

**PACKET SUPPLEMENT**

**Regular Council Meeting, Monday, February 12, 2018, 7:00 P.M.**

**Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

✓ **2018 FIRE DEPARTMENT BUDGET AMENDMENT (*Business Item*)**

The city council approved the 2018 budget for fire service at their regular meeting on October 23<sup>rd</sup>. Chief Plumb is recommending adjustments within the budget that must be approved by the city council and township board. This occurs when line item adjustments exceed 10% of the line item. Note that this is not an increase or decrease in the budget total or the city contribution. It is a reallocation of expenses by line item in order to address specific needs.

Chief Plumb has included a memorandum that denotes all of the changes and explains the purpose. He indicated that he would attend the meeting to answer any questions. I see no reason to object to the changes.

**Resolution No. 180212-8E RESOLUTION TO APPROVE AMENDMENTS TO THE FISCAL YEAR 2018 BUDGET FOR THE FIRE DEPARTMENT**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the agreement for fire service between Clayton Township and Swartz Creek City indicates a specific process for budgetary review, approval, and amendment by the municipalities; and,

**WHEREAS**, Clayton Township and the Swartz Creek City have approved the 2018 budget, with the city approval occurring on October 23, 2017; and,

**WHEREAS**, the Swartz Creek Area Fire Department is proposing changes that, while not altering the total budget allocation, exceed line item values by 10% for specific line items.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Swartz Creek approve the Fiscal Year 2018 Swartz Creek Area Fire Board Budget amendments, as attached hereto.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_



# Swartz Creek Area Fire Department

Serving Clayton Twp. and Swartz Creek Since 1925  
 8100 B Civic Dr., Swartz Creek MI 48473-1376 • phone: 810-635-2300 • fax: 810-635-7461

City of Swartz Creek  
 Attn: City Manager Adam Zettle  
 8083 Civic Dr.  
 Swartz Creek, Mi. 48473

February 8, 2018

Per the Fire Department Agreement, the Swartz Creek Area Fire Department is requesting permission to adjust the 2017 Budget line items. Those line items that are over by at least 10% are marked with an \*. Requested adjustments are as follows:

Accounts	Amount	Explanation
From 4704 Staff Salaries	\$4615.00	
To 4705 Maintenance Wages	\$36.75	Hall/Truck Duties
To 4709 Medical Firefighters	\$315.00	1 extra physical than budgeted for
To 4850.1 Phone Services	\$48.03	Phone bill
To 4984 Computer Equipment	\$1308.04	New Phone System/Computers
To 4978 Truck Repair	\$2907.18	New Motor E22
From 4704 Staff Salaries	<b>\$2202.00*</b>	
To 4978 Truck Repair	<b>\$2200.00</b>	New Motor E22
From 4706 Officer Salaries	<b>\$3921.00*</b>	
To 4978 Truck Repair	<b>\$3921.00</b>	New Motor E22
From 4707 Firefighter Salaries	<b>\$1239.00*</b>	
To 4978 Truck Repair	<b>\$1239.00</b>	New Motor E22
From 3628 Sundry Account	\$9037.37*	
To Equipment	\$9037.37	Thermal Imaging Insurance Claim

Please send confirmation of approval to Accounting/Clerical Specialist, Shelley Thompson by Tuesday, February 13<sup>th</sup>, so the adjustments can be included in the fireboard packet.