

CITY OF SWARTZ CREEK
Park and Recreation Advisory Board
Wednesday, November 6, 2019
Paul D. Bueche Municipal Building – 5:30 P.M.
Agenda

1. CALL TO ORDER:
2. ROLL CALL: James Barclay, Connie Eskew, Jentery Farmer, Samantha Fountain, Rae Lynn Hicks, Rick Henry, Joe Perreault, Trudy Plumb, Larry Cummings.
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES :
5. MEETING OPEN TO PUBLIC:
6. COMMUNICATIONS TO BOARD:
 - A. October 2, 2019 Minutes
 - B. Staff Letter
 - C.
7. REPORTS:
 - A. DPW Director
 - B. City Manager
 - C.
8. BUSINESS:
 - A. Disc Golf
 - B. Dog Park
 - C. Christmas Contest
 - D.
9. MEETING OPEN TO PUBLIC:
10. BOARD MEMBER COMMENTS:
11. ADJOURNMENT:

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
October 2, 2019

Meeting called to order at 5:34 p.m. by Chairperson Hicks at Elms Road Parka.

Members Present: Larry Cummings, Jentery Farmer, James Barclay, Rick Henry, Rae Lynn Hicks, Connie Eskew, Joe Perrault, & Trudy Plumb.

Members Absent: Fountain.

Staff Present: Tom Svrcek & Adam Zettel.

Others Present: Erik Jamison, Lania Rocha, Bob Plumb. Eric Melen, Ryan Melen, Walt Melen, Kelli Melen.

APPROVAL OF AGENDA: Motion by Hicks to adopt the consent agenda of October 2, 2019. Motion carried by voice consent.

MEETING OPEN TO THE PUBLIC: None.

COMMUNICATIONS TO THE BOARD:

- A. September 4, 2019 Minutes
- B. Staff Letter

REPORTS:

- A. DPW REPORT: Tom requested approval for millings to be put down to connect the parking lot to the dog park.

Motion by Barclay to approve millings be put down to connect the dog park to the parking lot, support by Perrault. Motion carried by voice vote.

BUSINESS:

- A. Dog Park Dedication: Eric & Ryan Melen thanked all who donated monies, labor and supplies. They still need to stain some of the exercise equipment, due to weather it didn't get done in time. A sign is on order
- B. Disc Golf: Barclay & Farmer agreed to arrange a committee and setup committee meetings. The committee will include local disc golf leaders. A request was made to find the property line stakes.
- C. Playscape Stain: September 14th staining project was cancelled due to lack of participation. Hicks will work on sections of playscape when she can.

MEETING OPEN TO THE PUBLIC: None.

BOARD MEMBER COMMENTS: Hicks wants to make sure Dog Park Rules are on the website. She also wants to make sure we send Dawes Construction a thank you.

ADJOURNMENT: Meeting adjourned at 5:57 p.m.

NEXT MEETING: November 6, 2019, 5:30 p.m.

Connie Olger, Secretary



Adam Zettel, AICP

City Manager

azettel@cityofswartzcreek.org

Date: October 30, 2019

To: Park Commissioners
From: Adam Zettel, AICP
RE: November 6, 2019 Park Board Meeting

Hello everyone,

We will be meeting at 5:30 p.m. on Wednesday, November 6, 2019, at the city offices. Things are slowing down for the year. As announced at the October meeting, Tom will be leaving us at the end of the year. This means we will have him for this meeting and December before we meet a new Director of Community Services.

For the time being, he will have some dog park and Elms Park trail updates. I hope to have more information about the disc golf progress, which at the moment is stalled while we look to have the property corners staked. I am also working to get the existing youth football shed relocated and painted to the east end of Elms Park.

We also have the Christmas decorating contest coming up. This is an activity that the park board participates in by judging a few different areas of the city for the best decorated house. Mrs. Hicks will be seeking volunteers and input.

Contact me with additional agenda items, questions, or comments.

Sincerely,

Adam H. Zettel, AICP
City Manager
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