

CITY OF SWARTZ CREEK
Park and Recreation Advisory Board
Wednesday, July 7, 2021, 5:30 P.M.
Abrams Park
Agenda

1. CALL TO ORDER:
2. ROLL CALL: James Barclay, Sandi Brill, Connie Olger,
Samantha Fountain, Mark Gonyea, George, Hicks, Rae Lynn
Hicks, Steve Long, Trudy Plumb.
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES :
5. MEETING OPEN TO PUBLIC:
6. COMMUNICATIONS TO BOARD:
 - A. June 2, 2021 Minutes
 - B. Staff Letter
 - C.
7. REPORTS:
 - A. DPW Director
 - B.
8. BUSINESS:
 - A. Disc Golf Update
 - B. Slip and Slide (August 14)
 - C. Jentery Farmer Memorial Pavilion
 - D. Mural Donation
 - E. Elms Park Protocols
 - F.
9. MEETING OPEN TO PUBLIC:
10. BOARD MEMBER COMMENTS:
11. ADJOURNMENT:

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
At Abrams Park
June 2, 2021

Meeting called to order at 5:30 p.m. by Chairperson Fountain.

Members Present: Sandi Brill, Mark Gonyea, James Barclay, Steve Long, Rae Lynn Hicks, George Hicks, Samantha Fountain, Connie Olger, Trudy Plumb.

Members Absent: None.

Staff Present: Adam Zettel, Andrew Harris.

Others Present: Nate Henry, Bob Plumb, Boots Abrams, Sue Hagan, Jentery & Stacy Farmer, Stephanie Skinner.

APPROVAL OF AGENDA: Motion by Plumb to approve the amended agenda of June 2, 2021, support by R. Hicks.

Unanimous Voice Vote.
Motion Declared Carried.

APPROVAL OF MINUTES: Motion by R. Hicks to approve minutes of May 5, 2021, support by Barclay.

Unanimous Voice Vote.
Motion Declared Carried.

MEETING OPEN TO THE PUBLIC: Nate Henry thought the pavilion at Abrams Park by Witney Ct. would be a good pavilion to move, if possible to the Otterburn Park. He also questioned the construction equipment staging area at Witney Ct. and when it was going to be fixed back due to damage from equipment. Mr. Harris will check into it.

COMMUNICATIONS TO THE BOARD:

- A. May 5, 2021 Minutes
- B. Staff Letter
- C. Fit Lot Brochure

REPORTS:

- A. DPW Director: Mr. Harris introduced Sue Hagan, whom he invited tonight to speak on the Art Project Mural. The issue with the dust at Elms Parks should be taken care of possibly this week. He has contacted the company and was told they would come out after some rain. Mr. Harris spoke of his official last day is July1, 2021. He is going back to OHM and will be the city's project manager. Mr. Zettel elaborated on Mr. Harris' job opening and the collaboration of OHM and the city going forward.

- B. City Manager: The GM easement has been donated. Dawes is working on the sledding hill at Otterburn Park. Mr. Harris is having DPW staff work on a path from Dog Park to parking area using the millings at the park.

BUSINESS:

- A. Disc Golf Update: Disc golf supplies have been received. Barclay stated there will be something at Hometown Days to promote the sport. R. Hicks would like to know how much it would cost to sponsor a hole. Mr. Zettel responded we will have to look at how we want to set up the fundraising with donations/sponsorships. Barclay suggested forming a committee for fundraising.

Motion by Barclay, create a 5 member committee consisting of 3 Park Board Members and 2 others to explore sponsorship/fundraising options, support by Gonyea.

Unanimous Voice Vote.
Motion Declared Carried.

- B. Slip and Slide: Plumb commented the SCAFD is on board to run the Slip & Slide event and would like the Park Board to pick a date.

Motion by Plumb, if park pavilion #4 is available August 7, 8, 14 or 15th schedule the Slip & Slide event, support by Long.

Unanimous Voice Vote.
Motion Declared Carried.

- C. Jentery Farmer Memorial: Suggestions of putting a pavilion at Otterburn Park or a trail being named after him. Jentery's mother and father both are honored to have anything in memory of Jentery. Stephanie Skinner, Jentery's mom, commented how excited Jentery was about the Disc Golf course. She thinks the pavilion is a great idea.

Motion by Brill, establish a pavilion at Otterburn Park in honor of Jentery Farmer, support by Plumb.

Unanimous Voice Vote.
Motion Declared Carried.

- D. Downtown Fit Lot: Mr. Zettel briefly explained the compact exercise park and it possibly being placed @ Holland Park. Its cost is approximately \$150,000-\$200,000 installed. Being a RRC certified the state will match \$50,000 to every \$50,000 we raise if this is placed downtown @ Holland Park. This project may also qualify for the Recovery Act monies.

Brill thinks it is nice to have possible funding but worried about the location and kid's access to play. She suggest Abrams Park a better site.

Gonyea agrees that Abrams Park could be utilized for this project. The board request Mr. Zettel look into the funding requirements and discuss this project at future meetings.

- E. Art Project Mural: Sue Hagan, Art Gallery, received a grant to do a mural. She decided to ask the high school students to submit drawings. They are interested in putting this mural on the side of the restrooms at Elms Park. Board members discussed alternate places and for a mural wall.

Motion by Barclay, table the decision until future meeting, support by G. Hicks.

Unanimous Voice Vote.
Motion Declared Carried.

MEETING OPEN TO PUBLIC: None.

BOARD MEMBER COMMENTS: Brill thankful to be appointed to the board.

Barclay wanted to see if we could have a future meeting at Jamison's. Mr. Zettel responded he would look into it.

Motion by Barclay, next Park Board meeting at Abrams Park and adjourn the meeting, supported by G. Hicks

Unanimous Voice Vote.
Motion Declared Carried.

ADJOURNMENT: Meeting adjourned at 6:36 p.m.

NEXT MEETING: July 7, 2021, 5:30 p.m. at Abrams Park.

Connie Olger, Secretary



Adam Zettel, AICP

City Manager

azettel@cityofswartzcreek.org

Date: June 30, 2021

To: Park Commissioners
From: Adam Zettel, AICP
RE: July 7, 2021 Park Board Meeting

Hello everyone,

We will be meeting at 5:30 p.m. on Wednesday, July 7, 2021. This will be an in-person attendance located at the main pavilion in Abrams Park (by the ball field and restrooms). I am going to be out of town on a honeymoon, but Connie and Andy are planning to attend. With that said, there is quite a bit to discuss and update, but there are not any proposed recommendations or resolutions proposed.

Andy and I met with Mike S. and the city contractor at Otterburn Park. The disc golf course is moving into the next phase! basket 18 (the sledding hill) is looking amazing! The contractor is now going to be smoothing out some fairways and adding some topography to the rest of the course. We also have a plan for a circle-drive parking lot, with pavilion. I expect the disc golf promotion committee to have much to go on soon!

To follow up on the pavilion, the city council has committee to placing a pavilion at Otterburn Park in honor of Jentery Farmer. They have also committed \$20,000 to get things started! In reviewing some available online pavilion packages and speaking to a contractor, we can expect to be in for at least \$50,000 for a 24'x24' pavilion, on a slab. The price goes up if more features are sought, such as architectural features, tables, power, etc. Bathrooms are a thought, but that would probably add \$100,000. I have reached out to the family. I expect to have them meet with our park board, perhaps at Otterburn, to be able to site the pavilion and establish an initial plan/cost.

I have put the slip and slide on the agenda. It appears the fire fighters are good to see this through on August 14th. They will be liaising with staff on the matter.

I have placed the mural donation on the agenda, but I do not have any additional information at this time.

Lastly, after speaking with some DPW staff and some police officials, we propose investigating more rigorous park protocols for Elms. Conceptually, we think we will improve behavior and the impact uses have on the park if we pursue procedures used by

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July 7, 2021
Park Board

the Genesee County Parks. Specifically, this would include a vehicle gate at the primary park entrance, towing of vehicles in the park at closing, an established inspection/closure procedure for the evenings, and the application of misdemeanors for all park offenses. For this last part, this would result in an appearance citation for any park offense, including noise, alcohol consumption, etc.

Contact me with additional future agenda items, questions, or comments.

Sincerely,



Adam H. Zettel, AICP
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