

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, September 13, 2021, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473
THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of August 23, 2021 MOTION Pg. 35
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 9
 - 6B. Staff Reports & Meeting Minutes Pg. 40
 - 6C. Homecoming Parade Permit Pg. 71
 - 6D. MEDC Grant Agreement (Master Plan) Pg. 75
 - 6E. Consumers Hearing Notice Pg. 82
 - 6F. 8067 Miller Sale Instrument Pg. 84
 - 6G. 8006 Miller Public Alley Use Permit Application Pg. 95
 - 6H. Easement Acquisition Instrument Pg. 98
 - 6I. Other Post Employment Benefit Audit Pg. 103
 - 6J. Park Usage Request and Waiver Pg. 130
 - 6K. Clayton Master Plan Notice Pg. 131
 - 6L. Trash Cart Regulation Article Pg. 132
 - 6M. RRC Packet Pg. 134
 - 6N. EGLE Notice Pg. 143
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Elms Park Pavilion Waiver Request RESO Pg. 26
 - 8B. Homecoming Parade Permit RESO Pg. 27
 - 8C. 8067 Miller Sale Affirmation RESO Pg. 28
 - 8D. MEDC Grant Agreement RESO Pg. 29
 - 8E. 8006 Miller Road Alley Use Permit RESO Pg. 29
 - 8F. Easement Acquisition RESO Pg. 31
 - 8G. Basement Ordinance RESO Pg. 31
 - 8H. Appointment RESO Pg. 33
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 33

Next Month Calendar

Planning Commission:	Tuesday, September 14, 2021, 7:00 p.m., PDBMB (Special)
Zoning Board of Appeals:	Wednesday, September 15, 2021, 6:00 p.m., PDBMB (Cancelled)
Fire Board:	Monday, September 20, 2021, 6:00 p.m., Public Safety Building
Metro Police Board:	Wednesday, September 22, 2021, 10:00 a.m., Metro HQ
City Council:	Monday, September 27, 2021, 7:00 p.m., PDBMB

Planning Commission:	Tuesday, October 5, 2021, 7:00 p.m., PDBMB
Park Board:	Wednesday, October 6, 2021, 5:30 p.m., Abrams Park
City Council:	Monday, October 11, 2021, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, October 14, 2021, 6:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, SEPTEMBER 13, 2021, 7:00 P.M.**

The regular virtual meeting of the City of Swartz Creek city council is scheduled for **September 13, 2021** starting at 7:00 p.m. and will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Connie Olger, 810-429-2766 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

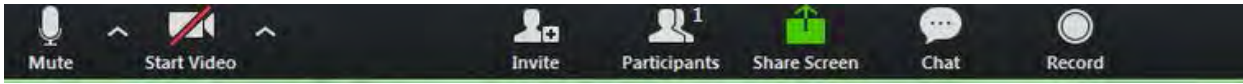
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: September 13, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/u/kz4Jb4etg>

If you have any further questions or concern, please contact 810-429-2766 or email colger@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.

5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.

3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, September 13, 2021 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: September 8, 2021

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(Update)*

As reported at the last meeting, we have settled the 5376 Miller Road appeal. We also noted that there are not clear guidelines on when such settlements should be reviewed administratively or by the city council. Both approaches have been utilized in the past. Based upon my communication with Heather, she recommends that true cash valuations of \$1,000,000 or more should be reviewed by the council in closed session. This would be the equivalent of \$500,000 in taxable value, or about \$2,500 in general fund tax levies. We can discuss this further, as it is an informal benchmark, but it makes sense to me. Let me know what you think.

Concerning Meijer, I have consulted further with the city attorney and an appraiser that specializes in big box retail in Michigan. We still have some time before any action is required. The state is requesting valuations by February and a pre-trial sometime in the first two weeks of May. With that said, we would want to have an appraiser working on the case about 120 days prior to the valuation (early October).

Our strategy for the next two months will be to see if we can garner further partnerships, support, and resources from other communities and the Michigan Municipal League. We will also be continuing to maintain an open door for communications with Meijer (they are completely silent and unresponsive). It initially appeared that ABC 12 would cover the story (at their request), but they decided to wait. This could have been an opportunity to get Meijer's attention, but we shall need to find other methods.

See the July 26, 2021 report for details on the Meijer appeal.

By September 27, I recommend we proceed with starting an appraisal, barring any unforeseen shift in the appeal. The cost for the appraisal could be as high as \$25,000, in addition to legal fees. Since the impact of the appeal is going to be roughly \$40,000 for the DDA (annually) and about \$13,500 for the city streets/public safety (annually), I think we must proceed.

We are proceeding with an appraisal of Family Farm and Home. This is for an appeal filed last year.

✓ **STREETS** *(See Individual Category)*

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. The project is slated to be complete in 2022, one year after the water main installation in this area. We are proceeding with preliminary engineering for this project. The engineers have included work scope regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. We expect this will occur whether or not the townhome project proceeds.

In addition, we expect to ramp up with the next round of TIP submissions. This is the phase in which we request funding of specific major streets through the federal programs next three year cycle. Andy and I have been working on a strategy, and we believe we have no choice but to submit Miller Road (Morrish to N. Seymour) and ONLY this segment. In the past, we have submitted other major streets as backup. While they have been funded (Morrish and Fairchild), we have not been adequately addressing our largest and most crucial asset.

To better position our community, we are completing PE for Miller Road early and keeping it as a standby project for other unspent TIP funds in the county (e.g. if the GCRC or another community in Genesee receives funding for a project but cannot complete it for some reason, a 'shovel-ready' project can take its place). Doing so will put our project on stand by and also demonstrate to the selection committee the degree of our commitment to having Miller Road funded in the next cycle. We now have a proposal for this work. I recommend proceeding. The design needs to be complete anyway, and doing it sooner may open more doors for funding.

Lastly, the county has put Miller and Elms intersection on a short list for potential roundabout candidates. It is unclear if there will be any additional funds (safety, air quality, or other). However, we are taking the first steps to take this into consideration. This intersection certainly poses some safety and efficiency issues.

✓ **STREET PROJECT UPDATES** (*No Change in Status*)

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Chelmsford and Oakview (to Seymour) is now underway and will be completed this year. Water main and services are done, with road work on the way. Forestry work finished a while back, and we have communicated the schedule and impact letters to residents.

The city accepted the low bid by Glaeser Dawes for 2020 and 2021 work projects, including our street reconstruction projects. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Lighting contracts with Consumers Energy have been approved.

Crack fill services have been conducted city-wide. We are happy with the results.

✓ **BRIDGE WORK (Update)**

We met with the MDOT representative and the city's bridge engineers (Rowe PSC) to go over our bridge inspection file. This was an informal audit, and everything went well. During the process, I learned that there may be 95% match maintenance funds available for the bridge decks. This could be timely for us. With the understanding that cooperation is key to awards, I have asked Rowe to coordinate with the county or other agencies to create a work package. I hope to have something before the council soon. However, like with the TIP, work would be years out.

✓ **WATER – SEWER ISSUES PENDING (See Individual Category)**

✓ **SEWER REHABILITATION PROGRAM (Update)**

We are ramping up for a new slate of inspections, cleaning, and lining. Revenues and fund balance are still adequate for an aggressive program. This is true even with the added expense of the District 3 expansion. All of this is good because we have learned that there is more clay pipe in the system than we originally thought, including Springbrook.

With that said, we are going to include more routine cleanings and inspections on an annual basis. In fact, we are looking to return to Winchester Village to inspect more lines that were rehabilitated in the early 2000s. This will include Daval, Chesterfield, Chelmsford, and Helmsley. There have been some issues off of Helmsley, so this is a priority.

We are also looking to clean and inspect the remaining major street lines that have yet to be inspected. Inspections will include manholes. This will propel us well into the future as it relates to understanding the next round of priorities. It will also ensure we are staying on top of pipe maintenance from a routine cleaning standpoint.

Lastly, we have a plan that is being priced to reline the remainder of the downtown lines and Miller Road, from Elms to Morrish. I expect pricing at the previously bid rates by Granite (formally Liquiforce). This should be before the council in October. Moving forward, we may also be looking to work with Rowe or another engineering firm to better track our inspections, cleanings, and rehabilitation work in GIS. I will look into options.

✓ **SEWER CAPACITY INITIATIVE (Update)**

Work is done and restoration is underway! I will remove this section from future reports.

✓ **WATER MAIN REPLACEMENT - USDA (Update)**

The west Miller, Morrish, Bristol Road, and Village segments are complete. The contractor will be starting soon on the final component of USDA phase I, which is the Miller Road segment from Elms to Raubinger.

Note that Morrish Road paving and paint markings are temporary. We have timed this so that repairs commence next year with the Transportation Improvement Program funds.

OHM is working on an application for another round of USDA grant/loans. This will help us afford the remainder of the Winchester Village Streets:

Greenleaf
Winshall
Durwood
Norbury
Whitney
Seymour (South of Miller)

If we are going to do this, we may need to skip a street reconstruction in 2022 so that the USDA process is ready to go. The upside is that 2023 and 2024 could see the total completion of all Village water main and streets. Doing so will also require another street bond (funded with existing revenues). This is something we can probably arrange for ten years like we did with the first segment of road work.

If the USDA application is approved, we will know our obligations towards additional notes or access to grants. We can then formalize a workable financial and construction plan to finish the Village streets and water main.

As presented by the GCDC on April 12, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

The city is revisiting an effort to work with the county to abandon the 8" Dye Road water main in the vicinity of the rail line (west side of Dye). This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county 16" line. It appears the transition cost would be about \$25,000. Mr. Harris and I have learned of the needs from the county and are ready to proceed. We may look to add this as USDA work or bring back a separate proposal. Note that the city line will be abandoned, but the city will still retain the customers.

✓ **WATER SYSTEM MASTER PLAN** *(No Change in Status)*

OHM is proceeding with the plan. While we are not on schedule for all facets, we are still in a good spot. Flow testing has been done and analysis is underway. Note that the flow testing is conducted with open hydrants and has resulted in some water quality complaints. We should have some interesting things to show the community soon.

We are completing a Water System Master Plan by mid-2021 for compliance with America's Water Infrastructure Act of 2018 (AWIA). The city must also update a Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP). The Water System Master Plan will address the requirements of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Safe Drinking

Water Act (Act 399) for both the Water Reliability Study (Part 12) and General Plan (Part 16) portions.

This Water Master plan will ultimately be used by the City to address high-priority asset needs that are critical to the City's infrastructure performance, hydraulic capacity, and planning for future capital and operating expenditures. The City last completed an update in 2013.

Under AWIA, the RRA & ERP must certify to the Environmental Protection Agency (EPA) that the RRA has been completed by June 30, 2021. The certification that the ERP has been completed is due 6 months after RRA certification. The RRA identifies key water system assets and potential threats to those assets, and the Emergency Response Plan identifies the procedures and processes the City will employ to address the identified threats.

The investigation and analysis to complete these tasks is highly sophisticated. As such, we have retained OHM to provide these studies and reports. They are at work on the matter.

✓ **HERITAGE VACANT LOTS (Update)**

The last of the lots acquired prior to the special assessment have been sold. The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER (Update)**

The fall newsletter is out for distribution.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE (See Individual Category)**

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. **(Update)** The city has been recommended for funding through the **DNR Trust funds for 2021 construction of the Genesee Valley Trail**. The MDOT grant is conditionally awarded. We hope to combine this with the Safe Routes to School initiative for 2021 construction. We await filing of a final boundary map prior to bringing the grant agreement to council.
2. The **raceway owner appears ready to move on**. The owner will be looking to repurpose the site and cooperate with our master plan process. See details below.
3. **(Update)** Communities First has a purchase option for **Mary Crapo**. This option has apparently been extended by the School Board for one year but is due to

expire soon. Their first application and second applications were denied. The zoning, site plan, and PILOT for the 40 unit building conversion have been approved by the city. The land purchase and state approvals are still pending. The park board recommends against the lease unless terms are dramatically improved to allow flexible public use.

4. **(Update)** The **school bond** passed and many improvements have occurred and many are expected throughout the district. Total investment for this effort will exceed \$50 million over two to three years. The improvements so far are very impressive, especially what is occurring at the middle and high schools. The project is likely to result in another access to Cappy Lane for the high school. It also appears that the school will be adding a walking path on their high school campus that should be integrated with other pedestrian features.
5. **Street repair in 2020** is complete. We will be completing the remainder of Chelmsford and Oakview to Seymour in 2021. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022. COVID 19 may put a stop to some or all work efforts.
6. The **Applecreek Station** development of 48 townhomes is on hold due to construction material availability and cost. They continue to seek final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. This project is on hold pending the sewer relief project.
7. **(Update)** The **Brewer Condo Project** is all systems go. Site work should begin any day, and building permits are expected in September. The project includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements (or shelters, in accordance with the applicable ordinance).
8. **(Update)** The next **Springbrook East** phase is under construction. They have pulled many home permits. There is currently an issue with a home that is under construction, with said home being placed outside the building footprint. This is likely to result in a variance request. We are requiring staking of all building footprint and foundation walls prior to commencement.

✓ **TAP/DNR TRAIL (Update)**

We are having some issues affirming easements with the MDOT. They have some procedural requirements for easement acquisition that are very different for current projects, as well as past projects. Our project is being caught in the transition period, and it is not obvious to MDOT that all the boxes are checked. This is delaying us, and I am becoming concerned. The previous report follows.

The DNR indicates that funds are now officially obligated for the Trust Fund grant, in the amount of \$300,000! We now have a grant agreement to approve. This is a standard form instrument that we must abide by to get the funds. I have included the agreement and a resolution in the packet.

It appears there might still be an opportunity to roll this in with the SRTS trail. Either way, we expect to bid in about six months. As always, the bids could come in high or

construction change orders could add costs, but we are definitely in a good spot. I suspect high exposure will be \$150,000 of local funds at this point. Hopefully, this will cover most of it!

✓ **SAFE ROUTES TO SCHOOL** (*Business Item*)

We are working on the four easements that are required for this project. I expect the school to approve their easements on September 15th. I have another on our agenda for approval (see the attached easement and resolution). A third, Kincaid, appears to be moving towards an agreeable state. The fourth, which includes farmland by Heritage, is a problem due to communication with an out-of-town owner. By all accounts, they are willing to work with us, but we have not been able to meet them in person due to work and illness on their end.

I do not recommend we proceed with the condemnation proceedings at this point. I will monitor our progress and report back to the city council.

Preliminary engineering is underway. This project is likely to be done in 2022. There is still a chance that this will be combined with the TAP/DNR project.

This is a substantial grant for another \$600,000+ for trails and walkways in the community! This will enable installation of paths near the middle school, Elms, and Syring for student safety. These connections will also enhance our trail network.

✓ **REDEVELOPMENT READY COMMUNITIES** (*Business Item*)

To follow up with the last report, we did NOT get selected for one of two winter place making assistance programs. However, we are still benefiting tremendously from the MEDC as it relates to the master plan process. As noted previously, we qualify for a \$30,000 grant to help improve our master plan. The agreement to affect that is included, as is a resolution. This is a no-brainer.

I am also including the RRC Packet from the MEDC. This is a great run down on our status, benefits, and expectations. Please take a look.

In other news, we have been working actively with various partners at the state and local level to work on a small business plan and options for use of the raceway. I think the prospects for that property are looking up!

We also have the option to exercise a crowd funding match for a public place enhancement. This is a big deal and can provide up to \$50,000 towards a downtown project!

A link to this program is here: <https://www.miplace.org/programs/public-spaces-community-places/>

✓ **TAX REVERTED PROPERTY USE** (*Update*)

We have some interest in the Wade Street property from J.W. Morgan. Since this property is just taking up space and generating mowing bills, we should consider unloading it. This is especially true since it is likely to lose its tax exempt status. An infill

bungalow house might be the way to go. The floodplain is complicating matters. We will be looking into this.

There is also the matter of a fire pit that has been left onsite. While the city has been actively caring for this property. It is possible that the house to the north continues to use it for recreation. Like other properties, we have not actively excluded use. However, it might be wise to do so for liability reasons. Since there were no objections at the first August meeting, I have ordered staff to clear the site of the fire pit and other features not belonging to the city. We will get to it when we can.

✓ **8002 MILLER (Update)**

The tenant indicated a payment by September 3rd. As of writing (September 9th), we have not gotten anything. The property is now behind to the value of \$11,650. I reached out early this week, but there has not been communication.

✓ **CDBG (Update)**

Applications were submitted for the 2022-2024 cycle which will go towards senior services and new downtown residential neighborhood sidewalks. We signed updated agreements to receive and use this funds on September 2nd. Work will be in 2023 for the downtown sidewalks though.

✓ **GIS MAPS (No Change of Status)**

Staff is now able to edit the maps and accompanying data fields for our GIS system. Mr. Harris educated the office staff on some of the platform functionality at our June 23rd staff meeting. This further expands its use and will put the city in a position to be a bit more efficient and productive on the customer service end.

The GIS platform includes underground water, sewer, and storm facilities. We are also mapping basic street data. This system is accessible by our field staff anywhere in the city by mobile device and will enable locational support, as well as important maintenance and related data fields related to infrastructure.

We are also exploring the use of work order applications with GIS that will save some time and better integrate data analytics for our infrastructure. Some of these features may be viewable by the public as well once we are established.

✓ **DISC GOLF (Update)**

Otterburn Park and the disc golf course is moving into the next phase! Basket 18 (the sledding hill) is looking amazing! The contractor is smoothing out some fairways and adding some topography to the rest of the course. We also have a plan for a circle-drive parking lot, with pavilion.

The disc golf committee met on August 4th, and a build weekend is tentatively set for October 16th and 17th. **A GoFundMe page IS set up to raise funds for trees, signs, and landscape restoration materials. You can find this linked on the city's Facebook page.** The baskets and tee pads are already ordered. With that said, we should have a functional course in October!

✓ **8067 MILLER ROAD (Business Item)**

The city has accepted a contingent offer for \$192,500. The 30 day public inspection period expired without comment. We can now proceed with finalizing the sale. The general terms of the sale are:

Purchase Price: \$192,500
Method: Conventional Mortgage (80/20)
Closing: September 15, 2021
Inspection: 7 day general inspection
Contingency: Offer on existing home
Appraisal Guarantee: None

Note that there is an appraisal pending as of writing. If the appraisal does not support the purchase price, we may need to relist. I will keep the city council informed.

✓ **MASTER PLAN UPDATE (Update)**

CIB, in conjunction with Smith Group, are working on the Master Plan/DDA Plan. We held a steering committee meeting on September 7th. This workgroup explore the initial plan audit and will help guide the process. There is a special meeting of the planning commission, including invitations to DDA members, set for 7pm on September 14th. See the city webpage for the packet.

At this point, the process is well established and the audit is substantially complete. The consultants are now working with the PC on the community vision and the establishment of a foundation for the downtown area plans and design guidelines, which are the focus of the plan update.

The Planning Commission will be the forum for most of the review, with the DDA invited to participate in all PC meetings. Updates will be completed in conjunction with the focus groups (downtown) and steering committee. Formal review and public hearings will be conducted at the PC, DDA, and Council level as required by statute.

Formalization of the plan is likely going to be in early 2022.

✓ **RACEWAY (No Change of Status)**

There are rumblings that the state may yet explore historical wagering. I have been able to touch base, and it appears the owner is not putting much stock in this. They continue to proceed with reuse, and it appears there is interest. GM is temporarily storing cars onsite. The owner is also looking to engage in our master plan process. Again, I think they are considering marijuana uses so start pondering that and seeking input from constituents.

The previous report follows.

I have reached out to the state MEDC folks to see what assistance we may get to plan, market, or rehabilitate the site. I am getting positive feedback so far, but we have not concluded anything.

The raceway owner is ready to move on. They are going to test the market for possible buyers and users of the site. We have been communicating with them concerning the city's ability to provide services, specifically traffic to the site. We have also been stressing our desire to place low-impact uses there that compliment (or at least are not detrimental) to the adjacent properties.

This conversation has led us away from high-traffic retail and apartment uses. We are leaning towards consideration of a modern light industrial park. This could provide daily users that complement the downtown and retail of the city, while having a low impact on services and the surrounding areas. Of course, a site this size is likely to have multiple users and might still offer sites for hospitality, hotel, or condo space. We would need to work on a plan together to ascertain how the community should proceed.

I also suspect that the owner will get potential buyers in the marijuana growing or production industries. This is something that the city considered when the five medical marijuana license types were decriminalized in Michigan. All such licenses were prohibited. With the impact of such sites (growing and production only; not retail) being observable in more and more Michigan communities, our community should revisit this as a potential springboard to getting the site functional.

✓ **FIRE DEPARTMENT (EMS) SERVICES (Update)**

This is up and running. The chief gave a very good rundown on the matter. So, right from the horse's mouth...

"I am pleased to announce that the Swartz Creek Area Fire Department will begin EMS responses in the communities of Clayton Charter Twp and the City of Swartz Creek, beginning September 2, 2021 @ 7am. This has been a long process, but with the support of our community leaders, the dedication of our firefighting staff and the EMS equipment contributions made in the memory of the late City Councilman Jentery Farmer as well as donations made by Swartz EMS and MEDSTAR EMS, we have been able to launch this response with minimal to no cost to the residents we serve.

For nearly a year, Genesee County has been plagued by understaffed and/or limited available EMS transporting units. Most of these issues have been related to COVID precautions in cleaning units after a call, causing lengthy turnaround times when clearing the hospitals. In addition, EMS companies are facing staffing shortages due to employees leaving the industry caused by fear of exposure and/or COVID quarantined employee down time. Residents in Genesee County have experienced excessive response times as EMS transporting units respond from the other side of the county to their 911 request or as units are being pulled from other counties in to meet the demand of EMS transport to the hospital.

The Swartz Creek Area Fire Department will be constantly reviewing and assessing the effects of our responses to our residents with a formal recommendation report given to our municipal leaders in January of 2022. We anticipate that our approach to EMS response in the communities we serve, will provide aid and care to our residents in those instances that a priority emergency response is made, and the ambulance is more than 8 miles away. The Swartz

Creek Area Fire Department will comply with Genesee County Medical Control Authority requirements and will respond only to those specific incidents outlined in the 8 miles or more Fire Department EMS response protocols. The department currently has 8 licensed EMS personnel that have agreed to respond to incidents during the month of September. Each has taken an assigned rotation that they will individually be responding to calls for. We have an additional 7 personal who recently completed 56 hours of Emergency Medical Services training and will be taking their national EMS certification test this month and once licensed, will begin taking on response rotations. This process will help keep costs down while still providing a service to our residents.

We are excited and proud of this accomplishment and will provide monthly updates to our boards starting in October. These reports will keep them aware of our responses times and how our interactions effected the care of our residents, while still maintaining compliance with HIPPA requirements.”

-Chief Plumb

✓ **COVID AID** *(No Change in Status)*

We will be required to submit a preliminary list of funding ideas by the end of October. As noted, I think we can easily fill this list up with COVID related matters and deferred maintenance projects that can be funded through the revenue loss component of ARPA. Staff will work on this list and get it to council in September or early October. It is not a commitment, nor does it limit future spending.

The previous report follows:

It appears that our community will be receiving about ~\$500,000 in stimulus funds. This allocation is supposed to be a direct federal allocation (via the State of Michigan) under the American Rescue Plan Act of 2021. We are going to be able to apply for the first distribution (50%) in early July. We will do so, with the understanding that we still have time to commit to an eligible expense. These funds will need to be spent in approximately 24 months and are not to be comingled with other operating funds.

Initial recommendations from the National League of Cities include expenditures on essential sanitation infrastructure, such as water and sewer. They also note the importance of economic recovery. This MAY include allocations to improvements related to downtown and recreation. It MAY also include direct allocations to businesses in the form of loans or grants. While the categories have been laid out, it is not obvious what specific expenses are permitted.

Another available option is the recovery of revenues below the ~4% bench mark set by the feds. What this boils down to is that we can place said funds into our general fund to the extent that revenues are not meeting national benchmarks. We continue to educate ourselves and make inquiries.

✓ **PAVILION COMMITMENT** *(No Change in Status)*

The city council has committed to installing a pavilion at Otterburn Park, including a commitment of \$20,000. The family joined us at the August 4 Park Board meeting. After

discussion, it appears that a relatively large pavilion, with electricity and a concrete slab is desired. This could have the potential for bathrooms at some point. If not, port-a-johns can be placed at the site, giving the community yet another pavilion for general use and events.

A consultation with Tri-City building indicates that we are probably in for about \$50,000 of expenses to get a good sized pavilion of durable composition. I suspect a project like this could get much in terms of donations and in-kind assembly help. The details of which were be discussed at the September 1, 2021 meeting.

✓ **WATER OPERATIONS SERVICES** *(No Change of Status)*

We are in a position to proceed with an agreement with the GCDC-WWS to supply operational services to the city regarding the water distribution system. This has enabled us to have a broader array of options in selecting the next DPW Director. However, there is no rush to act quickly. We have the ability to take our time further study and consider options. One of the first items of business as we onboard a new director is to consider this option. I will keep the council informed.

✓ **BUILDING RELOCATION SERVICES** *(No Change of Status)*

A contractor agreement has been prepared and we have reached out to establish a start date.

✓ **PARK ORDINANCE AND GATES** *(Update)*

The ordinance has been approved, and gates are on the way. Metro PD has also been communicating with us about increasing enforcement and patrols within the park, especially on weekends. I will remove this section from future reports barring any changes to status.

✓ **SECURITY CAMERAS** *(No Change of Status)*

We are looking at pricing to run conduit in the park. This will have the benefit of providing power (potentially) to additional pavilions. It is also essential if we are to power cameras and provide a feed to the recording device. Once complete, we can better plan for a security system.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

We have a fair amount of routine departmental reports!

✓ **CONSUMERS ENERGY HEARING** *(Update)*

They are seeking pricing changes before the MPSC.

✓ **CLAYTON MASTER PLAN** *(Update)*

They updated there plan and seek comment. Check out their webpage.

✓ **TRASH CART ORDINANCE ARTICLE** *(Update)*

A couple communities are approaching regulations on cart placement. This is not easy territory to navigate. Personally, I do not think we need to go here yet.

However, it is something to be mindful of. Once a couple of these ordinances function for a while, we can probably take what works and apply it in Swartz Creek.

✓ **OPEB AUDIT (Update)**

I am including the audit of the city's other post-employment benefits (OPEB). This is not greatly changed and is still very manageable. This report reflects what the city is currently paying annually for post-employment benefits such as health care premiums and what the aggregate current liability for all such payments is expected to be. Nearly all of these liabilities are with closed units, such as police and current retirees.

We maintain a pay-as-you go system, which is working very well and will be sustainable until all such OPEB obligations expire. Most current employees and all new hires are in a defined benefit system for post-employment benefits, which functions like a defined contribution 401. Overall, we are in good and improving strength relative to our budget size.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

The Planning Commission met on September 7, 2021. They discussed the community master plan (see above). Mr. Cramer is new to the commission and has attended his first meeting. The planning commission reviewed and recommended updates to the city's residential basement requirement. They also began exploring a pond ordinance to assist in the review of the few ponds that are applied for.

There is a special meeting regarding the master plan on September 14th. Their next regular meeting, which will include deliberation on ponds, as well as the master plan, is scheduled for October 5th.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**

The DDA met on August 12th. They went over the master plan process, and appointed Mr. Plumb to the steering committee. We also discussed the Meijer appeal and current happenings in the community. They did not meet in September. However, they are down one position, with the resignation of Ms. LaBeau. Their next meeting is scheduled for October 14.

✓ **ZONING BOARD OF APPEALS (No Change of Status)**

The August 18 meeting was cancelled. The ZBA is scheduled for September 15, but there are no agenda items as of writing.

✓ **PARKS AND RECREATION COMMISSION (Update)**

The Park Board met on September 1st. There were updates on disc golf, Otterburn Park, and the trails (see above). The park board debriefed the slip and slide, discussed inspections of the playscape, went over the potential for cameras, began investigating 'green bathrooms', and held an audit of Elms Park as it relates to secure design. It was a very productive meeting.

The park board is working with our partners on fundraising and promotion for the disc golf course and Otterburn pavilion. Their next meeting is October 6 at the city offices.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The Board of Review met for their July meeting on the 20th. This session was to hear errors and omissions. I do not have a tally of petitioners or outcomes at this time.

✓ **CLERK'S OFFICE/ELECTION UPDATE** *(Update)*

Nothing new to update. I'm continuing to work on retention of records.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE** *(Update)*

Street and water main projects on Oakview and Chelmsford are progressing and moving toward completion. At the time you're reading this there should be sidewalks going down on Oakview and storm sewer and road demolition work on Chelmsford should be finishing up. Both projects should make a significant turn towards completion in the next couple of weeks giving the residents, schools and parents some relief from the inconveniences associated with these projects. DPS has been working very closely with the school district and the contractor to ensure the safety of the children coming to and from school.

The City received bids to have gates installed at Elm's park and we will be moving forward with the project in the coming weeks. The City is seeking bids for HVAC work at the Senior Center and upgraded air filtration at City Hall. The Senior Center currently has limited air conditioning as some of the existing equipment has stopped working all together. DPS has started to get snow and ice removal equipment ready for the upcoming winter season. Many parts we need are having longer lead times than normal due to issues associated with covid19. DPS will be starting fall hydrant maintenance, winterization and flushing in the coming weeks. DPS continues to perform normal day to day operations and provide a high level of service to the community. I want to emphasize again The City of Swartz Creek is very fortunate to have such a great workforce to serve the residents.

✓ **TREASURER UPDATE** *(Update)*

The auditors from Plante Moran completed in office field work for the June 30, 2021 audit report and have continued to be in touch via phone and email as they work to complete the audit process. Several small projects have been worked on in addition to routine operations. Routine operations include, but not limited to, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, building department permits and rental inspection collections, park reservations, processing payroll, receipt of tax and utility billing payments, accounting for grants and projects and other financial matters impacting the city.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **HOME COMING PARADE PERMIT** *(Business Item)*

The parade is on for Friday, September 24th! Everything looks good for approval. Review by the police is positive. A resolution and accompanying materials is included.

✓ **HYDROCOP NOTICES (Update)**

There are some commercial water users in the city that have not complied with required testing of their commercial backflow prevention devices. Staff has been working with the attorney and Hydrocorp to come up with the best method of enforcement. We decided to send out shut-off notices per our ordinance to get faster results. Under our ordinance, we need to provide a chance for a hearing. As such, we will have a section on the September 27 agenda to hear appeals to our notices that require testing or will result in a shut off. Letters were mailed as of September 3rd.

Note that the other option is to take each offender to court. That is not in the best interest of safety, cost, or efficiency in our opinion.

In related news, there are hundreds of residential users that have not scheduled for their inspections. Hydrocorp previewed a letter with us that would serve as a final notice, with the potential to be charged with a misdemeanor. I am not happy with the low level of participation and responded with the following:

“I recommend we use the language that we used for the commercial accounts, which provides for a response date, a public hearing date in front of council, and a shut off date. In doing so, I think we would need to limit the number of notices to about 25 to start.

However, this list is tremendous, and the rate of participation is very low by our residents. This is unusual. I wish to address this matter in a meaningful way or I do not see how this inspection program can meet our community needs.

I have made inquiries to Hydrocorp about what it would take on our end to increase the availability of inspection days, as well as some evenings (with the understanding that additional fees apply). I have not gotten a response.

Overall, the biggest complaints we get are related to scheduling. Residents indicate that the four hour blocks require a half day off. With limited inspection days each month, they often cannot make that work. In fact, I just checked the online inspection portal and there are only five days available for scheduling by residents between September 18th and at least December 1st. I do not think we can operate a successful inspection program with the large inspection windows and limited days/times available. Is there a shortage of inspectors? Are we better off to delay residential inspections until more availability exists? Can inspection windows be set to two hour blocks? We again ask for pricing to include some evenings or weekends.”

As council can see, I am not pleased by Hydrocorp’s scheduling system or offerings. I expect better options or I believe we will have to have serious talks about the validity of their efforts to satisfy our agreement.

✓ **EGLE VIOLATION NOTICES (Update)**

Our system tested low on orthophosphate. This is a corrosion inhibitor. If council recalls, KWA was putting high levels of this in the water during the initial startup. This created

the white build up on fixtures. After operating and testing, the county reduced the application of orthophosphate.

At this point, Swartz Creek, along with three other Genesee County communities, are registering lower than expected concentrations, resulting in a tier two violation (see attached). While the low concentration means nothing directly, as it relates to health, it is a long term indicator of the ability of water to corrode the system and release lead or copper. Note that our system is very new and we are not detecting actionable lead or copper.

We obviously do not treat the water and cannot readily control the amount of orthophosphate in the system. However, we are working with the county to see if they can increase the feed to the system or add a secondary chemical feed in our area. We also have the option of increasing our flushing at sample sites to get a more pure sample of the public water system instead of interior plumbing for large plumbing system sample sites, like the school.

We are also looking at using onsite sampling equipment (instead of a lab) so that another low read does not automatically generate a tier II violation. This was the strongest recommendation from EGLE to testing communities. For example, if we determine that we miss orthophosphate in the field, EGLE indicates that we can continue flushing until we get a clear sample at that location. Currently, we wait one or two weeks for notification from the lab, which automatically puts us beyond the number of allowed 'excursion days' that EGLE allows (which is 9 every six months).

✓ **8006 MILLER ALLEY USAGE PERMIT (*Business Item*)**

The owner of 8006 Miller (both Jamison's and the building) is requesting an extension of alley way use permit for outdoor dining. This is a bit tricky in the long run, since they are occupying the area with a constructed patio. The city still maintains storm water and potable water lines within the alley. The other concern of the public is the inability to access the alley for deliveries. This impacts Jamison's, JT's, Laser's, and the general public.

In the long run, we might consider various means to transfer all or part of the ownership and maintenance responsibilities through a formal lease or similar instrument. Given the circumstances and pressing need to continue to have outdoor service as an option, I recommend we proceed with another extension. They are applying for one year. I think a six to twelve month extension is reasonable, with the condition that the city has the right to access the entirety of the site and will not be responsible for damages to any furnishings, deck space, or other constructs and materials.

✓ **BASEMENT REQUIREMENTS ORDINANCE (*Business Item*)**

The planning commission agreed that we can and should beef up our zoning ordinance that requires basements in new single and two-family homes. The current ordinance relies on FEMA safety standards. These requirements can be fulfilled by building an in-home shelter at or above grade OR by building a basement under 25% of the structure. Unfortunately, we have had a duplex pull a permit with a 25% basement, and we believe this is not in the best interest of the community.

The proposed change is small in scope, but sufficient in its impact. Please take a look and refer to the larger ordinance as needed. Note that any housing development with three or more attached units (such as Brewer Townhomes or Applecreek Townhomes) will require site plan review. At that level, the commission will make a decision regarding basements on a case-by-case basis.

This ordinance has been vetted by the planning commission at no less than two meetings and has undergone a public hearing. I recommend approval.

✓ **PARK PAVILION WAIVER REQUEST (*Business Item*)**

There is a reservation waiver request sought by the GFWC of Swartz Creek. This request is a repeat or returning user that has a standard pavilion in Elms Park for September 26th. This group routinely uses the park and seeks an annual waiver for the recognized efforts of the non-profit. This meeting services as an annual organizational meeting to provide for coordinating their efforts in the city. Their statement follows:

The GFWC Swartz Creek Women's club is requesting that the fee for Pavilion 2 on September 26th, 2021 be waived. We will be hosting "Your Most Admired Women in Genesee County" event that day.

They are a qualifying group with a qualifying purpose. They do much in Elms Park and throughout the community, and they choose this venue to further their efforts.

✓ **APPOINTMENT (*Business Item*)**

One of the nine DDA members, who represented one of the owner-interests for the DDA, has resigned. Mr. Krueger recommends Mr. Jason Keene, a downtown property owner and city resident, to fulfill the remainder of the four year term. Mr. Keene is a member of the planning commission and has demonstrated himself quickly as an engaged and dedicated individual.

Council Questions, Inquiries, Requests, Comments, and Notes

Notable Code Issues: The homes on Miller Road have been demolished. We hear that the owner may be taking down the old church on the corner as well. We are enforcing an unapproved excavation at the same site that had the unapproved camping activity. We continue to await sign updates at Atlas North.

Jeepers Creekers: This event will consist of a road race, small market, and trunk or treat in the downtown on October 9th. A pub crawl is planned for October 23rd.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, September 13, 2021, 7:00 P.M.**

Motion No. 210913-4A **MINUTES – August 23, 2021**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, August 23, 2021, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210913-5A **AGENDA APPROVAL**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of September 13, 2021, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210913-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of September 13, 2021, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210913-8A **RESOLUTION TO APPROVE THE PARK WAIVER
REQUEST OF THE GFWC SWARTZ CREEK WOMENS
CLUB**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

WHEREAS, the GFWC Swartz Creek Women’s Club reserved Pavilion #2 in Elms Park for September 26, 2021 for the purpose of holding an annual meeting; and

WHEREAS, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

WHEREAS, the City Council finds the petitioning group to be a qualifying group with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby waives all fees for the September 26, 2021 reservation in Elms Park.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210913-8B

RESOLUTION TO APPROVE A PARADE PERMIT FOR THE SWARTZ CREEK COMMUNITY SCHOOLS HOMECOMING PARADE ON SEPTEMBER 24, 2021

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a network of major and local streets; and

WHEREAS, the streets, upon the finding of a public benefit and no unreasonable hardship, may be permitted for closure from time to time as permitted by the city council; and

WHEREAS, the Swartz Creek Community Schools seeks a street closure permit for the annual Homecoming Parade, to commence at 5:00 p.m. on Friday, September 24, 2021; and

WHEREAS, the city council, following the recommendation of the police authority, finds that the application, including insurance, is complete and that this event offers a public benefit without imposing an unreasonable hardship.

NOW, THEREFORE, BE IT RESOLVED that the City of Swartz Creek approves the application of the Swartz Creek Community Schools to conduct their annual High School Homecoming Parade on Friday, September 24, 2021 from 4:45 pm to 6:30 pm. Parade route as follows:

- Crapo/Maple, Eastbound to Morrish
- Morrish, Northbound to Miller
- Miller, Westbound to Fairchild
- Fairchild, Southbound to Middle School

Under the direction and control of the Chief of Police (or designee) and in accordance with the stipulations and conditions set forth in the permit and application, including the provision of proper insurance.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210913-8C

RESOLUTION TO AFFIRM THE SALE OF REAL PROPERTY OWNED BY THE CITY AT 8067 MILLER ROAD

Motion by Councilmember: _____

WHEREAS, the city owns a single family home located at 8067 Miller Road, PID 58-02-529-021; and

WHEREAS, after acquiring an easement for public use from the site, the community has been engaged in finding a preferred option for the permanent use of this parcel; and

WHEREAS, the city’s various boards and commissions have found that the rehabilitation of the home for use as a single family residence or live-work space is the preferred option; and

WHEREAS, the city has rehabilitated the home and listed it for sale; and

WHEREAS, a buyer has made an offer to purchase the home for the price of \$192,500, with a closing date of September 15, 2021; and

WHEREAS, the city council agreement to sell the house as proposed, conditioned upon the affirmation of the sale after the expiration of a 30 day public inspection period; and

WHEREAS, the public inspection period has expired, with no comments received.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council affirms the sale and authorizes the Mayor, in consultation with the city attorney, to complete and execute the sale and closing of 8067 Miller Road.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council designates, authorizes, and directs the Mayor to act as signatory and to execute any and all sale and transfer instruments required to transfer the property at closing.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210913-8D

RESOLUTION TO APPROVE AN AGREEMENT WITH THE MEDC TO PERFORM SPECIFIC PLANNING SERVICES AND TO MEET CONDITIONS OF A \$30,000 GRANT

Motion by Councilmember: _____

WHEREAS, the Michigan Planning Enabling Act (P.A. 33 of 2008) requires cities to create and update a Master Plan every five years; and

WHEREAS, the City is currently updating its master plan, including notable additions to expand upon the downtown plan; and

WHEREAS, the City, as a Redevelopment Ready Community, has been awarded \$30,000 by the MEDC towards technical assistance for professional consulting services related to the master plan; and

WHEREAS, the City and the MEDC utilize CIB Planning to analyze, update, and improve the city’s plans, zoning ordinance, and policies; and

WHEREAS, the MEDC requires a city commitment to match the \$30,000 grant and for the city to perform reporting and related services as noted in the attached Michigan Economic Development Corporation Grant With the City of Swartz Creek (case 33046).

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby approves said agreement.

BE IT FURTHER RESOLVED, the city council authorizes and directs the City Manager to execute the agreement on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210913-8E

RESOLUTION TO APPROVE A TEMPORARY ALLEY USAGE/CLOSURE PERMIT FOR THE ALLEY NORTH OF AND ADJACENT TO 8006, 8010, 8012, 8014 MILLER ROAD

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek enables closure and use of its public streets, plazas, and alleys upon application by a petitioner and approval by the city council; and

WHEREAS, the COVID pandemic has had a profound and dynamic impact on the community, including hospitality businesses that cannot provide in-person service, greatly jeopardizing the abilities of these businesses and property owners that rely on this industry; and

WHEREAS, grants were made available to enable outdoor dining, including winter service, for those business that can pursue this as an option; and

WHEREAS, the owner of 8006, 8010, 8012, and 8014 Miller Road houses two restaurant businesses that are immediately south of and adjacent to the city's public alley; and

WHEREAS, this alley is the only accessible space in which to safely accommodate outdoor service for Jamison's as well as JT's; and

WHEREAS, temporary use of this alley has been granted by the city council for the purposes of outdoor dining at this location, but such use and access has expired; and

WHEREAS, public utilities, including water and storm water, existing in the subsurface of the ally; and

WHEREAS, comments received by the public indicate that the blockage of the east access to 8002 Miller Road is problematic.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby authorizes closure and private use, including routine maintenance (waste removal, snow removal, and general safety) of the city alley north of and adjacent to 8002, 8010, 8012, and 8014 Miller Road for the purpose of food service, including alcohol sales, inclusive of all stipulations and conditions as specified and listed within the permit dated August 18, 2021, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all activities.

BE IT FURTHER RESOLVED that the closure and use of said alley shall commence immediately and be valid for 180 days.

BE IT FURTHER RESOLVED that the closure and use of said alley is conditioned upon the installation of a gate on the east fence to enable access to 8002 Miller Road, as approved by the building official, within 30 days.

BE IT FURTHER RESOLVED that the closure and use of said alley is conditioned upon the retention of the city's access rights to operate and maintain all public utilities, systems, and appurtenances on and underneath the alley surface.

BE IT FURTHER RESOLVED that, as a condition of the permit, the city shall not be responsible for any private, personal property that may be damaged within the alley confines for any reason, including deliberate action by the city to access surface or subsurface utilities.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210913-8F

A RESOLUTION TO AUTHORIZE A FAIR MARKET VALUE OFFER TO 5075 BRADY STREET FOR A PERMANENT EASEMENT TO CONSTRUCT, OPERATE AND MAINTAIN THE SAFE ROUTES TO SCHOOL PATH

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek has formally planned for, acquired funds for, and intends to construct an extension of the Genesee Valley Regional Trail as well as a connected Safe Routes to School laterals, and

WHEREAS, the trail is a high priority regional asset that functions as an integral part of a non-motorized transportation network, as well as a recreational asset, and

WHEREAS, the trail extension will provide value for public use for walkers, bikers, joggers, and other users by providing a direct health and recreational benefit and by providing access to non-motorized travel between key destinations, and

WHEREAS, MDOT standards for construction require a substantial and ridged footprint to accommodate the 10 foot wide path and accompanying shoulders, and

WHEREAS, some sections of the path lack the proper right-of-way to accommodate the path, and

WHEREAS, some permanent easements have not yet been acquired through donation or good faith offers acquisition, and

WHEREAS, the city has been working with said property owners to negotiate a market transaction for permanent easement rights.

WHEREAS, the owner of 5075 Brady Street is agreeable to provide the easement for the sum of \$5,000, a sum that staff finds reasonable.

THEREFORE, BE IT RESOLVED that the City of Swartz Creek authorizes and directs the city manager to sign and execute permanent easement as included in the city council packet of September 13, 2021.

BE IT FURTHER RESOLVED that the city shall issue payment directly to the property owners at the time of easement execution, as directed by the city attorney.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210913-8G

RESOLUTION TO ADOPT AN ORDINANCE 454, AN ORDINANCE TO REGULATE BASEMENT PROVISIONS AND DESIGN

Motion by Councilmember: _____

WHEREAS, the Public Act 110 of 2006, the Michigan Zoning Enabling Act, enables cities to regulate land use through the creation and enforcement of zoning maps and regulations, and

WHEREAS, the city, in pursuing certification as a Redevelopment Ready Community, performed a zoning audit that revealed the need for incremental changes to the zoning ordinance and;

WHEREAS, the planning commission, with the assistance of staff, and input by the public, reviewed specific changes to the zoning ordinance at their regular meeting on September 7, 2021, and;

WHEREAS, the planning commission, at a public hearing at their meeting on September 7, 2021 and in reviewing the criteria in Zoning Ordinance Section 31.04, found the proposed zoning ordinance amendments to be in the best interest of the public and recommended approval to the city council.

THEREFORE, I MOVE the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 454**

An ordinance to amend the Code of Ordinances: Zoning Appendix A to remove and replaced certain sections, add new section for Conditional Uses, and sequence the code to reflect a new numbering configuration

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Removal and replacement of Articles from Appendix A of the Code of Ordinances.

The City hereby removes Article 13.03.B.1 from the Code of Ordinances of Appendix and and replaces it with the following:

All building permit applications for new one-family and two-family housing development must be submitted to the zoning administrator for approval.

Section 2. Addition of Zoning Appendix A Section 13.03.C.4: Basements.

The City hereby amends the code of ordinances to include a new Section 13.03.C.4, Basements, to the Zoning Appendix A of the Code of Ordinances to read as follows:

That the structure shall be firmly attached to a permanent basement foundation constructed on the site in accordance with the City Building Code and shall have a wall of the same perimeter dimensions of the dwelling and constructed of such material and type as required in the applicable building code for single-family and

two-family dwellings. In the event that the dwelling is a mobile home, modular home, or pre- constructed home, then such dwelling shall be installed pursuant to the manufacturer’s setup instructions and shall be secured to the premises by an anchoring system or device complying with the rules and regulations of the Michigan Mobile Home Commission and shall have a perimeter wall as required above.

Section 3. Effective date.

This Ordinance shall take effect thirty (30) days following publication.

Second by Planning Commission Member: _____

Voting For: _____

Voting Against: _____

Resolution No. 210913-8H RESOLUTOIN TO AFFIRM COMMISSION APPOINTMENT

Motion by Councilmember: _____

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there exists a vacancy for such a position; and

WHEREAS, said appointment is a Mayoral appointment subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointment as follows:

#210913-8H1 **MAYOR APPOINTMENT:** Jason Keene
Downtown Development Authority, Property Interest
Remainder of four year term, expiring March 31, 2022

Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210913-11A ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of September 13, 2021.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 8/23/2021**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Florence, Gilbert, Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: Fountain.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger, Community & Public Services Director Rob Bincsik.

Others Present: Lania Rocha, Bob Plumb, Metro PD Chief Bade, Dennis Cramer, Chuck Campbell.

Others Virtually Attended: Deanna Korth & Samantha Fountain.

EXCUSE COUNCILMEMBER FOUNTAIN

Resolution No. 210823-01

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Florence

I Move the Swartz Creek City Council excuse Councilmember Fountain.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

APPROVAL OF MINUTES

Resolution No. 210823-02

(Carried)

Motion by Councilmember Florence
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday August 9, 2021 to be circulated and placed on file.

YES Gilbert, Hicks, Krueger, Pinkston, Henry, Florence.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 210823-03

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of August 23, 2021, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Henry, Florence, Gilbert.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 210823-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of August 23, 2021, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Pinkston, Henry, Florence, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Dennis Cramer 5299 Worchester Drive, is working with the Census Bureau on getting the percentage of residents who participated in the census. Masonic Temple had some things damaged during the construction performed by Glaeser Dawes and they are working with them on those items.

COUNCIL BUSINESS:

COMMISSION APPOINTMENTS

Resolution No. 210823-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there exist vacancies for various positions; and

WHEREAS, said appointments are Mayoral appointments subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

#210823-5A1 **MAYOR APPOINTMENT:** **Dennis Cramer**
Planning Commission, Resident
Remainder of three year term, expiring June 30, 2022

#210823-5A2 **MAYOR APPOINTMENT:** **John Knickerbocker**
Zoning Board of Appeals, Resident
Remainder of three year term, expiring June 30, 2023

YES: Pinkston, Henry, Florence, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE ACQUISITION AND INSTALLATION OF SIREN UPGRADES

Resolution No. 210823-06

(Carried)

Motion by Councilmember Pinkston
Second by Councilmember Henry

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of civil alert sirens, and;

WHEREAS, the sirens are operated in partnership with Genesee County 911 and are inspected and maintained by West Shore Services, Inc., and;

WHEREAS, evolving technology is available to provide 24/7 two-way communication with the sirens and central control, which will enhance awareness of the sirens' status, and;

WHEREAS, the Fire Chief recommends we proceed with such upgrades, as quoted by West Shore Services, Inc., and;

WHEREAS, West Shore Services, Inc. provides such services to all Genesee County communities and has presented the city with a cooperative bid price.

NOW, THEREFORE BE IT RESOLVED, the Swartz Creek City Council approves the purchase and installation of the siren updates as quoted by West Shore Services, Inc. in their letter dated August 4, 2021.

BE IT FURTHER RESOLVED, the Swartz Creek City Council approves a budget adjustment for the General Fund in the amount of \$10,150 as directed by the City Treasurer.

Discussion Ensued.

YES: Henry, Florence, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

SECURITY CAMERAS

DISCUSSION

City Manager Adam Zettel asked for the council's opinion on purchasing security cameras along with the monthly service fees for Elms Park. The Park Board will be visiting the options and pricing of equipment and monthly service fee at the September meeting. The council agrees the cameras are worth considering.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Pinkston is curious what the movie night's attendance are and if the movie at Abrams Park last week was a high turnout.

Councilmember Gilbert has noticed golf carts on Miller & Morrish Rd.

Mayor Pro Tem Hicks has also noticed golf carts on Miller Road. The Slip & Slide event was good and the firemen did a good job.

Councilmember Henry questioned the catch basin @ Third & Wade. Mr. Bincsik responded we are replacing the rotted piece.

Councilmember Florence still concerned with the condo by the construction site and prays no rain. Wonders why all the construction barrels are still up on Miller Road.

Mr. Bincsik responded that it will be a little more time before the barrels will be gone, waiting for testing.

Mayor Krueger invited all to the Chamber of Commerce meeting Tuesday @ noon.

ADJOURNMENT

Resolution No. 210823-07

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the regular meeting at 7:39 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 08/01/2021 - 08/31/2021

Highlighted amount is total for that vendor

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
08/04/2021	49623	CHASE CARD SERVICES	MONTHLY INVOICE ZOOM 6/30/21 AMAZON SWEEPER FOR LIBRARY	31.78 164.95 196.73
08/04/2021	49624	COMCAST BUSINESS	MONTHLY INVOICE 7/29-8/28/21	179.01
08/04/2021	49625	COMCAST BUSINESS	CITY HALL MONTHLY INVOICE 7/26-8/25/21	153.30
08/04/2021	49626	CONSUMERS ENERGY	8067 MILLER 6/22-6/30/21	15.39
08/04/2021	49627	CONSUMERS ENERGY	8067 MILLER 7/1-7/21/21	35.91
08/04/2021	49628	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIREE VISION AUGUST 2021 (5)	34.84
08/04/2021	49629	GLAESER DAWES	ROAD CONSTRUCTION OAKVIEW/WINSTON/CHELMS ROAD CONSTRUCTION OAKVIEW/WINSTON/CHELMS	139.95 643.80 783.75
08/04/2021	49630	METRO POLICE AUTH OF GENESEE COUNTY	ORDINANCE FEES JUNE 2021	1,559.10
08/04/2021	49631	OHM ADVISORS	MILLER ROAD PRELIM ENGINEERING FY21	6,320.68
08/04/2021	49632	OHM ADVISORS	MILLER RD PRELIM ENGINEERING FY22	592.57
08/04/2021	49633	OHM ADVISORS	MORRISH RD REHABILITATION FY21	3,460.57
08/04/2021	49634	OHM ADVISORS	MORRISH RD REHABILITATION FY 22	324.43
08/04/2021	49635	OHM ADVISORS	OAKVIEW, CHELMSFORD, OXFORD-CONST SRVCS	24,613.94
08/04/2021	49636	OHM ADVISORS	OAKVIEW, CHELMSFORD, OXFORD CONST SRVCS	2,307.56
08/04/2021	49637	OHM ADVISORS	BCUBED CONSTRUCTION SERVICES FY21	164.57
08/04/2021	49638	OHM ADVISORS	BCUBED CONSTRUCTION SERVICES FY22	15.43
08/04/2021	49639	OHM ADVISORS	DYE TO ELMS TRAIL FY21	6,261.94
08/04/2021	49640	OHM ADVISORS	DYE TO ELMS TRAIL FY22	587.06
08/04/2021	49641	PITNEY BOWES INC.	LEASING CHARGES 5/30-6/30/21 FY21 LEASING CHARGES 7/1-8/29/21	50.13 93.99 144.12
08/05/2021	49642	CONSUMERS ENERGY	8499 MILLER RD 6/30/21	1.06
08/05/2021	49643	CONSUMERS ENERGY	8499 MILLER RD 7/1-7/29/21	30.60
08/05/2021	49644	CONSUMERS ENERGY	8059 FORTINO DR 6/30/21	1.85
08/05/2021	49645	CONSUMERS ENERGY	4510 MORRISH RD 6/30/21	1.28
08/05/2021	49646	CONSUMERS ENERGY	4510 MORRISH RD 7/1-7/29/21	37.12
08/05/2021	49647	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS 6/30/21	1.23
08/05/2021	49648	CONSUMERS ENERGY	8059 FORTINO DR 7/1-7/29/21	53.66
08/05/2021	49649	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS 7/1-7/29/21	35.60
08/05/2021	49650	CONSUMERS ENERGY	5257 WINSHALL DR 6/30/21	0.97
08/05/2021	49651	CONSUMERS ENERGY	5257 WINSHALL DR 7/1-7/29/21	28.16
08/05/2021	49652	CONSUMERS ENERGY	8083 CIVIC DR 6/30/21	20.49
08/05/2021	49653	CONSUMERS ENERGY	8083 CIVIC DR 7/1-7/29/21	594.26
08/05/2021	49654	CONSUMERS ENERGY	8011 MILLER RD 6/30/21	0.97
08/05/2021	49655	CONSUMERS ENERGY	8011 MILLER RD 7/1-7/29/21	28.16
08/05/2021	49656	CONSUMERS ENERGY	8095 CIVIC DR 6/30/21	23.22
08/05/2021	49657	CONSUMERS ENERGY	8095 CIVIC DR 7/1-7/29/21	673.42
08/05/2021	49658	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987 6/30/21	1.48
08/05/2021	49659	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987 7/1-7/2	42.85
08/05/2021	49660	CONSUMERS ENERGY	9099 MILLER RD 6/30/21	1.12
08/05/2021	49661	CONSUMERS ENERGY	9099 MILLER RD 7/1-7/29/21	32.63
08/05/2021	49662	CONSUMERS ENERGY	5361 WINSHALL DR 8369 6/30/21	1.05
08/05/2021	49663	CONSUMERS ENERGY	5361 WINSHALL DR 8369 7/1-7/29/21	30.32
08/11/2021	49664	AMANDA GRACE	UB REFUND FOR 7133 BRISTOL	212.70
08/11/2021	49665	AMERICAN SEWER CLEANERS	JET SEWER 5182 WINSHALL	250.00
08/11/2021	49666	AMIAH DAVID	ELMS PARK DEPOSIT REFUND 7/24/21	100.00
08/11/2021	49667	ANNE STROMINGER	ELMS PARK DEPOSIT REFUND 7/25/21 #2	220.00
08/11/2021	49668	BARBARA BISHOP	ELMS PARK DEPOSIT REFUND 8/7/21 #1	100.00
08/11/2021	49669	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG	59.00
08/11/2021	49670	CANDICE GARNER	ELMS PARK DEPOSIT REFUND 7/31/21 #2	100.00

08/11/2021	49671	CARL A LESER	ELMS PARK DEPOSIT REFUND 8/1/21 #2	100.00
08/11/2021	49672	CARLYN SCOTT	ELMS PARK DEPOSIT REFUND 8/8/21 #1	100.00
08/11/2021	49673	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES APRIL 2021	4,210.21
08/11/2021	49674	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES MAY 2021	8,389.81
08/11/2021	49675	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES JUNE 2021	21,855.53
08/11/2021	49676	CONSUMERS ENERGY	8301 CAPPY LN 7/1-8/1/21	309.28
08/11/2021	49677	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781 7/1-7/31/21	472.64
08/11/2021	49678	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300 7/1-7/	38.58
08/11/2021	49679	CONSUMERS ENERGY	8100 CIVIC DR 7/1-8/1/21	943.78
08/11/2021	49680	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997 7/1-7/31/21	31.00
08/11/2021	49681	CONSUMERS ENERGY	STREET LIGHTS 1294 7/1-7/31/21	7,029.89
08/11/2021	49682	CONSUMERS ENERGY	4524 MORRISH RD 7/1-7/31/21	64.39
08/11/2021	49683	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437 7/2-8/2/21	39.43
08/11/2021	49684	CONSUMERS ENERGY	4125 ELMS RD 4353 7/2-8/2/21	54.93
08/11/2021	49685	CONSUMERS ENERGY	6425 MILLER PARK & RIDE 7/2-8/2/21	128.55
08/11/2021	49686	DALE DUPUIS	ELMS PARK DEPOSIT REFUND 7/24/21 #4/50%	160.00
08/11/2021	49687	DANIEL L RHANOR	CHECK AND REPAIR PLUGS AT ELMS PARK	120.00
			CHECK PLUGS AT FIRE STATION	75.00
				195.00
08/11/2021	49688	DANIEL WHITTEN	UB DEPOSIT REFUND FOR 5185 WINSHALL	256.19
08/11/2021	49689	DEANNA KORTH	BANK MILEAGE DEANNA KORTH JULY 2021	52.42
08/11/2021	49690	DORNBOS SIGN & SAFETY INC	LOCAL STREET SIGNS (3)	113.67
08/11/2021	49691	ECENYUCA CANADA	ELMS PARK DEPOSIT REFUND 7/25/21 #1	100.00 V
08/11/2021	49692	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT	1,126.55
08/11/2021	49693	ERIC K WALLER II	ELMS PARK DEPOSIT REFUND 7/24/21	100.00
08/11/2021	49694	FAMILY FARM AND HOME INC	JULY 2021 INVOICES	66.01
08/11/2021	49695	FERGUSON WATERWORKS #3386	REG P/C CF 5/8 T10 (12)	1,026.92
			5/8X3/4 T10 P/C WTR MTR L/RECEPT F (12)	1,572.36
				2,599.28
08/11/2021	49696	FERTILIZER DEALER SUPPLY	PUMP DEMAND 5 GPM 12V 60 PSI	131.35
08/11/2021	49697	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
08/11/2021	49698	GFL ENVIRONMENTAL USA INC	FY22 GARBAGE/RECYCLING/YARD WASTE JULY 2	24,843.00
08/11/2021	49699	GILL ROYS HARDWARE	JULY 2021 INVOICES LESS DISCOUNT	155.81
08/11/2021	49700	GLAESER DAWES	USDA WATERMAIN PROJ OAKVIEW/MILLER/BRIST	51,457.64
			USDA WATERMAIN PROJ OAKVIEW/MILLER/BRIST	236,705.14
				288,162.78
08/11/2021	49701	GOVERNMENT FORMS AND SUPPLIES LLC	COUNCIL MINUTE BOOKS (4) VOL 92-95	484.88
08/11/2021	49702	I T RIGHT INC	OFFICE 365 EXCHANGE ONLN 7/22/21-2/28/21	29.19
08/11/2021	49703	INTEGRITY BUSINESS SOLUTIONS	LINER 6 CT/ROLL KITCHEN TOWELS 2 CT	468.30
08/11/2021	49704	JAN DOYLE	ELMS PARK DEPOSIT REFUND 7/31/21 #1	100.00
08/11/2021	49705	JEMEKA FLEMING	ELMS PARK DEPOSIT REFUND 7/31/21 #4	100.00
08/11/2021	49706	JODY KEY	BANK MILEAGE JODY KEY JULY 2021	4.37
08/11/2021	49707	JOHN CARL KIRK	TREE TRIMMING AT PAJTAS	2,850.00
08/11/2021	49708	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES/OTHER (7)	2,040.00
			MOW & TRIM CITY PROPERTIES	1,260.00
			MOW & TRIM CITY PROPERTIES	1,260.00
				4,560.00
08/11/2021	49709	JOSE MIRELES	ELMS PARK DEPOSIT REFUND 8/1/21 #4	100.00
08/11/2021	49710	KAREN FORD	ELMS PARK DEPOSIT REFUND 8/1/21 #1	100.00
08/11/2021	49711	KAREN WOODS	ELMS PARK CANCEL DEPOSIT REFUND 8/8/21	100.00
08/11/2021	49712	KELCY WILLIAMS	ELMS PARK DEPOSIT REFUND 8/7/21 #2	100.00
08/11/2021	49713	KENNEDY INDUSTRIES INC	CAPPY LIFT STATION FIELD SERVICE	690.00
08/11/2021	49714	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES AUGUST 2021	2,487.00
08/11/2021	49715	MABLE SHIELDS	ELMS PARK DEPOSIT REFUND 7/31/21 #3	100.00
08/11/2021	49716	MELISSA SMITH	ELMS PARK DEPOSIT REFUND 8/7/21 #4	100.00
08/11/2021	49717	MICHIGAN PIPE AND VALVE	CURB BOX SMALL ARCH/ROD/LID 6 EACH	384.00
08/11/2021	49718	NORMA LAFAVE	ABRAMS PARK DEPOSIT REFUND 7/24/21	100.00
08/11/2021	49719	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	707.00

08/11/2021	49720	RASHANDA BOONE	ELMS PARK CANCELLATION 8/15/21	220.00
08/11/2021	49721	RONALD SACK	ELMS PARK DEPOSIT REFUND 7/25/21 #4	100.00
08/11/2021	49722	ROWE PROFESSIONAL SERVICES CO	DISTRICT 3 SEWER	23,007.00
08/11/2021	49723	SANDRA HOLCOMB	ELMS PARK DEPOSIT REFUND 7/24/21 #1	100.00
08/11/2021	49724	SHANTA BURKS	ELMS PARK DEPOSIT REFUND 8/7/21 #3	100.00
08/11/2021	49725	SHARON TAYLOR	ELMS PARK DEPOSIT REFUND 8/8/21 #4	100.00
08/11/2021	49726	SHIRLEY CARLYSLE	ELMS PARK DEPOSIT REFUND 8/1/21 #3	100.00
08/11/2021	49727	SIERRA BUTLER	ELMS PARK DEPOSIT REFUND 7/25/21 #3	100.00
08/11/2021	49728	STAPLES	ADDING MACHINE ROLLS (3)	7.17
			COLORED PAPER	7.75
			DIAL SOAP/SPRAY DSNFCT	99.43
				114.35
08/11/2021	49729	SUBURBAN AUTO SUPPLY	ELECTRONIC CLEANER	6.59
08/11/2021	49730	SUPER FLITE OIL CO INC	FUEL - DPW JULY 2021	750.27
08/11/2021	49731	SUZETTE L EHRHART	REPLACE #49069 W120 58-35-400-003 TAX OV	13.97
08/11/2021	49732	SWANK MOTION PICTURE INC.	DVD HERBIE FULLY LOADED 8/6/21	425.00
08/11/2021	49733	SWARTZ CREEK AREA FIRE DEPT.	FIRE SERVICE #96, #97 #97 JUNE 2021	674.03
08/11/2021	49734	SWARTZ CREEK AREA FIRE DEPT.	FIRE SERVICES JULY 2021	3,412.28
08/11/2021	49735	SWARTZ CREEK SCHOOLS	WHITE COPY PAPER (8)	242.40
08/11/2021	49736	VERIZON WIRELESS	MONTHLY INVOICE 7/2-8/1/21	488.09
08/11/2021	49737	VERMEER OF MICHIGAN	IGN SWITCH FOR CHIPPER	102.63
08/11/2021	49738	XAK ZDUNIC	CHOLORIDE APPLICATION CHESTERFIELD/ELMS	1,195.08
08/25/2021	49739	ADS PLUS PRINTING LLC	NAME PLATES FOR COUNCIL (4)	128.00
08/25/2021	49740	ANGELA BUFORD	ELMS PARK DEPOSIT REFUND 8/15/21 #2	100.00
08/25/2021	49741	BFT LP	PET WASTE ELIMINATOR 80 (QTY 8000)	227.89
08/25/2021	49742	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	114.00
08/25/2021	49743	CHRISTENA ILLES	ELMS PARK DEPOSIT REFUND 8/21/21 #2	100.00
08/25/2021	49744	COMCAST BUSINESS	CITY HALL MONTHLY INVOICE 8/26-9/25/21	143.30
08/25/2021	49745	CONSUMERS ENERGY	5121 MORRISH RD 6/30/21	11.61
08/25/2021	49746	CONSUMERS ENERGY	5121 MORRISH RD 7/1-7/29/21	336.71
08/25/2021	49747	CONSUMERS ENERGY	ANNUAL PROP RENTAL FLINT TWP	25.00
08/25/2021	49748	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	1,622.19
08/25/2021	49749	CYNTHIA MARTIN	ELMS PARK DEPOSIT REFUND 8/22/21 #2	100.00
08/25/2021	49750	CYRENA BRANDON	ELMS PARK DEPOSIT REFUND 8/22/21 #4	100.00
08/25/2021	49751	DELTA DENTAL PLAN	RETIREE DENTAL (5) SEPT 2021	348.58
08/25/2021	49752	ECENYUCA JONTRA ALEXANDER-STROZIER	REPLACE #49691 & ELMS PARK FULL REFUND 7	170.00
08/25/2021	49753	FIRST ADVANTAGE OCCUP HEALTH SER CO	CLINIC COLLECTION/MILEAGE 6/22/21	158.80
08/25/2021	49754	GABRIELLE FOSTER	ELMS PARK DEPOSIT REFUND 8/21/21 #4	100.00
08/25/2021	49755	GEN CTY ROAD COMMISSION	SIGNAL MILLER @ FAIRCHILD	246.46
			S-MTCE & OPERATIONS JULY 2021	1,288.52
				1,534.98
08/25/2021	49756	GENESEEE CTY DRAIN COMMISSIONER	WATER 6/30/21	4,038.26
			WATER 7/1-7/28/21 1,836,688 CF FY22	113,071.30
				117,109.56
08/25/2021	49757	GLAESER DAWES	DISTRICT 3 SEWER CONSTRUCTION SERVICES	133,106.97
08/25/2021	49758	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL (2) 8/2-8/29/21	260.00
			PORT-A-JON RENTAL 7/30-8/26/21	120.00
				380.00
08/25/2021	49759	JESSICA HAYWARD	ELMS PARK DEPOSIT REFUND 8/2/21 #4	100.00
08/25/2021	49760	JODIE GOLAB	PARK CANCELLATION WITHIN TWO WEEKS	100.00
08/25/2021	49761	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	1,245.00
			MOW & TRIM CITY PROPERTIES	1,245.00
				2,490.00
08/25/2021	49762	KELLY FIELDER	ELMS PARK DEPOSIT REFUND 8/15/21 #3	100.00
08/25/2021	49763	KLEE MFG & DIST	FLAGS FOR CITY HALL (2)	228.50

08/25/2021	49764	LEVONNE BOWE	ELMS PARK DEPOSIT REFUND 8/14/21 #1	100.00
08/25/2021	49765	MARCIE ADAMS	ELMS PARK DEPOSIT REFUND 8/22/21 #1	100.00
08/25/2021	49766	MARK SKINNER	ELMS PARK DEPOSIT REFUND 8/21/21 #1	100.00 V
08/25/2021	49767	METRO POLICE AUTH OF GENESEE COUNTY	JULY 2021 ORDINANCE FEES	1,696.20
08/25/2021	49768	MID MICHIGAN MANUFACTURING & MAINT	PORTABLE TOILET RENTAL WEEKEND 8/5/20	75.00
08/25/2021	49769	MONICA LANPHEAR	ELMS PARK DEPOSIT REFUND 8/13/21 #1	100.00
08/25/2021	49770	MORE LIFE TABERNACLE	ELMS PARK CANCELLATION 9/6/21 #2	200.00
08/25/2021	49771	NYSAEN CROFTON	ELMS PARK DEPOSIT REFUND 8/22/21 #3	100.00
08/25/2021	49772	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	722.00
08/25/2021	49773	PLANTE & MORAN PLLC	PROFESSIONAL SERV. AUDIT FY21 #1/SINGLE	28,250.00
08/25/2021	49774	SHARON BELLINGER	ELMS PARK DEPOSIT REFUND 8/15/21 #1	100.00
08/25/2021	49775	SIGNS BY CRANNIE INC.	TWO 4" FONT SETS	248.00
08/25/2021	49776	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE JULY 2021	2,940.00
08/25/2021	49777	STAPLES	ETHERNET HDMI CABLE	24.28
			NOTEBOOK	2.17
			AAA BATTERIES 12PK	4.10
				<u>30.55</u>
08/25/2021	49778	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING	96.00
08/25/2021	49779	SUBURBAN AUTO SUPPLY	DEF 2.5 GAL BOX/CHIPPER TRUCK 1-20	13.99
			SNAP RING PLIERS	9.97
				<u>23.96</u>
08/25/2021	49780	SWANK MOTION PICTURE INC.	DVD PLANES 8/20/21	465.00
08/25/2021	49781	UNUM LIFE INSURANCE	RETIREE LIFE SEPT 2021 (4)	44.25
08/25/2021	49782	MARCIA SKINNER	ELMS PARK DEPOSIT REFUND 8/21/21 #1	100.00
GEN TOTALS:				
Total of 160 Checks:				751,512.66
Less 2 Void Checks:				<u>200.00</u>
Total of 158 Disbursements:				<u>751,312.66</u>

City of Swartz Creek Building Permit List

2021

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB2100060	08/05/21	Lockhart Roofing Co.	(810) 235 9866	58-31-526-006	\$0	\$100.00 6144 MILLER RD	48473-Roofing
PB2100061	08/09/21	Wenzlick Patio and Awning Inc	(810) 659 1674	58-03-626-042	\$26,600	\$265.00 9033 LUEA LN	48473-Sunroom
PB2100062	08/17/21	RN Construction	(810) 625 8658	58-02-502-003	\$11,800	\$220.00 5228 WORCHESTER DR	48473-Res Deck
PB2100063	08/11/21	RANDALL, DAVID SR & DEJ		58-01-100-046	\$12,000	\$171.00 5203 MORRISH RD	48473-Com Add/Alter/Repair
PB2100064	08/16/21	GRIFFIN, SCOTT		58-02-501-073	\$4,200	\$115.00 5042 WINSTON DR	48473-Res Deck
Total:		5 Permits	Value: \$54,600		Fee Total: \$871.00		Total Number of Dwelling Units 0
Electrical							
PE2100033	08/17/21	KB Electric	(810) 691 0595	58-36-676-085	\$0	\$390.00 7193 RUSSELL DR	48473 Electrical
PE2100034	08/17/21	KB Electric	(810) 691 0595	58-36-676-099	\$0	\$390.00 4289 ALEX MARIN DR	48473 Electrical
Total:		2 Permits	Value: \$0		Fee Total: \$780.00		Total Number of Dwelling Units 0
Mechanical							
PM210037	08/04/21	Absolute Fire Protection	(586) 469 2969	58-02-100-006	\$0	\$716.75 1 DRAGON DRIVE	48473 Mechanical
PM210038	08/04/21	William Tanner	(810) 238 9333	58-02-100-006	\$0	\$500.00 1 DRAGON DRIVE	48473 Mechanical
PM210039	08/04/21	William Tanner	(810) 238 9333	58-02-100-006	\$0	\$850.00 1 DRAGON DRIVE	48473 Mechanical
PM210045	08/09/21	BB Service Technician LLC	(810) 348 7255	58-36-676-099	\$0	\$335.00 4289 ALEX MARIN DR	48473 Mechanical
PM210046	08/09/21	BB Service Technician LLC	(810) 348 7255	58-36-676-085	\$0	\$335.00 7193 RUSSELL DR	48473 Mechanical
PM210047	08/18/21	Goyette Mechanical	(810) 742 8530	58-03-533-054	\$0	\$135.00 5304 GREENLEAF DR	48473-Mechanical
Total:		6 Permits	Value: \$0		Fee Total: \$2,871.75		Total Number of Dwelling Units 0

City of Swartz Creek

Building Permit List

2021

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Plumbing							
PP210021	08/04/21	Raymond Delbridge	(810) 238 9333	58-02-100-006	\$0	\$343.00	1 DRAGON DRIVE 48473 Plumbing
PP210022	08/04/21	Raymond Delbridge	(810) 238 9333	58-02-100-006	\$0	\$295.00	1 DRAGON DRIVE 48473 Plumbing
Total:		2 Permits	Value: \$0		Fee Total: \$638.00		Total Number of Dwelling Units 0
Right of Way							
PROW-0209	08/02/21	CONSUMERS ENERGY COR		58-02-501-114	\$0	\$100.00	5261 OAKVIEW DR 48473-Right of way
PROW-0210	08/26/21	GORDON, MICHAEL		58-31-200-006	\$0	\$100.00	6280 MILLER RD 48473-Right of way
Total:		2 Permits	Value: \$0		Fee Total: \$200.00		Total Number of Dwelling Units 0
Zoning							
PZ21-0035	08/10/21	HATFIELD, BIANCA		58-02-501-002	\$400	\$25.00	5240 OAKVIEW DR 48473-Fence
PZ21-0036	08/13/21	SWARTZ CREEK HAVENLY		58-35-400-018	\$1,400	\$85.00	8250 MILLER RD 48473 Sign
PZ21-0037	08/31/21	THOMAS, PAUL		58-31-526-004	\$2,000	\$25.00	6166 MILLER RD 48473-Fence
Total:		3 Permits	Value: \$3,800		Fee Total: \$135.00		Total Number of Dwelling Units 0
Permit Total: 20		Value: \$58,400		Fee Total: \$5,495.75			

City of Swartz Creek Building Permit List 2021

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
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Permit.DateIssued Between 8/1/2021 12:00:00
AM AND 8/31/2021 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4140 MORRISH RD	58-35-200-007	Garage Floor	08/02/2021	08/02/2021	Approved
5300 OAKVIEW DR	58-03-200-006	Footing	08/02/2021	08/02/2021	Approved
5203 MORRISH RD	58-01-100-046	Status	08/03/2021	08/03/2021	No Change
4062 MORRISH RD	58-35-200-005	Site Inspection	08/03/2021	08/03/2021	Violation(s)
8059 MAPLE ST	58-02-530-014	Initial	08/03/2021	08/03/2021	Complied
4248 LINDSEY DR	58-36-676-074	Footing	08/03/2021	08/03/2021	Partially Approv
6033 MILLER RD	58-31-200-014	Initial	08/03/2021	08/03/2021	Violation(s)
5307 DURWOOD DR	58-03-533-175	Initial	08/03/2021	08/03/2021	Locked Out
9278 CHESTERFIELD DR	58-03-531-014	Final Zoning	08/04/2021	08/04/2021	Approved
5300 OAKVIEW DR	58-03-200-006	Slab	08/04/2021	08/04/2021	Approved
8051 CRAPO ST	58-02-530-025	Reinspection	08/04/2021	08/04/2021	Complied
8230 CRAPO ST	58-02-200-036	Service	08/04/2021	08/04/2021	Approved
8230 CRAPO ST	58-02-200-036	Above Ceiling	08/04/2021	08/04/2021	Approved
5172 GREENLEAF DR	58-03-533-072	Insulation	08/04/2021	08/04/2021	Approved
1 DRAGON DRIVE	58-02-100-006	Partial Ceiling	08/04/2021	08/04/2021	Approved
1 DRAGON DRIVE	58-02-100-006	Underground Service	08/04/2021	08/04/2021	Approved
5242 SEYMOUR RD	58-03-531-067	Status	08/05/2021	08/05/2021	Violation(s)
8024 MILLER RD	58-35-576-043	Status	08/05/2021	08/05/2021	No Change
7512 GROVE ST	58-01-100-019	Status	08/05/2021	08/05/2021	Partially Complic
3418 DYE RD	58-29-551-023	Status	08/05/2021	08/05/2021	Partially Complic
1 DRAGON DRIVE	58-02-100-006	Above Ceiling-South	08/05/2021	08/05/2021	Approved
5181 OAKVIEW DR	58-02-501-104	Ordinance	08/05/2021	08/05/2021	Violation(s)
4036 ELMS RD	58-36-526-068	Ordinance	08/05/2021	08/05/2021	No Violation
4278 ALEX MARIN DR	58-36-676-087	Basement floor	08/05/2021	08/05/2021	Approved
5304 GREENLEAF DR	58-03-533-054	Final	08/05/2021	08/05/2021	Approved
1 DRAGON DRIVE	58-02-100-006	Underground	08/05/2021	08/05/2021	Approved
8230 CRAPO ST	58-02-200-036	Above Ceiling-North	08/05/2021	08/05/2021	Approved
8230 CRAPO ST	58-02-200-036	Foundation Wall-Ste	08/05/2021	08/05/2021	Approved
4278 ALEX MARIN DR	58-36-676-087	Rough	08/05/2021	08/05/2021	Disapproved
5185 WINSHALL DR	58-02-503-098	Initial	08/05/2021	08/05/2021	Violation(s)
5304 DON SHENK DR	58-02-552-010	Initial	08/05/2021	08/05/2021	Violation(s)
5185 WINSHALL DR	58-02-503-098	Reinspection	08/09/2021	08/09/2021	Complied
6337 AUGUSTA ST	58-30-651-009	Post Hole	08/09/2021	08/09/2021	Approved
8250 MILLER RD	58-35-400-018	Status	08/10/2021	08/10/2021	Complied
5203 MORRISH RD	58-01-100-046	Status	08/10/2021	08/10/2021	Complied
5365 WORCHESTER DR	58-03-578-015	Ordinance	08/10/2021		

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
1 DRAGON DRIVE	58-02-100-006	Footing	08/10/2021	08/10/2021	Approved
4370 MAYA LN	58-36-676-004	Final	08/10/2021	08/10/2021	Approved
4370 MAYA LN	58-36-676-004	Final	08/10/2021	08/10/2021	Approved
5203 MORRISH RD	58-01-100-046	Final	08/10/2021	08/10/2021	Approved
4248 LINDSEY DR	58-36-676-074	Backfill	08/10/2021	08/10/2021	Approved
7489 GROVE ST	58-01-100-010	Status	08/11/2021	08/11/2021	Approved
4278 ALEX MARIN DR	58-36-676-087	Rough-Reinspection	08/11/2021	08/11/2021	Approved
7183 RUSSELL DR	58-36-676-084	Insulation	08/11/2021	08/11/2021	Approved
9189 YOUNG DR	58-03-531-080	Final Zoning	08/12/2021	08/12/2021	Approved
8024 MILLER RD	58-35-576-043	Letter	08/12/2021	08/12/2021	Violation(s)
8230 CRAPO ST	58-02-200-036	Walls grouting	08/12/2021	08/12/2021	Approved
5277 WORCHESTER DR	58-02-551-012	Service	08/12/2021	08/12/2021	Approved
5203 MORRISH RD	58-01-100-046	Final	08/12/2021	08/12/2021	Approved
5141 DAVAL DR	58-02-501-007	Reinspection	08/13/2021	08/13/2021	Complied
1 DRAGON DRIVE	58-02-100-006	Footing-Office Addi	08/13/2021	08/13/2021	Approved
8230 CRAPO ST	58-02-200-036	Progress	08/13/2021	08/13/2021	Approved
9033 LUEA LN	58-03-626-042	Post Hole	08/16/2021	08/16/2021	Approved
1 DRAGON DRIVE	58-02-100-006	Walk Thru-State Fire	08/16/2021	08/16/2021	Approved
6230 ARLINGTON DR	58-30-651-050	Ordinance	08/17/2021		
4289 ALEX MARIN DR	58-36-676-099	Site Inspection	08/17/2021	08/17/2021	Violation(s)
7512 GROVE ST	58-01-100-019	Ordinance	08/17/2021		
4289 ALEX MARIN DR	58-36-676-099	Letter	08/17/2021	08/17/2021	Violation(s)
8230 CRAPO ST	58-02-200-036	Above Ceiling	08/17/2021	08/17/2021	Approved
7041 MILLER RD	58-36-577-010	Backfill	08/17/2021	08/17/2021	Approved
4289 ALEX MARIN DR	58-36-676-099	Service	08/17/2021	08/17/2021	Approved
7193 RUSSELL DR	58-36-676-085	Service	08/17/2021	08/17/2021	Approved
5197 DAVAL DR	58-02-501-014	Initial	08/17/2021	08/17/2021	Complied
5242 SEYMOUR RD	58-03-531-067	Ordinance	08/18/2021		
4289 ALEX MARIN DR	58-36-676-099	Ordinance	08/18/2021	08/18/2021	Violation(s)
8230 CRAPO ST	58-02-200-036	Footing	08/18/2021	08/18/2021	Approved
7550 MILLER RD	58-36-552-010	Rough	08/19/2021	08/19/2021	Approved
7029 MILLER RD	58-36-577-008	Backfill	08/19/2021	08/19/2021	Approved
8230 CRAPO ST	58-02-200-036	Final	08/20/2021	08/23/2021	Partially Approv
6280 MILLER RD	58-31-200-006	Site Inspection	08/23/2021	08/23/2021	Violation(s)
8230 CRAPO ST	58-02-200-036	Footing-Office Addi	08/23/2021	08/23/2021	Approved
8230 CRAPO ST	58-02-200-036	Final-Phase 1	08/23/2021	08/23/2021	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5365 WORCHESTER DR	58-03-578-015	Status	08/24/2021	08/24/2021	Complied
5472 MILLER RD	58-29-551-002	Status	08/24/2021	08/24/2021	Complied
5019 HAYES ST	58-02-529-006	Status	08/24/2021	08/24/2021	Complied
5242 SEYMOUR RD	58-03-531-067	Status	08/24/2021	08/24/2021	No Change
8024 MILLER RD	58-35-576-043	Status	08/24/2021	08/24/2021	No Change
5243 DURWOOD DR	58-03-533-168	Ordinance	08/24/2021	08/24/2021	Violation(s)
5307 DURWOOD DR	58-03-533-175	Initial	08/24/2021	08/24/2021	Locked Out
8129 INGALLS ST 1	58-02-200-005	Initial	08/24/2021	08/24/2021	Violation(s)
8129 INGALLS ST 2	58-02-200-005	Initial	08/24/2021	08/24/2021	Violation(s)
1 DRAGON DRIVE	58-02-100-006	Underground	08/24/2021	08/24/2021	Approved
4278 ALEX MARIN DR	58-36-676-087	Insulation	08/24/2021	08/24/2021	Approved
8230 CRAPO ST	58-02-200-036	Footing-Office Addi	08/25/2021	08/25/2021	Approved
8230 CRAPO ST	58-02-200-036	Final	08/25/2021	08/25/2021	Approved
4062 MORRISH RD	58-35-200-005	Status	08/26/2021	08/31/2021	Partially Comple
6189 BRISTOL RD	58-31-526-015	Final	08/26/2021		
1 DRAGON DRIVE	58-02-100-006	Final-Phase 1	08/26/2021		
9286 ETON CT	58-03-531-012	Final-Admin	08/30/2021	08/30/2021	Approved
5079 SEYMOUR RD	58-03-526-020	Final-Admin	08/30/2021	08/30/2021	Approved
8103 MILLER RD	58-02-528-002	Final-Admin	08/30/2021	08/30/2021	Approved
7056 PARK RIDGE PKWY	58-36-527-013	Final-Admin	08/30/2021	08/30/2021	Approved
7090 ABBEY LN	58-36-526-055	Final-Admin	08/30/2021	08/30/2021	Approved
5171 DURWOOD DR	58-03-533-159	Final-Admin	08/30/2021	08/30/2021	Approved
5181 OAKVIEW DR	58-02-501-104	Status	08/31/2021	08/31/2021	Complied
5243 DURWOOD DR	58-03-533-168	Status	08/31/2021		
8024 MILLER RD	58-35-576-043	Status	08/31/2021	08/31/2021	No Change
6280 MILLER RD	58-31-200-006	Status	08/31/2021	08/31/2021	Complied
5286 WORCHESTER DR	58-02-551-004	Ordinance	08/31/2021	08/31/2021	Violation(s)
1 DRAGON DRIVE	58-02-100-006	Footing-Classroom	08/31/2021	08/31/2021	Approved
8408 MILLER RD	58-35-551-003	Initial	08/31/2021	08/31/2021	Complied

Inspections: 101

Population: All Records

Inspection.DateTimeScheduled Between 8/1/2021 12:00:00 AM AND 8/31/2021 11:59:59 PM

Enforcements By Category

09/01/21

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E21-375	5181 OAKVIEW DR	Closed	08/04/21	08/31/21
E21-376	4036 ELMS RD	No Violation	08/04/21	08/05/21
E21-382	5243 DURWOOD DR	Violation	08/19/21	
E21-384	5286 WORCHESTER DR	Violation	08/30/21	

Total Entries: 4

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E21-379	4289 ALEX MARIN DR	Violation	08/17/21	
E21-383	6280 MILLER RD	Closed	08/23/21	08/31/21

Total Entries: 2

WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E21-377	5365 WORCHESTER DR	Inspection Pending	08/10/21	
E21-378	6230 ARLINGTON DR	Inspection Pending	08/17/21	
E21-380	7512 GROVE ST	Inspection Pending	08/17/21	
E21-381	5242 SEYMOUR RD	Inspection Pending	08/18/21	

Total Entries: 4

Total Records: 10

Population: All Records

Enforcement.DateFiled Between 8/1/2021 12:00:00 AM AND 8/31/2021 11:59:59 PM

Certificates With Inspections

09/01/2021

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR210047	4036 ELMS RD	08/02/2021	08/02/2021	08/02/2021		08/02/2023	Suspended
Initial	JKEY	Rob Bincsik	Scheduled				
CR210048	6033 MILLER RD	08/02/2021	08/02/2021	08/02/2021	08/03/2021	08/02/2023	Suspended
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR210049	8129 INGALLS ST 1	08/04/2021	08/04/2021	08/04/2021	08/24/2021	08/04/2023	Suspended
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR210050	8129 INGALLS ST 2	08/04/2021	08/04/2021	08/04/2021	08/24/2021	08/04/2023	Suspended
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR210051	5197 DAVAL DR	08/05/2021	08/05/2021	08/05/2021	08/17/2021	08/05/2024	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR210052	5273 GREENLEAF DR	08/05/2021	08/05/2021	08/05/2021		08/05/2023	Suspended
Initial	JKEY	Matt Hart	Scheduled				
CR210053	8408 MILLER RD	08/09/2021	08/09/2021	08/09/2021	08/31/2021	08/09/2024	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR210057	5255 OAKVIEW DR	08/19/2021	08/19/2021	08/19/2021		08/19/2023	Suspended
Initial	JKEY	Matt Hart	Scheduled				
CR210058	7442 GROVE ST	08/24/2021	08/24/2021	08/24/2021		08/24/2023	Suspended
Initial	JKEY	Matt Hart	Scheduled				

Population: All Records

Record Count: 9

Certificate.DateIssued Between 8/1/2021 12:00:00 AM
AND 8/31/2021 11:59:59 PM

Public Works
Monthly Work Orders

09/01/21

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
MTRP21-0634 COMPLETED	MI10-006133-0000-09	MELFI, CHRIS 6133 MILLER RD	08/10/21 08/10/21	METER REPAIR
MTRP21-0636 COMPLETED	MI10-006157-0000-02	BEAIRD, JOHN 6157 MILLER RD	08/03/21 08/03/21	METER REPAIR
GWO21-0612	MI10-008145-0000-01	WILLIAMS, DANIEL 8145 MILLER RD	08/02/21	GENERIC WORK ORDER
FNRD21-1936 COMPLETED	MI10-007297-0000-04	MORRIS, LISA 7297 MILLER RD	08/02/21 08/02/21	FINAL READ
FNRD21-1937 COMPLETED	MI10-006033-0000-13	SPARKS, JENNIFER 6033 MILLER RD	08/02/21 08/02/21	FINAL READ
FNRD21-1938 COMPLETED	BR20-007133-0000-18	GRACE, AMANDA 7133 BRISTOL RD	08/02/21 08/02/21	FINAL READ
READ21-0877 COMPLETED	HT10-003269-0000-02	DUNGEROW, STANLEY 3269 HERITAGE BLVD	08/03/21 08/03/21	READ METER
GARB21-0008 COMPLETED	DO10-005235-0000-01	GRIFFEN, RONALD 5235 DON SHENK DR	08/04/21 08/04/21	PICK UP GARBAGE
SI-000050 COMPLETED	MI10-008060-0000-02	BECKER, GERALD 8060 MILLER RD	08/04/21 08/11/21	SIGNS
FNRD21-1939 COMPLETED	LI10-004265-0000-06	KAMALOSKI, PETER A 4265 LINDSEY DR	08/04/21 08/04/21	FINAL READ
MNT21-0368 COMPLETED	MI10-008002-0000-03	LASER'S FLOWER SHOP 8002 MILLER RD	08/05/21 08/05/21	BUILDING MAINTENANCE
FNRD21-1940 COMPLETED	CO20-007461-0000-02	HARNER, PATRICIA 7461 COUNTRY MEADOW DR	08/05/21 08/05/21	FINAL READ
LIMB21-0034 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	08/05/21 08/05/21	TREE LIMB DOWN
FNRD21-1941 COMPLETED	BI20-004196-0000-03	KIMBALL, LAURA 4196 BIRCH LN	08/05/21 08/05/21	FINAL READ
READ21-0878	MI10-008138-0000-01	SHARP FUNERAL HOME 8138 MILLER RD	08/06/21	READ METER
WOFF21-2375 COMPLETED	DU10-005264-0000-03	MOON, NICOLE 5264 DURWOOD DR	08/09/21 08/09/21	WATER TURN OFF
FNRD21-1942 COMPLETED	DO10-005267-0000-09	RYAN, TRAVIS 5267 DON SHENK DR	08/09/21 08/10/21	FINAL READ
FNRD21-1943 COMPLETED	HE10-005154-0000-06	KAISER, BRANDON S 5154 HELMSLEY DR	08/09/21 08/10/21	FINAL READ
FNRD21-1944 COMPLETED	WI10-005185-0000-12	WHITTEN, DANIEL 5185 WINSHALL DR	08/09/21 08/10/21	FINAL READ
FNRD21-1945 COMPLETED	MC10-005073-0000-03	ZELINSKI, SUZANNE 5073 MCCLAIN ST	08/10/21 08/11/21	FINAL READ

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
WBKU21-0057	MO10-004384-0000-02	EVANS, CALEB 4384 MORRISH RD	08/11/21	WATER BACK UP-CHEK
FNRD21-1947 COMPLETED	OA10-005189-0000-01	PARRISH, GERALD 5189 OAKVIEW DR	08/12/21 08/12/21	FINAL READ
TREE21-0002 COMPLETED	MI10-008067-0000-04	CITY OF SWARTZ CREEK 8067 MILLER RD	08/12/21 08/13/21	PLANT TREES/FLOWEI
SI-000051	MI10-007499-0000-01	KING, HOWARD 7499 MILLER RD	08/12/21	SIGNS
SAMP21-0033	CB10-003452-0000-01	ALEXANDER, TONY 3452 CAMBRIDGE	08/20/21	WATER SAMPLES
FNRD21-1948 COMPLETED	BI10-005167-0000-01	CRAIN, NORMAN 5167 BIRCHCREST DR	08/16/21 08/18/21	FINAL READ
GWO21-0613	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	08/17/21	GENERIC WORK ORDEI
WOFF21-2376 COMPLETED	YA10-007006-0000-03	BLUE OCEAN LLC 7006 YARMY DR	08/17/21 08/17/21	WATER TURN OFF
WOFF21-2377 COMPLETED	DO10-005160-0000-02	BOBB, MICHELLE A 5160 DON SHENK DR	08/17/21 08/17/21	WATER TURN OFF
WOFF21-2378 COMPLETED	DO10-005304-0000-15	MC GILL, BRANDON 5304 DON SHENK DR	08/10/21 08/17/21	WATER TURN OFF
WOFF21-2379 COMPLETED	MI10-005286-0000-02	BARLOW, ROBERT P 5286 MILLER RD	08/10/21 08/17/21	WATER TURN OFF
MNT21-0369	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	08/17/21	BUILDING MAINTENAI
WOFF21-2380 COMPLETED	SE20-005170-0000-04	MURPHY, CAROLYN 5170 SEYMOUR RD	08/17/21 08/17/21	WATER TURN OFF
WTON21-1387 COMPLETED	SE20-005170-0000-04	MURPHY, CAROLYN 5170 SEYMOUR RD	08/17/21 08/17/21	WATER TURN ON
WTON21-1388 COMPLETED	DO10-005160-0000-02	BOBB, MICHELLE A 5160 DON SHENK DR	08/17/21 08/17/21	WATER TURN ON
WMBK21-0118 COMPLETED	CR10-008230-0000-01	MIDDLE SCHOOL, SWARTZ CREEK 8230 CRAPO ST	08/17/21 08/17/21	WATER MAIN BREAK
SWBK21-0081 COMPLETED	HE10-005176-0000-02	STEWART, ESTHER 5176 HELMSLEY DR	08/18/21 08/18/21	SEWER BACKUP
WOFF21-2381 COMPLETED	MA20-008099-0000-01	MAC AULEY, ALGER 8099 MAPLE ST	08/18/21 08/18/21	WATER TURN OFF
FNRD21-1949 COMPLETED	WI10-005188-0000-01	HOWEY, ARDIS 5188 WINSHALL DR	08/19/21 08/19/21	FINAL READ
FNRD21-1950 COMPLETED	FA10-005045-0000-04	SMITH, ASHLEY 5045 FAIRCHILD ST	08/19/21 08/19/21	FINAL READ
FNRD21-1951 COMPLETED	CH10-008493-0000-02	MCQUEEN, REBECCA 8493 CHELMSFORD DR	08/19/21 08/19/21	FINAL READ
WTON21-1389	MA20-008099-0000-01	MAC AULEY, ALGER	08/23/21	WATER TURN ON

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		8099 MAPLE ST	08/23/21	
WTON21-1390	DO10-005304-0000-15	MC GILL, BRANDON	08/23/21	WATER TURN ON
COMPLETED		5304 DON SHENK DR	08/23/21	
MNT21-0370	CI10-008095-0000-01	PERKINS LIBRARY	08/23/21	BUILDING MAINTENAI
		8095 CIVIC DR		
FNRD21-1953	JI10-009272-0000-04	STILES, JODI	08/24/21	FINAL READ
COMPLETED		9272 JILL MARIE LN	08/25/21	
FNRD21-1954	WI20-005036-0000-06	IRWIN, PAULA	08/23/21	FINAL READ
COMPLETED		5036 WINSTON DR	08/24/21	
CKME21-0472	OA10-005289-0000-05	RAMOS, SUSAN R.	08/24/21	CHECK METER
COMPLETED		5289 OAKVIEW DR	08/24/21	
GARB21-0009	EL10-004125-0000-01	ELMS PARK	08/24/21	PICK UP GARBAGE
COMPLETED		4125 ELMS RD	08/24/21	
WOFF21-2382	FO10-005020-0000-05	WEFEL, DUSTIN & TAYLOR, CASS	08/25/21	WATER TURN OFF
COMPLETED		5020 FORD ST	08/25/21	
GWO21-0614	EL10-004125-0000-01	ELMS PARK	08/25/21	GENERIC WORK ORDEI
COMPLETED		4125 ELMS RD	08/26/21	
FLAG21-0221	CI10-008083-0000-01	CITY OF SWARTZ CREEK	08/27/21	LOWER/RAISE FLAG
		8083 CIVIC DR		
FNRD21-1955	SE20-005361-0000-03	ASBURY, MICHELLE	08/30/21	FINAL READ
COMPLETED		5361 SEYMOUR RD	08/30/21	
FNRD21-1956	HT10-003278-0000-01	JW MORGAN CONSTGRUCTION	08/30/21	FINAL READ
COMPLETED		3278 HERITAGE BLVD	08/26/21	
FNRD21-1957	HT10-003284-0000-01	JW MORGAN CONSTRUCTION	08/30/21	FINAL READ
COMPLETED		3284 HERITAGE BLVD	08/30/21	
TRIM21-0046	MI10-007216-0000-01	PACKER, JIM	08/31/21	TREE-TRIM
CANCELLED		7216 MILLER RD	08/31/21	

Total Records: 55

Report Generated: 9/1/2021 12:05 PM
Report Options: Scheduled From: 8/1/2021 To: 8/31/2021

August 2021	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#6-16 2WD gas					
#1-20 4WD diesel	125.0				18.7
#7-15 4WD gas	468.0		49.0		
#3-08 P/U 4WD gas	618.0		74.1		
#10-18 P/U diesel					51.5
#2-08 P/U 4WD gas	159.0		22.0		
#6-00 BACKHOE diesel					
#11 DUMP gas					
#12-02 DUMP diesel					
#12-04 DUMP diesel					
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					
#19 JD TRACTOR diesel					7.9
#06-99 BUCKET TRUCK gas					
#21 WOOD CHIPPER diesel					24.0
#807 STREET SWEEPER diesel	109.0				73.0
#42 ASPHALT HEATER diesel					
#37 TRAIL ARROW					
#10-15 GEN gas					
#5-18 KUBOTA (Hours)			5.9		
gas can					
TOTAL	1479.0		151.0		175.1

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Pickup 4WD	1-20, 7-15,3-08, 2-08, 10-						
4100000001	Gardner, Rodney E	590-540.000-941.000		08/02/2021	3.00	12.44	37.32
4100000001	Gardner, Rodney E	590-540.000-941.000		08/03/2021	4.00	12.44	49.76
4100000001	Gardner, Rodney E	590-540.000-941.000		08/11/2021	4.00	12.44	49.76
4100000001	Gardner, Rodney E	590-540.000-941.000		08/12/2021	4.00	12.44	49.76
4100000001	Gardner, Rodney E	101-783.000-941.000		08/13/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	202-474.000-941.000		08/13/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	226-782.000-941.000		08/15/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	226-783.000-941.000		08/15/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	101-782.000-941.000		08/24/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	101-783.000-941.000		08/24/2021	3.00	12.44	37.32
4100000001	Gardner, Rodney E	590-542.000-941.000		08/24/2021	4.00	12.44	49.76
4100000001	Gardner, Rodney E	101-782.000-941.000		08/25/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	101-783.000-941.000		08/25/2021	7.00	12.44	87.08
4100000001	Gardner, Rodney E	101-782.000-941.000		08/26/2021	1.00	12.44	12.44
4100000001	Gardner, Rodney E	101-783.000-941.000		08/26/2021	5.00	12.44	62.20
4100000001	Gardner, Rodney E	101-783.000-941.000		08/27/2021	8.00	12.44	99.52
4100000004	Wright, David L	101-780.500-941.000		08/01/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-780.500-941.000		08/02/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-783.000-941.000		08/02/2021	2.00	12.44	24.88
4100000004	Wright, David L	226-530.000-941.000		08/02/2021	2.00	12.44	24.88
4100000004	Wright, David L	590-540.000-941.000		08/02/2021	3.00	12.44	37.32
4100000004	Wright, David L	203-463.000-941.000		08/03/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-782.000-941.000		08/03/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		08/03/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		08/03/2021	5.00	12.44	62.20
4100000004	Wright, David L	202-463.000-941.000		08/04/2021	3.00	12.44	37.32
4100000004	Wright, David L	203-463.000-941.000		08/04/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-782.000-941.000		08/04/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		08/04/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		08/04/2021	2.00	12.44	24.88
4100000004	Wright, David L	226-782.000-941.000		08/05/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		08/05/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		08/05/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-345.000-941.000		08/06/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-782.000-941.000		08/06/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		08/06/2021	1.00	12.44	12.44
4100000004	Wright, David L	591-536.000-941.000		08/06/2021	2.00	12.44	24.88
4100000004	Wright, David L	226-782.000-941.000		08/07/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		08/07/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-782.000-941.000		08/08/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-783.000-941.000		08/08/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-780.500-941.000		08/09/2021	1.00	12.44	12.44
4100000004	Wright, David L	226-782.000-941.000		08/09/2021	1.00	12.44	12.44

Equipment ID	Description							Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost	
4100000004	Wright, David L	226-783.000-941.000		08/09/2021	2.00	12.44	24.88	
4100000004	Wright, David L	590-540.000-941.000		08/09/2021	4.00	12.44	49.76	
4100000004	Wright, David L	101-345.000-941.000		08/10/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-782.000-941.000		08/10/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-783.000-941.000		08/10/2021	1.00	12.44	12.44	
4100000004	Wright, David L	590-540.000-941.000		08/10/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-265.000-941.000		08/11/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-790.000-941.000		08/11/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-782.000-941.000		08/11/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-783.000-941.000		08/11/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-780.500-941.000		08/12/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-783.000-941.000		08/12/2021	4.00	12.44	49.76	
4100000004	Wright, David L	226-782.000-941.000		08/12/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-783.000-941.000		08/12/2021	1.00	12.44	12.44	
4100000004	Wright, David L	590-540.000-941.000		08/12/2021	1.00	12.44	12.44	
4100000004	Wright, David L	591-537.000-941.000		08/12/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-265.000-941.000		08/13/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-780.500-941.000		08/13/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-790.000-941.000		08/13/2021	2.00	12.44	24.88	
4100000004	Wright, David L	226-528.000-941.000		08/13/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-783.000-941.000		08/13/2021	2.00	12.44	24.88	
4100000004	Wright, David L	590-540.000-941.000		08/13/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-780.500-941.000		08/16/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-782.000-941.000		08/16/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-783.000-941.000		08/16/2021	1.50	12.44	18.66	
4100000004	Wright, David L	101-783.000-941.000		08/17/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-782.000-941.000		08/17/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-783.000-941.000		08/17/2021	1.00	12.44	12.44	
4100000004	Wright, David L	590-540.000-941.000		08/17/2021	3.00	12.44	37.32	
4100000004	Wright, David L	101-790.000-941.000		08/18/2021	1.50	12.44	18.66	
4100000004	Wright, David L	226-782.000-941.000		08/18/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-783.000-941.000		08/18/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-265.000-941.000		08/19/2021	1.00	12.44	12.44	
4100000004	Wright, David L	101-790.000-941.000		08/19/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-782.000-941.000		08/20/2021	1.00	12.44	12.44	
4100000004	Wright, David L	226-783.000-941.000		08/20/2021	1.00	12.44	12.44	
4100000004	Wright, David L	590-540.000-941.000		08/20/2021	1.00	12.44	12.44	
4100000004	Wright, David L	591-536.000-941.000		08/20/2021	2.00	12.44	24.88	
4100000004	Wright, David L	101-265.000-941.000		08/23/2021	2.00	12.44	24.88	
4100000004	Wright, David L	101-345.000-941.000		08/23/2021	1.50	12.44	18.66	
4100000004	Wright, David L	101-790.000-941.000		08/23/2021	1.50	12.44	18.66	
4100000004	Wright, David L	101-794.000-941.000		08/23/2021	1.00	12.44	12.44	
4100000004	Wright, David L	590-540.000-941.000		08/23/2021	1.00	12.44	12.44	
4100000004	Wright, David L	202-463.000-941.000		08/24/2021	1.00	12.44	12.44	

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	226-530.000-941.000		08/24/2021	6.00	12.44	74.64
4100000004	Wright, David L	590-540.000-941.000		08/24/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-345.000-941.000		08/25/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-780.500-941.000		08/25/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-790.000-941.000		08/25/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		08/25/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-265.000-941.000		08/26/2021	1.00	12.44	12.44
4100000004	Wright, David L	590-540.000-941.000		08/26/2021	2.00	12.44	24.88
4100000004	Wright, David L	101-265.000-941.000		08/27/2021	1.00	12.44	12.44
4100000004	Wright, David L	101-783.000-941.000		08/27/2021	3.00	12.44	37.32
4100000004	Wright, David L	226-782.000-941.000		08/27/2021	1.00	12.44	12.44
4100000004	Wright, David L	591-536.000-941.000		08/27/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	226-782.000-941.000		07/31/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		07/31/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-782.000-941.000		08/01/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		08/01/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	101-783.000-941.000		08/02/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	226-782.000-941.000		08/02/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		08/02/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	202-463.000-941.000		08/04/2021	5.00	12.44	62.20
4100000005	Sandford, Jay E	202-463.000-941.000		08/05/2021	5.00	12.44	62.20
4100000005	Sandford, Jay E	202-463.000-941.000		08/06/2021	4.00	12.44	49.76
4100000005	Sandford, Jay E	101-793.000-941.000		08/09/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	202-463.000-941.000		08/09/2021	6.00	12.44	74.64
4100000005	Sandford, Jay E	101-794.000-941.000		08/10/2021	6.00	12.44	74.64
4100000005	Sandford, Jay E	101-794.000-941.000		08/11/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	590-542.000-941.000		08/11/2021	6.00	12.44	74.64
4100000005	Sandford, Jay E	101-783.000-941.000		08/12/2021	5.00	12.44	62.20
4100000005	Sandford, Jay E	590-542.000-941.000		08/12/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	226-530.000-941.000		08/16/2021	4.00	12.44	49.76
4100000005	Sandford, Jay E	590-540.000-941.000		08/16/2021	4.00	12.44	49.76
4100000005	Sandford, Jay E	226-530.000-941.000		08/17/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	590-540.000-941.000		08/17/2021	6.00	12.44	74.64
4100000005	Sandford, Jay E	101-794.000-941.000		08/18/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	226-530.000-941.000		08/18/2021	4.00	12.44	49.76
4100000005	Sandford, Jay E	591-536.000-941.000		08/18/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	202-463.000-941.000		08/19/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	226-530.000-941.000		08/19/2021	6.00	12.44	74.64
4100000005	Sandford, Jay E	202-463.000-941.000		08/20/2021	10.00	12.44	124.40
4100000005	Sandford, Jay E	226-782.000-941.000		08/21/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		08/21/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	226-783.000-941.000		08/22/2021	1.00	12.44	12.44
4100000005	Sandford, Jay E	101-794.000-941.000		08/23/2021	2.00	12.44	24.88
4100000005	Sandford, Jay E	202-474.000-941.000		08/23/2021	2.00	12.44	24.88

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000005	Sandford, Jay E	590-540.000-941.000		08/25/2021	4.00	12.44	49.76
4400000009	Bosas, Rebecca M	590-540.000-941.000		08/09/2021	8.00	12.44	99.52
4400000009	Bosas, Rebecca M	101-265.000-941.000		08/10/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		08/10/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		08/11/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/12/2021	3.00	12.44	37.32
4400000009	Bosas, Rebecca M	590-540.000-941.000		08/12/2021	3.00	12.44	37.32
4400000009	Bosas, Rebecca M	226-782.000-941.000		08/13/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	590-540.000-941.000		08/13/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	101-790.000-941.000		08/16/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	226-530.000-941.000		08/16/2021	4.00	12.44	49.76
4400000009	Bosas, Rebecca M	226-530.000-941.000		08/17/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	590-540.000-941.000		08/17/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	590-542.000-941.000		08/17/2021	2.00	12.44	24.88
4400000009	Bosas, Rebecca M	590-542.000-941.000		08/18/2021	1.50	12.44	18.66
4400000009	Bosas, Rebecca M	226-530.000-941.000		08/19/2021	6.00	12.44	74.64
4400000009	Bosas, Rebecca M	101-265.000-941.000		08/23/2021	1.00	12.44	12.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		08/23/2021	3.00	12.44	37.32
Equipment Totals					317.50		3,949.70
Front Blade	Front Blade/Plow - used on						
Pickup 2WD	6-16 2WD						
4400000015	Melen, Ryan G	226-528.000-941.000		08/10/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	101-794.000-941.000		08/11/2021	1.00	11.21	11.21
4400000015	Melen, Ryan G	101-794.000-941.000		08/12/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	226-528.000-941.000		08/12/2021	4.00	11.21	44.84
4400000015	Melen, Ryan G	101-265.000-941.000		08/13/2021	3.00	11.21	33.63
4400000015	Melen, Ryan G	226-528.000-941.000		08/13/2021	2.00	11.21	22.42
Equipment Totals					18.00		201.78
Backhoe	Backhoe						
4400000009	Bosas, Rebecca M	101-783.000-941.000		08/23/2021	1.00	60.96	60.96
4400000009	Bosas, Rebecca M	202-474.000-941.000		08/23/2021	1.00	60.96	60.96
Equipment Totals					2.00		121.92
Breaker	Breaker - used on backhoe						
Bucket Truck	No. 06-99						
Bucket	Bucket - used with Bucket						
Brush Hog	NO. 9-02						
Dump	City Council Packet Dump Truck No. 11, 12-02,						

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	101-783.000-941.000		08/05/2021	1.00	53.63	53.63
4100000004	Wright, David L	226-530.000-941.000		08/16/2021	4.00	53.63	214.52
4100000004	Wright, David L	226-530.000-941.000		08/17/2021	2.00	53.63	107.26
4100000004	Wright, David L	226-530.000-941.000		08/18/2021	4.00	53.63	214.52
4100000004	Wright, David L	101-783.000-941.000		08/26/2021	2.00	53.63	107.26
4100000004	Wright, David L	101-783.000-941.000		08/27/2021	2.00	53.63	107.26
4100000005	Sandford, Jay E	226-530.000-941.000		08/24/2021	8.00	53.63	429.04
Equipment Totals					23.00		1,233.49
UnderbodyScrapr	Underbody Scraper used w/						
Hopper/Salt Box	Hopper/Salt Box use w/ dump						
Sweeper	Sweeper						
4100000001	Gardner, Rodney E	202-463.000-941.000		08/02/2021	5.00	101.43	507.15
4100000001	Gardner, Rodney E	202-463.000-941.000		08/03/2021	4.00	101.43	405.72
4100000001	Gardner, Rodney E	202-463.000-941.000		08/06/2021	8.00	101.43	811.44
4100000001	Gardner, Rodney E	203-463.000-941.000		08/09/2021	8.00	101.43	811.44
4100000001	Gardner, Rodney E	203-463.000-941.000		08/10/2021	8.00	101.43	811.44
Equipment Totals					33.00		3,347.19
Vacuum Cleaner	Sweeper - used with Street						
Tractor	Tractor						
4100000001	Gardner, Rodney E	202-463.000-941.000		08/20/2021	4.00	48.29	193.16
4100000004	Wright, David L	202-463.000-941.000		08/05/2021	4.00	48.29	193.16
Equipment Totals					8.00		386.32
Woodchipper	Woodchipper						
4100000004	Wright, David L	101-783.000-941.000		08/05/2021	1.00	30.64	30.64
4100000004	Wright, David L	226-530.000-941.000		08/16/2021	4.00	30.64	122.56
4100000004	Wright, David L	226-530.000-941.000		08/17/2021	2.00	30.64	61.28
4100000004	Wright, David L	226-530.000-941.000		08/18/2021	4.00	30.64	122.56
4100000004	Wright, David L	101-783.000-941.000		08/26/2021	2.00	30.64	61.28
4100000004	Wright, David L	101-783.000-941.000		08/27/2021	2.00	30.64	61.28
4100000005	Sandford, Jay E	226-530.000-941.000		08/24/2021	8.00	30.64	245.12
4400000009	Bosas, Rebecca M	226-530.000-941.000		08/19/2021	6.00	30.64	183.84
Equipment Totals					29.00		888.56
Material Heater	Material Heater						
Kubota	Kubota #5-18						
4100000004	Wright, David L	101-794.000-941.000		08/06/2021	3.00	13.48	40.44
4100000004	Wright, David L	101-794.000-941.000		08/20/2021	3.00	13.48	40.44
4100000004	Wright, David L	101-794.000-941.000		08/26/2021	4.00	13.48	53.92

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000005	Sandford, Jay E	101-794.000-941.000		08/02/2021	3.00	13.48	40.44
4100000005	Sandford, Jay E	101-794.000-941.000		08/04/2021	3.00	13.48	40.44
4100000005	Sandford, Jay E	101-794.000-941.000		08/05/2021	3.00	13.48	40.44
4100000005	Sandford, Jay E	101-794.000-941.000		08/23/2021	3.00	13.48	40.44
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/16/2021	3.00	13.48	40.44
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/17/2021	2.00	13.48	26.96
4400000015	Melen, Ryan G	101-794.000-941.000		08/09/2021	4.00	13.48	53.92
4400000015	Melen, Ryan G	101-794.000-941.000		08/11/2021	3.50	13.48	47.18
4400000015	Melen, Ryan G	101-794.000-941.000		08/13/2021	3.00	13.48	40.44
Equipment Totals					37.50		505.50

Arrow Arrow

Trailer Trailer

Grand Totals							
Equipment:			19		468.00		10,634.46
Materials:			0		0.00		0.00
Totals:			19				10,634.46

From: 07/31/2021 To: 08/27/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Hours for Week Beginning: 07/25/2021						
07/31/2021	4100000005	Sandford, Jay E	15X	401	0.00	1.00
		- Open park				
07/31/2021	4100000005	Sandford, Jay E	15X	401	0.00	1.00
		- Open park				
Total For Employee: 4100000005					0.00	2.00
Hours for Week Beginning: 08/01/2021						
08/02/2021	4100000001	Gardner, Rodney E	REG	401	5.00	0.00
08/02/2021	4100000001	Gardner, Rodney E	REG	401	3.00	0.00
08/03/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/03/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/04/2021	4100000001	Gardner, Rodney E	PERS	401	8.00	0.00
08/05/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
08/05/2021	4100000001	Gardner, Rodney E	REG	401	3.00	0.00
		- 8002 doors repair				
08/05/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/06/2021	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
Total For Employee: 4100000001					40.00	0.00
08/02/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- checking electrical outlets and getting paint brushes for playscape				
08/02/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- Picking up new ignition switch for wood chipper				
08/02/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- water stakings and water reads				
08/02/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
08/03/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checking edge drain on durwood				
08/03/2021	4100000004	Wright, David L	REG	401	5.00	0.00
		- water stakings and final reads				
08/03/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and cleaned bathrooms				
08/03/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/04/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- mowing road shoulders				
08/04/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- mowing along fenced in area on raubinger road				
08/04/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- water stakings and final reads				
08/04/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/04/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/05/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- chipped up tree limbs				
08/05/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- mowed lots and road shoulders				
08/05/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- stahings				
08/05/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/05/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/06/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- watered flowers				
08/06/2021	City Council Packet	Wright, David L	REG62	401	2.30	0.00

From: 07/31/2021 To: 08/27/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
		- checked sewer system				
08/06/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/06/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/06/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- working with contractor on air conditioners				
08/07/2021	4100000004	Wright, David L	15X	401	0.00	1.00
		- dumped trash and opened bathrooms				
08/07/2021	4100000004	Wright, David L	15X	401	0.00	1.00
		- dumped trash and opened bathrooms				
-----					40.00	2.00
Total For Employee: 4100000004						
08/01/2021	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- Open park				
08/01/2021	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- Open park				
08/02/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- Trim and spray basketball courts				
08/02/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- Water flowers				
08/02/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- Open park. Clean.				
08/02/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- Open park				
08/03/2021	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
		- Vacation				
08/04/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- Water flowers				
08/04/2021	4100000005	Sandford, Jay E	REG	401	5.00	0.00
		- Mow city properties				
08/05/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- Water fliwers				
08/05/2021	4100000005	Sandford, Jay E	REG	401	5.00	0.00
		- Mow city properties				
08/06/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- Clean library				
08/06/2021	4100000005	Sandford, Jay E	REG	401	4.00	0.00
		- Trim and spray weeds downtown				
08/06/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- Data log sharps				
-----					40.00	2.00
Total For Employee: 4100000005						
08/02/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/03/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/04/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/05/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/06/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000000000013						
08/02/2021	4400000009	Bosas, Rebecca M	VAC	401	8.00	0.00
08/03/2021	4400000009	Bosas, Rebecca M	VAC	401	8.00	0.00
08/04/2021	4400000009	Bosas, Rebecca M	VAC	401	8.00	0.00
08/05/2021	4400000009	Bosas, Rebecca M	VAC	401	8.00	0.00
08/06/2021	4400000009	Bosas, Rebecca M	VAC	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000009						
Hours for Week Beginning: 08/08/2021						
08/09/2021	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
08/10/2021	4100000001	Gardner, Rodney E	REG	401	8.00	0.00

From: 07/31/2021 To: 08/27/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/11/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/11/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/12/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/12/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/13/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
08/13/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
08/13/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/13/2021	4100000001	Gardner, Rodney E	15X	401	0.00	2.00
		- check leak				
08/13/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
08/14/2021	4100000001	Gardner, Rodney E	15X	401	0.00	2.00
		- plip slide				
08/14/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
		- pickup				
08/14/2021	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
		- pickup				
----- Total For Employee: 4100000001					41.00	5.00
08/08/2021	4100000004	Wright, David L	2X	401	0.00	1.00
		- dumped trash and opened bathrooms				
08/08/2021	4100000004	Wright, David L	2X	401	0.00	1.00
		- dumped trash and opened bathrooms				
08/09/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- water stakings				
08/09/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/09/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- dumped trash and cleaned bathrooms				
08/09/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
08/10/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- shutting off valves on seymour road for dawes const				
08/10/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/10/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/10/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checking on air conditioning				
08/10/2021	4100000004	Wright, David L	VAC	401	4.00	0.00
08/11/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and cleaned bathrooms				
08/11/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
08/11/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
08/11/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
08/11/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- repaired wood chipper and water hose on kubota				
08/12/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- set up slip and slide				
08/12/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checking with dawes const for valve shutdowns				
08/12/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checked pump operations after heavy rains				
08/12/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
08/12/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/13/2021	City Council Packet	Wright, David L	REG64	401	2.30	0.00

From: 07/31/2021 To: 08/27/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
- dumped trash and vacumed carpets and mopped bathroom floors						
08/13/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- dumped trash downtown area						
08/13/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- checked with dawes for shut downs on water mains						
08/13/2021	4100000004	Wright, David L	REG	401	2.00	0.00
- dumped trash blew off pavilions and dumped waste containers in the dog park						
08/13/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- dumped trash						
08/13/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- helped clean						
-----					-----	-----
Total For Employee: 4100000004					40.00	2.00
08/09/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- Pull weeds at city hall						
08/09/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
- Clean sidewalks and trim and spray b weeds for car show						
08/10/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
- Set out barricades and detours for car show. Close down roads.						
08/10/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- Water work order						
08/11/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- Pick up barricades from car show						
08/11/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
- Hand out water shut off notices						
08/12/2021	4100000005	Sandford, Jay E	REG	401	5.00	0.00
- Set up slip and slide						
08/12/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- Hand out water shut off notices						
08/12/2021	4100000005	Sandford, Jay E	PERS	401	1.00	0.00
- Personal time						
08/13/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- Spray weeds						
08/13/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
- Spray weeds						
08/13/2021	4100000005	Sandford, Jay E	REG	401	3.00	0.00
- Check manholes						
-----					-----	-----
Total For Employee: 4100000005					40.00	0.00
08/09/2021	440000000000013	Bincsik, Robert J	REG	202	4.00	0.00
08/09/2021	440000000000013	Bincsik, Robert J	VAC_SUPV	202	4.00	0.00
08/10/2021	440000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/11/2021	440000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/12/2021	440000000000013	Bincsik, Robert J	REG	202	4.00	0.00
08/12/2021	440000000000013	Bincsik, Robert J	VAC_SUPV	202	4.00	0.00
08/13/2021	440000000000013	Bincsik, Robert J	VAC_SUPV	202	8.00	0.00
-----					-----	-----
Total For Employee: 440000000000013					40.00	0.00
08/09/2021	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
- Valve checks for tomorrows tie ins with DawesChlorine Residual testing at dead ends Etc						
08/10/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
- Barricades/detours downtown for car show						
08/10/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Communications						
08/10/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Meter appointment Work orders						
08/10/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- MERS meeting						
08/11/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Pick up barricades/detours/cones from car show						

From: 07/31/2021 To: 08/27/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/11/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Door tags for water turn offs				
08/11/2021	4400000009	Bosas, Rebecca M	PERS	401	4.00	0.00
08/12/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Door Hangers for water shut offs Communications, etc				
08/12/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Slip and Slide set up				
08/13/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Open parks, clean bathrooms, change hose nozzle				
08/13/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Chlorine residual testing Parkridge, etc				
08/13/2021	4400000009	Bosas, Rebecca M	PERS	401	2.00	0.00
-----					40.00	0.00
Total For Employee: 4400000009						
Hours for Week Beginning: 08/15/2021						
08/15/2021	4100000001	Gardner, Rodney E	2X	401	0.00	1.00
		- pickup				
08/15/2021	4100000001	Gardner, Rodney E	2X	401	0.00	1.00
		- pickup				
08/16/2021	4100000001	Gardner, Rodney E	VAC	401	8.00	0.00
08/17/2021	4100000001	Gardner, Rodney E	VAC	401	8.00	0.00
08/18/2021	4100000001	Gardner, Rodney E	VAC	401	8.00	0.00
08/19/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
08/19/2021	4100000001	Gardner, Rodney E	REG	401	3.00	0.00
08/19/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
08/19/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
08/20/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/20/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
-----					40.00	2.00
Total For Employee: 4100000001						
08/16/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- chipped brush				
08/16/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/16/2021	4100000004	Wright, David L	REG	401	1.50	0.00
		- dumped trash and opened bathrooms				
08/16/2021	4100000004	Wright, David L	REG	401	0.50	0.00
08/16/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
08/17/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- picked up sandbags from slip and slide				
08/17/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- chipped brush				
08/17/2021	4100000004	Wright, David L	REG	401	3.00	0.00
		- water break on crapo street and water stakings				
08/17/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/17/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/18/2021	4100000004	Wright, David L	REG	401	1.50	0.00
		- changed light swithes in the senior center bathrooms				
08/18/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- chipped brush				
08/18/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/18/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
08/18/2021	4100000004	Wright, David L	REG	401	0.50	0.00
		- dumped trash				
08/19/2021	4100000004	Wright, David L	REG	401	1.00	0.00

From: 07/31/2021 To: 08/27/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/19/2021	4100000004	Wright, David L	REG	401	6.00	0.00
- dumped trash and emptied books from plastic dumpster						
08/19/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- chipped brush						
08/20/2021	4100000004	Wright, David L	REG	401	3.00	0.00
- dumped trash						
08/20/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- watered flowers						
08/20/2021	4100000004	Wright, David L	REG	401	2.00	0.00
- water stakings						
08/20/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- checked sewer manholes						
08/20/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- dumped trash and opened bathrooms						
08/20/2021	4100000004	Wright, David L	REG	401	1.00	0.00
- dumped trash and opened bathrooms						
----- Total For Employee: 4100000004					40.00	0.00
08/16/2021	4100000005	Sandford, Jay E	REG	401	4.00	0.00
- Woodchipping						
08/16/2021	4100000005	Sandford, Jay E	REG	401	4.00	0.00
- Water samples and stakings						
08/17/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- Woodchipping						
08/17/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
- Water samples and turn offs						
08/18/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- Take down slip and slide						
08/18/2021	4100000005	Sandford, Jay E	REG	401	4.00	0.00
- Woodchipping						
08/18/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- Check sewer mains on helmsley						
08/19/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
- Mow city properties						
08/19/2021	4100000005	Sandford, Jay E	REG	401	6.00	0.00
- Woodchipping						
08/20/2021	4100000005	Sandford, Jay E	REG	401	8.00	0.00
- Mow city properties						
08/20/2021	4100000005	Sandford, Jay E	15X	401	0.00	2.00
- Check hole in road on birchcrest						
08/21/2021	4100000005	Sandford, Jay E	15X	401	0.00	1.00
- Open park						
08/21/2021	4100000005	Sandford, Jay E	15X	401	0.00	1.00
- Open park						
----- Total For Employee: 4100000005					40.00	4.00
08/16/2021	440000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/17/2021	440000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/18/2021	440000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/19/2021	440000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/20/2021	440000000000013	Bincsik, Robert J	REG	202	8.00	0.00
----- Total For Employee: 440000000000013					40.00	0.00
08/16/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Garbage, check bee issue						
08/16/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
08/16/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
- Water flowers						
08/17/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/17/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Watermain break at School w/ contractors - assist in water turn ons/off						

From: 07/31/2021 To: 08/27/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/17/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Water turn offs/ons for nonpayment				
08/17/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Water flowers				
08/18/2021	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Woodchipping				
08/18/2021	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
		- Water turn offFinal read work order				
08/18/2021	4400000009	Bosas, Rebecca M	REG	401	2.50	0.00
		- Take down slip and slidePut out movie signs				
08/19/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Mow ROWs				
08/19/2021	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
08/20/2021	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
		- Mow/trim/blow/pick up garbage in ROWs				

Total For Employee: 4400000009					40.00	0.00

Hours for Week Beginning: 08/22/2021

08/23/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
08/23/2021	4100000001	Gardner, Rodney E	REG	401	7.00	0.00
08/24/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
08/24/2021	4100000001	Gardner, Rodney E	REG	401	3.00	0.00
08/24/2021	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
08/25/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
08/25/2021	4100000001	Gardner, Rodney E	REG	401	7.00	0.00
08/26/2021	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
08/26/2021	4100000001	Gardner, Rodney E	REG	401	5.00	0.00
08/26/2021	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
08/27/2021	4100000001	Gardner, Rodney E	REG	401	8.00	0.00

Total For Employee: 4100000001					40.00	0.00

08/23/2021	4100000004	Wright, David L	REG	401	1.50	0.00
		- cleaned leaves around air conditioners and washed them out				
08/23/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- put out art in the park signs				
08/23/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checked with dawes const for any assistance				
08/23/2021	4100000004	Wright, David L	REG	401	1.50	0.00
		- cleaned leaves around air conditioners and washed out air conditioners				
08/23/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- fixed ceiling tiles and cleaned around air conditioners and washed then out				
08/23/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checking on parts for the case backhoe				
08/24/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- picked up barricades on bristol road				
08/24/2021	4100000004	Wright, David L	REG	401	6.00	0.00
		- chipped brush				
08/24/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- water stakings				
08/25/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and checked bathrooms				
08/25/2021	4100000004	Wright, David L	REG	401	1.00	0.00
08/25/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- checked on leaking toilet				
08/25/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash				
08/25/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- went to bridgeport for a muffler for #17 backhoe and installed it on #17				
08/26/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- chipped brush				

From: 07/31/2021 To: 08/27/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/26/2021	4100000004	Wright, David L	REG	401	4.00	0.00
		- watered flowers				
08/26/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- handed out door hangers for water samples				
08/26/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash at city hall and picked up supplys				
08/27/2021	4100000004	Wright, David L	REG	401	5.00	0.00
		- trimming trees chipping tree limbs hauling picnic tables and barricades for art in the park				
08/27/2021	4100000004	Wright, David L	REG	401	2.00	0.00
		- checked sewer manholes				
08/27/2021	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened bathrooms				
-----					40.00	0.00
Total For Employee: 4100000004						
08/22/2021	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- Open park				
08/22/2021	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- Open park				
08/23/2021	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- Spread mulch at park				
08/23/2021	4100000005	Sandford, Jay E	REG	401	5.00	0.00
		- Water flowers , pick up movie night signs				
08/23/2021	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- Pull sign posts hit by cars				
08/24/2021	4100000005	Sandford, Jay E	REG	401	8.00	0.00
		- Woodchipping				
08/25/2021	4100000005	Sandford, Jay E	REG	401	4.00	0.00
		- Hand out lead and copper flyers				
08/25/2021	4100000005	Sandford, Jay E	VAC	401	4.00	0.00
		- Vacation				
08/26/2021	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
		- Vacation				
08/27/2021	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
		- Vacation				
-----					40.00	2.00
Total For Employee: 4100000005						
08/23/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/24/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/25/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/26/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
08/27/2021	4400000000000013	Bincsik, Robert J	REG	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000000000013						
08/23/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Replace post/sign				
08/23/2021	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Beautify gardens, get things ready for Art in the Park, deliver mulch				
08/23/2021	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Water turn onsCheck list of water turn offs - get reads				
08/23/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Pick up "Movies in the Park" signs				
08/23/2021	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Leave form calendar				
08/24/2021	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
		- Routine woodchipping Pick up brush at Abrams Park and chip				
08/25/2021	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
		- Absent - Covid Protocol				
08/26/2021	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
		- Absent - Covid Protocol				
08/27/2021	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00

From: 07/31/2021 To: 08/27/2021

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours

		- Absent - Covid Protocol				

Total For Employee: 4400000009					40.00	0.00

Grand Total:					801.00	21.00

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: August 23, 2021
SPONSOR ORGANIZATION: Swartz Creek Community
AUTHORIZED REPRESENTATIVE: Shauntel Manning
WORK ADDRESS: One Dragon Drive HOME ADDRESS: _____
PHONE NO: WORK (810) 591-1802 HOME: 810-591-1815 CELL: () _____

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map) CARNIVAL
FOOT/BIKE RACE CRAFT SHOW
CONCERT OTHER: _____

DATE OF EVENT: 9/24/21
TIME OF EVENT: FROM: 4:45 AM (PM) TO: 6:30 AM (PM)

ESTIMATED NUMBER OF PARTICIPANTS: _____

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:

Crapo → Maple → Morrish →
Miller → Fairchild

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, it's officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Swartz Creek Community BY: Shauntel Manning
(Organization) Schools (Authorized Representative)
APPROVED BY: [Signature] Robert Bensch
(Chief of Police) (Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.
**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

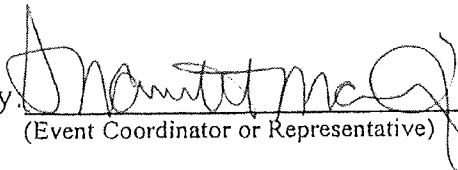
THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE CITY HALL NO LATER THAN THIRTY (30) DAYS PRIOR TO EVENT DATE

CITY OF SWARTZ CREEK PARADE REGULATIONS

The approval of a street closure request and/or a "parade permit" is based on the assumption that the event coordinator(s) fully understand and accept the following regulations regarding the event:

1. The throwing of any object(s) from any vehicle during the course of the parade is prohibited by ordinance. Violations of this ordinance could result in prosecution and/or the denial of future permit requests.
2. The closing of major thorough fares entails the rerouting of thousands of motorists and the interruption of commerce. It is imperative that parades begin and end on time so as not to unnecessarily disrupt the usual course of traffic and business.
3. Parade organizers must provide a means of direct communication between the event coordinator and the Chief of Police (or his designate) during the course of the parade in order to address any dangerous conditions that may develop during the course of the event.
4. The practice of parade participants jumping onto or off of moving vehicles in the parade is prohibited.
5. When determining the staging area for parade participants, organizers should ensure that the area is sufficient in size to accommodate all entries without creating traffic or pedestrian hazards.

It is the responsibility of the event coordinator(s) to ensure that all parade participants are made aware of the regulations that directly affect them and by signing this document hereby acknowledge that they have received a copy of these regulations and accept said responsibility.

By: 
(Event Coordinator or Representative)

For: Swartz Creek Community Schools
(Organization)

CERTIFICATE OF INSURANCE


Producer SET SEG 1520 Earl Avenue East Lansing, MI 48823	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
COMPANIES AFFORDING COVERAGE	

Insured Swartz Creek Community Schools 8354 Cappy Lane Swartz Creek, MI 48473-1299	A MASB-SEG Property/Casualty Pool, Inc.
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS								
A	GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Incidental Medical Malpractice Coverage <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury	PC-00188-201707	7/1/21	7/1/22	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">BI & PD COMBINED OCCURRENCE</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>BI & PD COMBINED AGGREGATE</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>PERSONAL INJURY OCCURRENCE</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>PERSONAL INJURY AGGREGATE</td> <td style="text-align: right;">N/A</td> </tr> </table>	BI & PD COMBINED OCCURRENCE	\$1,000,000	BI & PD COMBINED AGGREGATE	N/A	PERSONAL INJURY OCCURRENCE	\$1,000,000	PERSONAL INJURY AGGREGATE	N/A
BI & PD COMBINED OCCURRENCE	\$1,000,000												
BI & PD COMBINED AGGREGATE	N/A												
PERSONAL INJURY OCCURRENCE	\$1,000,000												
PERSONAL INJURY AGGREGATE	N/A												

CERTIFICATE HOLDER City of Swartz Creek 8083 Civic Dr Swartz Creek, MI 48473	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
---	---

AUTHORIZED REPRESENTATIVE  Deana Coolidge PROPERTY/CASUALTY DEPARTMENT	Date: August 23, 2021
--	-----------------------

City of Swartz Creek Downtown & Schools



**MICHIGAN ECONOMIC DEVELOPMENT CORPORATION
GRANT WITH
CITY OF SWARTZ CREEK**

The Michigan Economic Development Corporation (the "MEDC") enters into a binding agreement (the "Agreement") with City of Swartz Creek (the "Grantee"). As used in this Agreement, the MEDC and Grantee are sometimes individually referred to as a "Party" and collectively as "Parties."

Grantee: City of Swartz Creek
8083 Civic Drive
Swartz Creek, Michigan 48473

I. NATURE OF SERVICES. The purpose of this Agreement is to provide technical assistance funding for Grantee to contribute to the cost to hire Community Image Builders ("CIB Planning") to update the master plan and create a new downtown subarea plan to encourage economic development in the City of Swartz Creek.

II. PERFORMANCE SCHEDULE.

Starting Date: June 29, 2021

Ending Date: June 30, 2022

The term of this Agreement (the "Term") shall commence on the Starting Date and shall continue until the occurrence of an event described in Section XIX of this Agreement.

III. Intentionally omitted.

IV. PAYMENT SCHEDULE INFORMATION.

- A. The MEDC agrees to pay the Grantee a sum not to exceed \$30,000 (the "Grant").
- B. Payment under this Agreement shall be made by the MEDC to Grantee within thirty (30) days of execution of this Agreement.
- C. MEDC requires that payments under this Agreement be processed by electronic funds transfer (EFT). Grantee is required to register to receive payments by EFT at the State Integrated Governmental Management Applications (SIGMA) Vendor Self Service (VSS) website (www.michigan.gov/VSSLogin).
- D. This Agreement does not commit the MEDC to approve requests for additional funds during or beyond this Grant period.

V. MEDC GRANT ADMINISTRATOR. The Grantee must communicate with the MEDC representative named below or his or her designee regarding this Agreement. The Grant Administrator may be changed, at any time, at the discretion of the MEDC.

Michelle Parkkonen (the "Grant Administrator")
Michigan Economic Development Corporation

300 North Washington Square
Lansing, Michigan 48913
parkkonenm@michigan.org

VI. GRANTEE DUTIES.

- A.** Grantee agrees to apply all Grant funds towards paying CIB Planning to complete the following services for the City of Swartz Creek (the "City") during the Term:
 - i. Review and recommend updates to the City's master plan and downtown subarea plan to meet the MEDC's Redevelopment Ready Communities Best Practices; ; and
 - ii. Facilitate formal adoption of the recommended master plan and downtown subarea plan updates which align with RRC Certified level expectations.
- B.** Grantee agrees to contribute no less than \$30,000 of its own funds towards paying for the services described in Section VI(A).
- C.** Grantee agrees to provide to Grant Administrator copies of all drafts of new master plan and downtown subarea plan for review and approval by the Grant Administrator prior to local adoption.
- D.** Grantee agrees to make the updated master plan and downtown subarea plan available on Grantee's website in a timely manner following formal adoption.
- E.** By no later than June 30, 2022, the Grantee agrees to provide a report to the Grant Administrator summarizing the on Grantee's experience with CIB Planning and with the MEDC grant process.

VII. RELATIONSHIP OF THE PARTIES.

- A.** Due to the nature of the services described herein and the need for specialized skill and knowledge of Grantee, the MEDC is entering into this Agreement with Grantee. As a result, neither Grantee nor any of its employees or agents is or shall become an employee of the MEDC due to this Agreement.
- B.** Grantee will provide the services and achieve the results specified in this Agreement free from the direction or control of the MEDC as to means and methods of performance.
- C.** The MEDC is not responsible for any insurance or other fringe benefits, including, but not limited to, Social Security, Worker's Compensation, income tax withholdings, retirement or leave benefits, for Grantee or its employees. Grantee assumes full responsibility for the provision of all such insurance coverage and fringe benefits for its employees.
- D.** All tools, supplies, materials, equipment and office space necessary to carry out the services described in this Agreement are the sole responsibility of Grantee unless otherwise specified herein.
- E.** Grantee shall retain all control of its employees and staffing decisions independent

of the direction and control of the MEDC.

- VIII. ACCESS TO RECORDS.** During the Term, and for Seven years after the Ending Date, the Grantee shall maintain reasonable records, including evidence that the services actually were performed and the identity of all individuals paid for such services, and shall allow access to those records by the MEDC or their authorized representative at any time during this period.
- IX. TERMINATION.** This Agreement shall terminate upon the earlier of the following:
- A.** The Ending Date.
 - B.** Termination by the MEDC, by giving thirty calendar days prior written notice to the Grantee. In the event that the Legislature of the State of Michigan (the "State"), the State Government, or any State official, commission, authority, body, or employee or the federal government (a) takes any legislative or administrative action which fails to provide, terminates or reduces the funding necessary for this Agreement, or (b) takes any legislative or administrative action, which is unrelated to the source of funding for the Grant, but which affects the MEDC's ability to fund and administer this Agreement and other MEDC programs, provided, however, that in the event such action results in an immediate absence or termination of funding, cancellation may be made effective immediately upon delivery of notice to the Grantee.
 - C.** Termination by the MEDC pursuant to Section XIX of this Agreement.
- X. MEDC EMPLOYEES.** The Grantee will not hire any employee of the MEDC to perform any services covered by this agreement without prior written approval from the Chief Executive Officer of the MEDC.
- XI. CONFIDENTIAL INFORMATION.** Except as required by law, the Grantee shall not disclose any information, including targeted business lists, economic development analyses, computer programs, databases and all materials furnished to the Grantee by the MEDC without the prior written consent of the MEDC. All information described in this Section shall be considered "Confidential Information" under this Agreement. Confidential Information does not include: (a) information that is already in the possession of, or is independently developed by, Grantee; (b) becomes publicly available other than through breach of this Agreement; (c) is received by Grantee from a third party with authorization to make such disclosures; or (d) is released with MEDC's written consent.
- XII. PUBLICATIONS.** Except for Confidential Information, the MEDC hereby agrees that researchers funded with the Grant shall be permitted to present at symposia, national, or regional professional meetings, and to publish in journals, theses or dissertations, or otherwise of their own choosing, the methods and results of their research. Grantee shall at its sole discretion and at its sole cost and expense, prior to publication, seek intellectual property protection for any Inventions (as described in Section XIII) if commercially warranted. Grantee shall submit to the MEDC a listing of articles that Grantee has submitted for publication resulting from work performed hereunder in its quarterly report to the MEDC. Grantee shall acknowledge the financial support received from the MEDC, as appropriate, in any such publication.

XIII. INTELLECTUAL PROPERTY RIGHTS. Grantee shall retain ownership to the entire right, title, and interest in any new inventions, improvements, or discoveries developed or produced under this Grant, including, but not limited to, concepts know-how, software, materials, methods, and devices (“Inventions”) and shall have the right to enter into license agreements with industry covering Inventions.

XIV. CONFLICT OF INTEREST. Except as has been disclosed to the MEDC, Grantee affirms that neither the Grantee, nor its Affiliates or their employees has, shall have, or shall acquire any contractual, financial business or other interest, direct or indirect, that would conflict in any manner with Grantee’s performance of its obligations under this Agreement or otherwise create the appearance of impropriety with respect to this Agreement.

Grantee further affirms that neither Grantee nor any affiliates or their employees has accepted or shall accept anything of value based on an understanding that the actions of the Grantee or its affiliates or either’s employees on behalf of the MEDC would be influenced. Grantee shall not attempt to influence any MEDC employee by the direct or indirect offer of anything of value. Grantee also affirms that neither Grantee, nor its Affiliates or their employees has paid or agreed to pay any person, other than bona fide employees and consultants working solely for Grantee or its Affiliate, any fee, commission, percentage, brokerage fee, gift or any other consideration contingent upon or resulting from the execution of this Agreement.

In the event of change in either the interests or services under this Agreement, Grantee will inform the MEDC regarding possible conflicts of interest which may arise as a result of such change. Grantee agrees that conflicts of interest shall be resolved to the MEDC’s satisfaction or the MEDC may terminate this Agreement. As used in this Paragraph, “conflict of interest” shall include, but not be limited to, conflicts of interest that are defined under the laws of the State of Michigan.

XV. INDEMNIFICATION AND GRANTEE LIABILITY INSURANCE. To the extent permitted by law, the Grantee shall indemnify, defend and hold harmless the MEDC, its corporate board of directors, executive committee members including its participants, its officers, agents, and employees (the “Indemnified Persons”) from any damages that it may sustain through the negligence of the Grantee pertaining to the performance of this Agreement.

The Grantee shall maintain such insurance to protect the Indemnified Persons from claims that might arise out of or as a result of the Grantee’s operations; however, Grantee’s indemnification obligation shall not be limited to the limits of liability imposed under the Grantee’s insurance policies. The Grantee will provide and maintain its own general liability, property damage, and workers compensation insurance. The insurance shall be written for not less than any limits of liability required by law for the Grantee’s obligation for indemnification under this Agreement.

XVI. TOTAL AGREEMENT. This Agreement is the entire agreement between the Parties superseding any prior or concurrent agreements as to the services being provided, and no oral or written terms or conditions which are not contained in this Agreement shall be binding.

- XVII. ASSIGNMENT/TRANSFER/SUBCONTRACTING.** Except as contemplated by this Agreement, the Grantee shall not assign, transfer, convey, subcontract, or otherwise dispose of any duties or rights under this Agreement without the prior specific written consent of the MEDC. Any future successors of the Grantee will be bound by the provisions of this Agreement unless the MEDC otherwise agrees in a specific written consent. The MEDC reserves the right to approve subcontractors for this Agreement and to require the Grantee to replace subcontractors who are found to be unacceptable.
- XVIII. COMPLIANCE WITH LAWS.** The Grantee is not and will not during the Term be in violation of any laws, ordinances, regulations, rules, orders, judgments, decrees or other requirements imposed by any governmental authority to which it is subject, and will not fail to obtain any licenses, permits or other governmental authorizations necessary to carry out its duties under this Agreement.
- XIX. DEFAULT.** The occurrence of any one or more of the following events or conditions shall constitute an "Event of Default" under this Agreement, unless a written waiver of the Event of Default is signed by the MEDC: (a) any representation, covenant, certification or warranty made by the Grantee shall prove incorrect at the time that such representation, covenant, certification or warranty was made in any material respect; (b) the Grantee's failure generally to pay debts as they mature, or the appointment of a receiver or custodian over a material portion of the Grantee's assets, which receiver or custodian is not discharged within Sixty calendar days of such appointment; (c) any voluntary bankruptcy or insolvency proceedings are commenced by the Grantee; (d) any involuntary bankruptcy or insolvency proceedings are commenced against the Grantee, which proceedings are not set aside within Sixty calendar days from the date of institution thereof; (e) any writ of attachment, garnishment, execution, tax lien, or similar writ is issued against any property of the Grantee, which is not removed within Sixty calendar days. (f) the Grantee's failure to comply with the reporting requirements hereof; (g) the Grantee's failure to comply with any obligations or duties contained herein; (h) Grantee's use of the Grant funds for any purpose not contemplated under this Agreement.
- XX. AVAILABLE REMEDIES.** Upon the occurrence of any one or more of the Events of Default, the MEDC may terminate this Agreement immediately upon notice to the Grantee. The termination of this Agreement is not intended to be the sole and exclusive remedy in case any Event of Default shall occur and each remedy shall be cumulative and in addition to every other provision or remedy given herein or now or hereafter existing at law or equity.
- XXI. REIMBURSEMENT.** If this Grant is terminated as a result of Section XIX(h) hereof, the MEDC shall have no further obligation to make a Grant disbursement to the Grantee. The Grantee shall reimburse the MEDC for disbursements of the Grant determined to have been expended for purposes other than as set forth herein as well as any Grant funds, which were previously disbursed but not yet expended by the Grantee.
- XXII. NOTICES.** Any notice, approval, request, authorization, direction or other communication under this Agreement shall be given in writing and shall be deemed to have been delivered and given for all purposes: (a) on the delivery date if delivered by electronic mail or by confirmed facsimile; (b) on the delivery date if delivered personally to the Party to whom the same is directed; (c) One business day after deposit with a commercial overnight carrier, with written verification of receipt; or (d) Three business days after the mailing date, whether or not actually received, if sent by U.S. mail, return receipt requested, postage and charges prepaid, or any other means of rapid mail delivery for which a receipt

is available. The notice address for the Parties shall be the address as set forth in this Agreement, with the other relevant notice information, including the recipient for notice and, as applicable, such recipient's fax number or e-mail address, to be as reasonably identified by notifying Party. The MEDC and Grantee may, by notice given hereunder, designate any further or different addresses to which subsequent notices shall be sent.

- XXIII. AMENDMENT.** This Agreement may not be modified or amended except pursuant to a written instrument signed by the Parties.
- XXIV. GOVERNING LAW.** This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The terms of this provision shall survive the termination or cancellation of the Agreement
- XXV. COUNTERPARTS AND COPIES.** The Parties hereby agree that the faxed signatures of the Parties to this Agreement shall be as binding and enforceable as original signatures; and that this Agreement may be executed in multiple counterparts with the counterparts together being deemed to constitute the complete agreement of the Parties. Copies (whether photostatic, facsimile or otherwise) of this Agreement may be made and relied upon to the same extent as though such copy was an original.
- XXVI. JURISDICTION.** In connection with any dispute between the Parties under this Agreement, the Parties hereby irrevocably submit to jurisdiction and venue of the Michigan circuit courts of the State of Michigan located in Ingham County. Each Party hereby waives and agrees not to assert, by way of motion as a defense or otherwise in any such action any claim (a) that it is not subject to the jurisdiction of such court, (b) that the action is brought in an inconvenient forum, (c) that the venue of the suit, action or other proceeding is improper or (d) that this Agreement or the subject matter of this Agreement may not be enforced in or by such court.
- XXVII. SEVERABILITY.** All of the clauses of this Agreement are distinct and severable and, if any clause shall be deemed illegal, void or unenforceable, it shall not affect the validity, legality or enforceability of any other clause or provision of this Agreement. To the extent possible, the illegal, void or unenforceable provision shall be revised to the extent required to render the Agreement enforceable and valid, and to the fullest extent possible, the rights and responsibilities of the Parties shall be interpreted and enforced to preserve the Agreement and the intent of the Parties. Provided, if application of this section should materially and adversely alter or affect a Party's rights or obligations under this Agreement, the Parties agree to negotiate in good faith to develop a structure that is as nearly the same structure as the original Agreement (as may be amended from time to time) without regard to such invalidity, illegality or unenforceability.
- XXVIII. PUBLICITY.** At the request and expense of the MEDC, the Grantee will cooperate with the MEDC to promote the Grant Activities through one or more of the placement of a sign, plaque, media coverage or other public presentation at the project or other location acceptable to the Parties.
- XXIX. SURVIVAL.** The terms and conditions of sections VII, VIII, XI, XV, XVII, XXIV, XXVI and XXVII shall survive termination of this Agreement.

(remainder of page intentionally left blank)

The signatories below warrant that they are empowered to enter into this Agreement.

GRANTEE ACCEPTANCE: City of Swartz Creek

Dated: _____

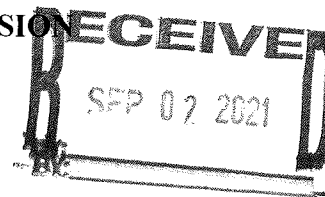
By: Adam Zettel
Its: City Manager

MEDC ACCEPTANCE: Michigan Economic Development Corporation

Dated: _____

By: Christin Armstrong
Its: Secretary

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21009**



- Consumers Energy Company requests Michigan Public Service Commission’s approval to commence a renewable energy cost reconciliation proceeding for the 12-month period ended December 31, 2020.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, (517) 788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Tuesday, September 14, 2021 at 9:30 AM**

BEFORE: **Administrative Law Judge Sharon Feldman**

LOCATION: **Video/Teleconferencing**

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company’s (Consumers Energy) June 30, 2021 application requesting the Commission to: 1) determine that Consumers Energy’s 2020 Renewable Energy Cost Reconciliation is reasonable and prudent and meets all relevant requirements under Act 295, as amended; 2) reconcile the pertinent revenues recorded and the allowance for the non-volumetric revenue recovery mechanism with the amounts actually expensed and projected according to Consumers Energy’s plan for compliance, including: (a) making a determination of the Consumers Energy’s compliance with the Renewable Energy standards, and (b) adopting the proposed change in Transfer Price methodology for Company-owned facilities; 3) establish a Transfer Price of \$81.19 per MWh for renewable energy and advanced cleaner energy capacity and for renewable energy and advanced cleaner energy to be recovered through the power supply cost recovery clause under MCL 460.6j; 4) provide approval for Consumers Energy to utilize surplus Energy Waste Reduction Credits from 2020 to offset future renewable energy requirements; and 5) grant other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by September 7, 2021. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21009**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 2008 PA 295, MCL 460.1001 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

2112-E



THIS IS A LEGALLY BINDING CONTRACT, IF NOT UNDERSTOOD, SEEK LEGAL COUNSEL
- Purchase Agreement -



1. **AGENCY AGREEMENT** – The Buyer(s) are in receipt of the Agency Disclosure Form and acknowledge selecting the following agency representation as marked below:

- Seller's Agent
- Buyer's Agent
- Transaction Coordinator
- Designated Seller's Agent
- Designated Buyer's Agent
- Dual Agent Representing both the Seller(s) and the Buyer(s)

2. **OFFER TO PURCHASE** – The undersigned, hereinafter known as "Buyer(s)" hereby agrees to purchase property listed with **RE/MAX SELECT** And purchased through **ATLAS REAL ESTATE**, the property commonly known as **8067 MILLER ROAD, SWARTZ CREEK, MI 48472** and legally described as **W 55 FT OF LOT 2 BLK 1 AND W 55 FT OF LOT 4 BLK 1 VILLAGE OF SWARTZ CREEK SEC 2 T6N R5E**

(Property size and square footage of all structures located herein are approximate and not guaranteed.)

Tax I.D. # **58-02-529-021** and located in the City Village Township of **SWARTZ CREEK**
County of **GENESEE** Michigan, subject to all existing building and use restrictions, easements and zoning ordinances, if any, and to pay therefore, the sum of **(\$192,500)**
ONE HUNDRED NINETY TWO THOUSAND FIVE HUNDRED AND 00/100 ----- 00/100 Dollars.

3. **TERMS OF PURCHASE** – As indicated by "X" below, (other unmarked terms do not apply). Payment of the cash portion of the purchase price is to be a cashier's check or certified funds.

- Cash Sale:** The full purchase price upon the delivery of a recordable Warranty Deed conveying title in the condition provided for herein. Funds to be verified on or before _____, payable in the form of a cashier's check or certified funds.
- New Mortgage:** The full purchase price upon the delivery of a recordable Warranty Deed conveying title in the condition provided for herein. Contingent upon property appraising for a minimum of sales price, if required and Buyer(s)'s ability to obtain a **CONVENTIONAL** mortgage, at no cost to the Seller(s) unless agreed to in writing, amortized for no less than **30** years, in the amount of **80** % of purchase price, which Buyer(s) agrees to make written application by (Date) **8/1/2021** at **PM**.

In the event that the Buyer(s) does not make written application for financing by the date provided above, the Seller(s) may terminate this agreement by written notification to the Buyer(s).

Buyer(s) to provide Seller(s) with a written ***mortgage commitment*** (Definition: In regards to the loan applied for, the Lender has examined and underwritten the loan regarding the Buyer(s)'s credit, income, reserves, and qualifying ratios.) by (Date) **8/27/2021** at **(PM)**. In the event Buyer(s) does not provide the Seller(s) with a written mortgage commitment by the date provided above, the Seller(s) may terminate this agreement by a written notice to the Buyer(s).

Buyer(s) to provide Seller(s) with a written ***clear to close*** (Definition: All approval conditions have been satisfied, the loan is approved and funds are available to close.) by (Date) **9/3/2021** at **(PM)**. In the event Buyer(s) does not provide the Seller(s) with a written clear to close by the date provided above, the Seller(s) may terminate this agreement by a written notice of termination to the Buyer(s).

Any extensions to the above time frames must be in writing and agreed to by both parties to be valid.

- Sale to Existing Mortgage or Land Contract:** Upon execution and delivery of
 - A recordable Warranty Deed and subject to existing mortgage.
 - Assignment of vendee interest in land contract.

Buyer(s) to pay the difference (approximately \$) between the purchase price and the balance as of the day of closing, of said mortgage or land contract bearing interest at % per annum and with monthly payments of \$ which do do not include tax and/or insurance, which Buyer(s) assumes and agrees to pay. Buyer(s) agrees to reimburse Seller(s) for any funds held in escrow. Buyer(s) to pay all taxes and insurance costs if not included in the monthly payment stated above (see paragraph 8). **SELLER(S) UNDERSTANDS THAT THE SALE OR TRANSFER OF THE PROPERTY DESCRIBED IN THIS AGREEMENT MAY NOT RELIEVE THE SELLER(S) OF ANY LIABILITY THAT SELLER(S) MAY HAVE UNDER THE MORTGAGE(S) OR LAND CONTRACT(S) TO WHICH THE PROPERTY IS SUBJECT, UNLESS OTHERWISE AGREED TO BY THE LENDER OR VENDOR OR REQUIRED BY LAW OR REGULATION.**

Land Contract: The down payment of (\$) Dollars and the execution of a land contract, acknowledging payment of that sum and calling for the payment of the remainder of the purchase money of \$ in payments of \$ or more, which (SHALL/SHALL NOT) include interest payment at the rate of % percent per annum, and which (SHALL/SHALL NOT) include prepaid taxes and insurance. The contract shall be paid in full on or before years from the date of sale. Buyer(s) agrees to provide Seller(s) a recent credit report on or before , which must be approved or rejected in writing by the Seller(s) within days of receipt of said credit report. In the event Buyer(s) does not provide the Seller(s) with a written credit report by the date provided above, the Seller(s) may terminate this agreement by a written notice to the Buyer(s).

4. PURSUANT TO THE ABOVE IDENTIFIED TERMS OF PURCHASE, SELLER(S) AND BUYER(S) AGREE TO CLOSE ON OR BEFORE 9/15/2021 (DATE) UNLESS OTHERWISE MUTUALLY AGREED IN WRITING. BUYER(S) AND SELLER(S) HAVE A RIGHT TO REQUEST A COMPLETE COPY OF CLOSING DOCUMENTS 48 HOURS PRIOR TO CLOSING.

5. FIXTURES AND IMPROVEMENTS – All improvements and fixtures are included in the purchase price including, if now in or on the property, the following: all buildings, landscaping; lighting fixtures and their shades and bulbs; ceiling fans; drapery and curtain hardware; window coverings, shades and blinds; built-in kitchen appliances, including garbage disposal, drop-in ranges and range hood; wall to wall carpeting, if attached; all attached mirrors; all attached shelving; attached work benches; stationary laundry tubs; water softener (unless rented); water heater; sump pump; water pump and pressure tank; heating and air conditioning equipment (window units excluded); attached humidifiers; heating units, including add-on wood stoves and wood stoves connected by flue pipe; fireplace screens; inserts and grates; fireplace doors, if attached; liquid heating and cooking fuels in tank(s) at time of transfer of possession (tanks will not be empty unless now empty); liquid heating and cooking fuels in tank(s) if owned by Seller(s); TV antenna and complete rotor equipment; all support equipment for in ground pools; screens and storm windows and doors; awnings; basketball backboard and goal; mailbox; fences; detached storage buildings; underground sprinkling, including the pump; installed outdoor grills; all plantings and bulbs; garage door opener and control(s); and any and all items and fixture permanently affixed to the property.
INCLUDED: SEE PERSONAL PROPERTY SHEET

6. TITLE – As evidence of title, Seller(s) agrees to furnish Buyer(s) at Seller(s)'s cost, a title commitment and after closing, a policy of title insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and insuring the title in marketable condition. Any additional expenses incurred in obtaining a Without Exceptions title Policy will be the responsibility of the Buyer(s). **Title Objections:** If objection to the title is made, based upon written opinion of the Buyer(s)'s attorney that the title is not marketable as required for performance hereunder, the Seller(s) shall have thirty (30) days from the date they are notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) if unable to remedy the title, to refund the deposit in full termination of this agreement. If the Seller(s) remedies the title within the time specified, the Buyer(s) agrees to complete the sale.

7. **POSSESSION** – Possession to be given immediately following closing; days by 12:00 noon; subject to rights of tenants, if any. Seller(s) agrees to pay Buyer(s) rent (which commences the day of closing), during time of Seller(s) occupancy after closing \$_____ per day; at an amount prorated per day equal to Buyer(s)' monthly payment including principal, interest, taxes, insurance, condominium dues and association dues. Seller(s) further agree and authorize said REALTOR® to retain and deposit in REALTOR®'s or designee's Trust Account, monies agreed upon during Seller(s)'s occupancy. Seller(s) further authorizes said REALTOR® or designee to disburse said funds necessary following possession, paying to Buyer(s) the amount due and returning to Seller(s) the unused portion as determined by the date property is vacated and keys surrendered to the Buyer(s) or the Listing REALTOR® and further paying the final water and sewer bill, if applicable, and disbursing remaining funds to the Seller(s). **The parties acknowledge that the REALTOR®(s) has no obligation implied or otherwise for seeing that the premises are vacated on the date specified or for the condition of the premises, etc., but is acting only as an escrow agent for holding of the occupancy deposit. If possession is for more than 50 days occupancy money is to be released in 30-day increments, if requested by Buyer(s).**

7a. At the time of possession, the Seller(s) will have the property free and clear of trash and debris. Buyer(s) acknowledges responsibility of transferring all utilities the day possession is given.

7b. Any notification received by the Seller(s) pertaining to the property must be disclosed to the Buyer(s) prior to closing.

7c. If Seller(s)'s Tenants occupy the property, then:

- Seller(s) will have the tenants vacate the property before closing.
- Buyer(s) will be assigned all Landlord rights and security deposit and rents pro-rated to date of closing, with Buyer(s) assuming Landlord rights and obligations the day of closing.

8. **TAXES – TAXES ARE PRO-RATED BASED UPON THIS AGREEMENT BETWEEN THE BUYER(S) AND THE SELLER(S).** Seller(s) agrees to pay all taxes, fees and assessments that are a lien against the premises as of the time of closing. Seller to pay all state and county transfer taxes. Further, at closing, the immediately previous December and July, if any, tax bills will be pro-rated as paid in advance based upon the current year of January 1st through December 31st and July 1st through June 30th respectively, unless otherwise agreed to herein.

LOCAL MUNICIPALITIES' TAXES MAY BE BASED ON DIFFERENT DUE DATES AND HAVE NO EFFECT ON TAX PRO-RATIONS AGREED UPON IN THIS PURCHASE AGREEMENT.

Buyer(s) acknowledge that they are responsible for all real estate tax bills due after date of closing.

The Personal Residence Exemption Status of the above named property and the potential property assessment increase due to change of ownership should be verified by Buyer(s) with the taxing entity.

9. **BUYER(S) AGREE(S)** – that they have examined the before identified property, the Seller(s)'s property disclosure, if applicable and agrees to accept the same "AS IS" unless otherwise hereafter specified.

SELLER shall maintain utilities and property in it's present condition until time of possession including but not limited to lawn care and snow removal. Seller is liable to buyer for damage to the property occurring after closing and before vacating, to the extent not covered by buyers homeowners policy, as well as for any deductible portions of a covered claim.

10. **HOME INSPECTIONS** - Yes No Buyer(s) Initials: [Signature] Seller(s) Initials: [Signature]

Buyer(s) shall have the option for 7 calendar days after acceptance of this agreement to have the Home Inspection Completed by an Inspector of the Buyer(s) choice at the Buyer(s) expense. If not satisfied with the condition of the property, the Buyer(s) shall notify the Seller(s) and/or Seller(s)'s Agent in writing with a copy of the inspection report(s) specifying any defective, or unsatisfactory condition(s). If no written notice of a defective condition is received or no inspection is held within the time allotted, the right to inspect shall be deemed waived and the Buyer(s) shall accept the property "as is". In the event of a timely and valid notice of unsatisfactory defect or unsatisfactory test result, the Buyer(s) shall have the option to request Seller(s) to correct the defect, or terminate this agreement with full refund of the Earnest Money Deposit to the Buyer(s). In the event Buyer(s) requests a correction of the defect, Seller(s) has the option to notify in writing within 5 calendar days of said notice agreeing to correct the defect as outlined above or the Buyer(s)'s Earnest Money Deposit will be returned in full termination of this agreement.

IF BUYER(S) ELECT TO WAIVE THEIR INSPECTION OPPORTUNITY, they acknowledge that they are doing so against the advice of the REALTOR®(S) involved in this transaction.

[Signature] [Signature]

11. ALL REQUESTED TESTS BELOW MUST BE COMPLETED BY

WITHIN 7 DAYS OF RECEIPT OF BUYERS MORTGAGE COMMITMENT. If not satisfied with the condition of the property, the Buyer(s) shall notify the Seller(s) and/or Seller(s)'s Agent in writing with a copy of the inspection report(s) specifying any defective or unsatisfactory condition(s), no later than 3 calendar days following inspection. If no written notice of a defective condition is received or no inspection or test is held within the time allotted, the right to inspect shall be deemed waived and the Buyer(s) shall accept the property "as is". In the event of a timely and valid notice of unsatisfactory defect or unsatisfactory test result, the Buyer(s) shall have the option to request Seller(s) to correct the defect, or terminate this agreement with full refund of the Earnest Money Deposit to the Buyer(s). In the event Buyer(s) requests a correction of the defect, Seller(s) has the option to notify in writing within 5 calendar days of said notice agreeing to correct the defect as outlined above or the Buyer(s)'s Earnest Money Deposit will be returned in full termination of this agreement.

- Yes No **WELL TEST:** Sale subject to Buyer(s)'s receipt and satisfaction of well/water test.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **SEPTIC TEST:** Sale subject to Buyer(s)'s receipt and satisfaction of septic test.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **RADON TEST:** Sale subject to Buyer(s)'s receipt and satisfaction of radon test.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **PERCOLATION TEST:** Sale subject to Buyer(s)'s receipt and satisfaction of perk test.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **INSPECTION FOR WOOD DESTROYING INSECTS:** Sale subject to Buyer(s)'s receipt and satisfaction of inspection for wood destroying insects by licensed contractor.
Test to be paid by: Seller(s) Buyer(s)
- Yes No **OTHER INSPECTION:**
Test to be paid by: Seller(s) Buyer(s)
- Yes No **SURVEY:** Sale subject to Buyer(s)'s receipt and satisfaction of a
 MORTGAGE Yes No STAKE Yes No
Survey to be paid by: Seller(s) Buyer(s)

NOTICE: If mortgage report (survey) is required by mortgage lender, said lender may deny financing due to easements, encroachments or other unforeseen circumstances. Buyer(s) shall be required to pay for said inspection unless otherwise agreed to in writing.

NOTICE: Lender may require the above mentioned inspection(s) as a condition of financing. If checked "no" and lender requires this report, Buyer(s) shall be required to pay for said inspection unless otherwise agreed to in writing.

LENDER REQUIRED REPAIRS, if any, shall be paid by:

Seller(s) not to exceed \$0 Buyer(s) not to exceed \$0

Yes No **Home Warranty** Paid for by: Seller(s) Buyer(s)

12. RECEIPT OF DISCLOSURES - Buyer(s) acknowledge that they have received copies of the following:

Agency Disclosure Lead Based Paint Seller(s)'s Disclosure Land Division Act, P.A. 87
(see attachments, if any) [Metes & Bounds]

13. FEES OR CONSIDERATIONS - Buyer(s) and Seller(s) hereby acknowledge notice of the fact that REALTOR®(s) may accept a fee or consideration with regard to the placement of a loan, mortgage, home warranty, life, fire, theft, title insurance, casualty or hazard insurance arising from this transaction and expressly consent thereto as required by the provisions of rules promulgated under the Michigan Real Estate Licensing Law.

14. The Seller(s) and Buyer(s) agree that the terms of this transaction may be released to the NORTH OAKLAND COUNTY BOARD OF REALTORS for distribution according to the rules and regulations promulgated for distribution of the same.

15. **"TIME IS OF THE ESSENCE"** – With respect to this agreement, the parties agree that no extensions of time limits are binding unless specifically agreed to in writing. This agreement shall be construed without regard to the party or parties responsible for its preparation.

16. **BINDING ARBITRATION** - Any claim or demand of Seller(s) or Buyer(s) arising out of the agreement but limited to any dispute over the disposition of any earnest money deposits or arising out of or related to the physical condition of any property covered by this agreement, including without limitation, claims of fraud, misrepresentation, warranty and negligence, shall be settled in accordance with the rules, then in effect, adopted by the American Arbitration Association for residential arbitration. This is a voluntary agreement between the Buyer(s), Seller(s) and REALTOR® Broker/REALTOR® Agent(s). Failure to agree to arbitrate does not affect the validity of this agreement. A judgment of any circuit court shall be rendered on the award or determination made pursuant to this agreement. This agreement is specifically made subject to and incorporates the provisions of Michigan law governing arbitrations, MCL 600.5001; MSA 27A.5001, as amended, and the applicable court rules, MCR 3.602, as amended. **This agreement is enforceable as to all parties and REALTOR® Broker(s)/REALTOR® Agent(s) who have agreed to arbitrate as acknowledged by their initials below.** The terms of this provision shall survive the closing.

Seller(s) Initials	_____	Buyer(s) Initials	_____
REALTOR® Broker(s)/	_____	REALTOR® Broker(s)/	_____
REALTOR® Agent(s) Initials	_____	REALTOR® Agent(s) Initials	_____

17. **DEFAULT** – In the event Seller(s) or Buyer(s) defaults in the completion of this transaction, Seller(s) or Buyer(s) may pursue his or her legal or equitable remedies. In the event of Buyer(s) default, the earnest money deposit shall be forfeited.

18. **REALTOR®'S AUTHORIZATION** – The undersigned REALTOR®(s) is hereby authorized to present this offer to the Seller(s), and to obtain the Seller(s)' signature to which written acceptance of the Purchase Agreement, when signed, and acceptance conveyed to the buyer, shall constitute a binding agreement between Buyer(s) and Seller(s). The Buyer(s) herewith deposits the sum of **TWO THOUSAND FIVE HUNDRED AND 00/100** Dollars (**\$2,500.00**) in the form of * as good will or earnest money that Buyer(s) will comply with the terms and conditions hereof and within the time limited therefore, which sum is to be credited on the purchase price in the event the sale is completed or refunded forthwith if offer is not accepted by Seller(s) making this agreement null and void. Said deposit must be verified in REALTOR®'s account before deposit can be refunded to Buyer(s).

19. **RECEIPT** - REALTOR® on this date, acknowledges receipt from the Buyer(s) of the amount of earnest money herein before mentioned. All deposits are to be held in the Selling REALTOR®'s trust account, unless otherwise specified, in accordance with the terms hereof and in accordance with the current regulations of the Michigan Department of Consumer and Industry Services. Or unless otherwise specified: ***DEPOSIT IS PAYABLE WITHIN 2 DAYS OF ACCEPTANCE**

Date: _____ Office ID # **(275041)** Company: **ATLAS REAL ESTATE**
By: **JEFFERY R. DAWLEY** SALESPERSON, Perm. ID # **(132748)** Phone: **810-636-3400**

20. **AGREEMENT** – The Buyer(s) and Seller(s) agree that they have read this document and understand thoroughly the contents herein and agree that there are no different or additional written or verbal understandings. The covenants herein, shall also bind the heirs, personal representatives, administrators, executors, assigns and successors of the respective parties. This entire agreement supercedes any and all understandings and agreements, and both parties agree that neither party has relied on any representation of the REALTOR®, his/her REALTOR® salesperson(s) or REALTOR®'s agents concerning the fitness and condition of the property. **The REALTOR®(s) and his/her REALTOR® agents assume no responsibility for the condition of the property or for the performance of the contract. The parties hereto hold harmless the real estate offices and agents for any adverse conditions.** We acknowledge that REALTOR®(s) are not acting as appraisers, builders, accountants, environmentalists, inspectors, tax advisors, or lawyers. **The Buyer(s) and the Seller(s) agree that a facsimile transmission or electronic signature of any original document shall have the same effect as an original. Any signature required on an original shall be considered complete when a facsimile copy has been signed. The parties agree that originally signed facsimile copies of documents shall be appended to the originals thereof, and given full effect as if an original.**

21. **OTHER TERMS AND CONDITIONS** – **SUBJECT TO THE CLOSING OF BUYERS HOME LOCATED AT 6278 PATRICIA DR., GRAND BLANC, MI 48439 ON OR BEFORE SEPT., 10, 2021.**

22. **ACKNOWLEDGEMENT** – Buyer(s), by signing this offer, further acknowledges receipt of a copy of this written offer.

Buyer(s) has the right to rescind this offer in writing until notice is given to Buyer(s) or Buyers Agent of Seller(s)'s acceptance. If notice of acceptance of this offer by the Seller(s) is not given by (Date) 7/25/2021 at 6:00 PM this offer will expire and be of no further force and effect.

CHAD TOMS
Buyer: Print Name

M
Marital Status

[Signature]
Buyer: Signature

DAWN TOMS
Buyer: Print Name
Address: 6278 PATRICIA DRIVE

M
Marital Status

Dawn Toms
Buyer: Signature

City: GRAND State: MI Zip: 48439 Phone: _____
BLANC

[Signature]
Witness

(Date) 7/22/2021

23. **SELLER(S)'S ACCEPTANCE** – Seller(s)'s hereby accept the Buyer(s)'s offer and acknowledge receipt of a copy of this agreement.

Seller: Print Name

Marital Status

Seller: Signature

Seller: Print Name

Marital Status

Seller: Signature

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

(Date)

Witness

24. **COUNTER OFFER** – This Purchase Agreement is amended as follows:

Seller(s) has the right to rescind this offer in writing and accept other offers until Seller(s) or Listing Agent has received notice of Buyer(s)'s acceptance. If notice of acceptance of this offer by the Buyer(s) is not given by (Date) _____ at _____ AM, this offer will expire and be of no further force and effect.

Seller: Print Name

Marital Status

Seller: Signature

Seller: Print Name

Marital Status

Seller: Signature

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

(Date) _____ Witness

25. **BUYER(S)'S ACCEPTANCE OF COUNTER OFFER** – (Date) _____, at _____ AM. In the event the acceptance was subject to certain changes from Buyer(s)'s offer, Buyer(s) agrees to accept said changes, and all other terms and conditions remain unchanged.

Buyer: Signature

Buyer: Signature
(Date) _____

Witness

26. **REALTOR® CONTACT INFORMATION** –

JEFFERY R. DAWLEY
Buyer(s) REALTOR® Name
ATLAS REAL ESTATE
Broker/Company Name
810-636-3400/810-869-3800 (CELL)
Company Phone Number

ANDREA FICK
Seller(s) REALTOR® Name
RE/MAX SELECT
Broker/Company Name
888-238-8888/ 810-397-4501(CELL)
Company Phone Number



**RE/MAX
Select**

Personal Property Sheet

IN CONNECTION WITH THE SALE OF 8067 Miller Rd. Swartz Creek, MI 48473
(Property Address)

This agreement is a part of the Purchase Agreement dated 7/1/2021

The following list of personal property is included in the purchase price and is conveyed "as is" with no warranty either expressed or implied, being of no monetary value.

<u>Refrigerator</u>	_____
<u>Appliance</u>	_____
<u>Dishwasher</u>	_____
<u>Microwave</u>	_____
_____	_____
_____	_____

It is hereby understood that Re/Max Select **DOES NOT** warranty or guarantee the condition, age or operation of the above items.

Further, Sellers and Purchasers hereby release and hold harmless Re/Max Select and its agents from any cost or liabilities that may occur in connection with the listed items.

The Sellers agree to convey to the Buyers the above personal property on consummation of this real estate sale.

[Signature]
Witness

[Signature]
Seller

[Signature]
Witness

Seller
Authentisign
[Signature]
7/21/2021 4:12:15 PM EDT

7-21-2021

Purchaser
Authentisign
Dawn Toms
7/22/2021 12:53:39 PM EDT

7-21-2021

Dated this 1 day of July, 2021

SELLER'S DISCLOSURE STATEMENT



Property Address: 8067 Miller Rd, Swartz Creek, MI 48473 MICHIGAN

Purpose of Statement: This statement is a disclosure of the condition of the property in compliance with the Seller Disclosure Act. This statement is a disclosure of the condition and information concerning the property, known by Seller. Unless otherwise advised, the Seller does not possess any expertise in construction, architecture, engineering, or any other specific area related to the construction or condition of the improvements on the property or the land. Also, unless otherwise advised, the Seller has not conducted any inspection of generally inaccessible areas such as the foundation or roof. This statement is not a warranty of any kind by the Seller or by any Agent representing the Seller in this transaction, and is not a substitute for any inspections or warranties the Buyer may wish to obtain.

Seller's Disclosure: The Seller discloses the following information with the knowledge that even though this is not a warranty, the Seller specifically makes the following representations based on the Seller's knowledge at the signing of this document. Upon receiving this statement from the Seller, the Seller's Agent is required to provide a copy to the Buyer or the Agent of the Buyer. The Seller authorizes its Agent(s) to provide a copy of this statement to any prospective Buyer in connection with any actual or anticipated sale of property. The following are representations made solely by the Seller and are not the representations of the Seller's Agent(s), if any. THIS INFORMATION IS A DISCLOSURE ONLY AND IS NOT INTENDED TO BE A PART OF ANY CONTRACT BETWEEN BUYER AND SELLER.

Instructions to the Seller: (1) Answer all questions, (2) Report known conditions affecting the property, (3) Attached additional pages with your signature if additional space is required. (4) Complete this form yourself. (5) If some items do not apply to your property, check NOT AVAILABLE. If you do not know the facts, check UNKNOWN. FAILURE TO PROVIDE A PURCHASER WITH A SIGNED DISCLOSURE STATEMENT WILL ENABLE A PURCHASER TO TERMINATE AN OTHERWISE BINDING PURCHASE AGREEMENT.

Appliances / Systems / Services: The items below are in working order. (The items listed below are included in the sale of the property only if the purchase agreement so provides.)

	Yes	No	Unknown	Not Available		Yes	No	Unknown	Not Available
Range/Oven	/				Lawn Sprinkler System		/		
Dishwasher	/				Water Heater	/			
Refrigerator	/				Plumbing System	/			
Hood / Fan	/				Water Softener / Conditioner	/			
Disposal	/				Well & Pump		/		
TV Antenna, TV Rotor & Controls		/			Septic Tank & Drain Field		/		
Electrical System	/				Sump Pump		/		
Garage Door Opener & Remote Control	/				City Water System	/			
Alarm System		/			City Sewer System	/			
Intercom		/			Central Air Conditioning	/			
Central Vacuum		/			Central Heating System	/			
Attic Fan			/		Wall Furnace		/		
Pool Heater, Wall Liner & Equipment				/	Humidifier			/	
Microwave	/				Electric Air Filter			/	
Trash Compactor	/				Solar Heating System		/		
Ceiling Fan	/				Fireplace & Chimney		/		
Sauna/Hot Tub	/				Wood Burning System		/		
Washer	/				Dryer	/			

Explanations (attach additional sheets if necessary):

UNLESS OTHERWISE AGREED, ALL HOUSEHOLD APPLIANCES ARE SOLD IN WORKING ORDER EXPECT AS NOTED, WITHOUT WARRANTY BEYOND DATE OF CLOSING.

Property conditions, improvements & additional information:

- Basement/Crawlspace: Has there been evidence of water? If yes, please explain: Typical of Michigan basement w/ water. No unusual or damaging water. Yes No
- Insulation: Describe, if known: Urea Formaldehyde Foam Insulation (UFFI) is installed? Unknown Yes No
- Roof: Leaks? Approximate age if known: Yes No
- Well: Type of well (depth/diameter, age and repair history, if known):
Has the water been tested? Yes No
If yes, date of last report/results:
- Septic Tanks/Drain Fields: Condition, if known:

INITIAL [Signature]
[Initials]

6. Heating System: Type/approximate age: Baler / N/A

7. Plumbing System: Type: copper galvanized other Unknown
Any known problems: _____

8. Electrical System: Any known problems? No

9. History of Infestation, if any: (termites, carpenter ants, etc.) _____

10. Environmental problems: Are you aware of any substances, materials or products that may be an environmental hazard such as, but not limited to, asbestos, radon gas, formaldehyde, lead-based paint, fuel or chemical storage tanks and contaminated soil on property? Unknown Yes No
If yes, please explain: _____

11. Flood Insurance: Do you have flood insurance on the property? Unknown Yes No

12. Mineral rights: Do you own the mineral rights? Unknown Yes No

Other items: Are you aware of any of the following

- 1. Features of the property shared in common with the adjoining landowners, such as walls, fences, roads and driveways, or other features whose use or responsibility for maintenance may have an affect on the property? Unknown Yes No
- 2. Any encroachments, easements, zoning violations or nonconforming uses? Alley Unknown Yes No
- 3. Any "common areas" (facilities like pools, tennis courts, walkways, or other areas co-owned with others), or a homeowner's association that has any authority over the property? Unknown Yes No
- 4. Structural modifications, alterations, or repairs made without necessary permits or licensed contractors? Unknown Yes No
- 5. Settling, flooding, drainage, structural, or grading problems? Unknown Yes No
- 6. Major damage to the property from fire, wind, floods, or landslides? Unknown Yes No
- 7. Any underground storage tanks? Unknown Yes No
- 8. Farm or farm operation in the vicinity; or proximity to a landfill, airport, shooting range, etc? Unknown Yes No
- 9. Any outstanding utility assessments or fees, including any natural gas main extension surcharge? Unknown Yes No
- 10. Any outstanding municipal assessments or fees? Unknown Yes No
- 11. Any pending litigation that could affect the property or the Sellers right to convey the property? Unknown Yes No

If the answer to any of these questions is yes, please explain. Attach additional sheets, if necessary: Public Alley easement
for south 1/4

The Seller has lived in the residence on the property from _____ (date) to _____ (date)
The Seller has owned the property since 2020 (date).

The Seller has indicated above condition of all the items based on information known to the Seller. If any changes occur in the structural/mechanical/appliance systems of this property from the date of this form to the date of closing, Seller will immediately disclose the changes to the Buyer. In no event shall the parties hold the Broker liable for any representations not directly made by the Broker or Broker's Agent.

Seller certifies that the information on this statement is true and correct to the best of Seller's knowledge as of the date of Seller's signature.
BUYER SHOULD OBTAIN PROFESSIONAL ADVICE AND INSPECTIONS OF THE PROPERTY TO MORE FULLY DETERMINE THE CONDITION OF THE PROPERTY. THESE INSPECTIONS SHOULD TAKE INDOOR AIR AND WATER QUALITY INTO ACCOUNT, AS WELL AS ANY EVIDENCE OF UNUSUALLY HIGH LEVELS OF POTENTIAL ALLERGENS INCLUDING, BUT NOT LIMITED TO, HOUSEHOLD MOLD, MILDEW AND BACTERIA.

BUYER IS ADVISED THAT CERTAIN INFORMATION COMPILED PURSUANT TO THE SEX OFFENDERS REGISTRATION ACT, 1994 PA 295, MCL 28.721 TO 28.732 IS AVAILABLE TO THE PUBLIC. BUYERS SEEKING SUCH INFORMATION SHOULD CONTACT THE APPROPRIATE LOCAL LAW ENFORCEMENT AGENCY OR SHERIFF'S DEPARTMENT DIRECTLY.

BUYER IS ADVISED THAT THE STATE EQUALIZED VALUE OF THE PROPERTY, PRINCIPAL RESIDENCE EXEMPTION INFORMATION AND OTHER REAL PROPERTY TAX INFORMATION IS AVAILABLE FROM THE APPROPRIATE LOCAL ASSESSOR'S OFFICE. BUYER SHOULD NOT ASSUME THAT BUYER'S FUTURE TAX BILLS ON THE PROPERTY WILL BE THE SAME AS THE SELLER'S PRESENT TAX BILLS. UNDER MICHIGAN LAW, REAL PROPERTY TAX OBLIGATIONS CAN CHANGE SIGNIFICANTLY WHEN PROPERTY IS TRANSFERRED.

Seller [Signature] Date 7/1/21
Seller _____ Date _____

Buyer has read and acknowledges receipt of this statement.
Buyer [Signature] Date 7-21-2021 Time _____
Buyer Dawn Toms Date 7-21-2021 Time _____

Disclaimer: This form is provided as a service of the Michigan Association of REALTORS®. Please review both the form and the details of the particular transaction to ensure that each section is appropriate for the transaction. The Michigan Association of REALTORS® is not responsible for the use or misuse of the form for misrepresentation or for warranties made in connection with the form.



INITIAL [Signature]



**DISCLOSURE OF INFORMATION AND ACKNOWLEDGEMENT
LEAD-BASED PAINT AND/OR LEAD-BASED PAINT HAZARDS**

Our Home At 80107 Miller Ln Was Built In: 1917 Dated: 7/1/2021

Seller: City of Swartz Creek Seller: _____

LEAD WARNING STATEMENT:

Every purchaser of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property might present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The seller of any interest in residential real property is required to provide the buyer with any information on lead-based paint hazards. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to purchase.

NOTE: IF THE HOUSING BEING LISTED OR SOLD WAS BUILT IN 1978 OR AFTER - YOU DO NOT HAVE TO FILL OUT THE REMAINDER OF THIS FORM.

SELLER'S DISCLOSURE (Initial)

NA (A) Presence of lead-based paint and/or lead-based paint hazards (check one below):

Known lead-based paint and/or lead-based paint hazards are present in the housing

(Explain) _____

X Seller has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

NA (B) Records and Reports available to the seller (check one below):

Seller has provided the purchaser with all available records and reports pertaining to lead-based paint and/or lead-based hazards in the housing (list documents below):

X Seller has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

PURCHASER'S ACKNOWLEDGEMENT (Initial)

DS (C) Purchaser has received copies of all information listed above.

DS (D) Purchaser has received the pamphlet "Protect Your Family from Lead In Your Home".

DS (E) Purchaser has (check one below):

Received a 10-day opportunity (or mutually agreed upon period) to conduct a risk assessment or inspection of the presence of lead-based paint or lead-based paint hazards, or...

X Waived the opportunity to conduct a risk assessment for the presence of lead-based and or lead-based paint hazards.

Agent's Acknowledgement (Initial)

DS (F) Agent has informed the seller of the seller's obligations under 42 U.S.C. 4852 d and is aware of his/her responsibilities to ensure compliance.

Certification of Accuracy

The following parties have reviewed the information above and certify, to the best of their knowledge, that the information they have provided is true and accurate.

Seller: [Signature] Date: 7/1/21 Purchaser: [Signature] Date: 7-21-2021

Seller: [Signature] Date: _____ Purchaser: Dawn Joms Date: 7-21-2021

Agent: [Signature] Date: 7/1/21 Agent: [Signature] Date: 7-21-2021

Note: Intact lead-based paint that is in good condition is not necessarily a hazard. See EPA pamphlet "Protect Your Family From Lead In Your Home" for more information.



Disclosure Regarding Real Estate Agency Relationships



Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee.

As of Jan. 1, 1994 Michigan law requires real estate licensees who are acting as agents of sellers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

- A broker or salesperson may function in any of the following capacities:
 - represent the seller as an authorized seller's agent or subagent
 - represent the buyer as an authorized buyer's agent or subagent
 - represent both the seller and buyer as a disclosed dual agent, authorized by both the seller and buyer
 - represent neither the seller or buyer as an agent, but provide services authorized by the seller or buyer to complete a transaction as a transaction coordinator

SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

The duties that a seller's agent and subagent owes to the seller include:

- promoting the best interests of the seller
- fully disclosing to the seller all facts that might affect or influence the seller's decision to accept an offer to purchase
- keeping confidential the seller's motivations for selling
- presenting all offers to the seller
- disclosing to seller all information known to the seller's agent about the identity of all buyers and the willingness of those buyers to complete the sale or to offer a higher price

BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent and who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

The duties a buyer's agent and subagent owe to the buyer include:

- promoting the best interests of the buyer
- fully disclosing to the buyer all facts that might affect or influence the buyer's decision to tender an offer to purchase
- keeping confidential the buyer's motivations for buying
- presenting all offers on behalf of the buyer
- disclosing to the buyer all information known to the buyer's agent about the willingness of the seller to complete the sale or to accept a lower price

DUAL AGENTS

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction.

The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party. The transaction coordinator is not the advocate of either party and therefore has no obligation to "negotiate" for a third party. The responsibilities of the transaction coordinator typically include:

- providing access to and the showing of the property
- providing access to market information
- providing assistance in the preparation of a buy and sell agreement which reflects the terms of the parties' agreement
- presenting a buy and sell agreement and any subsequent counter offers
- assisting all parties in undertaking all steps necessary to carry out the agreement, such as the execution of documents, the obtaining of financing, the obtaining of inspections, etc.

DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

LICENSEE DISCLOSURE (Check One)

I hereby disclose that the agency status of the licensee named below is:

- Seller's agent (I will not be representing the buyer unless otherwise agreed in writing.)
- Buyer's agent
- Dual agent
- Transaction coordinator (A licensee who is not acting as an agent of either the seller or the buyer.)
- None of the above

AFFILIATED LICENSEE DISCLOSURE (Check One)

Check here if acting as a designated agent. Only the licensee's broker and named supervisory broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.

Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the licensee named below.

Further, this form is provided to the buyer or seller before disclosure of any confidential information.


Licensee

7-21-2021
Date

Licensee

Date

ACKNOWLEDGMENT:

By signing below, the parties confirm that they have received and read the information in this agency disclosure statement and that this form was provided to them before the disclosure of any confidential information specific to the potential sellers or buyers. THIS IS NOT A CONTRACT.

Potential Buyer's Agent

Date: 7/21/2021 4:12:30 PM EDT
Dawn Joms

7-21-2021
Date

Potential Seller's Agent (circle one)
Date: 7/21/2021 4:12:30 PM EDT

7-21-2021
Date

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This contract is for use by Realtor® subscribers. Use by any other party is illegal and voids the contract.



CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: 8/18/2021

SPONSOR ORGANIZATION: ERDAJ Properties LLC

AUTHORIZED REPRESENTATIVE: Erik Jamison

WORK ADDRESS: 8006 Miller Rd HOME ADDRESS: _____

PHONE NO: WORK (810) 441-4216 HOME: (____) _____ CELL: (____) _____

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map)

CARNIVAL

FOOT/BIKE RACE

CRAFT SHOW

CONCERT

OTHER: OUTDOOR DINING

DATE OF EVENT: ___/___/___

TIME OF EVENT: FROM: _____ AM/PM TO: _____ AM/PM

ESTIMATED NUMBER OF PARTICIPANTS: _____

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED: We would like to continue our outdoor dining /patio in the public alley adjacent to the north side of 8006 - 8014 Miller Rd . The closure has been a great success and proved to have very minimal disruption to normal business. We are asking the permit be renewed for a period of one year.

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, it's officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: ERDAJ PROPERTIES LLC
(Organization)

BY: ERIK JAMISON
(Authorized Representative)

APPROVED BY: _____
(Chief of Police)

(Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

CITY OF SWARTZ CREEK
STREET APPLICATION
CHECKLIST

- APPLICATION MUST BE COMPLETED THIRTY (30) DAYS PRIOR TO EVENT
- EVERY LINE ON APPLICATION MUST BE COMPLETED AND ROUTE DRAWN ON ATTACHED MAP
- APPLICANT SHALL PROVIDE THE CITY WITH EVIDENCE OF INSURANCE FOR AMOUNT DETERMINED ADEQUATE BY THE CITY ATTORNEY



PERMANENT EASEMENT FOR SHARED USE PATH

KNOW ALL MEN BY THESE PRESENTS, that the grantors: George Rasch, Equity Trust Company Custodian F.B.O. George Rasch IRA, Equity Trust Company Custodian F.B.O. Susan A. Rasch IRA, and Equity Trust Company Custodian F.B.O. Rich B. Rasch IRA whose address is 5075 Brady Street (hereinafter referred to as "Grantor"), being the title holder to the following described parcel of land to wit:

Description of Parcel: **A parcel of land being a part of the N 1/2 of Section 2, Town 6 North, Range S East, City of Swartz Creek, Genesee County, Michigan, more particularly described as follows:**

Beginning S 00°18'00" E 262.15 feet & S 89°59'00" E 265.80 feet from the SE corner of Lot 8, "CRAPO PLAT No. 1", as recorded in Liber 15 of Plats, Page 40, Genesee County Records; thence S 89°59'00" E 311.0 feet; thence S 00°18'00" E 480.06 feet; thence S 77°30'00" W 589.88 feet; thence N 00°18'00" W 577.50 feet; thence S 89°59'00" E 265.80 feet; thence N 00°18'00" W 30.0 feet to the Point of Beginning. Subject to all easements and restrictions of record, if any.

Tax Identification Number: **58-02-200-015**

for and in consideration of Seven Hundred Twelve Dollars (\$712.00), receipt of which is hereby acknowledged, does hereby grant and convey to the City of Swartz Creek, a Michigan Municipal Corporation, whose address is 8083 Civic Drive, Swartz Creek MI. 48473 (hereinafter referred to as "Grantee"), a perpetual easement for the installation of a shared use path over, upon, across, in, through, and under the following described real property to wit:

Description of Parcel: **A 22 foot pathway easement being a part of the N 1/2 of Section 2, Town 6 North, Range S East, City of Swartz Creek, Genesee County, Michigan, more particularly described as follows:**

Beginning S 00°18'00" E 262.15 feet & S 89°59'00" E 265.80 feet to a point & S 89°59'00" E 311.0 feet & S 00° 18'00" E 431.79 feet from the SE corner of Lot 8, "CRAPO PLAT No. 1", as recorded in Liber 15 of Plats, Page 40, Genesee County Records; thence continuing S 00°18'00" E 26.40 feet; thence 23.56 feet along a curve to the right, radius 76.0 feet, delta 17°45'46", chord bears S 68°37'06" W 23.47 feet; thence S 77°30'00" W 122.43 feet; thence 26.60 feet along a curve to the right, radius 76.0 feet, delta 20°03'10", chord bears S 87°31'34" W 26.46 feet; thence N 82°26'51" W 21.83 feet; thence 18.90 feet along a curve to the left, radius 54.0 feet, delta 20°03'10", chord bears S 87°31'34" W 18.80 feet; thence S 77°30'00" W 58.06 feet; thence 13.11 feet along a curve to the right, radius 76.0 feet, delta 09°53'01", chord bears S 82°26'29" W 13.09 feet; thence S 87°23'00" W 32.56 feet; thence 9.32 feet along a curve to the left, radius 54.0 feet, delta 09°53'01", chord bears S 82°26'19" W 9.30 feet; thence S 77°30'00" W 42.62 feet; thence 14.15 feet along a curve to the left, radius 54.0 feet, delta 15°00'35", chord bears S 69°59'41" W 14.11 feet; thence S 62°29'24" W 12.23 feet; thence 19.91 feet along a curve to the right, radius 76.0 feet, delta 15°00'35", chord bears S 69°59'41" W 19.85 feet; thence S 77°30'00" W 57.99 feet; thence 16.73 feet along a curve to the right, radius 76.0 feet, delta 12°36'54", chord bears S 83°48'26" W 16.70 feet; thence N 89°53'06" W 90.64 feet; thence 8.23 feet along a curve to the left, radius 54.0 feet, delta 08°43'59", chord bears S 85°44'53" W 8.22 feet; thence N 00°18'00" W 22.12 feet; thence 8.38 feet along a curve to the right, radius 76.0 feet, delta 06°18'54", chord bears N 86°57'26" E 8.37 feet; thence S 89°53'06" E 90.64 feet; thence 11.89 feet along a curve to the left, radius 54.0 feet, delta 12°36'54", chord bears N 83°48'26" E 11.87 feet; thence N 77°30'00"

PROJECT Safe Routes to School	
PARCEL 58-02-200-015	NAME Rasch, George September 13, 2021

E 57.99 feet; thence 14.15 feet along a curve to the left, radius 54.0 feet, delta 15°00'35", chord bears N 69°59'41" E 14.11 feet; thence N 62°29'24" E 12.23 feet; thence 19.91 feet along a curve to the right, radius 76.0 feet, delta 15°00'35", chord bears N 69°59'41" E 19.85 feet; thence N 77°30'00" E 42.62 feet; thence 13.11 feet along a curve to the right, radius 76.0 feet, delta 09°53'01", chord bears N 82°26'29" E 13.09 feet; thence N 87°23'00" E 32.56 feet; thence 9.32 feet along a curve to the left, radius 54.0 feet, delta 09°53'01", chord bears N 82°26'29" E 9.30 feet; thence N 77°30'00" E 58.06 feet; thence 26.60 feet along a curve to the right, radius 76.0 feet, delta 20°03'10", chord bears N 87°31'34" E 26.46 feet; thence S 82°26'51" E 21.83 feet; thence 18.90 feet along a curve to the left, radius 54.0 feet, delta 20°03'10", chord bears N 87°31'34" E 18.80 feet; thence N 77°30'00" E 122.43 feet; thence 21.21 feet along a curve to the left, radius 54.0 feet, delta 22°30'00", chord bears N 66° 14'59" E 21.07 feet; thence N 55°00'00" E 8.77 feet to the Point of Beginning.

Contains 12,946 square feet or 0.297 acres of land, more or less. Subject to all easements and restrictions of record, if any.

and to enter upon sufficient land adjacent to said shared use path for the purpose of exercising the rights a privileges granted herein.

Grantee may install, repair, maintain shared used path and all associated material thereto, within the easement herein granted as shown in the attached drawing.

The premises so disturbed by reason of the exercise of any of the foregoing powers, rights, and privileges, shall be reasonably restored to its prior condition by Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

IN WITNESS WHEREOF, the undersigned Grantors have affixed their signature this _____ day of _____, A.D., 2020

WITNESSES:

GEORGE, SUSAN, and RICH RASCH

Witness Signature

By: _____
Signature

Printed Name

Its: _____
Printed name & Title

Witness Signature

By: _____
Signature

Printed Name

Its: _____
Printed name & Title

PROJECT Safe Routes to School	
PARCEL 58-02-200-015	NAME Rasch, George, Susan, Rich

Witness Signature

By: _____
Signature

Printed Name

Its: _____
Printed name & Title

Notary Public, State of _____ County of _____ (Commission)

The foregoing instrument was acknowledged before me in _____ County, this
Acting in the County of

_____ day of _____, 20____ by _____
Name of Grantor(s)

_____ My Commission Expires on _____
NOTARY PUBLIC –

Drafted by:

City of Swartz Creek

When recorded return to:

City of Swartz Creek

PROJECT Safe Routes to School	
PARCEL 58-02-200-015	NAME Rasch, George, Susan, Rich

PATHWAY EASEMENT SKETCH

Exhibit "A"

8	1-R=76.0' L=23.56' Δ=17°45'46" CH=S68°37'06"W 23.47'	7-R=76.0' L=19.91' Δ=15°00'35" CH=S69°59'41"W 19.85'	13-R=76.0' L=19.91' Δ=15°00'35" CH=N69°59'41"E 19.85'
9	2-R=76.0' L=26.60' Δ=20°03'10" CH=S87°31'34"W 26.46'	8-R=76.0' L=16.73' Δ=12°36'54" CH=S83°48'26"W 16.70'	14-R=76.0' L=13.11' Δ=09°53'01" CH=N82°26'29"E 13.09'
10	3-R=54.0' L=18.90' Δ=20°03'10" CH=S87°31'34"W 18.80'	9-R=54.0' L=8.23' Δ=08°43'59" CH=S85°44'53"W 8.22'	15-R=54.0' L=9.32' Δ=09°53'01" CH=N 82°26'29"E 9.30'
11	4-R=76.0' L=13.11' Δ=09°53'01" CH=S82°26'29"W 13.09'	10-R=76.0' L=8.38' Δ=06°18'54" CH=N86°57'26"E 8.37'	16-R=76.0' L=26.60' Δ=20°03'10" CH=N87°31'34"E 26.46'
12	5-R=54.0' L=9.32' Δ=09°53'01" CH=S82°26'19"W 9.30'	11-R=54.0' L=11.89' Δ=12°36'54" CH=N83°48'26"E 11.87'	17-R=54.0' L=18.90' Δ=20°03'10" CH=N87°31'34"E 18.80'
	6-R=54.0' L=14.15' Δ=15°00'35" CH=S69°59'41"W 14.11'	12-R=54.0' L=14.15' Δ=15°00'35" CH=N69°59'41"E 14.11'	18-R=54.0' L=21.21' Δ=22°30'00" CH=N66°14'59"E 21.07'

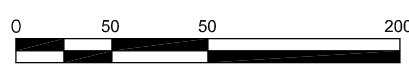


S00°18'00"E 262.15'

S89°59'00"E 265.80'

POB-PARCEL

S89°59'00"E 311.0'



SCALE: 1" = 100'

CRAPO PLAT NO. 1

58-02-200-015
 GEORGE ETAL RASCH
 5075 BRADY ST.
 SWARTZ CREEK, MI 48473

N00°18'00"W 577.50'

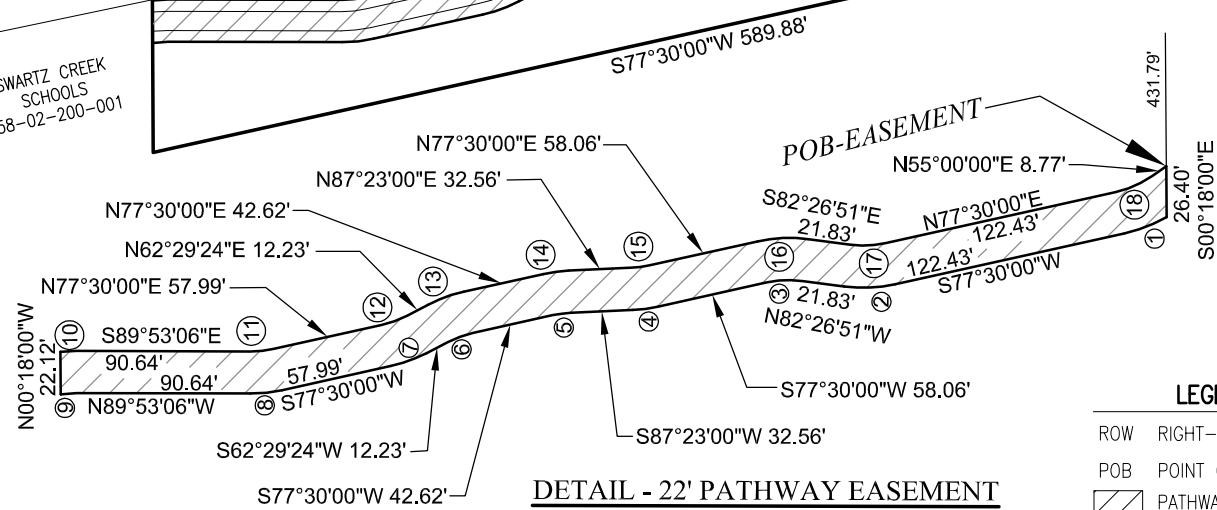
S00°18'00"E 431.79'
 S00°18'00"E 480.06'

22' PATHWAY ESMT.
(SEE DETAIL)

POB-EASEMENT

PROP PATHWAY

SWARTZ CREEK
 SCHOOLS
 58-02-200-001



DETAIL - 22' PATHWAY EASEMENT

LEGEND

- ROW RIGHT-OF-WAY
- POB POINT OF BEGINNING
- PATHWAY EASEMENT

PATHWAY EASEMENT

PART OF THE N 1/2 OF SECTION 2
 T.6N., R.5E., CITY OF SWARTZ CREEK, GENESEE COUNTY, MICHIGAN
 PARCEL ID# 58-02-200-015

SCALE
H:1"=100'
SHEET
1
OF 2



DATE: 06-24-2021	CLIENT: CITY OF SWARTZ CREEK	JOB #: 4023-19-0060
---------------------	---------------------------------	------------------------

34000 Plymouth Road | Livonia, MI 48150 | P (734) 522-6711 | F (734) 522-6427 | WWW.OHM-ADVISORS.COM

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PATHWAY EASEMENT DESCRIPTION

Exhibit "A"

PARCEL DESCRIPTION (58-02-200-015) (PER GENESEE COUNTY TAX ROLLS)

A parcel of land being a part of the N 1/2 of Section 2, Town 6 North, Range 5 East, City of Swartz Creek, Genesee County, Michigan, more particularly described as follows:

Beginning S 00°18'00" E 262.15 feet & S 89°59'00" E 265.80 feet from the SE corner of Lot 8, "CRAPO PLAT No. 1", as recorded in Liber 15 of Plats, Page 40, Genesee County Records; thence S 89°59'00" E 311.0 feet; thence S 00°18'00" E 480.06 feet; thence S 77°30'00" W 589.88 feet; thence N 00°18'00" W 577.50 feet; thence S 89°59'00" E 265.80 feet; thence N 00°18'00" W 30.0 feet to the Point of Beginning. Subject to all easements and restrictions of record, if any.

PATHWAY EASEMENT

A 22 foot pathway easement being a part of the N 1/2 of Section 2, Town 6 North, Range 5 East, City of Swartz Creek, Genesee County, Michigan, more particularly described as follows:

Beginning S 00°18'00" E 262.15 feet & S 89°59'00" E 265.80 feet to a point & S 89°59'00" E 311.0 feet & S 00°18'00" E 431.79 feet from the SE corner of Lot 8, "CRAPO PLAT No. 1", as recorded in Liber 15 of Plats, Page 40, Genesee County Records; thence continuing S 00°18'00" E 26.40 feet; thence 23.56 feet along a curve to the right, radius 76.0 feet, delta 17°45'46", chord bears S 68°37'06" W 23.47 feet; thence S 77°30'00" W 122.43 feet; thence 26.60 feet along a curve to the right, radius 76.0 feet, delta 20°03'10", chord bears S 87°31'34" W 26.46 feet; thence N 82°26'51" W 21.83 feet; thence 18.90 feet along a curve to the left, radius 54.0 feet, delta 20°03'10", chord bears S 87°31'34" W 18.80 feet; thence S 77°30'00" W 58.06 feet; thence 13.11 feet along a curve to the right, radius 76.0 feet, delta 09°53'01", chord bears S 82°26'29" W 13.09 feet; thence S 87°23'00" W 32.56 feet; thence 9.32 feet along a curve to the left, radius 54.0 feet, delta 09°53'01", chord bears S 82°26'19" W 9.30 feet; thence S 77°30'00" W 42.62 feet; thence 14.15 feet along a curve to the left, radius 54.0 feet, delta 15°00'35", chord bears S 69°59'41" W 14.11 feet; thence S 62°29'24" W 12.23 feet; thence 19.91 feet along a curve to the right, radius 76.0 feet, delta 15°00'35", chord bears S 69°59'41" W 19.85 feet; thence S 77°30'00" W 57.99 feet; thence 16.73 feet along a curve to the right, radius 76.0 feet, delta 12°36'54", chord bears S 83°48'26" W 16.70 feet; thence N 89°53'06" W 90.64 feet; thence 8.23 feet along a curve to the left, radius 54.0 feet, delta 08°43'59", chord bears S 85°44'53" W 8.22 feet; thence N 00°18'00" W 22.12 feet; thence 8.38 feet along a curve to the right, radius 76.0 feet, delta 06°18'54", chord bears N 86°57'26" E 8.37 feet; thence S 89°53'06" E 90.64 feet; thence 11.89 feet along a curve to the left, radius 54.0 feet, delta 12°36'54", chord bears N 83°48'26" E 11.87 feet; thence N 77°30'00" E 57.99 feet; thence 14.15 feet along a curve to the left, radius 54.0 feet, delta 15°00'35", chord bears N 69°59'41" E 14.11 feet; thence N 62°29'24" E 12.23 feet; thence 19.91 feet along a curve to the right, radius 76.0 feet, delta 15°00'35", chord bears N 69°59'41" E 19.85 feet; thence N 77°30'00" E 42.62 feet; thence 13.11 feet along a curve to the right, radius 76.0 feet, delta 09°53'01", chord bears N 82°26'29" E 13.09 feet; thence N 87°23'00" E 32.56 feet; thence 9.32 feet along a curve to the left, radius 54.0 feet, delta 09°53'01", chord bears N 82°26'29" E 9.30 feet; thence N 77°30'00" E 58.06 feet; thence 26.60 feet along a curve to the right, radius 76.0 feet, delta 20°03'10", chord bears N 87°31'34" E 26.46 feet; thence S 82°26'51" E 21.83 feet; thence 18.90 feet along a curve to the left, radius 54.0 feet, delta 20°03'10", chord bears N 87°31'34" E 18.80 feet; thence N 77°30'00" E 122.43 feet; thence 21.21 feet along a curve to the left, radius 54.0 feet, delta 22°30'00", chord bears N 66°14'59" E 21.07 feet; thence N 55°00'00" E 8.77 feet to the Point of Beginning.

Contains 12,946 square feet or 0.297 acres of land, more or less. Subject to all easements and restrictions of record, if any.

PATHWAY EASEMENT		SCALE H:1"=100'
PART OF THE N 1/2 OF SECTION 2 T.6N., R.5E., CITY OF SWARTZ CREEK, GENESEE COUNTY, MICHIGAN PARCEL ID# 58-02-200-015		SHEET 2 OF 2
DATE: 06-24-2021	CLIENT: CITY OF SWARTZ CREEK	JOB # 4023-19-0060
34000 Plymouth Road Livonia, MI 48150 P (734) 522-6711 F (734) 522-6427 WWW.OHM-ADVISORS.COM		
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CBIZ Retirement Plan Services

CBIZ Benefits Insurance Services, Inc.
6050 Oak Tree Boulevard, Suite 500
Cleveland, OH 44131
Ph: 216.447.9000 • F: 216.447.9007
<http://retirement.cbiz.com>

August 26, 2021

Deanna Korth
City Treasurer
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

RE: Interim-Year Financial Disclosure of Other Post-Employment Benefits under GASB Statement No. 75 as of June 30, 2021

Dear Deanna:

Enclosed is the interim-year financial disclosure of Other Post-Employment Benefits (OPEBs) under GASB Statement No. 75 for City of Swartz Creek.

Please review the results thoroughly. If you have any further questions or concerns, feel free to reach out to me by phone at 216.525.4683, or by e-mail at AJJohnson@CBIZ.com.

Respectfully,

A handwritten signature in blue ink that reads "Alex J. Johnson".

Alex J. Johnson
Actuarial Managing Consultant

Enclosure(s)



**Interim-Year Financial Disclosure
of
Other Post Employment Benefits (OPEBs)
as of June 30, 2021
under
GASB Statement No. 75
City of Swartz Creek**

Report Prepared August 26, 2021

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City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

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City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Actuarial Certification

I, the undersigned, am a consulting actuary associated with the firm CBIZ Retirement Plan Services. I am a member of the American Academy of Actuaries and meet its qualification standards to provide statements of actuarial opinion for the financial disclosure of Other Postemployment Benefits (OPEBs). I have completed an interim-year financial disclosure of the OPEB Plan for the City of Swartz Creek as of June 30, 2021. This report contains the results of the disclosure, which are calculated by rolling forward the results of the actuarial valuation dated June 30, 2019 with actual benefit payments and investment experience.

To the best of my knowledge, the information supplied in this report is complete and accurate. In my opinion, the methods and assumptions used in the report comply with the Governmental Accounting Standards Board (GASB), particularly GASB Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pension". The assumptions are related reasonably to the past experience of the Plan, and they represent my best estimate of anticipated experience under the Plan. Nevertheless, the actual costs of the plan in the future will differ from the results of the valuation, as the emerging experience varies from the assumptions projected in the valuation.

I have relied on the City for the accuracy and completeness of the benefit plans, assets, claims and premium data, and the employee census. While I have not audited the data, I have reviewed it for reasonableness and consistency. A summary of my understanding of the plan features is provided in this report.

This report has been prepared for the use and benefit of the City in assessing the effect of GASB Statement No. 75 on accounting for OPEB plans and, in some instances, reporting to the State of Michigan via Form 5572 under Public Act 202 of 2017. It should not be relied upon for other purposes, and it is not intended to benefit any other party. It may be shared in its entirety with all auditors and the general public.

Neither CBIZ nor any of the employees working on this engagement has any relationship with the City of Swartz Creek that may impair, or appear to impair, the independence and objectivity of our work.

This financial disclosure was prepared in accordance with the applicable Statements of the Governmental Accounting Standards Board and the Actuarial Standards of Practice issued by the American Academy of Actuaries.

Frank T. Vedegys, FSA, EA, MAAA
Senior Consulting Actuary

August 26, 2021
Date



City of Swartz Creek Interim-Year Financial Disclosure as of June 30, 2021

Statement of Changes in Fiduciary Net Position

	<u>7/1/2020 - 6/30/2021</u>		
	<u>OPEB Trust</u>	<u>Pay-as-you-go</u>	<u>Total</u>
Balance as of Beginning of Year	\$ 0	\$ 0	\$ 0
Employer Contributions	0	41,863	41,863
Employee Contributions	0	0	0
Retiree Premium Contributions	0	0	0
Implicit Subsidy	0	0	0
Investment Income, net of investment expenses	<u>0</u>	<u>0</u>	<u>0</u>
Total Additions	\$ 0	\$ 41,863	\$ 41,863
Benefit Payments	0	(41,863)	(41,863)
Non-Investment Expenses	<u>0</u>	<u>0</u>	<u>0</u>
Total Deductions	\$ 0	\$ (41,863)	\$ (41,863)
Net Change	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Balance as of End of Year	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>
Money-Weighted Rate of Return	0.00%	0.00%	0.00%



City of Swartz Creek GASB Statement No. 75

OPEB Expense (Income)

	Measurement Period Ending	
	6/30/2021	6/30/2020
OPEB Expense (Income)	<i>Actual</i>	<i>Actual</i>
1. Service Cost	\$ 8,651	\$ 6,639
2. Interest Cost	15,183	17,462
3. Non-Investment Administrative Expenses	0	0
4. Employee Contributions	0	0
5. Projected Earnings on Fiduciary Net Position	0	0
6. Recognition of Deferred Outflows/(Inflows) related to:		
Net difference between projected and actual earnings	0	0
Differences between expected and actual experience	(2,434)	(18,991)
Changes in assumptions	29,416	60,371
7. Ad Hoc Postemployment Benefit Changes	0	39,417
8. OPEB Expense (Income)	\$ 50,816	\$ 104,898

Development of Interest Cost on:	% of Period		
1. Beginning Total OPEB Liability	100%	\$ 15,625	\$ 18,022
2. Service Cost	50%	115	112
3. Benefit Payments	50%	(557)	(672)
4. Total Interest Cost on Total OPEB Liability		\$ 15,183	\$ 17,462

Development of Projected Earnings on:	% of Period		
1. Beginning Fiduciary Net Position	100%	\$ 0	\$ 0
2. Employer Contributions	50%	0	0
3. Employee Contributions	50%	0	0
4. Benefit Payments	50%	0	0
5. Non-Investment Administrative Expenses	50%	0	0
6. Total Projected Earnings on Fiduciary Net Position		\$ 0	\$ 0

Key Assumptions for OPEB Expense (Income)

Discount Rate	2.66%	3.36%
Salary Scale	3.50%	3.50%
Expected Return on Assets	N/A	N/A

Key Assumptions for Net OPEB Liability

Discount Rate	2.18%	2.66%
Salary Scale	3.50%	3.50%
Expected Return on Assets	N/A	N/A





City of Swartz Creek GASB Statement No. 75

Net OPEB Liability

	Measurement Period Ending	
	6/30/2021	6/30/2020
Reconciliation of Total OPEB Liability	<i>Actual</i>	<i>Actual</i>
1. Total OPEB Liability at End of Prior Year	\$ 587,370	\$ 513,465
2. Service Cost	8,651	6,639
3. Interest Cost	15,183	17,462
4. Net Benefits Paid by Employer	(41,863)	(38,441)
5. Ad Hoc Postemployment Benefit Changes	0	39,417
6. Differences between expected and actual experience	1,182	(22,410)
7. Changes in assumptions	22,259	71,238
8. Total OPEB Liability at End of Year	\$ 592,782	\$ 587,370
Reconciliation of Fiduciary Net Position		
1. Fiduciary Net Position at End of Prior Year	\$ 0	\$ 0
2. Projected Earnings on Fiduciary Net Position	0	0
3. Difference Between Projected and Actual Earnings	0	0
4. Employer Contributions	41,863	38,441
5. Net Benefits Paid by Employer	(41,863)	(38,441)
6. Non-Investment Administrative Expenses	0	0
7. Employee Contributions	0	0
8. Fiduciary Net Position at End of Year	\$ 0	\$ 0
Money-Weighted Rate of Return	0.00%	0.00%
Net OPEB Liability (Asset)		
1. Total OPEB Liability	\$ 592,782	\$ 587,370
2. Fiduciary Net Position	0	0
3. Net OPEB Liability (Asset)	\$ 592,782	\$ 587,370
Fiduciary Net Position as a % of Total OPEB Liability	0.00%	0.00%
Covered Payroll	202,102	107,845
Net OPEB Liability as a % of Covered Payroll	293.31%	544.64%
Net OPEB Liability: 1% increase in the discount rate	\$ 539,244	\$ 531,963
Net OPEB Liability: 1% decrease in the discount rate	656,343	649,298
Net OPEB Liability: 1% increase in healthcare trend	595,678	590,148
Net OPEB Liability: 1% decrease in healthcare trend	589,990	584,690



City of Swartz Creek GASB Statement No. 75

Deferred Outflows (Inflows)

	Measurement Period Ending	
	6/30/2021	6/30/2020
	<i>Actual</i>	<i>Actual</i>
Deferred Inflows of Resources Related to OPEB		
1. Net difference between projected and actual earnings	\$ 0	\$ 0
2. Differences between expected and actual experience	0	3,419
3. Changes in assumptions	0	0
4. Total	\$ 0	\$ 3,419
Deferred Outflows of Resources Related to OPEB		
1. Net difference between projected and actual earnings	\$ 0	\$ 0
2. Differences between expected and actual experience	197	0
3. Changes in assumptions	3,710	10,867
4. Contributions subsequent to measurement date	0	0
5. Total	\$ 3,907	\$ 10,867

Schedule of Deferred Outflows (Inflows)

Amounts reported as deferred outflows or deferred inflows of resources related to OPEBs will be recognized in OPEB expense as follows:

MPE 6/30/2021		MPE 6/30/2020	
2022	\$ 3,907	2021	\$ 7,448
2023	-	2022	-
2024	-	2023	-
2025	-	2024	-
2026	-	2025	-
2027+	-	2026+	-



City of Swartz Creek GASB Statement No. 75

Deferred Outflows (Inflows) (cont.)

Deferred Outflows/(Inflows) - Historical Amortization Schedules

Meas. Period Ending	Original Amount	Original Amortization Amount	Original Amortization Period	Outstanding Balance at 6/30/2021	Outstanding Balance at 6/30/2020
<u>Differences between expected and actual experience</u>					
2021	\$ 1,182	\$ 985	1.20	\$ 197	\$ N/A
2020	(22,410)	(18,992)	1.18	0	(3,419)
<u>Changes in assumptions</u>					
2021	\$ 22,259	\$ 18,549	1.20	\$ 3,710	\$ N/A
2020	71,238	60,371	1.18	0	10,867
2019	0	0	1.56	0	0
2018	(17,762)	(11,386)	1.56	0	0



City of Swartz Creek Interim-Year Financial Disclosure as of June 30, 2021

10-Year Schedule of Employer Contributions

Fiscal Year Ended	Actuarially Determined Contribution (a)	Historical Contribution (b)	Contribution Deficiency (Excess) (a) - (b)	Covered Payroll (c)	Contributions as a Percentage of Covered Payroll (b) / (c)
6/30/2012	\$58,254	\$34,849	\$23,405	\$0	0.00%
6/30/2013	46,706	36,029	10,677	0	0.00%
6/30/2014	112,056	34,950	77,106	0	0.00%
6/30/2015	149,407	49,969	99,438	0	0.00%
6/30/2016	128,394	43,768	84,626	0	0.00%
6/30/2017	66,041	34,861	31,180	0	0.00%
6/30/2018	38,287	46,938	(8,651)	250,825	18.71%
6/30/2019	41,816	42,537	(721)	215,943	19.70%
6/30/2020	35,983	38,441	(2,458)	107,845	35.64%
6/30/2021	36,220	41,863	(5,643)	<i>202,102</i>	20.71%

Beginning Fiscal Year Ending 2020, the ADC is calculated in accordance with in accordance the requirements of Public Act 202 of 2017, namely Numbered Letter 2018-3. For Fiscal Years Ended 2018 and 2019, the ADC is calculated in accordance with the Employer's funding policy, substantive or otherwise. Prior to Fiscal Year Ending 2018, the ADC is equal to the Annual Required Contribution (ARC) as calculated under GASB No. 45.

Italicized amounts are yet to be determined



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Public Act 530 of 2016 - Compliance Guide

Sec. 13(1)(d):

(i)	Name of system	City of Swartz Creek
(ii)	Names Investment fiduciaries	Not applicable
(iii)	System's service providers	Blue Cross Blue Shield of Michigan
(iv)	System's assets and liabilities	See page 4
(v)	System's funded ratio	See page 4
(vi)	Investment performance, net of fees	Most recent year is provided on page 2. For historical performance, contact investment advisors.
(vii)	System admin & invest expenses	Non-investment expenses = 0% For investment expenses, contact investment advisors
(viii)	System's budget	Not applicable
(ix)		
	(A) Number of actives	See Participant Summary, page 11
	(B) Number of retirees/beneficiaries	See Participant Summary, page 11
	(C) Average annual retirement allowance	See Benefit Payments, page 4 <i>Divide by number of retirees and spouses in Participant Summary</i>
	(D) Total annual retirement allowance	See Benefit Payments, page 4
	(E) Valuation Payroll at Valuation Date	\$202,102
	(F) Normal Cost as a % of payroll	2.58%
	(G) ADC as a % of payroll	17.92%
	(H) Weighted average member contributions	Member premium cost sharing is described in the Plan Provisions beginning on page 12
	(I) Actuarial expected investment return	N/A
	(J) Actuarial long-term inflation rate	2.50%
	(K) Asset smoothing method	None
	(L) Amortization Method	Level Dollar
	(M) Actuarial Cost Method	Individual Entry Age Normal as a level percentage of payroll
	(N) Open or Closed membership	Closed
	(O) Healthcare inflation	See Actuarial Methods and Assumptions, beginning on page 14
(x)	Travel report	Not applicable

Sec. 20(h)(1):

(7)	If below 60% funded, actions taken to reduce the system's Unfunded Liability	<ul style="list-style-type: none"> - FOP benefits are no longer contracted through the City effectively eliminating the active employee liability for that group. - Participation is closed to new hires. - Most of the City's share of benefits are either capped or based on a fixed-dollar stipend, mitigating healthcare trend risk
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City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Public Act 202 of 2017 - Form 5572 Compliance Guide

Line Description	Valuation Information
Fiscal Year End Date	6/30/2021
Measurement Date	6/30/2021
Valuation Date	6/30/2019
Descriptive Information	
1 Is this unit a primary unit (County, Twp, City, Village)?	Actual Yes
2 Name of Retirement Health Care System	City of Swartz Creek
3 Financial Information	
4 Actuarial Value of Assets (AVA)	\$0
5 Actuarial Accrued Liability (AAL)	\$592,782
6 Funded Ratio: (4)/(5)	0.00%
7 Actuarially Determined Contribution (ADC)	\$36,220
7a Is ADC calculated in compliance with Numbered Letter 2018-3	Yes
8 Governmental Fund Revenues	4,369,130*
9 ADC as % of Governmental Revenues: (7)/(8)	0.83%
10 Membership^	
11 Number of Active Members	4
12 Number of Inactive Members (entitled to future benefits)	0
13 Number of Retirees and Beneficiaries	8
14 Net Benefits Paid on Behalf of the Retirees and Beneficiaries	\$41,863
15 Investment Performance	
16 Actual Rate of Return - Prior 1-year period	0.00%
17 Actual Rate of Return - Prior 5-year period	0.00%
18 Actual Rate of Return - Prior 10-year period	0.00%
19 Actuarial Assumptions	
20 Assumed Rate of Investment Return	0.00%
21 Discount Rate	2.18%
22 Amortization Method for Funding the Unfunded Accrued Liability	Level Dollar
23 Remaining Amortization Period as of the <u>Measurement</u> Date	27
24 Is Plan Closed to New Participants?	Yes
25 Immediate Health Care Trend Assumption	7.50% pre-65 / 5.75% post-65
26 Ultimate Health Care Trend Assumption	4.50%

* Revenues are as disclosed in the most recently available Comprehensive Annual Financial Report; amount must be updated to actual revenues upon completion of Form 5572

^ Membership is based on participant data provided as of the valuation date. For interim-years, counts may need updated by the Employer upon completion of Form 5572.



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Public Act 202 of 2017 - Form 5572 Compliance Guide

Line Description	Valuation Information
Fiscal Year End Date	6/30/2021
Measurement Date	6/30/2021
Valuation Date	6/30/2019
27 Uniform Assumptions	<i>Actual</i>
28 Actuarial Value of Assets (AVA) using Uniform Assumptions	\$0
29 Actuarial Accrued Liability (AAL) using Uniform Assumptions	\$591,618
30 Funded Ratio: (28)/(29)	0.00%
31 Actuarially Determined Contribution (ADC)¹	\$38,434
32 ADC as % of Governmental Revenues: (31)/(8)	0.88%

36 Does Plan Trigger "Underfunded Status"	No
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Primary Units: Yes, if Funded Ratio is less than 40% AND ARC is greater than 12% of Governmental Fund Revenues
Non-Primary Units: Yes, if Funded Ratio is less than 40%

¹Development of Actuarially Determined Contribution (ADC) using Uniform Assumptions

<u>Normal Cost Component</u>	6/30/2021
Normal Cost	\$ 9,771
<u>Amortization Component</u>	
Actuarial Accrued Liability	\$ 591,618
Less Assets	0
Unfunded Actuarial Accrued Liability	\$ 591,618
Amortization Factor	20.64062
Amortization Payment	\$ 28,663
Total Annual Required Contribution (ARC) at End of Year	\$ 38,434

Discount Rate:	2.20%
Wage Increase Rate:	3.50%
Amortization Period (years):	27
Amortization Method:	Level Dollar
Plan Type (Open vs. Closed):	Closed



City of Swartz Creek Interim-Year Financial Disclosure as of June 30, 2021

Participant Summary as of June 30, 2019

**Participant
Summary**

Metric	Active Employees	Retirees and Spouses
Covered Participants	4	8
Average Age	61.9	64.6
Average Service	30.2	N/A
Percentage Male	75.0	37.5

**Age and Service
Chart**

Attained Age	Years of Credited Service										
	<1	1 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30 to 34	35 to 39	40+	Total
Under 25	0	0	0	0	0	0	0	0	0	0	0
25 to 29	0	0	0	0	0	0	0	0	0	0	0
30 to 34	0	0	0	0	0	0	0	0	0	0	0
35 to 39	0	0	0	0	0	0	0	0	0	0	0
40 to 44	0	0	0	0	0	0	0	0	0	0	0
45 to 49	0	0	0	0	0	0	0	0	0	0	0
50 to 54	0	0	0	0	0	0	0	0	0	0	0
55 to 59	0	0	0	0	1	0	0	1	0	0	2
60 to 64	0	0	0	0	0	0	0	0	0	0	0
65 to 70	0	0	0	0	0	1	0	0	0	1	2
70+	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	1	1	0	1	0	1	4



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Plan Provisions

Retiree Benefits and Eligibility

The Employer provides medical, pharmacy, dental, vision, and life insurance benefits for eligible retired Supervisors and AFSCME employees and their spouses. Benefits are provided through fully-insured plans administered by Blue Cross Blue Shield of Michigan.

Supervisors

Hired prior to April 7, 2014, and
Age 50 with 15 years of service upon retirement/duty-related disablement

AFSCME

Age 55 with 25 years of full-time service

Current Retirees

Specific benefits for current retirees that differ from those listed below were detailed in the participant data provided by the Employer.

Length of Benefits

Supervisors

Retiree: Life
Spouse: Until age 65

AFSCME

Retiree: Life, if hired prior to January 1, 2006, and retired on or after July 1, 2016. Otherwise, benefits end at age 65.

Retiree Contributions

Supervisors

Pre-65: retirees and spouses pay a percentage of the fully-insured medical and pharmacy premium equivalent rates below, based on years of service at retirement:

Service	Percent
15 - 19	60%
20 - 24	45
25+	30

Post-65: retirees with a date of retirement prior to July 1, 2019 receive a monthly stipend of \$325 to pay for healthcare expenses in lieu of coverage through the Employer's plan. Those with a date of retirement after June 30, 2019 receive a monthly stipend of \$450.



City of Swartz Creek Interim-Year Financial Disclosure as of June 30, 2021

Plan Provisions

Retiree *AFSCME*

Contributions (cont.) Pre-65: the Employer contributes \$446 per month toward the cost of healthcare coverage. The retiree is responsible for the remaining premium cost for self and spouse.

Post-65: retirees receive a monthly stipend of \$250 to pay for healthcare expenses in lieu of coverage through the Employer's plan.

All retirees and spouses are required to pay 100% of dental, vision, and life insurance premium equivalent rates. As these costs do not vary materially by age, no liability is assumed for these benefits.

Annual Premium Equivalent Rates per Person

Age	Suffix 0002	Suffix 0005
50	\$ 4,608	\$ 5,400
51	4,812	5,639
52	5,036	5,902
53	5,263	6,168
54	5,508	6,455
55	5,753	6,742
56	6,019	7,054
57	6,288	7,368
58	6,574	7,704
59	6,716	7,870
60	7,002	8,205
61	7,250	8,496
62	7,412	8,686
63	7,616	8,925
64	7,740	9,070

Changes Since Prior Measurement Date None



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Actuarial Methods and Assumptions

Actuarial Valuation Date	June 30, 2019
Actuarial Cost Method	Individual Entry Age Normal as a level percentage of payroll
Discount Rate	3.36% at valuation date 2.66% for financial reporting as of June 30, 2020 3.50% uniform assumption as of June 30, 2020 2.18% for financial reporting as of June 30, 2021 2.20% uniform assumption as of June 30, 2021
Annual Wage Increases	3.50%
Price Inflation	2.50%
Investment Rate of Return	N/A
Actuarial Value of Assets	N/A
Healthcare Reform	<p>Per the <i>Setting Every Community Up for Retirement Enhancement Act</i> ("SECURE"), signed into law on December 20, 2019, the excise tax on high-cost healthcare plans ("Cadillac" tax) scheduled to take effect in 2022 has been repealed. As a result the liability for future excise taxes is zero.</p> <p>Other aspects of the Affordable Care Act were included in the valuation only to the extent they have already been implemented in the plan.</p>
Annual Per-Capita Claims Costs	Starting pre-Medicare per capita costs were set equal to the per-person annual premium equivalent rates as listed in the Summary of Plan Provisions. These costs are age-specific by covered individual and, thus, require no further adjustment.
Public Act 152 Hard Caps	Single: \$ 6,685.17 Couple: 13,980.75 Family: 18,232.31
Maximum Reimbursements	For retirees that receive an annual reimbursement for medical costs, it is assumed that the retirees will receive the maximum reimbursement allowed.





City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Actuarial Methods and Assumptions

Annual Healthcare Trend

Years after Valuation	Medical/Pharmacy		PA 152 Hard Caps	Fixed Stipends
	Pre-65	Post-65		
1	8.50%	7.00%	2.75%	0.00%
2	8.25	6.50	2.75	0.00
3	7.50	5.75	2.75	0.00
4	7.25	5.50	2.75	0.00
5	7.00	5.25	2.75	0.00
6	6.75	5.00	2.75	0.00
7	6.50	4.75	2.75	0.00
8	6.25	4.50	2.75	0.00
9	6.00	4.50	2.75	0.00
10	5.75	4.50	2.75	0.00
11	5.50	4.50	2.75	0.00
12	5.25	4.50	2.75	0.00
13	5.00	4.50	2.75	0.00
14	4.75	4.50	2.75	0.00
15+	4.50	4.50	2.75	0.00

Participation

Future Retirees: 100% of future retirees are assumed to elect coverage at retirement, and 70% of participating retirees will cover a spouse, if married. All future AFSCME retirees are assumed to elect Suffix 0002 for pre-Medicare benefits, and all future Supervisor retirees are assumed to elect Suffix 0005. It is assumed that no one will opt in or opt out of coverage once initial retirement election is made.

Current Retirees: Based on current coverage election. It is assumed that no one will opt in or opt out of coverage once initial retirement election is made.

Spousal Participation

Future Retirees: 70% of participating retirees are assumed to be married and cover their spouse.

Current Retirees: Based on current coverage election.

Spouse Age

Male spouses are assumed to be 3 years older, and female spouses are assumed to be 3 years younger. Actual age is used for spouses of current retirees, if provided.



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Actuarial Methods and Assumptions

Mortality

Pre-Retirement:

Pub-2010 General Employees Mortality Table without adjustment

Healthy Retirees:

Pub-2010 General Retiree Mortality Table scaled by a factor of 106%

Disabled Retirees:

PubNS-2010 Disabled Retiree Mortality Table without adjustment

The mortality assumptions include a margin for future mortality improvements using Scale MP-2020 projected fully-generationally from the central year of data, 2010.

Ninety percent (90%) of active member deaths are assumed to be non-duty deaths, and 10% of the deaths are assumed to be duty related.

Disability

Participants are assumed to become disabled in accordance with annual rates varying by age. Sample rates are as follows:

Age	Rate
25	0.02%
30	0.02
35	0.05
40	0.08
45	0.21
50	0.29
55	0.38
60+	0.39

Eighty percent (80%) of the disabilities are assumed to be non-duty and 20% of the disabilities are assumed to be duty related.



City of Swartz Creek Interim-Year Financial Disclosure as of June 30, 2021

Actuarial Methods and Assumptions

Retirement

Participants are assumed to retire in accordance with annual rates varying by service, age, division, and retirement type. Rates are based the Retirement rates used in the most recent MERS pension valuation. Sample rates are as follows:

Service	Normal or Unreduced Early		Reduced Early	
	AFSCME	Supervisors	Age	Rate
10	19.0%	19.5%	50	2.0%
11-14	20.0	19.5	51	2.0
15-16	20.0	20.0	52	3.3
17-22	20.0	21.0	53	3.8
23	21.0	22.0	54	5.6
24-26	21.0	24.0	55	4.3
27-28	21.0	25.0	56	4.2
29	21.0	27.0	57	4.1
30	22.0	29.0	58	5.0
31	24.0	32.0	59	6.2
32-35	24.0	33.0		
36-37	25.0	33.0		
38	27.0	33.0		
39	28.0	33.0		
40	30.0	33.0		
41	32.0	33.0		
42	33.0	33.0		
43	34.0	33.0		
44	36.0	33.0		
45	38.0	33.0		
46	40.0	33.0		
47	42.0	33.0		
48	43.0	33.0		
49	45.0	33.0		
50	47.0	33.0		
51	49.0	33.0		
52+	50.0	33.0		

100% Retirement at age 70



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Actuarial Methods and Assumptions

Withdrawal

Participants are assumed to terminate employment for reasons other than death, disability or retirement in accordance with annual rates varying by service. Sample rates are as follows:

Service	Rate
0	19.60%
1	16.30
2	13.30
3	10.50
4	8.60
5	6.90
10	4.60
15	3.40
20	2.60
25+	2.20

Changes Since Prior Measurement Date

1. Discount rate was decreased from 2.66% to 2.18%.
2. Healthcare trend rates were updated to match the *Uniform Assumptions* released by the Michigan Department of Treasury.
3. Mortality improvement scale was updated from Scale MP-2019 to Scale MP-2020



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Rationale for Key Assumptions

Investment Rate of Return

Not applicable

Discount Rate

The discount rate is the single rate that reflects (1) the long-term expected rate of return on OPEB plan investments that are expected to be used to finance the payment of benefits, to the extent that the OPEB plan's fiduciary net position is projected to be sufficient to make projected benefit payments and OPEB plan assets are expected to be invested using a strategy to achieve that return, and (2) a yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher (or equivalent quality on another scale), to the extent that the conditions for use of the long-term expected rate of return are not met.

For purposes of calculating the discount rate, projected Employer contributions are equal to the projected net retiree benefits in accordance with the Employer's substantive policy of financing benefits on a 'pay-as-you-go' basis.

Single Equivalent Interest Rate (SEIR)	Financial Reporting	Uniform Assumptions
Long-Term Expected Rate of Return	0.00%	0.00%
Municipal Bond Index Rate	2.18%*	2.20%
Administrative Expenses Paid from the Trust	0.00%	0.00%
Year in which Fiduciary Net Position is Depleted	2019	2019
Single Equivalent Interest Rate	2.18%	2.20%

* Source: S&P Municipal Bond 20 Year High Grade Rate Index

Annual Healthcare Trend

The uniform assumption is based on a survey of over 100 health insurers, managed care organizations, pharmacy benefit managers, and third-party administrators about forecasted health plan cost trends. Respondents included the five largest health insurance payers in the U.S., the five largest pharmacy benefits managers in the U.S., and the largest health insurance plan in the State of Michigan. The healthcare trend survey was published by Segal Consulting in Fall 2019.

Mortality

Because the Employer does not have enough data to conduct a fully credible experience analysis with respect to mortality, the current assumption is based on that used in the most recent actuarial valuation of pension benefits through MERS. Said assumptions are based on an experience study conducted using actual MERS experience from 2014 - 2018. Consideration was given to the current *Uniform Assumptions* for the current year, which requires a version of the "Pub-2010" mortality tables.





City of Swartz Creek Interim-Year Financial Disclosure as of June 30, 2021

Rationale for Key Assumptions

Withdrawal, Disability, Retirement

Because the Employer does not have enough data to conduct a fully credible experience analysis with respect to these assumptions, the current assumptions are based on those developed in a MERS of Michigan experience study conducted using actual MERS experience from 2009 - 2013. Upon the next full actuarial valuation, consideration will be given to the assumptions developed in the most recent experience study conducted by MERS.

MERS retirement rates are based on pension replacement ratio; for purposes of this valuation, they have been converted to service-related rates to reflect similar expectations.

Participation

The assumed rate of participation for both the employee and spouse incorporated into these measurements is based on observations of the plan's past experience, the actuary's experience with plans of a similar size, plan design and retiree contribution level.



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Definitions

Actuarial Present Value of Projected Benefits	Projected benefit payments discounted to reflect the expected effects of the time value (present value) of money and the probabilities of payment.
Actuarial Valuation Date	The date as of which the service cost, total OPEB liability, and related actuarial present value of projected benefit payments is determined in conformity with Actuarial Standards of Practice unless otherwise specified by the GASB.
Actuarially Determined Contribution (ADC)	A target or recommended contribution to a defined benefit plan for the reporting period, determined in conformity with Actuarial Standards of Practice based on the most recent measurement available when the contribution for the reporting period was adopted.
Closed Period	A specific number of years that is counted from one date and declines to zero with the passage of time. For example, if the recognition period initially is five years on a closed basis, four years remain after the first year, three years after the second year, and so forth.
Contributions	Additions to a OPEB plan's fiduciary net position for amounts from employers, nonemployer contributing entities (for example, state government contributions to a local government plan), or employees. Contributions can result from cash receipts by the OPEB plan or from recognition by the OPEB plan of a receivable from one of these sources.
Cost-of-Living Adjustments	Postemployment benefit changes intended to adjust benefit payments for the effects of inflation.
Covered Employee Payroll	The payroll of employees that are provided with OPEBs through the OPEB plan.
Deferred Outflows and Inflows of Resources Related to OPEBs	Deferred outflows of resources and deferred inflows of resources related to OPEBs arising from certain changes in the net OPEB liability.



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Definitions

Defined Benefit OPEB	OPEB for which the benefits that the employee will receive at or after separation from employment are defined by the benefit terms. The OPEB may be stated as (a) a specified dollar amount; (b) an amount that is calculated based on one or more factors such as age, years of service, and compensation; or (c) a type or level of coverage such as prescription drug coverage or a percentage of health insurance premiums.
Defined Contribution OPEB	OPEB having terms that (a) provide an individual account for each employee; (b) define the contributions that an employer or nonemployer contributing entity is required to make (or the credits that it is required to provide) to an active employee's account for periods in which that employee renders service; and (c) provide that the OPEB an employee will receive will depend only on the contributions (or credits) to the employee's account, actual earning on investments of those contributions (or credits), and the effects of forfeitures of contributions (or credits) made for other employees, as well as OPEB plan administrative costs, that are allocated to the employee's account.
Discount Rate	<p>The single rate of return that, when applied to all projected benefit payments, results in an actuarial present value of projected benefit payments equal to the total of the following:</p> <ol style="list-style-type: none">1. The actuarial present value of benefit payments projected to be made in future periods in which (1) the amount of the OPEB plan's fiduciary net position is projected (under the requirements of Statement 75) to be greater than the benefit payments that are projected to be made in that period and (2) OPEB plan assets up to that point are expected to be invested using a strategy to achieve the long-term expected rate of return, calculated using the long-term expected rate of return on OPEB plan investments.2. The actuarial present value of projected benefit payments not included in (a), calculated using a yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher (or equivalent quality on another rating scale).





City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Definitions

Entry Age Actuarial Cost Method	A method under which the actuarial present value of the projected benefits of each individual included in an actuarial valuation is allocated on a level basis over the earnings or service of the individual between entry age and assumed exit age(s). The portion of this actuarial present value allocated to a valuation year is called the <i>normal cost</i> . The portion of this actuarial present value not provided for at a valuation date by the actuarial present value of future normal costs is called the <i>actuarial accrued liability</i> .
Healthcare Cost Trend Rates	The rates of change in per capita health claims costs over time as a result of factors such as medical inflation, utilization of healthcare services, plan design, and technological developments.
Money-Weighted Rate of Return	A method of calculating period-by-period returns on OPEB plan investments that adjusts for the changing amounts actually invested. For purposes of Statement 74, money-weighted rate of return is calculated as the internal rate of return on OPEB plan investments, net of OPEB plan investment expense.
Net OPEB Liability	The liability of employers and nonemployer contributing entities to employees for benefits provided through a defined benefit OPEB plan.
OPEB Expense	OPEB expense arising from certain changes in the net OPEB liability.
Other Postemployment Benefits (OPEB)	Benefits (such as death benefits, life insurance, disability, and long-term care) that are paid in the period after employment and that are provided separately from a pension plan, as well as healthcare benefits paid in the period after employment, regardless of the manner in which they are provided. OPEB does not include termination benefits or termination payments for sick leave.
Postemployment Healthcare Benefits	Medical, dental, vision, and other health-related benefits paid subsequent to the termination of employment.



City of Swartz Creek

Interim-Year Financial Disclosure as of June 30, 2021

Definitions

Projected Benefit Payments	All benefits (including refunds of employee contributions) estimated to be payable through the OPEB plan (including amounts to be paid by employers or nonemployer contributing entities as the benefits come due) to current active and inactive employees as a result of their past service and their expected future service.
Real Rate of Return	The rate of return on an investment after adjustment to eliminate inflation.
Service Costs	The portions of the actuarial present value of projected benefit payments that are attributed to valuation years.
Termination Benefits	Inducements offered by employers to active employees to hasten the termination of services, or payments made in consequence of the early termination of services. Termination benefits include early-retirement incentives, severance benefits, and other termination-related benefits.
Total OPEB Liability	The portion of the actuarial present value of projected benefit payments that is attributed to past periods of employee service in conformity with the requirements of Statement 75. The total OPEB liability is the liability of employers and nonemployer contributing entities to employees for benefits provided through a defined benefit OPEB plan that is not administered through a trust that meets the criteria of paragraph 4 of Statement 75.

City of Swartz Creek Proof of Pavilion Reservation

Non-Reservable: Playscapes, Restrooms, Play Equipment, Tennis Courts, Volleyball Courts and Basketball Courts. Ball diamonds may be requested during the week by submitting a schedule to the City Offices, including dates, times, ball diamond location and group requesting the reservation; all of which will be reviewed and scheduled administratively.

All monies, including a \$100 refundable deposit, must be paid at time of reservation. Only Cash payments will be accepted for a rental date of five (5) days or less. Any cancellations must be made two (2) weeks prior to event date. **All cancellations are subject to a \$20.00 Cancellation Fee. ABSOLUTELY NO REFUNDS DUE TO WEATHER.**

Park Fees Apply on Fridays, Saturdays, Sundays and Holidays. Fees Charged May through October.

Elms Park- 4125 Elms Rd

- #1 \$70.00
70-80 People Electricity 8 Tables
- #2 \$120.00
90-100 People Electricity 7 Tables
- #3 \$70.00
25-30 People 4 Tables
- #4 \$120.00
80-90 People Electricity 12 Table
- Ball Field
- Soccer Field

Abrams Park- 5225 Winshall Dr.

- #1 \$70.00
60 People 4 Large Tables
- #2 \$70.00
80 People 6 Large Tables
- #3 \$70.00
40 People 4 Small Tables
- Ball Field

Date of Reservation September 26, 2021

Name of Responsible Party Rae Lynn Hicks (GFWC S.C. Women's Club)
 Address 8373 Miller Rd. Phone: 810-635-3869
 City Swartz Creek Zip 48473
 Number of Guests 20+ Nature of Activity Presentation Women of Distinction
 Responsible Party Signature Rae Lynn Hicks
 E-Mail Address raelynh99@gmail.com

I have received a copy of the Park Rules:

Deposits can be expected to be returned within 30 days of reservation date.

*Email to Adam
to follow
PLT*

CASH CHECK#

Receipt #

Area restrooms are attended to during the early morning hours in the summertime. Due to high park volume and vandalism, you are strongly encouraged to bring your own paper products and soap or sanitizer for restroom use.

IF THERE ARE PROBLEMS AT THE PARK CONTACT 911.

August 24, 2021

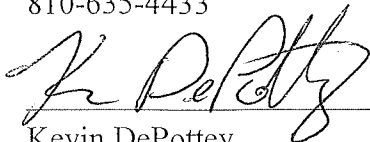
NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARING DATE FOR THE
CLAYTON TOWNSHIP MASTER PLAN

Clayton Charter Township, in Genesee County, Michigan, announces its public comment period and public hearing for the new edition of the Clayton Charter Township Master Plan and requests the cooperation of, and comments from, the recipients of this notice. The following local governments, commissions, and utility and transportation agencies/companies are receiving this notice of intent as required by the Michigan Planning Enabling Act:

- | | |
|----------------------|---|
| Flushing Township | Hazelton Township |
| Mt. Morris Township | Genesee County Road Commission |
| Flint Township | Genesee County Metropolitan Planning Commission |
| City of Swartz Creek | Michigan Department of Transportation |
| Gaines Township | Flint Mass Transportation Authority |
| Village of Lennon | Consumers Energy |
| Vernon Township | Central Michigan Railroad |
| Venice Township | |

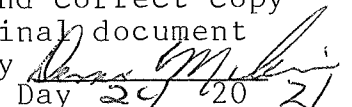
Clayton Charter Township is sending this notice to you for your community's or agency's review and comment for the 2021 edition of Clayton Charter Township Master Plan during the public comment period of August 24, 2021 to October 26, 2021. The Master Plan can be found at www.claytontownship.org/2021masterplan. The public hearing will occur at the Clayton Township Hall at the Clayton Township's regularly scheduled Planning Commission meeting on November 23, 2021. Once the plan is adopted, a copy of the adopted plan will be sent as well. It is our intention to provide the plan copies in digital format unless requested otherwise. Please direct any correspondence or questions to:

Planning Commission
Clayton Charter Township
2011 S. Morrish Road
Swartz Creek, MI. 48473
810-635-4433



Kevin DePottey

Charter Township of Clayton
Planning Commission Chairman
www.claytontownship.org and click on 2021 Master Plan

I hereby certify that this
is a true and correct copy
of the original document
Certified By 
Month 8 Day 24 2021

Trash cart rules clarified by Muskegon City Commission following citizen concerns

By Lynn Moore | lmoore8@mlive.com



The city of Muskegon has enacted rules governing placement and storage of trash carts.

MUSKEGON, MI – Residents' concerns have prompted the Muskegon City Commission to clarify and tweak a trash cart policy, which may be adjusted even further.

Of particular concern was a rule that trash carts be stored so they are not visible from the street.

While many of the [rules in the policy](#) already existed in [the city's ordinance](#), the storage of carts is not, city attorney John Schrier told commissioners Tuesday, Aug. 24. That means the rule cannot

be enforced by fines spelled out in the city's solid waste ordinance, he said.

Mayor Steve Gawron said he views the new policy as more of an "encouragement" to hide the carts as much as possible.

But some commissioners expressed interest in putting a little more teeth into that encouragement. Vice Mayor Eric Hood said he'd like to see an enforceable rule that at least prohibits carts from being stored in front yards.

"If you can't be fined, why have it in the policy?" Hood asked.

Related: [Prompt removal, concealing of trash carts underscored with new Muskegon rules](#)

The policy adopted earlier this month states that carts should be at least 10 feet back from a building's front and, if that's not possible or they still are visible from the street, concealed behind screening.

It also spells out when carts can be brought to the curb for collection day and when they must be removed. The removal deadline -- 7 a.m. the day following collection day -- also is not in the ordinance and therefore not enforceable with fines.

Commissioners voted Tuesday to amend the ordinance to allow carts to be at the curb for longer prior to collection day. The ordinance -- and recently adopted "rules and regulations" -- had required carts be placed at the curb no sooner than 7 p.m. the evening before collections. The amended ordinance now allows them -- as well as stickered bulk items and additional trash bags -- to be at the curb as early as 4 p.m. the day before pickup.

Some concern had been expressed that residents would be forced to be out in the dark with their trash bins during winter months to comply with the 7 p.m. time.

The amendment takes affect 10 days after adoption.

Also not in the city's ordinance, and therefore not enforceable with fines, is a recently adopted rule that trash be placed inside bags that are then placed in the carts.

The ordinance states that a first violation is punishable by a \$100 fine. A second offense is punishable by a \$250 fine and a third offense carries a \$500 fine. However, the city gives warnings before it ever imposes a fine, Deputy City Manager LeighAnn Mikesell told MLive.

The commission adopted the new rules and regulations policy underscoring parts of the ordinance after hearing complaints about trash carts from residents in McLaughlin Neighborhood.

Also on MLive

[Work to place water main under Muskegon Channel about to ramp up](#)

[How long will summer last? A muskrat will decide at Muskegon's Muskrat Day](#)

[10 must-see Muskegon-area high school football games in 2021](#)

Note to readers: if you purchase something through one of our affiliate links we may earn a commission.

Recommendations



RRC Certification Information Packet

City of Swartz Creek

Certified: October 3, 2019

Packet Updated: August 2020 | August 2021

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OVERVIEW MEMO

Memorandum

TO: City of Swartz Creek

FROM: Christopher Germain, AICP, EDP
Redevelopment Ready Communities Senior Planner

DATE: August 2020

RE: **Redevelopment Ready Communities® Certification**

I am pleased to provide this official RRC certification packet to the City of Swartz Creek has officially been certified as a Redevelopment Ready Community on October 3, 2019. The city has worked diligently over several years to align its policies, practices, plans, and processes with the RRC Best Practices and is now more prepared to facilitate community-driven economic development projects in the city. Providing this packet is a process RRC began in 2020 but felt it would assist Swartz Creek as well, so we are retroactively creating one for the city.

Certification is not the end of the RRC process, but a major step. With certification comes access to new tools and opportunities for the city. More information on those services are included in this packet.

Certification also comes with a responsibility to continue implementing the best practices, including annual updates to items such as the capital improvements plan, assessing the development review process, and continuing to budget funds to support training. This packet contains a list of annual items specific to Swartz Creek, including annual target dates.

As you read through this packet, if you have any questions, please do not hesitate to contact us. On behalf of the RRC Team, once again congratulations on this major milestone. We look forward to continuing our partnership with the city for many years to come.

Best,



Christopher Germain, AICP, EDP
Senior RRC Planner

Certification Period

Official Certification Date: October 3, 2019

Certification Expiration: October 2, 2024

Certification Annual Recap Due: October 30 (each year)

Community RRC Contacts: Adam Zettel (City Manager)

Certified communities gain immediate access to certification benefits starting on day one of their certification (pending availability). Certification remains valid for five years at which point the community must renew its Certification (if desired) to maintain its status. Details on renewal are found near the end of this document. RRC compiles an annual report of the community's activity for record keeping purposes; this is done primarily by the RRC Planner but will likely require some assistance by the community.

Certification Tools/Services/Benefits

The list of tools, services and benefits available to certified communities is always changing to meet the needs of certified communities. The list below is a snapshot of current offerings. As this list changes, the community's RRC Planner will share information with the official RRC contacts. *The RRC Planner is always the community's first point of contact when it would like to use one of these tools.*

Service	Description
Redevelopment Services Team	The Redevelopment Services Team works exclusively with RRC certified communities to market and redevelop priority redevelopment sites. Learn more at www.miplace.org/rsteam .
Site Marketing	The community will now have a dedicated page at www.miplace.org/sites showcasing the city's priority sites to potential developers. The city's sites will also be available in Zoom Prospector, MEDC's statewide property search service.
Certification Materials	Each RRC community receives a handcrafted certification award and various RRC branded supplies to help it spread

	the word about its achievement.
Technical Assistance Match Funding	The community maintains access to RRC technical assistance match funding, similar to that it used for its 2019 economic development strategy. Uses of the funding can be more flexible with certified community requests, but still must be related to planning or development.
Networking	RRC works to bring certified communities together to share practices and information whether it be a standalone event or at existing conferences.
Complementary Training	When available, MEDC Community Development may provide complementary registration to training events or conferences to RRC certified communities.
Discounted or free services	This list is always changing but in the past has included discounts on development-related software and complementary professional photography.
Social Media	MEDC Community Development operates an active social media presence and appreciates highlighting the great activity happening in RRC certified communities. If the community has something it'd like to get the world out about, the RRC Team can help.

RRC Certified Seal

As a certification benefit, the community has been granted access to electronic copies of the RRC Certified seal (see cover page of this document). The community is free to use the seal in standard ways such as on the website and development marketing materials. RRC asks that the community inform RRC of how it is using the logo and proactively requests RRC feedback before using the logo in any outside-the-box manner.

Certification Maintenance

RRC certification is about creating a predictable, transparent, and efficient development experience. **Creating that experience requires regular updates and annual reviews to ensure the city’s plans, processes, policies, and practices remain in alignment with RRC Best Practices.** Most of the items the community completed to reach certification will not need annual *updates* but may require annual *reviews*. Based on the documentation that Swartz Creek submitted for RRC certification, the following is a list of annual reviews or updates. All updates will be handled via the community’s [Trello Board](#). These target dates are subject to change based on conversations with city staff or if the city’s desired method for maintaining a best practice changes throughout the certification period.

Update: This maintenance plan was amended in August 2021 to reflect new RRC 2.0 criteria numbers and expectations as well as to reflect how the city has chosen to implement maintenance over the past two years.

Annual and Ongoing Items – By Criteria

Best Practice	Method/Notes	Due
1.1 – Master Plan Annual Progress Review	<i>The city will include an assessment of master plan progress in the annual budget document.</i>	June 30
1.3 – Capital Improvements Plan	<i>The city’s CIP is completed as part of the annual budget process each year. The city’s fiscal year runs July 1 – June 30.</i>	June 30
3.6 – Development Review Fees	<i>City doesn't have a set review schedule, but the document is found right on the CD webpage and has a revision history at the bottom. Target date is set based on last know update to ensure it is happening at least annually.</i>	Varies
3.10 – Development Review Experience Feedback & Process Assessment	<i>The city sends a survey out with permits to collect feedback. This feedback is reviewed as it comes in. The city will conduct a brief assessment of the development review process as part of the Planning Commission annual report.</i>	March 31

4.5 – Planning Commission Annual Report	<i>The city will prepare a Planning Commission annual report in the first quarter of the year, typically January or early February. This will be uploaded to the RRC Trello board. Update August 2021: Date moved to March.</i>	March 31
4.6 – Training Strategy & Priorities	<i>Update August 2021: Beginning in 2022, the city will use the knowledge from 2021 efforts to create documented training plans for city boards. Original: The city will discuss training priorities with each board at the end of each calendar year, providing that information in the PC, ZBA and DDA annual reports.</i>	February 28
4.7 – Joint Meeting	<i>Update August 2021: The target date has been moved to May as the city uses an annual budget workshop as the default for meeting this. Original: The city does not have specific plans for joint meetings each year but understands that the RRC Best Practices look for some type of joint training, workshop, event, meeting, etc. at least once a year with the Council, DDA, and PC. It will upload documentation of this occurring at the end of the year (or whenever it happens)</i>	May 31
5.1 – Economic Development Strategy Annual Progress Review	<i>Update August 2021: The city plans to integrate the strategy into the 2022 master plan update, so beginning 2023, this will also be included within the budget. The city will assess progress on the 2019 economic development strategy each year as part of the annual budget process</i>	June 30
Priority Sites	<i>The city will need to always have at least three available priority sites identified and packaged (via the Redevelopment Services Team)</i>	Ongoing

Summarized by due date

February 28	Updated training plan (4.6)
March 31	PC, DDA, ZBA Annual reports (4.5). The PC annual report will also include a brief assessment of the development review process to identify any needed changes (3.10)
May 31	Annual Joint Meeting Update (4.7)
June 30	Annual budget document will be available which includes master plan progress assessment (1.1), economic development strategy progress assessment (5.1) and capital improvements plan (1.3)
Varies	Fee schedule review and update (3.6)

Certification Period Priorities and Other Updates

In addition to the annual items, RRC has identified two additional documents which will require reviews and/or updates during the community’s certification period (but not annually). This information is provided as an FYI in the interest of being proactive.

Best Practice	Method/Notes	Due
1.1 – Master Plan Annual Five-Year Review – Update August 2021: Underway, supported with RRC TA funding.	<i>As required by the Michigan Planning Enabling Act, the city will need to review the master plan and either reaffirm or update the document.</i>	May 10, 2021
5.3 – Marketing Plan	<i>The city’s existing marketing plan includes only short-term objectives and goals. It should be updated prior to renewing certification, likely before.</i>	2023

Certification Renewal

RRC encourages the community to celebrate its success and not give thought to the recertification process currently. However, in the interest of transparency, RRC has included information on that

process here. This information is subject to change. Any changes will be communicated well ahead of time by the RRC Team.

To renew certification, the community will need to align with the best practices in place at the time of the city's **four-year certification anniversary (October 3, 2023)**. At that time, RRC will conduct a full, updated assessment of the city's aligned with the best practices and outline the steps needed to take for renewal (if the city chooses to do so). The city will need to be fully aligned with the best practices prior to expiration of its current certification to continue the designation without interruption.

A Special Note on RRC 2.0

Communities who were certified under the older best practices (such as Laingsburg), were transitioned to RRC 2.0 in summer 2021. Because of that transition, the board will show the city as not fully aligned but RRC records will clearly show the city's active certification. The transition to 2.0 is being done now to allow ample time for communities to slowly integrate the framework in advance of renewal versus doing it all in a hurry. RRC does not anticipate major changes to the current best practices in the coming years but will communicate any changes if they occur.

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

The City of Swartz Creek Did Not Meet Treatment Requirements

The water provided by the City of Swartz Creek water system recently violated a drinking water standard. Although this situation does not require that you take action, as city customers, you have a right to know what happened, what you should do, and what we are doing to correct this situation.

Swartz Creek City purchases water from the Karegnondi Water Authority and the Genesee County Drain Commission Water and Waste Services Division (GCDC). GCDC treats city water to maintain corrosion control and prevent lead and copper in the pipes from dissolving into the water. To ensure water meets optimal corrosion control, the city routinely samples the water in the distribution system for water quality parameters such as pH and orthophosphate. The city is required to maintain these parameters within state-designated ranges. City water did not maintain these parameters within the set ranges for more than nine days during the July through December 2020, January through June 2021, and July through December 2021 monitoring periods.

What should I do?

You do not need to boil your water or take other corrective actions.

What does this mean?

This situation does not require that you take immediate action. If it had, you would have been notified immediately. This is a treatment violation related to reduced orthophosphate (a corrosion reducer in water), but it does not mean there is lead or copper in your drinking water. The most recent monitoring indicates that lead and copper levels were below the action levels at least 90 percent of residential drinking water taps sampled.

However, it is important that everyone takes measures to control lead and copper levels in the water because ingesting lead or copper can cause serious health consequences.

Lead: Infants and children who drink water containing lead could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

Copper: Copper is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilson's disease should consult their personal doctor

What happened? What is being done?

The Michigan Department of Environment, Great Lakes, and Energy set ranges for water quality parameters on May 14, 2020. After these ranges were designated, the city collected samples on November 5, 2020, and July 15, 2021, that were below the required minimum value for orthophosphate. Even though March 11, 2021 samples were above the minimum value for orthophosphate, the city still has more than nine days below the minimum state-designated value. The city is following up with all water quality parameter results timely to prevent this from happening again. For more information, please contact Mr. Robert Bincsik, rbincsik@cityofswartzcreek.org, 810-635-4464, or 8083 Civic Drive, Swartz Creek, Michigan 48473.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by the City of Swartz Creek.

CERTIFICATION:

WSSN: «WSSN»

I certify that this water supply has fully complied with the public notification requirements in the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, and the administrative rules.

Signature	Title	Date Distributed
Reminder to water supplier: This notice / certification must be sent to EGLE.		

City Council Packet 143 September 13, 2021