

CITY OF SWARTZ CREEK
Park and Recreation Advisory Board
Wednesday, February 6, 2019
Paul D. Bueche Municipal Building – 5:30 P.M.
Agenda

1. CALL TO ORDER:
2. ROLL CALL: James Barclay, Connie Eskew, Jentery Farmer, Samantha Fountain, Rae Lynn Hicks, Rick Henry, Joe Perreault, Trudy Plumb, Larry Cummings.
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES :
5. MEETING OPEN TO PUBLIC:
6. COMMUNICATIONS TO BOARD:
 - A. January 2, 2019 Minutes
 - B. Staff Letter
 - C. Traffic Garden Concept
7. REPORTS:
 - A. DPW Director
 - B.
8. BUSINESS:
 - A. Slip and Slide/Proceeds
 - B. Storage Agreement Updates
 - C. Dog Park Update
 - D. Elms Trail
 - E. Park Waivers
 - F. Playscape Maintenance
 - G. Abrams Park Tennis Courts
 - H. Green Team (GFWC) Projects
 - I. Hometown Days Float
 - J.
9. MEETING OPEN TO PUBLIC:
10. BOARD MEMBER COMMENTS:
11. ADJOURNMENT:

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
January 2, 2019

Meeting called to order at 5:31 p.m. by Chairperson Hicks at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, Jentery Farmer, Rae Lynn Hicks, Joe Perrault, Samantha Fountain, Trudy Plumb.

Members Absent: Larry Cummings, Connie Eskew, & Rick Henry.

Staff Present: Adam Zettel & Tom Svrcek.

Others Present: Lania Rocha, Bob Plumb, Mr. Porath & Mrs. Porath.

APPROVAL OF AGENDA: Motion by Plumb, to approve agenda of January 2, 2019 as amended to include the Elms Park sign, storage requests, elections, and park rules, supported by Farmer. Motion carried.

APPROVAL OF MINUTES: Motion by Perreault, to approve minutes of December 5, 2018, supported by Plumb. Motion carried.

MEETING OPEN TO THE PUBLIC: No comment.

COMMUNICATIONS TO THE BOARD:

- A. December 5, 2018 Minutes
- B. Staff Letter
- C. Expanded Use Permit Request
- D. Park Rules
- E. Lease Sample
- F. Sign Images

REPORTS:

- A. DPW REPORT: Mr. Zettel indicated that the DNR grant for the trail was not approved. We will look to try again and hope to stay on schedule for 2020 construction. Tom indicated that a small ice rink made of synthetic materials may be purchased for \$5,000. He is going to look at pricing. He is also working with the women's club on planter decorations for next Christmas and this summer. Sidewalk replaced at Elms Park is planned for deteriorating areas in 2019.

BUSINESS:

- A. Decorating Contest: The contest went well. Four zones seems preferred. Two signs still need to be returned.
- B. Expanded Use Reservation: The Art in the Park event is seeking use of Elms Park for August 23-24. The event is in line with previous years. Mr. Perreault asked if the Art Guild and Kiwanis could help with the parks more.

Motion by Plumb, to allow the Kiwanis Art in the Park event to have an expanded use reservation as applied for, with fee waivers, supported by Barclay. Motion carried.

After discussion, it was mentioned that the slip and slide should also apply for an expanded use reservation, as approved by the city council. Later on, it was indicated that this event, being contrived by the body that reviews park use, has been approved as a 'limited use facility' reservation.

- C. Storage: The lease was considered and no additional comments made. Staff will engage the users to move this forward. More consideration was given to city-owned storage construction, but there was not recommendation to proceed. There appeared to be confusion over the availability of funds specific for this purpose.
- D. Elections: Officers were selected for 2019.

Motion by Perreault, to allow retain the same officers for 2019 as 2018, with Chairperson Hicks, Vice-Chair Barclay, and Secretary Eskew, supported by Plumb. Motion carried.

- E. Park Rules: After review, no changes were recommended. It was noted that the dog park may need additional provisions when constructed.

MEETING OPEN TO THE PUBLIC: Mr. Porath complimented the park board for their efforts

BOARD MEMBER COMMENTS: Mr. Perreault noted that the existing shed in Elms Park is from Bedell on Corunna Road.

ADJOURNMENT: Meeting adjourned at 6:29 p.m.

NEXT MEETING: February 6, 2019, 5:30 p.m. at City Hall.

Connie Eskew, Secretary



Adam Zettel, AICP

City Manager

azettel@cityofswartzcreek.org

Date: January 30, 2019

To: Park Commissioners
From: Adam Zettel, AICP
RE: February 6, 2019 Park Board Meeting

Hello everyone,

We will be meeting at 5:30 p.m. on Wednesday, February 6, 2019, at the city offices. The agenda is packed with business as we steadily progress into 2019. Chairman Hicks is looking to provide updates and deliberate on a number of activity, maintenance, and project matters so that we are in stride when spring arrives.

While some matters are not directly under our control, such as the Dog Park. There are many partnerships and projects that require our immediate attention. The matter that has been out the longest without direction is the reuse of the tennis courts at Abrams Park. Mrs. Hicks is also seeking input on a use for slip and slide proceeds, Green Team projects, and park waivers.

The storage agreements appear to be agreeable to the two groups that are engaged. The lacrosse group is on board with the expectations, but they will not be ready to propose specific siting or a shed design until spring. I am waiting to hear back from youth football since their last meeting. I will have updates on this matter, the DNR trail grant, and other maintenance items.

With that said, please think about and do some research on tennis court reuse concepts! The strengths of this area lie in its natural surroundings and neighborhood feel. The challenges are the flood plain, massive leaf/cotton drop, and lower activity level.

Contact me with questions or comments

Sincerely,

Adam H. Zettel, AICP
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Traffic Garden

