

City of Swartz Creek

AGENDA

Regular Council Meeting, Monday, August 12, 2024, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of July 22, 2024 MOTION Pg. 28
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 39
 - 6C. Sidewalk Bids Pg. 54
 - 6D. MiDeal Truck Quote Pg. 68
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Sidewalk Bids RESO Pg. 25
 - 8B. Truck Purchases RESO Pg. 26
 - 8C. FOG Seal Projects DISCUSSION
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 27

Next Month Calendar (Public Welcome at All Meetings)

Fire Board:	Monday, August 19, 2024, 6:00 p.m., Station #2
Park Board:	Tuesday, August 20, 2024, 5:30 p.m. PDBMB
Zoning Board of Appeals:	Wednesday, August 21, 2024, 6:00 p.m., PDBMB
City Council:	Monday, August 26, 2024, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, August 28, 2024, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, September 3, 2024, 7:00 p.m., PDBMB
City Council:	Monday, September 9, 2024, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, September 12, 2024, 6:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, AUGUST 12, 2024, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **August 12, 2024** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Renee Kraft is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: August 12, 2024 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/u/kz4Jb4etg>

If you have any further questions or concerns, please contact 810-429-2766 or email rkraft@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, August 12, 2024 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: August 7, 2024

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*
There have not been any commercial appeals for 2024 as of yet. Though some commercial appeals reach the tribunal in July, I suspect there will not be any for this calendar year.

- ✓ **STREETS** *(See Individual Category)*
 - ✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(Update)*
The Miller Road rehabilitation is complete, including bike lane markings. I have submitted a final report to close this project with the state.

There are no further TIP projects planned for the current three-year cycle.

The 2026-2029 TIP cycle is going to be open to applications this fall. I learned a bit more about available funds, special conditions, and expectations of applications at a meeting on July 25th. However, the program will not ripen until mid-August or later. Tentatively, I recommend we include the asphalt sections of Miller Road, Dye to Morrish. This section has a decent base, but the surface will begin to deteriorate quickly based upon the expected life cycle of the rehabilitation. While Elms and Bristol may be showing more stress, the scale of Miller Road, combined with its volume, width, and functional classification make this a good candidate for optimization of federal funds.

- ✓ **STREET PROJECT UPDATES** *(Update)*
This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

We solicited bids for seal coating overlays (FOG seal) for select streets that are in need of preservation but are not yet in need of a mill and resurfacing. This application was last applied to downtown streets (First, Second, Third, Wade, etc.) about twelve years ago. Bids were opened on the 18th. Unfortunately, this process appears to be in high demand. One bid holder that had shown great interest opted not to bid on the job at all, and the successful low bidder cannot start until May of 2025.

With that said, I included the bid tab and the complete bid by Highway Maintenance & Construction in the July 22, 2024 packet. Their price to complete all work is \$171,560.10. The breakdown, without crack fill and mobilization, is as follows for the three select neighborhoods:

Heritage Village: \$74,012.40

Otterburn Heights: \$33,654.60
 Parkridge: \$51,893.10

I am not recommending a course of action at this time, however, I do have this on the agenda for discussion. With the timeline for this work extending ten months, we have the opportunity to further analyze and prioritize our maintenance needs prior to making a decision. In the meantime, it appears the county may have a vendor purchase order for this service that we may be able to benefit from, not unlike the cooperative salt purchase. I am making inquiries, but I have not heard anything yet.

This information is vital to ensuring we are cautious about spending as it relates to other obligations, such as Don Shenk. Conversely, we are very mindful that timely maintenance, that is significantly more affordable, is the key to a sustainable asset management strategy. With that said, we may find that not all neighborhoods appear to be in a multi-year budget that includes known priorities, or we may find that we can add Springbrook East or other areas at the unit cost of \$3.15/sq yd.

Please consider the bid packet and the neighborhoods in question, including the potential for Springbrook East. Drive or walk them if you can. If the budget does appear constrained, selecting which areas to target in 2025 could be a very demanding prioritization task for the city.

Concerning rehabilitation work for 2024, council approved the extension of existing unit pricing for three additional street sections (note that these prices were updated by a May 9 supplement that was distributed at the meeting).

The sections are:

1. Maple (Crapo to end)	\$36,032.25
2. School (Ingalls to end)	\$38,426.00
3. Raubinger (Apartment to bridge)	\$27,781.25
Total	\$102,239.50 estimated = +\$1,500 additional mobilization

In addition, there may be enough budget to extend the School Street repair north to butt up with the most recent repair North of Ingalls. We are also exploring rehabilitation of a small stretch on Morrish (a major street) south of Miller.

If affordable and prudent, small sections may be added to this scope, provided we are able to move the street plan forward at competitive prices. Once such addition is the extension of the School Street repairs to align with the most recent repair on the north end.

In addition, we have ordered engineering services for Don Shenk Street reconstruction, as well as Cappy Lane and water main work. Note that Don Shenk does not require water main replacement, and part of Cappy Lane is also of newer street and water main. We should have enough funds to complete this project in the 2025 construction season.

If not, I will recommend use of major street fund dollars for Cappy Lane and/or short term internal borrowing.

Street reconstruction for Winchester Village is moving forward, but things have slowed. We expect the final asphalt anytime, making the project substantially complete. However, we have been having many ongoing issues with landscaping restoration. Residents, staff, and our engineering find the job to be below standards. We are taking steps to correct this.

Related to this project, the contractor is claiming that there is an issue with the subbase in areas of the village, and they indicate that they will likely file a claim for additional compensation to manage this. Our engineer does not see any validity to this. We met on the matter several times since early June. We do have some concerns that they may claim to be owed tens of thousands more for aggregate. Our engineer is closely monitoring quantities and this claim, and we also ordered additional road core samples to be drawn to ascertain the thickness of aggregate throughout the project area.

Street rehabilitation with limited drainage in Winchester Woods is nearly complete! Paving has occurred for all areas except a section of Young Drive. This section was postponed pending potential drive/ditch work. It will be paved when the contractor mobilizes to tackle the other approved local street sections.

Note that we have added some work to this in the field, resulting in a few more ditches and culverts being graded and/or upsized. I expect this to be about \$40,000 in additional work that will help improve the current situation for many and improve the future situation for all. The idea is to set the more downstream drains at the proper elevation and size to accommodate any future improvements upstream.

Concerning the Morrish overpass, the county completed work on the existing drain structures that are deficient. We will use our DPW to keep the guardrails and slopes in the best condition possible with our resources. A larger investment by MDOT at some future point will be required.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(Update)*

Sewer work is wrapping up, and we expect the televised video and a statement of findings this fall. We can then ascertain the need, if any for additional sewer work on the first segments that we inspected. The previous report follows.

The first three miles of cleaning and inspections (two sections of Miller, Dye, and all of Elms) have commenced. I expect this project to be completed very soon. We will report the findings to the city council regarding the potential for additional sewer repair work in the areas that were televised.

This effort is part of a program to clean and inspect the entire sewer system approximately every eight years. We believe this is a prudent time frame until we can assess all lines at least once. Note that Genesee County was on a seven-year schedule, but after an experience study, they moved to a ten-year schedule. Further note that

some segments (e.g. Miller and Elms) will be done more frequently due to known build-up issues.

This program will ensure proper flow of the system, but it cannot ensure elimination of all blockages. Televising of the lines will be conducted with inspection of manholes. This will provide the city with information to plan future lining, excavation, or manhole rehabilitation projects, if any. As noted previously, we believe we have addressed most, if not all, of the high-risk clay lines. The cleaning and inspection program will determine if any of the newer clay lines (1970s era) require work. With this information we can create a revised asset management plan.

✓ **WATER MAIN REPLACEMENT - USDA** *(No Change of Status)*

All water main work is substantially complete. There is some obvious restoration to do, which will take USDA closeout into winter, but for all intents and purposes, the water main is in and we are done with this phase of USDA work.

✓ **WATER/SEWER SYSTEM MISCELLANEOUS** *(Update)*

See prior reports (May 28, 2024) for updates on PFAS and water affordability.

The hydrant painting is underway. I expect this will be a project they are working on for much of the summer. Again, this includes lead abatement cleaning of all hydrants with sandblasting, as well as a complete new coating (yellow). Note that we may add hydrants that have just been installed or that were recently installed due to early onset rust. We expect to split this cost with the contractor for those that sustained installation wearing (a common occurrence with new installation).

Work is underway on a new section of water main that will connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. Water main is being installed on Elms, between Maple and Hill. Connection down Hill to Seymour is expected next year. These two connections will greatly increase reliability in the city, especially on our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. As a side note, this could encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

Our water meter wireless collector is not able to remain active on the communication pole that is on Elms Road. It appears Consumers Energy finds the power source to this area to be improper and will not drop another meter for us to use. We are faced with the option of correcting the issues that are pre-existing, which could cost tens of thousands of dollars, or finding another solution (the agreement provides a location on the tower, not guaranteed power).

We intend to solve this problem by installing a 70' tower at Elms Park. The plan is to erect a single pole next to our civil alert siren in Elms Park. This should provide a solution that is not very noticeable, provides a city-owned power feed, and is located in such a manner to collect east-side meters. The cost is to be borne by the collector provider (Fergusson) due to all of the delays and issues experienced with this installation.

✓ **HERITAGE VACANT LOTS** *(No Change of Status)*

Another privately owned lot is having a new home built.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** (*No Change of Status*)

The summer newsletter is out. Let me know what you think. The next newsletter is expected to go out in October.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. **(Update)** Additional **demolitions have been undertaken by the owner of the raceway**. The owner intends to have the site razed for future use in 2024-2025. The site is not formally for sale, nor is there a concept plan for reuse. I contacted the owner on May 15 and encouraged him to market the site, with the understanding that 'mega site' acreage is selling for \$30,000/acre.
2. The **reuse of Mary Crapo is becoming a reality**. The school has approved phase one of a varsity baseball field. They are including plans for a partnership that may allow the DDA to pursue seasonal skating and/or public art. It appears this is still part of the plan with two pickleball courts that can double as skating in the winter. My understanding is that project completion may hinge upon an upcoming ballot initiative.
3. **Street repair in 2024** is moving forward. All projects are underway and are trending towards completion prior to school returning to session in the fall. In addition, we have ordered repair by the GCRC of a small section of Elms. School, Maple, and Raubinger are due for repairs. There is also potential to apply a FOG seal to select streets.
4. The **Brewer Condo Project** first tri-plex is complete and all units are sold. The building is seeking to revisit future phases to correct for the lack of a ground floor master bedroom. He believes they can redesign the layout to accommodate this need, which might result in the future phases being multi-story duplexes. I indicated that this may be the best path forward. A site plan revision would be necessary.
5. The current phase of **Springbrook East is about to complete construction**. We created a punch list for the infrastructure improvements. Once complete, the plan is for the city to approve a formal street dedication soon (these streets are public). CE lighting has been approved. **There was a sale of this project's future phases and real estate**. It appears JW Morgan and another partner are in control of future phases.

6. The **southwest corner of Elms & Miller** is seeing some increased activity. We met with the owner and an architect on some preliminary plans. I expect to have a site plan in 30 days. The demolition is complete.
7. **(Update) Park projects** currently include an active grant application for Otterburn, pavilion repairs at Elms and application of more asphalt millings to all parking areas. The park board recommends interpretive signs, bike racks, and benches for the coming year. This city is working on all of these initiatives. Pickleball courts are now in at Elms Park. A FLOCK camera has been installed at Elms, and fence repair is on the way, with new fences to go in at Elms.
8. **New Businesses.** Financing for the Book Nook appears to have been approved. We have two or three downtown businesses asking about the façade program.
9. **(Update) Mundy Megasite/Costco.** The Michigan legislature has affirmed \$250,000,000 to this site, primarily for land acquisition. Concerning the MEGA site, acquisition of some properties that are under contract has occurred. This makes the prospect of something happening here much more real, even if it is on a smaller scale. Note that there is still no movement on street infrastructure strategies or investment. We are told that no improvements will be implemented without a user. Costco has commenced work for their new location off Hill Road by US 23 and they indicate they will be done by Thanksgiving.
10. **(Update) Holland Square** has plans and a preliminary cost for construction of a market-style shelter. A steering committee has met and is working towards a final product, with results by fall. Currently, the architect and builder are revising plans. Samantha confirmed that we landed a \$75,000 grant!
11. **(Update) Wayfinding** is another project that the DDA is pursuing. It has funding support of \$20,000 from the state and \$20,000 from the DDA. A steering committee has been established for this as well. Consultants were in town to work on this on July 30th and 31st. They should be delivering their findings for review by the steering committee soon.
12. The DDA is considering a **Social District**. With the potential for another tavern coming, the city has the ability to designate a commons area in the community. This was discussed by the DDA on April 11th. There was no desire to proceed at this point.

✓ **REDEVELOPMENT READY COMMUNITIES** *(No Change of Status)*

We are getting some feedback from the MEDC, and it does appear that we are substantially complete with fulfilling the needs to recertify this fall. We will liaise with the state to make sure and bring back any additional needs to the council .

The wayfinding program (see below) is mostly funded through this program. Thanks MEDC!

The Methodist Church project is being marketed, and Samantha has some new retail targeting lead software that should help. As of writing, there do not appear to be any active leads.

There are not any active downtown property initiatives at the moment.

The DDA is also taking the lead on Holland Square, which is a candidate for a future crowdfunding program. Please see the dedicated section below.

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

The owners may approach the city council directly on this matter. I spoke to them after the last June meeting and indicated that there was not much appetite to sell, especially at the stated offer. They asked what the council might accept. I advised them to engage in conversation directly if they wanted timely and accurate information in this regard. The previous report follows.

Concerning previously acquired property, the Wade Street property that the city acquired on the corner of Second Street is in the flood plain. J.W. Morgan was looking at it, but they have their hands full elsewhere, and this is a marginal site. I think we should consider looking to sell the property to a neighbor or having a home built ourselves.

As it happens, the neighbor to the west called and expressed interest in buying this to add to their homesite. I made an inquiry of the assessor to determine its value. She indicated that it would be worth \$15,000 but for the floodplain. She feels \$5,000 to \$6,000 would be fair given the floodplain building requirements. I relayed this to the neighbor, and I received an email reply from them. They offer \$3,000 cash to purchase this lot.

I am not sure if the council wishes to formally entertain this offer as-is or to perhaps counter. The council could also have the planning commission and/or DDA make a recommendation regarding the disposition of this lot to a neighbor. This is not being placed on the agenda at this time, but if any council member believes this offer is worth considering it is probably worth discussion. Let me know.

✓ **CDBG** *(Update)*

The contractor completed the work as bid in a timely and professional manner. Because they only had their crew schedule to work for one week, they were not able to expand their scope to include infill of other gaps or replacement. I wish the outcome were different. The remaining funds will hopefully be assigned to the senior center.

In other news, the full applications for the next cycle (2025-2027) have been submitted. This includes senior services and downtown decorative lighting. Since we have had so many issues getting bids on CDBG work, the decorative lighting was chosen, in part, because Consumers Energy is a sole-source provider that is exempt from many of the federal requirements. This should create less issues in making use of future funds.

✓ **DISC GOLF** *(No Change of Status)*

Shattered Chains held another volunteering event during the weekend of Hometown Days. They had some equipment donated for temporary use, so they were able to clear drains, add culverts, and tackle other grading issues. They are also in the final phases of getting tee pads installed and fairways mowed!

✓ **PAVILION COMMITMENT/GRANTS** *(No Change of Status)*

We have great news! We met with the other communities that are receiving federal funding through Kildee's office, as well as the Genesee County Metropolitan Planning Commission, and Genesee County Parks. After discussion, it was agreed to split the \$850,000 evenly, making our share \$283,333.33. This is great news and feeds into our other grant application!

Our grant writer has submitted another application for Otterburn Park. See the March 11, 2024 packet for details. The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is \$600,000. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north of the site, which is not affordable.

✓ **SPEEDING AND TRAFFIC CONTROL** *(No Change of Status)*

We are going to mark Ingalls with the new scheme as soon as possible. Some of the markings for “25 MPH” and “30 MPH” are in various locations across the city. Combined with our other efforts, we expect this will help create more awareness and help to reduce speeds.

Note that both the contractor and staff find the stencils to be a bit small. We are ordering professional stencils that we can use in perpetuity. We will apply these in other areas. If the update appears dramatic and positive, we will likely black out and paint over the existing markings.

✓ **FIBER INSTALLATION** *(No Change of Status)*

Fiber installation continues across the city. We have been working with Verizon on some issues related to restoration. In doing so, we have found a good contact that has been very responsive to specific issues with the fiber installation, older assets of Verizon, and general quality control. This service will provide the community with valuable high-speed service, as well as the potential for enhanced 5G.

✓ **SOLAR SYSTEM MODEL** *(No Change of Status)*

We are looking at final sign copies for all signs. This should be in by fall. See the April 8, 2024 council packet for more details.

✓ **CROSS CONNECTION SHUT OFFS** *(No Change of Status)*

Much progress has been made since the residential cross connection inspection program inception. However, a number of homes have not had the opportunity to comply, and some are still hesitant to comply. We have renewed the program for another two years and hope to get through most of the units by the end. Some will likely not comply without a turn off, but that is a last resort.

As previously noted, we have postponed imminent shut-offs and the related hearings before the city council. I have concerns that there are not enough inspection slots for all outstanding inspections to sign up, making the process impossible to complete for all users. We are going to consider the matter in the coming months to come up with a long term strategy that is predictable, fair, and productive as it relates to getting compliance with the residential cross connection inspections.

This is not something we wish to be pursuing, but the expectations for cross connection are objective and reasonable.

✓ **SENIOR CENTER ARPA WINDFALL** *(Update)*

The senior center and city now have an agreement to use the \$100,000 in additional ARPA funds. They are proposing to buy a 14-passenger bus for \$120,000 to \$135,000. See the March 11, 2024 report for more details on this award and process.

✓ **SUPPLEMENTAL FINANCIAL SERVICES (Update)**

So far, we appear to be operating efficiently as we complete year-end duties and prepare for the audit. The single audit will be underway the week of August 12th. For the fiscal year ended 6.30.2024 we have started the following tasks:

- Working together to complete new internal control PACE forms that are required for this year's audit.
- Preparing for the city's single audit that will begin the week of August 12th.
- Completing a draft SEFA form that will be used for the single audit.
- Reconciling all general ledger accounts that will be used during the single audit period.

The previous report follows.

We are working with supplemental financial services as provided by Kim through September. I expect to come back to council in early September to review the situation. As things stand today, I believe that supplemental services will be a part of our administrative service indefinitely. This is due to the retiring of Mrs. Olger, and the division of her duties among current staff.

✓ **WAYFINDING PROJECT (Update)**

Guide Studio was in town on July 30th and 31st. They met with staff and the steering committee to go over needs, take comments, and tour the community. I think the time spent was very productive. Based on their findings, we should be getting materials from them shortly that will consist of draft imagery, recommended sign locations, and sign content. The previous report follows.

The DDA, in accordance with their planning documents, is pursuing a wayfinding and branding sign plan for the entire city. The city council formed a steering committee to proceed with engaging in professional services to plan a complete wayfinding sign scheme. Any installations are likely to be phased in over many years and include DDA and city general funds.

The city council will still have final say in any signs purchased and installed on city property or in the right of way.

✓ **SOCIAL DISTRICT (No Change of Status)**

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **GROUND MOUNTED SOLAR EQUIPMENT MORATORIUM (Update)**

The moratorium on ground mounted solar is still in effect and will be through November planning commission. We received yet another request for small-scale solar as a primary use! With that said, I have requested our planner to commence work on an ordinance for

small scale solar farms (those exempt from state regulations), as well as solar as an accessory use (e.g. solar panels in yards or on roofs of other existing structures).

They have just gotten necessary information from the state on how the regulations are expected to take shape. With that said, they will be looking at options and should have some framework to approach the commission this fall.

✓ **WATER TOWER LEASE AGREEMENT** *(No Change of Status)*

As most in the community are aware, Verizon appears to be having wireless connectivity issues in the west side of town, from about the High School to Winchester Woods. This problem was so bad for us, that we switched carriers. Verizon has been working on a solution for a couple years, including the search for space south of town for a new tower.

They have approached the city to use the water tower. I think this is a win-win. Using the city tower will greatly improve service to the community, while providing some financial resources to the city. Since the tower is used by two wireless providers currently, this request will be treated as a colocation. This means that the city will be responsible for approving the site plan at the planning commission level for a permitted use, as well as a lease for occupancy.

As of writing, there is not a site plan available, but I do have a draft lease (included in the April 8, 2024 packet). I am attempting to increase the lease amount, as well as to get a site plan to both the planning commission (for site plan review), as well as to the council (for general review) as soon as possible.

Again, I think this will shape up to be a win-win, provided the city does not need to invest in the site and the user is not installing obnoxious equipment. We will have more information related to such circumstances moving forward.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT** *(Update)*

We are nearing the creation of detailed plans, which will provide more finely tuned costs and imagery for review by the city council. I hope to have this in the month of September. The previous report follows.

Samantha has secured an additional \$75,000 in grant funds. This will make the powering of the structure, along with lighting and sound, a reality! The grant is through MSHDA and will likely require further review by the city council in the form of a grant agreement. As of writing, the project is still being reviewed by the committee and we await updated costs and plans for the structure and technology components. The previous report follows.

The Holland Square Steering Committee met on May 30th. We believe we explored many opportunities and areas of concern to narrow in on what appears to be the most viable and desirable project. The concept remains the same, but there have been some additions relating to power, lighting, sound, and architectural style. The architect and contractor are working on renderings now.

Our community continues to pursue a crowd funding match for a public place enhancement. The Public Places, Community Spaces opportunity is a powerful incentive and can provide

up to \$50,000 towards a downtown project (perhaps as much as \$75,000 if it includes universal design)!

The DDA believes that the primary objective for such funds is to invest in Holland Square to provide built-in structures for community seating, vending, entertainment, and related activities. There are a couple examples of this already that seem to work well in public spaces. Such a concept would activate Holland Square along Miller Road by providing social interactions, market activities, and some recreation. It would also include lighting, sound systems, and some shade/weather protection. Parking would be reduced but only minimally.

Over the last year, the DDA has worked with a local architect (thanks AMA Architects for the in-kind work), and a local builder (thanks JW Morgan) to refine a design, materials, and cost. This has resulted in concept plans for a pergola style structure, with a total base installation price of about \$150,000. With the addition of the grant, we expect the project to total around \$225,000.

The city council created a steering committee to finalize project details for review by the city. The council will have the final say in any structure constructed on city property.

✓ **WEBSITE ACCESSIBILITY** *(No Change of Status)*

Web Matters is on the case and they have some work completed that looks great. Of course, nothing is live yet. I will keep the city council informed regarding the creation of a new website and the transfer of our data.

✓ **MDOT PARK AND RIDE** *(No Change of Status)*

The MDOT is renewing all of their agreements for trunkline maintenance. Generally these apply to county road agencies and cities that have M-roads and interstate maintenance responsibility. For us, it also applies to the park and ride on Miller, east of I-69. We maintain this lot as it relates to snow/ice removal, waste collection, and mowing. The state pays the city up to \$5,000 for this service. We generally spend a bit more, but there is not really an alternative to keeping the area in reasonable condition. At any rate, we submitted preliminary information to the state so they can draft an agreement. I expect this to be before the council within 30 days.

✓ **MERS ACTUARIAL** *(Update)*

I met with MERS on July 24th. I found the meeting to be very informative, and I left it with more confidence in MERS Than I had when I entered it.

The team they sent articulated their governance structure, investing strategy, and compliance oversight. A large takeaway from this can be summarized in a few key points:

1. They are putting extra effort into ensuring their actuarial reports are accurate, possibly even conservative. This is a result of much of the changes in assumptions that have occurred, largely since 2007, which have created a 'moving target' for funding levels and contributions.
2. Their entire investing strategy is value driven and one built to withstand and benefit from downturns. This has made their performance during the last decade less than many of their peers, though they are still well within normal ranges of performance

for a public sector pension investor. This strategy is long term, performs best during higher interest periods, and mitigates equity losses with alternative investments and bonds. Essentially, during market shock periods of notable decrease, they invest liquid capital into undervalued sectors to create greater gains at or after a large sell off. Extended bull markets, like the current market, are not their strong suit.

3. The dedicated buy back strategy does not alter our funding ratio, since the decrease in assumed return is purchased by putting our surplus gains into our five year smoothed valuation.
4. Investment returns of 7% are still targeted, despite the lowering of the assumed rate below 7%.

With all that said, I am more at ease with MERS. I can say with confidence that I find their approach to be an honest one that seeks the most realistic take on the valuation and performance, not what one would WANT to see. Furthermore, after speaking with them, their long term strategy appears sound and competitive, aligning with their long term performance. However, I am not the one that needs convincing of MERS long term continued viability as the city's pension administrator.

If needed, I can have a MERS representative run a special workshop before a future council meeting. This would likely cover the same ground that it did with me. However, you would be getting the information in greater detail, first hand, and have the ability to make direct inquiries. Please let me know if this is desired.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

Monthly reports are included.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

There was NOT an August Planning Commission Meeting due to a lack of agenda items. By way of update, the lighting ordinance was approved as recommended, so that is going on the books in one month's time.

A moratorium for ground based solar installations remains. This gives the community 180 days to consider regulations for ground based solar applications and permits. We will monitor state legislation and look to see how best to proceed this summer and into fall.

The next regular meeting is scheduled for September 3, 2024. As of writing, there is not any business to discuss.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

There was not an August meeting. Though there is not any new business, they are scheduled to meet on September 12, 2024. The previous report follows.

The DDA met on July 11th for their annual meeting. The board selected officers and retained the same slate of folks for the coming year (Beedy for chair, Jesme for vice-chair, and King for secretary).

The board also discussed and supported a few new spending concepts. One is the extension of the façade program to include cost sharing for right of way/streetscape improvements. The other was to support a potential forestry project on Morrish, between 169 and Fortino (this would include the planting of about 30 medium canopy trees in the right of way).

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

In lieu of meeting, I have been sending out some training and/or update materials for our ZBA members to review. The previous report follows.

The ZBA met on April 17th for their annual organizational meeting. They selected officers, with James Packer being Chair, John Gilbert being Vice Chair, and Ron Smith being Secretary. We also discussed current events and training. There are no variances, interpretations, or appeals in process. This group meets the third Wednesday of each month at 6pm, as needed.

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

The Friends of Abrams Park group proposed new flag reflection area at Abrams Park, near Daval Drive, was accepted by city council.

The 2024 slip and slide date was Saturday, July 27, 2024. Shattered Chains ran this event again and raised almost \$1,000 without any reported injuries or issues!

Samantha Fountain has resigned from the Park Board, leaving a vacancy.

The park board met on July 16th. The board was updated on current happenings. These include bids for fencing, repair to Elms Park pavilion #3, waste bin purchases, bench installations, and the grant submission for Otterburn.

The board is seeking to hold a community outreach event on September 21, 2024 at Holland Square. They will be looking to secure use of this space from the council for that afternoon. It sounds like events will include family-friendly games activities, and general outreach by volunteers.

The park board considered starting a judged Halloween decorating contest this year. Initial conversation indicates that this will be similar to the Christmas contest, with four districts to be reviewed, signs for winners, and the potential for a 'goodie box' of donated local products for winners. This will be back on the August agenda for consideration.

The board also reviewed some of the finer details for the Abrams Park restoration of the construction staging area. The concept of replacing the paved cul-de-sac with an aggregate (asphalt millings) parking surface remains. Ultimately, they opted to keep the lot small (60x60 feet), with a 30 foot entrance drive.

The next regular meeting is scheduled for August 20, 2024.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The Board of Review met on July 16th. They recapped (reversed an uncapping) of taxable value for one petitioner's property. They will meet next in December.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Kraft) (Update)**

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

ELECTION DATES FOR 2024:

Primary Election: August 6, 2024 – Early Voting dates for the primary were July 27 – August 4 from 8:00am – 4:00pm. Voting numbers will be available prior to the meeting.

General Election: November 5, 2024 – Early Voting dates for the general election are October 26 – November 3 from 8:00am – 4:00pm.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik) (Update)**

- DPS continues to GPS water and sewer assets. This will be ongoing for most of the year as we have time available.
- All water main work, concrete, storm sewer work and base coat asphalt is completed in the village. Restoration continues on Durwood and will start on Greenleaf shortly. We have had many complaints regarding restoration. The contract has a "performance based section" regarding restoration. We have been having conversations regarding restoration with both the engineering firm and the contractor. In short if they don't get it restored to the standards in the contract they will be forced to complete it to those standard.
- Contractor is supposed to paint Seymour Rd. in the near future as most of the heavy construction traffic is now behind us.
- DPS continues to update water meter transponders, registers and meters as needed to allow the new meter reading collectors to read meters. This will be ongoing for several months.
- TG Priehs will be returning later in the construction season to work on Young drive and finish some ditching and culvert work on Oakview and Chesterfield. TG Priehs has confirmed a late September timeframe to return.
- Sewer cleaning has been completed and we have received some video. Contractor has been working on tap cutting and the level 2 manhole inspections.
- The #3 pavilion repair at Elm's Park is completed. It still has snow fence around it as we are trying to give the grass a chance to get established.
- Hydrant blasting and painting has started and will continue. Due to the rain and humidity the contractor has been working on a different job. They are scheduled to return next week to continue working as the weather looks for favorable for blasting and priming.
- Work has begun on the new baseball field at the former Mary Crapo School location. DPS is working with the contractor on water, sewer and storm sewer connections.

✓ **TREASURER UPDATE (Nichols)**

The auditors from Plante & Moran will start the onsite Single Audit for federal grants and USDA grant and loan funding the week of August 12th. The audit staff will be onsite doing the fieldwork for the FY24 Audit the week of September 16th. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and

qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Fountain) (Update)**

After much deliberation, I've decided to resign my position with Mundy Township, and take a new one out in Lansing.. Unfortunately, that means that my time with Swartz Creek is coming to an end as well. I have truly enjoyed working with Swartz Creek Council, DDA, Administration and staff. I am interested in discussions about consulting with the DDA and/or council on things I've already been working on.

I am unsure of the direction Mundy will take going forward with this position. The duties and expectations changed quite a bit from what I hired into, and that is why I felt it was no longer a good fit with my professional goals.

The last two movie nights are scheduled for 8/9 and 8/16. I have volunteered to supervise both to ensure the season finishes out successfully. Bounce houses have been scheduled, as well as a balloon magician, face painter, lemonade stand, and ice cream cart.

We had the wayfinding assessment and discovery tour with Guide Studio at the end of July. It went well, and I think we are headed in the right direction to create better branding for Swartz Creek through signage that also establishes where to find specific amenities.

I have sent a list of volunteers to Adam that I think should be recognized this year through the annual mayoral proclamation of recognition. Please think about individuals and organizations you think deserve this recognition.

Adam and I had some quick work to do on a couple of different packets for the MSHDA grant towards Holland Square.

I have a T-mobile hometown grant application ready to be sent in once we receive letters of support that have been requested. This grant is very competitive but would add another \$50,000 towards the construction of Holland Square.

I am remaining on the Jeepers Creekers board for the foreseeable future, as I still live in the area and my kids still attend Swartz Creek schools. The Jeepers Creekers Makers Markets continue to go well. They are the 2nd Tuesday of each month this summer August 13th, and Sept. 10th, in addition to the market held on Saturday, Oct. 19th with the rest of the Jeepers Creekers Halloween activities. They are noticing a real lack in sponsors and volunteers for this year already. If you know of any organizations or businesses that would be interested, please contact me for more information.

Here is a list of projects I've worked on with Swartz Creek, This is not everything I did, but some of the highlights.

Projects since 2/23 Swartz Creek

- \$5,000 – Michigan Arts and Culture Council Historic Signs grant
- \$51,900 – Cosmos in the Creek, Public Spaces Community Places

- \$75,000 – MSHDA MI Neighborhoods grant for Holland Square
- \$20,000 – RRC Technical Asst. for Wayfinding
- RRC Recertification
- RRC Site promotion / marketing for Morrish Rd Church, and one confidential project
- Family Movie Nights
- Volunteer Recognition Proclamation program
- Match on Main applications
- Connected with small businesses and entrepreneurs
- Connected with MEDC and other partners about a variety of collaboration opportunities

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **SIDEWALK BIDS** (*Business Item*)

We solicited quotes to repair and replace some sidewalk on city properties. Most of this is in Elms Park. In addition, we have some sidewalk to add to the recreational trail network. The first part of this is to provide for bench & waste bin pads along the new route of the Genesee Valley Trail. The second part is to widen a very short segment of five-foot walk to ten-foot walk between the north Elms Park entrance and the asphalt recreational trail next to pavilion one. This connection is vital to eliminate the chock point in this location. It should also eliminate any confusion regarding the route of the Genesee Valley Trail.

I am including the bid tab and the complete bid from B P Surface Solutions, as well as a resolution to proceed.

✓ **TRUCK BIDS** (*Business Item*)

We have four 4x4 pickup trucks in service with our department of public works. These are most versatile pieces of equipment, being in service for snow plowing, cargo movement, towing, and tool/equipment storage/transport. Two of these trucks are from 2008, and are at the end of their useful life. Reliability and costs of maintenance have become an issue.

We have budgeted for replacement of both vehicles with like kind vehicles. While we have negotiated truck pricing and/or created custom specifications for such trucks in the past, we find that the practice of using the MiDeal vehicle purchasing bid is a sound best practice for standard equipment. These prices are extremely competitive. Mr. Bincsik recommends the 2024 Chevrolet Silverado 2500HD regular cab 4x4 with an 8' box. These will be gas trucks and be red hot in color, with standard snow plow prep and towing packages.

Note that post-delivery installation of a strobe lighting package is proposed by others. I do believe replacement is appropriate at this time and see no issues with the make and model that is desired by the department. A resolution to acquire two such trucks and to auction the 2008 models is included in the packet.

Council Questions, Inquiries, Requests, Comments, and Notes

Council Chamber Sound: Installation occurred on July 25th. The background noise/interference was addressed at the same time.

Winchester Woods: The mailbox installations, existing mailbox holes and other exposed openings will be corrected by the contractor. We did not identify any hazards in the area that required immediate closure.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, August 12, 2024, 7:00 P.M.**

Motion No. 240812-4A **MINUTES – July 22, 2024**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, July 22, 2024, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240812-5A **AGENDA APPROVAL – August 12, 2024**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of August 12, 2024, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240812-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of August 12, 2024 including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240812-8A **RESOLUTION TO APPROVE SIDEWALK REPAIR AND
INSTALLATION BIDS**

Motion by Councilmember: _____

WHEREAS, the city maintains a system of concrete sidewalks on the civic campus, within parks, and on or across other various properties and rights of way in the city; and

WHEREAS, there is a need to remove and replace existing sidewalk, to widen a section of walk at Elms Park, and to install new bench pads along recreational trail; and

WHEREAS, the city solicited sealed bids related to the completion of said work; and

WHEREAS, the low bid was submitted in the amount of \$18,440 by BP Surface Solutions Inc, a company found to be in good standing by the city.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the bid from BP Surface Solutions as included in the August 12, 2024 packet, as a unit cost bid, including a 25% contingency for root cutting and other unforeseen or additional related repairs.

BE IT FURTHER RESOLVED the City of Swartz Creek directs the City Manager to execute a standard contractor agreement with the bidder and further directs the Treasurer to appropriate funds from the general fund as appropriate.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240812-8B RESOLUTION TO APPROVE PICKUP TRUCK PURCHASES USING MIDEAL STATE-WIDE PRICING

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek purchasing ordinance encourages the use of cooperative extended purchasing programs, and;

WHEREAS, the City of Swartz Creek desires to purchase two 2024 Chevrolet Silverado 4x4 pickup trucks and, by virtue of the size of the city, the city cannot purchase such vehicles in a sufficient quantity to allow for a maximum discounted price, and;

WHEREAS, the State of Michigan MiDEAL extended purchasing program allows local governmental units to cooperate with the State to benefit from cooperative pricing on specified vehicle types, and;

WHEREAS, the MiDEAL price for a 2024 Chevrolet Silverado 2500HD regular cab, 8' bed, snow plow prep/towing package (SPEC 78) is \$45,198.00, said vehicle being available at Todd Wenzel Buick-GMC and Chevrolet.

NOW, THEREFORE, BE IT RESOLVED, that the City of Swartz Creek recognize the MiDEAL Extended Purchasing Program and accept the bid award of Todd Wenzel Chevrolet, Hudsonville, MI, for SPEC 78, as noted above, and further appropriate \$90,396 towards the purchase of two such trucks, funds to be appropriated from 661 Motor Pool.

BE IT FURTHER RESOLVED, that the City of Swartz Creek, finding the 2008 pickup trucks to be beyond its useful life for the execution of reliable and efficient standard departmental activities, hereby direct and authorize the Director of Public Services to auction these vehicles and related appurtenances (listed below).

1. 2008 Super duty Ford 4x4; VIN # 1GCHK24K88E193467.
2. 2008 Super duty Ford 4x4; VIN # 1GCHK24K18E193634.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240812-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of August 12, 2024.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE July 22, 2024**

The meeting was called to order at 7:00 p.m. by Mayor Pro Tem Hicks in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Knickerbocker, Henry.

Councilmembers Absent: Krueger (excused)

Staff Present: City Manager Adam Zettel, DPS Director Rob Bincsik, Clerk Renee Kraft.

Others Present: Sandra and Ken Brill, Boots Abrams, Marcia Pavkovich, Ellen Palkovich, Marriane McLanahan, Scott Thomas, Steve Warden

Others Virtually Attended: Lania Rocha

Motion to excuse Mayor Krueger by Cramer. Second by Knickerbocker.
Unanimous Voice Vote.

APPROVAL OF MINUTES

Resolution No. 240722-01 (Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday July 8, 2024 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 240722-02 (Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of July 22, 2024 to be circulated and placed on file.

YES: Gilbert, Hicks, Knickerbocker, Henry, Cramer, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 240722-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of July 22, 2024, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Knickerbocker, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Marcia Palkovich: When her street was repaired, the company pulled out the mailboxes and left large holes. She spoke with the company to no avail.

Sandi Brill: Friends of Abrams Park invites us to a dedication for the new sandbox on August 19 at 6:30pm. Questioned the Whitney Court parking lot time frame? Mr. Zettel's response is that he assumes it will be the last thing the contractor will do this fall.

COUNCIL BUSINESS:

Motion to amend resolution 240722-05 to exclude the backstop from this bid quote by Spillane. Second by Cramer.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE FENCE INSTALLATION AND REPAIR BIDS

Resolution No. 240722-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

WHEREAS, the city maintains a system of parks, including grounds and active recreational facilities; and

WHEREAS, fencing repairs and the addition of fencing partitions have been identified as essential maintenance and upgrades within the park system; and

WHEREAS, the city solicited sealed bids related to the completion of said work; and

WHEREAS, the low bid was submitted in the amount of \$28,150 by Michigan Fence Co, a company found to be in good standing by the city.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the bid from Michigan Fence Co as included in the July 22, 2024 packet, including a 10% contingency for unforeseen or additional related repairs, with the exception of the baseball backstop.

BE IT FURTHER RESOLVED the City of Swartz Creek directs the City Manager to execute a standard contractor agreement with the bidder and further directs the Treasurer to appropriate funds from the general fund as appropriate.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO AMEND ZONING APPENDIX A SECTION 19: LIGHTING STANDARDS

Resolution No. 240722-05

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

WHEREAS, the Public Act 110 of 2006, the Michigan Zoning Enabling Act, enables cities to regulate land use through the creation and enforcement of zoning maps and regulations, and

WHEREAS, the planning commission, with the assistance of staff, and input by the public, reviewed specific changes to the zoning ordinance at their regular meeting on July 9, 2024, and;

WHEREAS, the planning commission, at a public hearing at their meeting on July 9, 2024 and in reviewing the criteria in Zoning Ordinance Section 24.02, found the proposed zoning ordinance amendments to be in the best interest of the public and recommended approval to the city council, and;

WHEREAS, the city council concurs with the findings of the planning commission and finds the amendment to be in the best interest of the city.

THEREFORE, I MOVE the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 467**

An ordinance to amend the Code of Ordinances: Zoning Appendix A to add Amend Section 19: Lighting Standards

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Addition of Articles to Appendix A of the Code of Ordinances.

The City hereby Removes Section 19 to the Code of Ordinances of Appendix A and replaces it with Section 19 as follows:

ARTICLE 19. LIGHTING STANDARDS

Section 19.00. Purpose.

The purpose of this article is to protect the health, safety and welfare of the public by recognizing that buildings and sites need to be illuminated for safety, security and visibility for pedestrians and motorists. To do so, this article provides standards for various forms of lighting that will: minimize light pollution; maintain safe nighttime driver performance on public roadways; preserve the restful quality of nighttime by eliminating intrusive artificial light and lighting that unnecessarily contributes to "sky glow"; prevent glare from light fixtures onto adjacent properties; conserve electrical energy; and curtail the degradation of the nighttime visual environment.

Section 19.01. Applicability.

The standards in this article shall apply to any light source that is visible from any property line, or beyond, for the site from which the light is emanating. The building official/zoning administrator may review any building or site to determine compliance with the requirements under this article. Whenever a person is required to obtain a building permit, electrical permit for outdoor lighting or signage, a special land use approval, subdivision approval or site plan approval from the city, the applicant shall submit sufficient information to enable the building official/zoning administrator and/or planning commission to determine whether the proposed lighting complies with this article.

Section 19.02. Lighting definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

A. *Canopy structure* means any overhead protective structure which is constructed in such a manner as to allow pedestrians/vehicles to pass under.

B. *Flood or spot light* means any light fixture or lamp that incorporates a reflector or refractor to concentrate the light output into a directed beam in a particular direction.

C. *Glare* means a direct light emitted by a light fixture, lamp, luminous tube lighting or other light source.

D. *Lamp* means the component of the luminaire that produces the actual light including luminous tube lighting.

E. *Light fixture* means the assembly that holds a lamp and may include an assembly housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and a refractor or lens. A light fixture also includes the assembly for luminous tube and fluorescent lighting.

F. *Light pollution* means an artificial light which causes a detrimental effect on the environment, enjoyment of the night sky or causes undesirable glare or unnecessary illumination of adjacent properties.

G. *Light trespass* means the shining of light produced by a luminaire beyond the boundaries of the property on which it is located.

H. *Luminaire* means the complete lighting system including the lamp and light fixture.

I. *Luminous tube lighting* means gas filled tubing which, when subjected to high voltage, becomes luminescent in a color characteristic of the particular gas used, e.g., neon, argon, etc.

J. *Outdoor light fixtures* means outdoor artificial illuminating devices, outdoor fixtures, lamps and other similar devices, permanently installed or portable, used for flood lighting, general illumination or advertisement.

K. *Shielded fixture* means outdoor light fixtures shielded or constructed so that light rays emitted by the fixture are projected below the horizontal plane passing through the lowest point on the fixture from which light is emitted, e.g., "shoebox-type" fixtures. A luminaire mounted in a recessed fashion under a canopy or other structure such that the surrounding structure effectively shields the light in the same manner is also considered fully shielded for the purposes of this article.

L. *Light Fixture, fixed* means either a pole- or building-mounted fixture that is permanently directed downward, shielded, and cannot be adjusted at an angle.

M. *Accessory String Lighting* means clear "Edison Style" string lighting in commercial or residential districts used for roof-top, porch, patio or deck for ambiance enhancement lighting that meet all other lighting and locational requirements of the ordinance.

Section 19.03. Submittal requirements.

The following information must be included for all site plan submissions and where site plan approval is not required, some or all of the items may be required by the zoning administrator prior to lighting installation:

A. Location of all freestanding, building-mounted and canopy light fixtures on the site plan and building elevations.

B. Photometric grid overlaid on the proposed site plan indicating the overall light intensity throughout the site (in footcandles).

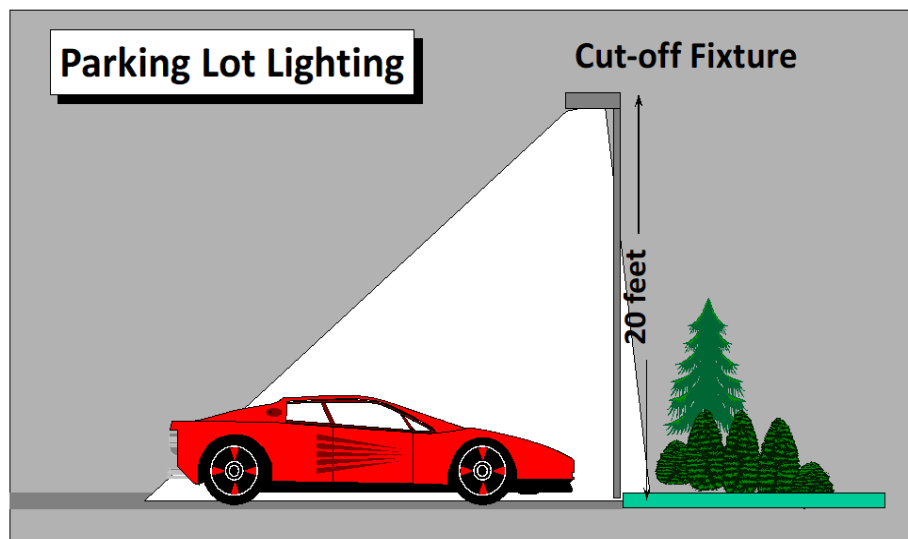
- C. Specifications and details for the type of fixture being proposed including the total lumen output, type of lamp and method of shielding.
- D. Purpose of the fixture proposed.
- E. Any other information deemed necessary by the zoning administrator to determine compliance with provisions of this article.

Section 19.04. Lighting standards.

Unless exempted under section 19.05, Exemptions, all lighting must comply with the following standards:

A. *Freestanding pole lighting:*

1. Exterior lighting shall be cut-off, fully shielded, and directed downward to prevent off-site glare. The intensity of light within a site shall not exceed ten footcandles within any site or one footcandle at any property line, except where it abuts a residential district or use whereby a maximum of 0.5 footcandles is permitted. The only exception is with gas station canopy and automobile dealership lighting, where a maximum of 20 footcandles is permitted within the site but the above standards shall apply to intensity at the property line. In addition, lighting of parking lots should provide illumination adequate for security, typically at an overall intensity ratio of 10 to 1 throughout the site.



CIB Planning

- 2. Metal halide or LED fixtures shall be used in an effort to maintain a unified lighting standard throughout the city and minimize "sky glow."
- 3. The planning commission may approve decorative light fixtures as an alternative to shielded fixtures when it can be proven that there will be no off-site glare and the proposed fixtures are necessary to preserve the intended character of the site.
- 4. Lighting fixtures shall not exceed a height of 20 feet measured from the ground level to the centerline of the light source, except that fixtures as high as 30 feet shall be permitted in Industrial Districts. These light fixture height standards shall not apply to public lighting in a road right-of-way.
 - a) The planning commission may modify these height standards in Commercial and Industrial Districts, based on consideration of the following: the

position and height of buildings, other structures, and trees on the site; the potential off-site impact of the lighting; the character of the proposed use; and, the character of surrounding land use.

b) In no case shall the lighting exceed the maximum building height in the district in which it is located.

5. Except where used for security purposes, all outdoor lighting fixtures, existing or hereafter installed and maintained upon private property within Commercial, Industrial and Office Zoning Districts shall be turned off between 11:00 p.m. and sunrise, except when used for commercial and industrial uses, such as in sales, assembly and repair areas, where such use continues after 11:00 p.m. but only for so long as such use continues.

B. *Building-mounted lighting:*

1. Building-mounted lighting shall be cut-off, fully shielded, and directed downward to prevent off-site glare. The intensity of light shall not exceed ten footcandles within any site or one footcandle at any property line, except where it abuts a residential district or use whereby a maximum of 0.5 footcandles is permitted at the property line.

2. Metal halide or LED fixtures shall be used in an effort to maintain a unified lighting standard throughout the city and prevent "sky glow."

3. Luminous tube, exposed bulb fluorescent, and LED lighting is prohibited as an architectural detail on all buildings, e.g., along the roof line and eaves, around windows, inside windows, etc. The planning commission may approve internally illuminated architectural bands when it can be shown that the treatment will enhance the appearance of the building or is necessary for security purposes.

4. The planning commission may approve decorative light fixtures as an alternative to shielded fixtures when it can be proven that there will be no off-site glare and the proposed fixtures will improve the appearance of the site.

C. *Window lighting:*

1. Any light fixtures visible through a window must be shielded to prevent glare at the property line.

2. Luminous tube and exposed bulb fluorescent lighting (visible from the property line) is prohibited unless it is part of a sign that meets the requirements of the city's sign ordinance.

D. *Other lighting:*

1. The internal illumination of canopies is prohibited.

2. Indirect or non-primary illumination of signs, canopies and buildings is permitted provided a maximum 100-watt incandescent bulb, or LED lumen equivalent bulb of no more than 14 watts, is utilized and there is no glare.

3. The use of laser light source, search lights or any similar high intensity light for outdoor advertisement or entertainment is prohibited.

4. Lighting shall not be of a flashing, moving or intermittent type.

Section 19.05. Exemptions.

The following are exempt from the lighting requirements of this article, except that the building official/zoning administrator may take steps to eliminate

the impact of the below exempted items when deemed necessary to protect the health, safety and welfare of the public:

- A. Sports fields.
- B. Swimming pools.
- C. Holiday decorations.
- D. Window displays without glare.
- E. Shielded pedestrian walkway lighting, including bollard fixtures.
- F. Street lights.
- G. Decorative street lights with internal shields to prevent glare onto adjacent residential properties.
- H. Decorative Exterior String Lights including clear “Edison Style” string lighting in commercial or residential districts used for roof-top, porch, patio, deck specifically as ambiance enhancement lighting that meet all other lighting requirements of the ordinance.

Section 19.06. Lamp or fixture substitution.

Should any light fixture regulated under this article, or the type of light source therein, be changed after the permit has been issued, a change request must be submitted to the zoning administrator for his approval, together with adequate information to assure compliance with this ordinance, which must be received prior to substitution.

Section 19.07. Residential lighting.

Permits are not required for lighting on single-family detached housing, but fixtures cannot create off-site glare on either the roadway or adjacent properties. For security lighting, residents are encouraged to utilize fixtures with motion detectors that only go on when caused by movement in the yard. The Building Official can require existing residential light fixtures to be re-directed or removed altogether if creating off-site glare on adjacent properties.

Section 2. Effective date.

This Ordinance shall take effect thirty (30) days following publication.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A TEMPORARY ALLEY USAGE/CLOSURE PERMIT FOR THE ALLEY NORTH OF AND ADJACENT TO 8006, 8010, 8012, 8014 MILLER ROAD

Resolution No. 240722-06

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Knickerbocker

WHEREAS, the City of Swartz Creek enables closure and use of its public streets, plazas, and alleys upon application by a petitioner and approval by the city council; and

WHEREAS, the COVID pandemic has had a profound and dynamic impact on the community, including hospitality businesses that cannot provide in-person service, greatly jeopardizing the abilities of these businesses and property owners that rely on this industry; and

WHEREAS, grants were made available to enable outdoor dining, including winter service, for those businesses that can pursue this as an option; and

WHEREAS, the property at 8006 Miller Road (including 8010, 8012, and 8014 Miller Road) houses two restaurant businesses that are immediately south of and adjacent to the city's public alley; and

WHEREAS, this alley is the only accessible space in which to safely accommodate outdoor service for S&K as well as Jamie's Place; and

WHEREAS, temporary use of this alley has been granted by the city council for the purposes of outdoor dining at this location, but such use and access has expired; and

WHEREAS, public utilities, including water and storm water, exist in the subsurface of the alley.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby authorizes and extends closure and private use, including routine maintenance (waste removal, snow removal, landscaping/weeding maintenance, and general safety) of the city alley north of and adjacent to 8006, 8010, 8012, and 8014 Miller Road for the purpose of food service, including alcohol sales, inclusive of all stipulations and conditions as specified and listed within the original permit and the extension, dated July 10, 2024, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all activities.

BE IT FURTHER RESOLVED that the closure and use of said alley shall commence immediately and be valid for one year.

BE IT FURTHER RESOLVED that the closure and use of said alley is conditioned upon the retention of the city's access rights to operate and maintain all public utilities, systems, and appurtenances on and underneath the alley surface.

BE IT FURTHER RESOLVED that, as a condition of the permit, the city shall not be responsible for any private, personal property that may be damaged within the alley confines for any reason, including deliberate action by the city to access surface or subsurface utilities.

BE IT FURTHER RESOLVED that, as a condition of the permit, the applicant will be responsible for the costs to remove any and all improvements placed upon the alley upon expiration of use permissions, and the applicant shall post a bond or cash escrow with the city in an amount sufficient to financially support such activities.

Discussion Ensued.

YES: Henry, Cramer, Hicks, Knickerbocker.
NO: Spillane, Gilbert. Motion Declared Carried.

ABRAMS PARK FLAG POLE DONATION ACCEPTANCE

Resolution No. 240722-07

(Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek owns operates and maintains a system of parks; and

WHEREAS, the Friends of Abrams Park has offered to donate a replacement flag pole and reflection area to Abrams Park; and

WHEREAS, the Park Board, after deliberation, found the donation of the materials and installation to be in the best interests of the park and approved the donation at their meeting on July 16, 2024.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby accepts the Abrams Park flag pole and reflection area donation for Abrams Park, as noted and pictured in the packet, conditioned upon the following:

1. The project shall be overseen by the Director of Public Works and not commence until the ability to ensure project completion is evidenced.
2. The city will own and maintain the structure in a reasonable manner, with eventual replacement or removal dependent on the best interests of the city at a future date.

Discussion Ensued.

YES: Cramer, Spillane, Gilbert, Hicks, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Ken Brill: Lots of progress on the roads. Questioned when asphalt will be laid

Boots Abrams: Appreciates what council is doing for Abrams Park.
Marriane McLanahan: Questioned what is happening with the varsity baseball field. Not happy with neighbors garbage can at curb for over three years.

REMARKS BY COUNCILMEMBERS:

Councilmember Knickerbocker: Tomorrow is the Chamber’s luncheon at the American Legion at noon.

Councilmember Gilbert: Goodnight to everyone.

Councilmember Spillane: Tomorrow is the Bob Segar tribute band. The Regulators will be rescheduled for the 13th. The lighting in the cemetery is repaired but the tree is blocking the light; could DPW take care of that? There is a Snap-on truck being used as storage. A volunteer is still working in the cemetery.

Councilmember Henry: Thanked Mr. Binscik for updates from the subcontractors, but would like to see more DPW happenings.

Councilmember Cramer: Cemetery cleanup was a good day. Holland square concept is great. Regarding Fortino’s building-he wishes the Fortino family will do something with the property. Gilbert responded that the Fortino family is trying to straiten out personal things first.

Mayor Pro Tem Hicks: Questioned the Book Nook and where is that at. Mr. Zettel responded that the owner is in need of putting in a new electrical service and is waiting for word from DTE.

ADJOURNMENT

Resolution No. 240722-08 **(Carried)**

Motion by Councilmember Gilbert
Second by Councilmember Cramer

I Move the Swartz Creek City Council adjourn the regular meeting at 8:10 p.m.

Unanimous Voice Vote.

Rae Lynn Hicks, Mayor Pro Tem

Renee Kraft, CMC, MiPMC, City Clerk

**REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 07/31/2024**

GL NUMBER	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund				
Total Revenue:	2,990,222.00	66,948.46	2,923,273.54	2.24
Total Expenditure:	3,079,203.00	518,494.92	2,560,708.08	16.84
Fund 101 - General Fund: NET OF REVENUES & EXPENDITURES	(88,981.00)	(451,546.46)	362,565.46	507.46
Fund 202 - Major Street Fund				
Total Revenue:	635,797.00	47,206.55	588,590.45	7.42
Total Expenditure:	480,496.00	17,444.75	463,051.25	3.63
Fund 202 - Major Street Fund: NET OF REVENUES & EXPENDITURES	155,301.00	29,761.80	125,539.20	19.16
Fund 203 - Local Street Fund				
Total Revenue:	213,392.00	15,124.70	198,267.30	7.09
Total Transfers-In:	965,000.00	0.00	965,000.00	0.00
Total Expenditure:	1,174,465.00	13,424.57	1,161,040.43	1.14
Fund 204 - MUNICIPAL STREET FUND				
Total Revenue:	812,938.00	31,438.18	781,499.82	3.87
Total Expenditure:	4,521,757.00	94,815.30	4,426,941.70	2.10
Fund 204 - MUNICIPAL STREET FUND: NET OF REVENUES & EXPENDITURES	(3,708,819.00)	(63,377.12)	(3,645,441.88)	1.71
Fund 226 - Garbage Fund				
Total Revenue:	499,946.00	15,038.61	484,907.39	3.01
Total Expenditure:	480,336.00	17,557.14	462,778.86	3.66
Fund 226 - Garbage Fund: NET OF REVENUES & EXPENDITURES	19,610.00	(2,518.53)	22,128.53	12.84
Fund 248 - Downtown Development Fund				
Total Revenue:	167,327.00	10,459.15	156,867.85	6.25
Total Expenditure:	181,199.00	2,443.85	178,755.15	1.35
Fund 248 - Downtown Development Fund: NET OF REVENUES & EXPENDITURES	(13,872.00)	8,015.30	(21,887.30)	57.78
Fund 401 - Capital Project Fund				
Total Revenue:	0.00	0.57	(0.57)	100.00
Total Transfers-In:	60,000.00	0.00	60,000.00	0.00
Fund 401 - Capital Project Fund: NET OF REVENUES & EXPENDITURES	60,000.00	0.57	59,999.43	0.00
Fund 402 - Fire Equip Replacement Fund				
Total Revenue:	1,245.00	44.55	1,200.45	3.58
Total Transfers-In:	155,000.00	0.00	155,000.00	0.00
Fund 402 - Fire Equip Replacement Fund: NET OF REVENUES & EXPENDITURES	156,245.00	44.55	156,200.45	0.03
Fund 590 - Sanitary Sewer Fund				
Total Revenue:	1,394,900.00	4,073.29	1,390,826.71	0.29
Total Expenditure:	1,649,708.00	204,322.37	1,445,385.63	12.39
Fund 590 - Sanitary Sewer Fund: NET OF REVENUES & EXPENDITURES	(254,808.00)	(200,249.08)	(54,558.92)	78.59
Fund 591 - Water Supply Fund				
Total Revenue:	2,564,308.00	6,555.81	2,557,752.19	0.26
Total Expenditure:	3,366,836.00	162,003.17	3,204,832.83	4.81
Fund 591 - Water Supply Fund: NET OF REVENUES & EXPENDITURES	(802,528.00)	(155,447.36)	(647,080.64)	19.37
Fund 661 - Motor Pool Fund				

Total Revenue:	155,450.00	18,539.12	136,910.88	11.93
Total Expenditure:	310,522.00	3,028.14	307,493.86	0.98
Fund 661 - Motor Pool Fund: NET OF REVENUES & EXPENDITURES	(155,072.00)	15,510.98	(170,582.98)	10.00
Fund 750 - Payroll Fund				
Total Revenue:	0.00	0.29	(0.29)	100.00
Fund 750 - Payroll Fund: NET OF REVENUES & EXPENDITURES	0.00	0.29	(0.29)	100.00
TOTAL REVENUES - ALL FUNDS				
	10,615,525.00	215,429.28	10,400,095.72	2.03
TOTAL EXPENDITURES - ALL FUNDS				
	15,244,522.00	1,033,534.21	14,210,987.79	6.78
NET OF REVENUES & EXPENDITURES	(4,628,997.00)	(818,104.93)	(3,810,892.07)	17.67

Public Works
Monthly Work Orders

08/06/24

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
24-000040 COMPLETED	SP10-004392-0000-01	JACKSON, CAROL 4392 SPRINGBROOK DR	07/18/24 07/18/24	WATER QUALITY
24-000041 COMPLETED	YO10-009209-0000-01	HONOLD, SUSAN 9209 YOUNG DR	07/19/24 07/19/24	WATER QUALITY
24-000056 COMPLETED	AL10-004260-0000-02	WILLIAMS, SYLVIA 4260 ALEX MARIN DR	07/08/24 07/08/24	WATER LEAK
BXRP24-0236 COMPLETED	CH20-009222-0000-02	ANDERSON, JESSICA 9222 CHESTERFIELD DR	07/01/24 07/01/24	CURB BOX REPAIR
BXRP24-0237	LU10-009128-0000-04	BROOKINS. COLETTE 9128 LUEA LN	07/08/24	CURB BOX REPAIR
BXRP24-0238 COMPLETED	ST10-006333-0000-02	MCLEAN, KENNETH 6333 ST CHARLES PASS	07/23/24 07/25/24	CURB BOX REPAIR
BXRP24-0239 COMPLETED	GR20-007506-0000-01	LITWIN, JEFFREY 7506 GROVE ST	07/24/24 07/24/24	CURB BOX REPAIR
CKME24-0587 COMPLETED	SE20-005217-0000-03	GOOLSBY, JONATHAN 5217 SEYMOUR RD	07/05/24 07/05/24	CHECK METER
CKME24-0588 COMPLETED	MI10-008391-0000-01	POINTER, LELAN 8391 MILLER RD	07/08/24 07/08/24	CHECK METER
CKME24-0589	MA20-008012-0000-04	TRIPLE C PROPERTIES LLC 8012 MAPLE ST	07/10/24	CHECK METER
CKME24-0590 COMPLETED	BI10-005280-0000-04	THORNHILL, GREGORY S. 5280 BIRCHCREST DR	07/16/24 07/16/24	CHECK METER
CKME24-0591 COMPLETED	BI10-005184-0000-05	HOOPS, MARILYN 5184 BIRCHCREST DR	07/12/24 07/12/24	CHECK METER
CKME24-0592 COMPLETED	BI10-005168-0000-02	MCCHRISTION, KATHY 5168 BIRCHCREST DR	07/16/24 07/16/24	CHECK METER
CKME24-0593 COMPLETED	MI10-007469-0000-02	SHAW, TIMOTHY 7469 MILLER RD	07/11/24 07/11/24	CHECK METER
CKME24-0594 COMPLETED	MA20-008046-0000-03	MORGAN, STEPHEN 8046 MAPLE ST	07/12/24 07/12/24	CHECK METER
CKME24-0595 COMPLETED	YO10-009228-0000-02	PARSONS, JACQUELINE 9228 YOUNG DR	07/12/24 07/12/24	CHECK METER
CKME24-0596 COMPLETED	OA10-005289-0000-05	RAMOS, SUSAN R. 5289 OAKVIEW DR	07/15/24 07/15/24	CHECK METER
CKME24-0597 COMPLETED	VA10-005293-0000-01	VESPER, DONALD 5293 VALLEYVIEW DR	07/22/24 07/22/24	CHECK METER
CKME24-0598 COMPLETED	WA10-007459-0000-08	TERRAIN, ALLYSON 7459 WADE ST	07/17/24 07/17/24	CHECK METER
CKME24-0599 COMPLETED	IT10-004935-B013-01	MARI-DAN MILLER FARMS 4935 ITA # B013 CT	07/22/24 07/22/24	CHECK METER

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
CKME24-0600 COMPLETED	CH10-009124-0000-05	METCALFE, WILLIAM 9124 CHELMSFORD DR	07/22/24 07/22/24	CHECK METER
CKME24-0601 COMPLETED	FR10-004491-0000-02	FONTANA, FRANK 4491 FREDERICK ST	07/25/24 07/26/24	CHECK METER
CKME24-0602 COMPLETED	MI10-005499-0000-01	MEADOWS, GENESEE VALLEY 5499 MILLER RD	07/31/24 07/31/24	CHECK METER
CKME24-0603 COMPLETED	MO10-005234-0000-05	DIESEL PROS LLC 5234 MORRISH RD	07/31/24 07/31/24	CHECK METER
DAPU24-0051 COMPLETED	MI10-008104-0000-02	BARAT, JASON 8104 MILLER RD	07/09/24 07/09/24	DEAD ANIMAL PICK U
FLAG24-0268 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/01/24 07/01/24	LOWER/RAISE FLAG
FLAG24-0269 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/03/24 07/05/24	LOWER/RAISE FLAG
GWO24-0714 CANCELLED	VA10-005281-0000-02	SCHOEN, KAREN 5281 VALLEYVIEW DR	07/12/24 07/12/24	GENERIC WORK ORDEI
GWO24-0715 COMPLETED	LI10-007186-0000-00	BREWER, VERTIE 7186 LINDSEY DR	07/18/24 07/18/24	GENERIC WORK ORDEI
INSP24-000051	MA20-008034-0000-01	SEVICK, MICHAEL 8034 MAPLE ST	07/23/24	TREE INSPECTION
LIMB24-0036 COMPLETED	CH20-009162-0000-01	GOOLEY, MICHAEL 9162 CHESTERFIELD DR	07/10/24 07/10/24	TREE LIMB DOWN
LIMB24-0037 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/22/24 07/23/24	TREE LIMB DOWN
LINE24-000011 COMPLETED	MO10-005152-B119-01	RIVERSIDE MANOR CLUBHOUSE 5152 MORRISH # B119 RD	07/02/24 07/30/24	LINE TYPE
LNDS24-0186 COMPLETED	WI10-005363-0000-01	ABRAMS PARK 5363 WINSHALL DR	07/15/24 07/16/24	LANDSCAPING
LNDS24-0187 COMPLETED	SC20-005122-0000-01	STERLING, JAMES 5122 SCHOOL ST	07/25/24 07/26/24	LANDSCAPING
MNT24-0462	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	07/03/24	BUILDING MAINTENAI
MNT24-0463	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	07/08/24	BUILDING MAINTENAI
REPL24-0096 COMPLETED	SE20-005217-0000-03	GOOLSBY, JONATHAN 5217 SEYMOUR RD	07/08/24 07/08/24	METER REPLACEMENT
SAMP24-0061 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	07/02/24 07/02/24	WATER SAMPLES
SAMP24-0062 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	07/09/24 07/09/24	WATER SAMPLES
SAMP24-0063 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	07/16/24 07/16/24	WATER SAMPLES
SAMP24-0064	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF	07/23/24	WATER SAMPLES

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		5121 MORRISH RD	07/23/24	
SETM24-0125	AL10-004251-0000-01	HARRIS, RICHARD & FRANCES	07/16/24	SET DUMMY METER
COMPLETED		4251 ALEX MARIN DR	07/16/24	
SI-000086	MI10-008077-0000-02	KALLAS, JULIE	07/05/24	SIGNS
COMPLETED		8077 MILLER RD	07/08/24	
SI-000087	MI10-008103-0000-10	BRISKI, JOANN	07/10/24	SIGNS
		8103 MILLER RD		
SMRP24-0006	NO10-009111-0000-01	TANNER, JACK	07/22/24	SEWER MAIN REPAIR
COMPLETED		9111 NORBURY DR	07/24/24	
SWBK24-0106	HE10-005170-0000-07	BYRD, TREVOR	07/16/24	SEWER BACKUP
COMPLETED		5170 HELMSLEY DR	07/16/24	
SWR24-0103	OA10-005300-0000-01	SYRING-SWARTZ CREEK SCHOOLS	07/10/24	SEWER DRAIN PROBLI
COMPLETED		5300 OAKVIEW DR	07/10/24	
WBKU24-0066	CA10-008390-0000-03	WHITE, ASHLEY	07/10/24	WATER BACK UP-CHEK
COMPLETED		8390 CAPPY LN	07/10/24	
WOFF24-2773	HT10-003278-0000-02	ARRASTIBIA, SANDY	07/16/24	WATER TURN OFF
CANCELLED		3278 HERITAGE BLVD	07/16/24	
WOFF24-2774	BR20-006289-0000-05	COTNOIR, STEVE	07/22/24	WATER TURN OFF
COMPLETED		6289 BRISTOL RD	07/22/24	
WOFF24-2775	MI10-007067-0000-04	KARBGINSKY, SKYLER	07/22/24	WATER TURN OFF
COMPLETED		7067 MILLER RD	07/22/24	
WOFF24-2776	MI10-008231-0000-09	JOHNSON, JEFF	07/29/24	WATER TURN OFF
COMPLETED		8231 MILLER RD	07/22/24	
WOFF24-2777	DU10-005208-0000-04	MOLESKI, ANDREA	07/22/24	WATER TURN OFF
COMPLETED		5208 DURWOOD DR	07/22/24	
WOFF24-2778	CA10-008366-0000-08	VALDEZ, LORIANN	07/22/24	WATER TURN OFF
COMPLETED		8366 CAPPY LN	07/22/24	
WOFF24-2779	WI10-005200-0000-10	CALDWELL, TIM	07/22/24	WATER TURN OFF
COMPLETED		5200 WINSHALL DR	07/22/24	
WOFF24-2780	IN10-008132-0000-08	POUNDS, DEQUANDRA	07/22/24	WATER TURN OFF
COMPLETED		8132 INGALLS ST	07/23/24	
WOFF24-2781	YA10-007025-0000-10	MARSHALL, JESSICA	07/22/24	WATER TURN OFF
COMPLETED		7025 YARMY DR	07/22/24	
WOFF24-2782	LI10-004261-0000-14	DIAZ, ANGELIC	07/22/24	WATER TURN OFF
CANCELLED		4261 LINDSEY DR	07/22/24	
WOFF24-2783	YA10-007025-0000-10	MARSHALL, JESSICA	07/23/24	WATER TURN OFF
COMPLETED		7025 YARMY DR	07/23/24	
WPRESS24-000062	SP10-004296-0000-01	FLORENCE, JAMES	07/02/24	WATER PRESSURE
COMPLETED		4296 SPRINGBROOK DR	07/03/24	
WTON24-1701	BR20-006289-0000-05	COTNOIR, STEVE	07/22/24	WATER TURN ON
COMPLETED		6289 BRISTOL RD	07/22/24	
WTON24-1702	DU10-005208-0000-04	MOLESKI, ANDREA	07/22/24	WATER TURN ON
COMPLETED		5208 DURWOOD DR	07/22/24	

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
WTON24-1703 CANCELLED	MI10-007067-0000-04	KARBGINSKY, SKYLER 7067 MILLER RD	07/22/24 07/22/24	WATER TURN ON
WTON24-1704 COMPLETED	YA10-007025-0000-10	MARSHALL, JESSICA 7025 YARMY DR	07/22/24 07/22/24	WATER TURN ON
WTON24-1705 COMPLETED	WI10-005200-0000-10	CALDWELL, TIM 5200 WINSHALL DR	07/23/24 07/23/24	WATER TURN ON
WTON24-1706 COMPLETED	CA10-008366-0000-08	VALDEZ, LORIANN 8366 CAPPY LN	07/23/24 07/23/24	WATER TURN ON
WTON24-1707 COMPLETED	MI10-008231-0000-09	JOHNSON, JEFF 8231 MILLER RD	07/23/24 07/23/24	WATER TURN ON
WTON24-1708 COMPLETED	YA10-007025-0000-10	MARSHALL, JESSICA 7025 YARMY DR	07/23/24 07/23/24	WATER TURN ON
WTON24-1709	MI10-007067-0000-04	KARBGINSKY, SKYLER 7067 MILLER RD	07/23/24 07/23/24	WATER TURN ON
WTON24-1710 COMPLETED	IN10-008132-0000-08	POUNDS, DEQUANDRA 8132 INGALLS ST	07/23/24 07/23/24	WATER TURN ON

Total Records: 71

Report Generated: 8/6/2024 7:34 AM

Report Options: Scheduled From: 7/1/2024 To: 7/31/2024

City of Swartz Creek Building Permit List 2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB2400023	07/05/24	Tri County Roofing	(810) 732 7740	58-36-651-231	\$0	\$100.00	7376 CROSSCREEK DR 48473-Roofing
PB2400042	07/08/24	SEVENSKI, KIMBERLY	(810) 656 8091	58-36-526-067	\$0	\$183.00	7025 BRISTOL RD 48473-Demolish Structure
PB2400048	07/02/24	D'ANGELO, STEPHEN	8109081452	58-03-533-023	\$1,000	\$125.00	5317 SEYMOUR RD 48473-Res Add/Alter/Repair
PB2400050	07/23/24	C & L Ward Bros Co	(810) 652 6622	58-36-676-022	\$16,596	\$185.00	4297 MAYA LN 48473-Window Replacement
PB2400051	07/15/24	Burnash Wrecking	(810) 742 9500	58-31-200-018	\$0	\$295.00	6299 MILLER RD 48473 Demolish Structure
PB2400053	07/11/24	Lockhart Roofing Co.	(810) 235 9866	58-02-501-035	\$0	\$100.00	5142 OXFORD CT 48473-Roofing
PB2400054	07/11/24	Lockhart Roofing Co.	(810) 235 9866	58-02-529-028	\$0	\$100.00	5014 HAYES ST 48473-Roofing
PB2400055	07/11/24	HAWLEY, JARD & HEIDI	8108455534	58-03-531-014	\$1,000	\$75.00	9278 CHESTERFIELD DR 48473-Res Add/Alter/Repair
PB2400056	07/16/24	Adamo Demolition Company	(313) 892 7330	58-35-400-001	\$0	\$3,800.00	4290 MORRISH RD 48473-Demolish Structure
PB2400057	07/26/24	C & L Ward Bros Co	(810) 652 6622	58-36-577-026	\$14,395	\$356.00	7203 MILLER RD 48473-Window Replacement
PB2400060	07/25/24	COUCHMAN, WILLIAM P	(810) 814 1679	58-02-503-020	\$2,100	\$145.00	8449 CAPPY LN 48473-Res Deck
PB2400061	07/30/24	Sherriff-Goslin Co	(810) 720 0150	58-02-526-067	\$0	\$100.00	5045 FAIRCHILD ST 48473-Roofing
PB2400062	07/31/24	WOODSIDE BUILDERS, INC	(810) 635 2227	58-30-651-044	\$216,730	\$1,135.00	6285 ARLINGTON DR 48473-Res Single Family
PB2400063	07/31/24	Finished Basements Plus	(248) 926 6630	58-35-677-002	\$40,000	\$355.00	4448 MORRISH RD 48473 Res Add/Alter/Repair

Total: 14 Permits Value: \$291,821 Fee Total: \$7,054.00 Total Number of Dwelling Units 1

Electrical

PE2400022	07/10/24	Thomas Albright & Assoc Inc	(810) 659 7884	58-36-651-098	\$0	\$144.00	4410 SPRINGBROOK DR 48473-Electrical
PE2400027	07/10/24	Goyette Mechanical	(810) 742 8530	58-36-300-025	\$0	\$195.00	4413 MORRISH RD 48473-Electrical
PE2400028	07/17/24	KB Electric	(810) 691 0595	58-36-676-095	\$0	\$390.00	4261 ALEX MARIN DR 48473 Electrical
PE2400030	07/30/24	Ostlund A Service Company LI	(734) 878 6500	58-31-551-006	\$0	\$245.00	4301 ELMS RD 48473-Electrical

Total: 4 Permits Value: \$0 Total Number of Dwelling Units 0

08/01/24

City of Swartz Creek Building Permit List 2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Mechanical							
PM240027	07/10/24	Thomas Albright & Assoc Inc	(810) 659 7884	58-36-651-098	\$0	\$160.00 4410 SPRINGBROOK DR	48473-Mechanical
PM240033	07/02/24	Goyette Mechanical	(810) 742 8530	58-35-576-012	\$0	\$160.00 4354 MORRISH RD	48473-Mechanical
PM240034	07/09/24	Stuart Mechanical	(248) 258 5800	58-36-677-002	\$0	\$180.00 7070 MILLER RD	48473-Mechanical
PM240035	07/05/24	Richard Holland	(810) 653 4328	58-35-776-014	\$0	\$190.00 14 BROOKFIELD	48473-Mechanical
PM240036	07/31/24	Hawkins Heating & Cooling	(810) 268 0009	58-36-651-076	\$0	\$190.00 4468 COLONY CT	48473-Mechanical
PM240037	07/10/24	D & T Heating & Cooling	(810) 266 5167	58-36-676-095	\$0	\$470.00 4261 ALEX MARIN DR	48473 Mechanical
PM240038	07/09/24	Goyette Mechanical	(810) 742 8530	58-02-526-065	\$0	\$135.00 5027 FAIRCHILD ST	48473-Mechanical
PM240039	07/24/24	SGI Heating & Cooling	(810) 820 4604	58-03-534-006	\$0	\$190.00 9187 JILL MARIE LN	48473-Mechanical

Total: 8 Permits Value: \$0 Fee Total: \$1,675.00 Total Number of Dwelling Units 0

Plumbing

PP240016	07/30/24	Bathworks Inc dba Re-Bath	(248) 577 0047	58-36-651-029	\$0	\$138.00 7470 COUNTRY MEADOWS	48473-Plumbing
PP240017	07/30/24	Bathworks Inc dba Re-Bath	(248) 577 0047	58-03-626-015	\$0	\$134.00 9087 LUEA LN	48473-Plumbing
PP240018	07/05/24	Jeffers Plumbing Solutions Inc.	(810) 433 4949	58-36-676-095	\$0	\$390.00 4261 ALEX MARIN DR	48473 Plumbing

Total: 3 Permits Value: \$0 Fee Total: \$662.00 Total Number of Dwelling Units 0

Right of Way

PROW-0308	07/01/24	CONSUMERS ENERGY COR		58-03-533-150	\$0	\$100.00 5115 DURWOOD DR	48473-Right of way
PROW-0310	07/01/24	CONSUMERS ENERGY COM		58-31-200-018	\$0	\$100.00 6299 MILLER RD	48473 Right of way
PROW-0311	07/01/24	CONSUMERS ENERGY COM		58-30-651-079	\$0	\$100.00 3358 HERITAGE BLVD	48473-Right of way
PROW-0312	07/24/24	WOODSIDE BUILDERS, INC	(810) 635 2227	58-30-651-044	\$0	\$100.00 6285 ARLINGTON DR	48473 Right of way

City of Swartz Creek Building Permit List 2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
PROW-0313	07/30/24	Gross Construction Inc	(810) 922 8712	58-02-526-006	\$0 \$100.00	5039 SCHOOL ST	48473-Right of way

Total: 5 Permits Value: \$0 Fee Total: \$500.00 Total Number of Dwelling Units 0

Sidewalk

PSW24-0001	07/17/24	CHASE BANK		58-35-576-031	\$0 \$25.00	4459 FORTINO DR	48473-Sidewalk
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Total: 1 Permits Value: \$0 Fee Total: \$25.00 Total Number of Dwelling Units 0

Permit Total: 35 Value: \$291,821 Fee Total: \$10,890.00

Permit.DateIssued Between 7/1/2024 12:00:00 AM AND 7/31/2024 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
7335 MILLER RD	58-36-300-033	Letter	07/01/2024		
5101 MC LAIN ST	58-02-526-038	Letter	07/01/2024		
6007 MILLER RD	58-31-200-016	Letter	07/01/2024		
9091 MILLER RD	58-03-200-002	Letter	07/01/2024		
5482 MILLER RD	58-29-551-003	Letter	07/01/2024	07/23/2024	Complied
5044 SECOND ST	58-01-502-035	Open roof-Flat Roof	07/01/2024	07/02/2024	Approved
9189 YOUNG DR	58-03-531-080	Final	07/02/2024	07/02/2024	Partially Approv
4270 SPRINGBROOK DR	58-36-651-180	Final	07/02/2024	07/02/2024	Approved
4270 SPRINGBROOK DR	58-36-651-180	Final	07/02/2024	07/02/2024	Approved
175 BROOKFIELD	58-35-776-175	Final	07/02/2024	07/02/2024	Approved
8095 CIVIC DR	58-35-576-058	Site Visit	07/03/2024	07/03/2024	Approved
8089 MILLER RD	58-02-529-027	Follow Up	07/03/2024	07/03/2024	Complied
8006 MILLER RD	58-35-576-048	Notice of Expiration	07/03/2024	07/03/2024	Not Ready
4247 ALEX MARIN DR	58-36-676-093	Progress	07/03/2024	07/03/2024	Canceled
4261 ALEX MARIN DR	58-36-676-095	Progress	07/03/2024	07/02/2024	Canceled
4251 ALEX MARIN DR	58-36-676-094	Progress	07/03/2024	07/03/2024	Canceled
5317 SEYMOUR RD	58-03-533-023	Post Hole	07/08/2024	07/08/2024	Approved
4290 SPRINGBROOK DR	58-36-651-174	Final	07/09/2024	07/09/2024	Approved
9112 CHESTERFIELD DR	58-03-526-013	Final	07/09/2024	07/09/2024	Approved
4261 ALEX MARIN DR	58-36-676-095	Underground	07/09/2024	07/09/2024	Approved
4186 RED OAK LN	58-36-528-011	Final	07/09/2024	07/09/2024	Approved
5089 MC LAIN ST	58-02-526-036	Final	07/09/2024	07/09/2024	Approved
4261 ALEX MARIN DR	58-36-676-095	Rough	07/09/2024	07/09/2024	Approved
7484 WADE ST	58-01-502-047	Letter	07/11/2024	07/11/2024	Violation(s)
8603 MILLER RD	58-02-100-009	Rough-Reinspection	07/11/2024	07/11/2024	Approved
4276 KROGER DR	58-36-400-010	Final	07/11/2024	07/11/2024	Approved
4413 MORRISH RD	58-36-300-025	Final	07/11/2024	07/11/2024	Approved
4261 ALEX MARIN DR	58-36-676-095	Rough	07/11/2024	07/11/2024	Disapproved
4491 FREDRICK ST	58-36-300-035	Follow Up	07/15/2024	07/15/2024	Complied
4261 ALEX MARIN DR	58-36-676-095	Basement Floor	07/15/2024	07/15/2024	Disapproved
4410 SPRINGBROOK DR	58-36-651-098	Final	07/16/2024	07/16/2024	Approved
4410 SPRINGBROOK DR	58-36-651-098	Final	07/16/2024	07/16/2024	Approved
4261 ALEX MARIN DR	58-36-676-095	Basement Floor-Reir	07/17/2024	07/17/2024	Approved
4330 MAYA LN	58-36-676-011	Final	07/17/2024	07/17/2024	Approved
5272 BIRCHCREST DR	58-03-531-049	Open roof	07/18/2024	07/18/2024	Approved
6379 AUGUSTA ST	58-30-651-003	Final Reinspection	07/18/2024	07/18/2024	Disapproved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5151 WINSHALL DR	58-02-503-092	Final	07/18/2024	07/18/2024	Approved
4247 ALEX MARIN DR	58-36-676-093	Post Hole-Deck	07/18/2024	07/18/2024	Approved
4261 ALEX MARIN DR	58-36-676-095	Service	07/18/2024	07/18/2024	Approved
4261 ALEX MARIN DR	58-36-676-095	Rough	07/18/2024	07/18/2024	Approved
5273 GREENLEAF DR	58-03-533-090	Initial	07/18/2024	07/19/2024	Violation(s)
5197 DAVAL DR	58-02-501-014	Initial	07/18/2024	07/19/2024	Violation(s)
5251 SEYMOUR RD	58-03-533-014	Ordinance	07/23/2024	07/23/2024	Violation(s)
5464 SEYMOUR RD	58-03-400-011	Ordinance	07/23/2024	07/23/2024	Violation(s)
5044 MC LAIN ST	58-02-526-056	Ordinance	07/23/2024	07/25/2024	Violation(s)
8348 CAPPY LN	58-02-503-038	Ordinance	07/23/2024	07/23/2024	Violation(s)
7346 MILLER RD	58-36-300-008	Ordinance	07/23/2024	07/23/2024	Partially Complic
7484 WADE ST	58-01-502-047	Status	07/24/2024	07/24/2024	No Change
7376 CROSSCREEK DR	58-36-651-231	Final	07/24/2024	07/24/2024	Approved
8453 CAPPY LN	58-02-502-021	Ordinance	07/25/2024	07/25/2024	Violation(s)
5142 WORCHESTER DR	58-02-502-038	Ordinance	07/25/2024	07/25/2024	Violation(s)
5162 OXFORD CT	58-02-501-032	Status	07/25/2024	07/25/2024	No Violation
4126 ELMS RD	58-36-526-020	Status	07/25/2024	07/25/2024	Violation(s)
3486 ELMS RD	58-25-576-009	Status	07/25/2024	07/25/2024	No Violation
6376 MILLER RD	58-31-100-022	Site Inspection	07/25/2024	07/25/2024	Locked Out
5375 SEYMOUR RD	58-03-533-031	Ordinance	07/25/2024	07/25/2024	Violation(s)
6379 AUGUSTA ST	58-30-651-003	Final-Reinspection	07/25/2024	07/25/2024	Approved
ELMS RD	58-31-100-018	Final	07/25/2024	07/29/2024	Approved
5203 OAKVIEW DR	58-02-501-107	Ordinance	07/30/2024	07/30/2024	No Violation
5153 OAKVIEW DR	58-02-501-099	Ordinance	07/30/2024	07/30/2024	No Violation
6359 MILLER RD	58-31-100-033	Ordinance	07/30/2024		
7229 MILLER RD	58-36-577-028	Ordinance	07/30/2024	07/30/2024	Violation(s)
8453 CAPPY LN	58-02-502-021	Status	07/30/2024	07/30/2024	Partially Complic
7484 WADE ST	58-01-502-047	Final NOV	07/30/2024		
8033 INGALLS ST	58-02-529-023	Ordinance	07/30/2024		
7216 MILLER RD	58-36-400-002	Ordinance	07/30/2024	07/30/2024	Complied
4413 MORRISH RD	58-36-300-025	Final	07/30/2024	07/30/2024	Partially Approvi
7055 PARK RIDGE PKWY	58-36-527-018	Final	07/30/2024	07/30/2024	Approved
4261 ALEX MARIN DR	58-36-676-095	Rough-Reinspection	07/30/2024	07/30/2024	Approved
5044 SECOND ST	58-01-502-035	Final	07/30/2024	07/30/2024	Approved
4301 ELMS RD	58-31-551-006	Underground	07/30/2024	07/30/2024	Approved
5170 SEYMOUR RD	58-03-531-075	Follow Up	07/30/2024	07/30/2024	Complied

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4261 ALEX MARIN DR	58-36-676-095	Rough	07/31/2024	07/31/2024	Disapproved

Inspections: 73

Population: All Records

Inspection.DateTimeScheduled Between 7/1/2024 12:00:00 AM AND 7/31/2024 11:59:59 PM

Certificates With Inspections

08/01/2024

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR240036	5321 DON SHENK DR	07/01/2024	07/01/2024	07/01/2024		07/01/2026	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				
CR240047	7139 MILLER RD	07/03/2024	07/03/2024	07/03/2024		07/03/2026	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				
CR240048	7067 MILLER RD	07/03/2024	07/03/2024	07/03/2024		07/03/2026	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				

Population: All Records

Record Count: 3

Certificate.DateIssued Between 7/1/2024 12:00:00 AM
AND 7/31/2024 11:59:59 PM

Enforcements By Category

08/01/24

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E24-116	5251 SEYMOUR RD	Violation	07/01/24	
E24-122	8348 CAPPY LN	Violation	07/23/24	
E24-124	5375 SEYMOUR RD	Closed	07/23/24	08/01/24
E24-126	5138 MORRISH RD	Inspection Pending	07/31/24	
E24-120	5044 MC LAIN ST	Violation	07/03/24	
E24-119	5464 SEYMOUR RD	Violation	07/01/24	
E24-121	7484 WADE ST	Violation	07/11/24	

Total Entries: 7

COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E24-112	8517 CHESTERFIELD DR	Inspection Pending	07/01/24	
E24-111	8499 CHESTERFIELD DR	Inspection Pending	07/01/24	
E24-117	5237 SEYMOUR RD	Inspection Pending	07/01/24	
E24-118	5300 SEYMOUR RD	Inspection Pending	07/01/24	
E24-113	8523 CHESTERFIELD DR	Inspection Pending	07/01/24	
E24-114	9221 CHESTERFIELD DR	Inspection Pending	07/01/24	
E24-127	9135 CHELMSFORD DR	Inspection Pending	07/31/24	
E24-115	9211 CHESTERFIELD DR	Inspection Pending	07/01/24	
E24-129	4084 ELMS RD	Closed	07/31/24	08/01/24

Total Entries: 9

OCCUPANCY

Enforcement Number	Address	Status	Filed	Closed
E24-123	6376 MILLER RD	Inspection Pending	07/23/24	

Total Entries: 1

Enforcements By Category

08/01/24


PARKING

Enforcement Number	Address	Status	Filed	Closed
E24-125	3431 HERITAGE BLVD	Closed	07/30/24	08/01/24

Total Entries: 1

Total Records: 18

Population: All Records
Enforcement.DateFiled Between 7/1/2024 12:00:00 AM AND 7/31/2024 11:59:59 PM

Bids Opened by: Renee Kraft, Clerk 
 Time opened: 10:00 a.m. 7/25/24
 Witnessed by: Jody Key Jody Key

Bid For: Sidewalk installation and replacement

Bid Opening: 7/25/24 at 10:00am

Name and Address	Email Address	Phone #	Want Packet	Date rcvd	Bid Total	Remarks
BP Surface Solutions - Brian Pardee				7/25/24 9am	\$18,440	
Glaeser DQWES				7/25 9:53am	\$25,013	present

BID FORM
 2024 Sidewalk installation and replacement
 LOCATED AT 8083
 SWARTZ CREEK, MICHIGAN

BID FORM
2024 Sidewalk installation and replacement
8083 Civic Drive
SWARTZ CREEK, MICHIGAN

To: The City of Swartz Creek
 8083 Civic Drive
 Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Sidewalk removal and reinstallation (Elms Park approximately 1200 ft ²)	\$ 13,200
Per ft ² \$ 11. ⁰⁰	
Bench Pads (approximately 270 ft ²)	\$ 3240
Per ft ² \$ 12. ⁰⁰	
Sidewalk removal and reinstallation city wide (approximately 200ft ²)	\$ 2000
Per ft ² \$ 10. ⁰⁰	
Root grinding	\$
Per 5'x5' sidewalk square \$ 25. ⁰⁰	
Project Total (do not include unit costs in bid total)	\$ 18,440

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

BID FORM
2024 Sidewalk installation and replacement
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

The Bidder declares the following legal status: (Check One)

A Corporation organized and existing under the laws of the State of Michigan

A Partnership consisting of the following partners:

BID FORM
2024 Sidewalk installation and replacement
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

[] An individual doing business as:

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: BP Surface Solutions

By: Brian Tardee 

Title: Owner

Business Address: 5503 Meadowcrest Dr.

Flint, MI, 48532
(City, State, Zip Code)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/06/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Progressive Advantage Agency 300 N Commons Blvd Box W9G Mayfield Village OH 44143	CONTACT NAME: PHONE (A/C, No, Ext): 1-888-302-8533	FAX (A/C, No):	
	E-MAIL ADDRESS: businessinsurance@email.progressive.com		
INSURED BP Surface Solutions LLC 5503 Meadowcrest Dr Flint Township MI 48532	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: The Midvale Indemnity Company		27138
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CP00053982	04/07/2024	04/07/2025	EACH OCCURRENCE	\$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

For informational purposes only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Tara Difranco</i> Tara Difranco (Apr 6, 2024 16:18 EDT)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIBERK P.O. Box 113247 Stamford, CT 06911	CONTACT NAME: PHONE (A/C, No, Ext): 844-472-0967 FAX (A/C, No): 203-654-3613 E-MAIL ADDRESS: customerservice@biBERK.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Wellfleet New York Insurance Company</td> <td>20931</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Wellfleet New York Insurance Company	20931	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A : Wellfleet New York Insurance Company	20931													
INSURER B :														
INSURER C :														
INSURER D :														
INSURER E :														
INSURER F :														
INSURED BP Surface Solutions llc 5503 Meadowcrest dr Flint, MI 48532														

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ 0 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 0 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 0 GENERAL AGGREGATE \$ 0 PRODUCTS - COMP/OP AGG \$ 0 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	N9WC057193	06/27/2024	06/27/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000
	Professional Liability (Errors & Omissions): Claims-Made						Per Occurrence/ Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Policy #N9WC057193 contains a blanket Waiver of Subrogation therefore the insurer agrees to waive its right to recover from the certificate holder to the extent required by written contract.

CERTIFICATE HOLDER BP Surface Solutions llc 5503 Meadowcrest dr Flint, MI 48532	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>[Signature]</i>
---	---



Bids Opened by: Renee Kraft, Clerk

Time opened: 10:00 a.m 7/25/24

Witnessed by: Jody Key Eddy King

Bid For: Sidewalk installation and replacement

Bid Opening: 7/25/24 at 10:00am

Name and Address	Email Address	Phone #	Want Packet	Date rcvd	Bid Total	Remarks
BP Surface Solutions - Brian Pardee Gileses Dawes				7/25/24 9am 7/25 9:33am	\$18,440 \$25,013	present

BID FORM
 2024 Sidewalk installation and replacement
 LOCATED AT 8083
 SWARTZ CREEK, MICHIGAN

BID FORM
2024 Sidewalk installation and replacement
8083 Civic Drive
SWARTZ CREEK, MICHIGAN

To: The City of Swartz Creek
 8083 Civic Drive
 Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Sidewalk removal and reinstallation (Elms Park approximately 1200 ft ²)	\$ 14,964.00
Per ft ² \$ 12.47	
Bench Pads (approximately 270 ft ²)	\$ 5,508.00
Per ft ² \$ 20.40	
Sidewalk removal and reinstallation city wide (approximately 200ft ²)	\$ 4,366.00
Per ft ² \$ 21.83	
Root grinding	EA \$ 175.00
Per 5'x5' sidewalk square \$ 175.00	
Project Total (do not include unit costs in bid total)	\$ 25,013.00

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

BID FORM
2024 Sidewalk installation and replacement
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

The Bidder declares the following legal status: (Check One)

A Corporation organized and existing under the laws of the State of Michigan

A Partnership consisting of the following partners:

BID FORM
2024 Sidewalk installation and replacement
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

An individual doing business as:

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: Glaeser Dawes Corporation

By: 

Title: President

Business Address: 4130 Commerce Drive

(Street)
Flushing MI 48433
(City, State, Zip Code)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/01/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Security First Insurance Agency P.O. Box 321070 Flint MI 48532	CONTACT NAME: Alyssa Norfleet PHONE (A/C, No, Ext): (810) 732-5800 E-MAIL ADDRESS: Anorfleet@teamsfi.net	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED The Glaeser-Dawes Corporation 4130 Commerce Dr Flushing MI 48433	INSURER A: Safety National Casualty Corp	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** CL2443038984 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			GLAES-C	05/01/2024	05/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 30 Days Written Notice of Cancellation Applies

CERTIFICATE HOLDER FOR YOUR INFORMATION	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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GLAEDAW-01

ADEROSIA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/7/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mourer Foster, Inc 615 N. Capitol Ave. Lansing, MI 48933	CONTACT NAME: John Foster PHONE (A/C, No, Ext): (517) 371-2300 FAX (A/C, No): (517) 371-2174 E-MAIL ADDRESS: info@mourerfoster.com														
INSURED Glaeser Dawes Corporation Gregg Dawes 4130 Commerce Dr Flushing, MI 48433-2390	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : Secura Insurance Company</td> <td style="text-align: center;">22543</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Secura Insurance Company	22543	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Secura Insurance Company	22543														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	CP3304446	5/6/2024	5/6/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	A3304447	5/6/2024	5/6/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	X	CU3304448	5/6/2024	5/6/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Equipment Floater			CP3304446	5/6/2024	5/6/2025	Leased/Rented \$ 116,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project #20C0104

The City of Swartz Creek, Rowe Professional Services Company and their respective officers, directors, members, partners, employees, and consultants, Genesee County Drain Commission-Water and Waste Service and The State of Michigan, Michigan Department of Transportation are listed as additional insureds on a primary and non-contributory basis.
 Waiver of Subrogation in favor of the additional insureds

CERTIFICATE HOLDER**CANCELLATION**

City of Swartz Creek 80803 Civic Drive Swartz Creek, MI 48473	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

Request for Taxpayer Identification Number and Certification

Give form to the
 requester. Do not
 send to the IRS.

Print or type
 See Specific Instructions on page 2.

Name (as shown on your income tax return) Glaeser Dawes Corporation	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.) 4130 COMMERCE DRIVE	Requester's name and address (optional)
City, state, and ZIP code FLUSHING, MI 48433	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number
38 : 3282463

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶ 12-12-22
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

GLAESER DAWES CORPORATION

4130 COMMERCE DRIVE • FLUSHING, MI 48433 • PH 810-487-1560 • FAX 810-487-1564

Glaeser Dawes Corporation has no conflicting financial or professional interests and is qualified to perform the services requested for the City of Swartz Creek

Firm Name: Glaeser Dawes Corporation
By: [Signature] 7-24-24
Title: President
Business Address: 4130 Commerce Drive
(Street)
Flushing MI 48433
(City, State, Zip Code)

References: On File



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

City of Swartz Creek

Prepared For: Robert Bincsik

(810) 635-4464

rbincsik@cityofswartzcreek.org

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck

TODD WENZEL CHEVROLET

3156 HIGHLAND DR, PO BOX 310
HUDSONVILLE, MI 49426

State of Michigan MiDeal Contract # 071B7700178
MiDeal Spec # 0078-4WDL

City of Swartz Creek Pricing (MiDeal Pricing)

2024 Chevrolet Silverado 2500HD Reg Cab 4x4 w/ 8' Bed

10,250# GVWR 6.6L Gas V8/Allison Auto Reg Cab w/ 8' Box

SPEC 78 - 2024 GMC Sierra 2500HD Reg Cab 4wd	\$ 44,966.00
DEL – Delivery per MiDeal (FOB Swartz Creek, MI)	\$ 232.00
Total	\$ 45,198.00

Option:

MLP – Muni LED Strobe Pkg (G/A, 4-Way, Mini-LB) + \$ 2,256.00

Prices Quoted are for a MiDeal Dealer Stock Unit.
Available for Immediate Delivery; Availability Subject to Prior Sale.
FOB Swartz Creek, MI



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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck (Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$47,200.00
Total Options	\$2,025.00
Vehicle Subtotal	\$49,225.00
Destination Charge	\$1,995.00
Grand Total	\$51,220.00

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Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck (Complete)

Selected Model and Options

MODEL

CODE	MODEL
CK20903	2024 Chevrolet Silverado 2500HD 4WD Reg Cab 142" Work Truck

COLORS

CODE	DESCRIPTION
G7C	Red Hot

OPTIONS

CODE	DESCRIPTION
E63	Durabed, pickup bed
FE9	Emissions, Federal requirements
L8T	Engine, 6.6L V8
MKM	Transmission, Allison 10-Speed automatic
JGB	GVWR, 10,250 lbs. (4649 kg)
GT4	Rear axle, 3.73 ratio
1WT	Work Truck Preferred Equipment Group
PYN	Wheels, 17" (43.2 cm) painted steel, Silver
QXT	Tires, LT265/70R17E all-terrain, blackwall
ZXT	Tire, spare LT265/70R17E all-terrain, blackwall
G7C	Red Hot
AZ3	Seats, front 40/20/40 split-bench
H1T	Jet Black, Cloth seat trim
IOR	Audio system, Chevrolet Infotainment 3 system
VYU	Snow Plow Prep/Camper Package
K4Z	Battery, auxiliary, 700 cold-cranking amps/70 Amp-hr
KW5	Alternator, 220 amps
JL1	Trailer brake controller, integrated
NZZ	Skid Plates
V46	Bumper, front chrome

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck (Complete)

OPTIONS

CODE	DESCRIPTION
VJH	Bumper, rear chrome
CGN	Chevytec spray-on bedliner
9L7	Upfitter switch kit, (5)
K34	Cruise control, electronic
UD7	Rear Park Assist
R9L	Deleted 3 Years of Remote Access

Options Total

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck (Complete)

Standard Equipment

Package

Trailering Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)

Mechanical

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, Allison 10-Speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)

Durabed, pickup bed (STD)

GVWR, 10,250 lbs. (4649 kg) (STD) (Included and only available with CK20903 model and (L8T) 6.6L V8 gas engine with 17" wheels.)

Push Button Start

Air filter, heavy-duty

Air filtration monitoring

Transfer case, two-speed electronic shift with push button controls (Requires 4WD models.)

Auto-locking rear differential

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section

Recovery hooks, front, frame-mounted, Black

Suspension Package

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine. Not available with (ZW9) pickup bed delete.)

Exhaust, single, side

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck (Complete) (✓)

Exterior

Wheels, 17" (43.2 cm) painted steel, Silver (STD)

Tires, LT245/75R17E all-season, blackwall (STD)

Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QHJ) LT245/75R17E all-season, blackwall tires with (E63) Durabed, pickup bed. Available to order when (ZW9) pickup bed delete and (QHJ) LT245/75R17E all-season, blackwall tires are ordered.)

Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)

Bumpers, front, Black

Bumpers, rear, Black

CornerStep, rear bumper

BedStep, Black integrated on forward portion of bed on driver and passenger side (Deleted when (ZW9) pickup bed delete is ordered.)

Moldings, beltline, Black

Cargo tie downs (12), fixed rated at 500 lbs per corner (Deleted with (ZW9) pickup bed delete.)

Headlamps, halogen reflector with halogen Daytime Running Lamps

IntelliBeam, automatic high beam on/off

Taillamps with incandescent tail, stop and reverse lights

Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel

Mirrors, outside power-adjustable vertical trailing with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]) (Standard on Regular Cab models. Not available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package on Regular Cab. Included and only available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package on Double and Crew Cab models.)

Mirror caps, Black

Glass, solar absorbing, tinted

Tailgate, standard (Deleted with (ZW9) pickup bed delete.)

Tailgate and bed rail protection cap, top

Tailgate, locking, utilizes same key as ignition and door (Upgraded to (QT5) EZ Lift power lock and release tailgate when (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package is ordered. Not available with (ZW9) pickup bed delete.)

Tailgate, gate function manual, no EZ Lift (Deleted with (ZW9) pickup bed delete.)

Door handles, Black grained

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck (Complete)

Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Audio system feature, 2-speakers (Requires Regular Cab model.)

Wireless phone projection for Apple CarPlay and Android Auto

Bluetooth for phone connectivity to vehicle infotainment system

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Vinyl seat trim

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display located in radio display

Compass located in instrument cluster

Window, power front, drivers express up/down

Window, power front, passenger express down

Door locks, power

Remote Keyless Entry with 2 transmitters

USB Ports, 2, Charge/Data ports located on instrument panel

Power outlet, front auxiliary, 12-volt

Air conditioning, single-zone

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Automatic Emergency Braking

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck (Complete) (✓)

Safety-Mechanical

Front Pedestrian Braking

StabiliTrak stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera (Deleted when (ZW9) pickup bed delete is ordered.)

Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)

Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System

3 Years of Remote Access. The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

Processing-Other

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available with (ZW9) pickup bed delete.)

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Vehicle: [Fleet] 2024 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142" Work Truck (Complete)

WARRANTY

Basic Years: 3
 Basic Miles/km: 36,000
 Drivetrain Years: 5
 Drivetrain Miles/km: 60,000
 Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
 Corrosion Years (Rust-Through): 6
 Corrosion Years: 3
 Corrosion Miles/km (Rust-Through): 100,000
 Corrosion Miles/km: 36,000
 Roadside Assistance Years: 5
 Roadside Assistance Miles/km: 60,000
 Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
 Maintenance Note: First Visit: 12 Months/12,000 Miles

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