

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE June 10, 2024**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel.

Others Present: Chief Bade, Amanda Odette, Sandi Brill, Ken Brill, Boots Abrams, Carol Richardson, Gary Leyanna.

Others Virtually Attended: Lania Rocha

APPROVAL OF MINUTES

Resolution No. 240610-01 **(Carried)**

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Tuesday, May 28, 2024 as amended to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 240610-02 **(Carried)**

Motion by Councilmember Henry
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Agenda as amended for the Regular Council Meeting of June 10, 2024 to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.

NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 240610-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Henry

I Move the Swartz Creek City Council accept the City Manager’s Report of June 10, 2024, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Susan Mesack, President of Swartz Creek Hometown Days: Presented a Certificate of Appreciation to City Council. Discussed challenges at Hometown Days and plan to make changes accordingly. They added security measures-attendees felt secure and safe. Attendance was down from last year. Council thanked Susan.

Ken Brill: Car show-Road shutdown caused issues with traffic. Ingalls was not open between Holland Drive and Morrish when the right lane was supposed to be.

Amanda Odette: Running for Judge of the 67th District-4th Division. She introduced herself and explained why she is running. The City Manager endorses her.

Sandi Brill: Friends of Abrams Park-Thanked Council for passing a motion for the art donation. Discussed the cement issue. There is less activity at the park. Hoping council will be able to invest in Abrams Park structures.

Carol Richardson: Discussed speed limit signs. Commented on Cappy Lane and also Don Shenk. Questioned what part of Cappy will be fixed. City manager commented that all of Cappy will be resurfaced.

COUNCIL BUSINESS:

RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR THE WINCHESTER VILLAGE REHABILITATION PROJECT PARTIALLY FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

Resolution No. 240610-04

(Carried)

Motion by Mayor Pro Tem Hicks

Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek is applying for \$250,000.00 in funding through MDOT from the Transportation Economic Development Category B Program to rehabilitate several local streets in the Winchester Village Subdivision. Specifically, Cappy Lane and Don Shenk Drive; and

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects; and

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Adam Zettel, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$1,589,673.00 toward the construction costs of the road projects (\$2,249,578.00 for participating and non-participating projects), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning, operating, funding, and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A GRANT AGREEMENT WITH THE MEDC TO SUPPORT CREATION OF A WAYFINDING SIGN PROGRAM

Resolution No. 240610-05

(Carried)

Motion by Councilmember Gilbert

Second by Mayor Pro Tem Hicks

WHEREAS, the City of Swartz Creek holds status with the MEDC as a Redevelopment Ready Community; and

WHEREAS, the City of Swartz Creek submitted and was awarded a grant of \$20,000 that will support professional service costs related to the creation of a wayfinding sign program in the community; and

WHEREAS, an agreement is required to establish term and conditions for the city's performance and subsequent payment by the MEDC.

NOW THEREFORE, BE IT RESOLVED, that the Swartz Creek City Council approves the Michigan Economic Development Corporation Grant with City of Swartz Creek, Case, 411434, and authorize and direct the City Manager to sign on behalf of the city.

BE IT FURTHER RESOLVED, that the Swartz Creek City Council authorize and direct the city manager to process and execute any and all documentation necessary to carry out the terms of the agreement.

BE IT FURTHER RESOLVED, that the Swartz Creek City Council authorize direct payment of said funds to the professional service provider or transfer of said funds to the DDA to cover the same costs, as deemed most appropriate by the MEDC and City Treasurer.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

COMMISSION APPOINTMENTS

Resolution No. 240610-06

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Henry

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there exist a number of vacancies for such positions; and

WHEREAS, said appointments are Mayoral appointments subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

- | | | |
|--------------|--|-------------------------|
| #240610- 8C1 | <u>MAYOR APPOINTMENT:</u>
Planning Commission, Resident
Three-year term, expiring June 30, 2027 | Charles Campbell |
| #240610- 8C2 | <u>MAYOR APPOINTMENT:</u>
Planning Commission, Resident
Three-year term, expiring June 30, 2027 | Mark Branoff |
| #240610- 8C3 | <u>MAYOR APPOINTMENT:</u>
Surface Water Advisory Committee-Staff Delegate
Two-year term, expiring June 30, 2026 | Adam Zettel |
| #240610- 8C4 | <u>MAYOR APPOINTMENT:</u>
Surface Water Advisory Committee-Staff Delegate Alternate
Two-year term, expiring June 30, 2026 | Robert Bincsik |
| #240610- 8C5 | <u>MAYOR APPOINTMENT:</u>
Zoning Board of Appeals
Three-year term, expiring June 30, 2027 | James Packer |
| #240610- 8C6 | <u>MAYOR APPOINTMENT:</u>
Zoning Board of Appeals
Three-year term, expiring June 30, 2027 | George Hicks |

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

RESOLUTION TO INSTALL A FLOCK CAMERA AT THE MAIN ENTRANCE TO ELMS PARK FOR A PERIOD OF TWO YEARS AND TO ACCEPT FINANCIAL RESPONSIBILITY FOR SAID CAMERA

Resolution No. 240610-07 (Carried)

Motion by Councilmember Spillane
Second by Councilmember Henry

WHEREAS, the city operates and maintains a system of parks that are primarily served by vehicle access; and

WHEREAS, the city aspires to reduce or eliminant all criminal activity in the parks; and

WHEREAS, technology, in the form of Flock cameras, exists to identify license plates, notify police, and record data regarding users that enter the park; and

WHEREAS, the city desires to place a Flock camera at the main entrance to Elms Park; and

WHEREAS, the agreement to install said camera must be authorized and financially supported by the city but executed by the Metro Police Authority of Genesee County in order for data rights to be extended to the Metro Police.

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council authorizes and approves the placement of a Flock camera at the main entrance to Elms Park and accepts the financial responsibility for said camera and license as outlined in the agreement that is included in the June 10, 2024 council packet.

BE IT FURTHER RESOLVED THAT, said approval is conditioned upon the execution of the agreement, as included in the June 10, 2024 city council packet, by the Metro Police Authority of Genesee County.

Discussion Ensued.

YES: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Sandi Brill: Monarch butterfly garden going to Parks Board soon-she would like it to have power and water and asked for permission to talk with the DPW in regard to rocks at Abrams Park.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer: Acknowledged David Wright and the article written about him in the Municipal Magazine.

Councilmember Knickerbocker: Discussed Cappy Lane timeline – curb work happened between 1990 and 2011.

ADJOURNMENT

Resolution No. 240610-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the regular meeting at 8:23 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Renee Kraft

Renee Kraft, CMC, MiPMC II, City Clerk