

CITY OF SWARTZ CREEK
Park and Recreation Advisory Board
Wednesday, June 5, 2019
Paul D. Bueche Municipal Building – 5:30 P.M.
Agenda

1. CALL TO ORDER:
2. ROLL CALL: James Barclay, Connie Eskew, Jentery Farmer, Samantha Fountain, Rae Lynn Hicks, Rick Henry, Joe Perreault, Trudy Plumb, Larry Cummings.
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES :
5. MEETING OPEN TO PUBLIC:
6. COMMUNICATIONS TO BOARD:
 - A. May 1, 2019 Minutes
 - B. Staff Letter
 - C.
7. REPORTS:
 - A. DPW Director (Elms trail)
 - B. City Manager (Budget)
 - C.
8. BUSINESS:
 - A. Elms Park Storage
 - B. Playscape Stain & Kiwanis
 - C. Green Team (GFWC) Projects
 - D. Slip and Slide
 - E.
9. MEETING OPEN TO PUBLIC:
10. BOARD MEMBER COMMENTS:
11. ADJOURNMENT:

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
May 1, 2019

Meeting called to order at 5:31 p.m. by Vice-Chairperson Barclay at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, Larry Cummings, Jentery Farmer, Rick Henry, Trudy Plumb, & Joe Perrault

Members Absent: Connie Eskew, Samantha Fountain, & Rae Lynn Hicks

Staff Present: Adam Zettel & Tom Svrcek.

Others Present: Lania Rocha, Steve Shumaker, Heidi Zuniga, Brenda Huyck, & Bob Plumb.

APPROVAL OF AGENDA: Motion by Plumb, to approve agenda of May 1, 2019 with the addition of the Lyngel Tree Donation and Parade Float, supported by Henry. Motion carried.

APPROVAL OF MINUTES: Motion by Cummings, to approve minutes of March 6, 2019, supported by Henry. Motion carried.

MEETING OPEN TO THE PUBLIC: No comment.

COMMUNICATIONS TO THE BOARD:

- A. April 3, 2019 Minutes
- B. Staff Letter

REPORTS:

- A. DPW REPORT: The parks are wet, with some turf damage still unrepaired. Bathrooms are open, but attendance is still low. The swing is installed in the Abrams tot lot, but it was noted that this is not for adults. Tom said the Elms trail loop can be narrower than other trails, perhaps six feet. He said this would not be a big issue to install this year.
- B. CITY MANAGER: Adam indicated that council would be putting the budget together for the next fiscal year. The park plan calls for a new backstop at Elms, the trail loop, clearing of brush at Elms, and an investment at the Abrams tennis courts. The board did not object to funding these initiatives. Concerning the Elms Park brush, it was thought that maintaining the bigger trees was desired.

BUSINESS:

- A. Elms Storage: Mrs. Zuniga was present. She indicated that a single slab is proposed for higher ground by the volleyball court. Mr. Shumaker noted that the trail is proposed for this location. There was no objection to placing both sheds on a single slab in a new location near the volleyball court, subject to marking and board approval. Lacrosse will need a double door shed. Heidi also noted vehicle damage to turf and asked about a gate. It was decided to maintain the open drive.
- B. Playscape Stain: Kiwanis will be in touch with Tom about staining a section of the equipment. They are also interested in providing a wheelchair swing to Elms Park.

- C. GFWC: The group is seeking a grant for work at Abrams Park.
- D. Float: The float will be put together at RH's house on Wednesday, May 29th at 6pm. There is no theme.

Motion by Barclay, to donate \$807.50 of slip and slide proceeds to the Swartz Creek Area Chamber of Commerce to support the bounce house activities for Jeepers Creekers, with additional proceeds to go to the Swartz Creek Firemen's Association, supported by Farmer. Motion carried.

- E. Cappy Lane: The board is not opposed to participating with the school to enhance the corner of Cappy and Fairchild. Tom noted the dead trees would be replaced by the greenhouse. It was thought that benches and a walkway might be the best way to improve this area.
- F. Lyngel Trees: Five trees are to be donated to Elms Park, four native pines and one magnolia.

MEETING OPEN TO THE PUBLIC: Brenda Huyck explained Hometown Days new mission statement and said the group is going to be more inclusive of area businesses and groups. They are also giving back proceeds to community events and needs.

BOARD MEMBER COMMENTS: Mr. Barclay reported about the county park meeting. He indicated that they will not invest in a new park near our area, but they might be able to run or take over a park if held by a local government. Discussion centered on the 20 acres near Heritage as a potential disc golf course.

ADJOURNMENT: Meeting adjourned at 6:27 p.m.

NEXT MEETING: June 5, 2019, 5:30 p.m. at City Hall.

Connie Eskew, Secretary



Adam Zettel, AICP

City Manager

azettel@cityofswartzcreek.org

Date: May 28, 2019

To: Park Commissioners
From: Adam Zettel, AICP
RE: June 5, 2019 Park Board Meeting

Hello everyone,

We will be meeting at 5:30 p.m. on Wednesday, June 5, 2019, at the city offices. The parks are open and in use, but we are still catching up on turf issues, wet areas, and the slowed mowing that has been observed. Mr. Svrcek will be giving verbal updates on the trail, wooded area clearing for Elms, and related maintenance.

I have the Green Team projects and the Kiwanis stain project for Elms Park on the agenda for any needed follow up. One area that I am hoping to have some progress in this week is the staking of the location for the storage area in Elms. I have been playing phone tag with Mr. Jarvis on this matter unfortunately. I am certain this is their busy time of year (games, end-of-year, and Hometown Days). I sincerely hope to put this matter to rest though with the provision of objective location data by the time we meet.

Lastly, I am including the slip and slide on the agenda so that details can be ironed out as we get close to the event.

Contact me with additional agenda items, questions, or comments.

Sincerely,

Adam H. Zettel, AICP

City Manager

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