



City Offices
M-F 8am-4:30pm
810.635.4464
810.635.2887 fax

Police Department
Emergency 911
M-F 8am-5pm
810.635.4401
810.635.3728 fax

Public Services Department
M-F 8am-4:30pm
810.635.4464

INFORMATION FOR CANDIDATES FOR CITY OFFICES

PRIMARY ELECTION DATE: **TUESDAY, AUGUST 2, 2016**

GENERAL ELECTION DATE: **TUESDAY, NOVEMBER 8, 2016**

PETITIONS OR FILING FEE MUST BE SUBMITTED AT THE CITY CLERK'S OFFICE BY **4:00 P.M. APRIL 19, 2016**

Candidates may visit State of Michigan website for information:

www.Michigan.gov/sos/ - Elections in Michigan – Information for Voters

OFFICES TO BE FILLED:

We currently have three councilmember positions to be filled from the city at large. (Section 5.1)

Term of office is four years. A registered voter may sign up to 3 different petitions for candidates seeking at large positions.

*QUALIFICATIONS FOR OFFICE:

Pursuant to Section 4.4 of the City Charter, candidates for office must be an elector of the city and shall be eligible to hold elective or appointed office if he shall have been a resident of the city or of any territory annexed to the city, or both, for not less than one year immediately prior to his election or appointment to office and is not in default to the city. No person shall be eligible to hold the office of Councilman from any district unless he has similarly been a resident of the district from which he seeks to be elected.

*Other charter requirements, such as the requirement to be listed on the assessment roll, have been invalidated by subsequent state legislation and applicable case law.



NOMINATING PETITIONS AND FILING INFORMATION:

Petitions and Affidavits must contain the office for which the candidate is filing.

Nominating petitions shall be in the form approved and designated by the Secretary of State for the nomination of non-partisan offices. These forms are available at the City Clerk's Office.

Pursuant to Section 12.6 of the City Charter, each such petition shall be signed by not less than fifty nor more than one hundred of the registered electors of the city. If any person signs his name to a greater number of nomination petitions for any office than there will be persons elected to that office, his signature shall be disregarded on all petitions for that office.

Persons signing petitions must be registered to vote in the City of Swartz Creek and must fill in all information requested on the petition.

PLEASE READ THE NOMINATING PETITION FORMS FRONT AND BACK BEFORE FILLING OUT, ALL REQUIREMENTS MUST BE MET IN ORDER FOR THE SIGNATURES TO BE CONSIDERED VALID.

Filing Deadline: Filings must be made by 4:00 P.M. on Tuesday April 19, 2016.

Petitions will be validated in the order received. Candidates are urged to file early. If petition signatures are not acceptable, and the approved number falls below the minimum required, we will contact you to advise you of the shortfall. If, however, a shortfall in the number of signatures required is discovered after the filing deadline, your name will not appear on the ballot.

Withdraw deadline is 4:00 p.m. April 22, 2016

Write-In candidates filing deadline is 4:00 p.m. July 22, 2016

Campaign Finance:

All candidates are required to have or create a Candidate Committee. Non-incumbent candidates must complete the Statement of Organization and file with the Genesee County Clerk within 20 days after becoming a candidate. **It is your responsibility to contact the Genesee County Clerk (810 257-3283)** to determine what requirements you may be subject to regarding campaign finance. You should do this prior to expending funds, advertising, or placing signs in support of your campaign, to avoid improper activities.