

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, May 24, 2021, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473
THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of May 10, 2021 MOTION Pg. 37
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 49
 - 6C. Metro PD Salvage Vehicle Inspector Agreement Pg. 60
 - 6D. Park Fee Waiver Request Pg. 64
 - 6E. METRO Act Telecommunications Permit Pg. 66
 - 6F. DNR Trust Fund Grant Agreement Pg. 80
 - 6G. Category B Funding Estimates and Map Pg. 87
 - 6H. Fiscal Year 2022 Budget Book Attached
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Fiscal Year 2022 Budget RESO Pg. 24
 - 8B. Metro PD Salvage Vehicle Inspector Agreement RESO Pg. 29
 - 8C. Park Fee Waiver Request RESO Pg. 29
 - 8D. Golf Cart Ordinance RESO Pg. 30
 - 8E. DNR Trust Fund Grant Agreement RESO Pg. 33
 - 8F. Planning Commission Appointment RESO Pg. 34
 - 8G. METRO Act Permit Approval RESO Pg. 34
 - 8H. Category B Funding RESO Pg. 35
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 36

Next Month Calendar

Metro Police Board:	Wednesday, May 26, 2021, 10:00 a.m., Metro HQ
Planning Commission:	Tuesday, June 1, 2021, 7:00 p.m., PDBMB
Park Board:	Wednesday, June 2, 2021, 5:30 p.m., PDBMB
Downtown Development Authority:	Thursday, June 10, 2021, 6:00 p.m., PDBMB
City Council:	Monday, June 14, 2021, 7:00 p.m., PDBMB
Zoning Board of Appeals:	Wednesday, June 16, 2021, 6:00 p.m., PDBMB
Fire Board:	Monday, June 21, 2021, 6:00 p.m., Public Safety Building
City Council:	Monday, June 28, 2021, 7:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, May 24, 2021, 7:00 P.M.**

The regular virtual meeting of the City of Swartz Creek city council is scheduled for **May 24, 2021** starting at 7:00 p.m. and will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Connie Olger, 810-429-2766 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: May 24, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/u/kz4Jb4etg>

If you have any further questions or concern, please contact 810-429-2766 or email colger@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.

5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.

3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT

Regular Council Meeting of Monday, May 24, 2021 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: May 19, 2021

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change in Status)*

We have an appeal filed for an office at 5376 Miller Road. An appraisal for this property has been completed by Kevin Groves Appraisals, Inc. We have a hearing date, but may be able to settle beforehand based upon our data. I will keep the council informed on the progress of this appeal.

Another appeal is for Family Farm and Home. This is part of a disturbing trend we are hearing about in which businesses use the economy of the COVID year to set their taxable values substantially lower, knowing that they cannot improve with the economy during a rebound (Proposal A). What is more disturbing is that some industries saw banner years, fast food and yard/hardware among them, however the appeals are still coming in. I plan to have a proposal on May 24th for an appraisal.

The assessor notes that residential values continue to increase at a very high rate. However, there is concern for commercial appeals, which can be appealed directly to the Michigan Tax Tribunal through June. We have also experienced a Headlee rollback this year. Appeals and rollbacks combined, we are expecting to have flat tax revenue from property taxes. This is not good for a banner value year, including new construction.

Lastly, the 2022 assessing database will require many changes. The state is calling these CAMA updates and they are twofold. First, is standardizing all of the codes and terms that are used when entering sales. The updates require Heather to fix every sale that is in the program, no matter how old. A lot of this can be done in mass, but it still takes time.

The second part is the removal of the classification for exempt properties. The property's classification will be what it would be if it wasn't exempt (e.g. residential vacant, commercial improved, etc.). There is then a taxable status field that must state which section of the law exempts the property. This requires Heather to review every exempt property in regards to both of these items and to change them accordingly.

✓ **STREETS** *(See Individual Category)*

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. The project is slated to be complete in 2022, one year after the water main installation in this

area. We are proceeding with preliminary engineering for this project. The engineers have included work scope regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. We expect this will occur whether or not the townhome project proceeds.

In addition, we expect to ramp up with the next round of TIP submissions. This is the phase in which we request funding of specific major streets through the federal programs next three year cycle. Andy and I have been working on a strategy, and we believe we have no choice but to submit Miller Road (Morrish to N. Seymour) and ONLY this segment. In the past, we have submitted other major streets as backup. While they have been funded (Morrish and Fairchild), we have not been adequately addressing our largest and most crucial asset.

To better position our community, we are completing PE for Miller Road early and keeping it as a standby project for other unspent TIP funds in the county (e.g. if the GCRC or another community in Genesee receives funding for a project but cannot complete it for some reason, a 'shovel-ready' project can take its place). Doing so will put our project on stand by and also demonstrate to the selection committee the degree of our commitment to having Miller Road funded in the next cycle. We now have a proposal for this work. I recommend proceeding. The design needs to be complete anyway, and doing it sooner may open more doors for funding.

Lastly, the county has put Miller and Elms intersection on a short list for potential roundabout candidates. It is unclear if there will be any additional funds (safety, air quality, or other). However, we are taking the first steps to take this into consideration. This intersection certainly poses some safety and efficiency issues.

✓ **STREET PROJECT UPDATES** *(No Change in Status)*

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Chelmsford and Oakview (to Seymour) will be completed this year. Forestry work has already commenced, and we have communicated the schedule and impact letters to residents. Underground work is not expected until June and will likely run into November this time.

The city accepted the low bid by Glaeser Dawes for 2020 and 2021 work projects, including our street reconstruction projects. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Lighting contracts with Consumers Energy have been approved.

Per the accepted bids at the April 12 meeting, we expect to have a contractor in the city to crack fill extensively throughout the major and local street networks.

- ✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*
- ✓ **SEWER REHABILITATION PROGRAM** *(Update)*

We are ramping up for a new slate of inspections, cleaning, and lining. Revenues and fund balance are still adequate for an aggressive program. This is true even with the added expense of the District 3 expansion. All of this is good because we have learned that there is more clay pipe in the system than we originally thought, including Springbrook.

With that said, we are going to include more routine cleanings and inspections on an annual basis. Previously, these were limited to inspections in our capital improvement program or to high grease/high problem areas. However, we would like to revisit lines every 10 years instead of every 20. For select lines, the frequency is as high as one year.

Andy has compiled a list of projects for this coming year and sent this to our contractor. We await a conference with them to get pricing. This may result in budgetary adjustments. However, the funds and work are both present, so we wish to proceed.

Note that we also intend to apply for funds that may help with storm sewer disconnections. This is part of the massive Inflow and Infiltration (I&I) program that the county must undertake. I&I enables storm water to enter the sanitary sewer and results in high volumes (up to 10x normal flow), which impact the treatment facility and transmission lines can be overwhelmed. As such, we have been working to eliminate I&I by lining clay pipes, sealing manholes, and removing direct inflow (home weep tile, business roof drains, etc.).

We hope to secure the noted grant to be able to eliminate weep tile connections as we come across them. Most of them are in Winchester Village, and they are responsible for most of our I&I. While our I&I is not relatively bad, it can still cause problems. The grant could save a homeowner up to \$10,000 for such a disconnection.

We continue to work on GIS mapping updates for all sewer system attributes.

✓ **SEWER CAPACITY INITIATIVE (Update)**

We have awarded the work and expect Glaeser Dawes to begin early this summer. All signs indicate a smooth project. I will keep the council informed.

✓ **WATER MAIN REPLACEMENT - USDA (Update)**

The Miller and Bristol Road segments are substantially complete. Morrish Road water main replacement is well underway. This segment will be substantially complete before heading to Winchester Village in June. The Miller Road segment from Elms to Raubinger will be last up.

Note that Morrish Road will be beat up pretty good. However, we have timed this so that repairs commence next year with the Transportation Improvement Program funds.

OHM is working on an application for another round of USDA grant/loans. This will help us afford the remainder of the Winchester Village Streets:

Greenleaf
Winshall
Durwood
Norbury
Whitney
Seymour (South of Miller)

If we are going to do this, we may need to skip a street reconstruction in 2022 so that the USDA process is ready to go. The upside is that 2023 and 2024 could see the total completion of all Village water main and streets. Doing so will also require another street bond (funded with existing revenues). This is something we can probably arrange for ten years like we did with the first segment of road work.

If the USDA application is approved, we will know our obligations towards additional notes or access to grants. We can then formalize a workable financial and construction plan to finish the Village streets and water main.

As presented by the GCDC on April 12, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

The city is revisiting an effort to work with the county to abandon the 8" Dye Road water main in the vicinity of the rail line (west side of Dye). This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county 16" line. It appears the transition cost would be about \$25,000. Mr. Harris and I have learned of the needs from the county and are ready to proceed. We may look to add this as USDA work or bring back a separate proposal. Note that the city line will be abandoned, but the city will still retain the customers.

✓ **WATER SYSTEM MASTER PLAN (Update)**

OHM is proceeding with the plan. While we are not on schedule for all facets, we are still in a good spot. Flow testing and analysis will follow. We should have some interesting things to show the community soon.

We are completing a Water System Master Plan by mid-2021 for compliance with America's Water Infrastructure Act of 2018 (AWIA). The city must also update a Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP). The Water System Master Plan will address the requirements of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Safe Drinking Water Act (Act 399) for both the Water Reliability Study (Part 12) and General Plan (Part 16) portions.

This Water Master plan will ultimately be used by the City to address high-priority asset needs that are critical to the City's infrastructure performance, hydraulic

capacity, and planning for future capital and operating expenditures. The City last completed an update in 2013.

Under AWIA, the RRA & ERP must certify to the Environmental Protection Agency (EPA) that the RRA has been completed by June 30, 2021. The certification that the ERP has been completed is due 6 months after RRA certification. The RRA identifies key water system assets and potential threats to those assets, and the Emergency Response Plan identifies the procedures and processes the City will employ to address the identified threats.

The investigation and analysis to complete these tasks is highly sophisticated. As such, we have retained OHM to provide these studies and reports. They are at work on the matter.

✓ **HERITAGE VACANT LOTS** (*No Change in Status*)

The last of the lots acquired prior to the special assessment have been sold. We approved permits for single family homes on September 30th, which are being finalized. The city also has two more lots that were acquired through the tax reversion process. As of May, 2021, there may be interest by the builder to proceed with acquisition and construction. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

✓ **NEWSLETTER** (*No Change in Status*)

The April newsletter is out. Let us know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. The city has been recommended for funding through the **DNR Trust funds for 2021 construction of the Genesee Valley Trail**. The MDOT grant is conditionally awarded. We hope to combine this with the Safe Routes to School initiative for 2021 construction.
2. The **raceway owner appears ready to move on**. The owner will be looking to repurpose the site and cooperate with our master plan process. See details below.
3. Communities First has a purchase option for **Mary Crapo**. This option has apparently been extended by the School Board for one year as of this month. Their first application was denied. The zoning, site plan, and PILOT for the 40 unit building conversion have been approved by the city. The land purchase and state approvals are still pending. The park board recommends against the lease unless terms are dramatically improved to allow flexible public use.
4. The **school bond** passed and many improvements are expected in 2020 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Work has commenced on Syring and Elms School, as well as the high school athletic complex. Plans are being submitted for the Middle School. The schools in the city are in a rigorous state of improvement at the moment. It also appears that the school will be adding a walking path on

their high school campus that should be integrated with other pedestrian features.

5. **Street repair in 2020** is complete. We will be completing the remainder of Chelmsford and Oakview to Seymour in 2021. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022. COVID 19 may put a stop to some or all work efforts.
6. The **Applecreek Station** development of 48 townhomes is on hold due to construction material availability and cost. They continue to seek final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. This project is on hold pending the sewer relief project.
7. The **Brewer Condo Project** has affirmed their site plan with the Planning Commission in April (the site plan validity expired). The master deed documents were also finalized. The existing purchase agreement is to be executed. After this, the property can be transferred and building commenced. The project includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements (or shelters, in accordance with the applicable ordinance).
8. The next **Springbrook East** phase is under construction. They have pulled many home permits.
9. **(Update) 8048 Miller Road**, the home of the Great Lakes Smoothie Company, has a new owner who is working aggressively to improve the property. They will be paving, installing a fancy new ground sign, updating the façade, and improving upper floor residential.
10. **The Old Assenmacher Building** has a new owner as well. They have gutted the interior, will be repaving and combining lots, and is finalizing a façade as we speak. They were granted a DDA façade grant at the April 22, 2021 meeting.

✓ **TAP/DNR TRAIL (Business Item)**

We have GM easements to sign! Thanks much to Chris Strittmater for his efforts. GM is agreeable to all terms and have agreed to donate the easement (a savings of \$26,000 from our initial offer). However, we need to spend some extra money to make safety improvements to the drive crossings that meet their safety committee standards.

The DNR indicates that funds are now officially obligated for the Trust Fund grant, in the amount of \$300,000! We now have a grant agreement to approve. This is a standard form instrument that we must abide by to get the funds. I have included the agreement and a resolution in the packet.

It appears there might still be an opportunity to roll this in with the SRTS trail. Either way, we expect to bid in about six months. As always, the bids could come in high or construction change orders could add costs, but we are definitely in a good spot. I suspect high exposure will be \$150,000 of local funds at this point. Hopefully, this will cover most of it!

✓ **SAFE ROUTES TO SCHOOL** *(No Change in Status)*

Preliminary engineering is underway. We are also working on the four easements that are required. We expect this to go more smoothly than the Genesee Valley Trail Extension. This project is likely to be done in late 2021 or 2022. There no longer appears to be a chance that this will be combined with the TAP/DNR project and bid in early fall.

This is a substantial grant for another \$600,000+ for trails and walkways in the community! This will enable installation of paths near the middle school, Elms, and Syring for student safety. These connections will also enhance our trail network.

✓ **REDEVELOPMENT READY COMMUNITIES** *(No Change in Status)*

We held our first of two joint meetings of the council, planning commission, and DDA this calendar year. The first was an educational budget workshop prior to the April 26th meeting. The next occurs during regular business of the city council on May 10th. This presentation will focus on the Forward Together plan of the county (see below).

Attendees will be able to join via Zoom, and non-council boards/commissions need not convene technically since there will be no business to decide by those groups. As such, the council will basically be hosting a workshop with attendance by other boards and commissions.

In other news, we have been working actively with various partners at the state and local level to work on a small business plan and options for use of the raceway. I think the prospects for that property are looking up!

We also have the option to exercise a crowd funding match for a public place enhancement. This is a big deal and can provide up to \$50,000 towards a downtown project!

A link to this program is here: <https://www.miplace.org/programs/public-spaces-community-places/>

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

I am seeking release from the buyers of tax reverted property on Wade. I am doing so because the council granted sale approval over one year ago, but the purchase agreements remain unsigned after numerous requests. We can look to reoffer the properties or allow time to mature the prospects more.

✓ **8002 MILLER** *(No Change of Status)*

We have received and cleared a \$10,000 certified check for rent owed, as well as a follow up payment for \$700. Rent is still owed, as are utility payments. The tenant was granted a temporary \$200 per month rent reduction for the upstairs and a \$200 per month reduction for the commercial space as well.

I am comfortable stating that the contributions made are a very strong sign of the tenant's commitment to the eventual purchase. Communication in the last month has been very good.

✓ **SCHOOL FACILITY PROPOSAL** *(No Change of Status)*

The school is continuing to work on most facilities. Major efforts underway include the admin building. Much site and building work at the city elementary schools is finishing up, as are the athletic facilities. More work on the high school and middle school campuses is slated for 2021. It appears there will be a series of trails near the high school campus.

We have received a few complaints about lighting at Elms and Syring. The school is working with us to control glare with shields and/or limit hours of operation. This will help improve the neighborhoods. Note that these are voluntary actions since schools are exempt from local zoning.

✓ **CDBG** *(No Change of Status)*

We have street signs delivered for the current CDBG cycle. Our staff is installing them in the downtown and other qualifying areas as they have time.

Applications were submitted for the 2022-2024 cycle which will go towards senior services and new downtown residential neighborhood sidewalks. The county is reviewing the proposal now.

✓ **GIS MAPS** *(No Change of Status)*

Staff is now able to edit the maps and accompanying data fields for our GIS system. This includes underground water, sewer, and storm facilities. We are also mapping basic street data. This system is going to be accessible by our staff anywhere in the city by mobile device and will enable locational support, as well as important maintenance and related data fields related to infrastructure.

We are also exploring the use of work order applications with GIS that will save some time and better integrate data analytics for our infrastructure. Some of these features may be viewable by the public as well once we are established.

✓ **DISC GOLF** *(No Change of Status)*

A parking area with two drives has been installed. Site grading, including the extension of the eastern berm continues. In addition, Woodside Builders has donated some culverts for drain crossings. We expect to be purchasing baskets this fiscal year, and the enthusiasts appear able and willing to promote the course with a fundraiser this summer.

The park board recommends the purchase of the baskets and pads using budgeted funds. This might enable us to hit the ground running in 2021. The difficulty comes from the usage of the site for water main construction staging. While Glaeser Dawes is doing a great service in providing this, they have a heavy footprint there and will continue to do so most of the 2021 warm months. This makes recreational use problematic.

✓ **COVID 19** *(Update)*

We will be returning to normal staffing levels on June 1! Our customer service hours will be going back to normal levels with the following expectations: we will close a half hour early on Wednesday's for full meetings of staff, potentially including the DPW. We

will also be open by appointment only on Fridays. This will enable more focused staff efforts on primary tasks. These changes will be on a trial basis.

We are maintaining a higher level of sanitation, social distancing, physical barriers, and a mask mandate when working with clients.

- ✓ **8067 MILLER ROAD** (*No Change in Status*)
J.W. Morgan is working on the house already. Once complete, we will list the property for sale as residential and/or live work space. I will bring offers back to the city council for review.

- ✓ **MASTER PLAN UPDATE** (*Update*)
The city master plan was last updated in 2016 and is expected to be revisited every five years. This provision could be as simple as accepting the plan as current and valid, or it could be as extensive as a complete rewrite.

The planning commission considered this matter at their regular May meeting. Justin Spraug with CIB Planning attended as well to provide some guidance. The commission had a number of suggestions for specific plan amendments. Overall, it appears the plan scope will include a pretty thorough review, but not a rewrite. This could be a fortuitous time to engage the plan because the state is making up to \$30,000 available to us for planning purposes, with the idea that we can focus on the downtown and RRC sites.

Our plan is to create a specific downtown plan that addresses the specific, parcel by parcel needs of the various districts. We can also create some design guidelines for the various districts that will help our officials and developers in proceeding with improvements. The combination of area plans and design guidelines happens to be the primary objective of the current master plan that is not yet complete!

To proceed, I am applying for the grant with the MEDC. This appears to be conditionally awarded, so we are working on a scope with CIB. Once complete, the planning commission is ready to proceed with the approval of a work scope by the city council. With any luck, we will be engaged in a formal process in June!

- ✓ **GOLF CART ORDINANCE** (*Business Item*)
We have a golf cart ordinance in the packet for approval.
- ✓ **RACEWAY** (*Update*)
GM is temporarily storing cars onsite. This is likely related to the chip shortage. The owner is also looking to engage in our master plan process, especially if we are funded for the sub-area plans. Again, I think they are considering marijuana uses so start pondering that and seeking input from constituents.

The previous report follows.

I have reached out to the state MEDC folks to see what assistance we may get to plan, market, or rehabilitate the site. I am getting positive feedback so far, but we have not concluded anything.

The raceway owner is ready to move on. They are going to test the market for possible buyers and users of the site. We have been communicating with them concerning the city's ability to provide services, specifically traffic to the site. We have also been stressing our desire to place low-impact uses there that compliment (or at least are not detrimental) to the adjacent properties.

This conversation has led us away from high-traffic retail and apartment uses. We are leaning towards consideration of a modern light industrial park. This could provide daily users that complement the downtown and retail of the city, while having a low impact on services and the surrounding areas. Of course, a site this size is likely to have multiple users and might still offer sites for hospitality, hotel, or condo space. We would need to work on a plan together to ascertain how the community should proceed.

I also suspect that the owner will get potential buyers in the marijuana growing or production industries. This is something that the city considered when the five medical marijuana license types were decriminalized in Michigan. All such licenses were prohibited. With the impact of such sites (growing and production only; not retail) being observable in more and more Michigan communities, our community should revisit this as a potential springboard to getting the site functional.

✓ **SPRINGBROOK HYDRANT** *(No Change in Status)*

The impacted resident indicated that the association attorney recommended that the association proceed with cooperating with the city on possible cost sharing. The association decided to hold off on hydrant replacement for a second time, according to the impacted resident. I informed her that we had no administrative remedies at our disposal. My opinion is that the association is responsible. She indicates that she will contact her attorney for advice.

✓ **FIRE DEPARTMENT SERVICES** *(No Change in Status)*

The fire department is proceeding with a detailed operational plan for implementation of medical runs. They now have changes affirmed by the council to the bylaws and job description. Once a budget is proposed, they should be off to the races.

✓ **WASTE SERVICES** *(Update)*

The council conditionally awarded the waste contract to GFL at their regular meeting on May 10, 2021. We expect to be onboarding over the next month, with the first collection the week of July 4th. To that end, we have been meeting with their transition team to get things moving. We have also been working on an agreement to formalize the service. As of writing, I do not have a draft agreement. We will likely need to formalize this on June 14th or at a special meeting. I am confident that we can proceed with onboarding.

GFL will have some changes to service, including the following:

1. Tuesday collection day

2. Weekly recycling (64 gallon carts)
3. Yard waste collection option for December
4. Waste carts (95 gallon standard; 64 gallon Springbrook); Black with green lids
5. Recycling carts (64 gallon); green with black lids
6. "No-call" bulk item collection
7. Weekly supervisor meeting
8. Limited brush/stump collection, in addition to city wood chipping

We are working on a special delivery newsletter that will be provided by GFL. The letter will cover all of the changes, cart drop off procedures, recycling guidelines, and communication expectations. This should go out in early June, with cart delivery by about June 21st.

Note that Republic was greatly delayed with yard waste collection that was due on May 17th. As of May 20th, they still have not collected or responded to our requests for updates.

✓ **COVID AID** *(No Change in Status)*

It appears that our community will be receiving about ~\$500,000 in stimulus funds. This allocation is supposed to be a direct federal allocation (via the State of Michigan) under the American Recue Plan Act of 2021.

We have not received formal notification on the award, the exact amount, or the restrictions. However, it appears that these funds will need to be spent within 24 months and are not to be comingled with other operating funds. Initial recommendations from the National League of Cities include expenditures on essential sanitation infrastructure, such as water and sewer. They also note the importance of economic recovery. This MAY include allocations to improvements related to downtown and recreation. It MAY also include direct allocations to businesses in the form of loans or grants.

This is certainly welcome news. However, I am cautious regarding the expectation for such a windfall. I am also conscious of the potential for short to mid-term reductions in tax base, revenue sharing, and unfunded liability assets as a lingering impact of COVID. As such, the budget implications are unclear. We certainly have deferred improvements with water, roads, and parks. We also have opportunities in downtown. However, we may have serious needs in our essential service expectations as well.

An informational sheet is included for reference. I will keep the council informed. According to the MML, we should be seeing 50% of the payment in about 90 days or less, and the remainder within 12 months.

✓ **GCDC WATER RATES** *(No Change in Status)*

The Genesee County Drain Commission Water and Waste Division is considering new formulas for calculating their readiness to serve charges to wholesale customers. This impacts us directly and substantially. None of the alternatives benefit the city, and one is extraordinarily damaging. Andy and I engaged in this process at their first meeting on April 21^s to seek the most fair and beneficial outcome, which is no change to rates. I have

included their letter for reference in the April 12, 2021 packet. We will keep the council informed.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

There are some routine reports included for your information.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(No Change in Status)*

The Planning Commission met on May 4, 2021. They discussed the community master plan (see above). It also appears that Mr. Dennis Novak will be resigning this month. A new member will be needed for June. The master plan process is also expected to commence in June, with their next meeting scheduled for June 1.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA met two weeks later in April than normal. They reviewed their next fiscal year budget and approved a façade grant for the Assenmacher Building rehabilitation project. They did not meet in May, but there could be upcoming business related to a new farmers market group in the community. Their next meeting is scheduled for June 10.

✓ **ZONING BOARD OF APPEALS** *(Update)*

A sign variance for 8048 Miller was approved on May 19th. The variance will enable a 10 foot ground sign for the property. In addition, the ZBA selected officers, with Mr. Packer remaining as chair, Mr. Plumb as vice chair, and Mr. Smith as secretary. The next meeting date is tentatively June 16th.

✓ **PARKS AND RECREATION COMMISSION** *(No Change in Status)*

The Park Board met on May 5th. They are looking to pursue a disc golf fundraiser during Hometown Days if the volunteers are still up for it. They are also seeking input from the firemen association to see if they will be interested in doing the slip and slide event at Elms Park this year.

Due to the untimely passing of Jentery Farmer, Park Board Chair, the park board finds that it would be appropriate to honor his efforts with a legacy memorial. Many ideas were discussed, but one of the favorites appears to be to install a pavilion at Otterburn Park in his name. I will be reaching out to his family to get their input.

Lastly, the Baptist Church is looking to take on the playscape staining. This appears to be aligning for August 14th. We are thrilled that they are willing to take this on!

Their next meeting is June 2nd at Abrams Park.

✓ **BOARD OF REVIEW** *(No Change in Status)*

The Board of Review was held virtually this year between March 15 and 17th. There were six protests on assessments, including the Genesee Valley Golf Course. There were twelve Disabled Veterans Exemptions, two late personal property statements, and one uncapping petition.

The assessor notes that residential values continue to increase at a very high rate. However, there is concern for commercial appeals, which can be appealed directly to the Michigan Tax Tribunal through June.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Update)**

I keep a spreadsheet on all board members for training. If anyone has attended any training recently would you please email me the training information or a copy of the certificate I would appreciate it.

✓ **DEPARTMENT OF COMMUNITY SERVICES/ENGINEERING UPDATE (Update)**

Our first round of lead and copper sampling for 2021 will be submitted early this week. For those that aren't aware of the process we are required to collect 40 samples at specific locations through the City two times per year. The samples are drawn by residents, collected by DPW staff, and then sent to be tested. Results are then provided to the residents and are used for the Consumer Confidence Report (CCR). On that note, the 2020 CCR has been published and is available on the City's website!

The crew has been focusing on typical spring/summer operations. The bathrooms at the parks are operational and even though COVID measures are loosening we still make sure to disinfect them every morning. For the next couple of weeks we'll be preparing for the return of Hometown Days focusing efforts in the downtown area.

✓ **TREASURER UPDATE (Update)**

The recommended budget for fiscal year 2021-2022 has gone to City Council for approval. Water shut offs were Tuesday May 18th so staff was busy with water payments for several days before and after this event. Some preparation of schedules for year-end and the audit have begun. Routine duties were performed including, but not limited to, writing/processing routine journal entries, bank wires, review of accounts payable invoices, building department permits and rental inspection collections, park reservations, processing payroll and payroll remittances, receipt of utility billing payments, and other financial matters impacting the city.

✓ **FISCAL YEAR 2022 BUDGET APPROVAL (Business Item)**

We have a resolution to approve the budget book prepared for this meeting. Based upon comment from council and the public, we believe the budget book is in final form. We are pleased to be ahead of schedule.

The previous report follows:

Mrs. Korth has prepared the summary sheets to supplement the raw figures of the budget. Concerning the initial budget implications, we find ourselves in a sound position. The general fund is projected to be in the black and is showing an adequate fund balance. The utility and street funds are balanced for operational purposes, accounting for bookkeeping depreciation and capital investments.

Note that there are large expenditures on streets, trails, and water projects that are using fund balance in accordance with projections. This is temporary. Waste and

Motor Pool are also sound, with the caveat that a very large and non-routine purchase (dump truck) is projected to spend down the Motor Pool fund balance.

This is all fantastic news considering our ambitious infrastructure plans for the next 18 months. However, the long term consequences of COVID on state revenue sources for the general fund and streets are impacted by reduced state income, sales, and gas receipts. We can also expect a longer term impact on taxable value if we see tax appeals from commercial segments that were hit hard by COVID.

Lastly, we have the American Rescue Act funds expected. This is welcome and will certainly provide for stability in the general fund over the next two years (at a minimum). It may open doors for economic development projects downtown, recreational improvements, or advanced street work. This impact is NOT in the current budget.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **METRO ACT TELECOMMUNICATIONS PERMIT CONVERSION (*Business Item*)**
Included with the packet is a permit under the METRO Act. A METRO Act Permit is a permit that enables a telecommunications provider to have ongoing access to the city's right of ways by virtue of a standing permit that is enabled by state statute, without permitting each specific feature with local right-of-way permits.

The company that is applying for the permit is already approved to have fiber in the right-of-way via a local right-of-way permit. The area in question generally amounts to right-of-ways adequate to service GM via Dye Road. In some cases, the permit would open up the city rights-of-way more broadly, resembling a franchise agreement to service the community. In this case, it is very specific and limited to existing facilities. They are seeking the conversion based upon their in-house counsel.

The city attorney has reviewed the permit and feels we are good to go. I agree. If anything, it would be good to see fiber expanded more broadly in the future. A resolution is included in the packet.

- ✓ **METRO PD SALVAGE VEHICLE INSPECTION AGREEMENT (*Business Item*)**
Included in the packet is a template agreement for Salvage Vehicle Inspectors. The agreement is proposed to be between Metro Police and their limited enforcement officers, with the purpose of governing the relationship in the execution of salvage vehicle inspections.

Metro PD, as well as other departments, maintain staff that are certified to conduct these inspections. Such staff must be trained and certified, and they must be affiliated with a police department. Metro has and continues to employ officers that conduct such inspections. However, there are additional officers that seek affiliation with the department to continue providing such inspections in the region. Metro PD is able and willing to provide that affiliation in exchange for 20% of all of the inspection fees collected. The proposed agreement enables that.

To ensure proper authority is in place, Metro's attorney is recommending that the sponsoring municipalities of Metro formally delegate the authority for inspections, as well as to accept the agreement form and fee amount. This is similar to the process for records transfer and parking enforcement transfers. I see no reason not to make the change. A resolution is included with the packet.

✓ **APPOINTMENTS (Business Item)**

Mr. Dennis Novak resigned from the Planning Commission and shall need to be replaced. As of writing, there is interest from a couple folks, but we do not have any applications. I am keeping a blank resolution on the agenda so we might be able to proceed quickly. Having this position filled will be important as we engage the master plan.

✓ **PARK FEE WAIVER REQUEST (Business Item)**

There is a request for a park fee waiver. The General Federation of Women's Club, Swartz Creek Women's Club is seeking use of Abrams Park pavilion #2 on Saturday, June 12, 2021. The waiver is subject to approval by the city council based upon the following:

Fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city. Monies must be paid at the time of reservation. Cancellations must be made two (2) weeks or more prior to event date and all cancellations are subject to a \$20 fee.

The council has approved a waiver for this organization in the past and they are known to directly participate in many civic events, including the donation of funds to city activities and projects. A letter has been written to the council in relation to this matter, and is included in the packet. A resolution is written in the affirmative.

✓ **ROAD FUNDING GRANT APPLICATION (Business Item)**

We wish to apply for a state 'Category B' grant to get additional street work done. The grant is up to \$250,000 and prioritizes local streets that can be done in tandem with utility work.

We have been attempting to pursue projects that will enable a crush and reshape of asphalt that is in place. This is ideal for roads that do not have curb, especially if the road requires additional grading/crowning. Based upon these parameters, we believe we can put together a plan for Hill Road, as well as the entirety of the improved streets in Winchester Woods (Birchcrest, Valleyview, Young, Chesterfield, Eton, and Oakview). There is an interjurisdictional component because there is Genesee County water apparatus involved (Hill Road).

The total cost is estimated to be \$1,174,501, with \$924,501 as local match. Obviously, this is not currently budgeted. However, if awarded, the grant would make the project worth doing, even if we need to borrow. This could be fortuitous since we may be borrowing to finish projects in Winchester Woods as well. At any rate, we wish to try for it. A resolution is included.

Council Questions, Inquiries, Requests, Comments, and Notes

Notable Code Issues: Our attorney has moved the Miller Road camping issue to Circuit Court and is including the property owner as well; we hope to have demolition permits for the homes on Miller by Elms that are blighted; we are working on one unpermitted sign (North Atlas).

USDA Truck Grant: We heard that there could be funds available for vehicle purchases. While the USDA might grant up to 15% towards the cost of a new dump truck, they would do so conditioned upon the city's inability to seek conventional lending. This is not going to be something we can demonstrate.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, May 24, 2021, 7:00 P.M.**

Motion No. 210524-4A **MINUTES – MAY 10, 2021**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, May 10, 2021, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210524-5A **AGENDA APPROVAL**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 24, 2021, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210524-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of May 24, 2021, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210524-8A **RESOLUTION TO APPROVE THE FISCAL YEAR
2021-2022 CITY BUDGET**

Motion by Councilmember: _____

WHEREAS, the Swartz Creek City Council is required to approve a budget in accordance with the General Appropriations Act and Uniform Budgeting and Accounting Act; and

WHEREAS, a public hearing was posted and held in accordance with the city charter on May 10, 2021; and

WHEREAS, the Swartz Creek City Council finds the following Fund-based budget to be an accurate and desirable instrument to appropriate funds to serve the needs of the City of Swartz Creek.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby adopt the following 2021-2022 fiscal budget based upon the following tax mills:

General Operating Levy	4.7193 mills
Public Safety SAD	4.9000 mills
Street Levy	4.1242 mills
Sanitation Levy	2.6270 mills

101 GENERAL FUND Estimated Beginning Fund Balance \$ 1,721,599

<u>Estimated Revenues</u>	<u>Adopted</u>
General Fund Estimated Operating Revenues	3,395,478
Total General Fund Estimated Revenues	3,395,478

<u>Appropriations</u>	<u>Adopted</u>
General Government Activities 000-299	403,357
Public Safety Activities 301-399	1,301,467
Public Works Activities 400-799	1,374,162
Other Government Activities 800-999	271,000
Total General Fund Operating Appropriations	3,349,986
Total General Fund Appropriations	3,349,986

Effect on General Fund's Fund Balance 45,492

Estimated Ending Fund Balance June 30, 2022 \$ 1,767,091

202 MAJOR STREETS Estimated Beginning Fund Balance \$ 279,767

<u>Estimated Revenues</u>	<u>Adopted</u>
Major Streets Fund Estimated Operating Revenues	1,107,180
Total Major Streets Fund Estimated Revenues	1,107,180

<u>Appropriations</u>	<u>Adopted</u>
General Government Activities 101-299	1,225
Public Safety Activities 301-399	0
Public Works Activities 400-799	1,127,094
Other Government Activities 800-999	0
Total Major Streets Fund Operating Appropriations	1,128,319
Total Major Streets Fund Appropriations	1,128,319

Effect on Major Street's Fund Balance (21,139)

Estimated Ending Fund Balance June 30, 2022 \$ 258,629

203 LOCAL STREETS FUND Estimated Beginning Fund Balance		814,073.94
<u>Estimated Revenues</u>		Adopted
Local Streets Fund Estimated Operating Revenue		292,935
Total Local Streets Fund Estimated Revenue		292,935
<u>Appropriations</u>		Adopted
General Government Activities 101-299		1,225
Public Safety Activities 301-399		0
Public Works Activities 400-799		720,605
Other Government Activities 800-999		0
Total Local Streets Fund Operating Appropriations		721,830
Total Local Streets Fund Appropriations		721,830
Effect on Local Streets Fund's Fund Balance		(428,895)
Estimated Ending Fund Balance June 30, 2022		\$ 385,179

204 MUNICIPAL STREET FUND Estimated Beginning Fund Balance		71,620.11
<u>Estimated Revenues</u>		Adopted
Municipal Street Fund Estimated Revenue		663,443
Total Municipal Street Fund Estimated Revenue		663,443
<u>Appropriations</u>		Adopted
General Government Activities 101-299		0
Public Safety Activities 301-399		0
Public Works Activities 400-799		0
Other Government Activities 800-999		669,410
Total Municipal Street Fund Appropriations		669,410
Effect on Municipal Street Fund's Fund Balance		(5,967)
Estimated Ending Fund Balance June 30, 2022		\$ 65,653

226 GARBAGE FUND Estimated Beginning Fund Balance		\$ 355,439
<u>Estimated Revenues</u>		Adopted
Garbage Fund Estimated Operating Revenue		431,875
Total Garbage Fund Estimated Revenue		431,875
<u>Appropriations</u>		Adopted
General Government Activities 000-299		36,727
Public Safety Activities 301-399		0
Public Works Activities 400-799		405,872
Other Government Activities 800-999		0
Total Garbage Fund Operating Appropriations		442,599
Effect on Garbage Fund's Fund Balance		(10,724)

Estimated Ending Fund Balance June 30, 2022		\$ 344,715
248 DDA FUND	Estimated Beginning Fund Balance	\$ 48,403
	<u>Estimated Revenues</u>	Adopted
	DDA Fund Estimated Operating Revenue	88,007
	Total DDA Fund Estimated Revenue	88,007
	<u>Appropriations</u>	Adopted
	General Government Activities 101-299	2,804
	Public Safety Activities 301-399	0
	Public Works Activities 400-799	59,627
	Other Government Activities 800-999	0
	Total DDA Fund Operating Appropriations	62,431
	Total DDA Fund Appropriations	62,431
	Effect on Local Streets Fund's Fund Balance	25,576
Estimated Ending Fund Balance June 30, 2022		\$ 73,980
402 FIRE EQUIPMENT FUND	Estimated Beginning Fund Balance	\$ 182,190
	<u>Estimated Revenues</u>	Adopted
	Fire Equipment Replacement Fund Est Operating Rev.	75,200
	Total Fire Equip Replacement Fund Est Revenue	75,200
	<u>Appropriations</u>	Adopted
	General Government Activities 101-299	0
	Public Safety Activities 301-399	0
	Public Works Activities 400-799	0
	Other Government Activities 800-999	0
	Total Fire Equip Replacement Fund Operating Approp	0
	Total Fire Equip Replacement Fund Approp	0
	Effect on Fire Equip Replacement Fund's Fund Balance	75,200
Estimated Ending Fund Balance June 30, 2022		\$ 257,390
590 WATER FUND	Estimated Beginning Fund Balance	\$ 4,094,608
	<u>Estimated Revenues</u>	Adopted
	Water Supply Fund Estimated Operating Revenue	2,970,800
	Total Water Supply Fund Estimated Revenue	2,970,800
	<u>Appropriations</u>	Adopted
	General Government Activities 000-299	131,016
	Public Safety Activities 301-399	0
	Public Works Activities 400-799	3,449,252
	Other Government Activities 800-999	50,298
	Total Water Supply Fund Operating Appropriations	3,630,566
	Total Water Supply Fund Appropriations	3,630,566

Effect on Water Supply Fund's Fund Balance

(659,766)

Estimated Ending Fund Balance June 30, 2022 \$ **3,434,842**

WATER FUND EXPENSES INCLUDE \$375,000 IN DEPRECIATION

591 SEWER FUND Estimated Beginning Fund Balance \$ **7,665,602**

Estimated Revenues

Adopted

Sanitary Sewer Fund Estimated Operating Revenue 1,258,140

Total Sanitary Sewer Fund Estimated Revenue 1,258,140

Appropriations

Adopted

General Government Activities 000-299 126,633

Public Safety Activities 301-399 0

Public Works Activities 400-799 1,725,972

Other Government Activities 800-999 9,400

Total Sanitary Sewer Fund Operating Appropriations 1,862,006

Total Sanitary Sewer Fund Appropriations 1,862,006

Effect on Sanitary Sewer Fund's Fund Balance

(603,866)

Estimated Ending Fund Balance June 30, 2022 \$ **7,061,737**

SEWER FUND EXPENSES INCLUDE \$290,000 IN DEPRECIATION

661 MOTOR POOL FUND Estimated Beginning Fund Balance \$ **454,678**

Estimated Revenues

Adopted

Motor Pool Fund Estimated Operating Revenue 190,000

Total Motor Pool Fund Estimated Revenue 190,000

Appropriations

Adopted

General Government Activities 101-299 18,581

Public Safety Activities 301-399 0

Public Works Activities 400-799 434,065

Other Government Activities 800-999 18,750

Total Motor Pool Fund Operating Appropriations 471,396

Total Motor Pool Fund Appropriations 471,396

Effect on Motor Pool Fund's Fund Balance

(281,396)

Estimated Ending Fund Balance June 30, 2022 \$ **173,282**

MOTOR POOL EXPENSES INCLUDE \$40,000 IN DEPRECIATION

Total Estimated Revenues \$ **10,473,058**

Total All Funds Appropriations \$ **12,338,542**

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210524-8B

RESOLUTION TO APPROVE SALVAGE VEHICLE INSPECTOR AGREEMENT OF THE METRO POLICE AUTHORITY OF GENESEE COUNTY

Motion by Councilmember: _____

WHEREAS, the Swartz Creek City Council and the Mundy Township Board established the Metro Police Authority of Genesee County (Metro), effective February 1, 2017, for the purpose of conducting police services to the respective municipalities; and

WHEREAS, the certain assets and responsibilities were transferred to the Authority, including but not limited to staff, equipment, and police powers; and

WHEREAS, the Metro seeks to offer vehicle salvage inspections via limited enforcement officers that shall work on behalf of the Authority.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council hereby transfers the responsibility and authority to conduct inspections and collect fees related to said inspections to the Metro.

BE IT FURTHER RESOLVED, that City of Swartz Creek City Council approves the Salvage Vehicle Inspector Agreement as included in the City Council Packet of May 24, 2021.

BE IT FURTHER RESOLVED, that the City Of Swartz Creek City Council approves the fee for such inspections to be \$100, or as may be legally amended by the Metro Board from time to time.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210524-8C

RESOLUTION TO APPROVE THE PARK WAIVER REQUEST OF THE GFWC OF SWARTZ CREEK

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

WHEREAS, the General Federation of Women's Clubs, Swartz Creek Women's Club reserved Pavilion #2 in Abrams Park for Saturday, June 12, 2021 for the purpose of holding an annual meeting; and

WHEREAS, the city park rules and regulations states that "fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city."; and

WHEREAS, the City Council finds the petitioning group to be a qualifying group with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby waives all fees for the June 12, 2021 reservation in Abrams Park.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210524-8D

**RESOLUTION TO APPROVE AN ORDINANCE,
ORDINANCE 452 TO AMEND ARTICLE II, BY ADDING
SECTION 18.24 OF THE ORDINANCE, GOLF CART
REGULATION**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major and local streets, and;

WHEREAS, the City believes that a mix of modalities for transportation is essential to maintaining and improving the quality of life for residents, and;

WHEREAS, changes to state laws, changes with expectations of drivers, and safety improvements in recent years make the limited operation of golf carts a safe benefit of residents and visitors to the City.

NOW, THEREFORE, THE CITY OF SWARTZ CREEK ORDAINS.

**CITY OF SWARTZ CREEK
ORDINANCE NO. 452**

An ordinance to amend Chapter 18 of the Code of Ordinances Section 18-24.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Chapter 18 of the Code of Ordinances of the City of Swartz Creek.

Chapter 18 of the City of Swartz Creek Code of Ordinances, section 18-24, are amended as follows:

ARTICLE II. MOTOR VEHICLE TRAFFIC CODE

Sec. 18-24. GOLF CART REGULATION

(a) PURPOSE AND INTENT

The City of Swartz Creek ("City") recognizes a compelling interest in establishing regulations for operating Golf Carts under MCL 257.657a that grants the City Council the authority to adopt an ordinance authorizing the operation of Golf Carts within the City, which promotes the health, safety, and welfare of the citizens.

(b) DEFINITIONS

- I. "Driver's license" means a valid operator or chauffeur's license issued to an individual by the Michigan Secretary of State or other valid State issued driver's license to operate motor vehicles.
- II. "Golf cart" means a 4-wheeled vehicle designed for transportation while playing the game of golf and is not capable of excessive speeds. Off-road vehicles, such as Gators, off-road vehicles (ORV), a multitrack or multi-wheel drive vehicle, dune buggy, or like-vehicles are not considered golf carts for the purposes of this ordinance.
- III. "Operate" means to ride in or on, and be in actual physical control of the operation of a Golf Cart.
- IV. "Operator" means a person who operates or is in actual physical control of the operation of a Golf Cart.
- V. "Road" or "County Road" means a county primary road or county local road as described in section 5 of 1951 PA 51, being MCL 247.655.
- VI. "Far Right of the Maintained Portion of the County Road" indicates the shoulder of the road when the roadway is improved by pavement, tar and chips, concrete, or other similar materials or indicates the extreme right of the open portion of the right-of-way when the roadway is not improved by pavement, tar and chips, concrete, or other similar materials.

(c) GOLF CART OPERATION

- I. A person shall not operate a Golf Cart on any street unless they are at least 16 years old and possess a Driver's license.
- II. While operating a Golf Cart a person must signal by using the hand and arm as follows:
 - i. For a left turn, the operator shall extend his or her left hand and arm horizontally.
 - ii. For a right turn, the operator shall extend his or her left hand and arm upward.
- III. A person operating a Golf Cart upon a roadway shall ride as near to the right side of the roadway as practicable, exercising due care when passing a standing vehicle or a vehicle proceeding in the same direction.

- IV. A person shall not operate a Golf Cart on a state trunk line highway or on any roads identified by resolution of City Council.
- V. A person operating a Golf Cart shall not pass between lines of traffic, but may pass on the left of traffic moving in his or her direction in the case of a 2-way street or on the left or right of traffic in the case of a 1-way street, in an unoccupied lane.
- VI. A Golf Cart shall not be operated on a sidewalk constructed for the use of pedestrians.
- VII. A Golf Cart shall be operated at a speed not to exceed 15 miles per hour and shall not be operated on a state trunk line highway or a highway or street with a speed limit of more than 30 miles per hour except to cross that state trunk line highway or highway or street.
- VIII. A Golf Cart shall not be operated on a state trunk line highway or the streets of the City during the time from ½ hour before sunset to ½ hour after sunrise.
- IX. A Golf Cart shall not be operated on any street unless the Golf Cart possess functioning brake lights.
- X. A Golf Cart operated on a street of the City under this section is not required to be registered under this act for purposes of section 3101 of the insurance code of 1956, 1956 PA 218, MCL 500.3101.

(d) VIOLATIONS

A person who violates this Ordinance shall be responsible for a civil infraction, and shall pay a fine of up to \$500.00, and in addition may be charged with and ordered to pay the cost of full restitution for damages to the environment, a road, or any other property resulting from that person’s operation of a Golf Cart.

(e) SEVERABILITY

If any part of this ordinance shall be determined to be unenforceable by a court of competent jurisdiction, that part shall be deemed to be severed and removed from the body of this ordinance, and the rest shall remain in full force and effect.

Section 2. Effective date.

This Ordinance shall take effect twenty (20) days following publication.

At a regular meeting of the City Council of Swartz Creek held on the 24th day of May, 2021, Councilmember _____ moved for adoption of the ordinance and Councilmember _____ supported the motion.

YES:
NO:

The Mayor declared the ordinance adopted.

David Krueger
Mayor

Connie Olger
Clerk

CERTIFICATION

The foregoing is a true copy of Ordinance No. 452 which was enacted by the Swartz Creek City Council at a regular meeting held on the 24th day of May, 2021.

Connie Olger
City Clerk

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210524-8E

RESOLUTION TO APPROVE DNR TRUST FUND GRANT AGREEMENT

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek has planned, designed, acquired easements, and secured MDOT and local funding towards the extension of the Genesee Valley Trail through Swartz Creek; and

WHEREAS, The Michigan Department of Natural Resources has awarded the City of Swartz Creek \$300,000 towards the project; and

WHEREAS, A standard grant agreement is required to obligate and use said funds.

NOW, THEREFORE, BE IT RESOLVED that the City of Swartz Creek, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Swartz Creek does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Seven Hundred Five Thousand Seven Hundred and no cents (\$705,700) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under the Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210524-8F COMMISSION APPOINTMENT

Motion by Councilmember: _____

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there exists a vacancy for a Planning Commission position; and

WHEREAS, said appointment is a Mayoral appointment subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

#210524-8G1 **MAYOR APPOINTMENT:** _____
 Planning Commission, Resident
 Three year term, expiring June 30, 2024

Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210524-8G RESOLUTION TO APPROVE A METRO ACT PERMIT FOR 123.NET, INC.

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek possesses and regulates right-of-ways within the city for the purposes of owning, operating, and maintaining street, water, sewer, storm, and related infrastructure; and

WHEREAS, said right-of-ways are also shared with various public utility providers that service and benefit the public, including gas, electric, communications, and related services; and

WHEREAS, the METRO Act regulates and mandates methods for sharing said right-of-ways with various service providers; and

WHEREAS, 123.NET, Inc, has been previously authorized to occupy the public right-of-way in the city for the purpose of providing fiber optic cable to properties in the city; and

WHEREAS, 123.NET, Inc, now seeks to convert their permit to a METRO Act Telecommunications Permit.

NOW, THEREFORE, BE IT RESOLVED that the City of Swartz Creek, Michigan, does hereby approve the METRO Act Permit as included in the City Council Packet of May 24, 2021 and directs the City Manager to Execute said permit on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210524-8H

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR REHABILITATION FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek is applying for \$250,000 in funding through MDOT from the Transportation Economic Development Category B Program to construct paving rehabilitation improvements on Hill Road and on improved roads within the Winchester Village Plat.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Mr. Andrew Harris, P.E., City Engineer, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$924,501 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210524-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of May 24, 2021, and set the Main Pavilion at Abrams Park (near restrooms) as the venue for the next regularly scheduled council meeting of June 14, 2021.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 5/10/2021**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Fountain, Gilbert, Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger, Treasurer Deanna Korth, Director of Community Services Andy Harris.

Others Present: Lania Rocha, Bob Plumb, Dennis Cramer, Charles Campbell, James Florence, Brenda Huyck, Susan Mesack, Steve Long, Metro PD Chief Bade, Jeff Gomez, Tyler Rossmassler.

APPROVAL OF MINUTES

Resolution No. 210510-01

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday April 26, 2021 to be circulated and placed on file.

YES Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 210510-02

(Carried)

Motion by Councilmember Fountain
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, amended for the Regular Council Meeting of May 10, 2021, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain.

NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 210510-03

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Fountain

I Move the Swartz Creek City Council accept the City Manager’s Report of May 10, 2021, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Henry, Fountain, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Brenda Huyck, Hometown Days Committee, commented she is here tonight at the meeting to answer any questions in regards to Hometown Days and the resolutions on the agenda.

Dennis Cramer 5299 Worchester Drive, will be attending a scheduled webinar regarding the census and will report back to council any news he receives.

Jeff Gomez GFL, attending meeting to answer any questions in regards to the garbage resolution tonight and looks forward to servicing Swartz Creek residents if awarded the bid.

COUNCIL BUSINESS:

FORWARD TOGETHER

PRESENTATION

Tyler Rossmassler Executive Director of Flint Genesee Economic Alliance, the county’s economic development organization, and their job is to support the businesses in Genesee County. He briefly described their purpose, approach, vision, action agenda and the next steps.

FISCAL YEAR 2022 BUDGET

PUBLIC HEARING

Open to Public: 7:35 p.m.

Mr. Zettel spoke briefly of the budget previously presented and would like this time for comments and questions from the public.

Mayor Krueger commented that the budget book is developing very well and easy to follow and thanks for the work put into this book.

Closed to Public: 7:37 p.m.

******MasterResolution******

MASTER RESOLUTION TO APPROVE VARIOUS PERMITS RELATED TO THE 2021 HOMETOWN DAYS EVENTS

Resolution No. 210510-04

Carried

Motion by Councilmember Gilbert
Second by Councilmember Henry

WHEREAS, Swartz Creek Hometown Days organization is a recognized charitable entity that operates in Swartz Creek; and

WHEREAS, Hometown Days is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a parade, carnival, petting zoo, fireworks display, 'beer tent', food/drink vendors, a car show, petting zoo, animal attractions, and numerous other activities; and

WHEREAS, the City Council finds the Hometown Days organization and the event to be beneficial to the public and in good standing; and

WHEREAS, the Section 13.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves Resolutions/Motions 200510-4C1 through 210510-4C8, allowing for the various permits related to the annual Swartz Creek Hometown Days festival, to be held beginning Tuesday, June 1, 2021 and concluding on Monday, June 7, 2021, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

HOMETOWN DAYS, STREET CARNIVAL, GENERAL STREET & PROPERTY USE PERMITS

Resolution No. 200510-4C1

I Move the City of Swartz Creek approve and authorize the Swartz Creek Hometown Days Committees' application for street closing and City property use permits for the following locations:

1. Morrish between Miller and Ingalls-Wade, Carnival.
2. Holland between Miller and Ingalls, Vendor – Carnival.
3. City Lot located at the southwest corner of Miller and Morrish, Carnival.
4. Ingalls at Holland and Park Land located to the North and Northwest of the intersection of Morrish and Ingalls, Carnival.
5. City owned property located along the North side of Fortino, West of Morrish Road, Car Show, Vendors, and Radio D.J., general parking.
6. City owned property, 4438 South Morrish Road.
7. City owned property, 4505 Fortino.
8. City owned property, Fortino (Branoff)
9. City owned property, 5012 Holland Drive
10. Fire Hall out lot properties.
11. Use of DPW Yard and Generator (access subject to department).

Street and City property use, unless otherwise indicated, begins Tuesday, June 1, 2021 at 9:00 a.m. until Monday June 7, 2021 at 9:00 A.M., for the purpose of, and authorization to conduct a carnival, vendor/display areas, car show and or other similar events under the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Written permission from deed holders of any private properties to be used and appropriate insurance certificates naming such parties as additional insured: City of Swartz Creek, Jerry Adkinson Construction 1258 Lansing Hwy., Durand, Mi; William Kincaid & Kincaid Properties 5086 South Morrish: St. Mary's Catholic Church 4413 Morrish Road; Pentecostal Church of God / The Oasis / Dan Rhanor / Family Worship Center 4494 Morrish Road; Mark O'Brien 5099 South Morrish; Kallas Heating and Cooling 8077 Miller; Swartz Creek Schools 8354 Cappy (High School Middle School); Ashley Hotchkiss 8280 Crapo; Swartz Creek Area Fire Department; Rite – Aid 9090 Miller Road.
3. Sufficient number of portable bathrooms placed and located, and litter control program in accordance and under the approval of Director of Community Services.
4. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

HOMETOWN DAYS, STREET USAGE PERMIT, MOTOR AND PEDESTRIAN PARADE

Resolution No. 210510-4C2

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committees' application for street closing / usage permit for Saturday, June 5, 2021 from 9:00 a.m. until 12:30 p.m. for purposes of conducting a parade, streets to be used include the high school performing arts center entrance, Miller Rd, and Frederick St under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. No candy or other objects be thrown or handed from, to or at any vehicle, trailer, float, or similar, and further, that the Hometown Days Committee establish and maintain a list of all participants and/or entries in the parade that identifies a contact person, such contact to be informed by the Hometown Days Committee of the stipulation and motor vehicle code enforcement actions for violations thereof.
3. General approval, and under the direction and control of the Office of the Chief of Police.

HOMETOWN DAYS PERMIT, AERIAL FIREWORKS DISPLAY

Resolution No. 210510-4C3

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee's application for one fireworks aerial display to be held on Friday, June 4, 2021, at or shortly after dusk, with a cancellation date of Saturday, June 5, 2021, at or shortly after dusk, to be launched from properties directly west of the Swartz Creek Middle School Building, said properties owned by the Swartz Creek School District and Mr. Scott Hoover, under the following stipulations and conditions:

1. Insurance certificate naming the City as insured in an amount to be determined adequate by the City Manager.
2. Written permission from the aforementioned parcel owners along with acceptable insurance certificates naming said parcel owners as additional insured parties, in an amount to be determined adequate by the City Manager.
3. Traffic Control Plan and administration by the Offices of Chief of Police and Director of Community Services.
4. Detailed Plan submitted to and approved by the Fire Chief.
5. All decisions concerning the event and cancellation thereof, if needed, under the direction and control of the Fire Chief.

HOMETOWN DAYS PERMIT, OPERATE ENTERTAINMENT TENT

Resolution No. 210510-4C4

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to operate an entertainment tent with the sale of beer and wine for consumption on the premises, along with live entertainment, to be held on Parcel No. 58-02-200-014, owned by William Kincaid and located 5086 Morrish Road, south of Wade Street, beginning Thursday, June 3, 2021 12:00 PM through Sunday, June 6, 2021, 9:30 PM, under the following stipulations:

1. Michigan Liquor Control Commission Approved Application with appropriate insurance in accordance with the rules of the L.C.C. and naming the City and all other property owners as additional insured parties, in an amount not less than \$1,000,000 (One Million Dollars).
2. Portable bathrooms appropriately located and litter control program in accordance and under the approval of Director of Community Services.
3. Traffic control and pedestrian safety plan in accordance with and under the approval of Office of Chief of Police.
4. Adherence to all L.C.C. stipulations and regulations, state and local laws.
5. No music after 11:00 p.m. Thursday, June 3, 2021 and after 1:30 a.m. on Friday, June 4, 2021 (Saturday Morning), and Saturday, June 5, 2021(Sunday Morning), and Sunday, June 6, 2021, 9:30 PM.
6. Adequate security as approved by the Chief of Police.
7. Adherence to and under the direction and control of the Office of the Chief of Police.

HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

Resolution No. 210510-4C5

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons as a part of a military concert and ceremonial military honor guard, to be held at the Swartz Creek High School's outdoor football stadium, on Friday, June 4, 2021, at approximately 9:00 p.m., in conjunction with a concert and aerial fireworks display, with a backup rain date of Saturday, June 5, 2021 at approximately 9:00 p.m. under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).

2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

Resolution No. 210510-4C6

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons in conjunction with a Parade and as a ceremonial military honor guard, to be held along Miller Road on Saturday, June 5, 2021, at approximately 10:00 A.M., under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

WAIVER OF INSPECTION FEE, HOMETOWN DAYS COMMITTEE

Resolution No. 210510-4C7

I Move the City of Swartz Creek waive the permit fees for the temporary structure (trailer) and electrical permit inspection fees for the Swartz Creek Hometown Days Committee

TRAFFIC CONTROL APPROPRIATION

Resolution No. 210510-4C8

I Move the City of Swartz Creek provide traffic control devices to ensure the safety of the public during the duration of the Swartz Creek Hometown Days event and hereby direct the Director of Public Works to order or supply barricades sufficient to do so at a cost not to exceed \$1,750, appropriated to the community promotions department of the general fund.

YES: Krueger, Pinkston, Henry, Fountain, Gilbert, Hicks.
NO: None. Motion Declared Carried.

WASTE BID AWARD

Resolution No. 210510-05

(Carried)

Motion by Councilmember Pinkston
Second by Councilmember Henry

WHEREAS, the current contract for waste collection and disposal, including the services of refuse, recycling, and yard waste, expires after June 30, 2021; and

WHEREAS, the city has recently received bids for the collection of refuse, recycling, and yard waste from four different carries; and

WHEREAS, the council created a temporary ad hoc committee of councilmembers, staff, and other stakeholders to review the proposals, interview contractors, and check references; and

WHEREAS, the committee reviewed the bids, interviewed service providers, checked references, and compared qualifications, as well as pricing, of the contractors; and

WHEREAS, the committee deliberated its findings and made a final recommendation to award the next service contract to Republic Services, Inc.

WHEREAS, the City Council rejected the resolution to approve Republic as the provider at its April 26, 2021 meeting and tabled the matter until May 10, 2021.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby awards a conditional award of the waste collection services to GFL.

BE IT FURTHER RESOLVED, the city council directs the city manager and city attorney to negotiate a contract for services with GFL, that is based upon the bid specifications of the City and bid submission by GFL and to bring said draft agreement back to the city council for review and approval.

BE IT FURTHER RESOLVED, the Waste Bid Review Committee is hereby dissolved with the thanks of the city council.

Discussion Ensued.

YES: Pinkston, Henry, Fountain, Krueger.
NO: Gilbert, Hicks. Motion Declared Carried.

RESOLUTION TO APPROVE DISTRICT 3 CONSTRUCTION SERVICES

Resolution No. 210510-06

(Carried)

Motion by Councilmember Henry
Second by Councilmember Fountain

WHEREAS, the city owns, operates, and maintains a system of sewer collection lines that transport sewer to the county interceptors located at various locations in and around the community; and

WHEREAS, capacity limits, especially as it pertains to wet weather events in district 3, have been revealed by flow meter analysis conducted in 2019; and

WHEREAS, Rowe Professional Services Company has been working with the city to design a solution to the capacity problem and bid out construction services to address the deficiency; and

WHEREAS, sealed bids were opened on April 28, 2021, with Glaeser Dawes being the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the unit cost bid from Glaeser Dawes, dated April 28, 2021, in the calculated amount of \$172,239.20, funds to be appropriated to the Sewer 591 fund.

YES: Henry, Fountain, Farmer, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

Break 8:00 p.m. to 8:06 p.m.

GOLF CART ORDINANCE

DISCUSSION

Mr. Zettel commented it is a real simple ordinance and if agreeable we will get it on the books. Councilmember Pinkston recommended that we require brake lights. Councilmember Henry request since we are going to require brake lights that we remove subsection (C) Golf Cart Operation, paragraph (II) article (iii) of section 18-24 of the proposed ordinance.

Mr. Zettel will proceed with revised ordinance and bring it back to next meeting.

COMMISSION APPOINTMENTS

Resolution No. 210510-07

(Carried)

Motion by Mayor Pro Tem Hicks

Second by Councilmember Gilbert

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there exists a vacancies for such positions; and

WHEREAS, said appointments are Mayoral appointments subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

#210510-7G1 **MAYOR APPOINTMENT:** **Nate Henry**
Planning Commission, City Council Liaison
Remainder of three year term, expiring November 28, 2022

#210510-7G2 **MAYOR APPOINTMENT:** **Sandi Brill**
Park Board, Resident
Remainder of three year term, expiring December 31, 2021

#210510-7G3 **MAYOR RE-APPOINTMENT:** **Robert Plumb**
Zoning Board of Appeals, Resident
Three year term, expiring June 30, 2024

#210510-7G4 **MAYOR RE-APPOINTMENT:** **James Packer**
Zoning Board of Appeals, Resident
Three year term, expiring June 30, 2024

#210510-7G5 **MAYOR RE-APPOINTMENT:** **Charles Campbell**
Planning Commission, Resident
Three year term, expiring June 30, 2024

Discussion Ensued.

YES: Fountain, Gilbert, Hicks, Krueger, Pinkston, Henry.
NO: None. Motion Declared Carried.

GOSPEL GOATS AT ELMS PARK

Resolution No. 210510-08 **(Carried)**

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council allow Gospel Goats hold a short event at Elms Park on Thursday May 13, 2021.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain.
NO: None. Motion Declared Carried.

RESOLUTION TO FILL CITY COUNCIL VACANCY

Resolution No. 210510-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

WHEREAS, City Council Member Jentery Farmer Passed away on April 24, 2021 as a sitting City Council Member, and;

WHEREAS, the City Charter, Section 4.7, requires the seat be filled within thirty days with a qualifying elector, and;

WHEREAS, James Florence, a resident of the Fourth Ward, has volunteered to serve in the capacity as the Fourth Ward Swartz Creek City Council Member, and;

WHEREAS, James Florence has been found to satisfy the criteria to hold office as a City Council Member,

NOW, BE IT RESOLVED that the Swartz Creek City Council hereby appoints James Florence to the vacant Fourth Precinct City Council seat of Mr. Farmer, as outlined in the city charter.

BE IT FURTHER RESOLVED that City Clerk is directed to administer the oath of office to James Florence and execute other related administrative functions necessary to formalize his/her status as a City Council Member prior to the regular meeting of May 24, 2021.

YES: Gilbert, Krueger, Pinkston, Henry, Fountain.
NO: Hicks. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Steve Long 5356 Worchester Drive, commented that 5365 Worchester Drive grass is 11” tall. Mr. Harris responded that is on the list for mowing.

REMARKS BY COUNCILMEMBERS:

Councilmember Pinkston hopes the right decision was made for the waste contract.

Councilmember Gilbert questioned the Brewer Condo projects having basements. Mayor Krueger responded they must have basements or a safe room.

Mayor Pro Tem Hicks hopes GFL works out and wishes them luck.

Councilmember Henry welcomes Mr. Florence.

ADJOURNMENT

Resolution No. 210510-10

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the regular council meeting of May 10, 2021 at 8:32 p.m., and set the city council chambers as the venue for the next regularly scheduled council meeting of May 24, 2021.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 04/30/2021

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
Revenue					
000.000 - General	2,322,610.27	2,337,610.93	2,173,959.07	163,651.86	93.00
172.000 - Executive	0.00	0.00	2.80	(2.80)	100.00
215.000 - Administration and Clerk	40.00	40.00	7.90	32.10	19.75
262.000 - Elections	0.00	5,000.00	5,000.00	0.00	100.00
301.000 - Police Dept	4,100.00	4,257.00	9,813.90	(5,556.90)	230.54
336.000 - Fire Department	0.00	40,883.00	64,285.00	(23,402.00)	157.24
345.000 - PUBLIC SAFETY BUILDING	25,050.00	25,050.00	20,025.45	5,024.55	79.94
410.000 - Building & Zoning & Planning	65,200.00	68,300.00	57,788.75	10,511.25	84.61
444.000 - Sidewalks	900.00	900.00	4,860.00	(3,960.00)	540.00
448.000 - Lighting	9,870.00	9,870.00	6,434.60	3,435.40	65.19
523.000 - Grass, Brush & Weeds	4,500.00	4,500.00	2,895.00	1,605.00	64.33
694.000 - Community Development Block Grant	33,300.00	33,300.00	33,300.00	0.00	100.00
728.005 - Holland Square Streetscape	40,000.00	40,000.00	40,000.00	0.00	100.00
780.500 - Mundy Twp Park Services	0.00	0.00	3,024.82	(3,024.82)	100.00
782.000 - Facilities - Abrams Park	140.00	140.00	140.00	0.00	100.00
783.000 - Facilities - Elms Rd Park	6,700.00	6,700.00	8,850.00	(2,150.00)	132.09
790.000 - Facilities-Senior Center/Libr	6,200.00	6,200.00	3,858.94	2,341.06	62.24
794.000 - Community Promotions Program	0.00	1,000.00	1,000.00	0.00	100.00
931.000 - Transfers IN	0.00	10,574.22	10,574.22	0.00	100.00
TOTAL REVENUES	2,518,610.27	2,594,325.15	2,445,820.45	148,504.70	

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Expenses					
000.000 - General	14,160.00	14,160.00	11,326.94	2,833.06	79.99
101.000 - Council	22,585.73	22,612.29	21,030.30	1,581.99	93.00
172.000 - Executive	109,424.96	256,193.72	238,348.77	17,844.95	93.03
215.000 - Administration and Clerk	36,221.00	36,221.00	23,683.34	12,537.66	65.39
228.000 - Information Technology	15,875.00	22,714.88	22,840.00	(125.12)	100.55
247.000 - Board of Review	3,658.85	3,658.85	2,458.17	1,200.68	67.18
253.000 - Treasurer	93,323.00	94,897.00	77,576.21	17,320.79	81.75
257.000 - Assessor	47,959.00	48,117.25	32,639.50	15,477.75	67.83
262.000 - Elections	47,202.00	49,563.70	43,864.45	5,699.25	88.50
266.000 - Legal Council	14,000.00	14,000.00	18,705.21	(4,705.21)	133.61
301.000 - Police Dept	7,900.00	7,900.00	11,775.90	(3,875.90)	149.06
301.266 - Legal Council PSFY	5,000.00	9,000.00	16,118.86	(7,118.86)	179.10
301.851 - Retiree Employer Health Care PSFY	19,670.00	19,670.00	17,504.27	2,165.73	88.99
334.000 - Metro Police Authority	1,019,475.00	1,019,475.00	1,042,090.00	(22,615.00)	102.22
336.000 - Fire Department	206,650.00	183,248.00	145,512.64	37,735.36	79.41
345.000 - PUBLIC SAFETY BUILDING	39,132.39	89,712.57	78,370.32	11,342.25	87.36
410.000 - Building & Zoning & Planning	128,884.00	128,896.00	70,085.60	58,810.40	54.37
444.000 - Sidewalks	1,200.00	1,200.00	7,200.00	(6,000.00)	600.00
448.000 - Lighting	105,000.00	105,000.00	78,033.06	26,966.94	74.32
523.000 - Grass, Brush & Weeds	1,200.00	1,200.00	550.00	650.00	45.83
694.000 - Community Development Block Grant	33,300.00	33,300.00	33,300.00	0.00	100.00
728.000 - Economic Development	0.00	55.91	351.11	(295.20)	627.99
780.500 - Mundy Twp Park Services	0.00	0.00	3,242.91	(3,242.91)	100.00

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
781.000 - Facilities - Pajtas Amphitheat	1,468.00	1,468.00	990.38	477.62	67.46
782.000 - Facilities - Abrams Park	37,785.87	37,820.87	21,097.33	16,723.54	55.78
783.000 - Facilities - Elms Rd Park	80,732.00	80,804.55	40,269.34	40,535.21	49.84
784.000 - Facilities - Bicentennial Park	1,324.00	1,414.89	372.24	1,042.65	26.31
786.000 - Non-Motorized Trailway	30,000.00	84,553.00	41,014.75	43,538.25	48.51
787.000 - Veterans Memorial Park	2,840.00	2,881.42	2,345.91	535.51	81.42
788.000 - Otterburn Disc Golf Park	10,000.00	10,000.00	0.00	10,000.00	0.00
790.000 - Facilities-Senior Center/Libr	36,620.58	36,913.77	21,299.74	15,614.03	57.70
793.000 - Facilities - City Hall	19,802.88	20,004.66	10,903.08	9,101.58	54.50
794.000 - Community Promotions Program	50,059.00	51,957.50	27,724.91	24,232.59	53.36
796.000 - Facilities - Cemetery	1,901.70	1,901.70	851.09	1,050.61	44.75
797.000 - Facilities - City Parking Lots	5,600.00	8,890.00	6,092.45	2,797.55	68.53
851.000 - Retired Employee Health Care	25,900.00	25,900.00	12,976.30	12,923.70	50.10
965.000 - Transfers Out	175,367.50	181,919.28	180,330.61	1,588.67	99.13
TOTAL EXPENDITURES	2,451,222.46	2,707,225.81	2,362,875.69	344,350.12	
Fund 101 - General Fund:					
TOTAL REVENUES	2,518,610.27	2,594,325.15	2,445,820.45	148,504.70	94.28
TOTAL EXPENDITURES	2,451,222.46	2,707,225.81	2,362,875.69	344,350.12	87.28
NET OF REVENUES & EXPENDITURES	67,387.81	(112,900.66)	82,944.76	(195,845.42)	
Fund 202 - Major Street Fund					
Revenue					
000.000 - General	450,475.00	450,475.00	355,755.38	94,719.62	78.97
441.000 - Miller Rd Park & Ride	5,000.00	5,000.00	2,368.47	2,631.53	47.37
452.100 - Safe Routes to School Grant	0.00	0.00	5,000.00	(5,000.00)	100.00
474.000 - Traffic Services	0.00	0.00	364.36	(364.36)	100.00

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
478.000 - Snow & Ice Removal	2,400.00	2,400.00	1,971.22	428.78	82.13
931.000 - Transfers IN	0.00	240.41	240.41	0.00	100.00
TOTAL REVENUES	457,875.00	458,115.41	365,699.84	92,415.57	
Expenses					
228.000 - Information Technology	1,000.00	1,231.03	1,208.94	22.09	98.21
441.000 - Miller Rd Park & Ride	5,058.24	5,177.51	3,264.05	1,913.46	63.04
448.000 - Lighting	15,000.00	58,330.00	43,330.00	15,000.00	74.28
449.500 - Right of Way - General	10,000.00	10,000.00	4,215.00	5,785.00	42.15
449.501 - Right of Way - Storms	20,000.00	20,000.00	2,002.19	17,997.81	10.01
451.102 - Morrish Rd Bridge Reconstruction	0.00	609.06	609.06	0.00	100.00
452.100 - Safe Routes to School Grant	0.00	83,200.00	66,560.00	16,640.00	80.00
453.105 - Fairchild-Cappy to Miller TIP	0.00	7,475.00	7,473.39	1.61	99.98
454.000 - Major Streets Projects	0.00	26,495.00	26,495.00	0.00	100.00
463.000 - Routine Maint - Streets	158,025.87	158,025.87	45,043.41	112,982.46	28.50
463.307 - Oakview - Seymour to Chelmsford	50,000.00	414,762.61	414,762.61	0.00	100.00
463.308 - Winston - Oakview to Chesterfield	20,000.00	36,704.27	36,704.27	0.00	100.00
473.000 - Routine Maint - Bridges	1,000.00	1,000.00	0.00	1,000.00	0.00
474.000 - Traffic Services	40,202.00	56,021.08	30,617.39	25,403.69	54.65
478.000 - Snow & Ice Removal	81,307.00	81,307.00	34,880.76	46,426.24	42.90
482.000 - Administrative	17,762.00	17,762.00	12,796.24	4,965.76	72.04
538.500 - Intercommunity storm drains	12,500.00	12,500.00	4,695.19	7,804.81	37.56
965.000 - Transfers Out	100,000.00	100,000.00	100,000.00	0.00	100.00
TOTAL EXPENDITURES	531,855.11	1,090,600.43	834,657.50	255,942.93	

GL NUMBER	2020-21	2020-21	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET			
Fund 202 - Major Street Fund:					
TOTAL REVENUES	457,875.00	458,115.41	365,699.84	92,415.57	79.83
TOTAL EXPENDITURES	531,855.11	1,090,600.43	834,657.50	255,942.93	76.53
NET OF REVENUES & EXPENDITURES	(73,980.11)	(632,485.02)	(468,957.66)	(163,527.36)	
Fund 203 - Local Street Fund					
Revenue					
000.000 - General	143,500.00	144,694.57	119,884.33	24,810.24	82.85
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
478.000 - Snow & Ice Removal	500.00	500.00	1,314.14	(814.14)	262.83
931.000 - Transfers IN	500,000.00	600,240.41	100,240.41	500,000.00	16.70
TOTAL REVENUES	659,000.00	760,434.98	221,438.88	538,996.10	
Expenses					
228.000 - Information Technology	1,000.00	1,231.03	1,208.94	22.09	98.21
429.000 - Occupational Safety	0.00	0.00	38.10	(38.10)	100.00
448.000 - Lighting	15,000.00	22,222.00	7,222.00	15,000.00	32.50
449.500 - Right of Way - General	22,500.00	22,500.00	1,580.00	20,920.00	7.02
449.501 - Right of Way - Storms	0.00	659.38	1,139.38	(480.00)	172.80
463.000 - Routine Maint - Streets	285,870.05	286,670.05	137,910.22	148,759.83	48.11
463.107 - Chelmsford - Seymour to Oakview	50,000.00	295,236.06	295,236.06	0.00	100.00
463.108 - Oxford Court	55,000.00	134,931.48	134,931.48	0.00	100.00
474.000 - Traffic Services	20,006.00	20,310.20	13,815.06	6,495.14	68.02
478.000 - Snow & Ice Removal	68,999.00	69,069.00	29,111.66	39,957.34	42.15
482.000 - Administrative	20,319.75	20,319.75	9,597.02	10,722.73	47.23
538.500 - Intercommunity storm drains	10,000.00	10,000.00	4,695.19	5,304.81	46.95
TOTAL EXPENDITURES	548,694.80	886,148.95	636,485.11	246,663.84	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	659,000.00	760,434.98	221,438.88	538,996.10	29.12

GL NUMBER	2020-21	2020-21	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET			
TOTAL EXPENDITURES	548,694.80	886,148.95	636,485.11	246,663.84	72.07
NET OF REVENUES & EXPENDITURES	110,305.20	(122,713.97)	(415,046.23)	292,332.26	
Fund 204 - MUNICIPAL STREET FUND					
Revenue					
000.000 - General	651,580.00	651,628.90	668,632.76	(17,003.86)	102.61
TOTAL REVENUES	651,580.00	651,628.90	668,632.76	(17,003.86)	
Expenses					
905.000 - Debt Service	167,917.11	167,917.11	167,917.11	0.00	100.00
965.000 - Transfers Out	500,000.00	500,000.00	0.00	500,000.00	0.00
TOTAL EXPENDITURES	667,917.11	667,917.11	167,917.11	500,000.00	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	651,580.00	651,628.90	668,632.76	(17,003.86)	102.61
TOTAL EXPENDITURES	667,917.11	667,917.11	167,917.11	500,000.00	25.14
NET OF REVENUES & EXPENDITURES	(16,337.11)	(16,288.21)	500,715.65	(517,003.86)	
Fund 226 - Garbage Fund					
Revenue					
000.000 - General	415,025.00	415,649.89	424,807.75	(9,157.86)	102.20
172.000 - Executive	0.00	0.00	0.70	(0.70)	100.00
931.000 - Transfers IN	0.00	541.95	541.95	0.00	100.00
TOTAL REVENUES	415,025.00	416,191.84	425,350.40	(9,158.56)	
Expenses					
000.000 - General	10,036.75	10,036.75	10,036.75	0.00	100.00
101.000 - Council	3,169.93	3,751.57	3,396.32	355.25	90.53
172.000 - Executive	7,850.00	7,879.30	6,834.77	1,044.53	86.74
215.000 - Administration and Clerk	3,735.00	3,879.87	3,689.58	190.29	95.10
228.000 - Information Technology	2,075.00	2,085.54	2,138.56	(53.02)	102.54
253.000 - Treasurer	15,705.00	16,008.00	13,307.65	2,700.35	83.13
257.000 - Assessor	800.00	800.00	645.00	155.00	80.63

GL NUMBER	2020-21	2020-21	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET			
528.000 - Sanitation Collection	292,202.58	293,451.49	235,088.74	58,362.75	80.11
530.000 - Wood Chipping	52,484.50	52,683.22	29,179.14	23,504.08	55.39
782.000 - Facilities - Abrams Park	9,092.00	9,132.00	6,615.30	2,516.70	72.44
783.000 - Facilities - Elms Rd Park	12,140.00	12,140.00	10,359.63	1,780.37	85.33
793.000 - Facilities - City Hall	4,045.09	4,057.37	2,662.38	1,394.99	65.62
TOTAL EXPENDITURES	413,335.85	415,905.11	323,953.82	91,951.29	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	415,025.00	416,191.84	425,350.40	(9,158.56)	102.20
TOTAL EXPENDITURES	413,335.85	415,905.11	323,953.82	91,951.29	77.89
NET OF REVENUES & EXPENDITURES	1,689.15	286.73	101,396.58	(101,109.85)	
Fund 248 - Downtown Development Fund					
Revenue					
000.000 - General	66,962.00	66,962.00	72,115.32	(5,153.32)	107.70
728.004 - Family Movie Night	2,000.00	2,000.00	0.00	2,000.00	0.00
TOTAL REVENUES	68,962.00	68,962.00	72,115.32	(3,153.32)	
Expenses					
173.000 - DDA Administration	2,820.00	2,833.00	2,515.50	317.50	88.79
728.002 - Streetscape	40,945.00	40,945.00	40,000.00	945.00	97.69
728.003 - Facade Program	0.00	12,500.00	0.00	12,500.00	0.00
728.004 - Family Movie Night	3,450.00	11,510.00	4,907.07	6,602.93	42.63
TOTAL EXPENDITURES	47,215.00	67,788.00	47,422.57	20,365.43	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	68,962.00	68,962.00	72,115.32	(3,153.32)	104.57
TOTAL EXPENDITURES	47,215.00	67,788.00	47,422.57	20,365.43	69.96
NET OF REVENUES & EXPENDITURES	21,747.00	1,174.00	24,692.75	(23,518.75)	
Fund 350 - City Hall Debt Fund					
Revenue					
000.000 - General	7.00	7.00	5.09	1.91	72.71
931.000 - Transfers IN	100,357.50	100,357.50	98,778.83	1,578.67	98.43

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES	100,364.50	100,364.50	98,783.92	1,580.58	
Expenses					
905.000 - Debt Service	101,117.50	101,117.50	101,117.50	0.00	100.00
TOTAL EXPENDITURES	101,117.50	101,117.50	101,117.50	0.00	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	100,364.50	100,364.50	98,783.92	1,580.58	98.43
TOTAL EXPENDITURES	101,117.50	101,117.50	101,117.50	0.00	100.00
NET OF REVENUES & EXPENDITURES	(753.00)	(753.00)	(2,333.58)	1,580.58	
Fund 402 - Fire Equip Replacement Fund					
Revenue					
000.000 - General	11.00	11.00	10.30	0.70	93.64
931.000 - Transfers IN	75,000.00	75,000.00	75,000.00	0.00	100.00
TOTAL REVENUES	75,011.00	75,011.00	75,010.30	0.70	
Expenses					
336.000 - Fire Department	3,500.00	3,500.00	0.00	3,500.00	0.00
TOTAL EXPENDITURES	3,500.00	3,500.00	0.00	3,500.00	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	75,011.00	75,011.00	75,010.30	0.70	100.00
TOTAL EXPENDITURES	3,500.00	3,500.00	0.00	3,500.00	0.00
NET OF REVENUES & EXPENDITURES	71,511.00	71,511.00	75,010.30	(3,499.30)	
Fund 590 - Water Supply Fund					
Revenue					
000.000 - General	6,000.00	6,000.00	1,493.47	4,506.53	24.89
172.000 - Executive	0.00	0.00	1.75	(1.75)	100.00
540.000 - Water System	2,226,000.00	2,225,615.59	1,628,225.54	597,390.05	73.16
931.000 - Transfers IN	0.00	2,316.60	2,316.60	0.00	100.00
TOTAL REVENUES	2,232,000.00	2,233,932.19	1,632,037.36	601,894.83	
Expenses					
000.000 - General	25,091.88	25,095.30	25,088.46	6.84	99.97

GL NUMBER	2020-21	2020-21	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET			
101.000 - Council	13,503.00	13,655.23	8,493.09	5,162.14	62.20
172.000 - Executive	29,826.00	30,020.07	26,360.33	3,659.74	87.81
215.000 - Administration and Clerk	19,583.00	19,583.00	12,939.57	6,643.43	66.08
228.000 - Information Technology	5,675.00	6,890.13	6,523.16	366.97	94.67
253.000 - Treasurer	56,381.50	58,789.00	44,938.65	13,850.35	76.44
540.000 - Water System	2,037,955.66	2,054,745.66	1,324,133.77	730,611.89	64.44
542.000 - Read and Bill	51,475.00	51,475.00	18,934.87	32,540.13	36.78
543.230 - Water Main Repair USDA Grant	243,800.00	2,164,801.80	2,164,801.80	0.00	100.00
793.000 - Facilities - City Hall	10,289.20	10,295.92	6,566.02	3,729.90	63.77
905.000 - Debt Service	99,579.23	99,579.23	11,918.93	87,660.30	11.97
TOTAL EXPENDITURES	2,593,159.47	4,534,930.34	3,650,698.65	884,231.69	
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,232,000.00	2,233,932.19	1,632,037.36	601,894.83	73.06
TOTAL EXPENDITURES	2,593,159.47	4,534,930.34	3,650,698.65	884,231.69	80.50
NET OF REVENUES & EXPENDITURES	(361,159.47)	(2,300,998.15)	(2,018,661.29)	(282,336.86)	
Fund 591 - Sanitary Sewer Fund					
Revenue					
000.000 - General	5,700.00	5,700.00	1,665.10	4,034.90	29.21
172.000 - Executive	0.00	0.00	1.75	(1.75)	100.00
536.000 - Sewer System	1,267,000.00	1,267,140.00	949,450.39	317,689.61	74.93
931.000 - Transfers IN	0.00	2,316.59	2,316.59	0.00	100.00
TOTAL REVENUES	1,272,700.00	1,275,156.59	953,433.83	321,722.76	
Expenses					
000.000 - General	25,091.88	25,091.88	25,089.41	2.47	99.99
101.000 - Council	12,930.82	12,984.93	8,491.16	4,493.77	65.39
172.000 - Executive	29,964.00	29,979.30	26,044.26	3,935.04	86.87

GL NUMBER	2020-21	2020-21	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET			
215.000 - Administration and Clerk	18,433.00	18,433.00	12,939.93	5,493.07	70.20
228.000 - Information Technology	5,375.00	6,590.13	6,523.16	66.97	98.98
253.000 - Treasurer	55,919.00	55,926.50	44,915.87	11,010.63	80.31
536.000 - Sewer System	994,754.59	995,990.75	499,191.10	496,799.65	50.12
537.000 - Sewer Lift Stations	10,982.00	10,982.00	7,287.46	3,694.54	66.36
542.000 - Read and Bill	63,122.00	63,122.00	53,925.53	9,196.47	85.43
543.310 - Sewer District Rehabilitation	0.00	26,876.30	26,876.30	0.00	100.00
543.400 - Reline Existing Sewers	183,128.00	0.00	0.00	0.00	0.00
543.401 - Flush & TV Sewers	90,000.00	90,000.00	14,058.00	75,942.00	15.62
793.000 - Facilities - City Hall	9,790.16	9,795.92	6,545.19	3,250.73	66.82
TOTAL EXPENDITURES	1,499,490.45	1,345,772.71	731,887.37	613,885.34	
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,272,700.00	1,275,156.59	953,433.83	321,722.76	74.77
TOTAL EXPENDITURES	1,499,490.45	1,345,772.71	731,887.37	613,885.34	54.38
NET OF REVENUES & EXPENDITURES	(226,790.45)	(70,616.12)	221,546.46	(292,162.58)	
Fund 661 - Motor Pool Fund					
Revenue					
000.000 - General	234,250.00	235,257.25	114,237.06	121,020.19	48.56
931.000 - Transfers IN	0.00	895.82	895.82	0.00	100.00
TOTAL REVENUES	234,250.00	236,153.07	115,132.88	121,020.19	
Expenses					
172.000 - Executive	10,300.00	10,300.00	9,736.00	564.00	94.52
228.000 - Information Technology	1,070.00	1,182.08	1,135.24	46.84	96.04
253.000 - Treasurer	7,788.00	7,788.00	6,495.53	1,292.47	83.40
795.000 - Facilities - City Garage	386,681.00	387,219.13	98,693.17	288,525.96	25.49
TOTAL EXPENDITURES	405,839.00	406,489.21	116,059.94	290,429.27	

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	234,250.00	236,153.07	115,132.88	121,020.19	48.75
TOTAL EXPENDITURES	405,839.00	406,489.21	116,059.94	290,429.27	28.55
NET OF REVENUES & EXPENDITURES	(171,589.00)	(170,336.14)	(927.06)	(169,409.08)	

SALVAGE VEHICLE INSPECTOR AGREEMENT

This Salvage Vehicle Inspector Agreement (“Agreement”) is made by and between the Metro Police Authority of Genesee County (“Authority”), whose address is 5420 Hill 23 Drive, Flint, Michigan 48507, and _____ (“Inspector”), whose address is _____.

1. Purpose. The purpose of this Agreement is to govern the relationship between the Authority and Inspector, who shall work on behalf of the Authority as a limited enforcement officer through the Authority for the limited purpose of conducting salvage vehicle inspections pursuant to MCL 257.217c.
2. Term. This Agreement shall commence on _____, 2021 and shall remain in effect on a month to month basis until it is terminated pursuant to Section 3 below.
3. Termination of Agreement. This Agreement shall end either immediately pursuant to Subsection A of this Section or with notice pursuant to Subsection B of this Section.
 - A. Immediate Termination. This Agreement shall terminate immediately without notice to either party upon the occurrence of any of the following events:
 - i. Inspector’s certification from the Michigan Secretary of State to perform salvage vehicle inspections is suspended, revoked or denied.
 - ii. Inspector fails to pay the administrative fee as required and outlined in this Agreement.
 - iii. Inspector fails to maintain liability insurance as required by this Agreement.
 - iv. The Authority’s chief of police determines in his sole discretion that Inspector has acted in a manner inconsistent with the Authority’s interests in performing the services authorized pursuant to this Agreement.
 - B. Termination by Notice.

Either party may terminate this Agreement by giving the other party at least thirty (30) days advance written notice of the party’s intent to terminate this Agreement. Notice shall be provided as required in Section 9 of this Agreement.
4. Administrative Fee. Inspector shall pay the Authority a non-refundable administrative fee consisting of 20% of all fees collected pursuant to the services set forth in this Agreement, per calendar month for the cost of equipment

maintenance, fees, services and paperwork processing provided by the Authority in carrying out the services set forth and authorized by this Agreement. Inspector shall pay this administrative fee on or before the first day of each calendar month.

5. Authority and Services to be Performed. Pursuant to MCL 257.217c, the Authority appoints Inspector to act as a limited enforcement officer for the limited purpose of conducting salvage vehicle inspections and grants Inspector the authority otherwise consistent with said appointment. As a result of this appointment only, Inspector shall have the authority to access the Law Enforcement Information Network ("LEIN") through the Authority and shall have the authority to confiscate any stolen vehicle or vehicle parts discovered during an inspection. However, Inspector is not authorized under this Agreement to arrest any person suspected of having unlawful possession of a stolen vehicle or vehicle parts. Instead of affecting any such arrest personally, Inspector may only assist other appropriate law enforcement agencies or officers in making such arrests. Inspector is authorized to collect on behalf of the Authority the maximum fee allowed under MCL 257.217c(26) for the services performed pursuant to this Agreement. This fee is currently set at \$100.00 per inspection. Inspector is not authorized to charge and shall not collect any other fee, service charge or any other thing of monetary value for the services performed pursuant to this Agreement. Inspector shall provide to the Authority an itemized list of all salvage vehicle inspections performed each month.
6. Legal Status and Relationship of the Parties. As a result of this Agreement, Inspector shall be an independent contractor and shall receive a Form 1099 for services performed under this Agreement. Inspector is not and shall not be an employee of the Authority. This Agreement does not form a partnership, joint venture or similar arrangement of any kind between the Authority and Inspector, except to the extent authorized by MCL 257.217c. Inspector shall be solely responsible for the payment of any taxes on any proceeds received pursuant to this Agreement. As an independent contractor, Inspector shall not be subject to any collective bargaining agreement applicable to law enforcement officers employed by the Authority. As Inspector is not an employee or fully empowered law enforcement officer of the Authority, the Authority shall have no duty or responsibility to provide any information to the Michigan Commission on Law Enforcement Standards regarding Inspector's service to the Authority.
7. Training. Inspector is solely responsible for completing any training required by Michigan law to conduct the services set forth in this Agreement. The Authority shall have no responsibility for providing such training.
8. Certification. Inspector shall provide the Authority with written verification of completing any such required training as a condition of providing services under this Agreement and certification from the Michigan Secretary of State that Inspector is specifically trained as provided by the Secretary of State to conduct salvage vehicle inspections. Inspector certifies and confirms that the Secretary of State has not suspended, revoked or denied a certificate to Inspector. If such suspension, revocation or denial of Inspector's certification has been made by the

Secretary of State, the Authority's responsibilities to Inspector under this Agreement shall be immediately extinguished without notice to Inspector.

9. Compensation. The Authority shall charge other parties fees for services performed by Inspector pursuant to this Agreement. The fees shall be subject to the requirements and limitations of MCL 257.217c and the Authority is authorized to collect these fees. The Authority shall compensate Inspector in an amount equal to 20% of such fees, as it is understood and agreed that the Authority's consideration for items that it provides under this Agreement is the monthly, administrative fee set forth in Section 4 of this Agreement.
10. Liability Insurance. During the term of this Agreement, Inspector shall maintain commercial general liability coverage as well as hired auto and non-owned auto liability insurance coverage on himself and the Authority as an additional insured. The limits of liability shall be \$1 million for the following types of coverage: general aggregate, products completed operations aggregate, each occurrence, and hired and non-owned auto. The limits of liability shall be \$300,000.00 for coverage for damage to premised rented or utilized by Inspector. The limits of liability shall be \$10,000.00 for coverage for medical payments.
11. Notice. Notice pursuant to this Agreement shall be sent via U.S. Mail, delivery confirmation or via overnight courier to the following addresses:

If to Authority:

Metro Police Authority of Genesee
County
Attn: Chief of Police
5420 Hill 23 Drive
Flint, Michigan 48507

If to Inspector:

Inspector
Street Address
City, State, Zip Code

12. General Provisions.
 - A. The text herein constitutes the entire Agreement between the Authority and Inspector as to the subject matter hereof. It may not be changed or modified except in writing, signed by the parties hereto.
 - B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Inspector.
 - C. If any provision, or any portion of any provision, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full force and effect.
 - D. This Agreement sets forth the entire agreement and understanding between the parties as to the subject matter hereof, and supersedes all prior and/or contemporaneous discussions, representations, amendments, or

understandings of every kind and nature between them. No verbal statements made by any employee, representative, or agent of the Authority or Inspector shall constitute an agreement of any party, unless such verbal statement is set forth in this Agreement or a written addendum to this Agreement signed by all parties.

- E. No waiver of any of the obligations contained herein shall be effective for any purpose unless the same shall be in writing signed by the Authority and Inspector.
- F. This Agreement may not be assigned by any party.
- G. This Agreement has been executed, delivered and accepted at and shall be deemed to have been made at the Authority's office in Flint, Michigan, Genesee County, Michigan, and shall be interpreted in accordance with the laws of the State of Michigan.
- H. This Agreement has been prepared and negotiations have occurred in connection with said preparation pursuant to the joint efforts of the parties hereto. This Agreement, therefore, shall not be construed against any party to this Agreement.

Witness: _____

_____, **Inspector**

Dated: _____

Witness: _____

**Matthew Bade, Chief of Police, Metro Police
Authority of Genesee County**

Dated: _____

Fax 810 635
2887

May 13, 2021

Adam Zettel
City Manager
Swartz Creek City
8083 Civic Drive
Swartz Creek, MI 48473

RE: Reservation of Park Pavilion for Saturday, June 12, 2021 – 10:00 a.m. to noon

Greetings:

My name is Caroline Magness and I am writing on behalf of GFWC Swartz Creek Women's Club. We would like to have an event on Saturday, June 12, 2021, from 10:00 a.m. until 12:00 noon at one of the park pavilions. It is my understanding that I send you the application and ask that we be added to the City Council agenda for permission to waive fees for rental of a pavilion.

Our first choice for rental would be a pavilion near the rest rooms at Elms Park. We have no preference. Because party season is upon us you may already have rentals for some of the pavilions. If one is available for this day could we request a reservation for rental?

If that does not work, is there an open pavilion at Abrams Park? Again, nearest the bathrooms would be best.

Since I am unfamiliar with how this works I would appreciate you relaying information to me by way of email: starzan10@gmail.com or calling me during the day at (810) 496-8644. First, if there is a pavilion available at Elms; if not, Abrams; or if no pavilions are available. I will also need to know if I must be present at the City Council meeting to request waiver of the reservation fee for rental and the meeting day, time and place.

Thank you for your help with this request and your continued support of GFWC Swartz Creek Women's Club.


Caroline Magness

Phone: (810) 635-4464

City of Swartz Creek Proof of Pavilion Reservation

Fax: (810) 635-2887

Non-Reservable: Playscapes, Restrooms, Play Equipment, Tennis Courts, Volleyball Courts and Basketball Courts. Ball diamonds may be requested during the week by submitting a schedule to the City Offices, including dates, times, ball diamond location and group requesting the reservation; all of which will be reviewed and scheduled administratively.

All monies, including a \$100 refundable deposit, must be paid at time of reservation. Only Cash payments will be accepted for a rental date of five (5) days or less. Any cancellations must be made two (2) weeks prior to event date. All cancellations are subject to a \$20.00 Cancellation Fee. ABSOLUTELY NO REFUNDS DUE TO WEATHER.

Park Fees Apply on Fridays, Saturdays, Sundays and Holidays. Fees Charged May through October.

EMERALD PARK 2025 PAVILION

- #1 \$70.00
70-80 People Electricity 8 Tables
- #2 \$120.00
90-100 People Electricity 7 Tables
- #3 \$70.00
25-30 People 4 Tables
- #4 \$120.00
80-90 People Electricity 12 Table
- Ball Field
- Soccer Field

DAVISON PARK 2021 PAVILION

- #1 \$70.00
60 People 4 Large Tables
- #2 \$70.00
80 People 6 Large Tables
- #3 \$70.00
40 People 4 Small Tables
- Ball Field

Date of Reservation Saturday June 12, 2021 10:00 am to 12:00 noon

Name of Responsible Party Caroline Magness

Address 3806 Arlene Avenue Phone: 810 496-8644 day
810 257 9998 home
City Flint Zip 48532

Number of Guests upto 40 Nature of Activity CPWA SC Women's Club Power

Responsible Party Signature Caroline Magness Painting Event for members

E-Mail Address starzan10@gmail.com

I have received a copy of the Park Rules: yes

Deposits can be expected to be returned within 30 days of reservation date.

CASH

CHECK#



Receipt #

Area restrooms are attended to during the early morning hours in the summertime. Due to high park volume and vandalism, you are strongly encouraged to bring your own paper products and soap or sanitizer for restroom use.

IF THERE ARE PROBLEMS AT THE PARK CONTACT 911.

City Official _____ Date _____

**METRO Act Permit
Bilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean **123.Net, Inc.**, a corporation organized under the laws of the State of Michigan whose address is **24700 Northwestern Hwy. Ste. 700 Southfield, MI 48075.**
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's City Manager or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean Swartz Creek, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.
- 2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.
- 2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.
- 2.2 Overlapping. Company shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:
- 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is
- 24700 Northwestern Hwy, Suite 700, Southfield MI, 48075**
Permitting Department
permits@123.net
248-228-8286
- 3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local

office, the location address, phone number and contact person (title or department) for them is:

**123Net, Inc.
24700 Northwestern Hwy, Suite
700 Southfield, MI 48075
Permitting Department
permits@123.net
248-228-8286**

3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities

is: **123Net, Inc.
24700 Northwestern Hwy, Suite
700 Southfield, MI 48075
Permitting Department
permits@123.net
248-228-8286**

3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is:

**123Net, Inc.
24700 Northwestern Hwy, Suite
700 Southfield, MI 48075
Permitting Department
permits@123.net
248-228-8286**

3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

888-440-0123

3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCL 484.3106(7).

3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.

4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality or its designated engineers, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.

- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.
- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").

- 4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.
- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by

any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.

- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.
- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.

5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.

6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).

6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.

6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or

(when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.

- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:

- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or
- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.
- 10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.
- 10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.
- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.
- 11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:
- 11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.
- 11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,
- 11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any

defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to 8083 Civic Drive, Swartz Creek MI 48473

with a copy to Simen, Figura, and Parker, P.L.C 5206 Gateway Centre, Suite 200, Flint MI 48507.

12.1.2 If to Company, to **Permitting Department 24700 Northwestern Hwy, Suite 700, Southfield, MI 48075**

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Duties. Company shall faithfully perform all duties required by this Permit.

13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

- 13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].
- 13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.
- 13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.
- 13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

Attest:

By: _____

By: _____

Printed: Adam Zettal

Its: _____

Date: _____

“Company accepts the Permit granted by Municipality upon the terms and conditions contained therein.”

123.Net, Inc.

By: Olivia Graumann

Printed: Olivia Graumann

Its: Permit Coordinator

Date: 04/26/2021

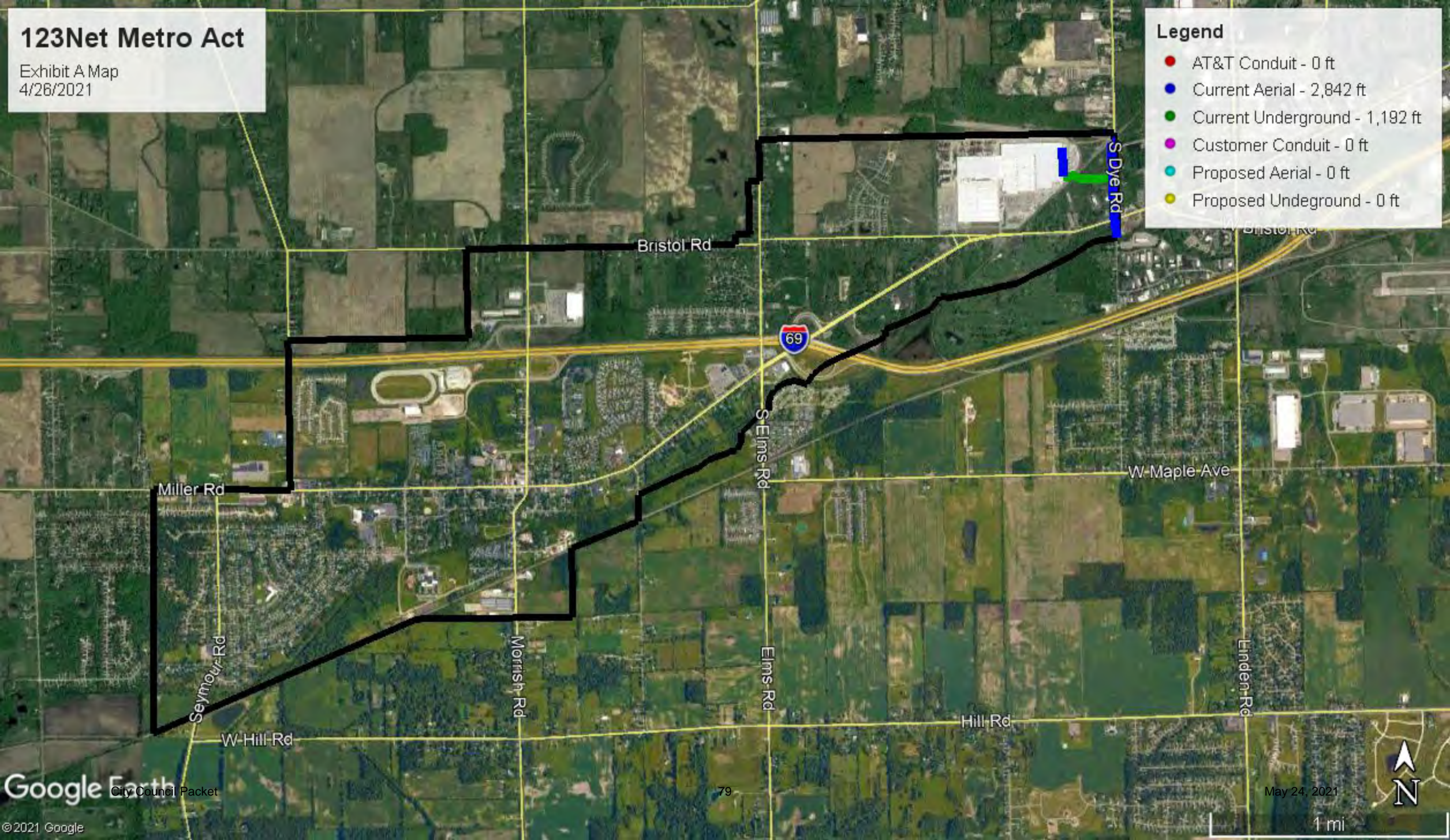
::ODMA\PCDOCS\GRR\759319\6

123Net Metro Act

Exhibit A Map
4/26/2021

Legend

- AT&T Conduit - 0 ft
- Current Aerial - 2,842 ft
- Current Underground - 1,192 ft
- Customer Conduit - 0 ft
- Proposed Aerial - 0 ft
- Proposed Underground - 0 ft





Michigan Natural Resources Trust Fund Development Project Agreement

This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.

This Agreement is between **City of Swartz Creek** in the county of **Genesee County**, hereinafter referred to as the "GRANTEE," and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "DEPARTMENT." The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, as amended and under Article IX, Section 35 of the Michigan Constitution. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In Public Act **9 of 2021**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE.

The purpose of this Agreement is to provide funding in exchange for completion of the project named below. This Agreement is subject to the terms and conditions specified herein.

Project Title: Swartz Creek Genesee Valley Trail Development Project #: TF20-0068

Grant Amount: \$300,000.00 30% PROJECT TOTAL: \$1,005,700.00

Match Amount: \$705,700.00 70%

Start Date: _____ Date of Execution by DEPARTMENT _____ End Date: 05/31/2023

As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the required attachments by 07/06/2021 or the Agreement may be cancelled by the DEPARTMENT. **This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.** The Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE

SIGNED _____

By [Print Name]: _____

Title: _____

Organization: _____

DUNS Number

SIGMA Vendor Number

SIGMA Address ID

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED _____

By: _____

Grants Section Manager

Date of Execution by DEPARTMENT

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiRecGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT

Name/Title

Organization

Address

Address

Telephone Number

E-mail Address

DEPARTMENT CONTACT

MNRTF Grant Program Manager

Name/Title

Grants Management/DNR Finance & Operations

Organization

525 W. Allegan Street, Lansing, MI 48933

Address

P.O. Box 30425, Lansing, MI 48909

Address

517-284-7268

Telephone Number

DNR-Grants@michigan.gov

E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF20-0068** uploaded to MiRecGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiRecGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
3. The time period allowed for project completion is from **05/07/2021** through **05/31/2023**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiRecGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.
5. The words "project facilities" shall mean the following individual components, as further described in the application.
 - Bench(es)
 - Bioswales with native plantings
 - Landscaping
 - Trail 8' wide or more
6. The DEPARTMENT will:
 - a. grant to the GRANTEE a sum of money equal to **Thirty percent (30%) of One Million Five Thousand Seven Hundred dollars (\$1,005,700.00)**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Three Hundred Thousand dollars (\$300,000.00)**.
 - b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:

- i. Payments will be made on a reimbursement basis at **Thirty percent (30%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
- ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

- a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Seven Hundred and Five Thousand Seven Hundred dollars (\$705,700.00)** in local match. This sum represents **Seventy percent (70%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
- c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$5,000 and \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
 - vii. Bury all new utilities within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
- e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against

- the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
- f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
 - h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2021** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 08/31/2023**. If the GRANTEE fails to submit a complete final request for reimbursement by **08/31/2023**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE .
10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement .
12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or

disability.

13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received an exemption from the DEPARTMENT before the execution of this Agreement, and
 - b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing the project site.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement . Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
or
 - b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE .
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate , maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises , the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the

- violation is resolved to the satisfaction of the DEPARTMENT; and/or
- c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
 - d. Require repayment of grant funds already paid to GRANTEE; and/or
 - e. Require specific performance of the Agreement.
29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Hill Rd - Seymour West to City Limits
 LOCATION: Swartz Creek
 WORK: Crush and Shape

DATE: May 20, 2021
 PROJECT #:
 ESTIMATOR:
 CHECKED BY:
 CURRENT ENR:

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
CATEGORY 1 -Construction Road					
1077051	Tree Removal/Clearing	LSUM	1	\$ 15,000.00	\$ 15,000.00
1500001	Mobilization, Max	LSUM	1	\$ 30,000.00	\$ 30,000.00
2040050	Pavt, Rem	Syd	850	\$ 10.00	\$ 8,500.00
2050010	Embankment, CIP	Cyd	600	\$ 15.00	\$ 9,000.00
2050016	Excavation, Earth	Cyd	500	\$ 15.00	\$ 7,500.00
2057001	Ditching, Modified	Ft	2700	\$ 10.00	\$ 27,000.00
3020001	Aggregate Base	Ton	500	\$ 20.00	\$ 10,000.00
3050002	HMA Base Crushing and Shaping	Syd	3300	\$ 3.00	\$ 9,900.00
3070121	Shoulder, CI II	Ton	300	\$ 20.00	\$ 6,000.00
4010018	Culv End Sect, 18 inch	Ea	2	\$ 300.00	\$ 600.00
4010607	Culv, CI F, 12 inch	Ft	300	\$ 65.00	\$ 19,500.00
4010609	Culv, CI F, 18 inch	Ft	100	\$ 80.00	\$ 8,000.00
5017031	HMA	Ton	1000	\$ 100.00	\$ 100,000.00
5017031	HMA, Driveway	Ton	100	\$ 150.00	\$ 15,000.00
8010005	Driveway, Nonreinf Conc, 6 inch	Syd	350	\$ 60.00	\$ 21,000.00
8070095	Post, Mailbox	Ea	17	\$ 100.00	\$ 1,700.00
8107051	Pavement Markings and Signage	LSUM	1	\$ 10,000.00	\$ 10,000.00
8127051	Traffic Control	LSUM	1	\$ 10,000.00	\$ 10,000.00
8167051	Turf Establishment	LSUM	1	\$ 23,000.00	\$ 23,000.00
CATEGORY 3 -Water Main					
8237001	Water Main, 12 inch, Tr Det G	Ft	100	\$ 80.00	\$ 8,000.00
8237050	Water Main, Connect to Existing	Ea	2	\$ 1,000.00	\$ 2,000.00
8237051	Testing and Disinfection	LSUM	1	\$ 2,000.00	\$ 2,000.00
8237051	Water Main, Abandon	LSUM	1	\$ 1,000.00	\$ 1,000.00
SUBTOTAL FOR CATEGORY 1 -Construction Road					\$ 331,700.00
SUBTOTAL FOR CATEGORY 3 -Water Main					\$ 13,000.00
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 344,700.00



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Swartz Creek Category B Application - Additional Roads
 LOCATION: Swartz Creek, MI
 WORK: Crush and Shape

DATE: May 20, 2021
 PROJECT #: _____
 ESTIMATOR: MJC
 CHECKED BY: MAL
 CURRENT ENR: _____

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
Chesterfield Drive					
1100001	Mobilization, Max	LSUM	1	\$ 15,000.00	\$ 15,000.00
3020001	Aggregate Base	Ton	383	\$ 20.00	\$ 7,660.00
3050002	HMA Base Crushing and Shaping	Syd	3162	\$ 3.00	\$ 9,486.00
5017031	HMA	Ton	957	\$ 100.00	\$ 95,700.00
8107051	Pavement Markings and Signage	LSUM	1	\$ 8,000.00	\$ 8,000.00
8127051	Traffic Control	LSUM	1	\$ 8,000.00	\$ 8,000.00
8167051	Turf Establishment	LSUM	1	\$ 18,500.00	\$ 18,500.00
Eton Court					
1100001	Mobilization, Max	LSUM	1	\$ 5,000.00	\$ 5,000.00
3020001	Aggregate Base	Ton	138	\$ 20.00	\$ 2,760.00
3050002	HMA Base Crushing and Shaping	Syd	1139	\$ 3.00	\$ 3,417.00
5017031	HMA	Ton	345	\$ 100.00	\$ 34,500.00
8107051	Pavement Markings and Signage	LSUM	1	\$ 2,000.00	\$ 2,000.00
8127051	Traffic Control	LSUM	1	\$ 2,000.00	\$ 2,000.00
8167051	Turf Establishment	LSUM	1	\$ 4,500.00	\$ 4,500.00
Oakview Drive					
1100001	Mobilization, Max	LSUM	1	\$ 8,500.00	\$ 8,500.00
3020001	Aggregate Base	Ton	220	\$ 20.00	\$ 4,400.00
3050002	HMA Base Crushing and Shaping	Syd	1812	\$ 3.00	\$ 5,436.00
5017031	HMA	Ton	548	\$ 100.00	\$ 54,800.00
8107051	Pavement Markings and Signage	LSUM	1	\$ 5,000.00	\$ 5,000.00
8127051	Traffic Control	LSUM	1	\$ 5,000.00	\$ 5,000.00
8167051	Turf Establishment	LSUM	1	\$ 10,000.00	\$ 10,000.00
Valleyview Drive					
1100001	Mobilization, Max	LSUM	1	\$ 10,000.00	\$ 10,000.00
3020001	Aggregate Base	Ton	250	\$ 20.00	\$ 5,000.00
3050002	HMA Base Crushing and Shaping	Syd	2062	\$ 3.00	\$ 6,186.00
5017031	HMA	Ton	624	\$ 100.00	\$ 62,400.00
8107051	Pavement Markings and Signage	LSUM	1	\$ 5,500.00	\$ 5,500.00
8127051	Traffic Control	LSUM	1	\$ 5,500.00	\$ 5,500.00
8167051	Turf Establishment	LSUM	1	\$ 12,500.00	\$ 12,500.00
Young Drive					
1100001	Mobilization, Max	LSUM	1	\$ 10,000.00	\$ 10,000.00
3020001	Aggregate Base	Ton	288	\$ 20.00	\$ 5,760.00
3050002	HMA Base Crushing and Shaping	Syd	2378	\$ 3.00	\$ 7,134.00
5017031	HMA	Ton	720	\$ 100.00	\$ 72,000.00
8107051	Pavement Markings and Signage	LSUM	1	\$ 5,500.00	\$ 5,500.00
8127051	Traffic Control	LSUM	1	\$ 5,500.00	\$ 5,500.00
8167051	Turf Establishment	LSUM	1	\$ 12,500.00	\$ 12,500.00



OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

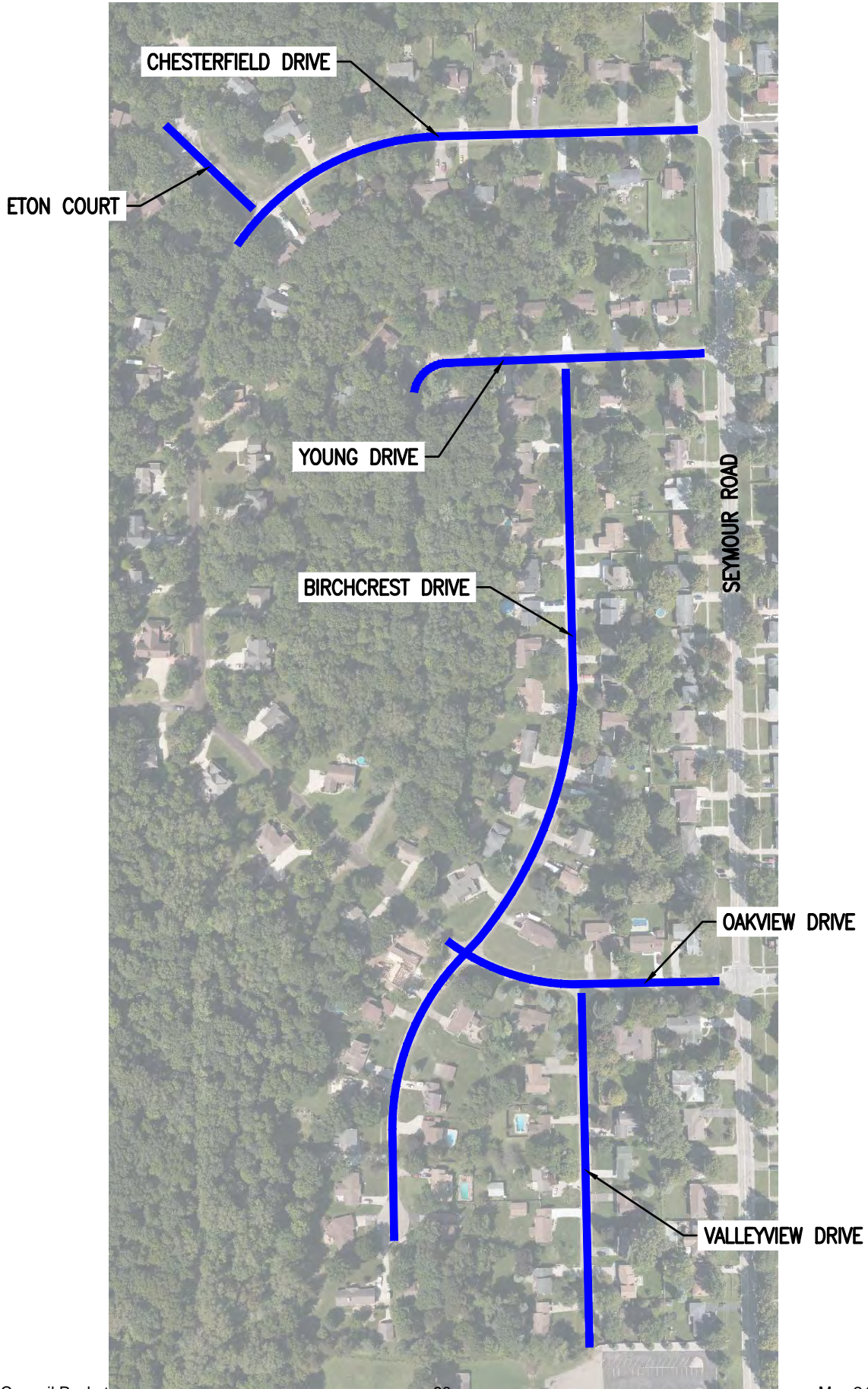
PROJECT: Swartz Creek Category B Application - Additional Roads
 LOCATION: Swartz Creek, MI
 WORK: Crush and Shape

DATE: May 20, 2021
 PROJECT #: _____
 ESTIMATOR: MJC
 CHECKED BY: MAL
 CURRENT ENR: _____

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
Birchcrest Drive					
1100001	Mobilization, Max	LSUM	1.00	\$ 25,000.00	\$ 25,000.00
3020001	Aggregate Base	Ton	718.00	\$ 20.00	\$ 14,360.00
3050002	HMA Base Crushing and Shaping	Syd	5934.00	\$ 3.00	\$ 17,802.00
4010015	Culv End Sect, 15 inch	Ea	2.00	\$ 350.00	\$ 700.00
4010036	Culv End Sect, 36 inch	Ea	2.00	\$ 800.00	\$ 1,600.00
4010608	Culv, CI F, 15 inch	Ft	22.00	\$ 100.00	\$ 2,200.00
4010612	Culv, CI F, 36 inch	Ft	22.00	\$ 250.00	\$ 5,500.00
5017031	HMA	Ton	1795.00	\$ 100.00	\$ 179,500.00
8107051	Pavement Markings and Signage	LSUM	1.00	\$ 33,500.00	\$ 33,500.00
8127051	Traffic Control	LSUM	1.00	\$ 14,500.00	\$ 14,500.00
8167051	Turf Establishment	LSUM	1.00	\$ 14,500.00	\$ 14,500.00
SUBTOTAL FOR - Chesterfield Drive					\$ 162,346.00
SUBTOTAL FOR - Eton Court					\$ 54,177.00
SUBTOTAL FOR - Oakview Drive					\$ 93,136.00
SUBTOTAL FOR - Valleyview Drive					\$ 107,086.00
SUBTOTAL FOR - Young Drive					\$ 118,394.00
SUBTOTAL FOR - Birchcrest Drive					\$ 294,662.00
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 829,801.00

OVERALL PROJECT LOCATION MAP

CITY OF SWARTZ CREEK



VALLEYVIEW DRIVE LOCATION MAP

CITY OF SWARTZ CREEK



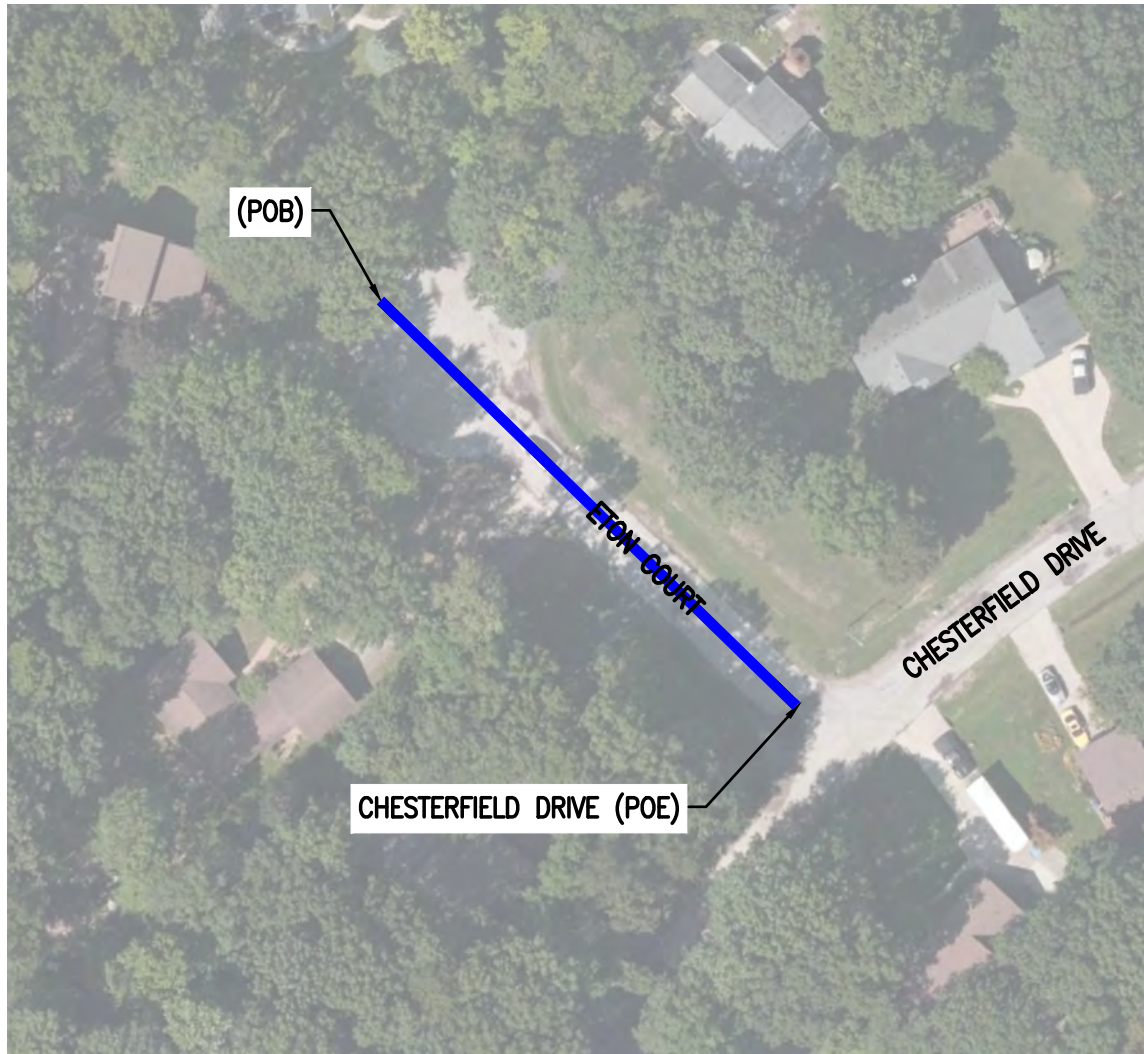
BIRCHCREST DRIVE LOCATION MAP

CITY OF SWARTZ CREEK



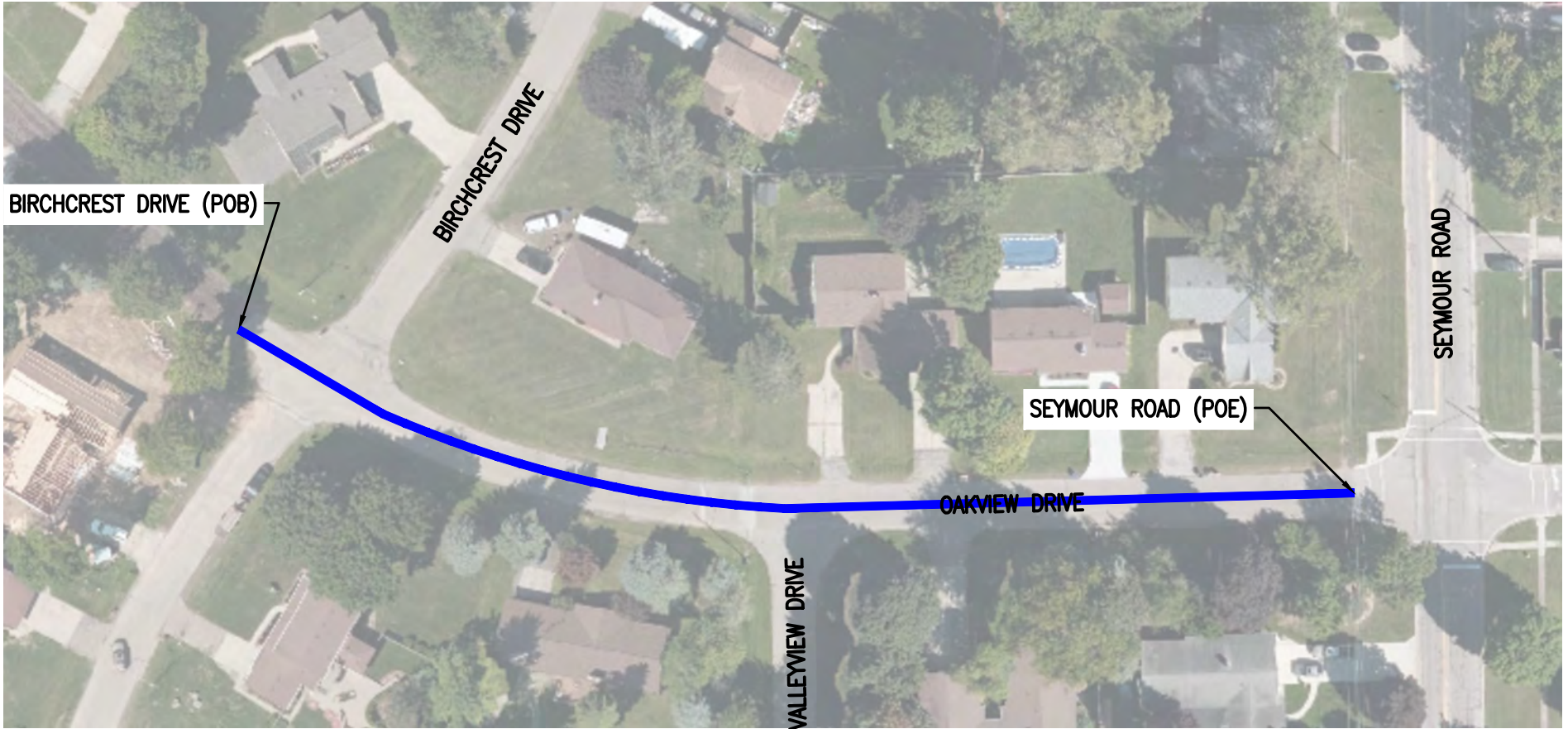
ETON COURT LOCATION MAP

CITY OF SWARTZ CREEK



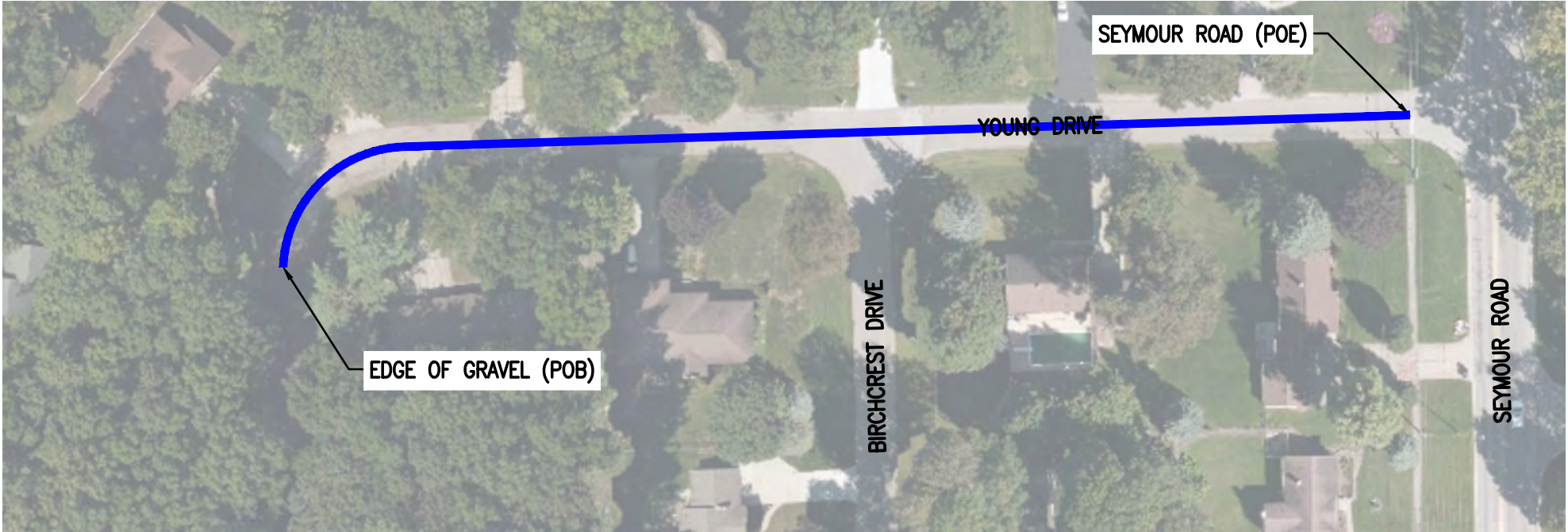
OAKVIEW DRIVE LOCATION MAP

CITY OF SWARTZ CREEK



YOUNG DRIVE LOCATION MAP

CITY OF SWARTZ CREEK



CHESTERFIELD DRIVE LOCATION MAP

CITY OF SWARTZ CREEK



SEYMOUR ROAD (POE)

CHESTERFIELD DRIVE

ETON COURT

SEYMOUR ROAD

EDGE OF GRAVEL (POB)

City of Swartz Creek

*Budget Book Draft
Fiscal Year 2021-2022
City Council Meeting
May 24, 2021 Edition*



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City of Swartz Creek Budget Book

Fiscal Year 2021-2022

How to Use This Book

This book serves to tie together the highest level visions of the city to the objective account expenses. Whether you simply wish to engage in the overview of the city's financial condition as outlined in the executive summary, or you wish to connect the dots between the Parks and Recreation Capital Improvement Plan to specific fiscal year 2022 line item expenses, this document is for you. The budget book model is an evolving document. Please take liberties to comment and note errors for improvement of future editions.

This book is divided into sections, with the highest level overviews and narrative descriptions being the Executive Summary and Budget Summary. These sections serve as the 'elevator speech' for how the city's overall fiscal health is and what top funding priorities and fiscal issues are expected for the upcoming year.

The Policy-to-Budget section outlines how the city's policy documents have shaped the current year's operating and capital investments, as well as those capital investments for the next six year rolling period. This section pulls the time relevant priorities from the Master Plan, Downtown Development Authority Plan, Parks and Recreation Plan, and various engineered infrastructure plans. This section then illustrates how those priorities are expected to be realized and how they factor into the current budgeting process. This section allows the public to observe how and if the city is able to meet its policy expectations.

Additional sections include fund and department level Fact Sheets to help orient a reader to what services are provided by specific funds or departments within those funds, what the staffing levels are, what the coming initiatives are, and what the capital investments are.

The meat of the Budget Book is the Budget itself. This document is the fund-by-fund accounting of all revenues and expenses of the city, broken down to the account line item. The budget follows the standard governmental chart of accounts (which has required recent changes and consolidations) and is the instrument used to break apart expenses by fund and department so that the actual cost of each service and investment can be as accurate as possible. For example, if the use of a truck is 50% water, 25% sewer, and 25% parks, then the cost of that 'equipment rental' will be reflected proportionately to those funds/departments.

You will also find various charts, graphs, and appendices in the budget book that illustrate points of common interest, such as the organizational chart, the fund hierarchy chart, tax revenue apportionment, comparative tax rates, and unabridged capital improvement documents of the city.

Happy Reading!

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

Executive Summary

This city's fiscal health is sound and improving, albeit less predictable for the foreseeable future. The city current maintains adequate fund balances and revenues for expected operations. The city can deliver all essential services as set by the city council. Concerning capital improvements, the city is investing at a high level for essential infrastructure (water, sewer, and streets) and a minimal level for elective services such as parks, recreation, culture, and downtown facilities. However, DDA expenditures are expected to rise, as is private investment. The city is also engaged in a multi-million trail investment program for the next two years. For the projected fiscal year, the city shall meet all of its operational and debt needs, while encumbering funds to complete the USDA and street reconstruction projects. The future instability is derived from gloomy multi-year forecasts of state revenues that follow our recent COVID 19 situation.

Revenues from taxes and state sources have stabilized and generally keep up with inflation. New, more robust development and strong real estate have generated an increase in excess of inflation for the current budget, barely. However, the city is experiencing another Headlee Rollback this year, reducing our levies and compromising this increase. The tax effort since 2016 remains unchanged and without any planned or proposed changes. The rate is now at 16.2877 (pending rollback), including averaged assessment effort. This rate is about 35% of the total tax effort for homeowners and 24% for non-homestead tax payers (the remainder of taxes paid goes to schools, county, and other service providers). As of late 2020, the city rate is ranked fourth lowest of eleven cities in Genesee County, between Grand Blanc (#3) and Flushing (#5).

The city's debt exposure is very limited. It includes two general obligation liabilities and two retirement liabilities:

MERS unfunded liability as of December 31, 2019 for all Defined Benefit Pensions, active and retired employees, is \$632,411.

Unfunded liability for Retiree Health care costs as of June 30, 2020 is estimated at \$585,804.

The last payment for the Local Streets/Water Main Bond (General Obligation Limited Tax Bonds Series 2017) is due May 1, 2027. The balance as of June 30, 2021 is \$1,235,000.

The last payment for the USDA Water Bond (Water Supply System Revenue Bond Series 2020) is due May 1, 2060. The bond issue was for \$2,940,000.

The city has been reporting negligible, but increasing outstanding pension liability in recent years. Despite nearly 100% funding and additional payments in recent years, changing actuarial expectations have, once again, made this a prominent financial issue for the city. Despite this, our position is still very rare and exceptionally positive compared to other communities. We expect this relative position to remain strong, despite a new experience study from MERS. All current and future hires of the city are on defined contribution retirement and health care plans, thereby eliminating the potential for future unfunded liabilities. Contributions are modest for the current budget. Each year, we expect our position to improve.

Enterprise Funds (Water & Sewer) are independently supported by user fees. These funds are operationally sound with surplus proceeds for capital investments. Fund balance (savings) for both funds meet operational guidelines, however the water fund level is minimized. Recent investments and rate changes may require an increase to this service. The sewer rate is has been targeted for a potential reduction based upon this fiscal situation. This relief project (Springbrook) is likely to be constructed this year, allowing review to proceed. No changes are proposed for either rates in the current budget. Note that the USDA loan/grant investment has been awarded and will be reflected in the budget as expenses and revenues progress with construction. A future USDA grant/loan is under review.

The street funds function separately and account for Major, Local, and Municipal street revenues and expenses. These funds, along with transfers from the general fund support street maintenance and capital investments that are in line with the 20 year street asset management plan. This plan is ahead of schedule. The reconstruction that is occurring in tandem with USDA water main (Chelmsford & Oakview) will be budgeted again this year as the work proceeds.

Fund balances (savings/reserves) are maintained at a minimum of six months operating for every major fund. Some funds exceed this.

The biggest risk to the city moving forward is that we may have experienced our strongest fiscal year in a decade and a half, and these 'good times' may be behind us with the COVID economy looming over state/local revenues. We have spent the last decade just keeping pace with expenses while experiencing relatively strong appreciation in values, new development in the city, and a relatively robust state economy. The concern that follows is: if strong economic years of property appreciation and new development deliver 1-2% gains in revenue, what happens when we experience a recession such as that of 2007? Of course, there is not a good answer. Given our efforts to combine services, streamline asset management, pay off debt, and increase local tax effort, we have adjusted our government in the most effective ways to adjust to the last recession. As many communities are noting to the state legislature, there are greater systemic issues with municipal finance in Michigan that make years-of-plenty average and lean years downright devastating.

Policy-to-Budget

This section provides an overview of how the city's vision is translated to its budgeted operations and capital improvements. Full details of policy documents and the complete capital improvement plans are found in the appendix.

The city, as referenced in its master plan and other policy documents, is endeavoring to build a thriving community based on strong neighborhoods and a small but successful network of local and regional service businesses. To this end, the city has opted to strategically invest in infrastructure, city services that are customer oriented, recreation/culture, downtown, and blight remediation. See details below.

In the current fiscal year (2022), with many projects starting in the prior fiscal year, the city has engaged in massive street reconstruction, water main replacement, park improvements, downtown additions, and new customer service delivery tools (online bill pay, online building/zoning services, marketing of properties, branding, virtual/hybrid meetings, etc.). The community continues to work on a massive trail extension from Dye Road to Elms Park that should be completed in this fiscal year. Such a project will be found to have supporting revenues from multiple sources (city, MDOT, and MDNR TF), as well as funds (general, major streets, etc).

Planned initiatives that are policy driven and funded for the coming budget year include: continued major an local street and water main work through a USDA grant/loan application, a master plan and downtown plan revision, design standard creation for downtown, continued investment downtown culture activities/facades, park trail investment, a dump truck purchase, and new workforce development goals that will provide the city with the best staff in the region.

The city continues to enhance its digital abilities. With many customer service features now more user friendly, we are placing a renewed emphasis on virtual/digital staff capabilities. This is something that will quicken our services while controlling costs. We also find it essential in the COVID 19 environment.

The specific capital investments that the city is undertaking related to the USDA water main and street replacement bids will have a large impact on the budget. However, due to timing of the efforts (with the city fiscal year being mid-season construction; July 1), we will not have an idea of when the bulk of the expenses and subsequent federal reimbursement shall occur. This will be adjusted as the construction efforts unfold. For now, we can illustrate the cost of such investments, as directed by various policy documents, as follows for the remainder of the 2021 construction season and beginning of the 2022 construction season. Note that the timing of such investments is also noted in the fiscal year capital improvement program, showing some projects in multiple years.

FY Year: 2021

Year 0 (Current Year)

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Reclaim Elms East	Remove brush and overgrowth	\$10,000	Budgeted-General	Pre-planning	2018 Park Plan
Disc Golf	Install course off Bristol Road	\$10,000	Budgeted-General	In Progress	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fairchild, Mclain, School, Ingalls, Hayes, Ford, Brady, and Holland	\$220,000	In budget	Complete	2017 Sanitary Sewer Rehabilitation Plan
Winston, Chelmsford & Oakview	Reconstruct remainder of Winton and Chelmsford & Oakview streets (Daval to Winston)	\$1,224,152	Street Levy & Act 51	In Progress	20 Year Paving Program (2016) & 2017 Water Asset Management Plan
USDA Watermain	Miller (Tallmadge to Dye), Morrish (169-Fortino) & Bristol (Elms to Miller)	\$1,992,777	USDA Grant/Loan	In Progress	2017 Water Asset Management Plan
USDA Watermain	Finish Winston and Chelmsford & Oakview Drives water main - Daval to Winston	\$608,897	USDA Grant/Loan	In Progress	2017 Water Asset Management Plan
Total Investment		\$4,045,826			

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Path Extension	Create unimproved route at Elms Park	\$20,000	Tentative budget	Staging	2018 Park Plan
Genesee Valley Trail	Complete extension from Dye to Elms Park	\$1,000,000	Partial grant (MDOT TAP) & pending grant (DNR)	Pre-Bid	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fortino, Church, Mason, First, Second, Third, Frederick, & Miller	\$220,000	Budgeted	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Chelmsford, Winston & Oakview	Replace remainder of Chelmsford & Oakview street (Daval to Seymour)	\$816,101	Street Levy & Act 51	In Progress	20 Year Paving Program & 2017 Water Asset Management Plan
USDA Watermain	Replace remainder of Chelmsford & Oakview water mainn (Daval to Seymour)	\$405,932	USDA Grant/Loan	In Progress	
USDA Watermain	Finish Miller (Raubinger to Elms) & Morrish (Fortino to I-69)	\$1,328,518	USDA Grant/Loan	In Progress	2017 Water Asset Management Plan
Total Investment		\$3,790,551			

Master Plan Task Audit

Plan Recommendation	Actions	Responsibility	Timing	Status	Notes
Plan Overall and Future Land Use					
Schedule Review of Master Plan and Implementation	Review the Master Plan and prepare a report for the City Council on its implementation.	Planning Commission; City Council	< Five Years	In Compliance	This is the first of any such formal report.
	Hold a joint meeting with City Council to re-familiarize them with the Master Plan and Planning Commission roles. This is especially important as new members are elected or appointed. The joint meeting is also a good way to develop policy consensus between the two boards.			On-going	Planning Commissions and Council Members participate in a cross-attendance program designed to network officials
Implement Future Land Use Plan	Amend the Zoning Ordinance to address new issues and recommendations detailed in this or an Amended Master Plan.	Planning Commission; City Council	On-going	In Compliance	Complete.
	Initiate appropriate rezonings, especially where the future land use map recommends a lower intensity use than current zoning.			In Compliance	No such changes are warranted.
	Refer to the Master Plan when considering rezonings to ensure the conditions upon which the plan was based are still relevant and the timing for the change is appropriate (the Future Land Use Map is a 10+ year plan).			In Compliance	During such events, the last being the assisted living, this action was taken.
Community Character					
Provide transition between land uses	Provide for appropriate transitional land uses in the Zoning Ordinance to reduce potential conflicts and maintain investment in properties.	Planning Commission	On-going	In Compliance	The future land use map and narrative guidance provide for this during zoning and site plan review.

	Prohibit commercial uses from intruding into residential areas along Miller Road, west of the Otterburn PUDD.			In Compliance	No such encroachment has been enabled.
Establish standards for nonconforming situations	Welcome nonconforming land uses to continue but not be allowed to expand.	Planning Commission	On-going	In Compliance	Nonconforming land uses are permitted, if legal, in the zoning code. Staff communicates this to owners, lenders, and other interests upon request.
	Encourage nonconforming sites to gradually upgrade and be brought more into conformance with the Zoning Ordinance.			In Compliance	The zoning code enables non-conforming changes if changes are MORE conforming than existing.
	Discuss & implement regulations concerning existing pole signs at Otterburn PUDD and prohibit construction of high pole signs in city.			In Compliance	This matter was deliberated and decided for the PUD during the KFC site plan. This should be the last pole sign.
Coordinate a plan to oversee jeopardized projects	Meet with developers and home associations to determine shortfalls of infrastructure or safety provisions due to the project slowdown.	Bldg Dept.; City Council	Short-term; on-going	In Compliance	Springbrook East shortfalls are corrected. Heritage shortfalls have been negotiated through the unit sale provisions agreed to by the city and HoA.
	Develop regulations or special assessment districts to ameliorate such conditions that the market will be unable to attend to.			Obsolete	Project infrastructure in Springbrook East and Heritage is up-to-date, pending an asphalt cap on the north end of Heritage Blvd.
Regulate infill development	Develop architectural design standards for downtown and neighborhood around it that require traditional characteristics to the buildings.	Planning Commission; DDA	Short-term; on-going	Incomplete	Funds have not been budgeted yet to provide this.
	Promote infill housing near downtown to help revitalize the downtown business area and activity associated with it			On-going	The Brewer Townhome, Apple Creek Station, and Mary Crapo projects have been granted local approval.
	Develop design standards for structures near downtown Swartz Creek that complement the historic character of the community while respecting the needs of modern businesses.			Commencing	MEDC RRC is likely to fund a downtown plan and design guidelines with the 2021 Master Plan Revision.

Develop building setbacks and design standards	Establish setback and site design standards that respect the existing nature of the community and promote developments that are high quality and complementary to the city character.	Planning Commission; Developers; DDA	Short-term; on-going	In Compliance	The zoning ordinance is found to achieve this.
	Require building materials to be high quality and durable.			In Compliance	The zoning ordinance has recently enhanced design standards that require additional durable materials.
	Require business signs that adequately serve businesses but are subtle, and offer materials, color and landscaping that complement the building.			In Compliance	The sign ordinance has been updated.
	Require landscaping that enhances the development site along the street and within the parking lot.			In Compliance	The zoning ordinance has relatively enhanced landscaping standards.
	Use landscaping to screen and buffer between sites.			In Compliance	The zoning ordinance has relatively enhanced landscaping standards.
	Use the minimum amount of site lighting necessary to provide safe passage while avoiding negative off-site glare.			In Compliance	The zoning ordinance requires 'cut-off' fixtures and has limits to photometric output at lot lines.
	Consider the potential of 'build-to' lines, mixed vertical uses, and minimum heights in certain areas.			Commencing	MEDC RRC is likely to fund a downtown plan and design guidelines with the 2021 Master Plan Revision.
Encourage maintenance of existing buildings	Maintain buildings and sites with a neat and orderly appearance on all sides.	Building Dept; PC; DDA; City Council	Long-term; On-going	In Compliance	The zoning ordinance requires this. Staff have engaged in training for further enforcement of performance standards.
	Improve efforts to attract new business to Downtown.			In Compliance	The city (and DDA) are engaged in the Redevelopment Ready Communities Program, and have progressed to specific site marketing with incentives.
Provide a comprehensive pathway and pedestrian network throughout the community	Require all new construction to provide pedestrian pathways along the roadway and require linkages from the building to the pathway.	Planning Commission, Department of Public Services	On-going	In Compliance	This requirement is observed during site plan review.
	Continue efforts to create pedestrian walkways throughout the community, as part of an overall network.			In Compliance	Trail construction is planned, pending funding assistance by the state.

Coordinate the appearance of the community.	Establish a common theme for streetscape improvements such as street lights, street trees, benches, directional and street signs, etc. along major streets that provide access to the city for visitors.	Planning Commission; City Council; DDA	Short-term; on-going	In Compliance	Decorative street signs have been installed on major street gateways. The street committee has opted to install LED street lights of a decorative nature on reconstructed streets.
	Require the same high quality of design and aesthetic appearance of developments along main streets, including Miller Road, Elms Road, Morrish Road etc.			In Compliance	This is observed during site plan review, including the Dort Federal project approved in 2017.
	Develop design standards for structures near downtown Swartz Creek that complement the historic character of the community while respecting the needs of modern businesses.			Commencing	MEDC RRC is likely to fund a downtown plan and design guidelines with the 2021 Master Plan Revision.
Ensure that entryways into the city create a positive impression of Swartz Creek and match the historic character of the community.	Establish a consistent sign program for each of the primary entryways into the city; one that is consistent with the streetscape and gives an image of quality.	Planning Commission; DDA	On-going	Incomplete	No gateway signs have been planned or funded by the city or DDA.
	Work with surrounding communities to establish land use and site design standards that are consistent with Swartz Creek's.			On-Going Ineffective	Adjacent land uses in the townships are often still detrimental to our street, water, drainage, and general land use plan.
	Maintain the residential uses on Miller Road, to the west of the Otterburn PUDD.			In Compliance	No activity has upset this balance.
	Develop design guidelines and regulations to guide commercial development along Morrish Road, south of Sports Creek Raceway, to ensure attractive development and as transition into downtown Swartz Creek.			Commencing	MEDC RRC is likely to fund a downtown plan and design guidelines with the 2021 Master Plan Revision.
	Develop design guidelines and regulations to guide commercial mixed use development of Northtown and incorporate provisions to ensure it is developed as gateway into the community.			Commencing	MEDC RRC is likely to fund a downtown plan and design guidelines with the 2021 Master Plan Revision.
Repair & replace infrastructure in Winchester Neighborhoods	Begin the development of a capital improvement program of Winchester Village and other, older areas of the City.	City Council	Short-term	In Compliance	The consolidated capital improvement plan focuses heavy investment, including decorative upgrades in this neighborhood.

	Determine what revenue sources could be used to finance the CIP.			In Compliance	Staff have identified multiple grant and loan projects for streets, water main, and recreation (MDOT TAP funds, MDNR Trust funds, USDA rural development funds, & local bonding)
	Implement the CIP and funding program.			In Compliance	The consolidated CIP is on schedule. Future funding shortfalls are expected unless the state increases the street revenue sharing as indicated during the recent gas tax increase.
Traffic Circulation and Parking					
Maintain safe traffic circulation and speeds throughout the city.	Maintain driveway spacing and location standards in the Zoning Ordinance.	Planning Commission; City Council	Short term	In Compliance	The code requires such spacing, and staff requires engineered studies and planning commission review to deviate.
	Provide safe pedestrian circulation when designing access and circulation for vehicles.			In Compliance	Site plan review demands this feature now.
	Consider implementation of the 'complete streets' design concept.			In Compliance	The city has resolved to do so and has invested heavily into sidewalks, such as that on Ingalls, as well as bike lanes. The bike lane concept is recommended for Seymour Road.
Downtown					
Create a lively retail and entertainment environment in Downtown Swartz Creek.	Develop an ongoing business recruitment program for Downtown.	PC; City Council; Business community: DDA	Long term;	In Compliance	The city, DDA, and chamber of commerce are able to market specific sites and incentives for downtown business.
	Develop new retail building space in the downtown area to attract a greater concentration of tenants.		On-going	In Compliance	The city is directly providing for upgraded space at 8002 Miller Road and is active in promoting improvements and reuse with façade grants, state incentives, and outreach.
	Develop additional housing in the downtown area to add to the customer base for retail businesses and to generate activity in the area.			In Compliance	Two townhome projects are moving forward
The character of Downtown must be maintained & enhanced.	Establish downtown building and sign design requirements to create a unified, quality image.	PC; City Council; Business community: DDA	Long term;	Commencing	MEDC RRC is likely to fund a downtown plan and design guidelines with the 2021 Master Plan Revision.
	Consider a form-based code overlay for Downtown		On-going	Incomplete	A form based code has not been pursued or budgeted.

Budget Summary Narrative

City of Swartz Creek Budget Summary for Fiscal Year 2021-2022

As part of the State of Michigan revisions to the Uniform Chart of Accounts (UCA) adopted in November 2020, there will be changes to some Funds, Departments and Accounts. Some of these changes will be implemented in Fiscal Year Ending June 30, 2022 and the remainder in Fiscal Year Ending June 30, 2023. The changes do not affect the information presented as part of the City's financial reporting, they are intended to assist users of the financial statements in comparing similar information between units of government.

101 General Fund

Most of the General Fund Revenues are from Property Taxes, the Public Safety Special Assessment and Constitutional Sales Tax. These sources make up about 80% percent of the General Fund Revenue. The remainder includes various fees for services including, Building, Zoning and Planning and Park Reservation Fees. We do not expect to see an increase in General Fund Revenues in the next few years; we are hoping that revenues will remain stable.

Estimated Revenues for FY22 in the General Revenue Department are estimated at \$2,380,764 which represents an increase from the previous fiscal year of 2.5%.

- Tax revenue is estimated to have a 1.4% increase.
- Public Safety Assessment District (P SFTY) estimated revenue is expected to increase 2.4%
- Constitutional Sales Tax and Revenue Sharing have been budgeted with the expectation that funding will be returning to the State of Michigan's estimated levels. Revenue estimate were budgeted lower than in the previous year due to the Covid-19 pandemic and the Governor's Executive Order 2020-21.
- New Cingular Wireless PCS, LLC caught up their lease payments that were in arrears. The current budget reflects collections in full for all wireless leases.
- Interest income is budgeted lower investment rates decline or remain stagnant. The City continues to invest in repairing and maintaining our current resources.
- Revenue and Appropriations for CDBG Grants include senior operations of \$2,101.28 an increase of 13.6% over the previous year.

General Fund Appropriations budgeted for fiscal year 2022 show an increase from the projected activity for fiscal year 2021 of 33%

- The City's Master Plan will be updated this year increasing expenditures in the Building, Zoning and Planning Department.
- Construction is expected to be underway for the trail way project.
- The Metro Police Authority appropriation shows an increase of 2.5% which was expected this year.

Transfers out from the general fund for this budget are as follows:

- Transfer out to the Major Street Fund of \$175,000 with \$100,000 to be used for street construction and repair and \$75,000 to be used for the Safe Routes to School Project.
- Transfer out to the Fire Equipment Fund for future Fire Equipment purchases \$75,000.

• Estimated Revenues FY 2022	\$3,395,478
• Estimated Expenses FY 2022	\$3,349,986
• Estimated Net of Revenues/Appropriations	\$45,492.00
• Estimated Fund Balance as of June 30, 2021	\$1,721,599
• Estimated increase in Fund Balance	\$45,492.00
• Estimated Year End Fund Balance June 30, 2022	\$1,767,091

202 Major Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of major streets, removal of snow and ice, street sweeping, bridge maintenance, maintenance of Miller Road Park and Ride, maintenance of intercommunity storm drains and paint striping of streets and parking lots.

- There is an anticipated increase in appropriations for major streets (Act 51 revenue) from the State of Michigan of 5%.
- Transfers in from General Fund of \$175,000 and Municipal Street Fund of \$400,000.
- The Safe Routes to School project will include design and construction engineering costs of \$113,200.
- Two major street projects are budgeted this fiscal year. Oakview from Seymour to Chelmsford \$489,193 estimated construction engineering costs. Morrish Road rehab Miller to Bristol estimated design and construction engineering of \$175,700.

• Estimated Revenues FY 2022	\$1,107,180
• Estimated Expenses FY 2022	\$1,128,319
• Estimated Net of Revenues/Appropriations	\$21,139
• Estimated Fund Balance as of June 30, 2021	\$279,767
• Estimated decrease in Fund Balance	\$21,139
• Estimated Year End Fund Balance June 30, 2022	\$258,628

203 Local Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of local streets, removal of snow and ice, street sweeping and maintenance of intercommunity storm drains.

- There is an anticipated increase in local street funding (Act 51 revenue) from the State of Michigan of 11.4%.
 - A transfer in from the Municipal Street Fund will be made for \$100,000.
 - One local street project, Chelmsford – Seymour to Oakview, is budgeted for construction engineering of \$318,712.
 - Repairs and maintenance to local streets is budgeted at \$215,000.
-
- | | |
|--|------------------|
| • Estimated Revenues FY 2022 | \$292,935 |
| • Estimated Expenses FY 2022 | \$721,830 |
| • Estimated Net of Revenues/Appropriations | \$428,895 |
| • Estimated Fund Balance as of June 30, 2021 | \$814,074 |
| • Estimated decrease in Fund Balance | \$428,895 |
| • Estimated Year End Fund Balance June 30, 2022 | \$385,179 |

204 Municipal Street Fund

Revenues from the Street Initiative Proposal passed at the May 3, 2016 special election are tracked in this fund. Payments of principal, interest, and agency fees for the GO Tax Series 2017 bonds for local street improvements are accounted for in this fund. The levy will appear on the summer tax bill in calendar years 2016-2035. Transfers can be made from this fund to the Major Street Fund and Local Street Fund to cover costs for major street and local street projects.

- | | |
|--|------------------|
| • Estimated Revenues FY 2022 | \$663,443 |
| • Estimated Expenses FY 2022 | \$669,410 |
| • Estimated Net of Revenues/Appropriations | \$5,967 |
| • Estimated Fund Balance as of June 30, 2021 | \$71,620 |
| • Estimated decrease in Fund Balance | \$5,967 |
| • Estimated Year End Fund Balance June 30, 2022 | \$65,653 |

226 Garbage Fund

The majority of the revenue for the Garbage Fund is from the annual tax levy for garbage. This fund provides the revenues for sanitation collection which includes garbage pickup, recycling (contracted service) and brush chipping. This fund also contributes to the garbage cleanup for other city properties such as the parks.

The Garbage Fund budget reflects revenues from the garbage levy of 2.627 mills. Expenditures include contract increases for wages and benefits as well as increases for waste collection pickup in the city by an outside vendor.

• Estimated Revenues FY 2022	\$431,875
• Estimated Expenses FY 2022	\$442,599
• Estimated Net of Revenues/Appropriations	\$10,724
• Estimated Fund Balance as of June 30, 2021	\$355,439
• Estimated decrease in Fund Balance	\$10,724
• Estimated Year End Fund Balance June 30, 2022	\$344,715

248 Downtown Development Fund

Revenues are from the capture of tax dollars within the DDA district. Expenses cover a variety of services including the façade program, family movie night at various locations around the city, and development of the properties on Fortino Drive.

• Estimated Revenues FY 2022	\$88,007
• Estimated Expenses FY 2022	\$62,431
• Estimated Net of Revenues/Appropriations	\$25,576
• Estimated Fund Balance as of June 30, 2021	\$48,403
• Estimated increase in Fund Balance	\$25,576
• Estimated Year End Fund Balance June 30, 2022	\$73,979

402 Fire Equipment Replacement Fund

Revenues are transferred in from the General Fund and accumulate for future fire equipment replacement.

• Estimated Revenues FY 2022	\$75,200
• Estimated Expenses FY 2022	\$ - 0 -
• Estimated Net of Revenues/Appropriations	\$75,200
• Estimated Fund Balance as of June 30, 2021	\$182,190
• Estimated increase in Fund Balance	\$75,200
• Estimated Year End Fund Balance June 30, 2022	\$257,390

590 Water Fund

The majority of revenues are collected from the readiness to serve fees and commodity charges. Readiness to serve fees are applied to every account. Commodity charges are based on water usage and vary per customer.

- The City received a \$2,391,000 grant from the USDA in addition to a loan of \$2,940,000 to use for water main reconstruction projects within the next five years. These projects are found under Department 543.230 Water Main Repair USDA Grant.
- The Appropriations for most departments other than Water Main Repair USDA Grant have very little change this year. A single audit is required as part of the USDA grant and loan and is budgeted at \$6,000.
- The requested budget includes depreciation expense of \$375,000 without which there would be a decrease to fund balance of \$284,766.

• Estimated Revenues FY 2022	\$2,970,800
• Estimated Expenses FY 2022	\$3,630,566**
• Estimated Net of Revenues/Appropriations	(\$659,766)**

** INCLUDES DEPRECIATION EXPENSE OF \$375,000

• Estimated Fund Balance as of June 30, 2021	\$4,094,608
• Estimated decrease in Fund Balance	(\$659,766)
• Estimated Year End Fund Balance at June 30, 2022	\$3,438,842

591 Sewer Fund

The majority of revenues are collected from the readiness to serve fees that are applied to every account. There is also a commodity charge based on the water usage of each customer.

- The City will be spending \$75,000 on flushing and videoing areas of the sewer system as part of the continued maintenance program.
- The sewer relining project will continue and is budgeted at \$183,128 during this fiscal year.
- Sewer District 3 is expected to incur construction engineering costs of \$400,000 as part of a rehab project.
- Depreciation expense of \$290,000 is expected. Without depreciation expense the sewer fund would have a decrease to fund balance of \$313,866.

• Estimated Revenues FY 2022	\$1,258,140
• Estimated Expenses FY 2022	\$1,862,006**
• Estimated Net of Revenues/Appropriations	(\$603,866)**

**** INCLUDES DEPRECIATION EXPENSE OF \$290,000**

• Estimated Fund Balance as of June 30, 2021	\$7,665,602
• Estimated decrease in Fund Balance	(\$603,866)
• Estimated Year End Fund Balance at June 30, 2022	\$7,061,736

661 Motor Pool Fund

Revenues are collected from several departments within the General Fund, Garbage Fund, Major Street Fund, Local Street Fund, Water Fund, and Sewer Fund for any vehicles/equipment used for department activities. The Motor Pool Fund covers insurance for all vehicles, regular repairs and maintenance of vehicles and city equipment, and the purchase of vehicles and equipment for the Department of Public Services.

- Estimated Revenues include income from the use of equipment in other departments.
- Appropriations for FY22 include funding for a new dump truck of \$200,000 and miscellaneous equipment. The dump truck was originally budgeted in FY21 but delivery is not anticipated until FY22 so monies were unappropriated for FY21 and budgeted in FY22.
- Total depreciation expense is budgeted at \$40,000. Without depreciation expense the motor pool fund would have a net decrease to fund balance of \$241,396.

• Estimated Revenues FY 2022	\$190,000
• Estimated Expenses FY 2022	\$471,396
• Estimated Net of Revenues/Appropriations	\$281,396
• Estimated Fund Balance as of June 30, 2021	\$454,678
• Estimated decrease in Fund Balance	\$281,396
• Estimated Year End Fund Balance June 30, 2022	\$173,282

Long Term Liabilities

MERS unfunded liability as of December 31, 2019 for all Defined Benefit Pensions, active and retired employees, is \$632,411.

Unfunded liability for Retiree Health care costs as of June 30, 2020 is estimated at \$585,804.

The last payment for the Local Streets and Water Main Projects (General Obligation Limited Tax Bonds Series 2017) is due May 1, 2027. The balance as of June 30, 2021 will be \$1,235,000.

Fund and Department Fact Sheets

LEGISLATIVE-EXECUTIVE 101 (000,101,172,201,266)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
<p>* Support the council and legislative service</p> <p>* Provide for executive management of all city funds and services (city manager's office)</p> <p>* Provision of all non-police legal services</p>	<p>* Secure Final USDA Program</p> <p>* Improve and review online services and electronic payment methods</p>												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 15%; text-align: center;"><u>2022-2023</u></th> <th style="width: 10%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.607 full time employees (FTE).
- * 0.50 of the FTE's are composed of salaried staff, including the city manager, clerk, and treasurer.
- * 0.107 of the FTE's are composed of hourly staff in the city offices.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Exp	233,721	306,966	171,563

CLERK-IT-ELECTIONS 101 (215,228,262)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
* Provide for the creation, retention, and distribution of official documents, notices, and other public records * Conduct elections * Oversee information technology needs and services	* Consider additional upgrades to council chambers audio/video system * Continue to update records retention and management system												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2021-2022</u></th> <th style="width: 16.6%; text-align: center;"><u>2022-2023</u></th> <th style="width: 6.2%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of .655 full time employees (FTE).
 * 0.394 of the FTE's are composed of salaried staff, including the city clerk and others.
 * .265 of the FTE's are composed of hourly staff in the city offices.
 * 0.015 of the FTE's are composed of hourly staff at the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Exp	73,642	108,500	83,992

TREASURER 101 (253)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
<ul style="list-style-type: none"> * Prepare the annual tax roll and levy calculation * Distribute taxes and settle delinquent tax roll * Manage city investments and asset banking * Provide finance, budgeting, and accounting services * Oversee accounts receivable for taxes, utility bills, building, and other miscellaneous receivables 	<ul style="list-style-type: none"> * Continue to implement the new state chart of accounts * Provide documentation for the next three year OPEB actuarial valuation 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2021-2022</u></th> <th style="width: 16.6%; text-align: center;"><u>2022-2023</u></th> <th style="width: 6.8%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 1.206 full time employees (FTE).
 * 0.48 of the FTE's are composed of salaried staff, including the city treasurer and others.
 * 0.726 of the FTE's are composed of hourly staff in the city offices.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>		<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
	44,923	Finance Dept. separate before FY21		
Total Exp	42,345		94,897	100,266

ASSESSING 101 (247,257)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
<ul style="list-style-type: none"> * Assess all real and personal property in the city * Prepare the annual assessment roll * Equalize values with the Gensee County Equalization Department * Maintain digital and physical property record cards * Support the operations of the Board of Review * Fund Michigan Tax Tribunal Appeals and Refunds 	<ul style="list-style-type: none"> * Payment for commercial appraisals is expected as a contracted service * Evaluate potential changes in state law that might impact local assessing 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2021-2022</u></th> <th style="width: 16.6%; text-align: center;"><u>2022-2023</u></th> <th style="width: 6.2%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.11 full time employees (FTE).
- * 0.03 of the FTE's are composed of salaried staff.
- * 0.08 of the FTE's are composed of hourly staff in the city offices.
- * Some wages are also set aside for Board of Review officials
- * This function is carried out primarily by Heather MacDermaid, the city's contract assessor.
- * Assessor does not hold regular hours in the office but is available by phone, email or appointment
- * The city manager is also a Michigan Certified Assessing Officer

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Exp	42,749	51,776	47,536

POLICE 101 (301-334); Formerly (301-304)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
<ul style="list-style-type: none"> * Patrol city and perform investigative services * Provide a dedicated traffic safety officer * Provide K-9 services * Provide school liaison services and additional protection for school events, per contract * Provide a dedicated code enforcement * Manage summer kids programs (Cops in the Park, Camp 911, & Bicycle Rodeo) 	<ul style="list-style-type: none"> * Implement and analyze the Police Protection Unit cost sharing methodology * Continue payments for existing post-retirement medical and pension benefits 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2021-2022</u></th> <th style="width: 16.6%; text-align: center;"><u>2022-2023</u></th> <th style="width: 6.2%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * The Metro Police Authority (MPA) employees 1 Chief, 1 Operations Lt., 2 Patrol Sergeants, & 1 Administrative Sergeant.
- * The MPA staffs 18 full time and 8 part time patrol officers.
- * The MPA staffs 2 full time investigators.
- * 1 Property Room Manager, 1 Record Clerk/Dispatcher, 1 Administrative Assistant, 1 part time clerk/dispatcher, & 1 part time Police Service Officer
- * All employees serve the MPA board, which serves Swartz Creek & Mundy (as well as contracts for schools).
- * The MPA maintains two K-9s.

BUDGET SUMMARY

	ACTUAL <u>2019-2020</u>	AMENDED <u>2020-2021</u>	REQUESTED <u>2021-2022</u>
Total Exp	1,029,744	1,056,045	1,105,900

FIRE DEPARTMENT 101 (336)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
<p>* Fund half of the fixed costs of the Swartz Creek Area Fire Department, shared with Clayton Twp</p> <p>* Fund the cost of alarms/runs within the City of Swartz Creek</p>	<p>* Consider capital purchase of new equipment with Clayton Township</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center;"><u>2021-2022</u></th> <th style="text-align: center;"><u>2022-2023</u></th> <th style="text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

* The fire board employees a part time chief and part time administrative assistant.

* The fire board retains the services of 22 paid, on-call firefighters

* All employees serve the fire authority board, which serves Swartz Creek & Clayton

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Exp	143,281	183,248	160,634

BUILDING, PLANNING, ZONING 101 (371,410,728)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022		
<ul style="list-style-type: none"> * Review and approve building permits, consult with the public regarding building codes, inspections, zoning, and plan reviews * Oversee ordinance enforcement for zoning and building issues * Consult on city owned properties in relation to construction and repair * Oversee rental inspection program * Prepare planning documents, site plan reviews, and packets for Planning Commission and Zoning Board of Appeals 	<ul style="list-style-type: none"> * Market 8067 Miller Rd * Update the City's Master Plan 		
	CAPITAL OUTLAY		
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
	\$0	\$0	\$0
Total	0	0	0

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 0.249 full time employees (FTE).
 * 0.17 of the FTE's are composed of salaried staff, including the city manager.
 * 0.079 of the FTE's are composed of hourly staff in the city offices.
 * The city building official services are executed by contract with Mundy Township (Matt Hart).
 * Trade inspections by the city are performed by two individuals on an as-needed basis.

BUDGET SUMMARY

	ACTUAL <u>2019-2020</u>	AMENDED <u>2020-2021</u>	REQUESTED <u>2021-2022</u>
Total Exp	107,398	128,952	139,040

FACILITIES & LIGHTING 101 (265,345,448,790,793,796,797)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022		
* Provide for operations, maintenance, and repair of city buildings and grounds (public safety building, library, city hall, DPW garage, cemetery, vacant lots, & parking lots) * .	*Routine maintenance and upkeep * *		
	CAPITAL OUTLAY		
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
	\$0	\$0	\$0
	\$0	\$0	\$0
Total	0	0	0

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.968 full time employees (FTE).
- * 0.10 of the FTE's are composed of salaried staff, including the director of public works.
- *0.868 of the FTE's are composed of hourly staff, primarily from the DPW.
- * Primary contractors for this service include Lawn Kings (mowing) & Ace (snow removal)

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Exp	201,908	272,423	208,307

SIDEWALKS 101 (444)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
<p>* Pass sidewalk repair expenses through for upkeep on sidewalk in public right of ways</p> <p>* Pass snow removal expenses through for work performed on sidewalk in the public right of way</p>	<p>* Begin another cycle of sidewalk inspections and repair</p> <p>* Continue winter sidewalk snow clearing enforcement</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 15%; text-align: center;"><u>2022-2023</u></th> <th style="width: 10%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	None				Total	\$0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Exp	1,125	1,200	1,200

*prior to FY21 was a separate fund

GRASS, BRUSH & WEEDS 101 (523)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
* Pass mowing expenses through for properties mowed in violation to ordinance	* Continue seasonal weed cutting enforcement												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 15%; text-align: center;"><u>2022-2023</u></th> <th style="width: 10%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	None				Total	\$0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Exp	1,160	1,200	1,200

*prior to FY21 was a separate fund

PARKS & PROMOTIONS 101 (780,780.5,781,782,783,784,786,787,788,794)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022			
<p>* Provide for operations, maintenance, and repair of city parks (Abrams, Elms, Bicentennial, Otterburn Disc Golf, Veterans Memorial, Pajtas Amphitheater)</p> <p>* Provide support for community events and activities related to parks and festivals (parade support & holiday decorating)</p> <p>* Provide shared services for maintenance to Mundy Townships park</p>	<p>* Complete trail phase one with grant support</p> <p>* Continue forestry in Abrams Park</p>			
	CAPITAL OUTLAY			
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	
Trail	\$824,200	\$0	\$0	
Abrams Park	\$10,000	\$10,000		
Total	834,200	10,000	0	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.525 full time employees (FTE).
- * 0.09 of the FTE's are composed of salaried staff, including the director of public works.
- * 1.435 of the FTE's are composed of hourly staff, primarily from the DPW.
- * Primary contractors for this service include Lawn Kings (mowing)

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Exp	183,250	215,976	195,315

MAJOR STREET FUND 202

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022		
* Maintain major streets (Miller, Elms, Bristol, Morrish, Fairchild, Seymour, & Oakview) * Clear major streets of ice and snow * Maintain right-of-ways, including storm drains * Provide traffic control services * Contribute to street sweeping activities * Plan and execute reconstruction of streets with Traffic Improvement Program federal monies	* Reconstruct Oakview - Seymour to Chelmsford * Reconstruct Morrish - Miller to Bristol * Safe Routes to School Project		
	CAPITAL OUTLAY		
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Oakview - Seymour to Chelmsford	\$489,193	\$0	\$0
Morrish - Miller to Bristol	\$175,700	\$1,053,660	\$0
Safe Routes to School Project	\$113,200	\$400,000	\$0
Total	\$778,093	1,453,660	0

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.971 full time employees (FTE).
- * 0.14 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.831 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	ACTUAL <u>2019-2020</u>	AMENDED <u>2020-2021</u>	REQUESTED <u>2021-2022</u>
Total Rev	523,937	458,115	1,107,180
Total Exp	446,693	1,053,577	1,128,319
Net Rev/Exp	77,245	(595,461)	(21,139)

*Includes Winston & Oakview Projects for FY20 & FY21

*FY22 includes Oakview, Morrish, & Safe Routes to School Projects

LOCAL STREET FUND 203

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022		
* Maintain local streets (non-major streets; e.g. Winchester Village, Parkridge, Otterburn, Heritage) * Clear local streets of ice and snow * Maintain right-of-ways, including storm drains * Provide traffic control services * Contribute to street sweeping activities	* Reconstruction of Chelmsford - Seymour to Oakview * .		
	CAPITAL OUTLAY		
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Chelmsford - Seymour to Oakview	\$318,712	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Total	\$318,712	0	0

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.865 full time employees (FTE).
- * 0.16 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.705 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	ACTUAL <u>2019-2020</u>	AMENDED <u>2020-2021</u>	REQUESTED <u>2021-2022</u>
Total Rev	735,425	760,435	292,935
Total Exp	600,156	876,083	721,830
Net Rev/Exp	135,269	(115,648)	(428,895)

MUNICIPAL STREET FUND 204

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022								
* Provide funds for planned projects within the 20 year street plan * Provide funds for street bond	* Follow recommendations of the Street Project Selection Committee to establish and fund projects in the 20 year plan								
	CAPITAL OUTLAY								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 15%; text-align: center;"><u>2022-2023</u></th> <th style="width: 10%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="border-top: 1px solid black; text-align: center;">\$0</td> <td style="border-top: 1px solid black; text-align: center;">0</td> <td style="border-top: 1px solid black; text-align: center;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	Total	\$0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>						
Total	\$0	0	0						

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2019-2020</u>	AMENDED <u>2020-2021</u>	REQUESTED <u>2021-2022</u>
Total Rev	648,998	651,629	663,443
Total Exp	606,210	667,917	669,410
Net Rev/Exp	42,787	(16,288)	(5,967)

GARBAGE FUND 226

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
<ul style="list-style-type: none"> * Fund the garbage, recycling, and yard waste collection contract with Republic Waste Services * Support garbage collection activiteis in downtown and parks * Supports costs related to street sweeping * Fund staff and contracted brush chipping 	<p>*There are no changes to past operations</p>												
	CAPITAL OUTLAY												
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	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 1.448 full time employees (FTE).
 * 0.18 of the FTE's are composed of salaried staff, including the director of public works.
 * 1.268 of the FTE's are composed of hourly staff, primarily from the DPW.
 * This function is executed in large part by Republic Waste Services

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Rev	417,367	416,192	431,875
Total Exp	412,464	415,905	442,599
Net Rev/Exp	4,904	287	(10,724)

DOWNTOWN DEVELOPMENT AUTHORITY FUND 248

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022			
* Allocate special revenues (TIF) to projects that improve the economic vitality and function of downtown * Fund the facade improvement program * Fund and program Family Movie Night (donation supported) * Plan for future investments	* Implement reuse of Holland Square * Award and oversee facade grants			
	CAPITAL OUTLAY			
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	
Facades	\$0	\$0	\$0	
Streetscape Debt	\$40,000	\$40,000	\$40,000	
Total	\$40,000	40,000	40,000	

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2019-2020</u>	AMENDED <u>2020-2021</u>	REQUESTED <u>2021-2022</u>
Total Rev	46,527	68,962	88,007
Total Exp	59,945	67,788	62,431
Net Rev/Exp	(13,418)	1,174	25,576

CITY HALL DEBT FUND 350

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
* Consolidate all fund contributions to city hall debt service * Payment of \$101,118, last payment in May 2021	* Make annual payment												
CAPITAL OUTLAY													
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	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> 2019-2020	<u>0</u>	<u>AMENDED</u> 2020-2021	<u>0</u>	<u>REQUESTED</u> 2021-2022
Total Rev	84,580		100,365		0
Total Exp	85,318		101,118		0
Net Rev/Exp	(737)		(753)		0

FIRE EQUIPMENT REPLACEMENT FUND 402

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022												
* Provide annual fund contributions to offset large equipment purchases	* Add to savings for future equipment purchases												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 15%; text-align: center;"><u>2022-2023</u></th> <th style="width: 10%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	None				Total	\$0	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2019-2020</u>	AMENDED <u>2020-2021</u>	REQUESTED <u>2021-2022</u>
Total Rev	75,016	75,011	75,200
Total Exp	5,839	3,500	0
Net Rev/Exp	69,177	71,511	75,200

WATER FUND 590

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022		
* Read and bill water customers * Repair water main breaks and other leaks * Flush, exercise, inspect, and paint hydrants * Exercise valves * Provide water "turn on, turn off" service * Distribute water provided by the Karegnondi Water Authority via Genesee County Drain Commission	* Coordinate with street reconstruction and investment with the intent of providing replacement water main * Review rates * Continue using USDA Grant/Loan proceeds * Integrate investments into street plan		
	CAPITAL OUTLAY		
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Oakview Drive	\$276,951	\$0	\$0
Miller Rd	\$882,381	\$0	\$0
Chelmsford/Oakview	\$56,225	\$0	\$0
Total	\$1,215,556	0	0

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 2.845 full time employees (FTE).
- * 0.86 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.
- * 1.985 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.

BUDGET SUMMARY

	ACTUAL <u>2019-2020</u>	AMENDED <u>2020-2021</u>	REQUESTED <u>2021-2022</u>
Total Rev	2,183,170	2,233,932	2,970,800
Total Exp	2,259,872	3,763,569	3,630,566
Net Rev/Exp	(76,702)	(1,529,637)	(659,766)
Operating*	162,727	(1,276,937)	(284,766)

*Excluding depreciation

SEWER FUND 591

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022		
* Read and bill water customers * Inspect sewer man holes for backups * Televising and "jet" mains * Line existing sewer lines * Operate the city's lift station * Collect sanitary sewer for treatment by the Genesee County Drain Commission	* Continue lining program * District 3 Rehabilitation Project * Review rates for proposed reduction		
	CAPITAL OUTLAY		
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Lining	\$183,128	\$0	\$0
District 3 Rehabilitation Project	\$400,000		\$0
Future Lining	\$0	\$220,000	
Total	\$583,128	220,000	0

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 2.539 full time employees (FTE).
- * 0.83 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.
- * 1.709 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.

BUDGET SUMMARY

	ACTUAL <u>2019-2020</u>	AMENDED <u>2020-2021</u>	REQUESTED <u>2021-2022</u>
Total Rev	1,295,637	1,275,157	1,258,140
Total Exp	1,283,316	1,345,159	1,862,006
Net Rev/Exp	12,321	(70,003)	(603,866)
Operating*	295,480	199,997	(313,866)

*Excluding depreciation

MOTOR POOL FUND 661

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022																
* Provide, fuel, service, and repairs on all city vehicles * Support garage facilities and equipment related to the operation of the fleet	* Purchase of dump truck & misc equipment																
CAPITAL OUTLAY																	
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2021-2022</u></th> <th style="width: 16.6%; text-align: center;"><u>2022-2023</u></th> <th style="width: 6.8%; text-align: center;"><u>2023-2024</u></th> </tr> </thead> <tbody> <tr> <td>Dump Truck</td> <td style="text-align: right;">\$260,000</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$260,000</td> <td style="text-align: right; border-top: 1px solid black;">0</td> <td style="text-align: right; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	Dump Truck	\$260,000	\$0	\$0		\$0		\$0	Total	\$260,000	0	0
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>														
Dump Truck	\$260,000	\$0	\$0														
	\$0		\$0														
Total	\$260,000	0	0														

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.011 full time employees (FTE).
- * 0.07 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.941 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Rev	181,560	236,153	190,000
Total Exp	149,512	406,489	471,396
Net Rev/Exp	32,048	(170,336)	(281,396)
Operating*	55,444	(146,336)	(241,396)

*Excluding depreciation

Fiscal Year 2022 Budget

REQUESTED BUDGET REPORT FOR CITY OF SWARTZ CREEK
Fiscal Year June 30, 2022

Updated 5/17/21

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
ESTIMATED REVENUES						
Dept 000.000 - General						
101-000.000-402.000	Current Tax Revenue	\$730,785.34	\$745,000.00	\$752,000.00	\$756,000.00	24
101-000.000-402.301	Current Tax Revenue P SFTY	\$696,366.41	\$710,700.00	\$726,000.00	\$743,450.00	24
101-000.000-412.000	Delinquent Tax Revenue	\$605.51	\$275.00	\$130.00	\$130.00	
101-000.000-433.000	St-Charge in Lieu	\$1,638.32	\$1,785.00	\$1,785.00	\$1,785.00	
101-000.000-434.000	St-Mobile Tax in Lieu	\$1,000.00	\$890.00	\$1,014.00	\$960.00	
101-000.000-441.000/573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	\$17,656.27	\$10,978.85	\$10,978.85	\$10,000.00	30
101-000.000-445.000	Late Payment Interest Revenue	\$18,449.89	\$13,000.00	\$12,000.00	\$14,000.00	
101-000.000-445.100	MR Penalty & Interest	\$1,299.90	\$500.00	\$650.00	\$500.00	
101-000.000-448.000	Collection Fees	\$8,800.00	\$8,800.00	\$8,800.00	\$8,800.00	
101-000.000-449.000	NSF Fee	\$550.00	\$425.00	\$3,325.00	\$300.00	
101-000.000-451.000/477.001	Franchise Fees	\$114,014.63	\$113,160.00	\$114,275.00	\$113,700.00	30
101-000.000-451.100/477.100	Wireless Leases	\$54,604.80	\$59,700.00	\$65,000.00	\$65,000.00	30
101-000.000-528.000	Federal Grants - Other		\$13,679.00	\$13,769.00	\$0.00	
101-000.000-574.100	Constitutional Sales Tax	\$497,021.00	\$437,832.00	\$515,000.00	\$510,485.00	9
101-000.000-574.300	CVTRS Revenue Share	\$44,290.00	\$45,214.00	\$52,000.00	\$53,900.00	9
101-000.000-608.000	Admin Fee	\$76,246.19	\$80,000.00	\$79,470.00	\$80,000.00	
101-000.000-664.000	Interest Income	\$13,688.61	\$9,800.00	\$1,368.00	\$1,100.00	
101-000.000-667.001	Rental Income - Lease of City Property	\$9,675.00	\$24,000.00	\$12,550.00	\$12,000.00	19
101-000.000-675.000	Misc.	\$1,502.71	\$150.00	\$60.00	\$100.00	
101-000.000-677.000	Reimbursements	\$288.65	\$94.00	\$94.00	\$50.00	
101-000.000-677.200	Reimbursements from DDA	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
101-000.000-677.350	Reimbursement - Debt Service	\$50,740.50	\$59,227.27	\$60,220.51	\$0.00	
101-000.000-694.000	Cash Over & Short	\$4.22	(\$99.19)	(\$98.45)	\$4.00	
101-000.000-696.000	BOND OR INSURANCE RECOVERIES	\$878.67		\$0.00	\$0.00	
Totals for dept 000.000 - General		\$2,342,606.62	\$2,337,610.93	\$2,432,890.91	\$2,374,764.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 172.000 - Executive						
101-172.000-677.000	Reimbursements	\$22,500.00				
Totals for dept 172.000 - Executive		\$22,500.00	\$0.00	\$0.00	\$0.00	
Dept 215.000 - Administration and Clerk						
101-215.000-627.000	Charges for Services	\$50.55	\$40.00	\$2.40	\$30.00	
Totals for dept 215.000 - Administration and Clerk		\$50.55	\$40.00	\$2.40	\$30.00	
Dept 262.000 - Elections						
101-262.000-597.000	Grants from Private Entities		\$5,000.00	\$5,000.00	\$0.00	
101-262.000-677.000	Reimbursements	\$9,400.76				
Totals for dept 262.000 - Elections		\$9,400.76	\$5,000.00	\$5,000.00	\$0.00	
Dept 301.000 - Police Dept						
101-301.000-543.000	State Liquor Returns	\$4,278.45	\$4,257.00	\$4,257.00	\$4,250.00	
101-301.000-657.000	Ordinance Fees					
Totals for dept 301.000 - Police Dept		\$4,278.45	\$4,257.00	\$4,257.00	\$4,250.00	
Dept 336.000 - Fire Department						
101-336.000-677.000	Reimbursements	\$3,138.03	\$40,883.00	\$64,285.00	\$0.00	
Totals for dept 336.000 - Fire Department		\$3,138.03	\$40,883.00	\$64,285.00	\$0.00	
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-627.000	Charges for Services	\$25,919.15	\$22,250.00	\$24,000.00	\$24,000.00	
101-345.000-677.000	Reimbursements	\$2,861.49	\$2,800.00	\$2,500.00	\$2,500.00	
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		\$28,780.64	\$25,050.00	\$26,500.00	\$26,500.00	
Dept 410.000 - Building & Zoning & Planning FY22 change to Department 371.000						
101-410.000-477.000/476.000	Building Permits	\$54,501.00	\$28,000.00	\$20,000.00	\$20,000.00	23
101-410.000-477.005/476.005	Plumbing Inspection Revenue	\$3,721.00	\$3,500.00	\$3,864.00	\$3,300.00	30
101-410.000-477.006/476.006	Mechanical Inspection Revenue	\$16,232.50	\$13,000.00	\$10,035.00	\$10,000.00	30
101-410.000-477.007/476.007	Electrical Inspection Revenue	\$13,603.00	\$9,000.00	\$9,000.00	\$9,000.00	30
101-410.000-478.000	Other Permits	\$4,130.00	\$3,000.00	\$2,845.00	\$2,500.00	
101-410.000-479.000	Rental Inspection Revenue	\$9,415.00	\$8,000.00	\$5,500.00	\$5,000.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
101-410.000-608.100	Site Plan Review Fees	\$1,055.00	\$500.00	\$1,725.00	\$750.00	
101-410.000-627.000	Charges for Services	\$7,979.88	\$3,300.00	\$3,800.00	\$3,400.00	
101-410.000-677.000	Reimbursements	\$1,795.71				
Totals for dept 410.000 - Building & Zoning & Planning		\$112,433.09	\$68,300.00	\$56,769.00	\$54,950.00	
Dept 444.000 - Sidewalks						
101-444.000-418.478	Snow Removal Revenue		\$900.00	\$2,750.00	\$1,500.00	
Totals for dept 444.000 - Sidewalks		\$0.00	\$900.00	\$2,750.00	\$1,500.00	
Dept 448.000 - Lighting						
101-448.000-589.000	Condo Lighting	\$6,574.56	\$6,574.00	\$6,574.56	\$6,574.56	
101-448.000-589.100	Clayton-Bristol Rd St Lighting	\$1,930.17	\$2,150.00	\$1,500.00	\$1,500.00	
101-448.000-589.200	Carriage Commons Lighting Reim	\$1,146.96	\$1,146.00	\$1,146.96	\$1,146.96	
Totals for dept 448.000 - Lighting		\$9,651.69	\$9,870.00	\$9,221.52	\$9,221.52	
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-416.000	Current Weed Revenue		\$4,500.00	\$4,000.00	\$4,000.00	
Totals for dept 523.000 - Grass, Brush & Weeds		\$0.00	\$4,500.00	\$4,000.00	\$4,000.00	
Dept 694.000 - Community Development Block Grant						
101-694.000-522.000	Federal Grants - CDBG		\$31,450.00	\$31,450.00	\$35,721.25	12
101-694.000-529.100	Senior Ctr Operations		\$1,850.00	\$1,850.00	\$2,101.25	1
Totals for dept 694.000 - Community Development Block Grant		\$0.00	\$33,300.00	\$33,300.00	\$37,822.50	
Dept 728.005 - Holland Square Streetscape						
101-728.005-674.248	Contribution from DDA	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	14
Totals for dept 728.005 - Holland Square Streetscape		\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	
Dept 780.500 - Mundy Twp Park Services						
101-780.500-677.000	Reimbursements			\$5,000.00	\$17,000.00	
Totals for dept 780.500 - Mundy Twp Park Services		\$0.00	\$0.00	\$5,000.00	\$17,000.00	
Dept 782.000 - Facilities - Abrams Park						
101-782.000-651.000	Use and Admission Fee	\$280.00	\$140.00	\$140.00	\$140.00	
Totals for dept 782.000 - Facilities - Abrams Park		\$280.00	\$140.00	\$140.00	\$140.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-651.000	Use and Admission Fee	\$6,480.00	\$6,700.00	\$6,700.00	\$6,500.00	
101-783.000-677.000	Reimbursements	\$4.58				
Totals for dept 783.000 - Facilities - Elms Rd Park		\$6,484.58	\$6,700.00	\$6,700.00	\$6,500.00	
Dept 786.000 - Non-Motorized Trailway						
101-786.000-510.201-786.000	MDOT Transportation Alt Progam Grant				\$513,500.00	3
101-786.000-560.000-786.000	State DNR Grant	\$0.00	\$0.00	\$0.00	\$300,000.00	3
Totals for dept 786.000 - Non-Motorized Trailway		\$0.00	\$0.00	\$0.00	\$813,500.00	
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-627.000	Charges for Services	\$5,023.53	\$6,200.00	\$5,350.00	\$5,300.00	
Totals for dept 790.000 - Facilities-Senior Center/Libr		\$5,023.53	\$6,200.00	\$5,350.00	\$5,300.00	
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-529.100-790.019	Senior Ctr Operations	\$1,850.00				
Totals for dept 790.012 - CDBG Senior Center Operations		\$1,850.00	\$0.00	\$0.00	\$0.00	
Dept 794.000 - Community Promotions Program						
101-794.000-597.000	Grants from Private Entities		\$1,000.00	\$1,000.00	\$0.00	
101-794.000-677.000	Reimbursements	\$1,504.19				
Totals for dept 794.000 - Community Promotions Program		\$1,504.19	\$1,000.00	\$1,000.00	\$0.00	
Dept 931.000 - Transfers IN						
101-931.000-699.865	Transfer In from Sidewalk Fund		\$1,519.22	\$1,519.22	\$0.00	
101-931.000-699.866	Transfer In from Weeds Fund	\$34,000.00	\$9,055.00	\$9,055.00	\$0.00	
Totals for dept 931.000 - Transfers IN		\$34,000.00	\$10,574.22	\$10,574.22	\$0.00	
TOTAL ESTIMATED REVENUES		\$2,621,982.13	\$2,594,325.15	\$2,707,740.05	\$3,395,478.02	
APPROPRIATIONS						
Dept 000.000 - General						
101-000.000-983.100	ERC Lighting Conversion Program Expense	\$13,641.48	\$14,160.00	\$13,580.04	\$13,520.00	
Totals for dept 000.000 - General		\$13,641.48	\$14,160.00	\$13,580.04	\$13,520.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 101.000 - Council						
101-101.000-702.000	Wages	\$12,448.61	\$13,387.00	\$15,588.00	\$14,957.00	
101-101.000-704.100	FICA - Employer's Share	\$771.74	\$830.00	\$971.34	\$927.00	
101-101.000-704.200	Medicare - Employer's Share	\$180.73	\$194.00	\$226.85	\$217.00	
101-101.000-705.000	Medical Insurance - ER	\$609.25	\$627.00	\$892.01	\$1,097.00	
101-101.000-705.100	Vision Benefits	\$4.40	\$6.00	\$8.32	\$8.00	
101-101.000-705.200	Dental Benefits	\$38.61	\$57.00	\$82.63	\$83.00	
101-101.000-706.000	Life Insurance - ER cost	\$21.73	\$31.00	\$35.00	\$35.00	
101-101.000-707.000	Retirement Contributions-ER	\$342.33	\$441.00	\$588.20	\$527.00	
101-101.000-707.100	Health Care Savings Plan - ER	\$96.23	\$97.00	\$120.00	\$121.00	
101-101.000-708.000	Sick & Accident Premiums-ER	\$80.62	\$108.00	\$126.65	\$136.00	
101-101.000-726.000	Supplies	\$352.61	\$100.00	\$5.00	\$80.00	
101-101.000-910.200	General Liability Insurance	\$3,610.27	\$3,923.57	\$3,923.57	\$4,449.03	
101-101.000-910.500	Workers Comp Insurance	\$6.35	\$10.72	\$10.72	\$11.47	16
101-101.000-960.000	Education and Training	\$1,465.89	\$2,800.00	\$2,356.15	\$2,800.00	
Totals for dept 101.000 - Council		\$20,029.37	\$22,612.29	\$24,934.44	\$25,448.50	
Dept 172.000 - Executive						
101-172.000-702.000	Wages	\$39,818.08	\$40,512.00	\$42,632.70	\$41,330.00	
101-172.000-704.100	FICA - Employer's Share	\$2,616.91	\$2,611.00	\$2,876.75	\$2,662.00	
101-172.000-704.200	Medicare - Employer's Share	\$612.02	\$611.00	\$672.83	\$623.00	
101-172.000-705.000	Medical Insurance - ER	\$3,505.66	\$3,654.00	\$3,025.00	\$3,777.00	
101-172.000-705.100	Vision Benefits	\$60.99	\$62.00	\$60.68	\$62.00	
101-172.000-705.200	Dental Benefits	\$658.05	\$709.00	\$698.45	\$709.00	
101-172.000-706.000	Life Insurance - ER cost	\$171.82	\$183.00	\$190.17	\$184.00	
101-172.000-707.000	Retirement Contributions-ER	\$46,811.72	\$50,388.04	\$43,514.80	\$43,008.00	
101-172.000-707.100	Health Care Savings Plan - ER	\$1,240.64	\$1,264.00	\$1,458.00	\$1,288.00	
101-172.000-708.000	Sick & Accident Premiums-ER	\$593.50	\$616.00	\$607.71	\$622.00	
101-172.000-726.000	Supplies	\$28.16	\$30.00	\$0.00	\$0.00	
101-172.000-745.000	Postage		\$28.40	\$40.00	\$25.00	
101-172.000-801.000	Contractual Services	\$7,673.98	\$4,000.00	\$7,500.00	\$9,580.00	17
101-172.000-850.000	Communications	\$78.03	\$187.22	\$187.22	\$190.00	
101-172.000-910.200	General Liability Insurance	\$4,026.30	\$4,799.29	\$4,799.29	\$5,442.04	
101-172.000-910.500	Workers Comp Insurance	\$269.74	\$322.92	\$301.35	\$322.92	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
101-172.000-940.000	Vehicle and Travel Expense	\$2,311.46	\$2,312.00	\$3,300.64	\$3,320.00	
101-172.000-960.000	Education and Training	\$65.60	\$200.00	\$250.00	\$250.00	
101-172.000-961.000	Miscellaneous	\$30,444.77	\$895.00	\$1,200.00	\$1,200.00	
101-172.000-971.000	Land Purchase		\$142,808.85	\$142,808.85	\$0.00	
Totals for dept 172.000 - Executive		\$140,987.43	\$256,193.72	\$256,124.44	\$114,594.96	
Dept 201.000 - Finance,Budgeting,Accounting						
101-201.000-702.000	Wages	\$20,574.34				
101-201.000-704.100	FICA - Employer's Share	\$1,291.17				
101-201.000-704.200	Medicare - Employer's Share	\$302.04				
101-201.000-705.000	Medical Insurance - ER	\$3,257.32				
101-201.000-705.100	Vision Benefits	\$28.17				
101-201.000-705.200	Dental Benefits	\$253.21				
101-201.000-706.000	Life Insurance - ER cost	\$104.60				
101-201.000-707.000	Retirement Contributions-ER	\$1,806.50				
101-201.000-707.100	Health Care Savings Plan - ER	\$122.07				
101-201.000-708.000	Sick & Accident Premiums-ER	\$382.88				
101-201.000-726.000	Supplies	\$880.63				
101-201.000-801.000	Contractual Services	\$15,659.65				
101-201.000-805.000	Bank Fees	\$138.40				
101-201.000-960.000	Education and Training	\$122.00				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$44,922.98	\$0.00	\$0.00	\$0.00	
Dept 215.000 - Administration and Clerk						
101-215.000-702.000	Wages	\$18,104.55	\$24,147.00	\$18,781.49	\$18,690.00	
101-215.000-704.100	FICA - Employer's Share	\$1,129.22	\$1,497.00	\$1,184.33	\$1,159.00	
101-215.000-704.200	Medicare - Employer's Share	\$264.29	\$350.00	\$276.32	\$271.00	
101-215.000-705.000	Medical Insurance - ER	\$224.91	\$252.00	\$252.00	\$252.00	
101-215.000-705.100	Vision Benefits	\$5.14	\$7.00	\$7.00	\$7.00	
101-215.000-705.200	Dental Benefits	\$38.37	\$73.00	\$68.50	\$73.00	
101-215.000-706.000	Life Insurance - ER cost	\$96.08	\$125.00	\$128.56	\$126.00	
101-215.000-707.000	Retirement Contributions-ER	\$1,302.12	\$1,573.00	\$1,714.72	\$1,617.00	
101-215.000-707.100	Health Care Savings Plan - ER	\$393.37	\$513.00	\$528.85	\$525.00	
101-215.000-708.000	Sick & Accident Premiums-ER	\$288.67	\$384.00	\$384.85	\$400.00	
101-215.000-726.000	Supplies	\$2.23	\$200.00	\$100.00	\$100.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
101-215.000-745.000	Postage	\$3,039.77	\$2,500.00	\$1,150.00	\$1,150.00	
101-215.000-801.000	Contractual Services	\$2,086.36	\$2,200.00	\$82.99	\$2,000.00	
101-215.000-900.000	Printing and Publishing	\$3,095.77	\$2,000.00	\$4,000.00	\$4,000.00	
101-215.000-960.000	Education and Training	\$88.33	\$300.00	\$75.00	\$500.00	
101-215.000-961.000	Miscellaneous		\$100.00	\$0.00	\$0.00	
Totals for dept 215.000 - Administration and Clerk		\$30,159.18	\$36,221.00	\$28,734.61	\$30,870.00	
Dept 228.000 - Information Technology						
101-228.000-726.000	Supplies		\$67.19	\$67.19	\$0.00	
101-228.000-801.000	Contractual Services	\$12,564.14	\$15,000.00	\$15,000.00	\$15,000.00	
101-228.000-976.000	Equipment	\$3,191.40	\$7,647.69	\$6,772.69	\$2,000.00	
Totals for dept 228.000 - Information Technology		\$15,755.54	\$22,714.88	\$21,839.88	\$17,000.00	
Dept 247.000 - Board of Review						
101-247.000-702.000	Wages	\$2,101.40	\$2,100.00	\$2,100.00	\$2,100.00	
101-247.000-704.100	FICA - Employer's Share	\$130.29	\$130.00	\$130.00	\$130.00	
101-247.000-704.200	Medicare - Employer's Share	\$30.47	\$30.00	\$30.00	\$30.00	
101-247.000-705.100	Vision Benefits	\$0.42	\$0.20	\$0.00	\$0.00	
101-247.000-705.200	Dental Benefits	\$4.19	\$12.00	\$0.00	\$0.00	
101-247.000-706.000	Life Insurance - ER cost	\$0.67	\$1.65	\$0.00	\$0.00	
101-247.000-707.000	Retirement Contributions-ER	\$6.87	\$24.00	\$0.00	\$0.00	
101-247.000-707.100	Health Care Savings Plan - ER	\$3.68	\$620.00	\$0.00	\$0.00	
101-247.000-708.000	Sick & Accident Premiums-ER	\$3.81	\$381.00	\$0.00	\$0.00	
101-247.000-726.000	Supplies	\$137.15	\$150.00	\$0.00	\$50.00	
101-247.000-900.000	Printing and Publishing	\$283.50	\$210.00	\$359.00	\$210.00	
Totals for dept 247.000 - Board of Review		\$2,702.45	\$3,658.85	\$2,619.00	\$2,520.00	
Dept 253.000 - Treasurer						
101-253.000-702.000	Wages	\$29,619.10	\$55,135.00	\$55,135.00	\$58,596.00	
101-253.000-704.100	FICA - Employer's Share	\$1,860.95	\$3,418.00	\$3,230.00	\$3,633.00	
101-253.000-704.200	Medicare - Employer's Share	\$435.12	\$799.00	\$811.46	\$850.00	
101-253.000-705.000	Medical Insurance - ER	\$5,058.25	\$8,900.00	\$8,760.00	\$9,565.00	
101-253.000-705.100	Vision Benefits	\$43.70	\$78.00	\$75.40	\$80.00	
101-253.000-705.200	Dental Benefits	\$393.99	\$771.00	\$750.63	\$792.00	
101-253.000-706.000	Life Insurance - ER cost	\$135.93	\$247.00	\$277.80	\$252.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
101-253.000-707.000	Retirement Contributions-ER	\$2,459.38	\$4,136.00	\$4,660.00	\$4,327.00	
101-253.000-707.100	Health Care Savings Plan - ER	\$192.37	\$310.00	\$339.97	\$330.00	
101-253.000-708.000	Sick & Accident Premiums-ER	\$532.69	\$951.00	\$951.00	\$993.00	
101-253.000-726.000	Supplies		\$1,400.00	\$1,250.00	\$1,300.00	
101-253.000-745.000	Postage	\$530.38	\$2,600.00	\$572.00	\$600.00	
101-253.000-801.000	Contractual Services	\$457.20	\$15,497.00	\$16,348.35	\$18,000.00	
101-253.000-805.000	Bank Fees	\$222.40	\$120.00	\$460.60	\$460.60	
101-253.000-910.300	Insurance and Bonds	\$20.00	\$60.00	\$60.00	\$62.00	
101-253.000-940.000	Vehicle and Travel Expense	\$185.89	\$250.00	\$170.00	\$200.00	
101-253.000-960.000	Education and Training	\$198.00	\$225.00	\$200.00	\$225.00	
Totals for dept 253.000 - Treasurer		\$42,345.35	\$94,897.00	\$94,052.21	\$100,265.60	
Dept 257.000 - Assessor						
101-257.000-702.000	Wages	\$3,305.54	\$3,157.00	\$3,599.00	\$2,599.00	
101-257.000-704.100	FICA - Employer's Share	\$211.58	\$196.00	\$229.00	\$161.00	
101-257.000-704.200	Medicare - Employer's Share	\$49.45	\$46.00	\$54.10	\$38.00	
101-257.000-705.000	Medical Insurance - ER	\$267.95	\$266.25	\$230.37	\$36.00	
101-257.000-705.100	Vision Benefits	\$4.31	\$3.00	\$4.01	\$1.00	
101-257.000-705.200	Dental Benefits	\$38.22	\$31.00	\$40.32	\$10.00	
101-257.000-706.000	Life Insurance - ER cost	\$16.40	\$16.00	\$18.96	\$13.00	
101-257.000-707.000	Retirement Contributions-ER	\$283.12	\$223.00	\$292.60	\$164.00	
101-257.000-707.100	Health Care Savings Plan - ER	\$74.62	\$70.00	\$85.48	\$53.00	
101-257.000-708.000	Sick & Accident Premiums-ER	\$65.36	\$59.00	\$69.15	\$41.00	
101-257.000-726.000	Supplies		\$50.00	\$0.00	\$50.00	
101-257.000-745.000	Postage	\$1,018.81	\$1,200.00	\$1,200.00	\$1,250.00	
101-257.000-801.000	Contractual Services	\$31,062.70	\$33,000.00	\$29,700.00	\$31,000.00	
101-257.000-899.000	MTT Appeals and Payments	\$2,475.00	\$8,000.00	\$0.00	\$8,000.00	
101-257.000-900.000	Printing and Publishing	\$450.00	\$600.00	\$600.00	\$600.00	
101-257.000-960.000	Education and Training	\$723.91	\$1,200.00	\$700.00	\$1,000.00	
Totals for dept 257.000 - Assessor		\$40,046.97	\$48,117.25	\$36,822.99	\$45,016.00	
Dept 262.000 - Elections						
101-262.000-702.000	Wages	\$16,358.22	\$22,403.00	\$28,500.00	\$18,671.00	31
101-262.000-704.100	FICA - Employer's Share	\$779.59	\$773.70	\$1,066.00	\$599.00	
101-262.000-704.200	Medicare - Employer's Share	\$182.41	\$189.00	\$249.25	\$140.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
101-262.000-705.000	Medical Insurance - ER	\$975.17	\$2,439.58	\$1,840.00	\$420.00	
101-262.000-705.100	Vision Benefits	\$10.43	\$22.48	\$16.50	\$5.00	
101-262.000-705.200	Dental Benefits	\$85.60	\$307.45	\$163.35	\$58.00	
101-262.000-706.000	Life Insurance - ER cost	\$61.17	\$63.00	\$80.80	\$59.00	
101-262.000-707.000	Retirement Contributions-ER	\$1,062.88	\$883.00	\$1,175.00	\$729.00	
101-262.000-707.100	Health Care Savings Plan - ER	\$266.40	\$269.00	\$372.00	\$246.00	
101-262.000-708.000	Sick & Accident Premiums-ER	\$217.66	\$215.00	\$297.75	\$195.00	
101-262.000-726.000	Supplies	\$2,232.22	\$5,000.00	\$3,388.55	\$4,000.00	
101-262.000-745.000	Postage	\$2,279.40	\$8,103.49	\$3,736.53	\$5,000.00	
101-262.000-801.000	Contractual Services	\$1,350.00	\$2,925.00	\$4,000.00	\$3,500.00	
101-262.000-940.000	Vehicle and Travel Expense	\$37.15	\$400.00	\$55.00	\$200.00	
101-262.000-941.000	Equipment Rental	\$69.36	\$400.00	\$200.00	\$300.00	
101-262.000-960.000	Education and Training	\$990.00	\$1,170.00	\$1,225.00	\$1,000.00	
101-262.000-976.000	Equipment	\$770.00	\$4,000.00	\$1,150.00	\$1,000.00	
Totals for dept 262.000 - Elections		\$27,727.66	\$49,563.70	\$47,515.73	\$36,122.00	
Dept 266.000 - Legal Council						
101-266.000-801.000	Contractual Services	\$14,139.50	\$14,000.00	\$20,500.00	\$18,000.00	
Totals for dept 266.000 - Legal Council		\$14,139.50	\$14,000.00	\$20,500.00	\$18,000.00	
Dept 301.000 - Police Dept						
101-301.000-801.000	Contractual Services	\$7,975.60	\$7,900.00	\$7,900.00	\$7,900.00	
Totals for dept 301.000 - Police Dept		\$7,975.60	\$7,900.00	\$7,900.00	\$7,900.00	
Dept 301.266 - Legal Council PSFY						
101-301.266-801.000	Contractual Services	\$10,065.85	\$9,000.00	\$17,000.00	\$17,000.00	
Totals for dept 301.266 - Legal Council PSFY		\$10,065.85	\$9,000.00	\$17,000.00	\$17,000.00	
Dept 301.851 - Retiree Employer Health Care PSFY						
101-301.851-705.000	Medical Insurance - ER	\$18,817.40	\$19,670.00	\$21,000.00	\$21,000.00	
Totals for dept 301.851 - Retiree Employer Health Care PSFY		\$18,817.40	\$19,670.00	\$21,000.00	\$21,000.00	
Dept 334.000 - Metro Police Authority						
101-334.000-998.334	Metro Police Authority Appropriation	\$992,885.50	\$1,019,475.00	\$1,039,756.00	\$1,060,000.00	
Totals for dept 334.000 - Metro Police Authority		\$992,885.50	\$1,019,475.00	\$1,039,756.00	\$1,060,000.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 336.000 - Fire Department						
101-336.000-801.000	Contractual Services	\$40,326.28	\$45,000.00	\$28,300.00	\$40,000.00	
101-336.000-976.000	Equipment		\$2,500.00	\$0.00	\$0.00	
101-336.000-976.100	Siren Expense	\$2,129.25	\$2,150.00	\$2,583.00	\$2,184.00	
101-336.000-998.736	Fire Board Appropriation	\$100,825.95	\$133,598.00	\$118,221.76	\$118,450.00	
Totals for dept 336.000 - Fire Department		\$143,281.48	\$183,248.00	\$149,104.76	\$160,634.00	
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-702.000	Wages	\$5,631.90	\$7,425.00	\$4,930.11	\$5,767.00	
101-345.000-704.100	FICA - Employer's Share	\$351.67	\$463.00	\$306.86	\$360.00	
101-345.000-704.200	Medicare - Employer's Share	\$82.24	\$108.00	\$71.83	\$84.00	
101-345.000-705.000	Medical Insurance - ER	\$493.71	\$317.00	\$696.00	\$450.00	
101-345.000-705.100	Vision Benefits	\$4.71	\$2.00	\$6.68	\$5.00	
101-345.000-705.200	Dental Benefits	\$49.20	\$25.00	\$70.50	\$50.00	
101-345.000-706.000	Life Insurance - ER cost	\$9.67	\$4.50	\$13.33	\$10.00	
101-345.000-707.000	Retirement Contributions-ER	\$177.40	\$81.00	\$231.76	\$100.00	
101-345.000-707.100	Health Care Savings Plan - ER	\$18.91	\$31.00	\$48.57	\$60.00	
101-345.000-708.000	Sick & Accident Premiums-ER	\$46.35	\$22.00	\$74.61	\$52.00	
101-345.000-726.000	Supplies	\$287.28	\$500.00	\$100.00	\$500.00	
101-345.000-850.000	Communications	\$2.00	\$240.00	\$4.80	\$5.00	
101-345.000-910.100	Property Insurance	\$3,033.97	\$3,435.42	\$3,435.42	\$3,895.50	
101-345.000-910.500	Workers Comp Insurance	\$286.85	\$368.65	\$368.65	\$394.46	16
101-345.000-920.000	Utilities	\$17,120.97	\$15,000.00	\$15,200.00	\$15,200.00	
101-345.000-930.000	Repairs and Maintenance	\$7,124.32	\$56,690.00	\$7,300.00	\$3,000.00	
101-345.000-941.000	Equipment Rental	\$3,527.39	\$5,000.00	\$1,200.00	\$5,000.00	
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		\$38,248.54	\$89,712.57	\$34,059.12	\$34,932.96	
Dept 410.000 - Building & Zoning & Planning FY22 change to Department 371.000						
101-410.000-702.000	Wages	\$19,081.69	\$23,701.00	\$25,520.90	\$24,586.00	23
101-410.000-704.100	FICA - Employer's Share	\$1,228.49	\$1,521.00	\$1,580.76	\$1,576.00	
101-410.000-704.200	Medicare - Employer's Share	\$287.24	\$356.00	\$369.84	\$359.00	
101-410.000-705.000	Medical Insurance - ER	\$1,877.67	\$2,467.00	\$2,233.30	\$2,659.00	
101-410.000-705.100	Vision Benefits	\$30.01	\$37.00	\$35.72	\$37.00	
101-410.000-705.200	Dental Benefits	\$311.17	\$412.00	\$405.54	\$412.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
101-410.000-706.000	Life Insurance - ER cost	\$76.15	\$100.00	\$105.82	\$102.00	
101-410.000-707.000	Retirement Contributions-ER	\$1,727.22	\$1,973.00	\$2,251.72	\$2,021.00	
101-410.000-707.100	Health Care Savings Plan - ER	\$551.29	\$687.00	\$748.06	\$701.00	
101-410.000-708.000	Sick & Accident Premiums-ER	\$272.78	\$360.00	\$354.79	\$370.00	
101-410.000-726.000	Supplies	\$67.17	\$60.00	\$0.00	\$0.00	
101-410.000-745.000	Postage	\$453.30	\$410.00	\$205.00	\$230.00	
101-410.000-801.000	Contractual Services	\$19,203.08	\$42,000.00	\$22,000.00	\$50,000.00	20
101-410.000-801.005	Plumbing Inspection Expenditure	\$3,136.70	\$4,500.00	\$4,500.00	\$5,000.00	
101-410.000-801.006	Mechanical Inspection Expenditure	\$11,088.13	\$8,000.00	\$6,500.00	\$8,000.00	
101-410.000-801.007	Electrical Inspection Expenditure	\$10,302.60	\$8,500.00	\$6,500.00	\$8,000.00	
101-410.000-801.008	Building Permit Expenditure	\$27,049.00	\$20,000.00	\$20,000.00	\$25,000.00	
101-410.000-801.009	Zoning Permit Expenditure	\$190.00	\$2,800.00	\$600.00	\$800.00	
101-410.000-801.010	Rental Inspection Expense	\$4,301.88	\$4,500.00	\$3,000.00	\$4,500.00	
101-410.000-850.000	Communications	\$10.00	\$12.00	\$24.00	\$24.00	
101-410.000-900.000	Printing and Publishing	\$3,746.59	\$1,850.00	\$800.00	\$804.00	
101-410.000-940.000	Vehicle and Travel Expense	\$725.96	\$650.00	\$804.05	\$804.12	
101-410.000-960.000	Education and Training	\$1,679.80	\$4,000.00	\$3,125.00	\$2,700.00	
Totals for dept 410.000 - Building & Zoning & Planning		\$107,397.92	\$128,896.00	\$101,664.50	\$138,690.12	
Dept 444.000 - Sidewalks						
101-444.000-801.478	Contractual Services - Snow Removal		\$1,200.00	\$3,645.00	\$1,200.00	
Totals for dept 444.000 - Sidewalks		\$0.00	\$1,200.00	\$3,645.00	\$1,200.00	
Dept 448.000 - Lighting						
101-448.000-801.000	Contractual Services	\$2,654.00				
101-448.000-920.000	Utilities	\$101,045.22	\$105,000.00	\$105,000.00	\$106,000.00	
Totals for dept 448.000 - Lighting		\$103,699.22	\$105,000.00	\$105,000.00	\$106,000.00	
Dept 463.000 - Routine Maint - Streets						
101-463.000-964.000	REFUNDS AND REBATES	\$1,125.00				
Totals for dept 463.000 - Routine Maint - Streets		\$1,125.00	\$0.00	\$0.00	\$0.00	
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-801.000	Contractual Services		\$1,200.00	\$1,200.00	\$1,200.00	
Totals for dept 523.000 - Grass, Brush & Weeds		\$0.00	\$1,200.00	\$1,200.00	\$1,200.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 694.000 - Community Development Block Grant						
101-694.000-801.000	Contractual Services		\$31,450.00	\$31,450.00	\$37,731.25	12
101-694.000-801.050	Contractual Services-Senior Ctr Oper		\$1,850.00	\$1,850.00	\$2,101.25	1
Totals for dept 694.000 - Community Development Block Grant		\$0.00	\$33,300.00	\$33,300.00	\$39,832.50	
Dept 728.000 - Economic Development						
101-728.000-920.000	Utilities		\$55.91	\$525.00	\$350.00	
Totals for dept 728.000 - Economic Development		\$0.00	\$55.91	\$525.00	\$350.00	
Dept 728.005 - Holland Square Streetscape						
101-728.005-801.450	Construction Engineering	\$319,456.45				
Totals for dept 728.005 - Holland Square Streetscape		\$319,456.45	\$0.00	\$0.00	\$0.00	
Dept 780.500 - Mundy Twp Park Services						
101-780.500-702.000	Wages			\$2,214.00	\$2,544.00	
101-780.500-704.100	FICA - Employer's Share			\$125.00	\$158.00	
101-780.500-704.200	Medicare - Employer's Share			\$31.00	\$37.00	
101-780.500-705.000	Medical Insurance - ER			\$255.00	\$470.00	
101-780.500-705.100	Vision Benefits			\$4.09	\$6.00	
101-780.500-705.200	Dental Benefits			\$39.40	\$69.00	
101-780.500-706.000	Life Insurance - ER cost			\$6.10	\$9.00	
101-780.500-707.000	Retirement Contributions-ER			\$75.00	\$88.00	
101-780.500-707.100	Health Care Savings Plan - ER			\$15.00	\$45.00	
101-780.500-708.000	Sick & Accident Premiums-ER			\$34.00	\$57.00	
101-780.500-726.000	Supplies			\$150.00	\$500.00	
101-780.500-941.000	Equipment Rental			\$1,250.00	\$3,500.00	
Totals for dept 780.500 - Mundy Twp Park Services		\$0.00	\$0.00	\$4,198.59	\$7,483.00	
Dept 781.000 - Facilities - Pajtas Amphitheat						
101-781.000-702.000	Wages	\$461.66	\$156.00	\$450.00	\$1,204.00	
101-781.000-704.100	FICA - Employer's Share	\$30.90	\$10.00	\$27.90	\$74.00	
101-781.000-704.200	Medicare - Employer's Share	\$7.17	\$2.00	\$6.53	\$17.00	
101-781.000-705.000	Medical Insurance - ER	\$89.91		\$24.00	\$75.00	
101-781.000-705.100	Vision Benefits	\$1.29		\$0.10	\$1.20	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
101-781.000-705.200	Dental Benefits	\$15.82		\$2.16	\$10.00	
101-781.000-706.000	Life Insurance - ER cost	\$1.54		\$0.08	\$1.00	
101-781.000-707.000	Retirement Contributions-ER	\$29.75		\$9.64	\$8.00	
101-781.000-707.100	Health Care Savings Plan - ER	\$3.20		\$1.35	\$7.00	
101-781.000-708.000	Sick & Accident Premiums-ER	\$10.62		\$1.32	\$8.00	
101-781.000-930.000	Repairs and Maintenance	\$620.00	\$800.00	\$500.00	\$800.00	
101-781.000-941.000	Equipment Rental	\$395.71	\$500.00	\$300.00	\$500.00	
Totals for dept 781.000 - Facilities - Pajtas Amphitheat		\$1,667.57	\$1,468.00	\$1,323.08	\$2,705.00	
Dept 782.000 - Facilities - Abrams Park						
101-782.000-702.000	Wages	\$11,340.89	\$9,984.00	\$8,995.00	\$16,434.00	
101-782.000-704.100	FICA - Employer's Share	\$718.76	\$625.00	\$571.00	\$1,024.00	
101-782.000-704.200	Medicare - Employer's Share	\$168.10	\$146.00	\$126.10	\$239.00	
101-782.000-705.000	Medical Insurance - ER	\$1,864.44	\$1,074.00	\$1,146.11	\$2,357.00	
101-782.000-705.100	Vision Benefits	\$26.33	\$14.00	\$13.86	\$30.00	
101-782.000-705.200	Dental Benefits	\$248.04	\$164.00	\$149.13	\$361.00	
101-782.000-706.000	Life Insurance - ER cost	\$41.54	\$29.00	\$29.68	\$52.00	
101-782.000-707.000	Retirement Contributions-ER	\$794.89	\$425.00	\$587.44	\$632.00	
101-782.000-707.100	Health Care Savings Plan - ER	\$168.93	\$166.00	\$142.04	\$288.00	
101-782.000-708.000	Sick & Accident Premiums-ER	\$238.85	\$140.00	\$146.06	\$248.49	
101-782.000-726.000	Supplies	\$1,310.88	\$2,000.00	\$1,050.00	\$2,000.00	
101-782.000-801.000	Contractual Services		\$500.00	\$0.00	\$500.00	
101-782.000-910.100	Property Insurance	\$108.00	\$120.00	\$117.79	\$133.56	
101-782.000-910.500	Workers Comp Insurance	\$131.33	\$233.87	\$225.71	\$241.00	16
101-782.000-920.000	Utilities	\$2,109.88	\$2,200.00	\$2,290.00	\$2,290.00	
101-782.000-930.000	Repairs and Maintenance	\$14,520.25	\$15,000.00	\$10,000.00	\$6,000.00	
101-782.000-941.000	Equipment Rental	\$3,912.74	\$4,000.00	\$3,000.00	\$4,000.00	
101-782.000-961.000	Miscellaneous		\$500.00	\$0.00	\$500.00	
101-782.000-976.000	Equipment		\$500.00	\$0.00	\$500.00	
Totals for dept 782.000 - Facilities - Abrams Park		\$37,703.85	\$37,820.87	\$28,589.92	\$37,830.05	
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-702.000	Wages	\$25,736.87	\$24,486.00	\$20,428.33	\$29,452.00	
101-783.000-704.100	FICA - Employer's Share	\$1,611.39	\$1,529.00	\$1,266.56	\$1,837.00	
101-783.000-704.200	Medicare - Employer's Share	\$376.99	\$358.00	\$296.21	\$429.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
101-783.000-705.000	Medical Insurance - ER	\$4,447.87	\$3,015.00	\$1,901.93	\$4,122.00	
101-783.000-705.100	Vision Benefits	\$61.12	\$39.00	\$25.17	\$55.00	
101-783.000-705.200	Dental Benefits	\$554.19	\$429.00	\$276.05	\$663.00	
101-783.000-706.000	Life Insurance - ER cost	\$88.93	\$69.00	\$54.29	\$92.00	
101-783.000-707.000	Retirement Contributions-ER	\$1,683.12	\$842.00	\$997.23	\$1,124.00	
101-783.000-707.100	Health Care Savings Plan - ER	\$289.27	\$400.00	\$253.17	\$522.00	
101-783.000-708.000	Sick & Accident Premiums-ER	\$544.40	\$385.00	\$255.95	\$542.00	
101-783.000-726.000	Supplies	\$2,428.05	\$3,000.00	\$1,200.00	\$3,000.00	
101-783.000-801.000	Contractual Services		\$2,000.00	\$1,000.00	\$2,000.00	
101-783.000-910.100	Property Insurance	\$375.73	\$419.73	\$419.73	\$475.94	
101-783.000-910.500	Workers Comp Insurance	\$138.81	\$232.82	\$232.82	\$249.00	16
101-783.000-920.000	Utilities	\$2,334.37	\$1,850.00	\$2,000.00	\$2,000.00	
101-783.000-930.000	Repairs and Maintenance	\$29,487.11	\$35,000.00	\$25,000.00	\$25,500.00	
101-783.000-941.000	Equipment Rental	\$10,081.35	\$6,000.00	\$6,000.00	\$11,000.00	
101-783.000-961.000	Miscellaneous		\$250.00	\$250.00	\$250.00	
101-783.000-976.000	Equipment		\$500.00	\$500.00	\$500.00	
Totals for dept 783.000 - Facilities - Elms Rd Park		\$80,239.57	\$80,804.55	\$62,357.44	\$83,812.94	
Dept 784.000 - Facilities - Bicentennial Park						
101-784.000-702.000	Wages	\$731.09	\$69.00	\$160.00	\$425.00	
101-784.000-704.100	FICA - Employer's Share	\$45.33	\$4.00	\$9.92	\$25.00	
101-784.000-704.200	Medicare - Employer's Share	\$10.61	\$1.00	\$2.32	\$7.00	
101-784.000-705.000	Medical Insurance - ER	\$177.85		\$2.90	\$98.00	
101-784.000-705.100	Vision Benefits	\$2.12		\$0.10	\$1.00	
101-784.000-705.200	Dental Benefits	\$27.68		\$1.32	\$12.00	
101-784.000-706.000	Life Insurance - ER cost	\$3.00		\$0.28	\$1.00	
101-784.000-707.000	Retirement Contributions-ER	\$54.08		\$6.00	\$7.00	
101-784.000-707.100	Health Care Savings Plan - ER	\$9.27		\$2.00	\$8.00	
101-784.000-708.000	Sick & Accident Premiums-ER	\$20.93		\$0.65	\$10.00	
101-784.000-726.000	Supplies		\$250.00	\$50.00	\$250.00	
101-784.000-930.000	Repairs and Maintenance	\$1,090.00	\$1,000.00	\$300.00	\$450.00	
101-784.000-941.000	Equipment Rental	\$889.56	\$90.89	\$200.00	\$900.00	
Totals for dept 784.000 - Facilities - Bicentennial Park		\$3,061.52	\$1,414.89	\$735.49	\$2,194.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 786.000 - Non-Motorized Trailway						
101-786.000-801.000	Contractual Services	\$6,485.00	\$15,350.00	\$12,240.00	\$0.00	
101-786.000-801.400-786.000	Design Engineering	\$93,872.75	\$10,080.00	\$28,774.75	\$0.00	
101-786.000-801.450-786.000	Construction Engineering	\$17,520.00	\$30,000.00	\$17,520.00	\$118,500.00	
101-786.000-801.500-786.000	MDOT Project Payments	\$0.00	\$0.00	\$0.00	\$705,700.00	
Totals for dept 786.000 - Non-Motorized Trailway		\$117,877.75	\$55,430.00	\$58,534.75	\$824,200.00	
Dept 787.000 - Veterans Memorial Park						
101-787.000-726.000	Supplies	\$277.00	\$400.00	\$525.00	\$400.00	
101-787.000-910.100	Property Insurance	\$439.26	\$481.42	\$481.42	\$545.90	
101-787.000-920.000	Utilities	\$1,239.85	\$1,500.00	\$1,440.00	\$1,500.00	
101-787.000-930.000	Repairs and Maintenance	\$380.00	\$500.00	\$400.00	\$600.00	
Totals for dept 787.000 - Veterans Memorial Park		\$2,336.11	\$2,881.42	\$2,846.42	\$3,045.90	
Dept 788.000 - Otterburn Disc Golf Park						
101-788.000-726.000	Supplies		\$3,000.00	\$418.60	\$3,000.00	
101-788.000-930.000	Repairs and Maintenance			\$0.00		
101-788.000-976.000	Equipment		\$7,000.00	\$9,581.40	\$7,000.00	
Totals for dept 788.000 - Disc Golf Park		\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-702.000	Wages	\$7,165.61	\$11,173.00	\$6,400.00	\$8,187.00	
101-790.000-704.100	FICA - Employer's Share	\$446.62	\$698.00	\$396.80	\$513.00	
101-790.000-704.200	Medicare - Employer's Share	\$104.32	\$163.00	\$92.80	\$120.00	
101-790.000-705.000	Medical Insurance - ER	\$624.67	\$414.00	\$649.40	\$636.00	
101-790.000-705.100	Vision Benefits	\$6.32	\$5.87	\$10.46	\$8.00	
101-790.000-705.200	Dental Benefits	\$63.66	\$66.00	\$120.86	\$99.00	
101-790.000-706.000	Life Insurance - ER cost	\$11.38	\$11.00	\$20.04	\$16.00	
101-790.000-707.000	Retirement Contributions-ER	\$237.63	\$199.00	\$386.63	\$207.00	
101-790.000-707.100	Health Care Savings Plan - ER	\$27.93	\$78.00	\$99.06	\$103.00	
101-790.000-708.000	Sick & Accident Premiums-ER	\$57.79	\$55.00	\$101.46	\$82.00	
101-790.000-726.000	Supplies	\$424.23	\$500.00	\$100.00	\$500.00	
101-790.000-910.100	Property Insurance	\$1,956.70	\$2,186.51	\$2,186.51	\$2,479.34	
101-790.000-910.500	Workers Comp Insurance	\$286.04	\$364.39	\$364.39	\$390.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
101-790.000-920.000	Utilities	\$7,656.16	\$8,000.00	\$7,100.00	\$8,000.00	
101-790.000-930.000	Repairs and Maintenance	\$6,663.73	\$8,000.00	\$5,000.00	\$6,000.00	
101-790.000-941.000	Equipment Rental	\$4,613.80	\$5,000.00	\$2,600.00	\$5,000.00	
Totals for dept 790.000 - Facilities-Senior Center/Libr		\$30,346.59	\$36,913.77	\$25,628.41	\$32,340.34	
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-801.000-790.019	Contractual Services	\$1,850.00				
Totals for dept 790.012 - CDBG Senior Center Operations		\$1,850.00	\$0.00	\$0.00	\$0.00	
Dept 793.000 - Facilities - City Hall FY22 Change to Department 265.000 Facilities - City Hall						
101-793.000-702.000	Wages	\$5,263.66	\$7,214.00	\$3,913.09	\$9,997.00	23
101-793.000-704.100	FICA - Employer's Share	\$328.78	\$453.00	\$243.34	\$626.00	
101-793.000-704.200	Medicare - Employer's Share	\$76.82	\$106.00	\$56.81	\$147.00	
101-793.000-705.000	Medical Insurance - ER	\$477.61	\$280.00	\$363.81	\$911.00	
101-793.000-705.100	Vision Benefits	\$4.71	\$4.00	\$4.85	\$11.00	
101-793.000-705.200	Dental Benefits	\$48.46	\$53.00	\$63.16	\$111.50	
101-793.000-706.000	Life Insurance - ER cost	\$8.71	\$10.00	\$10.24	\$19.00	
101-793.000-707.000	Retirement Contributions-ER	\$202.58	\$170.00	\$223.70	\$204.00	
101-793.000-707.100	Health Care Savings Plan - ER	\$23.87	\$71.00	\$62.32	\$123.00	
101-793.000-708.000	Sick & Accident Premiums-ER	\$43.56	\$39.00	\$45.14	\$109.00	
101-793.000-726.000	Supplies	\$2,255.04	\$2,000.00	\$1,100.00	\$3,000.00	
101-793.000-850.000	Communications	\$1,765.80	\$995.00	\$2,050.00	\$2,050.00	
101-793.000-910.100	Property Insurance	\$818.62	\$913.87	\$913.87	\$1,036.26	
101-793.000-910.500	Workers Comp Insurance	\$117.07	\$145.79	\$145.79	\$156.00	16
101-793.000-920.000	Utilities	\$3,378.97	\$2,800.00	\$3,000.00	\$3,000.00	
101-793.000-930.000	Repairs and Maintenance	\$1,396.76	\$2,500.00	\$2,400.00	\$1,600.00	
101-793.000-941.000	Equipment Rental	\$2,684.65	\$2,000.00	\$1,400.00	\$2,800.00	
101-793.000-961.000	Miscellaneous		\$250.00	\$250.00	\$250.00	
Totals for dept 793.000 - Facilities - City Hall		\$18,895.67	\$20,004.66	\$16,246.12	\$26,150.76	
Dept 794.000 - Community Promotions Program						
101-794.000-702.000	Wages	\$17,229.74	\$24,931.00	\$14,175.12	\$16,842.00	
101-794.000-704.100	FICA - Employer's Share	\$1,070.57	\$1,549.00	\$881.40	\$1,047.00	
101-794.000-704.200	Medicare - Employer's Share	\$250.26	\$362.00	\$206.00	\$245.00	
101-794.000-705.000	Medical Insurance - ER	\$2,105.18	\$3,136.00	\$1,536.91	\$2,420.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
101-794.000-705.100	Vision Benefits	\$36.88	\$49.00	\$19.80	\$34.00	
101-794.000-705.200	Dental Benefits	\$424.07	\$622.00	\$232.89	\$454.00	
101-794.000-706.000	Life Insurance - ER cost	\$47.14	\$69.00	\$31.23	\$49.00	
101-794.000-707.000	Retirement Contributions-ER	\$1,080.82	\$927.00	\$806.25	\$580.00	
101-794.000-707.100	Health Care Savings Plan - ER	\$203.56	\$381.00	\$107.43	\$276.00	
101-794.000-708.000	Sick & Accident Premiums-ER	\$307.57	\$433.00	\$195.09	\$316.00	
101-794.000-726.000	Supplies	\$13,318.99	\$6,500.00	\$4,000.00	\$10,000.00	
101-794.000-801.000	Contractual Services	\$847.00	\$945.00	\$1,100.00	\$1,000.00	
101-794.000-910.100	Property Insurance	\$284.07	\$953.50	\$953.50	\$1,081.20	
101-794.000-920.000	Utilities	\$335.65	\$350.00	\$400.00	\$400.00	
101-794.000-930.000	Repairs and Maintenance	\$6,945.96	\$5,700.00	\$5,000.00	\$6,000.00	
101-794.000-941.000	Equipment Rental	\$7,268.58	\$5,050.00	\$7,300.00	\$7,500.00	
Totals for dept 794.000 - Community Promotions Program		\$51,756.04	\$51,957.50	\$36,945.62	\$48,244.20	
Dept 796.000 - Facilities - Cemetery FY22 Change to Department 567.000 Cemetery						23
101-796.000-702.000	Wages	\$492.33	\$79.00	\$290.22	\$525.00	
101-796.000-704.100	FICA - Employer's Share	\$30.59	\$5.00	\$18.00	\$33.00	
101-796.000-704.200	Medicare - Employer's Share	\$7.12	\$1.00	\$4.21	\$8.00	
101-796.000-705.000	Medical Insurance - ER	\$32.74		\$62.00	\$84.00	
101-796.000-705.100	Vision Benefits	\$0.45		\$0.65	\$1.00	
101-796.000-705.200	Dental Benefits	\$7.21		\$10.57	\$5.00	
101-796.000-706.000	Life Insurance - ER cost	\$0.69		\$0.97	\$1.00	
101-796.000-707.000	Retirement Contributions-ER	\$37.39		\$49.02	\$12.00	
101-796.000-707.100	Health Care Savings Plan - ER	\$2.97		\$3.78	\$7.00	
101-796.000-708.000	Sick & Accident Premiums-ER	\$4.28		\$7.00	\$10.00	
101-796.000-726.000	Supplies	\$31.69	\$100.00	\$0.00	\$100.00	
101-796.000-910.100	Property Insurance	\$30.86		\$33.65	\$38.16	
101-796.000-910.500	Workers Comp Insurance	\$13.92	\$16.70	\$1.48	\$159.00	16
101-796.000-930.000	Repairs and Maintenance	\$1,407.50	\$1,200.00	\$500.00	\$600.00	
101-796.000-941.000	Equipment Rental	\$535.76	\$500.00	\$220.00	\$500.00	
Totals for dept 796.000 - Facilities - Cemetary		\$2,635.50	\$1,901.70	\$1,201.55	\$2,083.16	
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-726.000	Supplies	\$1,457.30	\$100.00	\$450.00	\$1,700.00	
101-797.000-801.000	Contractual Services	\$42.30	\$3,290.00	\$0.00	\$3,290.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
101-797.000-910.100	Property Insurance	\$67.16				
101-797.000-920.000	Utilities	\$2,054.42	\$1,500.00	\$2,000.00	\$2,100.00	
101-797.000-930.000	Repairs and Maintenance	\$3,336.64	\$4,000.00	\$4,500.00		
Totals for dept 797.000 - Facilities - City Parking Lots		\$6,957.82	\$8,890.00	\$6,950.00	\$6,800.00	
Dept 851.000 - Retired Employee Health Care						
101-851.000-705.000	Medical Insurance - ER	\$19,623.27	\$25,900.00	\$21,000.00	\$21,000.00	
Totals for dept 851.000 - Retired Employee Health Care		\$19,623.27	\$25,900.00	\$21,000.00	\$21,000.00	
Dept 965.000 - Transfers Out						
101-965.000-998.202	Trf Out to Major Street Fund		\$240.41	\$240.41	\$175,000.00	27
101-965.000-998.203	Trf Out to Local Street Fund		\$240.41	\$240.41	\$0.00	
101-965.000-998.226	Trf Out to Garbage Fund		\$541.95	\$541.95	\$0.00	
101-965.000-998.350	Transfer Out to City Hall Debt	\$84,567.50	\$100,367.50	\$98,778.83	\$0.00	
101-965.000-998.402	Transfer Out to Fire Equip Fd	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	15
101-965.000-998.590	Transfers OUT to Water Fund		\$2,316.60	\$2,316.60	\$0.00	
101-965.000-998.591	Trf Out to Sewer Operating Fd		\$2,316.59	\$2,316.59	\$0.00	
101-965.000-998.661	Transfer Out to Motor Pool Fund		\$895.82	\$895.85	\$0.00	
101-965.000-998.865	Transfers Out to Sidewalk Fund	\$1,200.00			\$0.00	
Totals for dept 965.000 - Transfers Out		\$160,767.50	\$181,919.28	\$180,330.64	\$250,000.00	
TOTAL APPROPRIATIONS		\$2,671,129.63	\$2,678,102.81	\$2,517,765.75	\$3,349,985.99	
NET OF REVENUES/APPROPRIATIONS - FUND 101		(\$49,147.50)	(\$83,777.66)	\$189,974.30	\$45,492.03	
BEGINNING FUND BALANCE		\$1,581,174.89	\$1,531,624.39	\$1,531,624.39	\$1,721,598.69	
FUND BALANCE ADJUSTMENTS		(\$403.00)				
ENDING FUND BALANCE		\$1,531,624.39	\$1,447,846.73	\$1,721,598.69	\$1,767,090.72	
Fund 202 - Major Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
202-000.000-569.000	Act 51 Revenues	\$481,440.36	\$450,000.00	\$500,000.00	\$525,000.00	6
202-000.000-664.000	Interest Income	\$460.15	\$475.00	\$82.00	\$80.00	
Totals for dept 000.000 - General		\$481,900.51	\$450,475.00	\$500,082.00	\$525,080.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 441.000-Miller Rd Park & Ride						
202-441.000-677.000	Reimbursements	\$4,885.12	\$5,000.00	\$3,325.00	\$5,000.00	
Totals for dept 441.000-Miller Rd Park & Ride		\$4,885.12	\$5,000.00	\$3,325.00	\$5,000.00	
Dept 452.100 - Safe Routes to School Grant						
202-452.100-677.000-452.100	Reimbursements			\$5,000.00	\$0.00	
Totals for dept 452.100 - Safe Routes to School Grant		\$0.00	\$0.00	\$5,000.00	\$0.00	
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-677.000-453.105	Reimbursements	\$31,661.74				
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP		\$31,661.74	\$0.00	\$0.00	\$0.00	
Dept 463.000 - Routine Maint - Streets						
202-463.000-677.000	Reimbursements	\$3,080.00				
Totals for dept 463.000 - Routine Maint - Streets		\$3,080.00	\$0.00	\$0.00	\$0.00	
Dept 474.000 - Traffic Services						
202-474.000-677.000	Reimbursements			\$364.36	\$0.00	
Totals for dept 474.000 - Traffic Services		\$0.00	\$0.00	\$364.36	\$0.00	
Dept 478.000 - Snow & Ice Removal						
202-478.000-677.000	Reimbursements	\$2,410.06	\$2,400.00	\$1,971.22	\$2,100.00	
Totals for dept 478.000 - Snow & Ice Removal		\$2,410.06	\$2,400.00	\$1,971.22	\$2,100.00	
Dept 931.000 - Transfers IN						
202-931.000-699.101	Transfer In from Genl Fund	\$0.00	\$240.41	\$240.41	\$175,000.00	27
202-931.000-699.204	Transfer in from Municipal Street Fund	\$0.00	\$0.00	\$0.00	\$400,000.00	28
Totals for dept 931.000 - Transfers IN		\$0.00	\$240.41	\$240.41	\$575,000.00	
TOTAL ESTIMATED REVENUES		\$523,937.43	\$458,115.41	\$510,982.99	\$1,107,180.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
APPROPRIATIONS						
Dept 228.000 - Information Technology						
202-228.000-726.000	Supplies		\$3.12	\$3.12	\$0.00	
202-228.000-801.000	Contractual Services	\$512.04	\$1,000.00	\$1,000.00	\$1,100.00	
202-228.000-976.000	Equipment	\$150.71	\$227.91	\$227.91	\$125.00	
Totals for dept 228.000 - Information Technology		\$662.75	\$1,231.03	\$1,231.03	\$1,225.00	
Dept 429.000 - Occupational Safety						
202-429.000-702.000	Wages	\$126.26				
202-429.000-704.100	FICA - Employer's Share	\$7.83				
202-429.000-704.200	Medicare - Employer's Share	\$1.84				
202-429.000-941.000	Equipment Rental	\$59.46				
Totals for dept 429.000 - Occupational Safety		\$195.39	\$0.00	\$0.00	\$0.00	
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-702.000-441.000	Wages	\$2,388.75	\$1,300.00	\$1,400.00	\$1,895.00	
202-441.000-704.100-441.000	FICA - Employer's Share	\$148.16	\$80.60	\$87.00	\$118.00	
202-441.000-704.200-441.000	Medicare - Employer's Share	\$34.58	\$18.85	\$20.35	\$28.00	
202-441.000-705.000-441.000	Medical Insurance - ER	\$449.22	\$201.00	\$205.00	\$231.00	
202-441.000-705.100-441.000	Vision Benefits	\$3.71	\$1.65	\$1.91	\$2.00	
202-441.000-705.200-441.000	Dental Benefits	\$37.00	\$16.50	\$19.62	\$25.00	
202-441.000-706.000-441.000	Life Insurance - ER cost	\$5.57	\$2.75	\$3.12	\$3.15	
202-441.000-707.000-441.000	Retirement Contributions-ER	\$90.21	\$28.30	\$50.00	\$23.00	
202-441.000-707.100-441.000	Health Care Savings Plan - ER	\$2.03	\$14.30	\$5.06	\$17.00	
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	\$41.48	\$19.29	\$21.00	\$24.00	
202-441.000-726.000-441.000	Supplies	\$491.20	\$300.00	\$0.00	\$100.00	
202-441.000-920.000-441.000	Utilities	\$976.08	\$1,000.00	\$1,400.00	\$1,400.00	
202-441.000-930.000-441.000	Repairs and Maintenance	\$945.00	\$2,100.00	\$1,250.00	\$2,000.00	
202-441.000-941.000-441.000	Equipment Rental	\$47.30	\$94.27	\$260.00	\$260.00	
Totals for dept 441.000 - Miller Rd Park & Ride		\$5,660.29	\$5,177.51	\$4,723.06	\$6,126.15	
Dept 448.000 - Lighting						
202-448.000-801.000	Contractual Services	\$96,187.00	\$58,330.00	\$43,330.00	\$0.00	
Totals for dept 448.000 - Lighting		\$96,187.00	\$58,330.00	\$43,330.00	\$0.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 449.500 - Right of Way - General						
202-449.500-930.000	Repairs and Maintenance	\$15,982.95	\$10,000.00	\$6,800.00	\$15,000.00	
Totals for dept 449.500 - Right of Way - General		\$15,982.95	\$10,000.00	\$6,800.00	\$15,000.00	
Dept 449.501 - Right of Way - Storms						
202-449.501-801.000	Contractual Services		\$5,000.00		\$10,000.00	
202-449.501-930.000	Repairs and Maintenance		\$15,000.00	\$3,500.00	\$15,000.00	
Totals for dept 449.501 - Right of Way - Storms		\$0.00	\$20,000.00	\$3,500.00	\$25,000.00	
Dept 451.102 - Morrish Rd Bridge Reconstruction						
202-451.102-801.500-451.102	MDOT Project Pmts		\$609.06	\$609.06	\$0.00	
Totals for dept 451.102 - Morrish Rd Bridge Reconstruction		\$0.00	\$609.06	\$609.06	\$0.00	
Dept 452.100 - Safe Routes to School Grant						
202-452.100-801.400-452.100	Design Engineering		\$83,200.00	\$70,000.00	\$13,200.00	2
202-452.100-801.450-452.100	Construction Engineering		\$0.00	\$0.00	\$100,000.00	2
Totals for dept 452.100 - Safe Routes to School Grant		\$0.00	\$83,200.00	\$70,000.00	\$113,200.00	
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-801.450-453.105	Construction Engineering	\$9,338.12				
202-453.105-801.500-453.105	MDOT Project Pmts	\$66,350.32	\$7,475.00	\$7,473.39	\$0.00	
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP		\$75,688.44	\$7,475.00	\$7,473.39	\$0.00	
Dept 454.000 - Major Steets Projects						
202-454.000-801.400-454.100	Design Engineering	\$0.00	\$0.00	\$50,000.00	\$25,700.00	22
202-454.000-801.450-454.100	Construction Engineering	\$0.00	\$0.00	\$0.00	\$150,000.00	22
Totals for dept 454.000 -Major Streets Projects		\$0.00	\$0.00	\$50,000.00	\$175,700.00	
Dept 463.000 - Routine Maint - Streets						
202-463.000-702.000	Wages	\$17,447.44	\$23,192.00	\$24,128.70	\$24,456.00	
202-463.000-704.100	FICA - Employer's Share	\$1,107.77	\$1,443.00	\$1,525.02	\$1,522.00	
202-463.000-704.200	Medicare - Employer's Share	\$259.16	\$338.00	\$356.96	\$355.00	
202-463.000-705.000	Medical Insurance - ER	\$2,797.57	\$3,235.00	\$2,700.00	\$3,913.00	
202-463.000-705.100	Vision Benefits	\$32.16	\$38.00	\$33.30	\$49.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
202-463.000-705.200	Dental Benefits	\$319.04	\$391.00	\$380.25	\$578.00	
202-463.000-706.000	Life Insurance - ER cost	\$42.14	\$59.00	\$56.39	\$75.00	
202-463.000-707.000	Retirement Contributions-ER	\$1,509.22	\$1,187.00	\$1,912.45	\$1,388.00	
202-463.000-707.100	Health Care Savings Plan - ER	\$111.74	\$339.00	\$287.90	\$420.00	
202-463.000-708.000	Sick & Accident Premiums-ER	\$279.91	\$383.00	\$299.80	\$482.00	
202-463.000-726.000	Supplies	\$168.97	\$500.00	\$150.00	\$500.00	
202-463.000-801.000	Contractual Services	\$491.25	\$10,000.00	\$625.00	\$700.00	
202-463.000-910.500	Workers Comp Insurance	\$1,368.79	\$1,620.87	\$1,476.97	\$1,620.87	16
202-463.000-930.000	Repairs and Maintenance	\$14,917.33	\$100,000.00	\$85,000.00	\$100,000.00	
202-463.000-941.000	Equipment Rental	\$18,603.41	\$15,000.00	\$13,120.00	\$20,000.00	
202-463.000-960.000	Education and Training	\$309.12	\$300.00		\$500.00	
Totals for dept 463.000 - Routine Maint - Streets		\$59,765.02	\$158,025.87	\$132,052.74	\$156,558.87	
Dept 463.307 - Oakview - Seymour to Chelmsford						
202-463.307-801.450-463.307	Construction Engineering	\$570.00	\$404,280.46	\$428,653.46	\$489,192.92	
Totals for dept 463.307 - Oakview - Seymour to Chelmsford		\$570.00	\$404,280.46	\$428,653.46	\$489,192.92	
Dept 463.308 - Winston - Oakview to Chesterfield						
202-463.308-801.400-463.308	Design Engineering	\$2,032.00				
202-463.308-801.450-463.308	Construction Engineering		\$36,657.77	\$36,704.27	\$0.00	
Totals for dept 463.308 - Winston - Oakview to Chesterfield		\$2,032.00	\$36,657.77	\$36,704.27	\$0.00	
Dept 473.000 - Routine Maint - Bridges						
202-473.000-801.000	Contractual Services	\$1,275.00	\$1,000.00		\$1,500.00	
Totals for dept 473.000 - Routine Maint - Bridges		\$1,275.00	\$1,000.00	\$0.00	\$1,500.00	
Dept 474.000 - Traffic Services						
202-474.000-702.000	Wages	\$3,918.85	\$2,753.00	\$4,898.00	\$4,517.00	
202-474.000-704.100	FICA - Employer's Share	\$249.71	\$171.00	\$371.26	\$280.00	
202-474.000-704.200	Medicare - Employer's Share	\$58.36	\$40.00	\$85.50	\$66.00	
202-474.000-705.000	Medical Insurance - ER	\$636.53	\$371.00	\$849.60	\$637.00	
202-474.000-705.100	Vision Benefits	\$10.02	\$7.00	\$14.15	\$9.00	
202-474.000-705.200	Dental Benefits	\$124.82	\$96.00	\$138.60	\$100.00	
202-474.000-706.000	Life Insurance - ER cost	\$12.37	\$9.00	\$17.45	\$12.00	
202-474.000-707.000	Retirement Contributions-ER	\$279.75	\$150.00	\$405.83	\$241.40	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
202-474.000-707.100	Health Care Savings Plan - ER	\$51.64	\$49.00	\$81.74	\$66.00	
202-474.000-708.000	Sick & Accident Premiums-ER	\$83.39	\$56.00	\$111.54	\$83.00	
202-474.000-726.000	Supplies	\$2,588.86	\$3,000.00	\$3,500.00	\$3,000.00	
202-474.000-801.000	Contractual Services	\$19,565.43	\$42,819.08	\$19,000.00	\$43,000.00	
202-474.000-920.000	Utilities	\$6,420.78	\$5,500.00	\$5,300.00	\$5,500.00	
202-474.000-941.000	Equipment Rental	\$1,816.63	\$1,000.00	\$1,800.00	\$1,800.00	
Totals for dept 474.000 - Traffic Services		\$35,817.14	\$56,021.08	\$36,573.67	\$59,184.00	
Dept 478.000 - Snow & Ice Removal						
202-478.000-702.000	Wages	\$5,454.83	\$9,281.00	\$8,825.00	\$5,140.00	
202-478.000-704.100	FICA - Employer's Share	\$340.98	\$575.00	\$536.30	\$319.00	
202-478.000-704.200	Medicare - Employer's Share	\$79.73	\$135.00	\$201.00	\$75.00	
202-478.000-705.000	Medical Insurance - ER	\$624.15	\$1,502.00	\$1,722.00	\$872.00	
202-478.000-705.100	Vision Benefits	\$11.42	\$20.00	\$24.50	\$12.00	
202-478.000-705.200	Dental Benefits	\$122.21	\$199.00	\$252.00	\$160.00	
202-478.000-706.000	Life Insurance - ER cost	\$14.78	\$28.00	\$52.70	\$18.00	
202-478.000-707.000	Retirement Contributions-ER	\$350.95	\$223.00	\$680.00	\$193.00	
202-478.000-707.100	Health Care Savings Plan - ER	\$47.16	\$151.00	\$117.25	\$7,519.00	
202-478.000-708.000	Sick & Accident Premiums-ER	\$99.09	\$193.00	\$242.34	\$117.00	
202-478.000-726.000	Supplies	\$13,947.36	\$56,000.00	\$14,800.00	\$30,000.00	
202-478.000-801.000	Contractual Services		\$1,000.00		\$1,000.00	
202-478.000-941.000	Equipment Rental	\$11,409.49	\$12,000.00	\$9,000.00	\$12,000.00	
Totals for dept 478.000 - Snow & Ice Removal		\$32,502.15	\$81,307.00	\$36,453.09	\$57,425.00	
Dept 482.000 - Administrative						
202-482.000-702.000	Wages	\$9,082.66	\$11,895.00	\$11,716.07	\$11,895.00	
202-482.000-704.100	FICA - Employer's Share	\$563.15	\$771.00	\$715.02	\$771.00	
202-482.000-704.200	Medicare - Employer's Share	\$131.76	\$180.00	\$170.76	\$180.00	
202-482.000-705.000	Medical Insurance - ER	\$1,207.84	\$1,121.00	\$1,102.01	\$1,165.00	
202-482.000-705.100	Vision Benefits	\$16.37	\$18.00	\$18.24	\$18.00	
202-482.000-705.200	Dental Benefits	\$143.56	\$213.00	\$209.61	\$213.00	
202-482.000-706.000	Life Insurance - ER cost	\$33.34	\$50.00	\$54.00	\$50.00	
202-482.000-707.000	Retirement Contributions-ER	\$734.55	\$870.00	\$1,051.26	\$870.00	
202-482.000-707.100	Health Care Savings Plan - ER	\$141.68	\$373.00	\$346.45	\$373.00	
202-482.000-708.000	Sick & Accident Premiums-ER	\$117.38	\$171.00	\$168.28	\$171.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
202-482.000-801.000	Contractual Services		\$1,000.00	\$0.00	\$0.00	
202-482.000-941.000	Equipment Rental	\$770.49	\$1,100.00	\$0.00	\$0.00	
Totals for dept 482.000 - Administrative		\$12,942.78	\$17,762.00	\$15,551.70	\$15,707.00	
Dept 538.500 - Intercommunity storm drains						
202-538.500-801.700	Storm/Wtr Shed Permit Fees	\$2,750.76	\$4,500.00	\$4,000.00	\$4,500.00	
202-538.500-803.000	Drain Repairs	\$4,661.07	\$8,000.00	\$5,500.00	\$8,000.00	
Totals for dept 538.500 - Intercommunity storm drains		\$7,411.83	\$12,500.00	\$9,500.00	\$12,500.00	
Dept 965.000 - Transfers Out						
202-965.000-998.203	Trf Out to Local Street Fund	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	
Totals for dept 965.000 - Transfers Out		\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	
TOTAL APPROPRIATIONS		\$446,692.74	\$1,053,576.78	\$983,155.47	\$1,128,318.94	
NET OF REVENUES/APPROPRIATIONS - FUND 202		\$77,244.69	(\$595,461.37)	(\$472,172.48)	(\$21,138.94)	
BEGINNING FUND BALANCE		\$674,695.26	\$751,939.95	\$751,939.95	\$279,767.47	
ENDING FUND BALANCE		\$751,939.95	\$156,478.58	\$279,767.47	\$258,628.53	
Fund 203 - Local Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
203-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwd	\$21,279.16	\$9,594.57	\$9,594.57	\$9,500.00	
203-000.000-569.000	Act 51 Revenues	\$150,410.97	\$135,000.00	\$150,000.00	\$167,000.00	6
203-000.000-664.000	Interest Income	\$84.29	\$100.00	\$187.00	\$35.00	
Totals for dept 000.000 - General		\$171,774.42	\$144,694.57	\$159,781.57	\$176,535.00	
Dept 449.000 - Right of Way Telecomm						
203-449.000-546.000	Right of Way Telecomm	\$22,044.35	\$15,000.00	\$15,000.00	\$15,000.00	
Totals for dept 449.000 - Right of Way Telecomm		\$22,044.35	\$15,000.00	\$15,000.00	\$15,000.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 478.000 - Snow & Ice Removal						
203-478.000-677.000	Reimbursements	\$1,606.70	\$500.00	\$1,314.14	\$1,400.00	
Totals for dept 478.000 - Snow & Ice Removal		\$1,606.70	\$500.00	\$1,314.14	\$1,400.00	
Dept 931.000 - Transfers IN						
203-931.000-699.101	Transfer In from Genl Fund		\$240.41	\$240.41	\$0.00	
203-931.000-699.202	Transfer IN from Major St Fd	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	
203-931.000-699.204	Transfer IN from Municipal Street Fund	\$440,000.00	\$500,000.00	\$500,000.00	\$100,000.00	29
Totals for dept 931.000 - Transfers IN		\$540,000.00	\$600,240.41	\$600,240.41	\$100,000.00	
TOTAL ESTIMATED REVENUES		\$735,425.47	\$760,434.98	\$776,336.12	\$292,935.00	
APPROPRIATIONS						
Dept 228.000 - Information Technology						
203-228.000-726.000	Supplies		\$3.12	\$3.12	\$0.00	
203-228.000-801.000	Contractual Services	\$512.04	\$1,000.00	\$1,000.00	\$1,100.00	
203-228.000-976.000	Equipment	\$150.71	\$227.91	\$227.91	\$125.00	
Totals for dept 228.000 - Information Technology		\$662.75	\$1,231.03	\$1,231.03	\$1,225.00	
Dept 429.000 - Occupational Safety						
203-429.000-702.000	Wages	\$11.61		\$23.68	\$20.00	
203-429.000-704.100	FICA - Employer's Share	\$0.72		\$1.47	\$1.24	
203-429.000-704.200	Medicare - Employer's Share	\$0.17		\$0.34	\$0.29	
203-429.000-941.000	Equipment Rental			\$12.61	\$12.00	
Totals for dept 429.000 - Occupational Safety		\$12.50	\$0.00	\$38.10	\$33.53	
Dept 448.000 - Lighting						
203-448.000-801.000	Contractual Services	\$9,021.00	\$22,222.00	\$7,222.00	\$0.00	
Totals for dept 448.000 - Lighting		\$9,021.00	\$22,222.00	\$7,222.00	\$0.00	
Dept 449.500 - Right of Way - General						
203-449.500-801.000	Contractual Services	\$235.25	\$2,500.00	\$0.00	\$2,500.00	
203-449.500-930.000	Repairs and Maintenance	\$26,786.45	\$20,000.00	\$7,000.00	\$25,000.00	
Totals for dept 449.500 - Right of Way - General		\$27,021.70	\$22,500.00	\$7,000.00	\$27,500.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 449.501 - Right of Way - Storms						
203-449.501-930.000	Repairs and Maintenance	\$69.94	\$659.38	\$1,140.00	\$1,500.00	
Totals for dept 449.501 - Right of Way - Storms		\$69.94	\$659.38	\$1,140.00	\$1,500.00	
Dept 463.000 - Routine Maint - Streets						
203-463.000-702.000	Wages	\$21,516.24	\$30,978.00	\$27,407.90	\$25,511.00	
203-463.000-704.100	FICA - Employer's Share	\$1,352.51	\$1,926.00	\$1,719.37	\$1,588.00	
203-463.000-704.200	Medicare - Employer's Share	\$316.31	\$450.00	\$402.10	\$371.00	
203-463.000-705.000	Medical Insurance - ER	\$4,044.93	\$4,752.00	\$3,337.60	\$4,399.00	
203-463.000-705.100	Vision Benefits	\$43.47	\$55.00	\$43.73	\$49.00	
203-463.000-705.200	Dental Benefits	\$330.08	\$520.00	\$466.77	\$573.00	
203-463.000-706.000	Life Insurance - ER cost	\$58.86	\$85.00	\$73.91	\$78.00	
203-463.000-707.000	Retirement Contributions-ER	\$1,470.17	\$1,725.00	\$2,221.40	\$936.00	
203-463.000-707.100	Health Care Savings Plan - ER	\$76.63	\$478.00	\$322.77	\$438.00	
203-463.000-708.000	Sick & Accident Premiums-ER	\$388.00	\$565.00	\$431.45	\$512.00	
203-463.000-726.000	Supplies	\$125.00	\$1,000.00	\$850.00	\$1,000.00	
203-463.000-801.000	Contractual Services	\$181.25	\$1,500.00	\$313.65	\$500.00	
203-463.000-910.500	Workers Comp Insurance	\$1,383.98	\$1,636.05	\$1,484.09	\$1,636.05	16
203-463.000-930.000	Repairs and Maintenance	\$4,251.21	\$215,000.00	\$160,000.00	\$215,000.00	
203-463.000-941.000	Equipment Rental	\$32,353.66	\$25,000.00	\$20,000.00	\$30,000.00	
203-463.000-960.000	Education and Training	\$85.13	\$1,000.00		\$500.00	
Totals for dept 463.000 - Routine Maint - Streets		\$67,977.43	\$286,670.05	\$219,074.74	\$283,091.05	
Dept 463.106 - Hemsley Reconstruction						
203-463.106-801.400-463.106	Design Engineering	\$2,518.00				
203-463.106-801.450-463.106	Construction Engineering	\$437,879.70				
Totals for dept 463.106 - Hemsley Reconstruction		\$440,397.70	\$0.00	\$0.00	\$0.00	
Dept 463.107 - Chelmsford - Seymour to Oakview						
203-463.107-801.450-463.107	Construction Engineering	\$570.00	\$288,235.56	\$312,639.06	\$318,712.17	
Totals for dept 463.107 - Chelmsford - Seymour to Oakview		\$570.00	\$288,235.56	\$312,639.06	\$318,712.17	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 463.108 - Oxford Court						
203-463.108-801.400-463.108	Design Engineering	\$2,103.71	\$95.29	\$95.29	\$0.00	
203-463.108-801.450-463.108	Construction Engineering	\$570.00	\$134,771.09	\$135,341.09	\$0.00	
Totals for dept 463.108 - Oxford Court		\$2,673.71	\$134,866.38	\$135,436.38	\$0.00	
Dept 474.000 - Traffic Services						
203-474.000-702.000	Wages	\$2,432.47	\$4,520.00	\$6,828.00	\$3,689.00	
203-474.000-704.100	FICA - Employer's Share	\$153.04	\$280.00	\$430.00	\$228.00	
203-474.000-704.200	Medicare - Employer's Share	\$35.70	\$66.00	\$100.91	\$54.00	
203-474.000-705.000	Medical Insurance - ER	\$419.89	\$600.00	\$527.19	\$463.00	
203-474.000-705.100	Vision Benefits	\$6.77	\$11.00	\$8.62	\$8.00	
203-474.000-705.200	Dental Benefits	\$93.26	\$141.00	\$91.59	\$95.00	
203-474.000-706.000	Life Insurance - ER cost	\$9.04	\$14.00	\$11.73	\$10.00	
203-474.000-707.000	Retirement Contributions-ER	\$185.56	\$389.00	\$4.70	\$126.00	
203-474.000-707.100	Health Care Savings Plan - ER	\$38.74	\$76.00	\$44.27	\$55.00	
203-474.000-708.000	Sick & Accident Premiums-ER	\$59.47	\$89.00	\$98.50	\$69.00	
203-474.000-726.000	Supplies		\$10,000.00	\$1,250.00	\$10,000.00	
203-474.000-801.000	Contractual Services		\$624.20	\$240.00	\$500.00	
203-474.000-941.000	Equipment Rental	\$906.06	\$3,500.00	\$3,500.00	\$3,500.00	
Totals for dept 474.000 - Traffic Services		\$4,340.00	\$20,310.20	\$13,135.51	\$18,797.00	
Dept 478.000 - Snow & Ice Removal						
203-478.000-702.000	Wages	\$4,622.51	\$8,798.00	\$6,827.08	\$4,495.00	
203-478.000-704.100	FICA - Employer's Share	\$290.32	\$546.00	\$500.00	\$279.00	
203-478.000-704.200	Medicare - Employer's Share	\$67.91	\$128.00	\$204.80	\$66.00	
203-478.000-705.000	Medical Insurance - ER	\$899.27	\$1,414.00	\$1,832.00	\$853.00	
203-478.000-705.100	Vision Benefits	\$11.47	\$19.00	\$29.00	\$11.00	
203-478.000-705.200	Dental Benefits	\$127.71	\$202.00	\$297.86	\$124.00	
203-478.000-706.000	Life Insurance - ER cost	\$15.54	\$26.00	\$44.30	\$14.00	
203-478.000-707.000	Retirement Contributions-ER	\$286.58	\$223.00	\$534.84	\$121.00	
203-478.000-707.100	Health Care Savings Plan - ER	\$43.26	\$143.00	\$94.37	\$80.00	
203-478.000-708.000	Sick & Accident Premiums-ER	\$107.50	\$70.00	\$220.00	\$103.00	
203-478.000-726.000	Supplies	\$10,321.55	\$44,000.00	\$9,840.00	\$24,000.00	
203-478.000-801.000	Contractual Services		\$2,500.00	\$0.00	\$2,500.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
203-478.000-941.000	Equipment Rental	\$8,505.92	\$11,000.00	\$9,375.00	\$10,000.00	
Totals for dept 478.000 - Snow & Ice Removal		\$25,299.54	\$69,069.00	\$29,799.25	\$42,646.00	
Dept 482.000 - Administrative						
203-482.000-702.000	Wages	\$10,382.61	\$13,500.00	\$8,822.33	\$13,877.00	
203-482.000-704.100	FICA - Employer's Share	\$643.76	\$837.00	\$543.07	\$899.00	
203-482.000-704.200	Medicare - Employer's Share	\$150.62	\$195.75	\$127.28	\$210.00	
203-482.000-705.000	Medical Insurance - ER	\$1,412.69	\$1,308.00	\$826.56	\$1,359.00	
203-482.000-705.100	Vision Benefits	\$19.46	\$22.00	\$13.66	\$22.00	
203-482.000-705.200	Dental Benefits	\$168.26	\$248.00	\$157.18	\$248.00	
203-482.000-706.000	Life Insurance - ER cost	\$39.25	\$58.00	\$37.80	\$58.00	
203-482.000-707.000	Retirement Contributions-ER	\$840.24	\$1,016.00	\$798.00	\$1,016.00	
203-482.000-707.100	Health Care Savings Plan - ER	\$165.26	\$435.00	\$230.00	\$435.00	
203-482.000-708.000	Sick & Accident Premiums-ER	\$138.21	\$200.00	\$126.13	\$201.00	
203-482.000-726.000	Supplies		\$500.00	\$0.00	\$0.00	
203-482.000-941.000	Equipment Rental	\$1,215.73	\$2,000.00	\$0.00	\$0.00	
Totals for dept 482.000 - Administrative		\$15,176.09	\$20,319.75	\$11,682.01	\$18,325.00	
Dept 538.500 - Intercommunity storm drains						
203-538.500-801.700	Storm/Wtr Shed Permit Fees	\$2,750.76	\$4,000.00	\$3,800.00	\$4,000.00	
203-538.500-803.000	Drain Repairs	\$4,182.88	\$6,000.00	\$4,070.00	\$6,000.00	
Totals for dept 538.500 - Intercommunity storm drains		\$6,933.64	\$10,000.00	\$7,870.00	\$10,000.00	
TOTAL APPROPRIATIONS		\$600,156.00	\$876,083.35	\$746,268.08	\$721,829.75	
NET OF REVENUES/APPROPRIATIONS - FUND 203		\$135,269.47	(\$115,648.37)	\$30,068.04	(\$428,894.75)	
BEGINNING FUND BALANCE		\$648,736.43	\$784,005.90	\$784,005.90	\$814,073.94	
ENDING FUND BALANCE		\$784,005.90	\$668,357.53	\$814,073.94	\$385,179.19	
Fund 204 - MUNICIPAL STREET FUND						
ESTIMATED REVENUES						
Dept 000.000 - General						
204-000.000-402.204	Current Tax Revenue Local St Millage	\$646,915.14	\$650,000.00	\$669,000.00	\$661,800.00	24
204-000.000-412.000	Delinquent Tax Revenue	73 \$518.81	\$88.90	\$90.00	\$830.00	May 2020 Edition

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
204-000.000-433.000	St-Charge in Lieu	\$1,431.75	\$1,490.00	\$1,490.00	\$1,488.00	
204-000.000-664.000	Interest Income	\$131.86	\$50.00	\$175.00	\$70.00	
Totals for dept 000.000 - General		\$648,997.56	\$651,628.90	\$670,755.00	\$663,443.00	
TOTAL ESTIMATED REVENUES		\$648,997.56	\$651,628.90	\$670,755.00	\$663,443.00	
APPROPRIATIONS						
Dept 905.000 - Debt Service						
204-905.000-991.354	GO Tax Bond 2017 Principal Payment	\$138,600.00	\$142,450.00	\$142,450.00	\$146,300.00	
204-905.000-995.354	GO Tax Bond 2017 Interest Expense	\$27,225.28	\$25,146.28	\$25,146.28	\$22,724.62	
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	\$385.00	\$320.83	\$320.83	\$385.00	
Totals for dept 905.000 - Debt Service		\$166,210.28	\$167,917.11	\$167,917.11	\$169,409.62	
Dept 965.000 - Transfers Out						
204-965.000-998.202	Trf Out to Major Street Fund	\$0.00	\$0.00	\$0.00	\$400,000.00	28
204-965.000-998.203	Trf Out to Local Street Fund	\$440,000.00	\$500,000.00	\$500,000.00	\$100,000.00	29
Totals for dept 965.000 - Transfers Out		\$440,000.00	\$500,000.00	\$500,000.00	\$500,000.00	
TOTAL APPROPRIATIONS		\$606,210.28	\$667,917.11	\$667,917.11	\$669,409.62	
NET OF REVENUES/APPROPRIATIONS - FUND 204		\$42,787.28	(\$16,288.21)	\$2,837.89	(\$5,966.62)	
BEGINNING FUND BALANCE		\$25,994.94	\$68,782.22	\$68,782.22	\$71,620.11	
ENDING FUND BALANCE		\$68,782.22	\$52,494.01	\$71,620.11	\$65,653.49	
Fund 226 - Garbage Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
226-000.000-402.000	Current Tax Revenue	\$397,577.97	\$405,000.00	\$415,318.43	\$421,000.00	24
226-000.000-412.000	Delinquent Tax Revenue	\$329.30	\$62.32	\$75.00	\$60.00	
226-000.000-433.000	St-Charge in Lieu	\$891.27	\$915.00	\$915.00	\$915.00	
226-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwd	\$13,246.17	\$5,972.57	\$5,972.57	\$6,000.00	
226-000.000-445.000	Late Payment Interest Revenue	\$3,136.78	\$2,500.00	\$3,242.26	\$3,000.00	
226-000.000-664.000	Interest Income	\$2,185.93	\$1,200.00	\$210.00	\$900.00	
Totals for dept 000.000 - General		\$417,367.42	\$415,649.89	\$425,733.26	\$431,875.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 172.000 - Executive						
226-172.000-677.000	Reimbursements			\$0.00	\$0.00	
Totals for dept 172.000 - Executive		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 931.000 - Transfers IN						
226-931.000-699.101	Transfer In from Genl Fund		\$541.95	\$541.95	\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$541.95	\$541.95	\$0.00	
TOTAL ESTIMATED REVENUES		\$417,367.42	\$416,191.84	\$426,275.21	\$431,875.00	
APPROPRIATIONS						
Dept 000.000 - General						
226-000.000-961.350	Other Expense-Debt Service	\$8,456.74	\$10,036.75	\$10,036.75	\$0.00	
Totals for dept 000.000 - General		\$8,456.74	\$10,036.75	\$10,036.75	\$0.00	
Dept 101.000 - Council						
226-101.000-702.000	Wages	\$2,077.38	\$1,920.00	\$2,984.15	\$1,920.00	
226-101.000-704.100	FICA - Employer's Share	\$128.88	\$136.00	\$179.20	\$136.00	
226-101.000-704.200	Medicare - Employer's Share	\$29.91	\$32.00	\$41.92	\$32.00	
226-101.000-726.000	Supplies	\$87.41	\$100.00	\$0.00	\$100.00	
226-101.000-910.200	General Liability Insurance	\$902.57	\$980.89	\$980.89	\$1,112.26	
226-101.000-910.500	Workers Comp Insurance	\$1.59	\$2.68	\$2.68	\$2.87	
226-101.000-960.000	Education and Training	\$366.48	\$580.00	\$589.04	\$600.00	
Totals for dept 101.000 - Council		\$3,594.22	\$3,751.57	\$4,777.88	\$3,903.13	
Dept 172.000 - Executive						
226-172.000-702.000	Wages	\$4,695.76	\$4,790.00	\$4,788.60	\$4,885.00	
226-172.000-704.100	FICA - Employer's Share	\$307.95	\$309.00	\$312.30	\$315.00	
226-172.000-704.200	Medicare - Employer's Share	\$71.98	\$72.00	\$72.95	\$74.00	
226-172.000-705.000	Medical Insurance - ER	\$435.71	\$457.00	\$447.65	\$472.00	
226-172.000-705.100	Vision Benefits	\$7.58	\$8.00	\$7.58	\$8.00	
226-172.000-705.200	Dental Benefits	\$82.07	\$89.00	\$87.38	\$89.00	
226-172.000-706.000	Life Insurance - ER cost	\$19.55	\$21.00	\$22.80	\$21.00	
226-172.000-707.000	Retirement Contributions-ER	\$447.21	\$449.00	\$453.57	\$458.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
226-172.000-707.100	Health Care Savings Plan - ER	\$146.35	\$150.00	\$153.73	\$153.00	
226-172.000-708.000	Sick & Accident Premiums-ER	\$68.61	\$71.00	\$70.10	\$72.00	
226-172.000-726.000	Supplies	\$7.04		\$0.00	\$0.00	
226-172.000-745.000	Postage			\$1.03	\$0.00	
226-172.000-801.000	Contractual Services	(\$13.75)	\$81.30	\$75.00	\$575.00	17
226-172.000-850.000	Communications	\$4.00	\$8.00	\$9.60	\$10.00	
226-172.000-910.200	General Liability Insurance	\$912.64	\$980.00	\$966.12	\$1,095.51	
226-172.000-910.500	Workers Comp Insurance	\$67.43	\$84.00	\$63.19	\$80.73	16
226-172.000-940.000	Vehicle and Travel Expense	\$267.95	\$215.00	\$370.00	\$370.00	
226-172.000-960.000	Education and Training	\$16.40	\$55.00	\$29.19	\$50.00	
226-172.000-961.000	Miscellaneous	\$29.42	\$40.00	\$23.62	\$40.00	
Totals for dept 172.000 - Executive		\$7,573.90	\$7,879.30	\$7,954.41	\$8,768.24	
Dept 201.000 - Finance,Budgeting,Accounting						
226-201.000-702.000	Wages	\$1,976.31				
226-201.000-704.100	FICA - Employer's Share	\$133.70				
226-201.000-704.200	Medicare - Employer's Share	\$31.25				
226-201.000-705.000	Medical Insurance - ER	\$179.50				
226-201.000-705.100	Vision Benefits	\$5.13				
226-201.000-705.200	Dental Benefits	\$46.39				
226-201.000-706.000	Life Insurance - ER cost	\$7.76				
226-201.000-707.000	Retirement Contributions-ER	\$194.02				
226-201.000-707.100	Health Care Savings Plan - ER	\$42.32				
226-201.000-708.000	Sick & Accident Premiums-ER	\$45.52				
226-201.000-726.000	Supplies	\$220.09				
226-201.000-801.000	Contractual Services	\$3,914.92				
226-201.000-805.000	Bank Fees	\$21.60				
226-201.000-960.000	Education and Training	\$30.50				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$6,849.01				
Dept 215.000 - Administration and Clerk						
226-215.000-702.000	Wages	\$2,252.23	\$2,191.00	\$2,166.70	\$2,250.00	
226-215.000-704.100	FICA - Employer's Share	\$139.65	\$136.00	\$134.34	\$139.00	
226-215.000-704.200	Medicare - Employer's Share	\$32.62	\$32.00	\$31.38	\$33.00	
226-215.000-705.000	Medical Insurance - ER	\$20.05		\$0.00	\$0.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
226-215.000-705.100	Vision Benefits	\$0.33		\$0.00	\$0.00	
226-215.000-705.200	Dental Benefits	\$1.79		\$0.00	\$0.00	
226-215.000-706.000	Life Insurance - ER cost	\$15.63	\$17.00	\$18.18	\$17.00	
226-215.000-707.000	Retirement Contributions-ER	\$202.70	\$197.00	\$194.92	\$202.00	
226-215.000-707.100	Health Care Savings Plan - ER	\$62.84	\$66.00	\$69.62	\$67.00	
226-215.000-708.000	Sick & Accident Premiums-ER	\$44.66	\$46.00	\$47.05	\$48.00	
226-215.000-726.000	Supplies	\$8.94	\$50.00	\$0.00	\$50.00	
226-215.000-745.000	Postage	\$577.42	\$250.25	\$575.00	\$600.00	
226-215.000-801.000	Contractual Services	\$510.31	\$294.62	\$10.00	\$100.00	
226-215.000-900.000	Printing and Publishing	\$763.35	\$500.00	\$900.00	\$900.00	
226-215.000-960.000	Education and Training	\$22.08	\$100.00	\$10.00	\$70.00	
Totals for dept 215.000 - Administration and Clerk		\$4,654.60	\$3,879.87	\$4,157.19	\$4,476.00	
Dept 228.000 - Information Technology						
226-228.000-726.000	Supplies		\$10.54	\$10.54	\$0.00	
226-228.000-801.000	Contractual Services	\$1,745.17	\$1,550.00	\$1,550.00	\$1,550.00	
226-228.000-976.000	Equipment	\$301.43	\$525.00		\$250.00	
Totals for dept 228.000 - Information Technology		\$2,046.60	\$2,085.54	\$1,560.54	\$1,800.00	
Dept 253.000 - Treasurer						
226-253.000-702.000	Wages	\$5,356.51	\$8,031.00	\$7,726.30	\$8,978.00	
226-253.000-704.100	FICA - Employer's Share	\$332.19	\$498.00	\$406.25	\$557.00	
226-253.000-704.200	Medicare - Employer's Share	\$77.77	\$116.00	\$113.78	\$130.00	
226-253.000-705.000	Medical Insurance - ER	\$1,044.14	\$1,291.00	\$1,245.00	\$1,373.00	
226-253.000-705.100	Vision Benefits	\$7.23	\$13.00	\$12.17	\$13.00	
226-253.000-705.200	Dental Benefits	\$65.34	\$125.00	\$120.85	\$125.00	
226-253.000-706.000	Life Insurance - ER cost	\$24.14	\$34.00	\$37.00	\$34.00	
226-253.000-707.000	Retirement Contributions-ER	\$421.62	\$568.00	\$626.00	\$586.00	
226-253.000-707.100	Health Care Savings Plan - ER	\$40.81	\$88.00	\$120.00	\$89.00	
226-253.000-708.000	Sick & Accident Premiums-ER	\$92.96	\$144.00	\$144.03	\$149.00	
226-253.000-726.000	Supplies		\$300.00	\$300.00	\$300.00	
226-253.000-745.000	Postage	\$147.74	\$355.00	\$210.00	\$210.00	
226-253.000-801.000	Contractual Services	\$114.29	\$4,105.00	\$4,105.00	\$4,200.00	
226-253.000-805.000	Bank Fees	\$45.60	\$170.00	\$64.40	\$65.00	
226-253.000-910.300	Insurance and Bonds	\$5.00	\$15.00	\$15.00	\$15.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
226-253.000-940.000	Vehicle and Travel Expense	\$61.61	\$55.00	\$42.00	\$55.00	
226-253.000-960.000	Education and Training	\$49.50	\$100.00	\$60.00	\$100.00	
Totals for dept 253.000 - Treasurer		\$7,886.45	\$16,008.00	\$15,347.78	\$16,979.60	
Dept 257.000 - Assessor						
226-257.000-899.000	MTT Appeals and Payments		\$800.00	\$0.00	\$800.00	
Totals for dept 257.000 - Assessor		\$0.00	\$800.00	\$0.00	\$800.00	
Dept 528.000 - Sanitation Collection						
226-528.000-702.000	Wages	\$2,548.80	\$1,982.00	\$3,090.60	\$3,279.00	
226-528.000-704.100	FICA - Employer's Share	\$160.33	\$128.00	\$192.55	\$209.00	
226-528.000-704.200	Medicare - Employer's Share	\$37.43	\$30.00	\$44.90	\$49.00	
226-528.000-705.000	Medical Insurance - ER	\$331.96	\$307.00	\$400.49	\$382.00	
226-528.000-705.100	Vision Benefits	\$3.70	\$3.15	\$5.20	\$5.00	
226-528.000-705.200	Dental Benefits	\$31.04	\$35.00	\$58.18	\$55.00	
226-528.000-706.000	Life Insurance - ER cost	\$6.73	\$8.00	\$12.19	\$11.00	
226-528.000-707.000	Retirement Contributions-ER	\$150.01	\$145.00	\$226.80	\$159.00	
226-528.000-707.100	Health Care Savings Plan - ER	\$24.81	\$62.00	\$70.65	\$78.00	
226-528.000-708.000	Sick & Accident Premiums-ER	\$29.60	\$29.25	\$48.70	\$50.00	
226-528.000-801.000	Contractual Services	\$284,937.24	\$280,000.00	\$292,225.00	\$310,000.00	31
226-528.000-801.701	Landfill fees		\$1,050.00			
226-528.000-910.500	Workers Comp Insurance	\$413.58	\$612.22	\$612.22	\$655.08	16
226-528.000-941.000	Equipment Rental	\$12,656.75	\$9,059.87	\$9,900.00	\$10,000.00	
Totals for dept 528.000 - Sanitation Collection		\$301,331.98	\$293,451.49	\$306,887.48	\$324,932.08	
Dept 530.000 - Wood Chipping						
226-530.000-702.000	Wages	\$18,755.90	\$25,512.00	\$13,780.00	\$23,412.00	
226-530.000-704.100	FICA - Employer's Share	\$1,173.95	\$1,587.00	\$854.40	\$1,457.00	
226-530.000-704.200	Medicare - Employer's Share	\$274.61	\$371.00	\$200.00	\$341.00	
226-530.000-705.000	Medical Insurance - ER	\$2,864.42	\$3,208.00	\$2,072.41	\$3,115.00	
226-530.000-705.100	Vision Benefits	\$40.60	\$43.00	\$25.05	\$40.00	
226-530.000-705.200	Dental Benefits	\$445.99	\$519.00	\$276.55	\$489.00	
226-530.000-706.000	Life Insurance - ER cost	\$52.78	\$65.00	\$41.05	\$62.00	
226-530.000-707.000	Retirement Contributions-ER	\$3,227.09	\$2,993.00	\$3,500.00	\$2,713.00	
226-530.000-707.100	Health Care Savings Plan - ER	\$170.68	\$368.00	\$179.70	\$251.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
226-530.000-708.000	Sick & Accident Premiums-ER	\$346.95	\$405.00	\$288.69	\$394.00	
226-530.000-726.000	Supplies	\$192.61	\$500.00	\$0.00	\$500.00	
226-530.000-801.000	Contractual Services	\$16.00		\$0.00	\$100.00	
226-530.000-910.500	Workers Comp Insurance	\$234.22	\$612.22	\$612.22	\$655.08	16
226-530.000-930.000	Repairs and Maintenance	\$1,589.04	\$1,500.00	\$11.60	\$1,500.00	
226-530.000-941.000	Equipment Rental	\$19,580.37	\$15,000.00	\$12,250.00	\$20,000.00	
Totals for dept 530.000 - Wood Chipping		\$48,965.21	\$52,683.22	\$34,091.67	\$55,129.08	
Dept 782.000 - Facilities - Abrams Park						
226-782.000-702.000	Wages	\$4,179.72	\$6,041.00	\$4,140.00	\$4,994.00	
226-782.000-704.100	FICA - Employer's Share	\$261.46	\$375.00	\$258.00	\$309.00	
226-782.000-704.200	Medicare - Employer's Share	\$61.06	\$88.00	\$69.01	\$72.00	
226-782.000-705.000	Medical Insurance - ER	\$638.75	\$827.00	\$560.00	\$669.00	
226-782.000-705.100	Vision Benefits	\$9.11	\$10.00	\$8.02	\$8.00	
226-782.000-705.200	Dental Benefits	\$103.38	\$124.00	\$89.00	\$104.00	
226-782.000-706.000	Life Insurance - ER cost	\$11.95	\$15.00	\$11.43	\$12.00	
226-782.000-707.000	Retirement Contributions-ER	\$182.53	\$174.00	\$250.00	\$113.00	
226-782.000-707.100	Health Care Savings Plan - ER	\$35.87	\$79.00	\$37.70	\$66.00	
226-782.000-708.000	Sick & Accident Premiums-ER	\$82.31	\$99.00	\$76.51	\$84.00	
226-782.000-941.000	Equipment Rental	\$1,219.18	\$1,300.00	\$2,000.00	\$1,300.00	
Totals for dept 782.000 - Facilities - Abrams Park		\$6,785.32	\$9,132.00	\$7,499.67	\$7,731.00	
Dept 783.000 - Facilities - Elms Rd Park						
226-783.000-702.000	Wages	\$6,111.44	\$7,822.00	\$6,345.85	\$8,339.00	
226-783.000-704.100	FICA - Employer's Share	\$381.22	\$485.00	\$395.00	\$517.00	
226-783.000-704.200	Medicare - Employer's Share	\$89.02	\$113.00	\$92.25	\$121.00	
226-783.000-705.000	Medical Insurance - ER	\$994.80	\$1,141.00	\$866.75	\$1,214.00	
226-783.000-705.100	Vision Benefits	\$13.08	\$14.00	\$11.30	\$14.00	
226-783.000-705.200	Dental Benefits	\$138.62	\$153.00	\$132.53	\$178.00	
226-783.000-706.000	Life Insurance - ER cost	\$17.54	\$19.00	\$17.10	\$21.00	
226-783.000-707.000	Retirement Contributions-ER	\$279.33	\$155.00	\$347.90	\$176.00	
226-783.000-707.100	Health Care Savings Plan - ER	\$49.36	\$105.00	\$57.00	\$115.00	
226-783.000-708.000	Sick & Accident Premiums-ER	\$121.99	\$133.00	\$112.20	\$146.00	
226-783.000-941.000	Equipment Rental	\$1,917.27	\$2,000.00	\$2,600.00	\$2,300.00	
Totals for dept 783.000 - Facilities - Elms Rd Park		\$10,113.67	\$12,140.00	\$10,977.88	\$13,241.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 793.000 - Facilities - City Hall FY22 Change to Department 265.000 Facilities - City Hall						23
226-793.000-702.000	Wages	\$971.95	\$646.00	\$687.45	\$1,052.00	
226-793.000-704.100	FICA - Employer's Share	\$62.69	\$40.00	\$44.15	\$66.00	
226-793.000-704.200	Medicare - Employer's Share	\$14.63	\$9.00	\$10.30	\$15.00	
226-793.000-705.000	Medical Insurance - ER	\$106.20		\$92.60	\$53.00	
226-793.000-705.100	Vision Benefits	\$0.58		\$1.02	\$0.00	
226-793.000-705.200	Dental Benefits	\$6.42		\$12.90	\$5.00	
226-793.000-706.000	Life Insurance - ER cost	\$0.98		\$2.14	\$1.00	
226-793.000-707.000	Retirement Contributions-ER	\$29.05		\$44.80	\$2.00	
226-793.000-707.100	Health Care Savings Plan - ER	\$1.74		\$13.77	\$4.00	
226-793.000-708.000	Sick & Accident Premiums-ER	\$7.12		\$10.02	\$5.00	
226-793.000-726.000	Supplies	\$566.12	\$450.00	\$150.00	\$600.00	
226-793.000-801.000	Contractual Services		\$250.00	\$0.00	\$200.00	
226-793.000-850.000	Communications	\$444.42	\$400.00	\$490.00	\$490.00	
226-793.000-910.100	Property Insurance	\$204.65	\$228.47	\$228.47	\$235.00	
226-793.000-910.500	Workers Comp Insurance	\$28.14	\$33.90	\$33.90	\$36.28	16
226-793.000-920.000	Utilities	\$844.76	\$1,000.00	\$775.00	\$775.00	
226-793.000-930.000	Repairs and Maintenance	\$169.14	\$500.00	\$500.00	\$500.00	
226-793.000-941.000	Equipment Rental	\$747.49	\$500.00	\$500.00	\$900.00	
Totals for dept 793.000 - Facilities - City Hall		\$4,206.08	\$4,057.37	\$3,596.52	\$4,939.28	
TOTAL APPROPRIATIONS		\$412,463.78	\$415,905.11	\$406,887.77	\$442,599.41	
NET OF REVENUES/APPROPRIATIONS - FUND 226		\$4,903.64	\$286.73	\$19,387.44	(\$10,724.41)	
BEGINNING FUND BALANCE		\$331,148.02	\$336,051.66	\$336,051.66	\$355,439.10	
ENDING FUND BALANCE		\$336,051.66	\$336,338.39	\$355,439.10	\$344,714.69	
Fund 248 - Downtown Development Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
248-000.000-402.000	Current Tax Revenue	\$46,512.60	\$66,950.00	\$72,111.01	\$88,000.00	
248-000.000-664.000	Interest Income	\$14.81	\$12.00	\$5.15	\$7.00	
Totals for dept 000.000 - General		\$46,527.41	\$66,962.00	\$72,116.16	\$88,007.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 728.004 - Family Movie Night						
248-728.004-597.000	Grants from Private Entities		\$2,000.00	\$0.00	\$0.00	
Totals for dept 728.004 - Family Movie Night		\$0.00	\$2,000.00	\$0.00	\$0.00	
TOTAL ESTIMATED REVENUES		\$46,527.41	\$68,962.00	\$72,116.16	\$88,007.00	
APPROPRIATIONS						
Dept 173.000 - DDA Administration						
248-173.000-726.000	Supplies		\$13.00	\$13.00	\$0.00	
248-173.000-745.000	Postage	\$19.90	\$20.00	\$4.00	\$4.00	
248-173.000-825.000	Admin Services	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
248-173.000-961.000	Miscellaneous		\$300.00	\$0.00	\$300.00	
Totals for dept 173.000 - DDA Administration		\$2,519.90	\$2,833.00	\$2,517.00	\$2,804.00	
Dept 728.002 - Streetscape						
248-728.002-801.000	Contractual Services	\$0.00	\$0.00	\$0.00	\$1,000.00	
248-728.002-967.101	Contribution to General Fund	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	14
248-728.002-968.000	Depreciation Expense	\$944.29	\$945.00	\$945.00	\$945.00	
Totals for dept 728.002 - Streetscape		\$40,944.29	\$40,945.00	\$40,945.00	\$41,945.00	
Dept 728.003 - Facade Program						
248-728.003-801.000	Contractual Services	\$10,000.00	\$12,500.00	\$12,500.00	\$12,500.00	
Totals for dept 728.003 - Facade Program		\$10,000.00	\$12,500.00	\$12,500.00	\$12,500.00	
Dept 728.004 - Family Movie Night						
248-728.004-726.000	Supplies	\$2,015.39	\$8,060.00	\$3,090.00	\$4,000.00	
248-728.004-801.000	Contractual Services	\$3,283.66	\$3,450.00	\$1,820.00	\$0.00	
248-728.004-968.000	Depreciation Expense	\$1,181.75		\$1,181.75	\$1,181.75	
Totals for dept 728.004 - Family Movie Night		\$6,480.80	\$11,510.00	\$6,091.75	\$5,181.75	
TOTAL APPROPRIATIONS		\$59,944.99	\$67,788.00	\$62,053.75	\$62,430.75	
NET OF REVENUES/APPROPRIATIONS - FUND 248		(\$13,417.58)	\$1,174.00	\$10,062.41	\$25,576.25	
BEGINNING FUND BALANCE		\$51,758.49	\$38,340.91	\$38,340.91	\$48,403.22	2021-22 Edition

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
ENDING FUND BALANCE		\$38,340.91	\$39,514.91	\$48,403.32	\$73,979.57	
Fund 350 - City Hall Debt Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
350-000.000-664.000	Interest Income	\$12.68	\$7.00	\$5.25	\$0.00	
Totals for dept 000.000 - General		\$12.68	\$7.00	\$5.25	\$0.00	
Dept 931.000 - Transfers IN						
350-931.000-699.101	Transfer In from Genl Fund	\$84,567.50	\$100,357.50	\$98,778.83	\$0.00	
Totals for dept 931.000 - Transfers IN		\$84,567.50	\$100,357.50	\$98,778.83	\$0.00	
TOTAL ESTIMATED REVENUES		\$84,580.18	\$100,364.50	\$98,784.08	\$0.00	
APPROPRIATIONS						
Dept 905.000 - Debt Service						
350-905.000-991.000	Bond Principal Payments	\$75,000.00	\$95,000.00	\$95,000.00	\$0.00	
350-905.000-995.000	Bond Interest Payments	\$9,567.50	\$5,367.50	\$5,367.50	\$0.00	
350-905.000-996.000	Agent Fees	\$750.00	\$750.00	\$375.00	\$0.00	
Totals for dept 905.000 - Debt Service		\$85,317.50	\$101,117.50	\$100,742.50	\$0.00	
TOTAL APPROPRIATIONS		\$85,317.50	\$101,117.50	\$100,742.50	\$0.00	
NET OF REVENUES/APPROPRIATIONS - FUND 350		(\$737.32)	(\$753.00)	(\$1,958.42)	\$0.00	
BEGINNING FUND BALANCE		\$3,075.94	\$2,338.62	\$2,338.62		
ENDING FUND BALANCE		\$2,338.62	\$1,585.62	\$380.20	\$0.00	

Fund 402 - Fire Equip Replacement Fund

ESTIMATED REVENUES

Dept 000.000 - General

402-000.000-664.000	Interest Income	\$16.01	\$11.00	\$240.00	\$200.00	
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Totals for dept 000.000 - General		\$16.01	\$11.00	\$240.00	\$200.00	
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GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 931.000 - Transfers IN						
402-931.000-699.101	Transfer In from Genl Fund	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	
Totals for dept 931.000 - Transfers IN		\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	
TOTAL ESTIMATED REVENUES		\$75,016.01	\$75,011.00	\$75,240.00	\$75,200.00	
APPROPRIATIONS						
Dept 336.000 - Fire Department						
402-336.000-976.000	Equipment	\$5,838.79	\$3,500.00	\$0.00	\$0.00	
Totals for dept 336.000 - Fire Department		\$5,838.79	\$3,500.00	\$0.00	\$0.00	
TOTAL APPROPRIATIONS		\$5,838.79	\$3,500.00	\$0.00	\$0.00	
NET OF REVENUES/APPROPRIATIONS - FUND 402		\$69,177.22	\$71,511.00	\$75,240.00	\$75,200.00	
BEGINNING FUND BALANCE		\$37,772.64	\$106,949.86	\$106,949.86	\$182,189.86	
ENDING FUND BALANCE		\$106,949.86	\$178,460.86	\$182,189.86	\$257,389.86	
Fund 590 - Water Supply Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
590-000.000-664.000	Interest Income	\$11,700.67	\$6,000.00	\$2,140.00	\$1,100.00	
Totals for dept 000.000 - General		\$11,700.67	\$6,000.00	\$2,140.00	\$1,100.00	
Dept 172.000 - Executive						
590-172.000-677.000	Reimbursements				\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 540.000 - Water System						
590-540.000-551.000	Other State Grant Revenue		\$1,000.00	\$1,000.00	\$0.00	
590-540.000-600.000	Water Fees	\$594,361.85	\$610,000.00	\$595,000.00	\$600,000.00	
590-540.000-601.000	Metered Services	\$1,547,849.58	\$1,590,000.00	\$1,545,000.00	\$1,560,000.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
590-540.000-602.000	Hydrant Rental	\$950.00	\$950.00	\$950.00	\$950.00	
590-540.000-603.000	Service Fees	\$2,207.00	\$3,400.00	\$300.00	\$1,500.00	
590-540.000-607.000	Tap Fees	\$12,750.00	\$11,250.00	\$26,250.00	\$11,250.00	
590-540.000-627.000	Charges for Services	\$2,810.00	\$1,215.59	\$1,215.59	\$1,500.00	
590-540.000-658.000	Penalty - Late Fee	\$10,352.21	\$7,800.00	\$6,800.00	\$9,500.00	
590-540.000-677.000	Reimbursements	\$189.00	\$0.00	\$0.00	\$0.00	
Totals for dept 540.000 - Water System		\$2,171,469.64	\$2,225,615.59	\$2,176,515.59	\$2,184,700.00	
Dept 543.230 - Water Main Repair USDA Grant						
590-543.230-525.000-543.230	USDA Water Main Grant		\$0.00	\$0.00	\$785,000.00	25
Totals for dept 543.230 - Water Main Repair USDA Grant		\$0.00	\$0.00	\$0.00	\$785,000.00	
Dept 931.000 - Transfers IN						
590-931.000-699.101	Transfer In from Genl Fund		\$2,316.60	\$2,316.60	\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$2,316.60	\$2,316.60	\$0.00	
TOTAL ESTIMATED REVENUES		\$2,183,170.31	\$2,233,932.19	\$2,180,972.19	\$2,970,800.00	
APPROPRIATIONS						
Dept 000.000 - General						
590-000.000-961.000	Miscellaneous		\$3.42	(\$3.42)	\$0.00	
590-000.000-961.350	Other Expense-Debt Service	\$21,141.88	\$25,091.88	\$25,091.88	\$0.00	
Totals for dept 000.000 - General		\$21,141.88	\$25,095.30	\$25,088.46	\$0.00	
Dept 101.000 - Council						
590-101.000-702.000	Wages	\$5,193.87	\$7,920.00	\$7,237.50	\$7,920.00	
590-101.000-704.100	FICA - Employer's Share	\$322.35	\$491.00	\$449.61	\$491.00	
590-101.000-704.200	Medicare - Employer's Share	\$75.36	\$115.00	\$105.10	\$115.00	
590-101.000-726.000	Supplies	\$218.51	\$195.00	\$0.00	\$195.00	
590-101.000-910.200	General Liability Insurance	\$2,256.42	\$2,452.23	\$2,452.23	\$2,780.65	
590-101.000-910.500	Workers Comp Insurance	\$3.96	\$482.00	\$6.70	\$7.17	16
590-101.000-960.000	Education and Training	\$916.18	\$2,000.00	\$1,472.59	\$1,700.00	
Totals for dept 101.000 - Council		\$8,986.65	\$13,655.23	\$11,723.73	\$13,208.82	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 172.000 - Executive						
590-172.000-702.000	Wages	\$18,783.20	\$19,160.00	\$19,155.30	\$19,540.00	
590-172.000-704.100	FICA - Employer's Share	\$1,240.38	\$1,238.00	\$1,262.44	\$1,261.00	
590-172.000-704.200	Medicare - Employer's Share	\$290.13	\$289.00	\$295.35	\$295.00	
590-172.000-705.000	Medical Insurance - ER	\$1,742.82	\$1,827.00	\$1,790.25	\$1,888.00	
590-172.000-705.100	Vision Benefits	\$30.34	\$31.00	\$30.35	\$31.00	
590-172.000-705.200	Dental Benefits	\$328.16	\$355.00	\$349.31	\$355.00	
590-172.000-706.000	Life Insurance - ER cost	\$78.10	\$83.00	\$91.14	\$84.00	
590-172.000-707.000	Retirement Contributions-ER	\$5,677.58	\$1,797.00	\$1,835.00	\$1,831.00	
590-172.000-707.100	Health Care Savings Plan - ER	\$589.66	\$599.00	\$621.25	\$610.00	
590-172.000-708.000	Sick & Accident Premiums-ER	\$274.45	\$285.00	\$280.40	\$287.00	
590-172.000-726.000	Supplies	\$17.60	\$50.00	\$0.00	\$50.00	
590-172.000-745.000	Postage			\$2.58	\$0.00	
590-172.000-801.000	Contractual Services	\$763.10	\$560.77	\$560.77	\$1,300.00	17
590-172.000-910.200	General Liability Insurance	\$2,281.61	\$2,415.30	\$2,415.30	\$2,738.78	
590-172.000-910.500	Workers Comp Insurance	\$168.58	\$175.00	\$163.90	\$201.82	16
590-172.000-940.000	Vehicle and Travel Expense	\$1,222.68	\$950.00	\$1,811.00	\$1,811.00	
590-172.000-960.000	Education and Training	\$40.99	\$80.00	\$60.00	\$60.00	
590-172.000-961.000	Miscellaneous	\$653.89	\$125.00	\$140.00	\$125.00	
Totals for dept 172.000 - Executive		\$34,183.27	\$30,020.07	\$30,864.34	\$32,468.60	
Dept 201.000 - Finance,Budgeting,Accounting						
590-201.000-702.000	Wages	\$8,214.41				
590-201.000-704.100	FICA - Employer's Share	\$520.45				
590-201.000-704.200	Medicare - Employer's Share	\$121.73				
590-201.000-705.000	Medical Insurance - ER	\$1,373.92				
590-201.000-705.100	Vision Benefits	\$13.43				
590-201.000-705.200	Dental Benefits	\$120.98				
590-201.000-706.000	Life Insurance - ER cost	\$39.00				
590-201.000-707.000	Retirement Contributions-ER	\$2,018.89				
590-201.000-707.100	Health Care Savings Plan - ER	\$42.32				
590-201.000-708.000	Sick & Accident Premiums-ER	\$155.36				

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
590-201.000-726.000	Supplies	\$376.95				
590-201.000-801.000	Contractual Services	\$9,776.45				
590-201.000-805.000	Bank Fees	\$54.00				
590-201.000-960.000	Education and Training	\$76.25				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$22,904.14				
Dept 215.000 - Administration and Clerk						
590-215.000-702.000	Wages	\$10,419.16	\$11,702.00	\$9,618.00	\$9,562.00	
590-215.000-704.100	FICA - Employer's Share	\$646.06	\$726.00	\$596.29	\$593.00	
590-215.000-704.200	Medicare - Employer's Share	\$151.13	\$170.00	\$139.48	\$139.00	
590-215.000-705.000	Medical Insurance - ER	\$85.19	\$0.00	\$0.00	\$0.00	
590-215.000-705.100	Vision Benefits	\$1.48	\$0.00	\$0.00	\$0.00	
590-215.000-705.200	Dental Benefits	\$7.65	\$0.00	\$0.00	\$0.00	
590-215.000-706.000	Life Insurance - ER cost	\$66.34	\$71.00	\$77.53	\$71.00	
590-215.000-707.000	Retirement Contributions-ER	\$2,153.48	\$838.00	\$865.65	\$861.00	
590-215.000-707.100	Health Care Savings Plan - ER	\$267.35	\$279.00	\$308.48	\$287.00	
590-215.000-708.000	Sick & Accident Premiums-ER	\$189.84	\$197.00	\$199.94	\$204.00	
590-215.000-726.000	Supplies	\$5.59	\$100.00	\$0.00	\$50.00	
590-215.000-745.000	Postage	\$1,049.94	\$1,000.00	\$1,100.00	\$1,100.00	
590-215.000-801.000	Contractual Services	\$1,268.36	\$1,000.00	\$200.00	\$200.00	
590-215.000-900.000	Printing and Publishing	\$1,908.43	\$3,000.00	\$2,235.00	\$2,200.00	
590-215.000-960.000	Education and Training	\$55.21	\$500.00	\$40.00	\$200.00	
590-215.000-976.000	Equipment	\$0.00	\$0.00	\$38.87	\$0.00	
Totals for dept 215.000 - Administration and Clerk		\$18,275.21	\$19,583.00	\$15,419.24	\$15,467.00	
Dept 228.000 - Information Technology						
590-228.000-726.000	Supplies		\$38.87	\$38.87	\$0.00	
590-228.000-801.000	Contractual Services	\$4,127.24	\$4,800.00	\$4,500.00	\$4,800.00	
590-228.000-976.000	Equipment	\$479.25	\$2,051.26	\$2,051.26	\$1,125.00	
Totals for dept 228.000 - Information Technology		\$4,606.49	\$6,890.13	\$6,590.13	\$5,925.00	
Dept 253.000 - Treasurer						
590-253.000-702.000	Wages	\$25,214.92	\$33,622.00	\$30,930.00	\$37,228.00	
590-253.000-704.100	FICA - Employer's Share	\$1,360.02	\$2,085.00	\$1,900.00	\$2,308.00	
590-253.000-704.200	Medicare - Employer's Share	\$318.14	\$488.00	\$460.00	\$400.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
590-253.000-705.000	Medical Insurance - ER	\$3,125.65	\$2,816.00	\$4,323.45	\$4,419.00	
590-253.000-705.100	Vision Benefits	\$30.67	\$44.00	\$42.21	\$45.00	
590-253.000-705.200	Dental Benefits	\$276.57	\$438.00	\$419.65	\$448.00	
590-253.000-706.000	Life Insurance - ER cost	\$89.18	\$133.00	\$147.12	\$135.00	
590-253.000-707.000	Retirement Contributions-ER	\$4,884.74	\$2,229.00	\$2,420.00	\$2,331.00	
590-253.000-707.100	Health Care Savings Plan - ER	\$155.20	\$213.00	\$220.00	\$223.00	
590-253.000-708.000	Sick & Accident Premiums-ER	\$361.24	\$526.00	\$518.43	\$550.00	
590-253.000-726.000	Supplies		\$750.00	\$750.00	\$750.00	
590-253.000-745.000	Postage	\$339.08	\$800.00	\$320.00	\$320.00	
590-253.000-801.000	Contractual Services	\$285.75	\$14,000.00	\$10,200.00	\$14,000.00	
590-253.000-805.000	Bank Fees	\$114.00	\$170.00	\$161.00	\$161.00	
590-253.000-910.300	Insurance and Bonds	\$12.50	\$37.50	\$37.50	\$39.00	
590-253.000-940.000	Vehicle and Travel Expense	\$184.28	\$200.00	\$140.00	\$200.00	
590-253.000-960.000	Education and Training	\$123.74	\$237.50	\$160.00	\$250.00	
Totals for dept 253.000 - Treasurer		\$36,875.68	\$58,789.00	\$53,149.36	\$63,947.00	
Dept 540.000 - Water System						
590-540.000-702.000	Wages	\$50,727.75	\$62,396.00	\$69,490.00	\$76,528.00	
590-540.000-704.100	FICA - Employer's Share	\$3,246.79	\$3,938.00	\$4,455.00	\$4,815.00	
590-540.000-704.200	Medicare - Employer's Share	\$759.52	\$921.00	\$1,041.45	\$1,126.00	
590-540.000-705.000	Medical Insurance - ER	\$7,763.46	\$9,291.00	\$9,362.55	\$12,705.00	
590-540.000-705.100	Vision Benefits	\$107.41	\$119.00	\$147.31	\$160.00	
590-540.000-705.200	Dental Benefits	\$1,038.56	\$1,349.00	\$1,576.75	\$1,978.00	
590-540.000-706.000	Life Insurance - ER cost	\$164.51	\$220.00	\$261.84	\$281.00	
590-540.000-707.000	Retirement Contributions-ER	\$41,567.29	\$14,650.00	\$14,702.00	\$14,327.00	
590-540.000-707.100	Health Care Savings Plan - ER	\$559.44	\$1,407.00	\$1,369.85	\$1,726.00	
590-540.000-708.000	Sick & Accident Premiums-ER	\$896.07	\$1,141.00	\$1,300.00	\$1,552.00	
590-540.000-726.000	Supplies	\$2,745.65	\$6,000.00	\$6,000.00	\$6,000.00	
590-540.000-726.200	Uniforms	\$1,115.24	\$3,000.00	\$1,000.00	\$1,400.00	
590-540.000-801.000	Contractual Services	\$35,148.82	\$46,735.00	\$36,000.00	\$80,500.00	4,18
590-540.000-850.000	Communications	\$1,681.73	\$1,800.00	\$2,000.00	\$2,000.00	
590-540.000-900.000	Printing and Publishing	\$447.30	\$1,055.00	\$1,100.00	\$1,100.00	
590-540.000-910.100	Property Insurance	\$1,207.05	\$1,344.36	\$1,324.62	\$1,502.02	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
590-540.000-910.500	Workers Comp Insurance	\$1,048.35	\$1,364.30	\$1,266.86	\$1,364.30	16
590-540.000-920.000	Utilities	\$283.10	\$315.00	\$400.00	\$400.00	
590-540.000-924.000	Bulk Treatment Fees/Bulk Water	\$1,490,496.03	\$1,550,000.00	\$1,480,000.00	\$1,500,000.00	
590-540.000-930.000	Repairs and Maintenance	\$46,801.22	\$75,000.00	\$71,000.00	\$60,000.00	
590-540.000-941.000	Equipment Rental	\$16,044.82	\$16,000.00	\$15,000.00	\$20,000.00	
590-540.000-960.000	Education and Training	\$2,486.59	\$4,000.00	\$1,500.00	\$4,000.00	
590-540.000-968.000	Depreciation Expense	\$239,429.28	\$252,700.00	\$300,000.00	\$375,000.00	5
Totals for dept 540.000 - Water System		\$1,945,765.98	\$2,054,745.66	\$2,020,298.23	\$2,168,464.32	
Dept 542.000 - Read and Bill						
590-542.000-702.000	Wages	\$27,699.81	\$29,770.00	\$21,521.00	\$30,053.00	
590-542.000-704.100	FICA - Employer's Share	\$1,775.44	\$1,846.00	\$1,382.05	\$1,863.00	
590-542.000-704.200	Medicare - Employer's Share	\$415.22	\$432.00	\$323.10	\$436.00	
590-542.000-705.000	Medical Insurance - ER	\$7,305.46	\$7,157.00	\$3,716.56	\$8,235.00	
590-542.000-705.100	Vision Benefits	\$71.79	\$67.00	\$34.70	\$74.00	
590-542.000-705.200	Dental Benefits	\$729.53	\$682.00	\$357.65	\$853.00	
590-542.000-706.000	Life Insurance - ER cost	\$101.66	\$101.00	\$61.80	\$113.00	
590-542.000-707.000	Retirement Contributions-ER	\$28,205.96	\$1,559.00	\$1,726.75	\$1,753.00	
590-542.000-707.100	Health Care Savings Plan - ER	\$496.84	\$550.00	\$410.07	\$611.00	
590-542.000-708.000	Sick & Accident Premiums-ER	\$618.17	\$611.00	\$350.00	\$699.00	
590-542.000-726.000	Supplies	\$196.38	\$600.00	\$440.00	\$500.00	
590-542.000-745.000	Postage	\$2,032.00	\$2,500.00	\$2,200.00	\$2,300.00	
590-542.000-801.000	Contractual Services	\$722.33	\$1,500.00	\$1,100.00	\$1,000.00	
590-542.000-941.000	Equipment Rental	\$3,852.69	\$4,100.00	\$1,400.00	\$4,100.00	
Totals for dept 542.000 - Read and Bill		\$74,223.28	\$51,475.00	\$35,023.68	\$52,590.00	
Dept 543.230 - Water Main Repair USDA Grant						
590-543.230-801.000-543.230	Contractual Services	\$60,164.30	\$15,731.65	\$20,104.70	\$0.00	
590-543.230-801.000-543.231	Contractual Services	\$2,052.50		\$0.00	\$0.00	
590-543.230-801.400-543.231	Design Engineering	\$890.50	\$891.25	\$1,523.75	\$0.00	
590-543.230-801.400-543.232	Design Engineering		\$6,982.54	\$6,982.54	\$0.00	
590-543.230-801.400-543.233	Design Engineering		\$2,899.96	\$3,072.46	\$0.00	
590-543.230-801.400-543.234	Design Engineering	\$31,122.75		\$31,122.76	\$0.00	
590-543.230-801.450-543.231	Construction Engineering	(\$2,052.50)	\$273,902.70	\$385,436.44	\$0.00	
590-543.230-801.450-543.232	Construction Engineering		\$323,709.01	\$365,016.76	\$56,240.27	11

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
590-543.230-801.450-543.233	Construction Engineering		\$506,376.74	\$692,872.98	\$882,380.85	11
590-543.230-801.450-543.234	Construction Engineering	(\$31,122.75)	\$87,648.86	\$176,292.97	\$0.00	
590-543.230-801.450-543.235	Construction Engineering		\$142,429.40	\$194,621.15	\$276,950.75	11
590-543.230-801.450-543.236	Construction Engineering		\$13,999.63	\$18,014.38	\$0.00	
590-543.230-801.450-543.237	Construction Engineering		\$18,868.69	\$26,898.19	\$0.00	
Totals for dept 543.230 - Water Main Repair USDA Grant		\$61,054.80	\$1,393,440.43	\$1,921,959.08	\$1,215,556.27	
Dept 793.000 - Facilities - City Hall FY22 Change to Department 265.000 Facilities - City Hall						23
590-793.000-702.000	Wages	\$2,425.32	\$1,678.00	\$1,616.45	\$2,409.00	
590-793.000-704.100	FICA - Employer's Share	\$155.13	\$104.00	\$103.25	\$149.00	
590-793.000-704.200	Medicare - Employer's Share	\$36.34	\$24.00	\$24.45	\$35.00	
590-793.000-705.000	Medical Insurance - ER	\$245.71	\$234.00	\$223.05	\$365.00	
590-793.000-705.100	Vision Benefits	\$1.48		\$2.48	\$1.00	
590-793.000-705.200	Dental Benefits	\$16.00		\$32.17	\$11.00	
590-793.000-706.000	Life Insurance - ER cost	\$2.73		\$5.29	\$2.00	
590-793.000-707.000	Retirement Contributions-ER	\$2,008.09		\$106.45	\$6.00	
590-793.000-707.100	Health Care Savings Plan - ER	\$4.21		\$31.55	\$11.00	
590-793.000-708.000	Sick & Accident Premiums-ER	\$17.71		\$24.94	\$14.00	
590-793.000-726.000	Supplies	\$1,406.62	\$900.00	\$700.00	\$1,800.00	
590-793.000-801.000	Contractual Services		\$100.00	\$0.00	\$100.00	
590-793.000-850.000	Communications	\$1,105.16	\$1,000.00	\$1,400.00	\$1,400.00	
590-793.000-910.100	Property Insurance	\$511.64	\$571.17	\$571.17	\$647.66	
590-793.000-910.500	Workers Comp Insurance	\$70.31	\$84.75	\$84.75	\$90.69	16
590-793.000-920.000	Utilities	\$2,111.89	\$2,400.00	\$2,000.00	\$2,100.00	
590-793.000-930.000	Repairs and Maintenance	\$417.96	\$1,300.00	\$1,190.00	\$1,000.00	
590-793.000-941.000	Equipment Rental	\$1,677.70	\$1,400.00	\$710.00	\$2,000.00	
590-793.000-961.000	Miscellaneous		\$500.00	\$500.00	\$500.00	
Totals for dept 793.000 - Facilities - City Hall		\$12,214.00	\$10,295.92	\$9,326.00	\$12,641.35	
Dept 850.000 - Other Functions						
590-850.000-955.000	OPEB Expense	\$11,298.00		\$11,300.00	\$11,300.00	
Totals for dept 850.000 - Other Functions		\$11,298.00	\$0.00	\$11,300.00	\$11,300.00	
Dept 905.000 - Debt Service						
590-905.000-992.200	LTGO USDA Interest Payments	89	\$91,876.00	\$22,000.00	\$92,200.00	10

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
590-905.000-995.354	GO Tax Bond 2017 Interest Expense	\$8,132.22	\$7,511.23	\$7,511.23	\$6,787.88	
590-905.000-996.354	GO Tax Bond 2017 Agent Fees	\$210.83	\$192.00	\$200.00	\$210.00	
Totals for dept 905.000 - Debt Service		\$8,343.05	\$99,579.23	\$29,711.23	\$38,997.88	
TOTAL APPROPRIATIONS		\$2,259,872.43	\$3,763,568.97	\$4,170,453.48	\$3,630,566.24	
NET OF REVENUES/APPROPRIATIONS - FUND 590		(\$76,702.12)	(\$1,529,636.78)	(\$1,989,481.29)	(\$659,766.24)	
BEGINNING FUND BALANCE		\$6,160,791.23	\$6,084,089.11	\$6,084,089.11	\$4,094,607.82	
ENDING FUND BALANCE		\$6,084,089.11	\$4,554,452.33	\$4,094,607.82	\$3,434,841.58	
Fixed Assets Prior Year - FY21					(\$2,736,199.00)	
Restricted Fund Balance					(\$149,550.00)	10,13,26
Net Unassigned Fund Balance					\$549,092.58	
Fund 591 - Sanitary Sewer Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
591-000.000-664.000	Interest Income	\$18,409.96	\$5,700.00	\$4,170.00	\$3,000.00	
Totals for dept 000.000 - General		\$18,409.96	\$5,700.00	\$4,170.00	\$3,000.00	
Dept 172.000 - Executive						
591-172.000-677.000	Reimbursements				\$0.00	
Totals for dept 172.000 - Executive		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 536.000 - Sewer System						
591-536.000-601.000	Metered Services	\$449,317.73	\$464,000.00	\$455,000.00	\$458,000.00	
591-536.000-605.000	Sewer Fees	\$814,731.59	\$790,000.00	\$790,000.00	\$785,000.00	
591-536.000-606.000	Sewer Inspection Fees	\$105.00	\$140.00	\$175.00	\$140.00	
591-536.000-607.000	Tap Fees	\$6,100.00	\$6,000.00	\$19,600.00	\$6,000.00	
591-536.000-658.000	Penalty - Late Fee	\$5,716.57	\$7,000.00	\$4,000.00	\$6,000.00	
591-536.000-677.000	Reimbursements	\$1,256.13	\$0.00	\$0.00	\$0.00	
Totals for dept 536.000 - Sewer System		\$1,277,227.02	\$1,267,140.00	\$1,268,775.00	\$1,255,140.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 931.000 - Transfers IN						
591-931.000-699.101	Transfer In from Genl Fund		\$2,316.59	\$2,316.59	\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$2,316.59	\$2,316.59	\$0.00	
TOTAL ESTIMATED REVENUES		\$1,295,636.98	\$1,275,156.59	\$1,275,261.59	\$1,258,140.00	
APPROPRIATIONS						
Dept 000.000 - General						
591-000.000-961.000	Miscellaneous			(\$2.47)	\$0.00	
591-000.000-961.350	Other Expense-Debt Service	\$21,141.88	\$25,091.88	\$25,091.88	\$0.00	
Totals for dept 000.000 - General		\$21,141.88	\$25,091.88	\$25,089.41	\$0.00	
Dept 101.000 - Council						
591-101.000-702.000	Wages	\$5,193.25	\$7,920.00	\$5,240.00	\$7,920.00	
591-101.000-704.100	FICA - Employer's Share	\$321.70	\$491.00	\$339.00	\$491.00	
591-101.000-704.200	Medicare - Employer's Share	\$75.23	\$115.00	\$79.05	\$115.00	
591-101.000-726.000	Supplies	\$218.51	\$200.00	\$0.00	\$200.00	
591-101.000-801.000	Contractual Services		\$100.00	\$0.00	\$0.00	
591-101.000-910.200	General Liability Insurance	\$2,256.42	\$2,452.23	\$2,452.23	\$2,780.65	
591-101.000-910.500	Workers Comp Insurance	\$3.96	\$6.70	\$6.70	\$7.17	16
591-101.000-960.000	Education and Training	\$916.18	\$1,700.00	\$1,472.60	\$1,700.00	
Totals for dept 101.000 - Council		\$8,985.25	\$12,984.93	\$9,589.58	\$13,213.82	
Dept 172.000 - Executive						
591-172.000-702.000	Wages	\$18,782.69	\$19,160.00	\$19,430.00	\$19,540.00	
591-172.000-704.100	FICA - Employer's Share	\$1,237.16	\$1,238.00	\$1,312.00	\$1,261.00	
591-172.000-704.200	Medicare - Employer's Share	\$289.34	\$289.00	\$318.92	\$295.00	
591-172.000-705.000	Medical Insurance - ER	\$1,742.80	\$1,827.00	\$1,790.25	\$1,888.00	
591-172.000-705.100	Vision Benefits	\$30.32	\$31.00	\$30.31	\$31.00	
591-172.000-705.200	Dental Benefits	\$328.10	\$355.00	\$349.30	\$355.00	
591-172.000-706.000	Life Insurance - ER cost	\$78.10	\$83.00	\$91.24	\$84.00	
591-172.000-707.000	Retirement Contributions-ER	\$6,964.92	\$1,797.00	\$1,910.00	\$1,831.00	
591-172.000-707.100	Health Care Savings Plan - ER	\$588.12	\$599.00	\$670.00	\$610.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
591-172.000-708.000	Sick & Accident Premiums-ER	\$274.38	\$285.00	\$280.35	\$287.00	
591-172.000-726.000	Supplies	\$17.60	\$25.00	\$0.00	\$25.00	
591-172.000-745.000	Postage			\$2.58	\$0.00	
591-172.000-801.000	Contractual Services	\$328.11	\$500.00	\$365.77	\$1,300.00	17
591-172.000-910.200	General Liability Insurance	\$2,281.61	\$2,415.30	\$2,415.30	\$2,738.78	
	Workers Comp Insurance	\$168.59	\$210.00	\$163.90	\$201.82	16
591-172.000-940.000	Vehicle and Travel Expense	\$1,172.50	\$915.00	\$1,690.80	\$1,688.00	
591-172.000-960.000	Education and Training	\$41.01	\$100.00	\$77.81	\$100.00	
591-172.000-961.000	Miscellaneous	\$65.88	\$150.00	\$137.54	\$150.00	
Totals for dept 172.000 - Executive		\$34,391.23	\$29,979.30	\$31,036.07	\$32,385.60	
Dept 201.000 - Finance,Budgeting,Accounting						
591-201.000-702.000	Wages	\$8,213.99				
591-201.000-704.100	FICA - Employer's Share	\$520.43				
591-201.000-704.200	Medicare - Employer's Share	\$121.66				
591-201.000-705.000	Medical Insurance - ER	\$1,373.95				
591-201.000-705.100	Vision Benefits	\$13.40				
591-201.000-705.200	Dental Benefits	\$120.96				
591-201.000-706.000	Life Insurance - ER cost	\$38.98				
591-201.000-707.000	Retirement Contributions-ER	\$2,665.78				
591-201.000-707.100	Health Care Savings Plan - ER	\$42.32				
591-201.000-708.000	Sick & Accident Premiums-ER	\$155.25				
591-201.000-726.000	Supplies	\$367.22				
591-201.000-801.000	Contractual Services	\$9,776.45				
591-201.000-805.000	Bank Fees	\$54.00				
591-201.000-960.000	Education and Training	\$76.25				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$23,540.64				
Dept 215.000 - Administration and Clerk						
591-215.000-702.000	Wages	\$10,419.27	\$11,702.00	\$9,570.00	\$9,562.00	
591-215.000-704.100	FICA - Employer's Share	\$645.93	\$726.00	\$615.00	\$593.00	
591-215.000-704.200	Medicare - Employer's Share	\$151.10	\$170.00	\$143.64	\$139.00	
591-215.000-705.000	Medical Insurance - ER	\$85.18		\$0.00	\$0.00	
591-215.000-705.100	Vision Benefits	\$1.47		\$0.00	\$0.00	
591-215.000-705.200	Dental Benefits	\$7.66		\$0.00	\$0.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
591-215.000-706.000	Life Insurance - ER cost	\$66.34	\$71.00	\$77.54	\$71.00	
591-215.000-707.000	Retirement Contributions-ER	\$3,445.60	\$838.00	\$895.00	\$861.00	
591-215.000-707.100	Health Care Savings Plan - ER	\$267.28	\$279.00	\$318.50	\$287.00	
591-215.000-708.000	Sick & Accident Premiums-ER	\$189.89	\$197.00	\$199.90	\$204.00	
591-215.000-726.000	Supplies	\$5.59	\$100.00	\$100.00	\$100.00	
591-215.000-745.000	Postage	\$1,049.92	\$1,000.00	\$1,100.00	\$1,100.00	
591-215.000-801.000	Contractual Services	\$1,265.87	\$1,000.00	\$22.50	\$25.00	
591-215.000-900.000	Printing and Publishing	\$1,908.42	\$2,000.00	\$2,226.00	\$2,230.00	
591-215.000-960.000	Education and Training	\$57.70	\$300.00	\$27.50	\$300.00	
591-215.000-961.000	Miscellaneous		\$50.00			
Totals for dept 215.000 - Administration and Clerk		\$19,567.22	\$18,433.00	\$15,295.58	\$15,472.00	
Dept 228.000 - Information Technology						
591-228.000-726.000	Supplies		\$38.87	\$38.87	\$0.00	
591-228.000-801.000	Contractual Services	\$4,127.25	\$4,500.00	\$4,500.00	\$4,500.00	
591-228.000-976.000	Equipment	\$479.25	\$2,051.26	\$2,051.26	\$1,125.00	
Totals for dept 228.000 - Information Technology		\$4,606.50	\$6,590.13	\$6,590.13	\$5,625.00	
Dept 253.000 - Treasurer						
591-253.000-702.000	Wages	\$26,445.69	\$33,622.00	\$30,998.75	\$37,228.00	
591-253.000-704.100	FICA - Employer's Share	\$1,360.10	\$2,085.00	\$2,060.43	\$2,308.00	
591-253.000-704.200	Medicare - Employer's Share	\$318.09	\$488.00	\$475.50	\$540.00	
591-253.000-705.000	Medical Insurance - ER	\$3,125.72	\$4,116.00	\$4,323.60	\$4,419.00	
591-253.000-705.100	Vision Benefits	\$30.61	\$44.00	\$42.24	\$45.00	
591-253.000-705.200	Dental Benefits	\$276.68	\$438.00	\$419.70	\$448.00	
591-253.000-706.000	Life Insurance - ER cost	\$89.17	\$133.00	\$144.13	\$135.00	
591-253.000-707.000	Retirement Contributions-ER	\$6,821.80	\$2,229.00	\$2,513.00	\$2,331.00	
591-253.000-707.100	Health Care Savings Plan - ER	\$155.14	\$213.00	\$227.00	\$223.00	
591-253.000-708.000	Sick & Accident Premiums-ER	\$361.23	\$526.00	\$518.40	\$550.00	
591-253.000-726.000	Supplies		\$800.00	\$800.00	\$800.00	
591-253.000-745.000	Postage	\$339.08	\$800.00	\$400.00	\$400.00	
591-253.000-801.000	Contractual Services	\$285.75	\$9,762.50	\$9,830.00	\$9,850.00	
591-253.000-805.000	Bank Fees	\$114.00	\$170.00	\$161.00	\$161.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
591-253.000-910.300	Insurance and Bonds	\$12.50	\$37.50	\$37.50	\$39.00	
591-253.000-940.000	Vehicle and Travel Expense	\$184.20	\$200.00	\$200.00	\$210.00	
591-253.000-960.000	Education and Training	\$123.76	\$262.50	\$120.00	\$250.00	
Totals for dept 253.000 - Treasurer		\$40,043.52	\$55,926.50	\$53,271.25	\$59,937.00	
Dept 536.000 - Sewer System						
591-536.000-702.000	Wages	\$25,521.50	\$28,986.00	\$28,130.00	\$32,385.00	
591-536.000-704.100	FICA - Employer's Share	\$1,663.47	\$1,853.00	\$1,875.00	\$2,064.00	
591-536.000-704.200	Medicare - Employer's Share	\$389.19	\$433.00	\$442.00	\$483.00	
591-536.000-705.000	Medical Insurance - ER	\$3,842.22	\$4,005.00	\$3,456.00	\$4,445.00	
591-536.000-705.100	Vision Benefits	\$52.57	\$50.00	\$51.00	\$56.00	
591-536.000-705.200	Dental Benefits	\$510.30	\$560.00	\$579.00	\$674.00	
591-536.000-706.000	Life Insurance - ER cost	\$88.85	\$110.00	\$125.75	\$119.00	
591-536.000-707.000	Retirement Contributions-ER	\$7,669.17	\$1,667.00	\$2,479.00	\$1,807.00	
591-536.000-707.100	Health Care Savings Plan - ER	\$333.51	\$769.00	\$771.00	\$813.00	
591-536.000-708.000	Sick & Accident Premiums-ER	\$420.18	\$472.00	\$477.20	\$527.00	
591-536.000-726.000	Supplies	\$1,754.16	\$5,000.00	\$3,300.00	\$5,000.00	
591-536.000-726.200	Uniforms	\$1,115.04	\$3,000.00	\$1,000.00	\$1,400.00	
591-536.000-801.000	Contractual Services	\$32,935.56	\$1,201.48	\$1,225.00	\$5,000.00	
591-536.000-850.000	Communications	\$1,675.74	\$1,680.00	\$1,680.00	\$1,690.00	
591-536.000-910.100	Property Insurance	\$389.34	\$434.68	\$434.68	\$492.90	
591-536.000-910.500	Workers Comp Insurance	\$381.58	\$469.59	\$449.43	\$480.89	16
591-536.000-924.000	Bulk Treatment Fees/Bulk Water	\$607,543.61	\$620,000.00	\$620,000.00	\$622,000.00	
591-536.000-930.000	Repairs and Maintenance	\$12,689.47	\$50,000.00	\$4,700.00	\$15,000.00	
591-536.000-941.000	Equipment Rental	\$3,846.55	\$4,150.00	\$2,300.00	\$4,150.00	
591-536.000-960.000	Education and Training	\$27.79	\$150.00	\$125.00	\$150.00	
591-536.000-968.000	Depreciation Expense	\$283,159.61	\$270,000.00	\$290,000.00	\$290,000.00	
591-536.000-976.000	Equipment		\$1,000.00	\$1,000.00	\$1,000.00	
Totals for dept 536.000 - Sewer System		\$986,009.41	\$995,990.75	\$964,600.06	\$989,736.79	
Dept 537.000 - Sewer Lift Stations						
591-537.000-702.000	Wages	\$2,028.02	\$2,003.00	\$2,097.75	\$2,364.00	
591-537.000-704.100	FICA - Employer's Share	\$130.15	\$130.00	\$140.95	\$152.00	
591-537.000-704.200	Medicare - Employer's Share	\$30.41	\$30.00	\$31.70	\$36.00	
591-537.000-705.000	Medical Insurance - ER	\$307.15	\$187.00	\$263.30	\$284.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
591-537.000-705.100	Vision Benefits	\$3.24	\$3.00	\$3.27	\$4.00	
591-537.000-705.200	Dental Benefits	\$28.67	\$35.00	\$37.31	\$47.00	
591-537.000-706.000	Life Insurance - ER cost	\$6.62	\$8.00	\$9.40	\$9.00	
591-537.000-707.000	Retirement Contributions-ER	\$798.45	\$145.00	\$201.75	\$153.00	
591-537.000-707.100	Health Care Savings Plan - ER	\$23.98	\$62.00	\$65.90	\$70.00	
591-537.000-708.000	Sick & Accident Premiums-ER	\$24.28	\$29.00	\$29.75	\$38.00	
591-537.000-726.000	Supplies		\$250.00	\$250.00	\$250.00	
591-537.000-801.000	Contractual Services	\$665.90	\$1,000.00	\$778.00	\$1,000.00	
591-537.000-920.000	Utilities	\$3,644.75	\$3,700.00	\$3,300.00	\$3,500.00	
591-537.000-930.000	Repairs and Maintenance	\$2,264.27	\$2,500.00	\$2,375.00	\$2,500.00	
591-537.000-941.000	Equipment Rental	\$395.72	\$900.00	\$100.00	\$500.00	
Totals for dept 537.000 - Sewer Lift Stations		\$10,351.61	\$10,982.00	\$9,684.08	\$10,907.00	
Dept 542.000 - Read and Bill						
591-542.000-702.000	Wages	\$29,620.04	\$29,770.00	\$32,292.00	\$24,117.00	
591-542.000-704.100	FICA - Employer's Share	\$1,875.51	\$1,846.00	\$2,114.15	\$1,495.00	
591-542.000-704.200	Medicare - Employer's Share	\$438.47	\$432.00	\$482.00	\$349.00	
591-542.000-705.000	Medical Insurance - ER	\$7,505.36	\$7,157.00	\$8,942.00	\$7,054.00	
591-542.000-705.100	Vision Benefits	\$75.87	\$67.00	\$75.10	\$59.00	
591-542.000-705.200	Dental Benefits	\$729.31	\$682.00	\$764.70	\$645.00	
591-542.000-706.000	Life Insurance - ER cost	\$107.84	\$101.00	\$130.40	\$90.00	
591-542.000-707.000	Retirement Contributions-ER	\$55,991.62	\$13,306.00	\$12,200.00	\$12,359.00	
591-542.000-707.100	Health Care Savings Plan - ER	\$530.74	\$550.00	\$644.00	\$490.00	
591-542.000-708.000	Sick & Accident Premiums-ER	\$654.78	\$611.00	\$694.80	\$550.00	
591-542.000-726.000	Supplies	\$186.62	\$600.00	\$440.00	\$400.00	
591-542.000-745.000	Postage	\$2,032.00	\$2,500.00	\$2,200.00	\$2,300.00	
591-542.000-801.000	Contractual Services	\$722.33	\$1,500.00	\$1,155.00	\$1,500.00	
591-542.000-941.000	Equipment Rental	\$3,819.81	\$4,000.00	\$1,400.00	\$4,250.00	
Totals for dept 542.000 - Read and Bill		\$104,290.30	\$63,122.00	\$63,534.15	\$55,658.00	
Dept 543.310 - Sewer District Rehabilitation						
591-543.310-801.000-543.310	Contractual Services		\$26,263.00	\$26,025.00	\$0.00	
591-543.310-801.450-543.310	Construction Engineering		\$0.00	\$0.00	\$400,000.00	
Totals for dept 543.310 - Sewer District Rehabilitation		\$0.00	\$26,263.00	\$26,025.00	\$400,000.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 543.400 - Reline Existing Sewers						
591-543.400-930.000-543.410	Repairs and Maintenance		\$0.00		\$183,128.00	8
Totals for dept 543.400 - Reline Existing Sewers		\$0.00	\$0.00	\$0.00	\$183,128.00	
Dept 543.401 - Flush & TV Sewers						
591-543.401-801.000	Contractual Services	\$10,197.00	\$15,000.00	\$14,058.00	\$0.00	
591-543.401-930.000-543.401	Repairs and Maintenance		\$75,000.00		\$75,000.00	
Totals for dept 543.401 - Flush & TV Sewers		\$10,197.00	\$90,000.00	\$14,058.00	\$75,000.00	
Dept 793.000 - Facilities - City Hall FY22 Change to Department 265.000 Facilities - City Hall						
591-793.000-702.000	Wages	\$2,425.27	\$1,678.00	\$1,500.00	\$2,409.00	23
591-793.000-704.100	FICA - Employer's Share	\$152.86	\$104.00	\$595.00	\$149.00	
591-793.000-704.200	Medicare - Employer's Share	\$35.68	\$24.00	\$22.90	\$36.00	
591-793.000-705.000	Medical Insurance - ER	\$209.83	\$234.00	\$208.02	\$365.00	
591-793.000-705.100	Vision Benefits	\$1.47		\$2.50	\$1.00	
591-793.000-705.200	Dental Benefits	\$16.00		\$32.18	\$11.00	
591-793.000-706.000	Life Insurance - ER cost	\$2.73		\$5.30	\$2.00	
591-793.000-707.000	Retirement Contributions-ER	\$713.23		\$86.00	\$6.00	
591-793.000-707.100	Health Care Savings Plan - ER	\$4.21		\$24.10	\$11.00	
591-793.000-708.000	Sick & Accident Premiums-ER	\$17.70		\$24.95	\$14.00	
591-793.000-726.000	Supplies	\$1,404.18	\$900.00	\$840.00	\$2,000.00	
591-793.000-850.000	Communications	\$1,105.20	\$1,000.00	\$1,400.00	\$1,400.00	
591-793.000-910.100	Property Insurance	\$511.64	\$571.17	\$571.17	\$647.66	
591-793.000-910.500	Workers Comp Insurance	\$70.30	\$84.75	\$84.75	\$90.69	16
591-793.000-920.000	Utilities	\$2,111.86	\$2,400.00	\$2,013.00	\$1,400.00	
591-793.000-930.000	Repairs and Maintenance	\$422.99	\$1,200.00	\$850.00	\$1,000.00	
591-793.000-941.000	Equipment Rental	\$1,677.65	\$1,350.00	\$650.00	\$2,000.00	
591-793.000-961.000	Miscellaneous		\$250.00	\$0.00	\$0.00	
Totals for dept 793.000 - Facilities - City Hall		\$10,882.80	\$9,795.92	\$8,909.87	\$11,542.35	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 850.000 - Other Functions						
591-850.000-955.000	OPEB Expense	\$9,309.00		\$9,400.00	\$9,400.00	
Totals for dept 850.000 - Other Functions		\$9,309.00	\$0.00	\$9,400.00	\$9,400.00	
TOTAL APPROPRIATIONS		\$1,283,316.36	\$1,345,159.41	\$1,237,083.18	\$1,862,005.56	
NET OF REVENUES/APPROPRIATIONS - FUND 591		\$12,320.62	(\$70,002.82)	\$38,178.41	(\$603,865.56)	
BEGINNING FUND BALANCE		\$7,615,103.16	\$7,627,423.78	\$7,627,423.78	\$7,665,602.19	
ENDING FUND BALANCE		\$7,627,423.78	\$7,557,420.96	\$7,665,602.19	\$7,061,736.63	
Fixed Assets Prior Year - FY21					(\$1,354,870.71)	
Net Fund Balance					\$5,706,865.92	
Fund 661 - Motor Pool Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
661-000.000-664.000	Interest Income	\$3,477.58	\$1,000.00	\$480.00	\$200.00	
661-000.000-667.000	Equipment Rental Income	\$177,046.29	\$158,250.00	\$129,500.00	\$189,800.00	
661-000.000-673.000	Sale of Assets		\$75,000.00	\$0.00		
661-000.000-675.000	Misc.	\$1,036.00	\$1,007.25	\$0.00	\$0.00	
Totals for dept 000.000 - General		\$181,559.87	\$235,257.25	\$129,980.00	\$190,000.00	
Dept 931.000 - Transfers IN						
661-931.000-699.101	Transfer In from Genl Fund		\$895.82	\$895.82	\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$895.82	\$895.82	\$0.00	
TOTAL ESTIMATED REVENUES		\$181,559.87	\$236,153.07	\$130,875.82	\$190,000.00	
APPROPRIATIONS						
Dept 172.000 - Executive						
661-172.000-910.100	Property Insurance	\$9,729.04	\$10,300.00	\$9,736.00	\$9,758.00	
Totals for dept 172.000 - Executive		\$9,729.04	\$10,300.00	\$9,736.00	\$9,758.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET	Reference Notes
Dept 201.000 - Finance,Budgeting,Accounting						
661-201.000-702.000	Wages	\$5,179.68				
661-201.000-704.100	FICA - Employer's Share	\$361.25				
661-201.000-704.200	Medicare - Employer's Share	\$84.42				
661-201.000-705.000	Medical Insurance - ER	\$889.97				
661-201.000-705.100	Vision Benefits	\$9.26				
661-201.000-705.200	Dental Benefits	\$83.70				
661-201.000-706.000	Life Insurance - ER cost	\$25.76				
661-201.000-707.000	Retirement Contributions-ER	\$1,166.29				
661-201.000-707.100	Health Care Savings Plan - ER	\$33.84				
661-201.000-708.000	Sick & Accident Premiums-ER	\$105.01				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$7,939.18				
Dept 228.000 - Information Technology						
661-228.000-726.000	Supplies		\$6.24	\$6.24	\$0.00	
661-228.000-801.000	Contractual Services	\$624.15	\$720.00	\$720.00	\$720.00	
661-228.000-976.000	Equipment	\$106.50	\$455.84	\$455.84	\$250.00	
Totals for dept 228.000 - Information Technology		\$730.65	\$1,182.08	\$1,182.08	\$970.00	
Dept 253.000 - Treasurer						
661-253.000-702.000	Wages		\$5,808.00	\$5,995.00	\$5,798.00	
661-253.000-704.100	FICA - Employer's Share		\$360.00	\$366.25	\$359.00	
661-253.000-704.200	Medicare - Employer's Share		\$84.00	\$89.07	\$84.00	
661-253.000-705.000	Medical Insurance - ER		\$791.00	\$936.62	\$849.00	
661-253.000-705.100	Vision Benefits		\$9.00	\$9.28	\$9.00	
661-253.000-705.200	Dental Benefits		\$94.00	\$126.90	\$94.00	
661-253.000-706.000	Life Insurance - ER cost		\$27.00	\$43.77	\$28.00	
661-253.000-707.000	Retirement Contributions-ER		\$470.00	\$643.34	\$484.00	
661-253.000-707.100	Health Care Savings Plan - ER		\$36.00	\$49.42	\$36.00	
661-253.000-708.000	Sick & Accident Premiums-ER		\$109.00	\$109.61	\$112.00	
Totals for dept 253.000 - Treasurer		\$0.00	\$7,788.00	\$8,369.26	\$7,853.00	
Dept 795.000 - Facilities - City Garage FY22 change Department 265.100 Facilities - City Garage						
661-795.000-702.000	Wages	\$25,264.33	\$16,115.00	\$21,871.26	\$15,588.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	RECOMMENDED BUDGET	
661-795.000-704.100	FICA - Employer's Share	\$1,586.34	\$1,005.00	\$1,375.10	\$2,215.00	
661-795.000-704.200	Medicare - Employer's Share	\$371.11	\$235.00	\$322.00	\$519.00	
661-795.000-705.000	Medical Insurance - ER	\$5,055.39	\$2,716.00	\$3,140.24	\$6,257.00	
661-795.000-705.100	Vision Benefits	\$43.42	\$28.00	\$29.05	\$59.00	
661-795.000-705.200	Dental Benefits	\$357.28	\$270.00	\$271.00	\$518.00	
661-795.000-706.000	Life Insurance - ER cost	\$68.61	\$45.00	\$56.22	\$96.00	
661-795.000-707.000	Retirement Contributions-ER	\$4,461.85	\$1,027.00	\$1,535.00	\$1,083.00	
661-795.000-707.100	Health Care Savings Plan - ER	\$58.96	\$263.00	\$116.67	\$536.00	
661-795.000-708.000	Sick & Accident Premiums-ER	\$481.68	\$292.00	\$218.00	\$672.00	
661-795.000-726.000	Supplies	\$6,781.64	\$5,800.00	\$5,200.00	\$8,000.00	
661-795.000-801.000	Contractual Services	\$642.55	\$500.00	\$100.00	\$750.00	
661-795.000-850.000	Communications	\$160.67	\$420.06	\$800.00	\$850.00	
661-795.000-910.100	Property Insurance	\$1,165.31	\$1,318.07	\$1,318.07	\$1,494.60	
661-795.000-910.500	Workers Comp Insurance	\$237.53	\$285.00	\$277.83	\$297.28	16
661-795.000-920.000	Utilities	\$6,553.20	\$7,900.00	\$6,000.00	\$6,500.00	
661-795.000-920.500	Utilities - Fuel	\$11,054.01	\$14,500.00	\$10,000.00	\$14,500.00	
661-795.000-930.000	Repairs and Maintenance	\$24,452.37	\$50,000.00	\$71,000.00	\$50,000.00	
661-795.000-940.000	Vehicle and Travel Expense	\$33.55	\$500.00		\$80.00	
661-795.000-968.000	Depreciation Expense	\$23,396.47	\$24,000.00	\$30,000.00	\$40,000.00	
661-795.000-976.000	Equipment	\$160.00	\$260,000.00	\$0.00	\$264,000.00	7
Totals for dept 795.000 - Facilities - City Garage		\$112,386.27	\$387,219.13	\$153,630.44	\$434,064.88	
Dept 850.000 - Other Functions						
661-850.000-955.000	OPEB Expense	\$18,727.00		\$18,000.00	\$18,750.00	
Totals for dept 850.000 - Other Functions		\$18,727.00	\$0.00	\$18,000.00	\$18,750.00	
TOTAL APPROPRIATIONS		\$149,512.14	\$406,489.21	\$190,917.78	\$471,395.88	
NET OF REVENUES/APPROPRIATIONS - FUND 661		\$32,047.73	(\$170,336.14)	(\$60,041.96)	(\$281,395.88)	
BEGINNING FUND BALANCE		\$482,672.26	\$514,719.99	\$514,719.99	\$454,678.03	
ENDING FUND BALANCE		\$514,719.99	\$344,383.85	\$454,678.03	\$173,282.15	
Fixed Assets Prior Year - FY21					(\$46,799.40)	
Net Unassigned Fund Balance					\$126,482.75	

Budget Notes Fiscal Year Ending June 30, 2022

1. CDBG senior operations year 1 of 3 \$2,101.25 recorded as revenue (101-694.000-801.050) and expense (101-694.000-529.100).
2. Safe Routes to School Project 452.100 Design Engineering \$13,200 (202-452.100-801.400-452.100) and Construction Engineering \$100,000 (202-452.100-801.450-452.100).
3. Trail Way Project 786.000 – Funding is being received from a DNR Grant (101-786.000-560.000-786.000) \$300,000 and MDOT Alternative Program Grant \$513,500 (101-786.000-510.201-786.000) and MDOT will be billing the City for the 65% of the costs from construction estimated at \$705,700 (101-786.000-801.500). Construction engineering costs not attributed to the contractors estimated at \$118,500 (101-786.000-801.450).
4. USDA Single Audit costs \$6,000 (590-540.000-801.000).
5. Depreciation Expense is expected to increase with the addition of water main reconstruction on several streets by \$75,000 (590-540.000-968.000).
6. Anticipated Act 51 revenue for Major Streets \$525,000 (202-000.000-569.000) and Local Streets \$167,000 (203-000.000-569.000).
7. Motor Pool includes a \$200,000 appropriation for the purchase of a new dump truck (661-795.000-976.000). This item was originally budgeted in the previous year but the City is not expected to take delivery until FY22.
8. Sewer relining \$183,128.00 (591-543.400-930.000-543.409).
9. Constitutional Sales Tax estimated to be \$510,485 (101-000.000-574.100) and Revenue Sharing \$53,500 (101-000.000-574.300).
10. USDA Loan payments for FY22 are estimated as principal of \$100,000 (reduces liability account 590-000.000-301.GLN) which is reflected as restricted fund balance and interest expense of \$32,000 (590-905.000-992.200).
11. Water main work as part of the USDA Grant and Loan Program during FY22 is budgeted in the Water Fund under department 590-543.230. The amounts are listed for each project separately.
12. CDBG Funding for Sidewalks \$35,721.25 Revenue (101-694.000-522.000) and Expense (101-694.000-801.000).
13. Bond Reserve Requirement USDA Water Main Grant & Loan \$7,000 (590-000-000.390.001) which is reflected as restricted fund balance.
14. DDA Loan payment year 3 of 5 for Holland Square Project \$40,000 (248-728.002-967.101) for General Fund (101-728.005-674.248).
15. Annual transfer from General Fund \$75,000 (101-965.000-998.402) to Fire Equipment Fund (402-931.000-699.101).
16. Budgeted increase for Workers Comp Insurance of 7% across all departments.
17. Actuarial Valuation for OPEB Liability \$5,200 (split between Funds 101-172.000-801.000 \$\$2,080; 226-172.000-801.000 \$520; 590-172.000-801.000 \$1,300; 591-172.000-801.000 \$1,300).
18. HydroCorp Expanded Cross Connection Program \$40,164 (590-540.000-801.000).
19. Rental Income on 8002 Miller Road budgeted at 50% collection (101-000.000-667.001).
20. Update to City Master Plan included in Building/Zoning/Planning Department contractual services (101-410.000-801.000 changing to 101-371.000-801.00 in FY22).

21. Election Department wages include \$9,000 for election workers (101-262.000-702.000).
22. Major Street Project 454.100 Morrish Road – Miller to Bristol under Department 454.000 Major Street Projects. Design Engineering \$25,700 (202-454.000-801.400-452.100) and Construction Engineering \$150,000 (202-454.000-801.450-452.100) from OHM for future TIP Project.
23. The new Facilities – City Hall department number beginning in FY22 will be 265.000. The new department for the cemetery will be 567.000 – Cemetery. Building/Zoning/Planning department is changing from department number 410.000 to 371.000 and Facilities – City Garage department is changing from 795.000 to 265.100. These changes are being made to bring the city chart of accounts in compliance with the updated State of Michigan Uniform Chart of Accounts.
24. Tax revenues are calculated to include an allowance for MTT appeals that may decrease revenue collected for General Fund (101-00.00-402.000 & 101-000.000-402.301), Municipal Street Fund (204-000.00-402.204) and Garbage Fund (226-000.000-402.000).
25. The USDA water loan balance should be spent during FY22 and the grant portion will be covering costs associated with the projects remaining. These costs will be reported in Department 590-543.230, various projects including 543.232, 543.233, and 543.235. For this reason a grant reimbursement of \$463,227.59 has been included in the USDA Water Main Grant account (590-543.230-525.000-543.230).
26. GO Tax Bond 2017 principal payment which is reflected in restricted fund balance.
27. Transfer from General Fund of \$175,000 (101-965.000-998.202) to Major Street Fund (202-931.000-699.101). \$75,000 is to use toward Safe Routes to School expenditures.
28. Transfer from Municipal Street Fund \$400,000 (204-965.000-998.202) to Major Street Fund (202-931.000-699.204) for work on major street projects.
29. Transfer from Municipal Street Fund \$100,000 (204-965.000-998.203) to Local Street Fund (203-931.000-699.204) for work on local street projects.
30. Account number 441.000 LCSA Share Taxes will become 573.000. Franchise Fees will now be account number 477.001 while Wireless Leases changes to account 477.100. Under the Building & Zoning & Planning Department account numbers for building permits, plumbing inspection revenue, mechanical revenue, and electrical revenue account numbers are also changing. These changes are being made to bring the city chart of accounts in compliance with the updated State of Michigan Uniform Chart of Accounts.
31. Garbage Contract \$309,600 (101-528.000-801.000).
32. Included in the budget for the DPS are wages and benefits for a 6 month full-time position to be used for a new employee that would shadow an existing worker in case of impending retirement or separation. Departments affected include the parks, street maintenance, traffic, snow removal, water, sewer and water and sewer read and bill.

Fund Balance Statement (Pending)

Appendix

Boards/Officials/Services of Swartz Creek (Flow Chart)	pg. 104
Swartz Creek City Millages (Chart)	pg. 105
Homestead & Non-Homestead (Charts)	pg. 106
Genesee County City Levies (Chart)	pg. 107
Public Safety Revenues and Expenses (Chart)	pg. 108
City of Swartz Creek Budgetary Funds (Flow Chart)	pg. 109
Basis of Budgeting	pg. 110
Funds Description	pg. 111
Consolidated Capital Improvement Program.....	pg. 112
DDA Investment Plan	pg. 116
Park Investment Plan	pg. 117
Sewer 20 Year Investment Plan	pg. 118
Water 5 & 20 Year Investment Plan With Map.....	pg. 119
Street 20 Year Investment Plan & Map	pg. 122

Boards/Officials/Services of Swartz Creek

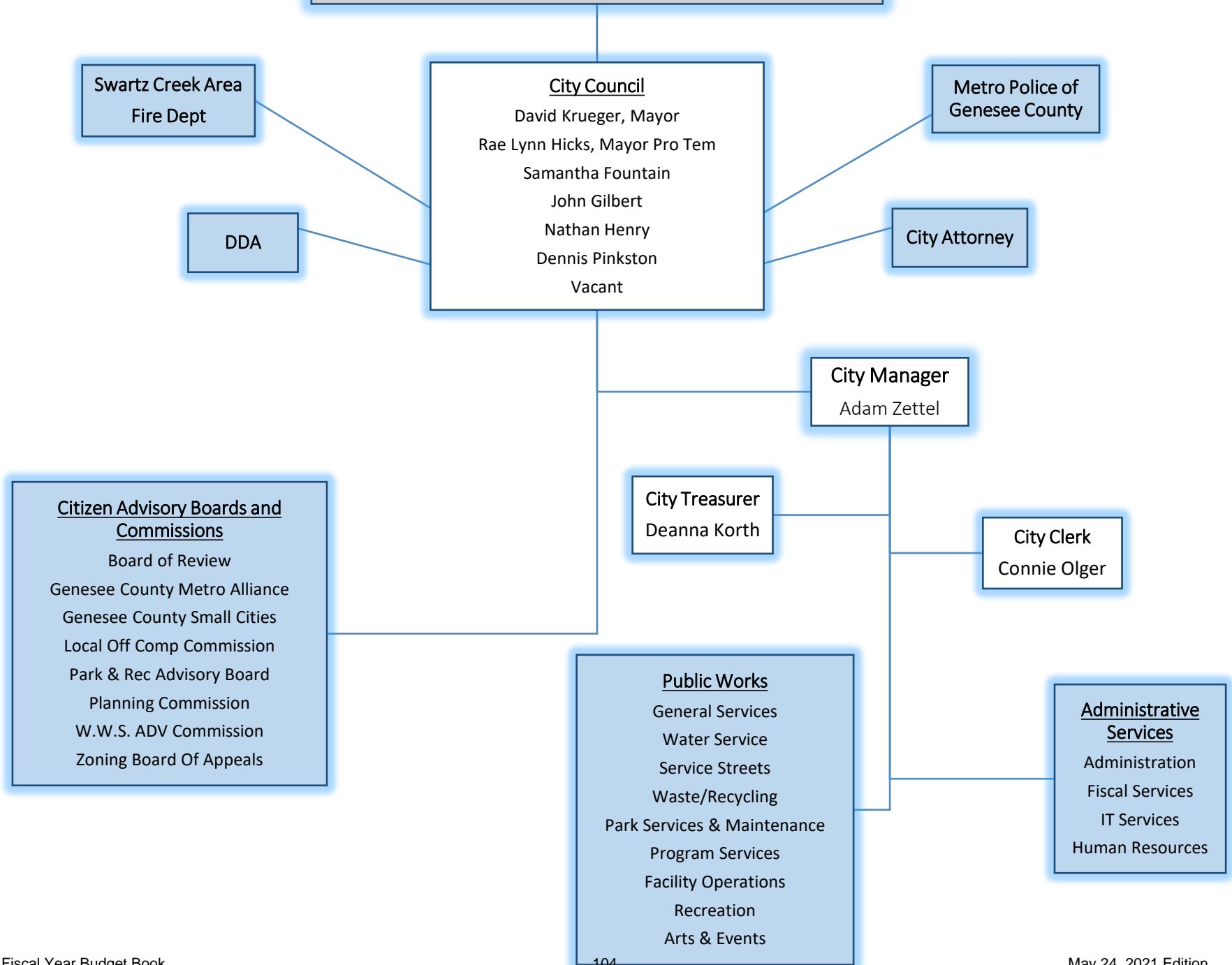


Figure 1. SWARTZ CREEK CITY MILLAGES

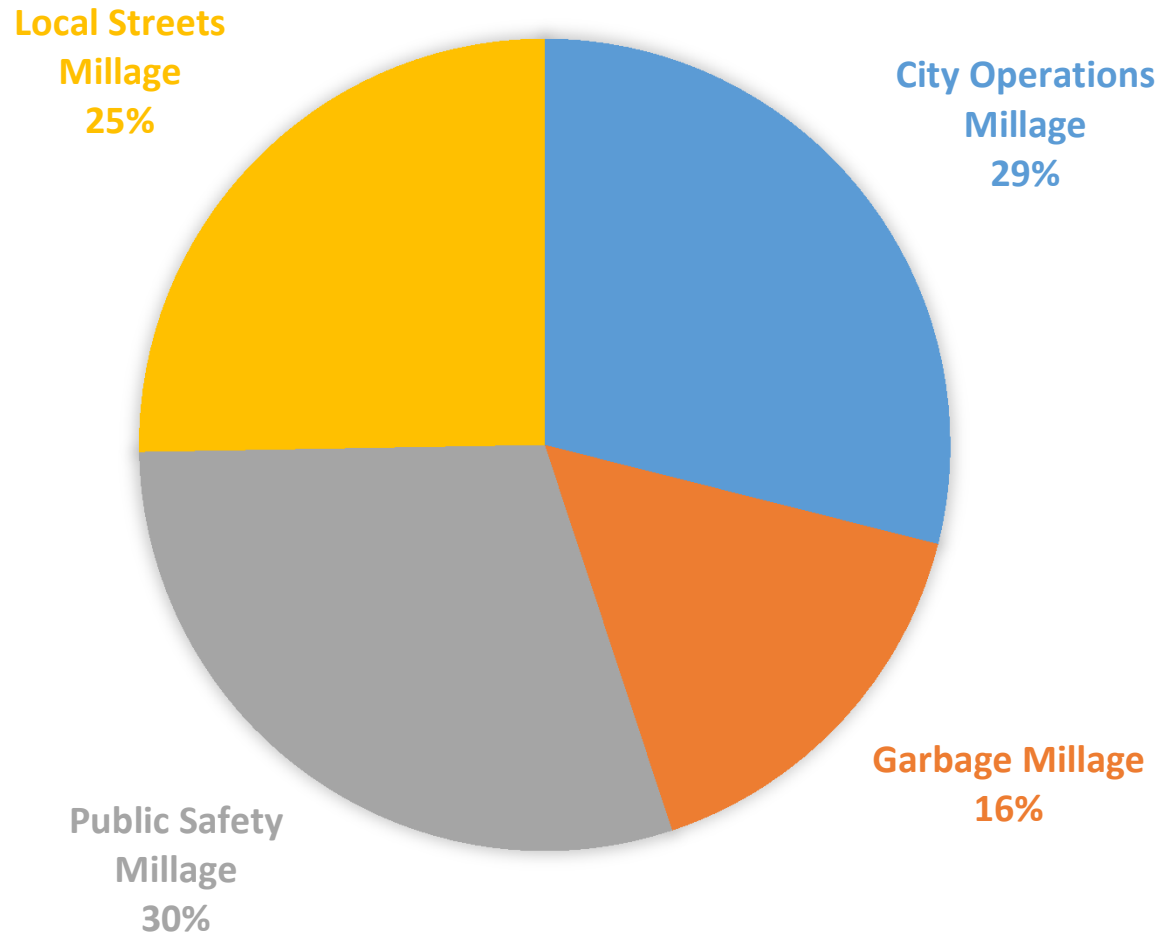


Figure 2. City Tax Effort for Owner Occupied Dwellings

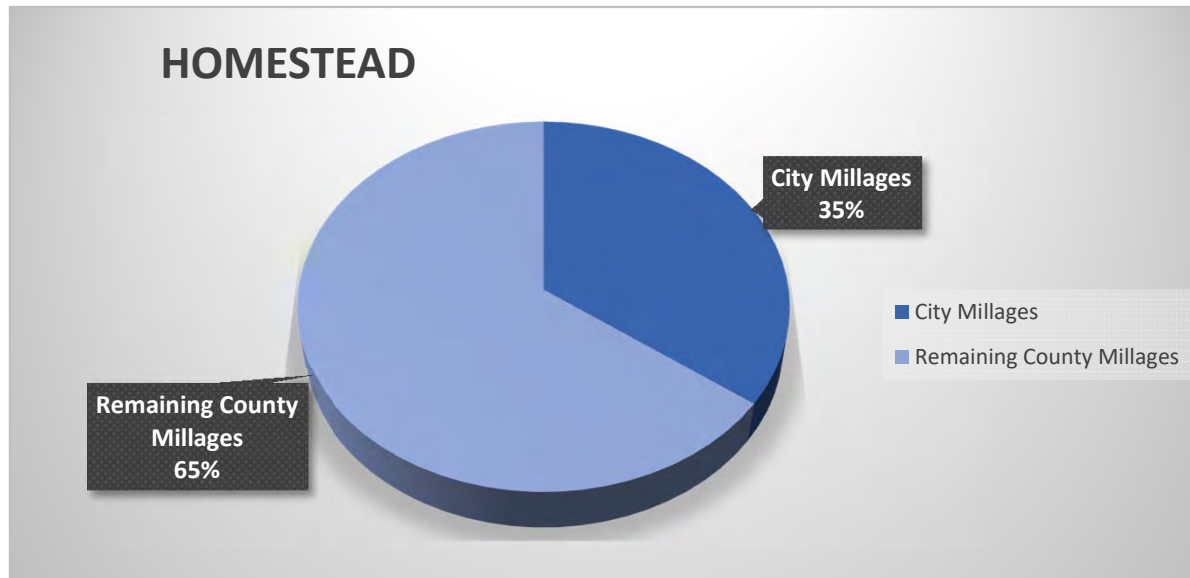


Figure 3. City Tax Effort on Non-residential and Rental Properties

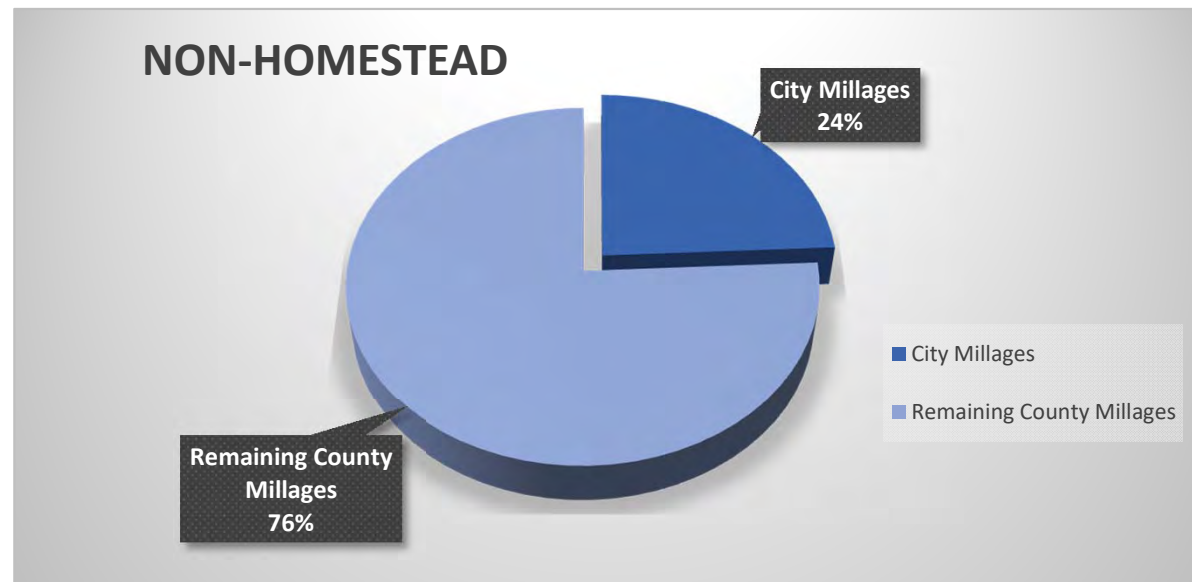


Figure 4. Genesee County City Tax Effort in 2020

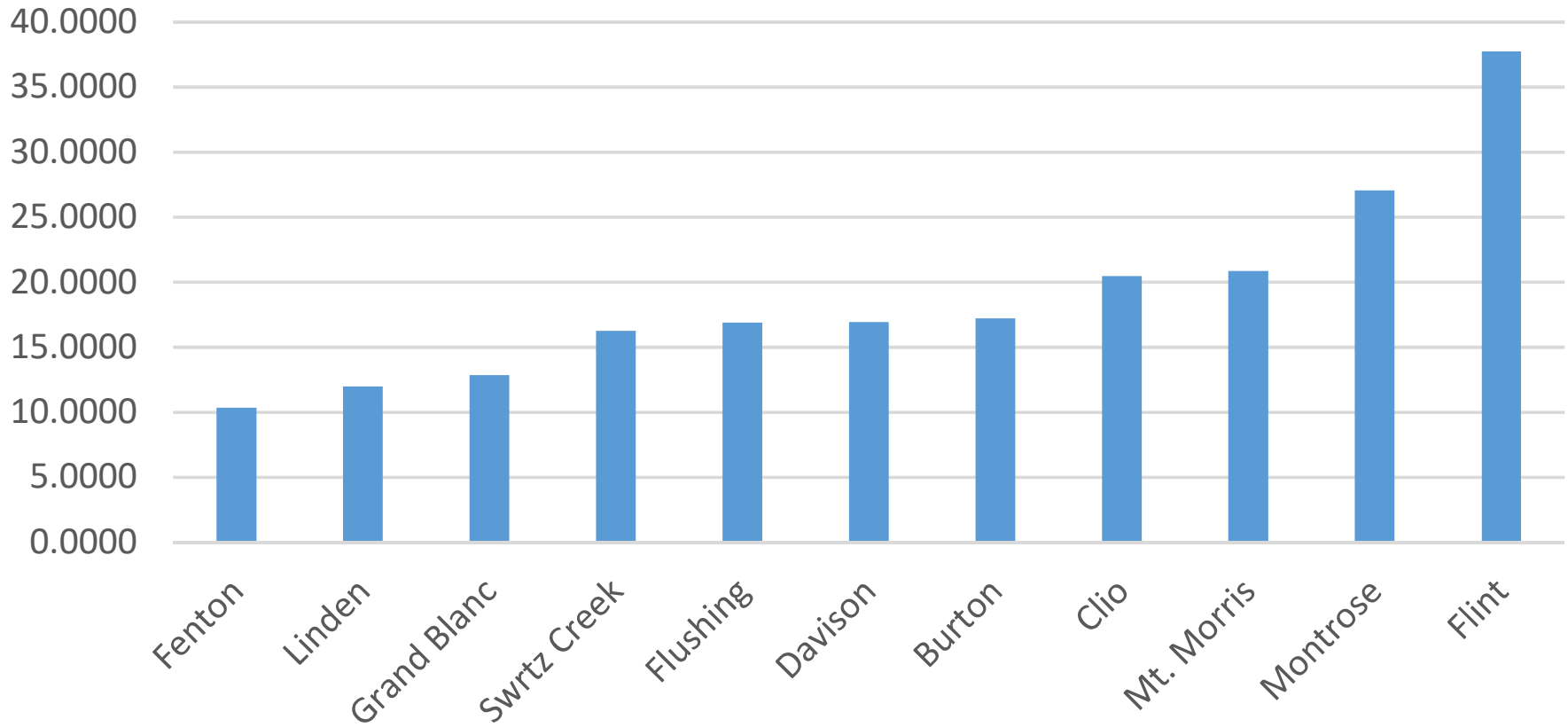
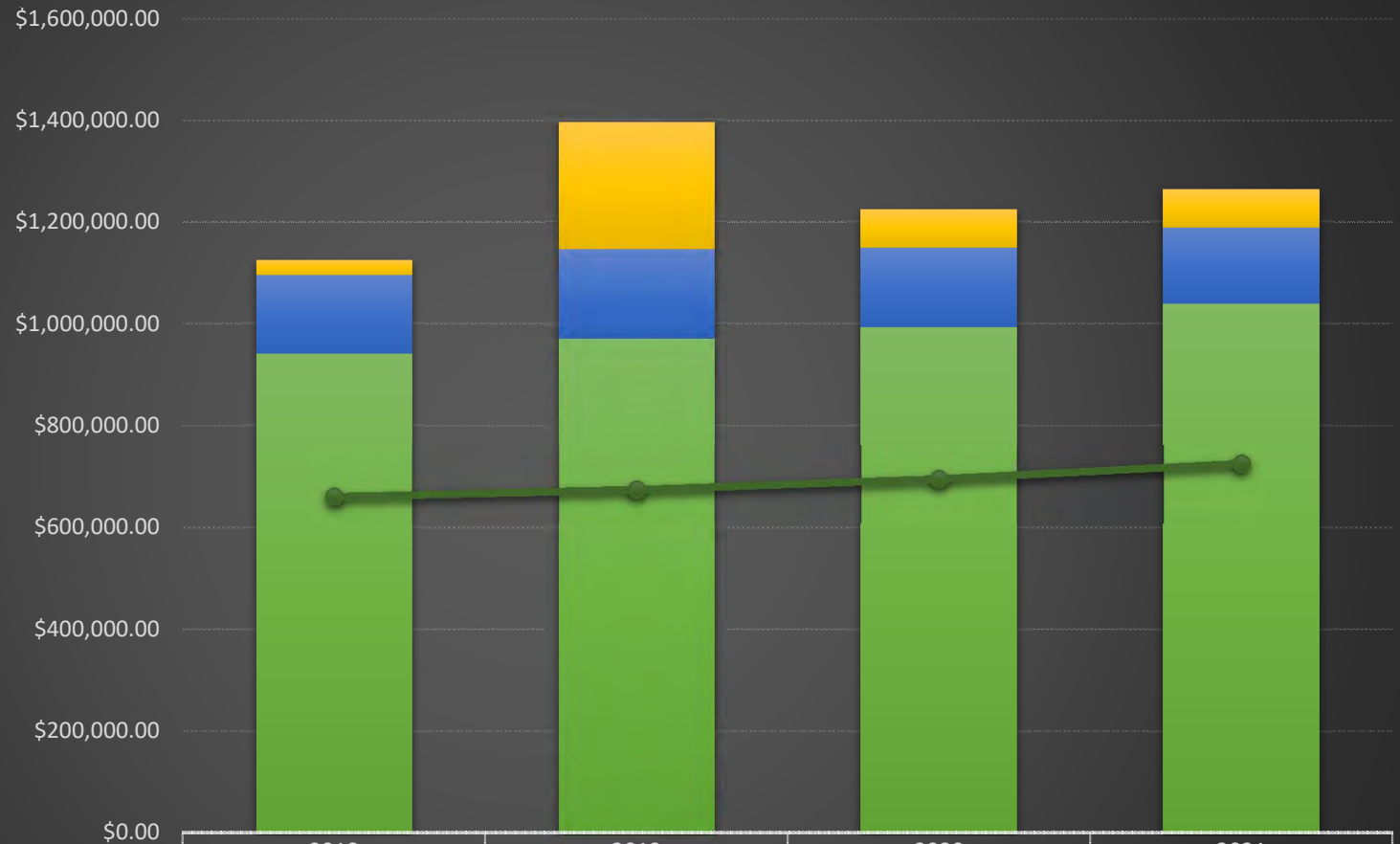


Figure 5. Public Safety Expenses 2018-2021

The city collects a 4.9 mil public safety millage to help cover the costs of police and fire services. The levy has appeared on the summer tax bill beginning in 2014 when the public safety assessment was passed by City Council.



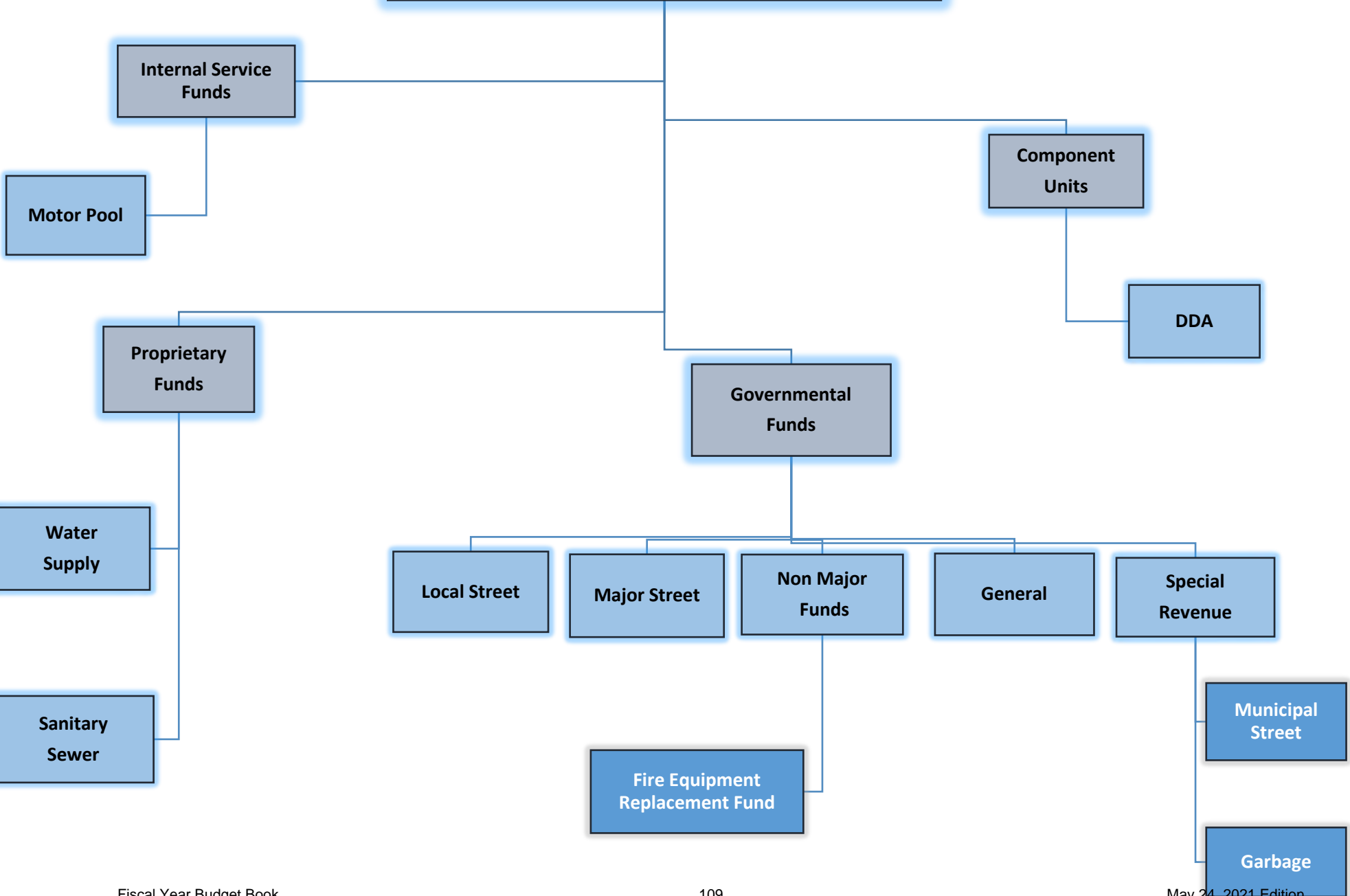
	2018	2019	2020	2021
Fire Equipment	\$30,000.00	\$250,000.00	\$75,000.00	\$75,000.00
Swartz Creek Fire Dept	\$153,521.65	\$175,600.80	\$157,135.00	\$149,104.76
Swartz Creek PD/Metro Police Expenses	\$941,100.00	\$970,927.00	\$992,885.50	\$1,039,756.00
Revenues	\$661,603.44	\$675,600.00	\$696,366.41	\$726,000.00

* 2016 Fire Dept- issued refund unused prior budget funds

** 2017 Police-partial Metro Police Authority

*** Fiscal Year Budget Book
2018 are Estimated Totals

City of Swartz Creek Budgetary Funds



BASIS OF BUDGETING

GOVERNMENTAL FUNDS

The governmental funds include all activities that provide general governmental services that are not business-type activities. This includes the General Fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The City reports the following funds as “major” governmental funds:

- The General Fund is the City’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The Major Streets Fund accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for major streets. State law requires that these taxes be used for major street maintenance and construction.
- The Local Streets Fund accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for local streets. State law requires that these taxes be used for local street maintenance and construction.
- The Garbage Collection Funds accounts for a special property tax millage allowed to provide garbage and compost collection services.

PROPRIETARY FUNDS

The proprietary funds include enterprise funds (which provide goods or services to users in exchange for charges or fees) and internal service funds (which provide goods or services to other funds of the City). The City reports the following funds as “major” enterprise funds:

- The Water Fund accounts for the operations of the water distribution system.
- The Sewer Fund accounts for the operations of the sewage pumping collection system.

The City’s internal service funds are used to account for services provided to other departments of the government on a cost reimbursement basis. The City has a motor pool internal service fund that allocates costs to various funds on a full accrual basis, so that the full costs are recognized and allocated to the various funds in the year that the costs are incurred.

MAJOR FUNDS DESCRIPTIONS

General Fund accounts for all resources not accounted for and reported to another fund. It includes most tax revenues and such services as public safety, parks, recreation, engineering, planning and administration.

Water Fund accounts for activities associated with the distribution and transmission of potable water to the City of Swartz Creek citizens.

Sewer Fund accounts for activities associated with sewage transmission and treatment.

NONMAJOR REVENUE FUNDS

Fire Equipment Replacement Fund established to ensure adequate funds will be available to purchase major capital assets for the Swartz Creek Area Fire Department.

City of Swartz Creek

Six Year Consolidated Capital Improvement Plan*

FY Year: 2021

Year 0 (Current Year)

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Reclaim Elms East	Remove brush and overgrowth	\$10,000	Budgeted- General	Pre-planning	2018 Park Plan
Disc Golf	Install course off Bristol Road	\$10,000	Budgeted-General	In Progress	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fairchild, Mclain, School, Ingalls, Hayes, Ford, Brady, and Holland	\$220,000	In budget	Complete	2017 Sanitary Sewer Rehabilitation Plan
Winston, Chelmsford & Oakview	Reconstruct remainder of Winton and Chelmsford & Oakview streets (Daval to Winston)	\$1,224,152	Street Levy & Act 51	In Progress	20 Year Paving Program (2016) & 2017 Water Asset Management Plan
USDA Watermain	Miller (Tallmadge to Dye), Morrish (I69-Fortino) & Bristol (Elms to Miller)	\$1,992,777	USDA Grant/Loan	In Progress	2017 Water Asset Management Plan
USDA Watermain	Finish Winston and Chelmsford & Oakview Drives water main - Daval to Winston	\$608,897	USDA Grant/Loan	In Progress	2017 Water Asset Management Plan
Total Investment		\$4,045,826			

FY Year: 2022

Year 1 (Current Budget)

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation</u>	
				<u>Status</u>	<u>Reference Document</u>
Path Extension	Create unimproved route at Elms Park	\$20,000	Tentative budget	Staging	2018 Park Plan
Genesee Valley Trail	Complete extension from Dye to Elms Park	\$1,000,000	Partial grant (MDOT TAP) & pending grant (DNR)	Pre-Bid	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fortino, Church, Mason, First, Second, Third, Frederick, & Miller	\$220,000	Budgeted	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Chelmsford, Winston & Oakview	Replace remainder of Chelmsford & Oakview street (Daval to Seymour)	\$816,101	Street Levy & Act 51	In Progress	20 Year Paving Program & 2017 Water Asset Management Plan
USDA Watermain	Replace remainder of Chelmsford & Oakview water mainn (Daval to Seymour)	\$405,932	USDA Grant/Loan	In Progress	
USDA Watermain	Finish Miller (Raubinger to Elms) & Morrish (Fortino to I-69)	\$1,328,518	USDA Grant/Loan	In Progress	2017 Water Asset Management Plan
Total Investment		\$3,790,551			

FY Year: 2023

Year 2

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation</u>		<u>Reference Document</u>
				<u>Status</u>		
Abrams Bathrooms	Renovate bathrooms at Abrams Park and add exercise equipment	\$15,000	Not budgeted	On Hold		2018 Park Plan
Morrish Road	Rehabilitate Morrish Road	\$1,000,000	Funded (80%)	Design		20 Year Paving Program (2016)
Sewer Lining	Refurbish sewer lines on Miller and Tallmadge	\$180,000	In budget	Pre-planning		2017 Sanitary Sewer Rehabilitation Plan
Cappy	Rehabilitate Cappy Lane	\$352,000	Tentative budget	Pre-planning		20 Year Paving Program (2016)
Total Investment		\$1,547,000				

FY Year: 2024

Year 3

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation</u>		<u>Reference Document</u>
				<u>Status</u>		
Basketball Courts	Refurbish basketball courts at Abrams Park	\$65,000	Not in budget	Pre-planning		2018 Park Plan
Sewer Lining	Refurbish sewer lines on Bristol	\$200,000	Tentative Budget	Pre-planning		2017 Sanitary Sewer Rehabilitation Plan
School St	Rehabilitate School Street	\$357,500	Tentative Budget	Pre-planning		20 Year Paving Program (2016)
Total Investment		\$622,500				

FY Year: 2025

Year 4

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation</u>		<u>Reference Document</u>
				<u>Status</u>		
Internal Path	Provide non-motorized path for Abrams Park	\$100,000	Not in budget	Pre-planning		2018 Park Plan
Sewer Lining	Refurbish sewer lines on Elms Road	\$220,000	In budget	Pre-Planning		2017 Sanitary Sewer Rehabilitation Plan
Durwood Drive	Reconstruct Durwood Drive	\$1,320,000	In budget	Pre-planning		20 Year Paving Program (2016)
Durwood Water	Replace Durwood/Norbury water main	\$650,000	Not in budget	Pre-planning		2017 Water Asset Management Plan
Total Investment		\$2,290,000				

FY Year: 2026

Year 5

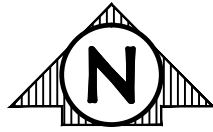
<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Elms Park Drainage	Engineer and install water removal options for central areas	\$15,000	Tentative Budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines in Otterburn	\$240,000	In budget	Pre-Contract	2017 Sanitary Sewer Rehabilitation Plan
Downtown Street Preservation	Surface Rehabilitation	\$475,000	In budget	Pre-planning	20 Year Paving Program (2016)
Total Investment		\$730,000			

*Projects are listed by calendar year; projects may span multiple fiscal years (July-June)

Table 1: City of Swartz Creek DDA Projects

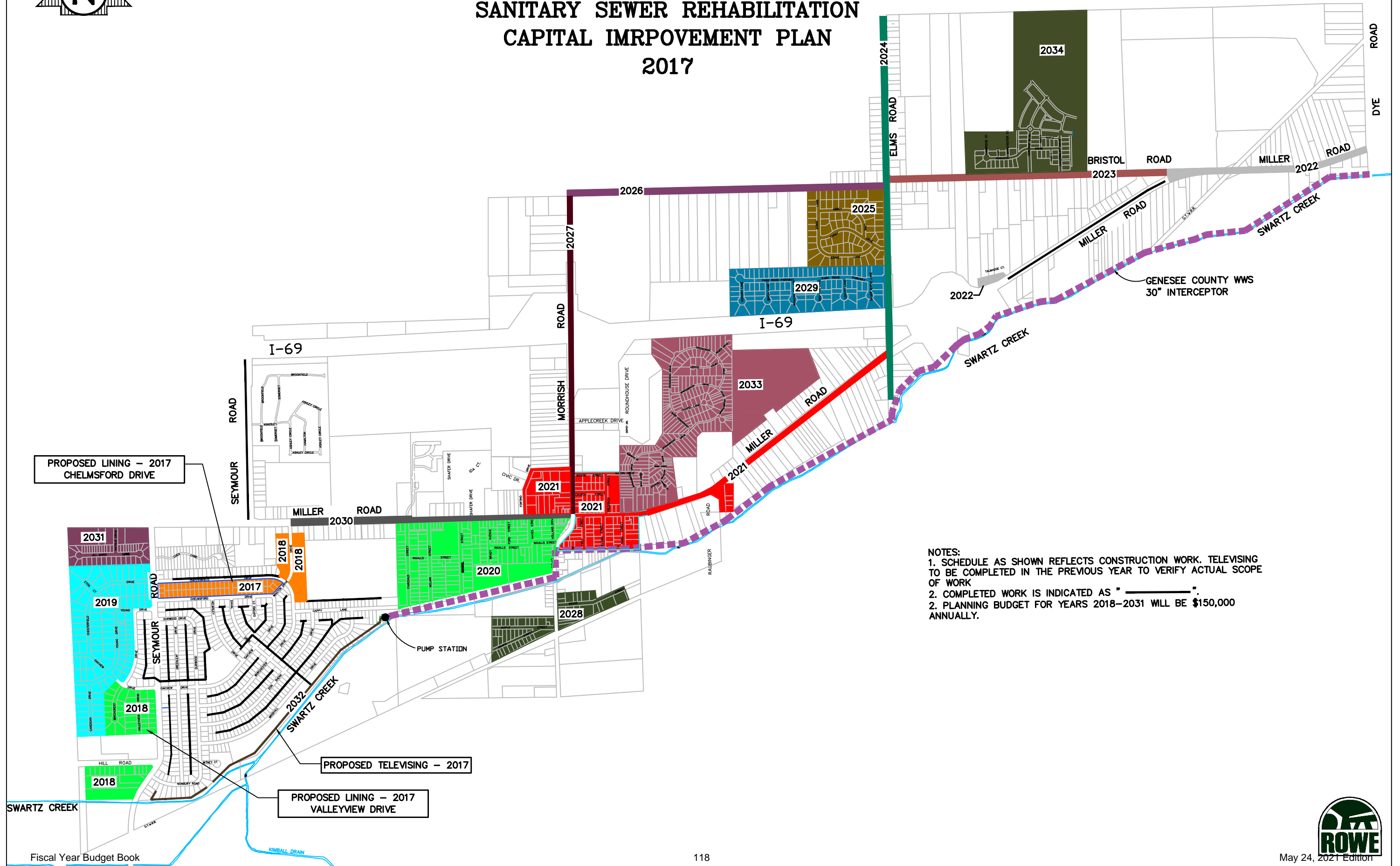
	DDA Allocated Costs
<i>Enhancement Improvements</i>	
Miller Road Corridor Enhancement (2,200 feet)	\$800,000
Morrish Road Corridor Enhancement	\$900,000
Morrish Rd/I-69 Overpass Corridor Enhancement	\$425,000
Fortino Road Corridor Enhancement	\$575,000
Holland Road Corridor Enhancement	\$125,000
Future Road Extensions Corridor Enhancement	\$325,000
Burial or Relocation of Overhead Utility Lines	\$800,000
I-69/Morrish Rd Gateway Treatment	\$225,000
Miller Road (east and west) Gateway Treatment	\$125,000
Morrish Road (north and south) Gateway Treatment	\$125,000
Property/Structure Acquisition	\$125,000
Building Rehabilitation	\$300,000
Public Art/Sculptures	\$175,000
Update Traffic Signals	\$250,000
Façade and Signage Improvements	\$320,000
<i>Transportation Improvements</i>	
Traffic Study	\$25,000
Street maintenance and repairs	\$550,000
Intersection Improvements	\$725,000
Road Extensions	\$725,000
Alley construction	\$325,000
Way-finding	\$250,000
Public Parking	\$525,000
Sidewalks/Pathways	\$225,000
Transit Enhancement	\$125,000
<i>Public Facility Improvements</i>	
Water Main, Sanitary Sewer, and Storm Drainage Improvements	\$850,000
Park Development	\$300,000
Wireless Internet Access	\$100,000
Community Center	\$300,000
Library	\$300,000
City Hall	\$300,000
<i>Administration and Planning</i>	
Marketing Plan	\$20,000
Webpage Development	\$10,000
DDA Promotion	\$250,000
Events and Festivals	\$350,000
General Administration	\$450,000
<i>Total Project Costs</i>	\$12.3 million

Capital Improvement Plan			
Year	Project	Cost	Funding
Years 0-5	Winshall Park		
	• Tree replacement	\$10,000	CE, Private GF, Passport
	• Annual maintenance (\$40,000 per year x 5)	\$200,000	
	• Renovate restroom floor, add exercise stations	\$15,000	
	• Refurbish Basketball Courts	\$65,000	
	Total	\$290,000	
	Elms Park		
	• Replace backstops	\$5,000	GF, Passport, Private
	• Drainage improvements, extend internal path	\$20,000	
	• Dog park	\$25,000	
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Reclaim East-side of Elms Park	T.B.D.	
	Total	\$300,000	
	Non-Motorized		
	• Construct Phase 1 of regional trail system	\$150,000	TAP, MNRTF, GF, Private
Total	\$150,000		
Total for 0-5 Years		\$740,000	
Years 5-10	Winshall Park		
	• New internal path	\$100,000	Private, GF, Passport
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Refurbish or repurpose tennis courts	\$125,000	
	• Disc Golf (9-holes)	\$4,500	
	Total	\$479,000	
	Elms Park		
	• Drainage	\$10,000	GF, Passport, Private
	• Annual maintenance (\$60,000 per year x 5)	\$300,000	
	Total	\$310,000	
	Bicentennial		
	• Remove or enhance pavilion with new features	\$150,000	MNRTF, GF, Private, DDA
	• New Benches	\$3,000	
	Total	\$153,000	
	Non-Motorized		
• Construct Phase 2 and 3 of regional trail system	\$350,000	TAP, MNRTF, GF, Private	
Total	\$350,000		
Total for 5-10 Years		\$1,292,000	

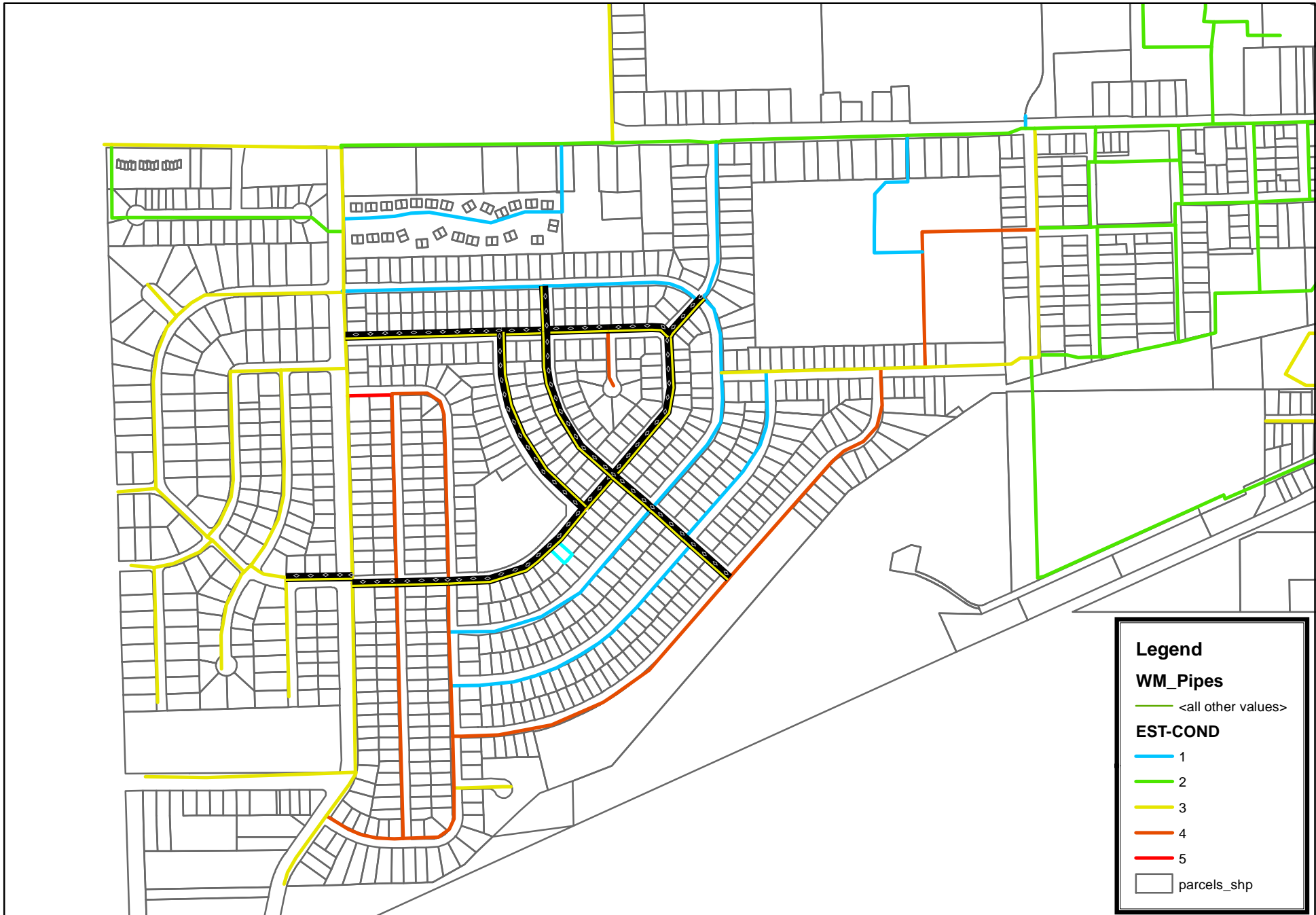


CITY OF SWARTZ CREEK

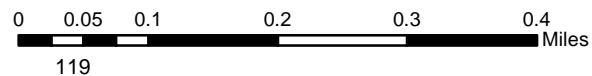
SANITARY SEWER REHABILITATION CAPITAL IMPROVEMENT PLAN 2017



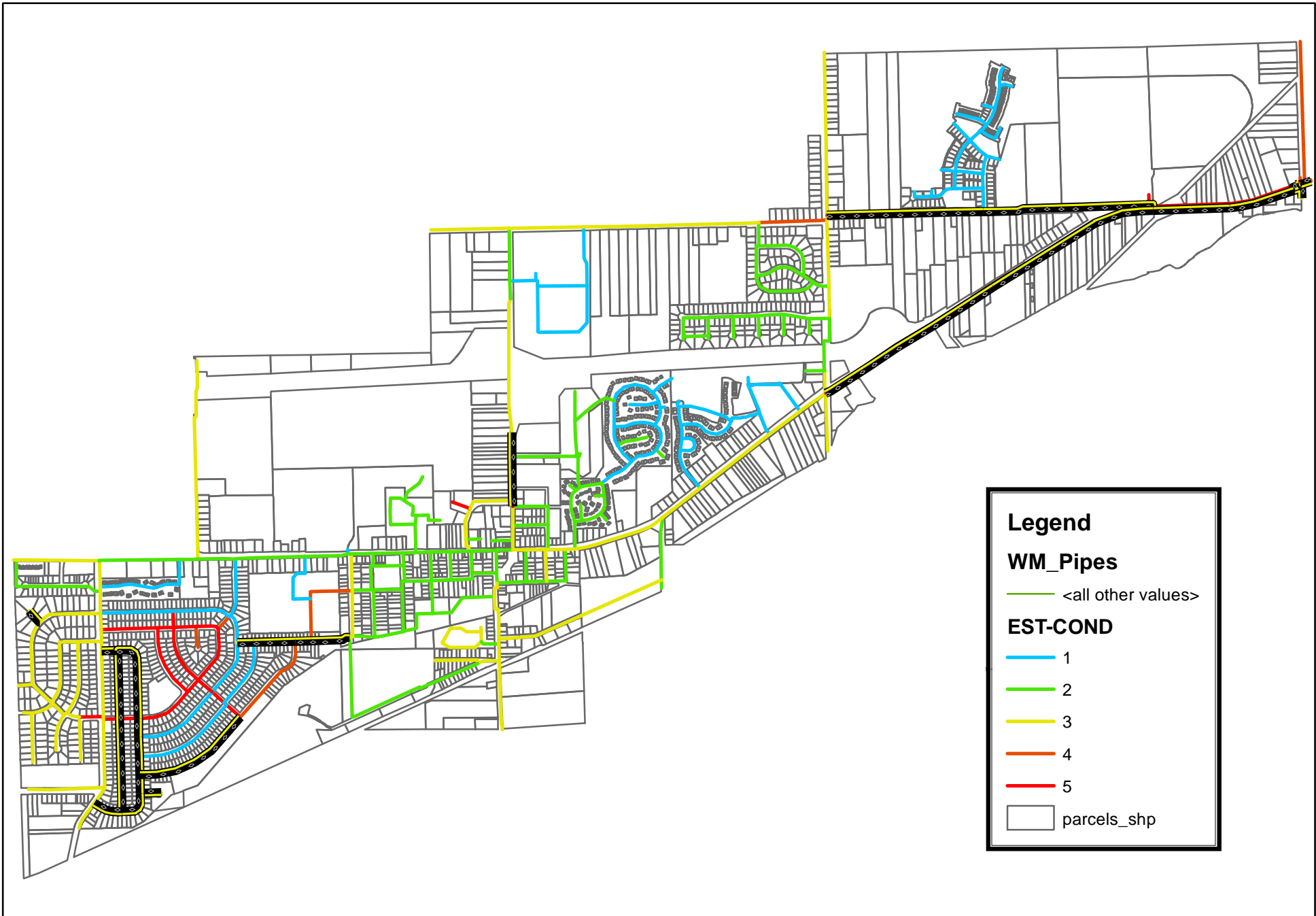
NOTES:
 1. SCHEDULE AS SHOWN REFLECTS CONSTRUCTION WORK. TELEVISIONING TO BE COMPLETED IN THE PREVIOUS YEAR TO VERIFY ACTUAL SCOPE OF WORK
 2. COMPLETED WORK IS INDICATED AS " ————".
 2. PLANNING BUDGET FOR YEARS 2018-2031 WILL BE \$150,000 ANNUALLY.



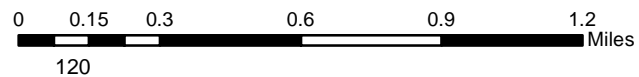
City of Swartz Creek
 Five Year Water Main Replacement
 Fiscal Year Budget Book
 Selected in Yellow/Black



May 24, 2021 Edition



City of Swartz Creek
 Five to Twenty Year CIP Replacements
 Fiscal Year Budget Book
 Selected in Yellow/Black



May 24, 2021 Edition

Five and Twenty Year Water Main Capital Improvement Plan

Year	Asset Description	Cost	Status
2018	Daval Watermain/Valves/Hydrants*	\$450,000	PE Done-Awarded
2019	None	\$0	NA
2020	Helmsley Watermain/Valves/Hydrants**	\$300,000	Planned
2021	Chelmsford Watermain/Valves/Hydrants*	\$320,000	Planned RD Support
2022	Oakview Watermain/Valves/Hydrants*	\$690,000	Planned RD Support
2023	Miller from Dye to Elms Watermain/Valves/Hydrants*	\$1,420,000	Planned RD Support
2023	Bristol from Miller to Elms Watermain/Valves/Hydrants*	\$1,180,000	Planned RD Support
2023	Morrish from I-69 to Miller Watermain/Valves/Hydrants*	\$440,000	Planned RD Support
2024-2028	Durwood & Norbury**	\$650,000	Proposed
2028-2033	Eton, Oxford, Whitney, Greenleaf, Winshall**	\$750,000	Proposed
2034-2038	Cappy Lane**	\$300,000	Proposed

*Costs derived from engineer estimates

**Costs estimated by staff using similar scale project estimates, no inflationary factor included

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase I: 2015-2019			
Worcester	Reconstruct	2	\$800,000
Yarmy	Preservation	3	\$200,000
Parkridge	Preventative Maint.	5	\$100,000
Abbey	Preservation	2	\$300,000
Ingalls McLain To Hayes	Preservation	3	\$300,000
Chesterfield (east of Seymour)	Reconstruct	2	\$650,000
Daval	Reconstruct	2	\$700,000
Birchcrest	Preservation	4	\$300,000
N. Seymour	Preventative Maint.	6	\$25,000
1st	Preventative Maint.	5	\$10,000
2nd	Preventative Maint.	5	\$10,000
3rd	Preventative Maint.	5	\$10,000
Holland	Preventative Maint.	6	\$10,000
Hayes	Preventative Maint.	6	\$10,000
Ford	Preventative Maint.	5	\$10,000
N. Brady	Preventative Maint.	6	\$10,000
McLain	Preventative Maint.	6	\$20,000
Wade	Preventative Maint.	5	\$20,000
Jennie	Preventative Maint.	5	\$20,000
Fairchild	Preservation	3	\$400,000
Elms (Swartz Creek to n. city limits)	Preventative Maint.	7	\$48,000
Morrish (Maple to n. city limits)	Preventative Maint.	7	\$130,000
2015-2019 Total			\$4,083,000

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase II: 2020-2024			
School	Preservation	3	\$357,500
Chelmsford	Reconstruct	2	\$660,000
Oakview (east of Seymour)	Reconstruct	2	\$715,000
Winston	Reconstruct	3	\$204,000
Helmsley	Reconstruct	2	\$440,000
Cappy Lane	Preservation	3	\$352,000
Durwood	Reconstruct	2	\$990,000
Norbury	Reconstruct	2	\$330,000
Bristol Road	Preventative Maint.	6	\$48,000
2020-2024 Total			\$4,096,500

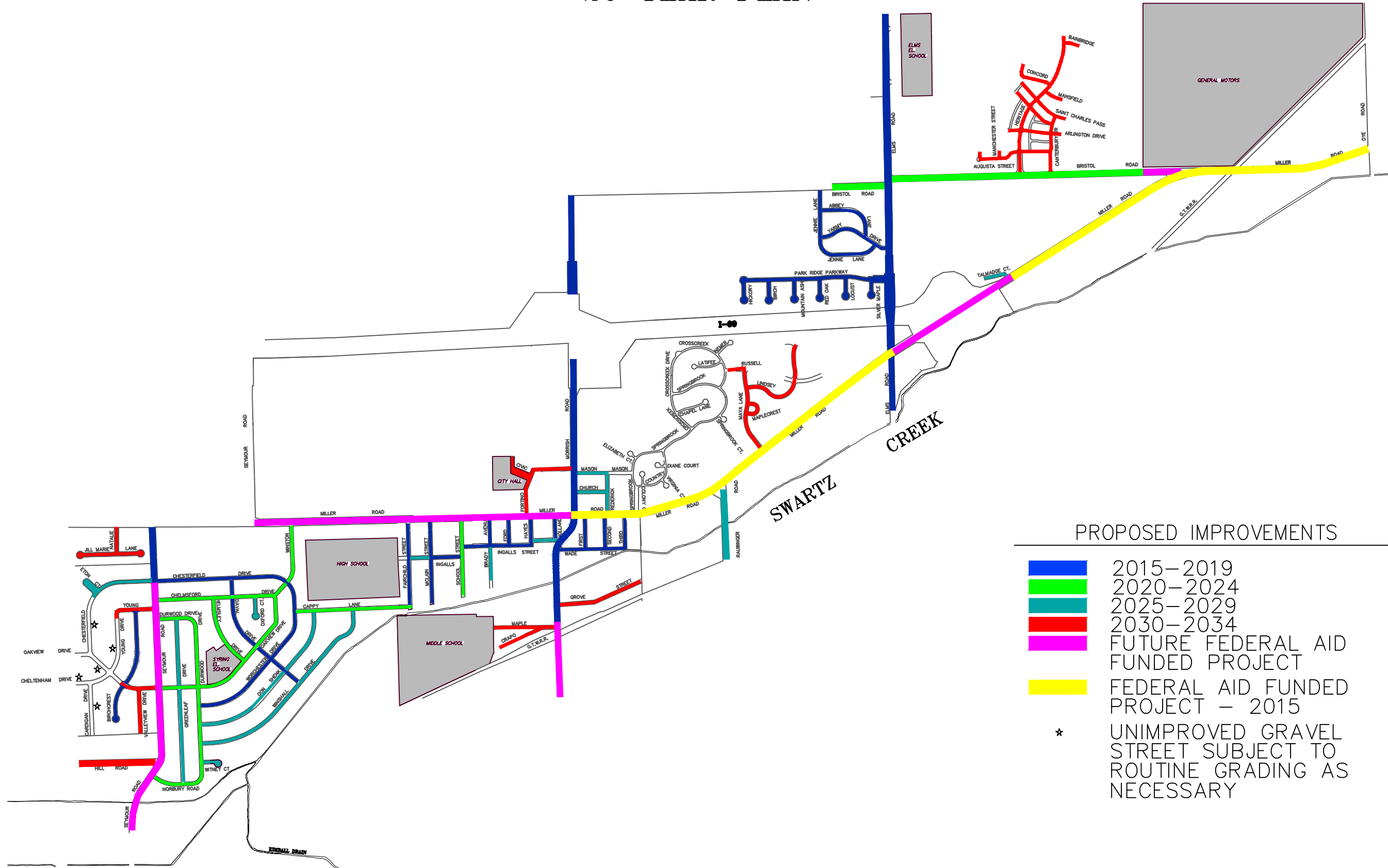
City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase III: 2025-2029			
Mason	Preservation	2	\$172,500
Church	Preservation	5	\$115,000
Frederick	Preservation	5	\$172,500
Ingalls	Preventative Maint./Preservation	2nd Fix/Est. Unknown	\$276,000
Chesterfield (west of Seymour)	Preservation	3	\$172,500
Eton Court	Preservation	3	\$46,000
Oxford Court	Reconstruct	2	\$110,000
Whitney Court	Reconstruct	3	\$66,000
Greenleaf	Reconstruct	3	\$805,000
Don-Shenk	Reconstruct	3	\$575,000
Winshall	Reconstruct	3	\$747,500
Fairchild	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
School	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
Worcester	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Chesterfield	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
Daval	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Chelmsford	Preventative Maint.	2nd Fix/Est. Unknown	\$34,500
Oakview	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Helmsley	Preventative Maint.	2nd Fix/Est. Unknown	\$34,500
S. Brady	Preservation	3	\$86,250
Talmadge Court	Preservation	3	\$86,250
Raubinger	Preservation	2	\$230,000
2025-2029 Total			\$3,971,000

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase IV: 2030-2034			
Fortino	Reconstruct	3	\$720,000
Civic	Reconstruct	2	\$240,000
Grove	Reconstruct	2	\$600,000
Maple	Reconstruct	3	\$192,000
Crapo	Reconstruct	3	\$192,000
Springbrook East (all streets)	Preservation	2nd Fix/Est. Unknown	\$168,000
Heritage (all streets)	Preservation	2nd Fix/Est. Unknown	\$192,000
Hill	Reconstruct	2	\$420,000
Jill Marie	Preservation	5	\$480,000
Natalie	Preservation	5	\$96,000
Young	Preservation	5	\$300,000
Oakview (west of Seymour)	Preservation	5	\$120,000
Valleyview	Preservation	5	\$120,000
Oxford Court	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
N. Seymour	Preventative Maint.	2nd Fix/Est. Unknown	\$30,000
1st	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
2nd	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
3rd	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Holland	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Hayes	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Ford	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
N. Brady	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
McLain	Preventative Maint.	2nd Fix/Est. Unknown	\$24,000
Wade	Preventative Maint.	2nd Fix/Est. Unknown	\$24,000
2030-2034 Total			\$4,025,000.00

SWARTZ CREEK STREET IMPROVEMENTS 20 YEAR PLAN



PROPOSED IMPROVEMENTS

- 2015-2019
- 2020-2024
- 2025-2029
- 2030-2034
- FUTURE FEDERAL AID FUNDED PROJECT
- FEDERAL AID FUNDED PROJECT - 2015
- * UNIMPROVED GRAVEL STREET SUBJECT TO ROUTINE GRADING AS NECESSARY

PLAN DATE: JANUARY 2015
 PROJECT MGR: L.P.F.
 REVIEWER: J.M.B.
 SCALE: NOT TO SCALE

ROWE PROFESSIONAL SERVICES COMPANY

 The ROWE Building
 540 S. Saginaw St., Ste. 200, P. O. Box 3748
 Flint, MI 48502
 O: (810) 341-7500
 F: (810) 341-7573
 WWW.ROWEPS.COM

PREPARED FOR
CITY OF SWARTZ CREEK
 20 YEAR PLAN

REV: _____
 SHEET # 2 OF 2
 JOB NO: 14C0149
 PLOT: 2/3/2015 11:14 AM