

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, February 11, 2019, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of January 31, 2019 MOTION Pg. 14
 - 4B. Closed Session Council Meeting of January 31, 2019 MOTION Separate
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 3
 - 6B. Streetscape Bids, Recommendation, and OHM Proposal Pg. 23
 - 6C. Monthly Reports and Park Board Minutes Pg. 31
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Streetscape Bid and Engineerin Award RESO Pg. 13
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Downtown Development Authority:	Thursday, February 21, 2019, 6:00 p.m., PDBMB (One week later)
Fire Board:	Monday, February 18, 2019, 6:00 p.m., Public Safety Bldg
Zoning Board of Appeals :	Wednesday, February 20, 2019, 6:00 p.m., PDBMB (Cancelled)
City Council:	Monday, February 25, 2019, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, February 27, 2019, 10:00 a.m., Metro Headquarters
Planning Commission:	Tuesday, March 5, 2019, 7:00 p.m., PDBMB
Park Board:	Wednesday, March 6, 2019, 5:30 p.m., PDBMB
City Council:	Monday, March 11, 2019, 7:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, February 11, 2019 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: February 7, 2019

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** (*No Change of Status*)

Desert Sun Holdings (office at 6197 Miller) – Appraisal is done and there was a small claim hearing on Dec 11 which the assessor attended. Evidence was due on Nov 20 and the city did not receive anything from the petitioner. There are no additional findings at this point.

Shkrelli (golf course) – This appeal has been withdrawn, but not before we spent resources to complete an appraisal. While the value has been successfully defended in this process, the petition is able to force our hand to invest in the defense, while investing nothing themselves. This creates a tremendous disadvantage to governments. We will attempt to recover costs from frivolous cases such as this. This will be removed from future reports.

Huizinga (office at 6195 Miller) – The appraisal has been done and submitted. The next steps for this will be in January.

✓ **STREETS** (*See Individual Category*)

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** (*Update*)

The project is out for bid, and the contract has been executed. We expect to have this project underway right after school is out.

A call for projects for the 2020-2023 cycle is out for the TIP. Submission of projects is complete and included the following: the west end of Miller Road, Seymour Road, and Morrish Road (Bristol to Miller). At this point, it appears that Morrish Road has been accepted. This may seem odd, since it is in better condition than Seymour and Miller, however, the county agency is looking to fund projects in a less deteriorated condition with lessor funds. This is very similar to the 'mix of fixes' approach we use in the city to provide for preventative maintenance and rehabilitation, along with reconstruction.

It is good news that Morrish is funded, but we may have a big issue with rehabilitation or reconstructing sections of Miller and Seymour later on. I will keep the city council informed.

✓ **STREET PROJECT UPDATES** (*Update*)

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

We are working on lighting for Helmsley with the new team that CE has put together. The previous report follows:

Helmsley is now in the hopper for 2019 (excluding water main, which is newer). Design engineering is underway and we held a preliminary construction meeting with the contractor and engineer. We do not anticipate any issues. Work will commence after school ends, with final landscape restoration later in the fall.

The engineering proposal for 2020 local streets with OHM is approved and work is underway. The scope includes a section of Oakview, Chelmsford, and Oxford (including the last small stretch of Winston). Note that it is unlikely we will have a budget to do all of those sections in 2020 since state revenues have not been forthcoming as expected. However, it is work that needs to be completed for the USDA watermain on those streets in the next three years. Notable issues currently include the form and responsibility of the bus lane on Oakview by Syring. We will liaise with the school regarding this and how they wish to proceed with the bond improvements.

✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*No Change of Status*)

2018-2019 winter sewer projects have been approved. The scope includes lining improvements and video service at a cost of \$197,772. There are some small connections between collectors in the Winchester Village that need to be done. Liquiforce will also complete the large collector on Durwood and a downtown line, School Street.

This multi-year program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly.

✓ **WATER MAIN REPLACEMENT** (*No Change of Status*)

A water use agreement is being reviewed by USDA staff. Easements for public water main that are required but previously undocumented are near complete. Engineering continues. Bond counsel and other team members have been tentatively assembled and await progress. The previous report follows:

On September 13th, we met with the feds about other steps and conditions of funding. We are in a good position to benefit from the nearly \$5,000,000 grant/loan, with the understanding that we will be putting the project out to bid in 2019, with some components to be completed in 2020 and 2021.

Concerning the Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, we received notice that they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There is

currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

Lastly, the city should probably complete full demolition on the "Brown Road" site (the old well head) and sell this property. This is not a high priority, but it is now on our radar.

✓ **POLICE SERVICE** *(Update)*

The interlocal agreement amendments and related prosecution agreements have been approved. Metro is able to proceed with their strategic objectives for 2019, including traffic enforcement, code compliance, enhanced school services, and drug enforcement. All of these policing objectives are proceeding with additional staff resources that are in the budget.

The authority is also getting interest from communities in the area, including some in Livingston County.

✓ **HERITAGE VACANT LOTS** *(No Change of Status)*

The last of the lots acquired prior to the special assessment have been approved for sale. The city has two more lots that were acquired through the tax reversion process. If there is no objection, I will look to prepare instruments for the two units acquired in 2017 at new, negotiated pricing if requested by the buyer, JW Morgan, at some point in the future.

✓ **NEWSLETTER** *(Update)*

The Spring newsletter will be upon us soon, so let me know if you have content ideas.

✓ **HOLLAND SQUARE & STREETScape** *(Business Item)*

Bids have been received. The low bid, among six, is \$547,198.40 and was submitted by Green Tech Systems, LLC. The engineer has vetted the bids, and we now have a recommendation for action at this meeting. There is also the need for construction engineering of the project, for which a proposal by OHM in the amount of \$46,900 is included in the packet as well. This brings the total project cost to \$594,098.

Based upon past budgets, the city's general fund was positioned to contribute \$215,000 (\$115,000 of which came from the Exxon payment to access the Holland Square site). Because the trail work was budgeted but is not going to require any expenses this fiscal year, there is \$150,000 of additional discretionary spending available for this project. The DDA should be able to contribute about \$100,000 this fiscal year (though \$20,000 has been set aside for preliminary engineering and \$10,000 for flower plantings).

Additional revenues can be made available July 1, 2019 with the understanding that the project will span two fiscal years.

With that said, there is about \$435,000 available in the existing budgets. Additional funds can be made available in the next fiscal year, but staff recommends encumbering funds by enabling a general fund load to the DDA. A loan in the amount of \$160,000 should be sufficient, but to cover a reasonable contingency we recommend the ability to lend up to \$200,000 for a period of up to five years using comparable market interest rates. This results in the following funding allocation:

Streetscape Construction and Inspection: \$594,098

Exxon Site License Payment:	\$115,000
General Fund Parking Budget:	\$100,000
General Fund Trail Fund Allocation:	\$150,000
General Fund Loan to DDA:	\$200,000
DDA Streetscape Allocation:	\$70,000
Total	\$635,000

This model works a bit better than originally anticipated because it does not rely on an additional allocation from the city general fund from the 2020 fiscal year that starts this July 1st. The downside is that it will place a burden on the operating budget of the DDA for 4-5 years, depending on circumstances. However, this is a large improvement and symbolic investment that the DDA has been looking to realizing for many years.

I am including the engineer's recommendation, as well as a resolution to award this project, which will be contingent upon DDA approval at their meeting on February 21. Mrs. Korth will be available to answer budget questions and Mr. Harris will be available to speak about the project. I hope the council is agreeable to approving this in my absence. If there is concern, a delay until the next meeting can be accommodated but is not desirable. I am a strong supporter of this investment in the community. It has been a long time coming and will be a big piece of the puzzle we are working on to enhance our long term quality of life goals.

Note that we are working with Consumers Energy on LED conversions for lighting in areas of reconstruction and downtown. The timing and impact of this potential conversation for downtown is not known at this point. However, Mr. Harris has included a substantial financial encumbrance in the current total that should accommodate this need.

If awarded, the plans can still be altered in scope and detail, even after construction commences. See prior reports for more details on the evolution of this process.

✓ **TRAILS** *(No Change of Status)*

The city did not receive the sought DNR grant in the amount of \$300,000. After debriefing with the consultant and staff with the state, we believe we can resubmit a fundable project this year that can be commenced on schedule in 2020. To do so, we will need to complete engineering prior to the award.

The DNR grant is crucial to offset the 35% that the city must cover to match the Enhancement Grant. The MDOT Enhancement Grant is conditionally awarded. We hope this covers 65% of the investment. Work with Consumers Energy and CN Rail is positive for those project components that require their engagement. We are still working with the MTA and GM on some easements and permissions.

Note that the city will still be heavily invested in this, even if both grants are awarded. Count on a general fund outlay of \$200,000 for all engineering, construction, and inspection services. Any overages (price changes and change orders) will be locally covered as well.

The project timeline will be revised. At its core, it should still reflect a 2020 construction timeframe. The difference is that we plan to engineer the project sooner than anticipated so we can bid it upon a conditional DNR award in a year's time.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

The planning commission discussed the next round of zoning updates again at their February meeting. This time around, there was a much better understanding of the situation and much conversation was had. The commission set the consultant loose on the zoning code to create draft language for 'conditional' uses. This will be presented and deliberated at the March meeting, with the intention of holding a formal zoning amendment public hearing in April.

Additional changes to the zoning code will likely follow, including consolidating the industrial districts, providing for planning commission approval authority of site plans, and other general provisions. This process will likely go through late summer or fall.

The Economic Development Strategy Committee met on the 18th of December and further deliberated on the draft Economic Development Strategy. There is a strong sense that downtown design, function, and events are a priority that will require a strong partnership with the city, DDA, and Chamber of Commerce.

The following RRC components are also at the forefront of our improvement and certification efforts:

- Development review flowchart and checklist **(In Progress)**
- Integrated community development webpage for city/DDA processes and programs **(Complete)**
- Economic Development Strategy for the city and its partners (chamber of commerce, schools, etc.) **(In Progress)**
- Public participation plan and tracking methods **(In Progress)**
- Consolidated capital improvement plan (compiled list of street, water, sewer, park and other investment for the next six years) **(Complete)**

✓ **DOG PARK (Update)**

The scouts are still active in fundraising and plan to complete this. The most recent report indicates that the scouts have 75% of the sought \$8,000 for this project. I am hopeful they can make this a 2019 project.

- ✓ **DURAND AREA INDUSTRY - PROJECT TIM** *(No Change of Status)*
This project seems cold and quiet. However, it appears there are still valid purchase agreements in place for the development, and there are state and local bureaucrats continuing work on contingency plans for utility and traffic modelling. It is anyone's guess at this point. Please see prior packets for information on the project and its evolution.
- ✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*
5157 Morrish Road has been sold. The vacant land on Wade Street has not been purchased, but the buyer says they will acquire it under approved terms.
- ✓ **8002 MILLER** *(No Change of Status)*
The contractor has pulled a building permit and we have had a full preconstruction meeting. Work is going to commence on or about February 18th. A completion timeline has not been set.
- ✓ **MILLER ROAD DRAIN** *(No Change of Status)*
The contractor is working on repairs as weather permits.
- ✓ **GROUNDWATER WITHDRAWAL ORDINANCE** *(No Change of Status)*
The groundwater withdrawal ordinance for the Holland Square project is in the final phase. As noted previously, the practical impact of this is small, since wells are no longer permitted in the city and there are no known 'grandfathered' wells in the impacted area.

The council held a public hearing at our meeting on April 23rd. ExxonMobil, the Michigan DEQ, and other representatives will now be reaching out to property owners to research if there are any well impacts. Once this is done, we should be able to proceed with the ordinance. Representatives of Exxon indicated a fall timeline for approval.

- ✓ **SCHOOL FACILITY PROPOSAL** *(No Change of Status)*
This section shall now be a standing section of the report, giving details on expectations for projects and their ongoing progress within the city and district. As of writing, we know the bond can be issued and work shall commence in 2019, 2020, and 2021. It will include all facilities, including athletic facilities at the high school. We expect cooperation and benefit in terms of establishing safer connections for walkers, better land grades (e.g. the football field), and more attractive gateways.
- ✓ **PAUL FORTINO PROPERTY PROPOSAL** *(No Change of Status)*
The DDA reviewed the architectural plans favorably at their meeting on January 10th. There were recommendations made to enhance the marketability and function in light of comparable housing and housing that is not yet in the market place.

The board continued to weigh the merits of a downtown housing project after receiving a letter advocating open space and a hold on development. They designated a liaison to address these issues, but they ultimately opted to stay the current course based upon existing plans, trends, and collective input.

Please see the DDA packets for details. In short, it appears the builder is interested in proceeding with fifteen 1,600 square foot, two story condos, with garages. There are opportunities and threats, of course, but exploration is proceeding methodically.

As noted in the last communication with the builder, there may be a potential 'ask' for sewer/water tap fee waivers in order to add value to other parts of the site. Though a common practice in economic development, the city has not done this in recent history. I would be interested to know what the council thinks.

✓ **MUNICIPAL CIVIL INFRACTIONS VIOLATIONS BUREAU** *(No Change of Status)*

Metro Police, the city attorney, and staff continue to look at the transfer of the municipal infraction bureau as well, for reasons similar to the parking violations bureau. Since the police are the ones that we want enforcing violations for code, blight, and nuisances they should be maintaining the citations, records, and ability to prosecute. Doing so will require an ordinance amendment and subsequent administrative changes. I will keep the city council informed.

✓ **SPORTS CREEK RACEWAY & GAMING COMMISSION** *(No Change of Status)*

I have asked the owner to attend a council meeting, as requested. He indicates a willingness to do so, but he has requested additional time to see to essential matters. The previous report follows:

The property has sold! Staff met with the new owners, utilities have been transferred, and we have recorded a property transfer affidavit. It appears the plan is to proceed with use of the raceway for thoroughbred racing, however the state approvals and legislation relating to this are not looking promising. It appears that 2019 live racing and simulcasting are unlikely.

The owner appears very communicative and interested in making the facility more community oriented. They are open to cooperative planning, potential reuse of parts of the site, and engaging in stronger hospitality uses related to racing. However, there are many unknown and important circumstances at play, such as the racing industry as regulated by the state, the potential (right or wrong) for sports gambling, and demand from Project Tim.

Summarily, I believe the transfer will enable some sort of positive economic use in the years to come, but the path is not clear at this point due to the circumstances. However, I have a high degree of trust and confidence in the owner so far and will wait for the dust to settle for them with a renewed sense of optimism.

Future reports will obviously follow. Immediate steps for us are to work with the owner on site safety and compliance, as well as the potential for short term use as a horse racing venue. We will also connect them with our Downtown Development Authority and the Redevelopment Ready Communities Program state resources.

✓ **CDBG** *(No Change of Status)*

The CDBG standard application has been submitted. Desirable projects include Swartz Creek Area Senior Services and improvement of the senior center facility (parking area). The potential to place funds in the HOME Program also exists. This is a three

year cycle, and I am not sure when the distributions will occur. This section may or may not remain in the report depending upon timing and relevance.

✓ **MDOT WARRANTY PROGRAM** *(No Change of Status)*

A state legislative mandate will require some local policy updates and subsequent procedural follow-up on how we bid, guarantee, and report on road construction projects. This will be something we address prior to September of 2019. The notice and original report are included in the November 26, 2018 packet.

✓ **FACILITY LIGHT CONVERSION** *(No Change of Status)*

The agreement has been executed with the Energy Reduction Coalition. Their staff has walked through and audited all facilities. The next step will be the completion of the audit. Based upon circumstances, we may or may not proceed with the conditional conversion. I do not have a timeline for audit results, but I do not expect this in January.

The next steps will be to consider the potential for a full street light conversion.

✓ **SAFE ROUTES TO SCHOOL** *(Update)*

The city and school have approved cooperation to proceed with the technical assistance grant offered by the Crim Fitness Foundation. Their staff expect to begin working in the community in March.

✓ **SCHOOL BUILDING REVIEW & INSPECTION SERVICES** *(Update)*

The city and school board have approved the transfer.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

Some may have noticed that the December budget report had some heading label issues that made the report confusing. We have reissued it in this packet.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

The planning commission met on February 5th. They selected Doug Stephens as chair, Dennis Pinkston as vice-chair, and Angie Root as secretary. The positions remain unchanged, noting that Mrs. Root was put in the secretary position in December of 2018 to replace commissioner Farmer.

The commission reviewed the zoning code (see Redevelopment Ready Communities section above). They also held general discussion about community happenings.

Lastly, the commission reviewed the concept of a monument sign with a changeable message board at the raceway. The owner is interested in replacing the old sign with a large monument sign of durable materials that would function as a community gateway sign, as well as a sign to provide commercial speech. The notable issue at hand would be whether or not the sign could promote off-premise commercial speech (could it function as a billboard). Currently the zoning does not allow that. The commission was open to considering that as an option for this site given its

unique circumstances, provided there was sufficient public benefit in promoting the community.

Given the agreeable feedback, I suspect the raceway may petition the city for a sign variance or use variance to permit this in the near future.

The next meeting is scheduled for March 5th.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**

The next regular meeting is scheduled for February 21st, one week late due to staffing matters.

✓ **ZONING BOARD OF APPEALS (No Change of Status)**

There are no pending or expected variances, appeals, or interpretations at this time.

✓ **PARKS AND RECREATION COMMISSION (Update)**

The Park Board met on February 6th at city hall. I am including draft minutes with the report. They discussed many ongoing projects and events.

The next meeting will be on March 6th.

✓ **BOARD OF REVIEW (No Change of Status)**

Mr. Plumb has been appointed. An alternate member is needed.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **NONE (Update)**

I am out of town (hence the light agenda), but we will have an exciting 2019 ahead of us as we proceed with multiple street projects, the streetscape project, private construction, continued recreation improvements, stronger partnerships, and administrative improvements. So, take a breather. We will be in the midst of budgetary and contractual review in the coming months!

Council Questions, Inquiries, Requests, Comments, and Notes

February 11 Meeting. I will not be available for the next meeting. The agenda and report are obviously very light. Connie Eskew will stand in for that meeting.

Mr. Mainka and Mr. Kitchen: If you haven't been able to watch their snow day videos, please do so! They are a national treasure!

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, February 11, 2019, 7:00 P.M.**

Resolution No. 190211-4A MINUTES – January 31, 2019

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, January 31, 2019, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190211-4B CLOSED SESSION MINUTES – JANUARY 31, 2019

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Closed Session Minutes of the Regular Council Meeting held Monday, January 31, 2019, to be placed on file and stored in accordance with state statute.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190211-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of February 11, 2019, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190211-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of February 11, 2019, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 01/31/2019**

The meeting was called to order at 4:01 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew, City Attorney Mike Gildner.

Others Present: Lania Rocha, Bob Plumb, Dawn & Erik Jamison, Faye Porath, Andy Harris, Metro PD Chief Bade.

APPROVAL OF MINUTES

Resolution No. 190131-01 (Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the amended Minutes of the Regular Council Meeting held Monday January 14, 2019 to be circulated and placed on file.

Discussion Ensued.

YES Farmer, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 190131-02 (Carried)

Motion by Councilmember Porath
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of January 31, 2019, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer, Farmer.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 190131-03

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Hicks

I Move the Swartz Creek City Council accept the City Manager's Report of January 31, 2019, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Farmer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Erik Jamison commended the DPW for keeping the roads clear.

Mayor Krueger announced if anyone had a mailbox damaged from the snow plows contact city hall.

COUNCIL BUSINESS:

RESOLUTION TO APPOINT A MEMBER TO THE DOWNTOWN DEVELOPMENT AUTHORITY

Resolution No. 190131-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there exists a vacancy in the Downtown Development Authority; and

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the technical assistance proposal for “Goal One” as submitted by the Crim Fitness Foundation and included in the January 31, 2019 city council packet and further directs the Mayor to execute said proposal and resulting instruments on behalf of the city.

BE IT FURTHER RESOLVED, the city’s participation and execution is conditioned upon formal participation by the Swartz Creek Community School District, including a contribution of \$22,500, with city funds to be appropriated to Fund 101 (General), Fund 202 (Major Streets), Fund 203 (Local Streets) as directed by the Treasurer.

Discussion Ensued.

YES: Pinkston, Porath, Cramer, Farmer, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE VARIOUS AMENDMENTS TO THE INTERLOCAL AGREEMENT ESTABLISHING THE METRO POLICE AUTHORITY OF GENESEE COUNTY

Resolution No. 190131-06

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Hicks

WHEREAS, on October 12, 2015, the Parties entered into the Interlocal Agreement establishing a police authority; and

WHEREAS, on September 1, 2016, the Parties entered into the Amendment No. 1 to the Interlocal Agreement whereby the title of the Interlocal Agreement was changed to the “Interlocal Agreement establishing the Metro Police Authority of Genesee County” and the name of the entity created was changed to “The Metro Police Authority of Genesee County”; and

WHEREAS, the Parties find it prudent to revisit the agreement after the first two years of operation and have negotiated new terms that reflect current circumstances and practices, such as the new building location, facility use terms, board powers, chief powers, and prosecutorial services; and

WHEREAS, the Parties have agreed to enter into Amendments 2 through 7 for the purpose of modifying Interlocal Agreement Sections 3.02 Principle Office, 3.04 Police Authority Buildings, 3.05 Prosecutions and Payments from Court, 4.02 Police Authority Board Power, 4.09 Chief of Police Appointment, and 4.10 Chief of Police and Deputy Chief of Police Duties, Contract, and Discipline; and

WHEREAS, the transfer of prosecutorial services necessitates the municipalities to ensure proper and adequate services by the municipal prosecutor to the Metro Police Authority.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby agrees to enter into Amendments 2 through 7 of the Interlocal Agreement as included in the City Council Packet of January 31, 2019, to be effective for accounting purposes on January 1, 2019.

BE IT FURTHER RESOLVED, the Swartz Creek City Council hereby approves the Agreement Between the Metro Police Authority of Genesee County and the City of Swartz Creek Regarding Prosecutor Services and the Prosecution Protocol Agreement as included in the City Council Packet of January 31, 2019.

BE IT FURTHER RESOLVED, the Swartz Creek City Council directs the Mayor to execute said amendments and Agreements on behalf of the city.

Discussion Ensued.

YES: Porath, Cramer, Farmer, Hicks, Krueger, Pinkston.
NO: Gilbert. Motion Declared Carried.

RESOLUTION TO APPROVE TRANSFER OF SCHOOL RELATED BUILDING PLAN REVIEW AND BUILDING INSPECTION SERVICES FROM THE STATE OF MICHIGAN TO THE CITY OF SWARTZ CREEK

Resolution No. 190131-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Cramer

WHEREAS, the city operates a building services department per an agreement with Mundy Township that performs permitting, reviews, and inspections for building and trade occupations within the city limits; and

WHEREAS, this is an essential service that is fundamental to the health and safety of the community; and

WHEREAS, the Swartz Creek Community School District intends to undertake large scale improvements that shall require timely, accurate, and consistent review, comment, and inspections of the building and trade features of said improvements; and

WHEREAS, the city, school, and township find that the local resources available to conduct those activities can better serve the public interest than the state agencies responsible for such activities; and

WHEREAS, the city finds that, through its formal relationship with Mundy Township, it has access to a qualified & full-time code official, inspectors, plan review services, and administrative services that can provide timely inspections under the state construction codes; and

WHEREAS, the Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, enables annual transfer of building code enforcement to the local municipality if the local unit of government and school district governing bodies agree to transfer such authority.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby agrees to accept authority for the oversight of state construction codes for the Swartz Creek Community School District.

BE IT FURTHER RESOLVED, the Swartz Creek City Council directs the Mayor to execute LARA form BCC-939 as included in the city council packet of January 31, 2019.

Discussion Ensued.

YES: Cramer, Farmer, Hicks, Krueger, Pinkston, Porath.

NO: Gilbert. Motion Declared Carried.

RESOLUTION TO APPROVE MDOT CONTRACT – FAIRCHILD STREET

Resolution No. 190131-08

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Farmer

WHEREAS, the city submitted a resurfacing project for Fairchild Street, including a segment from Miller Road to Cappy Lane, to the Genesee County Metropolitan Planning Commission for approval in the Traffic Improvement Program; and

WHEREAS, the projects were approved for construction during the 2019 season, with allocations of funds and cost sharing as outlined herein; and

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$284,300	\$8,100	\$292,400
CONSTRUCTION ENGINEERING, CONSTRUCTION MATERIALS TESTING, & INSPECTION (REQUESTING PARTY)	\$ 42,600	\$ -0-	\$ 42,600
GRAND TOTAL	\$326,900	\$8,100	\$335,000

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$326,900	\$8,100	\$335,000
Less Federal Funds	<u>\$267,600</u>	<u>\$ -0-</u>	<u>\$267,600</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 59,300	\$8,100	\$ 67,400

WHEREAS, the city proceeded with preliminary engineering and bidding, using the services of Rowe Professional Services Company, under a third party contract with the MDOT; and

WHEREAS, the city subsequently selected OHM Advisors to perform construction engineering services; and

WHEREAS, the projects have been bid to the public using refined estimates and the MDOT is requesting that the city enter into an agreement to set final terms for construction of these segments.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the MDOT contract 18-5556, as attached, for construction and related engineering services for the Fairchild Street project.

BE IT FURTHER RESOLVED, the City Council directs the Mayor and Clerk to prepare and execute said MDOT agreement.

Discussion Ensued.

YES: Farmer, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

RESOLUTION TO ENTER INTO CLOSED SESSION TO CONSULT WITH AN ATTORNEY REGARDING A SETTLEMENT STRATEGY (ROLL CALL VOTE)

Resolution No. 190131-09

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Gilbert

WHEREAS, the City of Swartz Creek is party to a potential settlement agreement resulting from specific pending litigation, and;

WHEREAS, the MCL 15.268(d) permits a governing body to enter a closed session to consult with its attorney regarding strategy in connection with this litigation, with the finding that discussion in an open meeting could have a detrimental financial effect on the settlement position of the city.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council exit the regular session of the city council and enter into a closed session for the purpose of consultation with its attorney.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer, Farmer.
NO: None. Motion Declared Carried.

COLE LAWSUIT

Resolution No. 190131-10

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Farmer

I Move the Swartz Creek City Council authorize City Attorney Mike Gildner to sign all settlement and release documents regarding the Brent Cole lawsuit provided there are no financial contributions from the city.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Farmer, Gilbert.
NO: None. Motion Declared Carried.

REMARKS BY COUNCILMEMBERS:

Councilmember Porath asked the council for any recommendations of fundraisers or contributions to fund the Metro PD volunteer dinner.

Councilmember Cramer it is good to see a good working collaboration between the city and the schools. He also had a concern from a resident that the light at Abrams Park in front of the baseball field is out.

Councilmember Hicks thanked Adam for all his time with her on the phone in regards to agenda items.

Councilmember Gilbert everyone stay warm and spring will be here eventually.

Mayor Pro Tem Pinkston it was nice being on news and it being good news.

Mayor Krueger it was a good meeting and got through a lot of business very quickly.

ADJOURNMENT

Resolution No. 190131-11

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Farmer

I Move the Swartz Creek City Council adjourn the regular meeting at 5:30 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk



#4023-17-0010

Green Tech RBF Construction Oak Construction The Isabella Corporation Warren Contractors & Development Angelo lafrate Construction

Table with columns: ITEM, DESCRIPTION, QTY, UNIT, Bid Unit Price, Bid Price, Bid Unit Price, Bid Price, Bid Unit Price, Bid Price, Bid Unit Price, Bid Price, Bid Unit Price, Bid Price. Rows include items like Mobilization, Max, Curb and Gutter, etc.

67	Decorative Wall	650	Sft	\$ 145.00	\$ 94,250.00	\$ 250.52	\$ 162,838.00	\$ 210.00	\$ 136,500.00	\$ 325.00	\$ 211,250.00	\$ 336.00	\$ 218,400.00	\$ 400.00	\$ 260,000.00
68	Planter A	4	Ea	\$ 4,000.00	\$ 16,000.00	\$ 900.00	\$ 3,600.00	\$ 3,000.00	\$ 12,000.00	\$ 1,800.00	\$ 7,200.00	\$ 3,000.00	\$ 12,000.00	\$ 3,800.00	\$ 15,200.00
69	Planter B	4	Ea	\$ 2,800.00	\$ 11,200.00	\$ 1,000.00	\$ 4,000.00	\$ 2,000.00	\$ 8,000.00	\$ 1,500.00	\$ 6,000.00	\$ 1,700.00	\$ 6,800.00	\$ 3,300.00	\$ 13,200.00
70	Planter C	4	Ea	\$ 2,900.00	\$ 11,600.00	\$ 800.00	\$ 3,200.00	\$ 2,000.00	\$ 8,000.00	\$ 1,700.00	\$ 6,800.00	\$ 1,800.00	\$ 7,200.00	\$ 3,400.00	\$ 13,600.00
TOTAL OF ALL UNIT PRICE BID ITEMS (1-70)				\$	\$ 547,198.40	\$	\$ 567,631.75	\$	\$ 573,296.00	\$	\$ 689,498.00	\$	\$ 796,823.50	\$	\$ 870,080.00

Legend: Indicates total different than submitted bid



February 6, 2019

Adam Zettel, AICP
City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

RE: Review of Bids – Miller Road Streetscape

Dear Adam:

The Contractor bids for the Miller Road Streetscape project were opened on January 23, at 10:00 AM in the City Council Chambers. A total of six (6) bids were received and opened. The bids ranged in cost from \$547,198.40 to \$870,080.00. Green Tech Systems LLC was the low bid with a price of \$547,198.40. We have included a bid tab for your reference.

Mark Birnbaum of Green Tech Systems, LLC has been working in the construction industry in the mid-Michigan area since 1984 and has a reputation of completing the work to the client's satisfaction. Due to the specific nature of streetscape work OHM spoke with Mark to discuss Green Tech's strategy to complete the project in accordance with the plans and specifications. According to Mark, Green Tech is going to utilize a number of subcontractors to complete a majority of the work items with each of the subcontractors being specialized in their items of work. Based on our conversation with Mark, we recommend award of this project to Green Tech Systems, LLC at the base bid price of \$547,198.40.

Upon receiving notice that the award is made, we will set up a preconstruction meeting with the Contractor, the City representatives, and OHM in early March with an anticipated start date of May 13, 2019.

Sincerely,
OHM Advisors

A handwritten signature in blue ink, appearing to read 'A. J. Harris', is written over a horizontal line.

Andrew J. Harris, PE

Encl: Bid Tab



ARCHITECTS. ENGINEERS. PLANNERS.

February 6, 2019

Adam Zettel, AICP
City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, Michigan 48473

**RE: Construction Engineering Services Proposal
Miller Road Streetscape**

Dear Mr. Zettel:

Orchard, Hiltz & McCliment, Inc. (OHM Advisors) completed the design of the Miller Road Streetscape Project and is excited for an opportunity to see it through construction by submitting this proposal for Construction Engineering services.

PROJECT UNDERSTANDING

The Miller Road Streetscape project limits extend from Paul Fortino Drive to Holland Avenue and include the Holland Square lot located at the southwest corner of Holland Avenue and Miller Road. Based on our conversations, we understand that we are to provide full construction engineering services for this high profile project. We have assembled a highly qualified team to implement these services.

The Miller Road Streetscape includes regrading and paving of the vacant city-owned Holland Square mixed-use lot. Holland Square will be paved with asphalt and will provide additional parking opportunities in the downtown area. Decorative columns and iron fencing will provide an aesthetically pleasing look to the north side of the lot and the installation of a city-owned light pole will illuminate the parking lot for patrons.

Within the project limits, on each side of Miller Road, new sidewalk accented with stamped colored concrete will replace the existing deteriorated sidewalk. A number of driveways will be removed and replaced with a shortened width; resulting in extensive curb and gutter replacements.

A brick masonry wall is proposed behind the sidewalk on the north and south sides of Miller Road with regrading of existing pavement and greenspace necessary behind the wall to facilitate drainage.

To improve walkability of downtown Swartz Creek, two pedestrian crossings with stamped colored concrete crosswalks are to be constructed. Flashing beacons with pedestrian crossing signs, activated by push-button, will be installed to alert motorists to pedestrians.

All greenspace within the public right-of-way will be restored with new turf. To assist in beautifying the downtown corridor, Landscape features such as planters containing trees and decorative grasses will be installed.



Decorative lighting has been incorporated into the design along the street corridor and the Holland Square lot. OHM will be involved in coordination with Consumers Energy regarding the installation.

SCOPE OF SERVICES

OHM Advisors proposes the following scope of services to assist the City of Swartz Creek with Construction Engineering Services:

- ▶ Facilitate pre-construction meeting
- ▶ Perform full-time construction observation during major items of work and address contractor issues during construction. With other construction projects ongoing throughout the City during this timeframe, OHM will maximize efficiencies between each project and share onsite resources when possible.
- ▶ Prepare daily reports during construction
- ▶ Perform density and concrete testing on required materials
- ▶ Perform construction staking for parking lot, curbs, wall, pedestrian refuges, etc... We have budgeted for four (4) survey visits.
- ▶ Measure and track quantities during construction
- ▶ Attend anticipated bi-weekly progress meetings during construction
- ▶ Prepared Contractor pay estimates and change orders
- ▶ Witness underground utility locations and provide record drawings
- ▶ Coordinate punch-list walkthrough with the Contractor
- ▶ Coordinate submittals of project closeout documents

COMPENSATION AND SCHEDULE

The services outlined above will be performed on a time and expense basis in accordance with the enclosed *Standard Terms and Conditions* for an amount not-to-exceed fee of **\$46,900**.

Once authorized by the City, OHM Advisors will schedule the Pre-construction Meeting with the City and the Contractor. According to the contract documents, construction is scheduled to take place for approximately twelve weeks with a start date of **May 13, 2019** and a final project completion date of **August 2, 2019**. Further discussion regarding schedule will occur at the Pre-construction Meeting.



If this proposal is acceptable to you, please sign below and return our files. We look forward to being a part of the team and working with the City on another successful project. Should you have any questions regarding this proposal please feel free to call me at 810.396.4015.

Sincerely,
OHM Advisors

Andrew J. Harris, PE

Encl: Standard Terms and Conditions

**City of Swartz Creek
Miller Road Streetscape
Construction Services**

Accepted By: _____

Title: _____

Date: _____

STANDARD TERMS and CONDITIONS

1. THE AGREEMENT – These Standard Terms and Conditions and the attached Proposal or Scope of Services, upon their acceptance by the Owner, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and the Owner. The Agreement shall supersede all prior negotiations or agreements, whether written or oral, with respect to the subject matter herein. The Agreement may be amended only by mutual agreement between OHM ADVISORS and the Owner and said amendments must be in written form.

2. SERVICES TO BE PROVIDED – OHM ADVISORS will perform the services as set forth in the attached proposal or scope of services which is hereby made a part of the Agreement.

3. SERVICES TO BE PROVIDED BY OWNER – The Owner shall at no cost to OHM ADVISORS:

- a) Provide OHM ADVISORS personnel with access to the work site to allow timely performance of the work required under this Agreement.
- b) Provide to OHM ADVISORS within a reasonable time frame, any and all data and information in the Owners possession as may be required by OHM ADVISORS to perform the services under this Agreement.
- c) Designate a person to act as Owners representative who shall have the authority to transmit instructions, receive information, and define Owner policies and decisions as they relate to services under this Agreement.

4. PERIOD OF SERVICE – The services called for in this Agreement shall be completed within the time frame stipulated in the Proposal or Scope of Services, or if not stipulated shall be completed within a time frame which may reasonably be required for completion of the work. OHM ADVISORS shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this agreement resulting from any cause beyond OHM ADVISORS reasonable control.

5. COMPENSATION – The Owner shall pay OHM ADVISORS for services performed in accordance

with the method of payment as stated in the Proposal or Scope of Services. Method of compensation may be lump sum, hourly; based on a rate schedule, percentage of the construction cost, or cost plus a fixed fee. The Owner shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental or other special project related items at a rate of 1.15 times the invoice amount.

6. TERMS OF PAYMENT – Invoices shall be submitted to the Owner not more often than monthly for services performed during the preceding period. Owner shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a charge at the rate of one percent per month from said thirtieth day.

7. LIMIT OF LIABILITY – OHM ADVISORS shall perform professional services under this Agreement in a manner consistent with the degree of care and skill in accordance with applicable professional standards of services of this type of work. To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability in the aggregate, of OHM ADVISORS and its Officers, Directors, Partners, employees, agents, and subconsultants, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arises out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of OHM ADVISORS or OHM ADVISORS' Officers, Directors, employees, agents or subconsultants, or any of them shall not exceed the amount of \$25,000 or OHM ADVISORS fee, whichever is greater.

8. ASSIGNMENT – Neither party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other party.

9. NO WAIVER – Failure of either party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either party at any time to avail themselves of such remedies as either may have for any breach or breaches of such provisions.

10. GOVERNING LAW – The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.

11. DOCUMENTS OF SERVICE – The Owner acknowledge OHM ADVISORS' reports, plans and construction documents as instruments of professional services. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the Owner upon completion of the work and payment in full of all monies due OHM ADVISORS, however, OHM ADVISORS shall have the unlimited right to use such drawings, specifications and reports and the intellectual property therein. The Owner shall not reuse or make any modifications to the plans and specifications without prior written authorization by OHM ADVISORS. In accepting and utilizing any drawings or other data on any electronic media provided by OHM ADVISORS, the Owner agrees that they will perform acceptance tests or procedures on the data within 30 days of receipt of the file. Any defects the Owner discovers during this period will be reported to OHM ADVISORS and will be corrected as part of OHM ADVISORS' basic Scope of Services.

12. TERMINATION – Either party may at any time terminate this Agreement upon giving the other party 7 calendar days prior written notice. The Owner shall within 45 days of termination, pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.

13. OHM ADVISORS' RIGHT TO SUSPEND ITS SERVICES – In the event that the Owner fails to pay OHM ADVISORS the amount shown on any invoice within 60 days of the date of the invoice, OHM ADVISORS may, after giving 7 days notice

to the Owner, suspend its services until payment in full for all services and expenses is received.

14. OPINIONS OF PROBABLE COST – OHM ADVISORS preparation of Opinions of Probable Cost represent OHM ADVISORS' best judgment as a design professional familiar with the industry. The Owner must recognize that OHM ADVISORS has no control over costs or the prices of labor, equipment or materials, or over the contractor's method of pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

15. JOB SITE SAFETY – Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the General Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made clear in the Owners agreement with the General Contractor. The Owner also agrees that OHM ADVISORS shall be indemnified and shall be made additional insureds under the General Contractors general liability insurance policy.

16. DISPUTE RESOLUTION – In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and OHM ADVISORS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
 PERIOD ENDING 12/31/2018 - Amended

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,293,643.00	2,300,843.00	1,705,663.65	595,179.35	74.13
215.000 - Administration and Clerk	75.00	75.00	28.00	47.00	37.33
253.000 - Treasurer	1,000.00	1,000.00	3,169.07	(2,169.07)	316.91
301.000 - Police Dept	5,400.00	5,400.00	5,910.16	(510.16)	109.45
345.000 - PUBLIC SAFETY BUILDING	18,200.00	18,200.00	13,496.64	4,703.36	74.16
410.000 - Building & Zoning & Planning	51,350.00	51,350.00	48,291.00	3,059.00	94.04
448.000 - Lighting	8,990.00	8,990.00	3,860.76	5,129.24	42.95
782.000 - Facilities - Abrams Park	195.00	195.00	0.00	195.00	0.00
783.000 - Facilities - Elms Rd Park	7,600.00	7,600.00	1,100.00	6,500.00	14.47
786.000 - Non-Motorized Trailway	0.00	0.00	15,000.00	(15,000.00)	100.00
790.000 - Facilities-Senior Center/Libr	8,200.00	8,200.00	3,849.34	4,350.66	46.94
790.012 - CDBG Senior Center Operations	1,724.00	1,724.00	0.00	1,724.00	0.00
TOTAL REVENUES	2,396,377.00	2,403,577.00	1,800,368.62	603,208.38	
000.000 - General	1,000.00	1,000.00	0.00	1,000.00	0.00
101.000 - Council	16,708.82	16,993.58	11,680.29	5,313.29	68.73
172.000 - Executive	103,388.18	104,790.66	52,350.95	52,439.71	49.96
201.000 - Finance,Budgeting,Accounting	46,874.00	47,158.76	28,336.17	18,822.59	60.09
215.000 - Administration and Clerk	28,262.00	29,927.85	15,443.89	14,483.96	51.60
228.000 - Information Technology	16,300.00	16,300.00	11,224.11	5,075.89	68.86
247.000 - Board of Review	6,104.00	6,104.00	565.16	5,538.84	9.26
253.000 - Treasurer	42,127.00	42,340.57	19,280.31	23,060.26	45.54

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
257.000 - Assessor	48,198.00	48,383.09	26,627.36	21,755.73	55.03
262.000 - Elections	39,358.40	40,212.68	22,800.09	17,412.59	56.70
266.000 - Legal Council	15,500.00	15,500.00	8,946.00	6,554.00	57.72
301.000 - Police Dept	0.00	7,850.60	7,975.59	(124.99)	101.59
301.851 - Retiree Employer Health Care PSFY	24,000.00	24,000.00	9,174.17	14,825.83	38.23
334.000 - Metro Police Authority	995,200.00	995,200.00	485,463.50	509,736.50	48.78
336.000 - Fire Department	178,200.00	186,322.00	77,657.42	108,664.58	41.68
345.000 - PUBLIC SAFETY BUILDING	51,632.26	51,632.26	21,769.95	29,862.31	42.16
410.000 - Building & Zoning & Planning	81,648.24	96,790.62	56,100.14	40,690.48	57.96
410.025 - 2017 CDBG 5157 Morrish Demo	375.00	375.00	0.00	375.00	0.00
448.000 - Lighting	140,000.00	140,000.00	44,098.30	95,901.70	31.50
781.000 - Facilities - Pajtas Amphitheat	2,217.98	2,217.98	767.37	1,450.61	34.60
782.000 - Facilities - Abrams Park	41,629.78	41,700.97	19,248.40	22,452.57	46.16
783.000 - Facilities - Elms Rd Park	62,552.39	62,623.58	36,237.22	26,386.36	57.87
783.016 - Elms Park Brm-Trail Reno RP15-0003	2,710.50	2,710.50	982.85	1,727.65	36.26
784.000 - Facilities - Bicentennial Park	1,527.00	1,527.00	1,122.45	404.55	73.51
786.000 - Non-Motorized Trailway	150,000.00	150,000.00	0.00	150,000.00	0.00
787.000 - Veterans Memorial Park	3,273.55	3,273.55	1,841.22	1,432.33	56.25
790.000 - Facilities-Senior Center/Libr	36,065.22	36,065.22	16,750.62	19,314.60	46.45
790.012 - CDBG Senior Center Operations	1,724.00	1,724.00	0.00	1,724.00	0.00
793.000 - Facilities - New City Hall	19,468.56	19,468.56	8,031.97	11,436.59	41.26
794.000 - Community Promotions Program	32,056.05	32,056.05	20,821.40	11,234.65	64.95
796.000 - Facilities - Cemetary	2,535.77	2,535.77	2,240.89	294.88	88.37

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
797.000 - Facilities - City Parking Lots	105,825.60	106,975.60	9,936.87	97,038.73	9.29
851.000 - Retired Employee Health Care	26,800.00	26,800.00	6,730.32	20,069.68	25.11
852.000 - Insurance Claims Assessmernt (Tax)	110.00	110.00	17.20	92.80	15.64
965.000 - Transfers Out	168,730.00	278,730.00	219,930.00	58,800.00	78.90
TOTAL EXPENDITURES	2,492,102.30	2,639,400.45	1,244,152.18	1,395,248.27	
Fund 101 - General Fund:					
TOTAL REVENUES	2,396,377.00	2,403,577.00	1,800,368.62	603,208.38	74.90
TOTAL EXPENDITURES	2,492,102.30	2,639,400.45	1,244,152.18	1,395,248.27	47.14
NET OF REVENUES & EXPENDITURES	(95,725.30)	(235,823.45)	556,216.44	(792,039.89)	
Fund 202 - Major Street Fund					
000.000 - General	419,300.00	419,300.00	181,146.48	238,153.52	43.20
441.000 - Miller Rd Park & Ride	5,200.00	5,200.00	1,752.92	3,447.08	33.71
449.500 - Right of Way - General	0.00	0.00	1,250.00	(1,250.00)	100.00
453.105 - Fairchild-Cappy to Miller TIP	230,601.00	230,601.00	0.00	230,601.00	0.00
463.000 - Routine Maint - Streets	0.00	0.00	287.50	(287.50)	100.00
478.000 - Snow & Ice Removal	500.00	500.00	1,237.32	(737.32)	247.46
TOTAL REVENUES	655,601.00	655,601.00	185,674.22	469,926.78	
228.000 - Information Technology	825.00	825.00	529.71	295.29	64.21
429.000 - Occupational Safety	26.91	26.91	0.00	26.91	0.00
441.000 - Miller Rd Park & Ride	6,787.80	6,787.80	2,891.88	3,895.92	42.60
449.500 - Right of Way - General	10,000.00	10,000.00	4,556.50	5,443.50	45.57
449.501 - Right of Way - Storms	200.00	15,920.00	0.00	15,920.00	0.00
453.105 - Fairchild-Cappy to Miller TIP	288,251.00	304,330.71	14,055.59	290,275.12	4.62
463.000 - Routine Maint - Streets	104,333.87	146,058.87	58,604.26	87,454.61	40.12
463.104 - Winston Drive Reconstruction	1,200.00	1,200.00	299.88	900.12	24.99

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
473.000 - Routine Maint - Bridges	400.00	400.00	0.00	400.00	0.00
474.000 - Traffic Services	39,708.00	39,708.00	22,121.82	17,586.18	55.71
478.000 - Snow & Ice Removal	41,544.80	81,039.20	9,725.95	71,313.25	12.00
482.000 - Administrative	18,887.00	18,887.00	3,972.16	14,914.84	21.03
538.500 - Intercommunity storm drains	7,000.00	7,000.00	1,904.29	5,095.71	27.20
786.000 - Non-Motorized Trailway	20,000.00	20,000.00	0.00	20,000.00	0.00
965.000 - Transfers Out	85,000.00	85,000.00	85,000.00	0.00	100.00
TOTAL EXPENDITURES	624,164.38	737,183.49	203,662.04	533,521.45	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	655,601.00	655,601.00	185,674.22	469,926.78	28.32
TOTAL EXPENDITURES	624,164.38	737,183.49	203,662.04	533,521.45	27.63
NET OF REVENUES & EXPENDITURES	31,436.62	(81,582.49)	(17,987.82)	(63,594.67)	
Fund 203 - Local Street Fund					
000.000 - General	133,125.00	133,125.00	67,073.66	66,051.34	50.38
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	0.00	0.00	1,250.00	(1,250.00)	100.00
463.000 - Routine Maint - Streets	475.00	475.00	287.50	187.50	60.53
478.000 - Snow & Ice Removal	300.00	300.00	878.28	(578.28)	292.76
931.000 - Transfers IN	596,500.00	596,500.00	596,500.00	0.00	100.00
TOTAL REVENUES	745,400.00	745,400.00	665,989.44	79,410.56	
228.000 - Information Technology	825.00	825.00	529.72	295.28	64.21
429.000 - Occupational Safety	0.00	0.00	174.70	(174.70)	100.00
449.500 - Right of Way - General	8,800.00	8,800.00	12,538.84	(3,738.84)	142.49
449.501 - Right of Way - Storms	1,500.00	1,500.00	0.00	1,500.00	0.00
463.000 - Routine Maint - Streets	261,810.47	275,357.47	186,549.04	88,808.43	67.75

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
463.103 - Worcester/Chesterfield Reconstruction	0.00	0.00	4,312.78	(4,312.78)	100.00
463.105 - Daval Reconstruction	96,386.78	96,386.78	15,363.25	81,023.53	15.94
463.106 - Hemsley Reconstruction	0.00	63,635.00	11,650.75	51,984.25	18.31
474.000 - Traffic Services	8,990.20	8,990.20	13,220.91	(4,230.71)	147.06
478.000 - Snow & Ice Removal	50,206.02	76,535.62	7,188.65	69,346.97	9.39
482.000 - Administrative	19,538.64	19,538.64	3,808.60	15,730.04	19.49
538.500 - Intercommunity storm drains	6,800.00	6,800.00	1,904.29	4,895.71	28.00
TOTAL EXPENDITURES	454,857.11	558,368.71	257,241.53	301,127.18	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	745,400.00	745,400.00	665,989.44	79,410.56	89.35
TOTAL EXPENDITURES	454,857.11	558,368.71	257,241.53	301,127.18	46.07
NET OF REVENUES & EXPENDITURES	290,542.89	187,031.29	408,747.91	(221,716.62)	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	628,290.00	628,290.00	606,521.86	21,768.14	96.54
TOTAL REVENUES	628,290.00	628,290.00	606,521.86	21,768.14	
905.000 - Debt Service	164,444.40	164,444.40	14,843.03	149,601.37	9.03
965.000 - Transfers Out	462,000.00	462,000.00	461,500.00	500.00	99.89
TOTAL EXPENDITURES	626,444.40	626,444.40	476,343.03	150,101.37	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	628,290.00	628,290.00	606,521.86	21,768.14	96.54
TOTAL EXPENDITURES	626,444.40	626,444.40	476,343.03	150,101.37	76.04
NET OF REVENUES & EXPENDITURES	1,845.60	1,845.60	130,178.83	(128,333.23)	
Fund 226 - Garbage Fund					
000.000 - General	393,465.00	393,465.00	373,559.27	19,905.73	94.94
TOTAL REVENUES	393,465.00	393,465.00	373,559.27	19,905.73	
000.000 - General	10,373.00	10,373.00	0.00	10,373.00	0.00
101.000 - Council	5,865.88	5,865.88	2,235.62	3,630.26	38.11

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
172.000 - Executive	8,937.06	8,937.06	3,891.76	5,045.30	43.55
201.000 - Finance,Budgeting,Accounting	6,497.00	6,497.00	5,040.26	1,456.74	77.58
215.000 - Aministration and Clerk	4,587.00	4,871.76	2,162.07	2,709.69	44.38
228.000 - Information Technology	2,200.00	2,200.00	1,344.29	855.71	61.10
253.000 - Treasurer	7,993.00	8,064.19	3,638.83	4,425.36	45.12
257.000 - Assessor	3,000.00	3,000.00	0.00	3,000.00	0.00
528.000 - Sanitation Collection	282,905.90	282,905.90	119,645.22	163,260.68	42.29
530.000 - Wood Chipping	41,993.60	41,993.60	22,156.40	19,837.20	52.76
782.000 - Facilities - Abrams Park	3,366.80	3,366.80	4,809.88	(1,443.08)	142.86
783.000 - Facilities - Elms Rd Park	5,384.54	5,384.54	5,224.40	160.14	97.03
793.000 - Facilities - New City Hall	3,904.49	3,904.49	1,860.13	2,044.36	47.64
TOTAL EXPENDITURES	387,008.27	387,364.22	172,008.86	215,355.36	

Fund 226 - Garbage Fund:

TOTAL REVENUES	393,465.00	393,465.00	373,559.27	19,905.73	94.94
TOTAL EXPENDITURES	387,008.27	387,364.22	172,008.86	215,355.36	44.40
NET OF REVENUES & EXPENDITURES	6,456.73	6,100.78	201,550.41	(195,449.63)	

Fund 248 - Downtown Development Fund

000.000 - General	49,600.00	49,600.00	36,970.37	12,629.63	74.54
728.004 - Family Movie Night	1,000.00	1,000.00	500.00	500.00	50.00
TOTAL REVENUES	50,600.00	50,600.00	37,470.37	13,129.63	
173.000 - DDA Administration	3,365.00	3,365.00	2,507.95	857.05	74.53
728.000 - Economic Development	10,125.00	10,125.00	4,283.75	5,841.25	42.31

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
728.002 - Streetscape	101,200.00	101,200.00	15,647.50	85,552.50	15.46
728.003 - Facade Program	10,000.00	10,000.00	4,750.50	5,249.50	47.51
728.004 - Family Movie Night	3,900.00	3,900.00	2,329.00	1,571.00	59.72
TOTAL EXPENDITURES	128,590.00	128,590.00	29,518.70	99,071.30	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	50,600.00	50,600.00	37,470.37	13,129.63	74.05
TOTAL EXPENDITURES	128,590.00	128,590.00	29,518.70	99,071.30	22.96
NET OF REVENUES & EXPENDITURES	(77,990.00)	(77,990.00)	7,951.67	(85,941.67)	
Fund 350 - City Hall Debt Fund					
000.000 - General	14.50	14.50	9.14	5.36	63.03
931.000 - Transfers IN	88,730.00	88,730.00	88,730.00	0.00	100.00
TOTAL REVENUES	88,744.50	88,744.50	88,739.14	5.36	
905.000 - Debt Service	89,480.00	89,480.00	7,240.00	82,240.00	8.09
TOTAL EXPENDITURES	89,480.00	89,480.00	7,240.00	82,240.00	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	88,744.50	88,744.50	88,739.14	5.36	99.99
TOTAL EXPENDITURES	89,480.00	89,480.00	7,240.00	82,240.00	8.09
NET OF REVENUES & EXPENDITURES	(735.50)	(735.50)	81,499.14	(82,234.64)	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	70.00	70.00	(861.73)	931.73	(1,231.04)
931.000 - Transfers IN	30,000.00	140,000.00	81,200.00	58,800.00	58.00
TOTAL REVENUES	30,070.00	140,070.00	80,338.27	59,731.73	
336.000 - Fire Department	0.00	250,000.00	191,187.48	58,812.52	76.47
TOTAL EXPENDITURES	0.00	250,000.00	191,187.48	58,812.52	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	30,070.00	140,070.00	80,338.27	59,731.73	57.36
TOTAL EXPENDITURES	0.00	250,000.00	191,187.48	58,812.52	76.47
NET OF REVENUES & EXPENDITURES	30,070.00	(109,930.00)	(110,849.21)	919.21	

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 590 - Water Supply Fund					
000.000 - General	1,100.00	1,100.00	(4,639.73)	5,739.73	(421.79)
540.000 - Water System	2,164,550.00	2,164,550.00	1,012,216.52	1,152,333.48	46.76
TOTAL REVENUES	2,165,650.00	2,165,650.00	1,007,576.79	1,158,073.21	
000.000 - General	71,858.10	71,858.10	0.00	71,858.10	0.00
101.000 - Council	8,736.44	8,736.44	5,633.83	3,102.61	64.49
172.000 - Executive	28,347.05	28,649.55	14,338.76	14,310.79	50.05
201.000 - Finance,Budgeting,Accounting	20,581.00	20,581.00	14,527.99	6,053.01	70.59
215.000 - Aministration and Clerk	17,209.00	18,419.23	8,545.61	9,873.62	46.40
228.000 - Information Technology	6,855.00	6,855.00	3,832.12	3,022.88	55.90
253.000 - Treasurer	28,629.00	28,771.38	13,883.95	14,887.43	48.26
540.000 - Water System	1,974,615.10	1,974,615.10	800,876.46	1,173,738.64	40.56
542.000 - Read and Bill	53,243.20	53,243.20	23,483.15	29,760.05	44.11
793.000 - Facilities - New City Hall	9,588.51	9,588.51	4,641.30	4,947.21	48.40
850.000 - Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000 - Debt Service	49,115.60	49,115.60	4,433.63	44,681.97	9.03
TOTAL EXPENDITURES	2,280,778.00	2,282,433.11	894,196.80	1,388,236.31	
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,165,650.00	2,165,650.00	1,007,576.79	1,158,073.21	46.53
TOTAL EXPENDITURES	2,280,778.00	2,282,433.11	894,196.80	1,388,236.31	39.18
NET OF REVENUES & EXPENDITURES	(115,128.00)	(116,783.11)	113,379.99	(230,163.10)	
Fund 591 - Sanitary Sewer Fund					
000.000 - General	1,080.00	1,080.00	(2,538.34)	3,618.34	(235.03)
536.000 - Sewer System	1,287,485.00	1,287,485.00	606,782.94	680,702.06	47.13
TOTAL REVENUES	1,288,565.00	1,288,565.00	604,244.60	684,320.40	

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
000.000 - General	23,582.50	23,582.50	0.00	23,582.50	0.00
101.000 - Council	8,336.44	8,336.44	5,633.69	2,702.75	67.58
172.000 - Executive	29,315.89	29,013.39	14,223.83	14,789.56	49.03
201.000 - Finance,Budgeting,Accounting	19,646.00	19,646.00	14,527.63	5,118.37	73.95
215.000 - Aministration and Clerk	15,744.00	16,954.23	8,541.81	8,412.42	50.38
228.000 - Information Technology	6,900.00	6,900.00	3,832.12	3,067.88	55.54
253.000 - Treasurer	29,730.00	29,857.44	13,884.50	15,972.94	46.50
536.000 - Sewer System	950,565.12	950,565.12	201,389.83	749,175.29	21.19
537.000 - Sewer Lift Stations	14,257.20	14,257.20	6,362.19	7,895.01	44.62
542.000 - Read and Bill	59,561.04	59,561.04	29,016.80	30,544.24	48.72
543.401 - Flush & TV Sewers	30,904.00	30,904.00	0.00	30,904.00	0.00
543.408 - Sewer Rehab Phase 8	220,000.00	220,000.00	0.00	220,000.00	0.00
793.000 - Facilities - New City Hall	10,861.55	10,861.55	4,623.67	6,237.88	42.57
850.000 - Other Functions	10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES	1,429,403.74	1,430,438.91	302,036.07	1,128,402.84	
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,288,565.00	1,288,565.00	604,244.60	684,320.40	46.89
TOTAL EXPENDITURES	1,429,403.74	1,430,438.91	302,036.07	1,128,402.84	21.11
NET OF REVENUES & EXPENDITURES	(140,838.74)	(141,873.91)	302,208.53	(444,082.44)	
Fund 661 - Motor Pool Fund					
000.000 - General	161,750.00	161,750.00	68,058.04	93,691.96	42.08
TOTAL REVENUES	161,750.00	161,750.00	68,058.04	93,691.96	
172.000 - Executive	11,424.12	11,424.12	9,409.30	2,014.82	82.36
201.000 - Finance,Budgeting,Accounting	7,602.00	7,602.00	3,515.53	4,086.47	46.24
228.000 - Information Technology	865.00	865.00	646.59	218.41	74.75

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 12/31/2018	AVAILABLE BALANCE	% BDGT USED
795.000 - Facilities - City Garage	153,877.11	153,877.11	92,020.71	61,856.40	59.80
TOTAL EXPENDITURES	173,768.23	173,768.23	105,592.13	68,176.10	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	161,750.00	161,750.00	68,058.04	93,691.96	42.08
TOTAL EXPENDITURES	173,768.23	173,768.23	105,592.13	68,176.10	60.77
NET OF REVENUES & EXPENDITURES	(12,018.23)	(12,018.23)	(37,534.09)	25,515.86	
Fund 865 - Sidewalks					
478.000 - Snow & Ice Removal	1,400.00	1,400.00	0.00	1,400.00	0.00
TOTAL REVENUES	1,400.00	1,400.00	0.00	1,400.00	
478.000 - Snow & Ice Removal	1,950.00	1,950.00	0.00	1,950.00	0.00
TOTAL EXPENDITURES	1,950.00	1,950.00	0.00	1,950.00	
Fund 865 - Sidewalks:					
TOTAL REVENUES	1,400.00	1,400.00	0.00	1,400.00	0.00
TOTAL EXPENDITURES	1,950.00	1,950.00	0.00	1,950.00	0.00
NET OF REVENUES & EXPENDITURES	(550.00)	(550.00)	0.00	(550.00)	
Fund 866 - Weed Fund					
000.000 - General	7,000.00	7,000.00	4,050.00	2,950.00	57.86
TOTAL REVENUES	7,000.00	7,000.00	4,050.00	2,950.00	
000.000 - General	1,000.00	1,000.00	1,125.00	(125.00)	112.50
TOTAL EXPENDITURES	1,000.00	1,000.00	1,125.00	(125.00)	
Fund 866 - Weed Fund:					
TOTAL REVENUES	7,000.00	7,000.00	4,050.00	2,950.00	57.86
TOTAL EXPENDITURES	1,000.00	1,000.00	1,125.00	(125.00)	112.50
NET OF REVENUES & EXPENDITURES	6,000.00	6,000.00	2,925.00	3,075.00	

City of Swartz Creek

Building Permit List

2018

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB1800045	01/15/19	L Knauft Construction LLC	(810) 577 8591	58-03-400-004	\$23,160	\$204.00 9323 HILL RD	48473-Pole Barn
PB1800052	01/22/19	J.W. Morgan Construction	(810) 635 9228	58-30-651-073	\$166,216	\$1,024.00 6310 CONCORD DR	48473-Res Single Family
PB1900002	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-169	\$0	\$175.00 169 BROOKFIELD	48473-Mobile Home
PB1900003	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-158	\$0	\$175.00 158 BROOKFIELD	48473-Mobile Home
PB1900004	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-105	\$0	\$175.00 105 ASHLEY CIR	48473-Mobile Home
PB1900005	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-125	\$0	\$175.00 125 ASHLEY CIR	48473 Mobile Home
PB1900006	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-123	\$0	\$175.00 123 ASHLEY CIR	48473-Mobile Home
PB1900007	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-081	\$0	\$175.00 81 HAMILTON ST	48473-Mobile Home
PB1900008	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-163	\$0	\$175.00 163 BROOKFIELD	48473-Mobile Home
PB1900010	01/24/19	SERVPRO	(810) 732 3298	58-35-400-014	\$15,000	\$355.00 8240 MILLER RD	48473-Com Add/Alter/Repair
PB1900011	01/29/19	Goods Roofing, Inc	(810) 653 7663	58-02-501-047	\$12,643	\$100.00 5120 WINSTON DR	48473-Roofing

Total: 11 Permits Value: \$217,019 Fee Total: \$2,908.00 Total Number of Dwelling Units 1

Electrical

PE1900001	01/31/19	Fire Systems of Michigan, Inc.	(313) 255 0053	58-35-576-057	\$0	\$770.00 8138 MILLER RD	48473-Electrical
PE1900002	01/17/19	LJ Electric LLC	(810) 644 7769	58-30-651-073	\$0	\$340.00 6310 CONCORD DR	48473-Electrical

Total: 2 Permits Value: \$0 Fee Total: \$1,110.00 Total Number of Dwelling Units 0

Mechanical

PM190001	01/10/19	Scott Gormley	(810) 625 1459	58-36-651-200	\$0	\$135.00 4289 SPRINGBROOK DR	48473-Mechanical
PM190002	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-169	\$0	\$155.00 169 BROOKFIELD	48473-Mechanical

City of Swartz Creek

Building Permit List

2018

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
PM190003	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-158	\$0	\$155.00	158 BROOKFIELD	48473-Mechanical
PM190004	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-105	\$0	\$155.00	105 ASHLEY CIR	48473-Mechanical
PM190005	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-125	\$0	\$155.00	125 ASHLEY CIR	48473 Mechanical
PM190006	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-123	\$0	\$155.00	123 ASHLEY CIR	48473-Mechanical
PM190007	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-081	\$0	\$155.00	81 HAMILTON ST	48473-Mechanical
PM190008	01/25/19	Michigan Builder	(810) 691 9820	58-35-776-163	\$0	\$155.00	163 BROOKFIELD	48473-Mechanical
PM190009	01/23/19	Terry Allen Plbg & Htg Co	(810) 232 8270	58-02-200-034	\$0	\$190.00	8129 CRAPO ST	48473-Mechanical
PM190010	01/23/19	LJ Electric LLC	(810) 644 7769	58-30-651-073	\$0	\$275.00	6310 CONCORD DR	48473-Mechanical
PM190011	01/29/19	Beck Fire Protection, Inc.	(810) 687 7770	58-35-400-014	\$0	\$150.00	8240 MILLER RD	48473-Mechanical

Total: 11 Permits Value: \$0 Fee Total: \$1,835.00 Total Number of Dwelling Units 0

Plumbing

PP190001	01/25/19	SWARTZ CREEK ESTATES, I		58-35-776-169	\$0	\$140.00	169 BROOKFIELD	48473-Plumbing
PP190002	01/25/19	SWARTZ CREEK ESTATES, I		58-35-776-158	\$0	\$140.00	158 BROOKFIELD	48473-Plumbing
PP190003	01/25/19	SWARTZ CREEK ESTATES, I		58-35-776-105	\$0	\$140.00	105 ASHLEY CIR	48473-Plumbing
PP190004	01/25/19	SWARTZ CREEK ESTATES, I		58-35-776-125	\$0	\$140.00	125 ASHLEY CIR	48473 Plumbing
PP190005	01/25/19	SWARTZ CREEK ESTATES, I		58-35-776-123	\$0	\$140.00	123 ASHLEY CIR	48473-Plumbing
PP190006	01/25/19	SWARTZ CREEK ESTATES, I		58-35-776-081	\$0	\$140.00	81 HAMILTON ST	48473-Plumbing
PP190007	01/25/19	SWARTZ CREEK ESTATES, I		58-35-776-163	\$0	\$140.00	163 BROOKFIELD	48473-Plumbing
PP190008	01/28/19	Ballard Plbg Co	(810) 691 9077	58-30-651-073	\$0	\$275.00	6310 CONCORD DR	48473-Plumbing

Total: 8 Permits Value: \$0 Fee Total: \$1,255.00 Total Number of Dwelling Units 0

City of Swartz Creek Building Permit List 2018

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Right of Way							
PROW-0110	01/14/19	CONSUMERS ENERGY COR		58-02-526-064	\$0 \$100.00	5025 FAIRCHILD ST	48473-Right of way
PROW-0111	01/14/19	CONSUMERS ENERGY		58-31-200-014	\$0 \$100.00	6033 MILLER RD	48473-Right of way
PROW-0112	01/22/19	J W Morgan Construction LLC		58-30-651-073	\$0 \$100.00	6310 CONCORD DR	48473-Right of way
PROW-0113	01/30/19	CONSUMERS ENERGY COR		58-36-526-034	\$0 \$0.00	7059 YARMY DR	48473-Right of way

Total:	4 Permits	Value: \$0	Fee Total: \$300.00	Total Number of Dwelling Units	0
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Permit Total: 36	Value: \$217,019	Fee Total: \$7,408.00
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Permit.DateIssued Between 1/1/2019 12:00:00 AM AND 1/31/2019 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4278 MORRISH RD	58-35-576-019	Status	01/02/2019	01/02/2019	No Change
8103 CRAPO ST	58-02-530-042	Status	01/02/2019	01/03/2019	No Change
8109 CRAPO ST	58-02-530-046	Status	01/02/2019	01/03/2019	Partially Comple
5346 DURWOOD DR	58-03-533-120	Final-Admin	01/02/2019	01/02/2019	Approved
16 BROOKFIELD	58-35-776-016	Final	01/02/2019	01/02/2019	Approved
5929 CROSSCREEK DR	58-36-651-210	Final	01/02/2019	01/02/2019	Approved
5079 SCHOOL ST	58-02-526-012	Follow Up	01/02/2019	01/02/2019	Complied
8089 MILLER RD	58-02-529-027	Initial	01/02/2019	01/02/2019	Violation(s)
8089.5 MILLER RD	58-02-529-027	Initial	01/02/2019	01/02/2019	Complied
6231 BRISTOL RD	58-31-200-003	Initial	01/02/2019	01/02/2019	Violation(s)
5929 CROSSCREEK DR	58-36-651-210	Final	01/03/2019	01/03/2019	Approved
8101 CRAPO ST	58-02-530-041	Follow Up	01/03/2019	01/03/2019	Complied
7084 BRISTOL RD	58-25-576-001	Ordinance	01/03/2019	01/03/2019	Violation(s)
8103 CRAPO ST	58-02-530-042	Post Dwelling	01/03/2019	01/03/2019	Violation(s)
5351 WORCHESTER DR	58-03-578-013	Status	01/08/2019	01/08/2019	Partially Comple
4278 MORRISH RD	58-35-576-019	Status	01/08/2019	01/08/2019	Partially Comple
7512 GROVE ST	58-01-100-019	Status	01/08/2019	01/08/2019	Violation(s)
5014 FORD ST	58-02-528-012	Status	01/08/2019	01/08/2019	Partially Comple
6211 BRISTOL RD	58-31-200-004	Follow Up	01/08/2019	01/08/2019	Complied
3269 HERITAGE BLVD	58-30-651-096	Insulation	01/08/2019	01/08/2019	Disapproved
3269 HERITAGE BLVD	58-30-651-096	Rough	01/08/2019	01/08/2019	Disapproved
5019 FIRST ST	58-01-502-086	Initial	01/08/2019	01/08/2019	Violation(s)
5275 OAKVIEW DR	58-02-501-116	Status	01/09/2019	01/09/2019	No Change
8109 CRAPO ST	58-02-530-046	Status	01/09/2019	01/09/2019	No Change
7510 ELIZABETH CT	58-36-651-051	Reinspection	01/09/2019	01/09/2019	Complied
7510 ELIZABETH CT	58-36-651-051	Initial	01/09/2019	01/09/2019	Locked Out
8522 CHELMSFORD DR	58-02-501-039	Final	01/10/2019	01/10/2019	Approved
7508 ELIZABETH CT	58-36-651-059	Reinspection	01/14/2019	01/14/2019	Complied
8103 CRAPO ST	58-02-530-042	Status	01/15/2019	01/15/2019	No Change
9209 YOUNG DR	58-03-531-125	Final	01/15/2019	01/15/2019	Approved
8109 CRAPO ST	58-02-530-046	Status	01/15/2019	01/15/2019	No Change
8406 MILLER RD	58-35-551-002	Final	01/15/2019	01/15/2019	Approved
9323 HILL RD	58-03-400-004	Final	01/15/2019	01/15/2019	Approved
7084 BRISTOL RD	58-25-576-001	Status	01/16/2019	01/16/2019	Complied
5320 DURWOOD DR	58-03-533-124	Final	01/16/2019	01/16/2019	Approved
8371 CAPPY LN	58-02-503-045	Ordinance	01/16/2019	01/16/2019	Violation(s)

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
8409 CAPPY LN	58-02-503-049	Ordinance	01/16/2019	01/16/2019	No Violation
96 ASHLEY CIR	58-35-776-096	Initial	01/16/2019	01/16/2019	Complied
98 ASHLEY CIR	58-35-776-098	Initial	01/16/2019	01/16/2019	Complied
99 ASHLEY CIR	58-35-776-099	Initial	01/16/2019	01/16/2019	Complied
115 ASHLEY CIR	58-35-776-115	Initial	01/16/2019	01/16/2019	Complied
120 ASHLEY CIR	58-35-776-120	Initial	01/16/2019	01/16/2019	Complied
131 ASHLEY CIR	58-35-776-131	Initial	01/16/2019	01/16/2019	Complied
143 ASHLEY CIR	58-35-776-143	Initial	01/16/2019	01/16/2019	Complied
28 BROOKFIELD	58-35-776-028	Initial	01/16/2019	01/16/2019	Complied
52 SOMERSET ST	58-35-776-052	Initial	01/16/2019	01/16/2019	Complied
14 BROOKFIELD	58-35-776-014	Initial	01/16/2019	01/16/2019	Complied
55 KINGSLEY	58-35-776-055	Initial	01/16/2019	01/16/2019	Complied
17 BROOKFIELD	58-35-776-017	Reinspection	01/16/2019	01/16/2019	Complied
42 SOMERSET ST	58-35-776-042	Reinspection	01/16/2019	01/16/2019	Complied
51 SOMERSET ST	58-35-776-051	Reinspection	01/16/2019	01/16/2019	Complied
5320 DURWOOD DR	58-03-533-124	Final	01/17/2019	01/17/2019	Locked Out
4534 RAUBINGER RD	58-01-501-014	Final	01/17/2019	01/17/2019	Approved
3269 HERITAGE BLVD	58-30-651-096	Insulation-Reinspect	01/17/2019	01/17/2019	Approved
8138 MILLER RD	58-35-576-057	Progress	01/17/2019	01/17/2019	Approved
8089 MILLER RD	58-02-529-027	Reinspection	01/21/2019	01/21/2019	Complied
5120 WINSTON DR	58-02-501-047	Status	01/22/2019	01/22/2019	Partially Complied
5014 FORD ST	58-02-528-012	Status	01/22/2019	01/22/2019	Complied
5351 WORCHESTER DR	58-03-578-013	Status	01/22/2019	01/22/2019	Partially Complied
5275 OAKVIEW DR	58-02-501-116	Citation	01/22/2019	01/22/2019	Complied
7029 MILLER RD	58-36-577-008	Ordinance	01/22/2019	01/22/2019	Violation(s)
3269 HERITAGE BLVD	58-30-651-096	Insulation-Partial Ba	01/22/2019	01/22/2019	Approved
6005 MILLER RD	58-32-100-001	Framing	01/22/2019	01/22/2019	Disapproved
6310 CONCORD DR	58-30-651-073	Service	01/23/2019	01/23/2019	Approved
8603 MILLER RD	58-02-100-009	Site Inspection	01/23/2019	01/23/2019	Violation(s)
6383 BRISTOL RD	58-31-100-009	Final	01/24/2019	01/28/2019	Approved
8240 MILLER RD	58-35-400-014	Final	01/29/2019	01/29/2019	Approved
8409 CAPPY LN	58-02-503-049	Initial	01/29/2019	01/29/2019	Complied
8432 CAPPY LN	58-02-503-024	Initial	01/29/2019	01/29/2019	Complied
8240 MILLER RD	58-35-400-014	Insulation & Final	01/29/2019	01/29/2019	Partially Approved
8240 MILLER RD	58-35-400-014	Final	01/30/2019	01/30/2019	Approved
4320 MAYA LN	58-36-676-013	Rough	01/31/2019	01/31/2019	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
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Inspections: 72

Population: All Records

Inspection.DateTimeScheduled Between 1/1/2019 12:00:00 AM AND 1/31/2019 11:59:59 PM

Certificates With Inspections

02/04/2019

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR180032	17 BROOKFIELD	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Reinspection	JKEY	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR180035	28 BROOKFIELD	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180039	42 SOMERSET ST	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Reinspection	JKEY	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR180042	51 SOMERSET ST	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Reinspection	JKEY	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR180043	52 SOMERSET ST	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180052	96 ASHLEY CIR	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180053	98 ASHLEY CIR	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180054	99 ASHLEY CIR	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180055	115 ASHLEY CIR	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180056	120 ASHLEY CIR	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180057	131 ASHLEY CIR	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			

Certificates With Inspections

02/04/2019

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR180058	143 ASHLEY CIR	10/03/2018	10/03/2018	01/16/2019	01/16/2019	01/16/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180085	6211 BRISTOL RD	11/09/2018	11/09/2018	01/08/2019	01/08/2019	01/08/2021	Certified
Follow Up	MATT	Matt Hart	Completed	Complied			
Initial	KBROWN	Matt Hart	Completed	Violation(s)			
CR180088	8101 CRAPO ST	11/13/2018	11/13/2018	01/03/2019	01/03/2019	01/03/2021	Certified
Follow Up	MATT	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR180089	8089 MILLER RD	11/20/2018	11/20/2018	01/21/2019	01/21/2019	01/21/2021	Certified
Reinspection	MATT	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR180090	8089.5 MILLER RD	11/20/2018	11/20/2018	01/02/2019	01/02/2019	01/02/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180092	7508 ELIZABETH CT	11/27/2018	11/27/2018	01/14/2019	01/14/2019	01/14/2022	Certified
Reinspection	MATT	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR180093	5079 SCHOOL ST	11/27/2018	11/27/2018	01/02/2019	01/02/2019	01/02/2021	Certified
Follow Up	MATT	Matt Hart	Completed	Complied			
Initial	KBROWN	Matt Hart	Completed	Locked Out			
Follow Up	MATT	Matt Hart	Completed	Violation(s)			
CR180098	7510 ELIZABETH CT	12/26/2018	12/26/2018	01/09/2019	01/09/2019	01/09/2022	Certified
Initial	KBROWN	Matt Hart	Completed	Locked Out			
Reinspection	MATT	Matt Hart	Completed	Complied			
CR190003	8432 CAPPY LN	01/07/2019	01/07/2019	01/29/2019	01/29/2019	01/29/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR190004	8409 CAPPY LN	01/23/2019	01/23/2019	01/29/2019	01/29/2019	01/29/2021	Certified

Certificates With Inspections

02/04/2019

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
Initial	KBROWN	Matt Hart	Completed	Complied			

Population: All Records

Record Count: 21

Certificate.DateIssued Between 1/1/2019 12:00:00 AM
AND 1/31/2019 11:59:59 PM

Enforcements By Category

02/04/19

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E19-001	7084 BRISTOL RD	Closed	01/03/19	01/16/19
E19-002	8371 CAPPY LN	Violation	01/16/19	
E19-003	8409 CAPPY LN	No Violation	01/16/19	01/16/19
E19-004	7029 MILLER RD	Violation	01/22/19	
			Total Entries: 4	

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E19-005	8603 MILLER RD	Inspection Pending	01/22/19	
			Total Entries: 1	

Total Records: 5

Population: All Records

Enforcement.DateFiled Between 1/1/2019 12:00:00 AM AND 1/31/2019 11:59:59 PM

Public Works
Monthly Work Orders

02/04/19

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
19-000014 COMPLETED	AU10-006359-0000-02	SKELLETT, BETTY 6359 AUGUSTA ST	01/10/19 01/10/19	WATER LEAK
CKME19-0402 COMPLETED	MI10-006156-0000-01	ELASIVICH, TIMOTHY 6156 MILLER RD	01/02/19 01/02/19	CHECK METER
CKME19-0403 COMPLETED	CR10-008103-0000-01	WOOLUM, MICHAEL W 8103 CRAPO ST	01/03/19 01/03/19	CHECK METER
DAPU19-0035 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	01/07/19 01/07/19	DEAD ANIMAL PICK
FNRD18-1493 COMPLETED	BR20-007133-0000-14	GRIFFIN, CARMIA 7133 BRISTOL RD	01/02/19 12/28/18	FINAL READ
FNRD19-1495 COMPLETED	LI10-004265-0000-03	NEMER, STEVEN 4265 LINDSEY DR	01/02/19 01/03/19	FINAL READ
FNRD19-1496 COMPLETED	CH20-009201-0000-01	MCPHERSON, OATHER 9201 CHESTERFIELD DR	01/02/19 01/02/19	FINAL READ
FNRD19-1497 COMPLETED	CA10-008409-0000-01	CHIOTTI, FRANK 8409 CAPPY LN	01/03/19 01/03/19	FINAL READ
FNRD19-1498 COMPLETED	BR30-000162-0000-02	CURRENT RESIDENT 162 BROOKFIELD DR	01/03/19 01/04/19	FINAL READ
FNRD19-1500 COMPLETED	AU10-006286-0000-04	SUMBERA, ED III 6286 AUGUSTA ST	01/17/19 01/22/19	FINAL READ
FNRD19-1501 COMPLETED	FA10-005025-0000-02	BOHNARD, SHIRLEY 5025 FAIRCHILD ST	01/22/19 01/22/19	FINAL READ
FNRD19-1502 COMPLETED	CH20-009181-0000-01	WILBUR, CHRITJA 9181 CHESTERFIELD DR	01/22/19 01/22/19	FINAL READ
FNRD19-1503 COMPLETED	MI10-006165-0000-01	BEAIRD, EDWARD 6165 MILLER RD	01/22/19 01/22/19	FINAL READ
FNRD19-1504 COMPLETED	SP10-004430-0000-02	EDOM, JAMES 4430 SPRINGBROOK DR	01/23/19 01/23/19	FINAL READ
FNRD19-1505 COMPLETED	WI10-005132-0000-04	TREMBLAY, MARTHA & PAUL 5132 WINSHALL DR	01/24/19 01/24/19	FINAL READ
FNRD19-1506 COMPLETED	OA10-005177-0000-01	CRUTHERS, GREGORY 5177 OAKVIEW DR	01/25/19 01/25/19	FINAL READ
FNRD19-1509 COMPLETED	MA20-008083-0000-03	DUNN, SIERRA 8083 MAPLE ST	01/31/19 01/31/19	FINAL READ
GWO19-0504 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	01/10/19 01/10/19	GENERIC WORK ORDE
GWO19-0507 CANCELLED	SE20-005276-0000-04	EDGAR, GARY JR 5276 SEYMOUR RD	01/22/19 01/22/19	GENERIC WORK ORDE
LNDS19-0144 COMPLETED	WI10-005372-0000-01	GENTLE, DALE 5372 WINSHALL DR	01/07/19 01/07/19	LANDSCAPING

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
MNT19-0287	CI10-008100-0000-01	PUBLIC SAFETY BUILDING 8100 CIVIC DR	01/16/19	BUILDING MAINTENA
MNT19-0288 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	01/22/19 01/22/19	BUILDING MAINTENA
MNT19-0289 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	01/24/19 01/25/19	BUILDING MAINTENA
READ18-0649 COMPLETED	DO10-005191-0000-01	LAFAVE, DAN 5191 DON SHENK DR	01/03/19 01/03/19	READ METER
READ19-0650 COMPLETED	CR10-008103-0000-01	WOOLUM, MICHAEL W 8103 CRAPO ST	01/02/19 01/03/19	READ METER
READ19-0651 COMPLETED	KR20-004276-0000-01	SPRINGVALE ASSISTED LIVING 4276 KROGER DR	01/04/19 01/03/19	READ METER
READ19-0653 COMPLETED	MO10-004437-0000-06	SWARTZ CREEK COMMUNITY SCHOO 4437 MORRISH RD	01/04/19 01/04/19	READ METER
READ19-0654 COMPLETED	LI10-004253-0000-03	FRANKLIN, CHERYL 4253 LINDSEY DR	01/11/19 01/11/19	READ METER
SAMP19-0028 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	01/07/19 01/07/19	WATER SAMPLES
SI-000025 COMPLETED	HT10-003358-0000-02	D'ANGELO, ROBIN 3358 HERITAGE BLVD	01/24/19 01/25/19	SIGNS
SWBK19-0075 COMPLETED	HE10-005154-0000-06	KAISER, BRANDON S 5154 HELMSLEY DR	01/30/19 01/30/19	SEWER BACKUP
SWR19-0068 COMPLETED	BR20-006383-0000-03	MAXEY, TRAVIS 6383 BRISTOL RD	01/28/19 01/28/19	SEWER DRAIN PROBL
WOFF19-2111 COMPLETED	CH20-009201-0000-01	MCPHERSON, OATHER 9201 CHESTERFIELD DR	01/03/19 01/03/19	WATER TURN OFF
WOFF19-2112 CANCELLED	CR10-008051-0000-09	CONGDON, WILLIAM 8051 CRAPO ST	01/29/19 02/04/19	WATER TURN OFF
WOFF19-2113 CANCELLED	CE10-009277-0000-03	ADEKOLUJO, ORIMISAN 9277 CEDAR CREEK CT	01/29/19 02/04/19	WATER TURN OFF
WOFF19-2114 CANCELLED	MO10-005044-0000-09	RAYNER, MARY 5044 MORRISH RD	01/29/19 02/04/19	WATER TURN OFF
WPRESS19-000022 COMPLETED	DA10-005234-0000-02	FREELAND, STEVEN & KELLY 5234 DAVAL DR	01/23/19 01/25/19	WATER PRESSURE
WPRESS19-000023 COMPLETED	DA10-005234-0000-02	FREELAND, STEVEN & KELLY 5234 DAVAL DR	01/30/19 01/30/19	WATER PRESSURE

Total Records: 38

DPS ACTIVITY JANUARY 2019

	<u>REGULAR</u>	<u>HOLIDAY</u>	<u>VACATION</u>	<u>ABSENT</u>	<u>OT</u>	<u>DT</u>
101 GENERAL FUND						
262.0 ELECTIONS						
345.0 P S BLDG	23.00		0.31	1.02		
781.0 AMPHI-PARK						
782.0 ABRAMS PARK	1.00					
783.0 ELMS PARK	3.00			0.50		
784.0 BICENT. PARK						
790.0 SENIOR CENTER/LIBRARY	30.00			1.35		
793.0 CITY HALL	11.25	0.80	0.09	0.76		
794.0 COMM PROMO	66.50	29.11	12.41	7.89		
796.0 CEMETERY						
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE	13.00	2.00	0.94	0.19		
463.0 STREET MAIN	23.00	10.82	6.89	1.06	2.00	
474.0 TRAFFIC	2.00			0.25		
478.0 SNOW & ICE	9.00	1.00	0.47	0.87	12.00	6.50
482.0 ADMIN	11.19	3.00	1.55	1.53		
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	42.00	3.00	2.02	1.73		
474.0 TRAFFIC	2.00					
478.0 SNOW & ICE	16.00	4.00	1.88	1.13	1.50	1.50
482.0 ADMIN	9.19	3.00	1.25	1.39		
226 GARBAGE FUND						
528.0 COLLECT						
530.0 WOODCHIPPING	4.00					
782.0 WINSHALL PARK GARBAGE	3.00			0.13		
783.0 ELMS PARK GARBAGE	9.00	2.49	0.87	0.69		
793.0 CITY HALL	2.81	0.20	0.02	0.20		
590 WATER						
540.0 WATER SYSTEM	129.11	28.28	12.38	17.33		
540.0 WATER-ON CALL	4.00			0.06		
542.0 READ & BILL	14.88	10.16	6.19	1.48		
793.0 CITY HALL	7.04	0.50	0.05	0.47		
591 SEWER						
536.0 SEWER SYSTEM	37.25	12.98	5.41	3.73		
536.0 SEWER-ON CALL	4.00			0.06		
537.0 LIFT STATION	11.38	6.00	1.42	2.31		
542.0 READ & BILL	14.88	10.16	6.19	1.48		
793.0 CITY HALL	7.02	0.50	0.05	0.47		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	16.00		0.61	0.42		
DAILY HOURS TOTAL	526.50	128.00	61.00	48.50	15.50	8.00

DPS Equipment Rental
 February 2018
 Page 2

Nature Of Work	1	2	3	4	5	6	7	8	9	10	28	11	12	13	14	15	16	17	18	19	20	21	24	27 1/2	25	26	Total
	Portable Generator	Case Backhoe 17	Sweeper	JD Tractor 19	Chipper	#42 Arrow	Arrow Board	Trailer	Roller	Pressure Washer	Post Hole Digger	01'98	Kubota 5-18														
101.262 Elections																											
101.450 Forestry																											
101.781 Pajtas Amphi																											
101.782 Winshall Pk																											
101.783 Elms Pk																											
101.784 Bicentennial Pk																											
101.790 Sen Ctr./Lib																											
101.345 PS Bldg																											
101.793 City Hall																											
101.794 Comm Promo																											
661.795 City Garage		2																									
101.796 City Cem																											
202.463 Maint. Major			4																								
202.474 Traffic-Major																											
202.478 Snow/Ice-Maj												11															
202.482 Major-Admin																											
203.463 Maint-Local		2																									
203.474 Traffic-Local			8																								
203.478 Snow/Ice-Local		4											5.5														
203.482 Local-Admin																											
226.528 Wast Collect					2																						
226.530 Woodchipping																											
590.540 Water System																											
590.542 Water-Read/Bill																											
591.536 Sewer System																											
591.537 Sewer Lift Stat																											
Total	0	8	12	0	2	0	0	0	0	0	0	0	16.5														

January 2019	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#5-16 2WD gas	673.0		57.0		
#7-15 4WD gas	339.0		58.7		
#3-08 P/U 4WD gas	193.0		22.0		
#10-18 P/U diesel	528.0				69.0
09-03 P/U 4WD diesel					
#2-08 P/U 4WD gas	599.0		65.1		
#6-00 BACKHOE diesel					24.0
#11 DUMP gas					
#12-02 DUMP diesel	844.0				187.6
#12-04 DUMP diesel	533.0				150.0
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					9.0
#19 JD TRACTOR diesel					
#06-99 BUCKET TRUCK gas			6.0		
#21 WOOD CHIPPER diesel					
#807 STREET SWEEPER diesel	48.0				30.0
#42 ASPHALT HEATER diesel					5.6
#37 TRAIL ARROW					
#10-15 GEN gas					
#5-18 KUBOTA (Hours)			5.2		
gas can					
TOTAL	3757.0		214.0		475.2

02/01/2019 CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 01/01/2019 - 01/31/2019

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
01/04/2019	45987	ADS PLUS PRINTING LLC	BUSINESS CARDS COUNCIL/ZETTEL/SVRCEK	297.00
01/04/2019	45988	BETTY SHANNON	2018 OCT-DEC CONTRACT REIMB RETIREE &	828.36
01/04/2019	45989	BIO-SERV CORPORATION	PEST CONTROL CITY HALL/LIBRARY SR CTR PEST CONTROL PUBLIC SAFETY BLDG	106.00 55.00 161.00
01/04/2019	45990	BRADYS BUSINESS SYSTEMS	EML/COPY MACHINE MAINT AGREEMENT	949.95
01/04/2019	45991	CHARTER TOWNSHIP OF MUNDY	NOV 2018 JOINT INSP & PERMIT FEES	6,635.96
01/04/2019	45992	CITY OF SWARTZ CREEK	9/21-12/20/18 UB 5121 MORRISH 9/21-12/20/18 UB 4125 ELMS RD 9/21-12/20/18 UB 8095 CIVIC DR 9/21-12/20/18 UB 8100 CIVIC DR 9/21-12/20/18 UB 8059 FORTINO 9/21-12/20/18 UB 8083 CIVIC DR 9/21-12/20/18 UB 5363 WINSHALL	139.64 273.27 203.10 838.77 51.22 467.99 273.27 2,247.26
01/04/2019	45993	COMCAST BUSINESS	SERVICES FROM 12/26/18-1/25/19	259.60
01/04/2019	45994	DAVID KRUEGER	SMALL CITIES MTG 1/2/19 DINNER	9.01
01/04/2019	45995	DAVID WRIGHT	CDL RNEWAL REIMB	25.00
01/04/2019	45996	DENNIS W CRAMER	SMALL CITIES MTG MILEAGE/DINNER	32.58
01/04/2019	45997	DORNBOSS SIGN & SAFETY INC	SIGNS (3)	2,220.00
01/04/2019	45998	FAMILY FARM AND HOME INC	DEC 2018 INVOICES	35.98
01/04/2019	45999	FERGUSON WATERWORKS #3386	R900I/R900 (20)/WSHR (25)/DIR READ (5)/G	4,181.47
01/04/2019	46000	FLINT CLEANING SUPPLIES	AIR FRESHENER (6)/DISPENSER (2)/BOWL CLE 50 LB ICE MELT SWEEP COMPOUND/AIR FRESHENER	77.32 16.82 40.14 134.28
01/04/2019	46001	GCGC	MEMBERSHIP DUES/ESKEW 2019	20.00
01/04/2019	46002	GENESEE COUNTY	GAIN DUES 10/1/18-9/30/19	500.00
01/04/2019	46003	GENESEE CTY DRAIN COMMISSIONER	INSTALLATION OF 4 SANITARY SEWER FLOW ME	4,800.00
01/04/2019	46004	GILL ROYS HARDWARE	DECEMBER 2018 INVOICES LESS DISCOUNT	168.88
01/04/2019	46005	GOV'T FINANCE OFFICERS ASSOC.	NOTE DISCLOSURE & RSI PENSIONS & OPEB	85.00
01/04/2019	46006	GOV'T FINANCE OFFICERS ASSOC.	GAAP UPDATE	180.00
01/04/2019	46007	JAMES NOLEN	MILLER RD CURB/WINSHALL PATCHES/WTR BREA	1,940.00
01/04/2019	46008	KCI	JAN. 2019 UB BILLS AND POSTAGE	557.84
01/04/2019	46009	MONROE TRUCK EQUIPMENT INC	EML/SNOW SHOVEL	35.00
01/04/2019	46010	O'REILLY AUTO ENTERPRISES LLC	EML/WIPER BLADE (2)/WINTER INSUL	77.95
01/04/2019	46011	OFFICE DEPOT CREDIT PLAN	MONTHLY INVOICES	67.28
01/04/2019	46012	OHM ADVISORS	STREETSCAPE/PARKING LOT DESIGN AND BIDDI	1,846.25
01/04/2019	46013	OHM ADVISORS	MISC SERV/SITE PLAN REVIEW PROCESS DEV	507.50
01/04/2019	46014	OHM ADVISORS	ENGINEERING SERVICES HELMSLEY DRIVE	4,607.50
01/04/2019	46015	OHM ADVISORS	SPRINGBROOK EAST PH II ENG RVW	475.00
01/04/2019	46016	OHM ADVISORS	SPRINGBROOK E PHASE II ENG RVW	1,058.75
01/04/2019	46017	OHM ADVISORS	SPRINGBROOK E PHASE II ENG RVW	1,155.00
01/04/2019	46018	OHM ADVISORS	SHARP FUNERAL HOME CONST SERV	1,495.00
01/04/2019	46019	OHM ADVISORS	APPLE CREEK STATION ENG REVIEW	480.00
01/04/2019	46020	PARAGON LABORATORIES INC	EML/WATER SAMPLES WO SWARTZ CREEK 12/12/ EML/WATER SAMPLES WO SWARTZ CREEK 12/12/	330.00 492.00 822.00
01/04/2019	46021	PHOENIX ENGINEERING INC	ENG SERV PREP TIP APPLICATION	6,897.00
01/04/2019	46022	PPSMG URGENT MEDICAL CARE PLLC	M KLINE NEW HIRE DRUG SCREEN	20.00
01/04/2019	46023	PRINTING SYSTEMS	2018 W-2/1099-MISC/W3/1096	97.78
01/04/2019	46024	PRO COMM INC	LED INSERTS FOR FORD TRUCK	795.00
01/04/2019	46025	RWS OF MID MICHIGAN	DEC 2018 FY19 GARBAGE/RECYCLING/YARD WAS	23,048.02

01/04/2019	46026	SUBURBAN AUTO SUPPLY	OIL FILTER/5W30 QT PWR STG FLUID	22.98 9.98 32.96
01/04/2019	46027	SWARTZ CREEK AREA FIRE DEPT.	CORR. AUG-NOV FY19 FIRE BUDGET & MONTHLY	1,146.61
01/04/2019	46028	UNIFIRST CORPORATION	MATS, SUPPLIES UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES UNIFORMS, MATS, SUPPLIES, ENV.	40.51 134.59 40.51 134.59 350.20
01/04/2019	46029	VERIZON WIRELESS	11/24-12/23/18	303.50
01/04/2019	46030	VORTEX INC	REPAIR FURNACE SR CENTER	202.00
01/10/2019	46031	CONSUMERS ENERGY	12/4/18-1/4/19 A 5121 MORRISH RD	734.89
01/10/2019	46032	CONSUMERS ENERGY	12/4/18-1/4/19 A 8083 CIVIC DR	818.08
01/10/2019	46033	CONSUMERS ENERGY	12/4/18-1/4/19 A 4510 MORRISH RD	39.81
01/10/2019	46034	CONSUMERS ENERGY	12/4/18-1/4/19 A 8059 FORTINO DR	46.53
01/10/2019	46035	CONSUMERS ENERGY	12/4/18-1/4/19 A 8499 MILLER RD	27.78
01/10/2019	46036	CONSUMERS ENERGY	12/4/18-1/4/19 A 5257 WINSHALL DR	27.13
01/10/2019	46037	CONSUMERS ENERGY	12/4/18-1/4/19 A 5361 WINSHALL DR 8369	27.92
01/10/2019	46038	CONSUMERS ENERGY	12/4/18-1/4/19 A 9099 MILLER RD	35.89
01/10/2019	46039	CONSUMERS ENERGY	12/4/18-1/4/19 A 5361 WINSHALL DR #2 RES	28.06
01/10/2019	46040	CONSUMERS ENERGY	12/4/18-1/4/19 A 8095 CIVIC DR	1,043.40
01/10/2019	46041	CONSUMERS ENERGY	12/4/18-1/4/19 A 8011 MILLER RD	33.90
01/10/2019	46042	CONSUMERS ENERGY	12/1-12/31/18 4524 MORRISH RD	48.03
01/10/2019	46043	CONSUMERS ENERGY	12/1-12/31/18 TRAFFIC LIGHTS 1781	399.92
01/10/2019	46044	CONSUMERS ENERGY	12/1-12/31/18 SIRENS TRAFFIC LIGHTS 1997	26.53
01/10/2019	46045	CONSUMERS ENERGY	12/1-12/31/18 ELMS PARKING LOT AREA LIGH	30.92
01/10/2019	46046	CONSUMERS ENERGY	12/1-12/31/18 STREET LIGHTS 1294	8,686.21
01/10/2019	46047	FIDELITY SECURITY LIFE INSUR/EYEMED	JAN 2019 RETIREE VISION (6)	43.44
01/10/2019	46048	O'REILLY AUTO ENTERPRISES LLC	FIRE DEPT INVOICE	28.38
01/10/2019	46049	OHM ADVISORS	USDA WATER MAIN IMPROVEMENT PROJ	35,902.75
01/10/2019	46050	OHM ADVISORS	USDA WATER MAIN IMPROVEMENT PROJ	28,215.50
01/10/2019	46051	PRYOR LEARNING SOLUTIONS	SEMINAR KEY/BROWN/ARVOY	297.00
01/10/2019	46052	PRYOR LEARNING SOLUTIONS	QUICKCLICKS 2013/MS OFFICE TRAINING MATE	198.00
01/14/2019	46053	THOMAS SVRCEK	CAR CHARGER (5)	110.98
01/17/2019	46054	ADAM ZETTEL	REIMB MANAGED SSL 2 YR/.ORG DOMAIN 1 YR	301.16
01/17/2019	46055	ADS PLUS PRINTING LLC	NAME PLATE A. ROOT	12.00
01/17/2019	46056	AMERICAN PUBLIC WORKS ASSOCIATION	MEMB DUES 4/1/19-3/31/20 SVRCEK	227.00
01/17/2019	46057	BIO-SERV CORPORATION	PEST CONTROL CITY HALL/LIBRARY SR CTR	106.00
01/17/2019	46058	BLUE CARE NETWORK-EAST MI	FEB 2019 COBRA OBRIEN FEB 2019 RETIREE HEALTH CLOLINGER FEB 2019 RETIREE HEALTH TYLER	614.00 1,243.63 645.00 2,502.63
01/17/2019	46059	CARMIA GRIFFIN	UB REFUND FOR 7133 BRISTOL	258.59
01/17/2019	46060	CHASE	SUMMER 2018 OVRPMT 58-02-501-063	1,391.31
01/17/2019	46061	CONSUMERS ENERGY	12/6/18-1/7/19 A 4125 ELMS RD 4353	44.45
01/17/2019	46062	CONSUMERS ENERGY	12/6/18-1/7/19 A 6425 MILLER PARK & RIDE	93.30
01/17/2019	46063	CONSUMERS ENERGY	12/6/18-1/7/19 A 4125 ELMS RD PAVILION 4	33.47
01/17/2019	46064	CONSUMERS ENERGY	12/5/18-1/6/19 A 8301 CAPPY LN	359.69
01/17/2019	46065	CONSUMERS ENERGY	12/5/18-1/6/19 A 8100 CIVIC DR	1,781.75
01/17/2019	46066	DANIEL L RHANOR	INSTALL BALLAST IN CITY HALL INSTALL CIRCUIT FOR COMPUTER FIRE HALL	100.00 165.00 265.00
01/17/2019	46067	DELTA DENTAL PLAN	FEB 2019 RETIREE DENTAL (6)	424.98
01/17/2019	46068	DETROIT SALT COMPANY	ROAD SALT AT \$54.40 PER TON	2,709.12
01/17/2019	46069	FLAGSTAR BANK	SUMMER 2018 TAX OVRPMT 58-35-300-002	1,220.97
01/17/2019	46070	FLINT TOWNSHIP	SWR TRANS MAINT CHR 42 UNITS	63.00
01/17/2019	46071	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
01/17/2019	46072	GEN CTY SMALL CITIES ASSOC.	2019 DUES KRUEGER/D CRAMER	100.00

01/17/2019	46073	GENESEE COUNTY TREASURER	CTY SHARE PROCDS SALE 58-02-503-004 5256	15,850.18
01/17/2019	46074	GENESEE CTY DRAIN COMMISSIONER	6 MO. LEASE (4) SANITARY SWR FLOW MTRS	11,400.00
01/17/2019	46075	INTEGRITY BUSINESS SOLUTIONS	KITCHEN ROLL TOWEL (2) GARBAGE BAGS (3)	73.98 126.66 200.64
01/17/2019	46076	JAMS MEDIA LLC	12/6/18 ORDIN 436/437/438	228.30
01/17/2019	46077	KCI	EST. POSTAGE ASSESSMENT NOTICES	904.55
01/17/2019	46078	KRIS BROWN	MILEAGE BOR TRAINING	12.52
01/17/2019	46079	LARRY PIROCHTA	OVRPMT MR 1800007126	1.00
01/17/2019	46080	LEGACY ASSESSING SERVICES INC	JAN 2019 ASSESSING SERVICES OCTOBER 2018	2,566.00
01/17/2019	46081	METRO POLICE AUTH OF GENESEE COUNTY	POLICE SERVICES JAN-MARCH 2019	242,731.75
01/17/2019	46082	METRO POLICE AUTH OF GENESEE COUNTY	67TH DIST COURT ORDIN FEES	870.06
01/17/2019	46083	MY-CAN LLC	PORT-A-JON RENTAL ELMS PARK	130.00
01/17/2019	46084	RICHARD BALLREICH	REIMB MILEAGE BOR TRAINING	12.52
01/17/2019	46085	ROWE PROFESSIONAL SERVICES CO	DAVAL RECONSTRUCTION	1,207.50
01/17/2019	46086	SARGENTS TITLE CO	SU 2018 TAX OVRPMT 58-36-676-069 4272 LI	10.60
01/17/2019	46087	SIMEN FIGURA & PARKER PLC	EML/DEC 2018 MONTHLY INVOICE	1,190.00
01/17/2019	46088	STATE OF MICHIGAN-DEQ WTR	EML/DRINKING WATER LAB TESTING DRINKING WATER LAB TESTING	128.00 256.00 384.00
01/17/2019	46089	SUBURBAN AUTO SUPPLY	GASKET SCRAPER	6.39
01/17/2019	46090	SUPER FLITE OIL CO INC	DEC 2018 FUEL - DPW	755.17
01/17/2019	46091	THE STATE BANK	TAX OVRPMT 58-30-651-119 3405 HERITAGE B	2,180.90
01/17/2019	46092	TUCKER PLUMBING	REPLACE GASKET ON URINAL	175.00
01/17/2019	46093	UNDERGROUND SECURITY COMPANY	SECURITY RECORDS STORAGE 1/1-12/31/19	157.50
01/17/2019	46094	UNIFIRST CORPORATION	MATS, SUPPLIES UNIFORMS, MATS, SUPPLIES, ENV.	40.51 134.59 175.10
01/17/2019	46095	UNUM LIFE INSURANCE	FEB 2019 RETIREES LIFE (3)	35.10
01/22/2019	46096	MWEA	OPERATORS DAY 2/5/19 (3) 2/6/19 (4)	770.00
01/31/2019	46097	ACE-SAGINAW PAVING COMPANY	COLD PATCH	708.00
01/31/2019	46098	CHARTER TOWNSHIP OF MUNDY	DEC 2018 JOINT INSP & PERMIT FEES	3,778.94
01/31/2019	46099	COMCAST BUSINESS	SERVICE FROM 1/26-2/25/19	261.60
01/31/2019	46100	DAVID C VANDERKLOK	PRELIMINARY DESIGN/TOWNHOMES	6,390.00
01/31/2019	46101	DETROIT SALT COMPANY	ROAD SALT AT \$54.40 PER TON ROAD SALT AT \$54.40 PER TON	2,733.06 2,847.30 5,580.36
01/31/2019	46102	FERGUSON ENTERPRISES INC	5 ML DPD TABLET DISP (4)	89.68
01/31/2019	46103	FERGUSON WATERWORKS #3386	GSKT/R900I	204.54
01/31/2019	46104	FLINT CLEANING SUPPLIES	ICE MELT 50 LB (4)	82.37
01/31/2019	46105	GEN CTY ROAD COMMISSION	DEC 2018 S-MTCE & OPERATIONS I-69 WB RAMP I-69 WB/MORRISH	65.67 106.50 172.17
01/31/2019	46106	GENESEE COUNTY TREASURER	2019 PERSONAL PROP STATEMENTS	149.24
01/31/2019	46107	GENESEE CTY DRAIN COMMISSIONER	SEWER 10/1-12/31/18 5,037,580 CF	147,223.25
01/31/2019	46108	GENESEE CTY DRAIN COMMISSIONER	WATER 11/28-12/27/18	128,547.40
01/31/2019	46109	GLAESER DAWES	DAVAL DR WATER MAIN AND STREET RECONSTRU	51,612.74
01/31/2019	46110	GLAESER DAWES	STREET PROJECT AND WATER MAIN WORK	20,000.00
01/31/2019	46111	MID MICHIGAN MANUFACTURING	JETTED SEWER	1,000.00
01/31/2019	46112	OHM ADVISORS	STREETSCAPE/PARKING LOT DESIGN AND BIDDI	2,346.25
01/31/2019	46113	OHM ADVISORS	KFC CONSTRUCTION SERVICES	360.00
01/31/2019	46114	OHM ADVISORS	USDA WATER MAIN IMPROVEMENT PROJECT	20,560.75
01/31/2019	46115	PARAGON LABORATORIES INC	EML/WATER SAMPLES WO SWARTZ CREEK-011619 EML/WATER SAMPLES WO SWARTZ CREEK-011619	328.00 597.00 925.00

				925.00
01/31/2019	46116	RWS OF MID MICHIGAN	JAN 2019 FY19 GARBAGE/RECYCLING/YARD WAS	23,048.02
01/31/2019	46117	SUBURBAN AUTO SUPPLY	HYD OIL/LEAK	47.98
01/31/2019	46118	SW CREEK AREA CHAMBER OF COMMERCE	MEMBERSHIP DUES	159.00
01/31/2019	46119	SWARTZ CREEK AREA FIRE DEPT.	FY19 FIRE BUDGET & MONTHLY RUNS	76,936.56
01/31/2019	46120	SWARTZ CREEK AREA FIRE DEPT.	DEC 2018 FY19 FIRE BUDGET & MONTHLY RUNS	2,167.52
01/31/2019	46121	UNIFIRST CORPORATION	MATS, SUPPLIES	40.51
			UNIFORMS, MATS, SUPPLIES, ENV.	134.59
			MATS, SUPPLIES	44.16
			UNIFORMS, MATS, SUPPLIES, ENV.	175.96
				395.22
01/31/2019	46122	YOUNG'S ENVIRONMENTAL CLEANUP INC	SEWER JET SERVICES	<u>1,780.00</u>
GEN TOTALS:				
Total of 136 Checks:				937,021.31
Less 0 Void Checks:				0.00
Total of 136 Disbursements:				<u>937,021.31</u>

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
February 6, 2019

Meeting called to order at 5:30 p.m. by Chairperson Hicks at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, Larry Cummings, Connie Eskew, Rick Henry, Rae Lynn Hicks, Joe Perrault, Trudy Plumb.

Members Absent: Jentery Farmer & Samantha Fountain.

Staff Present: Adam Zettel & Tom Svrcek.

Others Present: Lania Rocha & Bob Plumb.

APPROVAL OF AGENDA: Motion by Henry, to approve agenda of February 6, 2019 as included in the packet, supported by Plumb. Motion carried.

APPROVAL OF MINUTES: Motion by Hicks, to approve minutes of January 2, 2019, supported by Barclay. Motion carried.

MEETING OPEN TO THE PUBLIC: No comment.

COMMUNICATIONS TO THE BOARD:

- A. January 2, 2019 Minutes
- B. Staff Letter
- C. Traffic Garden Concept

REPORTS:

- A. DPW REPORT: There is no work in the parks at the moment. There was a good skating pond during the cold snap, but it was short lived. He priced synthetic ice at \$18,000 for a 20x30 surface. It is a rigid, interlocking system.

BUSINESS:

- A. Slip and Slide Proceeds: There was discussion about the Jeeper Creekers event in October as well as other causes that seek funding, like the dog park and potential for a skating feature. There was an inclination to support Jeepers Creekers, but the exact use of funds was desired.

Motion by Henry, to table the allocation of proceeds discussion until Jeepers Creekers fund use could be determined, supported by Barclay. Motion carried.

- B. Storage Agreements: Youth football and lacrosse are agreeable to the instruments, but they will need time to consider build-out options this spring before proceeding.
- C. Dog Park: The scouts have raised \$6,000 of \$8,000 to install the dog park.
- D. Elms Trail: Tom will provide more information in March.
- E. Park Waivers: There was some discussion about the guidelines and applicability of park fee waivers. No changes were recommended to the park rules.

- F. Playscape maintenance: Tom will have a better picture of the needs in the summer. There are some groups that may be able to conduct portions of ongoing painting each year to split up the work in more manageable scales.
- G. Abrams Park Tennis Courts: a traffic garden was considered. However, the park board found that there may be too many nuisance trees nearby to support most reuse options. The DPW will look to begin creating a larger buffer around the courts by systematically removing and replacing the cottonwood trees.
- H. Greenteam: The GFWC is looking for small park projects to undertake.
- I. HTD Float: Joe, Rick, and Rae Lynn will work on they float. They will proceed after they learn of the HTD theme for 2019.

MEETING OPEN TO THE PUBLIC: No comment.

BOARD MEMBER COMMENTS: Mr. Perreault gave kudos to the DPW for winter street clearing. He also noted that a street light is still out by Financial Plus. Mr. Barclay indicated that someone is regularly dumping grass in the creek and Sandi Brill might know who.

ADJOURNMENT: Meeting adjourned at 6:36 p.m.

NEXT MEETING: March 6, 2019, 5:30 p.m. at City Hall.

Connie Eskew, Secretary