

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 06/27/2022**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Gilbert, Krueger, Pinkston, Henry.

Councilmembers Absent: Florence, Hicks,

Staff Present: City Manager Adam Zettel, Clerk Connie Olger,
Treasurer Deanna Korth.

Others Present: Mark Blankenship.

Others Virtually Attended: Lania Rocha, James Florence

EXCUSE MAYOR PRO TEM HICKS

Resolution No. 220627-01

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council excuse Mayor Pro Tem Hicks

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

APPROVAL OF MINUTES

Resolution No. 220627-02

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday June 13, 2022, to be circulated and placed on file.

YES Gilbert, Krueger, Pinkston, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 220627-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, amended for the Regular Council Meeting of June 27, 2022, to be circulated and placed on file.

YES: Krueger, Pinkston, Henry, Cramer, Gilbert.

NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 220627-04

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

I Move the Swartz Creek City Council accept the City Manager's Report of June 27, 2022, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Pinkston, Henry, Cramer, Gilbert.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE THE CITY CLERK PROFESSIONAL SERVICE AGREEMENT

Resolution No. 220627-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, section 4.2 of the City Charter provides the appointive office of Clerk shall be filled by the City Manager with approval of the City Council; and

WHEREAS, section 7.3 of the City Charter provides for the fundamental duties of the Clerk; and

WHEREAS, the City and the Clerk have established terms and conditions for employment with and Amended and Restated labor Agreement Between the City of Swartz Creek and the Swartz Creek Supervisors Association; and

WHEREAS, the Association has dissolved with the mutual consent of all participating members and the City, and the Clerk and City desire to set terms and conditions of employment with a professional services agreement; and

WHEREAS, Mrs. Olger and the City have come to an agreement on specific terms and conditions regarding the City's appointment of her to the office of Clerk.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek approve the Agreement between the City of Swartz Creek and Connie Olger as included herein, less review comments/notations, and further authorize the Mayor and City Clerk to execute the agreement on behalf of the City.

Discussion Ensued.

YES: Pinkston, Henry, Cramer, Gilbert, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE THE TREASURER PROFESSIONAL SERVICE AGREEMENT

Resolution No. 220627-06

(Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

WHEREAS, section 4.2 of the City Charter provides the appointive office of Treasurer shall be filled by the City Manager with approval of the City Council; and

WHEREAS, section 7.4 of the City Charter provides for the fundamental duties of the Treasurer; and

WHEREAS, the City and the Treasurer have established terms and conditions for employment with and Amended and Restated labor Agreement Between the City of Swartz Creek and the Swartz Creek Supervisors Association; and

WHEREAS, the Association has dissolved with the mutual consent of all participating members and the City, and the Treasurer and City desire to set terms and conditions of employment with a professional services agreement; and

WHEREAS, Mrs. Korth and the City have come to an agreement on specific terms and conditions regarding the City's appointment of her to the office of Treasurer.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek approve the Agreement between the City of Swartz Creek and Deanna Korth as included herein, and further authorize the Mayor and City Clerk to execute the agreement on behalf of the City.

YES: Henry, Cramer, Gilbert, Krueger, Pinkston.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH THE CITY MANAGER

Resolution No. 220627-07

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Henry

WHEREAS, the City of Swartz Creek City Council approved the agreement with Adam Zettel, the City Manager on December 3, 2013, as amended and restated on June 24, 2019, to provide for conditions and provisions of employment; and

WHEREAS, the conditions of employment for department heads and exempt employees have changed due to the implementation of the Employee Handbook and dissolution of the Supervisors Association, and;

WHEREAS, the Employer and City Manager seek to enter into a revised and restated agreement that will establish comparable terms and conditions of employment for continued relations.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council hereby approves the amended and restated Professional Services Agreement between the City and the Swartz Creek City Council and Adam Zettel, a copy of which is attached hereto.

Discussion Ensued.

YES: Cramer, Gilbert, Krueger, Pinkston, Henry.

NO: None. Motion Declared Carried.

COMMISSION APPOINTMENTS

Resolution No. 220627-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the City Council require and set terms of officers for various appointments to City boards and commissions, as well as appointments to non-city boards and commissions seeking representation by City officials; and

WHEREAS, there exist vacancies in a number of said positions; and

WHEREAS, said appointments are Mayoral appointments, subject to affirmation of the City Council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

- | | | |
|--------------------|--|--------------------------|
| #220627-8D1 | <u>MAYOR APPOINTMENT:</u>
Park and Recreation Advisory Board, Citizen
Three year term, expiring June 30, 2025 | Mark Gonyea |
| #220627-8D2 | <u>MAYOR APPOINTMENT:</u>
Park and Recreation Advisory Board, Citizen
Three year term, expiring June 30, 2025 | George Hicks |
| #220627-8D3 | <u>MAYOR APPOINTMENT:</u>
Downtown Development Authority
Four year term, expiring June 30, 2026 | Roger Sharp |
| #220627-8D4 | <u>MAYOR APPOINTMENT:</u>
Downtown Development Authority
Four year term, expiring June 30, 2026 | Robert Plumb |
| #220627-8D5 | <u>MAYOR APPOINTMENT:</u>
Planning Commission
Three year term, expiring June 30, 2025 | Thomas Currier |
| #220627-8D6 | <u>MAYOR APPOINTMENT:</u>
Planning Commission
Three year term, expiring June 30, 2025 | Bud Grimes |
| #220627-8D7 | <u>MAYOR APPOINTMENT:</u>
Planning Commission
Three year term, expiring June 30, 2025 | _____ |
| #220627-8D8 | <u>MAYOR APPOINTMENT:</u>
Board of Review | Richard Ballreich |

Three year term, expiring June 30, 2025

#220627-8D9 **MAYOR APPOINTMENT:** **Wanda Tyler**
Board of Review
Three year term, expiring June 30, 2025

#220627-8D10 **MAYOR APPOINTMENT:** **Tom Wyatt**
Zoning Board of Appeals
Three year term, expiring June 30, 2025

#220627-8D11 **MAYOR APPOINTMENT:** **George Hicks**
Zoning Board of Appeals Alternate
Three year term, expiring June 30, 2025

Discussion Ensued.

YES: Gilbert, Krueger, Pinkston, Henry, Cramer.
NO: None. Motion Declared Carried.

GRANT WRITER

DISCUSSION

Mr. Zettel mentioned the Park Board brought up the city consider hiring a grant writer. Mundy Township has been engaging a grant writer services. He spoke to Mundy Townships grant writer regarding a grant we applied for and were denied but were encouraged to try again. The grant writer proposed her services, and she could help us write up and lobby for this grant next year. Mr. Zettel wants to know if the council would be interested in him proceeding with a resolution. The council's consensus is for Mr. Zettel to bring back a resolution for council.

NOMINATION MTAMC

DISCUSSION

Councilmember Henry spoke of the letter he wrote to send to Michigan Transportation Asset Management Council nominating Mr. Zettel for the Carmine Palombo individual achievement award. He shared the letter he composed with council .

Resolution No. 220627-09 **(Carried)**

Motion by Councilmember Henry
Second by Councilmember Cramer

I Move the Swartz Creek City Council nominate Mr. Zettel for the Michigan Transportation Asset Management Council for the Carmine Palombo achievement award.

YES: Gilbert, Krueger, Pinkston, Henry, Cramer.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Gilbert commented that the weather has been beautiful.

Councilmember Cramer visited Elms Park and the trail was looking good. The men's bathroom had no soap dispensary. He recommends we put a security camera at front of city hall facing east. Officer Storms has been in the hospital for 12 days awaiting results of testing, a fundraiser is being organized for him.

Councilmember Henry commented the flowerbed at Abrams looks nice. He also attended the car show and it was nice, not too busy.

EXCUSE COUNCILMEMBER FLORENCE

Resolution No. 220627-10

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council excuse Councilmember Florence.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

Mayor Krueger commented the weather is great and everyone have a nice 4th of July.

ADJOURNMENT

Resolution No. 220627-11

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the regular meeting at 8:15 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk