

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, July 24, 2023, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473
THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of July 10, 2023 MOTION Pg. 28
 - 4B. Special Council Meeting of July 13, 2023 MOTION Pg. 34
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 37
 - 6C. MITN Bidding Document Agreements Pg. 46
 - 6D. S&P Rating Engagement Letter Pg. 57
 - 6E. Social Welfare Act Pg. 63
 - 6F. Budget Amendments Pg. 68
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Medstar Ambulance Presentation
 - 8B. MITN Bidding Agreement RESO Pg. 25
 - 8C. S&P Rating Engagement Letter RESO Pg. 25
 - 8D. Fiscal Year 2023 Budget Adjustments RESO Pg. 26
 - 8E. State Social Welfare Act DISCUSSION
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 27

Next Month Calendar

Metro Police Board:	Wednesday, July 26, 2023, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, August 1, 2023, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, August 10, 2023, 6:00 p.m., PDBMB
City Council	Monday, August 14, 2023, 7:00 p.m., PDBMB
Park Board:	Tuesday, August 15, 2023, 5:30 p.m., PDBMB
Zoning Board of Appeals:	Wednesday, August 16, 2023, 6:00 p.m., PDBMB
Fire Board:	Monday, August 21, 2023, 6:00 p.m., Station #1
City Council	Monday, August 28, 2023, 7:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, JULY 24, 2023, 7:00 P.M.**

The regular virtual meeting of the City of Swartz Creek city council is scheduled for **July 24, 2023** starting at 7:00 p.m. and will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Connie Olger, 810-429-2766 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: July 24, 2023 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/u/kz4Jb4etg>

If you have any further questions or concern, please contact 810-429-2766 or email colger@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.

5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.

3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, July 24, 2023 - 7:00 P.M.

TO: *Honorable Mayor, Mayor, Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: July 19, 2023

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*
As of now, the city has not received any new tax tribunal appeals.

- ✓ **STREETS** *(See Individual Category)*
 - ✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(Update)*
The Miller Road rehabilitation award has been made to Ace Paving of Saginaw. The project is estimated to cost \$1,368,913.42 with current quantities. A preconstruction meeting was held on July 19th. The mobilization date is August 10th, with substantial completion in early October. Concrete will commence early on and take about six weeks. Paving should only take a couple days. There will not be any changes to the lane markings or parking for this project.

 - ✓ **STREET PROJECT UPDATES** *(No Change of Status)*
This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Crack filling is likely to occur towards the end of summer.

OHM is finalizing bids for Winchester Village and Woods for bid this month. This is a very large scope of work. As observed with the recent streets in the Village, the water main that is in place is 70-year-old cast iron, with failing joints. As such, it is imperative to replace water main for those streets that have original pipe (note that this excludes Don Shenk, which has ~20 year old water main, with a corresponding top coat of asphalt).

In order to tackle such a large scope of water main, we intend to bond with the USDA for another phase. This means that the water main work must be completed in two construction seasons. The removal of the street and existing main further necessitates that the streets be completed in the same timeline. As such, a street bond is prudent.

The USDA and street bond processes will be conducted concurrently, but they are separate and distinct. Because of the importance and complexity, I added a section to the packet to cover the borrowing process specifically.

- ✓ **BRIDGE WORK** *(Update)*

I made another inquiry into the timeline for project completion. I have not heard back about when they plan to start, but I did observe them working on July 20th, so...I guess that is that. The previous report follows.

We are cooperatively bidding work for the Elms Road bridge with the Genesee County Road Commission. The work required consists of an epoxy overlay on the Elms Road bridge. This work was called for during the last bridge inspection. The proposal from the GCRC indicates that the total cost is expected to be \$25,000. Because this is being bid with sixteen other county bridges, we expect the cost to be lower.

The county indicates that traffic will be maintained and no detours will be required.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*

The contractor started work in April and left to accommodate Hometown Days. They are mobilizing to finish the job.

Inliner will tackle Morrish, from I-69 to Miller Road (I-69 north was constructed in about 2006 when the county interceptor was installed in Clayton Township, and Morrish Road, from the south city limits to the creek is now an inter-community collector). They will also be doing Miller from Paul Fortino to the west city limit of the line.

We will also be putting together a more formal five-year city-wide cleaning program, based upon this information. This is being put on the back burner so that we can put more resources into lining instead of cleaning. Again, the benefit is that lining is relatively cheap, so the more we do now the better. In addition, the lining program is so aggressive that the result is still about 2 miles (10%) of the system being cleaned in the process. This is short of the 20% we seek to attain, but it is reasonable.

The total cost for 2023 work is \$646,078. The big ‘take away’ is that we are still aggressively lining the system, which is extraordinary. The next implication is that our 20 year plan has been modified enough to lose some of its validity. This is common when plans mature. Knowing this, we plan to update our maintenance and lining records into our GIS mapping system as soon as possible so we can put forth a modified 5 and 20 year sewer maintenance plan. I do not have a timeline on this.

✓ **WATER MAIN REPLACEMENT - USDA** *(Update)*

See the borrowing section below for information on the credit rating professional service engagement letter.

OHM has approvals from GCDC-WWS for water main. USDA has made comments on the plans as well. We should be able to bid this with the streets this month. Under the current timeline, we are much less likely to see the total completion of all Village water main and streets by the end of 2024. I expect we will see work in 2025.

Concerning the loan, we are looking at about \$270,000 in annual loan installments to pay for phase II. No grant funds were included this round. With that said, the USDA is going to require a rate increase prior to closing on the loans. They are using our fiscal year 2022 revenues of \$2,268,328 against our fiscal year 2025 expected expenses of

\$2,562,849 (including the new debt service) as the basis for new rates. This means that we need to cover a gap of about \$294,521, an increase of 12.9%. This is obviously extremely high and undesirable. Note that this could be made substantially worse if the State amends the Social Welfare Act (see below).

However, keep in mind that our last payment on the GO Tax Bonds borrowing in 2016 will be in May of 2027, relieving expenses by about 2%. In addition, our projects for FY2025 are not reflected in the FY2022 actual. As such, I think we will experience lighter increases than what the USDA gap indicates. Furthermore, we have the ability to adjust rates in FY23, FY24 and FY25 to get there. This might be 4% a year instead of a large bump up front. Given recent and current inflation, this is not out of line. Lastly, this investment will cover the vast majority of capital maintenance projects for the next 30-40 years.

See the borrowing section below. In addition to the USDA lending, we considered an application to the Michigan Drinking Water State Revolving Fund. As revealed in late 2022, this program is not competitive for our needs.

This water project, regardless of the funding source, will help us afford the remainder of the Winchester Village Streets:

Greenleaf
Winshall
Durwood
Norbury
Whitney
Seymour (partial section only)

✓ **WATER SYSTEM MISCELLANEOUS** *(No Change of Status)*

We are proceeding to have the county begin work to abandon the 8" Dye Road water main in the vicinity of the rail line (west side of Dye). The county approved the move, and they will be using their pre-qualified contractor to perform the work. The cost to perform the work is estimated to be \$17,740. We have budgeted for this, and based upon our operating agreements with the county, we should not require any other formalities or resolutions to proceed.

Moving these customers from the west side to the east side will allow the city to abandon the Dye line south of the rail. We think this is a great move to avoid potentially serious issues down the road. This line is a dead end and is prone to breaks, which can be very costly and dangerous near the rail spur. Note that the city will still maintain the water customers, even though they are on the county's intercommunity line. This is a clear long-term win for the city.

The previous report follows.

GCDC, Mundy, and Gaines have bid out a new section of water main that is supposed to connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. However, it does not take care of our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines.

Note that this could also encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

As presented by the GCDC on April 12, 2022, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

✓ **COMMERCIAL METERS AND TRANSPONDERS (Update)**

All equipment is installed. We await software and training. See the report from August 11, 2022, for details on this program.

✓ **HERITAGE VACANT LOTS (No Change of Status)**

The last of the lots acquired prior to the special assessment have been sold. The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER (Update)**

The newsletter is out. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE (See Individual Category)**

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. **The Genesee Valley Trail Extension construction is underway and almost done!** Final restoration is complete. We also had a loop installed in Elms Park with leftover millings. We may have budget available to expand this or add one at Abrams.
2. **The raceway owner appears to be moving on from racing.** We met with the owner on February 16th. He indicates that he is ordering demolition of the out-buildings and plans to scrape the entire site within about 18 months. As it happens, we received a Miss Dig notice on the same day for utility disconnects from said buildings. Though not listing the site for sale, he is preparing the site for future use as a tech park/industrial park. We believe we are cultivating a very positive relationship that will set the table for a bright shared future. For now, they have a temporary zoning permit to store surplus vehicles for GM.

3. The **demolition of Mary Crapo is done**. It appears that a plan is coming together to put a varsity baseball field here. The school is open to a partnership that may allow the DDA to pursue seasonal skating and/or public art.
4. The **school bond** will exceed \$50 million in district wide improvements that are close to completion. The improvements so far are very impressive, especially what is occurring at the middle and high schools. Most buildings have enhanced access and drop off lanes, as well as STEM labs.
5. **(Update) Street repair in 2023** is moving forward. Bids are in for Miller, and this project can commence in August. Local street work will be out for bid in July. Repairs on School Street are imminent, and crack filling should be mid-summer.
6. The **Brewer Condo Project** first tri-plex is complete and for sale. We can affirm now that two of three units have sold! It is good to see activity, because there are clearly issues in the housing market that will slow this project. The project includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements.
7. The next **Springbrook East** phase is under construction. **There appears to be a sale of this project occurring**. Nothing is official yet, but it is likely that there will be a new builder for future phases.
8. The **southwest corner of Elms & Miller** is seeing some increased activity. This is likely due to the consolidation of two more properties at a recent auction, greatly expanding the available footprint. We have a court order to remedy blight at 7015 Miller.
9. **Park projects** have been authorized. I will report the status of the Elms Basketball and Tennis Courts, as well as the Abrams Basketball court conversions.

✓ **TAP/DNR TRAIL (Update)**

The Genesee Valley Trail project is substantially complete, with final concrete work and restoration occurring in June. The storm line in the vicinity of a sink hole does not appear to require any additional work. However, the punch list items have not been addressed by the contractor. We may need to escalate this to MDOT to get final repairs and close-out.

✓ **SAFE ROUTES TO SCHOOL (No Change of Status)**

The project is underway and should be substantially complete by September. There have been some concerns from residents on Seymour Road. However, I think we are able to address most of these. Part of the issues are related to design. The engineer proposed moving the sidewalk closer to the houses in the original plans. This was done to preserve landscaping that owners installed in the right of way. We have learned that they would rather have the landscaping moved, with the walks closer to the curb. We can accommodate this.

See the report of March 13 for more details.

✓ **REDEVELOPMENT READY COMMUNITIES (No Change of Status)**

We have hosted a pair of meetings with different groups of downtown investors. If things go well, we may have some new plans for some transformational projects downtown. We hope for good things this year!

Our community continues to pursue a crowd funding match for a public place enhancement. The Public Places, Community Spaces opportunity is a big deal and can

provide up to \$50,000 towards a downtown project (perhaps as much as \$75,000 if it includes universal design)!

A steering committee has been formed to tackle this project. Initial pricing for an engineered space was very high. We are now working with a community group that consists of a local architect, builder, and staff to see if we can source something more approachable.

The primary option for this is to invest in Holland Square to provide built-in structures for community seating, vending, entertainment, and related activities. There are a couple examples of this already that seem to work well in public spaces. Such a concept would activate Holland Square along Miller Road by providing social interactions, market activities, and some recreation. It would also include lighting, sound systems, and some shade/weather protection. Parking would be reduced but only minimally. Another Michigan community achieved their funding goal to realize their vision this month!

✓ **TAX REVERTED PROPERTY USE** (*No Change of Status*)

Concerning previously acquired property, the Wade Street property that the city acquired on the corner of Second Street is in the flood plain. J.W. Morgan was looking at it, but they have their hands full elsewhere, and this is a marginal site. I think we should consider looking to sell the property to a neighbor or having a home built ourselves. For the later option, I suspect we will not get our money back in the sale. However, we can take a tax exempt property with annual maintenance costs and put it on the tax rolls. Doing so would provide over \$1,000 a year to our respective local levies & assessments...forever.

The site has been cleared of personal property as requested.

✓ **CDBG** (*No Change of Status*)

Applications were submitted for the 2022-2024 cycle which will go towards senior services and new downtown residential neighborhood sidewalks. We signed updated agreements to receive and use these funds on September 2nd. However, though funds will be available in 2023 for the sidewalks, this will not be until late fall. As such, this project is slated for 2024.

As time continues to pass and prices climb substantially, I do not believe we can tackle the scope of work that we planned. The regional planning commission indicated that we have the ability to scale back the project prior to bidding. I recommend we do so to keep the project affordable. This does not mean that the other sidewalks cannot be placed with local funds. However, I recommend that if the city wishes to install such walks, that we do so at a separate time with local funds and not in tandem with the federal CDBG funds, which require prevailing wages.

✓ **GIS MAPS** (*No Change of Status*)

Our staff is doing very well at collecting sanitary sewer data. As noted above, this is crucial to future maintenance of the system in an efficient manner. Getting accurate field data combined with past contractor work will allow us to map past maintenance, existing issues, and future plans. The accompanying data will help us create sustainable, annualized costs and procedures to operate the system.

✓ **DISC GOLF (Update)**

Shattered Chains hit a few snags, with one of their tractors being stolen and one burning down. However, they have a new equipment sponsor in Durand that is donating a skid steer, excavator, and brush hog. They are planning another build week in August. They are seeking community volunteers for the weekend of August 19th and 20th. I expect this will bring them close to having a playable course.

✓ **PAVILION COMMITMENT/GRANTS (Update)**

The city applied for a recreation passport grant. Our grant writer has also submitted requests to Congressman Kildee's office and both US Senators for congressional directed spending. It appears that our request through Kildee's office WILL be in the federal budget. However, the amount may be a fraction of what was requested.

If so, we should be able to scale the project. If we can combine this with the RPG, we should still be able to get something good accomplished. We are still hopeful that Jentery Farmer's family will be able to contribute a sizable donation, perhaps as large as \$50,000.

✓ **SPEEDING AND TRAFFIC CONTROL (No Change of Status)**

I am included some examples for speed humps that Robert has solicited in the May 22, 2023 packet. There is not a 'silver bullet' solution for speeding. Instead, we can look to implement various strategies for traffic calming and enforcement that each play a role in moving average traffic speeds to the slower end of the spectrum.

With that said, speed bumps can play a part on certain streets, such as Seymour at Oakview or on Ingalls. We can also continue to look at narrow lanes, on street parking, street trees, radar signs, traffic officers, and pavement stencils. The downside is that there is not currently a budget set up for this. It may be a worthy idea to test a pilot area, such as Seymour or Ingalls, where multiple strategies are enacted at the same time. The previous report follows.

Metro PD is providing two permanent speed monitoring and feedback signs. These resemble the portable signs, but they are bigger, self-powered, and more stationary. We have selected two city gateways that have some ongoing issues as prime candidates. One is Morrish, south of I-69, southbound. The other is likely to be Elms. We were leaning towards Miller, east of downtown, but the curve and right of way may not be the best.

The DPW is very impressed with these. I inquired to Metro about pricing and if the mobile trailer is available. If our experience is positive and prices reasonable, we may look to budget more as part of our community speed control program.

The idea is to create more awareness and accountability as folks enter the community and enter neighborhoods. We may be able to move or place such signs on Seymour, Ingalls, or other areas if we find they are useful. The previous report follows.

With the surface of so many streets improving, we are fielding more and more speed complaints. Since there is not long standing data on this, it is not clear if drivers are speeding more, people complain more, or standards are getting higher. In any event, we are now getting complaints for Hill Road (2022 resurfacing), as well as streets in

Winchester Village. Regardless of the posted speed limits, a smooth road surface has the obvious impact of enabling higher speeds.

In the interest of calming traffic in all neighborhoods, it may be prudent to invest in some measures to create more awareness of speed, in addition to opportunities for great enforcement and physical design considerations. Some obvious markings that we can consider for Ingalls, Hill, and other streets are below. These are relatively inexpensive and can send a strong message, especially around schools. They are also easy to add, whereas design considerations such as narrower lanes can take years and cost much.



I have liaised with the school concerning the reuse of Mary Crapo. It seems likely that this property is going to house a new varsity baseball field. It is also apparent that onsite parking will be limited. I suspect on street parking will be very useful, if not essential, for this use. As such, I recommend we delay indefinitely the prospect of on street parking. This can be ascertained once the site is operating in its new mode. The previous report follows.

OHM has delivered a memo regarding a striping option for Ingalls Street. This is in the November 14, 2022 council packet. Since this memo outlines a traffic calming solution based on new markings, there is nothing we can act on at this time that will result in action due to the lateness of the season.

In short, council could eliminate on street parking on Ingalls, which is little used. This would enable a center double yellow marking and edge lines which could constitute bike lanes. In combination with other pavement markings within lanes, as well as some strategic forestry, we could see some meaningful traffic calming on this corridor.

- ✓ **CIVIC PARKING LOT SCOPE CHANGE (Update)**
Work on the concrete removal and replacement of the lot is complete! Paving will commence when Ace can mobilize to finish the job. The date continues to get pushed back, and they now indicate that it will commend next week. We are pursuing this aggressively. The lot is still in usable condition.
- ✓ **FIBER INSTALLATION (No Change of Status)**
Approvals are being granted for some of the work areas, and you probably have observed limited installation in and around the community. Other areas have conflicts that still exist, and they are being worked out. Overall, about half the work is approved. We needed to increase the escrow that Frontier has paid in order to keep OHM on the reviews. I am not

certain when all reviews will be complete since we rely on revisions from the applicant. The previous report follows:

OHM is reviewing the right of way permits for Frontier. Based upon a cursory review by myself, this appears necessary to avoid some conflicts in the right of way with their new 'flowerpot' utility boxes. This process will take a few weeks and will cost the petitioner about \$5,000. The previous report follows.

Frontier is planning to expand the fiber communications network to the entire city. In the next 12-24 months, we should see buildout of the primary fiber network, which will enable nearly every commercial and residential user to have access.

In short, the network will follow the existing copper lines. If the lines are buried, the fiber will be bored into the same 'trench'. If they are aerial, the fiber will be wrapped into place on the existing lines. (Copper lines are required to remain in place because they function on their own battery backup system and provide an essential service during power outages).

We do not expect any new utility conflict issues, nor do we expect any of our right of ways to experience unreasonable disturbances or pavement breaks. We also talked at length about the need to clean up the current overhead wires in cases where there is superfluous cable/wire, sagging lines, stub poles, etc. They indicate this is a big part of the investment.

✓ **USDA AND ROAD BORROWING** (*Business Item*)

Though the project has not gone out for bid yet, the timeline for bidding and borrowing is imminent. As such, our financial advisor, Baker Tilly, is looking to proceed with establishing a credit rating for the road portion of the funds (the USDA water main sale is direct and committed already). To complete the rating, they have solicited a letter of engagement on our behalf from S&P Global. Standard and Poors is obviously one of the most reputable and widely used rating systems in the world.

The agreement is attached and comes with a cost of \$18,000. This cost will be rolled into the final borrow package, not unlike a mortgage closing cost. I recommend we proceed.

✓ **POTENTIAL MUNDY MEGA SITE/COSTCO** (*No Change of Status*)

Mundy held a public informational session on May 31st. Based upon some anecdotal accounts and social media, there is certainly a mixed opinion on the matter. There is also a lot of contradictory information. I advise we all try to get as many facts as possible. Though we have no say in either matter, our community will be impacted (good and bad). The previous report follows.

For some time now, there has been vague statements by the MEDC and others that a land consolidation may be occurring near the city in Mundy Township. More information is being released that indicates a large site, around 900 acres may be under contract by state and/or regional economic development entities. It appears that these agencies are working with unnamed users that represent advanced industries, such as chip or battery manufacturing.

Such endeavors are not uncommon. We can all recall "Project Tim" near Durand a few years back, which never came to fruition. However, with the announcement of the battery facility near Marshall, it is prudent to be mindful of the changes that could occur if a transformational

project should be announced near the city. I am working with Mundy Township, our legislators, and our planner to set the table for immediate and pro-active action to accommodate the impacts (both positive and negative), should such an investment appear likely or imminent. I will keep the council informed to the best of my ability. There is certainly a degree of secrecy that surrounds such a matter.

In other news, Costco has made an application to build a store on Hill Road, right at US-23. This is on the edge of the Swartz Creek School District (just in or out, perhaps on the line). This Hill Road corridor is developing fast and does impact our community. The corridor includes some fast growing housing, new retail, employers, and Miracle Commons park. It connects Grand Blanc and Swartz Creek, as well as regions north and south on US-23. With the site selection of Costco, it is obvious that this area is of focus for a very large catchment of population. With future announcements coming from the Grand Blanc area, we can see a pattern evolving in which pressure for more intensive land uses is coming from the east, what this means for the core of the community on I-69 is less clear. What is obvious is that our community should continue to have proactive plans and strategies to handle existing and potential pressures for change.

- ✓ **SOLAR SYSTEM MODEL GRANT (Previously: Consumers Energy Grant) (Update)**
We are continuing to seek funding for the solar system model that was proposed to run between Elms and Otterburn Parks. We are getting some positive feedback from an observatory in Nelson, NZ. They expect to officially support this on August 3rd when their group next convenes. This participation will require the purchase and shipping of a sign station to NZ, an expensive endeavor. However, since we are approved to use the MEDC RRC crowdfunding and external grants, we think this is worth it. Who knows, we may even create a Guinness Record for world's biggest scale model.

The previous report follows.

We contrived an interactive scale model of the solar system that could be displayed and described on the new trail. The idea is that the sun would be at the Elms trail head, with Neptune at Otterburn Park. Folks can walk/bike the distance and learn about the solar system, seeing the solar bodies in scale imagery/models.

We have begun preliminary conversations with Nelson, New Zealand to participate. Their community is 8,630 miles away, which reflects the approximate distance to the next closest star.

The park board approved this concept for installation at their May meeting.

- ✓ **OTHER COMMUNICATIONS & HAPPENINGS (See Individual Category)**
 - ✓ **MONTHLY REPORTS (Update)**
The standard set of monthly reports are included for your enjoyment.
- ✓ **BROWN ROAD LAND SALE OPTION (No Change of Status)**
The city opted not to pursue the option for the sale of Brown Road. I have relayed this information to the Shiawassee Economic Development Partnership. The director completely understands. While he may wish to pursue a first-right-of-refusal agreement,

at this point it seems enough to know that the city is open to marketing the property for a potential user.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(No Change of Status)*

The PC met on June 6. They reviewed changes to the zoning code as it applies to Planned Unit Developments and held a public hearing. Some minor changes were made and the commission unanimously recommended approval of the ordinance to the City Council. The council did affirm the ordinance.

The PC did not hold a July meeting due to the holiday and the need for the ordinance to be published. The PC is expected to meet on August 1st to commence review of a specific Downtown Preliminary Planned Unit Development District in accordance with the most recent master plan and DDA plan. This will involve integrating the downtown design guidelines and build-out plan into the zoning code. I strongly support these measures and think they will encourage quality improvements to buildings and properties in downtown.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA met on July 13th as a joint meeting with the city council. They considered the Tax Increment Financing Incentive program, which was ultimately approved by both bodies. They also had some discussion on wayfinding and historical signs that are proposed. They found the designs and color scheme to be very agreeable.

Their next meeting is scheduled for August 10th.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The ZBA held their annual meeting, including Advanced ZBA training, on March 14th. They selected incumbent, James Packer, for the chair. They replaced the late Robert Plumb with John Gilbert for the vice chair position. Mr. Ron Smith was selected for another term as secretary. There are no pending variances, appeals, or interpretations.

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

The July meeting was at 5:30pm on Tuesday, July 18th at City Hall. The park board put the finishing touches on the Slip and Slide event. This will be put on by Shattered Chains as a fundraising event and runs on Saturday, August 12th from 11am to 3pm at Elms Park.

The park board also deliberated the merits of a proposed off road bike race at Otterburn (see below). Lastly, they supported the concept, format, and color scheme of the historical and wayfinding signs.

The next meeting is scheduled for August 15th.

✓ **BOARD OF REVIEW** *(Update)*

The July BOR was Tuesday July 18 at 3:00. This session is set aside for Qualified Errors, Disabled Veterans Exemptions and Poverty Exemptions. There were no petitioners. We had a quorum of board members, with the alternate also attending.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Update)**

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

The deadline for our job openings is June 25th and then the interview process will start.

As always, please remember to check your mailbox.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Update)**

- ❑ DPS continues to GPS water and sewer assets. This will be ongoing for most of the year as we have time available.
- ❑ Civic Center parking lot is under construction including some sidewalk replacement and curb work. We are expecting paving to be completed the first week of August.
- ❑ SRTS trail project concrete is nearing completion. Asphalt is expected first week in August.
- ❑ August 10th they will start Miller Rd. concrete work will be done first then joint repair, milling and paving. The project is expected to be completed in October.
- ❑ USDA bid documents are nearing completion. EGLE has made their initial review and requested changes. Changes are being made and the documents should be out for bid end of July or first week in August.

✓ **TREASURER UPDATE (Update)**

The year-end budget adjustment has been prepared and is included in the packet for the July 24th council meeting. The preliminary audit meeting was held with 2 members of the audit team from Plante & Moran, city manager Adam Zettel and I. Preparations continue for the FY23 Audit. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Update)**

Adam and I have been working with the Swartz Creek Area Historical Society on narratives and images for the historical signs for the MACC grant. I am currently waiting for a final quote, and then we will be able to edit grammar and make any necessary spelling corrections. Once the signs are installed, we will have a reveal event showcasing the project, and the interesting history of Swartz Creek.

We're also working on wayfinding signs to add onto the Solar System project, as the PSCP funding is supposed to be "last in" to complete a project. Once we have the final budget figured out, we will be launching the crowdfunding campaign. We will have 60 days to raise the funds in order to receive an equal match from MEDC. There will be different donation levels available, including the ability to sponsor a planet, and maybe even the sun! More details to come once we have the finalized budget.

Adam and I met with MEDC, the state consultant, and the confidential property owner to discuss next steps for their redevelopment project. This will be a truly transformational project once finished. I've also started communicating with investors and business owners that may be interested in the redevelopment of the old Methodist church on Morrish Road.

I am still working on community outreach to find volunteers (families, organizations, and businesses) that are interested in “adopting” features within the city that need extra attention, such as the entryway sign at Miller and Seymour Roads, and the entryway sign for Elms Park. I have had conversations with multiple groups and individuals and hope these features will be “adopted” soon.

The Holland Square project that we’d like to crowdfund with Public Spaces Community Places, although postponed until late winter/ early spring for fundraising, is slowly making progress. Adam received some communication from the architect indicating that he may be able to start drawings sooner than we had anticipated.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **MEDSTAR AMBULANCE UPDATE** (*Business Item*)

As the council is aware, the city has entered into an agreement with Medstar to dedicate an ambulance to the city. This agreement comes at no financial charge, but it requires dispatch to prioritize Medstar. The objective was to reduce response times, which were getting very unreasonable. As part of the agreement, updates on the service are required. Medstar is sending a representative to our meeting to provide that update.

✓ **MITN BIDDING AGREEMENT** (*Business Item*)

Competitive bids have been very problematic since the onset of COVID. We have experienced very limited responses on competitive bids for smaller scale work, with many projects being bid more than once or with the council accepting a sole bid. We have been casting a very large net, but we are not getting the results that we want. Much of the problem is rooted in a lack of supply to meet demand for many projects. However, we believe we can still do more to get higher interest from qualified providers.

With that said, Connie has been working with MITN, an organization that brings together a very large number of registered service providers and municipalities for the purpose of streamlining and exposing municipal bids. We have spent a fair amount of time in preliminary demonstrations and training to ascertain if this is a good option for us. I believe that it is.

I am including the agreement and some descriptive materials related to this matter. I recommend the council approve the resolution that will enable us to join the group and begin listing our projects and other solicitations.

✓ **PUBLIC SAFETY ASSESSMENT** (*Update*)

2023 is flying by, with fall only three council meetings away. 2023 also completes ten full years of public safety assessment collections! The city will need to revisit the public safety assessment before the end of 2023.

In 2013, the city went through a process to apply a 4.9 mil assessment to all real property in the city for the purpose of collecting revenues to support police and fire operations. This was done at a time when the city was down two full time police officers, provided about 1/5 the current amount of fire apparatus funding, and was still operating a substantial general fund deficit of about \$250,000/annually.

The underlying cause of this pronounced deficiency was the catastrophic collapse of the community's taxable value as a result of the housing crisis and a specific and dramatic reduction in GM's taxable value. Massive reductions in raceway revenue sharing were also impactful.

Note that the presence of GM and the active raceway enabled the city to be one of the lowest, if not the lowest taxing city in the state that did not have a separate income tax at the time. The assessment enabled the city to return to pre-existing service levels for police and fire, a practice that continues to this day. This increase, along with the street tax that passed a few years later, brought the city closer to the middle of the curve for tax effort (see the most recent budget book, which still has Swartz Creek as the third lowest taxing city in the region).

With that said, the assessment makes up about 30% of the city's general fund revenues and is essential to maintaining police and fire services. The city can certainly consider other options, or a combination of options, including service reductions, a voted tax, or a change in prioritization of appropriations (e.g., decrease park spending in favor of public safety). There are costs and benefits to each approach, but this discussion is going to present itself in the coming months.

I will report on the process to renew the assessment in a future packet. In the meantime, if there are any general or specific questions that council members have, please let the rest of council and/or myself know.

✓ **SOCIAL WELFARE ACT (*Business Item*)**

The city received a communication from the Genesee County Drain Commission, Division of Water and Waste Services. The purpose of the letter is to bring attention to a proposed amendment to the Social Welfare Act of the State of Michigan. It appears the proposal would require payment of \$2/month for all water accounts. This increase of \$6 per billing cycle would be about 3% for a typical residential user. The purpose is to fund the State Health and Human Services Department's ability to distribute funds to low-income people. The county takes many issues with the draft and wishes to bring this to the attention of local communities for consideration.

There are many concerns related to this program. Indications are that a fee-based system could be construed as unconstitutional, as eluded to in the letter. The reason is that fees, unlike taxes, must be related and proportionate to benefits received by the user, not other users. Another concern is the lack of local control, especially if the parallel bill passes which prohibits water shut offs. This is on the agenda for discussion.

✓ **FISCAL YEAR 2022-2023 BUDGET ADJUSTMENT (*Business Item*)**

Below is a brief description of the major budget adjustments in narrative form. The amended budget is attached, with comments. The adjustment shows the amended budget and year-end budget for the accounts after the budget adjustment is entered. Only accounts requiring an adjustment are shown. A resolution is included to reconcile these adjustments.

The year-end budget adjustments reflect changes in revenue and expenditure projections to actual amounts for fiscal year ending June 30, 2023. This year-end adjustment gives

council an opportunity to make changes to the original budgeted amounts based on updated information.

There is a heading for each fund followed by the revenue and expenditures changes. Some of the more significant adjustments have a brief explanation in the comment's column.

Current year tax revenue amounts were higher than budgeted. Revenue is traditionally budgeted more conservatively and an increase in interest income with higher interest rates available and the delay in projects allowing for additional short-term investment of monies. As in past years, additional monies were received from the State of Michigan again this year from residual personal property reimbursements for prior years. This is part of PA 80 passed in 2016 to supplement municipalities for the loss of personal property tax income. The Sanitary Sewer Fund and Water Supply Fund metered services revenue were major contributors to this increase as well.

Expenses were much lower than budgeted this year. There were project delays due to supply chain and contractor labor issues which affected Abrams Park, Elms Road Park, City Hall Parking Lot, Genesee Valley Trailway Extension, and USDA Water Main Phase II. Repairs and maintenance in these areas and others were also postponed and adjustments will be made in FY24 as these projects move forward.

Wages and benefits are estimated by department based on distribution tables for the administrative staff and by past year actual percentages for the Department of Public Services. Especially for the DPS employees it is expected that adjustments will arise to increase or decrease the original budgeted amounts between departments as actual work is performed during the year.

✓ **OTTERBURN BIKE RACE (Update)**

A city resident on Bristol Road is proposing to conduct an introductory off-road bike race at Otterburn Park. She pitched the idea to the park board at their meeting on July 18th. She indicated that the race would be held on September 16-17 or September 23-24. Participant numbers would be about 75 and spread out over the day. The event would not require any site preparation, and their non-profit, Greater Flint Athletic Club, would provide for onsite volunteers and toilet facilities to meet attendee needs.

The park board recommends approval of the concept. I expect to get a formal application for review at the first meeting in August.

Council Questions, Inquiries, Requests, Comments, and Notes

City Boundary: There is a discrepancy in the municipal boundary between what is in our charter and what was filed with the state in 1958. This is reflected as a difference between the boundary we use for all intents and purposes with that of the census map that is utilized by the state. We are making corrections now. This will result in more accurate (increased) population counts, road miles, and GIS information. As of writing, I am not sure this is going to be worked out.

Citizen of the Year: It is that time of year again to honor one of the community's finest. The mayor is seeking nominations of city residents that demonstrate

dedication to the community through their efforts as a volunteer, community leader, and role model. If you have anyone in mind that is recently distinguished and/or has a lifetime of effort in the community that deserves this recognition, let Dave or myself know!

DPW Equipment: The one ton truck and bucket truck are listed for sale. The dump will be listed upon delivery of the replacement.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, July 24, 2023, 7:00 P.M.**

Motion No. 230724-4A **MINUTES – JULY 10, 2023**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, July 10, 2023, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 230724-4B **MINUTES – JULY 13, 2023**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Special Council Meeting held Thursday, July 13, 2023, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 230724-5A **AGENDA APPROVAL – JULY 24, 2023**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of July 24, 2023, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 230724-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of July 24, 2023 including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230724-8B

RESOLUTION TO APPROVE AN AGREEMENT FOR SERVICE WITH INTERNATIONAL DATA BASE CORP (BIDNET) FOR WEB-BASED BIDDING AND SOLICITATION SERVICES

Motion by Councilmember: _____

WHEREAS, the city is experiencing lower interest in the solicitation of quotes, bids, and requests for proposals, a trend observed nationwide in the durable good and construction sectors; and

WHEREAS, the city is in need of web-based solicitation and bidding services, including maintenance, capital improvement, and support services; and

WHEREAS, under the Agreement, BidNet has developed a web-based solicitation system, providing on-line bidding services, including maintenance and support services for the Michigan Intergovernmental Trade Network (MITN); and

WHEREAS, the city wishes to join MITN and benefit from the services provided by BidNet; and

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the Agreement for Services with BidNet as included in the July 23, 2023 city council packet.

BE IT FURTHER RESOLVED, that the City Council authorizes and directs the Mayor to execute the agreement on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230724-8C

RESOLUTION TO APPROVE MUNICIPAL FINANCIAL CREDIT RATING PROFESSIONAL SERVICES

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek endeavors to complete certain street and water main projects in calendar year 2023-2025 as part of the city's 20 year street plan and water main replacement program; and

WHEREAS, the city has established a dedicated street levy and water rate structure that will provide for the completion of such improvements over the life of the plans; and

WHEREAS, initial capital reinvestment is expected to create financial needs that exceed the annual collections for the street levy and sustainable water fund reserves available through 2024; and

WHEREAS, the city desires to exercise its municipal bonding authority, as detailed in Charter Section 8.10, to borrow sufficient funds to complete the improvements without compromising the ability to dedicate future revenues to ongoing repairs, rehabilitation, and reconstruction; and

WHEREAS, city staff approved an engagement letter with a reputable bond counsel firm, Bakertilly Municipal Advisors, LLC, with which the city has an existing relationship from the 2017 bonding process, in order to provide necessary legal professional services for the private placement and/or public sale of municipal bonds; and

WHEREAS, the bonding process requires credit rating, and Baker Tilly recommends the services of S&P Global, per the engagement letter dated July 10, 2023.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the Letter of Engagement submitted by S&P Global, dated July 10, 2023, as included in the July 23, 2023 city council packet.

BE IT FURTHER RESOLVED, that the City Council authorizes and directs the Mayor to execute the letter on behalf of the city and for the city finance director to appropriate such costs to all impacted funds as appropriate.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 230724-8D

RESOLUTION TO APPROVE FISCAL YEAR 2023 BUDGET AMENDMENTS AND ADJUSTMENTS

Motion by Councilmember: _____

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City's 2022 - 2023 Fiscal Year Budget and comparative year-to-date balance sheet of expenses and revenues, and finds that it is not in deficit; however, certain department activity line items may be in deficit.

WHEREAS, the City Council has received a Budget Amendment Summary; and

WHEREAS, new budget amounts necessitate adjustments to the original adopted budget; and

WHEREAS, said supplemental documentation shows the new proposed revenue and expenditures changes by account number.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city manager or his designee to make all necessary end-year budget adjustment amendments to all city funds in accordance with the supplemental documentation (pages 68 to 86) attached.

BE IT FURTHER RESOLVED, the Swartz Creek City Council hereby authorizes and directs the City Manager or his designee to make all necessary year-end budget adjustment amendments.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 230724-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of July 24, 2023.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 07/10/2023**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: Mary Lawrey, Linda Ludwig, Dennis Novak, Connie Novak, Maureen Glaser, Diane Springer & Dennis Springer.

Others Virtually Attended: Lania Rocha.

APPROVAL OF MINUTES

Resolution No. 230710-01

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the corrected Minutes of the Regular Council Meeting held Monday June 26, 2023, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 230710-02

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as presented for the Regular Council Meeting of July 10, 2023, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 230710-03

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of July 10, 2023, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Mary Lawrey 7438 Cross Creek had a water pipe break, that was 2 feet from her house, and it flooded her basement with seven inches of water. After filing a claim with the city's insurance company. The insurance company declined any reimbursement. She wanted to know if the city would work with her on some type of settlement out of court.

Mayor Krueger commented that Springbrook Colony was not built to city guidelines because it was privately owned, and the insurance company denied the claim.

Mr. Zettel responded that the insurance company didn't believe the city had any liabilities. Springbrook used to own and operate water distribution and sewage collection. At some point the State of Michigan wasn't comfortable having a distribution system of that size being privately owned so they encouraged the city to take over the operation and maintenance of the water distribution system. So, the city took over the system but because it was privately owned and the condominium association did not have to follow city's design engineering standards for the watermain system part of this agreement recognized that it had a condition be that the city would address breaks when they occur and do service restoration over the break or turf areas where break occurred but will not be responsible for any other damages or common area element damage that occurred because of a main break. Mr. Zettel stands by the decision of the insurance company, and he cannot recommend the council engage in providing some sort of financial relief at this juncture . He remarked that the other place the resident could approach would probably be a court of law. Mary stated the letter from the insurance company noted that the claim was a sanitary sewer claim not a water break claim. She called them to tell report that and she has never gotten a response. Mr. Zettel responded that he will reach out to them about that and see if he can get that corrected.

Dennis Novak 5282 Greenleaf Drive wanted to know recycling bins truly get recycled. Mayor Pro Tem responded we could do some investigating. Mr. Novak also commented that apron areas that were reseeded due to construction projects are not looking good, lots of weeds. He also wanted to know if the Seymour Road sidewalks that are currently being put in part of the tax monies for streets. Mr. Zettel responded that the new sidewalks are part of the Safe Routes To School Project.

COUNCIL BUSINESS:

MERS PENSION ACTUARIAL

PRESENTATION

Matt Taylor reviewed the Annual Actuarial Valuation Report. He commented that the city is in great shape and then answered questions from the council.

Break 8:01 p.m. to 8:07 p.m.

RESOLUTION TO APPROVE DONATION OF SANDBOX EQUIPMENT FOR ABRAMS PARK

Resolution No. 230710-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Cramer

WHEREAS, the city owns, operates, and maintains a system of parks, recreation facilities, and other public spaces; and

WHEREAS, Abrams Park offers a tot lot, with a sandbox area that includes a digging machine; and

WHEREAS, the sandbox is in need of repair, and the city has some funds set aside for routine maintenance; and

WHEREAS, a community member, Shirley Pittsley, working with the Friends of Abrams Park, wishes to donate \$6,000 towards specific equipment that includes a sandbox, a sand wall, a digger, and a sand table; and

WHEREAS, the city park board, at their regular meeting on June 20, 2023, deliberated the opportunity and recommends approval of the donation, including a memorial plaque, at the tot lot in Abrams Park.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby authorizes acceptance of the cash donation and the purchase and installation of the equipment as noted in the July 10, 2023 city council packet, as well as any contributions from the public towards the same.

BE IT FURTHER RESOLVED that the City of Swartz Creek City Council authorizes and directs the Treasure to complete the purchase using Abrams Park maintenance funds and for the DPW to conduct the installation of the equipment.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.
NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE CONSUMERS ENERGY LIGHTING CONTRACT
ADDITION**

Resolution No. 230710-05

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Henry

WHEREAS, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

WHEREAS, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

WHEREAS, the operations and terms, including pricing, under which such services are delivered are regulated by the Michigan Public Service Commission; and

WHEREAS, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types, said contract restated on November 1, 2014; and

WHEREAS, this contract has been revised and approved by the city council to enable installation of additional lights and decorative lights; and

WHEREAS, additional changes in lighting types and subsequent billing for LED and decorative lighting have been requested by the city in tandem with the Winchester Village street reconstruction efforts; and

WHEREAS, approval of the amended contract is required to effect this change.

NOW THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby agrees to the proposed amendments to the CE street lighting contract, as

included in the city council packet for July 10, 2023, and further authorizes and directs the Mayor to execute said contract.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council hereby authorizes and directs the Treasurer to issue payment for said lights from the local and/or major street fund as appropriate.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Lania Rocha reminded everyone that the Maker’s Market is Tuesday, July 11th at Holland Square.

REMARKS BY COUNCILMEMBERS:

Mayor Pro Tem Hicks complimented Rebecca Bosas on working with the Women’s Club on the flowers downtown, she is very helpful. Mayor Pro Tem Hicks is trying to get Jasper Martus to attend one of our council meetings. The Women’s Club is working on a National Day of Service letter, and it will be September 30th. Mayor Pro Tem Hicks wasn’t too happy about Mary Lawrey’s experience with our insurance carrier.

Councilmember Spillane is concerned that we could have future problems with Springbrook due to the construction of the water system.

Councilmember Cramer hopes Mary Lawrey finds a solution. Good to hear from the MERS representative today and how good the city is doing.

Mayor Krueger suggested to Chief Bade that he should consider running for County Sherriff since Swanson is not running for again. The Mayor will also be offering firearm safety classes in our next newsletter.

ADJOURNMENT

Resolution No. 230710-06

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the regular meeting at 8:38 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE SPECIAL COUNCIL MEETING
DATE 07/13/2023**

The meeting was called to order at 7:29 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Krueger, Knickerbocker, Henry.

Councilmembers Absent: Hicks.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: RJ Ryan, Autumn Jesme, Connie King, Jim Barclay, Todd Beedy, Lisa Spillane.

Others Virtually Attended: Lania Rocha.

APPROVAL OF AGENDA

Resolution No. 230713-01 **(Carried)**

Motion by Councilmember Spillane
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Agenda as amended for the Special Council Meeting of July 13, 2023, to be circulated and placed on file.

YES: Spillane, Gilbert, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 230713-02 **(Carried)**

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of July 13, 2023, including reports and communications to be circulated and placed on file.

Discussion Ensued.

Draft Minutes

YES: Gilbert, Krueger, Knickerbocker, Henry, Cramer, Spillane.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE THE DOWNTOWN DEVELOPMENT AUTHORITY TAX INCREMENT FINANCING INCENTIVE PROGRAM

Resolution No. 230713-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

WHEREAS, the City of Swartz Creek is a Redevelopment Ready Community that updated its Master Plan and Downtown Development Plan in 2022, and,

WHEREAS, the improvement and redevelopment of downtown is a high priority for the community, and planning documents encourage higher density, quality development, with specific and desirable features; and,

WHEREAS, the City and DDA both offer incentives to make such improvements possible and to encourage them; and,

WHEREAS, the city's planner recommended and crafted a Tax Increment Financing incentive program that includes an application, guidelines, and scoring sheet; and,

WHEREAS, the DDA deliberated the program at its regular meeting on July 13, 2023 and recommended approval.

NOW, THEREFORE BE IT RESOLVED the Swartz Creek City Council recommends approval of the Tax Increment Financing program to the city council as included in the July 13, 2023 City Council packet.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Mr. Zettel commented that in our quest to attract hospitality style businesses Samantha worked on what they call a leakage study. It identifies the geography within the community, and it tells you how much supply and demand there is for certain goods and services. One happens to be restaurants, and for that there is quite a gap. This will help us demonstrate why people should be doing business in the city. The mayor responded that Samantha is doing good work.

REMARKS BY COUNCILMEMBERS:

Councilmember Knickerbocker wanted to thank the plumbing inspector for taking the extra mile for his work and support he gave my wife during his visit.

Councilmember Gilbert thanked everyone for all the work that was put into this project.

Councilmember Spillane appreciates the opportunity that we were able to have a co-meeting tonight and learn some things.

Mayor Krueger commented that he has been on the council for the last 14 1/2 years and doesn't think he has ever missed meeting for vacation and he will be gone the next two meetings on vacations.

ADJOURNMENT

Resolution No. 230713-04

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the special council meeting of July 13, 2023, at 7:42 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 06/30/2023

GL NUMBER	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
Revenue					
000.000 - General	2,697,088.00	2,701,502.11	2,493,646.32	207,855.79	92.31
172.000 - Executive	0.00	15,927.04	15,927.04	0.00	100.00
266.000 - Legal Council	0.00	560.00	560.00	0.00	100.00
301.000 - Police Dept	4,500.00	4,914.25	4,914.25	0.00	100.00
345.000 - PUBLIC SAFETY BUILDING	23,700.00	26,588.06	26,588.06	0.00	100.00
371.000 - Building/Zoning/Planning	53,500.00	61,067.94	69,027.60	(7,959.66)	113.03
444.000 - Sidewalks	3,500.00	2,439.00	2,439.00	0.00	100.00
448.000 - Lighting	9,221.52	8,821.75	8,821.75	0.00	100.00
523.000 - Grass, Brush & Weeds	5,000.00	6,460.00	6,460.00	0.00	100.00
694.000 - Community Development Block Grant	54,756.50	2,101.00	2,101.00	0.00	100.00
728.005 - Holland Square Streetscape	40,000.00	40,000.00	40,000.00	0.00	100.00
780.500 - Mundy Twp Park Services	10,008.90	12,763.71	12,763.71	0.00	100.00
782.000 - Facilities - Abrams Park	70.00	640.00	640.00	0.00	100.00
783.000 - Facilities - Elms Rd Park	12,000.00	12,505.00	12,505.00	0.00	100.00
786.000 - Non-Motorized Trailway	700,000.00	670,000.00	674,435.82	(4,435.82)	100.66
790.000 - Facilities-Senior Center/Libr	5,300.00	5,648.42	5,648.42	0.00	100.00
794.000 - Community Promotions Program	0.00	130.00	130.00	0.00	100.00
TOTAL REVENUES	3,618,644.92	3,572,068.28	3,376,607.97	195,460.31	
Expense					
000.000 - General	13,580.00	13,528.26	13,518.60	9.66	99.93
101.000 - Council	23,484.73	23,876.47	23,558.57	317.90	98.67

GL NUMBER	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	AVAILABLE BALANCE	% BDGT USED
172.000 - Executive	161,084.00	256,359.56	245,329.08	11,030.48	95.70
215.000 - Administration and Clerk	31,156.00	30,100.74	29,109.86	990.88	96.71
228.000 - Information Technology	20,080.00	20,080.00	16,450.31	3,629.69	81.92
247.000 - Board of Review	3,163.00	3,163.01	2,601.22	561.79	82.24
253.000 - Treasurer	107,712.00	108,523.41	102,891.79	5,631.62	94.81
257.000 - Assessor	58,507.00	58,313.49	37,378.55	20,934.94	64.10
262.000 - Elections	42,625.00	55,448.76	49,602.34	5,846.42	89.46
265.000 - Facilities - City Hall	49,785.00	43,569.46	16,717.98	26,851.48	38.37
266.000 - Legal Council	18,500.00	18,500.00	15,559.66	2,940.34	84.11
301.000 - Police Dept	7,900.00	7,874.88	7,874.88	0.00	100.00
301.266 - Legal Council PSFY	24,000.00	22,208.02	22,208.02	0.00	100.00
301.851 - Retiree Employer Health Care PSFY	28,004.30	28,248.07	34,282.44	(6,034.37)	121.36
334.000 - Metro Police Authority	1,126,733.00	1,148,447.00	1,148,447.00	0.00	100.00
336.000 - Fire Department	177,712.00	180,611.73	167,311.08	13,300.65	92.64
345.000 - PUBLIC SAFETY BUILDING	50,878.30	69,185.92	70,661.84	(1,475.92)	102.13
371.000 - Building/Zoning/Planning	118,653.00	134,424.26	116,848.64	17,575.62	86.93
444.000 - Sidewalks	6,200.00	8,125.00	2,775.00	5,350.00	34.15
448.000 - Lighting	106,000.00	106,000.00	94,527.73	11,472.27	89.18
463.000 - Routine Maint - Streets	0.00	642.72	642.72	0.00	100.00
523.000 - Grass, Brush & Weeds	2,000.00	2,000.00	655.00	1,345.00	32.75
538.500 - Intercommunity storm drains	0.00	11,350.50	9,870.00	1,480.50	86.96
567.000 - Facilities - Cemetery	945.16	3,336.48	3,353.77	(17.29)	100.52
694.000 - Community Development Block Grant	54,766.50	2,101.00	2,101.00	0.00	100.00

GL NUMBER	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	AVAILABLE BALANCE	% BDGT USED
728.000 - Economic Development	650.00	10,025.00	8,942.99	1,082.01	89.21
780.000 - Parks & Recreation	6,256.77	20,778.46	24,572.80	(3,794.34)	118.26
780.500 - Mundy Twp Park Services	9,138.00	8,834.55	11,026.99	(2,192.44)	124.82
782.000 - Facilities - Abrams Park	98,420.82	98,865.18	73,471.21	25,393.97	74.31
783.000 - Facilities - Elms Rd Park	239,933.00	191,733.01	114,808.83	76,924.18	59.88
786.000 - Non-Motorized Trailway	909,488.00	997,001.26	893,611.76	103,389.50	89.63
788.000 - Otterburn Disc Golf Park	31,000.00	31,000.00	0.00	31,000.00	0.00
790.000 - Facilities-Senior Center/Libr	34,373.58	28,137.96	27,688.27	449.69	98.40
794.000 - Community Promotions Program	52,814.00	54,444.07	65,529.45	(11,085.38)	120.36
797.000 - Facilities - City Parking Lots	11,715.00	252,434.00	4,139.17	248,294.83	1.64
851.000 - Retired Employee Health Care	26,550.00	26,550.00	26,324.05	225.95	99.15
965.000 - Transfers Out	155,000.00	155,000.00	160,000.00	(5,000.00)	103.23
TOTAL EXPENDITURES	3,808,808.16	4,230,822.23	3,644,392.60	586,429.63	
Fund 101 - General Fund:					
TOTAL REVENUES	3,618,644.92	3,572,068.28	3,376,607.97	195,460.31	94.53
TOTAL EXPENDITURES	3,808,808.16	4,230,822.23	3,644,392.60	586,429.63	86.14
NET OF REVENUES & EXPENDITURES	(190,163.24)	(658,753.95)	(267,784.63)	(390,969.32)	
Fund 202 - Major Street Fund					
Revenue					
000.000 - General	553,070.00	803,641.21	849,430.99	(45,789.78)	105.70
441.000 - Miller Rd Park & Ride	5,000.00	3,013.58	3,013.58	0.00	100.00
454.000 - Major Streets Projects	89,134.83	89,134.83	12,083.11	77,051.72	13.56
474.000 - Traffic Services	0.00	12,625.00	12,625.00	0.00	100.00
478.000 - Snow & Ice Removal	2,100.00	3,732.66	3,732.66	0.00	100.00
TOTAL REVENUES	649,304.83	912,147.28	880,885.34	31,261.94	
Expense					
228.000 - Information Technology	1,100.00	1,100.00	835.80	264.20	75.98

GL NUMBER	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	AVAILABLE BALANCE	% BDGT USED
429.000 - Occupational Safety	0.00	210.44	224.44	(14.00)	106.65
441.000 - Miller Rd Park & Ride	5,822.00	5,654.91	4,068.23	1,586.68	71.94
448.000 - Lighting	0.00	6,014.00	6,014.00	0.00	100.00
449.500 - Right of Way - General	15,000.00	15,000.00	13,954.72	1,045.28	93.03
449.501 - Right of Way - Storms	15,000.00	15,000.00	0.00	15,000.00	0.00
452.100 - Safe Routes to School Grant	132,105.00	135,412.50	20,687.05	114,725.45	15.28
454.000 - Major Streets Projects	317,842.00	338,437.75	97,940.53	240,497.22	28.94
463.000 - Routine Maint - Streets	389,213.00	637,381.97	393,676.60	243,705.37	61.76
463.307 - Oakview - Seymour to Chelmsford	29,000.00	73,952.62	73,952.62	0.00	100.00
474.000 - Traffic Services	34,213.00	39,708.04	41,162.80	(1,454.76)	103.66
478.000 - Snow & Ice Removal	53,515.00	54,329.49	51,714.59	2,614.90	95.19
482.000 - Administrative	15,382.00	15,507.35	15,213.24	294.11	98.10
538.500 - Intercommunity storm drains	11,000.00	14,055.00	8,501.89	5,553.11	60.49
TOTAL EXPENDITURES	1,019,192.00	1,351,764.07	727,946.51	623,817.56	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	649,304.83	912,147.28	880,885.34	31,261.94	96.57
TOTAL EXPENDITURES	1,019,192.00	1,351,764.07	727,946.51	623,817.56	53.85
NET OF REVENUES & EXPENDITURES	(369,887.17)	(439,616.79)	152,938.83	(592,555.62)	
Fund 203 - Local Street Fund					
Revenue					
000.000 - General	173,525.00	302,856.79	324,908.54	(22,051.75)	107.28
449.000 - Right of Way Telecomm	15,000.00	15,000.00	25,523.63	(10,523.63)	170.16
478.000 - Snow & Ice Removal	1,400.00	1,400.00	2,488.44	(1,088.44)	177.75
931.000 - Transfers IN	300,000.00	300,000.00	0.00	300,000.00	0.00
TOTAL REVENUES	489,925.00	619,256.79	352,920.61	266,336.18	

GL NUMBER	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	AVAILABLE BALANCE	% BDGT USED
Expense					
228.000 - Information Technology	850.00	850.00	835.80	14.20	98.33
429.000 - Occupational Safety	0.00	244.26	257.01	(12.75)	105.22
448.000 - Lighting	0.00	0.00	19,731.00	(19,731.00)	100.00
449.500 - Right of Way - General	14,000.00	14,000.00	4,235.04	9,764.96	30.25
449.501 - Right of Way - Storms	1,500.00	1,500.00	335.29	1,164.71	22.35
455.000 - Local Street Projects	340,990.00	340,990.00	94,349.75	246,640.25	27.67
463.000 - Routine Maint - Streets	167,771.00	297,202.48	195,508.89	101,693.59	65.78
463.107 - Chelmsford - Seymour to Oakview	0.00	49,301.74	49,301.74	0.00	100.00
474.000 - Traffic Services	18,559.00	18,174.18	12,791.59	5,382.59	70.38
478.000 - Snow & Ice Removal	39,561.00	39,650.53	32,725.35	6,925.18	82.53
482.000 - Administrative	11,535.00	11,409.91	11,409.91	0.00	100.00
538.500 - Intercommunity storm drains	14,000.00	17,055.00	8,501.89	8,553.11	49.85
TOTAL EXPENDITURES	608,766.00	790,378.10	429,983.26	360,394.84	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	489,925.00	619,256.79	352,920.61	266,336.18	56.99
TOTAL EXPENDITURES	608,766.00	790,378.10	429,983.26	360,394.84	54.40
NET OF REVENUES & EXPENDITURES	(118,841.00)	(171,121.31)	(77,062.65)	(94,058.66)	
Fund 204 - MUNICIPAL STREET FUND					
Revenue					
000.000 - General	720,548.00	720,548.00	739,822.38	(19,274.38)	102.67
TOTAL REVENUES	720,548.00	720,548.00	739,822.38	(19,274.38)	
Expense					
905.000 - Debt Service	170,402.00	170,402.00	170,406.78	(4.78)	100.00
965.000 - Transfers Out	300,000.00	300,000.00	0.00	300,000.00	0.00
TOTAL EXPENDITURES	470,402.00	470,402.00	170,406.78	299,995.22	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	720,548.00	720,548.00	739,822.38	(19,274.38)	102.67

GL NUMBER	2022-23	2022-23	YTD BALANCE 06/30/2023	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET			
TOTAL EXPENDITURES	470,402.00	470,402.00	170,406.78	299,995.22	36.23
NET OF REVENUES & EXPENDITURES	250,146.00	250,146.00	569,415.60	(319,269.60)	

Fund 226 - Garbage Fund

Revenue					
000.000 - General	445,285.00	446,167.91	473,538.12	(27,370.21)	106.13
TOTAL REVENUES	445,285.00	446,167.91	473,538.12	(27,370.21)	
Expense					
101.000 - Council	3,898.13	4,188.11	3,953.68	234.43	94.40
172.000 - Executive	9,158.50	9,383.32	9,407.89	(24.57)	100.26
215.000 - Administration and Clerk	2,159.00	2,192.34	1,955.35	236.99	89.19
228.000 - Information Technology	2,180.00	2,180.00	1,772.49	407.51	81.31
253.000 - Treasurer	19,355.60	18,971.99	13,319.51	5,652.48	70.21
265.000 - Facilities - City Hall	4,963.00	4,926.90	4,080.80	846.10	82.83
528.000 - Sanitation Collection	324,619.00	324,628.29	312,234.12	12,394.17	96.18
530.000 - Wood Chipping	68,107.50	67,875.55	52,003.04	15,872.51	76.62
782.000 - Facilities - Abrams Park	12,645.00	12,757.67	12,850.64	(92.97)	100.73
783.000 - Facilities - Elms Rd Park	17,281.00	17,390.99	15,785.99	1,605.00	90.77
TOTAL EXPENDITURES	464,366.73	464,495.16	427,363.51	37,131.65	

Fund 226 - Garbage Fund:

TOTAL REVENUES	445,285.00	446,167.91	473,538.12	(27,370.21)	106.13
TOTAL EXPENDITURES	464,366.73	464,495.16	427,363.51	37,131.65	92.01
NET OF REVENUES & EXPENDITURES	(19,081.73)	(18,327.25)	46,174.61	(64,501.86)	

Fund 248 - Downtown Development Fund

Revenue					
000.000 - General	100,004.00	100,004.00	108,919.86	(8,915.86)	108.92
TOTAL REVENUES	100,004.00	100,004.00	108,919.86	(8,915.86)	
Expense					
173.000 - DDA Administration	2,804.00	4,504.00	4,922.85	(418.85)	109.30
728.000 - Economic Development	20,000.00	23,407.58	3,251.61	20,155.97	13.89

GL NUMBER	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	AVAILABLE BALANCE	% BDGT USED
728.002 - Streetscape	42,000.00	45,628.21	43,628.21	2,000.00	95.62
728.003 - Facade Program	12,500.00	12,500.00	9,475.00	3,025.00	75.80
728.004 - Family Movie Night	6,960.00	6,960.00	3,252.64	3,707.36	46.73
TOTAL EXPENDITURES	84,264.00	92,999.79	64,530.31	28,469.48	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	100,004.00	100,004.00	108,919.86	(8,915.86)	108.92
TOTAL EXPENDITURES	84,264.00	92,999.79	64,530.31	28,469.48	69.39
NET OF REVENUES & EXPENDITURES	15,740.00	7,004.21	44,389.55	(37,385.34)	
Fund 402 - Fire Equip Replacement Fund					
Revenue					
000.000 - General	75.00	75.00	2,597.26	(2,522.26)	3,463.01
931.000 - Transfers IN	155,000.00	155,000.00	160,000.00	(5,000.00)	103.23
TOTAL REVENUES	155,075.00	155,075.00	162,597.26	(7,522.26)	
Expense					
336.000 - Fire Department	0.00	615,162.50	387,424.50	227,738.00	62.98
TOTAL EXPENDITURES	0.00	615,162.50	387,424.50	227,738.00	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	155,075.00	155,075.00	162,597.26	(7,522.26)	104.85
TOTAL EXPENDITURES	0.00	615,162.50	387,424.50	227,738.00	62.98
NET OF REVENUES & EXPENDITURES	155,075.00	(460,087.50)	(224,827.24)	(235,260.26)	
Fund 590 - Sanitary Sewer Fund					
Revenue					
000.000 - General	600.00	2,753.22	26,458.96	(23,705.74)	961.02
536.000 - Sewer System	1,301,140.00	1,301,140.00	1,376,152.82	(75,012.82)	105.77
TOTAL REVENUES	1,301,740.00	1,303,893.22	1,402,611.78	(98,718.56)	
Expense					
101.000 - Council	13,195.82	10,445.69	9,902.44	543.25	94.80
172.000 - Executive	34,242.00	34,357.01	39,080.98	(4,723.97)	113.75
215.000 - Administration and Clerk	10,082.50	10,015.32	9,944.85	70.47	99.30
228.000 - Information Technology	8,290.00	8,290.00	5,741.02	2,548.98	69.25

GL NUMBER	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	AVAILABLE BALANCE	% BDGT USED
253.000 - Treasurer	63,194.00	66,358.72	70,585.40	(4,226.68)	106.37
265.000 - Facilities - City Hall	9,013.00	9,475.10	10,139.37	(664.27)	107.01
536.000 - Sewer System	1,151,619.59	1,155,036.91	688,928.04	466,108.87	59.65
537.000 - Sewer Lift Stations	13,098.00	13,080.68	13,031.90	48.78	99.63
542.000 - Read and Bill	48,097.00	48,097.00	61,070.96	(12,973.96)	126.97
543.310 - Sewer District Rehabilitation	0.00	161.00	0.00	161.00	0.00
543.400 - Reline Existing Sewers	400,000.00	678,381.90	153,759.00	524,622.90	22.67
543.401 - Flush & TV Sewers	250,000.00	0.00	0.00	0.00	0.00
850.000 - Other Functions	8,000.00	8,000.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES	2,008,831.91	2,041,699.33	1,062,183.96	979,515.37	
Fund 590 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,301,740.00	1,303,893.22	1,402,611.78	(98,718.56)	107.57
TOTAL EXPENDITURES	2,008,831.91	2,041,699.33	1,062,183.96	979,515.37	52.02
NET OF REVENUES & EXPENDITURES	(707,091.91)	(737,806.11)	340,427.82	(1,078,233.93)	
Fund 591 - Water Supply Fund					
Revenue					
000.000 - General	1,100.00	4,293.91	25,542.74	(21,248.83)	594.86
540.000 - Water System	2,265,370.00	2,265,370.00	2,304,993.58	(39,623.58)	101.75
543.230 - Water Main Repair USDA Grant	0.00	611,538.91	635,192.86	(23,653.95)	103.87
TOTAL REVENUES	2,266,470.00	2,881,202.82	2,965,729.18	(84,526.36)	
Expense					
101.000 - Council	13,195.82	13,069.86	9,906.67	3,163.19	75.80
172.000 - Executive	34,344.00	35,330.40	39,857.04	(4,526.64)	112.81
215.000 - Administration and Clerk	10,007.50	10,045.59	9,942.44	103.15	98.97
228.000 - Information Technology	5,800.00	5,800.00	5,741.02	58.98	98.98
253.000 - Treasurer	82,499.50	80,999.26	58,195.35	22,803.91	71.85
265.000 - Facilities - City Hall	8,739.00	9,491.80	10,256.96	(765.16)	108.06

GL NUMBER	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	AVAILABLE BALANCE	% BDGT USED
540.000 - Water System	2,397,276.40	2,399,976.40	1,715,507.40	684,469.00	71.48
542.000 - Read and Bill	50,310.00	50,310.00	42,380.08	7,929.92	84.24
543.230 - Water Main Repair USDA Grant	20,000.00	814,856.70	795,134.20	19,722.50	97.58
850.000 - Other Functions	10,000.00	10,000.00	0.00	10,000.00	0.00
905.000 - Debt Service	41,813.00	68,727.89	69,794.50	(1,066.61)	101.55
TOTAL EXPENDITURES	2,673,985.22	3,498,607.90	2,756,715.66	741,892.24	
Fund 591 - Water Supply Fund:					
TOTAL REVENUES	2,266,470.00	2,881,202.82	2,965,729.18	(84,526.36)	102.93
TOTAL EXPENDITURES	2,673,985.22	3,498,607.90	2,756,715.66	741,892.24	78.79
NET OF REVENUES & EXPENDITURES	(407,515.22)	(617,405.08)	209,013.52	(826,418.60)	
Fund 661 - Motor Pool Fund					
Revenue					
000.000 - General	167,355.00	168,611.66	180,144.88	(11,533.22)	106.84
TOTAL REVENUES	167,355.00	168,611.66	180,144.88	(11,533.22)	
Expense					
172.000 - Executive	11,240.00	11,240.00	9,854.62	1,385.38	87.67
228.000 - Information Technology	760.00	760.00	904.92	(144.92)	119.07
253.000 - Treasurer	2,325.00	2,296.30	2,419.77	(123.47)	105.38
265.100 - Facilities - City Garage	335,386.00	455,869.24	100,013.78	355,855.46	21.94
850.000 - Other Functions	4,000.00	4,000.00	0.00	4,000.00	0.00
TOTAL EXPENDITURES	353,711.00	474,165.54	113,193.09	360,972.45	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	167,355.00	168,611.66	180,144.88	(11,533.22)	106.84
TOTAL EXPENDITURES	353,711.00	474,165.54	113,193.09	360,972.45	23.87
NET OF REVENUES & EXPENDITURES	(186,356.00)	(305,553.88)	66,951.79	(372,505.67)	



Phone #: (800) 835-4603
Fax #: (800) 721-6985

AGREEMENT FOR SERVICES

Parties to this Agreement: The parties to this Services Agreement (hereinafter referred to as “the Agreement”) are City of Swartz Creek (hereinafter referred as the “Participating Organization”) and International Data Base Corp., doing business under the trade name BidNet, a legally incorporated body having its principal place of business at 15 British American Boulevard, Latham, NY 12110 (hereinafter referred to as “BidNet”)

RECITALS:

WHEREAS the Participating Organization is in need of web-based solicitation and bidding services, including maintenance and support services;

WHEREAS under the Agreement, BidNet has developed a web-based solicitation system, providing on-line bidding services, including maintenance and support services for the Michigan Inter-governmental Trade Network (hereinafter referred to as “MITN”)

WHEREAS the Participating Organization wishes to join MITN and benefit from the services provided by BidNet;

THE PARTIES AGREE:

1. Description of Services:

- 1.1. System Membership: The Participating Organization has agreed to join MITN. It is understood that BidNet will provide the Participating Organization with access to MITN.
- 1.2. Promotion of System Name: To avoid confusion with the Participating Organization staff and supplier community, the Participating Organization agrees that any endorsement or advertising it may do internally or externally, will promote MITN.

2. **Term of Agreement:** This Agreement shall become effective on the date of execution for an initial term of thirty-six (36) months (the “Initial Term”). The Initial Term of this Agreement may be extended in one-year increments, without notice unless terminated by either party.

3. Payment for Services:

3.1 Participating Organization Fees:

- 3.1.1. Subscription Fees: There will be no subscription fees incurred by the Participating Organization under this Agreement.

- 3.1.2. Mailing Fees: BidNet will send an invoice to the Participating Organization for reimbursement of postage fees incurred to produce the USPS mailing to suppliers. Otherwise, notification sent via email, will be at no charge.
- 3.1.3. Programming Fees: The Participating Organization agrees to use MITN on an “as is” basis. Any customized work to the system requested by the Participating Organization shall be effectuated through a written addendum executed by both parties.
- 3.1.4. Surplus Auction Fees: Should the Participating Organization choose to use the Surplus Auctions program to sell unwanted goods and equipment, a 5% commission will be paid to BidNet for items sold.

3.2 Supplier Registration Fees:

- 3.2.1. Basic Service: This option gives registered suppliers access to search for documents of interest for all Participating Organizations actively using MITN at no charge but requires them to remember to login frequently to ensure they are able to view opportunities before they close. This includes bids, addenda and awards.
- 3.2.2. Purchasing Group Notification Service: Suppliers that choose to register for this value-added service option will be charged a nominal annual subscription fee. This includes notification from all Participating Organizations when bids, addendums and awards are posted on MITN that matches their profile. In the event of a price change, BidNet will review with the Participating Organization ninety (90) days prior to implementation of any change.
- 3.2.3. In the event of a price decline, contract renewal or should BidNet at any time, during the life of this agreement, sell the Purchasing Group Notification Service at prices below those offered for MITN, BidNet will immediately extend such lower prices to the MITN membership. Exclusions include current systems pricing and previous contractual obligations.

4. Participation Requirements:

- 4.1. **Press Release:** BidNet will draft and distribute a Press Release via national and regional channels, to be approved by the Participating Organization. There is no fee for this service.
- 4.2. **Link:** Participating Organization agrees to add a link from their website to their branded webpage on The Network.
5. **Termination:** This Agreement may be terminated by either party upon sixty (60) days notice. Notice shall be in writing, sent by certified mail, return receipt requested.
6. **Entire Agreement:** This Agreement constitutes the entire understanding of the parties and the parties agree that there are no other understandings, representations or warranties, either expressed or implied, whether written or oral, made by either party, except as stated within this Agreement.
7. **Amendments:** No alteration of this Agreement shall be valid unless made in writing and signed by the parties and no oral understanding or agreements not incorporated herein shall be binding on the parties.
8. **Governing Law:** This Agreement shall be governed by the laws of the State of Michigan.

- 9. **Severability:** If any provision of this Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable.
- 10. **Work Product Ownership:** Any copyrightable works, ideas, discoveries, inventions, patents, products, or other proprietary information developed in whole or in part by BidNet in connection of this Agreement, will be the exclusive property of BidNet. The Participating Organization supplier database is not subject to this work product ownership provision and remains the property of the Participating Organizations and upon written notice BidNet will transmit the database to the Participating Organizations in an ODBC compliant format within twenty (20) business days.
- 11. **Unauthorized Use:** The Participating Organization agrees to require each user obtain a username and password to gain access to MITN. Sharing of usernames and passwords is strictly prohibited.
- 12. **Warranty:** BidNet shall provide its services and meet its obligations under this Agreement in a timely manner, using knowledge for performing the services which meet a standard of care equal to service providers similar to BidNet on similar projects.
- 13. **Signatures:** The individuals executing this Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.
- 14. **Liability and Indemnity:** BidNet agrees to protect, defend, reimburse, indemnify and hold each MITN member, its officers, affiliates, employees and agents harmless at all times from and against any and all claims, liabilities, expenses, losses, demands, damages, fines and causes of action of every kind and character made, incurred, sustained or initiated by any party hereto, any party acquiring any interest hereunder, any agent or employee of any party hereto, any third or other party whomsoever, or any governmental agency, arising out of, incident to, or in connection with this contract, or any claims based on a contention with the MITN system or any infringes on patents, copyrights or intellectual property or in the performance, non performance or purported performance of the work or services or breach of the terms hereof, except when a MITN member is solely at fault.

The parties hereto, by their duly authorized representatives, have executed this Agreement effective the day and year written under the Participating Organization below.

City of Swartz Creek
 8083 Civic Dr.
 Swartz Creek, MI 48473

BidNet
 15 British American Blvd.
 Latham, NY 12110

Printed Name: _____

Printed Name: Dan Ansell

Title: _____

Title: Vice President

Date: _____

Date: _____

Signature: _____

Signature: _____

On-Boarding for the BidNet Direct e-Procurement Platform

AGENCY INFORMATION:

Agency Name:	City of Swartz Creek		
Department Name:			
Address 1:			
Address 2:			
City:		State:	Zip Code:
Website:			
Time Zone:	Eastern	Central	Mountain Pacific
Threshold for Formal Solicitations:	\$		
Threshold for Informal Solicitations:	\$		
Solicitations Issued Per Year:	Formal:	Informal:	
Posting Construction Opportunities?	Yes	No	

Please provide a list of the departments you purchase for. If you need additional space, please insert a separate page:

1.	16.
2.	17.
3.	18.
4.	19.
5.	20.
6.	21.
7.	22.
8.	23.
9.	24.
10.	25.
11.	26.
12.	27.
13.	28.
14.	29.
15.	30.

MAIN ADMINISTRATOR CONTACT INFORMATION:

Name:			
Title:			
E-mail:			
Phone:		Ext:	
Username: <i>Between 3 and 50 characters</i>			
Role(s):	Buyer Admin		

ROLES	PRIVILIGES
Buyer Admin	Full access to view/edit/publish formal & informal solicitations, addenda, and award information. Includes the ability to create additional agency users. Is the only role that has the ability to “cancel” a solicitation.
Buyer Coordinator	Full access to view/edit/publish formal & informal solicitations, addenda and awards under their account and on behalf of the organization, but <u>cannot</u> publish addenda and award information for <u>formal</u> solicitations that were created under another buyer.
Buyer Contributor	Ability to <u>view</u> the organization’s formal & informal solicitations, and can add attachments (excluding addenda), to solicitations. Cannot create/edit/publish any other information.
Buyer	Ability to create/edit/publish <u>their own</u> formal & informal solicitations, addenda and awards. Can also create/edit/publish <u>informal</u> solicitations and addenda on behalf of the organization, but cannot publish the award the information.
Buyer Read-Only	Ability to view the organization’s formal & informal solicitation information. Also has access to reports.
External Resource	Allows access for a specified period of time to allow external associates to assist with answering questions re: bid specs that are received online from vendors.
Informal Buyer	Has the ability to create/edit/publish informal solicitations, addenda and awards under <u>their</u> account. Restricted to informal solicitations only.
Report User	Access to reports.
Researcher	Access to the Solicitation Library.
Bid Evaluation Manager	Full access to the Bid Evaluation Management module to create templates for evaluating/rating responses from vendors. Can also assign Bid Evaluators by solicitation and indicate which sections of the evaluation form they will complete and incorporate deadlines and reminder messages. Also includes the ability to view the organizations formal & informal solicitation information, but <u>cannot</u> create/edit or publish solicitations.
View Only	Ability to view the organization’s formal & informal solicitation information. Also has access to reports and the Solicitation Library.

ADDITIONAL USER INFORMATION (add as many users as necessary)

Name:	
Title:	
E-mail:	
Phone:	
Username:	
Role(s): <i>* List all that are applicable</i>	

Name:	
Title:	
E-mail:	
Phone:	
Username:	
Role(s): <i>* List all that are applicable</i>	

Name:	
Title:	
E-mail:	
Phone:	
Username:	
Role(s): <i>* List all that are applicable</i>	

Name:	
Title:	
E-mail:	
Phone:	
Username:	
Role(s): <i>* List all that are applicable</i>	

Name:	
Title:	
E-mail:	
Phone:	
Username:	
Role(s): <i>* List all that are applicable</i>	

Name:	
Title:	
E-mail:	
Phone:	
Username:	
Role(s): <i>* List all that are applicable</i>	

Name:	
Title:	
E-mail:	
Phone:	
Username:	
Role(s): <i>* List all that are applicable</i>	

Name:	
Title:	
E-mail:	
Phone:	
Username:	
Role(s): <i>* List all that are applicable</i>	

Name:	
Title:	
E-mail:	
Phone:	
Username:	
Role(s): <i>* List all that are applicable</i>	

FOR INTERNAL USE ONLY:

Purchasing Group:	
Agency ID#:	
Account Representative:	Jennifer Sangiorgi
Vendor Mailing Release Date:	
Agency Training Date:	



APPLICATION FOR MEMBERSHIP

Each Member of the Cooperative (whether a Full or Participating Non-Voting member) must be a Michigan public entity. The MITN Purchasing Group defines a “public entity” as: Federal/central government public agencies, State and provincial public agencies, County public agencies, City and municipal public agencies, Publicly funded schools, Publicly funded institutions of higher learning, Publicly funded commissions and boards, Publicly funded hospitals or institutions, Public authorities or Public utilities.

_____ FULL MEMBERSHIP CRITERIA

By checking the boxes and signing below, I have agency authority and can affirm the following:

1. Entity is Michigan public entity as defined above _____
2. Entity must have a written purchasing policy. Please link policy documents below. _____
3. Entity is a member in good standing of the Michigan Public Purchasing Officers Association (MPPOA). _____
4. Entity will designate a representative who can attend Cooperative meetings as scheduled by the Cooperative Members. The meetings may be held monthly or as deemed necessary by the Membership. Meeting dates will be approved by the Membership by means of a simple majority. _____
5. Entity shall agree to abide by the current “A Code of Professional Ethics and Standards of Conduct” adopted by the MPPOA <https://www.mppoa.net/resources/Documents/2009%20Code%20of%20Ethics.pdf> and/or the current “Code of Ethics” published by the NIGP <https://s3.us-east-1.amazonaws.com/nigp-prod-media/assets/governance/board-policy-manual/board-policy-manual-code-of-conduct.pdf> . _____
6. Entity may request enhancements to the MITN bid site, have access to other member agency contact information, invite presenters to speak before the MITN group, network with other purchasing professionals and share MITN group member documents. _____
7. Entity shall agree that If extending any agreement by a MITN Cooperative member follow the guidelines established by the “Host Entity/Lead Agency” for that solicitation. The “Host Entity/Lead Agency” for a Cooperative solicitation may establish the participation guidelines and restrict the offering to certain Cooperative members. The “Host Entity/Lead Agency” may allow through permission stated in the solicitation specifications both Cooperative members and participating non-voting participating members to use the awarded contracts. _____

OR

_____ PARTICIPATING NON-VOTING MEMBERSHIP CRITERIA

By checking the boxes and signing below, I have agency authority and can affirm the following:

1. Entity is Michigan public entity as defined above _____
2. Entity shall agree to abide by the current “A Code of Professional Ethics and Standards of Conduct” adopted by the MPPOA <https://www.mppoa.net/resources/Documents/2009%20Code%20of%20Ethics.pdf> and/or the current “Code of Ethics” published by the NIGP <https://s3.us-east-1.amazonaws.com/nigp-prod-media/assets/governance/board-policy-manual/board-policy-manual-code-of-conduct.pdf> . _____
3. Entity shall agree that If extending any agreement by a MITN Cooperative member follow the guidelines established by the “Host Entity/Lead Agency” for that solicitation. The “Host Entity/Lead Agency” for a Cooperative solicitation may establish the participation guidelines and restrict the offering to certain Cooperative members. The “Host Entity/Lead Agency” may allow through permission stated in _____

AFFIRMED BY:

ENTITY: _____

SIGNED: _____

PRINTED: _____

ADDRESS: _____

CONTACT INFO:

(Name) (Phone number) (Email address)

(Name) (Phone number) (Email address)

Please email a copy of the form Michelle Aranowski, Director of Central Services, City of Farmington Hills at maranowski@fhgov.com.



MICHIGAN PUBLIC PURCHASING OFFICERS ASSOCIATION

A CODE OF PROFESSIONAL ETHICS AND STANDARDS OF CONDUCT

1. A member shall regard public service as a trust, giving primary consideration to the interest of the government we service.
2. A member shall be governed by the highest ideals of honor and integrity in all public and personal relationships in order to merit the respect and inspire the confidence of the organization and the public being served.
3. A member shall not seek or dispense personal favors, handling all administrative functions objectively on the basis of principle and law.
4. A member identifies and eliminates participation of any individual in operational situations where a conflict of interest may be involved and handles each administrative problem objectively and emphatically without discrimination.
5. A member at no time or under any circumstances accepts directly or indirectly, gifts, gratuities, or other things of value from suppliers which might influence or appear to influence purchasing decisions.
6. A member keeps their governmental organization informed, through appropriate channels, on problems and progress of applicable operations by emphasizing the importance of the facts.
7. A member shall strive to improve his/her knowledge of public purchasing methods, techniques, policies, practices and laws.
8. A member shall avoid unfair practices, and conduct all matters with fairness, dignity and honesty.
9. A member seeks nor dispenses personal favors and handles each administrative problem objectively and emphatically without discrimination.
10. A member shall endeavor to effectively and efficiently administer their purchasing responsibility by securing the greatest value for every tax dollar expended.
11. A member shall cooperate with all purchasing organizations engaged in activities which develop and further enhance the profession and counsel fellow procurement officers in the performance of their duties.
12. A member shall practice open competitive bidding based upon adequate and open specifications whenever practical.
13. A member subscribes to and supports the professional objectives of the Michigan Public Purchasing Officers Association.

Recommended by the MPPOA Board of Directors April 2001

Adopted by the MPPOA Membership April 26, 2001



MITN SITE BY-LAWS & USER AGREEMENT
(approved by MITN Purchasing Group 23-06-16)

1. The steering committee for the MITN website will include the current elected chair & co-chair and up to seven (7) additional representatives from “full membership” entities as listed in the MITN Purchasing Cooperative Group document. The current list of steering committee members can be provided by request.
2. Each member shall have one vote and a simple majority is required.
3. Each participant of MITN must be a public entity as defined in the MITN Purchasing Cooperative Application for Membership. The steering committee will review and vote on additions and removals of participants in the MITN system.
4. These by-laws may be amended at any meeting provided a simple majority vote.
5. Full Members of the MITN Cooperative may submit improvement suggestions to any MITN steering committee member for review and consideration. Upon approval by the steering committee the suggestion will be forwarded to Bidnet for consideration and implementation.
6. The user agency agrees to use the MITN system as the primary mechanism for solicitation of ITB's, RFP's, RFQ's, RFI's and SOQ's. Failure to adhere to this requirement may cause removal from the system. Each agency will promote the MITN system to the vendor community.
7. The steering committee reserves the right to remove any member from the MITN system who is found to be in violation of the MPPOA Code of Ethics and/or the terms and conditions of the Bidnet agreement and/or these MITN Site By-Laws.
8. The By-Laws will be accepted and signed by the chief procurement official or designee of the user agency and provided to the designated MITN agency.

AUTHORIZATION & ACCEPTANCE

NAME OF AGENCY: _____

AUTHORIZED SIGNATURE: _____

TITLE OF SIGNER: _____

PRINTED SIGNATURE NAME: _____

DATE: _____

July 10, 2023

Swartz Creek City
8083 Civic Drive
Swartz Creek, MI 48473
Attention: Adam Zettel, City Manager

Re: *US\$6,400,000 City of Swartz Creek, Michigan, 2023 Capital Improvement Bonds (Limited Tax - General Obligation), Series 2023, dated: September 28, 2023, due: November 01, 2035, Public*

Dear Adam Zettel

Thank you for your request for a S&P Global Ratings credit rating as described above. We agree to provide the credit rating in accordance with this letter and the rating letter, and you agree to perform your obligations set out in sections 1, 2 and 3 of this letter. Unless otherwise indicated, the term "issuer" in this letter means both the issuer and the obligor if the obligor is not the issuer.

We will make every effort to provide you with the high level of analytical performance and knowledgeable service for which we have become known worldwide. You will be contacted directly by your assigned analytic team.

1. Fees and Termination.

In consideration of our analytic review and issuance of the credit rating, you agree to pay us the following fees:

Rating Fee. You agree to pay us a credit rating fee of **\$18,000** plus all applicable value-added, sale, use and similar taxes. S&P Global Ratings reserves the right to adjust the credit rating fee if the proposed par amount changes. Payment of the credit rating fee is not conditioned on S&P Global Ratings issuance of any particular credit rating.

Other Fees and Expenses. You will reimburse S&P Global Ratings for reasonable travel and legal expenses. Should the credit rating not be issued, you agree to compensate us based on our time, effort, and charges incurred through the date upon which it is determined that the credit rating will not be issued.

Termination of Engagement. This engagement may be terminated by either party at any time upon written notice to the other party.

2. Private and Confidential Credit Ratings.

Unless you request otherwise, the credit rating provided under this Agreement will be a public credit rating.

If you request a confidential credit rating under this Agreement, you agree that the credit rating will be exclusively for your internal use, and not to disclose it to any third party other than your professional advisors who are bound by appropriate confidentiality obligations or as otherwise required by law or regulation or for regulatory purposes.

If you request a private credit rating under this Agreement, S&P Global Ratings will make such credit rating and related report available by email or through a password-protected website or third-party private document exchange to a limited number of third parties you identify, and you agree not to disclose such credit rating to any third party other than (A) to your professional advisors who are bound by appropriate confidentiality obligations, (B) as required by law or regulation or for regulatory purposes, or (C) for the purpose of preparing required periodic reports relating to the assets owned by a special purpose vehicle that has purchased the rated

obligation, provided that the preparer(s) of the reports must agree to keep the information confidential and the private credit rating shall not be referred to or listed in the reports under the heading "credit rating," "rating" or "S&P rating", and shall be identified only as an "S&P Global Ratings implied rating" or similar term. If a third-party private document exchange is used, you agree to pay a one time administrative fee of \$10,000 in addition to the fees outlined in this Agreement. You also agree to maintain the list of third-parties authorized to access the private credit rating current and to notify S&P Global Ratings in writing of any changes to that list. S&P Global Ratings may make access to the private credit rating subject to certain terms and conditions, and disclose on its public website the fact that the rated entity or obligations (as applicable) has been assigned a private credit rating.

3. Information to be Provided by You.

To assign and maintain the credit rating pursuant to this letter, S&P Global Ratings must receive all relevant financial and other information, including notice of material changes to financial and other information provided to us and in relevant documents, as soon as such information is available. Relevant financial and other information includes, but is not limited to, information about direct bank loans and debt and debt-like instruments issued to, or entered into with, financial institutions, insurance companies and/or other entities, whether or not disclosure of such information would be required under S.E.C. Rule 15c2-12. You understand that S&P Global Ratings relies on you and your agents and advisors for the accuracy, timeliness and completeness of the information submitted in connection with the credit rating and the continued flow of material information as part of the surveillance process. You also understand that credit ratings, and the maintenance of credit ratings, may be affected by S&P Global Ratings opinion of the information received from issuers and their agents and advisors.

4. Other.

S&P Global Ratings has not consented to and will not consent to being named an "expert" or any similar designation under any applicable securities laws or other regulatory guidance, rules or recommendations, including without limitation, Section 7 of the U.S. Securities Act of 1933. S&P Global Ratings has not performed and will not perform the role or tasks associated with an "underwriter" or "seller" under the United States federal securities laws or other regulatory guidance, rules or recommendations in connection with a credit rating engagement.

S&P Global Ratings has established policies and procedures to maintain the confidentiality of certain non-public information received from issuers, their agents or advisors. For these purposes, "Confidential Information" shall mean verbal or written information that the issuer, its agents or advisors have provided to S&P Global Ratings and, in a specific and particularized manner, have marked or otherwise indicated in writing (either prior to or promptly following such disclosure) that such information is "Confidential."

S&P Global Ratings does not and cannot guarantee the accuracy, completeness, or timeliness of the information relied on in connection with a credit rating or the results obtained from the use of such information. S&P GLOBAL RATINGS GIVES NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE. S&P Global Ratings, its affiliates or third party providers, or any of their officers, directors, shareholders, employees or agents shall not be liable to any person for any inaccuracies, errors, or omissions, in each case regardless of cause, actions, damages (consequential, special, indirect, incidental, punitive, compensatory, exemplary or otherwise), claims, liabilities, costs, expenses, legal fees or losses (including, without limitation, lost income or lost profits and opportunity costs) in any way arising out of or relating to a credit rating or the related analytic services even if advised of the possibility of such damages or other amounts.

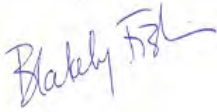
With respect to each rating that you have asked S&P Global Ratings (a "nationally recognized statistical rating organization") to rate under this Agreement, you understand that S&P Global Ratings is required under Rule 17g-7(a)(1)(ii)(J)(1) through (2) under the Securities Exchange Act of 1934 (hereafter "J1/J2"), to determine, ahead of publication of the rating, the entity paying for credit rating services, the role that entity undertakes, and whether the entity paying for credit rating services has also paid S&P Global Ratings for ancillary services during the most recently ended fiscal year. You acknowledge that the undersigned contracted party is the entity responsible for payment of credit rating services, and will, by default, be the legal entity S&P Global Ratings uses for its J1/J2 disclosures, unless otherwise indicated by you. To the extent that you do not expect to pay the fees due under this Agreement directly, you undertake to notify S&P Global Ratings, in writing and in advance of any credit rating publication, of a) the full legal name, address and role of the entity that will be the recipient ("bill-to") of S&P Global Ratings invoices due under this Agreement and b) where different to the bill-to entity, the full legal name, address and role of the entity that will be the payer of invoices; you understand that we cannot use a paying agent or similar intermediary for the purpose of the disclosure. You understand, as

contracting party, your role in enabling S&P Global Ratings to accurately present the disclosure of its credit ratings.

Please feel free to contact Dawn Lemma at dawn.lemma-ende@spglobal.com if you have any questions or suggestions about our fee policies. In addition, please visit our web site at www.standardandpoors.com for our ratings definitions and criteria, research highlights, and related information. We appreciate your business and look forward to working with you.

Sincerely yours,
Blakely Fishlin

By :

A handwritten signature in blue ink that reads "Blakely Fishlin". The signature is written in a cursive style and is positioned to the right of the "By :" text.

Name: Blakely D. Fishlin

Title: Director, Sr. Lead, Product Management & Development
dl

cc:

Michaela Wiesman, Municipal Advisor Consultant
Baker Tilly US, LLP

S&P Global Ratings - Data Protection Appendix to Terms and Conditions

1. **This Appendix:** This Data Protection Appendix (“Appendix”) is incorporated into the Engagement Letter and S&P Global Ratings Terms and Conditions (together, the “Agreement”) between S&P Global Ratings and you. In the event of conflict, this Appendix takes priority over the provisions of the Agreement but solely to the extent of the conflict.

2. **Definitions:** All words, terms or phrases, the meaning of which are defined in the Agreement, shall have the same meaning where used in this Appendix. In this Appendix, the following terms shall have the following meanings:

"controller", "processor", "data subject", "personal data", "processing", "process", "special categories of personal data" and "joint controller" shall have the meanings given in Applicable Data Protection Law; where these terms are not defined in the Applicable Data Protection Law, they shall have the meaning given to them in the GDPR;

"Analytical Data" means underlying personal data contained within the information which is provided to S&P Global Ratings for the purposes of the provision of the Services, such as the personal data of individuals who have financial products in place which are relevant to the issuing of a rating;

"Applicable Data Protection Law" shall mean, as applicable, the **EU General Data Protection Regulation (Regulation 2016/679)** (as may be amended, superseded or replaced) ("**GDPR**") and all other supplemental or implementing laws relating to data privacy in the relevant European Union member state, including where applicable the guidance and codes of practice issued by the relevant supervisory authority, and/or all applicable data protection and privacy laws, regulations, binding guidance and mandatory codes of practice of other countries;

"Client Data" means personal data of data subjects, such as your employees, associates or partners, that is provided to S&P Global Ratings during the provision by S&P Global Ratings of the Services to you, such as name, job title, name of employer, office email address, office physical address, internet protocol address, office telephone number and language selection (and excludes special categories of personal data);

"Data" means Analytical Data and Client Data;

"Destination Jurisdiction" means a jurisdiction in respect of which additional safeguards are required under Applicable Data Protection Law of the Origin Jurisdiction in order lawfully to transfer personal data overseas to that jurisdiction;

"Origin Jurisdiction" means any of the following: a jurisdiction within the European Economic Area, the United Kingdom, Switzerland or Dubai International Financial Centre;

"Permitted Purpose" means processing in accordance with Applicable Data Protection Law:

(A) by employees, officers, consultants, agents and advisors of S&P Global Ratings or its affiliates of Data: (i) to provide ratings and other products and services (the "**Services**") to you, (ii) to communicate with you regarding the Services that may be of interest to you, (iii) as described in the S&P Global Ratings' Use of Information section of the Agreement and (iv) as otherwise permitted in the Agreement;

(B) of personal data by you to access and use the Services;

"Restricted Transfer" means a transfer of Data from within an Origin Jurisdiction, or that is otherwise subject to Applicable Data Protection Law of an Origin Jurisdiction, to a Destination Jurisdiction;

"Standard Contractual Clauses" means the standard contractual clauses (as adopted by European Commission Decision 2021/914 on 4 June 2021) for the transfer of personal data to third countries pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council (a copy of the current version of which is accessible at: https://eur-lex.europa.eu/eli/dec_impl/2021/914/oj), as completed in the form available at: https://www.spglobal.com/assets/documents/ratings/ratings_scc_controller_to_controller_final.pdf, and which shall be deemed incorporated into this Appendix by reference solely for purposes of Clause 8 of this Appendix and within which you are the "**Data Exporter**" and S&P Global Ratings is the "**Data Importer**", and modified, if appropriate, by the UK Addendum; and

"UK Addendum" means the International Data Transfer Addendum to the EU Commission Standard

3. Disclosure of data: Each party will only disclose personal data to each other to process strictly for the Permitted Purpose. You confirm that you are entitled to provide Client Data to S&P Global Ratings for the Permitted Purpose, including obtaining data subject consent where required by Applicable Data Protection Law.

4. Relationship of the parties: Except as may be specifically otherwise agreed, the parties acknowledge that you are a **controller** of the Data you disclose to S&P Global Ratings and that S&P Global Ratings will process the Data you disclose to S&P Global Ratings as a separate and independent controller strictly for the Permitted Purpose. In no event will the parties process the Data as joint controllers. Each party shall be individually and separately responsible for complying with the obligations that apply to it as a controller under Applicable Data Protection Law. Please see our Customer Privacy Policy (available at <https://www.spglobal.com/corporate-privacy-policy>) and Cookie Notice (available at <https://www.spglobal.com/corporate-privacy-policy/corporate-privacy-and-cookie-notice>) for further information regarding how personal data that you provide to S&P Global Ratings in connection with the Services will be used and maintained.

5. Notifications: Where required by applicable law, each party ("**Notifier**") will inform the other promptly after any inquiry, communication, request or complaint relating to Notifier's processing of the personal data transferred by the other party to the Notifier under this Appendix which is received from: (i) any governmental, regulatory or supervisory authority, (ii) any data subject or (iii) any other person or entity alleging unlawful or unauthorized processing.

6. Use and Restrictions on Use: Notwithstanding the information that you are entitled to use from the Services and distribute to third parties to the extent permitted by the Agreement, you shall not distribute or use any personal data to which you have had access when receiving the Services other than for the Permitted Purpose.

7. Security: The parties shall implement appropriate technical and organisational measures to protect the Data from: (i) accidental, unauthorized or unlawful destruction and (ii) loss, alteration, unauthorised disclosure of or access to the Data.

8. International Transfer of Data:

8.1 This Clause 8 and the Standard Contractual Clauses, as modified by the UK Addendum where required by Applicable Data Protection Law, shall apply only with respect to Data transferred from or relating to residents of an Origin Jurisdiction to S&P Global Ratings and its affiliates in a Destination Jurisdiction.

8.2 S&P Global Ratings may process (or permit to be processed) any Data in any jurisdiction (including any Destination Jurisdiction) or receive and make Restricted Transfers in relation to any Data provided that it does so in accordance with Applicable Data Protection Law.

8.3 To the extent that you are subject to Applicable Data Protection Law, the Standard Contractual Clauses shall: (i) apply, to the extent required by Applicable Data Protection Law, to Restricted Transfers by you (as Data Exporter) to S&P Global Ratings (as Data Importer); (ii) be deemed to be populated with your details as set out in the Agreement; (iii) be incorporated into and made a part of this Appendix; and (iv) be deemed to be executed by you executing the Agreement.

8.4 To the extent that the Standard Contractual Clauses apply between S&P Global Ratings and you:

(a) Where the Origin Jurisdiction is not within the European Economic Area, the Standard Contractual Clauses shall be construed in light of the equivalent provisions of relevant Applicable Data Protection Law of the Origin Jurisdiction insofar as Applicable Data Protection Law permits, and in particular references within the Standard Contractual Clauses: (i) to provisions of the GDPR shall be read as being references to any equivalent provisions in the Applicable Data Protection Law of the Origin Jurisdiction; (ii) to Member States and the Union shall be read as being references to the relevant Origin Jurisdiction; and (iii) to third countries shall be read as being references to the relevant Destination Jurisdiction, in each case as the context requires and (iv) shall be interpreted as modified by the UK Addendum where required by Applicable Data Protection Law;

(b) Each party shall perform its obligations under the Standard Contractual Clauses at its own cost; and

(c) If the Standard Contractual Clauses are amended or replaced, the parties agree to take steps to put in place any amended or replacement version between them, as required by Applicable Data Protection Law.

9. Survival: This Appendix shall survive termination or expiry of the Agreement. Upon termination or expiry of the Agreement, S&P Global Ratings may continue to process the Data, provided that such processing complies with the requirements of this Appendix and Applicable Data Protection Law.



GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

- DIVISION OF -

WATER & WASTE SERVICES

G-4610 BEECHER ROAD - FLINT, MICHIGAN 48532-2617

PHONE (810) 732-7870 - FAX (810) 732-9773

JEFFREY WRIGHT
COMMISSIONER

June 28, 2023

Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Dr
Swartz Creek MI 48473

Re: Water

Dear Ladies and Gentlemen:

Please find enclosed a draft of proposed state legislation that will impact each water provider in the State of Michigan. While the bill has not yet been introduced, we expect it very soon.

The bill proposes to amend "the social welfare act" by adding a fee to your water supply system. The current proposal is a \$2.00 per month per account fee/tax to each water provider in the State of Michigan. Once collected each community will submit the funds to the State for redistribution through a low-income residential affordability program managed by the Health and Human Services Department.

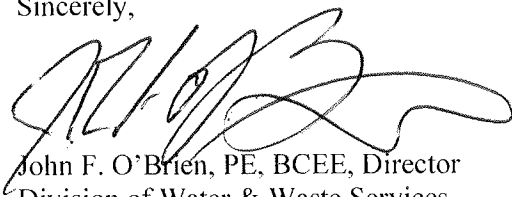
While the bill has yet to be introduced, we do expect it soon and we expect it to move quickly through the process. We encourage you to review this piece of legislation with your council or board as soon as possible and send a clear message to your state legislators of support or opposition to the proposed tax.

In a review of the legislation, we have several concerns; the fee/tax is based on accounts, not water volume sold, how do we deal with sewer-only accounts and well meters; if the customer does not pay the water bill is the local community still responsible for the fees? Do the funds collected by a community stay in the community? Our biggest issue is that this program is not voluntary and those that pay the fee may not receive the benefit.

We are also aware that there is a companion bill that proposed to limit the ability of water providers to turn off water for non-paying customers. We will share it with you once we have received and reviewed it.

Should you have any questions, do not hesitate to contact this office.

Sincerely,



John F. O'Brien, PE, BCEE, Director
Division of Water & Waste Services

JFO/RJD

Enclosure

cc: Jeff Wright, Drain Commissioner
Daniel Potter, Chief Deputy Drain Commissioner

A bill to amend 1939 PA 280, entitled
"The social welfare act,"
(MCL 400.1 to 400.119b) by adding section 14t.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

- 1 Sec. 14t. (1) The low-income water residential affordability
- 2 program fund is created within the state treasury.
- 3 (2) The state treasurer may receive money or other assets from
- 4 any source for deposit into the fund. The state treasurer shall
- 5 direct the investment of the fund. The state treasurer must credit
- 6 to the fund interest and earnings from fund investments.
- 7 (3) Money in the fund at the close of the fiscal year shall



LTB 01778'23 Draft 4

1 remain in the fund and shall not lapse to the general fund.

2 (4) The department shall be the administrator of the fund for

3 auditing purposes.

4 (5) The department shall expend money from the fund, upon
5 appropriation, only for 1 or more of the following purposes:
6 (a) 31% of the fund to the department for administrative costs
7 of the low-income water residential affordability program. 8 (b) The
remaining balance of the fund to providers for the 9 following:
10 (i) The actual administrative costs associated with the 11
implementation of the low-income water residential affordability 12
program, not to exceed 15 percent.
13 (ii) Payment or advancement to providers for income-based bill 14
discounts, income-based bill caps, or income-based rates. 15 (iii)
Arrearage payments.
16 (iv) Water loss mitigation programs administered by third party
organizations such as home plumbing
17 audits and minor plumbing repairs.
18 (6) Subject to subsection (5) (b), benefits shall be provided 19 to
eligible customers for a low-income water residential 20 affordability
program offered by the department or the provider in 21 accordance with
sections 14n through 14s. Not less than 80% of the 22 funding received
by a provider shall be spent as described in 23 subsection (5) (b) (ii)
unless otherwise approved by the department. 24 (7) Subject to the
limitations imposed in this subsection, the 25 low-income water
residential affordability funding factor shall be 26 per retail water
meter fee of \$2.00 per month, or the equivalent 27 based on the
provider's billing cycle.
28 (8) After 3 years, the department may adjust the funding 29
factor annually based on recommendations from the task force.



LTB 01778'23 Draft 4

1 (9) The funding factor shall not exceed \$3.00 or result in 2
total collections that are 10% greater than the total amount 3
collected in the previous year, whichever is less.

amount of money remitted by the provider to the 6 state treasurer from
the low-income water residential affordability 7 funding factor.

8 (e) The total amount of administrative costs associated with 9
administering or implementing the low-income water residential 10
affordability program.

11 (14) By July 1 of each year, the task force shall annually 12
provide a report to the legislature and post that report on the 13
department's website. The report shall include the following: 14 (a)
The information collected in subsection (8). 15 (b) The total amount
of money remitted to each provider. 16 (c) Any recommended
adjustments to the low-income water 17 residential affordability
program or fund.

18 (d) The total amount of administrative costs associated with 19
administering or implementing the low-income water residential 20
affordability program.

21 (15) This section does not give the Michigan public service 22
commission the power to regulate a public water utility. 23 (16) The
attorney general may enforce this section against a 24 provider that
fails to include the low-income water residential 25 affordability
funding factor on all retail water bills or remit the 26 money
collected from the affordability funding factor by filing a 27 civil
action in the circuit court in the county where the provider 28 does
business. Subject to this subsection, a provider shall not be 29
subject to liability for the affordability funding factor fees



LTB 01778'23 Draft 4

1 included on retail water bills but not collected through the
2 provider's normal business practices.

3 (17) The department of treasury shall create a mechanism 4 through
which a retail water customer or philanthropic entity can 5 donate
funds into the affordability program fund. Any entity that 6
contributes more than \$5,000.00 shall receive a "water 7

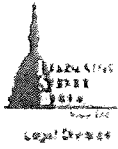
4 (10) Any adjustment to the funding factor shall be determined by
the department no later than October 1 and will go into effect on
January 1 of the succeeding year.

7 (11) The affordability funding factor shall be considered as part
of the total bill for the purposes of considering water affordability
based on household income caps in low-income water residential
affordability programs outlined in sections 14n through 14s.

12 (12) Providers shall include the low-income water residential
affordability funding factor on all retail water bills. Providers
may list the low-income water residential affordability funding
factor as a separate line item on residential customer bills or
incorporate the funding factor into their retail water rates.
Payment for services collected by providers shall first be applied
to satisfy this subsection and shall be remitted to the state
treasurer for deposit in the fund on a regular cycle that matches
the remitting providers' billing cycle but not later than 30 days
after the last day of the billing cycle.

22 (13) After the first full year of collection, by April 1, the
provider shall be required to annually provide to the low-income
water residential affordability program task force the following
information regarding the low-income water residential
affordability funding factor:

27 (a) The number of retail water meters that received a bill
subject to the low-income water residential affordability funding
factor on June 30 and December 31 of the previous calendar year.



LTB 01778'23 Draft 4

1 (b) The total amount of money collected by the provider from the
low-income water residential affordability funding factor. (c) The
total amount of money not collected by the provider from the low-
income water residential affordability funding factor. (d) The total

YEAR-END BUDGET ADJUSTMENT CITY OF SWARTZ CREEK

Fiscal Year Ending June 30, 2023

GL NUMBER	DESCRIPTION	2022-23		2022-23		COMMENTS
		ORIGINAL AMENDED BUDGET	BUDGET ADJUSTMENT	YEAR-END AMENDED BUDGET	AVAILABLE BALANCE	
Fund 101 - General Fund						
Revenues						
Dept 000.000 - General						
101-000.000-528.000	Federal Grants - Other	80,871.33	(54,000.00)	26,871.33	26,871.33	City Hall Pkg Lot
101-371.000-476.001	Building Permits	20,000.00	4,982.00	24,982.00	0.00	
101-371.000-476.006	Mechanical Inspection Revenue	10,039.34	1,065.66	11,105.00	0.00	
101-371.000-476.007	Electrical Inspection Revenue	8,000.00	1,912.00	9,912.00	0.00	
101-786.000-677.000-786.000	Reimbursements	0.00	4,435.82	4,435.82	0.00	
TOTAL REVENUES ADJUSTMENT			(41,604.52)			
Expenditures						
101-101.000-706.000	Life Insurance - ER cost	31.00	(0.28)	30.72	0.00	
101-172.000-705.100	Vision Benefits	62.00	(1.33)	60.67	0.00	
101-172.000-705.200	Dental Benefits	722.00	(10.53)	711.47	0.00	
101-172.000-707.000	Retirement Contributions-ER	72,166.55	161.91	72,328.46	161.91	
101-172.000-707.100	Health Care Savings Plan - ER	1,876.13	421.22	2,297.35	421.22	
101-172.000-708.000	Sick & Accident Premiums-ER	610.79	(12.21)	598.58	(12.21)	
101-172.000-801.000	Contractual Services	26,850.89	(14,416.81)	12,434.08	0.00	Services not required
101-172.000-910.500	Workers Comp Insurance	200.00	(132.00)	68.00	0.00	
101-172.000-961.000	Miscellaneous	3,500.00	(1,612.02)	1,887.98	0.00	
101-172.000-971.000	Land Purchase	91,142.69	925.00	92,067.69	0.00	
101-215.000-702.000	Wages	19,112.20	(561.69)	18,550.51	0.00	
101-228.000-726.000	Supplies	80.00	(80.00)	0.00	0.00	
101-228.000-801.000	Contractual Services	18,000.00	50.00	18,050.00	1,599.69	
101-228.000-976.000	Equipment	2,000.00	(2,000.00)	0.00	0.00	Budgeted if needed
101-247.000-702.000	Wages	2,451.79	(561.79)	1,890.00	0.00	
101-253.000-702.000	Wages	62,569.00	(2,612.43)	59,956.57	0.00	
101-253.000-745.000	Postage	610.00	75.26	685.26	0.00	
101-253.000-801.000	Contractual Services	21,000.00	(2,000.00)	19,000.00	1,147.72	
101-253.000-805.000	Bank Fees	400.00	239.99	639.99	0.00	
101-253.000-910.300	Insurance and Bonds	62.00	(22.00)	40.00	0.00	
101-253.000-940.000	Vehicle and Travel Expense	200.00	13.84	213.84	0.00	
101-253.000-960.000	Education and Training	225.00	32.80	257.80	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
101-257.000-726.000	Supplies	50.00	(50.00)	0.00	0.00	
101-257.000-745.000	Postage	1,300.00	(46.31)	1,253.69	0.00	
101-257.000-801.000	Contractual Services	32,000.00	(236.69)	31,763.31	0.00	
101-257.000-899.000	MTT Appeals and Payments	20,000.00	(20,000.00)	0.00	0.00	MTT Settlements/Appraisals
101-257.000-900.000	Printing and Publishing	595.83	(17.45)	578.38	0.00	
101-257.000-960.000	Education and Training	1,000.00	(580.12)	419.88	0.00	
101-262.000-726.000	Supplies	3,860.00	(1,223.90)	2,636.10	0.00	
101-262.000-745.000	Postage	5,000.00	(2,895.20)	2,104.80	0.00	
101-262.000-801.000	Contractual Services	5,000.00	(650.00)	4,350.00	0.00	
101-262.000-940.000	Vehicle and Travel Expense	200.00	(49.21)	150.79	0.00	
101-262.000-941.000	Equipment Rental	300.00	(28.11)	271.89	0.00	
101-262.000-976.000	Equipment	1,000.00	(1,000.00)	0.00	0.00	
101-265.000-702.000	Wages	9,328.05	(6,831.55)	2,496.50	(0.00)	
101-265.000-704.100	FICA - Employer's Share	452.35	(296.90)	155.45	0.00	
101-265.000-704.200	Medicare - Employer's Share	106.75	(70.59)	36.16	0.00	
101-265.000-705.000	Medical Insurance - ER	928.97	(560.61)	368.36	0.00	
101-265.000-705.100	Vision Benefits	14.94	(11.69)	3.25	0.00	
101-265.000-705.200	Dental Benefits	178.44	(138.73)	39.71	0.00	
101-265.000-706.000	Life Insurance - ER cost	31.00	(23.22)	7.78	0.00	
101-265.000-708.000	Sick & Accident Premiums-ER	167.51	(126.28)	41.23	(0.00)	
101-265.000-726.000	Supplies	1,000.00	(350.00)	650.00	142.19	
101-265.000-850.000	Communications	3,100.00	(500.00)	2,600.00	49.24	
101-265.000-910.100	Property Insurance	985.00	(214.60)	770.40	0.00	
101-265.000-910.500	Workers Comp Insurance	90.00	(140.00)	(50.00)	0.00	
101-265.000-920.000	Utilities	3,700.00	15.41	3,715.41	0.00	
101-265.000-930.000	Repairs and Maintenance	22,000.00	(16,693.86)	5,306.14	(0.00)	supply chain/timing
101-265.000-941.000	Equipment Rental	1,000.00	(467.43)	532.57	(0.00)	
101-265.000-961.000	Miscellaneous	250.00	(100.00)	150.00	150.00	
101-266.000-801.000	Contractual Services	18,500.00	(2,940.34)	15,559.66	0.00	
101-336.000-801.000	Contractual Services	52,750.00	(8,300.00)	44,450.00	5,000.65	Under est. fire runs
101-345.000-850.000	Communications	4.30	0.45	4.75	0.00	
101-371.000-702.000	Wages	27,934.33	1,368.98	29,303.31	0.00	
101-371.000-726.000	Supplies	50.00	93.99	143.99	0.00	
101-371.000-745.000	Postage	175.00	52.31	227.31	0.00	
101-371.000-801.000	Contractual Services	34,000.00	(4,000.00)	30,000.00	3,274.75	Est June not recv'd
101-371.000-801.005	Plumbing Inspection Expenditure	5,000.00	69 1,300.00	6,300.00	938.15	Est June not recv'd July 24, 2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
101-371.000-801.006	Mechanical Inspection Expenditure	8,000.00	1,000.00	9,000.00	1,319.25	Est June not recv'd
101-371.000-801.007	Electrical Inspection Expenditure	8,000.00	300.00	8,300.00	715.15	Est June not recv'd
101-371.000-801.008	Building Permit Expenditure	21,717.45	(3,000.00)	18,717.45	2,186.15	Est June not recv'd
101-371.000-801.009	Zoning Permit Expenditure	800.00	(149.00)	651.00	328.25	Est June not recv'd
101-371.000-801.010	Rental Inspection Expense	4,500.00	1,100.00	5,600.00	399.96	Est June not recv'd
101-371.000-900.000	Printing and Publishing	1,400.00	1,400.00	2,800.00	534.34	
101-371.000-940.000	Vehicle and Travel Expense	804.00	343.43	1,147.43	0.00	
101-448.000-920.000	Utilities	106,000.00	(11,472.27)	94,527.73	0.00	LED credits/LED lights/est
101-538.500-930.000	Repairs and Maintenance	11,350.50	(1,480.50)	9,870.00	0.00	
101-567.000-705.000	Medical Insurance - ER	0.00	20.61	20.61	0.00	
101-567.000-726.000	Supplies	25.00	(25.00)	0.00	0.00	
101-567.000-910.100	Property Insurance	40.16	(12.88)	27.28	(0.00)	
101-567.000-910.500	Workers Comp Insurance	3.00	5.00	8.00	0.00	
101-567.000-930.000	Repairs and Maintenance	2,950.00	180.00	3,130.00	0.00	
101-567.000-941.000	Equipment Rental	200.00	(149.82)	50.18	0.00	
101-728.000-726.000	Supplies	0.00	35.90	35.90	0.00	
101-728.000-920.000	Utilities	350.00	(350.00)	0.00	0.00	
101-780.000-705.000	Medical Insurance - ER	62.00	155.39	217.39	0.00	
101-780.000-910.100	Property Insurance	514.27	(115.65)	398.62	0.00	
101-780.500-702.000	Wages	4,837.49	676.27	5,513.76	0.00	
101-780.500-704.100	FICA - Employer's Share	300.09	37.40	337.49	(0.00)	
101-780.500-726.000	Supplies	500.00	(100.00)	400.00	93.94	
101-782.000-702.000	Wages	10,976.00	1,817.63	12,793.63	0.00	
101-782.000-704.100	FICA - Employer's Share	746.27	59.37	805.64	0.00	
101-782.000-705.000	Medical Insurance - ER	1,097.00	543.77	1,640.77	0.00	
101-782.000-705.200	Dental Benefits	107.00	90.69	197.69	0.00	
101-782.000-707.000	Retirement Contributions-ER	587.00	330.01	917.01	0.00	
101-782.000-707.100	Health Care Savings Plan - ER	198.31	28.52	226.83	0.00	
101-782.000-708.000	Sick & Accident Premiums-ER	173.78	27.20	200.98	0.00	
101-782.000-801.000	Contractual Services	0.00	75.45	75.45	0.00	
101-782.000-910.500	Workers Comp Insurance	120.00	(250.00)	(130.00)	0.00	
101-782.000-920.000	Utilities	2,400.00	(19.91)	2,380.09	0.00	
101-782.000-930.000	Repairs and Maintenance	80,000.00	(32,400.00)	47,600.00	400.21	Supply chain/Contractors
101-782.000-941.000	Equipment Rental	1,300.00	3,029.36	4,329.36	0.00	
101-782.000-961.000	Miscellaneous	500.00	(200.00)	300.00	300.00	
101-783.000-702.000	Wages	25,489.56	70 2,742.81	28,232.37	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
101-783.000-704.100	FICA - Employer's Share	1,595.45	172.75	1,768.20	0.00	
101-783.000-705.000	Medical Insurance - ER	2,127.00	1,271.40	3,398.40	0.00	
101-783.000-705.200	Dental Benefits	238.00	223.33	461.33	0.00	
101-783.000-706.000	Life Insurance - ER cost	57.00	22.10	79.10	0.00	
101-783.000-707.000	Retirement Contributions-ER	1,461.07	524.25	1,985.32	0.00	
101-783.000-707.100	Health Care Savings Plan - ER	352.59	115.74	468.33	0.00	
101-783.000-708.000	Sick & Accident Premiums-ER	331.19	126.93	458.12	0.00	
101-783.000-726.000	Supplies	1,200.00	1,900.00	3,100.00	29.23	
101-783.000-801.000	Contractual Services	0.00	75.45	75.45	0.00	
101-783.000-910.100	Property Insurance	450.00	(104.66)	345.34	0.00	
101-783.000-910.500	Workers Comp Insurance	124.00	(137.00)	(13.00)	0.00	
101-783.000-920.000	Utilities	2,800.00	524.45	3,324.45	0.00	
101-783.000-930.000	Repairs and Maintenance	150,500.00	(87,700.00)	62,800.00	476.15	Supply chain/Contractors
101-783.000-941.000	Equipment Rental	4,300.00	4,073.65	8,373.65	0.00	
101-786.000-801.450-786.000	Construction Engineering	118,500.00	(103,389.50)	15,110.50	0.00	Engineers est./prior year
101-786.000-801.500-786.000	MDOT Project Pmts	871,740.26	12,067.05	883,807.31	12,067.05	
101-788.000-726.000	Supplies	3,000.00	(3,000.00)	0.00	0.00	
101-788.000-930.000	Repairs and Maintenance	8,000.00	(8,000.00)	0.00	0.00	
101-788.000-976.000	Equipment	20,000.00	(20,000.00)	0.00	0.00	
101-790.000-726.000	Supplies	375.00	75.00	450.00	66.70	
101-790.000-910.100	Property Insurance	2,339.00	(492.24)	1,846.76	0.00	
101-790.000-910.500	Workers Comp Insurance	325.58	(452.58)	(127.00)	0.00	
101-790.000-920.000	Utilities	8,400.00	113.20	8,513.20	0.00	
101-790.000-930.000	Repairs and Maintenance	5,000.00	700.00	5,700.00	77.84	
101-790.000-941.000	Equipment Rental	2,400.00	(148.00)	2,252.00	100.53	
101-794.000-702.000	Wages	22,320.21	3,951.89	26,272.10	0.00	
101-794.000-704.100	FICA - Employer's Share	1,323.00	308.24	1,631.24	0.00	
101-794.000-705.000	Medical Insurance - ER	3,051.33	1,741.95	4,793.28	0.00	
101-794.000-705.100	Vision Benefits	40.97	27.97	68.94	0.00	
101-794.000-705.200	Dental Benefits	476.26	316.88	793.14	0.00	
101-794.000-706.000	Life Insurance - ER cost	66.83	24.96	91.79	(0.00)	
101-794.000-707.000	Retirement Contributions-ER	1,486.00	227.05	1,713.05	0.00	
101-794.000-707.100	Health Care Savings Plan - ER	382.01	103.87	485.88	0.00	
101-794.000-708.000	Sick & Accident Premiums-ER	434.95	197.08	632.03	0.00	
101-794.000-726.000	Supplies	10,000.00	1,000.00	11,000.00	47.37	Flowers/Holiday
101-794.000-801.000	Contractual Services	1,200.00	(287.50)	912.50	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
101-794.000-910.100	Property Insurance	1,081.00	(292.11)	788.89	0.00	
101-794.000-920.000	Utilities	400.00	47.41	447.41	(0.00)	
101-794.000-930.000	Repairs and Maintenance	4,500.00	(150.00)	4,350.00	126.75	
101-794.000-941.000	Equipment Rental	7,300.00	4,041.81	11,341.81	0.00	
101-797.000-726.000	Supplies	400.00	(400.00)	0.00	0.00	
101-797.000-801.000	Contractual Services	2,000.00	(1,949.70)	50.30	(0.00)	
101-797.000-920.000	Utilities	2,315.00	(247.57)	2,067.43	0.00	
101-797.000-930.000	Repairs and Maintenance	7,000.00	(4,978.56)	2,021.44	(0.00)	Est snow plowing costs
101-797.000-930.000-930.001	Repairs and Maintenance	240,719.00	(214,000.00)	26,719.00	26,719.00	Contractor scheduling
101-851.000-705.000	Medical Insurance - ER	26,550.00	(225.95)	26,324.05	0.00	
101-965.000-998.402	Transfer Out to Fire Equip Fd	155,000.00	5,000.00	160,000.00	0.00	Timing of Fire Truck Pmt
TOTAL EXPENDITURES ADJUSTMENT			(530,521.90)			
Fund 202 - Major Street Fund						
Revenues						
202-000.000-569.000	Act 51 Revenues	553,000.00	70,000.00	623,000.00	32,907.19	
202-000.000-675.000	Misc.	727.50	8,696.97	9,424.47	0.00	Monsanto Class Action
202-454.000-677.000-454.100	Reimbursements Morrish Rd TIP	89,134.83	(77,051.72)	12,083.11	0.00	Engineers est./prior year
TOTAL REVENUES ADJUSTMENT			1,645.25			
Expenditures						
202-228.000-801.000	Contractual Services	1,100.00	(264.20)	835.80	0.00	
202-441.000-702.000-441.000	Wages	1,929.00	(1,026.54)	902.46	0.00	
202-441.000-726.000-441.000	Supplies	200.00	75.00	275.00	22.91	
202-449.501-930.000	Repairs and Maintenance	15,000.00	(15,000.00)	0.00	0.00	
202-452.100-801.450-452.100	Construction Engineering	50,000.00	(31,900.00)	18,100.00	720.45	Engineers est./timing
202-452.100-801.500-452.100	MDOT Project Pmts	82,105.00	(82,105.00)	0.00	0.00	Proj cost threshold FY23
202-454.000-801.400-454.101	Design Engineering-Miller Rd	20,595.75	380.00	20,975.75	380.00	
202-454.000-801.450-454.100	Construction Engineering-Morrish Rd	110,043.00	(83,700.00)	26,343.00	899.00	Engineers est./timing
202-454.000-801.500-454.100	MDOT Project Pmts-Morrish Rd	207,799.00	(147,000.00)	60,799.00	8,898.22	Engineers est./timing
202-463.000-702.000	Wages	37,441.23	(8,035.65)	29,405.58	0.00	
202-463.000-910.500	Workers Comp Insurance	1,000.00	(751.00)	249.00	0.00	
202-463.000-930.000	Repairs and Maintenance	316,000.00	(235,850.00)	80,150.00	724.52	Supply chain/Contractors
202-463.000-960.000	Education and Training	0.00	207.67	207.67	0.00	
202-474.000-920.000	Utilities	5,800.00	138.64	5,938.64	0.00	
202-474.000-941.000	Equipment Rental	1,800.00	(669.15)	1,130.85	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
202-478.000-726.000	Supplies	20,000.00	1,700.00	21,700.00	121.02	
202-538.500-801.700	Storm/Wtr Shed Permit Fees	11,055.00	(3,120.61)	7,934.39	(0.00)	
202-538.500-803.000	Drain Repairs	3,000.00	(2,432.50)	567.50	0.00	
TOTAL EXPENDITURES ADJUSTMENT			(609,353.34)			
Fund 203 - Local Street Fund						
Revenues						
203-000.000-569.000	Act 51 Revenues	173,500.00	21,000.00	194,500.00	10,219.84	
203-000.000-664.000	Interest Income	25.00	2,564.58	2,589.58	0.00	
203-000.000-675.000	Misc.	331.79	8,707.01	9,038.80	0.00	Monsanto Class Action
203-449.000-546.000	Right of Way Telecomm	15,000.00	10,523.63	25,523.63	(0.00)	
203-478.000-677.000	Reimbursements	1,400.00	1,088.44	2,488.44	0.00	
203-931.000-699.204	Transfer IN from Municipal Street Fu	300,000.00	(252,000.00)	48,000.00	48,000.00	Trf to cover project costs
TOTAL REVENUES ADJUSTMENT			(208,116.34)			
Expenditures						
203-429.000-941.000	Equipment Rental	49.36	12.75	62.11	0.00	
203-449.501-801.000	Contractual Services	0.00	50.30	50.30	0.00	
203-455.000-801.400-455.101	Design Engineering	20,000.00	1,200.00	21,200.00	6,104.04	
203-455.000-801.450-455.100	Construction Engineering	140,000.00	(140,000.00)	0.00	0.00	Construction not started
203-455.000-801.450-455.101	Construction Engineering	60,000.00	(60,000.00)	0.00	0.00	Construction not started
203-463.000-702.000	Wages	30,851.00	(3,894.50)	26,956.50	0.00	
203-463.000-704.100	FICA - Employer's Share	1,917.67	(228.75)	1,688.92	0.00	
203-463.000-707.000	Retirement Contributions-ER	2,492.00	(288.75)	2,203.25	0.00	
203-463.000-930.000	Repairs and Maintenance	100,000.00	(97,700.00)	2,300.00	850.95	Supply chain/Contractors
203-463.000-941.000	Equipment Rental	25,000.00	1,926.39	26,926.39	0.00	
203-463.000-960.000	Education and Training	0.00	182.67	182.67	0.00	
203-474.000-702.000	Wages	5,459.00	(2,976.80)	2,482.20	0.00	
203-474.000-704.100	FICA - Employer's Share	333.28	(177.32)	155.96	(0.00)	
203-474.000-707.000	Retirement Contributions-ER	204.46	(237.04)	(32.58)	(205.54)	
203-474.000-941.000	Equipment Rental	2,800.00	(2,611.06)	188.94	0.00	
203-478.000-702.000	Wages	8,950.32	(2,428.71)	6,521.61	0.00	
203-478.000-704.100	FICA - Employer's Share	562.00	(153.03)	408.97	0.00	
203-478.000-707.000	Retirement Contributions-ER	638.03	(122.33)	515.70	(0.00)	
203-478.000-726.000	Supplies	10,000.00	4,500.00	14,500.00	114.02	
203-478.000-941.000	Equipment Rental	17,000.00	(8,607.09)	8,392.91	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		AVAILABLE BALANCE	COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET			
TOTAL EXPENDITURES ADJUSTMENT			(311,566.02)				
Fund 204 - MUNICIPAL STREET FUND							
Revenues							
204-000.000-402.204	Current Tax Revenue Local St Millage	709,000.00	(2,168.38)	706,831.62		0.00	
204-000.000-412.000	Delinquent Tax Revenue	150.00	76.18	226.18		0.00	
204-000.000-433.000	St-Charge in Lieu	1,488.00	(40.91)	1,447.09		0.00	
204-000.000-573.000	LCSA Share Taxes PA 80	9,890.00	21,355.81	31,245.81		0.00	Add'l dist for prior year
204-000.000-664.000	Interest Income	20.00	51.68	71.68		0.00	
TOTAL REVENUES ADJUSTMENT			19,274.38				
Expenditures							
204-905.000-995.354	GO Tax Bond 2017 Interest Expense	19,872.00	(0.22)	19,871.78		0.00	
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	380.00	5.00	385.00		0.00	
204-965.000-998.203	Trf Out to Local Street Fund	300,000.00	(252,000.00)	48,000.00	48,000.00		Trf to cover project costs
TOTAL EXPENDITURES ADJUSTMENT			(251,995.22)				
Fund 226 - Garbage Fund							
Revenues							
226-000.000-402.000	Current Tax Revenue	435,000.00	6,970.50	441,970.50		0.00	
226-000.000-412.000	Delinquent Tax Revenue	110.00	33.25	143.25		0.00	
226-000.000-433.000	St-Charge in Lieu	915.00	11.84	926.84		0.00	
226-000.000-445.000	Late Payment Interest Revenue	3,000.00	2,544.76	5,544.76		0.00	
226-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 F	6,250.00	13,652.70	19,902.70		0.00	Add'l dist for prior year
226-000.000-664.000	Interest Income	10.00	4,157.16	4,167.16		0.00	
TOTAL REVENUES ADJUSTMENT			27,370.21				
Expenditures							
226-101.000-910.200	General Liability Insurance	1,067.20	(157.70)	909.50		0.00	
226-101.000-910.500	Workers Comp Insurance	1.93	(0.93)	1.00		(0.00)	
226-101.000-960.000	Education and Training	698.00	(70.74)	627.26		0.00	
226-172.000-850.000	Communications	10.00	(0.40)	9.60		0.00	
226-172.000-910.200	General Liability Insurance	1,043.50	163.15	1,206.65		0.00	
226-172.000-910.500	Workers Comp Insurance	50.00	(34.00)	16.00		0.00	
226-172.000-940.000	Vehicle and Travel Expense	370.00	61.85	431.85		0.00	
226-172.000-960.000	Education and Training	50.00	41.95	91.95		0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
226-215.000-801.000	Contractual Services	0.00	57.44	57.44	0.00	
226-215.000-900.000	Printing and Publishing	731.00	(118.24)	612.76	0.00	
226-215.000-960.000	Education and Training	70.00	(51.61)	18.39	0.00	
226-228.000-801.000	Contractual Services	1,660.00	112.49	1,772.49	0.00	
226-228.000-976.000	Equipment	500.00	(500.00)	0.00	0.00	Budgeted if needed
226-253.000-707.100	Health Care Savings Plan - ER	77.00	20.16	97.16	0.00	
226-253.000-801.000	Contractual Services	10,000.00	(5,557.74)	4,442.26	0.00	
226-253.000-805.000	Bank Fees	50.00	(31.00)	19.00	0.00	
226-253.000-910.300	Insurance and Bonds	15.60	(5.60)	10.00	0.00	
226-253.000-940.000	Vehicle and Travel Expense	55.00	14.03	69.03	0.00	
226-253.000-960.000	Education and Training	100.00	(35.55)	64.45	0.00	
226-265.000-850.000	Communications	565.00	86.00	651.00	6.09	
226-265.000-910.100	Property Insurance	262.00	(66.22)	195.78	0.00	
226-265.000-910.500	Workers Comp Insurance	22.00	(35.00)	(13.00)	0.00	
226-265.000-920.000	Utilities	900.00	28.84	928.84	0.00	
226-265.000-930.000	Repairs and Maintenance	1,800.00	(575.00)	1,225.00	43.51	
226-265.000-941.000	Equipment Rental	200.00	(66.81)	133.19	0.00	
226-528.000-702.000	Wages	3,242.00	(545.75)	2,696.25	0.00	
226-528.000-704.100	FICA - Employer's Share	207.00	(38.54)	168.46	0.00	
226-528.000-704.200	Medicare - Employer's Share	48.00	(8.68)	39.32	0.00	
226-528.000-705.000	Medical Insurance - ER	391.00	(50.62)	340.38	0.00	
226-528.000-705.100	Vision Benefits	3.00	(0.31)	2.69	0.00	
226-528.000-705.200	Dental Benefits	36.00	(0.27)	35.73	0.00	
226-528.000-706.000	Life Insurance - ER cost	12.00	(1.26)	10.74	0.00	
226-528.000-707.000	Retirement Contributions-ER	254.00	(10.20)	243.80	0.00	
226-528.000-708.000	Sick & Accident Premiums-ER	49.00	(8.71)	40.29	0.00	
226-528.000-801.000	Contractual Services	310,000.00	(11,884.00)	298,116.00	0.00	Contingency
226-528.000-910.500	Workers Comp Insurance	300.00	(326.00)	(26.00)	0.00	
226-528.000-941.000	Equipment Rental	10,000.00	480.17	10,480.17	0.00	
226-530.000-702.000	Wages	33,854.05	(15,426.61)	18,427.44	0.00	
226-530.000-704.100	FICA - Employer's Share	2,122.00	(968.42)	1,153.58	0.00	
226-530.000-704.200	Medicare - Employer's Share	496.00	(226.18)	269.82	0.00	
226-530.000-705.000	Medical Insurance - ER	4,227.00	(1,192.31)	3,034.69	0.00	
226-530.000-705.100	Vision Benefits	54.00	(14.63)	39.37	0.00	
226-530.000-705.200	Dental Benefits	607.00	(155.68)	451.32	0.00	
226-530.000-706.000	Life Insurance - ER cost	89.00	(30.96)	58.04	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
226-530.000-707.000	Retirement Contributions-ER	5,365.00	(654.67)	4,710.33	0.00	
226-530.000-707.100	Health Care Savings Plan - ER	490.00	(167.53)	322.47	0.00	
226-530.000-708.000	Sick & Accident Premiums-ER	558.00	(178.54)	379.46	0.00	
226-530.000-801.000	Contractual Services	100.00	10.00	110.00	0.00	
226-530.000-910.500	Workers Comp Insurance	413.50	(439.50)	(26.00)	0.00	
226-530.000-930.000	Repairs and Maintenance	600.00	670.00	1,270.00	15.75	
226-530.000-941.000	Equipment Rental	18,700.00	3,050.22	21,750.22	0.00	
226-782.000-702.000	Wages	8,015.00	(467.13)	7,547.87	0.00	
226-782.000-704.100	FICA - Employer's Share	497.00	(26.68)	470.32	0.00	
226-782.000-704.200	Medicare - Employer's Share	116.00	(6.10)	109.90	0.00	
226-782.000-707.000	Retirement Contributions-ER	460.00	(3.93)	456.07	0.00	
226-782.000-707.100	Health Care Savings Plan - ER	107.00	(13.55)	93.45	0.00	
226-782.000-941.000	Equipment Rental	2,000.00	610.36	2,610.36	0.00	
226-783.000-702.000	Wages	10,773.00	(1,503.52)	9,269.48	0.00	
226-783.000-704.100	FICA - Employer's Share	668.00	(91.04)	576.96	0.00	
226-783.000-704.200	Medicare - Employer's Share	156.00	(21.23)	134.77	0.00	
226-783.000-706.000	Life Insurance - ER cost	25.96	(0.99)	24.97	0.00	
226-783.000-707.000	Retirement Contributions-ER	618.00	(41.88)	576.12	0.00	
226-783.000-707.100	Health Care Savings Plan - ER	139.00	(17.51)	121.49	0.00	
226-783.000-708.000	Sick & Accident Premiums-ER	176.87	(4.63)	172.24	0.00	
226-783.000-941.000	Equipment Rental	3,100.00	75.80	3,175.80	0.00	
TOTAL EXPENDITURES ADJUSTMENT			(36,351.64)			
Fund 248 - Downtown Development Fund						
Revenues						
248-000.000-402.000	Current Tax Revenue	100,000.00	8,888.65	108,888.65	0.00	
248-000.000-664.000	Interest Income	4.00	27.21	31.21	0.00	
TOTAL REVENUES ADJUSTMENT			8,915.86			
Expenditures						
248-173.000-745.000	Postage	4.00	(1.15)	2.85	0.00	
248-173.000-801.000	Contractual Services	0.00	1,120.00	1,120.00	0.00	Legacy Assessing
248-173.000-961.000	Miscellaneous	2,000.00	(700.00)	1,300.00	0.00	
248-728.000-801.000	Contractual Services	23,125.00	(20,155.97)	2,969.03	(0.00)	
248-728.002-801.000	Contractual Services	1,000.00	(1,000.00)	0.00	0.00	
248-728.002-968.000	Depreciation Expense	1,000.00	(500.00)	500.00	500.00	
248-728.003-801.000	Contractual Services	12,500.00	(3,025.00)	9,475.00	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
248-728.004-726.000	Supplies	3,000.00	(900.00)	2,100.00	192.36	
248-728.004-801.000	Contractual Services	2,750.00	(1,405.00)	1,345.00	0.00	Movie costs
248-728.004-968.000	Depreciation Expense	1,210.00	585.00	1,795.00	1,795.00	
TOTAL EXPENDITURES ADJUSTMENT			(25,982.12)			
Fund 402 - Fire Equip Replacement Fund						
Revenues						
402-000.000-664.000	Interest Income	75.00	2,522.26	2,597.26	0.00	
402-931.000-699.101	Transfer In from Genl Fund	155,000.00	5,000.00	160,000.00	0.00	
TOTAL REVENUES ADJUSTMENT			7,522.26			
Fund 590 - Sanitary Sewer Fund						
Revenues						
590-000.000-664.000	Interest Income	600.00	19,330.74	19,930.74	0.00	
590-000.000-675.000	Misc.	2,153.22	4,375.00	6,528.22	(0.00)	
590-536.000-601.000	Metered Services	458,000.00	83,825.81	541,825.81	0.00	
590-536.000-605.000	Sewer Fees	825,000.00	(10,994.91)	814,005.09	0.00	
590-536.000-606.000	Sewer Inspection Fees	140.00	70.00	210.00	0.00	
590-536.000-607.000	Tap Fees	12,000.00	(2,900.00)	9,100.00	0.00	
590-536.000-658.000	Penalty - Late Fee	6,000.00	5,011.92	11,011.92	0.00	
TOTAL REVENUES ADJUSTMENT			98,718.56			
Expenditures						
Dept 172.000 - Executive						
590-172.000-704.100	FICA - Employer's Share	1,298.00	83.18	1,381.18	0.00	
590-172.000-704.200	Medicare - Employer's Share	304.00	19.01	323.01	0.00	
590-172.000-705.000	Medical Insurance - ER	3,263.00	130.43	3,393.43	0.00	
590-172.000-707.000	Retirement Contributions-ER	1,884.00	343.61	2,227.61	0.00	
590-172.000-707.100	Health Care Savings Plan - ER	628.00	263.11	891.11	0.00	
590-215.000-707.000	Retirement Contributions-ER	520.00	50.45	570.45	0.00	
590-215.000-707.100	Health Care Savings Plan - ER	173.00	55.17	228.17	0.00	
590-228.000-801.000	Contractual Services	6,990.00	(1,248.98)	5,741.02	0.00	
590-228.000-976.000	Equipment	1,250.00	(1,250.00)	0.00	0.00	
590-253.000-702.000	Wages	40,560.33	2,729.29	43,289.62	0.00	
590-253.000-704.100	FICA - Employer's Share	2,519.74	211.05	2,730.79	0.00	
590-253.000-704.200	Medicare - Employer's Share	546.00	92.63	638.63	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
590-253.000-705.000	Medical Insurance - ER	3,647.00	2,237.05	5,884.05	0.00	
590-253.000-705.200	Dental Benefits	469.00	110.01	579.01	0.00	
590-253.000-706.000	Life Insurance - ER cost	134.00	48.56	182.56	0.00	
590-253.000-707.000	Retirement Contributions-ER	2,648.00	1,077.75	3,725.75	0.00	
590-253.000-707.100	Health Care Savings Plan - ER	255.00	91.86	346.86	0.00	
590-253.000-708.000	Sick & Accident Premiums-ER	549.00	146.75	695.75	0.00	
590-253.000-805.000	Bank Fees	160.00	(112.50)	47.50	0.00	
590-253.000-910.300	Insurance and Bonds	39.00	(14.00)	25.00	0.00	
590-253.000-960.000	Education and Training	250.00	(88.86)	161.14	0.00	
590-265.000-705.000	Medical Insurance - ER	0.00	262.61	262.61	0.00	
590-265.000-705.200	Dental Benefits	0.00	26.80	26.80	0.00	
590-265.000-707.000	Retirement Contributions-ER	0.00	121.37	121.37	0.00	
590-265.000-707.100	Health Care Savings Plan - ER	29.56	1.02	30.58	0.00	
590-265.000-708.000	Sick & Accident Premiums-ER	0.00	27.03	27.03	0.00	
590-265.000-726.000	Supplies	600.00	(200.00)	400.00	82.57	
590-265.000-910.100	Property Insurance	653.00	(170.89)	482.11	0.00	
590-265.000-910.500	Workers Comp Insurance	47.00	(79.00)	(32.00)	0.00	
590-265.000-941.000	Equipment Rental	1,000.00	(667.04)	332.96	0.00	
590-536.000-702.000	Wages	37,030.00	584.09	37,614.09	0.00	
590-536.000-705.200	Dental Benefits	564.00	28.31	592.31	0.00	
590-536.000-707.000	Retirement Contributions-ER	3,180.00	384.18	3,564.18	0.00	
590-536.000-707.100	Health Care Savings Plan - ER	927.00	181.48	1,108.48	0.00	
590-536.000-726.000	Supplies	5,100.00	(1,400.00)	3,700.00	196.61	
590-536.000-726.200	Uniforms	1,400.00	506.54	1,906.54	0.00	
590-536.000-850.000	Communications	2,300.00	620.00	2,920.00	19.55	
590-536.000-900.000	Printing and Publishing	0.00	37.50	37.50	0.00	
590-536.000-910.100	Property Insurance	465.00	(106.66)	358.34	0.00	
590-536.000-910.500	Workers Comp Insurance	469.59	(493.59)	(24.00)	0.00	
590-536.000-924.000	Bulk Treatment Fees/Bulk Water	717,400.00	45,000.00	762,400.00	191,600.79	
590-536.000-941.000	Equipment Rental	2,600.00	2,750.11	5,350.11	0.00	
590-536.000-960.000	Education and Training	150.00	(150.00)	0.00	0.00	
590-536.000-965.000	Claims	800.00	(800.00)	0.00	0.00	
590-536.000-968.000	Depreciation Expense	320,000.00	(20,000.00)	300,000.00	300,000.00	
590-537.000-705.000	Medical Insurance - ER	383.00	146.88	529.88	0.00	
590-537.000-801.000	Contractual Services	1,000.00	(1,000.00)	0.00	0.00	
590-537.000-930.000	Repairs and Maintenance	3,500.00	78 1,829.65	5,329.65	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
590-542.000-702.000	Wages	16,567.00	7,353.26	23,920.26	0.00	
590-542.000-704.100	FICA - Employer's Share	1,027.00	481.30	1,508.30	0.00	
590-542.000-704.200	Medicare - Employer's Share	240.00	112.55	352.55	0.00	
590-542.000-705.000	Medical Insurance - ER	5,496.00	2,257.76	7,753.76	0.00	
590-542.000-705.100	Vision Benefits	37.00	20.76	57.76	0.00	
590-542.000-705.200	Dental Benefits	382.00	245.02	627.02	0.00	
590-542.000-706.000	Life Insurance - ER cost	64.00	25.64	89.64	0.00	
590-542.000-707.000	Retirement Contributions-ER	17,694.00	2,218.09	19,912.09	0.00	
590-542.000-707.100	Health Care Savings Plan - ER	336.00	238.14	574.14	0.00	
590-542.000-708.000	Sick & Accident Premiums-ER	354.00	197.45	551.45	0.00	
590-542.000-745.000	Postage	2,400.00	(124.09)	2,275.91	0.00	
590-542.000-941.000	Equipment Rental	1,900.00	463.59	2,363.59	0.00	
590-543.310-801.000-543.310	Contractual Services	161.00	(161.00)	0.00	0.00	
590-543.400-930.000-543.410	Repairs and Maintenance	678,381.90	(524,622.90)	153,759.00	0.00	Bal completed in FY24
TOTAL EXPENDITURES			(478,878.47)			

Fund 591 - Water Supply Fund

Revenues

591-000.000-664.000	Interest Income	1,100.00	21,248.83	22,348.83	0.00	
591-540.000-601.000	Metered Services	1,600,000.00	30,909.90	1,630,909.90	0.00	
591-540.000-658.000	Penalty - Late Fee	10,445.23	8,713.68	19,158.91	0.00	
591-543.230-525.000-543.230	USDA Water Main Grant	611,538.91	23,653.95	635,192.86	0.00	
TOTAL REVENUES ADJUSTMENT			84,526.36			

Expenditures

591-101.000-702.000	Wages	8,010.00	(2,624.06)	5,385.94	0.00	
591-101.000-726.000	Supplies	200.00	37.39	237.39	0.00	
591-101.000-910.200	General Liability Insurance	2,668.00	(399.00)	2,269.00	0.00	
591-101.000-910.500	Workers Comp Insurance	4.82	(0.82)	4.00	0.00	
591-101.000-960.000	Education and Training	1,775.00	(176.70)	1,598.30	0.00	
591-172.000-801.000	Contractual Services	4,770.89	262.90	5,033.79	0.00	
591-172.000-910.200	General Liability Insurance	2,610.00	406.61	3,016.61	0.00	
591-172.000-910.500	Workers Comp Insurance	100.00	(59.00)	41.00	0.00	
591-172.000-940.000	Vehicle and Travel Expense	1,811.00	349.07	2,160.07	0.00	
591-172.000-960.000	Education and Training	70.00	159.95	229.95	0.00	
591-172.000-961.000	Miscellaneous	125.00	(13.78)	111.22	0.00	

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET	AVAILABLE BALANCE	
591-215.000-745.000	Postage	1,000.00	110.09	1,110.09	0.00	
591-215.000-801.000	Contractual Services	0.00	143.62	143.62	0.00	
591-215.000-900.000	Printing and Publishing	1,827.50	(295.62)	1,531.88	0.00	
591-215.000-960.000	Education and Training	100.00	(61.24)	38.76	0.00	
591-228.000-801.000	Contractual Services	4,500.00	1,241.02	5,741.02	0.00	
591-228.000-976.000	Equipment	1,250.00	(1,250.00)	0.00	0.00	Budgeted if needed
591-253.000-702.000	Wages	46,583.65	(12,283.61)	34,300.04	0.00	
591-253.000-704.100	FICA - Employer's Share	2,803.88	(634.79)	2,169.09	0.00	
591-253.000-704.200	Medicare - Employer's Share	655.92	(148.51)	507.41	(0.00)	
591-253.000-705.000	Medical Insurance - ER	4,743.04	(341.70)	4,401.34	0.00	
591-253.000-708.000	Sick & Accident Premiums-ER	593.12	(45.41)	547.71	0.00	
591-253.000-745.000	Postage	320.00	113.18	433.18	0.00	
591-253.000-801.000	Contractual Services	20,040.00	(8,931.82)	11,108.18	0.00	Budgeted add'l audit costs
591-253.000-805.000	Bank Fees	160.00	(112.50)	47.50	0.00	
591-253.000-910.300	Insurance and Bonds	37.50	(12.50)	25.00	0.00	
591-253.000-940.000	Vehicle and Travel Expense	200.00	3.75	203.75	0.00	
591-253.000-960.000	Education and Training	250.00	(88.89)	161.11	0.00	
591-265.000-702.000	Wages	2,128.52	(469.04)	1,659.48	0.00	
591-265.000-704.100	FICA - Employer's Share	133.20	(32.40)	100.80	(0.00)	
591-265.000-704.200	Medicare - Employer's Share	30.39	(6.78)	23.61	0.00	
591-265.000-726.000	Supplies	0.00	317.41	317.41	0.00	
591-265.000-850.000	Communications	1,200.00	397.91	1,597.91	0.00	
591-265.000-910.100	Property Insurance	654.00	(171.90)	482.10	0.00	
591-265.000-910.500	Workers Comp Insurance	47.00	(79.00)	(32.00)	0.00	
591-265.000-920.000	Utilities	2,100.00	222.14	2,322.14	0.00	
591-265.000-930.000	Repairs and Maintenance	1,800.00	1,153.86	2,953.86	(0.00)	
591-265.000-941.000	Equipment Rental	400.00	(67.04)	332.96	0.00	
591-540.000-702.000	Wages	110,631.00	(25,206.19)	85,424.81	0.00	
591-540.000-704.100	FICA - Employer's Share	6,929.00	(1,594.58)	5,334.42	0.00	
591-540.000-704.200	Medicare - Employer's Share	1,620.00	(372.13)	1,247.87	0.00	
591-540.000-705.000	Medical Insurance - ER	17,630.00	(5,267.19)	12,362.81	0.30	
591-540.000-705.100	Vision Benefits	200.00	(47.05)	152.95	0.00	
591-540.000-705.200	Dental Benefits	2,284.00	(510.63)	1,773.37	0.00	
591-540.000-706.000	Life Insurance - ER cost	376.00	(92.26)	283.74	0.00	
591-540.000-707.000	Retirement Contributions-ER	26,470.00	(1,264.72)	25,205.28	0.00	
591-540.000-707.100	Health Care Savings Plan - ER	2,137.00	(260.35)	1,876.65	0.00	

GL NUMBER	DESCRIPTION	2022-23		2022-23		COMMENTS
		ORIGINAL AMENDED BUDGET	BUDGET ADJUSTMENT	YEAR-END AMENDED BUDGET	AVAILABLE BALANCE	
591-540.000-708.000	Sick & Accident Premiums-ER	2,111.00	(536.09)	1,574.91	(0.00)	
591-540.000-726.000	Supplies	4,000.00	1,500.00	5,500.00	13.09	
591-540.000-726.200	Uniforms	3,700.10	(1,793.59)	1,906.51	0.00	
591-540.000-801.000	Contractual Services	102,164.00	(19,198.08)	82,965.92	0.00	Meter equip/install not complete
591-540.000-850.000	Communications	2,300.00	635.00	2,935.00	20.26	
591-540.000-900.000	Printing and Publishing	700.00	659.70	1,359.70	0.33	
591-540.000-910.100	Property Insurance	1,460.00	253.25	1,713.25	0.00	
591-540.000-910.500	Workers Comp Insurance	1,364.30	(790.30)	574.00	0.00	
591-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,510,000.00	7,000.00	1,517,000.00	132,082.54	
591-540.000-930.000	Repairs and Maintenance	177,000.00	(107,026.02)	69,973.98	0.00	Meter equip/install not complete
591-540.000-941.000	Equipment Rental	20,000.00	3,837.00	23,837.00	0.00	
591-540.000-960.000	Education and Training	4,000.00	243.42	4,243.42	0.00	
591-540.000-965.000	Claims	2,500.00	(2,000.00)	500.00	500.00	
591-540.000-968.000	Depreciation Expense	400,000.00	(50,000.00)	350,000.00	350,000.00	
591-542.000-702.000	Wages	29,600.00	(6,579.47)	23,020.53	0.00	
591-542.000-704.100	FICA - Employer's Share	1,835.00	(318.76)	1,516.24	0.00	
591-542.000-704.200	Medicare - Employer's Share	429.00	(74.45)	354.55	0.00	
591-542.000-705.000	Medical Insurance - ER	7,777.00	(115.60)	7,661.40	0.00	
591-542.000-705.200	Dental Benefits	739.00	(121.08)	617.92	0.00	
591-542.000-707.000	Retirement Contributions-ER	2,656.00	(462.72)	2,193.28	(0.00)	
591-542.000-708.000	Sick & Accident Premiums-ER	624.00	(78.52)	545.48	0.00	
591-542.000-726.000	Supplies	675.00	(396.69)	278.31	0.00	
591-542.000-745.000	Postage	2,300.00	(24.12)	2,275.88	0.00	
591-542.000-801.000	Contractual Services	750.00	82.93	832.93	0.00	
591-542.000-941.000	Equipment Rental	2,200.00	163.61	2,363.61	0.00	
591-543.230-801.000-543.232	Contractual Services	575.00	(575.00)	0.00	0.00	
591-543.230-801.400-543.330	Design Engineering	308,471.50	4,951.61	313,423.11	4,951.61	
591-543.230-801.450-543.232	Construction Engineering	9,147.50	(9,147.50)	0.00	0.00	
591-543.230-801.450-543.235	Construction Engineering	10,000.00	(10,000.00)	0.00	0.00	
591-905.000-992.200	LTGO USDA Interest Payments	52,671.89	1,071.89	53,743.78	0.00	
591-905.000-995.354	GO Tax Bond 2017 Interest Expense	5,936.00	(0.28)	5,935.72	0.00	
591-905.000-996.354	GO Tax Bond 2017 Agent Fees	120.00	(5.00)	115.00	0.00	
TOTAL EXPENDITURES ADJUSTMENT			(246,847.17)			

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL		2022-23 YEAR-END		AVAILABLE BALANCE	COMMENTS
		AMENDED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET			
Fund 661 - Motor Pool Fund							
Revenues							
661-000.000-664.000	Interest Income	70.00	1,506.22	1,576.22	0.00		
661-000.000-667.000	Equipment Rental Income	167,285.00	10,027.00	177,312.00	0.00		
TOTAL REVENUES ADJUSTMENT			11,533.22				
Expenditures							
661-172.000-910.100	Property Insurance	11,240.00	(1,385.38)	9,854.62	(0.00)		
661-228.000-801.000	Contractual Services	680.00	224.92	904.92	0.00		
661-228.000-976.000	Equipment	80.00	(80.00)	0.00	0.00		
661-253.000-705.000	Medical Insurance - ER	151.00	123.47	274.47	0.00		
661-265.100-702.000	Wages	20,107.00	2,749.80	22,856.80	0.00		
661-265.100-704.100	FICA - Employer's Share	1,252.00	188.67	1,440.67	0.00		
661-265.100-705.000	Medical Insurance - ER	2,459.00	2,207.39	4,666.39	(0.00)		
661-265.100-705.100	Vision Benefits	21.00	20.12	41.12	0.00		
661-265.100-705.200	Dental Benefits	224.00	267.98	491.98	0.00		
661-265.100-706.000	Life Insurance - ER cost	48.00	15.72	63.72	0.00		
661-265.100-707.000	Retirement Contributions-ER	1,886.00	429.99	2,315.99	0.00		
661-265.100-708.000	Sick & Accident Premiums-ER	300.29	120.75	421.04	0.00		
661-265.100-801.000	Contractual Services	33,700.00	(32,700.00)	1,000.00	530.89		
661-265.100-850.000	Communications	850.00	135.00	985.00	9.17		
661-265.100-910.100	Property Insurance	1,600.00	(574.94)	1,025.06	0.00		
661-265.100-910.500	Workers Comp Insurance	200.00	(133.00)	67.00	0.00		
661-265.100-920.000	Utilities	6,600.00	25.90	6,625.90	0.00		
661-265.100-920.500	Utilities - Fuel	14,500.00	1,255.37	15,755.37	(0.00)		
661-265.100-930.000	Repairs and Maintenance	56,000.00	(17,500.00)	38,500.00	574.41		
661-265.100-940.000	Vehicle and Travel Expense	80.00	16.12	96.12	0.00		
661-265.100-968.000	Depreciation Expense	45,000.00	20,000.00	65,000.00	65,000.00		New equipment purchases
661-265.100-976.000	Equipment	265,454.54	(201,057.53)	64,397.01	64,397.01		Equipment Purchases Capitalized
TOTAL EXPENDITURES ADJUSTMENT			(225,649.65)				

101-GENERAL FUND

Departments:

- 000.000-General Fund Revenue
- 101.000-Council
- 172.000-Executive
- 215.000-Administration/Clerk
- 228.000-Information Technology
- 247.000-Board of Review
- 253.000-Treasurer
- 257.000-Assessor
- 262.000-Elections
- 265.000-Facilities City Hall
- 266.000-Legal Council
- 301.000-Police Dept
- 334.000-Metro Police Authority
- 336.000-Fire Department
- 345.000-Public Safety Building
- 371.000-Building/Zoning/Planning
- 444.000-Sidewalks
- 448.000-Lighting
- 523.000-Grass/Brush/Weeds
- 538.500 Intercommunity Storm Drains
- 567.000-Facilities Cemetery
- 694.000-Community Development Block Grant
- 728.000-Economic Development
- 728.005-Holland Square Streetscape
- 780.000-Parks & Recreation
- 780.500-Mundy Twp Park Services
- 782.000-Facilities Abrams Park
- 783.000-Facilities Elms Road Park

- 786.000-Non-Motorized Trailway
- 788.000-Otterburn Disc Golf Park
- 790.000-Facilities Senior Center/Library
- 794.000-Community Promotions Program
- 797.000-Facilities City Parking Lots
- 851.000-Retired Employee Health Care
- 931.000-Transfers IN
- 965.000-Transfers OUT

202-MAJOR STREET FUND

Departments:

- 000.000-General
- 228.000-Information Technology
- 429.000-Occupational Safety
- 441.000-Miller Rd Park & Ride
- 448.000-Lighting
- 449.500-Right of Way General
- 449.501-Right of Way Storms
- 452.100-Safe Routes to School Grant
- 453.105-Fairchild-Cappy to Miller TIP
- 454.000-Major Streets Projects
- 463.000-Routine Maintenance Streets
- 463-307-Oakview-Seymour to Chelmsford
- 473.000-Routine Maintenance Bridges
- 474.000-Traffic Services
- 478.000-Snow/Ice Removal
- 482.000-Administrative
- 538.500-Intercommunity Storm Drains
- 931.000-Transfers IN
- 965.000-Transfers OUT

203-LOCAL STREET FUND

Departments:

- 000.000-General
- 228.000-Information Technology
- 429.000-Occupational Safety
- 448.000-Lighting
- 449.000-Right of Way Telecomm
- 449.500-Right of Way General
- 449.501-Right of Way Storms
- 455.000-Local Street Projects
- 463.000-Routine Maintenance Streets
- 463.107-Chelmsford-Seymour to Oakview
- 474.000-Traffic Services
- 478.000-Snow/Ice Removal
- 482.000-Administrative
- 538.500-Intercommunity Storm Drains
- 931.000-Transfers IN

204-MUNICIPAL STREET FUND

Departments:

- 000.000-General
- 905.000-Debt Services
- 965.000-Transfers OUT

226-GARBAGE FUND

Departments:

- 000.000-General
- 101.000-Council
- 172.000-Executive
- 215.000-Administration/Clerk
- 228.000-Information Technology
- 253.000-Treasurer
- 257.000-Assessor
- 265.000-Facilities City Hall
- 528.000-Sanitation Collection
- 530.000-Wood Chipping
- 782.000-Facilities Abrams Park
- 783.000-Facilities Elms Rd Park
- 931.000-Transfers IN

248-DOWNTOWN DEVELOPMENT FUND

Departments:

- 000.000-General
- 173.000-DDA Administration
- 728.000-Economic Development
- 728.002-Streetscape
- 728.003-Façade Program
- 728.004-Family Movie Night

401-CAPITAL IMPROVEMENT FUND

Departments:

- 931.000 Transfers IN

402-FIRE EQUIPMENT REPLACEMENT FUND

Departments:

- 000.000-General
- 336.000-Fire Department
- 931.000-Transfers IN

590-SANITARY SEWER FUND

Departments:

- 000.000-General
- 101.000-Council
- 172.000-Executive
- 215.000-Administration/Clerk
- 228.000-Information Technology
- 253.000-Treasurer
- 265.000-Facilities City Hall
- 536.000-Sewer System
- 537.000-Sewer Lift Stations
- 542.000-Read/Bill
- 543.310-Sewer District Rehabilitation
- 543.400-Reline Existing Sewers
- 543.401-Flush/TV Sewers
- 850.000-Other Functions
- 931-Transfers IN

591-WATER SUPPLY FUND

Departments:

- 000.000-General
- 101.000-Council
- 172.000-Executive
- 215.000-Administration/Clerk
- 228.000-Information Technology
- 253.000-Treasurer
- 265.000-Facilities City Hall
- 540.000-Water System
- 542.000-Read/Bill
- 543.230-Water Main Repair USDA Grant
- 850.000-Other Functions
- 905.000-Debt Service
- 931.000-Transfers IN

661-MOTOR POOL FUND

Departments:

- 000.000-General
- 172.000-Executive
- 228.000-Information Technology
- 253.000-Treasurer
- 265.100-Facilities City Garage
- 850.000-Other Functions
- 931.000-Tansfers IN