

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, February 26, 2024, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473
THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

- 1. **CALL TO ORDER:**
- 2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
- 3. **ROLL CALL:**
- 4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of February 12, 2024 MOTION Pg. 28
- 5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
- 6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager’s Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 36
 - 6C. Mowing Bid Documents Pg. 85
 - 6D. 8010 Miller Liquor Control Commission Application Materials Pg. 99
 - 6E. Rowe PSC Proposal for Bridge Inspections Pg. 103
- 7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
- 8. **COUNCIL BUSINESS:**
 - 8A. Mowing Bids RESO Pg. 24
 - 8B. Bridge Inspection Proposal RESO Pg. 25
 - 8C. Liquor License Application Review RESO Pg. 25
 - 8D. Appointment RESO Pg. 26
- 9. **MEETING OPENED TO THE PUBLIC:**
- 10. **REMARKS BY COUNCILMEMBERS:**
- 11. **ADJOURNMENT:** MOTION Pg. 27

Next Month Calendar *(Public Welcome at All Meetings)*

Metro Police Board:	Wednesday, February 28, 2024, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, March 5, 2024, 7:00 p.m., PDBMB
City Council	Monday, March 11, 2024, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, March 14, 2024, 6:00 p.m., PDBMB (Potentially 3/7/24)
Fire Board:	Monday, March 18, 2024, 6:00 p.m., Station #1
Park Board:	Tuesday, March 19, 2024, 5:30 p.m. PDBMB
Zoning Board of Appeals:	Wednesday, March 20, 2024, 6:00 p.m., PDBMB
City Council:	Monday, March 25, 2024, 7:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, FEBRUARY 26, 2024, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **February 26, 2024** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Renee Kraft is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: February 26, 2024 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/u/kz4Jb4etg>

If you have any further questions or concerns, please contact 810-429-2766 or email rkraft@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT

Regular Council Meeting of Monday, February 26, 2024 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: February 21, 2024

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*
There were no appeals for 2023. Tax day of December 31, 2023 will set the table for assessment notification distribution in February, with appeals in March or thereafter (for commercial). We typically have an understanding of the commercial appeal potential by May or June.

- ✓ **STREETS** *(See Individual Category)*
 - ✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*
The Miller Road rehabilitation is complete, with the exception of stop bars and crosswalk striping. Weather is not conducive to the application of paint.

There are no further TIP projects planned for the current three-year cycle.

- ✓ **STREET PROJECT UPDATES** *(Update)*
This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Street rehabilitation with limited drainage in Winchester Woods has been approved. This project should commence in early summer and be completed by fall. All currently improved streets are included and will either be milled and resurfaced or crushed and resurfaced. Limited drainage work in the form of ditching and culverts will be included as needed.

Street reconstruction for Winchester Village is moving forward, with project completion in 2024. This is going to create very busy and inconvenient circumstances in Winchester Village, but it will be worth it. We are performing public education by sending direct mailers and electronic communications to owners impacted by the project.

Street work will include sub surface drainage, road reconstruction, replacement aprons, replacement sidewalk, and forestry for Durwood, Norbury, Winshall, Greenleaf, and Whitney. Capital improvement bonds have been sold with the low bid being 3.290922%.

We did not receive any funding from the Michigan Infrastructure Office for the Miller and Elms intersection. Please see the January 8, 2024 report for details.

Concerning the Morrish overpass, the DPW is taking a closer look at the slope, guardrail, and drainage structures. We have very little capacity to deal with this

interstate overpass with our funds. We are looking to ensure it is safe and structurally sound until such time that MDOT addresses the larger issues. Rob solicited pricing on a potential complete repair from OHM, which was included in a previous packet.

- ✓ **RECONNECTING COMMUNITIES AND NEIGHBORHOODS** *(No Change of Status)*
The grant has been submitted. The previous report follows.

There is new federal money available to provide traffic and pedestrian connections to overcome divisions in communities that have resulted from previous changes to the traffic network. In essence, the program seeks to resolve some issues caused by the construction of major highways, roads, rail, etc. This could be something that helps us create a much-needed pedestrian link over I-69 at Morrish Road. With new retail coming, and the school's Cage Fieldhouse there, it makes sense to connect this to Apple Creek and the rest of downtown to the south.

OHM will be writing a grant for this, but in typical federal fashion, it is only a planning grant at this point. This means that we are going to spend a couple thousand to apply for a grant that will cover the federal planning requirements for the improvement itself. This plan is estimated to cost \$80,000 and is what the planning grant will cover. Once complete, we can make application for the improvement grant itself. If this seems like a long and tedious process, it is. However, it may be the best way to address this need.

- ✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

- ✓ **SEWER REHABILITATION PROGRAM** *(Update)*

GIS work has started for the sewer system, and this is not expected to take long. We hope that within 60 days, we will have a good working record of sewer inspections and improvements over the last 20+ years. With that information, we expect to completely renew a 20 year asset management plan for sewer, including 2024-2025 work.

Given the work that has been done so far, we are confident that we have addressed the high priority and high-risk assets. Moving forward, the community will be more focused on routine maintenance.

With that said, Rob is creating a program to clean and inspect the entire sewer system approximately every eight years. We believe this is a prudent time frame until we can assess all lines at least once. Note that Genesee County was on a seven-year schedule, but after an experience study, they moved to a ten-year schedule. Further note that some segments (e.g. Miller and Elms) will be done more frequently due to known build-up issues.

This program will ensure proper flow of the system, but it cannot ensure elimination of all blockages. Televising of the lines will be conducted with inspection of manholes. This will provide the city with information to plan future lining, excavation, or manhole rehabilitation projects, if any. As noted, we believe we have addressed most, if not all, of the high-risk clay lines. The cleaning and inspection program will determine if any of the newer clay lines (1970s era) require work.

We will bid the first three miles of cleaning and inspections this spring (two sections of Miller, Dye, and all of Elms). I expect the council to have bids in April. Until such inspections reveal the need for future lining or replacement lines, our program will remain largely in maintenance mode.

✓ **WATER MAIN REPLACEMENT - USDA (Update)**

Work is underway! The project is supposed to be complete by October. So far, we are getting good feedback from the contractor, engineer, and residents. The project is moving along quickly and efficiently.

This water project includes the remainder of the Winchester Village Streets:

Greenleaf
Winshall
Durwood
Norbury
Whitney
Seymour (partial section only)

✓ **WATER SYSTEM MISCELLANEOUS (Update)**

The county completed work on the service relocation on Dye. We are now seeking quotes to cut and cap the main south of the rail. We expect this to cost around \$4,000.

Moving these customers from the west side to the east side allows the city to abandon the Dye line south of the rail. We think this is a great move to avoid potentially serious issues down the road. This line is a dead end and is prone to breaks, which can be very costly and dangerous near the rail spur. Note that the city will still maintain the water customers, even though they are on the county's intercommunity line. This is a clear long-term win for the city.

The previous report follows.

GCDC, Mundy, and Gaines have bid out a new section of water main that is supposed to connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. However, it does not take care of our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. Note that this could also encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

As presented by the GCDC on April 12, 2022, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

✓ **COMMERCIAL METERS AND TRANSPONDERS (No Change of Status)**

All equipment is installed and operational. Both collectors are working and are collecting about 95% of accounts. Some accounts are non-existent, so we know that we have

some cleaning to do in the system. Once we update the transponder list and replace outdated transponders in the field, we hope to be at 98% or so.

We expect to use this for the bulk of our April billing.

✓ **HERITAGE VACANT LOTS** *(Update)*

Another privately owned lot is having a new home built.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** *(No Change of Status)*

The winter newsletter is out. Let me know what you think!

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** *(See Individual Category)*

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. *(Update)* **The two out-buildings on the raceway grounds are down and the impacted areas will be cleared and graded within two weeks.** Prices are now in for the main building demolition, as well as the remaining out buildings. The owner intends to have the site razed for future use in 2024. The site is not formally for sale, nor is there a concept plan for reuse.
2. *(Update)* **The reuse of Mary Crapo is becoming a reality.** The school has concept plans for a varsity baseball field. They are including plans for a partnership that may allow the DDA to pursue seasonal skating and/or public art. It appears this is still part of the plan with two pickleball courts that can double as skating in the winter. It also appears that their plans may have an impact on the lane configuration for Ingalls. Reviews by county agencies are occurring. The phasing and timing of construction is not known.
3. *(Update)* **Street repair in 2024** is moving forward. All bids for Winchester Village and Woods work are approved, with all projects scheduled to be done prior to fall.
4. The **Brewer Condo Project** first tri-plex is complete and for sale. A ribbon cutting was held in December. We can affirm now that two of three units have sold! The builder reached out to discuss the future phases. He said there is a lot of interest in the concept and location. However, the lack of a ground floor master bedroom is a non-starter for most buyers. He believes they can redesign the layout to accommodate this need, which might result in the future phases being multi-story duplexes. I indicated that this may be the best path forward. A site plan revision would be necessary.

5. **(Update)** The current phase of **Springbrook East is about to complete construction**, with the final home permit being issued this week. As such, we are planning a final punch list to ensure that the final paving, forestry, lighting, sidewalks, and other infrastructure are complete and/or are supported by bonds/escrow. I do expect the city to need to approve a formal street dedication soon (these streets are public), as well as a Consumers Energy lighting agreement. **There was a sale of this project's future phases and real estate.** It appears JW Morgan and another partner are in control of future phases.
6. **(Update)** The **southwest corner of Elms & Miller** is seeing some increased activity. We met with the owner and an architect on some preliminary plans. I expect to have a site plan in 60 days.
7. **Park projects** are complete and include both basketball courts and Elm's tennis courts. Paint markings on the Elms basketball courts are done. There is also an opportunity to mark the open area next to these for some use (pickleball, a 2D toddler village, etc.)
8. We had some interest in two **Meijer out lots**, as well as some potential **downtown renovations**. One of these users was not given corporate approval to build in the region. There are no applications or site plans, but I will keep the council informed if anything takes shape.
9. **(Update) New Businesses.** The laundromat on the west end is open. Permits for the interior build out of Quiznos are also in. Cottage Inn submitted building permits the week of February 19th.
10. **Mundy Megasite/Costco.** Costco now has site plan approval for a location off Hill Road by US 23. There is no update regarding the megasite that the MEDC and regional chamber are marketing on Maple Avenue. We met with the Genesee Regional Chamber on the matter. They communicated their strategy and how our community may be impacted. At the moment there is no site user, only a marketing plan. We are liaising about any potential infrastructure changes moving forward. No improvements will be implemented without a user.
11. **(Update) Holland Square** has plans and a preliminary cost for improvement of a market-style shelter. The Planning Commission and DDA considered this on February 6, with generally positive feedback. A slight redesign is available and is likely to be considered at the March DDA meeting. This is shaping up to be a 2025 project.

✓ **SAFE ROUTES TO SCHOOL (Update)**

The project is substantially complete, including the fence on Fairchild. Overall, we are quite pleased with the quality of work, project timing, and price (we expect to come in at or below budget).

I will remove this section from future reports.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

We continue to work on the renewal process with the MEDC to retain our status. This is due in the fall, and I do not see any issues.

We also have an opportunity to utilize some planning dollars as a program benefit. We have used such dollars in the past to draft plans and update zoning. In accordance with our branding, DDA, and master plans we are looking to use the next phase of dollars to craft a

detailed wayfinding sign program. Samantha is working on the details, but we expect to have a proposal to perform these services to the DDA and/or city council in March or April.

The Methodist Church project is being heavily marketed. In the meantime, we have affirmed that there is already a restaurant user that has a purchase agreement on the property! This could be great news for the building and the downtown! We met with this individual and the MEDC team. There is a lot of optimism. I believe this will be a slow but steady project, so we should not expect movement in the next year.

There is another downtown property owner that is considering a transformational investment in their property using the RRC architectural services. Time will reveal if this bears fruit. I expect another renovation for an existing building on Miller Road to submit plans for the planning commission.

Our community continues to pursue a crowd funding match for a public place enhancement. The Public Places, Community Spaces opportunity is a big deal and can provide up to \$50,000 towards a downtown project (perhaps as much as \$75,000 if it includes universal design)!

A steering committee has been formed to tackle this project. Initial pricing for an engineered space was very high. We are now working with a community group that consists of a local architect, builder, and staff to see if we can source something more approachable. We have had all architectural services donated by AMA!

We now have a concept that was reviewed and well received by the DDA. We have been coordinating with JW Morgan construction and a materials vendor on making the concept a reality. This has resulted in some material and architectural changes, with a total installation price of about \$150,000. After DDA review, an alternate concept was suggested. I expect this to be reviewed at their March meeting.

The concept is to invest in Holland Square to provide built-in structures for community seating, vending, entertainment, and related activities. There are a couple examples of this already that seem to work well in public spaces. Such a concept would activate Holland Square along Miller Road by providing social interactions, market activities, and some recreation. It would also include lighting, sound systems, and some shade/weather protection. Parking would be reduced but only minimally.

✓ **TAX REVERTED PROPERTY USE** (*No Change of Status*)

Concerning previously acquired property, the Wade Street property that the city acquired on the corner of Second Street is in the flood plain. J.W. Morgan was looking at it, but they have their hands full elsewhere, and this is a marginal site. I think we should consider looking to sell the property to a neighbor or having a home built ourselves. For the later option, I suspect we will not get our money back in the sale. However, we can take a tax exempt property with annual maintenance costs and put it on the tax rolls. Doing so would provide over \$1,000 a year to our respective local levies & assessments...forever.

The site has been cleared of personal property as requested.

✓ **CDBG** (*Update*)

Concerning the current cycle, we are soliciting bids for sidewalk on the dead ends of McLain and School Streets. Bids are due March 7th. It is not clear that we can complete both due to cost. The project that is to be completed in 2024 consists of adding new sidewalk in the downtown area. The CDBG funds are just under \$40,000. As of writing, it appears all work will total about \$100,000, so we may look to add sidewalk to only one street, even if we bid both to ascertain the actual costs first.

The full applications for the next cycle (2025-2027) have been submitted. This includes senior services and downtown decorative lighting.

✓ **DISC GOLF (Update)**

Shattered Chains is planning to hold a tournament in May. In preparation, they have some more drainage work to complete. This is covered in more detail in the park section. They also may be working to form a charitable entity to better engage in the raising of funds. We appear to be in the final stretch to make the course playable!

✓ **PAVILION COMMITMENT/GRANTS (Update)**

We are happy to receive a check for over \$6,000 from Jentery's family! This is an important part of making this investment come true.

We still have an initial commitment from Kildee's office for funds to support the development of Otterburn. Initially, it appeared that we may be in line for \$264,000 of the requested amount of \$750,000. However, our grant writer has been working with his office to see where this stands. This amount is verbal at this time. However, as we now enter a presidential election year, and the final year of Mr. Kildee's last term, there is cause for concern on the durability of the award.

In the meantime, it is evident that there are not current funds for 2024 construction. As such our grant writer is suggesting we attempt a spring application for the DNR Trust Fund. I agree, and so does our DNR contact. We are pursuing this currently. We expect to hold a public hearing on March 11th with the city council. A resolution and commitment will also be on that agenda. There is not any anticipated change to the city financial commitment.

I will keep the council informed. Once there is a clear picture of all funds available, we should be able to scale the project to meet a reasonable budget.

✓ **SPEEDING AND TRAFFIC CONTROL (Update)**

We are having the pavement marking company create templates to paint "Slow" "25 MPH" and "30 MPH". These are not as durable as plastic adhesive markings, but they are affordable. We believe we can add this to multiple blocks of Ingalls, Miller Road new downtown, Morrish Road, and Seymour for a few thousand dollars.

We are also working with Metro to consider moving the 30 MPH south bound Morrish speed limit to North of the overpass. This may require a traffic control order. We believe this will create a better situation of transition from 55 MPH north of Bristol, to 40 between Bristol and the overpass, and 30 from Meijer to downtown.

In addition to these measures and the addition of a traffic officer, we are still very interested in comprehensive traffic calming where opportunities arise (addition of street trees,

narrower lanes, speed monitoring, etc.). We do expect to have Ingalls striped for parking on the north side, with a median marker for the other two lanes. This may require a traffic control order.

✓ **FIBER INSTALLATION** *(No Change of Status)*

The city attorney and staff have been pursuing answers and remedies from Frontier as it relates to the outages that have been caused by the installation of fiber, specifically in areas of existing overhead wires. Genesee County 911 has also been assisting. I have gotten calls from the Michigan Public Service Commission, as well as Frontier. They indicate that there have been large numbers of outages, but they believe they have addressed them all. I passed on some open issues that I was aware of and noted that the problem appears to extend beyond formal complaints. It appears we have their attention, and I suspect they will work to close any open cases.

If anyone still has an issue, they should open a case directly with the MPSC or contact the city office.

The previous report follows.

All but two of Frontier's fiber permits are approved. Work on installation has begun in the city and surrounding townships. We are getting many reports of phone service outages, unprofessional workers, and unsightly/inconvenient working areas. I have made the Michigan Public Service Commission aware of these issues. The previous report follows.

Frontier is planning to expand the fiber communications network to the entire city. In the next 12-24 months, we should see the buildout of the primary fiber network, which will enable nearly every commercial and residential user to have access.

In short, the network will follow the existing copper lines. If the lines are buried, the fiber will be bored into the same 'trench'. If they are aerial, the fiber will be wrapped into place on the existing lines. (Copper lines are required to remain in place because they function on their own battery backup system and provide an essential service during power outages).

We do not expect any new utility conflict issues, nor do we expect any of our right of ways to experience unreasonable disturbances or pavement breaks. We also talked at length about the need to clean up the current overhead wires in cases where there is superfluous cable/wire, sagging lines, stub poles, etc. They indicate this is a big part of the investment.

✓ **SOLAR SYSTEM MODEL** *(Update)*

Crowdfunding drive officially started on January 8, 2024 and will end on March 8th. We are about \$5,000 short of the goal as of writing. We expect to meet the goal on time. The DDA is likely to contribute if needed. See Samantha's community development report below and let her know if you are aware of any potential donors! The previous report follows.

We are continuing to seek funding for the solar system model that was proposed to run between Elms and Otterburn Parks. We officially have a partner with an observatory in Nelson, NZ (they requested metric units for their sign). This will require the purchase and shipping of a sign station to New Zealand, or payment for a sign constructed locally in New Zealand. However, since we are approved to use the MEDC RRC crowdfunding and external

grants, we think this is worth it. Who knows, we may even create a Guinness Record for the world's biggest scale model.

Note that we are including wayfinding (directional) signs for this stretch that goes between Elms, Otterburn, and Elms School. This will serve to keep those unfamiliar with the area on track. This requires a new set of proposals from Signs by Crannie.

At this point, we are about ready to go live with the crowdfunding effort to raise the other half of the funds. This is still a big ask for the community. The city has committed \$8,750, which will be matched by the program. The rest will be made up of individual and business contributions on the crowdfunding platform. Again, the state will match 50-50 within limits.

We contrived an interactive scale model of the solar system that could be displayed and described on the new trail. The idea is that the sun would be at the Elms trail head, with Neptune at Otterburn Park. Folks can walk/bike the distance and learn about the solar system, seeing the solar bodies in scale imagery/models.

We have begun preliminary conversations with Nelson, New Zealand to participate. Their community is 8,630 miles away, which reflects the approximate distance to the next closest star.

The park board approved this concept for installation at their May 2023 meeting.

✓ **BROWN ROAD LAND SALE OPTION** (*No Change of Status*)

The city opted not to pursue the option for the sale of Brown Road. I have relayed this information to the Shiawassee Economic Development Partnership. The director completely understands. While he may wish to pursue a first-right-of-refusal agreement, at this point it seems enough to know that the city is open to marketing the property to a potential user.

In the meantime, they requested to perform wetland delineation of the entire area. I indicated that the city would allow delineation of wetlands on city-owned property if a professional service company was conducting the definition and added the city as an additionally insured party. We have insurance, and they are likely conducting fieldwork.

✓ **CROSS CONNECTION SHUT OFFS** (*Update*)

Much progress has been made since the residential cross connection inspection program inception. However, a number of homes have not had the opportunity to comply, and some are still hesitant to comply. We have renewed the program for another two years and hope to get through most of the units by the end. Some will likely not comply without a turn off, but that is a last resort.

As previously noted, we have postponed imminent shut-offs and the related hearings before the city council. I have concerns that there are not enough inspection slots for all outstanding inspections to sign up, making the process impossible to complete for all users. We are going to consider the matter in the coming months to come up with a long term strategy that is predictable, fair, and productive as it relates to getting compliance with the residential cross connection inspections.

This is not something we wish to be pursuing, but the expectations for cross connection are objective and reasonable.

✓ **HERITAGE STREET LIGHTS (Update)**

It appears that black fiberglass poles with a standard 'traditional' light head can be installed for \$100 each, plus expenses. We have a plan for eight additional lights from Consumers Energy. I received the opinion of the Heritage Village homeowners association on the plan. They are requesting some lights on the side streets as well. This will take a few more weeks to engineer. The total cost to purchase and install is estimated to be around \$3,000, which is proposed to be split 50/50 between the association and the city.

By way of background, the north area of Heritage Village never had any street lights installed by the developer. The front of Heritage has decorative posts. As more homes are built in this area (Heritage Blvd., north of Concord Dr.), the residents have expressed a desire for street lights. The homeowners association has been liaising with us about the style of such lights.

Decorative lights come at a high cost (usually \$2,000), while standard lights can be installed for about \$100 each. While the city can strategically install some decorative lights in neighborhoods, such as those in the Winchester Village reconstruction area, the city has not been able to supply decorative lights as the standard.

With that said, the HOA is requesting black fiberglass posts with cobra head LEDs. This appears to be a very reasonable approach. Since streetlighting is an expectation for the community, and the streets are public, I have put a request in for Consumers Energy to plan for and install those. Service will be underground. More details will follow. Prior to installation, the city council will receive an amendment request for our street lighting contract.

✓ **TRAIL PAYMENT (No Change of Status)**

We still have not received payment from Flint Township for their share of the trail. The agreement was to share the construction cost and MDOT revenues proportionately to the amount of work performed in each jurisdiction. I was notified on January 11th that they have \$100,000 of the ~\$129,000 invoice budgeted. The county indicated that an ARPA reallocation was approved the week of January 29th. I expect something soon. I will keep the council informed.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (See Individual Category)**

✓ **MONTHLY REPORTS (Update)**

Monthly reports are included.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

The planning commission is likely to take up review of the city's lighting ordinance in the future. LED's have created circumstances in which fixtures that were otherwise incapable of high output and glare can cause safety and/or nuisance issues on industrial, commercial, and even residential property. CIB will be assisting with this. The previous report follows.

The commission met on February 6 to consider the annual report as noted above. They approved the report and held annual office selections. They retained Mr. Wyatt as Chair, Mr. Henry as Vice-Chair, and Ms. Binder as Secretary.

They also reviewed a concept for Holland Square. The Holland Square project is something that the DDA has been taking the lead on. The idea is to better activate the space so that it has a greater ability to drive recreation, culture, and hospitality for that area. Doing so will add intrinsic value to the community in the form of enjoyable events. It will also help the local businesses prosper.

With the understanding that parking and gathering are still key functions to the site, the design was going to compliment those by adding some more functional vendor spaces and multi-purpose space that is conducive to an array of different events, gatherings, or entertainment functions. The structure will provide a degree of shelter, visibility, sound, lighting, and electricity.

Funding is expected to be through the Michigan Economic Development Corporation's crowdfunding campaign. This is what the community is using to fund Cosmos in the Creek. Essentially, we expect to budget about \$120,000 to complete the project. The state will then match up to \$60,000 of community donations. This can include city general fund and DDA contributions to a degree.

Anyway, take a look at the concept. Explore the square. This is the area that is currently used for summer Maker's Markets, Christmas tree lighting, and similar events.

The next regular meeting is scheduled for March 5, 2024.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**

The DDA was invited to participate in the planning commission meeting of February 6. The turnout was good, with attendance by a ZBA member as well. They contributed to deliberations on the Holland Square project concept. Again, feedback was mostly positive, with an understanding that the effort is on the right track.

The next regular meeting is scheduled for March 14, 2024, but I suspect they will meet a week earlier in order to get ahead of the Cosmos in the Creek sponsorship deadline. They are expected to meet to consider a sponsorship for the Fine Arts Council, Cosmos in the Creek, the potential for a wayfinding program, and Holland Square. There may be preliminary budget estimates at that time as well.

✓ **ZONING BOARD OF APPEALS (Update)**

The ZBA has not met since their 2023 annual meeting. There are no pending variances, appeals, or interpretations. However, training has been offered to members to take online. So far, two members have taken up the offer.

✓ **PARKS AND RECREATION COMMISSION (Update)**

The park board met on February 20th. They had a full meeting. Discussion occurred regarding the Friends of Abrams Park potential donations towards a gazebo, Monarch butterfly garden, and sensory garden at Abrams Park. The board also discussed

contractor staging at the park and desired additional controls to prevent damage. They resolved to allow future staging only after consultation with the park board.

The board heard from Hometown Days regarding their new, smaller footprint. They intend to limit trail access during the event. A sapling planting program will be discussed in March. This could be used to enhance future forestry at Otterburn, along the trail, and along the creek. Lastly, the group created a plan to improve drainage at Otterburn. This will include purchase of some culverts, volunteer installation of these and footbridges, and the potential for fill to be used to remove low areas.

The next regular meeting is scheduled for March 19, 2024.

✓ **BOARD OF REVIEW (Update)**

The Board of Review primary meeting schedule for March is set. They will convene March 18 from 9am to noon and 6pm to 9pm; March 19 from 9am to noon; and March 20 from 9am to noon. Their organizational meeting will be March 5 at 1:30pm.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Update)**

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

ELECTION DATES FOR 2024:

Presidential Primary Election: February 27, 2024

Primary Election: August 6, 2024

General Election: November 5, 2024

Early voting for this coming election began February 17, 2024 and ends February 25, 2024. Three votes were received the first Saturday and Sunday.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Update)**

- ❑ DPS continues to GPS water and sewer assets. This will be ongoing for most of the year as we have time available.
- ❑ The last phase of USDA project in the village is moving forward tree cutting is nearly complete and pipe work is moving forward.
- ❑ So far this winter DPS has responded to 10 snow/ice events. Last year we had 24 total snow events for the entire winter. Hopefully with a little luck we won't reach that total again this year.
- ❑ Water service lines on Dye Rd. have been moved from the City of Swartz Creek's water main on the West side of the road to GCDC watermain on the East side of the road.
- ❑ The city is soliciting quotes for the cut and cap of the water main on the west side of the road just south of the railroad tracks.

✓ **TREASURER UPDATE (Update)**

Payments for summer and winter tax bills continue to be received in the office through 4:30 pm Thursday February 29, 2024. Real Property Taxes will go delinquent to the County on March 1st. Preparation of tax settlement reports for the 2023 tax season will begin March 1, 2024. Preliminary data collection continues for the FY25 draft budget. Routine operations include, but are not limited to, processing payments for utility bills, tax

bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Update)**

As of writing, we have 14 days left of our Cosmos in the Creek campaign through the Public Spaces Community Places Program. So far, we have raised just under \$20,000. We need to raise the remaining funds by March 8th, to secure the matching funds from MEDC. Please share this with any groups, nonprofits, or other organizations you belong to that may sponsor this. We've garnered a fair amount of support so far, but I am disappointed with the lack of it coming from the Swartz Creek business community. This is a great opportunity for them to permanently market their business on a physical project in Swartz Creek.

In other news, the potential buyers we had for the Methodist Church redevelopment fell through, so I am reaching out to all sorts of brewers, distilleries, and restaurants to see if they have interest in redeveloping it.

There is interest in Easter Egg hunts this year. This plan is still being fleshed out, stay tuned for more details.

I updated the objectives table for the Economic Development Strategy, and it was reviewed at the joint Planning Commission/ DDA meeting.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **APPOINTMENTS (Business Item)**

There are still two vacancies that need to be filled. One is for park board, a seat vacated by Mr. Brandon Greiner. There was also a resignation by Mr. Thomas Currier of the Planning Commission. As of writing, we have one interested party for Park Board, Mr. Walt Melen. Walt has been a member of the ZBA and is very engaged with other boards and commissions. A resolution is included to affirm his appointment.

✓ **LIQUOR LICENSE APPLICATION (Business Item)**

Per the decision at the meeting on the 12th, I have put the request to assign an available liquor license to a downtown property on this agenda. The applicant proposes a new business opening as a tenant at 8010 Miller Road, formerly known as Ken's Barber Shop. The owner is requesting the ability to have a full-service liquor license (Class C) assigned to that address. The site is currently a commercial building in the Central Business District.

The legal owner is Bellas Book Nook & Café, LLC. They propose to open a bookstore and café, with limited packaged food. They wish to add alcohol sales. Conceptually, this request makes much sense and does work in other communities, even at such a small scale. Such uses are allowed and encouraged in the CBD/downtown. At this point in the process, council approval is one of the first steps prior to the state conducting a full application review. Unfortunately, this does not give us much to review other than the conceptual use at that location.

Given the community interest in bringing hospitality businesses into downtown, especially in the vicinity of Holland Square, I think this makes a lot of sense and aligns with the Master Plan and Downtown Development Authority Plan. Since the city will still be able to review zoning and building changes should there be a change in the site or building scale, I am confident that we are not exposing the community to uncertainty that cannot be mitigated. As such, I have prepared an affirmative resolution following the state template and give a confident recommendation to approve it.

Note that there are no changes proposed to the building or site. Since café is a permitted use in CBD, there are not any additional zoning permits required for the change of use. As such, my interpretation is that approval will grant the user rights to add the use to the building without additional site plan review.

The last time the city council approved a license application was for this exact license at 5015 Holland Drive (the former Trecha Building) in 2018. That license was never activated and resulted in a five year 'allocation' status for that license before anyone else could get access via a transfer or direct assignment from the state. This is the only unallocated license in the city at the moment. Granting use here has the benefit of allowing a small user in the downtown to give the business a shot. There is also risk that they do not activate the license, and we need to wait another five years for new eligibility.

Note that this license, located in the downtown next to S&K will enable the city to explore a social district. These districts enable communities to allow open alcohol consumption in limited and designated areas of their downtowns. This could mean service and containers at Holland Square for example. These districts are set up (or eliminated) by council, including the area, times, and rules.

✓ **MOWING SERVICES (Update)**

Bids for mowing services were opened on February 5th. The price quoted per cut was surprisingly low at \$930 per cut by Boyd Lawn and Landscaping. The last bid in 2021 was \$865 per cut by Lawn Kings. Note that some properties have been added since the 2021 opening.

Mr. Bincsik has reviewed the low bid contractor and their body of work. We recommend we proceed with approval. As of writing, we are still pursuing evidence of insurance, but we can ensure this is on file prior to entering into an agreement.

A resolution is included to conditionally accept the low bid. Council can reject the low bid and choose another contractor. Lawn Kings has been doing well for us. However, I think the low bid company is capable of doing the work. If there are issues with performance, we believe we could move to the next low bid, Lawn Kings.

✓ **BRIDGE INSPECTIONS (Business Item)**

There are two bridges within the city's street system, the Elms Road and Morrish Road creek crossings. Note that Raubinger Road used to be a shared bridge, but this was transferred to the Genesee County Road Commission about a decade ago.

Maintenance is required from time to time to stay ahead of expensive repairs or other deficiencies. We manage this process through MDOT mandated inspections every two

years in accordance with Federal Highway Administration guidelines. A recent inspection noted that deck maintenance was recommended for Elms Road, which was completed in conjunction with the Genesee County Road Commission.

I have a proposal from Rowe Professional Services Company to continue this cycle of inspections for the price of \$500 per bridge. This is an increase over the \$425 per bridge that was quoted two years ago. This service includes the site visit and regulatory paperwork submission. Rowe has been conducting inspections for many years, and they were the designers of both bridges. I recommend we proceed.

✓ **SENIOR CENTER ARPA WINDFALL (Update)**

The senior center submitted an application for a new outbuilding onsite. This building will generally fall into the footprint of the approved accessory structure that was on the 2009 prints, but was never built. It will conceptually include a one vehicle garage, a single user bathroom (four season), storage, and a pavilion overhang. The estimated cost is \$250,000. The previous report follows.

The sixteen senior centers in Genesee County have been awarded \$100,000 each to pursue improvements. This distribution is an additional ARPA award from Genesee County. Funds are to be spent by December 6th.

The Swartz Creek Area Senior Center desires to work with the city to construct a garage for their van. This garage was a part of the 2009 design plans for the senior center expansion that were struck due to funding reasons. At this time, they seek to revisit this, but they no longer need a two car garage as originally drawn. Instead, they were seeking potential pavilion space and/or storage.

We met with their staff, board, Genesee County Metropolitan Planning Commission staff, and contractors to discuss options. After investigation, it appears that such a structure can be constructed in the location originally planned without interfering with other attributes onsite. In addition, water and sewer are available nearby, which opens up the door for a public bathroom, which has been needed for the amphitheater and downtown for some time.

At this point in the process, estimates are being sought to construct a building that is roughly the same dimensions as the original design. However, it will only include one parking bay, with the south bay being converted to a heated, single-occupancy bathroom and storage area. The west half of the building will be an open pavilion. Initial estimates put this project at about \$225,000.

The obvious issue is the lack of \$125,000. The gap will need to be funded by other sources. Possible sources include any combination of fundraising, city general fund, DDA, and senior center general fund.

An application is due to the county by February 16th. The project can be scaled to be bigger or smaller (more or less expensive). However, a funding plan will be needed prior to final designs and bids, which are expected in April or May.

Council Questions, Inquiries, Requests, Comments, and Notes

City Boundary: There is a discrepancy in the municipal boundary between what is in our charter and what was filed with the state in 1958. This is reflected as a difference between the boundary we use for all intents and purposes with that of the census map that is utilized by the state. We are making corrections now. This will result in more accurate (increased) population counts, road miles, and GIS information. As of writing, I am not sure this is going to be worked out.

RV at Firehall: The chief said that this was temporary storage by a member that is moving.

Insurance Claim: A motorist had a single vehicle accident on Miller Road in December that required a significant emergency response, as well as replacement of city-owned infrastructure. The driver's insurance company does not see this as their problem. We are attempting to have the costs rolled into restitution. Damages are about \$3,000.

Solicitation Permits and Ordinance: We routinely conduct background checks on those seeking solicitation permits. We denied such a permit recently based on a check. Though our attorney supports our choice, he does recommends we add clarity to our ordinance to ensure our administration has clear and consistent guidelines for approval. I expect this in March or April.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, February 26, 2024, 7:00 P.M.**

Motion No. 240226-4A **MINUTES – FEBRUARY 12, 2024**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, February 12, 2024, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240226-5A **AGENDA APPROVAL – FEBRUARY 26, 2024**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of February 26, 2024, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240226-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of February 26, 2024 including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240226-8A **RESOLUTION TO APPROVE 2024-2026 MOWING SERVICES BID AWARD**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek sought sealed bids for the mowing of city-owned properties in 2024, for services to be provided through December 2026; and

WHEREAS, Boyd Lawn and Landscaping is the low bidder at a price of \$930 per routine city-wide cut; and

WHEREAS, Boyd Lawn and Landscaping is found to be of sufficient capacity and experience to perform the services to expectations.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby awards the contract for lawn care services to the low bidder, Boyd Lawn and Landscaping, for three seasons per the specifications set forth in the bid documents and subsequently modified to reflected additions and deletions in service as needed, and further direct the City Manager to prepare and execute a contractor’s agreement with Boyd Lawn Care.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240226-8B RESOLUTION TO APPROVE A PROPOSAL FOR BRIDGE INSPECTION SERVICES

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets, including two bridges; and

WHEREAS, the Federal Highway Administration requires inspection of these bridges by a certified professional once every two years; and

WHEREAS, Rowe Professional Services Company is a qualified engineer of the city and has completed these inspections previously and maintains a working knowledge of the process and bridge particulars; and

WHEREAS, Rowe proposes to complete and submit bridge reports to the city and the MDOT for a fee of \$500 each.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the bridge inspection proposal by ROWE Professional Services Company, dated February 13, 2024.

BE IT FURTHER RESOLVED, that the City Council directs the Mayor to execute said proposal on behalf of the city and for the city treasurer to appropriate such design costs to the Major Street Fund.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240226-8C RESOLUTION TO AUTHORIZE APPLICATION FOR A LIQUOR LICENSE AT 8010 MILLER ROAD

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek geography possesses an unclaimed Class C Liquor License as allocated by the State of Michigan Liquor Control Commission; and

WHEREAS, the owner of a business at 8010 Miller Road, is seeking to attach said license to their property with the intention of adding a cafe to the site; and

WHEREAS, the City of Swartz Creek and the Swartz Creek Downtown Development Authority allow and encourage such uses within the Central Business District; and

WHEREAS, the City of Swartz Creek maintains rights to review and approve or deny use of the site based upon potential site plans and building conditions prior to final review and inspection by the State of Michigan.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek recommends that the application by the Bellas Book Nook & Café, LLC. for a Class C Liquor License 8010 Miller Road, Swartz Creek, Michigan be considered for approval by the Michigan Liquor Control Commission.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240226-8D **COMMISSION APPOINTMENT**

Motion by Councilmember: _____

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there exists a vacancy for such a position; and

WHEREAS, said appointment is a Mayoral appointment subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointment as follows:

#240226-8D1 **MAYOR APPOINTMENT:** **Walt Melen**
Park Board, Resident
Remainder of Three year term, expiring December 31, 2024

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240226-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of February 26, 2024.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE February 12, 2024**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft.

Others Present: Metro PD Chief Bade, Rob Morinsky-OHM, Mark Rochford-Baker Tilly, Jim Barclay, Carol Richardson, M. McLanahan.

Others Virtually Attended: Lania Rocha, Samantha Fountain

APPROVAL OF MINUTES

Resolution No. 240212-01

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday January 22, 2024, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 240212-02

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as amended for the Regular Council Meeting of February 12, 2024, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 240212-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Henry

I Move the Swartz Creek City Council accept the City Manager’s Report of February 12, 2024, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Carol Richardson: Lives on Don Shenk and thanked Swartz Creek for filling in the pot holes. Driver’s don’t watch where barriers are from Don Shenk to Cappy Lane and would like signs to be addressed.

Mary McLanahan: Discussed traffic issues on Ingalls.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE A PROFESSIONAL SERVICE AGREEMENTS WITH BAKER TILLY FOR TEMPORARY BOND INVESTMENT AND ARBITRAGE REBATE SERVICES RELATED TO THE STREET CAPITAL IMPROVEMENT BONDS

Resolution No. 240212-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek performs many routine financial services related to bookkeeping, budgeting, reporting, investing, audit preparation, and analysis, as well as specialized financial functions related to grants, bonding, and federal compliance, and

WHEREAS, the City recently acquired a large capital improvement bond for the purpose of reconstructing city streets, and

WHEREAS, the prevalent interest rates prudently demand investment to best leverage funds until such time as payments are made and complete for services rendered, a time period expected to be at least nine months, and

WHEREAS, there are opportunities for prudent investment available, and

WHEREAS, Section 148 of the Internal Revenue Service Code and related U.S. Treasury regulations limit investment returns on funds borrowed by a governmental agency, potentially necessitating yield limits, rebates, and reporting, and

WHEREAS, the provision of additional third party financial services has been anticipated to supplement staff in managing this unique and temporary financial situation, and

WHEREAS, Baker Tilly is the current financial advisor for the city for bonding and related investment services.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the Custodial Agreement, Arbitrage Monitoring and Reporting Services Agreement, and Bond Proceeds Investment and Arbitrage Rebate Services Agreement with Baker Tilly Investment Services, as included in the February 12, 2024 city council packet.

BE IT FURTHER RESOLVED, that the City Council authorizes and directs the Mayor to execute said agreements on behalf of the city and for the city finance director to oversee the administration of the service.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE EXTENSION OF CROSS CONNECTION PROGRAM AGREEMENTS

Resolution No. 240212-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

WHEREAS, to remain compliant to the Safe Drinking Water Act of 1976, PA 339, the City of Swartz Creek instituted a Cross Connection Control and Compliancy Program, and solicited and awarded sealed bids to HydroCorp of Troy, Michigan to implement the program, and;

WHEREAS, HydroCorp has brought the City into full compliancy with the Act and MI-DEQ Regulations, and;

WHEREAS, it is mandatory for the City to continue the program in order to remain compliant with the Act and MI-EGLE Regulations, and;

WHEREAS, additional guidance from the Michigan Department of Environment, Great Lakes, and Energy requires that the city expand its cross connection control program to residential users, and;

WHEREAS, the city commenced with residential inspections in 2021 and must continue the program to remain compliant with EGLE guidance, and;

WHEREAS, the work performed by HydroCorp is a specialized professional service and cannot be done by regularly employed crews of the City, and;

WHEREAS, it is efficient and desirable for the City to remain with a single company to maintain compliancy and continued continuity of the established records currently maintained by HydroCorp, Inc.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek appropriate an amount not to exceed \$1,682 per month for 24 months, total accrued amount not to exceed \$40,368, payment for expansion and continuation of the City's Cross Connection Compliancy and Control Program, to HydroCorp, a Michigan corporation located in Troy, Michigan, agreement period to run from February 1, 2024 through January 31, 2026, funds to be appropriated from 590, Water Supply Fund.

BE IT FURTHER RESOLVED THAT, the City Council approves the cross connection professional services agreements included in the February 12, 2024 city council packet and direct the Mayor and City Clerk to execute said agreement on behalf of the city.

Discussion Ensued.

YES: Krueger Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE PROFESSIONAL SERVICES FOR MS4 COMPLIANCE AND FAT, OIL, AND GREASE PROGRAM OVERSIGHT

Resolution No. 240212-06

(Carried)

Motion by Councilmember Knickerbocker

Second by Councilmember Henry

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of storm water collection assets that drain to the Swartz Creek and other public water bodies of the state; and

WHEREAS, the city is required to comply with standards pertaining to the Municipal Separate Storm Sewer System (MS4); and

WHEREAS, the city also operates a business inspection program to ensure fats, oils, and greases are properly disposed of within the community sanitary sewer system; and

WHEREAS, the city solicited a proposal from a pre-approved engineer that specializes in sanitary and storm sewer matters to oversee both MS4 and the FOG program; and

WHEREAS, both programs are established, but reapplication to the MS4 program is required in 2024.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approve the professional service agreement dated January 17, 2024, as submitted by DLZ in the amount of \$9,200 and authorize and direct the Mayor to execute said agreement on behalf of the city.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A LIQUOR LICENSE FOR 8010 MILLER ROAD

Motion by Councilmember Spillane, seconded by Councilmember Cramer.
No Vote.

Motion to rescind resolution by Councilmember Spillane, seconded by Councilmember Cramer.

WHEREAS, the City of Swartz Creek geography possesses an unclaimed Class C Liquor License as relegated by the State of Michigan Liquor Control Commission; and

WHEREAS, the owner of a business at 8010 Miller Road, is seeking to attach said license to their property with the intention of adding a cafe to the site; and

WHEREAS, the City of Swartz Creek and the Swartz Creek Downtown Development Authority allow such uses within the Central Business District; and

WHEREAS, the City of Swartz Creek maintains rights to review and approve or deny use of the site based upon potential site plans and building conditions prior to final review and inspection by the State of Michigan.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek recommends that the application by the Bellas Book Nook & Café, LLC. for a Class C Liquor License 8010

Miller Road, Swartz Creek, Michigan be considered for approval by the Michigan Liquor Control Commission.

RESOLUTION TO POSTPONE APPROVAL OF A LIQUOR LICENSE FOR 8010 MILLER ROAD

Resolution No. 240212-08

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE STREET REHABILITATION WORK FOR THE WINCHESTER WOODS STREET PROJECT

Resolution No. 240212-09

(Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of local streets; and

WHEREAS, the city uses a twenty year street improvement plan to guide maintenance, rehabilitation, and reconstruction investments in the street network, as aligned with the 20 year street levy; and

WHEREAS, the streets in Winchester Woods are included in the plan for rehabilitation, with some streets past their anticipated improvement date and some streets not yet approaching their improvement date; and

WHEREAS, the city borrowed funds for street related capital improvements to advance street reconstruction and rehabilitation in accordance with the street plan; and

WHEREAS, the city also applied for and was awarded approximately \$250,000 by the state to perform rehabilitation on streets in Winchester Woods; and

WHEREAS, The city's engineer, OHM Advisors, designed specifications and plans for the Winchester Woods streets, with sealed bids on such plans being opened on January 18, 2024; and

WHEREAS, the low bid for this project is \$873,445.99 from T.G. Priehs, LLC.; and

WHEREAS, OHM Advisors, who surveyed and designed the project, will be in the community overseeing the Winchester Village improvements and has submitted a proposal for construction engineering services in Winchester Woods.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the bid by T.G. Priehs, LLC as a unit cost bid in the amount of \$873,445.99.

BE IT FURTHER RESOLVED, that the City of Swartz Creek City Council also approves construction engineering services as outlined in the attached proposal by OHM Advisors, dated February 7, 2024.

BE IT FURTHER RESOLVED, that the City Council directs the Mayor to execute said agreements on behalf of the city and for the city treasurer to appropriate such costs to the Local Street Fund.

Discussion Ensued.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Jim Barclay: Questioned if ditches/culverts will be worked on? Was glad they postponed the liquor license.

Carol Richardson: Discussed the speed limit sign on the Morrish Road bridge over I-69.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer: DDA is planning a pavilion off Miller Road.

Councilmember Spillane: Feeling compliant about speed – would like to see a resolution as far as speed limit complaints to resolve some issues. Would like markings at Ingalls Street. Believes a long term solution would be street trees as a long term community asset for all roads and streets to go along with tree city designation and to calm traffic. Managers reports has carried resolution thoughts since October. We need a solution on agenda to be resolved by June 1.

Councilmember Knickerbocker: Discussed a change order.

Mayor Pro Tem Hicks: A Cappy resident questioned that people have to fix sidewalks and pay for it. Asked where the watermain is going to be replaced. Response-anywhere you see an old hydrant. Listend to a webinar on marijuana, explaining that growers are

changing their land to AG for tax break. Fire board is reviewing the by-laws of the Fire department.

ADJOURNMENT

Resolution No. 240212-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the regular meeting at 9:03 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Renee Kraft, CMC, MiPMC, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 01/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Fund 101 - General Fund					
Revenues					
Dept 000.000 - General					
101-000.000-402.000	Current Tax Revenue	815,600.00	835,315.01	0.00	(19,715.01)
101-000.000-402.301	Current Tax Revenue P SFTY	807,000.00	0.00	0.00	807,000.00
101-000.000-412.000	Delinquent Tax Revenue	75.00	64.36	0.00	10.64
101-000.000-433.000	St-Charge in Lieu	1,790.00	0.00	0.00	1,790.00
101-000.000-434.000	St-Mobile Tax in Lieu	960.00	594.50	85.50	365.50
101-000.000-445.000	Late Payment Interest Revenue	10,000.00	6,708.29	0.00	3,291.71
101-000.000-445.100	MR Penalty & Interest	35.00	0.00	0.00	35.00
101-000.000-448.000	Collection Fees	8,800.00	8,800.00	0.00	0.00
101-000.000-449.000	NSF Fee	400.00	675.03	75.00	(275.03)
101-000.000-477.001	Franchise Fees	110,000.00	26,180.13	0.00	83,819.87
101-000.000-477.100	Wireless Leases	66,600.00	30,737.20	4,669.60	35,862.80
101-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	15,000.00	11,670.11	0.00	3,329.89
101-000.000-574.100	Constitutional Sales Tax	645,346.00	234,397.00	0.00	410,949.00
101-000.000-574.300	CVTRS Revenue Share	61,326.00	19,732.00	0.00	41,594.00
101-000.000-608.000	Admin Fee	97,000.00	90,503.76	0.00	6,496.24
101-000.000-664.000	Interest Income	7,500.00	8,380.27	512.23	(880.27)
101-000.000-675.000	Misc.	0.00	120.00	60.00	(120.00)
101-000.000-677.000	Reimbursements	0.00	203.27	0.00	(203.27)
101-000.000-677.200	Reimbursements from DDA	5,000.00	0.00	0.00	5,000.00
101-000.000-694.000	Cash Over & Short	2.00	1.35	0.00	0.65
Total Dept 000.000 - General		2,652,434.00	1,274,082.28	5,402.33	1,378,351.72
Dept 266.000 - Legal Council					
101-266.000-677.000	Reimbursements	0.00	19,514.72	19,514.72	(19,514.72)
Total Dept 266.000 - Legal Council		0.00	19,514.72	19,514.72	(19,514.72)
Dept 301.000 - Police Dept					
101-301.000-543.000	State Liquor Returns	4,700.00	4,825.15	82.50	(125.15)
101-301.000-627.000	Charges for Services	0.00	410.01	0.00	(410.01)
101-301.000-657.000	Ordinance Fees	0.00	2,098.65	1,316.55	(2,098.65)
Total Dept 301.000 - Police Dept		4,700.00	7,333.81	1,399.05	(2,633.81)
Dept 336.000 - Fire Department					
101-336.000-677.000	Reimbursements	0.00	1,074.93	0.00	(1,074.93)
Total Dept 336.000 - Fire Department		0.00	1,074.93	0.00	(1,074.93)
Dept 345.000 - PUBLIC SAFETY BUILDING					
101-345.000-627.000	Charges for Services	22,000.00	13,390.83	1,708.69	8,609.17
101-345.000-677.000	Reimbursements	2,200.00	1,267.68	440.69	932.32
Total Dept 345.000 - PUBLIC SAFETY BUILDING		24,200.00	14,658.51	2,149.38	9,541.49
Dept 371.000 - Building/Zoning/Planning					
101-371.000-476.001	Building Permits	25,000.00	21,223.00	2,309.00	3,777.00
101-371.000-476.005	Plumbing Inspection Revenue	5,900.00	3,828.00	680.00	2,072.00
101-371.000-476.006	Mechanical Inspection Revenue	13,195.00	5,665.00	550.00	7,530.00
101-371.000-476.007	Electrical Inspection Revenue	19,195.00	6,245.00	340.00	12,950.00

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
101-371.000-478.000	Other Permits	1,800.00	2,840.00	100.00	(1,040.00)
101-371.000-479.000	Rental Inspection Revenue	10,000.00	5,660.00	2,425.00	4,340.00
101-371.000-627.000	Charges for Services	775.00	685.00	25.00	90.00
Total Dept 371.000 - Building/Zoning/Planning		75,865.00	46,146.00	6,429.00	29,719.00
Dept 444.000 - Sidewalks					
101-444.000-418.478	Snow Removal Revenue	3,000.00	0.00	0.00	3,000.00
Total Dept 444.000 - Sidewalks		3,000.00	0.00	0.00	3,000.00
Dept 448.000 - Lighting					
101-448.000-589.000	Condo Lighting	6,574.56	3,835.16	547.88	2,739.40
101-448.000-589.100	Clayton-Bristol Rd St Lighting	1,000.00	0.00	0.00	1,000.00
101-448.000-589.200	Carriage Commons Lighting Reim	1,146.96	669.06	95.58	477.90
Total Dept 448.000 - Lighting		8,721.52	4,504.22	643.46	4,217.30
Dept 523.000 - Grass, Brush & Weeds					
101-523.000-416.000	Current Weed Revenue	3,600.00	5,700.00	0.00	(2,100.00)
Total Dept 523.000 - Grass, Brush & Weeds		3,600.00	5,700.00	0.00	(2,100.00)
Dept 694.000 - Community Development Block Grant					
101-694.000-522.000	Federal Grants - CDBG	37,721.25	0.00	0.00	37,721.25
101-694.000-529.100	Senior Ctr Operations	2,101.00	0.00	0.00	2,101.00
Total Dept 694.000 - Community Development Block Grant		39,822.25	0.00	0.00	39,822.25
Dept 728.005 - Holland Square Streetscape					
101-728.005-674.248	Contribution from DDA	40,000.00	40,000.00	0.00	0.00
Total Dept 728.005 - Holland Square Streetscape		40,000.00	40,000.00	0.00	0.00
Dept 780.000 - Parks & Recreation					
101-780.000-674.000	Contributions & Donations	0.00	35.00	20.00	(35.00)
101-780.000-674.001	CONTRIBUTIONS & DONATIONS LARGE DECAL	0.00	30.00	0.00	(30.00)
101-780.000-674.002	CONTRIBUTIONS & DONATIONS SMALL DECAL	0.00	95.00	10.00	(95.00)
101-780.000-674.003	COSMOS IN THE CREEK DONATIONS	0.00	2,000.00	2,000.00	(2,000.00)
Total Dept 780.000 - Parks & Recreation		0.00	2,160.00	2,030.00	(2,160.00)
Dept 780.500 - Mundy Twp Park Services					
101-780.500-677.000	Reimbursements	10,166.00	4,856.47	614.57	5,309.53
Total Dept 780.500 - Mundy Twp Park Services		10,166.00	4,856.47	614.57	5,309.53
Dept 782.000 - Facilities - Abrams Park					
101-782.000-651.000	Use and Admission Fee	230.00	330.00	0.00	(100.00)
101-782.000-674.000	Contributions & Donations	6,000.00	6,000.00	0.00	0.00
Total Dept 782.000 - Facilities - Abrams Park		6,230.00	6,330.00	0.00	(100.00)
Dept 783.000 - Facilities - Elms Rd Park					
101-783.000-651.000	Use and Admission Fee	10,000.00	3,860.00	1,080.00	6,140.00
101-783.000-677.000	Reimbursements	0.00	1,375.00	0.00	(1,375.00)
Total Dept 783.000 - Facilities - Elms Rd Park		10,000.00	5,235.00	1,080.00	4,765.00
Dept 786.000 - Non-Motorized Trailway					
101-786.000-560.000-786.000	State DNR Grant	30,000.00	0.00	0.00	30,000.00
101-786.000-677.000-786.000	Reimbursements	65,000.00	129,678.29	0.00	(64,678.29)
Total Dept 786.000 - Non-Motorized Trailway		95,000.00	129,678.29	0.00	(34,678.29)
Dept 790.000 - Facilities-Senior Center/Libr					

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
101-790.000-627.000	Charges for Services	5,300.00	136.80	22.80	5,163.20
Total Dept 790.000 - Facilities-Senior Center/Libr		5,300.00	136.80	22.80	5,163.20
Dept 794.000 - Community Promotions Program					
101-794.000-551.000	Other State Grant Revenue	0.00	5,000.00	0.00	(5,000.00)
Total Dept 794.000 - Community Promotions Program		0.00	5,000.00	0.00	(5,000.00)
Dept 797.000 - Facilities - City Parking Lots					
101-797.000-677.000	Reimbursements	0.00	21,933.45	0.00	(21,933.45)
Total Dept 797.000 - Facilities - City Parking Lots		0.00	21,933.45	0.00	(21,933.45)
TOTAL REVENUES		2,979,038.77	1,588,344.48	39,285.31	1,390,694.29
Expenditures					
Dept 000.000 - General					
101-000.000-983.100	ERC Lighting Conversion Program Expense	13,524.00	7,907.38	0.00	5,616.62
Total Dept 000.000 - General		13,524.00	7,907.38	0.00	5,616.62
Dept 101.000 - Council					
101-101.000-702.000	Wages	14,404.45	7,645.96	1,233.55	6,758.49
101-101.000-704.100	FICA - Employer's Share	893.20	478.54	77.60	414.66
101-101.000-704.200	Medicare - Employer's Share	208.40	111.93	18.17	96.47
101-101.000-705.000	Medical Insurance - ER	783.47	379.68	62.41	403.79
101-101.000-705.100	Vision Benefits	7.81	1.91	0.26	5.90
101-101.000-705.200	Dental Benefits	85.41	19.93	2.78	65.48
101-101.000-706.000	Life Insurance - ER cost	34.92	17.01	2.36	17.91
101-101.000-707.000	Retirement Contributions-ER	599.84	320.31	48.03	279.53
101-101.000-707.100	Health Care Savings Plan - ER	196.94	109.69	14.17	87.25
101-101.000-708.000	Sick & Accident Premiums-ER	131.65	54.00	10.66	77.65
101-101.000-726.000	Supplies	100.00	16.56	4.32	83.44
101-101.000-801.000	Contractual Services	100.00	0.00	0.00	100.00
101-101.000-910.200	General Liability Insurance	4,200.00	3,971.32	0.00	228.68
101-101.000-910.500	Workers Comp Insurance	7.00	8.00	0.00	(1.00)
101-101.000-960.000	Education and Training	3,500.00	2,589.34	103.52	910.66
Total Dept 101.000 - Council		25,253.09	15,724.18	1,577.83	9,528.91
Dept 172.000 - Executive					
101-172.000-702.000	Wages	45,523.45	25,581.06	4,766.04	19,942.39
101-172.000-704.100	FICA - Employer's Share	2,941.20	1,735.15	316.80	1,206.05
101-172.000-704.200	Medicare - Employer's Share	688.40	405.92	74.12	282.48
101-172.000-705.000	Medical Insurance - ER	7,500.47	4,230.35	638.83	3,270.12
101-172.000-705.100	Vision Benefits	63.81	35.36	5.05	28.45
101-172.000-705.200	Dental Benefits	741.41	419.07	61.30	322.34
101-172.000-706.000	Life Insurance - ER cost	205.92	116.94	16.30	88.98
101-172.000-707.000	Retirement Contributions-ER	72,221.84	42,134.55	6,128.17	30,087.29
101-172.000-707.100	Health Care Savings Plan - ER	1,897.94	1,119.44	204.39	778.50
101-172.000-708.000	Sick & Accident Premiums-ER	641.65	357.97	51.40	283.68
101-172.000-801.000	Contractual Services	32,130.26	22,709.08	0.00	9,421.18
101-172.000-850.000	Communications	190.00	109.27	15.61	80.73
101-172.000-910.200	General Liability Insurance	5,700.00	4,408.54	0.00	1,291.46
101-172.000-910.500	Workers Comp Insurance	200.00	216.00	0.00	(16.00)
101-172.000-940.000	Vehicle and Travel Expense	3,940.00	2,296.10	328.00	1,643.90
101-172.000-960.000	Education and Training	150.00	105.40	63.60	44.60
101-172.000-961.000	Miscellaneous	59,432.31	12,740.26	(60.00)	46,692.05

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE
		AMENDED BUDGET	YTD BALANCE	MONTH OF	
			01/31/2024	01/31/2024	
Total Dept 172.000 - Executive		234,168.66	118,720.46	12,609.61	115,448.20
Dept 215.000 - Administration and Clerk					
101-215.000-702.000	Wages	25,193.25	16,410.57	1,732.08	8,782.68
101-215.000-704.100	FICA - Employer's Share	1,561.48	1,024.99	109.30	536.49
101-215.000-704.200	Medicare - Employer's Share	365.17	239.67	25.54	125.50
101-215.000-705.000	Medical Insurance - ER	1,379.67	172.19	30.00	1,207.48
101-215.000-705.100	Vision Benefits	18.11	0.33	0.00	17.78
101-215.000-705.200	Dental Benefits	195.71	3.42	0.00	192.29
101-215.000-706.000	Life Insurance - ER cost	183.92	97.87	11.46	86.05
101-215.000-707.000	Retirement Contributions-ER	2,519.12	1,452.20	132.22	1,066.92
101-215.000-707.100	Health Care Savings Plan - ER	967.05	625.18	62.31	341.87
101-215.000-708.000	Sick & Accident Premiums-ER	545.71	233.00	39.35	312.71
101-215.000-726.000	Supplies	300.00	84.41	8.00	215.59
101-215.000-745.000	Postage	1,700.00	4,323.44	0.00	(2,623.44)
101-215.000-801.000	Contractual Services	1,271.95	1,478.52	0.00	(206.57)
101-215.000-900.000	Printing and Publishing	2,900.00	831.73	0.00	2,068.27
101-215.000-960.000	Education and Training	1,300.00	724.16	163.29	575.84
101-215.000-961.000	Miscellaneous	0.00	(25.00)	(25.00)	25.00
101-215.000-976.000	Equipment	300.00	0.00	0.00	300.00
Total Dept 215.000 - Administration and Clerk		40,701.14	27,676.68	2,288.55	13,024.46
Dept 228.000 - Information Technology					
101-228.000-726.000	Supplies	80.00	0.00	0.00	80.00
101-228.000-801.000	Contractual Services	20,000.00	15,959.12	1,895.80	4,040.88
101-228.000-976.000	Equipment	438.40	0.00	0.00	438.40
Total Dept 228.000 - Information Technology		20,518.40	15,959.12	1,895.80	4,559.28
Dept 247.000 - Board of Review					
101-247.000-702.000	Wages	3,150.00	579.30	0.00	2,570.70
101-247.000-704.100	FICA - Employer's Share	195.00	35.93	0.00	159.07
101-247.000-704.200	Medicare - Employer's Share	46.00	8.40	0.00	37.60
101-247.000-707.000	Retirement Contributions-ER	0.00	0.80	0.00	(0.80)
101-247.000-707.100	Health Care Savings Plan - ER	0.00	0.47	0.00	(0.47)
101-247.000-726.000	Supplies	125.00	0.00	0.00	125.00
101-247.000-900.000	Printing and Publishing	400.00	0.00	0.00	400.00
Total Dept 247.000 - Board of Review		3,916.00	624.90	0.00	3,291.10
Dept 253.000 - Treasurer					
101-253.000-702.000	Wages	66,074.34	42,481.80	4,431.89	23,592.54
101-253.000-704.100	FICA - Employer's Share	4,096.15	2,674.14	284.83	1,422.01
101-253.000-704.200	Medicare - Employer's Share	958.05	625.23	66.59	332.82
101-253.000-705.000	Medical Insurance - ER	9,786.10	8,360.72	1,017.01	1,425.38
101-253.000-705.100	Vision Benefits	85.36	41.34	4.55	44.02
101-253.000-705.200	Dental Benefits	887.56	434.44	49.13	453.12
101-253.000-706.000	Life Insurance - ER cost	291.44	172.10	30.33	119.34
101-253.000-707.000	Retirement Contributions-ER	5,861.63	3,847.13	416.95	2,014.50
101-253.000-707.100	Health Care Savings Plan - ER	488.45	563.03	121.88	(74.58)
101-253.000-708.000	Sick & Accident Premiums-ER	1,081.49	593.36	92.04	488.13
101-253.000-726.000	Supplies	1,170.00	1,231.44	8.96	(61.44)
101-253.000-745.000	Postage	640.00	330.49	3.49	309.51
101-253.000-801.000	Contractual Services	18,645.00	25,761.01	0.00	(7,116.01)
101-253.000-805.000	Bank Fees	450.00	716.66	76.00	(266.66)
101-253.000-900.000	Printing and Publishing	30.00	130.60	0.00	(100.60)
101-253.000-910.300	Insurance and Bonds	60.00	20.00	0.00	40.00

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
101-253.000-940.000	Vehicle and Travel Expense	200.00	335.11	29.47	(135.11)
101-253.000-960.000	Education and Training	300.00	893.30	79.60	(593.30)
101-253.000-961.000	Miscellaneous	100.00	11.39	0.00	88.61
Total Dept 253.000 - Treasurer		111,205.57	89,223.29	6,712.72	21,982.28
Dept 257.000 - Assessor					
101-257.000-702.000	Wages	3,807.45	2,421.52	222.83	1,385.93
101-257.000-704.100	FICA - Employer's Share	236.20	150.10	13.81	86.10
101-257.000-704.200	Medicare - Employer's Share	55.40	35.14	3.24	20.26
101-257.000-705.000	Medical Insurance - ER	215.47	0.00	0.00	215.47
101-257.000-705.100	Vision Benefits	3.81	0.00	0.00	3.81
101-257.000-705.200	Dental Benefits	24.41	0.00	0.00	24.41
101-257.000-706.000	Life Insurance - ER cost	23.92	13.32	1.48	10.60
101-257.000-707.000	Retirement Contributions-ER	312.84	184.34	13.68	128.50
101-257.000-707.100	Health Care Savings Plan - ER	124.94	83.90	7.82	41.04
101-257.000-708.000	Sick & Accident Premiums-ER	67.65	30.90	4.67	36.75
101-257.000-726.000	Supplies	25.00	0.00	0.00	25.00
101-257.000-745.000	Postage	1,300.00	1,209.64	1,209.64	90.36
101-257.000-801.000	Contractual Services	32,402.00	19,126.84	2,811.50	13,275.16
101-257.000-899.000	MTT Appeals and Payments	15,000.00	0.00	0.00	15,000.00
101-257.000-900.000	Printing and Publishing	600.00	0.00	0.00	600.00
101-257.000-960.000	Education and Training	1,000.00	1,139.19	728.00	(139.19)
Total Dept 257.000 - Assessor		55,199.09	24,394.89	5,016.67	30,804.20
Dept 262.000 - Elections					
101-262.000-702.000	Wages	47,767.80	16,851.49	2,124.73	30,916.31
101-262.000-704.100	FICA - Employer's Share	1,473.27	993.04	133.21	480.23
101-262.000-704.200	Medicare - Employer's Share	344.77	232.21	31.16	112.56
101-262.000-705.000	Medical Insurance - ER	1,523.20	286.48	38.80	1,236.72
101-262.000-705.100	Vision Benefits	18.30	1.43	0.08	16.87
101-262.000-705.200	Dental Benefits	199.30	15.82	0.92	183.48
101-262.000-706.000	Life Insurance - ER cost	162.00	85.96	9.98	76.04
101-262.000-707.000	Retirement Contributions-ER	2,278.28	1,327.86	116.78	950.42
101-262.000-707.100	Health Care Savings Plan - ER	860.11	548.10	54.35	312.01
101-262.000-708.000	Sick & Accident Premiums-ER	497.06	211.75	34.48	285.31
101-262.000-726.000	Supplies	3,000.00	4,186.03	1,217.97	(1,186.03)
101-262.000-745.000	Postage	6,000.00	2,777.73	0.00	3,222.27
101-262.000-801.000	Contractual Services	5,400.00	5,507.31	1,225.00	(107.31)
101-262.000-940.000	Vehicle and Travel Expense	200.00	104.23	0.00	95.77
101-262.000-941.000	Equipment Rental	300.00	165.75	0.00	134.25
101-262.000-960.000	Education and Training	2,000.00	400.00	400.00	1,600.00
101-262.000-976.000	Equipment	7,000.00	0.00	0.00	7,000.00
Total Dept 262.000 - Elections		79,024.09	33,695.19	5,387.46	45,328.90
Dept 265.000 - Facilities - City Hall					
101-265.000-702.000	Wages	3,914.00	2,449.84	412.24	1,464.16
101-265.000-704.100	FICA - Employer's Share	249.00	152.51	25.66	96.49
101-265.000-704.200	Medicare - Employer's Share	58.00	35.62	6.00	22.38
101-265.000-705.000	Medical Insurance - ER	489.00	603.49	92.93	(114.49)
101-265.000-705.100	Vision Benefits	5.00	5.97	1.38	(0.97)
101-265.000-705.200	Dental Benefits	55.00	70.66	16.57	(15.66)
101-265.000-706.000	Life Insurance - ER cost	14.00	9.04	1.89	4.96
101-265.000-707.000	Retirement Contributions-ER	350.00	227.59	38.95	122.41
101-265.000-707.100	Health Care Savings Plan - ER	119.00	58.68	13.75	60.32
101-265.000-708.000	Sick & Accident Premiums-ER	64.00	60.82	13.12	3.18

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
101-265.000-726.000	Supplies	600.00	892.52	179.75	(292.52)
101-265.000-850.000	Communications	3,250.00	1,426.98	219.79	1,823.02
101-265.000-910.100	Property Insurance	900.00	1,001.14	0.00	(101.14)
101-265.000-910.500	Workers Comp Insurance	81.00	117.00	0.00	(36.00)
101-265.000-920.000	Utilities	3,950.00	1,781.85	293.43	2,168.15
101-265.000-930.000	Repairs and Maintenance	3,708.00	2,491.74	803.53	1,216.26
101-265.000-941.000	Equipment Rental	200.00	977.98	250.85	(777.98)
101-265.000-961.000	Miscellaneous	100.00	0.00	0.00	100.00
Total Dept 265.000 - Facilities - City Hall		18,106.00	12,363.43	2,369.84	5,742.57
Dept 266.000 - Legal Council					
101-266.000-801.000	Contractual Services	18,900.00	9,435.22	1,085.00	9,464.78
Total Dept 266.000 - Legal Council		18,900.00	9,435.22	1,085.00	9,464.78
Dept 301.000 - Police Dept					
101-301.000-801.000	Contractual Services	7,900.00	11,775.90	0.00	(3,875.90)
101-301.000-910.100	Property Insurance	25.00	42.90	0.00	(17.90)
Total Dept 301.000 - Police Dept		7,925.00	11,818.80	0.00	(3,893.80)
Dept 301.266 - Legal Council PSFY					
101-301.266-801.000	Contractual Services	24,000.00	11,202.00	883.50	12,798.00
Total Dept 301.266 - Legal Council PSFY		24,000.00	11,202.00	883.50	12,798.00
Dept 301.851 - Retiree Employer Health Care PSFY					
101-301.851-705.000	Medical Insurance - ER	34,250.00	16,403.97	2,120.97	17,846.03
Total Dept 301.851 - Retiree Employer Health Care PSFY		34,250.00	16,403.97	2,120.97	17,846.03
Dept 334.000 - Metro Police Authority					
101-334.000-998.334	Metro Police Authority Appropriation	1,210,137.00	912,075.25	315,948.75	298,061.75
Total Dept 334.000 - Metro Police Authority		1,210,137.00	912,075.25	315,948.75	298,061.75
Dept 336.000 - Fire Department					
101-336.000-801.000	Contractual Services	47,663.00	24,883.92	7,973.75	22,779.08
101-336.000-976.100	Siren Expense	2,100.00	1,687.01	32.93	412.99
101-336.000-998.736	Fire Board Appropriation	132,599.29	140,414.86	76,507.88	(7,815.57)
Total Dept 336.000 - Fire Department		182,362.29	166,985.79	84,514.56	15,376.50
Dept 345.000 - PUBLIC SAFETY BUILDING					
101-345.000-702.000	Wages	5,819.00	1,532.85	192.19	4,286.15
101-345.000-704.100	FICA - Employer's Share	364.00	96.51	12.13	267.49
101-345.000-704.200	Medicare - Employer's Share	85.00	22.52	2.83	62.48
101-345.000-705.000	Medical Insurance - ER	616.00	348.26	17.84	267.74
101-345.000-705.100	Vision Benefits	6.00	2.98	0.12	3.02
101-345.000-705.200	Dental Benefits	71.00	34.47	1.46	36.53
101-345.000-706.000	Life Insurance - ER cost	12.00	5.78	0.46	6.22
101-345.000-707.000	Retirement Contributions-ER	300.00	138.16	15.17	161.84
101-345.000-707.100	Health Care Savings Plan - ER	93.00	41.03	5.00	51.97
101-345.000-708.000	Sick & Accident Premiums-ER	66.00	32.45	1.89	33.55
101-345.000-726.000	Supplies	100.00	0.00	0.00	100.00
101-345.000-850.000	Communications	5.00	2.80	0.40	2.20
101-345.000-910.100	Property Insurance	3,250.00	3,180.13	0.00	69.87
101-345.000-910.500	Workers Comp Insurance	195.00	285.00	0.00	(90.00)
101-345.000-920.000	Utilities	19,100.00	6,078.56	1,197.03	13,021.44
101-345.000-930.000	Repairs and Maintenance	7,795.00	3,621.87	1,726.87	4,173.13
101-345.000-941.000	Equipment Rental	550.00	305.99	36.12	244.01

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Total Dept 345.000 - PUBLIC SAFETY BUILDING		38,427.00	15,729.36	3,209.51	22,697.64
Dept 371.000 - Building/Zoning/Planning					
101-371.000-702.000	Wages	31,828.45	17,699.72	3,342.54	14,128.73
101-371.000-704.100	FICA - Employer's Share	2,039.20	1,144.76	215.29	894.44
101-371.000-704.200	Medicare - Employer's Share	475.40	267.74	50.33	207.66
101-371.000-705.000	Medical Insurance - ER	4,428.47	2,547.19	401.60	1,881.28
101-371.000-705.100	Vision Benefits	40.81	18.27	2.60	22.54
101-371.000-705.200	Dental Benefits	461.41	210.53	30.63	250.88
101-371.000-706.000	Life Insurance - ER cost	138.92	74.21	11.16	64.71
101-371.000-707.000	Retirement Contributions-ER	3,135.84	1,753.67	335.60	1,382.17
101-371.000-707.100	Health Care Savings Plan - ER	1,157.94	646.40	119.77	511.54
101-371.000-708.000	Sick & Accident Premiums-ER	494.65	244.30	42.45	250.35
101-371.000-726.000	Supplies	100.00	0.00	0.00	100.00
101-371.000-745.000	Postage	175.00	53.48	0.00	121.52
101-371.000-801.000	Contractual Services	21,000.00	6,947.81	1,571.50	14,052.19
101-371.000-801.005	Plumbing Inspection Expenditure	5,000.00	2,247.65	374.05	2,752.35
101-371.000-801.006	Mechanical Inspection Expenditure	9,500.00	2,847.25	497.50	6,652.75
101-371.000-801.007	Electrical Inspection Expenditure	9,500.00	3,510.45	1,002.45	5,989.55
101-371.000-801.008	Building Permit Expenditure	26,000.00	6,476.55	2,996.15	19,523.45
101-371.000-801.009	Zoning Permit Expenditure	400.00	260.75	67.25	139.25
101-371.000-801.010	Rental Inspection Expense	5,000.00	1,276.38	189.10	3,723.62
101-371.000-850.000	Communications	26.00	13.99	1.99	12.01
101-371.000-900.000	Printing and Publishing	1,400.00	1,203.90	0.00	196.10
101-371.000-940.000	Vehicle and Travel Expense	950.00	560.07	80.01	389.93
101-371.000-960.000	Education and Training	3,400.00	2,259.80	0.00	1,140.20
Total Dept 371.000 - Building/Zoning/Planning		126,652.09	52,264.87	11,331.97	74,387.22
Dept 444.000 - Sidewalks					
101-444.000-801.000	Contractual Services	1,925.00	0.00	0.00	1,925.00
101-444.000-801.478	Contractual Services - Snow Removal	3,000.00	0.00	0.00	3,000.00
Total Dept 444.000 - Sidewalks		4,925.00	0.00	0.00	4,925.00
Dept 448.000 - Lighting					
101-448.000-920.000	Utilities	103,000.00	47,949.41	8,095.13	55,050.59
Total Dept 448.000 - Lighting		103,000.00	47,949.41	8,095.13	55,050.59
Dept 523.000 - Grass, Brush & Weeds					
101-523.000-801.000	Contractual Services	1,500.00	360.00	0.00	1,140.00
Total Dept 523.000 - Grass, Brush & Weeds		1,500.00	360.00	0.00	1,140.00
Dept 567.000 - Facilities - Cemetery					
101-567.000-702.000	Wages	187.00	270.18	0.00	(83.18)
101-567.000-704.100	FICA - Employer's Share	12.00	16.75	0.00	(4.75)
101-567.000-704.200	Medicare - Employer's Share	3.00	3.91	0.00	(0.91)
101-567.000-705.000	Medical Insurance - ER	48.00	54.36	0.00	(6.36)
101-567.000-705.100	Vision Benefits	0.25	0.78	0.00	(0.53)
101-567.000-705.200	Dental Benefits	5.00	8.78	0.00	(3.78)
101-567.000-706.000	Life Insurance - ER cost	1.00	1.07	0.00	(0.07)
101-567.000-707.000	Retirement Contributions-ER	17.00	21.27	0.00	(4.27)
101-567.000-707.100	Health Care Savings Plan - ER	3.00	3.75	0.00	(0.75)
101-567.000-708.000	Sick & Accident Premiums-ER	3.00	8.17	0.00	(5.17)
101-567.000-726.000	Supplies	25.00	8.69	8.69	16.31
101-567.000-910.100	Property Insurance	35.00	30.12	0.00	4.88
101-567.000-910.500	Workers Comp Insurance	8.00	5.00	0.00	3.00

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
101-567.000-930.000	Repairs and Maintenance	2,400.00	1,449.34	0.00	950.66
101-567.000-941.000	Equipment Rental	25.00	211.53	0.00	(186.53)
Total Dept 567.000 - Facilities - Cemetery		2,772.25	2,093.70	8.69	678.55
Dept 694.000 - Community Development Block Grant					
101-694.000-702.000	Wages	0.00	26.20	26.20	(26.20)
101-694.000-704.100	FICA - Employer's Share	0.00	1.62	1.62	(1.62)
101-694.000-704.200	Medicare - Employer's Share	0.00	0.38	0.38	(0.38)
101-694.000-801.000	Contractual Services	37,721.25	0.00	0.00	37,721.25
101-694.000-801.050	Contractual Services-Senior Ctr Oper	2,101.00	0.00	0.00	2,101.00
101-694.000-941.000	Equipment Rental	0.00	12.75	12.75	(12.75)
Total Dept 694.000 - Community Development Block Grant		39,822.25	40.95	40.95	39,781.30
Dept 728.000 - Economic Development					
101-728.000-726.000	Supplies	40.00	0.00	0.00	40.00
101-728.000-801.000	Contractual Services	12,825.00	5,017.36	65.25	7,807.64
Total Dept 728.000 - Economic Development		12,865.00	5,017.36	65.25	7,847.64
Dept 780.000 - Parks & Recreation					
101-780.000-702.000	Wages	3,417.00	1,861.18	101.16	1,555.82
101-780.000-704.100	FICA - Employer's Share	215.00	116.74	6.47	98.26
101-780.000-704.200	Medicare - Employer's Share	50.00	27.26	1.50	22.74
101-780.000-705.000	Medical Insurance - ER	482.00	658.99	42.29	(176.99)
101-780.000-705.100	Vision Benefits	4.00	6.99	0.32	(2.99)
101-780.000-705.200	Dental Benefits	49.00	79.97	3.83	(30.97)
101-780.000-706.000	Life Insurance - ER cost	9.00	9.13	0.37	(0.13)
101-780.000-707.000	Retirement Contributions-ER	248.00	171.62	10.42	76.38
101-780.000-707.100	Health Care Savings Plan - ER	74.00	35.46	2.50	38.54
101-780.000-708.000	Sick & Accident Premiums-ER	48.00	75.39	2.73	(27.39)
101-780.000-726.000	Supplies	1,100.00	400.91	23.77	699.09
101-780.000-801.000	Contractual Services	2,500.00	825.00	0.00	1,675.00
101-780.000-910.100	Property Insurance	500.00	432.66	0.00	67.34
101-780.000-910.500	Workers Comp Insurance	120.00	0.00	0.00	120.00
101-780.000-920.000	Utilities	1,700.00	1,048.37	34.43	651.63
101-780.000-930.000	Repairs and Maintenance	2,300.00	2,037.74	0.00	262.26
101-780.000-941.000	Equipment Rental	820.00	1,800.41	51.00	(980.41)
101-780.000-960.000	Education and Training	150.00	0.00	0.00	150.00
Total Dept 780.000 - Parks & Recreation		13,786.00	9,587.82	280.79	4,198.18
Dept 780.500 - Mundy Twp Park Services					
101-780.500-702.000	Wages	5,304.00	2,529.19	432.22	2,774.81
101-780.500-704.100	FICA - Employer's Share	329.00	156.85	26.79	172.15
101-780.500-704.200	Medicare - Employer's Share	77.00	36.70	6.28	40.30
101-780.500-705.000	Medical Insurance - ER	863.00	464.82	14.25	398.18
101-780.500-705.100	Vision Benefits	10.00	5.10	0.11	4.90
101-780.500-705.200	Dental Benefits	119.00	57.75	1.16	61.25
101-780.500-706.000	Life Insurance - ER cost	13.00	6.78	0.18	6.22
101-780.500-707.000	Retirement Contributions-ER	360.00	160.69	22.83	199.31
101-780.500-707.100	Health Care Savings Plan - ER	88.00	27.72	0.00	60.28
101-780.500-708.000	Sick & Accident Premiums-ER	89.00	51.67	1.41	37.33
101-780.500-726.000	Supplies	400.00	53.95	0.00	346.05
101-780.500-941.000	Equipment Rental	1,900.00	1,509.49	285.13	390.51
Total Dept 780.500 - Mundy Twp Park Services		9,552.00	5,060.71	790.36	4,491.29
Dept 782.000 - Facilities - Abrams Park					

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
101-782.000-702.000	Wages	11,273.11	8,403.72	1,258.34	2,869.39
101-782.000-704.100	FICA - Employer's Share	705.05	531.71	79.86	173.34
101-782.000-704.200	Medicare - Employer's Share	165.35	124.39	18.71	40.96
101-782.000-705.000	Medical Insurance - ER	1,256.37	1,247.72	155.11	8.65
101-782.000-705.100	Vision Benefits	13.45	11.32	1.21	2.13
101-782.000-705.200	Dental Benefits	148.85	129.10	13.74	19.75
101-782.000-706.000	Life Insurance - ER cost	32.48	22.41	2.86	10.07
101-782.000-707.000	Retirement Contributions-ER	748.21	641.71	87.59	106.50
101-782.000-707.100	Health Care Savings Plan - ER	231.48	141.09	21.01	90.39
101-782.000-708.000	Sick & Accident Premiums-ER	157.16	127.81	16.06	29.35
101-782.000-726.000	Supplies	1,000.00	913.43	166.14	86.57
101-782.000-910.100	Property Insurance	435.00	414.40	0.00	20.60
101-782.000-910.500	Workers Comp Insurance	206.36	185.00	0.00	21.36
101-782.000-920.000	Utilities	2,500.00	1,141.57	164.38	1,358.43
101-782.000-930.000	Repairs and Maintenance	88,715.00	52,024.88	280.00	36,690.12
101-782.000-941.000	Equipment Rental	2,000.00	2,740.27	131.73	(740.27)
101-782.000-976.000	Equipment	7,172.00	7,172.00	0.00	0.00
Total Dept 782.000 - Facilities - Abrams Park		116,759.87	75,972.53	2,396.74	40,787.34
Dept 783.000 - Facilities - Elms Rd Park					
101-783.000-702.000	Wages	29,611.11	14,936.88	2,362.05	14,674.23
101-783.000-704.100	FICA - Employer's Share	1,663.05	939.87	149.08	723.18
101-783.000-704.200	Medicare - Employer's Share	389.35	219.54	34.82	169.81
101-783.000-705.000	Medical Insurance - ER	3,609.37	2,973.74	395.36	635.63
101-783.000-705.100	Vision Benefits	44.45	29.66	4.10	14.79
101-783.000-705.200	Dental Benefits	506.85	342.13	47.57	164.72
101-783.000-706.000	Life Insurance - ER cost	80.48	50.65	7.83	29.83
101-783.000-707.000	Retirement Contributions-ER	2,145.21	1,182.01	190.58	963.20
101-783.000-707.100	Health Care Savings Plan - ER	571.48	292.02	45.56	279.46
101-783.000-708.000	Sick & Accident Premiums-ER	449.16	324.70	50.48	124.46
101-783.000-726.000	Supplies	1,700.00	1,033.16	172.12	666.84
101-783.000-910.100	Property Insurance	355.00	376.98	0.00	(21.98)
101-783.000-910.500	Workers Comp Insurance	130.00	190.00	0.00	(60.00)
101-783.000-920.000	Utilities	3,250.00	1,230.73	117.14	2,019.27
101-783.000-930.000	Repairs and Maintenance	175,000.00	94,274.05	280.00	80,725.95
101-783.000-941.000	Equipment Rental	5,100.00	4,516.23	325.11	583.77
Total Dept 783.000 - Facilities - Elms Rd Park		224,605.51	122,912.35	4,181.80	101,693.16
Dept 786.000 - Non-Motorized Trailway					
101-786.000-726.000	Supplies	0.00	15.92	15.92	(15.92)
101-786.000-801.500-786.000	MDOT Project Pmts	0.00	79,202.69	0.00	(79,202.69)
Total Dept 786.000 - Non-Motorized Trailway		0.00	79,218.61	15.92	(79,218.61)
Dept 788.000 - Otterburn Disc Golf Park					
101-788.000-702.000	Wages	10,000.00	0.00	0.00	10,000.00
101-788.000-704.100	FICA - Employer's Share	649.00	0.00	0.00	649.00
101-788.000-704.200	Medicare - Employer's Share	152.00	0.00	0.00	152.00
101-788.000-705.000	Medical Insurance - ER	1,430.00	0.00	0.00	1,430.00
101-788.000-705.100	Vision Benefits	16.00	0.00	0.00	16.00
101-788.000-705.200	Dental Benefits	177.00	0.00	0.00	177.00
101-788.000-706.000	Life Insurance - ER cost	36.00	0.00	0.00	36.00
101-788.000-707.000	Retirement Contributions-ER	673.00	0.00	0.00	673.00
101-788.000-707.100	Health Care Savings Plan - ER	166.00	0.00	0.00	166.00
101-788.000-708.000	Sick & Accident Premiums-ER	206.00	0.00	0.00	206.00
101-788.000-726.000	Supplies	1,000.00	1,209.70	0.00	(209.70)

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
101-788.000-930.000	Repairs and Maintenance	5,000.00	0.00	0.00	5,000.00
101-788.000-941.000	Equipment Rental	500.00	0.00	0.00	500.00
101-788.000-976.000	Equipment	42,500.00	0.00	0.00	42,500.00
Total Dept 788.000 - Otterburn Disc Golf Park		62,505.00	1,209.70	0.00	61,295.30
Dept 790.000 - Facilities-Senior Center/Libr					
101-790.000-702.000	Wages	9,873.00	5,275.42	653.51	4,597.58
101-790.000-704.100	FICA - Employer's Share	619.00	329.65	40.89	289.35
101-790.000-704.200	Medicare - Employer's Share	145.00	77.10	9.56	67.90
101-790.000-705.000	Medical Insurance - ER	1,145.00	732.21	34.18	412.79
101-790.000-705.100	Vision Benefits	12.00	7.28	0.22	4.72
101-790.000-705.200	Dental Benefits	135.00	82.76	2.46	52.24
101-790.000-706.000	Life Insurance - ER cost	24.00	15.46	1.20	8.54
101-790.000-707.000	Retirement Contributions-ER	594.00	412.80	49.84	181.20
101-790.000-707.100	Health Care Savings Plan - ER	182.00	101.32	13.68	80.68
101-790.000-708.000	Sick & Accident Premiums-ER	131.00	87.90	4.23	43.10
101-790.000-726.000	Supplies	350.00	37.23	0.00	312.77
101-790.000-910.100	Property Insurance	1,900.00	2,171.50	0.00	(271.50)
101-790.000-910.500	Workers Comp Insurance	193.00	282.00	0.00	(89.00)
101-790.000-920.000	Utilities	9,000.00	3,612.78	689.91	5,387.22
101-790.000-930.000	Repairs and Maintenance	3,078.00	1,308.72	95.17	1,769.28
101-790.000-941.000	Equipment Rental	1,500.00	1,467.22	151.84	32.78
Total Dept 790.000 - Facilities-Senior Center/Libr		28,881.00	16,001.35	1,746.69	12,879.65
Dept 794.000 - Community Promotions Program					
101-794.000-702.000	Wages	27,687.00	20,338.70	2,749.68	7,348.30
101-794.000-704.100	FICA - Employer's Share	1,720.00	1,263.63	170.86	456.37
101-794.000-704.200	Medicare - Employer's Share	402.00	295.67	40.00	106.33
101-794.000-705.000	Medical Insurance - ER	3,971.00	3,212.45	249.30	758.55
101-794.000-705.100	Vision Benefits	52.00	46.27	3.14	5.73
101-794.000-705.200	Dental Benefits	594.00	546.21	37.82	47.79
101-794.000-706.000	Life Insurance - ER cost	69.00	58.70	4.19	10.30
101-794.000-707.000	Retirement Contributions-ER	2,115.00	1,639.48	177.28	475.52
101-794.000-707.100	Health Care Savings Plan - ER	469.00	338.21	26.05	130.79
101-794.000-708.000	Sick & Accident Premiums-ER	469.00	441.38	30.51	27.62
101-794.000-726.000	Supplies	11,500.00	3,761.44	1,004.52	7,738.56
101-794.000-801.000	Contractual Services	1,400.00	1,042.50	0.00	357.50
101-794.000-910.100	Property Insurance	825.00	857.10	0.00	(32.10)
101-794.000-920.000	Utilities	500.00	203.89	36.17	296.11
101-794.000-930.000	Repairs and Maintenance	4,500.00	2,290.49	0.00	2,209.51
101-794.000-941.000	Equipment Rental	7,300.00	8,878.86	1,339.86	(1,578.86)
101-794.000-976.000	Equipment	10,000.00	5,625.00	0.00	4,375.00
Total Dept 794.000 - Community Promotions Program		73,573.00	50,839.98	5,869.38	22,733.02
Dept 797.000 - Facilities - City Parking Lots					
101-797.000-726.000	Supplies	200.00	0.00	0.00	200.00
101-797.000-920.000	Utilities	2,500.00	1,041.58	221.50	1,458.42
101-797.000-930.000	Repairs and Maintenance	167,100.00	161,592.97	42.97	5,507.03
Total Dept 797.000 - Facilities - City Parking Lots		169,800.00	162,634.55	264.47	7,165.45
Dept 851.000 - Retired Employee Health Care					
101-851.000-705.000	Medical Insurance - ER	32,460.00	14,543.52	4,871.09	17,916.48
Total Dept 851.000 - Retired Employee Health Care		32,460.00	14,543.52	4,871.09	17,916.48
Dept 965.000 - Transfers Out					

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
101-965.000-998.401	Trf Out to Capital Projects Fd	55,000.00	0.00	0.00	55,000.00
101-965.000-998.402	Transfer Out to Fire Equip Fd	226,000.00	226,000.00	0.00	0.00
Total Dept 965.000 - Transfers Out		281,000.00	226,000.00	0.00	55,000.00
TOTAL EXPENDITURES		3,422,076.30	2,361,647.32	485,580.00	1,060,428.98
Fund 101 - General Fund:					
TOTAL REVENUES		2,979,038.77	1,588,344.48	39,285.31	1,390,694.29
TOTAL EXPENDITURES		3,422,076.30	2,361,647.32	485,580.00	1,060,428.98
NET OF REVENUES & EXPENDITURES		(443,037.53)	(773,302.84)	(446,294.69)	330,265.31
Fund 202 - Major Street Fund					
Revenues					
Dept 000.000 - General					
202-000.000-569.000	Act 51 Revenues	600,000.00	221,971.16	45,627.79	378,028.84
202-000.000-664.000	Interest Income	75.00	1,706.21	246.59	(1,631.21)
Total Dept 000.000 - General		600,075.00	223,677.37	45,874.38	376,397.63
Dept 441.000 - Miller Rd Park & Ride					
202-441.000-677.000	Reimbursements	5,000.00	1,721.07	707.57	3,278.93
Total Dept 441.000 - Miller Rd Park & Ride		5,000.00	1,721.07	707.57	3,278.93
Dept 454.000 - Major Streets Projects					
202-454.000-510.000-454.101	Federal Street Grant	1,124,549.10	0.00	0.00	1,124,549.10
Total Dept 454.000 - Major Streets Projects		1,124,549.10	0.00	0.00	1,124,549.10
Dept 463.000 - Routine Maint - Streets					
202-463.000-677.000	Reimbursements	10,000.00	11,340.00	0.00	(1,340.00)
Total Dept 463.000 - Routine Maint - Streets		10,000.00	11,340.00	0.00	(1,340.00)
Dept 478.000 - Snow & Ice Removal					
202-478.000-677.000	Reimbursements	3,800.00	0.00	0.00	3,800.00
Total Dept 478.000 - Snow & Ice Removal		3,800.00	0.00	0.00	3,800.00
TOTAL REVENUES		1,743,424.10	236,738.44	46,581.95	1,506,685.66
Expenditures					
Dept 228.000 - Information Technology					
202-228.000-801.000	Contractual Services	900.00	609.31	0.00	290.69
Total Dept 228.000 - Information Technology		900.00	609.31	0.00	290.69
Dept 429.000 - Occupational Safety					
202-429.000-702.000	Wages	0.00	56.42	56.42	(56.42)
202-429.000-704.100	FICA - Employer's Share	0.00	3.50	3.50	(3.50)
202-429.000-704.200	Medicare - Employer's Share	0.00	0.82	0.82	(0.82)
202-429.000-705.000	Medical Insurance - ER	0.00	47.98	32.67	(47.98)
202-429.000-705.100	Vision Benefits	0.00	0.48	0.32	(0.48)
202-429.000-705.200	Dental Benefits	0.00	5.68	3.83	(5.68)
202-429.000-706.000	Life Insurance - ER cost	0.00	0.56	0.37	(0.56)
202-429.000-707.000	Retirement Contributions-ER	0.00	5.64	5.64	(5.64)
202-429.000-707.100	Health Care Savings Plan - ER	0.00	2.50	2.50	(2.50)
202-429.000-708.000	Sick & Accident Premiums-ER	0.00	5.37	2.92	(5.37)
202-429.000-941.000	Equipment Rental	0.00	25.50	25.50	(25.50)

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Total Dept 429.000 - Occupational Safety		0.00	154.45	134.49	(154.45)
Dept 441.000 - Miller Rd Park & Ride					
202-441.000-702.000-441.000	Wages	2,030.00	906.98	140.24	1,123.02
202-441.000-704.100-441.000	FICA - Employer's Share	126.00	56.16	8.69	69.84
202-441.000-704.200-441.000	Medicare - Employer's Share	29.00	13.12	2.03	15.88
202-441.000-705.000-441.000	Medical Insurance - ER	125.00	94.85	14.25	30.15
202-441.000-705.100-441.000	Vision Benefits	1.00	1.12	0.11	(0.12)
202-441.000-705.200-441.000	Dental Benefits	13.00	12.72	1.16	0.28
202-441.000-706.000-441.000	Life Insurance - ER cost	2.00	1.49	0.18	0.51
202-441.000-707.000-441.000	Retirement Contributions-ER	33.00	67.90	2.42	(34.90)
202-441.000-707.100-441.000	Health Care Savings Plan - ER	12.00	5.32	0.00	6.68
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	13.00	11.46	1.41	1.54
202-441.000-726.000	Supplies	400.00	0.00	0.00	400.00
202-441.000-920.000	Utilities	1,500.00	453.25	88.99	1,046.75
202-441.000-930.000	Repairs and Maintenance	1,200.00	380.00	0.00	820.00
202-441.000-941.000	Equipment Rental	300.00	233.75	48.87	66.25
Total Dept 441.000 - Miller Rd Park & Ride		5,784.00	2,238.12	308.35	3,545.88
Dept 449.500 - Right of Way - General					
202-449.500-930.000	Repairs and Maintenance	15,000.00	3,670.00	0.00	11,330.00
Total Dept 449.500 - Right of Way - General		15,000.00	3,670.00	0.00	11,330.00
Dept 449.501 - Right of Way - Storms					
202-449.501-930.000	Repairs and Maintenance	15,000.00	31.51	24.17	14,968.49
Total Dept 449.501 - Right of Way - Storms		15,000.00	31.51	24.17	14,968.49
Dept 452.100 - Safe Routes to School Grant					
202-452.100-801.000-452.100	Contractual Services	32.50	32.50	0.00	0.00
202-452.100-801.450-452.100	Construction Engineering	53,635.20	58,575.39	0.00	(4,940.19)
202-452.100-801.500-452.100	MDOT Project Pmts	170,000.00	161,026.37	0.00	8,973.63
Total Dept 452.100 - Safe Routes to School Grant		223,667.70	219,634.26	0.00	4,033.44
Dept 454.000 - Major Streets Projects					
202-454.000-801.400-454.101	Design Engineering	0.00	10.93	0.00	(10.93)
202-454.000-801.450-454.100	Construction Engineering	307.29	307.29	0.00	0.00
202-454.000-801.450-454.101	Construction Engineering	1,309,836.20	1,441,837.16	6,203.98	(132,000.96)
Total Dept 454.000 - Major Streets Projects		1,310,143.49	1,442,155.38	6,203.98	(132,011.89)
Dept 463.000 - Routine Maint - Streets					
202-463.000-702.000	Wages	33,000.00	14,934.91	1,604.78	18,065.09
202-463.000-704.100	FICA - Employer's Share	2,000.00	942.98	101.95	1,057.02
202-463.000-704.200	Medicare - Employer's Share	500.00	220.43	23.80	279.57
202-463.000-705.000	Medical Insurance - ER	6,255.00	3,227.28	341.46	3,027.72
202-463.000-705.100	Vision Benefits	70.00	36.41	3.32	33.59
202-463.000-705.200	Dental Benefits	874.00	419.82	38.87	454.18
202-463.000-706.000	Life Insurance - ER cost	107.00	52.48	5.38	54.52
202-463.000-707.000	Retirement Contributions-ER	4,223.00	1,875.66	222.34	2,347.34
202-463.000-707.100	Health Care Savings Plan - ER	744.00	224.97	31.00	519.03
202-463.000-708.000	Sick & Accident Premiums-ER	685.00	368.50	35.33	316.50
202-463.000-726.000	Supplies	0.00	101.85	1.86	(101.85)
202-463.000-801.000	Contractual Services	440.00	495.00	0.00	(55.00)
202-463.000-910.500	Workers Comp Insurance	931.00	1,332.00	0.00	(401.00)
202-463.000-930.000	Repairs and Maintenance	47,413.00	54,266.64	0.00	(6,853.64)
202-463.000-930.786	Repairs & Maintenance (Non Mot SRTS)	0.00	4,149.00	0.00	(4,149.00)

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	BALANCE
202-463.000-941.000	Equipment Rental	17,000.00	6,106.42	324.42	10,893.58
202-463.000-960.000	Education and Training	225.00	0.00	0.00	225.00
Total Dept 463.000 - Routine Maint - Streets		114,467.00	88,754.35	2,734.51	25,712.65
Dept 473.000 - Routine Maint - Bridges					
202-473.000-801.000	Contractual Services	32,398.35	17,148.57	0.00	15,249.78
Total Dept 473.000 - Routine Maint - Bridges		32,398.35	17,148.57	0.00	15,249.78
Dept 474.000 - Traffic Services					
202-474.000-702.000	Wages	1,071.00	2,123.52	371.16	(1,052.52)
202-474.000-704.100	FICA - Employer's Share	66.00	146.08	34.10	(80.08)
202-474.000-704.200	Medicare - Employer's Share	16.00	34.14	7.94	(18.14)
202-474.000-705.000	Medical Insurance - ER	193.00	356.90	102.82	(163.90)
202-474.000-705.100	Vision Benefits	2.00	3.56	1.02	(1.56)
202-474.000-705.200	Dental Benefits	19.00	41.01	11.99	(22.01)
202-474.000-706.000	Life Insurance - ER cost	3.00	4.67	1.30	(1.67)
202-474.000-707.000	Retirement Contributions-ER	55.00	172.39	40.20	(117.39)
202-474.000-707.100	Health Care Savings Plan - ER	17.00	18.05	6.48	(1.05)
202-474.000-708.000	Sick & Accident Premiums-ER	18.00	34.72	9.64	(16.72)
202-474.000-726.000	Supplies	2,500.00	3,747.31	(242.79)	(1,247.31)
202-474.000-801.000	Contractual Services	18,000.00	9,382.26	5,406.75	8,617.74
202-474.000-920.000	Utilities	6,430.00	2,925.23	533.64	3,504.77
202-474.000-941.000	Equipment Rental	1,000.00	517.85	(156.73)	482.15
Total Dept 474.000 - Traffic Services		29,390.00	19,507.69	6,127.52	9,882.31
Dept 478.000 - Snow & Ice Removal					
202-478.000-702.000	Wages	14,256.00	4,871.39	2,877.73	9,384.61
202-478.000-704.100	FICA - Employer's Share	884.00	302.14	178.44	581.86
202-478.000-704.200	Medicare - Employer's Share	207.00	70.64	41.75	136.36
202-478.000-705.000	Medical Insurance - ER	2,763.00	726.03	229.52	2,036.97
202-478.000-705.100	Vision Benefits	33.00	8.82	2.96	24.18
202-478.000-705.200	Dental Benefits	377.00	104.27	35.26	272.73
202-478.000-706.000	Life Insurance - ER cost	41.00	10.92	3.64	30.08
202-478.000-707.000	Retirement Contributions-ER	1,264.00	363.00	182.61	901.00
202-478.000-707.100	Health Care Savings Plan - ER	271.00	56.73	20.60	214.27
202-478.000-708.000	Sick & Accident Premiums-ER	283.00	81.42	27.88	201.58
202-478.000-726.000	Supplies	22,700.00	7,163.56	3,402.51	15,536.44
202-478.000-941.000	Equipment Rental	18,000.00	4,470.61	3,595.03	13,529.39
Total Dept 478.000 - Snow & Ice Removal		61,079.00	18,229.53	10,597.93	42,849.47
Dept 482.000 - Administrative					
202-482.000-702.000	Wages	12,118.00	6,711.87	1,306.32	5,406.13
202-482.000-704.100	FICA - Employer's Share	791.00	416.11	80.99	374.89
202-482.000-704.200	Medicare - Employer's Share	185.00	97.26	18.93	87.74
202-482.000-705.000	Medical Insurance - ER	900.00	522.33	80.06	377.67
202-482.000-705.100	Vision Benefits	7.00	3.77	0.53	3.23
202-482.000-705.200	Dental Benefits	71.00	41.18	6.04	29.82
202-482.000-706.000	Life Insurance - ER cost	55.00	31.07	4.43	23.93
202-482.000-707.000	Retirement Contributions-ER	1,275.00	671.26	130.64	603.74
202-482.000-707.100	Health Care Savings Plan - ER	510.00	268.55	52.28	241.45
202-482.000-708.000	Sick & Accident Premiums-ER	172.00	98.14	14.03	73.86
Total Dept 482.000 - Administrative		16,084.00	8,861.54	1,694.25	7,222.46
Dept 538.500 - Intercommunity storm drains					
202-538.500-801.700	Storm/Wtr Shed Permit Fees	13,540.00	3,419.78	0.00	10,120.22

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
202-538.500-803.000	Drain Repairs	1,000.00	0.00	0.00	1,000.00
Total Dept 538.500 - Intercommunity storm drains		14,540.00	3,419.78	0.00	11,120.22
TOTAL EXPENDITURES		1,838,453.54	1,824,414.49	27,825.20	14,039.05
Fund 202 - Major Street Fund:					
TOTAL REVENUES		1,743,424.10	236,738.44	46,581.95	1,506,685.66
TOTAL EXPENDITURES		1,838,453.54	1,824,414.49	27,825.20	14,039.05
NET OF REVENUES & EXPENDITURES		(95,029.44)	(1,587,676.05)	18,756.75	1,492,646.61
Fund 203 - Local Street Fund					
Revenues					
Dept 000.000 - General					
203-000.000-569.000	Act 51 Revenues	190,000.00	108,880.73	14,526.55	81,119.27
203-000.000-664.000	Interest Income	400.00	460.12	0.00	(60.12)
Total Dept 000.000 - General		190,400.00	109,340.85	14,526.55	81,059.15
Dept 449.000 - Right of Way Telecomm					
203-449.000-546.000	Right of Way Telecomm	15,000.00	0.00	0.00	15,000.00
Total Dept 449.000 - Right of Way Telecomm		15,000.00	0.00	0.00	15,000.00
Dept 463.503 - Local Streets Rehab					
203-463.503-526.000	CAPITAL IMPROVEMENT BOND	0.00	6,705,927.40	0.00	(6,705,927.40)
Total Dept 463.503 - Local Streets Rehab		0.00	6,705,927.40	0.00	(6,705,927.40)
Dept 478.000 - Snow & Ice Removal					
203-478.000-677.000	Reimbursements	2,200.00	0.00	0.00	2,200.00
Total Dept 478.000 - Snow & Ice Removal		2,200.00	0.00	0.00	2,200.00
Dept 931.000 - Transfers IN					
203-931.000-699.204	Transfer IN from Municipal Street Fund	3,593,000.00	0.00	0.00	3,593,000.00
Total Dept 931.000 - Transfers IN		3,593,000.00	0.00	0.00	3,593,000.00
TOTAL REVENUES		3,800,600.00	6,815,268.25	14,526.55	(3,014,668.25)
Expenditures					
Dept 228.000 - Information Technology					
203-228.000-801.000	Contractual Services	0.00	609.31	0.00	(609.31)
Total Dept 228.000 - Information Technology		0.00	609.31	0.00	(609.31)
Dept 449.500 - Right of Way - General					
203-449.500-930.000	Repairs and Maintenance	14,000.00	1,588.98	0.00	12,411.02
Total Dept 449.500 - Right of Way - General		14,000.00	1,588.98	0.00	12,411.02
Dept 449.501 - Right of Way - Storms					
203-449.501-930.000	Repairs and Maintenance	1,000.00	8,230.40	23.77	(7,230.40)
Total Dept 449.501 - Right of Way - Storms		1,000.00	8,230.40	23.77	(7,230.40)
Dept 451.000 - Construction					
203-451.000-801.000	Contractual Services	0.00	140,950.00	0.00	(140,950.00)
Total Dept 451.000 - Construction		0.00	140,950.00	0.00	(140,950.00)
Dept 455.000 - Local Street Projects					

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
203-455.000-801.400-455.100	Design Engineering	11,000.00	15,503.46	765.64	(4,503.46)
203-455.000-801.400-455.101	Design Engineering	7,000.00	2,874.72	135.11	4,125.28
203-455.000-801.450-455.100	Construction Engineering	2,325,000.00	0.00	0.00	2,325,000.00
203-455.000-801.450-455.101	Construction Engineering	1,250,000.00	0.00	0.00	1,250,000.00
Total Dept 455.000 - Local Street Projects		3,593,000.00	18,378.18	900.75	3,574,621.82
Dept 463.000 - Routine Maint - Streets					
203-463.000-702.000	Wages	28,792.00	18,184.35	2,334.88	10,607.65
203-463.000-704.100	FICA - Employer's Share	1,795.00	1,140.49	146.61	654.51
203-463.000-704.200	Medicare - Employer's Share	420.00	266.90	34.36	153.10
203-463.000-705.000	Medical Insurance - ER	5,794.00	3,597.57	359.95	2,196.43
203-463.000-705.100	Vision Benefits	57.00	36.58	3.34	20.42
203-463.000-705.200	Dental Benefits	660.00	424.62	39.71	235.38
203-463.000-706.000	Life Insurance - ER cost	84.00	52.47	5.30	31.53
203-463.000-707.000	Retirement Contributions-ER	2,751.00	1,710.56	209.58	1,040.44
203-463.000-707.100	Health Care Savings Plan - ER	595.00	262.44	32.48	332.56
203-463.000-708.000	Sick & Accident Premiums-ER	510.00	372.16	35.30	137.84
203-463.000-726.000	Supplies	0.00	1.86	1.86	(1.86)
203-463.000-801.000	Contractual Services	240.00	305.00	0.00	(65.00)
203-463.000-910.500	Workers Comp Insurance	936.00	1,337.00	0.00	(401.00)
203-463.000-930.000	Repairs and Maintenance	171,150.00	27,155.23	0.00	143,994.77
203-463.000-941.000	Equipment Rental	18,000.00	15,306.43	301.01	2,693.57
203-463.000-960.000	Education and Training	182.67	0.00	0.00	182.67
Total Dept 463.000 - Routine Maint - Streets		231,966.67	70,153.66	3,504.38	161,813.01
Dept 463.503 - Local Streets Rehab					
203-463.503-801.000	Contractual Services	0.00	450.00	450.00	(450.00)
203-463.503-900.000	Printing and Publishing	0.00	1,750.00	1,750.00	(1,750.00)
Total Dept 463.503 - Local Streets Rehab		0.00	2,200.00	2,200.00	(2,200.00)
Dept 474.000 - Traffic Services					
203-474.000-702.000	Wages	882.00	2,114.37	514.05	(1,232.37)
203-474.000-704.100	FICA - Employer's Share	55.00	132.38	32.06	(77.38)
203-474.000-704.200	Medicare - Employer's Share	13.00	30.83	7.44	(17.83)
203-474.000-705.000	Medical Insurance - ER	90.00	337.11	96.81	(247.11)
203-474.000-705.100	Vision Benefits	1.00	3.53	1.00	(2.53)
203-474.000-705.200	Dental Benefits	13.00	41.61	11.97	(28.61)
203-474.000-706.000	Life Insurance - ER cost	2.00	4.50	1.30	(2.50)
203-474.000-707.000	Retirement Contributions-ER	42.00	178.32	42.14	(136.32)
203-474.000-707.100	Health Care Savings Plan - ER	11.00	19.38	6.48	(8.38)
203-474.000-708.000	Sick & Accident Premiums-ER	12.00	34.64	9.64	(22.64)
203-474.000-726.000	Supplies	1,000.00	1,443.96	0.00	(443.96)
203-474.000-801.000	Contractual Services	8,000.00	0.00	0.00	8,000.00
203-474.000-941.000	Equipment Rental	500.00	178.50	25.50	321.50
Total Dept 474.000 - Traffic Services		10,621.00	4,519.13	748.39	6,101.87
Dept 478.000 - Snow & Ice Removal					
203-478.000-702.000	Wages	11,645.00	3,415.53	2,021.65	8,229.47
203-478.000-704.100	FICA - Employer's Share	722.00	211.74	125.31	510.26
203-478.000-704.200	Medicare - Employer's Share	169.00	49.57	29.30	119.43
203-478.000-705.000	Medical Insurance - ER	2,178.00	315.93	136.57	1,862.07
203-478.000-705.100	Vision Benefits	26.00	3.41	1.34	22.59
203-478.000-705.200	Dental Benefits	296.00	39.46	15.47	256.54
203-478.000-706.000	Life Insurance - ER cost	33.00	4.52	1.86	28.48
203-478.000-707.000	Retirement Contributions-ER	979.00	281.60	160.56	697.40

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
203-478.000-707.100	Health Care Savings Plan - ER	218.00	16.79	6.47	201.21
203-478.000-708.000	Sick & Accident Premiums-ER	229.00	33.56	13.89	195.44
203-478.000-726.000	Supplies	15,000.00	6,476.54	3,402.51	8,523.46
203-478.000-941.000	Equipment Rental	11,000.00	2,309.56	2,196.55	8,690.44
Total Dept 478.000 - Snow & Ice Removal		42,495.00	13,158.21	8,111.48	29,336.79
Dept 482.000 - Administrative					
203-482.000-702.000	Wages	9,088.00	5,034.10	979.77	4,053.90
203-482.000-704.100	FICA - Employer's Share	593.00	312.12	60.74	280.88
203-482.000-704.200	Medicare - Employer's Share	139.00	73.01	14.21	65.99
203-482.000-705.000	Medical Insurance - ER	675.00	391.75	60.05	283.25
203-482.000-705.100	Vision Benefits	5.00	2.85	0.40	2.15
203-482.000-705.200	Dental Benefits	53.00	30.85	4.52	22.15
203-482.000-706.000	Life Insurance - ER cost	41.00	23.31	3.33	17.69
203-482.000-707.000	Retirement Contributions-ER	956.00	503.42	97.96	452.58
203-482.000-707.100	Health Care Savings Plan - ER	383.00	201.31	39.19	181.69
203-482.000-708.000	Sick & Accident Premiums-ER	129.00	73.57	10.51	55.43
Total Dept 482.000 - Administrative		12,062.00	6,646.29	1,270.68	5,415.71
Dept 538.500 - Intercommunity storm drains					
203-538.500-801.700	Storm/Wtr Shed Permit Fees	12,000.00	3,419.78	0.00	8,580.22
203-538.500-803.000	Drain Repairs	1,200.00	0.00	0.00	1,200.00
Total Dept 538.500 - Intercommunity storm drains		13,200.00	3,419.78	0.00	9,780.22
Dept 543.230 - Water Main Repair USDA Grant					
203-543.230-801.000	Contractual Services	0.00	34,500.00	0.00	(34,500.00)
Total Dept 543.230 - Water Main Repair USDA Grant		0.00	34,500.00	0.00	(34,500.00)
TOTAL EXPENDITURES		3,918,344.67	304,353.94	16,759.45	3,613,990.73
Fund 203 - Local Street Fund:					
TOTAL REVENUES		3,800,600.00	6,815,268.25	14,526.55	(3,014,668.25)
TOTAL EXPENDITURES		3,918,344.67	304,353.94	16,759.45	3,613,990.73
NET OF REVENUES & EXPENDITURES		(117,744.67)	6,510,914.31	(2,232.90)	(6,628,658.98)
Fund 204 - MUNICIPAL STREET FUND					
Revenues					
Dept 000.000 - General					
204-000.000-402.204	Current Tax Revenue Local St Millage	737,600.00	755,820.54	0.00	(18,220.54)
204-000.000-412.000	Delinquent Tax Revenue	50.00	56.25	0.00	(6.25)
204-000.000-433.000	St-Charge in Lieu	1,430.00	0.00	0.00	1,430.00
204-000.000-573.000	LCSA Share Taxes PA 80	11,000.00	10,263.68	0.00	736.32
204-000.000-664.000	Interest Income	65.00	61.57	0.06	3.43
204-000.000-698.354	Bond Proceeds GO Tax Bonds Series 2017	6,400,000.00	0.00	0.00	6,400,000.00
Total Dept 000.000 - General		7,150,145.00	766,202.04	0.06	6,383,942.96
TOTAL REVENUES		7,150,145.00	766,202.04	0.06	6,383,942.96
Expenditures					
Dept 905.000 - Debt Service					
204-905.000-991.354	GO Tax Bond 2017 Principal Payment	157,850.00	0.00	0.00	157,850.00
204-905.000-995.354	GO Tax Bond 2017 Interest Expense	16,718.63	8,359.31	0.00	8,359.32
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	385.00	320.83	0.00	64.17

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Total Dept 905.000 - Debt Service		174,953.63	8,680.14	0.00	166,273.49
Dept 965.000 - Transfers Out					
204-965.000-998.203	Trf Out to Local Street Fund	3,593,000.00	0.00	0.00	3,593,000.00
Total Dept 965.000 - Transfers Out		3,593,000.00	0.00	0.00	3,593,000.00
TOTAL EXPENDITURES		3,767,953.63	8,680.14	0.00	3,759,273.49
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES		7,150,145.00	766,202.04	0.06	6,383,942.96
TOTAL EXPENDITURES		3,767,953.63	8,680.14	0.00	3,759,273.49
NET OF REVENUES & EXPENDITURES		3,382,191.37	757,521.90	0.06	2,624,669.47
Fund 226 - Garbage Fund					
Revenues					
Dept 000.000 - General					
226-000.000-402.000	Current Tax Revenue	460,200.00	467,499.77	0.00	(7,299.77)
226-000.000-412.000	Delinquent Tax Revenue	40.00	35.35	0.00	4.65
226-000.000-433.000	St-Charge in Lieu	880.00	0.00	0.00	880.00
226-000.000-445.000	Late Payment Interest Revenue	3,000.00	2,349.46	0.00	650.54
226-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	6,600.00	6,573.22	0.00	26.78
226-000.000-664.000	Interest Income	1,200.00	3,385.11	206.53	(2,185.11)
Total Dept 000.000 - General		471,920.00	479,842.91	206.53	(7,922.91)
TOTAL REVENUES		471,920.00	479,842.91	206.53	(7,922.91)
Expenditures					
Dept 101.000 - Council					
226-101.000-702.000	Wages	2,016.00	999.76	172.52	1,016.24
226-101.000-704.100	FICA - Employer's Share	148.00	62.04	10.68	85.96
226-101.000-704.200	Medicare - Employer's Share	35.00	14.62	2.49	20.38
226-101.000-726.000	Supplies	50.00	4.42	1.36	45.58
226-101.000-910.200	General Liability Insurance	1,060.00	992.83	0.00	67.17
226-101.000-910.500	Workers Comp Insurance	2.00	2.00	0.00	0.00
226-101.000-960.000	Education and Training	640.00	647.34	25.88	(7.34)
Total Dept 101.000 - Council		3,951.00	2,723.01	212.93	1,227.99
Dept 172.000 - Executive					
226-172.000-702.000	Wages	5,299.00	2,935.46	571.34	2,363.54
226-172.000-704.100	FICA - Employer's Share	343.00	199.69	37.95	143.31
226-172.000-704.200	Medicare - Employer's Share	80.00	46.69	8.87	33.31
226-172.000-705.000	Medical Insurance - ER	917.00	528.83	79.87	388.17
226-172.000-705.100	Vision Benefits	8.00	4.41	0.63	3.59
226-172.000-705.200	Dental Benefits	90.00	52.38	7.67	37.62
226-172.000-706.000	Life Insurance - ER cost	23.00	12.97	1.85	10.03
226-172.000-707.000	Retirement Contributions-ER	554.00	322.09	61.21	231.91
226-172.000-707.100	Health Care Savings Plan - ER	222.00	128.82	24.48	93.18
226-172.000-708.000	Sick & Accident Premiums-ER	72.00	40.88	5.84	31.12
226-172.000-801.000	Contractual Services	525.00	608.98	0.00	(83.98)
226-172.000-850.000	Communications	10.00	5.54	0.80	4.46
226-172.000-910.200	General Liability Insurance	317.50	994.66	0.00	(677.16)
226-172.000-910.500	Workers Comp Insurance	35.00	49.00	0.00	(14.00)
226-172.000-940.000	Vehicle and Travel Expense	370.00	280.01	40.01	89.99

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
226-172.000-960.000	Education and Training	50.00	26.35	15.90	23.65
226-172.000-961.000	Miscellaneous	0.00	16.50	0.00	(16.50)
Total Dept 172.000 - Executive		8,915.50	6,253.26	856.42	2,662.24
Dept 215.000 - Administration and Clerk					
226-215.000-702.000	Wages	782.11	524.33	48.84	257.78
226-215.000-704.100	FICA - Employer's Share	48.05	32.50	3.02	15.55
226-215.000-704.200	Medicare - Employer's Share	11.35	7.56	0.70	3.79
226-215.000-705.000	Medical Insurance - ER	41.37	0.00	0.00	41.37
226-215.000-705.100	Vision Benefits	0.45	0.00	0.00	0.45
226-215.000-705.200	Dental Benefits	4.85	0.00	0.00	4.85
226-215.000-706.000	Life Insurance - ER cost	6.48	3.34	0.37	3.14
226-215.000-707.000	Retirement Contributions-ER	78.21	46.08	3.41	32.13
226-215.000-707.100	Health Care Savings Plan - ER	31.48	21.00	1.96	10.48
226-215.000-708.000	Sick & Accident Premiums-ER	17.16	7.72	1.17	9.44
226-215.000-726.000	Supplies	50.00	15.10	2.00	34.90
226-215.000-745.000	Postage	600.00	170.55	0.00	429.45
226-215.000-801.000	Contractual Services	193.69	354.63	0.00	(160.94)
226-215.000-900.000	Printing and Publishing	730.00	195.35	0.00	534.65
226-215.000-960.000	Education and Training	327.00	181.03	40.82	145.97
Total Dept 215.000 - Administration and Clerk		2,922.20	1,559.19	102.29	1,363.01
Dept 228.000 - Information Technology					
226-228.000-801.000	Contractual Services	2,640.00	1,682.20	71.50	957.80
226-228.000-976.000	Equipment	109.60	0.00	0.00	109.60
Total Dept 228.000 - Information Technology		2,749.60	1,682.20	71.50	1,067.40
Dept 253.000 - Treasurer					
226-253.000-702.000	Wages	6,598.00	3,611.01	585.96	2,986.99
226-253.000-704.100	FICA - Employer's Share	409.00	231.37	38.21	177.63
226-253.000-704.200	Medicare - Employer's Share	96.00	54.16	8.94	41.84
226-253.000-705.000	Medical Insurance - ER	1,016.00	728.73	107.01	287.27
226-253.000-705.100	Vision Benefits	10.00	3.49	0.43	6.51
226-253.000-705.200	Dental Benefits	109.00	36.63	4.64	72.37
226-253.000-706.000	Life Insurance - ER cost	24.00	10.43	2.22	13.57
226-253.000-707.000	Retirement Contributions-ER	558.00	307.71	56.01	250.29
226-253.000-707.100	Health Care Savings Plan - ER	96.00	48.60	11.99	47.40
226-253.000-708.000	Sick & Accident Premiums-ER	115.00	46.63	10.45	68.37
226-253.000-726.000	Supplies	292.50	307.82	2.24	(15.32)
226-253.000-745.000	Postage	210.00	82.63	0.87	127.37
226-253.000-801.000	Contractual Services	4,662.00	6,440.25	0.00	(1,778.25)
226-253.000-805.000	Bank Fees	25.00	48.60	19.00	(23.60)
226-253.000-900.000	Printing and Publishing	7.50	7.50	0.00	0.00
226-253.000-910.300	Insurance and Bonds	15.00	5.00	0.00	10.00
226-253.000-940.000	Vehicle and Travel Expense	55.00	90.16	7.36	(35.16)
226-253.000-960.000	Education and Training	100.00	228.95	19.90	(128.95)
226-253.000-961.000	Miscellaneous	30.00	0.00	0.00	30.00
Total Dept 253.000 - Treasurer		14,428.00	12,289.67	875.23	2,138.33
Dept 265.000 - Facilities - City Hall					
226-265.000-702.000	Wages	397.00	672.07	103.06	(275.07)
226-265.000-704.100	FICA - Employer's Share	25.00	43.52	6.65	(18.52)
226-265.000-704.200	Medicare - Employer's Share	6.00	10.14	1.55	(4.14)
226-265.000-705.000	Medical Insurance - ER	73.00	171.13	26.23	(98.13)
226-265.000-705.100	Vision Benefits	1.00	1.50	0.35	(0.50)

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
226-265.000-705.200	Dental Benefits	9.00	17.68	4.14	(8.68)
226-265.000-706.000	Life Insurance - ER cost	1.00	2.25	0.47	(1.25)
226-265.000-707.000	Retirement Contributions-ER	26.00	63.98	10.12	(37.98)
226-265.000-707.100	Health Care Savings Plan - ER	7.00	14.86	3.46	(7.86)
226-265.000-708.000	Sick & Accident Premiums-ER	7.00	15.20	3.28	(8.20)
226-265.000-726.000	Supplies	200.00	181.54	6.93	18.46
226-265.000-850.000	Communications	600.00	360.96	55.55	239.04
226-265.000-910.100	Property Insurance	262.00	250.28	0.00	11.72
226-265.000-910.500	Workers Comp Insurance	20.00	29.00	0.00	(9.00)
226-265.000-920.000	Utilities	1,100.00	445.47	73.36	654.53
226-265.000-930.000	Repairs and Maintenance	1,877.00	375.01	43.60	1,501.99
226-265.000-941.000	Equipment Rental	100.00	211.25	28.15	(111.25)
Total Dept 265.000 - Facilities - City Hall		4,711.00	2,865.84	366.90	1,845.16
Dept 528.000 - Sanitation Collection					
226-528.000-702.000	Wages	2,898.00	1,475.28	217.73	1,422.72
226-528.000-704.100	FICA - Employer's Share	186.00	92.77	13.69	93.23
226-528.000-704.200	Medicare - Employer's Share	44.00	21.70	3.20	22.30
226-528.000-705.000	Medical Insurance - ER	284.00	153.69	16.35	130.31
226-528.000-705.100	Vision Benefits	3.00	1.21	0.10	1.79
226-528.000-705.200	Dental Benefits	30.00	13.37	1.00	16.63
226-528.000-706.000	Life Insurance - ER cost	11.00	5.89	0.74	5.11
226-528.000-707.000	Retirement Contributions-ER	265.00	143.01	22.06	121.99
226-528.000-707.100	Health Care Savings Plan - ER	99.00	48.36	8.70	50.64
226-528.000-708.000	Sick & Accident Premiums-ER	43.00	21.53	2.34	21.47
226-528.000-801.000	Contractual Services	310,000.00	156,735.16	25,593.36	153,264.84
226-528.000-910.500	Workers Comp Insurance	312.00	446.00	0.00	(134.00)
226-528.000-941.000	Equipment Rental	12,200.00	7,531.71	0.00	4,668.29
Total Dept 528.000 - Sanitation Collection		326,375.00	166,689.68	25,879.27	159,685.32
Dept 530.000 - Wood Chipping					
226-530.000-702.000	Wages	22,953.00	15,956.01	1,081.49	6,996.99
226-530.000-704.100	FICA - Employer's Share	1,430.00	995.91	68.00	434.09
226-530.000-704.200	Medicare - Employer's Share	334.00	232.92	15.94	101.08
226-530.000-705.000	Medical Insurance - ER	2,919.00	3,697.17	221.02	(778.17)
226-530.000-705.100	Vision Benefits	41.00	40.26	2.09	0.74
226-530.000-705.200	Dental Benefits	466.00	460.53	24.23	5.47
226-530.000-706.000	Life Insurance - ER cost	59.00	57.41	3.36	1.59
226-530.000-707.000	Retirement Contributions-ER	5,119.00	3,286.88	374.57	1,832.12
226-530.000-707.100	Health Care Savings Plan - ER	415.00	231.49	20.04	183.51
226-530.000-708.000	Sick & Accident Premiums-ER	378.00	415.58	22.06	(37.58)
226-530.000-726.000	Supplies	150.00	111.11	0.00	38.89
226-530.000-801.000	Contractual Services	130.00	0.00	0.00	130.00
226-530.000-910.500	Workers Comp Insurance	312.00	446.00	0.00	(134.00)
226-530.000-930.000	Repairs and Maintenance	1,400.00	171.24	0.00	1,228.76
226-530.000-941.000	Equipment Rental	20,000.00	18,408.74	177.56	1,591.26
Total Dept 530.000 - Wood Chipping		56,106.00	44,511.25	2,010.36	11,594.75
Dept 782.000 - Facilities - Abrams Park					
226-782.000-702.000	Wages	10,249.00	4,303.90	331.17	5,945.10
226-782.000-704.100	FICA - Employer's Share	635.00	269.39	20.90	365.61
226-782.000-704.200	Medicare - Employer's Share	149.00	63.11	4.91	85.89
226-782.000-705.000	Medical Insurance - ER	1,918.00	715.48	52.92	1,202.52
226-782.000-705.100	Vision Benefits	23.00	7.95	0.50	15.05
226-782.000-705.200	Dental Benefits	268.00	90.17	5.97	177.83

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
226-782.000-706.000	Life Insurance - ER cost	30.00	10.56	0.64	19.44
226-782.000-707.000	Retirement Contributions-ER	821.00	299.07	18.99	521.93
226-782.000-707.100	Health Care Savings Plan - ER	196.00	39.86	3.24	156.14
226-782.000-708.000	Sick & Accident Premiums-ER	198.00	82.07	4.84	115.93
226-782.000-941.000	Equipment Rental	2,500.00	1,336.58	61.62	1,163.42
Total Dept 782.000 - Facilities - Abrams Park		16,987.00	7,218.14	505.70	9,768.86
Dept 783.000 - Facilities - Elms Rd Park					
226-783.000-702.000	Wages	11,649.00	4,906.46	447.13	6,742.54
226-783.000-704.100	FICA - Employer's Share	722.00	306.79	28.08	415.21
226-783.000-704.200	Medicare - Employer's Share	169.00	71.80	6.58	97.20
226-783.000-705.000	Medical Insurance - ER	2,046.00	799.25	76.36	1,246.75
226-783.000-705.100	Vision Benefits	25.00	9.33	0.78	15.67
226-783.000-705.200	Dental Benefits	288.00	106.16	8.97	181.84
226-783.000-706.000	Life Insurance - ER cost	32.00	12.24	0.96	19.76
226-783.000-707.000	Retirement Contributions-ER	892.00	350.96	28.18	541.04
226-783.000-707.100	Health Care Savings Plan - ER	211.00	47.81	4.85	163.19
226-783.000-708.000	Sick & Accident Premiums-ER	214.00	95.45	7.24	118.55
226-783.000-941.000	Equipment Rental	3,300.00	1,512.95	61.62	1,787.05
Total Dept 783.000 - Facilities - Elms Rd Park		19,548.00	8,219.20	670.75	11,328.80
Dept 965.000 - Transfers Out					
226-965.000-998.101	Transfer Out to Gen Fd	0.00	2,386.69	0.00	(2,386.69)
Total Dept 965.000 - Transfers Out		0.00	2,386.69	0.00	(2,386.69)
TOTAL EXPENDITURES		456,693.30	256,398.13	31,551.35	200,295.17
Fund 226 - Garbage Fund:					
TOTAL REVENUES		471,920.00	479,842.91	206.53	(7,922.91)
TOTAL EXPENDITURES		456,693.30	256,398.13	31,551.35	200,295.17
NET OF REVENUES & EXPENDITURES		15,226.70	223,444.78	(31,344.82)	(208,218.08)
Fund 248 - Downtown Development Fund					
Revenues					
Dept 000.000 - General					
248-000.000-402.000	Current Tax Revenue	167,746.00	114,533.78	0.00	53,212.22
248-000.000-664.000	Interest Income	8.50	115.49	15.55	(106.99)
Total Dept 000.000 - General		167,754.50	114,649.27	15.55	53,105.23
TOTAL REVENUES		167,754.50	114,649.27	15.55	53,105.23
Expenditures					
Dept 173.000 - DDA Administration					
248-173.000-745.000	Postage	3.00	0.00	0.00	3.00
248-173.000-801.000	Contractual Services	20,000.00	685.00	0.00	19,315.00
248-173.000-825.000	Admin Services	5,000.00	0.00	0.00	5,000.00
248-173.000-961.000	Miscellaneous	1,300.00	1,000.00	0.00	300.00
Total Dept 173.000 - DDA Administration		26,303.00	1,685.00	0.00	24,618.00
Dept 728.000 - Economic Development					
248-728.000-801.000	Contractual Services	33,375.00	1,672.45	21.75	31,702.55
248-728.000-976.000	Equipment	5,000.00	10,383.44	0.00	(5,383.44)
Total Dept 728.000 - Economic Development		38,375.00	12,055.89	21.75	26,319.11

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Dept 728.002 - Streetscape					
248-728.002-726.000	Supplies	500.00	0.00	0.00	500.00
248-728.002-967.101	Contribution to General Fund	40,000.00	40,000.00	0.00	0.00
Total Dept 728.002 - Streetscape		40,500.00	40,000.00	0.00	500.00
Dept 728.003 - Facade Program					
248-728.003-801.000	Contractual Services	12,500.00	7,257.62	7,257.62	5,242.38
Total Dept 728.003 - Facade Program		12,500.00	7,257.62	7,257.62	5,242.38
Dept 728.004 - Family Movie Night					
248-728.004-726.000	Supplies	2,000.00	1,599.51	0.00	400.49
248-728.004-801.000	Contractual Services	5,000.00	1,700.00	0.00	3,300.00
248-728.004-968.000	Depreciation Expense	1,793.75	0.00	0.00	1,793.75
Total Dept 728.004 - Family Movie Night		8,793.75	3,299.51	0.00	5,494.24
TOTAL EXPENDITURES		126,471.75	64,298.02	7,279.37	62,173.73
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES		167,754.50	114,649.27	15.55	53,105.23
TOTAL EXPENDITURES		126,471.75	64,298.02	7,279.37	62,173.73
NET OF REVENUES & EXPENDITURES		41,282.75	50,351.25	(7,263.82)	(9,068.50)
Fund 401 - Capital Project Fund					
Revenues					
Dept 931.000 - Transfers IN					
401-931.000-699.101	Transfer In from Genl Fund	55,000.00	0.00	0.00	55,000.00
401-931.000-699.590	Transfer IN from Water Fund	2,500.00	0.00	0.00	2,500.00
401-931.000-699.591	Transfer IN from Sewer Fund	2,500.00	0.00	0.00	2,500.00
Total Dept 931.000 - Transfers IN		60,000.00	0.00	0.00	60,000.00
TOTAL REVENUES		60,000.00	0.00	0.00	60,000.00
Fund 401 - Capital Project Fund:					
TOTAL REVENUES		60,000.00	0.00	0.00	60,000.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		60,000.00	0.00	0.00	60,000.00
Fund 402 - Fire Equip Replacement Fund					
Revenues					
Dept 000.000 - General					
402-000.000-574.400	CVTRS- PS - Revenue Sharing	0.00	378.00	0.00	(378.00)
402-000.000-664.000	Interest Income	2,000.00	4.23	0.00	1,995.77
Total Dept 000.000 - General		2,000.00	382.23	0.00	1,617.77
Dept 931.000 - Transfers IN					
402-931.000-699.101	Transfer In from Genl Fund	226,000.00	226,000.00	0.00	0.00
Total Dept 931.000 - Transfers IN		226,000.00	226,000.00	0.00	0.00
TOTAL REVENUES		228,000.00	226,382.23	0.00	1,617.77
Expenditures					

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Dept 336.000 - Fire Department					
402-336.000-976.000	Equipment	341,617.50	113,869.50	0.00	227,748.00
Total Dept 336.000 - Fire Department		341,617.50	113,869.50	0.00	227,748.00
TOTAL EXPENDITURES		341,617.50	113,869.50	0.00	227,748.00
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES		228,000.00	226,382.23	0.00	1,617.77
TOTAL EXPENDITURES		341,617.50	113,869.50	0.00	227,748.00
NET OF REVENUES & EXPENDITURES		(113,617.50)	112,512.73	0.00	(226,130.23)
Fund 590 - Sanitary Sewer Fund					
Revenues					
Dept 000.000 - General					
590-000.000-664.000	Interest Income	10,077.50	9,210.85	212.91	866.65
Total Dept 000.000 - General		10,077.50	9,210.85	212.91	866.65
Dept 536.000 - Sewer System					
590-536.000-601.000	Metered Services	540,000.00	246,928.46	41.40	293,071.54
590-536.000-605.000	Sewer Fees	829,000.00	390,823.72	97.55	438,176.28
590-536.000-606.000	Sewer Inspection Fees	200.00	105.00	35.00	95.00
590-536.000-607.000	Tap Fees	5,000.00	4,600.00	1,500.00	400.00
590-536.000-658.000	Penalty - Late Fee	8,800.00	6,527.43	2,466.57	2,272.57
Total Dept 536.000 - Sewer System		1,383,000.00	648,984.61	4,140.52	734,015.39
TOTAL REVENUES		1,393,077.50	658,195.46	4,353.43	734,882.04
Expenditures					
Dept 101.000 - Council					
590-101.000-702.000	Wages	5,040.00	2,498.90	431.30	2,541.10
590-101.000-704.100	FICA - Employer's Share	312.00	154.98	26.73	157.02
590-101.000-704.200	Medicare - Employer's Share	73.00	36.17	6.21	36.83
590-101.000-726.000	Supplies	287.00	10.49	2.84	276.51
590-101.000-910.200	General Liability Insurance	2,600.00	2,482.08	0.00	117.92
590-101.000-910.500	Workers Comp Insurance	5.00	6.00	0.00	(1.00)
590-101.000-960.000	Education and Training	1,595.00	1,618.33	64.70	(23.33)
Total Dept 101.000 - Council		9,912.00	6,806.95	531.78	3,105.05
Dept 172.000 - Executive					
590-172.000-702.000	Wages	21,198.00	11,741.32	2,285.22	9,456.68
590-172.000-704.100	FICA - Employer's Share	1,374.00	802.60	152.35	571.40
590-172.000-704.200	Medicare - Employer's Share	321.00	187.63	35.63	133.37
590-172.000-705.000	Medical Insurance - ER	3,667.00	2,115.18	319.42	1,551.82
590-172.000-705.100	Vision Benefits	31.00	17.71	2.53	13.29
590-172.000-705.200	Dental Benefits	361.00	209.50	30.65	151.50
590-172.000-706.000	Life Insurance - ER cost	91.00	51.79	7.39	39.21
590-172.000-707.000	Retirement Contributions-ER	2,216.00	1,294.52	245.72	921.48
590-172.000-707.100	Health Care Savings Plan - ER	886.00	517.79	98.28	368.21
590-172.000-708.000	Sick & Accident Premiums-ER	287.00	163.52	23.35	123.48
590-172.000-801.000	Contractual Services	1,054.39	3,470.85	0.00	(2,416.46)
590-172.000-910.200	General Liability Insurance	3,100.00	2,486.64	0.00	613.36
590-172.000-910.500	Workers Comp Insurance	86.00	124.00	0.00	(38.00)
590-172.000-940.000	Vehicle and Travel Expense	1,680.00	1,203.94	171.99	476.06

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
590-172.000-960.000	Education and Training	100.00	65.87	39.75	34.13
590-172.000-961.000	Miscellaneous	150.00	71.25	(60.00)	78.75
Total Dept 172.000 - Executive		36,602.39	24,524.11	3,352.28	12,078.28
Dept 215.000 - Administration and Clerk					
590-215.000-702.000	Wages	4,821.12	5,244.65	488.78	(423.53)
590-215.000-704.100	FICA - Employer's Share	484.51	325.16	30.31	159.35
590-215.000-704.200	Medicare - Employer's Share	113.51	76.11	7.10	37.40
590-215.000-705.000	Medical Insurance - ER	413.68	0.00	0.00	413.68
590-215.000-705.100	Vision Benefits	4.52	0.00	0.00	4.52
590-215.000-705.200	Dental Benefits	48.52	0.00	0.00	48.52
590-215.000-706.000	Life Insurance - ER cost	59.80	33.30	3.70	26.50
590-215.000-707.000	Retirement Contributions-ER	782.11	460.97	34.21	321.14
590-215.000-707.100	Health Care Savings Plan - ER	312.85	209.77	19.55	103.08
590-215.000-708.000	Sick & Accident Premiums-ER	169.62	77.25	11.68	92.37
590-215.000-726.000	Supplies	0.00	37.78	5.00	(37.78)
590-215.000-745.000	Postage	1,400.00	426.40	0.00	973.60
590-215.000-801.000	Contractual Services	1,728.54	886.58	0.00	841.96
590-215.000-900.000	Printing and Publishing	1,900.00	488.39	0.00	1,411.61
590-215.000-960.000	Education and Training	812.50	452.61	102.06	359.89
Total Dept 215.000 - Administration and Clerk		13,051.28	8,718.97	702.39	4,332.31
Dept 228.000 - Information Technology					
590-228.000-726.000	Supplies	50.00	0.00	0.00	50.00
590-228.000-801.000	Contractual Services	9,390.00	4,857.69	178.75	4,532.31
590-228.000-976.000	Equipment	500.00	0.00	0.00	500.00
Total Dept 228.000 - Information Technology		9,940.00	4,857.69	178.75	5,082.31
Dept 253.000 - Treasurer					
590-253.000-702.000	Wages	40,623.22	29,480.23	3,066.78	11,142.99
590-253.000-704.100	FICA - Employer's Share	2,519.10	1,854.51	196.82	664.59
590-253.000-704.200	Medicare - Employer's Share	588.70	433.70	46.06	155.00
590-253.000-705.000	Medical Insurance - ER	4,818.74	5,377.90	656.27	(559.16)
590-253.000-705.100	Vision Benefits	48.90	26.83	2.93	22.07
590-253.000-705.200	Dental Benefits	511.70	281.45	31.51	230.25
590-253.000-706.000	Life Insurance - ER cost	149.96	110.96	19.55	39.00
590-253.000-707.000	Retirement Contributions-ER	3,146.42	2,480.92	272.29	665.50
590-253.000-707.100	Health Care Savings Plan - ER	374.97	364.66	78.99	10.31
590-253.000-708.000	Sick & Accident Premiums-ER	601.32	384.34	59.84	216.98
590-253.000-726.000	Supplies	781.25	533.87	2.80	247.38
590-253.000-745.000	Postage	400.00	206.55	2.18	193.45
590-253.000-801.000	Contractual Services	11,653.00	16,100.63	0.00	(4,447.63)
590-253.000-805.000	Bank Fees	50.00	121.50	47.50	(71.50)
590-253.000-900.000	Printing and Publishing	18.75	18.75	0.00	0.00
590-253.000-910.300	Insurance and Bonds	39.00	12.50	0.00	26.50
590-253.000-940.000	Vehicle and Travel Expense	210.00	237.97	18.42	(27.97)
590-253.000-960.000	Education and Training	250.00	583.61	49.75	(333.61)
Total Dept 253.000 - Treasurer		66,785.03	58,610.88	4,551.69	8,174.15
Dept 265.000 - Facilities - City Hall					
590-265.000-702.000	Wages	1,148.00	1,651.54	257.64	(503.54)
590-265.000-704.100	FICA - Employer's Share	71.00	104.49	16.27	(33.49)
590-265.000-704.200	Medicare - Employer's Share	17.00	24.40	3.79	(7.40)
590-265.000-705.000	Medical Insurance - ER	206.00	396.34	61.09	(190.34)
590-265.000-705.100	Vision Benefits	2.00	3.76	0.86	(1.76)

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
590-265.000-705.200	Dental Benefits	26.00	44.18	10.36	(18.18)
590-265.000-706.000	Life Insurance - ER cost	3.00	5.67	1.18	(2.67)
590-265.000-707.000	Retirement Contributions-ER	82.00	156.52	24.73	(74.52)
590-265.000-707.100	Health Care Savings Plan - ER	20.00	36.94	8.62	(16.94)
590-265.000-708.000	Sick & Accident Premiums-ER	22.00	38.02	8.21	(16.02)
590-265.000-726.000	Supplies	400.00	462.90	17.31	(62.90)
590-265.000-850.000	Communications	1,525.00	1,183.49	286.63	341.51
590-265.000-910.100	Property Insurance	650.00	625.71	0.00	24.29
590-265.000-910.500	Workers Comp Insurance	49.00	71.00	0.00	(22.00)
590-265.000-920.000	Utilities	2,350.00	1,113.65	183.40	1,236.35
590-265.000-930.000	Repairs and Maintenance	2,692.50	912.55	109.00	1,779.95
590-265.000-941.000	Equipment Rental	350.00	528.06	70.37	(178.06)
Total Dept 265.000 - Facilities - City Hall		9,613.50	7,359.22	1,059.46	2,254.28
Dept 536.000 - Sewer System					
590-536.000-702.000	Wages	33,319.00	20,012.77	4,035.01	13,306.23
590-536.000-704.100	FICA - Employer's Share	2,138.00	1,250.73	251.61	887.27
590-536.000-704.200	Medicare - Employer's Share	500.00	292.53	58.78	207.47
590-536.000-705.000	Medical Insurance - ER	3,527.00	2,150.14	569.30	1,376.86
590-536.000-705.100	Vision Benefits	34.00	20.48	5.27	13.52
590-536.000-705.200	Dental Benefits	382.00	234.87	62.25	147.13
590-536.000-706.000	Life Insurance - ER cost	128.00	75.63	13.70	52.37
590-536.000-707.000	Retirement Contributions-ER	3,192.00	1,937.62	390.63	1,254.38
590-536.000-707.100	Health Care Savings Plan - ER	1,121.00	599.50	130.72	521.50
590-536.000-708.000	Sick & Accident Premiums-ER	514.00	311.16	66.43	202.84
590-536.000-726.000	Supplies	3,200.00	51.67	9.19	3,148.33
590-536.000-726.200	Uniforms	1,225.00	833.94	53.64	391.06
590-536.000-801.000	Contractual Services	10,000.00	608.39	0.00	9,391.61
590-536.000-850.000	Communications	2,600.00	1,384.32	304.90	1,215.68
590-536.000-900.000	Printing and Publishing	50.00	0.00	0.00	50.00
590-536.000-910.100	Property Insurance	465.00	167.95	0.00	297.05
590-536.000-910.500	Workers Comp Insurance	279.00	387.00	0.00	(108.00)
590-536.000-924.000	Bulk Treatment Fees/Bulk Water	755,000.00	363,929.97	176,906.58	391,070.03
590-536.000-930.000	Repairs and Maintenance	41,119.00	26,719.39	1,693.89	14,399.61
590-536.000-941.000	Equipment Rental	4,000.00	2,250.38	484.50	1,749.62
590-536.000-960.000	Education and Training	150.00	0.00	0.00	150.00
590-536.000-965.000	Claims	400.00	0.00	0.00	400.00
590-536.000-968.000	Depreciation Expense	320,000.00	0.00	0.00	320,000.00
Total Dept 536.000 - Sewer System		1,183,343.00	423,218.44	185,036.40	760,124.56
Dept 537.000 - Sewer Lift Stations					
590-537.000-702.000	Wages	2,269.00	1,278.60	217.72	990.40
590-537.000-704.100	FICA - Employer's Share	147.00	81.84	13.87	65.16
590-537.000-704.200	Medicare - Employer's Share	34.00	19.19	3.25	14.81
590-537.000-705.000	Medical Insurance - ER	183.00	129.03	19.34	53.97
590-537.000-705.100	Vision Benefits	2.00	0.64	0.10	1.36
590-537.000-705.200	Dental Benefits	17.00	6.85	1.00	10.15
590-537.000-706.000	Life Insurance - ER cost	10.00	5.18	0.74	4.82
590-537.000-707.000	Retirement Contributions-ER	229.00	130.04	22.36	98.96
590-537.000-707.100	Health Care Savings Plan - ER	90.00	44.70	8.70	45.30
590-537.000-708.000	Sick & Accident Premiums-ER	34.00	16.38	2.34	17.62
590-537.000-726.000	Supplies	0.00	323.52	323.52	(323.52)
590-537.000-920.000	Utilities	4,450.00	1,252.92	246.46	3,197.08
590-537.000-930.000	Repairs and Maintenance	3,500.00	711.15	0.00	2,788.85
590-537.000-941.000	Equipment Rental	200.00	0.00	0.00	200.00

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Total Dept 537.000 - Sewer Lift Stations		11,165.00	4,000.04	859.40	7,164.96
Dept 542.000 - Read and Bill					
590-542.000-702.000	Wages	28,338.00	14,061.59	2,925.89	14,276.41
590-542.000-704.100	FICA - Employer's Share	1,757.00	882.42	183.20	874.58
590-542.000-704.200	Medicare - Employer's Share	411.00	206.43	42.86	204.57
590-542.000-705.000	Medical Insurance - ER	8,021.00	4,584.42	904.34	3,436.58
590-542.000-705.100	Vision Benefits	60.00	33.80	6.42	26.20
590-542.000-705.200	Dental Benefits	652.00	374.84	73.60	277.16
590-542.000-706.000	Life Insurance - ER cost	91.00	50.81	9.40	40.19
590-542.000-707.000	Retirement Contributions-ER	20,240.00	11,624.91	1,745.30	8,615.09
590-542.000-707.100	Health Care Savings Plan - ER	601.00	243.85	59.20	357.15
590-542.000-708.000	Sick & Accident Premiums-ER	557.00	349.62	63.39	207.38
590-542.000-726.000	Supplies	500.00	238.45	2.80	261.55
590-542.000-745.000	Postage	2,600.00	1,151.67	2.56	1,448.33
590-542.000-801.000	Contractual Services	1,000.00	448.08	224.16	551.92
590-542.000-941.000	Equipment Rental	2,100.00	1,144.36	108.38	955.64
Total Dept 542.000 - Read and Bill		66,928.00	35,395.25	6,351.50	31,532.75
Dept 543.400 - Reline Existing Sewers					
590-543.400-930.000-543.410	Repairs and Maintenance	268,087.50	299,452.50	0.00	(31,365.00)
Total Dept 543.400 - Reline Existing Sewers		268,087.50	299,452.50	0.00	(31,365.00)
Dept 850.000 - Other Functions					
590-850.000-955.000	OPEB Expense	8,000.00	0.00	0.00	8,000.00
Total Dept 850.000 - Other Functions		8,000.00	0.00	0.00	8,000.00
Dept 965.000 - Transfers Out					
590-965.000-998.101	Transfer Out to Gen Fd	0.00	4,773.38	0.00	(4,773.38)
590-965.000-998.401	Trf Out to Capital Projects Fd	2,500.00	0.00	0.00	2,500.00
Total Dept 965.000 - Transfers Out		2,500.00	4,773.38	0.00	(2,273.38)
TOTAL EXPENDITURES		1,685,927.70	877,717.43	202,623.65	808,210.27
Fund 590 - Sanitary Sewer Fund:					
TOTAL REVENUES		1,393,077.50	658,195.46	4,353.43	734,882.04
TOTAL EXPENDITURES		1,685,927.70	877,717.43	202,623.65	808,210.27
NET OF REVENUES & EXPENDITURES		(292,850.20)	(219,521.97)	(198,270.22)	(73,328.23)
Fund 591 - Water Supply Fund					
Revenues					
Dept 000.000 - General					
591-000.000-664.000	Interest Income	9,000.00	14,221.86	113.22	(5,221.86)
Total Dept 000.000 - General		9,000.00	14,221.86	113.22	(5,221.86)
Dept 540.000 - Water System					
591-540.000-600.000	Water Fees	630,000.00	302,150.99	110.71	327,849.01
591-540.000-601.000	Metered Services	1,635,000.00	749,105.12	126.16	885,894.88
591-540.000-602.000	Hydrant Rental	950.00	950.00	0.00	0.00
591-540.000-603.000	Service Fees	7,800.00	7,484.65	0.00	315.35
591-540.000-607.000	Tap Fees	12,000.00	11,250.00	1,500.00	750.00
591-540.000-627.000	Charges for Services	0.00	831.60	0.00	(831.60)
591-540.000-658.000	Penalty - Late Fee	15,000.00	11,030.06	3,874.46	3,969.94
Total Dept 540.000 - Water System		2,300,750.00	1,082,802.42	5,611.33	1,217,947.58

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Dept 543.230 - Water Main Repair USDA Grant					
591-543.230-525.000-543.330	USDA Water Main Grant	0.00	335,798.00	0.00	(335,798.00)
Total Dept 543.230 - Water Main Repair USDA Grant		0.00	335,798.00	0.00	(335,798.00)
TOTAL REVENUES		2,309,750.00	1,432,822.28	5,724.55	876,927.72
Expenditures					
Dept 101.000 - Council					
591-101.000-702.000	Wages	5,040.00	2,498.53	431.37	2,541.47
591-101.000-704.100	FICA - Employer's Share	312.00	154.72	26.72	157.28
591-101.000-704.200	Medicare - Employer's Share	73.00	36.15	6.26	36.85
591-101.000-726.000	Supplies	50.00	10.49	2.84	39.51
591-101.000-910.200	General Liability Insurance	2,300.00	2,482.08	0.00	(182.08)
591-101.000-910.500	Workers Comp Insurance	5.00	6.00	0.00	(1.00)
591-101.000-960.000	Education and Training	1,595.00	1,618.33	64.71	(23.33)
Total Dept 101.000 - Council		9,375.00	6,806.30	531.90	2,568.70
Dept 172.000 - Executive					
591-172.000-702.000	Wages	21,198.00	11,741.71	2,285.30	9,456.29
591-172.000-704.100	FICA - Employer's Share	1,374.00	806.14	152.85	567.86
591-172.000-704.200	Medicare - Employer's Share	321.00	188.56	35.74	132.44
591-172.000-705.000	Medical Insurance - ER	3,667.00	2,115.16	319.40	1,551.84
591-172.000-705.100	Vision Benefits	31.00	17.71	2.53	13.29
591-172.000-705.200	Dental Benefits	361.00	209.54	30.65	151.46
591-172.000-706.000	Life Insurance - ER cost	91.00	51.80	7.40	39.20
591-172.000-707.000	Retirement Contributions-ER	2,216.00	1,300.16	246.53	915.84
591-172.000-707.100	Health Care Savings Plan - ER	886.00	520.06	98.61	365.94
591-172.000-708.000	Sick & Accident Premiums-ER	287.00	163.53	23.37	123.47
591-172.000-801.000	Contractual Services	922.86	3,795.58	0.00	(2,872.72)
591-172.000-910.200	General Liability Insurance	3,020.00	2,486.64	0.00	533.36
591-172.000-910.500	Workers Comp Insurance	100.00	124.00	0.00	(24.00)
591-172.000-940.000	Vehicle and Travel Expense	1,820.00	1,259.88	179.99	560.12
591-172.000-960.000	Education and Training	100.00	65.88	39.75	34.12
591-172.000-961.000	Miscellaneous	0.00	71.25	(60.00)	(71.25)
Total Dept 172.000 - Executive		36,394.86	24,917.60	3,362.12	11,477.26
Dept 215.000 - Administration and Clerk					
591-215.000-702.000	Wages	7,821.12	5,244.52	488.76	2,576.60
591-215.000-704.100	FICA - Employer's Share	484.51	325.15	30.31	159.36
591-215.000-704.200	Medicare - Employer's Share	113.51	76.07	7.08	37.44
591-215.000-705.000	Medical Insurance - ER	458.68	0.00	0.00	458.68
591-215.000-705.100	Vision Benefits	4.52	0.00	0.00	4.52
591-215.000-705.200	Dental Benefits	48.52	0.00	0.00	48.52
591-215.000-706.000	Life Insurance - ER cost	59.80	33.31	3.71	26.49
591-215.000-707.000	Retirement Contributions-ER	782.11	461.00	34.21	321.11
591-215.000-707.100	Health Care Savings Plan - ER	312.85	209.82	19.55	103.03
591-215.000-708.000	Sick & Accident Premiums-ER	169.62	77.25	11.68	92.37
591-215.000-726.000	Supplies	0.00	37.78	4.99	(37.78)
591-215.000-745.000	Postage	1,400.00	426.41	0.00	973.59
591-215.000-801.000	Contractual Services	1,728.54	886.58	0.00	841.96
591-215.000-900.000	Printing and Publishing	1,900.00	488.39	0.00	1,411.61
591-215.000-960.000	Education and Training	812.50	452.60	102.05	359.90
Total Dept 215.000 - Administration and Clerk		16,096.28	8,718.88	702.34	7,377.40

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Dept 228.000 - Information Technology					
591-228.000-726.000	Supplies	50.00	0.00	0.00	50.00
591-228.000-801.000	Contractual Services	9,390.00	4,857.67	178.75	4,532.33
591-228.000-976.000	Equipment	500.00	0.00	0.00	500.00
Total Dept 228.000 - Information Technology		9,940.00	4,857.67	178.75	5,082.33
Dept 253.000 - Treasurer					
591-253.000-702.000	Wages	47,128.22	24,160.66	2,894.09	22,967.56
591-253.000-704.100	FICA - Employer's Share	2,922.10	1,530.72	187.62	1,391.38
591-253.000-704.200	Medicare - Employer's Share	683.70	358.02	43.90	325.68
591-253.000-705.000	Medical Insurance - ER	6,306.74	4,046.34	517.27	2,260.40
591-253.000-705.100	Vision Benefits	54.90	18.84	2.07	36.06
591-253.000-705.200	Dental Benefits	577.70	197.55	22.25	380.15
591-253.000-706.000	Life Insurance - ER cost	187.96	79.26	14.95	108.70
591-253.000-707.000	Retirement Contributions-ER	3,796.42	1,945.04	256.26	1,851.38
591-253.000-707.100	Health Care Savings Plan - ER	326.97	297.69	66.50	29.28
591-253.000-708.000	Sick & Accident Premiums-ER	701.32	282.54	52.81	418.78
591-253.000-726.000	Supplies	731.25	533.92	2.80	197.33
591-253.000-745.000	Postage	340.00	206.57	2.18	133.43
591-253.000-801.000	Contractual Services	22,653.00	16,100.65	0.00	6,552.35
591-253.000-805.000	Bank Fees	150.00	121.50	47.50	28.50
591-253.000-900.000	Printing and Publishing	18.75	18.75	0.00	0.00
591-253.000-910.300	Insurance and Bonds	37.50	12.50	0.00	25.00
591-253.000-940.000	Vehicle and Travel Expense	200.00	238.01	18.43	(38.01)
591-253.000-960.000	Education and Training	250.00	583.64	49.75	(333.64)
591-253.000-961.000	Miscellaneous	25.00	0.00	0.00	25.00
Total Dept 253.000 - Treasurer		87,091.53	50,732.20	4,178.38	36,359.33
Dept 265.000 - Facilities - City Hall					
591-265.000-702.000	Wages	1,064.00	1,651.54	257.64	(587.54)
591-265.000-704.100	FICA - Employer's Share	66.00	105.75	16.45	(39.75)
591-265.000-704.200	Medicare - Employer's Share	15.00	24.75	3.84	(9.75)
591-265.000-705.000	Medical Insurance - ER	206.00	417.39	64.09	(211.39)
591-265.000-705.100	Vision Benefits	2.00	3.76	0.86	(1.76)
591-265.000-705.200	Dental Benefits	26.00	44.18	10.36	(18.18)
591-265.000-706.000	Life Insurance - ER cost	3.00	5.67	1.18	(2.67)
591-265.000-707.000	Retirement Contributions-ER	82.00	158.62	25.03	(76.62)
591-265.000-707.100	Health Care Savings Plan - ER	20.00	36.94	8.62	(16.94)
591-265.000-708.000	Sick & Accident Premiums-ER	22.00	38.02	8.21	(16.02)
591-265.000-726.000	Supplies	250.00	462.89	17.30	(212.89)
591-265.000-850.000	Communications	1,300.00	1,183.43	286.62	116.57
591-265.000-910.100	Property Insurance	500.00	625.71	0.00	(125.71)
591-265.000-910.500	Workers Comp Insurance	49.00	71.00	0.00	(22.00)
591-265.000-920.000	Utilities	2,600.00	1,113.66	183.39	1,486.34
591-265.000-930.000	Repairs and Maintenance	2,692.50	944.55	109.00	1,747.95
591-265.000-941.000	Equipment Rental	350.00	528.06	70.37	(178.06)
591-265.000-961.000	Miscellaneous	50.00	0.00	0.00	50.00
Total Dept 265.000 - Facilities - City Hall		9,297.50	7,415.92	1,062.96	1,881.58
Dept 540.000 - Water System					
591-540.000-702.000	Wages	97,490.00	57,155.63	8,747.08	40,334.37
591-540.000-704.100	FICA - Employer's Share	6,126.00	3,565.73	545.41	2,560.27
591-540.000-704.200	Medicare - Employer's Share	1,433.00	833.90	127.56	599.10
591-540.000-705.000	Medical Insurance - ER	13,559.00	8,159.43	1,648.96	5,399.57

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	AVAILABLE BALANCE
591-540.000-705.100	Vision Benefits	174.00	109.28	21.06	64.72
591-540.000-705.200	Dental Benefits	2,009.00	1,273.24	252.56	735.76
591-540.000-706.000	Life Insurance - ER cost	310.00	188.75	33.52	121.25
591-540.000-707.000	Retirement Contributions-ER	26,849.00	15,724.90	2,311.20	11,124.10
591-540.000-707.100	Health Care Savings Plan - ER	2,358.00	1,232.66	254.41	1,125.34
591-540.000-708.000	Sick & Accident Premiums-ER	1,729.00	1,166.84	209.95	562.16
591-540.000-726.000	Supplies	4,400.00	3,570.85	1,843.85	829.15
591-540.000-726.200	Uniforms	4,200.00	833.93	53.64	3,366.07
591-540.000-801.000	Contractual Services	103,000.00	41,907.11	1,424.00	61,092.89
591-540.000-850.000	Communications	2,500.00	1,392.68	306.07	1,107.32
591-540.000-900.000	Printing and Publishing	1,360.00	1,607.75	0.00	(247.75)
591-540.000-910.100	Property Insurance	1,720.00	305.78	0.00	1,414.22
591-540.000-910.500	Workers Comp Insurance	945.00	1,350.00	0.00	(405.00)
591-540.000-920.000	Utilities	400.00	199.70	33.71	200.30
591-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,520,000.00	727,151.41	111,359.56	792,848.59
591-540.000-930.000	Repairs and Maintenance	166,119.00	43,322.87	1,728.25	122,796.13
591-540.000-941.000	Equipment Rental	20,000.00	15,176.61	1,694.02	4,823.39
591-540.000-960.000	Education and Training	4,000.00	1,342.13	0.00	2,657.87
591-540.000-965.000	Claims	1,500.00	412.00	0.00	1,088.00
591-540.000-968.000	Depreciation Expense	400,000.00	0.00	0.00	400,000.00
Total Dept 540.000 - Water System		2,382,181.00	927,983.18	132,594.81	1,454,197.82
Dept 542.000 - Read and Bill					
591-542.000-702.000	Wages	27,218.00	12,626.69	2,925.98	14,591.31
591-542.000-704.100	FICA - Employer's Share	1,688.00	797.10	183.20	890.90
591-542.000-704.200	Medicare - Employer's Share	395.00	186.47	42.85	208.53
591-542.000-705.000	Medical Insurance - ER	8,020.00	4,569.45	904.35	3,450.55
591-542.000-705.100	Vision Benefits	60.00	33.82	6.44	26.18
591-542.000-705.200	Dental Benefits	652.00	374.87	73.62	277.13
591-542.000-706.000	Life Insurance - ER cost	91.00	50.82	9.40	40.18
591-542.000-707.000	Retirement Contributions-ER	2,545.00	1,176.59	270.87	1,368.41
591-542.000-707.100	Health Care Savings Plan - ER	601.00	261.35	59.20	339.65
591-542.000-708.000	Sick & Accident Premiums-ER	557.00	349.65	63.39	207.35
591-542.000-726.000	Supplies	675.00	238.47	2.80	436.53
591-542.000-745.000	Postage	2,350.00	1,151.68	2.57	1,198.32
591-542.000-801.000	Contractual Services	850.00	448.08	224.16	401.92
591-542.000-941.000	Equipment Rental	2,000.00	449.40	108.37	1,550.60
Total Dept 542.000 - Read and Bill		47,702.00	22,714.44	4,877.20	24,987.56
Dept 543.230 - Water Main Repair USDA Grant					
591-543.230-745.000	POSTAGE	0.00	75.62	75.62	(75.62)
591-543.230-801.000-543.330	Contractual Services	0.00	34,900.00	0.00	(34,900.00)
591-543.230-801.400-543.330	Design Engineering	0.00	7,904.39	0.00	(7,904.39)
591-543.230-801.450-543.330	Construction Engineering	4,369,435.00	3,149.50	0.00	4,366,285.50
Total Dept 543.230 - Water Main Repair USDA Grant		4,369,435.00	46,029.51	75.62	4,323,405.49
Dept 850.000 - Other Functions					
591-850.000-955.000	OPEB Expense	10,000.00	0.00	0.00	10,000.00
Total Dept 850.000 - Other Functions		10,000.00	0.00	0.00	10,000.00
Dept 905.000 - Debt Service					
591-905.000-992.200	LTGO USDA Interest Payments	52,256.26	26,128.12	0.00	26,128.14
591-905.000-995.354	GO Tax Bond 2017 Interest Expense	4,993.87	2,496.94	0.00	2,496.93
591-905.000-996.354	GO Tax Bond 2017 Agent Fees	120.00	0.00	0.00	120.00
591-905.000-997.USD	USDA Trf to Escrow for Bond Reserve	10,000.00	12,000.00	0.00	(2,000.00)

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
Total Dept 905.000 - Debt Service					
		67,370.13	40,625.06	0.00	26,745.07
Dept 965.000 - Transfers Out					
591-965.000-998.101	Transfer Out to Gen Fd	0.00	4,773.38	0.00	(4,773.38)
591-965.000-998.401	Trf Out to Capital Projects Fd	2,500.00	0.00	0.00	2,500.00
Total Dept 965.000 - Transfers Out					
		2,500.00	4,773.38	0.00	(2,273.38)
TOTAL EXPENDITURES					
		7,047,383.30	1,145,574.14	147,564.08	5,901,809.16
Fund 591 - Water Supply Fund:					
TOTAL REVENUES					
		2,309,750.00	1,432,822.28	5,724.55	876,927.72
TOTAL EXPENDITURES					
		7,047,383.30	1,145,574.14	147,564.08	5,901,809.16
NET OF REVENUES & EXPENDITURES					
		(4,737,633.30)	287,248.14	(141,839.53)	(5,024,881.44)
Fund 661 - Motor Pool Fund					
Revenues					
Dept 000.000 - General					
661-000.000-664.000	Interest Income	700.00	1,395.15	14.97	(695.15)
661-000.000-667.000	Equipment Rental Income	153,095.00	100,862.27	11,866.21	52,232.73
661-000.000-673.000	Sale of Assets	65,000.00	12,838.00	0.00	52,162.00
661-000.000-675.000	Misc.	0.00	210.00	0.00	(210.00)
Total Dept 000.000 - General					
		218,795.00	115,305.42	11,881.18	103,489.58
TOTAL REVENUES					
		218,795.00	115,305.42	11,881.18	103,489.58
Expenditures					
Dept 172.000 - Executive					
661-172.000-910.100	Property Insurance	11,240.00	11,438.96	0.00	(198.96)
Total Dept 172.000 - Executive					
		11,240.00	11,438.96	0.00	(198.96)
Dept 228.000 - Information Technology					
661-228.000-801.000	Contractual Services	815.00	738.98	0.00	76.02
Total Dept 228.000 - Information Technology					
		815.00	738.98	0.00	76.02
Dept 253.000 - Treasurer					
661-253.000-702.000	Wages	851.00	1,108.97	168.25	(257.97)
661-253.000-704.100	FICA - Employer's Share	53.00	71.72	11.16	(18.72)
661-253.000-704.200	Medicare - Employer's Share	12.00	16.82	2.62	(4.82)
661-253.000-705.000	Medical Insurance - ER	163.00	215.74	28.29	(52.74)
661-253.000-705.100	Vision Benefits	1.00	0.90	0.09	0.10
661-253.000-705.200	Dental Benefits	11.00	9.48	0.92	1.52
661-253.000-706.000	Life Insurance - ER cost	5.00	3.72	0.83	1.28
661-253.000-707.000	Retirement Contributions-ER	85.00	109.01	17.44	(24.01)
661-253.000-707.100	Health Care Savings Plan - ER	0.00	14.79	3.95	(14.79)
661-253.000-708.000	Sick & Accident Premiums-ER	14.00	14.00	3.33	0.00
Total Dept 253.000 - Treasurer					
		1,195.00	1,565.15	236.88	(370.15)
Dept 265.100 - Facilities - City Garage					
661-265.100-702.000	Wages	20,000.00	52.40	0.00	19,947.60
661-265.100-704.100	FICA - Employer's Share	1,246.00	3.60	0.05	1,242.40
661-265.100-704.200	Medicare - Employer's Share	268.00	0.83	0.01	267.17
661-265.100-705.000	Medical Insurance - ER	4,000.00	38.84	0.00	3,961.16
661-265.100-705.100	Vision Benefits	40.00	0.64	0.00	39.36

GL NUMBER	DESCRIPTION	2023-24	ACTIVITY FOR		AVAILABLE BALANCE
		AMENDED BUDGET	YTD BALANCE 01/31/2024	MONTH OF 01/31/2024	
661-265.100-705.200	Dental Benefits	525.00	7.33	0.00	517.67
661-265.100-706.000	Life Insurance - ER cost	71.00	1.42	0.00	69.58
661-265.100-707.000	Retirement Contributions-ER	2,600.00	628.81	89.83	1,971.19
661-265.100-707.100	Health Care Savings Plan - ER	467.00	0.21	0.03	466.79
661-265.100-708.000	Sick & Accident Premiums-ER	475.00	7.54	0.00	467.46
661-265.100-726.000	Supplies	5,000.00	1,594.94	263.48	3,405.06
661-265.100-801.000	Contractual Services	600.00	444.48	183.91	155.52
661-265.100-850.000	Communications	960.00	784.30	297.71	175.70
661-265.100-910.100	Property Insurance	1,400.00	1,748.89	0.00	(348.89)
661-265.100-910.500	Workers Comp Insurance	147.00	216.00	0.00	(69.00)
661-265.100-920.000	Utilities	7,850.00	2,311.56	511.36	5,538.44
661-265.100-920.500	Utilities - Fuel	21,000.00	7,399.66	449.40	13,600.34
661-265.100-930.000	Repairs and Maintenance	20,000.00	9,176.08	678.84	10,823.92
661-265.100-940.000	Vehicle and Travel Expense	80.00	43.71	43.71	36.29
661-265.100-961.590	Other Expenses - Interest Advance Sewer	3,377.50	3,577.50	0.00	(200.00)
661-265.100-968.000	Depreciation Expense	75,000.00	0.00	0.00	75,000.00
661-265.100-976.000	Equipment	225,000.00	228,254.40	0.00	(3,254.40)
Total Dept 265.100 - Facilities - City Garage		390,106.50	256,293.14	2,518.33	133,813.36
Dept 850.000 - Other Functions					
661-850.000-955.000	OPEB Expense	3,000.00	0.00	0.00	3,000.00
Total Dept 850.000 - Other Functions		3,000.00	0.00	0.00	3,000.00
TOTAL EXPENDITURES		406,356.50	270,036.23	2,755.21	136,320.27
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES		218,795.00	115,305.42	11,881.18	103,489.58
TOTAL EXPENDITURES		406,356.50	270,036.23	2,755.21	136,320.27
NET OF REVENUES & EXPENDITURES		(187,561.50)	(154,730.81)	9,125.97	(32,830.69)
Fund 707 - Deliq Personal Prop Tax					
Revenues					
Dept 000.000 - General					
707-000.000-675.000	Misc.	0.00	11.21	0.00	(11.21)
Total Dept 000.000 - General		0.00	11.21	0.00	(11.21)
TOTAL REVENUES		0.00	11.21	0.00	(11.21)
Fund 707 - Deliq Personal Prop Tax:					
TOTAL REVENUES		0.00	11.21	0.00	(11.21)
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	11.21	0.00	(11.21)
Fund 750 - Payroll Fund					
Revenues					
Dept 000.000 - General					
750-000.000-664.000	Interest Income	0.00	0.21	0.21	(0.21)
Total Dept 000.000 - General		0.00	0.21	0.21	(0.21)
TOTAL REVENUES		0.00	0.21	0.21	(0.21)
Fund 750 - Payroll Fund:					
TOTAL REVENUES		0.00	0.21	0.21	(0.21)

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH OF 01/31/2024	AVAILABLE BALANCE
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.21	0.21	(0.21)
Fund 900 - General Fixed Assets Fund					
Expenditures					
Dept 000.000 - General					
900-000.000-976.200	Capital Outlay	0.00	(21.15)	0.00	21.15
Total Dept 000.000 - General		0.00	(21.15)	0.00	21.15
TOTAL EXPENDITURES		0.00	(21.15)	0.00	21.15
Fund 900 - General Fixed Assets Fund:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(21.15)	0.00	21.15
NET OF REVENUES & EXPENDITURES		0.00	21.15	0.00	(21.15)
Fund 950 - General Long Term Debt Fund					
Expenditures					
Dept 000.000 - General					
950-000.000-311.000	Expenses-General Government	0.00	3,486.75	0.00	(3,486.75)
Total Dept 000.000 - General		0.00	3,486.75	0.00	(3,486.75)
TOTAL EXPENDITURES		0.00	3,486.75	0.00	(3,486.75)
Fund 950 - General Long Term Debt Fund:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	3,486.75	0.00	(3,486.75)
NET OF REVENUES & EXPENDITURES		0.00	(3,486.75)	0.00	3,486.75
TOTAL REVENUES - ALL FUNDS		20,522,504.87	12,433,762.20	122,575.32	8,088,742.67
TOTAL EXPENDITURES - ALL FUNDS		23,011,278.19	7,230,454.94	921,938.31	15,780,823.25
NET OF REVENUES & EXPENDITURES		(2,488,773.32)	5,203,307.26	(799,362.99)	(7,692,080.58)

JANUARY 2024	Beginning Mileage	Ending Mileage	Miles Driven	Gallons Gas Purchased	Gallons Diesel Purchased
#7-15 4WD P/U gas	51870	52555	685	80.2	
#2-08 4WD P/U gas	77769	77950	181	26.5	
#7-22 4 WD P/U gas	8562	9174	612	73.9	
#12-02 DUMP diesel	35469				
#21 WOOD CHIPPER diesel			0		
#9-07 STREET SWEEPER diesel	19621				
#5-18 KUBOTA (hours)	952	957.7	5.7	1.8	
#1-20 4WD P/U diesel	6218				
#3-08 4WD P/U gas	86421				
#10-18 4WD P/U diesel	34671	35011	340		30.5
#8-22 CASE BACKHOE			0		28
#6-16 2WD P/U gas	86079				
#6-00 BACKHOE diesel			0		25
#1-22 DUMP	5309	5851	542		126.3
#12-04 DUMP diesel	41692				
#12-99 GENERATOR gas			0		
#17 CASE BACKHOE diesel			0		
#19 JD TRACTOR diesel			0		
#9-22 PATCHER			0		
#37 TRAIL ARROW			0		
#10-15 GEN gas			0		
#11-23 Big Plow Truck gas can	0	617	617		103
TOTAL			2982.7	182.4	312.8

From: 01/01/2024 To: 01/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Hours for Week Beginning: 12/31/2023						
01/01/2024	4100000004	Wright, David L	HOL	401	8.00	0.00
01/02/2024	4100000004	Wright, David L	HOL	401	8.00	0.00
01/03/2024	4100000004	Wright, David L	REG	401	8.00	0.00
01/04/2024	4100000004	Wright, David L	REG	401	6.00	0.00
01/04/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/04/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/04/2024	4100000004	Wright, David L	15X	401	0.00	2.00
01/05/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/05/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/05/2024	4100000004	Wright, David L	REG	401	2.00	0.00
01/05/2024	4100000004	Wright, David L	REG	401	1.00	0.00
Total For Employee: 4100000004					40.00	2.00
01/01/2024	4100000005	Sandford, Jay E	HOL	401	8.00	0.00
01/02/2024	4100000005	Sandford, Jay E	HOL	401	8.00	0.00
01/03/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/03/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/04/2024	4100000005	Sandford, Jay E	REG	401	6.00	0.00
01/04/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
01/05/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
01/05/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/05/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
Total For Employee: 4100000005					40.00	0.00
01/01/2024	4100000006	Lloyd, Robert W	HOL	401	8.00	0.00
01/02/2024	4100000006	Lloyd, Robert W	HOL	401	8.00	0.00
01/03/2024	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
01/03/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
01/04/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/04/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
01/04/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/05/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
01/05/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
Total For Employee: 4100000006					40.00	0.00
01/01/2024	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
01/02/2024	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
01/03/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/03/2024	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
01/03/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/04/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/04/2024	4400000009	Bosas, Rebecca M	REG	401	7.00	0.00
01/05/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00

From: 01/01/2024 To: 01/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
01/05/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
01/05/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/05/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/05/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/05/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
-----					40.00	0.00
Total For Employee: 4400000009						
01/01/2024	4400000016	Bincsik, Robert J	HOL	202	8.00	0.00
01/02/2024	4400000016	Bincsik, Robert J	HOL	202	8.00	0.00
01/03/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/04/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/05/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000016						
01/01/2024	4400000018	Leavitt, Mikel D	HOL	401	8.00	0.00
01/02/2024	4400000018	Leavitt, Mikel D	HOL	401	8.00	0.00
01/03/2024	4400000018	Leavitt, Mikel D	VAC	401	8.00	0.00
01/04/2024	4400000018	Leavitt, Mikel D	VAC	401	8.00	0.00
01/05/2024	4400000018	Leavitt, Mikel D	VAC	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000018						
Hours for Week Beginning: 01/07/2024						

01/08/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/08/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/09/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/09/2024	4100000004	Wright, David L	REG	401	7.00	0.00
01/10/2024	4100000004	Wright, David L	15X	401	0.00	2.50
01/10/2024	4100000004	Wright, David L	REG	401	2.00	0.00
01/10/2024	4100000004	Wright, David L	REG	401	6.00	0.00
01/11/2024	4100000004	Wright, David L	REG	401	6.00	0.00
01/11/2024	4100000004	Wright, David L	REG	401	2.00	0.00
01/12/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/12/2024	4100000004	Wright, David L	REG	401	2.00	0.00
01/12/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/12/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/12/2024	4100000004	Wright, David L	REG	401	2.00	0.00
01/12/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/12/2024	4100000004	Wright, David L	15X	401	0.00	2.50
01/12/2024	4100000004	Wright, David L	15X	401	0.00	2.00
01/13/2024	4100000004	Wright, David L	15X	401	0.00	4.00
-----					40.00	11.00
Total For Employee: 4100000004						
01/08/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
01/09/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00

From: 01/01/2024 To: 01/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
01/10/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/10/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/11/2024	4100000005	Sandford, Jay E	REG	401	6.00	0.00
01/11/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
01/12/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
01/12/2024	4100000005	Sandford, Jay E	15X	401	0.00	3.00
01/13/2024	4100000005	Sandford, Jay E	15X	401	0.00	2.00
01/13/2024	4100000005	Sandford, Jay E	15X	401	0.00	3.00
-----					40.00	8.00
Total For Employee: 4100000005						
01/08/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/08/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/08/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/08/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/09/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
01/09/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
01/09/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
01/09/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/10/2024	4100000006	Lloyd, Robert W	REG	401	6.00	0.00
01/10/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/11/2024	4100000006	Lloyd, Robert W	REG	401	6.00	0.00
01/11/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/12/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/12/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/12/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/13/2024	4100000006	Lloyd, Robert W	REG	401	6.00	0.00
-----					46.00	0.00
Total For Employee: 4100000006						
01/08/2024	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
01/09/2024	4400000009	Bosas, Rebecca M	REG	401	4.50	0.00
01/09/2024	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
01/09/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
01/10/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/10/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
01/10/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
01/11/2024	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
01/12/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
01/12/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
01/13/2024	4400000009	Bosas, Rebecca M	15X	401	0.00	6.00
-----					40.00	6.00
Total For Employee: 4400000009						
01/08/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/09/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/10/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00

From: 01/01/2024 To: 01/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
01/11/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/12/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00

Total For Employee: 4400000016					40.00	0.00
01/08/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
01/08/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
01/09/2024	4400000018	Leavitt, Mikel D	VAC	401	8.00	0.00
01/10/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
01/11/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
01/12/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/12/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
01/12/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/12/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/12/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/12/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
01/13/2024	4400000018	Leavitt, Mikel D	15X	401	0.00	4.00

Total For Employee: 4400000018					40.00	4.00
Hours for Week Beginning: 01/14/2024						

01/14/2024	4100000004	Wright, David L	15X	401	0.00	2.50
01/15/2024	4100000004	Wright, David L	HOL	401	8.00	0.00
01/16/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/16/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/17/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/17/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/18/2024	4100000004	Wright, David L	REG	401	6.00	0.00
01/18/2024	4100000004	Wright, David L	REG	401	2.00	0.00
01/19/2024	4100000004	Wright, David L	REG	401	2.00	0.00
01/19/2024	4100000004	Wright, David L	REG	401	2.00	0.00
01/19/2024	4100000004	Wright, David L	REG	401	2.00	0.00
01/19/2024	4100000004	Wright, David L	REG	401	2.00	0.00

Total For Employee: 4100000004					40.00	2.50
01/14/2024	4100000005	Sandford, Jay E	2X	401	0.00	2.00
01/15/2024	4100000005	Sandford, Jay E	HOL	401	8.00	0.00
01/16/2024	4100000005	Sandford, Jay E	REG	401	5.00	0.00
01/16/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
01/17/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
01/18/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/18/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/19/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/19/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
01/19/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00

Total For Employee: 4100000005					40.00	2.00

From: 01/01/2024 To: 01/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
01/15/2024	4100000006	Lloyd, Robert W	HOL	401	8.00	0.00
01/16/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
01/16/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
01/16/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
01/16/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
01/16/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/17/2024	4100000006	Lloyd, Robert W	PERS	401	2.00	0.00
01/18/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
01/18/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/18/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/19/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
-----					34.00	0.00
Total For Employee: 4100000006						
01/15/2024	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
01/16/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
01/16/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
01/16/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/17/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/17/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/17/2024	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
01/18/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
01/18/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/18/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/18/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/18/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
01/19/2024	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
01/19/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
-----					40.00	0.00
Total For Employee: 4400000009						
01/15/2024	4400000016	Bincsik, Robert J	HOL	202	8.00	0.00
01/16/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/17/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/18/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/19/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000016						
01/15/2024	4400000018	Leavitt, Mikel D	HOL	401	8.00	0.00
01/16/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
01/16/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
01/16/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/16/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/16/2024	4400000018	Leavitt, Mikel D	REG	401	3.50	0.00
01/17/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
01/17/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00

From: 01/01/2024 To: 01/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
01/18/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/18/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/18/2024	4400000018	Leavitt, Mikel D	REG	401	6.00	0.00
01/19/2024	4400000018	Leavitt, Mikel D	PERS	401	1.00	0.00
01/19/2024	4400000018	Leavitt, Mikel D	REG	401	7.00	0.00
-----					40.00	0.00
Total For Employee: 4400000018						

Hours for Week Beginning: 01/21/2024

01/22/2024	4100000004	Wright, David L	HOL	401	8.00	0.00
01/23/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/23/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/24/2024	4100000004	Wright, David L	REG	401	8.00	0.00
01/25/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/25/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/25/2024	4100000004	Wright, David L	REG	401	0.50	0.00
01/25/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/25/2024	4100000004	Wright, David L	REG	401	3.00	0.00
01/25/2024	4100000004	Wright, David L	REG	401	0.50	0.00
01/25/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/26/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/26/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/26/2024	4100000004	Wright, David L	REG	401	3.00	0.00
-----					40.00	0.00
Total For Employee: 4100000004						

01/22/2024	4100000005	Sandford, Jay E	PERS	401	4.00	0.00
01/22/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/23/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
01/24/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/24/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/25/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
01/26/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4100000005						

01/22/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/22/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/22/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
01/23/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
01/24/2024	4100000006	Lloyd, Robert W	PERS	401	8.00	0.00
01/25/2024	4100000006	Lloyd, Robert W	PERS	401	8.00	0.00
01/26/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
01/26/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
01/26/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
-----					40.00	0.00
Total For Employee: 4100000006						

From: 01/01/2024 To: 01/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
01/22/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
01/22/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
01/23/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
01/23/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
01/24/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/24/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/24/2024	4400000009	Bosas, Rebecca M	15X	401	0.00	2.00
01/24/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
01/24/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
01/24/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
01/25/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
01/25/2024	4400000009	Bosas, Rebecca M	15X	401	0.00	0.50
01/25/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
01/25/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/26/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
01/26/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
----- Total For Employee: 4400000009					40.00	2.50
01/22/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/23/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/24/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/25/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/26/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
----- Total For Employee: 4400000016					40.00	0.00
01/22/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/22/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
01/22/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/22/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
01/22/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/22/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/22/2024	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
01/23/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
01/23/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
01/24/2024	4400000018	Leavitt, Mikel D	15X	401	0.00	2.00
01/24/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
01/25/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
01/26/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
01/26/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
01/26/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/26/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/26/2024	4400000018	Leavitt, Mikel D	REG	401	3.50	0.00
----- Total For Employee: 4400000018					40.00	2.00

From: 01/01/2024 To: 01/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
01/29/2024	4100000004	Wright, David L	REG	401	6.00	0.00
01/29/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/29/2024	4100000004	Wright, David L	REG	401	1.00	0.00
01/30/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/30/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/31/2024	4100000004	Wright, David L	REG	401	4.00	0.00
01/31/2024	4100000004	Wright, David L	REG	401	4.00	0.00
----- Total For Employee: 4100000004					24.00	0.00
01/29/2024	4100000005	Sandford, Jay E	PERS	401	8.00	0.00
01/30/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
01/30/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
01/30/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
01/31/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
01/31/2024	4100000005	Sandford, Jay E	REG	401	6.00	0.00
----- Total For Employee: 4100000005					24.00	0.00
01/29/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
01/29/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
01/29/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
01/30/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
01/31/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
01/31/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
----- Total For Employee: 4100000006					24.00	0.00
01/29/2024	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
01/29/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
01/30/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/30/2024	4400000009	Bosas, Rebecca M	REG	401	7.00	0.00
01/31/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/31/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
01/31/2024	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
----- Total For Employee: 4400000009					24.00	0.00
01/29/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/30/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
01/31/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
----- Total For Employee: 4400000016					24.00	0.00
01/29/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
01/29/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
01/29/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/29/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/29/2024	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00

From: 01/01/2024 To: 01/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
01/30/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
01/30/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
01/31/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
01/31/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
01/31/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
01/31/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
-----					-----	-----
Total For Employee: 4400000018					24.00	0.00
					-----	-----
Grand Total:					1,104.00	40.00

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Pickup 4WD	1-20, 7-15,3-08, 2-08, 10-						
4100000004	Wright, David L	203-463.000-941.000		01/04/2024	1.00	12.75	12.75
4100000004	Wright, David L	591-540.000-941.000		01/04/2024	1.00	12.75	12.75
4100000004	Wright, David L	101-694.000-941.000		01/05/2024	1.00	12.75	12.75
4100000004	Wright, David L	202-474.000-941.000		01/05/2024	1.00	12.75	12.75
4100000004	Wright, David L	202-478.000-941.000		01/05/2024	4.00	12.75	51.00
4100000004	Wright, David L	590-536.000-941.000		01/05/2024	2.00	12.75	25.50
4100000004	Wright, David L	202-474.000-941.000		01/09/2024	1.00	12.75	12.75
4100000004	Wright, David L	101-780.500-941.000		01/12/2024	1.00	12.75	12.75
4100000004	Wright, David L	202-441.000-941.000-441.000		01/12/2024	1.00	12.75	12.75
4100000004	Wright, David L	226-782.000-941.000		01/12/2024	1.00	12.75	12.75
4100000004	Wright, David L	226-783.000-941.000		01/12/2024	1.00	12.75	12.75
4100000004	Wright, David L	591-540.000-941.000		01/12/2024	2.00	12.75	25.50
4100000004	Wright, David L	203-478.000-941.000		01/17/2024	2.00	13.41	26.82
4100000004	Wright, David L	203-478.000-941.000		01/18/2024	3.00	13.41	40.23
4100000004	Wright, David L	590-537.000-941.000		01/18/2024	2.00	13.41	26.82
4100000004	Wright, David L	590-536.000-941.000		01/19/2024	2.00	13.41	26.82
4100000004	Wright, David L	590-537.000-941.000		01/19/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		01/24/2024	8.00	13.41	107.28
4100000004	Wright, David L	101-345.000-941.000		01/25/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-780.500-941.000		01/25/2024	1.00	13.41	13.41
4100000004	Wright, David L	202-441.000-941.000-441.000		01/25/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-783.000-941.000		01/25/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-536.000-941.000		01/25/2024	3.00	13.41	40.23
4100000004	Wright, David L	202-463.000-941.000		01/26/2024	4.00	13.41	53.64
4100000004	Wright, David L	203-463.000-941.000		01/26/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-536.000-941.000		01/26/2024	3.00	13.41	40.23
4100000004	Wright, David L	101-780.500-941.000		01/29/2024	1.00	13.41	13.41
4100000004	Wright, David L	202-463.000-941.000		01/29/2024	6.00	13.41	80.46
4100000004	Wright, David L	590-536.000-941.000		01/29/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	101-794.000-941.000		01/03/2024	4.00	12.75	51.00
4100000005	Sandford, Jay E	591-540.000-941.000		01/03/2024	4.00	12.75	51.00
4100000005	Sandford, Jay E	101-794.000-941.000		01/04/2024	6.00	12.75	76.50
4100000005	Sandford, Jay E	591-540.000-941.000		01/04/2024	2.00	12.75	25.50
4100000005	Sandford, Jay E	101-780.500-941.000		01/05/2024	2.00	12.75	25.50
4100000005	Sandford, Jay E	202-478.000-941.000		01/05/2024	4.00	12.75	51.00
4100000005	Sandford, Jay E	591-540.000-941.000		01/05/2024	2.00	12.75	25.50
4100000005	Sandford, Jay E	591-540.000-941.000		01/09/2024	8.00	12.75	102.00
4100000005	Sandford, Jay E	591-540.000-941.000		01/11/2024	2.00	12.75	25.50
4100000005	Sandford, Jay E	591-540.000-941.000		01/12/2024	8.00	12.75	102.00
4100000005	Sandford, Jay E	202-478.000-941.000		01/16/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	591-540.000-941.000		01/16/2024	5.00	13.41	67.05
4100000005	Sandford, Jay E	591-540.000-941.000		01/18/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		01/22/2024	4.00	13.41	53.64

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4100000005	Sandford, Jay E	591-540.000-941.000		01/23/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	202-474.000-941.000		01/24/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		01/24/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	590-536.000-941.000		01/25/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	101-265.000-941.000		01/26/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	101-780.500-941.000		01/30/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	203-478.000-941.000		01/30/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		01/30/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	101-783.000-941.000		01/31/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	591-540.000-941.000		01/31/2024	6.00	13.41	80.46
4100000006	Lloyd, Robert W	101-794.000-941.000		01/03/2024	3.00	12.75	38.25
4100000006	Lloyd, Robert W	591-540.000-941.000		01/03/2024	5.00	12.75	63.75
4100000006	Lloyd, Robert W	203-463.000-941.000		01/04/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	591-540.000-941.000		01/04/2024	4.00	12.75	51.00
4100000006	Lloyd, Robert W	101-790.000-941.000		01/05/2024	4.00	12.75	51.00
4100000006	Lloyd, Robert W	591-540.000-941.000		01/05/2024	4.00	12.75	51.00
4100000006	Lloyd, Robert W	101-780.000-941.000		01/08/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	101-780.500-941.000		01/08/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	101-782.000-941.000		01/08/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	101-783.000-941.000		01/08/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	202-474.000-941.000		01/09/2024	1.00	12.75	12.75
4100000006	Lloyd, Robert W	203-463.000-941.000		01/09/2024	4.00	12.75	51.00
4100000006	Lloyd, Robert W	591-540.000-941.000		01/09/2024	1.00	12.75	12.75
4100000006	Lloyd, Robert W	101-780.500-941.000		01/10/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	203-478.000-941.000		01/10/2024	6.00	12.75	76.50
4100000006	Lloyd, Robert W	101-780.500-941.000		01/11/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	203-478.000-941.000		01/11/2024	6.00	12.75	76.50
4100000006	Lloyd, Robert W	101-265.000-941.000		01/12/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	203-463.000-941.000		01/12/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	203-474.000-941.000		01/12/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	590-536.000-941.000		01/12/2024	2.00	12.75	25.50
4100000006	Lloyd, Robert W	203-478.000-941.000		01/13/2024	6.00	13.41	80.46
4100000006	Lloyd, Robert W	101-780.500-941.000		01/16/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-783.000-941.000		01/16/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	203-478.000-941.000		01/16/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	226-528.000-941.000		01/16/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	591-540.000-941.000		01/16/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-794.000-941.000		01/18/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	203-463.000-941.000		01/18/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	203-474.000-941.000		01/18/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	203-478.000-941.000		01/19/2024	8.00	13.41	107.28
4100000006	Lloyd, Robert W	202-474.000-941.000		01/22/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	203-463.000-941.000		01/22/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	203-474.000-941.000		01/22/2024	2.00	13.41	26.82

Equipment Usage Detail Report
 From: 01/01/2024 To: 01/31/2024

Equipment ID	Description							Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost	
4100000006	Lloyd, Robert W	101-780.000-941.000		01/26/2024	4.00	13.41	53.64	
4100000006	Lloyd, Robert W	202-474.000-941.000		01/26/2024	2.00	13.41	26.82	
4100000006	Lloyd, Robert W	203-463.000-941.000		01/26/2024	2.00	13.41	26.82	
4100000006	Lloyd, Robert W	101-790.000-941.000		01/29/2024	1.00	13.41	13.41	
4100000006	Lloyd, Robert W	202-463.000-941.000		01/29/2024	3.00	13.41	40.23	
4100000006	Lloyd, Robert W	203-463.000-941.000		01/29/2024	4.00	13.41	53.64	
4100000006	Lloyd, Robert W	202-463.000-941.000		01/31/2024	4.00	13.41	53.64	
4100000006	Lloyd, Robert W	203-463.000-941.000		01/31/2024	4.00	13.41	53.64	
4400000009	Bosas, Rebecca M	101-265.000-941.000		01/03/2024	1.00	12.75	12.75	
4400000009	Bosas, Rebecca M	101-794.000-941.000		01/03/2024	6.00	12.75	76.50	
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/03/2024	1.00	12.75	12.75	
4400000009	Bosas, Rebecca M	101-794.000-941.000		01/04/2024	7.00	12.75	89.25	
4400000009	Bosas, Rebecca M	101-794.000-941.000		01/05/2024	1.00	12.75	12.75	
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/05/2024	1.00	12.75	12.75	
4400000009	Bosas, Rebecca M	591-542.000-941.000		01/05/2024	1.00	12.75	12.75	
4400000009	Bosas, Rebecca M	590-536.000-941.000		01/08/2024	8.00	12.75	102.00	
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/09/2024	1.00	12.75	12.75	
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/10/2024	3.00	12.75	38.25	
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/10/2024	4.00	12.75	51.00	
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/11/2024	8.00	12.75	102.00	
4400000009	Bosas, Rebecca M	590-536.000-941.000		01/12/2024	5.00	12.75	63.75	
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/13/2024	4.00	13.41	53.64	
4400000009	Bosas, Rebecca M	101-265.000-941.000		01/16/2024	2.00	13.41	26.82	
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/16/2024	1.00	13.41	13.41	
4400000009	Bosas, Rebecca M	101-780.500-941.000		01/17/2024	1.00	13.41	13.41	
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/17/2024	3.00	13.41	40.23	
4400000009	Bosas, Rebecca M	101-790.000-941.000		01/18/2024	1.00	13.41	13.41	
4400000009	Bosas, Rebecca M	101-794.000-941.000		01/18/2024	1.00	13.41	13.41	
4400000009	Bosas, Rebecca M	202-474.000-941.000		01/18/2024	1.00	13.41	13.41	
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/18/2024	2.00	13.41	26.82	
4400000009	Bosas, Rebecca M	590-537.000-941.000		01/18/2024	2.00	13.41	26.82	
4400000009	Bosas, Rebecca M	590-537.000-941.000		01/19/2024	2.00	13.41	26.82	
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/22/2024	2.00	13.41	26.82	
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/22/2024	4.00	13.41	53.64	
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/23/2024	4.00	13.41	53.64	
4400000009	Bosas, Rebecca M	591-542.000-941.000		01/23/2024	4.00	13.41	53.64	
4400000009	Bosas, Rebecca M	101-265.000-941.000		01/24/2024	1.00	13.41	13.41	
4400000009	Bosas, Rebecca M	101-794.000-941.000		01/24/2024	1.00	13.41	13.41	
4400000009	Bosas, Rebecca M	202-474.000-941.000		01/24/2024	2.00	13.41	26.82	
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/24/2024	2.00	13.41	26.82	
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/24/2024	2.00	13.41	26.82	
4400000009	Bosas, Rebecca M	101-345.000-941.000		01/25/2024	1.00	13.41	13.41	
4400000009	Bosas, Rebecca M	590-536.000-941.000		01/25/2024	4.00	13.41	53.64	
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/25/2024	3.00	13.41	40.23	

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000009	Bosas, Rebecca M	590-536.000-941.000		01/26/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/26/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	590-536.000-941.000		01/29/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		01/29/2024	6.00	13.41	80.46
4400000009	Bosas, Rebecca M	101-265.000-941.000		01/30/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/30/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	101-783.000-941.000		01/31/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-542.000-941.000		01/31/2024	6.00	13.41	80.46
4400000018	Leavitt, Mikel D	101-345.000-941.000		01/12/2024	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	101-782.000-941.000		01/12/2024	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	101-783.000-941.000		01/12/2024	1.00	12.75	12.75
4400000018	Leavitt, Mikel D	101-790.000-941.000		01/12/2024	2.00	12.75	25.50
4400000018	Leavitt, Mikel D	591-540.000-941.000		01/12/2024	2.00	12.75	25.50
4400000018	Leavitt, Mikel D	203-478.000-941.000		01/16/2024	3.50	13.41	46.94
4400000018	Leavitt, Mikel D	226-782.000-941.000		01/16/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		01/16/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-782.000-941.000		01/18/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-783.000-941.000		01/18/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-345.000-941.000		01/22/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-780.500-941.000		01/22/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		01/22/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	203-478.000-941.000		01/23/2024	4.00	13.41	53.64
4400000018	Leavitt, Mikel D	101-790.000-941.000		01/26/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	202-463.000-941.000		01/26/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	590-536.000-941.000		01/26/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	591-540.000-941.000		01/26/2024	3.50	13.41	46.94
4400000018	Leavitt, Mikel D	202-463.000-941.000		01/29/2024	5.00	13.41	67.05
4400000018	Leavitt, Mikel D	226-783.000-941.000		01/29/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-794.000-941.000		01/31/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	590-536.000-941.000		01/31/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		01/31/2024	4.00	13.41	53.64
4400000019	Kruyer, Cameron G	203-463.000-941.000		01/03/2024	1.00	12.75	12.75
Equipment Totals					456.00		6,000.13
Front Blade	Front Blade/Plow - used on						
4100000004	Wright, David L	203-478.000-941.000		01/19/2024	2.00	25.25	50.50
4100000005	Sandford, Jay E	101-780.500-941.000		01/30/2024	2.00	25.25	50.50
4100000005	Sandford, Jay E	203-478.000-941.000		01/30/2024	4.00	25.25	101.00
4100000006	Lloyd, Robert W	101-780.500-941.000		01/10/2024	2.00	23.47	46.94
4100000006	Lloyd, Robert W	203-478.000-941.000		01/10/2024	6.00	23.47	140.82
4100000006	Lloyd, Robert W	101-780.500-941.000		01/11/2024	2.00	23.47	46.94
4100000006	Lloyd, Robert W	203-478.000-941.000		01/11/2024	6.00	23.47	140.82
4100000006	Lloyd, Robert W	203-478.000-941.000		01/13/2024	6.00	25.25	151.50
4100000006	Lloyd, Robert W	203-478.000-941.000		01/16/2024	3.00	25.25	75.75

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000006	Lloyd, Robert W	203-478.000-941.000		01/19/2024	8.00	25.25	202.00
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/11/2024	8.00	23.47	187.76
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/13/2024	6.00	25.25	151.50
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/18/2024	2.00	25.25	50.50
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/19/2024	2.00	25.25	50.50
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/22/2024	4.00	25.25	101.00
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/30/2024	7.00	25.25	176.75
Equipment Totals					70.00		1,724.78
Pickup 2WD	6-16 2WD						
4400000019	Kruyer, Cameron G	101-345.000-941.000		01/03/2024	1.00	10.62	10.62
4400000019	Kruyer, Cameron G	202-441.000-941.000-441.000		01/03/2024	1.00	10.62	10.62
4400000019	Kruyer, Cameron G	226-782.000-941.000		01/03/2024	1.00	10.62	10.62
4400000019	Kruyer, Cameron G	226-783.000-941.000		01/03/2024	1.00	10.62	10.62
4400000020	Dikos, Michael C	101-783.000-941.000		01/04/2024	1.00	10.62	10.62
4400000020	Dikos, Michael C	101-790.000-941.000		01/04/2024	1.00	10.62	10.62
4400000020	Dikos, Michael C	101-794.000-941.000		01/04/2024	6.00	10.62	63.72
Equipment Totals					12.00		127.44
Backhoe	Backhoe 6-00, 17, 8-22						
4100000004	Wright, David L	101-794.000-941.000		01/03/2024	8.00	62.01	496.08
4100000004	Wright, David L	101-794.000-941.000		01/04/2024	6.00	62.01	372.06
Equipment Totals					14.00		868.14
Breaker	Breaker - used on backhoe						
Bucket Truck	No. 06-99						
Bucket	Bucket - used with Bucket						
Brush Hog	NO. 9-02						
Dump	Dump Truck 1-22, 12-02, 12-						
4100000004	Wright, David L	202-478.000-941.000		01/04/2024	2.00	53.40	106.80
4100000004	Wright, David L	202-478.000-941.000		01/08/2024	4.00	53.40	213.60
4100000004	Wright, David L	203-478.000-941.000		01/08/2024	4.00	53.40	213.60
4100000004	Wright, David L	202-478.000-941.000		01/09/2024	7.00	53.40	373.80
4100000004	Wright, David L	202-478.000-941.000		01/10/2024	4.50	53.40	240.30
4100000004	Wright, David L	203-478.000-941.000		01/10/2024	6.00	53.40	320.40
4100000004	Wright, David L	202-478.000-941.000		01/11/2024	6.00	53.40	320.40
4100000004	Wright, David L	203-478.000-941.000		01/11/2024	2.00	53.40	106.80
4100000004	Wright, David L	202-478.000-941.000		01/12/2024	2.50	53.40	133.50
4100000004	Wright, David L	202-478.000-941.000		01/13/2024	2.00	56.15	112.30
4100000004	Wright, David L	203-478.000-941.000		01/13/2024	4.00	56.15	224.60
4100000004	Wright, David L	202-478.000-941.000		01/14/2024	2.50	56.15	140.38

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	202-478.000-941.000		01/16/2024	4.00	56.15	224.60
4100000004	Wright, David L	203-478.000-941.000		01/16/2024	2.00	56.15	112.30
4100000004	Wright, David L	202-478.000-941.000		01/17/2024	4.00	56.15	224.60
4100000004	Wright, David L	203-478.000-941.000		01/17/2024	2.00	56.15	112.30
4100000004	Wright, David L	202-478.000-941.000		01/19/2024	2.00	56.15	112.30
4100000004	Wright, David L	203-478.000-941.000		01/19/2024	2.00	56.15	112.30
4100000004	Wright, David L	202-478.000-941.000		01/23/2024	4.00	56.15	224.60
4100000004	Wright, David L	203-478.000-941.000		01/23/2024	4.00	56.15	224.60
4100000004	Wright, David L	202-478.000-941.000		01/30/2024	4.00	56.15	224.60
4100000004	Wright, David L	203-478.000-941.000		01/30/2024	4.00	56.15	224.60
4100000004	Wright, David L	202-478.000-941.000		01/31/2024	4.00	56.15	224.60
4100000004	Wright, David L	203-478.000-941.000		01/31/2024	4.00	56.15	224.60
4100000005	Sandford, Jay E	202-478.000-941.000		01/10/2024	4.00	53.40	213.60
4100000005	Sandford, Jay E	203-478.000-941.000		01/10/2024	4.00	53.40	213.60
4100000005	Sandford, Jay E	202-478.000-941.000		01/11/2024	6.00	53.40	320.40
4100000005	Sandford, Jay E	202-478.000-941.000		01/12/2024	3.00	53.40	160.20
4100000005	Sandford, Jay E	202-478.000-941.000		01/13/2024	3.00	56.15	168.45
4100000005	Sandford, Jay E	203-478.000-941.000		01/13/2024	2.00	56.15	112.30
4100000005	Sandford, Jay E	202-478.000-941.000		01/14/2024	2.00	56.15	112.30
4100000005	Sandford, Jay E	203-478.000-941.000		01/18/2024	4.00	56.15	224.60
4100000005	Sandford, Jay E	101-780.500-941.000		01/19/2024	2.00	56.15	112.30
4100000005	Sandford, Jay E	202-478.000-941.000		01/19/2024	4.00	56.15	224.60
4100000005	Sandford, Jay E	203-478.000-941.000		01/19/2024	2.00	56.15	112.30
4100000006	Lloyd, Robert W	202-478.000-941.000		01/04/2024	2.00	53.40	106.80
4100000006	Lloyd, Robert W	202-478.000-941.000		01/09/2024	2.00	53.40	106.80
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/09/2024	3.00	53.40	160.20
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/17/2024	1.00	56.15	56.15
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/24/2024	2.00	56.15	112.30
4400000018	Leavitt, Mikel D	202-478.000-941.000		01/18/2024	6.00	56.15	336.90
4400000018	Leavitt, Mikel D	202-478.000-941.000		01/19/2024	7.00	56.15	393.05
4400000018	Leavitt, Mikel D	202-478.000-941.000		01/22/2024	3.00	56.15	168.45
4400000018	Leavitt, Mikel D	202-478.000-941.000		01/23/2024	4.00	56.15	224.60
4400000018	Leavitt, Mikel D	202-478.000-941.000		01/24/2024	2.00	56.15	112.30
4400000018	Leavitt, Mikel D	202-478.000-941.000		01/30/2024	4.00	56.15	224.60
4400000018	Leavitt, Mikel D	203-478.000-941.000		01/30/2024	4.00	56.15	224.60
Equipment Totals					162.50		8,953.88
UnderbodyScrapr	Underbody Scraper used w/						
4100000004	Wright, David L	202-478.000-941.000		01/10/2024	4.50	9.28	41.76
4100000004	Wright, David L	203-478.000-941.000		01/10/2024	6.00	9.28	55.68
4100000004	Wright, David L	202-478.000-941.000		01/11/2024	6.00	9.28	55.68
4100000004	Wright, David L	203-478.000-941.000		01/11/2024	2.00	9.28	18.56
4100000004	Wright, David L	202-478.000-941.000		01/12/2024	2.50	9.28	23.20
4100000004	Wright, David L	202-478.000-941.000		01/13/2024	2.00	10.88	21.76

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	203-478.000-941.000		01/13/2024	4.00	10.83	43.32
4100000004	Wright, David L	202-478.000-941.000		01/14/2024	2.50	10.83	27.08
4100000004	Wright, David L	202-478.000-941.000		01/17/2024	4.00	10.83	43.32
4100000004	Wright, David L	203-478.000-941.000		01/17/2024	2.00	10.83	21.66
4100000004	Wright, David L	202-478.000-941.000		01/23/2024	4.00	10.83	43.32
4100000004	Wright, David L	203-478.000-941.000		01/23/2024	4.00	10.83	43.32
4100000004	Wright, David L	202-478.000-941.000		01/30/2024	4.00	10.83	43.32
4100000004	Wright, David L	203-478.000-941.000		01/30/2024	4.00	10.83	43.32
4100000005	Sandford, Jay E	202-478.000-941.000		01/10/2024	4.00	9.28	37.12
4100000005	Sandford, Jay E	203-478.000-941.000		01/10/2024	4.00	9.28	37.12
4100000005	Sandford, Jay E	202-478.000-941.000		01/11/2024	6.00	9.28	55.68
4100000005	Sandford, Jay E	202-478.000-941.000		01/12/2024	3.00	9.28	27.84
4100000005	Sandford, Jay E	202-478.000-941.000		01/13/2024	3.00	10.83	32.49
4100000005	Sandford, Jay E	203-478.000-941.000		01/13/2024	2.00	10.83	21.66
4100000005	Sandford, Jay E	202-478.000-941.000		01/14/2024	2.00	10.83	21.66
4100000005	Sandford, Jay E	203-478.000-941.000		01/18/2024	4.00	10.83	43.32
4100000005	Sandford, Jay E	101-780.500-941.000		01/19/2024	2.00	10.83	21.66
4100000005	Sandford, Jay E	202-478.000-941.000		01/19/2024	4.00	10.83	43.32
4100000005	Sandford, Jay E	203-478.000-941.000		01/19/2024	2.00	10.83	21.66
Equipment Totals					87.50		888.73
Hopper/Salt Box	Hopper/Salt Box use w/ dump						
4100000004	Wright, David L	202-478.000-941.000		01/04/2024	2.00	12.91	25.82
4100000004	Wright, David L	202-478.000-941.000		01/10/2024	4.50	12.91	58.10
4100000004	Wright, David L	203-478.000-941.000		01/10/2024	6.00	12.91	77.46
4100000004	Wright, David L	202-478.000-941.000		01/11/2024	6.00	12.91	77.46
4100000004	Wright, David L	202-478.000-941.000		01/12/2024	2.50	12.91	32.28
4100000004	Wright, David L	202-478.000-941.000		01/13/2024	2.00	12.71	25.42
4100000004	Wright, David L	203-478.000-941.000		01/13/2024	4.00	12.71	50.84
4100000004	Wright, David L	202-478.000-941.000		01/14/2024	2.50	12.71	31.78
4100000004	Wright, David L	202-478.000-941.000		01/16/2024	4.00	12.71	50.84
4100000004	Wright, David L	203-478.000-941.000		01/16/2024	2.00	12.71	25.42
4100000004	Wright, David L	202-478.000-941.000		01/19/2024	2.00	12.71	25.42
4100000004	Wright, David L	202-478.000-941.000		01/23/2024	4.00	12.71	50.84
4100000004	Wright, David L	203-478.000-941.000		01/23/2024	4.00	12.71	50.84
4100000004	Wright, David L	202-478.000-941.000		01/30/2024	4.00	12.71	50.84
4100000004	Wright, David L	203-478.000-941.000		01/30/2024	4.00	12.71	50.84
4100000004	Wright, David L	202-478.000-941.000		01/31/2024	4.00	12.71	50.84
4100000004	Wright, David L	203-478.000-941.000		01/31/2024	4.00	12.71	50.84
4100000005	Sandford, Jay E	202-478.000-941.000		01/10/2024	4.00	12.91	51.64
4100000005	Sandford, Jay E	203-478.000-941.000		01/10/2024	4.00	12.91	51.64
4100000005	Sandford, Jay E	202-478.000-941.000		01/11/2024	6.00	12.91	77.46
4100000005	Sandford, Jay E	202-478.000-941.000		01/12/2024	3.00	12.91	38.73
4100000005	Sandford, Jay E	202-478.000-941.000		01/13/2024	3.00	12.91	38.13

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000005	Sandford, Jay E	203-478.000-941.000		01/13/2024	2.00	12.71	25.42
4100000005	Sandford, Jay E	202-478.000-941.000		01/14/2024	2.00	12.71	25.42
4100000005	Sandford, Jay E	203-478.000-941.000		01/18/2024	4.00	12.71	50.84
4100000005	Sandford, Jay E	101-780.500-941.000		01/19/2024	2.00	12.71	25.42
4100000005	Sandford, Jay E	202-478.000-941.000		01/19/2024	4.00	12.71	50.84
4100000005	Sandford, Jay E	203-478.000-941.000		01/19/2024	2.00	12.71	25.42
4100000006	Lloyd, Robert W	202-478.000-941.000		01/04/2024	2.00	12.91	25.82
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/24/2024	2.00	12.71	25.42
Equipment Totals					101.50		1,298.08
Sweeper	Sweeper						
Vacuum Cleaner	Sweeper - used with Street						
Tractor	Tractor						
Woodchipper	Woodchipper						
Material Heater	Material Heater 42, 9-22						
Kubota	Kubota #5-18						
4100000004	Wright, David L	203-478.000-941.000		01/18/2024	3.00	14.43	43.29
4100000006	Lloyd, Robert W	203-478.000-941.000		01/23/2024	8.00	14.43	115.44
4100000006	Lloyd, Robert W	203-478.000-941.000		01/30/2024	8.00	14.43	115.44
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/13/2024	2.00	14.43	28.86
4400000009	Bosas, Rebecca M	202-478.000-941.000		01/19/2024	2.00	14.43	28.86
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/22/2024	2.00	14.43	28.86
4400000009	Bosas, Rebecca M	203-478.000-941.000		01/30/2024	2.00	14.43	28.86
4400000018	Leavitt, Mikel D	203-478.000-941.000		01/10/2024	4.00	13.72	54.88
4400000018	Leavitt, Mikel D	203-478.000-941.000		01/11/2024	8.00	13.72	109.76
4400000018	Leavitt, Mikel D	203-478.000-941.000		01/12/2024	1.00	13.72	13.72
4400000018	Leavitt, Mikel D	203-478.000-941.000		01/13/2024	4.00	14.43	57.72
Equipment Totals					44.00		625.69
Arrow	Arrow						
Trailer	Trailer						

Grand Totals							
Equipment:				19	947.50		20,486.87
Materials:				0	0.00		0.00
Totals:				19			20,486.87

Bids Opened by:

Rob

Time opened:

Ham

Witnessed by:

A. Nichols / A. Zettle

Bid For: Lawn Mowing

Bid Opening:

~~1/18/2024~~ 2/5/2024

Name and Address	Email Address	Phone #	Contact Person	Bid Total	Remarks
Ace Outdoor Services, LLC	aceoutdoorservices@gmail.com	810-820-8313	Aaron Whitener	2060. ⁰⁰	no ins cert
Atlas Outdoor, LLC	tom@myatlasoutdoor.com	810-877-8460	Tom Elliott		
Lawn Kings	lawnkings1@ymail.com	810-357-6084	Jose Mireles	1440.00	no ins cert.
James Barclay	jamesmattbarclay@yahoo.com				
Clean Cut Complete Lawn Care	cleancutcomplete@gmail.com	810-597-2316	Richard Davidson	2087. ⁰⁰	ins cuts municipalities
Boyd Lawn and Landscaping	jboyd120@yahoo.com	810-429-5616	Jason Boyd	930. ⁰⁰	no ins cert.

**City of Swartz Creek
Department of Public Services
8083 Civic Drive
Swartz Creek, MI 48473
(810) 635-4464**

Sealed bids will be accepted for the three (3) mowing seasons beginning May 2024 through December 2026, by the City of Swartz Creek located at 8083 Civic Drive, Swartz Creek, MI 48473. Bids must be delivered to City Hall on or before 11:00 am, Monday, February 5, 2024.

A list and map showing the City owned properties is included as part of this document, however, if there are any questions or if you wish to visit the site(s), please call me at 810.635.4464 to discuss.

All bids must be made on the attached City of Swartz Creek form. All envelopes containing bids must be plainly marked "**Mowing Bid.**" Bidding Contractors shall submit the completed bid form along with information detailing available equipment and manpower to assure adequate resources will be provided.

We are asking for a price submission on each individual location. The City will inform the contractor at the beginning of the season what areas need to be mowed. It is expected each location will be mowed one time per week. No area shall be mowed more than once per week unless directed to do so by the Director of Community Services. Any price for mowing less than the total area will be based on a percentage of the total area. As the season progresses all areas may be mowed less frequently or more frequently, at the City's discretion.

As a requirement of the bid being accepted by the City of Swartz Creek, the successful contractor will submit to the City Clerk a policy of liability insurance covering the activities of the company submitting the bid, showing coverage in the amount of \$1,000,000-\$3,000,000. The successful contractor shall have adequate and appropriate equipment to perform all of the work for which this bid is submitted.

The City shall not be liable under any circumstances, including termination of this agreement, for costs of any equipment purchased by the contractor for the purpose of performing any of the work provided for in this bid.

Payment will be on a "per mowing" basis with the billing submitted on invoices at least once per month, payment to be net 30 days.

The City reserves the right to reject any and all bids.

Robert Bincsik
Director of Community Services

BID FORM

CITY PROPERTIES—MOW & TRIM

Property	Location	Price Per Mowing/Trimming
1. City Admin Bldg	8083 Civic	\$ _____
2. Veteran's Memorial	8059 Fortino	\$ _____
3. Vacant Lot	South Morrish Rd (Adjacent to 5123 Morrish)	\$ _____
4. Water Tower (Including between fences on south side of property)	S of Miller, W of Winston	\$ _____
5. Amphitheater (Monday 5/01-8/01)	Civic Dr	\$ _____
6. Senior Center/Library	Civic Dr	\$ _____
7. Public Safety Bldg	Civic Dr	\$ _____
8. Vacant Lot, Fortino Dr.	8068 Fortino (North side of Fortino, west of Morrish)	\$ _____
9. Vacant Lot-Fortino Dr	4438 Morrish (North of 8068 Fortino)	\$ _____
10. Vacant Lot on Fortino	Between Cemetery and Post Office	\$ _____
11. Drain Easement- (Non Fenced Area)	Elms, S of Miller, at Creek	\$ _____
12. City Sign (Clear Vision)	Miller & Seymour, SE quadrant	\$ _____
13. Cemetery	Morrish & Fortino	\$ _____
14. Bicentennial Park Areas	Morrish, East Side, Wade to Morrish	\$ _____
15. Cappy Lane Sewer (Lift Station)	8331 Cappy	\$ _____
16. Elms Rd Park (Approx 35 Acres)	Elms Rd Park	\$ _____
17. Abrams Park (Approx 12 Acres)	Winshall Dr, Durwood to N Daval	\$ _____
18. Raubinger Rd (To Back of Houses)	S of Miller, N of Creek	\$ _____
19. 9217 Hill (empty Lot)	SW Corner of Seymour & Hill	\$ _____
20. 5492 Miller	Lot E of RR Tracks	\$ _____
21. Park & Ride	6425 Miller	\$ _____
22. 3350 Dye—50' off ROW	S of RR Tracks	\$ _____
23. 3386 Dye Rd—50' off ROW	S of RR Tracks	\$ _____
24. Vacant Lot, Wade & Second	NW quadrant Wade and 2nd	\$ _____
25. 36 Apple Creek Dr (1/2 acre lot)	S. Roundhouse Drive	\$ _____
26. 8067 Miller Road	SE quadrant of Hayes and Miller	\$ _____

27. Residential lots per City Ord. # 364- (lots to be determined by City and sent to contractor for processing) \$ _____
1/4 - 1/3 Acre

28. Mowing and trimming on either side of the new trails. Trails run between Fairchild and Morrish Rd. on the north bank of Swartz Creek. Elms Park North To Bristol Rd., Bristol Rd. West to Elms Rd., Bristol Rd. East to Dye Rd. and North from Bristol Rd. to Elms Road School. \$ _____

29. Provide a time and material hourly rate for mowing and trimming. The City of Swartz Creek may have other areas to mow as needed and would like to be able to apply an hourly rate to those areas. \$ _____

TOTAL FOR CITY PROPERTIES \$ _____

Company Name _____

Address _____

Phone _____ Contact Name _____



Mary St

Fredrick St

Church St

Miller Rd

2nd St

2nd St

1st St

1st St

Swartz Creek

26

Morrish Rd

14

14

Fortino's Food Market

Luea Pharmacy

Assenmachers Recycling Center

26

Wade St

9

13

10

8

2

7

1

5

6

Miller Rd

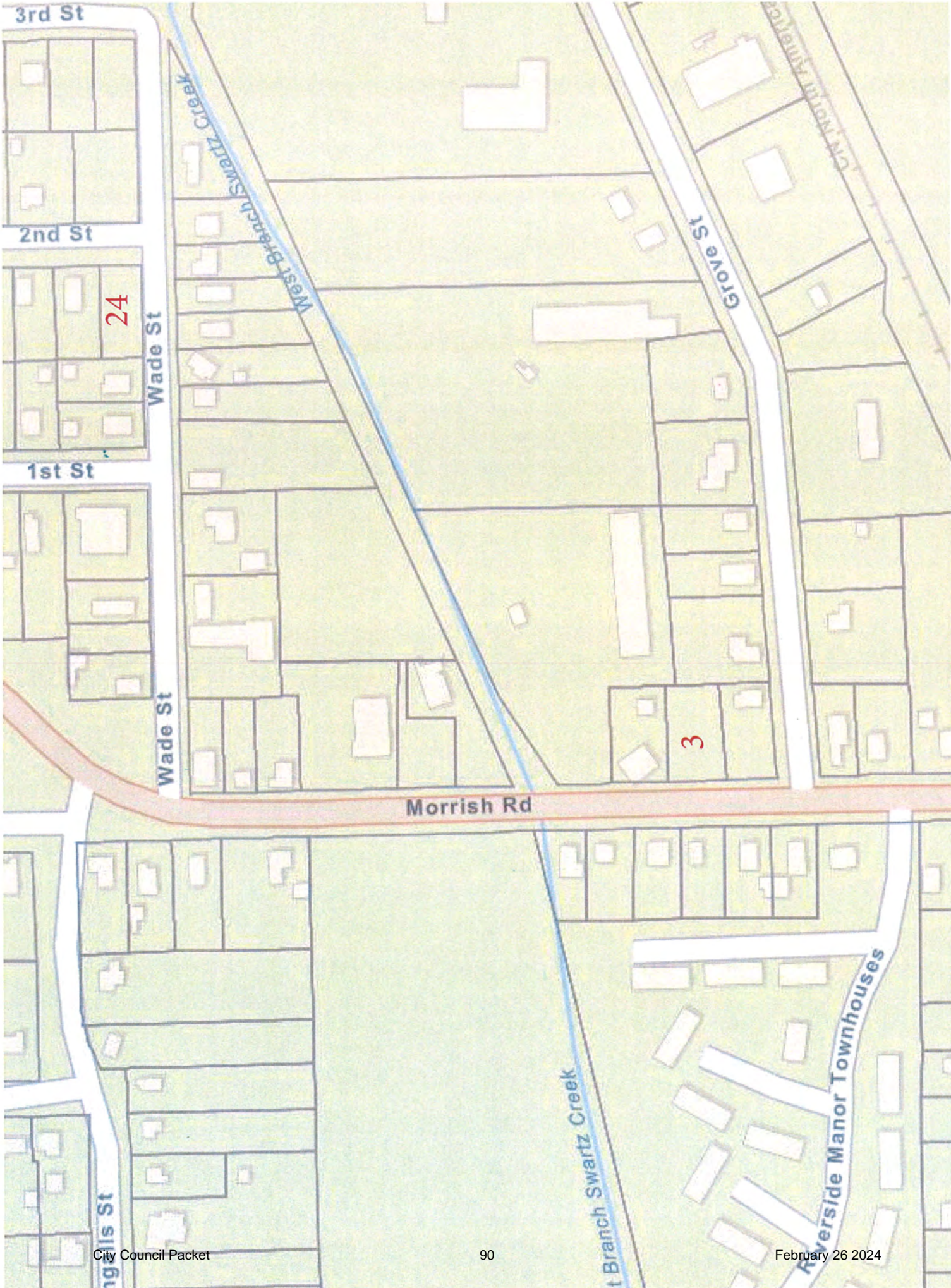
Ford St

Ford St

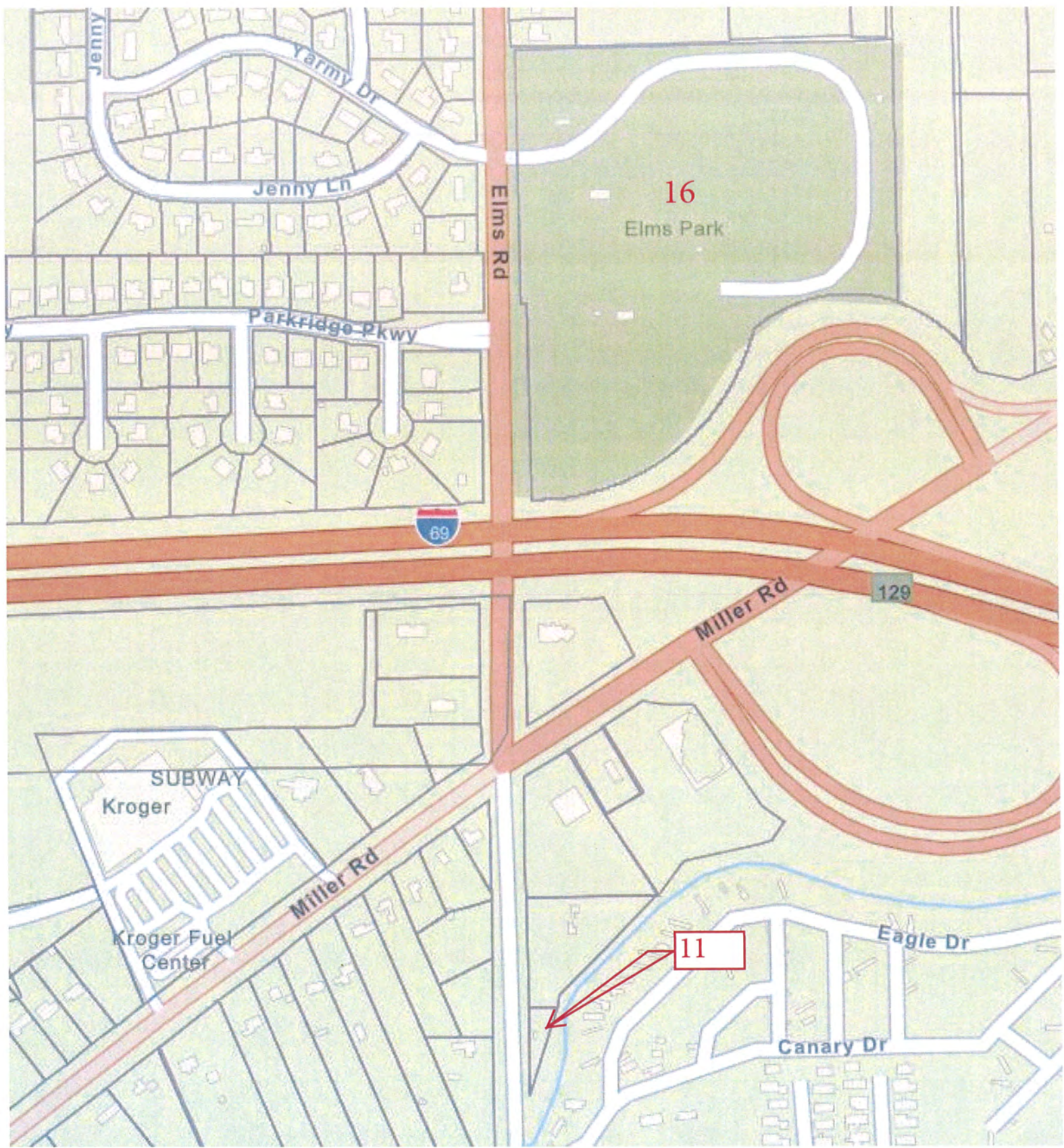
Swartz Creek Bakery

Ingalls St

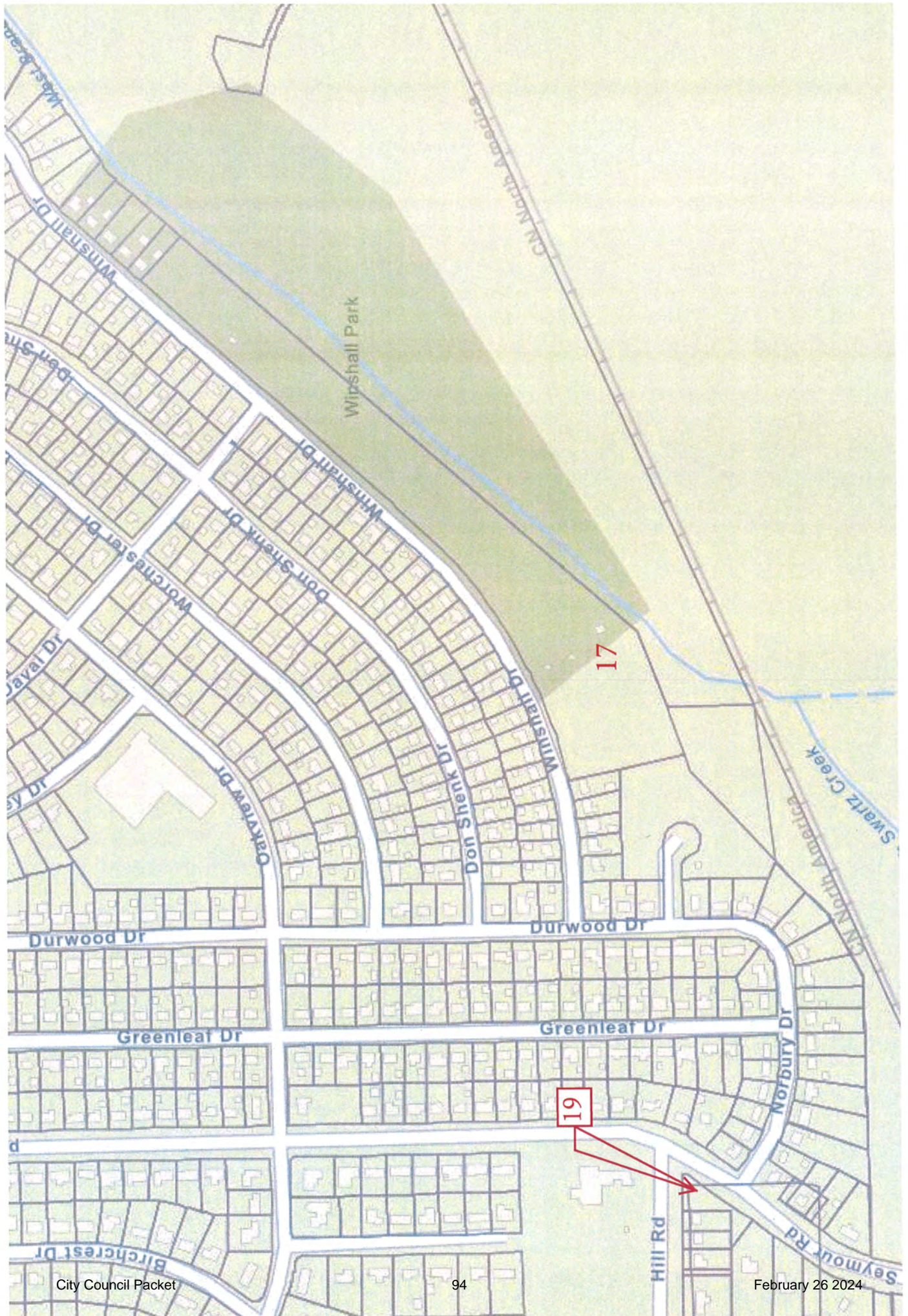
300ft

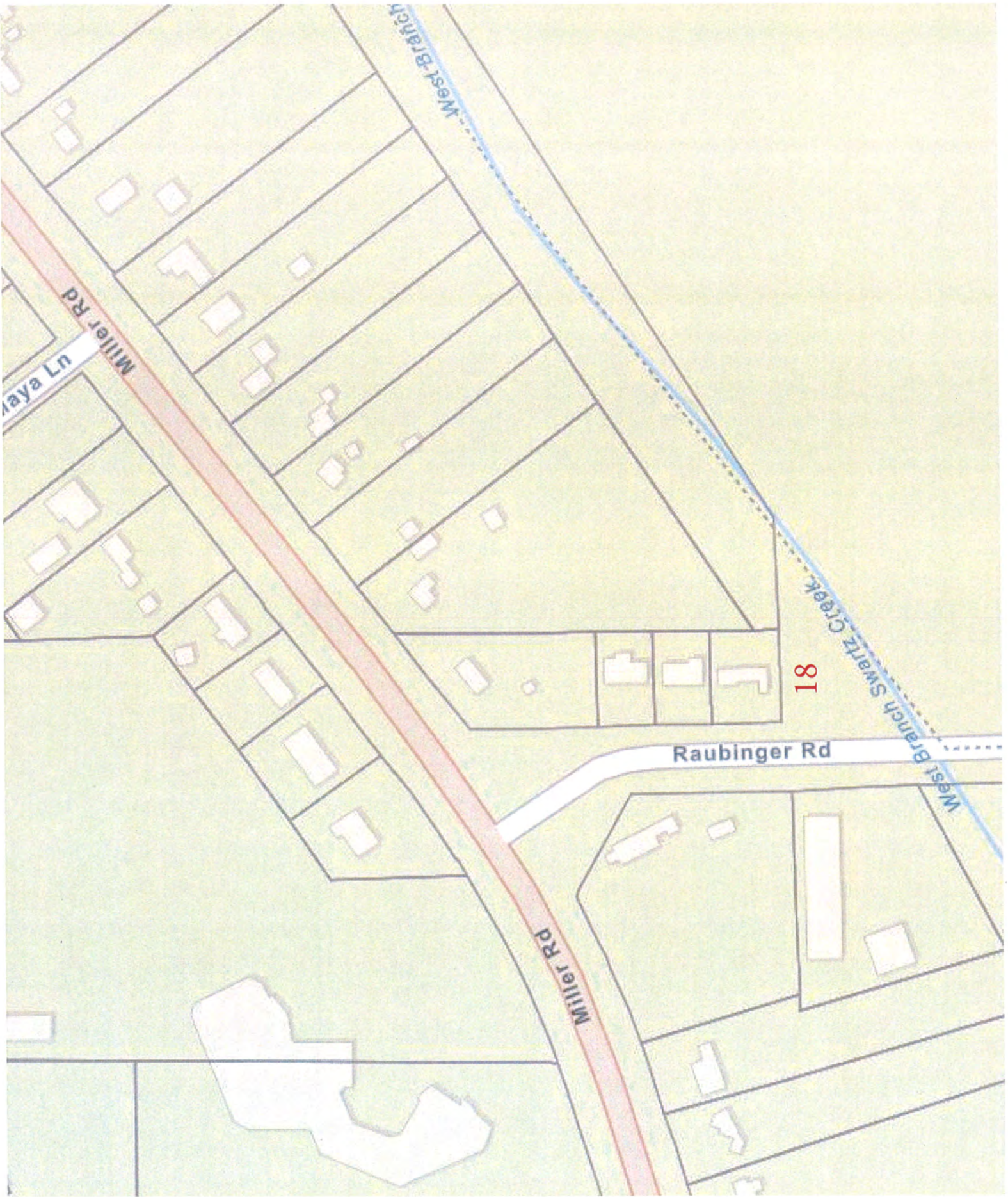


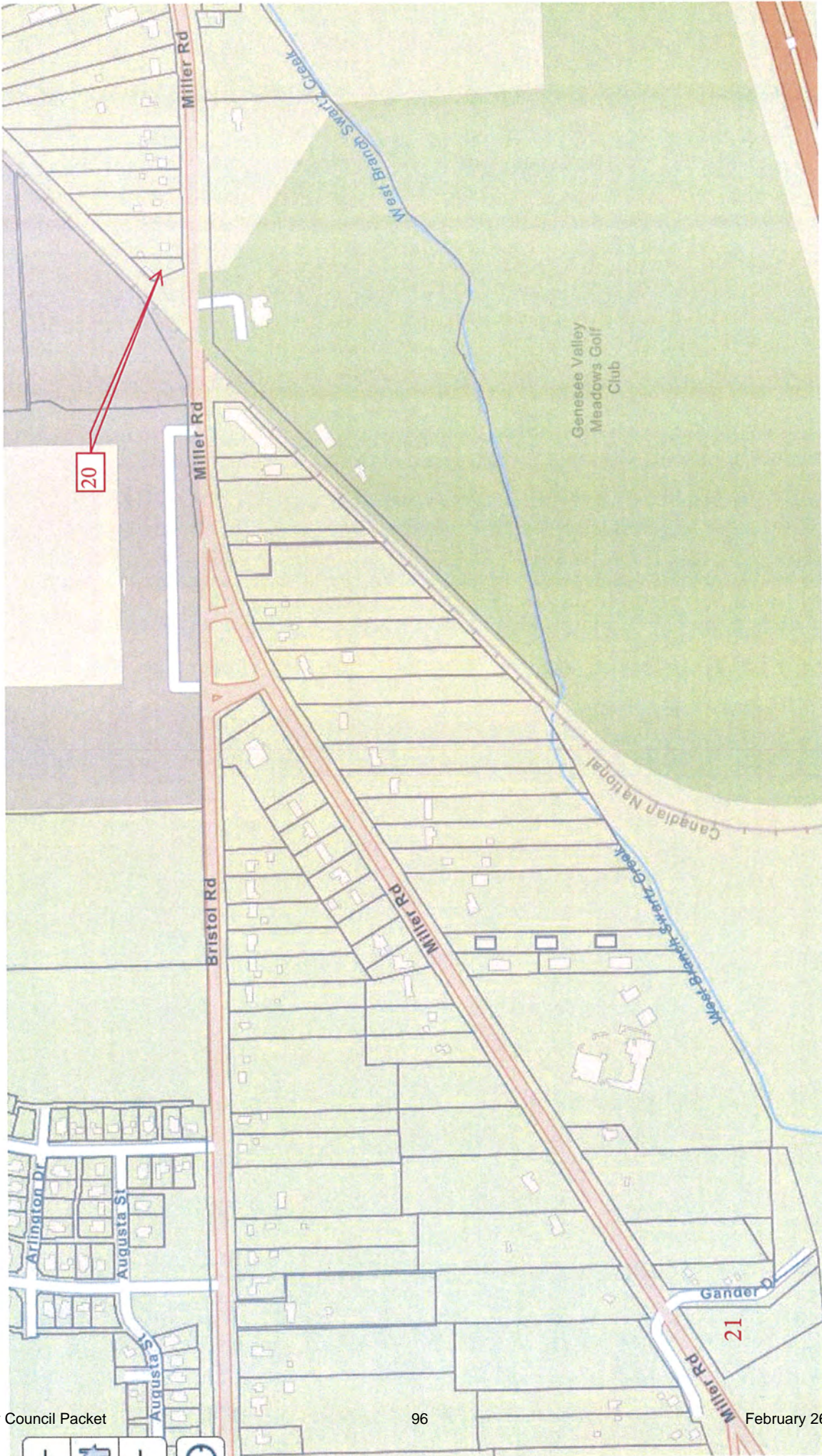


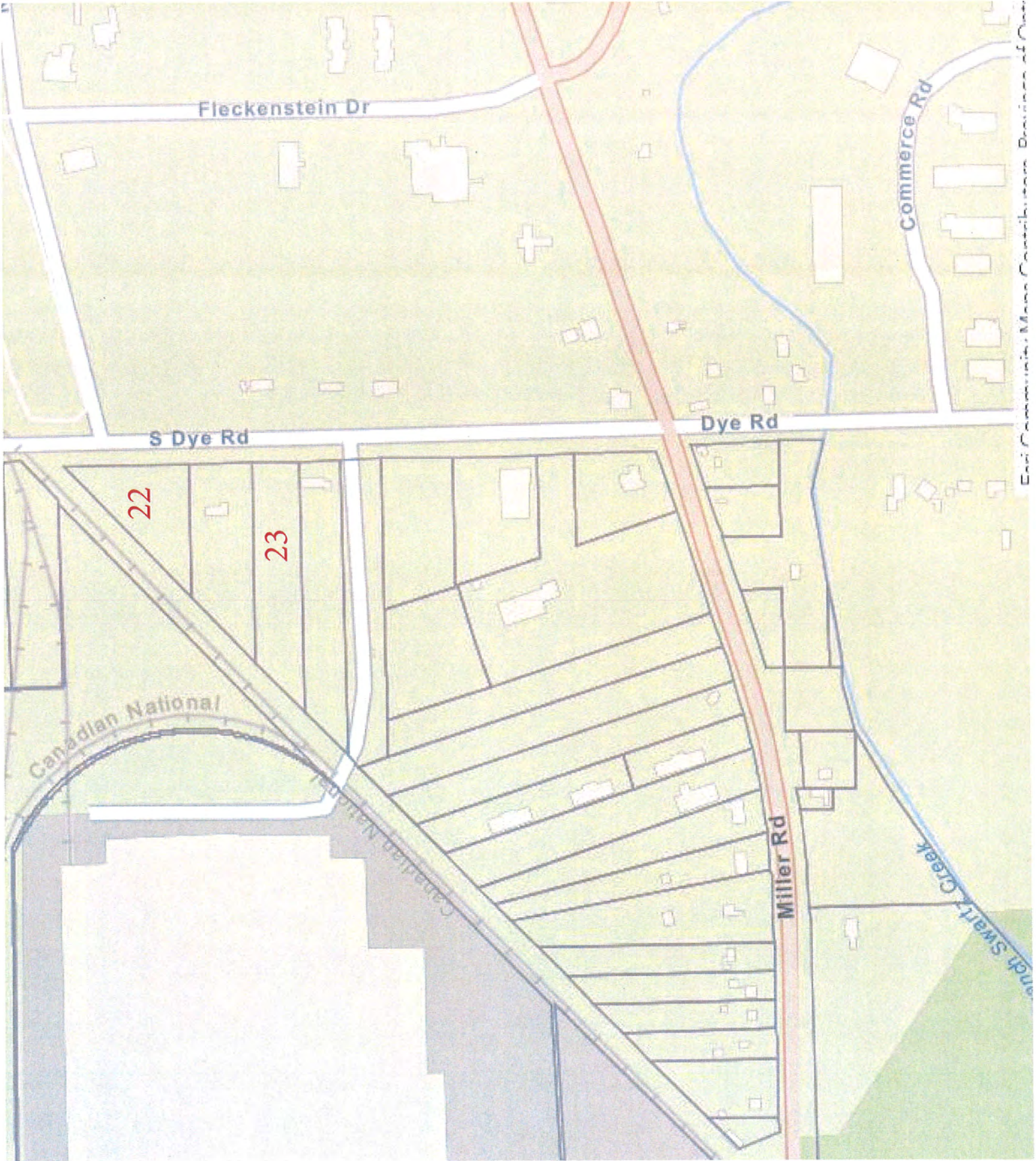




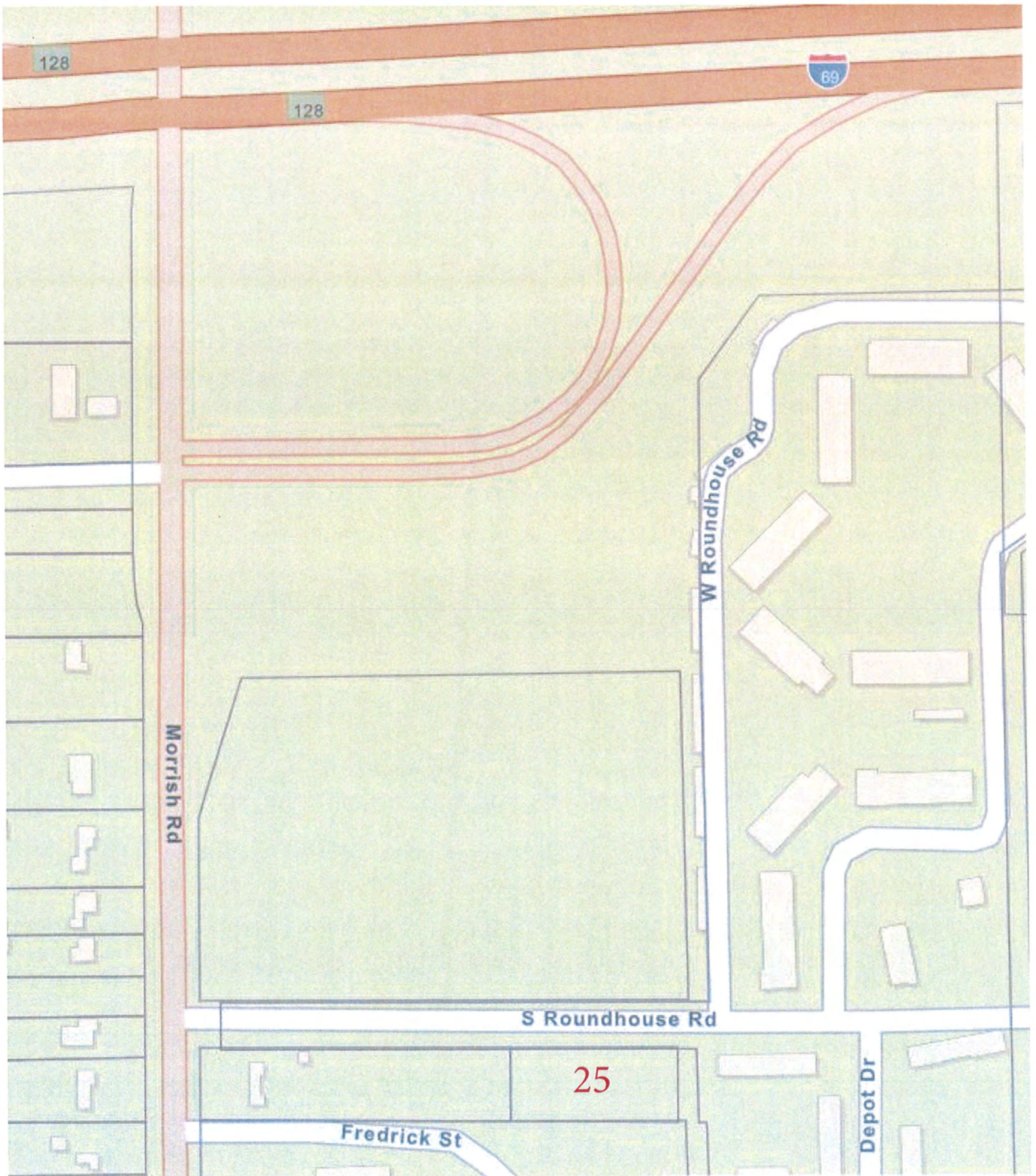






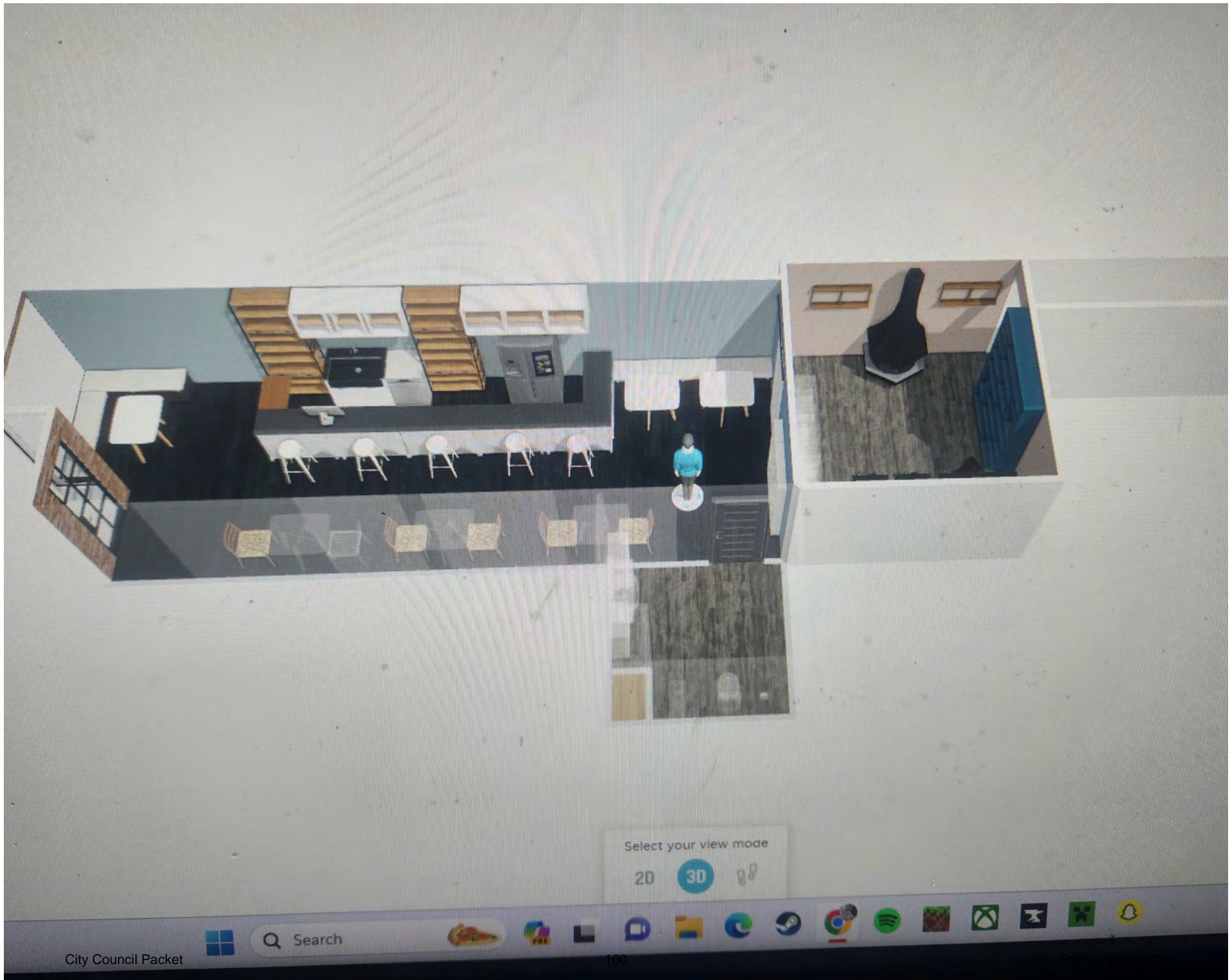


East Community Main Contribution Division of City

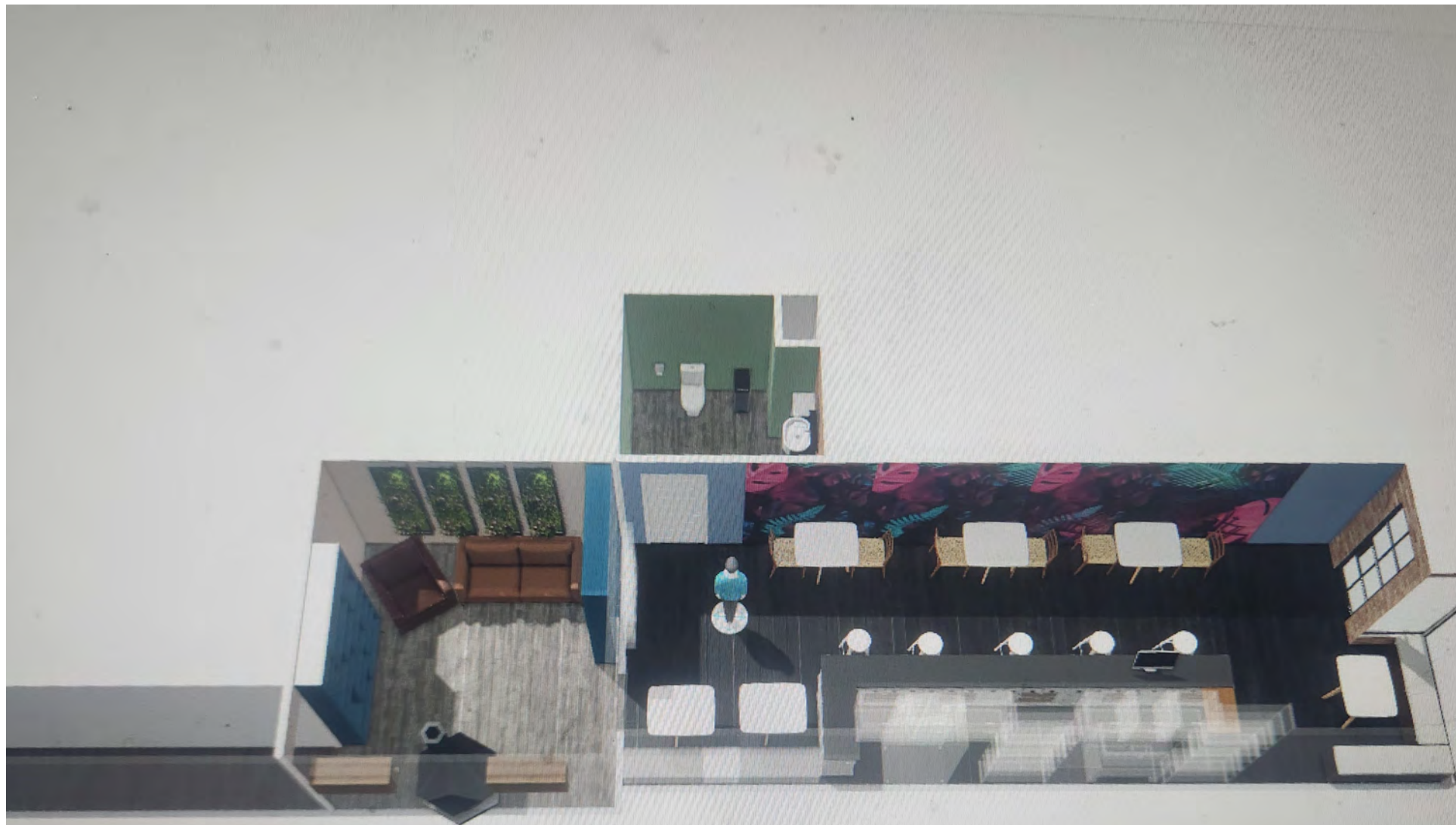


Letter from the Applicant:

My name is Natalie Miller and I want to take a minute to thank you for giving me a moment of your time tonight. I am the Owner of Bellas Book Nook & Cafe, soon to be in the old Kens Barber Shop. My daughter Annabelle and I have started this endeavor with the hopes of making our dream a reality in beautiful Downtown. Our New/Used Bookstore & Cafe will be unlike any other in Michigan. Not only do we plan to serve Locally made coffee courtesy of Fireside Coffee and tea drinks, but would also like to sell coffee liquor mixed drinks, Michigan-made wine, wine slushies, sangria, and local-made hard ciders. There will be a Slushy bar fully loaded with different flavored slushies and different types of candies to mix in. Our goal is to focus on giving back to Michigan and our local community, this includes buying books directly from Michigan Authors and having Michigan Author book signing events. There will be once-a-month book clubs for all ages, including one for adults 21+, where kids won't be allowed during that time and they get a glass of wine or hard cider to enjoy the book with other adults and a kid's night with either one of us or an author reading a children's book and then doing a craft or getting a snack that goes along with the book. We are having the cafe tables built with charging stations in the center, and the transformation of the building into an Ethereal Forest of sorts. Whether you're there to get work done or hang with friends and family, We want you to step inside and feel as though you are escaping the day-to-day. I hope I can answer any questions you may have and thank you for your time and consideration.



Select your view mode
2D 3D



Select your view mode

2D

3D

VR





Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): _____
(list specific licenses requested)

to be located at: _____

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



February 13, 2024

Mr. Adam Zettel, AICP
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

RE: 2024 Biennial Bridge Inspections

Dear Mr. Zettel:

ROWE Professional Services Company is pleased to submit this proposal to the City of Swartz Creek for the inspection of your bridges. The Federal Highway Administration requires that all bridges within the city over 20 feet in length be inspected every 24 months. Our records show that ROWE last inspected your bridges in May 2022.

To perform this inspection, a Qualified Team Leader (QTL) will visit the bridges, update the structure inventory and analysis sheet for each bridge, and submit it to the MiBridge reporting system. After the inspection, the QTL will make maintenance and repair recommendations if necessary.

ROWE is proposing to perform the 2024 bridge inspections for a fee of \$450 per bridge for a total of **\$900**. Included in this fee are the bridge inspection and documentation.

We appreciate the opportunity to provide continued professional services to the City of Swartz Creek. If you agree with this proposal, please sign the attached contract. Do not hesitate to contact me at (810) 341-7500 if you should have any questions relative to the bridge inspections.

Sincerely,
ROWE Professional Services Company

Ryan Bair, PE
Project Manager

Attachment

Q:\Engineering\Structures\Proposals\2024 Bridge Inspections\2024 Bridge Inspection Proposal Swartz Creek.docx

Contract for Engineering Services

*2024 Bridge Inspection
Swartz Creek, MI*

THIS AGREEMENT, entered into this ____ day of _____, 2024, by and between City of Swartz Creek hereinafter referred to as the "Client", and ROWE Professional Services Company, hereinafter referred to as the "Consultant".

The Client has the following project, hereinafter referred to as the "Project": As described in the attached proposal.

The Client and the Consultant, in consideration of the mutual covenants hereinafter set forth, agree as follows in regard to the involvement of the Consultant in the Project:

Section 1 – Basic Services of the Consultant

A. Scope of Service:

The Consultant will perform the services described in the Consultant's Proposal, dated February 13, 2024 (hereinafter the "Services"). A copy of the Proposal is attached and incorporated into this Agreement as Exhibit A.

B. General:

1. The Consultant agrees to perform the Services in a timely manner, consistent with sound professional practice, in connection with the Project. If there is a written schedule that applies to the Services, it will be identified in Exhibit A or in a separate written document agreed to by both the Client and Consultant.
2. Serve as the Client's representative with respect to the work to be performed under this Agreement. Consultant shall have complete authority to provide direction, transmit instructions, receive and review information, interpret and define Client's policies and decisions with respect to the work covered by this Agreement.

Section 2 – Additional Services of the Consultant

A. General:

If authorized in writing by the Client, the Consultant will perform additional services of the following types which will be paid for by the Client as indicated in Paragraph 5.B.

1. Additional services due to changes in the general scope of the Project.
2. Additional services due to unforeseen or hidden conditions.
3. Additional services in connection with the Project, not otherwise provided for in this Agreement, subject to prior approval of the Client.

Section 3 – Client's Responsibilities

A. General:

1. Provide full information as to its requirements for the Project.
2. Assist the Consultant by placing at the Consultant's disposal all available information pertinent to the Project, including previous reports and any other data relative to the Services of the Project.
3. Provide access for the Consultant to enter upon lands as required for the Consultant to be able to perform the Services.
4. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Consultant and shall render in writing decisions pertaining thereto within a reasonable time so as not to delay the Services or the Project. The Consultant will assist the Client

in preparing applications and documents to secure approvals and permits. The Client is responsible for payment of permit application fees and charges.

5. Provide reasonable legal, accounting, and insurance counseling services for the Project.
6. Obtain approval of governmental authorities having jurisdiction over the Project.
7. Furnish, or direct the Consultant to provide, at the Client's expense, necessary additional services as stipulated in Section 2 of this Agreement, or other services as required.
8. Give prompt written notice to the Consultant whenever the Client observes or otherwise becomes aware of any defect or suspected defect in the Project. Decisions and direction from the Client shall be provided in a timely manner, so as to not delay the Services or the Project.

Section 4 – Period of Service

A. General:

1. The Consultant will commence performing the Services after this Agreement is signed by the Client and the Client has provided written authorization to proceed.
2. The Services shall be considered complete when Services described in Exhibit A have been completed.

Section 5 – Payments to the Consultant

A. Payments for Basic Services of the Consultant Under Section 1:

1. The Client will pay the Consultant for the Services and reimbursable expenses indicated in Exhibit A.
2. The payment for the Services, including reimbursable expenses, as defined above shall be allocated to be paid monthly, as the Services progress. Payments are due within 30 days of the invoice date. Outstanding invoices in excess of 30 days will be subject to interest incurred at a rate of 1.5 percent per month. Effective after September 21, 2021, there is a 3 percent convenience fee on all amounts paid by the Client using a credit card.

B. Payment for Additional Services of the Consultant Under Section 2:

1. The Client will pay the Consultant for additional services within 30 days of the invoice date for the applicable additional services.

C. General:

1. If this Agreement is terminated after completion of any phase of the Consultant's Services, the progress payments to be made in accordance with Paragraph 5.A.1 and 5.A.2 on account of all prior phases completed shall constitute total payment for the Services rendered. If this Agreement is terminated during any phase of the Services, payment shall be made for Services performed prior to termination on the basis of the portion of each phase completed.
2. If, prior to termination of this Agreement, any Services designed or specified by the Consultant during any phase of the Services are suspended in whole or in part or abandoned not due to any fault of the Consultant, after written notice from the Client, the Consultant shall be paid for Services performed prior to receipt of such notice from the Client as provided in Paragraph 6.A for termination during any phase of the Services.
3. Where the Consultant utilizes subconsultants to perform a portion of the Services, and the subconsultants directly invoices the Consultant, the subconsultants' invoices will be marked up by 15 percent to cover administration costs.

Section 6 – General Conditions

A. Termination:

This Agreement may be terminated by either party upon 14 days' written notice in the event of substantial failure to perform, in accordance with terms hereof, by the other party through no fault of the terminating party. If this Agreement is so terminated, the Consultant shall be paid as provided in Paragraph 5.C.

B. Ownership:

All documents, except those provided by the Client, but including estimates, specifications, field notes, and data are and remain in the property of the Consultant as Instruments of Service. The Client shall be provided a set of reproducible drawings and copies of other record documents. However, they are not intended or represented to be suitable for re-use by the Client or others for extensions of the Project or for any other project.

C. Insurance:

The Consultant shall secure and maintain Commercial General Liability, Auto, Workers' Compensation, and Professional Liability insurance while performing the Services under this Agreement. The Client shall secure and maintain insurance to protect the Project and its operations from loss or damage both during and after construction.

D. Successors and Assigns:

The Client and the Consultant each binds themselves and any partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Neither the Client nor the Consultant shall assign, sublet, or transfer their interests in this Agreement without the written consent of the other party.

E. Independent Contractor:

It is understood and agreed that the Consultant is an independent contractor and is not an employee or agent of the Client.

F. Non-Discrimination:

The Consultant and/or any subconsultants shall not discriminate against any employees or applicant for employment to be employed in the performance of this Contract with respect to his or her hire, tenure, terms, conditions, or privileges of employment.

G. Mediation:

In an effort to resolve any conflicts that arise while performing the Services of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

H. Jobsite Safety:

Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and subconsultants at a construction/Project site, shall relieve the construction contractor(s) of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with the construction work or any health or safety programs or procedures. The Client agrees to require the construction contractor(s) to provide liability insurance for the Project(s), indemnifying and listing as additional insureds the Client, the Consultant and the Consultant's employees and subconsultants.

I. Limitation of Liability:

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and its employees and subconsultants to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause(s) including attorney's fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and its employees shall not exceed the total fee for Services rendered on this Project. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

J. Standard of Care:

The Consultant shall perform the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. The Consultant provides no warranty or guarantee, express or implied, with regard to the Services.

K. Project Information:

Consultant shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings, and legal information.

L. Submittals:

If Consultant is requested to review contractor submittals such as shop drawings, product data and samples, that review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the plan, specifications or other deliverables issued by the Consultant. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. Consultant's review shall not constitute approval of safety precautions or, any construction means, methods, techniques, sequences, or procedures. The Contractor understands and agrees that approvals, reviews, and inspections are for the sole and exclusive purposes of the Consultant, which is acting in a governmental capacity under the contract. The Consultant approvals, reviews, and inspections do not relieve the Contractor of its contractual obligations. Consultant's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

M. Applicable Law:

The terms of this Agreement shall be governed by the laws of the State of Michigan. In the event a provision of this Agreement is rendered unlawful, the remaining terms and provisions shall remain in effect.

Section 7 – Special Provisions

The Client and the Consultant mutually agree that this Agreement shall be subject to the following special provisions which, together with the remaining provisions hereof, and the exhibits hereto, represent the entire Agreement between the Client and the Consultant concerning the subject matter hereof and supersedes all prior negotiations, representations or agreements, either written or oral, concerning such subject matter. This Agreement may be amended only by written instrument signed by both the Client and the Consultant.

NONE,

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written. By signing below, you represent that you are fully authorized to enter into the terms of this Agreement.

Client:
City of Swartz Creek

Consultant:
ROWE Professional Services Company

Signature

Signature

Typed Name and Title

Typed Name and Title