

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE March 25, 2024**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmember absent/excused: Cramer.

Staff Present: Clerk Renee Kraft.

Others Present: Metro PD Lieutenant Michael Murphy, Dave Plumb, Jim Barclay, Joe Karlichek, Matthew Hoffman, Cierra Allen, Kirstie Brokaw, Mary McLanahan

Others Virtually Attended: Adam Zettel, Lania Rocha, Dennis Cramer

**EXCUSE COUNCILMEMBER**

Motion by Councilmember Gilbert  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council excuse Councilmember Cramer.

Unanimous Voice Vote.

**APPROVAL OF MINUTES**

**Resolution No. 240325-01** **(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday March 11, 2024 to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Spillane.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 240325-02**

**(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of March 25, 2024, to be circulated and placed on file.

YES: Hicks, Krueger, Knickerbocker, Henry, Spillane, Gilbert.  
NO: None. Motion Declared Carried.

**CITY MANAGER'S REPORT**

**Resolution No. 240325-03**

**(Carried)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council accept the City Manager's Report of March 25, 2024, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Spillane, Gilbert, Hicks.  
NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC:**

Joe Karlichek: Running for County Commissioner in the 8<sup>th</sup> District. Briefed Council on Genesee County issues he will work on.

**COUNCIL BUSINESS:**

**RESOLUTION TO PROCLAIM NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK IN SWARTZ CREEK**

**Resolution No. 240325-04**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Henry

**WHEREAS**, emergencies can occur at any time that require police, fire or emergency medical services; and,

**WHEREAS**, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

**WHEREAS**, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the City of Swartz Creek emergency communications center; and,

**WHEREAS**, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

**WHEREAS**, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and,

**WHEREAS**, Public Safety Telecommunicators of Genesee County 9-1-1 have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

**WHEREAS**, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of Swartz Creek declares the week of April 14 through 20, 2024, to be National Public Safety Telecommunicators Week in Swartz Creek in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Discussion Ensued.

YES: Knickerbocker, Henry, Spillane, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE A PUBLIC PLACE PERMIT FOR THE JEEPERS CREEKERS WEEKLY MARKET**

**Resolution No. 240325-05**

**(Carried)**

Motion by Councilmember Knickerbocker

Second by Councilmember Gilbert

**WHEREAS**, Jeepers Creekers, Inc. is a recognized charitable entity that is in good standing and that operates in Swartz Creek; and

**WHEREAS**, said organization proposes to organize and host a monthly vendor market within Holland Square, including food trucks, and they therefore seek a permit to use the

city plaza from 3:00 p.m. to 8:30 p.m. on the following Tuesdays of May 14<sup>th</sup>, June 11<sup>th</sup>, July 9<sup>th</sup>, August 13<sup>th</sup>, and September 10<sup>th</sup>; and

**WHEREAS**, the City Council finds the organization and the event to be beneficial to the public and in good standing.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby approves the application for a street usage permit to conduct a craft market and food truck event on the Tuesdays of May 14<sup>th</sup>, June 11<sup>th</sup>, July 9<sup>th</sup>, August 13<sup>th</sup>, and September 10<sup>th</sup>, from 3:00 p.m. to 8:30 p.m., applicant: the Jeepers Creekers, Inc., in accordance with the application submitted, under the direction and control of the Chief of Police.

Discussion Ensued.

YES: Henry, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE A LEASE WITH FLINT & GENESEE FOUNDATION TO PROVIDE SMALL BUSINESS DEVELOPMENT SERVICES FROM THE CITY OFFICE**

**Resolution No. 240325-06**

**(Carried)**

Motion by Councilmember Spillane

Second by Councilmember Henry

**WHEREAS**, the City of Swartz Creek supports small business development within and around the community of Swartz Creek; and

**WHEREAS**, the Flint and Genesee Foundation (Foundation), a partner of the Flint & Genesee Chamber provides small business development services in the region; and

**WHEREAS**, the Foundation in receiving grant funds to support up to three years of small business development services in proxy locations within the region, said services to be delivered in up to three sub-hub locations; and

**WHEREAS**, the City of Swartz Creek has available office space, public accessibility, supplemental support staff, and a shared vision for promoting small business growth; and

**WHEREAS**, the Foundation is offering \$400 per month to rent one office for use one day a week to provide said services; and

**WHEREAS**, the Foundation does not require any technology equipment, access keys, server access, or supplies to conduct said services.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek approves the Property Lease with the Flint & Genesee Foundation as included in the March 25, 2024 city council packet.

**BE IT FURTHER RESOLVED**, that the City Council authorizes and directs the Mayor to execute said proposal on behalf of the city.

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.  
NO: None. Motion Declared Carried.

**COMMISSION APPOINTMENTS**

**Resolution No. 240325-07 (Carried)**

Motion by Councilmember Henry  
Second by Councilmember Gilbert

**WHEREAS**, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

**WHEREAS**, there exist vacancies for such positions; and

**WHEREAS**, said appointments are Mayoral appointment subject to affirmation of the city council.

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

- #240325-8D1 MAYOR APPOINTMENT: **Connie King**  
Downtown Development Authority, Property Interest  
Four-year term, expiring June 30, 2028
- #240325-8D2 MAYOR APPOINTMENT: **Julie Kallas**  
Downtown Development Authority, Property Interest  
Four-year term, expiring June 30, 2028
- #240325-8D3 MAYOR APPOINTMENT: **Rae Lynn Hicks**  
Metro Police Board, Resident  
Three-year term, expiring January 31, 2027

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC:**

Mary McLanahan: Metro Police came out to her street to patrol and she didn't like where they were sitting.

**REMARKS BY COUNCILMEMBERS:**

Mayor Pro Tem Hicks: General Federation of Women's Club, Fire Department and Senior Center put on a program called "Steps to Safety." It was well received.

Councilmember Gilbert: Thanked the people who are part of National Public Safety.

Councilmember Knickerbocker: March 26 is the Chamber luncheon. Thanked the 911 team for all they do.

Councilmember Spillane: Thanked the 911 team for the public service that everyone does and the great job that they do. Fielded complaints about the new signage on Morrish Road. Demolition work is appreciated.

**ADJOURNMENT**

**Resolution No. 240325-08**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council adjourn the regular meeting at 7:59 p.m.

Unanimous Voice Vote.

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**David A. Krueger, Mayor**

*Renee Kraft, CMC, MiPMC*  
**Renee Kraft, CMC, MiPMC, City Clerk**