

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, May 13, 2019, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
4A. Council Meeting of April 22, 2019 MOTION Pg. 26
5. **APPROVE AGENDA:**
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
6A. City Manager's Report MOTION Pg. 3
6B. Economic Development Strategy Pg. 33
6C. Hometown Days Permit Pg. 57
6D. Riverbend Striders Permit Pg. 118
6E. Monthly Reports Pg. 121
6F. Public Engagement Statement Pg. 148
6G. Safe Routes to School Update Pg. 156
6H. Recreational Marijuana Opt Out Provisions & Sample Pg. 157
6I. Intersection Study Proposal Pg. 167
6J. Snow Removal Assessments Pg. 171
6K. Fiscal Year 2020 Draft Budget ATTACHED
7. **MEETING OPENED TO THE PUBLIC:**
7A. General Public Comments
8. **COUNCIL BUSINESS:**
8A. Economic Development Strategy RESO Pg. 17
8B. Hometown Days Permits RESO Pg. 18
8C. 5K Foot Race Permit RESO Pg. 22
8D. Public Engagement Statement RESO Pg. 23
8E. Set Budget Hearing RESO Pg. 24
8F. Recreational Marijuana DISCUSSION
8G. Intersection Study Proposal RESO Pg. 24
8H. Special Assessments RESO Pg. 25
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Zoning Board of Appeals:	Wednesday, May 15, 2019, 6:00 p.m., PDBMB
Metro Police Board:	Wednesday, May 22, 2019, 10:00 a.m., Metro Headquarters
Fire Board:	Monday, May 20, 2019, 6:00 p.m., Public Safety Bldg
Swartz Creek Chamber:	Tuesday, May 28, 2019, 12:00 p.m., Randy Wise
City Council:	Tuesday, May 28, 2019, 7:00 p.m., PDBMB
Planning Commission:	Tuesday, June 4, 2019, 7:00 p.m., PDBMB
Park Board:	Wednesday, June 5, 2019, 5:30 p.m., PDBMB
City Council:	Monday, June 10, 2019, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, June 13, 2019, 6:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

City of Swartz Creek
CITY MANAGER'S REPORT

Regular Council Meeting of Monday, May 13, 2019 - 7:00 P.M.

TO: **Honorable Mayor, Mayor Pro-Tem & Council Members**

FROM: Adam Zettel, City Manager

DATE: May 8, 2019

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(Update)*

Huizinga (office at 6195 Miller) – This case was settled one day prior to the scheduled hearing (April 30th). The settlement included 2017 and 2018 for an assessed and taxable value of \$50,000. To prevent another immediate appeal for the current tax year (2019), the assessor had them add 2019 for an assessed and taxable of \$51,200. The assessor reports that they were very difficult to work with and would not discuss settlement until a week prior to the hearing. The current taxable value was approximately \$69,000.

The local Board of Review process is complete, but commercial/industrial appeals go straight to the Michigan Tax Tribunal. We are not yet aware of any, but we will keep the council informed as we move through spring and early summer.

✓ **STREETS** *(See Individual Category)*

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Consumers Energy has their gas contractor replacing leads along Fairchild & Helmsley prior to the street work. This is a best practice to make sure infrastructure is getting upgraded in the right order (e.g. road breaks for underground work will not occur AFTER the road is replaced).

We held our preconstruction meeting with the state MDOT, staff, the contractor and our consultant on April 10th. Our street contractor is expected to begin on June 10 and be substantially complete prior to schools starting in the fall. The project includes a mill and resurface of the road way. We are also converting overhead street lights to LED and adding two additional LED pedestrian lights. Enhanced crosswalks are included in the project as well. Traffic should remain open throughout the project.

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Morrish Road from Bristol to Miller has been funded. The city has committed the match portion to this project, which is 80-20. It is unclear what year this project will be undertaken, but we want it done subsequent to the USDA water main work. This MAY span two construction seasons.

Note that we will likely need to engage in the Qualified Bidding Selection process to pre-certify engineering firms to work on federal projects. The QBS process is something that the city has routinely done to stay compliant and to have a good faith process for ensuring quality and competitive engineering services. This process was last finalized on November 25, 2013. I am going to split this out as a separate business item until it is complete. I intend to begin this process in late spring.

✓ **STREET PROJECT UPDATES** *(Update)*

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Helmsley Drive is a go for 2019 reconstruction. With the school schedule now known, the start date is officially June 10. The contractor is Glaeser Dawes. The project includes full depth road reconstruction, new drive approaches, new sidewalk (for areas not included in the previous water main replacement), some forestry, and three new pedestrian LED's.

The engineering proposal for 2020 local streets with OHM is approved and work is underway. The scope includes a section of Oakview, Chelmsford, and Oxford (including the last small stretch of Winston). Note that it is unlikely we will have a budget to do all of those sections in 2020 since state revenues have not been forthcoming as expected. However, it is work that needs to be completed for the USDA watermain on those streets in the next three years.

Notable issues currently include the proposed layout and ownership (school or city) of the bus lane on Oakview by Syring. We will liaise with the school regarding this and how they wish to proceed with the bond improvements.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change in Status)*

We have flow meters installed at key collector lines in the city. We need to ascertain what the remaining capacity is before we can enable the progress of new projects (Applecreek, Springbrook East expansion, future Morrish Road users, etc). If the lines are not sized properly, investment may be warranted. This would alter our rehabilitation plan to include capital investment for future users. For this reason, we are not altering rates until the capacity information is available.

2018-2019 winter sewer projects have been approved. The scope includes lining improvements and video service at a cost of \$197,772. There are some small connections between collectors in the Winchester Village that need to be done. Liquiforce will also complete the large collector on Durwood and a downtown line, School Street. As of writing, the lining crew is in town!

This multi-year program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly.

✓ **WATER MAIN REPLACEMENT** *(No Change in Status)*

The USDA has reviewed the first draft agreement and made recommendations. We are following through. The Kroger easement has been executed. We also have a request by the engineer to consider zinc coated pipe, which could be an innovation that reduces costs (pipe thickness) and increases durability. We are checking. The previous report follows:

A water use agreement is being reviewed by USDA staff. Easements for public water main that are required, but previously undocumented, are now complete and we are seeking signatures from Kroger and the school to make them official. Engineering continues. Bond counsel and other team members have been tentatively assembled and await progress. The previous report follows:

On September 13th, we met with the feds about other steps and conditions of funding. We are in a good position to benefit from the nearly \$5,000,000 grant/loan, with the understanding that we will be putting the project out to bid in 2019, with some components to be completed in 2020 and 2021.

Concerning the Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, we received notice that they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There is currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

Lastly, the city should probably complete full demolition on the "Brown Road" site (the old well head) and sell this property. This is not a high priority, but it is now on our radar.

✓ **HERITAGE VACANT LOTS** *(No Change of Status)*

The last of the lots acquired prior to the special assessment have been approved for sale. The city has two more lots that were acquired through the tax reversion process. If there is no objection, I will look to prepare instruments for the two units acquired in 2017 at new, negotiated pricing if requested by the buyer, JW Morgan, at some point in the future.

✓ **NEWSLETTER** *(No Change of Status)*

The spring newsletter is out. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** *(Update)*

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. The **streetscape project on Miller Road** has been approved for construction. The start date is scheduled for June 3. Holland Square is to be paved and illuminated, with a decorative fence/wall. Miller Road is to have lighting, landscaping, new walkways, knee walls, and pedestrian crossings.
2. The reconstruction of the expanded **Sharp Funeral Home** continues and should be done in summer of 2019. This is a ~14,000 square foot building in downtown.

3. **Façade grants** are complete for Robertson Insurance and Howe Art Supplies (she still intends to paint the doors). Renovations on 5015 Holland and 7530 Miller are pending. All work (public and private) will be in excess of \$250,000.
4. The city hopes to commence construction on **about \$1 million of grant support recreational path in 2020**. The MDOT grant is conditionally awarded and we await word on the DNR grant portion.
5. The Chamber, Women's Club, and other downtown business owners continue to plan and expand **events in downtown**. The Fall Family Fun Day is expanding into the Jeepers Creekers event, which will cover multiple weekends in October of 2019. This will include a zombie walk, city-wide decorating, trunk or treat, separate youth and adult movie nights, and related activities.
6. The **raceway has new ownership**. They intend to use the site for thoroughbred horse racing, but they did not get state approval for live races or simulcasting in 2019. They are open to finding additional users for the site to supplement the racing. They are also communicating well in regards to partnering with community groups such as Hometown Days. I find the new owners to be very astute and capable.
7. A Flint based group has a purchase option for **Mary Crapo**. The intent is to use the building and site for senior housing. This would result in new residents in the downtown and the potential for new construction on part of that site.
8. The **school bond** passed and many improvements are expected in 2019 throughout the district. Total investment for this effort will exceed \$50 million over two to three years.
9. **Street repair in 2019** is to include Fairchild (with decorative lighting) and Helmsley (full reconstruct). The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022.
10. The **Applecreek Station** development of 48 townhomes is in the engineering phase. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. If this project occurs in 2019, 2020 DDA revenues will be positively and substantially improved.
11. The **Brewer Condo Project** is moving to site plan. This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements.
12. The city council approved the use of **state tax incentives** and local utility waivers for redevelopment sites in downtown, rounding out our efforts to be a certified Redevelopment Ready Community.
13. There are **soft inquiries for vacant downtown land** for new buildings/users. However, there has not been any new movement on this issue.

✓ **HOLLAND SQUARE & STREETScape (Update)**

Green Tech Systems, LLC has been approved to construct the 2019 streetscape project by the city council and DDA. The preconstruction meeting was held on April 10. This project appears to be in good hands and will commence on or about June 3rd, after Hometown Days.

The city's engineer and contractor are working on details for masonry specifications and pedestrian island installation. We are also working with Consumers Energy to convert this entire section of street (Morrish to Hayes) to LED for overhead and pedestrian lights. Some of the overhead lights are already converted, but we have concerns over the timeliness of the decorative lights.

We finally had the last probe stub pole removed! However we are not getting cooperation from all property owners in the improvement zone as it relates to temporary and permanent easements for construction.

✓ **TRAILS** (*No Change of Status*)

The second application to the DNR Trust Fund grant has been submitted. We await notification, which should come this fall.

The DNR grant is crucial to offset the 35% that the city must cover to match the Enhancement Grant. The MDOT Enhancement Grant is conditionally awarded. We hope this covers 65% of the investment. Work with Consumers Energy and CN Rail is positive for those project components that require their engagement. We are still working with the MTA and GM on some easements and permissions.

Note that the city will still be heavily invested in this, even if both grants are awarded. Count on a general fund outlay of \$200,000 for the local match and additional engineering, construction, and inspection services. Any overages (price changes and change orders) will be locally covered as well.

The project timeline will be revised. At its core, it should still reflect a 2020 construction timeframe. The difference is that we plan to engineer the project sooner than anticipated so we can bid it upon a conditional DNR award in a year's time.

✓ **REDEVELOPMENT READY COMMUNITIES** (*Business Item x2*)

The planning commission continues to work on zoning amendments. A public hearing was held on April 2nd. Based upon input, additional changes are proposed, and another hearing is likely in June. We expect completion by June or July.

The commission also reviewed a draft of the public participation strategy in April. The council had this plan in one of the April packets. Since then, the required flow charts are included, and the strategy is ready for acceptance. This is another crucial piece to the puzzle that brings us closer to certification. A resolution is included.

The Economic Development Strategy is complete, and the planning commission has reviewed it. Within the document, we find a strong sense that downtown design, function, and events are a priority that will require a strong partnership with the city, DDA, and Chamber of Commerce. Much of what is in here is reflected in the city's other functional documents, but the state MEDC requires a consolidation of economic initiatives in this plan, as crafted by their consultants. Though there is not a lot of new findings or recommendations, it is an important statement and will add value. A resolution is included to accept this.

See the quarterly RRC report (March 11, 2019 packet) for details on progress. In short, the following RRC components are still pending:

- Development review flowchart and checklist
- Economic Development Strategy (business item)
- Public participation plan and tracking methods (business item)
- Property marketing packages, including incentives (see incentives section)

✓ **DOG PARK** *(No Change of Status)*

Following the GFWC donation at our meeting on the 11th, the scouts are apparently within about \$1,000 of their goal. I am hopeful they can make this a 2019 project.

✓ **DURAND AREA INDUSTRY - PROJECT TIM** *(No Change of Status)*

This project seems cold and quiet. However, it appears there are still valid purchase agreements in place for the development, and there are state and local bureaucrats continuing work on contingency plans for utility and traffic modelling. It is anyone's guess at this point. Please see prior packets for information on the project and its evolution.

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

I expect transactions for the approved sales of vacant land on Wade Street and in Heritage Village before June.

✓ **8002 MILLER** *(No Change of Status)*

The contractor is working. A completion timeline has not been set. Time is on our side with this since it gives the user more time to establish their new business and contribute more monthly payments to the project.

✓ **GROUNDWATER WITHDRAWAL ORDINANCE** *(Update)*

The Michigan-based consultant that is working for Exxon contacted us in April. They are working with the state on finalizing the groundwater withdrawal ordinance for Holland Square. This is something that still needs to be approved by the city council per the executed site license agreement.

The consultant is also looking to close another chapter in this saga by getting permission from the state to remove the monitoring wells on this site. This would make our development and maintenance of Holland Square much easier. As of writing, this appears likely.

Concerning the ordinance, the practical impact of this is small since wells are no longer permitted in the city and there are no known 'grandfathered' wells in the impacted area. The city attorney sees no issues with this ordinance, so we will look to have this before the council when Exxon and their consultant are confident the timing is right.

The council held a public hearing at our meeting on April 23, 2018. ExxonMobil, the Michigan DEQ, and other representatives spent the last year reaching out to property owners to research if there are any well impacts.

✓ **SCHOOL FACILITY PROPOSAL** *(No Change of Status)*

The school received high bids for initial security work. They are rebidding with the addition of fall/winter work in the hopes that the scope and timing of the new work expectations will be more enticing to contractors. It is expected that elementary security entrances and related work will be the first phase of the investment.

Additional bond work shall continue in 2020 and 2021. It will include all facilities, including athletic facilities at the high school. We expect cooperation and benefit in terms of establishing safer connections for walkers, better land grades (e.g. the football field), and more attractive gateways.

✓ **BREWER TOWNHOMES** *(Update)*

I expect a site plan to be on the July planning commission agenda. It is possible it could be submitted in time for the June 4th meeting. The previous report follows:

The developer, RBF Construction, has submitted a substantially complete site plan to the DDA. The concept now includes expanded use of porches (lower and upper levels) to enable more 'protected space' for occupants to enjoy and observe the outdoors, while maintaining their privacy. This concept went over very well with the DDA, who made some material, layout, and maintenance recommendations. The plan still includes fifteen two-story homes, with two car garages and basements, on the property across from the post office.

You will also note the proposed name. Brett Jory spent some time considering the character of the area in the larger community context. He believes that naming the townhomes after the late Brigadier General Margaret Brewer is appropriate due to the proximity to the Veterans Memorial. General Brewer was a Swartz Creek native, attended the Ryno School at the crossroads of Miller and Van Vleet, and the first General of the United States Marine Corps. I am not sure what steps can be taken to gauge the interest of the family, but I support the concept to promote some community character, while memorializing a most worthy person.

I expect the planning commission to have this in front of them for site plan consideration in May or June. In tandem with this, **the city council will be deliberating the entire project from the standpoint of a land owner/partner, incentives, and site plan.** This will include consideration of quality of life impact, sale instruments, site plan specifics, and condominium documents (deed and bylaws). There is a lot going on, so please expect to have many facets to look at as this project approaches final consideration in May and June.

✓ **SPORTS CREEK RACEWAY & GAMING COMMISSION** *(No Change of Status)*

I have asked the owner to attend a council meeting, as requested. He indicates a willingness to do so, but he has requested additional time to see to essential matters. The previous report follows:

The property has sold! Staff met with the new owners, utilities have been transferred, and we have recorded a property transfer affidavit. It appears the plan is to proceed with use of the raceway for thoroughbred racing, however the state approvals and legislation relating to this are not looking promising. It appears that 2019 live racing and simulcasting are unlikely.

The owner appears very communicative and interested in making the facility more community oriented. They are open to cooperative planning, potential reuse of parts of the site, and engaging in stronger hospitality uses related to racing. However, there are many unknown and important circumstances at play, such as the racing industry as regulated by the state, the potential (right or wrong) for sports gambling, and demand from Project Tim.

Summarily, I believe the transfer will enable some sort of positive economic use in the years to come, but the path is not clear at this point due to the circumstances. However, I have a high degree of trust and confidence in the owner so far and will wait for the dust to settle for them with a renewed sense of optimism.

Future reports will obviously follow. Immediate steps for us are to work with the owner on site safety and compliance, as well as the potential for short term use as a horse racing venue. We will also connect them with our Downtown Development Authority and the Redevelopment Ready Communities Program state resources.

✓ **CDBG** (*No Change of Status*)

At this point, we are looking to upgrade street name/stop signs in the downtown area using these funds. I will keep the council informed of the timeline.

✓ **FACILITY LIGHT CONVERSION** (*Update*)

Work is complete, and we already have our first transaction amounts in. Projections look favorable to the city. I am certain we will have reports in the future, especially after the first full year, by which to gauge use and savings. The program is expected to save \$3,000 in the first year and about \$180,000 overall.

✓ **SAFE ROUTES TO SCHOOL** (*Update*)

The city and school have approved cooperation to proceed with the technical assistance grant offered by the Crim Fitness Foundation. We had a meeting on April 23rd to kick things off, and I am including Cade's report from that, which paints a pretty good picture of where we are at. Please check it out.

✓ **INCENTIVE PACKAGES & RRC PROPERTIES** (*Update*)

The Planning Commission has been given the preliminary data necessary to consider an incentive policy or set of guidelines. Because of their workload, an introduction to the concept was all that occurred at their May meeting. I expect the resulting policy to take 3-4 months to complete.

Per our council resolution, specific instruments by which we can target commercial and industrial properties downtown, include:

1. Public Act 198 of 1974: Industrial Property Tax Abatement
2. Public Act 255 of 1978: Commercial Redevelopment Act
3. Public Act 210 of 2005: Commercial Rehabilitation Act Tax Abatement
4. Water & Sewer Connection Fee Waiver Policy
5. Tax Increment Financing Public Improvements (already enabled via the façade program)

6. Expedited permitting

Suggested policy provisions include incentives for:

1. RRC sites
2. Hospitality, culture, entertainment, and recreational uses
3. Historic preservation and/or consideration
4. Build-to lines for development (little or no setbacks)
5. Outdoor uses
6. Walkable design
7. Mixed uses
8. Multiple stories
9. Total investment and job creation

I do not expect this policy to be prescriptive or rigid in nature. Instead, the council will have latitude to consider each project independently and award any incentives on an incremental/percentage basis using the site-specific circumstances.

✓ **BUILDING AND ZONING SERVICE DELIVERY (Update)**

Our staff and that of Mundy are beginning the conversion by installing use parameters in the software. The staff at Mundy, having done this already on their end, indicate the process could take up to four months to go live. The previous report follows.

We have ordered services to upgrade the functionality of our integrated software (BS&A) to enhance building and zoning matters. The enhancements will improve our internal work flow/checklists and increase our online abilities by enabling the integration with the existing BS&A platforms. This means that we will be using less paper and relying more on digital submissions of applications, as well as the potential for online payment and permit delivery. Projects, both big and small, will then be coordinated and viewable by all users (Swartz Creek and Mundy) within the software at all times.

This is an enhancement that Mundy staff are already engaged in and will look to apply their knowledge to bring us into the 21st century as well. In fact, combined with other RRC initiatives, this should make us cutting edge among municipalities. I will keep the council informed.

✓ **SWARTZ CREEK STUDENT COUNCIL COLOR RUN (Update)**

The group has approval for their color run on Saturday, May 18, 2019 from 5pm to 7pm, using the same route as originally applied for. Let me know if there are any issues resulting from this event.

✓ **NON-COMMERCIAL MARIJUANA REGULATIONS (Update)**

Regardless of the position of the city regarding commercial activities for medical and recreational marijuana, there are still regulatory considerations for residential growing, processing, possessing, and using. There are also concerns with outdoor and/or public use. Chief Bade and Councilmember Hicks have been educating themselves, as have I, about the pitfalls observed with individual home operations/use and public use.

Generally, the concerns boil down to odor, as it relates to neighborhood and public impacts of growing and use. There is also concern for the scope and scale of residential growing as it relates to safe irrigation, lighting, ventilation, etc. Problems associated with home growing include odor, mold, pests, electrical fires, and theft.

To address these issues, I have been consulting the city attorney about providing regulations related to home grows (inside, outside and accessory structures; number of plants; applicability of building codes). Many codes already exist and can be enforced. However, ventilation is a tough one. For this, regulators recommend a general odor ordinance. This is something we are looking into.

On the use side, we are considering options for ordinances that might control outdoor consumption. This will almost certainly include publicly owned lands and rights of way. There is also consideration for outdoor use on private property as well.

I expect to work with Metro and our attorney in the coming weeks to create some ordinance language to regulate grow operations at residences, as well as outdoor use. Should the city adopt an ordinance to opt out of all commercial recreational marijuana activities (see Recreational Marijuana Ordinance below), this ordinance may also be the conduit to control general marijuana activities.

✓ **CENSUS COMPLETE COUNT COMMITTEE (Update)**

Mr. Cramer will lead the Swartz Creek Complete Count Committee. I am hopeful that we will have more resources for him to use as we proceed. At this time, there are no meetings or activities planned. The 2020 census count will be vital to the city's ability to understand our service needs and in calculating many state and federal funding streams.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (See Individual Category)**

✓ **MONTHLY REPORTS (Update)**

There are a couple additional reports included from April. Contact myself prior or during our meeting with questions.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

The planning commission met on May 7th. The commission did a very detailed analysis and review of draft language of the zoning code. The revisions include changes to conditional uses, site plan review standards, condominiums, and the related land use category sections. This was a lot of work by everyone!

I am confident that the revisions have us very close to final form. A public hearing will again be held at the June meeting, and I expect a recommendation to approve. Council should see the ordinances in final form at their June 10 meeting. See the online planning commission packet for details.

In addition, the planning commission did a final review of the Swartz Creek Economic Development Strategy. This is in the packet for acceptance. See the report section on Redevelopment Ready Communities for details.

Lastly, incentives were introduced. There was not deliberation or comment due to the heavy meeting agenda, but we should be on schedule for a late summer adoption of guidelines for incentive use.

The next meeting is scheduled for June 4th. I expect the zoning changes and the Fortino Town Home site plan to be on the agenda.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**

The DDA met on May 8th. They heard an update concerning the bridal shop façade project, the 2020 budget, and new training opportunities for officials. They will convene for budget adoption in June, at their regular meeting on the 13th.

✓ **ZONING BOARD OF APPEALS (Update)**

We have a filing for a dimensional variance. However, based upon site circumstances, it appears this may not be necessary. I will keep the council informed.

✓ **PARKS AND RECREATION COMMISSION (Update)**

The Park Board met on May 1st at city hall. The draft minutes are included. Summer projects include staining parts of the Elms playscape, the Elms trail loop, Abrams Park forestry, and the potential for the dog park.

The next meeting will be on June 5th.

✓ **BOARD OF REVIEW (No Change of Status)**

The BoR held hearings on:

March 18th 9am-12pm & 6pm-9pm

March 19th 9am-12pm

March 20th 9am-12pm

Though I do not have a detailed report of the 26 cases that were heard, my understanding is that ten were disabled veteran exemptions.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **HOMETOWN DAYS PERMITS (Business Item)**

Included with the packet are the resolutions related to the Hometown Days events for 2019, with the exception of the 5K footrace. I have also included the applications for street use for the general grounds and parade. Insurance documents, property permission slips, and related documents will be collected and verified by staff as a condition of the approval.

An additional resolution is included for the traffic control barricade rental cost. The city has always absorbed the cost of the contracted cost for barricade rental, and has formalized this contribution formally for the last four years via resolution. Prior to this, it

was unclear if the cost was billable to Hometown Days or if it was a city cost. This practice resulted in the generation of invoices that were eventually written off as uncollectable. The solution is to have the city council affirm or deny the appropriation. I wrote a resolution in the affirmative to start since this conforms to prior year expectations. The cost is not expected to exceed approximately \$1,750.

✓ **5K FOOT RACE PERMIT (*Business Item*)**

The annual race during the kickoff of Hometown Days is back! We have approved this as a stand-alone permit the last two years. Though it coincides with Hometown Days, it is a separate group conducting a separate event and should be distinguished as such. The route and other operations are the same. Reviews are complete, and we have a resolution to enable this street permit.

✓ **PRELIMINARY SPECIAL ASSESSMENTS (*Business Item*)**

Included with the packet is the list of all current special assessments for snow removal (sidewalks) for the 2019 tax roll. Letters went out notifying those with invoices of the application of these debts to the tax roll if unpaid by May 31st (cash or money order only after May 23rd). Some of these will likely be paid before that time but council will need to review the initial list of items for information purposes. A resolution to move this forward is included.

✓ **BUDGET (*Business Item*)**

We have a draft budget prepared and available for council members. We can field questions and take comments at both May meetings, with the public hearing proposed for May 28th. The budget can then be formally adopted at the first meeting in June. A resolution is included to set the hearing.

We continue to add data into the budget book, with the first full version available last year. The budget now includes the city's capital improvement plan, useful visual aids, departmental narratives, and much more.

In addition to being able to supply more details about how the budget ties into our goals and objectives through the use of user-friendly summaries and illustrations, Mrs. Korth has been investing time in creating new wage tables and estimates for standard operating expenses. We believe this will provide a more accurate picture of our base operating level and enable more nuanced input regarding any capital investments and discretionary spending.

The full budget book will be ready by the second meeting in May. For now, the budget is purely a numerical, functional instrument. Please see the digital copy and feel free to contact myself or Mrs. Korth with questions, comments, or for a detailed sit-down explanation of any and all features.

As you consider this draft and the date of the public hearing, please also consider the need for a special workshop. If needed, we can convene the council at a special date and time to go into more detail with our budget. We can discuss this at the meeting.

✓ **RECREATIONAL MARIJUANA ORDINANCE (*Business Item*)**

Included with the packet is some information related to the municipal 'opt out' for commercial activities related to recreational marijuana. Though we were initially under the impression that no action translated to opting out, we now can affirm that an ordinance is necessary to demonstrate this.

I am including some information from the Michigan Municipal league as it relates to this. I am also including an example of an ordinance from Sterling Heights. As you can see, it doesn't take much, but if Swartz Creek is to affirm its position of opting out, then something like this will be required.

I have this on the agenda for discussion only. My opinion is that the community has already made its decision on this matter by virtue of the well vetted process we explored previously. As such, the council can proceed immediately (May 28th) with a general ordinance. However, if other positions are advocated, this can be sent to the planning commission for consideration, among other options. I hope to get a sense of the council's desire at our meeting.

✓ **INTERSECTION SAFETY STUDY (*Business Item*)**

Included with the packet is a proposal from OHM to study the intersection of Cappy and Fairchild. This intersection has justifiably garnered much attention in recent months as an area of concern. Despite having this be a focus for the Safe Routes to School focus, we still need to have a professional and qualified review to understand the function and options for this intersection.

I propose we get ahead of this process and bring the results of such a study to the public before we begin discussions about this intersection and corridor. OHM has qualified staff that can study the intersection and recommend options. The scope of work and fee for services (\$1,500) is attached. I recommend we proceed.

Council Questions, Inquiries, Requests, Comments, and Notes

Miller Settlement Award: It looks like this will be presented at the City Council meeting on Tuesday, May 28th.

7512 Grove Street: A citation ordering a court appearance was written in February. The last time we show taxes being paid to the city was 2008. Because the property has not gone into tax foreclosure, one can assume the taxes were paid in sufficient amounts to the county treasurer. The property is currently in foreclosure proceedings at the County but has not officially announced an auction of the properties not redeemed. It appears on their website as delinquent and in possible foreclosure. The city will not be paid for any previous weed assessments from prior years. If the city invests in any repairs to this property during private ownership/foreclosure, it would become a special assessment and we would not be reimbursed.

Citizen Recommendations: Myself, and at least one council member, have been contacted by a city resident that wishes to see a law prohibiting plastic shopping bags and glitter.

GAIN Membership: GAIN dues were paid January 4, 2019 in the amount of \$500.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, May 13, 2019, 7:00 P.M.**

Resolution No. 190513-4A MINUTES – April 22, 2019

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, April 22, 2019, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190513-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 13, 2019, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190513-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of May 13, 2019, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**Resolution No. 190513-8A RESOLUTION TO ACCEPT THE SWARTZ CREEK
ECONOMIC DEVELOPMENT STRATEGY**

Motion by Councilmember: _____

WHEREAS, the City Council, to further the proactive stance of the city as it relates to economic development, is actively engaged in the pursuit of standard Redevelopment Ready Communities certification; and

WHEREAS, during the 2018 review, the State of Michigan Economic and Development Corporation (MEDC) indicated that an economic development strategy is required; and

WHEREAS, the MEDC supplies professional services, with partial reimbursement of service costs, including those related to the provision of an economic development strategy; and

WHEREAS, the City, using the MEDC consultant and community input, drafted and reviewed the Swartz Creek Economic Development Strategy; and

WHEREAS, the Planning Commission, at their regular meeting on May 7, 2019, recommended acceptance of the strategy.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council hereby approves the Swartz Creek Economic Development Strategy, a copy of which is included in the May 13, 2019 city council packet, and further direct staff to produce final production copies that are available for digital and hardcopy consumption by the public.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

*******Master Resolution*******

Resolution No. 190513-8B

MASTER RESOLUTION TO APPROVE VARIOUS PERMITS RELATED TO THE 2019 HOMETOWN DAYS EVENTS

Motion by Councilmember: _____

WHEREAS, Swartz Creek Hometown Days organization is a recognized charitable entity that operates in Swartz Creek; and

WHEREAS, Hometown Days is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a parade, carnival, petting zoo, fireworks display, 'beer tent', food/drink vendors, a car show, and numerous other activities; and

WHEREAS, the City Council finds the Hometown Days organization and the event to be beneficial to the public and in good standing; and

WHEREAS, the 20.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves Resolutions/Motions 190513-8B1 through 180513-8B9, allowing for the various permits related to the annual Swartz Creek Hometown Days festival, to be held beginning

Tuesday, May 28, 2019 and concluding on Monday, June 3, 2019, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190513-8B1 HOMETOWN DAYS, STREET CARNIVAL, GENERAL STREET & PROPERTY USE PERMITS

I Move the City of Swartz Creek approve and authorize the Swartz Creek Hometown Days Committees’ application for street closing and City property use permits for the following locations:

1. Morrish between Miller and Ingalls-Wade, Carnival.
2. Holland between Miller and Ingalls, Vendor – Carnival.
3. City Lot located at the southwest corner of Miller and Morrish, Carnival.
4. Ingalls at Holland and Park Land located to the North and Northwest of the intersection of Morrish and Ingalls, Carnival.
5. City owned property located along the North side of Fortino, West of Morrish Road, Car Show, Vendors, and Radio D.J., general parking.
6. City owned property, 4438 South Morrish Road.
7. City owned property, 4505 Fortino.
8. City owned property, Fortino (Branoff)
9. Fire Hall out lot properties.
10. Use of DPW Yard and Generator (access subject to department).

Street and City property use, unless otherwise indicated, begins Tuesday, May 28, 2019 at 9:00 a.m. until Monday June 3, 2019 at 9:00 A.M., for the purpose of, and authorization to conduct a carnival, vendor/display areas, car show and or other similar events under the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Written permission from deed holders of any private properties to be used and appropriate insurance certificates naming such parties as additional insured: City of Swartz Creek, Cooks Diesel 5248 Morrish Road; William Kincaid & Kincaid Properties 5086 South Morrish; St. Mary’s Catholic Church 4413 Morrish Road; Pentecostal Church of God/Family Worship Center 4494 Morrish Road; Mark O’Brien 5099 South Morrish; Kallas Heating and Cooling 8077 Miller; Swartz Creek Schools 8354 Cappy (High School, Mary Crapo Middle School); Ashley Hotchkiss 8280 Crapo; Swartz Creek Area Fire Department.

3. Sufficient number of portable bathrooms placed and located, and litter control program in accordance and under the approval of Director of Community Services.
4. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

Resolution No. 190513-8B2 HOMETOWN DAYS, STREET USAGE PERMIT, MOTOR AND PEDESTRIAN PARADE

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committees' application for street closing / usage permit for Saturday, June 1, 2019 from 9:30 a.m. until 2:00 p.m. for purposes of conducting a parade, streets to be used include the high school performing arts center entrance, Miller Rd, and Frederick St under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. No candy or other objects be thrown or handed from, to or at any vehicle, trailer, float, or similar, and further, that the Hometown Days Committee establish and maintain a list of all participants and/or entries in the parade that identifies a contact person, such contact to be informed by the Hometown Days Committee of the stipulation and motor vehicle code enforcement actions for violations thereof.
3. General approval, and under the direction and control of the Office of the Chief of Police.

Resolution No. 190513-8B3 HOMETOWN DAYS PERMIT, AERIAL FIREWORKS DISPLAY

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee's application for one fireworks aerial display to be held on Friday, May 31, 2019, at or shortly after dusk, with a cancellation date of Saturday, June 1, 2019, at or shortly after dusk, to be launched from properties directly west of the Swartz Creek Middle School Building, said properties owned by the Swartz Creek School District and Mr. Scott Hoover, under the following stipulations and conditions:

1. Insurance certificate naming the City as insured in an amount to be determined adequate by the City Manager.
2. Written permission from the aforementioned parcel owners along with acceptable insurance certificates naming said parcel owners as additional insured parties, in an amount to be determined adequate by the City Manager.
3. Traffic Control Plan and administration by the Offices of Chief of Police and Director of Community Services.
4. Detailed Plan submitted to and approved by the Fire Chief.
5. All decisions concerning the event and cancellation thereof, if needed, under the direction and control of the Fire Chief.

**Resolution No. 190513-8B4 HOMETOWN DAYS PERMIT, OPERATE
ENTERTAINMENT TENT**

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to operate an entertainment tent with the sale of beer and wine for consumption on the premises, along with live entertainment, to be held on Parcel No. 58-02-200-014, owned by William Kincaid and located 5086 Morrish Road, south of Wade Street, beginning Thursday, May 30, 2019 12:00 PM through Sunday, June 2, 2019, 9:30 PM, under the following stipulations:

1. Michigan Liquor Control Commission Approved Application with appropriate insurance in accordance with the rules of the L.C.C. and naming the City and all other property owners as additional insured parties, in an amount not less than \$1,000,000 (One Million Dollars).
2. Portable bathrooms appropriately located and litter control program in accordance and under the approval of Director of Community Services.
3. Traffic control and pedestrian safety plan in accordance with and under the approval of Office of Chief of Police.
4. Adherence to all L.C.C. stipulations and regulations, state and local laws.
5. No music after 11:00 p.m. Thursday, May 30, 2019 and after 1:30 a.m. on Friday, May 31, 2018 (Saturday Morning), and Saturday, June 1, 2019 (Sunday Morning), and Sunday, June 2, 2019, 9:30 PM.
6. Adequate security as approved by the Chief of Police.
7. Adherence to and under the direction and control of the Office of the Chief of Police.

**Resolution No. 190513-8B5 HOMETOWN DAYS PERMIT, CEREMONIAL
DISCHARGE OF A FIREARM**

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons as a part of a military concert and ceremonial military honor guard, to be held at the Swartz Creek High School's outdoor football stadium, on Friday, May 31, 2019, at approximately 9:00 p.m., in conjunction with a concert and aerial fireworks display, with a backup rain date of Saturday, June 1, 2019 at approximately 9:00 p.m. under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

**Resolution No. 190513-8B6 HOMETOWN DAYS PERMIT, CEREMONIAL
DISCHARGE OF A FIREARM**

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons in conjunction with a Parade and as a ceremonial military honor

guard, to be held along Miller Road on Saturday, June 1, 2019, at approximately 10:00 A.M., under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

Resolution No. 190513-8B7 WAIVER OF INSPECTION FEE, HOMETOWN DAYS COMMITTEE

I Move the City of Swartz Creek waive the permit fees for the temporary structure (trailer) and electrical permit inspection fees for the Swartz Creek Hometown Days Committee.

Resolution No. 190513-8B8 TRAFFIC CONTROL APPROPRIATION

I Move the City of Swartz Creek provide traffic control devices to ensure the safety of the public during the duration of the Swartz Creek Hometown Days event and hereby direct the Director of Public Works to order or supply barricades sufficient to do so at a cost not to exceed \$1,750, appropriated to the community promotions department of the general fund.

Resolution No. 190513-8B9 RESOLUTION TO APPROVE THE POSSESSION OF ANIMALS OTHERWISE PROHIBITED BY ORDINANCE

WHEREAS, the festival activities include various animal events and attractions that include animals that are prohibited without approval as outlined in Ordinance Section 3-1.; and

WHEREAS, the Hometown Days Chairperson requested the city council to affirm approval of certain animal events and activities as outlined in a letter dated March 26th, 2019; and

WHEREAS, the City Council finds these activities to be in line with prior events and approvals as part of the routine functions of the festival.

NOW, THEREFORE, BE IT RESOLVED the Swartz Creek City Council hereby authorizes the Kachunga and the Alligator, the Whispering Pines Mobile Farm/Petting Zoo, and the Agricultural tent, and related features and animals to operate and be present within the city and for such operation to hereby be incorporated into the festival permit for Hometown Days.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190513-8C RESOLUTION TO APPROVE 5K FOOT RACE STREET PERMIT

Motion by Councilmember: _____

WHEREAS, Riverbend Striders, Inc. and Swartz Creek Community Schools Cross Country Teams are recognized not-for profit entities that operate in Swartz Creek; and

WHEREAS, said organizations propose to continue the annual 5k road race that coincides with the Hometown Days Festival, and they therefore seek a permit to use the city streets on May 30, 2019; and

WHEREAS, the City Council finds those organization and the event to be beneficial to the public and in good standing.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves the application for a street usage permit to conduct a 5 kilometer foot road race on Thursday, May 30, 2019, 6:30 PM – 8:00 PM, applicant: the Riverbend Striders, Inc., care of Janet Wallen, race to be held in Winchester Village Subdivision, in accordance with the application submitted, under the direction and control of the Chief of Police and contingent upon the provision of valid insurance listing the City of Swartz Creek as an additionally insured party.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190513-8D

RESOLUTION TO ACCEPT THE SWARTZ CREEK PUBLIC ENGAGEMENT STATEMENT

Motion by Councilmember: _____

WHEREAS, the City Council, to further the proactive stance of the city as it relates to economic development, is actively engaged in the pursuit of standard Redevelopment Ready Communities certification; and

WHEREAS, during the 2018 review, the State of Michigan Economic and Development Corporation (MEDC) indicated that a public participation plan is required; and

WHEREAS, the MEDC supplies guidance on the intent and form for such plans; and

WHEREAS, city staff have drafted a custom Swartz Creek Public Engagement Strategy to fit local needs and fulfill RRC requirements; and

WHEREAS, the Planning Commission, at their regular meeting on April 2, 2019, recommended acceptance of the statement.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council hereby approves the Swartz Creek Public Engagement Strategy, a copy of which is included in the May 13, 2019 city council packet, and further direct staff to produce final production

copies that are available for digital and hardcopy consumption by the public.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190513-8E

RESOLUTION TO ESTABLISH A DATE FOR THE PUBLIC HEARING REGARDING THE 2019-2020 FY BUDGET

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek observes a fiscal year, beginning on July 1 of each year; and,

WHEREAS, the City Charter requires a public hearing on the proposed budget and encourages adoption prior to the third Monday in May; and,

WHEREAS, city staff have prepared budget revenues and expenses in draft form in the timeliest manner practical based upon determinations available for taxable value.

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby sets a Public Hearing, to be held on Tuesday, May 28, 2019 at 7:00 PM, at the regularly scheduled City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2019-2020 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk’s Office beginning May 14, 2019.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190513-8G

RESOLUTION TO APPROVE A PROFESSIONAL SERVICE AGREEMENT WITH OHM ADVISORS TO COMPLETE AN INTERSECTION TRAFFIC CONTROL STUDY

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets and local streets, including traffic control devices and pedestrian features; and

WHEREAS, recent events, including pedestrian injury and a Safe Routes to School initiative, raised awareness of potential dangers at the intersection of Cappy Lane and Fairchild Street, and

WHEREAS, OHM Advisors is a qualified engineer of the city that has professional staff capable of conducting an objective study on the current conditions and future options to improve vehicle and pedestrian safety at this intersection.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the proposal for engineering services as submitted by OHM Advisors, dated April 26, 2019, and included in the city council packet of May 13, 2019.

BE IT FURTHER RESOLVED, that the City Council directs the Mayor to execute said proposal on behalf of the city and for the City Treasurer to appropriate such costs to the Major Street Fund.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190513-8H RESOLUTION TO ASSESS DELINQUENT CHARGES FOR SNOW REMOVAL

Motion by Councilmember: _____

WHEREAS, the city, by virtue of enforcing certain ordinances and charter provisions, incurs expenses related to the improvement, maintenance, and/or replacement of private and public property; and

WHEREAS, the city also provides utility services, of which some recipients of said services have outstanding and overdue balances related to the same; and

WHEREAS, the city's ordinances related to the provision of water and sewer services, as well as those pertaining to the maintenance of sidewalks and noxious weeds, provide for the collection of expenses and related fees; and

WHEREAS, such outstanding expenses, service charges, and fees are able to be assessed to real property per Chapter 10 of the City Charter.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek directs the Treasurer to prepare an audit of all outstanding debts owed to the City for delinquent sidewalk snow removal, and further, to cause such debts to be assessed against the property owner of record, in accordance with City Ordinance and State Statute, said debts to be placed against the summer 2019 tax collection roll.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 04/22/2019**

The meeting was called to order at 7:02 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Root.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew.

Others Present: Lania Rocha, Bob Plumb, Steve Shumaker, Erik Jamison, John Wilson, Steve Long, Nate Henry, Jim Florence.

APPROVAL OF MINUTES

Resolution No. 190422-01 (Carried)

Motion by Councilmember Root
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday April 08, 2019 to be circulated and placed on file.

YES Farmer, Gilbert, Hicks, Krueger, Pinkston, Root, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 190422-02 (Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, amended with addition of Law Day Proclamation for the Regular Council Meeting of April 22, 2019, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Root, Cramer, Farmer.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 190422-03

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of April 22, 2019, including reports and communications to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Root, Cramer, Farmer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

Law Day

Proclamation

Mayor Krueger read the 2018 Law Day Proclamation.

RESOLUTION TO CREATE A TEMPORARY COMMITTEE, CENSUS COMPLETE COUNT COMMITTEE, AND TO APPOINT A CHAIRPERSON

Resolution No. 190422-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Farmer

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the federal government shall conduct a census of the community in 2020, and many city revenues, functions, and services are derived from the population and related information gleaned from the census; and

WHEREAS, the council desires to enable a committee of stakeholders to participate in the federal Complete Count program as a means to increase participation in the local census.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby creates a temporary committee, to be referred to as the “Swartz Creek Complete Count Committee,” for the purpose of organizing the community and effecting participation in the 2020 census.

BE IT FURTHER RESOLVED, the Swartz Creek Complete Count Committee shall endeavor to complete this task and make a final report of activities to the city council no later than the last regular meeting in December of 2020 and be subsequently dissolved unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the leadership of the Swartz Creek Complete Count Committee shall be composed of the following individual:

Dennis W. Cramer

BE IT FURTHER RESOLVED, the additional membership of the Swartz Creek Complete Count Committee shall be composed of individuals and organizations as needed and selected by the Committee Chairperson.

YES: Krueger, Pinkston, Root, Cramer, Farmer, Gilbert, Hicks.
NO: None. Motion Declared Carried.

A RESOLUTION TO APPROVE AN INCENTIVE PROGRAM FOR SELECT PROPERTIES IN THE CITY AS PART OF THE REDEVELOPMENT READY COMMUNITIES INITIATIVE

Resolution No. 190422-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the city, in pursuing certification as a Redevelopment Ready Community, must demonstrate an ability to provide for site-specific incentives for select redevelopment sites within the city, and;

WHEREAS, specific properties shall be noted in the community economic development strategy as priority sites for redevelopment, and;

WHEREAS, such sites are noted to have function, environmental, or other deficiencies that makes reuse, preservation, and enhancement financially impractical, and;

WHEREAS, staff has consulted with CIB Planning and the MEDC to compile a set of tools that will be most likely to have a positive impact on repurposing existing sites without compromising public processes, fairness in treatment/access to incentives, or public services.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby creates the Swartz Creek RRC Incentive Program, which shall enable consideration of incentives for development projects within the city that meet program criteria.

BE IT FURTHER RESOLVED, the Incentive Program may include the following incentives:

1. Michigan Public Act 255 of 1978: Commercial Redevelopment Act
2. Michigan Public Act 210 of 2005: Commercial Rehabilitation Act
3. Michigan Public Act 198 of 1974: Plant Rehabilitation and Industrial Development Act
4. Expedited Permitting
5. Water and Sewer Connection Fee Waivers
6. Tax Increment Financing Assistance

BE IT FURTHER RESOLVED, the City Council hereby directs city staff and the planning commission to develop an objective but flexible set of incentive guidelines that incentivizes the following:

1. RRC sites
2. Hospitality, culture, entertainment, and recreational uses
3. Historic preservation and/or consideration
4. Build-to lines for development (little or no setbacks)
5. Outdoor uses
6. Walkable design
7. Mixed uses
8. Multiple stories
9. Total investment and job creation

Discussion Ensued.

YES: Pinkston, Root, Cramer, Farmer, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE PROFESSIONAL SERVICES ENGAGEMENT LETTERS FOR GENERAL AND SPECIAL AUDIT SERVICES

Resolution No. 190422-06

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Hicks

WHEREAS, Section 8.13 of the City Charter requires an audit of all accounts of the city government; and

WHEREAS, the city desires an independent and professional audit of financial statements in compliance with accounting principles generally accepted in the United States of America (GAAP); and

WHEREAS, independent auditors, Plante Moran, PLLC, chosen by the city per a qualified bidding selection process, has submitted an engagement letter, dated March 2, 2019, to perform auditing services related to the city's general fund, public utilities, enterprise accounts, Downtown Development Authority, Act 51 monies, and GASB 75 (newly mandated Other Post-Employment Benefit audit), and

WHEREAS, the City Council finds the services of Plante Moran, PLLC, to be sufficient and competitively priced.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council accepts the engagement letter for general and GASB 75 audit services, as submitted by Plante Moran, PLLC, in the amount of \$25,100 (general) and \$3,500 (GASB 75) and necessary and reasonable travel & out-of-pocket expenses, for the noted services.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager to execute said engagement letters on behalf of the city.

Discussion Ensued.

YES: Root, Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

RESOLUTION TO ASSESS DELINQUENT CHARGES FOR WATER, SEWER AND WEEDS

Resolution No. 190422-07

(Carried)

Motion by Councilmember Root

Second by Councilmember Hicks

WHEREAS, the city, by virtue of enforcing certain ordinances and charter provisions, incurs expenses related to the improvement, maintenance, and/or replacement of private and public property; and

WHEREAS, the city also provides utility services, of which some recipients of said services have outstanding and overdue balances related to the same; and

WHEREAS, the city's ordinances related to the provision of water and sewer services, as well as those pertaining to the maintenance of sidewalks and noxious weeds, provide for the collection of expenses and related fees; and

WHEREAS, such outstanding expenses, service charges, and fees are able to be assessed to real property per Chapter 10 of the City Charter.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek directs the Treasurer to prepare an audit of all outstanding debts owed to the City for delinquent water, sewer, mowing, sidewalk repairs, and sidewalk snow removal, and further, to cause such debts to be assessed against the property owner of record, in accordance with City Ordinance and State Statute, said debts to be placed against the summer 2019 tax collection roll.

Discussion Ensued.

YES: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Root.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE 5K FOOT RACE STREET PERMIT

Resolution No. 190422-08

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Farmer

WHEREAS, the Swartz Creek Community Schools is a recognized not-for profit entity that operates in Swartz Creek; and

WHEREAS, the Swartz Creek High School Student Council proposes a 5k color run road race that will be centered in Winchester Village on Saturday, May 18, 2019, beginning at 5:00 p.m.; and

WHEREAS, the City Council finds this organization and the event to be beneficial to the public and in good standing; and

WHEREAS, the Metro Police Department of Genesee County has reviewed and administratively approved street usage for this event.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves the application for a street usage permit to conduct a 5 kilometer foot road race on Saturday, May 18, 2019, 5:00 p.m. – 7:00 p.m., applicant: the Swartz Creek High School Student Council, as represented by the Swartz Creek Community School District, in the care of Principal Kitchen, race to be held in Winchester Village Subdivision, in accordance with the application submitted, under the direction and control of the Chief of Police and contingent upon the

provision of valid insurance listing the City of Swartz Creek as an additionally insured party.

YES: Farmer, Gilbert, Hicks, Krueger, Pinkston, Root, Cramer.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer attended the art show this past weekend and it was a big success. The American Legion is having a tribute to Elvis fundraiser, Saturday April 27, 2019. He also received a resident recommendation for a permanent restroom on the north side of at Abrams Park instead of port of john.

Councilmember Farmer is excited to see what good things are to come.

Councilmember Hicks spoke to someone who was upset in regards to council turning down the Color Run resolution last meeting. She recommended in the future that when a nonprofit organization is coming before the council for some special consideration or permit that we encourage them to attend the council meeting to be available for questions.

Councilmember Gilbert attended the GAIN meeting today and shared the information he received.

Mayor Krueger is happy spring is coming. Hometown Days is coming soon and they are having a most popular person in the city contest.

ADJOURNMENT

Resolution No. 190422-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Farmer

I Move the Swartz Creek City Council adjourn the regular meeting at 8:04 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk

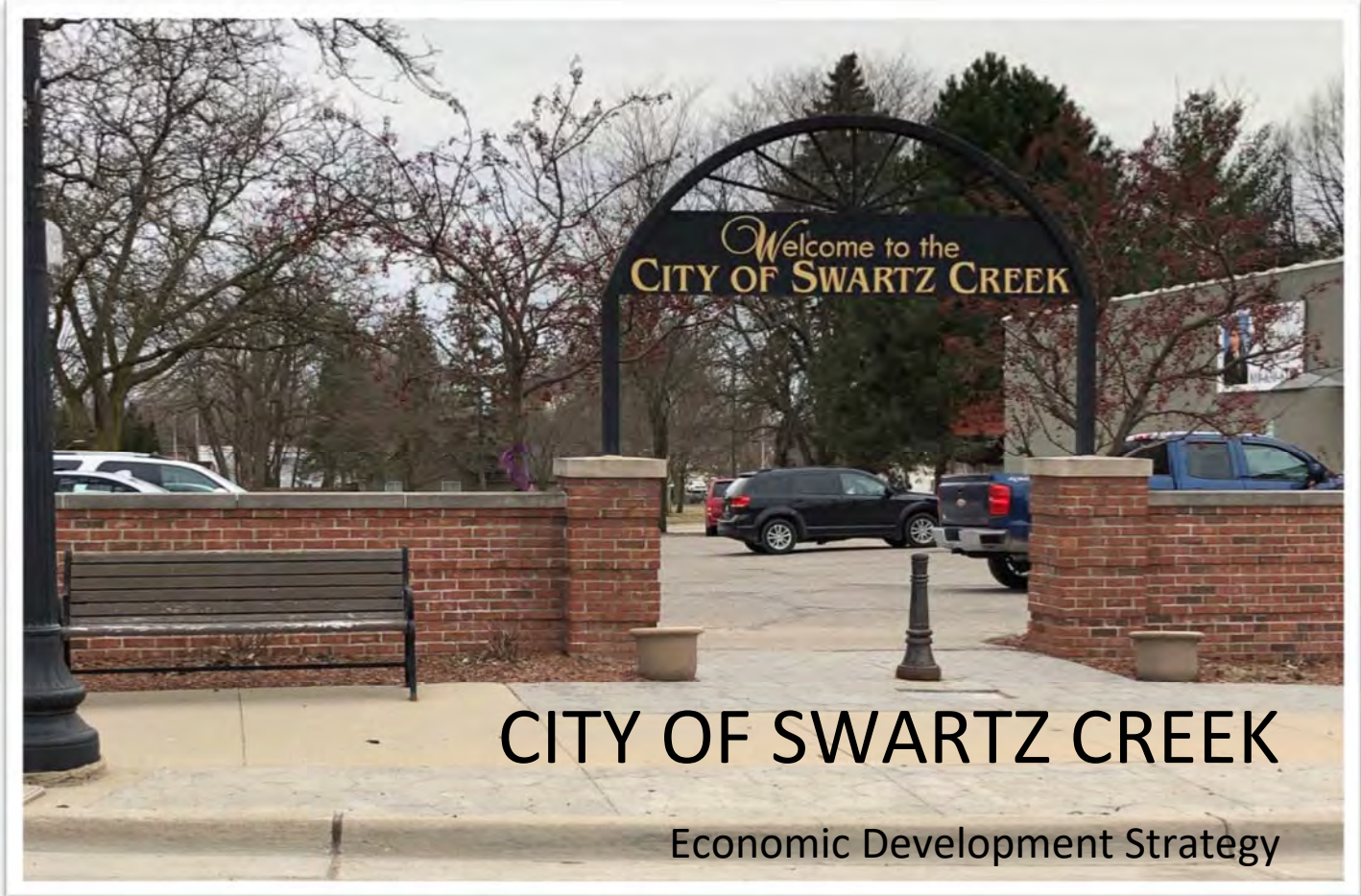
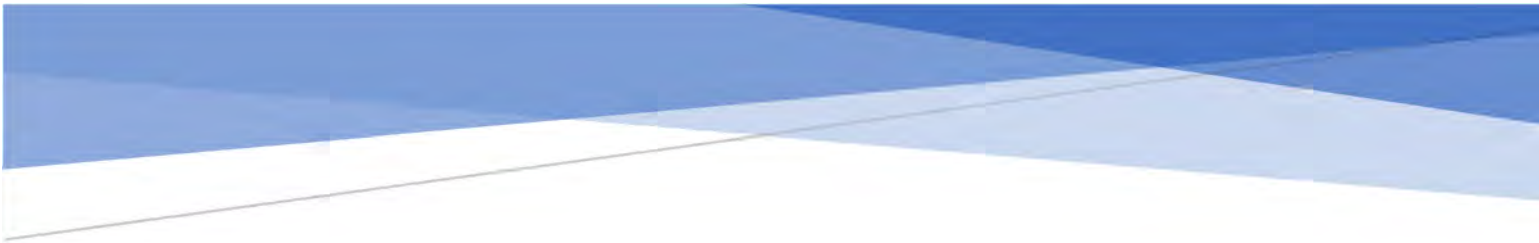


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Acknowledgments

The City of Swartz Creek would like to acknowledge and thank the following individuals for their support in preparation of this Economic Development Strategy.

Angie Root

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Dawn Jamison

Doug Stephens

Erik Jamison

John Knickerbocker

Rae Lynn Hicks

Sharlene Howe

Todd Beedy

Troy Medore

Adam Zettel

PLANNING PROCESS

This economic development strategy for the City of Swartz Creek is a collaborative planning project between the MEDC's Redevelopment Ready Communities program and the City of Swartz Creek. The result of this project will be an economic roadmap to assist with job creation, marketing and branding along with redevelopment and investment strategies for the community. These actions will both strengthen and diversify the local economy. The roadmap will also help guide the coordinated effort between the I-69 Thumb Region, Genesee County and the City of Swartz Creek to work in a cooperative manner that will integrate aspects of the regional economic development strategy with the local economic development effort.

When creating an economic development strategy, it is important to answer several questions.

1. Who are the largest employers in the community?
2. What drives the local economy?
3. What is the city's role in the larger region?
4. What are the strengths of the community and how can they contribute to growth?
5. What could be potential challenges to growth?
6. What overall image is the city working to create?
7. What strategies can be implemented to execute the end vision?

As part of the planning process, a local steering committee has been assembled comprised of local leaders, businesses and other key stakeholders with a direct interest in the economic success of the City of Swartz Creek. The steering committee will help guide the development of the overall strategy, as well as provide critical input on the future economic vision for the city. Lastly, the steering committee will assist with the identification of implementation projects throughout the community which can be benchmarked and monitored for success.

This report could not have been completed without the guidance and assistance of the members of the steering committee, the City of Swartz Creek and the Michigan Economic Development Corporation.

Economic Landscape

The City of Swartz Creek is located in central-western Genesee County. The city is surrounded by Gaines, Flint and Clayton Townships. The current population of the City of Swartz Creek is 5,617 according to 2016 US Census estimates with 62.8% of the current population within the work age group between 16 and 65 years of age. Of that percentage, 55.1% are active in the labor force with 44.9% not currently active in the labor force for any number of reasons. Currently, the US labor participation rate is 62.7%, which Swartz Creek nearly mirrors.

Historically, labor participation rate has been a good indicator of the strength or weakness within a local labor market. The higher the rate, the greater the availability of quality employment opportunities.

Since the last recession, labor participation rates have generally been in decline, locally, regionally and nationally, but not because of reduced employment opportunities. To better understand the decline in labor participation, we need to look at the age distribution within the City of Swartz Creek and surrounding communities.

Figure 1



Figure 2

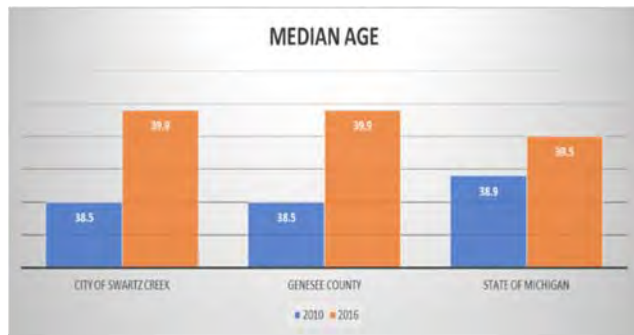
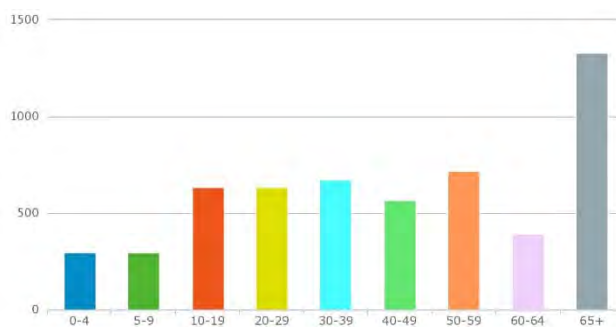


Figure 3: Age Distribution, City of Swartz Creek



At quick glance, it is easy to see that the population is aging, meaning a greater percentage of the workforce is nearing the age of retirement. During the recent recession, a considerable number of workers that became unemployed permanently left the labor force. As employment opportunities declined, it became more difficult for workers aged 55+ to find meaningful employment, so many either took part time work, worked off the record, signed up for permanent disability or simply retired.

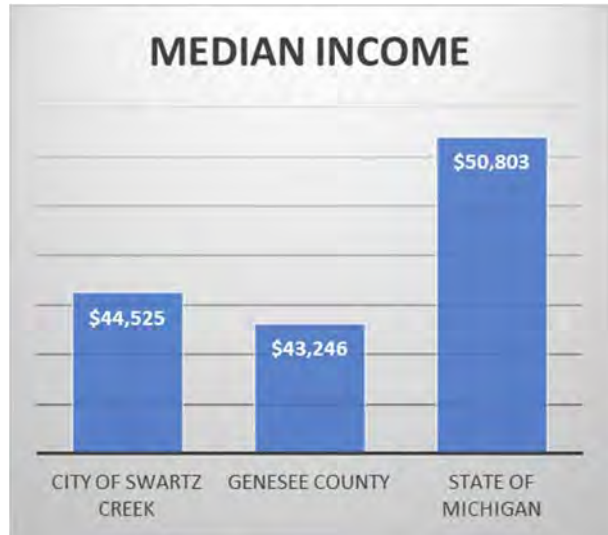
Income, Employment and Education

The median household income of the City of Swartz Creek is relatively strong compared to Genesee County and the State of Michigan at \$52,788. When you look deeper in to the income data, the median household income for families is \$59,643. Median non-family income is \$35,114 which would generally be

a single income, head of household. This again reinforces the idea that the City of Swartz Creek is a great community to raise a family.

The largest income cluster for the City of Swartz Creek is from \$35,000 to \$75,000, which according to PEW Research Center, is statistically the middle-class of the United States. Of the total households within the city, 51% fall within this income range. Given such a high percentage of the community is middle class or above, it is safe to assume that Swartz Creek is a bedroom community for employment centers such as Flint, Lansing, Owosso, Saginaw or other industry centers in southeast Michigan. Looking at the educational attainment of the City of Swartz Creek, a large percentage of the population is a high school graduate or equivalent or has completed some level of higher education.

Figure 3



When looking to grow the economy of any community, it is extremely important to have a highly skilled and educated workforce. This has been identified as the highest priority for employers when seeking to expand their operations. It has also been identified as a top priority by the Governor for the State of Michigan.

Figure 4

EDUCATIONAL ATTAINMENT 2016 (US Census Estimate)			
	City of Swartz Creek		%
Population 25 Years and Over	4,073		100
Less than 9th grade	170		4.2
9th to 12th grade, no diploma	281		6.9
High school graduate or equivalent	1,407		34.5
Some college, no degree	1,067		26.2
Associate's degree	517		12.7
Bachelor's degree	375		9.2
Graduate or professional degree	256		6.3

The landscape of Genesee County is very diverse including thousands of acres of productive farmland, international transportation routes including I-69 along with several rail lines, revitalized urban areas and several vital smaller cities, townships and villages. Despite the county's diversity, its residents and businesses share many of the same opportunities, assets, and challenges that can be more effectively acted upon with a coordinated effort.

Figure 5

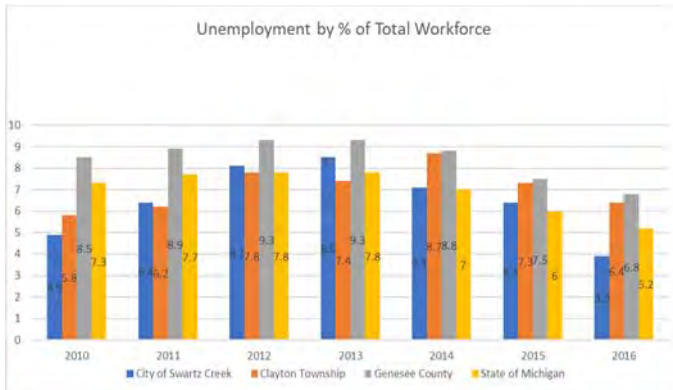


Figure 6

INDUSTRY OF EMPLOYED WORKERS (US Census 2016 Estimates)	
Civilian employed population 16 years and over	2,355
Agriculture, forestry, fishing and hunting, and mining:	0
Agriculture, forestry, fishing and hunting	0
Mining, quarrying, and oil and gas extraction	0
Construction	153
Manufacturing	461
Wholesale trade	26
Retail trade	300
Transportation and warehousing, and utilities:	91
Transportation and warehousing	75
Utilities	16
Information	82
Finance and insurance, and real estate and rental and leasing:	42
Finance and insurance	42
Real estate and rental and leasing	0
Professional, scientific, and management, and administrative and waste management	162
Professional, scientific, and technical services	49
Management of companies and enterprises	0
Administrative and support and waste management services	113
Educational services, and health care and social assistance:	593
Educational services	167
Health care and social assistance	426
Arts, entertainment, and recreation, and accommodation and food services:	218
Arts, entertainment, and recreation	54
Accommodation and food services	164
Other services, except public administration	125
Public administration	102

It is important to note, that while figure 6 identifies the industries of employed workers in the City of Swartz Creek, it is not indicative of the industries found within the City of Swartz Creek. In fact, much of the working population of Swartz Creek commute out of the city for daily work. The average commute time for workers living in the city of Swartz Creek is 26.8 minutes, indicating that many workers are traveling to larger metro areas for employment including Owosso, Durand, Lansing, Flint and other communities within a 30-minute drive where there are more options for employment opportunities.

Regional Economic Development

In 2013, the I-69 Thumb Region, also known as Prosperity Region 6 completed a 7-county economic development strategy called “Accelerate”. This plan is intended to find and promote economic development opportunities across the region as well as promoting the region for outside investment. Swartz Creek sits in a very strategic location within the region with its two

The State of Michigan and many of its communities have been emerging from one of the most extensive economic recessions on record since the Great Depression. At its height, unemployment topped 16% across the I-69 Thumb Region. Locally, unemployment wasn’t nearly as high as seen in Figure 5, but the same pattern was present as identified regionally, across the state and across the nation.

Comparatively speaking, from a workforce perspective, the City of Swartz Creek and Clayton Township fared better than the rest of the State of Michigan along with the I-69 Thumb Region, but still felt the pinch of the recession.

Looking at the industry of the City of Swartz Creek, the largest employment base within the city is manufacturing. Of the civilian employed population aged 16 years or over, 461 of the total 2,335 are employed within that category. Other large employment categories of note include healthcare and social assistance (426), retail trade (300) and educational services (167).

It is important to note, that while figure 6 identifies the industries of employed

exits onto I-69 and proximity to I-75, I-475, US-23. This positions Swartz Creek well for attracting regional investment projects near the GM Assembly facility, as well as becoming a hub for potential employees in the area due to having good housing options and a high-level school system.

SWOT Analysis

On July 31, 2018, the City of Swartz Creek Economic Development Steering Committee completed a SWOT Analysis as a way of obtaining perceptions of the city's strengths, weaknesses, opportunities and threats. The intent of the sessions was to gain insight, but more importantly, to establish a community identity and how the city fits into the larger region.

The results of the analysis are listed below and are the basis for developing an economic vision for the community as well as economic development action items to be completed over the next several years.

Strengths

- People choose to live here
- Schools are improving
 - Can be a means to attract new businesses and residents
- Trending positively/Optimism in the community
- Community buy-in
- City has name recognition
- City has history
 - Active historical society
- High concentration of vets
- Historic Downtown
 - City Parks
 - Walkable community
 - Hometown Days
 - Local newspaper
- Room to grow
- Large sites available
- Open space for future growth
- Great location off of I-69/2 exits
- Location connects city to larger economy of Southeast Michigan
- Bishop Airport is nearby
- Talented core of new business owners
- New businesses investing in the community
- Community has a very low unemployment rate
- Improving tax base
- Shift in tax base off of industry
- Rebuilding infrastructure
 - Improved roads – Millage approved by residents

Weaknesses

- Small but vocal “status quo” group
- Resistance to losing history
- Racetrack ownership is absent/not engaged
- Dislocated property owners

- Certain businesses not cooperating with change
- Residents not fully aware of downtown amenities
- No marketing of note
- No singular brand entity
- Genesee Valley magnet/Miller Road effect (proximity to)
- Non-pedestrian oriented downtown
- Little to no destination businesses
- Proximity to Flint/National image of Flint
- I-69 is an easy pass-by opportunity for the city
- Genesee County taxes are very high
- Distrust toward leadership
 - Management is out to get us
 - Takes too much time to build trust
 - “Earn it” attitude
- Facades need to be upgraded
- City is used to not paying attention

Opportunities

- School Millage
 - \$48 million to facilities
 - Security Upgrade
 - Face lift to all buildings
 - Room to grow (82% capacity across district)
 - No bonded debt
 - Bottom 1/3 in Genesee County for school debt

- Communication
 - General – City never had a consistent message
 - Specific
 - Improve resident outreach

- Chamber
 - Need a higher level of service
 - Build better awareness of community
 - Build organization capacity
 - Work closer with regional entities
 - Work closer with local businesses
 - Build a new identity

- Spin-off from “Project Tim” if it moves forward
 - Housing
 - Supply chain
 - Business attraction

- Downtown
 - Mixed use opportunities
 - Destination

- Marketing and branding
 - City owned sites
 - Outdoor dining/shopping
- Growing artisan community
 - Can draw people downtown

Threats

- Fear of change
- Passiveness of community
- Gim'me expectations
- Small town mindset
 - Terrified of outsiders
- Less volunteers
 - Working parents
- Lack of cooperation with downtown businesses
- Blight
- Facades
- Age of buildings
- Corporations aren't local – lack of corporate citizenship
- Online shopping – Amazon effect
- Neighboring communities
- Not enough mixes of housing
- Lack of public transportation

Goals and Objectives

The goals identified in this plan were identified from the City of Swartz Creek Master Plan and relate directly to economic development within the city. Goals are high level policy statements that drive future decisions around projects and investment opportunities that can contribute to community growth.

Objectives are specific ideas, strategies, policy statements or projects that achieve goal results. The objectives identified in this plan will assist the City of Swartz Creek by providing measurable tasks that revolve around increasing economic activity within the city. Further these objectives will support other planning efforts in the city such as the Master Plan, the Swartz Creek DDA Community Improvement Objectives along with future capital improvement plans. Integrating all the above planning efforts with a committed leadership will be the most important driver of success for the community.

Goal 1: To provide attractive commercial areas that create a stable tax base and quality shopping and service uses for residents

Goal 2: To encourage the attraction of a variety and mix of new businesses to Swartz Creek

Action Table

For the City Economic Development Strategy to be an effective document for the next several years, steps must be identified to guide community leaders towards implementation. This chapter summarizes the goals and the recommendations described throughout the plan and serves as a quick reference for the City Leadership and others to monitor progress or serve as a checklist for implementing the plan.

The following table identifies major steps and projects designed to maintain and improve the City of Swartz Creek. Implementation of these items will have a positive impact on the character and vitality of the community. Many of the implementation recommendations presented herein will require the close cooperation of many bodies. The third column in the table indicates the primary group(s) responsible for implementation.



Objective	Action Item(s)	Responsible Entity	Time Frame
Dedicate new, expanded areas for a mixture of commercial development, while supporting	<ul style="list-style-type: none"> Complete zoning amendments to meet RRC Technical Review Develop an internal business retention strategy to support existing base companies Create downtown PUD District 	City Administration, City Council, Planning Commission	2019

the success and improvement of existing business areas.			
Encourage the type and amount of business operation supported by market analysis, historical performance and consumer desires.	<ul style="list-style-type: none"> • Complete target market analysis to identify potential industry markets to attract to Swartz Creek • Complete a consumer survey to identify shopping trends of Swartz Creek residents 	DDA	Short Term
Encourage the rehabilitation or replacement of obsolete commercial/office and industrial buildings and sites with viable business establishments or other appropriate uses.	<ul style="list-style-type: none"> • Update codes and penalties to strengthen blight enforcement efforts for buildings and properties in need of repair and upkeep • Identify additional resources, incentives and grants to assist with façade improvements • Identify additional resources, incentives and grants to assist with redevelopment of core downtown sites • Utilize TIF Funds to assist with downtown feasibility analyses as needed • Identify funding sources and grants to assist with environmental cleanup and restoration as needed. • Review and update DDA Development Plan to ensure a current project list and access to all tools available to the DDA 	Staff, Metro PD, DDA	Short Term Ongoing
Promote the revitalization of downtown Swartz Creek through the attraction of businesses and other uses suited to that area.	<ul style="list-style-type: none"> • Utilize Redevelopment Communities to develop promotional materials for key redevelopment sites downtown identified in this plan, the DDA Development Plan and the City Master Plan. This should include detailed concept plans for priority sites • Create city-wide promotional materials to reach specified target investment markets. These materials should focus on consumer spending patterns, educational attainment, wages, labor force and available redevelopment sites • Focus efforts and resources when available on priority redevelopment sites identified within this plan 	Planning Commission, DDA, Staff, Chamber	Ongoing

<p>Encourage the retention of residential neighborhoods in the vicinity of downtown Swartz Creek as a source of customers</p>	<ul style="list-style-type: none"> • Look to identify areas within the core of the city to encourage new housing development, especially missing middle housing which can attract workforce and families to the city • Identify opportunities to increase core residential density 	<p>DDA, Planning Commission</p>	<p>Ongoing</p>
<p>Promote visual and physical links between the downtown and the Civic Center such as landscaped walkways, streetscape, and public art.</p>	<ul style="list-style-type: none"> • Implement the city’s streetscape plan currently under development • Work with local artisan groups such as the Greater Flint Arts Council or the Flint Institute of Arts to identify opportunities to include art into public spaces and pedestrian ways throughout the city • Include artistic features such as murals or statues into downtown design guidelines • Use vacant spaces or underutilized sites in downtown to host popup events such as farmers markets, art fairs, food truck festivals, movies or concerts featuring local artists to increase programming in the city and to drive visitors to the core of the downtown 	<p>Council, DDA, Planning Commission</p>	<p>Ongoing</p>
<p>Continue to promote community events in the downtown and Civic Center areas as a way of attracting attention and customers to downtown businesses.</p>	<ul style="list-style-type: none"> • Work with the DDA and the Chamber to develop a promotional platform to highlight local events to residents of the city and potential outside markets to attract visitors. Various forms of media including print, social, radio and television should be utilized to maximize the extent of the message • Develop a platform to highlight local businesses to residents • Work with the Visitors and Convention Bureau of Genesee County to highlight local events and drive visitors to Swartz Creek 	<p>DDA, Chamber</p>	<p>Ongoing</p>
<p>Promote the development of a traditional mixed-use downtown corridor along Morrish Road, between the entrance into the Sports Creek</p>	<ul style="list-style-type: none"> • Permit commercial uses such as small-scale retail stores; professional offices for physicians, optometrists, chiropractors, dentists, psychologists, and similar professions • Ensure businesses have frontage on Morrish Road and build to the right-of-way or agreed-upon short distance setback 	<p>Planning Commission, DDA</p>	<p>Ongoing</p>

<p>racetrack and Civic Drive in accordance with the following standards</p>	<ul style="list-style-type: none"> • Encourage or develop requirements for a second or third floor for residential dwellings • Allow the use of alleyways for rear parking and loading 		
<p>Promote the development of the mixed-use area north of the Morrish Road/I-69 interchange for retail and other uses.</p>	<ul style="list-style-type: none"> • Locate any residential uses along or in proximity to Bristol Road or within the rears of the properties and locate commercial uses near I-69 and Morrish Road • Ensure that commercial uses are of a size, scale, and character consistent with other development in the area • Develop a gateway strategy to welcome shoppers and visitors to Swartz Creek • Enhance the entry way to Sports Creek as a prime destination site for the city should it be repurposed 	<p>Planning Commission, DDA</p>	<p>Ongoing</p>
<p>Coordinate efforts to retain and attract industrial development and work with other groups that are involved in economic development.</p>	<ul style="list-style-type: none"> • Work with the Flint & Genesee Chamber Economic Development team to ensure available properties in the city are listed on Zoom Prospector • Prepare a city-wide fact sheet identifying target industrial markets, properties available, proximity to major markets and industry sectors (auto, medical...), access to local workforce, tax incentives (if applicable) and any other asset (utilities) that could be used to attract new industry • Host regional and state economic developers at prime properties in the city to give them an on-the-ground feel for the site • Market sites available for advanced manufacturing in all industry sectors • Encourage General Motors to increase when feasible, its operations at the Customer Care and Aftersales facility within the city • Work with Bishop Airport to solicit intermodal or other distribution industries to the city • There is a growth opportunity in manufacturing in Swartz Creek. The city 	<p>Staff, Council, Chamber</p>	<p>Short Term – Mid Term</p>

	will prioritize sites available for manufacturing growth and promote them to encourage business expansions within the city.		
Coordinate existing programs and provide information on small business development programs.	<ul style="list-style-type: none"> • Work with the Flint & Genesee Chamber Economic Development Team to host local small businesses educational events in partnership with the Swartz Creek Chamber of Commerce • Host the Genesee County eTeam for small business education • Provide a small businesses resource kiosk at city hall to inform small businesses about assistance programs available locally and throughout the state 	Chamber, DDA	Short Term
Work to grow the City of Swartz Creek Chamber of Commerce and its capacity to assist local companies, attract new companies and promote the City as a whole	<ul style="list-style-type: none"> • Work to increase capacity of the chamber to become the city's primary promotional entity • Focus membership growth on companies located within the City of Swartz Creek 	Chamber	Ongoing
Implement the recently completed marketing and branding strategy	<ul style="list-style-type: none"> • Incorporate the DDA Development Plan, Master Plan and Economic Development Plan into a comprehensive marketing strategy to promote Swartz Creek • Develop a communications plan to ensure all targeted marketing is formatted to reflect the new marketing and branding strategy • Complete a brand kickoff and begin implementation of new logos and taglines 	Council, Staff, DDA, Chamber	Ongoing

Implementation

This plan serves as the policy guide for moving Swartz Creek forward, guiding decisions about future physical and economic development. Transforming the plan's goals into reality will require a long-term commitment and political consensus. The plan is designed to be a road map for action, incorporating strategies, specific projects, and programs that will achieve the desired results.

This chapter synthesizes the many plan recommendations and identifies the actions and timing needed to transform the plan's vision into reality.

Tenets of Successful Implementation

The input received through the master plan process provided a foundation to help achieve the city's vision, community support, commitment, and involvement must continue.

Commitment

Successful plan implementation will be directly related to a committed city leadership. While elected and appointed officials will have a strong leadership role, many others - city department directors, staff, and leaders from the community's many institutions and organizations - will also be instrumental in supporting the plan.

However, commitment reaches beyond just these individuals and includes the array of stakeholders. Citizens, landowners, developers, and business owners interested in how Swartz Creek develops must unite toward the plan's common vision.

Integrate with Project Design

City officials and departments must embrace the plan, applying its recommendations to help shape annual budgets, work programs, and the design of capital improvements. For example, the City's engineering practices can support implementation through infrastructure improvements, streets, and storm systems designed consistent with plan policies and recommendations. Each department, staff person, and elected official should find it a benefit, if not an obligation, to reference the plan when making decisions and setting priorities.

Guidance for Development Decisions

This plan is designed for routine use and should be consistently employed during any process affecting the community's future. Private investment decisions by developers, corporations, and land owners should consider the plan's direction as it is the guide for economic growth and stability of the community and supports the goals and objectives of the overall master plan.

Evaluation and Monitoring

This plan has been developed with a degree of flexibility, allowing nimble responses to emerging conditions, challenges, and opportunities. To help ensure the plan stays fresh and useful, periodic reviews and amendments may be required. This will ensure plan goals, objectives, and recommendations reflect changing community needs, expectations, and financial realities.

Redevelopment Strategies

How to Attract Developers?

Developers typically look for project locations where the potential for success is fairly certain and risks limited. This means that they are attracted to communities with strong markets where the infrastructure is in place, reasonably-priced, quality development sites are available, and the development review process is quick. They also look for opportunities to enter a market right before it “takes off” and capture the heavy demand and associated real estate price or rent increases.

Good developers are usually inundated with requests from municipalities and DDA’s to develop in their community, citing the advantages they can offer. Yet only a small percentage of communities provide the information necessary to interest developers. There is specific information they look for that will minimize the amount of time it takes to make a go- no-go decision. For example, is there a market for the type of development being sought by the community? What is the role of the community within the region (i.e. bedroom community, employment destination, transportation hub, etc.)? Are reasonably priced sites available for development or redevelopment? Is necessary infrastructure in place or will this be needed and add to the cost of the project? How accessible is the development location and how large a market area can they draw from?

These are all vital questions that can be partly answered by the community, making it easier to pique the interest of a developer. Time is money and the less time developers have to commit to looking at a project/community, the more likely they are to dig deeper and hopefully show interest in moving forward. Some of this information might already be available while additional work is needed to gather the remaining data. It is up to the City, DDA, business leaders, and civic associations to work together to assemble developer information and then actively recruit developers and businesses.

Why Swartz Creek?

Since developers look for strong or emerging markets, Swartz Creek must prove that it fits into this classification and may have just been overlooked. What are the positives with Swartz Creek that have created unmet demand for housing, commercial, office or industrial uses? This is information that must be gathered and uncovered to create the “elevator speech” for developers: meaning why invest in Swartz Creek as opposed to all the other communities that contact you? Also, what has changed in recent years causing the private sector to overlook the City as a place to develop? A one-page handout summarizing this key information will be a good start. After that, a separate sheet can be created for each marketing item like housing, retail, office, hospitality, etc.

Understand the Market

Developers may not take the time to fully understand the dynamics of the local market and especially not unmet demand. The City can prepare a fact sheet for different market segments, working with local real estate professionals and companies. For example, some compelling information might be increased housing prices and vacancy rates; potential demand for certain types of housing using the Target Market Analysis; voids in the retail market that could be served by local businesses, etc.

Developer Matchmaking

Once the above information is collected and organized, invite developers to come in and learn about available sites and why they should consider Swartz Creek for their next project. It would be best to invite them individually and be concise, enthusiastic, and to the point with what you would like them to consider. Be sure to share success stories from other companies and developments so they can see that others have already tested the market. It is equally important to have as much information available regarding property availability, price, rental rates, recent purchase prices, traffic volumes, etc. This will provide a positive impression regarding the recruitment effort and limit the number of items that need follow-up.

DDA/City Property Acquisition

Property acquisition will be a necessary part of implementing the development projects contained herein, particularly for site development and redevelopment. By purchasing property in an area identified for new development, the DDA or the City will have an added tool to attract developers and build the desired project. For example, to develop new housing, the DDA or City can acquire several of the vacant lots and can contribute them to the project. This will provide an incentive to lower the cost, and minimize the risk, for the developer. Should the first phase be successful, the developer will more than likely undertake construction of additional units without any form of subsidy. The goal is to use tax increment financing to attract developers by minimizing risk, leverage private investment and eventually eliminate the need for financial assistance.

Gap Funding

Some projects may need financial assistance to kick-start the development. The City may, at its own discretion, commit project-specific future tax increment capture back to private projects for a specified period of time. The goal is to provide funding to close the “gap” that prevents the project from becoming a reality due to financial feasibility. There are many additional incentives that can also be utilized to support “gap” funding.

Business Retention

Business Development/Retention Program – Develop a program to take and keep the pulse of the local business community. Regular touches, or retention visits will begin to engage the business community beyond traditional networking opportunities. Typical discussions during retention visits include business growth plans, marketing, employment and obstacles that can hinder growth. There are many resources available to the business community for finding, hiring and retaining employees, obtaining financial support, learning about import and export programs

and government contracting opportunities. Having a strong business retention program can be one of the most successful tools for supporting the local business community.

Business Attraction

Now that the City of Swartz Creek has completed a Marketing and Branding Strategy, it will be important to engage fully with the Flint & Genesee Chamber of Commerce as well as the MEDC to implement a business attraction strategy that works for the community based on the outcome of the Master Plan, land available for growth and target sectors the city is looking to attract.

It will be equally important for the city to develop an attraction strategy for general retail and specialty businesses the city would like to attract to the downtown. The MEDC RRC program may assist with this as well as working with local commercial property brokers.

Marketing and Branding

The City of Swartz Creek has actively promoted specific economic development projects. For example, the Holland Square Project fundamentally encourages downtown reinvestment by redeveloping a former gas station into a new public pavilion for community events. Increasingly, communities around Michigan (and nationally) are taking similar steps to both stimulate development through actions that make surrounding property more appealing, and steps to become directly engaged in seeking development proposals for key property.

Frequently, a tool known as the Developer RFQ is used to obtain development proposals for key property. A key property might be a vacant lot, or an underutilized building in a prominent location. Typically, a community, or development organization secures site control for a key property, defines a range of development possibilities, and then offers the opportunity to offer a development proposal given incentives and parameters defined in the RFP. In this way, the community assumes a proactive role in the development process and begins to think as a developer might. This connects to marketing and branding as communities need to build a business case for a development project and provide compelling reasons to invest in the community (compared with a growing number of options elsewhere).

Swartz Creek should continue to try to set itself apart from other places and strive to offer a unique identity and brand. This can be supported by drawing attention to considerations such as city rankings, local awards, walkscores, and favorable statistics.

Increasingly, communities are also preparing optional concept plans and offering third party feasibility studies to draw a clearer picture of development potential. (see <https://www.miplace.org/globalassets/media-documents/rrc/rrc-guide---developer-rfq.pdf> for more information on developer RFQ).

Additionally, efforts to build a compelling argument for local investment can be supported by crafting a succinct, clear and focused municipal “elevator speech.” An elevator speech is a short (minute or less) statement designed to grab attention. The word elevator is tied to the time it takes for a typical elevator ride. The following material was generated as a starting point for more

local consideration and refinement, but it is grounded in what residents offered when asked had to offer three words that best describe Swartz Creek and the top strengths of Swartz Creek.

DRAFT - SWARTZ CREEK ELEVATOR SPEECH

Swartz Creek celebrates a hometown spirit like few other places. Our friendships with each other are lasting and our residents work hard to build the kind of community people care deeply about. We welcome those who share our love for small town charm, local pride, family, safety, friendliness and fun. Swartz Creek is loaded with opportunity for those who want to be successful here. This opportunity flows from unique community attributes and, most importantly, from the people of Swartz Creek who support and encourage each other - because that is what friends do.

Redevelopment Ready Sites

The City of Swartz Creek has identified the following sites as priorities for future redevelopment projects.

Sports Creek Raceway

The Sports Creek Raceway is a former horse racing facility located at the intersection of Morrish Road and I-69. While there are plans taking shape to reopen the facility as a race track in 2019, this site has the potential to provide the greatest economic return to the City of Swartz Creek, either as a tourist destination, or as a repurposed site for future industrial/commercial/mixed use development in the future.

The existing site is nearly 100 acres fully served by infrastructure. If the site is reopened as a race track, it will be imperative to focus development efforts along the Morrish Road Corridor to Downtown. Further, it will be important to work with MDOT to potentially widen the Morrish/I-



69 overpass to ensure traffic capacity is met given new commercial developments at that intersection. Additionally, the city should work with a hospitality consultant to determine the feasibility of a potential hotel to be located at that intersection if the demand is present. Lastly, if the track is reopened, the city will want to engage the Flint & Genesee Convention and Visitors Bureau to develop a destination marketing plan to support the track.

If the facility is not reopened as a track, the site should be repurposed into a mixed-use business park that could include a mix of industrial, office and commercial uses to increase the much-needed supply of industrial facilities within Genesee County. With access to I-69 and the I-69 International Trade Corridor, this site could be a prime destination for key industrial suppliers with both local and international clients.

Mary Crapo School

The former Mary Crapo School is located just west of Downtown Swartz Creek and is a prime property for redevelopment into high density residential housing. This would also add new tax revenues to the city's tax roll as this site was formerly owned by the Swartz Creek Community Schools and was not taxed, creating a net win for the city.

Family Worship Center

This site is a former church located on the western side of Morrish Road just north of Miller Road near downtown. This site is ideal for repurposing as a destination hospitality/dining establishment, craft brewery/distillery or other type of establishment given the close proximity to I-69 and downtown. This site could become an anchor establishment similar to the Clarkston Union or Fenton Fire Hall and could serve both the local population as well as capture a share of the ever-growing craft food and beverage industry throughout Michigan.

8057 Miller Road

This site was the home of Assenmacher Bicycle Company, now located on Hill Road in Mundy Township. This site is perfectly located on the south side of Miller Road, downtown Swartz Creek and is adjacent to the west of city-owned property that will be redeveloped in the near future.



Ideally, this site will be repurposed with a restaurant or some type of specialty retail. The goal is to preserve the building to the extent possible, but this would also make a prime site for a two to three-story mixed-use building if the right opportunity presents itself.

5203 Morrish Road

This is the site of the Swartz Creek Grain Elevator which is a non-designated historic site on the south side of the City. This site offers a prime opportunity for future mixed-use development. The site has been a host to a number of businesses over the years and is in need of improvements. This site could also be an extension of the industrial uses located to the west on Morrish Road.

Incentives Available to Assist Development

As soon as possible, the City of Swartz Creek should develop incentive guidelines to help determine when incentives are appropriate and how much incentive to offer. With any State of Michigan Incentive Program, a local contribution will need to be included. This can be in the form of cash, in-kind support, tax abatements, Tax Increment Finance or other.

The following programs are a sampling of incentives available to both local communities and developers to assist with redevelopment projects.

Business Development Program – The MiBDP is an incentive program available from the Michigan Strategic Fund, in cooperation with the MEDC. The program is designed to provide grants, loans or other economic assistance to businesses for highly competitive projects in Michigan that create jobs and/or provide investment.

PA 198 Industrial Facilities Exemption – Industrial property tax abatements provide incentives for eligible businesses to make new investments in Michigan. These abatements encourage Michigan manufacturers to build new plants, expand existing plants, renovate aging plants, or add new machinery and equipment. High technology operations are also available for the abatement. Depending on the scope and type of project, real property taxes can be abated up to 50% for a period not to exceed 12 years for new construction. Further, the 6-mil SET may be abated up to 100% with approval from the MEDC.

In the case of a rehabilitation, the current assessed value of the property prior to improvement is frozen. This results in a 100% exemption from property tax on the value of the improvements.

Commercial Rehabilitation Abatement – Encourages the rehabilitation of commercial property by abating the property taxes generated from new investment for a period up to 10 years. Commercial property is qualified facility that includes a building or group of contiguous building of commercial property that is 15 years or older, of which the primary purpose is the operation of a commercial business enterprise or multi-family residential. The CRA freezes the taxable value of the building and exempts the new investment from local taxes.

Community Revitalization Program - The Michigan Community Revitalization Program (MCRP) is an incentive program available from the Michigan Strategic Fund (MSF), in cooperation with the Michigan Economic Development Corporation (MEDC), designed to promote community revitalization that will accelerate private investment in areas of historical disinvestment; contribute to Michigan's reinvention as a vital, job generating state; foster redevelopment of functionally obsolete or historic properties; reduce blight; and protect the natural resources of this state. The program is designed to provide grants, loans, or other economic assistance for eligible investment projects in Michigan.

New Market Tax Credits - Historically, low-income communities experience a lack of investment, as evidenced by vacant commercial properties, outdated manufacturing facilities, and inadequate access to education and healthcare service providers. The New Market Tax Credit

Program (NMTC Program) aims to break this cycle of disinvestment by attracting the private investment necessary to reinvigorate struggling local economies.

The NMTC Program attracts private capital into low-income communities by permitting individual and corporate investors to receive a tax credit against their federal income tax in exchange for making equity investments in specialized financial intermediaries called Community Development Entities (CDEs). The credit totals 39 percent of the original investment amount and is claimed over a period of seven years.

Brownfield - The Brownfield Program uses tax increment financing (TIF) to reimburse brownfield related costs incurred while redeveloping contaminated, functionally obsolete, blighted or historic properties. It is also responsible for managing the Single Business Tax and Michigan Business Tax Brownfield Credit legacy programs (SBT/MBT Brownfield Credits). The Michigan Strategic Fund (MSF) with assistance from the Michigan Economic Development Corporation (MEDC), administers the reimbursement of costs using state school taxes (School Operating and State Education Tax) for nonenvironmental eligible activities that support redevelopment, revitalization and reuse of eligible property. The MEDC also manages amendments to SBT/MBT Brownfield Credit projects approved by MSF. The Michigan Department of Environmental Quality (MDEQ) administers the reimbursement of environmental response costs using state school taxes for environmental activities, and local units of government sometimes use only local taxes to reimburse for eligible activities (i.e., “local-only” plans).

Michigan Transportation Economic Development Fund - The mission of the Transportation Economic Development Fund (TEDF) is to enhance the ability of the state to compete in an international economy, to serve as a catalyst for economic growth of the state, and to improve the quality of life in the state. The funds are available to state, county, and city road agencies for immediate highway needs relating to a variety of economic development issues.

City Properties and Utilities – The City can negotiate both property costs and utility/development fees for city owned property. The city would require a developer to submit a development proposal which would be reviewed internally for economic impacts. If the economic impacts are high for the city, fees may be potentially reduced to support the project.

Using this Plan

This Economic Development Strategy is a key piece of the development puzzle for the City of Swartz Creek. This plan should be seen as a living document and constantly reviewed and refined as projects are completed. Further, this plan should serve as a link between the City’s Master Plan, Zoning Ordinance, Marketing and Branding Strategy and other tools developed through the Redevelopment Ready Communities program.

Additionally, economic development requires a team effort. The City of Swartz Creek has done a good job of developing a strong network of support to assist with economic development within the city. Efforts will need to be made to strengthen and enhance this network while building new partnerships. This would include adding capacity to the Swartz Creek Chamber of Commerce to

assist with local promotions of events, hosting business to business events and working to promote Swartz Creek as a great place to live, do business and grow business.

Finally, the city should be utilizing all available resources to assist with promotion of the community. Some of these resources include

1. Travel Michigan – This is the tourism arm for the State of Michigan. As noted in the marketing and brand strategy, the city should be registered with Travel Michigan to promote tourism opportunities, especially when the race track comes back online.
2. MEDC – Continue to work with the RRC development team to promote development/redevelopment opportunities within the city.
3. Flint & Genesee Chamber of Commerce – Work with the Economic Development team to provide resources to local companies as well as to build a business attraction plan for the city
4. Genesee County Visitor and Convention Bureau – Work with the CVB to promote local events and tourism opportunities within the community.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN

STREET CLOSURE APPLICATION

DATE OF REQUEST: March 17th 200-2019
SPONSOR ORGANIZATION Swartz Creek HomeTown Days
AUTHORIZED REPRESENTATIVE: Michael Cummings
WORK ADDRESS: PO Box 271 HOME ADDRESS: 1237 S. Morris St Flint
PHONE NO: WORK () HOME: () CELL: (810) 869-5290

TYPE OF EVENT: PARADE* (DRAW ROUTE ON ATTACHED MAP)

CARNIVAL CRAFT SHOW

STREET DANCE CONCERT

OTHER: Amusement

DATE OF EVENT: June 1-2 2019 TIME OF EVENT: FROM: Sat 10 AM / PM 11 PM
TO: Sunday 12 PM / PM 6 PM

ESTIMATED NUMBER OF PARTICIPANTS: 35,000

ROADS REQUESTED TO BE CLOSED: ** Morris St from Miller to Wade St, all of Holland Dr. All City owned property in the area. Property along Pontine Dr including property north the post office. Angles west of Morris to Flint Dr.

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, it's officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

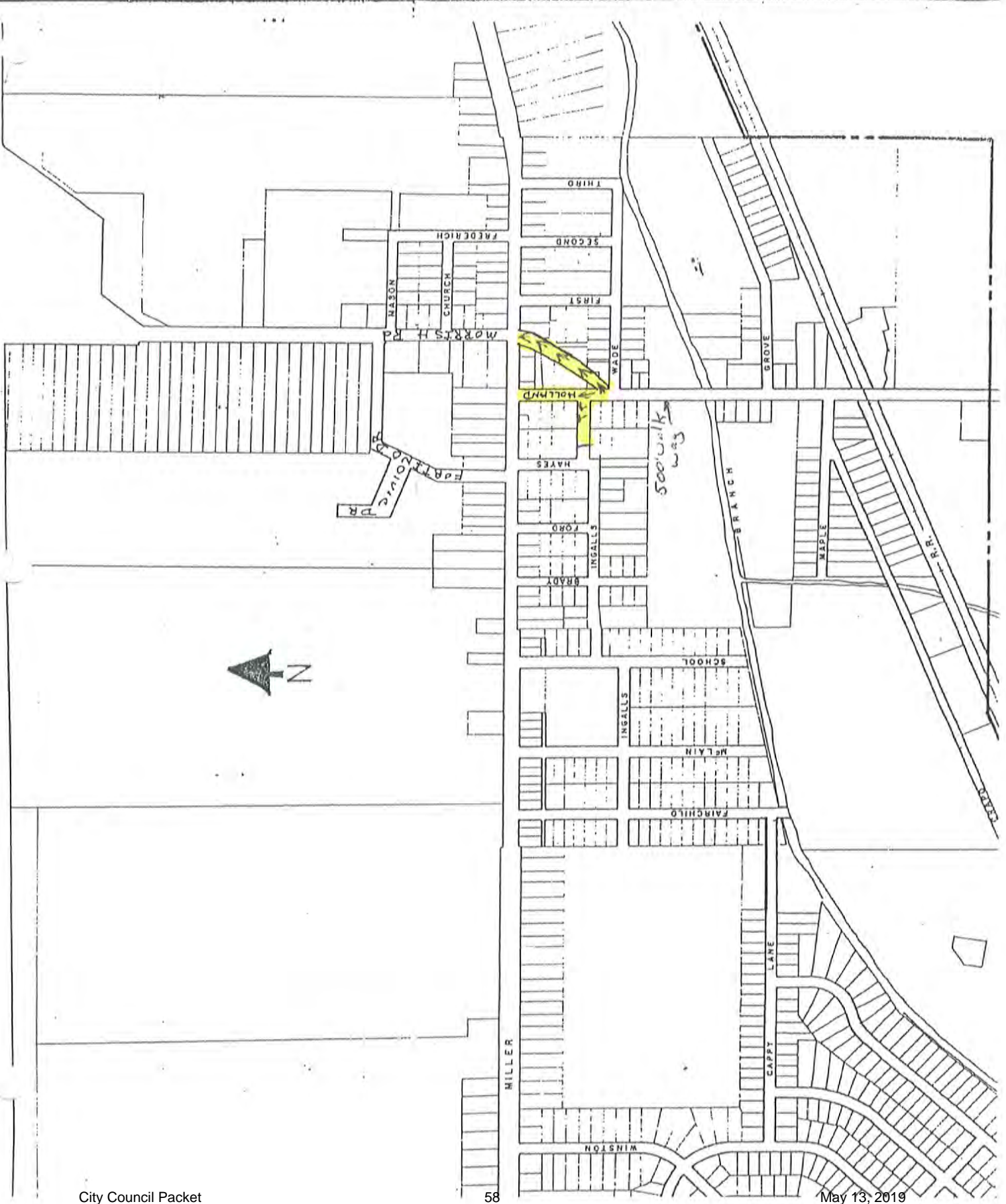
For: Swartz Creek HomeTown Days By: [Signature]
(Organization) (Authorized Representative)

APPROVED BY: [Signature]
(Chief of Police)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE OFFICE OF THE CHIEF OF POLICE NO LATER THAN 30 DAYS PRIOR TO EVENT DATE



CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN

STREET CLOSURE APPLICATION

DATE OF REQUEST: March 18 2019
SPONSOR ORGANIZATION: Swartz Creek Hometown Days
AUTHORIZED REPRESENTATIVE: Wanda Cummings
WORK ADDRESS: P.O. Box 271 J.C. HOME ADDRESS: 13375 Monish Rd. Flint
PHONE NO: WORK () HOME: () CELL: 810-869-5291
TYPE OF EVENT: PARADE* (DRAW ROUTE ON ATTACHED MAP)
 CARNIVAL CRAFT SHOW
 STREET DANCE CONCERT
 OTHER: _____

DATE OF EVENT: Dec 01, 2019 TIME OF EVENT: FROM: 10:00 AM PM
TO: 2:00 AM PM

ESTIMATED NUMBER OF PARTICIPANTS: 15,000

ROADS REQUESTED TO BE CLOSED: **Parade Route: Coming out driveway from JCHS PAC, East on Miller, North on Fredrick into St. Mary's See Attached

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, it's officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

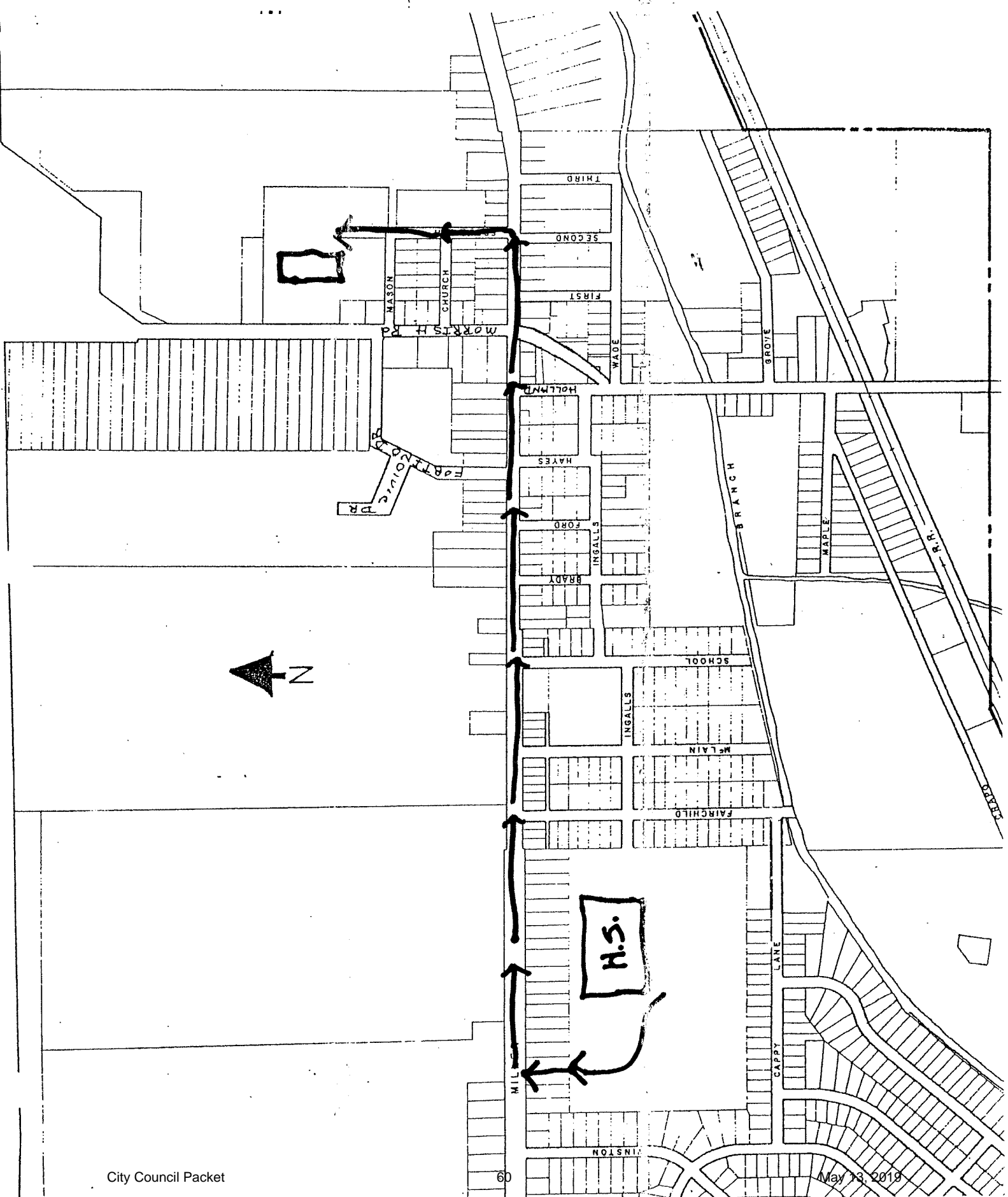
For: Swartz Creek Hometown Days (Organization) By: Wanda S. Cummings (Authorized Representative)

APPROVED BY: [Signature]
(Chief of Police)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE OFFICE OF THE CHIEF OF POLICE NO LATER THAN 30 DAYS PRIOR TO EVENT DATE





STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plubing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alocholic liquor on the licensed premises.

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.582. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE
Beer, Wine & Spirits

LICENSE NUMBER
L-000418974

PERMITS

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH
SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS

SALES AND CONSUMPTION TO BE CONTAINED IN THE 60' X 150' TENTED AREA ENCLOSED BY FENCING.

IN WITNESS WHEREOF,
this License has been signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

LIQUOR CONTROL COMMISSION

LICENSEE(S) SIGNATURE(S)

Valid: Jun 1, 2019 to Jun 2, 2019 - 12:00 PM to 2:00 AM

SPECIAL LICENSE



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

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Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.582. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE
Beer, Wine & Spirits

LICENSE NUMBER
L-000418976

PERMITS
Sunday Sales (PM)

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH
SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS
SALES AND CONSUMPTION TO BE CONTAINED IN THE 60' X 150' TENTED AREA ENCLOSED BY FENCING.

IN WITNESS WHEREOF,
this License has been signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

LIQUOR CONTROL COMMISSION

LICENSEE(S) SIGNATURE(S)

Valid: Jun 2, 2019 to Jun 2, 2019 - 12:00 PM to 9:00 PM

SPECIAL LICENSE



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plubing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alocholic liquor on the licensed premises.

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BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE
Beer, Wine & Spirits

LICENSE NUMBER
L-000418972

PERMITS

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH
SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS

SALES AND CONSUMPTION TO BE CONTAINED IN THE 60' X 150' TENTED AREA ENCLOSED BY FENCING.

IN WITNESS WHEREOF,
this License has been signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

LIQUOR CONTROL COMMISSION

LICENSEE(S) SIGNATURE(S)

Valid: May 30, 2019 to May 31, 2019 - 12:00 PM to 12:00 AM

SPECIAL LICENSE



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

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BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE
Beer, Wine & Spirits

LICENSE NUMBER
L-000418973

PERMITS

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH
SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS

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IN WITNESS WHEREOF,
this License has been signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

LIQUOR CONTROL COMMISSION

LICENSEE(S) SIGNATURE(S)

Valid: May 31, 2019 to Jun 1, 2019 - 12:00 PM to 2:00 AM

SPECIAL LICENSE



To the City of Swartz Creek,

Greeting City Council ,

Swartz Creek Hometown days would like as marked on map of city closures that we would like to continue to have the extra 500ft of walk way on Morrish Rd to the Kincaid property. We also ask to use the empty lot of Frotino Dr and Morrish Rd including the empty lot next to Post office which is City property for Car Show on Saturday June 1st. We understand this will be the last year to use these properties. We are aware that Swartz Creek hometown will not be able to use the empty lot of the (former gas station) to be used during hometown days.

We would also like to request that we have access to DPW area for Golf cart storage, trash and keys to outside gate and building to lock up golf carts in the evening. We would like to request that if possible, could the city order us 6 boxes of trash bags for the weekend.

Thank you for your time

If you have any Questions, please feel free to contact me

Brenda Huyck

Swartz Creek Hometown days

Chairman

810-922-7756

March 10th, 2019



Swartz Creek City Council:

Hometown days (a501C (3) organization) has been a consistent positive influence in the community for more the 30 years. No other activity impacts as many people as the annual Summer kickoff event where not only a majority of the city residents participate but we also host thousands of visitors .We have enjoyed a great working relationship with every department in the city government and we have prided ourselves in being good `citizens` by helping to raise both money and awareness of police and fire and other nonprofits.

To ensure a safe and successful event, Swartz creek hometown days request the support of the City of Swartz creek in the form of providing appropriate traffic control structures with setup before, during and after our festival activities May 30th through June -2nd, 2019.

This cost has been incurred by the city in the past, we began the formal request process for Council action the last few year and are request same for this year.

We hereby request a formal allocation to support such cost as an integrated feature of the hometown day's permit.

Sincerely,

Brenda Huyck

Chairman

Swartz Creek Hometown Days



SWART-9

OP ID: PJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 James Youngston	810-720-8244	CONTACT NAME: Shelly Horkey PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Insurance Company NAIC #: 15350 INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____	
INSURED Swartz Creek Home Town Days Brenda Huyck PO Box 271 Swartz Creek, MI 48473		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			1337672	01/01/2019	01/01/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER SWARTZC City of Swartz Creek 8083 Civic Dr Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Youngston <i>James N. Youngston</i>
---	--



Adam Zettel and Swartz Creek City Council:

3-26-19

We, the Swartz Creek Hometown Days committee and volunteers, request a temporary exception to the Swartz Creek, MI Code of Ordinances Section 3-1. This ordinance states; "Keeping of certain animals prohibited. It shall be unlawful to keep, harbor, own, or in any way possess within the corporate limits of the City of Swartz Creek unless specifically authorized by an act of federal, state, or city government:..."

We are requesting an exception to this ordinance regarding the Swartz Creek Hometown Days festival that is being held May 30th through June 2nd. We are bringing new this year to our festival **Kachunga and the Alligator Show** it is a Wildlife Entertainment & Education Show. They will provide all Federal and or State permits to Exhibit American Alligators needed.

We are also are bringing back Whispering pines Mobile Farm/Petting Zoo. Agricultural tent. These animals will be present during the entirety of the Swartz Creek Hometown day's festival. To view specific times and dates that these animals will be available for the public to enjoy will listed in the big money magazine.

The animals that will be present during this time are Camel, pigs, chickens, goats, cows, with other traditional farm animals in the Agricultural tent. These animals will be contained at all times and be under the supervision and protection of their handlers.

Our goal is and always has been, to create a fun, family friendly, educational experience for the thousands of visitors that visit this carnival each year. Thank you for your consideration in this request and we look forward to seeing you all at Swartz Creek Hometown Days!

Sincerely,

A handwritten signature in black ink that reads 'Brenda Huyck'.

Brenda Huyck
Chairperson

Swartz Creek Hometown Day

CONTRACT

WILDLIFE ENTERTAINMENT AND EDUCATION

15848 Lake Iola Rd, Apt #4, Dade City, Fl. 33523

This CONTRACT made and entered into by and between Brenda Huyck of Swartz Creek Hometown Days hereinafter referred to as the Party of the First Part, and Wildlife Entertainment & Education of Tampa, Florida hereinafter referred to as the Party of the Second Part,

WITNESSETH:

That the said parties mutually agree as follows:

That the Party of the First Part agrees to act as Buyer for the Second Part providing at Fair Grounds in the City of Swartz Creek, Mi. Date(s) of Performance May 30 - June 2, 2019
Cast KACHUNGA AND THE ALLIGATOR SHOW
The aforesaid talent and or show to make Up to 3 performances per day
Show Time (s) WITHIN AN 8 HOUR PERIOD
Remarks SHOWS MUST BE AT LEAST 2 HOURS APART
SEE ADDITIONAL RIDER AS PART OF THIS CONTRACT

In consideration of the aforementioned talent and / or show, the Party of the First Part agrees to pay to the Second Part at the conclusion of all engagements for services in providing the same, the sum of \$9,250.00 Plus 2 rooms
Nine thousand two hundred fifty dollars, (plus 2 hotel rooms, See Rider as part of this contract)

Wages agreed upon to be paid in CASH or by COMPANY CHECK in U. S. DOLLARS to leader or his representative upon demand as stated in method of payment. (All checks to be CASHED by event after being endorsed by leader)

METHOD OF PAYMENT ALL CHECKS TO BE CASHED BY EVENT UPON CONCLUSION OF SHOWS

PLEASE MAKE ALL CHECKS PAYABLE TO: WILDLIFE ENTERTAINMENT AND EDUCATION

It is mutually agreed that if Party of the Second Part should be unable to carry out the terms of this Contract by reason of illness, accident, death, an Act of Providence, or by direction of State or Federal authorities and in the event that talent and / or show cannot be put on as scheduled herein, for any of the aforesaid reasons, the Party of the Second Part may replace the same with a similar and suitable act, show or attraction subject to the approval of the Party of the First Part.

THIS CONTRACT BECOMES VOID IF EMPLOYER FAILS TO SIGN AND RETURN SAME WITHIN 12 DAYS OF DATE ISSUED.

Date Issued January 28, 2019

IN WITNESS WHEREOF, the parties hereto have hereunto set their names and seals on the day and year first above written.

Brenda Huyck
x Swartz Creek Hometown Days
Print Purchaser's Full and Correct Name (If
Purchaser is Corporation, Full and Correct Corporate
Name)

x Brenda S Huyck
Signature of Purchaser


5086 Morrish, Rd
Street Address

Swartz Creek, Mi. 48473
City State Zip Code

Cell 810-922-7756
Telephone

GIL CASTILLO

Print Name of Signatory Entertainer

x 
Signature of Entertainer

15848 Lake Iola Rd. Apt #4
Entertainer's Address

Dade City, FLORIDA 33523
City State Zip Code

(813) 917-9378
Telephone

*If another festival in area book with
Kachunga they will adjust price for
SCHTD'S.
BBA*



**LICENSE TO POSSESS CLASS I AND/OR CLASS II WILDLIFE
FOR EXHIBITION OR PUBLIC SALE (26+ ANIMALS)**
Florida Fish and Wildlife Conservation Commission
PO Box 6150, Tallahassee, FL 32314-6150
(850) 488-6253

ESB 734
Applicant ID: 17646 License ID: 402-136121

Cost: \$250.00

Location Address:

WILDLIFE ENTERTAIN & ED-BLUE
13608 CORONADO DRIVE
SPRING HILL, FL 34609

CASTILLO, GILBERT
16220 NOLEN ROAD
DADE CITY, FL 33525

Issued: 07/03/2018
Expires: 05/01/2019

Original Issue Date

CLASS 2
CROCODYLIA

MAY 23 2018

Exempt from acreage, buffer zone, perimeter fencing reqs, in accordance with Rule 68A-6.003, F.A.C.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/28/19

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allied Specialty Insurance, Inc 10451 Gulf Blvd Treasure Island, FL 33706 8002373355	CONTACT NAME: PHONE (A/C, No, Ext):		FAX (A/C, No):
	E-MAIL ADDRESS:		
INSURED Wildlife Entertainment, Inc. 15848 Lake Iola Road, Apt. #4 Dade City, FL 33523	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A:	T.H.E. Insurance Company	12866
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CPP0101663-09	12/12/18	12/12/19	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EFFECTIVE: 05/30/19 THROUGH 06/02/19

CERTIFICATE HOLDER IS LISTED AS ADDITIONAL INSURED AS RESECTS TO THE NEGLIGENCE OF THE NAMED INSURED.

CERTIFICATE HOLDER

CANCELLATION

SWARTZ CREEK HOMETOWN DAYS
5086 MORRISH RD.
SWARTZ CREEK, MI 48473

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Carol A Serra

GREAT LAKES FIREWORKS

3275 W. M-76 • West Branch, MI 48661 • Office: 989.726.5040 • Fax: 989.726.5041 • greatlakesfireworks.com

COMMUNICATION SHEET

PLEASE COMPLETE AND RETURN WITH YOUR SIGNED CONTRACT

CUSTOMER INFORMATION

Name Swartz Creek HomeTown
Address PO Box 271
Swartz Creek, MI 48425

SHOW INFORMATION

Date Friday May 31 2019
Rain Date Saturday June 1 2019
Time Approx 10:00 PM

FIRING SITE INFORMATION

Location Swartz Creek middle school
Address Swartz MI 48423
8230 Crapo St
Contact Ben M
Cell 810-59-1863

AUTHORITY HAVING JURISDICTION

Fire Marshal / Fire Chief (Circle one) DC
Name Dave Plumb
Address 8100-B Civic Dr
Swartz Creek, MI 48423
Cell/Office _____

CONTACT PERSON

Name Mike Cummings
Address 1237 S. Morrish Rd
Flint MI 48832
Cell/Office 810 869-5290
Fax 810 635-7575
Email mike.cummings@cumming
pm.com.

ALTERNATE CONTACT

Name Brenda Huyck
Address 2457 Anna Elarac t
PO Box 271 Swartz Creek, MI 48423
Cell/Office 810 348 7901
Fax _____
Email bshuyck@aol.com

DIRECTIONS TO SITE FROM MAJOR HIGHWAY

From I-69 Exit 128 (Morrish Rd) South 1/2 mile to Miller Rd west 3/4
mile to Fairchild St South 2 1/2 blocks to site same as
previous year.

INSURANCE

Contract/certificate holder name Allied Speciality Insurance Inc.
Additionally insured names Its Directors, Staff, Volunteers, City of
Swartz Creek, Scott Hoover (property owner
Swartz Creek Community Schools.

2019 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY


DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make you needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- Agricultural or Wildlife Fireworks
 Articles Pyrotechnic
 Display Fireworks
 Public Display
 Private Display
 Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Swartz Creek Hometown Days, Inc.		ADDRESS OF APPLICANT P.O. Box 271, Swartz Creek, MI 48473	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Brenda Huyck		ADDRESS OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Great Lakes Fireworks, LLC		ADDRESS OF PYROTECHNIC OPERATOR 3275 W. M-76, PO Box 276 West Branch, MI 48661	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE 20+	NO. DISPLAYS 200+	WHERE Throughout Michigan	
NAME OF ASSISTANT TBD		ADDRESS OF ASSISTANT 24805 Marine Ave, Eastpointe, MI 48021	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT TBD		ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
EXACT LOCATION OF PROPOSED DISPLAY Swartz Creek Middle School, 8230 Crapo Rd, Swartz Creek, MI			
DATE OF PROPOSED DISPLAY 05/31/19 (Rain: 06/01/19)		TIME OF PROPOSED DISPLAY Approx. 10:00 pm	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT Stored at federally licensed facility until date of display.			
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$5,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Allied Specialty Insurance Company	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 10451 Gulf Boulevard, Treasure Island, FL 33706			
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)		
Approx. 5	Various barrage cakes 3" and smaller		
Approx. 350	3" shells		
Approx. 80	4" shells		
Approx. 35	5" shells		
SIGNATURE OF APPLICANT 			DATE 2-27-2019

2019 Permit for Fireworks Other Than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of an at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
NAME OF PERSON PERMIT ISSUED TO Swartz Creek Hometown Days, Inc.	AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO P.O. Box 271, Swartz Creek, MI 48473	
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION	
ADDRESS	
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) Approx. 5 various barrage cakes 3" and smaller Approx. 350 3" shells Approx. 80 4" shells Approx. 35 5" shells	
EXACT LOCATION OF DISPLAY OR USE Swartz Creek Middle School, 8230 Crapo Rd, Swartz Creek, MI	
CITY, VILLAGE, TOWNSHIP Swartz Creek	DATE 05/31/19 (Rain date: 06/01/19)
BOND OF INSURANCE FILED Yes	TIME Approx. 10:00 pm AMOUNT \$5,000,000

Issued by action of the Legislative Body of a <u>City of Swartz Creek</u> <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of <u>MJ Bach</u> on the <u>27</u> day of <u>March</u> , 2019. <div style="text-align: center; border-top: 1px solid black; margin-top: 10px;"> (Signature and Title of Legislative Body Representative) </div>

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/29/19

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allied Specialty Insurance, Inc. 10451 Gulf Blvd Treasure Island, FL 33706-4814	CONTACT NAME: Michelle Kugler	FAX (A/C, No): 727-367-5695	
	PHONE (A/C, No, Ext): 727-547-3070	E-MAIL ADDRESS: mkugler@alliedspecialty.com	
INSURED GREAT LAKES FIREWORKS, LLC 24805 MARINE EASTPOINTE MI 48021	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: T.H.E. Insurance Company		12866
	INSURER B: AccidentFund Insurance Company of America		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY / EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP0100711-08	01/15/2019	01/15/2020	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000 \$ 100,000
							MED EXP (Any one person)	\$ N/A
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 10,000,000
							PRODUCTS - COM/POP AGG	\$ 2,000,000
							Protection & Indemnity	\$ 1,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CPP0100711-08	01/15/2019	01/15/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED RETENTION \$			ELP0010168-08 (VL)	01/15/2019	01/15/2020	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/> N/A	ARP12001480400	01/15/19	01/15/20	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Excess Liability GL Inland Marine / Hull			ELP0011852-03 (GL) CPP0100711-08	01/15/2019 01/15/2019	01/15/2020 01/15/2020	Ea Occur / Agg Limit Hull Limit Show Limit	\$4,000,000 \$250,000 \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 103, Additional Remarks Schedule, may be attached if more space is required)

Display Date: May 31, 2019 Rain Date: June 1, 2019 Location: Swartz Creek Middle School, 8320 Crapo Rd, Swartz Creek, MI

RE: General Liability, the following are named as additional insured arising out of the negligence of the named insured :

City of Swartz Creek including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities; Swartz Creek Hometown Days, Inc. and its officials, employees, volunteers, boards, commissions and/or authorities; Swartz Creek Community Schools, Scott Hoover (property owner).

CERTIFICATE HOLDER

Swartz Creek Hometown Days, Inc.
P.O. Box 271
Swartz Creek, MI 48473

Cert # 19021

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Freedom Fireworks Trading Co.,Ltd

Hazard Communication Safety Data Sheet (SDS)

10th/F, Chamber of Commerce Building, Liuyangdadao, Liuyang City, Hunan Province, China 410300

Phone: 86-731-8364 2988 Fax: 86-731-8368 7528

UN0335 1.3G Display Fireworks

Date Prepared: Feb 16th, 2017

Section 1, Identification

Each device labels:

- (1): Commodity description in both Chinese and English for SHESLLS
- (2): Warning labels for SHELLS
- (3): Distributor name and address, Manufacturer name and address, Produce date, Country of origin
- (4):D.G Classification Number (Fireworks UN0335 1.3G) label on each device.

Cartons information:

Shells size, Shells item No., Packing, Shells item name, The same information as above section 1 part (3), Warning information, Order No., UN0335 1.3G, batch number, diamond 1.3G explosive mark label. Gross weight, Net weight, Product EX number.

Section 2, Hazard(s) identification

Warning label show correctly and safely display fireworks is put on each cartons and devices, all devices well packed into A-grade cardboard carton.

Classification: Dangerous good non hazardous substances as per APA 87-1 standard.

Fire Hazard: Products contains pyrotechnic substances capable of burning or explosive with intense heat. Produces oxidizer typically use potassium perchlorate and copper oxide and sulfur etc.

Risk Phrase: Pyrotechnic produced may be irritating to the eyes and respiratory system.

Section 3, Composition/information on ingredients

Shells Main ingredients:

Potassium Perchlorate—KClO₄

Potassium Nitrate—KNO₃

Strontium carbonate—SrCO₃

Sulfur— S

Carbon— C
Al+Mg Alloy
LAC—C16H24O5
Resin—C48H42O7
PVC—(C2HCl)n
Powder of polished glutinous rice

Section 4, First-aid measures

No chemical components are released during normal handling of this device. In normal use with adequate ventilation the smoke produced should not be a problem. However, ground level smoke generated during the shooting of public display shows may contain gases which may cause irritation of eyes and mucous membranes, prolonged inhalation of smoke should be avoided.

Swallowed: Not applicable

Eye: Hold eyes open and wash continuously with water for 15 minutes.
Transport affected person to a doctor or a hospital.

Skin: Remove all contaminated clothing, including shoes. Wash affected areas with water.

Inhaled: Remove patient to fresh air, lay down and rest. If patient is not breathing, make sure airway is cleared and apply artificial respiration. Call doctor at once or transport patient to doctor or a hospital.

BURNS: Immerse affected area in cold water for 10 to 15 minutes. Bandage lightly with sterile dressing. Treat for shock if required. Transport to doctor or hospital.

ACUTE OR CHRONIC EXPOSURE: There have been no reports in the literature of detrimental health effects in workers from long term exposure to the substances composite in this product.

Persons with pre-existing respiratory conditions (i.e. asthma, emphysema, etc) should avoid inhalation of smoke. Move to fresh air and avoid further exposure to smoke and seek medical assistance.

Section 5, Fire-fighting measures

Do not fight explosive fireworks, Fireworks will burn rapidly in the event of fire. If a large amount of fireworks are involved, allow them to burn and prevent

spread of fire.

Cool pyrotechnic devices and/or package with water and remove them if possible. Do not use suffocation methods - devices contain their own oxygen. Do Not Smoke at any time when dealing with pyrotechnic devices!!!

Section 6, Accidental release measures

In case of spillage, dampen powders with water. Sweep up any powders using natural fibre brushes and non ferrous dust pans not steel or any material that could produce sparks or present a risk of static discharge.

Prolonged exposure to smoke generated during the shooting of this device may cause respiratory irritation, difficulty in breathing, headaches, nausea and irritation of eyes and may result in vomiting.

Carefully pick up spills with non-sparking and non-static producing tools. Supervision only by a person knowledgeable in explosives. Avoid skin contact. In case of contact with skin, wash hands immediately.

Section 7, Handling and storage

No smoking and keep fire away. Store in a cool dry place, humidity should preferably be less than 70%. Avoid extreme temperatures. In particular sub-zero temperatures where freezing and re-thaw can alter the performance of the article.

HANDLING: Fireworks are explosive substances, thus should be handled with the utmost caution at all times. Never THROW ROLL , or use a HOOK on the cartons and never transport unpack, or store close to fire and hot items, such as a heater pipe. All persons who handle these fireworks should have had at least two years of supervised training with display fireworks and display fireworks safety. All persons who handle these fireworks should wear ear and eye protection and should wear fire retardant gear from their hardhats to fireproof boots. No persons under the age of 18 may be allowed access to fireworks or firing site at any time.

Conditions to Avoid: No open items, smoking and moisture in the vicinity of stored fireworks, avoid friction and impact.

Incompatibility: Do not allow fireworks to get wet.

Section 8, Exposure controls/personal protection

Eye Protection: None.

Respiratory Protection: None.

Skin Protection: Metal free and non-static producing clothes.

Other Protection: None.

Ventilation Recommended: Not required in open, unconfined areas.

Section 9, Physical and chemical properties

Solubility in Water: Slight

Appearance and Odor: All pyrotechnic composition is contained in a cardboard casing. Usually they are cardboard balls or cardboard tubes individually or in a group combination.

Hazardous Decomposition Products: Smoke generated during the use of these devices may contain small amount of Carbon Monoxide, Hydrogen Sulfite and Nitrogen Oxides. Avoid prolonged inhalation of smoke.

Section 10, Stability and reactivity

Stability: Stable

Thermal Stability Test Results: The test was performed on the Display Fireworks semi-finished and finished items at our factory and also tested by Liuyang CIQ laboratory. The device did not ignite, explode, or undergo any significant decomposition during heating at 75°C (167°F) for 48 hours.

Drop test results: The finished items /device from each batch of the order was performed by 12 meters high drop test by Liuyang CIQ laboratory. The device did not ignite, explode.

Hazardous Polymerization: Will Not Occur

Section 11, Toxicological information

Inhalation: Yes, when shooting. (Refer to above Section 6)

Skin: No.

Ingestion: No.

Section 12: Ecological Information

There have been no reports in the literature of detrimental ecological effects from exposure to the substances composite in this product.

Section 13: Disposal Considerations

Disposal of unfired products should only be carried out by a licensed pyrotechnic waste disposal contractor. Provide that the products case can be determined as free from explosives by a licensed pyrotechnician, the spent cases can go to licensed landfill.

Section 14, Transport information

Shipping name: Fireworks

Hazard Class:1.3G

The local CIQ inspection bureau spot check every batch of cargos before any shipments. Then issue commodity inspection certificate and dangerous goods transport package identification for us to declare to the customs.

The containers usually ship to loading port by truck or by barge. Next they will be loaded to the vessel shipping to port of discharge by sea, then ship to place of delivery by rail. At last the consignee will pick it up by truck after finish customs clearance.

Pyrotechnics must travel within their original UN approved packaging.

Section 15: Regulatory Information

It is a regulation in every state or territory in US that a license is required to purchase, keep and use this product.

It is a requirement in every state and territory in US that notification be made to ATF, Police, Fire services, Safety authorities, of any intended display using display pyrotechnics.

Section 16: Other Informaiton

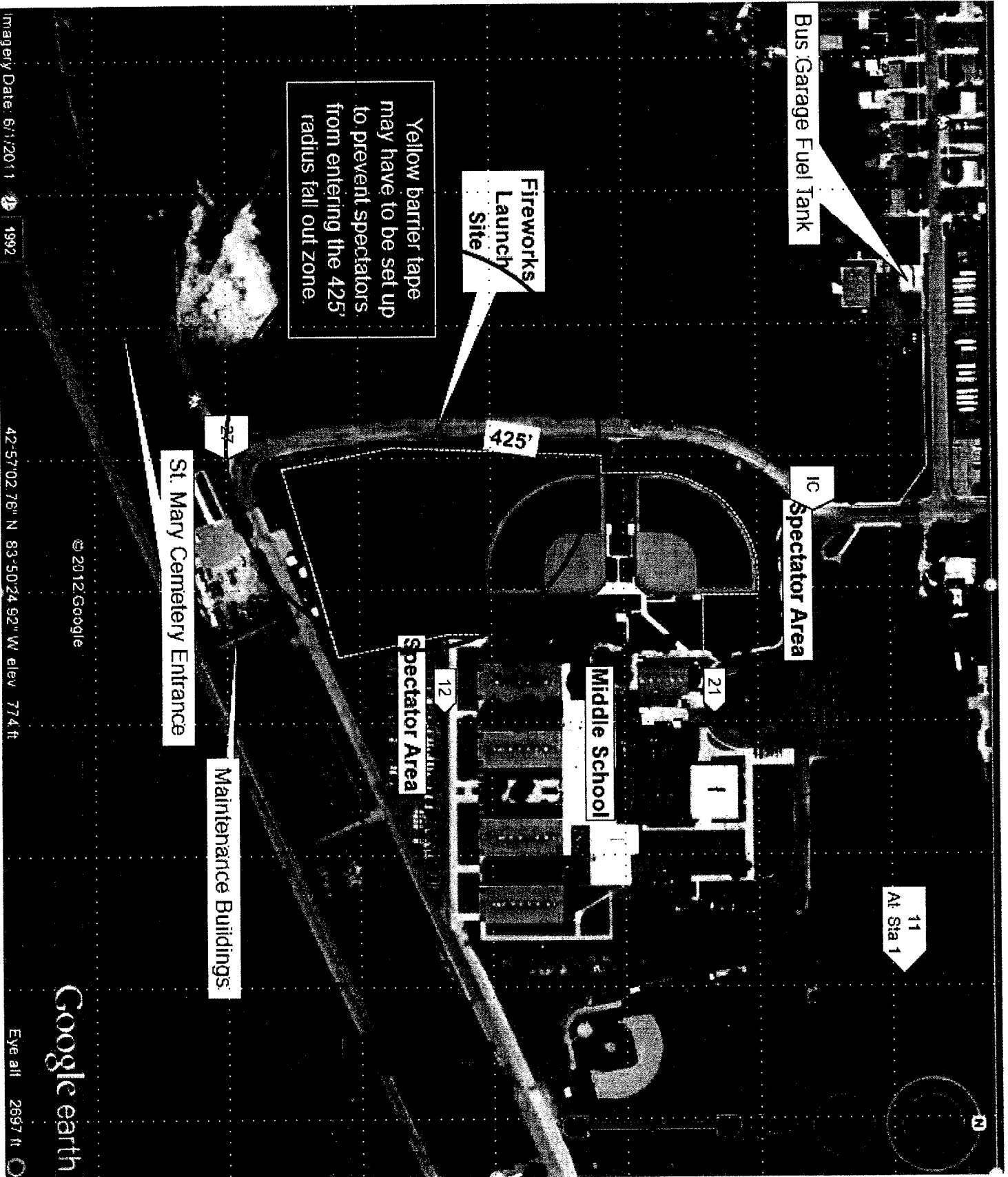
Manufacturer/ Supplier: Freedom Fireworks Trading Co.,Ltd.

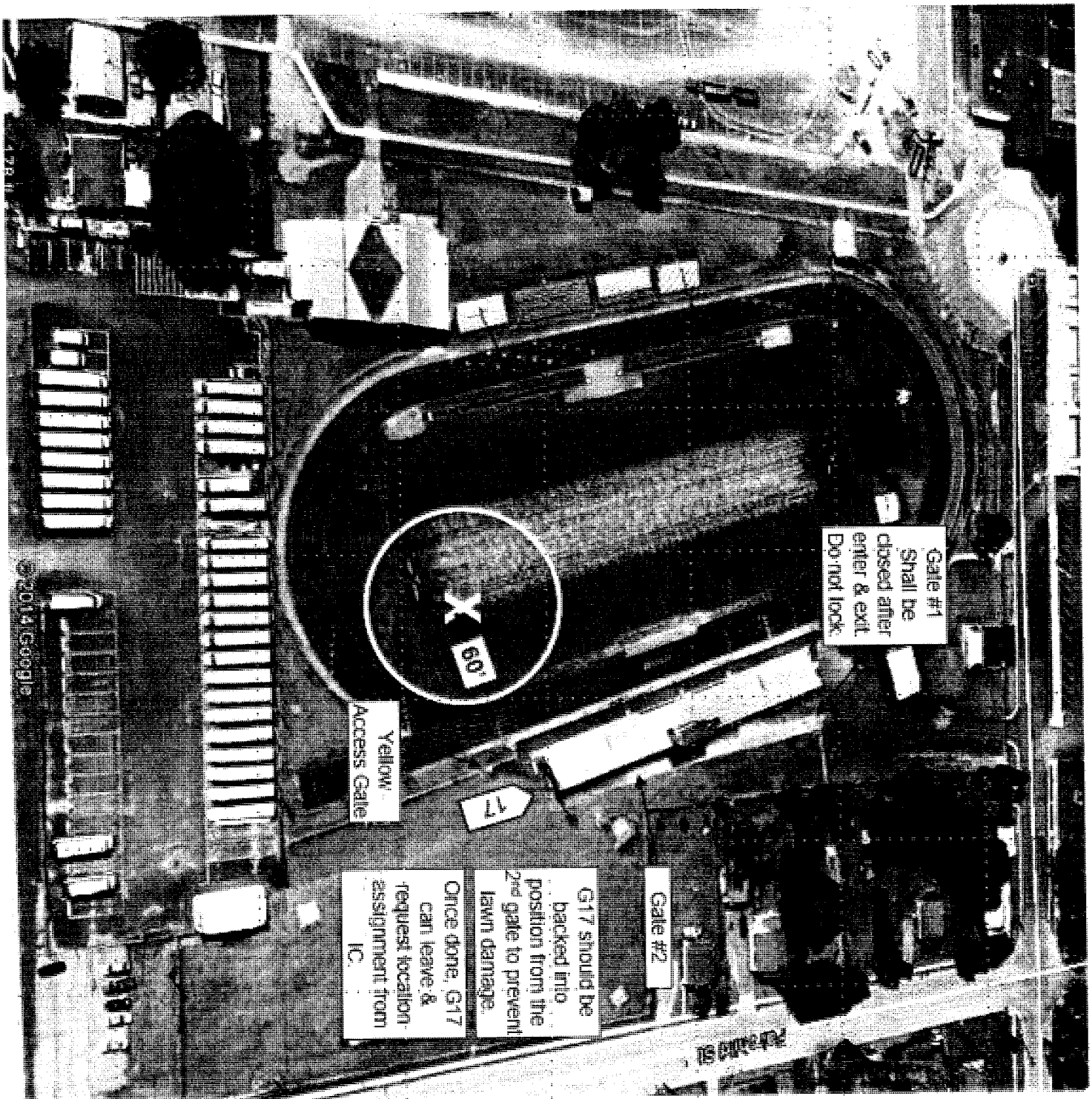
Address: 10th/F, Chamber of Commerce Building, Liuyangdadao, Liuyang City, Hunan Province, China 410300

Telephone: +86 731 8364 2988

Fax: +86 731 8368 7528

Contact Person in emergency: Leonard Liu





Gate #1
 Shall be
 closed after
 enter & exit
 Do not lock

Yellow
 Access Gate

G17 should be
 backed into
 position from the
 2nd gate to prevent
 lawn damage.
 Once done, G17
 can leave &
 request location
 assignment from
 IC.

Gate #2

17

© 2014 Google



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K INSURANCE GROUP, INC. P.O. BOX 2338 FORT WAYNE, IN 46801	CONTACT NAME: EVENTS & ATTRACTIONS
	PHONE (A/C, No, Ext): 800-553-8368 FAX (A/C, No): 260-459-5624 E-MAIL ADDRESS:
INSURED MAX POWER LLC 604 4TH ST SE DYERSVILLE, IA 52040	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: NATIONAL CASUALTY COMPANY 11991
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES


CERTIFICATE NUMBER: C98867

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			KKO000022317200	10/1/2018 12:01 AM	10/1/2019 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$300,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE UNLIMITED PRODUCTS - COMP/OP AGG \$5,000,000 LEGAL LIAB TO PARTICIPANTS PROFESSIONAL LIABILITY
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
	PARTICIPANT ACCIDENT						AD&D Primary Medical Excess Medical Weekly Indemnity

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CERTIFICATE HOLDER IS ADDED AS ADDITIONAL INSURED, BUT ONLY FOR LIABILITY CAUSED, IN WHOLE OR IN PART, BY THE ACTS OR OMISSIONS OF THE NAMED INSURED. EVENT 5/30/19-6/2/19

CERTIFICATE HOLDER HOMETOWN DAYS 5086 MORISH ROAD SWARTZ CREEK, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Property Owners Permission Request

To: Swartz Creek Hometown Days
ATT: Vice Chairman/Logistics
PO Box 271
Swartz Creek, MI 48473

We, Julie Kallas, give permission to City of Swartz Creek and Swartz Creek Hometown Days Committee (HTD) use of the property of Kallas Heating and Cooling, 8077 Miller Rd, Swartz Creek, MI, for HTD Parade on Saturday June 1, 2019. I understand that we are added to HTD General Liability Insurance for any and all accidents that may occur.

Sincerely,

Julie Kallas
Signature

Julie Kallas
Print Name

1-10-19
Date

Email

810 287 3753

Phone Number



SWART-9

OP ID: PJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 James Youngston	810-720-8244	CONTACT NAME: Shelly Horkey PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15350

INSURED Swartz Creek Home Town Days
Brenda Huyck
PO Box 271
Swartz Creek, MI 48473

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER Kallas Heating and Cooling Julie Kallas 8077 Miller Rd Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Youngston <i>James N. Youngston</i>
---	--

Swartz Creek Community Schools

8354 Cappy Lane . Swartz Creek, MI 48473-1299

(810) 591-2300 . FAX: (810) 591-2784

WEB: www.swartzcreek.org

January 25, 2019

Brenda Huyck
Hometown Days Committee

Dear Brenda:

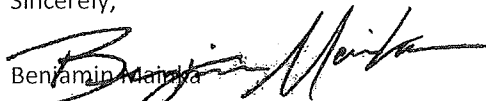
It is my understanding that the Hometown Days Committee will need the use of the following school property and buildings for the Hometown Days events:

Middle School Service Drive	Thursday, May 30, 2019	9:30a.m. – 2:00p.m.
High School Football Fields	Thursday, May 30, 2019	5:30p.m. – 10:00p.m.*
High School Football Fields & Bathroom & Parking	Friday, May 31, 2019	2:30p.m. – 11:00p.m.*
Middle School Fields	Friday, May 31, 2019	11:00a.m. – 11:00p.m.
High School Parking Lots	Saturday, June 1, 2019	7:00a.m. – 1:30p.m.
High School Field Bathrooms	Saturday, June 1, 2019	8:00a.m. – 1:30p.m.
Bus Lot Area	Saturday, June 1, 2019	7:00a.m. – 1:30a.m.
New Drive in front of PAC	Saturday, June 1, 2019	7:00a.m. – 1:30p.m.
Press Box Area	Friday, May 31, 2019	4:00p.m. – 11:00p.m.

Gate on dirt path by Huts should be open on Saturday and Sunday

Please be sure to provide appropriate supervision and insurance of \$1,000,000.00 liability to the Swartz Creek Community School District by May 15, 2019 in order to effectuate the use of these facilities and grounds.

Sincerely,


Benjamin Manly
Superintendent

Swartz Creek Community Schools

Cc: K. Klaeren D. Simonsen
M. Corbat M. Wildey
C. Gray K. Prieur
R. Hunt D. Simancek
S. Calvo T. Smith
R. Hetherton K. Mohr
J. Kitchen

*If fireworks are cancelled due to weather on Friday, then the make-up will be Saturday night at the same times, utilizing High School and Middle School fields.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/25/2019

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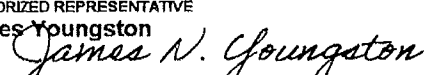
PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 James Youngston	810-720-8244	CONTACT NAME: Shelly Horkey PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Insurance Company NAIC # 15350 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED Swartz Creek Home Town Days Brenda Huyck PO Box 271 Swartz Creek, MI 48473		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

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	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						\$ \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						\$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ F.I. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WB1890 - Blanket Additional Insured

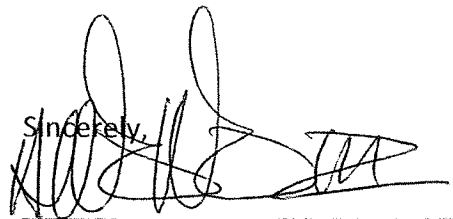
CERTIFICATE HOLDER SWARTZ1 Swartz Creek Area Schools 8354 Cappy Ln Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Youngston 
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Property Owners Permission Request

To: Swartz Creek Hometown Days
ATT: Vice Chairman/Logistics
PO Box 271
Swartz Creek, MI 48473

We, ST. MARY Queen of Angels give permission to City of Swartz Creek and Swartz Creek Hometown Days Committee (HTD) use of parking lots on June 1, 2019 as the ending of the parade. We understand that we are added to HTD General Liability Insurance for any and all accidents that may occur.

Sincerely,  AL MORENO 2-4-19

Signature: DIRECTOR OF OPERATIONS Print Name: Date: 2-4-19
Email: AMORENO@SMQA.NET Phone Number: 810-635-3240



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/25/2019

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	INSURER(S) AFFORDING COVERAGE	
INSURER A: West Bend Insurance Company		NAIC # 15350
INSURED Swartz Creek Home Town Days Brenda Huyck PO Box 271 Swartz Creek, MI 48473		
INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER STMARYS St. Mary's Queen of Angels 7563 Mary St Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Youngston <i>James N. Youngston</i>
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Property Owners Permission Request

To: Swartz Creek Hometown Days
ATT: Vice Chairman/Logistics
PO Box 271
Swartz Creek, MI 48473

We, MARK O'BRIEN, give permission to City of Swartz Creek and Swartz Creek Hometown Days Committee (HTD) use of the property of O'Brian's Garage, 5099 Morrish Rd, Swartz Creek MI from Monday May 27, 2019 to Monday June 3, 2019. We understand that we are added to HTD General Liability Insurance for any and all accidents that may occur.2

Sincerely,

	MARK O'BRIEN	2-20-19
Signature	Print Name	Date
<u>MOBrien318@aol.com</u>	<u>635 4500</u>	
Email	Phone Number	



SWART-9

OP ID: PJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/25/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 James Youngston	810-720-8244	CONTACT NAME: Shelly Horkey PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:													
	<table border="1"> <tr> <th>INSURER() AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: West Bend Insurance Company</td> <td>15350</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER() AFFORDING COVERAGE	NAIC #	INSURER A: West Bend Insurance Company	15350	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURED Swartz Creek Home Town Days Brenda Huyck PO Box 271 Swartz Creek, MI 48473															

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

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A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X		1337672	01/01/2019	01/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - E.lancket Additional Insured

CERTIFICATE HOLDER MARKOBR Mark O'Brien/O'Brien's Garage 5099 S Morrish Road Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Youngston <i>James N. Youngston</i>
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Property Owners Permission Request

To: Swartz Creek Hometown Days
ATT: Vice Chairman/Logistics
PO Box 271
Swartz Creek, MI 48473

We, Ashley Hotchkiss, give permission to City of Swartz Creek and Swartz Creek Hometown Days Committee (HTD) use of properties; 8280 Crapo, 8300 Crapo, and 52 acres of vacant land adjacent to Swartz Creek Middle School for fireworks display during Swartz Creek Hometown Days Festival Friday May 31, 2019 with a rain date of Saturday June 1, 2019. I understand that I am listed as additional insured with Great Lakes Fireworks Company and all proper permits will be issued by the City of Swartz Creek City Council upon recommendation of the Swartz Creek Area Fire Chief. Fireworks will not be set off at the property.

Sincerely,

Ashley Hotchkiss
Signature

Ashley Hotchkiss
Print Name

12/18/18
Date

Hotchkissashley@yahoo.com
Email

810-288-0022
Phone Number



SWART-9

OP ID: SH

CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
05/17/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532	810-720-8244	CONTACT NAME: Shelly Horkey PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:														
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COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:
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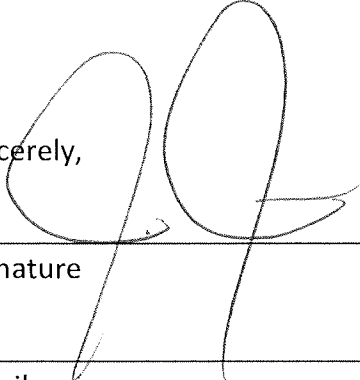
CERTIFICATE HOLDER <div style="text-align: center; font-weight: bold;">ASHLEYH</div> Ashley Hotchkiss 8280 8300 Crapo St Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Property Owners Permission Request

To: Swartz Creek Hometown Days
ATT: Vice Chairman/Logistics
PO Box 271
Swartz Creek, MI 48473

We, RITE-AID, give permission to City of Swartz Creek and Swartz Creek Home Town Days Committee (HTD) use of the back parking lot property at 9090 Miller Rd, Swartz Creek, MI for are shuttle service for HTD Home Town Days Festival from May 30 2019 to June 2 2019. We understand that we will be added to HTD General Liability Insurance for any and all accidents that may occur.

Sincerely, 

Signature JEFF JASON Print Name 3-19-19 Date

Email _____ Phone Number (810) 635-4481



SWART-9

OP ID: PJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/25/2019

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PRODUCER
Blackmore-Rowe Insurance
P. O. Box 320407
G-6235 Corunna Road, Suite H
Flint, MI 48532
James Youngston

810-720-8244

CONTACT NAME: Shelly Horkey
PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	West Bend Insurance Company	15350
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED Swartz Creek Home Town Days
Brenda Huyck
PO Box 271
Swartz Creek, MI 48473

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

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A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		1337672	01/01/2019	01/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER

Rite Aid
9090 Miller Rd.
Swartz Creek, MI 48473

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James Youngston



Property Owners Permission Request

To: Swartz Creek Hometown Days
ATT: Vice Chairman/Logistics
PO Box 271
Swartz Creek, MI 48473

We, Cook's Diesel, give permission to City of Swartz Creek and Swartz Creek Hometown Days Committee (HTD) use of the property of Cook's Diesel, 5248 Morrish Rd, Swartz Creek, MI, from May 28 2019 to June 3 2019. We understand that we are added to the HTD General Liability Insurance for and any and all accidents that may occur.

Sincerely,

Signature

W Cook

Print Name

3-21-19

Date

Bill@CooksDiesel.com

Email

810-630-6344

Phone Number

PO Box 271 / Swartz Creek, MI 48473 / 810.406.9709
www.swartzcreekhometowndays.org



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/25/2019

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PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 James Youngston	810-720-8244	CONTACT NAME: Shelly Horkey PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:
INSURED Swartz Creek Home Town Days Brenda Huyck PO Box 271 Swartz Creek, MI 48473	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15350

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER

CANCELLATION

CROOKSD Cooks Diesel Attn: Bill Cooks 5248 Morrish Rd Swartz Creek, MI 48473	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Youngston <i>James N. Youngston</i>
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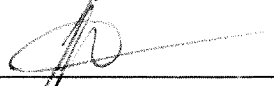


Property Owners Permission Request

To: Swartz Creek Hometown Days
ATT: Vice Chairman/Logistics
PO Box 271
Swartz Creek, MI 48473

We, FAMILY WORSHIP CENTER, give permission to City of Swartz Creek and Swartz Creek Hometown Days Committee (HTD) use of the back parking lot for HTD Car Show on June 1, 2019. We understand we are added to HTD General Liability Insurance for any and all accidents that may occur.

Sincerely,

 PASTOR DANIEL RHANON 1-14-19
Signature Print Name Date

STARDLR@AOL.com 810 397 7225
Email Phone Number



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/25/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Blackmore-Rowe Insurance
P. O. Box 320407
G-6235 Corunna Road, Suite H
Flint, MI 48532
James Youngston

810-720-8244

CONTACT NAME: Shelly Horkey
PHONE (A/C, No., Ext): 810-720-8244
FAX (A/C, No): 810-720-8238
E-MAIL ADDRESS:

Table with columns: INSURER(S) AFFORDING COVERAGE, NAIC #, INSURER A, INSURER B, INSURER C, INSURER D, INSURER E, INSURER F.

INSURED Swartz Creek Home Town Days
Brenda Huyck
PO Box 271
Swartz Creek, MI 48473

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Main coverage table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF, POLICY EXP, LIMITS.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WB1890 - Blanket Additional Insured

Table with columns: CERTIFICATE HOLDER (Family Worship Center), CANCELLATION (Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions).



SWART-9

OP ID: PJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 James Youngston	CONTACT NAME: Shelly Horkey PHONE (A/C, No, Ext): 810-720-8244 E-MAIL ADDRESS:	FAX (A/C, No): 810-720-8238
	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Insurance Company	
INSURED Swartz Creek Home Town Days Brenda Huyck PO Box 271 Swartz Creek, MI 48473	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		1337672	01/01/2019	01/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER WILLIA5 William Kincaid Scott Kincaid 4507 Ogema Flint, MI 48507	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Youngston <i>James N. Youngston</i>
---	--



SWART-9

QP ID: PJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/25/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 James Youngston	810-720-8244	CONTACT NAME: Shelly Horkey	
		PHONE (A/C, No, Ext): 810-720-8244	FAX (A/C, No): 810-720-8238
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: West Bend Insurance Company	NAIC # 15350
INSURED Swartz Creek Home Town Days			
Brenda Huyck PO Box 271 Swartz Creek, MI 48473			
INSURER B:			
INSURER C:			
INSURER D:			
INSURER E:			
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

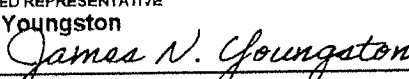
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		1337672	01/01/2019	01/01/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
								\$
							PER STATUTE	
							OTH-ER	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						E.L. EACH ACCIDENT	\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N				E.L. DISEASE - EA EMPLOYEE	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER

CANCELLATION

SWARTZ4 Swartz Creek Area Fire Dept 8100-B Civic Dr. Swartz Creek, MI 48473	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Youngston 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/25/2019

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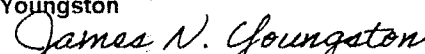
PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 James Youngston	810-720-8244	CONTACT NAME: Shelly Horkey PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Insurance Company NAIC # 15350	
INSURED Swartz Creek Home Town Days Brenda Huyck PO Box 271 Swartz Creek, MI 48473	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

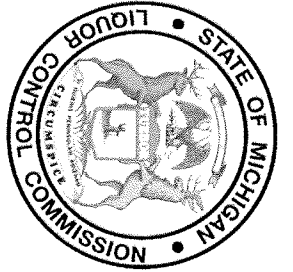
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			1337672	01/01/2019	01/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER Insured's Copy PO Box 271 Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James Youngston 
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STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.582. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SMARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE: Beer, Wine & Spirits
LICENSE NUMBER: L-000418976


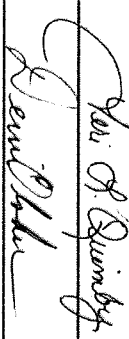
PERMITS: Sunday Sales (PM)

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH
SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISIONS
SALES AND CONSUMPTION TO BE CONTAINED IN THE 60' X 150' TENTED AREA ENCLOSED BY FENCING.

IN WITNESS WHEREOF,
this License has been signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

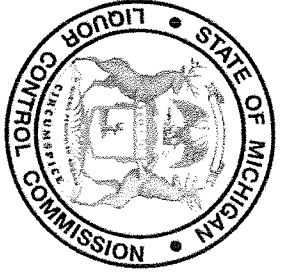
LIQUOR CONTROL COMMISSION

LICENSEE(S) SIGNATURE(S)

Valid: Jun 2, 2019 to Jun 2, 2019 - 12:00 PM to 9:00 PM

SPECIAL LICENSE



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

This license is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.582. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE
Beer, Wine & Spirits

LICENSE NUMBER
L-000418974

PERMITS

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH
SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISIONS
SALES AND CONSUMPTION TO BE CONTAINED IN THE 60' X 150' TENTED AREA ENCLOSED BY FENCING.

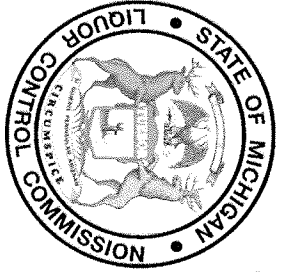
IN WITNESS WHEREOF,
this License has been signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

LIQUOR CONTROL COMMISSION

LICENSEE(S) SIGNATURE(S)

Valid: Jun 1, 2019 to Jun 2, 2019 - 12:00 PM to 2:00 AM

SPECIAL LICENSE



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.582. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE: Beer, Wine & Spirits
LICENSE NUMBER: L-000418972

PERMITS

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH
SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS
SALES AND CONSUMPTION TO BE CONTAINED IN THE 60' X 150' TENTED AREA ENCLOSED BY FENCING.

IN WITNESS WHEREOF,
this License has been signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

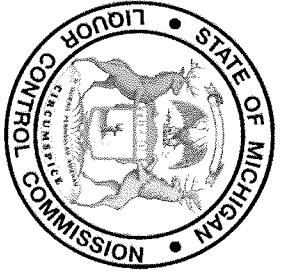
LIQUOR CONTROL COMMISSION

[Signature]
[Signature]

LICENSEE(S) SIGNATURE(S)

Valid: May 30, 2019 to May 31, 2019 - 12:00 PM to 12:00 AM

SPECIAL LICENSE



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.582. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE LICENCE NUMBER
Beer, Wine & Spirits L-000418973

PERMITS

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH
SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS
SALES AND CONSUMPTION TO BE CONTAINED IN THE 60' X 150' TENTED AREA ENCLOSED BY FENCING.

IN WITNESS WHEREOF
this License has been signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

LIQUOR CONTROL COMMISSION

[Signature]

[Signature]

LICENSEE(S) SIGNATURE(S)

Valid: May 31, 2019 to Jun 1, 2019 - 12:00 PM to 2:00 AM

SPECIAL LICENSE

Commercial Lines Policy Declarations

Customer Number: 0110504628
Policy Number: A586458 00

Policy Period: 05/30/2019 to 06/03/2019
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 Swartz Creek Hometowns Days, Inc
 5086 Morrish Rd
 Swartz Creek, MI 48473

Agency Name and Address: 21059
 BLACKMORE ROWE SWARTZ CREEK
 G-6235 CORUNNA RD., STE H
 FLINT, MI 48532
 810-720-8244

Forms Schedule

Number	Edition	Description
IL0017Z	1198	COMMON POLICY CONDITIONS
NS0037	0118	FULLY EARNED PREMIUM
NS0040A	0604	NON-RENEWABLE POLICY
WB214	0417	MEMBERSHIP AND VOTING NOTICE

Commercial Lines Policy Declarations

Customer Number: 0110504628
Policy Number: A586458 00

Policy Period: 05/30/2019 to 06/03/2019
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 Swartz Creek Hometowns Days, Inc
 5086 Morrish Rd
 Swartz Creek, MI 48473

Agency Name and Address: 21059
 BLACKMORE ROWE SWARTZ CREEK
 G-6235 CORUNNA RD., STE H
 FLINT, MI 48532
 810-720-8244

Location Schedule

Loc	Address	City	County	State	Zip
1	5086 Morrish Rd	Swartz Creek	Genesee	MI	48473

Commercial Lines Policy Declaration

Customer Number: 0110504628
Policy Number: A586458 00

Policy Period: 05/30/2019 to 06/03/2019
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
Swartz Creek Hometowns Days, Inc
5086 Morrish Rd
Swartz Creek, MI 48473

Agency Name and Address: 21059
BLACKMORE ROWE SWARTZ CREEK
G-6235 CORUNNA RD., STE H
FLINT, MI 48532
810-720-8244

Named Insured Schedule

Swartz Creek Hometowns Days, Inc



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER The Campbell Group 6307 84th St SE Caledonia MI 49316		CONTACT NAME: Certificate Department PHONE (A/C, No, Ext): 800-748-0351 E-MAIL ADDRESS: certs@thecampbellgrp.com		FAX (A/C, No): 800-847-3129
INSURED RPS Protection Ltd 5263 Northwood Rd Grand Blanc MI 48439		INSURER(S) AFFORDING COVERAGE INSURER A: Conifer Insurance Company INSURER B: The Travelers Indemnity Company INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 29734 25658


COVERAGES **CERTIFICATE NUMBER:** 328051566 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			CICP019465	9/14/2018	9/14/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 PROF E&O \$ Included
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CICP019466	9/14/2018	9/14/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	TRAV141029	9/15/2018	9/15/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate holder is additional insured

CERTIFICATE HOLDER **CANCELLATION**

Kincaid Properties 5086 Morrish Road Clarkston MI 48346	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/18/2018

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COVERAGES **CERTIFICATE NUMBER:** 192350496 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

City of Swartz Creek - Michigan 8083 Civic Drive Swartz Creek MI 48473	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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COVERAGES **CERTIFICATE NUMBER:** 1934698223 **REVISION NUMBER:**

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Swartz Creek Hometown Days Inc PO Box 271 Swartz Creek MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: PO Box 30005, Lansing, MI 48909
Toll Free (866) 813-0011 • www.michigan.gov/lcc

Notice to Special Licensees (Authorized by Act 58, P.A. of 1998)

Like any other licensee of the MLCC, Special Licensees are responsible for following the Liquor Control Code and the MLCC Administrative Rules. Organizations any persons who are running the events should take time to familiarize themselves with the rules that govern the sale of alcoholic beverages. Failure to comply may lead to steep fines and penalties as well as causing dangerous situations to develop.

The following is a synopsis of some important laws and rules. The list is not all inclusive but it will assist you in maintaining a legal and successful operation at your event. Do not take a chance on violating the law or rules. If in doubt about the legality of any activity or function for your event, call your local police department or the closest Liquor Control District Enforcement office (located in Southfield, Lansing, Grand Rapids and Escanaba).

Questions can also be answered at the MLCC Special License unit. You may purchase a copy of the Liquor Control Code and MLCC Administrative Rules by submitting to the address printed above, a check or money order for \$15.00 made payable to the State of Michigan/MLCC. The Code and Rules are also available for download from the MLCC web site at www.michigan.gov/lcc.

Purchases

All your alcoholic beverages must be purchased from an MLCC licensee. Do NOT permit BYOB (bring your own bottle) at your event. Do not sell, offer to sell or advertise an unlimited quantity of alcoholic beverages for a single price.

Profits

Do not permit any person, organization or business entity, other than the licensee, to receive any profit or loss from the sale of alcoholic beverages.

Gambling/Contests

Do not allow gambling other than that what is legal under the state lottery and gaming laws. You must obtain a license for legalized gambling from the State Lottery Commission and or the Michigan Gaming Control Board. Ensure that any contests are of a legal nature, and they do not violate any state laws.

Minors

Do not allow anyone who is less than 21 years old to purchase or consume alcoholic beverages. Ask for identification and examine it closely. Employment of a minor under the age of 18 must be in accordance with the Youth Employments Standards Act of June 1, 1978, being MCL436.1707.

Intoxication

Always watch for signs of intoxication and limit sales. **Do no allow anyone who is intoxicated to purchase or consume alcoholic beverages**, or to loiter or congregate on the licensed premises.

Legal Hours

Do not sell alcohol other than beer or wine, on Sundays, unless you have been licensed by the Commission to do so. Do not **sell** any alcohol between 2:00 a.m. and 7:00 a.m. weekdays and 2:00 a.m. and 7:00 a.m. on Sundays without an AM Sunday Sales Permit. Do not allow consumption of alcohol between 2:30 a.m. and 7:00 a.m. on weekdays and 2:30 a.m. and 7:00 a.m. on Sundays with an AM Sunday Sales Permit. Do not sell alcoholic beverages between 11:59 p.m. on December 24 and 12:00 Noon on December 25.

Licensed Premises

It is your responsibility to control and properly police the area where the alcoholic beverages are being sold and consumed. Do not permit persons to carry their alcoholic beverages outside the area approved for consumption. If your event is near a residential area, make sure your guests do not disturb or intrude on your neighbor's property.

Other Rules

It is your responsibility to comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee, pursuant to MAC 436.1003.

Cooperation

It is your responsibility to cooperate with all law enforcement officers. Do not allow within or upon the licensed premises any illegal occupation or illegal act.

Remember:

- All codes and rules which apply to a regular licensee of the commission who sells alcoholic beverages for consumption on the premise also apply to a special one-day licensee.
- Violations of any of the Codes and MLCC Administrative Rules, or any other regulations governing the sale of alcoholic beverages for consumption on the premises or the provisions of the liquor control code may result in a stop being placed against your organization for issuance of any additional special licenses.

PLEASE KEEP THIS NOTICE AND POST IT WITH YOUR LICENSE ON THE PREMISES DURING THE HOURS OF OPERATION

Sales Tax Return for Special Events

Issued under authority of P.A. 167 of 1933 and 122 of 1941 as amended. Filing is mandatory.

All retail sales of food, drink, auction items and other items made by an organization during a fundraising event are subject to Michigan sales tax. The Michigan Sales Tax Act (MCL 205.52(1)) provides that anyone making retail sales is subject to 6 percent sales tax on gross proceeds. The act specifically includes non-profit organizations in this definition.

Groups currently holding a sales tax license must remit the tax on their current sales tax return. Write the sales tax license number in the space provided on Part 1 of this form and return it to the Discovery and Tax Enforcement Division. If the group does not have a sales tax license, use this form to report and pay the sales tax due from an event.

You must submit this return. If no sales tax is due, complete Part 1 and include an explanation.

This return and payment is due three business days after the fundraising event. Make all checks payable to "State of Michigan."

Mail the return and payment to:

Discovery & Tax Enforcement Division
Michigan Department of Treasury
PO Box 30140
Lansing MI 48909-7640

Direct questions to the Discovery & Tax Enforcement Division, (517) 636-4120.

PART 1: ORGANIZATION INFORMATION			
Organization Name		Telephone Number	Non-Profit, IRS Organization Code
Street Address		City	State
		ZIP Code	
Temporary Liquor License Number	Federal Employer ID Number (If applicable)	Sales Tax License Number (If applicable)	
Event Description		Event Location (City)	Event Date
PART 2: SALES TAX CALCULATION			
1. Gross Sales. Enter your total gross sales from this event.....		1.	
2. Enter your total sales of exempt items (prepackaged foods, cans of soda, bottled water, etc.)		2.	
3. Subtract line 2 from line 1		3.	
4. If tax is included in gross sales from line 1, divide line 3 by 17.6667.....		4.	
5. Taxable Sales. Subtract line 4 from line 3.....		5.	
6. Sales Tax Due. Multiply line 5 by 6% (0.06) Pay this amount.....		6.	
PART 3: CERTIFICATION			
Authorized Signature		Date	
Authorized Signer's Name		Title	

See the Sales Tax General Guidelines for Special Events on Page 2 of this form.

**SALES TAX GENERAL GUIDELINES FOR SPECIAL EVENTS
MAJOR CATEGORIES**

PREPARED FOOD	ALCOHOLIC BEVERAGES	CONCESSIONS
<p>Purchased from caterer, or other preparer, and sales tax is paid on the purchase. There is no further tax obligation on the food. *</p> <p>Purchased from caterer or other preparer under a resale exemption. Your organization must pay the sales tax based on the fair market value (FMV) of the food sold. Usually, the FMV is the price of admission or a donation to attend the event or the cost to purchase and prepare the food. **</p> <p>Prepared by members of your organization. You must pay the sales tax on the FMV of the food sold.</p>	<p>Purchased from supplier and sales tax is paid on the purchase. There are no separate or additional charges to customers/members on the alcoholic beverages at the event such as an "open bar."</p> <p>If there is a "cash bar" or any separate charge for alcoholic beverages, sales tax is due on the total gross proceeds of the beverage sales. If sales tax was paid to the supplier, you may request a refund from that vendor. A credit can not be taken on your Sales Tax Return for the amount of tax that was paid to the supplier.</p> <p>If the sales tax was not paid when purchased and there is no separate charge at the event, sales tax will be due on the fair market value of the alcoholic beverages.</p>	<p>Food sold at concessions at special events and entertainment facilities (including but not limited to theaters, fairs, recreation centers, athletic events, parks and zoos) that is "prepared food" is taxable. This would include, for example, popcorn or nuts sold hot, sandwiches made by the seller (not sold by weight or volume as single items), soda pop in a cup, and a dish of ice cream with a spoon provided by the seller, a slice of a pizza sold hot, and a hot dog heated by the seller.</p> <p>Food sold at such concessions that is not "prepared food" is not taxable. This would include, for example, fresh fruit, prepackaged items (e.g., candy bars, chips, nuts, cans or bottles of soda pop) not heated by the seller and sold without eating utensils provided by the seller, and cookies, doughnuts and muffins sold without eating utensils. ***</p>

* Your organization will need to furnish the caterer/other preparer with a sales tax number to qualify for this exemption. To obtain registration forms for a sales tax license or other information, call (517) 636-4660. Generally, you will only need a sales tax license if you want to claim a "resale exemption" from your supplier or if you have more than two fundraising events in one calendar year.

** If the admission price or donation exceeds the fair market value (FMV) of the food or drink, FMV may be determined by any reasonable method.

*** Eating Utensils, as defined, would include knives, forks, spoons, glasses, cups, napkins, straws, or plates. It would not include a container or packaging used to transport food. If eating utensils are "provided by the seller," the item is deemed taxable. AC, Rule 86(5)(a): For a seller with a prepared food sales percentage greater than 75 percent, eating utensils are "provided by the seller" when the utensils are made available to purchasers. Hence, the utensils would not necessarily have to be handed to the customer, by the seller. If the eating utensils are available on the premises for customers, they are considered "provided by the seller."

More information can be found at www.michigan.gov/taxes.

Special Rules for Nonprofit Organizations

P.A. 156 of 1994 (effective January 1, 1994) exempts from sales tax sales at retail made by certain organizations if aggregate sales at retail are less than \$5,000. If total sales are more than \$5,000 in a calendar year, sales tax is due on all sales, including the first \$5,000.

CAUTION: Any sales tax collected by a nonprofit organization must be remitted to the State of Michigan even if aggregate retail sales for the calendar are less than \$5,000.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: April 9, 2019
SPONSOR ORGANIZATION: Riverbend Striders, Inc
AUTHORIZED REPRESENTATIVE: Janet Wallen - trustee
WORK ADDRESS: P.O. Box 233 - FLUSHING HOME ADDRESS: 5476 Hickory Cir - FLUSHING
PHONE NO: WORK () 48433 HOME: (810) 720-1461 CELL: () 48433

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map)

CARNIVAL

FOOT/BIKE RACE

CRAFT SHOW

CONCERT

OTHER: _____

DATE OF EVENT: 5/30/2019

TIME OF EVENT: FROM: 6:30 AM (PM) TO: 8 ^{About} AM (PM)

ESTIMATED NUMBER OF PARTICIPANTS: 200

★ DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:

5K run/walk road race - The race will start and finish at Swartz Creek High School. see attached map for course.

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, it's officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Riverbend Striders Inc BY: Janet Wallen - Trustee
(Organization) (Authorized Representative)

APPROVED BY: MJ Back _____
(Chief of Police) (Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE CITY HALL NO LATER THAN THIRTY (30) DAYS PRIOR TO EVENT DATE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/09/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 959 E. 4th St. P.O. Box 1600 Marion IN 46952	CONTACT NAME: Margaret Mayers PHONE (A/C, No, Ext): (260) 338-2925 E-MAIL ADDRESS: mmayers@insmgt.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Road Runners Club of America/2019 and Its Member Clubs 1501 Lee Highway, Suite 140 Arlington VA 22209	INSURER A: National Casualty Company	NAIC # 11991
	INSURER B: Nationwide Life Insurance Co.	NAIC # 66869
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

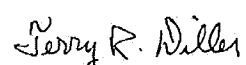
COVERAGES **CERTIFICATE NUMBER:** 2019 \$1M A.I. **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

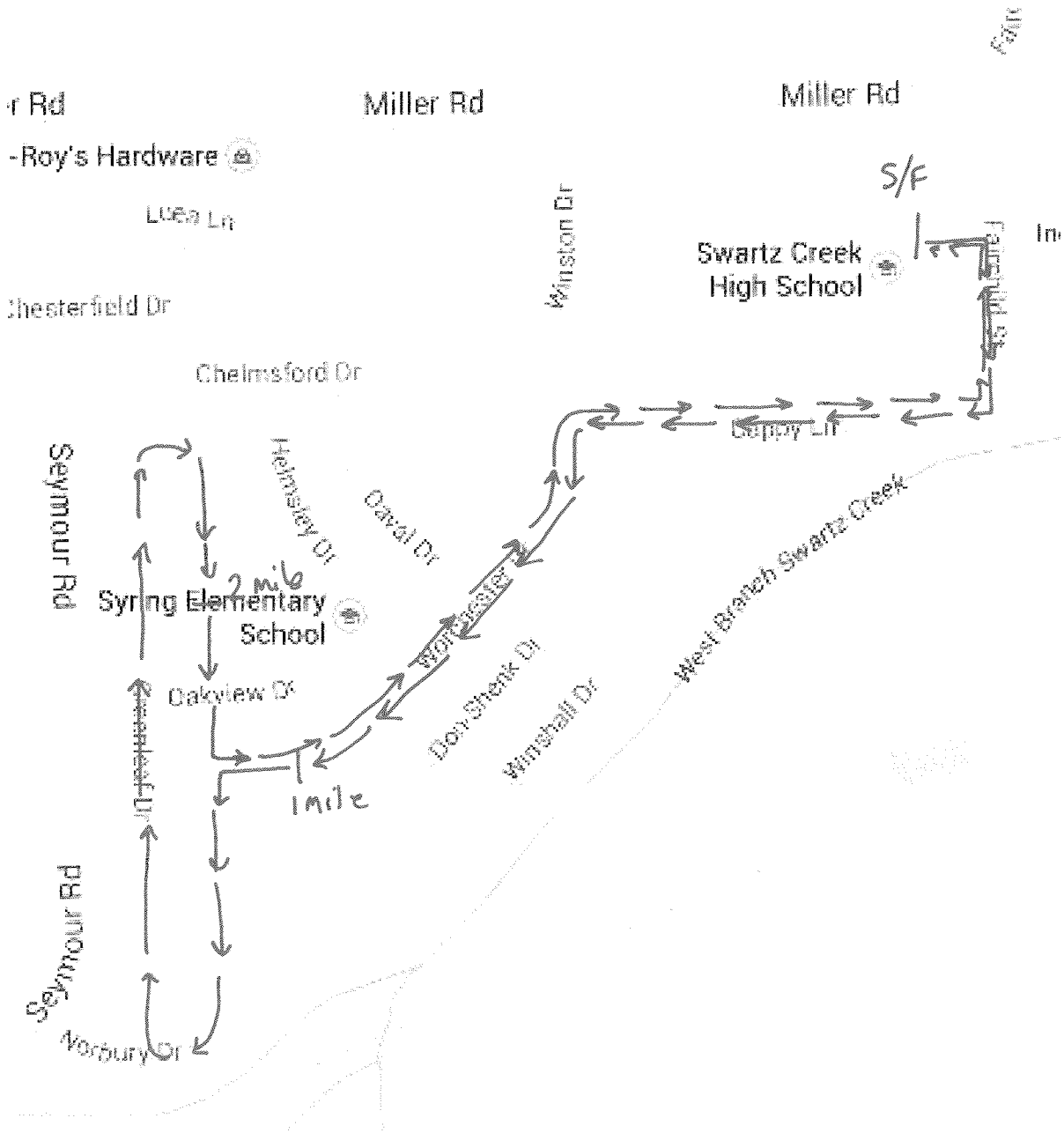
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Legal Liability to Participant \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			KRO0000007654500	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ Unlimited PRODUCTS - COMP/OP AGG \$ 1,000,000 Abuse and Molestation \$ 500,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			KRO0000007654500	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)			SPX0000030282400	12/31/2018	12/31/2019	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 5/30/19 Swartz Creek 5k Challenge Run/Walk INSURED RRCA CLUB/EVENT MEMBER: Riverbend Striders, Inc., Att'n: Janet Wallen, PO Box 233, Flushing, MI 48433

CERTIFICATE HOLDER 05/30/19 City of Swartz Creek 8083 Civic Dr Swartz Creek MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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2016 SWARTZ CREEK 5K ROAD RACE



- East out of the High School Parking lot.
- Right on Fairchild.
- Right on Cappy Lane.
- Left on Worcester.
- Left on Durwood.
- Right on Greenleaf.
- Right on Durwood.
- Left on Worcester.
- Right on Cappy Lane
- Left on Fairchild
- Left on Dragon Drive

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
May 1, 2019

Meeting called to order at 5:31 p.m. by Vice-Chairperson Barclay at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, Larry Cummings, Jentery Farmer, Rick Henry, Trudy Plumb, & Joe Perrault

Members Absent: Connie Eskew, Samantha Fountain, & Rae Lynn Hicks

Staff Present: Adam Zettel & Tom Svrcek.

Others Present: Lania Rocha, Steve Shumaker, Heidi Zuniga, Brenda Huyck, & Bob Plumb.

APPROVAL OF AGENDA: Motion by Plumb, to approve agenda of May 1, 2019 with the addition of the Lyngel Tree Donation and Parade Float, supported by Henry. Motion carried.

APPROVAL OF MINUTES: Motion by Cummings, to approve minutes of March 6, 2019, supported by Henry. Motion carried.

MEETING OPEN TO THE PUBLIC: No comment.

COMMUNICATIONS TO THE BOARD:

- A. April 3, 2019 Minutes
- B. Staff Letter

REPORTS:

- A. DPW REPORT: The parks are wet, with some turf damage still unrepaired. Bathrooms are open, but attendance is still low. The swing is installed in the Abrams tot lot, but it was noted that this is not for adults. Tom said the Elms trail loop can be narrower than other trails, perhaps six feet. He said this would not be a big issue to install this year.
- B. CITY MANAGER: Adam indicated that council would be putting the budget together for the next fiscal year. The park plan calls for a new backstop at Elms, the trail loop, clearing of brush at Elms, and an investment at the Abrams tennis courts. The board did not object to funding these initiatives. Concerning the Elms Park brush, it was thought that maintaining the bigger trees was desired.

BUSINESS:

- A. Elms Storage: Mrs. Zuniga was present. She indicated that a single slab is proposed for higher ground by the volleyball court. Mr. Shumaker noted that the trail is proposed for this location. There was no objection to placing both sheds on a single slab in a new location near the volleyball court, subject to marking and board approval. Lacrosse will need a double door shed. Heidi also noted vehicle damage to turf and asked about a gate. It was decided to maintain the open drive.
- B. Playscape Stain: Kiwanis will be in touch with Tom about staining a section of the equipment. They are also interested in providing a wheelchair swing to Elms Park.

- C. GFWC: The group is seeking a grant for work at Abrams Park.
- D. Float: The float will be put together at RH's house on Wednesday, May 29th at 6pm. There is no theme.

Motion by Barclay, to donate \$807.50 of slip and slide proceeds to the Swartz Creek Area Chamber of Commerce to support the bounce house activities for Jeepers Creekers, with additional proceeds to go to the Swartz Creek Firemen's Association, supported by Farmer. Motion carried.

- E. Cappy Lane: The board is not opposed to participating with the school to enhance the corner of Cappy and Fairchild. Tom noted the dead trees would be replaced by the greenhouse. It was thought that benches and a walkway might be the best way to improve this area.
- F. Lyngel Trees: Five trees are to be donated to Elms Park, four native pines and one magnolia.

MEETING OPEN TO THE PUBLIC: Brenda Huyck explained Hometown Days new mission statement and said the group is going to be more inclusive of area businesses and groups. They are also giving back proceeds to community events and needs.

BOARD MEMBER COMMENTS: Mr. Barclay reported about the county park meeting. He indicated that they will not invest in a new park near our area, but they might be able to run or take over a park if held by a local government. Discussion centered on the 20 acres near Heritage as a potential disc golf course.

ADJOURNMENT: Meeting adjourned at 6:27 p.m.

NEXT MEETING: June 5, 2019, 5:30 p.m. at City Hall.

Connie Eskew, Secretary

04/30/2019

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 04/01/2019 - 04/30/2019

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
04/04/2019	46327	FIDELITY SECURITY LIFE INSUR/EYEMED	APRIL 2019 RETIREE VISION (6)	43.44
04/08/2019	46328	GENESEEE COUNTY TREASURER	TAX TRANSFER 4/8/19	1,514.23
04/08/2019	46329	MARY JANICE GAEDT	FAX/WTR DIST EXAM RVW 4/17-4/18/19 SANDF	480.00
04/08/2019	46330	SWARTZ CREEK AREA SENIOR CITZ.	CDBG REIMB APRIL 2019	1,720.33
04/08/2019	46331	U. S. POST OFFICE	POSTAGE FOR APRIL 2019 NEWSLETTER	691.45
04/11/2019	46332	A & N GRAPHICS LLC	SIGNS (9)	225.00
04/11/2019	46333	ACE-SAGINAW PAVING COMPANY	COLD PATCH	634.80
04/11/2019	46334	ADS PLUS PRINTING LLC	APRIL 2019 NEWSLETTER (2500)	1,272.04
04/11/2019	46335	BELL EQUIPMENT CO	SIDE BROOM SET	243.00
04/11/2019	46336	BIO-SERV CORPORATION	PEST CONTROL/CITY HALL-LIBRARY SR CTR	106.00
04/11/2019	46337	BRADYS BUSINESS SYSTEMS	EML/COPY MACHINE MAINT. AGREEMENT	1,523.91
04/11/2019	46338	C & H CONSTRUCTION CO INC	DRAIN REPAIR SERVICES FOR MILLER ROAD	14,539.50
04/11/2019	46339	CITY OF SWARTZ CREEK	12/21/18-3/20/19 UB 8100 CIVIC DR	930.87
			12/21/18-3/20/19 UB 8059 FORTINO	51.22
			12/21/18-3/20/19 UB 8083 CIVIC DR	470.29
			12/21/18-3/20/19 UB 5363 WINSHALL	273.27
			12/21/18-3/20/19 UB 4125 ELMS RD	273.27
			12/21/18-3/20/19 UB 5121 MORRISH	151.61
			12/21/18-3/20/19 UB 8095 CIVIC DR	178.51
				2,329.04
04/11/2019	46340	CONSUMERS ENERGY	3/1-3/31/19 48473 LED LIGHT RD WORCHESTE	118.40
04/11/2019	46341	CONSUMERS ENERGY	3/1-3/31/19 TRAFFIC LIGHTS 1781	422.00
04/11/2019	46342	CONSUMERS ENERGY	3/1-3/31/19 4524 MORRISH RD	52.21
04/11/2019	46343	CONSUMERS ENERGY	3/1-3/31/19 STREET LIGHTS 1294	9,103.77
04/11/2019	46344	CONSUMERS ENERGY	3/1-3/31/19 SIRENS TRAFFIC LIGHTS 1997	27.89
04/11/2019	46345	CONSUMERS ENERGY	3/1-3/31/19 ELMS PARKING LOT AREA LIGHTS	33.12
04/11/2019	46346	CONSUMERS ENERGY	3/6-4/3/19 A 8083 CIVIC DR	629.79
04/11/2019	46347	CONSUMERS ENERGY	3/6-4/3/19 A 5121 MORRISH RD	695.40
04/11/2019	46348	CONSUMERS ENERGY	3/6-4/3/19 A 8011 MILLER RD	25.40
04/11/2019	46349	CONSUMERS ENERGY	3/6-4/3/19 A 8095 CIVIC DR	851.40
04/11/2019	46350	CONSUMERS ENERGY	3/6-4/3/19 A 5361 WINSHALL DR #2 RESTRMS	27.26
04/11/2019	46351	CONSUMERS ENERGY	3/6-4/3/19 A 9099 MILLER RD	34.58
04/11/2019	46352	CONSUMERS ENERGY	3/6-4/3/19 A 5361 WINSHALL DR 8369	27.11
04/11/2019	46353	CONSUMERS ENERGY	3/6-4/3/19 A 5257 WINSHALL DR	25.54
04/11/2019	46354	CONSUMERS ENERGY	3/6-4/3/19 A 8499 MILLER RD	27.11
04/11/2019	46355	CONSUMERS ENERGY	3/6-4/3/19 A 8059 FORTINO DR	34.71
04/11/2019	46356	CONSUMERS ENERGY	3/6-4/3/19 A 4510 MORRISH RD	28.68
04/11/2019	46357	CONSUMERS ENERGY	3/7-4/4/19 8100 CIVIC DR	1,186.11
04/11/2019	46358	CONSUMERS ENERGY	3/7-4/4/19 A 8301 CAPPY LN	346.18
04/11/2019	46359	COOKS DIESEL RV & TRUCK REPAIR	RPLC BRAKE LVR/MANIFOLD GASKTS/CHNG OIL	1,307.44
04/11/2019	46360	DANIEL L RHANOR	REPAIR WIRE AT FLAG POLE CITY HALL	180.00
04/11/2019	46361	DEANNA KORTH	CLEAR DEPOSIT BAGS (1000)	118.95
04/11/2019	46362	DISPLAY SALES COMPANY	BANDING STRAPS (40)	169.20
04/11/2019	46363	ENERGY REDUCTION CO	EXCESS BENEFIT PAYMENT	1,179.51
04/11/2019	46364	ERSON INC	TANK/LABOR	360.00
04/11/2019	46365	FAMILY FARM AND HOME INC	MARCH 2019 INVOICES	288.71
04/11/2019	46366	FLINT CLEANING SUPPLIES	MELT STEP MATS (2)/CORD/ICE MELT(2)/MOP/ RETURN MELTSTEP HEATED MAT	1,435.13
				(616.62)
				818.51
04/11/2019	46367	FLINT WELDING SUPPLY	FAX/CYLINDER COMPRESSED OXYGEN	5.00
04/11/2019	46368	FORD'S PARTY RENTAL INC	BOUNCE HOUSE/MOVIE NIGHTS	100.00
04/11/2019	46369	GILL ROYS HARDWARE	MARCH 2019 INVOICES LESS DISCOUNST	120.97
04/11/2019	46370	GLENA KRAPOHL	UB REFUND FOR 9267 CEDAR CREEK	140.39
04/11/2019	46371	INTEGRITY BUSINESS SOLUTIONS	TRASH BAGS (3)/PAPER TOWELS (2)/BATH TIS	382.49
04/11/2019	46372	JOHNS TRUCK SERVICE	REPLACE HYDRAULIC LINE	202.83
			REPLACE OIL PRESSURE SWITCH	772.69

04/25/2019	46403	CONSUMERS ENERGY	3/8-4/7/19 A 4125 ELMS RD 4353	41.09
04/25/2019	46404	CONSUMERS ENERGY	3/8-4/7/19 A 4125 ELMS RD PAVILION 4437	32.32
04/25/2019	46405	CONSUMERS ENERGY	3/8-4/7/19 A 6425 MILLER PARK & RIDE	75.14
04/25/2019	46406	DAN BELVILLE	UB REFUND FOR 5331 GREENLEAF	1.30
04/25/2019	46407	DELTA DENTAL PLAN	MAY 2019 RETIREE DENTAL (6)	424.98
04/25/2019	46408	DOT FIRST AID AND SAFETY	REPLENISH FIRST AID/DPW	113.65
			REPLENISH FIRST AID/CITY HALL	31.95
				145.60
04/25/2019	46409	FERGUSON WATERWORKS #3386	5/8 X3/4 T10 MTR P/C CF (12)	1,536.00
04/25/2019	46410	GEN CTY ROAD COMMISSION	SIGNAL MILLER @ FAIRCHILD	104.72
04/25/2019	46411	GEN CTY ROAD COMMISSION	SIGNS	347.69
04/25/2019	46412	GEN CTY ROAD COMMISSION	MARCH 2019 S-MTCE & OPERATIONS	13.48
04/25/2019	46413	GEN CTY ROAD COMMISSION	SIGN PURCHASE	65.54
04/25/2019	46414	GENESEE CTY DRAIN COMMISSIONER	WATER 2/27-3/27/19 1,762,208 CF	117,426.96
04/25/2019	46415	GENESEE CTY DRAIN COMMISSIONER	SEWER 1/1-3/31/19 5,907,093 CF	163,052.41
04/25/2019	46416	GUNTHERS LOCKSMITH SERVICE	LOCKS EXIT DEVICE /CITY HALL	995.00
04/25/2019	46417	INTEGRITY BUSINESS SOLUTIONS	TOILET TISSUE (2)	109.98
04/25/2019	46418	KLEE MFG & DIST	FLAG	89.40
04/25/2019	46419	MELANIE M LEIX	VERTICAL BLINDS FOR CITY HALL/PUBLIC SAF	1,314.00
04/25/2019	46420	METRO POLICE AUTH OF GENESEE COUNTY	MARCH 2019 67TH DC UNIT TOT M	1,446.90
04/25/2019	46421	MICH ASSOC MUNICIPAL CLERKS	2019 MAMC ANNUAL CLERK CONFERENCE	550.00
04/25/2019	46422	MICHIGAN ASSOC OF PLANNING	ANNUAL GROUP MEMB DUES 7/1/19-6/30/20	875.00
04/25/2019	46423	MICHIGAN PIPE AND VALVE	REPAIR CLAMP (5)	1,473.81
04/25/2019	46424	OHM ADVISORS	STREETScape/PARKING LOT DESIGN AND BIDDI	3,131.25
04/25/2019	46425	OHM ADVISORS	ENGINEERING SERVICES HELMSLEY DRIVE	1,941.50
04/25/2019	46426	OHM ADVISORS	USDA WATER MAIN IMPROVEMENT PROJECT	24,022.75
04/25/2019	46427	OHM ADVISORS	DESIGN ENG. OAKVIEW/CHELMSFORD/OXFORD/WI	5,564.50
04/25/2019	46428	OHM ADVISORS	FAIRCHILD - CE	1,456.62
04/25/2019	46429	PARAGON LABORATORIES INC	EML/WATER SAMPLES WO SWARTZ CREEK-040419	925.00
04/25/2019	46430	PLANTE & MORAN PLLC	CONSULTING SERVICES	2,450.00
04/25/2019	46431	ROWE PROFESSIONAL SERVICES CO	BOUNDARY/TOPOGRAPIC SUSRVEY FORTINO DR	2,800.00
04/25/2019	46432	SECMAA	ZETTEL TRAINING 6/14/19	20.00
04/25/2019	46433	SECMAA	MEMB DUES 4/1/19-3/31/20	10.00
04/25/2019	46434	SELF SERVE LUMBER CO.	2 X 6 X 6 FT LUMBER (2)	7.40
			LUMBER FOR TABLES AT ELMS PARK	46.21
				53.61
04/25/2019	46435	SLH METALS INC	BLACK BRACKETS	640.00
04/25/2019	46436	STATE OF MICHIGAN	MCAT ARVOY 9/18-9/20/19	150.00
04/25/2019	46437	STATE OF MICHIGAN DEPT TRANS	SIGNAL ENERGY 4 QTR 2018	41.81
04/25/2019	46438	SUBURBAN AUTO SUPPLY	K-SEAL	15.99
			ANTIFREEZE	23.98
			BRAKE CLEAN (2)	6.98
				46.95
04/25/2019	46439	SUSAN ARVOY	SEMINAR 4/24/19 ARVOY MILEAGE & LUNCH	20.15
04/25/2019	46440	SWARTZ CREEK AREA FIRE DEPT.	JAN 2019 FY19 MONTHLY RUNS	3,463.21
			FEB 2019 FY19 MONTHLY RUNS	3,152.80
			MARCH 2019 FY19 MONTHLY RUNS	1,965.02
				8,581.03
04/25/2019	46441	SWARTZ CREEK SCHOOLS	8 CASES OF PAPER	191.84
04/25/2019	46442	THOMAS SVRCEK	SAMSUNG SMART TV FOR DPW	239.99
04/25/2019	46443	UNIFIRST CORPORATION	MATS, SUPPLIES	44.16
			UNIFORMS, MATS, SUPPLIES, ENV.	145.56
			MATS, SUPPLIES	44.16
			UNIFORMS, MATS, SUPPLIES, ENV.	145.56
			MATS, SUPPLIES	44.16

UNIFORMS, MATS, SUPPLIES, ENV.	145.56
MATS, SUPPLIES	44.16
UNIFORMS, MATS, SUPPLIES, ENV.	175.96
	<u>789.28</u>

04/25/2019	46444	UNUM LIFE INSURANCE
04/25/2019	46445	VORTEX INC
04/25/2019	46446	WALDORF AND SONS INC

MAY 2019 RETIREE LIFE INS (3)	35.10
CAP FOR ROOF AT SR CTR/LIBRARY	60.00
THAW WATER LINE UNDER RD 7445 WADE	4,230.00
	<u>4,325.10</u>

GEN TOTALS:

Total of 120 Checks:	709,910.61
Less 0 Void Checks:	<u>0.00</u>
Total of 120 Disbursements:	709,910.61

Public Works
Monthly Work Orders

05/01/19

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
19-000015 COMPLETED	MI10-007566-0000-08	ALAWNEH, WENDY 7566 MILLER RD	04/22/19 04/22/19	WATER LEAK
CKME19-0409 COMPLETED	HO10-005023-0000-01	HULL-STEPHENS & ASSOC 5023 HOLLAND DR	04/01/19 04/01/19	CHECK METER
CKME19-0410 COMPLETED	MI10-008468-0000-02	HOHENSTEIN, JOANN 8468 MILLER RD	04/01/19 04/01/19	CHECK METER
CKME19-0411 COMPLETED	MY10-004297-0000-01	BALLREICH, RICHARD 4297 MAYA LN	04/04/19 04/04/19	CHECK METER
CKME19-0412 COMPLETED	WA10-007484-0000-01	SERVICE, THOMPSON 7484 WADE ST	04/10/19 04/10/19	CHECK METER
CKME19-0413 COMPLETED	MI10-006319-0000-04	CORNERSTONE BAPTIST CHURCH 6319 MILLER RD	04/24/19 04/24/19	CHECK METER
CKME19-0414 COMPLETED	HI20-004162-0000-03	FLORIA, MARK & KELLY 4162 HICKORY LN	04/25/19 04/25/19	CHECK METER
DRAN19-0065	MI10-009041-0000-01	MORGAN PROPERTIES 9041 MILLER RD	04/17/19	STORM DRAINS
DRAN19-0066 COMPLETED	CH10-009056-0000-02	SYKES, COLLEEN 9056 CHELMSFORD DR	04/22/19 04/24/19	STORM DRAINS
DRAN19-0067 COMPLETED	PA10-007176-0000-01	MIKOLAY, BOB 7176 PARK RIDGE PKY	04/29/19 04/29/19	STORM DRAINS
FLAG19-0203 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/29/19 04/30/19	LOWER/RAISE FLAG
FNRD19-1538 COMPLETED	GR10-005283-0000-03	FRIES, THOMAS 5283 GREENLEAF DR	04/01/19 04/01/19	FINAL READ
FNRD19-1539 COMPLETED	SE20-005194-0000-08	MOSLEY, PORCHA & BYRON 5194 SEYMOUR RD	04/01/19 04/01/19	FINAL READ
FNRD19-1540 COMPLETED	CE10-009267-0000-05	NEMER, DANNY 9267 CEDAR CREEK CT	04/12/19 04/12/19	FINAL READ
FNRD19-1541 COMPLETED	SO10-000048-0000-04	BENDELL, TRENT 48 SOMERSET ST	04/09/19 04/09/19	FINAL READ
FNRD19-1542	SC20-005069-0000-06	RODGERS, KEVIN 5069 SCHOOL ST	04/30/19 04/30/19	FINAL READ
FNRD19-1543	BR20-007133-0000-15	ROOT, BOB 7133 BRISTOL RD	04/10/19	FINAL READ
FNRD19-1544 COMPLETED	JE10-004100-0000-01	HOBBS, RICHARD 4100 JENNIE LN	04/15/19 04/16/19	FINAL READ
FNRD19-1545 COMPLETED	MO10-004501-0000-10	KANUSZEWSKI, RACHEL K 4501 MORRISH RD	04/18/19 04/18/19	FINAL READ
FNRD19-1546 COMPLETED	SO10-000042-0000-02	CURRENT RESIDENT 42 SOMERSET DR	04/22/19 04/23/19	FINAL READ May 13, 2019

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
FNRD19-1547 COMPLETED	MI10-008383-0000-01	GREEN, MARGOT A 8383 MILLER RD	04/23/19 04/24/19	FINAL READ
FNRD19-1548 COMPLETED	GR10-005331-0000-05	BELVILLE, DAN 5331 GREENLEAF DR	04/24/19 04/24/19	FINAL READ
GWO19-0511 COMPLETED	MI10-007306-0000-02	KLINSKE, CINDY 7306 MILLER RD	04/01/19 04/01/19	GENERIC WORK ORDE
GWO19-0512 COMPLETED	RA10-004525-0000-02	ALEXANDER, BRIAN 4525 RAUBINGER RD	04/01/19 04/01/19	GENERIC WORK ORDE
GWO19-0513 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	04/04/19 04/04/19	GENERIC WORK ORDE
GWO19-0514	WI10-005363-0000-01	ABRAMS PARK 5363 WINSHALL DR	04/22/19	GENERIC WORK ORDE
GWO19-0515	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	04/22/19	GENERIC WORK ORDE
GWO19-0516 COMPLETED	CA10-008336-0000-01	SWARTZ CREEK SCHOOLS- WAREHO 8336 CAPPY LN	04/24/19 04/24/19	GENERIC WORK ORDE
GWO19-0517 COMPLETED	MI10-008179-0000-04	SEBOK, LINDA 8179 MILLER RD	04/25/19 04/26/19	GENERIC WORK ORDE
HYDR19-0024 COMPLETED	SE20-005211-0000-01	ESKEW, CONNIE 5211 SEYMOUR RD	04/29/19 04/29/19	HYDRANTS
LNSD19-0145 COMPLETED	CH10-009032-0000-01	DABBS, RANDY A 9032 CHELMSFORD DR	04/09/19 04/09/19	LANDSCAPING
MNT19-0293 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	04/03/19 04/03/19	BUILDING MAINTENA
MNT19-0294 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	04/10/19 04/10/19	BUILDING MAINTENA
READ19-0686 COMPLETED	MA20-008078-0000-04	HALSTEAD, STEPHANIE 8078 MAPLE ST	04/11/19 04/11/19	READ METER
READ19-0687 COMPLETED	KR20-004276-0000-01	SPRINGVALE ASSISTED LIVING 4276 KROGER DR	04/02/19 04/02/19	READ METER
READ19-0689 COMPLETED	MO10-005044-0000-09	RAYNER, MARY 5044 MORRISH RD	04/29/19 04/29/19	READ METER
RPLR19-0034 COMPLETED	MC10-005109-0000-02	TURBEVILLE, JUSTIN 5109 MC LAIN ST	04/23/19 04/23/19	REPLACE READER
RPLR19-0035 COMPLETED	SE20-004373-0000-02	HAVEN PARK 4373 SEYMOUR RD	04/23/19 04/23/19	REPLACE READER
SETM19-0084 COMPLETED	CO30-006310-0000-01	FORBUSH, DON & CAROL 6310 CONCORD DR	04/23/19 04/23/19	SET METER
SETM19-0085 COMPLETED	HT10-003270-0000-01	J W MORGAN CONSTRUCTION 3270 HERITAGE BLVD	04/23/19 04/23/19	SET METER
SI-000031 COMPLETED	HT10-003358-0000-02	D'ANGELO, ROBIN 3358 HERITAGE BLVD	04/22/19 04/22/19	SIGNS
STRT19-000000 COMPLETED	City Council Packet 10-009189-SUMM-01	SAGE LINEN CREDIT UNION	04/16/19	May 13, 2019 REPAIR

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		9189 MILLER #SUMM RD	04/16/19	
STRT19-0091	CI10-008083-0000-01	CITY OF SWARTZ CREEK	04/29/19	STREET REPAIR
COMPLETED		8083 CIVIC DR	04/29/19	
SWLK19-0013	DA10-005294-0000-01	TUCKER, ELAINE	04/18/19	SIDEWALK REPAIR
COMPLETED		5294 DAVAL DR	04/22/19	
SWR19-0072	WO10-005351-0000-03	PHILLIPS, TYLER LEE	04/02/19	SEWER DRAIN PROBL
COMPLETED		5351 WORCHESTER DR	04/02/19	
SWR19-0073	HI20-004162-0000-03	FLORIA, MARK & KELLY	04/09/19	SEWER DRAIN PROBL
COMPLETED		4162 HICKORY LN	04/10/19	
SWR19-0074	AB10-007127-0000-02	SWEET, JESSICA	04/23/19	SEWER DRAIN PROBL
COMPLETED		7127 ABBEY LN	04/23/19	
TRDN19-0086	MA20-008024-0000-01	BROOKS, ROBERT	04/03/19	TREE-TAKE DOWN
COMPLETED		8024 MAPLE ST	04/05/19	
TRDN19-0087	FA10-005057-0000-02	ROBINS, JANE	04/24/19	TREE-TAKE DOWN
COMPLETED		5057 FAIRCHILD ST	04/24/19	
WMBK19-0091	SE20-005183-0000-01	NOWAK, JOAN M	04/08/19	WATER MAIN BREAK
COMPLETED		5183 SEYMOUR RD	04/08/19	
WMBK19-0092	WA10-007435-0000-03	MACAULEY, DAVID	04/08/19	WATER MAIN BREAK
COMPLETED		7435 WADE ST	04/08/19	
WMBK19-0093	OA10-005261-0000-03	EPLETT, JUDITH	04/10/19	WATER MAIN BREAK
COMPLETED		5261 OAKVIEW DR	04/11/19	
WOFF19-2175	CE10-009277-0000-03	ADEKOLUJO, ORIMISAN	04/25/19	WATER TURN OFF
CANCELLED		9277 CEDAR CREEK CT	04/25/19	
WOFF19-2176	MO10-005044-0000-09	RAYNER, MARY	04/25/19	WATER TURN OFF
COMPLETED		5044 MORRISH RD	04/25/19	
WOFF19-2177	CE10-009283-0000-05	BOWEN, LYNNE	04/25/19	WATER TURN OFF
COMPLETED		9283 CEDAR CREEK CT	04/25/19	
WPRESS19-000026	MI10-008138-0000-01	SHARP FUNERAL HOME	04/30/19	WATER PRESSURE
		8138 MILLER RD		
WTON19-1295	FO20-008059-SPRI-00	VETERAN'S MEMORIAL	04/26/19	WATER TURN ON
COMPLETED		8059 PAUL FORTINO DR	04/26/19	
WTON19-1296	CE10-009283-0000-05	BOWEN, LYNNE	04/26/19	WATER TURN ON
COMPLETED		9283 CEDAR CREEK CT	04/26/19	

Total Records: 58

Report Generated: 5/1/2019 8:35 AM

Report Options: Scheduled From: 4/1/2019 To: 4/30/2019

DPS ACTIVITY

APRIL 2019

	<u>REGULAR</u>	<u>HOLIDAY</u>	<u>VACATION</u>	<u>ABSENT</u>	<u>OT</u>	<u>DT</u>
101 GENERAL FUND						
262.0 ELECTIONS						
345.0 P S BLDG	38.94		0.11	1.11		
781.0 AMPHI-PARK						
782.0 ABRAMS PARK	30.65		0.07	2.23		
783.0 ELMS PARK	39.25		0.29	2.59	1.00	
784.0 BICENT. PARK	5.00			0.50		
790.0 SENIOR CENTER/LIBRARY	37.56		0.10	1.88		
793.0 CITY HALL	21.49		0.07	1.30		
794.0 COMM PROMO	13.40		0.04	1.37		
796.0 CEMETERY	1.07					
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE	11.09			0.25		
463.0 STREET MAIN	78.31	0.75	4.57	4.54		
474.0 TRAFFIC	2.34		0.01	0.32		
478.0 SNOW & ICE	0.51		0.01	0.04	4.00	
482.0 ADMIN	16.05		0.45	1.34		
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	139.86	0.38	1.75	3.47		
474.0 TRAFFIC	35.42	1.63	1.64	3.51		
478.0 SNOW & ICE	0.51		0.01	0.04	1.00	
482.0 ADMIN	22.80		0.63	1.94		
226 GARBAGE FUND						
528.0 COLLECT	5.37		0.07	0.45		
530.0 WOODCHIPPING	50.37		0.07	2.93		
782.0 ABRAMS PARK GARBAGE	2.15			0.01		
783.0 ELMS PARK GARBAGE	8.11			0.26		
793.0 CITY HALL	4.83			0.28		
590 WATER						
540.0 WATER SYSTEM	146.89		1.37	12.96	8.00	4.00
540.0 WATER-ON CALL	2.00			0.13		
542.0 READ & BILL	33.69	2.62	3.53	0.67		
793.0 CITY HALL	12.07		0.01	0.70		
591 SEWER						
536.0 SEWER SYSTEM	47.19		1.02	3.35		
536.0 SEWER-ON CALL	2.00			0.13		
537.0 LIFT STATION	3.33		0.09	0.27		
542.0 READ & BILL	33.69	2.62	3.53	0.67		
793.0 CITY HALL	12.07		0.01	0.70		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	36.99		0.55	1.06		
DAILY HOURS TOTAL	895.00	8.00	20.00	51.00	14.00	4.00

DPS Equipment Rental
 April 2019
 Page 1

Nature Of Work	4WD 7-15,3-08 2-08, 09-03	4WD 7-15,3-08 2-08, 09-03a	2WD 5-16	JCB Backhoe 06'00	Backhoe w/breaker 06'00a	Bucket Truck 6-99	Brush Hog 09'02	Dump 11	Dump w/plow 11a	Dump 12'02	Dump w/plow 12'02a	Dump 12-04	Dump w/plow 12-04a
101.262 Elections													
101.450 Forestry													
101.781 Pajtas Amphi													
101.782 Winshall Pk	13		2.25	2				6					
101.783 Elms Pk	8		5.3									3	
101.784 Bicentennial.Pk	1												
101.790 Sen Ctr./Lib	34.5		3.02										
101.345 PS Bldg	29.5		3.34										
101.793 City Hall	38		2.93										
101.794 Comm Promo	1		1.19			4							
661.795 City Garage	3		2.54									4	
101.796 City Cem	1		0.06										
202.463 Maint. Major	29		2.03					2				1	
202.474 Traffic-Major			0.29										
202.478 Snow/Ice-Maj			0.44										
202.482 Major-Admin			13.6										
203.463 Maint-Local	34		2.43										
203.474 Traffic-Local	5		0.35										
203.478 Snow/Ice-Local			0.43										
203.482 Local-Admin			19.32										
226.528 Waste Collect	4		2.01										
226.530 Woodchipping	18		2.01					33					
590.540 Water System	88.5		29.48	8						4		8	
590.542 Water-Read/Bill	8		1.02										
591.536 Sewer System	8		23.89										
591.537 Sewer Lift Stat			2.82										
226.782 Winshall Pk Gbg	8		0.13										
226.783 Elms Pk Gbg	15		0.1										
591.542 Sewer Read/Bill	8		1.02										
Total	354.5	0	122	10	0	4	0	39	0	6	0	16	0

DPS Equipment Rental
 April 2019
 Page 2

Nature Of Work	Portable Generator	Case Backhoe 17	Sweeper	JD Tractor 19	Chipper	#42 Arrow	Arrow Board	Trailer	Roller	Pressure Washer	Post Hole Digger	01'98	Kubota 5-18
101.262 Elections													
101.450 Forestry													
101.781 Pajtas Amphitheater													
101.782 Winshall Pk					6								
101.783 Elms Pk													
101.784 Bicentennial Pk													
101.790 Sen Ctr./Lib													
101.345 PS Bldg													
101.793 City Hall													
101.794 Comm Promo													
661.795 City Garage	2												
101.796 City Cem													
202.463 Maint. Major	2		22			9							
202.474 Traffic-Major													
202.478 Snow/Ice-Maj													
202.482 Major-Admin													
203.463 Maint-Local	9		90			3							
203.474 Traffic-Local	5												
203.478 Snow/Ice-Local													
203.482 Local-Admin													
226.528 Wast Collect													
226.530 Woodchipping					33								
590.540 Water System	2												
590.542 Water-Read/Bill													
591.536 Sewer System													
591.537 Sewer Lift Stat													
Total	0	20	112	0	39	12	0	0	0	0	0	0	0

April 2019	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#5-16 2WD gas	999.0		82.0		
#7-15 4WD gas	595.0		74.3		
#3-08 P/U 4WD gas	310.0		25.5		
#10-18 P/U diesel	214.0				31.0
09-03 P/U 4WD diesel					
#2-08 P/U 4WD gas	327.0		49.0		
#6-00 BACKHOE diesel					
#11 DUMP gas	201.0		54.2		
#12-02 DUMP diesel	25.0				
#12-04 DUMP diesel	61.0				
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					20.0
#19 JD TRACTOR diesel					
#06-99 BUCKET TRUCK gas	52.0				
#21 WOOD CHIPPER diesel					43.0
#807 STREET SWEEPER diesel	267.0				220.0
#42 ASPHALT HEATER diesel					
#37 TRAIL ARROW					
#10-15 GEN gas					
#5-18 KUBOTA (Hours)					
gas can					
TOTAL	3051.0		285.0		314.0

05/01/19

City of Swartz Creek

Building Permit List

2019

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction	
Building								
PB1900012	04/11/19	RBF Construction Inc	(810) 938 8498	58-35-200-007	\$36,000	\$418.00 4140 MORRISH RD	48473-Com Add/Alter/Repair	
PB1900019	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-081	\$0	\$75.00 81 HAMILTON ST	48473-Mobile Home	
PB1900020	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-125	\$0	\$75.00 125 ASHLEY CIR	48473 Mobile Home	
PB1900021	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-158	\$0	\$75.00 158 BROOKFIELD	48473-Mobile Home	
PB1900022	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-123	\$0	\$75.00 123 ASHLEY CIR	48473-Mobile Home	
PB1900023	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-163	\$0	\$75.00 163 BROOKFIELD	48473-Mobile Home	
PB1900024	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-105	\$0	\$75.00 105 ASHLEY CIR	48473-Mobile Home	
PB1900025	04/15/19	GAGNON, IRENEE & FRANC		58-36-676-073	\$2,218	\$195.00 4252 LINDSEY DR	48473 Res Deck	
Total:		8 Permits	Value: \$38,218		Fee Total: \$1,063.00		Total Number of Dwelling Units	0

Electrical

PE1900007	04/01/19	B & W Electric	(810) 397 4246	58-36-676-070	\$0	\$340.00 4268 LINDSEY DR	48473 Electrical
PE1900008	04/03/19	Chapman Power Systems LLC	(810) 239 3073	58-35-576-049	\$0	\$435.00 8002 MILLER RD	48473-Electrical
PE1900009	04/12/19	Lite Electric, Inc.	(586) 781 4099	58-35-776-105	\$0	\$136.00 105 ASHLEY CIR	48473-Electrical
PE1900010	04/12/19	Lite Electric, Inc.	(586) 781 4099	58-35-776-123	\$0	\$136.00 123 ASHLEY CIR	48473-Electrical
PE1900011	04/12/19	Lite Electric, Inc.	(586) 781 4099	58-35-776-125	\$0	\$136.00 125 ASHLEY CIR	48473 Electrical
PE1900012	04/12/19	Lite Electric, Inc.	(586) 781 4099	58-35-776-158	\$0	\$136.00 158 BROOKFIELD	48473-Electrical
PE1900013	04/12/19	Lite Electric, Inc.	(586) 781 4099	58-35-776-163	\$0	\$136.00 163 BROOKFIELD	48473-Electrical
PE1900014	04/12/19	Lite Electric, Inc.	(586) 781 4099	58-35-776-081	\$0	\$136.00 81 HAMILTON ST	48473-Electrical
PE1900015	04/15/19	Holland Heating & Cooling Inc	(810) 653 4328	58-36-651-030	\$0	\$144.00 4480 VIRGINIA CT	48473-Electrical
PE1900016	04/17/19	Vetcon, Inc.	(810) 820 2468	58-36-578-006	\$0	\$135.00 7252 MILLER RD	48473-Electrical
PE1900017	04/22/19	Holland Heating & Cooling Inc	(810) 653 4328	58-35-576-039	\$0	\$245.00 8048 MILLER RD 1	48473-Electrical
PE1900018	04/23/19	Craft Electrical Services LLC	(810) 931 2511	58-36-527-010	\$0	\$215.00 7034 PARK RIDGE PKWY	48473-Electrical

City of Swartz Creek

Building Permit List

2019

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
PE1900019	04/29/19	LJ Electric LLC	(810) 644 7769	58-03-534-016	\$0	\$134.00	9267 JILL MARIE LN	48473-Electrical
Total:		13 Permits	Value: \$0		Fee Total:	\$2,464.00	Total Number of Dwelling Units	0

Mechanical

PM190024	04/01/19	Goyette Mechanical	(810) 742 8530	58-35-576-013	\$0	\$135.00	4344 MORRISH RD	48473-Mechanical
PM190025	04/03/19	Brubaker Plmg & Htg	(989) 835 1947	58-35-576-057	\$0	\$190.00	8138 MILLER RD	48473-Mechanical
PM190026	04/03/19	First Choice Htg & Clg LLC	(810) 750 8100	58-02-530-013	\$0	\$165.00	8051 MAPLE ST	48473 Mechanical
PM190027	04/08/19	Pelch Services	(810) 223 1682	58-35-576-049	\$0	\$285.00	8002 MILLER RD	48473-Mechanical
PM190028	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-105	\$0	\$130.00	105 ASHLEY CIR	48473-Mechanical
PM190029	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-081	\$0	\$130.00	81 HAMILTON ST	48473-Mechanical
PM190030	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-125	\$0	\$130.00	125 ASHLEY CIR	48473 Mechanical
PM190031	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-158	\$0	\$130.00	158 BROOKFIELD	48473-Mechanical
PM190032	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-123	\$0	\$130.00	123 ASHLEY CIR	48473-Mechanical
PM190033	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-163	\$0	\$130.00	163 BROOKFIELD	48473-Mechanical
PM190034	04/12/19	Sherman Heating & Cooling	(810) 630 6032	58-35-576-057	\$0	\$820.00	8138 MILLER RD	48473-Mechanical
PM190035	04/15/19	Holland Heating & Cooling	(810) 653 4328	58-36-651-030	\$0	\$165.00	4480 VIRGINIA CT	48473-Mechanical
PM190036	04/29/19	Blessing Co.	(810) 694 4861	58-36-578-006	\$0	\$160.00	7252 MILLER RD	48473-Mechanical
PM190037	04/29/19	Holland Heating & Cooling	(810) 653 4328	58-36-651-254	\$0	\$190.00	4265 LATIFEE CT	48473-Mechanical
PM190038	04/29/19	LJ Electric LLC	(810) 644 7769	58-03-534-016	\$0	\$135.00	9267 JILL MARIE LN	48473-Mechanical
Total:		15 Permits	Value: \$0		Fee Total:	\$3,025.00	Total Number of Dwelling Units	0

City of Swartz Creek

Building Permit List

2019

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction	
PP190009	04/05/19	Burnash Plbg	(810) 836 3489	58-36-676-070	\$0	\$340.00	4268 LINDSEY DR	48473 Plumbing	
PP190010	04/08/19	Pelch Services	(810) 223 1682	58-35-576-049	\$0	\$223.00	8002 MILLER RD	48473-Plumbing	
PP190011	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-105	\$0	\$130.00	105 ASHLEY CIR	48473-Plumbing	
PP190012	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-081	\$0	\$130.00	81 HAMILTON ST	48473-Plumbing	
PP190013	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-125	\$0	\$130.00	125 ASHLEY CIR	48473 Plumbing	
PP190014	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-158	\$0	\$130.00	158 BROOKFIELD	48473-Plumbing	
PP190015	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-123	\$0	\$130.00	123 ASHLEY CIR	48473-Plumbing	
PP190016	04/11/19	Action Home Setters	(586) 954 0870	58-35-776-163	\$0	\$130.00	163 BROOKFIELD	48473-Plumbing	
PP190017	04/24/19	Burnash Plbg	(810) 836 3489	58-35-576-039	\$0	\$249.00	8048 MILLER RD 1	48473-Plumbing	
Total:		9 Permits	Value: \$0		Fee Total: \$1,592.00		Total Number of Dwelling Units		0

Right of Way

PROW-0120	04/01/19	CONSUMERS ENERGY COR		58-03-528-011	\$0	\$100.00	5131 HELMSLEY DR	48473-Right of way
PROW-0121	04/01/19	CONSUMERS ENERGY		58-02-501-001	\$0	\$100.00	5248 OAKVIEW DR	48473-Right of way
PROW-0122	04/22/19	CONSUMERS ENERGY		58-02-552-004	\$0	\$100.00	5342 DON SHENK DR	48473-Right of way
PROW-0123	04/22/19	CONSUMERS ENERGY		58-03-580-010	\$0	\$100.00	5403 WINSHALL DR	48473-Right of way
PROW-0124	04/22/19	CONSUMERS ENERGY		58-03-533-168	\$0	\$100.00	5243 DURWOOD DR	48473-Right of way
PROW-0125	04/22/19	CONSUMERS ENERGY		58-03-533-046	\$0	\$100.00	5360 GREENLEAF DR	48473-Right of way
PROW-0126	04/22/19	CONSUMERS ENERGY		58-35-576-057	\$0	\$100.00	8138 MILLER RD	48473-Right of way
PROW-0127	04/22/19	Comcast Corporation		58-01-100-047	\$0	\$100.00	8021 MILLER RD	48473 Right of way
PROW-0128	04/22/19	Comcast Corporation		58-02-527-002	\$0	\$100.00	8129 MILLER RD	48473-Right of way
PROW-0129	04/22/19	CONSUMERS ENERGY		58-36-526-034	\$0	\$100.00	7059 YARMY DR	48473-Right of way
PROW-0130	04/29/19	G2 Consulting Group	(248) 680 0400	58-29-551-003	\$0	\$0.00	5482 MILLER RD	48473-Right of way

City of Swartz Creek Building Permit List 2019

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Total:		11 Permits	Value: \$0		Fee Total: \$1,000.00	Total Number of Dwelling Units 0	

Zoning

PZ19-0004	04/22/19	TOPVALCO, INC (KROGER #		58-36-576-012	\$0	\$25.00 7084 MILLER RD	48473-Miscellaneous
PZ19-0005	04/30/19	HARDY, ERICA		58-30-651-062	\$8,000	\$25.00 3432 HERITAGE BLVD	48473-Fence
Total:		2 Permits	Value: \$8,000		Fee Total: \$50.00	Total Number of Dwelling Units 0	

Permit Total: 58 Value: \$46,218 Fee Total: \$9,194.00

Permit.DateIssued Between 4/1/2019 12:00:00 AM AND 4/30/2019 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
8103 CRAPO ST	58-02-530-042	Status	04/01/2019	04/01/2019	No Change
5351 WORCHESTER DR	58-03-578-013	Status	04/01/2019	04/01/2019	No Change
4268 LINDSEY DR	58-36-676-070	Service	04/01/2019	04/01/2019	Approved
5313 VALLEYVIEW DR	58-03-531-102	Final	04/02/2019	04/02/2019	Approved
8109 CRAPO ST	58-02-530-046	Status	04/02/2019	04/02/2019	No Change
169 BROOKFIELD	58-35-776-169	Final	04/02/2019	04/02/2019	Approved
169 BROOKFIELD	58-35-776-169	Final	04/02/2019	04/02/2019	Approved
7514 MASON ST	58-36-651-037	Final	04/02/2019	04/02/2019	Approved
8103 CRAPO ST	58-02-530-042	Status	04/02/2019	04/02/2019	Violation(s)
4029 JENNIE LN	58-36-526-060	Reinspection	04/02/2019	04/02/2019	Complied
5366 WINSHALL DR	58-02-553-001	Initial	04/02/2019	04/02/2019	Complied
8138 MILLER RD	58-35-576-057	Progress	04/03/2019	04/03/2019	Approved
4141 MORRISH RD	58-36-100-001	Underground	04/03/2019	04/03/2019	Approved
9293 CEDAR CREEK CT	58-03-627-014	Initial	04/03/2019	04/03/2019	Complied
5124 WINSHALL DR	58-02-503-083	Initial	04/03/2019	04/04/2019	Violation(s)
3450 HERITAGE BLVD	58-30-651-030	Final	04/04/2019	04/04/2019	Approved
5403 SEYMOUR RD	58-03-533-033	Site Inspection	04/04/2019	04/04/2019	Canceled
7029 MILLER RD	58-36-577-008	Status	04/08/2019	04/08/2019	No Change
7041 MILLER RD	58-36-577-010	Status	04/08/2019	04/08/2019	No Change
5377 DURWOOD DR	58-03-533-182	Progress	04/08/2019	04/08/2019	Approved
4491 FREDRICK ST	58-36-300-035	Ordinance	04/08/2019	04/09/2019	No Violation
169 BROOKFIELD	58-35-776-169	Final	04/08/2019	04/08/2019	Approved
5151 MORRISH RD	58-01-100-014	Final	04/08/2019	04/08/2019	Approved
9267 CEDAR CREEK CT	58-03-627-003	Initial	04/08/2019	04/08/2019	Complied
9072 CHESTERFIELD DR	58-03-526-008	Site Inspection	04/08/2019	04/08/2019	Violation(s)
9072 CHESTERFIELD DR	58-03-526-008	NOV	04/08/2019	04/08/2019	Violation(s)
9262 ETON CT	58-03-531-009	Final	04/09/2019	04/09/2019	Approved
8138 MILLER RD	58-35-576-057	Concealed Rough	04/09/2019	04/09/2019	Approved
8138 MILLER RD	58-35-576-057	Progress & Walk Th	04/09/2019	04/09/2019	Approved
8138 MILLER RD	58-35-576-057	Progress & Walk Th	04/09/2019	04/09/2019	Approved
9072 CHESTERFIELD DR	58-03-526-008	Status	04/10/2019	04/10/2019	Complied
8002 MILLER RD	58-35-576-049	Rough-Upstairs	04/10/2019	04/10/2019	Approved
8002 MILLER RD	58-35-576-049	Service	04/10/2019	04/10/2019	Approved
3500 ELMS RD	58-25-576-007	Initial	04/10/2019	04/10/2019	Violation(s)
9289 CEDAR CREEK CT	58-03-627-012	Initial	04/10/2019	04/10/2019	Complied
9263 CEDAR CREEK CT	58-03-627-001	Initial	04/10/2019	04/10/2019	Complied

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5351 WORCHESTER DR	58-03-578-013	Status	04/15/2019	04/15/2019	Partially Compliant
4491 FREDRICK ST	58-36-300-035	Status	04/15/2019	04/15/2019	No Violation
7563 CHURCH ST	58-36-551-015	Ordinance	04/15/2019	04/15/2019	Violation(s)
5138 MORRISH RD	58-02-200-021	Ordinance	04/15/2019	04/15/2019	No Violation
7055 ABBEY LN	58-36-526-037	Ordinance	04/15/2019	04/15/2019	No Violation
3500 ELMS RD	58-25-576-007	Reinspection	04/15/2019	04/15/2019	Complied
8109 CRAPO ST	58-02-530-046	Status	04/16/2019	04/17/2019	Partially Compliant
6310 CONCORD DR	58-30-651-073	Final	04/16/2019	04/16/2019	Approved
5414 WINSHALL DR	58-03-580-002	Reinspection	04/16/2019	04/16/2019	Complied
9269 CEDAR CREEK CT	58-03-627-004	Initial	04/16/2019	04/16/2019	Violation(s)
9265 CEDAR CREEK CT	58-03-627-002	Initial	04/16/2019	04/16/2019	Complied
4491 FREDRICK ST	58-36-300-035	Reinspection	04/17/2019	04/17/2019	Complied
5185 WINSHALL DR	58-02-503-098	Reinspection	04/17/2019	04/17/2019	Complied
8138 MILLER RD	58-35-576-057	Progress	04/17/2019	04/17/2019	Approved
9283 CEDAR CREEK CT	58-03-627-010	Initial	04/17/2019	04/17/2019	Complied
9291 CEDAR CREEK CT	58-03-627-013	Initial	04/17/2019	04/17/2019	Locked Out
9275 CEDAR CREEK CT	58-03-627-006	Initial	04/17/2019	04/17/2019	Complied
4367 SPRINGBROOK DR	58-36-651-117	Reinspection	04/18/2019	04/22/2019	Complied
5360 WINSHALL DR	58-02-553-002	Final	04/22/2019	04/22/2019	Approved
7139 MILLER RD	58-36-577-019	Reinspection	04/22/2019	04/22/2019	Complied
4268 LINDSEY DR	58-36-676-070	Underground	04/23/2019	04/25/2019	Approved
4268 LINDSEY DR	58-36-676-070	Rough	04/23/2019	04/23/2019	Approved
5228 DON SHENK DR	58-02-503-007	Final	04/23/2019	04/23/2019	Approved
8002 MILLER RD	58-35-576-049	Rough	04/23/2019	04/23/2019	Approved
8002 MILLER RD	58-35-576-049	Rough	04/23/2019	04/23/2019	Approved
8138 MILLER RD	58-35-576-057	Rough	04/23/2019	04/23/2019	Approved
8138 MILLER RD	58-35-576-057	Rough	04/23/2019	04/23/2019	Approved
8138 MILLER RD	58-35-576-057	Service	04/23/2019	04/23/2019	Approved
8138 MILLER RD	58-35-576-057	Rough	04/23/2019	04/23/2019	Approved
7317 BRISTOL RD	58-36-100-006	Ordinance	04/23/2019	04/23/2019	Violation(s)
8002 MILLER RD	58-35-576-049	Rough	04/23/2019	04/23/2019	Approved
9269 CEDAR CREEK CT	58-03-627-004	Follow Up	04/23/2019	04/23/2019	Complied
4278 MORRISH RD	58-35-576-019	Status	04/24/2019	04/24/2019	Partially Compliant
7252 MILLER RD	58-36-578-006	Final	04/24/2019	04/24/2019	Approved
6310 CONCORD DR	58-30-651-073	Final	04/24/2019	04/24/2019	Approved
7465 WADE ST	58-01-502-095	Progress	04/24/2019	04/24/2019	Locked Out

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
7034 PARK RIDGE PKWY	58-36-527-010	Service	04/24/2019	04/24/2019	Approved
5288 GREENLEAF DR	58-03-533-057	Initial	04/24/2019	04/24/2019	Violation(s)
5157 DAVAL DR	58-02-501-009	Initial	04/24/2019	04/24/2019	Complied
5141 DAVAL DR	58-02-501-007	Initial	04/24/2019	04/24/2019	Locked Out
5363 DON SHENK DR	58-02-552-021	Initial	04/24/2019	04/24/2019	Violation(s)
9291 CEDAR CREEK CT	58-03-627-013	Initial	04/24/2019	04/24/2019	Complied
6310 CONCORD DR	58-30-651-073	Final	04/25/2019	04/25/2019	Approved
6192 MILLER RD	58-31-526-001	Final	04/25/2019	04/25/2019	Canceled
8138 MILLER RD	58-35-576-057	Rough Overhead	04/25/2019	04/25/2019	Approved
8048 MILLER RD 1	58-35-576-039	Rough	04/25/2019	04/25/2019	Approved
8138 MILLER RD	58-35-576-057	Rough	04/25/2019	04/25/2019	Approved
81 HAMILTON ST	58-35-776-081	Final	04/25/2019	04/25/2019	Approved
125 ASHLEY CIR	58-35-776-125	Final	04/25/2019	04/25/2019	Approved
158 BROOKFIELD	58-35-776-158	Final	04/25/2019	04/25/2019	Approved
123 ASHLEY CIR	58-35-776-123	Final	04/25/2019	04/25/2019	Approved
163 BROOKFIELD	58-35-776-163	Final	04/25/2019	04/25/2019	Approved
105 ASHLEY CIR	58-35-776-105	Final	04/25/2019	04/25/2019	Approved
5351 WORCHESTER DR	58-03-578-013	Status	04/29/2019	04/29/2019	Partially Comple
7563 CHURCH ST	58-36-551-015	Status	04/29/2019	04/29/2019	Partially Comple
5143 HELMSLEY DR	58-03-532-011	Ordinance	04/29/2019	04/29/2019	Violation(s)
4320 MAYA LN	58-36-676-013	Final	04/30/2019		
4480 VIRGINIA CT	58-36-651-030	Final	04/30/2019		
4480 VIRGINIA CT	58-36-651-030	Final	04/30/2019	04/30/2019	Approved
8048 MILLER RD 1	58-35-576-039	Rough	04/30/2019		
3317 ELMS RD	58-30-551-013	Ordinance	04/30/2019	04/30/2019	Violation(s)
7563 CHURCH ST	58-36-551-015	Status	04/30/2019	04/30/2019	Partially Comple

Inspections: 98

Population: All Records

Inspection.DateTimeScheduled Between 4/1/2019 12:00:00 AM AND 4/30/2019 11:59:59 PM

Certificates With Inspections

05/01/2019

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR160124	5185 WINSHALL DR	11/18/2016	11/18/2016	04/17/2019	04/17/2019	04/17/2021	Certified
Reinspection	MATT	Matt Hart	Completed	Complied			
Follow Up	JKEY	Matt Hart	Completed	Violation(s)			
Follow Up	JKEY	Matt Hart	Completed	No Change			
Initial	JKey	Matt Hart	Completed	Violation(s)			
CR180066	4367 SPRINGBROOK DR	10/22/2018	10/22/2018	04/22/2019	04/22/2019	04/22/2021	Certified
Reinspection	MATT	Matt Hart	Completed	Complied			
Initial	KBROWN	Matt Hart	Completed	Violation(s)			
CR180067	4491 FREDRICK ST	11/05/2018	11/05/2018	04/17/2019	04/17/2019	04/17/2021	Certified
Reinspection	MATT	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR180068	9265 CEDAR CREEK CT	11/06/2018	11/06/2018	04/16/2019	04/16/2019	04/16/2021	Certified
Initial	KBROWN	Matt Hart	Completed	Complied			
CR180069	9275 CEDAR CREEK CT	11/06/2018	11/06/2018	04/17/2019	04/17/2019	04/17/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR180073	9283 CEDAR CREEK CT	11/06/2018	11/06/2018	04/17/2019	04/17/2019	04/17/2021	Certified
Initial	KBROWN	Matt Hart	Completed	Complied			
CR180075	9289 CEDAR CREEK CT	11/06/2018	11/06/2018	04/10/2019	04/10/2019	04/10/2021	Certified
Initial	KBROWN	Matt Hart	Completed	Complied			
CR180076	9291 CEDAR CREEK CT	11/06/2018	11/06/2018	04/24/2019	04/24/2019	04/24/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
Initial	KBROWN	Matt Hart	Completed	Locked Out			
CR180077	9293 CEDAR CREEK CT	11/06/2018	11/06/2018	04/03/2019	04/03/2019	04/03/2021	Certified
Initial	KBROWN	Matt Hart	Completed	Complied			
CR180078	9263 CEDAR CREEK CT	11/06/2018	11/06/2018	04/10/2019	04/10/2019	04/10/2021	Certified
Initial	JKEY	Matt Hart	Completed	Complied			

Certificates With Inspections

05/01/2019

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR180079	9267 CEDAR CREEK CT	11/06/2018	11/06/2018	04/08/2019	04/08/2019	04/08/2021	Certified
Initial	MATT	Matt Hart	Completed	Complied			
CR180080	9269 CEDAR CREEK CT	11/06/2018	11/06/2018	04/23/2019	04/23/2019	04/23/2021	Certified
Follow Up	JKEY	Matt Hart	Completed	Complied			
Initial	KBROWN	Matt Hart	Completed	Violation(s)			
CR180087	4029 JENNIE LN	11/13/2018	11/13/2018	04/02/2019	04/02/2019	04/02/2021	Certified
Reinspection	MATT	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR180091	7139 MILLER RD	11/26/2018	11/26/2018	04/22/2019	04/22/2019	04/22/2021	Certified
Reinspection	MATT	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			

Population: All Records

Record Count: 14

Certificate.DateIssued Between 4/1/2019 12:00:00 AM
AND 4/30/2019 11:59:59 PM

Enforcements By Category

05/01/19

ANIMALS

Enforcement Number	Address	Status	Filed	Closed
E19-012	5138 MORRISH RD	Closed	04/15/19	04/15/19
E19-016	3317 ELMS RD	Violation	04/29/19	
Total Entries: 2				

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E19-009	4491 FREDRICK ST	Closed	04/04/19	04/15/19
E19-010	9072 CHESTERFIELD DR	Closed	04/08/19	04/10/19
E19-011	7563 CHURCH ST	Violation	04/11/19	
E19-013	7055 ABBEY LN	Closed	04/15/19	04/15/19
E19-014	7317 BRISTOL RD	Violation	04/23/19	
E19-015	5143 HELMSLEY DR	Violation	04/25/19	
Total Entries: 6				

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E19-008	5403 SEYMOUR RD	Inspection Pending	04/04/19	
Total Entries: 1				

Total Records: 9

Population: All Records

Enforcement.DateFiled Between 4/1/2019 12:00:00 AM AND 4/30/2019 11:59:59 PM

Metro Police Authority Offense Summary

For Swartz Creek

Occurred 4/1/2019 - 4/30/2019

Offense	Total Offenses
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	1
1313 - 13001 - Assault and Battery/Simple Assault	3
1382 - 13003 - Stalking (Misdemeanor)	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1
2404 - 24001 - Vehicle Theft	1
2501 - 25000 - Forgery of Checks	1
2602 - 26001 - Fraud - Swindle	1
2609 - 26007 - Fraud - Identity Theft	1
2901 - 29000 - Damage to Property - Business Property	1
2902 - 29000 - Damage to Property - Private Property	2
2903 - 29000 - Damage to Property - Public Property	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
5012 - 50000 - Probation Violation	1
5015 - 50000 - Failure to Appear	3
5215 - 13003 - Threat to Bomb	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	2
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8073 - 54003 - Traffic - Reckless Driving	1
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	3
8277 - 54003 - Traffic - Registration Law Violations	1
8910 - 89003 - Violation - Reg - Improper Use of MPSC Plate	1
9910 - 93001 - Traffic, Non-Criminal - Accident	6
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	6
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	2
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1
9945 - 98009 - Inspections/Investigations - Drug Overdose	3
9946 - 99001 - Miscellaneous - Suicide	1
9947 - 99002 - Miscellaneous - Natural Death	2
9953 - 99008 - Miscellaneous - General Assistance	1

Metro Police Authority Offense Summary

For Swartz Creek

Occurred 4/1/2019 - 4/30/2019

Offense	Total Offenses
9954 - 99009 - Miscellaneous - Non-Criminal	1
Total	54

F.A.N.G. Monthly Activity Report

April 2019

04/02/19 – FANG detectives assisted FBI/ DEA with a trafficking investigation of a kilo of cocaine intended for sale in Genesee County.

04/03/19- FANG detectives met with the management at the Hotels and Motels in Grand Blanc Twp. and Mundy Twp. to review best practices for identifying trafficking in their facilities. Also on this date, FANG detectives conducted a search warrant resulting in the seizure of 20 grams of cocaine and a hand gun.

04/04/19 – FANG detectives conducted public transportation interdiction ops at the Indian Trails bus station on Dort Hwy.

04/05/19 – FANG hosted marijuana legal training by the Prosecuting Attorney's Association at the FANG office.

04/09/19 – FANG detectives conducted a controlled delivery / anticipatory search warrant of the meth precursor ephedrine to a residence in Flushing Twp.

04/12/19 – FANG detectives assisted MAGNET drug task force (Shiawassee County) with surveillance on a Mt Morris suspect who was trafficking drugs to users in Shiawassee County.

04/15/19 – FANG detectives utilized a confidential informant to purchase \$400 worth of cocaine. One suspect was identified, and the investigation is ongoing.

04/16/19 – FANG detectives conducted a controlled purchase of cocaine from a suspect / drug house in the City of Burton. Fang Detectives conducted a controlled purchase of crack from a suspect / drug house in the City of Flint.

04/17/19 – FANG detectives conducted hotel interdiction training for management at the Holiday Inn in Grand Blanc Twp.

04/18/19 – FANG detectives executed a search warrant in Flint Twp. at the residence of a known cocaine dealer. The search warrant resulted in the seizure of 11 grams of cocaine, 3 assault rifles, and 1 shotgun. 2 pickup trucks and \$3649 were also seized for forfeiture.

04/22/19 – FANG detectives conducted a controlled buy of over 2 ounces of cocaine from a suspect in Flint Twp.

04/23/19 – FANG detectives utilized a confidential informant to purchase 2 ounces of crystal meth from a dealer in Flint. This was part of an ongoing investigation into a potential Drug Trafficking Organization.

04/24/19 – FANG detectives conducted a controlled purchase from a drug house in the City of Burton.

04/25/19 – FANG detectives conducted a search warrant at a drug house in the City of Burton. The search warrant resulted in the seizure of 1 hand gun and approximately \$10,000 in cash.

04/26/19 – FANG detectives conducted a controlled purchase from a drug house in Montrose Twp.
Fang Detectives conducted a controlled purchase from a drug house in Flint.

04/29/19 – FANG detectives utilized a confidential informant to purchase crack cocaine from a dealer in the flint area. One suspect was identified, and the investigation is ongoing.

Community Engagement Statement

**City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
810.635.4464**

Objectives

The City of Swartz Creek will enable processes that are inclusive, transparent, and responsive of the broad and diverse range of key stakeholders that make up the community as it embarks upon planning, reviewing, and acting on matters related to the development.

Expectations of the City of Swartz Creek are:

- To evaluate plans and projects individually and determine the scope, stakeholders, review process, impact, and scope of appropriate community involvement.
- To make plan and project information available in a timely manner in order to enable stakeholders to review, respond, and engage in the decision making process.
- To make information available in various mediums in order to serve populations with diverse needs, abilities, and expectations.
- To enable formal in informal communication with stakeholders regarding plans and projects to foster awareness, productive criticism, deliberation, and understanding.
- To encourage participation in planning as a first step to participation in project review and decision making.
- To foster effective means to involve key stakeholders in routine and unique planning and project processes.
- To make use of comments, requests, and recommendations of key stakeholders in the decision making processes involving planning and projects.
- To reasonably record, analyze, and report formal participation in its various forms to decision makers and the public.
- To include community input from beyond the formal boundaries of the city.

Statutory and Regulatory Requirements

- Swartz Creek City Charter
- Swartz Creek City Ordinances (Appendix A Zoning)
- Home Rule City Act (PA 279 of 1909)
- Michigan Open Meetings Act (PA 267 of 1976)
- Michigan Planning Enabling Act (PA 33 of 2008)
- Michigan Zoning Enabling Act (PA 110 of 2006)
- Downtown Development Authority Act (PA 197 of 1975)
- Commercial Redevelopment Act (PA 255 of 1978)
- Commercial Rehabilitation Act (PA 210 of 2005)
- Plant Rehabilitation and Industrial Development Act (PA 198 of 1974)
- Federal Community Development Block Grant Program
- Michigan Department of Natural Resources Trust Fund Program
- United States Department of Agriculture Rural Development Program

Key Stakeholders in the Swartz Creek Community

- Residents of Swartz Creek
- Prior residents and area residents from beyond Swartz Creek City
- Neighboring jurisdictions and county agencies
- Swartz Creek Community Schools
- Michigan Department of Transportation
- Bishop Airport
- CN Rail
- Consumers Energy
- Telecommunication providers
- Metro Police Authority of Genesee County
- Swartz Creek Area Fire Department
- Perkins Library
- Swartz Creek Area Senior Center
- Swartz Creek Chamber of Commerce
- General Motors
- Sports Creek
- Institutions of worship
- Local community organizations

Processes for Planning and Projects

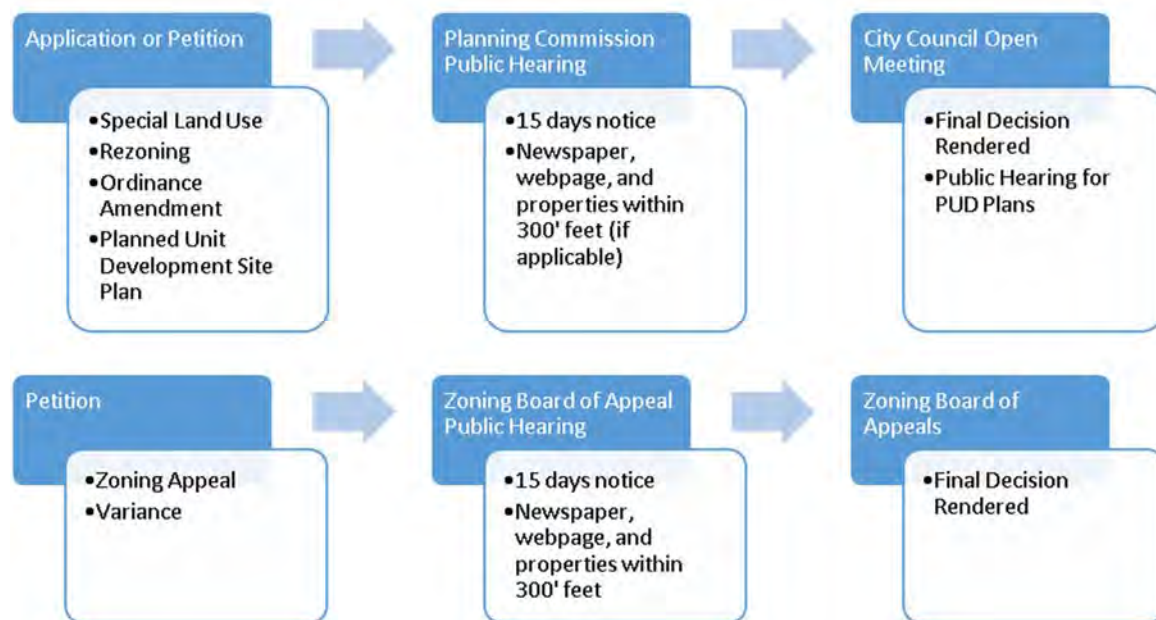
The City engages in various processes for proactively planning for its future and for acting on petitions for specific projects or developments.

Proactive planning ultimately falls under the purview of the city council to engage and approve various planning initiatives, including the city master plan, parks and recreation plan, zoning ordinance, Downtown Development Authority Plan, capital improvement plans, and miscellaneous plans. Such efforts, though approved by the city council, are often processed, publicly vetted, and heavily deliberated by other boards and commissions such as the Park Advisory Board, Planning Commission, Downtown Development Authority, and ad hoc committees of the City Council. At times, joint responsibility is exercised between boards and commissions.

Project specific planning typically includes a petition for private investment that involves a zoning change, site plan, special use, or variance. The reviewing entities are the Planning Commission and Zoning Board of Appeals, in addition to the legislative responsibilities of the City Council. Planning for and review of public work projects can also be undertaken by the Downtown Development Authority, Planning Commission, and City Council.

Both plan creation and plan review necessitate public hearings and engagement. Objective notices, outreach, publication, hearings, and reporting are required for most formal plans and review processes. In addition, the city recognizes the need for more effective engagement for the purpose of informing the public, encouraging deliberation, and enabling stakeholder influence on the decision-making processes.

The flowcharts below indicate the required and expected form of the processes and public engagement:



Planning and Project Review Bodies

City Council

The Swartz Creek City Council is composed of seven members from the eligible electorate of the city. Four members are from wards, and three members are at-large. Terms are four years and are staggered two years apart for wards and at-large members. This is the city's legislative body and is responsible for all ordinances (including zoning/signs), the budget, and appointment of various administrative and official positions.

Planning Commission

The Planning Commission is a nine member body, including the mayor and one other city council member. Terms are staggered and are for three years. The planning commission is the final authority for site plan approval. The commission is also responsible for guiding revision of the city's master plan, reviewing zoning amendments, reviewing special land uses, and consideration of the composite capital improvement program.

Zoning Board of Appeals

The ZBA consists of five members, including the planning commission chair, and city council member, and two alternates. The commission has three primary functions. The first is to consider interpretations of the zoning code. The second is to rule on appeals of decisions made by staff, the planning commission, and city council as it relates to zoning. The last is to consider use and dimensional variances.

Downtown Development Authority

The DDA is a nine member body, with the majority of said members having an interest in real property in the district. This body has many charges, but does not have statutory review authority. Due to its role in improving the downtown area for physical, economic, and social change, the DDA often is involved in public processes that involve investment in physical infrastructure, development of programming, and investment in private property.

Park Advisory Board

The Park Board is composed of nine members of the community. They currently serve three year, staggered terms. The primary function of the board is to revise the city's park plan and oversee its implementation. This board is involved in planning the physical and social role of parks in the community.

The city has many boards and commissions, which serve as the most direct conduit between the individual members of the electorate, the general public, and the decision making process of the city council.

The city encourages service on such boards and commissions by eligible stakeholders, as well as involvement of the general public via direct meeting participation, written correspondence, electronic communication.

The city's webpage is a one-stop shop for meeting packets (including minutes), existing plans and studies, meeting schedules, board/commission job descriptions, project review flowcharts/checklists, and much more:

<https://www.cityofswartzcreek.org/index.php/departments/community-development.html>

Open Meetings

All meetings of the city's council, boards, commissions, and committees shall be open to the public in accordance with the Open Meetings Act, PA 267 of 1976 as amended. Public notices for regular meetings are posted at city hall, are included in the community calendar, and on the city's webpage. Special meetings are posted at city hall, on the city's webpage, and are published/mailed/posted/delivered in accordance with applicable statute.

The city conducts a mailing to all properties within 300 feet of a property subject to zoning (9 or less parcels), special land use, ZBA appeal, and ZBA variance. Such notices are also published in a newspaper of general circulation 15 days or more prior to the meeting.

All meetings are held in a facility accessible to persons with disabilities, and the City provides reasonable accommodations.

Methods and Expectations of Engagement

Inform

- **Website:** www.cityofswartzcreek.org contains all meeting packets (with minutes), the community calendar, forms/applications, routine service information, online services, contact information, and much more.
- **Newsletter:** The city distributes a paper and digital newsletter, which is mailed to all occupants of record. Information covers routine services, resident/business expectations on matters such as sidewalk maintenance, and coming events/projects.
- **Newspaper:** The Swartz Creek View is the newspaper of general circulation. Writers attend nearly all city board, commission, and council meetings. The weekly paper is used for formal notices and all editions are shared on the city's Facebook page.
- **Printed Postings/Announcements:** The city maintains a well-used notice board at the city offices. Notices are also distributed on utility bills. Announcements and the upcoming meeting schedule is included in each city council packet.

- **Notices:** Notices of the city shall meet statutory standards. Notices shall also endeavor to describe locations, projects, impacts, and standards in common terms. E.g. property subject to a variance will be identified with its street address, common business name, and other visual cues in addition to a parcel identification number; zoning standards shall be described in addition to being listed by their Section number.
- **Email:** All elected officials and the city manager can be emailed through the city website. The city maintains a distribution list for all boards, commissions, and council. Any entity can subscribe to receive such emails.
- **Social Media:** The city uses Facebook to communicate public emergencies, public notices, share news stories, and announce events. The city also receives and responds to personal messages.
- **SeeClickFix Notice:** The Service Creek Application enables the city to post and communicate community information to participating members of the free application. It also enables reverse 911 style email and notice distribution to subscribers. For example, a water main break can be GIS located and emailed/noticed to subscribers with an image and description of the issue, impact, and time of action.
- **Public Meetings:** These meetings are always conducted as an open meeting of a public body and are used to share information with the public and to receive formal comments from stakeholders.
- **Open Houses:** These events are less formal information sharing proceedings in which city official (or representatives) are able to host information sharing and potential feedback solicitation regarding a specific plan, project, or other matter of interest. For example, the city may set up an open house in the conference room of a restaurant for a day to share information and received feedback on the 20 year street asset management plan.

Interact

- **SeeClickFix (311 Service) Report:** The city operates an online and application based service by which members of the public can report issues, recommendations, and problems in a public format. The reports are public to all members, including the city response and actions taken. For example, a member might report that there are no accessible swings in a park, and the city will acknowledge the request (to be able to remedy the situation or not) and will eventually close the case with the solution. Reports can be made anonymously by device application (Service Creek), Facebook, or the website and can include images and a GIS location.

- **Surveys:** Surveys, in digital and traditional form, are used to canvass large swaths of stakeholders for objective and subjective data that can be used in shaping a vision, project, or plan objective. For example, the city engaged the general public in an online and print survey regarding its self-perception during the branding and marketing process.
- **Workshops:** Workshops are specific events hosted by the city and inviting all key stakeholders to communicate and coordinate strategy creation for a specific plan or project. This might include community input and deliberation regarding a proposal park feature, trail plan, or downtown investment.
- **Focus Groups:** These groups are assembled by commissions or boards to resolve issues or make recommendations regarding specific projects. Focusing on developer projects and their relationship to the community, these groups usually consist of a development applicant, city staff, known or self-identified key stakeholders, and board/commission representation. For example, the group might be charged with addressing a stakeholder concern about drainage or noise from a proposed development.

Impact

- **Boards & Commissions:** Qualifying individuals are encouraged to study the job descriptions of various board and commission roles and to make application to serve. Membership on a board or commission is the most direct manner to gain information, deliberate relevant matters, and contributed to the decision making process. For example, a local church that is concerning about community change could request a representative seat on the Downtown Development Authority to increase their impact as a stakeholder.
- **Ad Hoc Committees:** Mayoral Ad Hoc committees are critical to communicating and resolving in-depth and technical matters. Such groups can be formed of any array of key stakeholders to resolve the details of a street reconstruction project, neighborhood forestry objectives, streetscape design, and more. These are specific purpose committees formed under the council by-laws, and they dissolve upon completion of their dedicated task.
- **Public Comment:** Comments made at the various meeting, open house, workshop, and related venues (as well as all electric/written correspondence) is the most fundamental way to impact the decision making process for those stakeholders not directly involved in an official capacity. This option is readily available, transparent, and immediate.

Communicating Results

- **Minutes:** Minutes from boards, commissions, and committees communicate expert level findings, recommendations, public comment, and outcomes.
- **City Manager Reports/Packets:** City Manager packets, including reports, are the backbone of consolidated communication regarding the status of all plans and projects. The reports are in every city council packet and are on the city's webpage in current and archived form, enabling the public to view the progress of such plans and projects over time. Raw data, including survey results, all city minutes, routine reports, and staff/consultant findings are available and filed with the packets.
- **Annual Reports:** Annual reports (filed for PC, ZBA, Park Board, and DDA) contain succinct data, findings, outcomes, and other valuable information that is used to report all substantial activity for the respective body's policy, plan, and project activity for that calendar year. The report findings and recommendations often impact the decision making processes at the highest levels of city government.

Evaluating Results

In communicating results, an expectation of outreach will be to include attendance and participation data for staff, council, and related bodies to gauge effectiveness of outreach, venues, and related engagement circumstances.

Surveys, workshops, and related events/input instruments shall include questionnaires that include the following at a minimum:

- How did you learn of this event/project?
- How would you rate the venue/materials provided/speaker/etc?
- What can the community do to improve information sharing/feedback collection/inclusion in the decision making process?

Updating the Community Engagement Strategy

The City of Swartz Creek includes a Redevelopment Ready Communities section in the city manager's report. Quarterly audits are included in the packet and administrative processes are in place to review best practices of the RRC program, including the Community Engagement Strategy. This strategy will be reviewed by the city planning commission with their annual report and recommendations for changes will be made at that time.

Adam Zettel

From: Cade Surface <csurface@crim.org>
Sent: Tuesday, April 23, 2019 4:13 PM
To: Adam Zettel
Cc: Ben Mainka; Theresa Roach
Subject: Overview of today's discussion

Hello, Adam!

Thank you for your time this morning. Here is an overview of what we discussed.

The City of Swartz Creek will be involved in many of the engagement and planning processes for the Safe Routes to School grant over the next several months. This may include staff or elected leaders participating in engagement meetings, as well as a commitment to using best practices for pedestrian improvements on city owned infrastructure.

We are expecting to use the month of May to collect important data which will help guide our future conversation. I'll be working with Ben and the principals of all three candidate buildings to get the process started. This includes a series of surveys which will be administered at/by the candidate schools, the mapping of student addresses for all candidate schools, and the mapping of pedestrian and cycle traffic/crash data for the City of Swartz Creek.

We (Theresa and Cade) encourage you to share articles and posts from the "[Crim Active Communities](#)" [Facebook page](#). We will also send you relevant links and post ideas on occasion to help you promote pedestrian safety and the Safe Routes to School process.

We are planning on holding one or more "walking audit" upon the completion of the data collection mention above. These audits will likely take place in June.

Once the data collection and walking audits are completed, we will conduct at least one "Action Planning" meeting, where we will prioritize safety interventions at each school. We will encourage participation of students, parents, and representatives from the city at these meetings. Additional programming, educational, and enforcement related interventions can also be included in these meeting discussions.

An engineering firm (contracted by the City of Swartz Creek) will work from the completed priority lists in order to create a construction/improvement budget which can be submitted with the rest of the application materials in October 2019.

The Swartz Creek City Council will need to pass a "Safe Routes to School" resolution prior to the submission of the application in October of 2019. I will provide basic language for this resolution.

Please let me know if there is anything that I've left out or misrepresented.

Thanks again!

--
Cade Surface
Active Communities Coordinator
Crim Fitness Foundation



Recreational Marihuana Q&A



michigan municipal league

MMMA –	Michigan Medical Marihuana Act, patient/caregiver model
MMFLA –	Medical Marihuana Facilities Licensing Act, medical facilities licensed by the State and located in municipalities that opt in
MRTMA –	Michigan Regulation and Taxation of Marihuana Act, recreational (non-medical) marihuana businesses to be licensed by the State and located in municipalities that do not opt out
LARA –	State of Michigan Department of Licensing and Regulatory Affairs, department responsible for rule making and licensing of marihuana

complete prohibition of recreational commercial establishments by voter initiative.

- Q4: May municipalities opt out of the MRTMA now and opt in later? What about the reverse: opt in now and opt out later?
- A. Yes, you can opt out now and opt in later. You can change your mind and later revise your ordinance. Opting out after opting in is likely more problematic. The licenses are for one year only, though. A lawfully licensed and established recreational marihuana business which is not in violation of any regulation might argue that it should be permitted to continue to operate as a non-conforming use, or that by prohibiting its continued operation that such amount to a unconstitutional regulatory taking. However, Federal courts would not likely recognize that form of “taking” in the context of marihuana due to it being an unlawful Schedule 1 substance, since one might have a recognizable “reasonable investment backed expectation” by trading in an unlawful substance.

Opting In/Opting Out

- Q1: If a municipality chooses to do nothing in response to the new recreational MRTMA law, how will the law affect it?
- A. If you do nothing, then you are effectively "opting in" to permit recreational marihuana commercial businesses.
- Q2: What is the timeline for a municipality to opt out?
- A. Applications for recreational marihuana business licenses will begin to be accepted on December 6, 2019. Under the terms of the MRTMA, LARA has one year from the date of the November 2018 election certification to prepare. However, there is word that Governor Whitmer would like the timing fast-tracked to perhaps as early as June 2019.
- Q3: How does a municipality opt out?
- A. Although the statute doesn't provide language for municipalities opting out, nor how to do it, since ordinances are mentioned in the statute you are likely better protected if you opt out by ordinance rather than resolution. Additionally, the MRTMA permits the

- Q5: Does a village have to opt out of both the MMFLA and MRTMA, or just recreational? We don't want either.
- A: The MRTMA requires an opt out. The MMFLA does not—medical marihuana facilities can only locate in your municipality if you opt in.
- Q6: Our municipality didn't do an ordinance to opt out but instead recently passed a Resolution setting a "moratorium" on recreational marihuana businesses in our community until December 31, 2019. We wanted time to do more research, let State of Michigan establish rules, regs, etc. Are we vulnerable to allowing marihuana businesses to come in since we didn't opt out?
- A. While moratoria are generally not favored by courts, they are not unlawful either. It is recommended that a moratorium not last any longer than one year, and a six-month term, even if extended by another 6-month term is likely preferred, so long as the community is actively working on defining the issues and working on options as to how to best address the issues.
- Q7: Can municipalities decide to allow only microbusinesses?

Interaction with other Marihuana Statutes – MMMA and MMFLA

A. The statute isn't clear on this, but we think the answer may be a "qualified yes" since the language of the MRTMA permits a municipality to "provide for the number of marihuana establishments." Ostensibly, a community could solely provide for a certain number or perhaps an unlimited number of micro businesses but provide that no other types of recreational marihuana establishment be permitted. However, given the less than certain and vague language of the statute, final guidance will likely come from the courts or clarifying legislation.

Q8. Does "prohibit" mean all, or can the municipality pick and choose the businesses and only choose some?

A: The statute is less than clear on whether municipalities can pick and choose which type of establishments they will allow. However, there is an argument for doing so. If deciding to take this type of course of action, consult with your municipal attorney for guidance.

Q9: If a township opts out, does that mean a village within that township has opted out—and the inverse as well? If township opts in is the village allowed to opt out?

A: The statute doesn't mention counties—just cities, villages, and townships. Villages are governmental entities and pass their own ordinances separate from townships.

Q10. Does the 150-plant limitation for a micro business mean 150 growing plants in addition to additional plants drying?

A. No. "Cultivate" means "to propagate, breed, grow, harvest, dry, cure, or separate parts of the marihuana plant by manual or mechanical means" under the MRTMA. Since cultivation includes both growing and drying, the 150-plant limitation at any one time would include both operations.

Q11. Does a general law village need to hold public hearings on MRTMA? Our zoning person thinks it's a police action that doesn't need a hearing.

A. Licensing is the exercise of the police power; determining where a particular business may locate is a zoning issue subject the process set forth in the Michigan Zoning Enabling Act.

Q12: Can a caregiver grow recreational marijuana for his own use?

A: Probably, yes. Being a registered caregiver does not preclude one from growing recreational marihuana for yourself. There's an argument for growing 24 plants on the premises—12 plants could be grown for medical, and 12 plants for recreational.

Q13. Where do caretakers fall? Can they sell directly to consumers?

A. Under the MMMA, the patient/caregiver act, caregivers can be compensated for the costs associated with assisting their patients in the use of medical marihuana. Under the MMFLA, provisioning centers may only sell to registered caregivers and patients. Under the MRTMA, only a micro business or a marihuana retailer may sell marihuana; individuals cannot sell recreational marihuana—it can only be "gifted," so long as the transfer is not advertised or promoted to the public.

Q14. What impact would opting out of medical marijuana have on caregivers using their homes for their businesses?

A. The MRTMA will not affect the MMMA. The patient/caregiver model will continue, the same as it was before the recreational proposal was passed. However, note should be taken that the Michigan Court of Appeals has ruled that municipalities may not limit caregivers to "home occupations" under local zoning ordinances.

Q15. If a municipality opted in to MMFLA can it keep out recreational marihuana retailing centers?

A. This is not clear in the statute. There are two schools of thought. One approach argues that given the language in the MRTMA permitting municipalities to completely prohibit recreational marihuana establishments, that even though a community has opted to permit medical marihuana facilities, it need not permit recreational marihuana businesses. The

other approach argues that since the MRTMA prohibits a municipality from adopting an ordinance which prohibits a grower, processor or retailer from operating at a location shared with a facility operating pursuant to a MMFLA license, means that a community opting in to permit medical marijuana facilities may not prohibit recreational growers, processor or retailers. The final answer will likely come from the courts. Again, consult with your municipal attorney.

to be reduced to reflect the actual cost of those services.

* Kalamazoo requires an upfront application fee for its medical marijuana licenses but refunds a portion of the application fee for those who didn't get a license.

Licensing

Q16: Could a municipality opt in to medical establishments, but out of recreational? If so, can this be in the same ordinance, or would it have to be in two separate ordinances?

A: See the answer to the question above, but arguably a community can say yes to opt in to medical and no to recreational. Two separate ordinances would seem to be a better approach, but there is nothing that legally requires it, so it might be done with a single ordinance.

Q17: If a business has been licensed as a medical facility, must it also be licensed as a recreational facility if it applies?

A: The business would have to separately qualify for a recreational license. For the first 24 months after the State begins to accept applications, applicants for a recreational retailer, process, class B or C grower, or transporter must be licensed under the MMFLA to engage in the medical marijuana business. For the first 24 months, LARA will only accept applications from Michigan residents for licensure as a class A grower or a microbusiness. However, after one year, LARA may accept applications from anyone, if it determines that additional licenses are needed to minimize the illegal marijuana market, to efficiently meet the demand for marijuana or to provide reasonable access to marijuana in rural areas of the State.

Q18: Has the \$5,000 municipal licensing fee (under the MMFLA) been challenged (if municipality is not even doing fire inspections, etc.)?

A: You must be able to demonstrate that the cost of enforcement and administering of the law is costing the local government approximately \$5,000. If those costs are substantially less than \$5,000, the fee needs

Q19: When will LARA start issuing licenses?

A: Under the MRTMA, LARA has one year from the law's effective date of December 6, 2018 to put its regulatory framework in place and begin to accept applications. But indications are that Governor Whitmer would like LARA to start accepting applications as early as the summer of 2019. If the State isn't ready by December 2019, then municipalities are on the front line—businesses can come to your community and ask for a license. Your municipality becomes the regulatory agency for a year, not the State.

Q20: Can municipalities license and regulate recreational marijuana businesses ahead of the State?

A: Only in the circumstance where the State is not ready to accept applications in December 2019. Otherwise the MRTMA says that a business needs a State license first. Once a business gets a State license then it can get a municipal license (if the municipality wants to license; municipalities don't have to). It is ill-advised for a municipality to regulate before a State license is issued. Municipalities will be the regulatory agency IF, after one year, the State hasn't put in a regulatory framework.

Q21: What are the pros and cons of a municipality deciding to license marijuana?

A: LARA will come up with rules but will not decide anything about zoning (where businesses can be located) and hours of operation, for instance. So, zoning needs to be addressed at the local level, regardless. Licensing at the local level may permit greater ability to inspect and monitor recreational marijuana businesses, but the ability for law enforcement inspections under the MRTMA is not as broad as under the MMFLA. Additionally, if the municipality seeks to limit the number of licensed recreational marijuana establishments, it must

employ a “competitive process intended to select applicants who are best suited to operate in compliance with (the MRTMA) within the municipality.” Unfortunately, the statute provides no other guidance as to what that process should look like so as to provide a safe harbor; as a result, this may put municipalities at risk of lawsuits from applicants who do not receive a license.

Q22: Will LARA regulate how many licenses are in one municipality, such as with liquor licenses?

A: No.

Q23: Will a village with 10 empty buildings be forced to potentially allow 10 recreational marijuana businesses if they allow one?

A: It depends on whether the village chooses to limit the number of establishments and how its zoning ordinance is written regarding the applicable zones where the various types of marijuana establishment are permitted to operate, along with separation distances from schools and residential zones.

Q24: Can a municipality charge an application fee along with the annual license—for example, a \$2,500 application fee? This is done in Colorado with many communities.

A: The statute is silent on this. The \$5,000 fee set forth in the MRTMA is for administration (and enforcement) costs—seems like processing an application would be included in this fee. Also, keep in mind that an administrative fee must approximate the actual cost of providing the service; otherwise it is an unlawful tax. It is also not a good idea to follow another state’s process since the underlying statutory authority is likely to be different from that in the Michigan law.

Q25: Are the licensing restrictions applicable for the first 24 months after the effective date of the Act, or first 24 months after LARA’s rules and regulations are released?

A: 24 months from the effective the date of Act (December 6, 2019).

Q26: If a municipality does have a license fee of up to \$5,000, what types of expenses CAN it go toward for enforcement? (Since the new law doesn’t allow for inspections like officers do routinely for liquor).

A: Anything your municipal clerk, law enforcement agency, or inspections staff does to review the application, the applicant, or proposed site of the business. Then once the business is established, if you can demonstrate that that these businesses generate complaints or more calls for services so as to demonstrate the need for increased resources, then those costs ought to be included as well so as to demonstrate the need to charge up to \$5,000 as a fee.

Q27: It seems this will cost villages a bit to get their lawyer/zoning official up to speed on this. Couldn't an argument be made that the \$5,000 is used to help recoup upfront costs?

A: Probably. Legal services associated with administration and enforcement would be part of a legitimate argument to support the amount of the fee.

Effects of Opting In

Q28: If a municipality opts in is it required to have 24-7 police support?

A: No. Police support is not required by this new Act.

Q29: If a municipality opts in, how will that affect eligibility for federal/State grants? If a municipality is getting federal grant money, won't the federal government deny it because the municipality allows recreational marijuana?

A: You will have to look at the language of the grants—for instance, is there language on maintaining a drug free work place or anything like that? Certain municipal employees who are federally-grant funded, could be made subject to a zero-tolerance drug policy. Otherwise you are probably OK. If the grant language poses a problem, a municipality might consider whether the federal government is co-opting local and State government to carry out federal drug policy? Several communities have successfully challenged law enforcement grants that require compliance with federal immigration law by the local

municipality. The issue is currently in litigation in several federal courts.

Q30: May the municipality increase the distance from preexisting schools to further than 1,000 feet?

A. 1,000 feet is the limitation set forth in the MRTMA. You would likely get challenged if you increased the distance. 1,000 feet is a standard under both Michigan and federal Drug-Free School Zone laws. It should be noted that the MRTMA permits a municipality to reduce the distance requirement.

Miscellaneous

Q.31: What can a city do if a citizen calls and says his neighbor is selling marihuana out of his home?

A. Not much. This would be very hard to prove. Marihuana has been decriminalized—violations are now a civil infraction.

Q32: Can home growers sell their marihuana?

A. No, the recreational statute says that it may be “gifted,” but not sold. Caregivers, under the MMMA, can get paid as recompense for the cost of providing the service/product.

Q33: Since people can’t “sell” recreational marihuana, can they sell other things, such as t-shirts or \$75 and give a “gift” baggie of marihuana as a thank-you, like we’ve seen in other States?

A. A real possibility. That is already happening in Michigan—there is a company that is selling and delivering chocolate and the driver is giving away free pot to those that purchase chocolate. This practice will likely be challenged. It will be up for the courts to decide.

Q34: Can you clarify if it is 12 plants per person per household or 12 plants per household?

A. 12 Plants per person over 21 in the household. That said, there may be argument to assert that it is a 12 plant per premises limit. The MRTMA at § 5.1 (b) says “provided that not more than 12 marihuana plants are possessed, cultivated, or processed on the premises at once,” leading to the assertion of a 12 plant per premises limit. However, the introductory language to

§5.1 says “the following acts by a person 21 years of age or older are not unlawful”, and then subsection (b), begins with the phrase “within the person’s residence” before stating the 12-plant limit. Like other issues with the MRTMA, this issue of the proper interpretation of the language in question will likely be decided by the courts

Q35: Can municipalities pass odor control ordinances?

A. This will depend on whether and to what extent LARA addresses the issue. Any local regulation may not be inconsistent with State administrative rules, but a municipality could adopt a provision to require system to diffuse odors consistent with an applicable State rule or in the absence of a rule, look to see what the Stille DeRosset Construction Code allows you to do.

Q36: Can tourists come to Michigan and purchase marihuana?

A. As long as they are 21 years of age or older.

Q37: Can the DDA prohibit marihuana establishments in the downtown district?

A: It is not likely that a DDA can do that—the municipality has authority for zoning, etc. not the DDA. A DDA is not really empowered to regulate businesses. But ask your municipal attorney.

Q38: How does CBD oil/products fit into all this? Is a store allowed to sell CBD oil if the municipality opts out?

A: In the lame duck session of the Legislature, several bills (PA 641, 642, and 648 of 2018) were adopted addressing hemp and hemp products which severely limited or prohibited local regulation. Currently (April 1, 2019) the Michigan Department of Agriculture and Rural Development (MDARD) is developing a licensing program for hemp growers to meet both state and federal laws. At this time, the FDA has not approved CBD for use in food or drink or as a dietary supplement.

Q39: On the subject of the taxes going toward municipalities, schools, etc. with a cash-based business, how can we be sure there is accurate reporting of the sale prices and actual income a

business may have? Couldn't they charge a steep price and only report a lesser price to avoid paying as much tax?

A: LARA (and the Michigan Department of Treasury) will probably address this issue in their rules. Most likely there will be a tracking system to track recreational seed to sale just like medical marihuana.

Q40. Can a city charge a city sales tax on the sale of the recreational marijuana?

A. No. Michigan cities are not authorized to charge sales tax.

Q41: Has there been any input from the Michigan Building Codes Commissioner as far as ventilation requirements for odors, fire suppression requirements due to flammability concerns...can a municipality restrict an establishment based on building code issues?

A: LARA has addressed some of that in the rules for medical marihuana, so we expect similar standards will be applicable to recreational. As a municipality, you cannot be stricter than LARA rules.

Q42: It is my understanding that municipal governments cannot limit marijuana related accessory business? i.e.: hydroponic stores, smoking supplies.

A: Pipes and bongs can be used for tobacco and pipe tobacco—not specifically for marihuana. Soil and fertilizer aren't just for marihuana. The definition of "marihuana accessories" in the MRTMA states that the equipment, product, or material must be "specifically-designed" for marihuana. This language makes it very difficult for a municipality to somehow regulate or say someone violated a law because they are trading in marihuana accessories. It would have to be shown that it is exclusively designed for marihuana.

Q43. How effective is the testing of under the influence of marihuana in a motor vehicle?

A. This area is still under development. Tests can show if an individual has used marihuana, not whether he or she is presently under the influence. On March 26th, a report was issued from the Impaired Driving Safety Commission appointed by then-Governor Snyder that suggests there not be a THC limit to be considered

driving impaired. The conclusion was reached due to findings that there is no set number of nanograms of TCH that causes a certain degree of impairment.

Q44. If a car is pulled over for speeding and the police find marihuana, what happens to the marihuana?

A. If possible, the driver can a) turn it over to person who is 21 years of age or older; or b) secure it in the motor vehicle. If those options are not available, and it is confiscated by police officers a municipality should consider requiring the individual to seek a court order for its return. Under the federal Controlled Substances Act, there is a law enforcement exception, but it is an open question whether returning marihuana in this circumstance falls within the exception. California courts say it does, while Colorado courts say that it doesn't. This issue will likely have to be decided by Michigan courts.

Q45. Are hemp products now legal in Michigan?

A. In the lame duck session of the Legislature, several bills (PA 641, 642, and 648 of 2018) were adopted addressing hemp and hemp products which severely limited or prohibited local regulation. Currently (April 1, 2019) the Michigan Department of Agriculture and Rural Development (MDARD) is developing a licensing program for hemp growers to meet both state and federal laws. Consult with your municipal attorney to see how these new laws might impact your community.

Q46. Can a community pass an ordinance that the city is the only entity allowed to sell retail marijuana? A community in Oregon has done this.

A. Interesting question. More research is necessary to provide an answer.

Q47. Do you agree that a city-owned campground can prohibit recreational marijuana use inside their mobile homes?

A. The MRTMA permits a landlord to prohibit or regulate the consumption and cultivation of marihuana on rented premises, but a landlord may not prohibit a tenant from lawfully possessing or consuming marihuana in a manner other than smoking.

Q&A with Andrew Brisbo, Director of LARA's Bureau of Marijuana Regulation

(from the League's Capital Conference on March 20, 2019)

Q48. Now that recreational has been decriminalized, will the medical marijuana industry go away?

A. It may be reduced some, but most likely will not go away. There are several reasons for this: medical marijuana is used by people under the age of 18 (for seizure disorders, for instance); some patients prefer to purchase it in a medical setting; and medical marijuana purchases do not have the 10 percent excise fee that recreational purchases will have. In Colorado, the number of medical patients went from 115,000 to about 85,000 after recreational marijuana was passed there.

Q49. For the standard of a marijuana establishment being required to be located 1,000 feet from a school—where does that 1,000 feet measurement start?

A. That standard will have to be addressed/defined in your municipal zoning ordinance.

Q50. When LARA receives an application for recreational marijuana, how will it contact the municipality where the applicant proposes to locate?

A. LARA staff will look on the municipality's website for the clerk's phone number.

Q51. Our municipal attorney recommended our city pass a one-year moratorium. Some on our council are uncomfortable with that, because it is not a firm "yes" or a firm "no." How will LARA interpret a city's moratorium?

A. You can inform LARA that a moratorium means "no," and we will follow that.

Q52. Are social club licenses OK during the year before the recreational rules come out from LARA?

A. They aren't prohibited, but they are also not authorized by the voter-initiated statute. If this activity gets underway, it may have to be rolled back once the regulatory program is in place. We do not know yet.

CITY OF STERLING HEIGHTS

MACOMB COUNTY, MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE TO ADD SECTION 35-70 TO CHAPTER 35 OF THE CITY CODE TO PROHIBIT MARIHUANA ESTABLISHMENTS WITHIN THE CITY

THE CITY OF STERLING HEIGHTS ORDAINS:

SECTION 1. Section 35-70 is added to Article IV of Chapter 35 of the Code of Ordinances to read as follows: 35-70. PROHIBITION OF MARIHUANA ESTABLISHMENTS.

The Michigan Regulation and Taxation of Marihuana Act was initiated by the voters of the State of Michigan pursuant to Proposal 1, the Marijuana Legalization Initiative, on November 6, 2018. The Act authorizes cities, villages, and townships to completely prohibit marihuana establishments within their boundaries. Pursuant to that authority, marihuana establishments as defined in the Act are hereby prohibited within the City.

SECTION 2. All other provisions of the Code of Ordinances not specifically amended shall remain in full force and effect.

SECTION 3. Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby revised as cited in Section 1 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

SECTION 4. This ordinance shall become effective immediately upon publication of a notice of adoption.

This ordinance was introduced at a meeting of the City Council of the City of Sterling Heights on the 20th day of November, 2018, and was duly adopted at a meeting of the City Council of the City of Sterling Heights on the ____ day of _____, 2018.

MICHAEL C. TAYLOR, Mayor

MELANIE RYSKA, City Clerk

CITY OF STERLING HEIGHTS

Ordinance No: _____

NOTICE OF ADOPTION OF ORDINANCE

The City of Sterling Heights has adopted an ordinance which adds Section 35-70 to Chapter 35 of the Code of Ordinances to prohibit marihuana establishments within the City. The ordinance shall be effective upon publication of this Notice of Adoption. A copy of the ordinance can be inspected or obtained from the City Clerk's office in City Hall, 40555 Utica Road, Sterling Heights, Michigan 48311-8009, during normal business hours.



ARCHITECTS. ENGINEERS. PLANNERS.

April 26, 2019

Adam Zettel, AICP
City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, Michigan 48473

Subject: Proposal for Engineering Services
Intersection Traffic Control Study
Fairchild at Cappy

Thank you for the opportunity to submit this proposal for professional services for the intersection review. This letter represents our scope of services. It also notes a time schedule, expected compensation and our standard contract terms and conditions. To indicate the City's acceptance, please have copies of this agreement signed by the appropriate officials and have one returned to us at your earliest convenience.

PROJECT DESCRIPTION

Fairchild St at Cappy Ln is a tee intersection but posted as a 2-way STOP. In itself, this is very unusual. The City is now looking to see if an all-way STOP should be authorized. The process is straightforward. Warrants for an all-way STOP are clearly delineated in MMUTCD Section 2B.07 and are based on crash data and / or minimum volumes of vehicles and pedestrians.

SCOPE OF SERVICES

OHM will obtain and analyze a minimum of two years of crash data for this intersection. The volume part of the warrant will require the threshold being met for a minimum of 8 hours, so approach vehicle volumes are usually collected for a 24-hour period. Moreover, we will want to get pedestrian counts of crossing Fairchild to supplement the analysis. OHM will use a data subconsultant, Traffic Data Collection, Inc., to collect 24-hour video capture of the intersection. The video capture will allow for processing for both vehicle and pedestrian movements.

OHM will take the crash and volume data, summarize the data and analyze to see if the location meets warrants for an all-way STOP. Our report will provide a recommendation on reasonable measures to improve the safety of the intersection.

PROJECT MANAGEMENT

OHM has assembled a team of professionals and specialists to plan and deliver the services required to achieve the School's goals and objectives. The team is comprised of practiced traffic engineers, with extensive safety experience. The project manager will be Stephen Dearing, PE, PTOE, and the evaluation efforts will be led by Taryn Juidici, PE.



SCHEDULE AND COMPENSATION

The key to the schedule is to deploy the video capture equipment prior to the Swartz Creek schools releasing for the summer. Once this information is secured, the report can be completed and returned to the City within two weeks. Compensation due will be based on the hourly rates times the cumulative hours for each billing class, plus direct expenses, not to exceed one thousand five hundred dollars (\$1,500.00). Payment will be due upon delivery of the report. Any requested work not covered under this scope of work will be an extra, compensation due on a time and materials basis utilizing the rate schedule herewith attached as Exhibit 1.

CONTRACT TERMS AND CONDITIONS

The attached Standard Terms and Conditions, dated March 2003, are incorporated into this proposal by reference.

ACCEPTANCE

This document, including any attached Exhibits constitutes the entire Agreement between the Owner and OHM Advisors and shall not be amended, altered or changed, except by written authorization executed by both parties. If this proposal is acceptable to you, please sign a copy and mail it back to us for authorization to proceed.

Sincerely,
OHM Advisors

Stephen B. Dearing, PE, PTOE
Practice Leader for Traffic Engineering

Attachments: Standard Terms and Conditions

**City of Swartz Creek
Intersection Traffic Control Study
Fairchild at Cappy**

Accepted By: _____

Title: _____

Date: _____

STANDARD TERMS and CONDITIONS

1. THE AGREEMENT – These Standard Terms and Conditions and the attached Proposal or Scope of Services, upon their acceptance by the Owner, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and the Owner. The Agreement shall supersede all prior negotiations or agreements, whether written or oral, with respect to the subject matter herein. The Agreement may be amended only by mutual agreement between OHM ADVISORS and the Owner and said amendments must be in written form.

2. SERVICES TO BE PROVIDED – OHM ADVISORS will perform the services as set forth in the attached proposal or scope of services which is hereby made a part of the Agreement.

3. SERVICES TO BE PROVIDED BY OWNER – The Owner shall at no cost to OHM ADVISORS:

- a) Provide OHM ADVISORS personnel with access to the work site to allow timely performance of the work required under this Agreement.
- b) Provide to OHM ADVISORS within a reasonable time frame, any and all data and information in the Owners possession as may be required by OHM ADVISORS to perform the services under this Agreement.
- c) Designate a person to act as Owners representative who shall have the authority to transmit instructions, receive information, and define Owner policies and decisions as they relate to services under this Agreement.

4. PERIOD OF SERVICE – The services called for in this Agreement shall be completed within the time frame stipulated in the Proposal or Scope of Services, or if not stipulated shall be completed within a time frame which may reasonably be required for completion of the work. OHM ADVISORS shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this agreement resulting from any cause beyond OHM ADVISORS reasonable control.

5. COMPENSATION – The Owner shall pay OHM ADVISORS for services performed in accordance

with the method of payment as stated in the Proposal or Scope of Services. Method of compensation may be lump sum, hourly; based on a rate schedule, percentage of the construction cost, or cost plus a fixed fee. The Owner shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental or other special project related items at a rate of 1.15 times the invoice amount.

6. TERMS OF PAYMENT – Invoices shall be submitted to the Owner not more often than monthly for services performed during the preceding period. Owner shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a charge at the rate of one percent per month from said thirtieth day.

7. LIMIT OF LIABILITY – OHM ADVISORS shall perform professional services under this Agreement in a manner consistent with the degree of care and skill in accordance with applicable professional standards of services of this type of work. To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability in the aggregate, of OHM ADVISORS and its Officers, Directors, Partners, employees, agents, and subconsultants, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arises out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of OHM ADVISORS or OHM ADVISORS' Officers, Directors, employees, agents or subconsultants, or any of them shall not exceed the amount of \$25,000 or OHM ADVISORS fee, whichever is greater.

8. ASSIGNMENT – Neither party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other party.

9. NO WAIVER – Failure of either party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either party at any time to avail themselves of such remedies as either may have for any breach or breaches of such provisions.

10. GOVERNING LAW – The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.

11. DOCUMENTS OF SERVICE – The Owner acknowledge OHM ADVISORS' reports, plans and construction documents as instruments of professional services. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the Owner upon completion of the work and payment in full of all monies due OHM ADVISORS, however, OHM ADVISORS shall have the unlimited right to use such drawings, specifications and reports and the intellectual property therein. The Owner shall not reuse or make any modifications to the plans and specifications without prior written authorization by OHM ADVISORS. In accepting and utilizing any drawings or other data on any electronic media provided by OHM ADVISORS, the Owner agrees that they will perform acceptance tests or procedures on the data within 30 days of receipt of the file. Any defects the Owner discovers during this period will be reported to OHM ADVISORS and will be corrected as part of OHM ADVISORS' basic Scope of Services.

12. TERMINATION – Either party may at any time terminate this Agreement upon giving the other party 7 calendar days prior written notice. The Owner shall within 45 days of termination, pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.

13. OHM ADVISORS' RIGHT TO SUSPEND ITS SERVICES – In the event that the Owner fails to pay OHM ADVISORS the amount shown on any invoice within 60 days of the date of the invoice, OHM ADVISORS may, after giving 7 days notice

to the Owner, suspend its services until payment in full for all services and expenses is received.

14. OPINIONS OF PROBABLE COST – OHM ADVISORS preparation of Opinions of Probable Cost represent OHM ADVISORS' best judgment as a design professional familiar with the industry. The Owner must recognize that OHM ADVISORS has no control over costs or the prices of labor, equipment or materials, or over the contractor's method of pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

15. JOB SITE SAFETY – Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the General Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made clear in the Owners agreement with the General Contractor. The Owner also agrees that OHM ADVISORS shall be indemnified and shall be made additional insureds under the General Contractors general liability insurance policy.

16. DISPUTE RESOLUTION – In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and OHM ADVISORS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.

Estimated Amounts to Taxes 2019

Snow Removal

Invoice	Date	Name	Tax ID#	Amount
1900007191	4/30/2019	Darba Dye	58-03-532-009	\$ 45.00
1900007193	4/30/2019	Judith Eplett	58-02-501-114	\$ 45.00
1900007194	4/30/2019	Frank LaBeau	58-02-501-116	\$ 45.00
1900007200	4/30/2019	Staci Allen	58-02-501-046	\$ 45.00
1900007204	4/30/2019	Chad Sexton	58-02-526-055	\$ 45.00
1900007214	4/30/2019	Clare Sprowl	58-35-300-002	\$ 45.00
1900007220	4/30/2019	Jodi Vander Laan	58-02-501-085	\$ 45.00
1900007225	4/30/2019	Frank Labeau	58-02-501-116	\$ 45.00
1900007230	4/30/2019	Leealan Weddel	58-03-533-121	\$ 45.00
1900007231	4/30/2019	Chad & Rae Spohn	58-03-528-014	\$ 45.00
1900007234	4/30/2019	Scott Crawford	58-02-502-007	\$ 45.00
1900007236	4/30/2019	Hilary Holtz	58-03-578-015	\$ 45.00
1900007239	4/30/2019	Darba Dye	58-03-532-009	\$ 45.00
1900007243	4/30/2019	Arlene Haight & Loretta Switalski	58-30-551-016	\$ 45.00
				<u>\$ 630.00</u>