

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, July 26, 2021, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473
THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of July 12, 2021 MOTION Pg. 44
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 49
 - 6C. Back to the Bricks Application Pg. 97
 - 6D. Master Plan Schedule Pg. 106
 - 6E. Fiscal Year 2021 Budget Amendments Pg. 107
 - 6F. Offer to Purchase Real Estate for 8067 Miller Road Pg. 124
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Budget Adjustment (FY 2022 MERS) RESO Pg. 24
 - 8B. Assessing Professional Service Agreement RESO Pg. 25
 - 8C. Back to the Bricks Right of Way Application RESO Pg. 40
 - 8D. Budget Amendments (FY2021) RESO Pg. 42
 - 8E. Sale of 8067 Miller Road RESO Pg. 42
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 43

Next Month Calendar

Metro Police Board:	Wednesday, July 28, 2021, 10:00 a.m., Metro HQ
Planning Commission:	Tuesday, August 3, 2021, 7:00 p.m., PDBMB
Park Board:	Wednesday, August 4, 2021, 5:30 p.m., Abrams Park
City Council:	Monday, August 9, 2021, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, August 12, 2021, 6:00 p.m., PDBMB
Fire Board:	Monday, August 16, 2021, 6:00 p.m., Public Safety Building
Zoning Board of Appeals:	Wednesday, August 18, 2021, 6:00 p.m., PDBMB
City Council:	Monday, August 23, 2021, 7:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, JULY 26, 2021, 7:00 P.M.**

The regular virtual meeting of the City of Swartz Creek city council is scheduled for **July 26, 2021** starting at 7:00 p.m. and will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Connie Olger, 810-429-2766 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: July 26, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>

If you have any further questions or concern, please contact 810-429-2766 or email colger@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.

5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.

3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT

Regular Council Meeting of Monday, July 26, 2021 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: July 21, 2021

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS (Update)**

I have consulted further with the city attorney and an appraiser that specializes in big box retail in Michigan. We still have some time before any action is required. The state is requesting valuations by February and a pre-trial sometime in the first two weeks of May. With that said, we would want to have an appraiser working on the case about 120 days prior to the valuation (early October).

Our strategy for the next two months will be to see if we can garner further partnerships, support, and resources from other communities and the Michigan Municipal League. We will also be continuing to maintain an open door for communications with Meijer.

By September, I recommend we proceed with starting an appraisal, barring any unforeseen shift in the appeal. The cost for the appraisal could be as high as \$25,000, in addition to legal fees. Since the impact of the appeal is going to be roughly \$40,000 for the DDA (annually) and about \$13,500 for the city streets/public safety (annually), I think we must proceed.

The previous report follows. I will remove these narratives from future reports.

I have the Meijer appeal on the agenda for discussion. On the surface, I believe this is an appeal that we must vigorously refute on our end. A proposal for an appraisal will be forthcoming. With a bit of cooperative spirit, we may be able to combine forces with Davison Township.

A deeper look at the issue is more disturbing, and not just to Swartz Creek. Such an appeal brings serious questions before us about what role commercial property has in our community. As noted, Meijer claims that their entire site has the same true cash value as that of 18 new-build condos (which would encompass about 5 acres, general low traffic, and require little public safety services). Why then do we zone such large tracts of land for commercial use when the demand on traffic, public safety, and general community impact are so high?

With that said, it may be time to consider the future of some of our existing commercial and vacant land. I can now make a strong argument that the remainder of the Meijer parcel would be better off (in terms of community impact and fiscal liability) if it were zoned for two-family residential, perhaps even agricultural.

I will be liaising with the city attorney, who has recently worked on such cases. I will also be reaching out to the MML. Perhaps we need to bring this issue to light (again) in the same manner that Escanaba did (recall that this was a Supreme Court case that our community financially supported in order to combat the 'dark store' valuation argument). The state tax laws and disposition of the Michigan Tax Tribunal are creating a toxic environment where the tax burden continually shifts onto residential and small business owners.

The previous report follows:

Meijer is seeking to have their taxable value reduced from \$4,268,627 to \$2,884,935. It looks like they have appeals filed all over the state. This one literally reduces the True Cash Value by 50% (down from ~\$11,000,000), which drops taxable by 32%.

This is a huge slap in the face considering the value of investment and level of economic activity at this site. The site is 58 acres (1.5 acres sold to Dort of ~\$350,000 as vacant land). It also includes a gas station, a land lease (coffee drive through), internal tenants, ~150,000 square feet of indoor sales, additional outdoor sales, and site improvements. They propose to be valued at the same level as 18 new condos.

Given how much we spend to maintain such a commercial site in the form of a wider road, two new traffic signals, neighbor complaints (trash), and numerous police/fire calls (including an expensive vehicle fire in the last month), I am not sure it is worth having such uses in the community any more. We may want to consider rezoning the rest of the vacant land to R-4 Two Family Residential.

Like the Family Farm and Home appeal, we can only assume that commercial business are looking to cash in on COVID, even if their business has picked up. This appeal is especially harmful to the city since Meijer is in the DDA Tax Increment Financing district. This could effectively wipe out the DDA, putting all their plans on hold and even compromising their ability to pay their debt.

I had some initial luck contacting Meijer real estate, with the hope of conversing on the matter. However, as of writing, it has been crickets. I am aware of appeals filed for the Davison and Burton stores as well. I am looking into the option of cooperating to get the most accurate appraisals possible. For the record, like Kroger appeals of the past, I am very comfortable with the value placed on Meijer.

Concerning the Farm and Home appraisal, I have a proposal from Kevin Groves Appraisals, Inc, the firm that has done these in the past. The fee is \$3,000. I am including a resolution to proceed, including an additional allocation for miscellaneous attorney fees. While the direct savings are not substantial, I believe we must preserve the integrity and fairness of the valuation methods. I hope the council agrees.

I recommend we vigorously defend the Meijer value as well. Though there are depressed big box sales in Flint Township, I am confident that we can prevail with a market appraisal meeting or exceeding our valuation.

We have an appeal filed for an office at 5376 Miller Road. An appraisal for this property has been completed by Kevin Groves Appraisals, Inc. We have a hearing date, but may be able to settle beforehand based upon our data. I will keep the council informed on the progress of this appeal.

✓ **STREETS** *(See Individual Category)*

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. The project is slated to be complete in 2022, one year after the water main installation in this area. We are proceeding with preliminary engineering for this project. The engineers have included work scope regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. We expect this will occur whether or not the townhome project proceeds.

In addition, we expect to ramp up with the next round of TIP submissions. This is the phase in which we request funding of specific major streets through the federal programs next three year cycle. Andy and I have been working on a strategy, and we believe we have no choice but to submit Miller Road (Morrish to N. Seymour) and ONLY this segment. In the past, we have submitted other major streets as backup. While they have been funded (Morrish and Fairchild), we have not been adequately addressing our largest and most crucial asset.

To better position our community, we are completing PE for Miller Road early and keeping it as a standby project for other unspent TIP funds in the county (e.g. if the GCRC or another community in Genesee receives funding for a project but cannot complete it for some reason, a 'shovel-ready' project can take its place). Doing so will put our project on stand by and also demonstrate to the selection committee the degree of our commitment to having Miller Road funded in the next cycle. We now have a proposal for this work. I recommend proceeding. The design needs to be complete anyway, and doing it sooner may open more doors for funding.

Lastly, the county has put Miller and Elms intersection on a short list for potential roundabout candidates. It is unclear if there will be any additional funds (safety, air quality, or other). However, we are taking the first steps to take this into consideration. This intersection certainly poses some safety and efficiency issues.

✓ **STREET PROJECT UPDATES** *(Update)*

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Chelmsford and Oakview (to Seymour) is now underway and will be completed this year. Water main should be substantially complete by the time we meet, with road work on the way. Forestry work finished a while back, and we have communicated the schedule and impact letters to residents.

The city accepted the low bid by Glaeser Dawes for 2020 and 2021 work projects, including our street reconstruction projects. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Lighting contracts with Consumers Energy have been approved.

Crack fill services have been conducted city-wide. We are happy with the results.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change in Status)*

We are ramping up for a new slate of inspections, cleaning, and lining. Revenues and fund balance are still adequate for an aggressive program. This is true even with the added expense of the District 3 expansion. All of this is good because we have learned that there is more clay pipe in the system than we originally thought, including Springbrook.

With that said, we are going to include more routine cleanings and inspections on an annual basis. I have some initial pricing for a broad televising program for this year, which will set the table for future lining programs and ensure that we are hitting our jetting maintenance goals as well. Based upon the work completed so far, which is extensive, as well as what we expect to learn from this effort, we will be updating our 20 year sewer plan and map. This may result in new 20 year set of goals that will replace the existing.

Note that we also intend to apply for funds that may help with storm sewer disconnections. This is part of the massive Inflow and Infiltration (I&I) program that the county must undertake. I&I enables storm water to enter the sanitary sewer and results in high volumes (up to 10x normal flow), which impact the treatment facility and transmission lines can be overwhelmed. As such, we have been working to eliminate I&I by lining clay pipes, sealing manholes, and removing direct inflow (home weep tile, business roof drains, etc.).

We hope to secure the noted grant to be able to eliminate weep tile connections as we come across them. Most of them are in Winchester Village, and they are responsible for most of our I&I. While our I&I is not relatively bad, it can still cause problems. The grant could save a homeowner up to \$10,000 for such a disconnection.

We continue to work on GIS mapping updates for all sewer system attributes.

✓ **SEWER CAPACITY INITIATIVE** *(Update)*

Work is ongoing. All signs indicate a smooth project.

✓ **WATER MAIN REPLACEMENT - USDA** *(Update)*

The Miller, Morrish, and Bristol Road segments are complete. The contractor is now in Winchester Village, which should be complete by late July. Note that the lines being replaced are situated in two core areas of the Village. This has resulted in a large number of water quality issues (cloudy & discolored water). This is the

case due to pressure and flow fluctuations that are inherent in the replacement process. We are attempting to flush lines, but the issues are still present. While inconvenient, such issues are not unsafe.

The Miller Road segment from Elms to Raubinger will be last up.

Note that Morrish Road paving and paint markings are temporary. We have timed this so that repairs commence next year with the Transportation Improvement Program funds.

OHM is working on an application for another round of USDA grant/loans. This will help us afford the remainder of the Winchester Village Streets:

- Greenleaf
- Winshall
- Durwood
- Norbury
- Witney
- Seymour (South of Miller)

If we are going to do this, we may need to skip a street reconstruction in 2022 so that the USDA process is ready to go. The upside is that 2023 and 2024 could see the total completion of all Village water main and streets. Doing so will also require another street bond (funded with existing revenues). This is something we can probably arrange for ten years like we did with the first segment of road work.

If the USDA application is approved, we will know our obligations towards additional notes or access to grants. We can then formalize a workable financial and construction plan to finish the Village streets and water main.

As presented by the GCDC on April 12, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

The city is revisiting an effort to work with the county to abandon the 8" Dye Road water main in the vicinity of the rail line (west side of Dye). This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county 16" line. It appears the transition cost would be about \$25,000. Mr. Harris and I have learned of the needs from the county and are ready to proceed. We may look to add this as USDA work or bring back a separate proposal. Note that the city line will be abandoned, but the city will still retain the customers.

✓ **WATER SYSTEM MASTER PLAN** *(No Change in Status)*

OHM is proceeding with the plan. While we are not on schedule for all facets, we are still in a good spot. Flow testing has been done and analysis is underway. Note

that the flow testing is conducted with open hydrants and has resulted in some water quality complaints. We should have some interesting things to show the community soon.

We are completing a Water System Master Plan by mid-2021 for compliance with America's Water Infrastructure Act of 2018 (AWIA). The city must also update a Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP). The Water System Master Plan will address the requirements of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Safe Drinking Water Act (Act 399) for both the Water Reliability Study (Part 12) and General Plan (Part 16) portions.

This Water Master plan will ultimately be used by the City to address high-priority asset needs that are critical to the City's infrastructure performance, hydraulic capacity, and planning for future capital and operating expenditures. The City last completed an update in 2013.

Under AWIA, the RRA & ERP must certify to the Environmental Protection Agency (EPA) that the RRA has been completed by June 30, 2021. The certification that the ERP has been completed is due 6 months after RRA certification. The RRA identifies key water system assets and potential threats to those assets, and the Emergency Response Plan identifies the procedures and processes the City will employ to address the identified threats.

The investigation and analysis to complete these tasks is highly sophisticated. As such, we have retained OHM to provide these studies and reports. They are at work on the matter.

- ✓ **HERITAGE VACANT LOTS** (*No Change in Status*)
The last of the lots acquired prior to the special assessment have been sold. We approved permits for single family homes on September 30th, which are being finalized. The city also has two more lots that were acquired through the tax reversion process. As of May, 2021, there may be interest by the builder to proceed with acquisition and construction. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.
- ✓ **NEWSLETTER** (*No Change in Status*)
The July newsletter is out for distribution.
- ✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)
This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.
 1. The city has been recommended for funding through the **DNR Trust funds for 2021 construction of the Genesee Valley Trail**. The MDOT grant is conditionally awarded. We hope to combine this with the Safe Routes to School initiative for 2021 construction.

2. The **raceway owner appears ready to move on**. The owner will be looking to repurpose the site and cooperate with our master plan process. See details below.
3. Communities First has a purchase option for **Mary Crapo**. This option has apparently been extended by the School Board for one year as of this month. Their first application was denied. The zoning, site plan, and PILOT for the 40 unit building conversion have been approved by the city. The land purchase and state approvals are still pending. The park board recommends against the lease unless terms are dramatically improved to allow flexible public use.
4. The **school bond** passed and many improvements are expected in 2020 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Work has commenced on Syring and Elms School, as well as the high school athletic complex. Plans are being submitted for the Middle School. The schools in the city are in a rigorous state of improvement at the moment. It also appears that the school will be adding a walking path on their high school campus that should be integrated with other pedestrian features.
5. **Street repair in 2020** is complete. We will be completing the remainder of Chelmsford and Oakview to Seymour in 2021. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022. COVID 19 may put a stop to some or all work efforts.
6. The **Applecreek Station** development of 48 townhomes is on hold due to construction material availability and cost. They continue to seek final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. This project is on hold pending the sewer relief project.
7. **(Update)** The **Brewer Condo Project** has affirmed their site plan with the Planning Commission in April (the site plan validity expired). The master deed documents were also finalized. The existing purchase agreement is being executed and we expect a closing within 30 days. Site work might begin in August. The project includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements (or shelters, in accordance with the applicable ordinance).
8. The next **Springbrook East** phase is under construction. They have pulled many home permits.

✓ **TAP/DNR TRAIL** *(No Change in Status)*

Flint Township is proceeding with all funding commitments and easements on their end. We are all systems go. GM easements are signed and recorded! In the end, they worked well with us, but I wish it started more smoothly. The previous report follows.

The DNR indicates that funds are now officially obligated for the Trust Fund grant, in the amount of \$300,000! We now have a grant agreement to approve. This is a standard form instrument that we must abide by to get the funds. I have included the agreement and a resolution in the packet.

It appears there might still be an opportunity to roll this in with the SRTS trail. Either way, we expect to bid in about six months. As always, the bids could come in high or construction change orders could add costs, but we are definitely in a good spot. I suspect high exposure will be \$150,000 of local funds at this point. Hopefully, this will cover most of it!

✓ **SAFE ROUTES TO SCHOOL** *(No Change in Status)*

Preliminary engineering is underway. We are also working on the four easements that are required. We expect this to go more smoothly than the Genesee Valley Trail Extension. This project is likely to be done in late 2021 or 2022. There no longer appears to be a chance that this will be combined with the TAP/DNR project and bid in early fall.

This is a substantial grant for another \$600,000+ for trails and walkways in the community! This will enable installation of paths near the middle school, Elms, and Syring for student safety. These connections will also enhance our trail network.

✓ **REDEVELOPMENT READY COMMUNITIES** *(No Change of Status)*

We owe a big thanks to the state and Chris Germain for his efforts. Thanks to this program and the continual communication we received from MEDC, we are able to invest in a cutting edge Master Plan and DDA Plan this year! This is something we would not otherwise be able to do (See the Master Plan Section)!

In other news, we have been working actively with various partners at the state and local level to work on a small business plan and options for use of the raceway. I think the prospects for that property are looking up!

We also have the option to exercise a crowd funding match for a public place enhancement. This is a big deal and can provide up to \$50,000 towards a downtown project!

A link to this program is here: <https://www.miplace.org/programs/public-spaces-community-places/>

✓ **TAX REVERTED PROPERTY USE** *(Update)*

We have some interest in the Wade Street property from J.W. Morgan. Since this property is just taking up space and generating mowing bills, we should consider unloading it. This is especially true since it is likely to lose its tax exempt status. An infill bungalow house might be the way to go. The floodplain is complicating matters. We will be looking into this.

✓ **8002 MILLER** *(Update)*

The tenant is not catching up like we had hoped. The rent abatement covers the months of April through September. The owner indicated that she has made a significant life change recently that should lead to a better financial position. This item will be on the August 9 agenda for review.

✓ **SCHOOL FACILITY PROPOSAL** *(No Change of Status)*

The school is continuing to work on most facilities. Major efforts underway include the admin building. Much site and building work at the city elementary schools is finishing up, as are the athletic facilities. More work on the high school and middle school campuses is slated for 2021. It appears there will be a series of trails near the high school campus.

We have received a few complaints about lighting at Elms and Syring. The school is working with us to control glare with shields and/or limit hours of operation. This will help improve the neighborhoods. Note that these are voluntary actions since schools are exempt from local zoning.

✓ **CDBG** *(No Change of Status)*

The downtown and neighborhood sign program has been installed, invoiced, and reimbursed. We are all set here.

Applications were submitted for the 2022-2024 cycle which will go towards senior services and new downtown residential neighborhood sidewalks. The county is reviewing the proposal now.

✓ **GIS MAPS** *(No Change of Status)*

Staff is now able to edit the maps and accompanying data fields for our GIS system. Mr. Harris educated the office staff on some of the platform functionality at our June 23rd staff meeting. This further expands its use and will put the city in a position to be a bit more efficient and productive on the customer service end.

The GIS platform includes underground water, sewer, and storm facilities. We are also mapping basic street data. This system is accessible by our field staff anywhere in the city by mobile device and will enable locational support, as well as important maintenance and related data fields related to infrastructure.

We are also exploring the use of work order applications with GIS that will save some time and better integrate data analytics for our infrastructure. Some of these features may be viewable by the public as well once we are established.

✓ **DISC GOLF** *(Update)*

Andy and I met with Mike S. and the city contractor at Otterburn Park. The disc golf course is moving into the next phase! Basket 18 (the sledding hill) is looking amazing! The contractor is now going to be smoothing out some fairways and adding some topography to the rest of the course. We also have a plan for a circle-drive parking lot, with pavilion. I expect the disc golf promotion committee to be meeting prior to the park board meeting on August 4th to look at promotion and fundraising strategies.

✓ **8067 MILLER ROAD** *(Update)*

The house is listed, and we have an offer. Showing activity has been moderate. However, we have an offer that we believe is quite reasonable. The offer is included in the packet. The general terms are:

Purchase Price: \$192,500

Method: Conventional Mortgage (80/20)

Closing: September 15, 2021
Inspection: 7 day general inspection
Contingency: Offer on existing home
Appraisal Guarantee: None

I think we should proceed. While we may be able to wait on a better offer, I do not see much benefit to carrying the home any longer. This is a pretty solid offer, and we can still show the home during the contingency period anyway. I am including a resolution to proceed. Note that a 30 public inspection period is required, which means the final approval will be on the September 13 agenda (unless we hold a special meeting on the fifth Monday of August 30th).

✓ **MASTER PLAN UPDATE** (*Update*)

CIB, in conjunction with Smith Group, are starting work on the Master Plan/DDA Plan. We are looking to hold a focus group meeting on August 24th. By the September Planning Commission Meeting (perhaps one week later, due to Labor Day), we should have an audit completed. We also will be delivering a firm timeline for review, and we expect to have a steering committee established (one volunteer member of PC, DDA, staff, and council).

The Planning Commission will be the forum for most of the review, with the DDA invited to participate in all PC meetings. Updates will be completed in conjunction with the focus groups (downtown) and steering committee. Formal review and public hearings will be conducted at the PC, DDA, and Council level as required by statute.

Formalization of the plan is likely going to be in early 2022.

✓ **RACEWAY** (*No Change of Status*)

There are rumblings that the state may yet explore historical wagering. I have been able to touch base, and it appears the owner is not putting much stock in this. They continue to proceed with reuse, and it appears there is interest. GM is temporarily storing cars onsite. The owner is also looking to engage in our master plan process. Again, I think they are considering marijuana uses so start pondering that and seeking input from constituents.

The previous report follows.

I have reached out to the state MEDC folks to see what assistance we may get to plan, market, or rehabilitate the site. I am getting positive feedback so far, but we have not concluded anything.

The raceway owner is ready to move on. They are going to test the market for possible buyers and users of the site. We have been communicating with them concerning the city's ability to provide services, specifically traffic to the site. We have also been stressing our desire to place low-impact uses there that compliment (or at least are not detrimental) to the adjacent properties.

This conversation has led us away from high-traffic retail and apartment uses. We are leaning towards consideration of a modern light industrial park. This could provide daily

users that complement the downtown and retail of the city, while having a low impact on services and the surrounding areas. Of course, a site this size is likely to have multiple users and might still offer sites for hospitality, hotel, or condo space. We would need to work on a plan together to ascertain how the community should proceed.

I also suspect that the owner will get potential buyers in the marijuana growing or production industries. This is something that the city considered when the five medical marijuana license types were decriminalized in Michigan. All such licenses were prohibited. With the impact of such sites (growing and production only; not retail) being observable in more and more Michigan communities, our community should revisit this as a potential springboard to getting the site functional.

✓ **FIRE DEPARTMENT (EMS) SERVICES** *(No Change of Status)*

The fire department is set to respond to EMS calls on August 1. A report on activity and operational findings is expected in early 2022. The county standard is that the FD would only be dispatched if the EMS/MEDIC is more than 8 minutes/miles away (under certain stipulations).

With that said, Medstar, based in Mundy Township is offering a no-charge agreement to meet this standard for the City of Swartz Creek. This is something new that Chief Plumb believes is a good option. I will be meeting with their leadership in late July. Most agencies who sign with municipalities include the national standard in their agreement that they will arrive on scene within 8 minutes 90% of the time. This could cut down on the number of calls the FD has to respond to, if these times were met

✓ **WASTE SERVICES** *(Update)*

GFL is live! The service is not perfect, but I believe their first few collections have exceeded expectations. I am working with Republic to see if they are going to recover some carts that have been left behind.

✓ **COVID AID** *(Update)*

We have requested our funds. This does not mean we are committed to specific expenses. However, there is some red tape processes that must be adhered to in order to get a distribution. Deanna is on top of it. The previous report follows:

It appears that our community will be receiving about ~\$500,000 in stimulus funds. This allocation is supposed to be a direct federal allocation (via the State of Michigan) under the American Rescue Plan Act of 2021. We are going to be able to apply for the first distribution (50%) in early July. We will do so, with the understanding that we still have time to commit to an eligible expense. These funds will need to be spent in approximately 24 months and are not to be comingled with other operating funds.

Initial recommendations from the National League of Cities include expenditures on essential sanitation infrastructure, such as water and sewer. They also note the importance of economic recovery. This MAY include allocations to improvements related to downtown and recreation. It MAY also include direct allocations to businesses in the form of loans or grants. While the categories have been laid out, it is not obvious what specific expenses are permitted.

Another available option is the recovery of revenues below the ~4% bench mark set by the feds. What this boils down to is that we can place said funds into our general fund to the extent that revenues are not meeting national benchmarks. We continue to educate ourselves and make inquiries.

✓ **DEPARTMENT OF PUBLIC AND COMMUNITY SERVICES (Update)**

Mr. Robert Bincsik will be joining our staff on July 26th. Rob brings vast hands-on and administrative experience to our city, and is a current Genesee County resident. I hope to have him on hand for the meeting to introduce himself.

We continue to establish OHM as a more proactive engineering consultant by 'injecting' them into our operations at a higher degree. This includes an in-office workstation/login, remote access, routine duties, and more frequent communication.

✓ **PAVILION COMMITMENT (Update)**

The city council has committed to installing a pavilion at Otterburn Park, including a commitment of \$20,000. I have reached out to the family to schedule a meeting to go over details of the project and fundraising.

A quick search of modern pavilion kits online reveals that the material and delivery cost of a pavilion would be around \$30,000 for a 20 x 24 space. The site prep, slab, and assembly would be required as well. I suspect a project like this could get much in terms of donations and in-kind assembly help.

A good target price would be \$50,000 with 2022 construction.

✓ **WATER OPERATIONS SERVICES (No Change of Status)**

We are in a position to proceed with an agreement with the GCDC-WWS to supply operational services to the city regarding the water distribution system. This has enabled us to have a broader array of options in selecting the next DPW Director. However, there is no rush to act quickly. We have the ability to take our time further study and consider options. One of the first items of business as we onboard a new director is to consider this option. I will keep the council informed.

✓ **BUILDING RELOCATION SERVICES (Update)**

A contractor agreement has been prepared and we have reached out to establish a start date.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (See Individual Category)**

✓ **MONTHLY REPORTS (Update)**

We have a fair amount of police data to go through!

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

The Planning Commission met on May 4, 2021. They discussed the community master plan (see above). Mr. Novak resigned and was replaced by Mr. Jason Keene. We have another vacancy, caused by the relocation of Mr. Juan Zuniga. A replacement is needed.

The master plan process is now expected to commence in August. The next meeting is scheduled for August 3.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**

The last meeting of the DDA was in April. They reviewed their next fiscal year budget and approved a façade grant for the Assenmacher Building rehabilitation project. They did not meet in May or June, but there could be upcoming business related to a new farmers market group in the community. Unfortunately, the Meijer appeal puts most spending on hold. Their next meeting is scheduled for August 12.

✓ **ZONING BOARD OF APPEALS (Update)**

A sign variance for 8048 Miller was approved on May 19th. The variance will enable a 10 foot ground sign for the property. In addition, the ZBA selected officers, with Mr. Packer remaining as chair, Mr. Plumb as vice chair, and Mr. Smith as secretary. The next meeting date is tentatively August 18.

✓ **PARKS AND RECREATION COMMISSION (Update)**

The Park Board met on July 7th. There were updates on disc golf, Otterburn Park, and the trails (see above). The park board slip and slide, as administered by the Swartz Creek Fire Department Auxiliary, is tentative for August 14th at Elms Park.

The park board is working with our partners on fundraising and promotion for the disc golf course and Otterburn pavilion. They are also considering options for the enhanced security of Elms Park, as it relates to evening and night use. Options are entrance gates and security cameras.

Their next meeting is August 4th at Abrams Park.

✓ **BOARD OF REVIEW (Update)**

The Board of Review met for their July meeting on the 20th. This session was to hear errors and omissions. I do not have a tally of petitioners or outcomes at this time.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Update)**

Typical routine tasks. Will have update on November election in next packet.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (No Change of Status)**

Typical routine tasks continue to occupy the crew's time. Andy was off this past week.

✓ **TREASURER UPDATE (Update)**

Staff have been busy with property tax and utility billing payments. Staff continue to field some calls regarding the changes to waste collection but the number have significantly decreased since GFL began collection. The preparation for the year-end audit continues. Routine duties were performed including, but not limited to, writing/processing routine journal entries, bank wires, review and approval of accounts payable invoices, building department permits and rental inspection collections, park reservations, processing payroll, receipt of tax and utility billing payments, and other financial matters impacting the city.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **FISCAL YEAR 2022 BUDGET AMENDMENT (*Business Item*)**

Based upon the MERS actuarial evaluation and report, the city treasurer is recommending that we adjust the budget to provide for additional contributions to the defined benefit accounts. She proposes increases to the following funds:

General Fund Account 101-172.000-707.000	\$8,833.68
Major Street Fund Account 202-172.000-707.000	\$127.80
Local Street Fund Account 203-172.000-707.000	\$49.68
Garbage Fund Account 226-172.000-707.000	\$400.08
Water Fund Account 590-172.000-707.000	\$2,094.48
Sewer Fund Account 591-172.000-707.000	\$2,094.48
Motor Pool Account 661-172.000-707.000	\$127.80
Total Increase	\$13,728.00

We have generally done a great job at staying ahead of the curve with pension liabilities. This latest change to the assumptions puts us back a bit. As such, I agree that we should put some extra effort (funds) forth this fiscal year. A resolution is included to make this happen.

✓ **ASSESSING CONTRACT (*Business Item*)**

Included with the agenda is the renewal of the city assessor's contract. The scope of work and other terms remain the same as last year. The renewal includes a 2% price increase. This places the service at \$30,440.88 annually (\$2,536.74 monthly), which is still lower than the 2019 rate.

Note that, the 2019 agreement required office hours at the city offices one day a week. This has been difficult and, at times impossible, under COVID regulations. In exchange for a 5% reduction for the 2020 period, we have negotiated removal of routine office hours. This arrangement has worked well with and without COVID restrictions in the later part of 2019 and 2020. I recommend we continue.

I am very pleased with the performance and results experienced with Legacy, and I recommend we continue using their services for the next year. Mrs. MacDermaid functions like a long-standing staff member and official. She is very well-versed in her trade, our local circumstances, and the city tax roll.

✓ **BACK TO THE BRICKS (*Resolution*)**

The Bikes on the Bricks event is approaching. This event is centered in downtown Flint, but many communities participate now in various ways. In the past, there have been rides, both formal and informal through the city. This year, there is a proposal to hold a formal car show right in downtown Swartz Creek. This is a vote of confidence from the committee, who limits the availability of proxy events to very few communities.

This is exactly the type of thing we are attempting to bring to downtown. While such events have obvious impacts to traffic, trash, or noise, they also bring many folks into

the community, downtown specifically, to enjoy the community and help those businesses prosper. This is a win-win for the residents and businesses alike. The permit applications to close streets and Holland Square are included. Note that they are looking to connect certain businesses to the street network, despite the closures. Mr. Bade has signed off on this. Mr. Harris is not available, but I believe we can proceed with the Police Chief endorsement.

I am including resolutions for the general event, including street closures and use of Holland Square.

✓ **FISCAL YEAR 2020-2021 BUDGET ADJUSTMENT (*Business Item*)**

Below is a brief description of the major budget adjustments in narrative form. The amended budget is attached, with notes. The adjustment shows the amended budget and year-end budget for the accounts after the budget adjustment is entered. Only accounts requiring an adjustment are shown. A resolution is included to reconcile these adjustments.

The year-end budget adjustments reflect changes in revenue and expenditure projections to actual amounts for fiscal year ending June 30, 2021. This year-end adjustment gives council an opportunity to make changes to the original budgeted amounts based on updated information.

There is a heading for each fund followed by the revenue and expenditures changes. Some of the more significant adjustments have a brief explanation in the far right column.

Overall, our financial position is very good, with savings resulting from limited labor and contracted services during COVID, as well as delays in recreation spending. Current year tax revenue amounts were higher than budgeted as a result of fewer MTT appeals and settlements. Tax revenue is usually budgeted slightly lower to be sure and cover any unforeseen adjustments as well.

Project adjustments to revenue and expenditures for June 30, 2021 will be carried forward and amounts in the FY22 budget will be adjusted resulting in no overall change to the total project just the timing of these items.

Wages and benefits are estimated by department based on distribution tables for the administrative staff and by past year actual percentages for the Department of Public Services. Especially in the case of the DPS workers it is expected that some departments will be charged less for wages and benefits and other departments will be charged more as the year progresses. Corresponding to these changes are the costs of supplies, repairs and maintenance, and contract expenses as work is distributed to the departments.

The dump truck for the Motor Pool has been ordered but it was not invoiced or delivered as of FY21 so that expense was adjusted off equipment and is included already in the FY22 budget approved by City Council.

The total adjustments across all funds resulted in an increase to revenue and decrease expenditures.

Council Questions, Inquiries, Requests, Comments, and Notes

Notable Code Issues: Our attorney has been granted a default judgement as it relates to the Miller Road camping case that ended up in Circuit Court. We have an apparent judgement to remove any vehicle illegally parked, stored, or habituated in anywhere within the city. At the moment, the camper is gone.; the owner of the Miller Road homes slated for demolition has hired a contractor, paid a deposit, and pulled permits; we are also working on one unpermitted sign (North Atlas).

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, July 26, 2021, 7:00 P.M.**

Motion No. 210726-4A **MINUTES – July 12, 2021**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, July 12, 2021, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210726-5A **AGENDA APPROVAL**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of July 26, 2021, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210726-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of July 26, 2021, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210726-8A **RESOLUTION TO APPROVE BUDGET AMENDMENTS**

Motion by Councilmember: _____

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City's most recent MERS Actuarial Evaluation and Report, and finds that additional contributions from funds are needed to properly address the new findings; and

WHEREAS, the City Treasurer has recommended the following expense increases to account for additional payments in the MERS retirement plan:

General Fund Account 101-172.000-707.000	\$8,833.68
Major Street Fund Account 202-172.000-707.000	\$127.80
Local Street Fund Account 203-172.000-707.000	\$49.68
Garbage Fund Account 226-172.000-707.000	\$400.08
Water Fund Account 590-172.000-707.000	\$2,094.48
Sewer Fund Account 591-172.000-707.000	\$2,094.48
Motor Pool Account 661-172.000-707.000	\$127.80
Total Increase	\$13,728.00

; and

WHEREAS, new budget expenses necessitate adjustments to the original adopted budget.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city treasurer to make all necessary budget adjustment amendments to all city funds in accordance with this resolution.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210726-8B

RESOLUTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH LEGACY ASSESSING SERVICES, INC.

Motion by Councilmember: _____

I Move the City of Swartz Creek approve an agreement with Legacy Assessing Services, Inc., of Fenton, Michigan, agreement as follows:

AGREEMENT FOR PROFESSIONAL ASSESSOR SERVICES

This Agreement ("Agreement"), made and entered into this ___th day of July, 2021 by and between the **City of Swartz Creek**, a Michigan Municipal Corporation, with principal offices at 8083 Civic Drive, Swartz Creek Michigan 48473 ("City") and, **Legacy Assessing Services, Inc.**, 110 Mill St, P.O. Box 489, Fenton Michigan 48430 ("Legacy").

WHEREAS, the City desires to retain Legacy Assessing Services, Inc., as an independent contractor, to perform the duties as its certified assessor; and

WHEREAS, Legacy Assessing Services, Inc. has qualified personnel with the proper State CMAE certification to act in that capacity for and on behalf of the City; and

WHEREAS, the parties wish, by this Agreement, to define their respective rights and responsibilities during the term of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the parties hereto, acting by and through their duly authorized representatives, **HEREBY AGREE AS FOLLOWS:**

SECTION I: BASIC SERVICES OF LEGACY

Legacy Assessing Services, Inc. shall perform the following service for and on behalf of the City.

1.1 General Duties:

Legacy Assessing Services, Inc. shall be required to perform all duties of an assessor pursuant to City Charter, Michigan statutory and case law, Michigan State Tax Commission rules, regulations and policies, and all other rules and guidelines established for the proper performance of said position, as same may from time to time be amended, while this Agreement is in effect, and shall conduct and perform same in accordance with all applicable standards of professional conduct required of such Assessors. If material changes in the laws, statutes, rules, guidelines or City Charter during the term of this Agreement result in a substantial additional work burden on Legacy Assessing Services, Inc., Legacy Assessing Services, Inc. and the City agree to enter into good faith negotiations regarding possible amendments to this Agreement. For purposes of this paragraph, the term “substantial additional work burden” shall be determined to exist by mutual agreement of Legacy Assessing Services, Inc. and the City. If they cannot agree as to whether a substantial additional work burden has been imposed upon Legacy Assessing Services, Inc., Legacy Assessing Services, Inc. and the City shall select a mutually agreeable mediator/arbitrator who shall facilitate the negotiations to assist the parties in reaching such a determination, and if an impasse is reached in such negotiations, shall make said determination. The determination of the mediator/arbitrator shall be final, however, said mediator/arbitrator shall not have authority to establish the amount of additional compensation, if any.

1.2 Office Hours/Availability:

During the term hereof, Legacy Assessing Services, Inc. shall provide virtual and in-person services as follows:

A. Legacy Assessing Services, Inc. shall provide its own technology sufficient to provide virtual services by proxy, including the ability to access email, make/receive phone calls, and access the city’s server/work desktop programs/databases via city supplied remote access. Legacy Assessing Services, Inc., shall devote at least one workday each week to the provision of city services via remote access or in-office appointments/efforts. The parties shall specifically agree upon a regular schedule for the maintenance of such virtual and in-person office hours. In the event Legacy Assessing Services, Inc. is unable to fulfill virtual office hours on the appointed days/times, it shall notify the City of the fact as soon as is reasonably practicable and an alternative schedule shall be substituted.

B. Legacy Assessing Services, Inc. shall provide in-person staff for all Board of Review events and related trainings/consultations, as required.

1.3 Public Relations/Customer Service:

Legacy Assessing Services, Inc. shall work with and advise property owners in the ad valorem taxation system in an attempt to eliminate adversarial situations and establish positive public relations. The parties acknowledge that the provision of efficient virtual interactions and necessary in-person engagements for the public is valuable in the process of providing high quality customer service. The City wants to ensure that members of the public and City staff that need information from Legacy Assessing Services, Inc., or wish to speak to Legacy Assessing Services, Inc., are able to do so on a relatively convenient basis. In that regard, in addition to the hours specified in Paragraph 1.2, Legacy agrees to meet with or contact residents and City staff members beyond normal office hours as appropriate to address their tax assessment-related concerns. Phone calls and answers to emails and

faxes will be responded to in a timely manner, with every effort made to respond to same within 24 hours of receipt by Legacy Assessing Services, Inc..

1.4 New Construction/Loss Adjustment:

During the term of this Agreement, Legacy Assessing Services, Inc. shall physically observe all new construction and real estate improvements through cooperation with the Zoning Administrator and will review all building permits. A copy of all building permits shall be provided for Legacy Assessing Services, Inc.'s use. All permits shall be provided with the correct permanent parcel identification number entered thereon. Likewise, Legacy Assessing Services, Inc. shall physically observe damaged or destroyed properties with respect to the making of any loss adjustments as shall be necessary in the performance of her duties.

1.5 Economic Condition Factors (ECF):

During the term hereof, Legacy Assessing Services, Inc. shall review and prepare new land values and economic condition factors (ECF) by areas and apply these factors to property records so that the current assessment is reflected as 50% of true cash value on the assessment record.

1.6 "Proposal A" Requirements:

The requirements of Michigan Public Act 415 of 1994 and all related property tax reform legislation amendments and updates shall be followed and monitored as required. This includes by example, but is not limited to, the filing of all associated reports and forms to fulfill the following requirements:

- A. Approve or deny homestead and agricultural exemptions;
- B. Track property transfer affidavits, matching them with deeds within 45 days of being filed;
- C. Apportion the homestead portion of a combination-use building;
- D. Determine the homestead status of parcels resulting when homestead parcels are split or; and
- E. Calculate both assessed and tentative taxable values for all parcels, taking into consideration losses, new construction and replacement in any given year.

1.7 Assessment Roll Preparation and Records:

Legacy Assessing Services, Inc. shall enter the assessments onto the Ad Valorem and Industrial Facilities Tax (IFT) assessment rolls and prepare the warrant authorizing the collection of taxes by the City Treasurer. Legacy Assessing Services, Inc., in cooperation with the City Treasurer, City Clerk shall also enter any delinquent City utility payments onto the appropriate rolls. Assessor shall prepare, obtain and maintain, as necessary or desirable, such property cards, photographs, measurements, sketches, records and documents to meet all requirements set by the City and/or the State of Michigan regarding such assessment rolls and shall organize same on a basis that will provide easy access and comprehension of the information contained in each respective file and regarding each respective roll. Such information shall be entered into the City's records system in a reasonable timely fashion.

1.8 Reports:

The City may require Legacy Assessing Services, Inc. to prepare periodic reports and/or address the City Council regarding the overall activities, progress, problems and corrective measures regarding the various aspects of the duties of Legacy Assessing Services, Inc., under this Agreement. The City shall have the right at any time to require Legacy Assessing Services, Inc. to make available to the City, within 48 hours of notice being provided, all records and documents developed and maintained by Legacy Assessing Services, Inc. under the terms of this Agreement for review and/or audit. All time spent in the preparation and presentation of such reports or in gathering and making information available to City by Legacy Assessing Services, Inc. shall be deemed a part of the services contracted under the terms and provisions of this Agreement.

1.9 Board of Review:

Legacy Assessing Services, Inc. shall keep records regarding the March Board of Review session in accordance with City Charter, attached hereto as "Exhibit A".

Legacy Assessing Services, Inc. shall advise and provide adequate information to the Board of Review members as to how the assessments, capped and taxable values were determined to allow them to determine how best to decide a taxpayer's appeal; such information shall include the following:

- A. Sales map indicating all neighborhood increases or decreases
- B. Sales "comparable" book to include the following:
 - 1. Current picture
 - 2. Sales price versus assessment at time of sale
 - 3. Building permits issued before or after the sale.

Legacy Assessing Services, Inc. shall also maintain records for the July and December Boards of Review and shall advise and provide adequate information to the Board of Review members as to how the assessments, capped and taxable values were determined

1.10 Sales and Appraisal Studies:

Legacy Assessing Services, Inc. shall prepare sales studies using available data, evaluate all equalization and/or appraisal studies, and respond as appropriate.

1.11 Forms:

Legacy Assessing Services, Inc. shall file all forms fully completed with the Genesee County Equalization Department, State Tax Commission and other agencies and entities, as required, in a timely manner.

1.12 Defense of Appeals:

This Section shall apply to real and personal, IFT and ad valorem property tax appeals.

The City shall retain ultimate control of all litigation and settlement negotiations. Legacy Assessing Services, Inc. shall operate under the direction of the City Manager in any litigation regarding a tax appeal, including appeals to the Small Claims Division.

Legacy Assessing Services, Inc. shall defend all appeals to the Small Claims Division of the Michigan Tax Tribunal. This shall include, but not be limited to, filing necessary petitions, preparing and submitting such material, statistics and other information as is necessary to properly defend any such appeal, and appearing at all hearings and meetings as are required for the purpose of defending said appeal. The City hereby authorizes Assessor to settle, where Legacy Assessing Services, Inc. deems it appropriate or advisable, any appeal where the difference in SEV is \$150,000 or less. All the foregoing regarding appeals to the Small Claims Division is deemed to be included the services compensated pursuant to the terms and provisions of this Agreement. If, in the opinion of the City, additional outside consulting services are needed, the City shall be responsible for the cost of such services.

In all other potential appeals to the Michigan Tax Tribunal or State Tax Commission, Legacy Assessing Services, Inc. shall provide as part of the services included under the terms and provisions of this Agreement, such time and effort as is necessary to properly provide to the City information, documents, analysis and advice as may be required in the determination of Legacy Assessing Services, Inc. or the City to forestall the formal filing of an appeal or to settle a disputed case up to the date of the filing of a petition appealing a decision of the City or any of its agencies or boards to the Michigan Tax Tribunal or State Tax Commission. After the filing of said petition, Legacy Assessing Services, Inc. shall be available to the City for such further assistance as is required by the City in the defense of such appeal. Legacy Assessing Services, Inc. shall be available as an expert witness on behalf of the City in any proceedings. In the event of the termination of this Agreement and the necessity for the services of Legacy Assessing Services, Inc. for purposes of consulting, review of information, analysis or expert testimony after the date of termination, Legacy Assessing Services, Inc. shall be available, notwithstanding the termination of this Agreement, for assistance in the defense of such appeals, provided, same shall not apply to appeals filed in the Small Claims Division of the Michigan Tax Tribunal. Legacy Assessing Services, Inc. shall

keep the City Manager informed of all appeals and provide the City Manager with recommendations, the manner in which the appeals are to be handled, proposed settlements and other similar advice.

The above provisions of this Paragraph 1.12 regarding appeals shall apply equally to any appeal of a personal property tax assessment.

1.13 Reappraisal Program:

Legacy Assessing Services, Inc. shall continue to reappraise parcels in the City each year, as time permits, to ensure proper assessments when parcels are “uncapped.” Maintenance renovations to structures are to be tracked so that said costs can be claimed as “new construction” when property is sold rather than treated as an increase in value that is subject to “uncapping” and results in the possibility of a Headlee rollback. The State Tax Commission recommends regular re-inspection of each property, preferably every five years. Legacy Assessing Services, Inc. shall work to meet guidelines and standards of the Tax Commission.

1.14 Personal Property Statements, Canvas and Audits:

Legacy Assessing Services, Inc. shall prepare and maintain the mailing list for personal property tax statements and maintain records for personal property including data entry and calculation of depreciated values and their extension within each statement. Legacy Assessing Services, Inc. shall conduct a personal property canvas to ensure equity among business owners within the City. Legacy Assessing Services, Inc. is required to perform random personal property audits when warranted by questionable data or lack of submitted data.

1.15 Equalization Increases:

Legacy Assessing Services, Inc. shall strive to eliminate across-the-board increases in property values by applying any increases received through the Genesee County Equalization Department to appropriate areas by using the economic condition factors hereinabove described, by adjustment of individual property assessments to 50% of true cash value, or as required by the State Tax Commission, in order to achieve maximum equity by class, and in accordance with the latest laws and regulations then in force.

1.16 Land Division Applications:

Legacy Assessing Services, Inc. shall work with and assist the City Zoning Administrator in reviewing property descriptions, land division and combination applications for compliancy with local ordinance and the Michigan Land Division Act. Such combinations and divisions shall be placed on the assessment rolls in a timely fashion.

1.17 Assessor Certification:

Legacy Assessing Services, Inc. shall be, and maintain a minimum certification as a Level III Assessor, or STC reclassified equivalent) in the State of Michigan.

1.18 Transportation and Equipment:

Legacy Assessing Services, Inc. shall provide all necessary transportation and field equipment to perform the services and meet the requirements of this Agreement.

1.19 Indemnification/Employment:

The parties hereto acknowledge that all personnel that may or might be utilized by Legacy Assessing Services, Inc. in the performance of his/her duties hereunder shall, for all purposes, be considered employees of Legacy Assessing Services, Inc. and not employees of the City. Legacy Assessing Services, Inc. shall be responsible for Worker’s Compensation, Unemployment Compensation, state and federal withholding and payment of personnel. Legacy Assessing Services, Inc. shall indemnify the City and hold the City harmless from any claim, cause of action or other liability that may or might arise by virtue of any claim of any employee of Legacy Assessing Services, Inc. relating to his/her employment by, or as Legacy Assessing Services, Inc..

1.20 Preparation of DDA and Reporting:

Legacy Assessing Services, Inc. shall be responsible for the recording of any property value changes, new or loss, on the ad valorem and IFT rolls relating to the designation of properties within the Downtown Development Authority (DDA).

1.21 Assessor's Recommendations:

Legacy Assessing Services, Inc. shall prepare periodic recommendations and conclusions regarding the current state of the City's assessment rolls, by class, together with specific recommendations concerning actions that, in the opinion of Legacy Assessing Services, Inc., should be taken in order to achieve maximum equity in the assessment rolls and compliance with all State Tax Commission rules, regulations and guidelines.

1.22 Security of Information:

If any documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications or other products or materials are held in the possession of Legacy Assessing Services, Inc. outside of the City offices, then Assessor shall be under an affirmative duty to provide adequate security to safeguard said materials from fire, theft and other hazards of a like nature or type, while same are in possession of Legacy Assessing Services, Inc.. This may include, but not be limited to, providing for a fire proof safe or vault in which to store same, preparing and holding duplicates of same in the possession of Legacy Assessing Services, Inc., but separately or providing same to the City for possession.

1.23 Optional Services:

Legacy Assessing Services, Inc. is not responsible for determination and preparation of special assessment rolls for City projects such as sewer, street, drain, etc. The City may request Legacy Assessing Services, Inc. to perform such services at a rate of compensation agreed to by separate agreement. Legacy Assessing Services, Inc. shall, however, report outstanding special assessments, properly completed, on forms required by the State Tax Commission, and same shall be deemed part of the services required by this Agreement.

SECTION II: TERM OF AGREEMENT

2.1 Contract Period:

Legacy Assessing Services, Inc. shall commence performance of the services herein required on October 1, 2021. Unless sooner terminated, this Agreement shall, by its terms, expire September 30, 2022.

2.2 Mutual Right of Termination:

Either party may terminate this Agreement upon ninety (90) days written notice to the other, United States Certified / Registered Mail, return receipt requested, at the addresses as indicated within. This right of termination is specifically exercisable at the sole discretion of either party, and requires no just cause nor other reason or justification for the exercise thereof. The effective date of such termination shall be ninety (90) days from the date of mailing of such notice.

2.3 Termination for Cause or Breach:

Notwithstanding anything to the contrary on this Agreement, either party may immediately terminate this Agreement in the event of material breach by the other. In such case, either party may seek such remedies as shall be available, at law or equity.

2.4 Notice of Termination:

Upon receipt of notice of termination or upon termination of this Agreement by expiration of its term, Legacy Assessing Services, Inc. shall immediately deliver to the City the originals and original copies of all data, paper and computer files, drawings, specifications, reports, value estimates, summaries and other information and materials as may have been accumulated by Legacy Assessing Services, Inc. in performing this Agreement, whether completed or in process and same shall be in unaltered form, readable by the City. In the event of the failure or refusal of Legacy Assessing Services, Inc. to forthwith deliver the above referenced materials,

documents and files, City may seek a Circuit Court order compelling the production of same forthwith, and Legacy Assessing Services, Inc. herein expressly waives notice of hearing thereon agreeing that a mandatory injunction may immediately issue due to the fact that the failure to receive the stated materials, documents and files will result in irreparable harm to the City without leaving the City an adequate remedy at law, thereby entitling the City to an immediate judgment in its favor in this regard. The City shall be entitled to damages from Legacy Assessing Services, Inc. for any information, materials or documents that are turned over to the City in unusable or altered form.

2.5 Amendment/Renegotiation:

Nothing herein contained shall be construed to limit or abrogate the rights of the parties to modify or amend this Agreement at any time hereafter, provided however, that no such amendment or modification shall be effective unless in writing and duly executed by both parties hereto, through their authorized representatives.

If the Agreement is not reviewed or extended prior to its expiration date and the City desires to have Legacy Assessing Services, Inc. continue on a month-to-month basis, the fee will be that which existed for the final month of the original term, being September, 2022.

SECTION III: PAYMENT

3.1 Compensation for Basic Services:

During the term of this Agreement, the City agrees to pay to Legacy Assessing Services, Inc., for performance of the Basic Services set forth in Section I of this Agreement, an amount equal to \$30,440 yearly (thirty thousand, seven hundred and ninety-two dollars). Legacy Assessing Services, Inc. shall invoice the City an amount equal to \$2,536.74 on a monthly basis, net due 20 days.

3.2 Pro-ration of Payments on 90-Day Termination:

In the event this Agreement is terminated pursuant to Paragraph 2.2, the City shall pay Legacy Assessing Services, Inc. to the date of termination on a prorated daily basis for any part of a month for which services have been rendered by Legacy Assessing Services, Inc. and for which no compensation has been received.

SECTION IV: CITY RESPONSIBILITIES

4.1 Basic Data:

The City shall provide access to Assessor to property description files as currently exist as of the date of execution of this Agreement, containing initial information such as property number, legal description, owner and address information, as well as all data that the City may possess concerning such properties (i.e. measurements, sketches, photographs, etc.)

4.2 Office Equipment:

The City shall provide Legacy Assessing Services, Inc. with appropriate tax parcel maps, office space and furniture, telephone, voice mail, personal computer, printers, copying machine, fax machine and office supplies (as defined in Paragraph 4.5) as reasonably needed during the duration of this Agreement. Assessor acknowledges that some of the equipment (i.e. fax, printers, copying machine) is shared among all administrative office personnel and Legacy Assessing Services, Inc. will not have exclusive use of such equipment.

Legacy Assessing Services, Inc. shall have access to the City's computer network for the use of the following software products: BS&A Equalizer Assessing & Tax Modules, MS Word, Excel Spreadsheets, Arcview, Pictometry or any other similar software that may assist in maintaining quality assessing records. Legacy Assessing Services, Inc. shall not use any other software within the City's network, download, or upload any software to the City's network, except with the City Manager's prior approval. Legacy Assessing Services, Inc. shall be liable for any adverse consequence upon the City's computer network or function caused by any software introduced in the network by Legacy Assessing Services, Inc. without prior consent of the City.

Legacy Assessing Services, Inc. agrees that City equipment shall be used only for the purposes of fulfilling Assessor's obligations under this Agreement and shall not be used for personal reasons or to conduct other business not authorized under this Agreement.

Legacy Assessing Services, Inc. agrees that it shall use its own equipment (telephone, personal computer, printers, copying machine, supplies, modem, fax machine, and office supplies, as noted above) in the execution of virtual and remote activities as outlined herein.

4.3 Computer:

The City shall supply computer hardware, software and peripherals to perform the property pricing and valuation. The City will maintain the hardware, software and peripheral equipment through a regular maintenance program. The City will back up the system on a daily basis with alternate tapes or disks. Any data loss not due to the negligence of Legacy Assessing Services, Inc. as a result of hardware or software malfunction will be replaced at the City's expense.

4.4 Map Maintenance/Tax Roll Printing:

The City shall assume the responsibility for printing, stuffing and mailing of the assessment change notices, assessment rolls, tax bills, maps, etc. during the term of this Agreement. Legacy Assessing Services, Inc. shall develop and maintain land value maps showing dates of property sales, sale amounts and ratio to the current estimated value of the property.

4.5 Office Supplies:

The City shall provide Legacy Assessing Services, Inc. with office supplies, including computer paper, file folders, hanging folders, new State Tax Commission Assessor's Manual Volumes I and II, assessment notices and forms, postage and such other supplies as shall be necessary for the performance of Assessor's responsibilities hereunder.

4.6 Existing ECF Areas:

The City will provide Legacy Assessing Services, Inc. with all currently existing information as available in the City files concerning previously completed E.C.F. studies and subsequent conclusions reached by the former City Assessors.

4.7 Preparation of DDA and Reporting:

The Treasurer shall be responsible for the compilation and reporting of all necessary data, forms and documents relating to the operation, tax increment capture and financial condition of the D.D.A.

4.8 Legal Counsel:

The City shall supply legal counsel, at its expense, for Small Claims and full Tax Tribunal hearings, should the need arise.

SECTION V: RE-APPRAISAL, NON-BASIC SERVICES

5.1 Additional Services (Pricing/Reappraisal):

In the event that the City desires to implement some or all of the recommendations made by Legacy Assessing Services, Inc. as herein contemplated, the City may request and Legacy Assessing Services, Inc. shall provide such services as are desired by the City, provided however, an addendum to this Agreement, reduced to writing and executed by both parties, shall set forth the terms and provision under which the additional services shall be rendered. Such addendum shall specify the nature, extent and timetable for the performance of such additional services and establish the rate of compensation therefor.

5.2 Implementation/Responsibility:

The parties acknowledge that it shall be the sole responsibility of the City to determine the nature and extent of implementation of Legacy Assessing Services, Inc.'s recommendations under this Section or any other additional, non-basic services. To that end, the City assumes responsibility for defense of any claim, cause of action or other proceeding that may or might be instituted by the Michigan State Tax Commission, or other entity, arising from any failure, or alleged failure, to implement such recommendations.

SECTION VI: MISCELLANEOUS PROVISIONS

6.1 Relationship Between City and Assessor:

In the fulfillment of the services provided herein Legacy Assessing Services, Inc. and his/her employees, agents and officers shall be at all times be deemed in a relationship of independent contractor to the City.

6.2 Indemnification/Insurance:

Legacy Assessing Services, Inc. shall secure and maintain general liability and property damage, unemployment, errors and omissions, workers' disability compensation, automobile liability and any other insurance required by law for Legacy Assessing Services, Inc., or his/her employees, agents or officers as will protect him/her and the City from claims under the Worker's Compensation Acts and from claims for bodily injury, death or property damage that may arise from his/her negligence or that of his/her employees in the performance of services under this Agreement or failure to properly perform his/her duties as Assessor. Legacy Assessing Services, Inc. shall save the City harmless and indemnify the City from any claims for bodily injury, death or property damage that may arise due to his/her acts or negligence or that of his/her employees in the performance of services under this Agreement or that arise from error or omissions to properly perform duties as Legacy Assessing Services, Inc.. Legacy Assessing Services, Inc. shall, however, have no liability arising out of adjustments to assessments or other actions by Legacy Assessing Services, Inc., the City's Board of Review and/or the Michigan Tax Tribunal if such adjustments or actions result from honest differences of opinion regarding the value of the subject property and if Legacy Assessing Services, Inc. established the assessment pursuant to professional assessment standards. Said policies shall be in such minimum amounts as shall from time to time be acceptable to the City or as set by the City.

A Certificate of Insurance incorporating such requirements and naming the City and its officers and employees as an Additional Insured Party and Certificate Holder along with a certificate showing its premium has been paid and a copy of the policy shall be filed each year with the City Clerk. Any such insurance policy shall provide the City will be given at least thirty (30) days advance notice before cancellation of the policy. The coverage's provided by the General Liability and Automobile Liability policies of Legacy Assessing Services, Inc. shall be primary to any insurance maintained by the City.

6.3 Non-Assignability:

The parties to this Agreement acknowledge that, inasmuch as the Agreement is in the nature of a Personal Services Contract, and as the City's decision to contract with Legacy Assessing Services, Inc. is based in part on the perceived expertise and ability of Legacy Assessing Services, Inc., it is agreed that Legacy Assessing Services, Inc.'s duties and obligations hereunder may not be assigned, transferred nor conveyed without the advance written approval of the City. Nothing in this Agreement shall prevent Legacy Assessing Services, Inc. from employing such employees or agents, as Legacy Assessing Services, Inc. shall deem reasonably necessary to assist him/her in the performance of obligations under this Agreement. Also, in the event that vacation, illness, injury or incapacity in any form, whether elective or imposed, should cause Legacy Assessing Services, Inc. to be unable to personally fulfill the terms and obligations of this Agreement for a period exceeding three (3) calendar weeks (21 days), Legacy Assessing Services, Inc. shall provide the City, at Legacy Assessing Services, Inc.'s expense, a certified Level III Assessor to perform any and all such functions as required by this Agreement for the complete term of the absence or incapacity. The City reserves the right to approve or reject, without cause and at its sole discretion, any Assessor designee named to "fill-in" for Legacy Assessing Services, Inc. for a period exceeding two (2) calendar months (60 days), and to consider, as mutually agreed by the parties hereto, that a rejection of said Assessor designee shall constitute a material breach of the Agreement pursuant to the "material breach" provision of Section 2.3 herein.

6.4 Professional Standards:

Legacy Assessing Services, Inc. shall be responsible, to the highest levels of competency presently maintained by other practicing professional assessors and appraisers, for the professional and technical soundness, accuracy and adequacy of property valuations, drawings, property inspection data and all other work and materials furnished under this Agreement. At the time of commencement of performance, Legacy Assessing Services, Inc. shall be properly certified, equipped, organized and financed to perform the services required by this Agreement. Subject to compliance with the requirements of this Agreement, Legacy Assessing Services, Inc. shall work independently.

6.5 Ownership of Documents:

All documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications and other information, products or materials produced or held by Legacy Assessing Services, Inc., of whatsoever nature or type, in connection with this Agreement shall be the sole property of the City with the City having sole and exclusive right, title and interest in any and all records, compilation, documents, papers, maps or manuscripts pertaining to or prepared pursuant to this Agreement. All of the foregoing shall be forwarded to the City at its request and may be used by the City as it sees fit. The City agrees that if any of the foregoing, prepared by Legacy Assessing Services, Inc., are used for purposes other than those intended by this Agreement, the City does so at its sole risk and agrees to hold Assessor harmless for such use. All services performed under this Agreement shall be conducted solely for the benefit of the City and will not be used for any other purpose by Legacy Assessing Services, Inc. without written consent of the City. Any information relating to the services shall not be released without the written permission of the City. Legacy shall act and preserve the confidentiality of all City documents and data accessed for use in Legacy Assessing Services, Inc. work products to the extent allowed or required by law. Any requests for information under the Freedom of Information Act shall be immediately forwarded to the City Manager for a proper determination of the response to be provided.

6.6 Validity:

If any paragraph or provision of this Agreement shall be determined to be unenforceable or invalid by any court of competent jurisdiction, such provision shall be severed and the remainder of this contract shall remain in force.

6.7 Survival:

All express representations, indemnifications or limitations of liability made in or given in this Agreement shall survive the completion of all services of Assessor under this Agreement or the termination of the Agreement for any reason.

6.8 Controlling Law/Venue:

This Agreement is to be governed by the laws of the State of Michigan. It is mutually agreed that, in the event of any proceeding, at law or at equity, arising under this Agreement or breach thereof, that the venue of any such action shall be in the County of Genesee and the State of Michigan.

6.9 Authorization:

The respective signatories hereto expressly acknowledge that this Agreement is made and entered into with full authority of the City of Swartz Creek Council and Legacy Assessing Services, Inc. and that the persons executing this Agreement on behalf of the respective parties have been duly authorized and empowered to make and enter into this Agreement by said Council and said Assessor.

(Signature Page Follows)

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF SWARTZ CREEK, MICHIGAN:

LEGACY ASSESSING SERVICES, INC.

By: _____
David A. Krueger, Mayor

By: _____
Heather MacDermaid, Partner

By: _____
Connie Olger, City Clerk

EXHIBIT "A"
City of Swartz Creek, Charter Provisions, Taxation

CHAPTER 9. TAXATION*

***State law references:** General property tax act, MCL 211.1 et seq., MSA 7.1 et seq.

Section 9.1. Power to tax--Tax limit.

The city shall have the power to assess taxes and to lay and collect rents, tolls, and excises. During the first five years of the existence of the city, the annual general ad valorem tax levy for municipal purposes shall not exceed one-half of one per cent (5 mills) of the assessed value of all real and personal property in the city as determined by the City's Assessor and Board of Review, or one-quarter of one per cent (2 1/2 mills) of such assessed value, as equalized by the State of Michigan, as required by law, whichever basis of limitation will result in the lesser taxation upon the taxable property in the city. Thereafter, the levy shall not exceed one per cent of the said assessed value as determined by the City's Assessor and Board of Review, or one-half of one percent (5 mills) of such value as equalized by the State of Michigan, as required by law, whichever basis of limitation will result in the lesser taxation upon the taxable property in the city, unless the proposition to approve an increase above the tax rate so limited is first approved by the electors of the city. No such increase shall cause the total tax rate to exceed two per cent of the assessed value of all real and personal property in the city.

State law references: Mandatory that Charter provide for annually levying and collecting taxes, MCL 117.3(g), MSA 5.2073(g).

Section 9.2. Subjects of taxation--Tax procedure.

- (a) The subjects of ad valorem taxation for municipal purposes shall be the same as for state, county, and school purposes under the general law.
- (b) Except as otherwise provided by this chapter, city taxes shall be assessed, levied, and collected in the manner provided by law.

State law references: Mandatory that Charter provide that subject of taxation for municipal purposes shall be the same as for state, county and school purposes under general law, MCL 117.3(f), MSA 5.2073(f); property subject to taxation, MCL 211.1 et seq., MSA 7.1 et seq.

Section 9.3. Exemptions.

The power of taxation shall never be surrendered or suspended by any grant or contract to which the city shall be a party. No exemptions from taxation shall be allowed, except such as are expressly required or permitted by law.

State law references: Property exempt from taxation, MCL 211.7 et seq., MSA 7.7 et seq.

Section 9.4. Tax day.

Subject to the exceptions provided or permitted by law, the taxable status of persons and property shall be determined as of the thirty-first day of December, or such other date as may subsequently be required by law, which shall be deemed the tax day. Values on the assessment roll shall be determined according to the facts existing on the tax day for the year for which such roll is made, and no change in the status or location of any such property after that day shall be considered by the Assessor or the Board of Review.

State law references: Designation of tax day, MCL 211.2, MSA 7.2; time, place and method of assessment, MCL 211.10 et seq., MSA 7.10 et seq.

Section 9.5. Personal property--Jeopardy assessment.

If the Treasurer finds or reasonably believes that any person who is, or may be, liable for taxes upon personal property, the taxable situs of which was in the city on tax day, intends to depart or has departed from the city; or to remove or has removed therefrom personal property which is, or may be, liable for taxation; or to conceal or conceals himself or his property; or does any other act tending to prejudice, or to render wholly or partly ineffectual

the proceedings to collect such tax, he shall proceed to collect the same as a jeopardy assessment in the manner provided by law.

State law references: Jeopardy assessment of personal property taxes, MCL 211.691 et seq., MSA 7.51(1) et seq.

Section 9.6. Preparation of the assessment roll.

Prior to the date of the meeting of the Board of Review in each year, the Assessor shall prepare and certify an assessment roll of all property in the city. Such roll shall be prepared in accordance with the requirements of law, and may be divided into volumes, which the Assessor shall identify the number for purposes of convenience in handling the assessment roll and for locating properties assessed therein. The attachment of any certificate or warrant required by this chapter to any volume of the roll, either as an assessment roll or as a tax roll, shall constitute the attachment thereof to the entire roll, provided the several volumes are identified in such certificate or warrant. Values of property set forth on the assessment roll shall be determined according to recognized methods of systematic assessment.

State law references: Mandatory that Charter provide for preparation of assessment roll, MCL 117.3(i), MSA 5.2073(i); assessment roll, MCL 211.24 et seq., MSA 7.24 et seq.

Section 9.7. Board of Review.

(a) A Board of Review is hereby created, composed of three members who have the qualifications of holding elective city office as set forth in Section 4.4 of this charter.

(b) The members of the Board of Review shall be appointed by the Council, and may be removed for reasons of nonfeasance or misfeasance by the vote of five members of the Council. The first members shall be appointed during the month of January, 1960, for terms expiring on July 1, 1961, 1962, and 1963. Thereafter one member shall be appointed in the month of May of each year, for a term of three years, commencing on the following July first.

(c) The Board shall, annually, on the first day of its meeting, select one of its members chairman for the ensuing year. The Assessor shall be Clerk of the Board, and shall be entitled to be heard at its sessions, but shall have no vote on any proposition or question.

State law references: Mandatory that Charter provide for a board of review, MCL 117.3(a), MSA 5.2073(a).

Section 9.8. Duties and functions of Board of Review.

For the purpose of revising and correcting assessments, the Board of Review shall have the same powers and perform like duties, in all respects, as are, by law, conferred upon and required of boards of review in townships, except as otherwise provided in this charter. At the time, and in the manner provided in the following section, it shall hear the complaints of all persons considering themselves aggrieved by assessments. If it shall appear that any person or property has been wrongfully assessed or omitted from the roll, the Board shall correct the roll in such manner as it deems just. Except as otherwise provided by law, no person other than the Board of Review shall make any change upon, or addition or correction to, the assessment roll. The Board shall make no such changes, additions, or corrections after it has certified the roll as provided and required by Section 9.11 of this chapter. The Assessor shall make a permanent record of all proceedings of the Board and enter therein all resolutions and decisions of the Board. Such record shall be filed with the Clerk on or before the first day of September following the meeting of the Board of Review.

Section 9.9. Meetings of Board of Review.

(a) The Board of Review shall convene at 9:00 o'clock a.m. on the third Monday in March in each year at a place designated by the Council, or on such other date as may subsequently be required by law for the meeting of boards of review in cities, and shall meet at the same time and continue in session from day to day for not less than three days for the purpose of considering the assessment roll of the city.

(b) The Board of Review may examine on oath any person appearing before it respecting the assessment of property on the assessment roll. Any member of the Board may administer the oath.

State law references: Mandatory that Charter provide for meeting of board of review, MCL 117.3(i), MSA 5.2073(i).

Section 9.10. Notice of meetings.

Notice of the time and place of the annual meeting of the Board of Review shall be published by the Assessor not less than one week nor more than three weeks prior thereto.

Section 9.11. Certification of roll.

After the Board of Review has completed its review of the assessment roll, and not later than the Tuesday following the fourth Monday in March, or such other date as may subsequently be required by law, the majority of its members shall sign a certificate to the effect that the same is the assessment roll of the city for the year in which it has been prepared, as approved by the Board of Review, which certificate, when attached to any volume of the roll shall constitute a conclusive presumption of the validity of the entire roll, as provided in Section 9.6 of this chapter. In the event that the Board of Review shall fail or refuse to so review the assessment roll of the city, such roll, as prepared and presented to the Board of Review by the Assessor shall be the assessment roll for the year for which it was prepared and shall stand as though it had been certified by the Board of Review.

State law references: Completion of review of assessments prior to first Monday in April required, MCL 211.30a, MSA 7.30(1).

Section 9.12. Validity of assessment roll.

Upon the completion of the assessment roll, and from and after midnight ending the last day of the meeting of the Board of Review, or the first Monday in April, whichever date first occurs, it shall be the assessment roll of the city for county, school and city taxes, and for other taxes on real and personal property that may be authorized by law. It shall be presumed by all courts and tribunals to be valid, and shall not be set aside, except for cause set forth by law.

State law references: Mandatory that Charter provide for levy, collection and return of state, county and school taxes, MCL 117.3(i), MSA 5.2073(i).

Section 9.13. Clerk to certify levy.

Within three days after the Council has made the appropriations for the ensuing year, the Clerk shall certify to the Assessor the total amount which the Council determines shall be raised by general ad valorem taxation, together with such other assessments and lawful charges and amounts which the Council requires to be assessed, reassessed, or charged upon the city tax roll against property or persons.

Section 9.14. City tax roll.

After the Board of Review has completed its review of the assessment roll, the Assessor shall prepare a tax roll, or a combined assessment and tax roll, to be known as the "City Tax Roll." Upon receiving the certification of the several amounts to be raised, assessed, and charged for city taxes, as provided in the preceding section, the Assessor shall proceed forthwith, (1) to spread the amounts of the general ad valorem tax according to and in proportion to the several valuations set forth in said assessment roll, and (2) to place such other assessments and charges upon the roll as are required and authorized by the Council. For convenience, the city tax roll may be divided into two or more volumes.

Section 9.15. Taxes a debt and lien.

The taxes on real and personal property shall become a debt to the city from the owner or person otherwise to be assessed, on the tax day provided by law. The amounts assessed on any interest in real property shall become a lien upon such real property on the first day of July next subsequent to the tax day, and shall so remain, until paid. Said tax liens shall take precedence over all other claims, encumbrances, and liens upon said personal property whatsoever, whether created by chattel mortgage, title retaining contract, execution, or upon any other final process of a court, attachment, replevin, judgment, or otherwise, and no transfer of personal property assessed for taxes shall operate to divest or destroy such lien, except where such property is actually sold in the regular course of retail trade.

Section 9.16. Tax roll certified for collection.

After spreading the taxes and placing other assessments and charges upon the roll, the Assessor shall certify the tax roll, and attach his warrant thereto directing and requiring the Treasurer to collect, prior to March first of the following year, from the several persons named in the roll the several sums mentioned therein opposite their respective names as a tax, charge, or assessment. Said warrant shall grant to and vest in the Treasurer, all the statutory powers and immunities possessed by township treasurers for the collection of taxes. The tax roll shall be delivered to the Treasurer on or before the thirtieth day of June.

State law references: Collection of taxes, MCL 211.44 et seq., MSA 7.87 et seq.

Section 9.17. Tax payment date.

City Taxes shall be due and payable on July first of each year.
(Amended by electors 4-3-67)

Section 9.18. Taxes due--Notification thereof.

The Treasurer shall not be required to make personal demand for the payment of taxes but, upon receipt of the city tax roll, he shall forthwith mail a tax statement to each person named in the tax roll, which mailed statement shall be a sufficient demand for the payment of all taxes assessed. Neither the failure on the part of the Treasurer to mail such statement, nor the failure of any person to receive the same, shall invalidate the taxes on the tax roll or release any person or property assessed from the liabilities in this chapter in case of nonpayment.

Section 9.19. Tax payment schedule.

The Council shall provide, by ordinance, the tax payment schedule for city taxes, the times when the same may be paid without the addition of collection fees or interest, and the amount of collection fees and interest to be added thereafter. All amounts collected as collection fees and interest shall be paid into the city's treasury for the use and benefit of the city.

Section 9.20. Failure or refusal to pay personal property tax.

If any person shall neglect or refuse to pay any tax on personal property assessed to him, the Treasurer shall collect the same by seizing any personal property of such person, to an amount sufficient to pay such tax, together with any charges and interest added thereto, wherever the same may be found in the State. No property shall be exempt from such seizure. He may sell the property seized, to an amount sufficient to pay the taxes and all charges, fees, penalties, and interest, in accordance with statutory provisions. The Treasurer may also sue the person to whom a personal property tax is assessed, in accordance with the powers granted to him by law.

State law references: Failure or refusal to pay tax, MCL 211.47, MSA 7.91.

Section 9.21. State, county and school taxes.

For the purposes of assessing and collecting taxes for state, county, and school purposes, the city shall be considered the same as a township and all provisions of law relative to the collection of, and accounting for, such taxes and the penalties and interest thereon shall apply. For the purpose of collection of state, county, and school taxes, the Treasurer shall perform the same duties and have the same powers as township treasurers under state law.

State law references: Mandatory that Charter provide for levy, collection and return of state, county and school taxes, MCL 117.3(i), MSA 5.2073(i); state law relative to the assessment, levy and collection of taxes, MCL 211.1 et seq., MSA 7.1 et seq.

Section 9.22. Protection of city lien.

The city shall have power, insofar as the exercise thereof shall not conflict with or contravene the provisions of law, to acquire such an interest in any premises within the city, by purchase at any tax or other public sale, or by direct purchase from or negotiation with the State of Michigan or the owner, as may be necessary to assure to the city the collection of its taxes, special assessments, charges, and any interest thereon which are levied against any lot or parcel of real property or to protect the lien of the city therefor, and may hold, lease, or sell the same. Any such procedure exercised by the city to assure the collection of its taxes or the protection of its tax or other liens shall be deemed to be for a public purpose. The Council may adopt any ordinance which may be necessary to make this section effective.

Section 9.23. Collection of delinquent taxes.

All taxes and charges, together with fees, penalties, and interest upon real property on the tax roll, remaining uncollected by the Treasurer on the first day of March following the date when the roll was received by him shall be subject to one of the following procedures:

(1) The real property against which such taxes and charges are assessed shall be subject to disposition, sale, and redemption for the enforcement and collection of the tax lien against the same in the method and manner which may be provided by ordinance. The Council may provide by ordinance the procedure for the sale and redemption of real property for such unpaid taxes and charges, together with fees, penalties, and interest, by judicial sale on petition filed in behalf of the city. Such procedure shall correspond substantially to the procedure

provided by law for the sale by the State of tax delinquent real property and redemption therefrom, except that the acts performed by state and county officers shall be performed by appropriate city officers and that city tax sales shall be held not less than thirty nor more than ninety days prior to the date of corresponding tax sales under the general law.

(2) If no ordinance is in effect pursuant to subsection (1) of this section, such taxes shall be returned to the County Treasurer, to the extent and in the same manner and with like effect as provided by law for returns by township treasurers of township, school and county taxes. Such returns shall include all the additional assessments, charges, fees, penalties, and interest hereinbefore provided, which shall be added to the amount assessed in said tax roll against such property or person. The taxes thus returned shall be collected in the same manner as other taxes returned to the County Treasurer are collected, in accordance with law, and shall be and remain a lien upon the property against which they are assessed until paid.

Section 9.24. Disposition of real property held by city.

When the city has acquired any interest in property to protect the city's tax lien thereon, the owner of any interest therein by fee title, as mortgagee, or as vendor or vendee under a land contract, shall have the right to purchase the city's interest therein, upon payment to the city of the amount of money which the city has invested therein in the form of taxes, special assessments, charges, fees, penalties, interest, and costs, paid by the city to protect its title in such property. After the lapse of ninety days after the date that the city acquires title to any such property, the Council may remove the same from the market by determining that such property is needed for and should be devoted to public purposes, naming such purposes, or may sell the same at a price which shall be not less than the market value, as determined.

And further, direct the Mayor and City Clerk to endorse and execute this agreement on behalf of the City.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

*******Master Resolution*******

Resolution No. 210726-8C

RESOLUTION TO APPROVE A FESTIVAL PERMIT FOR THE BACK TO THE BRICKS EVENT TO BE HELD ON AUGUST 10, 2021

Motion by Councilmember: _____

WHEREAS, Back to the Bricks organization is a recognized charitable entity that operates in Genesee County; and

WHEREAS, the BttB is seeking permits and approvals to operate a car show on public streets and grounds within the city, including the parking of vehicles, potential live music, vendors, food service, and numerous other activities; and

WHEREAS, the City Council finds the BttB organization and the event to be beneficial to the public and in good standing; and

WHEREAS, the 20.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves Resolutions/Motions 210726-8C1 through 210726-8C2, allowing for the various permits related to the Back to the Bricks 2021 Swartz Creek Car Show, to be held on Tuesday, August 10, 2021, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210726-8C1 BACK TO THE BRICKS, CAR SHOW, GENERAL STREET CLOSURE PERMIT

I Move the City of Swartz Creek approve and authorize the Back to the Bricks' application for street closing and City property use permits on Tuesday, August 10, 2021 from 3:00 p.m. to 9:00 p.m. for the following locations (See map included in the July 26, 2021 city council packet):

1. Holland Drive
2. Miller Road (Morrish to 8067 Miller, less access to Farm Bureau & access from Fortino Drive to Luea across Miller)
3. Morrish Road (Miller to Ingalls)

Street and City property use subject to the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Sufficient number of portable bathrooms placed and located, and litter control program in accordance and under the approval of Director of Community Services.
3. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

Resolution No. 210726-8C2 BACK TO THE BRICKS, CAR SHOW, MUNICIPAL PROPERTY RESERATION

I Move the Swartz Creek City Council approve and authorize the Back to the Bricks' application for usage of Holland Square on Tuesday, August 10, 2021 from 8:00 a.m. until 9:00 p.m. for purposes of conducting a festival in downtown and in Holland Square under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. General approval, and under the direction and control of the Office of the Chief of Police.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210726-8D

**RESOLUTION TO APPROVE FISCAL YEAR 2021
BUDGET AMENDMENTS AND ADJUSTMENTS**

Motion by Councilmember: _____

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City’s 2020 - 2021 Fiscal Year Budget and comparative year-to-date balance sheet of expenses and revenues, and finds that it is not in deficit; however, certain department activity line items may be in deficit.

WHEREAS, the City Council has received a Budget Amendment Summary; and

WHEREAS, new budget amounts necessitate adjustments to the original adopted budget; and

WHEREAS, said supplemental documentation shows the new proposed revenue and expenditures changes by account number.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city manager or his designee to make all necessary end-year budget adjustment amendments to all city funds in accordance with the supplemental documentation (pages to) attached.

BE IT FURTHER RESOLVED, the Swartz Creek City Council hereby authorizes and directs the City Manager or his designee to make all necessary year-end budget adjustment amendments.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210726-8E

**RESOLUTION TO APPROVE A PURCHASE
AGREEMENT FOR THE SALE OF REAL PROPERTY
OWNED BY THE CITY**

Motion by Councilmember: _____

WHEREAS, the city owns a single family home located at 8067 Miller Road, PID’s 58-02-529-021; and

WHEREAS, after acquiring an easement for public use from the site, the community has been engaged in finding a preferred option for the permanent use of this parcel; and

WHEREAS, the city's various boards and commissions have found that the rehabilitation of the home for use as a single family residence or live-work space is the preferred option; and

WHEREAS, the city has rehabilitated the home and listed it for sale; and

WHEREAS, a buyer has made an offer to purchase the home for the price of \$192,500, with a closing date of September 15, 2021.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council authorizes the City Manager, in consultation with the city attorney, to complete and execute the purchase agreement as included in the July 26, 2021 city council packet, including a provision for the requisite public inspection period contingency.

BE IT FURTHER RESOLVED, the sale instrument shall be made available to the general public, for a period of not less than 30 days, in accordance with the City's Land Sale Policy of April 28, 2014.

BE IT FURTHER RESOLVED, the purchase agreement shall be reviewed by the city council subsequent to the review period.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council designates, authorizes, and directs the Mayor to act as signatory and to execute any and all sale and transfer instruments required to transfer the property at closing.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210726-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of July 26, 2021.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 7/12/2021**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Florence, Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: Fountain, Gilbert.

Staff Present: City Manager Adam Zettel, Admin. Asst. Jody Key.

Others Present: Lania Rocha, Metro PD Lt. Johnson.

EXCUSE COUNCILMEMBERS GILBERT & FOUNTAIN

Resolution No. 210712-01

(Carried)

Motion by Councilmember Henry
Second by Councilmember Florence

I Move the Swartz Creek City Council excuse Councilmembers Gilbert & Fountain.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

APPROVAL OF MINUTES

Resolution No. 210712-02

(Carried)

Motion by Councilmember Florence
Second by Mayor Pro Tem Hicks

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday June 28, 2021 to be circulated and placed on file.

YES Hicks, Krueger, Pinkston, Henry, Florence.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 210712-03

(Carried)

Draft Minutes

Motion by Councilmember Henry
Second by Mayor Pro Hicks

I Move the Swartz Creek City Council approve the Agenda as, amended for the Regular Council Meeting of July 12, 2021, with addition of item 8D, 8002 Miller Rd. to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Henry, Florence.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 210712-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Pinkston

I Move the Swartz Creek City Council accept the City Manager's Report of July 12, 2021, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Pinkston, Henry, Florence, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE PROFESSIONAL MASTER PLAN SERVICES

Resolution No. 210712-05

(Carried)

Motion by Councilmember Pinkston
Second by Councilmember Henry

WHEREAS, the Michigan Planning Enabling Act (P.A. 33 of 2008) requires cities to create and update a Master Plan every five years; and

WHEREAS, the City of Swartz Creek relies on the 2016 Master Plan to shape policy, guide administrative actions, establish budgetary expectations, and direct land use actions by all board and commissions; and

WHEREAS, the City now seeks to update its master plan and expand upon the downtown plan; and

WHEREAS, the City, as a Redevelopment Ready Community, has been awarded \$30,000 towards this end; and

WHEREAS, the City and the MEDC utilize CIB Planning to analyze, update, and improve the city's plans, zoning ordinance, and policies; and

WHEREAS, the City Council finds the planning and design services to be professional services under Ordinance Section 2-402.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby awards the 2021 Master Plan Update to CIB Planning in the amount of \$60,000, as included in the City Council Packet of July 12, 2021.

BE IT FURTHER RESOLVED, the city council authorizes and directs the City Manager to prepare and execute a standard contractor's agreement on behalf of the city.

Discussion Ensued.

YES: Pinkston, Henry, Florence, Hicks, Krueger.

NO: None. Motion Declared Carried.

MEIJER

DISCUSSION

Mr. Zettel spoke of the Meijer tax appeal and his frustrations with the big box stores appeals. He recommends we vigorously defend the Meijer value and a proposal for an appraisal will be forthcoming.

Mayor suggested working with other communities that have Meijer stores, the eminent domain strategy or even picketing.

RESOLUTION TO RELOCATE A STORAGE BUILDING FROM ONE CITY PROPERTY TO THE DPW GARAGE

Resolution No. 210712-06

(Carried)

Motion by Councilmember Florence

Second by Councilmember Henry

WHEREAS, the city is in the process of selling land on Fortino Drive; and

WHEREAS, a storage barn that is currently located upon the land is in fair condition and could be used at the city's DPW garage on Morrish Road; and

WHEREAS, the city has sought proposals to relocate the barn; and

WHEREAS, only one contractor has been located that is able and willing to do so, S&W House and Structural Movers; and

WHEREAS, the city council can approve expenditure on a specialized public work or service if it finds the service to be specialized and non-competitive under the circumstances under Ordinance Section 2-402.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby approves the relocation of the barn by S&W House and Structural Movers for a cost of \$12,000 plus any force account or other efforts to fully establish the structure at the DPW site.

BE IT FURTHER RESOLVED, the city council authorizes and directs the City Manager to prepare and execute a standard contractor's agreement on behalf of the city.

Discussion Ensued.

YES: Henry, Florence, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

8002 MILLER ROAD LEASE

DISCUSSION

Councilmember Pinkston feels the city needs to reevaluate the lease, due to the amount of back rent owed. He would like a discussion with an update be placed on the next council meeting. Mayor Krueger asked Mr. Zettel to put this on the agenda in a month.

Mr. Zettel will reach out to Ms. Moore and discuss the issue. He will update council in August.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Florence's son is visiting from Taiwan.

Councilmember Henry commented on the lights in the village needing aligned.

Councilmember Pinkston noticed a lot of people out on movie night.

ADJOURNMENT

Resolution No. 210712-07

(Carried)

Motion by Councilmember Henry
Second by Mayor Pro Tem Hicks

I Move the Swartz Creek City Council adjourn the regular meeting at 8:04 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 06/30/2021

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
Revenue					
000.000 - General	2,322,610.27	2,337,610.93	2,349,709.60	(12,098.67)	100.52
172.000 - Executive	0.00	0.00	2.80	(2.80)	100.00
215.000 - Administration and Clerk	40.00	40.00	16.65	23.35	41.63
262.000 - Elections	0.00	5,000.00	5,000.00	0.00	100.00
301.000 - Police Dept	4,100.00	4,257.00	4,257.00	0.00	100.00
336.000 - Fire Department	0.00	40,883.00	70,267.52	(29,384.52)	171.87
345.000 - PUBLIC SAFETY BUILDING	25,050.00	25,050.00	26,180.81	(1,130.81)	104.51
410.000 - Building & Zoning & Planning	65,200.00	68,300.00	138,244.44	(69,944.44)	202.41
444.000 - Sidewalks	900.00	900.00	5,985.00	(5,085.00)	665.00
448.000 - Lighting	9,870.00	9,870.00	9,227.10	642.90	93.49
523.000 - Grass, Brush & Weeds	4,500.00	4,500.00	7,870.00	(3,370.00)	174.89
694.000 - Community Development Block Grant	33,300.00	33,300.00	33,300.00	0.00	100.00
728.005 - Holland Square Streetscape	40,000.00	40,000.00	40,000.00	0.00	100.00
780.500 - Mundy Twp Park Services	0.00	0.00	6,427.81	(6,427.81)	100.00
782.000 - Facilities - Abrams Park	140.00	140.00	280.00	(140.00)	200.00
783.000 - Facilities - Elms Rd Park	6,700.00	6,700.00	13,470.00	(6,770.00)	201.04
790.000 - Facilities-Senior Center/Libr	6,200.00	6,200.00	4,942.94	1,257.06	79.72
794.000 - Community Promotions Program	0.00	1,000.00	1,000.00	0.00	100.00
931.000 - Transfers IN	0.00	10,574.22	10,574.22	0.00	100.00
TOTAL REVENUES	2,518,610.27	2,594,325.15	2,726,755.89	(132,430.74)	
Expense					

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
000.000 - General	14,160.00	14,160.00	13,580.04	579.96	95.90
101.000 - Council	22,585.73	22,612.29	24,428.89	(1,816.60)	108.03
172.000 - Executive	109,424.96	256,193.72	127,339.27	128,854.45	49.70
215.000 - Administration and Clerk	36,221.00	36,221.00	28,869.73	7,351.27	79.70
228.000 - Information Technology	15,875.00	22,714.88	20,568.43	2,146.45	90.55
247.000 - Board of Review	3,658.85	3,658.85	2,458.17	1,200.68	67.18
253.000 - Treasurer	93,323.00	94,897.00	92,387.32	2,509.68	97.36
257.000 - Assessor	47,959.00	48,117.25	38,407.55	9,709.70	79.82
262.000 - Elections	47,202.00	49,563.70	50,649.40	(1,085.70)	102.19
266.000 - Legal Council	14,000.00	14,000.00	31,385.20	(17,385.20)	224.18
301.000 - Police Dept	7,900.00	7,900.00	7,850.60	49.40	99.37
301.266 - Legal Council PSFY	5,000.00	9,000.00	21,934.86	(12,934.86)	243.72
301.851 - Retiree Employer Health Care PSFY	19,670.00	19,670.00	20,916.81	(1,246.81)	106.34
334.000 - Metro Police Authority	1,019,475.00	1,019,475.00	1,042,090.00	(22,615.00)	102.22
336.000 - Fire Department	206,650.00	180,308.00	152,736.99	27,571.01	84.71
345.000 - PUBLIC SAFETY BUILDING	39,132.39	92,652.57	86,698.41	5,954.16	93.57
410.000 - Building & Zoning & Planning	128,884.00	128,896.00	77,234.42	51,661.58	59.92
444.000 - Sidewalks	1,200.00	1,200.00	7,200.00	(6,000.00)	600.00
448.000 - Lighting	105,000.00	105,000.00	103,852.09	1,147.91	98.91
523.000 - Grass, Brush & Weeds	1,200.00	1,200.00	1,995.00	(795.00)	166.25
694.000 - Community Development Block Grant	33,300.00	33,300.00	33,300.00	0.00	100.00
728.000 - Economic Development	0.00	55.91	461.91	(406.00)	826.17
780.500 - Mundy Twp Park Services	0.00	0.00	5,502.09	(5,502.09)	100.00

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
781.000 - Facilities - Pajtas Amphitheat	1,468.00	1,468.00	1,422.67	45.33	96.91
782.000 - Facilities - Abrams Park	37,785.87	37,820.87	27,442.63	10,378.24	72.56
783.000 - Facilities - Elms Rd Park	80,732.00	80,804.55	54,928.03	25,876.52	67.98
784.000 - Facilities - Bicentennial Park	1,324.00	1,414.89	602.53	812.36	42.58
786.000 - Non-Motorized Trailway	30,000.00	107,282.25	74,480.25	32,802.00	69.42
787.000 - Veterans Memorial Park	2,840.00	2,881.42	3,294.03	(412.61)	114.32
788.000 - Otterburn Disc Golf Park	10,000.00	10,000.00	7,849.57	2,150.43	78.50
790.000 - Facilities-Senior Center/Libr	36,620.58	36,913.77	26,217.44	10,696.33	71.02
793.000 - Facilities - City Hall	19,802.88	20,004.66	12,914.65	7,090.01	64.56
794.000 - Community Promotions Program	50,059.00	53,707.50	45,586.81	8,120.69	84.88
796.000 - Facilities - Cemetery	1,901.70	1,901.70	1,153.45	748.25	60.65
797.000 - Facilities - City Parking Lots	5,600.00	8,890.00	6,602.03	2,287.97	74.26
851.000 - Retired Employee Health Care	25,900.00	25,900.00	21,862.56	4,037.44	84.41
965.000 - Transfers Out	175,367.50	181,919.28	180,330.61	1,588.67	99.13
TOTAL EXPENDITURES	2,451,222.46	2,731,705.06	2,456,534.44	275,170.62	
Fund 101 - General Fund:					
TOTAL REVENUES	2,518,610.27	2,594,325.15	2,726,755.89	(132,430.74)	105.10
TOTAL EXPENDITURES	2,451,222.46	2,731,705.06	2,456,534.44	275,170.62	89.93
NET OF REVENUES & EXPENDITURES	67,387.81	(137,379.91)	270,221.45	(407,601.36)	
Fund 202 - Major Street Fund					
Revenue					
000.000 - General	450,475.00	450,475.00	485,150.32	(34,675.32)	107.70
441.000 - Miller Rd Park & Ride	5,000.00	5,000.00	3,217.81	1,782.19	64.36
452.100 - Safe Routes to School Grant	0.00	0.00	5,000.00	(5,000.00)	100.00
474.000 - Traffic Services	0.00	0.00	364.36	(364.36)	100.00
478.000 - Snow & Ice Removal	2,400.00	2,400.00	1,971.22	428.78	82.13

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
931.000 - Transfers IN	0.00	240.41	240.41	0.00	100.00
TOTAL REVENUES	457,875.00	458,115.41	495,944.12	(37,828.71)	
Expense					
228.000 - Information Technology	1,000.00	1,231.03	903.18	327.85	73.37
441.000 - Miller Rd Park & Ride	5,058.24	5,177.51	4,236.83	940.68	81.83
448.000 - Lighting	15,000.00	58,330.00	43,330.00	15,000.00	74.28
449.500 - Right of Way - General	10,000.00	17,339.50	11,554.50	5,785.00	66.64
449.501 - Right of Way - Storms	20,000.00	20,000.00	2,002.19	17,997.81	10.01
451.102 - Morrish Rd Bridge Reconstruction	0.00	609.06	609.06	0.00	100.00
452.100 - Safe Routes to School Grant	0.00	83,200.00	77,682.00	5,518.00	93.37
453.105 - Fairchild-Cappy to Miller TIP	0.00	7,475.00	7,473.39	1.61	99.98
454.000 - Major Streets Projects	0.00	80,565.75	72,915.75	7,650.00	90.50
463.000 - Routine Maint - Streets	158,025.87	158,025.87	76,243.43	81,782.44	48.25
463.307 - Oakview - Seymour to Chelmsford	50,000.00	416,741.71	416,741.71	0.00	100.00
463.308 - Winston - Oakview to Chesterfield	20,000.00	36,704.27	36,704.27	0.00	100.00
473.000 - Routine Maint - Bridges	1,000.00	1,000.00	0.00	1,000.00	0.00
474.000 - Traffic Services	40,202.00	56,021.08	41,179.53	14,841.55	73.51
478.000 - Snow & Ice Removal	81,307.00	81,307.00	35,296.43	46,010.57	43.41
482.000 - Administrative	17,762.00	17,762.00	16,743.45	1,018.55	94.27
538.500 - Intercommunity storm drains	12,500.00	12,500.00	5,665.85	6,834.15	45.33
965.000 - Transfers Out	100,000.00	100,000.00	100,000.00	0.00	100.00
TOTAL EXPENDITURES	531,855.11	1,153,989.78	949,281.57	204,708.21	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	457,875.00	458,115.41	495,944.12	(37,828.71)	108.26
TOTAL EXPENDITURES	531,855.11	1,153,989.78	949,281.57	204,708.21	82.26

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
NET OF REVENUES & EXPENDITURES	(73,980.11)	(695,874.37)	(453,337.45)	(242,536.92)	
Fund 203 - Local Street Fund					
Revenue					
000.000 - General	143,500.00	144,694.57	178,117.84	(33,423.27)	123.10
449.000 - Right of Way Telecomm	15,000.00	15,000.00	22,936.10	(7,936.10)	152.91
478.000 - Snow & Ice Removal	500.00	500.00	1,314.14	(814.14)	262.83
931.000 - Transfers IN	500,000.00	600,240.41	600,240.41	0.00	100.00
TOTAL REVENUES	659,000.00	760,434.98	802,608.49	(42,173.51)	
Expense					
228.000 - Information Technology	1,000.00	1,231.03	903.17	327.86	73.37
429.000 - Occupational Safety	0.00	0.00	38.10	(38.10)	100.00
448.000 - Lighting	15,000.00	22,222.00	7,222.00	15,000.00	32.50
449.500 - Right of Way - General	22,500.00	22,500.00	1,580.00	20,920.00	7.02
449.501 - Right of Way - Storms	0.00	659.38	1,139.38	(480.00)	172.80
463.000 - Routine Maint - Streets	285,870.05	286,670.05	164,597.45	122,072.60	57.42
463.107 - Chelmsford - Seymour to Oakview	50,000.00	296,606.30	296,606.30	0.00	100.00
463.108 - Oxford Court	55,000.00	135,083.98	135,083.98	0.00	100.00
474.000 - Traffic Services	20,006.00	20,310.20	14,809.81	5,500.39	72.92
478.000 - Snow & Ice Removal	68,999.00	69,069.00	29,559.26	39,509.74	42.80
482.000 - Administrative	20,319.75	20,319.75	12,557.43	7,762.32	61.80
538.500 - Intercommunity storm drains	10,000.00	10,000.00	5,665.85	4,334.15	56.66
TOTAL EXPENDITURES	548,694.80	884,671.69	669,762.73	214,908.96	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	659,000.00	760,434.98	802,608.49	(42,173.51)	105.55
TOTAL EXPENDITURES	548,694.80	884,671.69	669,762.73	214,908.96	75.71
NET OF REVENUES & EXPENDITURES	110,305.20	(124,236.71)	132,845.76	(257,082.47)	

Fund 204 - MUNICIPAL STREET FUND

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
Revenue					
000.000 - General	651,580.00	651,628.90	668,523.42	(16,894.52)	102.59
TOTAL REVENUES	651,580.00	651,628.90	668,523.42	(16,894.52)	
Expense					
905.000 - Debt Service	167,917.11	167,917.11	167,981.28	(64.17)	100.04
965.000 - Transfers Out	500,000.00	500,000.00	500,000.00	0.00	100.00
TOTAL EXPENDITURES	667,917.11	667,917.11	667,981.28	(64.17)	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	651,580.00	651,628.90	668,523.42	(16,894.52)	102.59
TOTAL EXPENDITURES	667,917.11	667,917.11	667,981.28	(64.17)	100.01
NET OF REVENUES & EXPENDITURES	(16,337.11)	(16,288.21)	542.14	(16,830.35)	
Fund 226 - Garbage Fund					
Revenue					
000.000 - General	415,025.00	415,649.89	435,637.13	(19,987.24)	104.81
172.000 - Executive	0.00	0.00	0.70	(0.70)	100.00
931.000 - Transfers IN	0.00	541.95	541.95	0.00	100.00
TOTAL REVENUES	415,025.00	416,191.84	436,179.78	(19,987.94)	
Expense					
000.000 - General	10,036.75	10,036.75	10,036.75	0.00	100.00
101.000 - Council	3,169.93	3,751.57	3,782.84	(31.27)	100.83
172.000 - Executive	7,850.00	7,879.30	8,045.51	(166.21)	102.11
215.000 - Administration and Clerk	3,735.00	3,879.87	4,484.18	(604.31)	115.58
228.000 - Information Technology	2,075.00	2,085.54	2,021.43	64.11	96.93
253.000 - Treasurer	15,705.00	16,008.00	15,753.15	254.85	98.41
257.000 - Assessor	800.00	800.00	645.00	155.00	80.63
528.000 - Sanitation Collection	292,202.58	293,451.49	268,316.86	25,134.63	91.43
530.000 - Wood Chipping	52,484.50	52,683.22	38,334.20	14,349.02	72.76
782.000 - Facilities - Abrams Park	9,092.00	9,132.00	8,618.88	513.12	94.38

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
783.000 - Facilities - Elms Rd Park	12,140.00	12,140.00	13,401.76	(1,261.76)	110.39
793.000 - Facilities - City Hall	4,045.09	4,057.37	3,326.44	730.93	81.99
TOTAL EXPENDITURES	413,335.85	415,905.11	376,767.00	39,138.11	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	415,025.00	416,191.84	436,179.78	(19,987.94)	104.80
TOTAL EXPENDITURES	413,335.85	415,905.11	376,767.00	39,138.11	90.59
NET OF REVENUES & EXPENDITURES	1,689.15	286.73	59,412.78	(59,126.05)	
Fund 248 - Downtown Development Fund					
Revenue					
000.000 - General	66,962.00	66,962.00	72,116.53	(5,154.53)	107.70
728.004 - Family Movie Night	2,000.00	2,000.00	0.00	2,000.00	0.00
TOTAL REVENUES	68,962.00	68,962.00	72,116.53	(3,154.53)	
Expense					
173.000 - DDA Administration	2,820.00	2,833.00	2,815.50	17.50	99.38
728.002 - Streetscape	40,945.00	40,945.00	40,000.00	945.00	97.69
728.003 - Facade Program	0.00	12,500.00	0.00	12,500.00	0.00
728.004 - Family Movie Night	3,450.00	11,510.00	7,283.79	4,226.21	63.28
TOTAL EXPENDITURES	47,215.00	67,788.00	50,099.29	17,688.71	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	68,962.00	68,962.00	72,116.53	(3,154.53)	104.57
TOTAL EXPENDITURES	47,215.00	67,788.00	50,099.29	17,688.71	73.91
NET OF REVENUES & EXPENDITURES	21,747.00	1,174.00	22,017.24	(20,843.24)	
Fund 350 - City Hall Debt Fund					
Revenue					
000.000 - General	7.00	7.00	5.09	1.91	72.71
931.000 - Transfers IN	100,357.50	100,357.50	98,778.83	1,578.67	98.43
TOTAL REVENUES	100,364.50	100,364.50	98,783.92	1,580.58	
Expense					
905.000 - Debt Service	101,117.50	101,117.50	101,117.50	0.00	100.00
965.000 - Transfers Out	0.00	0.00	5.04	(5.04)	100.00

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
TOTAL EXPENDITURES	101,117.50	101,117.50	101,122.54	(5.04)	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	100,364.50	100,364.50	98,783.92	1,580.58	98.43
TOTAL EXPENDITURES	101,117.50	101,117.50	101,122.54	(5.04)	100.00
NET OF REVENUES & EXPENDITURES	(753.00)	(753.00)	(2,338.62)	1,585.62	
Fund 402 - Fire Equip Replacement Fund					
Revenue					
000.000 - General	11.00	11.00	139.71	(128.71)	1,270.09
931.000 - Transfers IN	75,000.00	75,000.00	75,000.00	0.00	100.00
TOTAL REVENUES	75,011.00	75,011.00	75,139.71	(128.71)	
Expense					
336.000 - Fire Department	3,500.00	3,500.00	0.00	3,500.00	0.00
TOTAL EXPENDITURES	3,500.00	3,500.00	0.00	3,500.00	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	75,011.00	75,011.00	75,139.71	(128.71)	100.17
TOTAL EXPENDITURES	3,500.00	3,500.00	0.00	3,500.00	0.00
NET OF REVENUES & EXPENDITURES	71,511.00	71,511.00	75,139.71	(3,628.71)	
Fund 590 - Water Supply Fund					
Revenue					
000.000 - General	6,000.00	6,000.00	2,967.48	3,032.52	49.46
172.000 - Executive	0.00	0.00	1.75	(1.75)	100.00
540.000 - Water System	2,226,000.00	2,225,615.59	2,194,144.56	31,471.03	98.59
543.230 - Water Main Repair USDA Grant	0.00	0.00	574,721.04	(574,721.04)	100.00
931.000 - Transfers IN	0.00	2,316.60	2,316.60	0.00	100.00
TOTAL REVENUES	2,232,000.00	2,233,932.19	2,774,151.43	(540,219.24)	
Expense					
000.000 - General	25,091.88	25,095.30	25,088.46	6.84	99.97
101.000 - Council	13,503.00	13,655.23	9,460.02	4,195.21	69.28
172.000 - Executive	29,826.00	30,020.07	31,279.04	(1,258.97)	104.19
215.000 - Administration and Clerk	19,583.00	19,583.00	16,085.64	3,497.36	82.14

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
228.000 - Information Technology	5,675.00	6,890.13	6,423.97	466.16	93.23
253.000 - Treasurer	56,381.50	58,789.00	53,730.49	5,058.51	91.40
540.000 - Water System	2,037,955.66	2,054,745.66	1,625,261.42	429,484.24	79.10
542.000 - Read and Bill	51,475.00	51,475.00	23,157.39	28,317.61	44.99
543.230 - Water Main Repair USDA Grant	243,800.00	3,238,486.96	3,238,486.96	0.00	100.00
793.000 - Facilities - City Hall	10,289.20	10,295.92	8,175.50	2,120.42	79.41
905.000 - Debt Service	99,579.23	99,579.23	28,466.21	71,113.02	28.59
TOTAL EXPENDITURES	2,593,159.47	5,608,615.50	5,065,615.10	543,000.40	
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,232,000.00	2,233,932.19	2,774,151.43	(540,219.24)	124.18
TOTAL EXPENDITURES	2,593,159.47	5,608,615.50	5,065,615.10	543,000.40	90.32
NET OF REVENUES & EXPENDITURES	(361,159.47)	(3,374,683.31)	(2,291,463.67)	(1,083,219.64)	
Fund 591 - Sanitary Sewer Fund					
Revenue					
000.000 - General	5,700.00	5,700.00	2,991.56	2,708.44	52.48
172.000 - Executive	0.00	0.00	1.75	(1.75)	100.00
536.000 - Sewer System	1,267,000.00	1,267,140.00	1,274,522.99	(7,382.99)	100.58
931.000 - Transfers IN	0.00	2,316.59	2,316.59	0.00	100.00
TOTAL REVENUES	1,272,700.00	1,275,156.59	1,279,832.89	(4,676.30)	
Expense					
000.000 - General	25,091.88	25,091.88	25,089.41	2.47	99.99
101.000 - Council	12,930.82	12,984.93	9,457.58	3,527.35	72.84
172.000 - Executive	29,964.00	29,979.30	30,938.87	(959.57)	103.20
215.000 - Administration and Clerk	18,433.00	18,433.00	16,086.04	2,346.96	87.27
228.000 - Information Technology	5,375.00	6,590.13	6,423.98	166.15	97.48
253.000 - Treasurer	55,919.00	55,926.50	53,707.76	2,218.74	96.03
536.000 - Sewer System	994,754.59	995,990.75	510,867.65	485,123.10	51.29

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	AVAILABLE BALANCE	% BDGT USED
537.000 - Sewer Lift Stations	10,982.00	10,982.00	9,110.27	1,871.73	82.96
542.000 - Read and Bill	63,122.00	63,122.00	66,387.10	(3,265.10)	105.17
543.310 - Sewer District Rehabilitation	0.00	29,227.55	26,876.30	2,351.25	91.96
543.400 - Reline Existing Sewers	183,128.00	0.00	0.00	0.00	0.00
543.401 - Flush & TV Sewers	90,000.00	90,000.00	14,058.00	75,942.00	15.62
793.000 - Facilities - City Hall	9,790.16	9,795.92	8,147.70	1,648.22	83.17
TOTAL EXPENDITURES	1,499,490.45	1,348,123.96	777,150.66	570,973.30	
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,272,700.00	1,275,156.59	1,279,832.89	(4,676.30)	100.37
TOTAL EXPENDITURES	1,499,490.45	1,348,123.96	777,150.66	570,973.30	57.65
NET OF REVENUES & EXPENDITURES	(226,790.45)	(72,967.37)	502,682.23	(575,649.60)	
Fund 661 - Motor Pool Fund					
Revenue					
000.000 - General	234,250.00	235,257.25	137,699.14	97,558.11	58.53
931.000 - Transfers IN	0.00	895.82	895.82	0.00	100.00
TOTAL REVENUES	234,250.00	236,153.07	138,594.96	97,558.11	
Expense					
172.000 - Executive	10,300.00	10,300.00	9,736.00	564.00	94.52
228.000 - Information Technology	1,070.00	1,182.08	1,171.26	10.82	99.08
253.000 - Treasurer	7,788.00	7,788.00	7,887.65	(99.65)	101.28
795.000 - Facilities - City Garage	386,681.00	387,219.13	115,768.79	271,450.34	29.90
TOTAL EXPENDITURES	405,839.00	406,489.21	134,563.70	271,925.51	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	234,250.00	236,153.07	138,594.96	97,558.11	58.69
TOTAL EXPENDITURES	405,839.00	406,489.21	134,563.70	271,925.51	33.10
NET OF REVENUES & EXPENDITURES	(171,589.00)	(170,336.14)	4,031.26	(174,367.40)	

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 06/01/2021 - 06/30/2021

Highlighted amount is total for that vendor

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
06/01/2021	49317	SALLY M ADAMS	JAN-JUN 2020 RETIREE INSURANCE	1,560.00
06/03/2021	49318	ADS PLUS PRINTING LLC	NAME PLATES C CHRISTENSEN/S LONG	28.80
06/03/2021	49319	BETTY SHANNON	RETIREE MEDICAL REIMB APRIL-JUNE 2021	970.08
06/03/2021	49320	CAROL GARDNER	ELMS PARK DEPOSIT REFUND 5/22/21 #4	100.00
06/03/2021	49321	CATHY BUSHRE	ELMS PARK DEPOSIT REFUND 5/29/21 #3	100.00
06/03/2021	49322	CHASE CARD SERVICES	MONTHLY STATEMENT4/22-5/21/21	2,206.94
06/03/2021	49323	CINDY SCHWEIKERT	ELMS PARK DEPOSIT REFUND 5/29/21 #1	100.00
06/03/2021	49324	COMCAST BUSINESS	CITY HALL MONTHLY INVOICE 5/26-6/25/21	143.30
06/03/2021	49325	COMCAST BUSINESS	MONTHLY INVOICE 5/29-6/28/21	180.11
06/03/2021	49326	CONNIE OLGER	BANK MILEAGE CONNIE OLGER MAY 2021	4.37
06/03/2021	49327	CONSUMERS ENERGY	8067 MILLER 4/22-5/20/21	64.18
06/03/2021	49328	COVIUS MORTGAGE SOLUTIONS	VARIOUS DELQ TAX BILLS	71.09
06/03/2021	49329	DEANNA KORTH	BANK MILEAGE DEANNA KORTH MAY 2021	13.11
06/03/2021	49330	DENISE COOLE	ELMS PARK DEPOSIT REFUND 5/22/21 #2	100.00
06/03/2021	49331	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT	1,126.55
06/03/2021	49332	FERGUSON WATERWORKS #3386	R900 V4 WALL MIU (20)	2,069.00
06/03/2021	49333	GENESEE CTY DRAIN COMMISSIONER	NPDES PHASE II 4/1-6/30/21 IDEP QTRLY BI	1,941.32
06/03/2021	49334	GENESEE CTY DRAIN COMMISSIONER	WATER 3/31-4/28/21 1,680,866 CF	108,149.80
06/03/2021	49335	GLAESER DAWES	ROAD CONSTRUCTION OAKVIEW/WINSTON/CHELMS	1,168.50
06/03/2021	49336	HAILEY BURGESS	ELMS PARK DEPOSIT REFUND 5/22/21 #1	100.00
06/03/2021	49337	HAROLD COMPTON AND TONYA COMPTON	ELMS PARK DEPOSIT REFUND 5/23/21 #2	100.00
06/03/2021	49338	JASON PEREZ	ELMS PARK DEPOSIT REFUND 5/29/21 #2	100.00
06/03/2021	49339	JODY KEY	BANK MILEAGE JODY KEY MAY 2021	21.84
06/03/2021	49340	JOSE A MIRELES	BALANCE OF INVOICE	380.00
			MOW & TRIM CITY PROPERTIES OTHER (1)	935.00
			MOW & TRIM CITY PROPERTIES	885.00
				2,200.00
06/03/2021	49341	KCI	ESTIMATED POSTAGE JULY 2021 UB BILLS	839.78
06/03/2021	49342	MELISSA GOLDEN	ELMS PARK DEPOSIT REFUND 5/23/21 #1	100.00
06/03/2021	49343	MI MUNICIPAL WORKERS COMP FUND	POLICY PREMIUM 7/1/21-7/1/22	8,303.00
06/03/2021	49344	MICHELE ADKINS	ELMS PARK DEPOSIT REFUND 5/23/21 #4	100.00
06/03/2021	49345	MICHIGAN PIPE AND VALVE	MARKING FLAGS BLUE/GREEN	32.00
			HYD ADPT	14.82
			ANGLE METER VALVE	527.25
			HYD ADPT RETURN FROM INVOICE G007129	(14.82)
				559.25

06/03/2021	49346	OHM ADVISORS	BREWER TOWNHOMES - ENG REVIEW	874.75
06/03/2021	49347	OHM ADVISORS	WATER MASTER PLAN UPDATE	8,615.00
06/03/2021	49348	OHM ADVISORS	MORRISH RD REHABILITATION	15,140.00
06/03/2021	49349	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	707.00
			WATER SAMPLES WO SWARTZ CREEK	1,266.00
			WATER SAMPLES WO SWARTZ CREEK	328.00
				2,301.00
06/03/2021	49350	PPSMG URGENT MEDICAL CARE PLLC	PHYSICAL R. MELEN	30.00
06/03/2021	49351	QAREENA CLEMONS	ELMS PARK DEPOSIT REFUND 5/30/21 #2	100.00
06/03/2021	49352	RODNEY COLE	REPLACE FRONT BRAKES & ROTORS/SHOCK & ST	673.61
06/03/2021	49353	STAPLES	LETTER MANILA FOLDERS 1 BOX	7.34
06/03/2021	49354	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING	96.00
06/03/2021	49355	SUBURBAN AUTO SUPPLY	GASKET MAKER	15.99
06/03/2021	49356	TRISHA KIRBY	ELMS PARK DEPOSIT REFUND 5/30/21 #1	100.00
06/03/2021	49357	WALDORF AND SONS INC	JET AND CLEAN SANITARY SEWER CHELMSFORD	1,700.00
06/10/2021	49358	CONSUMERS ENERGY	4125 ELMS RD 4353 5/4-6/2/21	51.34
06/10/2021	49359	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437 5/4-6/2/21	37.63
06/10/2021	49360	CONSUMERS ENERGY	6425 MILLER PARK & RIDE 5/4-6/2/21	99.06
06/10/2021	49361	CONSUMERS ENERGY	8100 CIVIC DR 5/3-5/31/21	768.47
06/10/2021	49362	CONSUMERS ENERGY	8301 CAPPY LN 5/3-6/1/21	283.43
06/10/2021	49363	CONSUMERS ENERGY	STREET LIGHTS 1294 5/1-5/31/21	7,253.33
06/10/2021	49364	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997 5/1-5/31/21	31.14
06/10/2021	49365	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987 4/30-5/	42.85
06/10/2021	49366	CONSUMERS ENERGY	8095 CIVIC DR 4/30-5/31/21	460.42
06/10/2021	49367	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300 5/1-5/	38.65
06/10/2021	49368	CONSUMERS ENERGY	5121 MORRISH RD 4/30-5/31/21	365.08
06/10/2021	49369	CONSUMERS ENERGY	8011 MILLER RD 4/30-5/31/21	29.13
06/10/2021	49370	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	1,298.07
06/10/2021	49371	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS 4/30-5/31/21	37.47
06/10/2021	49372	CONSUMERS ENERGY	4510 MORRISH RD 4/30-5/31/21	39.36
06/10/2021	49373	CONSUMERS ENERGY	8059 FORTINO DR 4/30-5/31/21	56.86
06/10/2021	49374	CONSUMERS ENERGY	8499 MILLER RD 4/30-5/31/21	32.12
06/10/2021	49375	CONSUMERS ENERGY	8083 CIVIC DR 4/30-5/31/21	444.22
06/10/2021	49376	CONSUMERS ENERGY	5257 WINSHALL DR 4/30-5/31/21	29.13
06/10/2021	49377	CONSUMERS ENERGY	5361 WINSHALL DR 8369 4/30-5/31/21	31.51
06/10/2021	49378	CONSUMERS ENERGY	9099 MILLER RD 4/30-5/31/21	34.20
06/10/2021	49379	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781 5/1-5/31/21	474.89
06/10/2021	49380	CONSUMERS ENERGY	4524 MORRISH RD 5/1-5/31/21	64.55
06/10/2021	49381	DEBRA BLASDELL	ELMS PARK DEPOSIT REFUND 6/5/21 #3	100.00
06/10/2021	49382	DISHEKIA HALL	ELMS PARK DEPOSIT REFUND 6/6/21 #1	100.00
06/10/2021	49383	ESSENCE CLAYTOR	ELMS PARK DEPOSIT REFUND 6/6/21 #4	100.00
06/10/2021	49384	EZ INFLATABLES INC	HEAVY DUTY EZ DOLLY MONSTER HANDLER	906.40
06/10/2021	49385	FAMILY FARM AND HOME INC	MAY 2021 INVOICES	126.95
06/10/2021	49386	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIREE VISION JUNE 2021 5)	34.84

06/10/2021	49387	FLINT BATTERIES LLC	SLA12-5F LIGHTS	59.85
06/10/2021	49388	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
06/10/2021	49389	GILL ROYS HARDWARE	MAY 2021 INVOICES LESS DISCOUNT	308.85
06/10/2021	49390	GLAESER DAWES	USDA WATERMAIN PROJ OAKVIEW/MILLER/BRIST	276,137.44
06/10/2021	49391	GLAESER DAWES	WATERMAIN REPAIR DYE ROAD	2,893.00
06/10/2021	49392	GLAESER DAWES	WATERMAIN REPAIR DYE ROAD	9,976.00
06/10/2021	49393	GOYETTE MECHANICAL	BD Payment Refund	8.00
			BD Payment Refund	65.00
			BD Payment Refund	5.00
			BD Payment Refund	65.00
				143.00
06/10/2021	49394	HEATHER KYSER	ELMS PARK DEPOSIT REFUND 6/5/21 #2	100.00
06/10/2021	49395	HIGHWAY MAINTENANCE & CONSTRUCT CO	CRACK FILL ROADBED	33,795.05
06/10/2021	49396	HYDRO DESIGNS INC	MAY-JULY 2021 CROSS CONNECTION CONTROL	897.00
06/10/2021	49397	HYDRO DESIGNS INC	MAY-JULY 2021 EXPANDED CROSS CONNECTION	9,144.00
06/10/2021	49398	INTEGRITY BUSINESS SOLUTIONS	GARBAGE BAGS 12 CARTONS	884.28
			GARBAGE BAGS 6 CARTONS	315.54
				1,199.82
06/10/2021	49399	JAMS MEDIA LLC	WATER QUALITY REPORT 5/20/21	1,012.50
06/10/2021	49400	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES/OTHER (11)	1,570.00
06/10/2021	49401	JULIE KALLAS	UB REFUND FOR 9328 CHESTERFIELD	176.49
06/10/2021	49402	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES JUNE 2021	2,487.00
06/10/2021	49403	MICHIGAN RURAL WATER ASSOCIATION	MEMBERSHIP DUES 7/1/31-6/30/22	860.00
06/10/2021	49404	MUNICIPAL CODE CORP	ADMIN SUPPORT FEE 6/1/21-5/31/22	275.00
06/10/2021	49405	NATHAN HENRY	DINNER/MILEAGE SMALL CITIES MEETING 6/2/	44.70
06/10/2021	49406	OHM ADVISORS	USDA WATER MAIN IMPROVEMENT PROJECT	31,121.00
06/10/2021	49407	RANDYL JOHNSON	ELMS PARK DEPOSIT REFUND 6/5/21 #1	100.00
06/10/2021	49408	RE/MAX SELECT ESCROW ACCT	UB REFUND 7215 MILLER	4.91
06/10/2021	49409	REBECCA MILLER	ELMS PARK DEPOSIT REFUND 5/25/21 #3	100.00
06/10/2021	49410	SARA SAVAGE	ELMS PARK DEPOSIT REFUND 6/6/21 #3	100.00
06/10/2021	49411	SHERWIN WILLIAMS	PAINT FOR PLAYSCAPE & GAZEBO	3,279.55
06/10/2021	49412	SHIRLEY LEE AND RODNEY LEE	ELMS PARK DEPOSIT REFUND 6/5/21 #4	100.00
06/10/2021	49413	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE MAY 2021	4,950.01
06/10/2021	49414	STATE OF MICHIGAN-DEPART. TREA	VARIOUS EASCHEATS TO STATE (15)	1,175.00
06/10/2021	49415	SUBURBAN AUTO SUPPLY	WIPER BLADE TRUCK #10-18	25.98
06/10/2021	49416	SUPER FLITE OIL CO INC	FUEL - DPW MAY 2021	802.52
06/10/2021	49417	SWANK MOTION PICTURE INC.	DVD PLAYING WITH FIRE 6/11/21	465.00
06/10/2021	49418	TIFFANY SISCO	ELMS PARK DEPOSIT REFUND 6/6/21 #2	100.00
06/10/2021	49419	TOUCH OF NATURE INC	HANGING BASKETS/FLOWERS	4,616.80
06/17/2021	49420	ADS PLUS PRINTING LLC	NAME PLATE GEORGE HICKS	14.40
			NAME PLATE JASON KEENE	14.40
			NAME PLATE JAMES FLORENCE	14.40

				43.20
06/17/2021	49421	AMY THOMPSON	ELMS PARK DEPOSIT REFUND 6/13/21 #1	100.00
06/17/2021	49422	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG	59.00
			PEST CONTROL - CITY HALL/LIBRARY-SR CTR	114.00
				173.00
06/17/2021	49423	BRIAN CIAK	ELMS PARK DEPOSIT REFUND 6/12/21 #3	100.00
06/17/2021	49424	CHUCK LINDSEY	ELMS PARK DEPOSIT REFUND 6/13/21 #2	100.00
06/17/2021	49425	GEN CTY ROAD COMMISSION	S-MTCE & OPERATIONS MAY 2021	2,237.07
			SIGNAL MILLER @ FAIRCHILD	606.25
				2,843.32
06/17/2021	49426	HOLLY POWELL	ELMS PARK DEPOSIT REFUND 6/13/21 #3	100.00
06/17/2021	49427	INTEGRITY BUSINESS SOLUTIONS	DISTILLED WATER	12.92
			PAPER TOWELS 2 CARTONS	49.98
				62.90
06/17/2021	49428	KEVIN KARHOFF	ELM PARK DEPOSIT REFUND 6/13/21 #4	100.00
06/17/2021	49429	KRISTINA LUNA	ELMS PARK DEPOSIT REFUND 6/12/21 #2	100.00
06/17/2021	49430	LASHONDA CLEVELAND	ELMS PARK DEPOSIT REFUND 6/12/21 #1	100.00
06/17/2021	49431	LINDSEY RUFF	ELMS PARK DEPOSIT REFUND 6/12/21 #4	100.00
06/17/2021	49432	MICHIGAN MAINTENANCE INC	WAS & HORNET KILLER 1 CASE	88.80
06/17/2021	49433	MICHIGAN MUNICIPAL LEAGUE	WEBSITE CLASSIFIED AD DIRECTOR PUBLIC/CO	43.44
06/17/2021	49434	MICHIGAN PIPE AND VALVE	10X15 REP CLMP	323.32
06/17/2021	49435	PLANTE & MORAN PLLC	PROFESSIONAL SERVICES	1,200.00
06/17/2021	49436	SEASONAL WOOD PRODUCTS LLC	TREE AND STUMP REMOVAL (29)	8,155.00
06/17/2021	49437	STATE OF MICHIGAN-DEPART. TREA	MARI-DAN 2020 TAXES-IN-LIEU	12,816.51
06/17/2021	49438	STRUCTURED TECHNOLOGIES GROUP INC	SHURE DUAL CHANNEL HANDHELD WIRELESS STM	779.71
06/17/2021	49439	SWARTZ CREEK AREA FIRE DEPT.	FIRE SERVICES MAY 2021	3,559.43
06/17/2021	49440	TAYLOR CORPORATION	POSTER GUARD 1 YEAR	84.79
			POSTER GUARD 1 YEAR	84.79
				169.58
06/17/2021	49441	UNUM LIFE INSURANCE	RETIREE LIFE JULY 2021 (4)	44.25
06/17/2021	49442	VERIZON WIRELESS	MONTHLY INVOICE 5/2/21-6/1/21	488.09
06/24/2021	49443	ACE OUTDOOR SERVICES LLC	ITEM #349 FOR ELMS SANDBOXES 5 YD	105.00
06/24/2021	49444	ADS PLUS PRINTING LLC	1000 SEECLICKFIX BUSINESS CARDS	119.00
06/24/2021	49445	AMBER CLASPELL	ELMS PARK DEPOSIT REFUND 6/19/21 #4	100.00
06/24/2021	49446	ASHLEY HUDAK	ELMS PARK DEPOSIT REFUND 6/18/21 #1	100.00
06/24/2021	49447	BLUE CARE NETWORK-EAST MI	RETIREE HEALTH CLOLINGER JULY 2021	1,479.19
06/24/2021	49448	BRADYS BUSINESS SYSTEMS	COPY MACHINE MAINT. AGREEMENT	984.23

06/24/2021	49449	DELTA DENTAL PLAN	RETIREE DENTAL JULY 2021 (5)	348.58
06/24/2021	49450	DIANA M PATTERSON-FEYS	UB REFUND FOR 9034 LUEA	73.59
06/24/2021	49451	ELODIA MIRELES	ELMS PARK DEPOSIT REFUND 6/19/21 #2	100.00
06/24/2021	49452	GENESEEE CTY DRAIN COMMISSIONER	WATER 4/28-5/26/21 1,853,674 CF	118,086.26
06/24/2021	49453	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL 6/4/21-7/1/21	100.00
			PORT-A-JON RENTAL 6/7-7/4/21	220.00
				320.00
06/24/2021	49454	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	885.00
			MOW & TRIM CITY PROPERTIES OTHER (2)	1,235.00
				2,120.00
06/24/2021	49455	LEAH DAVIS	ELMS PARK DEPOSIT REFUND 6/20/21 #2	100.00
06/24/2021	49456	LESA OOSTERHOF	ELMS PARK DEPOSIT REFUND 6/19/21 #3	100.00
06/24/2021	49457	M & M PAVEMENT MARKING	PAVEMENT MARKING	4,471.50
06/24/2021	49458	MACQUEEN EQUIPMENT LLC	EXTENSION BROOM (2)	356.80
06/24/2021	49459	MICHIGAN MUNICIPAL LEAGUE	POOL RENEWAL PREMIUM 7/1/21-7/1/22	47,221.00
06/24/2021	49460	OHM ADVISORS	SAFE ROUTES TO SCHOOL GRANT PRELIM. ENG.	11,020.00
06/24/2021	49461	OHM ADVISORS	SPRINGBROOK EAST PHASE II CONST SERVICES	210.00
06/24/2021	49462	OHM ADVISORS	DYE TO ELMS TRAIL	690.00
06/24/2021	49463	OHM ADVISORS	USDA GRANT APP PH II	3,727.00
06/24/2021	49464	OHM ADVISORS	DYE TO ELMS TRAIL	2,529.00
06/24/2021	49465	OHM ADVISORS	WATER MASTER PLAN UPDATE	3,685.50
06/24/2021	49466	OHM ADVISORS	OAKVIEW, CHELMSFORD, OXFORD RD CONST SER	457.50
06/24/2021	49467	OHM ADVISORS	MORRISH ROAD REHABILITATION	11,355.00
06/24/2021	49468	OHM ADVISORS	USDA GRANT APP PH II	6,626.00
06/24/2021	49469	OHM ADVISORS	MILLER RD PRELIM ENG MORRISH TO SEYMOUR	1,264.75
06/24/2021	49470	OHM ADVISORS	MILLER RD PRELIM ENG MORRISH TO SEYMOUR	3,521.00
06/24/2021	49471	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	364.00
06/24/2021	49472	PHILLIP ASHMORE	ELMS PARK DEPOSIT REFUND 6/20/21 #4	100.00
06/24/2021	49473	SELF SERVE LUMBER CO.	LUMBER/SUPPLIES FOR LIBRARY MAINTENANCE	92.36
06/24/2021	49474	SPARTAN BARRICADING & TRAFFIC CONTR	BARRICADES	1,855.00
06/24/2021	49475	STACEY KAAKE	DESIGNATED ASSESSOR CONTRACT	200.00
06/24/2021	49476	SWANK MOTION PICTURE INC.	WS DVD MOANA 6/25/21	465.00
06/24/2021	49477	TIFFANIE PALKA AND KEITH PALKA	ELMS PARK DEPOSIT REFUND 6/19/21 #1	100.00
06/28/2021	49478	U. S. POST OFFICE	POSTAGE FOR NEWSLETTER	661.17
06/29/2021	49479	U. S. POST OFFICE	POSTAGE FOR NEWSLETTER	661.17

GEN TOTALS:

Total of 163 Checks:

820,931.43

Less 1 Void Checks:

661.17

Total of 162 Disbursements:

820,270.26

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Pickup 4WD	1-20, 7-15,3-08, 2-08, 10-						
4100000001	Gardner, Rodney E	590-540.000-941.000		05/24/2021	3.00	12.44	37.32
4100000001	Gardner, Rodney E	226-782.000-941.000		05/27/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	226-783.000-941.000		05/27/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	590-540.000-941.000		05/27/2021	6.00	12.44	74.64
4100000001	Gardner, Rodney E	101-782.000-941.000		06/08/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	101-783.000-941.000		06/08/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	101-780.500-941.000		06/14/2021	4.00	12.44	49.76
4100000001	Gardner, Rodney E	590-540.000-941.000		06/14/2021	4.00	12.44	49.76
4100000001	Gardner, Rodney E	590-540.000-941.000		06/17/2021	2.00	12.44	24.88
4100000001	Gardner, Rodney E	202-463.000-941.000		06/23/2021	4.00	12.44	49.76
4100000001	Gardner, Rodney E	203-463.000-941.000		06/23/2021	4.00	12.44	49.76
4100000001	Gardner, Rodney E	101-790.000-941.000		06/29/2021	8.00	12.44	99.52
4100000001	Gardner, Rodney E	101-345.000-941.000		06/30/2021	4.00	12.44	49.76
4100000001	Gardner, Rodney E	101-793.000-941.000		06/30/2021	4.00	12.44	49.76
4100000004	Wright, David L	226-782.000-941.000		05/24/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		05/24/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-782.000-941.000		05/26/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		05/26/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		05/26/2021	2.00	12.44	24.88
4100000004	Wright, David L	590-540.000-941.000		05/27/2021	6.50	12.44	80.86
4100000004	Wright, David L	590-540.000-941.000		05/31/2021	5.00	12.44	62.20
4100000004	Wright, David L	101-794.000-941.000		06/01/2021	4.00	12.44	49.76
4100000004	Wright, David L	590-540.000-941.000		06/01/2021	4.00	12.44	49.76
4100000004	Wright, David L	101-790.000-941.000		06/02/2021	2.00	12.44	24.88
4100000004	Wright, David L	590-540.000-941.000		06/02/2021	2.00	12.44	24.88
4100000004	Wright, David L	101-782.000-941.000		06/04/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-790.000-941.000		06/04/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-794.000-941.000		06/04/2021	4.00	12.44	49.76
4100000004	Wright, David L	590-540.000-941.000		06/04/2021	1.50	12.44	18.66
4100000004	Wright, David L	101-783.000-941.000		06/07/2021	2.00	12.44	24.88
4100000004	Wright, David L	101-794.000-941.000		06/07/2021	3.00	12.44	37.32
4100000004	Wright, David L	590-540.000-941.000		06/07/2021	3.00	12.44	37.32
4100000004	Wright, David L	101-794.000-941.000		06/08/2021	1.00	12.44	12.44
4100000004	Wright, David L	202-463.000-941.000		06/08/2021	1.50	12.44	18.66
4100000004	Wright, David L	203-463.000-941.000		06/08/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-782.000-941.000		06/08/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		06/08/2021	2.00	12.44	24.88
4100000004	Wright, David L	202-463.000-941.000		06/09/2021	3.00	12.44	37.32
4100000004	Wright, David L	590-540.000-941.000		06/09/2021	2.00	12.44	24.88
4100000004	Wright, David L	101-780.500-941.000		06/10/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-790.000-941.000		06/10/2021	2.00	12.44	24.88
4100000004	Wright, David L	101-793.000-941.000		06/10/2021	4.00	12.44	49.76
4100000004	Wright, David L	202-463.000-941.000		06/10/2021	6.00	12.44	74.64

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	590-540.000-941.000		06/10/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-784.000-941.000		06/11/2021	4.00	12.44	49.76
4100000004	Wright, David L	101-790.000-941.000		06/11/2021	2.00	12.44	24.88
4100000004	Wright, David L	101-793.000-941.000		06/11/2021	4.00	12.44	49.76
4100000004	Wright, David L	590-540.000-941.000		06/11/2021	1.50	12.44	18.66
4100000004	Wright, David L	226-782.000-941.000		06/12/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		06/12/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-782.000-941.000		06/13/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		06/13/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-790.000-941.000		06/15/2021	6.00	12.44	74.64
4100000004	Wright, David L	101-790.000-941.000		06/16/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		06/16/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-790.000-941.000		06/17/2021	1.00	12.44	12.44
4100000004	Wright, David L	203-463.000-941.000		06/17/2021	6.00	12.44	74.64
4100000004	Wright, David L	101-780.500-941.000		06/18/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-782.000-941.000		06/18/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-790.000-941.000		06/18/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-793.000-941.000		06/18/2021	2.00	12.44	24.88
4100000004	Wright, David L	226-782.000-941.000		06/18/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		06/18/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-780.500-941.000		06/21/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-790.000-941.000		06/21/2021	1.00	12.44	12.44
4100000004	Wright, David L	202-441.000-941.000-441.000		06/21/2021	0.50	12.44	6.22
4100000004	Wright, David L	226-782.000-941.000		06/21/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		06/21/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		06/21/2021	3.50	12.44	43.54
4100000004	Wright, David L	101-345.000-941.000		06/22/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-780.500-941.000		06/22/2021	2.00	12.44	24.88
4100000004	Wright, David L	590-540.000-941.000		06/22/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-780.500-941.000		06/23/2021	2.00	12.44	24.88
4100000004	Wright, David L	202-441.000-941.000-441.000		06/23/2021	0.50	12.44	6.22
4100000004	Wright, David L	226-783.000-941.000		06/23/2021	2.00	12.44	24.88
4100000004	Wright, David L	590-540.000-941.000		06/23/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		06/24/2021	2.50	12.44	31.10
4100000004	Wright, David L	101-780.500-941.000		06/25/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-793.000-941.000		06/25/2021	2.00	12.44	24.88
4100000004	Wright, David L	202-463.000-941.000		06/25/2021	2.00	12.44	24.88
4100000004	Wright, David L	203-463.000-941.000		06/25/2021	3.00	12.44	37.32
4100000004	Wright, David L	101-780.500-941.000		06/28/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		06/28/2021	3.00	12.44	37.32
4100000004	Wright, David L	101-790.000-941.000		06/29/2021	3.00	12.44	37.32
4100000004	Wright, David L	202-463.000-941.000		06/29/2021	2.00	12.44	24.88
4100000004	Wright, David L	203-463.000-941.000		06/29/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		06/29/2021	2.00	12.44	24.88

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	101-790.000-941.000		06/30/2021	3.00	12.44	37.32
4100000004	Wright, David L	202-463.000-941.000		06/30/2021	2.00	12.44	24.88
4100000004	Wright, David L	203-463.000-941.000		06/30/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		06/30/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	202-463.000-941.000		05/25/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	590-540.000-941.000		05/25/2021	4.00	12.44	49.76
4100000005	Sandford, Jay E	590-540.000-941.000		05/26/2021	8.00	12.44	99.52
4100000005	Sandford, Jay E	202-463.000-941.000		05/27/2021	3.00	12.44	37.32
4100000005	Sandford, Jay E	590-540.000-941.000		05/27/2021	5.00	12.44	62.20
4100000005	Sandford, Jay E	202-463.000-941.000		05/28/2021	3.00	12.44	37.32
4100000005	Sandford, Jay E	226-782.000-941.000		05/28/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		05/28/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-782.000-941.000		05/29/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		05/29/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-782.000-941.000		05/30/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		05/30/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	101-794.000-941.000		06/01/2021	4.00	12.44	49.76
4100000005	Sandford, Jay E	202-463.000-941.000		06/02/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	590-540.000-941.000		06/02/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	202-463.000-941.000		06/03/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	202-474.000-941.000		06/03/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	226-530.000-941.000		06/03/2021	3.00	12.44	37.32
4100000005	Sandford, Jay E	591-536.000-941.000		06/04/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	101-794.000-941.000		06/07/2021	6.00	12.44	74.64
4100000005	Sandford, Jay E	590-542.000-941.000		06/07/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	101-780.500-941.000		06/08/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	101-794.000-941.000		06/08/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	203-463.000-941.000		06/08/2021	6.00	12.44	74.64
4100000005	Sandford, Jay E	101-780.500-941.000		06/09/2021	6.00	12.44	74.64
4100000005	Sandford, Jay E	590-540.000-941.000		06/09/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	202-463.000-941.000		06/10/2021	5.00	12.44	62.20
4100000005	Sandford, Jay E	226-783.000-941.000		06/10/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	590-540.000-941.000		06/10/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	101-783.000-941.000		06/11/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	101-793.000-941.000		06/11/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	202-463.000-941.000		06/11/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	591-536.000-941.000		06/11/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	590-542.000-941.000		06/14/2021	8.00	12.44	99.52
4100000005	Sandford, Jay E	590-542.000-941.000		06/15/2021	7.00	12.44	87.08
4100000005	Sandford, Jay E	101-782.000-941.000		06/18/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	101-783.000-941.000		06/18/2021	3.00	12.44	37.32
4100000005	Sandford, Jay E	203-474.000-941.000		06/18/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	202-474.000-941.000		06/21/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	203-474.000-941.000		06/21/2021	3.00	12.44	37.32

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000005	Sandford, Jay E	590-540.000-941.000		06/21/2021	4.00	12.44	49.76
4100000005	Sandford, Jay E	202-463.000-941.000		06/22/2021	5.00	12.44	62.20
4100000005	Sandford, Jay E	590-540.000-941.000		06/22/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	101-794.000-941.000		06/23/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	202-463.000-941.000		06/23/2021	7.00	12.44	87.08
4100000005	Sandford, Jay E	203-463.000-941.000		06/24/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	203-474.000-941.000		06/24/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	590-540.000-941.000		06/24/2021	4.00	12.44	49.76
4100000005	Sandford, Jay E	101-783.000-941.000		06/25/2021	1.50	12.44	18.66
4100000005	Sandford, Jay E	203-463.000-941.000		06/25/2021	5.00	12.44	62.20
4100000005	Sandford, Jay E	226-782.000-941.000		06/26/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		06/26/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-782.000-941.000		06/27/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		06/27/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	101-783.000-941.000		06/28/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	203-463.000-941.000		06/28/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	203-474.000-941.000		06/28/2021	3.00	12.44	37.32
4100000005	Sandford, Jay E	590-540.000-941.000		06/28/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	101-782.000-941.000		06/29/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	202-463.000-941.000		06/29/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	203-463.000-941.000		06/29/2021	3.00	12.44	37.32
4100000005	Sandford, Jay E	590-540.000-941.000		06/29/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-530.000-941.000		06/30/2021	8.00	12.44	99.52
4400000009	Bosas, Rebecca M	101-794.000-941.000		05/24/2021	3.00	12.44	37.32
4400000009	Bosas, Rebecca M	590-540.000-941.000		05/24/2021	4.00	12.44	49.76
4400000009	Bosas, Rebecca M	590-540.000-941.000		05/26/2021	8.00	12.44	99.52
4400000009	Bosas, Rebecca M	203-463.000-941.000		05/28/2021	1.50	12.44	18.66
4400000009	Bosas, Rebecca M	590-540.000-941.000		05/28/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		05/28/2021	0.50	12.44	6.22
4400000009	Bosas, Rebecca M	591-536.000-941.000		05/28/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	226-782.000-941.000		05/31/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-783.000-941.000		05/31/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-540.000-941.000		05/31/2021	5.00	12.44	62.20
4400000009	Bosas, Rebecca M	202-463.000-941.000		06/01/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-783.000-941.000		06/01/2021	1.50	12.44	18.66
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/01/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	202-463.000-941.000		06/02/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	203-463.000-941.000		06/02/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-530.000-941.000		06/02/2021	3.00	12.44	37.32
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/02/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	202-474.000-941.000		06/03/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-530.000-941.000		06/03/2021	6.00	12.44	74.64
4400000009	Bosas, Rebecca M	202-463.000-941.000		06/04/2021	5.00	12.44	62.20
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/04/2021	1.00	12.44	12.44

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000009	Bosas, Rebecca M	101-794.000-941.000		06/05/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	226-782.000-941.000		06/05/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-783.000-941.000		06/05/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-782.000-941.000		06/06/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-783.000-941.000		06/06/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	101-783.000-941.000		06/07/2021	3.00	12.44	37.32
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/07/2021	3.00	12.44	37.32
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/09/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	101-780.500-941.000		06/10/2021	2.50	12.44	31.10
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/10/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	226-783.000-941.000		06/11/2021	1.75	12.44	21.77
4400000009	Bosas, Rebecca M	101-790.000-941.000		06/14/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/14/2021	6.00	12.44	74.64
4400000009	Bosas, Rebecca M	203-474.000-941.000		06/15/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/15/2021	7.00	12.44	87.08
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/16/2021	5.50	12.44	68.42
4400000009	Bosas, Rebecca M	101-790.000-941.000		06/17/2021	0.25	12.44	3.11
4400000009	Bosas, Rebecca M	226-782.000-941.000		06/17/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-783.000-941.000		06/17/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/17/2021	3.00	12.44	37.32
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/18/2021	3.00	12.44	37.32
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/21/2021	4.00	12.44	49.76
4400000009	Bosas, Rebecca M	101-793.000-941.000		06/22/2021	0.25	12.44	3.11
4400000009	Bosas, Rebecca M	101-794.000-941.000		06/22/2021	4.00	12.44	49.76
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/22/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/24/2021	6.00	12.44	74.64
4400000009	Bosas, Rebecca M	101-782.000-941.000		06/25/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-782.000-941.000		06/25/2021	0.50	12.44	6.22
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/25/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/25/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	591-536.000-941.000		06/25/2021	2.50	12.44	31.10
4400000009	Bosas, Rebecca M	202-463.000-941.000		06/29/2021	3.00	12.44	37.32
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/29/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	101-780.500-941.000		06/30/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	202-441.000-941.000-441.000		06/30/2021	0.25	12.44	3.11
4400000009	Bosas, Rebecca M	226-783.000-941.000		06/30/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/30/2021	1.25	12.44	15.55
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/30/2021	2.00	12.44	24.88

Equipment Totals

504.75

6,279.09

Front Blade Front Blade/Plow - used on

Pickup 2WD 6-16 2WD

4400000009 City Council Packet Helen, Ryan G 101-794.000-941.000 68 05/24/2021 4.00 11.2 July 26, 2021 44.84

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000015	Melen, Ryan G	101-790.000-941.000		05/28/2021	1.00	11.21	11.21
4400000015	Melen, Ryan G	101-793.000-941.000		05/28/2021	3.00	11.21	33.63
4400000015	Melen, Ryan G	226-528.000-941.000		06/02/2021	3.00	11.21	33.63
4400000015	Melen, Ryan G	101-794.000-941.000		06/03/2021	1.50	11.21	16.82
4400000015	Melen, Ryan G	226-528.000-941.000		06/03/2021	2.00	11.21	22.42
4400000015	Melen, Ryan G	101-794.000-941.000		06/04/2021	2.00	11.21	22.42
4400000015	Melen, Ryan G	226-528.000-941.000		06/07/2021	6.00	11.21	67.26
4400000015	Melen, Ryan G	226-528.000-941.000		06/08/2021	1.50	11.21	16.82
4400000015	Melen, Ryan G	101-794.000-941.000		06/09/2021	1.00	11.21	11.21
4400000015	Melen, Ryan G	226-528.000-941.000		06/09/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	101-783.000-941.000		06/14/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	226-528.000-941.000		06/14/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	101-782.000-941.000		06/15/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	226-528.000-941.000		06/15/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	226-528.000-941.000		06/16/2021	2.00	11.21	22.42
4400000015	Melen, Ryan G	101-782.000-941.000		06/17/2021	2.00	11.21	22.42
4400000015	Melen, Ryan G	226-528.000-941.000		06/21/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	226-528.000-941.000		06/22/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	203-463.000-941.000		06/24/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	226-528.000-941.000		06/24/2021	2.00	11.21	22.42
4400000015	Melen, Ryan G	101-345.000-941.000		06/25/2021	1.00	11.21	11.21
4400000015	Melen, Ryan G	226-528.000-941.000		06/28/2021	4.00	11.21	44.84
Equipment Totals					68.00		762.29
Backhoe	Backhoe						
4100000001	Gardner, Rodney E	101-780.500-941.000		06/09/2021	8.00	60.96	487.68
4100000004	Wright, David L	101-794.000-941.000		05/24/2021	4.00	60.96	243.84
4100000004	Wright, David L	202-463.000-941.000		05/24/2021	2.00	60.96	121.92
4100000004	Wright, David L	590-540.000-941.000		05/25/2021	4.00	60.96	243.84
4100000004	Wright, David L	202-474.000-941.000		06/03/2021	1.00	60.96	60.96
4100000004	Wright, David L	590-540.000-941.000		06/15/2021	1.00	60.96	60.96
4100000004	Wright, David L	101-782.000-941.000		06/22/2021	1.00	60.96	60.96
4100000004	Wright, David L	101-783.000-941.000		06/22/2021	3.00	60.96	182.88
4100000004	Wright, David L	101-781.000-941.000		06/23/2021	1.00	60.96	60.96
4100000004	Wright, David L	203-463.000-941.000		06/24/2021	4.00	60.96	243.84
4100000005	Sandford, Jay E	202-463.000-941.000		05/24/2021	1.00	60.96	60.96
4100000005	Sandford, Jay E	202-474.000-941.000		06/15/2021	1.00	60.96	60.96
4400000009	Bosas, Rebecca M	101-794.000-941.000		06/06/2021	1.00	60.96	60.96
4400000009	Bosas, Rebecca M	202-474.000-941.000		06/21/2021	2.00	60.96	121.92
4400000009	Bosas, Rebecca M	203-474.000-941.000		06/21/2021	2.00	60.96	121.92
4400000009	Bosas, Rebecca M	203-474.000-941.000		06/28/2021	1.00	60.96	60.96
4400000009	Bosas, Rebecca M	101-793.000-941.000		06/30/2021	2.00	60.96	121.92
Equipment Totals					39.00		2,377.44

Equipment ID Employee ID	Description Name	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Breaker	Breaker - used on backhoe						
Bucket Truck	No. 06-99						
Bucket	Bucket - used with Bucket						
Brush Hog	NO. 9-02						
Dump	Dump Truck No. 11, 12-02,						
4100000004	Wright, David L	226-530.000-941.000		06/02/2021	4.00	53.63	214.52
4100000004	Wright, David L	226-530.000-941.000		06/03/2021	6.00	53.63	321.78
4100000004	Wright, David L	226-530.000-941.000		06/16/2021	6.00	53.63	321.78
4100000004	Wright, David L	226-530.000-941.000		06/17/2021	8.00	53.63	429.04
4100000004	Wright, David L	226-530.000-941.000		06/30/2021	8.00	53.63	429.04
Equipment Totals					32.00		1,716.16
UnderbodyScrapr	Underbody Scraper used w/						
Hopper/Salt Box	Hopper/Salt Box use w/ dump						
Sweeper	Sweeper						
4100000001	Gardner, Rodney E	203-463.000-941.000		05/24/2021	5.00	101.43	507.15
4100000001	Gardner, Rodney E	202-463.000-941.000		06/04/2021	7.00	101.43	710.01
4100000001	Gardner, Rodney E	202-463.000-941.000		06/07/2021	4.00	101.43	405.72
4100000001	Gardner, Rodney E	203-463.000-941.000		06/08/2021	6.00	101.43	608.58
4100000001	Gardner, Rodney E	203-463.000-941.000		06/10/2021	7.00	101.43	710.01
4100000001	Gardner, Rodney E	202-463.000-941.000		06/17/2021	2.00	101.43	202.86
4100000001	Gardner, Rodney E	203-463.000-941.000		06/24/2021	4.00	101.43	405.72
4100000001	Gardner, Rodney E	203-463.000-941.000		06/25/2021	6.00	101.43	608.58
Equipment Totals					41.00		4,158.63
Vacuum Cleaner	Sweeper - used with Street						
Tractor	Tractor						
4100000001	Gardner, Rodney E	202-463.000-941.000		06/22/2021	6.00	48.29	289.74
4100000005	Sandford, Jay E	202-463.000-941.000		06/02/2021	4.00	48.29	193.16
Equipment Totals					10.00		482.90
Woodchipper	Woodchipper						
4100000004	Wright, David L	226-530.000-941.000		06/02/2021	4.00	30.64	122.56
4100000004	Wright, David L	226-530.000-941.000		06/03/2021	6.00	30.64	183.84
4100000004	Wright, David L	226-530.000-941.000		06/16/2021	6.00	30.64	183.84
4100000004	Wright, David L	226-530.000-941.000		06/17/2021	4.00	30.64	122.56
4100000004	Wright, David L	226-530.000-941.000		06/30/2021	8.00	30.64	245.12

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Equipment Totals					28.00		857.92
Material Heater	Material Heater						
4100000005	Sandford, Jay E	203-463.000-941.000		06/08/2021	6.00	13.16	78.96
4400000009	Bosas, Rebecca M	202-463.000-941.000		06/04/2021	4.00	13.16	52.64
Equipment Totals					10.00		131.60
Kubota	Kubota #5-18						
4100000004	Wright, David L	101-794.000-941.000		06/09/2021	3.00	13.48	40.44
4100000005	Sandford, Jay E	101-794.000-941.000		05/24/2021	3.00	13.48	40.44
4400000009	Bosas, Rebecca M	202-463.000-941.000		05/25/2021	3.00	13.48	40.44
4400000009	Bosas, Rebecca M	101-794.000-941.000		05/27/2021	2.00	13.48	26.96
4400000009	Bosas, Rebecca M	202-463.000-941.000		05/28/2021	3.00	13.48	40.44
4400000009	Bosas, Rebecca M	101-794.000-941.000		06/16/2021	2.50	13.48	33.70
4400000009	Bosas, Rebecca M	101-794.000-941.000		06/17/2021	2.00	13.48	26.96
4400000015	Melen, Ryan G	101-794.000-941.000		06/01/2021	2.50	13.48	33.70
4400000015	Melen, Ryan G	101-794.000-941.000		06/02/2021	2.50	13.48	33.70
4400000015	Melen, Ryan G	101-794.000-941.000		06/04/2021	3.00	13.48	40.44
4400000015	Melen, Ryan G	101-794.000-941.000		06/10/2021	4.00	13.48	53.92
4400000015	Melen, Ryan G	101-794.000-941.000		06/11/2021	3.00	13.48	40.44
Equipment Totals					33.50		451.58
Arrow	Arrow						
Trailer	Trailer						

Grand Totals							
Equipment:				19	766.25		17,217.61
Materials:				0	0.00		0.00
Totals:				19			17,217.61

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Hours for Week Beginning: 05/16/2021						
05/22/2021	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
		- garbage				
05/22/2021	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
		- garbage				
Total For Employee: 4100000001					0.00	2.00
Hours for Week Beginning: 05/23/2021						
05/23/2021	4100000001	Gardner, Rodney E	2X	401	0.00	1.00
		- garbage				
05/23/2021	4100000001	Gardner, Rodney E	2X	401	0.00	1.00
		- garbage				
05/24/2021	4100000001	Gardner, Rodney E	REG	401	5.00	0.00
05/24/2021	4100000001	Gardner, Rodney E	REG	401	3.00	0.00
05/25/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
05/25/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
05/25/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
05/25/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
05/25/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
05/26/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
05/26/2021	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
05/27/2021	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
05/27/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
05/27/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
05/28/2021	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
05/28/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
Total For Employee: 4100000001					40.00	2.00
05/24/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- put up flower baskets				
05/24/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- broke out asphalt from watermain break on miller road and filled with limestone				
05/24/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
05/24/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
05/25/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- mowing				
05/25/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- digging up and replacing curb boxes				
05/26/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- valving down morrish road watermain for dawes constuction				
05/26/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
05/26/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
05/26/2021	4100000004	Wright, David L	VAC	401	4.00	0.00
05/27/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
05/27/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
05/27/2021	4100000004	Wright, David L	REG	401	6.50	0.00
		- working with dawes trying to shut down water valves and repairing water valve				
05/27/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
05/28/2021	4100000004	Wright, David L	VAC	401	8.00	0.00
Total For Employee: 4100000004					40.00	0.00
05/24/2021	4100000005	Sandford, Jay E	REG	401	7.00	0.00
		- City Council Packet put up hanging baskets.				

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
05/24/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- put down mulch downtown				
05/25/2021	4100000005	Sandford, Jay E	REG	401	4.00	0.00
		- wash stamped concrete downtown				
05/25/2021	4100000005	Sandford, Jay E	REG	401	4.00	0.00
		- repair broken curb boxes				
05/26/2021	4100000005	Sandford, Jay E	REG	401	8.00	0.00
		- work with ohm on hydrant pressure testing. stakings				
05/27/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- mow city lawns				
05/27/2021	4100000005	Sandford, Jay E	REG	401	5.00	0.00
		- work on valve repair in applecreek.				
05/28/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
		- mow city properties. brush off city sidewalks downtown				
05/28/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- open park				
05/28/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- open winshall park				
05/29/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- on call				
05/29/2021	4100000005	Sandford, Jay E	15X	401	0.00	1.00
		- open park				
05/29/2021	4100000005	Sandford, Jay E	15X	401	0.00	1.00
		- open park				
-----					42.00	2.00
Total For Employee: 4100000005						
05/24/2021	4400000000000012	Harris, Andrew J	REG	202	11.25	0.00
		- includes 2.25 hour council meeting				
05/25/2021	4400000000000012	Harris, Andrew J	REG	202	9.25	0.00
05/26/2021	4400000000000012	Harris, Andrew J	REG	202	9.00	0.00
05/27/2021	4400000000000012	Harris, Andrew J	REG	202	1.50	0.00
05/27/2021	4400000000000012	Harris, Andrew J	ABSENT SUPR	202	6.50	0.00
05/28/2021	4400000000000012	Harris, Andrew J	ABSENT SUPR	202	8.00	0.00
-----					45.50	0.00
Total For Employee: 4400000000000012						
05/24/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Weed violation check on Bristol and MorrishPick up debris in roadway on Miller near Fairchild				
05/24/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Lead and Copper bottle pick up and paperworkCut out sink hole on Miller from previous water main break, ba				
05/24/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Garbage Pick up				
05/24/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Hang flower baskets downtown				
05/25/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Wash off/sweep stamped concrete downtown				
05/25/2021	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
		- Finish up Lead/Copper sampling - first roundRepair curb boxes - Maple - Seymour				
05/26/2021	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
		- Flow testing with OHMFlush hydrants on Bainbridge - air in lines				
05/27/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Mow ROWs				
05/27/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Assist with valve leak in Applecreek				
05/27/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Water flowers				
05/28/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Spray, sweep brick pavers/stamped concrete downtown				
05/28/2021	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
		- Clean catch basins/debris				
05/28/2021	4400000009	Bosas, Rebecca M	REG	401	1.25	0.00
		- City Council Packet				

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
		- Check previously worked on areas				
05/28/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Final Read - work order				
05/28/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Check sanitary manholes				

Total For Employee: 4400000009					40.00	0.00
05/24/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
		- Spread Mulch,				
05/24/2021	4400000015	Melen, Ryan G	REG	405	7.00	0.00
		- Water FlowersPut Up Baskets				
05/25/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- picking up trash and cleaning pavilions				
05/25/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
		- trash/ opening bathrooms				
05/25/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
		- trash/ opening bathrooms				
05/25/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- Watering flowers				
05/26/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
		- opening bathrooms				
05/26/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- grabing trash/ opening bathrooms and cleaning up				
05/26/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
		- making bat box for winshall park				
05/28/2021	4400000015	Melen, Ryan G	REG	405	1.50	0.00
		- Cleaning up a fair amount of trash that I noticed at winshall around the baseball area/ pavillions				
05/28/2021	4400000015	Melen, Ryan G	REG	405	2.50	0.00
		- finishing bat box for Winshall and mounting it				
05/28/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- Cleaning city hall and old police station				
05/28/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
		- cleaning				

Total For Employee: 4400000015					32.00	0.00
Hours for Week Beginning: 05/30/2021						

05/31/2021	4100000001	Gardner, Rodney E	HOL	401	8.00	0.00
06/01/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
		- htd				
06/01/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/02/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
06/02/2021	4100000001	Gardner, Rodney E	REG	401	7.00	0.00
06/03/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/03/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/03/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
		- htd				
06/03/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/03/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
06/04/2021	4100000001	Gardner, Rodney E	REG	401	7.00	0.00
06/04/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00

Total For Employee: 4100000001					40.00	0.00
05/31/2021	4100000004	Wright, David L	2X	401	0.00	5.00
		- water main break on morrish road				
05/31/2021	4100000004	Wright, David L	HOL	401	8.00	0.00
06/01/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- setting barricades for hometown days				
06/01/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- working with dawes valving down water mains				
06/02/2021	4100000004	Wright, David L	REG	401	2.00	0.00

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
		- trimmed bushes and repaired toilet at senior center				
06/02/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- chipped brush				
06/02/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- turning off valves for dawes construction				
06/03/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- set out cones				
06/03/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- put up street name signs at springbrook drive				
06/03/2021	4100000004	Wright, David L	REG	401	6.00	0.00
		- chipped brush				
06/04/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
06/04/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and vacumed				
06/04/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- set out barricades				
06/04/2021	4100000004	Wright, David L	REG	401	1.50	0.00
		- valve ing off water for dawes				
06/04/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
-----					-----	-----
Total For Employee: 4100000004					40.00	5.00
05/30/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- on call				
05/30/2021	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- open park				
05/30/2021	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- open park				
05/31/2021	4100000005	Sandford, Jay E	HOL	401	8.00	0.00
		- holiday				
06/01/2021	4100000005	Sandford, Jay E	REG	401	7.00	0.00
		- close down roads for hometwn days. water flowers				
06/01/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- empty trash at mundy park.				
06/02/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
		- weed notices. mow property on miller just east of seymour.				
06/02/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- stakings.				
06/03/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- put up new streets signs on morrish rd				
06/03/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- put up new street signs on springbrook/miller				
06/03/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- woodchipping				
06/03/2021	4100000005	Sandford, Jay E	PERS	401	1.00	0.00
		- personal time				
06/04/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
		- blow off sidewalks. cold patch parade route.				
06/04/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- check manholes				
-----					-----	-----
Total For Employee: 4100000005					42.00	2.00
05/31/2021	440000000000012	Harris, Andrew J	HOL	202	8.00	0.00
		- memorial day				
06/01/2021	440000000000012	Harris, Andrew J	REG	202	2.50	0.00
06/01/2021	440000000000012	Harris, Andrew J	ABSENT SUPR	202	2.00	0.00
06/02/2021	440000000000012	Harris, Andrew J	REG	202	11.00	0.00
		- includes park board meeting				
06/03/2021	440000000000012	Harris, Andrew J	REG	202	2.00	0.00

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
- .5 mundy						
06/04/2021	440000000000012	Harris, Andrew J	REG	202	2.00	0.00
-----					-----	-----
Total For Employee: 440000000000012					34.50	0.00
05/31/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- On call duty - expensed here?						
05/31/2021	4400000009	Bosas, Rebecca M	2X	401	0.00	1.00
- Open parks						
05/31/2021	4400000009	Bosas, Rebecca M	2X	401	0.00	1.00
- Open parks						
05/31/2021	4400000009	Bosas, Rebecca M	2X	401	0.00	5.00
- Called in at 12:30am and then came back in at 8am for water main break on Morrish across from St Mary's -						
05/31/2021	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
06/01/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- See Click Fix - limb in ROW on Seymour - cut up and take care of						
06/01/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
- Weed ordinance checks						
06/01/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
- Open park						
06/01/2021	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
- Open Park						
06/01/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
- Final read - work order						
06/01/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- On call duty - expensed here?						
06/01/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
- Close roads for HTD and other festivity prep						
06/01/2021	4400000009	Bosas, Rebecca M	15X	401	0.00	2.00
- Emergency Misssdig- Miller						
06/02/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Raised flagsMileage reportEtc/Communications						
06/02/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Weed violations						
06/02/2021	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
- Weed violations						
06/02/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
06/02/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Turn valves for Morrish Rd tie ins						
06/02/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
- New account - door tag - Chesterfield						
06/03/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Finish installing sign on Miller and Springbrook						
06/03/2021	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
- Woodchipping						
06/03/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
- Open park						
06/03/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
- Put out barricades/cones for HTD						
06/04/2021	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
- Blow off sidewalks downtown in and around HTDCold patch parade route for HTD						
06/04/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
- Misssdig - Partridge						
06/04/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Final Read - work order Miller RoadData Log Sharp Funeral Home						
06/04/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
- Check system on Seymour - work order						
06/04/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Hometown Days prep - cones, parade prep, etc						
06/05/2021	4400000009	Bosas, Rebecca M	15X	401	0.00	1.00

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/05/2021	4400000009	Bosas, Rebecca M	15X	401	0.00	1.00
		- Open Parks				
06/05/2021	4400000009	Bosas, Rebecca M	15X	401	0.00	2.00
		- Parade				

Total For Employee: 4400000009					44.00	13.00
06/02/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- garbage downtown and elms				
06/02/2021	4400000015	Melen, Ryan G	REG	405	2.50	0.00
		- Woodchipping with Becca and Dave				
06/02/2021	4400000015	Melen, Ryan G	REG	405	2.50	0.00
		- Watering flowers				
06/03/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
		- Collected more trash and cleaned elms pavilions				
06/03/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- more chipping of wood				
06/03/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- Helped set up cones for HTDpainted benches at Winshall baseball diamonds				
06/04/2021	4400000015	Melen, Ryan G	REG	405	8.00	0.00
		- Watering Flowers, Putting Up Parade Barricades, and Painting/ Installing New Team Benches at Winshall				

Total For Employee: 4400000015					24.00	0.00
Hours for Week Beginning: 06/06/2021						

06/07/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/07/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/08/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
06/08/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
06/08/2021	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
06/09/2021	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/10/2021	4100000001	Gardner, Rodney E	REG	401	7.00	0.00
06/10/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
06/11/2021	4100000001	Gardner, Rodney E	REG	401	5.00	0.00
		- sweeper maint				
06/11/2021	4100000001	Gardner, Rodney E	REG	401	3.00	0.00

Total For Employee: 4100000001					40.00	0.00
06/07/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- repaired picnic tables and trimmed bushes at entry way				
06/07/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- removing barricades and signs from hometown days				
06/07/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- shutting off valves for dawes and turning back on				
06/08/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
06/08/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
06/08/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- removed spikets from fire hydrants				
06/08/2021	4100000004	Wright, David L	REG	401	1.50	0.00
		- checking crack sealing and patched holes on crapo street				
06/08/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checking streets for crack sealing				
06/08/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- water stakings and leaky meter repair				
06/08/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
06/08/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
06/09/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- watered flowers				

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/09/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- cold patched				
06/09/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- water stakings				
06/10/2021	4100000004	Wright, David L	REG	401	6.00	0.00
		- mowing road shoulders				
06/10/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- water stakings				
06/10/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
06/11/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- dumped trash and vacumed carpets				
06/11/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- dumped trashand vacumed carpets				
06/11/2021	4100000004	Wright, David L	REG	401	1.50	0.00
		- stakings				
06/11/2021	4100000004	Wright, David L	REG	401	0.50	0.00
06/12/2021	4100000004	Wright, David L	15X	401	0.00	1.00
		- dumped trash and opened bathrooms				
06/12/2021	4100000004	Wright, David L	15X	401	0.00	1.00
		- dumped trash and opened bathrooms				
-----					40.00	2.00
Total For Employee: 4100000004						
06/07/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
		- pick up barricades , cones, and signs from hometown days.				
06/07/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- hand out late payment notices. final reads.				
06/08/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- raise flags				
06/08/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
		- cold patch on local streets				
06/08/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- check trash at park				
06/09/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- pick up lead and copper samples. final read.				
06/09/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
		- plant trees at park				
06/10/2021	4100000005	Sandford, Jay E	REG	401	5.00	0.00
		- mow and trim city properties.				
06/10/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- pick up lead and copper sample bottles				
06/10/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- open parks				
06/11/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- trim weeds at elms park				
06/11/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- trim weeds at city hall and psb.				
06/11/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- trim weeds along city properties				
06/11/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- check manholes				
-----					40.00	0.00
Total For Employee: 4100000005						
06/07/2021	4400000000000012	Harris, Andrew J	REG	202	10.00	0.00
06/08/2021	4400000000000012	Harris, Andrew J	REG	202	9.00	0.00
06/09/2021	4400000000000012	Harris, Andrew J	REG	202	2.00	0.00
06/10/2021	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
		- 1 mundy				
06/11/2021	4400000000000012	Harris, Andrew J	REG	202	7.00	0.00
-----					36.00	0.00
Total For Employee: 4400000000000012						

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/06/2021	4400000009	Bosas, Rebecca M	2X	401	0.00	1.00
		- Open Parks				
06/06/2021	4400000009	Bosas, Rebecca M	2X	401	0.00	1.00
		- Open Parks				
06/06/2021	4400000009	Bosas, Rebecca M	2X	401	0.00	1.00
		- Smash down garbage in dumpsters for HTD				
06/07/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Lead and Copper Bottles, Missdigs				
06/07/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Work order - fix picnic tables, rearrange, pick up dumped coals, pick up stone that was left				
06/07/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Hometown days clean up - pick up barricades/traffic signs, etc				
06/08/2021	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
		- Leave form - birthday				
06/09/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Lead and Copper SamplingEtc				
06/09/2021	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
		- Plant trees, shrubs, etc				
06/10/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Trim/mow ROWs				
06/10/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/10/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Water Samples - WQP - LCR				
06/10/2021	4400000009	Bosas, Rebecca M	REG	401	2.50	0.00
		- Remove snow fence from sled hillOpen house/ribbon cutting ceremony				
06/11/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Spray for weeds around municipal buildings and parking lots				
06/11/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/11/2021	4400000009	Bosas, Rebecca M	REG	401	1.75	0.00
06/11/2021	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
		- Spray for weeds				
06/11/2021	4400000009	Bosas, Rebecca M	REG	401	0.25	0.00
-----					-----	-----
Total For Employee: 4400000009					40.00	3.00
06/07/2021	4400000015	Melen, Ryan G	REG	405	6.00	0.00
		- collected trash everywhere, opened bathrooms, and cleaned up plenty leftover open house stuff at elms				
06/07/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
		- Finished building/ painting/ installing benches at winshall				
06/08/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- patched holes with Jay				
06/08/2021	4400000015	Melen, Ryan G	REG	405	1.50	0.00
		- Collected Trash and Opened Bathrooms				
06/08/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
		- Jay took me on a roadtrip to show me the land of Mundy and pick up some trash				
06/08/2021	4400000015	Melen, Ryan G	REG	405	2.50	0.00
		- Watered flowers				
06/09/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- Patched holes today, but not with Jay. Instead, Dave.				
06/09/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
		- Picked up garbage, dead animals, and opened bathrooms				
06/09/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
		- Put out Movie signs				
06/10/2021	4400000015	Melen, Ryan G	REG	405	8.00	0.00
		- Watering flowers and trying to put a mirror on the KubotaAlong with Weed Whacking and big stick cleanup wi				
06/11/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
		- Watering flowers, gassing the kubota, helping Jay weed whack city hall				
-----					-----	-----
Total For Employee: 4400000015					36.00	0.00
Hours for Week Beginning: 06/13/2021						
06/14/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/14/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/15/2021	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/16/2021	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
06/16/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/17/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/17/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/17/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/18/2021	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
06/18/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/19/2021	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
		- garbage				
06/19/2021	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
		- garbage				
-----					40.00	2.00
Total For Employee: 4100000001						
06/13/2021	4100000004	Wright, David L	2X	401	0.00	1.00
		- dumped trash and opened bathrooms				
06/13/2021	4100000004	Wright, David L	2X	401	0.00	1.00
		- dumped trash and opened bathrooms				
06/14/2021	4100000004	Wright, David L	VAC	401	8.00	0.00
06/15/2021	4100000004	Wright, David L	REG	401	6.00	0.00
		- repairing cap on wall behind library and cleaning eavetroughs				
06/15/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- repaired driveway on maple street from water repair				
06/15/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- trimmed trees on fence at dps yard				
06/16/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- cleaned eavetrough				
06/16/2021	4100000004	Wright, David L	REG	401	6.00	0.00
		- chipped brush				
06/16/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
06/17/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checking urinal for leaking handle				
06/17/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- repaired catch basin				
06/17/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- chipped brush				
06/18/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- cut square edges off team benches				
06/18/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and vacumed				
06/18/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- dumped trash and vacumed				
06/18/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
06/18/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
06/18/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
06/18/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
06/18/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
-----					40.00	2.00
Total For Employee: 4100000004						
06/14/2021	4100000005	Sandford, Jay E	REG	401	8.00	0.00
		- read water meters.				
06/15/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- City Council Packet signs at miller/seymour.				

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/15/2021	4100000005	Sandford, Jay E	REG	401	7.00	0.00
		- read and repair water meters				
06/16/2021	4100000005	Sandford, Jay E	PERS	401	8.00	0.00
		- personal time				
06/17/2021	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
		- vacation time				
06/18/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- sparay weeds at park				
06/18/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- spray weeds at elms park				
06/18/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- put up new ornamental sign post on holland.				
06/18/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- water work orders.				

Total For Employee: 4100000005					40.00	0.00
06/14/2021	440000000000012	Harris, Andrew J	REG	202	9.50	0.00
		- includes council meeting				
06/15/2021	440000000000012	Harris, Andrew J	REG	202	9.50	0.00
06/16/2021	440000000000012	Harris, Andrew J	REG	202	9.50	0.00
06/17/2021	440000000000012	Harris, Andrew J	REG	202	7.50	0.00
06/18/2021	440000000000012	Harris, Andrew J	HOL	202	8.00	0.00
		- Birthday 6/13/2021				

Total For Employee: 440000000000012					44.00	0.00
06/14/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Work Orders - donation disposal, sharp edge of brick repair, toilet problem				
06/14/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Pick up glass on road - Morrish				
06/14/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Measure stop bars - Bristol				
06/14/2021	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
		- Water Reads				
06/15/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Install pole at Dragon Dr and CrapoCheck out signs at Ingalls and Holland				
06/15/2021	4400000009	Bosas, Rebecca M	REG	401	7.00	0.00
		- Water reads/appointments/door tags				
06/16/2021	4400000009	Bosas, Rebecca M	REG	401	5.50	0.00
		- Water appointments/reads/etc				
06/16/2021	4400000009	Bosas, Rebecca M	REG	401	2.50	0.00
		- Water flowers				
06/17/2021	4400000009	Bosas, Rebecca M	REG	401	0.25	0.00
		- Overflowing urinal work order - library				
06/17/2021	4400000009	Bosas, Rebecca M	REG	401	0.25	0.00
		- Take care of garbage shredables				
06/17/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Garbage and clean bathrooms				
06/17/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Garbage and stock				
06/17/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Repair broken swing				
06/17/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Door tags, appointments, work orders, etc				
06/17/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Water flowers				
06/18/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Install Ingalls/Holland pole				
06/18/2021	4400000009	Bosas, Rebecca M	REG	401	3.50	0.00
		- Appointment, door tags, etc				
06/18/2021	4400000009	Bosas, Rebecca M	PER	401	8.00	0.00

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
- Leave Form						
----- Total For Employee: 4400000009					40.00	0.00
06/14/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
- Raked up leaves in the Elms Park playscape corners						
06/14/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
- Getting garbage, opening bathrooms, cleaning elms from weekend parties						
06/15/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
- more leaves and blowing off tennis courts						
06/15/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
- getting garbage, weed wacking elms, opening bathrooms						
06/16/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
- opening bathrooms, getting trash						
06/16/2021	4400000015	Melen, Ryan G	REG	405	6.00	0.00
- chipping wood						
06/17/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
- leaves						
06/17/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
06/17/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
- Helping Dave brick up the drain on Mia ln						
06/18/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
- Cleaning						
06/18/2021	4400000015	Melen, Ryan G	REG	405	2.50	0.00
- Garbage at parks, opening bathrooms						
06/18/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
- Cleaning up around the DPW, getting sand with dave, collecting some misc trash around garage						
06/18/2021	4400000015	Melen, Ryan G	REG	405	1.50	0.00
- Cleaning						
06/18/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
- cleaning						
----- Total For Employee: 4400000015					40.00	0.00
Hours for Week Beginning: 06/20/2021						

06/20/2021	4100000001	Gardner, Rodney E	2X	401	0.00	1.00
- garbage						
06/20/2021	4100000001	Gardner, Rodney E	2X	401	0.00	1.00
- garbage						
06/21/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/21/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/22/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/22/2021	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
06/23/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/23/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/24/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/24/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/25/2021	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
06/25/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/26/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
- on caii						
----- Total For Employee: 4100000001					42.00	2.00
06/21/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- repaired toilet at senior center						
06/21/2021	4100000004	Wright, David L	REG	401	3.50	0.00
- repairing curb boxes and trying to locate curb boxes						
06/21/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- dumped trash and opened bathrooms						
06/21/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- dumped trash						
06/21/2021	4100000004	Wright, David L	REG	401	0.50	0.00

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
		- dumped trash				
06/21/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
06/22/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- put sand in sandbox				
06/22/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- filling sand boxes and vollyball court with sand				
06/22/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- locating water valve for dawes construction				
06/22/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checking with garno heating air conditioners at firehall				
06/22/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- cutting up tree that fell across east path				
06/23/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- locating curb boxes				
06/23/2021	4100000004	Wright, David L	REG	401	1.50	0.00
		- repaired flat tire on case backhoe				
06/23/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- dumped trash and opened bathrooms and cleaned dog park				
06/23/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
06/23/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- filled in holes from woodchucks				
06/23/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- cut up tree and hauled away wood put bags in dog bag holders				
06/24/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
06/24/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped traqsh				
06/24/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- clean catch basins				
06/24/2021	4100000004	Wright, David L	REG	401	2.50	0.00
		- locating curb boxes				
06/24/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
06/25/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- dumped trash and vacumed carpets				
06/25/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- cleaned catch basins				
06/25/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- cleaning catch basins				
06/25/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and checked trails				

Total For Employee: 4100000004					40.00	0.00
06/21/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- put up new double post no parking sign on morrish				
06/21/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- put new signs on ornamental posts				
06/21/2021	4100000005	Sandford, Jay E	REG	401	4.00	0.00
		- water work orders and stakings.				
06/22/2021	4100000005	Sandford, Jay E	REG	401	5.00	0.00
		- work on landscaping at city owned house on hayes/miller				
06/22/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- stakings. data log springvale				
06/22/2021	4100000005	Sandford, Jay E	PERS	401	1.00	0.00
		- personal time				
06/23/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- put out movie night signs				
06/23/2021	City Council Packet	Sandford, Jay E	REG83	401	July 26, 2021	0.00

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
- mow city properties						
06/24/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
- measure sidewalk grade in heritage.						
06/24/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- put in new ornamental posts on frederick/mason.						
06/24/2021	4100000005	Sandford, Jay E	REG	401	4.00	0.00
- stakings. hand out lead ans copper results.						
06/24/2021	4100000005	Sandford, Jay E	PERS	401	1.00	0.00
- personal time						
06/25/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
- open park						
06/25/2021	4100000005	Sandford, Jay E	REG	401	1.50	0.00
- open park						
06/25/2021	4100000005	Sandford, Jay E	REG	401	5.00	0.00
- clean catch basins						
06/25/2021	4100000005	Sandford, Jay E	REG	401	0.50	0.00
- empty trash						
06/26/2021	4100000005	Sandford, Jay E	15X	401	0.00	1.00
- open park						
06/26/2021	4100000005	Sandford, Jay E	15X	401	0.00	1.00
- open park						
-----					-----	-----
Total For Employee: 4100000005					40.00	2.00
06/21/2021	440000000000012	Harris, Andrew J	REG	202	8.75	0.00
06/22/2021	440000000000012	Harris, Andrew J	REG	202	9.25	0.00
06/23/2021	440000000000012	Harris, Andrew J	REG	202	10.00	0.00
06/24/2021	440000000000012	Harris, Andrew J	REG	202	2.00	0.00
06/24/2021	440000000000012	Harris, Andrew J	ABSENT SUPR	202	6.00	0.00
06/25/2021	440000000000012	Harris, Andrew J	REG	202	1.00	0.00
06/25/2021	440000000000012	Harris, Andrew J	ABSENT SUPR	202	3.00	0.00
-----					-----	-----
Total For Employee: 440000000000012					40.00	0.00
06/21/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Replace "ordinance no parking" sign - Morrish						
06/21/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Ornamental signs - Cappy/Dragon Dr and Holland/Ingalls						
06/21/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
- Water appointmentsDoor tags						
06/22/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Garbage Drug testing at DPW						
06/22/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Door tagsAppointment						
06/22/2021	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
- Outside cleanup-Weed flower beds, trim trees, remove raised flower beds, pick up garbage, etc						
06/23/2021	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
- City of Swartz Creek v. Hadjino Trial Prepare paperwork for sampling tomorrowReview Lead and Copper Paperw						
06/24/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Install posts for ornamental signs at Frederick and Mason						
06/24/2021	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
- WQP Resampling Distribute lead and copper result letters to residents Water appointments						
06/25/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/25/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Lead and Copper - Resident result letter						
06/25/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Meter appointments and final read						
06/25/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Clean bathrooms and sanitize						
06/25/2021	4400000009	Bosas, Rebecca M	REG	401	2.50	0.00
- Clear catch basins						
-----					-----	-----
Total For Employee: 4400000009					40.00	0.00

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/21/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
06/21/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- fixing curb boxes with dave and finding them				
06/21/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
		- fixing toilet				
06/22/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
06/22/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
		- cutting up downed tree				
06/22/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- filling sandboxes, volleyball court and fixing elm's south gate				
06/23/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
		- cleaning storm drains				
06/23/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- searching for curb boxes				
06/23/2021	4400000015	Melen, Ryan G	REG	405	3.00	0.00
		- cutting down tree				
06/24/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
		- clearing catch basins				
06/24/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
		- Elms bathrooms, down town trash, elms trash				
06/24/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
		- filling chuck holes/ fixing back hoe				
06/25/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
06/25/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
		- clearing/ unplugging catch basins				
06/25/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
06/25/2021	4400000015	Melen, Ryan G	REG	405	1.00	0.00
-----					40.00	0.00
Total For Employee: 4400000015						
Hours for Week Beginning: 06/27/2021						

06/27/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
		- on callii				
06/28/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/28/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/28/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
06/28/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
06/28/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/29/2021	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/30/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/30/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
-----					26.00	0.00
Total For Employee: 4100000001						
06/28/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- water service break on oakview for dawes and water turn on and read on worchester				
06/28/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- doing inventory at dps garage				
06/28/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
06/29/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- putting ceiling tile in library hallway				
06/29/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- cleaning tree limbs off sidewalks and out of the road from storm				
06/29/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- cleaning catch basins				
06/29/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- valveing down water for dawes construction on oakview				
06/30/2021	4100000004	Wright, David L	REG	401	8.00	0.00
		- chipped brush				

Total For Employee: 4100000004						

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/27/2021	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- open park				
06/27/2021	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- open park				
06/28/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- trim trees in park				
06/28/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- trim trees along local streets in front of street signs.				
06/28/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- put signs on new ornamental posts.				
06/28/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- stakings.				
06/29/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- trim trees at park				
06/29/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- move limbs off roads from storm				
06/29/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- repair catch basin on parkridge/Hickory.				
06/29/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- water appointment				
06/29/2021	4100000005	Sandford, Jay E	PERS	401	1.00	0.00
		- personal time				
06/30/2021	4100000005	Sandford, Jay E	REG	401	8.00	0.00
		- woodchipping				
-----					-----	-----
Total For Employee: 4100000005					24.00	2.00
06/28/2021	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
06/29/2021	4400000000000012	Harris, Andrew J	REG	202	9.25	0.00
06/30/2021	4400000000000012	Harris, Andrew J	REG	202	9.75	0.00
-----					-----	-----
Total For Employee: 4400000000000012					27.00	0.00
06/28/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Install signs at Frederick and Mason				
06/28/2021	4400000009	Bosas, Rebecca M	PERS	401	4.00	0.00
		- Leave form				
06/29/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Clean up brush/trees in ROW from winds/storm				
06/29/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- MISS digs				
06/29/2021	4400000009	Bosas, Rebecca M	PERS	401	4.00	0.00
		- Leave form				
06/30/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Fix hanging gutters on municipal building				
06/30/2021	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/30/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/30/2021	4400000009	Bosas, Rebecca M	REG	401	1.25	0.00
		- Check site of work order for sink hole from old watermain break - Miller Road - put barricades around it f				
06/30/2021	4400000009	Bosas, Rebecca M	REG	401	0.25	0.00
06/30/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Final Reads Work Orders				
06/30/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Garbage and pick up branches in path from yesterdays storm				
-----					-----	-----
Total For Employee: 4400000009					24.00	0.00
06/28/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
		- Cleaning up openhouses, bathrooms, elms trash, dogpark, downtown				
06/28/2021	4400000015	Melen, Ryan G	REG	405	4.00	0.00
		- INVENTORY				
06/29/2021	4400000015	Melen, Ryan G	REG	405	2.00	0.00
		- cleaning trucks				

From: 05/22/2021 To: 06/30/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/29/2021	4400000015	Melen, Ryan G - trees and catch basins	REG	405	1.00	0.00
06/29/2021	4400000015	Melen, Ryan G - bathrooms, garbage	REG	405	3.00	0.00
06/29/2021	4400000015	Melen, Ryan G - ceiling tiles	REG	405	2.00	0.00
06/30/2021	4400000015	Melen, Ryan G	REG	405	8.00	0.00
----- Total For Employee: 4400000015					24.00	0.00
Grand Total:					1,331.00	41.00

June 2021	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#6-16 2WD gas	312.0		47.5		
#1-20 4WD diesel	178.0		20.2		
#7-15 4WD gas	632.0		67.7		
#3-08 P/U 4WD gas	447.0		66.0		
#10-18 P/U diesel	607.0				61.7
#2-08 P/U 4WD gas	505.0		64.0		
#6-00 BACKHOE diesel					
#11 DUMP gas					
#12-02 DUMP diesel	10.0				
#12-04 DUMP diesel					
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					
#19 JD TRACTOR diesel					
#06-99 BUCKET TRUCK gas					
#21 WOOD CHIPPER diesel					28.0
#807 STREET SWEEPER diesel	119.0				35.0
#42 ASPHALT HEATER diesel					
#37 TRAIL ARROW					
#10-15 GEN gas					
#5-18 KUBOTA (Hours)	14.1		5.3		
gas can					
TOTAL	2810.0		270.7		124.7

**Public Works
Monthly Work Orders**

07/13/21

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
FNRD21-1911 CANCELLED	MA20-008059-0000-02	ZUNIGA, HEIDI 8059 MAPLE ST	06/15/21 05/25/21	FINAL READ
FNRD21-1913 COMPLETED	YO10-009192-0000-02	SEYMOUR, CYNTHIA 9192 YOUNG DR	06/09/21 06/09/21	FINAL READ
GWO21-0600 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	06/01/21 06/02/21	LANDSCAPING
LIMB21-0032 COMPLETED	SE20-005337-0000-01	PYLES, DEMITRA 5337 SEYMOUR RD	06/01/21 06/01/21	TREE LIMB DOWN
STRT21-0113 COMPLETED	CH30-007550-0000-10	TALSMA, DENISE 7550 CHURCH ST	06/01/21 06/08/21	STREET REPAIR
FNRD21-1915 COMPLETED	CA10-008347-0000-01	ALLMAN, DOROTHY 8347 CAPPY LN	06/01/21 06/01/21	FINAL READ
21-000004 COMPLETED	CC10-007359-0000-02	METCALFE, REX 7359 CROSS CREEK DR	06/02/21 06/03/21	WATER QUALITY
GWO21-0601 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	06/02/21 06/03/21	GENERIC WORK ORDER
FNRD21-1916 COMPLETED	MI10-007168-0000-03	BONDS, CHINESE 7168 MILLER RD	06/03/21 06/04/21	FINAL READ
READ21-0865 COMPLETED	MI10-008138-0000-01	SHARP FUNERAL HOME 8138 MILLER RD	06/04/21 06/04/21	READ METER
SWR21-0088 COMPLETED	SE20-005276-0000-04	EDGAR, GARY JR 5276 SEYMOUR RD	06/04/21 06/04/21	SEWER DRAIN PROBLEM
FNRD21-1917 COMPLETED	EL20-007515-0000-01	BENSCH, MARGURITE 7515 ELIZABETH CT	06/08/21 06/08/21	FINAL READ
GWO21-0602 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	06/07/21 06/07/21	GENERIC WORK ORDER
VA-000010 COMPLETED	CH20-008500-0000-03	SACK, TABATHA 8500 CHESTERFIELD DR	06/08/21 06/08/21	VALVE
MNT21-0357 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	06/09/21 06/10/21	BUILDING MAINTENANCE
STRT21-0114 COMPLETED	MY10-004384-0000-03	LEWIS, BOBBY 4384 MAYA LN	06/14/21 06/17/21	STREET REPAIR
MTRP21-0622 CANCELLED	WO10-005325-0000-02	HAJDINO, KARI 5325 WORCHESTER DR	06/14/21 06/14/21	METER REPAIR
MNT21-0358 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	06/14/21 06/14/21	BUILDING MAINTENANCE
MNT21-0359 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	06/14/21 06/14/21	BUILDING MAINTENANCE
READ21-0866 COMPLETED	CH20-008511-0000-02	JESS, REBECCA 8511 CHESTERFIELD DR	06/15/21 06/15/21	READ METER

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
READ21-0867 COMPLETED	CH20-009191-0000-02	WARD, TIM 9191 CHESTERFIELD DR	06/15/21 06/15/21	READ METER
READ21-0868 COMPLETED	CO20-007475-0000-03	FARCIN, REBECCA 7475 COUNTRY MEADOW DR	06/15/21 06/15/21	READ METER
READ21-0869 COMPLETED	DU10-005374-0000-06	JENKINS, MARY 5374 DURWOOD DR	06/14/21 06/15/21	READ METER
SETM21-0099 COMPLETED	AL10-004274-0000-01	WOODSIDE BUILDERS 4274 ALEX MARIN DR	06/15/21 06/16/21	SET METER
CKME21-0465 COMPLETED	EL10-003498-0000-02	PETTIS, JAMES W 3498 ELMS RD	06/15/21 06/15/21	CHECK METER
READ21-0870	MI10-006134-0000-02	DOTSON, RONALD 6134 MILLER RD	06/15/21 06/16/21	READ METER
READ21-0871 COMPLETED	MI10-007306-0000-03	RANDALL, MATTHEW 7306 MILLER RD	06/15/21 06/15/21	READ METER
READ21-0872 COMPLETED	MI10-008103-0000-08	CRENSHAW, ANNA 8103 MILLER RD	06/15/21 06/16/21	READ METER
READ21-0873 COMPLETED	WA10-007435-0000-03	MACAULEY, DAVID 7435 WADE ST	06/15/21 06/16/21	READ METER
MTRP21-0623 COMPLETED	CH20-009191-0000-02	WARD, TIM 9191 CHESTERFIELD DR	06/21/21 06/21/21	METER REPAIR
MNT21-0360	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	06/16/21	BUILDING MAINTENAI
MTRP21-0624 COMPLETED	HT10-003269-0000-02	DUNGEROW, STANLEY 3269 HERITAGE BLVD	06/16/21 06/16/21	METER REPAIR
MTRP21-0625	DI10-007464-0000-01	ORR, JANET E 7464 DIANE CT	06/16/21	METER REPAIR
MTRP21-0626	MI10-006134-0000-02	DOTSON, RONALD 6134 MILLER RD	06/18/21	METER REPAIR
READ21-0874 COMPLETED	KR20-004276-0000-01	SPRINGVALE ASSISTED LIVING 4276 KROGER DR	06/21/21 06/22/21	READ METER
CKME21-0466 COMPLETED	CH20-008511-0000-02	JESS, REBECCA 8511 CHESTERFIELD DR	06/17/21 06/17/21	CHECK METER
CKME21-0467 COMPLETED	MA20-008024-0000-01	BROOKS, ROBERT 8024 MAPLE ST	06/18/21 06/18/21	CHECK METER
MNT21-0361 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	06/17/21 06/17/21	BUILDING MAINTENAI
MTRP21-0627 COMPLETED	LO10-004187-0000-03	PIER, CARL 4187 LOCUST LN	06/21/21 06/21/21	METER REPAIR
CKME21-0468 COMPLETED	MI10-005376-0000-06	5376 MILLER ROAD LLC 5376 MILLER RD	06/21/21 06/21/21	CHECK METER
RPLR21-0042 COMPLETED	MI10-008103-0000-08	CRENSHAW, ANNA 8103 MILLER RD	06/21/21 06/21/21	REPLACE READER
MNT21-0362	CI10-008095-000B-01	SENIOR CENTER	06/21/21	BUILDING MAINTENAI

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
		8095 CIVIC DR 000B		
MTRP21-0628 COMPLETED	DY10-003406-0000-02	GM (GUARD SHACK) 3406 DYE RD	06/21/21 06/21/21	METER REPAIR
MTRP21-0630	MI10-007306-0000-03	RANDALL, MATTHEW 7306 MILLER RD	06/25/21	METER REPAIR
CKME21-0469 COMPLETED	RO10-004369-00CB-01	APPLE CREEK STATION 4369 ROUNDHOUSE # CB RD	06/22/21 06/22/21	CHECK METER
MTRP21-0631 COMPLETED	LU10-009041-0000-01	NOWAK, ANNETTE 9041 LUEA LN	06/25/21 06/25/21	METER REPAIR
FNRD21-1918 COMPLETED	IN10-008132-0000-04	SMITH, HYE RIM 8132 INGALLS ST	06/25/21 06/25/21	FINAL READ
MTRP21-0632 COMPLETED	CH10-008507-0000-02	THOMAS, SUZETTE 8507 CHELMSFORD DR	06/29/21 06/29/21	METER REPAIR
MTRP21-0633 COMPLETED	MI10-006157-0000-02	BEAIRD, JOHN 6157 MILLER RD	06/30/21 06/30/21	METER REPAIR
GWO21-0603 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	06/24/21 07/24/21	GENERIC WORK ORDER
DAPU21-0040 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	06/25/21 06/25/21	DEAD ANIMAL PICK UP
WBKU21-0056 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	06/25/21 06/25/21	WATER BACK UP-CHECK
FNRD21-1919 COMPLETED	MP10-007249-0000-01	MOSHER, DONALD 7249 MAPLECREST CIR	06/28/21 06/28/21	FINAL READ
FNRD21-1920 COMPLETED	MI10-006300-0000-06	BENNETT, BRENDA 6300 MILLER RD	06/28/21 06/28/21	FINAL READ
WTON21-1382 COMPLETED	WO10-005192-0000-01	MORRISON, PAUL W 5192 WORCHESTER DR	06/28/21 06/28/21	WATER TURN ON
GWO21-0604	MI10-007197-0000-01	TIMLIN, THOMAS 7197 MILLER RD	06/29/21	GENERIC WORK ORDER
READ21-0875	HT10-003269-0000-02	DUNGEROW, STANLEY 3269 HERITAGE BLVD	06/30/21	READ METER
WTON21-1383 COMPLETED	CC10-007374-0000-01	WILLIAMS, NANCY & WILLIAMS, 7374 CROSS CREEK DR	06/30/21 06/30/21	WATER TURN ON

Total Records: 58

Report Generated: 7/13/2021 10:10 AM
Report Options: Scheduled From: 6/1/2021 To: 6/30/2021

Metro Police Authority Offense Summary

For Swartz Creek

Occurred 6/1/2021 - 6/30/2021

Offense	Total Offenses
1177 - 11007 - CSC Second (2nd) Degree - Forcible Contact	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	1
1312 - 13002 - Aggravated/Felonious Assault - Police Officer - Strong Arm	1
1313 - 13001 - Assault and Battery/Simple Assault	3
1380 - 13003 - Telephone Used for Harassment, Threats	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2804 - 28000 - Stolen Property - Possessing	1
2901 - 29000 - Damage to Property - Business Property	1
2902 - 29000 - Damage to Property - Private Property	2
3699 - 36004 - Sex Offense (Other)	1
4103 - 41002 - Liquor Violation - Transport (Open Container, etc.)	1
4801 - 48000 - Resisting Officer	1
5309 - 53002 - Harassing Communications	1
5311 - 53001 - Disorderly Conduct	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	1
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	1
8028 - 54002 - Operating with Blood Alcohol Content of .08% or more	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
8128 - 54003 - Traffic - Improper Stop and Turn on Red	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	6
8277 - 54003 - Traffic - Registration Law Violations	2
8280 - 54003 - Traffic - No Proof of Insurance	2
8328 - 54003 - Motor Vehicle Violation	6
9018 - 99008 - Miscellaneous - K9 Search	1
9910 - 93001 - Traffic, Non-Criminal - Accident	10
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	9
9912 - 93003 - Traffic, Non-Criminal - Traffic Violations (Civil Infractions)	1
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1

Metro Police Authority Offense Summary

For Swartz Creek

Occurred 6/1/2021 - 6/30/2021

9953 - 99008 - Miscellaneous - General Assistance	1
9954 - 99009 - Miscellaneous - Non-Criminal	1
Total	64

Board Chair
David Krueger

Chief of Police
Matthew Bade

Lieutenant
Todd Johnson

METRO POLICE AUTHORITY OF GENESEE COUNTY

5420 Hill 23 Drive
Flint, MI 48507
(810) 820-2190
(810) 877-6537-FAX
information@metropolicegc.org

Board Members

Cory Bostwick
Dennis Cramer
Rae Lynn Hicks
Tonya Ketzler
Vane King
David Witter

Metro Police Authority Police Protection Unit Report- Q2 2021

The Swartz Creek Police Protection Unit calculation for Q2, 2021 is as follows:

$3147.5 \text{ (hours/PPUs)} / 13 \text{ weeks} = 242.11 \text{ (hours/PPUs) averaged per week.}$

MONTHLY ACTIVITY REPORT

JUNE 2021

06/02: FANG detectives executed a search warrant in Mt. Morris Township on a known crack dealer. Seized during the search warrants was one ounce of crack, three ounces of cocaine, and a small amount of heroin. The investigation remains ongoing.

06/03: FANG detectives utilized a confidential informant to purchase crack from a known dealer in Flint. The investigation remains ongoing.

06/07: FANG detectives utilized a confidential informant to purchase crack from a known dealer in Flint. The investigation remains ongoing.

06/08: FANG detectives executed a search warrant in Flint on a known heroin dealer. Seized during the search warrant were amounts of heroin, crack, and two firearms. Approximately \$400 was forfeited.

FANG detectives utilized a confidential informant to purchase crack from a known dealer in Flint. The investigation remains ongoing.

FANG detectives utilized a confidential informant to purchase fentanyl from a known dealer in Flint. The investigation remains ongoing.

06/09: FANG detectives executed a search warrant in Flint on a known crack dealer. Seized during the search warrant was one firearm, ecstasy pills, and crack cocaine. The investigation remains ongoing.

FANG detectives executed a search warrant in Flint on a known fentanyl dealer. Seized during the search warrant was fentanyl, crack, ecstasy, and one firearm. FANG also forfeited approximately \$12,800 in cash.

06/14: FANG detectives executed a search warrant in Flint on a known fentanyl dealer. Seized during the search warrant was **multiple ounces of fentanyl** and one firearm. Over \$7,000 cash was also forfeited. The investigation remains ongoing.

06/15: FANG detectives utilized a confidential informant to purchase crack from a known dealer in Flint. The investigation remains ongoing.

06/16: FANG detectives utilized a confidential informant to purchase crack from a known dealer in Flint. The investigation remains ongoing.

FANG detectives executed a search warrant in Flint on a known crack dealer. Two firearms were seized and the investigation remains ongoing.

06/22: FANG detectives executed a search warrant in Flint on a known crack dealer. Seized during the search warrant were two firearms and crack cocaine. FANG also forfeited approximately \$1,000 cash and a Mercedes-Benz.

06/24: FANG detectives executed a search warrant in Flint on a known fentanyl dealer. Seized during the search warrant was 94 grams of fentanyl and two firearms. FANG also forfeited approximately \$2,900 in cash.

06/29: FANG detectives, assisted by a parole agent from MDOC, conducted a parole check on a known narcotics dealer in Flint. Small amounts of crack and cocaine were seized and detectives also forfeited approximately \$2,500 in cash.

06/30: FANG detectives assisted the Bay Area Narcotics Team with five search warrants in the Saginaw area on a large-scale heroin and cocaine dealer. Multiple ounces of illegal narcotics were seized and turned over to BAYNET.

FANG detectives spent several hours attempting execute a search warrant on a residence in Goodrich that was receiving Tramadol pills through the US Postal Service. The suspect was not at the residence on this date and this delivery will be attempted at another time.



RESOLUTION # _____

CITY OF SWARTZ CREEK STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: 8/10/21
SPONSOR ORGANIZATION: BACK TO THE BRICKS
AUTHORIZED REPRESENTATIVE: ERIK JANISON
WORK ADDRESS: 8006 Miller Rd HOME ADDRESS: _____
PHONE NO: WORK (810) 441-4216 HOME: () _____ CELL: () _____
EMAIL ADDRESS: _____

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map) CARNIVAL
FOOT/BIKE RACE CRAFT SHOW
CONCERT OTHER: CAR Show

DATE OF EVENT: 8/10/21
TIME OF EVENT: FROM: 3 AM/PM TO: 9 AM/PM

ESTIMATED NUMBER OF PARTICIPANTS: 300

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:

CAR Show with Show CAR PARKING on Miller, Morrish, Holland.
(SEE MAP ATTACHED)

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, it's officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: BACK TO THE BRICKS BY: ERIK JANISON
(Organization) (Authorized Representative)

APPROVED BY: [Signature] _____
(Chief of Police) (Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.



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FOOT/BIKE RACE

CRAFT SHOW

CONCERT

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FOR: BACK TO THE BRICKS
(Organization)

BY: ERIK JANISON
(Authorized Representative)

APPROVED BY: _____
(Chief of Police)

(Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE CITY HALL NO LATER THAN THIRTY (30) DAYS PRIOR TO EVENT DATE

CITY OF SWARTZ CREEK
STREET APPLICATION
CHECKLIST


- APPLICATION MUST BE COMPLETED THIRTY (30) DAYS PRIOR TO EVENT
- EVERY LINE ON APPLICATION MUST BE COMPLETED AND ROUTE DRAWN ON ATTACHED MAP
- APPLICANT SHALL PROVIDE THE CITY WITH EVIDENCE OF INSURANCE FOR AMOUNT DETERMINED ADEQUATE BY THE CITY ATTORNEY

CITY OF SWARTZ CREEK PARADE REGULATIONS

The approval of a street closure request and/or a "parade permit" is based on the assumption that the event coordinator(s) fully understand and accept the following regulations regarding the event:

1. The throwing of any object(s) from any vehicle during the course of the parade is prohibited by ordinance. Violations of this ordinance could result in prosecution and/or the denial of future permit requests.
2. The closing of major thorough fares entails the rerouting of thousands of motorists and the interruption of commerce. It is imperative that parades begin and end on time so as not to unnecessarily disrupt the usual course of traffic and business.
3. Parade organizers must provide a means of direct communication between the event coordinator and the Chief of Police (or his designate) during the course of the parade in order to address any dangerous conditions that may develop during the course of the event.
4. The practice of parade participants jumping onto or off of moving vehicles in the parade is prohibited.
5. When determining the staging area for parade participants, organizers should ensure that the area is sufficient in size to accommodate all entries without creating traffic or pedestrian hazards.

It is the responsibility of the event coordinator(s) to ensure that all parade participants are made aware of the regulations that directly affect them and by signing this document hereby acknowledge that they have received a copy of these regulations and accept said responsibility.

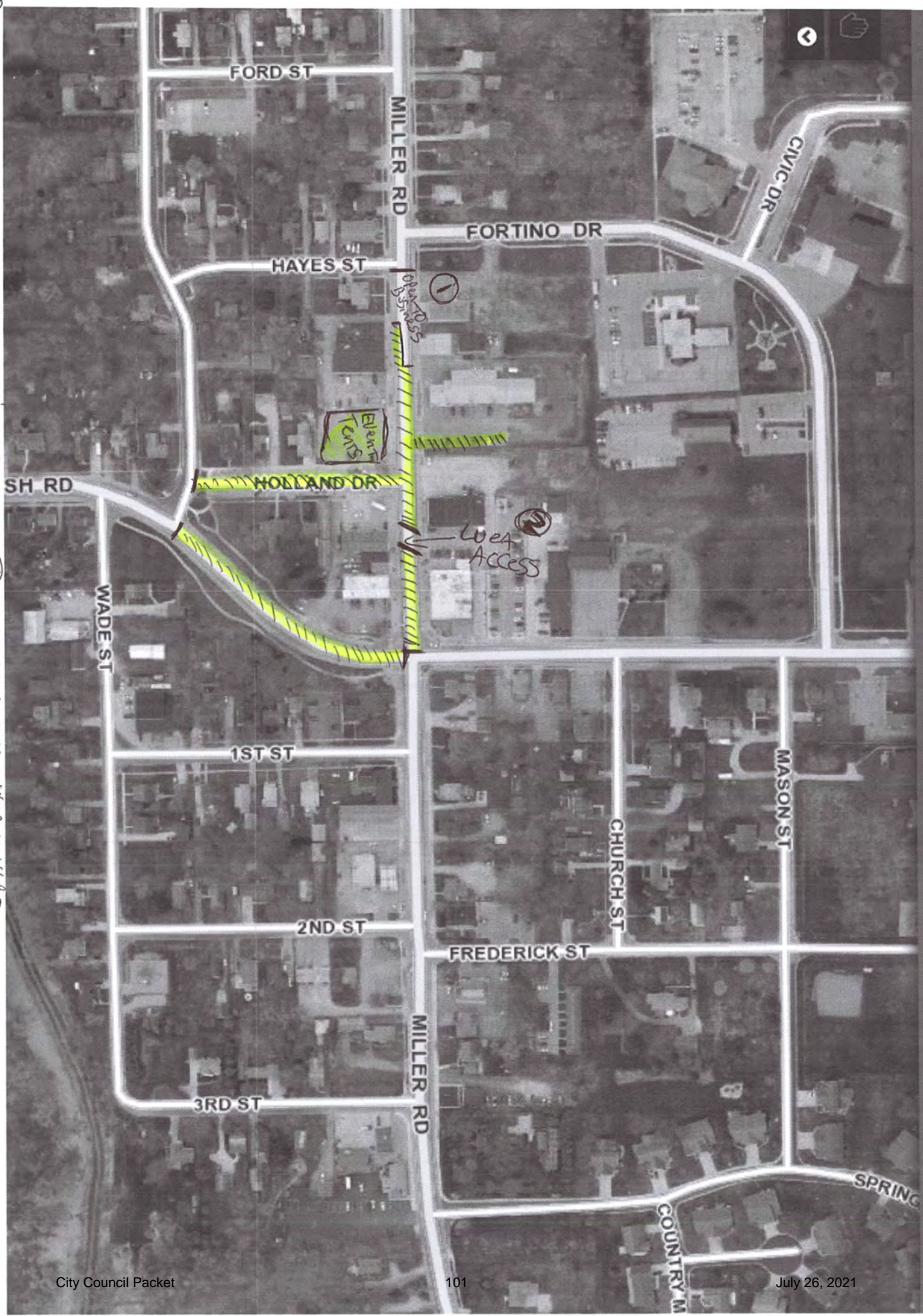
By: 
(Event Coordinator or Representative)

For: BACK TO THE BLICKS
(Organization)

① West Miller will be open to business drives only ~~and~~ east of Hayes.

② AN ACCESS ACROSS MILLER WILL BE KAPROPEN FOR LUEA PHARMACY LPL Financial.

➔ Show Car Parking



Phone: (810) 635-4464

Fax: (810) 635-2887



Where Friendships Last Forever

City of Swartz Creek Municipal Property Reservation Application

Date of Reservation: 8/10/21 Reservation location: Holland Square

One time event

Recurring event

Name of Responsible Party: BACK TO THE BRICKS (ERIK JAMISON)

Address: _____ Phone: 810-441-4216

City: _____ Zip Code: _____

Nature of Activity: CAR Show Approx. # Attendees 300

Arrival Time: 8:00 AM Departure Time: 9:00 pm

Responsible Party Signature: [Signature]

E-Mail Address: ERIK@TRUCKSAFETYSERVICES.COM

Proof of Insurance Provided

Please check all that will be needed

Water

Waste collection

Electricity

Other Services – Specify: _____

I have received a copy of the Plaza Rules:

[Signature]

IF THERE ARE PROBLEMS DURING THE EVENT CONTACT 911.

City Official _____

Date _____

Please use this page for any additions or details.



CITY OF SWARTZ CREEK
PLAZA AND LOT USAGE GUIDELINES

AUTHORITY. These rules are approved by the city council and enforceable pursuant to the provisions of the Code of Ordinances of the City of Swartz Creek, Michigan.

APPLICABILITY. These rules apply to City of Swartz Creek Plaza, located at 5012 Holland Drive. The city council may apply these rules to other city parking lots and alleys at its discretion.

1. **PARKING.** The plaza shall accommodate day and night parking in accordance with applicable laws when not otherwise designated for an authorized use. The maximum parking duration is 24 hours, with the expectation that vehicle owners/operators can be notified to relocate their vehicle for a reservation within a 24 hour period.
 - 1) No business or individual shall have an ongoing vested interest in the use of parking.
 - 2) Owners and/or operators of vehicles shall comply with city official and/or police officer instructions to relocate the vehicle at any time for any reason.
 - 3) No person shall park or store any motor vehicle during the hours the plaza is reserved or otherwise closed.
 - 4) Members of the police department are hereby authorized to remove any vehicles so parked or stored if notice was given 24 hours prior to said removal in the form of posting the site, official notice upon the vehicle, or recorded interaction with the owner/operator.
 - 5) It shall be unlawful for any person, whether a pedestrian or operating a motor vehicle, to fail to obey any such applicable traffic control sign, notice, signal, lane marking or other device, whether permanent or temporary, unless otherwise directed by a police officer or city personnel conducting city business.

2. **SMOKING.** Smoking, including (e-cig or e-cigarettes), personal vaporizers (PV) or electronic nicotine delivery systems (ENDS), is prohibited in the plaza, unless part of a council approved event.

3. **PROHIBITED USES AND ACTS.** No person shall engage in:
 - 1) *Injuring, removing property.* Willfully mark, deface, disfigure, cut, injure, tamper with, break, displace, or remove any buildings, cables, benches, tables, light poles, trees, public utilities or parts of appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, flag poles, stakes, posts, fences or other boundary markers, or other structures or equipment, facilities or property or appurtenances whatsoever, either real or personal.
 - 2) *Fires.* No person shall kindle or build or cause to be kindled or built a fire in any plaza or parking lot except in designated places. In those areas where fires are permissible, such fires must be contained in a receptacle designed for the purpose of holding a fire and must be attended at all times. No person shall set fire to trash, garbage or the contents of trash receptacles at any time.
 - 3) *Pets, animals.* No person shall bring in, cause, or allow any dog, cat or other pets or animals which they own or have permission to control to be brought within the confines of any plaza unless such animal be attached to a leash not to exceed eight feet in length; such leash is to be of sufficient strength to hold such animal in constant check. Disposal of animal waste is required.
 - 4) *Hindering employees.* No person shall interfere with or in any manner hinder any employee of the city while engaged in constructing, maintaining, repairing or caring for plaza property.
 - 5) *Restricted sections of plaza.* No person shall enter upon any area of the plaza where persons are prohibited from going, as indicated by signs, notices or where secured by fences and gates.
 - 6) *Firearms, bow and arrows, fireworks and devices.* No person shall discharge a firearm or firework of any description while in or on plaza property, provided that such prohibition shall not apply to any peace officer while in the exercise of his official duties. No person shall shoot any arrow by the use of a bow, excepting in such areas as shall be specifically designated as areas for the use of bows and arrows. Crossbows, bolts, and similar weapons are also prohibited.
 - 7) *Peace, disorderly conduct.* No person shall make or excite any disturbance or contention on any public grounds. (No person shall use any indecent or obscene language).
 - 8) *Drunkenness, alcoholic liquors.* No person shall enter, be in or remain on public property while under the influence of intoxicants or under the influence of unlawful drugs or controlled substances. It shall be unlawful to bring into or use alcoholic liquors upon plaza property, unless part of a council approved event.
 - 9) *Drinking fountains.* No person shall throw, discharge or otherwise place in the waters or any fountain, wash basin or temporary or permanent toilets any substance, liquid or solid, which may result in water pollution or create a health hazard to the public.

- 10) *Sleeping.* No person shall sleep, whether in a vehicle, trailer, tent, hammock or other manner, on public property.
 - 11) *Dumping.* No person shall deposit any rubbish, garbage or refuse matter, break glass or bottles in or upon any part of the plaza other than such refuse accumulated from organized and acceptable activities within the plaza, and such refuse must be deposited in receptacles provided for that purpose.
 - 12) *Posted signs, rules and regulations.* No person shall willfully disregard posted signs which regulate the days, hours for various activities, or any other signs installed, posted or attached for control, maintenance, safety or any other purpose within the plaza.
 - 13) *Public meetings, parades.* No person, organization, club or group shall hold or participate in any parade, drill, exhibition, political meeting, religious meeting, concert, lecture or public entertainment of any kind within the plaza without the express consent and written approval of the city manager.
 - 14) *Advertisements.* No person shall post, stencil or otherwise affix any placard, advertisement or notice of any kind upon or to any public property unless related to an approved event.
 - 15) *Offering articles for sale.* No person shall carry on any trade or business or sell or display any goods, wares or merchandise in the plaza without permission from the city manager.
 - 16) *Inflatable play equipment.* Inflatable play equipment is prohibited unless arrangements are made in advance and a certificate of insurance from the party providing such equipment is filed with the city and includes a rider naming the city as an additionally insured party.
4. **POLICE AND EMPLOYEES.** No person shall resist any police officer or city employee exercising his duty within the plaza area, or fail or refuse to obey any lawful command of any such police officer or employee, or in any way interfere with, hinder or prevent any such police officer or employee from discharging their duty, or in any manner assist or give aid to any person in custody to escape or to attempt to escape from custody, or to rescue or attempt to rescue any person when in such custody.
5. **PLAZA RESERVATIONS.** Applicants may be permitted the use of the plaza, including control during hours the plaza is typically closed to the public, subject to the following conditions:
- 1) Use must be pre-approved by the city council.
 - 2) The organizations' use of the plaza area shall not violate any local or state law nor unreasonably interfere with the use and enjoyment of adjacent areas by others.
 - 3) The organizations shall hold the city harmless from liability for incidents arising out of the organizations' use of the plaza and shall provide evidence of insurance coverage.
 - 4) The city reserves the right to direct where organizations' activities are conducted to minimize interference with the use of adjacent properties and businesses.
 - 5) Fees shall be set by resolution of the city council. Additional fees may be charged for services requested of the city and negotiated in advance, including use of barricades, additional utilities, port-a-johns, etc.
 - 6) In no case will use result in a charge for or prohibition on general access to the plaza by the public unless such charge is approved by the city council in advance.
 - 7) Reservations for annual events can be granted by the city council beginning December 1 of the previous calendar year.
 - 8) All permits shall require the permittee to clean up the plaza after activity has terminated. All applications for permits must give the name, address and phone number of the permittee or the person responsible for the necessary policing thereof.
 - 9) All persons shall honor any special permits issued by the city, for certain areas, days and times, to clubs, organizations, teams or any other groups, provided that such permit is on official forms when presented.
 - 10) Reservations will be given on a first come, first served basis beginning the first business day of each calendar year. Priority for use shall be given to organizations scheduling regular events (e.g. weekly markets) or annual events (e.g. bike races).
- 6) **VENDING.** Vending is permitted on a limited basis after application to the city manager and under the administrative rules that may be set by the city, including a background check and administrative fee.
- 7) **PUBLIC NOTICE.** The public shall be deemed to have been properly notified of the provisions of these rules and regulations upon their publication in a newspaper of general circulation in the city. Signs may be posted to insure substantial compliance with the provisions of these rules and regulations.

SCHEDULE

TO BE CONFIRMED

- ◆ Aug 4: Tour + Kick Off
- ◆ Aug 24: Dtown focus group
 - SWOT or PET or something - what's working? What's not?
- ◆ August TBD: Call with Adam + SC
 - go through audit/new plan outline
- ◆ Sep. 14: PC Kickoff (DDA invited)
 - Share results from focus group and audit
- ◆ Sep. TBD: Call with Adam + SC
 - Concept review
- ◆ Oct 5: PC (DDA invited)
 - Share draft concept plan and design guidelines (and relationship to PUD)
- ◆ Nov. 2: PC (DDA invited)
 - Draft Plan - send to Council for distribution
- Nov 8: Council Authorize Distribution
 - 42-day review period w/public survey
- ◆ Dec 3: PC public Hearing (may adopt this day or wait)
- Council adoption

To Be Determined:

- ◆ Follow up stakeholder interviews
- ◆ Any more SC meetings?

We budgeted for 3 focus groups, only have 1 scheduled

- DDA updates happening in parallel to MP updates
- Any zoning amendments - after MP adoption

YEAR END BUDGET ADJUSTMENT FOR CITY OF SWARTZ CREEK
FISCAL YEAR ENDING JUNE 30, 2021

GL NUMBER	DESCRIPTION	2020-21		2020-21		COMMENTS
		AMENDED BUDGET	YEAR-END BUDGET ADJUSTMENT	YEAR-END AMENDED BUDGET	AVAILABLE BALANCE	
Fund 101 - General Fund						
Revenues						
101-000.000-402.000	Current Tax Revenue	745,000.00	4,843.34	749,843.34	0.00	
101-000.000-402.301	Current Tax Revenue P SFTY	710,700.00	13,924.59	724,624.59	0.00	
101-000.000-412.000	Delinquent Tax Revenue	275.00	(71.49)	203.51	0.00	
101-000.000-433.000	St-Charge in Lieu	1,785.00	(130.21)	1,654.79	0.00	
101-000.000-434.000	St-Mobile Tax in Lieu	890.00	124.00	1,014.00	0.00	
101-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwc	10,978.85	10,633.69	21,612.54	0.00	prior yr excess distributed
101-000.000-445.000	Late Payment Interest Revenue	13,000.00	3,593.96	16,593.96	0.00	
101-000.000-445.100	MR Penalty & Interest	500.00	480.55	980.55	0.00	
101-000.000-449.000	NSF Fee	425.00	(75.00)	350.00	0.00	
101-000.000-451.100	Wireless Leases	59,700.00	5,319.80	65,019.80	0.00	
101-000.000-528.000	Federal Grants - Other	13,679.00	90.00	13,769.00	0.00	
101-000.000-574.100	Constitutional Sales Tax	437,832.00	100,000.00	537,832.00	79,699.00	Awaiting June pmt in August/ no Covid reduction
101-000.000-574.300	CVTRS Revenue Share	45,214.00	8,800.00	54,014.00	9,724.00	Awaiting June pmt in August/ no Covid reduction
101-000.000-608.000	Admin Fee	80,000.00	(1,188.25)	78,811.75	0.00	
101-000.000-627.000	Charges for Services	0.00	75.00	75.00	0.00	
101-000.000-664.000	Interest Income	9,800.00	(8,258.02)	1,541.98	(0.00)	used cash/ reduced investing
101-000.000-667.001	Rental Income - Lease of City Property	24,000.00	(12,050.00)	11,950.00	0.00	3 mo. Rent abatement/ in arrears
101-000.000-675.000	Misc.	150.00	1,570.84	1,720.84	0.00	
101-000.000-677.000	Reimbursements	94.00	124.60	218.60	0.00	
101-000.000-677.350	Reimbursement - Debt Service	59,227.27	993.24	60,220.51	(0.00)	
101-000.000-694.000	Cash Over & Short	(99.19)	1.15	(98.04)	0.00	
101-172.000-677.000	Reimbursements	0.00	2.80	2.80	0.00	
101-215.000-627.000	Charges for Services	40.00	(23.35)	16.65	0.00	
101-336.000-677.000	Reimbursements	40,883.00	29,384.52	70,267.52	0.00	return of budget excess prior yrs
101-345.000-627.000	Charges for Services	22,250.00	1,183.06	23,433.06	0.00	
101-345.000-677.000	Reimbursements	2,800.00	(52.25)	2,747.75	0.00	
101-410.000-477.000	Building Permits	28,000.00	58,440.00	86,440.00	0.00	SC Schools
101-410.000-477.005	Plumbing Inspection Revenue	3,500.00	2,516.00	6,016.00	0.00	
101-410.000-477.006	Mechanical Inspection Revenue	13,000.00	210.00	13,210.00	0.00	
101-410.000-477.007	Electrical Inspection Revenue	9,000.00	5,322.00	14,322.00	0.00	
101-410.000-478.000	Other Permits	3,000.00	895.00	3,895.00	0.00	
101-410.000-479.000	Rental Inspection Revenue	8,000.00	(1,780.00)	6,220.00	0.00	
101-410.000-608.100	Site Plan Review Fees	500.00	172.50	672.50	0.00	
101-410.000-627.000	Charges for Services	3,300.00	4,168.94	7,468.94	0.00	
101-444.000-418.478	Snow Removal Revenue	900.00	5,085.00	5,985.00	0.00	
101-448.000-589.000	Condo Lighting	6,574.00	0.56	6,574.56	0.00	
101-448.000-589.100	Clayton-Bristol Rd St Lighting	2,150.00	(644.42)	1,505.58	0.00	
101-448.000-589.200	Carriage Commons Lighting Reim	1,146.00	0.96	1,146.96	0.00	
101-523.000-416.000	Current Weed Revenue	4,500.00	3,370.00	7,870.00	0.00	
101-780.500-677.000	Reimbursements	0.00	6,427.81	6,427.81	0.00	
101-782.000-651.000	Use and Admission Fee	140.00	140.00	280.00	0.00	
101-783.000-651.000	Use and Admission Fee	16,700.00	6,770.00	13,470.00	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	YEAR-END		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
101-790.000-627.000	Charges for Services	6,200.00	(1,257.06)	4,942.94	0.00	
Expenditures						
101-000.000-983.100	ERC Lighting Conversion Program Exper	14,160.00	(579.96)	13,580.04	0.00	
101-101.000-702.000	Wages	13,387.00	2,392.33	15,779.33	0.00	
101-101.000-704.100	FICA - Employer's Share	830.00	152.80	982.80	0.00	
101-101.000-704.200	Medicare - Employer's Share	194.00	35.58	229.58	(0.00)	
101-101.000-705.000	Medical Insurance - ER	627.00	276.86	903.86	0.00	
101-101.000-705.100	Vision Benefits	6.00	1.47	7.47	0.00	
101-101.000-705.200	Dental Benefits	57.00	17.36	74.36	0.00	
101-101.000-706.000	Life Insurance - ER cost	31.00	3.37	34.37	0.00	
101-101.000-707.000	Retirement Contributions-ER	441.00	141.30	582.30	0.00	
101-101.000-707.100	Health Care Savings Plan - ER	97.00	33.66	130.66	0.00	
101-101.000-708.000	Sick & Accident Premiums-ER	108.00	17.35	125.35	0.00	
101-101.000-726.000	Supplies	100.00	(6.70)	93.30	0.00	
101-101.000-960.000	Education and Training	2,800.00	(1,248.78)	1,551.22	0.00	
101-172.000-702.000	Wages	40,512.00	757.44	41,269.44	0.00	
101-172.000-704.100	FICA - Employer's Share	2,611.00	163.77	2,774.77	0.00	
101-172.000-704.200	Medicare - Employer's Share	611.00	37.88	648.88	0.00	
101-172.000-705.000	Medical Insurance - ER	3,654.00	(73.49)	3,580.51	0.00	
101-172.000-705.100	Vision Benefits	62.00	(1.34)	60.66	0.00	
101-172.000-705.200	Dental Benefits	709.00	(10.52)	698.48	0.00	
101-172.000-706.000	Life Insurance - ER cost	183.00	5.80	188.80	0.00	
101-172.000-707.000	Retirement Contributions-ER	50,388.04	(3,347.53)	47,040.51	0.00	
101-172.000-707.100	Health Care Savings Plan - ER	1,264.00	104.55	1,368.55	0.00	
101-172.000-708.000	Sick & Accident Premiums-ER	616.00	(8.26)	607.74	0.00	
101-172.000-726.000	Supplies	30.00	(30.00)	0.00	0.00	
101-172.000-745.000	Postage	28.40	4.11	32.51	0.00	
101-172.000-801.000	Contractual Services	4,000.00	1,171.12	5,171.12	0.00	
101-172.000-850.000	Communications	187.22	(0.01)	187.21	0.00	
101-172.000-910.500	Workers Comp Insurance	322.92	(21.57)	301.35	0.00	
101-172.000-940.000	Vehicle and Travel Expense	2,312.00	997.63	3,309.63	0.00	
101-172.000-960.000	Education and Training	200.00	(108.05)	91.95	0.00	
101-172.000-961.000	Miscellaneous	895.00	14,312.87	15,207.87	0.00	
101-172.000-971.000	Land Purchase	142,808.85	(142,808.85)	0.00	0.00	Purch prior yr end
101-215.000-702.000	Wages	24,147.00	(4,588.78)	19,558.22	0.00	
101-215.000-704.100	FICA - Employer's Share	1,497.00	(268.75)	1,228.25	0.00	
101-215.000-704.200	Medicare - Employer's Share	350.00	(62.69)	287.31	0.00	
101-215.000-705.000	Medical Insurance - ER	252.00	(0.07)	251.93	0.00	
101-215.000-705.100	Vision Benefits	7.00	(0.12)	6.88	0.00	
101-215.000-705.200	Dental Benefits	73.00	(4.70)	68.30	0.00	
101-215.000-706.000	Life Insurance - ER cost	125.00	2.67	127.67	0.00	
101-215.000-707.000	Retirement Contributions-ER	1,573.00	202.92	1,775.92	0.00	
101-215.000-707.100	Health Care Savings Plan - ER	513.00	76.91	589.91	0.00	
101-215.000-708.000	Sick & Accident Premiums-ER	384.00	0.53	384.53	0.00	
101-215.000-726.000	Supplies	200.00	(200.00)	0.00	0.00	
101-215.000-745.000	Postage	2,500.00	(1,748.06)	751.94	0.00	
101-215.000-801.000	Contractual Services	2,200.00	(1,723.88)	476.12	393.13	
101-215.000-900.000	Printing and Publishing	2,000.00	1,723.88	3,723.88	0.00	
101-215.000-960.000	Education and Training	300.00	(268.00)	32.00	0.00	
101-215.000-961.000	Miscellaneous	100.00	(100.00)	0.00	0.00	
101-228.000-801.000	Contractual Services	15,000.00	(2,143.06)	12,856.94	0.00	
101-228.000-976.000	Equipment	7,647.69	(3.39)	7,644.30	(0.00)	
101-247.000-702.000	Wages	2,100.00	(150.00)	1,950.00	0.00	
101-247.000-704.100	FICA - Employer's Share	130.00	(9.10)	120.90	0.00	
101-247.000-704.200	Medicare - Employer's Share	30.00	(1.73)	28.27	0.00	
101-247.000-705.100	Vision Benefits	0.20	(0.20)	0.00	0.00	
101-247.000-705.200	Dental Benefits	12.00	(12.00)	0.00	0.00	
101-247.000-706.000	Life Insurance - ER cost	1.65	(1.65)	0.00	0.00	
101-247.000-707.000	Retirement Contributions-ER	108,240.00	(24.00)	108,216.00	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	YEAR-END		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
101-247.000-707.100	Health Care Savings Plan - ER	620.00	(620.00)	0.00	0.00	
101-247.000-708.000	Sick & Accident Premiums-ER	381.00	(381.00)	0.00	0.00	
101-247.000-726.000	Supplies	150.00	(150.00)	0.00	0.00	
101-247.000-900.000	Printing and Publishing	210.00	149.00	359.00	0.00	
101-253.000-702.000	Wages	55,135.00	(2,042.61)	53,092.39	0.00	
101-253.000-704.100	FICA - Employer's Share	3,418.00	(74.80)	3,343.20	0.00	
101-253.000-704.200	Medicare - Employer's Share	799.00	(17.12)	781.88	0.00	
101-253.000-705.000	Medical Insurance - ER	8,900.00	(241.77)	8,658.23	0.00	
101-253.000-705.100	Vision Benefits	78.00	(2.79)	75.21	0.00	
101-253.000-705.200	Dental Benefits	771.00	(22.55)	748.45	0.00	
101-253.000-706.000	Life Insurance - ER cost	247.00	8.33	255.33	0.00	
101-253.000-707.000	Retirement Contributions-ER	4,136.00	319.07	4,455.07	0.00	
101-253.000-707.100	Health Care Savings Plan - ER	310.00	27.67	337.67	0.00	
101-253.000-708.000	Sick & Accident Premiums-ER	951.00	(6.06)	944.94	0.00	
101-253.000-726.000	Supplies	1,400.00	81.07	1,481.07	0.00	
101-253.000-745.000	Postage	2,600.00	(2,015.58)	584.42	0.00	
101-253.000-801.000	Contractual Services	15,497.00	1,280.84	16,777.84	0.00	
101-253.000-805.000	Bank Fees	120.00	340.60	460.60	0.00	
101-253.000-910.300	Insurance and Bonds	60.00	(20.00)	40.00	0.00	
101-253.000-940.000	Vehicle and Travel Expense	250.00	(95.81)	154.19	0.00	
101-253.000-960.000	Education and Training	225.00	(28.17)	196.83	(0.00)	
101-257.000-702.000	Wages	3,157.00	484.99	3,641.99	0.00	
101-257.000-704.100	FICA - Employer's Share	196.00	36.49	232.49	0.00	
101-257.000-704.200	Medicare - Employer's Share	46.00	8.37	54.37	0.00	
101-257.000-705.000	Medical Insurance - ER	266.25	(23.85)	242.40	0.00	
101-257.000-705.100	Vision Benefits	3.00	0.99	3.99	0.00	
101-257.000-705.200	Dental Benefits	31.00	8.96	39.96	0.00	
101-257.000-706.000	Life Insurance - ER cost	16.00	1.80	17.80	0.00	
101-257.000-707.000	Retirement Contributions-ER	223.00	78.51	301.51	0.00	
101-257.000-707.100	Health Care Savings Plan - ER	70.00	18.28	88.28	0.00	
101-257.000-708.000	Sick & Accident Premiums-ER	59.00	9.81	68.81	0.00	
101-257.000-726.000	Supplies	50.00	(50.00)	0.00	0.00	
101-257.000-745.000	Postage	1,200.00	(169.04)	1,030.96	0.00	
101-257.000-801.000	Contractual Services	33,000.00	(3,035.01)	29,964.99	(0.00)	
101-257.000-899.000	MTT Appeals and Payments	8,000.00	(5,645.00)	2,355.00	0.00	
101-257.000-900.000	Printing and Publishing	600.00	(600.00)	0.00	0.00	
101-257.000-960.000	Education and Training	1,200.00	(835.00)	365.00	0.00	
101-262.000-702.000	Wages	22,403.00	8,533.81	30,936.81	(0.00)	
101-262.000-704.100	FICA - Employer's Share	773.70	404.32	1,178.02	0.00	
101-262.000-704.200	Medicare - Employer's Share	189.00	86.43	275.43	0.00	
101-262.000-705.000	Medical Insurance - ER	2,439.58	(53.75)	2,385.83	0.00	
101-262.000-705.100	Vision Benefits	22.48	(2.16)	20.32	0.00	
101-262.000-705.200	Dental Benefits	307.45	(107.09)	200.36	(0.00)	
101-262.000-706.000	Life Insurance - ER cost	63.00	21.73	84.73	0.00	
101-262.000-707.000	Retirement Contributions-ER	883.00	488.43	1,371.43	0.00	
101-262.000-707.100	Health Care Savings Plan - ER	269.00	136.79	405.79	(0.00)	
101-262.000-708.000	Sick & Accident Premiums-ER	215.00	120.11	335.11	0.00	
101-262.000-726.000	Supplies	5,000.00	(1,584.20)	3,415.80	0.00	
101-262.000-745.000	Postage	8,103.49	(4,214.54)	3,888.95	0.00	
101-262.000-801.000	Contractual Services	2,925.00	675.00	3,600.00	0.00	
101-262.000-940.000	Vehicle and Travel Expense	400.00	(372.58)	27.42	0.00	
101-262.000-941.000	Equipment Rental	400.00	(186.47)	213.53	0.00	
101-262.000-960.000	Education and Training	1,170.00	(0.44)	1,169.56	0.00	
101-262.000-976.000	Equipment	4,000.00	(2,859.69)	1,140.31	0.00	
101-266.000-801.000	Contractual Services	14,000.00	17,385.20	31,385.20	0.00	
101-301.000-801.000	Contractual Services	7,900.00	(49.40)	7,850.60	0.00	
101-301.266-801.000	Contractual Services	9,000.00	12,934.86	21,934.86	0.00	
101-301.851-705.000	Medical Insurance - ER	19,670.00	1,246.81	20,916.81	0.00	
101-334.000-998.334	Metro Police Authority Appropriation	1,019,475.00	22,615.00	1,042,090.00	0.00	
101-336.000-801.000	Contractual Services	42,060.00	(5,500.00)	36,560.00	706.66	
101-336.000-976.000	Equipment	19,500.00	(2,500.00)	0.00	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	AMENDED		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
101-336.000-976.100	Siren Expense	2,150.00	465.27	2,615.27	0.00	
101-336.000-998.736	Fire Board Appropriation	133,598.00	(15,376.24)	118,221.76	0.00	
101-345.000-702.000	Wages	7,425.00	(3,377.74)	4,047.26	0.00	
101-345.000-704.100	FICA - Employer's Share	463.00	(210.33)	252.67	0.00	
101-345.000-704.200	Medicare - Employer's Share	108.00	(48.88)	59.12	0.00	
101-345.000-705.000	Medical Insurance - ER	317.00	238.09	555.09	0.00	
101-345.000-705.100	Vision Benefits	2.00	3.65	5.65	0.00	
101-345.000-705.200	Dental Benefits	25.00	35.11	60.11	0.00	
101-345.000-706.000	Life Insurance - ER cost	4.50	6.27	10.77	0.00	
101-345.000-707.000	Retirement Contributions-ER	81.00	131.13	212.13	0.00	
101-345.000-707.100	Health Care Savings Plan - ER	31.00	12.71	43.71	0.00	
101-345.000-708.000	Sick & Accident Premiums-ER	22.00	35.65	57.65	0.00	
101-345.000-726.000	Supplies	500.00	(444.25)	55.75	0.00	
101-345.000-850.000	Communications	240.00	(235.20)	4.80	0.00	
101-345.000-920.000	Utilities	15,000.00	580.70	15,580.70	0.00	
101-345.000-930.000	Repairs and Maintenance	59,630.00	1,422.30	61,052.30	0.00	
101-345.000-941.000	Equipment Rental	5,000.00	(3,959.37)	1,040.63	0.00	
101-410.000-702.000	Wages	23,701.00	731.15	24,432.15	0.00	
101-410.000-704.100	FICA - Employer's Share	1,521.00	49.61	1,570.61	0.00	
101-410.000-704.200	Medicare - Employer's Share	356.00	11.43	367.43	0.00	
101-410.000-705.000	Medical Insurance - ER	2,467.00	(232.37)	2,234.63	0.00	
101-410.000-705.100	Vision Benefits	37.00	(1.35)	35.65	0.00	
101-410.000-705.200	Dental Benefits	412.00	(7.20)	404.80	0.00	
101-410.000-706.000	Life Insurance - ER cost	100.00	5.01	105.01	0.00	
101-410.000-707.000	Retirement Contributions-ER	1,973.00	246.28	2,219.28	0.00	
101-410.000-707.100	Health Care Savings Plan - ER	687.00	51.17	738.17	0.00	
101-410.000-708.000	Sick & Accident Premiums-ER	360.00	(5.85)	354.15	0.00	
101-410.000-726.000	Supplies	60.00	(16.80)	43.20	0.00	
101-410.000-745.000	Postage	410.00	(231.05)	178.95	0.00	
101-410.000-801.000	Contractual Services	42,000.00	(24,000.00)	18,000.00	6,838.88	not invoiced for Apr-Jun 2021
101-410.000-850.000	Communications	12.00	12.00	24.00	0.00	
101-410.000-900.000	Printing and Publishing	1,850.00	(271.52)	1,578.48	0.00	
101-410.000-940.000	Vehicle and Travel Expense	650.00	154.05	804.05	0.00	
101-410.000-960.000	Education and Training	4,000.00	(1,262.99)	2,737.01	0.00	
101-444.000-801.478	Contractual Services - Snow Removal	1,200.00	6,000.00	7,200.00	0.00	
101-448.000-920.000	Utilities	105,000.00	(1,000.00)	104,000.00	147.91	
101-523.000-801.000	Contractual Services	1,200.00	795.00	1,995.00	0.00	
101-728.000-920.000	Utilities	55.91	406.00	461.91	(0.00)	
101-780.500-702.000	Wages	0.00	2,769.75	2,769.75	0.00	
101-780.500-704.100	FICA - Employer's Share	0.00	171.67	171.67	0.00	
101-780.500-704.200	Medicare - Employer's Share	0.00	40.12	40.12	0.00	
101-780.500-705.000	Medical Insurance - ER	0.00	202.76	202.76	0.00	
101-780.500-705.100	Vision Benefits	0.00	3.09	3.09	0.00	
101-780.500-705.200	Dental Benefits	0.00	30.43	30.43	0.00	
101-780.500-706.000	Life Insurance - ER cost	0.00	4.56	4.56	0.00	
101-780.500-707.000	Retirement Contributions-ER	0.00	126.16	126.16	0.00	
101-780.500-707.100	Health Care Savings Plan - ER	0.00	9.88	9.88	0.00	
101-780.500-708.000	Sick & Accident Premiums-ER	0.00	29.35	29.35	0.00	
101-780.500-726.000	Supplies	0.00	201.88	201.88	0.00	
101-780.500-941.000	Equipment Rental	0.00	1,912.44	1,912.44	0.00	
101-781.000-702.000	Wages	156.00	248.34	404.34	0.00	
101-781.000-704.100	FICA - Employer's Share	10.00	16.59	26.59	0.00	
101-781.000-704.200	Medicare - Employer's Share	2.00	4.17	6.17	0.00	
101-781.000-705.000	Medical Insurance - ER	0.00	51.96	51.96	0.00	
101-781.000-705.100	Vision Benefits	0.00	0.28	0.28	0.00	
101-781.000-705.200	Dental Benefits	0.00	2.79	2.79	0.00	
101-781.000-706.000	Life Insurance - ER cost	0.00	0.42	0.42	0.00	
101-781.000-707.000	Retirement Contributions-ER	0.00	17.07	17.07	0.00	
101-781.000-707.100	Health Care Savings Plan - ER	0.00	0.65	0.65	0.00	
101-781.000-708.000	Sick & Accident Premiums-ER	0.00	2.83	2.83	0.00	

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	YEAR-END		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
101-781.000-726.000	Supplies	0.00	4.44	4.44	0.00	
101-781.000-930.000	Repairs and Maintenance	800.00	(180.00)	620.00	0.00	
101-781.000-941.000	Equipment Rental	500.00	(214.87)	285.13	0.00	
101-782.000-702.000	Wages	9,984.00	(317.19)	9,666.81	0.00	
101-782.000-704.100	FICA - Employer's Share	625.00	(10.00)	615.00	0.00	
101-782.000-704.200	Medicare - Employer's Share	146.00	(2.19)	143.81	0.00	
101-782.000-705.000	Medical Insurance - ER	1,074.00	261.59	1,335.59	0.00	
101-782.000-705.100	Vision Benefits	14.00	1.88	15.88	(0.00)	
101-782.000-705.200	Dental Benefits	164.00	(0.09)	163.91	0.00	
101-782.000-706.000	Life Insurance - ER cost	29.00	3.35	32.35	0.00	
101-782.000-707.000	Retirement Contributions-ER	425.00	206.01	631.01	0.00	
101-782.000-707.100	Health Care Savings Plan - ER	166.00	(13.60)	152.40	0.00	
101-782.000-708.000	Sick & Accident Premiums-ER	140.00	24.53	164.53	0.00	
101-782.000-726.000	Supplies	2,000.00	(1,100.00)	900.00	168.76	
101-782.000-801.000	Contractual Services	500.00	(500.00)	0.00	0.00	
101-782.000-910.100	Property Insurance	120.00	(2.21)	117.79	0.00	
101-782.000-910.500	Workers Comp Insurance	233.87	(8.16)	225.71	0.00	
101-782.000-920.000	Utilities	2,200.00	209.72	2,409.72	0.00	
101-782.000-930.000	Repairs and Maintenance	15,000.00	(6,000.00)	9,000.00	126.28	
101-782.000-941.000	Equipment Rental	4,000.00	(1,836.84)	2,163.16	0.00	
101-782.000-961.000	Miscellaneous	500.00	(500.00)	0.00	0.00	
101-782.000-976.000	Equipment	500.00	(500.00)	0.00	0.00	
101-783.000-702.000	Wages	24,486.00	(8,513.54)	15,972.46	0.00	
101-783.000-704.100	FICA - Employer's Share	1,529.00	(517.04)	1,011.96	0.00	
101-783.000-704.200	Medicare - Employer's Share	358.00	(121.33)	236.67	0.00	
101-783.000-705.000	Medical Insurance - ER	3,015.00	(905.22)	2,109.78	(0.00)	
101-783.000-705.100	Vision Benefits	39.00	(12.65)	26.35	0.00	
101-783.000-705.200	Dental Benefits	429.00	(148.65)	280.35	0.00	
101-783.000-706.000	Life Insurance - ER cost	69.00	(16.57)	52.43	0.00	
101-783.000-707.000	Retirement Contributions-ER	842.00	200.47	1,042.47	0.00	
101-783.000-707.100	Health Care Savings Plan - ER	400.00	(150.57)	249.43	0.00	
101-783.000-708.000	Sick & Accident Premiums-ER	385.00	(118.79)	266.21	0.00	
101-783.000-726.000	Supplies	3,000.00	(2,000.00)	1,000.00	291.88	
101-783.000-801.000	Contractual Services	2,000.00	(2,000.00)	0.00	0.00	
101-783.000-920.000	Utilities	1,850.00	711.20	2,561.20	0.00	
101-783.000-930.000	Repairs and Maintenance	35,000.00	(8,000.00)	27,000.00	471.14	
101-783.000-941.000	Equipment Rental	6,000.00	(2,127.41)	3,872.59	0.00	
101-783.000-961.000	Miscellaneous	250.00	(243.40)	6.60	(0.00)	
101-783.000-976.000	Equipment	500.00	(500.00)	0.00	0.00	
101-784.000-702.000	Wages	69.00	52.16	121.16	0.00	
101-784.000-704.100	FICA - Employer's Share	4.00	3.53	7.53	(0.00)	
101-784.000-704.200	Medicare - Employer's Share	1.00	0.75	1.75	0.00	
101-784.000-705.000	Medical Insurance - ER	0.00	8.22	8.22	0.00	
101-784.000-705.100	Vision Benefits	0.00	0.13	0.13	0.00	
101-784.000-705.200	Dental Benefits	0.00	1.39	1.39	0.00	
101-784.000-706.000	Life Insurance - ER cost	0.00	0.14	0.14	0.00	
101-784.000-707.000	Retirement Contributions-ER	0.00	2.07	2.07	0.00	
101-784.000-707.100	Health Care Savings Plan - ER	0.00	0.95	0.95	0.00	
101-784.000-708.000	Sick & Accident Premiums-ER	0.00	0.86	0.86	0.00	
101-784.000-726.000	Supplies	250.00	(250.00)	0.00	0.00	
101-784.000-930.000	Repairs and Maintenance	1,000.00	(645.00)	355.00	0.00	
101-784.000-941.000	Equipment Rental	90.89	12.44	103.33	0.00	
101-786.000-801.000	Contractual Services	0.00	8,050.30	8,050.30	0.00	
101-786.000-801.000-786.000	Contractual Services	45,288.50	(11,062.30)	34,226.20	0.00	work not completed by yr end
101-786.000-801.450-786.000	Construction Engineering	30,000.00	(30,000.00)	0.00	0.00	work not completed by yr end
101-786.000-920.000	Utilities	0.00	210.00	210.00	0.00	
101-787.000-726.000	Supplies	11,400.00	356.00	756.00	0.00	City Council Packet, July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	AMENDED		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
101-787.000-920.000	Utilities	1,500.00	31.61	1,531.61	0.00	
101-787.000-930.000	Repairs and Maintenance	500.00	25.00	525.00	0.00	
101-788.000-726.000	Supplies	418.60	7,430.97	7,849.57	0.00	
101-788.000-976.000	Equipment	9,581.40	(9,581.40)	0.00	0.00	
101-790.000-702.000	Wages	11,173.00	(3,469.41)	7,703.59	0.00	
101-790.000-704.100	FICA - Employer's Share	698.00	(218.91)	479.09	0.00	
101-790.000-704.200	Medicare - Employer's Share	163.00	(51.05)	111.95	0.00	
101-790.000-705.000	Medical Insurance - ER	414.00	518.43	932.43	0.00	
101-790.000-705.100	Vision Benefits	5.87	5.76	11.63	(0.00)	
101-790.000-705.200	Dental Benefits	66.00	63.23	129.23	0.00	
101-790.000-706.000	Life Insurance - ER cost	11.00	10.61	21.61	0.00	
101-790.000-707.000	Retirement Contributions-ER	199.00	227.84	426.84	0.00	
101-790.000-707.100	Health Care Savings Plan - ER	78.00	15.25	93.25	0.00	
101-790.000-708.000	Sick & Accident Premiums-ER	55.00	59.73	114.73	(0.00)	
101-790.000-726.000	Supplies	500.00	(446.85)	53.15	(0.00)	
101-790.000-920.000	Utilities	8,000.00	(725.00)	7,275.00	70.22	
101-790.000-930.000	Repairs and Maintenance	8,000.00	(3,700.00)	4,300.00	44.22	
101-790.000-941.000	Equipment Rental	5,000.00	(2,727.52)	2,272.48	0.00	
101-793.000-702.000	Wages	7,214.00	(5,020.15)	2,193.85	0.00	
101-793.000-704.100	FICA - Employer's Share	453.00	(314.86)	138.14	0.00	
101-793.000-704.200	Medicare - Employer's Share	106.00	(64.14)	41.86	0.00	
101-793.000-705.000	Medical Insurance - ER	280.00	(31.55)	248.45	0.00	
101-793.000-705.100	Vision Benefits	4.00	(0.69)	3.31	0.00	
101-793.000-705.200	Dental Benefits	53.00	(14.62)	38.38	0.00	
101-793.000-706.000	Life Insurance - ER cost	10.00	(3.37)	6.63	0.00	
101-793.000-707.000	Retirement Contributions-ER	170.00	(50.91)	119.09	0.00	
101-793.000-707.100	Health Care Savings Plan - ER	71.00	(40.65)	30.35	0.00	
101-793.000-708.000	Sick & Accident Premiums-ER	39.00	(9.57)	29.43	0.00	
101-793.000-726.000	Supplies	2,000.00	(1,300.00)	700.00	64.15	
101-793.000-850.000	Communications	995.00	1,115.00	2,110.00	29.77	
101-793.000-920.000	Utilities	2,800.00	378.31	3,178.31	0.00	
101-793.000-930.000	Repairs and Maintenance	2,500.00	(169.53)	2,330.47	0.00	
101-793.000-941.000	Equipment Rental	2,000.00	(1,161.76)	838.24	0.00	
101-793.000-961.000	Miscellaneous	250.00	(250.00)	0.00	0.00	
101-794.000-702.000	Wages	24,931.00	(10,070.12)	14,860.88	0.00	
101-794.000-704.100	FICA - Employer's Share	1,549.00	(606.44)	942.56	0.00	
101-794.000-704.200	Medicare - Employer's Share	362.00	(141.72)	220.28	0.00	
101-794.000-705.000	Medical Insurance - ER	3,136.00	(1,269.98)	1,866.02	0.00	
101-794.000-705.100	Vision Benefits	49.00	(22.57)	26.43	0.00	
101-794.000-705.200	Dental Benefits	622.00	(326.50)	295.50	0.00	
101-794.000-706.000	Life Insurance - ER cost	69.00	(30.99)	38.01	0.00	
101-794.000-707.000	Retirement Contributions-ER	927.00	(44.72)	882.28	0.00	
101-794.000-707.100	Health Care Savings Plan - ER	381.00	(236.03)	144.97	0.00	
101-794.000-708.000	Sick & Accident Premiums-ER	433.00	(196.08)	236.92	0.00	
101-794.000-726.000	Supplies	8,250.00	4,359.89	12,609.89	0.00	
101-794.000-801.000	Contractual Services	945.00	(264.70)	680.30	0.00	
101-794.000-920.000	Utilities	350.00	53.45	403.45	0.00	
101-794.000-930.000	Repairs and Maintenance	5,700.00	(1,343.56)	4,356.44	0.00	
101-794.000-941.000	Equipment Rental	5,050.00	2,019.38	7,069.38	0.00	
101-796.000-702.000	Wages	79.00	180.39	259.39	0.00	
101-796.000-704.100	FICA - Employer's Share	5.00	11.09	16.09	0.00	
101-796.000-704.200	Medicare - Employer's Share	1.00	2.76	3.76	0.00	
101-796.000-705.000	Medical Insurance - ER	0.00	62.56	62.56	0.00	
101-796.000-705.100	Vision Benefits	0.00	0.66	0.66	0.00	
101-796.000-705.200	Dental Benefits	0.00	7.18	7.18	0.00	
101-796.000-706.000	Life Insurance - ER cost	0.00	0.90	0.90	0.00	
101-796.000-707.000	Retirement Contributions-ER	0.00	18.09	18.09	0.00	
101-796.000-707.100	Health Care Savings Plan - ER	0.00	2.63	2.63	0.00	
101-796.000-708.000	Sick & Accident Premiums-ER	0.00	6.28	6.28	0.00	
101-796.000-726.000	Supplies	100.00	(100.00)	0.00	0.00	
101-796.000-910.000	Property Insurance	112 0.00	33.65	33.65	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	YEAR-END		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
101-796.000-910.500	Workers Comp Insurance	16.70	(15.22)	1.48	(0.00)	
101-796.000-930.000	Repairs and Maintenance	1,200.00	(580.00)	620.00	0.00	
101-796.000-941.000	Equipment Rental	500.00	(379.22)	120.78	(0.00)	
101-797.000-726.000	Supplies	100.00	(100.00)	0.00	0.00	
101-797.000-801.000	Contractual Services	3,290.00	(3,290.00)	0.00	0.00	
101-797.000-920.000	Utilities	1,500.00	603.96	2,103.96	0.00	
101-797.000-930.000	Repairs and Maintenance	4,000.00	498.07	4,498.07	0.00	
101-851.000-705.000	Medical Insurance - ER	25,900.00	(4,037.44)	21,862.56	0.00	
101-965.000-998.350	Transfer Out to City Hall Debt	100,367.50	(1,588.67)	98,778.83	0.00	
Fund 202 - Major Street Fund						
Revenues						
202-000.000-569.000	Act 51 Revenues	450,000.00	64,968.59	514,968.59	30,000.00	Awaiting May/ June pmt in August/ no Covid reduction
202-000.000-664.000	Interest Income	475.00	(391.75)	83.25	0.00	
202-000.000-675.000	Misc.	0.00	98.48	98.48	0.00	
202-441.000-677.000-441.000	Reimbursements	5,000.00	(932.85)	4,067.15	849.34	
202-452.100-677.000-452.100	Reimbursements	0.00	5,000.00	5,000.00	0.00	
202-474.000-677.000	Reimbursements	0.00	364.36	364.36	0.00	
202-478.000-677.000	Reimbursements	2,400.00	(428.78)	1,971.22	0.00	
			68,678.05			
Expenditures						
202-228.000-801.000	Contractual Services	1,000.00	(382.32)	617.68	0.00	
202-228.000-976.000	Equipment	227.91	54.47	282.38	0.00	
202-441.000-702.000-441.000	Wages	1,300.00	(165.02)	1,134.98	0.00	
202-441.000-704.100-441.000	FICA - Employer's Share	80.60	(10.25)	70.35	0.00	
202-441.000-704.200-441.000	Medicare - Employer's Share	18.85	(2.38)	16.47	0.00	
202-441.000-705.000-441.000	Medical Insurance - ER	201.00	(20.94)	180.06	0.00	
202-441.000-705.100-441.000	Vision Benefits	1.65	0.27	1.92	0.00	
202-441.000-705.200-441.000	Dental Benefits	16.50	2.52	19.02	0.00	
202-441.000-706.000-441.000	Life Insurance - ER cost	2.75	(0.04)	2.71	0.00	
202-441.000-707.000-441.000	Retirement Contributions-ER	28.30	16.92	45.22	0.00	
202-441.000-707.100-441.000	Health Care Savings Plan - ER	14.30	(7.50)	6.80	0.00	
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	19.29	(0.66)	18.63	0.00	
202-441.000-726.000-441.000	Supplies	300.00	(226.31)	73.69	0.00	
202-441.000-920.000-441.000	Utilities	1,000.00	359.45	1,359.45	0.00	
202-441.000-930.000-441.000	Repairs and Maintenance	2,100.00	(1,023.05)	1,076.95	0.00	
202-441.000-941.000-441.000	Equipment Rental	94.27	136.31	230.58	(0.00)	
202-448.000-801.000	Contractual Services	58,330.00	(15,000.00)	43,330.00	0.00	Cons Energy Lighting
202-449.500-930.000	Repairs and Maintenance	17,339.50	(5,785.00)	11,554.50	0.00	
202-449.501-801.000	Contractual Services	5,000.00	(5,000.00)	0.00	0.00	
202-449.501-930.000	Repairs and Maintenance	15,000.00	(12,997.81)	2,002.19	0.00	
202-452.100-801.400-452.100	Design Engineering	83,200.00	(5,518.00)	77,682.00	0.00	
202-453.105-801.500-453.105	MDOT Project Pmts	7,475.00	(1.61)	7,473.39	0.00	
202-454.000-801.400-454.101	Design Engineering	12,435.75	(4,500.00)	7,935.75	3,150.00	
202-463.000-702.000	Wages	23,192.00	(215.61)	22,976.39	0.00	
202-463.000-704.100	FICA - Employer's Share	1,443.00	22.45	1,465.45	0.00	
202-463.000-704.200	Medicare - Employer's Share	338.00	4.89	342.89	0.00	
202-463.000-705.000	Medical Insurance - ER	3,235.00	(91.01)	3,143.99	0.00	
202-463.000-705.100	Vision Benefits	38.00	5.76	43.76	0.00	
202-463.000-705.200	Dental Benefits	391.00	68.60	459.60	0.00	
202-463.000-706.000	Life Insurance - ER cost	59.00	6.92	65.92	0.00	
202-463.000-707.000	Retirement Contributions-ER	1,187.00	831.63	2,018.63	0.00	
202-463.000-707.100	Health Care Savings Plan - ER	339.00	(72.05)	266.95	0.00	
202-463.000-708.000	Sick & Accident Premiums-ER	383.00	10.11	393.11	0.00	
202-463.000-801.000	Contractual Services	10,000.00	(9,451.35)	548.65	(0.00)	
202-463.000-910.500	Workers Comp Insurance	1,620.87	(143.90)	1,476.97	(0.00)	
202-463.000-930.000	Repairs and Maintenance	100,000.00	(72,000.00)	28,000.00	2,195.11	City Council Packet 4/26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	YEAR-END		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
202-463.000-941.000	Equipment Rental	15,000.00	2,222.53	17,222.53	0.00	
202-463.000-960.000	Education and Training	300.00	(300.00)	0.00	0.00	
202-473.000-801.000	Contractual Services	1,000.00	(1,000.00)	0.00	0.00	
202-474.000-702.000	Wages	2,753.00	1,525.16	4,278.16	0.00	
202-474.000-704.100	FICA - Employer's Share	171.00	100.96	271.96	0.00	
202-474.000-704.200	Medicare - Employer's Share	40.00	23.62	63.62	0.00	
202-474.000-705.000	Medical Insurance - ER	371.00	510.75	881.75	0.00	
202-474.000-705.100	Vision Benefits	7.00	4.55	11.55	0.00	
202-474.000-705.200	Dental Benefits	96.00	25.26	121.26	0.00	
202-474.000-706.000	Life Insurance - ER cost	9.00	7.50	16.50	0.00	
202-474.000-707.000	Retirement Contributions-ER	150.00	127.19	277.19	0.00	
202-474.000-707.100	Health Care Savings Plan - ER	49.00	(5.86)	43.14	0.00	
202-474.000-708.000	Sick & Accident Premiums-ER	56.00	54.04	110.04	(0.00)	
202-474.000-726.000	Supplies	3,000.00	450.00	3,450.00	69.09	
202-474.000-801.000	Contractual Services	42,819.08	(18,233.91)	24,585.17	0.00	
202-474.000-920.000	Utilities	5,500.00	146.95	5,646.95	(0.00)	
202-474.000-941.000	Equipment Rental	1,000.00	732.86	1,732.86	0.00	
202-478.000-702.000	Wages	9,281.00	(1,188.29)	8,092.71	0.00	
202-478.000-704.100	FICA - Employer's Share	575.00	(69.58)	505.42	0.00	
202-478.000-704.200	Medicare - Employer's Share	135.00	(16.62)	118.38	0.00	
202-478.000-705.000	Medical Insurance - ER	1,502.00	195.27	1,697.27	0.00	
202-478.000-705.100	Vision Benefits	20.00	3.10	23.10	0.00	
202-478.000-705.200	Dental Benefits	199.00	45.99	244.99	0.00	
202-478.000-706.000	Life Insurance - ER cost	28.00	8.34	36.34	0.00	
202-478.000-707.000	Retirement Contributions-ER	223.00	308.37	531.37	0.00	
202-478.000-707.100	Health Care Savings Plan - ER	151.00	(62.42)	88.58	0.00	
202-478.000-708.000	Sick & Accident Premiums-ER	193.00	28.69	221.69	0.00	
202-478.000-726.000	Supplies	56,000.00	(41,245.82)	14,754.18	0.00	
202-478.000-801.000	Contractual Services	1,000.00	(1,000.00)	0.00	0.00	
202-478.000-941.000	Equipment Rental	12,000.00	(3,017.60)	8,982.40	0.00	
202-482.000-702.000	Wages	11,895.00	798.19	12,693.19	0.00	
202-482.000-704.100	FICA - Employer's Share	771.00	15.93	786.93	0.00	
202-482.000-704.200	Medicare - Employer's Share	180.00	4.10	184.10	0.00	
202-482.000-705.000	Medical Insurance - ER	1,121.00	(18.98)	1,102.02	0.00	
202-482.000-705.100	Vision Benefits	18.00	0.23	18.23	0.00	
202-482.000-705.200	Dental Benefits	213.00	(3.42)	209.58	0.00	
202-482.000-706.000	Life Insurance - ER cost	50.00	1.48	51.48	0.00	
202-482.000-707.000	Retirement Contributions-ER	870.00	272.45	1,142.45	0.00	
202-482.000-707.100	Health Care Savings Plan - ER	373.00	14.23	387.23	0.00	
202-482.000-708.000	Sick & Accident Premiums-ER	171.00	(2.76)	168.24	0.00	
202-482.000-801.000	Contractual Services	1,000.00	(1,000.00)	0.00	0.00	
202-482.000-941.000	Equipment Rental	1,100.00	(1,100.00)	0.00	0.00	
202-538.500-801.700	Storm/Wtr Shed Permit Fees	4,500.00	(904.15)	3,595.85	0.00	
202-538.500-803.000	Drain Repairs	8,000.00	(5,930.00)	2,070.00	0.00	
Fund 203 - Local Street Fund						
Revenues						
203-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwc	9,594.57	17,050.91	26,645.48	0.00	Awaiting May/ June pmt in August/ no Covid reduction
203-000.000-569.000	Act 51 Revenues	135,000.00	28,293.87	163,293.87	12,000.00	
203-000.000-664.000	Interest Income	100.00	18.76	118.76	0.00	
203-000.000-675.000	Misc.	0.00	59.73	59.73	0.00	
203-449.000-546.000	Right of Way Telecomm	15,000.00	7,936.10	22,936.10	0.00	
203-478.000-677.000	Reimbursements	500.00	814.14	1,314.14	(0.00)	
Expenditures						
203-228.000-801.000	Contractual Services	1,000.00	(382.33)	617.67	0.00	
203-228.000-976.000	Equipment	227.91	54.47	282.38	0.00	
203-429.000-702.000	Wages	114 0.00	23.68	23.68	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	AMENDED		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
203-429.000-704.100	FICA - Employer's Share	0.00	1.47	1.47	0.00	
203-429.000-704.200	Medicare - Employer's Share	0.00	0.34	0.34	0.00	
203-429.000-941.000	Equipment Rental	0.00	12.61	12.61	0.00	
203-448.000-801.000	Contractual Services	22,222.00	(15,000.00)	7,222.00	0.00	
203-449.500-801.000	Contractual Services	2,500.00	(2,500.00)	0.00	0.00	
203-449.500-930.000	Repairs and Maintenance	20,000.00	(18,420.00)	1,580.00	0.00	
203-449.501-930.000	Repairs and Maintenance	659.38	480.00	1,139.38	0.00	
203-463.000-702.000	Wages	30,978.00	(8,413.22)	22,564.78	0.00	
203-463.000-704.100	FICA - Employer's Share	1,926.00	(498.86)	1,427.14	(0.00)	
203-463.000-704.200	Medicare - Employer's Share	450.00	(116.21)	333.79	0.00	
203-463.000-705.000	Medical Insurance - ER	4,752.00	(1,072.65)	3,679.35	0.00	
203-463.000-705.100	Vision Benefits	55.00	(10.55)	44.45	0.00	
203-463.000-705.200	Dental Benefits	520.00	(70.93)	449.07	0.00	
203-463.000-706.000	Life Insurance - ER cost	85.00	(14.00)	71.00	0.00	
203-463.000-707.000	Retirement Contributions-ER	1,725.00	14.18	1,739.18	0.00	
203-463.000-707.100	Health Care Savings Plan - ER	478.00	(237.47)	240.53	0.00	
203-463.000-708.000	Sick & Accident Premiums-ER	565.00	(127.31)	437.69	0.00	
203-463.000-726.000	Supplies	1,000.00	(500.00)	500.00	488.10	
203-463.000-801.000	Contractual Services	1,500.00	(1,261.35)	238.65	0.00	
203-463.000-910.500	Workers Comp Insurance	1,636.05	(151.96)	1,484.09	0.00	
203-463.000-930.000	Repairs and Maintenance	215,000.00	(102,500.00)	112,500.00	862.72	
203-463.000-941.000	Equipment Rental	25,000.00	(4,761.45)	20,238.55	0.00	
203-463.000-960.000	Education and Training	1,000.00	(1,000.00)	0.00	0.00	
203-474.000-702.000	Wages	4,520.00	2,740.90	7,260.90	0.00	
203-474.000-704.100	FICA - Employer's Share	280.00	219.71	499.71	0.00	
203-474.000-704.200	Medicare - Employer's Share	66.00	50.66	116.66	0.00	
203-474.000-705.000	Medical Insurance - ER	600.00	(34.24)	565.76	0.00	
203-474.000-705.100	Vision Benefits	11.00	(1.48)	9.52	0.00	
203-474.000-705.200	Dental Benefits	141.00	(39.08)	101.92	0.00	
203-474.000-706.000	Life Insurance - ER cost	14.00	(1.53)	12.47	0.00	
203-474.000-707.000	Retirement Contributions-ER	389.00	57.05	446.05	0.00	
203-474.000-707.100	Health Care Savings Plan - ER	76.00	(28.83)	47.17	0.00	
203-474.000-708.000	Sick & Accident Premiums-ER	89.00	(3.79)	85.21	0.00	
203-474.000-726.000	Supplies	10,000.00	(8,000.00)	2,000.00	700.69	
203-474.000-801.000	Contractual Services	624.20	(442.32)	181.88	0.00	
203-474.000-941.000	Equipment Rental	3,500.00	683.25	4,183.25	0.00	
203-478.000-702.000	Wages	8,798.00	(1,863.63)	6,934.37	0.00	
203-478.000-704.100	FICA - Employer's Share	546.00	(112.35)	433.65	0.00	
203-478.000-704.200	Medicare - Employer's Share	128.00	(26.61)	101.39	0.00	
203-478.000-705.000	Medical Insurance - ER	1,414.00	317.18	1,731.18	0.00	
203-478.000-705.100	Vision Benefits	19.00	4.17	23.17	0.00	
203-478.000-705.200	Dental Benefits	202.00	60.57	262.57	0.00	
203-478.000-706.000	Life Insurance - ER cost	26.00	11.49	37.49	0.00	
203-478.000-707.000	Retirement Contributions-ER	223.00	281.46	504.46	0.00	
203-478.000-707.100	Health Care Savings Plan - ER	143.00	(42.83)	100.17	0.00	
203-478.000-708.000	Sick & Accident Premiums-ER	70.00	152.76	222.76	0.00	
203-478.000-726.000	Supplies	44,000.00	(34,163.88)	9,836.12	0.00	
203-478.000-801.000	Contractual Services	2,500.00	(2,500.00)	0.00	0.00	
203-478.000-941.000	Equipment Rental	11,000.00	(1,628.07)	9,371.93	0.00	
203-482.000-702.000	Wages	13,500.00	(3,980.22)	9,519.78	0.00	
203-482.000-704.100	FICA - Employer's Share	837.00	(246.73)	590.27	0.00	
203-482.000-704.200	Medicare - Employer's Share	195.75	(57.72)	138.03	0.00	
203-482.000-705.000	Medical Insurance - ER	1,308.00	(481.47)	826.53	0.00	
203-482.000-705.100	Vision Benefits	22.00	(8.34)	13.66	0.00	
203-482.000-705.200	Dental Benefits	248.00	(90.83)	157.17	0.00	
203-482.000-706.000	Life Insurance - ER cost	58.00	(19.38)	38.62	0.00	
203-482.000-707.000	Retirement Contributions-ER	1,016.00	(159.19)	856.81	0.00	
203-482.000-707.100	Health Care Savings Plan - ER	435.00	(144.58)	290.42	(0.00)	
203-482.000-708.000	Sick & Accident Premiums-ER	200.00	(73.86)	126.14	0.00	
203-482.000-726.000	Supplies	500.00	(500.00)	0.00	0.00	
203-482.000-941.000	Equipment Rental	15,000.00	(2,000.00)	0.00	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	YEAR-END		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
203-538.500-801.700	Storm/Wtr Shed Permit Fees	4,000.00	(404.15)	3,595.85	0.00	
203-538.500-803.000	Drain Repairs	6,000.00	(3,930.00)	2,070.00	0.00	
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
204-000.000-402.204	Current Tax Revenue Local St Millage	650,000.00	16,800.72	666,800.72	0.00	
204-000.000-412.000	Delinquent Tax Revenue	88.90	41.52	130.42	0.00	
204-000.000-433.000	St-Charge in Lieu	1,490.00	(43.85)	1,446.15	0.00	
204-000.000-664.000	Interest Income	50.00	96.13	146.13	0.00	
Expenditures						
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	320.83	64.17	385.00	0.00	
Fund 226 - Garbage Fund						
Revenues						
226-000.000-402.000	Current Tax Revenue	405,000.00	9,323.60	414,323.60	0.00	
226-000.000-412.000	Delinquent Tax Revenue	62.32	48.74	111.06	0.00	
226-000.000-433.000	St-Charge in Lieu	915.00	(0.68)	914.32	0.00	
226-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwc	5,972.57	10,614.10	16,586.67	0.00	
226-000.000-445.000	Late Payment Interest Revenue	2,500.00	742.26	3,242.26	0.00	
226-000.000-664.000	Interest Income	1,200.00	(885.51)	314.49	0.00	
226-000.000-675.000	Misc.	0.00	144.73	144.73	0.00	
226-172.000-677.000	Reimbursements	0.00	0.70	0.70	0.00	
Expenditures						
226-101.000-702.000	Wages	1,920.00	299.82	2,219.82	0.00	
226-101.000-704.100	FICA - Employer's Share	136.00	1.48	137.48	0.00	
226-101.000-704.200	Medicare - Employer's Share	32.00	0.10	32.10	0.00	
226-101.000-726.000	Supplies	100.00	(77.94)	22.06	0.00	
226-101.000-960.000	Education and Training	580.00	(192.19)	387.81	0.00	
226-172.000-702.000	Wages	4,790.00	62.83	4,852.83	0.00	
226-172.000-704.100	FICA - Employer's Share	309.00	14.95	323.95	0.00	
226-172.000-704.200	Medicare - Employer's Share	72.00	3.61	75.61	0.00	
226-172.000-705.000	Medical Insurance - ER	457.00	(9.40)	447.60	0.00	
226-172.000-705.100	Vision Benefits	8.00	(0.43)	7.57	0.00	
226-172.000-705.200	Dental Benefits	89.00	(1.64)	87.36	0.00	
226-172.000-706.000	Life Insurance - ER cost	21.00	0.44	21.44	0.00	
226-172.000-707.000	Retirement Contributions-ER	449.00	21.42	470.42	0.00	
226-172.000-707.100	Health Care Savings Plan - ER	150.00	9.25	159.25	0.00	
226-172.000-708.000	Sick & Accident Premiums-ER	71.00	(0.92)	70.08	0.00	
226-172.000-745.000	Postage	0.00	1.03	1.03	0.00	
226-172.000-801.000	Contractual Services	81.30	0.96	82.26	(0.00)	
226-172.000-850.000	Communications	8.00	1.60	9.60	0.00	
226-172.000-910.200	General Liability Insurance	980.00	(13.88)	966.12	0.00	
226-172.000-910.500	Workers Comp Insurance	84.00	(20.81)	63.19	0.00	
226-172.000-940.000	Vehicle and Travel Expense	215.00	147.84	362.84	0.00	
226-172.000-960.000	Education and Training	55.00	(34.26)	20.74	0.00	
226-172.000-961.000	Miscellaneous	40.00	(16.38)	23.62	0.00	
226-215.000-702.000	Wages	2,191.00	255.46	2,446.46	0.00	
226-215.000-704.100	FICA - Employer's Share	136.00	15.62	151.62	0.00	
226-215.000-704.200	Medicare - Employer's Share	32.00	3.41	35.41	0.00	
226-215.000-706.000	Life Insurance - ER cost	17.00	0.15	17.15	0.00	
226-215.000-707.000	Retirement Contributions-ER	197.00	23.20	220.20	0.00	
226-215.000-707.100	Health Care Savings Plan - ER	66.00	12.07	78.07	0.00	
226-215.000-708.000	Sick & Accident Premiums-ER	46.00	1.03	47.03	0.00	
226-215.000-726.000	Supplies	50.00	(50.00)	0.00	0.00	
226-215.000-745.000	Postage	250.25	385.67	635.92	0.00	
226-215.000-801.000	Contractual Services	294.62	(286.62)	8.00	0.00	
226-215.000-900.000	Printing and Publishing	500.00	336.32	836.32	(0.00)	
226-215.000-960.000	Education and Training	100.00	(92.00)	8.00	0.00	
226-228.000-801.000	Contractual Services	1,150.00	(103.90)	1,446.10	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	AMENDED		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
226-228.000-976.000	Equipment	525.00	39.79	564.79	0.00	
226-253.000-702.000	Wages	8,031.00	(38.43)	7,992.57	0.00	
226-253.000-704.100	FICA - Employer's Share	498.00	8.60	506.60	0.00	
226-253.000-704.200	Medicare - Employer's Share	116.00	2.52	118.52	0.00	
226-253.000-705.000	Medical Insurance - ER	1,291.00	(83.23)	1,207.77	0.00	
226-253.000-705.100	Vision Benefits	13.00	(0.96)	12.04	0.00	
226-253.000-705.200	Dental Benefits	125.00	(5.19)	119.81	0.00	
226-253.000-706.000	Life Insurance - ER cost	34.00	0.61	34.61	0.00	
226-253.000-707.000	Retirement Contributions-ER	568.00	77.36	645.36	0.00	
226-253.000-707.100	Health Care Savings Plan - ER	88.00	5.73	93.73	0.00	
226-253.000-708.000	Sick & Accident Premiums-ER	144.00	(0.96)	143.04	0.00	
226-253.000-726.000	Supplies	300.00	46.03	346.03	0.00	
226-253.000-745.000	Postage	355.00	(177.74)	177.26	0.00	
226-253.000-801.000	Contractual Services	4,105.00	76.46	4,181.46	0.00	
226-253.000-805.000	Bank Fees	170.00	(105.60)	64.40	0.00	
226-253.000-910.300	Insurance and Bonds	15.00	(5.00)	10.00	0.00	
226-253.000-940.000	Vehicle and Travel Expense	55.00	(4.25)	50.75	0.00	
226-253.000-960.000	Education and Training	100.00	(50.80)	49.20	0.00	
226-257.000-899.000	MTT Appeals and Payments	800.00	(155.00)	645.00	0.00	
226-528.000-702.000	Wages	1,982.00	1,901.63	3,883.63	0.00	
226-528.000-704.100	FICA - Employer's Share	128.00	114.30	242.30	0.00	
226-528.000-704.200	Medicare - Employer's Share	30.00	26.62	56.62	0.00	
226-528.000-705.000	Medical Insurance - ER	307.00	101.76	408.76	0.00	
226-528.000-705.100	Vision Benefits	3.15	2.36	5.51	0.00	
226-528.000-705.200	Dental Benefits	35.00	25.88	60.88	(0.00)	
226-528.000-706.000	Life Insurance - ER cost	8.00	4.13	12.13	(0.00)	
226-528.000-707.000	Retirement Contributions-ER	145.00	101.00	246.00	0.00	
226-528.000-707.100	Health Care Savings Plan - ER	62.00	9.86	71.86	0.00	
226-528.000-708.000	Sick & Accident Premiums-ER	29.25	23.34	52.59	0.00	
226-528.000-726.000	Supplies	0.00	69.10	69.10	0.00	
226-528.000-801.000	Contractual Services	280,000.00	12,223.44	292,223.44	0.00	
226-528.000-801.701	Landfill fees	1,050.00	(1,050.00)	0.00	0.00	
226-528.000-941.000	Equipment Rental	9,059.87	5,794.94	14,854.81	0.00	
226-530.000-702.000	Wages	25,512.00	(8,713.64)	16,798.36	0.00	
226-530.000-704.100	FICA - Employer's Share	1,587.00	(521.81)	1,065.19	0.00	
226-530.000-704.200	Medicare - Employer's Share	371.00	(121.67)	249.33	(0.00)	
226-530.000-705.000	Medical Insurance - ER	3,208.00	(752.07)	2,455.93	0.00	
226-530.000-705.100	Vision Benefits	43.00	(11.81)	31.19	(0.00)	
226-530.000-705.200	Dental Benefits	519.00	(183.60)	335.40	0.00	
226-530.000-706.000	Life Insurance - ER cost	65.00	(17.43)	47.57	0.00	
226-530.000-707.000	Retirement Contributions-ER	2,993.00	40.08	3,033.08	0.00	
226-530.000-707.100	Health Care Savings Plan - ER	368.00	(183.97)	184.03	0.00	
226-530.000-708.000	Sick & Accident Premiums-ER	405.00	(111.34)	293.66	(0.00)	
226-530.000-726.000	Supplies	500.00	(500.00)	0.00	0.00	
226-530.000-801.000	Contractual Services	0.00	49.84	49.84	0.00	
226-530.000-930.000	Repairs and Maintenance	1,500.00	(1,488.40)	11.60	(0.00)	
226-530.000-941.000	Equipment Rental	15,000.00	(1,833.20)	13,166.80	0.00	
226-782.000-702.000	Wages	6,041.00	(767.01)	5,273.99	0.00	
226-782.000-704.100	FICA - Employer's Share	375.00	(42.61)	332.39	0.00	
226-782.000-704.200	Medicare - Employer's Share	88.00	(10.12)	77.88	0.00	
226-782.000-705.000	Medical Insurance - ER	827.00	(90.10)	736.90	0.00	
226-782.000-705.100	Vision Benefits	10.00	0.63	10.63	0.00	
226-782.000-705.200	Dental Benefits	124.00	(13.02)	110.98	0.00	
226-782.000-706.000	Life Insurance - ER cost	15.00	(0.50)	14.50	0.00	
226-782.000-707.000	Retirement Contributions-ER	174.00	111.53	285.53	0.00	
226-782.000-707.100	Health Care Savings Plan - ER	79.00	(36.81)	42.19	0.00	
226-782.000-708.000	Sick & Accident Premiums-ER	99.00	(1.30)	97.70	0.00	
226-782.000-941.000	Equipment Rental	1,300.00	336.19	1,636.19	0.00	
226-783.000-702.000	Wages	7,822.00	24.26	7,846.26	0.00	
226-783.000-704.100	FICA - Employer's Share	485.00	6.88	491.88	0.00	
226-783.000-704.200	Medicare - Employer's Share	117.13.00	1.95	114.95	0.00	

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	YEAR-END		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
226-783.000-705.000	Medical Insurance - ER	1,141.00	(11.43)	1,129.57	0.00	
226-783.000-705.100	Vision Benefits	14.00	1.56	15.56	0.00	
226-783.000-705.200	Dental Benefits	153.00	14.12	167.12	0.00	
226-783.000-706.000	Life Insurance - ER cost	19.00	2.58	21.58	0.00	
226-783.000-707.000	Retirement Contributions-ER	155.00	266.93	421.93	0.00	
226-783.000-707.100	Health Care Savings Plan - ER	105.00	(42.43)	62.57	0.00	
226-783.000-708.000	Sick & Accident Premiums-ER	133.00	11.74	144.74	0.00	
226-783.000-941.000	Equipment Rental	2,000.00	985.60	2,985.60	0.00	
226-793.000-702.000	Wages	646.00	188.02	834.02	0.00	
226-793.000-704.100	FICA - Employer's Share	40.00	14.34	54.34	0.00	
226-793.000-704.200	Medicare - Employer's Share	9.00	2.05	11.05	0.00	
226-793.000-705.000	Medical Insurance - ER	0.00	97.39	97.39	0.00	
226-793.000-705.100	Vision Benefits	0.00	1.06	1.06	0.00	
226-793.000-705.200	Dental Benefits	0.00	11.48	11.48	0.00	
226-793.000-706.000	Life Insurance - ER cost	0.00	1.85	1.85	0.00	
226-793.000-707.000	Retirement Contributions-ER	0.00	49.65	49.65	0.00	
226-793.000-707.100	Health Care Savings Plan - ER	0.00	11.48	11.48	0.00	
226-793.000-708.000	Sick & Accident Premiums-ER	0.00	9.41	9.41	0.00	
226-793.000-726.000	Supplies	450.00	(289.14)	160.86	0.00	
226-793.000-801.000	Contractual Services	250.00	(250.00)	0.00	0.00	
226-793.000-850.000	Communications	400.00	127.25	527.25	0.00	
226-793.000-920.000	Utilities	1,000.00	(205.41)	794.59	0.00	
226-793.000-930.000	Repairs and Maintenance	500.00	(136.93)	363.07	0.00	
226-793.000-941.000	Equipment Rental	500.00	(349.03)	150.97	0.00	
Fund 248 - Downtown Development Fund						
Revenues						
248-000.000-402.000	Current Tax Revenue	66,950.00	5,161.01	72,111.01	0.00	
248-000.000-664.000	Interest Income	12.00	(6.48)	5.52	0.00	
248-728.004-597.000	Grants from Private Entities	2,000.00	(2,000.00)	0.00	0.00	
Expenditures						
248-173.000-745.000	Postage	20.00	(17.50)	2.50	0.00	
248-728.004-726.000	Supplies	8,060.00	(3,526.21)	4,533.79	0.00	
248-728.004-801.000	Contractual Services	3,450.00	(700.00)	2,750.00	0.00	
Fund 350 - City Hall Debt Fund						
Revenues						
350-000.000-664.000	Interest Income	7.00	(1.91)	5.09	0.00	
350-931.000-699.101	Transfer In from Genl Fund	100,357.50	(1,578.67)	98,778.83	0.00	
Expenditures						
350-965.000-998.101	Transfer Out to Gen Fd	0.00	5.04	5.04	0.00	
Fund 402 - Fire Equip Replacement Fund						
Revenues						
402-000.000-664.000	Interest Income	11.00	128.71	139.71	0.00	
Expenditures						
402-336.000-976.000	Equipment	3,500.00	(3,500.00)	0.00	0.00	
Fund 590 - Water Supply Fund						
Revenues						
590-000.000-664.000	Interest Income	6,000.00	(3,555.86)	2,444.14	0.00	
590-000.000-675.000	Misc.	0.00	523.34	523.34	0.00	
590-540.000-600.000	Water Fees	610,000.00	(12,944.87)	597,055.13	0.00	
590-540.000-601.000	Metered Services	1,590,000.00	(36,004.74)	1,553,995.26	0.00	
590-540.000-603.000	Service Fees	3,400.00	(2,259.00)	1,141.00	0.00	
590-540.000-607.000	Tap Fees	11,250.00	21,000.00	32,250.00	0.00	
590-540.000-658.000	Penalty - Late Fee	7,800.00	(1,262.42)	6,537.58	0.00	
590-543.230-525.000-0948236	City of Berkeley USDA Water Main Grant	118 0.00	574,721.04	574,721.04	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	YEAR-END		
		BUDGET	ADJUSTMENT	BUDGET		
Expenditures						
590-101.000-702.000	Wages	7,920.00	(2,368.99)	5,551.01	0.00	
590-101.000-704.100	FICA - Employer's Share	491.00	(146.21)	344.79	(0.00)	
590-101.000-704.200	Medicare - Employer's Share	115.00	(34.41)	80.59	0.00	
590-101.000-726.000	Supplies	195.00	(139.82)	55.18	0.00	
590-101.000-910.500	Workers Comp Insurance	482.00	(475.30)	6.70	(0.00)	
590-101.000-960.000	Education and Training	2,000.00	(1,030.48)	969.52	0.00	
590-172.000-702.000	Wages	19,160.00	251.53	19,411.53	0.00	
590-172.000-704.100	FICA - Employer's Share	1,238.00	77.57	1,315.57	0.00	
590-172.000-704.200	Medicare - Employer's Share	289.00	18.77	307.77	0.00	
590-172.000-705.000	Medical Insurance - ER	1,827.00	(36.75)	1,790.25	0.00	
590-172.000-705.100	Vision Benefits	31.00	(0.66)	30.34	0.00	
590-172.000-705.200	Dental Benefits	355.00	(5.70)	349.30	0.00	
590-172.000-706.000	Life Insurance - ER cost	83.00	2.81	85.81	0.00	
590-172.000-707.000	Retirement Contributions-ER	1,797.00	113.00	1,910.00	0.00	
590-172.000-707.100	Health Care Savings Plan - ER	599.00	48.10	647.10	0.00	
590-172.000-708.000	Sick & Accident Premiums-ER	285.00	(4.64)	280.36	0.00	
590-172.000-726.000	Supplies	50.00	(50.00)	0.00	0.00	
590-172.000-745.000	Postage	0.00	2.58	2.58	0.00	
590-172.000-801.000	Contractual Services	560.77	2.44	563.21	0.00	
590-172.000-910.500	Workers Comp Insurance	175.00	(11.10)	163.90	0.00	
590-172.000-940.000	Vehicle and Travel Expense	950.00	861.42	1,811.42	0.00	
590-172.000-960.000	Education and Training	80.00	(22.96)	57.04	0.00	
590-172.000-961.000	Miscellaneous	125.00	12.56	137.56	0.00	
590-215.000-702.000	Wages	11,702.00	(1,286.63)	10,415.37	(0.00)	
590-215.000-704.100	FICA - Employer's Share	726.00	(80.23)	645.77	0.00	
590-215.000-704.200	Medicare - Employer's Share	170.00	(18.97)	151.03	0.00	
590-215.000-706.000	Life Insurance - ER cost	71.00	1.95	72.95	0.00	
590-215.000-707.000	Retirement Contributions-ER	838.00	97.84	935.84	0.00	
590-215.000-707.100	Health Care Savings Plan - ER	279.00	52.76	331.76	0.00	
590-215.000-708.000	Sick & Accident Premiums-ER	197.00	2.95	199.95	0.00	
590-215.000-726.000	Supplies	100.00	(100.00)	0.00	0.00	
590-215.000-745.000	Postage	1,000.00	202.06	1,202.06	0.00	
590-215.000-801.000	Contractual Services	1,000.00	(861.42)	138.58	118.58	
590-215.000-900.000	Printing and Publishing	3,000.00	0.00	3,000.00	909.09	
590-215.000-960.000	Education and Training	500.00	(202.06)	297.94	277.94	
590-228.000-801.000	Contractual Services	4,800.00	(956.44)	3,843.56	0.00	
590-228.000-976.000	Equipment	2,051.26	490.28	2,541.54	0.00	
590-253.000-702.000	Wages	33,622.00	(2,318.12)	31,303.88	0.00	
590-253.000-704.100	FICA - Employer's Share	2,085.00	(108.29)	1,976.71	0.00	
590-253.000-704.200	Medicare - Employer's Share	488.00	(25.40)	462.60	0.00	
590-253.000-705.000	Medical Insurance - ER	2,816.00	1,606.23	4,422.23	0.00	
590-253.000-705.100	Vision Benefits	44.00	(1.91)	42.09	0.00	
590-253.000-705.200	Dental Benefits	438.00	(19.43)	418.57	0.00	
590-253.000-706.000	Life Insurance - ER cost	133.00	2.39	135.39	0.00	
590-253.000-707.000	Retirement Contributions-ER	2,229.00	170.48	2,399.48	0.00	
590-253.000-707.100	Health Care Savings Plan - ER	213.00	6.49	219.49	0.00	
590-253.000-708.000	Sick & Accident Premiums-ER	526.00	(8.57)	517.43	0.00	
590-253.000-745.000	Postage	800.00	(419.15)	380.85	0.00	
590-253.000-801.000	Contractual Services	14,000.00	(3,500.00)	10,500.00	51.08	
590-253.000-805.000	Bank Fees	170.00	(9.00)	161.00	0.00	
590-253.000-910.300	Insurance and Bonds	37.50	(12.50)	25.00	0.00	
590-253.000-940.000	Vehicle and Travel Expense	200.00	(48.83)	151.17	0.00	
590-253.000-960.000	Education and Training	237.50	(114.49)	123.01	0.00	
590-540.000-702.000	Wages	62,396.00	10,851.65	73,247.65	0.00	
590-540.000-704.100	FICA - Employer's Share	3,938.00	738.63	4,676.63	0.00	
590-540.000-704.200	Medicare - Employer's Share	921.00	172.76	1,093.76	0.00	
590-540.000-705.000	Medical Insurance - ER	9,291.00	1,908.12	11,199.12	(0.00)	
590-540.000-705.100	Vision Benefits	119.00	43.54	162.54	0.00	
590-540.000-705.200	Dental Benefits	1,349.00	418.18	1,767.18	0.00	

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	AMENDED		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
590-540.000-706.000	Life Insurance - ER cost	220.00	60.17	280.17	0.00	
590-540.000-707.000	Retirement Contributions-ER	14,650.00	1,710.39	16,360.39	0.00	
590-540.000-707.100	Health Care Savings Plan - ER	1,407.00	(75.86)	1,331.14	0.00	
590-540.000-708.000	Sick & Accident Premiums-ER	1,141.00	357.23	1,498.23	0.00	
590-540.000-726.000	Supplies	6,000.00	(700.00)	5,300.00	92.54	
590-540.000-726.200	Uniforms	3,000.00	(2,099.93)	900.07	0.00	
590-540.000-801.000	Contractual Services	46,735.00	7,688.95	54,423.95	0.00	
590-540.000-850.000	Communications	1,800.00	415.36	2,215.36	0.00	
590-540.000-900.000	Printing and Publishing	1,055.00	1,129.41	2,184.41	0.00	
590-540.000-910.100	Property Insurance	1,344.36	(19.74)	1,324.62	0.00	
590-540.000-910.500	Workers Comp Insurance	1,364.30	(97.44)	1,266.86	0.00	
590-540.000-920.000	Utilities	315.00	65.17	380.17	0.00	
590-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,550,000.00	(53,000.00)	1,497,000.00	321.05	
590-540.000-930.000	Repairs and Maintenance	75,000.00	14,500.00	89,500.00	445.29	
590-540.000-941.000	Equipment Rental	16,000.00	(42.96)	15,957.04	0.00	
590-540.000-960.000	Education and Training	4,000.00	(2,535.00)	1,465.00	0.00	
590-540.000-968.000	Depreciation Expense	252,700.00	12,000.00	264,700.00	264,700.00	
590-542.000-702.000	Wages	29,770.00	(17,648.91)	12,121.09	0.00	
590-542.000-704.100	FICA - Employer's Share	1,846.00	(1,037.00)	809.00	0.00	
590-542.000-704.200	Medicare - Employer's Share	432.00	(227.62)	204.38	0.00	
590-542.000-705.000	Medical Insurance - ER	7,157.00	(3,608.43)	3,548.57	0.00	
590-542.000-705.100	Vision Benefits	67.00	(35.76)	31.24	0.00	
590-542.000-705.200	Dental Benefits	682.00	(364.78)	317.22	0.00	
590-542.000-706.000	Life Insurance - ER cost	101.00	(51.56)	49.44	0.00	
590-542.000-707.000	Retirement Contributions-ER	1,559.00	(541.45)	1,017.55	0.00	
590-542.000-707.100	Health Care Savings Plan - ER	550.00	(330.41)	219.59	(0.00)	
590-542.000-708.000	Sick & Accident Premiums-ER	611.00	(296.63)	314.37	0.00	
590-542.000-726.000	Supplies	600.00	(197.31)	402.69	0.00	
590-542.000-745.000	Postage	2,500.00	(421.03)	2,078.97	0.00	
590-542.000-801.000	Contractual Services	1,500.00	(786.27)	713.73	0.00	
590-542.000-941.000	Equipment Rental	4,100.00	(2,770.45)	1,329.55	0.00	
590-793.000-702.000	Wages	1,678.00	306.58	1,984.58	0.00	
590-793.000-704.100	FICA - Employer's Share	104.00	23.98	127.98	0.00	
590-793.000-704.200	Medicare - Employer's Share	24.00	1.93	25.93	0.00	
590-793.000-705.000	Medical Insurance - ER	234.00	(4.01)	229.99	0.00	
590-793.000-705.100	Vision Benefits	0.00	2.57	2.57	0.00	
590-793.000-705.200	Dental Benefits	0.00	28.56	28.56	0.00	
590-793.000-706.000	Life Insurance - ER cost	0.00	4.59	4.59	0.00	
590-793.000-707.000	Retirement Contributions-ER	0.00	122.36	122.36	0.00	
590-793.000-707.100	Health Care Savings Plan - ER	0.00	27.65	27.65	0.00	
590-793.000-708.000	Sick & Accident Premiums-ER	0.00	23.35	23.35	0.00	
590-793.000-726.000	Supplies	900.00	(350.00)	550.00	147.50	
590-793.000-801.000	Contractual Services	100.00	(100.00)	0.00	0.00	
590-793.000-850.000	Communications	1,000.00	303.81	1,303.81	0.00	
590-793.000-920.000	Utilities	2,400.00	(350.00)	2,050.00	63.54	
590-793.000-930.000	Repairs and Maintenance	1,300.00	(275.00)	1,025.00	117.30	
590-793.000-941.000	Equipment Rental	1,400.00	(1,022.45)	377.55	(0.00)	
590-793.000-961.000	Miscellaneous	500.00	(500.00)	0.00	0.00	
590-905.000-992.200	LTGO USDA Interest Payments	91,876.00	(71,036.01)	20,839.99	0.00	
590-905.000-995.354	GO Tax Bond 2017 Interest Expense	7,511.23	(0.01)	7,511.22	(0.00)	
590-905.000-996.354	GO Tax Bond 2017 Agent Fees	192.00	(77.00)	115.00	0.00	

Fund 591 - Sanitary Sewer Fund

Revenues

591-000.000-664.000	Interest Income	5,700.00	(3,102.61)	2,597.39	0.00	
591-000.000-675.000	Misc.	0.00	394.17	394.17	0.00	
591-172.000-677.000	Reimbursements	0.00	1.75	1.75	0.00	
591-536.000-601.000	Metered Services	464,000.00	(17,825.62)	446,174.38	0.00	
591-536.000-605.000	Sewer Fees	790,000.00	8,488.96	798,488.96	0.00	
591-536.000-606.000	Sewer Inspection Fees	140.00	210.00	350.00	0.00	
591-536.000-607.000	City Council Packet Fees	18,000.00	19,600.00	25,600.00	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	AMENDED		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
591-536.000-658.000	Penalty - Late Fee	7,000.00	(3,090.35)	3,909.65	0.00	
Expenditures						
591-101.000-702.000	Wages	7,920.00	(2,370.18)	5,549.82	0.00	
591-101.000-704.100	FICA - Employer's Share	491.00	(147.54)	343.46	0.00	
591-101.000-704.200	Medicare - Employer's Share	115.00	(34.34)	80.66	0.00	
591-101.000-726.000	Supplies	200.00	(144.82)	55.18	0.00	
591-101.000-801.000	Contractual Services	100.00	(100.00)	0.00	0.00	
591-101.000-960.000	Education and Training	1,700.00	(730.47)	969.53	0.00	
591-172.000-702.000	Wages	19,160.00	251.30	19,411.30	0.00	
591-172.000-704.100	FICA - Employer's Share	1,238.00	70.10	1,308.10	0.00	
591-172.000-704.200	Medicare - Employer's Share	289.00	16.97	305.97	0.00	
591-172.000-705.000	Medical Insurance - ER	1,827.00	(36.77)	1,790.23	0.00	
591-172.000-705.100	Vision Benefits	31.00	(0.67)	30.33	0.00	
591-172.000-705.200	Dental Benefits	355.00	(5.76)	349.24	0.00	
591-172.000-706.000	Life Insurance - ER cost	83.00	2.80	85.80	0.00	
591-172.000-707.000	Retirement Contributions-ER	1,797.00	102.03	1,899.03	0.00	
591-172.000-707.100	Health Care Savings Plan - ER	599.00	44.53	643.53	0.00	
591-172.000-708.000	Sick & Accident Premiums-ER	285.00	(4.67)	280.33	0.00	
591-172.000-726.000	Supplies	25.00	(25.00)	0.00	0.00	
591-172.000-745.000	Postage	0.00	2.58	2.58	0.00	
591-172.000-801.000	Contractual Services	500.00	(131.79)	368.21	0.00	
591-172.000-910.500	Workers Comp Insurance	210.00	(46.10)	163.90	0.00	
591-172.000-940.000	Vehicle and Travel Expense	915.00	775.80	1,690.80	0.00	
591-172.000-960.000	Education and Training	100.00	(43.32)	56.68	0.00	
591-172.000-961.000	Miscellaneous	150.00	(12.46)	137.54	0.00	
591-215.000-702.000	Wages	11,702.00	(1,286.37)	10,415.63	0.00	
591-215.000-704.100	FICA - Employer's Share	726.00	(80.17)	645.83	0.00	
591-215.000-704.200	Medicare - Employer's Share	170.00	(18.80)	151.20	0.00	
591-215.000-706.000	Life Insurance - ER cost	71.00	1.93	72.93	0.00	
591-215.000-707.000	Retirement Contributions-ER	838.00	97.81	935.81	0.00	
591-215.000-707.100	Health Care Savings Plan - ER	279.00	52.76	331.76	0.00	
591-215.000-708.000	Sick & Accident Premiums-ER	197.00	2.89	199.89	0.00	
591-215.000-726.000	Supplies	100.00	(100.00)	0.00	0.00	
591-215.000-745.000	Postage	1,000.00	202.06	1,202.06	0.00	
591-215.000-801.000	Contractual Services	1,000.00	(775.80)	224.20	201.70	
591-215.000-900.000	Printing and Publishing	2,000.00	90.93	2,090.93	0.00	
591-215.000-960.000	Education and Training	300.00	(282.50)	17.50	0.00	
591-215.000-961.000	Miscellaneous	50.00	(50.00)	0.00	0.00	
591-228.000-801.000	Contractual Services	4,500.00	(656.43)	3,843.57	0.00	
591-228.000-976.000	Equipment	2,051.26	490.28	2,541.54	0.00	
591-253.000-702.000	Wages	33,622.00	(2,318.68)	31,303.32	0.00	
591-253.000-704.100	FICA - Employer's Share	2,085.00	(108.43)	1,976.57	0.00	
591-253.000-704.200	Medicare - Employer's Share	488.00	(25.66)	462.34	0.00	
591-253.000-705.000	Medical Insurance - ER	4,116.00	306.35	4,422.35	0.00	
591-253.000-705.100	Vision Benefits	44.00	(1.86)	42.14	0.00	
591-253.000-705.200	Dental Benefits	438.00	(19.38)	418.62	0.00	
591-253.000-706.000	Life Insurance - ER cost	133.00	2.38	135.38	0.00	
591-253.000-707.000	Retirement Contributions-ER	2,229.00	170.54	2,399.54	0.00	
591-253.000-707.100	Health Care Savings Plan - ER	213.00	6.49	219.49	0.00	
591-253.000-708.000	Sick & Accident Premiums-ER	526.00	(8.61)	517.39	0.00	
591-253.000-726.000	Supplies	800.00	(220.00)	580.00	59.27	
591-253.000-745.000	Postage	800.00	(419.13)	380.87	0.00	
591-253.000-801.000	Contractual Services	9,762.50	686.42	10,448.92	0.00	
591-253.000-805.000	Bank Fees	170.00	(9.00)	161.00	0.00	
591-253.000-910.300	Insurance and Bonds	37.50	(12.50)	25.00	0.00	
591-253.000-940.000	Vehicle and Travel Expense	200.00	(48.92)	151.08	(0.00)	
591-253.000-960.000	Education and Training	262.50	(139.48)	123.02	0.00	
591-536.000-702.000	Wages	28,986.00	737.25	29,723.25	0.00	
591-536.000-704.100	FICA - Employer's Share	1,853.00	76.84	1,929.84	0.00	
591-536.000-704.200	Medicare - Employer's Share	1,433.00	18.39	1,451.39	0.00	

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	AMENDED		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
591-536.000-705.000	Medical Insurance - ER	4,005.00	(427.34)	3,577.66	0.00	
591-536.000-705.100	Vision Benefits	50.00	5.34	55.34	0.00	
591-536.000-705.200	Dental Benefits	560.00	66.37	626.37	0.00	
591-536.000-706.000	Life Insurance - ER cost	110.00	13.89	123.89	0.00	
591-536.000-707.000	Retirement Contributions-ER	1,667.00	903.78	2,570.78	(0.00)	
591-536.000-707.100	Health Care Savings Plan - ER	769.00	41.77	810.77	0.00	
591-536.000-708.000	Sick & Accident Premiums-ER	472.00	32.36	504.36	0.00	
591-536.000-726.000	Supplies	5,000.00	(4,900.05)	99.95	(0.00)	
591-536.000-726.200	Uniforms	3,000.00	(2,100.07)	899.93	(0.00)	
591-536.000-801.000	Contractual Services	1,201.48	(397.55)	803.93	0.00	
591-536.000-850.000	Communications	1,680.00	520.99	2,200.99	0.00	
591-536.000-900.000	Printing and Publishing	0.00	117.11	117.11	0.00	
591-536.000-910.500	Workers Comp Insurance	469.59	(20.16)	449.43	(0.00)	
591-536.000-924.000	Bulk Treatment Fees/Bulk Water	620,000.00	(6,800.00)	613,200.00	53.99	
591-536.000-930.000	Repairs and Maintenance	50,000.00	(45,200.00)	4,800.00	966.24	
591-536.000-941.000	Equipment Rental	4,150.00	(2,009.16)	2,140.84	0.00	
591-536.000-960.000	Education and Training	150.00	(150.00)	0.00	0.00	
591-536.000-968.000	Depreciation Expense	270,000.00	12,000.00	282,000.00	282,000.00	
591-536.000-976.000	Equipment	1,000.00	(1,000.00)	0.00	0.00	
591-537.000-702.000	Wages	2,003.00	281.93	2,284.93	0.00	
591-537.000-704.100	FICA - Employer's Share	130.00	16.09	146.09	0.00	
591-537.000-704.200	Medicare - Employer's Share	30.00	4.19	34.19	0.00	
591-537.000-705.000	Medical Insurance - ER	187.00	106.89	293.89	0.00	
591-537.000-705.100	Vision Benefits	3.00	0.56	3.56	0.00	
591-537.000-705.200	Dental Benefits	35.00	4.32	39.32	0.00	
591-537.000-706.000	Life Insurance - ER cost	8.00	1.25	9.25	0.00	
591-537.000-707.000	Retirement Contributions-ER	145.00	61.36	206.36	0.00	
591-537.000-707.100	Health Care Savings Plan - ER	62.00	4.88	66.88	0.00	
591-537.000-708.000	Sick & Accident Premiums-ER	29.00	3.56	32.56	0.00	
591-537.000-726.000	Supplies	250.00	(250.00)	0.00	0.00	
591-537.000-801.000	Contractual Services	1,000.00	(622.34)	377.66	(0.00)	
591-537.000-920.000	Utilities	3,700.00	(154.29)	3,545.71	0.00	
591-537.000-930.000	Repairs and Maintenance	2,500.00	(442.57)	2,057.43	0.00	
591-537.000-941.000	Equipment Rental	900.00	(887.56)	12.44	0.00	
591-542.000-702.000	Wages	29,770.00	4,050.52	33,820.52	0.00	
591-542.000-704.100	FICA - Employer's Share	1,846.00	340.93	2,186.93	0.00	
591-542.000-704.200	Medicare - Employer's Share	432.00	63.83	495.83	0.00	
591-542.000-705.000	Medical Insurance - ER	7,157.00	2,116.18	9,273.18	0.00	
591-542.000-705.100	Vision Benefits	67.00	10.69	77.69	0.00	
591-542.000-705.200	Dental Benefits	682.00	104.43	786.43	0.00	
591-542.000-706.000	Life Insurance - ER cost	101.00	23.98	124.98	0.00	
591-542.000-707.000	Retirement Contributions-ER	13,306.00	424.62	13,730.62	0.00	
591-542.000-707.100	Health Care Savings Plan - ER	550.00	107.45	657.45	0.00	
591-542.000-708.000	Sick & Accident Premiums-ER	611.00	101.16	712.16	0.00	
591-542.000-726.000	Supplies	600.00	(200.98)	399.02	0.00	
591-542.000-745.000	Postage	2,500.00	(421.04)	2,078.96	0.00	
591-542.000-801.000	Contractual Services	1,500.00	(786.27)	713.73	0.00	
591-542.000-941.000	Equipment Rental	4,000.00	(2,670.40)	1,329.60	0.00	
591-543.401-801.000-543.409	Contractual Services	15,000.00	(942.00)	14,058.00	0.00	
591-543.401-930.000-543.401	Repairs and Maintenance	75,000.00	(75,000.00)	0.00	0.00	
591-793.000-702.000	Wages	1,678.00	306.55	1,984.55	0.00	
591-793.000-704.100	FICA - Employer's Share	104.00	22.53	126.53	0.00	
591-793.000-704.200	Medicare - Employer's Share	24.00	1.53	25.53	0.00	
591-793.000-705.000	Medical Insurance - ER	234.00	(28.01)	205.99	0.00	
591-793.000-705.100	Vision Benefits	0.00	2.57	2.57	0.00	
591-793.000-705.200	Dental Benefits	0.00	28.56	28.56	0.00	
591-793.000-706.000	Life Insurance - ER cost	0.00	4.59	4.59	0.00	
591-793.000-707.000	Retirement Contributions-ER	0.00	119.88	119.88	0.00	
591-793.000-707.100	Health Care Savings Plan - ER	0.00	28.18	28.18	0.00	
591-793.000-708.000	Sick & Accident Premiums-ER	0.00	23.35	23.35	0.00	
591-793.000-726.000	Supplies	12,900.00	(497.52)	402.48	0.00	July 26, 2021

GL NUMBER	DESCRIPTION	2020-21	YEAR-END	2020-21	AVAILABLE	COMMENTS
		AMENDED	BUDGET	YEAR-END		
		BUDGET	ADJUSTMENT	BUDGET	BALANCE	
591-793.000-850.000	Communications	1,000.00	303.89	1,303.89	(0.00)	
591-793.000-920.000	Utilities	2,400.00	(413.57)	1,986.43	0.00	
591-793.000-930.000	Repairs and Maintenance	1,200.00	(292.30)	907.70	0.00	
591-793.000-941.000	Equipment Rental	1,350.00	(972.45)	377.55	(0.00)	
591-793.000-961.000	Miscellaneous	250.00	(250.00)	0.00	0.00	
Fund 661 - Motor Pool Fund						
Revenues						
661-000.000-664.000	Interest Income	1,000.00	(527.40)	472.60	0.00	
661-000.000-667.000	Equipment Rental Income	158,250.00	(22,064.66)	136,185.34	0.00	
661-000.000-673.000	Sale of Assets	75,000.00	(75,000.00)	0.00	0.00	
661-000.000-675.000	Misc.	1,007.25	33.95	1,041.20	0.00	
Expenditures						
661-172.000-910.100	Property Insurance	10,300.00	(564.00)	9,736.00	0.00	
661-228.000-801.000	Contractual Services	720.00	(119.77)	600.23	0.00	
661-228.000-976.000	Equipment	455.84	108.95	564.79	0.00	
661-253.000-702.000	Wages	5,808.00	(81.42)	5,726.58	0.00	
661-253.000-704.100	FICA - Employer's Share	360.00	3.90	363.90	0.00	
661-253.000-704.200	Medicare - Employer's Share	84.00	1.03	85.03	0.00	
661-253.000-705.000	Medical Insurance - ER	791.00	133.25	924.25	0.00	
661-253.000-705.100	Vision Benefits	9.00	0.29	9.29	0.00	
661-253.000-705.200	Dental Benefits	94.00	(1.72)	92.28	0.00	
661-253.000-706.000	Life Insurance - ER cost	27.00	1.28	28.28	0.00	
661-253.000-707.000	Retirement Contributions-ER	470.00	39.93	509.93	0.00	
661-253.000-707.100	Health Care Savings Plan - ER	36.00	2.49	38.49	0.00	
661-253.000-708.000	Sick & Accident Premiums-ER	109.00	0.62	109.62	0.00	
661-795.000-702.000	Wages	16,115.00	2,316.75	18,431.75	0.00	
661-795.000-704.100	FICA - Employer's Share	1,005.00	163.58	1,168.58	0.00	
661-795.000-704.200	Medicare - Employer's Share	235.00	38.30	273.30	0.00	
661-795.000-705.000	Medical Insurance - ER	2,716.00	212.23	2,928.23	0.00	
661-795.000-705.100	Vision Benefits	28.00	0.23	28.23	0.00	
661-795.000-705.200	Dental Benefits	270.00	(10.72)	259.28	0.00	
661-795.000-706.000	Life Insurance - ER cost	45.00	2.26	47.26	0.00	
661-795.000-707.000	Retirement Contributions-ER	1,027.00	488.76	1,515.76	0.00	
661-795.000-707.100	Health Care Savings Plan - ER	263.00	(142.58)	120.42	(0.00)	
661-795.000-708.000	Sick & Accident Premiums-ER	292.00	8.24	300.24	0.00	
661-795.000-726.000	Supplies	5,800.00	(1,000.00)	4,800.00	81.01	
661-795.000-801.000	Contractual Services	500.00	(500.00)	0.00	0.00	
661-795.000-850.000	Communications	420.06	308.97	729.03	0.00	
661-795.000-910.500	Workers Comp Insurance	285.00	(7.17)	277.83	0.00	
661-795.000-920.000	Utilities	7,900.00	(1,025.00)	6,875.00	141.61	
661-795.000-920.500	Utilities - Fuel	14,500.00	(4,740.00)	9,760.00	0.00	
661-795.000-930.000	Repairs and Maintenance	50,000.00	17,221.91	67,221.91	0.00	
661-795.000-976.000	Equipment	260,000.00	(260,000.00)	0.00	0.00	Dump Trk ordered not invoiced



THIS IS A LEGALLY BINDING CONTRACT, IF NOT UNDERSTOOD, SEEK LEGAL COUNSEL
- Purchase Agreement -



1. **AGENCY AGREEMENT** – The Buyer(s) are in receipt of the Agency Disclosure Form and acknowledge selecting the following agency representation as marked below:

- Seller's Agent
- Buyer's Agent
- Transaction Coordinator
- Designated Seller's Agent
- Designated Buyer's Agent
- Dual Agent Representing both the Seller(s) and the Buyer(s)

2. **OFFER TO PURCHASE** – The undersigned, hereinafter known as "Buyer(s)" hereby agrees to purchase property listed with **RE/MAX SELECT** And purchased through **ATLAS REAL ESTATE**, the property commonly known as **8067 MILLER ROAD, SWARTZ CREEK, MI 48472** and legally described as **W 55 FT OF LOT 2 BLK 1 AND W 55 FT OF LOT 4 BLK 1 VILLAGE OF SWARTZ CREEK SEC 2 T6N R5E**

(Property size and square footage of all structures located herein are approximate and not guaranteed.)

Tax I.D. # **58-02-529-021** and located in the City Village Township of **SWARTZ CREEK** County of **GENESEE** Michigan, subject to all existing building and use restrictions, easements and zoning ordinances, if any, and to pay therefore, the sum of **(\$192,500)** **ONE HUNDRED NINETY TWO THOUSAND FIVE HUNDRED AND 00/100 ----- 00/100** Dollars.

3. **TERMS OF PURCHASE** – As indicated by "X" below, (other unmarked terms do not apply). Payment of the cash portion of the purchase price is to be a cashier's check or certified funds.

- Cash Sale:** The full purchase price upon the delivery of a recordable Warranty Deed conveying title in the condition provided for herein. Funds to be verified on or before _____, payable in the form of a cashier's check or certified funds.
- New Mortgage:** The full purchase price upon the delivery of a recordable Warranty Deed conveying title in the condition provided for herein. Contingent upon property appraising for a minimum of sales price, if required and Buyer(s)'s ability to obtain a **CONVENTIONAL** mortgage, at no cost to the Seller(s) unless agreed to in writing, amortized for no less than **30** years, in the amount of **80** % of purchase price, which Buyer(s) agrees to make written application by (Date) **8/1/2021** at **PM**.

In the event that the Buyer(s) does not make written application for financing by the date provided above, the Seller(s) may terminate this agreement by written notification to the Buyer(s).

Buyer(s) to provide Seller(s) with a written ***mortgage commitment*** (Definition: In regards to the loan applied for, the Lender has examined and underwritten the loan regarding the Buyer(s)'s credit, income, reserves, and qualifying ratios.) by (Date) **8/27/2021** at **(PM)**. In the event Buyer(s) does not provide the Seller(s) with a written mortgage commitment by the date provided above, the Seller(s) may terminate this agreement by a written notice to the Buyer(s).

Buyer(s) to provide Seller(s) with a written ***clear to close*** (Definition: All approval conditions have been satisfied, the loan is approved and funds are available to close.) by (Date) **9/3/2021** at **(PM)**. In the event Buyer(s) does not provide the Seller(s) with a written clear to close by the date provided above, the Seller(s) may terminate this agreement by a written notice of termination to the Buyer(s).

Any extensions to the above time frames must be in writing and agreed to by both parties to be valid.

- Sale to Existing Mortgage or Land Contract:** Upon execution and delivery of
 - A recordable Warranty Deed and subject to existing mortgage.
 - Assignment of vendee interest in land contract.

Buyer(s) to pay the difference (approximately \$) between the purchase price and the balance as of the day of closing, of said mortgage or land contract bearing interest at % per annum and with monthly payments of \$ which do do not include tax and/or insurance, which Buyer(s) assumes and agrees to pay. Buyer(s) agrees to reimburse Seller(s) for any funds held in escrow. Buyer(s) to pay all taxes and insurance costs if not included in the monthly payment stated above (see paragraph 8). **SELLER(S) UNDERSTANDS THAT THE SALE OR TRANSFER OF THE PROPERTY DESCRIBED IN THIS AGREEMENT MAY NOT RELIEVE THE SELLER(S) OF ANY LIABILITY THAT SELLER(S) MAY HAVE UNDER THE MORTGAGE(S) OR LAND CONTRACT(S) TO WHICH THE PROPERTY IS SUBJECT, UNLESS OTHERWISE AGREED TO BY THE LENDER OR VENDOR OR REQUIRED BY LAW OR REGULATION.**

- Land Contract:** The down payment of (\$) Dollars and the execution of a land contract, acknowledging payment of that sum and calling for the payment of the remainder of the purchase money of \$ in payments of \$ or more, which (SHALL/SHALL NOT) include interest payment at the rate of % percent per annum, and which (SHALL/SHALL NOT) include prepaid taxes and insurance. The contract shall be paid in full on or before years from the date of sale. Buyer(s) agrees to provide Seller(s) a recent credit report on or before , which must be approved or rejected in writing by the Seller(s) within days of receipt of said credit report. In the event Buyer(s) does not provide the Seller(s) with a written credit report by the date provided above, the Seller(s) may terminate this agreement by a written notice to the Buyer(s).

4. PURSUANT TO THE ABOVE IDENTIFIED TERMS OF PURCHASE, SELLER(S) AND BUYER(S) AGREE TO CLOSE ON OR BEFORE 9/15/2021 (DATE) UNLESS OTHERWISE MUTUALLY AGREED IN WRITING. BUYER(S) AND SELLER(S) HAVE A RIGHT TO REQUEST A COMPLETE COPY OF CLOSING DOCUMENTS 48 HOURS PRIOR TO CLOSING.

5. FIXTURES AND IMPROVEMENTS – All improvements and fixtures are included in the purchase price including, if now in or on the property, the following: all buildings, landscaping; lighting fixtures and their shades and bulbs; ceiling fans; drapery and curtain hardware; window coverings, shades and blinds; built-in kitchen appliances, including garbage disposal, drop-in ranges and range hood; wall to wall carpeting, if attached; all attached mirrors; all attached shelving; attached work benches; stationary laundry tubs; water softener (unless rented); water heater; sump pump; water pump and pressure tank; heating and air conditioning equipment (window units excluded); attached humidifiers; heating units, including add-on wood stoves and wood stoves connected by flue pipe; fireplace screens; inserts and grates; fireplace doors, if attached; liquid heating and cooking fuels in tank(s) at time of transfer of possession (tanks will not be empty unless now empty); liquid heating and cooking fuels in tank(s) if owned by Seller(s); TV antenna and complete rotor equipment; all support equipment for in ground pools; screens and storm windows and doors; awnings; basketball backboard and goal; mailbox; fences; detached storage buildings; underground sprinkling, including the pump; installed outdoor grills; all plantings and bulbs; garage door opener and control(s); and any and all items and fixture permanently affixed to the property.
INCLUDED: SEE PERSONAL PROPERTY SHEET

6. TITLE – As evidence of title, Seller(s) agrees to furnish Buyer(s) at Seller(s)'s cost, a title commitment and after closing, a policy of title insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and insuring the title in marketable condition. Any additional expenses incurred in obtaining a Without Exceptions title Policy will be the responsibility of the Buyer(s). **Title Objections:** If objection to the title is made, based upon written opinion of the Buyer(s)'s attorney that the title is not marketable as required for performance hereunder, the Seller(s) shall have thirty (30) days from the date they are notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) if unable to remedy the title, to refund the deposit in full termination of this agreement. If the Seller(s) remedies the title within the time specified, the Buyer(s) agrees to complete the sale.

7. **POSSESSION** – Possession to be given immediately following closing; days by 12:00 noon; subject to rights of tenants, if any. Seller(s) agrees to pay Buyer(s) rent (which commences the day of closing), during time of Seller(s) occupancy after closing \$_____ per day; at an amount prorated per day equal to Buyer(s)' monthly payment including principal, interest, taxes, insurance, condominium dues and association dues. Seller(s) further agree and authorize said REALTOR® to retain and deposit in REALTOR®'s or designee's Trust Account, monies agreed upon during Seller(s)'s occupancy. Seller(s) further authorizes said REALTOR® or designee to disburse said funds necessary following possession, paying to Buyer(s) the amount due and returning to Seller(s) the unused portion as determined by the date property is vacated and keys surrendered to the Buyer(s) or the Listing REALTOR® and further paying the final water and sewer bill, if applicable, and disbursing remaining funds to the Seller(s). **The parties acknowledge that the REALTOR®(s) has no obligation implied or otherwise for seeing that the premises are vacated on the date specified or for the condition of the premises, etc., but is acting only as an escrow agent for holding of the occupancy deposit. If possession is for more than 50 days occupancy money is to be released in 30-day increments, if requested by Buyer(s).**

7a. At the time of possession, the Seller(s) will have the property free and clear of trash and debris. Buyer(s) acknowledges responsibility of transferring all utilities the day possession is given.

7b. Any notification received by the Seller(s) pertaining to the property must be disclosed to the Buyer(s) prior to closing.

7c. If Seller(s)'s Tenants occupy the property, then:

- Seller(s) will have the tenants vacate the property before closing.
- Buyer(s) will be assigned all Landlord rights and security deposit and rents pro-rated to date of closing, with Buyer(s) assuming Landlord rights and obligations the day of closing.

8. **TAXES – TAXES ARE PRO-RATED BASED UPON THIS AGREEMENT BETWEEN THE BUYER(S) AND THE SELLER(S).** Seller(s) agrees to pay all taxes, fees and assessments that are a lien against the premises as of the time of closing. Seller to pay all state and county transfer taxes. Further, at closing, the immediately previous December and July, if any, **tax bills will be pro-rated as paid in advance** based upon the current year of January 1st through December 31st and July 1st through June 30th respectively, unless otherwise agreed to herein.

LOCAL MUNICIPALITIES' TAXES MAY BE BASED ON DIFFERENT DUE DATES AND HAVE NO EFFECT ON TAX PRO-RATIONS AGREED UPON IN THIS PURCHASE AGREEMENT.

Buyer(s) acknowledge that they are responsible for all real estate tax bills due after date of closing.

The Personal Residence Exemption Status of the above named property and the potential property assessment increase due to change of ownership should be verified by Buyer(s) with the taxing entity.

9. **BUYER(S) AGREE(S)** – that they have examined the before identified property, the Seller(s)'s property disclosure, if applicable and agrees to accept the same "AS IS" unless otherwise hereafter specified.

SELLER shall maintain utilities and property in it's present condition until time of possession including but not limited to lawn care and snow removal. Seller is liable to buyer for damage to the property occurring after closing and before vacating, to the extent not covered by buyers homeowners policy, as well as for any deductible portions of a covered claim.

10. **HOME INSPECTIONS** - Yes No Buyer(s) Initials: *DS* Seller(s) Initials:

Buyer(s) shall have the option for 7 calendar days after acceptance of this agreement to have the Home Inspection Completed by an Inspector of the Buyer(s) choice at the Buyer(s) expense. If not satisfied with the condition of the property, the Buyer(s) shall notify the Seller(s) and/or Seller(s)'s Agent in writing with a copy of the inspection report(s) specifying any defective, or unsatisfactory condition(s). If no written notice of a defective condition is received or no inspection is held within the time allotted, the right to inspect shall be deemed waived and the Buyer(s) shall accept the property "as is". In the event of a timely and valid notice of unsatisfactory defect or unsatisfactory test result, the Buyer(s) shall have the option to request Seller(s) to correct the defect, or terminate this agreement with full refund of the Earnest Money Deposit to the Buyer(s). In the event Buyer(s) requests a correction of the defect, Seller(s) has the option to **notify in writing within 5 calendar days of said notice agreeing to correct the defect as outlined above or the Buyer(s)'s Earnest Money Deposit will be returned in full termination of this agreement.**

IF BUYER(S) ELECT TO WAIVE THEIR INSPECTION OPPORTUNITY, they acknowledge that they are doing so against the advice of the REALTOR®(S) involved in this transaction.

11. ALL REQUESTED TESTS BELOW MUST BE COMPLETED BY

WITHIN 7 DAYS OF RECEIPT OF BUYERS MORTGAGE COMMITMENT. If not satisfied with the condition of the property, the Buyer(s) shall notify the Seller(s) and/or Seller(s)'s Agent in writing with a copy of the inspection report(s) specifying any defective or unsatisfactory condition(s), no later than 3 calendar days following inspection. If no written notice of a defective condition is received or no inspection or test is held within the time allotted, the right to inspect shall be deemed waived and the Buyer(s) shall accept the property "as is". In the event of a timely and valid notice of unsatisfactory defect or unsatisfactory test result, the Buyer(s) shall have the option to request Seller(s) to correct the defect, or terminate this agreement with full refund of the Earnest Money Deposit to the Buyer(s). In the event Buyer(s) requests a correction of the defect, Seller(s) has the option to notify in writing within 5 calendar days of said notice agreeing to correct the defect as outlined above or the Buyer(s)'s Earnest Money Deposit will be returned in full termination of this agreement.

- Yes No **WELL TEST:** Sale subject to Buyer(s)'s receipt and satisfaction of well/water test.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **SEPTIC TEST:** Sale subject to Buyer(s)'s receipt and satisfaction of septic test.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **RADON TEST:** Sale subject to Buyer(s)'s receipt and satisfaction of radon test.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **PERCOLATION TEST:** Sale subject to Buyer(s)'s receipt and satisfaction of perk test.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **INSPECTION FOR WOOD DESTROYING INSECTS:** Sale subject to Buyer(s)'s receipt and satisfaction of inspection for wood destroying insects by licensed contractor.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **OTHER INSPECTION:**
Test to be paid by: Seller(s) Buyer(s)
- Yes No **SURVEY:** Sale subject to Buyer(s)'s receipt and satisfaction of a
 MORTGAGE Yes No STAKE Yes No
Survey to be paid by: Seller(s) Buyer(s)

NOTICE: If mortgage report (survey) is required by mortgage lender, said lender may deny financing due to easements, encroachments or other unforeseen circumstances. Buyer(s) shall be required to pay for said inspection unless otherwise agreed to in writing.

NOTICE: Lender may require the above mentioned inspection(s) as a condition of financing. If checked "no" and lender requires this report, Buyer(s) shall be required to pay for said inspection unless otherwise agreed to in writing.

LENDER REQUIRED REPAIRS, if any, shall be paid by:

- Seller(s) not to exceed \$0
- Buyer(s) not to exceed \$0

Yes No **Home Warranty** Paid for by: Seller(s) Buyer(s)

12. RECEIPT OF DISCLOSURES - Buyer(s) acknowledge that they have received copies of the following:

- Agency Disclosure
- Lead Based Paint
- Seller(s)'s Disclosure
- Land Division Act, P.A. 87
(see attachments, if any) [Metes & Bounds]

13. FEES OR CONSIDERATIONS - Buyer(s) and Seller(s) hereby acknowledge notice of the fact that REALTOR®(s) may accept a fee or consideration with regard to the placement of a loan, mortgage, home warranty, life, fire, theft, title insurance, casualty or hazard insurance arising from this transaction and expressly consent thereto as required by the provisions of rules promulgated under the Michigan Real Estate Licensing Law.

14. The Seller(s) and Buyer(s) agree that the terms of this transaction may be released to the NORTH OAKLAND COUNTY BOARD OF REALTORS for distribution according to the rules and regulations promulgated for distribution of the same.

15. **"TIME IS OF THE ESSENCE"** – With respect to this agreement, the parties agree that no extensions of time limits are binding unless specifically agreed to in writing. This agreement shall be construed without regard to the party or parties responsible for its preparation.

16. **BINDING ARBITRATION** - Any claim or demand of Seller(s) or Buyer(s) arising out of the agreement but limited to any dispute over the disposition of any earnest money deposits or arising out of or related to the physical condition of any property covered by this agreement, including without limitation, claims of fraud, misrepresentation, warranty and negligence, shall be settled in accordance with the rules, then in effect, adopted by the American Arbitration Association for residential arbitration. This is a voluntary agreement between the Buyer(s), Seller(s) and REALTOR® Broker/REALTOR® Agent(s). Failure to agree to arbitrate does not affect the validity of this agreement. A judgment of any circuit court shall be rendered on the award or determination made pursuant to this agreement. This agreement is specifically made subject to and incorporates the provisions of Michigan law governing arbitrations, MCL 600.5001; MSA 27A.5001, as amended, and the applicable court rules, MCR 3.602, as amended. **This agreement is enforceable as to all parties and REALTOR® Broker(s)/REALTOR® Agent(s) who have agreed to arbitrate as acknowledged by their initials below.** The terms of this provision shall survive the closing.

Seller(s) Initials	_____	Buyer(s) Initials	_____
REALTOR® Broker(s)/	_____	REALTOR® Broker(s)/	_____
REALTOR® Agent(s) Initials	_____	REALTOR® Agent(s) Initials	_____

17. **DEFAULT** – In the event Seller(s) or Buyer(s) defaults in the completion of this transaction, Seller(s) or Buyer(s) may pursue his or her legal or equitable remedies. In the event of Buyer(s) default, the earnest money deposit shall be forfeited.

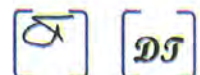
18. **REALTOR®'S AUTHORIZATION** – The undersigned REALTOR®(s) is hereby authorized to present this offer to the Seller(s), and to obtain the Seller(s)' signature to which written acceptance of the Purchase Agreement, when signed, and acceptance conveyed to the buyer, shall constitute a binding agreement between Buyer(s) and Seller(s). The Buyer(s) herewith deposits the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100** Dollars (**\$2,500.00**) in the form of * as good will or earnest money that Buyer(s) will comply with the terms and conditions hereof and within the time limited therefore, which sum is to be credited on the purchase price in the event the sale is completed or refunded forthwith if offer is not accepted by Seller(s) making this agreement null and void. Said deposit must be verified in REALTOR®'s account before deposit can be refunded to Buyer(s).

19. **RECEIPT** - REALTOR® on this date, acknowledges receipt from the Buyer(s) of the amount of earnest money herein before mentioned. All deposits are to be held in the Selling REALTOR®'s trust account, unless otherwise specified, in accordance with the terms hereof and in accordance with the current regulations of the Michigan Department of Consumer and Industry Services. Or unless otherwise specified: ***DEPOSIT IS PAYABLE WITHIN 2 DAYS OF ACCEPTANCE**

Date: _____ Office ID # **(275041)** Company: **ATLAS REAL ESTATE**
By: **JEFFERY R. DAWLEY** SALESPERSON, Perm. ID # **(132748)** Phone: **810-636-3400**

20. **AGREEMENT** – The Buyer(s) and Seller(s) agree that they have read this document and understand thoroughly the contents herein and agree that there are no different or additional written or verbal understandings. The covenants herein, shall also bind the heirs, personal representatives, administrators, executors, assigns and successors of the respective parties. This entire agreement supercedes any and all understandings and agreements, and both parties agree that neither party has relied on any representation of the REALTOR®, his/her REALTOR® salesperson(s) or REALTOR®'s agents concerning the fitness and condition of the property. **The REALTOR®(s) and his/her REALTOR® agents assume no responsibility for the condition of the property or for the performance of the contract. The parties hereto hold harmless the real estate offices and agents for any adverse conditions.** We acknowledge that REALTOR®(s) are not acting as appraisers, builders, accountants, environmentalists, inspectors, tax advisors, or lawyers. **The Buyer(s) and the Seller(s) agree that a facsimile transmission or electronic signature of any original document shall have the same effect as an original. Any signature required on an original shall be considered complete when a facsimile copy has been signed. The parties agree that originally signed facsimile copies of documents shall be appended to the originals thereof, and given full effect as if an original.**

21. **OTHER TERMS AND CONDITIONS** – **SUBJECT TO THE CLOSING OF BUYERS HOME LOCATED AT 6278 PATRICIA DR., GRAND BLANC, MI 48439 ON OR BEFORE SEPT., 10, 2021.**



22. **ACKNOWLEDGEMENT** – Buyer(s), by signing this offer, further acknowledges receipt of a copy of this written offer.

Buyer(s) has the right to rescind this offer in writing until notice is given to Buyer(s) or Buyers Agent of Seller(s)'s acceptance. If notice of acceptance of this offer by the Seller(s) is not given by (Date) 7/25/2021 at 6:00 PM this offer will expire and be of no further force and effect.

CHAD TOMS
Buyer: Print Name

M
Marital Status

[Signature]
Buyer: Signature

DAWN TOMS
Buyer: Print Name
Address: 6278 PATRICIA DRIVE

M
Marital Status
City: GRAND
BLANC

[Signature]
Buyer: Signature
State: MI Zip: 48439 Phone: _____

[Signature]
Witness

(Date) 7/22/2021

23. **SELLER(S)'S ACCEPTANCE** – Seller(s)'s hereby accept the Buyer(s)'s offer and acknowledge receipt of a copy of this agreement.

Seller: Print Name

Marital Status

Seller: Signature

Seller: Print Name

Marital Status

Seller: Signature

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

(Date)

Witness

24. **COUNTER OFFER** – This Purchase Agreement is amended as follows:

Seller(s) has the right to rescind this offer in writing and accept other offers until Seller(s) or Listing Agent has received notice of Buyer(s)'s acceptance. If notice of acceptance of this offer by the Buyer(s) is not given by (Date) _____ at _____ AM, this offer will expire and be of no further force and effect.

Seller: Print Name

Marital Status

Seller: Signature

Seller: Print Name

Marital Status

Seller: Signature

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

(Date)

Witness

25. **BUYER(S)'S ACCEPTANCE OF COUNTER OFFER** – (Date) _____, at _____ AM. In the event the acceptance was subject to certain changes from Buyer(s)'s offer, Buyer(s) agrees to accept said changes, and all other terms and conditions remain unchanged.

Buyer: Signature

Buyer: Signature

Witness

(Date)

26. **REALTOR® CONTACT INFORMATION** –

JEFFERY R. DAWLEY
Buyer(s) REALTOR® Name
ATLAS REAL ESTATE
Broker/Company Name
810-636-3400/810-869-3800 (CELL)
Company Phone Number

ANDREA FICK
Seller(s) REALTOR® Name
RE/MAX SELECT
Broker/Company Name
888-238-8888/ 810-397-4501(CELL)
Company Phone Number



**RE/MAX
Select**

Personal Property Sheet

IN CONNECTION WITH THE SALE OF 8067 Miller Rd. Swartz Creek, MI 48473
(Property Address)

This agreement is a part of the Purchase Agreement dated 7/1/2021

The following list of personal property is included in the purchase price and is conveyed "as is" with no warranty either expressed or implied, being of no monetary value.

<u>Refrigerator</u>	_____
<u>Appliance</u>	_____
<u>Dishwasher</u>	_____
<u>Micro wave</u>	_____
_____	_____
_____	_____

It is hereby understood that Re/Max Select **DOES NOT** warranty or guarantee the condition, age or operation of the above items.

Further, Sellers and Purchasers hereby release and hold harmless Re/Max Select and its agents from any cost or liabilities that may occur in connection with the listed items.

The Sellers agree to convey to the Buyers the above personal property on consummation of this real estate sale.

[Signature]
Witness

[Signature]
Seller

[Signature]
Witness

Seller
Authentisign
[Signature]
7/21/2021 4:12:15 PM EDT

7-21-2021

Purchaser
Authentisign
Dawn Toms
7/22/2021 12:53:39 PM EDT

7-21-2021

Dated this 1 day of July, 2021

SELLER'S DISCLOSURE STATEMENT



Property Address: 8067 Miller Rd, Swartz Creek, MI 48473 MICHIGAN
Street City/Village or Township

Purpose of Statement: This statement is a disclosure of the condition of the property in compliance with the Seller Disclosure Act. This statement is a disclosure of the condition and information concerning the property, known by Seller. Unless otherwise advised, the Seller does not possess any expertise in construction, architecture, engineering, or any other specific area related to the construction or condition of the improvements on the property or the land. Also, unless otherwise advised, the Seller has not conducted any inspection of generally inaccessible areas such as the foundation or roof. This statement is not a warranty of any kind by the Seller or by any Agent representing the Seller in this transaction, and is not a substitute for any inspections or warranties the Buyer may wish to obtain.

Seller's Disclosure: The Seller discloses the following information with the knowledge that even though this is not a warranty, the Seller specifically makes the following representations based on the Seller's knowledge at the signing of this document. Upon receiving this statement from the Seller, the Seller's Agent is required to provide a copy to the Buyer or the Agent of the Buyer. The Seller authorizes its Agent(s) to provide a copy of this statement to any prospective Buyer in connection with any actual or anticipated sale of property. The following are representations made solely by the Seller and are not the representations of the Seller's Agent(s), if any. **THIS INFORMATION IS A DISCLOSURE ONLY AND IS NOT INTENDED TO BE A PART OF ANY CONTRACT BETWEEN BUYER AND SELLER.**

Instructions to the Seller: (1) Answer all questions. (2) Report known conditions affecting the property. (3) Attached additional pages with your signature if additional space is required. (4) Complete this form yourself. (5) If some items do not apply to your property, check NOT AVAILABLE. If you do not know the facts, check UNKNOWN. FAILURE TO PROVIDE A PURCHASER WITH A SIGNED DISCLOSURE STATEMENT WILL ENABLE A PURCHASER TO TERMINATE AN OTHERWISE BINDING PURCHASE AGREEMENT.

Appliances / Systems / Services: The items below are in working order. (The items listed below are included in the sale of the property only if the purchase agreement so provides.)

	Yes	No	Unknown	Not Available		Yes	No	Unknown	Not Available
Range/Oven	/				Lawn Sprinkler System		/		
Dishwasher	/				Water Heater	/			
Refrigerator	/				Plumbing System	/			
Hood / Fan	/				Water Softener / Conditioner		/		
Disposal	/				Well & Pump		/		
TV Antenna, TV Rotor & Controls		/			Septic Tank & Drain Field		/		
Electrical System	/				Sump Pump		/		
Garage Door Opener & Remote Control	/				City Water System	/			
Alarm System		/			City Sewer System	/			
Intercom		/			Central Air Conditioning	/			
Central Vacuum		/			Central Heating System	/			
Attic Fan			/		Wall Furnace		/		
Pool Heater, Wall Liner & Equipment				/	Humidifier			/	
Microwave	/				Electric Air Filter			/	
Trash Compactor		/			Solar Heating System		/		
Ceiling Fan	/				Fireplace & Chimney		/		
Sauna/Hot Tub		/			Wood Burning System		/		
Washer	/				Dryer	/			

Explanations (attach additional sheets if necessary): _____

UNLESS OTHERWISE AGREED, ALL HOUSEHOLD APPLIANCES ARE SOLD IN WORKING ORDER EXPECT AS NOTED, WITHOUT WARRANTY BEYOND DATE OF CLOSING.

Property conditions, improvements & additional information:

- Basement/Crawlspace: Has there been evidence of water? If yes, please explain: Typical of Michigan basement w/ water. No unusual or damaging water. Yes No
- Insulation: Describe, if known: _____ Urea Formaldehyde Foam Insulation (UFFI) is installed? Unknown Yes No
- Roof: Leaks? Approximate age if known: _____ Yes No
- Well: Type of well (depth/diameter, age and repair history, if known): _____ Has the water been tested? Yes No If yes, date of last report/results: _____
- Septic Tanks/Drain Fields: Condition, if known: _____

INITIAL [Signature]
[Signature Box] [Signature Box]

- 6. Heating System: Type/approximate age: Baler / N/A
- 7. Plumbing System: Type: copper galvanized other Unknown
Any known problems: _____
- 8. Electrical System: Any known problems? No
- 9. History of Infestation, if any: (termites, carpenter ants, etc.) _____
- 10. Environmental problems: Are you aware of any substances, materials or products that may be an environmental hazard such as, but not limited to, asbestos, radon gas, formaldehyde, lead-based paint, fuel or chemical storage tanks and contaminated soil on property? Unknown Yes No
If yes, please explain: _____

- 11. Flood Insurance: Do you have flood insurance on the property? Unknown Yes No
- 12. Mineral rights: Do you own the mineral rights? Unknown Yes No

Other items: Are you aware of any of the following

- 1. Features of the property shared in common with the adjoining landowners, such as walls, fences, roads and driveways, or other features whose use or responsibility for maintenance may have an affect on the property? Unknown Yes No
- 2. Any encroachments, easements, zoning violations or nonconforming uses? Alley Unknown Yes No
- 3. Any "common areas" (facilities like pools, tennis courts, walkways, or other areas co-owned with others), or a homeowner's association that has any authority over the property? Unknown Yes No
- 4. Structural modifications, alterations, or repairs made without necessary permits or licensed contractors? Unknown Yes No
- 5. Settling, flooding, drainage, structural, or grading problems? Unknown Yes No
- 6. Major damage to the property from fire, wind, floods, or landslides? Unknown Yes No
- 7. Any underground storage tanks? Unknown Yes No
- 8. Farm or farm operation in the vicinity; or proximity to a landfill, airport, shooting range, etc? Unknown Yes No
- 9. Any outstanding utility assessments or fees, including any natural gas main extension surcharge? Unknown Yes No
- 10. Any outstanding municipal assessments or fees? Unknown Yes No
- 11. Any pending litigation that could affect the property or the Seller's right to convey the property? Unknown Yes No

If the answer to any of these questions is yes, please explain. Attach additional sheets, if necessary: Public Alley easement

The Seller has lived in the residence on the property from _____ (date) to _____ (date)

The Seller has owned the property since 2020 (date).

The Seller has indicated above condition of all the items based on information known to the Seller. If any changes occur in the structural/mechanical/appliance systems of this property from the date of this form to the date of closing, Seller will immediately disclose the changes to the Buyer. In no event shall the parties hold the Broker liable for any representations not directly made by the Broker or Broker's Agent.

Seller certifies that the information on this statement is true and correct to the best of Seller's knowledge as of the date of Seller's signature.
BUYER SHOULD OBTAIN PROFESSIONAL ADVICE AND INSPECTIONS OF THE PROPERTY TO MORE FULLY DETERMINE THE CONDITION OF THE PROPERTY. THESE INSPECTIONS SHOULD TAKE INDOOR AIR AND WATER QUALITY INTO ACCOUNT, AS WELL AS ANY EVIDENCE OF UNUSUALLY HIGH LEVELS OF POTENTIAL ALLERGENS INCLUDING, BUT NOT LIMITED TO, HOUSEHOLD MOLD, MILDEW AND BACTERIA.

BUYER IS ADVISED THAT CERTAIN INFORMATION COMPILED PURSUANT TO THE SEX OFFENDERS REGISTRATION ACT, 1994 PA 295, MCL 28.721 TO 28.732 IS AVAILABLE TO THE PUBLIC. BUYERS SEEKING SUCH INFORMATION SHOULD CONTACT THE APPROPRIATE LOCAL LAW ENFORCEMENT AGENCY OR SHERIFF'S DEPARTMENT DIRECTLY.

BUYER IS ADVISED THAT THE STATE EQUALIZED VALUE OF THE PROPERTY, PRINCIPAL RESIDENCE EXEMPTION INFORMATION AND OTHER REAL PROPERTY TAX INFORMATION IS AVAILABLE FROM THE APPROPRIATE LOCAL ASSESSOR'S OFFICE. BUYER SHOULD NOT ASSUME THAT BUYER'S FUTURE TAX BILLS ON THE PROPERTY WILL BE THE SAME AS THE SELLER'S PRESENT TAX BILLS. UNDER MICHIGAN LAW, REAL PROPERTY TAX OBLIGATIONS CAN CHANGE SIGNIFICANTLY WHEN PROPERTY IS TRANSFERRED.

Seller [Signature] Date 7/1/21

Buyer has read and acknowledges receipt of this statement.
Buyer [Signature] Date 7-21-2021 Time _____
Buyer Dawn Joms Date 7-21-2021 Time _____

Disclaimer: This form is provided as a service of the Michigan Association of REALTORS®. Please review both the form and the details of the particular transaction to ensure that each section is appropriate for the transaction. The Michigan Association of REALTORS® is not responsible for the use or misuse of the form for misrepresentation or for warranties made in connection with the form.



INITIAL [Signature]



DISCLOSURE OF INFORMATION AND ACKNOWLEDGEMENT
LEAD-BASED PAINT AND/OR LEAD-BASED PAINT HAZARDS

Our Home At 80107 Miller Ln Was Built In: 1917 Dated: 7/1/2021

Seller: City of Swartz Creek Seller: _____

LEAD WARNING STATEMENT:

Every purchaser of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property might present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The seller of any interest in residential real property is required to provide the buyer with any information on lead-based paint hazards. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to purchase.

NOTE: IF THE HOUSING BEING LISTED OR SOLD WAS BUILT IN 1978 OR AFTER - YOU DO NOT HAVE TO FILL OUT THE REMAINDER OF THIS FORM.

SELLER'S DISCLOSURE (Initial)

NA (A) Presence of lead-based paint and/or lead-based paint hazards (check one below):

Known lead-based paint and/or lead-based paint hazards are present in the housing

(Explain) _____

X Seller has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

NA (B) Records and Reports available to the seller (check one below):

Seller has provided the purchaser with all available records and reports pertaining to lead-based paint and/or lead-based hazards in the housing (list documents below):

X Seller has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

PURCHASER'S ACKNOWLEDGEMENT (Initial)

DS (C) Purchaser has received copies of all information listed above.

DS (D) Purchaser has received the pamphlet "Protect Your Family from Lead In Your Home".

DS (E) Purchaser has (check one below):

Received a 10-day opportunity (or mutually agreed upon period) to conduct a risk assessment or inspection of the presence of lead-based paint or lead-based paint hazards, or...

X Waived the opportunity to conduct a risk assessment for the presence of lead-based and or lead-based paint hazards.

Agent's Acknowledgement (Initial)

DS (F) Agent has informed the seller of the seller's obligations under 42 U.S.C. 4852 d and is aware of his/her responsibilities to ensure compliance.

Certification of Accuracy

The following parties have reviewed the information above and certify, to the best of their knowledge, that the information they have provided is true and accurate.

Seller: <u>[Signature]</u>	Date: <u>7/1/21</u>	Purchaser: <u>[Signature]</u>	Date: <u>7-21-2021</u>
Seller: <u>[Signature]</u>	Date: <u>7/1/21</u>	Purchaser: <u>Dawn Joms</u>	Date: <u>7-21-2021</u>
Agent: <u>[Signature]</u>	Date: <u>7/1/21</u>	Agent: <u>[Signature]</u>	Date: <u>7-21-2021</u>

Note: Intact lead-based paint that is in good condition is not necessarily a hazard. See EPA pamphlet "Protect Your Family From Lead In Your Home" for more information.



Disclosure Regarding Real Estate Agency Relationships



Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee.

As of Jan. 1, 1994 Michigan law requires real estate licensees who are acting as agents of sellers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

- A broker or salesperson may function in any of the following capacities:
 - represent the seller as an authorized seller's agent or subagent
 - represent the buyer as an authorized buyer's agent or subagent
 - represent both the seller and buyer as a disclosed dual agent, authorized by both the seller and buyer
 - represent neither the seller or buyer as an agent, but provide services authorized by the seller or buyer to complete a transaction as a transaction coordinator

SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

The duties that a seller's agent and subagent owes to the seller include:

- promoting the best interests of the seller
- fully disclosing to the seller all facts that might affect or influence the seller's decision to accept an offer to purchase
- keeping confidential the seller's motivations for selling
- presenting all offers to the seller
- disclosing to seller all information known to the seller's agent about the identity of all buyers and the willingness of those buyers to complete the sale or to offer a higher price

BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent and who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

The duties a buyer's agent and subagent owe to the buyer include:

- promoting the best interests of the buyer
- fully disclosing to the buyer all facts that might affect or influence the buyer's decision to tender an offer to purchase
- keeping confidential the buyer's motivations for buying
- presenting all offers on behalf of the buyer
- disclosing to the buyer all information known to the buyer's agent about the willingness of the seller to complete the sale or to accept a lower price

DUAL AGENTS

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction.

The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party. The transaction coordinator is not the advocate of either party and therefore has no obligation to "negotiate" for a third party. The responsibilities of the transaction coordinator typically include:

- providing access to and the showing of the property
- providing access to market information
- providing assistance in the preparation of a buy and sell agreement which reflects the terms of the parties' agreement
- presenting a buy and sell agreement and any subsequent counter offers
- assisting all parties in undertaking all steps necessary to carry out the agreement, such as the execution of documents, the obtaining of financing, the obtaining of inspections, etc.

DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

LICENSEE DISCLOSURE (Check One)

I hereby disclose that the agency status of the licensee named below is:

- Seller's agent (I will not be representing the buyer unless otherwise agreed in writing.)
- Buyer's agent
- Dual agent
- Transaction coordinator (A licensee who is not acting as an agent of either the seller or the buyer.)
- None of the above

AFFILIATED LICENSEE DISCLOSURE (Check One)

Check here if acting as a designated agent. Only the licensee's broker and named supervisory broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.

Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the licensee named below.

Further, this form is provided to the buyer or seller before disclosure of any confidential information.

Licensee

Date 7-21-2021

Licensee

Date

ACKNOWLEDGMENT:

By signing below, the parties confirm that they have received and read the information in this agency disclosure statement and that this form was provided to them before the disclosure of any confidential information specific to the potential sellers or buyers. THIS IS NOT A CONTRACT.

Potential _____
Date 7-21-2021 4:12:30 PM EDT

Date 7-21-2021

Potential _____
Date 7-21-2021

Date

Disclaimer: This form is provided as a service of the Metropolitan Consolidated Association of REALTORS. Please review both the form and details of the particular transaction to ensure that this form is appropriate for the transaction. The Metropolitan Consolidated Association of REALTORS is not responsible for the use or misuse of this form.

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