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Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: City of Swartz Creek Park & Recreation Board Meeting

Time: December 1, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

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If you have any further questions or concern, please contact 810-429-2766 or email colger@cityofswartzcreek.org. A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
PAUL D. BUECHE MUNICIPAL BUILDING
November 3, 2021

Meeting called to order at 5:30 p.m. by Chairperson Fountain.

Members Present: Sandi Brill, Mark Gonyea, Jim Barclay, Rae Lynn Hicks, George Hicks, Samantha Fountain,
Connie Olger & Trudy Plumb.

Members Absent: Vacant.

Staff Present: Adam Zettel, Robert Bincsik.

Others Present: Nate Henry, Boots Abrams, Erik Jamison & Robbie Fitzpatrick.

Virtually Present: Lania Rocha

APPROVAL OF AGENDA: Motion by Plumb to approve the agenda of November 3, 2021, support by Gonyea.

Unanimous Voice Vote.
Motion Declared Carried.

APPROVAL OF MINUTES: Motion by Gonyea to approve minutes of October 5, 2021, support by Plumb.

Unanimous Voice Vote.
Motion Declared Carried.

MEETING OPEN TO THE PUBLIC: None.

COMMUNICATIONS TO THE BOARD:

- A. October 5, 2021 Minutes
- B. Staff Letter
- C. Park Rules (confetti/streamers/staples) cameras?

REPORTS:

- A. City Manager: All the trails are moving along. There has been no change with pavilion at Otterburn Park, haven't been able to meet with family. We are looking to get the kit information. Disc Golf group has been doing a lot of work and there has been a lot of interest in sponsorships. Food truck vending has been at Elms Park providing concessions for youth athletics. Suggestions such as limiting the number of trucks and allowing for events only going forward. Food Trucks in the parks will be required to go through the permitting process.
- B. DPW Director: Park restrooms have been winterized and the gates for Elms Park have been ordered and are on backorder.

BUSINESS:

- A. Park Rules and Reservations: The park board made some minor updates and had a couple additions, such as fasteners and confetti/balloons. Barclay suggested adding no overnight parking signs.

Motion by Plumb to approve the Park Reservation rules amendments, support by Brill.

Unanimous Voice Vote.
Motion Declared Carried.

- B. Pavilion Scope: Nothing new to add other than what was mentioned earlier.
- C. Christmas Parade & Decorating Contest: The Christmas Parade is December 4, 2021 @ 6 pm. Erik Jamison spoke of the parade and events they are organizing, such as a vendor market during the day before the parade, at Holland Square. The parade route will run from the Middle School to Holland Square. He's looking for ideas and community support.

Judges for the decorating contest will be Trudy Plumb, Sandi Brill, Rae Lynn Hicks, & Samantha Fountain. Connie will get the maps & signs to all the judges. Winners need to be reported to Rae Lynn for pictures by December 10th.

MEETING OPEN TO PUBLIC: None.

BOARD MEMBER COMMENTS: Trudy Plumb thanked Mr. Jamison & Mr. Fitzpatrick for attending the meeting and once they get date/time set for the Christmas events meeting to let us know. Sandi Brill would like to get more information on the green outhouse for Abrams Park by tot lot. She also reached out to the Flint River Water Shed and spoke with Nicole and Nicole would like to attend one of our meetings. Jim Barclay thinks the sledding hill at Otterburn Park is going to be a pretty good hill.

Motion by Plumb, adjourn the meeting, supported by George Hicks.

Unanimous Voice Vote.
Motion Declared Carried.

ADJOURNMENT: Meeting adjourned at 6:43 p.m.

NEXT MEETING: December 1, 2021, 5:30 p.m.

Connie Olger, Secretary



Adam Zettel, AICP

City Manager

azettel@cityofswartzcreek.org

Date: November 23, 2021

To: Park Commissioners
From: Adam Zettel, AICP
RE: December 1, 2021 Park Board Meeting

Hello everyone,

We will be meeting at 5:30 p.m. on Wednesday, December 1, 2021. This will be an in-person attendance located at the city offices.

We will have some good news on trails! The MDOT grant is good to go concerning the right of way certification. This has been holding us up for months. The final MDOT review on plans is occurring. I expect this will be able to be bid this winter!

Disc golf had a lot of work done in October, but things have obviously slowed down. With the site still being used for staging at this point, not much else will occur yet this year. I do expect to have the course and parking ready in the spring. With that said, we are looking to affirm the pavilion.

I have struggled to get Jentery's family and Tri City Construction in a meeting to finalize things. At this point, I have moved on from Tri City and have reached out to J.W. Morgan, RBF, Banacki, and others for input. I have a meeting scheduled with J.W Morgan on November 30th with Jentery's family. This will be at 5:30 at city hall. If anyone wishes to attend, please let me know. I have also heard back from RBF. They have the initial scope and indicate that 'it is a good price'. However, they are going to see what their lumber person can do. Note that prices are greatly in flux, especially when looking ahead 4-8 months.

In general, contractors are tough to reach. Getting work lined up is even harder. It may be that Tri City is still the best option, but they are terrible at communicating (which seems par for the course). Setting a scope and getting an order will not be as easy at it would be under more normal circumstances.

In other news, gates are on order for Elms Park. We will also be bidding woodchips for a spring installation. To round out our business, we have the Christmas Parade and

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December 1, 2021
Park Board

Christmas decorating contest on the agenda. Click [here](#) to learn more about the winter market and Christmas events.

Contact me with additional future agenda items, questions, or comments.

Sincerely,



Adam H. Zettel, AICP
City Manager
City of Swartz Creek
azettel@cityofswartzcreek.org