00
(k) Within 50 feet of railroad crossing	\$ 20.00
(l) Within 20 feet of fire station entrance	\$ 20.00
(m) Within 75 feet of fire station entrance on opposite side of street (signs required)	\$ 20.00
(n) Beside street excavation when traffic obstructed	\$ 20.00
(o) Double parking	\$ 20.00
(p) On bridge of viaduct or within tunnel	\$ 20.00
(q) Within 200 feet of accident where police in attendance	\$ 20.00
(r) In front of theater	\$ 20.00
(s) Blocking emergency exit	\$ 20.00
(t) Blocking fire escape or fire lane	\$ 50.00
(u) In a handicapped space	\$100.00
(v) In prohibited zone (signs required)	\$ 20.00
(w) In alley (signs required)	\$ 20.00

Parking for prohibited purpose

(x) Displaying vehicle for sale	\$ 20.00
(y) Working or repairing vehicle	\$ 20.00
(z) Displaying advertising	\$ 20.00
(aa) Selling merchandise	\$ 20.00

(bb) Storage over 48 hours	\$ 20.00
(cc) Wrong side boulevard roadway	\$ 20.00
(dd) Loading zone violation	\$ 20.00
(ee) Bus, parking other than bus stop	\$ 20.00
(ff) Taxicab, parking other than cab stand	\$ 20.00
(gg) Bus, taxicab stand violations	\$ 20.00
(hh) Failure to set brakes	\$ 20.00
(ii) Parked on grade wheels not turned to curb	\$ 20.00
(jj) Parked on lawn extension within right of way	\$ 20.00
(kk) Parked on front lawn	\$ 20.00

All \$20.00 violations not paid within 20 days will be assessed a \$10.00 late fee.

2. Chapter 2: Liability for Expense of an Emergency Operation (Hazardous Materials Cleanup Cost Recovery)

Cost shall be actual expenses inclusive of all Police & Fire Department wages, equipment and motor-pool and / or any sub-contracted actual expenses associated with hazardous materials clean-up.

3. Chapter 2: Liability for Expense of an Emergency Response (Alcohol Related Arrests, Accidents)

A. A cost of \$150 shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. The cost recovery shall be collected as a part of the fines and costs set by the 67th District Court.

B. Actual costs shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. in which a motor vehicle accident occurred. The cost recovery shall be collected as a part of the fines and costs set by the 67th District Court. In the event the court declines collection, they shall be billed direct to the defendant.

C. For the purpose of determining costs for extensive investigation and cleanup recovery for emergency response for alcohol related arrests and accidents, the following table shall be used:

Police Personnel	\$40	Per Hour
Police Clerical	\$30	Per Hour
Police Car	\$15	Per Hour
Fire Personnel	\$20	Per Hour
Fire Pumper	\$250	Per Hour
Fire Support Vehicles	\$100	Per Hour

4. Chapter 5: Cemetery Lots - Purchase

The cost for purchase of cemetery lots will be \$100.00 per lot.

5. Chapter 5: Cemetery, Charges for Grave Openings, etc.

Grave openings shall be actual costs, either as sub-contracted or performed by City Employees, plus a 15% administrative fee.

6. Chapter 11: Park Reservation Fees

Elms Park

Pavilion #1	\$ 70.00
Pavilion #2	\$ 120.00
Pavilion #3	\$ 70.00
Pavilion #4	\$ 120.00

Winshall Park

Pavilion #1	\$ 70.00
Pavilion #2	\$ 70.00

Pavilion #3 \$ 70.00

Deposit \$100.00

7. **Chapter 12: Peddlers and Solicitors License and Background Check**
\$50.00

8. **Chapter 15: Permit, Sidewalk Installation**
\$25.00

9. **Chapter 15: Permit for Excavation, Right of Way or Other City Property**
\$100.00

10. **Chapter 19: Water System Use, Rates and Charges**

(A) Charges for water supply services to premises within the city connected with the water supply system shall be as follows:

Rates for Quarterly Billings

Readiness to serve charge

5/8", 3/4", 1"	\$51.22
1.5"	\$220.77
2"	\$353.23
3"	\$662.31
4"	\$1,103.85
6"	\$2,207.70

Commodity charge (per 100 cubic feet of water): \$7.07

Additional meters, connected for the exclusive purpose of registering water consumed and NOT returned to the sewer system shall be charged the commodity charge only (example: lawn sprinkler system).

(B) Any water customer may have water services temporarily shut off for any time period during which the premises, for which the water service is provided, will be unoccupied. The request for such shut off shall be made in writing on forms to be provided by the city. The written request shall specify the reason for the shut off and the date on which the water service shall be shut off.

(C) There shall be a Twenty Dollar (\$20.00) charge for shutting off the water service pursuant to such request and a Twenty Dollar (\$20.00) charge for turning the water service back on, if the shut off or turn on is performed during normal business hours. If this shut off or turn on is performed outside of normal business hours, the charge shall be One-Hundred Dollars (\$100.00). Such charges shall also apply if water is shut off or turned back on pursuant to account delinquency. The City Manager may waive shut off and turn on fees for reasonable cause.

(D) Water customers shall continue to be billed for a readiness to service charge while connected to the system.

(E) Bulk water sales shall be in accordance with the following fee schedule:

Bulk Water Purchases

1 cubic ft. = 7.4805
Gallons

Gallons	Cubic ft.	Cost
3,740	499.96658	\$104.00

5,000	668.40452	\$116.00
10,000	1336.809	\$160.00
15,000	2005.2136	\$204.00
20,000	2673.6181	\$247.00

11. Chapter 19: Water & Sewer Tap Fees

(A) There shall be paid, with respect to all premises connecting to the water and sanitary sewer system of the city, a tap-in fee pursuant to the following schedules:

- (1) Single-family residence--\$1,500 each for water & sanitary sewer
- (2) Multiple-family residence--\$1,500 per unit each for water and sanitary sewer

(B) All other uses connecting to the water and/or sanitary sewer system of the city shall be required to pay tap-in fees at the rate of one-thousand, five hundred dollars (\$1,500) per unit factor, pursuant to the unit factor table provided for by the Genesee County Division of Water and Waste. In no case shall tap-in fees be less than one-thousand, five hundred dollars (\$1,500).

(C) Furthermore, for any structure used generally for more than one (1) purpose, connection fees shall be determined by applying the appropriate unit factors as set by the Genesee County Division of Water and Waste, to the various uses on any level, grade or sub-grade plane of the structure, provided that it is intended that the fees so derived shall be cumulative. Tap fees shall also apply for any additional units that may be calculated and applied by the County WWS pursuant to change in use or otherwise.

12. Chapter 19: Sanitary Sewer Rates

Rates for Quarterly Billings

Readiness to serve charge (per metered account):	\$52.50
Readiness to serve charge (non-metered accounts):	\$124.61
Commodity charge (per 100 cubic feet of water consumed):	\$2.14

A readiness to serve charge equal to the number of calculated sewer units shall be charged to all customers connected to the city's sewer system to offset fixed costs of system operation. In addition, a commodity charge shall be applied to the sewer bill in an amount equal to the above rate multiplied by the number of ccf that the accompanying water account registers. If the sewer connection is not accompanied by a water meter to register water usage, the charge shall be considered non-metered and no commodity charge shall be applied.

For the purposes of determining sanitary sewer rates, per unit sewage disposal calculations resulting in a fraction of a whole number shall be rounded up to the next highest whole number.

13. Chapter 20: Weed Cutting Fees

\$300 per cut

14. Building & Trade Inspection Fees

A. Building Permit Fees:

\$75.00 for first \$1,000 value \$5.00 per \$1,000 thereafter and \$50.00 for a one-time Inspection fee.

The first \$75.00 of the application fee is non-refundable. The total cost of Improvement is based on the Bureau of Construction Codes Square Foot Construction Cost Table with the following exceptions:

Single Family Home	1 story.....	\$105.00 per sq. foot
	1.5 story.....	\$91.00 per sq. foot
	2.0 story.....	\$85.00 per sq. foot
Detached garage.....		\$25.00 per sq. foot
Pole Barn.....		\$16.50 per sq. foot
Open deck or porch.....		\$14.00 per sq. foot
Covered deck or porch.....		\$28.00 per sq. foot

Pre-manufactured unit fees are based upon 50% of the normal on-site construction fee.

Residential Roofing..... \$100.00 fee per project

Siding permits are based upon the project cost.

Commercial roofing is to be based upon the project cost.

Up to \$1,000 (includes one (1) inspection only).....	\$75.00
\$1,000.00 to \$10,000.00.....	\$75.00 plus \$10.00 per \$1,000.00 over \$1,000.00
\$10,000.00 to \$100,000.00.....	\$165.00 plus \$3.00 per \$1,000.00 over \$10,000.00
\$100,001.00 to \$500,000.00.....	\$435.00 plus \$2.00 per \$1,000.00 over \$100,000.00
\$500,000 plus.....	\$1,235.00 plus \$3.00 per \$1,000.00 over \$500,000.00

All work not involving a sq. foot computation:

Plan review and administration base fee (plus \$50.00 for each inspection)	\$75
Additional inspections	\$75
Certificate of Occupancy	\$50

Work Commencing Before Permit Issuance \$75

B. Electrical Inspection Fees

Application Fee (non-refundable)	\$65
Work Commencing Before Permit Issuance	\$75

New Residential Electrical System

Up to 1,500.00 sq. foot	\$80.00
1,501 to 3,500 sq. foot	\$130.00
Over 3,500 sq. foot	\$180.00

Service

Through 200 Amp.	\$10
Over 200 Amp. thru 600 Amp.	\$15
Over 600 Amp. thru 800 Amp.	\$20
Over 800 Amp. thru 1200 Amp.	\$50
Over 1200 Amp. (GFI only)	\$75
Circuits	\$5
Lighting Fixtures-per 25	\$5
Dishwasher	\$5
Furnace-Unit Heater	\$5
Electrical-Heating Units (baseboard)	\$4
Power Outlets (ranges, dryers, etc.)	\$7

Signs

Unit	\$6
Letter	\$10
Neon-each 25 feet	\$20

Feeders-Bus Ducts, etc.-per 50'	\$6
Mobile Home Park Site	\$5
Recreational Vehicle Park Site	\$5
<u>K.V.A. & H.P.</u>	
Units up to 20	\$4
Units 21 to 50 K.V.A. or H.P.	\$6
Units 51 K.V.A. or H.P. & over	\$10
<u>Fire Alarm Systems (excl. smoke detectors)</u>	
Up to 10 devices	\$50
11 to 20 devices	\$100
Over 20 devices	\$5 each
Low voltage - Per opening (devices)	\$5 each
Energy Retrofit-Temp. Control	\$45
Conduit only or grounding only	\$45
<u>Inspections</u>	
Special/Safety Insp. (includes cert. fee)	\$65
Additional Inspection	\$65
Final Inspection	\$65
Certification Fee	\$25

C. Mechanical Inspection Fees

Application Fee (non-refundable)	\$65
Work Commencing Before Permit Issuance	\$75

Residential Heating System

(Includes duct & pipe)	
Up to 1,500 sq. feet	\$80
1,501 to 3,500 sq. feet	\$130
Over 3,500 sq. feet	\$180
Gas/Oil Burning Equipment Under 400,000 In	\$30
Gas/Oil Burning Equipment Under 400,000 In	\$40
Boiler	\$30
Water Heater	\$5
Damper/Flue	\$5
Solid Fuel Equip. (includes chimney)	\$30
Gas Burning Fireplace	\$30
Chimney, factory built (installed separately)	\$25
Solar; set of 3 panels-fluid transfer (includes piping)	\$20
Gas piping; each opening-new installation (residential)	\$5
Air Conditioning (includes split systems)	
1.5hp to 15 hp	\$30
Over 15 hp	\$50
Heat Pumps (complete residential)	\$30
Dryer, Bath & Kitchen Exhaust	\$5

Tanks

Aboveground	\$20
Aboveground Connection	\$20

Underground	\$20
Underground Connection	\$20
Humidifiers/Air Cleaners	\$5
<u>Piping</u>	
Piping-minimum fee \$25	\$.05/ft
Process piping	\$.05/ft
Duct-minimum fee \$25	\$.10/ft
Heat Pumps; Commercial (pipe not included)	\$20
<u>Air Handlers/Heat Wheels</u>	
Conversion Burners (oil)	\$30
Commercial Hoods/Exhausters	\$15
Heat Recovery Units	\$10
V.A.V. Boxes	\$10
Unit Ventilators	\$10
Unit Heaters (terminal units)	\$15
<u>Fire Suppression/Protection/Other</u>	
(includes piping) –minimum fee \$20	\$.75/head
Limited Area Suppression (per head)	\$2
Fire Suppression Hood (per head)	\$4
Evaporator Coils	\$30
Refrigeration (split system)	\$30
Chiller	\$30
Cooling Towers	\$30
Compressor/Condenser	\$30
Manufactured Chimney	\$25
Exhaust Fans	\$20
Multi Zone Self Contained Units	\$25
Through Wall Units	\$25
Ranges (gas)	\$20
<u>Inspections</u>	
Special/Safety Insp. (includes cert. fee)	\$65
Additional Inspection	\$65
Final Inspection	\$65
Certification Fee	\$25
D. Plumbing Inspection Fees	
Application Fee (non-refundable)	\$65
Work Commencing Before Permit Issuance	\$75
<u>New Residential Plumbing System</u>	
Up to 1,500 sf	\$80
1,501 to 3,500 sf	\$130
Over 3,500 sf	\$180
Mobile Home Park Site	\$5 each
Fixtures, floor drains, special drains,	\$4 each
Water connected appliances	\$4 each
Stacks (soil, waste, vent and conductor)	\$2 each
Sewage ejectors, sumps	\$5 each
Sub-soil drains	\$5 each
<u>Water Service</u>	
Less than 2"	\$5
2" to 6"	\$25

Over 6"	\$50
Connection (bldg. drain-bldg. sewers)	\$5
<u>Sewers (sanitary, storm or combined)</u>	
Less than 6"	\$5
6" and Over	\$25
Manholes, Catch Basins	\$5 each
<u>Water Distributing Pipe (system)</u>	
¾" Water Distribution Pipe	\$5
1" Water Distribution Pipe	\$10
1 ¼" Water Distribution Pipe	\$15
1 ½" Water Distribution Pipe	\$20
2" Water Distribution Pipe	\$25
Over 2" Water Distribution Pipe	\$30
Reduced pressure zone back-flow preventer	\$5 each
Domestic water treatment and filtering equipment only	\$5
Medical Gas System	\$45
<u>Inspections</u>	
Special/Safety Insp. (includes cert. fee)	\$65
Additional Inspection	\$65
Final Inspection	\$65
Certification Fee	\$25

15. Appendix B: Franchises

\$250 application fee plus actual expenses related to preparation by City Attorney.

16. Miscellaneous Fees

A. *Copies:*

Black & White: 10¢ for page.

Color or Mixed Color and Black & White: 25¢ per page

B. *Freedom of Information Act Requests:*

See the City of Swartz Creek Freedom of Information Act Procedures & Guidelines: adopted June 22, 2015 for details. Standard requests shall be charged 10¢ for 8.5 x 11 page (25¢ for color or mixed color) plus all actual costs for outside re-production (i.e. photo re-prints, blueprint copies, digital media storage, etc.). Extensive search requests shall have an additional per hour fee equal to wages only of the lowest paid clerical position employed with the City (\$8.15/hour with a 1.1 fringe multiplier, totaling \$8.97/hour).

C. *Weddings:*

\$50 per ceremony

D. *Fax Services:*

50¢ per page for the first 10 pages, then \$0.25 per page thereafter

E. *Notary Services:*

\$10.00 per item

F. *Insufficient Funds:*

\$25 each for any check returned unpaid for account insufficient, closed or stopped

G. *Penalties on Outstanding Invoices/Miscellaneous Receivables:*

\$10 penalty for unpaid miscellaneous receivables, including but not limited to: utility bills, mowing invoices, sidewalk repair, project reimbursements, charges for services, and retiree coverage contributions. This penalty shall be applied once to "past due" invoices.

- H. *Interest on Outstanding Invoices/Miscellaneous Receivables:*
1.5% interest per month on outstanding invoices that are 30 days “past due”.

*Payments made toward outstanding balances shall be applied in the following order:
interest, penalties, principle.

17. Chapter 13 & 16: Development Plans, Administrative Fees, Subdivision Site Plan & Review Fees

A. Site Plan Review:

Property Re-Zoning	\$250
Single & Multiple-Family (non-plat)	\$300 plus \$5.00 per lot
Cluster Housing Development	\$300 plus \$5.00 per unit
Mobile Home Park	\$400 plus \$5.00 per unit
Commercial Development	\$450 plus \$50.00 per acre/fraction
Industrial Development	\$400 plus \$50.00 per acre/fraction
Office Development	\$350 plus \$50.00 per acre/fraction
Institutional	\$300 plus \$50.00 per acre/fraction
Public/semi-public uses	\$300 plus \$50.00 per acre/fraction
Special Approval or Conditional Use	\$250 plus \$5.00 per acre/fraction
PUD/Mixed Use Review	\$500 plus \$50.00 per acre/fraction
Consulting Fees (All Reviews)	Actual consultant costs
Revisions	½ of original review fee

B. Building and Zoning:

Swimming Pool Permit	\$25
Misc. Zoning Permit	\$25
Sidewalk Permit	\$25
Sign Permit	See Building Permits
Structure Movement Permit	\$95
Demolition Permit (Including ROW Permit)	\$150
Right of Way Permit	\$100
Home Occupation Permit	\$95
Variance Review	\$250 per variance
Zoning Board of Appeals: Petitioned Interpretation Review	\$150
Zoning Board of Appeals: Appeal Review	\$250
Lot Split/Combination: City Ordinance Section 16.2	\$150 plus \$5.00 per lot
Public or Private Road Plan Reviews	\$400 per mile/fraction
Consulting Fees	Actual consultant costs
Zoning Code	\$10 CD, \$25 Paper Copy
Engineering Standards Manual	\$10 CD, \$25 Paper Copy
Medical Marijuana Dispensary/Facility Review	\$500

C. Subdivision Review

Preliminary Subdivision Review-Tentative	\$300 plus \$5.35 per lot
Preliminary Subdivision Review- Final	\$160 plus \$2.70 per lot
Final Plat Review	\$160 plus \$1.00 per lot

18. Chapter 1: Municipal Civil Infraction Fines

Civic Infraction Citation Fines:

First Offense	\$100
Second Offense	\$200
Third Offense	\$300

Civic Infraction Notice Fines:

First Offense	\$75
Second Offense	\$150
Third Offense	\$250

19. Rental Inspection Program Fees

Registration	\$75 for the first unit, plus \$20 for each additional unit on a shared premises, with common ownership and management, or within recognized apartment complexes
Follow up inspections	The initial and one follow-up inspection will be performed without additional fees. Subsequent inspections shall be charged at the rate of \$25/unit
Registration Updates/Amendments Coverage	No charge The initial fee covers the registration and first inspection and is valid until the resulting certificate of compliance expires
Pro-ration	There shall be no pro-ration of fees

ADOPTION & REVISION HISTORY:

Resolution No. 050711-07	Dated July 11, 2005
Resolution No. 100208-06	Dated February 8, 2010
Resolution No. 101206-04	Dated December 6, 2010 (Water-Sewer-RTS)
Resolution No. 111114-05	Dated November 14, 2011 (Park Fees)
Resolution No. 110613-07	Dated June 13, 2011 (Water Fees)
Resolution No. 120611-05	Dated June 11, 2012 (Water Fees)
Resolution No. 120709-05	Dated July 9, 2012 (Bulk Water Fees)
Resolution No. 130610-09	Dated June 10, 2013 (Water Fees)
Resolution No. 130826-06	Dated August 26, 2013 (K.W.A. Water Fees)
Resolution No. 140922-07	Dated September 22, 2014 (Utility and MMD Fees)
Resolution No. 150824-05	Dated August 24, 2015 (FOIA, Rentals, Utility Fees)
Resolution No. 151214-05	Dated December 14, 2015 (Parking)
Resolution No. 160523-05	Dated May 23, 2016 (Water and Sewer)
Resolution No. 160808-04	Dated August 8, 2016 (Solicitation)
Resolution No. 171023-07	Dated October 23, 2017 (Building; Police Removal)
Resolution No. 180312-8B	Dated March 12, 2018 (Building Penalty)

Discussion Ensued.

YES: Porath, Cramer, Florence, Hicks, Krueger, Pinkston.
NO: Gilbert. Motion Declared Carried.

RESOLUTION TO APPROVE VARIOUS CITY APPOINTMENTS

Resolution No. 180312-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Cramer

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there is a need to make appointments for terms expiring in the spring and summer of 2018, as well as the swing appointment on the Swartz Creek Area Fire Department Fire Board; and

WHEREAS, said appointments are Mayoral appointments, subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

- | | | |
|---------------------|--|-------------------|
| #180312-7C1 | <u>MAYORAL APPOINTMENT:</u>
Swartz Creek Area Fire Board, Resident
One year term, expiring March 31, 2019 | Rick Clolinger |
| #180312-7C2 | <u>MAYORAL APPOINTMENT:</u>
Downtown Development Authority, Land Interest & Resident
Four year term, expiring March 31, 2022 | Nicole LeBeau |
| #180312-7C3 | <u>MAYORAL APPOINTMENT:</u>
Downtown Development Authority
Four year term, expiring March 31, 2022 | Todd Beedy |
| #180312-7C4 | <u>MAYORAL APPOINTMENT:</u>
Planning Commission, Resident
Three year term, expiring June 30, 2021 | Robert Florine |
| #180312-7C5 | <u>MAYORAL APPOINTMENT:</u>
Planning Commission, Resident
Three year term, expiring June 30, 2021 | Jentery Farmer |
| #180312-7C6 | <u>MAYORAL APPOINTMENT:</u>
Board of Review, Resident
Three year term, expiring June 30, 2021 | Richard Ballreich |
| #180312-7C7 | <u>MAYORAL APPOINTMENT:</u>
Zoning Board of Appeals, Resident
Three year term, expiring June 30, 2021 | Robert Plumb |
| #180312-7C8 | <u>MAYORAL APPOINTMENT:</u>
Zoning Board of Appeals, Resident
Three year term, expiring June 30, 2021 | James Packer |
| #180312-7C9 | <u>MAYORAL APPOINTMENT:</u>
Metro Police Authority of Genesee County
Three year term, expiring January 31, 2021 | Dennis Pinkston |
| #180312-7C10 | <u>MAYORAL APPOINTMENT:</u>
Downtown Development Authority, Business Interest
Remainder of Four-Year Term expiring March 31, 2020 | Jared Whittey |

Discussion Ensued.

YES: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

NO: None. Motion Declared Carried.

SPEED RADAR

Discussion

Mayor Pro Tem Pinkston suggested a speed radar sign permanently be put on Seymour Rd.

Councilmember Hicks feels portable one should be put up first. She also suggested the Metro Authority make the purchase of these signs rather than the city.

MEETING OPENED TO THE PUBLIC:

Bob Plumb of 37 Somerset said thanks for reappointment.

REMARKS BY COUNCILMEMBERS:

Councilmember Hicks asked who determines half-staff for flags and commented on the street improvement notifications.

Councilmember Florence noticed the flag container by the front door is still overflowing and needs pickup.

Councilmember Cramer talked about a Veterans kiosk project at the Cage.

Councilmember Porath spoke regarding watering flowers and the DDA agreed to split “gator” vehicle costs with the city.

CLOSED SESSION TO CONSIDER PROPERTY TRANSATION/LEASE (ROLL CALL VOTE)

Resolution No. 180312-08

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Florence

WHEREAS, the City of Swartz Creek has potential business concerning the transaction or lease of real property, and;

WHEREAS, the MCL 15.268(d) permits a governing body to enter a closed session to consider the purchase or lease of real property up to the time an option to purchase or lease that property is obtained.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council exit the regular session of the city council and enter into a closed session for the purpose of discussion related to the consideration of the purchase or lease of real property.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

ADJOURNMENT

Resolution No. 180312-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Mayor Pro Tem Pinkston

I Move the Swartz Creek City Council adjourn the regular meeting at 8:52 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Deanna Korth, Deputy City Clerk

City of Swartz Creek

Project Report – City Council



March 26, 2018

ROWE Professional Services Company provides the following report that summarizes the status of the projects where we are assisting with. Representatives of ROWE attend the Council meetings pro bono to provide engineering assistance if needed and to keep up with issues with the City.

Active projects status reports:

1. 2018 Daval Drive Reconstruction (Winshall to Chesterfield):

Glaeser Dawes started installing the new watermain on 3/19/18 and it should be completely installed by the 3/26 Council meeting. The residents have been kept notified of the work and what to expect.

The street pavement will remain in place during the watermain and much of the storm sewer installation for traffic maintenance. After the watermain and storm sewer is installed, the existing pavement will be removed, and the contractor will begin the installation of the road base, curb and gutter, new asphalt and sidewalks. We are also working to eliminate unused or unnecessary utility poles along the street. The costs and schedule are shown below:

Construction Cost: \$1,086,000

Schedule:

Gas main installation	Complete
Watermain installation	March 2018
Removals, Storm Sewer	April 2018
Street and sidewalk	May – June, 2018
Cleanup and turf	July – August 2018

2. 2017 Street Project (Worcester, Chesterfield, Winston, Abbey Lane, Ingalls, Elms Park Trail):

The project is complete with the exception of some lighting, ornamental stop sign and street name poles and turf establishment. These will be completed as weather allows.

As Bid Construction Cost: \$2,906,845

Current Construction Cost with Change Orders: \$4,002,825 (increase due to adding Daval Drive reconstruction, more sidewalk added, and more pavement repair on Abbey and Ingalls).

3. Fairchild Street Design (Cappy to Miller):

The funding agreement for design was approved by Council on 2/12/18 and sent to MDOT along with the project programming application for their review and approval. Once MDOT approves the agreement, the design will begin. This is funded through the TIP for 2019 construction.

Current Construction Cost Estimate: \$290,000

Design Engineering Budget: \$24,000

4. Miller Road Storm Sewer Repair:

The easement has been surveyed with respect to the adjacent property lines. We are developing the temporary construction easements for the two parcels. The need for outside contractors will be determined with the DPW's input.

Prepared By:

Jack Wheatley, P.E., ROWE Professional Services Company

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Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
1172 - 11002 - CSC Third (3rd) Degree -Penetration Penis/Vagina	1865000301			2/15/2018 4:43:00 PM	Burkeshire Apts	Grocholski, Andrew
	Count: 1					
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	1865000351			2/25/2018 12:34:00 AM	10005 Torrey Rd	Hiben, Blake
	Count: 1					
1311 - 13002 - Aggravated/Felonious Assault - Police Officer - Other Weapon	1865000285			2/13/2018 8:30:00 AM	1409 W Maple Ave	McKenzie, Sandra
	Count: 1					
1313 - 13001 - Assault and Battery/Simple Assault	1865000224			2/6/2018 12:50:00 PM	5146 Seymour Rd	Ortiz, Ryan
	1865000243			2/7/2018 1:00:00 PM	8197 Miller Rd	Farlin, Brian
	1865000248			2/8/2018 11:00:00 AM	1409 W Maple Ave	McKenzie, Sandra
	1865000343			2/8/2018 2:00:00 PM	1409 W.maple Ave	McKenzie, Sandra
	1865000256			2/9/2018 3:02:00 PM	2435 W Grand Blanc Rd	Grocholski, Andrew
	1865000328			2/21/2018 10:35:00 AM	6012 Linden Rd	Gillett, Nicole
	1865000357			2/24/2018 4:21:00 PM	5167 Mark David Dr	Grocholski, Andrew
	1865000350			2/25/2018 12:30:00 AM	2517 W Baldwin Rd	Adkins, Robert
	1865000355			2/25/2018 9:00:00 AM	7084 W Bristol Rd	Davies, Anne
	1865000367			2/26/2018 8:30:00 AM	4444 Windsor Ct	Pizzala, Jeremy
Count: 10						

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
1380 - 13003 - Telephone Used for Harassment, Threats	1865000288			2/12/2018 3:35:00 PM	5275 Oakview Dr	Storms, Jeff
						Count: 1
1384 - 13003 - Computer/Internet Used for Harassment, Threats	1865000391			2/26/2018 11:00:00 AM	1 Dragon Dr	Szmansky, Ken
						Count: 1
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	1865000319			2/19/2018 4:30:00 PM	2015 W Reid Rd	Hiben, Blake
						Count: 1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1865000283			2/11/2018 3:30:00 PM	9054 Del Rio Dr	Badal, John
	1865000302			2/15/2018 1:47:00 AM	5353 Gateway Center Dr	Adkins, Robert
	1865000349			2/24/2018 3:03:00 PM	2330 W Grand Blanc Rd	Davies, Anne
						Count: 3
2602 - 26001 - Fraud - Swindle	1865000187			2/1/2018 7:03:00 PM	5373 Crown Ct	Adkins, Robert
						Count: 1
2604 - 26003 - Fraud - Impersonation	1865000324			2/20/2018 3:02:00 PM	5215 Bloss Dr	Storms, Jeff
	1865000389			2/28/2018 1:23:00 PM	4266 W Round House #1	Storms, Jeff
						Count: 2

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
2605 - 26002 - Illegal Use of Credit Card	1865000302			2/15/2018 1:47:00 AM	5353 Gateway Center Dr	Adkins, Robert
Count: 1						
2609 - 26007 - Fraud - Identity Theft	1865000225			2/6/2018 2:32:00 PM	5540 Fenton Rd	Davies, Anne
	1865000392			2/21/2018 9:00:00 AM	9126 Sharp Rd	Gillett, Nicole
	1865000327			2/21/2018 10:59:47 AM	7415 Bdeer Creek Dr	Pizzala, Jeremy
	1865000329			2/21/2018 11:25:19 AM	8077 Maple St	Pizzala, Jeremy
	1865000419			2/26/2018 10:00:00 AM	5426 Maple Park Dr	Davies, Anne
Count: 5						
2699 - 26001 - Fraud (Other)	1865000226			2/6/2018 2:28:00 PM	5546 Fenton Rd	Davies, Anne
	1865000293			2/14/2018 10:30:00 AM	1072 Kingston	Ortiz, Ryan
Count: 2						
2902 - 29000 - Damage to Property - Private Property	1865000232			2/7/2018 12:01:00 AM	10349 Torrey Rd	Gillett, Nicole
	1865000306			2/16/2018 1:48:55 PM	6072 King Arthur Dr	Farlin, Brian
	1865000326			2/19/2018 7:30:00 AM	5611 Maple Park Dr	Davies, Anne
	1865000325			2/20/2018 7:30:00 AM	5611 Maple Park Dr	Davies, Anne
Count: 4						
2903 - 29000 - Damage to Property - Public Property	1865000243			2/7/2018 1:00:00 PM	8197 Miller Rd	Farlin, Brian
	1865000390			2/15/2018 12:00:00 AM	1409 W Maple Ave	McKenzie, Sandra

Metro Police Authority Offense File Classes Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
2903 - 29000 - Damage to Property - Public Property	1865000317			2/18/2018 3:50:00 PM	5186 Fenton Rd	Count: 2 Ogle, Brian
3073 - 30002 - Retail Fraud Theft 1st Degree						Count: 1
3078 - 30002 - Retail Fraud Theft 3rd Degree	1865000386			2/1/2018 7:23:00 PM	2474 W Hill Rd	Diem, J.
	1865000373			2/3/2018 6:05:00 PM	2474 W Hill Rd	Diem, J.
	1865000385			2/6/2018 6:54:00 PM	2474 W Hill Rd	Diem, J.
	1865000304			2/16/2018 4:00:23 AM	2456 W Grand Blanc Rd	Gilbert, Todd
	1865000318			2/19/2018 7:35:00 PM	2474 W Hill Rd	Hiben, Blake
3562 - 35001 - Marijuana - Possess	1865000297			2/15/2018 10:00:00 AM	1 Drgon Dr	Count: 5 Szmansky, Ken
5015 - 50000 - Failure to Appear	1865000315			2/17/2018 7:05:00 PM	2123 W HI	Count: 1 Grocholski, Andrew
	1865000382			2/28/2018 3:46:00 AM	7100 Miller Rd	Grocholski, Andrew
5099 - 50000 - Obstruct (Other)	1865000318			2/19/2018 7:35:00 PM	2474 W Hill Rd	Count: 2 Hiben, Blake
5212 - 52001 - Concealed Weapons - Possession of Weapon	1865000233			2/6/2018 12:00:00 PM	1409 W Maple Ave	Count: 1 McKenzie, Sandra
	1865000269			2/10/2018 9:15:00 PM	Sb75 At Sb Us 23 Split	Adkins, Robert
						Count: 2

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
5215 - 13003 - Threat to Bomb	1865000342			2/23/2018 9:00:00 AM	1 Dragon Dr	Davies, Anne
						Count: 1
5309 - 53002 - Harassing Communications	1865000445			2/26/2018 9:40:00 AM	8230 Crapo St	Szmansky, Ken
						Count: 1
5311 - 53001 - Disorderly Conduct	1865000390			2/15/2018 12:00:00 AM	1409 W Maple Ave	McKenzie, Sandra
						Count: 1
5312 - 53001 - Disturbing the Peace	1865000243			2/7/2018 1:00:00 PM	8197 Miller Rd	Farlin, Brian
	1865000390			2/15/2018 12:00:00 AM	1409 W Maple Ave	McKenzie, Sandra
						Count: 2
5393 - 53001 - Disorderly Conduct (Other)	1865000390			2/15/2018 12:00:00 AM	1409 W Maple Ave	McKenzie, Sandra
						Count: 1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	1865000191			2/2/2018 4:25:00 PM	2474 W Hill Rd	Pizzala, Jeremy
	1865000231			2/6/2018 9:56:00 PM	341 Loyalist Ln	Hiben, Blake
	1865000254			2/9/2018 11:40:00 AM	Sb 23/grand Blanc Rd	Ortiz, Ryan
	1865000282			2/12/2018 6:10:00 PM	Fenton And Hill Rds	Ogle, Brian
	1865000299			2/14/2018 7:00:00 PM	7567 Miller Rd	Ortiz, Ryan
	1865000300			2/15/2018 4:35:00 PM	Maple Rd	Grahn, Joel
	1865000368			2/20/2018 4:30:00 PM	2474 W Hill Rd	Pizzala, Jeremy
						Count: 1

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify						Count: 7
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1865000232			2/7/2018 12:01:00 AM	10349 Torrey Rd	Gillett, Nicole
	1865000276			2/11/2018 3:55:00 PM	2474 W Hill Rd	Adkins, Robert
	1865000277			2/11/2018 5:20:00 PM	5152 Morrish Rd Apt 48	Adkins, Robert
	1865000305			2/16/2018 10:00:00 AM	5550 Fenton Rd	Gillett, Nicole
	1865000367			2/26/2018 8:30:00 AM	4444 Windsor Ct	Pizzala, Jeremy
	1865000377			2/26/2018 9:40:00 PM	10480 Linden Rd	Badal, John
						Count: 6
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	1865000344			2/23/2018 3:50:00 PM	5400 Torrey Rd	Davies, Anne
						Count: 1
8028 - 54002 - Operating with Blood Alcohol Content of .08% or more	1865000312			2/17/2018 1:03:00 AM	Nb Us 23-baldwin Rd	Badal, John
						Count: 1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1865000313			2/17/2018 2:21:00 AM	1125 Kingston Ave	Paul, Nicholas
						Count: 1
8062 - 54003 - Traffic - Exceed Freeway Speed (70 MPH Zone)	1865000331			2/22/2018 1:00:00 AM	Nb Us 23-baldwin Rd	Badal, John
						Count: 1
8174 - 54003 - Traffic - Furnish False Info to Police Officer	1865000269			2/10/2018 9:15:00 PM	Sb75 At Sb Us 23 Split	Adkins, Robert
						Count: 1

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	1865000185			2/1/2018 2:16:00 PM	Wb 69	Grocholski, Andrew
	1865000331			2/22/2018 1:00:00 AM	Nb Us 23-baldwin Rd	Badal, John
						Count: 2
8940 - 89004 - Warrants - Corporate Summons	1865000254			2/9/2018 11:40:00 AM	Sb 23/grand Blanc Rd	Ortiz, Ryan
	1865000321			2/20/2018 10:47:00 AM	Morrish Rd,church	Storms, Jeff
	1865000331			2/22/2018 1:00:00 AM	Nb Us 23-baldwin Rd	Badal, John
						Count: 3
9910 - 93001 - Traffic, Non-Criminal - Accident	1865000183			2/1/2018 10:20:00 AM	1091 W Hill Rd	Ortiz, Ryan
	1865000186			2/1/2018 6:33:00 PM	7300 Sharp Rd	Adkins, Robert
	1865000189			2/2/2018 3:36:00 PM	2474 Hill Rd	Gillett, Nicole
	1865000190			2/2/2018 3:45:00 PM	Miller Rd & Elms Rd	Farlin, Brian
	1865000194			2/3/2018 10:53:00 AM	Nb Us23/hill Rd	Gillett, Nicole
	1865000195			2/3/2018 12:59:46 PM	23/hill	Pizzala, Jeremy
	1865000196			2/3/2018 3:16:00 PM	Linden Rd/lin-hill Rd	Gillett, Nicole
	1865000200			2/3/2018 4:25:00 PM	Reid/sharp	Pizzala, Jeremy
	1865000197			2/3/2018 4:30:00 PM	I 75 And Hill Rd	Murphy, Mike
	1865000198			2/3/2018 4:40:00 PM	Us-23	Farlin, Brian
	1865000201			2/3/2018 4:59:00 PM	Cook/mccall	Pizzala, Jeremy
	1865000199			2/3/2018 5:33:42 PM	Linden/lin-hill	Pizzala, Jeremy
	1865000202			2/4/2018 8:12:48 AM	Fenton/baldwin	Pizzala, Jeremy
	1865000203			2/4/2018 9:06:10 AM	Grandblanc/fenton	Pizzala, Jeremy
	1865000205			2/4/2018 1:26:00 PM	Sb I-75/us 23	Gillett, Nicole
	1865000207			2/4/2018 3:13:00 PM	I-69/miller Rd	Gillett, Nicole

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9910 - 93001 - Traffic, Non-Criminal - Accident	1865000210			2/4/2018 5:15:00 PM	Nb Us-23	Ogle, Brian
	1865000211			2/5/2018 8:30:00 AM	Sb 23/hill Rd	Ortiz, Ryan
	1865000221			2/6/2018 12:00:00 AM	Us 23	Hosie, Tom
	1865000214			2/6/2018 7:00:00 AM	Sb/23	Ortiz, Ryan
	1865000215			2/6/2018 7:50:00 AM	Eb 69/miller Rd	Ortiz, Ryan
	1865000222			2/6/2018 8:45:00 AM	Us 23 S/b	Hosie, Tom
	1865000216			2/6/2018 8:53:00 AM	Nb 23/w. Grand Blanc Rd	Davies, Anne
	1865000230			2/6/2018 1:38:00 PM	4141 Morrish	Hosie, Tom
	1865000234			2/7/2018 7:49:00 AM	Sb I-75/fenton Rd	Gillett, Nicole
	1865000237			2/7/2018 8:45:00 AM	5500 Fenton Rd	Grahn, Joel
	1865000236			2/7/2018 8:52:00 AM	Hill Rd/king Arthur Dr	Gillett, Nicole
	1865000238			2/7/2018 9:15:00 AM	5500 Vanslyke Rd	Grahn, Joel
	1865000240			2/7/2018 10:33:17 AM	23/ray Rd	Pizzala, Jeremy
	1865000242			2/7/2018 11:43:36 AM	23/gb	Pizzala, Jeremy
	1865000245			2/7/2018 5:34:15 PM	Fenton/thornridge	Pizzala, Jeremy
	1865000249			2/9/2018 8:35:00 AM	Sb 23/hill Rd	Ortiz, Ryan
	1865000250			2/9/2018 9:00:00 AM	S/b Us 23	Grahn, Joel
	1865000251			2/9/2018 10:25:00 AM	Sb 23/hill Rd	Ortiz, Ryan
	1865000252			2/9/2018 11:10:00 AM	Us 23 S/b	Grahn, Joel
	1865000253			2/9/2018 11:45:00 AM	Sb 23/grand Blanc Rd	Ortiz, Ryan
	1865000255			2/9/2018 1:15:00 PM	Us 23 S/b	Grahn, Joel
	1865000258			2/9/2018 4:48:00 PM	6020 Fenton Rd	Grocholski, Andrew
	1865000259			2/9/2018 5:00:02 PM	I-75/hill	Gilbert, Todd
	1865000261			2/9/2018 5:00:32 PM	I-75/us-23	Gilbert, Todd
	1865000263			2/9/2018 7:55:40 PM	Us-23/baldwin Rd	Gilbert, Todd

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9910 - 93001 - Traffic, Non-Criminal - Accident	1865000264			2/9/2018 9:00:00 PM	Sb Us23/grand Blanc Rd	McFadden, Stephen
	1865000266			2/10/2018 9:25:00 AM	Sb 75/23	Ortiz, Ryan
	1865000267			2/10/2018 5:49:00 PM	6400 W Hill Rd	Adkins, Robert
	1865000269			2/10/2018 9:15:00 PM	Sb75 At Sb Us 23 Split	Adkins, Robert
	1865000272			2/11/2018 9:45:00 AM	I69/miller	Combs, Sarah
	1865000274			2/11/2018 3:30:00 PM	Torrey/grand Blanc	Combs, Sarah
	1865000275			2/11/2018 3:48:59 PM	Nb 1-75/maple	Combs, Sarah
	1865000278			2/11/2018 8:00:00 PM	Wb69/morrish Rd	McFadden, Stephen
	1865000279			2/12/2018 8:57:38 AM	23/grandblanc	Pizzala, Jeremy
	1865000280			2/12/2018 10:49:00 AM	Fenton Rd/ray Rd	Gillett, Nicole
	1865000281			2/12/2018 1:07:27 PM	3000 Cook	Pizzala, Jeremy
	1865000284			2/13/2018 7:31:00 AM	Winston Dr/miller Rd	Storms, Jeff
	1865000287			2/13/2018 1:34:00 PM	Hill Rd/fenton Rd	Gillett, Nicole
	1865000290			2/14/2018 10:18:00 AM	Linden/hill Rd	Ortiz, Ryan
	1865000294			2/14/2018 6:08:00 PM	Fenton And HI	Adkins, Robert
	1865000296			2/15/2018 11:10:00 AM	5145 Ridgebend Dr	Grocholski, Andrew
	1865000308			2/16/2018 3:56:00 PM	Nb Us 23/grand Blanc Rd	Gillett, Nicole
	1865000310			2/16/2018 4:30:00 PM	Us 23 And Torrey Rd	Murphy, Mike
	1865000311			2/16/2018 8:10:00 PM	Hill Rd And Us23	Ogle, Brian
	1865000313			2/17/2018 2:21:00 AM	1125 Kingston Ave	Paul, Nicholas
1865000314			2/17/2018 2:57:06 PM	Grand Blanc Rd/linden Rd	McFadden, Stephen	
1865000316			2/17/2018 8:30:00 PM	Nb Us23 And Torrey	Ogle, Brian	
1865000262			2/19/2018 7:31:00 PM	Sb Us23/hill Rd	McFadden, Stephen	
1865000323			2/20/2018 4:05:00 PM	Maple/fenton Rd	Ortiz, Ryan	
1865000330			2/21/2018 4:55:00 PM	Fenton Rd/grand Blanc Rd	Gillett, Nicole	

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer	
9910 - 93001 - Traffic, Non-Criminal - Accident	1865000335			2/22/2018 2:02:00 PM	Fenton Rd/reid Rd	Gillett, Nicole	
	1865000337			2/23/2018 1:40:00 AM	5500 Van Slyke Rd	Badal, John	
	1865000338			2/23/2018 6:55:00 AM	5081 Torrey Rd	Ortiz, Ryan	
	1865000340			2/23/2018 10:03:00 AM	7048 Miller Rd	Storms, Jeff	
	1865000344			2/23/2018 3:50:00 PM	5400 Torrey Rd	Davies, Anne	
	1865000345			2/23/2018 8:40:00 PM	1222 W Hill Rd	Adkins, Robert	
	1865000353			2/25/2018 12:01:00 PM	5131 Ridgebend Dr	Gillett, Nicole	
	1865000378			2/27/2018 9:15:00 AM	Morrish Rd And Mary St	Murphy, Mike	
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1865000381			2/27/2018 7:30:00 PM	Fairchild And Ingalls	Paul, Nicholas	
							Count: 75
	1865000193			2/3/2018 11:00:00 AM	2474 W Hill Rd	Farlin, Brian	
	1865000265			2/10/2018 7:34:00 AM	Wb Miller Rd	Grocholski, Andrew	
	1865000348			2/24/2018 2:03:00 PM	7084 Miller Rd	Storms, Jeff	
	1865000393			2/28/2018 2:30:00 PM	5300 Gateway	Hosie, Tom	
	1865000398			2/28/2018 2:30:00 PM	1 Dragon Dr	Szmansky, Ken	
							Count: 5
9912 - 93003 - Traffic, Non-Criminal - Traffic Violations (Civil Infractions)	1865000209			2/4/2018 12:00:00 AM	I-75	Hosie, Tom	
	1865000208			2/4/2018 12:00:00 AM	Us 23	Hosie, Tom	
	1865000309			2/16/2018 4:45:00 PM	2374 W Hill Rd	Murphy, Mike	
						Count: 3	
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1865000241			2/6/2018 3:31:00 PM	5145 Ridgebend Dr	Selvia, Courtney	
	1865000322			2/20/2018 10:32:00 AM	2511 W Grand Blanc Rd	Selvia, Courtney	

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1865000333			2/22/2018 12:30:00 PM	3028 W Cook Rd	Selvia, Courtney
	1865000334			2/22/2018 12:30:00 PM	3028 W Cook Rd	Selvia, Courtney
	1865000332			2/22/2018 12:30:00 PM	3028 W Cook Rd	Selvia, Courtney
	1865000362			2/23/2018 4:00:00 PM	2511 W Grand Blanc Rd	Selvia, Courtney
	1865000363			2/23/2018 4:00:00 PM	2511 W Grand Blanc Rd	Selvia, Courtney
	1865000359			2/23/2018 4:00:00 PM	2511 W Grand Blanc Rd	Selvia, Courtney
	1865000361			2/23/2018 4:00:00 PM	2511 W Grand Blanc Rd	Selvia, Courtney
	1865000360			2/23/2018 4:00:00 PM	2511 W Grand Blanc Rd	Selvia, Courtney
	1865000358			2/26/2018 10:00:00 AM	4376 Beecher Rd	Selvia, Courtney
					Count: 11	
9924 - 95006 - Fire - Undetermined Fires	1865000268			2/10/2018 7:11:00 PM	Nb Us 23 At Torrey Rd	Adkins, Robert
						Count: 1
9942 - 98006 - Inspections/Investigations - Family Trouble	1865000260			2/9/2018 6:12:22 PM	5353 Gateway Ctr	Gilbert, Todd
						Count: 1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	1865000295			2/2/2018 7:30:00 AM	1 Dragon Dr	Szmansky, Ken
	1865000229			2/6/2018 4:40:00 PM	1085 River Rdg	Johnson, Todd
	1865000220			2/6/2018 10:00:00 PM	5300 S Seymour Rd	Davies, Anne
	1865000235			2/7/2018 7:34:00 AM	5281 Ridgebend Dr	Farlin, Brian
	1865000257			2/9/2018 3:41:00 PM	Sb 23/grand Blanc Rd	Ortiz, Ryan
	1865000320			2/18/2018 8:49:00 PM	5801 Branch Rd	Szmansky, Ken
	1865000447			2/21/2018 2:00:00 PM	4495 Morrish Rd	Gillett, Nicole
	1865000346			2/24/2018 4:12:00 AM	108 Lord St	Hosie, Tom

Metro Police Authority Offense File Classes Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9943 - 98007 - Inspections/Investigations - Suspicious Situations	1865000369			2/26/2018 3:30:00 PM	1448 W Maple Rd	Murphy, Mike
						Count: 9
						Davies, Anne
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1865000339			2/23/2018 8:10:00 AM	6170 Torrey Rd	
						Count: 1
						Gillett, Nicole
9946 - 99001 - Miscellaneous - Suicide	1865000204			2/3/2018 2:58:00 PM	5413 Colonies Ln	
						Count: 1
						Storms, Jeff
9947 - 99002 - Miscellaneous - Natural Death	1865000286			2/13/2018 10:26:00 AM	5331 Rosa Ct	
	1865000303			2/15/2018 8:06:21 PM	1073 Kingston Ave	Gilbert, Todd
	1865000379			2/27/2018 2:17:32 PM	5210 Wyndemere Commons Sq	Pizzala, Jeremy
						Count: 3
9953 - 99008 - Miscellaneous - General Assistance	1865000219			2/2/2018 10:13:00 AM	4391 Depot Dr	Farlin, Brian
	1865000218			2/2/2018 3:20:00 PM	5021 2nd St	Farlin, Brian
	1865000217			2/3/2018 4:13:00 PM	8546 Miller Rd	Farlin, Brian
	1865000228			2/6/2018 3:58:00 PM	7308 Ponderosa Dr	Davies, Anne
	1865000244			2/7/2018 2:04:00 PM	2474 W Hill Rd	Pizzala, Jeremy
	1865000246			2/7/2018 7:18:00 PM	5251 Lin Hill Dr	Badal, John
	1865000247			2/7/2018 9:25:00 PM	5580 Maple Park Dr	Ogle, Brian
	1865000270			2/11/2018 6:46:00 AM	4141 S Morrish	Grocholski, Andrew
	1865000271			2/11/2018 10:14:00 AM	7084 Miller Rd	Grocholski, Andrew

Metro Police Authority Offense File Classes

Occurred 2/1/2018 through 2/28/2018

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9953 - 99008 - Miscellaneous - General Assistance	1865000273			2/11/2018 1:35:00 PM	2474 Hill Rd	Ortiz, Ryan
	1865000291			2/14/2018 12:41:00 PM	3440 S Dye Rd	Grocholski, Andrew
	1865000292			2/14/2018 3:15:00 PM	6099 King Arthur	Grocholski, Andrew
	1865000341			2/23/2018 11:02:00 AM	8032 Ingalls	Storms, Jeff
	1865000352			2/24/2018 9:00:00 PM	9351 Chesterfield Dr	McFadden, Stephen
	1865000354			2/25/2018 12:36:00 PM	6524 Baldwin Rd	Gillett, Nicole
Count: 15						
9954 - 99009 - Miscellaneous - Non-Criminal	1865000188			2/2/2018 12:18:00 PM	8197 Miller Rd	Farlin, Brian
	1865000212			2/5/2018 4:08:00 PM	1091 W Hill Rd	Ortiz, Ryan
	1865000213			2/5/2018 5:30:00 PM	5586 Maple Park Dr	Ortiz, Ryan
	1865000336			2/22/2018 5:05:00 PM	4141 Morrish Rd	Nicklesen, Rob
	1865000347			2/23/2018 10:22:00 AM	1 Dragon Dr	Grocholski, Andrew
Count: 5						
Total: 207						

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 02/28/2018

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,157,936.00	2,313,867.40	1,926,130.68	387,736.72	83.24
215.000 - Administration and Clerk	165.00	165.00	41.70	123.30	25.27
253.000 - Treasurer	980.00	980.00	980.00	0.00	100.00
301.000 - Police Dept	5,400.00	47,266.67	47,073.57	193.10	99.59
345.000 - PUBLIC SAFETY BUILDING	24,200.00	25,050.00	12,219.18	12,830.82	48.78
410.000 - Building & Zoning & Planning	41,120.00	61,305.00	56,280.58	5,024.42	91.80
410.025 - 2017 CDBG 5157 Morrish Demo	0.00	12,000.00	0.00	12,000.00	0.00
448.000 - Lighting	8,921.52	8,921.52	5,147.68	3,773.84	57.70
782.000 - Facilities - Winshall Park	140.00	195.00	160.00	35.00	82.05
783.000 - Facilities - Elms Rd Park	28,552.25	28,552.25	3,780.00	24,772.25	13.24
783.016 - Elms Park Brm-Trail Reno RP15-000:	45,000.00	45,000.00	26,869.87	18,130.13	59.71
790.000 - Facilities-Senior Center/Libr	7,900.00	7,900.00	5,290.90	2,609.10	66.97
790.012 - 2014 CDBG Senior Center Operator	1,724.00	1,724.00	0.00	1,724.00	0.00
797.000 - Facilities - City Parking Lots	115,000.00	115,000.00	115,000.00	0.00	100.00
TOTAL REVENUES	2,437,038.77	2,667,926.84	2,198,974.16	468,952.68	82.42
000.000 - General	1,500.00	1,500.00	0.00	1,500.00	0.00
101.000 - Council	17,444.34	17,444.34	12,701.21	4,743.13	72.81
172.000 - Executive	109,122.71	120,714.71	61,324.31	59,390.40	50.80
201.000 - Finance,Budgeting,Accounting	41,961.15	43,481.15	32,388.87	11,092.28	74.49
215.000 - Administration and Clerk	23,369.31	23,819.31	15,528.91	8,290.40	65.19

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
228.000 - Information Technology	12,850.00	13,450.00	13,884.00	(434.00)	103.23
247.000 - Board of Review	3,665.00	3,665.00	201.82	3,463.18	5.51
253.000 - Treasurer	41,933.86	41,933.86	25,710.81	16,223.05	61.31
257.000 - Assessor	67,412.15	76,712.15	24,745.03	51,967.12	32.26
262.000 - Elections	35,435.69	35,435.69	9,178.52	26,257.17	25.90
266.000 - Legal Council	20,000.00	20,000.00	9,522.00	10,478.00	47.61
301.000 - Police Dept	0.00	665,914.00	665,914.00	0.00	100.00
301.851 - Retiree Employer Health Care PSFY	26,750.00	26,750.00	14,292.77	12,457.23	53.43
334.000 - Metro Police Authority	1,005,000.00	1,005,000.00	698,367.75	306,632.25	69.49
336.000 - Fire Department	156,530.00	189,885.25	129,216.70	60,668.55	68.05
345.000 - PUBLIC SAFETY BUILDING	54,707.15	54,707.15	37,192.05	17,515.10	67.98
410.000 - Building & Zoning & Planning	72,496.81	78,606.81	50,506.54	28,100.27	64.25
410.025 - 2017 CDBG 5157 Morrish Demo	0.00	12,925.00	11,295.00	1,630.00	87.39
448.000 - Lighting	160,000.00	160,000.00	110,642.36	49,357.64	69.15
463.000 - Routine Maint - Streets	0.00	21,917.10	21,917.10	0.00	100.00
728.000 - Economic Development	0.00	72,294.00	9,489.80	62,804.20	13.13
780.000 - Parks & Recreation	5,500.00	5,500.00	4,361.55	1,138.45	79.30
781.000 - Facilities - Pajtas Amphitheat	1,876.45	1,876.45	845.26	1,031.19	45.05
782.000 - Facilities - Winshall Park	36,256.52	36,302.52	13,888.15	22,414.37	38.26
783.000 - Facilities - Elms Rd Park	60,324.31	117,416.81	63,688.29	53,728.52	54.24
783.016 - Elms Park Brm-Trail Reno RP15-000:	55,622.57	31,112.57	24,645.00	6,467.57	79.21
784.000 - Facilities - Bicentennial Park	6,264.40	6,264.40	274.31	5,990.09	4.38

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
787.000 - Veterans Memorial Park	3,691.00	3,691.00	1,769.40	1,921.60	47.94
790.000 - Facilities-Senior Center/Libr	36,410.58	36,810.58	22,959.00	13,851.58	62.37
790.012 - 2014 CDBG Senior Center Operator	1,724.00	1,724.00	0.00	1,724.00	0.00
793.000 - Facilities - New City Hall	27,084.35	27,084.35	10,573.61	16,510.74	39.04
794.000 - Community Promotions Program	25,469.60	29,790.60	19,643.50	10,147.10	65.94
796.000 - Facilities - Cemetary	6,930.82	6,930.82	1,634.92	5,295.90	23.59
797.000 - Facilities - City Parking Lots	101,856.00	101,856.00	4,655.95	97,200.05	4.57
851.000 - Retired Employee Health Care	38,000.00	38,000.00	10,679.80	27,320.20	28.10
852.000 - Insurance Claims Assessmernt (Tax)	150.00	150.00	72.40	77.60	48.27
965.000 - Transfers Out	123,655.00	173,655.00	93,655.00	80,000.00	53.93
TOTAL EXPENDITURES	2,380,993.77	3,304,320.62	2,227,365.69	1,076,954.93	67.41
Fund 101 - General Fund:					
TOTAL REVENUES	2,437,038.77	2,667,926.84	2,198,974.16	468,952.68	82.42
TOTAL EXPENDITURES	2,380,993.77	3,304,320.62	2,227,365.69	1,076,954.93	67.41
NET OF REVENUES & EXPENDITURES	56,045.00	(636,393.78)	(28,391.53)	(608,002.25)	
Fund 202 - Major Street Fund					
000.000 - General	400,200.00	400,385.00	211,586.44	188,798.56	52.85
441.000 - Miller Rd Park & Ride	5,000.00	5,000.00	3,674.74	1,325.26	73.49
449.500 - Right of Way - General	0.00	1,050.00	1,050.00	0.00	100.00
478.000 - Snow & Ice Removal	5,000.00	5,000.00	240.30	4,759.70	4.81
TOTAL REVENUES	410,200.00	411,435.00	216,551.48	194,883.52	52.63
228.000 - Information Technology	575.00	575.00	770.61	(195.61)	134.02
429.000 - Occupational Safety	43.06	43.06	0.00	43.06	0.00
441.000 - Miller Rd Park & Ride	5,256.20	5,256.20	3,566.48	1,689.72	67.85

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
449.500 - Right of Way - General	10,000.00	10,000.00	4,458.71	5,541.29	44.59
449.501 - Right of Way - Storms	200.00	200.00	0.00	200.00	0.00
453.103 - Miller Rd - Morrish Rd to Elms Rd	0.00	708.93	708.93	0.00	100.00
453.105 - Fairchild-Cappy to Miller TIP	0.00	23,959.82	0.00	23,959.82	0.00
463.000 - Routine Maint - Streets	366,178.90	402,132.56	358,287.43	43,845.13	89.10
463.104 - Winston Drive Reconstruction	168,837.00	168,837.00	116,852.32	51,984.68	69.21
473.000 - Routine Maint - Bridges	495.00	495.00	369.00	126.00	74.55
474.000 - Traffic Services	19,130.00	33,777.87	28,256.68	5,521.19	83.65
478.000 - Snow & Ice Removal	58,569.40	60,254.90	41,705.33	18,549.57	69.21
482.000 - Administrative	18,241.00	18,241.00	9,824.99	8,416.01	53.86
538.500 - Intercommunity storm drains	10,000.00	10,000.00	4,422.42	5,577.58	44.22
786.000 - Non-Motorized Trailway	3,000.00	3,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES	660,525.56	737,481.34	569,222.90	168,258.44	77.18
Fund 202 - Major Street Fund:					
TOTAL REVENUES	410,200.00	411,435.00	216,551.48	194,883.52	52.63
TOTAL EXPENDITURES	660,525.56	737,481.34	569,222.90	168,258.44	77.18
NET OF REVENUES & EXPENDITURES	(250,325.56)	(326,046.34)	(352,671.42)	26,625.08	
Fund 203 - Local Street Fund					
000.000 - General	125,020.00	125,120.00	65,315.67	59,804.33	52.20
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	0.00	1,050.00	1,050.00	0.00	100.00
463.000 - Routine Maint - Streets	0.00	441.42	441.42	0.00	100.00
478.000 - Snow & Ice Removal	2,200.00	2,200.00	240.30	1,959.70	10.92
931.000 - Transfers IN	394,850.00	904,850.00	945,000.00	(40,150.00)	104.44

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES	537,070.00	1,048,661.42	1,012,047.39	36,614.03	96.51
228.000 - Information Technology	575.00	575.00	770.61	(195.61)	134.02
449.000 - Right of Way Telecomm	3,500.00	3,500.00	0.00	3,500.00	0.00
449.500 - Right of Way - General	4,675.00	8,345.00	8,191.29	153.71	98.16
449.501 - Right of Way - Storms	1,500.00	1,500.00	0.00	1,500.00	0.00
463.000 - Routine Maint - Streets	491,184.19	500,268.94	297,721.88	202,547.06	59.51
463.103 - Worchester/Chesterfield Reconstru	1,536,996.02	1,536,996.02	1,203,973.46	333,022.56	78.33
463.105 - Daval Reoncstruction	97,797.60	243,425.56	1,206.00	242,219.56	0.50
474.000 - Traffic Services	12,130.00	12,130.00	5,196.17	6,933.83	42.84
478.000 - Snow & Ice Removal	50,275.20	55,051.70	47,718.35	7,333.35	86.68
482.000 - Administrative	18,003.00	18,853.53	17,803.62	1,049.91	94.43
538.500 - Intercommunity storm drains	6,500.00	6,344.00	4,422.42	1,921.58	69.71
TOTAL EXPENDITURES	2,223,136.01	2,386,989.75	1,587,003.80	799,985.95	66.49
Fund 203 - Local Street Fund:					
TOTAL REVENUES	537,070.00	1,048,661.42	1,012,047.39	36,614.03	96.51
TOTAL EXPENDITURES	2,223,136.01	2,386,989.75	1,587,003.80	799,985.95	66.49
NET OF REVENUES & EXPENDITURES	(1,686,066.01)	(1,338,328.33)	(574,956.41)	(763,371.92)	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	610,535.00	611,335.00	593,633.41	17,701.59	97.10
TOTAL REVENUES	610,535.00	611,335.00	593,633.41	17,701.59	97.10
905.000 - Debt Service	165,666.66	165,666.66	15,362.91	150,303.75	9.27
965.000 - Transfers Out	394,850.00	854,850.00	945,000.00	(90,150.00)	110.55
TOTAL EXPENDITURES	560,516.66	1,020,516.66	960,362.91	60,153.75	94.11
Fund 204 - MUNICIPAL STREET FUND:					

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES	610,535.00	611,335.00	593,633.41	17,701.59	97.10
TOTAL EXPENDITURES	560,516.66	1,020,516.66	960,362.91	60,153.75	94.11
NET OF REVENUES & EXPENDITURES	50,018.34	(409,181.66)	(366,729.50)	(42,452.16)	
Fund 226 - Garbage Fund					
000.000 - General	374,771.00	375,421.00	365,320.19	10,100.81	97.31
TOTAL REVENUES	374,771.00	375,421.00	365,320.19	10,100.81	97.31
000.000 - General	10,865.50	10,865.50	9,365.50	1,500.00	86.19
101.000 - Council	6,176.87	6,176.87	2,248.58	3,928.29	36.40
172.000 - Executive	9,354.66	9,354.66	5,101.33	4,253.33	54.53
201.000 - Finance,Budgeting,Accounting	6,106.00	6,540.00	5,220.00	1,320.00	79.82
215.000 - Aministration and Clerk	4,492.15	4,492.15	2,346.20	2,145.95	52.23
228.000 - Information Technology	1,500.00	1,500.00	1,506.87	(6.87)	100.46
253.000 - Treasurer	8,040.29	8,040.29	4,840.45	3,199.84	60.20
257.000 - Assessor	3,000.00	3,000.00	0.00	3,000.00	0.00
528.000 - Sanitation Collection	287,719.20	287,559.55	184,603.22	102,956.33	64.20
529.000 - Hazardous Waste Pickup	360.00	360.00	0.00	360.00	0.00
530.000 - Wood Chipping	44,107.38	41,663.14	20,655.48	21,007.66	49.58
782.000 - Facilities - Winshall Park	3,153.60	4,606.41	3,764.10	842.31	81.71
783.000 - Facilities - Elms Rd Park	4,443.20	5,657.83	4,278.96	1,378.87	75.63
793.000 - Facilities - New City Hall	4,251.25	4,275.75	2,404.53	1,871.22	56.24
TOTAL EXPENDITURES	393,570.10	394,092.15	246,335.22	147,756.93	62.51
Fund 226 - Garbage Fund:					
TOTAL REVENUES	374,771.00	375,421.00	365,320.19	10,100.81	97.31
TOTAL EXPENDITURES	393,570.10	394,092.15	246,335.22	147,756.93	62.51
NET OF REVENUES & EXPENDITURES	(18,799.10)	(18,671.15)	118,984.97	(137,656.12)	

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
Fund 248 - Downtown Development Fund					
000.000 - General	61,050.00	61,050.00	58,687.07	2,362.93	96.13
728.004 - Family Movie Night	1,000.00	1,000.00	1,000.00	0.00	100.00
TOTAL REVENUES	62,050.00	62,050.00	59,687.07	2,362.93	96.19
173.000 - DDA Administration	3,670.00	3,670.00	16.84	3,653.16	0.46
728.000 - Economic Development	15,000.00	17,901.84	17,475.59	426.25	97.62
728.002 - Streetscape	90,000.00	90,000.00	1,159.45	88,840.55	1.29
728.003 - Facade Program	10,000.00	10,000.00	0.00	10,000.00	0.00
728.004 - Family Movie Night	3,900.00	3,900.00	2,332.68	1,567.32	59.81
TOTAL EXPENDITURES	122,570.00	125,471.84	20,984.56	104,487.28	16.72
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	62,050.00	62,050.00	59,687.07	2,362.93	96.19
TOTAL EXPENDITURES	122,570.00	125,471.84	20,984.56	104,487.28	16.72
NET OF REVENUES & EXPENDITURES	(60,520.00)	(63,421.84)	38,702.51	(102,124.35)	
Fund 590 - Water Supply Fund					
000.000 - General	1,100.00	3,600.00	3,232.14	367.86	89.78
540.000 - Water System	2,149,590.00	2,156,090.00	1,040,278.91	1,115,811.09	48.25
TOTAL REVENUES	2,150,690.00	2,159,690.00	1,043,511.05	1,116,178.95	48.32
000.000 - General	35,403.57	35,403.57	23,413.75	11,989.82	66.13
101.000 - Council	9,106.87	9,106.87	5,698.47	3,408.40	62.57
172.000 - Executive	40,705.19	41,809.19	18,908.38	22,900.81	45.23
201.000 - Finance,Budgeting,Accounting	19,243.00	20,785.50	15,498.23	5,287.27	74.56
215.000 - Aministration and Clerk	15,169.87	15,169.87	8,809.55	6,360.32	58.07
228.000 - Information Technology	5,590.00	5,590.00	3,755.14	1,834.86	67.18
253.000 - Treasurer	29,737.57	29,737.57	18,403.77	11,333.80	61.89

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
540.000 - Water System	2,372,407.74	2,793,043.78	1,550,340.41	1,242,703.37	55.51
542.000 - Read and Bill	59,602.40	58,620.90	28,603.04	30,017.86	48.79
793.000 - Facilities - New City Hall	10,252.93	10,252.93	6,013.79	4,239.14	58.65
850.000 - Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000 - Debt Service	49,484.84	49,484.84	4,588.91	44,895.93	9.27
TOTAL EXPENDITURES	2,658,703.98	3,081,005.02	1,684,033.44	1,396,971.58	54.66
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,150,690.00	2,159,690.00	1,043,511.05	1,116,178.95	48.32
TOTAL EXPENDITURES	2,658,703.98	3,081,005.02	1,684,033.44	1,396,971.58	54.66
NET OF REVENUES & EXPENDITURES	(508,013.98)	(921,315.02)	(640,522.39)	(280,792.63)	
Fund 591 - Sanitary Sewer Fund					
000.000 - General	1,080.00	2,320.00	2,198.67	121.33	94.77
536.000 - Sewer System	1,290,040.00	1,299,640.00	614,847.54	684,792.46	47.31
TOTAL REVENUES	1,291,120.00	1,301,960.00	617,046.21	684,913.79	47.39
000.000 - General	24,913.75	24,913.75	23,413.75	1,500.00	93.98
101.000 - Council	9,206.87	9,206.87	5,698.74	3,508.13	61.90
172.000 - Executive	33,513.99	34,617.99	18,930.35	15,687.64	54.68
201.000 - Finance,Budgeting,Accounting	19,198.00	20,740.50	15,497.68	5,242.82	74.72
215.000 - Aministration and Clerk	15,056.87	15,056.87	8,809.41	6,247.46	58.51
228.000 - Information Technology	5,590.00	5,590.00	3,755.13	1,834.87	67.18
253.000 - Treasurer	29,608.57	29,608.57	18,428.86	11,179.71	62.24
536.000 - Sewer System	957,820.70	968,049.70	351,501.29	616,548.41	36.31
537.000 - Sewer Lift Stations	23,053.60	23,095.60	9,228.71	13,866.89	39.96
542.000 - Read and Bill	62,439.04	62,631.54	34,650.87	27,980.67	55.32

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
543.401 - Flush & TV Sewers	30,904.00	30,904.00	19,102.00	11,802.00	61.81
543.407 - Sewer Rehab Phase 7	179,958.00	179,958.00	0.00	179,958.00	0.00
793.000 - Facilities - New City Hall	10,742.93	10,742.93	5,982.09	4,760.84	55.68
850.000 - Other Functions	10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES	1,412,006.32	1,425,116.32	514,998.88	910,117.44	36.14
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,291,120.00	1,301,960.00	617,046.21	684,913.79	47.39
TOTAL EXPENDITURES	1,412,006.32	1,425,116.32	514,998.88	910,117.44	36.14
NET OF REVENUES & EXPENDITURES	(120,886.32)	(123,156.32)	102,047.33	(225,203.65)	
Fund 661 - Motor Pool Fund					
000.000 - General	160,270.00	160,655.00	116,536.08	44,118.92	72.54
TOTAL REVENUES	160,270.00	160,655.00	116,536.08	44,118.92	72.54
172.000 - Executive	13,606.00	13,606.00	10,856.00	2,750.00	79.79
201.000 - Finance,Budgeting,Accounting	7,591.00	7,591.00	4,810.97	2,780.03	63.38
228.000 - Information Technology	450.00	450.00	512.89	(62.89)	113.98
795.000 - Facilities - City Garage	178,335.20	199,229.70	85,537.37	113,692.33	42.93
TOTAL EXPENDITURES	199,982.20	220,876.70	101,717.23	119,159.47	46.05
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	160,270.00	160,655.00	116,536.08	44,118.92	72.54
TOTAL EXPENDITURES	199,982.20	220,876.70	101,717.23	119,159.47	46.05
NET OF REVENUES & EXPENDITURES	(39,712.20)	(60,221.70)	14,818.85	(75,040.55)	
Fund 865 - Sidewalks					
478.000 - Snow & Ice Removal	1,820.00	1,820.00	1,395.00	425.00	76.65
TOTAL REVENUES	1,820.00	1,820.00	1,395.00	425.00	76.65
478.000 - Snow & Ice Removal	3,200.00	3,200.00	1,755.00	1,445.00	54.84
TOTAL EXPENDITURES	3,200.00	3,200.00	1,755.00	1,445.00	54.84

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% BDGT USED
Fund 865 - Sidewalks:					
TOTAL REVENUES	1,820.00	1,820.00	1,395.00	425.00	76.65
TOTAL EXPENDITURES	3,200.00	3,200.00	1,755.00	1,445.00	54.84
NET OF REVENUES & EXPENDITURES	(1,380.00)	(1,380.00)	(360.00)	(1,020.00)	
Fund 866 - Weed Fund					
000.000 - General	7,800.00	7,800.00	1,350.00	6,450.00	17.31
TOTAL REVENUES	7,800.00	7,800.00	1,350.00	6,450.00	17.31
000.000 - General	1,840.00	1,840.00	220.00	1,620.00	11.96
TOTAL EXPENDITURES	1,840.00	1,840.00	220.00	1,620.00	11.96
Fund 866 - Weed Fund:					
TOTAL REVENUES	7,800.00	7,800.00	1,350.00	6,450.00	17.31
TOTAL EXPENDITURES	1,840.00	1,840.00	220.00	1,620.00	11.96
NET OF REVENUES & EXPENDITURES	5,960.00	5,960.00	1,130.00	4,830.00	

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
MARCH 7, 2018

Meeting called to order at 5:30 p.m. by Chairperson Hicks at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, , Larry Cummings, Connie Eskew, Samantha Fountain, Rick Henry (late), Rae Lynn Hicks, Joe Perreault & Trudy Plumb.

Members Absent: Ryan Bueche

Staff Present: Tom Svrcek

Others Present: Lania Rocha, Fay & Curt Porath, Bob Plumb

APPROVAL OF AGENDA: Motion by Barclay, to approve agenda of March 7, 2018, supported by Plumb.
Motion carried.

APPROVAL OF MINUTES: Motion by Cummings, to approve minutes of February 7, 2018, supported by Plumb. Motion carried.

MEETING OPEN TO THE PUBLIC: No comments.

COMMUNICATIONS TO THE BOARD:

- A. February 7, 2018 Minutes
- B. Staff Letter
- C. Solar Array Revised Plan

REPORTS:

- A. DPW REPORT: Tom Svrcek waiting on weather for the fencing at Elms park tot lot. Spring maintenance to begin soon with the help of the lacrosse team.
- B. Wall of Honor: Rae Lynn Hicks talked about fundraising for the electronic kiosk for local veterans at the Cage building.

BUSINESS:

- A. Solar Array Update: Mr. Zettel informed the board that the Bristol Road property is no longer the main interest for this project. They are more interested in Raubinger Road property.
- B. Winshall Park Projects: Jim Barclay would like to see the fencing around the trees for protection before the street project starts. Mr. Zettel wanted everyone to keep in mind conversion ideas for the tennis courts. Flagpole is going to be fixed.
- C. Sledding/Ice Skating Lights:
- D. Tot Lot Fence/Signs: Mr. Svrcek received quotes for fencing and it will be scheduled. Joe Perreault & Rick Henry getting pricing for the donor sign.

- E. Winshall Park Name: Jim Barclay would like to rename Winshall Park in honor of the Abrams family.

Motion by Henry, supported by Plumb, to recommend to start procedures to changing the name of Winshall Park Motion carried unanimously.

- F. Kayak/Canoe Access: Board discussed and seems impractical and is not suggested.

MEETING OPEN TO THE PUBLIC: No additional comments.

BOARD MEMBER COMMENTS:

Rick Henry informed every one of the Veterans Memorial Cleanup April 25th 9:30-noon.

Joe Perrault would like to see something done with the east end of the island at entrance of Elms Park. He also commented on the logo and he prefers the original one.

ADJOURNMENT: Meeting adjourned at 6:38 p.m.

NEXT MEETING: April 4, 2018, 5:30 p.m. at the Paul D. Bueche Municipal Building.

Connie Eskew, Secretary

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE DOWNTOWN DEVELOPMENT AUTHORITY
MARCH 8, 2018**

The Regular Meeting was called to order at 6:03, by Chairman Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Board Members Present: Beedy, King, Krueger, LaBeau, Mardlin, Raffaelli, Sherman, Spence (arrived late).

Board Members Absent: Eckerdt.

Staff Present: Adam Zettel

Others Present: Denny Pinkston, Boots Abrams, Sandi Brill, Linda Evans, Charlie Evans, Steve Shumaker, Rae Hicks.

APPROVAL OF AGENDA:

Resolution No. 180308-01 **(Carried)**

Motion by Board Member Beedy
Second by Board Member King

The Swartz Creek City Downtown Development Authority approves the agenda, for the March 8, 2018 DDA Meeting.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

APPROVAL OF MINUTES:

Resolution No. 180308-02 **(Carried)**

Motion by Board Member Mardlin
Second by Board Member Beedy

The Swartz Creek City Downtown Development Authority hereby approves the minutes for the February 15, 2018 meeting.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

MEETING OPEN TO PUBLIC:

None.

Branding

Discussion

Boardmember Beedy, commented on the process already taken choosing logos. Boardmember Raffaelli presented a logo for consideration. Mr. Zettel reminded everyone the logo needs to fit on business cards. Mr. Zettel feels some of the complex images would not work on business cards. Many feel the city does not have something people relate to.

Resolution No. 180308-03

(Carried)

Motion by Boardmember King,
Second by Boardmember Raffaelli

The Swartz Creek City Downtown Development Authority hereby approves the Swartz Creek with SC logo colored red, white and blue with no tagline.

YES: Krueger, LaBeau, Mardlin, Raffaelli, Sherman, Spence, Beedy, King
NO: None. Motion declared carried.

Mr. Zettel, updated everyone on CGI, promotional company working with the city creating a video that will be filmed during hometown days.

Downtown Water/Service Vehicle

Discussion

Mr. Zettel informed the DDA of the work the Womens Club does in our city with our flower planting and preserving them through the season. With the multiple locations of these flowers it has been difficult to transport the plants and water to. There is a vehicle (gator) something like a golf cart, that the city is interested in purchasing and asking if the DDA would be interested in paying half of this purchase. This vehicle can be used to help with the planting/watering of flowers by the Womens Club and also can be used by the DPW for many other things, such as community events, picking up trash downtown etc.

Resolution No. 180308-04

(Carried)

Motion by Boardmember Mardlin
Second by Boardmember LaBeau

The Swartz Creek City Downtown Development Authority hereby approves the City Manager to pursue information of purchasing a service vehicle and bring back to board recommendations.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

Swartz Creek Fine Arts Association

Discussion

Resolution No. 180308-05

(Carried)

Motion by Boardmember Beedy
Second by Boardmember King

The Swartz Creek City Downtown Development Authority hereby approves sponsoring a movie for \$300.00 to support the downtown activity.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

Facade Program

Discussion

Resolution No. 180308-06

(Carried)

Motion by Boardmember Beedy
Second by Boardmember King

The Swartz Creek City Downtown Development Authority hereby approves that we open the application process for the Façade Program for the budgeted amount till that amount is depleted.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

MEETING OPEN TO PUBLIC:

Boots Abrams, resides at 5352 Greenleaf Dr., thanked the board for the watering vehicle. She commented on the roof of the Lasers/Hank & Don's Bar could use some façade program funding.

Dennis Cramer, resides at 5299 Worchester Dr., excited about the new pavilion going up at Holland Square.

Boardmember Beedy encouraged him to attend upcoming meetings on the Holland Square project.

REMARKS BY BOARD MEMBERS:

Boardmember Sherman can't wait for winter to be over.

Boardmember Beedy positive forward, baby steps.

Boardmember Mardlin just had a nice vacation.
Boardmember Raffaelli thinks the watering vehicle is the best idea in years.

Boardmember Krueger newsletter coming out hopefully next week.

ADJOURNMENT:

Resolution No. 180308-07

(Carried)

Motion by Board Member Beedy
Second by Board Member LaBeau

The Swartz Creek DDA adjourns the March 8, 2018 DDA meeting at 7:28 p.m.

YES: Unanimous Voice Vote
NO: None. Motion declared carried

Todd Beedy

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE ZONING BOARD OF APPEALS
MARCH 21, 2018**

The Regular Meeting was called to order at 6:03 pm by Chairman Packer in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Board members Present: Packer, Plumb, Porath, Smith & Stephens.

Alternates Present: Alternate Fountain.

Board members Absent: Alternate Barclay.

Staff Present: Adam Zettel.

Others Present: Noe.

APPROVAL OF AGENDA

Resolution No. 180321-01

(Carried)

Motion by Board Member Plumb
Second by Board Member Stephens

The Swartz Creek City Zoning Board of Appeals hereby approves the Agenda of the Regular Board Meeting of January 17, 2018 as printed.

Unanimous Voice Vote
Motion declared carried

APPROVAL OF MINUTES:

Resolution No. 180321-02

(Carried)

Motion by Board Member Smith
Second by Board Member Plumb

The Swartz Creek City Zoning Board of Appeals hereby approves the Minutes of the Regular Board Meeting March 21, 2018, to be approved.

Unanimous Voice Vote
Motion declared carried

Meeting Open To The Public: No comments.

VARIANCE APPLICATION: None.

INTERPRETATION: None.

APPEALS: None.

OTHER BUSINESS:

Selection of Offices

Resolution No. 180321-03

(Carried)

Motion by Zoning Board of Appeals Board Member Plumb
Second by Board Member Stephens

I Move, the Swartz Creek Zoning Board of Appeals selects Board Member Packer to serve as the ZBA Chairperson, Board Member Plumb to serve as the ZBA Vice-Chairperson, and Board Member Smith to serve as the ZBA Secretary for a twelve month period commencing immediately and ending at the next annual meeting or as stated in the bylaws.

Unanimous Vote
Motion declared carried

Meeting Open To The Public: None.

Adjourn

Resolution No. 180321-04

(Carried)

Motion by Zoning Board of Appeals Board Member Plumb
Second by Board Member Smith

I Move the Swartz Creek Zoning Board of Appeals adjourns the March 21, 2018 ZBA meeting.

Unanimous Voice Vote
Motion declared carried

The board unanimously declared the meeting adjourned at approximately 6:12 p.m.

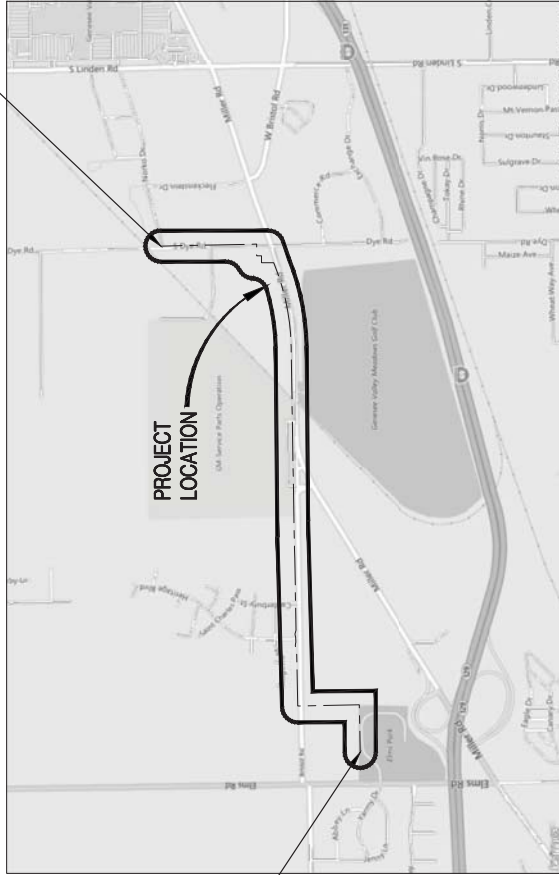
Ronald Smith
Secretary

INDEX OF SHEETS	
SHEET NO.	DESCRIPTION
1	COVER
2	DETAILS
3-14	CONSTRUCTION SHEETS

CITY OF SWARTZ CREEK AND FLINT TOWNSHIP TRAIL SCHEMATICS

FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE
GENESEE COUNTY, MICHIGAN
CITY OF SWARTZ CREEK - FLINT TOWNSHIP

P.O.E. STA 124+63.07
FLINT TOWNSHIP



LOCATION MAP
N.T.S.

SWARTZ CREEK
P.O.B. STA 23+70.00

TRAIL DATA	
CITY OF SWARTZ CREEK	
DESIGN SPEED.....	18 MPH
PROJECT LENGTH.....	1.63 MILES
ELMS PARK THROUGH EASEMENTS TO SOUTHLIDE ROAD	
START =	23+70.00 END = 109+81.08
FLINT TOWNSHIP	
DESIGN SPEED.....	18 MPH
PROJECT LENGTH.....	0.28 MILES
SOUTHLIDE ROAD FROM NORTH OF MILLER ROAD TO NORKO DRIVE	
START =	109+81.08 END = 14+96.00

CONTRACT FOR CITY OF SWARTZ CREEK
1.63 MILES OF NON-MOTORIZED TRAIL CONSTRUCTION WITHIN PUBLIC EASEMENTS TO
BRISTOL ROAD AND ALONG BRISTOL ROAD WITHIN RIGHT OF WAY, THEN TRAVERSING
SWARTZ CREEK WITHIN PUBLIC EASEMENT TO S. DYE ROAD WITHIN THE CITY OF
SWARTZ CREEK.

CONTRACT FOR: FLINT TOWNSHIP
0.28 MILES OF NON-MOTORIZED TRAIL CONSTRUCTION WITHIN SOUTH DYE ROAD
RIGHT OF WAY.



THESE PLANS WERE PREPARED BY:

Advancing Communities
OHM
63101 West Belden Road, J. Flint, MI 48807
P (810) 393-4200 | F (734) 522-8627



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UTILITY NOTE

FOR THE PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH
SUBSEA, INC. 174 PRAIRIE AVENUE, SUITE 200, FARMINGTON, MI 48334, PLEASE DIG
WITH CARE AND CALL 811 AT LEAST 48 HOURS BEFORE ANY EXCAVATION. PLEASE
OTHER LOCATE MESSAGES FOR SINGLE ADDRESS OF REMUSKING, A
BUSINESS DAYS PRIOR TO EXCAVATION, EXCLUDING WEEKENDS
AND HOLIDAYS.

UTILITY CONTACTS

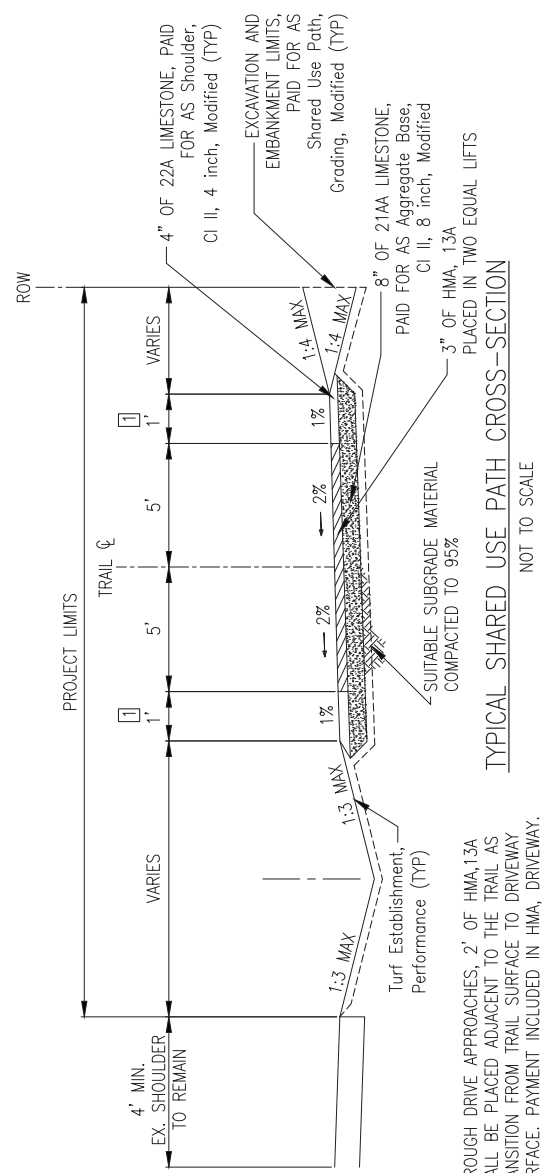
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CABLE TV
CHARTER COMMUNICATIONS
311 S. CEDAR STREET
7372 JAMISON ROAD
FLINT, MI 48432
(734) 765-5016
charter@charter.com

City Council Packet



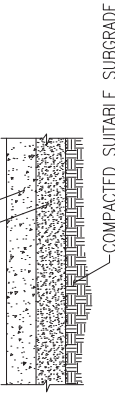
TYPICAL SHARED USE PATH CROSS-SECTION
 NOT TO SCALE

1 THROUGH DRIVE APPROACHES, 2' OF HMA, 13A SHALL BE PLACED ADJACENT TO THE TRAIL AS TRANSITION FROM TRAIL SURFACE TO DRIVEWAY SURFACE. PAYMENT INCLUDED IN HMA, DRIVEWAY.

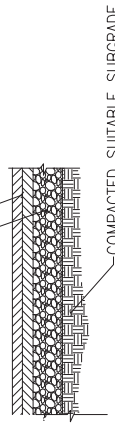
4" OF HMA, 13A PLACED IN TWO EQUAL LIFTS, PAID FOR AS HMA, DRIVEWAY

6" OF 21AA LIMESTONE BASE, PAYMENT INCLUDED IN HMA, DRIVEWAY AND WILL NOT BE PAID FOR SEPARATELY.

Driveway, Nonreinf Conc, 6 inch, Modified
 4" OF CL II SAND BASE, PAYMENT INCLUDED IN Driveway, Nonreinf Conc, 6 inch, Modified AND WILL NOT BE PAID FOR SEPARATELY.



HMA DRIVEWAY CROSS SECTION
 NOT TO SCALE

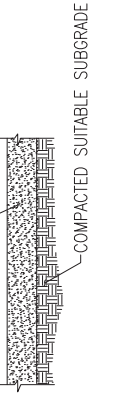


CONCRETE DRIVEWAY CROSS SECTION
 NOT TO SCALE

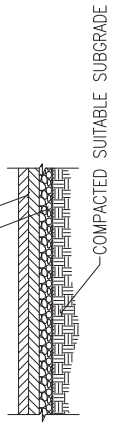
5" OF HMA, 13A PLACED IN TWO EQUAL LIFTS, PAID FOR AS HMA, Repair

21AA LIMESTONE BASE AS NEEDED, PAYMENT INCLUDED IN HMA, Repair AND WILL NOT BE PAID FOR SEPARATELY.

6" OF 23A LIMESTONE BASE, PAID FOR AS Approach, Ci II, 6 inch, Modified

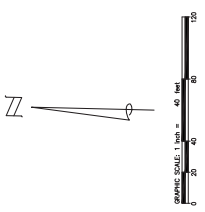


HMA REPAIR CROSS SECTION
 NOT TO SCALE

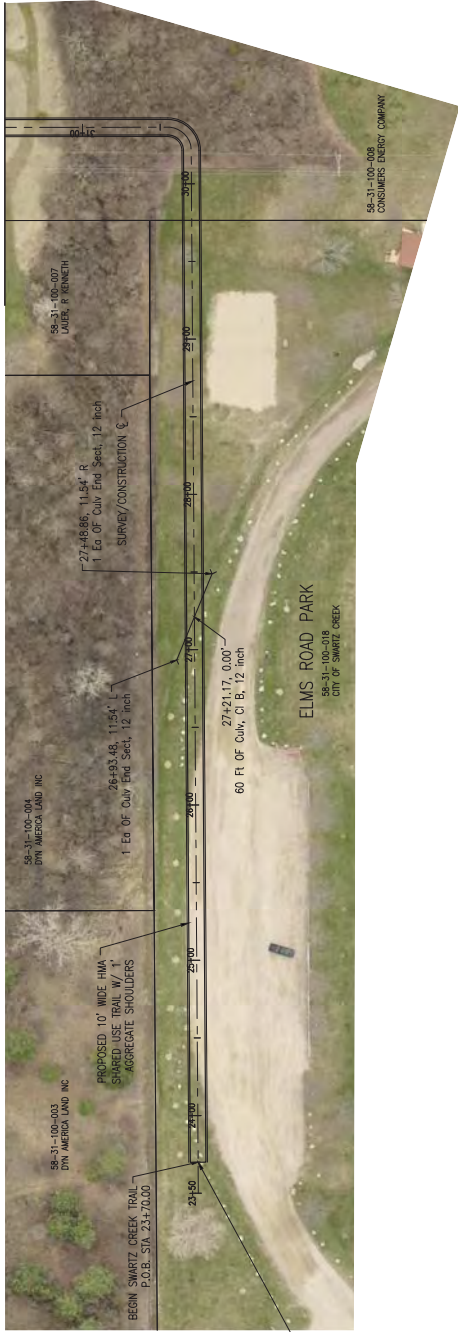


AGGREGATE DRIVEWAY CROSS SECTION
 NOT TO SCALE

ITEM	QTY	UNIT	PRICE (\$/SQ YD)	PERFORMANCE GRADE	REMARKS
HMA, 13A	330	SQ YD	58-28	1.5" LIFTING, 1.5" WEARING	
HMA, DRIVEWAY	400	SQ YD	58-28	HMA, 13A IN TWO EQUAL LIFTS	
HMA, REPAIR	500	SQ YD	58-28	HMA, 13A IN TWO EQUAL LIFTS	
* BOND COAT	0.05-0.15	GNL			



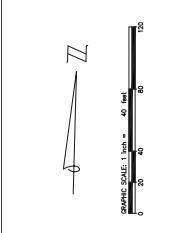
SEE SHEET 6
 MATCH LINE STA 31+50



QUANTITIES THIS SHEET

TOTAL	UNIT
1400	Byt
182	Byt
2	Byt
189	Byt
786	Ft
1400	Byt





TOTAL	UNIT	DESCRIPTION
7	Ln	Tire, Res, 8 inch to 18 inch
1500	Syd	Aggregate Base, 8 inch, Modified
175	Syd	Aggregate Base, 4 inch, Modified
14	Ln	Curb End Sect, 12 inch
40	FT	Curb, 6' B, 12 inch
20	FT	Detectable Warning Surface
100	SH	Shoals or Bump, Conc, 6 inch
280	FT	Shoals or Bump, Conc, 8 inch
800	FT	Shared use PATH, Grading, Modified
98	FT	Post. Steel, 2 lb
55	SH	Sign, Type IIIa
140	SH	Sign, Type IIIb
4	Ln	Post Mark, Only Gold Pinmk, Yield Arrow
1047	Syd	Turf Establishment, Performance

SEE SHEET 3
 MATCH LINE
 STA 31+50

DRAWING PATH: P:\000\1000\2018\020218\020\SWCRC\CON\ELMS PARK TO NORKO DRIVE\180100\CON.dwg, Rev: 15, 2017-8-28AM

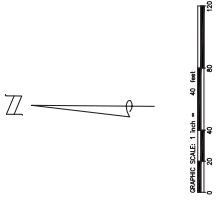
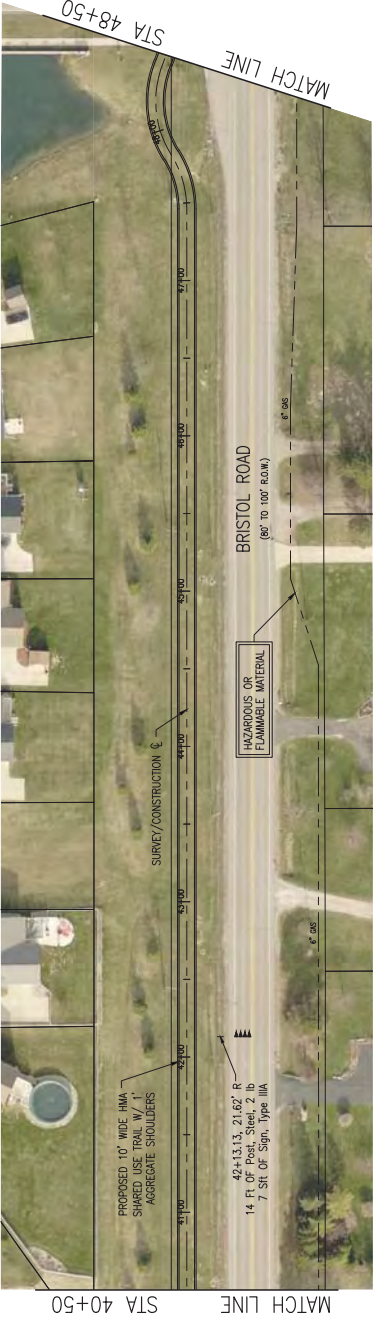


Know what's below.
Call before you dig.

CITY OF SWARTZ CREEK - FLINT TOWNSHIP
FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE
CONSTRUCTION SHEET

CITY OF SWARTZ CREEK - FLINT TOWNSHIP
NO. 01
NO. 02

OHM
ARCHITECT ENGINEER PLANNERS
63101 West Bristol Road
Flint Township, MI 48430
P (989) 352-8200 | F (989) 352-8427
OHM@OHMORISE.COM





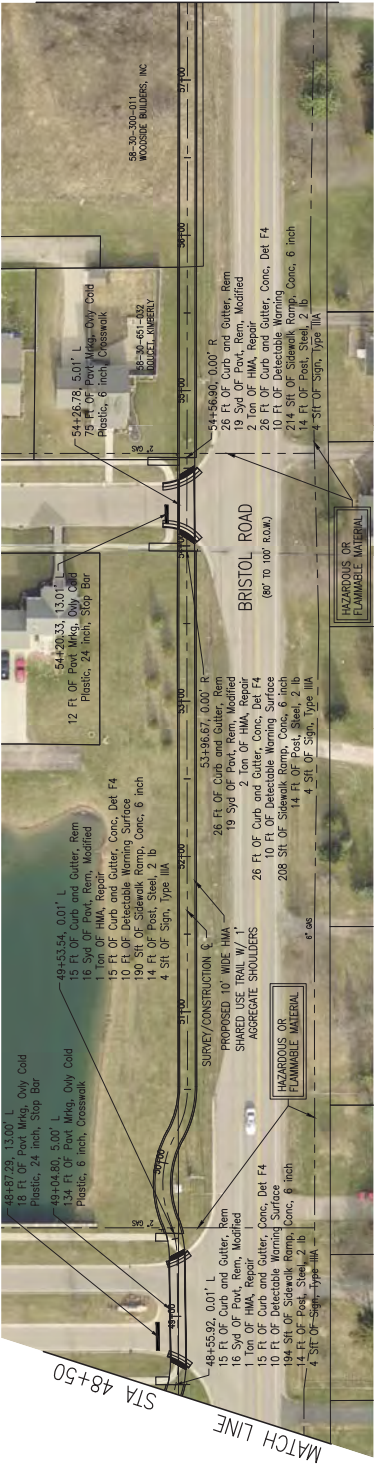
Know what's below.
Call before you dig.

CITY OF SWARTZ CREEK - FLINT TOWNSHIP
FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE
CONSTRUCTION SHEET

DATE	PROJECT NUMBER	SHEET	PROJECT NAME	SCALE	DATE	PROJECT NUMBER	SHEET	PROJECT NAME

QUANTITIES THIS SHEET

TOTAL	UNIT	DESCRIPTION
82	FT	Curb and Gutter, Rem
70	Syd	Prk, Rem, Modified
150	Syd	Aggregate, 1/2" - 1.5" Max, Modified
150	Syd	Aggregate, 1.5" - 3" Max, Modified
4	Ton	HMA, Repair, 1/2" - 1.5" Max, Modified
82	FT	Curb and Gutter, Conc, Det F4
48	FT	Detachable Warning Surface
60	FT	Detachable Warning Surface
100	TON	Shared use Path, HMA
742	FT	Shared use Path, Gravel, Modified
96	FT	Prk, Blvd, 2'b
96	FT	Prk, Type III
308	FT	Prk Mfg, Only Cold Plastic, 24 inch, Stop Bar
308	FT	Prk Mfg, Only Cold Plastic, 34 inch, Stop Bar
990	Syd	Turf Establishment, Performance



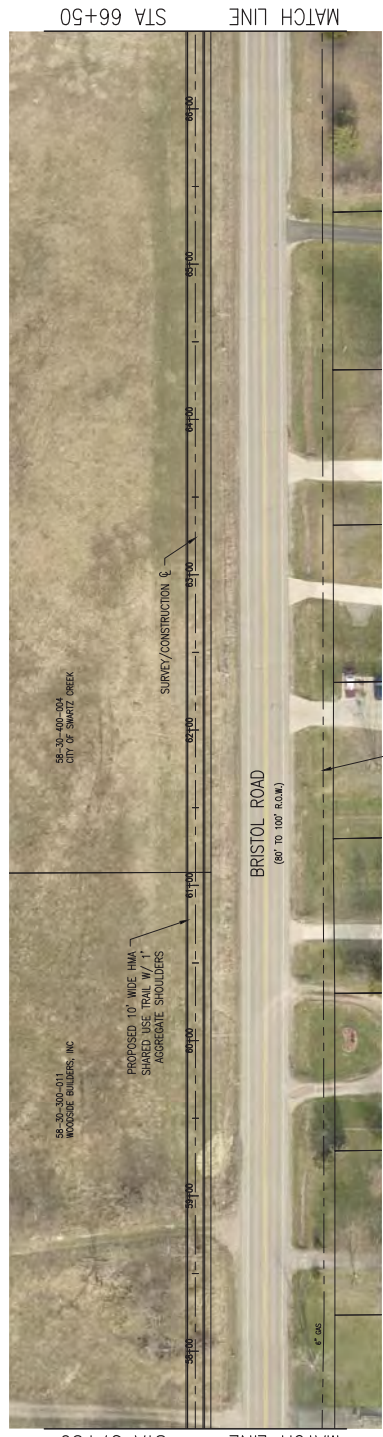
OHM
ARCHITECT ENGINEER PLANNERS
6310 West Broad Road
Atlanta, Georgia 30320
P (404) 525-6200 F (404) 525-6227
OHM@OHMPS.COM

DRWING PATH: P:\000\10002\0219010_5chamrck_TrillDwg\B\081801CON\5.dwg Nov 15, 2017 8:33am



QUANTITIES THIS SHEET

TOTAL	UNIT	DESCRIPTION
4	EA	Tree, 8 inch to 18 inch
1000	SPT	Aggregate Base, 8 inch, Modified
300	SPT	Shoulder, 21" x 18", Modified
100	TRM	Shared Use Path, Gravel, Multiple
300	FS	Shared Use Path, Gravel, Multiple
1200	SPT	Turf Establishment, Performance



MATCH LINE STA 57+50
MATCH LINE STA 66+50



OHM
ARCHITECT ENGINEER PLANNERS
6310 West Broad Road
Atlanta, Georgia 30328
P (404) 525-8200 F (404) 525-8527
OHM@OHM.COM

CITY OF SWARTZ CREEK - FLINT TOWNSHIP
FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE
CONSTRUCTION SHEET

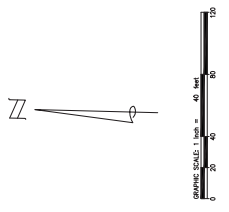
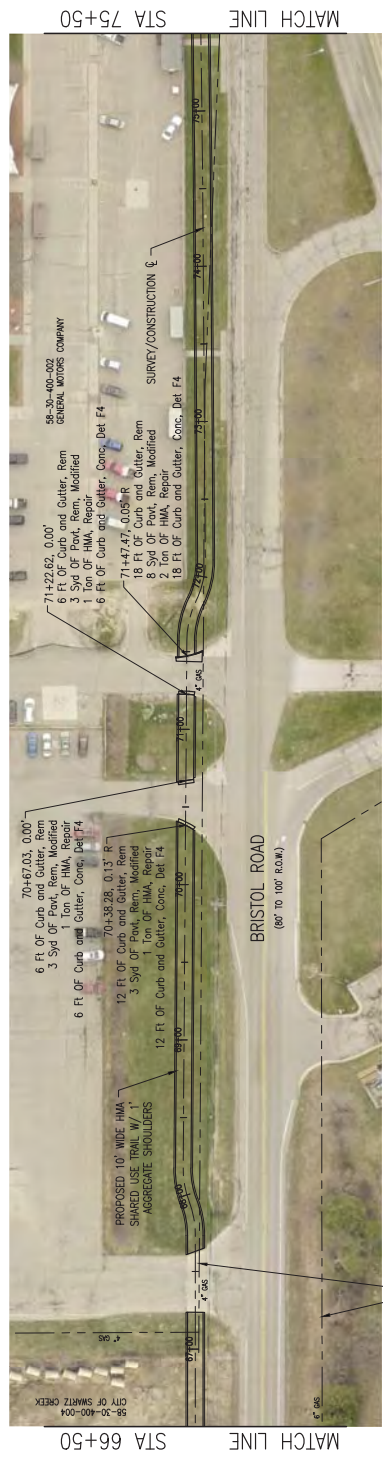
DATE: 11/15/17
PROJECT NO: 17-0001
SHEET NO: 75 OF 78



CITY OF SWARTZ CREEK - FLINT TOWNSHIP
 FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORRIS DRIVE
 CONSTRUCTION SHEET

DATE	PROJECT NUMBER	TYPE	PROJECT NAME	NO. OF SHEETS	SHEET NO.	SCALE	DESCRIPTION	DATE	BY	CHKD BY	APP'D BY

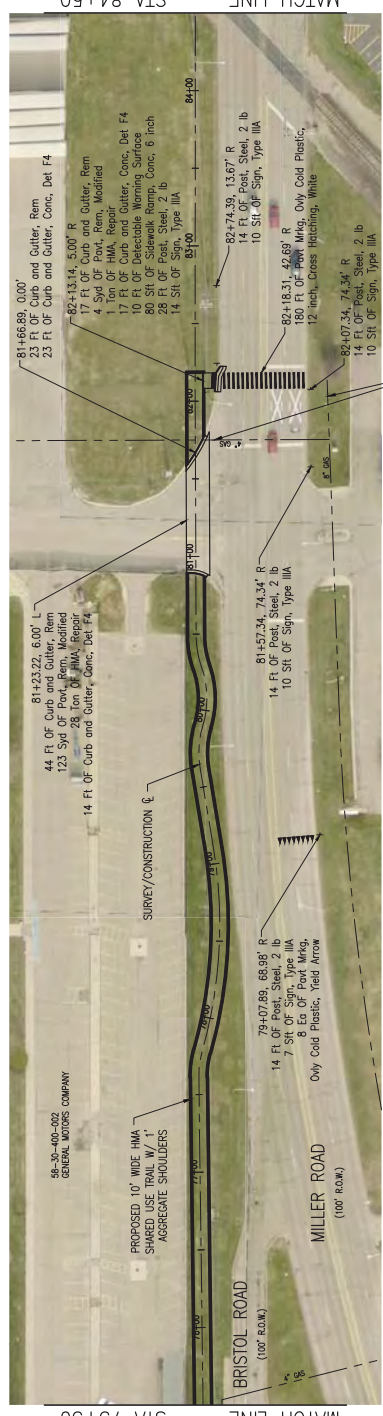
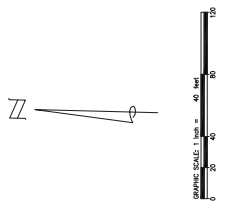
OHM
 ARCHITECT ENGINEER PLANNERS
 6310 West Broad Road
 Suite 100
 Denver, CO 80231
 P (303) 335-8000 F (303) 532-8427
 OHM@OHMPS.COM



CONSENT TO BE BOUND AND WITHIN THE LIMITS PROVIDED HEREIN, CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES.



Know what's below.
Call before you dig.

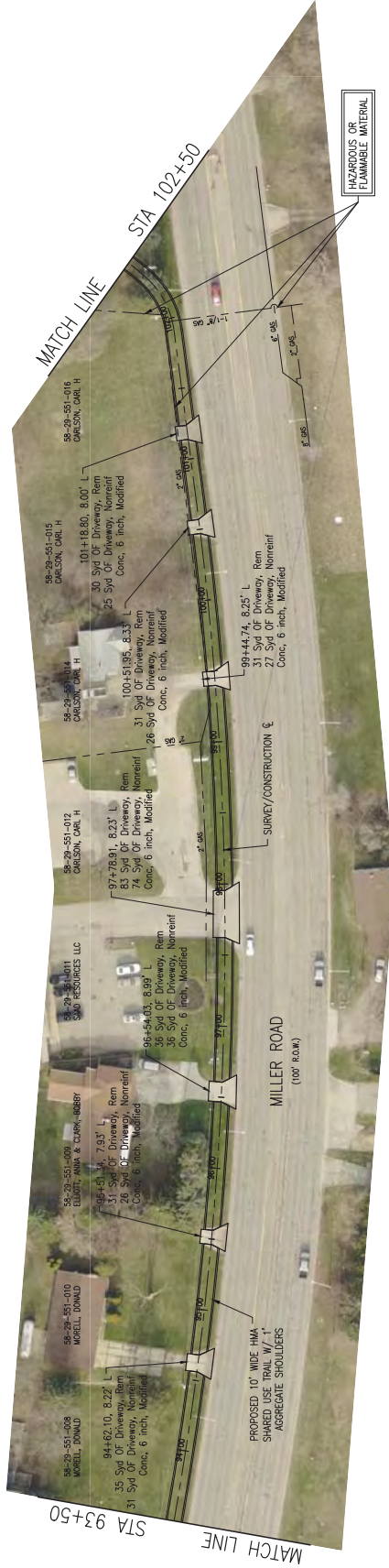
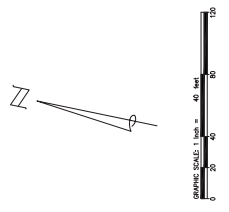


QUANTITIES THIS SHEET

TOTAL	UNIT	DESCRIPTION
2	Sq	Tree, Min. 8 inches dbh
2	Sq	Curb and Gutter, Rem
137	Syd	4" Syd OF HMA, Repair
654	Syd	Aggregate Base, 8 inch, Modified
132	Syd	Shoulder, C I L, 4 inch, Modified
29	Ton	HMA, Repair, Conc, Det F4
14	FS	Detachable Warning Surface
85	Sq	Shoulder Ramp, Conc, 6 inch
118	Ton	Shoulder Path, HMA
119	Ton	Shoulder Path, Gravel, Modified
84	FS	Post, 6 inch, 2
81	Sq	Sign, Type IIIA
188	FS	Paint Ring, Only Cold Plastic, 12 inch, Cross Hatching, White
8	Sq	Paint Ring, Only Cold Plastic, Yield Arrow
187	Syd	Four Establishment, Perforated

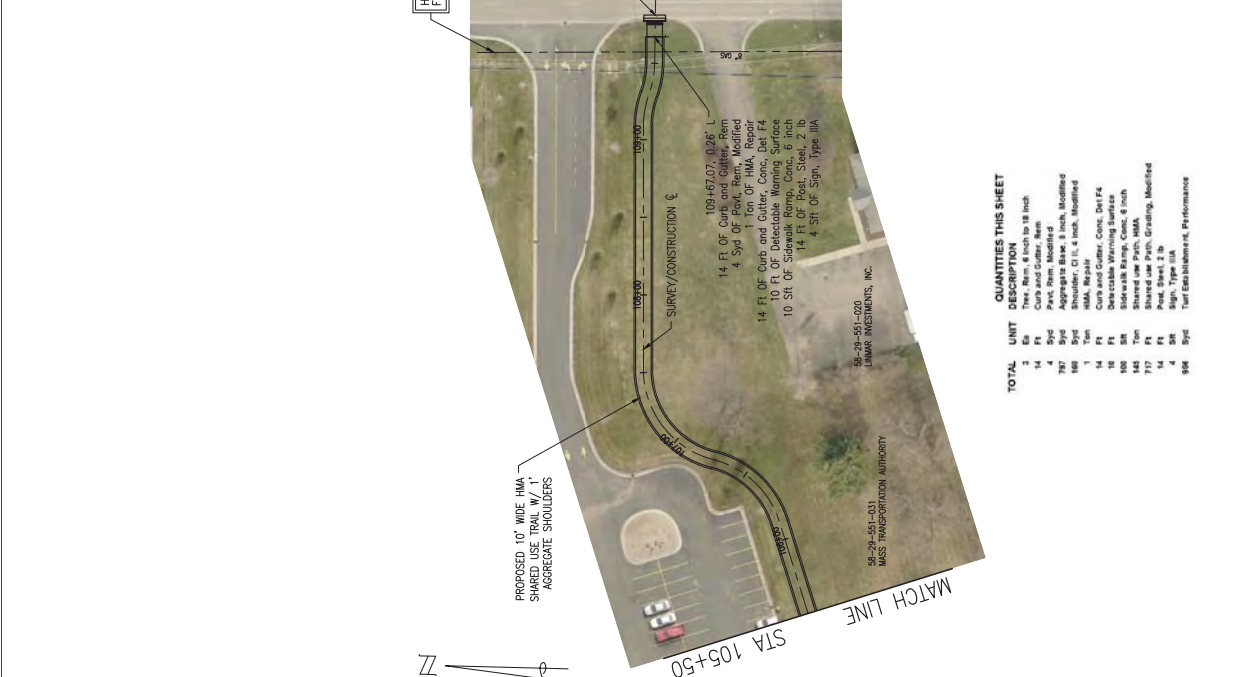
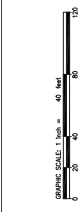


Know what's below.
Call before you dig.



QUANTITIES THIS SHEET

TOTAL	UNIT	DESCRIPTION
3	EA	Tree Ret. Inlet @ 18" Int.
277	Syd	Driveway/Rem
841	Syd	Aggregate Base, 6 inch, Modified
174	Syd	Shoulder C11, 4 inch, Modified
48	Syd	Driveway/Rem (10' x 10')
188	Ton	Driveway/Rem (10' x 10')
188	Ton	Shared use Path, 10' x 10'
188	Syd	Shared use Path, 10' x 10'
1000	Syd	1st Submittal Performance

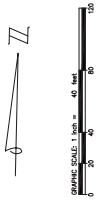


QUANTITIES THIS SHEET

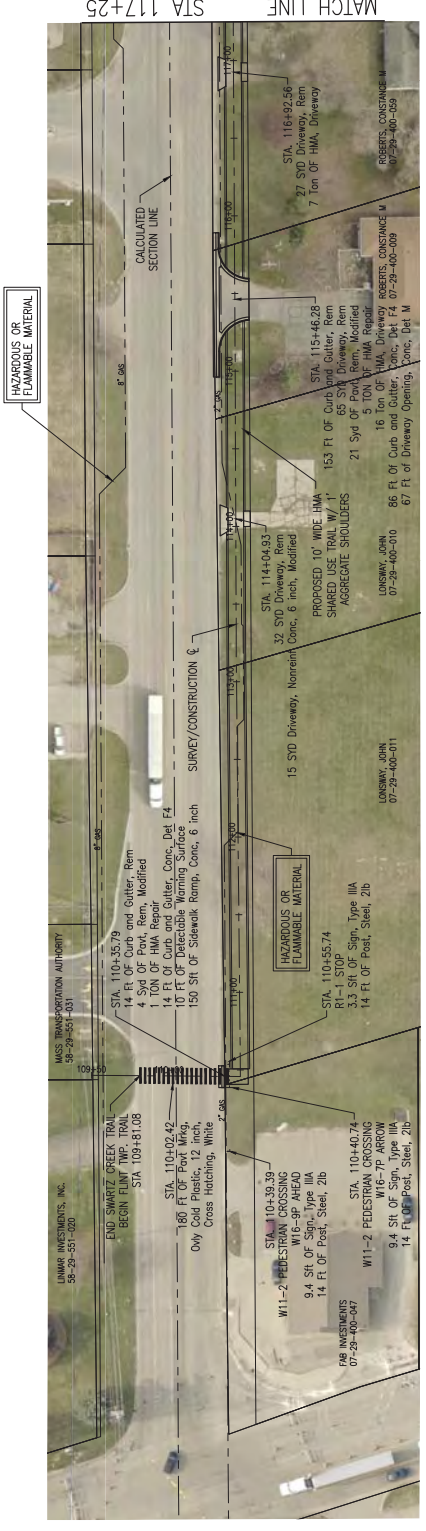
TOTAL	UNIT	DESCRIPTION
2	Sy	Trkr, Rein. 8 inch to 18 inch
2	Sy	Trkr, Rein. 18 inch to 24 inch
4	Syd	Post, Rein. Modified
4	Syd	Post, Rein. Modified
787	Syd	Aggregate Base, 8 inch, Modified
168	Syd	Shoulder, C I, 4 inch, Modified
1	Sy	Sign, Type IIIA
14	Ft	Curb and Gutter, Conc. Det F4
18	Ft	Delectable Warning Surface
100	Sft	Stolewalk Ramp, Conc. 6 inch
101	Ft	Stolewalk Ramp, Conc. 6 inch
172	Ft	Stolewalk Ramp, Conc. 6 inch
14	Ft	Post, Steel, 2 lb
4	Srt	Sign, Type IIIA
866	Syd	Turf Establishment, Performance



Know what's below.
 Call before you dig.



SOUTH DYE ROAD
 (100' R.O.W.)

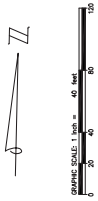


MILLER ROAD

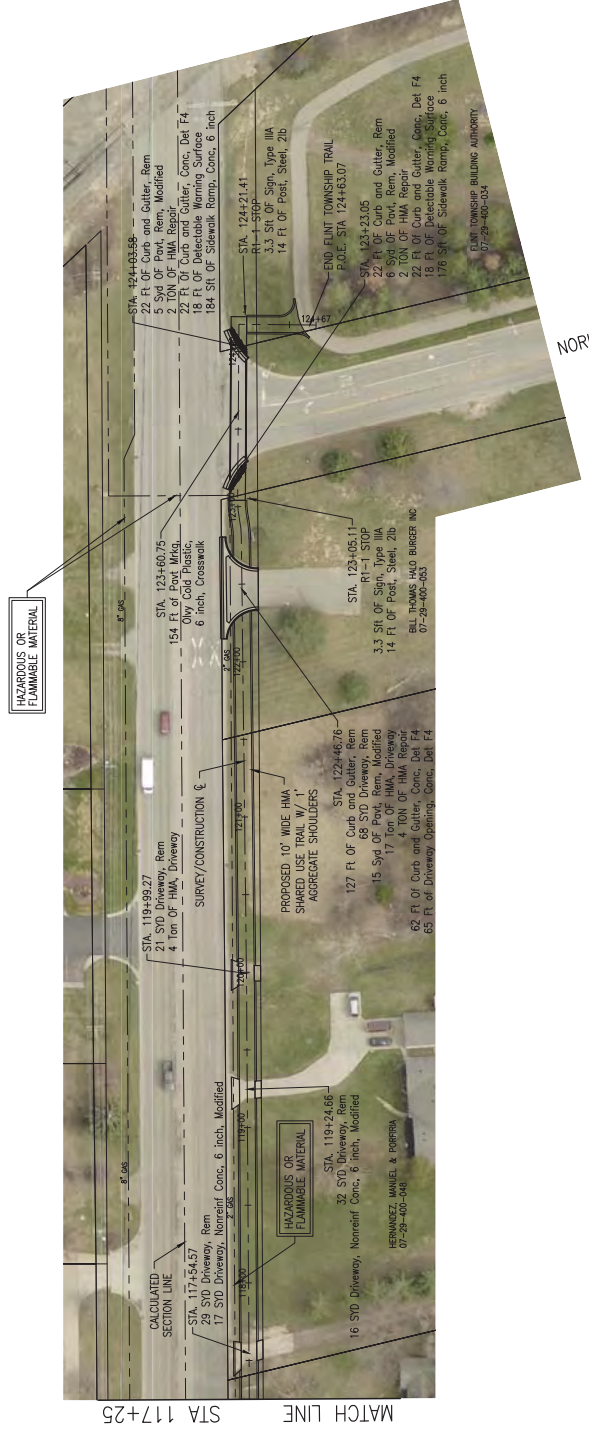
QUANTITIES THIS SHEET

TOTAL	UNIT	DESCRIPTION
147	FT	Curb and Gutter, Rem
153	Syd	Driveway, Rem
24	Syd	Post, Rem, Modified
153	Syd	Aggregate, 1/2" to 3/4" inch, Modified
138	Syd	Shoulder, C.I.L. 4 inch, Modified
23	Ton	HMA, Driveway
6	TON	HMA, Repair
116	WT	Driveway Repair Conc, 8 inch, Modified
109	FT	Driveway, Conc, Det F4
47	FT	Driveway Opening, Conc, Det M
16	FT	Detachable Warning Surface
159	Syd	Sidewalk Ramp, Conc, 6 inch
150	Syd	Post, Rem, Modified
634	FT	Shared use PAV, Grading, Modified
42	FT	Post, Steel, 2b
23	SH	Sign, Type IIIA
14	FT	Post, Steel, 2b
88	Syd	Turf Establishment, Performance

Know what's below.
 Call before you dig.



SOUTH DYE ROAD
 (100' R.O.W.)



QUANTITIES THIS SHEET

TOTAL	UNIT	DESCRIPTION
171	Ft	Curb and Gutter, Rem
156	Syd	Driveway, Rem
28	Syd	Post, Rem, Modified
123	Syd	Aggregate, 10" Wide, Modified
123	Syd	Shoulder, 21" x 6" HMA, Modified
21	Ton	HMA, Driveway
3	Ton	HMA, Repair
23	Syd	Driveway, New, 21" x 6" HMA, Modified
152	Syd	Driveway, New, 21" x 6" HMA, Modified
63	Ft	Driveway, Existing, Conc, Det. F4
28	Ft	Driveway, Existing, Conc, Det. F4
305	Syd	Shoulder, 21" x 6" HMA, Modified
288	Ft	Shoulder, 21" x 6" HMA, Modified
28	Ft	Post, Det. F4, 21"
17	Syd	Post, Type IIIA
154	Ft	Post, 6" x 6" x 10' x 10', Det. F4
148	Syd	Post, 6" x 6" x 10' x 10', Det. F4





OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: City of Swartz Creek and Flint Township - Trail Schematics
 LOCATION: Genesee County
 WORK: Non-Motorized Multi-use Trail Construction
Elms Park to Norko Drive

DATE: November 14, 2017
 PROJECT #: 4023 and 4060
 ESTIMATOR: KCB
 CHECKED BY: SLW
 CURRENT ENR: _____

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
CATEGORY 1 -Participating Items					
1500001	Mobilization, Max. 10%	LS	1	\$ 77,527.25	\$ 77,527.25
2020004	Tree, Rem, 6 inch to 18 inch	Ea	28	\$ 500.00	\$ 14,000.00
2047011	Driveway, Rem	Syd	770	\$ 15.00	\$ 11,550.00
2047011	Pavt, Rem, Modified	Syd	264	\$ 12.00	\$ 3,168.00
3027011	Aggregate Base, 8 inch, Modified	Syd	14571	\$ 12.00	\$ 174,852.00
3077011	Shoulder, CI II, 4 inch, Modified	Syd	4121	\$ 12.00	\$ 49,452.00
4010012	Culv End Sect, 12 inch	Ea	6	\$ 250.00	\$ 1,500.00
4010233	Culv, CI B, 12 inch	Ft	100	\$ 50.00	\$ 5,000.00
4030006	Dr Structure Cover, Adj, Case 2	Ea	10	\$ 500.00	\$ 5,000.00
5017031	HMA, Driveway	Ton	44	\$ 100.00	\$ 4,400.00
5017031	HMA, Repair	Ton	54	\$ 130.00	\$ 7,020.00
8017011	Driveway, Nonreinf Conc, 6 inch, Modified	Syd	485	\$ 50.00	\$ 24,250.00
8030010	Detectable Warning Surface	Ft	116	\$ 40.00	\$ 4,640.00
8030036	Sidewalk Ramp, Conc, 6 inch	Sft	1616	\$ 10.00	\$ 16,160.00
8060040	Shared use Path, HMA	Ton	1886	\$ 75.00	\$ 141,450.00
8067001	Shared use Path, Grading, Modified	Ft	9264	\$ 15.00	\$ 138,960.00
8100370	Post, Steel, 2 lb	Ft	252	\$ 7.50	\$ 1,890.00
8100404	Sign, Type IIIA	Sft	112	\$ 40.00	\$ 4,480.00
8107051	Wayfinding Signage	LS	1	\$ 6,000.00	\$ 6,000.00
8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft	363	\$ 7.50	\$ 2,722.50
8110039	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Cross Hatching, White	Ft	280	\$ 4.00	\$ 1,120.00
8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	30	\$ 10.00	\$ 300.00
8117050	Pavt Mrkg, Ovly Cold Plastic, Yield Arrow	Ea	8	\$ 75.00	\$ 600.00
8120140	Lighted Arrow, Type C, Furn	Ea	2	\$ 1,000.00	\$ 2,000.00
8120141	Lighted Arrow, Type C, Oper	Ea	2	\$ 100.00	\$ 200.00
8120170	Minor Traf Devices	LS	2	\$ 10,000.00	\$ 20,000.00
8120250	Plastic Drum, High Intensity, Furn	Ea	100	\$ 15.00	\$ 1,500.00
8120251	Plastic Drum, High Intensity, Oper	Ea	100	\$ 1.50	\$ 150.00
8120370	Traffic Regulator Control	LS	2	\$ 1,000.00	\$ 2,000.00
8167011	Turf Establishment, Performance	Syd	12356	\$ 3.00	\$ 37,068.00
8257051	Rubberized Railroad Crossing	LS	1	\$ 50,000.00	\$ 50,000.00
8357060	Railroad Protection, Railroad Crossing	Dlr	1	\$ 25,000.00	\$ 25,000.00



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: City of Swartz Creek and Flint Township - Trail Schematics
 LOCATION: Genesee County
 WORK: Non-Motorized Multi-use Trail Construction
Elms Park to Norko Drive

DATE: November 14, 2017
 PROJECT #: 4023 and 4060
 ESTIMATOR: KCB
 CHECKED BY: SLW
 CURRENT ENR: _____

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
CATEGORY 3 -Non-Participating					
2040020	Curb and Gutter, Rem	Ft	543	\$ 10.00	\$ 5,430.00
8020038	Curb and Gutter, Conc, Det F4	Ft	381	\$ 30.00	\$ 11,430.00
8020050	Driveway Opening, Conc, Det M	Ft	132	\$ 15.00	\$ 1,980.00
SUBTOTAL FOR CATEGORY 1 -Participating Items					\$ 833,959.75
SUBTOTAL FOR CATEGORY 3 -Non-Participating					\$ 18,840.00
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 852,799.75



March 26, 2018

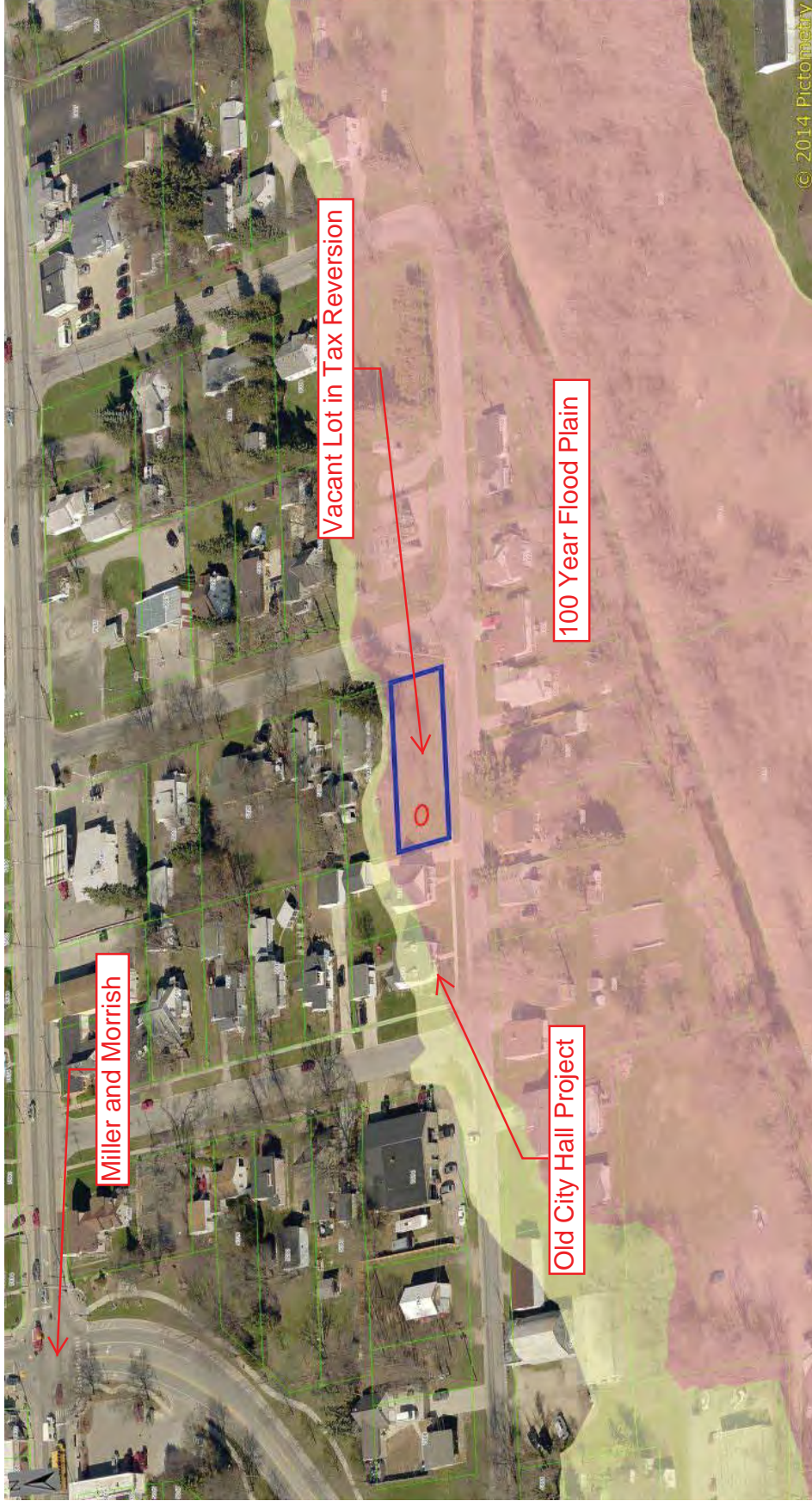


85

City of Swartz Creek

City Council Packet

Second Street



Board Chair
Curt Porath

METRO POLICE AUTHORITY OF GENESEE COUNTY

5420 Hill 23 Drive
Flint, MI 48507
(810) 820-2190
(810) 877-6537-FAX

information@metropolicegc.org

Board Members

Kay Doerr
Dave Guigear
Tonya Ketzler
Vane King
David Krueger
Dennis Pinkston

Lieutenant
Matthew Bade
Acting Chief

CHIEF OF POLICE JOB OPENING

Starting Salary: \$90,000 - \$105,000 – Fringe benefits available

SUMMARY:

The Metro Police Authority of Genesee County is seeking candidates for its Chief of Police. The Authority is seeking candidates with leadership and management skills, vision and sensitivity to the needs of the communities the Authority serves. This is an at-will, non-union position appointed and confirmed by the Authority Board.

MINIMUM QUALIFICATIONS:

Successful candidates will possess a Bachelor's Degree in Criminal Justice, Public or Business Administration, **OR** a minimum of ten years police experience, including five years of progressively responsible supervisory experience. Evidence of continued professional development is considered a plus. Position requires MCOLES certification and a valid Michigan Driver's License.

CONDITIONS OF EMPLOYMENT:

The position is responsible for staff supervision, establishing long range plans, developing policy and procedures, budget preparation, law enforcement, public relations, related paperwork, records, and reporting on events and activities to the Metro Police Authority of Genesee County Board. Primary duties are:

- Selects and hires police authority employees, including police officers, supervises staff, including establishing staffing standards, organizing, and training, assigning and evaluating work, counseling, disciplining, and termination; participates in routine department tasks as required and reports to the Authority Board regarding these activities.
- Develops goals, objectives, police procedures and regulations for departmental activities and programs in consultation with elected or appointed officials, and departmental staff.
- Monitors and researches trends, new methodology and technology, laws, regulations to develop and enhance public service processes and activities through the Authority, and plan for future expansion of the Metro Police Authority.
- Directs and evaluates department operations and administrative activities in compliance with applicable policies, regulations, ordinances and laws interacts with the public, particularly the media, to resolve issues/complaints and provide information regarding police-related events. Acts as the Authority's public representative.
- Advises and assists crime victims, the general public, subordinates, and others in law enforcement with policy interpretation; coordinates with other law enforcement agencies, emergency management agencies, and other agencies engaged in protecting the public on matters of mutual concern.
- Represents the Metro Police Authority on regional and local boards or committees and at meetings concerning law enforcement issues; makes presentations to elected or appointed officials, department heads, staff, and other public or private agencies or groups on significant law enforcement issues or programs.
- Oversees administrative matters such as developing departmental budgets, administering expenditures, conducting special studies, managing correspondence and records, preparing routine and special reports, administering training, or providing for staff technical or professional growth.
- Conducts staff and other professional meetings to exchange information; attends technical or professional seminars or conferences to improve professional skills.

Any current Authority employee or any individual associated with the Authority since its conception, who meets the minimum qualifications, wishing to apply for this position, should provide a letter of interest along with a detailed resume to the following address on or before 5:00 pm on April 2, 2018:

Metro Police Authority of Genesee County
c/o Stacy J. Belisle
McGraw Morris P.C.
2075 West Big Beaver Road, Suite 750
Troy, MI 48084
Email: sbelisle@mcgrawmorris.com