

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, June 11, 2018, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of May 29, 2018 MOTION Pg. 28
 - 4B. Budget Workshop of May 29, 2018 MOTION Pg. 33
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 3
 - 6B. Comcast Notice Pg. 34
 - 6C. Gain Dues Letter Pg. 35
 - 6D. Tax Reverted Property Information – 2018 Acquisition Pg. 38
 - 6E. Tax Reverted Property Information – 2017 RFP & Proposals Pg. 44
 - 6F. 2017 Water Consumer Confidence Report Pg. 64
 - 6G. Amended Park Rules Pg. 72
 - 6H. Monthly Reports (Check Register & Building) Pg. 76
 - 6I. Fiscal Year 2019 Draft Budget ATTACHED
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Fiscal Year 2019 Budget RESO Pg. 17
 - 8B. GAIN Dues Authorization RESO Pg. 22
 - 8C. Branding RESO Pg. 22
 - 8D. Appointment RESO Pg. 23
 - 8E. Fiscal Year 2019 Meeting Schedule RESO Pg. 23
 - 8F. Tax Reverted Property Disposition & Potential Sale (5157 Morrish) RESO Pg. 25
 - 8G. Tax Reverted Property Disposition & Potential Sale (Wade & Second) RESO Pg. 25
 - 8H. Park Rules Amendment RESO Pg. 26
 - 8I. Tax Reverted Property Potential Acquisition (8002 Miller) DISCUSSION
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Downtown Development Authority:	Thursday, June 14, 2018, 6:00 p.m., PDBMB
Fire Board:	Monday, June 18, 2018, 6:00 p.m., Public Safety Bldg
ZBA:	Wednesday, June 20, 2018, 6:00 p.m., PDBMB
City Council:	Monday June 25, 2018, 7:00 p.m., PDBMB
Metro Police:	Wednesday, June 27, 2018, 10:00 a.m., Metro PD
Planning Commission:	Tuesday, July 3, 2018, 7:00 p.m., PDBMB
City Council:	Monday, July 9, 2018, 7:00 p.m., PDBMB
Park Board:	Wednesday, July 11, 2018, 5:30 p.m., PDBMB One Week Later

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, June 11, 2018 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: June 7, 2018

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** (*No Change of Status*)

The 2017 Huizinga appeal has a hearing date for November. The 2016 for this office appeal was very unusual in terms of value sought by petitioner and because of procedural abnormalities by the petitioner and MTT. Heather recommends that we attempt one round of good faith negotiation for settlement prior to an appraisal. If this is not successful by mid-summer we will seek funds for a third party professional appraisal.

The golf appraisal continues. They do not appear to be cooperating. The allocation of value between the city and Flint Township is as much an issue as the establishment of a total true cash value for the entire course. While all the road frontage, structures, and much acreage is in the city, there is more land area for the course in the township. This circumstance is problematic for us.

✓ **STREETS** (*See Individual Category*)

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** (*No Change of Status*)

We are moving forward with our project that was approved in this three year federal funding cycle. The next step is completion of preliminary engineering and design, with the intention of bidding Fairchild Street this coming winter for 2019 construction. A resolution approved in April to engage engineering through the state contract. This is a required state instrument that will enable design and bidding to occur, with 80% of the cost picked up by the MDOT. A resolution is included.

In speaking with the engineer, the city still has the ability to add a sidewalk to the east side of Fairchild. We were informed that the sidewalk would not be an eligible expense so could not get federal funds. However, if it was done at the same time, the city would need to pay 'prevailing wages', which would increase the cost substantially. As such, it was recommended that, should the city decide to add sidewalks, we do so at a later time with another project that is ongoing in the Village.

After this three year cycle is complete, we hope that Miller, west of Morrish will be in the 2020-2022 cycle. Seymour is not on the radar at this point, though we may try to put it on the next cycle as well.

✓ **STREET PROJECT UPDATES** (*Update*)

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Daval should be substantially complete by June 29th, with paving beginning before our meeting.

Consumers Energy pulled permits for street light installation on last years project. The start date on the permit was May 12th, with completion in September.

Yard restoration from last year's projects has been redone and is in much better condition.

Crack sealing bids will be opened Friday. I may have an addendum for the packet if the contractor with the low bid is acceptable and time for their start is of the essence. Work is underway on Mason, Paul Fortino Drive, and a section of Maple/Crapo.

Helmsley and Chesterfield are up next for reconstruction in the Village, and we must begin choosing between those reconstructions and projects like Birchcrest that share the same priority. We may be able to perform some limited crush and shape in 2019, with a larger reconstruction effort in 2020. We will know more as expenses are detailed for existing projects, making future budget projections more accurate.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*

Lining work is complete for Chelmsford and Valleyview Drives. Inspection of Winshall has also been completed. There were no unexpected abnormalities, work items, or damages reported. Mr. Svrcek will be debriefing with Liqui-Force and Rowe PSC about this project and future work soon.

This multi-year program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly. This could include Winshall Drive and Miller Road sections.

✓ **WATER MAIN REPLACEMENT** *(No Change of Status)*

The city has held its public meeting on the proposed USDA Rural Development grant/loan application and related investment plan. The engineer is nearly ready with the grant/loan submission. Most of the unpleasant work has been completed, and the Mayor has begun authorizing submission of various documents to the feds. We are hopeful that the city will qualify for grant funds, and that we will be notified of such by fall. If (when) that occurs, the real planning for cost apportionment, scheduling, and design will begin.

In addition, the Genesee County Drain Commission - Water and Waste Services still intends to update its 2003 Water Master Plan this year. During this process, they are going to analyze the Swartz Creek area to ascertain what current and future needs are. This information will then be used by their consultant to make

determinations concerning additional water feeds into the area and the sizing of the water main, including Miller Road.

Their plan is to rely less on Miller Road and more on secondary feeds that could approach the city from the north, south, and west. This would be good for us in the long run and negates the concern that Miller Road would need to be increased in size and/or used as an intercommunity transmission line.

As observed with the break that was experienced on December 18th, additional feeds from other directions are essential for the west end of the county.

The city is also working with the county to abandon the Dye Road water main in the vicinity of the rail line. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **POLICE SERVICE** (*Business Item*)

The Metro PD met on May 23rd. The Authority Board approved the building use agreement that applies to the Metro PD occupied areas of 8100 Civic Drive. The council subsequently approved this on May 29th.

The authority board is planning to host a visioning session in the month of July. Chemical Bank is offering to facilitate the board discussion with staff regarding how to focus MPA resources in the short and long term. I do not have the dates yet, but it is expected to be 1.5 to 2 days in duration.

The chief contract is being worked on by committee and should be finalized by the June meeting, pending standard reviews and background checks.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

Sale instruments have been executed. Sale proceeds will be paid to the Heritage Village of Swartz Creek Home Owners Association unless otherwise encumbered or owed to the Genesee County Treasurer (Land Bank).

✓ **NEWSLETTER** (*Update*)

The newsletter has been finished and will be mailed as fast as the printer can arrange it.

✓ **HOLLAND SQUARE** (*Update*)

This process is taking a lot longer than we anticipated. I am having concerns about having a project bid ready by fall. The steering committee met on March 13th, March 26th and April 23rd. Based upon those sessions, two alternates for use are being developed. The consultant will be unveiling these options at 6pm on Tuesday, June 12th, in the city council chambers. Please attempt to attend.

The lead option at this point appears to be a multi-purpose site that generally functions as versatile open space for public use. I hope we get something there that is truly

unique and notable in the region. I encourage the council to extend beyond the standard comfort zone in terms of use and investment to make this truly special. Lot development of this scale may only occur once a century!

Previous public engagements have demonstrated strong support for a farm market and a plaza space that could host a multitude of events. Options for onsite storage, concessions, and restroom facilities have been mentioned numerous times. In addition, neighboring businesses are strongly advocating that the open area can host parking.

There is a total of \$200,000 in the DDA and city budgets for fiscal year 2019 that is related to this project.

✓ **TRAILS** *(No Change of Status)*

The MDOT Enhancement application is submitted! We hope this covers 65% of the investment. Work with Consumers Energy and CN Rail is positive for those project components that require their engagement. We are still working with the MTA and GM on some easements and permissions.

By the time this packet reaches you, the DNR match portion for the remainder of the project will probably also be submitted. This entails an application for the Department of Natural Resources Trust Fund Grant for construction. This grant can fund up to 50% of a project, up to \$300,000. We will be seeking an amount close to that to offset the 35% that the city must cover to match the Enhancement grant.

Note that that the city will still be heavily invested in this, even if both grants are awarded. Count on a general fund outlay of \$200,000 for all engineering, construction, and inspection services. This outlay will be required because the DNR requires that the city match 25% of the 'ask' from the DNR. So, the actual 'ask' will be 75% of what MDOT does not fund, leaving us with 25% of the DNR match of 35%.

Since this will get us close to the \$300,000 cap, we can expect to self-fund any overages, add-ons, and engineering that exceeds the limit. Again, the city WILL be using general fund dollars to make this connection happen.

The project timeline is as follows:

- September 2017: Intercommunity Project Resolutions (Complete)
- October 2017: Draft MDOT Application (Complete)
- November 2017: Submit Application for MDOT Funds (Complete)
- December 2017: Review and Revise MDOT Application (Complete)
- March 2018: Submit Final MDOT Application (Complete)
- March 2018: Draft DNR Application: (Complete)
- April 2018: Submit DNR Application: (Complete)
- October 2018: Final Trail Design
- December 2018: Bid Trail Project
- April 2019: Commence Trail Construction

✓ **REDEVELOPMENT READY COMMUNITIES** *(Update)*

The zoning ordinance technical review is complete and the council approved the work related to the economic development strategy. The planning commission will look to proceed with some immediate zoning changes, however, a large scale zoning code revision is recommended to be done by a third party in the future.

I ask councilmembers and other officers of the city to make every effort to engage themselves in the economic development strategy process and to encourage the engagement of our affiliates, such as the chamber, senior center, schools, etc.

The following RRC components are also at the forefront of our improvement and certification efforts:

- Development review flowchart and checklist **(In Progress)**
- Integrated community development webpage for city/DDA processes and programs **(Complete)**
- Economic Development Strategy for the city and its partners (chamber of commerce, schools, etc.) **(In Progress)**
- Public participation plan and tracking methods **(In Progress)**
- Consolidated capital improvement plan (compiled list of street, water, sewer, park and other investment for the next six years) **(Complete)**

Additional details from the previous report follow:

The area in which we will make new progress in the next quarter is in the zoning ordinance. There are a number of provisions that are not consistent with our master plan and/or RRC best practice. The state is offering a technical assistance grant to fund half of a professional service to align our code with RRC expectations. This will keep the planning commission busy for a little while, but it will be worth it. As of writing, there appears to be no local cost! As such, I will have the planning commission engage in the audit as soon as possible.

✓ **BRANDING** *(Business Item)*

The logo/image has been selected. As noted previously, I believe more and more that we need to have a tag line or slogan to accompany our image. Without an obvious 'brand' to offer, it is tough to express what we are or how to market it. So, while we have a nice and versatile image, how does that translate into a series of events, public art, or other expressive ways in which we tell a unified and obvious story?

I am reaching out to the city council again to select a tagline that clearly identifies a brand or identity for the city. As a follow up to the May 29 meeting, this is on the agenda for a resolution.

Much work has been put into identifying the community image or brand. Based upon surveys, meetings, and informal input, there are a number of slogans or taglines that represent the community's small town image. I have consolidated them here. #1 is the tagline that was recommended by the DDA. The others come from various sources. Any tagline can be adopted, and it is possible to engage in another

process. However, with so much work being done, it is really coming down to council preference, and we need to move forward.

I have crafted a resolution to approve a tagline, with the selection being left blank. The options I am aware of include:

1. Where Town and Country Join Hands
2. It's my home town
3. Rest, relax, remember
4. Small town feel, big time future
5. Where history shapes(drives, creates) our (the) future
6. Come Home
7. Come Home to Swartz Creek
8. Our heritage
9. Where Town and Country Come Together
10. A small town that is big on community
11. Family, friends, and freedom

Allow some time to make the transition on our official materials. Once the graphic artist creates various digital copies of the image in the proper formats, we should be able to convert our digital presence quickly. This will include social media, the webpage, & SeeClickFix. We will make new orders for letter head, business cards, and other forms of media as needed. I don't expect there is a need to waste existing paper.

The DDA is expected to discuss the marketing strategy at their meeting on June 14th.

✓ **DOG PARK (Update)**

The Eagle Scout candidates are back on the case. There is now a fundraising platform set up to make this happen (GoFundMe), and they are about 25% of the way to their goal. The park board has designated their annual slip and slide fundraiser for this purpose this year! That will probably work out well for all parties! If you are interested in contributing or know of another person or entity that might be, feel free to contact me.

✓ **CONSUMERS CONSERVATION PILOT PROGRAM (No Change of Status)**

The city will be participating in this program more directly. We anticipate an energy audit of our primary facilities in the near future. Upgrades to electric and gas features may be possible with a short return on investment and/or support funds. CE did not show any inclination to move our street lights to LED's at this time.

The webpage for this program is now up and running. By all accounts, their kickoff was very successful, and the community is getting engaged. I have noticed some radio ads, as well as a billboard on I-69. Please check this program out and register if you have not already!

Part of the program includes a \$15,000 donation to one of two local projects. These projects include the future “Holland Square” and the trail system that is proposed. Obviously, these resources would be put to good use!

✓ **DURAND AREA INDUSTRY - PROJECT TIM** *(No Change of Status)*

There is some editorialized chatter about the steel and coal industries future in the US. Some of this press includes the Durand project as the poster child of what a rejuvenated coal/steel industry in the Midwest would look like. Others believe it is a pipe dream of a dead or dying pair of industries. I have included another Crains Detroit article. We can only speculate. Since there has not been any new information in some time, I will remove this from future reports until something more objective is announced or apparent. The previous report follows.

It’s a steel mill. The announcement was distributed at the December 4th meeting. I don’t have any additional details at this point. As noted, this has the potential to be one of the most monumental influences on our community since the initial investments by GM and Winchester Village.

To be clear, the project has not been affirmed in terms of the federal loan application, local approvals, and developer commitment. However, the massive scale of the investment and its impact as “clean coal” appears to be reliable information. If the project is affirmed for development, I recommend the city reengage its master plan, establish a compatible vision, and heavily invest in making that vision a reality. The next decade could be very transformational, and I am certain the community will want to be in the driver’s seat for this change, whatever that change may be.

At this point, we find ourselves as a stakeholder in this project without much information to respond. I will do my best to learn more and report to the city council. This is something that, if it proceeds, will have a tremendously positive impact on our town, or a mixed impact (economic/environmental). Since various state and federal agencies are involved, we should be prepared to inform ourselves and use our formal and collective voice to promote the best interest to the Swartz Creek community.

✓ **TAX REVERTED PROPERTY USE** *(Business Item)*

The planning commission considered options for vacant land on Wade and Second Street, and 5157 Morrish Road (also vacant) at their meeting on June 5th. These could have use by the adjacent residents as side yards, as infill housing, or some public purpose.

The planning commission directed staff to seek proposals, with optional pricing, from adjacent owners, the interested home builders, and the general public. The city received two separate proposals for each property.

They made recommendations for both lots. For Morrish Road, they recommend that the property be sold to the neighbor. They found that the neighbor’s lot was unusually small, and the owners were able to demonstrate a long-standing and compelling desire to acquire this lot.

For the vacant land on Second and Wade, the commission recommend sale to Woodside Builders to build another infill house. The representatives from the adjacent site were not at the meeting, and the commission found that interest was not as compelling for the addition of side yard to this residence.

I have included the request for proposals and the responses. Resolutions are prepared to begin the creation of sale instruments for these properties. Since the city has charter requirements, the council will need subsequent votes on the specific sale instruments and affirmation after a 30 day review period.

For the time being, the accepted course of action is to hold the Heritage properties, pending use in accordance with the current development and sale process that the neighborhood association is coordinating with J.W. Morgan Inc.

✓ **DON SHENK HOME REHABILITATION (Update)**

Landscaping and some concrete work are being finalized. We are also working with the attorney to provide a warranty deed. Once this is done, we will begin the home sale process. As of writing, we appear to be in a good financial position to sell the home and return some funds to the county.

The expectation is that we sell the home in as-is condition (which is outstanding) to a pre-qualified buyer via a warranty deed. The city will invite the public to make offers that cover the city's investment. Once offers are received, a 'final and best' may be requested by those participating buyers if interest is high enough. This will ensure that all parties can bid, but it will ensure that the offer received is based upon a sealed bid instead of subjective seller preference.

I suspect a purchase agreement could be negotiated and brought back in June. Because our sale process takes a bit longer, we may need to find a patient buyer so that we can observe our required waiting and review period. With that being said, I have the attorney working to provide clear title for a warranty deed so we won't have any problem providing proper title insurance to buyers that might have a lender interest (mortgage). We should be in a position to execute all of our required processes by mid-July. Again, we have a 30 day waiting period between council approval of a sale instrument and final approval of that instrument.

There is some good recent sales activity. One is 982 square feet on Fairchild for \$121,500. There are also numerous homes in the Village, similar ranches, that have gone for ~\$120,000. These do not appear to meet the quality of the Don Shenk home.

Some of these sales also pre-date the 'selling season.' There are new listings in the Village. One is 1,036 square feet on Worcester, listing at \$139,900. The other is on Chelmsford, with 1,677 for \$164,900. I think things are starting to heat up!

✓ **MILLER ROAD DRAIN (Update)**

We have a proposal to complete repairs from a local contractor. The amount is \$13,100. Rowe has created proper easement instruments to give the city access to

the site. It appears that they have been able to secure those easements from the owners of record. Mr. Wheatley is doing a great job moving this along. I will have the city council take a look at the quotes or competitive bids, depending upon the circumstances. I am still awaiting pricing from the Department of Public Works.

✓ **GROUNDWATER WITHDRAWAL ORDINANCE** *(No Change of Status)*

The groundwater withdrawal ordinance for the Holland Square project is in the final phase. As noted previously, the practical impact of this is small, since wells are no longer permitted in the city and there are no known 'grandfathered' wells in the impacted area.

The council held a public hearing at our meeting on April 23rd. ExxonMobil, the Michigan DEQ, and other representatives will now be reaching out to property owners to research if there are any well impacts. Once this is done, we should be able to proceed with the ordinance. Representatives of Exxon indicated a fall timeline for approval.

✓ **CGI PROMOTIONAL VIDEO** *(Update)*

The videos have been filmed and are being edited. I believe this process will take about a month.

✓ **SOLAR PANEL OPTION** *(Update)*

There is no new activity here. If there is nothing new to report, I will remove this section from future reports.

Cenergy is considering the Raubinger Road site as more favorable. This site certainly has less potential public use, so we will welcome the discussion. More details are not available at this time.

✓ **SCHOOL FACILITY STUDY** *(No Change of Status)*

The school board commissioned a comprehensive study of all buildings and grounds. The study makes many recommendations based on various priority levels for maintenance, security upgrades, educational facility investments, and other improvements. There is a figure of \$48 million floating around that is tied to an apparent preferred investment need. This is unofficial. The board has not indicated any level of investment or scope at this time.

The report, in eleven sections, is available on the schools webpage. I was going to include it, but it is absolutely massive in scale. Please consider taking a look, especially at those facility components that are in the city.

I encourage all members of council, planning commission, park board, DDA, and other boards to make an effort to review the study and related news as it is released. I will continue reporting to the various boards and committees what changes might be expected and how the city might partner.

The future of our community is very much tied to the real and perceived condition and function of the school's various buildings and related educational amenities. The city is a vested stakeholder in ways too numerous to list.

✓ **ABRAMS PARK RENAMING AND DEDICATION (Update)**

The name of the park, formally known as Winshall Park, has officially been changed to "Abrams Park". The park board agreed to the manner of sign changes at their meeting on April 4th. They are opting to update the existing wooden signs and repaint them. I have attempted to notify the online mapping companies, like Google, of the change but have not received their response.

There will not be a formal dedication coinciding with a city council meeting. Due to the request of the family, they will look to hold their own dedication outside of official city business on July 19th.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (Update)**

✓ **MONTHLY REPORTS (Update)**

The check register and building report are included.

✓ **2017 WATER CONSUMER CONFIDENCE REPORT (Update)**

The annual report is included for your reading enjoyment. It is different than previous years due to the cross over from the Great Lakes Water Authority to the Karegnondi Water Authority. There are no abnormalities or issues to report.

✓ **COMCAST (Update)**

There is a channel lineup change.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

The commission met on June 5th. The commission discussed upcoming initiatives related to the Redevelopment Ready Communities certification, specifically the Economic Development Strategy and the Zoning Audit. They also reviewed proposals for the potential use and purchase of vacant land on Second Street and on Morrish Road. They made recommendations for both lots. For Morrish Road, they recommend that the property be sold to the neighbor. They found that the neighbor's lot was unusually small, and the owners were able to demonstrate a long-standing and compelling desire to acquire this lot.

For the vacant land on Second and Wade, the commission recommend sale to Woodside Builders to build another infill house. The representatives from the adjacent site were not at the meeting, and the commission found that interest was not as compelling for the addition of side yard to this residence.

I have included the request for proposals and the responses. Resolutions are prepared to begin the creation of sale instruments for these properties. Since the city has charter requirements, the council will need subsequent votes on the specific sale instruments and affirmation after a 30 day review period.

Robert Florine has resigned from the commission. A citizen has been asked to serve on this commission and has affirmed their desire to do so after observing the commission meeting of June 5th. Mr. Dennis Novak, a Winchester Village resident and member of the street committee has been nominated by the Mayor and a resolution for this appointment is included.

The south west corner of Miller and Elms has sold. We have also been getting design calls about the reconstruction of Sharp Funeral Home. As such, I expect a site plan or two this summer.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA met on April 12th. In addition to the branding (logo) and Holland Square discussion above, the DDA and city have both purchased a small utility vehicle for servicing downtown flowers, waste, and events (see below).

Family Movie Night is on track for a wonderful season! We need some good weather, but as far as the attributes that we can control, things are looking good. The lineup includes:

June 8: Jumanji: Welcome to the Jungle - 125 min
June 22: Despicable Me 3 - 90 min
July 6: Lego Ninjago - 90 min
July 20: Coco - 109 min
August 3: Willow - 119 min
August 17: Star Wars Episode 8 - 152 min

Once again, Funtastic Inflatables will provide bounce house activities prior to show time. If anyone wants to engage in promoting a movie or conducting some other onsite activity to draw crowds, please let me know! Ideas could include sponsoring a petting zoo during the Jumanji show or a culture visit for Coco. Please help make this the best year ever! This could be a great way to include local businesses while creating more activities and interest!

Look for the agenda. They will be selecting officers, discussing branding, getting an update on Holland Square, and considering the FY 2019 budget.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

They held their annual meeting on March 21, 2018. This was their organizational meeting in which they selected officers. Mr. Packer remains Chair, Mr. Plumb remains Vice-Chair, and Mr. Smith remains the Secretary. There are no pending or expected variances, appeals, or interpretations at this time.

✓ **PARKS AND RECREATION COMMISSION** *(Business Item)*

They met on June 6th. They took care of some routine business and set a date for the slip and slide, Saturday, July 28th! The slip and slide will run from 11am to 4pm and will be dedicated and promoted as a dog park fundraiser. If you know of any sponsors or folks that would like to be involved, please let myself or Councilmember Hicks know.

The park board addressed many issues, including final touches on the tot lot sign, fence, and benches. Staff will be working to address these needs. Mr. Svrcek will also be looking to make a recommendation regarding the baseball backstop at Elms, the flagpole at Abrams, and the new swing for the Abrams tot lot.

The board also reviewed the park rules. In doing so, it was decided that vehicles in the parks were creating safety issues, especially in Elms. Staff was directed to install new signs and to communicate with Metro a desire to have a zero tolerance policy on vehicles off the designated road/parking areas.

The board also reviewed a recommended change related to park hours. The state requires 24 hour, seven 7 day access to non-motorized paths that are grant funded. We have amended the park rules to enable permissible non-motorized path use after hours as a park closure exception. This means folks can travel through the park in the early morning or late night, but they will not be allowed off the path or to misuse the path in any event. The park rules and a resolution are included.

✓ **BOARD OF REVIEW** (*No Change of Status*)

The March Board of Review heard appeals on 2018 assessed and taxable valuations, as well as classification challenges on the following dates:

Monday, March 19, 9am-12pm; 6pm-9pm

Tuesday, March 20, 9am-12pm

Wednesday, March 21, 9am-12pm

They reviewed 27 petitions, including:

Nine petitioners for thirteen parcel valuations

Nine petitions disabled veterans' exemptions

Five personal property statement/exemptions

The BoR is scheduled to meet in July. An alternate position to this board is vacant and candidates are beings sought to fill it.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **BUDGET** (*Business Item*)

The budget has been slightly modified per city council comment at the May 29 meeting. I won't put a big wall of text here related to the budget because we have been working hard to make the budget a complete, stand-alone policy and financial instrument. From the executive summary to the appendices, we believe the budget book tells the complete story and is ready for approval.

Based upon input and findings on the 29th, the budget can be formally adopted at this time.

✓ **GAIN MEMBERSHIP AND DUES** (*Business Item*)

The annual dues for the Genesee Auto-Theft Investigation Network (GAIN) are due. It isn't much, \$500, and the city has maintained a standing relationship of support for GAIN. A resolution is included. Our representative on GAIN is Councilmember Gilbert.

✓ **FISCAL YEAR 2019 MEETING SCHEDULE** (*Business Item*)

The meeting schedule for the 2019 fiscal year is included in a resolution. Let me know if you find any conflicts or require any amendments.

✓ **TAX REVERTED PROPERTY OPTION** (*Business Item*)

There is one property available to the city through the county tax reversion process. 8002 Miller Road, the building that houses Lasers Flower shop downtown, is available for \$27,318. The building is two levels, with an apartment on the second floor. The condition of the building is not known to be compromised in any way. Note that the flower shop is a tenant and this foreclosure in no way reflects the status or fiscal health of that business.

The county indicates that they need a response from the city by July 9. We will need to make a decision between now and then, with June 25th being our only regular meeting. A decision must be made at that time, so I have put this on the agenda for discussion at this time.

Council Questions, Inquiries, Requests, Comments, and Notes

Park Food Service: The school will have a van at Abrams Park to provide free breakfast and lunch to any kids under 18 that show up this summer! They plan to provide breakfast from 8-9am and lunch from 11-12pm, June 18 through August 17, omitting July 2nd-6th.

Miller Road Paint House (Old Jeff's Music): This property has been sold and painted!

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, June 11, 2018, 7:00 P.M.**

Resolution No. 180611-4A MINUTES – MAY 29, 2018

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Tuesday, May 29, 2018, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180611-4B MINUTES – BUDGET WORKSHOP OF MAY 29, 2018

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Budget Workshop held Tuesday, May 29, 2018, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180611-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of June 11, 2018, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180611-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of June 11, 2018, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180611-8A

RESOLUTION TO APPROVE THE FISCAL YEAR 2018-2019 CITY BUDGET

Motion by Councilmember: _____

WHEREAS, the Swartz Creek City Council is required to approve a budget in accordance with the General Appropriations Act and Uniform Budgeting and Accounting Act; and

WHEREAS, a public hearing was posted and held in accordance with the city charter on May 29, 2018; and

WHEREAS, the Swartz Creek City Council finds the following Fund-based budget to be an accurate and desirable instrument to appropriate funds to serve the needs of the City of Swartz Creek.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby adopt the following 2018-2019 fiscal budget based upon the following tax mills:

General Operating Levy	4.8289 mills
Public Safety SAD	4.9000 mills
Street Levy	4.2200 mills
Sanitation Levy	2.6270 mills

101 GENERAL FUND Estimated Beginning Fund Balance \$ 1,385,656

Estimated Revenues	Adopted
General Fund Estimated Operating Revenues	2,396,377
Total General Fund Estimated Revenues	2,396,377

Appropriations	Adopted
General Government Activities 000-299	363,820
Public Safety Activities 301-399	1,249,032
Public Works Activities 400-799	680,524
Other Government Activities 800-999	195,640
Total General Fund Operating Appropriations	2,489,017

Effect on General Fund's Fund Balance

(92,640)

Estimated Ending Fund Balance June 30, 2019 \$ 1,293,016

202 MAJOR STREETS Estimated Beginning Fund Balance \$ 443,320

<u>Estimated Revenues</u>	Adopted
Major Streets Fund Estimated Operating Revenues	425,000
Major Streets Fund Estimated Project Revenues	230,601
Total Major Streets Fund Estimated Revenues	655,601

<u>Appropriations</u>	Adopted
General Government Activities 000-299	825
Public Safety Activities 301-399	0
Public Works Activities 400-799	538,339
Other Government Activities 800-999	85,000
Total Major Streets Fund Appropriations	624,164

Effect on Major Street's Fund Balance 31,437

Estimated Ending Fund Balance June 30, 2019	\$	474,757
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203 LOCAL STREETS FUND Estimated Beginning Fund Balance	\$	18,066
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<u>Estimated Revenues</u>	Adopted
Local Streets Fund Estimated Operating Revenue	745,400
Local Streets Fund Estimated Project Revenue	0
Total Local Streets Fund Estimated Revenue	745,400

<u>Appropriations</u>	Adopted
General Government Activities 000-299	825
Public Safety Activities 301-399	0
Public Works Activities 400-799	454,032
Other Government Activities 800-999	
Total Local Streets Fund Appropriations	454,857

Effect on Local Streets Fund's Fund Balance 290,543

Estimated Ending Fund Balance June 30, 2019	\$	308,609
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204 MUNICIPAL STREET FUND Estimated Beginning Fund Balance	\$	19,154
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<u>Estimated Revenues</u>	Adopted
Municipal Street Fund Estimated Revenue	628,290
Total Municipal Street Fund Estimated Revenue	628,290

<u>Appropriations</u>	Adopted
Other Government Activities 800-999	626,444
Total Municipal Street Fund Appropriations	626,444

Effect on Municipal Street Fund's Fund Balance 1,846

Estimated Ending Fund Balance June 30, 2019	\$	21,000
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226 GARBAGE FUND Estimated Beginning Fund Balance	\$	308,612
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<u>Estimated Revenues</u>	Adopted
Garbage Fund Estimated Operating Revenue	393,465
Total Garbage Fund Estimated Revenue	393,465

<u>Appropriations</u>	Adopted
General Government Activities 000-299	49,453
Public Works Activities 400-799	337,555
Total Garbage Fund Appropriations	387,008

Effect on Garbage Fund's Fund Balance		6,457
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Estimated Ending Fund Balance June 30, 2019	\$	315,069
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248 DDA FUND Estimated Beginning Fund Balance	\$	100,469
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<u>Estimated Revenues</u>	Adopted
DDA Fund Estimated Operating Revenue	50,600
Total DDA Fund Estimated Revenue	50,600

<u>Appropriations</u>	Adopted
General Government Activities 000-299	3,365
Public Works Activities 400-799	125,225
Other Government Activities 800-999	0
Total DDA Fund Appropriations	128,590

Effect on Local Streets Fund's Fund Balance		(77,990)
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Estimated Ending Fund Balance June 30, 2019	\$	22,479
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350 CITY HALL DEBT FUND Estimated Beginning Fund Balance	\$	4,190
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<u>Estimated Revenues</u>	Adopted
City Hall Debt Fund Estimated Revenue	88,745
Total City Hall Debt Fund Estimated Revenue	88,745

<u>Appropriations</u>	Adopted
Other Government Activities 800-999	89,480
Total City Hall Debt Fund Appropriations	89,480

Effect on City Hall Debt Fund's Fund Balance		(735)
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Estimated Ending Fund Balance June 30, 2019	\$	3,455
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402 FIRE EQUIPMENT FUND Estimated Beginning Fund Balance \$ 110,314

<u>Estimated Revenues</u>	Adopted
Fire Equipment Replacement Fund Est Operating Rev.	30,070
Total Fire Equip Replacement Fund Est Revenue	30,070

<u>Appropriations</u>	Adopted
Public Safety Activities 301-399	0
Total Fire Equip Replacement Fund Approp	0

Effect on Fire Equip Replacement Fund's Fund Balance 30,070

Estimated Ending Fund Balance June 30, 2019 \$ 140,384

590 WATER FUND Estimated Beginning Fund Balance \$ 5,440,210

<u>Estimated Revenues</u>	Adopted
Water Supply Fund Estimated Operating Revenue	2,165,650
Total Water Supply Fund Estimated Revenue	2,165,650

<u>Appropriations</u>	Adopted
General Government Activities 000-299	182,216
Public Safety Activities 301-399	0
Public Works Activities 400-799	2,037,447
Other Government Activities 800-999	61,116
Total Water Supply Fund Appropriations	2,280,778

Effect on Water Supply Fund's Fund Balance (115,128)

Estimated Ending Fund Balance June 30, 2019 \$ 5,325,082

WATER FUND EXPENSES INCLUDE \$189,000 IN DEPRECIATION

591 SEWER FUND Estimated Beginning Fund Balance \$ 7,333,521

<u>Estimated Revenues</u>	Adopted
Sanitary Sewer Fund Estimated Operating Revenue	1,288,565
Total Sanitary Sewer Fund Estimated Revenue	1,288,565

<u>Appropriations</u>	Adopted
General Government Activities 000-299	133,255
Public Safety Activities 301-399	0
Public Works Activities 400-799	1,286,149
Other Government Activities 800-999	10,000
Total Sanitary Sewer Fund Appropriations	1,429,404

Effect on Sanitary Sewer Fund's Fund Balance (140,839)

Estimated Ending Fund Balance June 30, 2019 \$ 7,192,682

SEWER FUND EXPENSES INCLUDE \$248,000 IN DEPRECIATION

661 MOTOR POOL FUND Estimated Beginning Fund Balance \$ 410,104

<u>Estimated Revenues</u>	Adopted
Motor Pool Fund Estimated Operating Revenue	161,750
Total Motor Pool Fund Estimated Revenue	161,750

<u>Appropriations</u>	Adopted
General Government Activities 000-299	19,891
Public Safety Activities 301-399	0
Public Works Activities 400-799	153,877
Total Motor Pool Fund Appropriations	173,768

Effect on Motor Pool Fund's Fund Balance (12,018)

Estimated Ending Fund Balance June 30, 2019 \$ 398,086

865 SIDEWALKS FUND Estimated Beginning Fund Balance \$ 949

<u>Estimated Revenues</u>	Adopted
Sidewalk Fund Estimated Operating Revenue	1,400
Total Side Walk Fund Estimated Revenue	1,400

<u>Appropriations</u>	Adopted
Public Works Activities 400-799	1,950
Other Government Activities 800-999	0
Total Side Walk Fund Appropriations	1,950

Effect on Side Walk Fund's Fund Balance (550)

Estimated Ending Fund Balance June 30, 2019 \$ 399

866 WEED FUND Estimated Beginning Fund Balance \$ 33,625

<u>Estimated Revenues</u>	Adopted
Weed Fund Estimated Operating Revenue	7,000
Total Weed Fund Estimated Revenue	7,000

<u>Appropriations</u>	Adopted
General Government Activities 000-299	1,000
Total Weed Fund Appropriations	1,000

Effect on Weed Fund Fund's Fund Balance 6,000

Estimated Ending Fund Balance June 30, 2019 \$ 39,625

Total Estimated Revenues \$ 8,612,913

Total All Funds Appropriations \$ 8,686,461

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180611-8B RESOLUTION TO APPROVE ANNUAL DUES FOR THE GENESEE AUTO-THEFT INVESTIGATION NETWORK

Motion by Councilmember: _____

WHEREAS, the city maintains numerous public safety and law enforcement affiliations with regional entities in order to better address specialized issues, such as narcotics, auto theft, and communication; and

WHEREAS, the city maintains membership and representation with the Genesee Auto-Theft Investigation Network; and

WHEREAS, annual dues for GAIN are \$500 per year and the city finds the service provided by GAIN to hold value.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council hereby approves membership and payment of dues to GAIN in the amount of \$500.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180611-8D RESOLUTION TO APPROVE A CITY TAGLINE

Motion by Councilmember: _____

WHEREAS, the City Council, in the pursuit of standard Redevelopment Ready Communities guidelines and to further the proactive stance of the city as it relates to economic development, directed the Swartz Creek Downtown Development Authority to lead a community branding and imaging initiative; and

WHEREAS, the DDA has been working with the community for many months, in consultation with a professional branding and design company, to develop and refine images and taglines that represent the community; and

WHEREAS, at its regular meeting on March 26, 2018, the city council adopted an image without an accompanying tagline; and

WHEREAS, a tagline or slogan is found to be an essential component of successfully associating the city and its imagery with a recognizable identity or brand.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby approves the tagline: _____, as part of a larger branding and marketing campaign.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council authorizes the departments of the City of Swartz Creek, including the Swartz Creek DDA, use of the tagline for professional purposes.

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Resolution No. 180611-8D RESOLUTION TO APPOINTMENT A PLANNING COMMISSION MEMBER

Motion by Councilmember: _____

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there exists a vacancy in the planning commission; and

WHEREAS, said appointments are Mayoral appointments, subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointment as follows:

#180611-8D1 MAYORAL APPOINTMENT: Dennis Novak
 Planning Commissioner, Citizen
 Remainder of a three year term, expiring June 30, 2021

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Resolution No. 180611-8E RESOLUTION TO SET THE 2018-2019 COUNCIL MEETING SCHEDULE

Motion by Councilmember: _____

WHEREAS, Act 261 of the Public Acts of the State of Michigan of 1968, as amended, requires a public notice of the schedule of regular meetings of the Swartz Creek City Council be given once each calendar year or fiscal year and that said notice shall

show the regular dates and times for the meeting and the place at which meetings are held; and

WHEREAS, the Act directs that notice be posted prominently at the principle office of the City of Swartz Creek or at the public building at which meetings are held or published in the newspaper of general circulation in Swartz Creek,

NOW, THEREFORE, pursuant to the Act, public notice is hereby given that regular meetings for fiscal year 2018-2019 shall be held twice each month, and further, that all meetings shall be held in the Paul D. Bueche Municipal Building Council Chambers located at 8083 Civic Drive, Swartz Creek, Michigan, unless otherwise provided in advance by the City Council, and further, meetings shall commence at 7:00 P.M. on the following dates:

July 2018:	Monday – 9th Monday – 23rd
August 2018:	Monday – 13th Monday – 27th
September 2018:	Monday – 10th Monday – 24th
October 2018:	Monday – 8th Monday – 22nd
November 2018:	Monday– 12th Monday – 26th
December 2018:	Monday – 3rd (One Week Earlier) Monday – 10th (Two Weeks Earlier)
January 2019:	Monday – 14th Monday – 28th
February 2019:	Monday – 11th Monday – 25th
March 2019:	Monday – 11th Monday – 25th
April 2019:	Monday – 8th Monday – 22nd
May 2019:	Monday – 13th Tuesday – 28th (Monday 27th is Memorial Day)
June 2019:	Monday – 10th Monday – 24th

BE IT FURTHER RESOLVED that the Clerk is hereby directed to post a copy of this resolution in a prominent place in the City Offices of the City of Swartz Creek.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to supply forthwith, upon request, a copy of this resolution to any newspaper of general circulation in the political subdivision in which the meeting will be held and/or to any radio or television station that regularly broadcasts into the City of Swartz Creek.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180611-8F

RESOLUTION TO AUTHORIZE A NEGOTIATED SALE OF 5157 MORRISH ROAD

Motion by Councilmember: _____

WHEREAS, the City acquired a blighted residential property located at 5157 Morrish Road, PID 58-01-100-013, through the tax reversion process with the intent of eliminating and preventing blight; and

WHEREAS, the City has found no short or long term public, direct use for this property; and

WHEREAS, the city can recover invested costs for this property but cannot financially gain from the sale of this property; and

WHEREAS, the planning commission directed staff to solicit proposals for use from the general public and adjacent land owners; and

WHEREAS, an adjacent land owner and local home builder submitted proposals for use and purchase of this property; and

WHEREAS, the planning commission recommended that the preferred use is to be residential side yard as proposed by Mr. and Mrs. Vozar.

NOW, THEREFORE, BE IT RESOLVED that the Swartz Creek City Council hereby directs the city manager to engage in negotiations for a sale to Mr. and Mrs. Vozar as outlined in their proposal as included in the June 11, 2018 city council packet, with final approval to be by the Swartz Creek City Council, in accordance with the city's land sale policy and city charter.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180611-8G

RESOLUTION TO AUTHORIZE A NEGOTIATED SALE OF VACANT LAND AT THE INTERSECTION OF WADE AND SECOND STREET

WHEREAS, the City acquired vacant property located at Wade and Second Street, PID 58-01-502-036, through the tax reversion process with the intent of eliminating and preventing blight; and

WHEREAS, the City has found no short or long term public, direct use for this property; and

WHEREAS, the city can recover invested costs for this property but cannot financially gain from the sale of this property; and

WHEREAS, the planning commission directed staff to solicit proposals for use from the general public and adjacent land owners; and

WHEREAS, an adjacent land owner and local home builder submitted proposals for use and purchase of this property; and

WHEREAS, the planning commission recommended that the preferred use is to be residential infill housing as proposed by Woodside Builders.

NOW, THEREFORE, BE IT RESOLVED that the Swartz Creek City Council hereby directs the city manager to engage in negotiations for a sale to Woodside Builders as outlined in the proposal as included in the June 11, 2018 city council packet, with final approval to be by the Swartz Creek City Council, in accordance with the city’s land sale policy and city charter.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180611-8H

RESOLUTION TO AMEND THE PARK RULES FOR THE PURPOSE OF ALLOWING PARK CLOSURE EXEMPTIONS TO THE NEW TRAIL

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains public park and recreation facilities and desires to promote safe and equitable use of those facilities; and

WHEREAS, the city regulates use of city parks through the adoption of “Park Rules and Regulations” as enabled by City Ordinance Section 11-47, Park Rules and Regulations, which reads as follows: the City Council may by resolution adopt rules and regulations governing the use of parks, including prohibitions or restrictions on uses and acts within parks; and

WHEREAS, the city park and recreation commission recommends amending of the attached Park Rules and Regulations to enable use of the non-motorized paths 24 hours a day, seven days a week, as requested by the State of Michigan Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approve the amended park rules as attached.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 05/29/2018**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Florence, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: Gilbert.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew, Treasurer Deanna Korth, City Attorney Mike Gildner.

Others Present: Lania Rocha, Bob Plumb, Fay Porath, Steve Shumaker, Dave Plumb, Tommy Butler, Dayne Walling, Steve Long, Matt Bade.

EXCUSE COUNCILMEMBER GILBERT

Resolution No. 180529-01

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Florence

I Move the Swartz Creek City Council excuse councilmember Gilbert.

YES: Florence, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF MINUTES

Resolution No. 180529-02

(Carried)

Motion by Councilmember Porath
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday May 14, 2018, to be circulated and placed on file.

YES Hicks, Krueger, Pinkston, Porath, Cramer, Florence.
NO: None. Motion Declared Carried

APPROVAL OF AGENDA

(Carried)

Resolution No. 180529-03

Motion by Councilmember Cramer
Second by Councilmember Florence

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of May 29, 2018, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Florence.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 180529-04

(Carried)

Motion by Councilmember Florence
Second by Councilmember Cramer

I Move the Swartz Creek City Council accept the City Manager's Report of May 29, 2018, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Pinkston, Porath, Cramer, Florence, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Dayne Walling, candidate for State Rep. 49th District, introduced himself, and shared his vision on getting state government back on the side of the people.

Steve Shumaker, 7446 Country Meadow Drive, commented on the closing of the Mary Crapo building and if there was an interest in an anniversary event since the city charter was approved there 60 years ago. He also recommended with the DPW director leaving the possibility of sharing a director with another township, village, city or with the school district.

Steve Long, 5356 Worchester Drive, would like something done about the parking on streets to close to the stop signs, possibly some type of sign posted.

COUNCIL BUSINESS:

FISCAL YEAR 2019 BUDGET

PUBLIC HEARING

Adam Zettel, City Manager, gave a brief overview of the budget book with a summary of each fund.

Open to public 7:45 p.m.

Steve Shumaker, 7446 Country Meadow Drive, requested the public safety levy be tracked separately.

Mayor Krueger commented that the levy only pays about half of the cost for the services.

Mr. Zettel responded that it is tracked separately in two separate departments, police 334 and fire 336.

Deanna Korth, Treasurer & Finance Manager commented that it has its own revenue line item.

Tommy Butler, 40 Somerset Drive, feels if the budget is working leave it alone and he feels it is working and Adam is doing a great job.

Councilmember Porath asked the public for suggestions on where we may want to spend money in other areas.

Closed to public 7:53 p.m.

RESOLUTION TO APPROVE NEGOTIATED SALE OF 5256 DON SHENK DRIVE

Resolution No. 180529–05

(Carried)

Motion by Councilmember: Hicks
Second by Councilmember Florence

WHEREAS, the city has acquired a residential structure located at 5256 Don Shenk Drive from the county via the tax reversion process in 2017 for the purpose of blight removal and restoration to improve neighborhood conditions; and

WHEREAS, the city awarded a contract for services to restore the home, including but not limited to roofing, HVAC, floor restoration, basement finishing, landscaping, appliances, various fixtures, and other components, with said services now being substantially complete; and

WHEREAS, the city may recover invested costs upon sale of the residence, but additional proceeds must be turned over to the appropriate county agency; and

WHEREAS, the city expects to have a total of approximately \$125,000 invested in this project upon sale; and

WHEREAS, the city desires to obtain market value for the sale of the home, a value estimated to be approximately \$130,000, and

WHEREAS, a recent open house demonstrated a strong interest from members of the community to make offers on the home.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council direct staff to negotiate the sale of 5256 Don Shenk by openly soliciting offers from

the general public, with the understanding that a 'final and best' price may ultimately be requested from engaged parties in order to ensure a fully competitive and fair process, in accordance with the City's Land Sale Policy of April 28, 2014.

BE IT FURTHER RESOLVED staff is to prepare a suitable purchase agreement that will enable sale of the residence in as-is condition via a warranty deed to a pre-qualified buyer, with said instrument to be returned to the city council for review and approval in accordance with the city charter.

Discussion Ensued.

YES: Pinkston, Porath, Cramer, Florence, Hicks, Krueger.

NO: None. Motion Declared Carried.

BRANDING

DISCUSSION

Mr. Zettel wants the council to make a decision on a tagline/catchphrase for the city to go along with our image. Not tonight but soon. Mr. Zettel suggested all ideas be sent to him and he will put them together for the next meeting along with a resolution for council.

Council requested Mr. Zettel prepare those ideas and have a resolution prepared for the next meeting.

RESOLUTION TO APPROVE THE MAINTENANCE AND PROPERTY USE AGREEMENT FOR THE METRO POLICE AUTHORITY OF GENESEE COUNTY

Resolution No. 180529-06

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek provides police services via an interlocal agreement with Mundy Township, through the Metro Police Authority of Genesee County; and

WHEREAS, the City, Township, and Metro Police Authority agreed to maintain a presence in Swartz Creek, at 8100 Civic Drive, with the headquarters located in Mundy Township; and

WHEREAS, the City has and will continue to invest in the facility that houses the Metro Police Authority, which served as the previous local station; and

WHEREAS, the City and Metro Police Authority, have negotiated new terms for occupation and maintenance of a portion of 8100 Civic Drive that are conducive to the current operations, with said agreement being approved by the Metro Police Authority at their regular board meeting on May 23, 2018.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the Maintenance and Property Use Agreement as included in the city council packet of

May 29, 2018 and directs the Mayor to execute said agreement on behalf of the city.

Discussion Ensued.

YES: Porath, Cramer, Florence, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Bob Plumb, informed everyone that the Fire Department is having a breakfast Saturday, June 2, 2018, 7 a.m. – 11 a.m.

Steve Long, 5356 Worchester, on behalf of Roger Sharp he wanted to thank everyone and is grateful to all the Fire Departments that helped.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer kudos to the construction crews working on Daval. He attending the open house at Mary Crapo and had a great time.

Councilmember Hicks GFWC is having rock a thon fundraiser for the K9. July 19, 2018 is the date scheduled for the dedication of Abrams Park. The Slip and Slide is set for July 28, 2018, 11 a.m. to 4 p.m. at Elms Park.

Chief Bade commented on the monies raised by Elms Rd. Elementary for the K9 heat sensors. They raised over \$3000.

Mayor Pro Tem Pinkston has a souvenir from Mary Crapo he has their last class ring.

Mayor Krueger reminder everyone that Hometown Days starts Thursday. The parade is Saturday at 10 a.m.

ADJOURNMENT

Resolution No. 180529-07

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Florence

I Move the Swartz Creek City Council adjourn the regular meeting at 8:24 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF A SPECIAL BUDGET WORKSHOP
DATE 05/29/2018**

A Special Budget Workshop called to order at 6:06 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Councilmembers Present: Cramer, Florence, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: Gilbert.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew, Treasurer Deanna Korth.

Others Present: Dave Plumb, Faye Porath.

FISCAL YEAR 2019 BUDGET WORKSHOP

Adam Zettel, City Manager, reviewed the following budget book items:

Executive Summary, Policy-to-Budget, Projects, Master Plan Task Audit, Budget Summary Narrative, Fund & Department Fact Sheets, Fiscal Year 2019 Budget, Fund Balance Statement and Appendix.

Deanna Korth, Treasurer, briefly talked about the balance sheet and the sample resolution.

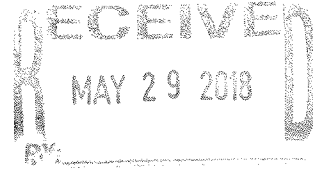
REMARKS BY COUNCILMEMBERS:

Mayor Krueger mentioned there are some typo errors that need to be fixed.

Mayor Krueger adjourned the meeting at 6:51 p.m.

David A. Krueger, Mayor

Connie Eskew, City Clerk



Mary 24, 2018

City Clerk
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

RE: Important Information—Channel Lineup Changes

Dear City Clerk:

I am contacting you today regarding upcoming programming changes. The changes are as follows and are effective on or about July 1, 2018. Customers are being notified of these changes via bill message.

Tru TV will be available as part of the Digital Starter service. NFL Network will move from Digital Starter to Digital Preferred.

If I can be of any further assistance, please contact me at 517-334-5686.

Sincerely,

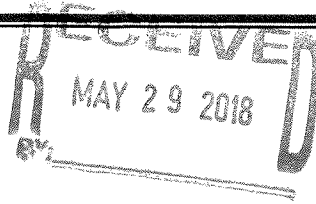
A handwritten signature in cursive script that reads "John P. Gardner".

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911



GAIN
AUTO THEFT UNIT
Office of Genesee County Sheriff

3476 Mundy Avenue Swartz Creek, MI 48473-8810
810-655-8185 810-655-8352 FAX: 810-655-8058
gainatu@comcast.net



January 1, 2018

MEMORANDUM

TO: GENESEE COUNTY POLICE CHIEFS

FROM: GENESEE AUTO-THEFT INVESTIGATION NETWORK (GAIN)

SUBJECT: GAIN AUTO-THEFT DUES

As you know, GAIN is the multi-jurisdictional task force in Genesee County designed to investigate auto-theft and auto-theft related charges including title fraud, insurance fraud, etc. GAIN is a grant-based program in which 50% of salaries are paid for by the Auto Theft Prevention Authority (ATPA), and the other 50% is paid for by the sponsoring agency.

We understand not all agencies are financially able to place an officer in the unit. However, there is an opportunity to support with your yearly dues. These dues, although not excessive, are used to keep the unit running effectively and efficiently.

Attached are your requested dues based on the size of your community. We also have enclosed the most recent stats for your review in an effort to show that your investment is well spent.

Please consider this request, and forward your dues to the GAIN Auto Theft Unit at 3476 Mundy Avenue, Swartz Creek, MI 48473.

Thank you for all you do, and continue to do for the GAIN-ATU.

GAIN-ATU
3476 MUNDY AVE
MONTHLY STATS

GAIN - AUTO THEFT OCTOBER 2017 THROUGH SEPTEMBER 2018

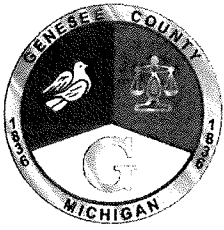
1ST QUARTER OCTOBER THROUGH DECEMBER 2017

MONTH	SUBJECTS COUNTS	ARRESTED	CHARGED	R&C	SHOP	CHOP	UDAA	CARJACK	MISC. FELONY CHARGES	MISC. MISD. CHARGES	TOTAL VEHICLES RECVD	TOTAL VALUE OF VEHICLES	TOTAL OTHER RECVD	TOTAL \$ OTHER RECVD	TOTAL PARTS RECVD	TOTAL \$ PARTS RECVD	TOTAL COMM RECVD	TOTAL \$ COMM RECVD	GRAND TOTAL VALUE
OCTOBER	7	13	2	0	0	4	0	0	7	0	32	372500	0	0	0	0	2	33500	\$406,000
NOVEMBER	6	10	1	0	2	2	0	0	5	2	38	392700	0	0	0	0	3	91900	\$484,600
DECEMBER	6	14	5	1	3	3	0	0	5	0	18	215800	0	0	0	0	2	3200	\$219,000
TOTAL	19	37	8	1	9	9	0	0	17	2	88	\$981,000	0	\$0	0	\$0	7	\$128,600	\$1,109,500

2ND QUARTER JANUARY THROUGH MARCH 2018

MONTH	SUBJECTS COUNTS	ARRESTED	CHARGED	R&C	SHOP	CHOP	UDAA	CARJACK	MISC. FELONY CHARGES	MISC. MISD. CHARGES	TOTAL VEHICLES RECVD	TOTAL VALUE OF VEHICLES	TOTAL OTHER RECVD	TOTAL \$ OTHER RECVD	TOTAL PARTS RECVD	TOTAL \$ PARTS RECVD	TOTAL COMM RECVD	TOTAL \$ COMM RECVD	GRAND TOTAL VALUE
JANUARY	6	10	5	0	0	4	0	0	0	0	28	243950	2	2200	0	0	1	32300	\$278,450
FEBRUARY	4	9	0	0	5	5	0	0	4	0	27	246850	0	0	0	0	1	23000	\$269,850
MARCH	4	10	3	0	3	3	0	0	3	1	23	193900	0	0	0	0	6	376150	\$570,050
TOTAL	14	29	8	0	12	12	0	0	7	1	78	\$684,700	2	\$2,200	0	\$0	8	\$431,450	\$1,118,350

Mid-Year Total	33	66	16	1	21	0	24	3	186	\$1,665,700	2	\$2,200	0	\$0	15	\$560,050	\$2,227,950
REQ PARTS & COMMERCIAL MID-YEAR																	



GENESEE COUNTY
 1101 BEACH ST FLINT, MI 48502
 PHONE (810) 257-3863

DATE 05/23/18

City of Swartz Creek Police Department
 8083 Civic Dr
 Swartz Creek, MI 48473-1498
ATTN : Chief of Police

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	GAIN Auto Theft Dues. October 1, 2017 - September 30, 2018		\$ 500.00
	PLEASE MAKE CHECK PAYABLE TO THE "GENESEE COUNTY" Mailing address: Genesee County Controllers Office 1101 Beach St Flint, MI 48502 ATTN: Joe Palmer	TOTAL DUE	\$ 500.00



**GENESEE COUNTY
OFFICE OF THE TREASURER**

1101 Beach Street, Suite 144
Flint, Michigan 48502-1475
Telephone (810) 257-3054
Fax (810) 257-3885

Deborah L. Cherry

DATE: May 31, 2018
TO: Local Unit Clerks
FROM: Deborah L. Cherry, Treasurer
SUBJECT: Tax Reverted Property

MCL211.78m directs that all parcels foreclosed by a County Treasurer's Office (foreclosing governmental unit) are available to be purchased by the State of Michigan, City, Village, Township or County in which they are located. The acquisition must be made prior to the foreclosed parcels being taken to public auction. Sec 78m (1) is excerpted below:

Sec. 78m.

- (1) Not later than the first Tuesday in July, immediately succeeding the entry of judgment under section 78k vesting absolute title to tax delinquent property in the foreclosing governmental unit, this state is granted the right of first refusal to purchase property at the greater of the minimum bid or its fair market value by paying that amount to the foreclosing governmental unit if the foreclosing governmental unit is not this state. If this state elects not to purchase the property under its right of first refusal, a city, village, or township may purchase for a public purpose any property located within that city, village, or township set forth in the judgment and subject to sale under this section by **payment to the foreclosing governmental unit of the minimum bid**. If a city, village, or township does not purchase that property, the county in which that property is located may purchase that property under this section by payment to the foreclosing governmental unit of the minimum bid. If property is purchased by a city, village, township, or county under this subsection, the foreclosing governmental unit shall convey the property to the purchasing city, village, township, or county within 30 days. If property purchased by a city, village township or county under this subsection is subsequently sold for an amount in excess of the minimum bid and all costs incurred relating to demolition, renovation, improvements, or infrastructure development, the excess amount shall be returned to the delinquent tax property sales proceeds account for the year in which the property was purchased by the city, village, township, or county or, if this state is the foreclosing governmental unit within a county, to the land reutilization fund created under section 78n.

Please find attached a list of foreclosed properties in your governmental unit that are available for purchase for the minimum bid. Note that a few foreclosures might be reversed, as allowed by law. (Any reversals are noted in the last column of the schedule.)

If you are interested in acquiring any of the parcels in your unit, contact Carla Vandefifer and the required agreement will be forwarded to you for signatures.

The deadline to acquire property from the 2018 foreclosures is July 9, 2018.

If you have any questions, please feel free to call Carla at (810) 257-2243 or email at cvandefifer@co.genesee.mi.us.

cc: Unit Treasurer
Unit Assessor

C/V/T	UNIT NAME	Property Number	Property Address	Minimum Bid
City	Swartz Creek	58-35-576-049	8002 MILLER RD SWARTZ CREEK	27,318

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
KETZLER INVESTMENTS LLC	BUSH ENTERPRISES LLC	169,200	04/06/2005	WD	ARMS-LENGTH	20050413003		100.0
KETZLER, TONYA	KETZLER INVESTMENTS LC	0	03/24/2005	QC	INVALID SALE	20050413003		0.0
KETZLER, DAVID C & PEGGY	KETZLER, TONYA L	0	01/08/1999	QC	INVALID SALE	4063/655		0.0

Property Address	Class: COMMERCIAL IMPROV	Zoning: CBD (Building Permit(s)	Date	Number	Status
8002 MILLER RD	School: SWARTZ CREEK		SIGN	09/29/2009	09-052	COMPLETED
Owner's Name/Address	P.R.E. 0%	MAP #:				
BUSH ENTERPRISES LLC PO BOX 282 SWARTZ CREEK MI 48473-0282	2018 Est TCV 142,358 TCV/TFA: 55.52					

Tax Description	X Improved	Vacant	Land Value Estimates for Land Table COM.COMMERCIAL-MILLER RD								
			* Factors *								
Comments/Influences	Public Improvements		Description	Frontage	Depth	Front	Depth	Rate	%Adj.	Reason	Value
	LOT 58 SUPERVISORS PLAT OF SWARTZ CREEK ISLER REV TRUST, DONALD K	Dirt Road Gravel Road Paved Road Storm Sewer Sidewalk Water Sewer Electric Gas Curb Street Lights Standard Utilities Underground Utils.		\$700/FF	30.00	77.00	1.8257	0.6205	700	100	
			30 Actual Front Feet, 0.05 Total Acres						Total Est. Land Value =		23,790
			Land Improvement Cost Estimates								
			Description	Rate	CountyMult.	Size	%Good	Cash Value			
			Commercial/Industrial Local Cost Land Improvements								
			Description	Rate	CountyMult.	Size	%Good	%Arch.Mult	Cash Value		
			CONCRETE PAVING	2.10	1.00	476.0	70	100	700		
			Total Estimated Land Improvements True Cash Value =								700



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Topography of Site	Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
Level Rolling Low High Landscaped Swamp Wooded Pond Waterfront Ravine Wetland Flood Plain	2018	11,900	59,300	71,200			71,200S
	2017	11,900	77,200	89,100			81,228C
	2016	11,900	75,600	87,500			80,504C
	2015	7,400	74,700	82,100			80,264C

*** Information herein deemed reliable but not guaranteed***

Desc. of Bldg/Section: INTERIOR DESIGN WORKSHOP/OFFIC
 Calculator Occupancy: Office Building

Class: D
 Floor Area: 1,619
 Gross Bldg Area: 2,564
 Stories Above Grd: 1
 Average Sty Hght : 10
 Bsmnt Wall Hght : 7

Depr. Table : 1.5%
 Effective Age : 24
 Physical %Good: 70
 Func. %Good : 100
 Economic %Good: 100

Year Built
 Remodeled

Overall Bldg
 Height

Comments:

Construction Cost

High	Above Ave.	Ave.	X	Low
------	------------	------	---	-----

** ** Calculator Cost Data ** **
 Quality: Average Adj: %+0 \$/SqFt:0.00
 Heat#1: Package Heating & Cooling 100
 Heat#2: Package Heating & Cooling 0%
 Ave. SqFt/Story: 1619
 Ave. Perimeter: 189
 Has Elevators:

*** Basement Info ***
 Area: 238
 Perimeter: 68
 Type: Storage
 Heat: Hot Water, Radiant Floor

* Mezzanine Info *
 Area #1:
 Type #1:
 Area #2:
 Type #2:

* Sprinkler Info *
 Area:
 Type: Average

<<<<< Calculator Cost Computations >>>>>

Class: D Quality: Average Percent Adj: +0

Base Rate for Upper Floors = 73.65
 Storage Basement, Base Rate for Basement = 23.25

(10) Heating system: Package Heating & Cooling Cost/SqFt: 2.30 100%
 Bsmnt Heating system: Hot Water, Radiant Floor Cost/SqFt: 9.35
 Elevator Adjustment (Applied to upper floors rate) Cost/Sq.Ft.: -1.50
 Adjusted Square Foot Cost for Upper Floors = 74.45
 Adjusted Square Foot Cost for Basement = 32.60

1 Stories Number of Stories Multiplier: 1.000
 Average Height per Story: 10 Height per Story Multiplier: 0.950
 Ave. Floor Area: 1,619 Perimeter: 189 Perim. Multiplier: 1.168
 Basement Area: 238 Perimeter: 68 Basement Perim. Multiplier: 1.654
 Basement Height: 7 Basement Height Multiplier: 0.900
 Refined Square Foot Cost for Upper Floors: 82.61
 Refined Square Foot Cost for Basement: 48.53

County Multiplier: 1.49, Final Square Foot Cost for Upper Floors = 123.088
 for Basement = 72.307

Total Floor Area: 1,619 Base Cost New of Upper Floors = 199,280
 Basement Area: 238 Base Cost New of Basement = 17,209

Reproduction/Replacement Cost = 216,489

<<<<< Calculations too long. See Valuation printout for complete pricing. >>>>>

(1) Excavation/Site Prep:				(7) Interior:				(11) Electric and Lighting:				(39) Miscellaneous:				
(2) Foundation:				(8) Plumbing:				Outlets:				Fixtures:				
X	Poured Conc	Brick/Stone	Block	Many Above Ave.	Average Typical	Few None										
(3) Frame:				Total Fixtures				Urinals				Flex Conduit				
				3-Piece Baths				Wash Bowls				Rigid Conduit				
				2-Piece Baths				Water Heaters				Armored Cable				
				Shower Stalls				Wash Fountains				Non-Metallic				
				Toilets				Water Softeners				Bus Duct				
(4) Floor Structure:				(9) Sprinklers:				(13) Roof Structure:				(40) Exterior Wall:				
								Slope=0				Thickness				
(5) Floor Cover:				(10) Heating and Cooling:				(14) Roof Cover:				Bsmnt Insul.				
				Gas Oil												
				Coal Stoker												
(6) Ceiling:				Hand Fired Boiler												

*** Information herein deemed reliable but not guaranteed***

Desc. of Bldg/Section: 2ND FLOOR Calculator Occupancy: Apartment		<<<< Calculator Cost Computations >>>> Class: D,Siding Quality: Low Cost Percent Adj: +0						
Class: D,Siding Floor Area: 945 Gross Bldg Area: 2,564 Stories Above Grd: 1 Average Sty Hght : 10 Bsmnt Wall Hght		Construction Cost <table border="1"> <tr> <td>High</td> <td>Above Ave.</td> <td>Ave.</td> <td>X</td> <td>Low</td> </tr> </table> Base Rate for Upper Floors = 44.45 (10) Heating system: Package Heating & Cooling Cost/SqFt: 3.50 100% Adjusted Square Foot Cost for Upper Floors = 47.95 1 Stories Number of Stories Multiplier: 1.000 Average Height per Story: 10 Height per Story Multiplier: 1.000 Ave. Floor Area: 945 Perimeter: 124 Perim. Multiplier: 1.176 Refined Square Foot Cost for Upper Floors: 56.39 County Multiplier: 1.49, Final Square Foot Cost for Upper Floors = 84.020 Total Floor Area: 945 Base Cost New of Upper Floors = 79,399 Reproduction/Replacement Cost = 79,399 Eff.Age:24 Phy.%Good/Abnr.Phy./Func./Econ./Overall %Good: 70 /100/75 /100/52.5 Total Depreciated Cost = 41,684 ECF (COMMERCIAL) 0.610 => TCV of Bldg: 2 = 25,427 Replacement Cost/Floor Area= 84.02 Est. TCV/Floor Area= 26.91		High	Above Ave.	Ave.	X	Low
High	Above Ave.	Ave.	X	Low				
Depr. Table : 1.5% Effective Age : 24 Physical %Good: 70 Func. %Good : 75 Economic %Good: 100		** ** Calculator Cost Data ** ** Quality: Low Cost Adj: %+0 \$/SqFt:0.00 Heat#1: Package Heating & Cooling 100 Heat#2: Heat Pump System 0% Ave. SqFt/Story: 945 Ave. Perimeter: 124 Has Elevators:						
Year Built Remodeled Overall Bldg Height		*** Basement Info *** Area: Perimeter: Type: Heat: Hot Water, Radiant Floor * Mezzanine Info * Area #1: Type #1: Area #2: Type #2: * Sprinkler Info * Area: Type: Low						
Comments:								

(1) Excavation/Site Prep:		(7) Interior:		(11) Electric and Lighting:		(39) Miscellaneous:	
(2) Foundation:		(8) Plumbing:		Outlets:			
X Poured Conc	Brick/Stone	Block	Many Above Ave.	Average Typical	Few None	Few Average Many Unfinished Typical	Few Average Many Unfinished Typical
(3) Frame:		Total Fixtures 3-Piece Baths 2-Piece Baths Shower Stalls Toilets		Urinals Wash Bowls Water Heaters Wash Fountains Water Softeners		Flex Conduit Rigid Conduit Armored Cable Non-Metalic Bus Duct	
(4) Floor Structure:				Incandescent Fluorescent Mercury Sodium Vapor Transformer		(40) Exterior Wall:	
(5) Floor Cover:		(9) Sprinklers:		Slope=0		Thickness Bsmnt Insul.	
(6) Ceiling:		(10) Heating and Cooling:		(14) Roof Cover:			
		Gas Oil	Coal Stoker	Hand Fired Boiler			

*** Information herein deemed reliable but not guaranteed***

**REQUEST FOR PROPOSALS
DOWNTOWN SWARTZ CREEK VACANT RESIDENTIAL PARCELS
CITY OF SWARTZ CREEK
April 2018**

Overview

The City of Swartz Creek, Michigan is seeking proposals for the purchase and use of two (2) vacant, residential parcels located in downtown Swartz Creek, Michigan. The city acquired these units under unique circumstances and now desires to sell them to a party that can use them to supplement adjacent uses or a party that can development them for housing that compliments and improves the neighborhood.

Background on the City of Swartz Creek:

The City of Swartz Creek is located approximately 7 miles west of downtown Flint, Michigan, near the western edge of Genesee County. Swartz Creek has two (2) interchanges on I-69, at Morrish and Miller Roads. I-69 is an east-west highway that connects with I-75 to the immediate east, providing a north-south connection through the entire state. Miller Road is the primary east-west route through the city and provides access to the larger commercial areas to the east.

The area is steadily growing with residential and commercial uses, and duplex units such as these have been a desirable and vital part of that development.

General Information

Existing homes in the vicinity of this development are 1.5 or 2 story and range from approximately 1,200 to 1,800 square feet. The typical house includes a two car garage, two car concrete driveway, front & rear porches, full landscaping, and forced heat/air. Water, sewer, electric, and telecommunications are available at each site. Streets are improved.

Proposals are expected to outline a plan to use as supplemental side yard for adjacent properties or to construct conforming residential structures for sale to the open market. Speculation and resale of vacant lots is not desired.

A single, immediate purchase is preferred. The parcels can be separated for use and sale. Deed restrictions and/or purchase agreements may be used to ensure compliance with use. Further information can be requested from the city staff.

Coordinating Office

All questions and additional information concerning this request for proposals should be directed to:

Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473-1498
(810) 635-4464

Deadline for Submission

All proposals must be submitted to City Hall on or before 2:00 PM, Thursday, May 17, 2018 at the above address.

Side Yard Use Guidelines

The proposals for any proposed side yard use must incorporate the following guidelines:

1. Narrative of proposed use, with sketch illustrations should any structures or notable features be proposed.
2. Dedicated curb cuts to the vacant parcels are expected to be removed. This requirement could be waived by the city for cause. Combination of the vacant parcel to the adjacent parent parcel is expected.

Home Construction Guidelines

The proposals for any proposed home construction must incorporate the following guidelines:

1. Descriptions and concepts for proposed structures are required, these must include approximate sizes, colors, material usage, and general layout. Full architectural renderings are not required.
2. Information on the contractor to be performing construction must be provided, indicating past projects, related experience, capacity, and similar information.

Selection Process

All proposals will be reviewed in a public forum by the Swartz Creek Planning Commission. A written evaluation will then be forwarded to the council. The city reserves the right to ask any or all applicants to make a formal public presentation. The city may request additional proposal or financial information to further clarify or support the submission. The council will then consider the proposals based on the planning commission recommendation. The city reserves the right to reject or negotiate any and all terms and consideration with all potential buyers.

A purchase/development agreement may, at the discretion of the council, then be negotiated with the buyer prior to final approval by the city council. This agreement will contain the purchase terms and any conditions related to use of the sites, potentially including a performance bond. If a purchase/development agreement is not concluded in a timely fashion, the city council, at its option, may choose to initiate negotiations with another applicant. The city reserves the right to reject any or all proposals, to waive irregularities and/or informalities in any proposal, and to make the award in any manner deemed in the best interest of the City of Swartz Creek.

Proposal Content and Format

Ten (10) copies of the proposal shall be submitted to the city and shall be formatted in the order outlined below. Each section of the proposal must be clearly identified with the appropriate headings. Brevity in response to the application is appreciated. Additional copies may be requested if necessary.

Disclosure and Cost Liability

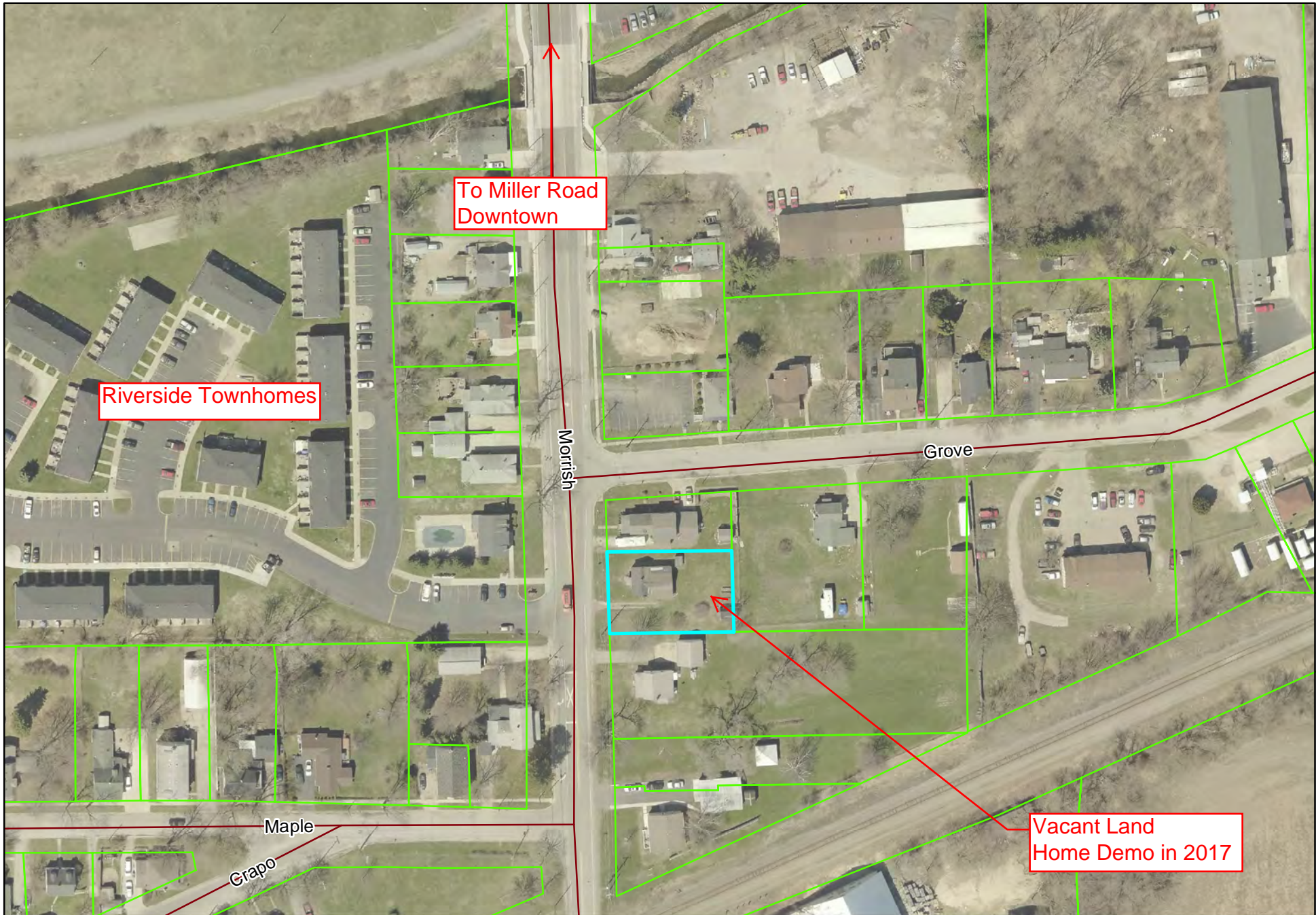
All information in an applicant's proposal is subject to disclosure under the provisions of Public Act No. 442 of 1976, known as the "Freedom of Information Act" except the

description of financial resources if confidentiality is requested. This act also provides for the complete disclosure of contracts and attachments thereto.

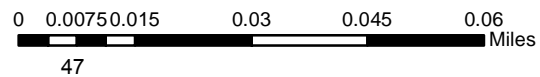
The City of Swartz Creek assumes no responsibility or liability for costs incurred by the applicant. Total liability of the City of Swartz Creek is limited to the terms and conditions as stated in the RFP and any subsequent agreement with the city.

Indemnification:

Through submission of a proposal, the successful bidder agrees to defend, indemnify and hold harmless the City of Swartz Creek, its officers and members, and its respective employees and agents, from and against all claims, lawsuits, losses and expenses including attorney's fees arising out of or resulting from the performance of this award.



City of Swartz Creek
5157 Morrish Road



Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
GENESEE COUNTY TREASURER	CITY OF SWARTZ CREEK	0	12/19/2016	QC	QUIT CLAIM	20170104000078		0.0
MILLER, RICHARD J	GENESEE COUNTY TREASURER	0	02/22/2016	TF	TAX FORECLOSURE	20160425003759		0.0
MILLER, HAROLD H	MILLER, RICHARD J	0	09/29/2008	QC	QUIT CLAIM	20080929006769		100.0

Property Address	Class: EXEMPT VACANT	Zoning: R-2	Building Permit(s)	Date	Number	Status
5157 MORRISH RD	School: SWARTZ CREEK					
Owner's Name/Address	P.R.E. 0%					
CITY OF SWARTZ CREEK 8083 CIVIC DRIVE SWARTZ CREEK MI 48473	MAP #:	2018 Est TCV 0				

Improved	X	Vacant	Land Value Estimates for Land Table 04.04-MILLER/MORRISH SEC 1 & 36						
Public Improvements			* Factors *						
Description	Frontage	Depth	Front	Depth	Rate	%Adj.	Reason	Value	
\$200/FF	83.00	132.00	1.0477	0.8144	200	100		14,165	
83 Actual Front Feet, 0.25 Total Acres								Total Est. Land Value =	14,165

Tax Description
 A PARCEL OF LAND BEG AT SW COR OF NW 1/4 OF NW FR 1/4 TH E 10 RDS TH N 5 RDS TH W 10 RDS TH S 5 RDS TO PLACE OF BEG SEC 01 T6N R5E .31 A

Comments/Influences

Structure demolished in 2017.

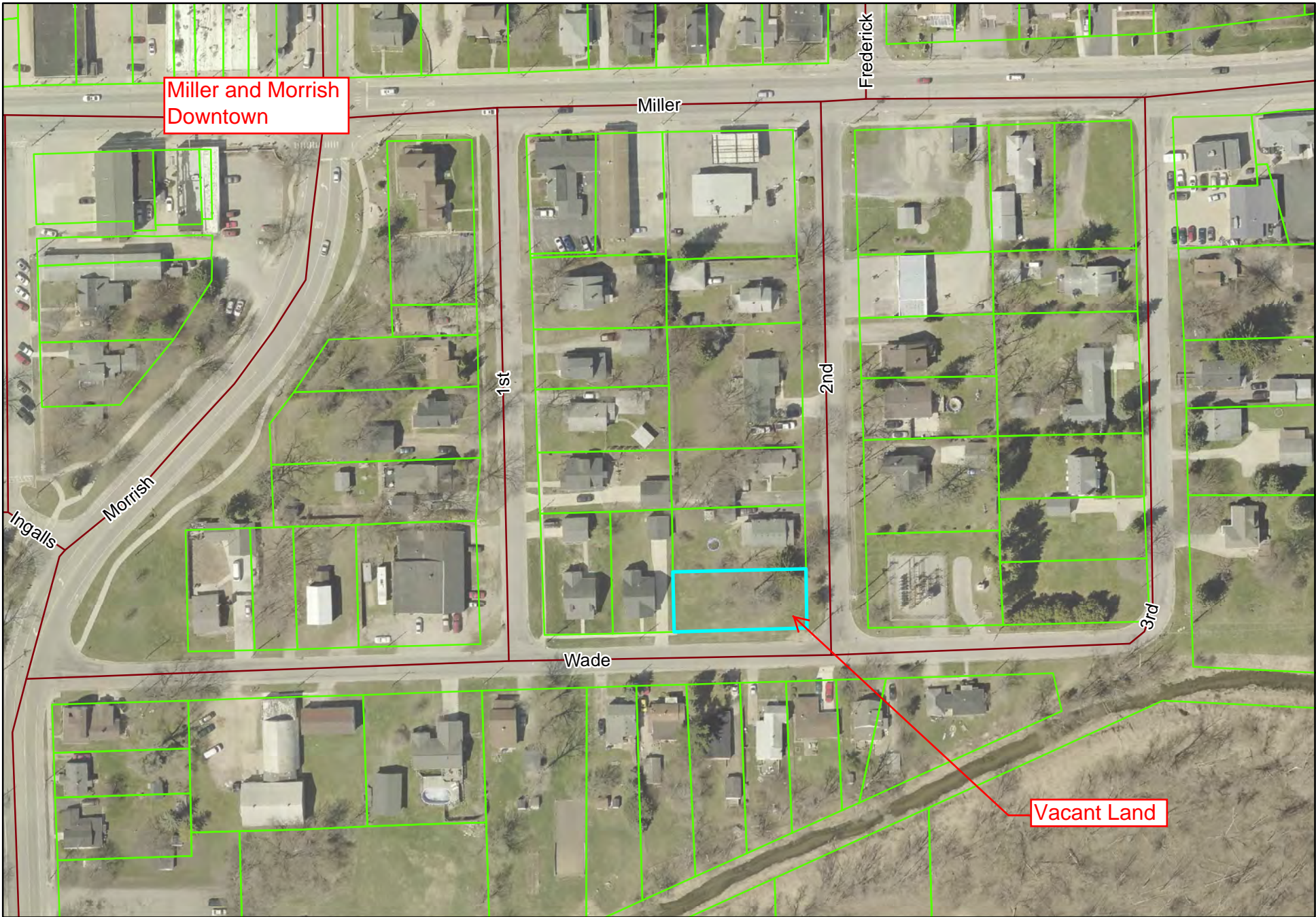


- Topography of Site
- Level
- Rolling
- Low
- High
- Landscaped
- Swamp
- Wooded
- Pond
- Waterfront
- Ravine
- Wetland
- Flood Plain

Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
2018	EXEMPT	EXEMPT	EXEMPT			EXEMPT
2017	EXEMPT	EXEMPT	EXEMPT			EXEMPT
2016	8,500	6,800	15,300			15,300S
2015	8,100	11,100	19,200			18,389C

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*** Information herein deemed reliable but not guaranteed***

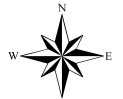
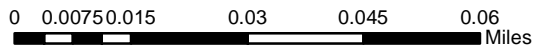


Miller and Morrish
Downtown

Vacant Land

City of Swartz Creek Second Street Parcel

City Council Packet



June 11, 2018

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
GENESEE COUNTY TREASURER	CITY OF SWARTZ CREEK	1,441	07/18/2017	QC	QUIT CLAIM	20170718005019		0.0
LOOK, MICHAEL	GENESEE COUNTY TREASURER	1,442	03/31/2017	TF	TAX FORECLOSURE			0.0
GEBHARDT, PATRICIA	LOOK, MICHAEL	0	12/29/2011	QC	QUIT CLAIM	20120105000064		100.0
YOKOBOSKY, STEVEN S, PATR	YOKOBOSKY, STEVEN L & PAT	0	02/03/2011	IV	INVALID SALE			100.0

Property Address	Class: EXEMPT VACANT	Zoning: R-3	Building Permit(s)	Date	Number	Status
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SECOND ST	School: SWARTZ CREEK					
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	P.R.E. 0%					
--	-----------	--	--	--	--	--

Owner's Name/Address	MAP #:					
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CITY OF SWARTZ CREEK 8083 CIVIC DR SWARTZ CREEK MI 48473	2018 Est TCV 0					
--	----------------	--	--	--	--	--

	Improved	X	Vacant	Land Value Estimates for Land Table 04.04-MILLER/MORRISH SEC 1 & 36		
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	Public Improvements	* Factors *			
--	---------------------	-------------	--	--	--

	Description	Frontage	Depth	Front	Depth	Rate	%Adj.	Reason	Value
--	-------------	----------	-------	-------	-------	------	-------	--------	-------

	\$200/FF	66.00	132.00	1.1095	0.8144	200	100		11,928
--	----------	-------	--------	--------	--------	-----	-----	--	--------

	66 Actual Front Feet, 0.20 Total Acres								Total Est. Land Value =	11,928
--	--	--	--	--	--	--	--	--	-------------------------	--------

Tax Description	Dirt Road								
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LOT 36 HOUSTON MILLER CHAMBERS PLAT NO 1	Gravel Road								
--	-------------	--	--	--	--	--	--	--	--

Comments/Influences	Paved Road								
---------------------	------------	--	--	--	--	--	--	--	--

	Storm Sewer								
--	-------------	--	--	--	--	--	--	--	--

	Sidewalk								
--	----------	--	--	--	--	--	--	--	--

	Water								
--	-------	--	--	--	--	--	--	--	--

	Sewer								
--	-------	--	--	--	--	--	--	--	--

	Electric								
--	----------	--	--	--	--	--	--	--	--

	Gas								
--	-----	--	--	--	--	--	--	--	--

	Curb								
--	------	--	--	--	--	--	--	--	--

	Street Lights								
--	---------------	--	--	--	--	--	--	--	--

	Standard Utilities								
--	--------------------	--	--	--	--	--	--	--	--

	Underground Utils.								
--	--------------------	--	--	--	--	--	--	--	--

	Topography of Site								
--	--------------------	--	--	--	--	--	--	--	--

	Level								
--	-------	--	--	--	--	--	--	--	--

	Rolling								
--	---------	--	--	--	--	--	--	--	--

	Low								
--	-----	--	--	--	--	--	--	--	--

	High								
--	------	--	--	--	--	--	--	--	--

	Landscaped								
--	------------	--	--	--	--	--	--	--	--

	Swamp								
--	-------	--	--	--	--	--	--	--	--

	Wooded								
--	--------	--	--	--	--	--	--	--	--

	Pond								
--	------	--	--	--	--	--	--	--	--

	Waterfront								
--	------------	--	--	--	--	--	--	--	--

	Ravine								
--	--------	--	--	--	--	--	--	--	--

	Wetland								
--	---------	--	--	--	--	--	--	--	--

	Flood Plain								
--	-------------	--	--	--	--	--	--	--	--

	Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
--	------	------------	----------------	----------------	-----------------	----------------	---------------

Who	When	What	2018	EXEMPT	EXEMPT	EXEMPT	EXEMPT
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			2017	6,000	0	6,000	5,242C
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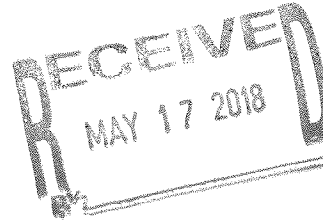
			2016	7,200	0	7,200	5,196C
--	--	--	------	-------	---	-------	--------

			2015	6,900	0	6,900	5,181C
--	--	--	------	-------	---	-------	--------

*** Information herein deemed reliable but not guaranteed***

May 17, 2018

Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek MI 48473-1498



I am submitting proposals for the Downtown Swartz Creek Vacant Residential Parcels.

Enclosed is a site plan for each property as requested.

Wade Street will be on a slab due to the flood plain and Morrish Road will have a basement.

The floor plan shall be a Cape Cod style house consisting of 1310 square feet. See enclosed floor plan.

There will be a detached 2-car garage to match the surrounding homes.

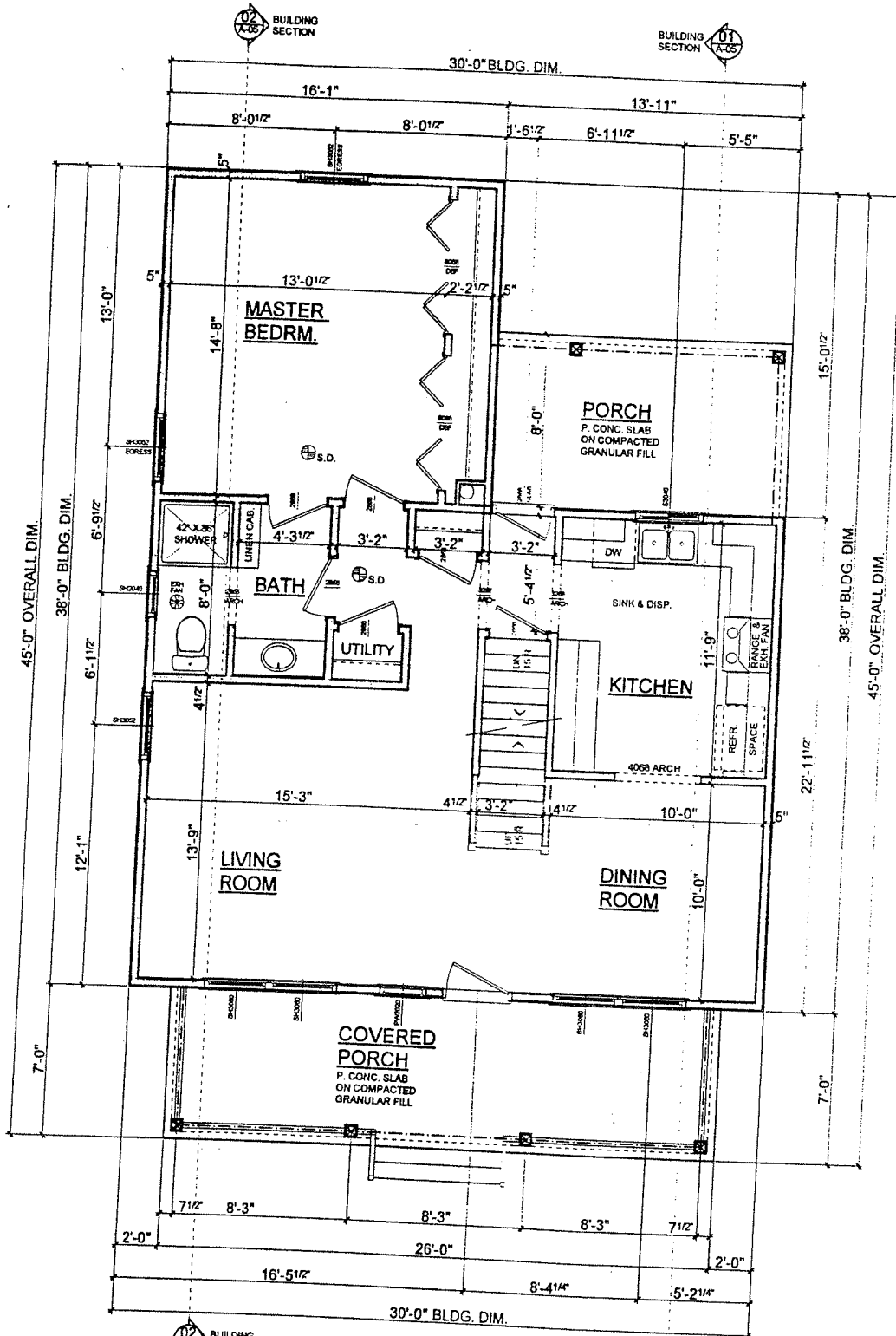
A purchase agreement will be entered into per the City of Swartz Creek terms.

Sincerely,

Khalil A. Nemer
WOODSIDE BUILDERS INC



FRONT ELEV. SKETCH.



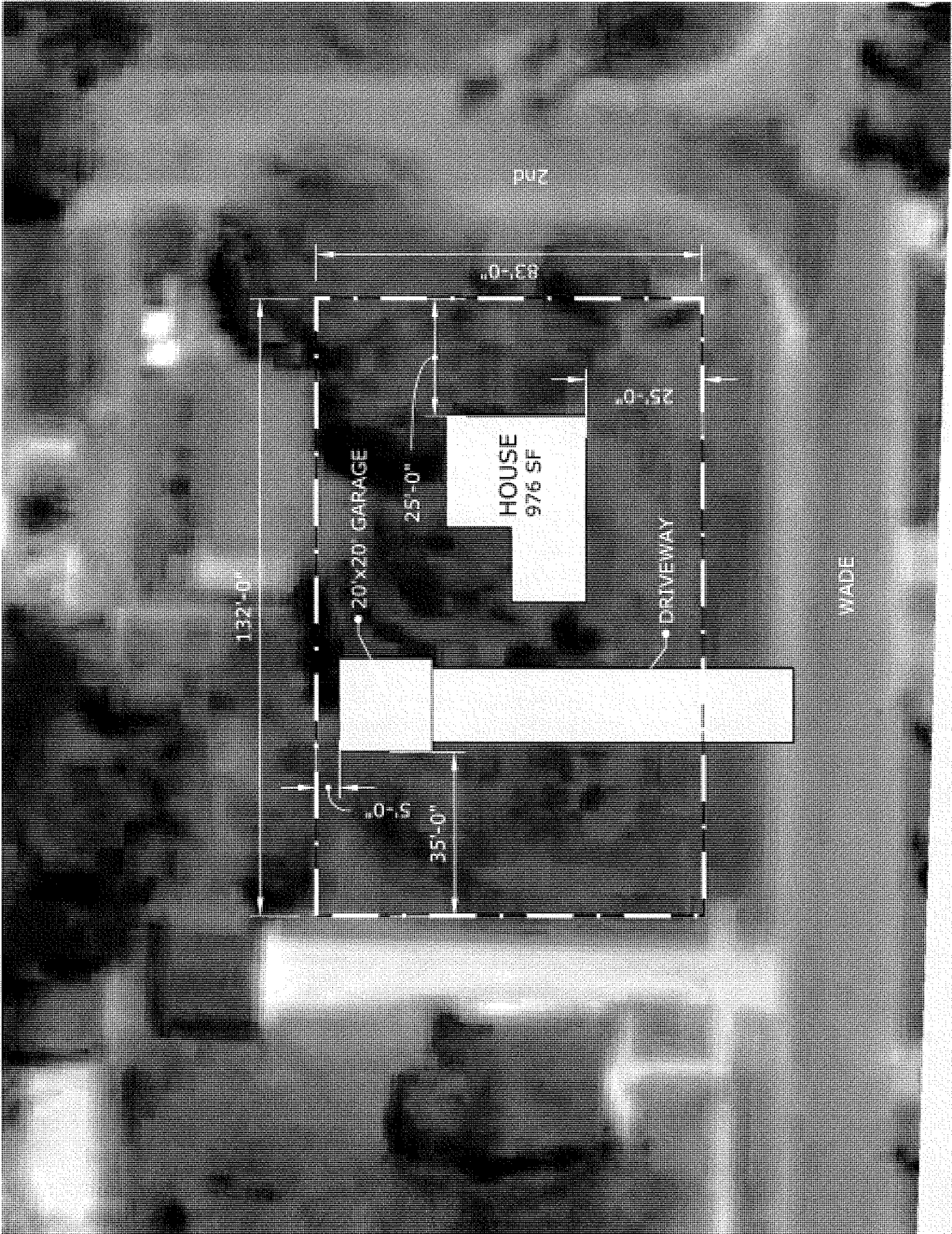
FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"
 905 SQ. FT.
 1310 SQ. FT. TOTAL

- PLAN NOTES:
1. FIRST FLOOR PLATE HGT. = 9'-1 1/8"
 2. TOP OF WINDOWS @ 7'-8" ABOVE FINISH FLOOR

STRUCTURAL LUMBER NOTE:

1. ALL MICROLAMS ARE 1.8 E TJM (TRUSS JOIST MACMILLAN) MICRO-LAM LVL. IF ANOTHER MANUF. / TYPE IS SUBSTITUTED, IT IS THE BUILDER/LUMBER SUPPLIER'S RESPONSIBILITY TO SIZE MEMBERS ACCORDINGLY.
2. ALL HEADERS IN EXTERIOR AND INTERIOR BEARING WALLS SHALL BE MIN. (2) 2X10'S SPF #2 OR BETTER, UNLESS OTHERWISE NOTED.
3. ALL FLOOR JOISTS SHALL BE ENGINEERED "I" JOISTS. SEE STRUCTURAL NOTES ON SHT. A-01 AND FRAMING PLAN BY OTHERS FOR ADDITIONAL SPECIFICATIONS AND ON CENTER SPACING.
4. ALL SOLID BLOCKING ARE MULTIPLES OF 2X4'S AND 2X6'S FOR CONTINUOUS BEARING TO FOUNDATION OR STEEL BEAMS BELOW FLOOR SYSTEM - SEE FRAMING PLAN BY OTHERS



2nd STREET
1" = 30'-0"

To: City of Swartz Creek
Mr. Adam Zettel, City Manager

Bid for property 5157 Morrish

Rd Bid Twelve thousand dollars

future plans attached two car

garage to my house 5151 Morrish Rd

South Side plus Storage Shed

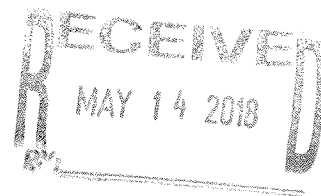
approx 12x16 plus Garden

Michael P. Vozar

810 6353922 Home

810 3484552 cell

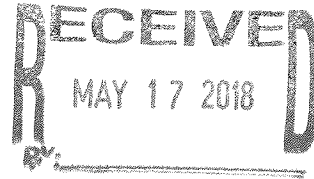
P.S. If any question please call me.





May 17, 2018

Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek MI 48473-1498



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Sincerely,

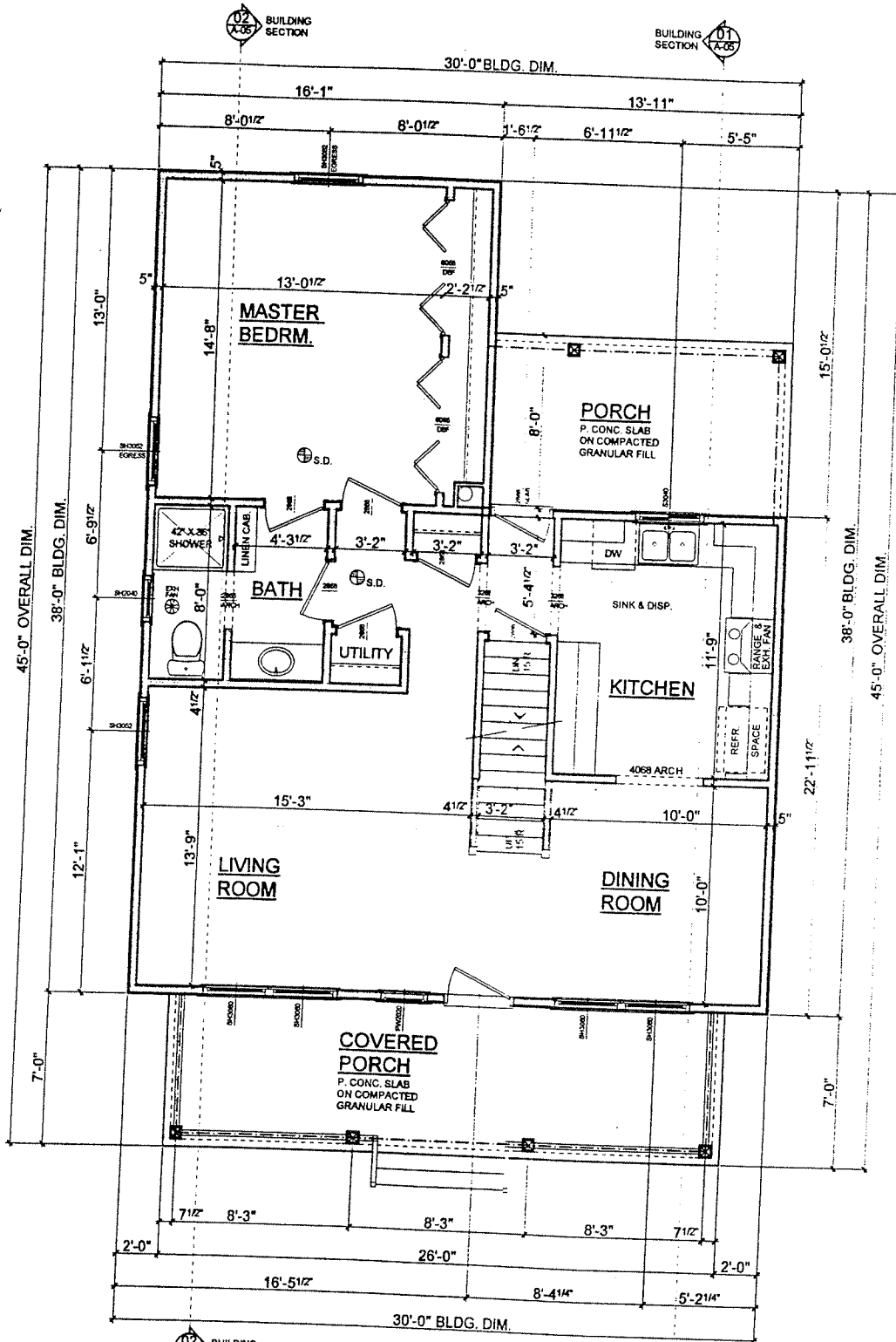
A handwritten signature in black ink, appearing to read "Khalil A. Nemer". The signature is fluid and cursive.

Khalil A. Nemer
WOODSIDE BUILDERS INC

Email: pmurdock.woodside@comcast.net
Office: (810)-635-2227 Fax: (810)-635-4709 6007 Miller Rd. Suite 9 Swartz Creek, MI 48473



FRONT ESW. SKETCH.



FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"
 905 SQ. FT.
 1310 SQ. FT. TOTAL

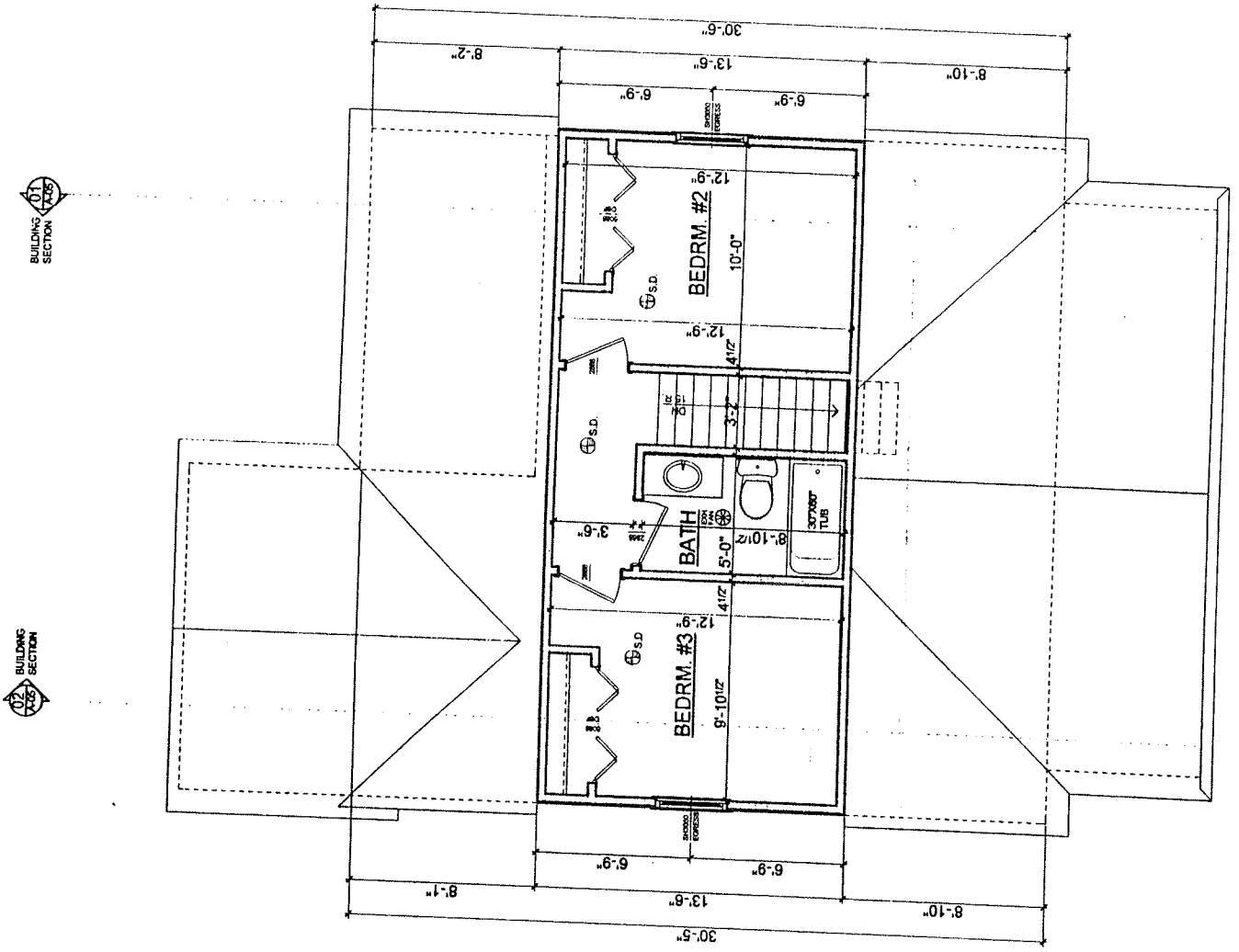
PLAN NOTES:

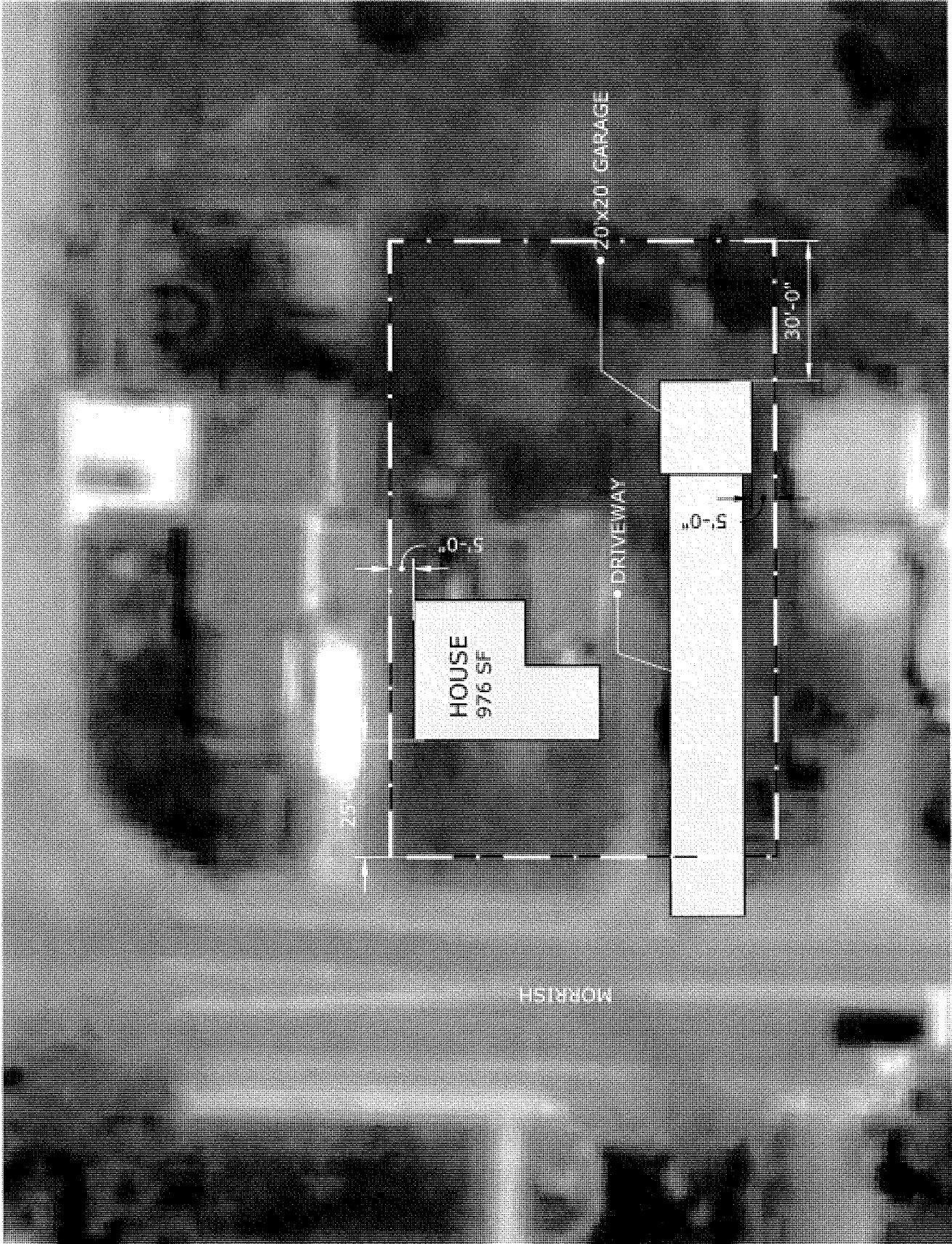
1. FIRST FLOOR PLATE HGT. = 9'-1 1/8"
2. TOP OF WINDOWS @ 7'-5" ABOVE FINISH FLOOR

STRUCTURAL LUMBER NOTE:

1. ALL MICROLAMS ARE 1.9 E TJM (TRUSS JOIST MACMILLAN) MICRO-LAM I.V.L. IF ANOTHER MANUF. TYPE IS SUBSTITUTED, IT IS THE BUILDER/LUMBER SUPPLIER'S RESPONSIBILITY TO SIZE MEMBERS ACCORDINGLY.
2. ALL HEADERS IN EXTERIOR AND INTERIOR BEARING WALLS SHALL BE MIN. (2) 2X10S S.P.F. #2 OR BETTER, UNLESS OTHERWISE NOTED.
3. ALL FLOOR JOISTS SHALL BE ENGINEERED "I" JOISTS - SEE STRUCTURAL NOTES ON SHT. A-01 AND FRAMING PLAN BY OTHERS FOR ADDITIONAL SPECIFICATIONS AND ON CENTER SPACING.
4. ALL SOLID BLOCKING ARE MULTIPLES OF 2X4'S AND 2X6'S FOR CONTINUOUS BEARING TO FOUNDATION OR STEEL BEAMS BELOW FLOOR SYSTEM - SEE FRAMING PLAN BY OTHERS

Upstairs floorplan





MORRISH RD
 1"=30'-0"

ANDREW & AMBER SMYTH

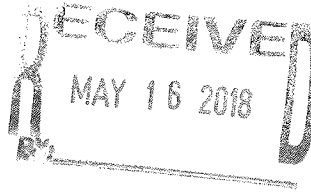
MOBILE: (810) 845-3127

7468 WADE STREET
SWARTZ CREEK, MI 48473

EMAIL: amberehull@gmail.com

May 11, 2018

ATTN: PLANNING COMMISSION
SWARTZ CREEK CITY HALL
8083 CIVIC DRIVE
SWARTZ CREEK, MI 48473-1498



RE: VACANT LAND (CORNER LOT) ON WADE ST. & 2ND ST.

Dear Planning Commission:

This letter serves as our written proposal for the purchase and use of the vacant, residential parcel located in downtown Swartz Creek, Michigan. Specifically, the vacant parcel located on the corner of Wade Street and 2nd Street. I have enclosed a copy of the photo and description of the property.

We are the homeowners, and residents of the adjacent property on the West side of this vacant lot, at address; 7468 Wade St. (between 1st St. and 2nd St.). We desire to make a single, immediate purchase of this parcel to use as a supplemental side yard for our adjacent property. Our plans are simple, and include landscaping and a possible flower garden. We do not plan to build anything on the property, but combine it with our parcel and use it as a side yard with the understanding that dedicated curb cuts to the vacant parcels are expected to be removed.

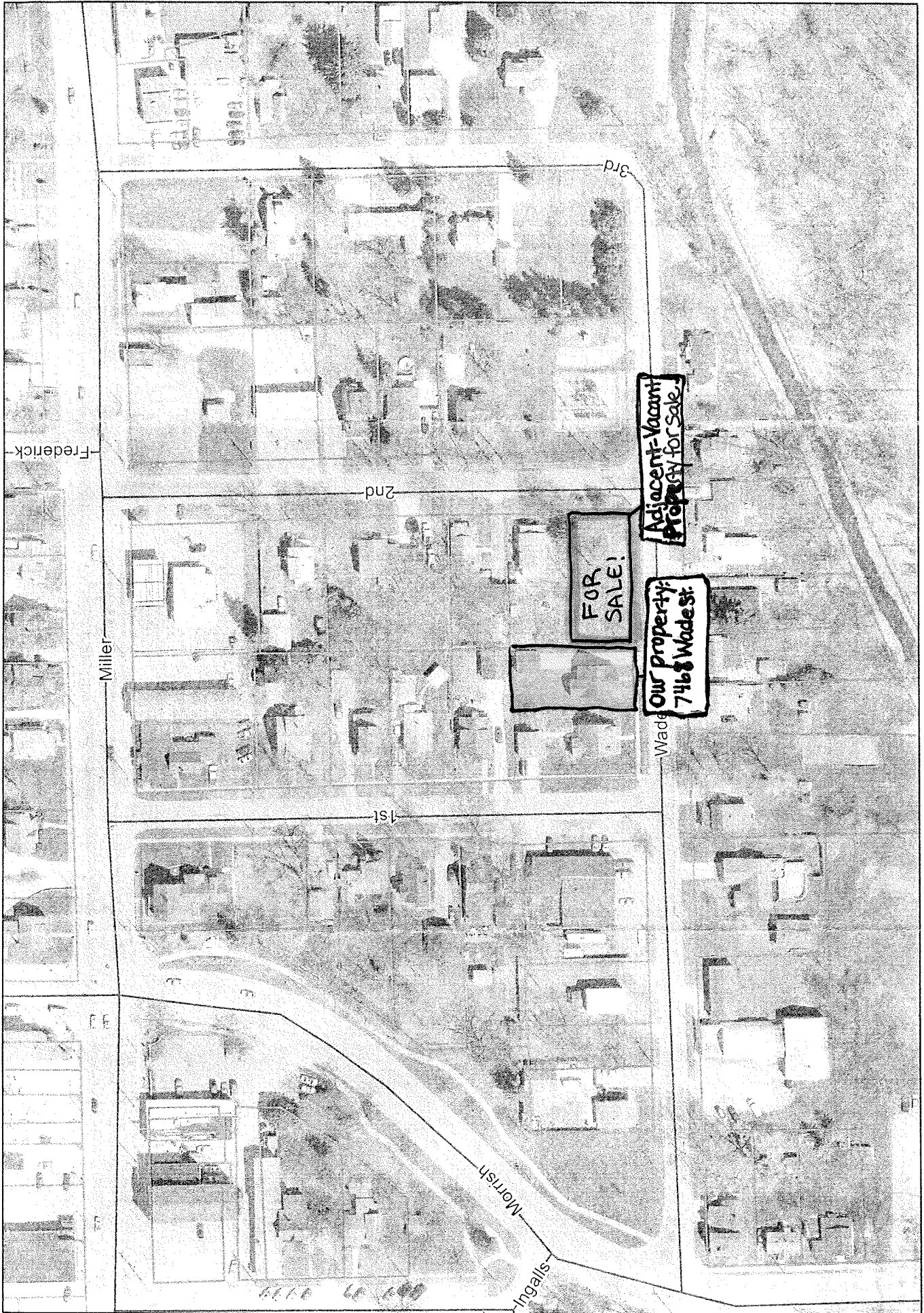
We see that this property was sold in 2017 for the amount of \$1,441.00 and are prepared to offer you \$1,500.00 cash immediately. We are willing to negotiate the price and terms for this sale.

Thank you for considering our proposal. Please feel free to contact us for negotiation. You can reach us by telephone, or email which is listed below.

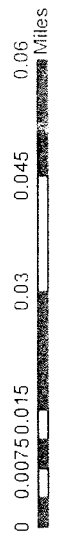
Yours Truly,

A handwritten signature in cursive script that reads "Amber E. Smyth".

Amber E. Smyth
(810) 845-3127
amberehull@gmail.com
7468 Wade Street
Swartz Creek, MI 48473



City of Swartz Creek
Second Street Parcel



Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prct Trans.
GENESE COUNTY TREASURER	CITY OF SWARTZ CREEK	1,441	07/18/2017	QC	QUIT CLAIM	20170718005019		0.0
LOOK, MICHAEL	GENESE COUNTY TREASURER	1,442	03/31/2017	TF	TAX FORECLOSURE			0.0
LOOK, MICHAEL	LOOK, MICHAEL	0	12/29/2011	OC	QUIT CLAIM	20120105000064		100.0
YOKOBOSKY, STEVEN S, PATR	YOKOBOSKY, STEVEN L & PAT	0	02/03/2011	IV	INVALID SALE			100.0
Property Address	Class: EXEMPT VACANT	Zoning: R-3	Building Permit(s)	Date	Number	Status		
COND ST	SCHOOL: SWARTZ CREEK							
Owner's Name/Address	P.R.E. 0%	MAP #:						
CITY OF SWARTZ CREEK								
183 CIVIC DR								
SWARTZ CREEK MI 48473								

2018 Est TCV 0
 Land Value Estimates for Land Table 04.04-MILLER/MORRISH SEC 1 & 36
 * Factors *
 Description Frontage Depth Front Depth Rate %Adj. Reason Value
 \$200/FF 66.00 132.00 1.1095 0.8144 200 100 11,928
 66 Actual Front Feet, 0.20 Total Acres Total Est. Land Value = 11,928

Improved	X	Vacant
Public		
Improvements		
Dirt Road		
Gravel Road		
Paved Road		
Storm Sewer		
Sidewalk		
Water		
Sewer		
Electric		
Gas		
Curb		
Street Lights		
Standard Utilities		
Underground Utils.		

Topography of Site	Who	When	What
Level			
Rolling			
Low			
High			
Landscaped			
Swamp			
Wooded			
Pond			
Waterfront			
Ravine			
Wetland			
Flood Plain			

Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
2018	EXEMPT	EXEMPT	EXEMPT		EXEMPT	EXEMPT
2017	6,000	0	6,000			5,242C
2016	7,200	0	7,200			5,196C
2015	6,900	0	6,900			5,181C

City Council Packet
 Equalizer. Copyright (c) 1999 - 2009.
 Licensed To: City of Swartz Creek, County of Genesee, Michigan
 Information herein deemed reliable but not guaranteed***

2017 CONSUMER CONFIDENCE REPORT

ATTENTION CITY OF SWARTZ CREEK WATER CUSTOMERS


As part of the regulations from the Department of Environmental Quality, a water quality Consumer Confidence Report (CCR) advising customers of the quality of public drinking water must be submitted to the DEQ each year.

City of Swartz Creek water is currently supplied by the Karegnondi Water Authority (as of November 2017) and was formerly supplied by the Great Lakes Water Authority (prior to November 2017). Water is tested at the State Laboratory and Paragon Laboratories for Coliforms/E Coli, Lead and Copper, Water Quality Parameters, Total Trihalomethanes, and Haloacetic Acids at sites around the city, following the DEQ's schedule. These results are kept at the Paul D. Bueche Municipal Building.

A copy of the annual report will be mailed to each recorded City of Swartz Creek water customer and will be posted on the Bulletin Board at the Paul D. Bueche Municipal Building, 8083 Civic Dr., and at the Swartz Creek Senior Center, 8095 Civic Dr. and at the Swartz Creek Post Office, 8055 Paul Fortino Dr.

If you have any questions on this report, you may contact me at the Paul D. Bueche Municipal Building at 810-635-4464.

Thank you,



Thomas Svrcek
Director of Public Works

2017 Water Quality Report for the City of Swartz Creek

This report covers the drinking water quality for City of Swartz Creek for the 2017 calendar year. This information is a snapshot of the quality of the water that we provided to you in 2017. Included are details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards.

The residents of the City of Swartz Creek received water from the Great Lakes Water Authority (GLWA) from January 2017 through November 2017. Karegnondi Water Authority supplied water to our customers for the months of November and December 2017.

Jan. – Nov. 2017 Water Source - GLWA

Your source water comes from the Detroit River, situated within the Lake St. Clair, Clinton River, Detroit River, Rouge River, Ecorse River, in the U.S. and parts of the Thames River, Little River, Turkey Creek and Sydenham watersheds in Canada. The MDEQ in partnership with the U.S. Geological Survey, the Detroit Water and Sewerage Department, and the Michigan Public Health Institute performed a source water assessment in 2004 to determine the susceptibility of potential contamination. The susceptibility rating is on a seven-tiered scaled from “very low” to “very high” based primarily on geologic sensitivity, water chemistry, and contaminant sources. The susceptibility of our Detroit River source water intakes were determined to be highly susceptible to potential contamination. However, all four Detroit water treatment plants that use source water from Detroit River have historically provided satisfactory treatment of this source water to meet drinking water standards.

GLWA has initiated source-water protection activities that include chemical containment, spill response, and a mercury reduction program. GLWA participates in a National Pollutant Discharge Elimination System permit discharge program and has an emergency response management plan. In 2015, GLWA received a grant from The Michigan Department of Environmental Quality to develop a source water protection program for the Detroit River intakes. The programs includes seven elements that include the following: roles and duties of government units and water supply agencies, delineation of a source water protection area, identification of potential of source water protection area, management approaches for protection, contingency plans, siting of new sources and public participation and education. If you would like to know more information about the Source Water Assessment report please, contact your water department (810) 635-4464.

Nov. – Dec. 2017 Water Source - Karegnondi

Your source water comes from the lower Lake Huron watershed. The watershed includes numerous short, seasonal streams that drain to Lake Huron. The Michigan Department of Environmental Quality in

partnership with the U.S. Geological Survey, the Detroit Water and Sewerage Department, and the Michigan Public Health Institute performed a source water assessment in 2004 to determine the susceptibility of potential contamination. The susceptibility rating is a seven-tiered scale ranging from “very low” to “very high” based primarily on geologic sensitivity, water chemistry, and contaminant sources. The Lake Huron source water intake is categorized as having a moderately low susceptibility to potential contaminant sources. The Lake Huron water treatment plant has historically provided satisfactory treatment of this source water to meet drinking water standards.

In 2015, GLWA received a grant from the Michigan Department of Environmental Quality to develop a source water protection program for the Lake Huron water treatment plant intake. The program includes seven elements that include the following: roles and duties of government units and water supply agencies, delineation of a source water protection area, identification of potential of source water protection area, management approaches for protection, contingency plans, siting of new sources and public participation and education. If you would like to know more information about the Source Water Assessment report please, contact your water department (810) 635-4464.

- **Contaminants and their presence in water:** Drinking Water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the **Environmental Protection Agency’s Safe Drinking Water Hotline (800-426-4791)**.
- **Vulnerability of some populations:** Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).
- **Sources of drinking water:** The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs,

springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

- Contaminants that may be present in source water include:
 - T **Microbial contaminants**, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
 - T **Inorganic contaminants**, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
 - T **Pesticides and herbicides**, which may come from a variety of sources such as agriculture and residential uses.
 - T **Radioactive contaminants**, which can be naturally occurring or be the result of oil and gas production and mining activities.
 - T **Organic chemical contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration regulations establish limits for contaminants in bottled water which provide the same protection for public health.

The table below lists all the drinking water contaminants that were detected during the 2017 calendar year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done January 1 - December 31, 2017. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. All of the data is representative of the water quality, but some are more than one year old.

Information about lead: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The City of Swartz Creek is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Infants and young children are typically more vulnerable to lead in drinking water than the general population. It is possible that lead levels at your home may be higher than at other homes in the community as a result of materials used in your home's plumbing. If you are concerned about elevated lead levels in your home's water, you may wish to have your water tested and flush your tap for 30 seconds to 2 minutes before using tap water. Additional information is available from the Safe Water Hotline (800-426-4791).

Monitoring and Reporting to the DEQ Requirements: The State and EPA require us to test our water on a regular basis to ensure its safety. We met all the monitoring and reporting requirements for 2017.

We will update this report annually and will keep you informed of any problems that may occur throughout the year, as they happen. Copies are available at the Paul D. Bueche Municipal Building, 8083 Civic Dr., Swartz Creek, MI 48473. This report may not be sent to you.

GLWA voluntarily developed and received approval in 2017 for a source water protection program (SWIPP) for the Lake Huron Water Treatment Plant intake. The program includes seven elements that include the following: roles and duties of government units and water supply agencies, delineation of a source water protection area, identification of potential of source water protection area, management approaches for protection, contingency plans, siting of new sources and public participation and education. If you would like to know more information about the Source Water Assessment or the SWIPP please, contact your water department at 810-635-4464.

We invite public participation in decisions that affect drinking water quality. City Council meetings are the second and fourth Mondays of each month. For more information about your water, or the contents of this report, contact Thomas Svrcek at (810)635-4464. (www.cityofswartzcreek.org]). For more information about safe drinking water, visit the U.S. Environmental Protection Agency at www.epa.gov/safewater/.

2017 Consumer Confidence Report is available at the Paul D. Bueche Municipal Building or the City website www.cityofswartzcreek.org.

2017 Regulated Detected Contaminants Tables – GLWA (Jan. –Nov. 2017)

2017 Inorganic Chemicals – Monitoring at the Plant Finished Water Tap								
Regulated Contaminant	Test Date	Unit	Health Goal MCLG	Allowed Level MCL	Highest Level Detected	Range of Detection	Violation yes/no	Major Sources in Drinking Water
Fluoride	5-16-2017	ppm	4	4	0.72	n/a	no	Erosion of natural deposits; Water additive, which promotes strong teeth; Discharge from fertilizer and aluminum factories.
Nitrate	5-16-2017	ppm	10	10	0.34	n/a	no	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits.
Barium	5-16-2017	ppm	2	2	0.01	n/a	no	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits

2017 Disinfection By-Products – Monitoring in Distribution System, Stage 2 Disinfection By-Products								
Regulated Contaminant	Test Date	Unit	Health Goal MCLG	Allowed Level MCL	Highest LRAA	Range of Detection	Violation yes/no	Major Sources in Drinking Water
Total Trihalomethanes (TTHM)	2017	ppb	n/a	80	66	N/A	no	By-product of drinking water chlorination
Haloacetic Acids (HAA5)	2017	ppb	n/a	60	2.0	N/A	no	By-product of drinking water disinfection

Regulated Contaminant	Test Date	Unit	Health Goal MRDLG	Allowed Level MRDL	Highest RAA	Quarterly Range of Detection	Violation yes/no	Major Sources in Drinking Water
Total Chlorine Residual	Jan-Dec 2017	ppm	4	4	0.75	0.65-0.80	no	Water additive used to control microbes

2017 Turbidity – Monitored every 4 hours at Plant Finished Water			
Highest Single Measurement Cannot exceed 1 NTU	Lowest Monthly % of Samples Meeting Turbidity Limit of 0.3 NTU (minimum 95%)	Violation yes/no	Major Sources in Drinking Water
0.29 NTU	100 %	no	Soil Runoff

Turbidity is a measure of the cloudiness of water. We monitor it because it is a good indicator of the effectiveness of our filtration system.

2017 Lead and Copper Monitoring at Customers' Tap								
Regulated Contaminant	Test Date	Unit	Health Goal MCLG	Action Level AL	90 th Percentile Value*	Number of Samples over AL	Violation yes/no	Major Sources in Drinking Water
Lead	Sept 2017	ppb	0	15	0	0	no	Corrosion of household plumbing system; Erosion of natural deposits.
Copper	Sept 2017	ppm	1.3	1.3	0.13	0	no	Corrosion of household plumbing system; Erosion of natural deposits; Leaching from wood preservatives.

*The 90th percentile value means 90 percent of the homes tested have lead and copper levels below the given 90th percentile value. If the 90th percentile value is above the AL additional requirements must be met.

2017 Microbiological Contaminants – Monthly Monitoring in Distribution Systems					
Regulated Contaminant	MCLG	MCL	Highest Number Detected	Violation yes/no	Major Sources in Drinking Water
Total Coliform Bacteria	0	Presence of Coliform bacteria >5% of monthly samples	Not Detected	no	Naturally present in the environment

E. coli Bacteria	0	A routine sample and a report sample are total coliform positive and one is also fecal or E. coli positive	Not Detected	no	Human and animal fecal waste
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Regulated Contaminant	Treatment Technique 2017	Typical Source of Contaminant
Total Organic Carbon (ppm)	The Total Organic Carbon (TOC) removal ratio is calculated as the ratio between the actual TOC removal and the TOC removal requirements. The TOC was measured each quarter and because the level was low, there is no TOC removal requirement	Erosion of natural deposits

Radionuclides 2014							
Regulated contaminant	Test date	Unit	Health Goal MCLG	Allowed Level	Level detected	Violation Yes/no	Major Sources in Drinking water
Combined Radium 226 and 228	5-13-14	pCi/L	0	5	0.86 + or - 0.55	no	Erosion of natural deposits

Contaminant	MCLG	MCL	Level Detected 2017	Source of Contamination
Sodium (ppm)	n/a	n/a	4.46	Erosion of natural deposits

2017 Regulated Detected Contaminants Tables – NEW – Karegnondi (Nov, -Dec. 2017)

2017 Inorganic Chemicals – Monitoring at the Plant Finished Water Tap								
Regulated Contaminant	Test Date	Unit	Health Goal MCLG	Allowed Level MCL	Highest Level Detected	Range of Detection	Violation yes/no	Major Sources in Drinking Water
Fluoride	12-7-2017	ppm	4	4	0.85	n/a	no	Erosion of natural deposits; Water additive, which promotes strong teeth; Discharge from fertilizer and aluminum factories.
Nitrate	12-7-2017	ppm	10	10	ND	n/a	no	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits.
Barium	12-11-2017	ppm	2	2	0.01	n/a	no	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits

Disinfectant Residual – Monitoring in Distribution								
Regulated Contaminant	Test Date	Unit	Health Goal MRDLG	Allowed Level MRDL	Highest RAA	Quarterly Range of Detection	Violation yes/no	Major Sources in Drinking Water
Total Chlorine Residual	Dec 2017	ppm	4	4	0.64	0.4-0.9	no	Water additive used to control microbes

2017 Turbidity – Monitored every 4 hours at Plant Finished Water			
Highest Single Measurement Cannot exceed 1 NTU	Lowest Monthly % of Samples Meeting Turbidity Limit of 0.3 NTU (minimum 95%)	Violation yes/no	Major Sources in Drinking Water
0.56 NTU	99 %	no	Soil Runoff
Turbidity is a measure of the cloudiness of water. We monitor it because it is a good indicator of the effectiveness of our filtration system.			

Key to the Detected Contaminants Table

Symbol	Abbreviation	Definition/Explanation
>	Greater than	
C	Celsius	A scale of temperature in which water freezes at 0 and boils at 100* under standard conditions.
AL	Action Level	The concentration of a contaminant, which, if exceeded, triggers treatment or other requirements which a water system must follow.
HAA5	Haloacetic	HAA5 is the total of bromoacetic, chloroacetic, dibromoacetic, dichloroacetic and trichloroacetic acids. Compliance is based on the total.
LRAA	Locational Running Annual Average	The average of analytical results for samples at a particular monitoring location during the previous four quarters.
MCL	Maximum Contaminant Level	The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
MCLG	Maximum Contaminant Level Goal	The level of contaminant in drinking water below which there is no known or expected risk to health.
MRLD	Maximum Residual Disinfectant Level	The highest level of disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MRDLG	Maximum Residual Disinfectant Level Goal	The level of contaminant in drinking water below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial.
n/a	not applicable	
ND	Not Detected	
NTU	Nephelometric Turbidity Units	Measures the cloudiness of water.
pCi/L	Picocuries Per Liter	A measure of radioactivity
ppb	Parts per Billion (one in one billion)	The ppb is equivalent to micrograms per liter. A microgram = 1/1000 milligram.
ppm	Parts per Million (one in one million)	The ppm is equivalent to milligrams per liter. A milligram = 1/1000 gram.
RAA	Running Annual Average	The average of analytical results for all samples during the previous four quarters.
TT	Treatment Technique	A required process intended to reduce the level of a contaminant in drinking water.
TTHM	Total Trihalomethanes	Total Trihalomethanes is the sum of chloroform, bromodichloromethane, dibromochloromethane and bromoform. Compliance is based on the total.
umhos	Micromhos	Measure of electrical conductance of water



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
 OFFICE OF DRINKING WATER AND MUNICIPAL ASSISTANCE
**CONSUMER CONFIDENCE REPORT FOR COMMUNITY WATER SUPPLY
 CERTIFICATE OF DISTRIBUTION**

Issued under authority of 1976 PA 399 and Administrative Rules, as amended.
 Failure to submit certification is a violation of the Act and may subject the water supply to enforcement penalties.

Supply Name: City of Swartz Creek	County: Genesee	WSSN: 6505
Population: <input type="checkbox"/> 500 or fewer people	<input checked="" type="checkbox"/> 501 – 9,999 people	<input type="checkbox"/> 10,000 or more people

Community water supplies must confirm that the Consumer Confidence Report (CCR) and any enclosed Public Notices (PN) or notices of CCR availability, have been distributed to customers by July 1 as required under administrative rules R 325.10415 and R 325.10404(4)(c). Supplies must also certify that the information contained in the CCR is correct and consistent with the compliance monitoring data previously submitted to the Michigan Department of Environmental Quality (DEQ). **Return the certification to the appropriate DEQ district office by October 1.** For addresses, visit www.michigan.gov/deq, click on Locations.

Method of delivery to DEQ
 Mail Email Hand Delivery Other _____ Date delivered: 6-6-2018

Method of delivery to Local Health Department
 Mail Email Hand Delivery Other _____ Date delivered: 6-6-2018

Method or combination of methods to directly deliver CCR to each bill paying customer. Check all that apply.

Mail or hand deliver a paper copy of CCR. Date(s) mailed or hand delivered: _____
 Mail or hand deliver notification that the CCR is available at a direct URL. Date(s) delivered to customers: _____
 Email notification that CCR is available at direct URL. Date(s) emailed: _____
 Email notification that CCR is attached to the email. Date(s) emailed: _____
 Email notification that CCR is embedded in the email. Date(s) emailed: _____

- If using notification of CCR availability:
1. Mail a paper CCR to customers who request it and to customers known to be incapable of receiving electronically.
 2. Include a copy of the notification to the DEQ district office with this certification form.
 3. Explain the nature of the notification, prominently display the direct URL, include statement how to request a paper copy.

Example of Notification of CCR Availability Subject Line: 2012 Drinking Water Quality Report Available.
 Message: Your annual report on the source and quality of your drinking water is available on the Web at www.anytown.gov/waterqualityreport. To have a copy mailed to you, contact Anytown at 555-111-1111 or water@anytown.gov.

Option for supplies serving fewer than 10,000 persons: Publish entire report in newspaper, and notify customers via newspaper(s) in which CCR published, mail, email or hand delivery that individual copies will not be mailed, and include statement how to request a paper copy.
 Date(s) of publication: 6-14-2018

Option for supplies serving 500 or fewer persons: Notify customers via mail, email, hand delivery or, with DEQ approval, posting in public places, that a copy of the report is available from the water supply on request.
 Date(s) of notification: _____

Post on Internet (required for supplies serving ≥100,000, optional for others)
 Internet address: www.cityofswartzcreek.org Date accessible: 6-11-2018

"Good Faith" efforts to reach non-bill-paying consumers (in addition to the method(s) above). Check all that apply.

Mail the report to all postal patrons. Zip codes and dates mailed: _____
 Mail to each service connection physical address. Date(s) mailed: _____
 Advertise the availability of the report in the newspapers, on TV, and on the radio.
 Publish the report in a local newspaper.
 Post the report in public places such as cafeterias in public buildings, libraries, churches, and schools.
 Deliver multiple copies for distribution by single-bill customers, e.g., apartments or private employers.
 Deliver the report to community organizations.
 Other: _____

Send to the DEQ a copy of the news articles, a list of channels broadcast and dates, and a list of locations/organizations reports delivered to and dates.

A Tier 3 Public Notice is Distributed with this CCR

This CCR is being used to deliver a Tier 3 Public Notice for one or more violations. To use this Tier 3 delivery option, the CCR must be directly delivered to each bill paying customer or, with DEQ approval, continuously posted, and must be issued within 12 months of learning of the violation. A copy of this form must be delivered to the DEQ within 10 days of delivering the CCR to customers to meet the public notification requirements.

Name/Title: Thomas R Svrcek - Director of Public Services

Signature: Thomas R Svrcek Date: 6-6-18

See reverse side for U.S. EPA Expectations for Electronic Delivery of CCR

CITY OF SWARTZ CREEK
PARK RULES AND REGULATIONS

AUTHORITY. These rules are approved by the city council and enforceable pursuant to the provisions of Section 11 of the Code of Ordinances of the City of Swartz Creek, Michigan.

APPLICABILITY. These rules apply to City of Swartz Creek parks, play fields, and other recreational public grounds, hereafter called parks.

1. **HOURS.** City parks shall be open to the public, daily, between the hours of 8:00 a.m. to 10:00 p.m. and, excepting as provided in this article, it shall be unlawful to occupy or be present in any public park during such hours when it is not open to the public. Seasonal park provisions, including water, bathroom facilities, and waste collection will be offered May through October or as directed by the city manager.

Exceptions to use of or presence in park after hours.

- 1) It shall not be unlawful for city employees, while on city business, to remain in or on public parks during such times as the park shall be closed to the public.
 - 2) It shall not be unlawful for persons other than city employees to be on or in park property after hours, provided that they have the prior approval and written permission of the city manager and that such approval shall not be granted except in pursuance of and when related to city business.
 - 3) **Non-motorized paths and sidewalks, within and outside of the right of way, may be used twenty four hours a day, 365 days a year for permitted non-motorized transportation and recreation.**
2. **CREEK ACCESS AND FLOOD STAGE WATER.** Creek access is permitted in Winshall Park at the risk of the user. Swimming and the use of any boat, canoe, or other floatation device within a city park during a flood event is prohibited except by emergency personnel.
 3. **SMOKING.** Smoking, including (e-cig or e-cigarettes), personal vaporizers (PV) or electronic nicotine delivery systems (ENDS), is prohibited in the city parks.
 4. **PROHIBITED USES AND ACTS.** No person in any park owned or operated by the city shall:
 - 1) *Injuring, removing property.* Willfully mark, deface, disfigure, cut, injure, tamper with, break, displace, or remove any buildings, cables, benches, tables, fireplaces, grills, light poles, fountains, tennis nets, trees, playground equipment, public utilities or parts of appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, flag poles, stakes, posts, fences or other boundary markers, or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal.
 - 2) *Kindling fires.* No person shall kindle or build or cause to be kindled or built a fire in any park except in designated places. In those areas where fires are permissible, such fires must be contained in a receptacle designed for the purpose of holding a fire and must be attended at all times. No person shall set fire to trash, garbage or the contents of trash receptacles at any time.
 - 3) *Pets, animals.* No person shall bring in, cause, or allow any dog, cat or other pets or animals which he owns or has permission to control to be brought within the confines of any park unless such animal be attached to a leash not to exceed eight feet in length; such leash is to be of sufficient strength to hold such animal in constant check. Disposal of animal waste is required.
 - 4) *Hindering employees.* No person shall interfere with or in any manner hinder any employee of the city while engaged in constructing, maintaining, repairing or caring for any park property.
 - 5) *Restricted sections of park.* No person shall enter upon any area of the park system where persons are prohibited from going, as indicated by signs, notices or where secured by fences and gates.
 - 6) *Firearms, bow and arrows, fireworks and devices.* No person shall discharge a firearm or firework of any description while in or on park property, provided that such prohibition shall not apply to any peace officer while in the exercise of his official duties. No person shall shoot any arrow by the use of a bow, excepting in such areas as shall be specifically designated as areas for the use of bows and arrows. Crossbows, bolts, and similar weapons are also prohibited.
 - 7) *Peace, disorderly conduct.* No person shall make or excite any disturbance or contention on any public grounds or park. (No person shall use any indecent or obscene language).
 - 8) *Drunkness, alcoholic liquors.* No person shall enter, be in or remain on park property while under the influence of intoxicants or under the influence of unlawful drugs or controlled substances. It shall be unlawful to bring into or use alcoholic liquors upon park property.

- 9) *Drinking fountains.* No person shall throw, discharge or otherwise place in the waters or any fountain, wash basin or toilets any substance, liquid or solid, which may result in water pollution or create a health hazard to the public.
- 10) *Sleeping in parks.* No person shall sleep, whether in a vehicle, trailer, tent, hammock or other manner, on park property during the hours the park is closed, excepting in such areas as shall be specifically designated for such use. Furthermore, such use in such areas shall require the written approval and authorization of the city manager, and such approval and authorization shall clearly designate the time period within which such use may be made.
- 11) *Dumping articles in parks.* No person shall deposit any rubbish, garbage or refuse matter, break glass or bottles in or upon any part of the park system other than such refuse accumulated from organized and acceptable activities within the park, and such refuse must be deposited in receptacles provided for that purpose.
- 12) *Posted signs, rules and regulations.* No person shall willfully disregard posted signs which regulate the days, hours for various activities, or any other signs installed, posted or attached for control, maintenance, safety or any other purpose within the park system.
- 13) *Public meetings, parades.* No person, organization, club or group shall hold or participate in any parade, drill, exhibition, political meeting, religious meeting, concert, lecture or public entertainment of any kind within the park system without the express consent and written approval of the city manager.
- 14) *Advertisements.* No person shall post, stencil or otherwise affix any placard, advertisement or notice of any kind upon or to any park property.
- 15) *Offering articles for sale.* No person shall carry on any trade or business or sell or display any goods, wares or merchandise in the park system without permission from the city manager.
- 16) *Inflatable play equipment.* Inflatable play equipment is prohibited unless arrangements are made in advance and a certificate of insurance from the party providing such equipment is filed with the city and includes a rider naming the city as an additionally insured party.
- 17) *Non-Motorized Paths.* No person shall obstruct, occupy, or otherwise use the non-motorized paths in a way that prohibits or unreasonably hinders use of the paths by others.

5. **PARK POLICE AND EMPLOYEES.** No person shall resist any police officer or city employee exercising his duty within the park area, or fail or refuse to obey any lawful command of any such police officer or park employee, or in any way interfere with, hinder or prevent any such police officer or park employee from discharging his duty, or in any manner assist or give aid to any person in custody to escape or to attempt to escape from custody, or to rescue or attempt to rescue any person when in such custody.

6. **MOTOR VEHICLES.** The operation of motor vehicles in any park is prohibited, except in that area laid out and appropriated as driving lanes, parking area, or for motor vehicles by the city. No motor vehicle shall be driven or operated on a driving lane at a speed greater than ten miles per hour.

- 1) No person shall stop, stand or park a motor vehicle except in such areas as may be laid out and designated as a parking area by the city.
- 2) No person shall operate a motor vehicle on any lane or service drive, whether posted or not, which is laid out as a means of access for maintenance employees to the various sections of the park system.
- 3) No person shall park or store any motor vehicle during the hours the park is closed in any park, parking area or driving lane owned or operated by the city. Members of the police department are hereby authorized to remove any vehicles so parked or stored.
- 4) It shall be unlawful for any person, whether a pedestrian or operating a motor vehicle of any type, to fail to obey any such applicable traffic control sign, signal, lane marking or other device, whether permanent or temporary, unless otherwise directed by a police officer or city personnel conducting city business.

7. **FEES.** Fees for pavilion and other facility rentals shall be set by resolution of the city council. Fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city. Monies must be paid at the time of reservation. Cancellations must be made two (2) weeks or more prior to event date and all cancellations are subject to a \$20 fee.

Deposits, in an amount set by resolution of the city council, shall also be collected for pavilion rentals. Said deposit shall be forfeited for damage to park facilities, failure to properly clean facilities, or violations of park rules that are found in connection to the rental.

8. **PAVILION RESERVATIONS.** Picnic pavilions shall be available on a first-come, first-served basis. Reservations will be taken beginning on the first business day of each calendar year for city residents and thirty (30) days after

the first business day of each calendar year for resident and non-resident applications. Fees and exclusive reservations are for weekends (Friday, Saturday, & Sunday) and holidays only.

9. **LIMITED USE FACILITY RESERVATIONS.** Any club, school, association, organization or recognized group desiring the use of specific areas of any park, such as picnic areas, athletic fields or ice rinks, shall file an application with the city manager and shall not use the park or area until the permit is granted.
 - 1) All permits shall require the permittee to clean up the park area after activity has terminated. All applications for permits must give the name, address and phone number of the permittee or the person responsible for the necessary policing thereof.
 - 2) All persons shall honor any special permits issued by the city, for certain areas, days and times, to clubs, organizations, teams or any other groups, including, but not limited to, picnic grounds, ball fields, skating rinks, stadiums, provided that such permit is on official forms when presented.
 - 3) Reservations will be given on a first come, first served basis beginning the first business day of each calendar year. Priority in the use of ball fields, soccer fields and similar athletic facilities in city parks shall be given to organizations scheduling regular games or matches. The city manager shall have the authority to designate organizations to provide for scheduling and oversight of use of athletic fields. Such organizations shall schedule use of the fields in a way that accommodates use by all interested organizations to the greatest extent feasible and to provide for compliance by these rules and regulations by all organizations using the athletic facilities.
 - 4) The city manager shall have the authority to restrict use of athletic fields to avoid excessive wear and tear on facilities.
 - 5) Organizations using athletic fields for scheduled games, matches and practices shall be responsible for removing litter from the areas used for their activities. In addition, organizations shall be responsible for removing and storing any equipment used in their activities. Installation of bleachers or similar facilities must be authorized by the city manager or his/her designee.
 - 6) The city will provide refuse disposal and the maintenance of athletic fields in coordination with the needs and schedules of organizations using the fields. Organizations using athletic fields that undertake specific activities uniquely required for their particular use of the fields such as the installation of bases or nets, the painting of lines on fields, etc. require prior approval.
 - 7) Weekend reservations for facilities shall not be permitted. Playscapes, restrooms, play equipment are not available for reservation.
10. **EXPANDED PARK USE AND RESERVATIONS.** Swartz Creek-based organizations (defined as non-profit organizations or institutions with a principle office or auxiliary presence within the Swartz Creek school district) may be permitted the use of designated areas of city parks, including control during hours the parks are closed to the public, subject to the following conditions:
 - 1) Use must be pre-approved by the city council.
 - 2) The organizations' use of the park area shall not violate any local or state law nor unreasonably interfere with the use and enjoyment of adjacent park areas by others.
 - 3) The organizations shall hold the city harmless from liability for incidents arising out of the organizations' use of the park area and shall provide evidence of insurance coverage.
 - 4) The city reserves the right to direct where organizations' structures are installed and activities conducted to minimize damage to park property and facilities and to limit interference with the use of adjacent areas of the park.
 - 5) Fees shall equal the cost of all pavilion rentals for the park in use on a daily basis. Additional fees may be charged for services requested of the city and negotiated in advance, including use of barricades, additional utilities, port-a-johns, etc.
 - 6) In no case will use result in a charge for or prohibition on general access to the park by the public, by vehicle or other means.
 - 7) Reservations for this category can be granted by the city council beginning December 1 of the previous calendar year.
- 11) **VENDING.** Vending is permitted on a limited basis after application to the city manager and under the administrative rules that may be set by the city, including a background check and administrative fee.
- 12) **PUBLIC NOTICE.** The public shall be deemed to have been properly notified of the provisions of these rules and regulations upon their publication in a newspaper of general circulation in the city. Signs may be posted to insure substantial compliance with the provisions of these rules and regulations.

06/01/2018

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 05/01/2018 - 05/31/2018

Highlighted amount is total for that vendor

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
05/08/2018	44943	ACE OUTDOOR SERVICES LLC	WALKWAY SHOVELING	110.00
05/08/2018	44944	ADS PLUS PRINTING LLC	CON. CONF. REPORT	271.53
05/08/2018	44945	BELL EQUIPMENT CO	EML- BROOM SET, ROCKER SWITCH, FREIGHT	164.85
05/08/2018	44946	BIO-SERV CORPORATION	PEST CONTROL PUB. SAFETY BUILDING	55.00
05/08/2018	44947	BRIDGEPORT EQUIPMENT CO	PARTS FOR CASE BACKHOE	369.70
			1 CAS D103626 FOR BACKHOE	136.15
				505.85
05/08/2018	44948	BS & A SOFTWARE	ANNUAL FEE UB, PO, PR, CR, DEL TAX, AP,	4,644.00
05/08/2018	44949	CHAD RANDALL	UB REFUND FOR 5111 MC LAIN	347.69
05/08/2018	44950	CITY OF SWARTZ CREEK	REIMBURSE PETTY CASH	164.85
05/08/2018	44951	COMCAST BUSINESS	4/26 - 5/25/18 CITY HALL	329.60
05/08/2018	44952	CONSUMERS ENERGY	4/1-4/30/18 TRAFFIC LIGHTS 1781	414.60
05/08/2018	44953	CONSUMERS ENERGY	4/1-4/30/18 4524 MORRISH RD	50.91
05/08/2018	44954	CONSUMERS ENERGY	4/1-4/30/18 ELMS PARKING LOT AREA LIGHTS	32.44
05/08/2018	44955	CONSUMERS ENERGY	4/1-4/30/18 SIRENS TRAFFIC LIGHTS 1997	27.43
05/08/2018	44956	CONSUMERS ENERGY	4/1-4/30/18 STREET LIGHTS 1294	9,106.61
05/08/2018	44957	DISPLAY SALES COMPANY	ADJ, BANDING STRAP (2)	192.00
05/08/2018	44958	FAMILY FARM AND HOME INC	GLASS, GLOVESMOUNTING PLATE, UTL KNIFE	186.34
05/08/2018	44959	FERGUSON WATERWORKS #3386	3 HTP V4 R900	388.00
			5/8 ECODER	480.00
				868.00
05/08/2018	44960	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIRES - MAY 2018	30.06
05/08/2018	44961	FLINT WELDING SUPPLY	FAX/CYLINDER COMPRESSED OXYGEN	5.00
05/08/2018	44962	GARNO BROTHERS HEATING & COOLING CO	FURNACE REPAIR PUB SAF BUILD	115.00
			SENIOR CENTER FURNACE REPAIR	115.00
				230.00
05/08/2018	44963	GENESEE COUNTY	PICTOMETRY 2014 COST SHARE	503.03
05/08/2018	44964	GILL ROYS HARDWARE	APRIL 2018 RECEIPTS LESS DISCOUNT	264.09
05/08/2018	44965	GLAESER DAWES	DAVAL DR WATER MAIN AND STREET RECONSTRU	206,986.56
05/08/2018	44966	GRAND TRUNK WESTERN RAILROAD	RR CROSSING MTC 5/1/18 - 4/30/19	3,459.00
05/08/2018	44967	HERITAGE VILLAGE ASSOC SWARTZ CREEK	PROCEEDDS FROM SALE OF UNIT 91 #58-30-65	9,688.14
05/08/2018	44968	HERITAGE VILLAGE SW CRK CONDO ASSOC	PROCEEDS SALE OF UNIT 92 #58-30-651-094	9,688.14
05/08/2018	44969	JAMES FLORENCE	SMALL CITIES & VILLAGES MEETING	34.89
05/08/2018	44970	JOHN ALEXANDER	ELMS PARK #1 REFUND - CANCELLATION	150.00
05/08/2018	44971	JOHNS TRUCK SERVICE	CABLE AND SHOP SUPPLIES	169.69
05/08/2018	44972	JOSE A MIRELES	APRIL 2018 MOWING	800.00
05/08/2018	44973	KLEE MFG & DIST	7 FLAGS	377.00
05/08/2018	44974	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES MAY 2018	2,515.58
05/08/2018	44975	MICHIGAN MUNICIPAL LEAGUE	2018 CAPITAL CONF. - NOT CANCELLED AHEA	225.00
05/08/2018	44976	MICHIGAN PIPE AND VALVE	FOSTER ADAPTOR (4)	605.00
05/08/2018	44977	OHM ADVISORS	PUB SPACE MASTER PLAN	400.00
05/08/2018	44978	PRINTING SYSTEMS	ELECTION SUPPLIES	555.90
05/08/2018	44979	ROWE PROFESSIONAL SERVICES CO	DAVAL RECONSTRUCTION	32,162.50
05/08/2018	44980	ROYALTY SERVICES INC	2 LOADS OF TOPSOIL AND DELIVERY	840.00
05/08/2018	44981	RWS OF MID MICHIGAN	FY18 GARBAGE/RECYCLING/YARD WASTE	22,274.64
05/08/2018	44982	SELF SERVE LUMBER CO.	TABLES FOR PARKS	34.08
05/08/2018	44983	SUBURBAN AUTO SUPPLY	OIL FILTER	11.99
			OIL FILTER, CAR WASH	17.98
			SPARK PLUG	6.38
				36.35
05/08/2018	44984	SUPER FLITE OIL CO INC	APRIL 2018 FUEL - DPW	1,281.13
05/08/2018	44985	SWARTZ CREEK ELEVATOR	25# GRASS SEED	57.00
05/08/2018	44986	TANYA LEVANDER	ELMS #4 REFUND CANCELLATION 7/22/18	200.00

05/08/2018	44987	TCAA	EDUCATIONAL REWAL CREDIT FOR ASSESSORS -	25.00
05/08/2018	44988	TRECHA BROS SUPPLY CO INC	FIRE STATION WATER HEATER REPAIR	139.00
05/08/2018	44989	TUCKER PLUMBING	REPAIR FAUCET IN WOMANS RESTROOM	90.00
05/08/2018	44990	UNIFIRST CORPORATION	SENIOR CENTER MATS	36.15
			UNIFORMS, MATS, SUPPLIES AND ENV.	120.40
			UNIFORMS, MATS, SUPPLIES, ENV. SR. CENTE	120.40
			MATS SUPPLIES	36.15
				313.10
05/08/2018	44991	VERIZON WIRELESS	MAR 24 - APR 23, 2018	300.06
05/08/2018	44992	VERNON OUTDOOR EQUIP SMALL ENGINE	TRIMMER	313.99
			TRIMMER	263.99
			BLOWER	199.00
				776.98
05/08/2018	44993	XAK ZDUNIC	CHLORIDE APPLICATION	1,087.38
05/17/2018	44994	BORDINE'S	FLOWERS FOR DOWNTOWN	1,239.63
05/17/2018	44995	CONSUMERS ENERGY	5256 DON SHENK 4/6-5/6/18 A	73.92
05/17/2018	44996	CONSUMERS ENERGY	8083 CIVIC DR 4/5-5/3/18 A	632.90
05/17/2018	44997	CONSUMERS ENERGY	5361 WINSHALL DR 8369 4/5-5/3/18 A	25.60
05/17/2018	44998	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987 4/5-5/3	29.23
05/17/2018	44999	CONSUMERS ENERGY	9099 MILLER RD 4/5-5/3/18 A	34.05
05/17/2018	45000	CONSUMERS ENERGY	5257 WINSHALL DR 4/5-5/3/18 A	24.13
05/17/2018	45001	CONSUMERS ENERGY	8011 MILLER RD 4/5-5/3/18 A	24.13
05/17/2018	45002	CONSUMERS ENERGY	8499 MILLER RD 4/5-5/3/18 A	25.20
05/17/2018	45003	CONSUMERS ENERGY	8059 FORTINO DR 4/5-5/3/18 A	43.98
05/17/2018	45004	CONSUMERS ENERGY	4510 MORRISH RD 4/5-5/3/18 A	33.62
05/17/2018	45005	CONSUMERS ENERGY	5121 MORRISH RD 4/5-5/3/18 A	619.22
05/17/2018	45006	CONSUMERS ENERGY	8095 CIVIC DR 4/5-5/3/18 A	785.01
05/17/2018	45007	CONSUMERS ENERGY	6425 MILLER PARK & RIDE 4/9-5/7/18 A	64.63
05/17/2018	45008	CONSUMERS ENERGY	4125 ELMS RD 4353 4/9-5/7/18 A	41.43
05/17/2018	45009	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437 4/9-5/7/18	29.23
05/17/2018	45010	CONSUMERS ENERGY	8301 CAPPY LN 4/5-5/3/18 A	397.47
05/17/2018	45011	CONSUMERS ENERGY	8100 CIVIC DR 4/6-5/6/18 A	1,062.92
05/17/2018	45012	JOSE A MIRELES	MOWINGS	865.00
05/17/2018	45013	MICHIGAN ASSOC OF PLANNING	REGIONAL WORKSHOP	100.00
05/17/2018	45014	PITNEY BOWES INC.	LEASING CHARGES 3/1-5/29-18	158.34
05/17/2018	45015	THOMAS SVRCEK	POWER EDGER	150.00
05/17/2018	45016	UNUM LIFE INSURANCE	JUNE 2018 RETIREE LIFE INS (3)	35.10
05/23/2018	45017	ADS PLUS PRINTING LLC	MOVIE NIGHT FLYERS QTY 2000	344.00
05/23/2018	45018	AGROSCAPING INC.	PLANTS FOR 5256 DON SHENK	1,747.48
05/23/2018	45019	BIO-SERV CORPORATION	PEST CONTROL CITY HALL/LIBRARY SR CTR	106.00
05/23/2018	45020	BLUE CARE NETWORK-EAST MI	JUNE 2018 RETIREE MEDICAL KELLY	688.92
			JUNE 2018 RETIREE MEDICAL TYLER	677.90
			JUNE 2018 RETIREE MEDICAL CLOLINGER	1,289.97
			JUNE 2018 MEDICAL COBRA O'BRIEN	629.86
				3,286.65
05/23/2018	45021	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES APRIL 2018	3,679.85
05/23/2018	45022	DELTA DENTAL PLAN	JUNE 2018 RETIREES (6)/TAX	337.88
05/23/2018	45023	DIETER HEINZE	CANCEL ELMS PARK 6/10/18 #1	150.00
05/23/2018	45024	FERGUSON WATERWORKS #3386	ARCH CURB/ROD/LID	638.81
05/23/2018	45025	GEN CTY ROAD COMMISSION	SIGNS	107.61
05/23/2018	45026	GEN CTY ROAD COMMISSION	APRIL 2018 S-MTCE & OPERATIONS	59.89
05/23/2018	45027	GEN CTY ROAD COMMISSION	MAINT I-69 RAMP	125.21
05/23/2018	45028	GEN CTY ROAD COMMISSION	SIGNS	127.50
05/23/2018	45029	GENESEE CTY DRAIN COMMISSIONER	WATER 3/28-4/27/18 1,959,909 CF	128,794.77
05/23/2018	45030	HANNAH BLECK	UB REFUND FOR 5044 MORRISH	331.56
05/23/2018	45031	HART INTERCIVIC INC	PAPER, HEADPHONES, VERITY KEY, VDRIVE	311.60
05/23/2018	45032	INTEGRITY BUSINESS SOLUTIONS	OFFICE SUPPLIES	133.95
			KITCHEN ROLL TOWELS/TOILET TISSUE	136.19
				270.14

05/23/2018	45033	JAMES NOLEN	EXCAVATION 8100 PAUL FORTINO REMOVE/REPLACE APPROACH 5246 GREENLEAF	2,550.00 2,020.00 4,570.00
05/23/2018	45034	JAMS MEDIA LLC	VACANT LAND PROP 4/26/18	42.30
05/23/2018	45035	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES MOW & TRIM CITY PROPERTIES/OTHER (3)	800.00 1,020.00 1,820.00
05/23/2018	45036	KAITLYN HANNAH	UB REFUND FOR 7133 BRISTOL	256.74
05/23/2018	45037	KEIZER-MORRIS INTERNATIONAL INC	COLD PATCH	690.00
05/23/2018	45038	MARYANNE CHAPMAN	BD PAYMENT REFUND 8093 CRAPO	75.00
05/23/2018	45039	MI MUNICIPAL WORKERS COMP FUND	POLICY PREMIUM 7/1/18-7/1/19	5,709.00
05/23/2018	45040	MICHIGAN ASSOCIATION OF MAYORS	SUMMER WORKSHOP KRUEGER 7/26-7/27/18	125.00
05/23/2018	45041	MICHIGAN LUMBER CO	LUMBER	121.24
05/23/2018	45042	MICHIGAN PIPE AND VALVE	CLAMP	120.00
05/23/2018	45043	MONROE TRUCK EQUIPMENT INC	LIGHTBAR	232.00
05/23/2018	45044	MY-CAN LLC	PORT-A-JON RENTAL ELMS PARK 4/21-5/19/18	230.00
05/23/2018	45045	OHM ADVISORS	TRUST FUND GRANT APPLICATION	4,497.50
05/23/2018	45046	PARAGON LABORATORIES INC	EML/WATER SAMPLES WORK ORDER 223057 EML/WATER SAMPLES WORK ORDER 223059	537.00 330.00 867.00
05/23/2018	45047	POGGEMEYER DESIGN GROUP INC	ECON DEV MARKETING, BRANDING	126.06
05/23/2018	45048	SHIRLEY JOHNSON	RPLC #44732/WTR DEPOSIT 155 BROOKFIELD	75.00
05/23/2018	45049	SIMEN FIGURA & PARKER PLC	EML/APRIL 2018 MONTHLY BILLING	784.00
05/23/2018	45050	SWARTZ CREEK AREA FIRE DEPT.	JAN 2018 MONTHLY RUNS FY18 FIRE BUDGET &	3,673.37
05/23/2018	45051	SWARTZ CREEK AREA SENIOR CITZ.	CDBG REIMB APRIL 2018	1,231.10
05/23/2018	45052	SWARTZ CREEK ELEVATOR	WEED KILLER 25# GRASS SEED/2.5 GAL KILLS ALL	47.00 117.00 164.00
05/23/2018	45053	UNIFIRST CORPORATION	UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES MATS, SUPPLIES UNIFORMS, MATS, SUPPLIES, ENV.	120.40 36.15 36.15 140.11 332.81
05/23/2018	45054	VERNON OUTDOOR EQUIP SMALL ENGINE	EML/FREIGHT ADDED TO INV. 7988 SHINDAWA 14" CHAIN SAW LABOR ON-OFF SWITCH	40.00 349.99 65.00 454.99
05/29/2018	45055	GCGC	GCGC MEETING 6/7/18	15.00
05/29/2018	45056	GLAESER DAWES	DAVAL DR WATER MAIN AND STREET RECONSTRU	445,589.61
05/29/2018	45057	KATHRYN G DOBEK	DEPOSIT FOR CONTRACT	800.00
05/29/2018	45058	MML LDF - ESCANABA	SUPPORT ESCANABA LEGAL COSTS	500.00
05/29/2018	45059	SALLY M ADAMS	JAN-JUNE 2018 RETIREE INSURANCE	1,575.00
05/31/2018	45060	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIRES - JUNE 2018	30.06
05/31/2018	45061	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	1,150.00
05/31/2018	45062	THOMAS SVRCEK	ADVANCE FOR FLOWERS DOWNTOWN	125.00

GEN TOTALS:

Total of 120 Checks:	936,671.47
Less 0 Void Checks:	0.00
Total of 120 Disbursements:	936,671.47

City of Swartz Creek

Building Permit List

2018

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB1800003	05/30/18	J. Worden and Sons Paving LLC	(804) 822 7715	58-36-576-001	\$850,000	\$3,935.00	7026 MILLER RD 48473-Com New Building
PB1800011	05/02/18	Lockhart Roofing Co.	(810) 235 9866	58-36-526-054	\$13,875	\$100.00	7082 ABBEY LN 48473-Roofing
PB1800012	05/02/18	Lockhart Roofing Co.	(810) 235 9866	58-02-530-001	\$6,800	\$100.00	8034 MAPLE ST 48473-Roofing
PB1800013	05/02/18	Lockhart Roofing Co.	(810) 235 9866	58-02-527-004	\$11,089	\$100.00	8151 MILLER RD 48473-Roofing
PB1800014	05/03/18	CONRAD, HOMER & BONNI		58-35-776-167	\$0	\$85.00	167 BROOKFIELD 48473-Res Add/Alter/Repair
PB1800015	05/03/18	KELLEY, JEFFREY E		58-36-526-059	\$14,400	\$370.00	7132 ABBEY LN 48473-Res Garage detached
PB1800016	05/03/18	KING, GAY & KING, SCOTT		58-02-527-022	\$0	\$100.00	8100 INGALLS ST 48473-Roofing
PB1800017	05/08/18	Lockhart Roofing Co.	(810) 235 9866	58-02-501-076	\$8,780	\$100.00	5022 WINSTON DR 48473-Roofing
PB1800018	05/21/18	Wendell Allen	(248) 446 2662	58-35-776-122	\$1,680	\$135.00	122 ASHLEY CIR 48473-Res Deck
PB1800019	05/29/18	Rick Oldaugh	(810) 523 2035	58-30-651-023	\$0	\$100.00	6292 AUGUSTA ST 48473-Roofing
PB1800020	05/25/18	Bradow Contracting LLC	(810) 691 0383	58-25-576-012	\$19,200	\$293.00	3454 ELMS RD 48473-Res Garage detached
PB1800021	05/29/18	WOODSIDE BUILDERS, INC	(810) 635 2227	58-36-676-073	\$180,570	\$1,056.00	4252 LINDSEY DR 48473 Res Single Family
PB1800022	05/25/18	COY, TERRY		58-02-529-006	\$0	\$100.00	5019 HAYES ST 48473-Roofing
PB1800023	05/31/18	J.W. Morgan Construction	(810) 635 9228	58-30-651-094	\$178,816	\$1,053.00	3264 HERITAGE BLVD 48473-Res Single Family

Total: 14 Permits Value: \$1,285,210 Fee Total: \$7,627.00 Total Number of Dwelling Units 3

Electrical

PE1800015	05/07/18	Allied Signs, Inc.	(586) 791 7900	58-36-576-001	\$0	\$166.00	7026 MILLER RD 48473-Electrical
PE1800016	05/03/18	Martin Electric Co	(810) 720 1911	58-02-200-023	\$0	\$140.00	5152 MORRISH RD 48473-Electrical
PE1800017	05/23/18	Design Electric	(810) 762 6766	58-02-200-007	\$0	\$169.00	8083 INGALLS ST 48473-Electrical
PE1800018	05/29/18	Culp Electric Inc	(989) 288 4906	58-03-530-001	\$0	\$141.00	9041 MILLER RD 48473-Electrical

Total: 4 Permits Value: \$0 Total Number of Dwelling Units 0

City of Swartz Creek

Building Permit List

2018

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Mechanical							
PM180017	05/07/18	Scott Gormley	(810) 625 1459	58-03-533-078	\$0	\$135.00	5181 GREENLEAF DR 48473-Mechanical
PM180018	05/09/18	Adkisson & Sons Htg & Clg Inc	(810) 695 9300	58-36-651-229	\$0	\$160.00	7372 CROSSCREEK DR48473-Mechanical
PM180019	05/15/18	Davison Heating & Cooling LL	(810) 658 8484	58-03-533-172	\$0	\$160.00	5283 DURWOOD DR 48473-Mechanical
PM180020	05/15/18	Goyette Mechanical	(810) 742 8530	58-36-100-015	\$0	\$305.00	4131 MORRISH RD 48473-Mechanical
PM180021	05/17/18	P & H Plumbing & Heating, Inc	(810) 736 3830	58-03-527-014	\$0	\$160.00	9103 CHESTERFIELD DR48473-Mechanical
PM180022	05/17/18	Adkisson & Sons Htg & Clg Inc	(810) 695 9300	58-02-503-053	\$0	\$190.00	8433 CAPPY LN 48473-Mechanical
PM180023	05/31/18	Adkisson & Sons Htg & Clg Inc	(810) 695 9300	58-36-651-221	\$0	\$160.00	7356 CROSSCREEK DR48473-Mechanical

Total: 7 Permits Value: \$0 Fee Total: \$1,270.00 Total Number of Dwelling Units 0

Plumbing

PP180006	05/29/18	Benjamin Franklin Plumbing	(810) 225 3192	58-02-503-048	\$0	\$134.00	8403 CAPPY LN 48473-Plumbing
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Total: 1 Permits Value: \$0 Fee Total: \$134.00 Total Number of Dwelling Units 0

Right of Way

PROW-0071	05/03/18	Joe Pattee		58-03-531-084	\$0	\$100.00	5175 BIRCHCREST DR 48473-Right of way
PROW-0072	05/03/18	CONSUMERS ENERGY COM		58-02-501-091	\$0	\$100.00	5091 WINSTON DR 48473-Right of way
PROW-0073	05/09/18	KAL NEMER		58-36-676-073	\$0	\$100.00	4252 LINDSEY DR 48473 Right of way
PROW-0074	05/17/18	CONSUMERS ENERGY		58-36-300-013	\$0	\$100.00	7468 MILLER RD 48473-Right of way
PROW-0075	05/21/18	CONSUMERS ENERGY		58-36-100-015	\$0	\$100.00	4131 MORRISH RD 48473-Right of way
PROW-0076	05/21/18	WALTERS, DEAN & WENDI		58-03-531-120	\$0	\$100.00	5184 BIRCHCREST DR 48473-Right of way
PROW-0077	05/24/18	CONSUMERS ENERGY		58-02-552-017	\$0	\$100.00	5339 DON SHENK DR 48473-Right of way

City of Swartz Creek Building Permit List 2018

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
PROW-0078	05/30/18	J. Worden and Sons Paving LLC	(804) 822 7715	58-36-576-001	\$0	\$100.00 7026 MILLER RD	48473-Right of way
PROW-0079	05/31/18	J.W. Morgan Construction	(810) 635 9228	58-30-651-094	\$0	\$100.00 3264 HERITAGE BLVD	48473-Right of way
Total:		9 Permits	Value: \$0		Fee Total:	\$900.00	Total Number of Dwelling Units 0

Zoning

PZ18-0005	05/07/18	TWA Construction	(989) 288 0821	58-01-502-086	\$2,300	\$25.00 5019 FIRST ST	48473 Fence
PZ18-0008	05/07/18	Allied Signs, Inc.	(586) 791 7900	58-36-576-001	\$25,685	\$213.00 7026 MILLER RD	48473-Sign
PZ18-0009	05/24/18	Luke Farkas Insurance Agency	(810) 635 4940	58-03-530-001	\$0	\$95.00 9041 MILLER RD	48473-Sign
PZ18-0010	05/25/18	CROSS, DAVID		58-02-527-018	\$1,500	\$25.00 8101 INGALLS ST	48473-Fence
Total:		4 Permits	Value: \$29,485		Fee Total:	\$358.00	Total Number of Dwelling Units 0

Permit Total: 39 Value: \$1,314,695 Fee Total: \$10,905.00

Permit.DateIssued Between 5/1/2018 12:00:00 AM AND 5/31/2018 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
8093 MILLER RD	58-02-528-001	Status	05/01/2018	05/02/2018	Complied
5126 MORRISH RD	58-02-200-019	Status	05/01/2018	05/02/2018	Complied
7233 BRISTOL RD	58-36-200-002	Final	05/01/2018	05/01/2018	Approved
5019 HAYES ST	58-02-529-006	Site Inspection	05/01/2018	05/02/2018	Violation(s)
5014 FORD ST	58-02-528-012	Site Inspection	05/01/2018	05/02/2018	Violation(s)
8100 INGALLS ST	58-02-527-022	Site Inspection	05/01/2018	05/01/2018	Canceled
5032 BRADY ST	58-02-527-007	Site Inspection	05/01/2018	05/03/2018	Violation(s)
7512 GROVE ST	58-01-100-019	Site Inspection	05/01/2018	05/03/2018	Violation(s)
5111 MC LAIN ST	58-02-526-040	Follow Up	05/01/2018	05/01/2018	Violation(s)
5120 WINSTON DR	58-02-501-047	Site Inspection	05/02/2018	05/03/2018	Violation(s)
5194 SEYMOUR RD	58-03-531-073	Initial	05/02/2018	05/02/2018	Locked Out
7465 WADE ST	58-01-502-095	Status	05/03/2018	05/03/2018	No Change
7233 BRISTOL RD	58-36-200-002	Final	05/03/2018	05/03/2018	Approved
7224 PARK RIDGE PKWY	58-36-530-015	Post Hole	05/07/2018	05/07/2018	Approved
7512 GROVE ST	58-01-100-019	Ordinance	05/07/2018		
7075 YARMY DR	58-36-526-033	Final	05/07/2018	05/07/2018	Approved
5138 MORRISH RD	58-02-200-021	Follow Up	05/08/2018	05/08/2018	Not Complied
4010 JENNIE LN	58-36-526-001	Progress	05/09/2018	05/09/2018	Not Ready
7445 GROVE ST	58-01-502-110	Progress	05/09/2018	05/09/2018	Not Ready
7055 PARK RIDGE PKWY	58-36-527-018	Final-Admin	05/10/2018	05/10/2018	Approved
8041 BRISTOL RD	58-35-200-013	Final Zoning	05/10/2018	05/10/2018	Approved
9189 OAKVIEW DR	58-03-531-096	Final Zoning	05/10/2018	05/10/2018	Approved
9189 OAKVIEW DR	58-03-531-096	Final Zoning	05/10/2018	05/10/2018	Approved
5356 WORCHESTER DR	58-03-578-003	Final-Admin	05/10/2018	05/10/2018	Approved
5331 SEYMOUR RD	58-03-533-025	Final-Admin	05/10/2018	05/10/2018	Approved
9200 YOUNG DR	58-03-531-151	Final-Admin	05/10/2018	05/10/2018	Approved
166 BROOKFIELD	58-35-776-166	Final-Admin	05/10/2018	05/10/2018	Approved
5323 MILLER RD	58-29-300-014	Final-Admin	05/10/2018	05/10/2018	Approved
4272 LINDSEY DR	58-36-676-069	Progress	05/10/2018	05/09/2018	Not Ready
6365 AUGUSTA ST	58-30-651-005	Progress	05/10/2018	05/09/2018	Not Ready
3269 HERITAGE BLVD	58-30-651-096	Progress	05/10/2018	05/09/2018	Not Ready
4126 ELMS RD	58-36-526-020	Ordinance	05/11/2018	05/11/2018	Violation(s)
9081 LUEA LN	58-03-626-050	Status	05/14/2018	05/21/2018	Partially Complied
5329 OAKVIEW DR	58-03-532-036	Site Inspection	05/14/2018		
7556 MILLER RD	58-36-552-009	Ordinance	05/14/2018		
5292 WORCHESTER DR	58-02-551-003	Final Zoning	05/15/2018	05/15/2018	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5181 GREENLEAF DR	58-03-533-078	Final	05/15/2018	05/15/2018	Approved
3431 HERITAGE BLVD	58-30-651-061	Site Inspection	05/15/2018		
4131 MORRISH RD	58-36-100-015	In Wall	05/16/2018	05/16/2018	Approved
9275 HILL RD	58-03-576-007	Ordinance	05/16/2018		
4131 MORRISH RD	58-36-100-015	Flashing	05/16/2018	05/16/2018	Approved
6134 MILLER RD	58-31-526-007	Follow Up	05/16/2018	05/16/2018	Complied
7181 LINDSEY DR	58-36-676-049	Final	05/16/2018	05/16/2018	Approved
8603 MILLER RD	58-02-100-009	Ordinance	05/16/2018	05/21/2018	Partially Complied
5111 MC LAIN ST	58-02-526-040	Follow Up	05/16/2018	05/16/2018	Not Complied
5044 MORRISH RD	58-02-529-010	Initial	05/16/2018	05/16/2018	Violation(s)
5120 WINSTON DR	58-02-501-047	Status	05/17/2018	05/17/2018	Violation(s)
5032 BRADY ST	58-02-527-007	Status	05/17/2018	05/17/2018	Violation(s)
7512 GROVE ST	58-01-100-019	Status	05/17/2018	05/17/2018	No Change
7465 WADE ST	58-01-502-095	Status	05/17/2018	05/17/2018	No Change
5289 GREENLEAF DR	58-03-533-092	Code	05/17/2018		
8063 INGALLS ST	58-02-528-006	Code	05/17/2018		
5044 MORRISH RD	58-02-529-010	Follow Up	05/17/2018	05/17/2018	Complied
5111 MC LAIN ST	58-02-526-040	Follow Up	05/17/2018	05/17/2018	Complied
5376 MILLER RD	58-29-551-011	Ordinance	05/17/2018		
8138 MILLER RD	58-35-576-057	Site Inspection	05/17/2018		
7026 MILLER RD	58-36-576-001	Ordinance	05/17/2018		
4437 MORRISH RD	58-36-300-024	Code	05/18/2018		
4131 MORRISH RD	58-36-100-015	Rough Wall	05/21/2018	05/21/2018	Approved
4126 ELMS RD	58-36-526-020	Status	05/21/2018	05/21/2018	No Change
7181 LINDSEY DR	58-36-676-049	Final	05/22/2018	05/22/2018	Approved
9189 OAKVIEW DR	58-03-531-096	Final	05/22/2018	05/22/2018	Approved
7372 CROSSCREEK DR	58-36-651-229	Final	05/22/2018	05/22/2018	Approved
122 ASHLEY CIR	58-35-776-122	Post Hole	05/22/2018	05/22/2018	Approved
54 SOMERSET ST	58-35-776-054	Final	05/22/2018	05/22/2018	Approved
4131 MORRISH RD	58-36-100-015	Rough	05/22/2018	05/22/2018	Approved
5192 WORCHESTER DR	58-02-502-009	Ordinance	05/22/2018		
5019 HAYES ST	58-02-529-006	Status	05/23/2018	05/23/2018	Complied
5184 WORCHESTER DR	58-02-502-010	Ordinance	05/23/2018		
3454 ELMS RD	58-25-576-012	Footing	05/23/2018	05/23/2018	Approved
5019 FIRST ST	58-01-502-086	Final Zoning	05/23/2018	05/23/2018	Approved
5194 SEYMOUR RD	58-03-531-073	Initial	05/23/2018	05/23/2018	Blocked Out

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5194 SEYMOUR RD	58-03-531-073	Initial	05/23/2018	05/23/2018	Violation(s)
5187 SEYMOUR RD	58-03-533-005	Initial	05/23/2018	05/23/2018	Locked Out
5393 DON SHENK DR	58-03-579-013	Initial	05/23/2018	05/23/2018	Violation(s)
5345 DON SHENK DR	58-02-552-018	Final	05/24/2018	05/24/2018	Approved
9081 LUEA LN	58-03-626-050	Status	05/29/2018	05/30/2018	Partially Comple
4131 MORRISH RD	58-36-100-015	Rough	05/29/2018	05/29/2018	Approved
9027 MILLER RD	58-03-530-002	Ordinance	05/29/2018		
8103 MILLER RD	58-02-528-002	Site Inspection	05/29/2018		
8093 MILLER RD	58-02-528-001	Site Inspection	05/29/2018		
5120 WINSTON DR	58-02-501-047	Site Inspection	05/29/2018		
8095 CIVIC DR	58-35-576-058	Site Visit	05/30/2018	05/30/2018	Approved
WADE ST	58-01-502-082	Ordinance	05/30/2018		
5195 SEYMOUR RD	58-03-533-006	Ordinance	05/30/2018		
5286 MILLER RD	58-29-551-020	Site Visit	05/30/2018	05/30/2018	Partially Approv
5192 WORCHESTER DR	58-02-502-009	Initial	05/30/2018	05/30/2018	Violation(s)
7251 LINDSEY DR	58-36-676-039	Final	05/31/2018	05/31/2018	Approved

Inspections: 88

Population: All Records

Inspection.DateTimeScheduled Between 5/1/2018 12:00:00 AM AND 5/31/2018 11:59:59 PM

Enforcements By Category

06/04/18

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E18-026	8603 MILLER RD	Violation	05/16/18	
			Total Entries: 1	

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E18-018	5120 WINSTON DR	Violation	05/02/18	
			Total Entries: 1	

UNLICENSED VEHICLES

Enforcement Number	Address	Status	Filed	Closed
E18-038	4126 ELMS RD	Violation	05/11/18	
			Total Entries: 1	

WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E18-019	7512 GROVE ST	Closed	05/07/18	05/10/18
E18-020	5329 OAKVIEW DR	Inspection Pending	05/14/18	
E18-021	7556 MILLER RD	Inspection Pending	05/14/18	
E18-022	3431 HERITAGE BLVD	Inspection Pending	05/15/18	
E18-023	9275 HILL RD	Complete	05/15/18	05/21/18
E18-024	5289 GREENLEAF DR		05/16/18	
E18-025	8063 INGALLS ST		05/16/18	
E18-027	5376 MILLER RD	Complete	05/17/18	05/21/18
E18-028	7026 MILLER RD	Complete	05/17/18	05/21/18
E18-029	4437 MORRISH RD		05/17/18	
E18-030	5184 WORCHESTER DR	Inspection Pending	05/22/18	

Enforcements By Category

06/04/18

E18-031	5192 WORCHESTER DR	Inspection Pending	05/22/18
E18-032	9027 MILLER RD	Inspection Pending	05/29/18
E18-033	8103 MILLER RD		05/29/18
E18-034	8093 MILLER RD	Inspection Pending	05/29/18
E18-035	5120 WINSTON DR	Inspection Pending	05/29/18
E18-036	WADE ST	Inspection Pending	05/30/18
E18-037	5195 SEYMOUR RD		05/30/18

Total Entries: 18

Total Records: 21

Population: All Records

Enforcement.DateFiled Between 5/1/2018 12:00:00 AM AND 5/31/2018 11:59:59 PM

Certificates With Inspections

06/04/2018

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR160095	5111 MC LAIN ST	11/18/2016	11/18/2016	05/17/2018	05/17/2018	05/17/2020	Certified
Follow Up	MATT	Matt Hart	Completed	Complied			
Follow Up	JKEY	Matt Hart	Completed	Not Complied			
Follow Up	JKEY	Matt Hart	Completed	Violation(s)			
Initial	JKEY	Matt Hart	Scheduled				
CR170006	5044 MORRISH RD	12/12/2017	12/12/2017	05/17/2018	05/17/2018	05/17/2020	Certified
Follow Up	MATT	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR170007	6134 MILLER RD	12/14/2017	12/14/2017	05/16/2018	05/16/2018	05/16/2020	Certified
Follow Up	MATT	Matt Hart	Completed	Complied			
Initial	KBROWN	Matt Hart	Completed	Violation(s)			

Population: All Records

Record Count: 3

Certificate.DateIssued Between 5/1/2018 12:00:00 AM
AND 5/31/2018 11:59:59 PM

Public Works
Monthly Work Orders
06/01/18

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
18-000008	MO10-004131-0000-01	DORT FEDEERAL CREDIT UNION 4131 MORRISH RD	05/24/18	SET DUMMY METER
BXRP18-0151	BI10-005241-0000-02	ROBERTSON, KEVIN 5241 BIRCHCREST DR	05/15/18	CURB BOX REPAIR
BXRP18-0152	SP10-004482-0000-01	BOWDEN, JERRY 4482 SPRINGBROOK DR	05/21/18	CURB BOX REPAIR
BXRP18-0153	SP10-004480-0000-01	KIDD, SANDRA 4480 SPRINGBROOK DR	05/21/18	CURB BOX REPAIR
BXRP18-0154 COMPLETED	GR10-005289-0000-02	SNELL, CYNTHIA 5289 GREENLEAF DR	05/22/18 05/22/18	CURB BOX REPAIR
CBRP18-0014 COMPLETED	BR20-007335-0000-01	LORENZ, THOMAS 7335 BRISTOL RD	05/23/18 05/24/18	CATCH BASIN REPAI
CKME18-0380 COMPLETED	SP10-004273-0000-02	ELIZONDO, MARY 4273 SPRINGBROOK DR	05/23/18 05/23/18	CHECK METER
DAPU18-0034 COMPLETED	TA10-006398-0000-01	STREETMAN, C L 6398 TALLMADGE CT	05/14/18 05/15/18	DEAD ANIMAL PICK
FLAG18-0189 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	05/11/18 05/12/18	LOWER/RAISE FLAG
FLAG18-0190	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	05/21/18	LOWER/RAISE FLAG
FNRD18-1366 COMPLETED	CR10-008093-0000-03	CHAPMAN, MARY ANNE 8093 CRAPO ST	05/04/18 05/04/18	FINAL READ
FNRD18-1367 COMPLETED	MO10-005044-0000-07	BLECK, HANNAH 5044 MORRISH RD	05/08/18 05/09/18	FINAL READ
FNRD18-1368 COMPLETED	BR20-007133-0000-12	HANNA, KAITLYN 7133 BRISTOL RD	05/14/18 05/17/18	FINAL READ
FNRD18-1369 COMPLETED	WO10-005215-0000-04	SMYTH, CHRISTINE 5215 WORCHESTER DR	05/15/18 05/15/18	FINAL READ
FNRD18-1370 COMPLETED	MC10-005111-0000-05	JMZ PROPERTIES 5111 MC LAIN ST	05/17/18 05/17/18	FINAL READ
FNRD18-1371 COMPLETED	MO10-005044-0000-08	DMZ PROPERTIES 5044 MORRISH RD	05/17/18 05/17/18	FINAL READ
FNRD18-1372 COMPLETED	LI10-004282-0000-01	WOODSIDE BUILDERS 4282 LINDSEY DR	05/21/18 05/21/18	FINAL READ
FNRD18-1373 COMPLETED	WO10-005307-0000-04	SHEROSKI, TERRANCE 5307 WORCHESTER DR	05/21/18 05/22/18	FINAL READ
FNRD18-1374 COMPLETED	HT10-003432-0000-05	HANSEN, AARON 3432 HERITAGE BLVD	05/22/18 05/22/18	FINAL READ
FNRD18-1375 COMPLETED	CH30-007551-0000-07	DIANNE K NEMER TRUST 7551 CHURCH ST	05/22/18 05/22/18	FINAL READ

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
FNRD18-1376	HT10-003431-0000-02	WOODSIDE BUILDERS 3431 HERITAGE BLVD	05/23/18	FINAL READ
FNRD18-1377 COMPLETED	WI10-005414-0000-03	ORVIS, JACQUELINE 5414 WINSHALL DR	05/24/18 05/25/18	FINAL READ
FNRD18-1378 COMPLETED	WO10-005173-0000-01	MC AULAY, FRANCES 5173 WORCHESTER DR	05/29/18 05/29/18	FINAL READ
GWO18-0463 COMPLETED	BR10-005075-00B3-01	KINCAID MANOR, JANICE SINGH 5075 BRADY # B3 AVE	05/02/18 05/15/18	GENERIC WORK ORDE
GWO18-0464 COMPLETED	WO10-005255-0000-01	TODD, THERESA 5255 WORCHESTER DR	05/09/18 05/09/18	GENERIC WORK ORDE
GWO18-0466 COMPLETED	RU10-007165-0000-04	HADSALL, MARCY 7165 RUSSELL	05/11/18 05/11/18	GENERIC WORK ORDE
GWO18-0467	YO10-009210-0000-01	COOKINGHAM, ROBERT 9210 YOUNG DR	05/18/18	GENERIC WORK ORDE
GWO18-0468 COMPLETED	WI10-005363-0000-01	WINSHALL PARK 5363 WINSHALL DR	05/23/18 05/24/18	GENERIC WORK ORDE
GWO18-0469	WO10-005364-0000-01	RIGDON, DAVID 5364 WORCHESTER DR	05/25/18	GENERIC WORK ORDE
GWO18-0470	WO10-005271-0000-01	MCDONOUGH, SHERRY 5271 WORCHESTER DR	05/25/18	GENERIC WORK ORDE
GWO18-0471 COMPLETED	MI10-006192-0000-01	POLASEK, JAMES 6192 MILLER RD	05/29/18 05/29/18	GENERIC WORK ORDE
HYDR18-0023 COMPLETED	FO10-005006-0000-01	GROVES, TERRY 5006 FORD ST	05/17/18 05/17/18	HYDRANTS
IRR11000010 CANCELLED	MO10-004131-0000-01	DORT FEDEERAL CREDIT UNION 4131 MORRISH RD	05/24/18 05/24/18	IRRIGATION METER
LNDS18-0132 COMPLETED	MI10-007480-0000-01	HAMADY, NASRI & SALWA 7480 MILLER RD	05/07/18 05/07/18	LANDSCAPING
LNDS18-0133 COMPLETED	DU10-005259-0000-01	CUTTER, DELBERT 5259 DURWOOD DR	05/24/18 05/24/18	LANDSCAPING
MNT18-0275 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	05/21/18 05/22/18	BUILDING MAINTENA
PWO18-0006	WO10-005324-0000-01	HALL, CHARLES 5324 WORCHESTER DR	05/09/18	PRIORITY WORK ORD
SETM18-0065 COMPLETED	LI10-004282-0000-01	WOODSIDE BUILDERS 4282 LINDSEY DR	05/23/18 05/23/18	SET METER
SETM18-0066 COMPLETED	MO10-004131-0000-01	DORT FEDEERAL CREDIT UNION 4131 MORRISH RD	05/24/18 05/24/18	SET METER
SI-000020 COMPLETED	CH10-008474-0000-02	ALLEN, STACI 8474 CHELMSFORD DR	05/29/18 05/29/18	SIGNS
STRT18-0084	AR10-006291-0000-01	ZELENBABA, GEORGE 6291 ARLINGTON DR	05/01/18	STREET REPAIR
STRT18-0085	HE10-005223-0000-01	GREEN, ROBERT	05/11/18	STREET REPAIR

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		5223 HELMSLEY DR	05/11/18	
SWR18-0064	MI10-008056-0000-01	ROBERTSON, BARBARA	05/09/18	SEWER DRAIN PROBL
COMPLETED		8056 MILLER RD	05/10/18	
TRIM18-0035	WI10-005354-0000-02	REISER, DAVID	05/23/18	TREE-TRIM
		5354 WINSHALL DR		
WOFF18-1966	WO10-005249-0000-03	RILEY, KEITH	05/01/18	WATER TURN OFF
COMPLETED		5249 WORCHESTER DR	05/01/18	
WOFF18-1967	CH20-009055-0000-04	SLACKTA, MICHELLE	05/14/18	WATER TURN OFF
COMPLETED		9055 CHESTERFIELD DR	05/14/18	
WOFF18-1968	WO10-005184-0000-01	DENNIS, DIANE	05/14/18	WATER TURN OFF
COMPLETED		5184 WORCHESTER DR	05/14/18	
WOFF18-1969	MI10-008138-0000-01	SHARP FUNERAL HOME	05/18/18	WATER TURN OFF
COMPLETED		8138 MILLER RD	05/22/18	
WOFF18-1970	DA10-005141-0000-02	METCALFE, WILLIAM	05/21/18	WATER TURN OFF
COMPLETED		5141 DAVAL DR	05/21/18	
WOFF18-1971	DU10-005346-0000-01	GRAZIANO, REBECCA	05/21/18	WATER TURN OFF
COMPLETED		5346 DURWOOD DR	05/21/18	
WOFF18-1972	GR10-005289-0000-02	SNELL, CYNTHIA	05/21/18	WATER TURN OFF
COMPLETED		5289 GREENLEAF DR	05/21/18	
WOFF18-1973	MO10-004384-0000-01	POWERS, HERMAN T	05/21/18	WATER TURN OFF
CANCELLED		4384 MORRISH RD	05/21/18	
WOFF18-1974	BR20-006199-0000-02	COOK, SHAWN	05/21/18	WATER TURN OFF
CANCELLED		6199 BRISTOL RD	05/21/18	
WOFF18-1975	CA10-008439-0000-02	KELLEY, JEFFREY	05/21/18	WATER TURN OFF
CANCELLED		8439 CAPPY LN	05/21/18	
WOFF18-1976	FO10-005020-0000-05	WEFEL, DUSTIN	05/21/18	WATER TURN OFF
COMPLETED		5020 FORD ST	05/21/18	
WOFF18-1977	MI10-007594-0000-10	HEINE, CAROL	05/21/18	WATER TURN OFF
CANCELLED		7594 MILLER RD	05/21/18	
WOFF18-1978	SE20-005291-0000-04	CESARO, MICHAEL	05/21/18	WATER TURN OFF
CANCELLED		5291 SEYMOUR RD	05/21/18	
WOFF18-1979	CH20-009120-0000-03	LESER, CURT	05/21/18	WATER TURN OFF
CANCELLED		9120 CHESTERFIELD DR	05/21/18	
WOFF18-1980	LO10-004176-0000-01	JUNIOR, ADRIAN	05/21/18	WATER TURN OFF
CANCELLED		4176 LOCUST LN	05/21/18	
WOFF18-1981	FA10-005111-0000-17	MACLEAN, SASHA	05/21/18	WATER TURN OFF
COMPLETED		5111 FAIRCHILD ST	05/22/18	
WOFF18-1982	DO10-005417-0000-01	CONFER, ALBERT	05/22/18	WATER TURN OFF
COMPLETED		5417 DON SHENK DR	05/23/18	
WOFF18-1983	BI10-005260-0000-02	FARRO, KATHERINE	05/22/18	WATER TURN OFF
CANCELLED		5260 BIRCHCREST DR	05/22/18	
WOFF18-1984	AR10-006248-0000-03	MCLAURIN, DANELL	05/22/18	WATER TURN OFF
CANCELLED		6248 ARLINGTON DR	05/22/18	

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
WOFF18-1985 CANCELLED	GR10-005246-0000-01	MONROE, NICHOLAS 5246 GREENLEAF DR	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1986 COMPLETED	WO10-005272-0000-02	NICHOLS, MICHELLE 5272 WORCHESTER DR	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1988 CANCELLED	AR10-006249-0000-01	LUMLEY, LINDA 6249 ARLINGTON DR	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1989 COMPLETED	CH20-008512-0000-07	PRICE, BRITTANI 8512 CHESTERFIELD DR	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1990	CH20-009143-0000-01	CHICK, DEBORA J 9143 CHESTERFIELD DR	05/30/18	WATER TURN OFF
WOFF18-1991 COMPLETED	DU10-005208-0000-01	CHEA, G 5208 DURWOOD DR	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1992 CANCELLED	DU10-005264-0000-01	SCHMIDT, ROBERT 5264 DURWOOD DR	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1993 CANCELLED	FO10-005014-0000-04	PERKINS, BRIAN 5014 FORD ST	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1994 CANCELLED	HI20-004173-0000-02	TOMAZEWSKI, ANNA 4173 HICKORY LN	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1995 COMPLETED	IN10-008096-0000-03	ENGEL, RUSSELL 8096 INGALLS ST	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1996 CANCELLED	MI10-005286-0000-02	BARLOW, ROBERT P 5286 MILLER RD	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1997 COMPLETED	MI10-008103-0000-06	MATRIX FINANCIAL SERVICES CO 8103 MILLER RD	05/30/18 05/30/18	WATER TURN OFF
WOFF18-1998 CANCELLED	WI10-005127-0000-02	LACONIS JR, LAWRENCE 5127 WINSHALL DR	05/30/18 05/30/18	WATER TURN OFF
WPRESS18-000020 COMPLETED	MI10-006192-0000-01	POLASEK, JAMES 6192 MILLER RD	05/22/18 05/22/18	WATER PRESSURE
WTON18-1202 COMPLETED	WI10-005182-0000-01	ALEXANDER, LINDA J 5182 WINSHALL DR	05/03/18 05/03/18	WATER TURN ON
WTON18-1203 COMPLETED	FO20-008059-SPRI-00	VETERAN'S MEMORIAL 8059 PAUL FORTINO DR	05/01/18 05/01/18	WATER TURN ON
WTON18-1204 COMPLETED	WO10-005249-0000-03	RILEY, KEITH 5249 WORCHESTER DR	05/02/18 05/02/18	WATER TURN ON
WTON18-1205 COMPLETED	IN10-008083-0000-06	PINGORA LOAN SERVICING LLC 8083 INGALLS ST	05/09/18 05/09/18	WATER TURN ON
WTON18-1206 COMPLETED	CH20-009055-0000-04	SLACKTA, MICHELLE 9055 CHESTERFIELD DR	05/14/18 05/14/18	WATER TURN ON
WTON18-1207 COMPLETED	WO10-005184-0000-01	DENNIS, DIANE 5184 WORCHESTER DR	05/14/18 05/14/18	WATER TURN ON
WTON18-1208 COMPLETED	DU10-005346-0000-01	GRAZIANO, REBECCA 5346 DURWOOD DR	05/21/18 05/21/18	WATER TURN ON
WTON18-1209	GR10-005289-0000-02	SNELL, CYNTHIA	05/21/18	WATER TURN ON

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		5289 GREENLEAF DR	05/22/18	
WTON18-1210	SE20-005403-0000-02	FANNIE MAE - RYAN MCFARLAND	05/22/18	WATER TURN ON
COMPLETED		5403 SEYMOUR RD	05/22/18	
WTON18-1211	FA10-005111-0000-17	MACLEAN, SASHA	05/22/18	WATER TURN ON
COMPLETED		5111 FAIRCHILD ST	05/22/18	
WTON18-1212	FO10-005020-0000-05	WEFEL, DUSTIN	05/22/18	WATER TURN ON
COMPLETED		5020 FORD ST	05/22/18	
WTON18-1213	DA10-005141-0000-02	METCALFE, WILLIAM	05/22/18	WATER TURN ON
COMPLETED		5141 DAVAL DR	05/22/18	
WTON18-1214	WO10-005272-0000-02	NICHOLS, MICHELLE	05/31/18	WATER TURN ON
COMPLETED		5272 WORCHESTER DR	05/31/18	
WTON18-1215	CH20-008512-0000-07	PRICE, BRITTANI	05/31/18	WATER TURN ON
		8512 CHESTERFIELD DR		
WTON18-1216	MO10-004437-0000-06	SWARTZ CREEK COMMUNITY SCHOO	05/31/18	WATER TURN ON
COMPLETED		4437 MORRISH RD	05/31/18	
WTON18-1217	DO10-005417-0000-01	CONFER, ALBERT	05/31/18	WATER TURN ON
		5417 DON SHENK DR		

Total Records: 93

Report Generated: 6/1/2018 8:46 AM
Report Options: Scheduled From: 5/1/2018 To: 5/31/2018

DPS ACTIVITY MAY 2018

	<u>REGULAR</u>	<u>HOLIDAY</u>	<u>VACATION</u>	<u>ABSENT</u>	<u>OT</u>	<u>DT</u>
101 GENERAL FUND						
262.0 ELECTIONS						
345.0 P S BLDG	32.50			0.60		
781.0 AMPHI-PARK	1.00			0.05		
782.0 WINSHALL PARK	9.00			0.43		
783.0 ELMS PARK	46.00		0.56	1.14		
784.0 BICENT. PARK	4.00			0.10		
790.0 SENIOR CENTER/LIBRARY	34.50					
793.0 CITY HALL	20.00			0.57		
794.0 COMM PROMO	67.07	0.28	1.12	4.28		
796.0 CEMETERY	5.00			0.28		
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE	10.00					
463.0 STREET MAIN	49.57	0.28	0.34	2.74		2.00
474.0 TRAFFIC	23.00		0.33	1.58		
478.0 SNOW & ICE					6.50	7.00
482.0 ADMIN	4.53	0.14	0.17	0.10		
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	126.17	0.69	4.76	4.94		
474.0 TRAFFIC	38.00			1.86		
478.0 SNOW & ICE						
482.0 ADMIN	4.03	0.14	0.17	0.09		
226 GARBAGE FUND						
528.0 COLLECT						
530.0 WOODCHIPPING	70.00		0.44	1.42		
782.0 WINSHALL PARK GARBAGE	19.00		0.11	0.15	2.00	2.00
783.0 ELMS PARK GARBAGE	19.50		0.11	0.24	4.00	4.00
793.0 CITY HALL	5.00			0.15		
590 WATER						
540.0 WATER SYSTEM	202.07	4.27	6.80	7.14	3.50	
540.0 WATER-ON CALL	2.00			0.10		
542.0 READ & BILL	8.50			0.67		
793.0 CITY HALL	12.50			0.36		
591 SEWER						
536.0 SEWER SYSTEM	42.28	1.10	1.60	1.59		
536.0 SEWER-ON CALL	2.00			0.10		
537.0 LIFT STATION	20.28	1.10	1.38	0.51		
542.0 READ & BILL	8.50			0.67		
793.0 CITY HALL	12.50			0.36		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	23.00		0.11	0.28		
DAILY HOURS TOTAL	921.50	8.00	18.00	32.50	16.00	15.00

DPS Equipment Rental
 May 2018
 Page 1

Nature Of Work	4WD 7-15,3-08 2-08, 09-03	4WD 7-15,3-08 2-08, 09-03a	2WD 5-16	JCB Backhoe 06'00	Backhoe w/breaker 06'00a	Bucket Truck 6-99	Brush Hog 09'02	Dump 11	Dump w/plow 11a	Dump 12'02	Dump w/plow 12'02a	Dump 12-04	Dump w/plow 12-04a
101.262 Elections													
101.450 Forestry													
101.781 Pajtas Amphi	1												
101.782 Winshall Pk	11	6								2			
101.783 Elms Pk	17	9								2		2	
101.784 Bicentennial Pk	2												
101.790 Sen Ctr./Lib	24												
101.345 PS Bldg	8												
101.793 City Hall	30												
101.794 Comm Promo	46		5										
661.795 City Garage	3		0.5										
101.796 City Cem	2												
202.463 Maint. Major	26.5		3							2		2	
202.474 Traffic-Major	1												
202.478 Snow/Ice-Maj													
202.482 Major-Admin			2										
203.463 Maint-Local	54		2							2		4	
203.474 Traffic-Local	5												
203.478 Snow/Ice-Local													
203.482 Local-Admin			7										
226.528 Waste Collect	3												
226.530 Woodchipping	16							29					
590.540 Water System	48.5		39	3								2	
590.542 Water-Read/Bill	27.75		1										
591.536 Sewer System	19		20										
591.537 Sewer Lift Stat	3		20										
226.782 Winshall Pk Gbg	10												
226.783 Elms Pk Gbg	10.5		2										
591.542 Sewer Read/Bill	27.75		1										
Total	396	0	117.5	3	0	0	0	29	0	8	0	10	0

DPS Equipment Rental
 May 2018
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Nature Of Work	Portable Generator	Case Backhoe 17	Sweeper	JD Tractor 19	Chipper	#42 Arrow	Arrow Board	Trailer	Roller	Pressure Washer	Post Hole Digger	01'98	Kubota RTV
101.262 Elections													
101.450 Forestry													
101.781 Pajitas Amphi													
101.782 Winshall Pk				9									
101.783 Elms Pk				4									
101.784 Bicentennial Pk													
101.790 Sen Ctr./Lib		2											
101.345 PS Bldg				2									
101.793 City Hall													
101.794 Comm Promo													1
661.795 City Garage													
101.796 City Cem													
202.463 Maint. Major				8		4							
202.474 Traffic-Major													
202.478 Snow/Ice-Maj													
202.482 Major-Admin													
203.463 Maint-Local			38.5	15		12							
203.474 Traffic-Local													
203.478 Snow/Ice-Local													
203.482 Local-Admin													
226.528 Wast Collect													
226.530 Woodchipping					29								
590.540 Water System		3											
590.542 Water-Read/Bill													
591.536 Sewer System													
591.537 Sewer Lift Stat													
Total	0	5	38.5	38	29	16	0	0	0	0	0	0	1

May 2018	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#5-16 2WD gas	720.0		61.0		
#7-15 4WD gas	637.0		67.8		
#3-08 P/U 4WD gas	367.0		25.8		
09-03 P/U 4WD diesel	582.0				56.2
#2-08 P/U 4WD gas	664.0		66.5		
#6-00 BACKHOE diesel					
#11 DUMP gas	132.0		18.2		
#12-02 DUMP diesel	22.0				28.0
#12-04 DUMP diesel	54.0				
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					19.0
#19 JD TRACTOR diesel					13.0
#06-99 BUCKET TRUCK gas	8.0				
#21 WOOD CHIPPER diesel					20.0
#807 STREET SWEEPER diesel	143.0				77.2
#42 ASPHALT HEATER diesel					
#37 TRAIL ARROW					
#10-15 GEN gas					
TOTAL	3329.0		239.3		213.4

City of Swartz Creek

*Budget Book Draft
Fiscal Year 2018-2019
City Council Meeting
June 2018 Edition*



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City of Swartz Creek Budget Book

Fiscal Year 2018-2019

How to Use This Book

This book serves to tie together the highest level visions of the city to the objective account expenses. Whether you simply wish to engage in the overview of the city's financial condition as outlined in the executive summary, or you wish to connect the dots between the Parks and Recreation Capital Improvement Plan to specific fiscal year 2019 line item expenses, this document is for you. This is the first draft for this budget book model. Please take liberties to comment and note errors for improvement of future editions.

This book is divided into sections, with the highest level overviews and narrative descriptions being the Executive Summary and Budget Summary. These sections serve as the 'elevator speech' for how the city's overall fiscal health is and what top funding priorities and fiscal issues are expected for the upcoming year.

The Policy-to-Budget section outlines how the city's policy documents have shaped the current year's operating and capital investments, as well as those capital investments for the next six year rolling period. This section pulls the time relevant priorities from the Master Plan, Downtown Development Authority Plan, Parks and Recreation Plan, and various engineered infrastructure plans. This section then illustrates how those priorities are expected to be realized and how they factor into the current budgeting process. This section allows the public to observe how and if the city is able to meet its policy expectations.

Additional sections include fund and department level Fact Sheets to help orient a reader to what services are provided by specific funds or departments within those funds, what the staffing levels are, what the coming initiatives are, and what the capital investments are.

The meat of the Budget Book is the Budget itself. This document is the fund-by-fund accounting of all revenues and expenses of the city, broken down to the account line item. The budget follows the standard governmental chart of accounts and is the instrument used to break apart expenses by fund and department so that the actual cost of each service and investment can be as accurate as possible. For example, if the use of a truck is 50% water, 25% sewer, and 25% parks, then the cost of that 'equipment rental' will be reflected proportionately to those funds/departments.

You will also find various charts, graphs, and appendices in the budget book that illustrate points of common interest, such as the organizational chart, the fund hierarchy chart, tax revenue apportionment, comparative tax rates, and unabridged capital improvement documents of the city.

Happy Reading!

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

Executive Summary

This city's fiscal health is sound and sustainable, with adequate fund balances and revenues for expected operations. Operationally, the city can perform all of the tasks set by the city council. Concerning capital improvements, the city is able to invest at an adequate level for essential infrastructure (water, sewer, and streets) and a fair level for elective services such as parks, recreation, culture, and downtown facilities. For the projected fiscal year, the city shall meet all of its operational and debt needs, while setting aside approximately \$150,000 for trail improvements, \$100,000 for downtown recreation, and additional street investment from the general fund.

Revenues from taxes and state sources have stabilized and generally keep up with inflation. The tax effort in the city has increased much since 2013 (4.900 mills for public safety and 4.2200 mills for streets). The tax effort is stable without any planned or proposed changes. The rate is now at 16.2873, including averaged assessment effort. This rate is about 31.1% of the total tax effort for homeowners and 21% for non-homestead tax payers (the remainder of taxes paid goes to schools, county, and other service providers). The city rate is ranked fourth lowest of eleven cities in Genesee County, between Linden (#3) and Flushing (#5).

The city's debt exposure is very limited. It includes two general obligation liabilities:

2017 Infrastructure (Water/Street) Bond: \$1,992,562.50, last payment on May 1, 2027

Building: \$273,665, last payment on May 1, 2021

The city is expected to have negligible, if not \$0 of outstanding pension liability, based upon prior fiscal year investments in the unfunded accrued liability as reported for 2016. This is a very rare and exceptionally positive position that has freed up revenues for use in capital investment. We expect this position to improve and enable more funds for operations. All current and future hires of the city shall be on defined contribution retirement and health care plans, thereby eliminating the potential for future liabilities.

Enterprise Funds (Water & Sewer) are independently supported by user fees. These funds are operationally sound with surplus proceeds after capital investments for sewer and near-sufficient proceeds in water for operations and some capital investment. Fund balance (savings) for both funds meet operational guidelines. The sewer rate is projected to be reduced based upon this fiscal situation. The water rate future is unknown due to the uncertain future circumstances of the Karegnondi Water Authority.

The street funds function separately and account for Major, Local, and Municipal street revenues and expenses. These funds, along with some transfers-in from the general fund are able to support street maintenance and capital investments that are in line with the 20 year street asset management plan. This plan is ahead of schedule.

Fund balances (savings/reserves) are maintained at a minimum of six months operating for every major fund. Some funds exceed this.

Policy-to-Budget

This section provides an overview of how the city's vision is translated to its budgeted operations and capital improvements. Full details of policy documents and the complete capital improvement plans are found in the appendix.

The city, as referenced in its master plan and other policy documents, is endeavoring to build a thriving community based on strong neighborhoods and a small but successful network of local and regional service businesses. To this end, the city has opted to strategically invest in infrastructure, city services that are customer oriented, recreation/culture, downtown, and blight remediation. See details below.

In the current fiscal year (2018), with some projects continuing into fiscal year 2019, the city has engaged in many street projects, park improvements, trail extensions, and new customer service delivery tools (online bill pay, credit/e-check use, expanded office hours, SeeClickFix issue reporting system, expanded newsletters, podcasts, branding, etc.). The community has also been investing in the planning for downtown investment at Holland Square, and a massive trail extension from Dye Road to Elms Park. Recent proactive blight removal projects include the home demolition at 5157 Morrish and the home rehab at 5256 Don Shenk.

Planned initiatives that are policy driven and funded for the coming budget year include: enhanced code enforcement from the Metro Police Authority and building departments that target property maintenance code violations and blight, continued street and water main repair, community branding and economic development through a new partnership with the Swartz Creek Community Schools and Swartz Creek Area Chamber of Commerce (this is part of the ongoing state sponsored Redevelopment Ready Communities Program), downtown investment at Holland Square, and continued recreation investment.

The city will also be enhancing its customer service. Objectives include more user friendly web page features for community development, staff preparedness for emergency situations, and increased general training opportunities. The city is also including additional funds for training and certification incentives to train Department of Public Services staff at higher levels for water system distribution operations. This ensures the highest quality employees for overseeing one of our most important and scrutinized assets, potable water.

The specific capital investments, as directed by various policy documents are as follows for the remainder of the 2018 construction season and beginning of the 2019 construction season:

2018 Projects

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Tree Replacement	Reforest Abrams Park	\$10,000	In budget	Pre-Contract	2018 Park Plan
Baseball Backstops	Replace Elms Park backstop	\$5,000	In budget	Quotes Received	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Winston , Hill Road, & Valleyview	\$220,000	In budget	Pre-Contract	2017 Sanitary Sewer Rehabilitation Plan
Daval Drive	Reconstruct Daval Drive	\$700,000	In budget	Contracted	20 Year Paving Program (2016)
Daval Water	Replace Daval Drive water main	\$450,000	In budget	Contracted	2017 Water Asset Management Plan
Total Investment		\$1,385,000			

2019 Projects

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Dog Park	Construct dog park	\$25,000	Fundraising	Pre-Bid	2018 Park Plan
Holland Square	Construct public plaza at 5012 Holland Drive	\$250,000	80% in budget	Planning	2016 DDA/TIF Plan
Sewer Lining	Refurbish sewer lines on Chesterfield, Eton, Young, & Woods	\$220,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Fairchild	Refurbish street surface on Fairchild	\$300,000	In budget	Engineering	20 Year Paving Program (2016)
Helmsley	Reconstruct Helmsley Drive	\$440,000	In budget	Pre-Contract	20 Year Paving Program (2016)
Total Investment		\$1,235,000			

Plan Recommendation	Actions	Responsibility	Timing	Status	Notes
Plan Overall and Future Land Use					
Schedule Review of Master Plan and Implementation	Review the Master Plan and prepare a report for the City Council on its implementation.	Planning Commission; City Council	< Five Years	In Compliance	This is the first of any such formal report.
	Hold a joint meeting with City Council to re-familiarize them with the Master Plan and Planning Commission roles. This is especially important as new members are elected or appointed. The joint meeting is also a good way to develop policy consensus between the two boards.			Pending	Planning Commission is being requested to attend one of the budget meetings to interact from this review.
Implement Future Land Use Plan	Amend the Zoning Ordinance to address new issues and recommendations detailed in this or an Amended Master Plan.	Planning Commission; City Council	On-going	Pending	State consultants are reviewing the zoning as it relates to the master plan. They should have recommendations by mid-summer of 2018.
	Initiate appropriate rezonings, especially where the future land use map recommends a lower intensity use than current zoning.			In Compliance	No such changes are warranted.
	Refer to the Master Plan when considering rezonings to ensure the conditions upon which the plan was based are still relevant and the timing for the change is appropriate (the Future Land Use Map is a 10+ year plan).			In Compliance	During such events, the last being the assisted living, this action was taken.
Community Character					
Provide transition between land uses	Provide for appropriate transitional land uses in the Zoning Ordinance to reduce potential conflicts and maintain investment in properties.	Planning Commission	On-going	In Compliance	The future land use map and narrative guidance provide for this during zoning and site plan review.
	Prohibit commercial uses from intruding into residential areas along Miller Road, west of the Otterburn PUDD.			In Compliance	No such encroachment has been enable.
	Welcome nonconforming land uses to continue but not be allowed to expand.			In Compliance	Nonconforming land uses are permitted, if legal, in the zoning code. Staff communicates this to owners, lenders, and other interests

Establish standards for nonconforming situations	Encourage nonconforming sites to gradually upgrade and be brought more into conformance with the Zoning Ordinance.	Planning Commission	On-going	In Compliance	The zoning code enables non-conforming changes if changes are MORE conforming than existing.
	Discuss & implement regulations concerning existing pole signs at Otterburn PUDD and prohibit construction of high pole signs in city.			In Compliance	This matter was deliberated and decided for the PUD during the KFC site plan. This should be the last pole sign.
Coordinate a plan to oversee jeopardized projects	Meet with developers and home associations to determine shortfalls of infrastructure or safety provisions due to the project slowdown.	Bldg Dept.; City Council	Short-term; on-going	In Compliance	Springbrook East shortfalls are corrected. Heritage shortfalls have been negotiated through the unit sale provisions agreed to by the city and HoA.
	Develop regulations or special assessment districts to ameliorate such conditions that the market will be unable to attend to.			Obselete	Project infrasture in Springbrook East and Heritage is up-to-date, pending an asphalt cap on the north end of Heritage Blvd.
Regulate infill development	Develop architectural design standards for downtown and neighborhood around it that require traditional characteristics to the buildings.	Planning Commission; DDA	Short-term; on-going	Incomplete	Funds have not been budgeted yet to provide this.
	Promote infill housing near downtown to help revitalize the downtown business area and activity associated with it			Pending	The DDA is working on a housing project on Paul Fortino. The city entertains infill housing proposals on vacant lots. The most recent example includes the request for proposals for 5157 Morrish and Wade/Second.
	Develop design standards for structures near downtown Swartz Creek that complement the historic character of the community while respecting the needs of modern businesses.			Incomplete	This attribute is directly related to the above mention design guidelines and is likewise unfunded.
	Establish setback and site design standards that respect the existing nature of the community and promote developments that are high quality and complementary to the city character.			In Compliance	The zoning ordinance is found to achieve this.
	Require building materials to be high quality and durable.			In Compliance	The zoning ordinance has recently enhanced design standards that require additional durable materials.

Develop building setbacks and design standards	Require business signs that adequately serve businesses but are subtle, and offer materials, color and landscaping that complement the building.	Planning Commission; Developers; DDA	Short-term; on-going	In Compliance	The sign ordinance has been updated.
	Require landscaping that enhances the development site along the street and within the parking lot.			In Compliance	The zoning ordinance has relatively enhanced landscaping standards.
	Use landscaping to screen and buffer between sites.			In Compliance	The zoning ordinance has relatively enhanced landscaping standards.
	Use the minimum amount of site lighting necessary to provide safe passage while avoiding negative off-site glare.			In Compliance	The zoning ordinance requires 'cut-off' fixtures and has limits to photometric output at lot lines.
	Consider the potential of 'build-to' lines, mixed vertical uses, and minimum heights in certain areas.			Incomplete	This has not been considered yet, but it could be part of a form based code strategy should the city fund such regulations.
Encourage maintenance of existing buildings	Maintain buildings and sites with a neat and orderly appearance on all sides.	Building Dept; PC; DDA; City Council	Long-term; On-going	In Compliance	The zoning ordinance requires this. Staff has recently engaged in staff training for further enforcement of performance standards.
	Improve efforts to attract new business to Downtown.			Pending	The city (and DDA) are engaged in the Redevelopment Ready Communities Program,
Provide a comprehensive pathway and pedestrian network throughout the community	Require all new construction to provide pedestrian pathways along the roadway and require linkages from the building to the pathway.	Planning Commission, Department of Public Services	On-going	In Compliance	This requirement is observed during site plan review.
	Continue efforts to create pedestrian walkways throughout the community, as part of an overall network.			In Compliance	Trail construction is planned, pending funding assistance by the state.
Coordinate the appearance of the community.	Establish a common theme for streetscape improvements such as street lights, street trees, benches, directional and street signs, etc. along major streets that provide access to the city for visitors.	Planning Commission; City Council; DDA	Short-term; on-going	In Compliance	Decorative street signs have been installed on major street gateways. The street committee has opted to install LED street lights of a decorative nature on reconstructed streets.
	Require the same high quality of design and aesthetic appearance of developments along main streets, including Miller Road, Elms Road, Morrish Road etc.			In Compliance	This is observed during site plan review, including the Dort Federal project approved in 2017.
	Develop design standards for structures near downtown Swartz Creek that complement the historic character of the community while respecting the needs of modern businesses.			Incomplete	This has not been considered yet, but it could be part of a form based code strategy should the city fund such regulations.

Ensure that entryways into the city create a positive impression of Swartz Creek and match the historic character of the community.	Establish a consistent sign program for each of the primary entryways into the city; one that is consistent with the streetscape and gives an image of quality.	Planning Commission; DDA	On-going	Incomplete	No gateway signs have been planned or funded by the city or DDA.
	Work with surrounding communities to establish land use and site design standards that are consistent with Swartz Creek's.			On-Going Ineffective	Efforts to create dialogue with Gaines Township during their master plan were unsuccessful.
	Maintain the residential uses on Miller Road, to the west of the Otterburn PUDD.			In Compliance	No activity has upset this balance.
	Develop design guidelines and regulations to guide commercial development along Morrish Road, south of Sports Creek Raceway, to ensure attractive development and as transition into downtown Swartz Creek.			Incomplete	This has not been considered yet, but it could be part of a form based code strategy should the city fund such regulations.
	Develop design guidelines and regulations to guide commercial mixed use development of Northtown and incorporate provisions to ensure it is developed as gateway into the community.			Incomplete	This has not been considered yet, but it could be part of a form based code strategy should the city fund such regulations.
Repair & replace infrastructure in Winchester Neighborhoods	Begin the development of a capital improvement program of Winchester Village and other, older areas of the City.	City Council	Short-term	In Compliance	The consolidated capital improvement plan focuses heavy investment, including decorative upgrades in this neighborhood.
	Determine what revenue sources could be used to finance the CIP.			In Compliance	Staff has identified multiple grant and loan projects for streets, water main, and recreation (MDOT TAP funds, MDNR Trust funds, USDA rural development funds, & local bonding)
	Implement the CIP and funding program.			In Compliance	The consolidated CIP is on schedule. Future funding shortfalls are expected unless the state increases the street revenues sharing as indicated during the recent gas tax increase.
Traffic Circulation and Parking					
Maintain safe traffic circulation and	Maintain driveway spacing and location standards in the Zoning Ordinance.	Planning Commission;	Short term	In Compliance	The code requires such spacing, and staff requires engineered studies and planning commission review to deviate.
	Provide safe pedestrian circulation when designing access and circulation for vehicles.			In Compliance	Site plan review demands this feature now.

speeds throughout the city.	Consider implementation of the 'complete streets' design concept.	City Council	Short term	In Compliance	The city has resolved to do so and has invested heavily into sidewalks, such as that on Ingalls, as well as bike lanes. The bike lane concept is recommended for Seymour Road.
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Downtown

Create a lively retail and entertainment environment in Downtown Swartz Creek.	Develop an ongoing business recruitment program for Downtown.	PC; City Council; Business community: DDA	Long term;	Incomplete	The city and DDA hope to use the economic development strategy to build capacity in the chamber of commerce and DDA for this purpose.
	Develop new retail building space in the downtown area to attract a greater concentration of tenants.		On-going	Incomplete	The DDA and the private sector has not been able to provide this.
	Develop additional housing in the downtown area to add to the customer base for retail businesses and to generate activity in the area.			Pending	The DDA has concept plans for dense housing on Paul Fortino Drive.
The character of Downtown must be maintained & enhanced.	Establish downtown building and sign design requirements to create a unified, quality image.	PC; City Council; Business community: DDA	Long term;	Incomplete	Mixed uses need to be permitted as of right, a change pending for 2018. Design guidelines have not been budgeted.
	Consider a form-based code overlay for Downtown		On-going	Incomplete	A form based code has not been pursued or budgeted.

Budget Summary Narrative

City of Swartz Creek Budget Summary for Fiscal Year 2018-2019

101 General Fund

Most of the General Fund Revenues are from Property Taxes, the Public Safety Special Assessment and Constitutional Sales Tax. These sources make up about 80% percent of the General Fund Revenue. The remainder includes various fees for services including, Building, Zoning and Planning and Park Admission Fees. We do not expect to see an increase in General Fund Revenues in the next few years; we are hoping that revenues will remain stable.

- Revenues for FY19 in the General Revenue Department are estimated at \$2,293,643.
- Increase in FY19 tax revenue of \$28,763 (4.2%).
- Increase in FY19 PSAD revenue of \$17,211 (2.6%).
- Increase in Constitutional Sales Tax of \$16,000 (3.5%).
- Increase in Administrative Fees of \$4,500 (6.9%).
- Decrease in wireless lease revenue due to merger of carriers \$14,000 (24%).
- Decrease in interest income as revenue is invested for a shorter period of time in anticipation of funding projects and daily operations \$3,500 (50%).

General Fund Appropriations are budgeted for fiscal year 2019 as a decrease from the projected activity for 2018 by \$725,509 (22.5%).

- Expense lines for wages and benefits reflect 14.6% of the budget.
- Staff assignments include distributions among all funds and are dependent on the job responsibilities assigned.
- The election department budget has been increased this year for two elections, one in August and one in November. The City Clerk will also be training her election workers on the new Hart InterCivic Verity Scan and Verity Touch equipment.
- Community Promotions is increased 19% with the expectation of two seasonal employees being hired for the summer to assist with general cleanup and maintenance.
- The city hall parking lot has \$100,000 budgeted for repair and resurfacing.

Transfers out from the general fund for the requested budget are as follows:

- Transfer out for City Hall debt will be \$88,730 (This includes contributions from the General Fund, Garbage Fund, Major Street Fund, and Local Street Fund).
- Transfer out to Local Street Fund \$50,000.
- Transfer out to the Fire Equipment Fund for future Fire Equipment purchases \$30,000.

Estimated Revenues FY 2019	\$2,396,377
Estimated Expenses FY 2019	\$2,489,017
Estimated Net of Revenues/Appropriations	(\$92,640)
Estimated Fund Balance as of June 30, 2018	\$1,385,656
Estimated decrease in Fund Balance	(\$92,640)
Estimated Year End Fund Balance June 30, 2019	\$1,293,016

202 Major Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of main streets, removal of snow and ice, street sweeping, bridge maintenance, maintenance of Miller Road Park and Ride, maintenance of intercommunity storm drains and paint striping of streets and parking lots.

- The most significant decrease to general revenue in the Major Street Fund from FY18 to FY19 can be attributed to the State authorized one-time payment of \$20,442.21 received in FY18.
- There is a decrease of less than 1.5% expected in Act 51 revenue based on the State's current calculations.
- Only one major street project is planned for FY19, Fairchild-Cappy to Miller which is eligible for reimbursement of a portion of the expenditures as part of a federal grant through MDOT.

Estimated Revenues FY 2019	\$655,601
Estimated Expenses FY 2019	\$624,164
Estimated Net of Revenues/Appropriations	\$31,437
Estimated Fund Balance as of June 30, 2018	\$443,320
Estimated increase in Fund Balance	\$31,437
Estimated Year End Fund Balance June 30, 2019	\$474,756

203 Local Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of Local Streets, removal of snow and ice, street sweeping and maintenance of Intercommunity storm drains.

- As with the Major Street Fund, Act 51 revenues remained virtually unchanged.
- The Local Street Fund also received a one- time payment of \$20,442.21 in February 2018.
- The most significant change to funding for the street projects will be from transfers in from Fund 204 Municipal Street Fund. In FY18 bond proceeds were exhausted as a means to supplement the local street levy for street reconstruction, preservation, and preventative maintenance. Going forward transfers in from the Municipal Street Fund will be from the street levy less the annual bond principal, interest and agency fees.
- While FY18 saw the completion of several large reconstruction and preservation projects, only completion of the Daval reconstruction project is currently budgeted in FY19.

Estimated Revenues FY 2019	\$745,400
Estimated Expenses FY 2019	\$454,857
Estimated Net of Revenues/Appropriations	\$290,543
Estimated Fund Balance as of June 30, 2018	\$18,066
Estimated increase in Fund Balance	\$290,543
Estimated Year End Fund Balance June 30, 2019	\$308,609

204 Municipal Street Fund

Revenues from the Street Initiative Proposal passed at the May 3, 2016 special election are tracked in this fund. Bond proceeds for local street improvements are also accounted for in this fund along with the principal, interest, and agency fees due on the bond proceeds. The 4.22 mil levy will appear on the summer tax bill in calendar years 2016-2035. Transfers are made from this fund to the local street fund to cover costs for local street projects.

Estimated Revenues FY 2019	\$628,290
Estimated Expenses FY 2019	\$626,444
Estimated Net of Revenues/Appropriations	\$1,846
Estimated Fund Balance as of June 30, 2018	\$19,154
Estimated increase in Fund Balance	\$1,846
Estimated Year End Fund Balance June 30, 2019	\$21,000

226 Garbage Fund

The majority of the revenue for the Garbage Fund is from the annual tax levy for garbage. This fund provides the revenues for sanitation collection which includes garbage pickup, recycling (Contracted Service) and brush chipping. This fund also contributes to the garbage cleanup for other city properties such as the parks.

The Garbage Fund budget reflects revenues from the garbage levy of 2.627 mils. Expenditures include contract increases for wages and benefits as well as increases for waste collection pickup in the city by an outside vendor.

Estimated Revenues FY 2019	\$393,465
Estimated Expenses FY 2019	\$387,008
Estimated Net of Revenues/Appropriations	\$6,457
Estimated Fund Balance as of June 30, 2018	\$308,612
Estimated increase in Fund Balance	\$6,457
Estimated Year End Fund Balance June 30, 2019	\$315,069

248 Downtown Development Fund

Revenues and expenses are from the capture of tax dollars within the DDA district and grants from private entities for Family Movie Night. Expenses cover a variety of services including the façade program, developing the properties on Fortino Drive and streetscape improvements/parking additions.

Estimated Revenues FY 2019	\$50,600
Estimated Expenses FY 2019	\$128,590
Estimated Net of Revenues/Appropriations	(\$77,990)
Estimated Fund Balance as of June 30, 2018	\$100,469
Estimated decrease in Fund Balance	(\$77,990)
Estimated Year End Fund Balance June 30, 2019	\$22,479

350 City Hall Debt Fund

Revenues come in from the General Fund, Garbage Fund, Water Fund, and Sewer Fund to meet the annual bond payment due for the construction of the city hall building at 8083 Civic Drive. Last payment due May 2021.

Estimated Revenues FY 2019	\$88,745
Estimated Expenses FY 2019	\$89,480
Estimated Net of Revenues/Appropriations	(\$735)
Estimated Fund Balance as of June 30, 2018	\$4,190
Estimated decrease in Fund Balance	(\$735)
Estimated Year End Fund Balance June 30, 2019	\$3,455

402 Fire Equipment Replacement Fund

Revenues are transferred in from the General Fund and accumulate for future fire equipment replacement.

Estimated Revenues FY 2019	\$30,070
Estimated Expenses FY 2019	\$0
Estimated Net of Revenues/Appropriations	\$30,070
Estimated Fund Balance as of June 30, 2018	\$110,314
Estimated increase in Fund Balance	\$30,070
Estimated Year End Fund Balance June 30, 2019	\$140,384

590 Water Fund

The majority of revenues are collected from the readiness to serve fees and commodity charges. Readiness to serve charges are charged on every account. Commodity charges are based on water usage and vary per customer.

- There are no major changes to the revenue for the water fund for FY19.
- The Appropriations for most departments under the water fund have little or no change this year overall with slight changes between departments based on where upgrades and enhancements are being done.
- The water system department has budgeted \$21,541.49, the expected balance of the Daval water main reconstruction that began in FY18.
- The Winston and Worchester water mains were completed in FY18 and no longer have expenses in the budget.
- The requested budget includes depreciation expense of \$189,503 without which there would be a positive change to fund balance of \$17,604.

Water Fund Revenues for FY 2019 are estimated at	\$2,165,650
Water Fund Expenses for FY 2019 estimated at	\$2,280,778**
Estimated Net of Revenues/Appropriations	(\$115,128) **
** INCLUDES DEPRECIATION EXPENSE OF \$189,503	
Estimated Fund Balance as of June 30, 2018	\$5,440,210
Estimated decrease in Fund Balance	(\$115,128)
Estimated Year End Fund Balance at June 30, 2019	\$5,325,082

591 Sewer Fund

The majority of revenues are collected from the readiness to serve fees that are charged on every account. There is also a commodity charged based on the water usage of each customer.

- There are no major changes to revenue for the sewer fund for FY19.
- We continue with the project of flushing and videoing sewers as well as repairs and maintenance of the City's sewer system. This is the most significant expense for FY19 with \$220,000 expected to be spent on repairs and maintenance in this area.
- Depreciation expense of \$255,000 is expected. Without depreciation expense the sewer fund would have a net increase to fund balance of \$14,161.

Sewer Fund Revenues for FY 2019 are estimated at	\$1,288,565
Sewer Fund Expenses for FY 2019 are estimated at	\$1,429,404**
Net of Revenues/Appropriations	(\$140,839)**
** INCLUDES DEPRECIATION EXPENSE OF \$255,000	
Estimated Fund Balance as of June 30, 2018	\$7,333,521
Estimated decrease in Fund Balance	(\$140,839)
Estimated Year End Fund Balance at June 30, 2019	\$7,192,682

661 Motor Pool Fund

Revenues are collected from several departments which include the General Fund, Garbage Fund, Major Street Fund, Local Street Fund, Water Fund, and Sewer Fund for any vehicles/equipment used for department activities. The Motor Pool Fund covers insurance for all vehicles, regular repairs and maintenance of vehicles and city equipment, and the purchase of vehicles and equipment for the Department of Public Services.

- Motor pool revenues remain almost the same for FY19.
- Appropriations budgeted for under equipment in FY18 but not expensed are expected to be assigned to fund balance in the motor pool fund at year end and used toward the purchase of a dump truck in FY19 if it is determined there is a need for one.
- The possible addition of a dump truck would also mean an increase to depreciation expense so appropriations have been increased for that line item as well.
- Total depreciation expense budgeted as \$25,000.

Estimated Revenues FY 2019	\$161,750
Estimated Expenses FY 2019	\$173,768
Estimated Net of Revenues/Appropriations	(\$12,018)
Estimated Fund Balance as of June 30, 2018	\$410,104
Estimated decrease in Fund Balance	(\$12,018)
Estimated Year End Fund Balance June 30, 2019	\$398,086

865 Sidewalks Fund

Revenues and expenses cover the sidewalk repair program and also the cost of snow and ice removal from City of Swartz Creek Sidewalks per city ordinance.

Estimated Revenues FY 2019	\$1,400
Estimated Expenses FY 2019	\$1,950
Estimated Net of Revenues/Appropriations	(\$550)
Estimated Fund Balance as of June 30, 2018	\$949
Estimated decrease in Fund Balance	(\$550)
Estimated Year End Fund Balance June 30, 2019	\$399

866 Weed Fund

Revenues and expenses are from the enforcement of the City of Swartz Creek Weed Ordinance.

Estimated Revenues FY 2019	\$7,000
Estimated Expenses FY 2019	\$1,000
Estimated Net of Revenues/Appropriations	\$6,000
Estimated Fund Balance as of June 30, 2018	\$33,625
Estimated increase in Fund Balance	\$6,000
Estimated Year End Fund Balance June 30, 2019	\$39,625

Long Term Liabilities

MERS unfunded liability as of December 31, 2016 for all defined benefit pensions, active and retired employees is \$1,091,826. This measurement was before the police department joined the Metro Police Authority and before the City paid MERS \$665,914 in FY18 for police pension liability.

Unfunded liability for Retiree Health care costs as of June 30, 2017 is estimated at \$899,271.

The last payment for the City Hall Bond Payment (Swartz Creek Building Authority Bonds Series 2001) is due May 1, 2021. The balance as of June 30, 2018 is \$273,665.

The last payment for the Local Streets and Water Main Projects (General Obligation Limited Tax Bonds Series 2017) is due May 1, 2027. The balance as of June 30, 2018 is \$1,992,562.50.

Fund and Department Fact Sheets

LEGISLATIVE-EXECUTIVE 101 (000,101,172,201,266)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Support the council and legislative service * Provide for executive management of all city funds and services (city manager's office) * Provide for finance, budgeting, and accounting staff and services * Provision of all non-police legal services 	<ul style="list-style-type: none"> * Review online bill pay/credit payment system * Review SeeClick Fix Service Application * Coordinate ongoing debt restructuring, liability payments, and police merger * Make additional payments to MERS to offset retirement liabilities of the closed group (Supervisors Association) 												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.94 full time employees (FTE).
- * 0.72 of the FTE's are composed of salaried staff, including the city manager, clerk, and treasurer.
- * 0.22 of the FTE's are composed of hourly staff in the city offices.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	199,165	203,140	183,471

Draft: May 17, 2018

CLERK-IT-ELECTIONS 101 (215,228,262)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Provide for the creation, retention, and distribution of official documents, notices, and other public records * Conduct elections * Oversee information technology needs and services 	<ul style="list-style-type: none"> * Conduct the August & November general elections * Implement usage of new county election hardware * Continue to update records retention and management system 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.018 full time employees (FTE).
- * 0.354 of the FTE's are composed of salaried staff, including the city clerk and others.
- * 0.66 of the FTE's are composed of hourly staff in the city offices.
- * 0.004 of the FTE's are composed of hourly staff at the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	66,837	72,705	83,920

Draft: May 17, 2018

TREASURER 101 (253)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Prepare the annual tax roll and levy calculation * Distribute taxes and settle delinquent tax roll * Manage city investments and asset banking * Oversee accounts receivable for taxes, utility bills, building, and other miscellaneous receivables 	<p>* Mrs. Korth is going to be looking at alternate options for calculating and documenting the next budget</p>												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 0.665 full time employees (FTE).
 * 0.28 of the FTE's are composed of salaried staff, including the city treasurer and others.
 * 0.385 of the FTE's are composed of hourly staff in the city offices.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	36,702	41,933	42,127

Draft: May 17, 2018

ASSESSING 101 (247,257)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Assess all real and personal property in the city * Prepare the annual assessment roll * Equalize values with the Gensee County Equalization Department * Maintain digital and physical property record cards * Support the operations of the Board of Review * Fund Michigan Tax Tribunal Appeals and Refunds 	<ul style="list-style-type: none"> * Payment for commercial appraisals is expected as a contracted service * Evaluate potential changes in state law that might eliminate local assessing 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.09 full time employees (FTE).
- * 0.03 of the FTE's are composed of salaried staff.
- * 0.06 of the FTE's are composed of hourly staff in the city offices.
- * Some wages are also set aside for Board of Review officials
- * This function is carried out primarily by Heather MacDermaid, the city's contract assessor.
- * Assessor hours are 9:00 am - 4:30 pm on Tuesdays
- * The city manager is also a Michigan Certified Assessing Officer

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	52,203	80,377	54,302

Draft: May 17, 2018

POLICE 101 (301-334); Formally (301-304)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Patrol city and perform investigative services * Provide K-9 services * Provide school liaison services and additional protection for school events, per contract * Assist with code enforcement * Manage summer kids programs (Cops in the Park, Camp 911, & Bicycle Rodeo) 	<ul style="list-style-type: none"> * Evaluate the costs and benefits of the recent police merger with Mundy Township * Continue payments for existing post-retirement medical and pension benefits 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2018-2019</u></th> <th style="width: 16.6%; text-align: center;"><u>2019-2020</u></th> <th style="width: 6.2%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * The Metro Police Authority (MPA) employees 1 Chief, 1 Operations Lt., 2 Sergeants, & 3 FTE Admin Assts.
- * The MPA staffs 16 full time and 9 part time patrol officers.
- * The MPA staffs 2 full time and 1 part time investigators.
- * All employees serve the MPA board, which serves Swartz Creek & Mundy (as well as contracts for schools).
- * The MPA maintains two K-9s.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017*</u>	<u>AMENDED</u> <u>2017-2018**</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	1,046,574	1,697,664	1,019,200
*7 months local; 5 months MPA			
**Includes \$665,914 pension payment (leaving \$1,031,750 operating)			

Draft: May 17, 2018

FIRE DEPARTMENT 101 (336)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<p>* Fund half of the fixed costs of the Swartz Creek Area Fire Department, shared with Clayton Twp</p> <p>* Fund the cost of alarms/runs within the City of Swartz Creek</p>	<p>* Consider capital purchase of new equipment with Clayton Township</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2018-2019</u></th> <th style="width: 16.6%; text-align: center;"><u>2019-2020</u></th> <th style="width: 6.2%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * The fire board employees a part time chief and part time administrative assistant.
- * The fire board retains the services of 29 paid, on-call firefighters
- * All employees serve the fire authority board, which serves Swartz Creek & Clayton

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	130,418	189,885	178,200

Draft: May 17, 2018

BUILDING, PLANNING, ZONING 101 (410,728)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Review and approve building permits, consult with the public regarding building codes, inspections, zoning, and plan reviews * Oversee ordinance enforcement for zoning and building issues * Consult on city owned properties in relation to construction and repair * Oversee rental inspection program * Prepare planning documents, site plan reviews, and packets for Planning Commission and Zoning Board of Appeals 	<ul style="list-style-type: none"> * Complete the State of Michigan Redevelopment Ready Communities program * Execute the reuse of the Sunoco site * Finalize branding and market the community 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.22 full time employees (FTE).
- * 0.17 of the FTE's are composed of salaried staff, including the city manager.
- * 0.05 of the FTE's are composed of hourly staff in the city offices.
- * The city building official services are executed by contract with Mundy Township (Matt Hart).
- * Trade inspections by the city are performed by two individuals on an as-needed basis.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	74,967	150,901	81,648

Draft: May 17, 2018

FACILITIES & LIGHTING 101 (345,448,790,793,796,797)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019			
<p>* Provide for operations, maintenance, and repair of city buildings and grounds (public safety building, library, city hall, DPW garage, cemetery, vacant lots, & parking lots)</p> <p>* Fund street lighting contract with Consumers Energy</p>	<p>* Rehabilitate PDBMB/Senior Center/Library parking lot</p> <p>* Provide additional updates at the public safety building</p> <p>* Contribute investment at the former Sunoco site</p> <p>* Install new lighting in Winchester Village</p>			
	CAPITAL OUTLAY			
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	
Sunoco Site	\$100,000	\$0	\$0	
PDBMB	\$10,000	\$0	\$0	
New Lighting	\$50,000	\$50,000	\$50,000	
Total	160,000	50,000	50,000	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.463 full time employees (FTE).
- * 0.029 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.434 of the FTE's are composed of hourly staff, primarily from the DPW.
- * Primary contractors for this service include Lawn Kings (mowing) & Ace (snow removal)

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp (included parking lot grant)	209,492	389,113	357,251

Draft: May 17, 2018

PARKS & PROMOTIONS 101 (780,781,782,783,784,786,787,794)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019			
* Provide for operations, maintenance, and repair of city parks (Winshall, Elms, Bicentennial, Veterans Memorial, Pajtas Amphitheater) * Provide support for community events and activities related to parks and festivals (parade support & holiday decorating)	* Complete trail phase one with grant support * Begin forestry in Abrams Park			
	CAPITAL OUTLAY			
		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
	Trail	\$150,000	\$0	\$0
Abrams Park	\$10,000	\$10,000	\$10,000	
Total	160,000	10,000	10,000	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.99 full time employees (FTE).
- * 0.068 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.922 of the FTE's are composed of hourly staff, primarily from the DPW.
- * Primary contractors for this service include Lawn Kings (mowing)

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	154,195	231,954	293,257

Draft: May 17, 2018

MAJOR STREET FUND 202

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019			
* Maintain major streets (Miller, Elms, Bristol, Morrish, Fairchild, Seymour, & Oakview) * Clear major streets of ice and snow * Maintain right-of-ways, including storm drains * Provide traffic control services * Contribute to street sweeping activities * Plan and execute reconstruction of streets with Traffic Improvement Program federal monies	* Reconstruct Fairchild Street			
	CAPITAL OUTLAY			
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	
Fairchild	\$200,000	\$100,000	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
Total	\$200,000	100,000	0	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.891 full time employees (FTE).
- * 0.179 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.712 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019*</u>
Total Rev	441,638	411,435	655,601
Total Exp	587,460	737,481	624,164
Net Rev/Exp	(145,822)	(326,046)	31,437

*Includes federal funds for Fairchild

Draft: May 17, 2018

LOCAL STREET FUND 203

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019																				
<ul style="list-style-type: none"> * Maintain local streets (non-major streets; e.g. Winchester Village, Parkridge, Ottoburn, Heritage) * Clear local streets of ice and snow * Maintain right-of-ways, including storm drains * Provide traffic control services * Contribute to street sweeping activities 	<ul style="list-style-type: none"> * Complete reconstruction of Daval Drive * Begin Helmsley Reconstruction (not in budget yet) 																				
	CAPITAL OUTLAY																				
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>2018-2019</u></th> <th style="text-align: center;"><u>2019-2020</u></th> <th style="text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td>Helmsley Drive</td> <td style="text-align: right;">\$300,000</td> <td style="text-align: right;">\$140,000</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Chelmsford Drive</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$400,000</td> <td style="text-align: right;">\$300,000</td> </tr> <tr> <td>Oakview Drive</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$150,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$300,000</td> <td style="text-align: right; border-top: 1px solid black;">540,000</td> <td style="text-align: right; border-top: 1px solid black;">450,000</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	Helmsley Drive	\$300,000	\$140,000	\$0	Chelmsford Drive	\$0	\$400,000	\$300,000	Oakview Drive	\$0	\$0	\$150,000	Total	\$300,000	540,000	450,000
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>																		
Helmsley Drive	\$300,000	\$140,000	\$0																		
Chelmsford Drive	\$0	\$400,000	\$300,000																		
Oakview Drive	\$0	\$0	\$150,000																		
Total	\$300,000	540,000	450,000																		

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.112 full time employees (FTE).
- * 0.341 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.771 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017*</u>	<u>AMENDED</u> <u>2017-2018*</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	911,969	1,048,661	745,400
Total Exp	416,051	2,810,241	411,557
Net Rev/Exp	495,918	(1,761,580)	333,843

*Included bond proceeds

Draft: May 17, 2018

MUNICIPAL STREET FUND 204

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019								
* Provide funds for planned projects within the 20 year street plan * Provide funds for street bond	* Follow recommendations of the Street Project Selection Committee to establish and fund projects in the 20 year plan								
	CAPITAL OUTLAY								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>2018-2019</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>2019-2020</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: right; vertical-align: bottom;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	Total	\$0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>						
Total	\$0	0	0						

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>		<u>AMENDED</u> <u>2017-2018</u>		<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	2,107,272		611,335		628,290
Total Exp	585,836		1,020,517		626,444
Net Rev/Exp	1,521,436		(409,182)		1,846

*Includes initial bond proceeds

Draft: May 17, 2018

GARBAGE FUND 226

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Fund the garbage, recycling, and yard waste collection contract with Republic Waste Services * Support garbage collection activiteis in downtown and parks * Supports costs related to street sweeping * Fund staff and contracted brush chipping 	<p>*There are no changes to past operations</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None				Total	\$0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.864 full time employees (FTE).
- * 0.167 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.691 of the FTE's are composed of hourly staff, primarily from the DPW.
- * This function is executed in large part by Republic Waste Services

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	375,870	381,207	374,771
Total Exp	371,054	375,421	393,465
Net Rev/Exp	4,816	5,786	(18,694)

Draft: May 17, 2018

DOWNTOWN DEVELOPMENT AUTHORITY FUND 248

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019																
<ul style="list-style-type: none"> * Allocate special revenues (TIF) to projects that improve the economic vitality and function of downtown * Fund the façade improvement program * Fund and program Family Movie Night (donation supported) * Plan for future investments 	<ul style="list-style-type: none"> * Implement reuse of \Holland Square * Award and oversee façade grants * Lead community branding and marketing effort 																
CAPITAL OUTLAY																	
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td>Facades</td> <td style="text-align: right;">\$10,000</td> <td style="text-align: right;">\$10,000</td> <td style="text-align: right;">\$10,000</td> </tr> <tr> <td>Streetscape Holland Sq</td> <td style="text-align: right;">\$100,000</td> <td style="text-align: right;">\$20,000</td> <td style="text-align: right;">\$20,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$110,000</td> <td style="text-align: right; border-top: 1px solid black;">30,000</td> <td style="text-align: right; border-top: 1px solid black;">30,000</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	Facades	\$10,000	\$10,000	\$10,000	Streetscape Holland Sq	\$100,000	\$20,000	\$20,000	Total	\$110,000	30,000	30,000
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>														
Facades	\$10,000	\$10,000	\$10,000														
Streetscape Holland Sq	\$100,000	\$20,000	\$20,000														
Total	\$110,000	30,000	30,000														

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	65,452	62,050	58,050
Total Exp	25,557	125,472	128,590
Net Rev/Exp	39,895	(63,422)	(70,540)

Draft: May 17, 2018

DRUG ENFORCEMENT FUND 265

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019		
* Fund the Flint Area Narcotics Group dues	* Continue with FANG participation		
	CAPITAL OUTLAY		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
None			
Total	\$0	0	0

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	ADOPTED	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	7,326		7,851	7,851
Total Exp	7,851		9,251	7,851
Net Rev/Exp	(525)		(1,400)	0

Draft: June 7, 2016

CITY HALL DEBT FUND 350

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019		
* Consolidate all fund contributions to city hall debt service * Payment of \$89,480 bond, last payment in 2021	* Make annual payment		
	CAPITAL OUTLAY		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
None			
Total	\$0	0	0

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	98,514	93,620	88,744
Total Exp	97,655	93,605	89,480
Net Rev/Exp	859	15	(736)

Draft: May 17, 2018

FIRE EQUIPMENT REPLACEMENT FUND 402

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
* Provide annual fund contributions to offset large equipment purchases	* Add to savings for future equipment purchases												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2018-2019</u></th> <th style="width: 16.6%; text-align: center;"><u>2019-2020</u></th> <th style="width: 6.8%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None				Total	\$0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	30,119	30,070	30,070
Total Exp	0	0	0
Net Rev/Exp	30,119	30,070	30,070

Draft: May 17, 2018

WATER FUND 590

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019		
<ul style="list-style-type: none"> * Read and bill water customers * Repair water main breaks and other leaks * Flush, exercise, inspect, and paint hydrants * Exercise valves * Provide water "turn on, turn off" service * Distribute water provided by the Great Lakes Water Authority (Lake Huron) via Genesee County Drain Commission 	<ul style="list-style-type: none"> * Coordinate with street reconstruction and investment with the intent of providing replacement water main * Review rates (KWA and water loss impacts) * Continue USDA RD Grant/Loan Process * Integrate investments into street plan 		
	CAPITAL OUTLAY		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Oakview Drive	\$0	\$200,000	\$250,000
USDA RD	Pending	Pending	Pending
	\$0	\$0	\$0
Total	\$0	200,000	250,000

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 2.738 full time employees (FTE).
- * 0.788 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.
- * 1.95 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	2,275,300	2,156,090	2,164,550
Total Exp	2,255,462	3,081,005	2,337,548
Net Rev/Exp	19,838	(924,915)	(172,998)
Operating*	210,147	(739,165)	16,502

Draft: May 17, 2018

***Excluding depreciation**

SEWER FUND 591

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019		
<ul style="list-style-type: none"> * Read and bill water customers * Inspect sewer man holes for backups * Televising and "jet" mains * Line existing sewer lines * Operate the city's lift station * Collect sanitary sewer for treatment by the Genesee County Drain Commission 	<ul style="list-style-type: none"> * Continue lining program * Review rates for proposed reduction 		
	CAPITAL OUTLAY		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Lining	\$220,000	\$0	\$0
Future Lining	\$0	\$220,000	\$0
Future Lining	\$0	\$0	\$220,000
Total	\$220,000	220,000	220,000

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 2.328 full time employees (FTE).
- * 0.764 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.
- * 1.564 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	1,302,075	1,301,960	1,288,565
Total Exp	1,191,231	1,425,116	1,429,403
Net Rev/Exp	110,844	(123,156)	(140,838)
Operating*	367,624	121,594	114,665

Draft: May 17, 2018

***Excluding depreciation**

MOTOR POOL FUND 661

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019																
* Provide, fuel, service, and repairs on all city vehicles * Support garage facilities and equipment related to the operation of the fleet	* Consider sale and replacement of backhoe																
CAPITAL OUTLAY																	
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td>DPW Truck</td> <td style="text-align: right;">\$50,000</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>DPW Truck</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$30,000</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$50,000</td> <td style="text-align: right; border-top: 1px solid black;">30,000</td> <td style="text-align: right; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	DPW Truck	\$50,000	\$0	\$0	DPW Truck	\$0	\$30,000	\$0	Total	\$50,000	30,000	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>														
DPW Truck	\$50,000	\$0	\$0														
DPW Truck	\$0	\$30,000	\$0														
Total	\$50,000	30,000	0														

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 0.431 full time employees (FTE).
 * 0.076 of the FTE's are composed of salaried staff, including the director of public works.
 * 0.337 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	197,218	160,655	161,750
Total Exp	190,255	220,876	173,768
Net Rev/Exp	6,963	(60,221)	(12,018)
Operating*	22,090	(45,221)	12,982

Draft: May 17, 2018

***Excluding depreciation**

SIDEWALK FUND 865

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<p>* Pass sidewalk repair expenses through for upkeep on sidewalk in public right of ways</p> <p>* Pass snow removal expenses through for work performed on sidewalk in the public right of way</p>	<p>* Begin another cycle of sidewalk inspections and repair</p> <p>* Continue winter sidewalk snow clearing enforcement</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center;"><u>2018-2019</u></th> <th style="text-align: center;"><u>2019-2020</u></th> <th style="text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None				Total	\$0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	1,755	1,820	1,400
Total Exp	2,790	3,200	1,950
Net Rev/Exp	(1,035)	(1,380)	(550)

Draft: May 17, 2018

WEED FUND 866

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
* Pass mowing expenses through for properties mowed in violation to ordinance	* Continue seasonal weed cutting enforcement												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2018-2019</u></th> <th style="width: 16.6%; text-align: center;"><u>2019-2020</u></th> <th style="width: 6.2%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None				Total	\$0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	7,660	7,800	7,000
Total Exp	2,085	1,840	1,000
Net Rev/Exp	5,575	5,960	6,000

Draft: May 17, 2018

Fiscal Year 2019 Budget

BUDGET REPORT FOR CITY OF SWARTZ CREEK
RECOMMENDED BUDGET 2018-2019

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
101-000.000-402.000	Current Tax Revenue	672,131.07	681,320.00	687,236.91	716,000.00	716,000.00
101-000.000-402.301	Current Tax Revenue P SFTY	646,345.87	646,612.00	660,788.89	678,000.00	678,000.00
101-000.000-412.000	Delinquent Tax Revenue	749.60	500.00	500.00	500.00	500.00
101-000.000-433.000	St-Charge in Lieu	1,709.08	1,837.00	1,837.00	1,800.00	1,800.00
101-000.000-434.000	St-Mobile Tax in Lieu	893.50	850.00	893.50	950.00	950.00
101-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fv	79,518.48	110,516.07	110,516.07	60,000.00	60,000.00
101-000.000-445.000	Late Payment Interest Revenue	12,066.50	15,000.00	15,000.00	11,000.00	11,000.00
101-000.000-445.100	MR Penalty & Interest	707.03	600.00	500.95	500.00	500.00
101-000.000-448.000	Collection Fees	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00
101-000.000-449.000	NSF Fee	400.00	300.00	300.00	300.00	300.00
101-000.000-451.000	Franchise Fees	95,886.06	110,000.00	114,000.00	114,000.00	114,000.00
101-000.000-451.100	Wireless Leases	110,180.27	66,000.00	59,000.00	45,000.00	45,000.00
101-000.000-574.100	Constitutional Sales Tax	463,560.00	466,385.00	464,000.00	480,000.00	480,000.00
101-000.000-574.300	CVTRS Revenue Share	47,301.00	51,976.00	50,000.00	47,301.00	47,301.00
101-000.000-608.000	Admin Fee	64,583.87	67,783.00	65,500.00	70,000.00	70,000.00
101-000.000-663.000	Income From Land Held For Resale	7,420.67	41,293.38	41,293.38		
101-000.000-664.000	Interest Income	4,977.77	5,291.93	7,000.00	3,500.00	3,500.00
101-000.000-675.000	Misc.	578.46	250.00	250.00	250.00	250.00
101-000.000-677.000	Reimbursements	26,230.61	15,877.73	15,877.73		
101-000.000-677.200	Reimbursements from DDA	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
101-000.000-677.350	Reimbursement - Debt Service	59,100.00	56,193.00	56,193.00	53,238.00	53,238.00
101-000.000-694.000	Cash Over & Short	2.03	5.00	2.91	4.00	4.00
Totals for dept 000.000 - General		2,305,641.87	2,349,890.11	2,361,990.34	2,293,643.00	2,293,643.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 201.000 - Finance,Budgeting,Accounting						
101-201.000-677.000	Reimbursements	2,509.80				
Totals for dept 201.000 - Finance,Budgeting,Accounting		2,509.80				
Dept 215.000 - Aministration and Clerk						
101-215.000-627.000	Charges for Services	123.15	165.00	43.70	75.00	75.00
Totals for dept 215.000 - Aministration and Clerk		123.15	165.00	43.70	75.00	75.00
Dept 253.000 - Treasurer						
101-253.000-627.100	Notary Services	1,600.00	1,270.00	1,270.00	1,000.00	1,000.00
Totals for dept 253.000 - Treasurer		1,600.00	1,270.00	1,270.00	1,000.00	1,000.00
Dept 262.000 - Elections						
101-262.000-627.000	Charges for Services	5,385.69				
101-262.000-677.000	Reimbursements	1,040.72				
Totals for dept 262.000 - Elections		6,426.41				
Dept 301.000 - Police Dept						
101-301.000-543.000	State Liquor Returns	3,991.90	3,800.00	3,799.40	3,700.00	3,700.00
101-301.000-627.000	Charges for Services	4,459.50				
101-301.000-656.000	Parking Fees	1,990.00	1,800.00	1,200.00	1,250.00	1,250.00
101-301.000-657.000	Ordinance Fees	8,290.38				
101-301.000-668.000	Police Cost Recovery	130.00		747.50	450.00	450.00
101-301.000-668.100	PA302 Law Enf Dist	818.00				
101-301.000-677.000	Reimbursements	5,839.33	41,666.67	41,666.67		
Totals for dept 301.000 - Police Dept		25,519.11	47,266.67	47,413.57	5,400.00	5,400.00
Dept 304.000 - Canine Program						
101-304.000-674.000	Contributions & Donations	2,506.25				
Totals for dept 304.000 - Canine Program		2,506.25				

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 336.000 - Fire Department						
101-336.000-677.000	Reimbursements	11,206.58				
Totals for dept 336.000 - Fire Department		11,206.58				
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-627.000	Charges for Services	9,253.61	22,000.00	13,600.00	14,000.00	14,000.00
101-345.000-677.000	Reimbursements	2,100.84	3,804.39	3,804.39	4,200.00	4,200.00
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		11,354.45	25,804.39	17,404.39	18,200.00	18,200.00
Dept 410.000 - Building & Zoning & Planning						
101-410.000-477.000	Building Permits	20,070.00	32,590.00	31,800.00	22,000.00	22,000.00
101-410.000-477.005	Plumbing Inspection Revenue	2,857.00	5,596.00	5,860.00	4,000.00	4,000.00
101-410.000-477.006	Mechanical Inspection Revenue	10,075.00	10,000.00	10,000.00	10,000.00	10,000.00
101-410.000-477.007	Electrical Inspection Revenue	8,906.00	9,000.00	9,270.00	8,750.00	8,750.00
101-410.000-478.000	Other Permits	2,335.00	4,622.78	4,800.00	3,500.00	3,500.00
101-410.000-479.000	Rental Inspection Revenue	3,010.00	2,800.00	1,035.00	1,500.00	1,500.00
101-410.000-608.100	Site Plan Review Fees	255.00	1,375.00	1,352.80	800.00	800.00
101-410.000-627.000	Charges for Services	1,276.60	1,161.00	1,261.00	800.00	800.00
Totals for dept 410.000 - Building & Zoning & Planning		48,784.60	67,144.78	65,378.80	51,350.00	51,350.00
Dept 410.025 - 2017 CDBG 5157 Morrish Demo						
101-410.025-529.000-410.025	CDBG Revenue		12,000.00			
Totals for dept 410.025 - 2017 CDBG 5157 Morrish Demo			12,000.00			
Dept 448.000 - Lighting						
101-448.000-589.000	Condo Lighting	6,574.56	6,574.56	6,574.56	6,574.00	6,574.00
101-448.000-589.100	Clayton-Bristol Rd St Lighting	1,205.98	1,200.00	1,270.00	1,270.00	1,270.00
101-448.000-589.200	Carriage Commons Lighting Reim	1,146.96	1,146.96	1,146.96	1,146.00	1,146.00
Totals for dept 448.000 - Lighting		8,927.50	8,921.52	8,991.52	8,990.00	8,990.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 463.000 - Routine Maint - Streets						
101-463.000-664.000-HER SAD	Interest Income	422.35				
101-463.000-664.000-SBE SAD	Interest Income	322.45				
101-463.000-672.000-HER SAD	Special Assessment Revenue	16,894.73				
101-463.000-672.000-SBE SAD	Special Assessment Revenue	12,917.65				
Totals for dept 463.000 - Routine Maint - Streets		30,557.18				
Dept 782.000 - Facilities - Abrams Park						
101-782.000-651.000	Use and Admission Fee	140.00	195.00	195.00	195.00	195.00
Totals for dept 782.000 - Facilities - Abrams Park		140.00	195.00	195.00	195.00	195.00
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-651.000	Use and Admission Fee	9,020.00	7,600.00	7,600.00	7,600.00	7,600.00
101-783.000-674.783	Contributions & Donations Elms Road	21,952.25	20,952.25			
Totals for dept 783.000 - Facilities - Elms Rd Park		30,972.25	28,552.25	7,600.00	7,600.00	7,600.00
Dept 783.016 - Elms Park Brm-Trail Reno RP15-0003						
101-783.016-677.000-783.016	Reimbursements		45,000.00	26,869.87		
Totals for dept 783.016 - Elms Park Brm-Trail Reno RP15-0003			45,000.00	26,869.87		
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-627.000	Charges for Services	7,937.83	7,900.00	8,200.00	8,200.00	8,200.00
101-790.000-677.100	Reimbursements for Library	7,000.00				
Totals for dept 790.000 - Facilities-Senior Center/Libr		14,937.83	7,900.00	8,200.00	8,200.00	8,200.00
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-529.100-790.016	Senior Ctr Operations	1,724.00				
101-790.012-529.100-790.017	Senior Ctr Operations		1,724.00	1,724.00		
101-790.012-529.100-790.018	Senior Ctr Operations				1,724.00	1,724.00
Totals for dept 790.012 - CDBG Senior Center Operations		1,724.00	1,724.00	1,724.00	1,724.00	1,724.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-677.000	Reimbursements	112.50	115,000.00	115,000.00		
Totals for dept 797.000 - Facilities - City Parking Lots		112.50	115,000.00	115,000.00		
Dept 931.000 - Transfers IN						
101-931.000-699.265	Transfer In from Drug Enforcement Fu	400.00				
Totals for dept 931.000 - Transfers IN		400.00				
TOTAL ESTIMATED REVENUES		2,503,443.48	2,710,833.72	2,662,081.19	2,396,377.00	2,396,377.00
APPROPRIATIONS						
Dept 000.000 - General						
101-000.000-744.900	Bad Debt Expense		1,500.00	500.00	1,000.00	1,000.00
101-000.000-995.100	Loan Interest Payments	118.05				
Totals for dept 000.000 - General		118.05	1,500.00	500.00	1,000.00	1,000.00
Dept 101.000 - Council						
101-101.000-702.000	Wages	8,053.68	9,107.00	9,175.50	7,633.00	7,633.00
101-101.000-704.100	FICA - Employer's Share	506.41	564.00	568.50	473.00	473.00
101-101.000-704.200	Medicare - Employer's Share	114.74	132.00	138.00	111.00	111.00
101-101.000-705.000	Medical Insurance - ER	992.22	1,088.00	902.00	1,021.00	1,021.00
101-101.000-705.100	Vision Benefits	8.07	7.00	8.00	7.00	7.00
101-101.000-705.200	Dental Benefits	59.49	69.00	48.00	65.00	65.00
101-101.000-706.000	Life Insurance - ER cost	17.22	20.00	21.00	21.00	21.00
101-101.000-707.000	Retirement Contributions-ER	222.03	236.00	216.00	274.00	274.00
101-101.000-707.100	Health Care Savings Plan - ER	22.99	61.15	60.00	61.00	61.00
101-101.000-708.000	Sick & Accident Premiums-ER	56.98	76.00	71.00	81.00	81.00
101-101.000-726.000	Supplies	199.15	400.00	200.00	250.00	250.00
101-101.000-801.000	Contractual Services		400.00		400.00	400.00
101-101.000-910.200	General Liability Insurance	3,980.39	4,500.00	3,470.00	3,643.50	3,643.50

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-101.000-910.500	Workers Comp Insurance	9.13	16.19	1.00	18.32	18.32
101-101.000-960.000	Education and Training	1,275.56	2,400.00	2,100.00	2,400.00	2,400.00
101-101.000-961.000	Miscellaneous		250.00	150.00	250.00	250.00
Totals for dept 101.000 - Council		15,518.06	19,326.34	17,129.00	16,708.82	16,708.82
Dept 172.000 - Executive						
101-172.000-702.000	Wages	38,655.83	38,690.00	37,965.50	38,690.00	38,690.00
101-172.000-704.100	FICA - Employer's Share	2,493.24	2,399.00	2,458.50	2,399.00	2,399.00
101-172.000-704.200	Medicare - Employer's Share	572.70	561.00	586.00	561.00	561.00
101-172.000-705.000	Medical Insurance - ER	6,201.93	6,928.00	3,338.00	4,181.00	4,181.00
101-172.000-705.100	Vision Benefits	45.80	48.00	46.00	48.00	48.00
101-172.000-705.200	Dental Benefits	622.28	650.00	603.00	637.00	637.00
101-172.000-706.000	Life Insurance - ER cost	146.51	156.00	161.00	166.00	166.00
101-172.000-707.000	Retirement Contributions-ER	23,114.63	43,420.00	39,827.00	45,758.00	45,758.00
101-172.000-707.100	Health Care Savings Plan - ER		773.80	777.00	773.65	773.65
101-172.000-708.000	Sick & Accident Premiums-ER	494.53	880.00	550.00	922.00	922.00
101-172.000-726.000	Supplies	24.00	180.00	85.00	180.00	180.00
101-172.000-745.000	Postage	18.15	20.00	10.00	20.00	20.00
101-172.000-801.000	Contractual Services	37,597.26	16,592.00	11,000.00	500.00	500.00
101-172.000-801.001	Union Negotiation Expenditures		500.00	100.00	500.00	500.00
101-172.000-910.200	General Liability Insurance	4,517.50	5,058.00	5,058.00	4,407.90	4,407.90
101-172.000-910.500	Workers Comp Insurance	304.65	1,238.91	100.00	1,224.63	1,224.63
101-172.000-940.000	Vehicle and Travel Expense	1,615.74	1,900.00	1,608.19	1,700.00	1,700.00
101-172.000-960.000	Education and Training	193.64	320.00	170.00	320.00	320.00
101-172.000-961.000	Miscellaneous	84.65	400.00	400.00	400.00	400.00
Totals for dept 172.000 - Executive		116,703.04	120,714.71	104,843.19	103,388.18	103,388.18
Dept 201.000 - Finance,Budgeting,Accounting						
101-201.000-702.000	Wages	32,272.61	19,508.00	19,469.50	19,963.00	19,963.00
101-201.000-704.100	FICA - Employer's Share	2,014.41	1,210.00	1,220.00	1,238.00	1,238.00
101-201.000-704.200	Medicare - Employer's Share	465.75	283.00	291.00	289.00	289.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-201.000-705.000	Medical Insurance - ER	4,255.26	3,834.00	3,089.00	5,040.00	5,040.00
101-201.000-705.100	Vision Benefits	27.26	24.00	23.00	17.00	17.00
101-201.000-705.200	Dental Benefits	294.94	263.00	230.00	176.00	176.00
101-201.000-706.000	Life Insurance - ER cost	133.13	95.00	98.00	101.00	101.00
101-201.000-707.000	Retirement Contributions-ER	2,245.57	1,332.00	1,265.00	1,692.00	1,692.00
101-201.000-707.100	Health Care Savings Plan - ER	37.27	79.15	77.00	79.00	79.00
101-201.000-708.000	Sick & Accident Premiums-ER	462.05	433.00	350.00	454.00	454.00
101-201.000-726.000	Supplies	1,722.39	1,800.00	2,100.00	1,800.00	1,800.00
101-201.000-801.000	Contractual Services	11,089.74	13,520.00	14,000.00	13,600.00	13,600.00
101-201.000-805.000	Bank Fees	260.00	450.00	350.00	400.00	400.00
101-201.000-900.000	Printing and Publishing	85.60	100.00	100.00	100.00	100.00
101-201.000-940.000	Vehicle and Travel Expense	6.74				
101-201.000-960.000	Education and Training	329.79	524.31	525.00	375.00	375.00
101-201.000-961.000	Miscellaneous	8.00	200.00	200.00	150.00	150.00
101-201.000-976.000	Equipment		616.00	616.00	1,400.00	1,400.00
Totals for dept 201.000 - Finance,Budgeting,Accounting		55,710.51	44,271.46	44,003.50	46,874.00	46,874.00
Dept 215.000 - Aministration and Clerk						
101-215.000-702.000	Wages	12,247.96	15,224.00	14,994.50	16,770.00	16,770.00
101-215.000-704.100	FICA - Employer's Share	759.92	944.14	935.50	1,040.00	1,040.00
101-215.000-704.200	Medicare - Employer's Share	173.91	220.81	222.50	243.00	243.00
101-215.000-705.000	Medical Insurance - ER	2,522.88	2,657.00	2,149.00	2,513.00	2,513.00
101-215.000-705.100	Vision Benefits	23.94	27.00	26.00	27.00	27.00
101-215.000-705.200	Dental Benefits	156.90	231.00	121.00	214.00	214.00
101-215.000-706.000	Life Insurance - ER cost	83.30	87.00	90.00	93.00	93.00
101-215.000-707.000	Retirement Contributions-ER	831.43	840.00	795.00	1,391.00	1,391.00
101-215.000-707.100	Health Care Savings Plan - ER	7.50	235.31	227.00	235.00	235.00
101-215.000-708.000	Sick & Accident Premiums-ER	235.46	273.00	261.00	286.00	286.00
101-215.000-726.000	Supplies	298.53	350.00	350.00	300.00	300.00
101-215.000-745.000	Postage	832.88	2,450.00	1,916.38	2,000.00	2,000.00
101-215.000-801.000	Contractual Services	1,014.32	1,200.00	973.31	1,200.00	1,200.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-215.000-850.000	Communications		205.00	205.00	150.00	150.00
101-215.000-900.000	Printing and Publishing	1,065.42	1,200.00	1,200.00	1,200.00	1,200.00
101-215.000-960.000	Education and Training	583.46	800.00	800.00	500.00	500.00
101-215.000-961.000	Miscellaneous		350.00	350.00	100.00	100.00
Totals for dept 215.000 - Administration and Clerk		20,837.81	27,294.26	25,616.19	28,262.00	28,262.00
Dept 228.000 - Information Technology						
101-228.000-726.000	Supplies	174.89	300.00	40.83	300.00	300.00
101-228.000-801.000	Contractual Services	9,893.10	14,350.00	14,850.00	12,000.00	12,000.00
101-228.000-976.000	Equipment	861.94	960.00	960.00	4,000.00	4,000.00
Totals for dept 228.000 - Information Technology		10,929.93	15,610.00	15,850.83	16,300.00	16,300.00
Dept 247.000 - Board of Review						
101-247.000-702.000	Wages	1,051.22	2,800.00	1,764.00	5,345.00	5,345.00
101-247.000-704.100	FICA - Employer's Share	65.19	174.00	175.50	331.00	331.00
101-247.000-704.200	Medicare - Employer's Share	15.26	41.00	41.50	78.00	78.00
101-247.000-705.000	Medical Insurance - ER	(9.25)				
101-247.000-726.000	Supplies		250.00		200.00	200.00
101-247.000-900.000	Printing and Publishing	283.50	400.00	283.50	150.00	150.00
Totals for dept 247.000 - Board of Review		1,405.92	3,665.00	2,264.50	6,104.00	6,104.00
Dept 253.000 - Treasurer						
101-253.000-702.000	Wages	25,819.51	29,035.00	28,322.50	29,194.00	29,194.00
101-253.000-704.100	FICA - Employer's Share	1,631.67	1,800.00	1,777.00	1,810.00	1,810.00
101-253.000-704.200	Medicare - Employer's Share	374.22	421.00	424.00	423.00	423.00
101-253.000-705.000	Medical Insurance - ER	4,976.16	5,614.00	4,922.50	5,353.00	5,353.00
101-253.000-705.100	Vision Benefits	34.63	34.00	33.00	25.00	25.00
101-253.000-705.200	Dental Benefits	365.97	381.00	344.00	270.00	270.00
101-253.000-706.000	Life Insurance - ER cost	113.35	123.00	127.00	132.00	132.00
101-253.000-707.000	Retirement Contributions-ER	1,671.25	1,816.00	1,722.00	2,232.00	2,232.00
101-253.000-707.100	Health Care Savings Plan - ER	93.08	129.86	128.00	130.00	130.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-253.000-708.000	Sick & Accident Premiums-ER	419.74	590.00	482.00	621.00	621.00
101-253.000-726.000	Supplies		50.00	50.00	50.00	50.00
101-253.000-745.000	Postage	532.22	925.00	925.00	925.00	925.00
101-253.000-801.000	Contractual Services	430.33	450.00	450.00	475.00	475.00
101-253.000-900.000	Printing and Publishing		32.00	32.00	32.00	32.00
101-253.000-910.300	Insurance and Bonds	39.00	65.00	65.00	70.00	70.00
101-253.000-940.000	Vehicle and Travel Expense	23.42	48.00	15.00	35.00	35.00
101-253.000-960.000	Education and Training	77.78	320.00	75.00	250.00	250.00
101-253.000-961.000	Miscellaneous	100.00	100.00	100.00	100.00	100.00
Totals for dept 253.000 - Treasurer		36,702.33	41,933.86	39,994.00	42,127.00	42,127.00
Dept 257.000 - Assessor						
101-257.000-702.000	Wages	2,706.54	3,049.00	2,916.50	3,049.00	3,049.00
101-257.000-704.100	FICA - Employer's Share	173.87	189.00	186.00	189.00	189.00
101-257.000-704.200	Medicare - Employer's Share	39.80	44.00	43.50	44.00	44.00
101-257.000-705.000	Medical Insurance - ER	472.40	537.00	451.00	511.00	511.00
101-257.000-705.100	Vision Benefits	5.18	6.00	7.00	6.00	6.00
101-257.000-705.200	Dental Benefits	43.10	57.00	42.00	54.00	54.00
101-257.000-706.000	Life Insurance - ER cost	12.72	15.00	15.00	16.00	16.00
101-257.000-707.000	Retirement Contributions-ER	170.14	190.00	181.00	216.00	216.00
101-257.000-707.100	Health Care Savings Plan - ER	18.92	48.15	47.00	48.00	48.00
101-257.000-708.000	Sick & Accident Premiums-ER	45.17	62.00	58.00	65.00	65.00
101-257.000-726.000	Supplies		250.00	50.00	150.00	150.00
101-257.000-745.000	Postage	994.60	1,300.00	1,250.00	1,350.00	1,350.00
101-257.000-801.000	Contractual Services	45,201.44	54,540.00	31,000.00	32,000.00	32,000.00
101-257.000-899.000	MTT Appeals and Payments		15,000.00		9,000.00	9,000.00
101-257.000-900.000	Printing and Publishing	573.08	650.00	650.00	650.00	650.00
101-257.000-960.000	Education and Training	340.00	925.00	905.00	850.00	850.00
Totals for dept 257.000 - Assessor		50,796.96	76,862.15	37,802.00	48,198.00	48,198.00
Dept 262.000 - Elections						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-262.000-702.000	Wages	20,851.79	16,879.00	9,585.00	20,835.00	20,835.00
101-262.000-704.100	FICA - Employer's Share	751.78	1,046.50	601.00	1,292.00	1,292.00
101-262.000-704.200	Medicare - Employer's Share	173.38	244.75	144.50	302.00	302.00
101-262.000-705.000	Medical Insurance - ER	2,064.41	2,139.00	2,151.00	1,989.00	1,989.00
101-262.000-705.100	Vision Benefits	21.51	22.80	22.00	19.00	19.00
101-262.000-705.200	Dental Benefits	174.18	179.00	148.00	166.00	166.00
101-262.000-706.000	Life Insurance - ER cost	56.94	73.20	63.00	58.00	58.00
101-262.000-707.000	Retirement Contributions-ER	804.78	610.00	622.00	726.00	726.00
101-262.000-707.100	Health Care Savings Plan - ER	61.42	162.44	181.00	161.40	161.40
101-262.000-708.000	Sick & Accident Premiums-ER	190.50	201.00	221.00	210.00	210.00
101-262.000-726.000	Supplies	1,717.80	2,500.00	2,500.00	2,500.00	2,500.00
101-262.000-745.000	Postage	2,301.94	4,500.00	4,500.00	4,000.00	4,000.00
101-262.000-801.000	Contractual Services	3,030.79	1,400.00	1,400.00	3,000.00	3,000.00
101-262.000-940.000	Vehicle and Travel Expense	76.96	260.00	250.00	300.00	300.00
101-262.000-941.000	Equipment Rental	162.81	300.00	300.00	300.00	300.00
101-262.000-960.000	Education and Training	2,178.47	3,000.00	3,000.00	2,500.00	2,500.00
101-262.000-976.000	Equipment	450.00	2,000.00	2,000.00	1,000.00	1,000.00
Totals for dept 262.000 - Elections		35,069.46	35,517.69	27,688.50	39,358.40	39,358.40
Dept 266.000 - Legal Council						
101-266.000-801.000	Contractual Services	11,115.40	20,000.00	16,500.00	15,500.00	15,500.00
Totals for dept 266.000 - Legal Council		11,115.40	20,000.00	16,500.00	15,500.00	15,500.00
Dept 301.000 - Police Dept						
101-301.000-702.000	Wages	286,544.52				
101-301.000-704.100	FICA - Employer's Share	17,911.54				
101-301.000-704.200	Medicare - Employer's Share	4,188.98				
101-301.000-705.000	Medical Insurance - ER	29,674.05				
101-301.000-705.100	Vision Benefits	303.24				
101-301.000-705.200	Dental Benefits	4,186.97				
101-301.000-706.000	Life Insurance - ER cost	832.64				

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-301.000-707.000	Retirement Contributions-ER	64,462.38	665,914.00	665,914.00		
101-301.000-707.100	Health Care Savings Plan - ER	16.95				
101-301.000-708.000	Sick & Accident Premiums-ER	3,162.95				
101-301.000-726.000	Supplies	1,583.27				
101-301.000-726.200	Uniforms	1,275.86				
101-301.000-726.201	Clothing Allowance	791.69				
101-301.000-750.000	Equip - NonDepreciable	254.34				
101-301.000-801.000	Contractual Services	28,197.07				
101-301.000-850.000	Communications	1,724.23				
101-301.000-910.100	Property Insurance	35.28				
101-301.000-910.400	Police Insurance	8,866.07				
101-301.000-910.500	Workers Comp Insurance	7,674.49				
101-301.000-941.000	Equipment Rental	50,488.90				
101-301.000-960.000	Education and Training	1,055.59				
101-301.000-976.000	Equipment	8,501.59				
Totals for dept 301.000 - Police Dept		521,732.60	665,914.00	665,914.00		
Dept 301.228 - IT Services PSFY						
101-301.228-801.000	Contractual Services	1,015.00				
Totals for dept 301.228 - IT Services PSFY		1,015.00				
Dept 301.266 - Legal Council PSFY						
101-301.266-801.000	Contractual Services	13,730.00				
Totals for dept 301.266 - Legal Council PSFY		13,730.00				
Dept 301.851 - Retiree Employer Health Care PSFY						
101-301.851-705.000	Medical Insurance - ER	21,439.24	26,750.00	20,437.00	24,000.00	24,000.00
Totals for dept 301.851 - Retiree Employer Health Care PSFY		21,439.24	26,750.00	20,437.00	24,000.00	24,000.00
Dept 303.000 - Public Safety - Schools						
101-303.000-702.000	Wages	26,803.40				

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-303.000-704.100	FICA - Employer's Share	1,664.24				
101-303.000-704.200	Medicare - Employer's Share	389.19				
101-303.000-705.000	Medical Insurance - ER	3,286.87				
101-303.000-705.100	Vision Benefits	33.21				
101-303.000-705.200	Dental Benefits	478.03				
101-303.000-706.000	Life Insurance - ER cost	81.34				
101-303.000-707.000	Retirement Contributions-ER	4,292.18				
101-303.000-708.000	Sick & Accident Premiums-ER	323.22				
101-303.000-941.000	Equipment Rental	4,398.24				
Totals for dept 303.000 - Public Safety - Schools		41,749.92				
Dept 304.000 - Canine Program						
101-304.000-702.000	Wages	3,988.39				
101-304.000-704.100	FICA - Employer's Share	415.20				
101-304.000-704.200	Medicare - Employer's Share	97.13				
101-304.000-705.000	Medical Insurance - ER	638.56				
101-304.000-705.100	Vision Benefits	5.78				
101-304.000-705.200	Dental Benefits	83.76				
101-304.000-706.000	Life Insurance - ER cost	14.06				
101-304.000-707.000	Retirement Contributions-ER	656.90				
101-304.000-708.000	Sick & Accident Premiums-ER	56.30				
101-304.000-726.201	Clothing Allowance	3,958.31				
101-304.000-750.000	Equip - NonDepreciable	84.79				
101-304.000-910.400	Police Insurance	(57.76)				
101-304.000-941.000	Equipment Rental	1,609.30				
101-304.000-961.000	Miscellaneous	356.34				
Totals for dept 304.000 - Canine Program		11,907.06				
Dept 334.000 - Metro Police Authority						
101-334.000-998.334	Metro Police Authority Appropriation	435,000.00	1,005,000.00	941,099.50	995,200.00	995,200.00
Totals for dept 334.000 - Metro Police Authority		435,000.00	1,005,000.00	941,099.50	995,200.00	995,200.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 336.000 - Fire Department						
101-336.000-801.000	Contractual Services	30,060.20	40,000.00	31,600.00	33,000.00	33,000.00
101-336.000-976.100	Siren Expense	308.39	2,600.00	2,100.00	2,200.00	2,200.00
101-336.000-998.736	Fire Board Appropriation	100,049.75	147,285.25	109,464.54	143,000.00	143,000.00
Totals for dept 336.000 - Fire Department		130,418.34	189,885.25	143,164.54	178,200.00	178,200.00
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-702.000	Wages	5,825.80	8,033.00	8,686.00	9,520.00	9,520.00
101-345.000-704.100	FICA - Employer's Share	363.04	498.00	540.00	590.00	590.00
101-345.000-704.200	Medicare - Employer's Share	83.48	116.00	127.50	138.00	138.00
101-345.000-705.000	Medical Insurance - ER	1,039.89	1,051.00	433.00	606.00	606.00
101-345.000-705.100	Vision Benefits	4.54	6.00	5.00	4.00	4.00
101-345.000-705.200	Dental Benefits	53.51	56.00	30.00	45.00	45.00
101-345.000-706.000	Life Insurance - ER cost	16.08	18.00	11.00	15.00	15.00
101-345.000-707.000	Retirement Contributions-ER	188.79	224.00	169.00	161.00	161.00
101-345.000-707.100	Health Care Savings Plan - ER	20.66	25.80	4.00	16.80	16.80
101-345.000-708.000	Sick & Accident Premiums-ER	70.62	96.00	43.00	79.00	79.00
101-345.000-726.000	Supplies	690.22	1,125.00	1,125.00	1,200.00	1,200.00
101-345.000-801.000	Contractual Services		1,500.00	1,000.00	1,500.00	1,500.00
101-345.000-850.000	Communications	1,048.60				
101-345.000-910.100	Property Insurance	2,035.06	2,717.00	2,717.00	2,852.85	2,852.85
101-345.000-910.500	Workers Comp Insurance	194.59	320.35	28.00	404.61	404.61
101-345.000-920.000	Utilities	18,370.72	18,961.00	18,961.00	18,500.00	18,500.00
101-345.000-930.000	Repairs and Maintenance	4,883.76	18,960.00	20,000.00	12,000.00	12,000.00
101-345.000-941.000	Equipment Rental	3,159.75	4,000.00	4,500.00	4,000.00	4,000.00
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		38,049.11	57,707.15	58,379.50	51,632.26	51,632.26
Dept 410.000 - Building & Zoning & Planning						
101-410.000-702.000	Wages	16,206.21	16,206.00	16,782.00	16,201.00	16,201.00
101-410.000-704.100	FICA - Employer's Share	1,046.52	1,005.00	1,081.50	1,004.00	1,004.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-410.000-704.200	Medicare - Employer's Share	239.39	235.00	256.00	235.00	235.00
101-410.000-705.000	Medical Insurance - ER	2,691.04	3,007.00	1,739.00	1,953.00	1,953.00
101-410.000-705.100	Vision Benefits	20.41	21.00	21.00	21.00	21.00
101-410.000-705.200	Dental Benefits	262.25	274.00	252.00	267.00	267.00
101-410.000-706.000	Life Insurance - ER cost	59.84	64.00	67.00	69.00	69.00
101-410.000-707.000	Retirement Contributions-ER	1,138.28	1,111.00	1,089.00	1,131.00	1,131.00
101-410.000-707.100	Health Care Savings Plan - ER	16.82	312.81	313.00	313.24	313.24
101-410.000-708.000	Sick & Accident Premiums-ER	207.12	361.00	235.00	379.00	379.00
101-410.000-726.000	Supplies	331.30	200.00	25.00	100.00	100.00
101-410.000-745.000	Postage	225.62	1,000.00	230.00	400.00	400.00
101-410.000-801.000	Contractual Services	18,305.66	20,000.00	8,100.00	20,000.00	20,000.00
101-410.000-801.005	Plumbing Inspection Expenditure	3,045.65	4,246.00	4,400.00	3,600.00	3,600.00
101-410.000-801.006	Mechanical Inspection Expenditure	7,906.25	7,000.00	6,000.00	7,000.00	7,000.00
101-410.000-801.007	Electrical Inspection Expenditure	6,413.20	6,600.00	6,790.00	6,000.00	6,000.00
101-410.000-801.008	Building Permit Expenditure	13,547.25	18,510.00	23,000.00	15,000.00	15,000.00
101-410.000-801.009	Zoning Permit Expenditure	280.00	560.00	468.70	425.00	425.00
101-410.000-801.010	Rental Inspection Expense	472.70	4,000.00	4,100.00	3,500.00	3,500.00
101-410.000-900.000	Printing and Publishing	692.84	900.00	900.00	900.00	900.00
101-410.000-910.200	General Liability Insurance		250.00	250.00		
101-410.000-940.000	Vehicle and Travel Expense	603.10	650.00	650.00	650.00	650.00
101-410.000-960.000	Education and Training	1,255.50	2,660.00	2,656.71	2,500.00	2,500.00
Totals for dept 410.000 - Building & Zoning & Planning		74,966.95	89,172.81	79,405.91	81,648.24	81,648.24
Dept 410.025 - 2017 CDBG 5157 Morrish Demo						
101-410.025-801.000-410.025	Contractual Services		12,925.00	12,550.00		
Totals for dept 410.025 - 2017 CDBG 5157 Morrish Demo			12,925.00	12,550.00		
Dept 448.000 - Lighting						
101-448.000-801.000	Contractual Services		54,815.00	56,575.00	40,000.00	40,000.00
101-448.000-920.000	Utilities	106,036.92	105,185.00	90,000.00	100,000.00	100,000.00
Totals for dept 448.000 - Lighting		106,036.92	160,000.00	146,575.00	140,000.00	140,000.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 463.000 - Routine Maint - Streets						
101-463.000-964.000	REFUNDS AND REBATES	6,762.13	21,917.10	21,917.10		
Totals for dept 463.000 - Routine Maint - Streets		6,762.13	21,917.10	21,917.10		
Dept 728.000 - Economic Development						
101-728.000-801.000	Contractual Services		81,905.27	81,905.27		
Totals for dept 728.000 - Economic Development			81,905.27	81,905.27		
Dept 780.000 - Parks & Recreation						
101-780.000-801.000	Contractual Services	629.25	5,500.00	5,258.05		
Totals for dept 780.000 - Parks & Recreation		629.25	5,500.00	5,258.05		
Dept 781.000 - Facilities - Pajtas Amphitheat						
101-781.000-702.000	Wages	598.21	798.00	224.00	976.00	976.00
101-781.000-704.100	FICA - Employer's Share	38.81	49.00	17.00	61.00	61.00
101-781.000-704.200	Medicare - Employer's Share	8.67	12.00	6.00	14.00	14.00
101-781.000-705.000	Medical Insurance - ER	62.18	42.00	27.00	87.00	87.00
101-781.000-705.100	Vision Benefits	0.89	1.00	1.00	2.00	2.00
101-781.000-705.200	Dental Benefits	12.26	10.00	7.00	23.00	23.00
101-781.000-706.000	Life Insurance - ER cost	1.54	1.25	1.00	3.00	3.00
101-781.000-707.000	Retirement Contributions-ER	30.87	17.00	17.00	51.00	51.00
101-781.000-707.100	Health Care Savings Plan - ER	2.57	4.20	4.00	11.40	11.40
101-781.000-708.000	Sick & Accident Premiums-ER	9.28	7.00	5.00	20.00	20.00
101-781.000-910.500	Workers Comp Insurance				29.58	29.58
101-781.000-930.000	Repairs and Maintenance	630.65	725.00	500.00	730.00	730.00
101-781.000-941.000	Equipment Rental	168.84	210.00	210.00	210.00	210.00
Totals for dept 781.000 - Facilities - Pajtas Amphitheat		1,564.77	1,876.45	1,019.00	2,217.98	2,217.98
Dept 782.000 - Facilities - Abrams Park						
101-782.000-702.000	Wages	10,917.08	11,418.00	5,981.50	11,463.00	11,463.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-782.000-704.100	FICA - Employer's Share	693.03	708.00	384.00	711.00	711.00
101-782.000-704.200	Medicare - Employer's Share	159.38	166.00	89.00	166.00	166.00
101-782.000-705.000	Medical Insurance - ER	1,761.98	1,986.00	1,032.00	1,423.00	1,423.00
101-782.000-705.100	Vision Benefits	12.89	15.00	11.00	14.00	14.00
101-782.000-705.200	Dental Benefits	146.29	173.00	98.00	163.00	163.00
101-782.000-706.000	Life Insurance - ER cost	28.01	33.00	20.00	30.00	30.00
101-782.000-707.000	Retirement Contributions-ER	426.71	434.00	321.00	385.00	385.00
101-782.000-707.100	Health Care Savings Plan - ER	56.48	93.29	55.00	97.80	97.80
101-782.000-708.000	Sick & Accident Premiums-ER	137.75	192.00	107.00	186.00	186.00
101-782.000-726.000	Supplies	961.21	1,260.00	1,260.00	1,200.00	1,200.00
101-782.000-801.000	Contractual Services	660.00	1,073.00	800.00	500.00	500.00
101-782.000-910.100	Property Insurance	86.07	136.00	113.00	118.65	118.65
101-782.000-910.500	Workers Comp Insurance	299.62	438.23	24.14	347.33	347.33
101-782.000-920.000	Utilities	2,054.10	2,200.00	2,200.00	2,000.00	2,000.00
101-782.000-930.000	Repairs and Maintenance	14,601.40	11,576.52	10,000.00	20,000.00	20,000.00
101-782.000-941.000	Equipment Rental	4,124.38	2,625.00	2,625.00	2,600.00	2,600.00
101-782.000-961.000	Miscellaneous		227.00	227.00	225.00	225.00
101-782.000-976.000	Equipment		1,548.48	0.00	0.00	0.00
Totals for dept 782.000 - Facilities - Abrams Park		37,126.38	36,302.52	25,347.64	41,629.78	41,629.78
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-702.000	Wages	13,132.56	17,561.00	13,294.00	19,335.00	19,335.00
101-783.000-704.100	FICA - Employer's Share	830.50	1,089.00	839.00	1,199.00	1,199.00
101-783.000-704.200	Medicare - Employer's Share	192.11	255.00	199.00	280.00	280.00
101-783.000-705.000	Medical Insurance - ER	2,339.60	3,198.00	1,894.00	2,292.00	2,292.00
101-783.000-705.100	Vision Benefits	17.71	20.00	14.00	22.00	22.00
101-783.000-705.200	Dental Benefits	205.61	225.00	156.00	248.00	248.00
101-783.000-706.000	Life Insurance - ER cost	45.20	50.00	28.85	48.00	48.00
101-783.000-707.000	Retirement Contributions-ER	569.10	629.00	512.00	556.00	556.00
101-783.000-707.100	Health Care Savings Plan - ER	90.08	110.09	55.00	145.80	145.80
101-783.000-708.000	Sick & Accident Premiums-ER	207.61	280.00	161.50	301.00	301.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-783.000-726.000	Supplies	2,144.50	2,625.00	2,625.00	2,000.00	2,000.00
101-783.000-801.000	Contractual Services	3,972.29	3,420.00	3,420.00	3,000.00	3,000.00
101-783.000-910.100	Property Insurance	302.25	537.00	395.00	414.75	414.75
101-783.000-910.500	Workers Comp Insurance	299.62	438.22	24.14	585.84	585.84
101-783.000-920.000	Utilities	2,449.08	2,900.00	2,500.00	2,500.00	2,500.00
101-783.000-930.000	Repairs and Maintenance	20,310.79	38,000.00	38,000.00	18,500.00	18,500.00
101-783.000-941.000	Equipment Rental	4,066.22	13,000.50	13,000.00	8,500.00	8,500.00
101-783.000-961.000	Miscellaneous		129.00	129.00	125.00	125.00
101-783.000-976.000	Equipment		32,950.00	20,950.00	2,500.00	2,500.00
Totals for dept 783.000 - Facilities - Elms Rd Park		51,174.83	117,416.81	98,196.49	62,552.39	62,552.39
Dept 783.016 - Elms Park Brm-Trail Reno RP15-0003						
101-783.016-801.400-783.016	Design Engineering	1,616.11	2,825.50	115.00		
101-783.016-801.450-783.016	Construction Engineering	35,507.18	46,122.12	46,122.12		
Totals for dept 783.016 - Elms Park Brm-Trail Reno RP15-0003		37,123.29	48,947.62	46,237.12		
Dept 784.000 - Facilities - Bicentennial Park						
101-784.000-702.000	Wages	699.93	1,026.00	106.50	460.00	460.00
101-784.000-704.100	FICA - Employer's Share	43.44	64.00	8.00	29.00	29.00
101-784.000-704.200	Medicare - Employer's Share	9.86	15.00	3.50	7.00	7.00
101-784.000-705.000	Medical Insurance - ER	75.72	69.00		31.00	31.00
101-784.000-705.100	Vision Benefits	0.38	1.00			
101-784.000-705.200	Dental Benefits	4.65	7.00		5.00	5.00
101-784.000-706.000	Life Insurance - ER cost	0.64	1.00		1.00	1.00
101-784.000-707.000	Retirement Contributions-ER	20.53	17.00		11.00	11.00
101-784.000-707.100	Health Care Savings Plan - ER	1.14	5.40		3.00	3.00
101-784.000-708.000	Sick & Accident Premiums-ER	4.50	9.00		5.00	5.00
101-784.000-726.000	Supplies	61.65	300.00	150.00	100.00	100.00
101-784.000-801.000	Contractual Services		2,150.00	2,150.00	200.00	200.00
101-784.000-930.000	Repairs and Maintenance	632.55	2,300.00	2,300.00	500.00	500.00
101-784.000-941.000	Equipment Rental	411.48	200.00	200.00	75.00	75.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-784.000-961.000	Miscellaneous		100.00	100.00	100.00	100.00
Totals for dept 784.000 - Facilities - Bicentennial Park		1,966.47	6,264.40	5,018.00	1,527.00	1,527.00
Dept 786.000 - Non-Motorized Trailway						
101-786.000-801.000	Contractual Services				150,000.00	150,000.00
Totals for dept 786.000 - Non-Motorized Trailway					150,000.00	150,000.00
Dept 787.000 - Veterans Memorial Park						
101-787.000-726.000	Supplies	329.79	210.00	210.00	100.00	100.00
101-787.000-801.000	Contractual Services		130.00	130.00		
101-787.000-910.100	Property Insurance	342.67	451.00	451.00	473.55	473.55
101-787.000-920.000	Utilities	2,376.27	2,600.00	2,600.00	2,400.00	2,400.00
101-787.000-930.000	Repairs and Maintenance	300.00	300.00	300.00	300.00	300.00
Totals for dept 787.000 - Veterans Memorial Park		3,348.73	3,691.00	3,691.00	3,273.55	3,273.55
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-702.000	Wages	7,273.72	8,517.00	6,476.50	8,378.00	8,378.00
101-790.000-704.100	FICA - Employer's Share	452.79	528.00	405.00	519.00	519.00
101-790.000-704.200	Medicare - Employer's Share	104.50	123.00	94.50	121.00	121.00
101-790.000-705.000	Medical Insurance - ER	1,032.41	1,022.00	208.00	424.00	424.00
101-790.000-705.100	Vision Benefits	4.62	8.00	4.00	3.00	3.00
101-790.000-705.200	Dental Benefits	54.81	80.00	23.00	37.00	37.00
101-790.000-706.000	Life Insurance - ER cost	15.64	21.00	7.00	11.00	11.00
101-790.000-707.000	Retirement Contributions-ER	197.68	255.00	105.00	133.00	133.00
101-790.000-707.100	Health Care Savings Plan - ER	10.71	39.00	5.00	13.20	13.20
101-790.000-708.000	Sick & Accident Premiums-ER	68.33	121.00	26.00	58.00	58.00
101-790.000-726.000	Supplies	567.28	1,200.00	1,200.00	800.00	800.00
101-790.000-726.500	Supplies - Mats	834.14	825.00	825.00	850.00	850.00
101-790.000-910.100	Property Insurance	1,569.55	2,059.00	2,059.00	2,161.95	2,161.95
101-790.000-910.500	Workers Comp Insurance	194.59	512.58	27.17	356.07	356.07
101-790.000-920.000	Utilities	12,072.82	13,000.00	13,000.00	13,000.00	13,000.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-790.000-930.000	Repairs and Maintenance	13,530.97	5,000.00	5,000.00	5,000.00	5,000.00
101-790.000-941.000	Equipment Rental	3,870.20	4,507.71	5,200.00	4,100.00	4,100.00
101-790.000-961.000	Miscellaneous		100.00	100.00	100.00	100.00
Totals for dept 790.000 - Facilities-Senior Center/Libr		41,854.76	37,918.29	34,765.17	36,065.22	36,065.22
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-801.000-790.016	Contractual Services	1,724.00				
101-790.012-801.000-790.017	Contractual Services		1,724.00	1,724.00		
101-790.012-801.000-790.018	Contractual Services				1,724.00	1,724.00
Totals for dept 790.012 - CDBG Senior Center Operations		1,724.00	1,724.00	1,724.00	1,724.00	1,724.00
Dept 793.000 - Facilities - New City Hall						
101-793.000-702.000	Wages	4,716.66	8,853.00	3,609.50	6,321.00	6,321.00
101-793.000-704.100	FICA - Employer's Share	294.12	549.00	217.00	392.00	392.00
101-793.000-704.200	Medicare - Employer's Share	68.26	128.00	51.00	92.00	92.00
101-793.000-705.000	Medical Insurance - ER	770.86	889.00	223.00	385.00	385.00
101-793.000-705.100	Vision Benefits	3.96	6.00	3.00	3.00	3.00
101-793.000-705.200	Dental Benefits	48.64	59.00	20.00	32.00	32.00
101-793.000-706.000	Life Insurance - ER cost	13.00	16.00	7.00	10.00	10.00
101-793.000-707.000	Retirement Contributions-ER	170.78	211.00	78.00	110.00	110.00
101-793.000-707.100	Health Care Savings Plan - ER	20.18	27.00	6.00	13.80	13.80
101-793.000-708.000	Sick & Accident Premiums-ER	58.54	87.00	23.00	51.00	51.00
101-793.000-726.000	Supplies	519.76	850.00	850.00	800.00	800.00
101-793.000-726.500	Supplies - Mats	263.12	285.00	285.00	285.00	285.00
101-793.000-850.000	Communications	1,837.60	2,000.00	1,800.00	1,800.00	1,800.00
101-793.000-910.100	Property Insurance	657.09	862.00	862.00	905.10	905.10
101-793.000-910.500	Workers Comp Insurance	218.34	320.35	11.71	268.66	268.66
101-793.000-920.000	Utilities	4,077.11	5,500.00	3,500.00	4,200.00	4,200.00
101-793.000-930.000	Repairs and Maintenance	1,585.20	4,500.00	4,500.00	1,800.00	1,800.00
101-793.000-941.000	Equipment Rental	1,866.66	2,000.00	2,200.00	1,900.00	1,900.00
101-793.000-961.000	Miscellaneous		142.00	142.00	100.00	100.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 793.000 - Facilities - New City Hall		17,189.88	27,284.35	18,388.21	19,468.56	19,468.56
Dept 794.000 - Community Promotions Program						
101-794.000-702.000	Wages	8,213.56	10,862.00	11,554.00	15,623.00	15,623.00
101-794.000-704.100	FICA - Employer's Share	511.05	673.00	719.50	969.00	969.00
101-794.000-704.200	Medicare - Employer's Share	119.27	157.25	168.50	226.50	226.50
101-794.000-705.000	Medical Insurance - ER	960.54	1,488.00	1,628.00	1,422.00	1,422.00
101-794.000-705.100	Vision Benefits	16.43	44.00	21.00	19.00	19.00
101-794.000-705.200	Dental Benefits	217.77	556.00	257.00	207.00	207.00
101-794.000-706.000	Life Insurance - ER cost	29.51	76.00	38.00	35.00	35.00
101-794.000-707.000	Retirement Contributions-ER	322.06	933.00	568.00	480.00	480.00
101-794.000-707.100	Health Care Savings Plan - ER	126.41	108.60	104.00	119.40	119.40
101-794.000-708.000	Sick & Accident Premiums-ER	174.46	468.00	234.00	237.00	237.00
101-794.000-726.000	Supplies	3,054.26	3,772.00	3,000.00	4,000.00	4,000.00
101-794.000-801.000	Contractual Services		800.00		400.00	400.00
101-794.000-910.100	Property Insurance	231.69	421.00	303.00	318.15	318.15
101-794.000-920.000	Utilities	363.66	450.00	385.00	450.00	450.00
101-794.000-930.000	Repairs and Maintenance	3,814.44	3,800.00	3,200.00	3,800.00	3,800.00
101-794.000-941.000	Equipment Rental	3,105.89	5,400.00	3,700.00	3,500.00	3,500.00
101-794.000-961.000	Miscellaneous		500.00	500.00	250.00	250.00
Totals for dept 794.000 - Community Promotions Program		21,261.00	30,508.85	26,380.00	32,056.05	32,056.05
Dept 796.000 - Facilities - Cemetary						
101-796.000-702.000	Wages	666.99	961.00	775.00	854.00	854.00
101-796.000-704.100	FICA - Employer's Share	41.35	60.00	52.00	53.00	53.00
101-796.000-704.200	Medicare - Employer's Share	9.68	14.00	13.00	12.00	12.00
101-796.000-705.000	Medical Insurance - ER	(0.27)	151.25	148.00	61.00	61.00
101-796.000-705.100	Vision Benefits	0.07	2.00	3.00	1.00	1.00
101-796.000-705.200	Dental Benefits	0.82	20.00	10.70	7.00	7.00
101-796.000-706.000	Life Insurance - ER cost	0.25	3.00	4.00	1.00	1.00
101-796.000-707.000	Retirement Contributions-ER	24.05	48.00	26.75	18.00	18.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-796.000-707.100	Health Care Savings Plan - ER		12.60	3.00	4.20	4.20
101-796.000-708.000	Sick & Accident Premiums-ER	1.37	22.00	11.00	9.00	9.00
101-796.000-726.000	Supplies	29.00	200.00	75.00	200.00	200.00
101-796.000-801.000	Contractual Services		3,990.75	3,990.75	100.00	100.00
101-796.000-910.100	Property Insurance	24.65	33.00	33.00	34.65	34.65
101-796.000-910.500	Workers Comp Insurance	18.43	33.22	1.81	30.92	30.92
101-796.000-930.000	Repairs and Maintenance	600.00	1,000.00	1,000.00	750.00	750.00
101-796.000-941.000	Equipment Rental	264.13	300.00	300.00	300.00	300.00
101-796.000-961.000	Miscellaneous		100.00	100.00	100.00	100.00
Totals for dept 796.000 - Facilities - Cemetary		1,680.52	6,950.82	6,547.01	2,535.77	2,535.77
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-726.000	Supplies		300.00	300.00	300.00	300.00
101-797.000-801.000	Contractual Services	42.30	100.00	100.00	100.00	100.00
101-797.000-910.100	Property Insurance	(7.20)	72.00	72.00	75.60	75.60
101-797.000-920.000	Utilities	1,169.58	1,384.00	1,384.00	1,350.00	1,350.00
101-797.000-930.000	Repairs and Maintenance	1,752.00	83,800.00	83,799.07	104,000.00	104,000.00
Totals for dept 797.000 - Facilities - City Parking Lots		2,956.68	85,656.00	85,655.07	105,825.60	105,825.60
Dept 851.000 - Retired Employee Health Care						
101-851.000-705.000	Medical Insurance - ER	34,861.37	38,000.00	29,000.00	26,800.00	26,800.00
Totals for dept 851.000 - Retired Employee Health Care		34,861.37	38,000.00	29,000.00	26,800.00	26,800.00
Dept 852.000 - Insurance Claims Assessmernt (Tax)						
101-852.000-717.000	Insurance Claims Assessment (Tax)	124.35	150.00	105.00	110.00	110.00
Totals for dept 852.000 - Insurance Claims Assessmernt (Tax)		124.35	150.00	105.00	110.00	110.00
Dept 965.000 - Transfers Out						
101-965.000-998.203	Trf Out to Local Street Fund	45,000.00	200,000.00	200,000.00	50,000.00	50,000.00
101-965.000-998.265	Transfer Out to Drug Enf Fd	5,999.30				
101-965.000-998.350	Transfer Out to City Hall Debt	98,500.00	93,655.00	93,655.00	88,730.00	88,730.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-965.000-998.402	Transfer Out to Fire Equip Fd	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Totals for dept 965.000 - Transfers Out		179,499.30	323,655.00	323,655.00	168,730.00	168,730.00
TOTAL APPROPRIATIONS		2,191,800.32	3,489,718.16	3,214,526.29	2,489,016.80	2,489,016.80
NET OF REVENUES/APPROPRIATIONS - FUND 101		311,643.16	(778,884.44)	(552,445.10)	(92,639.80)	(92,639.80)
BEGINNING FUND BALANCE		1,626,458.12	1,938,101.28	1,938,101.28	1,385,656.18	1,385,656.18
ENDING FUND BALANCE		1,938,101.28	1,159,216.84	1,385,656.18	1,293,016.38	1,293,016.38
Fund 202 - Major Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
202-000.000-569.000	Act 51 Revenues	359,920.99	425,000.00	425,000.00	419,000.00	419,000.00
202-000.000-569.100	Other State Revenue		20,442.21	20,442.21		
202-000.000-664.000	Interest Income	1,607.71	482.75	482.75	300.00	300.00
Totals for dept 000.000 - General		361,528.70	445,924.96	445,924.96	419,300.00	419,300.00
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-677.000	Reimbursements	6,106.22	6,800.00	5,751.31	5,200.00	5,200.00
Totals for dept 441.000 - Miller Rd Park & Ride		6,106.22	6,800.00	5,751.31	5,200.00	5,200.00
Dept 449.500 - Right of Way - General						
202-449.500-597.000	Grants from Private Entities	2,500.00	1,050.00	1,050.00		
Totals for dept 449.500 - Right of Way - General		2,500.00	1,050.00	1,050.00		
Dept 453.102 - Miller Rd - Talmadge Ct to Dye Rd						
202-453.102-677.000-453.102	Reimbursements	131.29				
Totals for dept 453.102 - Miller Rd - Talmadge Ct to Dye Rd		131.29				
Dept 453.103 - Miller Rd - Morrish Rd to Elms Rd						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-453.103-677.000-453.103	Reimbursements	219.45				
Totals for dept 453.103 - Miller Rd - Morrish Rd to Elms Rd		219.45				
Dept 453.104 - Fairchild-Miller/Winston-Miller Intersec						
202-453.104-529.400-453.104	MDEQ Grant	62,000.00				
Totals for dept 453.104 - Fairchild-Miller/Winston-Miller Intersec		62,000.00				
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-677.000-453.105	Reimbursements			19,689.02	230,601.00	230,601.00
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP				19,689.02	230,601.00	230,601.00
Dept 463.000 - Routine Maint - Streets						
202-463.000-677.000	Reimbursements	115.00				
Totals for dept 463.000 - Routine Maint - Streets		115.00				
Dept 474.000 - Traffic Services						
202-474.000-677.000	Reimbursements	8,645.98				
Totals for dept 474.000 - Traffic Services		8,645.98				
Dept 478.000 - Snow & Ice Removal						
202-478.000-677.000	Reimbursements	391.58	240.30	240.30	500.00	500.00
Totals for dept 478.000 - Snow & Ice Removal		391.58	240.30	240.30	500.00	500.00
TOTAL ESTIMATED REVENUES		441,638.22	454,015.26	472,655.59	655,601.00	655,601.00
APPROPRIATIONS						
Dept 228.000 - Information Technology						
202-228.000-726.000	Supplies	10.00	1.37	1.37	25.00	25.00
202-228.000-801.000	Contractual Services	261.25	889.00	889.00	700.00	700.00
202-228.000-976.000	Equipment	53.86	60.00	60.00	100.00	100.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 228.000 - Information Technology		325.11	950.37	950.37	825.00	825.00
Dept 429.000 - Occupational Safety						
202-429.000-702.000	Wages	11.91	0.00		25.00	25.00
202-429.000-704.100	FICA - Employer's Share	0.74	0.00		1.55	1.55
202-429.000-704.200	Medicare - Employer's Share	0.17	0.00		0.36	0.36
Totals for dept 429.000 - Occupational Safety		12.82	0.00		26.91	26.91
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-702.000-441.000	Wages	2,449.48	2,170.00	2,170.00	3,069.00	3,069.00
202-441.000-704.100-441.000	FICA - Employer's Share	151.92	137.00	137.00	190.00	190.00
202-441.000-704.200-441.000	Medicare - Employer's Share	34.93	32.00	32.00	44.00	44.00
202-441.000-705.000-441.000	Medical Insurance - ER	457.08	167.00	167.00	186.00	186.00
202-441.000-705.100-441.000	Vision Benefits	2.58	1.20	1.30	2.00	2.00
202-441.000-705.200-441.000	Dental Benefits	31.41	12.50	12.50	17.00	17.00
202-441.000-706.000-441.000	Life Insurance - ER cost	5.42	2.50	2.50	3.00	3.00
202-441.000-707.000-441.000	Retirement Contributions-ER	55.98	41.22	41.22	37.00	37.00
202-441.000-707.100-441.000	Health Care Savings Plan - ER	20.01	2.20	2.20	13.80	13.80
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	34.87	15.00	15.00	26.00	26.00
202-441.000-726.000	Supplies	396.91	370.00	370.00	400.00	400.00
202-441.000-920.000	Utilities	846.79	900.00	900.00	1,000.00	1,000.00
202-441.000-930.000	Repairs and Maintenance	970.00	1,800.00	1,800.00	1,800.00	1,800.00
Totals for dept 441.000 - Miller Rd Park & Ride		5,457.38	5,650.62	5,650.72	6,787.80	6,787.80
Dept 449.500 - Right of Way - General						
202-449.500-801.000	Contractual Services		2,000.00	2,000.00	2,000.00	2,000.00
202-449.500-930.000	Repairs and Maintenance	9,515.76	8,000.00	8,000.00	8,000.00	8,000.00
Totals for dept 449.500 - Right of Way - General		9,515.76	10,000.00	10,000.00	10,000.00	10,000.00
Dept 449.501 - Right of Way - Storms						
202-449.501-801.000	Contractual Services		0.00		100.00	100.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-449.501-930.000	Repairs and Maintenance	32.37	100.00	100.00	100.00	100.00
Totals for dept 449.501 - Right of Way - Storms		32.37	100.00	100.00	200.00	200.00
Dept 453.102 - Miller Rd - Talmadge Ct to Dye Rd						
202-453.102-801.450-453.102	Construction Engineering	160.40				
Totals for dept 453.102 - Miller Rd - Talmadge Ct to Dye Rd		160.40				
Dept 453.103 - Miller Rd - Morrish Rd to Elms Rd						
202-453.103-801.450-453.103	Construction Engineering	268.11				
202-453.103-801.500-453.103	MDOT Project Pmts		708.93	708.93		
Totals for dept 453.103 - Miller Rd - Morrish Rd to Elms Rd		268.11	708.93	708.93		
Dept 453.104 - Fairchild-Miller/Winston-Miller Intersec						
202-453.104-801.400-453.104	Design Engineering	230.00				
202-453.104-801.450-453.104	Construction Engineering	188,540.94				
Totals for dept 453.104 - Fairchild-Miller/Winston-Miller Intersec		188,770.94				
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-801.400-453.105	Design Engineering		23,959.82	24,055.00		
202-453.105-801.450-453.105	Construction Engineering				288,251.00	288,251.00
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP			23,959.82	24,055.00	288,251.00	288,251.00
Dept 463.000 - Routine Maint - Streets						
202-463.000-702.000	Wages	15,110.14	19,000.00	19,000.00	19,006.00	19,006.00
202-463.000-704.100	FICA - Employer's Share	959.48	1,172.00	1,172.00	1,178.00	1,178.00
202-463.000-704.200	Medicare - Employer's Share	219.29	274.50	274.50	276.00	276.00
202-463.000-705.000	Medical Insurance - ER	3,144.30	4,440.00	4,442.00	2,944.00	2,944.00
202-463.000-705.100	Vision Benefits	25.90	40.50	40.50	28.00	28.00
202-463.000-705.200	Dental Benefits	356.97	402.00	402.00	342.00	342.00
202-463.000-706.000	Life Insurance - ER cost	38.54	69.40	69.40	50.00	50.00
202-463.000-707.000	Retirement Contributions-ER	1,010.54	1,459.00	1,459.00	1,088.00	1,088.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-463.000-707.100	Health Care Savings Plan - ER	81.88	186.10	110.00	166.20	166.20
202-463.000-708.000	Sick & Accident Premiums-ER	260.38	440.00	440.00	359.00	359.00
202-463.000-726.000	Supplies		250.00		250.00	250.00
202-463.000-801.000	Contractual Services	9,494.00	661.47	9,000.00	2,500.00	2,500.00
202-463.000-910.500	Workers Comp Insurance	1,377.93	2,528.90	139.18	2,746.67	2,746.67
202-463.000-930.000	Repairs and Maintenance	44,352.20	365,000.00	360,000.00	60,000.00	60,000.00
202-463.000-941.000	Equipment Rental	13,503.30	28,000.00	15,000.00	13,000.00	13,000.00
202-463.000-960.000	Education and Training	410.38	750.00	250.00	400.00	400.00
Totals for dept 463.000 - Routine Maint - Streets		90,345.23	424,673.87	411,798.58	104,333.87	104,333.87
Dept 463.104 - Winston Drive Reconstruction						
202-463.104-801.400-463.104	Design Engineering	16,220.00				
202-463.104-801.450-463.104	Construction Engineering	640.00	141,837.00	141,058.67	1,200.00	1,200.00
Totals for dept 463.104 - Winston Drive Reconstruction		16,860.00	141,837.00	141,058.67	1,200.00	1,200.00
Dept 473.000 - Routine Maint - Bridges						
202-473.000-801.000	Contractual Services		495.00	495.00	400.00	400.00
Totals for dept 473.000 - Routine Maint - Bridges			495.00	495.00	400.00	400.00
Dept 474.000 - Traffic Services						
202-474.000-702.000	Wages	3,938.81	4,200.00	4,200.00	6,375.00	6,375.00
202-474.000-704.100	FICA - Employer's Share	249.65	265.00	265.00	395.00	395.00
202-474.000-704.200	Medicare - Employer's Share	43.81	74.60	74.60	92.00	92.00
202-474.000-705.000	Medical Insurance - ER	710.64	1,272.00	1,272.00	852.00	852.00
202-474.000-705.100	Vision Benefits	4.22	18.68	18.68	11.00	11.00
202-474.000-705.200	Dental Benefits	53.52	234.00	234.00	130.00	130.00
202-474.000-706.000	Life Insurance - ER cost	7.85	27.65	27.65	19.00	19.00
202-474.000-707.000	Retirement Contributions-ER	200.79	272.00	272.00	247.00	247.00
202-474.000-707.100	Health Care Savings Plan - ER	21.04	77.50	77.50	54.00	54.00
202-474.000-708.000	Sick & Accident Premiums-ER	51.81	277.00	177.00	133.00	133.00
202-474.000-726.000	Supplies	17,556.99	2,106.00	3,006.00	1,500.00	1,500.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-474.000-801.000	Contractual Services	34,539.06	20,187.03	19,850.00	24,000.00	24,000.00
202-474.000-920.000	Utilities	5,065.56	4,540.00	4,650.00	4,800.00	4,800.00
202-474.000-941.000	Equipment Rental	3,186.14	1,300.00	1,000.00	1,100.00	1,100.00
Totals for dept 474.000 - Traffic Services		65,629.89	34,851.46	35,124.43	39,708.00	39,708.00
Dept 478.000 - Snow & Ice Removal						
202-478.000-702.000	Wages	5,977.98	11,790.00	11,669.40	7,979.00	7,979.00
202-478.000-704.100	FICA - Employer's Share	371.15	732.50	723.47	495.00	495.00
202-478.000-704.200	Medicare - Employer's Share	86.83	170.50	170.00	116.00	116.00
202-478.000-705.000	Medical Insurance - ER	610.12	1,233.00	1,230.00	1,329.00	1,329.00
202-478.000-705.100	Vision Benefits	4.61	11.42	11.32	12.00	12.00
202-478.000-705.200	Dental Benefits	59.50	117.00	102.71	149.00	149.00
202-478.000-706.000	Life Insurance - ER cost	8.25	46.50	20.90	23.00	23.00
202-478.000-707.000	Retirement Contributions-ER	144.11	584.00	456.28	401.00	401.00
202-478.000-707.100	Health Care Savings Plan - ER	12.86	62.40	31.31	76.80	76.80
202-478.000-708.000	Sick & Accident Premiums-ER	53.59	133.80	133.58	164.00	164.00
202-478.000-726.000	Supplies	13,591.13	38,568.00	16,415.37	19,800.00	19,800.00
202-478.000-801.000	Contractual Services		500.00		500.00	500.00
202-478.000-941.000	Equipment Rental	7,498.21	15,500.00	15,451.17	10,500.00	10,500.00
Totals for dept 478.000 - Snow & Ice Removal		28,418.34	69,449.12	46,415.51	41,544.80	41,544.80
Dept 482.000 - Administrative						
202-482.000-702.000	Wages	8,729.01	7,983.00	8,000.00	9,701.00	9,701.00
202-482.000-704.100	FICA - Employer's Share	541.21	495.00	449.00	601.00	601.00
202-482.000-704.200	Medicare - Employer's Share	122.67	116.00	120.00	141.00	141.00
202-482.000-705.000	Medical Insurance - ER	2,610.53	2,765.00	1,992.00	1,702.00	1,702.00
202-482.000-705.100	Vision Benefits	9.28	9.00	10.12	11.00	11.00
202-482.000-705.200	Dental Benefits	106.68	106.00	110.13	118.00	118.00
202-482.000-706.000	Life Insurance - ER cost	43.60	45.80	50.27	55.00	55.00
202-482.000-707.000	Retirement Contributions-ER	611.00	4,718.00	682.00	4,827.00	4,827.00
202-482.000-708.000	Sick & Accident Premiums-ER	150.40	185.00	178.00	231.00	231.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-482.000-801.000	Contractual Services		20.00			
202-482.000-941.000	Equipment Rental	1,793.04	1,800.00	1,800.00	1,500.00	1,500.00
Totals for dept 482.000 - Administrative		14,717.42	18,242.80	13,391.52	18,887.00	18,887.00
Dept 538.500 - Intercommunity storm drains						
202-538.500-801.700	Storm/Wtr Shed Permit Fees	4,718.68	6,500.00	4,150.00	4,500.00	4,500.00
202-538.500-803.000	Drain Repairs	1,787.50	3,500.00	1,687.50	2,500.00	2,500.00
Totals for dept 538.500 - Intercommunity storm drains		6,506.18	10,000.00	5,837.50	7,000.00	7,000.00
Dept 786.000 - Non-Motorized Trailway						
202-786.000-801.000	Contractual Services	13,240.00	3,000.00	3,000.00	20,000.00	20,000.00
Totals for dept 786.000 - Non-Motorized Trailway		13,240.00	3,000.00	3,000.00	20,000.00	20,000.00
Dept 965.000 - Transfers Out						
202-965.000-998.203	Trf Out to Local Street Fund	147,200.00			85,000.00	85,000.00
Totals for dept 965.000 - Transfers Out		147,200.00			85,000.00	85,000.00
TOTAL APPROPRIATIONS		587,459.95	743,918.99	698,586.23	624,164.38	624,164.38
NET OF REVENUES/APPROPRIATIONS - FUND 202		(145,821.73)	(289,903.73)	(225,930.64)	31,436.62	31,436.62
BEGINNING FUND BALANCE		815,071.90	669,250.17	669,250.17	443,319.53	443,319.53
ENDING FUND BALANCE		669,250.17	379,346.44	443,319.53	474,756.15	474,756.15
Fund 203 - Local Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
203-000.000-569.000	Act 51 Revenues	112,713.80	131,000.00	131,000.00	133,000.00	133,000.00
203-000.000-569.100	Other State Revenue		20,442.21	20,442.21		
203-000.000-664.000	Interest Income	389.55	120.00	117.00	125.00	125.00
203-000.000-677.000	Reimbursements	424.46				

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 000.000 - General		113,527.81	151,562.21	151,559.21	133,125.00	133,125.00
Dept 449.000 - Right of Way Telecomm						
203-449.000-546.000	Right of Way Telecomm	19,757.63	15,000.00	15,000.00	15,000.00	15,000.00
Totals for dept 449.000 - Right of Way Telecomm		19,757.63	15,000.00	15,000.00	15,000.00	15,000.00
Dept 449.500 - Right of Way - General						
203-449.500-597.000	Grants from Private Entities		1,050.00	1,050.00		
Totals for dept 449.500 - Right of Way - General			1,050.00	1,050.00		
Dept 463.000 - Routine Maint - Streets						
203-463.000-677.000	Reimbursements	451.00	441.42	441.42	475.00	475.00
Totals for dept 463.000 - Routine Maint - Streets		451.00	441.42	441.42	475.00	475.00
Dept 478.000 - Snow & Ice Removal						
203-478.000-677.000	Reimbursements	261.05	240.30	240.30	300.00	300.00
Totals for dept 478.000 - Snow & Ice Removal		261.05	240.30	240.30	300.00	300.00
Dept 931.000 - Transfers IN						
203-931.000-699.101	Transfer In from Genl Fund	45,000.00	200,000.00	200,000.00	50,000.00	50,000.00
203-931.000-699.202	Transfer IN from Major St Fd	147,200.00	0.00		85,000.00	85,000.00
203-931.000-699.204	Transfer IN from Municipal Street Fun	585,772.00	1,404,850.00	1,950,000.00	461,500.00	461,500.00
Totals for dept 931.000 - Transfers IN		777,972.00	1,604,850.00	2,150,000.00	596,500.00	596,500.00
TOTAL ESTIMATED REVENUES		911,969.49	1,773,143.93	2,318,290.93	745,400.00	745,400.00
APPROPRIATIONS						
Dept 228.000 - Information Technology						
203-228.000-726.000	Supplies	10.00	50.00	1.38	25.00	25.00
203-228.000-801.000	Contractual Services	261.25	820.00	874.46	700.00	700.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
203-228.000-976.000	Equipment	53.87	60.00	60.00	100.00	100.00
Totals for dept 228.000 - Information Technology		325.12	930.00	935.84	825.00	825.00
Dept 449.000 - Right of Way Telecomm						
203-449.000-801.000	Contractual Services		1,500.00			
203-449.000-930.000	Repairs and Maintenance		2,000.00			
Totals for dept 449.000 - Right of Way Telecomm			3,500.00			
Dept 449.500 - Right of Way - General						
203-449.500-801.000	Contractual Services	7,905.25	770.00	770.00	800.00	800.00
203-449.500-930.000	Repairs and Maintenance	6,980.39	7,875.00	7,870.00	8,000.00	8,000.00
Totals for dept 449.500 - Right of Way - General		14,885.64	8,645.00	8,640.00	8,800.00	8,800.00
Dept 449.501 - Right of Way - Storms						
203-449.501-930.000	Repairs and Maintenance	365.50	1,500.00	550.00	1,500.00	1,500.00
Totals for dept 449.501 - Right of Way - Storms		365.50	1,500.00	550.00	1,500.00	1,500.00
Dept 463.000 - Routine Maint - Streets						
203-463.000-702.000	Wages	26,836.17	30,761.00	27,500.00	22,593.00	22,593.00
203-463.000-704.100	FICA - Employer's Share	1,681.10	1,907.00	1,665.98	1,401.00	1,401.00
203-463.000-704.200	Medicare - Employer's Share	388.60	446.00	387.01	328.00	328.00
203-463.000-705.000	Medical Insurance - ER	6,014.91	5,686.00	5,590.00	3,929.00	3,929.00
203-463.000-705.100	Vision Benefits	41.57	48.00	51.00	35.00	35.00
203-463.000-705.200	Dental Benefits	552.76	586.00	635.00	432.00	432.00
203-463.000-706.000	Life Insurance - ER cost	76.77	80.50	84.00	60.00	60.00
203-463.000-707.000	Retirement Contributions-ER	992.51	1,900.84	1,665.00	713.00	713.00
203-463.000-707.100	Health Care Savings Plan - ER	214.44	100.20	108.41	210.60	210.60
203-463.000-708.000	Sick & Accident Premiums-ER	455.66	562.00	584.08	446.00	446.00
203-463.000-726.000	Supplies		0.00	50.00	250.00	250.00
203-463.000-801.000	Contractual Services	40,575.50	2,500.00	262.50	600.00	600.00
203-463.000-910.500	Workers Comp Insurance	1,377.94	2,494.90	139.19	3,037.37	3,037.37

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
203-463.000-930.000	Repairs and Maintenance	60,084.69	354,276.00	313,000.00	165,475.50	208,775.50
203-463.000-941.000	Equipment Rental	18,376.06	18,500.00	16,800.00	18,500.00	18,500.00
203-463.000-960.000	Education and Training	410.39	400.00	250.00	500.00	500.00
Totals for dept 463.000 - Routine Maint - Streets		158,079.07	420,248.44	368,772.17	218,510.47	261,810.47
Dept 463.103 - Worchester/Chesterfield Reconstruction						
203-463.103-801.400-463.103	Design Engineering	35,000.00				
203-463.103-801.450-463.103	Construction Engineering	97,896.16	1,465,996.02	1,465,578.46		
Totals for dept 463.103 - Worchester/Chesterfield Reconstruction		132,896.16	1,465,996.02	1,465,578.46		
Dept 463.105 - Daval Reconcstruction						
203-463.105-801.000-463.105	Contractual Services	9,707.25				
203-463.105-801.400-463.105	Design Engineering	38,502.00	7,797.60	7,797.60		
203-463.105-801.450-463.105	Construction Engineering		800,959.76	867,480.98	96,386.78	96,386.78
Totals for dept 463.105 - Daval Reconcstruction		48,209.25	808,757.36	875,278.58	96,386.78	96,386.78
Dept 474.000 - Traffic Services						
203-474.000-702.000	Wages	8,096.15	4,504.00	4,439.00	2,256.00	2,256.00
203-474.000-704.100	FICA - Employer's Share	503.69	281.50	281.00	140.00	140.00
203-474.000-704.200	Medicare - Employer's Share	114.53	74.53	74.53	33.00	33.00
203-474.000-705.000	Medical Insurance - ER	1,645.30	652.00	640.00	301.00	301.00
203-474.000-705.100	Vision Benefits	11.25	18.46	18.46	4.00	4.00
203-474.000-705.200	Dental Benefits	141.99	118.00	85.00	40.00	40.00
203-474.000-706.000	Life Insurance - ER cost	32.74	15.50	15.50	7.00	7.00
203-474.000-707.000	Retirement Contributions-ER	427.19	292.00	157.50	95.00	95.00
203-474.000-707.100	Health Care Savings Plan - ER	53.64	55.00	43.00	25.20	25.20
203-474.000-708.000	Sick & Accident Premiums-ER	153.19	86.00	85.50	49.00	49.00
203-474.000-726.000	Supplies	3,256.64	5,000.00	5,000.00	5,000.00	5,000.00
203-474.000-801.000	Contractual Services		240.00		240.00	240.00
203-474.000-941.000	Equipment Rental	3,233.73	1,800.00	1,450.00	800.00	800.00
Totals for dept 474.000 - Traffic Services		17,670.04	13,136.99	12,289.49	8,990.20	8,990.20

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 478.000 - Snow & Ice Removal						
203-478.000-702.000	Wages	6,262.52	15,511.00	15,510.45	11,520.00	11,520.00
203-478.000-704.100	FICA - Employer's Share	388.89	961.61	961.61	713.95	713.95
203-478.000-704.200	Medicare - Employer's Share	90.95	225.00	224.86	269.07	269.07
203-478.000-705.000	Medical Insurance - ER	597.48	1,326.45	1,326.45	1,982.00	1,982.00
203-478.000-705.100	Vision Benefits	3.95	14.39	14.39	17.00	17.00
203-478.000-705.200	Dental Benefits	50.22	141.67	141.67	176.00	176.00
203-478.000-706.000	Life Insurance - ER cost	6.91	25.13	25.13	30.00	30.00
203-478.000-707.000	Retirement Contributions-ER	135.69	563.61	563.61	742.00	742.00
203-478.000-707.100	Health Care Savings Plan - ER	7.11	48.26	48.26	168.00	168.00
203-478.000-708.000	Sick & Accident Premiums-ER	45.35	161.90	161.90	338.00	338.00
203-478.000-726.000	Supplies	10,544.31	13,943.58	10,943.58	18,000.00	18,000.00
203-478.000-801.000	Contractual Services	437.50	0.00		500.00	500.00
203-478.000-941.000	Equipment Rental	7,270.71	21,400.00	20,896.49	15,750.00	15,750.00
Totals for dept 478.000 - Snow & Ice Removal		25,841.59	54,322.60	50,818.40	50,206.02	50,206.02
Dept 482.000 - Administrative						
203-482.000-702.000	Wages	7,163.37	12,615.00	12,615.00	9,760.00	9,760.00
203-482.000-704.100	FICA - Employer's Share	444.14	784.00	784.00	605.12	605.12
203-482.000-704.200	Medicare - Employer's Share	99.15	193.60	193.60	141.52	141.52
203-482.000-705.000	Medical Insurance - ER	1,886.03	4,239.28	4,239.28	3,648.00	3,648.00
203-482.000-705.100	Vision Benefits	6.65	18.00	18.00	23.00	23.00
203-482.000-705.200	Dental Benefits	75.98	201.25	201.25	254.00	254.00
203-482.000-706.000	Life Insurance - ER cost	31.95	97.00	97.00	118.00	118.00
203-482.000-707.000	Retirement Contributions-ER	501.44	882.50	882.50	2,493.00	2,493.00
203-482.000-708.000	Sick & Accident Premiums-ER	111.40	316.00	316.00	496.00	496.00
203-482.000-801.000	Contractual Services		0.00			
203-482.000-941.000	Equipment Rental	951.99	2,000.00	2,000.00	2,000.00	2,000.00
Totals for dept 482.000 - Administrative		11,272.10	21,346.63	21,346.63	19,538.64	19,538.64

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 538.500 - Intercommunity storm drains						
203-538.500-801.700	Storm/Wtr Shed Permit Fees	4,718.68	4,344.00	4,344.00	4,300.00	4,300.00
203-538.500-803.000	Drain Repairs	1,787.50	1,687.50	1,687.50	2,500.00	2,500.00
Totals for dept 538.500 - Intercommunity storm drains		6,506.18	6,031.50	6,031.50	6,800.00	6,800.00
TOTAL APPROPRIATIONS		416,050.65	2,804,414.54	2,810,241.07	411,557.11	454,857.11
NET OF REVENUES/APPROPRIATIONS - FUND 203		495,918.84	(1,031,270.61)	(491,950.14)	333,842.89	290,542.89
BEGINNING FUND BALANCE		14,096.82	510,015.66	510,015.66	18,065.52	18,065.52
ENDING FUND BALANCE		510,015.66	(521,254.95)	18,065.52	351,908.41	308,608.41
Fund 204 - MUNICIPAL STREET FUND						
ESTIMATED REVENUES						
Dept 000.000 - General						
204-000.000-402.204	Current Tax Revenue Local St Millage	604,374.72	613,103.00	612,100.00	626,000.00	626,000.00
204-000.000-412.000	Delinquent Tax Revenue	208.41	75.00	75.00	150.00	150.00
204-000.000-433.000	St-Charge in Lieu	1,498.01			1,490.00	1,490.00
204-000.000-664.000	Interest Income	1,190.49	1,138.38	1,210.00	650.00	650.00
204-000.000-698.354	Bond Proceeds GO Tax Bonds Series 2	1,500,000.00				
Totals for dept 000.000 - General		2,107,271.63	614,316.38	613,385.00	628,290.00	628,290.00
TOTAL ESTIMATED REVENUES		2,107,271.63	614,316.38	613,385.00	628,290.00	628,290.00
APPROPRIATIONS						
Dept 905.000 - Debt Service						
204-905.000-991.354	GO Tax Bond 2017 Principal Payment		134,750.00	134,750.00	134,750.00	134,750.00
204-905.000-995.354	GO Tax Bond 2017 Interest Expense		30,339.06	30,339.06	29,044.40	29,044.40
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	64.16	577.60	577.60	650.00	650.00
Totals for dept 905.000 - Debt Service		64.16	165,666.66	165,666.66	164,444.40	164,444.40

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 965.000 - Transfers Out						
204-965.000-998.203	Trf Out to Local Street Fund	585,772.00	1,404,850.00	1,950,000.00	462,000.00	462,000.00
Totals for dept 965.000 - Transfers Out		585,772.00	1,404,850.00	1,950,000.00	462,000.00	462,000.00
TOTAL APPROPRIATIONS		585,836.16	1,570,516.66	2,115,666.66	626,444.40	626,444.40
NET OF REVENUES/APPROPRIATIONS - FUND 204		1,521,435.47	(956,200.28)	(1,502,281.66)	1,845.60	1,845.60
BEGINNING FUND BALANCE			1,521,435.47	1,521,435.47	19,153.81	19,153.81
ENDING FUND BALANCE		1,521,435.47	565,235.19	19,153.81	20,999.41	20,999.41
Fund 226 - Garbage Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
226-000.000-402.000	Current Tax Revenue	365,070.71	373,000.00	373,000.00	389,000.00	389,000.00
226-000.000-412.000	Delinquent Tax Revenue	383.75	250.00	250.00	225.00	225.00
226-000.000-433.000	St-Charge in Lieu	918.74	918.74	918.74	915.00	915.00
226-000.000-445.000	Late Payment Interest Revenue	3,338.31	2,800.00	2,800.00	2,800.00	2,800.00
226-000.000-664.000	Interest Income	957.24	952.00	910.00	500.00	500.00
226-000.000-675.000	Misc.	9.00	10.00		25.00	25.00
Totals for dept 000.000 - General		370,677.75	377,930.74	377,878.74	393,465.00	393,465.00
Dept 201.000 - Finance,Budgeting,Accounting						
226-201.000-677.000	Reimbursements	376.47				
Totals for dept 201.000 - Finance,Budgeting,Accounting		376.47				
TOTAL ESTIMATED REVENUES		371,054.22	377,930.74	377,878.74	393,465.00	393,465.00
APPROPRIATIONS						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 000.000 - General						
226-000.000-961.000	Miscellaneous		0.00		1,500.00	1,500.00
226-000.000-961.350	Other Expense-Debt Service	9,850.00	9,365.50	9,365.50	8,873.00	8,873.00
Totals for dept 000.000 - General		9,850.00	365.50	9,365.50	10,373.00	10,373.00
Dept 101.000 - Council						
226-101.000-702.000	Wages	1,057.57	2,560.00	2,560.00	3,855.00	3,855.00
226-101.000-704.100	FICA - Employer's Share	65.78	80.00	80.00	239.00	239.00
226-101.000-704.200	Medicare - Employer's Share	14.76	18.90	18.90	56.00	56.00
226-101.000-726.000	Supplies	12.22	4.90	4.90	25.00	25.00
226-101.000-801.000	Contractual Services		0.00			
226-101.000-910.200	General Liability Insurance	995.10	867.50	867.50	910.88	910.88
226-101.000-910.500	Workers Comp Insurance	2.29	0.21	0.21	5.00	5.00
226-101.000-960.000	Education and Training	496.65	580.00	580.00	750.00	750.00
226-101.000-961.000	Miscellaneous		0.00		25.00	25.00
Totals for dept 101.000 - Council		2,644.37	4,111.51	4,111.51	5,865.88	5,865.88
Dept 172.000 - Executive						
226-172.000-702.000	Wages	4,604.17	4,604.00	4,350.00	4,604.00	4,604.00
226-172.000-704.100	FICA - Employer's Share	297.56	285.00	283.00	286.00	286.00
226-172.000-704.200	Medicare - Employer's Share	68.29	67.00	67.30	67.40	67.40
226-172.000-705.000	Medical Insurance - ER	705.09	440.00	440.00	471.00	471.00
226-172.000-705.100	Vision Benefits	5.24	5.32	5.32	5.45	5.45
226-172.000-705.200	Dental Benefits	74.82	74.00	74.00	76.00	76.00
226-172.000-706.000	Life Insurance - ER cost	16.65	18.40	18.40	19.00	19.00
226-172.000-707.000	Retirement Contributions-ER	333.52	1,359.00	322.00	1,359.00	1,359.00
226-172.000-707.100	Health Care Savings Plan - ER		93.00	93.00	94.50	94.50
226-172.000-708.000	Sick & Accident Premiums-ER	57.28	62.85	63.85	110.00	110.00
226-172.000-726.000	Supplies	6.00	8.12	8.12	40.00	40.00
226-172.000-745.000	Postage		0.00		40.00	40.00
226-172.000-801.000	Contractual Services	43.56	85.00	78.59	50.00	50.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-172.000-910.200	General Liability Insurance	1,038.21	947.00	947.00	994.35	994.35
226-172.000-910.500	Workers Comp Insurance	76.15	6.63	6.63	405.36	405.36
226-172.000-940.000	Vehicle and Travel Expense	202.12	204.00	204.00	210.00	210.00
226-172.000-960.000	Education and Training	37.22	50.00	50.00	55.00	55.00
226-172.000-961.000	Miscellaneous	19.90	25.00	25.00	50.00	50.00
Totals for dept 172.000 - Executive		7,585.78	8,334.62	7,036.21	8,937.06	8,937.06
Dept 201.000 - Finance,Budgeting,Accounting						
226-201.000-702.000	Wages	4,154.26	1,750.00	1,750.00	1,912.00	1,912.00
226-201.000-704.100	FICA - Employer's Share	266.45	117.00	117.00	119.00	119.00
226-201.000-704.200	Medicare - Employer's Share	61.90	27.85	27.85	28.00	28.00
226-201.000-705.000	Medical Insurance - ER	325.25	136.00	136.00	150.00	150.00
226-201.000-705.100	Vision Benefits	4.40	3.60	3.60	4.00	4.00
226-201.000-705.200	Dental Benefits	50.49	40.00	40.00	41.00	41.00
226-201.000-706.000	Life Insurance - ER cost	14.15	7.25	7.25	8.00	8.00
226-201.000-707.000	Retirement Contributions-ER	300.44	132.00	132.00	134.00	134.00
226-201.000-707.100	Health Care Savings Plan - ER	26.63	30.00	30.00	30.00	30.00
226-201.000-708.000	Sick & Accident Premiums-ER	60.11	36.60	36.60	46.00	46.00
226-201.000-726.000	Supplies	440.39	400.00	400.00	400.00	400.00
226-201.000-801.000	Contractual Services	2,772.42	3,280.00	3,280.00	3,400.00	3,400.00
226-201.000-805.000	Bank Fees	52.00	120.00	120.00	50.00	50.00
226-201.000-900.000	Printing and Publishing	21.40	0.00		25.00	25.00
226-201.000-960.000	Education and Training	82.45	140.00	140.00	100.00	100.00
226-201.000-961.000	Miscellaneous	2.00	25.00	25.00	50.00	50.00
226-201.000-976.000	Equipment		154.00	154.00		
Totals for dept 201.000 - Finance,Budgeting,Accounting		8,634.74	6,399.30	6,399.30	6,497.00	6,497.00
Dept 215.000 - Aministration and Clerk						
226-215.000-702.000	Wages	1,858.75	1,857.00	1,650.00	1,857.00	1,857.00
226-215.000-704.100	FICA - Employer's Share	114.91	115.00	102.00	115.00	115.00
226-215.000-704.200	Medicare - Employer's Share	26.34	27.00	24.00	27.00	27.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-215.000-705.000	Medical Insurance - ER	391.48	439.00	358.00	414.00	414.00
226-215.000-705.100	Vision Benefits	3.87	4.20	4.62	4.00	4.00
226-215.000-705.200	Dental Benefits	24.12	16.80	16.80	32.00	32.00
226-215.000-706.000	Life Insurance - ER cost	13.58	14.63	14.63	15.00	15.00
226-215.000-707.000	Retirement Contributions-ER	128.65	130.00	130.00	167.00	167.00
226-215.000-707.100	Health Care Savings Plan - ER		37.15	37.15	37.00	37.00
226-215.000-708.000	Sick & Accident Premiums-ER	37.39	42.00	42.00	44.00	44.00
226-215.000-726.000	Supplies	74.64	0.00		100.00	100.00
226-215.000-745.000	Postage	466.15	600.00	600.00	600.00	600.00
226-215.000-801.000	Contractual Services	232.59	342.00	342.00	550.00	550.00
226-215.000-850.000	Communications		0.00		50.00	50.00
226-215.000-900.000	Printing and Publishing	184.00	300.00	300.00	300.00	300.00
226-215.000-960.000	Education and Training	145.84	200.00	200.00	200.00	200.00
226-215.000-961.000	Miscellaneous		50.00		75.00	75.00
Totals for dept 215.000 - Administration and Clerk		3,702.31	4,174.78	3,821.20	4,587.00	4,587.00
Dept 228.000 - Information Technology						
226-228.000-726.000	Supplies	33.08	7.45	7.45	25.00	25.00
226-228.000-801.000	Contractual Services	1,577.36	1,620.00	1,600.00	1,500.00	1,500.00
226-228.000-976.000	Equipment	107.74	120.00	120.00	675.00	675.00
Totals for dept 228.000 - Information Technology		1,718.18	1,747.45	1,727.45	2,200.00	2,200.00
Dept 253.000 - Treasurer						
226-253.000-702.000	Wages	5,057.18	5,334.00	5,100.00	5,296.00	5,296.00
226-253.000-704.100	FICA - Employer's Share	319.06	331.00	312.64	328.00	328.00
226-253.000-704.200	Medicare - Employer's Share	73.28	77.00	74.20	77.00	77.00
226-253.000-705.000	Medical Insurance - ER	1,202.52	1,070.00	1,070.00	1,166.00	1,166.00
226-253.000-705.100	Vision Benefits	7.47	6.05	6.05	5.00	5.00
226-253.000-705.200	Dental Benefits	71.31	60.00	60.00	50.00	50.00
226-253.000-706.000	Life Insurance - ER cost	21.79	22.75	22.75	23.00	23.00
226-253.000-707.000	Retirement Contributions-ER	311.56	315.00	315.00	383.00	383.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-253.000-707.100	Health Care Savings Plan - ER	17.24	27.29	27.29	27.00	27.00
226-253.000-708.000	Sick & Accident Premiums-ER	77.40	87.00	87.00	108.00	108.00
226-253.000-726.000	Supplies		0.00		50.00	50.00
226-253.000-745.000	Postage	152.39	180.00	180.00	180.00	180.00
226-253.000-801.000	Contractual Services	141.32	100.00	100.00	125.00	125.00
226-253.000-900.000	Printing and Publishing		0.00		10.00	10.00
226-253.000-910.300	Insurance and Bonds	9.75	16.08	16.08	25.00	25.00
226-253.000-940.000	Vehicle and Travel Expense	5.84	5.00	5.00	15.00	15.00
226-253.000-960.000	Education and Training	19.44	15.00	15.00	100.00	100.00
226-253.000-961.000	Miscellaneous		0.00		25.00	25.00
Totals for dept 253.000 - Treasurer		7,487.55	7,646.17	7,391.01	7,993.00	7,993.00
Dept 257.000 - Assessor						
226-257.000-899.000	MTT Appeals and Payments		0.00		3,000.00	3,000.00
Totals for dept 257.000 - Assessor			0.00		3,000.00	3,000.00
Dept 528.000 - Sanitation Collection						
226-528.000-702.000	Wages	2,777.46	2,681.00	1,970.00	1,819.00	1,819.00
226-528.000-704.100	FICA - Employer's Share	174.04	147.00	85.50	113.00	113.00
226-528.000-704.200	Medicare - Employer's Share	40.24	29.00	20.60	26.00	26.00
226-528.000-705.000	Medical Insurance - ER	579.88	170.00	170.00	243.00	243.00
226-528.000-705.100	Vision Benefits	2.41	1.00	1.00	2.00	2.00
226-528.000-705.200	Dental Benefits	28.50	51.93	12.00	25.00	25.00
226-528.000-706.000	Life Insurance - ER cost	10.13	3.00	3.00	7.00	7.00
226-528.000-707.000	Retirement Contributions-ER	153.35	59.65	59.65	95.00	95.00
226-528.000-707.100	Health Care Savings Plan - ER	3.85	2.39	2.39	9.00	9.00
226-528.000-708.000	Sick & Accident Premiums-ER	36.59	14.78	14.78	37.00	37.00
226-528.000-726.000	Supplies		0.00		100.00	100.00
226-528.000-801.000	Contractual Services	257,664.00	267,350.00	267,300.00	269,300.00	269,300.00
226-528.000-801.701	Landfill fees	2,135.00	2,000.00	2,000.00	2,000.00	2,000.00
226-528.000-910.500	Workers Comp Insurance				129.90	129.90

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-528.000-930.000	Repairs and Maintenance		0.00			
226-528.000-941.000	Equipment Rental	7,655.34	9,000.00	9,000.00	9,000.00	9,000.00
Totals for dept 528.000 - Sanitation Collection		271,260.79	281,509.75	280,638.92	282,905.90	282,905.90
Dept 529.000 - Hazardous Waste Pickup						
226-529.000-801.000	Contractual Services		0.00			
226-529.000-960.000	Education and Training	44.75	0.00			
Totals for dept 529.000 - Hazardous Waste Pickup		44.75	0.00			
Dept 530.000 - Wood Chipping						
226-530.000-702.000	Wages	16,695.16	17,420.00	15,000.00	20,111.00	20,111.00
226-530.000-704.100	FICA - Employer's Share	1,043.92	1,052.80	880.00	1,302.80	1,302.80
226-530.000-704.200	Medicare - Employer's Share	235.26	245.55	205.00	304.60	304.60
226-530.000-705.000	Medical Insurance - ER	2,473.79	1,800.00	1,800.00	2,134.00	2,134.00
226-530.000-705.100	Vision Benefits	25.26	17.85	17.85	25.72	25.72
226-530.000-705.200	Dental Benefits	333.76	230.00	230.00	288.65	288.65
226-530.000-706.000	Life Insurance - ER cost	48.79	37.20	37.20	47.63	47.63
226-530.000-707.000	Retirement Contributions-ER	2,703.07	2,300.00	2,300.00	2,568.29	2,568.29
226-530.000-707.100	Health Care Savings Plan - ER	140.21	108.00	108.00	169.19	169.19
226-530.000-708.000	Sick & Accident Premiums-ER	276.49	238.00	238.00	334.38	334.38
226-530.000-726.000	Supplies	159.10	250.00	250.00	100.00	100.00
226-530.000-801.000	Contractual Services	65.00	200.00	200.00	50.00	50.00
226-530.000-910.500	Workers Comp Insurance	1,350.36	108.47	108.47	1,507.34	1,507.34
226-530.000-930.000	Repairs and Maintenance		3,825.00	3,540.00	1,850.00	1,850.00
226-530.000-941.000	Equipment Rental	14,736.57	9,000.00	9,000.00	11,200.00	11,200.00
Totals for dept 530.000 - Wood Chipping		40,286.74	36,832.87	33,914.52	41,993.60	41,993.60
Dept 782.000 - Facilities - Abrams Park						
226-782.000-702.000	Wages	3,457.04	2,757.00	2,757.00	2,103.00	2,103.00
226-782.000-704.100	FICA - Employer's Share	216.13	171.20	171.20	130.00	130.00
226-782.000-704.200	Medicare - Employer's Share	48.97	39.95	39.95	30.00	30.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-782.000-705.000	Medical Insurance - ER	474.71	443.16	460.00	186.00	186.00
226-782.000-705.100	Vision Benefits	4.38	4.80	4.00	2.00	2.00
226-782.000-705.200	Dental Benefits	58.14	57.34	55.00	24.00	24.00
226-782.000-706.000	Life Insurance - ER cost	7.94	7.05	6.25	4.00	4.00
226-782.000-707.000	Retirement Contributions-ER	101.50	106.31	106.31	44.00	44.00
226-782.000-707.100	Health Care Savings Plan - ER	27.90	21.60	21.60	15.80	15.80
226-782.000-708.000	Sick & Accident Premiums-ER	50.04	54.00	49.00	28.00	28.00
226-782.000-941.000	Equipment Rental	883.36	950.00	950.00	800.00	800.00
Totals for dept 782.000 - Facilities - Abrams Park		5,330.11	4,612.41	4,620.31	3,366.80	3,366.80
Dept 783.000 - Facilities - Elms Rd Park						
226-783.000-702.000	Wages	4,095.45	5,900.00	5,900.00	3,660.00	3,660.00
226-783.000-704.100	FICA - Employer's Share	255.81	237.00	237.00	171.20	171.20
226-783.000-704.200	Medicare - Employer's Share	58.19	57.15	57.15	40.40	40.40
226-783.000-705.000	Medical Insurance - ER	687.22	550.74	560.00	342.00	342.00
226-783.000-705.100	Vision Benefits	5.37	6.10	5.40	4.28	4.28
226-783.000-705.200	Dental Benefits	69.96	107.00	72.00	44.35	44.35
226-783.000-706.000	Life Insurance - ER cost	10.70	10.20	10.20	7.37	7.37
226-783.000-707.000	Retirement Contributions-ER	117.97	150.00	150.00	184.71	184.71
226-783.000-707.100	Health Care Savings Plan - ER	35.32	26.00	26.00	27.61	27.61
226-783.000-708.000	Sick & Accident Premiums-ER	67.70	60.00	60.00	52.62	52.62
226-783.000-941.000	Equipment Rental	1,103.49	1,200.00	1,200.00	850.00	850.00
Totals for dept 783.000 - Facilities - Elms Rd Park		6,507.18	8,304.19	8,277.75	5,384.54	5,384.54
Dept 793.000 - Facilities - New City Hall						
226-793.000-702.000	Wages	769.97	765.00	765.00	579.00	579.00
226-793.000-704.100	FICA - Employer's Share	49.34	49.10	49.10	36.00	36.00
226-793.000-704.200	Medicare - Employer's Share	11.41	11.75	11.75	8.00	8.00
226-793.000-705.000	Medical Insurance - ER	87.87	49.75	49.75	61.00	61.00
226-793.000-705.100	Vision Benefits	0.53	1.00	1.00	1.00	1.00
226-793.000-705.200	Dental Benefits	7.29	9.00	9.00	6.00	6.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-793.000-706.000	Life Insurance - ER cost	1.17	2.00	2.00	1.00	1.00
226-793.000-707.000	Retirement Contributions-ER	17.35	22.00	22.00	15.00	15.00
226-793.000-707.100	Health Care Savings Plan - ER	5.17	7.20	7.20	3.60	3.60
226-793.000-708.000	Sick & Accident Premiums-ER	7.76	13.00	13.00	8.00	8.00
226-793.000-726.000	Supplies	178.79	160.00	160.00	160.00	160.00
226-793.000-726.500	Supplies - Mats	66.04	75.00	75.00	75.00	75.00
226-793.000-801.000	Contractual Services		100.00	100.00	100.00	100.00
226-793.000-850.000	Communications	459.39	400.00	400.00	400.00	400.00
226-793.000-910.100	Property Insurance	164.27	215.50	215.50	226.28	226.28
226-793.000-910.500	Workers Comp Insurance	22.78	3.00	3.00	24.61	24.61
226-793.000-920.000	Utilities	1,019.24	1,460.50	1,460.50	1,275.00	1,275.00
226-793.000-930.000	Repairs and Maintenance	246.12	400.00	400.00	300.00	300.00
226-793.000-941.000	Equipment Rental	600.51	525.00	525.00	525.00	525.00
226-793.000-961.000	Miscellaneous		100.00	100.00	100.00	100.00
Totals for dept 793.000 - Facilities - New City Hall		3,715.00	4,368.80	4,368.80	3,904.49	3,904.49
TOTAL APPROPRIATIONS		368,767.50	377,407.35	371,672.48	387,008.27	387,008.27
NET OF REVENUES/APPROPRIATIONS - FUND 226		2,286.72	523.39	6,206.26	6,456.73	6,456.73
BEGINNING FUND BALANCE		300,119.21	302,405.93	302,405.93	308,612.19	308,612.19
ENDING FUND BALANCE		302,405.93	302,929.32	308,612.19	315,068.92	315,068.92
Fund 248 - Downtown Development Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
248-000.000-402.000	Current Tax Revenue	62,223.09	58,655.96	58,655.96	57,000.00	49,550.00
248-000.000-664.000	Interest Income	84.61	44.88	46.83	50.00	50.00
Totals for dept 000.000 - General		62,307.70	58,700.84	58,702.79	57,050.00	49,600.00
Dept 728.002 - Streetscape						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
248-728.002-677.000	Reimbursements	744.70				
Totals for dept 728.002 - Streetscape		744.70				
Dept 728.004 - Family Movie Night						
248-728.004-597.000	Grants from Private Entities	2,400.00	1,000.00	1,000.00	1,000.00	1,000.00
Totals for dept 728.004 - Family Movie Night		2,400.00	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL ESTIMATED REVENUES		65,452.40	59,700.84	59,702.79	58,050.00	50,600.00
APPROPRIATIONS						
Dept 173.000 - DDA Administration						
248-173.000-726.000	Supplies		15.00	15.00	75.00	75.00
248-173.000-745.000	Postage	36.11	20.00	1.84	25.00	25.00
248-173.000-805.000	Bank Fees		0.00		15.00	15.00
248-173.000-825.000	Admin Services	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
248-173.000-961.000	Miscellaneous	1,652.91	300.00	300.00	750.00	750.00
Totals for dept 173.000 - DDA Administration		4,189.02	2,835.00	2,816.84	3,365.00	3,365.00
Dept 728.000 - Economic Development						
248-728.000-801.000	Contractual Services	2,643.69	25,810.00	25,810.00	10,000.00	10,000.00
248-728.000-961.000	Miscellaneous	152.28	102.00	102.00	125.00	125.00
Totals for dept 728.000 - Economic Development		2,795.97	25,912.00	25,912.00	10,125.00	10,125.00
Dept 728.002 - Streetscape						
248-728.002-726.000	Supplies		14,400.00	12,510.00	1,200.00	1,200.00
248-728.002-801.000	Contractual Services	13,598.40	0.00		100,000.00	100,000.00
Totals for dept 728.002 - Streetscape		13,598.40	14,400.00	12,510.00	101,200.00	101,200.00
Dept 728.003 - Facade Program						
248-728.003-801.000	Contractual Services	1,511.90	10,000.00	10,000.00	10,000.00	10,000.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 728.003 - Facade Program		1,511.90	10,000.00	10,000.00	10,000.00	10,000.00
Dept 728.004 - Family Movie Night						
248-728.004-726.000	Supplies	131.25	150.00	150.00	200.00	200.00
248-728.004-801.000	Contractual Services	2,981.32	3,350.00	3,350.00	3,400.00	3,400.00
248-728.004-900.000	Printing and Publishing	349.00	350.00	350.00	300.00	300.00
Totals for dept 728.004 - Family Movie Night		3,461.57	3,850.00	3,850.00	3,900.00	3,900.00
TOTAL APPROPRIATIONS		25,556.86	56,997.00	55,088.84	128,590.00	128,590.00
NET OF REVENUES/APPROPRIATIONS - FUND 248		39,895.54	2,703.84	4,613.95	(70,540.00)	(77,990.00)
BEGINNING FUND BALANCE		55,959.64	95,855.18	95,855.18	100,469.13	100,469.13
ENDING FUND BALANCE		95,855.18	98,559.02	100,469.13	29,929.13	22,479.13
Fund 350 - City Hall Debt Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
350-000.000-664.000	Interest Income	14.47	21.40	21.40	14.50	14.50
Totals for dept 000.000 - General		14.47	21.40	21.40	14.50	14.50
Dept 931.000 - Transfers IN						
350-931.000-699.101	Transfer In from Genl Fund	98,500.00	93,605.00	93,655.00	88,730.00	88,730.00
Totals for dept 931.000 - Transfers IN		98,500.00	93,605.00	93,655.00	88,730.00	88,730.00
TOTAL ESTIMATED REVENUES		98,514.47	93,676.40	93,676.40	88,744.50	88,744.50
APPROPRIATIONS						
Dept 905.000 - Debt Service						
350-905.000-991.000	Bond Principal Payments	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
350-905.000-995.000	Bond Interest Payments	21,905.00	17,855.00	17,855.00	13,730.00	13,730.00
350-905.000-996.000	Agent Fees	750.00	750.00	375.00	750.00	750.00
Totals for dept 905.000 - Debt Service		97,655.00	93,605.00	93,230.00	89,480.00	89,480.00
TOTAL APPROPRIATIONS		97,655.00	93,605.00	93,230.00	89,480.00	89,480.00
NET OF REVENUES/APPROPRIATIONS - FUND 350		859.47	71.40	446.40	(735.50)	(735.50)
BEGINNING FUND BALANCE		2,884.03	3,743.50	3,743.50	13,117.40	4,189.90
ENDING FUND BALANCE		3,743.50	3,814.90	4,189.90	12,381.90	3,454.40
Fund 402 - Fire Equip Replacement Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
402-000.000-664.000	Interest Income	119.01	25.72	25.72	70.00	70.00
Totals for dept 000.000 - General		119.01	25.72	25.72	70.00	70.00
Dept 931.000 - Transfers IN						
402-931.000-699.101	Transfer In from Genl Fund	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Totals for dept 931.000 - Transfers IN		30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
TOTAL ESTIMATED REVENUES		30,119.01	30,025.72	30,025.72	30,070.00	30,070.00
NET OF REVENUES/APPROPRIATIONS - FUND 402		30,119.01	30,025.72	30,025.72	30,070.00	30,070.00
BEGINNING FUND BALANCE		50,169.08	80,288.09	80,288.09	110,313.81	110,313.81
ENDING FUND BALANCE		80,288.09	110,313.81	110,313.81	140,383.81	140,383.81
Fund 590 - Water Supply Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
590-000.000-664.000	Interest Income	7,693.60	4,320.00	4,353.00	1,000.00	1,000.00
590-000.000-674.100	Contributed Capital		100.00			
590-000.000-675.000	Misc.	76.50	100.00		100.00	100.00
Totals for dept 000.000 - General		7,770.10	4,520.00	4,353.00	1,100.00	1,100.00
Dept 201.000 - Finance,Budgeting,Accounting						
590-201.000-677.000	Reimbursements	1,505.88				
Totals for dept 201.000 - Finance,Budgeting,Accounting		1,505.88				
Dept 540.000 - Water System						
590-540.000-600.000	Water Fees	592,206.53	590,000.00	590,000.00	600,000.00	600,000.00
590-540.000-601.000	Metered Services	1,631,746.44	1,520,000.00	1,520,000.00	1,530,000.00	1,530,000.00
590-540.000-602.000	Hydrant Rental	950.00	950.00	950.00	950.00	950.00
590-540.000-603.000	Service Fees	5,573.26	4,800.00	4,800.00	4,800.00	4,800.00
590-540.000-607.000	Tap Fees	15,750.00	23,250.00	23,250.00	14,450.00	14,450.00
590-540.000-627.000	Charges for Services	580.74	0.00			
590-540.000-658.000	Penalty - Late Fee	18,277.53	14,250.00	14,250.00	14,350.00	14,350.00
590-540.000-677.000	Reimbursements	940.00	210.00	210.00		
Totals for dept 540.000 - Water System		2,266,024.50	2,153,460.00	2,153,460.00	2,164,550.00	2,164,550.00
TOTAL ESTIMATED REVENUES		2,275,300.48	2,157,980.00	2,157,813.00	2,165,650.00	2,165,650.00
APPROPRIATIONS						
Dept 000.000 - General						
590-000.000-744.900	Bad Debt Expense		500.00	100.00	250.00	250.00
590-000.000-961.000	Miscellaneous	10.95	2,000.00	100.00	500.00	500.00
590-000.000-961.350	Other Expense-Debt Service	24,625.00	23,413.75	23,413.75	22,182.50	22,182.50
590-000.000-961.354	Other Expense-Debt GO Tax 2017		9,489.82	9,489.82	48,925.60	48,925.60
Totals for dept 000.000 - General		24,635.95	35,403.57	33,103.57	71,858.10	71,858.10

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 101.000 - Council						
590-101.000-702.000	Wages	2,642.89	3,575.00	3,167.00	3,855.00	3,855.00
590-101.000-704.100	FICA - Employer's Share	163.61	222.00	197.00	239.00	239.00
590-101.000-704.200	Medicare - Employer's Share	36.80	52.00	47.50	56.00	56.00
590-101.000-726.000	Supplies	30.58	15.00	15.00	100.00	100.00
590-101.000-801.000	Contractual Services		0.00		100.00	100.00
590-101.000-910.200	General Liability Insurance	2,487.75	2,800.00	2,168.75	2,277.19	2,277.19
590-101.000-910.500	Workers Comp Insurance	5.72	7.87	0.63	9.25	9.25
590-101.000-960.000	Education and Training	1,121.76	2,000.00	1,500.00	2,000.00	2,000.00
590-101.000-961.000	Miscellaneous		150.00	150.00	100.00	100.00
Totals for dept 101.000 - Council		6,489.11	8,821.87	7,245.88	8,736.44	8,736.44
Dept 172.000 - Executive						
590-172.000-702.000	Wages	18,416.44	18,416.00	18,760.00	18,416.00	18,416.00
590-172.000-704.100	FICA - Employer's Share	1,189.98	1,142.00	1,164.85	1,142.00	1,142.00
590-172.000-704.200	Medicare - Employer's Share	273.37	267.00	272.34	267.00	267.00
590-172.000-705.000	Medical Insurance - ER	2,867.37	3,244.00	3,244.00	1,883.00	1,883.00
590-172.000-705.100	Vision Benefits	20.96	22.00	22.00	22.00	22.00
590-172.000-705.200	Dental Benefits	299.28	308.00	308.00	302.00	302.00
590-172.000-706.000	Life Insurance - ER cost	66.61	71.00	71.00	76.00	76.00
590-172.000-707.000	Retirement Contributions-ER	1,475.19	9,585.00	1,375.00	1,289.16	1,289.16
590-172.000-707.100	Health Care Savings Plan - ER		368.32	368.32	368.32	368.32
590-172.000-708.000	Sick & Accident Premiums-ER	229.08	419.00	256.00	439.00	439.00
590-172.000-726.000	Supplies	15.00	100.00	100.00	100.00	100.00
590-172.000-801.000	Contractual Services	1,685.60	3,604.00	250.00	300.00	300.00
590-172.000-910.200	General Liability Insurance	2,595.51	2,975.00	2,367.50	2,485.88	2,485.88
590-172.000-910.500	Workers Comp Insurance	190.42	82.87	16.56	256.69	256.69
590-172.000-940.000	Vehicle and Travel Expense	806.74	805.00	805.00	700.00	700.00
590-172.000-960.000	Education and Training	93.04	200.00	110.00	150.00	150.00
590-172.000-961.000	Miscellaneous	42.27	200.00	103.02	150.00	150.00
Totals for dept 172.000 - Executive		30,266.86	41,809.19	29,593.59	28,347.05	28,347.05

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 201.000 - Finance,Budgeting,Accounting						
590-201.000-702.000	Wages	16,609.56	7,688.00	7,688.00	8,120.00	8,120.00
590-201.000-704.100	FICA - Employer's Share	1,039.17	477.00	477.00	503.00	503.00
590-201.000-704.200	Medicare - Employer's Share	240.98	111.00	111.00	118.00	118.00
590-201.000-705.000	Medical Insurance - ER	2,002.10	1,424.00	1,424.00	1,367.00	1,367.00
590-201.000-705.100	Vision Benefits	13.11	10.00	10.00	7.00	7.00
590-201.000-705.200	Dental Benefits	150.02	110.00	110.00	75.00	75.00
590-201.000-706.000	Life Insurance - ER cost	64.90	35.00	35.00	38.00	38.00
590-201.000-707.000	Retirement Contributions-ER	1,296.30	538.00	520.00	684.00	684.00
590-201.000-707.100	Health Care Savings Plan - ER	26.62	30.00	30.50	30.00	30.00
590-201.000-708.000	Sick & Accident Premiums-ER	232.41	175.00	143.00	184.00	184.00
590-201.000-726.000	Supplies	835.96	1,000.00	800.00	1,000.00	1,000.00
590-201.000-801.000	Contractual Services	6,922.33	8,450.00	8,450.00	8,000.00	8,000.00
590-201.000-805.000	Bank Fees	130.00	170.00	170.00	80.00	80.00
590-201.000-900.000	Printing and Publishing	53.50	75.00	75.00	50.00	50.00
590-201.000-960.000	Education and Training	206.11	332.00	350.00	275.00	275.00
590-201.000-961.000	Miscellaneous	5.00	50.00	50.00	50.00	50.00
590-201.000-976.000	Equipment		192.50	192.50		
Totals for dept 201.000 - Finance,Budgeting,Accounting		29,828.07	20,867.50	20,636.00	20,581.00	20,581.00
Dept 215.000 - Aministration and Clerk						
590-215.000-702.000	Wages	7,819.09	7,894.00	8,300.00	8,971.00	8,971.00
590-215.000-704.100	FICA - Employer's Share	484.06	489.00	517.00	556.00	556.00
590-215.000-704.200	Medicare - Employer's Share	110.93	114.00	121.00	130.00	130.00
590-215.000-705.000	Medical Insurance - ER	1,655.60	1,878.00	1,547.00	3,000.00	3,000.00
590-215.000-705.100	Vision Benefits	16.20	18.00	18.00	18.00	18.00
590-215.000-705.200	Dental Benefits	99.66	149.00	115.00	138.00	138.00
590-215.000-706.000	Life Insurance - ER cost	56.34	60.00	62.50	64.00	64.00
590-215.000-707.000	Retirement Contributions-ER	601.04	553.00	553.00	786.00	786.00
590-215.000-707.100	Health Care Savings Plan - ER		157.87	150.00	158.00	158.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
590-215.000-708.000	Sick & Accident Premiums-ER	154.85	179.00	179.00	188.00	188.00
590-215.000-726.000	Supplies	186.58	400.00	50.00	200.00	200.00
590-215.000-745.000	Postage	771.55	1,100.00	910.00	1,000.00	1,000.00
590-215.000-801.000	Contractual Services	581.47	605.00	605.00	500.00	500.00
590-215.000-850.000	Communications		123.00		100.00	100.00
590-215.000-900.000	Printing and Publishing	460.01	700.00	510.00	700.00	700.00
590-215.000-960.000	Education and Training	364.67	500.00	350.00	500.00	500.00
590-215.000-961.000	Miscellaneous		250.00	100.00	200.00	200.00
Totals for dept 215.000 - Administration and Clerk		13,362.05	15,169.87	14,087.50	17,209.00	17,209.00
Dept 228.000 - Information Technology						
590-228.000-726.000	Supplies	89.00	190.00	24.15	5.00	5.00
590-228.000-801.000	Contractual Services	4,634.66	5,000.00	4,430.00	5,000.00	5,000.00
590-228.000-976.000	Equipment	484.84	540.00	540.00	1,850.00	1,850.00
Totals for dept 228.000 - Information Technology		5,208.50	5,730.00	4,994.15	6,855.00	6,855.00
Dept 253.000 - Treasurer						
590-253.000-702.000	Wages	18,928.54	21,462.00	20,927.26	21,535.00	21,535.00
590-253.000-704.100	FICA - Employer's Share	1,237.98	1,331.00	1,319.90	1,335.00	1,335.00
590-253.000-704.200	Medicare - Employer's Share	284.32	311.00	314.00	312.00	312.00
590-253.000-705.000	Medical Insurance - ER	3,207.02	3,440.00	2,970.00	2,048.00	2,048.00
590-253.000-705.100	Vision Benefits	24.70	27.00	23.50	19.00	19.00
590-253.000-705.200	Dental Benefits	265.74	273.00	241.20	199.00	199.00
590-253.000-706.000	Life Insurance - ER cost	78.72	81.00	85.00	86.00	86.00
590-253.000-707.000	Retirement Contributions-ER	1,302.64	1,209.00	1,156.00	1,470.00	1,470.00
590-253.000-707.100	Health Care Savings Plan - ER	78.48	105.57	104.00	106.00	106.00
590-253.000-708.000	Sick & Accident Premiums-ER	298.47	393.00	326.00	414.00	414.00
590-253.000-726.000	Supplies		30.00		30.00	30.00
590-253.000-745.000	Postage	342.28	450.00	450.00	450.00	450.00
590-253.000-801.000	Contractual Services	285.83	300.00	300.00	300.00	300.00
590-253.000-900.000	Printing and Publishing		20.00		20.00	20.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
590-253.000-910.300	Insurance and Bonds	24.37	50.00	4,021.00	50.00	50.00
590-253.000-940.000	Vehicle and Travel Expense	14.67	30.00	7.85	30.00	30.00
590-253.000-960.000	Education and Training	48.58	200.00	12.00	200.00	200.00
590-253.000-961.000	Miscellaneous		25.00	25.00	25.00	25.00
Totals for dept 253.000 - Treasurer		26,422.34	29,737.57	32,282.71	28,629.00	28,629.00
Dept 540.000 - Water System						
590-540.000-702.000	Wages	57,549.94	57,582.00	56,400.00	62,818.00	65,818.00
590-540.000-704.100	FICA - Employer's Share	3,601.10	3,570.00	3,515.00	3,895.00	4,081.00
590-540.000-704.200	Medicare - Employer's Share	826.27	835.00	767.50	911.00	954.50
590-540.000-705.000	Medical Insurance - ER	15,151.76	15,796.00	11,400.00	10,897.00	10,897.00
590-540.000-705.100	Vision Benefits	96.17	95.00	92.50	106.00	106.00
590-540.000-705.200	Dental Benefits	1,254.99	1,179.00	1,100.00	1,234.00	1,234.00
590-540.000-706.000	Life Insurance - ER cost	201.88	202.85	207.00	218.00	218.00
590-540.000-707.000	Retirement Contributions-ER	13,987.15	12,786.84	12,515.00	13,136.00	13,136.00
590-540.000-707.100	Health Care Savings Plan - ER	393.50	507.00	420.00	623.40	623.40
590-540.000-708.000	Sick & Accident Premiums-ER	1,132.40	1,303.00	1,097.00	1,448.00	1,448.00
590-540.000-726.000	Supplies	19,455.08	10,000.00	8,500.00	8,000.00	8,000.00
590-540.000-726.200	Uniforms	1,764.67	1,751.00	1,676.00	1,450.00	1,450.00
590-540.000-801.000	Contractual Services	9,724.03	40,318.03	34,500.00	20,000.00	20,000.00
590-540.000-801.150	Watermain Construction		845,775.54	840,200.00	22,495.00	22,495.00
590-540.000-850.000	Communications	1,781.00	1,650.00	1,778.91	1,800.00	1,800.00
590-540.000-900.000	Printing and Publishing	1,684.35	150.00	50.00	150.00	150.00
590-540.000-910.100	Property Insurance	984.21	1,294.00	1,294.00	1,358.70	1,358.70
590-540.000-910.500	Workers Comp Insurance	1,280.34	1,249.90	160.34	3,395.50	3,395.50
590-540.000-920.000	Utilities	282.23	300.00	300.00	300.00	300.00
590-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,621,717.22	1,485,000.00	1,408,570.00	1,458,000.00	1,458,000.00
590-540.000-930.000	Repairs and Maintenance	80,084.70	133,400.00	128,740.00	186,000.00	126,000.00
590-540.000-941.000	Equipment Rental	27,826.30	24,500.00	21,700.00	24,500.00	24,500.00
590-540.000-960.000	Education and Training	2,700.59	4,210.00	4,170.00	4,500.00	4,500.00
590-540.000-965.000	Claims		650.00		650.00	650.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
590-540.000-968.000	Depreciation Expense	190,309.72	185,750.00	185,750.00	189,500.00	189,500.00
590-540.000-976.000	Equipment		14,271.00	11,400.00	14,000.00	14,000.00
Totals for dept 540.000 - Water System		2,053,789.60	2,844,126.16	2,736,303.25	2,031,385.60	1,974,615.10
Dept 542.000 - Read and Bill						
590-542.000-702.000	Wages	24,278.58	28,216.00	26,770.00	27,488.00	27,488.00
590-542.000-704.100	FICA - Employer's Share	1,613.52	1,749.00	1,646.00	1,704.00	1,704.00
590-542.000-704.200	Medicare - Employer's Share	371.41	409.00	365.00	399.00	399.00
590-542.000-705.000	Medical Insurance - ER	7,697.63	7,996.00	7,934.00	7,561.00	7,561.00
590-542.000-705.100	Vision Benefits	60.23	71.00	64.00	52.00	52.00
590-542.000-705.200	Dental Benefits	612.69	601.00	626.00	584.00	584.00
590-542.000-706.000	Life Insurance - ER cost	72.91	91.00	106.00	99.00	99.00
590-542.000-707.000	Retirement Contributions-ER	1,454.73	1,845.00	1,715.00	1,675.00	1,675.00
590-542.000-707.100	Health Care Savings Plan - ER	315.61	386.40	346.00	388.20	388.20
590-542.000-708.000	Sick & Accident Premiums-ER	413.10	600.00	619.00	643.00	643.00
590-542.000-726.000	Supplies	504.12	1,000.00	525.00	600.00	600.00
590-542.000-745.000	Postage	2,467.00	2,500.00	2,500.00	2,500.00	2,500.00
590-542.000-801.000	Contractual Services	8.75	565.00	565.00	500.00	500.00
590-542.000-930.000	Repairs and Maintenance		4,000.00		200.00	200.00
590-542.000-941.000	Equipment Rental	2,549.53	8,826.00	4,800.00	8,800.00	8,800.00
590-542.000-960.000	Education and Training		50.00	50.00	50.00	50.00
590-542.000-976.000	Equipment		192.50	192.50		
Totals for dept 542.000 - Read and Bill		42,419.81	59,097.90	48,823.50	53,243.20	53,243.20
Dept 793.000 - Facilities - New City Hall						
590-793.000-702.000	Wages	1,886.69	2,076.00	2,013.00	2,245.00	2,245.00
590-793.000-704.100	FICA - Employer's Share	120.47	139.00	130.00	139.00	139.00
590-793.000-704.200	Medicare - Employer's Share	27.92	33.00	31.40	33.00	33.00
590-793.000-705.000	Medical Insurance - ER	210.47	171.00	112.00	152.00	152.00
590-793.000-705.100	Vision Benefits	1.43	2.00	1.25	1.00	1.00
590-793.000-705.200	Dental Benefits	18.00	23.00	7.70	14.00	14.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
590-793.000-706.000	Life Insurance - ER cost	2.99	4.00	2.50	3.00	3.00
590-793.000-707.000	Retirement Contributions-ER	47.99	56.00	30.84	37.00	37.00
590-793.000-707.100	Health Care Savings Plan - ER	12.81	16.80	1.55	8.40	8.40
590-793.000-708.000	Sick & Accident Premiums-ER	19.23	29.00	7.18	20.00	20.00
590-793.000-726.000	Supplies	349.62	800.00	575.00	600.00	600.00
590-793.000-726.500	Supplies - Mats	164.32	200.00	170.00	225.00	225.00
590-793.000-801.000	Contractual Services		250.00	150.00	100.00	100.00
590-793.000-850.000	Communications	1,148.50	1,050.00	980.00	1,050.00	1,050.00
590-793.000-910.100	Property Insurance	410.68	538.75	538.75	565.69	565.69
590-793.000-910.500	Workers Comp Insurance	64.54	120.13	7.70	95.42	95.42
590-793.000-920.000	Utilities	2,548.19	3,000.00	3,460.00	1,650.00	1,650.00
590-793.000-930.000	Repairs and Maintenance	615.57	1,000.00	800.00	750.00	750.00
590-793.000-941.000	Equipment Rental	1,122.63	1,200.00	1,420.00	1,400.00	1,400.00
590-793.000-961.000	Miscellaneous		401.25	50.00	500.00	500.00
Totals for dept 793.000 - Facilities - New City Hall		8,772.05	11,109.93	10,488.87	9,588.51	9,588.51
Dept 850.000 - Other Functions						
590-850.000-955.000	OPEB Expense	14,248.00	12,000.00	12,000.00	12,000.00	12,000.00
Totals for dept 850.000 - Other Functions		14,248.00	12,000.00	12,000.00	12,000.00	12,000.00
Dept 905.000 - Debt Service						
590-905.000-991.354	GO Tax Bond 2017 Principal Payment		40,250.00	40,250.00	40,250.00	40,250.00
590-905.000-995.354	GO Tax Bond 2017 Interest Expense		9,062.34	9,062.34	8,675.60	8,675.60
590-905.000-996.354	GO Tax Bond 2017 Agent Fees	19.17	172.50	172.50	190.00	190.00
Totals for dept 905.000 - Debt Service		19.17	49,484.84	49,484.84	49,115.60	49,115.60
TOTAL APPROPRIATIONS		2,255,461.51	3,133,358.40	2,999,043.86	2,337,548.50	2,280,778.00
NET OF REVENUES/APPROPRIATIONS - FUND 590		19,838.97	(975,378.40)	(841,230.86)	(171,898.50)	(115,128.00)
BEGINNING FUND BALANCE		6,261,602.12	6,281,441.09	6,281,441.09	5,478,010.23	5,440,210.23
ENDING FUND BALANCE		6,281,441.09	5,306,062.69	5,440,210.23	5,306,111.73	5,325,082.23

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Fund 591 - Sanitary Sewer Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
591-000.000-664.000	Interest Income	7,127.47	2,696.00	2,700.00	1,000.00	1,000.00
591-000.000-675.000	Misc.	22.50	80.00		80.00	80.00
Totals for dept 000.000 - General		7,149.97	2,776.00	2,700.00	1,080.00	1,080.00
Dept 201.000 - Finance,Budgeting,Accounting						
591-201.000-677.000	Reimbursements	1,505.88				
Totals for dept 201.000 - Finance,Budgeting,Accounting		1,505.88				
Dept 536.000 - Sewer System						
591-536.000-601.000	Metered Services	505,147.25	450,000.00	450,000.00	465,000.00	465,000.00
591-536.000-605.000	Sewer Fees	773,385.96	825,000.00	803,400.00	803,500.00	803,500.00
591-536.000-606.000	Sewer Inspection Fees	140.00	500.00	385.00	385.00	385.00
591-536.000-607.000	Tap Fees	4,600.00	30,200.00	16,600.00	10,000.00	10,000.00
591-536.000-658.000	Penalty - Late Fee	9,305.99	9,700.00	7,900.00	8,000.00	8,000.00
591-536.000-677.000	Reimbursements	840.00	840.00	210.00	600.00	600.00
Totals for dept 536.000 - Sewer System		1,293,419.20	1,316,240.00	1,278,495.00	1,287,485.00	1,287,485.00
TOTAL ESTIMATED REVENUES		1,302,075.05	1,319,016.00	1,281,195.00	1,288,565.00	1,288,565.00
APPROPRIATIONS						
Dept 000.000 - General						
591-000.000-744.900	Bad Debt Expense		1,000.00	250.00	1,000.00	1,000.00
591-000.000-961.000	Miscellaneous		500.00	250.00	400.00	400.00
591-000.000-961.350	Other Expense-Debt Service	24,625.00	23,413.75	23,413.75	22,182.50	22,182.50
Totals for dept 000.000 - General		24,625.00	24,913.75	23,913.75	23,582.50	23,582.50

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 101.000 - Council						
591-101.000-702.000	Wages	2,643.47	3,575.00	3,328.00	3,855.00	3,855.00
591-101.000-704.100	FICA - Employer's Share	164.16	222.00	207.00	239.00	239.00
591-101.000-704.200	Medicare - Employer's Share	36.72	52.00	49.00	56.00	56.00
591-101.000-726.000	Supplies	30.58	150.00	12.25	50.00	50.00
591-101.000-801.000	Contractual Services		250.00			
591-101.000-910.200	General Liability Insurance	2,487.75	2,800.00	2,168.75	2,277.19	2,277.19
591-101.000-910.500	Workers Comp Insurance	5.72	7.87	0.55	9.25	9.25
591-101.000-960.000	Education and Training	1,121.76	2,000.00	1,560.00	1,700.00	1,700.00
591-101.000-961.000	Miscellaneous		150.00	75.00	150.00	150.00
Totals for dept 101.000 - Council		6,490.16	9,206.87	7,400.55	8,336.44	8,336.44
Dept 172.000 - Executive						
591-172.000-702.000	Wages	18,416.07	18,416.00	18,075.00	18,416.00	18,416.00
591-172.000-704.100	FICA - Employer's Share	1,189.99	1,142.00	1,173.00	1,142.00	1,142.00
591-172.000-704.200	Medicare - Employer's Share	273.31	267.00	239.00	267.00	267.00
591-172.000-705.000	Medical Insurance - ER	2,867.33	3,244.00	1,733.00	1,883.00	1,883.00
591-172.000-705.100	Vision Benefits	20.99	22.00	22.00	22.00	22.00
591-172.000-705.200	Dental Benefits	299.25	3,085.00	292.00	302.00	302.00
591-172.000-706.000	Life Insurance - ER cost	66.60	71.00	74.00	76.00	76.00
591-172.000-707.000	Retirement Contributions-ER	1,344.21	1,350.00	1,324.00	1,848.00	1,848.00
591-172.000-707.100	Health Care Savings Plan - ER		368.32	385.00	368.32	368.32
591-172.000-708.000	Sick & Accident Premiums-ER	229.01	419.00	255.00	439.00	439.00
591-172.000-726.000	Supplies	15.00	200.00	100.00	150.00	150.00
591-172.000-801.000	Contractual Services	766.48	1,604.00	850.00	500.00	500.00
591-172.000-910.200	General Liability Insurance	2,595.51	2,975.00	2,367.50	2,485.88	2,485.88
591-172.000-910.500	Workers Comp Insurance	190.42	249.67	18.50	256.69	256.69
591-172.000-940.000	Vehicle and Travel Expense	806.65	805.00	805.00	810.00	810.00
591-172.000-960.000	Education and Training	93.04	200.00	100.00	200.00	200.00
591-172.000-961.000	Miscellaneous	42.28	200.00	150.00	150.00	150.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 172.000 - Executive		29,216.14	34,617.99	27,963.00	29,315.89	29,315.89
Dept 201.000 - Finance,Budgeting,Accounting						
591-201.000-702.000	Wages	16,609.31	7,688.00	7,688.00	8,120.00	8,120.00
591-201.000-704.100	FICA - Employer's Share	1,038.98	477.00	490.00	503.00	503.00
591-201.000-704.200	Medicare - Employer's Share	240.98	111.00	117.00	118.00	118.00
591-201.000-705.000	Medical Insurance - ER	2,002.06	1,424.00	1,175.00	1,367.00	1,367.00
591-201.000-705.100	Vision Benefits	13.09	10.00	10.00	7.00	7.00
591-201.000-705.200	Dental Benefits	150.05	110.00	104.00	75.00	75.00
591-201.000-706.000	Life Insurance - ER cost	64.87	35.00	36.00	38.00	38.00
591-201.000-707.000	Retirement Contributions-ER	1,181.15	538.00	515.00	684.00	684.00
591-201.000-707.100	Health Care Savings Plan - ER	26.63	30.00	30.00	30.00	30.00
591-201.000-708.000	Sick & Accident Premiums-ER	232.37	175.00	141.00	184.00	184.00
591-201.000-726.000	Supplies	835.96	900.00	700.00	800.00	800.00
591-201.000-801.000	Contractual Services	6,922.33	8,450.00	8,830.00	7,100.00	7,100.00
591-201.000-805.000	Bank Fees	130.00	168.00	168.00	170.00	170.00
591-201.000-900.000	Printing and Publishing	53.50	100.00		100.00	100.00
591-201.000-960.000	Education and Training	206.11	330.00	330.00	300.00	300.00
591-201.000-961.000	Miscellaneous	5.00	50.00	50.00	50.00	50.00
591-201.000-976.000	Equipment		192.50	192.50		
Totals for dept 201.000 - Finance,Budgeting,Accounting		29,712.39	20,788.50	20,576.50	19,646.00	19,646.00
Dept 215.000 - Aministration and Clerk						
591-215.000-702.000	Wages	7,819.22	7,894.00	8,300.00	8,971.00	8,971.00
591-215.000-704.100	FICA - Employer's Share	484.14	489.00	500.00	556.00	556.00
591-215.000-704.200	Medicare - Employer's Share	111.03	114.00	122.00	130.00	130.00
591-215.000-705.000	Medical Insurance - ER	1,655.60	1,865.00	1,540.00	1,760.00	1,760.00
591-215.000-705.100	Vision Benefits	16.16	18.00	17.00	18.00	18.00
591-215.000-705.200	Dental Benefits	99.64	149.00	72.00	138.00	138.00
591-215.000-706.000	Life Insurance - ER cost	56.36	60.00	62.50	64.00	64.00
591-215.000-707.000	Retirement Contributions-ER	547.06	553.00	525.00	786.00	786.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-215.000-707.100	Health Care Savings Plan - ER		157.87	157.87	158.00	158.00
591-215.000-708.000	Sick & Accident Premiums-ER	154.87	179.00	174.00	188.00	188.00
591-215.000-726.000	Supplies	186.58	400.00	150.00	200.00	200.00
591-215.000-745.000	Postage	771.55	1,100.00	975.00	1,100.00	1,100.00
591-215.000-801.000	Contractual Services	581.47	605.00	605.00	300.00	300.00
591-215.000-850.000	Communications		123.00		75.00	75.00
591-215.000-900.000	Printing and Publishing	460.01	700.00	700.00	700.00	700.00
591-215.000-960.000	Education and Training	364.69	400.00	400.00	400.00	400.00
591-215.000-961.000	Miscellaneous		250.00	320.69	200.00	200.00
Totals for dept 215.000 - Aministration and Clerk		13,308.38	15,056.87	14,621.06	15,744.00	15,744.00
Dept 228.000 - Information Technology						
591-228.000-726.000	Supplies	88.98	190.00	24.14	50.00	50.00
591-228.000-801.000	Contractual Services	4,634.66	5,000.00	4,500.00	5,000.00	5,000.00
591-228.000-976.000	Equipment	484.84	540.00	540.00	1,850.00	1,850.00
Totals for dept 228.000 - Information Technology		5,208.48	5,730.00	5,064.14	6,900.00	6,900.00
Dept 253.000 - Treasurer						
591-253.000-702.000	Wages	17,012.04	21,462.00	20,975.00	21,535.00	21,535.00
591-253.000-704.100	FICA - Employer's Share	1,238.00	1,331.00	1,325.00	1,335.00	1,335.00
591-253.000-704.200	Medicare - Employer's Share	284.27	311.00	317.00	312.00	312.00
591-253.000-705.000	Medical Insurance - ER	3,207.13	3,440.00	2,965.00	3,288.00	3,288.00
591-253.000-705.100	Vision Benefits	24.64	24.00	24.00	19.00	19.00
591-253.000-705.200	Dental Benefits	265.75	267.00	242.50	199.00	199.00
591-253.000-706.000	Life Insurance - ER cost	78.78	81.00	84.15	86.00	86.00
591-253.000-707.000	Retirement Contributions-ER	1,186.56	1,209.00	1,155.50	1,451.00	1,451.00
591-253.000-707.100	Health Care Savings Plan - ER	78.44	105.57	105.00	106.00	106.00
591-253.000-708.000	Sick & Accident Premiums-ER	298.46	393.00	328.00	414.00	414.00
591-253.000-726.000	Supplies		30.00	30.00	30.00	30.00
591-253.000-745.000	Postage	342.28	450.00	450.00	450.00	450.00
591-253.000-801.000	Contractual Services	285.83	250.00	250.00	250.00	250.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-253.000-900.000	Printing and Publishing		20.00	20.00	20.00	20.00
591-253.000-910.300	Insurance and Bonds	24.37	50.00	50.00	50.00	50.00
591-253.000-940.000	Vehicle and Travel Expense	14.67	30.00	15.00	30.00	30.00
591-253.000-960.000	Education and Training	48.58	130.00	50.00	130.00	130.00
591-253.000-961.000	Miscellaneous		25.00	25.00	25.00	25.00
Totals for dept 253.000 - Treasurer		24,389.80	29,608.57	28,411.15	29,730.00	29,730.00
Dept 536.000 - Sewer System						
591-536.000-702.000	Wages	20,996.68	22,907.00	19,000.00	17,627.00	17,627.00
591-536.000-704.100	FICA - Employer's Share	1,310.79	1,420.00	1,204.35	1,093.00	1,093.00
591-536.000-704.200	Medicare - Employer's Share	304.04	332.00	273.06	256.00	256.00
591-536.000-705.000	Medical Insurance - ER	6,156.84	6,876.00	2,930.00	3,088.00	3,088.00
591-536.000-705.100	Vision Benefits	32.70	32.00	25.00	24.00	24.00
591-536.000-705.200	Dental Benefits	405.32	370.00	258.00	274.00	274.00
591-536.000-706.000	Life Insurance - ER cost	99.31	105.00	77.00	73.00	73.00
591-536.000-707.000	Retirement Contributions-ER	1,104.98	1,302.00	945.00	765.00	765.00
591-536.000-707.100	Health Care Savings Plan - ER	39.20	100.80	36.00	102.00	102.00
591-536.000-708.000	Sick & Accident Premiums-ER	427.72	526.00	625.00	399.00	399.00
591-536.000-726.000	Supplies	9,108.54	10,000.00	9,000.00	9,000.00	9,000.00
591-536.000-726.200	Uniforms	1,764.80	1,650.00	1,800.00	1,650.00	1,650.00
591-536.000-801.000	Contractual Services	736.31	2,000.00	1,850.00	2,000.00	2,000.00
591-536.000-850.000	Communications	1,780.95	1,650.00	1,790.00	1,650.00	1,650.00
591-536.000-900.000	Printing and Publishing		50.00	50.00		
591-536.000-910.100	Property Insurance	139.11	182.00	182.00	191.10	191.10
591-536.000-910.500	Workers Comp Insurance	669.97	1,249.90	59.94	1,020.02	1,020.02
591-536.000-924.000	Bulk Treatment Fees/Bulk Water	634,742.43	635,000.00	632,000.00	631,000.00	631,000.00
591-536.000-930.000	Repairs and Maintenance	6,199.30	11,200.00	13,500.00	10,500.00	10,500.00
591-536.000-941.000	Equipment Rental	6,846.54	10,968.00	6,800.00	10,000.00	10,000.00
591-536.000-960.000	Education and Training	307.25	350.00	150.00	350.00	350.00
591-536.000-965.000	Claims		3,958.00	500.00	4,000.00	4,000.00
591-536.000-968.000	Depreciation Expense	256,780.60	244,750.00	255,000.00	255,503.00	255,503.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-536.000-976.000	Equipment		12,271.00	12,271.00		
Totals for dept 536.000 - Sewer System		949,953.38	969,249.70	960,326.35	950,565.12	950,565.12
Dept 537.000 - Sewer Lift Stations						
591-537.000-702.000	Wages	1,672.18	2,574.00	2,547.00	1,462.00	1,462.00
591-537.000-704.100	FICA - Employer's Share	107.20	160.00	162.00	91.00	91.00
591-537.000-704.200	Medicare - Employer's Share	25.08	37.00	37.00	21.00	21.00
591-537.000-705.000	Medical Insurance - ER	507.07	664.00	367.00	234.00	234.00
591-537.000-705.100	Vision Benefits	3.30	5.00	4.00	2.00	2.00
591-537.000-705.200	Dental Benefits	43.88	59.00	38.00	24.00	24.00
591-537.000-706.000	Life Insurance - ER cost	4.93	17.00	13.72	6.00	6.00
591-537.000-707.000	Retirement Contributions-ER	36.09	185.00	151.00	77.00	77.00
591-537.000-707.100	Health Care Savings Plan - ER	18.01	30.60	3.00	7.20	7.20
591-537.000-708.000	Sick & Accident Premiums-ER	32.97	59.00	50.12	33.00	33.00
591-537.000-726.000	Supplies	49.98	400.00	60.00	200.00	200.00
591-537.000-801.000	Contractual Services	27.16	6,500.00	6,500.00		
591-537.000-920.000	Utilities	3,286.58	3,090.00	3,470.00	3,100.00	3,100.00
591-537.000-930.000	Repairs and Maintenance	7,917.82	8,000.00	8,000.00	8,000.00	8,000.00
591-537.000-941.000	Equipment Rental	530.64	1,400.00	900.00	1,000.00	1,000.00
Totals for dept 537.000 - Sewer Lift Stations		14,262.89	23,180.60	22,302.84	14,257.20	14,257.20
Dept 542.000 - Read and Bill						
591-542.000-702.000	Wages	24,194.58	28,127.00	26,800.00	27,488.00	27,488.00
591-542.000-704.100	FICA - Employer's Share	1,592.13	1,744.00	1,725.00	1,704.00	1,704.00
591-542.000-704.200	Medicare - Employer's Share	366.45	408.00	412.00	399.00	399.00
591-542.000-705.000	Medical Insurance - ER	7,418.12	7,988.00	7,115.00	7,561.00	7,561.00
591-542.000-705.100	Vision Benefits	59.81	51.00	55.00	52.00	52.00
591-542.000-705.200	Dental Benefits	608.57	600.00	578.00	584.00	584.00
591-542.000-706.000	Life Insurance - ER cost	72.48	91.00	98.00	99.00	99.00
591-542.000-707.000	Retirement Contributions-ER	12,231.27	12,271.84	11,000.00	12,317.84	12,317.84
591-542.000-707.100	Health Care Savings Plan - ER	313.66	385.20	322.00	388.20	388.20

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-542.000-708.000	Sick & Accident Premiums-ER	410.67	598.00	565.00	643.00	643.00
591-542.000-726.000	Supplies	746.51	875.00	700.00	875.00	875.00
591-542.000-745.000	Postage	2,444.04	2,500.00	2,500.00	2,500.00	2,500.00
591-542.000-801.000	Contractual Services	8.75	1,000.00	800.00	850.00	850.00
591-542.000-930.000	Repairs and Maintenance		2,500.00	1,500.00	1,000.00	1,000.00
591-542.000-941.000	Equipment Rental	3,560.74	3,200.00	3,200.00	3,000.00	3,000.00
591-542.000-960.000	Education and Training		100.00	100.00	100.00	100.00
591-542.000-976.000	Equipment		192.50	192.50		
Totals for dept 542.000 - Read and Bill		54,027.78	62,631.54	57,662.50	59,561.04	59,561.04
Dept 543.401 - Flush & TV Sewers						
591-543.401-930.000-543.401	Repairs and Maintenance		30,904.00	30,904.00	30,904.00	30,904.00
Totals for dept 543.401 - Flush & TV Sewers			30,904.00	30,904.00	30,904.00	30,904.00
Dept 543.407 - Sewer Rehab Phase 7						
591-543.407-930.000	Repairs and Maintenance		179,958.00	179,958.00		
Totals for dept 543.407 - Sewer Rehab Phase 7			179,958.00	179,958.00		
Dept 543.408 - Sewer Rehab Phase 8						
591-543.408-930.000	Repairs and Maintenance				220,000.00	220,000.00
Totals for dept 543.408 - Sewer Rehab Phase 8					220,000.00	220,000.00
Dept 793.000 - Facilities - New City Hall						
591-793.000-702.000	Wages	1,814.80	1,747.00	1,985.00	2,199.00	2,199.00
591-793.000-704.100	FICA - Employer's Share	114.03	136.00	131.00	136.00	136.00
591-793.000-704.200	Medicare - Employer's Share	26.47	33.00	31.00	32.00	32.00
591-793.000-705.000	Medical Insurance - ER	179.25	171.00	85.00	152.00	152.00
591-793.000-705.100	Vision Benefits	1.38	2.00	2.00	1.00	1.00
591-793.000-705.200	Dental Benefits	17.65	23.00	8.00	14.00	14.00
591-793.000-706.000	Life Insurance - ER cost	2.98	4.00	2.50	3.00	3.00
591-793.000-707.000	Retirement Contributions-ER	41.81	56.00	34.00	37.00	37.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-793.000-707.100	Health Care Savings Plan - ER	12.67	16.80	2.67	8.40	8.40
591-793.000-708.000	Sick & Accident Premiums-ER	19.04	29.00	8.50	20.00	20.00
591-793.000-726.000	Supplies	347.21	2,000.00	1,000.00	1,500.00	1,500.00
591-793.000-726.500	Supplies - Mats	164.32	190.00	175.50	200.00	200.00
591-793.000-801.000	Contractual Services		250.00	100.00		
591-793.000-850.000	Communications	1,148.50	1,250.00	1,080.00	1,250.00	1,250.00
591-793.000-910.100	Property Insurance	410.68	538.75	541.57	565.69	565.69
591-793.000-910.500	Workers Comp Insurance	64.54	120.13	7.85	93.46	93.46
591-793.000-920.000	Utilities	2,548.19	2,500.00	2,500.00	2,500.00	2,500.00
591-793.000-930.000	Repairs and Maintenance	615.56	1,000.00	1,000.00	700.00	700.00
591-793.000-941.000	Equipment Rental	1,124.66	1,415.00	1,500.00	1,350.00	1,350.00
591-793.000-961.000	Miscellaneous		101.25	101.25	100.00	100.00
Totals for dept 793.000 - Facilities - New City Hall		8,653.74	11,582.93	10,295.84	10,861.55	10,861.55
Dept 850.000 - Other Functions						
591-850.000-955.000	OPEB Expense	7,216.00	10,000.00	10,000.00	10,000.00	10,000.00
Totals for dept 850.000 - Other Functions		7,216.00	10,000.00	10,000.00	10,000.00	10,000.00
Dept 905.000 - Debt Service						
591-905.000-995.000	Bond Interest Payments	23,948.38				
591-905.000-996.000	Agent Fees	219.22				
Totals for dept 905.000 - Debt Service		24,167.60				
TOTAL APPROPRIATIONS		1,191,231.74	1,427,429.32	1,399,399.68	1,429,403.74	1,429,403.74
NET OF REVENUES/APPROPRIATIONS - FUND 591		110,843.31	(108,413.32)	(118,204.68)	(140,838.74)	(140,838.74)
BEGINNING FUND BALANCE		7,340,882.18	7,451,725.49	7,451,725.49	7,333,520.81	7,333,520.81
ENDING FUND BALANCE		7,451,725.49	7,343,312.17	7,333,520.81	7,192,682.07	7,192,682.07
Fund 661 - Motor Pool Fund						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
661-000.000-664.000	Interest Income	738.75	792.00	820.00	300.00	300.00
661-000.000-667.000	Equipment Rental Income	202,032.66	159,420.00	165,302.66	160,850.00	160,850.00
661-000.000-673.000	Sale of Assets	(18,319.26)				
661-000.000-675.000	Misc.	930.47	650.00	524.00	600.00	600.00
661-000.000-690.000	Insurance Refunds	11,835.52				
Totals for dept 000.000 - General		197,218.14	160,862.00	166,646.66	161,750.00	161,750.00
TOTAL ESTIMATED REVENUES		197,218.14	160,862.00	166,646.66	161,750.00	161,750.00
APPROPRIATIONS						
Dept 172.000 - Executive						
661-172.000-707.000	Retirement Contributions-ER		0.00			
661-172.000-910.100	Property Insurance	10,420.62	10,856.00	10,856.00	11,398.80	11,398.80
661-172.000-910.500	Workers Comp Insurance				25.32	25.32
Totals for dept 172.000 - Executive		10,420.62	10,856.00	10,856.00	11,424.12	11,424.12
Dept 201.000 - Finance,Budgeting,Accounting						
661-201.000-702.000	Wages	6,121.58	5,637.00	5,626.00	5,626.00	5,626.00
661-201.000-704.100	FICA - Employer's Share	337.76	350.00	349.00	349.00	349.00
661-201.000-704.200	Medicare - Employer's Share	77.50	82.00	82.00	82.00	82.00
661-201.000-705.000	Medical Insurance - ER	511.58	916.00	866.00	880.00	880.00
661-201.000-705.100	Vision Benefits	4.52	7.00	7.00	5.00	5.00
661-201.000-705.200	Dental Benefits	51.45	76.00	76.00	54.00	54.00
661-201.000-706.000	Life Insurance - ER cost	18.35	24.94	24.94	25.00	25.00
661-201.000-707.000	Retirement Contributions-ER	5,815.78	359.00	359.00	434.00	434.00
661-201.000-707.100	Health Care Savings Plan - ER	18.48	24.85	21.85	24.00	24.00
661-201.000-708.000	Sick & Accident Premiums-ER	71.45	117.00	117.00	123.00	123.00
Totals for dept 201.000 - Finance,Budgeting,Accounting		13,028.45	7,593.79	7,528.79	7,602.00	7,602.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 228.000 - Information Technology						
661-228.000-726.000	Supplies		2.75	2.75	15.00	15.00
661-228.000-801.000	Contractual Services	419.07	584.19	584.19	700.00	700.00
661-228.000-976.000	Equipment	107.74	120.00	120.00	150.00	150.00
Totals for dept 228.000 - Information Technology		526.81	706.94	706.94	865.00	865.00
Dept 301.000 - Police Dept						
661-301.000-750.000	Equip - NonDepreciable	26.00				
661-301.000-920.500	Utilities - Fuel	8,759.64				
661-301.000-930.000	Repairs and Maintenance	8,001.64				
661-301.000-968.000	Depreciation Expense	10,055.98				
Totals for dept 301.000 - Police Dept		26,843.26				
Dept 303.000 - Public Safety - Schools						
661-303.000-920.500	Utilities - Fuel	250.00				
Totals for dept 303.000 - Public Safety - Schools		250.00				
Dept 304.000 - Canine Program						
661-304.000-920.500	Utilities - Fuel	455.00				
Totals for dept 304.000 - Canine Program		455.00				
Dept 795.000 - Facilities - City Garage						
661-795.000-702.000	Wages	16,551.50	20,933.00	20,533.00	15,102.00	15,102.00
661-795.000-704.100	FICA - Employer's Share	1,040.37	1,298.00	1,270.00	936.00	936.00
661-795.000-704.200	Medicare - Employer's Share	242.88	310.00	232.00	219.00	219.00
661-795.000-705.000	Medical Insurance - ER	4,156.04	5,456.00	3,456.00	2,628.00	2,628.00
661-795.000-705.100	Vision Benefits	25.57	32.00	28.36	21.00	21.00
661-795.000-705.200	Dental Benefits	335.42	395.00	300.00	253.00	253.00
661-795.000-706.000	Life Insurance - ER cost	43.64	55.00	50.00	42.00	42.00
661-795.000-707.000	Retirement Contributions-ER	15,556.97	1,110.00	1,280.00	940.00	940.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
661-795.000-707.100	Health Care Savings Plan - ER	120.41	208.80	50.00	127.80	127.80
661-795.000-708.000	Sick & Accident Premiums-ER	274.20	427.00	327.00	299.00	299.00
661-795.000-726.000	Supplies	3,063.21	6,500.00	5,700.00	6,000.00	6,000.00
661-795.000-801.000	Contractual Services	308.33	450.00	85.00	400.00	400.00
661-795.000-910.100	Property Insurance	943.29	1,237.00	1,237.00	1,298.85	1,298.85
661-795.000-910.500	Workers Comp Insurance	162.42	718.40	34.42	510.46	510.46
661-795.000-920.000	Utilities	9,239.43	12,281.00	8,800.00	9,500.00	9,500.00
661-795.000-920.500	Utilities - Fuel	11,231.51	12,000.00	14,780.00	13,500.00	13,500.00
661-795.000-930.000	Repairs and Maintenance	59,152.04	70,894.50	60,000.00	7,100.00	7,100.00
661-795.000-968.000	Depreciation Expense	15,127.02	15,000.00	20,000.00	25,000.00	25,000.00
661-795.000-976.000	Equipment	1,156.86	50,000.00	20,000.00	70,000.00	70,000.00
Totals for dept 795.000 - Facilities - City Garage		138,731.11	199,305.70	158,162.78	153,877.11	153,877.11
TOTAL APPROPRIATIONS		190,255.25	218,462.43	177,254.51	173,768.23	173,768.23
NET OF REVENUES/APPROPRIATIONS - FUND 661		6,962.89	(57,600.43)	(10,607.85)	(12,018.23)	(12,018.23)
BEGINNING FUND BALANCE		413,749.26	420,712.15	420,712.15	410,104.30	410,104.30
ENDING FUND BALANCE		420,712.15	363,111.72	410,104.30	398,086.07	398,086.07
Fund 865 - Sidewalks						
ESTIMATED REVENUES						
Dept 478.000 - Snow & Ice Removal						
865-478.000-418.478	Snow Removal Revenue	1,755.00	1,395.00	1,395.00	1,400.00	1,400.00
Totals for dept 478.000 - Snow & Ice Removal		1,755.00	1,395.00	1,395.00	1,400.00	1,400.00
TOTAL ESTIMATED REVENUES		1,755.00	1,395.00	1,395.00	1,400.00	1,400.00
APPROPRIATIONS						
Dept 478.000 - Snow & Ice Removal						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
865-478.000-801.478	Contractual Services - Snow Removal	2,790.00	1,755.00	1,755.00	1,950.00	1,950.00
Totals for dept 478.000 - Snow & Ice Removal		2,790.00	1,755.00	1,755.00	1,950.00	1,950.00
TOTAL APPROPRIATIONS		2,790.00	1,755.00	1,755.00	1,950.00	1,950.00
NET OF REVENUES/APPROPRIATIONS - FUND 865		(1,035.00)	(360.00)	(360.00)	(550.00)	(550.00)
BEGINNING FUND BALANCE		2,344.22	1,309.22	1,309.22	949.22	949.22
ENDING FUND BALANCE		1,309.22	949.22	949.22	399.22	399.22
Fund 866 - Weed Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
866-000.000-416.000	Current Weed Revenue	7,660.00	4,950.00	4,950.00	7,000.00	7,000.00
Totals for dept 000.000 - General		7,660.00	4,950.00	4,950.00	7,000.00	7,000.00
TOTAL ESTIMATED REVENUES		7,660.00	4,950.00	4,950.00	7,000.00	7,000.00
APPROPRIATIONS						
Dept 000.000 - General						
866-000.000-801.000	Contractual Services	2,085.00	660.00	660.00	1,000.00	1,000.00
Totals for dept 000.000 - General		2,085.00	660.00	660.00	1,000.00	1,000.00
TOTAL APPROPRIATIONS		2,085.00	660.00	660.00	1,000.00	1,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 866		5,575.00	4,290.00	4,290.00	6,000.00	6,000.00
BEGINNING FUND BALANCE		23,760.00	29,335.00	29,335.00	33,625.00	33,625.00
ENDING FUND BALANCE		29,335.00	33,595.00	33,625.00	39,625.00	39,625.00

Fund Balance Statement

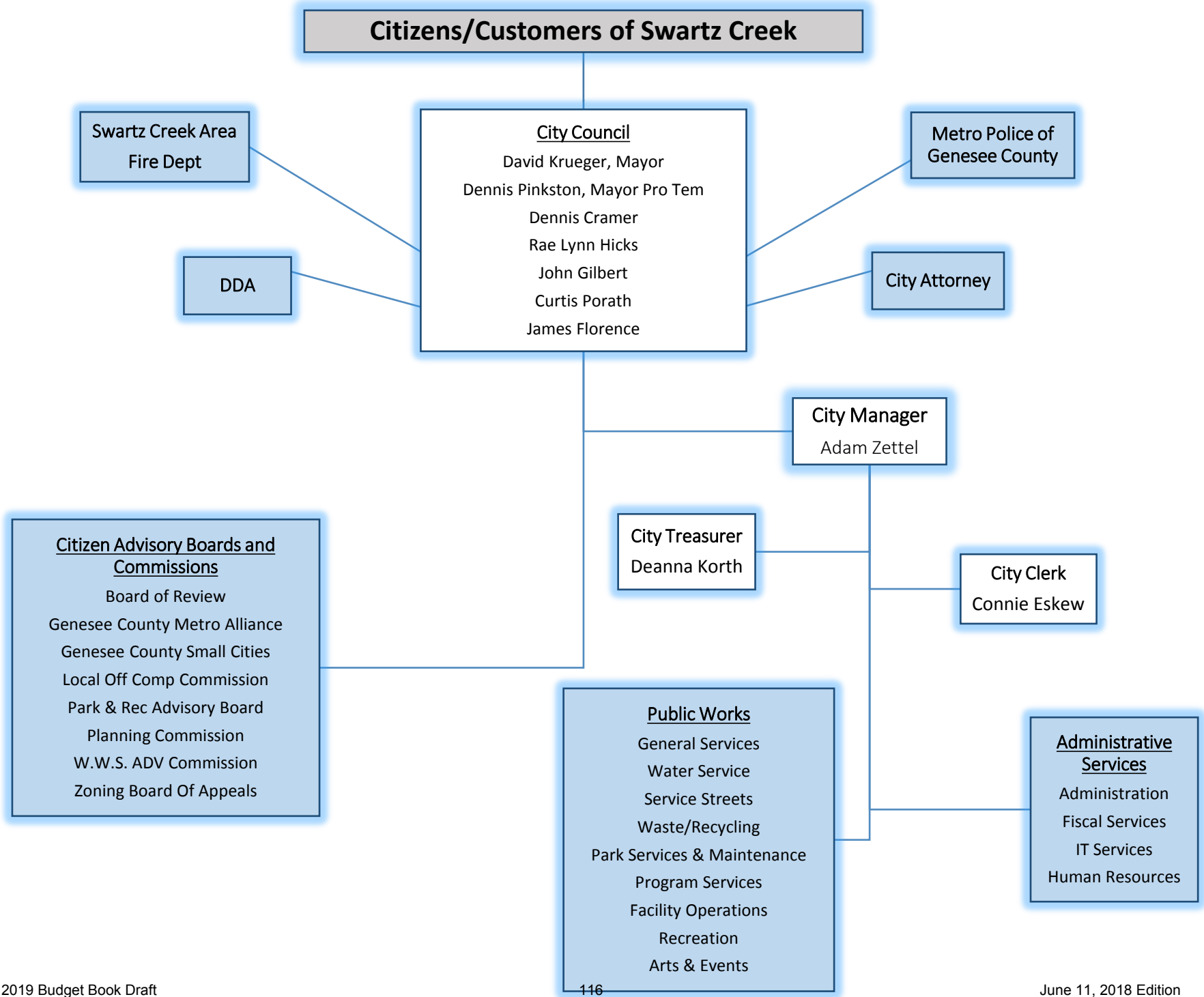
Funds	Fund Balance 6/30/2017	Projected Net Revenue & Expense 2017- 2018	Projected Fund Balance 6/30/2018	Revenues 2018-2019	Expenses 2018- 2019	Net Change to Fund Balance 2018- 2019	Projected Fund Balance 6/30/2019
General Fund	\$1,938,101	(552,445)	1,385,656	2,396,377	2,489,017	(92,640)	\$ 1,293,016
Major Street Fund	\$669,250	(225,931)	443,320	655,601	624,164	31,437	\$ 474,756
Local Street Fund	\$510,016	(491,950)	18,066	745,400	454,857	290,543	\$ 308,609
Municipal Street Fund	\$1,521,435	(1,502,282)	19,154	628,290	626,444	1,846	\$ 20,999
Garbage Fund	\$302,406	6,206	308,612	393,465	387,008	6,457	\$ 315,069
Downtown Development Fund	\$95,855	4,614	100,469	50,600	128,590	(77,990)	\$ 22,479
City Hall Debt Fund	\$3,744	446	4,190	88,745	89,480	(736)	\$ 3,454
Fire Equipment Replacement Fund	\$80,288	30,026	110,314	30,070	0	30,070	\$ 140,384
Water Fund**	\$6,281,441	(841,231)	5,440,210	2,165,650	2,280,778	(115,128)	\$ 5,325,082
Sewer Fund**	\$7,451,725	(118,205)	7,333,521	1,288,565	1,429,404	(140,839)	\$ 7,192,682
Motor Pool Fund	\$420,712	(10,608)	410,104	161,750	173,768	(12,018)	\$ 398,086
Sidewalks Fund	\$1,309	(360)	949	1,400	1,950	(550)	\$ 399
Weed Fund	\$29,335	4,290	33,625	7,000	1,000	6,000	\$ 39,625

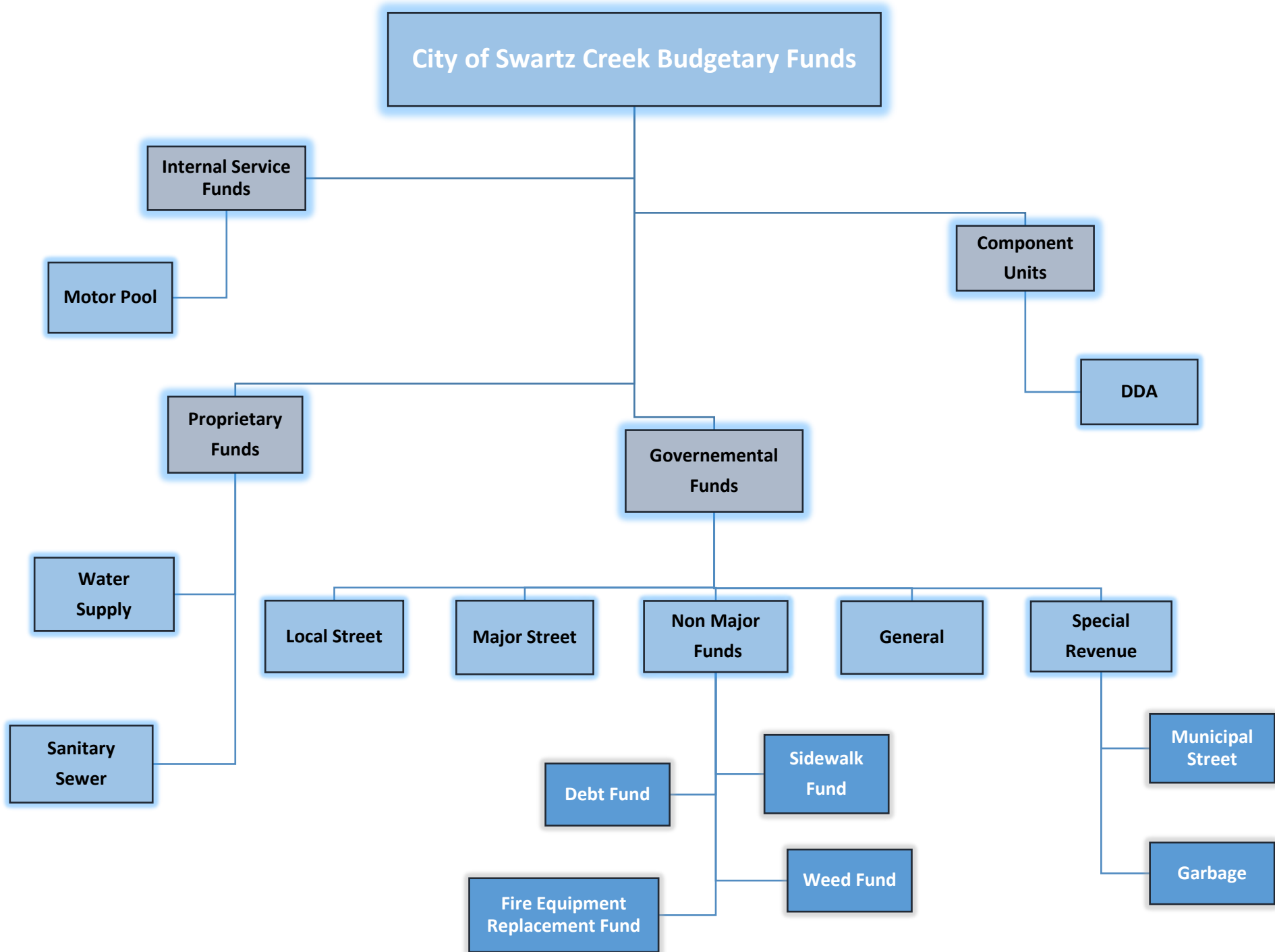
** These funds include value of assets owned by the City of Swartz Creek

Water Fund expenses includes estimated depreciation expense	\$189,503
Sewer Fund expenses includes estimated depreciation expense	\$255,000
Motor Fund expenses includes estimated depreciation expense	\$25,000

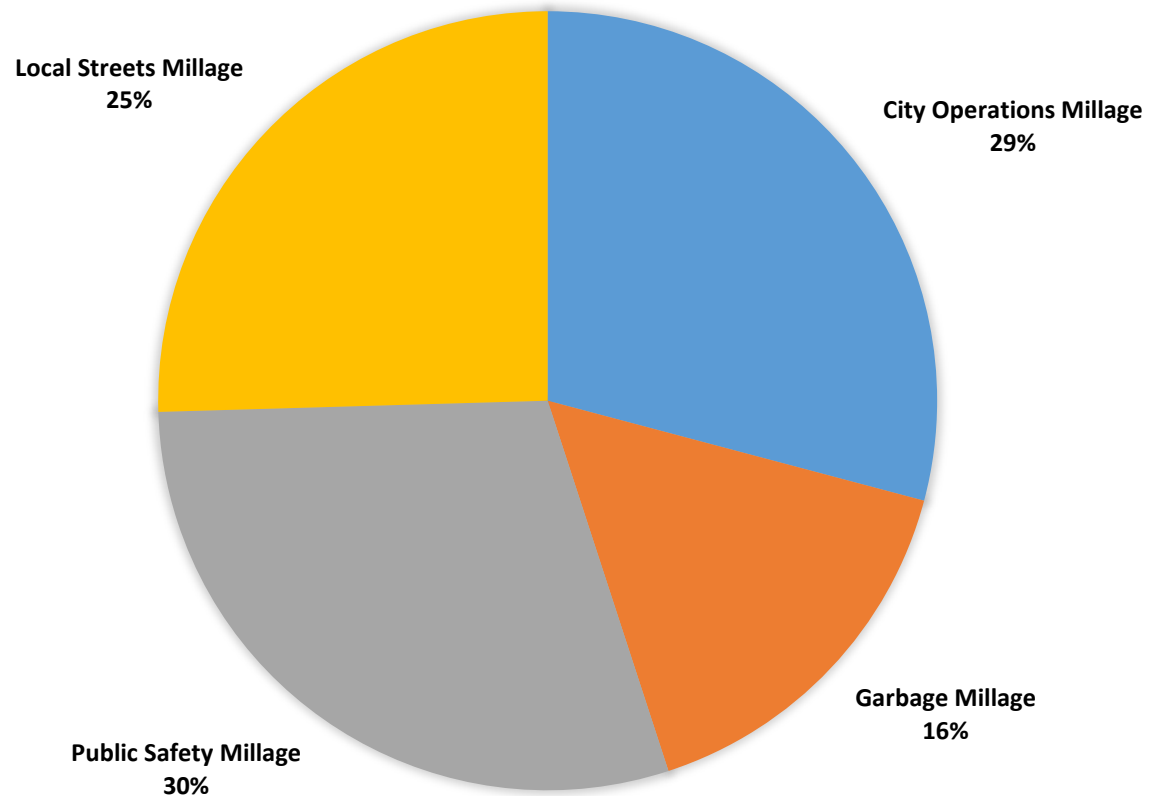
Appendix

Citizens & Customers of Swartz Creek (Flow Chart)	pg. 116
City of Swartz Creek Budgetary Funds (Flow Chart)	pg. 117
Figures (Levy Composition, Comparison, and Apportionment)	pg. 118
Funds Description	pg. 121
Consolidated Six Year Capital Improvement Plan	pg. 123
20 Year Street Asset Management Plan	pg. 125
20 Year Sewer Investment Plan	pg. 130
20 year Water Capital Improvement Plan	pg. 131
Parks and Recreations Capital Improvement Plan	pg. 134
DDA Improvement Plan	pg. 135
Public Safety Funding Status	pg. 136

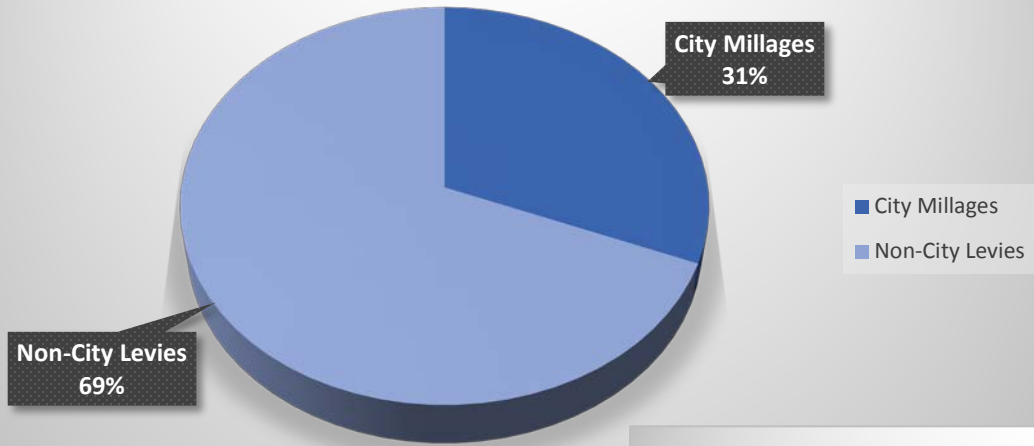




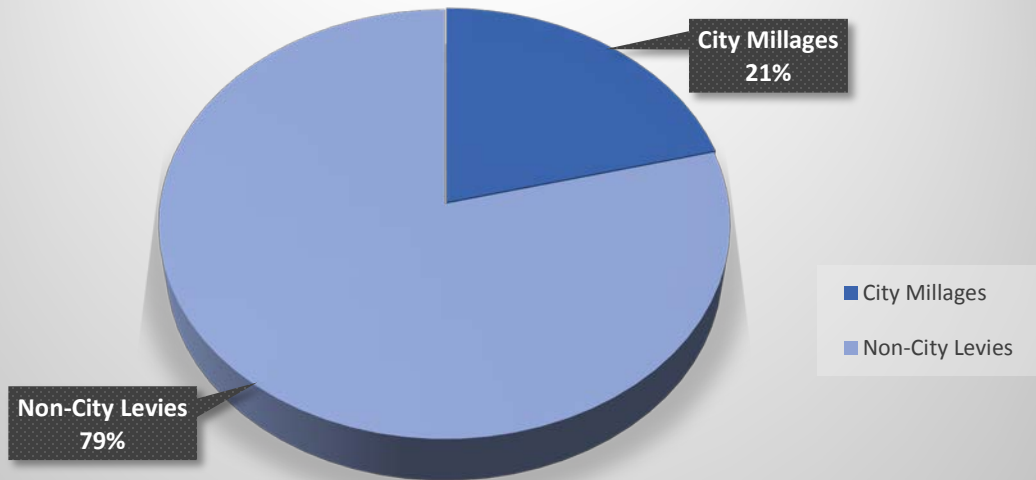
SWARTZ CREEK CITY MILLAGES



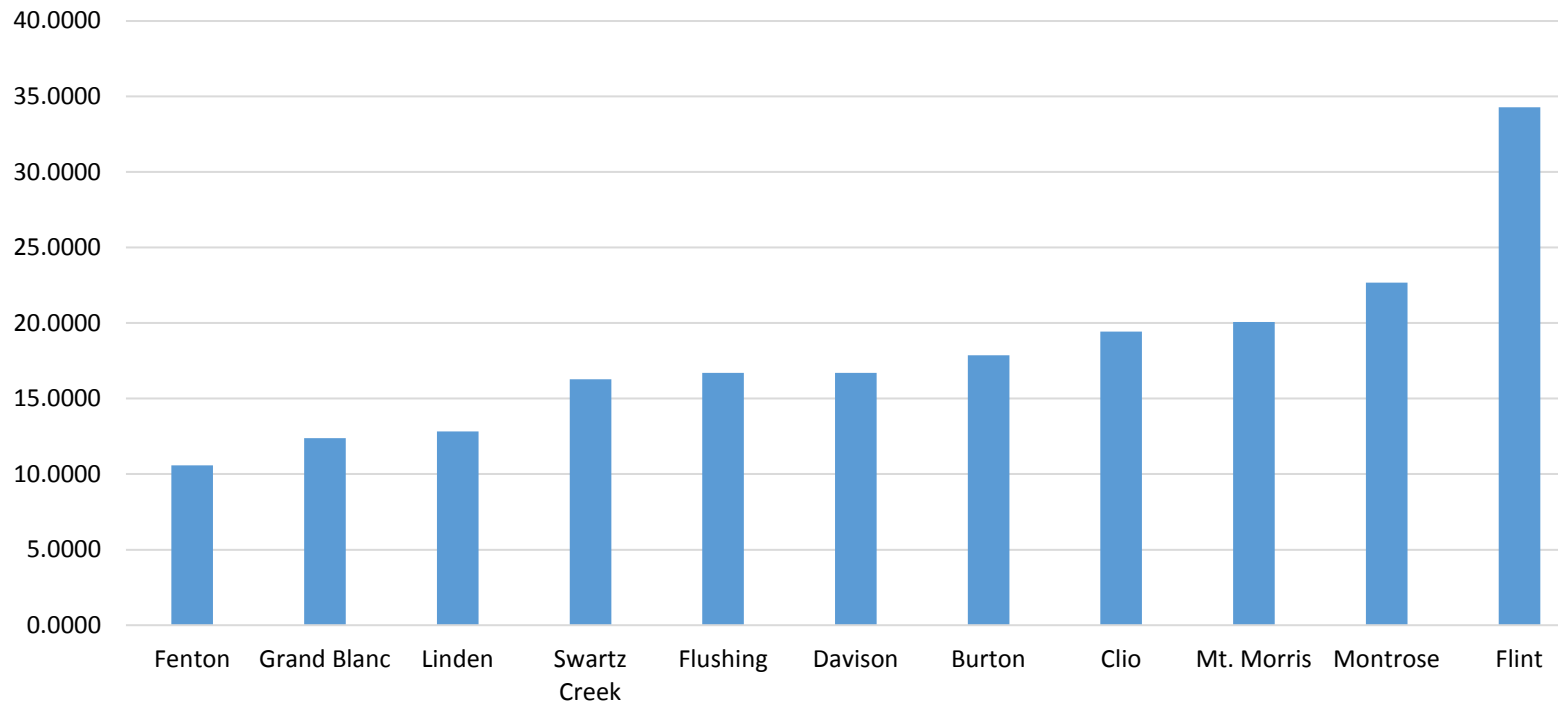
RESIDENTIAL (Homestead)



BUSINESS or RENTAL PROPERTY (Non Homestead)



2017 Levys



BASIS OF BUDGETING

GOVERNMENTAL FUNDS

The governmental funds include all activities that provide general governmental services that are not business-type activities. This includes the General Fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The City reports the following funds as “major” governmental funds:

- The General Fund is the City’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The Major Streets Fund accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for major streets. State law requires that these taxes be used for major street maintenance and construction.
- The Local Streets Fund accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for local streets. State law requires that these taxes be used for local street maintenance and construction.
- The Garbage Collection Funds accounts for a special property tax millage allowed to provide garbage and compost collection services.

PROPRIETARY FUNDS

The proprietary funds include enterprise funds (which provide goods or services to users in exchange for charges or fees) and internal service funds (which provide goods or services to other funds of the City). The City reports the following funds as “major” enterprise funds:

- The Water Fund accounts for the operations of the water distribution system.
- The Sewer Fund accounts for the operations of the sewage pumping collection system.

The City’s internal service funds are used to account for services provided to other departments of the government on a cost reimbursement basis. The City has a motor pool internal service fund that allocates costs to various funds on a full accrual basis, so that the full costs are recognized and allocated to the various funds in the year that the costs are incurred.

MAJOR FUNDS DESCRIPTIONS

General Fund accounts for all resources not accounted for and reported to another fund. It includes most tax revenues and such services as public safety, parks, recreation, engineering, planning and administration.

Water Fund accounts for activities associated with the distribution and transmission of potable water to the City of Swartz Creek citizens.

Sewer Fund accounts for activities associated with sewage transmission and treatment.

NONMAJOR SPECIAL REVENUE FUNDS

Debt Fund long term debt repaid from a governmental fund. Swartz Creek currently has a City Hall Debt Fund to account for current year bond payments. This bond is paid off by the General Fund, Garbage Fund, Water Fund, and Sewer Fund. Final payment is May 1, 2021.

Sidewalk Fund accounts for revenues from sidewalk repair charges and winter snow and ice removal as required in the City Code of Ordinances. Expenses incurred by the city for sidewalk repairs billed to homeowners and sidewalk cleaning also are accounted for in this fund.

Weed Fund accounts for revenues from mowing charges on lots within the city that violate the Weed Ordinance. The costs incurred to enforce the Weed Ordinance are also accounted for in this fund.

Fire Equipment Replacement Fund established to ensure adequate funds will be available to purchase major capital assets for the Swartz Creek Area Fire Department.

City of Swartz Creek

Six Year Consolidated Capital Improvement Plan*

Year: 2018

<u>Project Name</u>	<u>Description</u>	<u>Estimated</u>		<u>Implementation</u>	
		<u>Cost</u>	<u>Funding Status</u>	<u>Status</u>	<u>Reference Document</u>
Tree Replacement	Reforest Abrams Park	\$10,000	In budget	Pre-Contract	2018 Park Plan
Baseball Backstops	Replace Elms backstop	\$5,000	In budget	Quotes Received	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Winston , Hill Road, & Valleyview	\$220,000	In budget	Pre-Contract	2017 Sanitary Sewer Rehabilitation Plan
Daval Drive	Reconstruct Daval Drive	\$700,000	In budget	Contracted	20 Year Paving Program (2016)
Daval Water	Replace Daval Drive water main	\$450,000	In budget	Contracted	2017 Water Asset Management Plan
Total Investment		\$1,385,000			

Year: 2019

<u>Project Name</u>	<u>Description</u>	<u>Estimated</u>		<u>Implementation</u>	
		<u>Cost</u>	<u>Funding Status</u>	<u>Status</u>	<u>Reference Document</u>
Dog Park	Construct dog park	\$25,000	Fundraising	Pre-Bid	2018 Park Plan
Holland Square	Construct public plaza at 5012 Holland Drive	\$250,000	80% in budget	Planning	2016 DDA/TIF Plan
Sewer Lining	Refurbish sewer lines on Chesterfield, Eton, Young, & "Woods"	\$220,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Fairchild	Refurbish street surface on Fairchild	\$300,000	In budget	Engineering	20 Year Paving Program (2016)
Helmsley	Reconstruct Helmsley Drive	\$440,000	In budget	Pre-Contract	20 Year Paving Program (2016)
Total Investment		\$1,235,000			

Year: 2020

<u>Project Name</u>	<u>Description</u>	<u>Estimated</u>		<u>Implementation</u>	
		<u>Cost</u>	<u>Funding Status</u>	<u>Status</u>	<u>Reference Document</u>
Reclaim Elms East	Remove brush and overgrowth	\$10,000	Tentative budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fairchild, McClain, School, Ingalls, Hayes, Ford, Brady, and Holland	\$220,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Chelmsford	Reconstruct Chelmsford Drive	\$660,000	Tentative budget	Pre-planning	20 Year Paving Program (2016)
Chelmsford water main	Replace Chelmsford Drive water main	\$320,000	USDA Grant/Loan	Pre-funding	2017 Water Asset Management Plan
Total Investment		\$1,200,000			

Year: 2021

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Abrams Bathrooms	Renovate bathrooms at Abrams Park and add exercise equipment	\$15,000	Tentative budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fortino, Church, Mason, First, Second, Third, Frederick, & Miller	\$220,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Cappy	Rehabilitate Cappy Lane	\$352,000	Tentative budget	Pre-planning	20 Year Paving Program (2016)
Total Investment		\$587,000			

Year: 2022

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Path Extension	Create unimproved route at Elms Park	\$20,000	Tentative budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Miller and Tallmadge	\$180,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Oakview	Reconstruct Oakview Drive	\$715,000	Tentative budget	Pre-planning	20 Year Paving Program (2016)
Oakview Water Main	Replace Oakview Drive water main	\$690,000	USDA Grant/Loan	Pre-funding	2017 Water Asset Management Plan
Total Investment		\$1,605,000			

Year: 2023

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Basketball Courts	Refurbish basketball courts at Abrams Park	\$65,000	Tentative budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Bristol	\$200,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
School St	Rehabilitate School Street	\$357,500	Tentative budget	Pre-planning	20 Year Paving Program (2016)
USDA Phase II	Replace water main on Miller, Bristol, Morrish	\$3,040,000	USDA Grant/Loan	Pre-funding	
Total Investment		\$3,662,500			

*Projects are listed by calendar year; projects may span multiple fiscal years (July-June)

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase I: 2015-2019			
Worcester	Reconstruct	2	\$800,000
Yarmy	Preservation	3	\$200,000
Parkridge	Preventative Maint.	5	\$100,000
Abbey	Preservation	2	\$300,000
Ingalls McLain To Hayes	Preservation	3	\$300,000
Chesterfield (east of Seymour)	Reconstruct	2	\$650,000
Daval	Reconstruct	2	\$700,000
Birchcrest	Preservation	4	\$300,000
N. Seymour	Preventative Maint.	6	\$25,000
1st	Preventative Maint.	5	\$10,000
2nd	Preventative Maint.	5	\$10,000
3rd	Preventative Maint.	5	\$10,000
Holland	Preventative Maint.	6	\$10,000
Hayes	Preventative Maint.	6	\$10,000
Ford	Preventative Maint.	5	\$10,000
N. Brady	Preventative Maint.	6	\$10,000
McLain	Preventative Maint.	6	\$20,000
Wade	Preventative Maint.	5	\$20,000
Jennie	Preventative Maint.	5	\$20,000
Fairchild	Preservation	3	\$400,000
Elms (Swartz Creek to n. city limits)	Preventative Maint.	7	\$48,000
Morrish (Maple to n. city limits)	Preventative Maint.	7	\$130,000
2015-2019 Total			\$4,083,000

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase II: 2020-2024			
School	Preservation	3	\$357,500
Chelmsford	Reconstruct	2	\$660,000
Oakview (east of Seymour)	Reconstruct	2	\$715,000
Winston	Reconstruct	3	\$204,000
Helmsley	Reconstruct	2	\$440,000
Cappy Lane	Preservation	3	\$352,000
Durwood	Reconstruct	2	\$990,000
Norbury	Reconstruct	2	\$330,000
Bristol Road	Preventative Maint.	6	\$48,000
2020-2024 Total			\$4,096,500

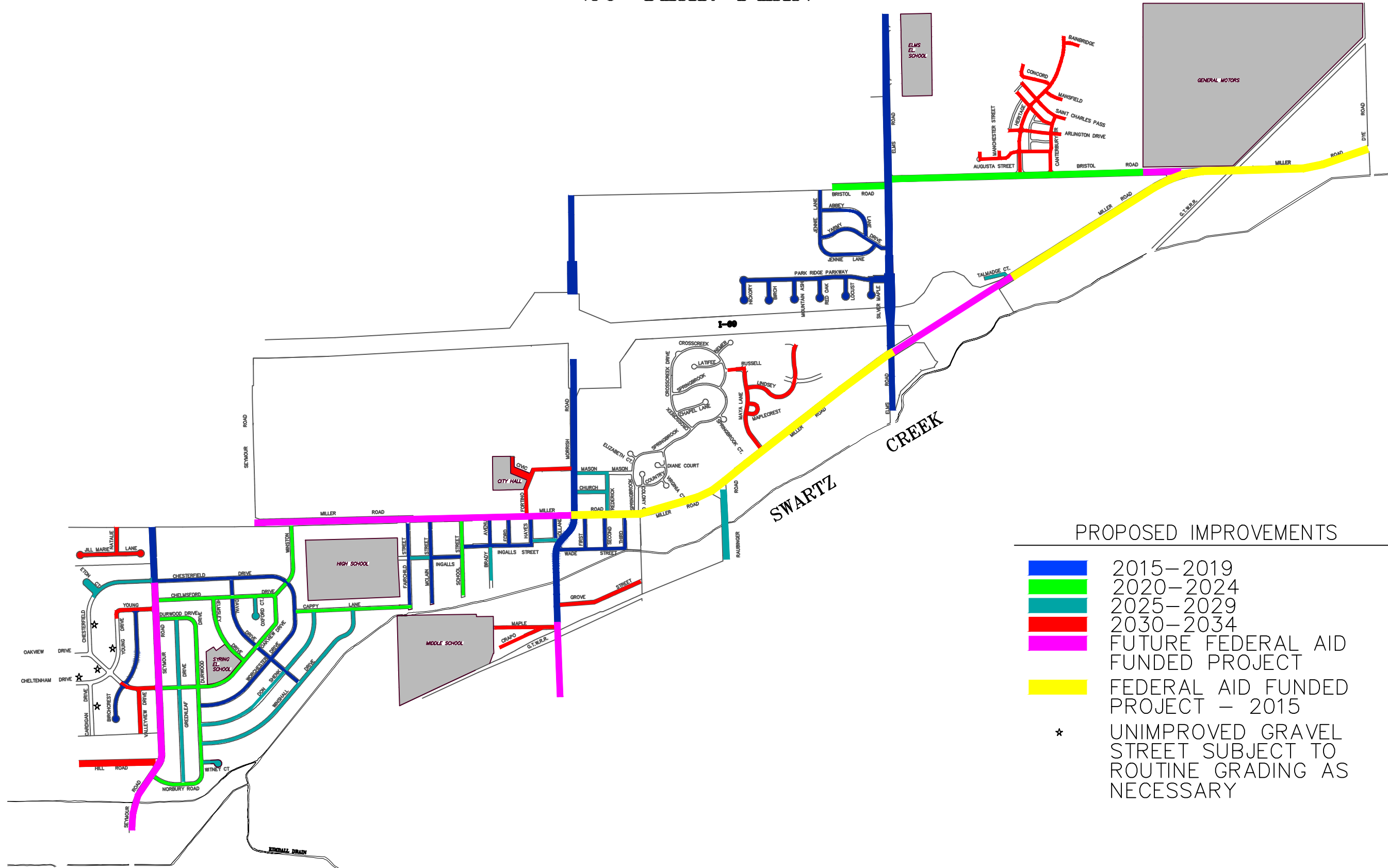
City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase III: 2025-2029			
Mason	Preservation	2	\$172,500
Church	Preservation	5	\$115,000
Frederick	Preservation	5	\$172,500
Ingalls	Preventative Maint./Preservation	2nd Fix/Est. Unknown	\$276,000
Chesterfield (west of Seymour)	Preservation	3	\$172,500
Eton Court	Preservation	3	\$46,000
Oxford Court	Reconstruct	2	\$110,000
Whitney Court	Reconstruct	3	\$66,000
Greenleaf	Reconstruct	3	\$805,000
Don-Shenk	Reconstruct	3	\$575,000
Winshall	Reconstruct	3	\$747,500
Fairchild	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
School	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
Worcester	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Chesterfield	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
Daval	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Chelmsford	Preventative Maint.	2nd Fix/Est. Unknown	\$34,500
Oakview	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Helmsley	Preventative Maint.	2nd Fix/Est. Unknown	\$34,500
S. Brady	Preservation	3	\$86,250
Talmadge Court	Preservation	3	\$86,250
Raubinger	Preservation	2	\$230,000
2025-2029 Total			\$3,971,000

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase IV: 2030-2034			
Fortino	Reconstruct	3	\$720,000
Civic	Reconstruct	2	\$240,000
Grove	Reconstruct	2	\$600,000
Maple	Reconstruct	3	\$192,000
Crapo	Reconstruct	3	\$192,000
Springbrook East (all streets)	Preservation	2nd Fix/Est. Unknown	\$168,000
Heritage (all streets)	Preservation	2nd Fix/Est. Unknown	\$192,000
Hill	Reconstruct	2	\$420,000
Jill Marie	Preservation	5	\$480,000
Natalie	Preservation	5	\$96,000
Young	Preservation	5	\$300,000
Oakview (west of Seymour)	Preservation	5	\$120,000
Valleyview	Preservation	5	\$120,000
Oxford Court	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
N. Seymour	Preventative Maint.	2nd Fix/Est. Unknown	\$30,000
1st	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
2nd	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
3rd	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Holland	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Hayes	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Ford	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
N. Brady	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
McLain	Preventative Maint.	2nd Fix/Est. Unknown	\$24,000
Wade	Preventative Maint.	2nd Fix/Est. Unknown	\$24,000
2030-2034 Total			\$4,025,000.00

SWARTZ CREEK STREET IMPROVEMENTS 20 YEAR PLAN



PROPOSED IMPROVEMENTS

- 2015-2019
- 2020-2024
- 2025-2029
- 2030-2034
- FUTURE FEDERAL AID FUNDED PROJECT
- FEDERAL AID FUNDED PROJECT - 2015
- * UNIMPROVED GRAVEL STREET SUBJECT TO ROUTINE GRADING AS NECESSARY

PLAN DATE: JANUARY 2015
 PROJECT MGR: L.P.F.
 REVIEWER: J.M.B.
 SCALE: NOT TO SCALE

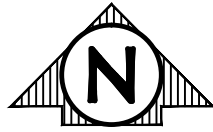
ROWE PROFESSIONAL SERVICES COMPANY

 The ROWE Building
 540 S. Saginaw St., Ste. 200, P. O. Box 3748
 Flint, MI 48502
 O: (810) 341-7500
 F: (810) 341-7573
 WWW.ROWEPS.COM

PREPARED FOR
CITY OF SWARTZ CREEK
 20 YEAR PLAN

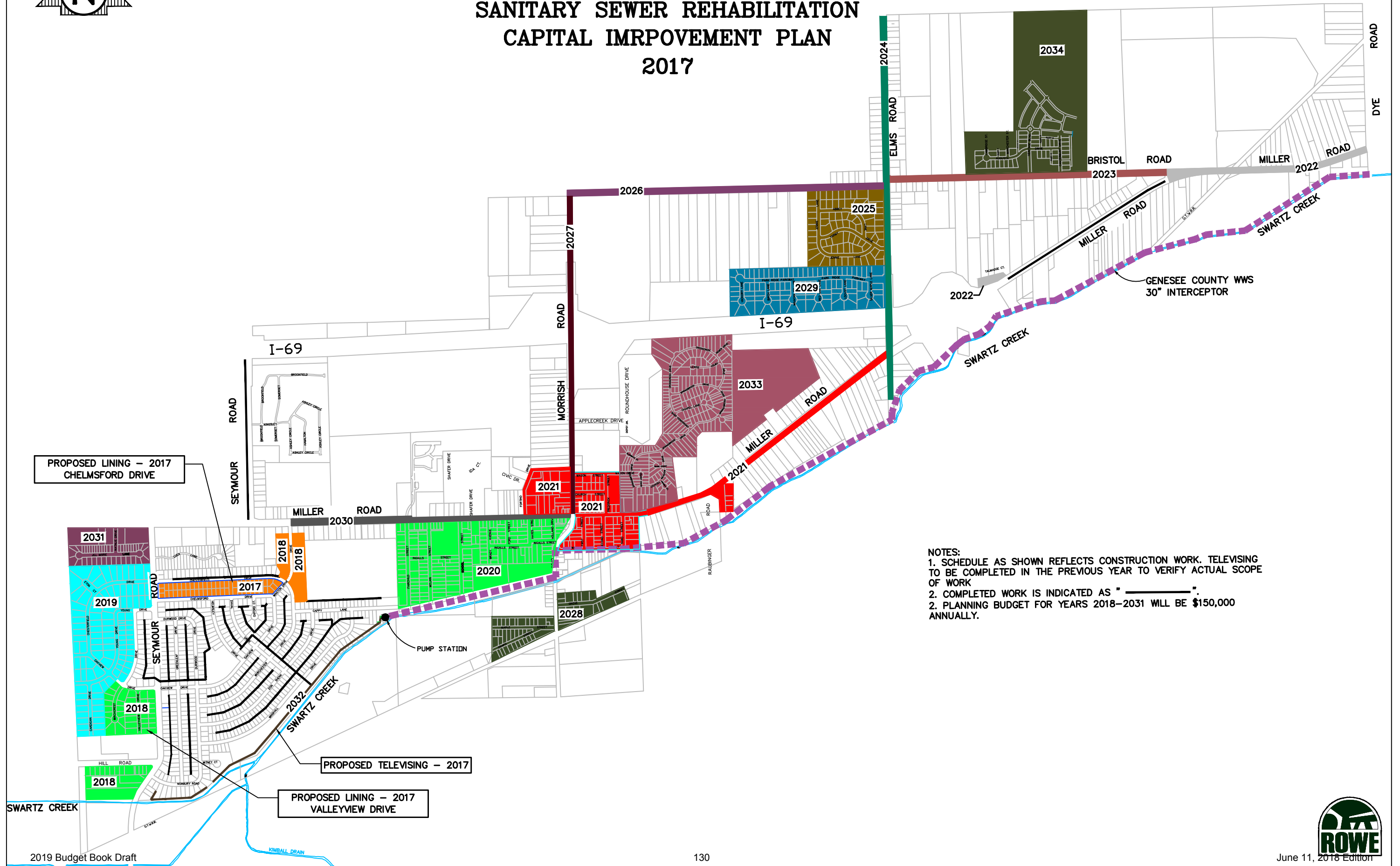
REV: _____

SHT# 2 OF 2
 JOB No: 14C0149



CITY OF SWARTZ CREEK

SANITARY SEWER REHABILITATION CAPITAL IMPROVEMENT PLAN 2017



- NOTES:
1. SCHEDULE AS SHOWN REFLECTS CONSTRUCTION WORK. TELEVISIONING TO BE COMPLETED IN THE PREVIOUS YEAR TO VERIFY ACTUAL SCOPE OF WORK
 2. COMPLETED WORK IS INDICATED AS " ———— "
 2. PLANNING BUDGET FOR YEARS 2018-2031 WILL BE \$150,000 ANNUALLY.

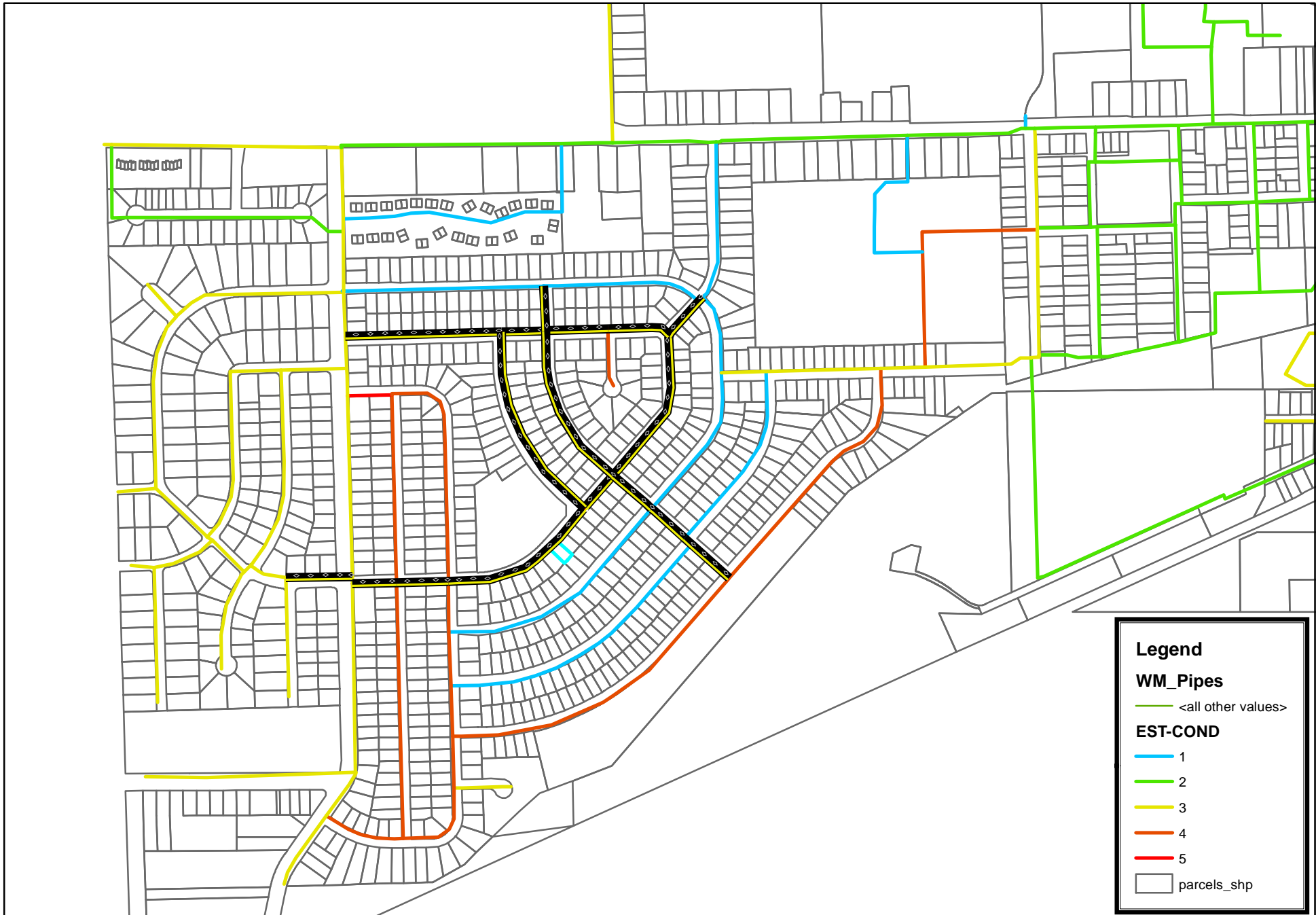


Five and Twenty Year Capital Improvement Plan

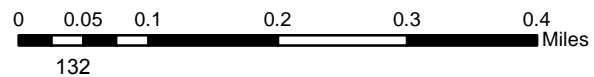
Year	Asset Description	Cost	Status
2018	Daval Watermain/Valves/Hydrants*	\$450,000	PE Done-Awarded
2019	None	\$0	NA
2020	Helmsley Watermain/Valves/Hydrants**	\$300,000	Planned
2021	Chelmsford Watermain/Valves/Hydrants*	\$320,000	Planned RD Support
2022	Oakview Watermain/Valves/Hydrants*	\$690,000	Planned RD Support
2023	Miller from Dye to Elms Watermain/Valves/Hydrants*	\$1,420,000	Planned RD Support
2023	Bristol from Miller to Elms Watermain/Valves/Hydrants*	\$1,180,000	Planned RD Support
2023	Morrish from I-69 to Miller Watermain/Valves/Hydrants*	\$440,000	Planned RD Support
2024-2028	Durwood & Norbury**	\$650,000	Proposed
2028-2033	Eton, Oxford, Whitney, Greenleaf, Winshall**	\$750,000	Proposed
2034-2038	Cappy Lane**	\$300,000	Proposed

*Costs derived from engineer estimates

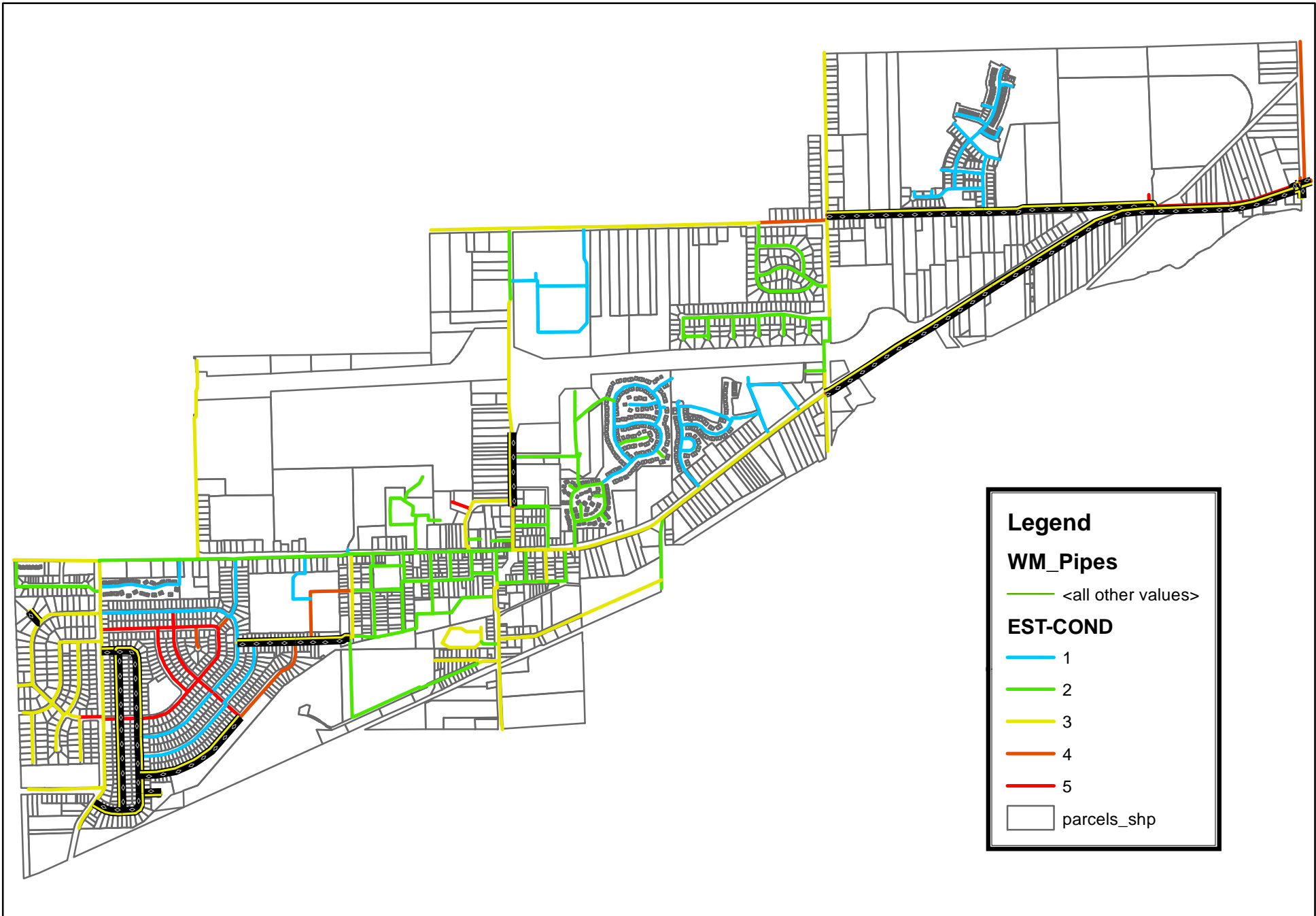
**Costs estimated by staff using similar scale project estimates, no inflationary factor included



City of Swartz Creek
 Five Year CIP Replacements
 2019 Budget Book Draft
 Selected in Yellow/Black

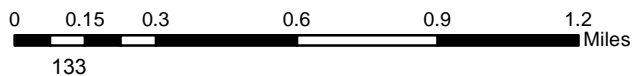


June 11, 2018 Edition



City of Swartz Creek
 Five to Twenty Year CIP Replacements
 Selected in Yellow/Black

2019 Budget Book Draft



June 11, 2018 Edition

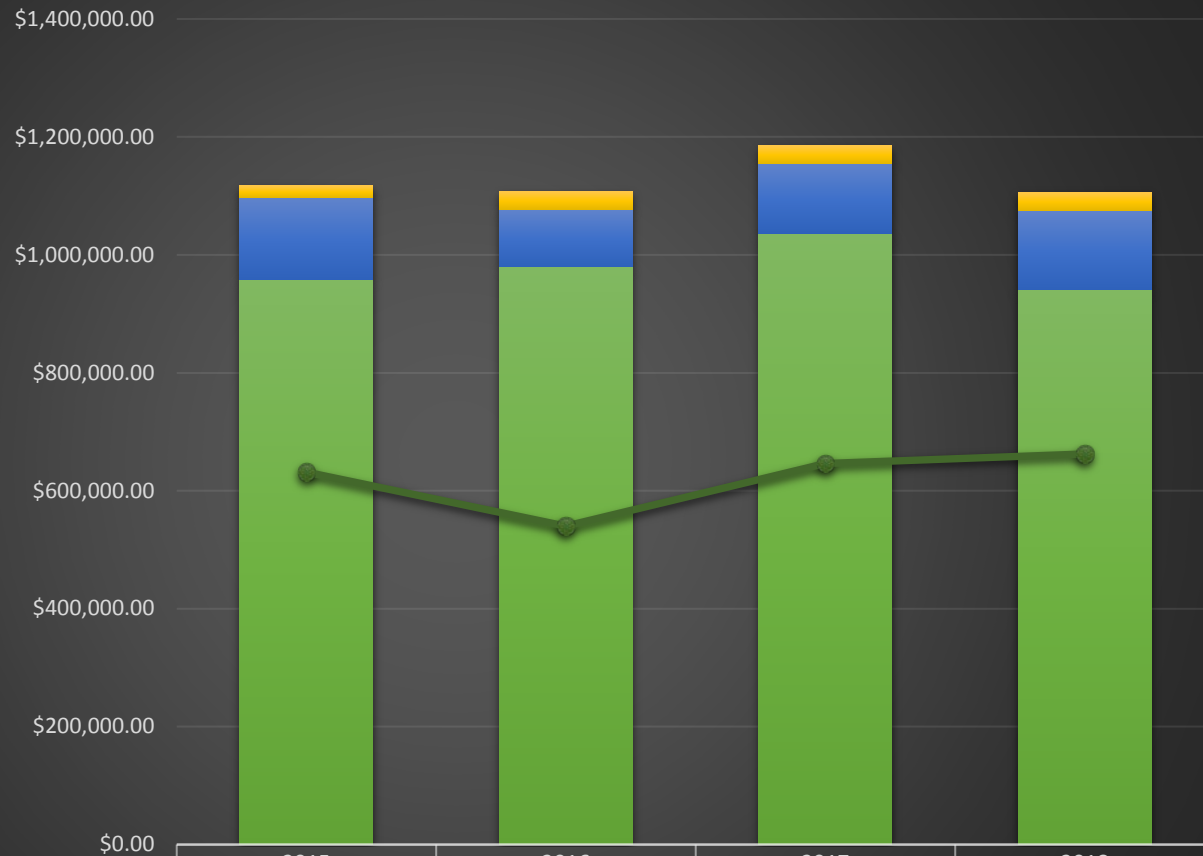
Capital Improvement Plan			
Year	Project	Cost	Funding
Years 0-5	Winshall Park		
	• Tree replacement	\$10,000	CE, Private GF, Passport
	• Annual maintenance (\$40,000 per year x 5)	\$200,000	
	• Renovate restroom floor, add exercise stations	\$15,000	
	• Refurbish Basketball Courts	\$65,000	
	Total	\$290,000	
	Elms Park		
	• Replace backstops	\$5,000	GF, Passport, Private
	• Drainage improvements, extend internal path	\$20,000	
	• Dog park	\$25,000	
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Reclaim East-side of Elms Park	T.B.D.	
	Total	\$300,000	
	Non-Motorized		
	• Construct Phase 1 of regional trail system	\$150,000	TAP, MNRTF, GF, Private
Total	\$150,000		
Total for 0-5 Years		\$740,000	
Years 5-10	Winshall Park		
	• New internal path	\$100,000	Private, GF, Passport
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Refurbish or repurpose tennis courts	\$125,000	
	• Disc Golf (9-holes)	\$4,500	
	Total	\$479,000	
	Elms Park		
	• Drainage	\$10,000	GF, Passport, Private
	• Annual maintenance (\$60,000 per year x 5)	\$300,000	
	Total	\$310,000	
	Bicentennial		
	• Remove or enhance pavilion with new features	\$150,000	MNRTF, GF, Private, DDA
	• New Benches	\$3,000	
	Total	\$153,000	
	Non-Motorized		
• Construct Phase 2 and 3 of regional trail system	\$350,000	TAP, MNRTF, GF, Private	
Total	\$350,000		
Total for 5-10 Years		\$1,292,000	

Table 1: City of Swartz Creek DDA Projects

	DDA Allocated Costs
<i>Enhancement Improvements</i>	
Miller Road Corridor Enhancement (2,200 feet)	\$800,000
Morrish Road Corridor Enhancement	\$900,000
Morrish Rd/I-69 Overpass Corridor Enhancement	\$425,000
Fortino Road Corridor Enhancement	\$575,000
Holland Road Corridor Enhancement	\$125,000
Future Road Extensions Corridor Enhancement	\$325,000
Burial or Relocation of Overhead Utility Lines	\$800,000
I-69/Morrish Rd Gateway Treatment	\$225,000
Miller Road (east and west) Gateway Treatment	\$125,000
Morrish Road (north and south) Gateway Treatment	\$125,000
Property/Structure Acquisition	\$125,000
Building Rehabilitation	\$300,000
Public Art/Sculptures	\$175,000
Update Traffic Signals	\$250,000
Façade and Signage Improvements	\$320,000
<i>Transportation Improvements</i>	
Traffic Study	\$25,000
Street maintenance and repairs	\$550,000
Intersection Improvements	\$725,000
Road Extensions	\$725,000
Alley construction	\$325,000
Way-finding	\$250,000
Public Parking	\$525,000
Sidewalks/Pathways	\$225,000
Transit Enhancement	\$125,000
<i>Public Facility Improvements</i>	
Water Main, Sanitary Sewer, and Storm Drainage Improvements	\$850,000
Park Development	\$300,000
Wireless Internet Access	\$100,000
Community Center	\$300,000
Library	\$300,000
City Hall	\$300,000
<i>Administration and Planning</i>	
Marketing Plan	\$20,000
Webpage Development	\$10,000
DDA Promotion	\$250,000
Events and Festivals	\$350,000
General Administration	\$450,000
<i>Total Project Costs</i>	\$12.3 million

Public Safety Revenue and Expense Report 2015-2018

The city collects a 4.9 mil public safety millage to help cover the costs of police and fire services. The levy has appeared on the summer tax bill beginning in 2014 when the public safety assessment was passed by City Council.



	2015	2016	2017	2018
Fire Equipment	\$20,000.00	\$30,000.00	\$30,000.00	\$30,000.00
Swartz Creek Fire Dept	\$139,462.56	\$97,268.86	\$119,211.76	\$134,696.15
Swartz Creek PD/Metro Police Expenses	\$957,876.67	\$980,026.22	\$1,035,987.74	\$941,100.00
Revenues	\$631,453.97	\$540,030.96	\$646,345.87	\$662,400.00