

**CITY OF SWARTZ CREEK**  
**Park and Recreation Advisory Board**  
**Wednesday, April 3, 2019**  
**Paul D. Bueche Municipal Building – 5:30 P.M.**  
**Agenda**

1. CALL TO ORDER:
2. ROLL CALL: James Barclay, Connie Eskew, Jentery Farmer, Samantha Fountain, Rae Lynn Hicks, Rick Henry, Joe Perreault, Trudy Plumb, Larry Cummings.
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES :
5. MEETING OPEN TO PUBLIC:
6. COMMUNICATIONS TO BOARD:
  - A. March 6, 2019 Minutes
  - B. Staff Letter
  - C.
7. REPORTS:
  - A. DPW Director (trail update, spring cleanup & swing installation)
  - B. City Manager (Elms Storage & Trust Fund)
  - C.
8. BUSINESS:
  - A. Playscape Stain & Kiwanis
  - B. Green Team (GFWC) Projects
  - C. Hometown Days Float
  - D. Slip and Slide Proceeds
  - E. Park Authority
  - F.
9. MEETING OPEN TO PUBLIC:
10. BOARD MEMBER COMMENTS:
11. ADJOURNMENT:

CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
PARK AND RECREATION ADVISORY BOARD  
MINUTES OF REGULAR MEETING  
March 6, 2019

Meeting called to order at 5:33 p.m. by Chairperson Hicks at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, Larry Cummings, Connie Eskew, Jentery Farmer , Samantha Fountain, Rae Lynn Hicks, Trudy Plumb.

Members Absent: Rick Henry & Joe Perrault.

Staff Present: Adam Zettel.

Others Present: Lania Rocha & Bob Plumb.

APPROVAL OF AGENDA: Motion by Plumb, to approve agenda of March 6, 2019 as included in the packet, supported by Cummings. Motion carried.

APPROVAL OF MINUTES: Motion by Cummings, to approve minutes of February 6, 2019, supported by Eskew. Motion carried.

MEETING OPEN TO THE PUBLIC: No comment.

COMMUNICATIONS TO THE BOARD:

- A. January 2, 2019 Minutes
- B. Staff Letter
- C. Traffic Garden Concept

REPORTS:

- A. DPW REPORT: Ms. Eskew believes the swing for the park is in. She will check. The Elms trail is still to be marked by Tom, Joe, and Larry.
- B. CITY MANAGER: Adam indicated that the storage agreements cannot be finalized until the exhibits (location and storage specifications) are selected. This will be in the spring. Otherwise, the agreements are ready to go. They will need to be reviewed by the board and approved by the council.

The potential for a partnership with Mundy was discussed. In 2019 or 2020, they may need some assistance with daily park maintenance (waste, inspections, and minor labor). They may look to partner with the city to provide this. It is possible that this could develop into a larger agreement for sharing labor and/or administrative services related to public works. The board was agreeable to this. The board believes this could be a valuable first step in creating or joining a regional park authority. This idea was well received.

BUSINESS:

- A. Slip and Slide Proceeds: There was discussion about the Jeeper Creekers event in October, specifically about sponsoring a climbing wall or pony rides. There was not a clear use for funds.

Motion by Barclay, to table the allocation of proceeds discussion until Jeepers Creekers fund use could be determined, supported by Eskew. Motion carried.

- B. Playscape Stain: Mrs. Hicks and Mr. Barclay will approach the Swartz Creek Kiwanis on April 11<sup>th</sup> at their regular meeting to see if they can handle a section in 2019.
- C. Abrams Park: Tree removal is a priority in 2019. A wheel-mounted blower could provide valuable maintenance at this location and others. Mrs. Hicks challenged members to come up with designs for paint application to the surface for bike use.
- D. Green Team: No updates.
- E. Hometown Days Float: The request was placed with the committee. Ideas were sought. The orienteering course was an option.
- F. Artificial Flowers: Sandi Brill is running the purchase program. It was agreeable to test some artificial flowers alongside real ones in 2019 at her discretion.

G.

MEETING OPEN TO THE PUBLIC: No comment.

BOARD MEMBER COMMENTS: Mr. Barclay mentioned the possibility of holding a farmers market at Elms Park in pavilion #3. This idea was very well received. Though it might need to wait until 2020, due to reservation conflicts, it was thought that a Sunday or Monday evening market could be successful. This was envisioned as an unsupervised, vendor run market that could make use of the open area by the tennis courts and pavilions free or with a charge.

ADJOURNMENT: Meeting adjourned at 6:34 p.m.

NEXT MEETING: April 3, 2019, 5:30 p.m. at City Hall.

---

Connie Eskew, Secretary



Adam Zettel, AICP

City Manager

[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)

Date: March 28, 2019

To: Park Commissioners  
From: Adam Zettel, AICP  
RE: April 3, 2019 Park Board Meeting

Hello everyone,

**We will be meeting at 5:30 p.m. on Wednesday, April 3, 2019, at the city offices.** Spring is upon us, and the DPW is working in the parks. Some areas are still wet, but they are beginning inspections, repairs, and cleanup. Priority items include roof damage from winter storms at Elms and Abrams Parks.

Chairman Hicks is still looking for input on the use of proceeds from the slip and slide. It appears the Jeepers Creekers event has some ideas to share. We will also be finalizing some details regarding Green Team projects, the Kiwanis stain project, and the parade float. Tom and I will have some updates on ongoing matters as well.

I still do not have information regarding the storage proposals, but the athletic groups are still in contact with me. Hopefully, they will be ready to go in May. Lastly, it sounds like there is some momentum behind the Mundy park concept of shared support, perhaps an authority initiative. This will be good to discuss moving forward.

Contact me with questions or comments

Sincerely,

Adam H. Zettel, AICP  
City Manager  
City of Swartz Creek  
[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)