

**Michigan Recreation Passport Grant Program 2015**

**Organization: City of Swartz Creek**

**RP15-0003**

**Section A: Applicant Site and Project Information: Elms Park**

<b>*Name of Applicant</b> (Government Unit) City of Swartz Creek			<b>*Federal ID Number</b> 38-6034855	<b>*County</b> Genesee County	
<b>*Name of Authorized Representative</b> Adam Zettel1			<b>*Title</b> City Manager		
<b>*Address</b> 8083 Civic Drive			<b>*Telephone</b> (810) 635-4464  <b>Fax</b> (810) 635-2887		
<b>*City</b> Swartz Creek	<b>*State</b> MI	<b>*ZIP</b> 48473	<b>*E-mail</b> azettel@cityofswartzcreek.org		
<b>*State House District</b> District 49		<b>*State Senate District</b> District 27		<b>*U.S. Congress District</b> District 5	
<b>*Proposal Title</b> (Not to exceed 60 characters) Elms Park Community Renovation Project					

**\*Proposal Description**

The proposal includes renovation of restrooms and a replacement backstop for a soft ball facility. It also includes a large amount of accessibility improvements and the development of a recreational/exercise trail.

<b>*Address of Site</b> 4150 Elms Road Swartz Creek, MI 48473	<b>*City, Village or Township of Site</b> City of Swartz Creek	<b>*Zip</b> 48473
<b>*County in which Site is located</b> Genesee	<b>*Town, Range and Section Numbers of Site Location</b> <i>Letters must be upper-case: (examples: T02N, R13E, 22)</i> (Town)T07N (Range)R06E (Section)31	<b>*Latitude/Longitude at park entrance</b> 42.969080 -83.811302
<b>*Park Name</b> Elms Park		

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**Section B: Project Funding and Explanation of Match Sources**

**SOURCES OF MATCHING FUNDS**

**PROJECT COST AMOUNTS**

<b>*Grant amount requested (round to the nearest hundred dollars)</b>	\$45,000.00
<b>Total Match (Must be at least 25% of total project cost)</b>	\$51,500.00
<b>Total Project Cost (Must equal the total estimated cost on Section D1 Project Details page)</b>	\$96,500.00
Percentage of match commitment <b>(Must be at least 25% of total project cost)</b>	53%
Value of any Land Repurposed to Recreation as Part of the Project (2xSEV)	
a) General Funds or Local Restricted Funds (Applicant's own cash)	\$46,500.00
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	\$5,000.00
c) Federal or State Funds	

*You have entered a value for item c). Please provide the information below for each federal or state program from which matching funds will be provided.*

* (1) Program Name	* Administering Agency	
* Contact Name for Administering Agency	* Telephone	* Amount

\*Type of Funds

Grant funds awarded	<i>Date grant funds approved</i>
Grant funds applied for, not yet approved	<i>Estimated approval date</i>
Appropriated funds	<i>Date appropriated</i>
Other, explain	

\*Is documentation containing the scope of work and budget for the other grant funds included with application?  
Yes No

\*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?  
Yes No

Check to add program information for additional State of Federal funds that will be used as Match.

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**Section B: Project Funding and Explanation of Match Sources**

(2) Program Name	Administering Agency	
Contact Name for Administering Agency	Telephone	Amount

Type of Funds

Grant funds awarded

*Date grant funds approved*

Grant funds applied for, not yet approved

*Estimated approval date*

Appropriated funds

*Date appropriated*

Other, explain

Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes No

Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes No

Check to add program information for additional State of Federal funds that will be used as Match.

(3) Program Name	Administering Agency	
Contact Name for Administering Agency	Telephone	Amount

Type of Funds

Grant funds awarded

*Date grant funds approved*

Grant funds applied for, not yet approved

*Estimated approval date*

Appropriated funds

*Date appropriated*

Other, explain

Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes No

Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes No

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**Section B: Project Funding and Explanation of Match Sources**

d) Cash Donations

You have entered a value for item d). **Please list the individual sources and the amounts to be donated below.**

<b>SOURCE</b>	<b>AMOUNT</b>
* <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<b>Total</b>	<b>\$0</b>

\* Is a letter of intent from each donor included with the application?  
Yes No

e) Donated Labor and/or Materials

You have entered a value for item e). Please include each item to be donated, the source, dollar value, and how the dollar value was determined.

<b>ITEM</b>	<b>SOURCE</b>	<b>DOLLAR VALUE</b>	<b>VALUATION METHOD</b>
* <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total</b>		<b>\$0</b>	

\* Is a letter of intent from each donor included with application?  
Yes No

Section C: Project Details

\* Applicant's current control of the site:

- ✓ Fee Simple
- Lease
- Easement

**Project Cost Estimate Table**

List the specific development scope items (play equipment, parking lot paving, landscaping) rather than aspects of project execution (materials, labor, equipment, site clearing). Do not include ineligible items such as engineering costs beyond 15% of the subtotal and contingencies. Facilities must be designed to be in compliance with the 2010 Americans with Disabilities Act Standards for Accessible Design.

<u>SCOPE ITEM</u>	<u>IS SCOPE ITEM OF UNIVERSAL DESIGN?</u>	<u>QUANTITY</u>	<u>TOTAL ESTIMATED COST</u>
Access Pathway 6' wide or more	No ✓ Yes	975	\$22,900.00
Access Pathway 5' - 6' wide	No ✓ Yes	1040	\$4,600.00
Paved Parking Lot	No ✓ Yes	2	\$7,700.00
Restroom Building	No ✓ Yes	1	\$41,500.00
Exercise Station(s)	No ✓ Yes	3	\$4,000.00
Program Acknowledgement Sign	No ✓ Yes	1	\$500.00
Landscaping	No ✓ Yes	1	\$2,800.00

Other: No Yes

**Do not list the aspects of project execution, such as labor, construction equipment, contingency or raw materials.**

<b>Permit Fees</b>	
<b>Subtotal</b>	\$84,000.00
<b>Engineering</b> (These fees may not exceed 15% of subtotal)	\$12,500.00

**Total Estimated Cost** (Much equal Total Project Cost amount on Section B page) **\$96,500.00**

- 1) What is the expected life of the facilities constructed as part of the project? 40 years  
 (Please note: Program requires commitment of minimum 20 years if no enclosed structure and 40 years with enclosed structure).
  
- 2) If you are submitting multiple applications, what is the priority for this application? 1  
 (1 = highest)
  
- 3) Is unimpeded access to the project site secured through ownership or easement or lease of term no less than the length of time that control of the project site is secured? No ✓ Yes

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Section C: Project Details

- 4) Will the project be used for the viewing of professional or semi-professional arts, athletics or intercollegiate or interscholastic sports? ✓ No Yes  
 If yes, what percentage of normal operating hours will be used in this capacity? %
  
- 5) Will fees be charged at the park? No ✓ Yes  
 If yes, what will be the fees for residents? \$70.00  
 What will be the fees for non-residents? \$70.00
  
- 6) Has applicant received DNR recreation grant(s) in the past? ✓ No Yes
  
- 7) Is there an entrance sign identifying the site as a public recreation site open to all users? No ✓ Yes
  
- 8) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years? ✓ No Yes
  
- 9) Does applicant have a "residents only" policy for this park or other parks or recreation facilities? ✓ No Yes

**If 'Yes' was selected for any of the questions, please explain here:**

Reference #3: The property is owned by the city. A conversion is in process for a lease encumbrance.

Reference #5: Fees are not charged for general admission. Fees are charge for weekend use of pavilions to cover labor and equipment costs for opening, cleaning, and closing pavilions/restrooms.

Reference#7: A monument sign identifies the park entrance.

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**Section D: Site Conditions**

	<u>NO</u>	<u>YES</u>	<u>UNKNOWN</u>
*1) Does the applicant, landowner, or others have knowledge that any portion of the property is or has been used for industrial purposes, including manufacturing and/or minerals' processing or extraction (sand, gravel, oil, or gas) at this time or in the past?	✓		
*2) Does the applicant, landowner, or others have knowledge that any portion of the property is currently being used or has been used in the past for a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment, storage, processing or recycling or disposal facility?	✓		
*3) Does the applicant, landowner, or others have knowledge that any of the following are or have in the past been stored, discarded, or used on the property – automotive or industrial batteries, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers?	✓		
*4) Does the applicant, landowner, or others have knowledge that fill dirt or other fill material of unknown origin is on this property or has in the past been placed on the property?			✓
*5) Does the applicant, landowner, or others have knowledge of any evidence of leaks, spills, or stains from a substance other than water at this time or in the past?	✓		
*6) Does the applicant, landowner, or others have knowledge that there are or have in the past been waste disposal pits, lagoons, or ponds on the property?	✓		
*7) Does the applicant, landowner, or others have knowledge that there are at this time or have in the past been registered or unregistered storage tanks on the property?	✓		
*8) Does the applicant, landowner, or others have knowledge that contaminated groundwater lies below the property?	✓		
*9) If there is a water well on the property, does the applicant, landowner, or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency?	✓		
*10) Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner, or others have knowledge about past violations?	✓		

Section D: Site Conditions

- \*11) Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products, or contamination; or b) the need for further assessment? ✓
- \*12) Does the applicant, landowner, or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried, or burned on the property? ✓
- \*13) Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank? ✓
- \*14) Does the applicant, landowner, or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in the previous questions 1-13? ✓
- \*15) Has an environmental assessment been completed for the site?  
If yes, provide the most current. ✓
- \*16) Is this proposed project part of the Iron Belle Trail (Governor's Showcase Trail)? ✓
- \*17) Are permits required for the development of the site?  
If yes, please complete the following table: ✓

**TYPE OF PERMIT**

**PERMITTING AGENCY**

**EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS**

TYPE OF PERMIT	PERMITTING AGENCY	EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS

**If 'Yes' or 'Unknown' was selected for any of the questions on this page, please explain here:**

Fill was removed from this site to enable interstate construction. It is not known if fill was brought in. There is no record of fill being placed on the site, but existing grades of pavilions and roads indicated that onsite grading or fill activities occurred.



Application Narrative

**1. Need for the Project:**

Swartz Creek (pop. 5,758) is a city in Genesee County that is rehabilitating a full service park system that supports a very large and underserved area of approximately 67,000 residents. The Elms Park Community Renovation Project is a rehabilitation effort for one of the region's most used parks. The goal of the project is to reinvigorate the park and increase use through rehabilitation of deficient features and the addition of new features.

Elms Park is a byproduct of the construction of I-69. The elevated area supplied fill for the interstate. The city, incorporated in 1959, targeted this area for recreation in the 1960's. The city received DNR funding to this end, with the latest grant being awarded in 1977.

After 40 years, the park is in need of universal accessibility upgrades and structural rehabilitation that the city, with volunteer efforts, is struggling to support. Swartz Creek has experienced a dramatic decrease in revenues due to the bankruptcy of General Motors (75% reduction in taxable value), the closure of a harness racing facility (elimination of 'breakage' revenues), and the general decrease in taxes. The Recreation Passport Grant is exactly the type and level of assistance that will enable our community to tip the scales in support of quality recreational amenities.

These changes force the parks to rely on volunteer support for pavilion roofs, staining/painting of playscape features, and arbor services. However, our community is unable to meet the needs of accessibility and modernization of some facilities due to a lack of community resources. The 2013 Census estimated median household income of Swartz Creek (\$43,105) is over 11% below the state average (\$48,411). The poverty rate is 21.8%.

Swartz Creek is in greater need of recreational amenities than counterparts in the region. The soils, lack of water features, and relatively flat topography in west Genesee County are very suitable for intensive farming. This has benefited growers but has resulted in the near absence of wooded areas, water resources, and natural features that provide recreational opportunities elsewhere in Genesee County (e.g. rivers, navigable streams, public lakes, ORV or bike trails, sledding/skiing hills, hunting areas, beaches, etc.). For this reason, institutional parks are of even greater importance in their role of providing passive and active recreation areas.

Elms Park functions as a regional park. The adjacent townships of Clayton (pop. 7,581) and Gaines (pop. 6,820) have no park facilities. The adjacent township of Flint (pop. 31,929) maintains 9 acres of passive recreation and a distant canoe launch. They list Elms Park as an area park that serves their residents (pg. 38 of the 2010 park plan). The Township of Mundy (pop. 15,082) maintains 40 acres of passive recreation that is not developed. The closest county parks are in Flushing (10 miles) and Linden (14 miles). There are no state recreation areas in Genesee County.

**2. Site Quality:**

Elms Park is 29 acres and serves a purpose to local and regional users. It is located at 4150 Elms Road, immediately north of I-69 and Miller Road, for which there is an on-ramp/off-ramp. The site is extremely easy to locate and access. Elms Park is located on a major street. It is situated to be very visible from Elms Road and the interstate. There is one primary entrance that is well lit and includes an identification monument sign. There is also a secondary access nearby that services a small parking lot. The area is relatively open, affording welcoming views of the tennis courts, basketball courts, sledding hill, play features, parking, and pavilions. The

Application Narrative

park is adjacent to residential neighborhoods that are linked with sidewalk and non-motorized paths.

The park includes five pavilions, restrooms, basketball, volleyball, tennis, unimproved parking, a large playscape, playground equipment, a gazebo, soccer fields, a softball field, youth athletic fields/storage, and much open space with mature trees. The park also includes grills, potable water, benches, tables, 10 foot non-motorized trail access, and a new entrance sign. Elms Park is planned to connect high-priority regional trails, functioning as a trail head and destination. It is proposed to connect the existing Genesee Valley Trail with the Clinton-Ionia-Shiawassee Trail.

The rehabilitation project was chosen to address concerns identified by the Swartz Creek Parks and Recreation Committee. These concerns result from findings of the committee through personal experience, complaints to the city, public workshops, and consultant recommendations. The noted issues are a lack of accessibility, the deplorable condition of the bathrooms, deterioration of the softball backstop, and a lack of exercise equipment. The proposed solution includes accessible parking, accessible walkways, accessible bathrooms, a new backstop, and a path extension with exercise equipment.

**3. Project Quality:**

**Design:** The improvements are designed to make the pavilions, bathrooms, and parking accessible. The intention is to use only existing facilities to keep the setting natural, environmental impact low, and to reduce maintenance. Non-accessible parking will remain aggregate to minimize runoff. The connection from the accessible parking to the bathrooms is intended to be elevated to further highlight the crosswalk and slow traffic.

**Environmental Features:** The added features are intended to improve function and impact from an environmental standpoint. Efficient lighting (natural and timed artificial) are proposed, as well as waste free hand driers and on-demand sinks. Current features include manual sinks and paper towels, which results in a multitude of inefficiencies and misuse. Circumstances currently require light function from open to close, with no sensors or timers.

The city maintains all natural drainage systems within the park. Asphalt millings from local street projects are repurposed to surface all parking areas. Swartz Creek enforces a suite of park rules, including operating hours, and is the only city in Genesee County to prohibit all smoking in parks.

**ADA Requirements:** The city is placing special emphasis on the provision of accessibility, from arrival to departure. The city engineer has designed ADA compliant parking and walkways that will be appropriately connected to pavilions and the accessible bathrooms. Special purpose picnic tables are offered by the city for wheelchair access as well. Supporting engineer is provided.

**Crime Prevention:** Elms Park is highly visible to the public. Our tree maintenance program keeps limbs cut high enough to enable sight distances to span the length of the park from within and from public streets. The traffic configuration is designed to limit ingress and egress to one point, creating a dead-end scenario that is believed to greatly reduce drug use and other unlawful activities. The park is fenced in on its northern and southern boundaries and is delineated by Elms Road on the west end and a definitive tree line on the east end. The park is regularly patrolled by 24/7 police coverage. Faux cameras are proposed to be placed on the bathroom building, the parks only enclosed structure. High volume use contributes to "eyes on the street" crime

Application Narrative

prevention and a sense of security.

Programming & Marketing: A keystone of this initiative is to create awareness and “ownership” of Elms Park. Marketing will be relied upon heavily to further leverage investment, increase use, and promote future volunteerism. This investment and related volunteer work is expected to be heavily covered in the Swartz Creek View (weekly news), the city Facebook page & website, our bi-annual newsletters, an informational brochure, and through presentations to local groups. Elms Park also hosts an annual “Art in the Park” event in late August in which we will highlight the project with a physical presence.

**4. Applicant History:**

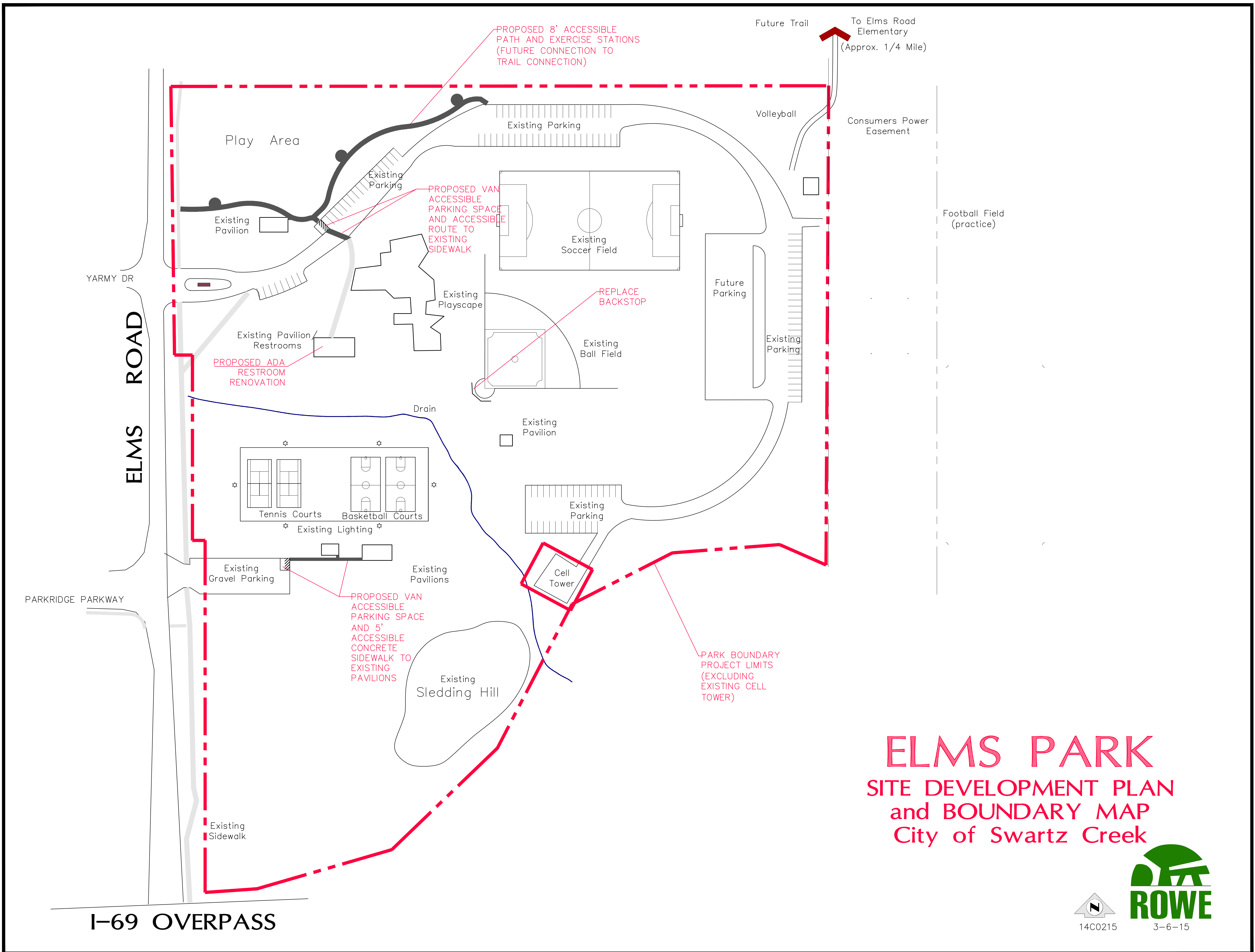
Swartz Creek has had assistance from the DNR in the past, and there are no outstanding issues. The most recent assistance was received in 1977. Since that time, the city has been able to maintain and improve Elms Park. However, the complete rehabilitation of the structural features and addition of accessibility features is not within the reach of the city’s general fund at this time.

While these larger investments have not been possible, the city has been very active in funding, supporting, and directly assisting with routine maintenance and volunteer programs. By building capacity, the community has engaged volunteers that have invested time, money, and other resources into forestry, play equipment, and other features. Examples include:

1. A new roof for the main pavilion, supplied and installed by Kiwanis in 2011
2. Painting of all play equipment by volunteers in 2011 & 2014
3. Application of stain to the entire wooden playscape (estimated to require over 1,000 volunteer hours) in 2011
4. Reconstruction of a sandbox in 2011
5. Annual removal and installation of over ?? trees to replace Ash die off, work performed by the city and volunteers between 2011 and 2014
6. General annual operating to maintain lawn, trash collection services, utilities, and play fields (\$40,307 for fiscal year 2015)

The city has a very active park board and core group of civic organizations. We expect to keep engagement and capacity at a level that provides an adequate level of ‘ownership’ over facilities like Elms Park. The city is able to contribute general fund money out of local tax collections each year to support repairs and maintenance, and we expect this to continue. However, the annual user fees of \$7,000 (which do not distinguish between residents and non-residents) do not supply enough resources to perform rehabilitation on the most costly features.

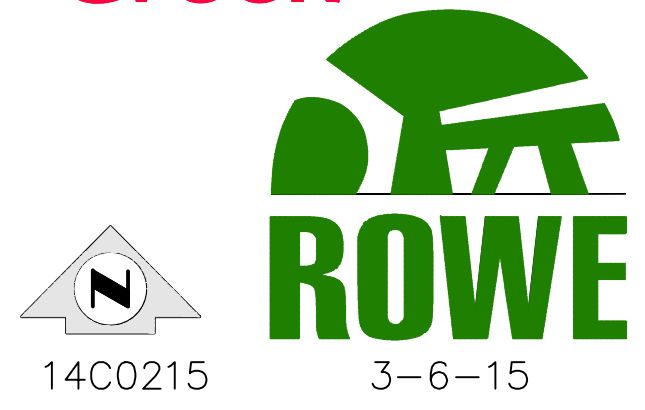
Swartz Creek has never sold, transferred, or closed a public park.



# ELMS PARK

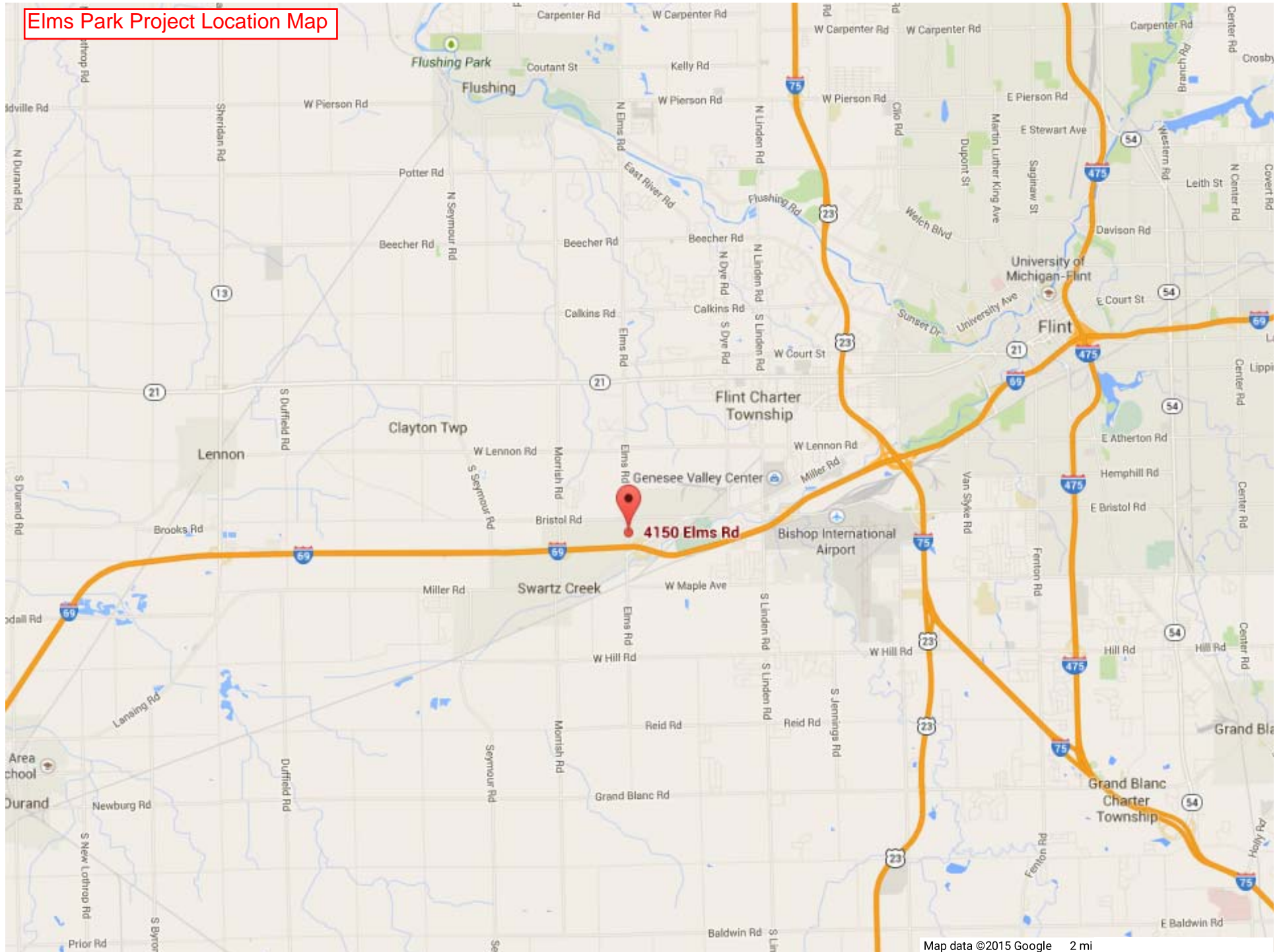
## SITE DEVELOPMENT PLAN and BOUNDARY MAP

City of Swartz Creek



SCALE: 1"=200'

Elms Park Project Location Map





**CITY OF SWARTZ CREEK  
CITY COUNCIL  
CERTIFIED RESOLUTION #150309-06  
(Carried)**

**Recreation Passport Grant**

**Resolution No. 150309-06**

**(Carried)**

Motion by Councilmember Porath  
Second by Councilmember Shumaker

**WHEREAS**, the City of Swartz Creek City Council supports the submission of an application titled, "Elms Park Community Renovation Project" to the Recreation Passport Grant Program for development of accessibility features, restroom upgrades, and an exercise path at Elms Park; and

**WHEREAS**, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

**WHEREAS**, the City of Swartz Creek City Council has made the financial commitment to the project in the amount of \$51,516 matching funds, in cash and/or force account.

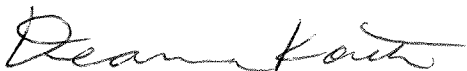
**NOW THEREFORE, BE IT RESOLVED** that the City of Swartz Creek City Council hereby authorizes submission of a Recreation Passport Grant Program Application for \$96,516, and further resolves to make available its financial obligation amount of \$51,516 (53.4%) of a total \$96,516 project cost, during the 2015-2016 fiscal year.

Discussion Ensued.

YES: Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath.  
NO: None. Motion Declared Carried.

I, Deanna Korth, Deputy City Clerk in and for the City of Swartz Creek, hereby certify the above resolution was adopted by the Swartz Creek City Council at its regular meeting held Monday, March 9, 2015.

CORRECT ATTEST:



Deanna Korth, Deputy City Clerk  
City of Swartz Creek, Michigan

(Seal)





Image 1: Proposed parking improvements in south lot, looking north-east





Image 1: Proposed parking improvements in south lot, looking north-east.





Image 3: A section of the off-street path in Elms Park, looking south.





Image 4: The off-street path, with lights, looking north.





Image 5: Entrance sign to Elms Park, looking north.





Image 6: North pavilion, looking west.





Image 7: Open area with play equipment and future exercise path, looking north east.





Image 8: Proposed parking for main entrance, including the planned elevated crosswalk connection to the bathrooms, looking north.





Image 9: Men's stall and urinal, looking east within bathroom.





Image 10: Sink in the Men's bathroom, looking east.



Image 11: Main pavilion with attached bathrooms, looking west.





Image 12: Eastern most stall in women's bathroom, looking east.



Image 13: Sink, towel dispenser, and western most stall partition in women's bathroom, looking east.



Image 14: Western most stall in women's bathroom, looking east.





Image 15: Accessible table at main pavilion, with securing chain, looking south.





Image 16: Softball backstop, with playscape in the background, looking north.





Image 17: Main pavilion and bathrooms, looking southwest.





*Adam Zettel, AICP*

*City Manager*

*810.287.2147*

[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)

Date: March 25, 2015

TO: RPG Review Committee:  
FROM: Adam Zettel, AICP  
RE: Letter of Financial Commitment – Elms Park Community Renovation Project

This letter is affirmation of the City of Swartz Creek's intention to financially support the Elms Park Community Renovation Project as applied for through the Department of Natural Resources Recreation Passport Grant Program in 2015.

In accordance with city council resolution #150309-06, the Swartz Creek City Council is committed to providing a local match in the amount of \$51,516. Approximately \$5,000 of this contribution is expected to be force account. The city is committed to this project and has resolved to provide this level of support in cash, if required.

Please note that our community does have support from local service clubs and volunteers, including the Swartz Creek Kiwanis Club and Swartz Creek Women's Club, among others. As such, we do expect to have a broader base of support, and we plan to demonstrate this support with financial and in-kind contributions from such clubs at a future time. However, the timeline for renovations make such commitments extend beyond the abilities of our partner boards.

Contact me should you have any questions or comments.

Sincerely,

Adam H. Zettel, AICP  
City Manager  
City of Swartz Creek



REC 730

MAR 19 2015

DOCUMENTATION OF SITE CONTROL FOR RECREATION PASSPORT GRANT PROGRAM GRANT APPLICATIONS

This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a Recreation Passport Grant Program grant.

1. SITE DESCRIPTION: Describe the project site (all areas to be developed) below and attach a legal description: Elms Park; Parcel Identification Number 58-31-100-018; 4150 Elms Road

2. SITE CONTROL: Indicate the type of control the applicant has over the site. Refer to the Recreation Passport Grant Program application guidelines booklet for guidance on control requirements for grant applications.

Table with 3 columns: TYPE OF CONTROL, PORTION OF SITE, DOCUMENTATION ATTACHED. Rows include Fee Simple Title, Less than Fee Simple Title, Lease, and Easement.

3. LIMITATIONS, CONDITIONS OR ENCUMBRANCES: a) For property owned or to be owned by the applicant, describe all easements or encumbrances. The site has various easements for utility providers... b) For property to be controlled through other methods, describe any conditions or limitations... [No limitations, conditions or encumbrances]

4. CERTIFICATION: (For projects on property owned in fee simple by the applicant, the form must be signed by the applicant's attorney or another local unit official capable of certifying that the information provided is accurate.)

I hereby certify that the information provided above and attached is accurate to the best of my knowledge. I understand that site control is an application eligibility requirement and an evaluation factor.

Signature: MICHAEL GILSONER, Title: CITY ATTORNEY, Date: 3.16.15, Attorney's License Number: P 49732

Sale 6-264-N  
Item 1  
Control 25042  
Project 25-64  
Parcels 63, 66

DEED OF MICHIGAN STATE HIGHWAY COMMISSION

THIS INDENTURE, Made this 30th day of ~~November~~ October A.D. 1972,  
Between the Michigan State Highway Commission whose address is State Highways  
Building, Lansing, Michigan, first party, and the City of Swartz Creek, a  
Michigan municipal corporation, Box 38, 5037 First Street, Swartz Creek, Michigan  
48473, second party,

WITNESSETH, That first party, for and in consideration of the sum of Fifty-  
Two Thousand Eight Hundred and No/100 Dollars (\$52,800.00), receipt whereof is  
hereby acknowledged, does by these presents, grant, bargain, sell, remise, release,  
alien and confirm unto second party with the intent of creating a fee simple  
determinable estate, a certain parcel of land, so long as the premises conveyed  
hereby shall be used by the second party and/or its assigns and successors for  
city park and recreational purposes for a continuous period of ten years from  
the date hereof, and if within the said ten year period the second party and/or  
its assigns and successors shall cease to so continuously use the premises for  
the said public purpose recited above, the premises shall automatically revert  
to the first party and/or its assigns and successors in fee simple absolute; and  
if the premises during the aforementioned ten year period is continually used by  
the second party and/or its assigns and successors for city park and recreational  
purposes, then after the expiration of the ten year period the second party and/  
or its assigns and successors shall hold the premises in fee simple absolute-free  
from any possibility of reverter hithertofore held by the first party and/or its  
assigns and successors. The land conveyed, and described above as "premises" and  
"certain parcel of land", is more fully described as:

All that part of the West 1/2 of the Northwest 1/4 of Section 31, T7N,  
R6E, City of Swartz Creek, Genesee County, Michigan, lying Southerly  
of a line which is 825 feet South of and parallel to the centerline  
of Bristol Road, and which lies Northerly of a line described as:  
beginning at a point on the West line of said Section 31 which is  
North 0 deg. 34' 25" West a distance of 586.59 feet from the West  
1/4 corner of said Section 31; thence North 87 deg. 14' 05" East  
a distance of 169.74 feet; thence North 74 deg. 27' 04" East a  
distance of 229.92 feet; thence North 45 deg. 56' 14" East a distance



of 233.68 feet; thence North 31 deg. 51' 57" East a distance of 283.87 feet; thence North 61 deg. 22' 04" East a distance of 185.27 feet; thence North 84 deg. 50' 20" East a distance of 178.89 feet; thence South 65 deg. 25' 00" East a distance of 180.28 feet; thence South 41 deg. 11' 19" East a distance of 212.90 feet; thence South 76 deg. 43' 36" East a distance of 127.28 feet to a point of ending. Excepting therefrom the East 190 feet. Also excepting therefrom that part which lies Westerly of a line described as: beginning at a point on the West line of said Section 31 which is North 0 deg. 34' 25" West a distance of 586.59 feet and North 89 deg. 25' 35" East a distance of 80 feet from the West 1/4 corner of said Section 31; thence North 0 deg. 34' 25" West a distance of 546.76 feet; thence South 89 deg. 25' 35" West a distance of 20 feet; thence North 0 deg. 34' 25" West a distance of 300 feet; thence South 89 deg. 25' 35" West a distance of 30 feet; thence North 0 deg. 34' 25" West a distance of 500 feet to a point of ending.

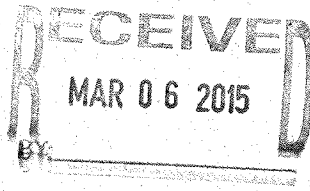
This conveyance is given subject to the following restrictive covenants which shall be construed as covenants running with the land, and shall be binding upon the Grantee named herein and the successors and assigns thereof:

1. No junk yard, automobile salvage or automobile graveyard, garbage dump, or sanitary fill shall be maintained on any part of the described premises within 1,000 feet from an interstate or a primary highway, except as provided in Act 219, P.A. of 1966, as amended.
2. The right to maintain public utility facilities existing on, under or over the land herein described is hereby reserved unto the owners of said facilities together with the right to go upon said lands for the purpose of maintaining said utility facilities.
3. That all water run-off and drainage from the abutting highway right-of-way shall be allowed a free and uninterrupted flow over the above-described parcel of land, and grantee shall not change the physical condition of the above-described parcel of land so as to impede the free flow of water run-off and drainage from the abutting highway right-of-way.
4. There shall be no right of direct ingress or egress from the interchange area of Highway M-78 and Miller Road or their connecting ramps to and from and between the lands herein described.

Together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining; to have and to hold the said premises, as hereby described, with the appurtenances, unto the second party, and to the successors and assigns thereof; and first party, for itself and its successors in office, does covenant, grant, bargain and agree to and with second party, that it has not heretofore done, committed or knowingly or willingly suffered to be done or committed, any act, matter or thing whatsoever, whereby the premises hereby granted, or any part thereof, is charged or encumbered in title or estate; and that first party will warrant and defend the said granted premises, with the appurtenances, unto second party, the successors and assigns thereof, against the lawful claims and demands of all persons claiming by, from or under the first party but against no other person.







3600 S. Dort Hwy., Suite 54  
Flint, MI 48507

(810) 742-1800 Voice  
(810) 742-7647 TTY  
(810) 742-2400 Fax  
tdn@disnetwork.org

March 4, 2015

Mr. Adam Zettel, AICP  
City Manager  
Swartz Creek City  
8083 Civic Drive  
Swartz Creek, MI 48473

Dear Mr. Zettel,

The Disability Network (TDN) is a Federally Designated Center for Independent Living. We serve over 14,000 people with disabilities in Genesee County with such services as a Nursing Facility Transition and Housing Coordination program, Information and Referral Services, consultations and technical assistance. We also assist employers, businesses and other public entities regarding the Americans with Disabilities Act (ADA).

A strong and diverse community is built on the inclusion of all of its residents. By providing accessibility improvements to Elms Park, the City of Swartz Creek should achieve a balance of community involvement and, possibly, a stronger economic base by attracting more people with disabilities to move into the area.

The proposals for Elms Park include the addition of an 8 foot wide accessible path that will lead to exercise stations – it is assumed that the exercise stations will also be accessible. The addition of ADA approved ambulatory and accessible toilet stalls in both the women's and men's restrooms, plus the appropriate grab bars is long overdue. The proposal to install additional van accessible spaces in the various parking lots will be of benefit of all disabled residents and visitors.

We are pleased to provide you with this letter of support in your efforts to obtain funding from a Michigan Department of Natural Resources Passport Grant in order to make Elms Park in Swartz Creek more accessible to people with disabilities.

Sincerely,

  
Gary Kidd, ADA Specialist



MOTT FOUNDATION BUILDING  
503 SOUTH SAGINAW STREET  
SUITE 100  
FLINT, MICHIGAN 48502-1851  
PHONE: 810.239.4691  
FAX: 810.239.5191  
WEBSITE: GAZALL-LEWIS.COM  
EMAIL: GL@GAZALL-LEWIS.COM

JOHN R. GAZALL, AIA, NCARB  
PRESIDENT

PHILIP M. LEWIS, AIA  
VICE PRESIDENT

ROBERT S. GAZALL, AIA, NCARB  
FOUNDER 1968-1999

MEMBER OF THE AMERICAN INSTITUTE OF ARCHITECTS

---

October 21, 2014

**Estimated Construction Budget**

Elms Park – Swartz Creek  
Pavilion Toilet Room Renovations

<b>Architectural Work</b>	<b>\$21,000.00</b>
General Conditions (permits, dumpster, set up costs)	
Demolition	
Masonry and Concrete (new / patching)	
Painting	
Doors, Frames & Hardware	
Toilet Accessories (grab bars, partitions, dispensers)	
<b>Plumbing Work</b>	<b>\$16,000.00</b>
New fixtures	
Plumbing work	
<b>Electrical Work</b>	<b>\$4,500.00</b>
Light fixtures	
Electrical work	
<b>Total Estimated Construction Budget</b>	<b>\$41,500.00</b>



Supplemental Information

**Instructions:**

Submission of Supplemental Information is **due October 2nd at 12pm**

**Review Grant Program Application Guidelines for guidance;** [TF Guidelines](#), [LW Guidelines](#), or [RP Guidelines](#).

Provide supplemental narrative text in the text box provided. If no text will be required, place N/A in the text box.

Avoid copying and pasting sections of text from a Microsoft Word Document; text copied from Word Pad is recommended.

Using the save button in upper right-hand corner; save after each new addition of information.

**Upload Attachments:**

Click the Browse button and search for document.

Once selected, the path to the file will appear in the Document Source field.

Click the **Save** button.

New Upload fields will appear as files are saved.

Supplemental Narrative

The bathroom renovation has been altered, per DNR comments, to provide two unisex restroom facilities.

The proposed paths throughout the site plan have been upgraded to maintain a consistent width of 8' of hard surface, either asphalt or concrete, at a grade suitable for universal accessibility. This will enable side by side wheel chair access.

The project scope was modified to include the above mentioned upgrades and to reflect removal of the softball backstop, thereby eliminating the need for a path to this feature per DNR comment.

Title of Supplemental Document

Elms Park Site Development Plan

Upload

[https://secure1.state.mi.us/mirgs/\\_Upload/16172-ElmsParkSiteDevelopmentPlan.pdf](https://secure1.state.mi.us/mirgs/_Upload/16172-ElmsParkSiteDevelopmentPlan.pdf)

Bathroom Plan Revision

[https://secure1.state.mi.us/mirgs/\\_Upload/16172\\_2-SCUnisex.pdf](https://secure1.state.mi.us/mirgs/_Upload/16172_2-SCUnisex.pdf)

To submit your supplemental information, click the following link: [Submit Supplemental Information](#) and change

Supplemental Information

the status.

**Michigan Recreation Passport Grant Program 2015**

Organization: City of Swartz Creek

RP15-0003

**Section B: Project Funding and Explanation of Match Sources-Adjustment**

**SOURCES OF MATCHING FUNDS**

**PROJECT COST AMOUNTS**

<b>*Grant amount requested (round to the nearest hundred dollars)</b>	\$45,000.00
<b>Total Match (Must be at least 25% of total project cost)</b>	\$51,500.00
<b>Total Project Cost (Must equal the total estimated cost on Section D1 Project Details page)</b>	\$96,500.00
Percentage of match commitment <b>(Must be at least 25% of total project cost)</b>	53%
Value of any Land Repurposed to Recreation as Part of the Project (2xSEV)	
a) General Funds or Local Restricted Funds (Applicant's own cash)	\$46,500.00
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	\$5,000.00
c) Federal or State Funds	

*You have entered a value for item c). Please provide the information below for each federal or state program from which matching funds will be provided.*

<b>*(1) Program Name</b>	<b>*Administering Agency</b>	
<b>*Contact Name for Administering Agency</b>	<b>*Telephone</b>	<b>*Amount</b>

**\*Type of Funds**

Grant funds awarded	<i>Date grant funds approved</i>
Grant funds applied for, not yet approved	<i>Estimated approval date</i>
Appropriated funds	<i>Date appropriated</i>
Other, explain	

**\*Is documentation containing the scope of work and budget for the other grant funds included with application?**  
 Yes No

**\*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?**  
 Yes No

Check to add program information for additional State of Federal funds that will be used as Match.

**Michigan Recreation Passport Grant Program 2015**

**Organization: City of Swartz Creek**

**RP15-0003**

**Section B: Project Funding and Explanation of Match Sources-Adjustment**

(2) Program Name	Administering Agency	
Contact Name for Administering Agency	Telephone	Amount

Type of Funds

Grant funds awarded

*Date grant funds approved*

Grant funds applied for, not yet approved

*Estimated approval date*

Appropriated funds

*Date appropriated*

Other, explain

Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes No

Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes No

Check to add program information for additional State of Federal funds that will be used as Match.

(3) Program Name	Administering Agency	
Contact Name for Administering Agency	Telephone	Amount

Type of Funds

Grant funds awarded

*Date grant funds approved*

Grant funds applied for, not yet approved

*Estimated approval date*

Appropriated funds

*Date appropriated*

Other, explain

Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes No

Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes No

**Michigan Recreation Passport Grant Program 2015**

**Organization: City of Swartz Creek**

**RP15-0003**

**Section B: Project Funding and Explanation of Match Sources-Adjustment**

d) Cash Donations

You have entered a value for item d). **Please list the individual sources and the amounts to be donated below.**

<b>SOURCE</b>	<b>AMOUNT</b>
* <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<b>Total</b>	<b>\$0</b>

\* Is a letter of intent from each donor included with the application?  
Yes No

e) Donated Labor and/or Materials

You have entered a value for item e). Please include each item to be donated, the source, dollar value, and how the dollar value was determined.

<b>ITEM</b>	<b>SOURCE</b>	<b>DOLLAR VALUE</b>	<b>VALUATION METHOD</b>
* <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total</b>		<b>\$0</b>	

\* Is a letter of intent from each donor included with application?  
Yes No

Section C: Project Details-Adjustment

\* Applicant's current control of the site:

- Fee Simple
- Lease
- Easement

**Project Cost Estimate Table**

List the specific development scope items (play equipment, parking lot paving, landscaping) rather than aspects of project execution (materials, labor, equipment, site clearing). Do not include ineligible items such as engineering costs beyond 15% of the subtotal and contingencies. Facilities must be designed to be in compliance with the 2010 Americans with Disabilities Act Standards for Accessible Design.

<u>SCOPE ITEM</u>	<u>IS SCOPE ITEM OF UNIVERSAL DESIGN?</u>	<u>QUANTITY</u>	<u>TOTAL ESTIMATED COST</u>
	No <input checked="" type="checkbox"/> Yes	975	\$22,900.00
	No <input checked="" type="checkbox"/> Yes	1040	\$4,600.00
	No <input checked="" type="checkbox"/> Yes	2	\$7,700.00
	No <input checked="" type="checkbox"/> Yes	1	\$41,500.00
	No <input checked="" type="checkbox"/> Yes	3	\$4,000.00
	No <input checked="" type="checkbox"/> Yes	1	\$500.00
	No <input checked="" type="checkbox"/> Yes	1	\$2,800.00

Other: No Yes \$0

**Do not list the aspects of project execution, such as labor, construction equipment, contingency or raw materials.**

<b>Permit Fees</b>	
<b>Subtotal</b>	\$84,000.00
<b>Engineering</b> (These fees may not exceed 15% of subtotal)	\$12,500.00

**Total Estimated Cost** (Much equal Total Project Cost amount on Section B page) **\$96,500.00**

- 1) What is the expected life of the facilities constructed as part of the project? years  
 (Please note: Program requires commitment of minimum 20 years if no enclosed structure and 40 years with enclosed structure).
  
- 2) If you are submitting multiple applications, what is the priority for this application?  
 (1 = highest)
  
- 3) Is unimpeded access to the project site secured through ownership or easement or lease of term no less than the length of time that control of the project site is secured? No Yes

Michigan Recreation Passport Grant Program 2015

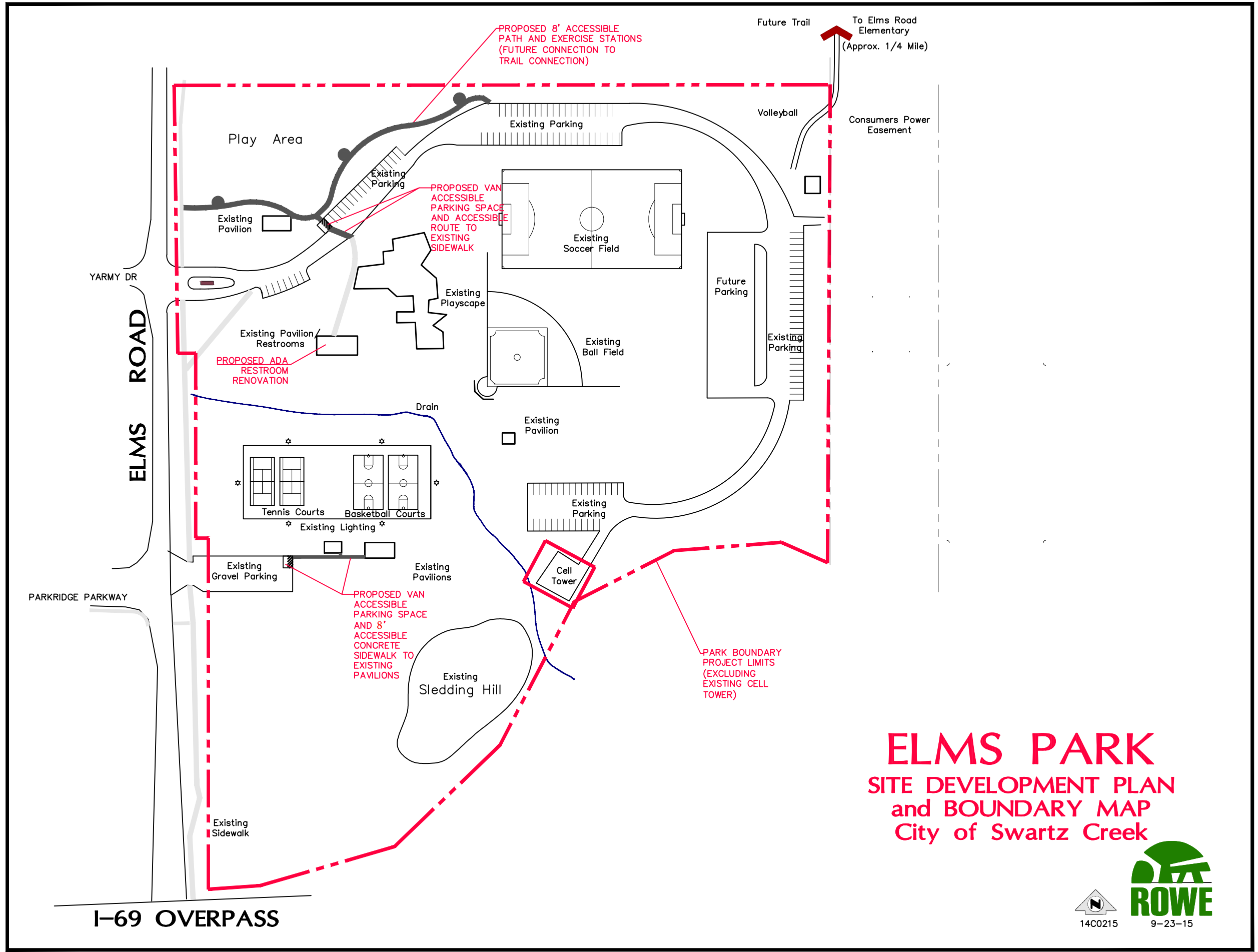
Organization: City of Swartz Creek

RP15-0003

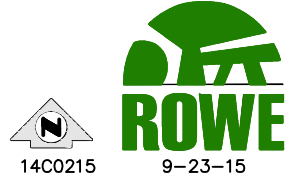
Section C: Project Details-Adjustment

- |  |             |
|--|-------------|
| 4) Will the project be used for the viewing of professional or semi-professional arts, athletics or intercollegiate or interscholastic sports?<br>If yes, what percentage of normal operating hours will be used in this capacity? | No Yes<br>% |
| 5) Will fees be charged at the park?<br>If yes, what will be the fees for residents?<br>What will be the fees for non-residents?   | No Yes      |
| 6) Has applicant received DNR recreation grant(s) in the past?   | No Yes      |
| 7) Is there an entrance sign identifying the site as a public recreation site open to all users?   | No Yes      |
| 8) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years?   | No Yes      |
| 9) Does applicant have a "residents only" policy for this park or other parks or recreation facilities?  | No Yes      |

If 'Yes' was selected for any of the questions, please explain here:



**ELMS PARK**  
 SITE DEVELOPMENT PLAN  
 and BOUNDARY MAP  
 City of Swartz Creek

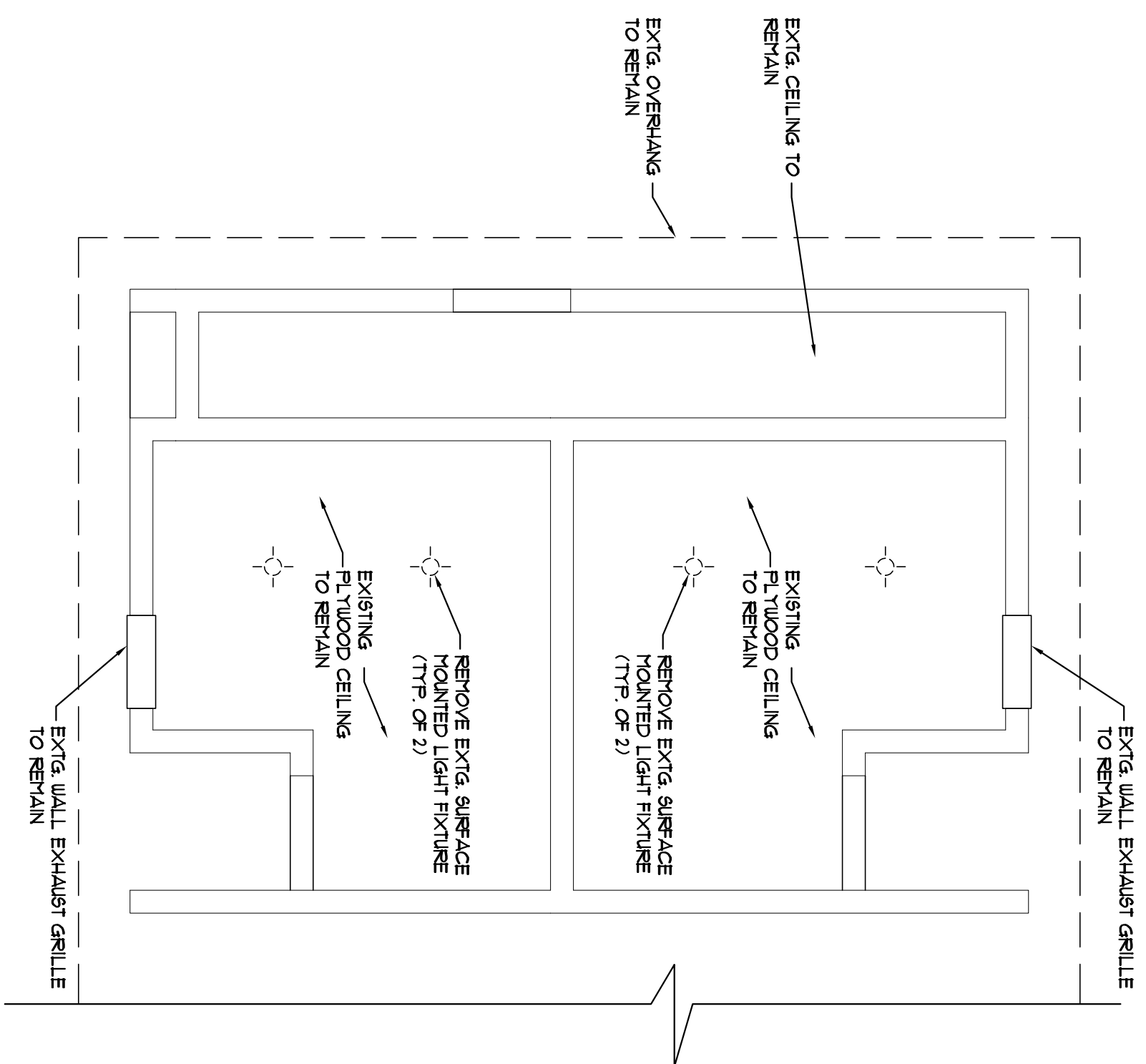


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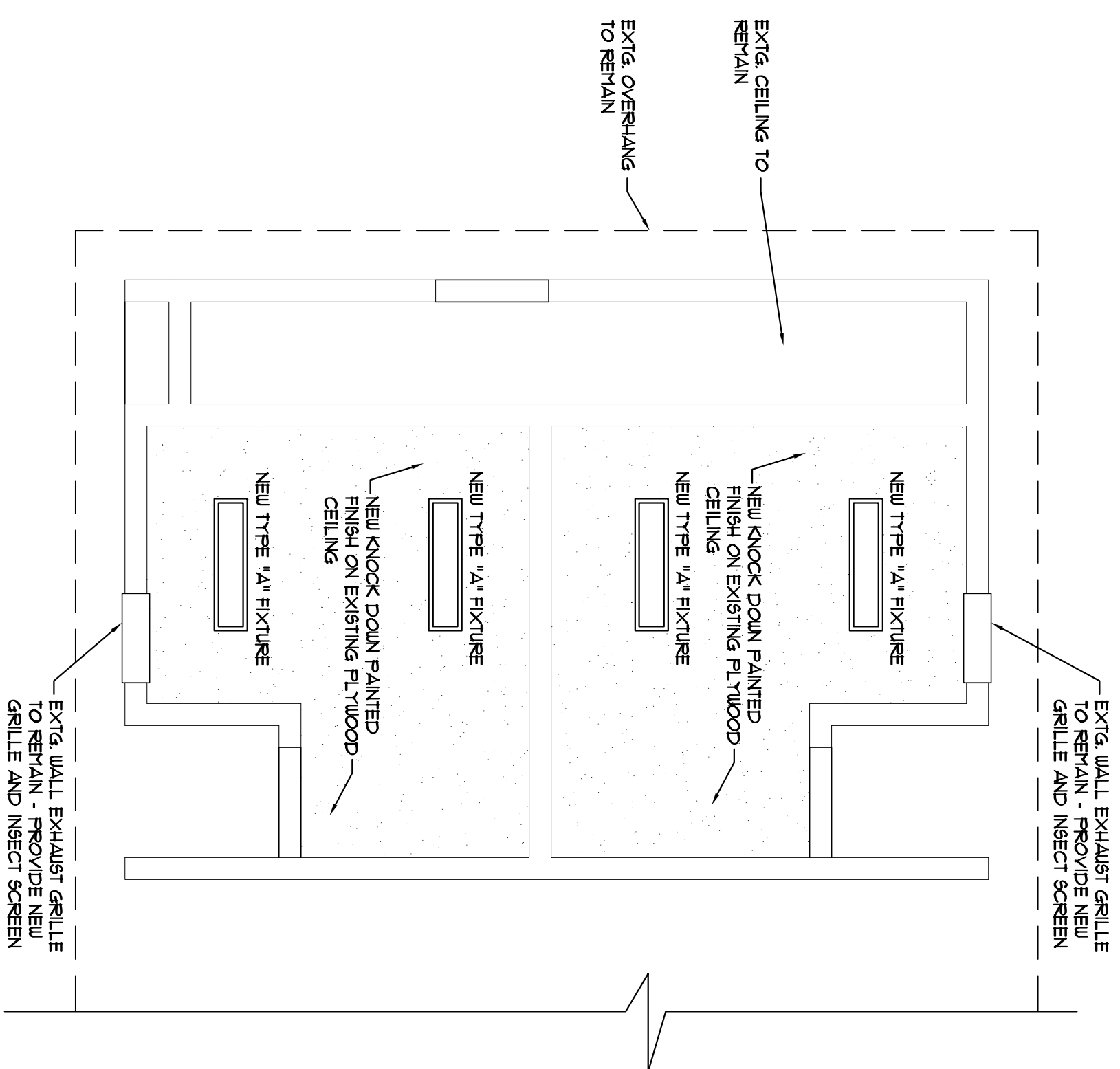
9-23-15

SCALE: 1"=200'

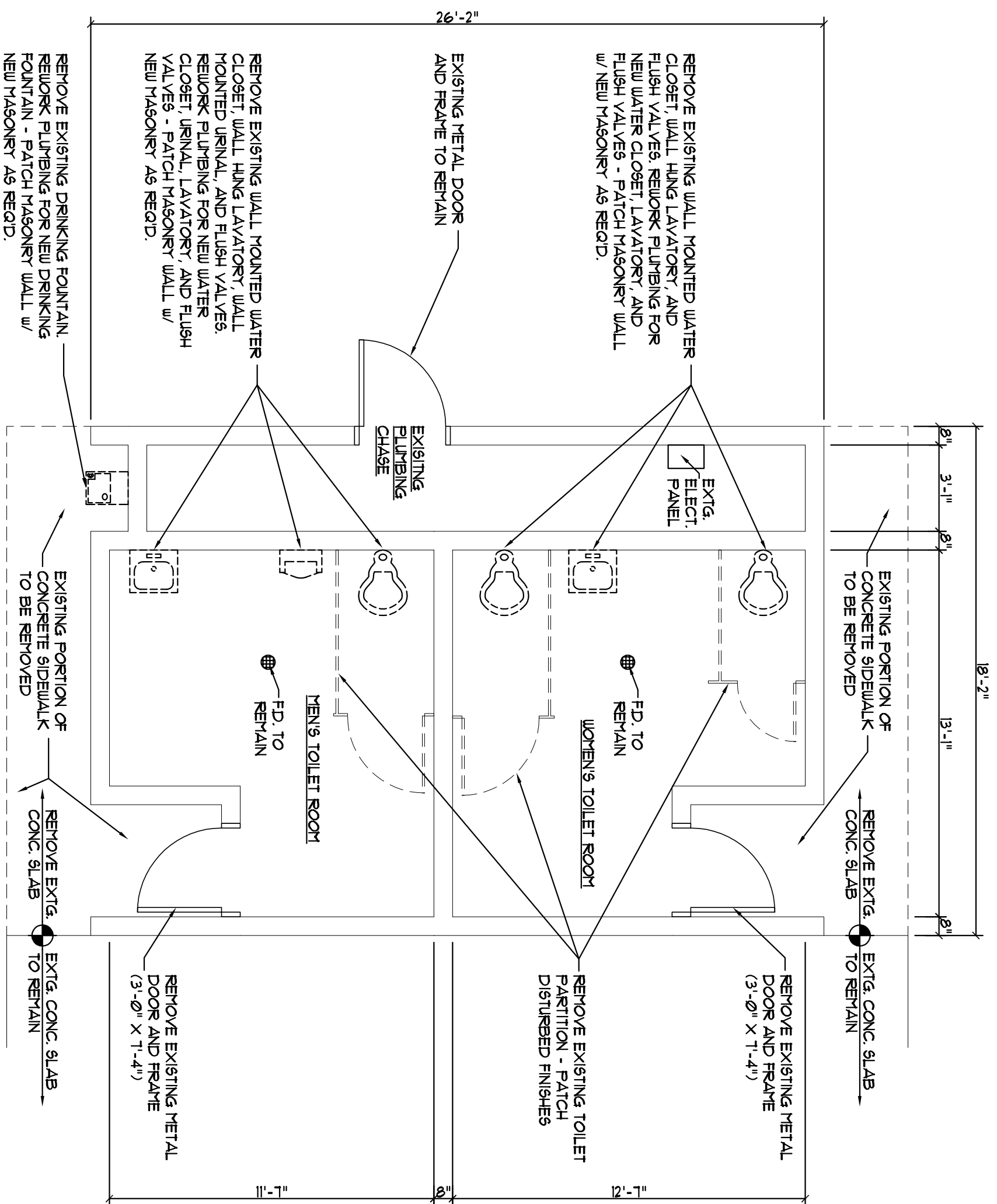




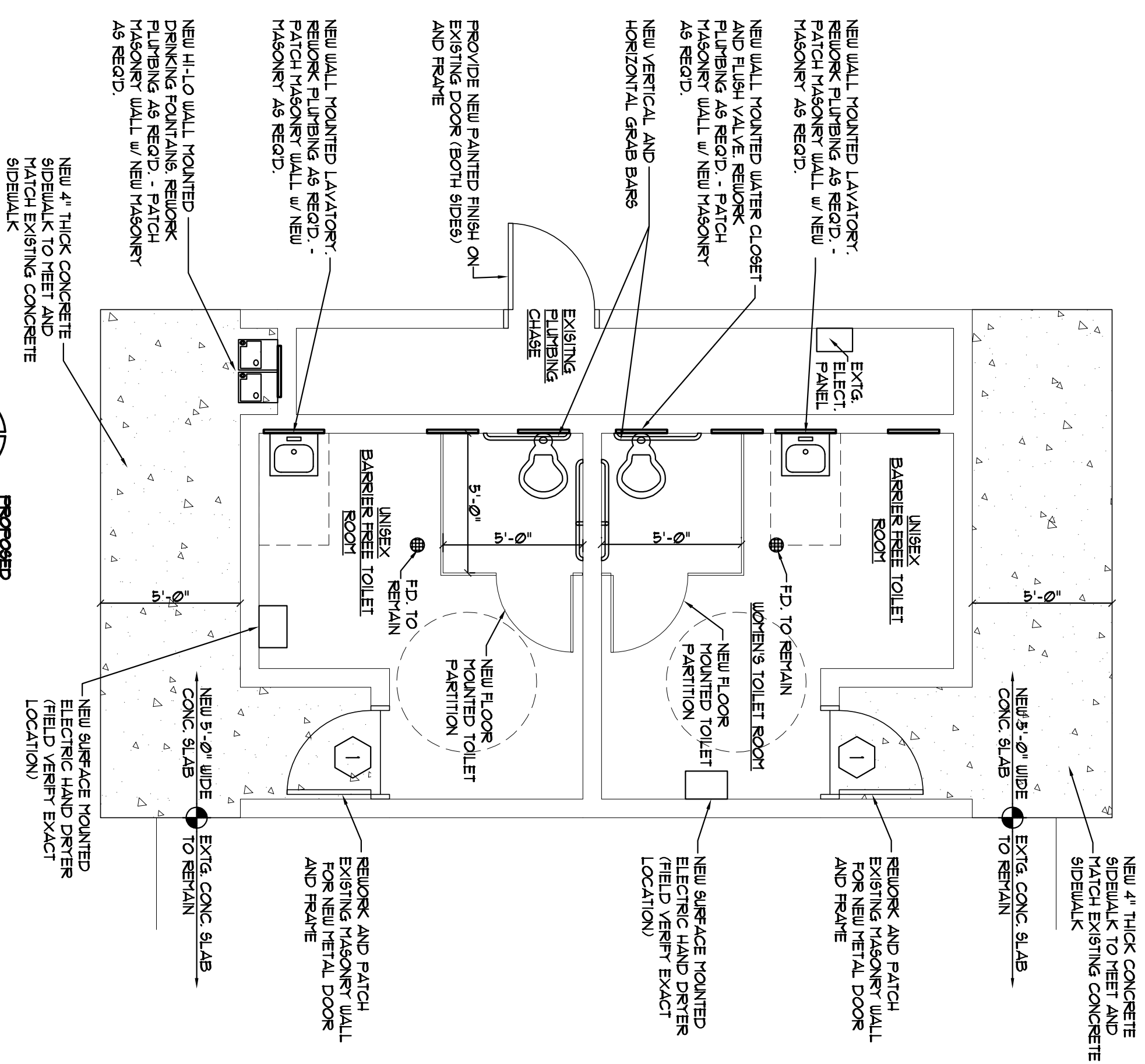
**EXISTING AND DEMOLITION  
CEILING PLAN**  
SCALE: 1/4" = 1'-0"  
0 1 2 4



**PROPOSED  
CEILING PLAN**  
SCALE: 1/4" = 1'-0"  
0 1 2 4



**EXISTING AND DEMOLITION  
FLOOR PLAN**  
SCALE: 1/4" = 1'-0"  
0 1 2 4

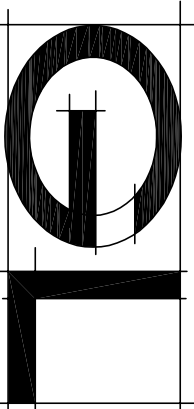


**PROPOSED  
FLOOR PLAN**  
SCALE: 1/4" = 1'-0"  
0 1 2 4

REVISIONS	DRAWN	JOHN GAZALL
	CHECKED	JOHN GAZALL
	REVISED DATE	
	DATE	SEPTEMBER 23, 2015

• PHONE (810) 239-4691  
• FAX (810) 239-5191  
• GL@GAZALL-LEWIS.COM  
• WWW.GAZALL-LEWIS.COM

**GAZALL, LEWIS & ASSOCIATES ARCHITECTS, INC.**  
MOTT FOUNDATION BUILDING  
503 SOUTH SAGINAW STREET SUITE 100  
FLINT, MICHIGAN 48502



PAVILION TOILET ROOM RENOVATIONS  
**ELMS PARK - SWARTZ CREEK**  
ELMS RD. SWARTZ CREEK, MICHIGAN

COMMISSION  
**14774**

SHEET  
**A1.1**

David P. Rogers