

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE 07/24/2023**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger, Treasurer Deanna Korth.

Others Present: Jasper Martus, April Lockhart, Kolby Miller, Kelley Collette.

Others Virtually Attended: Lania Rocha.

**APPROVAL OF MINUTES**

**Resolution No. 230724-01**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the amended Minutes of the Regular Council Meeting held Monday July 10, 2023, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.  
NO: None. Motion Declared Carried.

**APPROVAL OF SPECIAL COUNCIL MEETING MINUTES**

**Resolution No. 230724-02**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Minutes of the Special Council Meeting held Monday July 13, 2023, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.  
NO: None. Motion Declared Carried.

### **APPROVAL OF AGENDA**

**Resolution No. 230724-03**

**(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Agenda as presented for the Regular Council Meeting of July 24, 2023, to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.  
NO: None. Motion Declared Carried.

### **CITY MANAGER'S REPORT**

**Resolution No. 230724-04**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council accept the City Manager's Report of July 24, 2023, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Gilbert, Hicks.  
NO: Spillane. Motion Declared Carried.

### **MEETING OPENED TO THE PUBLIC:**

Jasper Martus 69<sup>th</sup> District State Representative, spoke of his past connection to Swartz Creek. The 69<sup>th</sup> District covers Flushing, Flint, Mount Morris, Swartz Creek & Montrose. He highlighted his passions and priorities.

~~Kelly~~ Kelly Collett Attorney & April Lockhart City Business Owner want to open a marijuana provisioning center in the city. Kelly said the city is missing out on the opportunity to make a lot of money to help improve our city.

### **COUNCIL BUSINESS:**

## **MEDSTAR AMBULANCE**

## **PRESENTATION**

Kolby Miller presented MedStar Community Quality Annual Report. He reviewed the request volume, request reasons, response outcome, emergency response time performance, non-emergency response time performance and quarterly patient feedback.

BREAK 8:06 P.M. TO 8:14 P.M.

## **RESOLUTION TO APPROVE AN AGREEMENT FOR SERVICE WITH INTERNATIONAL DATA BASE CORP (BIDNET) FOR WEB-BASED BIDDING AND SOLICITATION SERVICES**

**Resolution No. 230724-05**

**(Carried)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Cramer

**WHEREAS**, the city is experiencing lower interest in the solicitation of quotes, bids, and requests for proposals, a trend observed nationwide in the durable good and construction sectors; and

**WHEREAS**, the city is in need of web-based solicitation and bidding services, including maintenance, capital improvement, and support services; and

**WHEREAS**, under the Agreement, BidNet has developed a web-based solicitation system, providing on-line bidding services, including maintenance and support services for the Michigan Intergovernmental Trade Network (MITN); and

**WHEREAS**, the city wishes to join MITN and benefit from the services provided by BidNet; and

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek City Council approves the Agreement for Services with BidNet as included in the July 24, 2023 city council packet.

**BE IT FURTHER RESOLVED**, that the City Council authorizes and directs the Mayor to execute the agreement on behalf of the city.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.  
NO: None. Motion Declared Carried.

## **RESOLUTION TO APPROVE MUNICIPAL FINANCIAL CREDIT RATING PROFESSIONAL SERVICES**

**Resolution No. 230724-06**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Mayor Pro Tem Hicks

**WHEREAS**, the City of Swartz Creek endeavors to complete certain street and water main projects in calendar year 2023-2025 as part of the city's 20 year street plan and water main replacement program; and

**WHEREAS**, the city has established a dedicated street levy and water rate structure that will provide for the completion of such improvements over the life of the plans; and

**WHEREAS**, initial capital reinvestment is expected to create financial needs that exceed the annual collections for the street levy and sustainable water fund reserves available through 2024; and

**WHEREAS**, the city desires to exercise its municipal bonding authority, as detailed in Charter Section 8.10, to borrow sufficient funds to complete the improvements without compromising the ability to dedicate future revenues to ongoing repairs, rehabilitation, and reconstruction; and

**WHEREAS**, city staff approved an engagement letter with a reputable bond counsel firm, Baker Tilly Municipal Advisors, LLC, with which the city has an existing relationship from the 2017 bonding process, in order to provide necessary professional services for the private placement and/or public sale of municipal bonds; and

**WHEREAS**, the bonding process requires credit rating, and Baker Tilly recommends the services of S&P Global, per the engagement letter dated July 10, 2023.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek City Council approves the Letter of Engagement submitted by S&P Global, dated July 10, 2023, as included in the July 24, 2023 city council packet.

**BE IT FURTHER RESOLVED**, that the City Council authorizes and directs the Mayor to execute the letter on behalf of the city and for the city finance director to appropriate such costs to all impacted funds as appropriate.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.  
NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE FISCAL YEAR 2023 BUDGET AMENDMENTS AND ADJUSTMENTS**

**Resolution No. 230724-07**

**(Carried)**

Motion by Councilmember Knickerbocker  
Second by Councilmember Henry

**WHEREAS**, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

**WHEREAS**, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

**WHEREAS**, the City Council has reviewed the City's 2022 - 2023 Fiscal Year Budget and comparative year-to-date balance sheet of expenses and revenues, and finds that it is not in deficit; however, certain department activity line items may be in deficit.

**WHEREAS**, the City Council has received a Budget Amendment Summary; and

**WHEREAS**, new budget amounts necessitate adjustments to the original adopted budget; and

**WHEREAS**, said supplemental documentation shows the new proposed revenue and expenditures changes by account number.

**THEREFORE BE IT RESOLVED**, the Swartz Creek City Council hereby authorizes and directs the city manager or his designee to make all necessary end-year budget adjustment amendments to all city funds in accordance with the supplemental documentation (pages 68 to 86) attached.

**BE IT FURTHER RESOLVED**, the Swartz Creek City Council hereby authorizes and directs the City Manager or his designee to make all necessary year-end budget adjustment amendments.

Discussion Ensued.

YES: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

NO: None. Motion Declared Carried.

**STATE SOCIAL WELFARE ACT**

**DISCUSSION**

Mr. Zettel spoke of the letter he received from Genesee County Drain Commissioner's Office. It was regarding the draft of proposed legislation that will impact each water provider in the State of Michigan. The bill proposes to amend "the social welfare act" by adding a fee to your water supply system. He stated his concerns and doesn't agree with this.

Jasper Martus commented that he wasn't aware of this initiative. He will follow up with Adam once he gets some more information on this.

Councilmembers voiced their concerns and don't agree with this.

#### **MEETING OPENED TO THE PUBLIC:**

None.

#### **REMARKS BY COUNCILMEMBERS:**

Councilmember Knickerbocker commented on lots of good information & dialogue tonight. Adding a fee to the water supply infuriates him.

Councilmember Gilbert thanked Mr. Martus for attending the meeting.

Mayor Pro Tem Hicks mentioned the little library is up at Shumaker Bicentennial Park. She asked if we could get rid of the barrel that contained flowers at one time, in front of the Vision on Miller Road. It is empty and in bad condition.

Councilmember Cramer had a request from a resident on Seymour Road that would like council to entertain the thought of lowering the speed limit from 30 MPH to 25 MPH. He is waiting to hear back from GFL about a tour of the recycling center.

Councilmember Henry stated on August 1, 2023, at 5-8 pm. the Metro Police Authority is having the National Night Out open house. That is the same night of our Planning Commission Meeting.

Councilmember Spillane spoke of issues with streetlights not working. He would like someone to routinely check all lights in the city and put in orders with Consumers for repairs. There are also issues with overgrowth across sidewalks that need to be addressed. He noticed some on Elms Road from Bristol Road to the school.

Mayor Krueger thanked Mr. Martus for attending the meeting. He will not be at the next meeting he will be on vacation. Everyone have a great rest of the summer.

#### **ADJOURNMENT**

**Resolution No. 230724-08**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council adjourn the regular meeting at 9:26 p.m.

Unanimous Voice Vote.

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**David A. Krueger, Mayor**

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**Connie Olger, City Clerk**