

**CITY OF SWARTZ CREEK**  
**Park and Recreation Advisory Board**  
**Wednesday, May 1, 2019**  
**Paul D. Bueche Municipal Building – 5:30 P.M.**  
**Agenda**

1. CALL TO ORDER:
2. ROLL CALL: James Barclay, Connie Eskew, Jentery Farmer, Samantha Fountain, Rae Lynn Hicks, Rick Henry, Joe Perreault, Trudy Plumb, Larry Cummings.
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES :
5. MEETING OPEN TO PUBLIC:
6. COMMUNICATIONS TO BOARD:
  - A. April 3, 2019 Minutes
  - B. Staff Letter
  - C.
7. REPORTS:
  - A. DPW Director (Elms trail update, cleanups, & swing installation)
  - B. City Manager (Trust Fund grant update)
  - C.
8. BUSINESS:
  - A. Elms Park Storage
  - B. Playscape Stain & Kiwanis
  - C. Green Team (GFWC) Projects
  - D. Cappy & Fairchild School Partnership
  - E.
9. MEETING OPEN TO PUBLIC:
10. BOARD MEMBER COMMENTS:
11. ADJOURNMENT:

CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
PARK AND RECREATION ADVISORY BOARD  
MINUTES OF REGULAR MEETING  
April 3, 2019

Meeting called to order at 5:37 p.m. by Vice-Chairperson Barclay at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, Larry Cummings, Connie Eskew, Jentery Farmer, Rick Henry, Rae Lynn Hicks (5:40), Trudy Plumb, & Joe Perrault

Members Absent: Samantha Fountain

Staff Present: Adam Zettel & Tom Svrcek.

Others Present: Lania Rocha & Bob Plumb.

APPROVAL OF AGENDA: Motion by Plumb, to approve agenda of April 3, 2019 as included in the packet, supported by Perrault. Motion carried.

APPROVAL OF MINUTES: Motion by Cummings, to approve minutes of March 6, 2019, supported by Farmer. Motion carried.

MEETING OPEN TO THE PUBLIC: No comment.

COMMUNICATIONS TO THE BOARD:

- A. March 6, 2019 Minutes
- B. Staff Letter
- C. Bounce House Descriptions and Pricing
- D. Scout Waiver Request

REPORTS:

- A. DPW REPORT: Park repairs and cleanup is underway. The bathrooms will not open yet. Some roof and swing damage has occurred. Five new waste bins and new benches are coming, along with 'no vehicle' signs for Elms. TS is ordering removal/trimming of seven cottonwoods in Abrams Park. The Abrams Park swing should be installed in April. Joe asked if the Elms trail loop could be moved to Abrams. TS indicated the millings would cost more, flood plain permitting, and the construction staging would make this prohibitive.
- B. CITY MANAGER: Adam indicated that the storage agreements should be before the board in May. The trust fund grant was submitted Monday.

BUSINESS:

- A. Playscape: RLH and JB are attending the Kiwanis meeting at 7:30am on April 11<sup>th</sup>, at the County Carriage to request assistance with staining of the Elms Playscape. TS believes the fence is the primary need.
- B. GFWC: The group cannot do the Park and Ride cleanup. AS to ask the Baptist Church. They will be cleaning Corunna Road.
- C. Float: The float will be put together at RH's house on Wednesday, May 29<sup>th</sup> at 6pm.

- D. Slip and Slide Proceeds: Lania gave an update before leaving. Ford Rental can provide three bounce houses for about \$800.

Motion by Barclay, to donate \$807.50 of slip and slide proceeds to the Swartz Creek Area Chamber of Commerce to support the bounce house activities for Jeepers Creekers, with additional proceeds to go to the Swartz Creek Firemen's Association, supported by Farmer. Motion carried.

- E. Park Authority: RLH and JB attended the Southern Lakes meeting. They learned that they are not a true authority, but a community education group with high capacity. They offered suggestions for our trail program and grant application, including security and maintenance. Pat Lockwood would be willing to visit our community if we were interested.

- F. Scouts: A letter was received from Pack 122 to seek waiver of their pavilion reservation for May 18<sup>th</sup>.

Motion by Barclay, to recommend approval of the waiver request to the city council as request by Pack 122, supported by Cummings. Motion carried.

MEETING OPEN TO THE PUBLIC: No comment.

BOARD MEMBER COMMENTS: RLH went to the Swartz Creek Community Mission board meeting. They are opening their veteran display at the Cage. The city can advertise on the display. A local smoke alarm provider/educator will be at the slip and slide.

The dog park is to receive more funds from the Elms Elementary penny drive. They should be good to install this summer.

JP notes that Abrams Park exercise path equipment is to be painted.

RLH and AZ got into a ridiculously long discussion about fundraising in the community and the role of Hometown Days. It was totally unnecessary, and people really just wanted to get out of there, which we eventually did at:

ADJOURNMENT: Meeting adjourned at 6:43p.m.

NEXT MEETING: May 1, 2019, 5:30 p.m. at City Hall.

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Connie Eskew, Secretary



Adam Zettel, AICP

City Manager

[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)

Date: April 26, 2019

To: Park Commissioners  
From: Adam Zettel, AICP  
RE: May 1, 2019 Park Board Meeting

Hello everyone,

**We will be meeting at 5:30 p.m. on Wednesday, May 1, 2019, at the city offices.** The parks are open and in use. We have made more advances in cleanup and repair, but we have also suffered from rains and some turf destruction. Mr. Svrcek will be giving verbal updates on happenings from the standpoint of seasonal and routine efforts of our staff.

I believe we still have some details to sort out concerning the Green Team projects and the Kiwanis stain project for Elms Park. The Womens' Club has been making great strides to build capacity and seek some funding. I will check with Tom on the status of the Elms Park trail marking as well.

I have heard from both youth groups concerning the storage proposals. As I write this, they are preparing to mark the areas they wish to use. In fact, I delayed the packet hoping to have images and an aerial available, but they have not marked their locations as of Friday morning. I will forward information if available before the meeting.

What I do know, is that they prefer a site in the corner of the park, east of the volleyball courts. They are opting to co-locate their sheds there based upon feedback from their contractor. The concrete folks recommend they pour the slabs further from the hill, by the fence line of the park to avoid pooling and drainage interruption. Based upon conditions this morning, that is a good idea, but we need to make sure the new locations are suitable.

Contact me with additional agenda items, questions, or comments.

Sincerely,

Adam H. Zettel, AICP

City Manager

City of Swartz Creek

[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)

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