

City of Swartz Creek

AGENDA

**Special Council Meeting, Tuesday July 21, 2014, 6:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **REPORTS & COMMUNICATIONS:**
 - 4A. City Manager's Report (Agenda Item) MOTION Pg.2
 - 4B. Project Addition Change Order Map Pg.5
5. **MEETING OPENED TO THE PUBLIC:**
 - 5A. General Public Comments
6. **COUNCIL BUSINESS:**
 - 6A. Project Addition Change Order RESO Pg.4
7. **MEETING OPENED TO THE PUBLIC:**
8. **REMARKS BY COUNCILMEMBERS:**
9. **ADJOURNMENT:** MOTION

City of Swartz Creek
CITY MANAGER'S REPORT
Special Council Meeting of Monday July 21, 2014, 6:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: July 18, 2014

NEW BUSINESS

✓ **PROJECT ADDITION CHANGE ORDERS (*Resolution*)**

The parking lot projects are underway, and the CDBG bid for landscaping and lighting will be going out soon. With the competitive bid awarded and unit costs for construction known, Tom and I have been working with the contractor and engineer onsite to consider potential additions that were previously considered to be in the project. We are doing so for two reasons. The first is that the project came in under bid, and that is certainly a good thing. The engineer's estimate was \$290,618. The low bid for that scope of work was \$259,519.78. The high bid was \$329,501.70. The second reason is because the bid scope was reduced before bidding for numerous practical reasons.

This is what we are recommending at this point. There is an area of concrete in front of the fire hall and police station, off of Fortino Drive, that is in exceptionally bad shape. Though we will not be able to address all of the bad areas, Tom believes the addition of \$4,900 worth of surface replacement here is essential.

There is also concern about Civic Drive. The approach to the public safety building, on the north side, is used by public safety personnel during emergencies. It is also used by the public for many events at the theater, including drop off for handicapped and elderly patrons. The current bid scope includes replacement of the approach. However, the area of Civic Drive where the approach intersects has some sever functional deficiencies related to drainage, surface composition, and grade. We are recommending a small section of the surface be redone by extending unit costs for construction, totaling \$7,500. This will preserve the approach improvements and provide better access to the public safety building by emergency services and the public.

Note that \$2,320 worth of pre-construction video services are proposed to be removed from the project contract. City staff and the engineer concur that there is not much value here.

Here is a recap of the request. Because we budgeted a higher amount than what the bids reflected, there is not any need to amend the budget. The council is only being asked to approve the change orders.

(\$2,320) Remove pre-construction video

\$4,900	Remove 100 square yards of concrete and replace with asphalt in front of public safety building.
\$7,500)	Mill and resurface north 190' of Civic Drive
\$10,080	Total Investment for additions

City of Swartz Creek
RESOLUTIONS
Special Council Meeting, Monday July 21, 2014, 6:00 P.M.

Resolution No. 140721-4A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager’s Report of July 21, 2014, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140721-6A **PAVING PROJECT CHANGE ORDERS**

Motion by Councilmember: _____

I Move the City of Swartz Creek approve two additions to the current paving contract with L & M Landshaping, Inc., including 190’ lineal of Civic Drive and 100 square yards of new asphalt at 8100 Civic Drive, estimated to cost \$10,080, and further direct staff to procure such services under the under costs established by the existing contract and appropriate such expenses as budgeted in fiscal year 2015.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____



Area of Civic Drive mill and resurface

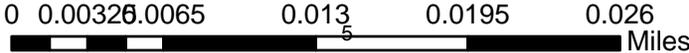
Area of concrete removal and asphalt

Civic

Fortino

City of Swartz Creek

City Council Packet



July 21, 2014

