

CITY OF SWARTZ CREEK
Park and Recreation Advisory Board
Wednesday, July 3, 2019
Paul D. Bueche Municipal Building – 5:30 P.M.
Agenda

1. CALL TO ORDER:
2. ROLL CALL: James Barclay, Connie Eskew, Jentery Farmer, Samantha Fountain, Rae Lynn Hicks, Rick Henry, Joe Perreault, Trudy Plumb, Larry Cummings.
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES :
5. MEETING OPEN TO PUBLIC:
6. COMMUNICATIONS TO BOARD:
 - A. June 5, 2019 Minutes
 - B. Staff Letter
 - C. Elms Aerial
 - D.
7. REPORTS:
 - A. DPW Director
 - B. City Manager
 - C.
8. BUSINESS:
 - A. Dog Park
 - B. Elms Park Storage
 - C. Playscape Stain & Kiwanis
 - D. Green Team (GFWC) Projects
 - E. Slip and Slide
 - F.
9. MEETING OPEN TO PUBLIC:
10. BOARD MEMBER COMMENTS:
11. ADJOURNMENT:

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
June 5, 2019

Meeting called to order at 5:32 p.m. by Chairperson Hicks at the Paul D. Bueche Municipal Building.

Members Present: Jentery Farmer, James Barclay, Rick Henry, Rae Lynn Hicks, Samantha Fountain, Connie Eskew, Trudy Plumb.

Members Absent: Larry Cummings, Joe Perrault.

Staff Present: Tom Svrcek.

Others Present: Lania Rocha, Dennis Novak, Bob Plumb.

APPROVAL OF AGENDA: Motion by Henry to approve agenda of June 5, 2019, supported by Plumb.
Motion carried.

APPROVAL OF MINUTES: Motion by Barclay, to approve minutes of May 1, 2019, supported by Henry.
Motion carried.

MEETING OPEN TO THE PUBLIC: No comment.

COMMUNICATIONS TO THE BOARD:

- A. May 1, 2019 Minutes
- B. Staff Letter

REPORTS:

- A. DPW REPORT: The parks are wet, mowing the best that he can. There are trees to be put in but grounds still too wet. Lots of schools using the parks, they've been very busy. Soccer field seats have been fixed. The girl's lacrosse and softball teams did an excellent job cleaning up.

BUSINESS:

- A. Elms Storage: Unfortunately no update on this, waiting for call back.
- B. Playscape Stain & Kiwanis: Tom recommended staining in the fall when the park isn't so busy. The city will supply stain and all supplies needed for the project. Rae Lynn will coordinate the project with Laurel Burns.
- C. Green Team GFWC Projects: The group is planting around Mari Dan.
- D. Slip & Slide: The pavilions are reserved, supplies from last year can be used. Jim Barclay requested yellow safety fence down the sides and at top. There will be a safety meeting on July 19th at 7 p.m. at Elms Park. The EMS are set up to be there on the day of the event. Metro PD MVP will be contacted to see if they can get some volunteers to help with the parking at the event.

MEETING OPEN TO THE PUBLIC: None.

BOARD MEMBER COMMENTS: Rick indicated that they are replacing shrubs at the Veterans Park. He commented on the person in scary costume at Hometown Days and suggested they should have had some type of identification of what they was advertising. The costume was quite scary for younger children.

Jentery thought the park board's float was wonderful and Hometown Days went well even with the bad weather.

Samantha will share the slip & slide event information with her chamber.

ADJOURNMENT: Meeting adjourned at 6:12 p.m.

NEXT MEETING: July 3, 2019, 5:30 p.m. at City Hall.

Connie Eskew, Secretary



Adam Zettel, AICP

City Manager

azettel@cityofswartzcreek.org

Date: June 27, 2019

To: Park Commissioners
From: Adam Zettel, AICP
RE: July 3, 2019 Park Board Meeting

Hello everyone,

We will be meeting at 5:30 p.m. on Wednesday, July 3, 2019, at the city offices.

The dog park is ready to go according to the scouts! They should be at our meeting for one last consideration. If acceptable, they wish to begin in July!

I also have an area set aside for storage. This is tricky. The issues we face are drainage, grade, existing facility conflict, proposed trail conflict, limited use of Consumers Energy property, and property line setbacks for private owners. With that said, the upside is that the groups are not proposing to pour a permanent pad if they can get to high and level ground.

The solution? We are looking to place the sheds on the elevated terrain at the edge of the maintained area. I am including an aerial for discussion. Because there is not a pad, we can look to relocate these in the future. I am hopeful the park board is willing to give this a shot so we can proceed with drafting a quick lease instrument.

Also on the agenda are the Green Team projects and the Kiwanis stain project for Elms Park. We should also have a guest that is hoping to be involved in the final preparations for the slip and slide that is coming up on July 20th. Lastly, a resident is wondering if they can provide signs as follows for display in city parks. I requested that they attend the meeting.

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July 3, 2019
Park Board



Contact me with additional agenda items, questions, or comments.

Sincerely,

A handwritten signature in blue ink that reads "Adam Zettel".

Adam H. Zettel, AICP
City Manager
City of Swartz Creek
azettel@cityofswartzcreek.org

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Elms Storage

