

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 01/23/2023**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: Jim Barclay, Metro PD Chief Bade, Fire Chief Dave Plumb, Ken Brill, Samantha Fountain.

Others Virtually Attended: Lania Rocha, Deanna Korth.

APPROVAL OF MINUTES

Resolution No. 230123-01

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday January 9, 2023, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 230123-02

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as amended for the Regular Council Meeting of January 23, 2023, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.

NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 230123-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of January 23, 2023, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

A RESOLUTION TO APPROVE A SHARED SERVICE AGREEMENT WITH MUNDY TOWNSHIP THAT WILL ENABLE THE SERVICE AND COST SHARING OF ECONOMIC DEVELOPMENT SERVICES

Resolution No. 230123-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Henry

WHEREAS, the City operates a Downtown Development Authority, as well as a budgeted Community Promotions budget department within the general fund; and

WHEREAS, the City aspires to increase the number and scale of community events, to enhance business development & attraction services, and to better promote and brand the communities events, business, and public offerings; and

WHEREAS, the Township of Mundy is similarly situated and has hired a qualified, full time economic development professional to build capacity to meet such needs; and

WHEREAS, the Township of Mundy seeks to partner with the City to benefit both parties through economies of scale and local expertise; and

WHEREAS, Public Act 63 of 2011, introduced the Economic Vitality Incentive Program, requiring municipalities receiving over \$4,500 in revenue sharing to engage in numerous activities, including service consolidation; and

WHEREAS, the city and township can benefit from the skill set of a qualified economic development professional and/or department.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the agreement for joint services with Mundy Township as included in the January 23, 2023 packet and authorizes and directs the Mayor to execute said agreement on behalf of the City.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Hicks.

NO: Spillane, Gilbert. Motion Declared Carried.

RESOLUTION TO APPROVE MID-YEAR BUDGET ADJUSTMENTS

Resolution No. 230123-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City's 2022 – 2023 Revenue and Expenditure Report through December, and finds that it is not in deficit; however, certain department activity line items may be in deficit; and

WHEREAS, the City Council has received a Budget Amendment Summary and Revenue and Expenditure Reports reflecting proposed changes in budgeted items; and

WHEREAS, new budget amounts necessitate adjustments to the original adopted budget; and

WHEREAS, said supplemental documentation shows the new proposed revenue and expenditures by fund.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby

authorizes and directs the city treasurer to make all necessary mid-year budget adjustment amendments to all city funds in accordance with the supplemental documentation (pages 49 to 53) attached.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

BREAK 7:52 PM TO 8:00 PM

RESOLUTION TO AUTHORIZE BUDGET ADJUSTMENTS FOR THE SWARTZ CREEK AREA FIRE DEPARTMENT

Resolution No. 230123-06

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Henry

WHEREAS, the city operates a joint fire department with Clayton Township and such department has a board that functions in accordance with the terms and conditions set in the interlocal agreement as approved pursuant to the Urban Cooperation Act of 1967, MCL 124.501 et al; and

WHEREAS, the department has experienced some budget needs that require adjustment of certain line items by 10% or more; and

WHEREAS, section 12.e of the interlocal agreement requires municipal approval of any such adjustments; and

WHEREAS, the adjustments reflect circumstances consistent with reasonable operational needs and do not result in an overall increase to municipal contributions.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the requested budget amendments as presented in the January 23, 2023 city council packet.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE COMMISSION APPOINTMENT

Resolution No. 230123-07

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the City Council require and set terms of officers for various appointments to City boards and commissions, as well as appointments to non-city boards and commissions seeking representation by City officials; and

WHEREAS, there exists a vacancy in such a position; and

WHEREAS, said appointment is a Mayoral appointment, subject to affirmation of the City Council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointment as follows:

- | | | |
|-------------------|--|----------------------|
| #230123-7A | <u>MAYOR APPOINTMENT:</u>
Fire Board – Citizen Representative
Remainder of Two year term, expiring November 25, 2024 | Kenneth Brill |
| #230123-7B | <u>MAYOR APPOINTMENT:</u>
Regional Police Authority of Genesee County – Council Rep
Three year term, expiring January 31, 2026 | Nathan Henry |
| #230123-7C | <u>MAYOR APPOINTMENT:</u>
Zoning Board of Appeals – Citizen Representative - Alternate
Remainder of Three year term, expiring June 30, 2023 | Kenneth Brill |
| #230123-7D | <u>MAYOR APPOINTMENT:</u>
Board of Review – Citizen Representative
Remainder of Three-year term, expiring June 30, 2025 | Kenneth Brill |

Discussion Ensued.

YES: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Spillane commented that things are moving ahead.

Councilmember Henry appreciates the difference in opinions, and it is good to have the discussions.

Councilmember Cramer would like the point of contact for the Old Methodist Church, he would like to invite them to the next Historical Society meeting in February.

Mayor Pro Tem Hicks is looking forward to the projects Samantha Fountain is proposing and would like a report in person or in writing every few months.

Councilmember Gilbert questioned what Biggby Coffee was building. Mr. Zettel responded that it is a custom accessory building that the Health Department is requiring for storage.

Councilmember Knickerbocker thanked everyone for the appointment and bear with him on the processes of the council. The Chamber is having a luncheon tomorrow at Serv Pro at noon.

Mayor Krueger invited everyone to the chamber luncheon and thanked everyone for coming to the meeting tonight. Next meeting will be at 6pm, an hour early so everyone can attend the Valentine's Day concert at the PAC.

ADJOURNMENT

Resolution No. 230123-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the regular council meeting of January 23, 2023 at 8:19 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk