

**City of Swartz Creek
AGENDA**

Regular Council Meeting, Monday, May 8, 2023, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of April 24, 2023 MOTION Pg. 35
 - 4B. Closed Session Council Meeting of April 24, 2023 MOTION Pg. 2
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 45
 - 6C. Consumers Energy Site License Agreement Pg. 76
 - 6D. Water Agreement Amendment Pg. 86
 - 6E. Storm Water Management Proposal Pg. 89
 - 6F. Elms Basketball Court Bids Pg. 93
 - 6G. CDBG Renewal Letter Pg. 96
 - 6H. Abrams Park Forestry Bids Pg. 97
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Consumers Energy Site License Update RESO Pg. 28
 - 8B. Water Agreement Amendment RESO Pg. 28
 - 8C. Storm Water Management Renewal RESO Pg. 29
 - 8D. Elms Basketball Court Bid Approval RESO Pg. 30
 - 8E. CDBG Participation Renewal RESO Pg. 30
 - 8F. Abrams Park Forestry Bids RESO Pg. 31
 - 8G. Fiscal Year 2024 Calendar RESO Pg. 31
 - 8H. Set Budget Hearing RESO Pg. 33
 - 8I. Closed Session – Real Property Transaction/Lease RESO Pg. 33
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 34

Next Month Calendar

Downtown Development Authority:	Thursday, May 11, 2023, 6:00 p.m., PDBMB
Fire Board:	Monday, May 15, 2023, 6:00 p.m., Station #1
Park Board:	Tuesday, May 16, 2023, 5:30 p.m. PDBMB
Zoning Board of Appeals:	Wednesday, May 17, 2023, 6:00 p.m., PDBMB
City Council	Monday, May 22, 2023, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, May 24, 2023, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, June 6, 2023, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, June 8, 2023, 6:00 p.m., PDBMB
City Council	Monday, June 12, 2023, 6:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, MAY 8, 2023, 7:00 P.M.**

The regular virtual meeting of the City of Swartz Creek city council is scheduled for **May 8, 2023** starting at 7:00 p.m. and will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Connie Olger, 810-429-2766 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: May 8, 2023 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/u/kz4Jb4etg>

If you have any further questions or concern, please contact 810-429-2766 or email colger@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.

5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.

3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT

Regular Council Meeting of Monday, May 8, 2023 - 7:00 P.M.

TO: *Honorable Mayor, Mayor, Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: May 3, 2023

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*
As of now, the city has not received any new tax tribunal appeals.

- ✓ **STREETS** *(See Individual Category)*
 - ✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*
The timeline for the Miller Road TIP project is as follows:

Advertise - week of April 17th
Bid opening – June 1st (Thursday, 10AM @ SC)
Council Meeting - June 12th
Construction Start – July 5th

For this project, the timeline should be very agreeable. We generally would wish to start after school let out in any case. This does not put us behind. The previous report follows.

We have payment from MDOT already delivered (~\$1.1M) for the Miller Road buyout. This money will be much less restricted road money, which should enable us to complete the necessary resurfacing, joint work, curb, and drainage, without needing to focus on other MDOT requirements. Note that cost increases and the continuing need to pay Davis Bacon wages (prevailing wages) may still dig into local reserves.

If bids are low, funds can be spent to expand the project scope as we see fit. There is no shortage of deferred maintenance on other major streets (south Morrish, concrete portions of Miller, and even parts of east Miller and Elms). Another option is some striping or lane change configurations downtown, should the city wish to explore on-street parking on Miller from Morrish to Hayes.

With that said, OHM has modeled an option for this segment with on street parking. I included their letter in a previous report, which includes a practical narrative, layout, and much technical data. In short, we can accommodate the parking, but it is not as extensive as most would like. As previously noted, it will certainly have the mixed impact of slowing traffic, as well as the obvious increase to parking spaces, an increased buffer for sidewalk uses. The study was in the November 14, 2022 council packet. We will need to decide if we wish to pursue this prior to having the roadwork commence.

The DDA discussed this matter at their November and December meetings. There was support and opposition, with no recommendation.

✓ **STREET PROJECT UPDATES** *(Update)*

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

We are seeking crack filling bids for street maintenance again. We have modified the bid to indicate specific project zones for contractors to inspect instead of seeking a 'per-foot' cost. We are also extending our net of providers. We will open bids on May 11th.

OHM is preparing preliminary engineering for the remainder of Winchester Village and Winchester Woods. This should be out to bid in mid-May. This is a very large scope of work. As observed with the recent streets in the Village, the water main that is in place is 70-year-old cast iron, with failing joints. As such, it is imperative to replace water main for those streets that have original pipe (note that this excludes Don Shenk, which has ~20 year old water main, with a corresponding top coat of asphalt).

In order to tackle such a large scope of water main, we intend to bond with the USDA for another phase. This means that the water main work must be completed in two construction seasons. The removal of the street and existing main further necessitates that the streets be completed in the same timeline. As such, a street bond is prudent.

The USDA and street bond processes will be conducted concurrently, but they are separate and distinct. Because of the importance and complexity, I added a section to the packet to cover the borrow process specifically.

✓ **BRIDGE WORK** *(No Change of Status)*

I do not have a timeline, but we expect the county contractor to start work on maintenance of the Elms Road bridge this summer. The previous report follows.

We are cooperatively bidding work for the Elms Road bridge with the Genesee County Road Commission. The work required consists of an epoxy overlay on the Elms Road bridge. This work was called for during the last bridge inspection. The proposal from the GCRC indicates that the total cost is expected to be \$25,000. Because this is being bid with sixteen other county bridges, we expect the cost to be lower.

The county indicates that traffic will be maintained and no detours will be required.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*

The contractor started work on April 12! Inliner will tackle Morrish, from I-69 to Miller Road (I-69 north was constructed in about 2006 when the county interceptor was installed in Clayton Township, and Morrish Road, from the south city limits to the creek is now an inter-community collector). They will also be doing Miller from Paul Fortino to the west city limit of the line.

We will also be putting together a more formal five-year city-wide cleaning program, based upon this information. This is being put on the back burner so that we can put more resources into lining instead of cleaning. Again, the benefit is that lining is relatively cheap, so the more we do now the better. In addition, the lining program is so aggressive that the result is still about 2 miles (10%) of the system being cleaned in the process. This is short of the 20% we seek to attain, but it is reasonable.

The total cost for 2023 work is \$646,078. The big 'take away' is that we are still aggressively lining the system, which is extraordinary. The next implication is that our 20 year plan has been modified enough to lose some of its validity. This is common when plans mature. Knowing this, we plan to update our maintenance and lining records into our GIS mapping system as soon as possible so we can put forth a modified 5 and 20 year sewer maintenance plan. I do not have a timeline on this.

✓ **WATER MAIN REPLACEMENT - USDA (*Business Item*)**

Final USDA and GCDC-WWS reviews are occurring. Based on this, we believe we will be bidding in mid-May. Under the current timeline, we are 50/50 to see the total completion of all Village water main and streets by the end of 2024. I expect we will see work in 2025.

In order to receive USDA funding, the city needs to demonstrate that we have secured a water source that will have the same life as the USDA loan. Our previous agreement with the Genesee County Drain Commission to have Karegnondi water was updated in 2019 to reflect this for phase I borrowing. However, to be compliant, it needs to be updated to extend another forty years. This time around, the attorney is wisely inserting language that will automatically extend the term if the city applies for additional funds that have this requirement.

Like it or not, this is one of those, "sign it or don't get paid" agreements. However, this amendment is very simple, practical, and to our benefit. It has also been verified as sufficient by the USDA office in Jackson. I recommend we proceed. The agreement and resolution to approve it are included.

Concerning the loan, we are looking at about \$270,000 in annual loan installments to pay for phase II. No grant funds were included this round. With that said, the USDA is going to require a rate increase prior to closing on the loans. They are using our fiscal year 2022 revenues of \$2,268,328 against our fiscal year 2025 expected expenses of \$2,562,849 (including the new debt service) as the basis for new rates. This means that we need to cover a gap of about \$294,521, an increase of 12.9%. This is obviously extremely high and undesirable.

However, keep in mind that our last payment on the GO Tax Bonds borrowing in 2016 will be in May of 2027, relieving expenses by about 2%. In addition, our projects for FY2025 are not reflected in the FY2022 actual. As such, I think we will experience lighter increases than what the USDA gap indicates. Furthermore, we have the ability to adjust rates in FY23, FY24 and FY25 to get there. This might be 4% a year instead of a large bump up front. Given recent and current inflation, this is not out of line. Lastly, this investment will cover the vast majority of capital maintenance projects for the next 30-40 years.

See the borrowing section below. In addition to the USDA lending, we considered an application to the Michigan Drinking Water State Revolving Fund. As revealed in late 2022, this program is not competitive for our needs.

This water project, regardless of the funding source, will help us afford the remainder of the Winchester Village Streets:

Greenleaf
Winshall
Durwood
Norbury
Whitney
Seymour (partial section only)

✓ **WATER SYSTEM MISCELLANEOUS** *(No Change of Status)*

We hope to have something moving in the next 90 days to begin work with the county to abandon the 8" Dye Road water main in the vicinity of the rail line (west side of Dye). The county approved the move. It appears their dedicated contractor will do the work for about \$60,000, which is budgeted. We just need to apply for form B-permit changes.

This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county 16" line.

Because the 16" line is under the road, the transition is more costly than expected. As such, we recommend a hybrid strategy in which the customers north of the rail are moved to the east side and the west side line can be abandoned south of the rail. This ameliorates our break risk at the rail.

The previous report follows.

GCDC, Mundy, and Gaines have bid out a new section of water main that is supposed to connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. However, it does not take care of our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. Note that this could also encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

As presented by the GCDC on April 12, 2022, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

✓ **COMMERCIAL METERS AND TRANSPONDERS** *(No Change of Status)*

Installation has commenced! I will keep the council informed on the timeline for product availability, installation, and use. See the report from August 11, 2022, for details on this program.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

The last of the lots acquired prior to the special assessment have been sold. The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** (*No Change of Status*)

The spring newsletter is out. Let me know what you think!

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. **The Genesee Valley Trail Extension construction is underway and almost done!** We also had a loop installed in Elms Park with leftover millings. We may have budget available to expand this or add one at Abrams. As of writing the SRTS project appears to be a 2023 project. Concerning the greenbelt, we are proceeding with applying grass anywhere where there is 18" or more of space.
2. The **raceway owner appears to be moving on from racing.** We met with the owner on February 16th. He indicates that he is ordering demolition of the out-buildings and plans to scrape the entire site within about 18 months. As it happens, we received a Miss Dig notice on the same day for utility disconnects from said buildings. Though not listing the site for sale, he is preparing the site for future use as a tech park/industrial park. We believe we are cultivating a very positive relationship that will set the table for a bright shared future. For now, they have a temporary zoning permit to store surplus vehicles for GM.
3. **(Update)** The **demolition of Mary Crapo is nearing completion.** It appears that a plan is coming together to put a varsity baseball field here. The school is open to a partnership that may allow the DDA to pursue seasonal skating and/or public art. There is also some road damage associated with the project. We met with their admin on May 4th to go over solutions.
4. The **school bond** will exceed \$50 million in district wide improvements that are close to completion. The improvements so far are very impressive, especially what is occurring at the middle and high schools. Most buildings have enhanced access and drop off lanes, as well as STEM labs.

5. **Street repair in 2023** is in the pre-bid phase. We are currently bidding work on Miller, from Morrish to Seymour (at Speedway). Local street work will be out for bid in May.
6. **(Update)** The **Brewer Condo Project** first tri-plex is complete and for sale. We can affirm now that two of three units have sold! It is good to see activity, because, there are clearly issues in the housing market that will slow this project. The project includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements.
7. The next **Springbrook East** phase is under construction. **There appears to be a sale of this project occurring.** Nothing is official yet, but it is likely that there will be a new builder for future phases.
8. The **southwest corner of Elms & Miller** is seeing some increased activity. This is likely due to the consolidation of two more properties at a recent auction, greatly expanding the available footprint.
9. There is a conceptual **site plan in for some vacant land between Heritage Village and Otterburn Park.** Woodside Builders is proposing a number of fourplex condominiums. They are working with our planner.

✓ **TAP/DNR TRAIL** (*No Change of Status*)

We do not have a schedule for when work on the Genesee Valley Trail Extension is to be underway again. There is restoration and small amounts of concrete and related work to do once the weather improves.

Concerning the greenbelt, we are proceeding with applying grass anywhere there is 18" or more of space. Note that some features will be billed separate from the main contract, but they are required to meet grantor standards (such as the inclusion of benches and signage).

In other news, there is some interest from the community to conduct a ribbon cutting event for this expansion. There is a tentative event planned for May, which will focus on Elms Park, include a trail walk/ride to the Flint Township Veterans Memorial and back, and keynote speakers. It would be good to involve our officials and local businesses in a public event.

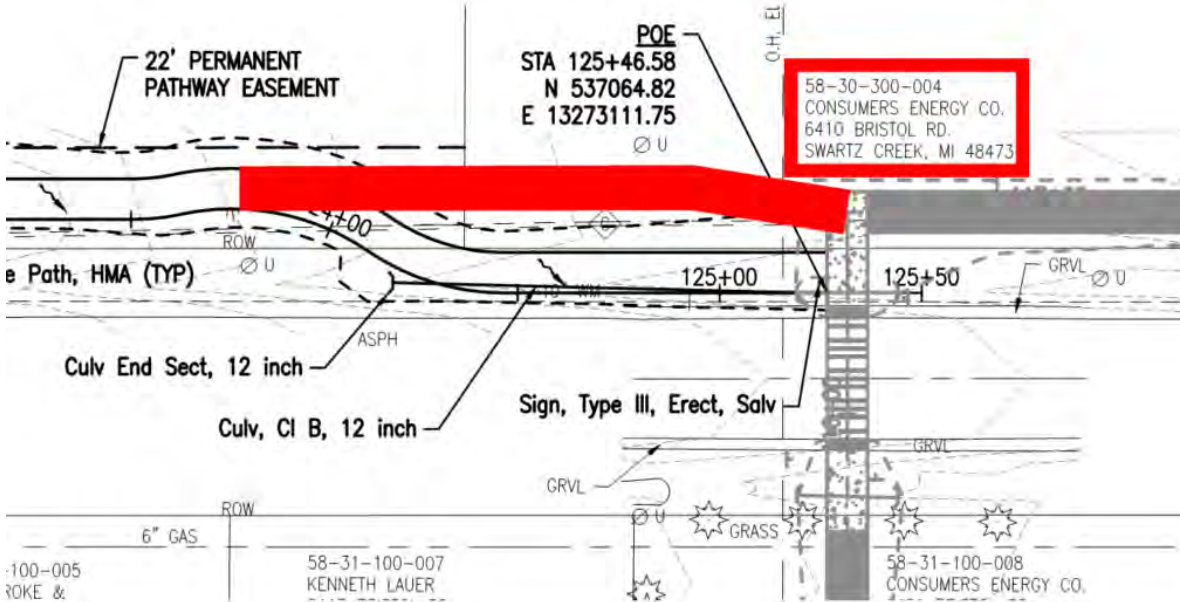
✓ **SAFE ROUTES TO SCHOOL** (*Business Item*)

The project is slated to start in May and be substantially complete by September.

We have been working with the city engineer and Consumers Energy to add an efficiency to the path on Bristol Road. As the path comes from Elms Park to Bristol, it "T's" on the north side of Bristol. To do so, the city needed to acquire a site license (easement) from Consumers. The current site license, with all terms and conditions, covers the utility corridor between Elms Park and Bristol, as well as a small section on the north side of Bristol that enables the path to traverse east.

However, the license does not offer the same area to the west. This meant that the path design required the path to "T" to the west on an offset (see map below). This is not efficient for users or maintenance. We have been working with them to update the license, and they have sent such an amendment along. It is a daunting instrument that gives CE all the power, but this is what is needed and standard practice for paths in their operations areas.

The license and a resolution are included. I recommend we proceed. Note that the city has had a license and accompanying fee/responsibilities for decades. The original license was for the utility corridor that traverses Elms Park, just east of the back parking area. We have had no issues with CE, nor are we aware of them having any issues with us over the years.



See the report of March 13 for more details.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

We checked in with our MEDC staff this month. Nate Scramlin visited the community, and we went over our priority sites (Raceway, Fortinos, and Methodist Church). We discussed our various incentives, opportunities, and challenges. We also caught up with Charles Donaldson about some funding opportunities for the community. We hope for good things this year!

Our community continues to pursue a crowd funding match for a public place enhancement. The Public Places, Community Spaces opportunity is a big deal and can provide up to \$50,000 towards a downtown project! A steering committee has been formed to tackle this project. We may have some near-final concepts or pricing for the May 11 DDA meeting.

The primary option for this is to invest in Holland Square to provide built-in structures for community seating, vending, entertainment, and related activities. There are a couple examples of this already that seem to work well in public spaces. Such a concept would activate Holland Square along Miller Road by providing social interactions, market activities, and some recreation. It would also include lighting, sound systems, and some shade/weather protection. Parking would be reduced but only minimally. Another Michigan

community achieved their funding goal to realize their vision this month! The DDA will be going over this on May 11.



✓ **TAX REVERTED PROPERTY USE** *(Update)*

The Wade Street property is in the flood plain. J.W. Morgan was looking at it, but they have their hands full elsewhere, and this is a marginal site. I think we should consider looking to sell the property to a neighbor or having a home built ourselves. For the later option, I suspect we will not get our money back in the sale. However, we can take a tax exempt property with annual maintenance costs and put it on the tax rolls. Doing so would provide over \$1,000 a year to our respective local levies & assessments...forever.

In the meantime, there have been some no trespassing signs placed on the property. There is also a fire pit and some chairs. Though it is not obvious who placed these, I sent notice to the neighbor to the north that these must be removed by May 30th.

In other news, the county is in the process of foreclosing on three properties. Each of these MAY be offered to the city for the value of the taxes owed. The list includes:

- 7484 Wade Street (Thompson's Garage)
- 5323 Miller (Vacant house in the wooded area, south side, about 400' from Dye)
- Vacant Land on Dye (Small wedge of vacant land attached to 5323 Miller)

✓ **CDBG** *(No Change of Status)*

Applications were submitted for the 2022-2024 cycle which will go towards senior services and new downtown residential neighborhood sidewalks. We signed updated agreements

to receive and use these funds on September 2nd. However, though funds will be available in 2023 for the sidewalks, this will not be until late fall. As such, this project is slated for 2024.

As time continues to pass and prices climb substantially, I do not believe we can tackle the scope of work that we planned. The regional planning commission indicated that we have the ability to scale back the project prior to bidding. I recommend we do so to keep the project affordable. This does not mean that the other sidewalks cannot be placed with local funds. However, I recommend that if the city wishes to install such walks, that we do so at a separate time with local funds and not in tandem with the federal CDBG funds, which require prevailing wages.

✓ **GIS MAPS** *(No Change of Status)*

Our staff is doing very well at collecting sanitary sewer data. As noted above, this is crucial to future maintenance of the system in an efficient manner. Getting accurate field data combined with past contractor work will allow us to map past maintenance, existing issues, and future plans. The accompanying data will help us create sustainable, annualized costs and procedures to operate the system.

✓ **DISC GOLF** *(No Change of Status)*

Shattered Chains has announced more sponsorship opportunities and successes for the course. They are looking to do work on the field, but conditions have not been the best. We await restoration of the site by Glaeser Dawes. We may also need to get our own crews in there to stabilize some grading and help out. Mr. Barclay announced that he will be donating and installing a large number of saplings for the area.

The final restoration should leave us with a usable parking area, grass perimeter, and a disc golf course. The disc golf group (Shattered Chains) will continue to work on establishing their course, launch pads, and baskets. As far as I know, all equipment is available.

I am curious to see if the slopes on the sledding hill will actually work for sledding. Unfortunately, I never did take the kids out there to test it. Anyone know?

✓ **PAVILION COMMITMENT/GRANTS** *(No Change of Status)*

The city applied for a recreation passport grant. Our grant writer has also submitted requests to Congressman Kildee's office and both US Senators for congressional directed spending. There is some positive feedback on these requests. We are still hopeful that Jentery Farmer's family will be able to contribute a sizable donation, perhaps as large as \$50,000.

✓ **SPEEDING AND TRAFFIC CONTROL** *(Update)*

Metro PD is providing two permanent speed monitoring and feedback signs. These resemble the portable signs, but they are bigger, self powered, and more stationary. We have selected two city gateways that have some ongoing issues as prime candidates. One is Morrish, south of I-69, southbound. The other is likely to be Elms. We were leaning towards Miller, east of downtown, but the curve and right of way may not be the best.

The DPW is very impressed with these. I inquired to Metro about pricing and if the mobile trailer is available. If our experience is positive and prices reasonable, we may look to budget more as part of our community speed control program.

The idea is to create more awareness and accountability as folks enter the community and enter neighborhoods. We may be able to move or place such signs on Seymour, Ingalls, or other areas if we find they are useful. The previous report follows.

With the surface of so many streets improving, we are fielding more and more speed complaints. Since there is not long standing data on this, it is not clear if drivers are speeding more, people complain more, or standards are getting higher. In any event, we are now getting complaints for Hill Road (2022 resurfacing), as well as streets in Winchester Village. Regardless of the posted speed limits, a smooth road surface has the obvious impact of enabling higher speeds.

In the interest of calming traffic in all neighborhoods, it may be prudent to invest in some measures to create more awareness of speed, in addition to opportunities for great enforcement and physical design considerations. Some obvious markings that we can consider for Ingalls, Hill, and other streets are below. These are relatively inexpensive and can send a strong message, especially around schools. They are also easy to add, whereas design considerations such as narrower lanes can take years and cost much.



I have liaised with the school concerning the reuse of Mary Crapo. It seems likely that this property is going to house a new varsity baseball field. It is also apparent that onsite parking will be limited. I suspect on street parking will be very useful, if not essential, for this use. As such, I recommend we delay indefinitely the prospect of on street parking. This can be ascertained once the site is operating in its new mode. The previous report follows.

OHM has delivered a memo regarding a striping option for Ingalls Street. This is in the November 14, 2022 council packet. Since this memo outlines a traffic calming solution based on new markings, there is nothing we can act on at this time that will result in action due to the lateness of the season.

In short, council could eliminate on street parking on Ingalls, which is little used. This would enable a center double yellow marking and edge lines which could constitute bike lanes. In combination with other pavement markings within lanes, as well as some strategic forestry, we could see some meaningful traffic calming on this corridor.

✓ **CIVIC PARKING LOT SCOPE CHANGE** *(No Change of Status)*

The city council has approved a bid by Ace Saginaw Paving Company to resurface the civic parking lot. In addition, the council has approved a work scope change to double the thickness. We have agreeable prices from the prior USDA unit costs to do some necessary concrete work prior to paving. This includes some areas of broken curbing of the landscape islands, as well as failing sidewalk.

The big problem that we are having is the supply chain disruption to concrete. We are being informed by multiple sources, including our engineers and contractors, that concrete is being rationed to high priority and large-scale projects. It appears that the parking lot will not be completed this year. However, the contractor for the concrete indicates that he will hold his price for a spring installation. We seek the same assurance from Ace.

Note that we intend to remove the elevated concrete sidewalk that is in the middle of the parking lot. This will be replaced with asphalt, at grade, which we will mark for pedestrian use. This should improve accessibility, maintenance, and affordability. The senior center desires this as well, so they can locate ADA spaces to the center.

✓ **FIBER INSTALLATION** *(No Change of Status)*

Approvals are being granted for some of the work areas. Others have conflicts that still exist, and they are being worked out. Overall, about half the work is approved. We needed to increase the escrow that Frontier has paid in order to keep OHM on the reviews. I am not certain when all reviews will be complete since we rely on revisions from the applicant. The previous report follows:

OHM is reviewing the right of way permits for Frontier. Based upon a cursory review by myself, this appears necessary to avoid some conflicts in the right of way with their new 'flowerpot' utility boxes. This process will take a few weeks and will cost the petitioner about \$5,000. The previous report follows.

Frontier is planning to expand the fiber communications network to the entire city. In the next 12-24 months, we should see buildout of the primary fiber network, which will enable nearly every commercial and residential user to have access.

In short, the network will follow the existing copper lines. If the lines are buried, the fiber will be bored into the same 'trench'. If they are aerial, the fiber will be wrapped into place on the existing lines. (Copper lines are required to remain in place because they function on their own battery backup system and provide an essential service during power outages).

We do not expect any new utility conflict issues, nor do we expect any of our right of ways to experience unreasonable disturbances or pavement breaks. We also talked at length about the need to clean up the current overhead wires in cases where there is superfluous cable/wire, sagging lines, stub poles, etc. They indicate this is a big part of the investment.

✓ **USDA AND ROAD BORROWING** *(No Change of Status)*

With projects out for bid soon, the city's financial advisor has crafted draft bonding documents. They look good. I expect further activity to occur with this in tandem with bid approvals in April or May.

✓ **COMMUNICATION TOWER INQUIRIES (Update)**

The city has recently received three different inquiries from existing and potential towers this winter. I have not heard from any of these in recent months. I suspect all three have moved on from their requests. I will remove this section from future reports.

The tower in Elms Park is vacant. The owner has been attempting to secure new users, but they have been unsuccessful. During the vacancy, the council agreed to drop their rent to 25% of the standard lease. This temporary reduction has expired. They made an inquiry to see if the council would consider extending the partial abatement while the tower remains unoccupied. I instructed them to send a formal cover letter and lease instrument.

They sent a hardcopy only, which I have some issues with, given instructions that were provided at the leasing seminar. I have requested a digital version that our attorney could mark up and/or negotiate with. They are agreeable. In the meantime, I am including their proposed amendment. The issue that is a red flag is the section on Exhibit A (area description). The attorneys indicate that a municipality should never, ever agree to enable a user to redefine this exhibit. In addition, I noted that we will need some sort of nominal fee upfront to cover expenses. This is routine for a tenant that is requested changes that benefit them.

I informed American Tower (South Elms location) that the city did not have interest in renegotiating the lease at this time, due to various circumstances. However, I left the door open for future talks.

Lastly, Verizon is looking for some tower space in the community where there have been some areas of limited service. I applaud this, as do many residents. It is not clear if they will pursue a city asset, a private asset, or something out of our jurisdiction. The water tower will apparently not fit their needs. They may be looking south of town.

✓ **POTENTIAL MUNDY MEGA SITE/COSTCO (Update)**

There are some public meetings coming up for the Mega Site. Mundy is hosting one on May 31st. Based upon some anecdotal accounts and social media, there is certainly a mixed opinion on the matter. There is also a lot of contradicting information. I advise we all try to get as many facts as possible. Though we have no say in either matter, our community will be impacted (good and bad). The previous report follows.

For some time now, there has been vague statements by the MEDC and others that a land consolidation may be occurring near the city in Mundy Township. More information is being released that indicates a large site, around 900 acres may be under contract by state and/or regional economic development entities. It appears that these agencies are working with unnamed users that represent advanced industries, such as chip or battery manufacturing.

Such endeavors are not uncommon. We can all recall "Project Tim" near Durand a few years back, which never came to fruition. However, with the announcement of the battery facility near Marshall, it is prudent to be mindful of the changes that could occur if a transformational project should be announced near the city. I am working with Mundy Township, our legislators, and our planner to set the table for immediate and pro-active action to accommodate the impacts (both positive and negative), should such an investment appear

likely or imminent. I will keep the council informed to the best of my ability. There is certainly a degree of secrecy that surrounds such a matter.

In other news, Costco has made application to build a store on Hill Road, right at US-23. This is on the edge of the Swartz Creek School District (just in or out, perhaps on the line). This Hill Road corridor is developing fast and does impact our community. The corridor includes some fast growing housing, new retail, employers, and Miracle Commons park. It connects Grand Blanc and Swartz Creek, as well as regions north and south on US-23. With the site selection of Costco, it is obvious that this area is of focus for a very large catchment of population. With future announcements coming from the Grand Blanc area, we can see a pattern evolving in which pressure for more intensive land uses is coming from the east, what this means for the core of the community on I-69 is less clear. What is obvious is that our community should continue to have proactive plans and strategies to handle existing and potential pressures for change.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

The standard set of monthly reports are included for your enjoyment.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

The PC met on May 2nd. They reviewed changes to the zoning code as it applies to Planned Unit Developments. I thought the review went well. A refined draft will be reviewed at a June 6, 2023 public hearing of the planning commission. If recommended for approval, the ordinance will go before the City Council in June. If affirmed, the PC will then commence review of a specific Downtown Preliminary Planned Unit Development District in accordance with the most recent master plan. This will involve integrating the downtown design guidelines and build-out plan into the zoning code.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA met April 13th. They approved a draft budget that will be incorporated into the city budget. More funds are being dedicated to movie nights and economic development. They are still working on the Public Spaces, Community Places crowdfunding program. See the section above on Redevelopment Ready Communities. Their next meeting is scheduled for May 11th. The agenda will have the arts grant agreement acceptance (community historical/interpretive signage), as well as a deliberation on the merits of Miller Road parking.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The ZBA held their annual meeting, including Advanced ZBA training, on March 14th. They selected incumbent, James Packer, for the chair. They replaced the late Robert Plumb with John Gilbert for the vice chair position. Mr. Ron Smith was selected for another term as secretary. There are no pending variances, appeals, or interpretations.

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

The Park Board met on April 18th. The park board deliberated on the merits of preserving street access to Abrams Park via Whitney Court. Residents within 300 feet of this area were directly notified of the discussion, and many attended. There were

some comments for removing parking and activities to calm the area. Most favored keeping the area accessible.

Discussion led to a vote to maintain access via Whitney Ct, including a more manageable parking area of about 20 spaces instead of the cul-de-sac that is there currently. It was also felt that moving the parking further south and gating the entrance at dusk would help relieve any issues that park uses/vehicles cause.

Sandi Brill has resigned from the park board, leaving another vacancy. Their next regular meeting will be May 23rd.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The organizational meeting of the BOR was on March 7th at 1:00pm. The hearing dates for standard March BOR were March 20th, 9am-12pm & 6pm-9pm, March 21st, 9am-12pm and March 22nd, 9am-12pm. There were a total of 27 petitions. Of those, 14 were disabled veterans exemptions, 3 were late personal property exemptions, 1 was a taxable value recapping and 9 were people protesting their assessed and/or taxable values.

✓ **CLERK'S OFFICE/ELECTION UPDATE** *(Update)*

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

As always, please remember to check your mailbox.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE** *(Update)*

- ❑ DPS continues to GPS water and sewer assets. This will be ongoing for most of the year as we have time available.
- ❑ DPS continues to work on getting parks ready for the summer. Bathrooms should be open for the weekend. All Abrams pavilions are now electrified.
- ❑ All three of our summer-help employees have committed to returning to work this summer. One is already on the job!
- ❑ Woodchipping has commenced and will continue on throughout the second and fourth weeks of the month mirroring city council schedule.
- ❑ DPS is working on soliciting bids for several park improvement projects including Elms Tennis and Abrams Tennis to Basketball conversion.

✓ **TREASURER UPDATE** *(Update)*

The requested budget for FY24 is being presented at a workshop prior to the May 8th council meeting. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE** *(Update)*

At the last DDA meeting, we were able to form a "steering committee" for the Public Spaces Community Places crowdfunding project. See the report above for details.

The MACC Community Partners Grant was submitted. There was a live review of all applications through a zoom meeting on April 4th.

We just found out that The Consumers Energy Foundation and the Rural Partners of Michigan have selected Swartz Creek as one of the top ten finalists for the 2023 Put Your Town on the Map pitch competition. The contest provides grant dollars for projects that aim to help small communities in Michigan grow and thrive.

As one of the ten finalists, the City of Swartz Creek will next present their idea at the Small Town and Rural Development Conference in June. There, a panel of judges will select the top three winners who will receive grants worth \$25,000, \$15,000 and \$10,000, respectively.

A Family Movie Night schedule has been completed. We expect the program to be as robust as it has ever been. Local businesses are taking an interest in engaging for food services, and there may be a return of bounce houses.

Work continues on many funding opportunities. Sam has assisted with submission of the DNR Recreation Passport Grant and Congressional Designated Spending (which looks promising). Other opportunities, such as the RAP funds, are being investigated.

Sam is visiting with local businesses to build a contact database, ascertain needs/concerns, and offer guidance/opportunities. We are taking time to meet with business and property owners with MEDC staff and other officials in order to align potential projects with streamlined reviews and funding.

The Family Movie Night schedule has been put into the newsletter and shared through social media. We have interested food trucks and vendors reaching out about being at these events. We are also looking at large yard games for the DDA to purchase, that can be used at Family Movie Nights, and at other downtown events as well.

We also met with MEDC staff last week about redevelopment opportunities and marketing key RRC sites. We are waiting for more feedback to keep those opportunities moving forward.

Sam has been visiting more businesses in person, and has schedule a “Swartz Creek Business Meet and Greet” to be held on Wednesday, May 3rd at 7am at the Great Lakes Smoothie Co. This meeting is intended to get everyone on the same page in regards to upcoming events, available incentives, construction, and other community updates.

On the morning of May 3rd, we held a “Business Meet and Greet”. We had a smaller turn out than expected, but it went well overall. We met with the owners of two properties this week that are interested in redeveloping and/or expanding and have communicated with staff at MEDC. There are predevelopment funds available for RRC sites every year to us as a RRC certified community, so we are exploring those options.

Sam is also working on the pitch for the scale solar system, for the Put your Town on the Map contest. We’re also working on moving the MACC – historical interpretive sign project forward.

Family Movie Night preparations move forward. Professional flyers are being printed, large outdoor games have been ordered, and businesses and community partners have expressed interest in assisting with tear down and set-up.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **ELMS PARK BASKETBALL BIDS** (*Business Item*)

We solicited sealed bids for a 2" asphalt cap on the basketball courts at Elms. We were budgeting \$40,000. Of the four plan holders, we have one bid from Delta Paving in the amount of \$54,000. This project is in the budget and a priority of the park board. Though the price is higher, we can manage this, and I recommend we proceed.

The bid and a resolution are included in the packet. Delta is a reputable company that we have worked with in the past.

Note that we are working on joining additional state-wide bidding and construction platforms to ensure we get maximum reach on projects. Though quotes and bids are tougher to get than ever, we still think we can position ourselves to get the most competitive responses if we stay proactive. We expect tennis court bids for both parks (Abrams to be converted to basketball) on May 11.

✓ **ABRAMS FORESTRY BIDS** (*Business Item*)

Another budgeted and priority project for parks this year is ongoing Abrams forestry. Many of the cottonwood trees (and other varieties) are becoming dangerous with age. In addition, they are generally thought of as a nuisance tree, dropping much cotton, branches, and excessive leaves. As such, we are doing a clearing of priority trees, as well as attempting to clear the canopy around the tennis courts (soon to be basketball courts). Note that the forestry program will take many years to clear the bulk of undesirable trees. Additional plantings will be needed to replace what is taken down.

Despite much interest and six bid holders, we received only one bid, yet again. However, the price is agreeable, as it falls under the \$20,000 estimate that we were working with. We are not familiar with the contractor, but they put together a good bid packet with references. I recommend we proceed.

✓ **MS4 AND FAT, OIL, AND GREASE PROFESSIONAL SERVICES** (*Business Item*)

The City has really tightened up our MS4 stormwater management requirements in the last two years (Municipal Separate Storm Sewer System). We have gone from undocumented programming that was not able to pass EGLE review to a very comprehensive system of inspections, reporting, public education, and maintenance of the public storm sewers and drains on our public property.

The city has also engaged in a voluntary program of fat, oil, and grease management (FOG). This program entails inspections of businesses that operate kitchens to ensure they are managing their cooking oils and greases. The goal is to prevent grease build up in the public sanitary sewer system, avoiding blockages and expensive maintenance.

In both cases, DLZ was hired to create the programs, train staff, conduct initial inspections, and document findings. In the case of MS4, DLZ continues to inspect properties, submit

state reports, and provide public education materials. They are including a proposal that consolidates the MS4 and FOG efforts into one annual fee. Given that reapplication to EGLE is needed in 2024, I think they are offering a fair price. Given the deliverables, including availability of their dedicated staff member for miscellaneous needs, I think this is a great value at under \$1,000 a month. I am including a proposal and a recommendation to proceed.

Note that the original FOG contract from 2021 was over \$14,000, though much of this was for program creation. MS4 costs have varied and been lower, but with the need to reapply to EGLE, this is agreeable to me.

✓ **CONSUMERS ENERGY “PUT YOUR TOWN ON THE MAP” GRANT (Update)**

Samantha has applied for a grant (\$10,000-\$25,000) to enhance our new trail way. We contrived an interactive scale model of the solar system that could be displayed and described on the trail. The idea is that the sun would be at the Elms trail head, with Neptune at Otterburn Park. Folks can walk/bike the distance and learn about the solar system, seeing the solar bodies in scale imagery/models. CE likes this and has selected Sam to attend their community conference to battle it out for one of the top prizes. Since she had desired to attend the conference anyways, the free registration is a bonus!

I am going to see if we can get a sister city in New Zealand, perhaps Nelson, to participate. Their community is 8,630 miles away, which reflects the approximate distance to the next closest star.

✓ **COMMUNITY DEVELOPMENT BLOCK GRANT EXTENSION (Business Item)**

The city has been asked to affirm participation in the county CDBG program. Doing so guarantees small amounts of funding for projects such as the streetscape initiative, the senior center, demolitions, sidewalks and the Elms Park frontage improvements. The amount is approximately \$30-\$40K every three years. Again, these funds come to the city automatically for qualifying projects.

Because of demographic changes, the city may or may not always find the expenditure of the funds practical. Currently, the city has some low/moderate income areas in which the funds can be physically invested. If areas cease to qualify due to income changes, only services such as the senior center, the HOME program (grants for qualifying residential improvements in the city), and demolitions will qualify.

Opting out would enable the city to go directly to the state for competitive grant assistance for qualifying programs. Such programs could include façade grants and business development grants for job creation. The funds at that point would be project dependent and competitive, but the amounts could be much higher. The strings attached are also very cumbersome and expensive. The big downside is that the same demographic shift that made the city ineligible for ‘hardscape’ projects in the past makes the city a no-go for most state funds as well.

I have previously reached out to the state to check on our eligibility status for larger grants if we opt out. Our RRC coordinator and MEDC grant administrator indicated that the city should OPT IN. They do not see much opportunity with the state funds. Given the current findings, I recommend we keep on with the current program. I placed this on the agenda for discussion since the opportunity comes up once every three years.

I have included a resolution to move forward with remaining in the cooperative agreement with Genesee County for CDBG funds.

✓ **FISCAL YEAR 2024 REQUESTED BUDGET AND PUBLIC HEARING RESOLUTION**
(Business Item)

We have a requested budget prepared, including some of the supplemental material that better explains the planned expenses and fund standing of the various funds and departments. The expectation is that the council will cover this in detail at the workshop before the meeting (4:30 p.m. in the council chambers/conference room). This will give us two to three hours to go over the budget, covering its purpose, form, and content. Following this we will have our regular council meeting. Since we will be taking up much of the afternoon and evening, we will provide some salad, pizza, and refreshments towards the end of the budget session.

The information available so far makes up the core of budgetary numbers and explanations that will compose the complete budget book upon final adoption. We can field questions and take comments at any public meeting, and a resolution is included to set the public hearing for the next regular meeting on Tuesday, May 22th. The budget can then be formally adopted at that time or at the first meeting in June.

Please see the digital copy and feel free to contact myself or Mrs. Korth with questions, comments, or for a detailed sit-down explanation of any and all features. Again, we will look to cover our process expectations, basic budget language, detailed figures, and implications at the workshop.

Concerning the budget implications, we find ourselves in a sound position. Revenues have been kind, with both state revenue sharing and property taxes, but expenses are up by as much or more. In addition, it is not clear that the property and state income levels that support revenues are here to stay. The general fund is razor thin, however, we are still proceeding with a number of projects. Overall, we are very pleased that the communing can manage essential services, while also shoring up some previously unbudgeted capital maintenance accounts. Fund balance is meeting our target goals and debt is a non-issue, including pensions.

The utility, street, waste, and motor pool funds are operationally balanced, accounting for bookkeeping depreciation and capital investments. Deanna has some amazing cash analyses completed to show how the enterprise funds are performing in relation to the fund balance policies. This is all fantastic news considering our ambitious infrastructure plans.

The large aspects of the budget that remain unknown are the water and street projects that are to go out for bid in April and May. These are expected to total \$14M. With project inflation increasing prices 10-30%, it is not obvious that water, street, and general funds will be able to support the bonded debt without some additional considerations. We will need to be flexible with this.

As noted previously, this could change rapidly if state revenue sources for the general fund and streets are impacted by reduced property values, state income tax, sales tax, gas receipts, or inflation.

✓ **2023-2024 FISCAL YEAR COUNCIL MEETING SCHEDULE** (*Business Item*)

The meeting schedule for the 2024 fiscal year is included in a resolution. Let me know if you find any conflicts or require any amendments.

✓ **CLOSED SESSION** (*Business Item*)

The city has business to discuss related to a potential real property transaction or lease. This is a purpose permitted for discussion in a closed session, and I find it to be advisable to do so in this case. A resolution is included to move the council into a closed session for this purpose.

Council Questions, Inquiries, Requests, Comments, and Notes

City Boundary: There is a discrepancy in the municipal boundary between what is in our charter and what was filed with the state in 1958. This is reflected as a difference between the boundary we use for all intents and purposes with that of the census map that is utilized by the state. We are making corrections now. This will result in more accurate (increased) population counts, road miles, and GIS information. As of writing, I am not sure this is going to be worked out.

Equipment to be Sold: Once the next dump truck is delivered and winter is at an end, the city will be auctioning one pickup, both older dump trucks, one backhoe, and the old bucket truck (not yet replaced). Note that we had an issue with the bucket truck title. Connie has sorted this out, with Herculean efforts with the SoS.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, May 8, 2023, 7:00 P.M.**

Motion No. 230508-4A **MINUTES – APRIL 24, 2023**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, April 24, 2023, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 230508-4B **CLOSED SESSION MINUTES – APRIL 24, 2023**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Closed Session Council Meeting held Monday, April 24, 2023.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 230508-5A **AGENDA APPROVAL – MAY 8, 2023**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 8, 2023, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 230508-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of May 8, 2023 including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230508-8A

RESOLUTION TO APPROVE AN AMENDMENT TO THE CONSUMERS ENERGY LICENSE FOR THE GENESEE VALLEY & SRTS TRAILS

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek is in the process of constructing the Genesee Valley Trail and Safe Routes to School trail projects, which will traverse property owned by Consumers Energy; and

WHEREAS, said CE grants the city a site license at Bristol Road, traversing to the east along Bristol on the north side and traversing south to Elms Park; and

WHEREAS, the site license does not grant the city rights to traverse west along Bristol Road; and

WHEREAS, the SRTS segment that traverses west will function much better if the path is within the CE controlled area instead of the public right of way.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approves the site license amendment proposed by Consumers Energy, as included in the May 8, 2023 city council packet and further authorizes and directs to the City Manager to execute said license on behalf of the City.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230508-8B

RESOLUTION TO APPROVE AN AMENDMENT TO THE WATER PURCHASE AGREEMENT WITH GENESEE COUNTY AS A REQUIREMENT TO RECEIVE USDA ASSISTANCE FOR WATER MAIN REPLACEMENT

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a water distribution system, and

WHEREAS, the potable water for the City of Swartz Creek is supplied by the Karegnondi Water Authority via Genesee County, and

WHEREAS, the city has been awarded USDA grant funds and low interest loans that will defray some of the expense of providing for this local and regional water main infrastructure, and

WHEREAS, the USDA award requires that the water supply contract with Genesee County, through its Drain Commission office, be affirmed and include standard terms and conditions of the federal department, including the guarantee of water supply through the life of the USDA loan, and

WHEREAS, the current agreement was entered into on September 4, 2019, but it requires an update to ensure extension of the supply to conform with the USDA requirements, and

WHEREAS, the GCDC and the city attorney have modified an acceptable amendment under which the county shall be required to supply the city with potable water.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council hereby approves the “Water Supply Contract Between the County of Genesee, A Michigan County Corporation, by and Through Its Drain Commissioner, County Agency and the City of Swartz Creek, Michigan, A Michigan Home Rule City” as included in the city council packet of May 8, 2023.

BE IT FURTHER RESOLVED that the City of Swartz Creek directs the Mayor to execute this agreement on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230508-8C

RESOLUTION TO APPROVE PROFESSIONAL SERVICES FOR MS4 COMPLIANCE AND FAT, OIL, AND GREASE PROGRAM OVERSIGHT

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of storm water collection assets that drain to the Swartz Creek and other public water bodies of the state; and

WHEREAS, the city is required to comply with standards pertaining to the Municipal Separate Storm Sewer System (MS4); and

WHEREAS, the city also operates a business inspection program to ensure fats, oils, and greases are properly disposed of within the community sanitary sewer system; and

WHEREAS, the city solicited a proposal from a pre-approved engineer that specializes in sanitary and storm sewer matters to oversee both MS4 and the FOG program; and

WHEREAS, both programs are established, but reapplication to the MS4 program is required in 2024.

.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approve the professional service agreement dated April 18, 2023, as submitted by DLZ in the amount of \$11,400 and authorize and direct the Mayor to execute said agreement on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Resolution No. 230508-8D

RESOLUTION TO APPROVE ASPHALT APPLICATION TO THE ELMS PARK BASKETBALL COURTS

Motion by Councilmember: _____

WHEREAS, the city maintains a system of parks, including grounds and active recreational facilities; and

WHEREAS, the Elms Basketball courts are identified as a priority maintenance need by the park board, and the current budget sets funds aside to rehabilitate the courts; and

WHEREAS, the city sought bids to add a 2” cap to the courts; and

WHEREAS, one bid, out of four bid holders, was received in the amount of \$54,600 by Delta Paving of Flint Michigan, a company found to be in good standing by the city.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the bid from Delta Paving of 4186 Holiday Drive, Flint MI, in the amount of \$54,600.

BE IT FURTHER RESOLVED the City of Swartz Creek directs the City Manager to execute a standard contractor agreement with the bidder and further directs the Treasurer to appropriate funds from the general fund as appropriate.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230508-8E

RESOLUTION TO APPROVE CDBG EXTENSION

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek currently participates in the Genesee County Community Development Block Grant (CDBG) Program; and

WHEREAS, the city maintains ‘entitlement status’ by virtue of the Cooperative Agreement established in 1994, enabling the city to receive CDBG funds from the county; and

WHEREAS, the Continuation Clause of the Agreement indicates that ‘entitlement status’ must be affirmed every three years to maintain fundability; and

WHEREAS, the City Council finds that the benefits that the Cooperative Agreement offers outweigh the benefits of opting out.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby affirms and states its intent to remain in the Genesee County CDBG Program through 2026 and directs the city clerk to sign and deliver a letter to the Genesee County Metropolitan Planning Commission indicating this intent.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230508-8F

RESOLUTION TO APPROVE ABRAMS PARK FORESTRY SERVICES

Motion by Councilmember: _____

WHEREAS, the city maintains a system of parks, including grounds and active recreational facilities; and

WHEREAS, tree removal at Abrams Park is a budgeted priority for the park board; and

WHEREAS, the city sought bids to remove eleven trees that were considered the most unhealthy, unsafe, and problem causing; and

WHEREAS, one bid, out of six bid holders, was received in the amount of \$18,150, by J&M Tree Service.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the bid from in the amount of \$18,150.

BE IT FURTHER RESOLVED the City of Swartz Creek directs the City Manager to execute a standard contractor agreement with the bidder and further directs the Treasurer to appropriate funds from the general fund as appropriate.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230508-8G

RESOLUTION TO SET THE 2023-2024 COUNCIL MEETING SCHEDULE

Motion by Councilmember: _____

WHEREAS, Act 261 of the Public Acts of the State of Michigan of 1968, as amended, requires a public notice of the schedule of regular meetings of the Swartz Creek City Council

be given once each calendar year or fiscal year and that said notice shall show the regular dates and times for the meeting and the place at which meetings are held; and

WHEREAS, the Act directs that notice be posted prominently at the principle office of the City of Swartz Creek or at the public building at which meetings are held or published in the newspaper of general circulation in Swartz Creek,

NOW, THEREFORE, pursuant to the Act, public notice is hereby given that regular meetings for fiscal year 2023-2024 shall be held twice each month, and further, that all meetings shall be held in the Paul D. Bueche Municipal Building Council Chambers located at 8083 Civic Drive, Swartz Creek, Michigan, unless otherwise provided in advance by the City Council, and further, meetings shall commence at 7:00 P.M. on the following dates:

July 2023:	Monday – 10th Monday – 24th	
August 2023:	Monday – 14th Monday – 28th	
September 2023:	Monday – 11th Monday – 25th	
October 2023:	Monday – 09th Monday – 23rd	
November 2023:	Monday – 13th Monday – 27th	
December 2023:	Monday – 04th Monday – 11th	One Week Earlier Two Weeks Earlier
January 2024:	Monday – 08th Monday – 22nd	
February 2024:	Monday – 12th Monday – 26th	
March 2024:	Monday – 11th Monday – 25th	
April 2024:	Monday – 08th Monday – 22nd	
May 2024:	Monday – 13th Tuesday – 28th	
June 2024:	Monday – 10th Monday – 24th	

BE IT FURTHER RESOLVED that the Clerk is hereby directed to post a copy of this resolution in a prominent place in the City Offices of the City of Swartz Creek.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to supply forthwith, upon request, a copy of this resolution to any newspaper of general circulation in the political subdivision in which the meeting will be held and/or to any radio or television station that regularly broadcasts into the City of Swartz Creek.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230508-8H

RESOLUTION TO ESTABLISH A DATE FOR THE PUBLIC HEARING REGARDING THE 2023-2024 FY BUDGET

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek observes a fiscal year, beginning on July 1 of each year; and,

WHEREAS, the City Charter requires a public hearing on the proposed budget and encourages adoption prior to the third Monday in May; and,

WHEREAS, city staff have prepared budget revenues and expenses in draft form in the timeliest manner practical based upon determinations available for taxable value.

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby sets a Public Hearing, to be held on Monday, May 22, 2023 at 7:00 PM, at the regularly scheduled City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2023-2024 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk’s Office beginning May 9, 2023.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230508-8I

RESOLUTION TO ENTER CLOSED SESSION TO CONSIDER PROPERTY TRANSACTION (ROLL CALL VOTE)

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek has potential business concerning the transaction or lease of real property, and;

WHEREAS, the MCL 15.268(d) permits a governing body to enter a closed session to consider the purchase or lease of real property up to the time an option to purchase or lease that property is obtained.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council exit the regular session of the city council and enter into a closed session for the purpose of discussion related to the consideration of the purchase or lease of real property.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 230508-8D

RESOLUTION TO ENTER INTO REGULAR COUNCIL MEETING SESSION

Motion by Councilmember: _____

I Move the Swartz Creek City Council enter back into regular council meeting session.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 230508-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of May 8, 2023.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 04/24/2023**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Administrative Assistant Jody Key, City Attorney Chris Stritmatter.

Others Present: Brenda Huyck, C. Brunette.

Others Virtually Attended: Lania Henry.

APPROVAL OF MINUTES

Resolution No. 230424-01 **(Carried)**

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday April 10, 2023, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

CLOSED SESSION MINUTES – APRIL 10, 2023

Resolution No. 230424-02 **(Carried)**

Motion by Councilmember Henry
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Minutes of the Closed Session Council Meeting held Monday, April 10, 2023.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 230424-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of April 24, 2023, to be circulated and placed on file.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.

NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 230424-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of April 24, 2023, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Charlie Brunette 6329 Augusta Street, when the construction for the trail was done on Bristol Road by Heritage several things were damaged and need repaired at the pond area. Mr. Brunette bought in pictures of the issues. Mr. Zettel will pass the pictures on to the engineer. Councilmember Spillane asked someone to inspect the ditch lines with silt fabric still in them from the project.

COUNCIL BUSINESS:

******MasterResolution******

MASTER RESOLUTION TO APPROVE VARIOUS PERMITS RELATED TO THE 2023 HOMETOWN DAYS EVENTS

Resolution No. 230424-05

(Carried)

Motion by Councilmember Gilbert
Second by Mayor Pro Tem Hicks

WHEREAS, Swartz Creek Hometown Days organization is a recognized charitable entity that operates in Swartz Creek; and

WHEREAS, Hometown Days is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a parade, carnival, petting zoo, fireworks display, 'beer tent', food/drink vendors, a car show, and numerous other activities; and

WHEREAS, the City Council finds the Hometown Days organization and the event to be beneficial to the public and in good standing; and

WHEREAS, the Section 13.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves Resolutions/Motions 230424-5A1 through 230424-5A10, allowing for the various permits related to the annual Swartz Creek Hometown Days festival, to be held beginning Tuesday, May 30, 2023 and concluding on Monday, June 5, 2023, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

**Resolution No. 230424-5A1 HOMETOWN DAYS, STREET CARNIVAL,
GENERAL STREET & PROPERTY USE PERMITS**

I Move the City of Swartz Creek approve and authorize the Swartz Creek Hometown Days Committees' application for street closing and City property use permits for the following locations:

1. Morrish between Miller and Ingalls-Wade, Carnival.
2. Holland between Miller and Ingalls, Public Safety Station.
3. City Lot located at the southwest corner of Miller and Morrish, Carnival.
4. Ingalls at Holland and Park Land located to the North and Northwest of the intersection of Morrish and Ingalls, Carnival.

5. City owned property, 4438 South Morrish Road.
6. City owned property, 4505 Fortino.
7. City owned property, Fortino (Branoff)
8. City owned property, 5012 Holland Drive (Holland Square)
9. Fire Hall out lot properties.
10. Use of DPW Yard and Generator (access subject to department).

Street and City property use, unless otherwise indicated, begins Tuesday, May 30, 2023 at 9:00 a.m. until Monday June 5, 2023 at 9:00 A.M., for the purpose of, and authorization to conduct a carnival, vendor/display areas, car show and or other similar events under the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Written permission from deed holders of any private properties to be used and appropriate insurance certificates naming such parties as additional insured: City of Swartz Creek 8083 Civic Drive; Atkinson Construction 12568 Lansing Hwy, Durand; William Kincaid & Kincaid Properties 5086 South Morrish; St. Mary's Catholic Church 4413 Morrish Road; Pentecostal Church of God / Dan Rhanor / Family Worship Center 4484 Morrish & 4494 Morrish Road; Mark O'Brien 5099 South Morrish; Kallas Heating and Cooling 8077 Miller; Swartz Creek Schools 8354 Cappy (High School Middle School); Ashley Hotchkiss 8280 Crapo; Swartz Creek Area Fire Department; Rite – Aid 9090 Miller Road.
3. Sufficient number of portable bathrooms placed and located, and liter control program in accordance and under the approval of Director of Community Services.
4. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

Resolution No. 230424-5A2 HOMETOWN DAYS, STREET USAGE PERMIT, MOTOR AND PEDESTRIAN PARADE

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committees' application for street closing / usage permit for Saturday, June 3, 2023 from 9:00 a.m. until 12:30 p.m. for purposes of conducting a parade, streets to be used include the high school performing arts center entrance, Miller Rd, Hayes Street, and Ingalls Street under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. No candy or other objects be thrown or handed from, to or at any vehicle, trailer, float, or similar, and further, that the Hometown Days

Committee establish and maintain a list of all participants and/or entries in the parade that identifies a contact person, such contact to be informed by the Hometown Days Committee of the stipulation and motor vehicle code enforcement actions for violations thereof.

3. General approval, and under the direction and control of the Office of the Chief of Police.

Resolution No. 230424-5A3 HOMETOWN DAYS PERMIT, AERIAL FIREWORKS DISPLAY

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee's application for one fireworks aerial display to be held on Friday, June 2, 2023, at or shortly after dusk, with a cancellation date of Saturday, June 3, 2023, at or shortly after dusk, to be launched from properties directly west of the Swartz Creek Middle School Building, said properties owned by the Swartz Creek School District and Mr. Ashley, under the following stipulations and conditions:

1. Insurance certificate naming the City as insured in an amount to be determined adequate by the City Manager.
2. Written permission from the aforementioned parcel owners along with acceptable insurance certificates naming said parcel owners as additional insured parties, in an amount to be determined adequate by the City Manager.
3. Traffic Control Plan and administration by the Offices of Chief of Police and Director of Community Services.
4. Detailed Plan submitted to and approved by the Fire Chief.
5. All decisions concerning the event and cancellation thereof, if needed, under the direction and control of the Fire Chief.

Resolution No. 230424-5A4 HOMETOWN DAYS PERMIT, OPERATE ENTERTAINMENT TENT

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to operate an entertainment tent with the sale of beer and wine for consumption on the premises, along with live entertainment, to be held on Parcel No. 58-02-200-014, owned by William Kincaid and located 5086 Morrish Road, south of Wade Street, beginning Thursday, June 1, 2023 12:00 PM through Sunday, June 4, 2023, 9:30 PM, under the following stipulations:

1. Michigan Liquor Control Commission Approved Application with appropriate insurance in accordance with the rules of the L.C.C. and naming the City and all other property owners as additional insured parties, in an amount not less than \$1,000,000 (One Million Dollars).

2. Portable bathrooms appropriately located and litter control program in accordance and under the approval of Director of Community Services.
3. Traffic control and pedestrian safety plan in accordance with and under the approval of Office of Chief of Police.
4. Adherence to all L.C.C. stipulations and regulations, state and local laws.
5. No music after 11:00 p.m. Thursday, June 1, 2023 and after 1:30 a.m. on Friday, June 2, 2023 (Saturday Morning), and Saturday, June 3, 2023 (Sunday Morning), and Sunday, June 4, 2023, 9:30 PM.
6. Adequate security as approved by the Chief of Police.
7. Adherence to and under the direction and control of the Office of the Chief of Police.

Resolution No. 230424-5A5 HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons as a part of a military concert and ceremonial military honor guard, to be held at the Swartz Creek High School's outdoor football stadium, on Friday, June 2, 2023, at approximately 9:00 p.m., in conjunction with a concert and aerial fireworks display, with a backup rain date of Saturday, June 3, 2023 at approximately 10:00 p.m. under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

Resolution No. 230424-5A6 HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons in conjunction with a Parade and as a ceremonial military honor guard, to be held along Miller Road on Saturday, June 3, 2023, at approximately 10:00 A.M., under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

Resolution No. 230424-5A7 WAIVER OF INSPECTION FEE, HOMETOWN DAYS COMMITTEE

I Move the City of Swartz Creek waive the permit fees for the temporary structure (trailer) and electrical permit inspection fees for the Swartz Creek Hometown Days Committee.

Resolution No. 230424-5A8 TRAFFIC CONTROL APPROPRIATION

I Move the City of Swartz Creek provide traffic control devices to ensure the safety of the public during the duration of the Swartz Creek Hometown Days event and hereby direct the Director of Public Works to order or supply barricades sufficient to do so at a cost not to exceed \$1,750, appropriated to the community promotions department of the general fund.

Resolution No. 230424-5A9 RESOLUTION TO APPROVE THE POSSESSION OF ANIMALS OTHERWISE PROHIBITED BY ORDINANCE

WHEREAS, the festival activities include various animal events and attractions that include animals that are prohibited without approval as outlined in Ordinance Section 3-1.; and

WHEREAS, the Hometown Days Chairperson requested the city council to affirm approval of certain animal events and activities as outlined in a letter dated March 30, 2023; and

WHEREAS, the City Council finds these activities to be in line with prior events and approvals as part of the routine functions of the festival.

NOW, THEREFORE, BE IT RESOLVED the Swartz Creek City Council hereby authorizes the Mulow exotic reptile show, Blueberry Hill Ponies, Comedy Farm Magic Show, Whispering Pines Mobile Farm/Petting Zoo, the Agricultural tent, and related features and animals to operate and be present within the city and for such operation to hereby be incorporated into the festival permit for Hometown Days.

Resolution No. 230424-5A10 RESOLUTION TO APPROVE A TEMPORARY SPECIAL EVENT CURFEW BY ORDINANCE

WHEREAS, Ordinance Section 10-310 provides provisions for a temporary curfew to be enforced for special events as deemed necessary by the City Council; and

WHEREAS, the Hometown Days Committee is enforcing a curfew on the grounds of the festival and requests that public grounds adjacent to the festival also enforce such an ordinance; and

MEETING OPENED TO THE PUBLIC:

Charlie Brunette 6329 August Street is happy to see the American Legion Post is well represented with three members on the board.

Brenda Huyck Hometown Days, wanted to say thank you to the council.

RESOLUTION TO ENTER CLOSED SESSION TO CONSIDER PROPERTY TRANSACTION (ROLL CALL VOTE)

Resolution No. 230424-07

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek has potential business concerning the transaction or lease of real property, and;

WHEREAS, the MCL 15.268(d) permits a governing body to enter a closed session to consider the purchase or lease of real property up to the time an option to purchase or lease that property is obtained.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council exit the regular session of the city council and enter into a closed session for the purpose of discussion related to the consideration of the purchase or lease of real property.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

Reconvened Open Session at 8:06 p.m.

RESOLUTION TO AUTHORIZE ATTORNEY TO SIGN DOCUMENT ON BEHALF OF THE CITY

Resolution No. 230424-08

(Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

I Move the Swartz Creek City Council authorize the attorney to sign documents on behalf of the city as an entry to be determined.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

REMARKS BY COUNCILMEMBERS:

Councilmember Knickerbocker commented that 2 years ago today Jentery Farmer passed, and he honored him with a sweatshirt he was wearing.

Councilmember Gilbert wants everyone to think spring.

Mayor Pro Tem Hicks commented about the pedestrian sign at Miller/Fortino that is always messed up. Mr. Zettel responded that it will be fixed.

Councilmember Cramer is looking forward to Hometown Days. Mr. Cramer questioned if the city hall parking lot will be redone this year. Mr. Zettel responded that is the plan.

Councilmember Henry attended the Chief’s dinner fundraiser, and it was a nice event.

Mayor Krueger tomorrow is the Chamber of Commerce luncheon at Ford’s Party Rental on Dye Road.

ADJOURNMENT

Resolution No. 230424-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the regular meeting of April 24, 2023 at 8:15 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

CHECK REGISTER FOR CITY OF SWARTZ CREEK

CHECK DATE FROM 04/01/2023 - 04/30/2023

Highlighted amount is total for that vendor

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
04/05/2023	51942	ACE-SAGINAW PAVING COMPANY	COLD PATCH	819.45
04/05/2023	51943	CHARTER TOWNSHIP OF MUNDY	ECONOMIC DEVELOPMENT SERVICES FEB-MARCH	4,228.01
04/05/2023	51944	CITY OF SWARTZ CREEK	UB 8083 CIVIC DR 12/20/22-3/20/23	492.44
			UB 8095 CIVIC DR 12/20/22-3/20/23	178.72
			UB 8100 CIVIC DR 12/20/22-3/20/23	589.05
			UB 4125 ELMS RD 12/20/22-3/20/23	283.19
			UB 8059 FORTINO 12/20/22-3/20/23	57.45
			UB 5121 MORRISH 12/20/22-3/20/23	177.08
			UB 5363 WINSHALL 12/20/22-3/20/23	283.19
				2,061.12
04/05/2023	51945	CITY OF SWARTZ CREEK	REIMB PETTY CASH	100.82
04/05/2023	51946	DEANNA KORTH	BANK MILEAGE DEANNA KORTH MARCH 2023	35.76
04/05/2023	51947	DEE CRAMER	REPAIR FURNACE AT PUBLIC SAFETY BLDG	475.00
04/05/2023	51948	DLZ MICHIGAN INC	PROFESSIONAL SERVICES FOR MS4 COMPLIANCE	2,710.50
			SEWER FATS, OILS, AND GREASE PROGRAM SER	268.00
				2,978.50
04/05/2023	51949	DORNBOS SIGN & SAFETY INC	SIGNS FOR ELMS PARK AND CITY HALL	215.85
04/05/2023	51950	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT	1,126.55
04/05/2023	51951	FAMILY FARM AND HOME INC	MARCH 2023 INVOICES	268.37
04/05/2023	51952	GILL ROYS HARDWARE	MARCH 2023 INVOICES LESS DISCOUNT	522.13
04/05/2023	51953	INA STORE INC	COUPLING (2)/PARKER FTG	316.26
04/05/2023	51954	INTEGRITY BUSINESS SOLUTIONS	TISSUE 1 CT	61.99
			KITCHEN TOWELS 3 CT	149.97
			KITCHEN TOWELS 2 CT	99.98
			TISSUE 1 CT	61.99
				373.93
04/05/2023	51955	KCI	APRIL 2023 UB BILLS/POSTAGE CREDIT	359.91
04/05/2023	51956	KENNEDY INDUSTRIES INC	INSTALL NEW BATTERY AND TEST AT CAPPY LI	882.00
04/05/2023	51957	METRO POLICE AUTH OF GENESEE COUNTY	ORDINANCE FEES FEBRUARY 2023	1,347.12
04/05/2023	51958	MICHIGAN PIPE AND VALVE	MARKING FLAGS	100.00
			MARKING FLAG BLUE 100 PACK (5)	100.00
				200.00
04/05/2023	51959	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 3/31/23	186.00
04/05/2023	51960	PRINTING SYSTEMS	ELECTION FORMS & SUPPLIES	514.23
04/05/2023	51961	SALLY M ADAMS	RETIREE MEDICAL REIMB DECEMBER 2022-APRI	1,305.00
04/05/2023	51962	SEILER INSTRUMENT & MFG CO INC	CATALYST 60 ANNUAL MARCH 2023-FEBRUARY 2	445.00
04/05/2023	51963	SUBURBAN AUTO SUPPLY	HYD/COMP ND 30W FOR AIR COMPRESSOR	6.99
			WATER FILTER/CLOSE NIPPLE/PIPE COUPLING	147.75
			SUCTION GUN/RETURN PIPE COUPLING	8.02
			OIL FILTER PICKUP 7-22	4.99
				167.75
04/05/2023	51964	TERRY LOCKHART	REPAIR WORK AT DPW GARAGE	1,475.00
04/10/2023	51965	U. S. POST OFFICE	POSTAGE FOR SPRING NEWSLETTER	733.87
04/12/2023	51966	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS 3/2-3/30/23	37.81

04/12/2023	51967	CONSUMERS ENERGY	8059 FORTINO DR 3/2-3/30/23	32.96
04/12/2023	51968	CONSUMERS ENERGY	8499 MILLER RD 3/1-3/30/23	31.02
04/12/2023	51969	CONSUMERS ENERGY	8083 CIVIC DR 3/2-3/30/23	634.94
04/12/2023	51970	CONSUMERS ENERGY	8011 MILLER RD 3/2-3/30/23	28.81
04/12/2023	51971	CONSUMERS ENERGY	5121 MORRISH RD 3/2-3/30/23	609.00
04/12/2023	51972	CONSUMERS ENERGY	8095 CIVIC DR 3/2-3/30/23	643.36
04/12/2023	51973	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987 3/2-3/3	33.79
04/12/2023	51974	CONSUMERS ENERGY	9099 MILLER RD 3/2-3/30/23	33.10
04/12/2023	51975	CONSUMERS ENERGY	5361 WINSHALL DR 8369 3/2-3/30/23	31.28
04/12/2023	51976	CONSUMERS ENERGY	5257 WINSHALL DR 3/1-3/30/23	29.50
04/12/2023	51977	CONSUMERS ENERGY	4510 MORRISH RD 3/2-3/30/23	39.87
04/12/2023	51978	CONSUMERS ENERGY	8301 CAPPY LN 3/3-4/2/23	387.50
04/12/2023	51979	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781 3/1-3/31/23	369.87 V
04/12/2023	51980	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997 3/1-3/31/23	30.85
04/12/2023	51981	CONSUMERS ENERGY	8100 CIVIC DR 3/3-4/2/23	1,257.28
04/12/2023	51982	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	4,222.14
04/12/2023	51983	CONSUMERS ENERGY	4524 MORRISH RD 3/1-3/31/23	55.77
04/12/2023	51984	CONSUMERS ENERGY	STREET LIGHTS 1294 3/1-3/31/23 CORR. 2/1	3,470.24
04/12/2023	51985	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300 3/1-3/	36.57
04/12/2023	51986	CONSUMERS ENERGY	6425 MILLER PARK & RIDE 3/4-4/3/23	79.57
04/12/2023	51987	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437 3/6-4/3/23	35.72
04/12/2023	51988	CONSUMERS ENERGY	4125 ELMS RD 4353 3/6-4/3/23	30.60
04/12/2023	51989	DAVID KRUEGER	SMALL CITIES MEETING MEAL 4/5/23	15.00
04/12/2023	51990	ETNA SUPPLY COMPANY	WATER PARTS ORDER PER QUOTE S104676550 S	272.00
			WATER PARTS ORDER PER QUOTE S104676550 S	1,206.00
			WATER PARTS ORDER PER QUOTE S104676550 S	5,298.00
			WATER PARTS ORDER PER QUOTE S104676550 S	7,124.10
				13,900.10
04/12/2023	51991	VERIZON WIRELESS	MONTHLY INVOICE 3/2-4/1/23	534.87
04/12/2023	51992	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781 3/1-3/31/23	469.87
04/17/2023	51993	DELTA DENTAL PLAN	RETIREE DENTAL MAY 2025 (6)	414.48
04/17/2023	51994	SIGNS BY CRANNIE INC.	DEPOSIT FOR PARK SIGNS 4' X 6' (6)	1,498.50
04/18/2023	21(E)	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE HEALTHCARE CLOLINGER MAY 2023	2,036.92
04/18/2023	22(E)	UNUM LIFE INSURANCE	RETIREE LIFE MAY 2023 (3)	31.47
04/20/2023	51995	ACE OUTDOOR SERVICES LLC	SNOW PLOWING/SHOVELING ESTIMATE FY23 3/4	674.00
04/20/2023	51996	ADS PLUS PRINTING LLC	NEWSLETTER SPRING 2023	1,311.89
04/20/2023	51997	AMBER CLASPELL	CANCEL ELMS PARK #4 7/2/23	260.00
04/20/2023	51998	AMERICAN SEWER CLEANERS	FLOOR DRAIN PUBLIC SAFETY BLDG	270.00
04/20/2023	51999	BETTY SHANNON	CONTRACT REIMB RETIREE MEDICAL JAN-APRIL	937.12
04/20/2023	52000	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	120.00
04/20/2023	52001	BS & A SOFTWARE	ANNUAL MAINT/SUPP PAS TS GL AP CR PR PO	6,980.00
04/20/2023	52002	COMMUNITY IMAGE BUILDERS	THREE MISC. DDA & PLANNING PROJECTS	1,479.00
			BRISTOL RD CONCEPT PLAN	640.00
				2,119.00
04/20/2023	52003	DANIEL L RHANOR	WIRE 2 CIRCUITS TO PAVILION/ABRAMS PARK	780.00
			WIRING AT ABRAMS PARK	1,710.00
				2,490.00
04/20/2023	52004	DAVID WRIGHT	CLOTHING ALLOWANCE RAIN PANTS	7.95
04/20/2023	52005	FERGUSON WATERWORKS #3386	REG SEAL PIN BLK (50)	22.99
			3/4X1/8 RUB MTR WSHR (200)/1 RUB MTR WSH	110.60
				133.59
04/20/2023	52006	FICK LANDSCAPE SUPPLIES LLC	SCREENED TOP SOIL (5 YD)	140.00

04/20/2023	52007	FIRST AMERICAN TITLE INC CO	UB REFUND FOR 4412 SPRINGBROOK	122.11
04/20/2023	52008	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	6.25
04/20/2023	52009	GEN CTY ROAD COMMISSION	S-MTCE & OPERATIONS MARCH 2023	481.27
04/20/2023	52010	GENESEE CTY DRAIN COMMISSIONER	WATER 2/22-3/29/23 2,096-923 CF	132,073.07
04/20/2023	52011	GENESEE CTY DRAIN COMMISSIONER	SEWER 1/1-3/31/23 5,552,295 CF	190,279.73
04/20/2023	52012	GFL ENVIRONMENTAL USA INC	MARCH 2023 FY23 GARBAGE/RECYCLING/YARD W	24,843.00
04/20/2023	52013	INTEGRITY BUSINESS SOLUTIONS	TRASH BAGS FOR HOMETOWN DAYS	274.98
04/20/2023	52014	JAMS MEDIA LLC	BOR/CRACK SEALING BID/WATER REPORT	1,825.67
04/20/2023	52015	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL ELMS 4/7-5/4/23	260.00
			PORT-A-JON RENTAL WINSHALL 4/11-5/8/23	260.00
				<u>520.00</u>
04/20/2023	52016	JOHNS TRUCK SERVICE	REPLACED BAD HYDRAULIC LINE 2002 RED GMC	1,175.77
04/20/2023	52017	KLEE MFG & DIST	FLAG AND RETAINER RING FOR VETERANS MEMO	137.50
			FLAGS FOR VETERANS MEMORIAL (7)	447.50
				<u>585.00</u>
04/20/2023	52018	LEGACY ASSESSING SERVICES INC	APRIL 2023 ASSESSING SERVICES OCT. 2022-	2,620.38
04/20/2023	52019	METRO POLICE AUTH OF GENESEE COUNTY	POLICE SERVICES 4/1-6/30/23	298,063.25
04/20/2023	52020	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 4/14/23	186.00
04/20/2023	52021	OHM ADVISORS	MORRISH ROAD CE	838.77
04/20/2023	52022	OHM ADVISORS	WINCHESTER VILLAGE AND WINCHESTER WOODS	14,688.75
04/20/2023	52023	OHM ADVISORS	SAFE ROUTES TO SCHOOL CONSTRUCTION ENGIN	10,610.21
04/20/2023	52024	OHM ADVISORS	FINAL PRELIMINARY DESIGN OF MILLER ROAD	1,871.25
04/20/2023	52025	OHM ADVISORS	USDA PHASE II WATER MAIN ENGINEERING SER	44,307.75
04/20/2023	52026	OHM ADVISORS	FRONTIER COMMUNICATIONS ROW APPLICATIONS	890.00
04/20/2023	52027	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	702.00
04/20/2023	52028	ROWE PROFESSIONAL SERVICES CO	PARK PLAN	220.00
04/20/2023	52029	SEILER INSTRUMENT & MFG CO INC	X-GRIP FOR TABLETS/DOUBLE SOCKET ARM/POL	210.00
04/20/2023	52030	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE MARCH 2023	3,239.50
04/20/2023	52031	STAPLES	BATTERIES/SOAP/PAPER	50.39
04/20/2023	52032	SUBURBAN AUTO SUPPLY	AW32 HYD OIL (2) #12-02	119.98
			AW46 HYD OIL (2)	119.98
				<u>239.96</u>
04/20/2023	52033	SUPER FLITE OIL CO INC	FUEL - DPW MARCH 2023	996.57
04/20/2023	52034	SWANK MOTION PICTURE INC.	MOVIES 6/7/23-8/15/23	2,550.00
04/20/2023	52035	SWARTZ CREEK AREA FIRE DEPT.	FIRE & EMS SERVICES FEBRUARY 2023	4,059.73

GEN TOTALS:

Total of 96 Checks:	806,175.30
Less 1 Void Checks:	369.87
Total of 95 Disbursements:	<u>805,805.43</u>

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Pickup 4WD	1-20, 7-15,3-08, 2-08, 10-						
4100000004	Wright, David L	590-536.000-941.000		03/24/2023	2.00	12.75	25.50
4100000004	Wright, David L	591-540.000-941.000		03/24/2023	6.00	12.75	76.50
4100000004	Wright, David L	101-345.000-941.000		03/27/2023	2.00	12.75	25.50
4100000004	Wright, David L	226-782.000-941.000		03/27/2023	1.00	12.75	12.75
4100000004	Wright, David L	226-783.000-941.000		03/27/2023	1.00	12.75	12.75
4100000004	Wright, David L	203-463.000-941.000		03/28/2023	2.00	12.75	25.50
4100000004	Wright, David L	101-345.000-941.000		03/29/2023	1.00	12.75	12.75
4100000004	Wright, David L	591-540.000-941.000		03/29/2023	6.00	12.75	76.50
4100000004	Wright, David L	101-345.000-941.000		03/30/2023	1.00	12.75	12.75
4100000004	Wright, David L	591-540.000-941.000		03/30/2023	2.00	12.75	25.50
4100000004	Wright, David L	101-345.000-941.000		04/03/2023	2.00	12.75	25.50
4100000004	Wright, David L	226-783.000-941.000		04/03/2023	1.00	12.75	12.75
4100000004	Wright, David L	591-540.000-941.000		04/03/2023	5.00	12.75	63.75
4100000004	Wright, David L	101-345.000-941.000		04/04/2023	1.00	12.75	12.75
4100000004	Wright, David L	203-463.000-941.000		04/04/2023	2.00	12.75	25.50
4100000004	Wright, David L	590-536.000-941.000		04/04/2023	2.00	12.75	25.50
4100000004	Wright, David L	591-540.000-941.000		04/04/2023	5.00	12.75	63.75
4100000004	Wright, David L	203-463.000-941.000		04/05/2023	4.00	12.75	51.00
4100000004	Wright, David L	590-536.000-941.000		04/05/2023	2.00	12.75	25.50
4100000004	Wright, David L	590-537.000-941.000		04/05/2023	2.00	12.75	25.50
4100000004	Wright, David L	101-265.000-941.000		04/06/2023	1.00	12.75	12.75
4100000004	Wright, David L	101-790.000-941.000		04/06/2023	1.00	12.75	12.75
4100000004	Wright, David L	226-783.000-941.000		04/06/2023	1.00	12.75	12.75
4100000004	Wright, David L	590-537.000-941.000		04/06/2023	3.00	12.75	38.25
4100000004	Wright, David L	591-540.000-941.000		04/06/2023	2.00	12.75	25.50
4100000004	Wright, David L	203-463.000-941.000		04/10/2023	4.00	12.75	51.00
4100000004	Wright, David L	591-540.000-941.000		04/13/2023	2.00	12.75	25.50
4100000004	Wright, David L	203-463.000-941.000		04/14/2023	4.00	12.75	51.00
4100000004	Wright, David L	590-536.000-941.000		04/14/2023	2.00	12.75	25.50
4100000004	Wright, David L	591-540.000-941.000		04/17/2023	4.00	12.75	51.00
4100000004	Wright, David L	203-463.000-941.000		04/18/2023	2.00	12.75	25.50
4100000004	Wright, David L	590-536.000-941.000		04/18/2023	1.00	12.75	12.75
4100000004	Wright, David L	591-540.000-941.000		04/18/2023	2.00	12.75	25.50
4100000004	Wright, David L	203-463.000-941.000		04/20/2023	6.00	12.75	76.50
4100000004	Wright, David L	101-345.000-941.000		04/21/2023	4.00	12.75	51.00
4100000004	Wright, David L	590-536.000-941.000		04/21/2023	4.00	12.75	51.00
4100000005	Sandford, Jay E	590-536.000-941.000		03/24/2023	2.00	12.75	25.50
4100000005	Sandford, Jay E	591-540.000-941.000		03/24/2023	6.00	12.75	76.50
4100000005	Sandford, Jay E	591-540.000-941.000		03/27/2023	4.00	12.75	51.00
4100000005	Sandford, Jay E	591-540.000-941.000		03/28/2023	8.00	12.75	102.00
4100000005	Sandford, Jay E	101-780.500-941.000		03/30/2023	1.00	12.75	12.75
4100000005	Sandford, Jay E	226-782.000-941.000		03/30/2023	1.00	12.75	12.75
4100000005	Sandford, Jay E	226-783.000-941.000		03/30/2023	1.00	12.75	12.75

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000005	Sandford, Jay E	590-536.000-941.000		03/30/2023	5.00	12.75	63.75
4100000005	Sandford, Jay E	591-540.000-941.000		04/03/2023	8.00	12.75	102.00
4100000005	Sandford, Jay E	101-780.500-941.000		04/04/2023	1.00	12.75	12.75
4100000005	Sandford, Jay E	226-782.000-941.000		04/04/2023	1.00	12.75	12.75
4100000005	Sandford, Jay E	226-783.000-941.000		04/04/2023	1.00	12.75	12.75
4100000005	Sandford, Jay E	591-540.000-941.000		04/04/2023	2.00	12.75	25.50
4100000005	Sandford, Jay E	590-536.000-941.000		04/05/2023	5.00	12.75	63.75
4100000005	Sandford, Jay E	101-780.500-941.000		04/06/2023	1.00	12.75	12.75
4100000005	Sandford, Jay E	226-782.000-941.000		04/06/2023	1.00	12.75	12.75
4100000005	Sandford, Jay E	226-783.000-941.000		04/06/2023	1.00	12.75	12.75
4100000005	Sandford, Jay E	202-463.000-941.000		04/10/2023	4.00	12.75	51.00
4100000005	Sandford, Jay E	591-540.000-941.000		04/10/2023	4.00	12.75	51.00
4100000005	Sandford, Jay E	590-536.000-941.000		04/11/2023	4.00	12.75	51.00
4100000005	Sandford, Jay E	591-540.000-941.000		04/12/2023	8.00	12.75	102.00
4100000005	Sandford, Jay E	591-540.000-941.000		04/13/2023	8.00	12.75	102.00
4100000005	Sandford, Jay E	101-783.000-941.000		04/19/2023	6.00	12.75	76.50
4100000005	Sandford, Jay E	591-540.000-941.000		04/19/2023	2.00	12.75	25.50
4100000005	Sandford, Jay E	101-783.000-941.000		04/20/2023	4.00	12.75	51.00
4100000005	Sandford, Jay E	202-463.000-941.000		04/21/2023	2.00	12.75	25.50
4100000005	Sandford, Jay E	591-540.000-941.000		04/21/2023	4.00	12.75	51.00
4100000006	Lloyd, Robert W	591-540.000-941.000		03/24/2023	6.00	12.75	76.50
4100000006	Lloyd, Robert W	591-540.000-941.000		03/28/2023	6.00	12.75	76.50
4100000006	Lloyd, Robert W	101-783.000-941.000		03/29/2023	2.00	12.75	25.50
4100000006	Lloyd, Robert W	101-783.000-941.000		03/30/2023	2.00	12.75	25.50
4100000006	Lloyd, Robert W	101-790.000-941.000		03/31/2023	5.50	12.75	70.13
4100000006	Lloyd, Robert W	101-265.000-941.000		04/03/2023	3.00	12.75	38.25
4100000006	Lloyd, Robert W	101-790.000-941.000		04/03/2023	1.00	12.75	12.75
4100000006	Lloyd, Robert W	203-463.000-941.000		04/03/2023	3.00	12.75	38.25
4100000006	Lloyd, Robert W	203-463.000-941.000		04/04/2023	1.50	12.75	19.13
4100000006	Lloyd, Robert W	590-537.000-941.000		04/05/2023	4.00	12.75	51.00
4100000006	Lloyd, Robert W	590-536.000-941.000		04/06/2023	5.00	12.75	63.75
4100000006	Lloyd, Robert W	101-780.500-941.000		04/10/2023	2.00	12.75	25.50
4100000006	Lloyd, Robert W	226-782.000-941.000		04/10/2023	1.00	12.75	12.75
4100000006	Lloyd, Robert W	226-783.000-941.000		04/10/2023	4.50	12.75	57.38
4100000006	Lloyd, Robert W	226-530.000-941.000		04/11/2023	3.00	12.75	38.25
4100000006	Lloyd, Robert W	101-783.000-941.000		04/12/2023	8.00	12.75	102.00
4100000006	Lloyd, Robert W	101-783.000-941.000		04/13/2023	6.00	12.75	76.50
4100000006	Lloyd, Robert W	101-345.000-941.000		04/14/2023	1.00	12.75	12.75
4100000006	Lloyd, Robert W	101-790.000-941.000		04/14/2023	2.00	12.75	25.50
4100000006	Lloyd, Robert W	101-783.000-941.000		04/17/2023	1.00	12.75	12.75
4100000006	Lloyd, Robert W	101-780.500-941.000		04/18/2023	1.00	12.75	12.75
4100000006	Lloyd, Robert W	101-783.000-941.000		04/18/2023	4.00	12.75	51.00
4100000006	Lloyd, Robert W	202-463.000-941.000		04/18/2023	2.00	12.75	25.50
4100000006	Lloyd, Robert W	101-345.000-941.000		04/19/2023	1.00	12.75	12.75

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000006	Lloyd, Robert W	101-782.000-941.000		04/19/2023	3.00	12.75	38.25
4100000006	Lloyd, Robert W	101-783.000-941.000		04/19/2023	3.00	12.75	38.25
4100000006	Lloyd, Robert W	202-463.000-941.000		04/19/2023	1.00	12.75	12.75
4100000006	Lloyd, Robert W	101-782.000-941.000		04/20/2023	4.00	12.75	51.00
4100000006	Lloyd, Robert W	226-528.000-941.000		04/20/2023	4.00	12.75	51.00
4100000006	Lloyd, Robert W	101-345.000-941.000		04/21/2023	1.00	12.75	12.75
4100000006	Lloyd, Robert W	101-783.000-941.000		04/21/2023	2.50	12.75	31.88
4100000006	Lloyd, Robert W	101-790.000-941.000		04/21/2023	2.00	12.75	25.50
4100000006	Lloyd, Robert W	591-542.000-941.000		04/21/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/24/2023	3.00	12.75	38.25
4400000009	Bosas, Rebecca M	590-536.000-941.000		03/27/2023	5.00	12.75	63.75
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/27/2023	3.00	12.75	38.25
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/28/2023	8.00	12.75	102.00
4400000009	Bosas, Rebecca M	226-783.000-941.000		03/29/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	590-536.000-941.000		03/29/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/29/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	202-463.000-941.000		03/30/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	590-536.000-941.000		03/30/2023	5.00	12.75	63.75
4400000009	Bosas, Rebecca M	101-345.000-941.000		03/31/2023	4.00	12.75	51.00
4400000009	Bosas, Rebecca M	202-463.000-941.000		03/31/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	590-536.000-941.000		03/31/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/03/2023	6.00	12.75	76.50
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/03/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	101-783.000-941.000		04/04/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/04/2023	3.00	12.75	38.25
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/04/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/04/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/05/2023	3.00	12.75	38.25
4400000009	Bosas, Rebecca M	590-537.000-941.000		04/05/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/05/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	101-783.000-941.000		04/10/2023	4.00	12.75	51.00
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/10/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/10/2023	3.00	12.75	38.25
4400000009	Bosas, Rebecca M	101-265.000-941.000		04/11/2023	3.00	12.75	38.25
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/11/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/11/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/11/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	101-780.000-941.000		04/12/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	101-782.000-941.000		04/12/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	101-783.000-941.000		04/12/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/12/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/12/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/12/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	101-265.000-941.000		04/13/2023	1.00	12.75	12.75

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/13/2023	2.00	12.75	25.50
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/13/2023	5.00	12.75	63.75
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/14/2023	8.00	12.75	102.00
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/17/2023	8.00	12.75	102.00
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/18/2023	10.00	12.75	127.50
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/19/2023	10.00	12.75	127.50
4400000009	Bosas, Rebecca M	101-782.000-941.000		04/20/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	101-783.000-941.000		04/20/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	202-463.000-941.000		04/20/2023	4.00	12.75	51.00
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/20/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/20/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	101-345.000-941.000		04/21/2023	1.00	12.75	12.75
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/21/2023	3.00	12.75	38.25
4400000018	Leavitt, Mikel D	101-265.000-941.000		03/24/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	101-780.500-941.000		03/24/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	101-790.000-941.000		03/24/2023	2.00	12.75	25.50
4400000018	Leavitt, Mikel D	226-783.000-941.000		03/24/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/24/2023	2.00	12.75	25.50
4400000018	Leavitt, Mikel D	202-463.000-941.000		03/27/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	226-783.000-941.000		03/27/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/27/2023	5.00	12.75	63.75
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/28/2023	7.00	12.75	89.25
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/29/2023	7.00	12.75	89.25
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/30/2023	3.00	12.75	38.25
4400000018	Leavitt, Mikel D	591-540.000-941.000		04/01/2023	4.00	12.75	51.00
4400000018	Leavitt, Mikel D	591-540.000-941.000		04/04/2023	3.00	12.75	38.25
4400000018	Leavitt, Mikel D	203-463.000-941.000		04/10/2023	4.00	12.75	51.00
4400000018	Leavitt, Mikel D	226-783.000-941.000		04/12/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	101-780.500-941.000		04/13/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	101-783.000-941.000		04/13/2023	5.00	12.75	63.75
4400000018	Leavitt, Mikel D	203-463.000-941.000		04/14/2023	4.00	12.75	51.00
4400000018	Leavitt, Mikel D	226-783.000-941.000		04/14/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	591-540.000-941.000		04/14/2023	3.00	12.75	38.25
4400000018	Leavitt, Mikel D	101-780.500-941.000		04/17/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	226-782.000-941.000		04/17/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	226-783.000-941.000		04/17/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	101-783.000-941.000		04/18/2023	2.00	12.75	25.50
4400000018	Leavitt, Mikel D	591-540.000-941.000		04/18/2023	2.00	12.75	25.50
4400000018	Leavitt, Mikel D	591-542.000-941.000		04/18/2023	1.50	12.75	19.13
4400000018	Leavitt, Mikel D	101-782.000-941.000		04/19/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	101-783.000-941.000		04/19/2023	2.00	12.75	25.50
4400000018	Leavitt, Mikel D	203-463.000-941.000		04/19/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	226-783.000-941.000		04/19/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	591-540.000-941.000		04/19/2023	2.00	12.75	25.50

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000018	Leavitt, Mikel D	101-782.000-941.000		04/20/2023	3.00	12.75	38.25
4400000018	Leavitt, Mikel D	101-780.500-941.000		04/21/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	226-783.000-941.000		04/21/2023	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	590-536.000-941.000		04/21/2023	1.00	12.75	12.75
Equipment Totals					502.50		6,406.90
Front Blade	Front Blade/Plow - used on						
Pickup 2WD	6-16 2WD						
Backhoe	Backhoe 6-00, 17, 8-22						
4100000004	Wright, David L	591-540.000-941.000		03/27/2023	3.00	62.01	186.03
4100000004	Wright, David L	591-540.000-941.000		03/28/2023	6.00	62.01	372.06
4100000004	Wright, David L	202-463.000-941.000		03/30/2023	4.00	62.01	248.04
4100000004	Wright, David L	591-540.000-941.000		04/10/2023	4.00	62.01	248.04
4100000004	Wright, David L	591-540.000-941.000		04/11/2023	5.00	62.01	310.05
4100000004	Wright, David L	101-782.000-941.000		04/12/2023	4.00	62.01	248.04
4100000004	Wright, David L	101-783.000-941.000		04/12/2023	4.00	62.01	248.04
4100000004	Wright, David L	101-783.000-941.000		04/13/2023	3.00	62.01	186.03
4100000004	Wright, David L	591-540.000-941.000		04/14/2023	2.00	62.01	124.02
4100000004	Wright, David L	101-783.000-941.000		04/18/2023	2.00	62.01	124.02
4100000004	Wright, David L	101-782.000-941.000		04/19/2023	1.00	62.01	62.01
4100000004	Wright, David L	202-463.000-941.000		04/19/2023	1.00	62.01	62.01
4100000004	Wright, David L	101-782.000-941.000		04/20/2023	2.00	62.01	124.02
Equipment Totals					41.00		2,542.41
Breaker	Breaker - used on backhoe						
Bucket Truck	No. 06-99						
Bucket	Bucket - used with Bucket						
Brush Hog	NO. 9-02						
Dump	Dump Truck 1-22, 11, 12-02,						
4100000004	Wright, David L	226-530.000-941.000		04/11/2023	3.00	53.40	160.20
4100000004	Wright, David L	101-783.000-941.000		04/13/2023	2.00	53.40	106.80
4100000004	Wright, David L	203-463.000-941.000		04/13/2023	1.00	53.40	53.40
4100000006	Lloyd, Robert W	591-540.000-941.000		04/11/2023	5.00	53.40	267.00
4400000009	Bosas, Rebecca M	202-463.000-941.000		03/30/2023	1.00	53.40	53.40
4400000018	Leavitt, Mikel D	202-463.000-941.000		03/30/2023	4.00	53.40	213.60
4400000018	Leavitt, Mikel D	591-540.000-941.000		04/10/2023	4.00	53.40	213.60
4400000018	Leavitt, Mikel D	226-530.000-941.000		04/11/2023	8.00	53.40	427.20
4400000018	Leavitt, Mikel D	101-783.000-941.000		04/12/2023	3.00	53.40	160.20

Equipment ID Employee ID	Description Name	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Equipment Totals					31.00		1,655.40
UnderbodyScrapr	Underbody Scraper used w/						
Hopper/Salt Box	Hopper/Salt Box use w/ dump						
Sweeper	Sweeper						
Vacuum Cleaner	Sweeper - used with Street						
Tractor	Tractor						
Woodchipper	Woodchipper						
4100000004	Wright, David L	226-530.000-941.000		04/11/2023	3.00	35.38	106.14
4400000018	Leavitt, Mikel D	226-530.000-941.000		04/11/2023	8.00	35.38	283.04
Equipment Totals					11.00		389.18
Material Heater	Material Heater 42, 9-22						
4100000004	Wright, David L	203-463.000-941.000		03/28/2023	2.00	14.45	28.90
4100000004	Wright, David L	203-463.000-941.000		04/20/2023	6.00	14.45	86.70
4400000018	Leavitt, Mikel D	202-463.000-941.000		03/28/2023	1.00	14.45	14.45
4400000018	Leavitt, Mikel D	203-463.000-941.000		04/20/2023	5.00	14.45	72.25
Equipment Totals					14.00		202.30
Kubota	Kubota #5-18						
4100000005	Sandford, Jay E	202-463.000-941.000		04/20/2023	4.00	13.72	54.88
Equipment Totals					4.00		54.88
Arrow	Arrow						
Trailer	Trailer						

Grand Totals							
Equipment:					19	603.50	11,251.07
Materials:					0	0.00	0.00
Totals:					19		11,251.07

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Hours for Week Beginning: 03/25/2023						
03/27/2023	410000004	Wright, David L	REG	401	2.00	0.00
03/27/2023	410000004	Wright, David L	REG	401	4.00	0.00
03/27/2023	410000004	Wright, David L	REG	401	1.00	0.00
03/27/2023	410000004	Wright, David L	REG	401	1.00	0.00
03/28/2023	410000004	Wright, David L	REG	401	2.00	0.00
03/28/2023	410000004	Wright, David L	REG	401	6.00	0.00
03/29/2023	410000004	Wright, David L	REG	401	1.00	0.00
03/29/2023	410000004	Wright, David L	REG	401	6.00	0.00
03/29/2023	410000004	Wright, David L	REG	401	1.00	0.00
03/30/2023	410000004	Wright, David L	REG	401	1.00	0.00
03/30/2023	410000004	Wright, David L	REG	401	4.00	0.00
03/30/2023	410000004	Wright, David L	REG	401	2.00	0.00
03/30/2023	410000004	Wright, David L	REG	401	1.00	0.00
03/31/2023	410000004	Wright, David L	VAC	401	8.00	0.00
Total For Employee: 410000004					40.00	0.00
03/27/2023	410000005	Sandford, Jay E	REG	401	4.00	0.00
03/27/2023	410000005	Sandford, Jay E	REG	401	4.00	0.00
03/28/2023	410000005	Sandford, Jay E	REG	401	8.00	0.00
03/29/2023	410000005	Sandford, Jay E	HOL	401	8.00	0.00
03/30/2023	410000005	Sandford, Jay E	REG	401	1.00	0.00
03/30/2023	410000005	Sandford, Jay E	REG	401	1.00	0.00
03/30/2023	410000005	Sandford, Jay E	REG	401	1.00	0.00
03/30/2023	410000005	Sandford, Jay E	REG	401	5.00	0.00
03/31/2023	410000005	Sandford, Jay E	VAC	401	8.00	0.00
Total For Employee: 410000005					40.00	0.00
03/27/2023	410000006	Lloyd, Robert W	REG	401	3.00	0.00
03/27/2023	410000006	Lloyd, Robert W	REG	401	1.00	0.00
03/27/2023	410000006	Lloyd, Robert W	REG	401	4.00	0.00
03/28/2023	410000006	Lloyd, Robert W	REG	401	6.00	0.00
- Flex time from 3/25 7192 Parkridge Parkway. See why no water.						
03/28/2023	410000006	Lloyd, Robert W	PERS	401	2.00	0.00
03/29/2023	410000006	Lloyd, Robert W	REG	401	4.00	0.00
03/29/2023	410000006	Lloyd, Robert W	REG	401	2.00	0.00
03/29/2023	410000006	Lloyd, Robert W	REG	401	2.00	0.00
03/30/2023	410000006	Lloyd, Robert W	PERS	401	8.00	0.00
03/31/2023	410000006	Lloyd, Robert W	REG	401	0.50	0.00
03/31/2023	410000006	Lloyd, Robert W	REG	401	0.50	0.00
03/31/2023	410000006	Lloyd, Robert W	REG	401	5.50	0.00
03/31/2023	410000006	Lloyd, Robert W	REG	401	1.50	0.00
Total For Employee: 410000006					40.00	0.00

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/27/2023	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Curb box repair on Parkridge Parkway				
03/27/2023	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
		- GIS/GPS				
03/28/2023	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
		- Cappy Lane curb box repair - find, repair, install curb boxClean off equipment Misc				
03/29/2023	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Curb box repair - extensionsLocating/line tracing				
03/29/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Clean up poop on/near pavilionPick up trash in vicinityEtc				
03/29/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/29/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/29/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Vehicle updates/records, etc				
03/30/2023	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Grade side of road, add material where necessary				
03/30/2023	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
		- GIS/GPS				
03/31/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Check sanitary manholes				
03/31/2023	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Drain issues, remove grate, etc				
03/31/2023	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Garbage				
03/31/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/31/2023	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
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Total For Employee: 4400000009					40.00	0.00
03/27/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/28/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/29/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/30/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/31/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
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Total For Employee: 4400000016					40.00	0.00
03/27/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/27/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/27/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/27/2023	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
03/27/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/28/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/28/2023	4400000018	Leavitt, Mikel D	REG	401	7.00	0.00
03/29/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/29/2023	4400000018	Leavitt, Mikel D	REG	401	7.00	0.00
03/30/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/30/2023	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
03/30/2023	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
03/31/2023	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
03/31/2023	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
03/31/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
-----					40.00	0.00
Total For Employee: 4400000018						

Hours for Week Beginning: 04/01/2023

04/01/2023	4100000004	Wright, David L	15X	401	0.00	2.00
- high water at cappy lane lift station						
04/03/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/03/2023	4100000004	Wright, David L	REG	401	1.00	0.00
04/03/2023	4100000004	Wright, David L	REG	401	5.00	0.00
04/04/2023	4100000004	Wright, David L	REG	401	1.00	0.00
04/04/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/04/2023	4100000004	Wright, David L	REG	401	5.00	0.00
04/04/2023	4100000004	Wright, David L	15X	401	0.00	2.00
- checked sewer main at 5327 durwood						
04/05/2023	4100000004	Wright, David L	REG	401	4.00	0.00
04/05/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/05/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/06/2023	4100000004	Wright, David L	REG	401	1.00	0.00
04/06/2023	4100000004	Wright, David L	REG	401	1.00	0.00
04/06/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/06/2023	4100000004	Wright, David L	REG	401	3.00	0.00
04/06/2023	4100000004	Wright, David L	REG	401	1.00	0.00
04/07/2023	4100000004	Wright, David L	HOL	401	8.00	0.00
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Total For Employee: 4100000004						

04/03/2023	4100000005	Sandford, Jay E	REG	401	8.00	0.00
04/04/2023	4100000005	Sandford, Jay E	REG	401	1.00	0.00
04/04/2023	4100000005	Sandford, Jay E	REG	401	1.00	0.00
04/04/2023	4100000005	Sandford, Jay E	REG	401	1.00	0.00
04/04/2023	4100000005	Sandford, Jay E	REG	401	3.00	0.00
04/04/2023	4100000005	Sandford, Jay E	REG	401	2.00	0.00
04/05/2023	4100000005	Sandford, Jay E	REG	401	3.00	0.00
04/05/2023	4100000005	Sandford, Jay E	REG	401	5.00	0.00
04/06/2023	4100000005	Sandford, Jay E	REG	401	1.00	0.00
04/06/2023	4100000005	Sandford, Jay E	REG	401	1.00	0.00
04/06/2023	4100000005	Sandford, Jay E	REG	401	1.00	0.00
04/06/2023	4100000005	Sandford, Jay E	REG	401	5.00	0.00
04/07/2023	4100000005	Sandford, Jay E	HOL	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4100000005						

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
04/03/2023	4100000006	Lloyd, Robert W	PERS	401	1.00	0.00
04/03/2023	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
04/03/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/03/2023	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
04/04/2023	4100000006	Lloyd, Robert W	REG	401	1.50	0.00
04/04/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/04/2023	4100000006	Lloyd, Robert W	REG	401	1.50	0.00
04/04/2023	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
04/05/2023	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
04/05/2023	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
04/05/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/06/2023	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
04/06/2023	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
04/07/2023	4100000006	Lloyd, Robert W	HOL	401	8.00	0.00
-----					-----	-----
Total For Employee: 4100000006					40.00	0.00
04/01/2023	4400000009	Bosas, Rebecca M	15X	401	0.00	2.00
- Called in for lift station malfunction with Dave						
04/03/2023	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
- Water samples - WQP -ParagonGIS/GPS main valves						
04/03/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Work orders						
04/04/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Work order/appointments						
04/04/2023	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
- Check manholes for backups Work ordersCheck with GM on cross connection inspection updates						
04/04/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
04/04/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- GIS/GPS updates- water valves						
04/05/2023	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
- Put cones/barricades on problem spots						
04/05/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- GIS/GPS valves						
04/05/2023	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
04/05/2023	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
- Check/clear drains, storm water, work orders, etc						
04/05/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
04/06/2023	4400000009	Bosas, Rebecca M	VAC	401	8.00	0.00
04/07/2023	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
-----					-----	-----
Total For Employee: 4400000009					40.00	2.00
04/03/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
04/04/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
04/05/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
04/06/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
04/07/2023	4400000016	Bincsik, Robert J	HOL	202	8.00	0.00
-----					-----	-----
Total For Employee: 4400000016					40.00	0.00
04/01/2023	4400000018	Leavitt, Mikel D	15X	401	0.00	4.00
- Emergency missdig and possible water main break.						
04/03/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/03/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/03/2023	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
04/03/2023	4400000018	Leavitt, Mikel D	REG	401	4.50	0.00
04/04/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/04/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/04/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/04/2023	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
04/04/2023	4400000018	Leavitt, Mikel D	REG	401	3.50	0.00
04/05/2023	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
04/05/2023	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
04/06/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/06/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/06/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/06/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/06/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/06/2023	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
04/06/2023	4400000018	Leavitt, Mikel D	REG	401	2.50	0.00
04/07/2023	4400000018	Leavitt, Mikel D	HOL	401	8.00	0.00
-----					-----	-----
Total For Employee: 4400000018					40.00	4.00
Hours for Week Beginning: 04/08/2023						

04/10/2023	4100000004	Wright, David L	REG	401	4.00	0.00
04/10/2023	4100000004	Wright, David L	REG	401	4.00	0.00
04/11/2023	4100000004	Wright, David L	REG	401	3.00	0.00
04/11/2023	4100000004	Wright, David L	REG	401	5.00	0.00
04/12/2023	4100000004	Wright, David L	REG	401	4.00	0.00
04/12/2023	4100000004	Wright, David L	REG	401	4.00	0.00
04/13/2023	4100000004	Wright, David L	REG	401	5.00	0.00
04/13/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/13/2023	4100000004	Wright, David L	REG	401	1.00	0.00
04/14/2023	4100000004	Wright, David L	REG	401	4.00	0.00
04/14/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/14/2023	4100000004	Wright, David L	REG	401	2.00	0.00
-----					-----	-----
Total For Employee: 4100000004					40.00	0.00
04/10/2023	4100000005	Sandford, Jay E	REG	401	4.00	0.00
04/10/2023	City Council Packet	Sandford, Jay E	REG	401 58	4.00	0.00

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
04/11/2023	4100000005	Sandford, Jay E	REG	401	4.00	0.00
04/11/2023	4100000005	Sandford, Jay E	REG	401	4.00	0.00
04/12/2023	4100000005	Sandford, Jay E	REG	401	8.00	0.00
04/13/2023	4100000005	Sandford, Jay E	REG	401	8.00	0.00
04/14/2023	4100000005	Sandford, Jay E	REG	401	8.00	0.00
-----					-----	-----
Total For Employee: 4100000005					40.00	0.00
04/10/2023	4100000006	Lloyd, Robert W	REG	401	4.50	0.00
04/10/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/10/2023	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
04/10/2023	4100000006	Lloyd, Robert W	REG	401	0.50	0.00
04/11/2023	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
04/11/2023	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
04/12/2023	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
04/13/2023	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
04/13/2023	4100000006	Lloyd, Robert W	REG	401	6.00	0.00
04/14/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/14/2023	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
04/14/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/14/2023	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
-----					-----	-----
Total For Employee: 4100000006					40.00	0.00
04/10/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Fog inspections				
04/10/2023	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Improvements				
04/10/2023	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
04/11/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Point and Pay setup - trainingStallings meter appointment Check meter inventory				
04/11/2023	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Toilet Work OrderMeetings, etc				
04/11/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Water tower check after collector setup, etc				
04/11/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
04/12/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Misssdigs - locate missing valves, etc				
04/12/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Point and pay				
04/12/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Parking lot, bulletin board, signage, litter pick up, etc				
04/12/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Trench work Hand out park board letters to local residents				
04/12/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Put order in for canvas cover for movie screen sign				
04/12/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
- Verify manhole locations for inliner solutions						
04/13/2023	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
- Locate manholes for inliner, etc						
04/13/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
- Sign install						
04/13/2023	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
- GIS/GPSWater tower fence repair						
04/14/2023	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
- Valve maintenanceValve GIS/GPSEtc						
-----					-----	-----
Total For Employee: 4400000009					40.00	0.00
04/10/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
04/11/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
04/12/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
04/13/2023	4400000016	Bincsik, Robert J	VAC_MNGR	202	8.00	0.00
04/14/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----					-----	-----
Total For Employee: 4400000016					40.00	0.00
04/10/2023	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
04/10/2023	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
04/11/2023	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
04/12/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/12/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/12/2023	4400000018	Leavitt, Mikel D	REG	401	6.00	0.00
04/13/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/13/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/13/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/13/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/13/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/13/2023	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
04/14/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/14/2023	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
04/14/2023	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
-----					-----	-----
Total For Employee: 4400000018					40.00	0.00
Hours for Week Beginning: 04/15/2023						

04/17/2023	4100000004	Wright, David L	REG	401	4.00	0.00
04/17/2023	4100000004	Wright, David L	REG	401	4.00	0.00
04/18/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/18/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/18/2023	4100000004	Wright, David L	REG	401	1.00	0.00
04/18/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/18/2023	4100000004	Wright, David L	REG	401	1.00	0.00
04/19/2023	4100000004	Wright, David L	REG	401	1.00	0.00

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
04/19/2023	4100000004	Wright, David L	REG	401	3.00	0.00
04/19/2023	4100000004	Wright, David L	REG	401	3.00	0.00
04/19/2023	4100000004	Wright, David L	REG	401	1.00	0.00
04/20/2023	4100000004	Wright, David L	REG	401	2.00	0.00
04/20/2023	4100000004	Wright, David L	REG	401	6.00	0.00
04/21/2023	4100000004	Wright, David L	REG	401	4.00	0.00
04/21/2023	4100000004	Wright, David L	REG	401	4.00	0.00
-----					40.00	0.00
Total For Employee: 4100000004						
04/17/2023	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
04/18/2023	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
04/19/2023	4100000005	Sandford, Jay E	REG	401	6.00	0.00
04/19/2023	4100000005	Sandford, Jay E	REG	401	2.00	0.00
04/20/2023	4100000005	Sandford, Jay E	REG	401	4.00	0.00
04/20/2023	4100000005	Sandford, Jay E	REG	401	4.00	0.00
04/21/2023	4100000005	Sandford, Jay E	REG	401	2.00	0.00
04/21/2023	4100000005	Sandford, Jay E	REG	401	4.00	0.00
04/21/2023	4100000005	Sandford, Jay E	REG	401	2.00	0.00
-----					40.00	0.00
Total For Employee: 4100000005						
04/17/2023	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
04/17/2023	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
04/17/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/18/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/18/2023	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
04/18/2023	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
04/18/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/19/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/19/2023	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
04/19/2023	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
04/19/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/20/2023	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
04/20/2023	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
04/21/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/21/2023	4100000006	Lloyd, Robert W	REG	401	2.50	0.00
04/21/2023	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
04/21/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/21/2023	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
04/21/2023	4100000006	Lloyd, Robert W	REG	401	0.50	0.00
-----					40.00	0.00
Total For Employee: 4100000006						
04/17/2023	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
		- EGLE SamplesMary Crapo service cut and cap, intall				
04/18/2023	4400000009	Bosas, Rebecca M	REG	401	10.00	0.00
		- Bloomfield Twp - Operator Training				

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
04/19/2023	4400000009	Bosas, Rebecca M	REG	401	10.00	0.00
		- Bloomfield Twp - Operator Training				
04/20/2023	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Lists, etc				
04/20/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
04/20/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
04/20/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
04/20/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
04/21/2023	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Drain				
04/21/2023	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
-----					40.00	0.00
Total For Employee: 4400000009						
04/17/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
04/18/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
04/19/2023	4400000016	Bincsik, Robert J	VAC_MNGR	202	8.00	0.00
04/20/2023	4400000016	Bincsik, Robert J	VAC_MNGR	202	8.00	0.00
04/21/2023	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000016						
04/17/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/17/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/17/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/17/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/17/2023	4400000018	Leavitt, Mikel D	REG	401	4.50	0.00
04/18/2023	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
04/18/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/18/2023	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
04/18/2023	4400000018	Leavitt, Mikel D	REG	401	1.50	0.00
04/18/2023	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
04/18/2023	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
04/18/2023	4400000018	Leavitt, Mikel D	REG	401	1.50	0.00
04/18/2023	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
04/19/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/19/2023	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
04/19/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/19/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/19/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/19/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/19/2023	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
04/20/2023	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
04/20/2023	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
04/21/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/21/2023	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
04/21/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/21/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/21/2023	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
04/21/2023	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00

From: 03/25/2023 To: 04/21/2023

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
-----					-----	-----
Total For Employee: 4400000018					40.00	0.00
Grand Total:					960.00	10.00

April 2023	Beginning Mileage	Ending Mileage	Miles Driven	Gallons Gas Purchased	Gallons Diesel Purchased
#6-16 2WD P/U gas	85103				
#1-20 4WD P/U diesel	4750	4800	50		7
#7-15 4WD P/U gas	48407	48572	165	21	
#3-08 4WD P/U gas	82919	83332	413	47.6	
#10-18 4WD P/U diesel	29029	29455	426		31.7
#7-22 4 WD P/U gas	3331	3887	556	55.7	
#2-08 4WD P/U gas	75018	75223	205	31.5	
#6-00 BACKHOE diesel					
#1-22 DUMP	4988				
#11 DUMP gas					
#12-02 DUMP diesel	35311				
#12-04 DUMP diesel	41692				
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					
#8-22 CASE BACKHOE					28
#19 JD TRACTOR diesel					
#06-99 BUCKET TRUCK gas					
#21 WOOD CHIPPER diesel					24
#8-07 STREET SWEEPER diesel	18759				
#42 ASPHALT HEATER diesel					
#9-22 PATCHER					
#37 TRAIL ARROW					
#10-15 GEN gas					
#5-18 KUBOTA (hours) gas can	763			3	4.9
TOTAL			1815	158.8	95.6

Public Works
Monthly Work Orders

05/01/23

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
FNRD23-2208 COMPLETED	DO10-005209-0000-06	CAITLIN, DAN 5209 DON SHENK DR	04/14/23 03/28/23	FINAL READ
FLAG23-0247 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/03/23 04/03/23	LOWER/RAISE FLAG
WTON23-1557 COMPLETED	CO10-004467-0000-01	ADAMS, JOAN 4467 COLONY CT	04/03/23 04/03/23	WATER TURN ON
CKME23-0515 COMPLETED	MI10-007589-0000-02	ADVANCE INVESTMENT PROPERTIE 7589 MILLER RD	04/03/23 04/03/23	CHECK METER
SWR23-0095 COMPLETED	BR20-006309-0000-01	SOWA, STEVE 6309 BRISTOL RD	04/03/23 04/03/23	SEWER DRAIN PROBL
FNRD23-2209 COMPLETED	CE10-009295-0000-08	NIK-HIL DEVEN PROPERTIES, LL 9295 CEDAR CREEK CT	04/03/23 04/03/23	FINAL READ
MTRP23-0701 COMPLETED	MI10-007562-0000-03	NILES, MICHAEL 7562 MILLER RD	04/03/23 04/03/23	METER REPAIR
STRT23-0141 COMPLETED	MI10-007594-0000-12	ELROD, JERRY 7594 MILLER RD	04/03/23 04/04/23	STREET REPAIR
WTON23-1558 COMPLETED	EL10-003500-0000-06	HABIBI, SHOAIB 3500 ELMS RD	04/03/23 04/03/23	WATER TURN ON
REPL23-0087 COMPLETED	GR10-005282-0000-01	NOVAK, DENNIS 5282 GREENLEAF DR	04/03/23 04/03/23	METER REPLACEMENT
READ23-1007 COMPLETED	DO10-005160-0000-02	BOBB, MICHELLE A 5160 DON SHENK DR	04/03/23 04/03/23	READ METER
READ23-1008 COMPLETED	GR10-005282-0000-01	NOVAK, DENNIS 5282 GREENLEAF DR	04/10/23 04/10/23	READ METER
WTON23-1559 COMPLETED	MI10-007562-0000-03	NILES, MICHAEL 7562 MILLER RD	04/03/23 04/03/23	WATER TURN ON
READ23-1009 COMPLETED	DO10-005160-0000-02	BOBB, MICHELLE A 5160 DON SHENK DR	04/17/23 04/03/23	READ METER
REPL23-0088 COMPLETED	DO10-005160-0000-02	BOBB, MICHELLE A 5160 DON SHENK DR	04/04/23 04/04/23	METER REPLACEMENT
MTRP23-0702 COMPLETED	MI10-007252-0000-02	MOEHLMAN, DANIELLE 7252 MILLER RD	04/04/23 04/04/23	METER REPAIR
23-000003 COMPLETED	MI10-006104-0000-07	AYALA, GREGORIO L 6104 MILLER RD	04/10/23 04/10/23	FOG FOLLOW UP
GWO23-0682 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	04/04/23 04/04/23	GENERIC WORK ORDE
SWR23-0096 COMPLETED	HI10-009291-0000-01	WILLIAMS, JACQUELINE 9291 HILL RD	04/04/23 04/04/23	SEWER DRAIN PROBL
DRAN23-0095 CANCELLED	GR10-005361-0000-01	WARD, KENNETH 5361 GREENLEAF DR	04/05/23 04/06/23	STORM DRAINS

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
DRAN23-0096 COMPLETED	YO10-009182-0000-02	KREASE, KIMBERLY 9182 YOUNG DR	04/05/23 04/05/23	STORM DRAINS
FNRD23-2210 COMPLETED	EL10-004220-0000-02	DOUGLAS CORPORATION OF MICHIGAN 4220 ELMS RD	04/10/23 04/10/23	FINAL READ
DRAN23-0097 COMPLETED	EL10-004072-0000-04	ALDRICH, FRED 4072 ELMS RD	04/05/23 04/05/23	STORM DRAINS
LNDS23-0172 COMPLETED	HT10-003269-0000-02	DUNGEROW, STANLEY 3269 HERITAGE BLVD	04/10/23 04/10/23	LANDSCAPING
FLAG23-0248 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/11/23 04/11/23	LOWER/RAISE FLAG
HYDR23-0040 CANCELLED	NO10-009143-0000-01	BRITTAIN, FRANK 9143 NORBURY DR	04/10/23 04/14/23	HYDRANTS
BXRP23-0210 COMPLETED	CA10-008342-0000-11	HOGAN, ROBERT 8342 CAPPY LN	04/10/23 04/10/23	CURB BOX REPAIR
GWO23-0683 COMPLETED	MI10-008197-0000-01	CRAPO SCHOOL 8197 MILLER RD	04/10/23 04/10/23	GENERIC WORK ORDER
FNRD23-2211 COMPLETED	SP10-004412-0000-02	BUTZLER, PATRICIA 4412 SPRINGBROOK DR	04/10/23 04/10/23	FINAL READ
MNT23-0415 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/11/23 04/11/23	BUILDING MAINTENANCE
REPL23-0089	MO10-005288-0000-05	STALLINGS, GREG 5288 MORRISH RD	04/11/23	METER REPLACEMENT
FNRD23-2212 COMPLETED	HE10-005154-0000-07	KNIGHT, JAMES L 5154 HELMSLEY DR	04/18/23 04/18/23	FINAL READ
READ23-1010 COMPLETED	CH30-007556-0000-02	CARRIER, DIANE 7556 CHURCH ST	04/11/23 04/11/23	READ METER
MNT23-0416	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/12/23	BUILDING MAINTENANCE
STRT23-0142 COMPLETED	WI10-005200-0000-10	CALDWELL, TIM 5200 WINSHALL DR	04/12/23 04/14/23	STREET REPAIR
STRT23-0143 COMPLETED	GR10-005233-0000-01	FOWLER, RANDY 5233 GREENLEAF DR	04/12/23 04/14/23	STREET REPAIR
SI-000071 COMPLETED	DU10-005374-0000-06	JENKINS, MARY 5374 DURWOOD DR	04/12/23 04/12/23	SIGNS
DRAN23-0098 COMPLETED	EL10-003493-0000-10	PLANT, RICHARD & JEANETTE 3493 ELMS RD	04/13/23 04/13/23	STORM DRAINS
GWO23-0684 COMPLETED	EL10-004246-0000-01	ARBY'S STPRE #6451 4246 ELMS RD	04/13/23 04/14/23	GENERIC WORK ORDER
SI-000072 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/13/23 04/13/23	SIGNS
GWO23-0685 COMPLETED	MI10-008497-0000-01	MESSIAH LUTHERAN CHURCH 8497 MILLER RD	04/13/23 04/13/23	GENERIC WORK ORDER
STRT23-0144	WI10-005363-0000-01	ABRAMS PARK	04/14/23	STREET REPAIR

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
COMPLETED		5363 WINSHALL DR	04/14/23	
DRAN23-0099 COMPLETED	PA10-007064-0000-01	TAVERNITI, TIMOTHY 7064 PARK RIDGE PKY	04/17/23 04/18/23	STORM DRAINS
FNRD23-2213 COMPLETED	MO10-004426-0000-02	ORTIZ, CHAD 4426 MORRISH RD	04/17/23 04/18/23	FINAL READ
MNT23-0417	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	04/18/23	BUILDING MAINTENA
MNT23-0418	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/18/23	BUILDING MAINTENA
FNRD23-2214 COMPLETED	CH10-008480-0000-03	HICKS, RYAN 8480 CHELMSFORD DR	04/18/23 04/18/23	FINAL READ
STRT23-0146 COMPLETED	JI10-009244-0000-02	TRIMBLE, ANGELA 9244 JILL MARIE LN	04/19/23 04/19/23	STREET REPAIR
STRT23-0147	GR20-007400-0000-01	SUPER-FLITE OIL CO 7400 GROVE ST	04/19/23	STREET REPAIR
STRT23-0148 COMPLETED	MI10-006144-0000-01	VEVERKA, JOYCE 6144 MILLER RD	04/20/23 04/24/23	STREET REPAIR
READ23-1011 COMPLETED	CH30-007556-0000-02	CARRIER, DIANE 7556 CHURCH ST	04/21/23 04/21/23	READ METER
FNRD23-2215 COMPLETED	HI10-009235-0000-04	MARCH, NATHAN 9235 HILL RD	04/21/23 04/21/23	FINAL READ
FNRD23-2216 COMPLETED	DU10-005304-0000-04	BENSINGER, SANDRA 5304 DURWOOD DR	04/21/23 04/21/23	FINAL READ
FNRD23-2217 COMPLETED	DU10-005361-0000-02	BENARD, MELISSA 5361 DURWOOD DR	04/24/23 04/24/23	FINAL READ
WOFF23-2622 COMPLETED	CE10-009275-0000-07	WILLIAMS, MARIAH 9275 CEDAR CREEK CT	04/25/23 04/25/23	WATER TURN OFF
FNRD23-2218 COMPLETED	MO10-004495-0000-03	SCHWALBACH, TRACEY 4495 MORRISH RD	04/25/23 04/25/23	FINAL READ
WOFF23-2623 COMPLETED	GR10-005273-0000-11	NEELEY, DEONTE' 5273 GREENLEAF DR	04/25/23 04/25/23	WATER TURN OFF
WOFF23-2624 COMPLETED	RA10-004505-0000-03	MORTON, JONATHAN 4505 RAUBINGER RD	04/25/23 04/25/23	WATER TURN OFF
WOFF23-2625 COMPLETED	WI20-005123-0000-03	ROOKER, MICHAEL 5123 WINSTON DR	04/25/23 04/25/23	WATER TURN OFF
WOFF23-2626 COMPLETED	FA10-005111-0000-20	BLANKENSHIP, KATIE 5111 FAIRCHILD ST	04/25/23 04/25/23	WATER TURN OFF
WOFF23-2627 COMPLETED	GR20-007488-0000-07	WASHINGTON, DEQUAN 7488 GROVE ST	04/25/23 04/25/23	WATER TURN OFF
WOFF23-2628 COMPLETED	LI10-004265-0000-07	BORDEN, MARY 4265 LINDSEY DR	04/25/23 04/25/23	WATER TURN OFF
WOFF23-2629 CANCELLED	SC20-005079-0000-11	WILCOX, DAVID 5079 SCHOOL ST	04/25/23 04/25/23	WATER TURN OFF

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
WTON23-1560 CANCELLED	SC20-005079-0000-11	WILCOX, DAVID 5079 SCHOOL ST	04/25/23 04/25/23	WATER TURN ON
WOFF23-2630 COMPLETED	CE10-009263-0000-09	SMITH, ALLISON 9263 CEDAR CREEK CT	04/25/23 04/25/23	WATER TURN OFF
FNRD23-2219 COMPLETED	CE10-009275-0000-07	WILLIAMS, MARIAH 9275 CEDAR CREEK CT	04/25/23 04/25/23	FINAL READ
WTON23-1561	GR10-005273-0000-11	NEELEY, DEONTE' 5273 GREENLEAF DR	04/25/23	WATER TURN ON
WTON23-1562 COMPLETED	WI20-005123-0000-03	ROOKER, MICHAEL 5123 WINSTON DR	04/25/23 04/25/23	WATER TURN ON
CKME23-0516 COMPLETED	MI10-006192-0000-01	POLASEK, JAMES 6192 MILLER RD	04/26/23 04/26/23	CHECK METER
WTON23-1563 COMPLETED	CE10-009263-0000-09	SMITH, ALLISON 9263 CEDAR CREEK CT	04/26/23 04/26/23	WATER TURN ON
WTON23-1564 COMPLETED	GR20-007488-0000-07	WASHINGTON, DEQUAN 7488 GROVE ST	04/26/23 04/26/23	WATER TURN ON
WTON23-1565 COMPLETED	RA10-004505-0000-03	MORTON, JONATHAN 4505 RAUBINGER RD	04/26/23 04/26/23	WATER TURN ON
23-000041 COMPLETED	HI10-009235-0000-04	MARCH, NATHAN 9235 HILL RD	04/26/23 04/26/23	WATER LEAK
WTON23-1566 COMPLETED	HI10-009235-0000-04	MARCH, NATHAN 9235 HILL RD	04/27/23 04/27/23	WATER TURN ON
RPLR23-0045 CANCELLED	MI10-006192-0000-01	POLASEK, JAMES 6192 MILLER RD	04/28/23 03/31/23	REPLACE READER
FNRD23-2220 COMPLETED	FA10-005111-0000-20	BLANKENSHIP, KATIE 5111 FAIRCHILD ST	04/27/23 04/27/23	FINAL READ
WTON23-1567	FA10-005111-0000-20	BLANKENSHIP, KATIE 5111 FAIRCHILD ST	04/27/23	WATER TURN ON
SWBK23-0098 COMPLETED	BR20-006231-0000-05	GRIWATSCH, MINDY 6231 BRISTOL RD	04/28/23 04/28/23	SEWER BACKUP

Total Records: 78

Report Generated: 5/1/2023 2:13 PM

Report Options: Scheduled From: 4/1/2023 To: 4/30/2023

05/01/23

City of Swartz Creek

Building Permit List

2023

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction	
Building								
PB2300014	04/05/23	Home Pro Roofing	(810) 223 3001	58-36-527-020	\$12,152	\$100.00 4177 LOCUST LN	48473-Roofing	
PB2300015	04/17/23	Andy's Roofing	(810) 762 5958	58-36-577-020	\$0	\$100.00 7151 MILLER RD	48473-Roofing	
PB2300016	04/17/23	PARENTEAU, MARK N & TA	(810) 610 9264	58-35-576-010	\$29,120	\$272.00 4366 MORRISH RD	48473-Pole Barn	
PB2300017	04/12/23	LUDWIG, LINDA	8105696395	58-36-676-038	\$12,600	\$223.00 4379 MAYA LN	48473-Res Add/Alter/Repair	
PB2300018	04/27/23	Victors Home Solutions	(734) 335 1794	58-02-501-039	\$21,587	\$100.00 8522 CHELMSFORD DR	48473-Roofing	
PB2300019	04/18/23	C & L Ward Bros Co	(810) 652 6622	58-36-530-005	\$31,606	\$100.00 4193 HICKORY LN	48473-Roofing	
PB2300020	04/26/23	Lockhart Roofing Co.	(810) 235 9866	58-02-501-084	\$7,419	\$100.00 5043 WINSTON DR	48473-Roofing	
PB2300021	04/27/23	TTHP Construction LLC	(810) 423 4978	58-36-527-015	\$15,000	\$100.00 7072 PARK RIDGE PKWY	48473-Roofing	
Total:		8 Permits	Value: \$129,484		Fee Total: \$1,095.00		Total Number of Dwelling Units	0

Electrical								
PE2300016	04/04/23	LJ Inc.	(810) 644 7769	58-03-533-177	\$0	\$140.00 5327 DURWOOD DR	48473-Electrical	
PE2300017	04/04/23	Element Electrical Services	(248) 464 2332	58-03-527-001	\$0	\$205.00 9159 CHESTERFIELD DR	48473-Electrical	
PE2300018	04/13/23	William Mark Szypa	(586) 382 1202	58-36-677-002	\$0	\$300.00 7070 MILLER RD	48473-Electrical	
PE2300019	04/24/23	Craft Electrical Services LLC	(810) 931 2511	58-36-651-010	\$0	\$134.00 4470 COLONY CT	48473-Electrical	
PE2300020	04/24/23	Commercial Refrigeration	(810) 235 1322	58-36-577-020	\$0	\$140.00 7151 MILLER RD	48473-Electrical	
Total:		5 Permits	Value: \$0		Fee Total: \$919.00		Total Number of Dwelling Units	0

Mechanical							
PM230010	04/03/23	Goyette Mechanical	(810) 742 8530	58-02-526-065	\$0	\$160.00 5027 FAIRCHILD ST	48473-Mechanical
PM230018	04/06/23	Johnson & Wood, LLC	(810) 228 3636	58-03-527-001	\$0	\$140.00 9159 CHESTERFIELD DR	48473-Mechanical

City of Swartz Creek

Building Permit List

2023

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction	
PM230019	04/04/23	Holland Heating & Cooling	(810) 653 4328	58-36-529-026	\$0	\$160.00 4176 MOUNTAIN ASH DR	48473-Mechanical	
PM230020	04/13/23	Dale Lawrence Bilbrey	(586) 222 1771	58-36-677-002	\$0	\$290.00 7070 MILLER RD	48473-Mechanical	
PM230021	04/20/23	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-36-651-240	\$0	\$195.00 7353 CROSSCREEK DR	48473 Mechanical	
PM230022	04/25/23	Goyette Mechanical	(810) 742 8530	58-36-529-025	\$0	\$135.00 4186 MOUNTAIN ASH DR	48473-Mechanical	
Total:		6 Permits	Value: \$0		Fee Total:	\$1,080.00	Total Number of Dwelling Units	0

Plumbing

PP230008	04/10/23	R.C.C. Plumbing Inc.	(810) 955 1216	58-03-527-001	\$0	\$207.00 9159 CHESTERFIELD DR	48473-Plumbing	
PP230009	04/13/23	George M Hurst	(586) 222 1771	58-36-677-002	\$0	\$284.00 7070 MILLER RD	48473-Plumbing	
PP230010	04/25/23	Absolute Plumbing	(810) 820 8841	58-36-676-092	\$0	\$340.00 4246 ALEX MARIN DR	48473 Plumbing	
Total:		3 Permits	Value: \$0		Fee Total:	\$831.00	Total Number of Dwelling Units	0

Right of Way

PROW-0249	04/03/23	Comcast Corporation		58-35-677-003	\$0	\$100.00 4450 MORRISH RD	48473 Right of way	
PROW-0250	04/10/23	JW Restoration Concepts Inc	(248) 789 0060	58-02-526-027	\$0	\$100.00 8197 MILLER RD	48473-Right of way	
PROW-0251	04/10/23	JW Restoration Concepts Inc	(248) 789 0060	58-03-533-062	\$0	\$100.00 5238 GREENLEAF DR	48473-Right of way	
PROW-0252	04/10/23	JW Restoration Concepts Inc	(248) 789 0060	58-03-533-072	\$0	\$100.00 5172 GREENLEAF DR	48473-Right of way	
PROW-0253	04/10/23	JW Restoration Concepts Inc	(248) 789 0060	58-03-533-121	\$0	\$100.00 5338 DURWOOD DR	48473-Right of way	
Total:		5 Permits	Value: \$0		Fee Total:	\$500.00	Total Number of Dwelling Units	0

City of Swartz Creek Building Permit List 2023

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction	
Zoning								
PZ23-0001	04/20/23	PARENTEAU, CHAD	8188140671	58-36-526-043	\$0	\$25.00 4057 JENNIE LN	48473-Shed	
PZ23-0004	04/04/23	CRAFTS, JO ANN		58-02-503-045	\$4,374	\$25.00 8371 CAPPY LN	48473-Fence	
PZ23-0005	04/20/23	PARENTEAU, CHAD	8188140671	58-36-526-043	\$6,000	\$25.00 4057 JENNIE LN	48473-Fence	
Total:		3 Permits	Value: \$10,374		Fee Total:	\$75.00	Total Number of Dwelling Units	0

Permit Total: 30 **Value: \$139,858** **Fee Total: \$4,500.00**

Permit.DateIssued Between 4/1/2023 12:00:00 AM AND 4/30/2023 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
7197 RUSSELL DR	58-36-676-086	Masonry	04/03/2023	03/30/2023	Not Ready
7197 RUSSELL DR	58-36-676-086	Masonry	04/03/2023	04/03/2023	Not Ready
7025 MILLER RD	58-36-577-006	Site Inspection	04/04/2023	04/04/2023	No Violation
6280 MILLER RD	58-31-200-006	Site Inspection	04/04/2023	04/04/2023	Violation(s)
7400 MILLER RD	58-36-300-009	Final	04/04/2023	04/04/2023	Approved
5404 DON SHENK DR	58-03-579-003	Final	04/04/2023	04/04/2023	Approved
6273 MILLER RD	58-31-200-017	Final	04/04/2023	04/04/2023	Approved
7538 MILLER RD 4	58-36-300-021	Initial	04/04/2023	04/04/2023	Violation(s)
7025 MILLER RD	58-36-577-006	Ordinance	04/05/2023	04/05/2023	Violation(s)
8486 MILLER RD	58-35-551-006	Ordinance	04/05/2023	04/05/2023	No Violation
9159 CHESTERFIELD DR	58-03-527-001	Rough	04/05/2023	04/05/2023	Approved
4275 ALEX MARIN DR	58-36-676-097	Rough	04/05/2023	04/05/2023	Approved
5123 MORRISH RD	58-01-100-021	Status	04/06/2023	04/06/2023	Partially Comple
5027 FAIRCHILD ST	58-02-526-065	Final	04/06/2023	04/06/2023	Approved
5404 DON SHENK DR	58-03-579-003	Final	04/06/2023	04/06/2023	Approved
7115 YARMY DR	58-36-526-030	Follow Up	04/06/2023	04/10/2023	Complied
7479 MILLER RD	58-01-501-002	Ordinance	04/11/2023	04/11/2023	Violation(s)
7493 MILLER RD	58-01-501-001	Ordinance	04/11/2023		
5200 MORRISH RD	58-02-200-032	Status	04/11/2023		
7483 COUNTRY MEADOW DR	58-36-651-067	Follow Up	04/11/2023	04/10/2023	Complied
9159 CHESTERFIELD DR	58-03-527-001	Final	04/11/2023	04/11/2023	Approved
9159 CHESTERFIELD DR	58-03-527-001	Rough	04/11/2023	04/11/2023	Approved
7070 MILLER RD	58-36-677-002	Final	04/11/2023	04/11/2023	Approved
5472 MILLER RD	58-29-551-002	Ordinance	04/12/2023	04/12/2023	Violation(s)
5042 WINSTON DR	58-02-501-073	Final	04/12/2023	04/12/2023	Approved
8099 MAPLE ST	58-02-530-036	Status	04/13/2023	04/13/2023	Complied
4322 ROUNDHOUSE RD 4	58-36-300-029	Status	04/13/2023	04/13/2023	No Change
5205 DAVAL DR	58-02-501-015	Final	04/13/2023	04/13/2023	Approved
8391 MILLER RD	58-02-504-010	Final	04/13/2023	04/13/2023	Approved
7197 RUSSELL DR	58-36-676-086	Masonry	04/13/2023	04/13/2023	Approved
4275 ALEX MARIN DR	58-36-676-097	Rough-Basement	04/13/2023	04/13/2023	Approved
5203 OAKVIEW DR	58-02-501-107	Follow Up	04/13/2023	04/13/2023	Violation(s)
5404 DON SHENK DR	58-03-579-003	Initial	04/13/2023	04/14/2023	Violation(s)
9293 CEDAR CREEK CT	58-03-627-014	Follow Up	04/13/2023	04/13/2023	Locked Out
6165 MILLER RD	58-31-527-009	Initial	04/13/2023	04/17/2023	Violation(s)
4534 RAUBINGER RD	58-01-501-014	Status	04/17/2023	04/17/2023	No Change

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5023 WINSTON DR	58-02-501-081	Final	04/18/2023	04/18/2023	Approved
8041 MAPLE ST	58-02-530-012	Initial	04/18/2023	04/18/2023	Locked Out
7024 PARK RIDGE PKWY	58-36-527-009	Status	04/20/2023		
5052 MORRISH RD	58-02-529-011	Status	04/20/2023	04/20/2023	Partially Comple
4165 MORRISH RD	58-36-751-001	Status	04/20/2023	04/20/2023	No Change
8103 MILLER RD	58-02-528-002	Ordinance	04/20/2023		
7036 YARMY DR	58-36-526-050	Final	04/20/2023		
6144 MILLER RD	58-31-526-006	Final	04/20/2023	04/20/2023	Approved
9079 CHESTERFIELD DR	58-03-527-003	Initial	04/20/2023	04/24/2023	Complied
9293 CEDAR CREEK CT	58-03-627-014	Reinspection	04/20/2023	04/24/2023	Complied
7550 MILLER RD	58-36-552-010	Site	04/24/2023	04/24/2023	Partially Approv
5203 OAKVIEW DR	58-02-501-107	Follow Up	04/24/2023	04/24/2023	Complied
5327 DURWOOD DR	58-03-533-177	Final	04/24/2023	04/24/2023	Approved
5019 BRADY ST	58-02-527-014	Final	04/24/2023	04/24/2023	Approved
7070 MILLER RD	58-36-677-002	Rough	04/26/2023	04/26/2023	Locked Out
8197 MILLER RD	58-02-526-027	Final	04/26/2023	04/26/2023	Approved
7070 MILLER RD	58-36-677-002	Underground	04/27/2023	04/27/2023	Approved
7084 MILLER RD	58-36-576-012	Final	04/27/2023		
7070 MILLER RD	58-36-677-002	Rough	04/27/2023	04/27/2023	Approved
7070 MILLER RD	58-36-677-002	Rough	04/27/2023	04/27/2023	Partially Approv
4246 ALEX MARIN DR	58-36-676-092	Underground & Rou	04/27/2023	04/27/2023	Approved
7070 MILLER RD	58-36-677-002	Underground	04/27/2023	04/27/2023	Approved
5141 DAVAL DR	58-02-501-007	Initial	04/27/2023	04/28/2023	Violation(s)
5410 DON SHENK DR	58-03-579-002	Follow Up	04/27/2023	04/28/2023	Complied
6061 MILLER RD	58-31-200-011	Initial	04/27/2023	04/28/2023	Locked Out
6071 MILLER RD	58-31-527-001	Initial	04/27/2023	04/28/2023	Violation(s)

Inspections: 62

Population: All Records

Inspection.DateTimeScheduled Between 4/1/2023 12:00:00 AM AND 4/30/2023 11:59:59 PM

Enforcements By Category

05/01/23

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E23-043	7479 MILLER RD	Violation	04/06/23	
E23-044	7493 MILLER RD	Inspection Pending	04/06/23	
E23-047	8103 MILLER RD	Inspection Pending	04/19/23	
			Total Entries: 3	

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E23-041	7025 MILLER RD	Violation	04/03/23	
E23-042	6280 MILLER RD	Violation	04/03/23	
E23-045	5472 MILLER RD	Violation	04/12/23	
			Total Entries: 3	

SP NON-COMPLIANCE

Enforcement Number	Address	Status	Filed	Closed
E23-048	4301 ELMS RD	Inspection Pending	04/20/23	
E23-049	4315 ELMS RD	Inspection Pending	04/20/23	
			Total Entries: 2	

Total Records: 8

Population: All Records

Enforcement.DateFiled Between 4/1/2023 12:00:00 AM AND 4/30/2023 11:59:59 PM

Certificates With Inspections

05/01/2023

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR230018	5404 DON SHENK DR	02/06/2023	02/06/2023	04/06/2023	04/14/2023	04/06/2025	Suspended
Initial	JKEY	Corey Jarbeau	Completed	Violation(s)			
CR230025	5141 DAVAL DR	04/19/2023	04/19/2023	04/19/2023	04/28/2023	04/19/2025	Suspended
Initial	JKEY	Corey Jarbeau	Completed	Violation(s)			
CR230026	9043 LUEA LN	04/24/2023	04/24/2023	04/24/2023		04/24/2025	Suspended
Initial	KBROWN	Corey Jarbeau	Scheduled				

Population: All Records

Record Count: 3

Certificate.DateIssued Between 4/1/2023 12:00:00 AM
AND 4/30/2023 11:59:59 PM



May 1, 2023

City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

LICENSE AGREEMENT – MI00000052637GEN

Attached is an updated License covering your use of Consumers Energy property in Flint Township, Genesee County.

Please review and if you find this License satisfactory, sign and return via this DocuSign program within 15 days of the date of this correspondence. A fully executed copy will be returned to you for your records. This license will not be considered active without signatures on behalf of Consumers Energy.

If you have any questions, please don't hesitate to contact us toll-free at 1.866.679.4054 or by email at landcontracts@cmsenergy.com.

Land Management
Corporate Real Estate
Consumers Energy



MI0000052637GEN-E

LICENSE AGREEMENT

THIS AGREEMENT is made as of this 28th day of April, 2023, by and between CONSUMERS ENERGY COMPANY, a Michigan corporation, One Energy Plaza, Jackson, Michigan 49201, "Consumers", and City of Swartz Creek, 8083 Civic Dr. Swartz Creek, MI 48473, a Michigan municipal corporation, "**Licensee**".

In consideration of Licensee's promises contained in this Agreement, Consumers grants to Licensee, on the terms and conditions set forth below, a license in a 25-foot-wide strip of land ("the licensed premises") **across Consumers' land in the** Township of Flint, Genesee County, Michigan described in Exhibit A attached hereto, for the sole purpose of constructing, operating, and maintaining a public trail 10 feet in width to convey trail users across **Consumers' land, of which the licensed** premises are a part, either on foot or by means of non-motorized bicycles. The location of the licensed premises will be defined during the design plan approval process specified in paragraph 6 below.

[Office use only: BP1000024188 CA300017595251 IVD 04/28]

Licensee promises to comply with the following terms and conditions:

1. Licensee shall pay Consumers the sum of \$210.00 per year, payable annually.
2. Licensee shall construct, improve, and maintain the trail solely at Licensee's expense, and Consumers shall not be required to incur any cost or expense whatsoever as a result of the construction, operation, and maintenance of the trail. Licensee shall reimburse Consumers in the amount of any increase in real or personal property taxes or assessments resulting from the trail improvements Licensee places on the licensed premises pursuant to this License, payable 30 days after Licensee receives an invoice from Consumers for any such increase. Licensee shall reimburse Consumers for other costs it is required to incur (e.g., to comply with governmental regulation) as a **result of Licensee's use of** the licensed premises. Licensee shall not permit any construction lien to attach to the licensed premises by reason of any improvements made or work performed at the licensed premises.
3. Consumers shall at all times while this Agreement is in effect have the right to use the licensed premises for any purpose regardless of whether the use interferes **with Licensee's use under** this Agreement. Such use may include, without limitation, construction, operation, inspection, maintenance, modification, relocation, and removal of electric and gas utility facilities on, over, under, and across the licensed premises or the adjoining land, the removal, trimming, and controlling in any manner, including by chemical spraying, of any or all trees, brush, and other vegetation now or hereafter growing on the licensed premises or the adjoining land. Consumers shall have the right to grant to third parties the right to construct, operate, and maintain utility facilities and other structures on, over, under, and across the licensed premises or the adjoining land. Consumers shall have no obligation to refrain from using, or to modify the manner of its use of, the licensed premises or the adjoining land, whether or not such use interferes with, detracts from, or is otherwise inconsistent with **Licensee's use of the licensed premises pursuant to** this Agreement. Consumers shall have the right of access to the licensed premises at any time, and Licensee shall construct and locate any and all fences and barricades Consumers permits on the licensed premises so as not to interfere with Consumers' use of the licensed premises or the adjoining land. In using the licensed premises or the adjoining land, Consumers shall not be responsible to Licensee for any damage to **Licensee's improvements on the licensed premises resulting from Consumers' use of the licensed premises or the adjoining land.** Consumers may require Licensee to temporarily close the trail for such periods as Consumers deems necessary or desirable in connection with its use of the licensed premises or the adjoining land. If requested by Consumers, Licensee shall post public notices of such closing and shall place postings and

barricades at designated places along the trail, and Licensee shall be responsible to take appropriate action to enforce the closing, including action to remove trespassers.

4. Consumers shall have the right at any time and for any reason it deems appropriate, in its sole discretion, **to require Licensee, at Licensee's expense, to temporarily** or permanently relocate the trail, or portions thereof, or other permitted improvements. Relocation may include temporary or permanent removal of portions of the trail from the licensed premises. Licensee agrees to fully cooperate with such requirement and to use its best efforts to complete such relocation by the date Consumers specifies, which shall be not less than 90 days from the date Consumers notifies Licensee to relocate. Licensee agrees that if Licensee fails to complete the required relocation by the specified date, Consumers shall have the right to make such relocation, to close the trail, or to take other action it deems necessary to facilitate its use of the licensed premises or the adjoining land, in which event Licensee shall be responsible to reimburse Consumers for the costs and expenses (including attorney fees) it incurs in making such relocation, closing the trail, or taking such other action. Notwithstanding the foregoing, Licensee may seek to avoid a relocation specified by Consumers by offering to pay Consumers for the additional costs and expenses Consumers would incur if Licensee did not make the relocation, which offer Consumers may accept or reject in its sole discretion.

5. Licensee shall post signs provided by Consumers in such places on the licensed premises as specified by Consumers identifying the licensed premises as being owned and/or provided for use by Consumers.

6. Licensee shall not commence any work on the licensed premises until Consumers has approved Licensee's final design plan for the trail. At least 45 days prior to the date Licensee desires to commence work on the licensed premises, Licensee shall submit the final design plan for the trail to Land Management, Consumers Energy Company, Real Estate Department, One Energy Plaza, Jackson, MI 49201. The trail plan shall show the location of the **trail across Consumers' land, the location of** existing utility facilities (including guy wires), and any other improvements Licensee desires to locate on the licensed **premises. Approval of the design plan shall be within Consumers' sole discretion**, and Consumers may withhold approval of such plan for any reason. If Consumers determines, in its sole **discretion, that Licensee's proposed design plan would make it necessary** or desirable for existing or future utility facilities on the licensed premises or the adjoining land to be modified, Consumers will advise Licensee of such determination, in which event Licensee shall have the option to either revise the proposed design plan or to pay Consumers in advance for the cost of the modification. Any such modification shall be done at times to least inconvenience Consumers. If Consumers approves Licensee's **design plan, Licensee shall not alter the trail or improvements or otherwise** change its use of the licensed premises from the approved plan without **Consumers' prior** written approval.

7. Licensee shall not locate the edge of the trail within 10 feet of any tower leg or pole.

8. Licensee shall not place any trees, shrubs, or other landscaping, or any buildings, benches, viewing platforms, signs, or other structures **on the licensed premises without Consumers' prior written consent, the granting or withholding of which shall be within Consumers' sole discretion.**

9. Licensee shall take all measures that Consumers, in its opinion, deems necessary to restrict use of the trail to non-motorized bicycles and pedestrian foot traffic.

10. Licensee shall erect fencing or other suitable barriers and signs reasonably specified by Consumers to prevent trail users from having access to existing or future utility facilities on the licensed premises or the adjoining land.

11. Licensee shall not cut, trim, or remove any trees or shrubs from the licensed premises

without Consumers' prior written consent, the granting or withholding of which shall be within Consumers' sole discretion.

12. Licensee shall be responsible to replace any ornamental trees that are damaged during Licensee's activities on the licensed premises.

13. Licensee shall not store any materials on, over, or under the licensed premises without Consumers' prior written consent, the granting or withholding of which shall be within Consumers' sole discretion.

14. Licensee's use of the licensed premises shall at no time create any condition on the licensed premises that would create a fire hazard or be considered a nuisance.

15. Prior to commencing any excavation or digging on the Premises, even for installation of signposts or fence posts, Licensee shall contact the Utility Communications System (Miss Dig), phone number (800) 482-7171, prior to performing any excavation in accordance with Michigan Compiled Law 460.701 et seq., as amended by Public Act 174 of 2013 and any future amendments.

16. Licensee's use of the licensed premises shall not in any way affect or interrupt the continuity of service as now or hereafter provided by the utility facilities on the licensed premises or the adjoining land.

17. Licensee shall protect all utility facilities as now or hereafter located on the licensed premises or on the adjoining land by erecting and maintaining barricades or other suitable means of protection as Consumers, in its sole discretion, deems to be required.

18. Licensee shall not operate any equipment in connection with construction or maintenance of the trail within 15 feet of any overhead electric lines (measured vertically from the highest point of the equipment to the nearest energized conductor). MIOSHA standards shall be observed, if more stringent. At least 15 feet of clearance shall be maintained at all times. Cranes or shovels used in digging shall at no time swing toward any tower, pole, or line. No cranes or any other equipment having the height potential of contacting any electric line shall operate between the lines. Dump trucks shall not lift their beds under any electric line.

19. Licensee shall not perform any digging or grading within 15 feet of any tower leg or within 10 feet of any pole and pipeline without Consumers' prior consent, the granting or withholding of which shall be within Consumers' sole discretion. Licensee shall obtain Consumers' permission to excavate within 15 feet of any tower leg or a point where a guy enters the ground or within 10 feet of any wood or steel pole structure. Consumers may condition such permission on use of a trench box or sheeting to prevent disturbance of soil.

20. All excavations Licensee makes on the licensed premises shall be properly protected and filled and all backfill shall be firmly compacted. No fill shall be placed permanently under any electric line without Consumers' consent, the granting or withholding of which shall be within Consumers' sole discretion. No fill shall be placed within 20 feet of any tower or pole. All fill shall be compacted sufficiently to permit maintenance vehicles access to all towers and poles. No pocket shall be created around any utility facilities where water could collect. Licensee shall take erosion prevention measures during construction and shall reseed all disturbs areas following construction activities in accordance with Consumers' specifications.

21. Licensee shall obtain all governmental approvals and permits that are required by law for its activities on the licensed premises and shall otherwise comply with all applicable laws, rules, and regulations.

22. Licensee shall clean up any debris resulting from construction and maintenance of the trail. Licensee shall at all times maintain the licensed premises in a proper, clean, and safe condition. Licensee shall be responsible to mow grass and remove weeds in accordance with applicable laws and regulations and to remove trash or debris deposited by trail users on the licensed premises or the adjoining land.

23. Licensee shall not dispose or suffer **to be disposed of any waste material on Consumers' land** and shall not use, store, or maintain, **or suffer to be used, stored, or maintained, on Consumers' land** any material that is or may be or become hazardous to human health or the environment or the storage, treatment, or disposal of which is regulated by any governmental authority without **Consumers' prior written consent, the granting or withholding of which shall be within Consumers' sole discretion. If use of Consumers' land as permitted in this Agreement** results in the presence on or **under Consumers' land (which includes but is not limited to the underlying groundwater)** of contaminants, hazardous waste, hazardous substances or constituents, or toxic substances, as currently or hereafter defined in the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), 42 USCA 9601 et seq; the Resource Conservation and Recovery Act (RCRA), 42 USCA 6901 et seq; the Toxic Substances Control Act (TSCA), 15 USCA 2601 et seq; the Michigan Natural Resources and Environmental Protection Act, MCL 324.101 et seq; or any other similar existing or future statutes, Licensee shall, at no cost to Consumers, promptly take: 1) all actions required by any federal, state, or local governmental agency or **political subdivision, and 2) all actions required to restore Consumers' land** to the condition existing prior to the introduction of such contaminants, hazardous waste, hazardous substances or constituents, or toxic substances, notwithstanding any lesser standard of remediation allowable under applicable law or governmental policies. The actions required by Licensee pursuant to this paragraph include, but are not be limited to: a) the investigation of the **environmental condition of Consumers' land; b) the preparation** of any feasibility studies, reports, or remedial plans required by law or governmental policy, and c) the performance of cleanup, remediation, containment, operation, maintenance, **monitoring, or restoration work, whether on or off Consumers' land.** Licensee shall proceed continuously and diligently with such investigatory and remedial actions. Licensee shall promptly provide to Consumers, free of charge, copies of all test results and reports generated in connection with the above activities and copies of all reports submitted to any governmental entity. No cleanup, remediation, restoration, or other work required to be performed pursuant to this paragraph shall require or result in the imposition of any limitation or restriction on the use of **Consumers' land without Consumers' prior written consent, the granting or withholding of which shall be within Consumers' sole discretion. Additionally, Licensee shall indemnify, defend, and hold Consumers, its officers, employees, agents, affiliates, and parent corporation, harmless from and against any and all losses, liabilities, claims, damages, payments, actions, recoveries, settlements, judgments, orders, costs, expenses, attorney fees, penalties, fines, encumbrances, and liens arising out of: A) the presence on or beneath Consumers' land and the underlying groundwater, of contaminants, hazardous waste, hazardous substances or constituents, or toxic substances, as currently or hereafter defined in CERCLA, RCRA, TSCA, NREPA, or any other similar existing or future statutes, as a result of use of the licensed premises pursuant to this Agreement; B) Licensee's violation or alleged violation of any federal, state, or local law related directly or indirectly to the use of Consumers' land pursuant to this Agreement; or 3) Licensee's failure to comply with the terms and conditions of this Agreement; provided, that Licensee's indemnification obligation shall not extend beyond the limitations** placed on a governmental body or employee to indemnify another pursuant to law, and such obligation shall not **abrogate or diminish Licensee's defense** of governmental or sovereign immunity against any party, including Consumers. The provisions of this paragraph shall survive the termination of this Agreement.

24. In the event that Licensee at any time discovers or otherwise learns of the existence on **Consumers' land** of any contaminant, hazardous substance, hazardous waste, or hazardous constituent or any object that is likely to contain a contaminant or hazardous substance, waste, or constituent (such as vehicle tires, junk vehicles, storage tanks, barrels, cans, and similar containers), Licensee shall

promptly notify Consumers thereof. Licensee shall also promptly notify Consumers of the occurrence of a spill or other release **of a contaminant or hazardous substance, waste, or constituent on Consumers' land.** For purposes of this notice requirement, a hazardous substance includes (but is not limited to) any substance the storage, treatment, or disposal of which is regulated by a governmental authority. Examples of contaminants or hazardous substances, waste, or constituents are oil, gasoline, chlorinated solvents, vehicle tires, paint, and sandblasting material. This notice requirement applies regardless of who caused the **spill or release.** **Licensee shall send such information to Consumers' Environmental Department, 1945 West Parnall Road, Jackson, Michigan 49201, 517-788-2986.**

25. Licensee accepts the licensed premises in their present condition and acknowledges that Consumers has made no representations as to the condition thereof. Consumers shall not be liable for any damages arising from the acts or omissions of Licensee or its invitees or users of the licensed premises. Licensee shall be solely responsible to arrange for the provision of police protection as may be required to maintain law and order on the licensed premises and to comply with the provisions of this Agreement. Licensee agrees to indemnify and hold Consumers, and its successors and assigns, harmless from and against all actions, claims, liability, losses, expenses, and attorney fees for injury to or death of any person or persons and loss or damage to the property of any person or persons whomsoever, including the parties hereto and their agents, contractors, subcontractors, employees, and invitees, arising in connection with or as a direct or **indirect result of Licensee's use of the licensed premises pursuant to this Agreement, whether due or claimed to be due to Licensee's negligence, Consumers' negligence, the negligence of both Consumers and Licensee, the negligence of any other person, or otherwise, except for Consumers' sole negligence; provided that the City's indemnification obligation pursuant to this paragraph shall not extend beyond the limitations placed on a governmental body or employee to indemnify another pursuant to law and shall not abrogate or diminish the City's defense of governmental or sovereign immunity against any party, including Consumers.** The provisions of this paragraph shall survive the termination of this Agreement.

26. Licensee shall maintain in force at all times while this License is in effect a policy of Commercial General Liability Insurance with a minimum limit of \$1 million each occurrence. Said policy shall: (a) be **written on an "occurrence"** form basis; (b) include Consumers Energy Company, its directors, officers and employees as an additional insured; (c) include contractual liability; and (d) be primary and noncontributory to any insurance or self-insurance maintained by the additional insureds. Prior to use of the Premises and on or before each insurance policy renewal date Licensee shall submit a Certificate of Liability insurance to Consumers Energy Company, Corporate Insurance Department via InsuranceCertificates@cmsenergy.com. The Certificate of Liability Insurance must designate that the policy includes the required additional insureds. Licensee shall provide immediate notice to Consumers if it receives any notice of cancellation or nonrenewal from its insurer.

27. Licensee shall insert in all contracts, and require to be inserted in all subcontracts, at any time let in connection with work to be performed on the licensed premises, the requirement that the contractor or subcontractor assume all liability for and protect, indemnify, and save Consumers harmless from and against all actions, claims, liability, losses, expenses, and attorney fees for injury to or death of any person or persons and loss or damage to the property of any person or persons whomsoever, including the parties hereto and their agents, contractors, subcontractors, employees, and invitees, arising in connection with or as a direct or indirect result of **Licensee's use** of the licensed premises. The provisions of this paragraph shall apply to each and every such injury, death, loss, and damage, however caused, whether due, or **claimed to be due, to Licensee's negligence, Consumers' negligence, the negligence of any such contractor or subcontractor, the combined negligence of either or both of the parties hereto and any one or more of said contractors or subcontractors, the negligence of any other person, or otherwise.** Further, Licensee shall require all contractors and subcontractors at any time employed in connection with any work to be done on the trail to maintain in full force and effect a policy of Comprehensive General Liability Insurance with a minimum combined bodily injury and property damage single limit of \$1,000,000 per occurrence, written so as to provide coverage for

collapse, explosion, and underground hazards, which insurance shall either include a Cross Liability Endorsement or shall not preclude recovery by a named insured as a result of the negligence of any other named insured under said policy. Said policy of insurance shall be written by an insurance company authorized to do business in the State of Michigan and shall name Consumers Energy Company as an additional insured.

28. The license hereby granted to Licensee is personal to Licensee. Licensee may not assign or otherwise transfer its interest in this Agreement to any third party; nor will its interest under this **Agreement inure to Licensee's successors or assigns.**

29. This Agreement is granted subject to any lease, license, easement or other interest in land heretofore granted by Consumers or its predecessors in title in the licensed premises and to any such interest reserved to other parties in instruments granted to Consumers or its predecessors in title. Without limiting the foregoing, this license is subject to the rights and interests of Michigan Electric Transmission Company pursuant to an Amended and Restated Easement Agreement dated April 29, 2002. Licensee is responsible to give required notices, to secure necessary consents and permits from existing lessees, licensees, easement owners, and owners of other interests, and to comply with other requirements of such existing leases, licenses, easements, and other instruments.

30. Notwithstanding any contrary provision in this License, either party may at any time and for any reason terminate this Agreement by giving the other 30 days written notice of termination; provided, however, that Consumers agrees not to terminate this Agreement for a period of 3 years following the commencement of this License, other **than for Licensee's failure to comply with the terms** of this Agreement within 30 days after written notice from Consumers of such failure or if termination is required by any applicable law, rule, or regulation **or other circumstances beyond Consumers'** reasonable control. Notice of termination to Consumers shall be given to: Robert Bourgeois, Consumers Energy Company, Real Estate Department, One Energy Plaza, Jackson, MI 49201. Notice of termination to Licensee shall be given to **City of Swartz Creek c/o Adam Zettel, 8083 Civic Dr., Swartz Creek, MI 48473.** Either Consumers or Licensee may change the designated address or addressee for such notice by notifying the other of such change.

31. Upon termination of this Agreement, Licensee shall take all actions necessary to immediately terminate public use of the licensed premises. If Licensee fails to do so, Consumers shall have the right to take whatever actions it deems necessary to terminate public use. Upon termination of this Agreement, Licensee may remove any and all improvements erected by Licensee on the licensed premises, and shall remove such improvements if so requested by Consumers. If Consumers requests removal of such improvements, Licensee shall remove such improvements within such period of time as the parties agree to but no event more than 6 months following such request. If Licensee fails to do so, Licensee shall reimburse Consumers for the cost of such removal, on demand from Consumers.

32. Unless stated otherwise, all requirements for notice contained in this Agreement shall be deemed to require notice in writing and service by: a) personal service, with service being effective upon delivery; b) United States certified mail, return receipt requested, with service being effective on the date of receipt; c) telecopy, facsimile, or other form of telecommunication, with service being effective on receipt; or d) recognized overnight courier service, with service being effective on delivery.

33. This License may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this License, including this License, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

IN WITNESS WHEREOF, Consumers and Licensee have caused this instrument to be executed by their duly authorized representatives on the dates indicated below.

CONSUMERS ENERGY COMPANY

Swartz Creek

By: _____

By: _____

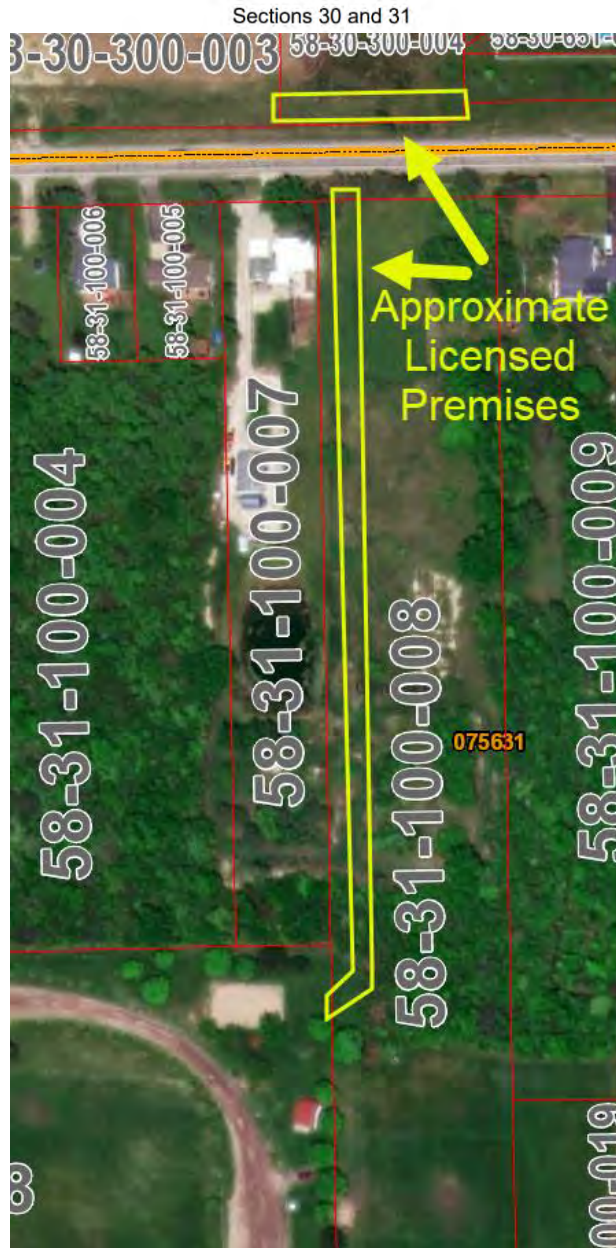
Dated: _____

Dated: _____

Exhibit A

GENESEE CO. T.7N. R.6E.

FLINT TWP. Map No. 8

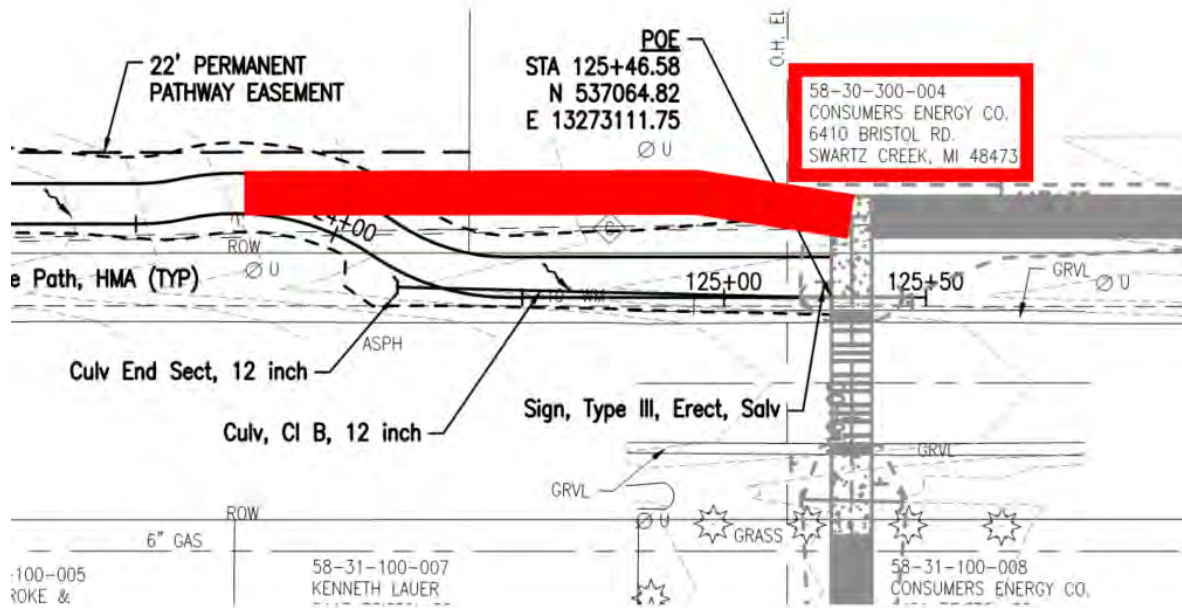


A strip of land owned by consumers Energy, located in Flint Township, Genesee County, Michigan, T7N, R6E, in the NW ¼ of Section 31, and the SW ¼ of Section 30, being 25 feet wide, as shown above.

Master Tract ID: 075630002
Master Tract ID: 075631017
Master Tract ID: 075631018

Legacy Tract ID: 245-D105-2
Legacy Tract ID: 246-D105-17
Legacy Tract ID: 247-D105-18

Consumers Site License Agreement – Trail Alignment Change





GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

- DIVISION OF -

WATER & WASTE SERVICES

G-4610 BEECHER ROAD - FLINT, MICHIGAN 48532-2617

PHONE (810) 732-7870 - FAX (810) 732-9773

JEFFREY WRIGHT
COMMISSIONER

March 7, 2023

Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, Michigan 48473

Re: Water Contract

Dear Mr. Zettel:

Find enclosed the First Amendment to Water Supply Contract. We have made the corrections as requested by the USDA. Please sign both copies and return one for our records.

Should you have any questions or comment, do not hesitate to contact this office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John F. O'Brien'.

John F. O'Brien, PE, BCEE, Director
Division of Water & Waste Services

JFO/RJD

Enclosures

cc: Jeff Wright, Drain Commissioner
Dan Potter, Chief Deputy Drain Commissioner

FIRST AMENDMENT TO WATER SUPPLY CONTRACT

FIRST AMENDMENT TO WATER SUPPLY CONTRACT BETWEEN THE COUNTY OF GENESEE, A MICHIGAN COUNTY CORPORATION, BY AND THROUGH ITS DRAIN COMMISSIONER, COUNTY AGENCY AND THE CITY OF SWARTZ CREEK, MICHIGAN, A MICHIGAN HOME RULE CITY

This **FIRST AMENDMENT TO WATER SUPPLY CONTRACT** (the “Amendment”) made and entered into as of this ___ day of _____, 2023, (the “Contract Date”), by and between the **COUNTY OF GENESEE BY AND THROUGH ITS DRAIN COMMISSIONER, COUNTY AGENCY**, (hereinafter the “Agency”), located in Genesee County, Michigan and the **CITY OF SWARTZ CREEK, MICHIGAN, A MICHIGAN HOME RULE CITY** (hereinafter the “Swartz Creek”), located in Genesee County, Michigan.

RECITALS

WHEREAS, the parties executed a Water Supply Contract dated September 4, 2019 (the “Contract”);

WHEREAS, the parties desire to modify ARTICLE IV, Section 4.02 (Term of Contract) of the Contract;

NOW THEREFORE, it is hereby agreed by the parties as follows:

1. **Amendment of Article IV, Section 4.02 of the Contract.** Article IV, Section 4.02 of the Agreement is hereby deleted in its entirety and replaced with the following:

Section 4.02. Term of Contract. This Contract shall remain in effect for a period of 40 years from the date of this Amendment, unless Swartz Creek applies for and receives a loan from any local, state, or federal agency for upgrades or improvements to Swartz Creek’s water infrastructure, in which case this Contract shall automatically be extended until such loan is paid in full and no longer an obligation of Swartz Creek. This Contract may be terminated by Swartz Creek upon one (1) year written notice of intent to terminate is served by Swartz Creek on the Agency. However, in no case shall Swartz Creek be allowed to terminate this Contract until Swartz Creek has satisfied in full and to the satisfaction of the Agency any and all outstanding bonds, debt, or other liability owed to the Agency by Swartz Creek. As long as this Contract is in effect, it shall inure to the benefit of and be binding upon, the parties hereto, their successors and assigns and be subject to all present and future USDA-Rural Development regulations while there is an outstanding USDA-Rural Development Loan balance.

Additionally, notwithstanding the foregoing, in no event shall this Contract expire any earlier than the repayment period of any USDA-Rural Development Loan still outstanding between Swartz Creek and the USDA.

2. **Notices.** Any notice, demand, or communication required, permitted or desired to be given under this Addendum shall be deemed effectively given pursuant to Section 21 the Agreement.

3. **Headings.** The headings of the sections set forth in this Addendum are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Addendum.

4. **Complete Agreement.** This Addendum, the Agreement and any additional or supplementary documents incorporated by specific reference contain all of the terms and conditions agreed upon by the Parties and no other agreements, oral or otherwise, regarding the subject matter of this Addendum or any part thereof shall have any validity or bind either of the Parties.

5. **Severability.** If any provision of this Addendum is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of this Addendum which shall remain in full force and effect and enforceable in accordance with its terms.

6. **Waiver.** No waiver of any of the obligations contained herein shall be effective for any purpose unless the same is in writing and signed by the Parties hereto.

7. **Construction.** This Addendum has been prepared and negotiations have occurred in connection with said preparation pursuant to the joint efforts of the Parties. This Addendum therefore shall not be construed against either Party.

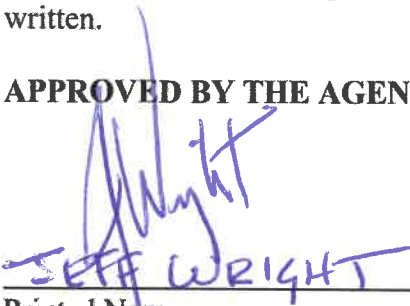
8. **Amendment.** This Addendum may not be amended or modified except for by written agreement signed by both Parties.

9. **Remainder of Agreement.** Except as modified by this Addendum, the terms of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed and delivered by their respective duly authorized representatives as of the day and year first above written.

APPROVED BY THE AGENCY

APPROVED BY SWARTZ CREEK



Printed Name:

Printed Name:

Its: DRAIN COMMISSIONER

Its:

S:\Shared With Me\Troy\Data\GCDC\2155-1000 (General)\Contracts and Agreements\Swartz Creek USDA\FIRST AMENDMENT TO WATER SUPPLY CONTRACT (Execution Copy).docx



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

April 18, 2023

Mr. Robert Bincsik
Director of Public and Community Services
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Re: Proposal for the City of Swartz Creek 2023-2024 MS4 Program Services

Dear Mr. Bincsik:

DLZ Michigan, Inc. (DLZ) is pleased to submit this proposal to the City of Swartz Creek (CITY) for professional Municipal Separate Storm Sewer System (MS4) program compliance services, estimated staff hours and estimated budgets for the 2023-2024 fiscal year (July 1, 2023 through June 30, 2024).

SCOPE OF SERVICES

Task 1 – Public Education Initiatives

DLZ proposes to assist the CITY with informing residents and the general public on various stormwater related topics through the CITY website, quarterly newsletters, and social media. DLZ will provide content to add to the existing website, as well as seasonal information for the newsletters and Facebook. Approximately twenty (20) staff hours are estimated to complete this task. 2780

Task 2 – Biannual Facility Inspections & Reporting

DLZ proposes to conduct biannual (Spring and Fall) facility inspections by one of our Certified Industrial Storm Water Operators at the DPW yard, fire station, and vegetated swale at Elms Park. DLZ will document what chemicals and materials are stored at these facilities, make observations of the condition of each location, and will inspect parking lots, fueling station, and dumpsters at these facilities for potential spill hazards, repairs, and maintenance issues. Inspection reports will be developed and submitted to the CITY for each facility, with any as-needed recommendations.

DLZ will review the existing CITY's Storm Water Pollution Prevention Plan (SWPPP) and Pollution Incident Prevention Plan (PIPP) each Fall and update the document as necessary. Approximately twelve (12) staff hours will be needed to complete this task. 1668

Task 3 – MS4 Permit Re-Application

The City's MS4 permit application is set to expire October 2024 and the application is due April 1, 2024 via the MiEnviro portal. DLZ proposes to develop the necessary documents and submit the draft to the City for review prior to submittal to EGLE. Approximately twenty-five (25) hours are anticipated for this task. 3475

Task 4 – FOG Program Administration

DLZ proposes to update the Survey 123 software program as necessary and provide assistance with program administration and enforcement as needed. Approximately ten (10) staff hours are estimated to complete this task. 1390

Task 5 – Miscellaneous Services

Throughout the year, additional stormwater services may be needed, at the request of the CITY. Approximately fifteen (15) staff hours are estimated to complete this task. 2085



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

City of Swartz Creek
MS4 Program Services
April 18, 2023
Page 2 of 2

RESPONSIBILITIES OF THE CITY

- The CITY will assign a primary contact for the duration of the project.
- The CITY will review all draft documents provided by DLZ in a timely manner.

TERMS AND CONDITIONS

The Standard Terms and Conditions, as set forth as attached Exhibit A, are incorporated here into and made a part of this Proposal. The Client referred to in the Standard Terms and Conditions means the City of Swartz Creek.

SERVICES FEE

For services described in the **SCOPE OF SERVICES**, DLZ proposes to charge, and the CITY agrees to pay a Lump Sum fee of **\$11,400.00**. Invoices will be rendered monthly.

If you approve and accept this Proposal, please sign, date, and return one copy of this Proposal for our records. Should you prefer to issue a Purchase Order as your official acceptance, we request that you reference this Proposal in your paperwork.

DLZ appreciates the opportunity to submit this Proposal for professional services. This offer will remain open for acceptance for 60 days. If for any reason you should have questions, please do not hesitate to call Laura Gruzowski at (248) 836-4053.

Respectively,
DLZ MICHIGAN, INC.

Manoj Sethi, P.E.
President

Attachment:
Exhibit A: Standard Terms and Conditions

Approved and Accepted	
Signature	_____
Printed Name	_____
Title	_____
Date	_____

DLZ'S STANDARD TERMS AND CONDITIONS

- 1. INVOICES AND PAYMENT:** Unless the parties have agreed otherwise, DLZ will submit monthly invoices to CLIENT for services performed in the prior month. Except to the extent CLIENT disputes in good faith all or a portion of a DLZ invoice, CLIENT will pay DLZ the invoiced amount within thirty (30) days from the date of the invoice; and, in default of such payment, agrees to pay all cost of collection, including reasonable attorney's fees, regardless of whether legal action is initiated. Invoiced amounts not in dispute will accrue interest at eight percent (8%) per annum after they have been outstanding for over thirty (30) days. If an invoiced amount not in dispute remains unpaid sixty (60) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, suspend all project services until all unpaid invoiced amounts not in dispute are paid in full. If an invoice remains unpaid ninety (90) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, declare CLIENT to be in breach of this agreement.
- 2. CONSTRUCTION SERVICES:** If DLZ's scope of services includes providing professional services during the project's construction phase, DLZ will not have control over or be responsible for contractor means, methods, techniques, sequences, procedures, or schedule, or the contractor's failure to comply with the construction contract documents or applicable laws, ordinances, rules or regulations. If DLZ provides construction inspection or observation services, DLZ will report to CLIENT all contractor deviations from the construction contract documents that come to DLZ's attention. However, such services are solely intended to enable DLZ to maintain familiarity with, and keep CLIENT informed of, the general progress and quality of the contractor's work, and not to require DLZ to perform exhaustive inspections of contractor work for its compliance with the construction contract documents, which shall remain solely contractor's responsibility.
- 3. CHANGES IN REQUIREMENTS:** In the event additional services are required due to a change, after the date of this agreement, in CLIENT's requirements, or in the applicable law, standards, or governmental requirements or policies, DLZ will be entitled to additional compensation for such additional services.
- 4. SURVEY STAKING:** If DLZ's scope of services includes survey layout, DLZ will not be responsible for subsequent disturbances of its layout except to the extent caused by DLZ or persons for whom it is responsible.
- 5. MISCELLANEOUS EXPENSES:** Except to the extent otherwise provided in this agreement, CLIENT is responsible for all third-party fees and charges including, without limitation, fees and charges for inspections, zoning or annexation applications, assessments, soils engineering, soils testing, aerial topography, permits, rights-of-entry, bond premiums, title company charges, blueprint and reproduction costs, and all other third-party fees and charges.
- 6. CHANGE OF SCOPE:** DLZ's scope of services in this agreement is based on facts known at the time of execution of this agreement, including, if applicable, information supplied by CLIENT. DLZ will promptly notify CLIENT in writing of any perceived changes to its scope of services required by new information or by persons or circumstances beyond DLZ's control, and the parties shall negotiate modifications to this agreement before DLZ begins performance of the revised scope.
- 7. SAFETY:** DLZ will take reasonable steps to protect the safety of its employees, and to perform its services in a safe manner. DLZ is not responsible for project safety other than with regard to its own services.
- 8. REUSE OF PROJECT DELIVERABLES:** CLIENT's use of any project documents or DLZ deliverables, including electronic media, for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaption by DLZ for the specific purpose intended, will be at CLIENT's sole risk.
- 9. OPINIONS OF CONSTRUCTION COST:** Any opinion of construction costs prepared by DLZ is supplied for the general guidance of the CLIENT only. Since DLZ has no control over competitive bidding or market conditions, DLZ cannot guarantee the accuracy of such opinions as compared to contractor bids or actual cost to CLIENT.
- 10. INSURANCE:** During the performance of its services and for two years thereafter, DLZ will maintain the following minimum insurance coverage: General Liability- \$1,000,000 per occurrence, \$2,000,000 general aggregate, \$2,000,000 products/completed operations aggregate, \$1,000,000 personal/advertising injury aggregate; Automobile Liability- \$1,000,000 combined single limit; Workers Compensation and Employers Liability- in conformance with statutory requirements, and \$1,000,000 employers liability; and Professional Liability- \$2,000,000 per claim and in the aggregate. Certificates evidencing such coverage will be provided to CLIENT upon request. If DLZ is providing construction phase services, CLIENT agrees to require its contractor to include DLZ as an additional insured on the contractor's General Liability and Automobile Liability insurance policies, and DLZ's above-listed coverage will be excess over the contractor's coverage, which will be primary.
- 11. INDEMNITY:** To the fullest extent permitted by law, each of the parties agrees to indemnify and save harmless the other party from and against all liability, damages, and expenses, including reasonable attorney's fees, sustained by the other party by reason of injury or death to persons or damage to tangible property, to the proportionate extent caused by the negligent acts or omissions of the indemnifying party or its employees.
- 12. CONSEQUENTIAL DAMAGES:** Neither party will be liable to the other for consequential, special, incidental, indirect, liquidated, or punitive damages.
- 13. LIABILITY:** No employee of DLZ or of its parent, subsidiary, or affiliated companies will be personally liable to CLIENT. DLZ's total liability to CLIENT, and any coverage of CLIENT as an additional insured under any of DLZ's insurance policies, for injuries, claims, losses, expenses or damages arising out of DLZ's services or this agreement from any causes including, but not limited to, DLZ's negligence, error, omissions, strict liability, or breach of contract, will not exceed the total compensation received by DLZ under this agreement.
- 14. DISPUTES:** Any claim or controversy arising out of or relevant to this agreement, or the breach thereof, shall be settled by binding arbitration in the state in which the project is located, in accordance with the rules of the American Arbitration Association, and judgment upon any award rendered by the arbitrator(s) may be rendered in any court having jurisdiction thereof.
- 15. STATUTE OF LIMITATIONS:** The parties agree that the time period for bringing claims regarding DLZ's Service's under this agreement expires on the earlier of one year after completion of the project, or two years after completion of DLZ's project services.
- 16. DELAYS:** DLZ is not responsible for delays caused by persons or circumstances for which DLZ is not responsible.
- 17. SHOP DRAWINGS:** If DLZ's scope of services includes reviewing shop drawings, such reviews are solely with regard to their general conformance with the design concept, and not for the purpose of reviewing or approving their accuracy, completeness, dimensions, quantities, constructability, compatibility with other construction components, or compliance with the requirements of the construction contract documents, all of which remain the contractor's responsibility. DLZ is not responsible for reviewing or approving the contractor's safety precautions or construction means, methods, sequences or procedures.
- 18. ACCEPTANCE:** Both parties will consider DLZ's initiation of services prior to execution of this agreement in order to accommodate CLIENT, at CLIENT's request, as CLIENT's formal acceptance of all of the terms and conditions in this agreement.
- 19. STANDARD OF CARE:** DLZ will perform its services with the care and skill ordinarily exercised by members of its profession currently practicing under similar conditions in the same locale. DLZ does not make, and expressly disclaims, any other warranties, express or implied, relating to its services including, without limitation, warranties of merchantability and fitness for a particular purpose. DLZ shall be entitled to rely on all CLIENT-provided information except to the extent otherwise stated in the agreement.

Bids Opened by: Connie Ojger
 Time opened: 10:00 am
 Witnessed by: Cailee Christensen

Bid For: Elms Park Basketball Court Asphalt Paving

Bid Opening: 4/27/2023 @ 10:00 a.m.

Insurance

Name and Address	Email Address	Phone #	Want Packet	Date sent	Bid Total	Remarks
Delta Paving <u>4186 Holiday Drive Flint, Mi. 48507</u>	<u>deltapaving@comcast.net</u> Kelly Donahue	810.232.0220	Yes/emailed	4/11/2023	<u>\$54,600</u>	<u>No insurance included</u>
Yeager Asphalt	<u>george@veagerasphalt.com</u>		Yes/emailed	4/11/2023		
<u>Nova Technologies</u>	<u>sjenkins@nova technologiesgrp.com</u>	<u>315-813- 7887</u> Sandy Jenkins	<u>Yes emailed</u>	<u>4/17/23</u>		
<u>Chippewa Asphalt</u>	<u>angie@chippewa asphalt.com</u>	<u>Angie</u>	<u>Yes emailed</u>	<u>4/17/23</u>		

BID FORM
Repaving Elms Park Basketball Court
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

BID FORM
Repaving Elms Park Basketball Court
4125 Elms Rd.
SWARTZ CREEK, MICHIGAN 48473

To: The City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Repaving 123' x 200' 2" lift of 36A hot mix asphalt	\$
	\$
	\$
	\$
Project Total	\$ 54,600

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID FORM
Repaving Elms Park Basketball Court
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

The Bidder declares the following legal status: (Check One)

A Corporation organized and existing under the laws of the State of mich

A Partnership consisting of the following partners:

An individual doing business as:

BID FORM
Repaving Elms Park Basketball Court
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: Delta Paving Inc

By: Kelly Donahue Kelly Donahue

Title: GM

Business Address: 4186 Hilday DR Elm
(Street)
Flint MI 48507
(City, State, Zip Code)



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

April 28, 2023

Connie Olger, Clerk
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

SUBJECT: Genesee County Community Development Block Grant Program Cooperative Agreements for Fiscal Years (FY) 2024 – 2026

Dear Ms. Olger:

The Genesee County Metropolitan Planning Commission (GCMPC) is advising all communities, presently participating in the Genesee County Community Development Block Grant (CDBG) Program, of the need to extend your community's existing CDBG Cooperative Agreement with Genesee County or to opt out of the CDBG Program.

The Cooperative Agreement is a requirement of the U.S. Department of Housing and Urban Development (HUD), our sponsoring agency. The agreement acts as a mechanism that establishes requirements and general procedures that Genesee County and local units of government must adhere to in order to qualify for CDBG Entitlement status for the FYs 2024 through 2026. CDBG Entitlement status automatically includes participation in the Home Investment Partnerships Program (HOME).

Under the Continuation Clause in the original Agreement executed in 1994, a community has the right to retain Entitlement status under the Genesee County CDBG Program. A community must indicate once every three years whether they choose to continue to participate in the program. This indication must be provided in the form of a letter from the Clerk of each respective local unit of government.

Staff requests that you respond with a letter signed by the Clerk regarding the community's wish to remain in the Genesee County CDBG Program, or to opt out of the Program. This letter must be received no later than Friday, June 9, 2023.

Should you have any questions or concerns, please do not hesitate to contact Damon Fortney of my staff at (810) 257-3010 or DFortney@geneeecountymi.gov.

Sincerely,

Sheila Taylor, Division Manager
Genesee County Community Development Program

Derek Bradshaw, Director Christine Durgan, Assistant Director
COMMUNITY DEVELOPMENT PROGRAM

1101 Beach Street – Room 111, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpc.org

An Equal Opportunity Organization • Equal Housing Opportunity



Bids Opened by: Jody Key
 Time opened: 10:05
 Witnessed by: Kris Brown

Bid For: Abrams Park Tree Removal

Bid Opening: 5/4/23 @ 10:00 a.m.

Name and Address	Email Address	Phone #	Want Packet	Date sent	Bid Total	Remarks
Owen Tree Service	logand@owentree.com	810.724.6651	Yes	4/19/2023		
				emailed		
	Sent addendum #1 4/25/23					
J n J Yard & Tree Service	lisa-kirk@comcast.net		Yes	4/19/2023		
4038 Blackington Ave		4/25/23		emailed		
Flint, Mi. 48532						
	Sent addendum #1					
J+m Tree Service	Mike Spitzer	810.238.3231	Yes	4/19/2023	18,150	YES
4618 Milton Drive	forrest@jmtree			emailed		
Flint, mi. 48507	service85@comcastbiz.net			4/25/23		
Seasonal Property Maintenance	Trevor			4/25/23		
	seasonalpropertymaintenance		Yes	4/20/23		
	@gmail.com			emailed		
	Sent addendum #1					
Nova Technologies	sjenkins@nova		Yes	4/21/23		
	Technologiesgrp.com	315.813.7881		emailed		
	Sandy Jenkins					
	sent addendum #7 4/25/23					
Cutright Tree Service	cutrighttree.service89			5/12/23		
	@.gmail.com	810.962.482	Yes	emailed		
		Krystal				

Addendum included

BID FORM
 Tree removal Abrams Park
 LOCATED AT 8083
 SWARTZ CREEK, MICHIGAN

BID FORM
Tree Removal Abrams Park
5247-5403 Winshall Dr.
SWARTZ CREEK, MICHIGAN 48473

To: The City of Swartz Creek
 8083 Civic Drive
 Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Tree Removal Abrams Park Remove 11 trees	\$16,300 ⁰⁰
Remove 4 stumps. Can't remove others. *	\$ 1,850 ⁰⁰
Includes removing mulch from stumps to ground level. *	\$
Tree Removal Per tree - N/A	\$ *
Project Total	\$18,150⁰⁰ *

* See Attached Additional notes.

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID FORM
Tree removal Abrams Park
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

The Bidder declares the following legal status: (Check One)

A Corporation organized and existing under the laws of the State of _____

A Partnership consisting of the following partners:

An individual doing business as:

Jim Tree Service

BID FORM
Tree removal Abrams Park
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: J: M Tree Service

By: James M. Spitz

Title: Owner

Business Address: 4618 Milton Dr.

Flint, MI 48507
(City, State, Zip Code)

**REQUEST FOR BIDS
ABRAMS TREE REMOVAL
CITY OF SWARTZ CREEK
ADDENDUM #1**

INCLUDE IN THIS BID:

11 TREES REMOVED DEPENDING ON COST

GRIND ONLY 4 STUMPS (many of the trees are in close proximity to other trees and grinding will upset their root systems)

REMAINING STUMPS MUST BE FLUSH CUT TO GROUND

This Addendum shall be part of the bid document and must be signed and submitted with the bid.

Name (signed): Forrest M. Spitzer Date: 4/25/23

Name (printed): Forrest M. Spitzer, owner

Company: J.M. Tree Service

CONTRACTUAL BID: ADDITIONAL NOTES

J & M TREE SERVICE

4618 MILTON DR

FLINT, MICHIGAN 48507

PHONE (810) 238-3234 FAX (810) 743-6338

Forrest@Jmtreeservice85.comcastbiz.net www.jmtreeservice.com

April 25, 2023

City of Swartz Creek, City Office

8083 Circle Dr

Swartz Creek MI 48473

City contact: Connie Olger, City Clerk, Email: colger@cityofswartzcreek.org

Ph 810.635.4464, Fax 810.635.2887

Re: Additional notes for Tree work at Abrams Park, 5403 Winchall Dr, Swartz Creek, MI 48473

There are 11 trees to remove.

There are 4 stumps we can grind. The other stumps, we are not able to do because they are too close to other trees not being removed. We don't want to disturb the root system of the live, existing trees. Trees that the stumps can't be removed, we will cut as flush to the ground as possible.

For the mulch removal, our pricing includes removing the mulch from the stumps to ground level only, and no other restorative work (top soil, grass seed, etc).

Thank you,

Forrest "Mike" Spitzer,

Owner- J&M Tree Service

J & M TREE SERVICE
4618 MILTON DR
FLINT, MICHIGAN 48507
PHONE (810) 238-3234 FAX (810) 743-6338
Forrest@Jmtreeservice85.com
www.jmtreeservice.com

J&M Tree Service has been in business since 1989. We provide many services for both residential and commercial customers.

Our services include, but are not limited to:

Removal of trees and stumps, storm damage clean-up, trimming and topping of trees, lot clearing, lawn maintenance, hydro-seeding, snow plowing, and salting.

We also have experience in Property Preservation work, including but not limited to: Winterizations, clean-up and maintenance of interior (cleaning/repairs) and exterior (lawn maintenance, snow removal, and repair work).

We are licensed to do work in the State of Michigan. We carry General Liability, Commercial Automobile Insurance, and Workers Compensation Insurance.

We have several crews that will be able to provide services for our clients and we have the ability and resources to hire on more employees, if necessary, to provide these services.

We have never, in our 30+ years of business, defaulted on a contract.

REFERENCES
J & M TREE SERVICE
4618 MILTON DR
FLINT, MICHIGAN 48507
PHONE (810) 238-3234 FAX (810) 743-6338
Forrest@Jmtreeservice85.comcastbiz.net
www.jmtreeservice.com

City of Flint, DPW/Maintenance/Purchasing

Ms Kathryn Neumann

1101 S Saginaw St

Flint, MI 48502

Ph 810-766-7135, ext 2625, Fax 810-766-7249

Email: kneumann@cityofflint.com

Weed Abatement contracts (5 yrs), Tree removal/Trimming contracts (16+ yrs),

Park Mowing contracts (12+ yrs)

City of Grand Blanc, DPW

Mr Matt Wurtz

507 E Grand Blanc Rd, Grand Blanc MI 48439

Ph 810-694-5420, Email: dpwdirector@cityofgrandblanc.com

Tree trimming/removals (8+ yrs)

Genesee Conservation District

Angela Warren

336 W First St, Suite 207, Flint MI 48502

Ph 810-336-6329 email: genesecd@yahoo.com

Tree trimming/removal (4 yrs)

Advantage Property Mgmt

Anna Bincsik-Hawker

3802 River Valley Dr, Flint MI 48532

Ph 810-732-9835, Email: a.p.m@comcast.net

Tree trimming/removal/storm-damage/emergency work (12 yrs)

Cummings Property Mgmt

Mike Cummings

6190 Taylor Dr, Flint MI 48507

Ph 810-715-5310

Tree trimming/removal/storm-damage/emergency work (12 yrs)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Van Wyk Risk Solutions 150 Ottawa Ave NW Suite 1000 Grand Rapids, MI 49503	CONTACT NAME: Dennis Lake PHONE (A/C, No, Ext): 616-942-5070 FAX (A/C, No): (616) 942-8199 E-MAIL ADDRESS: dennisl@vanwykcorp.com														
INSURED J & M Tree Service Forrest 'Mike' Spitzer 4618 Milton Dr. Flint, MI 48503	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : Insurance Company of the West</td> <td style="text-align: center;">12637</td> </tr> <tr> <td>INSURER B : SECURA Insurance Company</td> <td style="text-align: center;">524210</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Insurance Company of the West	12637	INSURER B : SECURA Insurance Company	524210	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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COVERAGES **CERTIFICATE NUMBER: 2017-2018** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CP3343905	05/15/2022	05/15/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Professional Liability \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY AUTOS ONLY			A3343906	05/15/2022	05/15/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WMI 5059685-00	03/12/2023	03/12/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Confirmation of Coverage	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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EQUIPMENT LIST

J & M TREE SERVICE

4618 MILTON DR
FLINT, MICHIGAN 48507
PHONE (810) 238-3234 FAX (810) 743-6338
Forrest@Jmtreeservice85.comcastbiz.net
www.jmtreeservice.com

- 1-1996 Chevy K Series 4x4 1-ton Dualle ?? Mike will confirm
- 1-1998 Chevy Pick-up yes
- 1- 1997 XP150 Green Bandit Chipper yes
- 1- 2007 Ford F-250 Super Duty Pick-up Truck yes
- 1- 2000 GMC Dump Truck yes
- 1-2000 Assembled Trailer Yes
- 1-2005 Ford F750 Utility Bucket Truck yes
- 1- 2008 Utility Dump Truck ??? Is this the one that got stolen?**
- 1- 2008 Black Utility Trailer yes**
- 1- 2011 Assembled Dump Trailer yes
- 1-2012 Chevrolet Colorado yes
- 1- Branson Tractor Loader with Brush Hog yes
- 1- Morbark M14RX Chipper yes
- 1- 2017 Bandit 15XPC Chipper yes
- 1-2015 Polaris 4-Wheeler yes
- 1-2018 Polaris 4-Wheeler yes
- 1- Western 8" V-Plow yes
- 1- Boss 8' V-Plow yes
- 1- 2014 Snow Dog Straight Plow yes

- 10- Stihl Chainsaws
- 3- Husky Chainsaws
- 1- Johnson Red Saw
- 3- Pole Pruners
- 2- Stihl Gas-operated Pole Saws
- 12 shovels for shoveling
- Powerline 6' Rotary Cutter
- 5- Gas Operated Backpack Blowers
- 2- Gas Operated Edgers
- 5- Gas Operated Hedge Trimmers

Mowing Equipment List

- 2- 2021 61" Scag Zero-turn Mowers yes
 - 1 Branson Tractor with Brush Hog
 - 1- 60" XMARK zero-turn mower
 - 1- 61" Scag zero-turn mower
 - 3-Push Mowers with Baggers
 - 1- Stihl Chainsaw
 - 1- Hedger
 - 1- Edger
 - 6- Weed-whackers (5- Stihl, 1- Shenandoah)
 - 3- Backpack Blowers
 - 2- 16 ft Flatbed Trailers
 - 1-2003 Ford F-250 Pick-up
 - 1- 2005 Ford Diesel Bucket Truck
- Safety glasses, ear plugs, vests, and strobe light on the truck.

All Safety Equipment:

- Ropes- 600 ft. reel, 1/2" rope, and 150 ft. 5/8" rope.
- Safety glasses
- Hard hats- 10
- Leg chaps- 6
- Ear plugs
- Ear headphones
- Safety vests- 10
- Safety cones- 15
- Safety barrels- 4
- Signs and stands- 14
- 2 pair climbing spikes
- 3 saddles for climbers
- Stop & Go paddles