

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE February 26, 2024**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Admin Connie Olger.

Others Present: Metro PD Chief Bade, Natalie Miller-Bellas Book Nook & Cafe, Boots Abrams, Sandra Brill, Ken Brill

Others Virtually Attended: Lania Rocha, Rob Bincsik, Samantha Fountain

APPROVAL OF MINUTES

Resolution No. 2400226-01 **(Carried)**

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday February 12, 2024, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 240226-02 **(Carried)**

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of February 26, 2024, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 240226-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of February 26, 2024, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Sandi Brill-Friends of Abrams Park: Discussed Abrams Park. Difficult for people to change a baby’s diaper and wants Council to consider adding a restroom, to be added to next years budget. Monarch butterfly station-Friends of Abrams Park working on that for park board approval. Mayor Krueger thought it should be brought to the Park Board. Councilmember Knickerbocker asked if Samantha Fountain could work on grant funding. City Manager Zettel stated it would be a costly project.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE 2024-2026 MOWING SERVICES BID AWARD

Resolution No. 240226-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Gilbert

WHEREAS, the City of Swartz Creek sought sealed bids for the mowing of city-owned properties in 2024, for services to be provided through December 2026; and

WHEREAS, Boyd Lawn and Landscaping is the low bidder at a price of \$930 per routine city-wide cut; and

WHEREAS, Boyd Lawn and Landscaping is found to be of sufficient capacity and experience to perform the services to expectations.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby awards the contract for lawn care services to the low bidder, Boyd Lawn and Landscaping, for three seasons per the specifications set forth in the bid documents and subsequently modified to reflect additions and deletions in service as needed, and further direct the City Manager to prepare and execute a contractor's agreement with Boyd Lawn Care.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Gilbert.

NO: Spillane, Hicks. Motion Declared Carried.

RESOLUTION TO APPROVE A PROPOSAL FOR BRIDGE INSPECTION SERVICES

Resolution No. 240226-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets, including two bridges; and

WHEREAS, the Federal Highway Administration requires inspection of these bridges by a certified professional once every two years; and

WHEREAS, Rowe Professional Services Company is a qualified engineer of the city and has completed these inspections previously and maintains a working knowledge of the process and bridge particulars; and

WHEREAS, Rowe proposes to complete and submit bridge reports to the city and the MDOT for a fee of \$500 each.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the bridge inspection proposal by ROWE Professional Services Company, dated February 13, 2024.

BE IT FURTHER RESOLVED, that the City Council directs the Mayor to execute said proposal on behalf of the city and for the city treasurer to appropriate cost to the Major Street Fund.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO AUTHORIZE APPLICATION FOR A LIQUOR LICENSE AT 8010 MILLER ROAD

Resolution No. 240226-06

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek geography possesses an unclaimed Class C Liquor License as allocated by the State of Michigan Liquor Control Commission; and

WHEREAS, the owner of a business at 8010 Miller Road, is seeking to attach said license to their property with the intention of adding a cafe to the site; and

WHEREAS, the City of Swartz Creek and the Swartz Creek Downtown Development Authority allow and encourage such uses within the Central Business District; and

WHEREAS, the City of Swartz Creek maintains rights to review and approve or deny use of the site based upon potential site plans and building conditions prior to final review and inspection by the State of Michigan.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek recommends that the application by the Bellas Book Nook & Café, LLC. for a Class C Liquor License 8010 Miller Road, Swartz Creek, Michigan be considered for approval by the Michigan Liquor Control Commission.

Discussion Ensued. Presentation by Owner Natalie Miller.

YES: Henry, Cramer, Hicks, Krueger, Knickerbocker.
NO: Spillane, Gilbert. Motion Declared Carried.

COMMISSION APPOINTMENT

Resolution No. 240226-07

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Henry

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there exists a vacancy for such a position; and

WHEREAS, said appointment is a Mayoral appointment subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointment as follows:

#240226-8D1 **MAYOR APPOINTMENT:** **Walt Melen**
Park Board, Resident
Remainder of Three year term, expiring December 31, 2024

Discussion Ensued.

YES: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Ken Brill: Early Voting-The city should invest in signage. Morrish and Fortino, Fortino and Miller.

Jodi Spalding: Friends of Abrams Park – wants to know how the city can accept monies for projects. City Manager Zettel responded with a suggestion of a meeting with himself and treasurer.

Dave Fortino: Street light needs to be fixed on Morrish at the cemetery. A very dark place. Other places also need lights near the post office.

REMARKS BY COUNCILMEMBERS:

Councilmember Spillane: Concert donators are noticed at that concert. Looking forward to following through with discussed items at the meeting.

Councilmember Henry: Comments on street construction.

Councilmember Cramer: Looking forward to being a patron of Bellas Book Nook & Cafe. Thanked the city staff.

Mayor Pro Tem Hicks: Wished Bellas Book Nook & Cafe luck. Stated a fence is needed around the big tree near Whitney Court area.

Councilmember Gilbert: Think summer.

Councilmember Knickerbocker: Noted the Swartz Creek Chamber luncheon is tomorrow at noon at the American Legion.

Mayor Krueger: Invited everyone to Chamber luncheon. Thanked all for being at the meeting tonight.

ADJOURNMENT

Resolution No. 240226-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

I Move the Swartz Creek City Council adjourn the regular meeting at 8:39 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Renee Kraft, CMC, MiPMC

Renee Kraft, CMC, MiPMC, City Clerk