

City of Swartz Creek

AGENDA

Regular Council Meeting, Monday, April 22, 2024, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of April 8, 2024 MOTION Pg. 39
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 9
 - 6B. Staff Reports & Meeting Minutes Pg. 47
 - 6C. Hometown Days Permit Package Pg. 72
 - 6D. GCRC Estimate for Elms Road Repairs Pg. 118
 - 6E. Sewer Cleaning Bids and Specifications Pg. 119
 - 6F. Fire Insurance Withholding Program Overview Pg. 143
 - 6G. Wayfinding Program Professional Services Pg. 145
 - 6H. Holland Square Concept Design and Pricing Pg. 160
 - 6I. Swartz Creek Performing Arts Booster Gaming Application Pg. 162
 - 6J. Eagle Scout Donation Materials Forthcoming
 - 6K. Drug Take Back and Shredding Notice Pg. 174
 - 6L. Mega Site State Award News Pg. 175
 - 6M. Don Shenk and Cappy Engineering Proposal Pg. 179
 - 6N. Draft Fiscal Year 2025 Budget Pg. 184
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Establish Public Hearing for Budget RESO Pg. 26
 - 8B. Hometown Days Permits RESO Pg. 27
 - 8C. Elms Road Rehabilitation RESO Pg. 32
 - 8D. Sewer Cleaning Bid Award RESO Pg. 32
 - 8E. Fire Insurance Withholding Program RESO Pg. 33
 - 8F. Wayfinding Sign Project & Committee RESO Pg. 34
 - 8G. Holland Square Project & Committee RESO Pg. 35
 - 8H. Eagle Scout Project Donation RESO Pg. 36
 - 8I. Charitable Entity Authorization for Bingo, Raffle, or Charity Game Ticket RESO Pg. 37
 - 8J. Don Shenk and Cappy Engineering Proposal RESO Pg. 37
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 38

Next Month Calendar (See Following Page)

Next Month Calendar *(Public Welcome at All Meetings)*

Metro Police Board:	Wednesday, April 24, 2024, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, May 7, 2024, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, May 9, 2024, 6:00 p.m., PDBMB
City Council	Monday, May 13, 2024, 7:00 p.m., PDBMB
Zoning Board of Appeals:	Wednesday, May 15, 2024, 6:00 p.m., PDBMB
Fire Board:	Monday, May 20, 2024, 6:00 p.m., Station #1
Park Board:	Tuesday, May 21, 2024, 5:30 p.m. PDBMB
City Council:	Tuesday, May 28, 2024, 7:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, APRIL 22, 2024, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **April 22, 2024** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

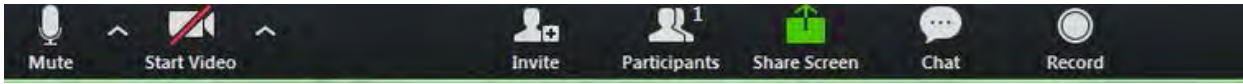
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Renee Kraft is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: April 22, 2024 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>

If you have any further questions or concerns, please contact 810-429-2766 or email rkraft@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, April 22, 2024 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: April 17, 2024

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*
There were no appeals for 2023. Tax day of December 31, 2023 will set the table for assessment notification distribution in February, with appeals in March or thereafter (for commercial). We typically have an understanding of the commercial appeal potential by May or June.

- ✓ **STREETS** *(See Individual Category)*
 - ✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*
The Miller Road rehabilitation is complete, with the exception of stop bars and crosswalk striping. Weather is not conducive to the application of paint.

There are no further TIP projects planned for the current three-year cycle.

- ✓ **STREET PROJECT UPDATES** *(Business Item x 2)*
This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

The Genesee County Road Commission intends to perform maintenance on Elms Road, south of the City, with work to be completed this summer. Our section of Elms between Miller and the bridge (city limits) is very bad. We had previously sought pricing for rehabilitation but were informed that MDOT/MEDC investments related to the mega-site may resolve the matter and possibly include additional improvements. We have since learned that, while traffic is being analyzed in the vicinity of the site, there are absolutely no improvements planned.

As such we are proceeding with improvements that will make the road safe and add years of life. However, we are not investing in reconstruction or capacity improvements at this time due to the likelihood of changes with the southwest corner of Miller and Elms, and/or the mega-site. I now have a price from the county to add this section to their rehabilitation efforts (estimated at \$30,000). I am also soliciting a price from both contractors that are in town this summer. The recommended repair is a mill and resurface.

As of writing, I only have the county price, which Rob and I believe is very competitive. The verbal price he received from one of our contractors was \$38,000. I would like to proceed with this if we do not have a more advantageous price by the time we meet.

Note that the county is only offering an estimate at this time! The work, once performed will depend on quantities.

Also on the agenda is the next and final phase of the Winchester Village Street and water main reconstruction effort. It is amazing that we are at this point in the journey! Included with the packet is a proposal to engineer the final sections, which include street reconstruction on Don Shenk, as well as Cappy Lane street rehabilitation/reconstruction and partial watermain replacement. The design cost is \$132,154. They estimate the total project cost at \$2.7M, which would be apportioned to local streets, major streets (Cappy Ln), and water. I sincerely hope bids are lower than that, especially based on the recent cost to replace streets.

We should have enough funds to complete this in the 2025 construction season. If not, I will recommend use of major street fund dollars for Cappy Lane and/or short term internal borrowing. However, first things first, we need to design the project. I am including a resolution to affirm OHM for desired services. If timing is fortuitous, we will look to see if Diponio is interested in extending their contract pricing. Based upon the lead time for EGLE water main reviews, I suspect we are definitely looking at 2025.

In addition to Elms Road, Rob is getting specifications and budget pricing together for seal coating overlays (FOG seal) for select streets that are in need of preservation, but are not yet in need of a mill and resurfacing. We are looking to propose some of these in the FY25 budget after discussion with the council.

Street reconstruction for Winchester Village is moving forward, with project completion by the end of summer likely. This is making life very busy and inconvenient for residents in Winchester Village. We have been updating those impacted with direct mailings, door hangers, and electronic communications.

With that said, a resident in Winchester Village believes that the street project is not taking the needs of residents into consideration and is asking for the city to provide transportation of people and deliveries of goods. I indicated that the MTA Your Ride services can still accommodate residents in the area, if they are unable to reach a parked car, and that there are private delivery services for groceries, food, and other goods. In addition, I indicated that I would see if the city council has an appetite for providing door to door transportation and/or delivery services.

I have never heard of this being part of a street reconstruction program, but I am sure it is possible. As far as administering the program, I do not believe we can be more efficient or better suited to the service that the MTA or other private providers, so the issue may be whether or not the city provides a budget and methodology for paying to have these services provided by others. Unfortunately, I am not sure how much use (budget) this would require. Please let me know if this is something you wish to have staff pursue. This is the sole request for such service as of writing.

Street rehabilitation with limited drainage in Winchester Woods has commenced! The project is expected to finish before August. Letters were sent to impacted owners and occupants in the construction area. All currently improved streets are included and will

either be milled and resurfaced or crushed and resurfaced. Limited drainage work in the form of ditching and culverts will be included as needed.

Concerning the Morrish overpass, the DPW is taking a closer look at the slope, guardrail, and drainage structures. We have very little capacity to deal with this interstate overpass with our funds. We are looking to ensure it is safe and structurally sound until such time that MDOT addresses the larger issues. Rob solicited pricing on a potential complete repair from OHM, which was included in a previous packet.

✓ **WATER – SEWER ISSUES PENDING** (See *Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*Business Item*)

We bid the first three miles of cleaning and inspections (two sections of Miller, Dye, and all of Elms). Bids were opened on April 11th. I am including the low bid from Foco Inc (Dependable Sewer) from Bay City. They bid \$78,320 for the entire project, with the next lowest bid being \$90,975. We have not done work with them in the recent past, but they have a good reputation. This is a great value, and we may be able to tackle even great volume with these unit costs. I am including all program materials and a resolution to proceed.

This bid effort is part of a program to clean and inspect the entire sewer system approximately every eight years. We believe this is a prudent time frame until we can assess all lines at least once. Note that Genesee County was on a seven-year schedule, but after an experience study, they moved to a ten-year schedule. Further note that some segments (e.g. Miller and Elms) will be done more frequently due to known build-up issues.

This program will ensure proper flow of the system, but it cannot ensure elimination of all blockages. Televising of the lines will be conducted with inspection of manholes. This will provide the city with information to plan future lining, excavation, or manhole rehabilitation projects, if any. As noted previously, we believe we have addressed most, if not all, of the high-risk clay lines. The cleaning and inspection program will determine if any of the newer clay lines (1970s era) require work. With this information we can create a revised asset management plan.

✓ **WATER MAIN REPLACEMENT - USDA** (*Update*)

Work continues and is ahead of schedule! The project is supposed to be completed by October. So far, we are getting mostly good feedback from the contractor, engineer, and residents. The project is moving along quickly and efficiently.

As of writing, we are substantially complete with all water main work. However, there was an issue with the Seymour Road installation, which resulted in some additional work on the joints in order to ensure a proper pressure test. The engineer is working with the contractor to determine if the installation will be acceptable as it is or if more work is done. The issue could be a pipe defect or installation issue.

This water project included the remainder of the Winchester Village Streets, with the exception of a 600' stretch on Cappy Lane:

Greenleaf

Winshall
Durwood
Norbury
Whitney
Seymour (partial section only)

✓ **WATER/SEWER SYSTEM MISCELLANEOUS (Update)**

PFAS regulations are under constant deliberation by state and federal agencies. We were informed at the last Water and Waste Advisory Meeting on April 17th that biosolids for sewer may be regulated and/or declared unsafe. This could have a huge impact on how sewer treatment is handled in the county. Though we are only a collection system, we pay for treatment, which includes biosolid disposal to landfills and as an agricultural product. These changes could have a large cost on future disposal, and they could also make such practices a high liability.

In addition, it appears the standard for raw water sources for potable water will be determined soon and could be as low as 4 parts per trillion. The impact of this is not clear. Lake Huron water is a good source for us, and I am not aware of any PFAS findings at this time. The general thought from regulatory agencies as a whole at this point is to dispose of PFAS on the way out (sewer) and to filter PFAS out on the way in (water intakes). There is not a serious discussion about limiting production and use of PFAS in general. This seems a glaring oversight. An insight report that I am still unpacking can be read [here](#).

Concerning water affordability, the state legislation has not moved forward yet. However, with the two seats recently being filled, there is an expectation that we will see activity on this yet this year. In tandem with this, there is apparently a movement at the federal level to create a water affordability program as well. This appears to be a tax driven program, which makes more sense than the fee option that the state is considering. It is not clear if this would replace the state program or run in tandem. I will pass along more information as I get it.

GCDC, Mundy, and Gaines have bid out a new section of water main that is supposed to connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. However, it does not take care of our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. Note that this could also encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

As presented by the GCDC on April 12, 2022, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

✓ **HERITAGE VACANT LOTS (No Change of Status)**

Another privately owned lot is having a new home built.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER (Update)**

The spring newsletter is in the mail. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE (See Individual Category)**

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. The **two out-buildings on the raceway grounds are down** and the impacted areas should be cleared. Prices are now in for the main building demolition, as well as the remaining out buildings. The owner intends to have the site razed for future use in 2024. The site is not formally for sale, nor is there a concept plan for reuse.
2. The **reuse of Mary Crapo is becoming a reality**. The school has concept plans for a varsity baseball field. They are including plans for a partnership that may allow the DDA to pursue seasonal skating and/or public art. It appears this is still part of the plan with two pickleball courts that can double as skating in the winter. It also appears that their plans may have an impact on the lane configuration for Ingalls. Reviews by county agencies are occurring. The phasing and timing of construction is not known.
3. **(Update) Street repair in 2024** is moving forward. All projects are underway and are trending towards completion prior to school returned to session in the fall. In addition, we are seeking prices to rehabilitate a small section of Elms, repave select sections of local streets, as well as for the potential to apply a FOG seal to select streets.
4. **(Update) The Brewer Condo Project** first tri-plex is complete and for sale. I am told the middle unit is now pending! The builder reached out to discuss the future phases. He said there is a lot of interest in the concept and location. However, the lack of a ground floor master bedroom is a non-starter for most buyers. He believes they can redesign the layout to accommodate this need, which might result in the future phases being multi-story duplexes. I indicated that this may be the best path forward. A site plan revision would be necessary.
5. **(Update) The current phase of Springbrook East is about to complete construction**. We will be creating a punch list for the infrastructure improvements. Once complete, the plan is for the city to approve a formal street dedication soon (these streets are public). I am also awaiting a Consumers Energy lighting agreement. **There was a sale of this project's future phases and real estate**. It appears JW Morgan and another partner are in control of future phases.

6. The **southwest corner of Elms & Miller** is seeing some increased activity. We met with the owner and an architect on some preliminary plans. I expect to have a site plan in 30 days. The demolition is complete.
7. **Park projects** currently include an active grant application for Otterburn, pavilion repairs at Elms and application of more asphalt millings to all parking areas. The park board recommends interpretive signs, bike racks, and benches for the coming year. Additional projects are not planned or budgeted at this time.
8. **(Update) New Businesses.** There has not been any recent activity. Quiznos and Cottage Inn are expected by summer. The former Lorenzo's has been ordered demolished, and I have received affirmation from the insurance provider that this has been approved. I did see one of the owners list the monument sign for sale on social media. This seems a strange move for someone looking to rebuild.
9. **(Update) Mundy Megasite/Costco.** Costco has commenced work for their new location off Hill Road by US 23. Concerning the mega site that the MEDC and regional chamber are marketing on Maple Avenue, I am including a recent news article. The state is awarding some funds to proceed with acquisition of some properties that are under contract. This makes the prospect of something happening here much more real, even if it is on a smaller scale. Note that there is still no movement on infrastructure strategies or investment. We are told that no improvements will be implemented without a user.
10. **(Update) Holland Square** has plans and a preliminary cost for improvement of a market-style shelter. The DDA is requesting approval of a concept and assignment of a steering committee to produce a final plan.
11. **(Update) Wayfinding** is another project that the DDA is pursuing. It has funding support of \$20,000 from the state and \$20,000 from the DDA. The DDA is recommending the council grant conceptual approval to proceed, as well as a steering committee to oversee plan details. Any installation will ultimately be up to the council.
12. **(Update)** The DDA is also considering a **Social District**. With the potential for another tavern coming, the city has the ability to designate a commons area in the community. This was discussed by the DDA on April 11th. There was no desire to proceed at this point.
13. **(Update)** The lease for the **small business hub** has been approved. We expect to have this person join our office on the 22nd. I will report on their progress and impact.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

We continue to work on the renewal process with the MEDC to retain our status. This is due in the fall, and I do not see any issues maintaining standards.

The DDA is looking to utilize RRC program dollars on wayfinding, and the state has committed \$20,000 towards this endeavor. See the new section below.

The Methodist Church project is being heavily marketed. There is renewed interest by a hospitality business in the site. I do not have more details at this time.

There is another downtown property owner that is considering a transformational investment in their property using the RRC architectural services. Time will reveal if this

bears fruit. I expect another renovation for an existing building on Miller Road to submit plans for the planning commission.

The DDA is also taking the lead on Holland Square. Please see the new section below.

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

Concerning previously acquired property, the Wade Street property that the city acquired on the corner of Second Street is in the flood plain. J.W. Morgan was looking at it, but they have their hands full elsewhere, and this is a marginal site. I think we should consider looking to sell the property to a neighbor or having a home built ourselves. For the later option, I suspect we will not get our money back in the sale. However, we can take a tax exempt property with annual maintenance costs and put it on the tax rolls. Doing so would provide over \$1,000 a year to our respective local levies & assessments...forever.

The site has been cleared of personal property as requested.

✓ **CDBG** *(No Change of Status)*

Concerning the current cycle, we are soliciting quotes for sidewalk on the dead ends of McLain and School Streets. Bids were due March 7th but we've received no bids. We sent the notice and/or specifications to no fewer than eight contractors, in addition to a posting. We did receive some calls from contractors regarding the CDBG requirements, which are significant. I suspect they were unwilling to adhere to standards.

I am extremely disappointed that these funds are this difficult to use. I am working with the Genesee County Metropolitan Planning Commission to see if there are alternative projects or procurement methods. In the meantime, we are seeking pricing from any willing contractor. It is possible that these funds could still be spent in the community by allocating them to the senior center.

I do not want to lose the funds, but we may not have options. "Recapture" of funds by the county is very common because communities find it difficult to spend the dollars. In the future, we will need to select projects that only require acquisition or sole-source construction, such as the street lighting project approved for the next cycle.

The full applications for the next cycle (2025-2027) have been submitted. This includes senior services and downtown decorative lighting.

✓ **DISC GOLF** *(No Change of Status)*

Shattered Chains is planning to hold a tournament in May. In preparation, they have some more drainage work to complete. This is covered in more detail in the park section. They also may be working to form a charitable entity to better engage in the raising of funds. We appear to be in the final stretch to make the course playable!

✓ **PAVILION COMMITMENT/GRANTS** *(Update)*

We have great news! We met with the other communities that are receiving federal funding through Kildee's office, as well as the Genesee County Metropolitan Planning Commission, and Genesee County Parks. After discussion, it was agreed to split the \$850,000 evenly, making our share \$283,333.33. This is great news and feeds into our other grant application!

Our grant writer has submitted another application for Otterburn Park. See the March 11, 2024 packet for details. The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is \$600,000. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north of the site, which is not affordable.

✓ **SPEEDING AND TRAFFIC CONTROL** *(No Change of Status)*

We are updated the speed signs on Morrish Road. We are also having the pavement marking company create templates to paint “Slow” “25 MPH” and “30 MPH”. These are not as durable as plastic adhesive markings, but they are affordable. We believe we can add this to multiple blocks of Ingalls, Miller Road new downtown, Morrish Road, and Seymour for a few thousand dollars.

In addition to these measures and the addition of a traffic officer, we are still very interested in comprehensive traffic calming where opportunities arise (addition of street trees, narrower lanes, speed monitoring, etc.). We do expect to have Ingalls striped for parking on the north side, with a median marker for the other two lanes. This may require a traffic control order.

✓ **FIBER INSTALLATION** *(Update)*

Fiber installation continues across the city. We have been working with Verizon on some issues related to restoration. In doing so, we have found a good contact that has been very responsive to specific issues with the fiber installation, older assets of Verizon, and general quality control. This service will provide the community with valuable high-speed service, as well as the potential for enhanced 5G.

✓ **SOLAR SYSTEM MODEL** *(Update)*

We reached our fundraising goal! The solar model should be installed by fall! At this point, we are ready to proceed with final design and ordering of the signs. As it was with the historical sign grant, this has been a design, build fundraiser project, with Signs by Crannie being the sign contract. See the April 8, 2024 council packet for more details.

✓ **CROSS CONNECTION SHUT OFFS** *(No Change of Status)*

Much progress has been made since the residential cross connection inspection program inception. However, a number of homes have not had the opportunity to comply, and some are still hesitant to comply. We have renewed the program for another two years and hope to get through most of the units by the end. Some will likely not comply without a turn off, but that is a last resort.

As previously noted, we have postponed imminent shut-offs and the related hearings before the city council. I have concerns that there are not enough inspection slots for all outstanding inspections to sign up, making the process impossible to complete for all users. We are going to consider the matter in the coming months to come up with a long term strategy that is predictable, fair, and productive as it relates to getting compliance with the residential cross connection inspections.

This is not something we wish to be pursuing, but the expectations for cross connection are objective and reasonable.

✓ **TRAIL PAYMENT (Update)**

We have an agreement with Flint Township on this matter! An agreement has been signed with the county to reallocate \$27,582 of Flint Township ARPA funds to the city. We are already seeking reimbursement for this. In addition, the Township has agreed to pay for all expenses related to the trail, as constructed in the city. They will be credited 14.66% of the MDOT Transportation Alternatives Program grant, per the agreement we have with them. This will bring their total contribution up to about \$109,000. I do not expect collection to be an issue and will remove this section from future reports once that amount is paid in full.

✓ **SENIOR CENTER ARPA WINDFALL (No Change of Status)**

The senior center is attempting to use their \$100,000 ARPA allocation for a garage. They are able to invest another \$30,000 as well. I am working with contractors and the senior center to assist them in realizing this. See the March 11, 2024 report for more details on this award and process.

✓ **SUPPLEMENTAL FINANCIAL SERVICES (No Change of Status)**

Kim is working diligently on our budget. We do not expect any changes in the form of this year's budget or budget book. The timeline may be extended a bit due to circumstances. In the meantime, we are still assessing our needs for potential on-going financial services. For the time being, we believe that transferring some of Connie's duties to Amy and Jacquie, maintaining supplemental financial services, and leaving Connie's position vacant will be the best way to proceed.

✓ **WAYFINDING PROJECT (Business Item)**

The DDA, in accordance with their planning documents, is looking to engage in a wayfinding and branding sign plan for the entire city. For many years, we have aspired to invest in a sign system that would provide for gateway signs into the community and/or downtown, direct visitors, highlight attractions, and promote the Swartz Creek brand. Until now, this was not an affordable possibility. However, two circumstances are now going the city's way. First, the Michigan Economic Development Corporation is willing to fund \$20,000 of professional services for such a study because of the city's Redevelopment Ready Community status. In addition, the DDA revenues are exceeding expectations.

With that said, the DDA recommends that the city council allow them to proceed with engaging in professional services to fund a complete wayfinding sign scheme. I am including the professional services agreement provided by the consultant. This illustrates the design process and the deliverables. Again, the DDA recommended that the city council to affirm the project and establish a steering committee to guide the details. The resolution that is included enables the project to proceed and establishes a City Council Ad Hoc Committee to steer the project.

The city council will still have final say in any signs purchased and installed on city property or in the right of way. The DDA is providing the other \$17,000 for the study, and they will be the contracting agency, if approved by council (the DDA approved \$20,000 from their coming budget).

✓ **SOCIAL DISTRICT (Update)**

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **GROUND MOUNTED SOLAR EQUIPMENT MORATORIUM** (*Update*)

The moratorium on ground mounted solar equipment will be effective on May 2nd. This will provide the city with 180 days to draft an ordinance to accommodate such primary and accessory uses in the city. Much of the impetus for this comes from pending state legislation that will eliminate local control over large scale solar farms. See the April 8 city council packet for more details.

✓ **WATER TOWER LEASE AGREEMENT** (*No Change of Status*)

As most in the community are aware, Verizon appears to be having wireless connectivity issues in the west side of town, from about the High School to Winchester Woods. This problem was so bad for us, that we switched carriers. Verizon has been working on a solution for a couple years, including the search for space south of town for a new tower.

They have approached the city to use the water tower. I think this is a win-win. Using the city tower will greatly improve service to the community, while providing some financial resources to the city. Since the tower is used by two wireless providers currently, this request will be treated as a colocation. This means that the city will be responsible for approving the site plan at the planning commission level for a permitted use, as well as a lease for occupancy.

As of writing, there is not a site plan available, but I do have a draft lease (included in the April 8, 2024 packet). I am attempting to increase the lease amount, as well as to get a site plan to both the planning commission (for site plan review), as well as to the council (for general review) as soon as possible.

Again, I think this will shape up to be a win-win, provided the city does not need to invest in the site and the user is not installing obnoxious equipment. We will have more information related to such circumstances moving forward.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT** (*Business Item*)

Our community continues to pursue a crowd funding match for a public place enhancement. The Public Places, Community Spaces opportunity is a powerful incentive and can provide up to \$50,000 towards a downtown project (perhaps as much as \$75,000 if it includes universal design)!

The DDA believes that the primary objective for such funds is to invest in Holland Square to provide built-in structures for community seating, vending, entertainment, and related activities. There are a couple examples of this already that seem to work well in public spaces. Such a concept would activate Holland Square along Miller Road by providing social interactions, market activities, and some recreation. It would also include lighting,

sound systems, and some shade/weather protection. Parking would be reduced but only minimally.

Over the last year, the DDA has worked with a local architect (thanks AMA Architects for the in-kind work), and a local builder (thanks JW Morgan) to refine a design, materials, and cost. This has resulted in concept plans for a pergola style structure, with a total base installation price of about \$150,000.

In order to proceed, the DDA desires the city council to approve the concept. If such a project is fund agreeable at this level, the DDA can proceed with making the detailed decisions required to finalize such a plan. Since such findings are not easily achieved by a board or commission, they recommend a steering committee be formed.

They essentially wish to approach this in the same manner as the wayfinding. I am including the concept design and builders statement in the packet. I am also including a resolution that will enable the go-ahead for final planning with the formation of another Ad Hoc committee. As with wayfinding, the council will have the final say in any structure constructed on city property.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

Monthly reports are included.

✓ **DRUG TURN IN AND SHREDDIG EVENT FLYER** *(Update)*

I am including the flyer for the April 27 drug collection and shredding event.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *No Change of Status)*

The planning commission met on April 2nd. They went over the lighting ordinance, which is a bit out of date. The commission is on track to work with CIB Planning over the next couple months to strengthen the ordinance as it relates to LED use in existing fixtures, offsite glare, and some other new technologies. I expect the amendments to be minor but necessary.

The commission also received updates on the Holland Square project, the wayfinding project, and the potential for a social district.

Lastly, the commission deliberated on a moratorium for ground based solar installations. See the complete update below. In short, they voted to recommend a 180 day moratorium on ground based solar applications and permits based on the current state of our ordinance, new inquires for such uses in the city, and new state legislation. I agree.

The next regular meeting is scheduled for May 7, 2024.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA met on April 11th. They had a very busy meeting. See the sections above for details on wayfinding, Holland Square and the social district.

Other business that was conducted at the meeting included the allocation of a sponsorship to the Makers Market program, which is responsible for the monthly markets at Holland Square during the warm months. The DDA also approved a recommended budget. This budget is included in the city's budget for review and approval. In short, they are continuing with their general services live movies, facades, and incentives. In addition, they budgeted \$100,000 for the potential Holland Square investment.

As noted, the DDA is planning much for the coming year, including the Holland Square concept and a wayfinding/branding sign program. I expect they will be meeting monthly for the foreseeable future.

Julie Kallas and Tammy Parenteau are recent additions to the DDA board. They have been oriented and are already very engaged! The next regular meeting is scheduled for May 9th.

✓ **ZONING BOARD OF APPEALS** (*Update*)

The ZBA met on April 17th for their annual organizational meeting. They selected officers, with James Packer being Chair, John Gilbert being Vice Chair, and Ron Smith being Secretary. We also discussed current events and training. There are no variances, interpretations, or appeals in process. This group meets the third Wednesday of each month at 6pm, as needed.

✓ **PARKS AND RECREATION COMMISSION** (*Business Item*)

The park board met on April 16th. They are gearing up for the planting of about 80 saplings, which are slated to be delivered on the 19th and be installed in Otterburn Park, as well as along the creek in Abrams Park or on the new trail section. There are some volunteers that will assist with this. The DPW may be able to provide some water to the saplings near the creek during the summer months.

During the reports section, the Park Board deliberated on the benefits of potentially installing a Flock camera (license plate reader) at the entrance to Elms Park. The board was generally very in favor of this. I am working with the camera provider, as well as Metro PD to see what our options are. It may be possible to have Metro support this with their salvage vehicle inspection fees. The council will have the final say.

Related to this, I had a discussion with the new director of the Genesee County Parks. He indicated that the Park Ranger patrols may be available to supplement our regular services for a fee of \$50/hour. This could be a great way to have some very focused and visible security in Elms Park for a few hours a weekend for about \$5,000 per year. The board was in favor of this as well. I am reaching out to see what options are. Again, council would have the final say.

The 2024 slip and slide date has not been set. However, Shattered Chains is going to run this event again. They will let us know the date sometime this week.

Lastly, the board reviewed a proposal by a local Eagle Scout candidate for Abrams Park. Mason Burns is proposing to donate and install a book nook near the tot lot. He

proposes to construct a small shelter that will serve as an engagement point for young readers and their parents. This is something growing in popularity, and the park board fully supports it. I am including a resolution to accept the young man's donation.

In related news, I am investigating a company that removes public trees and attempts to repurpose the wood for marketable timber purposes instead of simply removing and mulching the product. They may even be able to do so for our Abrams Cottonwoods. The idea is to potentially reduce the cost of removal by finding a market for the product. The practice is also more 'green' because of its benefits to repurpose a natural and limited product. The process is only invoked when it is necessary to remove trees, not as a commercial practice. I will provide more information when it is available.

The next regular meeting is scheduled for May 21, 2024.

✓ **BOARD OF REVIEW** *No Change of Status*)

The Board of Review met during the week of March 18. It was a slow year, with only ten petitions.

✓ **CLERK'S OFFICE/ELECTION UPDATE** *(No Change of Status)*

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

I filled out an Early Voting Grant application, seeking about \$20,000 for equipment and staffing. Next I will seek reimbursement costs for the Presidential Primary. I will have those figures before the next meeting.

ELECTION DATES FOR 2024:

Primary Election: August 6, 2024

General Election: November 5, 2024

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE** *(Update)*

- ❑ DPS continues to GPS water and sewer assets. This will be ongoing for most of the year as we have time available.
- ❑ All water main work is completed in the village. Services still need to be completed on Seymour Rd. Tie ins and water services will begin next week. Storm sewer is nearing completion. With only a small amount remaining on Greenleaf. Curb and gutter is nearly completed on Winshall and most driveways will be completed this week.
- ❑ We have begun street sweeping and have been through most areas once already.
- ❑ Road striping will happen in the first couple weeks of May depending on weather.
- ❑ DPS continues to update water meter transponders, registers and meters as needed to allow the new meter reading collectors to read meters. This will be ongoing for several months.

✓ **TREASURER UPDATE** *(No Change of Status)*

Settlement with the County is complete. Data collection continues for the FY25 draft budget. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of

building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE** *(Update)*

The Flint and Genesee Economic Alliance will have a small business support person housed at the City Hall starting on Monday, April 22nd, from 9am – 4pm. I attended a Small Business Hub Kickoff meeting with the FGEA and met Stephanie Norman, the small business coordinator assigned to Swartz Creek, in addition to learning more about the program model. The model is extremely similar to a program I ran when I worked for the City of Flint. I think it has potential and will be a good resource for small businesses in Swartz Creek and the rest of Genesee County.

I've been working vigilantly with Bella's Book Nook & Café, and Pink Lady's Slipper on grant applications for Match on Main. This is the only round for this year, and as we are able to submit up to two for our community, I submitted both. I believe both projects would really be a benefit to downtown.

I also submitted a MI Neighborhood grant application to MSHDA for \$75,000 of potential funding for the Holland Square concept. (We should really figure out a name for this project. Holland Town Square? Holland Center Square?) Anyway, there are many rounds of the MI Neighborhood grant. It is an odd application because you can apply for multiple categories of funding, one of which goes towards public amenities in a downtown. I intend to reapply in other rounds if we aren't funded.

We will be hosting a Swartz Creek Business Breakfast here at City Hall on Tuesday, April 23rd at 8:30am. The goal of the breakfast is to get the business owners/ managers throughout Swartz Creek together to discuss upcoming events, share ideas, and to network. I have received a fair number of RSVPs for this and am expecting a decent turn out. There were also quite a few businesses that indicated they'd like to attend but cannot make the time and date work. Maybe we can plan another one in the future at a different time.

Family Movie Night planning continues! I have had multiple volunteer organizations reach out to me that are interested in volunteering in return for a contribution to their organization. The schedule is: June 28th: Elemental, July 12th Trolls Band Together, July 26th Migration, and August 9th: The Goonies.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **HOMETOWN DAYS PERMITS** *(Business Item)*

Included with the packet are the resolutions related to the Hometown Days events for 2024. The event is going to operate between Thursday, May 30th and Sunday, June 2nd. I have included the applications for street use for the general grounds and parade. Insurance documents, property permission slips, and related documents will be collected and verified by staff as a condition of the approval.

Note that there are some significant changes to the event this year. The parade is returning to its prior route, from the PAC to St. Mary's via Fredrick Street. In addition, they are moving the entire festival onto the Kincaid grounds, so there will not be any setup on Morrish Road,

Holland Drive, or Holland Square. However, they do plan to have the west side of Morrish partitioned for pedestrian use between Kincaid and Ingalls. This has occurred for many years now. Lastly, they are bringing back the car show on Saturday, June 1st. Their plan is to place this on Morrish Road between Miller and Wade Street.

Additional resolutions are included for the traffic control barricade rental cost, discharge of ceremonial rifles, annual fireworks, possession of exotic animals, and the curfew enactment. Concerning barricades, the city previously absorbed the cost of the contracted cost for barricade rental. However, this contribution has been limited to \$1,750 for the last six years via resolution.

Given safety issues experienced in 2022, the festival made a number of operational changes. In addition to enactment of the curfew ordinance, which they desire, the committee is continuing with many changes. These include reduced hours, increased security, altered boundaries, new rules, applicable curfew, new lighting, and the elimination of some attractions. They are hopeful that these changes will continue to greatly enhance safety at the event. 2023 was certainly a year with a real and perceived increase in security.

As usual, I expect someone from the event to be in attendance to represent the Hometown Days Committee for questions. This is a long-standing and large event, with many supporters and detractors, benefits and costs. Overall, we have been able to manage essential services and facilities with small inconvenience on our part.

✓ **FISCAL YEAR 2025 DRAFT BUDGET WORKSHOP AND HEARING (Update)**

We are including some very hot-off-the-press budget worksheets and a summary. We are holding our budget workshop on April 22 at 5pm at the city offices. Please arrive at 4:45pm so we can be ready to go in the conference room by 5pm sharp. I am hopeful that Kim and I can present the budget and its implications during this session. We also have some changes that we will propose for the budget book. Please look at this over the weekend and call me directly with any questions so that I can research or prepare as necessary prior to meeting with the group.

You will notice that there is not much that is different from the budget that was included two weeks ago. The important take-away is that we are attempting to deliver a budget that will balance across the board, with notable exceptions for fund-balance carry-over for street projects. We believe we can comfortably get the general fund to a position of balance without diminishing essential services or reducing our contributions to deferred maintenance. This essentially puts us in a position to sustainably continue to operate and maintain/replace our assets without hardship.

Other notable items include the purchase of two trucks from motor pool, inclusion of Don Shank and Cappy projects for 2025, Otterburn Park, and six months of Connie and Kim working in tandem. Of course, you will notice that things are still tight. This does create some concern for future years. However, we have good levels of fund balance, low liabilities, and a relatively healthy community.

To follow up our workshop and review on the 22nd of April, I recommend we proceed with the public hearing on May 13th. We can still incorporate changes from our workshop, as well as any potential alterations from the meeting on the 13th. Depending on the

circumstances, we can look to approve the budget on the 13th, or at the next meeting on Tuesday, May 28th.

✓ **FIRE INSURANCE WITHHOLDING PROGRAM** (*Business Item*)

Per the recommendation of our partners at Mundy Township, I am recommending that we enroll in the Michigan Fire Insurance Withholding Program. This follows a couple notable fires that have partially or completely destroyed structures, potentially leaving the community with a blighted structure.

The fire insurance withholding program is designed to provide municipalities with some financial protection against the cost of cleaning up a damaged structure following a fire loss. Participating municipalities may be eligible to receive a portion of a policyholder's final settlement to be held in a specified escrow account until the structure is repaired, replaced, or demolished, at which time the escrow funds would be released by the municipality back to the property owner. If the property owner does not repair the structure, the municipality may use the funds to repair, replace, or demolish the damaged structure.

I am including the state description, enrollment form, and resolution. I recommend we proceed.

✓ **CHARITABLE GAMING LICENSE APPLICATION SUPPORT** (*Business Item*)

The Swartz Creek Performing Arts Booster, Inc is a local charitable entity that seeks to support Swartz Creek middle school and high school students in their educational and talent pursuits related to the arts. They are seeking approval from the Michigan Lottery to conduct a raffle. In addition to the other application requirements, the state requires a resolution from the local government body that affirms that the organization is a recognized nonprofit in the community.

I do not have details on the raffle or their recent activities, but I am confident that we can attest to their status as a community nonprofit. I am including the standard resolution.

✓ **WEBSITE ACCESSIBILITY** (*Update*)

We received notice from a resident that some of our website features are not 'accessible.' This level of website performance is beyond my technical ability. I have reached out to our website manager, and have not received any definitive response on how to proceed. We will look into the situation more when we can. No changes are expected at this time.

Council Questions, Inquiries, Requests, Comments, and Notes

Hydrant Painting Questions: School hydrants will be included in the program. Privately operated hydrants will NOT. Caps will not be removed during the process; they will be cleaned and lubricated by the city during fall maintenance. Caps will not be colored as part of this project. Water main size is not always indicative of the amount of water the system can deliver to a hydrant. Rob believes that to properly color code the caps on a hydrant, the hydrant must be flow tested to determine what the system can deliver to the hydrant and then the proper color code added to the hydrant caps. Coloration reflected flow data or an updated hydraulic model can be added later.

Lorenzo's: A notice of violation was issued on March 5, 2024. Correspondence from March 8 indicates that a claim resolution was expected in March that would enable demolition and include funds for reconstruction. Matt Hart has reached out to get updated information. We can pursue a court order to demolition and assess the property for costs. I suspect there is a good chance such assessment would go unpaid and the property forfeited if we proceed this way.

Frontier Restoration: I have contacted the Senior Manager of Michigan OSP Construction & Engineering (the Frontier project lead) to get updated information on the restoration situation.

Oil Spill: We appear to have a case of improperly stored waste oil on the premises of 5232 Morrish Road. We were notified of a sheen on the creek on April 18th. Upon investigation, they apparently experienced rupture or other incident that has placed a lot of waste oil into the Swartz Creek. Rob Bincsik is handling this from our end. It appears EGLE and a third-party contract were onsite very quickly. I am not sure this will require anything from the city, FD, or are other partners, but I want you to be in the loop. For the record, the city did not approve of and was not aware of the practice of storing waste oil or other such materials onsite.

Gordon Food Service: We are told that the GFS office and distribution center that was in Burton is moving into the Rite Aid plaza in Clayton Township. It does not appear that any traffic impact study or special land uses were required.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, April 22, 2024, 7:00 P.M.**

Motion No. 240422-4A **MINUTES – APRIL 8, 2024**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, April 8, 2024, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240422-5A **AGENDA APPROVAL – APRIL 22, 2024**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of April 22, 2024, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240422-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of April 22, 2024 including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240422-8A **RESOLUTION TO ESTABLISH A DATE FOR THE PUBLIC HEARING REGARDING THE 2024-2025 FY BUDGET**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek observes a fiscal year, beginning on July 1 of each year; and,

WHEREAS, the City Charter requires a public hearing on the proposed budget and encourages adoption prior to the third Monday in May; and,

WHEREAS, city staff have prepared budget revenues and expenses in draft form in the timeliest manner practical based upon determinations available for taxable value.

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby sets a Public Hearing, to be held on Monday, May 13, 2024 at 7:00 PM, at the regularly scheduled City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2024-2025 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk’s Office beginning April 23, 2024.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

******Master Resolution******

Resolution No. 240422-8B MASTER RESOLUTION TO APPROVE VARIOUS PERMITS RELATED TO THE 2024 HOMETOWN DAYS EVENTS

Motion by Councilmember: _____

WHEREAS, Swartz Creek Hometown Days organization is a recognized charitable entity that operates in Swartz Creek; and

WHEREAS, Hometown Days is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a parade, carnival, petting zoo, fireworks display, ‘beer tent’, food/drink vendors, a car show, and numerous other activities; and

WHEREAS, the City Council finds the Hometown Days organization and the event to be beneficial to the public and in good standing; and

WHEREAS, the Section 13.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves Resolutions/Motions 240422-8B1 through 240422-8B10, allowing for the various permits related to the annual Swartz Creek Hometown Days festival, to be held beginning Tuesday, May 28, 2024 and concluding on Monday, June 3, 2024, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240422-8B1 HOMETOWN DAYS, STREET CARNIVAL, GENERAL STREET & PROPERTY USE PERMITS

I Move the City of Swartz Creek approve and authorize the Swartz Creek Hometown Days Committees’ application for street closing and City property use permits for the following locations:

1. Morrish between Miller and Ingalls-Wade, Car Show.
2. City Lot located at the southwest corner of Miller and Morrish, Car Show.
3. Ingalls at Holland and Park Land located to the North and Northwest of the intersection of Morrish and Ingalls, Car Show.
4. City owned property, 4438 South Morrish Road.
5. City owned property, 4505 Fortino.
6. City owned property, Fortino (Branoff)
7. City owned property, 5012 Holland Drive (Holland Square)
8. Fire Hall out lot properties.
9. Use of DPW Yard and Generator (access subject to department).

Street and City property use, unless otherwise indicated, begins Tuesday, May 28, 2024 at 9:00 a.m. until Monday June 3, 2024 at 9:00 A.M., for the purpose of, and authorization to conduct a carnival, vendor/display areas, car show and or other similar events under the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Written permission from deed holders of any private properties to be used and appropriate insurance certificates naming such parties as additional insured: City of Swartz Creek 8083 Civic Drive; Atkinson Construction 12568 Lansing Hwy, Durand; William Kincaid & Kincaid Properties 5086 South Morrish; St. Mary’s Catholic Church 4413 Morrish Road; Mark O’Brien 5099 South Morrish; Kallas Heating and Cooling 8077 Miller; Swartz Creek Schools 8354 Cappy (High School/Middle School); Ashley Hotchkiss 8280 Crapo; Swartz Creek Area Fire Department; Rite – Aid 9090 Miller Road.
3. Sufficient number of portable bathrooms placed and located, and liter control program in accordance and under the approval of Director of Community Services.
4. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

Resolution No. 240422-8B2 HOMETOWN DAYS, STREET USAGE PERMIT, MOTOR AND PEDESTRIAN PARADE

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committees’ application for street closing / usage permit for Saturday, June 1, 2024 from 9:00 a.m. until 12:30 p.m. for purposes of conducting a parade, streets to be used include the high school performing arts center entrance, Miller Rd, and Fredrick Street under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. No candy or other objects be thrown or handed from, to or at any vehicle, trailer, float, or similar, and further, that the Hometown Days Committee establish and maintain a list of all participants and/or entries in the parade that identifies a contact person, such contact to be informed by the Hometown Days Committee of the stipulation and motor vehicle code enforcement actions for violations thereof.
3. General approval, and under the direction and control of the Office of the Chief of Police.

Resolution No. 240422-8B3 HOMETOWN DAYS PERMIT, AERIAL FIREWORKS DISPLAY

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee’s application for one fireworks aerial display to be held on Friday, May 31, 2024, at or shortly after dusk, with a cancellation date of Saturday, June 1, 2024, at or shortly after dusk, to be launched from properties directly west of the Swartz Creek Middle School Building, said properties owned by the Swartz Creek School District and Ms. Ashley, under the following stipulations and conditions:

1. Insurance certificate naming the City as insured in an amount to be determined adequate by the City Manager.
2. Written permission from the aforementioned parcel owners along with acceptable insurance certificates naming said parcel owners as additional insured parties, in an amount to be determined adequate by the City Manager.
3. Traffic Control Plan and administration by the Offices of Chief of Police and Director of Community Services.
4. Detailed Plan submitted to and approved by the Fire Chief.
5. All decisions concerning the event and cancellation thereof, if needed, under the direction and control of the Fire Chief.

Resolution No. 240422-8B4 HOMETOWN DAYS PERMIT, OPERATE ENTERTAINMENT TENT

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to operate an entertainment tent with the sale of beer and wine for consumption on the premises, along with live entertainment, to be held on Parcel No. 58-02-200-014, owned by William Kincaid and located 5086 Morrish Road, south of Wade Street, beginning Thursday, May 30, 2024 11:59 PM through Sunday, June 2, 2024, 9:30 PM, under the following stipulations:

1. Michigan Liquor Control Commission Approved Application with appropriate insurance in accordance with the rules of the L.C.C. and naming the City and all other property owners as additional insured parties, in an amount not less than \$1,000,000 (One Million Dollars).
2. Portable bathrooms appropriately located and litter control program in accordance and under the approval of Director of Community Services.

3. Traffic control and pedestrian safety plan in accordance with and under the approval of Office of Chief of Police.
4. Adherence to all L.C.C. stipulations and regulations, state and local laws.
5. No music after 11:00 p.m. Thursday, May 30, 2024 and after 1:30 a.m. on Friday, May 31, 2024 (Saturday Morning), and Saturday, June 1, 2024 (Sunday Morning), and Sunday, June 2, 2024, 9:30 PM.
6. Adequate security as approved by the Chief of Police.
7. Adherence to and under the direction and control of the Office of the Chief of Police.

Resolution No. 240422-8B5 HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons as a part of a military concert and ceremonial military honor guard, to be held at the Swartz Creek High School’s outdoor football stadium, on Friday, May 31, 2023, at approximately 9:00 p.m., in conjunction with a concert and aerial fireworks display, with a backup rain date of Saturday, June 1, 2023 at approximately 10:00 p.m. under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

Resolution No. 240422-8B6 HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons in conjunction with a Parade and as a ceremonial military honor guard, to be held along Miller Road on Saturday, June 1, 2024, at approximately 10:00 A.M., under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

Resolution No. 240422-8B7 WAIVER OF INSPECTION FEE, HOMETOWN DAYS COMMITTEE

I Move the City of Swartz Creek waive the permit fees for the temporary structure (trailer) and electrical permit inspection fees for the Swartz Creek Hometown Days Committee.

Resolution No. 240422-8B8 TRAFFIC CONTROL APPROPRIATION

I Move the City of Swartz Creek provide traffic control devices to ensure the safety of the public during the duration of the Swartz Creek Hometown Days event and hereby direct the Director of Public Works to order or supply barricades sufficient to do so at a cost not to exceed \$1,750, appropriated to the community promotions department of the general fund.

Resolution No. 240422-8B9 RESOLUTION TO APPROVE THE POSSESSION OF ANIMALS OTHERWISE PROHIBITED BY ORDINANCE

WHEREAS, the festival activities include various animal events and attractions that include animals that are prohibited without approval as outlined in Ordinance Section 3-1.; and

WHEREAS, the Hometown Days Chairperson requested the city council to affirm approval of certain animal events and activities as outlined in a letter dated March 20, 2024; and

WHEREAS, the City Council finds these activities to be in line with prior events and approvals as part of the routine functions of the festival.

NOW, THEREFORE, BE IT RESOLVED the Swartz Creek City Council hereby authorizes the Whispering Pines Mobile Farm/Petting Zoo, the Agricultural tent, and related features and animals to operate and be present within the city and for such operation to hereby be incorporated into the festival permit for Hometown Days.

Resolution No. 240422-8B10 RESOLUTION TO APPROVE A TEMPORARY SPECIAL EVENT CURFEW BY ORDINANCE

WHEREAS, Ordinance Section 10-310 provides provisions for a temporary curfew to be enforced for special events as deemed necessary by the City Council; and

WHEREAS, the Hometown Days Committee is enforcing a curfew on the grounds of the festival and requests that public grounds adjacent to the festival also enforce such an ordinance; and

WHEREAS, the City Council finds that a curfew that mirrors the special event curfew will protect the health, safety, and welfare of the public as outlined in Ordinance Section 10-310.

NOW, THEREFORE, BE IT RESOLVED the Swartz Creek City Council hereby authorizes the enforcement of a temporary Special Event Curfew to commence at 7:00 p.m on Thursday, May 30, 2024 through 6:00 a.m. on Sunday, June 2, 2024.

BE IT FURTHER RESOLVED that the area designated for the Special Event Curfew shall match that of the outer boundaries of the Swartz Creek Downtown Development Authority, as indicated in the 2022 Downtown Development Plan.

BE IT FURTHER RESOLVED that the City Clerk shall post notice of this curfew, including a map at the city offices and in a newspaper of general circulation.

Resolution No. 240422-8C

RESOLUTION TO APPROVE A COOPERATIVE STREET REHABILITATION PROJECT FOR ELMS ROAD

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets; and

WHEREAS, a section of Elms Road, between Miller and the south city limits is in disrepair and requires improvement; and

WHEREAS, private investment plans for the area are unknown but are likely to require substantial changes to this section of Elms Road, thereby limiting the amount of prudent investment in this section of road; and

WHEREAS, the Genesee County Road Commission is engaging in such work at a large scale, including Elms Road in Gaines/Mundy Townships, and the city finds it to be in the best interest of the public to cooperate in the cooperative bid as offered by the GCDC; and

WHEREAS, the City of Swartz Creek encourages cooperative bidding and pricing, and the City’s Purchasing Ordinance, Sec. 2-402, enables the negotiation of services when the economic interests of the city are best served.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the Local Road Estimate with Genesee County Road Commission for improvements to Elms Road, as included in the April 22, 2024 city council packet.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager to execute said proposal on behalf of the city and for the city treasurer to appropriate such design costs to the Major Street Fund.

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager to execute an agreement based on said proposal if required by GCRC to commence repairs.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240422-8D

RESOLUTION TO APPROVE 2024-2026 SEWER CLEANING AND INSPECTIONS

Motion by Councilmember: _____

WHEREAS, the city owns, operates, and maintains a sewer collection system that consists of clay, lined clay, and plastic pipes, as well as manholes; and

WHEREAS, the city is nearing completion of a twenty year plan that includes inspections and lining of older clay pipes; and

WHEREAS, the critical collection lines have been addressed, and the city now seeks to reevaluate the system through inspections and to commence a routine cleaning program; and

WHEREAS, bids were solicited to commence with the first three years of cleaning and inspections as part of an eight year cleaning cycle; and

WHEREAS, Foco Inc, doing business as Dependable Sewer, submitted the lowest responsible bid, which includes unit pricing.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the bid by Foco Inc, as a unit cost bid, as included in the April 22, 2024 city council packet, in the amount of \$78,320, funds to be appropriated to the Sewer 590 fund.

NOW, THEREFORE, BE IT FURTHER RESOLVED the City of Swartz Creek hereby directs the city manager to create and execute a standard contractor agreement with the contractor.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240422-8E

RESOLUTION TO ENGAGE THE CITY IN THE MICHIGAN FIRE INSURANCE WITHHOLDING PROGRAM

Motion by Councilmember: _____

WHEREAS, the provisions of Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the Public Acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate the City of Swartz Creek health or safety standards; and

WHEREAS, the City of Swartz Creek has determined that participation in said program would protect and promote the public health, safety and welfare and wishes to be included in the list of participating municipalities published by the Commissioner of Insurance; and,

WHEREAS, the City of Swartz Creek desires to implement all procedures necessary to administer said program by designating the City official responsible for administration of the program and establish an escrow account for said purpose.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the City of Swartz Creek does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act

217 of the Public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2845 or Section 2227 to all property within the City of Swartz Creek.

2. That the City of Swartz Creek official responsible for the administration of Section 2845 or 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated as follows:

City Manager

3. That the City of Swartz Creek Official shall establish an escrow account with the Chase Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2845 or 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest bearing account.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240422-8F

RESOLUTION TO ENGAGE IN A WAYFINDING SIGN PROGRAM AND APPOINT A TEMPORARY STEERING COMMITTEE

Motion by Councilmember: _____

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the city and DDA maintain various development plans that set tasks for the improvement and development of the community; and

WHEREAS, the DDA and MEDC are able and willing to fund a wayfinding sign study that will provide a detail plan for sign locations, content, and design; and

WHEREAS, the DDA recommends the council enable the pursuit of this study as a means to improve the resident and visitor experience in the community, as well as to positively brand the community and downtown; and

WHEREAS, the council desires to enable a committee of residents, DDA members, councilmembers, experts, and staff to further deliberate on the particulars relating to a potential Wayfinding Sign Program.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby authorizes the study of a wayfinding sign program for the city and the city's downtown, as contracted by the DDA and funded by the DDA and MEDC.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council hereby creates a temporary committee, to be referred to as the “Wayfinding Sign Project Committee,” for the purpose of engaging the program consultants and delivering a complete wayfinding sign program to the city for review.

BE IT FURTHER RESOLVED, the Wayfinding Sign Project Committee shall endeavor to deliver such findings at or before the regular meeting on December 16, 2024 and be subsequently dissolved unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the membership of the Wayfinding Sign Project Committee shall be composed of the following individuals:

- Mayor Krueger
- Councilmember/Planning Commissioner Henry
- Park Board/DDA Member Barclay
- DDA Chair Beedy
- Samantha Fountain and/or Adam Zettel as Staff Liaison (non-voting)
- Guide Studio – Consultant Designers (non-voting)

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240422-8G

RESOLUTION TO AUTHORIZE PLANNING FOR HOLLAND SQUARE AND APPOINT A TEMPORARY STEERING COMMITTEE

Motion by Councilmember: _____

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the city and DDA maintain various development plans that set tasks for the improvement and development of the community; and

WHEREAS, the DDA is proposing to activate Holland Square for enhanced events and activities through the construction of a permanent and versatile structure; and

WHEREAS, the DDA recommends the council enable the pursuit of this project as a means to improve the downtown and community overall; and

WHEREAS, the council desires to enable a committee of residents, DDA members, councilmembers, experts, and staff to further deliberate on the particulars relating to a potential Holland Square structural investment.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby authorizes the creation of a Holland Square structure plan.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council hereby creates a temporary committee, to be referred to as the “Holland Square Committee,” for the purpose of engaging the program consultants and delivering a complete design and funding plan to the city for review.

BE IT FURTHER RESOLVED, the Holland Square Committee shall endeavor to deliver such findings at or before the regular meeting on December 16, 2024 and be subsequently dissolved unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the membership of the Holland Square Committee shall be composed of the following individuals:

- Mayor Krueger
- Councilmember/Planning Commissioner Henry
- Park Board/DDA Member Barclay
- DDA Chair Beedy
- Samantha Fountain and/or Adam Zettel as Staff Liaison (non-voting)
- AMA Architects – Consultant Designers (non-voting)
- Jeremy Moran – Consultant Builder (non-voting)

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240422-8H DOG PARK DONATION ACCEPTANCE

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns operates and maintains a system of parks; and

WHEREAS, an Eagle Scout candidate has offered to donate materials and labor sufficient to install a reading nook structure near the Tot Lot at Abrams Park; and

WHEREAS, the Park Board, after and deliberation, found the reading nook to be in the best interests of the park and approved the donation at their meeting on April 16, 2024.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby accepts the Eagle Scout donation of a reading nook enclosure in Abrams Park, conditioned upon the following:

1. The project shall be overseen by the Director of Public Works and not commence until the ability to ensure project completion is evidenced.
2. The city will own and maintain the structure in a reasonable manner, with eventual replacement or removal dependent on the best interests of the city at a future date.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240422-8I

RESOLUTION TO RECOGNIZE THE SWARTZ CREEK PERFORMING ARTS BOOSTER, INC AS A LOCAL NONPROFIT

Motion by Councilmember: _____

WHEREAS, the Michigan Lottery, Charitable Gaming Division provides opportunities for nonprofits to engage in charitable gaming for the purposes of financially supporting their objectives; and

WHEREAS, the State requires that local governments recognize local nonprofits by resolution in order for them to successfully apply for such licenses; and

WHEREAS, the Swartz Creek Performing Arts Booster, Inc, located at One Dragon Drive, Swartz Creek, MI is seeking such a license for a raffle; and

WHEREAS, the City of Swartz Creek, in reviewing the organizational documents, finds the Swartz Creek Performing Arts Boost, Inc. organization to be a local nonprofit.

NOW, THEREFORE, BE IT RESOLVED that the request from Swartz Creek Performing Arts Booster, Inc., of Swartz Creek, County of Genesee, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming license, be considered for approval.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240422-8J

RESOLUTION TO APPROVE A PRELIMINARY ENGINEERING PROPOSAL FOR DON SHENK DRIVE AND CAPPY LANE

Motion by Councilmember: _____

WHEREAS, the city owns, operates, and maintains a system of major and local street assets; and

WHEREAS, the city administers a street asset management plan that is funded by a local street levy, state revenue sharing road monies, and the general fund, said plan include a provision for the replacement and rehabilitation of Don Shenk and Cappy Lane; and

WHEREAS, the city administers a water capital improvement plan that includes a provision for replacement of the older sections of Cappy Lane; and

WHEREAS, the city needs to select a professional engineer to perform preliminary engineering design work for these projects in order to be able to bid and perform any such work; and

WHEREAS, OHM Advisors is a federally pre-qualified engineer that has been designing the city streets and water main projects, and they submitted a proposal to perform the engineering service as outlined in the attached proposal dated April 17, 2024; and

WHEREAS, the city finds OHM Advisors to be a qualified firm performing a professional service.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approve the design engineering proposal by OHM Advisors as dated April 17, 2024 and included in the April 22, 2024 city council packet, in the amount of \$132,154 for Don Shenk Drive reconstruction, Cappy Lane Street reconstruction/rehabilitation, and limited Cappy Lane water main.

BE IT FURTHER RESOLVED the City of Swartz Creek authorizes and directs the Mayor to execute this proposal on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240422-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of April 22, 2024.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE April 8, 2024**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft.

Others Present: Paul Junge, Terry O'Brien, M. McLanahan

Others Virtually Attended: Lania Rocha, Jeff Kelley

APPROVAL OF MINUTES

Resolution No. 240408-01 (Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday March 25, 2024 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 240408-02 (Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of April 8, 2024 to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 240408-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of April 8, 2024, including reports and communications and as amended to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Paul Junge: Running for 8th Congressional District. Discussed topics the residents in the District are concerned with.

Terry O'Brien: Discussed litter on Miller Road and elsewhere throughout the city. Would like to see more young people volunteer to help keep Swartz Creek clean.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE CONSUMERS ENERGY LIGHTING REMOVAL AND REPLACEMENT WORK ORDERS – WINCHESTER VILLAGE

Resolution No. 240408-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Cramer

WHEREAS, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

WHEREAS, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

WHEREAS, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types, said contract restated on November 1, 2014 and revised from time to time; and

WHEREAS, the City seeks additional changes to the street lighting services agreement that include changes to lighting types and subsequent billing for LED and decorative lighting; and

WHEREAS, Consumers Energy requires approval of an amendment to the existing street light contract and affirmation of the work orders to remove the existing lighting and install new lighting in accordance with the restated and amended lighting contract.

NOW THEREFORE, BE IT RESOLVED, it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Swartz Creek, dated November 1, 2014, modified on November 1, 2018, in accordance with the Agreement for Modifications of Electric Facilities, dated February 5, 2024 and Authorization for Change in Standard Lighting Contract, as included in the April 8, 2024 City Council Packet.

BE IT FURTHER RESOLVED, that it is hereby deemed advisable to enter into a contract with Consumers Energy Company for furnishing lighting service within the City of Swartz Creek for a period of one year and thereafter from year to year, in accordance with the terms of the contract heretofore submitted to the city council.

BE IT FURTHER RESOLVED, that the city agrees to the terms and conditions of form 547 as included in the city council packet of April 8, 2024 and further directs the City Clerk to execute said agreements and forms that represent the aforementioned terms and conditions.

BE IT FURTHER RESOLVED, that the city agrees to furnish payment to Consumers Energy in accordance with invoice #9326542631, charges totaling \$39,932 for furnishing and installation of lights, costs to be apportioned to the local street fund.

Discussion Ensued.

YES: Krueger Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE CONSUMERS ENERGY LIGHTING REMOVAL AND REPLACEMENT WORK ORDERS – HERITAGE VILLAGE

Resolution No. 240408-05

(Carried)

Motion by Councilmember Gilbert

Second by Mayor Pro Tem Hicks

WHEREAS, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

WHEREAS, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

WHEREAS, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types, said contract restated on November 1, 2014 and revised from time to time; and

WHEREAS, the City seeks additional changes to the street lighting services agreement that include the addition of lighting to a newer neighborhood and subsequent billing for such new lights; and

WHEREAS, Consumers Energy requires approval of an amendment to the existing street light contract and affirmation of the work orders to remove the existing lighting and install new lighting in accordance with the restated and amended lighting contract.

NOW THEREFORE, BE IT RESOLVED, it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Swartz Creek, dated November 1, 2014, modified on November 1, 2018, in accordance with the Agreement for Modifications of Electric Facilities, dated January 1, 2024 and Authorization for Change in Standard Lighting Contract, as included in the April 8, 2024 City Council Packet.

BE IT FURTHER RESOLVED, that it is hereby deemed advisable to enter into a contract with Consumers Energy Company for furnishing lighting service within the City of Swartz Creek for a period of one year and thereafter from year to year, in accordance with the terms of the contract heretofore submitted to the city council.

BE IT FURTHER RESOLVED, that the city agrees to the terms and conditions of form 547 as included in the city council packet of April 8, 2024 and further directs the City Clerk to execute said agreements and forms that represent the aforementioned terms and conditions.

BE IT FURTHER RESOLVED, that the city agrees to furnish payment to Consumers Energy in accordance with invoice #9326483865, charges totaling \$2,339 for furnishing and installation of lights, costs to be apportioned to the local street fund.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE AN EXTENDED BID FOR HYDRANT PAINTING

Resolution No. 240408-06

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Henry

WHEREAS, the City of Swartz Creek owns, operates, and maintains a water distribution system, which includes approximately 400 hydrants; and

WHEREAS, the hydrants on the system are of various ages, makes, and models, all of which should have an operating life of approximately 75 years; and

WHEREAS, the City maintains hydrants each year by operating the valves, flushing barrels, and lubricating nozzles; and

WHEREAS, the City seeks to add functional longevity to the hydrants installed prior to 2017 by stripping previous layers of paint and applying new coats of paint in a professional manner; and

WHEREAS, City Ordinance Section 2-406 encourages cooperative bidding, and the City of Battle Creek just solicited bids of an acceptable specification for said services; and

WHEREAS, the contractor of the low bid, Blas Tek, is offering to extend their bid, with the approved unit costs, to the City of Swartz Creek; and

WHEREAS, the City is opting to ensure that no lead paint is improperly removed or disposed of.

NOW THEREFORE, BE IT RESOLVED, the City of Swartz Creek hereby approves the Fire Hydrant Sandblasting & Painting bid price extension by Blas Tek in the amount of \$153 per unit, with approximately 300 units to be completed, including specifications as included in the April 8, 2024 city council packet, plus lead abatement, subject to completion of a standard contractors agreement by the city manager.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

RESOLUTION TO IMPOSE A MORATORIUM ON GROUND SOLAR LAND USES

Resolution No. 240408-07

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek Michigan Zoning Appendix A does not have provisions for large scale ground mounted solar equipment; and

WHEREAS, ground mounted solar installations of a commercial and industrial nature are becoming more prolific in rural and urban areas; and

WHEREAS, the State of Michigan Legislature, through Public Act 233 of 2023, has enacted legislation that will limit local control of the siting of such facilities, effective in November of 2024; and

WHEREAS, the City of Swartz Creek desires to create definitions, classifications, and regulations that pertain to ground mounted solar that will serve the best interest of the community and comply with state law; and

WHEREAS, the absence of any local regulations creates uncertainty and risk for potential developers of ground mounted solar, land owners, and impacted third parties in the City of Swartz Creek; and

WHEREAS, the City of Swartz Creek City Council finds that the siting of ground mounted solar and/or review of such facilities without siting considerations in the form of zoning constitutes a threat to the public health, safety and welfare of the city, by which no other action short of imposing a moratorium can adequately protect such health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED that the Swartz Creek City Council by this Resolution determines to place a moratorium upon the issuance of any permit, the processing of any permit application, the processing of any rezoning request, the processing of any site plan, the processing of any special land use, the processing of any variance or interpretation, and the processing of any other application under the zoning ordinance for the purpose of siting or installing ground mounted solar equipment, within its City Limits for a period of one hundred eighty (180) days, to allow the City Council to consider amendments to its Zoning Ordinances.

BE IT FURTHER RESOLVED that in compliance with section 25.15 of the zoning code for the City of Swartz Creek, this moratorium shall be effective immediately upon publication of this resolution in a newspaper of general circulation, date of publication May 2, 2024 (date amended).

Discussion Ensued.

YES: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE INVOICE FOR COSMOS IN THE CREEK AND RELATED SIGN ACQUISITION

Resolution No. 240408-08

(Carried)

Motion by Councilmember Henry
Second by Mayor Pro Tem Hicks

WHEREAS, the City of Swartz Creek, through its Park Board, has planned, designed, and raised funds to install a model solar system, trail head signs, and related signs along the Genesee Valley Trail Extension; and,

WHEREAS, the crowdfunding campaign to raise \$50,000 is complete, with support from the Michigan Economic Development Corporation; and,

WHEREAS, Signs By Crannie has been the concept and design consultant for the project signs that were used in the crowdfunding campaign; and

WHEREAS, the City Council of Swartz Creek wishes to proceed with the concept as designed and proposed by Signs By Crannie, and further finds that this type of product is difficult to bid because of the specific design nature of each sign type and that proceeding with the purchase as presented to donors is in the financial best interest of the City.

NOW, THEREFORE BE IT RESOLVED the Swartz Creek City Council approves the concept and related invoice dated May 12, 2023 by Signs By Crannie, with expenses to be appropriated from funds raised for the purpose, with any additional expenses to be apportioned to Elms or Otterburn Park as appropriate.

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Marianne McClanahan: Stated her insurance increased. Discussed sidewalks being put in near her with CDBG funds-she doesn't want them on her side. Discussed police presence near her house-she wants them to sit there, but not out in the open.

REMARKS BY COUNCILMEMBERS:

Councilmember Gilbert: Commented that solar panels have to be spaced enough for deer to go through.

Councilmember Spillane: The Historical Society meeting will be held this Wednesday and Boots Abrams will be the speaker.

Councilmember Knickerbocker: Stated that April 27 is National Drug Take Bake Day (10:00 am-2:00 pm) and also Shred Day (10:00 am-1:00 pm).

Councilmember Cramer: Commented that Act 233 is further eroding our sovereignty at the local level and he wants it repealed. Stated that global warming is based on a false premise.

Mayor Pro Tem Hicks: Commented on election integrity of election inspectors.

Mayor Krueger:

ADJOURNMENT

Resolution No. 240408-09

(Carried)

Motion by Councilmember Gilbert
Second by Mayor Pro Tem Hicks

I Move the Swartz Creek City Council adjourn the regular meeting at 8:42 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Renee Kraft, CMC, MiPMC, City Clerk

04/11/2024

CHECK REGISTER FOR CITY OF SWARTZ CREEK
 CHECK DATE FROM 03/01/2024 - 03/31/2024

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
03/07/2024	53178	AMY NICHOLS	MILEAGE BANK RUNS FEB 2024	21.17
03/07/2024	53179	BAKER TILLY MUNICIPAL ADVISORS, LLC	SERVICES RELATED TO 2023 CAPITAL IMPROVE	30,000.00
03/07/2024	53180	BAKER TILLY MUNICIPAL ADVISORS, LLC	SERVICES RELATED TO USDA II WATER REVENU	10,000.00
03/07/2024	53181	BEAVER RESEARCH	SALT SHAKER & FREIGHT QTY 10	295.30
03/07/2024	53182	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG	66.00
			PEST CONTROL - CITY HALL/LIBRARY-SR CTR	142.00
				<u>208.00</u>
03/07/2024	53183	CHASE CARD SERVICES	DIGITAL CLAMP METER-VOLTAGE -GARAGE SUPP	33.99
			CITY HALL SUPPLIES & COMMUNITY PROMOTION	41.35
			ADOBE ANNUAL FEE	254.27
			DRIER JAPAN PINT - GARAGE SUPPLIES	10.99
			CITY HALL MONTHLY INVOICE JAN 26-FEB 25	265.80
			PARKING FEE- TRAINING DPW LANSING MI	10.00
			EGLT TRAINING & CERTIFICATE	70.00
			HOTEL STAY FOR MAMC CONVENTION - R KRAFT	195.00
			CPFO NEW CANDIDATE ENROLLMENT FEE-A NICH	1,200.00
			ELECTION EARLY VOTING FOOD	64.59
			ELECTION EARLY VOTING FOOD	65.12
			INT INSTITUTE OF MUNICIPAL CLERKS IIMC-R	60.00
			PLANNING & ZONING OFFICIALS WORKSHOP- J	90.00
			INTRO TO PUBLIC FINANCE - A NICHOLS	40.00
			GAAFR 2024 EDITION BOOK - A NICHOLS	149.25

WATER TRAINING - LEAVITT APRIL 23-24-202	360.00
ELECTION SUPPLIES-BALLOTSTOCK-THERMAL RO	76.06
ELECTION SUPPLIES	31.79
ELECTION SUPPLIES CLIPBOARD-MARKERS-FILE	21.70
EARLY DAY VOTING SUPPLIES-FOOD	10.14
ELECTION SUPPLIES- CLIPBOARD -FILE BOXES	79.68
EARLY VOTING ELECTIONS SUPPLIES-FOOD	63.00
ELECTION TRAINING SUPPLIES	20.98
MONTHLY INVOICE DEC 2 2023 - JAN 1 2024	336.50
ZOOM--JAN 31 - FEB 28 2024	33.90

3,584.11

03/07/2024	53184	VOID		
03/07/2024	53185	COFFIELD OIL COMPANY INC	FUEL	101.75
03/07/2024	53186	CONSUMERS ENERGY	8011 MILLER RD 1/30-2-27-24	28.77
03/07/2024	53187	CONSUMERS ENERGY	5121 MORRISH RD 1/30-2/27-24	664.58
03/07/2024	53188	CONSUMERS ENERGY	8095 CIVIC DR 1/30-2/27/24	709.13
03/07/2024	53189	CONSUMERS ENERGY	5361 WINSHALL DR NP 1/31-2/28/24	33.26
03/07/2024	53190	CONSUMERS ENERGY	9099 MILLER RD 1/30-2/27/24D	33.14
03/07/2024	53191	CONSUMERS ENERGY	5361 WINSHALL DR 8369 1/30-2/27-24	31.58
03/07/2024	53192	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987 1/30-2/	34.53
03/07/2024	53193	CONSUMERS ENERGY	5441 WHITNEY CT PAVILLION 1/30-2/27/24	28.77
03/07/2024	53194	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS 1/30-2/27/24	38.81
03/07/2024	53195	CONSUMERS ENERGY	4510 MORRISH RD 1/30-2/27/24	41.20
03/07/2024	53196	CONSUMERS ENERGY	8059 FORTINO DR 1/30-2/27/24	33.41
03/07/2024	53197	CONSUMERS ENERGY	8499 MILLER RD 1/30-2/27/24	33.41
03/07/2024	53198	CONSUMERS ENERGY	8301 CAPPY LN 1/31-2/28/24	338.85
03/07/2024	53199	CONSUMERS ENERGY	8100 CIVIC DR 1/31-2/28/24	1,202.77
03/07/2024	53200	CONSUMERS ENERGY	5257 WINSHALL DR1/30-2/27/24	29.90
03/07/2024	53201	CONSUMERS ENERGY	8083 CIVIC DR 1/30-2/27/24D	774.78
03/07/2024	53202	CROSSROADS TITLE AGENCY	2023 WIN TAX REFUND 58-25-576-007	13.92

03/07/2024	53203	DEE CRAMER	REPAIR OF FURNACE AT SR CTR	300.00
03/07/2024	53204	DIPONIO CONTRACTING, LLC	USDA II 1/1-2/3/24	325,715.56
03/07/2024	53205	DLZ MICHIGAN INC	MS4 COMPLIANCE AND FOG PROGRAM	1,482.00
03/07/2024	53206	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT MARCH 2024	1,149.08
03/07/2024	53207	FAMILY FARM AND HOME INC	FEB PURCHASES	108.91
03/07/2024	53208	FERGUSON WATERWORKS #3386	CABLE -1000 QTY & FREIGHT	266.57
			ANGLE KEY- QTY 30	1,785.60
			R900 QTY 50	6,971.50
				<u>9,023.67</u>
03/07/2024	53209	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIREE VISION MARCH 2024	47.96
03/07/2024	53210	GCGC	SPRING GCGC MEETING 3/7/24 (2)	30.00
03/07/2024	53211	GEN CTY ROAD COMMISSION	SIGNAL MILLER @ FAIRCHILD	2,347.68
			S- MTCE & OPERATIONS 504 (47) CONSUMERS	15.96
				<u>2,363.64</u>
03/07/2024	53212	GENESEE CTY DRAIN COMMISSIONER	DEC 27 2023 TO JAN 31 2024 JAN BULK WA	134,975.67
03/07/2024	53213	GENESEE CTY DRAIN COMMISSIONER	NPDES PHASE II JAN 1-MARCH 31 2024 -IDEP	1,941.32
03/07/2024	53214	GILL ROYS HARDWARE	FEBRUARY 2024 INVOICES LESS DISCOUNT	163.82
03/07/2024	53215	INLINER SOLUTIONS LLC	SEWER LINING SEGMENTS OF MILLER AND MORR	12,835.00
03/07/2024	53216	KCI	2024 ASSESSMENT NOTICES/POSTAGE BALANCE	630.43
			PROPOSAL EST. POSTAGE APRIL 2024 WATER B	1,069.77
				<u>1,700.20</u>
03/07/2024	53217	MC LEAN, RONALD L & DONNA M TRUST	2023 Win Tax Refund 58-36-530-015	99.60
03/07/2024	53218	METRO POLICE AUTH OF GENESEE COUNTY	JAN 2024 ORD. FEES	3,126.60

03/07/2024	53219	MICHIGAN PIPE AND VALVE	MARKING FLAG BLUE QTY 12-GREEN MARKING P	240.00
03/07/2024	53220	MID STATES BOLT AND SCREW CO	M16-2 X 100 HEX C/S 10.9 PLN DIN 931-QTY	78.43
03/07/2024	53221	MISS DIG SYSTEM INC	2024 MEMB MAINTC EDUC APPL AWARNS FEE	1,415.67
03/07/2024	53222	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 2/16 & 3/1/24	372.00
03/07/2024	53223	OHM ADVISORS	WINCHESTER WOODS BIDS PROF SERVICES	1,696.00
			USDA PHASE II WATER MAIN DESIGN ENGINEER	37,264.00
				38,960.00
03/07/2024	53224	OHM ADVISORS	WINCHESTER VILAGE LOCAL RD IMPROVEMENTS	8,938.00
03/07/2024	53225	PRINTING SYSTEMS	ELECTION SUPPLIES STATEMENT OF VOTS-EARL	44.65
03/07/2024	53226	PURCHASE POWER	POSTAGE METER REFILL & TRANS FEE 01/22-0	2,030.00
03/07/2024	53227	RENEE KRAFT	ELECTION (9DAY EARLY VOTING) FOOD & MIL	135.18
03/07/2024	53228	SAMANTHA FOUNTAIN	REIMB FOR FACEBOOK AD FOR COSMOS IN THE	20.00
03/07/2024	53229	STAPLES	SOAP FOR CITY HALL	120.20
			MISC SUPPLIES COPY PAPER-LETTER OPENERS-	289.48
				409.68
03/07/2024	53230	STATE OF MICHIGAN	MCAT CERT COURSE FEE	150.00
03/07/2024	53231	SUBURBAN AUTO SUPPLY	OIL - OIL FILTER FOR LAWN MOWER	15.97
			OIL - OIL FILTER FOR WOODCHIPPER	18.99
			OIL - OIL FILTER FOR 3-08 PICKUP	3.99
				38.95
03/07/2024	53232	SUPER FLITE OIL CO INC	FUEL - DPW FEB 2024	912.06
03/07/2024	53233	T MOBILE	DPW CELL PHONES & 1 OFFICE CELL 01/21-02	325.95
03/07/2024	53234	WOODS COLLISION	TRUCK 2-08 REPAIR DOOR HANDLE	123.00

03/07/2024	53235	DEE CRAMER	REPAIR OF FURNACE AT SR CTR	300.00
03/07/2024	53236	DIPONIO CONTRACTING, LLC	USDA II 1/1-2/3/24	325,715.56
03/18/2024	53237	ACE OUTDOOR SERVICES LLC	SNOWCARE PARK & RIDE LOT 1.5 - 3" ON 2/	70.00
03/18/2024	53238	BFT LP	TRASH CAN LINERS	170.99
03/18/2024	53239	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	142.00
03/18/2024	53240	CERTIFIED ABATEMENT SERVICES, INC	ABESTOS SURVEY 5019 HAYES ON 2.22.24	500.00
			ABESTOS ABATEMENT OD GARAGE, VINYL SIDIN	2,565.00
				3,065.00
03/18/2024	53241	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES 12.31.23	4,052.67
03/18/2024	53242	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES 1/31/24	3,757.67
03/18/2024	53243	CONSUMERS ENERGY	4125 ELMS RD 4353 2/1--2-29-24	40.47
03/18/2024	53244	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437 2/2/24-2/29/2	33.98
03/18/2024	53245	CONSUMERS ENERGY	4524 MORRISH RD 2/2/24-2/29/24	57.38
03/18/2024	53246	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	4,515.27
03/18/2024	53247	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997 2/1/24 -2/29/	31.87
03/18/2024	53248	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781 2/1/24 - 2/29/24	486.56
03/18/2024	53249	CONSUMERS ENERGY	STREET LIGHTS 1294 2/1/24 2/29/24	3,499.81
03/18/2024	53250	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300 2/1/24	37.44
03/18/2024	53251	CONSUMERS ENERGY	6425 MILLER PARK & RIDE 2/1/24 - 2/29/24	76.39
03/18/2024	53252	DORNBOS SIGN & SAFETY INC	S-R1 -1 30X30 HIP	276.60
			ST-NS SWARTZCR1 SIGNS	494.15
				770.75
03/18/2024	53253	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN 2/29/24	6.25
03/18/2024	53254	GEN CTY ROAD COMMISSION	S- MTCE & OPERATIONS 504 (47) 8.31.23	422.60
			SIGNAL MILLER @ FAIRCHILD	524.60

			S- MTCE & OPERATIONS 504 (47) CITY OF SW	922.83
				1,870.03
03/18/2024	53255	GFL ENVIRONMENTAL USA INC	FY24 GARBAGE/RECYCLING/YARD WASTE	25,593.36
03/18/2024	53256	GLAESER DAWES	REPAIR WATERMAIN BRK ON 5316 WINSHALL ON	3,580.00
03/18/2024	53257	GLAESER DAWES	CUT N CAP DYE RD WATERMAIN SOUTH OF RR R	3,900.00
03/18/2024	53258	GLAESER DAWES	REMOVAL OF UNUSED 48" CONCRETE STORM PI	4,816.00
03/18/2024	53259	KIMBERLY LYNCH	SUPPLEMENTAL FINANCE	3,750.00
03/18/2024	53260	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES ANNUAL CONTRACT OCT	2,751.40
03/18/2024	53261	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE	2,498.00
03/18/2024	53262	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING JULY 2023 2/2	48.00
			DRINKING WATER LAB TESTING JULY 2023 2/2	48.00
				96.00
03/18/2024	53263	SUBURBAN AUTO SUPPLY	TIRE VALVE STEM TRAILER TIRE REPAIR	3.29
			SPARK PLUG FOR WEEDWACKER	3.99
				7.28
03/18/2024	53264	SWARTZ CREEK AREA FIRE DEPT.	MONTHLY RUNS FIRE/EMS SERVICE 2/2024	2,700.25
03/18/2024	53265	SWARTZ CREEK FINE ARTS ASSOC	2024 CONCERT SPONSORSHIP	300.00
03/18/2024	53266	VC3 INC	MICROSOFT BUSNS STANDARD/EXCHANGE ONLINE	186.80
03/18/2024	53267	VERIZON WIRELESS	MONTHLY INVOICE 3-1-24	337.85
03/18/2024	53268	WALDORF AND SONS INC	5262 WINSHALL INDOOR WATER CONNECTION	4,900.00
03/27/2024	43(E)	UNUM LIFE INSURANCE	RETIREE LIFE APRIL 2024	31.47
03/27/2024	53269	COMCAST BUSINESS	CITY HALL MONTHLY INVOICE MAR 26-APR 25	245.80
03/27/2024	53270	DIPONIO CONTRACTING, LLC	USDA II 02/4/24-03/02/24	1,250,208.62
03/27/2024	53271	JAY'S SEPTIC TANK SERVICE	(2) ADA HANDICAPW ELMS RD PARK	797.50

03/27/2024	53272	OHM ADVISORS	USDA PHASE II WATER MAIN DESIGN ENGINEER	74,481.50
03/27/2024	53273	VISUAL EDGE IT	CONTRACT 3/21-2/20/24 OVERAGE 12/21/23-3	<u>2,284.30</u>

GEN TOTALS:

Total of 97 Checks:				2,329,703.96
Less 3 Void Checks:				<u>326,015.56</u>
Total of 94 Disbursements:				2,003,688.40

From: 03/01/2024 To: 03/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Hours for Week Beginning: 02/25/2024						
03/01/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/01/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/01/2024	4100000004	Wright, David L	REG	401	4.00	0.00
Total For Employee: 4100000004					8.00	0.00
03/01/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
03/01/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
03/01/2024	4100000005	Sandford, Jay E	PERS	401	1.00	0.00
Total For Employee: 4100000005					8.00	0.00
03/01/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/01/2024	4100000006	Lloyd, Robert W	REG	401	0.50	0.00
03/01/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/01/2024	4100000006	Lloyd, Robert W	REG	401	3.50	0.00
Total For Employee: 4100000006					8.00	0.00
03/01/2024	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
03/01/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
Total For Employee: 4400000009					8.00	0.00
03/01/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
Total For Employee: 4400000016					8.00	0.00
03/01/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/01/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/01/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/01/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/01/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/01/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/01/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
Total For Employee: 4400000018					8.00	0.00
Hours for Week Beginning: 03/03/2024						
03/04/2024	4100000004	Wright, David L	REG	401	0.50	0.00
03/04/2024	4100000004	Wright, David L	REG	401	3.00	0.00
03/04/2024	4100000004	Wright, David L	REG	401	3.00	0.00
03/04/2024	4100000004	Wright, David L	REG	401	1.50	0.00
03/05/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/05/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/05/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/05/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/05/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/06/2024	4100000004	Wright, David L	REG	401	4.00	0.00

From: 03/01/2024 To: 03/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/06/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/06/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/06/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/07/2024	4100000004	Wright, David L	REG	401	6.00	0.00
03/07/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/08/2024	4100000004	Wright, David L	REG	401	0.50	0.00
03/08/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/08/2024	4100000004	Wright, David L	REG	401	3.00	0.00
03/08/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/08/2024	4100000004	Wright, David L	REG	401	0.50	0.00
-----					40.00	0.00
Total For Employee: 4100000004						
03/04/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
03/05/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
03/05/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
03/06/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
03/07/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
03/08/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4100000005						
03/04/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/04/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
03/04/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/04/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
03/05/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
03/06/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
03/06/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/06/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/06/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/07/2024	4100000006	Lloyd, Robert W	REG	401	6.00	0.00
03/07/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/08/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4100000006						
03/03/2024	4400000009	Bosas, Rebecca M	2X	401	0.00	2.50
03/04/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
03/04/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/04/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
03/04/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/04/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/05/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/05/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
03/05/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
03/06/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/06/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00

From: 03/01/2024 To: 03/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/06/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/06/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/06/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/07/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
03/07/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
03/08/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
03/08/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
-----					40.00	2.50
Total For Employee: 4400000009						
03/04/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/05/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/06/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/07/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/08/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000016						
03/04/2024	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
03/04/2024	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
03/05/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/05/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/05/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/05/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/05/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/06/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/06/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/06/2024	4400000018	Leavitt, Mikel D	REG	401	6.00	0.00
03/07/2024	4400000018	Leavitt, Mikel D	PERS	401	4.00	0.00
03/07/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
03/08/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/08/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/08/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/08/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/08/2024	4400000018	Leavitt, Mikel D	REG	401	1.50	0.00
03/08/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/09/2024	4400000018	Leavitt, Mikel D	15X	401	0.00	2.00
-----					40.00	2.00
Total For Employee: 4400000018						
Hours for Week Beginning: 03/10/2024						
03/11/2024	4100000004	Wright, David L	REG	401	0.50	0.00
03/11/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/11/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/11/2024	4100000004	Wright, David L	REG	401	5.50	0.00
03/12/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/12/2024	4100000004	Wright, David L	REG	401	2.00	0.00

From: 03/01/2024 To: 03/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/12/2024	4100000004	Wright, David L	REG	401	4.00	0.00
03/13/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/13/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/13/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/13/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/13/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/14/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/14/2024	4100000004	Wright, David L	REG	401	6.00	0.00
03/14/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/15/2024	4100000004	Wright, David L	REG	401	0.50	0.00
03/15/2024	4100000004	Wright, David L	REG	401	3.00	0.00
03/15/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/15/2024	4100000004	Wright, David L	REG	401	0.50	0.00
03/15/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/15/2024	4100000004	Wright, David L	REG	401	1.00	0.00
-----					40.00	0.00
Total For Employee: 4100000004						
03/11/2024	4100000005	Sandford, Jay E	REG	401	5.00	0.00
03/11/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
03/12/2024	4100000005	Sandford, Jay E	PERS	401	4.00	0.00
03/12/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
03/13/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
03/13/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
03/13/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
03/14/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
03/14/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
03/14/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
03/15/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
03/15/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
-----					40.00	0.00
Total For Employee: 4100000005						
03/10/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/11/2024	4100000006	Lloyd, Robert W	REG	401	7.00	0.00
03/12/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
03/12/2024	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
03/13/2024	4100000006	Lloyd, Robert W	REG	401	6.00	0.00
03/13/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/14/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
03/14/2024	4100000006	Lloyd, Robert W	REG	401	1.50	0.00
03/14/2024	4100000006	Lloyd, Robert W	PERS	401	1.50	0.00
03/15/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/15/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/15/2024	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
-----					40.00	0.00
Total For Employee: 4100000006						

From: 03/01/2024 To: 03/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/11/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
03/11/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
03/12/2024	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
03/12/2024	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
03/12/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/12/2024	4400000009	Bosas, Rebecca M	PERS	401	2.00	0.00
03/12/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
03/13/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
03/13/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
03/13/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
03/14/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
03/14/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
03/15/2024	4400000009	Bosas, Rebecca M	PERS	401	1.00	0.00
03/15/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
03/15/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
03/15/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
----- Total For Employee: 4400000009					40.00	0.00
03/11/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/12/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/13/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/14/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/15/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
----- Total For Employee: 4400000016					40.00	0.00
03/10/2024	4400000018	Leavitt, Mikel D	2X	401	0.00	2.00
03/11/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/11/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
03/11/2024	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
03/12/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/12/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/12/2024	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
03/13/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/13/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/13/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
03/13/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/14/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/14/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/14/2024	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
03/14/2024	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
03/15/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/15/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/15/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/15/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/15/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00

From: 03/01/2024 To: 03/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/15/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
Total For Employee: 4400000018					40.00	2.00
Hours for Week Beginning: 03/17/2024						
03/18/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/18/2024	4100000004	Wright, David L	REG	401	3.00	0.00
03/18/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/18/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/18/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/19/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/19/2024	4100000004	Wright, David L	REG	401	5.00	0.00
03/19/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/20/2024	4100000004	Wright, David L	REG	401	4.00	0.00
03/20/2024	4100000004	Wright, David L	REG	401	4.00	0.00
03/21/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/21/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/21/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/21/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/21/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/21/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/22/2024	4100000004	Wright, David L	REG	401	4.00	0.00
03/22/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/22/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/22/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/22/2024	4100000004	Wright, David L	15X	401	0.00	2.00
Total For Employee: 4100000004					40.00	2.00
03/18/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
03/19/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
03/20/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
03/21/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
03/21/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
03/21/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
03/22/2024	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
Total For Employee: 4100000005					40.00	0.00
03/18/2024	4100000006	Lloyd, Robert W	PERS	401	1.00	0.00
03/18/2024	4100000006	Lloyd, Robert W	REG	401	7.00	0.00
03/19/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
03/20/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
03/20/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
03/21/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
03/21/2024	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
03/22/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
03/22/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00

From: 03/01/2024 To: 03/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/22/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/22/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
-----					40.00	0.00
Total For Employee: 4100000006						
03/18/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/18/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/18/2024	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
03/19/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
03/19/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
03/19/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/20/2024	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
03/21/2024	4400000009	Bosas, Rebecca M	PERS	401	8.00	0.00
03/22/2024	4400000009	Bosas, Rebecca M	PERS	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000009						
03/18/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/19/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/20/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/21/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/22/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000016						
03/18/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/18/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/18/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/18/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/18/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/18/2024	4400000018	Leavitt, Mikel D	REG	401	1.50	0.00
03/19/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/19/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/19/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/19/2024	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
03/20/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
03/21/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/21/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/21/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/21/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/21/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/21/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/21/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
03/22/2024	4400000018	Leavitt, Mikel D	REG	401	6.00	0.00
03/22/2024	4400000018	Leavitt, Mikel D	REG	401	0.00	2.00
-----					40.00	2.00
Total For Employee: 4400000018						

From: 03/01/2024 To: 03/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/25/2024	4100000004	Wright, David L	REG	401	0.50	0.00
03/25/2024	4100000004	Wright, David L	REG	401	4.00	0.00
03/25/2024	4100000004	Wright, David L	REG	401	0.50	0.00
03/25/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/25/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/25/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/26/2024	4100000004	Wright, David L	REG	401	4.00	0.00
03/26/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/26/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/27/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/27/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/27/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/27/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/27/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/28/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/28/2024	4100000004	Wright, David L	REG	401	2.00	0.00
03/28/2024	4100000004	Wright, David L	REG	401	3.00	0.00
03/28/2024	4100000004	Wright, David L	REG	401	1.00	0.00
03/29/2024	4100000004	Wright, David L	HOL	401	8.00	0.00
Total For Employee: 4100000004					40.00	0.00
03/25/2024	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
03/26/2024	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
03/27/2024	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
03/28/2024	4100000005	Sandford, Jay E	HOL	401	8.00	0.00
03/29/2024	4100000005	Sandford, Jay E	HOL	401	8.00	0.00
Total For Employee: 4100000005					40.00	0.00
03/25/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/25/2024	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
03/25/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/26/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
03/26/2024	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
03/27/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
03/27/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/27/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/28/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
03/28/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/28/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/28/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
03/28/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
03/29/2024	4100000006	Lloyd, Robert W	HOL	401	8.00	0.00
Total For Employee: 4100000006					40.00	0.00

From: 03/01/2024 To: 03/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
03/25/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
03/25/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
03/25/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/25/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/26/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/26/2024	4400000009	Bosas, Rebecca M	REG	401	7.00	0.00
03/27/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
03/27/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
03/27/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
03/28/2024	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
03/28/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
03/29/2024	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000009						
03/25/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/26/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/27/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/28/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
03/29/2024	4400000016	Bincsik, Robert J	HOL	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000016						
03/25/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/25/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/25/2024	4400000018	Leavitt, Mikel D	REG	401	2.50	0.00
03/25/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/25/2024	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
03/26/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
03/27/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
03/28/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/28/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/28/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
03/28/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
03/28/2024	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
03/29/2024	4400000018	Leavitt, Mikel D	HOL	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000018						
Grand Total:					1,008.00	10.50

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Pickup 4WD	1-20, 7-15,3-08, 2-08, 10-						
4100000004	Wright, David L	101-790.000-941.000		03/01/2024	2.00	13.41	26.82
4100000004	Wright, David L	202-463.000-941.000		03/04/2024	3.00	13.41	40.23
4100000004	Wright, David L	226-783.000-941.000		03/04/2024	1.50	13.41	20.12
4100000004	Wright, David L	202-463.000-941.000		03/05/2024	2.00	13.41	26.82
4100000004	Wright, David L	203-463.000-941.000		03/05/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-536.000-941.000		03/05/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		03/05/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-780.000-941.000		03/06/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-794.000-941.000		03/06/2024	4.00	13.41	53.64
4100000004	Wright, David L	226-783.000-941.000		03/06/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		03/06/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-790.000-941.000		03/07/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-794.000-941.000		03/07/2024	2.00	13.41	26.82
4100000004	Wright, David L	202-463.000-941.000		03/08/2024	2.00	13.41	26.82
4100000004	Wright, David L	590-536.000-941.000		03/08/2024	2.00	13.41	26.82
4100000004	Wright, David L	226-782.000-941.000		03/11/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-783.000-941.000		03/11/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		03/11/2024	5.50	13.41	73.76
4100000004	Wright, David L	591-540.000-941.000		03/12/2024	4.00	13.41	53.64
4100000004	Wright, David L	590-536.000-941.000		03/13/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		03/13/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		03/14/2024	6.00	13.41	80.46
4100000004	Wright, David L	202-463.000-941.000		03/15/2024	3.00	13.41	40.23
4100000004	Wright, David L	226-528.000-941.000		03/15/2024	2.00	13.41	26.82
4100000004	Wright, David L	226-783.000-941.000		03/15/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-794.000-941.000		03/18/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-782.000-941.000		03/18/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-536.000-941.000		03/18/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		03/18/2024	2.00	13.41	26.82
4100000004	Wright, David L	203-463.000-941.000		03/19/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		03/19/2024	5.00	13.41	67.05
4100000004	Wright, David L	101-794.000-941.000		03/20/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		03/20/2024	4.00	13.41	53.64
4100000004	Wright, David L	101-794.000-941.000		03/21/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-536.000-941.000		03/21/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		03/21/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-790.000-941.000		03/22/2024	1.00	13.41	13.41
4100000004	Wright, David L	203-478.000-941.000		03/22/2024	2.00	13.41	26.82
4100000004	Wright, David L	226-782.000-941.000		03/25/2024	0.50	13.41	6.71
4100000004	Wright, David L	226-783.000-941.000		03/25/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-537.000-941.000		03/25/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		03/25/2024	1.00	13.41	13.41
4100000004	Wright, David L	202-463.000-941.000		03/26/2024	2.00	13.41	26.82

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	203-463.000-941.000		03/26/2024	2.00	13.41	26.82
4100000004	Wright, David L	203-463.000-941.000		03/27/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		03/27/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-694.000-941.000		03/28/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-780.000-941.000		03/28/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		03/28/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	590-536.000-941.000		03/01/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	591-540.000-941.000		03/01/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		03/04/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	203-463.000-941.000		03/05/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	590-536.000-941.000		03/05/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		03/06/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	591-540.000-941.000		03/07/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	590-536.000-941.000		03/08/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	101-782.000-941.000		03/11/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	591-540.000-941.000		03/11/2024	5.00	13.41	67.05
4100000005	Sandford, Jay E	591-540.000-941.000		03/12/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	101-265.000-941.000		03/13/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	590-536.000-941.000		03/13/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	591-540.000-941.000		03/13/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	101-783.000-941.000		03/14/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	590-536.000-941.000		03/14/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	101-790.000-941.000		03/15/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	202-463.000-941.000		03/15/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-542.000-941.000		03/18/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	591-540.000-941.000		03/19/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	591-542.000-941.000		03/20/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	203-474.000-941.000		03/21/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	590-536.000-941.000		03/21/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	591-542.000-941.000		03/21/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-790.000-941.000		03/01/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	202-463.000-941.000		03/01/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	203-463.000-941.000		03/01/2024	3.50	13.41	46.94
4100000006	Lloyd, Robert W	101-780.500-941.000		03/04/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-782.000-941.000		03/04/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	202-463.000-941.000		03/04/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	101-794.000-941.000		03/05/2024	8.00	13.41	107.28
4100000006	Lloyd, Robert W	101-780.500-941.000		03/06/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-782.000-941.000		03/06/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-783.000-941.000		03/06/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-790.000-941.000		03/06/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-794.000-941.000		03/06/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	101-790.000-941.000		03/07/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-794.000-941.000		03/07/2024	6.00	13.41	80.46

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000006	Lloyd, Robert W	101-794.000-941.000		03/08/2024	8.00	13.41	107.28
4100000006	Lloyd, Robert W	101-794.000-941.000		03/11/2024	7.00	13.41	93.87
4100000006	Lloyd, Robert W	101-794.000-941.000		03/12/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	591-540.000-941.000		03/12/2024	5.00	13.41	67.05
4100000006	Lloyd, Robert W	101-794.000-941.000		03/13/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	591-540.000-941.000		03/13/2024	6.00	13.41	80.46
4100000006	Lloyd, Robert W	101-794.000-941.000		03/14/2024	1.50	13.41	20.12
4100000006	Lloyd, Robert W	591-540.000-941.000		03/14/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	101-265.000-941.000		03/15/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-794.000-941.000		03/15/2024	5.00	13.41	67.05
4100000006	Lloyd, Robert W	590-536.000-941.000		03/15/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-794.000-941.000		03/18/2024	7.00	13.41	93.87
4100000006	Lloyd, Robert W	101-794.000-941.000		03/19/2024	8.00	13.41	107.28
4100000006	Lloyd, Robert W	101-794.000-941.000		03/20/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	591-540.000-941.000		03/20/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	101-794.000-941.000		03/21/2024	5.00	13.41	67.05
4100000006	Lloyd, Robert W	591-540.000-941.000		03/21/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	101-790.000-941.000		03/22/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-794.000-941.000		03/22/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-780.000-941.000		03/25/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-794.000-941.000		03/25/2024	5.00	13.41	67.05
4100000006	Lloyd, Robert W	203-463.000-941.000		03/26/2024	5.00	13.41	67.05
4100000006	Lloyd, Robert W	101-780.000-941.000		03/27/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	203-463.000-941.000		03/27/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	591-540.000-941.000		03/27/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-265.000-941.000		03/28/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-345.000-941.000		03/28/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-780.000-941.000		03/28/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	101-790.000-941.000		03/28/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	590-536.000-941.000		03/28/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/01/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/01/2024	6.00	13.41	80.46
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/03/2024	2.50	13.41	33.53
4400000009	Bosas, Rebecca M	101-782.000-941.000		03/04/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-794.000-941.000		03/04/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		03/04/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/04/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/04/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-265.000-941.000		03/05/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/05/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/05/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	101-783.000-941.000		03/06/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-794.000-941.000		03/06/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/06/2024	4.00	13.41	53.64

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/06/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/07/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/07/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/08/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/08/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/11/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/11/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	101-265.000-941.000		03/12/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/12/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/12/2024	1.50	13.41	20.12
4400000009	Bosas, Rebecca M	202-474.000-941.000		03/13/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	590-536.000-941.000		03/13/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/13/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	590-536.000-941.000		03/14/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/14/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	202-441.000-941.000-441.000		03/15/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	202-463.000-941.000		03/15/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	226-528.000-941.000		03/15/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	101-265.000-941.000		03/18/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-790.000-941.000		03/18/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/18/2024	6.00	13.41	80.46
4400000009	Bosas, Rebecca M	101-794.000-941.000		03/19/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/19/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/19/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/20/2024	8.00	13.41	107.28
4400000009	Bosas, Rebecca M	590-537.000-941.000		03/25/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/25/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/25/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/26/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/26/2024	7.00	13.41	93.87
4400000009	Bosas, Rebecca M	590-536.000-941.000		03/27/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/27/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/27/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	591-540.000-941.000		03/28/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		03/28/2024	6.00	13.41	80.46
4400000018	Leavitt, Mikel D	101-780.500-941.000		03/01/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-790.000-941.000		03/01/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-782.000-941.000		03/01/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		03/01/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	590-536.000-941.000		03/01/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	590-536.000-941.000		03/04/2024	3.00	13.41	40.23
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/05/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	101-780.500-941.000		03/06/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-794.000-941.000		03/06/2024	1.00	13.41	13.41

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/06/2024	6.00	13.41	80.46
4400000018	Leavitt, Mikel D	101-780.500-941.000		03/08/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-790.000-941.000		03/08/2024	1.50	13.41	20.12
4400000018	Leavitt, Mikel D	226-783.000-941.000		03/08/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	590-536.000-941.000		03/08/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/08/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/09/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	101-780.500-941.000		03/11/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-783.000-941.000		03/12/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	202-463.000-941.000		03/12/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-783.000-941.000		03/14/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	203-463.000-941.000		03/14/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/14/2024	3.00	13.41	40.23
4400000018	Leavitt, Mikel D	101-780.500-941.000		03/15/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-783.000-941.000		03/15/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-528.000-941.000		03/15/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/15/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	203-463.000-941.000		03/18/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-528.000-941.000		03/18/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-782.000-941.000		03/18/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		03/18/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/18/2024	1.50	13.41	20.12
4400000018	Leavitt, Mikel D	203-463.000-941.000		03/19/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/19/2024	5.00	13.41	67.05
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/20/2024	8.00	13.41	107.28
4400000018	Leavitt, Mikel D	101-780.500-941.000		03/21/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	202-441.000-941.000-441.000		03/21/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	203-463.000-941.000		03/21/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-782.000-941.000		03/21/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		03/21/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/21/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	590-536.000-941.000		03/22/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/22/2024	6.00	13.41	80.46
4400000018	Leavitt, Mikel D	226-528.000-941.000		03/25/2024	2.50	13.41	33.53
4400000018	Leavitt, Mikel D	591-540.000-941.000		03/26/2024	8.00	13.41	107.28
4400000018	Leavitt, Mikel D	101-780.500-941.000		03/28/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		03/28/2024	1.00	13.41	13.41

Equipment Totals

591.00

7,925.36

Front Blade Front Blade/Plow - used on

Pickup 2WD 6-16 2WD

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	203-463.000-941.000		03/08/2024	3.00	65.20	195.60
4100000004	Wright, David L	101-783.000-941.000		03/14/2024	1.00	65.20	65.20
4100000004	Wright, David L	590-536.000-941.000		03/14/2024	1.00	65.20	65.20
4100000004	Wright, David L	202-441.000-941.000-441.000		03/21/2024	1.00	65.20	65.20
4400000009	Bosas, Rebecca M	202-478.000-941.000		03/25/2024	1.00	65.20	65.20
Equipment Totals					7.00		456.40
Breaker	Breaker - used on backhoe						
Bucket Truck	No. 06-99						
Bucket	Bucket - used with Bucket						
Brush Hog	NO. 9-02						
Dump	Dump Truck 1-22, 12-02, 12-						
4100000004	Wright, David L	203-463.000-941.000		03/04/2024	3.00	56.15	168.45
4100000004	Wright, David L	202-478.000-941.000		03/12/2024	2.00	56.15	112.30
4100000004	Wright, David L	101-783.000-941.000		03/13/2024	1.00	56.15	56.15
4100000004	Wright, David L	202-478.000-941.000		03/13/2024	2.00	56.15	112.30
4100000004	Wright, David L	203-463.000-941.000		03/13/2024	2.00	56.15	112.30
4100000004	Wright, David L	202-478.000-941.000		03/15/2024	1.00	56.15	56.15
4100000004	Wright, David L	202-478.000-941.000		03/18/2024	3.00	56.15	168.45
4100000004	Wright, David L	202-478.000-941.000		03/19/2024	1.00	56.15	56.15
4100000004	Wright, David L	202-478.000-941.000		03/21/2024	2.00	56.15	112.30
4100000004	Wright, David L	202-478.000-941.000		03/22/2024	2.00	56.15	112.30
4100000004	Wright, David L	202-478.000-941.000		03/25/2024	4.00	56.15	224.60
4100000004	Wright, David L	202-478.000-941.000		03/26/2024	4.00	56.15	224.60
4100000004	Wright, David L	101-783.000-941.000		03/27/2024	1.00	56.15	56.15
4100000004	Wright, David L	202-478.000-941.000		03/27/2024	1.00	56.15	56.15
4100000004	Wright, David L	203-463.000-941.000		03/28/2024	2.00	56.15	112.30
4100000006	Lloyd, Robert W	203-478.000-941.000		03/04/2024	3.00	56.15	168.45
4100000006	Lloyd, Robert W	202-478.000-941.000		03/10/2024	2.00	56.15	112.30
4100000006	Lloyd, Robert W	202-478.000-941.000		03/22/2024	2.00	56.15	112.30
4100000006	Lloyd, Robert W	203-478.000-941.000		03/22/2024	3.00	56.15	168.45
4100000006	Lloyd, Robert W	203-478.000-941.000		03/25/2024	1.00	56.15	56.15
4100000006	Lloyd, Robert W	203-478.000-941.000		03/26/2024	3.00	56.15	168.45
4400000009	Bosas, Rebecca M	202-478.000-941.000		03/25/2024	1.00	56.15	56.15
4400000018	Leavitt, Mikel D	202-478.000-941.000		03/10/2024	2.00	56.15	112.30
4400000018	Leavitt, Mikel D	203-463.000-941.000		03/13/2024	1.00	56.15	56.15
4400000018	Leavitt, Mikel D	202-478.000-941.000		03/22/2024	2.00	56.15	112.30
Equipment Totals					51.00		2,863.65

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	101-783.000-941.000		03/13/2024	1.00	10.83	10.83
4100000004	Wright, David L	203-463.000-941.000		03/13/2024	2.00	10.83	21.66
4100000004	Wright, David L	202-478.000-941.000		03/22/2024	4.00	10.83	43.32
4100000004	Wright, David L	101-783.000-941.000		03/27/2024	1.00	10.83	10.83
4100000006	Lloyd, Robert W	202-478.000-941.000		03/22/2024	2.00	10.83	21.66
4100000006	Lloyd, Robert W	203-478.000-941.000		03/22/2024	3.00	10.83	32.49
Equipment Totals					13.00		140.79
Hopper/Salt Box	Hopper/Salt Box use w/ dump						
4100000004	Wright, David L	202-478.000-941.000		03/22/2024	6.00	12.71	76.26
4100000006	Lloyd, Robert W	202-478.000-941.000		03/10/2024	2.00	12.71	25.42
4100000006	Lloyd, Robert W	202-478.000-941.000		03/22/2024	2.00	12.71	25.42
4100000006	Lloyd, Robert W	203-478.000-941.000		03/22/2024	3.00	12.71	38.13
Equipment Totals					13.00		165.23
Sweeper	Sweeper						
Vacuum Cleaner	Sweeper - used with Street						
Tractor	Tractor						
Woodchipper	Woodchipper						
Material Heater	Material Heater 42, 9-22						
4100000004	Wright, David L	202-463.000-941.000		03/15/2024	3.00	14.41	43.23
4100000006	Lloyd, Robert W	202-463.000-941.000		03/01/2024	2.00	14.41	28.82
4100000006	Lloyd, Robert W	203-463.000-941.000		03/01/2024	3.50	14.41	50.44
4400000009	Bosas, Rebecca M	202-463.000-941.000		03/15/2024	3.00	14.41	43.23
Equipment Totals					11.50		165.72
Kubota	Kubota #5-18						
4400000018	Leavitt, Mikel D	203-478.000-941.000		03/25/2024	1.00	14.43	14.43
Equipment Totals					1.00		14.43
Arrow	Arrow						
Trailer	Trailer						

Grand Totals							
Equipment:					19	687.50	11,731.58
Materials:					0	0.00	0.00
Totals:					19		11,731.58

MARCH 2024	Beginning Mileage	Ending Mileage	Miles Driven	Gallons Gas Purchased	Gallons Diesel Purchased	
#7-15 4WD P/U gas	52952	53605	653	73.7		
#2-08 4WD P/U gas	77950					
#7-22 4 WD P/U gas	9626	10166	540	58.1		
#12-02 DUMP diesel	35469					
#21 WOOD CHIPPER diesel			0			
#9-07 STREET SWEEPER diesel	19621					
#5-18 KUBOTA (hours)	957.7					
#1-20 4WD P/U diesel	6218					
#3-08 4WD P/U gas	86895	87165	270	26		
#10-18 4WD P/U diesel	35687	36054	367		26.6	
#8-22 CASE BACKHOE			0		26	
#6-16 2WD P/U gas	86079	86546	467	19.1		
#6-00 BACKHOE diesel			0			
#1-22 DUMP	6101.8	6129.7	27.9		10	
#12-04 DUMP diesel	41692	41889	197		15.1	
#12-99 GENERATOR gas			0			
#17 CASE BACKHOE diesel			0			
#19 JD TRACTOR diesel			0			
#9-22 PATCHER			0			
#37 TRAIL ARROW			0			
#10-15 GEN gas			0			
#11-23 Big Plow Truck	890.8					
gas can						
TOTAL			2521.9	176.9	77.7	254.6



GENESEE COUNTY PARKS

Get away. Right away.

MEETING MINUTES: April 09, 2024

ATTENDEES PRESENT IN-PERSON:

- Patrick Linihan, Director – Genesee County Parks
- Derek Bradshaw, Director - GCMPC
- Joshua Freeman, Director of Administration – Genesee County
- Dennis Liimatta, Township Superintendent – Grand Blanc Charter Township
- Melissa Roberts, Executive Coordinator – Grand Blanc Charter Township
- Chad Young, Township Manager – Charter Township of Mundy
- Adam Zettel, City Manager – City of Swartz Creek

1. CALL TO ORDER. Meeting began at 1:30PM.
2. AGENDA. Director Linihan started the meeting and discussed the value that these projects have for the communities that they serve. It was further discussed that the funding level awarded was \$850,000, 23% of what was asked for from Senator Kildee’s office. Discussion ensued about funding 23% of what was submitted for by each municipality. It was further discussed about having an even split of \$283,333.33 to be disbursed equally to the City of Swartz Creek, Grand Blanc Township and Mundy Township. Director Bradshaw commented on the cooperative nature of the project and being able to work together to get these projects funded. Director Freeman and Superintendent Liimatta discussed press releases for the project. It was asked about doing a joint press release and Director Freeman would have staff create a joint release for distribution.

A motion was put forth to approve an equal dispersal of \$283,333.33 to the City of Swartz Creek, Grand Blanc Township and Mundy Township.

ROLL CALL

YEAS: Liimatta, Young, Zettel

NAYS: None

ABSENT: None

MOTION CARRIED 3-0-0

3. ADJOURNMENT. The meeting adjourned at 2:00 PM.



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION



March 20, 2024

To: City of Swartz Creek,

As it is marked on the map in the paperwork of city closures that we would like to continue to have the extra 500ft of walkway on Morrish Rd to the Kincaid property.

We would like continued permission to have access to DPW area for trash disposal, Golf cart storage, and keys to outside gate and building in the evening. We would also like to request, if possible, the city order large trash containers (30 yards) through GFL for us to have on site at DPW with 6 boxes of trash bags to be used throughout the whole weekend.

If you have any Questions, please feel free to contact me.

Thank you for your time.

A handwritten signature in black ink, appearing to read 'Susan Mesack', with a long horizontal flourish extending to the right.

Susan Mesack, CMP, CTSM, CTA
President
Swartz Creek Hometown days



RESOLUTION # _____

CITY OF SWARTZ CREEK STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: 3-11-24

SPONSOR ORGANIZATION: Swartz Creek Hometown Days

AUTHORIZED REPRESENTATIVE: Susan Mesack

WORK ADDRESS: PO Box 271, Swartz Creek HOME ADDRESS: _____

PHONE NO: WORK (810) 922-0790 HOME: () _____ CELL: (989) 445-0505

EMAIL ADDRESS: smesack@comcast.net

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map)

CARNIVAL

FOOT/BIKE RACE

CRAFT SHOW

CONCERT

OTHER: Walkway to & from Festival Grounds

DATE OF EVENT: 5 / 30 / 24 to 6/2/24

TIME OF EVENT: FROM: 9:00 AM/PM TO: 11:00 AM/PM

ESTIMATED NUMBER OF PARTICIPANTS: 35,000

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:

5 foot walkway on the west side of Morrish rd at Wade St, south to 5086 Morrish Rd - Festival Grounds

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, its officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Swartz Creek Hometown Days
(Organization)

BY: Susan Mesack President
(Authorized Representative)

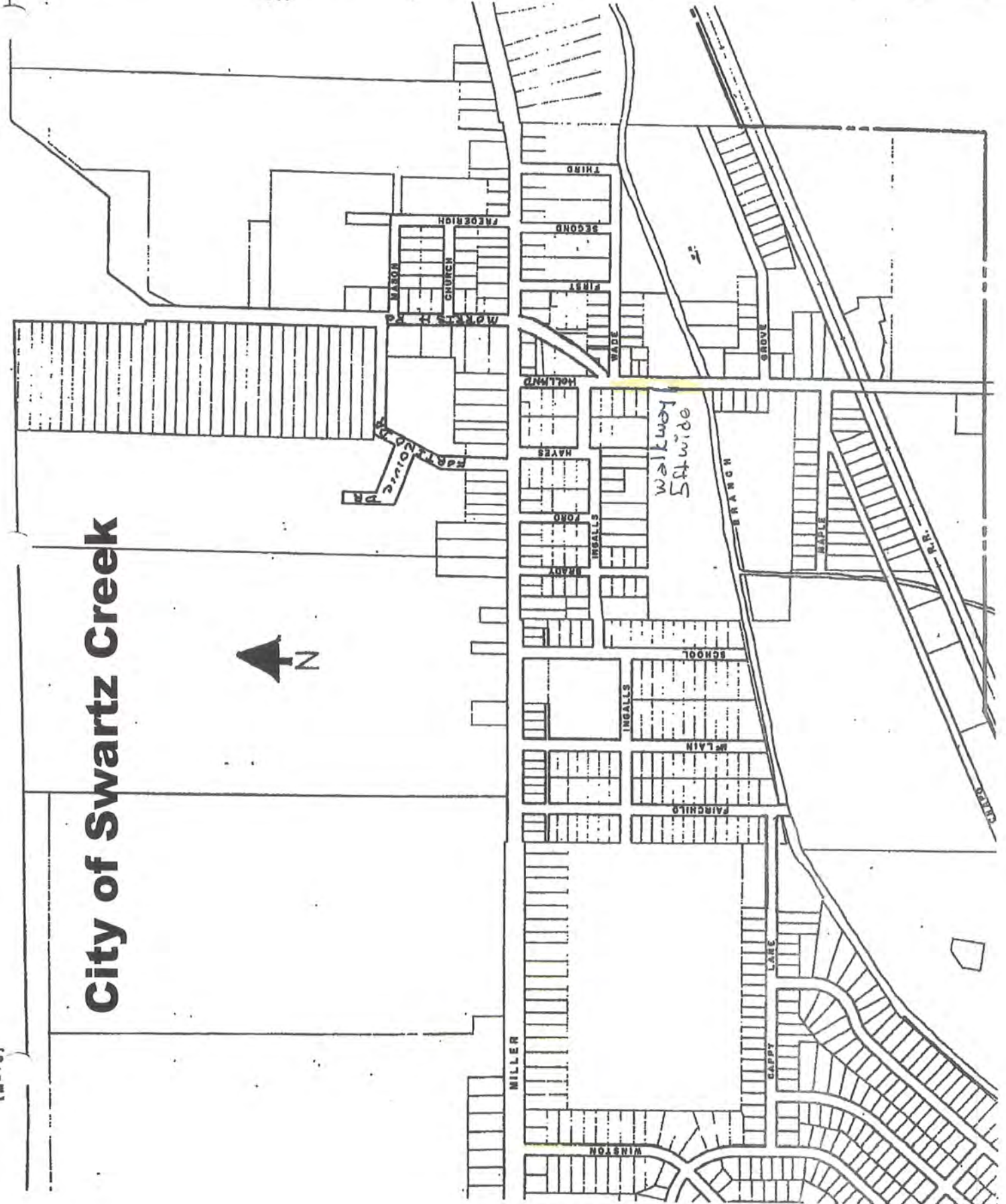
APPROVED BY: [Signature]
(Chief of Police)

(Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

City of Swartz Creek



Phone: (810) 635-4464

Fax: (810) 635-2887



Where Friendships Last Forever

City of Swartz Creek Municipal Property Reservation Application

Date of Reservation: 5-28-24 to 6-3-24 Reservation location: See Page 2

One time event

Recurring event

Name of Responsible Party: Swartz Creek Hometown Days

Address: PO Box 271 Phone: 810-922-0790

City: Swartz Creek Zip Code: 48473

Nature of Activity: Festival Approx. # Attendees 35,000

Arrival Time: 9:00am Departure Time: 11:00pm

Responsible Party Signature: [Handwritten Signature]

E-Mail Address: smesack@comcast.net

Proof of Insurance Provided

Please check all that will be needed

Water

Waste collection

Electricity

Other Services – Specify: _____

I have received a copy of the Plaza Rules: YES

IF THERE ARE PROBLEMS DURING THE EVENT CONTACT 911.

City Official _____

Date _____

Please use this page for any additions or details.

City of Swartz Creek Public Spaces Reserved

1. Morrish Rd between Miller and Ingalls-Wade - Car Show
2. City lot located at the southwest corner of Miller and Morrish Rd - Car Show
3. Ingalls at Holland Dr. and Park. Land located to the north and northwest of the intersection of Morrish Rd. and Ingalls - Car Show
4. City owned property, 4438 S. Morrish Rd
5. City owned property, 4505 Fortino
6. City owned property, Fortino (Branoff)
7. City owned property, 5012 Holland Dr
8. Fire Hall out lot properties
9. Use of DPW yard and Generator (access subject to department)



March 20, 2024

To: Swartz Creek City Council:

Swartz Creek Hometown Days, a 501(C)3 organization, has been a consistent positive influence in the community for more than 30 years. No other community event impacts local community residents as an annual summer event, like Swartz Creek Hometown Days, where residents participate in our festival and host thousands of visitors.

We have enjoyed a great working relationship with every department in the City of Swartz Creek government and prided ourselves in being good "citizens" by helping to raise both money and awareness of police and fire and other non-profit organizations.

To ensure a safe and successful event, Swartz Creek Hometown Days, request the support of the City of Swartz Creek in the form of providing appropriate traffic control structures with setup before, during, and after our festival activities May 30, 2024, through June 2, 2024.

This cost has been incurred by the city in the past, we began the formal request process for Council action in the last few years and are request same for this year.

We hereby request a formal allocation to support such costs as an integrated feature of the Swartz Creek Hometown Day's permit.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Mesack", written over a horizontal line.

Susan Mesack, CMP, CTSM, CTA
President
Swartz Creek Hometown Days



RESOLUTION # _____

CITY OF SWARTZ CREEK STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: 3-11-24

SPONSOR ORGANIZATION: Swartz Creek Hometown Days

AUTHORIZED REPRESENTATIVE: Susan Mesack

WORK ADDRESS: PO Box 271, Swartz Creek HOME ADDRESS: 5295 Daval Dr, Swartz Creek

PHONE NO: WORK (810) 922-0791 HOME: () CELL: (989) 445-0505

EMAIL ADDRESS: smesack@comcast.net

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map)

CARNIVAL

FOOT/BIKE RACE

CRAFT SHOW

CONCERT

OTHER: Car Show

DATE OF EVENT: 6 / 1 / 24

TIME OF EVENT; FROM: 7:00 AM/PM TO: 4:00 AM/PM

ESTIMATED NUMBER OF PARTICIPANTS: 5,000

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:

Morrish Rd south of Miller Rd to Wade St, Ingalls St east at Morrish Rd

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, its officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Swartz Creek Hometown Days
(Organization)

BY: Susan Mesack, President
(Authorized Representative)

APPROVED BY: [Signature]
(Chief of Police)

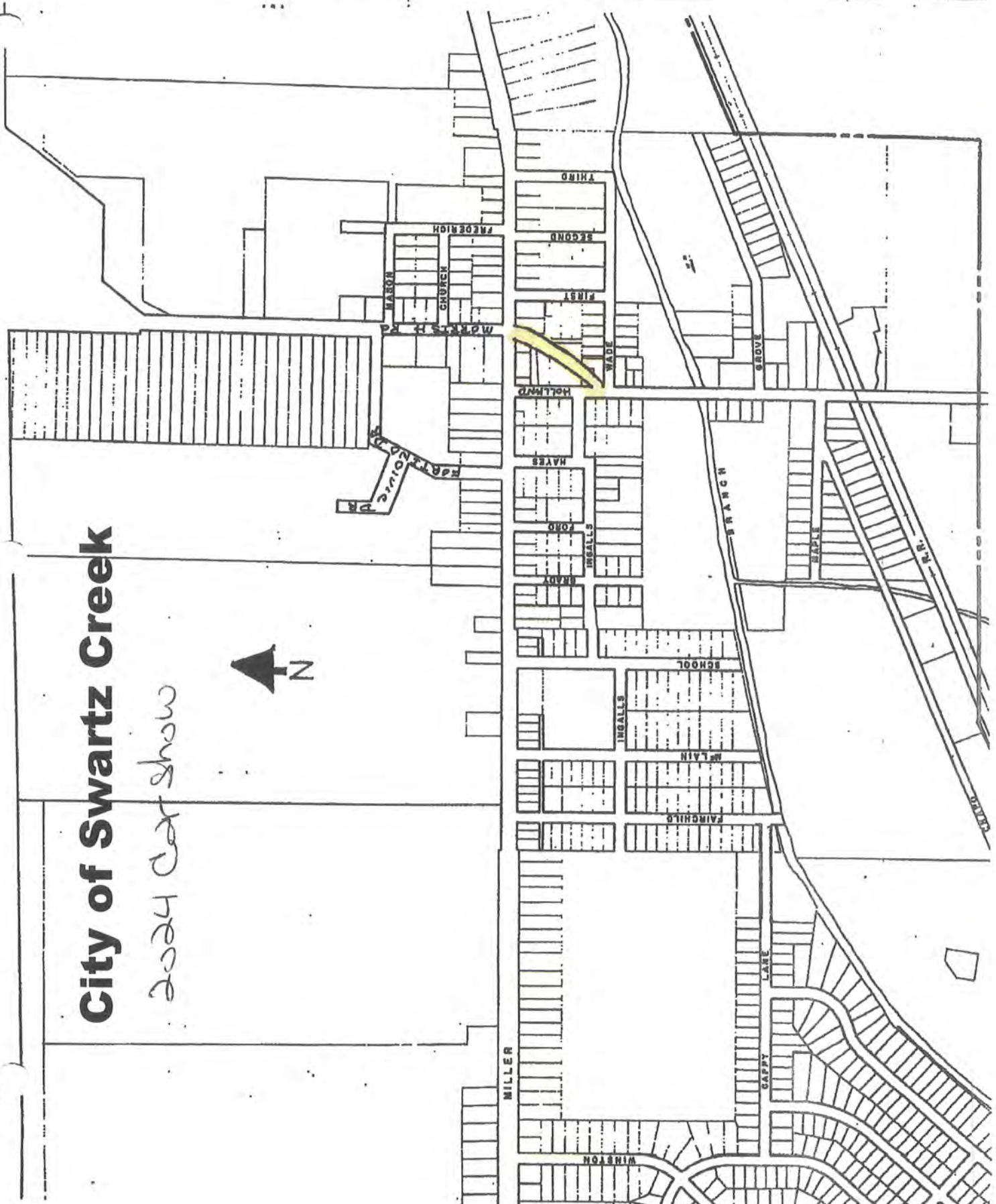
(Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

City of Swartz Creek

2024 Car Show





RESOLUTION # _____

CITY OF SWARTZ CREEK STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: 3-11-24

SPONSOR ORGANIZATION: Swartz Creek Hometown Days

AUTHORIZED REPRESENTATIVE: Susan Mesack

WORK ADDRESS: PO Box 271, Swartz Creek HOME ADDRESS: 5295 Daval Dr, Swartz Creek

PHONE NO: WORK (810) 922-0791 HOME: () CELL: (989) 445-0505

EMAIL ADDRESS: smesack@comcast.net

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map)

CARNIVAL

FOOT/BIKE RACE

CRAFT SHOW

CONCERT

OTHER: _____

DATE OF EVENT: 6 / 1 / 24

TIME OF EVENT: FROM: 10:00 AM/PM TO: 2:00 AM/PM

ESTIMATED NUMBER OF PARTICIPANTS: 10,000

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:

Coming out of the Swartz Creek High School PAC driveway, east on Miller Rd, north on Frederich St, ending at St Mary's Church back parking lot

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, its officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Swartz Creek Hometown Days
(Organization)

BY: Susan Mesack, President
(Authorized Representative)

APPROVED BY: [Signature]
(Chief of Police)

(Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

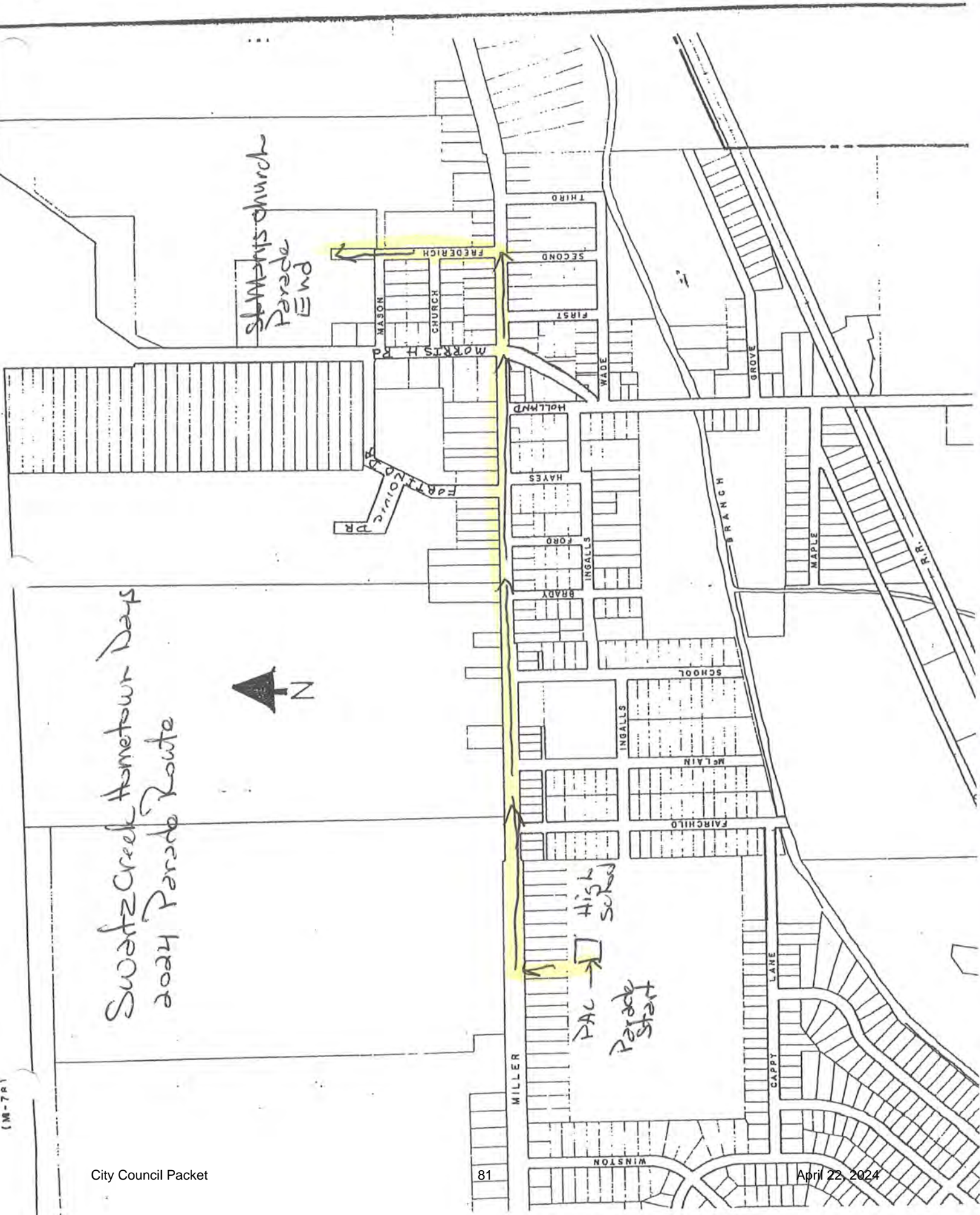
**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

Swartz Creek Hometown Days
2024 Parade Route



St. Mary's church
Parade
End

High School
PAC
Parade
Start


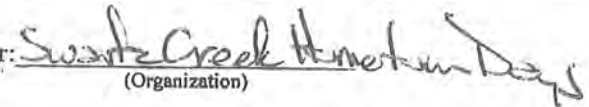


**CITY OF SWARTZ CREEK
PARADE REGULATIONS**

The approval of a street closure request and/or a "parade permit" is based on the assumption that the event coordinator(s) fully understand and accept the following regulations regarding the event:

1. The throwing of any object(s) from any vehicle during the course of the parade is prohibited by ordinance. Violations of this ordinance could result in prosecution and/or the denial of future permit requests.
2. The closing of major thoroughfares entails the rerouting of thousands of motorists and the interruption of commerce. It is imperative that parades begin and end on time so as not to unnecessarily disrupt the usual course of traffic and business.
3. Parade organizers must provide a means of direct communication between the event coordinator and the Chief of Police (or his designate) during the course of the parade in order to address any dangerous conditions that may develop during the course of the event.
4. The practice of parade participants jumping onto or off of moving vehicles in the parade is prohibited.
5. When determining the staging area for parade participants, organizers should ensure that the area is sufficient in size to accommodate all entries without creating traffic or pedestrian hazards.

It is the responsibility of the event coordinator(s) to ensure that all parade participants are made aware of the regulations that directly affect them and by signing this document hereby acknowledge that they have received a copy of these regulations and accept said responsibility.

By:  For: 
(Event Coordinator or Representative) (Organization)



March 20, 2024

To: Adam Zettel and Swartz Creek City Council,

We, the Swartz Creek Hometown Days committee, a 50(C)3, all volunteers, request a temporary exception to the Swartz Creek, MI Code of Ordinances **Section 3-1**. This ordinance states. "Keeping of certain animals prohibited. It shall be unlawful to keep, harbor, own, or in any way possess within the corporate limits of the City of Swartz Creek unless specifically authorized by an act of federal, state, or city government..."

We are requesting an exception to these ordinances regarding the Swartz Creek Hometown Days festival that is being held May 30, 2024 through June 2, 2024. We are wanting to bring back the Whispering pines Mobile Farm/Petting Zoo and the educational Agricultural tent. These animals will be present during the entirety of the Swartz Creek Hometown Day's festival. The animals that will be present during this time are a camel, pigs, chickens, goats, cows, with other traditional farm animals in the Agricultural tent. These animals will always be contained and under the supervision and protection of their handlers.

We also would like to implement the city ordinance **Section 10-310- Special Events Curfew for Minors**. This ordinance states: "The presence of unsupervised minors 17 or under at special public events within the city creates a nuisance and health and safety hazard." We will have this posted throughout all areas of the festival and posted on all social media.

Our goal is and always has been to create a safe, fun, family friendly, educational experience for the thousands of visitors that visit this festival each year. Thank you for your consideration in this request and we look forward to seeing you all at Swartz Creek Hometown Days!

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Mesack", written over a white background.

Susan Mesack, CMP, CTSM, CTA
President
Swartz Creek Hometown Days



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Al Bourdeau Insurance Agency 3835 Davison Road Flint MI 48506		CONTACT NAME: Josh Evola PHONE (A/C, No, Ext): (800) 537-3373 E-MAIL ADDRESS: JoshE@albourdeau.com FAX (A/C, No):	
INSURED Whispering Pines Mobile Zoo, LLC 10811 South Deer Lake Road Reed City MI 49677		INSURER(S) AFFORDING COVERAGE INSURER A: Western World Insurance Co NAIC # 13196 INSURER B: Auto-Owners Insurance 18988 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL2431378589 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		NPP8474486	03/16/2024	03/16/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ Included \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		4897793900	10/14/2023	10/14/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 510,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Per the blanket endorsement issued by the company and the policy conditions Swartz Creek Hometown Days, its Directors, Staff, and Volunteers are included as additional insured for General Liability and Auto Liability as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Swartz Creek Hometown Days, its Directors, Staff, and Volunteers 5086 Morrish Rd Swartz Creek MI 48473	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

© 1988-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/15/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Peabody Insurance Agency, Inc. 1190 Torrey Rd. Fenton MI 48430		CONTACT NAME: Kelly Hawley PHONE (A/C, No., Ext): (810) 629-1504 E-MAIL ADDRESS: khawley@peabodyinc.com FAX (A/C, No.): (810) 629-2822	
INSURED Premier Security Solutions Company Inc. 615 S Saginaw St. Suite 700 Flint MI 48502		INSURER(S) AFFORDING COVERAGE INSURER A: CSU Producer Resources NAIC # 13037 INSURER B: Cincinnati Insurance Co. INSURER C: Encova Insurance Co - WC 12372 INSURER D: Gemini Insurance Company INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2411510972 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	CSU0154126	06/01/2023	06/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Professional Liability \$ 1,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			EBA0617864	06/01/2023	06/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CSU0154128	06/01/2023	06/01/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N Y	WCN6003877	02/01/2024	02/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability			VNPL010115	06/24/2023	06/01/2024	Errors & Omissions \$1,000,000 Third Party Discrimination \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Swartz Creek and Hometown Days are named as an Additional Insured on the General Liability where required by written contract.

CERTIFICATE HOLDER City of Swartz Creek & Hometown Days 8083 Civic Drive Swartz Creek MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



SPECIALTY CERTIFICATE OF LIABILITY INSURANCE

DATE
(MM/DD/YYYY)
03/21/2024

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Specialty Insurance Agency Performers of the U.S. 3432 Denmark Ave #231 Eagan, MN 55123	Contact Name: Heather Weiss Zenzen Phone: 715-246-8908 FAX: 715-246-8908 Email: certs@specialtyinsuranceagency.com										
INSURED PERFORMERS OF THE U.S. AND ITS PARTICIPATING MEMBERS: Rietta Lyric Wallenda Arestov dba Vertigo Entertainment, Cirque Vertigo, Circus Incredible, Rolla Bolla, Wallendas, Arestovs 8466 Lockwood Ridge Rd # 133 Sarasota, FL 34243	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:80%;">INSURERS AFFORDING COVERAGE</th> <th style="width:20%;">NAIC #</th> </tr> <tr> <td>INSURER A: Evanston Insurance Company</td> <td>35378</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: Evanston Insurance Company	35378	INSURER B:		INSURER C:		INSURER D:	
INSURERS AFFORDING COVERAGE	NAIC #										
INSURER A: Evanston Insurance Company	35378										
INSURER B:											
INSURER C:											
INSURER D:											

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X	X	2CN0178-3593	08/24/2023	08/23/2024	EACH OCCURRENCE	\$ 3,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 3,000,000
							GENERAL AGGREGATE	\$ 5,000,000
							PRODUCTS - COMP/OP AGG	\$ 5,000,000
A	PERFORMER ASSISTANT(S)						EACH OCCURRENCE	\$
							AGGREGATE	\$
A	BUSINESS PERSONAL PROPERTY - INLAND MARINE						AGGREGATE	\$
A	SEXUAL ABUSE AND MOLESTATION <input type="checkbox"/> OCCUR						EACH OCCURRENCE	\$
							AGGREGATE	\$
A	DATA BREACH AND CYBER LIABILITY COVERAGE						AGGREGATE	\$
A	EQUIPMENT LEASED OR RENTED						AGGREGATE	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 PERFORMER IS A NAMED INSURED AS A MEMBER OF PERFORMERS OF THE U.S.:
 Rietta Lyric Wallenda Arestov dba Vertigo Entertainment, Cirque Vertigo, Circus Incredible, Rolla Bolla, Wallendas, Arestovs
 Additional Insured: The City of Swartz Creek, Swartz Creek Hometown Days, and Kincaid Property

Email: smesack@comcast.net, circusincredible@gmail.com Attn: Susan Event Dates: 05/27/2024 - 06/04/2024 Includes Setup And Teardown
 Insured for: Balloon Twister, Bubble Artist, Circus Side Show Performer, Clown, Comedian, Costumed Character, Hula Hooper, Human Statue, Juggler, Mermaid/Merman, Mime, Unicyclist, Face and Body Painter, Glitter and Airbrush Tattoo Artist, Acrobat, Contortionist, Gymnast, Hand Balance Performer, Rola Bola Performer, Childrens Entertainer, Illusionist, Magician, Emcee, 1 Man Band, Dancer, Musician, Rope Tricks Performer, Western Performer, Aerialist, Pole Artist (Aerial, Chinese, Dance), Tightrope/Tightwire Performer (under 30 feet high)

CERTIFICATE HOLDER The City of Swartz Creek, Swartz Creek Hometown Days, and Kincaid Property 5086 Morrish Rd Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE INSURER AFFORDING COVERAGE WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE
--	--



3/18/2024

RE:
Arnolds Amusements

Arnolds Amusements is set to renew on 4/8/2024. We have the full intent of obtaining and renewing coverage. They are in good standing and continues to practice excellent risk management. If there are any questions regarding the coverage currently in place or the upcoming renewal, I would be more than happy to answer them.

We appreciate your understanding and have a wonderful day!

Sam Ryan

Johnson, Kendall & Johnson, Inc.

109 Pheasant Run

Newtown, PA 18940

Phone: 215-579-6419 | Fax: 215-968-0973

Email: sryan@jkj.com

SWARTZ CREEK COMMUNITY SCHOOLS

8354 Cappy Lane - Swartz Creek, MI 48473-1299
(810) 591-2300 - Fax: (810) 591-2784
www.swartzcreek.org

February 28, 2024

Susan Mesack
Hometown Days Committee

Dear Susan:

It is my understanding that the Hometown Days Committee will need the use of the following school property and buildings for the Hometown Days events:

Middle School Service Drive	Thursday, May 30, 2024	9:30 a.m. -- 2:00 p.m.
Middle School Fields	Friday, May 31, 2024	11:00 a.m. -- 11:00 p.m.
High School Parking Lots	Saturday, June 1, 2024	7:00 a.m. -- 1:30 p.m.
Bus Lot Area	Saturday, June 1, 2024	7:00 a.m. -- 1:30 a.m.
PAC Drive for Parade	Saturday, June 1, 2024	7:00 a.m. -- 1:30 p.m.
Press Box Area	Friday, May 31, 2024	4:00 p.m. -- 11:00 p.m.
*Mary Crapo	Whole Weekend	9:00 a.m. -- 2:00 p.m.
High School Field	Friday, May 31 & June 1	All Day

Gate on dirt path by Huts should be open on Saturday and Sunday

Please be sure to provide appropriate supervision and insurance of \$1,000,000.00 liability to the Swartz Creek Community School District by May 15, 2024 in order to effectuate the use of these facilities and grounds.

Sincerely



Rodney Hetherton
Superintendent
Swartz Creek Community Schools

Cc: A. Suchanek D. Simonsen
J. Cowan M. Wildey
R. Hunt K. Hunt
S. Clark T. Smith
R. Hetherton M. Dexter
J. Klitchen A. Trzebiatowski
R. Smith J. Morgan

*If fireworks are cancelled due to weather on Friday, then the make-up will be Saturday night at the same times, utilizing Middle School fields.

****The use of Mary Crapo is tentative depending on project status.



SWART-9

OP ID: SL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 Brandon Youngston	810-720-8244	CONTACT NAME: Leah Sworm PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE INSURER A : West Bend Insurance Company NAIC # 15350 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	
INSURED Swartz Creek Home Town Days Susan Mesack PO Box 271 Swartz Creek, MI 48473		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		1337672	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER SWARTZ1 Swartz Creek Community Schools Rod Hetherton, Superintendent 8354 Cappy Ln Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Brandon Youngston <i>Brandon Youngston</i>
--	---

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

smesack@comcast.net

*Atkinson Brothers
Construction*

From: Atkinson Brothers Construction <atkinsonbrothersconstruction@gmail.com>
Sent: Monday, January 22, 2024 10:36 AM
To: smesack@comcast.net
Subject: Re: Swartz Creek Hometown Days Permission

Sounds fine! John

On Sun, Jan 21, 2024 at 3:53 PM <smesack@comcast.net> wrote:

Hello John, We are planning the Swartz Creek Hometown Days Festival and would like to ask permission for Arnold's Amusement to use your parking lot overnight when arriving for our festival. They have been provided photos of where to park their trucks. We will add Atkinson Brothers Construction to our General Liability Insurance for all accidents.

Please respond to this email with your permission for use of Atkinson Brothers Construction property. If you have any questions, please contact me.

Thank you,

Susan Mesack

Swartz Creek Hometown Days

Cell 989-445-0505



SWART-9

OP ID: SI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 Brandon Youngston	810-720-8244	CONTACT NAME: Leah Sworm PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: West Bend Insurance Company</td> <td>15350</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: West Bend Insurance Company	15350	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: West Bend Insurance Company	15350														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Swartz Creek Home Town Days Susan Mesack PO Box 271 Swartz Creek, MI 48473															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJE CT <input type="checkbox"/> LOC OTHER:	X		1337672	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER

CANCELLATION

ATKINSO

Atkinson Construction
John Atkinson
1258 Lansing Hwy
Durand, MI 48429

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Brandon Youngston

Brandon Youngston

From: Al Moreno <amoreno@smqa.net>
Sent: Sunday, January 21, 2024 4:08 PM
To: smesack@comcast.net
Subject: Re: Swartz Creek Hometown Days

Absolutely you can end the parade at St. Mary Queen of Angels. Glad to be able to help. Peace be with you. Al

Sent from my iPhone

On Jan 21, 2024, at 3:49 PM, smesack@comcast.net wrote:

Hello Al, We are in the process of planning Swartz Creek Hometown Days, and would like to ask your permission to end our parade at St. Mary's Queen of Angels parking lot on June 1, 2024. We will add St. Mary's Queen of Angels to our General Liability Insurance for all accidents that may occur.

Please respond to this email with your permission for use of St. Mary's Queen of Angels parking lot. If you have any questions, please contact me.

Thank you,
Susan Mesack
Swartz Creek Hometown Days
Cell 989-445-0505



SWART-9

OP ID: SL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 Brandon Youngston	810-720-8244 CONTACT NAME: Leah Sworm PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Insurance Company NAIC # 15350 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
---	--

INSURED
 Swartz Creek Home Town Days
 Susan Mesack
 PO Box 271
 Swartz Creek, MI 48473

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		1337672	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER <p style="text-align: center;">STMARYS</p> St. Mary's Queen of Angels Al Moreno 4413 Morrish Rd Swartz Creek, MI 48473	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Brandon Youngston <i>Brandon Youngston</i>
---	--

smesack@comcast.net

Ashley Hotchkiss

From: Ashley Hotchkiss <hotchkissashley@yahoo.com>
Sent: Sunday, January 21, 2024 6:23 PM
To: smesack@comcast.net
Subject: Re: Swartz Creek Hometown Dasy Permission

I give permission

Ashley Hotchkiss
Sent from my iPhone

On Jan 21, 2024, at 3:45 PM, smesack@comcast.net wrote:

Hello Ashley, It's that time of year again when Swartz Creek Hometown Days Festival is asking permission to use your properties: 8280 Crapo, 8300 Crapo and 52 acres of adjacent land adjacent to Swartz Creek Middle School field for fireworks display during Swartz Creek Hometown Days Festival, May 31, 2024 with a rain date of June 1, 2024. We will list your properties as additional insures on our General Liability Insurance and Great Lakes Fireworks Company and all proper permits will be issued by the City of Swartz Creek Council upon recommendation of the Swartz Creek Fire Chief.

Please respond t this email with your permission for use of your properties. If you have any questions, please let me know.

Thank you,
Susan Mesack
Swartz Creek Hometown Days
Cell 989-445-0505



SWART-9

OP ID: SI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 Brandon Youngston	810-720-8244	CONTACT NAME: Leah Sworm PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:														
INSURED Swartz Creek Home Town Days Susan Mesack PO Box 271 Swartz Creek, MI 48473		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: West Bend Insurance Company</td> <td>15350</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: West Bend Insurance Company	15350	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #															
INSURER A: West Bend Insurance Company	15350															
INSURER B:																
INSURER C:																
INSURER D:																
INSURER E:																
INSURER F:																

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X		1337672	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER

ASHLEYH

Ashley Hotchkiss
 8280, 8300 Crapo St
 Swartz Creek, MI 48473

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 Brandon Youngston

Brandon Youngston

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.

smesack@comcast.net

Kallas Heating
& Cooling

From: Julie Kallas <julie_kallas@yahoo.com>
Sent: Sunday, January 21, 2024 3:39 PM
To: smesack@comcast.net
Subject: Re: Swartz Creek Hometown Days Permission

That is great! We will accommodate in any way we can.

Sent from Yahoo Mail on Android

On Sun, Jan 21, 2024 at 3:38 PM, smesack@comcast.net
<smesack@comcast.net> wrote:

Hello Julie, We would like to ask permission to use Kallas Heating & Cooling property, 8777 Miller Rd, Swartz Creek MI for parade announcing on Saturday June 1, 2024. We will add Kallas Hearing & Cooling to our General Liability Insurance. Please respond to this email with your permission for use of your property. If you have any questions, please contact me.

Thank you,

usan Mesack

Swartz Creek Hometown Days

C: 989-445-0505



SWART-9

OP ID: SI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 Brandon Youngston	810-720-8244	CONTACT NAME: Leah Sworm PHONE (A/C, No, Ext): 810-720-8244 FAX (A/C, No): 810-720-8238 E-MAIL ADDRESS:													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: West Bend Insurance Company</td> <td>15350</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: West Bend Insurance Company	15350	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: West Bend Insurance Company	15350														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Swartz Creek Home Town Days Susan Mesack PO Box 271 Swartz Creek, MI 48473															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		1337672	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> Hired AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER

CANCELLATION

KALLASH

Kallas Heating and Cooling
Julie Kallas
8077 Miller Rd
Swartz Creek, MI 48473

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brandon Youngston *Brandon Youngston*

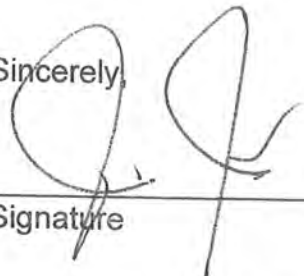


Property Owners Permission Request

To: Swartz Creek Hometown Days
ATT: Vice President/Logistics
PO Box 271
Swartz Creek, MI 48473

We, RITE-AID, give permission to Swartz Creek Hometown Days Committee (HTD) use of Rite-Aid's back parking lot property at 9090 Miller Rd, Swartz Creek MI for shuttle service for HTD Hometown Days Festival from May 30, 2024 to June 1, 2024. We understand that we are added to HTD General Liability Insurance (certificate of insurance will be provided) for any and all accidents that may occur.

Sincerely,



Signature JEFF JACOB 1-27-24

(810) 635-4481

Email Phone Number



SWART-9

OP ID: SI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-8235 Corunna Road, Suite H Flint, MI 48532 Brandon Youngston	810-720-8244	CONTACT NAME: Leah Sworm	PHONE (A/C, No, Ext): 810-720-8244	FAX (A/C, No): 810-720-8238
		E-MAIL ADDRESS:		
		INSURER(S) AFFORDING COVERAGE INSURER A : West Bend Insurance Company	NAIC # 15350	
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		
INSURED Swartz Creek Home Town Days Susan Mesack PO Box 271 Swartz Creek, MI 48473				

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		1337672	01/01/2024	01/01/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WB1890 - Blanket Additional Insured

CERTIFICATE HOLDER

CANCELLATION

RITEADS

Rite-Aid
 Attn: Jeff Jason
 9090 Miller Rd
 Swartz Creek, MI 48473

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 Brandon Youngston

Brandon Youngston

STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION



This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.582. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE
Beer, Wine & Spirits

LICENSE NUMBER
L-000476425

PERMITS

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH

SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS
SALES & CONSUMPTION TO BE CONTAINED IN 60' x 150' ENCLOSED TENT.

IN WITNESS WHEREOF,
this License has been duly signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

LIQUOR CONTROL COMMISSION



LICENSEE(S) SIGNATURE(S)

Valid: May 30, 2024 to May 31, 2024 - 12:00 PM to 12:00 AM

SPECIAL LICENSE

STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION



This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.582. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE
Beer, Wine & Spirits

LICENSE NUMBER
I-000476426

PERMITS

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH

SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS

SALES & CONSUMPTION TO BE CONTAINED IN 60' x 150' ENCLOSED TENT.

IN WITNESS WHEREOF,
this License has been duly signed and sealed by both the Michigan Liquor Control Commission and the Licensee(s).

LIQUOR CONTROL COMMISSION

LICENSEE(S) SIGNATURE(S)

Valid: May 31, 2024 to Jun 1, 2024 - 12:00 PM to 12:00 AM

SPECIAL LICENSE



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a Licensee is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.582. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE
Beer, Wine & Spirits

LICENSE NUMBER
L-000476427

PERMITS

LIQUOR CONTROL COMMISSION

IN WITNESS WHEREOF,
this License has been duly signed
and sealed by both the Michigan
Liquor Control Commission and the
Licensee(s).



LICENSEE(S) SIGNATURE(S)

EVENT INFORMATION

SCOTT KINCAID PROPERTY
5086 MORRISH

SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS

SALES & CONSUMPTION TO BE CONTAINED IN 60' x 150' ENCLOSED TENT.

Valid: Jun 1, 2024 to Jun 2, 2024 - 12:00 PM to 12:00 AM

SPECIAL LICENSE



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Under administrative rule R 436.1433, the licensee shall ensure that all profits derived from the sale of alcoholic beverages are retained by the licensee. All alcoholic beverages purchased by the licensee for the event must be purchased from authorized sellers under administrative rule R 436.592. The Commission orders the licensee to take all necessary actions to ensure the health, safety, and welfare of all guests.

BUSINESS ID: 10659525
SWARTZ CREEK HOMETOWN DAYS, INC.

LICENSE SUBTYPE
Beer, Wine & Spirits

PERMITS
Sunday Sales (PM)

LICENSE NUMBER
L-000476428

LIQUOR CONTROL COMMISSION

IN WITNESS WHEREOF,
this License has been duly signed
and sealed by both the Michigan
Liquor Control Commission and the
Licensee(s).

LICENSEE(S) SIGNATURE(S)

EVENT INFORMATION
SCOTT KINCAID PROPERTY
5086 MORRISH
SWARTZ CREEK, MI 48473
GENESEE County

CONDITIONS / PROVISOS
SALES & CONSUMPTION TO BE CONTAINED IN 60' x 150' ENCLOSED TENT.

Valid: Jun 2, 2024 to Jun 3, 2024 - 12:00 PM to 12:00 AM

SPECIAL LICENSE

Commercial Lines Policy Declarations

Customer Number: 0110504628
Policy Number: B661745 00

Policy Period: 05/30/2024 to 06/03/2024
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 Swartz Creek Hometown Days, Inc
 PO Box 271
 Swartz Creek, MI 48473

Agency Name and Address: 21059
 BLACKMORE ROWE SWARTZ CREEK
 G-6235 CORUNNA RD., STE H
 FLINT, MI 48532
 810-720-8244

Location Schedule

Loc	Address	City	County	State	Zip
1	5086 Morrish Rd	Swartz Creek	Genesee	MI	48473

Blackmore-Rowe Insurance
 G-6235 Corunna Road, Suite H
 Flint, MI 48532
 Phone: 810-720-8244 Fax: 810-720-8238

INVOICE NO. 9729		Page 1
ACCOUNT NO.	OP	DATE
SWART-9	SL	04/05/2024
PRODUCER		
Brandon Youngston		
BALANCE DUE ON		
05/30/2024		

Swartz Creek Home Town Days
 Susan Mesack
 PO Box 271
 Swartz Creek, MI 48473

Itm #	Eff Date	Trn Type	Description	Amount
487525	05/30/24	MEM LIQL	Liquor Liab 5/30/24-6/3/24	1505.00

Invoice Balance:
 Account Balance:

2024 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make you needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- Agricultural or Wildlife Fireworks
 Articles Pyrotechnic
 Display Fireworks
 Public Display
 Private Display
 Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Swartz Creek Hometown Days, Inc.		ADDRESS OF APPLICANT P.O Box 271, Swartz Creek, MI 48473	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		ADDRESS OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLD, DBA OR OTHER	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Great Lakes Fireworks, LLC		ADDRESS OF PYROTECHNIC OPERATOR 3275 W. M-76, PO Box 276 West Branch, MI 48661	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE 20+	NO. DISPLAYS 500+	WHERE Throughout Michigan	
NAME OF ASSISTANT TBD		ADDRESS OF ASSISTANT TBD	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT TBD		ADDRESS OF OTHER ASSISTANT TBD	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
EXACT LOCATION OF PROPOSED DISPLAY Swartz Creek Middle School: 8230 Crapo St., Swartz Creek, MI 48473			
DATE OF PROPOSED DISPLAY May 31st, 2024 (Rain: June 1st, 2024)		TIME OF PROPOSED DISPLAY Approx. 10:00 PM	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT Stored at Federally Licensed Facility Until Date of Display			
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$5,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Britton Gallagher	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY One Cleveland Center, 1375 E. 9th St. 30th Floor, Cleveland OH 44114			
NUMBER OF FIREWORKS		KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)	
Approx. 350		3" Shells	
Approx. 80		4" Shells	
Approx. 35		5" Shells	
SIGNATURE OF APPLICANT <i>Susan Mesack</i>		DATE 11/17/23	

2024 Permit for Fireworks Other Than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	---

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of an at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
NAME OF PERSON PERMIT ISSUED TO Swartz Creek Hometown Days, Inc.	AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO P.O Box 271, Swartz Creek, MI 48473	
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION	
ADDRESS	
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) Approx. 350 3" Shells Approx. 80 4" Shells Approx. 35 5" Shells	
EXACT LOCATION OF DISPLAY OR USE Swartz Creek Middle School: 8230 Crapo St., Swartz Creek, MI 48473	
CITY, VILLAGE, TOWNSHIP Swartz Creek	DATE May 31st, 2024 (Rain: June 1st, 2024)
BOND OF INSURANCE FILED Yes	TIME Approx. 10:00 PM AMOUNT \$5,000,000

Issued by action of the Legislative Body of a <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____, 2024. <hr style="width: 80%; margin-left: auto; margin-right: auto;"/> (Signature and Title of Legislative Body Representative)
--

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/7/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure, LLC dba Britton Gallagher & Associates One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	INSURER(S) AFFORDING COVERAGE INSURER A : Everest Indemnity Insurance Co. NAIC # 10851 INSURER B : Everest Denali Insurance Company 16044 INSURER C : Axis Surplus Ins Company 26620 INSURER D : INSURER E : INSURER F :	
INSURED Great Lakes Fireworks LLC 3275 W M76 P.O. Box 276 West Branch MI 48661		

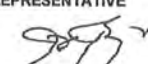
COVERAGES **CERTIFICATE NUMBER:** 1013021855 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	SI8GL01969-231	1/21/2023	1/21/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SI8CA00273-231	1/21/2023	1/21/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	P-001-000798280-02	1/21/2023	1/21/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
DISPLAY DATE: May 31st, 2024 RAIN DATE: June 1st, 2024 Location: Swartz Creek Middle School: 8230 Crapo St. Swartz Creek MI 48473

RE: General Liability, the following are named as additional insured in respects to the negligence of the named insured:
City of Swartz Creek including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities' Swartz Creek Hometown Days, Inc. and its officials, employees, volunteers, boards, commissions, and/or other authorities' Swartz Creek Community Schools, Ashley Hotchkiss (Property Owner)

CERTIFICATE HOLDER SWARTZ CREEK HOMETOWN DAYS, INC PO BOX 271 SWARTZ CREEK MI 48476	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

GREAT LAKES FIREWORKS

3275 W. M-76 • West Branch, MI 48661 • Office: 989.726.5040 • Fax: 989.726.5041 • greatlakesfireworks.com

Communication Worksheet

Please Complete & Return with Signed Contract
We **NEED** this Information Each Year for Each Display

Customer Information:

- Name: Swartz Creek Hometown Days
- Address: PO Box 271, Swartz Creek MI 48473

Display Information:

- Date: May 31, 2024
- Rain Date: June 1, 2024
- Display Time: Dusk

Firing Site Information: (Please be SPECIFIC!)

- Address: 8230 Crapo St, Swartz Creek MI 48473
- Location at Address: Middle School field, south of baseball fields
- Contact Person: Lee Rhoads
- Phone Number: 810-244-5440

Authority Having Jurisdiction:

- Title: Fire Chief
- Township/City: 8100 Civic Dr, Swartz Creek MI 48473
- Name: Dave Plumb
- Phone Number: 810-635-2300

Point of Contact for Display:

- Name: Lee Rhoads
- Cell Phone: 810-244-5440
- Email: lrhoads@dortfcu.org

Additionally Insured:

- Please List Requested Additions: (If there are more than 4, please attach names on separate sheet)
 - ◆ City of Swartz Creek
 - ◆ Swartz Creek Community Schools
 - ◆ Ashley Hotchkiss (Property Owner)
 - ◆ _____

Any Additional Information We May Need to Know:

- Alternate Contact - Susan Mesack cell 989-445-0505
- _____
- _____
- _____

Detailed Directions on How to Get to Site From Major Highway:

- From 1-69 Exit 128, south 1/2 mile to Miller rd, west 3/4 mile to Fairchild st, south 2 1/2 blocks to firing site (same location as 2023)
- _____

Swartz Creek Hometown Days - Fireworks
 8230 Crapo St, Swartz Creek MI 48473
 Fireworks By Great Lakes Fireworks
 Fireworks Date 10-1-24
 Fireworks Rain Date 10-2-24

- X** Firing Site - 3", 4" & 5" 1.6G Aerial Shells
 - 700' Diameter Circle
 - 350' Radius (5" maximum)
- The display will be limited to 5" maximum aerial display shells, manually and electrically fired in accordance with NFPA.



Infotrac Emergency Response No. (800)535-5032
Emergency Response Contract # 100552

Hazard Communication Safety Data Sheet (SDS)

10th/F, Chamber of Commerce Building, Liuyangdadao, Liuyang City, Hunan Province, China 410300

Phone: 86-731-8364 2988 Fax: 86-731-8368 7528

UN0335 1.3G Display Fireworks

Date Prepared: Feb 16th, 2017

Section 1, Identification

Each device labels:

- (1): Commodity description in both Chinese and English for SHELLS SHELLS
- (2): Warning labels for SHELLS
- (3): Distributor name and address, Manufacturer name and address, Produce date, Country of origin
- (4): D.G Classification Number (Fireworks UN0335 1.3G) label on each device.

Cartons information:

Shells size, Shells item No., Packing, Shells item name, The same information as above section 1 part (3), Warning information, Order No., UN0335 1.3G, batch number, diamond 1.3G explosive mark label. Gross weight, Net weight, Product EX number.

Section 2, Hazard(s) identification

Warning label show correctly and safely display fireworks is put on each cartons and devices, all devices well packed into A-grade cardboard carton.

Classification: Dangerous good non hazardous substances as per APA 87-1 standard.

Fire Hazard: Products contains pyrotechnic substances capable of burning or explosive with intense heat. Produces oxidizer typically use potassium perchlorate and copper oxide and sulfur etc.

Risk Phrase: Pyrotechnic produced may be irritating to the eyes and respiratory system.

Section 3, Composition/information on ingredients

Shells Main ingredients:

Potassium Perchlorate—KClO₄

Potassium Nitrate—KNO₃

Strontium carbonate—SrCO₃

Sulfur—S

Carbon— C
Al+Mg Alloy
LAC—C16H24O5
Resin—C48H42O7
PVC—(C2HCl)_n
Powder of polished glutinous rice

Section 4, First-aid measures

No chemical components are released during normal handling of this device. In normal use with adequate ventilation the smoke produced should not be a problem. However, ground level smoke generated during the shooting of public display shows may contain gases which may cause irritation of eyes and mucous membranes, prolonged inhalation of smoke should be avoided.

Swallowed: Not applicable

Eye: Hold eyes open and wash continuously with water for 15 minutes.
Transport affected person to a doctor or a hospital.

Skin: Remove all contaminated clothing, including shoes. Wash affected areas with water.

Inhaled: Remove patient to fresh air, lay down and rest. If patient is not breathing, make sure airway is cleared and apply artificial respiration. Call doctor at once or transport patient to doctor or a hospital.

BURNS: Immerse affected area in cold water for 10 to 15 minutes. Bandage lightly with sterile dressing. Treat for shock if required. Transport to doctor or hospital.

ACUTE OR CHRONIC EXPOSURE: There have been no reports in the literature of detrimental health effects in workers from long-term exposure to the substances composite in this product.

Persons with pre-existing respiratory conditions (i.e. asthma, emphysema, etc) should avoid inhalation of smoke. Move to fresh air and avoid further exposure to smoke and seek medical assistance.

Section 5, Fire-fighting measures

Do not fight explode fireworks, Fireworks will burn rapidly in the event of fire. If a large amount of fireworks are involved, allow them to burn and prevent

Other Protection: None.

Ventilation Recommended: Not required in open, unconfined areas.

Section 9, Physical and chemical properties

Solubility in Water: Slight

Appearance and Odor: All pyrotechnic composition is contained in a cardboard casing. Usually they are cardboard balls or cardboard tubes individually or in a group combination.

Hazardous Decomposition Products: Smoke generated during the use of these devices may contain small amount of Carbon Monoxide, Hydrogen Sulfite and Nitrogen Oxides. Avoid prolonged inhalation of smoke.

Section 10, Stability and reactivity

Stability: Stable

Thermal Stability Test Results: The test was performed on the Display Fireworks semi-finished and finished items at our factory and also tested by Liuyang CIQ laboratory. The device did not ignite, explode, or undergo any significant decomposition during heating at 75°C (167°F) for 48 hours.

Drop test results: The finished items /device from each batch of the order was performed by 12 meters high drop test by Liuyang CIQ laboratory. The device did not ignite, explode.

Hazardous Polymerization: Will Not Occur

Section 11, Toxicological information

Inhalation: Yes, when shooting. (Refer to above Section 6)

Skin: No.

Ingestion: No.

Section 12: Ecological Information

There have been no reports in the literature of detrimental ecological effects from exposure to the substances composite in this product.

Section 13: Disposal Considerations

Disposal of unfired products should only be carried out by a licensed pyrotechnic waste disposal contractor. Provide that the products case can be determined as free from explosives by a licensed pyrotechnician, the spent cases can go to licensed landfill.

spread of fire.

Cool pyrotechnic devices and/or package with water and remove them if possible. Do not use suffocation methods - devices contain their own oxygen. Do Not Smoke at any time when dealing with pyrotechnic devices!!!

Section 6, Accidental release measures

In case of spillage, dampen powders with water. Sweep up any powders using natural fibre brushes and non ferrous dust pans not steel, or any material that could produce sparks or present a risk of static discharge.

Prolonged exposure to smoke generated during the shooting of this device may cause respiratory irritation, difficulty in breathing, headaches, nausea and irritation of eyes and may result in vomiting.

Carefully pick up spills with non-sparking and non-static producing tools. Supervision only by a person knowledgeable in explosives. Avoid skin contact. In case of contact with skin, wash hands immediately.

Section 7, Handling and storage

No smoking and keep fire away. Store in a cool dry place, humidity should preferably be less than 70%. Avoid extreme temperatures. In particular sub-zero temperatures where freezing and re-thaw can alter the performance of the article.

HANDLING: Fireworks are explosive substances, thus should be handled with the utmost caution at all times. Never THROW ROLL , or use a HOOK on the cartons and never transport unpack, or store close to fire and hot items, such as a heater pipe. All persons who handle these fireworks should have had at least two years of supervised training with display fireworks and display fireworks safety. All persons who handle these fireworks should wear ear and eye protection and should wear fire retardant gear from their hardhats to fireproof boots. No persons under the age of 18 may be allowed access to fireworks or firing site at any time.

Conditions to Avoid: No open items, smoking and moisture in the vicinity of stored fireworks, avoid friction and impact.

Incompatibility: Do not allow fireworks to get wet.

Section 8, Exposure controls/personal protection

Eye Protection: None.

Respiratory Protection: None.

Skin Protection: Metal free and non-static producing clothes.

Section 14, Transport information

Shipping name: Fireworks

Hazard Class:1.3G

The local CIQ inspection bureau spot check every batch of cargos before any shipments. Then issue commodity inspection certificate and dangerous goods transport package identification for us to declare to the customs.

The containers usually ship to loading port by truck or by barge. Next they will be loaded to the vessel shipping to port of discharge by sea, then ship to place of delivery by rail. At last the consignee will pick it up by truck after finish customs clearance.

Pyrotechnics must travel within their original UN approved packaging.

Section 15: Regulatory Information

It is a regulation in every state or territory in US that a license is required to purchase, keep and use this product.

It is a requirement in every state and territory in US that notification be made to ATF, Police, Fire services, Safety authorities, of any intended display using display pyrotechnics.

Section 16: Other Informaiton

Manufacturer/ Supplier: Freedom Fireworks Trading Co.,Ltd.

Address: 10th/F, Chamber of Commerce Building, Liuyangdadao, Liuyang City, Hunan Province, China 410300

Telephone: +86 731 8364 2988

Fax: +86 731 8368 7528

Contact Person in emergency: Leonard Liu

smesack@comcast.net

From: Fire Chief <firechief@scafd.com>
Sent: Tuesday, March 12, 2024 8:03 AM
To: smesack@comcast.net
Subject: Re: Hometown Days Fireworks

Good morning ,

Let this email serve as confirmation that I met with Sue Mesack from Swartz Creek Hometown Days to discuss the 2024 Fireworks. Documentation was provided and approved.

David J. Plumb – CFI-I
Fire Chief
Swartz Creek Area Fire Department
8100-b Civic Dr
Swartz Creek Mi, 48473
810-635-2300 Office

This communication, along with any documents, files or attachments, is intended only for the use of the addressee and may contain legally privileged and confidential information. If you are not the intended recipient, you are hereby notified that any dissemination, distribution or copying of any information contained in or attached to this communication is strictly prohibited. If you have received this message in error, please notify the sender immediately and destroy the original communication and its attachments without reading, printing or saving in any manner. This communication does not form any contractual obligation on behalf of the sender or the Swartz Creek Area Fire Department and, when applicable, the opinions expressed here are my own and do not necessarily represent those of the Department.



GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street
Flint, Michigan 48503-3995

COST FOR MILLING AND PAVING

DATE 02/22/2024

City of Swartz Creek

ROAD NAME: Elms Road - Bridge over W. Branch of Swartz Creek to Taper @ Miller Road Intersection

LENGTH: _____ Miles: 0.10

TYPE OF WORK: Milling and Paving (2" Inches)

ADDITIONAL *Prices good for the 2024 paving season* Final accounting will be based on actual cost

COMMENTS Road Improvement Project

SUMMARY OF ESTIMATED COST

Estimated Time Needed to Complete Work

Day/Days 1

GRAND TOTAL \$30,000.00

City of Swartz Creek \$30,000.00

GCRC Allocation Funds _____

Participation by Others _____ Source: _____

Community Development Block Grant (CDBG) Yes No

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.**

City Board Approval _____
Supervisor _____ Date _____

Road Commission's Board Approval _____
Chairperson _____ Date _____

Work Order Number _____

Work Completed _____
District Supervisor _____ Date _____



Engineering Dept. Fund Verification	Matching Allocation
Signature	Date
Balance of Available Funds	\$

BID FORM
 Sanitary Sewer Cleaning and Televising
 LOCATED AT 8083
 SWARTZ CREEK, MICHIGAN

BID FORM
2024-2026 Sanitary Sewer Cleaning and Televising
8083 Civic Drive
SWARTZ CREEK, MICHIGAN

To: The City of Swartz Creek
 8083 Civic Drive
 Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Mobilization Fee (quantity 1)	\$ 2,500.00
Light Cleaning 8-10 inch Sanitary Sewer (quantity 9000 feet)	\$ 10,350.00
Unit Cost\$ 1.15	
Light Cleaning 12 inch Sanitary Sewer (quantity 2000)	\$ 2,300.00
Unit Cost\$ 1.15	
Heavy Cleaning 8-10 inch Sanitary Sewer (quantity 4000 feet)	\$ 6,000.00
Unit Cost\$ 1.50	
Heavy Cleaning 12 inch Sanitary Sewer (quantity 2000)	\$ 3,000.00
Unit Cost\$ 1.50	
Television Inspection 8-10 inch Sanitary Sewer (quantity 12,000)	\$ 13,800.00
Unit Cost\$ 1.15	
Television Inspection 12 inch Sanitary Sewer (quantity 4000)	\$ 4,600.00
Unit Cost\$ 1.15	
Sanitary Manhole Inspection Level 2 (quantity 100)	\$ 17,600.00
Unit Cost\$ 176.00	
Cutting taps or calcium rings	

BID FORM
 Sanitary Sewer Cleaning and Televising
 LOCATED AT 8083
 SWARTZ CREEK, MICHIGAN

	Unit Cost\$ <u>\$385.00 each</u>	\$385.00 each
Cutting roots (hourly)		
	Unit Cost\$ <u>385.00/hour</u>	\$385.00/hour
Traffic Control		\$ 17,400.00
Project Total (do not include Unit Costs in project total)		\$ 78,320.00

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

BID FORM
Sanitary Sewer Cleaning and Televising
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

LEGAL STATUS OF BIDDER

The Bidder declares the following legal status: (Check One)

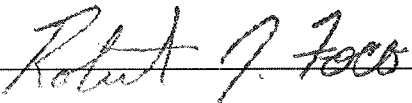
A Corporation organized and existing under the laws of the State of Michigan

A Partnership consisting of the following partners:

An individual doing business as:

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: Foco Inc. D.B.A. Dependable Sewer

By: Robert J. Foco 

Title: CEO

Business Address: 512 Mcgraw St
(Street)
Bay City, MI 48708
(City, State, Zip Code)

PERSONS AUTHORIZED TO EXECUTE CONTRACTS

All partners must sign contracts, unless a power of attorney modifying this is supplied.
In case of a corporation, only those signatures listed below will be accepted.

The following persons are duly authorized to execute contracts and related documents on behalf of:

LEGAL COMPANY NAME (BIDDER)
Dependable Sewer Cleaners

NOTE: In addition, CORPORATIONS shall complete the Certificate of Secretary listing those persons authorized to execute contracts.

NAME <small>(Printed or typed, must match authorized signature exactly)</small>	AUTHORIZED SIGNATURE	DATE
<i>Ron Foco</i>	<i>[Signature]</i>	<i>4-17-2023</i>
<i>Amy Foco</i>	<i>[Signature]</i>	<i>4-17-2023</i>
<i>Robert J. Foco</i>	<i>[Signature]</i>	<i>4-17-2023</i>
<i>Susan M. Foco</i>	<i>[Signature]</i>	<i>4-17-2023</i>
<i>Ronald G Foco</i>	<i>[Signature]</i>	<i>4-17-2023</i>

EQUAL EMPLOYMENT OPPORTUNITY/EQUAL ACCESS PROGRAM

The bidder named below has initiated and intends to continue an equal employment opportunity policy designed to eliminate any discrimination in employment because of religion, race, color, national origin, age, sex, marital status, physical or mental handicap, weight or arrest record.

The bidder named below will not discriminate in providing its programs or services to the public because of religion, race, color, national origin, age, sex, marital status or physical or mental handicap. The bidder will also provide reasonable accommodation to the needs of individuals with disabilities consistent with state and federal law.

LEGAL COMPANY NAME (BIDDER)
Dependable Sewer Cleaners

CERTIFICATE OF SECRETARY (Corporations only)

The undersigned, being the duly elected secretary of DEPENDABLE SEWER CLEANERS, a corporation, hereby certifies that the following resolution was duly adopted by the Board of Directors of said corporation at a meeting on April 17, 2023 and that this resolution is in full force and effect:

“RESOLVED, That the following listed person are hereby authorized to execute, on behalf of DEPENDABLE SEWER CLEANER any and all contracts with the State of Michigan or other governmental entity.”

**NOTE: The names typed or printed below must exactly match the names on page 22.
Titles and signatures are not required on this page.**

RON FOCO

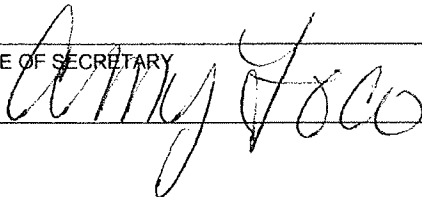
AMY FOCO

ROBERT J. FOCO

SUSAN M. FOCO

RONALD G. FOCO

SIGNATURE OF SECRETARY



DATE

4-17-23

AUTHORIZATION FOR VERIFICATION AND AFFIDAVIT

I, being duly sworn, understand that Act 170 of the Public Acts of 1933 permits, and the "Administrative Rules Governing the Prequalification of Construction Contractors" require the disclosure of financial and other information in the Confidential Prequalification Application and Financial Statement, Form 1313. I am also aware that the submission of false and deceptive information is a misdemeanor under Act 170, and submission of fraudulent statements may result in the prospective bidder not being prequalified, swear that to the best of my knowledge, the financial statements and other information set forth in this form are true and accurate statements as of the fiscal year end 2022, and that the Certified Public Accountant who prepared the financial statement accompanying this form, as well as any depository, vendor or other agency named in these documents, is authorized to supply the Michigan Department of Transportation with any information to verify the statements contained in this form.

I also understand that by signing below I have/will use the E-Verify System to verify that new employees are legally present and authorized to work in the United States.

By signing below, I hereby confirm this company, any officers, owners, partners or employees are not currently suspended or debarred by the Federal Government.

NAME (Print or type) <u>Susan M. Foco</u>	TITLE <u>President</u>
LEGAL COMPANY NAME (BIDDER) <u>Dependable Sewer Cleaners</u>	
SIGNATURE OF OWNER, OFFICER, OR PARTNER <u>Susan M. Foco - President</u>	DATE <u>4-10-2023</u>

Subscribe and sworn to before me this 10th day of April 2023

NOTARY PUBLIC SIGNATURE <u>Michelle Pickvet</u>	COUNTY/STATE <u>Arenac</u>	COMMISSION EXPIRES <u>1-3-28</u>
NOTARY'S PRINTED NAME <u>Michelle Pickvet</u>		

MICHELLE PICKVET
Notary Public, State of Michigan
County of Arenac
My Commission Expires 1-3-28
Acting in the County of Arenac

GRETCHEN WHITMER
Governor

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Master Plumber License

P948747

RONALD J FOCO
3200 SAGATOO RD
STANDISH, MI 48658

License No.
8113079

Expiration Date:
04/30/2025

This document is duly
issued under the laws of the
State of Michigan

GRETCHEN WHITMER
Governor

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes

P949296

Plumbing Contractor License

RONALD J FOCO
3200 SAGATOO
STANDISH, MI 48658

License No.
8004433

Expiration Date:
04/30/2025

This document is duly
issued under the laws of the
State of Michigan

BID TABULATON SHEET

Opened by:
Witness:

Date: April 11, 2024
Time: 10:00 am
Opened at: 8083 Civic Dr.

Bidding for: sewer cleaning & inspection services

Name and address of bidder	Bid Amount	Remarks
Red Zone Robotics - John DePasquale 195 Thorn Hill Rd Suite 110 Warrendale, PA 15086 412-927-0140		req. email 3/15
Nat'l Power Rodding - Amanda Canasera 2500 W. Arthington ST Chicago, IL 60612-4108 312-666-7718	165,250	req. by email 3/18 - bid received 4/10/24
Pipeline mgmt co - Vaughn Smith 2673 E. Maple Rd Milford, MI 48381 248-685-1500	138,875	req. by email 3/18 - bid received 4/10/24
Waste Recovery Systems - Cory Forbes 4750 Clyde Park Ave, SW Wyoming, MI 49509 616-719-5597		req. by email 4/2
Dukes Root Control, Inc 400 Airport Rd., Suite E Elgin, IL 60123 708-574-4995	90,975	bid received 4/10/24
Foco Inc - Dependable Sewer Cleaners PO Box 1400 (512 McGraw 48701) Kevin Bay City, MI 48706	78,320	Kevin at bid opening

**ADVERTISEMENT FOR BID
CITY OF SWARTZ CREEK**

The City of Swartz Creek will be accepting sealed bids for the three (3) year pricing of sewer cleaning and inspection services beginning May 2024 through December 2026 until 10:00 am Thursday, April 11, 2024, with bids being opened and read to the public at that time. Contact Renee Kraft at the Swartz Creek City office at 810.635.4464 or email rkraft@cityofswartzcreek.org to request the bid document or pick up at City Hall during regular business hours. Bids must be delivered to City Hall on or before 10:00 am, Thursday, April 11, 2024 at 8083 Civic Dr., to be considered.

Renee Kraft, City Clerk
City of Swartz Creek
rkraft@cityofswartzcreek.org

“An Equal Opportunity Employer”

PUBLISH: Thursday, March 14, 2024
THE VIEW
PROOF REQUIRED

Please send billing to: City of Swartz Creek
8083 Civic Dr.
Swartz Creek MI 48473

BID FORM
2024-2026 Sanitary Sewer Cleaning and Televising
8083 Civic Drive
SWARTZ CREEK, MICHIGAN

To: The City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Mobilization Fee (quantity 1)	\$
Light Cleaning 8-10 inch Sanitary Sewer (quantity 9000 feet)	\$
Unit Cost\$ _____	
Light Cleaning 12 inch Sanitary Sewer (quantity 2000)	\$
Unit Cost\$ _____	
Heavy Cleaning 8-10 inch Sanitary Sewer (quantity 4000 feet)	\$
Unit Cost\$ _____	
Heavy Cleaning 12 inch Sanitary Sewer (quantity 2000)	\$
Unit Cost\$ _____	
Television Inspection 8-10 inch Sanitary Sewer (quantity 12,000)	\$
Unit Cost\$ _____	
Television Inspection 12 inch Sanitary Sewer (quantity 4000)	\$
Unit Cost\$ _____	
Sanitary Manhole Inspection Level 2 (quantity 100)	\$
Unit Cost\$ _____	
Cutting taps or calcium rings	

	Unit Cost\$_____	
Cutting roots (hourly)		
	Unit Cost\$_____	
Traffic Control		\$

Project Total (do not include Unit Costs in project total)		\$
--	--	----

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

The Bidder declares the following legal status: (Check One)

A Corporation organized and existing under the laws of the State of _____

A Partnership consisting of the following partners:

An individual doing business as:

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: _____

By: _____

Title: _____

Business Address: _____

(Street)

(City, State, Zip Code)

REQUEST FOR BIDS
Cleaning and Televising of Sanitary Sewer
CITY OF SWARTZ CREEK
March 14, 2024

Overview

The City of Swartz Creek, Michigan is seeking proposals for the cleaning and televising of their sanitary sewer. Swartz Creek is looking to televise approximately 3 miles of sewer annually and would like to sign a 3-year contract to clean approximately 3 miles of sanitary sewer per year. Swartz Creek is located approximately 7 miles west of downtown Flint, Michigan, near the western edge of Genesee County.

Qualification Requirements

Bids are solicited only from responsible bidders known to be experienced and regularly engaged in work of similar character and scope covered in this Request for Bids (“RFB”). Satisfactory evidence that the bidder has the necessary capital, equipment and personnel to do the work may be required.

Bid Form

Sealed bids must be submitted on the bid forms furnished by the City. All bids must be filled out in ink or type written and shall be legally signed with the complete address of the bidder given thereon. Bidders not responding to all information requested in this RFB may have their bids rejected. The city council reserves the right to reject any and all bids and to accept any bid which in its opinion, is most advantageous to the City. Bids submitted must remain valid for at least ninety (90) days past the response date provided in this RFB.

Response Date

To be considered, sealed bids must be received at the City offices, 8083 Civic Drive, Swartz Creek, MI 48473, on or before 10:00 a.m. on Thursday, April 11, 2024. City Hall during the following hours: Monday between 8:00 a.m. and 6:00 p.m., Tuesday and Thursday between 8:00 a.m. and 4:30 p.m., Wednesday between 8:00 a.m. and 4:00 p.m. excluding holidays. Contractors mailing bids should allow adequate delivery time to assure timely receipt of their bids. Sealed envelopes containing bids must be clearly marked on the outside with the contractor’s name and “CLEANING AND TELEVISIONING OF SANITARY SEWER.”

Pre-bid Site Review

There isn’t a pre-bid site review scheduled but any interested contractors can inspect the job by following the attached map and route to the location of the compromised storm sewer outfall. After inspection should you have any questions, please feel free to contact Robert Bincsik @ 810 635-4464 during the hours noted above.

Opening of Bids

All bids received will be publicly opened and read at city hall at or soon after 10:00 a.m. on **Thursday, April 14, 2024**. All bidders are invited to be present if desired.

Rejection of Bids

The City reserves the right to reject any or all bids, in part or in their entirety, or to waive any information or defect in any bid, or accept any bid which, in its opinion is deemed most advantageous to the city.

Explanations and Alternate Bids

Explanations desired by a prospective bidder shall be requested of the City in writing, and if explanations are necessary, a reply shall be made in the form of an addendum, a copy of which will be forwarded to each bidder. Every request of such explanations shall be in writing and addressed to: Robert Bincsik, City of Swartz Creek, 8083 Civic Drive, Swartz Creek, MI 48473.

Contract Execution

The bidder to whom the contract is awarded shall, within ten (10) calendar days after the notice of award, enter into a written contract with the City. Failure to execute a contract will be considered abandonment of the award and the City shall have no further obligation to that bidder.

Incurring Costs

The City is not liable for any costs incurred by contractors prior to the issuance of the contract.

Material Submitted

All materials submitted as part of a bid will become the property of the City. The City reserves the right to use any and all ideas presented.

Scope of Work

Bids shall address, to the greatest extent possible, all possible service delivery impacts, including but not limited to, bid prices, equipment availability, etc., throughout the term of the contract. The City seeks to have approximately 17,000 linear feet of sanitary sewer cleaned and televised on an annual basis for a period of 3 years. All televising will include NASSCO reporting. Sanitary manholes within the areas to be cleaned will include a level 2 NASSCO assessment and reporting. Adequate traffic control will be the responsibility of the contractor. Contractor should include dumping fees in their pricing. In the absence of an appropriation, a contract issued pursuant to this RFB shall be void and of no effect.

Cleaning and Televising of Sanitary Sewer

Definitions

“bids”- shall be defined as an announcement of terms indicating what items are needed to complete a project.

“bidders”-shall be defined as any person(s) or company that attempts to meet the terms of the bid.

“City”- shall mean the City of Swartz Creek.

“contract”- shall mean the contract between the City and the Successful Bidder.

“successful bidder”- shall be defined as the bidder who is chosen by the City Council to enter into contract with the City.

These definitions are meant as guides for understanding and are not binding explanations.

Description

The successful bidder should possess broad expertise in underground sanitary sewer systems, combo jet/vac trucks, TV trucks, sewer cleaning techniques, proper use of fire hydrants, traffic control, GIS, ArcGIS, software associated with NASSCO assessment and reporting, permit required confined space entry, customer interaction. Services required may include but not be limited to any of the following:

For Sanitary Cleaning and Televising:

1. Traffic control and signage is the responsibility of the contractor and should be included in the bid price. Traffic control can be provided by means such as cones, arrow boards and signage.
2. Materials removed from the sanitary sewer can be disposed of at a facility of the contractor’s choice. The city will need to know the means of disposal prior to work starting. Prices for disposal of the materials removed from the sewer should be included in the bid and all arrangements made by the contractor.
3. Contractor should communicate with customers and city of Swartz Creek schedules and any interruptions in service.
4. The city of Swartz Creek will provide water for the project and should not be billed additionally.
5. Light cleaning should be defined as 3 passes of high-pressure water jet nozzle cleaning from an industry standard jet/vac combination truck.
6. Heavy cleaning should include up to 6 passes of high-pressure water jet cleaning nozzle from an industry standard jet/vac combination truck.
7. Contractor will cut any calcium rings, roots, and taps extending into the main as needed.
8. Perform NASSCO Level 2 manhole inspections at all manholes accessed for project.
9. All cleaned and televised pipe sections will include NASSCO reporting.
10. All reports will be submitted in a format compatible with a GIS upload. Typically, this is in an excel spreadsheet linked to asset ID’s but other formats may be considered.
11. All work should be performed in a manner considered professional and workman like. Worksite and access will be left in a manner similar or improved prior to performing the work.

Bidder Qualifications

A detailed description of the primary contact’s background, as well as the company’s background and previous experience shall be included with the proposal. Background information and experience shall also be submitted for all key personnel that will be working with the City.

In the event that portions of the work are to be subcontracted or a joint affiliation utilized, detail of such affiliation shall be furnished along with the same information as required for the bidder.

Requirements

- A. Proof of State of Michigan licenses and any other necessary licenses or certifications.
- B. Availability and ability to perform the work and coordinate and schedule the work with others involved on the project.
- C. Ability to communicate and work effectively with the City of Swartz Creek, its officials, administration, staff, and consultants with respect to any of the services required.
- D. Ability to work effectively with public agencies and officials.
- E. Thorough knowledge of the underground trade and ability to protect the public should anything hazardous be found on site.
- F. Ability to submit reviews, reports, and inspection results in writing and in a timely manner to the City of Swartz Creek, if so requested.
- G. The successful bidder or their representative shall attend any regular or special meetings, as requested by the City.
- H. Ability to meet or accomplish the following specific project requirements:
 - 1. Successful bidder, at successful bidder's cost, shall secure any necessary permits.
 - 2. As work progresses, carefully clean and keep the project site clean from rubbish and refuse.
 - 3. Remove all rubbish or refuse from the project site daily; no material or debris may be buried on site.
 - 4. Limit hours of operation to Monday through Friday during the hours of 8:00 a.m. to 5:00 p.m. Special hours of operation outside the normal hours must be approved by the City.

The Proposal

A response to this RFB must outline in detail the manner in which they would work with the City to fulfill the City's needs. The outline at a minimum shall address:

- A. The designation and location of the bidder's primary contact (one point of contact who is in charge of the project), support staff and the associate personnel, and the overall relationship, which will be established between the bidder and the City. Further, the qualifications and experience of the primary and main secondary contacts should be included within the proposal.
- B. Communicating and coordinating procedures. Each bidder shall include, within their proposal, the pertinent form(s) to be utilized for progress report(s) to the City.
- C. The bidder's capabilities to perform the necessary demolition and clean-up.
- D. The general manner in which work will be performed.
- E. The experience and references for those who will perform work.
- F. Bid should include any cost to obtain necessary permit and materials as to provide compliance with the law and this bid.

Bidder Responsibility

The City of Swartz Creek will not be liable for any cost incurred in the development of a proposal responsive to this request. By submitting a bid to the work, the bidder represents that it is fully informed concerning the scope of the project, the requirements of the contract, the physical conditions likely encountered in the work, and the character, quality and quantity of the

services required by the City. If a bidder desires to do a site visit and tour or otherwise observe the properties and inside of the structures to better inform bidder of the above, bidder must contact the Director of Community Services, Robert Bincsik, through the city office. Site visits are subject to availability of the building official.

The successful bidder shall furnish all labor materials, supplies, devices, or tools needed to perform the required services. The bidder will not be entitled to additional compensation if it later determines that conditions require methods or equipment other than those anticipated in making its bid. In addition, the successful bidder shall provide all vehicles and other equipment and material necessary for work. Bidders having questions regarding this RFB should request clarification prior to submittal of a bid. Negligence or inattention of the bidder in filing a bid, or in any phase of the performance of the work, shall be grounds for refusal of the City to agree to additional compensation. Bidders having questions regarding this RFB shall contact the City for clarification.

Safety

The successful bidder shall comply with the Safety Rules and Regulations of the Associated General Contractors of America, the Occupational Safety and Health Standards of the Construction Industry, State of Michigan, Department of Energy, Labor & Economic Growth, for the protection of workers on this project.

All equipment and work shall conform to the requirements of the Occupational Safety and Health Act and Michigan Department of Labor Occupational Safety Standards, as amended.

Assignments or Subcontracting

The successful bidder shall not assign, subcontract or otherwise transfer its duties and/or obligations under this proposal, without prior written consent of the City. If the bidder anticipates that it will need to subcontract its duties in order to fulfill the contract requirements, that information must be disclosed in the bidder's response and subcontractor information (i.e. company name and contact information) shall be included in the bid document.

Fair Employment Practices

The successful bidder agrees to not discriminate against any employee or applicant for employment, to be hired in the performance of the contract with respect to hire, tenure, term, conditions or privileges of employment, or any other matter directly or indirectly related to employment, because of sex, race, color, religion, national origin, ancestry handicap or any other basis prohibited by state or federal law or regulations.

Contractor's Payment of Taxes, Permits, Etc.

The successful bidder shall be solely responsible for:

- a. Payment of wages to its work force in compliance with all federal and state laws, including the federal and state wage and hour laws.
- b. Payment of any and all FICA, unemployment contributions and other payroll-related taxes or contributions required to be paid by the successful bidder under state and federal law.

- c. Payment of all applicable federal, state, or municipal taxes, charges or permit fees, whether now in force or subsequently enacted.
- d. Payment of any and all suppliers, merchants or vendors from whom the successful bidder obtains items and materials related to the contract.

The successful bidder shall indemnify and hold the City harmless from all claims arising from the foregoing payment obligations of the successful bidder.

Damage to Persons or Property

The successful bidder also accepts sole responsibility for any damage to any person or damage to public, or private property resulting from their performance of the work, whether based on negligence or any other legal or equitable claim.

The successful bidder will protect, defend and hold harmless, the City from any and all damage, claim liability, or expenses whatsoever, or amounts paid in compromise there of arising out of or connected with the performance of this contract, including those related to the successful bidder's (or its subcontractors') negligence.

Insurance

A. Liability Coverages

1. The Successful Bidder shall furnish at his own expense and keep in full force during the terms of this contract the following coverages which shall list the City as an additional insured:
 - Insurance covering bodily injury in the minimum sum of \$1,000,000 for each occurrence
 - Insurance covering property damage in the minimum sum of \$200,000 for each occurrence, \$100,000 aggregate.
 - Automobile liability insurance in the minimum of \$500,000 combined single limit for bodily injury and property damage.
2. Workers Compensation Compliance

Successful bidder shall also comply with all requirements of the Michigan Workers' Compensation Law and shall at his own expense, maintain such insurance, including employer's liability, as will protect him from claims under said law and from any other claims for personal injuries, including death which may arise from the operations under the contract, whether operations be by himself or anyone directly or indirectly employed by him.

B. Certificates of Insurance

Included in bid package, bidders shall provide the City complete certificates of insurance to meet the above requirements. Policies shall be endorsed to provide the City at least thirty (30) days written notice of reduction, cancellation, or intent not to renew coverages as called for above.

If insurance is canceled, reduced, non-renewed or otherwise is not in effect to the minimum required coverage, the successful bidder must cease work on this bid.

C. Submission of Policies and Certificates of Insurance

The successful bidder shall provide the City with a copy of its required insurance policies and certificates of insurance as described above. If the successful bidder does not provide such materials in the time provided for, the successful bidder will be disqualified and the bid will be awarded to the next lowest bidder or in the creation of a new request for bid.

Quality of Service

The City expects the successful bidder to maintain all equipment in a clean and well-operating fashion, with special consideration for proper maintenance and care of all elements, items and equipment mentioned in this document. The successful bidder will operate in a professional manner and keep all noise and other nuisances to a minimum at all times while under contract with the City. The successful bidder shall observe city ordinances relating to obstruction of streets, and shall obey all laws and city ordinances controlling or limiting those engaged in the work. The successful bidder shall handle the work in a manner that will cause the least inconvenience and annoyance to the general public and to the property owners. The successful bidder shall file all documents outlined in this RFB in a timely and well-organized manner.

Operation of Vehicles

The successful bidder shall operate all company vehicles in a manner so as to not impede traffic flow on city streets. Company vehicles are not to be left unattended for any reason except for emergencies or in the actual performance of the job. When a vehicle is left unattended for the actual performance of the job, it shall be according to city codes and ordinance in place at that time.

Support Facilities

Successful bidder shall have sufficient staff and communications facilities to assure ready accessibility and prompt response to the needs of the City.

Breach of Contract and City's Right to Terminate Contract

In the event that any of the provisions of this bid and/or resulting contract are breached by the successful bidder, the City shall give written notice to the successful bidder of the breach or pattern of behavior that constitutes the breach and allow the successful bidder to resolve the breach or pattern of behavior that constitutes the breach within ten (10) calendar days of the successful bidder's receipt of notice. If the breach or pattern of behavior is not resolved, then the City manager of the City of Swartz Creek shall have the right to cancel any contract by sending written notice to the successful bidder of cancellation.

If the successful bidder should be judged bankrupt, if it should make a general assignment for the benefit of its creditors, if a receiver should be appointed on account of its insolvency, if it should persistently or repeatedly refuse to supply enough labor, materials and/or equipment to meet the scope of work of the contract, if it should persistently disregard laws of the State of Michigan

and/or ordinances of the City, or if it fails to comply and fulfill its obligations under any provision of the contract resulting from its bid, the City may, without prejudice to any other right or remedy, terminate the contract immediately.

If the successful bidder fails to perform or complete the demolition and clean-up of the residential buildings as agreed or otherwise breaches its duties under this bid or the resulting contract, the successful bidder shall be reasonable for any and all costs the City incurs in obtaining satisfactory performance of the project and/or litigation costs and attorney's fees to enforce its rights under the bid and this contract. Such relief shall be in addition to any other legal and equitable remedies available to the City.

City's Right to Modify Contract

The City reserves the right to negotiate with the successful bidder for a change in terms of the contract during the term of the contract and to make adjustment relative to the implementation of a change that reduces or modifies the need for the engineering services. If the City and the successful bidder are unable to agree on a revised contract, the City may seek new proposals and, upon a minimum of ten (10) calendar day's written notice from the City, may terminate the unexpired portion of the contract. The City shall not be liable for any cost under this section beyond the contract price for the period where service was actually provided.

No Conflict of Interest

The bidder must provide a statement that it has no conflicting financial or professional interests and is qualified to perform the services requested.

References

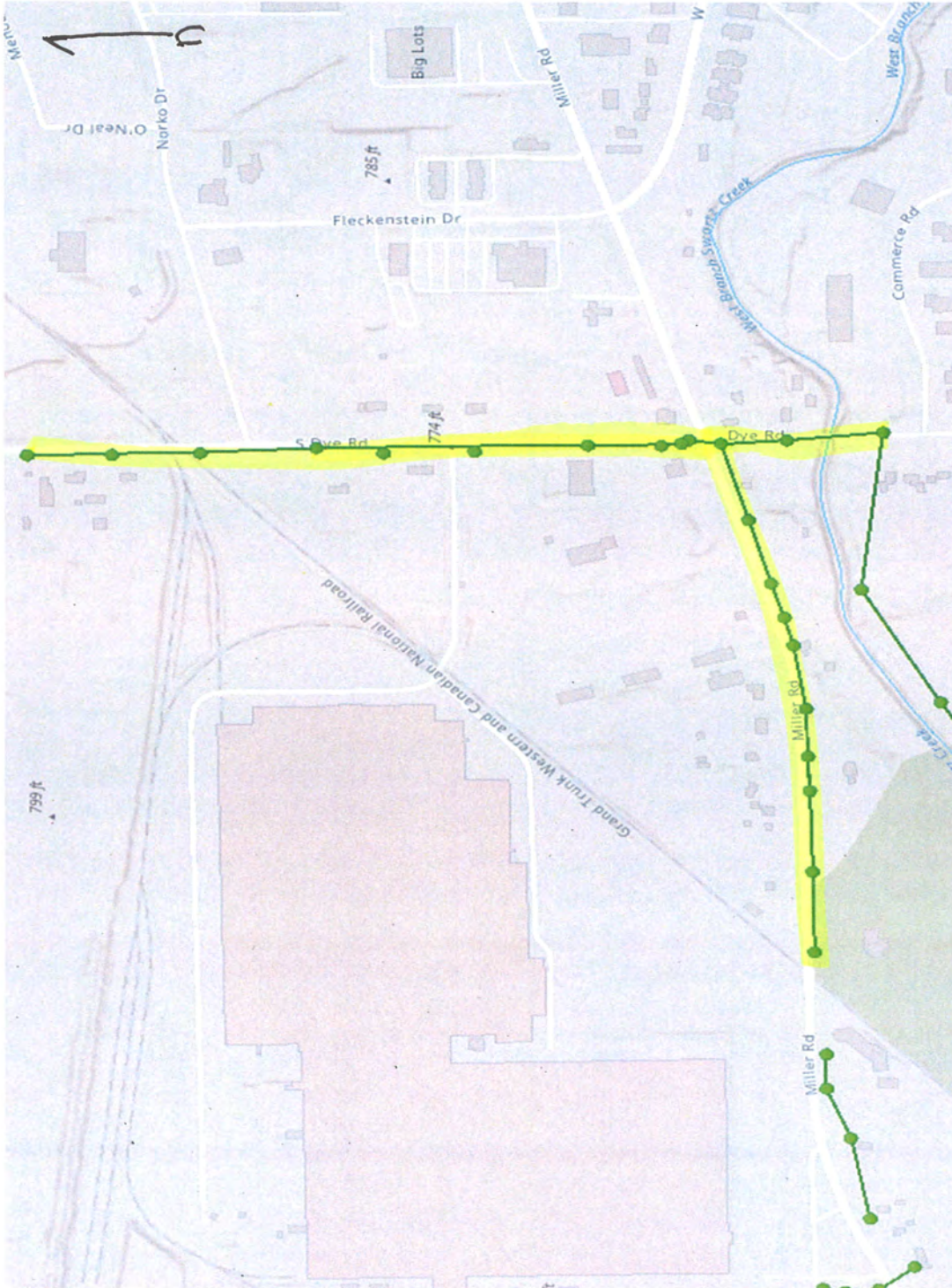
All bidders shall include a list of current and prior projects similar to that proposed in this RFB as references for qualifying experience. The name, address, and telephone numbers of the responsible individual(s) at the reference project site who may be contacted shall be included. Particular attention will be paid to references from other municipalities and/or public sector entities within Genesee, Shiawassee, Livingston and Oakland Counties.

Payment

The City shall pay for acceptable work within thirty (30) days of receipt of invoice, except that prior to approval of and final payment for the completion of the project, the successful bidder must thoroughly clear the project site and any other place affected by the work of all debris to the City's satisfaction, in the City's sole discretion.









GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES
LANSING

ANITA G. FOX
DIRECTOR

FIRE INSURANCE WITHHOLDING PROGRAM

On the following pages are an Enrollment and Notification Form and a sample resolution for the Fire Insurance Withholding Program. You should review Sections [500.2227](#) and [500.2845](#) of the Michigan Insurance Code to determine under which section your municipality is eligible to participate in the program.

Section 2845 of the Insurance Code includes municipalities of less than 50,000 in population located in counties of less than 425,000 in population. Municipalities that meet this population criteria which have passed resolutions establishing escrow accounts will be allowed to escrow 25% of a fire insurance settlement for fire and explosion losses to real property within the boundaries of the municipality.

Section 2227 to the Insurance Code includes municipalities with a population of 50,000 or more, or those municipalities with a population less than 50,000 but in a county with a population of 425,000 or more. These municipalities will be allowed to establish escrow accounts to escrow 25% of a fire insurance settlement for losses to real property caused by fire or explosion, as well as losses caused by the perils of vandalism, malicious mischief, wind, hail, riot, or civil commotion.

Under both of the above sections of the Insurance Code, a final settlement which exceeds 49% of the insurance on the real property will serve as prima facie evidence that the municipality has cause for escrowing of the withheld amount. For residential property, the 25% settlement shall not exceed the amount adjusted annually in accordance with the consumer price index with the adjusted amount reflected in the upper right corner of the published list of participating municipalities. Both sections of the Insurance Code also establish a method for the policyholder to object to the municipality's retention of the withheld amount.

While there is no standard format for the resolution, we suggest that municipalities use the format of other resolutions adopted by their governing body. **The only legal requirement is that the resolution contain specific wording concerning the establishment of an escrow account.** The attached sample resolution contains sufficient language to that effect.

Once the resolution is passed, you need to provide the Department of Insurance and Financial Services (DIFS) with a copy, along with the enrollment form including the name and address of the person designated as the contact person for insurance companies. Your municipality and the contact person's name, address and telephone number would then be added to the list of municipalities currently participating in the program.

Updated lists are issued periodically by DIFS and distributed to licensed insurance companies. Because municipalities are prohibited from implementing the law sooner than thirty (30) days after insurers have been notified, each amended list contains an effective date for each municipality. Only **fire losses occurring after that date** are subject to the withholding provisions.

Should you have any further questions about this program, please contact DIFS toll free at 877-999-6442.

Fire Insurance Withholding Program Enrollment and Notification

Please type or print clearly

Name of Municipality	Type of Municipality (choose one) <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township	Located in the Michigan County of:
Name and title of Contact Person	<p style="text-align: center;"><i>Please return completed form to:</i></p> <p style="text-align: center;">Department of Insurance and Financial Services Office of Consumer Services PO Box 30220 Lansing MI 48909-7720</p>	
Contact Person complete address		
Contact Person phone number (with area code) ()		
Contact Person email address		

Municipality will be participating under the following section of the Michigan Insurance Code (choose one):

- Section 2845 - Municipalities of less than 50,000 in population located in counties of less than 425,000 in population.
- Section 2227 - Municipalities with a population of 50,000 or more, or those municipalities with a population less than 50,000 but in a county with a population of 425,000 or more.

Please enroll this municipality in the Fire Insurance Withholding Program.

Authorized signature	Date signed	Signer's name and title, typed or printed
----------------------	-------------	---

P.A. 216 and 217 of 1998 require submission of this information by municipalities that wish to enroll in the Fire Insurance Withholding Program.



Adam Zettel
Swartz Creek, MI
8083 Civic Drive
Swartz Creek
MI 48473

Guide Studio, Inc.
34194 Aurora Road Ste160
Solon, OH 44139-3803

Quoted By: Erica Deutsch

Quote

QUOTE DATE	QUOTE TOTAL	VALID TO
03/07/2024	37,000.00	05/06/2024

Exhibit A: Wayfinding Assessment & Schematic Plan

PROJECT SCOPE

Guide Studio will develop a Wayfinding Assessment and Schematic Plan for the City of Swartz Creek, Michigan.

PROJECT APPROACH

See attached Exhibit B Project Approach

PROJECT PARAMETERS

We expect to deliver this work within the context outlined below:

Project Timelines

We establish timelines with project milestone dates at the beginning of the project. These milestone dates are for review feedback, presentations, and/or meetings, and are set early to ensure all parties have proper notice for review time and attendance to presentations/meetings.

- Milestone meetings that need to be rescheduled within a week of the original date should not affect project timelines. However, milestones that are pushed back by the client team more than a week may get pushed 3-4 weeks back depending on Guide Studio's Active Project schedules.
- If a project is pushed back more than 2 months, additional time and service fees to manage the project back on track will be required.

Project Review and Feedback

Review and feedback from the Client Team and Owner/Approval Entity are required throughout the project. This feedback is critical for the development of the project but it can be difficult to decipher the desired direction when each person presents feedback separately.

- Rounds of revisions considered in scope are documented above based on the deliverable. A round of revisions is defined as any change or update requested by the Client or the Client's representative.
- We require that comments/feedback from the Owner/Approval Entity be consolidated by the Client Team to minimize the time spent on multiple rounds of revisions.
- The Client Team (with support from Guide) is responsible for approving the final direction based on the comments/feedback presented by the Owner/Approval Entity.
- Any revisions and requests for changes made after sign-off will be considered out-of-scope and a Change Order will be submitted prior to completing work. Additional revisions billed hourly.

Approvals

- Sign-off on work completed/approved direction of current Phase is required for all work to move into a new Phase.

	AMOUNT
Professional Service Fees	
Step 1 Community Engagement & Discovery	(TE) 9,500.00
Step 2 Wayfinding Assessment & Conceptual Plan	(TE) 15,500.00
Step 3 Schematic Design & Programming	(TE) 12,000.00
	Subtotal 37,000.00
	Total USD\$ 37,000.00

Terms:

DEPOSIT

Upon approval of this Proposal, we will send an invoice for the 20% deposit typically requested for the start of projects.

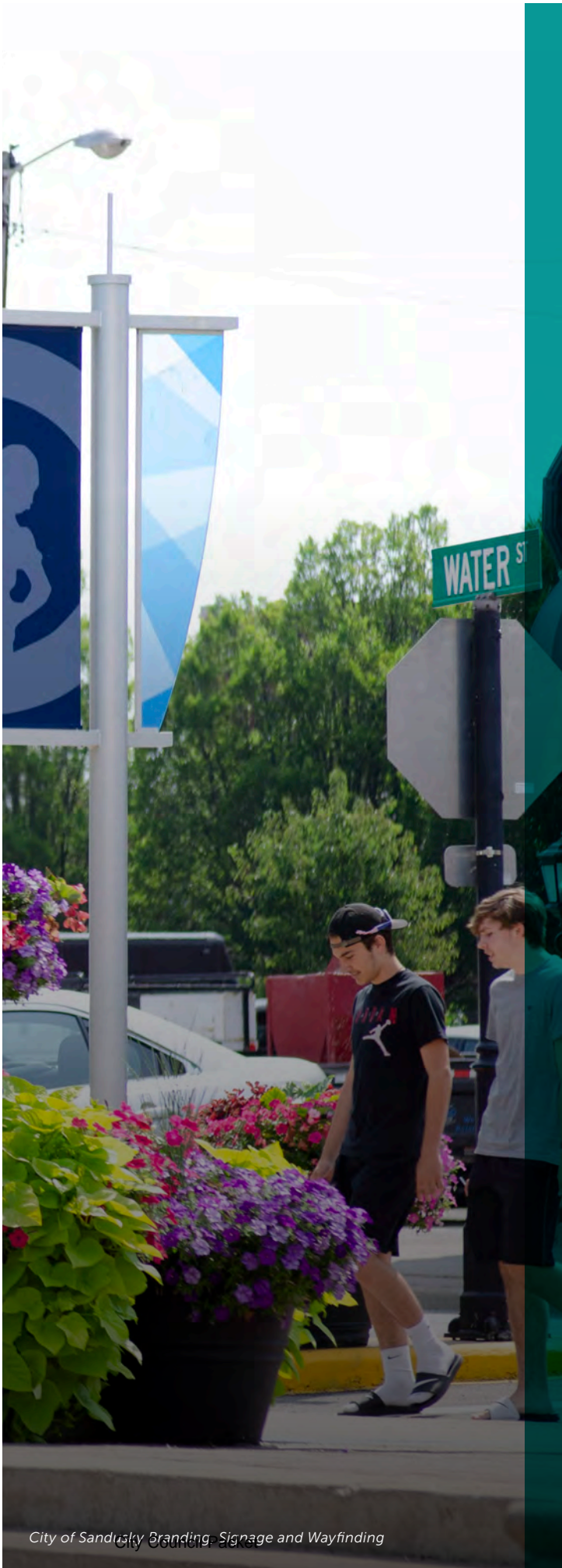
REIMBURSABLE EXPENSES (Included)

In-house reimbursable expenses such as travel expenses, mileage, digital outputs (color), digital output (b/w), large format output (color), presentation materials, CDs, scans, postage/couriers, and other incurred costs are included in the total fee.

Fees and expenses estimates do not include applicable sales or use tax.

Acceptance

Signed: _____ Date: _____



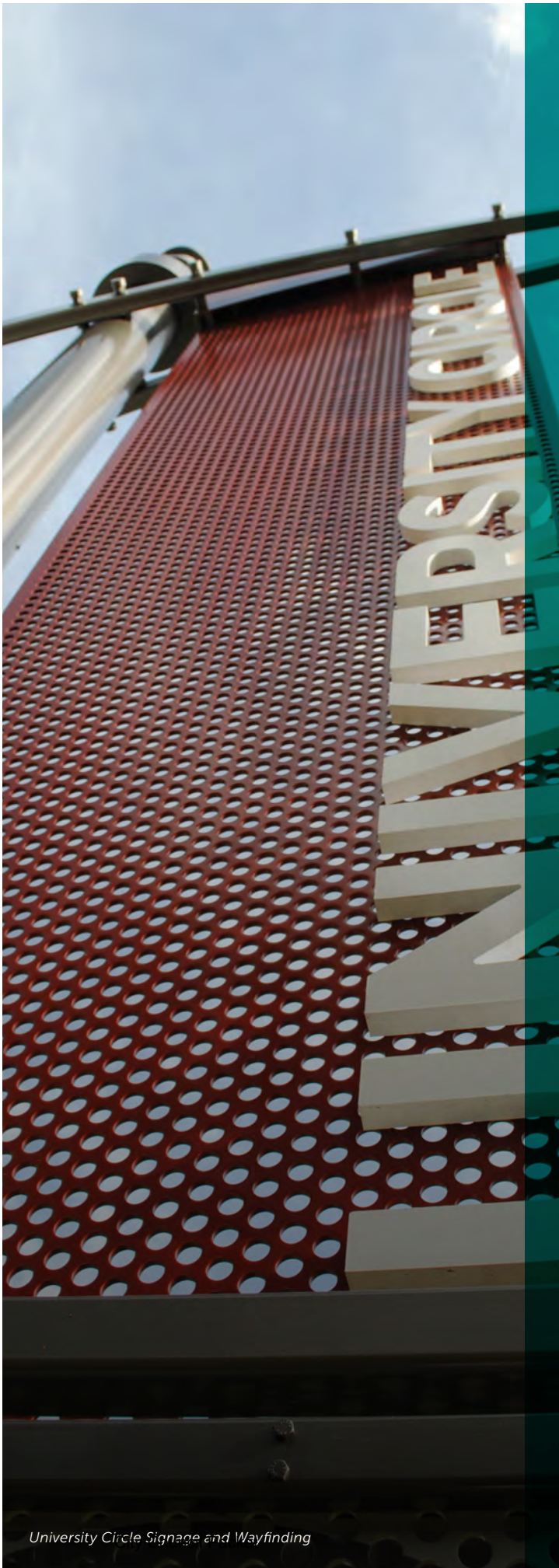
Guide[↑]

Branding & Wayfinding for Places with People-traffic

Guide Studio is a multidisciplinary design studio that helps communities and public places engage people, manage image, and enhance experience — so these organizations can work to strengthen pride and attract investment in their communities.

When we approach any project, we consider the opportunities each person has to engage with your place. We help you create the image you want and provide the tools that ensure your brand is positively and appropriately represented in each interaction — from the first visit to your website to the moment they walk through your streets and any communication that follows.

Communities and public places share the unique challenges of connecting philosophical, physical and virtual experiences. When each touch-point represents your vision and values, the visitors, residents, and stakeholders that engage and trust become champions by demonstrating pride and investment.



Services

We believe that Brand and Wayfinding are powerful communication tools that can improve image, elevate experience, and contribute to positive economic growth for communities and public places.

When people experience a place, they encounter many touch-points – each interaction an opportunity for things to go wrong (or right!). Guide Studio services make building your image and managing your reputation easier while helping you create positive, lasting impressions along the way.

Wayfinding

Wayfinding is one of the most valuable communication tools that public places can use to set up a positive and engaging experience for people who are new to or unfamiliar with a place. Signage and technology are part of the wayfinding tool kit; but more than that it's a strategy that provides information in the right way, at the right moments, so people don't get lost or confused.

Place Branding

Branding is important to any public place. It defines the critical elements that people value about a community and provides a foundation for how to express these things to the most people in the most consistent way.

Brand Implementation

A place brand is so much more than a logo. Understanding how to use a brand platform to effectively communicate to audiences, attract new people or businesses, and improve the image of place requires planning, creative implementation and resource management.



Methodology

Design With Direction®

Since 1997, Guide Studio has partnered with communities and place-based organizations to communicate and engage with their residents, visitors, and local businesses — helping them create places where people thrive.

Investing in signage and wayfinding can positively shape people's experiences and perceptions. **Design With Direction®** is the 4-step methodology that helps us develop thoughtful strategies, plans, and designs that will help improve the use, understanding, and enjoyment of your environments.

- 1 ENGAGE**
It starts with people.
- 2 PLAN**
A blueprint for everything.
- 3 DESIGN**
Tools to tell your story.
- 4 IMPLEMENT**
Guidance and support to help you succeed.



Design With Direction®

1 ENGAGE *It starts with people.*

The best part of our jobs is getting to know new people and places! We have developed a tool box of fun and engaging exercises that allow us to facilitate strength-based conversations. From these we can gain an understanding of how people perceive, use, and navigate your places and spaces.

We are experienced facilitators who value appreciative inquiry and face-to-face engagement with the people of your community. While we may have the expertise to develop wayfinding strategies and designs, the members of your community hold the knowledge to inform how these plans influence the desired experience.

DISCOVERY DAYS

Our community engagement begins with a multi-day visit. It is important that we spend uninterrupted time with your people and place. During our time with you we will conduct a variety of focus groups and exercises which may include:

- Two-hour wayfinding discovery workshop(s) with your steering committee and with an invited group of community stakeholders
- Windshield and Walking tours of your parks
- Focus groups and interviews for more specific feedback. This may include: children and teens, visitor-based organizations, residents groups, etc.

ONLINE SURVEYS

We use online surveys for broader outreach. We do this to gain information on initial beliefs, perceptions, and experiences.



Design With Direction®

2

PLAN

A blueprint for everything.

Effective wayfinding is essential for creating a positive user experience and can help to improve comfort, safety, and accessibility for all users. A wayfinding strategy and plan defines the visual cues and navigational tools to help people find their way in your environment. It aims to create a user-friendly experience that guides people efficiently and effectively while minimizing confusion and frustration.

We begin with the end in mind, our responsibility is an project that reaches our clients' goals. From our discovery sessions and visit, we develop a Wayfinding Framework that outlines the strategies and tactics for improving the experience of your environments.

Wayfinding strategy and planning include the following exercises:

- Analysis of streets, facilities, places and spaces to identify key points of interest, decision points and navigation challenges.
- Audience assessment to understand the expectations and needs of various user groups such as people with disabilities, non-native speakers, or children, to ensure that the wayfinding experience is accessible to all.
- Research related to Department of Transportation standards and best practices, state and federal regulations, accessibility requirements and guidelines, and other rules that apply to your environments.

Your Wayfinding Framework contains the following documentation which will be the foundation of your program:

- User profiles and recommendations
- Sign Type Hierarchy
- Naming Convention/Nomenclature Matrix for messaging
- Preliminary location planning
- Preliminary budget development
- “Beyond signage” placemaking and experience recommendations



Design With Direction®



DESIGN

Tools to tell your story.

Design is time for creativity combined with problem-solving, allowing you to see your wayfinding strategy converted into tangible visual tools to guide people through your desired experience.

Signage is a complex form of communication. Clear, consistent visual language that reflects your community's character and provides users with the information they need in the right way, at the right moments, so people don't get lost or confused.

When designing signage and wayfinding systems, we use a three-step iterative design process that allows for your team's review and input at each stage. Through the design solutions we present, our team is always keeping the following in mind:

- **Messaging:** This is the main purpose of signs, which means the message not only needs to fit the sign, but context, placement, and legibility must all be considered as part of the design.
- **Context and placement:** The environment where the sign will be placed also affects the sign's design.
- **Regulatory parameters:** Many different types of sign codes and regulations affect the size of signs, lettering reflectivity for night visibility, placement or location of signs, accessibility considerations, and even the materials used in construction. Local, state, or federal agencies dictate these, and our team investigates these requirements so they are taken into consideration during design.
- **Updateability and maintenance:** How signs are constructed, as well as the materials used, affect the use, durability, and longevity of a sign program. Industry best practices, along with your expectations, are taken into consideration as part of the sign program design.
- **Budget:** We continually review and consider your budget in the design decisions we recommend. Our team of experienced designers knows how to provide cost-effective design adjustments without sacrificing the quality of the design.



Design With Direction[®]

4

IMPLEMENTATION

Guidance and support to help you succeed.

Signage and wayfinding programs are all fun and games until they have to be built and installed. The plan and design – won't be worth your investment if it's not fabricated and implemented to spec, making your vision the reality. The process involves third parties, long timelines, materials, and lots of documentation and communication. Needless to say, things can get complicated.

We recognize that implementation is a major investment for our clients. Our responsibility is to ensure the finished product aligns with the original design intent and quality expectations. We coordinate with the selected contractors, carefully review their documents and materials, and bring up any questions and concerns so they can be addressed before construction and installation begin.

Our involvement in the implementation phase provides the following:

- **Elevated accountability:** The finished program is a reflection of our wayfinding and design expertise, so we take full accountability for design coordination, production, and installation.
- **Attention to detail:** Implementation requires a lot of details. Our team will carefully review all contractor's documentation, proofs, and final materials and bring up any questions or concerns on your behalf.
- **Cost savings:** We have worked with fabrication and installation contractors for over 20 years. We understand the industry and our collaboration with these partners can uncover recommendations that maintain or improve the finished product's quality while bringing cost savings to you.
- **Less worries:** We know you have a variety of other responsibilities. If our team is involved, all the coordination legwork is off your plate.

Our Promise

- To guide you through a creative and strategic process that helps you understand how brand, wayfinding and placemaking tools can be effectively used in YOUR community;
- Provide a process that allows you and your stakeholders to feel that you contributed and feel a sense of ownership for the project and its outcomes;
- And project deliverables that allow your team to feel prepared to confidently implement this work when you are ready.
- That you have supportive partners in our team as you begin to work on your image and experience.

Project Scope

1. **Project Work Area** We will study and provide comprehensive recommendations for the entire Swartz Creek area that guides travelers to key public destinations including landmarks, points of interest, parks, shopping, dining, and parking opportunities utilizing Gateway, vehicular and pedestrian directionals.
2. **Discovery & Engagement** We involve members of the community to provide their own observations regarding signage and wayfinding issues and experiences as well as tapping into their expertise of place — understanding the character, personality and unique stories that make your community special.
3. **Wayfinding Assessment and Framework** The Framework will present our observations and recommendations for improving the experience of your City.
4. **Sign System Design** The design phases are through DRAFT Programming and Schematic Design.
5. **Program Budget and Development Proposal** We will present a budget for the implementation of the program, and a recommended scope and approach for the next phase of development.

Project Approach

Getting Started

- **Client Team:** We refer to the Client Team as the one to two individuals from your organization who will act as the project managers on the client side.
- **Steering Committee:** For balanced support throughout the project process, we will utilize a Steering Committee made up of local and civic organizations. With the support of Guide, this group will be responsible for advising the process, making decisions and advocating for the determined solution.

Research

- **Kick-off Meeting with the Client Team:** To establish priorities, define the work plan and project timeline, set benchmarks, define the working relationships, and identify the appropriate public and/or internal communication process. We will determine the approach to gathering both qualitative and quantitative data and learn about challenges as you see them to help guide our Phase 1 work.

- **Existing Brand, Master Plans, Special Initiatives Review:** We will request any existing strategic plans, narratives, brand and identities currently in use for review and analysis. This information helps to inform how we develop our discovery sessions as well as future recommendations.

Based on our Methodology Design With Direction® outlined in the previous pages, we expect to include the following tasks, activities and deliverables to fulfill your expectations.

1

COMMUNITY ENGAGEMENT

Discovery for Wayfinding Assessments We recommend in-person discovery that includes the following activities:

- **Experience Tour and meeting with the project team:** This will be a mix of windshield and walking tours where you highlight for us, all the amenities and experiences offered in your community.
- **Discovery Workshop:** The consulting team will conduct Discovery Workshops with the Steering Committee. This workshop will help us understand in greater detail what your stakeholders see as the biggest challenges and greatest opportunities for the ideal experience.

Wayfinding Planning session Our project team will spend the next morning analyzing the results of the site visit and discovery workshop to begin developing the wayfinding strategy.

- **Preliminary Wayfinding Strategy Working Meeting w/Steering Committee:** On the afternoon of the second day, we will conduct a meeting to share with you the initial thoughts from our Planning Session — the foundation for the wayfinding strategy. This working session allows us to make sure we all are on the same page before we begin to develop the Signage and Wayfinding Plan.

2

SIGNAGE & WAYFINDING ASSESSMENT

Assessment Development

The Assessment contains our recommendations for signage and wayfinding for your community. This comprehensive document may contain the following information:

- User profiles and recommendations
- Present an audit and analysis of the study area
- Destination List
- Sign Type Hierarchy that outlines and defines the recommended sign types
- Naming Convention/Nomenclature Matrix for messaging
- Preliminary Location Plan
- Preliminary budget development
- “Beyond signage” placemaking and experience recommendations

Conceptual Ideation

- **Conceptual Ideation** will address functional and aesthetic goals for your sign program. We will present up to (2) conceptual design themes for the proposed program. Client team/Steering Committee will select a conceptual direction to move forward and provide consolidated feedback to inform the next phase of development.

- Conceptual Design typically includes hand sketches, support imagery and notations to describe the concepts.

- 4-6 sign types will be selected from the Sign Type Hierarchy to demonstrate the conceptual design themes.
- We will present the completed Framework and Conceptual Ideation to the Steering Committee.
- Based on selected direction and the preliminary location plan, we will develop your preliminary program budget.

3

SIGN PROGRAM DESIGN

Based on the selected concept direction, our team will begin to develop the sign family, which includes the development of a coordinated Message/Content Schedule and Location Plan. Activities and deliverables include:

- **Programming** We will create message schedules and location plans for the sign program. Client team will review and provide consolidated feedback.
 - Review, comment and update of location plans and message schedule will occur at the time of fabrication and installation to ensure an accurate program at the time of implementation.
- **Sign Family Design (30% Schematic):** Based on the selected Conceptual Theme, we will develop designs for all the sign types recommended.
 - Schematic level designs provide scaled drawings with basic dimensions, material, color and recommended fabrication techniques. Client team will review and provide consolidated feedback. Any revisions will be presented in the Design Development completed in collaboration with selected fabricator.

Schematic Design and Programming Presentation Progress will be presented to the client team for review and comment on the design direction before moving on to the development of the project budget and implementation plan.

Implementation Plan

- **Updated Program Budget** we will work with a fabrication partner to get budget numbers based on the selected design.
- **Phased Implementation Plan** we will provide recommendations on how the Sign Program may be implemented over a period of time with alignment of projects and resources.

Proposed Project Schedule

WEEKS 1-2

- **Kick-off meeting with client team via online meeting**
 - Internal project & Discovery Workshop preparation
 - Conduct initial research; Review of existing research, plans, etc.
-

WEEK 3

- **Visit #1: Discovery Workshop**
-

WEEKS 3-7

- Conduct Wayfinding Assessment and develop Wayfinding Assessment
 - Conceptual Sign Program Design
 - **Visit #2: Presentation of Wayfinding Assessment and Concepts to Client Team/Steering Committee**
-

WEEKS 8-12

- Sign System Programming (Round 1)
 - Schematic Design (30%)
 - **Presentation of Design Development to Client Team/Steering Committee via online meeting**
-

WEEKS 13-15

- Budget and next step proposal development
 - **Presentation of Budget and Implementation Plan via online meeting**
-

Next Steps

Once we know and understand the exact needs of your community and you have decided on the design direction, we will be able to provide you with a formal proposal for the development of the full system or specific focus areas based on your budget and priorities.

The following are considered the next steps of design development and are not included in this proposal.

3

SIGN PROGRAM DESIGN

Based on the selected concept direction, our team will begin to develop the sign family, which includes the development of a coordinated Message/Content Schedule and Location Plan. Activities and deliverables include:

- **Sign Family Design (60% Design Intent):** Based on the selected Conceptual Theme, we will develop designs for all the sign types recommended.
 - Design Intent includes more functional details with selected material, color, finishes, etc. Detailed views of architectural elements, construction and installation will also be developed in this step. Mock-ups/photo renderings of the signs within the context of the proposed environment will be developed.

Design Intent Presentation Final presentation of the Wayfinding Signage Program. This would also be a great time to regroup with Stakeholders to share the progress of the work they helped develop.

Bid/Construction Documentation

Based on the phasing plan, we will create Bid/Construction Documents for each “project”.

- Sign System Programming: Location plans and a coordinated message schedule will undergo a final update including notations for barriers to installation.
- Sign Type Drawings: Drawings may include additional views and details for each sign type along with more extensive dimensioning of sign structure components. Material and installation specifications will be finalized.

4

IMPLEMENTATION

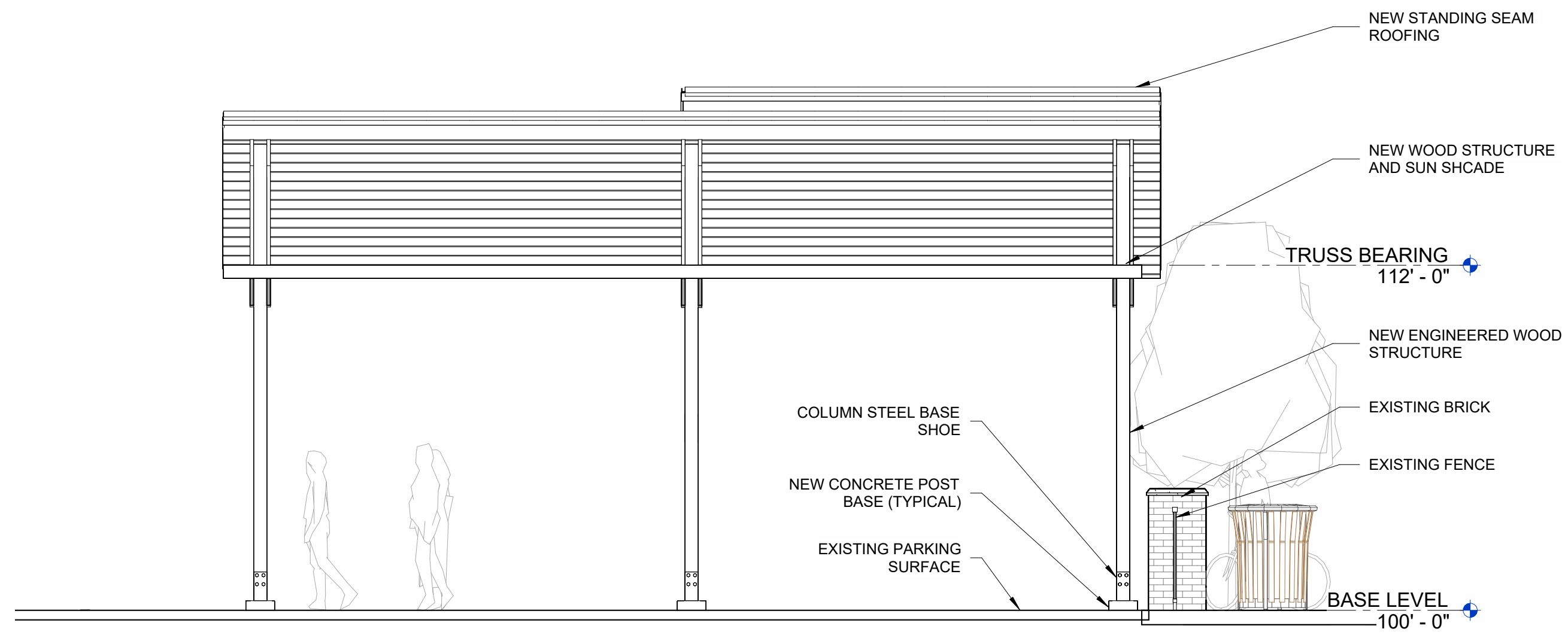
Implementation Support

While design may be complete, the implementation phase is when the sign program comes gets built and installed. Our team will be there every step of the way to help in finding qualified contractors and ensuring that the program being fabricated meets design intent and quality expectations.

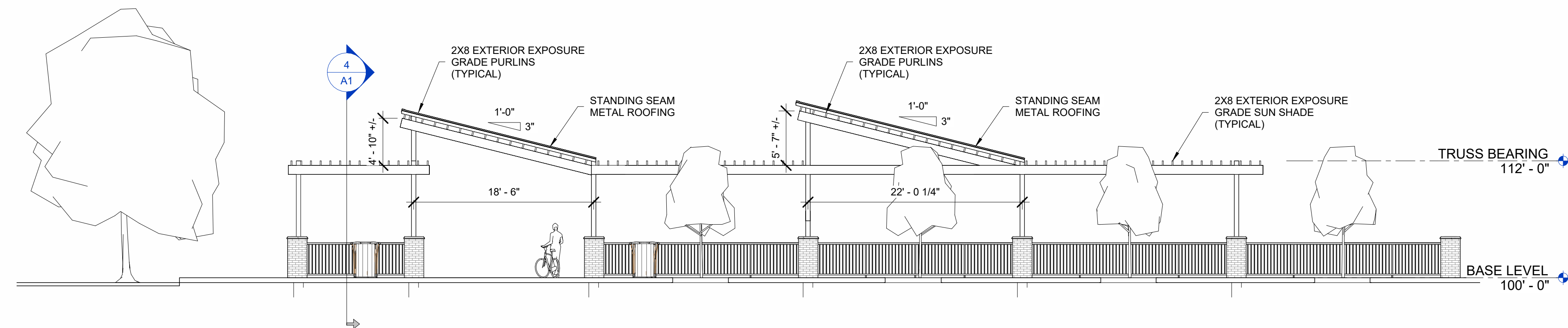
- **Pre-Bid Meeting:** if applicable, we will attend a pre-bid meeting to aid in presenting the project intent to potential contractors and answer any questions that will aid them in submitting a proposals.
- **Bid RFI's - Answer** Requests for Information during the bidding/Requests for Proposal process, our team will formally respond to requests for information (RFI's).
 - Bid Review and Evaluation - The project team will review submitted proposals and provide the client with a compilation of project bids and evaluation report, along with a formal recommendation for the project award.

- **Fabrication Support Includes:**

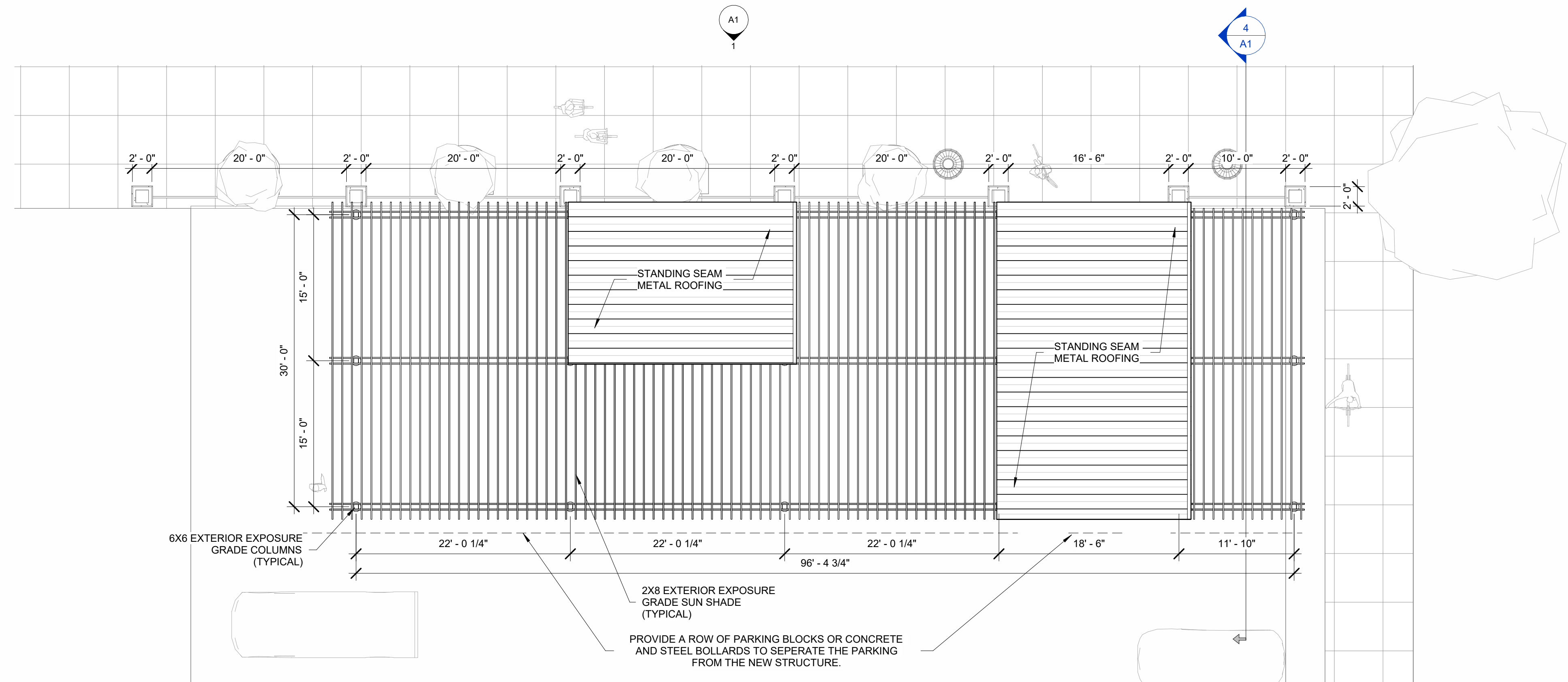
- Meeting with the selected contractor(s) for the start of work to review all program documents.
- Shop Drawing/Sign Face Layout Review - Colors, materials, and fabrication methods via the review of shop drawings and message layouts. We will red-line shop drawings and send them to your team for review and understanding of any design intent issues we may find with the recommended fabrication methods.
- Material and Finish Review - Material samples and sign-type mock-ups (if specified) to confirm that all submitted items comply with our design intent.
- Sign Location verification and walk-through with client and contractor.
- Survey of the finished project; prepare a detailed punch list.



4 SECTION 1
A1/A1 1/4" = 1'-0"



MILLER ROAD ELEVATION
1/8" = 1'-0"



LAYOUT PLAN
1/8" = 1'-0"

NOT FOR CONSTRUCTION

J. W. MORGAN CONSTRUCTION, LLC

**7152 SEYMOUR RD.
SWARTZ CREEK, MI 48473
810-635-9228 OFFICE/FAX
810-691-6281 CELL
LIC# 2102148537**

PROPOSAL

City of Swartz Creek
Miller Road Streetscape

February 2, 2024

We hereby propose to provide the materials and labor necessary to complete the following:

- Construct the gazebo and trellis structure per the revised drawings provided using pro-rib steel roofing fastened with exposed screws
- We will bore through the asphalt parking lot and pour concrete footings to support the structure
- We will use 6x6 cedar columns supporting cedar Glulam beams and #2 common cedar 2x8 joists

Total Labor and materials **\$142,000 ***

*Price does not include permits

**I will apply a 5% credit to the job as my portion of donated funding (\$7,100)

For Internal Use Only

QUALIFICATION INFORMATION

Complete this form and submit with the required qualification documents listed on the attached Qualification Requirements sheet. A Bingo, Raffle, or Charity Game Ticket license application and fee may also be submitted with this information. See box #5 below for mailing instructions.

1. ORGANIZATION INFORMATION

Organization Name Swartz Creek Performing Arts Booster, Inc --> ORG NUMBER 141202			
Organization Physical Street Address One Dragon Drive - C/O Jeremy Love			
City Swartz Creek	State MI	Zip Code 48473	County Genesee
Organization Mailing Address 3187 Pine Run Dr.			<input type="checkbox"/> Same as Physical Address
City Swartz Creek	State MI	Zip Code 48473	County Genesee
Organization Telephone Number 810-964-0934			

2. ORGANIZATION PURPOSE

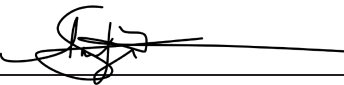
Briefly describe the purpose of your organization.

The Swartz Creek Performing Arts Boosters primary purpose is to support and encourage the education, growth and development of our middle and high school students by allowing them to grow in confidence, discover talents, and work with and respect others.

3. LICENSE APPLICATION

Enclosed is a completed application and fee for a Bingo Raffle Charity Game Ticket license
 Make checks payable to STATE OF MICHIGAN.

4. AUTHORIZED CONTACT PERSON

First Name Amy		Last Name Sanford		Position/Role with Organization Fundraising Coord	
Mailing Address 5403 Morrish Road				City Swartz Creek	
State MI	Zip Code 48473	Telephone Number (Day) 248-939-7695	Telephone Number (Evening) 248-939-7695		
By signing below, I hereby certify that the representations, information, and data presented are true, accurate, and complete to the best of my knowledge. I understand that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.					
Authorized Contact Person Signature 				Date 04/12/2024	
Print Authorized Contact Name and Title Amy Sanford - Fundraising Coord					

5. MAILING INSTRUCTIONS

Mail this completed Qualification Information form, the required qualification documentation listed on the Qualification Requirements sheet, and the completed license application and fee (if also applying for a gaming license) to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909. If submitting by overnight carrier (FedEx, UPS, etc.), send to Charitable Gaming Division, 101 East Hillsdale, Lansing, MI 48933.





LOCAL CIVIC ORGANIZATION QUALIFICATION REQUIREMENTS

If the organization has never submitted qualifying information as a local civic organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. A complete copy of the organization's Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.
3. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c) OR copies of one bank statement per year for the previous five years, excluding the current year.
4. A provision in the bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert to the benefit of the local government or another nonprofit organization.
5. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
6. A copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community (form attached).
7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

Act 382 of the Public Acts of 1972, as amended, defines "A local civic organization in this state that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property must revert to the benefit of the local governmental subdivision that granted the resolution or another nonprofit organization on dissolution of the organization."



MEMBERSHIP AND TAX EXEMPT STATUS

CERTIFICATE

This document certifies that

Swartz Creek Performing Arts Booster, Inc.

EIN: 82-1876435 • Fiscal year end: June

is a subordinate member in good-standing of Parent Booster USA, Inc. through

December 31, 2024

and as a result is recognized by the Internal Revenue Service as tax-exempt under section 501(c)(3) of the Internal Revenue Code.

Information about federal tax-exempt status under section 501(c)(3) of the Internal Revenue Code.

Membership in Parent Booster USA must be renewed annually to maintain tax-exempt status. To renew membership, visit: parentbooster.org/renew.

Parent Booster USA, Inc. is a Florida nonprofit corporation recognized by the IRS as tax-exempt under section 501(c)(3) of the Internal Revenue Code. Parent Booster USA, Inc. has also been issued a group exemption letter by the IRS that recognizes Parent Booster USA's subordinate organization members as tax-exempt under section 501(c)(3). Parent Booster USA quarterly provides the IRS with an updated list of its subordinate organizations in good standing. Subordinate organizations in good standing are provided with this certificate to confirm their federal tax-exempt status.

Confirming Parent Booster USA's tax-exempt status.

Parent Booster USA's federal tax-exempt status and group exemption letter may be confirmed on the IRS website as follows:

1. Go to www.irs.gov or visit apps.irs.gov/app/eos and skip to step 5
2. At the top of the page under Search, or under **Menu** on mobile, click **Charities & Non-profits**
3. Click the link for the **Tax Exempt Organization Search**
4. Down the page, click the blue button for the **Tax Exempt Organization Search**
5. Enter Parent Booster USA's EIN: 30-0281785
6. Click Search

Under **Deductibility Status**, it says **GROUP**. If you click on **GROUP**, an explanation regarding the group letter ruling that exempts PBUSA's subordinates appears.



13500 Summerport Village Pkwy #1500 Windermere, FL 34786
Phone: 407-347-0003 Fax: 407-450-7540 Email: info@parentbooster.org



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

Date:
May 13, 2022
Employer ID number:
30-0281785
Person to contact:
Name: Jeffery Miller
ID number: 1001731108
Telephone: 877-829-5500

PARENT BOOSTER USA INC
13506 SUMMERPORT VILLAGE PKWY 1506
WINDERMERE, FL 34786

Dear Sir or Madam:

This is in response to your request dated August 24, 2021, for information about your tax-exempt status.

We issued a determination letter to you on October 2005, and you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(16).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

For information about filing requirements visit www.irs.gov/charities. Specifically, IRC Section 6033(j) provides that if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

If you have questions, you can call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Keep a copy of this letter for your records.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Article I - Name

The name of this organization shall be the Swartz Creek Performing Arts Boosters, INC., a non-profit organization.

Article II - Objectives

The objectives of the Swartz Creek Performing Arts Boosters are:

Section 1: To promote high standards in performing arts education in Swartz Creek Community Schools.

Section 2: To give moral, financial, and physical support to the choir and drama programs in Swartz Creek Community Schools.

Section 3: To promote the “Fine Art of Vocal Music & Theatre” by offering scholarships and other activities.

Section 4: To cooperate with Swartz Creek Community Schools administrators and staff and other organizations to achieve these objectives.

Article III - Membership

Section 1: Membership is open to all residents and employees of Swartz Creek Community Schools who are interested in the choir & drama programs within the school system.

Article IV - Officers

Section 1: The elected officers of this organization shall be a President, Vice President, Secretary, Treasurer, and Public Relations Officer.

Section 2: Officers shall hold office until their successors are elected. In the event of a vacancy in any office of this organization, the Executive Board shall be empowered to appoint a successor for the remainder of the term.

Section 3: Any officer, who misses three or more membership meetings in succession without notification, may be considered as vacating the position, and Section 2 shall apply.

Swartz Creek Performing Arts Boosters By-Laws

Article I - Executive Board

Section 1: The Executive Board shall be composed of the elected officers of the Swartz Creek Performing Arts Boosters, the immediate Past President of the organization, and the vocal music and theatre teachers on the staff of the Swartz Creek Community Schools.

Section 2: The Executive Board shall have general supervision of the affairs of this organization.

Section 3: The Executive Board shall prepare a budget for the year to be presented to the general membership at the fall meeting for approval.

Section 4: The Executive Board shall meet at least twice a year, first immediately following the election to organize, and then prior to the September membership meeting to set the budget. Additional meetings may be called by the President or Secretary, as needed.

Section 5: A majority of the voting members of the Executive Board shall constitute a quorum for the Executive Board.

Article II - Duties of Officers

Section 1: The President shall preside at all meetings of the Swartz Creek Performing Arts Boosters, appoint all committees and committee chairs, and shall be an ex officio member of all committees except the nominating committee.

Section 2: The Vice President shall assume all the duties of the President in the absence of the President.

Section 3: The Secretary shall keep all the records and minutes of all meetings, and attend to the correspondence, and keep copies of the same.

Section 4: The Treasurer shall keep an accurate record of all receipts and disbursements, showing each activity separately as well as a complete record of all funds.

Section 5: The Treasurer shall receive all funds due the organization, deposit same in the organization's accounts, and pay out the same.

Section 6: The Public Relations Officer shall attend to all advertising, correspondence to the press, and all other matters of publicity as they may arise from time to time, including announcement of all general membership meetings. The Public Relations Officer and the Secretary shall work together to utilize the school Website, newsletters, email and other forms of correspondence to communicate Performing Arts Booster activities.

Section 7: The immediate Past President shall serve as an ad hoc voting member and adviser to the Executive Board.

Section 8: The vocal music and theatre teachers shall serve as non-voting members of and advisers to the Executive Board.

Article III - Meetings

Section 1: The Swartz Creek Performing Arts Boosters shall have monthly meetings commencing in August and continuing throughout the year. The Executive Board budget planning meeting shall be in June, and approval of the proposed budget shall be voted on at the September meeting; the nomination of officers shall occur at the April meeting, election and installation of Board officers shall be at the May meeting. Meetings shall be held on the last Tuesday of each month unless otherwise designated by the Executive Board.

Section 2: The September meeting will include a year-end financial report from the previous fiscal year being defined as July 1-June 30.

Section 3: The President may call special meetings with at least a one-week notice being given to the general membership.

Article IV - Dues

Section 1: There shall be no dues requirement for membership in the Swartz Creek Performing Arts Boosters.

Article V - Quorum

Section 1: A majority of the Executive Board must be present to constitute a quorum at any general membership or Executive Board meeting.

Article VI - Elections

Section 1: A nominating committee shall be appointed, by the President, from the membership at large at the March meeting. Nominations may be made from the floor at the April and May meetings, after the reports of the nominating committee.

Section 2: Officers are to be elected at the May meeting. The President and the Secretary shall be elected for a two year term beginning at the May meeting in the odd years. The Vice President, Treasurer, and Public Relations Officer shall each be elected for a two year term beginning at the May meeting in the even years.

Section 3: A majority vote of the members present and voting shall constitute a quorum for an election.

Article VII - Authority

Section 1: The rules contained in Robert's Rules of Order, Revised, shall govern this organization in all cases in which they do not conflict with the Constitution or By-Laws of this organization.

Article VIII - Amendments

Section 1: The Constitution and the By-Laws may be amended by a majority vote of the members present at any general membership meeting. The amendments must have been presented at a preceding meeting of the organization.

Article IX - Dissolution of Organization

Section 1: In the event that the Swartz Creek Performing Arts Booster organization is dissolved, all remaining funds in all accounts, after all outstanding obligations are paid, shall be disbursed to the Swartz Creek Community Schools and distributed equally among the Middle School and High School vocal music and drama club budget accounts. The vocal music and theatre teachers and the school administration shall resolve any disputes resulting from such dissolution.

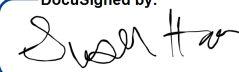
Article X - Fund Raising

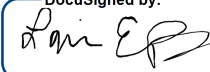
Section 1: From time to time Swartz Creek Performing Arts Boosters shall use various Fund Raisers. Fund Raising shall be proposed and adopted by a majority vote at any general membership meeting.

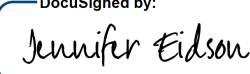
Section 2: As a general provision, Performing Arts Booster Fund Raising profits shall be directed to the General Fund. Upon proposal and adoption by the general membership meeting, a dedicated portion of raised funds may be directed to a designated “Family Account”.


Section 3: The creation of said “Family Account” is a way to reward Students who participate in Fund Raising activities. By definition a “Family Account” is meant to serve all the members of a family within the Swartz Creek choir and theatre programs. Funds within a “Family Account” designation may be used to offset the expense or payment in whole of a choir or theatre related event or expenditures. Requests for these payments must be forwarded to the Performing Arts Booster Treasurer with proper documentation. These funds, at no time, belong to the student and or student’s family.

Section 4: Unused “Family Account” funds are reverted to the general fund upon the exit of the student’s family from the choir or theatre program for a period greater than one semester and one day.

DocuSigned by:

976563C8D841430...
President

DocuSigned by:

B9C7C0AACA18496...
Treasurer

DocuSigned by:

705B39DB4F114FB...
Vice President


Secretary

Form **990-N**

Electronic Notice (e-Postcard)

OMB No. 1545-NNNN

► For Tax-Exempt Organizations not Required to File Form 990 or 990-EZ.

2022

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2022 calendar year, or tax year beginning 07-01-2022 , and ending 06-30-2023

B Check if applicable: <input type="checkbox"/> Termination <input checked="" type="checkbox"/> Gross receipts are normally \$50,000 or less	C Name of organization PARENT BOOSTER USA INC	D Employer ID number 82-1876435
	Doing Business As Name Swartz Creek Performing Arts Booster Inc	
E Website Address:	Number and street (or P. O. box, if mail is not delivered to street address) 3187 Pine Run Drive	
	City or town, state or country, and ZIP + 4 Swartz Creek, MI 48473	
	F Name of Principal Officer: Michael Drudge	
	Number and street (or P. O. box, if mail is not delivered to street address) of Principal Officer 3187 Pine Run Drive	
	City or town, state or country, and ZIP + 4 Swartz Creek, MI 48473	

Form **990-N** (2022)

*Save the
Date!*

APRIL 27TH

Metro Police Headquarters
5420 Hill 23 Drive, Flint

NATIONAL DRUG TAKE BACK

10AM - 2PM

SHRED SENSITIVE DOCUMENTS

10AM - 1PM

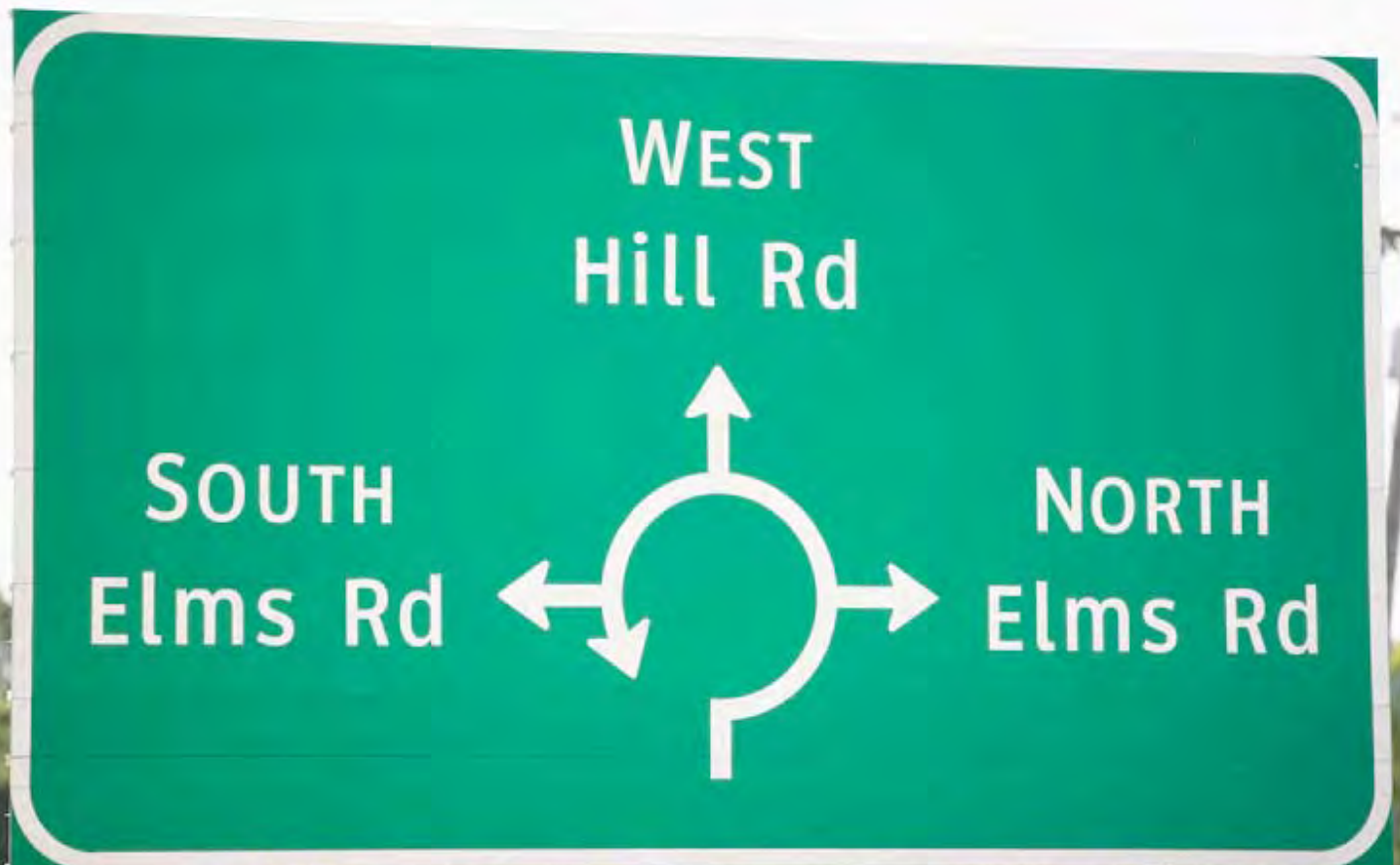
Provided by PFCU Credit Union



FLINT

Michigan Strategic Fund awards \$9.2M for potential mega site in Genesee County

Updated: Apr. 16, 2024, 2:42 p.m. | Published: Apr. 16, 2024, 2:30 p.m.





By [Fuad Shalhout](#) | fshalhout@mlive.com

GENESEE COUNTY, MI -- The Flint & Genesee Economic Alliance requested \$9.2 million to help attract a business to its proposed mega site in Mundy Township.

The Michigan Strategic Fund Board (MSF) approved the request on Tuesday, April 16 to the Advanced Manufacturing District of Genesee County.



Unlimited Digital Access to MLive.com

Only \$1 for the first 3 months.

Subscribe today

The [Advanced Manufacturing District](#), a 1,000-acre campus located in western Genesee County, is well positioned to be home to a high-tech manufacturing company that'll help grow the local talent pipeline and bring the supply chain back to the United States.

Advertisement



The MSF awarded the money to support site readiness activities that will best position the campus to attract an advanced manufacturer.

“We applaud the MSF Board for its decision to invest in this incredible opportunity for Genesee County and our entire state,” said Tyler Rossmassler, executive director of the Flint & Genesee Economic Alliance. “Today represents a significant step forward in our efforts to attract an employer that would bring thousands of new jobs to our community.

Advertisement

“We sincerely appreciate our community stakeholders who voiced support during today’s meeting for this important grant and the potential for a once-in-a-generation project here.”

The 1,000-acre property located on the northern edge of Mundy Township and west of Linden Road, near Flint Bishop International Airport, has a specific appeal: its water.

A plant opening there could be one of the biggest coups the Flint area has received in decades.

Its water infrastructure, which can provide 5 million gallons of water per day to the site, might be the major selling point.

Christin Armstrong, senior VP business development programs at MEDC, said Mundy Township is already a high industrial mixed use area.

“The grant is intended to be used on acquisition of certain parcels within the site and also site due diligence on acquiring parcels, So at this point, no infrastructure work is anticipated,” he said. “They were proactively looking ahead to making this set of parcels in Mundy Township an advanced manufacturing district long before we were funding at the level we are right now. So I do think by nature that you have community buy in through that process as it were through their elected officials. This project doesn’t fundamentally change the character of the area.”

More than 20 organizations and employers in Genesee County, including Hurley Medical Center and Flint Bishop International Airport, have signed a public letter of support for efforts of local and state leaders to attract an advanced manufacturer to the region.

The letter is available on the Economic Alliance’s website at [GeneseeJobs.org](https://www.GeneseeJobs.org).

“It’s exciting to be part of an effort to bring new opportunities to Genesee County,” said Kellogg Dipzinski, business agent and organizer for IBEW Local 948 in Flint. “We’ve seen this region lose jobs over the decades and now we are positioning ourselves to attract a project that will create new jobs, including those that don’t require a college degree.”

But not everyone welcomes a potential semiconductor or electric vehicle plant to the township.

A group of residents have organized multiple pickets to “keep our water clean.”

Opponents created a Facebook group called [“Swartz Creek/Mundy Township Megasite”](#) to push back against the mega site.

Some of the members are comparing the Mundy Township mega site to [the \\$3.5 billion Ford battery plant coming to Marshall](#).

There’s no timeline for when a company might officially come into the township as of now.



Stories by **Fuad Shalhout**



April 17, 2024

Adam Zettel, AICP
City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

**RE: Professional Engineering Services
Cappy Lane & Don Shenk Drive**

Dear Mr. Zettel:

OHM Advisors is excited to continue our involvement in the City of Swartz Creek's continuous efforts to enhance its street infrastructure! It's truly rewarding to collaborate as a team, and we're dedicated to backing the city's Paving Program, initiated in 2016. Below, we present our proposal for delivering design engineering services for the reconstruction of Cappy Lane and Don Shenk Drive. This will mark the completion of all the streets in Winchester Village, which is a true testament to the City's devotion to its residents.

PROJECT UNDERSTANDING

In line with the ongoing local streets projects, the reconstruction of Cappy Lane and Don Shenk Dr. will involve completely removing and replacing the current street infrastructure, including pavement, driveways, storm sewers, and sidewalks, with a few exceptions.

Approximately half of the existing concrete sidewalk along Don Shenk Dr. has recently been replaced, remains in good condition, and the City wishes to preserve it. There is an existing 4 ft wide walk that the City wishes to replace with new 5 ft wide concrete walk. The entire existing road section on Don Shenk will be removed and replaced similar to what's been done on the other roads throughout the Village. The condition of Cappy Lane varies and the section beginning at Worcester Road with overlaid curb and gutter will be removed and replaced like the other roads in the Village. The existing curb and gutter from approximately 500' east of Worcester to Fairchild will remain. The road section of the easterly 450' of Cappy will require 3" of milling and resurface with pavement and joint repairs. The remaining pavement on Cappy (from 500' east of Worcester to 450' west of Fairchild) will be removed and replaced with the same cross section as the west end of the road and the curb and gutter will remain for this middle portion. The City wishes to remove and replace all 4 ft wide sidewalk within the road reconstruction section of Cappy Lane from 500' east of Worcester. All other walk is to remain.

The overall length of this project is approximately 4,700 feet, with the limits being:

- ▶ Cappy Lane: Worcester Dr. to Fairchild St. – approximately 1,900 ft
- ▶ Don Shenk: Durwood Dr. to Cappy Lane – approximately 2,800 ft

All disturbed green areas on both streets within the public right-of-way will be restored with grass and street trees, mirroring the approach taken in previous projects within Winchester Village. Decorative lighting and conduit will be installed at designated locations determined by the city. Alongside the road reconstruction, the city wishes to replace approximately 900 LF of aging water main along Cappy Lane, extending from Worcester Drive to just



west of Winshall Drive. The estimated preliminary construction cost for the street reconstruction and water main replacement totals approximately \$2.7 million.

SCOPE OF SERVICES

Our scope of survey and design engineering services for the work effort is as follows:

- ▶ Complete topographical survey, map existing utilities into the survey, and coordinate any potential conflicts with utility owners.
- ▶ Coordinate proposed conduit and decorative lighting with Consumers Energy.
- ▶ Analyze street corridor drainage and design storm sewer collection system.
- ▶ Develop a proposed surface to be used for construction staking purposes.
- ▶ Prepare construction drawings (cover sheet, legend sheet, removal sheets, construction sheets, profile sheets, maintenance of traffic, and landscaping sheets).
- ▶ Review and upgrade existing signage within the project limits.
- ▶ Prepare Soil Erosion and Sedimentation Control permit application for submittal to GCDC.
- ▶ Prepare Act 399 Water Main permit application for permit submittal to GCDC and EGLE.
- ▶ Attend one (1) meeting with permit agencies to review project and permit applications.
- ▶ Prepare final plans, bidding and contract documents, and engineer's opinion of cost and submit to City Staff before bidding.
- ▶ Advertise the project on QuestCDN, answer contractor's inquiries, and provide bid assistance to the City through bid opening.
- ▶ Prepare and evaluate a project bid tabulation and provide a recommendation of award.

COMPENSATION AND SCHEDULE

Compensation

The survey and design services will be performed on a time and expense basis in accordance with the enclosed *Standard Terms and Conditions* for the not-to-exceed amount broken down as follows:

Design Engineering	\$94,194.00
Survey	\$37,960.00
ENGINEERING DESIGN SERVICES TOTAL:	\$132,154.00

Schedule

We are prepared to begin the design upon receiving a signed authorization. If this proposal is approved at a council meeting in April 2024, we would anticipate the following schedule:

- Topographic Survey/Fieldwork May 2024
- Design Engineering/Permitting May 2024 – October 2024
- Contract Bidding November – December 2024
- Contract Award January 2024
- Construction Start Spring 2025

FURTHER CLARIFICATIONS AND ASSUMPTIONS

The above-listed scope of services was prepared with the following assumptions:

- The city will be responsible for all permit application fees and permit fees.
- No permanent right-of-way or easement acquisition is anticipated.



- As discussed no pavement cores or soil borings will be completed for these sections of road.
- OHM will be pleased to provide any additional services for this project on an hourly basis. Services not included in this proposal:
 - a. Construction phase services such as, but not limited to, construction management, construction engineering, construction administration, construction observation and/or construction layout.
 - b. Wetland delineation and survey, mitigation, and permitting.
 - c. Environmental assessments or reports, drainage studies, or other environmental evaluations associated with potential contaminated soils.
 - d. Location of private utilities, other than requesting as-built information from private utility owners.

If you find this proposal satisfactory, kindly sign below and email an executed copy for our records. Once again, we commend the city for their diligent efforts. We look forward to working with the City on another successful project. Should you have any questions regarding this proposal please feel free to call me at 810.396.4015.

Sincerely,
OHM Advisors

Rob Merinsky, PE
Project Manager

Enclosures: Standard Terms and Conditions

Cc: Rob Binscik, Director of Public and Community Services
File

**City of Swartz Creek
Cappy Lane & Don Shenk Dr. – Professional Engineering Services**

Accepted By: _____

Title: _____

Date: _____

TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
101-000.000-402.000	Current Tax Revenue	789,675	814,237	815,600	815,600	872,519
101-000.000-402.301	Current Tax Revenue P SFTY	776,314	801,587	807,000	807,000	906,753
101-000.000-412.000	Delinquent Tax Revenue	259	95	75	95	100
101-000.000-433.000	St-Charge in Lieu	1,656		1,790	1,790	1,790
101-000.000-434.000	St-Mobile Tax in Lieu	1,007	765	960	960	960
101-000.000-445.000	Late Payment Interest Revenue	14,387	11,944	10,000	11,944	10,000
101-000.000-445.100	MR Penalty & Interest	40		35	35	
101-000.000-448.000	Collection Fees	8,800	8,800	8,800	8,800	8,800
101-000.000-449.000	NSF Fee	649	875	400	400	400
101-000.000-477.001	Franchise Fees	110,566	52,107	110,000	110,000	110,000
101-000.000-477.100	Wireless Leases	77,838	41,615	66,600	66,600	66,600
101-000.000-528.000	Federal Grants - Other	30,552				
101-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	24,580	11,670	15,000	15,000	15,000
101-000.000-574.100	Constitutional Sales Tax	634,969	339,510	645,346	645,346	649,103
101-000.000-574.300	CVTRS Revenue Share	57,464	29,598	61,326	61,326	64,549
101-000.000-608.000	Admin Fee	86,243	87,965	97,000	97,000	95,000
101-000.000-664.000	Interest Income	22,731	18,985	8,500	18,979	7,500
101-000.000-675.000	Misc.	4,634	150	120	120	
101-000.000-677.000	Reimbursements	10,181	533	203	203	
101-000.000-677.200	Reimbursements from DDA	2,500		5,000	5,000	10,000
101-000.000-694.000	Cash Over & Short	2	2	2	2	5
101-000.000-696.000	BOND OR INSURANCE RECOVERIES	6,075				
Totals for dept 000.000 - General		2,661,122	2,220,438	2,653,757	2,666,200	2,819,079
Dept 172.000 - Executive						
101-172.000-677.000	Reimbursements	15,927	385			
Totals for dept 172.000 - Executive		15,927	385			
Dept 262.000 - Elections						
101-262.000-677.000	Reimbursements		390			
Totals for dept 262.000 - Elections			390			
Dept 266.000 - Legal Council						
101-266.000-677.000	Reimbursements	560	19,515		19,515	
Totals for dept 266.000 - Legal Council		560	19,515		19,515	
Dept 301.000 - Police Dept						
101-301.000-543.000	State Liquor Returns	4,914	4,825	4,825	4,825	4,700

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-301.000-627.000	Charges for Services		410	410	410	
101-301.000-657.000	Ordinance Fees		3,571			
Totals for dept 301.000 - Police Dept		4,914	8,806	5,235	5,235	4,700
Dept 336.000 - Fire Department						
101-336.000-677.000	Reimbursements		1,075	1,075	1,075	
Totals for dept 336.000 - Fire Department			1,075	1,075	1,075	
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-627.000	Charges for Services	24,264	19,993	22,000	22,000	22,000
101-345.000-677.000	Reimbursements	2,324	1,268	2,200	2,200	2,200
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		26,588	21,261	24,200	24,200	24,200
Dept 371.000 - Building/Zoning/Planning						
101-371.000-476.001	Building Permits	24,982	26,532	25,000	26,530	24,000
101-371.000-476.005	Plumbing Inspection Revenue	6,849	5,657	5,900	5,917	5,500
101-371.000-476.006	Mechanical Inspection Revenue	11,105	7,560	13,195	13,195	10,000
101-371.000-476.007	Electrical Inspection Revenue	9,912	8,549	19,195	19,195	10,000
101-371.000-478.000	Other Permits	3,755	3,290	2,840	2,840	3,000
101-371.000-479.000	Rental Inspection Revenue	10,180	6,585	10,000	10,000	10,000
101-371.000-608.100	Site Plan Review Fees	437				
101-371.000-627.000	Charges for Services	1,072	785	775	775	775
101-371.000-677.000	Reimbursements	736				
Totals for dept 371.000 - Building/Zoning/Planning		69,028	58,958	76,905	78,452	63,275
Dept 444.000 - Sidewalks						
101-444.000-418.478	Snow Removal Revenue	2,439		3,000	3,000	
Totals for dept 444.000 - Sidewalks		2,439		3,000	3,000	
Dept 448.000 - Lighting						
101-448.000-589.000	Condo Lighting	6,575	4,931	6,575	6,575	6,575
101-448.000-589.100	Clayton-Bristol Rd St Lighting	1,100		1,000	1,000	1,000
101-448.000-589.200	Carriage Commons Lighting Reim	1,147	860	1,147	1,147	1,147
Totals for dept 448.000 - Lighting		8,822	5,791	8,722	8,722	8,722
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-416.000	Current Weed Revenue	3,460	5,700	5,700	5,700	3,600
Totals for dept 523.000 - Grass, Brush & Weeds		3,460	5,700	5,700	5,700	3,600
Dept 694.000 - Community Development Block Grant						
101-694.000-522.000	Federal Grants - CDBG			37,721		37,721
101-694.000-529.100	Senior Ctr Operations	2,101		2,101	2,101	2,101
Totals for dept 694.000 - Community Development Block Grant		2,101		39,822	2,101	39,822

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 728.005 - Holland Square Streetscape						
101-728.005-674.248	Contribution from DDA	40,000	40,000	40,000	40,000	
Totals for dept 728.005 - Holland Square Streetscape		40,000	40,000	40,000	40,000	
Dept 780.000 - Parks & Recreation						
101-780.000-674.000	Contributions & Donations		55			
101-780.000-674.001	CONTRIBUTIONS & DONATIONS LARGE DECAL		30			
101-780.000-674.002	CONTRIBUTIONS & DONATIONS SMALL DECAL		100			
101-780.000-674.003	COSMOS IN THE CREEK DONATIONS		10,500		10,500	
Totals for dept 780.000 - Parks & Recreation			10,685		10,500	
Dept 780.500 - Mundy Twp Park Services						
101-780.500-677.000	Reimbursements	12,764	6,987	10,166	10,166	11,024
Totals for dept 780.500 - Mundy Twp Park Services		12,764	6,987	10,166	10,166	11,024
Dept 782.000 - Facilities - Abrams Park						
101-782.000-651.000	Use and Admission Fee	640	330	330	330	500
101-782.000-674.000	Contributions & Donations		6,000	6,000	6,000	
Totals for dept 782.000 - Facilities - Abrams Park		640	6,330	6,330	6,330	500
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-651.000	Use and Admission Fee	10,430	6,395	10,000	10,000	10,000
101-783.000-677.000	Reimbursements	2,075	1,375	1,375	1,375	
Totals for dept 783.000 - Facilities - Elms Rd Park		12,505	7,770	11,375	11,375	10,000
Dept 786.000 - Non-Motorized Trailway						
101-786.000-528.000-786.000	Federal Grants - Other	400,000				
101-786.000-560.000-786.000	State DNR Grant	270,000		30,000	30,000	
101-786.000-677.000-786.000	Reimbursements	4,436	129,678	65,000	204,631	
Totals for dept 786.000 - Non-Motorized Trailway		674,436	129,678	95,000	234,631	
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-627.000	Charges for Services	5,648	182	5,300	5,300	5,300
Totals for dept 790.000 - Facilities-Senior Center/Libr		5,648	182	5,300	5,300	5,300
Dept 794.000 - Community Promotions Program						
101-794.000-551.000	Other State Grant Revenue		5,000		5,000	
101-794.000-677.000	Reimbursements	130				
Totals for dept 794.000 - Community Promotions Program		130	5,000		5,000	
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-677.000	Reimbursements		21,933	21,933	21,933	
Totals for dept 797.000 - Facilities - City Parking Lots			21,933	21,933	21,933	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
TOTAL ESTIMATED REVENUES		3,541,084	2,570,884	3,008,520	3,159,435	2,990,222
APPROPRIATIONS						
Dept 000.000 - General						
101-000.000-983.100	ERC Lighting Conversion Program Expense	13,519	10,206	13,524	13,524	14,133
Totals for dept 000.000 - General		13,519	10,206	13,524	13,524	14,133
Dept 101.000 - Council						
101-101.000-702.000	Wages	14,160	9,941	14,404	14,404	15,200
101-101.000-704.100	FICA - Employer's Share	884	623	893	893	942
101-101.000-704.200	Medicare - Employer's Share	206	146	208	208	220
101-101.000-705.000	Medical Insurance - ER	771	504	783	783	838
101-101.000-705.100	Vision Benefits	7	3	8	8	8
101-101.000-705.200	Dental Benefits	76	27	85	85	88
101-101.000-706.000	Life Insurance - ER cost	31	22	35	35	35
101-101.000-707.000	Retirement Contributions-ER	540	429	600	600	593
101-101.000-707.100	Health Care Savings Plan - ER	175	141	197	197	170
101-101.000-708.000	Sick & Accident Premiums-ER	125	76	132	132	148
101-101.000-726.000	Supplies	380	17	100	100	100
101-101.000-801.000	Contractual Services			100	100	
101-101.000-910.200	General Liability Insurance	3,628	3,971	4,200	4,200	4,410
101-101.000-910.500	Workers Comp Insurance	6	8	8	8	10
101-101.000-960.000	Education and Training	2,569	2,645	3,500	3,500	3,250
Totals for dept 101.000 - Council		23,558	18,553	25,253	25,253	26,012
Dept 172.000 - Executive						
101-172.000-702.000	Wages	42,778	33,895	45,523	45,523	48,885
101-172.000-704.100	FICA - Employer's Share	2,908	2,293	2,941	2,941	3,031
101-172.000-704.200	Medicare - Employer's Share	680	536	688	688	709
101-172.000-705.000	Medical Insurance - ER	6,787	5,508	7,500	7,500	8,026
101-172.000-705.100	Vision Benefits	61	45	64	64	66
101-172.000-705.200	Dental Benefits	711	542	741	741	764
101-172.000-706.000	Life Insurance - ER cost	195	150	206	206	206
101-172.000-707.000	Retirement Contributions-ER	72,167	54,281	72,222	72,222	72,366
101-172.000-707.100	Health Care Savings Plan - ER	1,876	1,479	1,898	1,898	1,955
101-172.000-708.000	Sick & Accident Premiums-ER	611	465	642	642	658
101-172.000-801.000	Contractual Services	12,261	23,759	32,130	32,130	14,130
101-172.000-850.000	Communications	187	140	190	190	190
101-172.000-910.200	General Liability Insurance	5,607	4,409	5,700	5,700	5,985
101-172.000-910.500	Workers Comp Insurance	68	123	216	216	280
101-172.000-940.000	Vehicle and Travel Expense	3,936	2,952	3,940	3,940	3,940
101-172.000-960.000	Education and Training	368	105	150	150	150
101-172.000-961.000	Miscellaneous	1,858	12,800	59,432	59,432	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-172.000-971.000	Land Purchase	92,068	6,768		6,768	
Totals for dept 172.000 - Executive		245,127	150,250	234,183	240,951	161,341
Dept 215.000 - Administration and Clerk						
101-215.000-702.000	Wages	18,551	20,119	25,193	25,193	20,876
101-215.000-704.100	FICA - Employer's Share	1,161	1,259	1,561	1,561	1,294
101-215.000-704.200	Medicare - Employer's Share	272	294	365	365	300
101-215.000-705.000	Medical Insurance - ER	180	232	1,380	1,380	1,476
101-215.000-705.100	Vision Benefits	5		18	18	19
101-215.000-705.200	Dental Benefits	56	3	196	196	202
101-215.000-706.000	Life Insurance - ER cost	137	121	184	184	184
101-215.000-707.000	Retirement Contributions-ER	1,873	1,830	2,519	2,519	2,088
101-215.000-707.100	Health Care Savings Plan - ER	714	762	967	967	771
101-215.000-708.000	Sick & Accident Premiums-ER	416	315	546	546	503
101-215.000-726.000	Supplies		94	300	300	140
101-215.000-745.000	Postage	2,897	1,781	1,700	1,700	2,040
101-215.000-801.000	Contractual Services	281	1,788	1,479	1,479	2,000
101-215.000-850.000	Communications		28			
101-215.000-900.000	Printing and Publishing	2,501	2,141	2,900	2,900	3,000
101-215.000-960.000	Education and Training	65	838	1,300	1,300	1,400
101-215.000-961.000	Miscellaneous		29			
101-215.000-976.000	Equipment			300	300	
Totals for dept 215.000 - Administration and Clerk		29,109	31,634	40,908	40,908	36,293
Dept 228.000 - Information Technology						
101-228.000-726.000	Supplies			80	80	
101-228.000-801.000	Contractual Services	16,553	16,737	20,000	20,000	23,000
101-228.000-976.000	Equipment			438	438	
Totals for dept 228.000 - Information Technology		16,553	16,737	20,518	20,518	23,000
Dept 247.000 - Board of Review						
101-247.000-702.000	Wages	1,890	579	3,150	3,150	3,417
101-247.000-704.100	FICA - Employer's Share	117	36	195	195	212
101-247.000-704.200	Medicare - Employer's Share	27	8	46	46	50
101-247.000-707.000	Retirement Contributions-ER		1			
101-247.000-726.000	Supplies	113		125	125	125
101-247.000-900.000	Printing and Publishing	454		400	400	400
Totals for dept 247.000 - Board of Review		2,601	624	3,916	3,916	4,204
Dept 253.000 - Treasurer						
101-253.000-702.000	Wages	59,957	53,182	66,074	66,074	64,589
101-253.000-704.100	FICA - Employer's Share	3,777	3,358	4,096	4,096	4,005
101-253.000-704.200	Medicare - Employer's Share	883	785	958	958	937
101-253.000-705.000	Medical Insurance - ER	9,113	10,395	9,786	9,786	10,471

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-253.000-705.100	Vision Benefits	82	54	85	85	88
101-253.000-705.200	Dental Benefits	855	531	888	888	914
101-253.000-706.000	Life Insurance - ER cost	279	201	291	291	401
101-253.000-707.000	Retirement Contributions-ER	5,540	4,837	5,862	5,862	5,318
101-253.000-707.100	Health Care Savings Plan - ER	467	869	488	488	1,614
101-253.000-708.000	Sick & Accident Premiums-ER	1,040	785	1,081	1,081	1,433
101-253.000-726.000	Supplies	1,089	1,484	1,170	1,170	1,200
101-253.000-745.000	Postage	685	381	640	640	650
101-253.000-801.000	Contractual Services	17,852	28,175	18,645	18,645	28,000
101-253.000-805.000	Bank Fees	640	717	450	450	800
101-253.000-900.000	Printing and Publishing		131	30	30	100
101-253.000-910.300	Insurance and Bonds	40	20	60	60	60
101-253.000-940.000	Vehicle and Travel Expense	214	373	200	200	400
101-253.000-960.000	Education and Training	258	2,145	300	300	1,500
101-253.000-961.000	Miscellaneous	122	11	100	100	
Totals for dept 253.000 - Treasurer		102,893	108,434	111,204	111,204	122,480
Dept 257.000 - Assessor						
101-257.000-702.000	Wages	2,751	3,024	3,807	3,807	3,762
101-257.000-704.100	FICA - Employer's Share	171	187	236	236	233
101-257.000-704.200	Medicare - Employer's Share	40	44	55	55	55
101-257.000-705.000	Medical Insurance - ER	13		215	215	231
101-257.000-705.100	Vision Benefits			4	4	4
101-257.000-705.200	Dental Benefits	4	4	24	24	25
101-257.000-706.000	Life Insurance - ER cost	18	16	24	24	24
101-257.000-707.000	Retirement Contributions-ER	225	237	313	313	273
101-257.000-707.100	Health Care Savings Plan - ER	90	103	125	125	98
101-257.000-708.000	Sick & Accident Premiums-ER	52	41	68	68	83
101-257.000-726.000	Supplies			25	25	25
101-257.000-745.000	Postage	1,254	1,316	1,300	1,300	1,300
101-257.000-801.000	Contractual Services	31,763	25,205	32,402	32,402	34,668
101-257.000-899.000	MTT Appeals and Payments			15,000	15,000	10,000
101-257.000-900.000	Printing and Publishing	578		600	600	600
101-257.000-960.000	Education and Training	371	1,289	1,000	1,000	1,500
Totals for dept 257.000 - Assessor		37,330	31,466	55,198	55,198	52,881
Dept 262.000 - Elections						
101-262.000-702.000	Wages	33,721	32,922	47,768	47,768	50,993
101-262.000-704.100	FICA - Employer's Share	1,663	2,026	1,473	1,473	3,162
101-262.000-704.200	Medicare - Employer's Share	389	474	345	345	739
101-262.000-705.000	Medical Insurance - ER	342	364	1,523	1,523	1,630
101-262.000-705.100	Vision Benefits	5	5	18	18	19
101-262.000-705.200	Dental Benefits	57	21	199	199	205
101-262.000-706.000	Life Insurance - ER cost	116	106	162	162	162

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-262.000-707.000	Retirement Contributions-ER	1,681	1,739	2,278	2,278	1,937
101-262.000-707.100	Health Care Savings Plan - ER	620	670	860	860	691
101-262.000-708.000	Sick & Accident Premiums-ER	356	284	497	497	486
101-262.000-726.000	Supplies	2,636	5,601	3,000	3,000	6,000
101-262.000-745.000	Postage	2,105	4,860	6,000	6,000	4,000
101-262.000-801.000	Contractual Services	4,350	5,866	5,400	5,400	5,900
101-262.000-940.000	Vehicle and Travel Expense	151	394	200	200	600
101-262.000-941.000	Equipment Rental	272	327	300	300	350
101-262.000-960.000	Education and Training	1,140	940	2,000	2,000	2,500
101-262.000-976.000	Equipment			7,000	7,000	7,000
Totals for dept 262.000 - Elections		49,604	56,599	79,023	79,023	86,374
Dept 265.000 - Facilities - City Hall						
101-265.000-702.000	Wages	2,497	2,973	3,914	3,914	4,213
101-265.000-704.100	FICA - Employer's Share	155	185	249	249	261
101-265.000-704.200	Medicare - Employer's Share	36	43	58	58	61
101-265.000-705.000	Medical Insurance - ER	368	680	489	489	523
101-265.000-705.100	Vision Benefits	3	7	5	5	5
101-265.000-705.200	Dental Benefits	40	84	55	55	57
101-265.000-706.000	Life Insurance - ER cost	8	11	14	14	14
101-265.000-707.000	Retirement Contributions-ER	188	280	350	350	366
101-265.000-707.100	Health Care Savings Plan - ER	48	73	119	119	123
101-265.000-708.000	Sick & Accident Premiums-ER	41	73	64	64	70
101-265.000-726.000	Supplies	508	1,080	600	600	1,000
101-265.000-850.000	Communications	2,567	1,930	3,250	3,250	3,250
101-265.000-910.100	Property Insurance	770	1,001	900	900	945
101-265.000-910.500	Workers Comp Insurance	(50)	55	81	81	113
101-265.000-920.000	Utilities	3,715	2,642	3,950	3,950	4,148
101-265.000-930.000	Repairs and Maintenance	5,306	3,054	3,708	3,708	3,708
101-265.000-941.000	Equipment Rental	563	1,028	200	200	500
101-265.000-961.000	Miscellaneous			100	100	
Totals for dept 265.000 - Facilities - City Hall		16,763	15,199	18,106	18,106	19,357
Dept 266.000 - Legal Council						
101-266.000-801.000	Contractual Services	15,560	10,691	18,900	18,900	18,900
Totals for dept 266.000 - Legal Council		15,560	10,691	18,900	18,900	18,900
Dept 301.000 - Police Dept						
101-301.000-801.000	Contractual Services	7,851	11,776	7,900	11,776	12,000
101-301.000-910.100	Property Insurance	24	43	25	25	26
Totals for dept 301.000 - Police Dept		7,875	11,819	7,925	11,801	12,026
Dept 301.266 - Legal Council PSFY						
101-301.266-801.000	Contractual Services	22,208	14,430	24,000	24,000	24,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Totals for dept 301.266 - Legal Council PSFY		22,208	14,430	24,000	24,000	24,000
Dept 301.851 - Retiree Employer Health Care PSFY						
101-301.851-705.000	Medical Insurance - ER	34,282	18,900	34,250	34,250	36,648
Totals for dept 301.851 - Retiree Employer Health Care PSFY		34,282	18,900	34,250	34,250	36,648
Dept 334.000 - Metro Police Authority						
101-334.000-998.334	Metro Police Authority Appropriation	1,148,447	912,075	1,210,137	1,210,137	1,291,290
Totals for dept 334.000 - Metro Police Authority		1,148,447	912,075	1,210,137	1,210,137	1,291,290
Dept 336.000 - Fire Department						
101-336.000-801.000	Contractual Services	44,043	30,523	47,663	47,663	50,046
101-336.000-976.100	Siren Expense	1,873	1,752	2,100	2,100	2,100
101-336.000-998.736	Fire Board Appropriation	125,989	140,415	132,599	140,415	153,016
Totals for dept 336.000 - Fire Department		171,905	172,690	182,362	190,178	205,162
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-702.000	Wages	4,497	1,958	5,819	5,819	6,067
101-345.000-704.100	FICA - Employer's Share	280	123	364	364	376
101-345.000-704.200	Medicare - Employer's Share	66	29	85	85	88
101-345.000-705.000	Medical Insurance - ER	739	423	616	616	659
101-345.000-705.100	Vision Benefits	7	4	6	6	6
101-345.000-705.200	Dental Benefits	85	42	71	71	73
101-345.000-706.000	Life Insurance - ER cost	15	7	12	12	12
101-345.000-707.000	Retirement Contributions-ER	378	177	300	300	314
101-345.000-707.100	Health Care Savings Plan - ER	81	51	93	93	95
101-345.000-708.000	Sick & Accident Premiums-ER	83	41	66	66	74
101-345.000-726.000	Supplies	36		100	100	100
101-345.000-850.000	Communications	5	4	5	5	5
101-345.000-910.100	Property Insurance	2,873	3,180	3,250	3,250	3,413
101-345.000-910.500	Workers Comp Insurance	(126)	161	285	285	273
101-345.000-920.000	Utilities	15,489	9,301	19,100	19,100	20,055
101-345.000-930.000	Repairs and Maintenance	45,270	4,348	7,795	7,795	8,028
101-345.000-941.000	Equipment Rental	883	373	550	550	500
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		70,661	20,222	38,517	38,517	40,138
Dept 371.000 - Building/Zoning/Planning						
101-371.000-702.000	Wages	29,303	23,751	31,828	31,828	35,167
101-371.000-704.100	FICA - Employer's Share	1,896	1,536	2,039	2,039	2,180
101-371.000-704.200	Medicare - Employer's Share	443	359	475	475	510
101-371.000-705.000	Medical Insurance - ER	3,859	3,350	4,428	4,428	4,738
101-371.000-705.100	Vision Benefits	38	24	41	41	42
101-371.000-705.200	Dental Benefits	424	276	461	461	475
101-371.000-706.000	Life Insurance - ER cost	130	97	139	139	139

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-371.000-707.000	Retirement Contributions-ER	2,973	2,369	3,136	3,136	3,321
101-371.000-707.100	Health Care Savings Plan - ER	1,113	864	1,158	1,158	1,173
101-371.000-708.000	Sick & Accident Premiums-ER	462	333	495	495	557
101-371.000-726.000	Supplies	144		100	100	50
101-371.000-745.000	Postage	227	98	175	175	175
101-371.000-801.000	Contractual Services	30,214	29,500	21,000	29,500	20,000
101-371.000-801.005	Plumbing Inspection Expenditure	5,552	3,109	5,000	5,000	5,000
101-371.000-801.006	Mechanical Inspection Expenditure	8,182	4,652	9,500	9,500	9,500
101-371.000-801.007	Electrical Inspection Expenditure	8,120	4,791	9,500	9,500	9,500
101-371.000-801.008	Building Permit Expenditure	18,253	12,833	26,000	26,000	26,000
101-371.000-801.009	Zoning Permit Expenditure	353	271	400	400	400
101-371.000-801.010	Rental Inspection Expense	5,602	1,678	5,000	5,000	5,000
101-371.000-850.000	Communications	24	18	26	26	26
101-371.000-900.000	Printing and Publishing	2,790	1,204	1,400	1,400	1,400
101-371.000-940.000	Vehicle and Travel Expense	1,147	720	950	950	950
101-371.000-960.000	Education and Training	2,993	2,475	3,400	3,400	3,000
Totals for dept 371.000 - Building/Zoning/Planning		124,242	94,308	126,651	135,151	129,303
Dept 444.000 - Sidewalks						
101-444.000-801.000	Contractual Services			1,925	1,925	
101-444.000-801.478	Contractual Services - Snow Removal	2,775		3,000	3,000	
Totals for dept 444.000 - Sidewalks		2,775		4,925	4,925	
Dept 448.000 - Lighting						
101-448.000-920.000	Utilities	94,528	64,019	103,000	103,000	108,150
Totals for dept 448.000 - Lighting		94,528	64,019	103,000	103,000	108,150
Dept 463.000 - Routine Maint - Streets						
101-463.000-964.000	REFUNDS AND REBATES	643				
Totals for dept 463.000 - Routine Maint - Streets		643				
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-801.000	Contractual Services	655	360	1,500	1,500	1,500
Totals for dept 523.000 - Grass, Brush & Weeds		655	360	1,500	1,500	1,500
Dept 538.500 - Intercommunity storm drains						
101-538.500-930.000	Repairs and Maintenance	9,870				
Totals for dept 538.500 - Intercommunity storm drains		9,870				
Dept 567.000 - Facilities - Cemetery						
101-567.000-702.000	Wages	96	284	187	187	197
101-567.000-704.100	FICA - Employer's Share	6	18	12	12	12
101-567.000-704.200	Medicare - Employer's Share	1	4	3	3	3
101-567.000-705.000	Medical Insurance - ER	21	54	48	48	51

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-567.000-705.100	Vision Benefits		1			
101-567.000-705.200	Dental Benefits	3	9	5	5	5
101-567.000-706.000	Life Insurance - ER cost		1	1	1	1
101-567.000-707.000	Retirement Contributions-ER	8	23	17	17	18
101-567.000-707.100	Health Care Savings Plan - ER	1	4	3	3	3
101-567.000-708.000	Sick & Accident Premiums-ER	2	8	3	3	4
101-567.000-726.000	Supplies		9	25	25	25
101-567.000-910.100	Property Insurance	27	30	35	35	37
101-567.000-910.500	Workers Comp Insurance	8	5	8	8	11
101-567.000-930.000	Repairs and Maintenance	3,130	1,449	2,400	2,400	2,400
101-567.000-941.000	Equipment Rental	50	212	25	25	50
Totals for dept 567.000 - Facilities - Cemetery		3,353	2,111	2,772	2,772	2,817
Dept 694.000 - Community Development Block Grant						
101-694.000-702.000	Wages		92			
101-694.000-704.100	FICA - Employer's Share		6			
101-694.000-704.200	Medicare - Employer's Share		1			
101-694.000-705.000	Medical Insurance - ER		13			
101-694.000-705.200	Dental Benefits		1			
101-694.000-707.000	Retirement Contributions-ER		2			
101-694.000-708.000	Sick & Accident Premiums-ER		1			
101-694.000-801.000	Contractual Services			37,721		37,721
101-694.000-801.050	Contractual Services-Senior Ctr Oper	2,101		2,101	2,101	2,101
101-694.000-941.000	Equipment Rental		40			
Totals for dept 694.000 - Community Development Block Grant		2,101	156	39,822	2,101	39,822
Dept 728.000 - Economic Development						
101-728.000-726.000	Supplies	36		40	40	40
101-728.000-801.000	Contractual Services	8,907	5,017	12,825	12,825	13,866
Totals for dept 728.000 - Economic Development		8,943	5,017	12,865	12,865	13,906
Dept 780.000 - Parks & Recreation						
101-780.000-702.000	Wages	1,065	2,035	3,417	3,417	3,609
101-780.000-704.100	FICA - Employer's Share	72	128	215	215	224
101-780.000-704.200	Medicare - Employer's Share	17	30	50	50	52
101-780.000-705.000	Medical Insurance - ER	217	765	482	482	516
101-780.000-705.100	Vision Benefits	2	8	4	4	4
101-780.000-705.200	Dental Benefits	19	90	49	49	50
101-780.000-706.000	Life Insurance - ER cost	3	10	9	9	9
101-780.000-707.000	Retirement Contributions-ER	64	187	248	248	260
101-780.000-707.100	Health Care Savings Plan - ER	9	42	74	74	76
101-780.000-708.000	Sick & Accident Premiums-ER	19	83	48	48	53
101-780.000-726.000	Supplies	2,375	401	1,100	1,100	1,100
101-780.000-801.000	Contractual Services	14,582	825	2,500	2,500	2,500

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-780.000-910.100	Property Insurance	399	433	500	500	525
101-780.000-910.500	Workers Comp Insurance	115	(62)	120	120	168
101-780.000-920.000	Utilities	1,601	1,301	1,700	1,700	1,785
101-780.000-930.000	Repairs and Maintenance	2,914	2,038	2,300	2,300	2,300
101-780.000-941.000	Equipment Rental	832	1,881	820	820	1,000
101-780.000-960.000	Education and Training	270		150	150	150
101-780.000-961.003	MISC - COSMOS IN THE CREEK		1			
Totals for dept 780.000 - Parks & Recreation		24,575	10,196	13,786	13,786	14,381
Dept 780.500 - Mundy Twp Park Services						
101-780.500-702.000	Wages	5,514	3,369	5,304	5,304	5,557
101-780.500-704.100	FICA - Employer's Share	337	209	329	329	345
101-780.500-704.200	Medicare - Employer's Share	79	49	77	77	81
101-780.500-705.000	Medical Insurance - ER	455	650	863	863	923
101-780.500-705.100	Vision Benefits	7	7	10	10	10
101-780.500-705.200	Dental Benefits	79	82	119	119	123
101-780.500-706.000	Life Insurance - ER cost	9	9	13	13	13
101-780.500-707.000	Retirement Contributions-ER	266	236	360	360	380
101-780.500-707.100	Health Care Savings Plan - ER	43	42	88	88	88
101-780.500-708.000	Sick & Accident Premiums-ER	60	71	89	89	102
101-780.500-726.000	Supplies	306	54	400	400	400
101-780.500-941.000	Equipment Rental	3,873	2,095	1,900	1,900	2,000
Totals for dept 780.500 - Mundy Twp Park Services		11,028	6,873	9,552	9,552	10,022
Dept 782.000 - Facilities - Abrams Park						
101-782.000-702.000	Wages	12,794	10,158	11,273	11,273	12,448
101-782.000-704.100	FICA - Employer's Share	806	644	705	705	772
101-782.000-704.200	Medicare - Employer's Share	188	151	165	165	180
101-782.000-705.000	Medical Insurance - ER	1,641	1,553	1,256	1,256	1,344
101-782.000-705.100	Vision Benefits	18	14	13	13	14
101-782.000-705.200	Dental Benefits	198	158	149	149	153
101-782.000-706.000	Life Insurance - ER cost	37	28	32	32	32
101-782.000-707.000	Retirement Contributions-ER	917	807	748	748	814
101-782.000-707.100	Health Care Savings Plan - ER	227	181	231	231	229
101-782.000-708.000	Sick & Accident Premiums-ER	201	159	157	157	198
101-782.000-726.000	Supplies	2,174	1,139	1,000	1,000	1,500
101-782.000-801.000	Contractual Services	75				
101-782.000-910.100	Property Insurance	416	414	435	435	457
101-782.000-910.500	Workers Comp Insurance	(130)	185	206	206	289
101-782.000-920.000	Utilities	2,380	1,767	2,500	2,500	2,625
101-782.000-930.000	Repairs and Maintenance	47,253	52,305	88,715	88,715	50,000
101-782.000-941.000	Equipment Rental	4,329	3,058	2,740	2,740	3,000
101-782.000-976.000	Equipment		7,172	7,172	7,172	
Totals for dept 782.000 - Facilities - Abrams Park		73,524	79,893	117,497	117,497	74,055

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-702.000	Wages	28,232	18,100	29,611	29,611	30,033
101-783.000-704.100	FICA - Employer's Share	1,768	1,141	1,663	1,663	1,862
101-783.000-704.200	Medicare - Employer's Share	414	267	389	389	435
101-783.000-705.000	Medical Insurance - ER	3,398	3,479	3,609	3,609	3,862
101-783.000-705.100	Vision Benefits	44	34	44	44	46
101-783.000-705.200	Dental Benefits	461	391	507	507	522
101-783.000-706.000	Life Insurance - ER cost	79	60	80	80	80
101-783.000-707.000	Retirement Contributions-ER	1,985	1,478	2,145	2,145	2,319
101-783.000-707.100	Health Care Savings Plan - ER	468	365	571	571	573
101-783.000-708.000	Sick & Accident Premiums-ER	458	377	449	449	547
101-783.000-726.000	Supplies	3,071	1,109	1,700	1,700	1,700
101-783.000-801.000	Contractual Services	75				
101-783.000-910.100	Property Insurance	345	377	355	355	373
101-783.000-910.500	Workers Comp Insurance	(13)	97	130	130	182
101-783.000-920.000	Utilities	3,324	1,783	3,250	3,250	3,413
101-783.000-930.000	Repairs and Maintenance	62,592	95,357	175,000	175,000	50,000
101-783.000-941.000	Equipment Rental	8,374	5,299	5,100	5,100	5,100
Totals for dept 783.000 - Facilities - Elms Rd Park		115,075	129,714	224,603	224,603	101,047
Dept 786.000 - Non-Motorized Trailway						
101-786.000-726.000			16			20
101-786.000-801.000-786.000	Contractual Services	6,761				
101-786.000-801.450-786.000	Construction Engineering	15,111				
101-786.000-801.500-786.000	MDOT Project Pmts	883,807	79,203		79,203	
Totals for dept 786.000 - Non-Motorized Trailway		905,679	79,219		79,203	20
Dept 788.000 - Otterburn Disc Golf Park						
101-788.000-702.000	Wages			10,000	5,000	5,000
101-788.000-704.100	FICA - Employer's Share			649	649	315
101-788.000-704.200	Medicare - Employer's Share			152	152	75
101-788.000-705.000	Medical Insurance - ER			1,430	1,430	1,530
101-788.000-705.100	Vision Benefits			16	16	16
101-788.000-705.200	Dental Benefits			177	177	182
101-788.000-706.000	Life Insurance - ER cost			36	36	36
101-788.000-707.000	Retirement Contributions-ER			673	673	
101-788.000-707.100	Health Care Savings Plan - ER			166	166	
101-788.000-708.000	Sick & Accident Premiums-ER			206	206	
101-788.000-726.000	Supplies		1,210	1,000	1,000	1,000
101-788.000-930.000	Repairs and Maintenance			5,000	5,000	5,000
101-788.000-941.000	Equipment Rental			500	500	500
101-788.000-976.000	Equipment			42,500		42,500
Totals for dept 788.000 - Otterburn Disc Golf Park			1,210	62,505	15,005	56,154

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-702.000	Wages	6,762	6,907	9,873	9,873	10,345
101-790.000-704.100	FICA - Employer's Share	421	432	619	619	641
101-790.000-704.200	Medicare - Employer's Share	98	101	145	145	150
101-790.000-705.000	Medical Insurance - ER	1,060	939	1,145	1,145	1,225
101-790.000-705.100	Vision Benefits	12	9	12	12	12
101-790.000-705.200	Dental Benefits	130	105	135	135	139
101-790.000-706.000	Life Insurance - ER cost	24	20	24	24	24
101-790.000-707.000	Retirement Contributions-ER	509	556	594	594	621
101-790.000-707.100	Health Care Savings Plan - ER	145	134	182	182	186
101-790.000-708.000	Sick & Accident Premiums-ER	136	111	131	131	146
101-790.000-726.000	Supplies	383	37	350	350	350
101-790.000-910.100	Property Insurance	1,847	2,172	1,900	1,900	1,995
101-790.000-910.500	Workers Comp Insurance	(127)	158	282	282	270
101-790.000-920.000	Utilities	8,513	5,416	9,000	9,000	9,450
101-790.000-930.000	Repairs and Maintenance	5,622	2,848	3,078	3,078	3,078
101-790.000-941.000	Equipment Rental	2,151	2,010	1,500	1,500	1,700
Totals for dept 790.000 - Facilities-Senior Center/Libr		27,686	21,955	28,970	28,970	30,332
Dept 794.000 - Community Promotions Program						
101-794.000-702.000	Wages	26,272	23,671	27,687	27,687	28,941
101-794.000-704.100	FICA - Employer's Share	1,631	1,471	1,720	1,720	1,794
101-794.000-704.200	Medicare - Employer's Share	382	344	402	402	420
101-794.000-705.000	Medical Insurance - ER	4,793	3,464	3,971	3,971	4,249
101-794.000-705.100	Vision Benefits	69	49	52	52	54
101-794.000-705.200	Dental Benefits	793	575	594	594	612
101-794.000-706.000	Life Insurance - ER cost	92	62	69	69	69
101-794.000-707.000	Retirement Contributions-ER	1,713	1,920	2,115	2,115	2,212
101-794.000-707.100	Health Care Savings Plan - ER	486	362	469	469	471
101-794.000-708.000	Sick & Accident Premiums-ER	632	466	469	469	526
101-794.000-726.000	Supplies	10,953	3,861	11,500	11,500	10,000
101-794.000-801.000	Contractual Services	913	1,093	1,400	1,400	1,400
101-794.000-910.100	Property Insurance	789	857	825	825	866
101-794.000-920.000	Utilities	447	272	500	500	525
101-794.000-930.000	Repairs and Maintenance	4,223	2,290	4,500	4,500	4,500
101-794.000-941.000	Equipment Rental	11,342	10,250	8,879	8,879	7,300
101-794.000-976.000	Equipment		5,625	10,000	10,000	2,000
Totals for dept 794.000 - Community Promotions Program		65,530	56,632	75,152	75,152	65,939
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-726.000	Supplies			200	200	100
101-797.000-801.000	Contractual Services	50				
101-797.000-920.000	Utilities	2,067	1,387	2,500	2,500	2,625

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-797.000-930.000	Repairs and Maintenance	32,573	162,473	167,100	167,100	6,000
Totals for dept 797.000 - Facilities - City Parking Lots		34,690	163,860	169,800	169,800	8,725
Dept 851.000 - Retired Employee Health Care						
101-851.000-705.000	Medical Insurance - ER	26,324	18,242	32,460	32,460	34,732
Totals for dept 851.000 - Retired Employee Health Care		26,324	18,242	32,460	32,460	34,732
Dept 965.000 - Transfers Out						
101-965.000-998.401	Trf Out to Capital Projects Fd			55,000	55,000	47,500
101-965.000-998.402	Transfer Out to Fire Equip Fd	160,000	226,000	226,000	226,000	155,000
Totals for dept 965.000 - Transfers Out		160,000	226,000	281,000	281,000	202,500
TOTAL APPROPRIATIONS		3,699,216	2,560,294	3,424,784	3,445,726	3,067,644
NET OF REVENUES/APPROPRIATIONS - FUND 101		(158,132)	10,590	(416,264)	(286,291)	(77,422)
BEGINNING FUND BALANCE		1,921,919	1,763,784	1,763,784	1,763,784	1,477,493
ENDING FUND BALANCE		1,763,787	1,774,374	1,347,520	1,477,493	1,400,071

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
202-000.000-528.000	Federal Grants - Other	249,500				
202-000.000-569.000	Act 51 Revenues	589,773	361,908	600,000	600,000	617,297
202-000.000-664.000	Interest Income	414	2,178	1,775	2,176	500
202-000.000-675.000	Misc.	9,424				
Totals for dept 000.000 - General		849,111	364,086	601,775	602,176	617,797
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-677.000	Reimbursements	3,014	1,721	5,000	5,000	5,000
Totals for dept 441.000 - Miller Rd Park & Ride		3,014	1,721	5,000	5,000	5,000
Dept 454.000 - Major Streets Projects						
202-454.000-510.000-454.101	Federal Street Grant			1,124,549	1,124,549	
202-454.000-677.000-454.100	Reimbursements	12,083				
Totals for dept 454.000 - Major Streets Projects		12,083		1,124,549	1,124,549	
Dept 463.000 - Routine Maint - Streets						
202-463.000-677.000	Reimbursements		11,340	10,000	11,340	10,000
Totals for dept 463.000 - Routine Maint - Streets			11,340	10,000	11,340	10,000
Dept 474.000 - Traffic Services						
202-474.000-677.000	Reimbursements	12,625				
Totals for dept 474.000 - Traffic Services		12,625				
Dept 478.000 - Snow & Ice Removal						
202-478.000-677.000	Reimbursements	3,733		3,800	3,800	3,000
Totals for dept 478.000 - Snow & Ice Removal		3,733		3,800	3,800	3,000
TOTAL ESTIMATED REVENUES		880,566	377,147	1,745,124	1,746,865	635,797
APPROPRIATIONS						
Dept 228.000 - Information Technology						
202-228.000-801.000	Contractual Services	836	635	900	900	900
Totals for dept 228.000 - Information Technology		836	635	900	900	900
Dept 429.000 - Occupational Safety						
202-429.000-702.000	Wages	131	56	56	56	
202-429.000-704.100	FICA - Employer's Share	8	4	4	4	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
202-429.000-704.200	Medicare - Employer's Share	2	1	1	1	
202-429.000-705.000	Medical Insurance - ER	26	48	48	48	
202-429.000-705.200	Dental Benefits	3	6	6	6	
202-429.000-706.000	Life Insurance - ER cost		1	1	1	
202-429.000-707.000	Retirement Contributions-ER	12	6	6	6	34
202-429.000-707.100	Health Care Savings Plan - ER	2	3	3	3	
202-429.000-708.000	Sick & Accident Premiums-ER	3	5	5	5	
202-429.000-941.000	Equipment Rental	37	26	26	26	
Totals for dept 429.000 - Occupational Safety		224	156	156	156	34
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-702.000-441.000	Wages	902	1,340	2,030	2,030	2,063
202-441.000-704.100-441.000	FICA - Employer's Share	56	83	126	126	128
202-441.000-704.200-441.000	Medicare - Employer's Share	13	19	29	29	30
202-441.000-705.000-441.000	Medical Insurance - ER	146	194	125	125	134
202-441.000-705.100-441.000	Vision Benefits	2	2	1	1	1
202-441.000-705.200-441.000	Dental Benefits	20	24	13	13	13
202-441.000-706.000-441.000	Life Insurance - ER cost	2	3	2	2	2
202-441.000-707.000-441.000	Retirement Contributions-ER	53	102	33	33	
202-441.000-707.100-441.000	Health Care Savings Plan - ER	9	11	12	12	12
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	15	21	13	13	15
202-441.000-726.000		252		400	400	400
202-441.000-920.000		1,104	612	1,500	1,500	1,575
202-441.000-930.000		1,300	730	1,200	1,200	1,200
202-441.000-941.000		194	445	300	300	300
Totals for dept 441.000 - Miller Rd Park & Ride		4,068	3,586	5,784	5,784	5,873
Dept 448.000 - Lighting						
202-448.000-801.000	Contractual Services	6,014				
Totals for dept 448.000 - Lighting		6,014				
Dept 449.500 - Right of Way - General						
202-449.500-930.000	Repairs and Maintenance	13,955	3,670	15,000	15,000	15,000
Totals for dept 449.500 - Right of Way - General		13,955	3,670	15,000	15,000	15,000
Dept 449.501 - Right of Way - Storms						
202-449.501-930.000	Repairs and Maintenance		32	15,000	15,000	15,000
Totals for dept 449.501 - Right of Way - Storms			32	15,000	15,000	15,000
Dept 452.100 - Safe Routes to School Grant						
202-452.100-801.000-452.100	Contractual Services	750	33	33	33	
202-452.100-801.400-452.100	Design Engineering	2,558				
202-452.100-801.450-452.100	Construction Engineering	55,275	65,521	53,635	53,635	
202-452.100-801.500-452.100	MDOT Project Pmts		161,026	170,000	205,000	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Totals for dept 452.100 - Safe Routes to School Grant		58,583	226,580	223,668	258,668	
Dept 454.000 - Major Streets Projects						
202-454.000-801.400-454.101	Design Engineering	20,967	11			
202-454.000-801.450-454.100	Construction Engineering	26,163	307	307	307	
202-454.000-801.450-454.101	Construction Engineering		1,441,837	1,309,836	1,441,837	
202-454.000-801.500-454.100	MDOT Project Pmts	51,901				
Totals for dept 454.000 - Major Streets Projects		99,031	1,442,155	1,310,143	1,442,144	
Dept 463.000 - Routine Maint - Streets						
202-463.000-702.000	Wages	29,406	18,978	33,000	33,000	38,781
202-463.000-704.100	FICA - Employer's Share	1,848	1,199	2,000	2,000	2,404
202-463.000-704.200	Medicare - Employer's Share	432	280	500	500	562
202-463.000-705.000	Medical Insurance - ER	4,816	3,964	6,255	6,255	6,693
202-463.000-705.100	Vision Benefits	63	43	70	70	72
202-463.000-705.200	Dental Benefits	751	499	874	874	900
202-463.000-706.000	Life Insurance - ER cost	93	63	107	107	107
202-463.000-707.000	Retirement Contributions-ER	3,475	2,391	4,223	4,223	4,379
202-463.000-707.100	Health Care Savings Plan - ER	599	287	744	744	750
202-463.000-708.000	Sick & Accident Premiums-ER	612	441	685	685	776
202-463.000-726.000	Supplies		123	102	102	150
202-463.000-801.000	Contractual Services	510	495	440	440	440
202-463.000-910.500	Workers Comp Insurance	249	774	931	931	1,303
202-463.000-930.000	Repairs and Maintenance	330,098	54,690	47,413	54,690	227,413
202-463.000-930.786	Repairs & Maintenance (Non Mot SRTS)		4,149			
202-463.000-941.000	Equipment Rental	21,688	8,299	17,000	17,000	17,000
202-463.000-960.000	Education and Training	208		225	225	225
Totals for dept 463.000 - Routine Maint - Streets		394,848	96,675	114,569	121,846	301,955
Dept 463.307 - Oakview - Seymour to Chelmsford						
202-463.307-801.450-463.307	Construction Engineering	73,953				
Totals for dept 463.307 - Oakview - Seymour to Chelmsford		73,953				
Dept 473.000 - Routine Maint - Bridges						
202-473.000-801.000	Contractual Services		17,149	32,398	32,398	
Totals for dept 473.000 - Routine Maint - Bridges			17,149	32,398	32,398	
Dept 474.000 - Traffic Services						
202-474.000-702.000	Wages	3,666	3,046	1,071	1,071	1,115
202-474.000-704.100	FICA - Employer's Share	234	204	66	66	69
202-474.000-704.200	Medicare - Employer's Share	55	48	16	16	16
202-474.000-705.000	Medical Insurance - ER	670	667	193	193	207
202-474.000-705.100	Vision Benefits	11	7	2	2	2
202-474.000-705.200	Dental Benefits	77	79	19	19	20

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
202-474.000-706.000	Life Insurance - ER cost	9	9	3	3	3
202-474.000-707.000	Retirement Contributions-ER	267	252	55	55	57
202-474.000-707.100	Health Care Savings Plan - ER	51	40	17	17	17
202-474.000-708.000	Sick & Accident Premiums-ER	67	66	18	18	20
202-474.000-726.000	Supplies	4,906	4,681	3,747	3,747	2,500
202-474.000-801.000	Contractual Services	24,079	12,255	18,000	18,000	18,000
202-474.000-920.000	Utilities	5,953	5,272	6,430	6,430	6,752
202-474.000-941.000	Equipment Rental	1,131	1,074	1,000	1,000	1,000
Totals for dept 474.000 - Traffic Services		41,176	27,700	30,637	30,637	29,778
Dept 478.000 - Snow & Ice Removal						
202-478.000-702.000	Wages	10,961	9,537	14,256	14,256	15,006
202-478.000-704.100	FICA - Employer's Share	684	591	884	884	930
202-478.000-704.200	Medicare - Employer's Share	160	138	207	207	218
202-478.000-705.000	Medical Insurance - ER	2,728	1,920	2,763	2,763	2,956
202-478.000-705.100	Vision Benefits	36	24	33	33	34
202-478.000-705.200	Dental Benefits	394	280	377	377	388
202-478.000-706.000	Life Insurance - ER cost	35	30	41	41	41
202-478.000-707.000	Retirement Contributions-ER	870	722	1,264	1,264	1,326
202-478.000-707.100	Health Care Savings Plan - ER	212	146	271	271	271
202-478.000-708.000	Sick & Accident Premiums-ER	249	231	283	283	323
202-478.000-726.000	Supplies	21,579	8,808	22,700	22,700	22,700
202-478.000-941.000	Equipment Rental	13,806	12,705	18,000	18,000	18,000
Totals for dept 478.000 - Snow & Ice Removal		51,714	35,132	61,079	61,079	62,193
Dept 482.000 - Administrative						
202-482.000-702.000	Wages	11,582	8,964	12,118	12,118	13,356
202-482.000-704.100	FICA - Employer's Share	718	556	791	791	828
202-482.000-704.200	Medicare - Employer's Share	168	130	185	185	194
202-482.000-705.000	Medical Insurance - ER	825	682	900	900	963
202-482.000-705.100	Vision Benefits	7	5	7	7	7
202-482.000-705.200	Dental Benefits	70	53	71	71	73
202-482.000-706.000	Life Insurance - ER cost	53	40	55	55	55
202-482.000-707.000	Retirement Contributions-ER	1,158	897	1,275	1,275	1,336
202-482.000-707.100	Health Care Savings Plan - ER	463	359	510	510	534
202-482.000-708.000	Sick & Accident Premiums-ER	168	127	172	172	179
Totals for dept 482.000 - Administrative		15,212	11,813	16,084	16,084	17,525
Dept 538.500 - Intercommunity storm drains						
202-538.500-801.700	Storm/Wtr Shed Permit Fees	7,934	7,201	13,540	13,540	13,540
202-538.500-803.000	Drain Repairs	568	856	1,000	1,000	1,000
Totals for dept 538.500 - Intercommunity storm drains		8,502	8,057	14,540	14,540	14,540
TOTAL APPROPRIATIONS		768,116	1,873,340	1,839,958	2,014,236	462,798

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
	NET OF REVENUES/APPROPRIATIONS - FUND 202	112,450	(1,496,193)	(94,834)	(267,371)	172,999
	BEGINNING FUND BALANCE	380,517	492,963	492,963	492,963	225,592
	ENDING FUND BALANCE	492,967	(1,003,230)	398,129	225,592	398,591

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
203-000.000-510.202	MDOT TRANS ECON DEV CATEGORY B GRANT		250,000			
203-000.000-528.000	Federal Grants - Other	129,000				
203-000.000-569.000	Act 51 Revenues	184,199	111,860	190,000	190,000	196,492
203-000.000-664.000	Interest Income	2,590	473	500	500	400
203-000.000-675.000	Misc.	9,039				
Totals for dept 000.000 - General		324,828	362,333	190,500	190,500	196,892
Dept 449.000 - Right of Way Telecomm						
203-449.000-546.000	Right of Way Telecomm	25,524		15,000	15,000	15,000
Totals for dept 449.000 - Right of Way Telecomm		25,524		15,000	15,000	15,000
Dept 478.000 - Snow & Ice Removal						
203-478.000-677.000	Reimbursements	2,488		2,200	2,200	1,500
Totals for dept 478.000 - Snow & Ice Removal		2,488		2,200	2,200	1,500
Dept 931.000 - Transfers IN						
203-931.000-699.204	Transfer IN from Municipal Street Fund	100,000		3,593,000		965,000
Totals for dept 931.000 - Transfers IN		100,000		3,593,000		965,000
TOTAL ESTIMATED REVENUES		452,840	362,333	3,800,700	207,700	1,178,392
APPROPRIATIONS						
Dept 228.000 - Information Technology						
203-228.000-801.000	Contractual Services	836	635	609	609	700
Totals for dept 228.000 - Information Technology		836	635	609	609	700
Dept 429.000 - Occupational Safety						
203-429.000-702.000	Wages	167				
203-429.000-704.100	FICA - Employer's Share	10				
203-429.000-704.200	Medicare - Employer's Share	2				
203-429.000-705.000	Medical Insurance - ER	6				
203-429.000-705.200	Dental Benefits	1				
203-429.000-707.000	Retirement Contributions-ER	7				
203-429.000-707.100	Health Care Savings Plan - ER	1				
203-429.000-708.000	Sick & Accident Premiums-ER	1				
203-429.000-941.000	Equipment Rental	62				
Totals for dept 429.000 - Occupational Safety		257				

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 448.000 - Lighting						
203-448.000-801.000	Contractual Services	19,731				
Totals for dept 448.000 - Lighting		19,731				
Dept 449.500 - Right of Way - General						
203-449.500-930.000	Repairs and Maintenance	4,235	1,589	14,000	14,000	14,000
Totals for dept 449.500 - Right of Way - General		4,235	1,589	14,000	14,000	14,000
Dept 449.501 - Right of Way - Storms						
203-449.501-801.000	Contractual Services	50				
203-449.501-930.000	Repairs and Maintenance	285	13,046	8,230	8,230	1,000
Totals for dept 449.501 - Right of Way - Storms		335	13,046	8,230	8,230	1,000
Dept 451.000 - Construction						
203-451.000-801.000	Contractual Services		140,950			
Totals for dept 451.000 - Construction			140,950			
Dept 455.000 - Local Street Projects						
203-455.000-801.400-455.100	Design Engineering	111,146	15,503	11,000		
203-455.000-801.400-455.101	Design Engineering	21,171	2,875	7,000		
203-455.000-801.450-455.100	Construction Engineering			2,325,000		
203-455.000-801.450-455.101	Construction Engineering			1,250,000		
Totals for dept 455.000 - Local Street Projects		132,317	18,378	3,593,000		
Dept 463.000 - Routine Maint - Streets						
203-463.000-702.000	Wages	26,957	21,531	28,792	28,792	30,467
203-463.000-704.100	FICA - Employer's Share	1,689	1,352	1,795	1,795	1,889
203-463.000-704.200	Medicare - Employer's Share	395	316	420	420	442
203-463.000-705.000	Medical Insurance - ER	4,620	4,028	5,794	5,794	6,200
203-463.000-705.100	Vision Benefits	48	40	57	57	59
203-463.000-705.200	Dental Benefits	557	467	660	660	680
203-463.000-706.000	Life Insurance - ER cost	82	59	84	84	84
203-463.000-707.000	Retirement Contributions-ER	2,203	2,045	2,751	2,751	2,877
203-463.000-707.100	Health Care Savings Plan - ER	398	308	595	595	601
203-463.000-708.000	Sick & Accident Premiums-ER	541	411	510	510	592
203-463.000-726.000	Supplies		2			
203-463.000-801.000	Contractual Services	210	305	240	240	965,000
203-463.000-910.500	Workers Comp Insurance	250	779	936	936	1,310
203-463.000-930.000	Repairs and Maintenance	130,871	27,578	171,150	171,150	50,000
203-463.000-941.000	Equipment Rental	26,926	16,982	18,000	18,000	18,000
203-463.000-960.000	Education and Training	183		183	183	183
Totals for dept 463.000 - Routine Maint - Streets		195,930	76,203	231,967	231,967	1,078,384

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 463.107 - Chelmsford - Seymour to Oakview						
203-463.107-801.450-463.107	Construction Engineering	49,302				
Totals for dept 463.107 - Chelmsford - Seymour to Oakview		49,302				
Dept 463.503 - Local Streets Rehab						
203-463.503-801.000	Contractual Services		450	450	450	
203-463.503-900.000	Printing and Publishing		3,455	1,750	1,750	
Totals for dept 463.503 - Local Streets Rehab			3,905	2,200	2,200	
Dept 474.000 - Traffic Services						
203-474.000-702.000	Wages	2,482	2,601	882	882	909
203-474.000-704.100	FICA - Employer's Share	156	163	55	55	56
203-474.000-704.200	Medicare - Employer's Share	36	38	13	13	13
203-474.000-705.000	Medical Insurance - ER	424	537	90	90	96
203-474.000-705.100	Vision Benefits	5	5	1	1	1
203-474.000-705.200	Dental Benefits	54	63	13	13	13
203-474.000-706.000	Life Insurance - ER cost	6	7	2	2	2
203-474.000-707.000	Retirement Contributions-ER	173	227	42	42	43
203-474.000-707.100	Health Care Savings Plan - ER	27	32	11	11	11
203-474.000-708.000	Sick & Accident Premiums-ER	46	51	12	12	13
203-474.000-726.000	Supplies	1,262	1,450	1,000	1,000	1,000
203-474.000-801.000	Contractual Services	7,932		8,000	8,000	8,000
203-474.000-941.000	Equipment Rental	189	313	500	500	500
Totals for dept 474.000 - Traffic Services		12,792	5,487	10,621	10,621	10,657
Dept 478.000 - Snow & Ice Removal						
203-478.000-702.000	Wages	6,522	7,789	11,645	11,645	12,244
203-478.000-704.100	FICA - Employer's Share	409	483	722	722	759
203-478.000-704.200	Medicare - Employer's Share	96	113	169	169	178
203-478.000-705.000	Medical Insurance - ER	1,931	1,890	2,178	2,178	2,330
203-478.000-705.100	Vision Benefits	20	19	26	26	27
203-478.000-705.200	Dental Benefits	223	226	296	296	305
203-478.000-706.000	Life Insurance - ER cost	16	25	33	33	33
203-478.000-707.000	Retirement Contributions-ER	516	677	979	979	1,026
203-478.000-707.100	Health Care Savings Plan - ER	97	118	218	218	218
203-478.000-708.000	Sick & Accident Premiums-ER	117	186	229	229	260
203-478.000-726.000	Supplies	14,386	8,121	15,000	15,000	15,000
203-478.000-941.000	Equipment Rental	8,393	8,207	11,000	11,000	11,000
Totals for dept 478.000 - Snow & Ice Removal		32,726	27,854	42,495	42,495	43,380
Dept 482.000 - Administrative						
203-482.000-702.000	Wages	8,687	6,723	9,088	9,088	10,017
203-482.000-704.100	FICA - Employer's Share	539	417	593	593	621
203-482.000-704.200	Medicare - Employer's Share	126	98	139	139	145

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
203-482.000-705.000	Medical Insurance - ER	619	512	675	675	722
203-482.000-705.100	Vision Benefits	5	4	5	5	5
203-482.000-705.200	Dental Benefits	52	40	53	53	55
203-482.000-706.000	Life Insurance - ER cost	40	30	41	41	41
203-482.000-707.000	Retirement Contributions-ER	869	672	956	956	1,002
203-482.000-707.100	Health Care Savings Plan - ER	347	269	383	383	401
203-482.000-708.000	Sick & Accident Premiums-ER	126	95	129	129	135
Totals for dept 482.000 - Administrative		11,410	8,860	12,062	12,062	13,144
Dept 538.500 - Intercommunity storm drains						
203-538.500-801.700	Storm/Wtr Shed Permit Fees	7,934	7,201	12,000	12,000	12,000
203-538.500-803.000	Drain Repairs	568	856	1,200	1,200	1,200
Totals for dept 538.500 - Intercommunity storm drains		8,502	8,057	13,200	13,200	13,200
Dept 543.230 - Water Main Repair USDA Grant						
203-543.230-801.000	Contractual Services		38,615		38,615	
Totals for dept 543.230 - Water Main Repair USDA Grant			38,615		38,615	
TOTAL APPROPRIATIONS		468,373	343,579	3,928,384	373,999	1,174,465
NET OF REVENUES/APPROPRIATIONS - FUND 203		(15,533)	18,754	(127,684)	(166,299)	3,927
BEGINNING FUND BALANCE		553,921	538,388	538,388	538,388	372,089
ENDING FUND BALANCE		538,388	557,142	410,704	372,089	376,016

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
204-000.000-402.204	Current Tax Revenue Local St Millage	706,832	737,400	755,821	755,821	801,388
204-000.000-412.000	Delinquent Tax Revenue	226	83	50	50	50
204-000.000-433.000	St-Charge in Lieu	1,447		1,430	1,430	1,430
204-000.000-573.000	LCSA Share Taxes PA 80	31,246	10,264	11,000	11,000	10,000
204-000.000-664.000	Interest Income	72	127	65	65	70
204-000.000-698.354	Bond Proceeds GO Tax Bonds Series 2017			6,400,000	6,400,000	
Totals for dept 000.000 - General		739,823	747,874	7,168,366	7,168,366	812,938
TOTAL ESTIMATED REVENUES		739,823	747,874	7,168,366	7,168,366	812,938
APPROPRIATIONS						
Dept 455.100 - CAPITAL IMPROVEMENT BOND						
204-455.100-801.000-455.200	Contractual Services		95,448		3,252,007	2,815,284
204-455.100-801.400-455.200	Design Engineering		6,094		18,000	
204-455.100-801.450-455.200	Construction Engineering		8,938		120,000	80,000
Totals for dept 455.100 - CAPITAL IMPROVEMENT BOND			110,480		3,390,007	2,895,284
Dept 905.000 - Debt Service						
204-905.000-991.354	GO Tax Bond 2017 Principal Payment	150,150		157,850	157,850	396,700
204-905.000-995.354	GO Tax Bond 2017 Interest Expense	19,872	8,359	16,719	16,719	264,388
204-905.000-995.455	CAPITAL IMPROVEMENT BOND INTEREST				93,156	
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	385	321	385	385	385
Totals for dept 905.000 - Debt Service		170,407	8,680	174,954	268,110	661,473
Dept 965.000 - Transfers Out						
204-965.000-998.203	Trf Out to Local Street Fund	100,000		3,593,000		965,000
Totals for dept 965.000 - Transfers Out		100,000		3,593,000		965,000
TOTAL APPROPRIATIONS		270,407	119,160	3,767,954	3,658,117	4,521,757
NET OF REVENUES/APPROPRIATIONS - FUND 204		469,416	628,714	3,400,412	3,510,249	(3,708,819)
BEGINNING FUND BALANCE		112,153	581,569	581,569	581,569	4,091,818
ENDING FUND BALANCE		581,569	1,210,283	3,981,981	4,091,818	382,999

GARBAGE FUND BUDGET REPORT FOR CITY OF SWARTZ CREEK

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
226-000.000-402.000	Current Tax Revenue	441,971	455,703	460,200	460,200	488,326
226-000.000-412.000	Delinquent Tax Revenue	143	52	40	40	40
226-000.000-433.000	St-Charge in Lieu	927		880	880	880
226-000.000-445.000	Late Payment Interest Revenue	5,545	3,948	3,000	3,000	3,000
226-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	19,903	6,573	6,600	6,600	6,500
226-000.000-664.000	Interest Income	4,167	3,792	1,200	1,200	1,200
226-000.000-675.000	Misc.	883				
Totals for dept 000.000 - General		473,539	470,068	471,920	471,920	499,946
TOTAL ESTIMATED REVENUES		473,539	470,068	471,920	471,920	499,946
APPROPRIATIONS						
Dept 101.000 - Council						
226-101.000-702.000	Wages	2,155	1,296	2,016	2,016	2,187
226-101.000-704.100	FICA - Employer's Share	134	80	148	148	136
226-101.000-704.200	Medicare - Employer's Share	32	19	35	35	32
226-101.000-726.000	Supplies	95	4	50	50	50
226-101.000-910.200	General Liability Insurance	910	993	1,060	1,060	1,113
226-101.000-910.500	Workers Comp Insurance	1	2	2	2	3
226-101.000-960.000	Education and Training	627	661	640	640	700
Totals for dept 101.000 - Council		3,954	3,055	3,951	3,951	4,221
Dept 172.000 - Executive						
226-172.000-702.000	Wages	5,065	3,920	5,299	5,299	5,804
226-172.000-704.100	FICA - Employer's Share	341	266	343	343	360
226-172.000-704.200	Medicare - Employer's Share	80	62	80	80	84
226-172.000-705.000	Medical Insurance - ER	848	689	917	917	981
226-172.000-705.100	Vision Benefits	8	6	8	8	8
226-172.000-705.200	Dental Benefits	89	68	90	90	93
226-172.000-706.000	Life Insurance - ER cost	22	17	23	23	23
226-172.000-707.000	Retirement Contributions-ER	551	429	554	554	580
226-172.000-707.100	Health Care Savings Plan - ER	220	172	222	222	232
226-172.000-708.000	Sick & Accident Premiums-ER	70	53	72	72	75
226-172.000-801.000	Contractual Services	349	609	525	525	750
226-172.000-850.000	Communications	10	7	10	10	10
226-172.000-910.200	General Liability Insurance	1,207	995	318	318	333
226-172.000-910.500	Workers Comp Insurance	16	18	35	35	49

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
226-172.000-940.000	Vehicle and Travel Expense	432	360	370	370	480
226-172.000-960.000	Education and Training	92	26	50	50	50
226-172.000-961.000	Miscellaneous	8	17			
Totals for dept 172.000 - Executive		9,408	7,714	8,916	8,916	9,912
Dept 215.000 - Administration and Clerk						
226-215.000-702.000	Wages	592	633	782	782	613
226-215.000-704.100	FICA - Employer's Share	37	39	48	48	38
226-215.000-704.200	Medicare - Employer's Share	9	9	11	11	9
226-215.000-705.000	Medical Insurance - ER			41	41	44
226-215.000-705.200	Dental Benefits			5	5	5
226-215.000-706.000	Life Insurance - ER cost	6	4	6	6	6
226-215.000-707.000	Retirement Contributions-ER	59	57	78	78	61
226-215.000-707.100	Health Care Savings Plan - ER	24	25	31	31	25
226-215.000-708.000	Sick & Accident Premiums-ER	16	10	17	17	15
226-215.000-726.000	Supplies		18	50	50	35
226-215.000-745.000	Postage	525	609	600	600	510
226-215.000-801.000	Contractual Services	57	422	194	194	500
226-215.000-900.000	Printing and Publishing	613	458	730	730	750
226-215.000-960.000	Education and Training	18	210	327	327	350
226-215.000-961.000	Miscellaneous		14			
Totals for dept 215.000 - Administration and Clerk		1,956	2,508	2,920	2,920	2,961
Dept 228.000 - Information Technology						
226-228.000-801.000	Contractual Services	1,773	1,733	2,640	2,640	2,640
226-228.000-976.000	Equipment			110	110	
Totals for dept 228.000 - Information Technology		1,773	1,733	2,750	2,750	2,640
Dept 253.000 - Treasurer						
226-253.000-702.000	Wages	5,889	4,893	6,598	6,598	7,772
226-253.000-704.100	FICA - Employer's Share	376	315	409	409	482
226-253.000-704.200	Medicare - Employer's Share	88	74	96	96	113
226-253.000-705.000	Medical Insurance - ER	990	943	1,016	1,016	1,087
226-253.000-705.100	Vision Benefits	10	5	10	10	10
226-253.000-705.200	Dental Benefits	109	50	109	109	112
226-253.000-706.000	Life Insurance - ER cost	24	14	24	24	43
226-253.000-707.000	Retirement Contributions-ER	531	426	558	558	622
226-253.000-707.100	Health Care Savings Plan - ER	97	77	96	96	145
226-253.000-708.000	Sick & Accident Premiums-ER	116	68	115	115	169
226-253.000-726.000	Supplies	272	371	293	293	300
226-253.000-745.000	Postage	181	95	210	210	210
226-253.000-801.000	Contractual Services	4,442	7,044	4,662	10,000	10,000
226-253.000-805.000	Bank Fees	19	49	25	25	50
226-253.000-900.000	Printing and Publishing		8	8	8	10

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
226-253.000-910.300	Insurance and Bonds	10	5	15	15	15
226-253.000-940.000	Vehicle and Travel Expense	69	100	55	55	120
226-253.000-960.000	Education and Training	64	542	100	100	250
226-253.000-961.000	Miscellaneous	30		30	30	30
Totals for dept 253.000 - Treasurer		13,317	15,079	14,429	19,767	21,540
Dept 265.000 - Facilities - City Hall						
226-265.000-702.000	Wages	627	803	397	397	416
226-265.000-704.100	FICA - Employer's Share	42	52	25	25	26
226-265.000-704.200	Medicare - Employer's Share	10	12	6	6	6
226-265.000-705.000	Medical Insurance - ER	118	196	73	73	78
226-265.000-705.100	Vision Benefits	1	2	1	1	1
226-265.000-705.200	Dental Benefits	11	21	9	9	9
226-265.000-706.000	Life Insurance - ER cost	2	3	1	1	1
226-265.000-707.000	Retirement Contributions-ER	50	78	26	26	27
226-265.000-707.100	Health Care Savings Plan - ER	12	18	7	7	7
226-265.000-708.000	Sick & Accident Premiums-ER	11	18	7	7	8
226-265.000-726.000	Supplies	127	228	200	200	200
226-265.000-850.000	Communications	649	525	600	600	600
226-265.000-910.100	Property Insurance	196	250	262	262	275
226-265.000-910.500	Workers Comp Insurance	(13)	29	20	20	28
226-265.000-920.000	Utilities	929	660	1,100	1,100	1,155
226-265.000-930.000	Repairs and Maintenance	1,181	507	1,877	1,877	1,500
226-265.000-941.000	Equipment Rental	128	243	100	100	100
Totals for dept 265.000 - Facilities - City Hall		4,081	3,645	4,711	4,711	4,437
Dept 528.000 - Sanitation Collection						
226-528.000-702.000	Wages	2,696	2,224	2,898	2,898	3,144
226-528.000-704.100	FICA - Employer's Share	168	140	186	186	195
226-528.000-704.200	Medicare - Employer's Share	39	33	44	44	46
226-528.000-705.000	Medical Insurance - ER	340	219	284	284	304
226-528.000-705.100	Vision Benefits	3	2	3	3	3
226-528.000-705.200	Dental Benefits	36	18	30	30	31
226-528.000-706.000	Life Insurance - ER cost	11	8	11	11	11
226-528.000-707.000	Retirement Contributions-ER	244	213	265	265	278
226-528.000-707.100	Health Care Savings Plan - ER	86	65	99	99	103
226-528.000-708.000	Sick & Accident Premiums-ER	40	29	43	43	46
226-528.000-801.000	Contractual Services	298,116	207,922	310,000	310,000	319,300
226-528.000-910.500	Workers Comp Insurance	(26)	260	312	312	437
226-528.000-941.000	Equipment Rental	10,480	7,719	12,200	12,200	12,200
Totals for dept 528.000 - Sanitation Collection		312,233	218,852	326,375	326,375	336,098
Dept 530.000 - Wood Chipping						
226-530.000-702.000	Wages	18,427	16,960	22,953	22,953	24,056

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
226-530.000-704.100	FICA - Employer's Share	1,154	1,060	1,430	1,430	1,491
226-530.000-704.200	Medicare - Employer's Share	270	248	334	334	349
226-530.000-705.000	Medical Insurance - ER	3,035	4,025	2,919	2,919	3,123
226-530.000-705.100	Vision Benefits	39	43	41	41	42
226-530.000-705.200	Dental Benefits	451	492	466	466	480
226-530.000-706.000	Life Insurance - ER cost	58	62	59	59	59
226-530.000-707.000	Retirement Contributions-ER	4,710	3,950	5,119	5,119	5,200
226-530.000-707.100	Health Care Savings Plan - ER	322	262	415	415	419
226-530.000-708.000	Sick & Accident Premiums-ER	379	447	378	378	422
226-530.000-726.000	Supplies	68	111	150	150	150
226-530.000-801.000	Contractual Services	110		130	130	130
226-530.000-910.500	Workers Comp Insurance	(26)	260	312	312	437
226-530.000-930.000	Repairs and Maintenance	1,254	250	1,400	1,400	1,400
226-530.000-941.000	Equipment Rental	21,750	18,755	20,000	20,000	20,000
Totals for dept 530.000 - Wood Chipping		52,001	46,925	56,106	56,106	57,758
Dept 782.000 - Facilities - Abrams Park						
226-782.000-702.000	Wages	7,548	4,810	10,249	10,249	10,815
226-782.000-704.100	FICA - Employer's Share	470	301	635	635	671
226-782.000-704.200	Medicare - Employer's Share	110	71	149	149	157
226-782.000-705.000	Medical Insurance - ER	1,211	844	1,918	1,918	2,052
226-782.000-705.100	Vision Benefits	15	9	23	23	24
226-782.000-705.200	Dental Benefits	178	104	268	268	276
226-782.000-706.000	Life Insurance - ER cost	20	12	30	30	30
226-782.000-707.000	Retirement Contributions-ER	456	341	821	821	886
226-782.000-707.100	Health Care Savings Plan - ER	93	48	196	196	196
226-782.000-708.000	Sick & Accident Premiums-ER	138	94	198	198	228
226-782.000-941.000	Equipment Rental	2,610	1,477	2,500	2,500	2,500
Totals for dept 782.000 - Facilities - Abrams Park		12,849	8,111	16,987	16,987	17,835
Dept 783.000 - Facilities - Elms Rd Park						
226-783.000-702.000	Wages	9,269	5,558	11,649	11,649	12,254
226-783.000-704.100	FICA - Employer's Share	577	348	722	722	760
226-783.000-704.200	Medicare - Employer's Share	135	81	169	169	178
226-783.000-705.000	Medical Insurance - ER	1,492	941	2,046	2,046	2,189
226-783.000-705.100	Vision Benefits	19	11	25	25	26
226-783.000-705.200	Dental Benefits	223	123	288	288	297
226-783.000-706.000	Life Insurance - ER cost	25	14	32	32	32
226-783.000-707.000	Retirement Contributions-ER	576	402	892	892	941
226-783.000-707.100	Health Care Savings Plan - ER	121	57	211	211	211
226-783.000-708.000	Sick & Accident Premiums-ER	172	109	214	214	246
226-783.000-941.000	Equipment Rental	3,176	1,761	3,300	3,300	3,300
Totals for dept 783.000 - Facilities - Elms Rd Park		15,785	9,405	19,548	19,548	20,434

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 965.000 - Transfers Out						
226-965.000-998.101	Transfer Out to Gen Fd		2,387		2,387	
226-965.000-998.401	Trf Out to Capital Projects Fd					2,500
Totals for dept 965.000 - Transfers Out			2,387		2,387	2,500
TOTAL APPROPRIATIONS						
		427,357	319,414	456,693	464,418	480,336
NET OF REVENUES/APPROPRIATIONS - FUND 226						
		46,182	150,654	15,227	7,502	19,610
BEGINNING FUND BALANCE		370,187	416,362	416,362	416,362	423,864
ENDING FUND BALANCE		416,369	567,016	431,589	423,864	443,474

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
248-000.000-402.000	Current Tax Revenue	108,889	169,834	167,746	167,746	167,297
248-000.000-664.000	Interest Income	31	151	117	117	30
Totals for dept 000.000 - General		108,920	169,985	167,863	167,863	167,327
TOTAL ESTIMATED REVENUES						
		108,920	169,985	167,863	167,863	167,327
APPROPRIATIONS						
Dept 173.000 - DDA Administration						
248-173.000-745.000	Postage	3	3	3	3	100
248-173.000-801.000	Contractual Services	1,120	685	20,000	20,000	5,000
248-173.000-825.000	Admin Services	2,500		5,000	5,000	10,000
248-173.000-961.000	Miscellaneous	1,300	1,300	1,300	1,300	1,300
Totals for dept 173.000 - DDA Administration		4,923	1,988	26,303	26,303	16,400
Dept 728.000 - Economic Development						
248-728.000-801.000	Contractual Services	2,969	1,672	33,375	33,375	30,799
248-728.000-961.000	Miscellaneous	283				2,500
248-728.000-976.000	Equipment		10,383	5,000	5,000	5,000
Totals for dept 728.000 - Economic Development		3,252	12,055	38,375	38,375	38,299
Dept 728.002 - Streetscape						
248-728.002-726.000	Supplies	3,628		500	500	100,000
248-728.002-967.101	Contribution to General Fund	40,000	40,000	40,000	40,000	
248-728.002-968.000	Depreciation Expense	472				
Totals for dept 728.002 - Streetscape		44,100	40,000	40,500	40,500	100,000
Dept 728.003 - Facade Program						
248-728.003-801.000	Contractual Services	9,475	7,258	12,500	12,500	20,000
Totals for dept 728.003 - Facade Program		9,475	7,258	12,500	12,500	20,000
Dept 728.004 - Family Movie Night						
248-728.004-726.000	Supplies	1,296	1,600	2,000	2,000	2,000
248-728.004-801.000	Contractual Services	1,345	1,700	5,000	5,000	2,500
248-728.004-968.000	Depreciation Expense	1,794		1,794	1,794	2,000
Totals for dept 728.004 - Family Movie Night		4,435	3,300	8,794	8,794	6,500
TOTAL APPROPRIATIONS						
		66,185	64,601	126,472	126,472	181,199

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
	NET OF REVENUES/APPROPRIATIONS - FUND 248	42,735	105,384	41,391	41,391	(13,872)
	BEGINNING FUND BALANCE	96,870	139,606	139,606	139,606	180,997
	ENDING FUND BALANCE	139,605	244,990	180,997	180,997	167,125

04/17/2024

CAPITAL PROJECT FUND BUDGET REPORT FOR CITY OF SWARTZ CREEK

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 931.000 - Transfers IN						
401-931.000-699.101	Transfer In from Genl Fund			55,000	55,000	47,500
401-931.000-699.226	Transfer IN from Garbage Fund					2,500
401-931.000-699.590	Transfer IN from Water Fund			2,500	2,500	5,000
401-931.000-699.591	Transfer IN from Sewer Fund			2,500	2,500	5,000
Totals for dept 931.000 - Transfers IN				60,000	60,000	60,000
TOTAL ESTIMATED REVENUES				60,000	60,000	60,000
NET OF REVENUES/APPROPRIATIONS - FUND 401				60,000	60,000	60,000
BEGINNING FUND BALANCE						60,000
ENDING FUND BALANCE				60,000	60,000	120,000

04/17/2024

FIRE REPLACEMENT FUND BUDGET REPORT FOR CITY OF SWARTZ CREEK

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
402-000.000-574.400	CVTRS- PS - Revenue Sharing		567	378	567	1,195
402-000.000-664.000	Interest Income	2,597	7	2,000	2,000	50
Totals for dept 000.000 - General		2,597	574	2,378	2,567	1,245
Dept 931.000 - Transfers IN						
402-931.000-699.101	Transfer In from Genl Fund	160,000	226,000	226,000	226,000	155,000
Totals for dept 931.000 - Transfers IN		160,000	226,000	226,000	226,000	155,000
TOTAL ESTIMATED REVENUES		162,597	226,574	228,378	228,567	156,245
APPROPRIATIONS						
Dept 336.000 - Fire Department						
402-336.000-976.000	Equipment	387,425	113,870	341,618	341,618	
Totals for dept 336.000 - Fire Department		387,425	113,870	341,618	341,618	
TOTAL APPROPRIATIONS		387,425	113,870	341,618	341,618	
NET OF REVENUES/APPROPRIATIONS - FUND 402		(224,828)	112,704	(113,240)	(113,051)	156,245
BEGINNING FUND BALANCE		229,480	4,653	4,653	4,653	(108,398)
ENDING FUND BALANCE		4,652	117,357	(108,587)	(108,398)	47,847

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
590-000.000-664.000	Interest Income	19,931	18,995	10,078	18,995	11,000
590-000.000-675.000	Misc.	6,528				
Totals for dept 000.000 - General		26,459	18,995	10,078	18,995	11,000
Dept 536.000 - Sewer System						
590-536.000-601.000	Metered Services	557,572	377,630	540,000	540,000	540,000
590-536.000-605.000	Sewer Fees	836,653	597,535	829,000	829,000	829,000
590-536.000-606.000	Sewer Inspection Fees	210	140	200	200	200
590-536.000-607.000	Tap Fees	9,100	6,100	5,000	6,100	5,000
590-536.000-658.000	Penalty - Late Fee	11,012	6,529	8,800	8,800	9,700
Totals for dept 536.000 - Sewer System		1,414,547	987,934	1,383,000	1,384,100	1,383,900
TOTAL ESTIMATED REVENUES		1,441,006	1,006,929	1,393,078	1,403,095	1,394,900
APPROPRIATIONS						
Dept 101.000 - Council						
590-101.000-702.000	Wages	5,386	3,239	5,040	5,040	5,467
590-101.000-704.100	FICA - Employer's Share	334	201	312	312	339
590-101.000-704.200	Medicare - Employer's Share	78	47	73	73	79
590-101.000-726.000	Supplies	237	10	287	287	150
590-101.000-910.200	General Liability Insurance	2,264	2,482	2,600	2,600	2,730
590-101.000-910.500	Workers Comp Insurance	4	6	6	6	7
590-101.000-960.000	Education and Training	1,598	1,653	1,618	1,653	1,600
Totals for dept 101.000 - Council		9,901	7,638	9,936	9,971	10,372
Dept 172.000 - Executive						
590-172.000-702.000	Wages	20,261	15,681	21,198	21,198	23,217
590-172.000-704.100	FICA - Employer's Share	1,381	1,068	1,374	1,374	1,439
590-172.000-704.200	Medicare - Employer's Share	323	250	321	321	337
590-172.000-705.000	Medical Insurance - ER	3,393	2,754	3,667	3,667	3,924
590-172.000-705.100	Vision Benefits	30	23	31	31	32
590-172.000-705.200	Dental Benefits	356	271	361	361	372
590-172.000-706.000	Life Insurance - ER cost	89	67	91	91	91
590-172.000-707.000	Retirement Contributions-ER	3,786	1,723	2,216	2,216	2,322
590-172.000-707.100	Health Care Savings Plan - ER	891	689	886	886	929
590-172.000-708.000	Sick & Accident Premiums-ER	280	212	287	287	299
590-172.000-801.000	Contractual Services	4,285	4,371	1,054	5,000	862

590-172.000-910.200	General Liability Insurance	3,017	2,487	3,100	3,100	3,255
590-172.000-910.500	Workers Comp Insurance	41	62	86	86	120
590-172.000-940.000	Vehicle and Travel Expense	2,016	1,548	1,680	1,680	2,064
590-172.000-960.000	Education and Training	230	66	100	100	100
590-172.000-961.000	Miscellaneous	81	131	150	150	
Totals for dept 172.000 - Executive		40,460	31,403	36,602	40,548	39,363
Dept 215.000 - Administration and Clerk						
590-215.000-702.000	Wages	5,704	6,329	4,821	4,821	6,128
590-215.000-704.100	FICA - Employer's Share	354	392	485	485	380
590-215.000-704.200	Medicare - Employer's Share	83	92	114	114	89
590-215.000-705.000	Medical Insurance - ER			414	414	443
590-215.000-705.100	Vision Benefits			5	5	5
590-215.000-705.200	Dental Benefits			49	49	50
590-215.000-706.000	Life Insurance - ER cost	47	41	60	60	60
590-215.000-707.000	Retirement Contributions-ER	970	571	782	782	613
590-215.000-707.100	Health Care Savings Plan - ER	228	253	313	313	245
590-215.000-708.000	Sick & Accident Premiums-ER	132	102	170	170	150
590-215.000-726.000	Supplies		44			88
590-215.000-745.000	Postage	1,110	1,522	1,400	1,400	1,275
590-215.000-801.000	Contractual Services	144	1,054	1,729	1,729	1,250
590-215.000-900.000	Printing and Publishing	1,532	1,144	1,900	1,900	1,875
590-215.000-960.000	Education and Training	41	524	813	813	875
590-215.000-961.000	Miscellaneous		34			
Totals for dept 215.000 - Administration and Clerk		10,345	12,102	13,055	13,055	13,526
Dept 228.000 - Information Technology						
590-228.000-726.000	Supplies			50	50	50
590-228.000-801.000	Contractual Services	5,743	5,085	9,390	9,390	9,390
590-228.000-976.000	Equipment			500	500	
Totals for dept 228.000 - Information Technology		5,743	5,085	9,940	9,940	9,440
Dept 253.000 - Treasurer						
590-253.000-702.000	Wages	45,040	37,511	40,623	48,000	46,729
590-253.000-704.100	FICA - Employer's Share	2,731	2,366	2,519	2,970	2,897
590-253.000-704.200	Medicare - Employer's Share	639	553	589	700	678
590-253.000-705.000	Medical Insurance - ER	5,884	6,690	4,819	8,720	5,156
590-253.000-705.100	Vision Benefits	56	37	49	49	50
590-253.000-705.200	Dental Benefits	579	368	512	512	527
590-253.000-706.000	Life Insurance - ER cost	183	130	150	150	256
590-253.000-707.000	Retirement Contributions-ER	6,419	3,177	3,146	4,000	3,273
590-253.000-707.100	Health Care Savings Plan - ER	347	576	375	726	848
590-253.000-708.000	Sick & Accident Premiums-ER	696	509	601	601	988
590-253.000-726.000	Supplies	402	691	781	781	1,000
590-253.000-745.000	Postage	433	238	400	400	400
590-253.000-801.000	Contractual Services	11,108	17,609	16,653	20,000	20,000
590-253.000-805.000	Bank Fees	48	122	122	122	125

590-253.000-900.000	Printing and Publishing		19	19	19	20
590-253.000-910.300	Insurance and Bonds	25	13	39	39	39
590-253.000-940.000	Vehicle and Travel Expense	204	262	210	210	400
590-253.000-960.000	Education and Training	161	1,366	250	250	1,500
590-253.000-961.000	Miscellaneous	76				
Totals for dept 253.000 - Treasurer		75,031	72,237	71,857	88,249	84,886
Dept 265.000 - Facilities - City Hall						
590-265.000-702.000	Wages	1,566	1,979	1,148	1,148	1,204
590-265.000-704.100	FICA - Employer's Share	100	125	71	71	75
590-265.000-704.200	Medicare - Employer's Share	23	29	17	17	17
590-265.000-705.000	Medical Insurance - ER	263	450	206	206	220
590-265.000-705.100	Vision Benefits	2	4	2	2	2
590-265.000-705.200	Dental Benefits	27	53	26	26	27
590-265.000-706.000	Life Insurance - ER cost	5	7	3	3	3
590-265.000-707.000	Retirement Contributions-ER	121	190	82	82	85
590-265.000-707.100	Health Care Savings Plan - ER	31	46	20	20	20
590-265.000-708.000	Sick & Accident Premiums-ER	27	45	22	22	24
590-265.000-726.000	Supplies	317	580	400	400	750
590-265.000-850.000	Communications	1,608	1,824	1,525	1,525	2,000
590-265.000-910.100	Property Insurance	482	626	650	650	683
590-265.000-910.500	Workers Comp Insurance	(32)	40	49	49	69
590-265.000-920.000	Utilities	2,322	1,651	2,350	2,350	2,468
590-265.000-930.000	Repairs and Maintenance	2,954	1,242	2,693	2,693	2,693
590-265.000-941.000	Equipment Rental	320	609	350	350	350
Totals for dept 265.000 - Facilities - City Hall		10,136	9,500	9,614	9,614	10,690
Dept 536.000 - Sewer System						
590-536.000-702.000	Wages	37,614	30,801	33,319	33,319	36,093
590-536.000-704.100	FICA - Employer's Share	2,351	1,922	2,138	2,138	2,238
590-536.000-704.200	Medicare - Employer's Share	550	450	500	500	523
590-536.000-705.000	Medical Insurance - ER	4,928	3,527	3,527	3,527	3,774
590-536.000-705.100	Vision Benefits	50	40	34	34	35
590-536.000-705.200	Dental Benefits	592	469	382	382	393
590-536.000-706.000	Life Insurance - ER cost	143	114	128	128	128
590-536.000-707.000	Retirement Contributions-ER	6,057	2,982	3,192	3,192	3,341
590-536.000-707.100	Health Care Savings Plan - ER	1,108	905	1,121	1,121	1,165
590-536.000-708.000	Sick & Accident Premiums-ER	630	536	514	514	552
590-536.000-726.000	Supplies	3,503	214	3,200	3,200	3,000
590-536.000-726.200	Uniforms	1,907	1,307	1,225	1,225	
590-536.000-801.000	Contractual Services	15,018	9,213	10,000	10,000	10,000
590-536.000-850.000	Communications	2,907	1,584	2,600	2,600	2,000
590-536.000-900.000	Printing and Publishing	38		50	50	50
590-536.000-910.100	Property Insurance	358	168	465	465	488
590-536.000-910.500	Workers Comp Insurance	(24)	232	279	279	391
590-536.000-924.000	Bulk Treatment Fees/Bulk Water	762,063	363,930	755,000	755,000	760,000
590-536.000-930.000	Repairs and Maintenance	25,247	31,521	41,119	41,119	42,000

590-536.000-941.000	Equipment Rental	5,350	4,649	4,000	4,000	4,000
590-536.000-960.000	Education and Training		5	150	150	
590-536.000-965.000	Claims			400	400	
590-536.000-968.000	Depreciation Expense	295,185		320,000	320,000	320,000
Totals for dept 536.000 - Sewer System		1,165,575	454,569	1,183,343	1,183,343	1,190,171
Dept 537.000 - Sewer Lift Stations						
590-537.000-702.000	Wages	2,745	2,237	2,269	2,269	2,487
590-537.000-704.100	FICA - Employer's Share	175	142	147	147	154
590-537.000-704.200	Medicare - Employer's Share	41	33	34	34	36
590-537.000-705.000	Medical Insurance - ER	530	344	183	183	196
590-537.000-705.100	Vision Benefits	4	2	2	2	2
590-537.000-705.200	Dental Benefits	45	28	17	17	18
590-537.000-706.000	Life Insurance - ER cost	14	9	10	10	10
590-537.000-707.000	Retirement Contributions-ER	461	225	229	229	240
590-537.000-707.100	Health Care Savings Plan - ER	90	69	90	90	94
590-537.000-708.000	Sick & Accident Premiums-ER	62	38	34	34	36
590-537.000-726.000	Supplies		426	324	324	450
590-537.000-920.000	Utilities	3,452	1,895	4,450	4,450	4,673
590-537.000-930.000	Repairs and Maintenance	5,330	711	3,500	3,500	3,500
590-537.000-941.000	Equipment Rental	272	201	200	200	200
Totals for dept 537.000 - Sewer Lift Stations		13,221	6,360	11,489	11,489	12,096
Dept 542.000 - Read and Bill						
590-542.000-702.000	Wages	23,920	19,368	28,338	28,338	31,496
590-542.000-704.100	FICA - Employer's Share	1,508	1,215	1,757	1,757	1,953
590-542.000-704.200	Medicare - Employer's Share	353	284	411	411	457
590-542.000-705.000	Medical Insurance - ER	7,754	5,943	8,021	8,021	8,582
590-542.000-705.100	Vision Benefits	58	43	60	60	62
590-542.000-705.200	Dental Benefits	627	480	652	652	672
590-542.000-706.000	Life Insurance - ER cost	90	64	91	91	91
590-542.000-707.000	Retirement Contributions-ER	33,837	15,092	20,240	20,240	20,483
590-542.000-707.100	Health Care Savings Plan - ER	574	338	601	601	601
590-542.000-708.000	Sick & Accident Premiums-ER	551	442	557	557	667
590-542.000-726.000	Supplies	252	300	500	500	500
590-542.000-745.000	Postage	2,276	1,880	2,600	2,600	2,600
590-542.000-801.000	Contractual Services	833	448	1,000	1,000	1,000
590-542.000-941.000	Equipment Rental	2,016	1,614	2,100	2,100	2,000
Totals for dept 542.000 - Read and Bill		74,649	47,511	66,928	66,928	71,164
Dept 543.400 - Reline Existing Sewers						
590-543.400-930.000-543.410	Repairs and Maintenance	20,188	312,288	268,088	312,288	
Totals for dept 543.400 - Reline Existing Sewers		20,188	312,288	268,088	312,288	
Dept 543.401 - Flush & TV Sewers						
590-543.401-930.000-543.401	Repairs and Maintenance					200,000
Totals for dept 543.401 - Flush & TV Sewers						200,000

Dept 850.000 - Other Functions					
590-850.000-955.000	OPEB Expense	(17,823)	8,000	8,000	8,000
Totals for dept 850.000 - Other Functions		(17,823)	8,000	8,000	8,000
Dept 965.000 - Transfers Out					
590-965.000-998.101	Transfer Out to Gen Fd		4,773		
590-965.000-998.401	Trf Out to Capital Projects Fd			2,500	2,500
Totals for dept 965.000 - Transfers Out			4,773	2,500	2,500
TOTAL APPROPRIATIONS		1,407,426	963,466	1,691,352	1,755,925
NET OF REVENUES/APPROPRIATIONS - FUND 590		33,580	43,463	(298,274)	(352,830)
BEGINNING FUND BALANCE		7,582,166	7,615,746	7,615,746	7,262,916
ENDING FUND BALANCE		7,615,746	7,659,209	7,317,472	7,262,916

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
591-000.000-664.000	Interest Income	22,349	24,094	9,000	24,094	9,000
591-000.000-675.000	Misc.	3,194				
Totals for dept 000.000 - General		25,543	24,094	9,000	24,094	9,000
Dept 540.000 - Water System						
591-540.000-600.000	Water Fees	638,910	470,662	630,000	517,677	717,735
591-540.000-601.000	Metered Services	1,679,794	1,157,660	1,635,000	1,801,823	1,801,823
591-540.000-602.000	Hydrant Rental	950	950	950	950	950
591-540.000-603.000	Service Fees	16,411	9,457	7,800	9,457	7,800
591-540.000-607.000	Tap Fees	15,750	12,750	12,000	12,750	12,000
591-540.000-627.000	Charges for Services	108	1,742			
591-540.000-658.000	Penalty - Late Fee	19,159	11,033	15,000	15,000	15,000
Totals for dept 540.000 - Water System		2,371,082	1,664,254	2,300,750	2,357,657	2,555,308
Dept 543.230 - Water Main Repair USDA Grant						
591-543.230-525.000-543.230	USDA Water Main Grant	635,193				
Totals for dept 543.230 - Water Main Repair USDA Grant		635,193				
TOTAL ESTIMATED REVENUES		3,031,818	1,688,348	2,309,750	2,381,751	2,564,308
APPROPRIATIONS						
Dept 101.000 - Council						
591-101.000-702.000	Wages	5,386	3,239	5,040	5,040	5,467
591-101.000-704.100	FICA - Employer's Share	334	201	312	312	339
591-101.000-704.200	Medicare - Employer's Share	78	47	73	73	79
591-101.000-726.000	Supplies	237	10	50	50	50
591-101.000-910.200	General Liability Insurance	2,269	2,482	2,300	2,300	2,415
591-101.000-910.500	Workers Comp Insurance	4	6	5	5	7
591-101.000-960.000	Education and Training	1,598	1,653	1,595	1,595	1,600
Totals for dept 101.000 - Council		9,906	7,638	9,375	9,375	9,957
Dept 172.000 - Executive						
591-172.000-702.000	Wages	20,261	15,682	21,198	21,198	23,217
591-172.000-704.100	FICA - Employer's Share	1,390	1,073	1,374	1,374	1,439
591-172.000-704.200	Medicare - Employer's Share	325	251	321	321	337
591-172.000-705.000	Medical Insurance - ER	3,393	2,754	3,667	3,667	3,924
591-172.000-705.100	Vision Benefits	30	23	31	31	32

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
591-172.000-705.200	Dental Benefits	356	271	361	361	372
591-172.000-706.000	Life Insurance - ER cost	89	67	91	91	91
591-172.000-707.000	Retirement Contributions-ER	3,680	1,730	2,216	2,216	2,322
591-172.000-707.100	Health Care Savings Plan - ER	897	692	886	886	929
591-172.000-708.000	Sick & Accident Premiums-ER	280	212	287	287	299
591-172.000-801.000	Contractual Services	4,861	4,846	923	923	863
591-172.000-910.200	General Liability Insurance	3,017	2,487	3,020	3,020	3,171
591-172.000-910.500	Workers Comp Insurance	41	62	100	100	140
591-172.000-940.000	Vehicle and Travel Expense	2,160	1,620	1,820	1,820	2,160
591-172.000-960.000	Education and Training	230	66	100	100	100
591-172.000-961.000	Miscellaneous	81	131	71	71	
Totals for dept 172.000 - Executive		41,091	31,967	36,466	36,466	39,396
Dept 215.000 - Administration and Clerk						
591-215.000-702.000	Wages	5,704	6,329	7,821	7,821	6,128
591-215.000-704.100	FICA - Employer's Share	354	392	485	485	380
591-215.000-704.200	Medicare - Employer's Share	83	92	114	114	89
591-215.000-705.000	Medical Insurance - ER			459	459	491
591-215.000-705.100	Vision Benefits			5	5	5
591-215.000-705.200	Dental Benefits			49	49	50
591-215.000-706.000	Life Insurance - ER cost	47	41	60	60	60
591-215.000-707.000	Retirement Contributions-ER	936	571	782	782	613
591-215.000-707.100	Health Care Savings Plan - ER	228	253	313	313	245
591-215.000-708.000	Sick & Accident Premiums-ER	132	102	170	170	150
591-215.000-726.000	Supplies		44	38	38	88
591-215.000-745.000	Postage	1,110	1,522	1,400	1,400	1,275
591-215.000-801.000	Contractual Services	144	1,054	1,729	1,729	1,250
591-215.000-900.000	Printing and Publishing	1,532	1,144	1,900	1,900	1,875
591-215.000-960.000	Education and Training	39	524	813	813	875
591-215.000-961.000	Miscellaneous		34			
Totals for dept 215.000 - Administration and Clerk		10,309	12,102	16,138	16,138	13,574
Dept 228.000 - Information Technology						
591-228.000-726.000	Supplies			50	50	50
591-228.000-801.000	Contractual Services	5,743	5,085	9,390	9,390	9,390
591-228.000-976.000	Equipment			500	500	
Totals for dept 228.000 - Information Technology		5,743	5,085	9,940	9,940	9,440
Dept 253.000 - Treasurer						
591-253.000-702.000	Wages	36,366	31,585	47,128	47,128	50,331
591-253.000-704.100	FICA - Employer's Share	2,169	2,007	2,922	2,922	3,121
591-253.000-704.200	Medicare - Employer's Share	507	469	684	684	730
591-253.000-705.000	Medical Insurance - ER	4,401	5,081	6,307	6,307	6,748
591-253.000-705.100	Vision Benefits	44	27	55	55	57

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
591-253.000-705.200	Dental Benefits	461	274	578	578	595
591-253.000-706.000	Life Insurance - ER cost	139	96	188	188	284
591-253.000-707.000	Retirement Contributions-ER	4,626	2,583	3,796	3,796	3,633
591-253.000-707.100	Health Care Savings Plan - ER	323	475	327	327	1,043
591-253.000-708.000	Sick & Accident Premiums-ER	548	393	701	701	1,078
591-253.000-726.000	Supplies	429	692	731	731	1,000
591-253.000-745.000	Postage	433	238	340	340	340
591-253.000-801.000	Contractual Services	11,108	17,609	22,653	22,653	27,500
591-253.000-805.000	Bank Fees	48	122	150	150	125
591-253.000-900.000	Printing and Publishing		19	19	19	20
591-253.000-910.300	Insurance and Bonds	25	13	38	38	38
591-253.000-940.000	Vehicle and Travel Expense	204	262	200	200	400
591-253.000-960.000	Education and Training	161	1,366	250	250	1,500
591-253.000-961.000	Miscellaneous	76		25	25	
Totals for dept 253.000 - Treasurer		62,068	63,311	87,092	87,092	98,543
Dept 265.000 - Facilities - City Hall						
591-265.000-702.000	Wages	1,659	1,979	1,064	1,064	1,120
591-265.000-704.100	FICA - Employer's Share	101	127	66	66	69
591-265.000-704.200	Medicare - Employer's Share	24	30	15	15	16
591-265.000-705.000	Medical Insurance - ER	284	477	206	206	220
591-265.000-705.100	Vision Benefits	2	4	2	2	2
591-265.000-705.200	Dental Benefits	27	53	26	26	27
591-265.000-706.000	Life Insurance - ER cost	5	7	3	3	3
591-265.000-707.000	Retirement Contributions-ER	201	193	82	82	85
591-265.000-707.100	Health Care Savings Plan - ER	31	46	20	20	20
591-265.000-708.000	Sick & Accident Premiums-ER	27	45	22	22	24
591-265.000-726.000	Supplies	317	580	250	250	500
591-265.000-850.000	Communications	1,608	1,861	1,300	1,300	2,000
591-265.000-910.100	Property Insurance	482	626	500	500	525
591-265.000-910.500	Workers Comp Insurance	(32)	40	49	49	69
591-265.000-920.000	Utilities	2,322	1,651	2,600	2,600	2,730
591-265.000-930.000	Repairs and Maintenance	2,954	1,274	2,693	2,693	2,693
591-265.000-941.000	Equipment Rental	320	609	350	350	350
591-265.000-961.000	Miscellaneous			50	50	
Totals for dept 265.000 - Facilities - City Hall		10,332	9,602	9,298	9,298	10,453
Dept 540.000 - Water System						
591-540.000-702.000	Wages	85,425	77,980	97,490	97,490	103,605
591-540.000-704.100	FICA - Employer's Share	5,334	4,863	6,126	6,126	6,424
591-540.000-704.200	Medicare - Employer's Share	1,248	1,137	1,433	1,433	1,502
591-540.000-705.000	Medical Insurance - ER	12,363	10,539	13,559	13,559	14,508
591-540.000-705.100	Vision Benefits	153	139	174	174	179
591-540.000-705.200	Dental Benefits	1,773	1,629	2,009	2,009	2,069

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
591-540.000-706.000	Life Insurance - ER cost	284	242	310	310	310
591-540.000-707.000	Retirement Contributions-ER	41,366	20,582	26,849	26,849	27,291
591-540.000-707.100	Health Care Savings Plan - ER	1,877	1,610	2,358	2,358	2,409
591-540.000-708.000	Sick & Accident Premiums-ER	1,575	1,501	1,729	1,729	1,922
591-540.000-726.000	Supplies	7,863	4,278	4,400	4,400	5,000
591-540.000-726.200	Uniforms	1,907	848	4,200	4,200	4,200
591-540.000-801.000	Contractual Services	82,966	52,244	103,000	103,000	723,000
591-540.000-850.000	Communications	2,921	1,595	2,500	2,500	2,000
591-540.000-900.000	Printing and Publishing	1,359	1,608	1,360	1,360	1,600
591-540.000-910.100	Property Insurance	1,713	306	1,720	1,720	1,806
591-540.000-910.500	Workers Comp Insurance	574	761	945	945	1,323
591-540.000-920.000	Utilities	378	265	400	400	420
591-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,516,916	862,127	1,520,000	1,520,000	1,520,000
591-540.000-930.000	Repairs and Maintenance	57,721	67,356	166,119	166,119	75,000
591-540.000-941.000	Equipment Rental	23,837	21,278	20,000	20,000	20,000
591-540.000-960.000	Education and Training	4,243	2,737	4,000	4,000	4,000
591-540.000-965.000	Claims		412	1,500	1,500	500
591-540.000-968.000	Depreciation Expense	293,035		400,000	400,000	400,000
Totals for dept 540.000 - Water System		2,146,831	1,136,037	2,382,181	2,382,181	2,919,068
Dept 542.000 - Read and Bill						
591-542.000-702.000	Wages	23,021	17,942	27,218	27,218	31,483
591-542.000-704.100	FICA - Employer's Share	1,516	1,130	1,688	1,688	1,883
591-542.000-704.200	Medicare - Employer's Share	355	264	395	395	440
591-542.000-705.000	Medical Insurance - ER	7,661	5,928	8,020	8,020	8,581
591-542.000-705.100	Vision Benefits	57	43	60	60	62
591-542.000-705.200	Dental Benefits	618	480	652	652	672
591-542.000-706.000	Life Insurance - ER cost	89	64	91	91	91
591-542.000-707.000	Retirement Contributions-ER	3,601	1,695	2,545	2,545	2,789
591-542.000-707.100	Health Care Savings Plan - ER	574	355	601	601	601
591-542.000-708.000	Sick & Accident Premiums-ER	545	442	557	557	667
591-542.000-726.000	Supplies	278	300	675	675	675
591-542.000-745.000	Postage	2,276	1,880	2,350	2,350	2,350
591-542.000-801.000	Contractual Services	833	448	850	850	850
591-542.000-941.000	Equipment Rental	2,711	1,435	2,000	2,000	2,000
Totals for dept 542.000 - Read and Bill		44,135	32,406	47,702	47,702	53,144
Dept 543.230 - Water Main Repair USDA Grant						
591-543.230-745.000	POSTAGE		76			
591-543.230-801.000-543.230	Contractual Services	4,515				
591-543.230-801.000-543.330	Contractual Services		1,640,104			
591-543.230-801.400-543.330	Design Engineering		17,595			
591-543.230-801.450-543.330	Construction Engineering		98,765	4,369,435	4,369,435	
Totals for dept 543.230 - Water Main Repair USDA Grant		4,515	1,756,540	4,369,435	4,369,435	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 850.000 - Other Functions						
591-850.000-955.000	OPEB Expense	(12,403)		10,000	10,000	8,000
Totals for dept 850.000 - Other Functions		(12,403)		10,000	10,000	8,000
Dept 905.000 - Debt Service						
591-905.000-992.200	LTGO USDA Interest Payments	53,744	26,128	52,256	52,256	112,256
591-905.000-995.354	GO Tax Bond 2017 Interest Expense	5,936	2,497	4,994	4,994	3,910
591-905.000-996.354	GO Tax Bond 2017 Agent Fees	115		120	120	
591-905.000-997.USD	USDA Trf to Escrow for Bond Reserve	10,000	12,000	10,000	12,000	26,900
Totals for dept 905.000 - Debt Service		69,795	40,625	67,370	69,370	143,066
Dept 965.000 - Transfers Out						
591-965.000-998.101	Transfer Out to Gen Fd		4,773			
591-965.000-998.401	Trf Out to Capital Projects Fd			2,500	2,500	5,000
Totals for dept 965.000 - Transfers Out			4,773	2,500	2,500	5,000
TOTAL APPROPRIATIONS		2,392,322	3,100,086	7,047,497	7,049,497	3,309,641
NET OF REVENUES/APPROPRIATIONS - FUND 591		639,496	(1,411,738)	(4,737,747)	(4,667,746)	(745,333)
BEGINNING FUND BALANCE		7,826,332	8,465,826	8,465,826	8,465,826	3,798,080
ENDING FUND BALANCE		8,465,828	7,054,088	3,728,079	3,798,080	3,052,747

MOTOR POOL FUND BUDGET REPORT FOR CITY OF SWARTZ CREEK

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
661-000.000-664.000	Interest Income	1,576	1,427	1,396	1,396	700
661-000.000-667.000	Equipment Rental Income	178,068	135,166	153,095	153,095	154,750
661-000.000-673.000	Sale of Assets		28,088	65,000	65,000	
661-000.000-675.000	Misc.	1,257	210	210	210	
Totals for dept 000.000 - General		180,901	164,891	219,701	219,701	155,450
TOTAL ESTIMATED REVENUES		180,901	164,891	219,701	219,701	155,450
APPROPRIATIONS						
Dept 172.000 - Executive						
661-172.000-910.100	Property Insurance	9,855	11,439	11,240	11,240	11,802
Totals for dept 172.000 - Executive		9,855	11,439	11,240	11,240	11,802
Dept 228.000 - Information Technology						
661-228.000-801.000	Contractual Services	905	789	815	815	815
Totals for dept 228.000 - Information Technology		905	789	815	815	815
Dept 253.000 - Treasurer						
661-253.000-702.000	Wages	627	1,440	851	851	609
661-253.000-704.100	FICA - Employer's Share	111	94	53	53	38
661-253.000-704.200	Medicare - Employer's Share	26	22	12	12	9
661-253.000-705.000	Medical Insurance - ER	274	272	163	163	174
661-253.000-705.100	Vision Benefits	4	1	1	1	1
661-253.000-705.200	Dental Benefits	38	10	11	11	11
661-253.000-706.000	Life Insurance - ER cost	10	5	5	5	5
661-253.000-707.000	Retirement Contributions-ER	254	143	85	85	61
661-253.000-707.100	Health Care Savings Plan - ER	24	24			24
661-253.000-708.000	Sick & Accident Premiums-ER	42	21	14	14	14
Totals for dept 253.000 - Treasurer		1,410	2,032	1,195	1,195	946
Dept 265.100 - Facilities - City Garage						
661-265.100-702.000	Wages	22,857	52	20,000	20,000	40,356
661-265.100-704.100	FICA - Employer's Share	1,441	4	1,246	1,246	2,460
661-265.100-704.200	Medicare - Employer's Share	337	1	268	268	575
661-265.100-705.000	Medical Insurance - ER	4,666	39	4,000	4,000	4,280
661-265.100-705.100	Vision Benefits	41	1	40	40	41
661-265.100-705.200	Dental Benefits	492	7	525	525	541

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
661-265.100-706.000	Life Insurance - ER cost	64	1	71	71	71
661-265.100-707.000	Retirement Contributions-ER	3,290	808	2,600	2,600	4,095
661-265.100-707.100	Health Care Savings Plan - ER	251		467	467	739
661-265.100-708.000	Sick & Accident Premiums-ER	421	8	475	475	790
661-265.100-726.000	Supplies	4,189	2,177	5,000	5,000	5,000
661-265.100-801.000	Contractual Services	682	444	600	600	600
661-265.100-850.000	Communications	982	885	960	960	960
661-265.100-910.100	Property Insurance	1,025	1,749	1,400	1,400	1,470
661-265.100-910.500	Workers Comp Insurance	67	123	147	147	206
661-265.100-920.000	Utilities	6,626	3,951	7,850	7,850	8,243
661-265.100-920.500	Utilities - Fuel	17,148	9,613	21,000	21,000	20,000
661-265.100-930.000	Repairs and Maintenance	37,926	9,889	20,000	20,000	25,000
661-265.100-940.000	Vehicle and Travel Expense	96	44	80	80	100
661-265.100-961.590	Other Expenses - Interest Advance Sewer		3,578	3,378	3,378	3,378
661-265.100-968.000	Depreciation Expense	49,726		75,000	75,000	75,000
661-265.100-976.000	Equipment		228,254	225,000	225,000	150,000
Totals for dept 265.100 - Facilities - City Garage		152,327	261,628	390,107	390,107	343,905
Dept 850.000 - Other Functions						
661-850.000-955.000	OPEB Expense	(305)		3,000	3,000	3,000
Totals for dept 850.000 - Other Functions		(305)		3,000	3,000	3,000
TOTAL APPROPRIATIONS		164,192	275,888	406,357	406,357	360,468
NET OF REVENUES/APPROPRIATIONS - FUND 661		16,709	(110,997)	(186,656)	(186,656)	(205,018)
BEGINNING FUND BALANCE		529,996	546,707	546,707	546,707	360,051
ENDING FUND BALANCE		546,705	435,710	360,051	360,051	155,033