

# City of Swartz Creek

## AGENDA

Regular Council Meeting, Monday, September 9, 2024, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

**THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
  - 4A. Council Meeting of August 26, 2024 MOTION Pg. 27
5. **APPROVE AGENDA:**
  - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
  - 6A. City Manager's Report MOTION Pg. 8
  - 6B. Staff Reports & Meeting Minutes Pg. 51
  - 6C. Mi CLASS Description Pg. 90
  - 6D. Snow Plow Bid Information Pg. 115
  - 6E. Homecoming Parade Permit Applications Pg. 120
  - 6F. Traffic Improvement Project Call for Projects Pg. 123
7. **MEETING OPENED TO THE PUBLIC:**
  - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
  - 8A. Truck Snow Plow Bids RESO Pg. 23
  - 8B. Appointment RESO Pg. 24
  - 8C. Homecoming Parade Permit RESO Pg. 25
  - 8D. Closed Session RESO Pg. 25
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 26

### ***Next Month Calendar (Public Welcome at All Meetings)***

Downtown Development Authority:	Thursday, September 12, 2024, 6:00 p.m., PDBMB
Fire Board:	Monday, September 16, 2024, 6:00 p.m., Station #2
Park Board:	Tuesday, September 17, 2024, 5:30 p.m. PDBMB
Zoning Board of Appeals:	Wednesday, September 18, 2024, 6:00 p.m., PDBMB
City Council:	Monday, September 23, 2024, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, September 25, 2024, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, October 1, 2024, 7:00 p.m., PDBMB
City Council	Monday, October 14, 2024, 7:00 p.m., PDBMB

## **City of Swartz Creek Mission Statement**

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

## **City of Swartz Creek Values**

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

### ***Honesty, Integrity and Fairness***

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

### ***Fiscal Responsibility***

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

### ***Public Service***

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

### ***Embrace Employee Diversity and Employee Contribution, Development and Safety***

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

### ***Expect Excellence***

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

### ***Respect the Dignity of Others***

Employees shall be professional and show respect to each other and to the public.

### ***Promote Protective Thinking and Innovative Suggestions***

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK  
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS  
MONDAY, SEPTEMBER 9, 2024, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **September 9, 2024** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

**Zoom Instructions for Participants**

**To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

**Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

**To join the videoconference:**

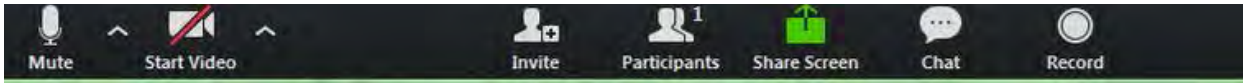
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

**Participant controls in the lower left corner of the Zoom screen:**



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

**Renee Kraft is inviting you to a scheduled Zoom meeting.**

**Topic: Swartz Creek City Council Meeting**

**Time: September 9, 2024 at 7:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83096401128>

**Meeting ID: 830 9640 1128**

**One tap mobile**

**+13017158592,,83096401128# US (Washington DC)**

**+13126266799,,83096401128# US (Chicago)**

**Dial by your location**

**+1 301 715 8592 US (Washington DC)**

**+1 312 626 6799 US (Chicago)**

**+1 929 205 6099 US (New York)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 669 900 6833 US (San Jose)**

**Meeting ID: 830 9640 1128**

**Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>**

**If you have any further questions or concerns, please contact 810-429-2766 or email [rkraft@cityofswartzcreek.org](mailto:rkraft@cityofswartzcreek.org).**

**A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.**

## **CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES**

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
  - (a) why the public body is meeting electronically;
  - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
  - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
  - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

## **MAINTAINING ORDER**

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing \*9 on their phone, if applicable.

## **MOTIONS & RESOLUTIONS**

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

## **PUBLIC ADDRESS OF COUNCIL**

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

## **VOTING RECORD OF PUBLIC BODIES**

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek  
CITY MANAGER'S REPORT**

**Regular Council Meeting of Monday, September 9, 2024 - 7:00 P.M.**

**TO:** *Honorable Mayor, Mayor Pro-Tem & Council Members*

**FROM:** Adam Zettel, City Manager

**DATE:** September 4, 2024

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## **ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*  
There have not been any commercial appeals for 2024 as of yet. Though some commercial appeals reach the tribunal in July, I suspect there will not be any for this calendar year.

- ✓ **STREETS** *(See Individual Category)*

- ✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(Update)*

The 2026-2029 TIP cycle is now open for project submissions. I am including the call for projects letter in the packet. I learned a bit more about available funds, special conditions, and expectations of applications at a meeting on July 25<sup>th</sup> and August 15<sup>th</sup>. Projects are due by September 30<sup>th</sup>, which will need to include a resolution from the council at that time or shortly thereafter.

Tentatively, I recommend we include the asphalt sections of Miller Road, Dye to Morrish. This section has a decent base, but the surface will begin to deteriorate quickly based upon the expected life cycle of the rehabilitation. This road was last paved in 2014.

I am asking the engineers to create a backup submission for Elms Road as well. While Elms and Bristol may be showing more stress, the scale of Miller Road, combined with its volume, width, and functional classification make Miller a better candidate for the optimization of federal funds. We are updating traffic counts for all of these segments.

The application will be submitted by staff. If awarded, 80% of the project will be funded with federal funds, including preliminary and construction engineering. County staff do not know if another buy-out option will be available.

- ✓ **STREET PROJECT UPDATES** *(No Change of Status)*

*This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.*

We solicited bids for seal coating overlays (FOG seal) for select streets that are in need of preservation but are not yet in need of a mill and resurfacing. This application was last applied to downtown streets (First, Second, Third, Wade, etc.) about twelve years ago. Bids were opened on the 18<sup>th</sup>. Unfortunately, this process appears to be in high demand. One bid holder that had shown great interest opted not to bid on the job at all, and the successful low bidder cannot start until May of 2025.



With that said, I included the bid tab and the complete bid by Highway Maintenance & Construction in the July 22, 2024 packet. Their price to complete all work is \$171,560.10. The breakdown, without crack fill and mobilization, is as follows for the three select neighborhoods:

Heritage Village:	\$74,012.40
Augusta Drive	
Canterbury Trail	
Heritage Blvd	
Arlington Drive	
Manchester Street	
St Charles Pass	
Mansfield Drive	
Concord Drive	
Bainbridge Drive	
Jefferson Street	
Otterburn Heights:	\$33,654.60
Abbey Lane	
Jennie Lane	
Yarmy Drive	
Parkridge:	\$51,893.10
Parkridge Parkway	
Silver Maple Lane	
Locust Lane	
Red Oak Lane	
Mountain Ash Court	
Birch Lane	
Hickory Lane	
Springbrook East	(No price)
Maya Lane	
Maplecrest Circle	
Lindsey Drive	
Russell Drive	
Alex Marin Drive	

I am not recommending a course of action at this time. With the timeline for this work extending ten months, we have the opportunity to further analyze and prioritize our maintenance needs prior to making a decision. In the meantime, it appears the county may have a vendor purchase order for this service that we may be able to benefit from, not unlike the cooperative salt purchase. I am making inquiries, but I have not heard anything yet.

This information is vital to ensuring we are cautious about spending as it relates to other obligations, such as Don Shenk. Conversely, we are very mindful that timely maintenance, that is significantly more affordable, is the key to a sustainable asset management strategy. With that said, we may find that not all neighborhoods appear to be in a multi-year budget that includes known priorities, or we may find that we can add Springbrook East or other areas at the unit cost of \$3.15/sq yd.

Please consider the bid packet and the neighborhoods in question, including the potential for Springbrook East. Drive or walk them if you can. If the budget does appear constrained, selecting which areas to target in 2025 could be a very demanding prioritization task for the city.

Concerning rehabilitation work for 2024, council approved the extension of existing unit pricing for three additional street sections (note that these prices were updated by a May 9 supplement that was distributed at the meeting).

The sections are:

1. Maple (Crapo to end)	\$36,032.25
2. School (Ingalls to end)	\$38,426.00
3. Raubinger (Apartment to bridge)	\$27,781.25
Total	\$102,239.50 estimated = +\$1,500 additional mobilization

In addition, there may be enough budget to extend the School Street repair north to butt up with the most recent repair North of Ingalls. We are also exploring rehabilitation of a small stretch on Morrish (a major street) south of Miller.

If affordable and prudent, small sections may be added to this scope, provided we are able to move the street plan forward at competitive prices. Once such addition is the extension of the School Street repairs to align with the most recent repair on the north end.

In addition, we have ordered engineering services for Don Shenk Street reconstruction, as well as Cappy Lane and water main work. Note that Don Shenk does not require water main replacement, and part of Cappy Lane is also of newer street and water main. We should have enough funds to complete this project in the 2025 construction season. If not, I will recommend use of major street fund dollars for Cappy Lane and/or short term internal borrowing.

Street reconstruction for Winchester Village is moving forward and nearing completion. We expect the final asphalt anytime, making the project substantially complete. However, we have been having many ongoing issues with landscaping restoration. Residents, staff, and our engineers find the job to be below standards. We met onsite with the general and sub contractor the week of August 12<sup>th</sup>. Since that time, they have improved their process and indicated that they will revisit areas of deficient restoration. This is a performance based restoration standard, so we plan to hold them to it.

Related to this project, the contractor is claiming that there is an issue with the subbase in areas of the village, and they indicate that they will likely file a claim for additional compensation to manage this. Our engineer does not see any validity to this. We met on the matter several times since early June. We do have some concerns that they may claim to be owed tens of thousands more for aggregate. Our engineer is closely monitoring quantities and this claim, and we also ordered additional road core samples

to be drawn to ascertain the thickness of aggregate throughout the project area. We are confident that this claim has no merit.

Street rehabilitation with limited drainage in Winchester Woods is nearly complete! Paving has occurred for all areas except a section of Young Drive. This section was postponed pending potential drive/ditch work. It will be paved when the contractor mobilizes to tackle the other approved local street sections.

Note that we have added some work to this in the field, resulting in a few more ditches and culverts being graded and/or upsized. I expect this to be about \$40,000 in additional work that will help improve the current situation for many and improve the future situation for all. The idea is to set the more downstream drains at the proper elevation and size to accommodate any future improvements upstream.

✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*No Change of Status*)

Sewer work is wrapping up, and we expect the televised video and a statement of findings this fall. We can then ascertain the need, if any for additional sewer work on the first segments that we inspected. The previous report follows.

The first three miles of cleaning and inspections (two sections of Miller, Dye, and all of Elms) have commenced. I expect this project to be completed very soon. We will report the findings to the city council regarding the potential for additional sewer repair work in the areas that were televised.

This effort is part of a program to clean and inspect the entire sewer system approximately every eight years. We believe this is a prudent time frame until we can assess all lines at least once. Note that Genesee County was on a seven-year schedule, but after an experience study, they moved to a ten-year schedule. Further note that some segments (e.g. Miller and Elms) will be done more frequently due to known build-up issues.

This program will ensure proper flow of the system, but it cannot ensure elimination of all blockages. Televising of the lines will be conducted with inspection of manholes. This will provide the city with information to plan future lining, excavation, or manhole rehabilitation projects, if any. As noted previously, we believe we have addressed most, if not all, of the high-risk clay lines. The cleaning and inspection program will determine if any of the newer clay lines (1970s era) require work. With this information we can create a revised asset management plan.

✓ **WATER MAIN REPLACEMENT - USDA** (*No Change of Status*)

All water main work is substantially complete. There is some obvious restoration to do, which will take USDA closeout into winter, but for all intents and purposes, the water main is in and we are done with this phase of USDA work.

✓ **WATER/SEWER SYSTEM MISCELLANEOUS** (*No Change of Status*)

See prior reports (May 28, 2024) for updates on PFAS and water affordability.

The hydrant painting is underway. I expect this will be a project they are working on for much of the summer. Again, this includes lead abatement cleaning of all hydrants with sandblasting, as well as a complete new coating (yellow). Note that we may add hydrants that have just been installed or that were recently installed due to early onset rust. We expect to split this cost with the contractor for those that sustained installation wearing (a common occurrence with new installation).

Work is underway on a new section of water main that will connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. Water main is being installed on Elms, between Maple and Hill. Connection down Hill to Seymour is expected next year. I am making inquiries to the county to see if this is something we need to plan for.

These two connections will greatly increase reliability in the city, especially on our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. As a side note, this could encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

The wireless transponder tower at Elms Park is up and running well. We have about 50 meters that cannot be read wirelessly now that both towers are up. However, we suspect this is because they have older model transponders, which we plan to replace. Even now, I believe the project is successful. If we can get most of these transponders to read once replaced, we will be very pleased indeed.

✓ **HERITAGE VACANT LOTS** (*Update*)

Another privately owned lot is having a new home built. The water service could not be located, so the city provided one at our expense.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** (*No Change of Status*)

The summer newsletter is out. Let me know what you think. The next newsletter is expected to go out in October.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. Additional **demolitions have been undertaken by the owner of the raceway.** The owner intends to have the site razed for future use in 2024-2025. The site is not formally for sale, nor is there a concept plan for reuse. I contacted the owner on May 15 and encouraged him to market the site, with the understanding that 'mega site' acreage is selling for \$30,000/acre.
2. The **reuse of Mary Crapo is becoming a reality.** The school has approved phase one of a varsity baseball field. Construction is underway on phase one. There will be two pickleball courts that can double as skating in the winter. My understanding is that project completion may hinge upon an upcoming ballot initiative.
3. **(Update) Street repair in 2024** is paused. The Village and Woods projects are expected to be completed quickly when the asphalt contractors mobilize at the end of September. In addition, we have ordered repair by the GCRC of a small section of Elms, which was finished mid-summer. School, Maple, and Raubinger are due for repairs by T.G. Priehs at the end of September. There is not a contractor available to apply a FOG seal to select streets in 2024, but we will be conducting crack fill repairs city-wide.
4. The **Brewer Condo Project** first tri-plex is complete and all units are sold. The developer is looking to partner with other builders to complete new units as-is or with the potential redesign that includes a first floor master. Such units would likely be a two unit. They believe that, with site development costs increasing, this project will look more attractive and competitive because the other units are ready to be constructed upon.
5. The current phase of **Springbrook East is about to complete construction.** We created a punch list for the infrastructure improvements. Once complete, the plan is for the city to approve a formal street dedication soon (these streets are public). CE lighting has been approved. **There was a sale of this project's future phases and real estate.** It appears JW Morgan and another partner are in control of future phases.
6. The **southwest corner of Elms & Miller** was seeing some increased activity. We met with the owner and an architect on some preliminary plans in the spring. Neither the designer nor our staff have heard anything since. This project is likely a no-go for the foreseeable future.
7. **Park projects** currently include an active grant application for Otterburn, pavilion repairs at Elms (now complete) and application of more asphalt millings to all parking areas. The park board recommends interpretive signs, bike racks, and benches for the coming year. This city is working on all of these initiatives. Pickleball courts are now in at Elms Park. A FLOCK camera has been installed at Elms, and fence repair is on the way, with new fences to go in at Elms.
8. **New Businesses.** Financing for the Book Nook appears to have been approved. The former A1 Treat Barn site has been razed and is for sale. Our demolition order requires the sign to be taken down, though the owners have not complied yet.
9. **Mundy Megasite/Costco.** The Michigan legislature has affirmed \$250,000,000 to this site, primarily for land acquisition. Concerning the MEGA site, acquisition of some properties that are under contract has occurred. This makes the prospect of something happening here much more real, even if it is on a smaller scale. Note that there is still no movement on street infrastructure strategies or investment. We are told that no improvements will be implemented without a user. Costco has commenced work for their new location off Hill Road by US 23 and they indicate they will be done by Thanksgiving.

10. **Holland Square** has plans and a preliminary cost for construction of a market-style shelter. A steering committee has met and is working towards a final product, with results by fall. Currently, the architect and builder are revising plans. We are working on preliminary compliance for a \$75,000 MSHDA grant!
11. **(Update) Wayfinding** is another project that the DDA is pursuing. It has funding support of \$20,000 from the state and \$20,000 from the DDA. A steering committee has been established for this purpose. Consultants were in town to work on this on July 30<sup>th</sup> and 31<sup>st</sup>. They delivered their findings for review by the steering committee on September 4<sup>th</sup>. I expect them to present to the city council on October 14<sup>th</sup>.
12. The DDA is considering a **Social District**. With the potential for another tavern coming, the city has the ability to designate a commons area in the community. This was discussed by the DDA on April 11<sup>th</sup>. There was no desire to proceed at this point.

✓ **REDEVELOPMENT READY COMMUNITIES** *(No Change of Status)*

We are getting some feedback from the MEDC, and it does appear that we are substantially complete with fulfilling the needs to recertify this fall. We will liaise with the state to make sure and bring back any additional needs to the council.

The wayfinding program (see below) is mostly funded through this program. Thanks MEDC!

The Methodist Church project is being marketed. As of writing, there do not appear to be any active leads.

There are not any active downtown property initiatives at the moment.

The DDA is also taking the lead on Holland Square, which is a candidate for a future crowdfunding program. Please see the dedicated section below.

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

The owners adjacent to the Wade Street property emailed me on August 13<sup>th</sup> and indicated that they would be willing to purchase the lot for \$6,000. Please indicate your interest in discussing this again in open or closed session. The previous report follows.

The neighbor to the north of the city lot called and expressed interest in buying this to add to their homesite. I made an inquiry of the assessor to determine its value. She indicated that it would be worth \$15,000 but for the floodplain. She feels \$5,000 to \$6,000 would be fair given the floodplain building requirements. I relayed this to the neighbor, and I received an email reply from them. They offered \$3,000 cash to purchase this lot. The council did not wish to entertain this price and dropped the issue.

The council has the option of having the planning commission and/or DDA make a recommendation regarding the disposition of this lot to a neighbor. This is not being placed on the agenda at this time, but if any council member believes this offer is worth considering it is probably worth discussion. Let me know.

✓ **CDBG** *(No Change of Status)*

The contractor completed the work as bid in a timely and professional manner. Because they only had their crew schedule to work for one week, they were not able to expand their

scope to include infill of other gaps or replacement. I wish the outcome were different. The remaining funds will hopefully be assigned to the senior center.

In other news, the full applications for the next cycle (2025-2027) have been submitted. This includes senior services and downtown decorative lighting. Since we have had so many issues getting bids on CDBG work, the decorative lighting was chosen, in part, because Consumers Energy is a sole-source provider that is exempt from many of the federal requirements. This should create less issues in making use of future funds.

✓ **DISC GOLF** *(No Change of Status)*

Shattered Chains held another volunteering event during the weekend of Hometown Days. They had some equipment donated for temporary use, so they were able to clear drains, add culverts, and tackle other grading issues. They are also in the final phases of getting tee pads installed and fairways mowed!

✓ **PAVILION COMMITMENT/GRANTS** *(No Change of Status)*

We have great news! We met with the other communities that are receiving federal funding through Kildee's office, as well as the Genesee County Metropolitan Planning Commission, and Genesee County Parks. After discussion, it was agreed to split the \$850,000 evenly, making our share \$283,333.33. This is great news and feeds into our other grant application!

Our grant writer has submitted another application for Otterburn Park. See the March 11, 2024 packet for details. The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is \$600,000. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north of the site, which is not affordable.

✓ **SPEEDING AND TRAFFIC CONTROL** *(No Change of Status)*

We are going to mark Ingalls with the new scheme as soon as possible. Some of the markings for "25 MPH" and "30 MPH" are in various locations across the city. Combined with our other efforts, we expect this will help create more awareness and help to reduce speeds.

Note that both the contractor and staff find the stencils to be a bit small. We are ordering professional stencils that we can use in perpetuity. We will apply these in other areas. If the update appears dramatic and positive, we will likely black out and paint over the existing markings.

✓ **FIBER INSTALLATION** *(No Change of Status)*

Fiber installation continues across the city. We have been working with Frontier on some issues related to restoration. In doing so, we have found a good contact that has been very responsive to specific issues with the fiber installation, older assets of Frontier, and general quality control. This service will provide the community with valuable high-speed service, as well as the potential for enhanced 5G.

✓ **SOLAR SYSTEM MODEL** *(Update)*

Signs have been reviewed by all of our local members, and a final copy is in the works. This means production on the Cosmos signs should begin in September. Wayfinding signs are on



hold until the council can review the wayfinding concepts. See the April 8, 2024, council packet for more details.

✓ **CROSS CONNECTION SHUT OFFS** *(No Change of Status)*

Much progress has been made since the residential cross connection inspection program inception. However, a number of homes have not had the opportunity to comply, and some are still hesitant to comply. We have renewed the program for another two years and hope to get through most of the units by the end. Some will likely not comply without a turn off, but that is a last resort.

As previously noted, we have postponed imminent shut-offs and the related hearings before the city council. I have concerns that there are not enough inspection slots for all outstanding inspections to sign up, making the process impossible to complete for all users. We are going to consider the matter in the coming months to come up with a long term strategy that is predictable, fair, and productive as it relates to getting compliance with the residential cross connection inspections.

This is not something we wish to be pursuing, but the expectations for cross connection are objective and reasonable.

✓ **SENIOR CENTER ARPA WINDFALL** *(No Change of Status)*

The senior center and city now have an agreement to use the \$100,000 in additional ARPA funds. They are proposing to buy a 14-passenger bus for \$120,000 to \$135,000. See the March 11, 2024 report for more details on this award and process.

✓ **SUPPLEMENTAL FINANCIAL SERVICES** *(No Change of Status)*

Kim Lynch is providing our supplemental financial services through September. I expect to come back to council in September to review the situation. As things stand today, I believe that supplemental services will be a part of our administrative service indefinitely, so I expect we will be continuing a service agreement with Mrs. Lynch or a similarly qualified individual or firm. I am conducting an assessment and negotiations in this matter.

For the time being, we continue to operate efficiently as we complete year-end duties and undergo auditing by Plante Moran. The single audit field work is complete. For the fiscal year ended 6.30.2024 we have started the following tasks:

- Working together to complete new internal control PACE forms that are required for this year's audit.
- Preparing for the city's single audit that will begin the week of August 12<sup>th</sup>.
- Completing a draft SEFA form that will be used for the single audit.
- Reconciling all general ledger accounts that will be used during the single audit period.

✓ **WAYFINDING PROJECT** *(Update)*

Guide Studio was in town on July 30<sup>th</sup> and 31<sup>st</sup>. They met with staff and the steering committee to go over needs, take comments, and tour the community. I think the time spent was very productive. The steering committee then met with Guide on September 4<sup>th</sup>. They were presented with draft imagery, recommended sign locations, and sign content. Further refinements are being worked on. I expect them to report to the city council in-person on October 14<sup>th</sup>. The previous report follows.



The DDA, in accordance with their planning documents, is pursuing a wayfinding and branding sign plan for the entire city. The city council formed a steering committee to proceed with engaging in professional services to plan a complete wayfinding sign scheme. Any installations are likely to be phased in over many years and include DDA and city general funds.

The city council will still have final say in any signs purchased and installed on city property or in the right of way.

✓ **SOCIAL DISTRICT** *(No Change of Status)*

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **GROUND MOUNTED SOLAR EQUIPMENT MORATORIUM** *(Update)*

The moratorium on ground mounted solar is still in effect and will be through November planning commission. We received yet another request for small-scale solar as a primary use! With that said, I have requested our planner to commence work on an ordinance for small scale solar farms (those exempt from state regulations), as well as solar as an accessory use (e.g. solar panels in yards or on roofs of other existing structures).

At this time, I am finally in possession of a draft solar ordinance for such systems as an accessory use (e.g. residential supplement), and we have the MSU Extension guide for planning/zoning for such systems. I expect to use these tools, along with assistance from CIB Planning, to present a first draft of an ordinance to the planning commission at their October meeting.

✓ **WATER TOWER LEASE AGREEMENT** *(No Change of Status)*

As most in the community are aware, Verizon appears to be having wireless connectivity issues in the west side of town, from about the High School to Winchester Woods. This problem was so bad for us, that we switched carriers. Verizon has been working on a solution for a couple years, including the search for space south of town for a new tower.

They have approached the city to use the water tower. I think this is a win-win. Using the city tower will greatly improve service to the community, while providing some financial resources to the city. Since the tower is used by two wireless providers currently, this request will be treated as a colocation. This means that the city will be responsible for approving the site plan at the planning commission level for a permitted use, as well as a lease for occupancy.

As of writing, there is not a site plan available, but I do have a draft lease (included in the April 8, 2024 packet). I am attempting to increase the lease amount, as well as to get a site plan to both the planning commission (for site plan review), as well as to the council (for general review) as soon as possible.

Again, I think this will shape up to be a win-win, provided the city does not need to invest in the site and the user is not installing obnoxious equipment. We will have more information related to such circumstances moving forward.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT** *(No Change of Status)*

We are nearing the creation of detailed plans, which will provide more finely tuned costs and imagery for review by the city council. I hope to have this in the month of September. The previous report follows.

Samantha has secured an additional \$75,000 in grant funds. This will make the powering of the structure, along with lighting and sound, a reality! The grant is through MSHDA and will likely require further review by the city council in the form of a grant agreement. As of writing, the project is still being reviewed by the committee and we await updated costs and plans for the structure and technology components. The previous report follows.

The Holland Square Steering Committee met on May 30<sup>th</sup>. We believe we explored many opportunities and areas of concern to narrow in on what appears to be the most viable and desirable project. The concept remains the same, but there have been some additions relating to power, lighting, sound, and architectural style. The architect and contractor are working on renderings now.

Our community continues to pursue a crowd funding match for a public place enhancement. The Public Places, Community Spaces opportunity is a powerful incentive and can provide up to \$50,000 towards a downtown project (perhaps as much as \$75,000 if it includes universal design)!

The DDA believes that the primary objective for such funds is to invest in Holland Square to provide built-in structures for community seating, vending, entertainment, and related activities. There are a couple examples of this already that seem to work well in public spaces. Such a concept would activate Holland Square along Miller Road by providing social interactions, market activities, and some recreation. It would also include lighting, sound systems, and some shade/weather protection. Parking would be reduced but only minimally.

Over the last year, the DDA has worked with a local architect (thanks AMA Architects for the in-kind work), and a local builder (thanks JW Morgan) to refine a design, materials, and cost. This has resulted in concept plans for a pergola style structure, with a total base installation price of about \$150,000. With the addition of the grant, we expect the project to total around \$225,000.

The city council created a steering committee to finalize project details for review by the city. The council will have the final say in any structure constructed on city property.

✓ **WEBSITE ACCESSIBILITY** *(Update)*

Web Matters is on the case and they have some work completed that looks great. We met with the designer on August 26<sup>th</sup> to see the draft site. Everything is completely reformatted, but all the information is still there. Most importantly, the site will be secure and accessible!

Of course, nothing is live yet. I will keep the city council informed regarding the creation of a new website and the transfer of our data.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

Monthly reports are included. There have been a few requests to add some new data points and/or find some more preferable report options. Let me know what you think.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

There was NOT a September Planning Commission Meeting due to a lack of agenda items.

A moratorium for ground based solar installations remains. This gives the community 180 days to consider regulations for ground based solar applications and permits. We will monitor state legislation and look to see how best to proceed this summer and into fall.

The next regular meeting is scheduled for October 1, 2024. I expect to have some draft zoning ordinance language presented at this meeting.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA is scheduled to meet on September 12, 2024. They will be discussing community updates, the potential for forestry on Morrish (I-69 to Fortino), and they also have a closed session agenda item (real estate).

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

There is a variance requested related to an accessory dwelling unit at 8040 Maple Street. This is scheduled for review by the ZBA on September 18<sup>th</sup>. Packets will be sent out approximately one week early. The meeting will require a public hearing.

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

The next regular meeting is scheduled for September 17, 2024. They are slated to discuss the Butterfly Garden proposal at Abrams Park, the creek bank at Elms, and a Halloween decorating contest.

The vacancy for this board still remains. To maintain our reciprocity with Mundy Township, the Mayor is proposing to fill Mrs. Fountain's seat with another Mundy resident, Mr. David Witter. Mr. Barclay is the Swartz Creek resident that serves on Mundy's park board.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The Board of Review met on July 16th. They recapped (reversed an uncapping) of taxable value for one petitioner's property. They will meet next in December.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Kraft)** *(Update)*

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

## ELECTION DATES FOR 2024:

General Election: November 5, 2024 – Early Voting dates for the general election are October 26 – November 3 from 8:00am – 4:00pm.

Ballots have been proofed and are off to the printers. We are expecting the ballots to be in hand by September 19; therefore, ready for distribution by the first week in October or earlier.

Canvassing for the August 6 primary is complete. Swartz Creek had a perfect election with all precincts balancing and no issues. We will not have an audit for that election. I am very appreciative for all the hard work our election inspectors put in to this election and I look forward to working with them again in November.

### ✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik) (Update)**

- ❑ DPS is going to take over plowing our lots from the vendor this winter. The plan has been in the making for quite some time. It first consisted of getting the two winged main road plow trucks built and in service. This frees up a person to help plow the lots and sidewalks. We also needed the new pickups so our fleet would be reliable. Going forward DPS believes it can plow the city's lots effectively and provide the entities and residents with a better and more timely service.
- ❑ DPS continues to GPS water and sewer assets. This will be ongoing for most of the year as we have time available.
- ❑ Structures have had the concrete poured around them. Final paving should happen sometime around the end of September or in early October.
- ❑ Restoration work is complete on Greanleaf. The contractor should be finishing up with restoration in the next couple of weeks. It's important to note the city and OHM have been meeting and working with the restoration contractor to get improved results from the restoration work. The contract has a "performance based section" regarding restoration. Our efforts to get them to change their methods appears to be working as the newest restoration work has quite a bit of grass growing in these areas after only a few days. Regarding addresses that have already been restored and have substandard results, we are working with the contractor to get them corrected. Corrective action may consist of "weed and feed" application, "slit seeding", killing the existing and starting over, some, or all of the above. DPS has noticed several residents watering the newly planted grass and the results are excellent.
- ❑ Contractor is supposed to paint Seymour Rd. in the near future as most of the heavy construction traffic is now behind us.
- ❑ DPS continues to update water meter transponders, registers and meters as needed to allow the new meter reading collectors to read meters. This will be ongoing for several months.
- ❑ TG Priehs will be returning later in the construction season to work on Young Drive and finish some ditching and culvert work on Oakview and Chesterfield. TG Priehs has stated they will be back September 12<sup>th</sup>.
- ❑ Sewer cleaning has been completed and we have received some video. Contractor has completed the manhole inspections and is starting to cut any protruding taps.
- ❑ Hydrant blasting and painting has started and will continue.

- Summer DPS help has returned to school. We currently still have three part timers. One will be done working end of September and the others have shown interest in year round part time work. We are currently considering this option.

✓ **TREASURER UPDATE (Nichols) (Update)**

The auditors from Plante & Moran completed all onsite fieldwork for the FY24 Single audit as of August 15<sup>th</sup>. Our staff is continuing to work with them on open items as they arise. Financial Audit will begin September 16<sup>th</sup>. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Update)**

With the departure of Samantha, Mundy is seeking new candidates as a replacement. I will be working with them to see how a new staff member may be able to take on some or all of the duties that Samantha had been assigned. I will report findings to the council. If the replacement offers a different skill set, it may be necessary to move some of these duties to myself, another staff member, a third party, or to discontinue the duty altogether.

See the August 12, 2024 council packet for Samantha's last report.

## **NEW BUSINESS / PROJECTED ISSUES & PROJECTS**

✓ **APPOINTMENT (Business Item)**

As noted, there still exists a vacancy on Park Board. Samantha Fountain held this seat as a Mundy Township resident. We have been reciprocating a single seat with them since they constructed the Miracle Commons. We are attempting to better coordinate regional recreation by having a voting liaison on each board. This encourages information and idea sharing, as well as better strategic planning. The city also maintains Miracle Commons with our DPW.

The Mayor recommends we continue the reciprocity with Mundy by appointing Mundy resident David Witter. David is a long time area resident that is familiar with the parks and also serves on the Metro board. James Barclay is the Swartz Creek representative on the Mundy park board.

✓ **HOMECOMING PARADE PERMIT (Business Item)**

The parade is scheduled for Friday, October 4th! The route, day, and time are identical to previous parades with one small exception. The organizers are proposing to redirect the Homecoming Court portion of the parade westbound on Cappy from Fairchild in order to get them lined up for the football game events that will occur later. Our chief and DPW do not see any issue with this.

As can be expected, the route is not perfect and results in some inconvenience, but everything looks good for approval. Review by the police and DPW is positive. I do not

expect any of our projects to impact this parade in any way. A resolution is prepared in the affirmative on this matter.

✓ **CITIZEN OF THE YEAR AWARD (*Business Item*)**

We should have our recipient at the September 23 meeting for presentation!

✓ **PICKUP TRUCK UPFIT PURCHASES (*Update*)**

The trucks have been delivered and are ready for their 'upfit'. This includes the installation of a bulkhead/light rack in the bed of the truck, tool boxes, a snow plow, and some other limited features. Rob has received the MiDEAL pricing from Truck & Trailer Specialties, Inc. However, he also reached out to a pair of outfitters in the area that appear to be able to beat that pricing.

I am including the MiDeal quote for all upfits, along with a quote from Knapheide for the plows and Vehicle Accessories for the back rack, lights, tool boxes, and running boards. The MiDeal price is \$16,432 for each vehicle. The total to use the other two vendors is \$13,153.88. While the pricing from Vehicle Accessories is below the city council approval threshold, I think it is best to present the entire package to the council since we are deviating from the MiDeal pricing.

I recommend we proceed with Knapheide and Vehicle Accessories. They are reputable vendors that are able to meet or beat the state prices, which is a threshold that I find reasonable. Overall, the total cost for each truck is coming in about \$2,000 under the expected expense of \$60,000. I am including a resolution to proceed. We should have the work done with time to spare before the snow flies.

✓ **CLOSED SESSION (*Business Item*)**

There is an opportunity to buy or lease property that I wish to make the city council aware of. This purpose is permitted for discussion in a closed session, and I find it to be advisable to do so in this case. I do not expect much deliberation in closed session or any official action when we reenter open session, but the discussion is still confidential.

A resolution is included to move the council into a closed session for discussion of this item.

**Council Questions, Inquiries, Requests, Comments, and Notes**

*Orienteering Course:* The city will work with the scouts to restore station #2 of the course at Elms.

*Miller Camping:* This matter is under enforcement by Metro PD.

*MiCLASS:* I am including some general information on the MiCLASS investment platform that was discussed at the last meeting.



**City of Swartz Creek  
RESOLUTIONS  
Regular Council Meeting, Monday, September 9, 2024, 7:00 P.M.**

**Motion No. 240909-4A**                      **MINUTES – August 26, 2024**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, August 26, 2024, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 240909-5A**                      **AGENDA APPROVAL – September 9, 2024**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of September 9, 2024, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 240909-6A**                      **CITY MANAGER’S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager’s Report of September 9, 2024 including reports and communications, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 240909-8A**                      **RESOLUTION TO APPROVE PICKUP TRUCK UPFIT PURCHASES USING MIDEAL STATE-WIDE PRICING**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek purchasing ordinance encourages the use of cooperative extended purchasing programs, and;

**WHEREAS**, the City of Swartz Creek desires to upfit two 2024 Chevrolet Silverado 4x4 pickup trucks with plows, bulk head light bars, and toolboxes, and;





**Resolution No. 240909-8C**

**RESOLUTION TO APPROVE A PARADE PERMIT FOR THE SWARTZ CREEK COMMUNITY SCHOOLS HOMECOMING PARADE ON OCTOBER 4, 2024**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains a network of major and local streets; and

**WHEREAS**, the streets, upon the finding of a public benefit and no unreasonable hardship, may be permitted for closure from time to time as permitted by the city council; and

**WHEREAS**, the Swartz Creek Community Schools seeks a street closure permit for the annual Homecoming Parade, to commence at 5:00 p.m. on Friday, October 4, 2024; and

**WHEREAS**, the city council, following the recommendation of the police authority, finds that the application, including insurance, is complete and that this event offers a public benefit without imposing an unreasonable hardship.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Swartz Creek approves the application of the Swartz Creek Community Schools to conduct their annual High School Homecoming Parade on Friday, October 4, 2024, from 4:45 pm to 6:30 pm. Parade route as follows:

- Crapo/Maple, Eastbound to Morrish
- Morrish, Northbound to Miller
- Miller, Westbound to Fairchild
- Fairchild, Southbound to Middle School
- Cappy, West to PAC/High School Entrance (Homecoming Court only)

Under the direction and control of the Chief of Police (or designee) and in accordance with the stipulations and conditions set forth in the permit and application, including the provision of proper insurance.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 240909-8D**

**CLOSED SESSION TO CONSIDER A REAL ESTATE PURCHASE OR LEASE (ROLL CALL VOTE)**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek City Council desires to consider options related to a potential real estate transaction, and;

**WHEREAS**, the MCL 15.268(d) permits a governing body to enter a closed session to consider the purchase or lease of real property, finding that an open meeting would have a detrimental financial effect on the settlement position of the city.

**NOW THEREFORE, BE IT RESOLVED** the City of Swartz Creek City Council exit the regular session of the city council and enter into a closed session for the purpose of discussing a real estate purchase or lease.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 240909-11A**

**ADJOURN**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council adjourn the regular council meeting of September 9, 2024.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE August 26, 2024**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft.

Others Present: Fire Chief Plumb, Boots Abrams, Ken and Sandi Brill

Others Virtually Attended: Lania Rocha

**APPROVAL OF MINUTES**

**Resolution No. 240826-01 (Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday August 12, 2024 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 240826-02 (Carried)**

Motion by Councilmember Henry  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of August 26, 2024 to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.  
NO: None. Motion Declared Carried.

## **CITY MANAGER'S REPORT**

### **Resolution No. 240826-03**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council accept the City Manager's Report of August 26, 2024, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.  
NO: None. Motion Declared Carried.

### **MEETING OPENED TO THE PUBLIC:**

Sandi Brill-Friends of Abrams Park: Thanked those that came to the sandbox ceremony. Book Nook will start weekend of September 7, 2024. Discussed the flagpole. Questioned if she could bi-pass Park and Recreation Board (since they don't have a meeting in August) and have council approve groundbreaking of butterfly house? Response-City Manager Adam Zettel stated it needs to go through the Parks and Recreation Board.

### **COUNCIL BUSINESS:**

#### **RESOLUTION TO CLOSE CREDIT UNION ACCOUNT**

### **Resolution No. 240826-04**

**(Carried)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Henry

**WHEREAS**, the City of Swartz Creek maintains an account with Financial Plus Credit Union, Account Number 0000127719; and

**WHEREAS**, the City is consolidating investment accounts into Michigan CLASS at the recommendation of our auditor and is closing accounts with marginal investment and transaction value, and;

**WHEREAS**, Financial Plus Credit Union requires a resolution of the council to close this account.

**NOW THEREFORE, BE IT RESOLVED** the City of Swartz Creek City Council agrees to close the aforementioned account and to direct the City Treasurer to do so.

Discussion Ensued.

YES: Krueger Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH LEGACY ASSESSING SERVICES, INC.**

**Resolution No. 240826-05**

**(Carried)**

Motion by Councilmember Gilbert

Second by Mayor Pro Tem Hicks

**I Move** the City of Swartz Creek approve an agreement with Legacy Assessing Services, Inc., of Fenton, Michigan, agreement as follows:

**AGREEMENT FOR  
PROFESSIONAL ASSESSOR SERVICES**

This Agreement ("Agreement"), made and entered into this \_\_\_\_ day of August, 2024 by and between the **City of Swartz Creek**, a Michigan Municipal Corporation, with principal offices at 8083 Civic Drive, Swartz Creek Michigan 48473 ("City") and, **Legacy Assessing Services, Inc.**, 110 Mill St, P.O. Box 489, Fenton Michigan 48430 ("Legacy").

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**WHEREAS**, the City desires to retain Legacy Assessing Services, Inc., as an independent contractor, to perform the duties as its certified assessor; and

**WHEREAS**, Legacy Assessing Services, Inc. has qualified personnel with the proper State Assessing certification to act in that capacity for and on behalf of the City; and

**WHEREAS**, the parties wish, by this Agreement, to define their respective rights and responsibilities during the term of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants set forth herein, the parties hereto, acting by and through their duly authorized representatives, **HEREBY AGREE AS FOLLOWS:**

**SECTION I: BASIC SERVICES OF LEGACY**

Legacy Assessing Services, Inc. shall perform the following service for and on behalf of the City.

**1.1 General Duties:**

Legacy Assessing Services, Inc. shall be required to perform all duties of an assessor pursuant to City Charter, Michigan statutory and case law, Michigan State Tax Commission rules, regulations and policies, and all other rules and guidelines established for the proper performance of said position, as same may from time to time be amended, while this Agreement is in effect, and shall conduct and perform same in accordance with all applicable standards of professional conduct required of such Assessors. If material

changes in the laws, statutes, rules, guidelines or City Charter during the term of this Agreement result in a substantial additional work burden on Legacy Assessing Services, Inc., Legacy Assessing Services, Inc. and the City agree to enter into good faith negotiations regarding possible amendments to this Agreement. For purposes of this paragraph, the term “substantial additional work burden” shall be determined to exist by mutual agreement of Legacy Assessing Services, Inc. and the City. If they cannot agree as to whether a substantial additional work burden has been imposed upon Legacy Assessing Services, Inc., Legacy Assessing Services, Inc. and the City shall select a mutually agreeable mediator/arbitrator who shall facilitate the negotiations to assist the parties in reaching such a determination, and if an impasse is reached in such negotiations, shall make said determination. The determination of the mediator/arbitrator shall be final, however, said mediator/arbitrator shall not have authority to establish the amount of additional compensation, if any.

**1.2 Office Hours/Availability:**

During the term hereof, Legacy Assessing Services, Inc. shall provide virtual and in-person services as follows:

A. Legacy Assessing Services, Inc. shall provide its own technology sufficient to provide virtual services by proxy, including the ability to access email, make/receive phone calls, and access the city’s server/work desktop programs/databases via city supplied remote access. Legacy Assessing Services, Inc., shall generally devote at least one workday each week to the provision of city services via remote access or in-office appointments/efforts. The parties shall specifically agree upon a regular schedule for the maintenance of such virtual and in-person office hours. In the event Legacy Assessing Services, Inc. is unable to fulfill virtual office hours on the appointed days/times, it shall notify the City of the fact as soon as is reasonably practicable and an alternative schedule shall be substituted.

B. Legacy Assessing Services, Inc. shall meet with the Board of Review prior to and after the March BOR meeting and attend the July and December BOR meetings.

**1.3 Public Relations/Customer Service:**

Legacy Assessing Services, Inc. shall work with and advise property owners in the ad valorem taxation system in an attempt to eliminate adversarial situations and establish positive public relations. The parties acknowledge that the provision of efficient virtual interactions and necessary in-person engagements for the public is valuable in the process of providing high quality customer service. The City wants to ensure that members of the public and City staff that need information from Legacy Assessing Services, Inc., or wish to speak to Legacy Assessing Services, Inc., are able to do so on a relatively convenient basis. In that regard, in addition to the hours specified in Paragraph 1.2, Legacy agrees to meet with or contact residents and City staff members during normal office hours as appropriate to address their tax assessment-related concerns. Phone calls and answers to emails and faxes will be responded to in a timely manner, with every effort made to respond to same within 24 hours of receipt by Legacy Assessing Services, Inc..

**1.4 New Construction/Loss Adjustment:**

During the term of this Agreement, Legacy Assessing Services, Inc. shall physically observe all new construction and real estate improvements through cooperation with the Zoning Administrator and will review all building permits. A copy of all building permits shall be provided for Legacy Assessing Services, Inc.’s use. All permits shall be provided with the correct permanent parcel identification number entered thereon. Likewise, Legacy Assessing Services, Inc. shall physically observe damaged or destroyed properties with respect to the making of any loss adjustments as shall be necessary in the performance of her duties, upon notification of the city.

### **1.5 Economic Condition Factors (ECF):**

During the term hereof, Legacy Assessing Services, Inc. shall review and prepare new land values and economic condition factors (ECF) by areas and apply these factors to property records so that the current assessment is reflected as 50% of true cash value on the assessment record.

### **1.6 "Proposal A" Requirements:**

The requirements of Michigan Public Act 415 of 1994 and all related property tax reform legislation amendments and updates shall be followed and monitored as required. This includes by example, but is not limited to, the filing of all associated reports and forms to fulfill the following requirements:

- A. Approve or deny Principal Residence Exemptions and agricultural exemptions;
- B. Track property transfer affidavits, matching them with deeds within 45 days of being filed;
- C. Apportion the homestead portion of a combination-use building;
- D. Determine the homestead status of parcels resulting when homestead parcels are split or;  
and
- E. Calculate both assessed and tentative taxable values for all parcels, taking into consideration losses, new construction and replacement in any given year.

### **1.7 Assessment Roll Preparation and Records:**

Legacy Assessing Services, Inc. shall enter the assessments onto the Ad Valorem and Special Acts assessment rolls and prepare the warrant authorizing the collection of taxes by the City Treasurer. Legacy Assessing Services, Inc., in cooperation with the City Treasurer, City Clerk shall also enter any delinquent City utility payments onto the appropriate rolls. Assessor shall prepare, obtain and maintain, as necessary or desirable, such property cards, photographs, measurements, sketches, records and documents to meet all requirements set by the City and/or the State of Michigan regarding such assessment rolls and shall organize same on a basis that will provide easy access and comprehension of the information contained in each respective file and regarding each respective roll. Such information shall be entered into the City's records system in a reasonable timely fashion.

### **1.8 Reports:**

The City may require Legacy Assessing Services, Inc. to prepare periodic reports and/or address the City Council regarding the overall activities, progress, problems and corrective measures regarding the various aspects of the duties of Legacy Assessing Services, Inc., under this Agreement. The City shall have the right at any time to require Legacy Assessing Services, Inc. to make available to the City, within 48 hours of notice being provided, all records and documents developed and maintained by Legacy Assessing Services, Inc. under the terms of this Agreement for review and/or audit. All reasonable time spent in the preparation and presentation of such reports or in gathering and making information available to City by Legacy Assessing Services, Inc. shall be deemed a part of the services contracted under the terms and provisions of this Agreement.

### **1.9 Board of Review:**

The City Clerk shall keep records regarding the March Board of Review session in accordance with City Charter, attached hereto as "Exhibit A".

Legacy Assessing Services, Inc. shall advise and provide adequate information to the Board of Review members as to how the assessments, capped and taxable values were determined to allow them to determine how best to decide a taxpayer's appeal; such information shall include the following:

- A. Sales map indicating all neighborhood increases or decreases, if required by the State of Michigan
- B. Sales "comparable" book to include the following:
  - 1. Current picture
  - 2. Sales price versus assessment at time of sale
  - 3. Building permits issued before or after the sale.

Legacy Assessing Services, Inc. shall also maintain records for the July and December Boards of Review and shall advise and provide adequate information to the Board of Review members as to how the assessments, capped and taxable values were determined

#### **1.10 Sales and Appraisal Studies:**

Legacy Assessing Services, Inc. shall prepare sales studies using available data, evaluate all equalization and/or appraisal studies, and respond as appropriate.

#### **1.11 Forms:**

Legacy Assessing Services, Inc. shall file all forms fully completed with the Genesee County Equalization Department, State Tax Commission and other agencies and entities, as required, in a timely manner.

#### **1.12 Defense of Appeals:**

This Section shall apply to real and personal, IFT and ad valorem property tax appeals.

The City shall retain ultimate control of all litigation and settlement negotiations. Legacy Assessing Services, Inc. shall operate under the direction of the City Manager in any litigation regarding a tax appeal, including appeals to the Small Claims Division.

Legacy Assessing Services, Inc. shall defend all appeals to the Small Claims Division of the Michigan Tax Tribunal. This shall include, but not be limited to, filing necessary petitions, preparing and submitting such material, statistics and other information as is necessary to properly defend any such appeal, and appearing at all hearings and meetings as are required for the purpose of defending said appeal. The City hereby authorizes Assessor to settle, where Legacy Assessing Services, Inc. deems it appropriate or advisable, any appeal where the difference in SEV is \$150,000 or less. All the foregoing regarding appeals to the Small Claims Division is deemed to be included the services compensated pursuant to the terms and provisions of this Agreement. If, in the opinion of the City, additional outside consulting services are needed, the City shall be responsible for the cost of such services.

In all other potential appeals to the Michigan Tax Tribunal or State Tax Commission, Legacy Assessing Services, Inc. shall provide as part of the services included under the terms and provisions of this Agreement, such time and effort as is necessary to properly provide to the City information, documents, analysis and advice as may be required in the determination of Legacy Assessing Services, Inc. or the City to forestall the formal filing of an appeal or to settle a disputed case up to the date of the filing of a petition appealing a decision of the City or any of its agencies or boards to the Michigan Tax Tribunal or State Tax Commission. After the filing of said petition, Legacy Assessing Services, Inc. shall be available to the City for such further assistance as is required by the City in the defense of such appeal. Legacy Assessing Services, Inc. shall be available as an expert witness on behalf of the City in any proceedings. In the event of the termination of this Agreement and the necessity for the services of Legacy Assessing Services, Inc. for purposes of consulting, review of information, analysis or expert testimony after the date of termination, Legacy Assessing Services, Inc. shall be available, notwithstanding the termination of this Agreement, for assistance in the defense of such appeals, provided, same shall not apply to appeals filed in the Small



Claims Division of the Michigan Tax Tribunal. Legacy Assessing Services, Inc. shall keep the City Manager informed of all appeals and provide the City Manager with recommendations, the manner in which the appeals are to be handled, proposed settlements and other similar advice.

The above provisions of this Paragraph 1.12 regarding appeals shall apply equally to any appeal of a personal property tax assessment.

**1.13 Reappraisal Program:**

Legacy Assessing Services, Inc. shall continue to reappraise parcels in the City each year, as time permits, to ensure proper assessments when parcels are “uncapped.” Maintenance renovations to structures are to be tracked so that said costs can be claimed as “new construction” when property is sold rather than treated as an increase in value that is subject to “uncapping” and results in the possibility of a Headlee rollback. The State Tax Commission recommends regular re-inspection of each property, preferably every five years. Legacy Assessing Services, Inc. shall work to meet guidelines and standards of the Tax Commission.

**1.14 Personal Property Statements, Canvas and Audits:**

Legacy Assessing Services, Inc. shall prepare and maintain the mailing list for personal property tax statements and maintain records for personal property including data entry and calculation of depreciated values and their extension within each statement. Legacy Assessing Services, Inc. shall conduct a personal property canvas to ensure equity among business owners within the City. Legacy Assessing Services, Inc. is required to perform random personal property audits when warranted by questionable data or lack of submitted data.

**1.15 Equalization Increases:**

Legacy Assessing Services, Inc. shall strive to eliminate across-the-board increases in property values by applying any increases received through the Genesee County Equalization Department to appropriate areas by using the economic condition factors hereinabove described, by adjustment of individual property assessments to 50% of true cash value, or as required by the State Tax Commission, in order to achieve maximum equity by class, and in accordance with the latest laws and regulations then in force.

**1.16 Land Division Applications:**

Legacy Assessing Services, Inc. shall work with and assist the City Zoning Administrator in reviewing property descriptions, land division and combination applications for compliancy with local ordinance and the Michigan Land Division Act. Such combinations and divisions shall be placed on the assessment rolls in a timely fashion.

**1.17 Assessor Certification:**

Legacy Assessing Services, Inc. shall be, and maintain a minimum certification as a Michigan Advanced Assessing Officer, or STC reclassified equivalent) in the State of Michigan.

**1.18 Transportation and Equipment:**

Legacy Assessing Services, Inc. shall provide all necessary transportation and field equipment to perform the services and meet the requirements of this Agreement.

**1.19 Indemnification/Employment:**

The parties hereto acknowledge that all personnel that may or might be utilized by Legacy Assessing Services, Inc. in the performance of his/her duties hereunder shall, for all purposes, be considered employees of Legacy Assessing Services, Inc. and not employees of the City. Legacy Assessing Services,

Inc. shall be responsible for Worker's Compensation, Unemployment Compensation, state and federal withholding and payment of personnel. Legacy Assessing Services, Inc. shall indemnify the City and hold the City harmless from any claim, cause of action or other liability that may or might arise by virtue of any claim of any employee of Legacy Assessing Services, Inc. relating to his/her employment by, or as Legacy Assessing Services, Inc..

**1.20 Preparation of DDA and Reporting:**

Legacy Assessing Services, Inc. shall be responsible for the recording of any property value changes, new or loss, on the ad valorem and Special Acts rolls relating to the designation of properties within the Downtown Development Authority (DDA).

**1.21 Assessor's Recommendations:**

Legacy Assessing Services, Inc. shall prepare periodic recommendations and conclusions regarding the current state of the City's assessment rolls, by class, together with specific recommendations concerning actions that, in the opinion of Legacy Assessing Services, Inc., should be taken in order to achieve maximum equity in the assessment rolls and compliance with all State Tax Commission rules, regulations and guidelines.

**1.22 Security of Information:**

If any documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications or other products or materials are held in the possession of Legacy Assessing Services, Inc. outside of the City offices, then Assessor shall be under an affirmative duty to provide adequate security to safeguard said materials from fire, theft and other hazards of a like nature or type, while same are in possession of Legacy Assessing Services, Inc.. This may include, but not be limited to, providing for a fire proof safe or vault in which to store same, preparing and holding duplicates of same in the possession of Legacy Assessing Services, Inc., but separately or providing same to the City for possession.

**1.23 Optional Services:**

Legacy Assessing Services, Inc. is not responsible for determination and preparation of special assessment rolls for City projects such as sewer, street, drain, etc. The City may request Legacy Assessing Services, Inc. to perform such services at a rate of compensation agreed to by separate agreement. Legacy Assessing Services, Inc. shall, however, report outstanding special assessments, properly completed, on forms required by the State Tax Commission, and same shall be deemed part of the services required by this Agreement.

**SECTION II: TERM OF AGREEMENT**

**2.1 Contract Period:**

Legacy Assessing Services, Inc. shall commence performance of the services herein required on October 1, 2024. Unless sooner terminated, this Agreement shall, by its terms, expire September 30, 2025.

**2.2 Mutual Right of Termination:**

Either party may terminate this Agreement upon ninety (90) days written notice to the other, United States Certified / Registered Mail, return receipt requested, at the addresses as indicated within. This right of termination is specifically exercisable at the sole discretion of either party, and requires no just cause nor other reason or justification for the exercise thereof. The effective date of such termination shall be ninety (90) days from the date of mailing of such notice.

**2.3 Termination for Cause or Breach:**

Notwithstanding anything to the contrary on this Agreement, either party may immediately terminate this Agreement in the event of material breach by the other. In such case, either party may seek such remedies as shall be available, at law or equity.

**2.4 Notice of Termination:**

Upon receipt of notice of termination or upon termination of this Agreement by expiration of its term, Legacy Assessing Services, Inc. shall immediately deliver to the City the originals and original copies of all data, paper and computer files, drawings, specifications, reports, value estimates, summaries and other information and materials as may have been accumulated by Legacy Assessing Services, Inc. in performing this Agreement, whether completed or in process and same shall be in unaltered form, readable by the City. In the event of the failure or refusal of Legacy Assessing Services, Inc. to forthwith deliver the above referenced materials, documents and files, City may seek a Circuit Court order compelling the production of same forthwith, and Legacy Assessing Services, Inc. herein expressly waives notice of hearing thereon agreeing that a mandatory injunction may immediately issue due to the fact that the failure to receive the stated materials, documents and files will result in irreparable harm to the City without leaving the City an adequate remedy at law, thereby entitling the City to an immediate judgment in its favor in this regard. The City shall be entitled to damages from Legacy Assessing Services, Inc. for any information, materials or documents that are turned over to the City in unusable or altered form.

**2.5 Amendment/Renegotiation:**

Nothing herein contained shall be construed to limit or abrogate the rights of the parties to modify or amend this Agreement at any time hereafter, provided however, that no such amendment or modification shall be effective unless in writing and duly executed by both parties hereto, through their authorized representatives.

If the Agreement is not reviewed or extended prior to its expiration date and the City desires to have Legacy Assessing Services, Inc. continue on a month-to-month basis, the fee will be that which existed for the final month of the original term, being September, 2025.

**SECTION III: PAYMENT**

**3.1 Compensation for Basic Services:**

During the term of this Agreement, the City agrees to pay to Legacy Assessing Services, Inc., for performance of the Basic Services set forth in Section I of this Agreement, an amount equal to \$34,667.64 yearly (thirty-four thousand, six hundred sixty-seven dollars, sixty-four cents). Legacy Assessing Services, Inc. shall invoice the City an amount equal to \$2,888.97 on a monthly basis, net due 20 days.

**3.2 Pro-ration of Payments on 90-Day Termination:**

In the event this Agreement is terminated pursuant to Paragraph 2.2, the City shall pay Legacy Assessing Services, Inc. to the date of termination on a prorated daily basis for any part of a month for which services have been rendered by Legacy Assessing Services, Inc. and for which no compensation has been received.

**SECTION IV: CITY RESPONSIBILITIES**

**4.1 Basic Data:**

The City shall provide access to Assessor to property description files as currently exist as of the date of execution of this Agreement, containing initial information such as property number, legal description, owner and address information, as well as all data that the City may possess concerning such properties (i.e. measurements, sketches, photographs, etc.)

#### **4.2 Office Equipment:**

The City shall provide Legacy Assessing Services, Inc. with appropriate tax parcel maps, office space and furniture, telephone, voice mail, personal computer, printers, copying machine, fax machine and office supplies (as defined in Paragraph 4.5) as reasonably needed during the duration of this Agreement. Assessor acknowledges that some of the equipment (i.e. fax, printers, copying machine) is shared among all administrative office personnel and Legacy Assessing Services, Inc. will not have exclusive use of such equipment.

Legacy Assessing Services, Inc. shall have access to the City's computer network for the use of the following software products: BS&A Equalizer Assessing & Tax Modules, MS Word, Excel Spreadsheets, Arcview, Pictometry or any other similar software that may assist in maintaining quality assessing records. Legacy Assessing Services, Inc. shall not use any other software within the City's network, download, or upload any software to the City's network, except with the City Manager's prior approval. Legacy Assessing Services, Inc. shall be liable for any adverse consequence upon the City's computer network or function caused by any software introduced in the network by Legacy Assessing Services, Inc. without prior consent of the City.

Legacy Assessing Services, Inc. agrees that City equipment shall be used only for the purposes of fulfilling Assessor's obligations under this Agreement and shall not be used for personal reasons or to conduct other business not authorized under this Agreement.

Legacy Assessing Services, Inc. agrees that it shall use its own equipment (telephone, personal computer, printers, copying machine, supplies, modem, fax machine, and office supplies, as noted above) in the execution of virtual and remote activities as outlined herein.

#### **4.3 Computer:**

The City shall supply computer hardware, software and peripherals to perform the property pricing and valuation. The City will maintain the hardware, software and peripheral equipment through a regular maintenance program. The City will back up the system on a daily basis with alternate tapes or disks. Any data loss not due to the negligence of Legacy Assessing Services, Inc. as a result of hardware or software malfunction will be replaced at the City's expense.

#### **4.4 Map Maintenance/Tax Roll Printing:**

The City shall assume the responsibility for printing, stuffing and mailing of the assessment change notices, assessment rolls, tax bills, maps, etc. during the term of this Agreement. Legacy Assessing Services, Inc. shall develop and maintain land value maps showing dates of property sales, sale amounts and ratio to the current estimated value of the property, as required by the State of Michigan.

#### **4.5 Office Supplies:**

The City shall provide Legacy Assessing Services, Inc. with office supplies, including computer paper, file folders, hanging folders, assessment notices and forms, postage and such other supplies as shall be necessary for the performance of Assessor's responsibilities hereunder.

#### **4.6 Existing ECF Areas:**

The City will provide Legacy Assessing Services, Inc. with all currently existing information as available in the City files concerning previously completed E.C.F. studies and subsequent conclusions reached by the former City Assessors.

**4.7 Preparation of DDA and Reporting:**

The Treasurer shall be responsible for the compilation and reporting of all necessary data, forms and documents relating to the operation, tax increment capture and financial condition of the D.D.A.

**4.8 Legal Counsel:**

The City shall supply legal counsel, at its expense, for Small Claims and full Tax Tribunal hearings, should the need arise.

**SECTION V: RE-APPRAISAL, NON-BASIC SERVICES**

**5.1 Additional Services (Pricing/Reappraisal):**

In the event that the City desires to implement some or all of the recommendations made by Legacy Assessing Services, Inc. as herein contemplated, the City may request and Legacy Assessing Services, Inc. shall provide such services as are desired by the City, provided however, an addendum to this Agreement, reduced to writing and executed by both parties, shall set forth the terms and provision under which the additional services shall be rendered. Such addendum shall specify the nature, extent and timetable for the performance of such additional services and establish the rate of compensation therefor.

**5.2 Implementation/Responsibility:**

The parties acknowledge that it shall be the sole responsibility of the City to determine the nature and extent of implementation of Legacy Assessing Services, Inc.'s recommendations under this Section or any other additional, non-basic services. To that end, the City assumes responsibility for defense of any claim, cause of action or other proceeding that may or might be instituted by the Michigan State Tax Commission, or other entity, arising from any failure, or alleged failure, to implement such recommendations.

**SECTION VI: MISCELLANEOUS PROVISIONS**

**6.1 Relationship Between City and Assessor:**

In the fulfillment of the services provided herein Legacy Assessing Services, Inc. and his/her employees, agents and officers shall be at all times be deemed in a relationship of independent contractor to the City.

**6.2 Indemnification/Insurance:**

Legacy Assessing Services, Inc. shall secure and maintain general liability and property damage, unemployment, errors and omissions, workers' disability compensation, automobile liability and any other insurance required by law for Legacy Assessing Services, Inc., or his/her employees, agents or officers as will protect him/her and the City from claims under the Worker's Compensation Acts and from claims for bodily injury, death or property damage that may arise from his/her negligence or that of his/her employees in the performance of services under this Agreement or failure to properly perform his/her duties as Assessor. Legacy Assessing Services, Inc. shall save the City harmless and indemnify the City from any claims for bodily injury, death or property damage that may arise due to his/her acts or negligence or that of his/her employees in the performance of services under this Agreement or that arise from error or omissions to properly perform duties as Legacy Assessing Services, Inc.. Legacy Assessing Services, Inc. shall, however, have no liability arising out of adjustments to assessments or other actions by Legacy Assessing Services, Inc., the City's Board of Review and/or the Michigan Tax Tribunal if such adjustments or actions result from honest differences of opinion regarding the value of the subject property and if Legacy Assessing Services, Inc. established the assessment pursuant to professional assessment standards. Said policies shall be in such minimum amounts as shall from time to time be acceptable to the City or as set by the City.

A Certificate of Insurance incorporating such requirements and naming the City and its officers and employees as an Additional Insured Party and Certificate Holder along with a certificate showing its premium has been paid and a copy of the policy shall be filed each year with the City Clerk. Any such insurance policy shall provide the City will be given at least thirty (30) days advance notice before cancellation of the policy. The coverage's provided by the General Liability and Automobile Liability policies of Legacy Assessing Services, Inc. shall be primary to any insurance maintained by the City.

### **6.3 Non-Assignability:**

The parties to this Agreement acknowledge that, inasmuch as the Agreement is in the nature of a Personal Services Contract, and as the City's decision to contract with Legacy Assessing Services, Inc. is based in part on the perceived expertise and ability of Legacy Assessing Services, Inc., it is agreed that Legacy Assessing Services, Inc.'s duties and obligations hereunder may not be assigned, transferred nor conveyed without the advance written approval of the City. Nothing in this Agreement shall prevent Legacy Assessing Services, Inc. from employing such employees or agents, as Legacy Assessing Services, Inc. shall deem reasonably necessary to assist him/her in the performance of obligations under this Agreement. Also, in the event that vacation, illness, injury or incapacity in any form, whether elective or imposed, should cause Legacy Assessing Services, Inc. to be unable to personally fulfill the terms and obligations of this Agreement for a period exceeding three (3) calendar weeks (21 days), Legacy Assessing Services, Inc. shall provide the City, at Legacy Assessing Services, Inc.'s expense, a certified Level III Assessor to perform any and all such functions as required by this Agreement for the complete term of the absence or incapacity. The City reserves the right to approve or reject, without cause and at its sole discretion, any Assessor designee named to "fill-in" for Legacy Assessing Services, Inc. for a period exceeding two (2) calendar months (60 days), and to consider, as mutually agreed by the parties hereto, that a rejection of said Assessor designee shall constitute a material breach of the Agreement pursuant to the "material breach" provision of Section 2.3 herein.

### **6.4 Professional Standards:**

Legacy Assessing Services, Inc. shall be responsible, to the highest levels of competency presently maintained by other practicing professional assessors and appraisers, for the professional and technical soundness, accuracy and adequacy of property valuations, drawings, property inspection data and all other work and materials furnished under this Agreement. At the time of commencement of performance, Legacy Assessing Services, Inc. shall be properly certified, equipped, organized and financed to perform the services required by this Agreement. Subject to compliance with the requirements of this Agreement, Legacy Assessing Services, Inc. shall work independently.

### **6.5 Ownership of Documents:**

All documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications and other information, products or materials produced or held by Legacy Assessing Services, Inc., of whatsoever nature or type, in connection with this Agreement shall be the sole property of the City with the City having sole and exclusive right, title and interest in any and all records, compilation, documents, papers, maps or manuscripts pertaining to or prepared pursuant to this Agreement. All of the foregoing shall be forwarded to the City at its request and may be used by the City as it sees fit. The City agrees that if any of the foregoing, prepared by Legacy Assessing Services, Inc., are used for purposes other than those intended by this Agreement, the City does so at its sole risk and agrees to hold Assessor harmless for such use. All services performed under this Agreement shall be conducted solely for the benefit of the City and will not be used for any other purpose by Legacy Assessing Services, Inc. without written consent of the City. Any information relating to the services shall not be released without the written permission of the City. Legacy shall act and preserve the confidentiality of all City documents and data accessed for use in Legacy Assessing Services, Inc. work products to the extent allowed or required by law. Any requests for information under the Freedom of Information Act shall be immediately forwarded to the City Manager for a proper determination of the response to be provided.

**6.6 Validity:**

If any paragraph or provision of this Agreement shall be determined to be unenforceable or invalid by any court of competent jurisdiction, such provision shall be severed and the remainder of this contract shall remain in force.

**6.7 Survival:**

All express representations, indemnifications or limitations of liability made in or given in this Agreement shall survive the completion of all services of Assessor under this Agreement or the termination of the Agreement for any reason.

**6.8 Controlling Law/Venue:**

This Agreement is to be governed by the laws of the State of Michigan. It is mutually agreed that, in the event of any proceeding, at law or at equity, arising under this Agreement or breach thereof, that the venue of any such action shall be in the County of Genesee and the State of Michigan.

**6.9 Authorization:**

The respective signatories hereto expressly acknowledge that this Agreement is made and entered into with full authority of the City of Swartz Creek Council and Legacy Assessing Services, Inc. and that the persons executing this Agreement on behalf of the respective parties have been duly authorized and empowered to make and enter into this Agreement by said Council and said Assessor.

***(Signature Page Follows)***

**IN WITNESS WHEREOF**, the parties hereto have set their hands and seals the day and year first above written.

**CITY OF SWARTZ CREEK, MICHIGAN:**

**LEGACY ASSESSING SERVICES, INC.**

By: \_\_\_\_\_  
**David A. Krueger, Mayor**

By: \_\_\_\_\_  
**Heather MacDermaid, Partner**

By: \_\_\_\_\_  
**Renee Kraft, City Clerk**



**EXHIBIT "A"**  
**City of Swartz Creek, Charter Provisions, Taxation**

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CHAPTER 9. TAXATION\*

**\*State law references:** General property tax act, MCL 211.1 et seq., MSA 7.1 et seq.

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Section 9.1. Power to tax--Tax limit.

The city shall have the power to assess taxes and to lay and collect rents, tolls, and excises. During the first five years of the existence of the city, the annual general ad valorem tax levy for municipal purposes shall not exceed one-half of one per cent (5 mills) of the assessed value of all real and personal property in the city as determined by the City's Assessor and Board of Review, or one-quarter of one per cent (2 1/2 mills) of such assessed value, as equalized by the State of Michigan, as required by law, whichever basis of limitation will result in the lesser taxation upon the taxable property in the city. Thereafter, the levy shall not exceed one per cent of the said assessed value as determined by the City's Assessor and Board of Review, or one-half of one percent (5 mills) of such value as equalized by the State of Michigan, as required by law, whichever basis of limitation will result in the lesser taxation upon the taxable property in the city, unless the proposition to approve an increase above the tax rate so limited is first approved by the electors of the city. No such increase shall cause the total tax rate to exceed two per cent of the assessed value of all real and personal property in the city.

**State law references:** Mandatory that Charter provide for annually levying and collecting taxes, MCL 117.3(g), MSA 5.2073(g).

Section 9.2. Subjects of taxation--Tax procedure.

(a) The subjects of ad valorem taxation for municipal purposes shall be the same as for state, county, and school purposes under the general law.

(b) Except as otherwise provided by this chapter, city taxes shall be assessed, levied, and collected in the manner provided by law.

**State law references:** Mandatory that Charter provide that subject of taxation for municipal purposes shall be the same as for state, county and school purposes under general law, MCL 117.3(f), MSA 5.2073(f); property subject to taxation, MCL 211.1 et seq., MSA 7.1 et seq.

Section 9.3. Exemptions.

The power of taxation shall never be surrendered or suspended by any grant or contract to which the city shall be a party. No exemptions from taxation shall be allowed, except such as are expressly required or permitted by law.

**State law references:** Property exempt from taxation, MCL 211.7 et seq., MSA 7.7 et seq.

Section 9.4. Tax day.

Subject to the exceptions provided or permitted by law, the taxable status of persons and property shall be determined as of the thirty-first day of December, or such other date as may subsequently be required by law, which shall be deemed the tax day. Values on the assessment roll shall be determined according to the facts existing on the tax day for the year for which such roll is made, and no change in the status or location of any such property after that day shall be considered by the Assessor or the Board of Review.

**State law references:** Designation of tax day, MCL 211.2, MSA 7.2; time, place and method of assessment, MCL 211.10 et seq., MSA 7.10 et seq.

Section 9.5. Personal property--Jeopardy assessment.

If the Treasurer finds or reasonably believes that any person who is, or may be, liable for taxes upon personal property, the taxable situs of which was in the city on tax day, intends to depart or has departed from the city; or to remove or has removed therefrom personal property which is, or may be, liable for taxation; or to conceal or conceals himself or his property; or does any other act tending to prejudice, or to render wholly or partly ineffectual the proceedings to collect such tax, he shall proceed to collect the same as a jeopardy assessment in the manner provided by law.

**State law references:** Jeopardy assessment of personal property taxes, MCL 211.691 et seq., MSA 7.51(1) et seq.

Section 9.6. Preparation of the assessment roll.

Prior to the date of the meeting of the Board of Review in each year, the Assessor shall prepare and certify an assessment roll of all property in the city. Such roll shall be prepared in accordance with the requirements of law, and may be divided into volumes, which the Assessor shall identify the number for purposes of convenience in handling the assessment roll and for locating properties assessed therein. The attachment of any certificate or warrant required by this chapter to any volume of the roll, either as an assessment roll or as a tax roll, shall constitute the attachment thereof to the entire roll, provided the several volumes are identified in such certificate or warrant. Values of property set forth on the assessment roll shall be determined according to recognized methods of systematic assessment.

**State law references:** Mandatory that Charter provide for preparation of assessment roll, MCL 117.3(i), MSA 5.2073(i); assessment roll, MCL 211.24 et seq., MSA 7.24 et seq.

Section 9.7. Board of Review.

(a) A Board of Review is hereby created, composed of three members who have the qualifications of holding elective city office as set forth in Section 4.4 of this charter.

(b) The members of the Board of Review shall be appointed by the Council, and may be removed for reasons of nonfeasance or misfeasance by the vote of five members of the Council. The first members shall be appointed during the month of January, 1960, for terms expiring on July 1, 1961, 1962, and 1963. Thereafter one member shall be appointed in the month of May of each year, for a term of three years, commencing on the following July first.

(c) The Board shall, annually, on the first day of its meeting, select one of its members chairman for the ensuing year. The Assessor shall be Clerk of the Board, and shall be entitled to be heard at its sessions, but shall have no vote on any proposition or question.

**State law references:** Mandatory that Charter provide for a board of review, MCL 117.3(a), MSA 5.2073(a).

Section 9.8. Duties and functions of Board of Review.

For the purpose of revising and correcting assessments, the Board of Review shall have the same powers and perform like duties, in all respects, as are, by law, conferred upon and required of boards of review in townships, except as otherwise provided in this charter. At the time, and in the manner provided in the following section, it shall hear the complaints of all persons considering themselves aggrieved by assessments. If it shall appear that any person or property has been wrongfully assessed or omitted from the roll, the Board shall correct the roll in such manner as it deems just. Except as otherwise provided by law, no person other than the Board of Review shall make any change upon, or addition or correction to, the assessment roll. The Board shall make no such changes, additions, or corrections after it has certified the roll as provided and required by Section 9.11 of this chapter. The Assessor shall make a permanent record of all proceedings of the Board and enter therein all resolutions and decisions of the Board. Such record shall be filed with the Clerk on or before the first day of September following the meeting of the Board of Review.

Section 9.9. Meetings of Board of Review.

(a) The Board of Review shall convene at 9:00 o'clock a.m. on the third Monday in March in each year at a place designated by the Council, or on such other date as may subsequently be required by law for the meeting of boards of review in cities, and shall meet at the same time and continue in session from day to day for not less than three days for the purpose of considering the assessment roll of the city.

(b) The Board of Review may examine on oath any person appearing before it respecting the assessment of property on the assessment roll. Any member of the Board may administer the oath.

**State law references:** Mandatory that Charter provide for meeting of board of review, MCL 117.3(i), MSA 5.2073(i).

Section 9.10. Notice of meetings.

Notice of the time and place of the annual meeting of the Board of Review shall be published by the Assessor not less than one week nor more than three weeks prior thereto.

Section 9.11. Certification of roll.

After the Board of Review has completed its review of the assessment roll, and not later than the Tuesday following the fourth Monday in March, or such other date as may subsequently be required by law, the majority of its members shall sign a certificate to the effect that the same is the assessment roll of the city for the year in which it has been prepared, as approved by the Board of Review, which certificate, when attached to any volume of the roll shall constitute a conclusive presumption of the validity of the entire roll, as provided in Section 9.6 of this chapter. In the event that the Board of Review shall fail or refuse to so review the assessment roll of the city, such roll, as prepared and presented to the Board of Review by the Assessor shall be the assessment roll for the year for which it was prepared and shall stand as though it had been certified by the Board of Review.

**State law references:** Completion of review of assessments prior to first Monday in April required, MCL 211.30a, MSA 7.30(1).

Section 9.12. Validity of assessment roll.

Upon the completion of the assessment roll, and from and after midnight ending the last day of the meeting of the Board of Review, or the first Monday in April, whichever date first occurs, it shall be the assessment roll of the city for county, school and city taxes, and for other taxes on real and personal property that may be authorized by law. It shall be presumed by all courts and tribunals to be valid, and shall not be set aside, except for cause set forth by law.

**State law references:** Mandatory that Charter provide for levy, collection and return of state, county and school taxes, MCL 117.3(i), MSA 5.2073(i).

Section 9.13. Clerk to certify levy.

Within three days after the Council has made the appropriations for the ensuing year, the Clerk shall certify to the Assessor the total amount which the Council determines shall be raised by general ad valorem taxation, together with such other assessments and lawful charges and amounts which the Council requires to be assessed, reassessed, or charged upon the city tax roll against property or persons.

Section 9.14. City tax roll.

After the Board of Review has completed its review of the assessment roll, the Assessor shall prepare a tax roll, or a combined assessment and tax roll, to be known as the "City Tax Roll." Upon receiving the certification of the several amounts to be raised, assessed, and charged for city taxes, as provided in the preceding section, the Assessor shall proceed forthwith, (1) to spread the amounts of the general ad valorem tax according to and in proportion to the several valuations set forth in said assessment roll, and (2) to place such other assessments and charges upon the roll as are required and authorized by the Council. For convenience, the city tax roll may be divided into two or more volumes.

Section 9.15. Taxes a debt and lien.

The taxes on real and personal property shall become a debt to the city from the owner or person otherwise to be assessed, on the tax day provided by law. The amounts assessed on any interest in real property shall become a lien upon such real property on the first day of July next subsequent to the tax day, and shall so remain, until paid. Said tax liens shall take precedence over all other claims, encumbrances, and liens upon said personal property whatsoever, whether created by chattel mortgage, title retaining contract, execution, or upon any other final process of a court, attachment, replevin, judgment, or otherwise, and no transfer of personal property assessed for taxes shall operate to divest or destroy such lien, except where such property is actually sold in the regular course of retail trade.

Section 9.16. Tax roll certified for collection.

After spreading the taxes and placing other assessments and charges upon the roll, the Assessor shall certify the tax roll, and attach his warrant thereto directing and requiring the Treasurer to collect, prior to March first of the following year, from the several persons named in the roll the several sums mentioned therein opposite their respective names as a tax, charge, or assessment. Said warrant shall grant to and vest in the Treasurer, all the statutory powers and immunities possessed by township treasurers for the collection of taxes. The tax roll shall be delivered to the Treasurer on or before the thirtieth day of June.

**State law references:** Collection of taxes, MCL 211.44 et seq., MSA 7.87 et seq.

Section 9.17. Tax payment date.

City Taxes shall be due and payable on July first of each year.  
(Amended by electors 4-3-67)

Section 9.18. Taxes due--Notification thereof.

The Treasurer shall not be required to make personal demand for the payment of taxes but, upon receipt of the city tax roll, he shall forthwith mail a tax statement to each person named in the tax roll, which mailed statement shall be a sufficient demand for the payment of all taxes assessed. Neither the failure on the part of the Treasurer to mail such statement, nor the failure of any person to receive the same, shall invalidate the taxes on the tax roll or release any person or property assessed from the liabilities in this chapter in case of nonpayment.

Section 9.19. Tax payment schedule.

The Council shall provide, by ordinance, the tax payment schedule for city taxes, the times when the same may be paid without the addition of collection fees or interest, and the amount of collection fees and interest to be added thereafter. All amounts collected as collection fees and interest shall be paid into the city's treasury for the use and benefit of the city.

Section 9.20. Failure or refusal to pay personal property tax.

If any person shall neglect or refuse to pay any tax on personal property assessed to him, the Treasurer shall collect the same by seizing any personal property of such person, to an amount sufficient to pay such tax, together with any charges and interest added thereto, wherever the same may be found in the State. No property shall be exempt from such seizure. He may sell the property seized, to an amount sufficient to pay the taxes and all charges, fees, penalties, and interest, in accordance with statutory provisions. The Treasurer may also sue the person to whom a personal property tax is assessed, in accordance with the powers granted to him by law.

**State law references:** Failure or refusal to pay tax, MCL 211.47, MSA 7.91.

Section 9.21. State, county and school taxes.

For the purposes of assessing and collecting taxes for state, county, and school purposes, the city shall be considered the same as a township and all provisions of law relative to the collection of, and accounting for, such taxes and the penalties and interest thereon shall apply. For the purpose of collection of state, county, and school taxes, the Treasurer shall perform the same duties and have the same powers as township treasurers under state law.

**State law references:** Mandatory that Charter provide for levy, collection and return of state, county and school taxes, MCL 117.3(i), MSA 5.2073(i); state law relative to the assessment, levy and collection of taxes, MCL 211.1 et seq., MSA 7.1 et seq.

**Section 9.22. Protection of city lien.**

The city shall have power, insofar as the exercise thereof shall not conflict with or contravene the provisions of law, to acquire such an interest in any premises within the city, by purchase at any tax or other public sale, or by direct purchase from or negotiation with the State of Michigan or the owner, as may be necessary to assure to the city the collection of its taxes, special assessments, charges, and any interest thereon which are levied against any lot or parcel of real property or to protect the lien of the city therefor, and may hold, lease, or sell the same. Any such procedure exercised by the city to assure the collection of its taxes or the protection of its tax or other liens shall be deemed to be for a public purpose. The Council may adopt any ordinance which may be necessary to make this section effective.

**Section 9.23. Collection of delinquent taxes.**

All taxes and charges, together with fees, penalties, and interest upon real property on the tax roll, remaining uncollected by the Treasurer on the first day of March following the date when the roll was received by him shall be subject to one of the following procedures:

(1) The real property against which such taxes and charges are assessed shall be subject to disposition, sale, and redemption for the enforcement and collection of the tax lien against the same in the method and manner which may be provided by ordinance. The Council may provide by ordinance the procedure for the sale and redemption of real property for such unpaid taxes and charges, together with fees, penalties, and interest, by judicial sale on petition filed in behalf of the city. Such procedure shall correspond substantially to the procedure provided by law for the sale by the State of tax delinquent real property and redemption therefrom, except that the acts performed by state and county officers shall be performed by appropriate city officers and that city tax sales shall be held not less than thirty nor more than ninety days prior to the date of corresponding tax sales under the general law.

(2) If no ordinance is in effect pursuant to subsection (1) of this section, such taxes shall be returned to the County Treasurer, to the extent and in the same manner and with like effect as provided by law for returns by township treasurers of township, school and county taxes. Such returns shall include all the additional assessments, charges, fees, penalties, and interest hereinbefore provided, which shall be added to the amount assessed in said tax roll against such property or person. The taxes thus returned shall be collected in the same manner as other taxes returned to the County Treasurer are collected, in accordance with law, and shall be and remain a lien upon the property against which they are assessed until paid.

**Section 9.24. Disposition of real property held by city.**

When the city has acquired any interest in property to protect the city's tax lien thereon, the owner of any interest therein by fee title, as mortgagee, or as vendor or vendee under a land contract, shall have the right to purchase the city's interest therein, upon payment to the city of the amount of money which the city has invested therein in the form of taxes, special assessments, charges, fees, penalties, interest, and costs, paid by the city to protect its title in such property. After the lapse of ninety days after the date that the city acquires title to any such property, the Council may remove the same from the market by determining that such property is needed for and should be devoted to public purposes, naming such purposes, or may sell the same at a price which shall be not less than the market value, as determined.

And further, authorize and direct the Mayor and City Clerk to endorse and execute this agreement on behalf of the City.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.  
NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE THE FISCAL YEAR 2025 BUDGET FOR THE FIRE DEPARTMENT**

**Resolution No. 240826-06**

**(Carried)**

Motion by Councilmember Knickerbocker  
Second by Councilmember Gilbert

**WHEREAS**, the agreement for fire service between Clayton Township and Swartz Creek City indicates a specific process for budgetary review and approval by the municipalities; and,

**WHEREAS**, the staff of Clayton Township and the Swartz Creek City have found the proposed budget to be acceptable by both parties; and,

**WHEREAS**, the Swartz Creek Fire Board affirmed the proposed budget at their regular meeting on August 19, 2024.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Swartz Creek approve the Fiscal Year 2025 Swartz Creek Area Fire Board Budget, a copy of which is attached hereto, gross maximum total not to exceed \$371,097.00, to be paid commensurate of the agreement between the City of Swartz Creek and the Township of Clayton, payment being the City’s obligation of one-half of the proposed total budget.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.  
NO: None. Motion Declared Carried.

\*\*\*\*\***Master Resolution**\*\*\*\*\*

**RESOLUTION TO APPROVE A FESTIVAL PERMIT FOR THE SWARTZ CREEK JEEPERS CREEKERS EVENTS IN OCTOBER OF 2024**

**Resolution No. 240826-07**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Cramer

**WHEREAS**, the Jeepers Creekers (JC) organization is a recognized charitable entity that operates in Swartz Creek; and

**WHEREAS**, JC is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a trunk-or—treat event, a foot race, market vendors, food service, and numerous other activities; and

**WHEREAS**, the City Council finds the Jeepers Creekers organization and the event to be beneficial to the public and in good standing; and

**WHEREAS**, Section 13.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby approves Resolutions/Motions 240826-8D1 through 240826-8D3, allowing for the various permits related to the annual Swartz Creek Jeepers Creekers festival, to be held on Saturday, October 19, 2024, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

\*\*\*\*\*

**Resolution No. 240826-8D1      JEEPERS CREEKERS STREET FESTIVAL,  
GENERAL STREET & PROPERTY USE PERMITS**

**I Move** the City of Swartz Creek approve and authorize the Jeepers Creekers application for street closing and City property use permits on Saturday, October 19, 2024 for the purpose of hosting a festival at the following locations:

1. 5012 Holland Drive
2. Miller Road (Morrish to Hayes)
3. Holland between Miller and Ingalls
4. General Street Permit for a footrace (no street closures are required)

Street and City property use subject to the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Sufficient number of portable bathrooms placed and located, and litter control program in accordance and under the approval of Director of Community Services.
3. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

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**Resolution No. 240826-8D2      JEEPERS      CREEKERS      MUNICIPAL  
PROPERTY RESERVATION PERMIT**

**I Move** the Swartz Creek City Council approve and authorize the Jeepers Creekers application for street closing / usage permit for Saturday, October 19, 2024 from 9:00 a.m. until 8:00 p.m. for purposes of conducting a festival, including market vendors, games, and food service in Holland Square under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. General approval, and under the direction and control of the Office of the Chief of Police.

\*\*\*\*\*

**Resolution No. 240826-8D3      JEEPERS      CREEKERS      STREET      USAGE  
PERMIT**

**I Move** the Swartz Creek City Council approve and authorize the Jeepers Creekers application for street closing / usage permit for Saturday, October 19, 2024 from 4:00 p.m. until 8:00 p.m. for purposes of conducting a festival on Miller Road (Morrish to Hayes) and Holland Drive under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. General approval, and under the direction and control of the Office of the Chief of Police.

Discussion Ensued.

YES: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.  
NO: None. Motion Declared Carried.

\*\*\*\*\**Master Resolution Ends*\*\*\*\*\*

**RESOLUTION TO APPROVE MDOT PARK & RIDE CONTRACT – MILLER ROAD**

**Resolution No. 240826-08      (Carried)**

Motion by Councilmember Henry  
Second by Councilmember Cramer



**WHEREAS**, the MDOT finds that contracting with municipalities for maintenance of state trunk lines and bridges within local jurisdictions is in the best public interest; and

**WHEREAS**, the City of Swartz Creek and the Michigan Department of Transportation have an existing contractual relationship in which the city provides specific maintenance services for the park and ride facility on Miller Road by I-69, including snow removal, trash collection, mowing, and other regular maintenance, and;

**WHEREAS**, the MDOT has submitted a draft contract that continues this relationship for the next state fiscal year, contract number to be determined.

**NOW THEREFORE, BE IT RESOLVED** the City of Swartz Creek agrees to enter into a contract with the Michigan Department of Transportation (MDOT), a copy of which is attached hereto, for the purpose of maintaining the park and ride facility on Miller Road,

**BE IT FURTHER RESOLVED**, that the City of Swartz Creek designate the Director of Public Services as the maintenance superintendent, the Treasurer as the contract supervisor, and further directs the City Manager to execute the final agreement on behalf of the City.

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.

NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC:**

Chief Dave Plumb: Thank Council for approving the budget. Explained the definition of the 10% budget change.

Ken Brill: Commended Clerk Renee Kraft for a job well done. Election went well.

Boots Abrams: Renee does a wonderful job with the election.

**REMARKS BY COUNCILMEMBERS:**

Councilmember Knickerbocker: The Swartz Creek Chamber luncheon is tomorrow at noon at the Serve Pro.

Mayor Pro Tem Hicks: In Washington D.C. a lady is spearheading a fundraiser for a suffrage monument on the national wall.

Councilmember Cramer: Questioned the progress of the house on Miller. Adam Zettel responded that there is an enforcement case open. There is a provision on the zoning

code that you are allowed temporary occupancy for up to six months if have a valid permit. They applied about a week ago for temporary occupancy.  
Councilmember Henry: Cooking with the Chief is on September 13 at 5:30p.m. on Hill Road.

Councilmember Spillane: Discussed the markers at main roads for voting. Concert season has ended – it was a success.

## **ADJOURNMENT**

**Resolution No. 240826-08**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council adjourn the regular meeting at 8:24 p.m.

Unanimous Voice Vote.

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**David A. Krueger, Mayor**

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**Renee Kraft, CMC, MiPMC, City Clerk**

09/04/2024 CHECK REGISTER FOR CITY OF SWARTZ CREEK  
CHECK DATE FROM 08/01/2024 - 08/31/2024

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
08/08/2024	52(E)	RICK CLOLINGER	RICK CLOLINGER RETIREE MEDICAL REIMBURSE	811.64
08/08/2024	53759	JASON BOYD	BOYDS LAWN & LANDSCAPING BOYDS LAWN & LANDSCAPING	960.00 <u>960.00</u>
				1,920.00
08/08/2024	53760	CBIZ BENEFITS AND INSURANCE SRV INC	ACTUARIAL VALUATION/GASB 75/ MIPA 202 CO	7,685.00
08/08/2024	53761	CHASE CARD SERVICES	MONTHLY STATEMENT JULY 2024	1,769.31
08/08/2024	53762	CONSUMERS ENERGY	8083 CIVIC DR	789.14
08/08/2024	53763	CONSUMERS ENERGY	5441 WHITNEY CT PAVILLION	28.77
08/08/2024	53764	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS	37.40
08/08/2024	53765	CONSUMERS ENERGY	4510 MORRISH RD	39.37
08/08/2024	53766	CONSUMERS ENERGY	8059 FORTINO DR	63.41
08/08/2024	53767	CONSUMERS ENERGY	8499 MILLER RD	31.63
08/08/2024	53768	CONSUMERS ENERGY	5257 WINSHALL DR	29.78
08/08/2024	53769	CONSUMERS ENERGY	5361 WINSHALL DR 8369	31.45
08/08/2024	53770	CONSUMERS ENERGY	9099 MILLER RD	34.49
08/08/2024	53771	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987	36.00
08/08/2024	53772	CONSUMERS ENERGY	8095 CIVIC DR	757.62
08/08/2024	53773	CONSUMERS ENERGY	5121 MORRISH RD	337.85
08/08/2024	53774	CONSUMERS ENERGY	8011 MILLER RD	28.77
08/08/2024	53775	CONSUMERS ENERGY	8100 CIVIC DR	1,175.15
08/08/2024	53776	CONSUMERS ENERGY	8301 CAPPY LN	350.58
08/08/2024	53777	CONSUMERS ENERGY	5361 WINSHALL DR NP	32.75
08/08/2024	53778	CONSUMERS ENERGY	6425 MILLER PARK & RIDE	65.61
08/08/2024	53779	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437	33.48
08/08/2024	53780	CONSUMERS ENERGY	4125 ELMS RD 4353	50.46
08/08/2024	53781	CONSUMERS ENERGY	NON ENERGY STREET LIGHTING GREEN LEAF DR	3,550.00
08/08/2024	53782	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	5,861.00
08/08/2024	53783	CONSUMERS ENERGY	4524 MORRISH RD	74.85
08/08/2024	53784	CONSUMERS ENERGY	STREET LIGHTS 1294	4,246.45
08/08/2024	53785	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300	47.85
08/08/2024	53786	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781	524.78
08/08/2024	53787	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997	34.22
08/08/2024	53788	DIPONIO CONTRACTING, LLC	USDA MATER MAIN & LOCAL ROAD IMPROVEMENT	960,231.10
08/08/2024	53789	DLZ MICHIGAN INC	MS4 COMPLIANCE AND FOG PROGRAM	1,140.00
08/08/2024	53790	DORNBOS SIGN & SAFETY INC	CO-12X18 R/W HIP & CUT OUT SIGH R/W HIP	153.48
08/08/2024	53791	FIDELITY SECURITY LIFE INSUR/ EYEMED	RETIREE VISION AUGUST 2024	39.36
08/08/2024	53792	FAMILY FARM AND HOME INC	MONTHLY INVOICES JULY 2024	124.90
08/08/2024	53793	FERGUSON WATERWORKS #3386	WIRELESS UTILITY MTR COLLECTORS & INSTAL	19,320.00
08/08/2024	53794	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	6.25
08/08/2024	53795	SAMANTHA FOUNTAIN	REIMB FOR ECOMONIC DEVELOPMENT FOR FACEB	20.00
08/08/2024	53796	GUIDE STUDIO, INC	WAYFINDING ASSESEMENT & SCHEMATIC PLAN C	12,595.00
08/08/2024	53797	HART INTERCIVIC INC	CABLE, USB 2.0 PRINTER, VERITY CUSTOM 6	44.00
08/08/2024	53798	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL FOR 4150 ELMS RD JULY PORT-A-JON RENTAL ABRAMS PARK JULY30 202	540.00 <u>260.00</u>
				800.00
08/08/2024	53799	KLEE MFG & DIST	FLAGS FOR VETERANS MEMORIAL 2	176.50
08/08/2024	53800	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES FOR AUGUST 2024	2,751.40
08/08/2024	53801	KIMBERLY LYNCH	SUPPLEMENTAL FINANCE	6,000.00
08/08/2024	53802	MAYHEM FASTPITCH SCMI	DONATION FOR VOLUNTEERS 7/26 ON MOVIE NI	200.00
08/08/2024	53803	MID STATES BOLT AND SCREW CO	160C1000HCSOP/10.9 M16-2X 100 HEX C/S 10	82.79
08/08/2024	53804	AMY NICHOLS	BANK RUNS JULY 2024	124.89
08/08/2024	53805	OHM ADVISORS	WINCHESTER VILAGE LOCAL RD IMPROVEMENTS	25,892.50
08/08/2024	53806	OHM ADVISORS	WINCHESTER VILAGE LOCAL RD IMPROVEMENTS	120,336.00
08/08/2024	53807	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	700.00
08/08/2024	53808	WALTER HORTON	ABRAMS PARK DEPOSIT REFUND #2	200.00
08/08/2024	53809	BIANCA SOKOLNICKI	ELMS RD PARK DEPOSIT REFUND	200.00
08/08/2024	53810	CHRISTOPHER KALFS	ELMS RD PARK DEPOSIT REFUND #1	200.00
08/08/2024	53811	CYNTHIA MARTIN	ELMS RD PARK DEPOSIT REFUND #2	200.00
08/08/2024	53812	STEPHANIE HAYWARD	REFUND ELMS RD PARK DEPOSIT #1	200.00
08/08/2024	53813	TERESA BRASSAW	ELMS RD PARK DEPOSIT REFUND #1	200.00
08/08/2024	53814	GLORIE STOGSDILL	ELMS RD PARK DEPOSIT REFUND #2	200.00
08/08/2024	53815	SUSAN DRUMMOND	ELMS RD PARK DEPOSIT REFUND	200.00
08/08/2024	53816	CSL PLASMA	ELMS RD PARK DEPOSIT REFUND	200.00
08/08/2024	53817	MICHAEL ORTIZ	ELMS RD PARK DEPOSIT REFUND	200.00
08/08/2024	53818	JESSICA POLEN	ELMS RD PARK DEPOSIT REFUND #4	200.00
08/08/2024	53819	DAKARI WILLIAMS	ELMS RD PARK DEPOSIT REFUND	200.00
08/08/2024	53820	STEVEN SCHNIERS	BALLOON MAN FOR MOVIE NIGHT 8/16/24 BALLOON MAN FOR MOVIE NIGHT 8/9/24	200.00 V <u>200.00 V</u>
				400.00

08/08/2024	53821	SUPER FLITE OIL CO INC	FUEL - DPW JULY 2024	1,656.59
08/08/2024	53822	SWARTZ CREEK AREA FIRE DEPT.	MONTHLY RUNS FOR FIRE & EMS JULY RUNS	2,913.13
08/08/2024	53823	T MOBILE USA INC	DPW PHONES & ONE OFFICE PHONE JULY 2024	328.38
08/08/2024	53824	T.G. PRIEHS LLC	WINCHESTER WOODS SUB IMPROVEMENTS NUMBER	455,164.41
08/08/2024	53825	JAMS MEDIA LLC	ELMS PARK BIDS, FOG BIDS, SIDEWALK BIDS	208.80
08/08/2024	53826	VISUAL EDGE IT	CONTRACT LEASE 7/22/24- 8/22/24	310.62
08/08/2024	53827	ADAM ZETTEL	REIMBURSEMENT FOR ASSESSING TRAINING AT EGLE WATER TRAINING	75.00 <u>470.00</u>
				545.00
08/12/2024	53(E)	UNUM LIFE INSURANCE	RETIREE LIFE AUGUST 2024	41.54
08/14/2024	53828	DAVIS KIRKSEY ASSOCIATES INC	PROFESSIONAL SERVICES 1ST PAYMENT UNDER	3,000.00
08/14/2024	53829	GILL ROYS HARDWARE	JULY 2024 INVOICES LESS DISCOUNT	450.76
08/14/2024	53830	INTEGRITY BUSINESS SOLUTIONS	8 TRASH CAN LINERS FOR PARK8	590.32
08/14/2024	53831	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	702.00
08/14/2024	53832	SUMMIT FIRE PROTECTION	ANNUAL FIRE EXTINGUISHER INSPECTION PUBL	629.00
08/14/2024	53833	VERIZON WIRELESS	MONTHLY INVOICE JULY 2, 2024- THRU AUGUS	336.59
08/22/2024	53834	ACE OUTDOOR SERVICES LLC	STONE FOR ENTRANCE TO ELMS RD PARK	425.00
08/22/2024	53835	ACE-SAGINAW PAVING COMPANY	COLD PATCH	850.50
08/22/2024	53836	JASON BOYD	BOYDS LAWN & LANDSCAPING BOYDS LAWN & LANDSCAPING & 7317 BRISTOL	170.00 <u>990.00</u>
				1,160.00
08/22/2024	53837	COFFIELD OIL COMPANY INC	FUEL	91.08
08/22/2024	53838	COMCAST BUSINESS	CITY HALL MONTHLY INVOICE AUGUST 2024	255.80
08/22/2024	53839	CONSUMERS ENERGY	ANNUAL PROP RENTAL FLINT TWP	25.00
08/22/2024	53840	CONSUMERS ENERGY	NON ENERGY STREET LIGHTING 9716 NORBURY	3,298.00
08/22/2024	53841	CONSUMERS ENERGY	NON ENERGY STREET LIGHTING 9143 CHESTERF	4,170.00
08/22/2024	53842	DELTA DENTAL PLAN	RETIREE BENIFITS 9/1/24 THROUGH 9/30/24	428.58
08/22/2024	53843	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT SEPTEMBER 2024	1,149.08
08/22/2024	53844	FICK LANDSCAPE SUPPLIES LLC	2 YDS MASON STONE FOR ABRAMS & ELMS RD P	72.00
08/22/2024	53845	SAMANTHA FOUNTAIN	REIMB FOR A HDMI CABEL FOR MOVIE NIGHT	19.99
08/22/2024	53846	GCGC	FALL GCGC MEETING 9-5-24 (2)	30.00
08/22/2024	53847	GEN CTY ROAD COMMISSION	SIGNAL MILLER @ FAIRCHILD JUNE 2024 S- MTCE & OPERATIONS 504 (47) JUNE 202 TRAFFIC COUNT JUNE 2024	411.90 4,988.61 <u>540.92</u>
				5,941.43
08/22/2024	53848	GENESEE CTY DRAIN COMMISSIONER	6-26-24 THRU 7/31/24 JAN BULK WATER- WA	147,262.27
08/22/2024	53849	FORREST M SPITZER	TREE WORK AT FIRE STATION / TRIMMED 3 TR TREE WORK @@ ABRAMS 8/14/24	1,000.00 <u>4,550.00</u>
				5,550.00
08/22/2024	53850	JAY'S SEPTIC TANK SERVICE	(2) PORT-A-JON RENTAL EKLS RD PARK	280.00
08/22/2024	53851	RENEE KRAFT	MILLAGE TRAVEL TO COUNTY, ELECTION ERRAN	119.50
08/22/2024	53852	LIFETIME URGENT CARE	DRUG SCREEN BOSTON BOIKE	70.00
08/22/2024	53853	MICH ASSOC MUNICIPAL CLERKS	2024 MAMC MASTER ACADEMY	525.00
08/22/2024	53854	MICHIGAN MUNICIPAL LEAGUE	POOL PREMIUM RENEWAL 7/1/24 THRU 7/1/25	47,856.00
08/22/2024	53855	MICHIGAN PIPE AND VALVE	(3) CURB BOX LIDS	75.00
08/22/2024	53856	MID STATES BOLT AND SCREW CO	160C1000HCSOP/10.9 M16-2X 100 HEX C/S 10	178.65
08/22/2024	53857	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK 8/7/24 WATER SAMPLES SWARTZ CREEK ELMS & CRAPO	702.00 <u>328.00</u>
				1,030.00
08/22/2024	53858	PRIORITY WASTE LLC	FY2025 JULY2024 THRU JUNE 2025	26,364.00
08/22/2024	53859	GAIL JOHNSON	ELMS RD PARK DEPOSIT REFUND	200.00
08/22/2024	53860	TWASKIE MCDANIEL	ELMS RD PARK REFUND DEPOIST REFUND	200.00
08/22/2024	53861	LINDA LUDWIG	ELMS RD PARK DEPOSIT REFUND	200.00
08/22/2024	53862	DESTINI BIGELOW	ABRAMS PARK DEPOSIT REFUND	200.00
08/22/2024	53863	ANNIE WILSON	ELMS RD PARK DEPOSIT REFUND	200.00
08/22/2024	53864	SARA WITTER	ELMS RD PARK DEPOSIT REFUND	200.00
08/22/2024	53865	RODNEY COLE	FORD 7-15 REPAIRS, SPARK PLUGS, INGNITIO BRAKE SHOES & PADS ON THE 10-18	559.43 <u>474.12</u>
				1,033.55
08/22/2024	53866	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	148.00
08/22/2024	53867	SELF SERVE LUMBER CO.	TREATED LUMBER FOR ELMS PARK	24.45
08/22/2024	53868	SPECTRUM PRINTERS INC	VOTE TEST DECK AUGUST 2024 ELECTION 4 PR	400.00
08/22/2024	53869	STAPLES	LARGE LETTER ENVELOPES	36.82

			TOILET BOWL CLEANER	38.77
			KITCHEN BAGS FOR CITY HALL	41.78
			BANKER BOXES FOR ELECTON SUPPLIES	<u>36.00</u>
				153.37
08/22/2024	53870	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING JULY 2024	48.00
			DRINKING WATER LAB TESTING JULY 2024	<u>48.00</u>
				96.00
08/22/2024	53871	TODD WENZEL CHEVROLET	(2) 2024 CHEVROLET SILVERADO 2500HD REG	90,396.00
08/22/2024	53872	VC3 INC	MICROSOFT BUSNS STANDARD/EXCHANGE ONLINE	190.80
08/22/2024	53873	VERMEER OF MICHIGAN	BLADE SHARPENING	93.56
08/27/2024	54(E)	UNUM LIFE INSURANCE	RETIREE LIFE SEPTEMBER 2024	<u>21.40</u>
GEN TOTALS:				
Total of 118 Checks:				1,991,878.13
Less 1 Void Checks:				<u>400.00</u>
Total of 117 Disbursements:				1,991,478.13

09/03/2024

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK  
 PERIOD ENDING 08/31/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	2024-25 AMENDED BUDGET	YTD BALANCE 08/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund				
Total Revenue:	2,990,222.00	550,621.74	2,439,600.26	18.41
Total Expenditure:	3,079,203.00	651,933.07	2,427,269.93	21.17
Fund 101 - General Fund: NET OF REVENUES & EXPENDITURES	(88,981.00)	(101,311.33)	12,330.33	
Fund 202 - Major Street Fund				
Total Revenue:	635,797.00	401.65	635,395.35	0.06
Total Expenditure:	480,496.00	21,925.44	458,570.56	4.56
Fund 202 - Major Street Fund: NET OF REVENUES & EXPENDITURES	155,301.00	(21,523.79)	176,824.79	
Fund 203 - Local Street Fund				
Total Revenue:	213,392.00	222.33	213,169.67	0.10
Total Transfers-In:	965,000.00	0.00	965,000.00	0.00
Total Expenditure:	1,174,465.00	18,963.25	1,155,501.75	1.61
Fund 203 - Local Street Fund: NET OF REVENUES & EXPENDITURES	3,927.00	(18,740.92)	22,667.92	
Fund 204 - MUNICIPAL STREET FUND				
Total Revenue:	812,938.00	248,143.98	564,794.02	30.52
Total Expenditure:	4,521,757.00	(145,890.15)	4,667,647.15	(3.23)
Fund 204 - MUNICIPAL STREET FUND: NET OF REVENUES & EXPENDITURES	(3,708,819.00)	394,034.13	(4,102,853.13)	
Fund 226 - Garbage Fund				
Total Revenue:	499,946.00	136,846.36	363,099.64	27.37
Total Expenditure:	480,336.00	67,589.62	412,746.38	14.07
Fund 226 - Garbage Fund: NET OF REVENUES & EXPENDITURES	19,610.00	69,256.74	(49,646.74)	
Fund 248 - Downtown Development Fund				
Total Revenue:	167,327.00	10,459.15	156,867.85	6.25
Total Expenditure:	181,199.00	13,809.86	167,389.14	7.62
Fund 248 - Downtown Development Fund: NET OF REVENUES & EXPENDITURES	(13,872.00)	(3,350.71)	(10,521.29)	
Fund 401 - Capital Project Fund				
Total Revenue:	0.00	0.57	(0.57)	100.00
Total Transfers-In:	60,000.00	0.00	60,000.00	0.00
Fund 401 - Capital Project Fund: NET OF REVENUES & EXPENDITURES	60,000.00	0.57	59,999.43	
Fund 402 - Fire Equip Replacement Fund				
Total Revenue:	1,245.00	44.55	1,200.45	3.58
Total Transfers-In:	155,000.00	0.00	155,000.00	0.00
Fund 402 - Fire Equip Replacement Fund: NET OF REVENUES & EXPENDITURES	156,245.00	44.55	156,200.45	
Fund 590 - Sanitary Sewer Fund				
Total Revenue:	1,394,900.00	7,225.82	1,387,674.18	0.52
Total Expenditure:	1,649,708.00	70,300.01	1,579,407.99	4.26
Fund 590 - Sanitary Sewer Fund: NET OF REVENUES & EXPENDITURES	(254,808.00)	(63,074.19)	(191,733.81)	

Fund 591 - Water Supply Fund				
Total Revenue:	2,564,308.00	7,465.77	2,556,842.23	0.29
Total Expenditure:	3,366,836.00	252,386.53	3,114,449.47	7.50
Fund 591 - Water Supply Fund: NET OF REVENUES & EXPENDITURES	(802,528.00)	(244,920.76)	(557,607.24)	
Fund 661 - Motor Pool Fund				
Total Revenue:	155,450.00	41,321.22	114,128.78	26.58
Total Expenditure:	310,522.00	111,901.72	198,620.28	36.04
Fund 661 - Motor Pool Fund: NET OF REVENUES & EXPENDITURES	(155,072.00)	(70,580.50)	(84,491.50)	
Fund 750 - Payroll Fund				
Total Revenue:	0.00	0.29	(0.29)	100.00
Fund 750 - Payroll Fund: NET OF REVENUES & EXPENDITURES	0.00	0.29	(0.29)	
TOTAL REVENUES - ALL FUNDS	10,615,525.00	1,002,753.43	9,612,771.57	9.45
TOTAL EXPENDITURES - ALL FUNDS	15,244,522.00	1,062,919.35	14,181,602.65	6.97
NET OF REVENUES & EXPENDITURES	(4,628,997.00)	(60,165.92)	(4,568,831.08)	

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Pickup 4WD	1-20, 7-15,3-08, 2-08, 10-						
4100000004	Wright, David L	590-536.000-941.000		08/02/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		08/02/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-262.000-941.000		08/05/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-783.000-941.000		08/05/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		08/05/2024	5.00	13.41	67.05
4100000004	Wright, David L	203-463.000-941.000		08/06/2024	3.00	13.41	40.23
4100000004	Wright, David L	591-540.000-941.000		08/06/2024	3.00	13.41	40.23
4100000004	Wright, David L	101-262.000-941.000		08/07/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-790.000-941.000		08/07/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		08/07/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-790.000-941.000		08/08/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		08/08/2024	3.00	13.41	40.23
4100000004	Wright, David L	101-780.500-941.000		08/09/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-794.000-941.000		08/09/2024	1.00	13.41	13.41
4100000004	Wright, David L	202-441.000-941.000-441.000		08/09/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-782.000-941.000		08/09/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-783.000-941.000		08/09/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		08/09/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-780.500-941.000		08/10/2024	2.00	13.41	26.82
4100000004	Wright, David L	226-782.000-941.000		08/10/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-783.000-941.000		08/10/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-782.000-941.000		08/11/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-783.000-941.000		08/11/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-782.000-941.000		08/19/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-783.000-941.000		08/19/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-790.000-941.000		08/19/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-265.000-941.000		08/20/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-794.000-941.000		08/20/2024	2.00	13.41	26.82
4100000004	Wright, David L	202-463.000-941.000		08/20/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-782.000-941.000		08/21/2024	3.00	13.41	40.23
4100000004	Wright, David L	101-790.000-941.000		08/21/2024	3.00	13.41	40.23
4100000004	Wright, David L	101-790.000-941.000		08/22/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		08/22/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-782.000-941.000		08/23/2024	4.00	13.41	53.64
4100000004	Wright, David L	101-782.000-941.000		08/27/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-790.000-941.000		08/27/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-790.000-941.000		08/30/2024	2.00	13.41	26.82
4100000004	Wright, David L	226-782.000-941.000		08/30/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-536.000-941.000		08/30/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		08/30/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	101-783.000-941.000		08/09/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	202-463.000-941.000		08/09/2024	5.00	13.41	67.05
4100000005	Sandford, Jay E	101-794.000-941.000		08/12/2024	2.00	13.41	26.82



Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000005	Sandford, Jay E	591-540.000-941.000		08/12/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	591-542.000-941.000		08/12/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	591-540.000-941.000		08/13/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	591-540.000-941.000		08/14/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-542.000-941.000		08/14/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	101-783.000-941.000		08/15/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		08/15/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	101-783.000-941.000		08/16/2024	2.50	13.41	33.53
4100000005	Sandford, Jay E	590-536.000-941.000		08/16/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	226-782.000-941.000		08/17/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	226-783.000-941.000		08/17/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	226-782.000-941.000		08/18/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	226-783.000-941.000		08/18/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	101-783.000-941.000		08/19/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	101-794.000-941.000		08/19/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	101-265.000-941.000		08/20/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	101-782.000-941.000		08/20/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	591-540.000-941.000		08/20/2024	6.00	13.41	80.46
4100000005	Sandford, Jay E	101-783.000-941.000		08/21/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	226-530.000-941.000		08/21/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	101-782.000-941.000		08/22/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		08/22/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	101-782.000-941.000		08/23/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	101-783.000-941.000		08/23/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	591-540.000-941.000		08/23/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	101-780.500-941.000		08/26/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	101-794.000-941.000		08/26/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	591-540.000-941.000		08/26/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		08/27/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	101-783.000-941.000		08/29/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	101-790.000-941.000		08/01/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	591-540.000-941.000		08/01/2024	7.00	13.41	93.87
4100000006	Lloyd, Robert W	101-780.000-941.000		08/02/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-782.000-941.000		08/02/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-783.000-941.000		08/02/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-788.000-941.000		08/02/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	202-441.000-941.000-441.000		08/02/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	203-463.000-941.000		08/02/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-782.000-941.000		08/03/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-783.000-941.000		08/03/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	590-536.000-941.000		08/03/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-782.000-941.000		08/04/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-783.000-941.000		08/04/2024	1.50	13.41	20.12
4100000006	Lloyd, Robert W	591-540.000-941.000		08/05/2024	1.50	13.41	20.12

Equipment Usage Detail Report  
 From: 08/01/2024 To: 08/31/2024

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000006	Lloyd, Robert W	101-345.000-941.000		08/06/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-780.000-941.000		08/06/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-783.000-941.000		08/06/2024	6.00	13.41	80.46
4100000006	Lloyd, Robert W	101-262.000-941.000		08/07/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-783.000-941.000		08/07/2024	4.50	13.41	60.35
4100000006	Lloyd, Robert W	202-441.000-941.000-441.000		08/07/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-783.000-941.000		08/08/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	203-463.000-941.000		08/08/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	226-782.000-941.000		08/08/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	226-783.000-941.000		08/08/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-794.000-941.000		08/09/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	226-530.000-941.000		08/09/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	590-536.000-941.000		08/09/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	591-540.000-941.000		08/09/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-783.000-941.000		08/12/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	226-530.000-941.000		08/13/2024	8.00	13.41	107.28
4100000006	Lloyd, Robert W	101-780.500-941.000		08/14/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	226-530.000-941.000		08/14/2024	6.00	13.41	80.46
4100000006	Lloyd, Robert W	101-265.000-941.000		08/16/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-345.000-941.000		08/16/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-783.000-941.000		08/16/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-790.000-941.000		08/16/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	226-530.000-941.000		08/16/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	101-265.000-941.000		08/20/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-794.000-941.000		08/20/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	202-463.000-941.000		08/20/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-782.000-941.000		08/21/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	101-790.000-941.000		08/21/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	226-530.000-941.000		08/21/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-782.000-941.000		08/22/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	101-783.000-941.000		08/22/2024	5.00	13.41	67.05
4100000006	Lloyd, Robert W	101-782.000-941.000		08/23/2024	5.00	13.41	67.05
4100000006	Lloyd, Robert W	101-794.000-941.000		08/23/2024	1.00	13.41	13.41
4100000006	Lloyd, Robert W	590-536.000-941.000		08/23/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-782.000-941.000		08/27/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-790.000-941.000		08/27/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	226-783.000-941.000		08/01/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		08/01/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/01/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		08/01/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-265.000-941.000		08/02/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-790.000-941.000		08/02/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/02/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	101-262.000-941.000		08/05/2024	2.00	13.41	26.82

Equipment Usage Detail Report  
From: 08/01/2024 To: 08/31/2024

Equipment ID	Description						
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
4400000009	Bosas, Rebecca M	101-783.000-941.000		08/05/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/05/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	590-536.000-941.000		08/06/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/07/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		08/07/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/07/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	101-782.000-941.000		08/08/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		08/08/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/08/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	101-783.000-941.000		08/09/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	202-463.000-941.000		08/09/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/13/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		08/13/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	101-783.000-941.000		08/14/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		08/14/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	101-782.000-941.000		08/15/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/15/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		08/15/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	101-782.000-941.000		08/16/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/16/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	202-463.000-941.000		08/16/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/16/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	101-782.000-941.000		08/19/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/19/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/19/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		08/19/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-783.000-941.000		08/20/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/20/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		08/20/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/20/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	226-530.000-941.000		08/21/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/21/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-788.000-941.000		08/22/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/22/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-782.000-941.000		08/26/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/26/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	202-463.000-941.000		08/26/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/26/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-265.000-941.000		08/27/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-783.000-941.000		08/27/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		08/27/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/27/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		08/28/2024	7.00	13.41	93.87
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/28/2024	1.00	13.41	13.41

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000009	Bosas, Rebecca M	226-530.000-941.000		08/29/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-540.000-941.000		08/29/2024	4.00	13.41	53.64
4400000018	Leavitt, Mikel D	203-463.000-941.000		08/05/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/05/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	202-474.000-941.000		08/06/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/06/2024	6.00	13.41	80.46
4400000018	Leavitt, Mikel D	203-463.000-941.000		08/08/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/08/2024	7.00	13.41	93.87
4400000018	Leavitt, Mikel D	101-783.000-941.000		08/09/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	101-794.000-941.000		08/09/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	101-794.000-941.000		08/12/2024	3.00	13.41	40.23
4400000018	Leavitt, Mikel D	101-794.000-941.000		08/13/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-783.000-941.000		08/14/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-794.000-941.000		08/14/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/14/2024	5.00	13.41	67.05
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/15/2024	8.00	13.41	107.28
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/16/2024	8.00	13.41	107.28
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/19/2024	8.00	13.41	107.28
4400000018	Leavitt, Mikel D	202-463.000-941.000		08/20/2024	4.00	13.41	53.64
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/20/2024	4.00	13.41	53.64
4400000018	Leavitt, Mikel D	226-782.000-941.000		08/22/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		08/22/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/22/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	101-782.000-941.000		08/23/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-783.000-941.000		08/23/2024	1.50	13.41	20.12
4400000018	Leavitt, Mikel D	101-790.000-941.000		08/23/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-782.000-941.000		08/23/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		08/23/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-782.000-941.000		08/24/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		08/24/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-782.000-941.000		08/25/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		08/25/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	590-536.000-941.000		08/26/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/26/2024	5.00	13.41	67.05
4400000018	Leavitt, Mikel D	591-542.000-941.000		08/26/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/27/2024	4.00	13.41	53.64
4400000018	Leavitt, Mikel D	101-780.500-941.000		08/28/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-530.000-941.000		08/28/2024	4.00	13.41	53.64
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/28/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-530.000-941.000		08/29/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-783.000-941.000		08/29/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/29/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-780.500-941.000		08/30/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	101-783.000-941.000		08/30/2024	1.00	13.41	13.41

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000018	Leavitt, Mikel D	591-540.000-941.000		08/30/2024	4.50	13.41	60.35
4400000018	Leavitt, Mikel D	226-782.000-941.000		08/31/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		08/31/2024	1.00	13.41	13.41
4400000024	Wiser, Alexander	101-345.000-941.000		08/01/2024	1.00	13.41	13.41
4400000024	Wiser, Alexander	203-463.000-941.000		08/02/2024	2.00	13.41	26.82
4400000024	Wiser, Alexander	101-780.500-941.000		08/05/2024	1.00	13.41	13.41
4400000024	Wiser, Alexander	101-783.000-941.000		08/05/2024	3.00	13.41	40.23
4400000024	Wiser, Alexander	101-783.000-941.000		08/06/2024	1.00	13.41	13.41
4400000024	Wiser, Alexander	101-783.000-941.000		08/07/2024	2.00	13.41	26.82
4400000024	Wiser, Alexander	226-528.000-941.000		08/09/2024	3.00	13.41	40.23
4400000024	Wiser, Alexander	226-530.000-941.000		08/12/2024	5.00	13.41	67.05
4400000024	Wiser, Alexander	226-530.000-941.000		08/13/2024	7.00	13.41	93.87
4400000024	Wiser, Alexander	226-530.000-941.000		08/14/2024	5.00	13.41	67.05
4400000024	Wiser, Alexander	101-783.000-941.000		08/15/2024	6.00	13.41	80.46
4400000024	Wiser, Alexander	101-783.000-941.000		08/16/2024	2.00	13.41	26.82
Equipment Totals					563.00		7,549.86
Front Blade	Front Blade/Plow - used on						
Pickup 2WD	6-16 2WD						
Backhoe	Backhoe 6-00, 17, 8-22						
4100000004	Wright, David L	202-474.000-941.000		08/02/2024	2.00	65.20	130.40
4100000004	Wright, David L	202-474.000-941.000		08/06/2024	2.00	65.20	130.40
4100000004	Wright, David L	101-794.000-941.000		08/20/2024	2.00	65.20	130.40
4100000006	Lloyd, Robert W	101-782.000-941.000		08/15/2024	8.00	65.20	521.60
4100000006	Lloyd, Robert W	101-782.000-941.000		08/16/2024	2.00	65.20	130.40
4100000006	Lloyd, Robert W	202-463.000-941.000		08/16/2024	1.00	65.20	65.20
4100000006	Lloyd, Robert W	101-782.000-941.000		08/19/2024	6.00	65.20	391.20
4100000006	Lloyd, Robert W	101-783.000-941.000		08/19/2024	2.00	65.20	130.40
Equipment Totals					25.00		1,630.00
Breaker	Breaker - used on backhoe						
4100000004	Wright, David L	203-463.000-941.000		08/02/2024	3.00	11.24	33.72
Equipment Totals					3.00		33.72
Bucket Truck	No. 06-99						
Bucket	Bucket - used with Bucket						
Brush Hog	NO. 9-02						
Dump	Dump Truck 1-22, 12-02, 12-						
4100000004	Wright, David L	101-783.000-941.000		08/07/2024	1.00	56.15	56.15
4100000004	Wright, David L	203-463.000-941.000		08/07/2024	1.00	56.15	56.15

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4100000004	Wright, David L	202-463.000-941.000		08/08/2024	2.00	56.15	112.30
4100000004	Wright, David L	101-782.000-941.000		08/19/2024	2.00	56.15	112.30
4100000004	Wright, David L	101-783.000-941.000		08/19/2024	2.00	56.15	112.30
4100000004	Wright, David L	101-783.000-941.000		08/21/2024	1.00	56.15	56.15
4100000004	Wright, David L	203-463.000-941.000		08/21/2024	1.00	56.15	56.15
4100000004	Wright, David L	226-530.000-941.000		08/26/2024	8.00	56.15	449.20
4100000004	Wright, David L	226-530.000-941.000		08/27/2024	4.00	56.15	224.60
4100000004	Wright, David L	101-780.500-941.000		08/28/2024	1.00	56.15	56.15
4100000004	Wright, David L	226-530.000-941.000		08/28/2024	7.00	56.15	393.05
4100000004	Wright, David L	226-530.000-941.000		08/29/2024	8.00	56.15	449.20
4100000005	Sandford, Jay E	101-783.000-941.000		08/29/2024	2.00	56.15	112.30
4400000009	Bosas, Rebecca M	226-530.000-941.000		08/12/2024	4.00	56.15	224.60
Equipment Totals					44.00		2,470.60
UnderbodyScrapr	Underbody Scraper used w/						
4100000004	Wright, David L	101-783.000-941.000		08/21/2024	1.00	10.83	10.83
4100000004	Wright, David L	203-463.000-941.000		08/21/2024	1.00	10.83	10.83
4100000005	Sandford, Jay E	101-783.000-941.000		08/29/2024	2.00	10.83	21.66
Equipment Totals					4.00		43.32
Hopper/Salt Box	Hopper/Salt Box use w/ dump						
Sweeper	Sweeper						
4100000006	Lloyd, Robert W	202-463.000-941.000		08/12/2024	5.00	108.50	542.50
Equipment Totals					5.00		542.50
Vacuum Cleaner	Sweeper - used with Street						
Tractor	Tractor						
4100000004	Wright, David L	101-780.000-941.000		08/22/2024	6.00	53.00	318.00
4100000005	Sandford, Jay E	101-788.000-941.000		08/29/2024	3.00	53.00	159.00
4100000006	Lloyd, Robert W	101-782.000-941.000		08/15/2024	8.00	53.00	424.00
Equipment Totals					17.00		901.00
Woodchipper	Woodchipper						
4100000004	Wright, David L	226-530.000-941.000		08/26/2024	8.00	36.21	289.68
4100000004	Wright, David L	226-530.000-941.000		08/27/2024	4.00	36.21	144.84
4100000004	Wright, David L	226-530.000-941.000		08/28/2024	7.00	36.21	253.47
4100000004	Wright, David L	226-530.000-941.000		08/29/2024	8.00	36.21	289.68
4100000006	Lloyd, Robert W	226-530.000-941.000		08/13/2024	8.00	36.21	289.68
4100000006	Lloyd, Robert W	226-530.000-941.000		08/14/2024	6.00	36.21	217.26
4100000006	Lloyd, Robert W	226-530.000-941.000		08/16/2024	1.00	36.21	36.21
4100000006	Lloyd, Robert W	226-530.000-941.000		08/21/2024	2.00	36.21	72.42
4400000009	Bosas, Rebecca M	226-530.000-941.000		08/12/2024	4.00	36.21	144.84
4400000018	Leavitt, Mikel D	226-530.000-941.000		08/12/2024	5.00	36.21	181.05

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
4400000018	Leavitt, Mikel D	226-530.000-941.000		08/28/2024	4.00	36.21	144.84
4400000018	Leavitt, Mikel D	226-530.000-941.000		08/29/2024	2.00	36.21	72.42
Equipment Totals					59.00		2,136.39
Material Heater	Material Heater 42, 9-22						
Kubota	Kubota #5-18						
4100000004	Wright, David L	101-794.000-941.000		08/23/2024	4.00	14.43	57.72
4400000009	Bosas, Rebecca M	203-463.000-941.000		08/08/2024	2.00	14.43	28.86
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/26/2024	1.00	14.43	14.43
4400000009	Bosas, Rebecca M	101-794.000-941.000		08/30/2024	4.00	14.43	57.72
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/06/2024	8.00	14.43	115.44
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/07/2024	8.00	14.43	115.44
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/08/2024	8.00	14.43	115.44
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/12/2024	8.00	14.43	115.44
4400000022	Teveit, Kenneth W	101-783.000-941.000		08/13/2024	4.00	14.43	57.72
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/13/2024	4.00	14.43	57.72
4400000022	Teveit, Kenneth W	101-790.000-941.000		08/14/2024	3.00	14.43	43.29
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/14/2024	5.00	14.43	72.15
4400000022	Teveit, Kenneth W	101-782.000-941.000		08/19/2024	2.00	14.43	28.86
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/19/2024	6.00	14.43	86.58
4400000022	Teveit, Kenneth W	101-783.000-941.000		08/20/2024	1.00	14.43	14.43
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/20/2024	7.00	14.43	101.01
4400000022	Teveit, Kenneth W	101-790.000-941.000		08/21/2024	4.00	14.43	57.72
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/21/2024	4.00	14.43	57.72
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/22/2024	4.00	14.43	57.72
4400000022	Teveit, Kenneth W	101-782.000-941.000		08/26/2024	1.00	14.43	14.43
4400000022	Teveit, Kenneth W	101-783.000-941.000		08/26/2024	3.00	14.43	43.29
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/26/2024	4.00	14.43	57.72
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/27/2024	4.00	14.43	57.72
4400000022	Teveit, Kenneth W	101-782.000-941.000		08/28/2024	1.00	14.43	14.43
4400000022	Teveit, Kenneth W	101-783.000-941.000		08/28/2024	3.00	14.43	43.29
4400000022	Teveit, Kenneth W	101-794.000-941.000		08/28/2024	4.00	14.43	57.72
4400000024	Wiser, Alexander	101-794.000-941.000		08/02/2024	2.00	14.43	28.86
4400000024	Wiser, Alexander	101-794.000-941.000		08/16/2024	2.00	14.43	28.86
Equipment Totals					111.00		1,601.73
Arrow	Arrow						
Trailer	Trailer						
Grand Totals							
Equipment	City Council Packet		63	19	831.00	September 9, 2024	16,909.12

Equipment ID	Description							Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate		Cost
Materials:				0	0.00			0.00
Totals:				19				16,909.12



From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Hours for Week Beginning: 07/28/2024						
08/01/2024	2100000007	Nichols, Amy L	PERS	202	8.50	0.00
08/02/2024	2100000007	Nichols, Amy L	REG	202	4.50	0.00
Total For Employee: 2100000007					13.00	0.00
08/01/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/02/2024	2100000008	Olger, Connie E	REG	201	4.50	0.00
Total For Employee: 2100000008					13.00	0.00
08/01/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/02/2024	2200000010	Kraft , Renee Dawn	REG	202	4.50	0.00
Total For Employee: 2200000010					13.00	0.00
08/01/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
08/02/2024	2300000012	Key, Jody J	REG	201	4.50	0.00
Total For Employee: 2300000012					13.00	0.00
08/01/2024	2300000018	Forrest, Jacqueline A	REG	201	8.50	0.00
08/01/2024	2300000018	Forrest, Jacqueline A	15X	201	0.00	1.00
08/02/2024	2300000018	Forrest, Jacqueline A	REG	201	4.50	0.00
08/02/2024	2300000018	Forrest, Jacqueline A	15X	201	0.00	1.00
08/03/2024	2300000018	Forrest, Jacqueline A	15X	201	0.00	10.00
Total For Employee: 2300000018					13.00	12.00
08/01/2024	4100000004	Wright, David L	VAC	401	8.00	0.00
08/02/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/02/2024	4100000004	Wright, David L	REG	401	3.00	0.00
08/02/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/02/2024	4100000004	Wright, David L	REG	401	1.00	0.00
Total For Employee: 4100000004					16.00	0.00
08/01/2024	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
08/02/2024	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
Total For Employee: 4100000005					16.00	0.00
08/01/2024	4100000006	Lloyd, Robert W	REG	401	7.00	0.00
08/01/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/02/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/02/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/02/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/02/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/02/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/02/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/03/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/03/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/03/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
-----						
Total For Employee: 4100000006					20.00	0.00
08/01/2024	4400000006	Zettel, Adam H	VAC_MNGR	202	8.50	0.00
08/02/2024	4400000006	Zettel, Adam H	VAC_MNGR	202	4.50	0.00
-----						
Total For Employee: 4400000006					13.00	0.00
08/01/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/01/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/01/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/01/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/01/2024	4400000009	Bosas, Rebecca M	PERS	401	1.00	0.00
08/01/2024	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
08/01/2024	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
08/02/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/02/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/02/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
-----						
Total For Employee: 4400000009					16.00	0.00
08/01/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/02/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----						
Total For Employee: 4400000016					16.00	0.00
08/01/2024	4400000018	Leavitt, Mikel D	HOL	401	8.00	0.00
08/02/2024	4400000018	Leavitt, Mikel D	VAC	401	8.00	0.00
-----						
Total For Employee: 4400000018					16.00	0.00
08/01/2024	4400000022	Teveit, Kenneth W	REG	405	6.00	0.00
-----						
Total For Employee: 4400000022					6.00	0.00
08/01/2024	4400000024	Wiser, Alexander	REG	405	1.50	0.00
08/01/2024	4400000024	Wiser, Alexander	REG	405	3.00	0.00
08/01/2024	4400000024	Wiser, Alexander	REG	405	2.00	0.00
08/01/2024	4400000024	Wiser, Alexander	REG	405	1.50	0.00
08/02/2024	4400000024	Wiser, Alexander	REG	405	2.00	0.00
08/02/2024	4400000024	Wiser, Alexander	REG	405	4.00	0.00
08/02/2024	4400000024	Wiser, Alexander	REG	405	2.00	0.00
-----						
Total For Employee: 4400000024					16.00	0.00
08/01/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
08/01/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/01/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/02/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
08/02/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/02/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
-----						
Total For Employee: 4400000025					16.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Total For Employee: 4400000025					16.00	0.00
08/01/2024	4400000026	Boike, Boston D.	REG	405	2.50	0.00
08/01/2024	4400000026	Boike, Boston D.	REG	405	1.50	0.00
08/01/2024	4400000026	Boike, Boston D.	REG	405	1.50	0.00
08/01/2024	4400000026	Boike, Boston D.	REG	405	2.50	0.00
08/02/2024	4400000026	Boike, Boston D.	REG	405	2.00	0.00
08/02/2024	4400000026	Boike, Boston D.	REG	405	2.00	0.00
08/02/2024	4400000026	Boike, Boston D.	REG	405	4.00	0.00
----- Total For Employee: 4400000026					16.00	0.00
Hours for Week Beginning: 08/04/2024						
-----						
08/05/2024	2100000007	Nichols, Amy L	REG	202	10.00	0.00
08/06/2024	2100000007	Nichols, Amy L	REG	202	8.50	0.00
08/07/2024	2100000007	Nichols, Amy L	REG	202	7.00	0.00
08/07/2024	2100000007	Nichols, Amy L	PERS	202	1.50	0.00
08/08/2024	2100000007	Nichols, Amy L	REG	202	8.50	0.00
08/09/2024	2100000007	Nichols, Amy L	VAC_MNGR	202	4.50	0.00
----- Total For Employee: 2100000007					40.00	0.00
08/05/2024	2100000008	Olger, Connie E	REG	201	10.00	0.00
08/06/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/07/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/08/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/09/2024	2100000008	Olger, Connie E	VAC	201	4.50	0.00
----- Total For Employee: 2100000008					40.00	0.00
08/05/2024	2200000010	Kraft , Renee Dawn	REG	202	10.00	0.00
08/06/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/07/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/08/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/09/2024	2200000010	Kraft , Renee Dawn	REG	202	4.50	0.00
----- Total For Employee: 2200000010					40.00	0.00
08/05/2024	2300000012	Key, Jody J	REG	201	10.00	0.00
08/06/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
08/06/2024	2300000012	Key, Jody J	REG	201	4.50	0.00
08/07/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
08/08/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
----- Total For Employee: 2300000012					40.00	0.00
08/05/2024	2300000013	Brown, Kristina M	REG	203	7.00	0.00
08/06/2024	2300000013	Brown, Kristina M	REG	203	3.50	0.00
08/06/2024	2300000013	Brown, Kristina M	REG	203	3.50	0.00
08/06/2024	City Council Packet	Brown, Kristina M	REG	203 67	1.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/07/2024	2300000013	Brown, Kristina M	REG	203	3.50	0.00
08/07/2024	2300000013	Brown, Kristina M	REG	203	2.00	0.00
-----					20.50	0.00
Total For Employee: 2300000013						
08/05/2024	2300000018	Forrest, Jacqueline A	REG	201	10.00	0.00
08/06/2024	2300000018	Forrest, Jacqueline A	REG	201	8.50	0.00
08/06/2024	2300000018	Forrest, Jacqueline A	15X	201	0.00	10.50
08/07/2024	2300000018	Forrest, Jacqueline A	REG	201	8.50	0.00
08/08/2024	2300000018	Forrest, Jacqueline A	REG	201	8.50	0.00
08/09/2024	2300000018	Forrest, Jacqueline A	REG	201	4.50	0.00
-----					40.00	10.50
Total For Employee: 2300000018						
08/05/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/05/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/05/2024	4100000004	Wright, David L	REG	401	5.00	0.00
08/06/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/06/2024	4100000004	Wright, David L	REG	401	3.00	0.00
08/06/2024	4100000004	Wright, David L	REG	401	3.00	0.00
08/07/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/07/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/07/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/07/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/07/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/08/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/08/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/08/2024	4100000004	Wright, David L	REG	401	3.00	0.00
08/08/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/09/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/09/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/09/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/09/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/09/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/09/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/09/2024	4100000004	Wright, David L	15X	401	0.00	2.00
08/10/2024	4100000004	Wright, David L	15X	401	0.00	1.00
08/10/2024	4100000004	Wright, David L	15X	401	0.00	1.00
08/10/2024	4100000004	Wright, David L	15X	401	0.00	2.00
-----					40.00	6.00
Total For Employee: 4100000004						
08/05/2024	4100000005	Sandford, Jay E	FUNERAL	401	8.00	0.00
08/06/2024	4100000005	Sandford, Jay E	FUNERAL	401	8.00	0.00
08/07/2024	4100000005	Sandford, Jay E	FUNERAL	401	8.00	0.00
08/08/2024	4100000005	Sandford, Jay E	FUNERAL	401	8.00	0.00
08/09/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
08/09/2024	4100000005	Sandford, Jay E	REG	401	5.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
-----					-----	-----
Total For Employee: 4100000005					40.00	0.00
08/04/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/04/2024	4100000006	Lloyd, Robert W	REG	401	1.50	0.00
08/05/2024	4100000006	Lloyd, Robert W	REG	401	1.50	0.00
08/06/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/06/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/06/2024	4100000006	Lloyd, Robert W	REG	401	6.00	0.00
08/07/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/07/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/07/2024	4100000006	Lloyd, Robert W	REG	401	0.50	0.00
08/07/2024	4100000006	Lloyd, Robert W	REG	401	4.50	0.00
08/08/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/08/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/08/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/08/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
08/09/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
08/09/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/09/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/09/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
-----					-----	-----
Total For Employee: 4100000006					36.00	0.00
08/05/2024	4400000006	Zettel, Adam H	REG	202	5.50	0.00
08/05/2024	4400000006	Zettel, Adam H	VAC_MNGR	202	4.50	0.00
08/06/2024	4400000006	Zettel, Adam H	REG	202	8.50	0.00
08/07/2024	4400000006	Zettel, Adam H	REG	202	8.50	0.00
08/08/2024	4400000006	Zettel, Adam H	REG	202	8.50	0.00
08/09/2024	4400000006	Zettel, Adam H	REG	202	4.50	0.00
-----					-----	-----
Total For Employee: 4400000006					40.00	0.00
08/05/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/05/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
08/05/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/06/2024	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
08/06/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/07/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/07/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
08/07/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/07/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
08/08/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/08/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/08/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/08/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
08/09/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
08/09/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/09/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
-----						
Total For Employee: 4400000009					40.00	0.00
08/05/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/06/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/07/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/08/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/09/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----						
Total For Employee: 4400000016					40.00	0.00
08/05/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/05/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/05/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/05/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/05/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/06/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/06/2024	4400000018	Leavitt, Mikel D	REG	401	6.00	0.00
08/07/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
08/08/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/08/2024	4400000018	Leavitt, Mikel D	REG	401	7.00	0.00
08/09/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/09/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/09/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
-----						
Total For Employee: 4400000018					40.00	0.00
08/06/2024	4400000022	Teveit, Kenneth W	REG	405	8.00	0.00
08/06/2024	4400000022	Teveit, Kenneth W	REG	405	8.00	0.00
08/07/2024	4400000022	Teveit, Kenneth W	REG	405	8.00	0.00
08/08/2024	4400000022	Teveit, Kenneth W	REG	405	8.00	0.00
-----						
Total For Employee: 4400000022					32.00	0.00
08/05/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/05/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/05/2024	4400000024	Wiser, Alexander	REG	405	6.00	0.00
08/06/2024	4400000024	Wiser, Alexander	REG	405	7.00	0.00
08/06/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/07/2024	4400000024	Wiser, Alexander	REG	405	2.00	0.00
08/07/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/07/2024	4400000024	Wiser, Alexander	REG	405	5.00	0.00
08/09/2024	4400000024	Wiser, Alexander	REG	405	3.00	0.00
08/09/2024	4400000024	Wiser, Alexander	REG	405	3.00	0.00
-----						
Total For Employee: 4400000024					30.00	0.00
08/05/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
08/05/2024	City Council Packet	Clark, Joe A	REG	405 70	1.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/05/2024	4400000025	Clark, Joe A	REG	405	1.50	0.00
08/05/2024	4400000025	Clark, Joe A	REG	405	1.50	0.00
08/06/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/06/2024	4400000025	Clark, Joe A	REG	405	7.00	0.00
08/07/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/07/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/07/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/07/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
08/08/2024	4400000025	Clark, Joe A	REG	405	8.00	0.00
08/09/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
08/09/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
-----					40.00	0.00
Total For Employee: 4400000025						
Hours for Week Beginning: 08/11/2024						
08/12/2024	2100000007	Nichols, Amy L	REG	202	10.00	0.00
08/13/2024	2100000007	Nichols, Amy L	REG	202	8.50	0.00
08/14/2024	2100000007	Nichols, Amy L	REG	202	5.00	0.00
08/14/2024	2100000007	Nichols, Amy L	PERS	202	3.50	0.00
08/15/2024	2100000007	Nichols, Amy L	VAC_MNGR	202	8.50	0.00
08/16/2024	2100000007	Nichols, Amy L	VAC_MNGR	202	4.50	0.00
-----					40.00	0.00
Total For Employee: 2100000007						
08/12/2024	2100000008	Olger, Connie E	REG	201	10.00	0.00
08/13/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/14/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/15/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/16/2024	2100000008	Olger, Connie E	REG	201	4.50	0.00
-----					40.00	0.00
Total For Employee: 2100000008						
08/12/2024	2200000010	Kraft , Renee Dawn	REG	202	10.00	0.00
08/13/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/14/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/15/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/16/2024	2200000010	Kraft , Renee Dawn	REG	202	4.50	0.00
-----					40.00	0.00
Total For Employee: 2200000010						
08/12/2024	2300000012	Key, Jody J	REG	201	10.00	0.00
08/13/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
08/14/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
08/15/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
08/16/2024	2300000012	Key, Jody J	REG	201	4.50	0.00
-----					40.00	0.00
Total For Employee: 2300000012						
08/12/2024	2300000013	Brown, Kristina M	REG	203	3.50	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/12/2024	2300000013	Brown, Kristina M	REG	203	4.00	0.00
08/13/2024	2300000013	Brown, Kristina M	REG	203	1.50	0.00
08/13/2024	2300000013	Brown, Kristina M	REG	203	3.50	0.00
08/14/2024	2300000013	Brown, Kristina M	REG	203	6.50	0.00
-----						
Total For Employee: 2300000013					19.00	0.00
08/12/2024	2300000018	Forrest, Jacqueline A	REG	201	10.00	0.00
08/13/2024	2300000018	Forrest, Jacqueline A	REG	201	8.50	0.00
08/14/2024	2300000018	Forrest, Jacqueline A	REG	201	8.50	0.00
08/15/2024	2300000018	Forrest, Jacqueline A	VAC	201	8.50	0.00
08/16/2024	2300000018	Forrest, Jacqueline A	VAC	201	4.50	0.00
-----						
Total For Employee: 2300000018					40.00	0.00
08/11/2024	4100000004	Wright, David L	2X	401	0.00	1.00
08/11/2024	4100000004	Wright, David L	2X	401	0.00	1.00
08/12/2024	4100000004	Wright, David L	VAC	401	8.00	0.00
08/13/2024	4100000004	Wright, David L	VAC	401	8.00	0.00
08/14/2024	4100000004	Wright, David L	VAC	401	8.00	0.00
08/15/2024	4100000004	Wright, David L	VAC	401	8.00	0.00
08/16/2024	4100000004	Wright, David L	VAC	401	8.00	0.00
-----						
Total For Employee: 4100000004					40.00	2.00
08/12/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
08/12/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
08/12/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
08/13/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
08/14/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
08/14/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
08/15/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
08/15/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
08/16/2024	4100000005	Sandford, Jay E	PERS	401	2.50	0.00
08/16/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
08/16/2024	4100000005	Sandford, Jay E	REG	401	2.50	0.00
08/17/2024	4100000005	Sandford, Jay E	15X	401	0.00	1.00
08/17/2024	4100000005	Sandford, Jay E	15X	401	0.00	1.00
-----						
Total For Employee: 4100000005					40.00	2.00
08/12/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
08/12/2024	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
08/13/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
08/14/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/14/2024	4100000006	Lloyd, Robert W	REG	401	6.00	0.00
08/15/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
08/16/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/16/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00



From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/16/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/16/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/16/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/16/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/16/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
-----					40.00	0.00
Total For Employee: 4100000006						
08/12/2024	4400000006	Zettel, Adam H	REG	202	10.00	0.00
08/13/2024	4400000006	Zettel, Adam H	REG	202	8.50	0.00
08/14/2024	4400000006	Zettel, Adam H	REG	202	8.50	0.00
08/15/2024	4400000006	Zettel, Adam H	REG	202	8.50	0.00
08/16/2024	4400000006	Zettel, Adam H	REG	202	4.50	0.00
-----					40.00	0.00
Total For Employee: 4400000006						
08/12/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/12/2024	4400000009	Bosas, Rebecca M	REG	401	7.00	0.00
08/13/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
08/13/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/13/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/13/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/14/2024	4400000009	Bosas, Rebecca M	PERS	401	2.00	0.00
08/14/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/14/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
08/15/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
08/15/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/15/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/16/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
08/16/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
08/16/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/16/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
-----					40.00	0.00
Total For Employee: 4400000009						
08/12/2024	4400000016	Bincsik, Robert J	REG	202	5.50	0.00
08/12/2024	4400000016	Bincsik, Robert J	VAC_MNGR	202	2.50	0.00
08/13/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/14/2024	4400000016	Bincsik, Robert J	REG	202	5.50	0.00
08/14/2024	4400000016	Bincsik, Robert J	VAC_MNGR	202	2.50	0.00
08/15/2024	4400000016	Bincsik, Robert J	REG	202	4.00	0.00
08/15/2024	4400000016	Bincsik, Robert J	VAC_MNGR	202	4.00	0.00
08/16/2024	4400000016	Bincsik, Robert J	VAC_MNGR	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000016						
08/12/2024	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
08/12/2024	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
08/13/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/13/2024	4400000018	Leavitt, Mikel D	REG	401	7.00	0.00
08/14/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/14/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/14/2024	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
08/15/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
08/16/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000018						
08/12/2024	4400000022	Teveit, Kenneth W	REG	405	8.00	0.00
08/13/2024	4400000022	Teveit, Kenneth W	REG	405	4.00	0.00
08/13/2024	4400000022	Teveit, Kenneth W	REG	405	4.00	0.00
08/14/2024	4400000022	Teveit, Kenneth W	REG	405	3.00	0.00
08/14/2024	4400000022	Teveit, Kenneth W	REG	405	5.00	0.00
-----					24.00	0.00
Total For Employee: 4400000022						
08/12/2024	4400000024	Wiser, Alexander	REG	405	5.00	0.00
08/12/2024	4400000024	Wiser, Alexander	REG	405	2.00	0.00
08/12/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/13/2024	4400000024	Wiser, Alexander	REG	405	8.00	0.00
08/14/2024	4400000024	Wiser, Alexander	REG	405	5.00	0.00
08/14/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/14/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/14/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/15/2024	4400000024	Wiser, Alexander	REG	405	6.00	0.00
08/15/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/15/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/16/2024	4400000024	Wiser, Alexander	REG	405	2.00	0.00
08/16/2024	4400000024	Wiser, Alexander	REG	405	4.00	0.00
08/16/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
08/16/2024	4400000024	Wiser, Alexander	REG	405	1.00	0.00
-----					40.00	0.00
Total For Employee: 4400000024						
08/12/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/12/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/12/2024	4400000025	Clark, Joe A	REG	405	3.00	0.00
08/12/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/12/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/13/2024	4400000025	Clark, Joe A	REG	405	8.00	0.00
08/14/2024	4400000025	Clark, Joe A	REG	405	7.00	0.00
08/14/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/15/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
08/15/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
08/16/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/16/2024	4400000025	Clark, Joe A	REG	405	6.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Total For Employee: 4400000025					40.00	0.00
Hours for Week Beginning: 08/18/2024						
08/19/2024	2100000007	Nichols, Amy L	REG	202	10.00	0.00
08/20/2024	2100000007	Nichols, Amy L	REG	202	8.50	0.00
08/21/2024	2100000007	Nichols, Amy L	REG	202	8.50	0.00
08/22/2024	2100000007	Nichols, Amy L	REG	202	8.50	0.00
08/23/2024	2100000007	Nichols, Amy L	REG	202	4.50	0.00
Total For Employee: 2100000007					40.00	0.00
08/19/2024	2100000008	Olger, Connie E	REG	201	10.00	0.00
08/20/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/21/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/22/2024	2100000008	Olger, Connie E	REG	201	6.00	0.00
08/22/2024	2100000008	Olger, Connie E	VAC	201	2.50	0.00
08/23/2024	2100000008	Olger, Connie E	REG	201	4.50	0.00
Total For Employee: 2100000008					40.00	0.00
08/19/2024	2200000010	Kraft , Renee Dawn	REG	202	10.00	0.00
08/20/2024	2200000010	Kraft , Renee Dawn	REG	202	4.50	0.00
08/20/2024	2200000010	Kraft , Renee Dawn	PERS	202	4.00	0.00
08/21/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/22/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/23/2024	2200000010	Kraft , Renee Dawn	FUNERAL	202	4.50	0.00
Total For Employee: 2200000010					40.00	0.00
08/19/2024	2300000012	Key, Jody J	VAC	201	10.00	0.00
08/20/2024	2300000012	Key, Jody J	VAC	201	8.50	0.00
08/21/2024	2300000012	Key, Jody J	VAC	201	8.50	0.00
08/22/2024	2300000012	Key, Jody J	VAC	201	8.50	0.00
08/23/2024	2300000012	Key, Jody J	VAC	201	4.50	0.00
Total For Employee: 2300000012					40.00	0.00
08/19/2024	2300000013	Brown, Kristina M	REG	203	7.00	0.00
08/20/2024	2300000013	Brown, Kristina M	REG	203	7.00	0.00
08/21/2024	2300000013	Brown, Kristina M	REG	203	7.00	0.00
Total For Employee: 2300000013					21.00	0.00
08/19/2024	2300000018	Forrest, Jacqueline A	REG	201	10.00	0.00
08/20/2024	2300000018	Forrest, Jacqueline A	REG	201	8.50	0.00
08/21/2024	2300000018	Forrest, Jacqueline A	REG	201	8.50	0.00
08/22/2024	2300000018	Forrest, Jacqueline A	REG	201	8.50	0.00
08/23/2024	2300000018	Forrest, Jacqueline A	REG	201	4.50	0.00
Total For Employee: 2300000018					40.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/19/2024	4100000004	Wright, David L	REG	401	4.00	0.00
08/19/2024	4100000004	Wright, David L	REG	401	3.00	0.00
08/19/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/20/2024	4100000004	Wright, David L	REG	401	4.00	0.00
08/20/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/20/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/21/2024	4100000004	Wright, David L	REG	401	3.00	0.00
08/21/2024	4100000004	Wright, David L	REG	401	3.00	0.00
08/21/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/21/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/22/2024	4100000004	Wright, David L	REG	401	6.00	0.00
08/22/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/22/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/23/2024	4100000004	Wright, David L	REG	401	4.00	0.00
08/23/2024	4100000004	Wright, David L	REG	401	4.00	0.00
-----						
Total For Employee: 4100000004					40.00	0.00
08/18/2024	4100000005	Sandford, Jay E	2X	401	0.00	1.00
08/18/2024	4100000005	Sandford, Jay E	2X	401	0.00	1.00
08/19/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
08/19/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
08/19/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
08/20/2024	4100000005	Sandford, Jay E	REG	401	6.00	0.00
08/20/2024	4100000005	Sandford, Jay E	REG	401	1.00	0.00
08/20/2024	4100000005	Sandford, Jay E	REG	401	1.00	0.00
08/21/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
08/21/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
08/21/2024	4100000005	Sandford, Jay E	PERS	401	2.00	0.00
08/22/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
08/22/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
08/22/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
08/23/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
08/23/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
08/23/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
-----						
Total For Employee: 4100000005					40.00	2.00
08/19/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/19/2024	4100000006	Lloyd, Robert W	REG	401	6.00	0.00
08/20/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
08/20/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/20/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/21/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
08/21/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/21/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/22/2024	4100000006	Lloyd, Robert W	REG	401	5.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/22/2024	4100000006	Lloyd, Robert W	REG	401	3.00	0.00
08/23/2024	4100000006	Lloyd, Robert W	REG	401	5.00	0.00
08/23/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/23/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
-----						
Total For Employee: 4100000006					40.00	0.00
08/19/2024	4400000006	Zettel, Adam H	REG	202	10.00	0.00
08/20/2024	4400000006	Zettel, Adam H	REG	202	8.50	0.00
08/21/2024	4400000006	Zettel, Adam H	REG	202	8.50	0.00
08/22/2024	4400000006	Zettel, Adam H	REG	202	8.50	0.00
08/23/2024	4400000006	Zettel, Adam H	REG	202	4.50	0.00
-----						
Total For Employee: 4400000006					40.00	0.00
08/19/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/19/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/19/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/19/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
08/20/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/20/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/20/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/20/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/20/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/21/2024	4400000009	Bosas, Rebecca M	PERS	401	4.00	0.00
08/21/2024	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
08/21/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/22/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/22/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/22/2024	4400000009	Bosas, Rebecca M	VAC	401	4.00	0.00
08/22/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/23/2024	4400000009	Bosas, Rebecca M	VAC	401	8.00	0.00
-----						
Total For Employee: 4400000009					40.00	0.00
08/19/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/20/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/21/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/22/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
08/23/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----						
Total For Employee: 4400000016					40.00	0.00
08/19/2024	4400000018	Leavitt, Mikel D	REG	401	8.00	0.00
08/20/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
08/20/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
08/21/2024	4400000018	Leavitt, Mikel D	REG	401	3.00	0.00
08/21/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/21/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/21/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/22/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
08/22/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/22/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/22/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/22/2024	4400000018	Leavitt, Mikel D	REG	401	3.50	0.00
08/23/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/23/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
08/23/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
08/23/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
08/23/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/23/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/23/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/23/2024	4400000018	Leavitt, Mikel D	REG	401	1.50	0.00
08/24/2024	4400000018	Leavitt, Mikel D	15X	401	0.00	1.00
08/24/2024	4400000018	Leavitt, Mikel D	15X	401	0.00	1.00
----- Total For Employee: 4400000018					40.00	2.00
08/19/2024	4400000022	Teveit, Kenneth W	REG	405	6.00	0.00
08/19/2024	4400000022	Teveit, Kenneth W	REG	405	2.00	0.00
08/20/2024	4400000022	Teveit, Kenneth W	REG	405	7.00	0.00
08/20/2024	4400000022	Teveit, Kenneth W	REG	405	1.00	0.00
08/21/2024	4400000022	Teveit, Kenneth W	REG	405	4.00	0.00
08/21/2024	4400000022	Teveit, Kenneth W	REG	405	4.00	0.00
08/22/2024	4400000022	Teveit, Kenneth W	REG	405	4.00	0.00
----- Total For Employee: 4400000022					28.00	0.00
08/19/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/19/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/19/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/19/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/20/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/20/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/20/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
08/21/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/21/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/21/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/21/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/21/2024	4400000025	Clark, Joe A	REG	405	3.00	0.00
08/22/2024	4400000025	Clark, Joe A	REG	405	1.00	0.00
08/22/2024	4400000025	Clark, Joe A	REG	405	7.00	0.00
08/23/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/23/2024	4400000025	Clark, Joe A	REG	405	6.00	0.00
----- Total For Employee: 4400000025					36.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Hours for Week Beginning: 08/25/2024						
08/26/2024	2100000007	Nichols, Amy L	REG	202	10.00	0.00
08/27/2024	2100000007	Nichols, Amy L	REG	202	8.50	0.00
08/28/2024	2100000007	Nichols, Amy L	REG	202	8.50	0.00
08/29/2024	2100000007	Nichols, Amy L	REG	202	8.50	0.00
08/30/2024	2100000007	Nichols, Amy L	REG	202	4.50	0.00
Total For Employee: 2100000007					40.00	0.00
08/26/2024	2100000008	Olger, Connie E	REG	201	10.00	0.00
08/27/2024	2100000008	Olger, Connie E	REG	201	4.00	0.00
08/27/2024	2100000008	Olger, Connie E	VAC	201	4.50	0.00
08/28/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/29/2024	2100000008	Olger, Connie E	REG	201	8.50	0.00
08/30/2024	2100000008	Olger, Connie E	VAC	201	4.50	0.00
Total For Employee: 2100000008					40.00	0.00
08/26/2024	2200000010	Kraft , Renee Dawn	REG	202	10.00	0.00
08/27/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/28/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/29/2024	2200000010	Kraft , Renee Dawn	REG	202	8.50	0.00
08/30/2024	2200000010	Kraft , Renee Dawn	REG	202	4.50	0.00
Total For Employee: 2200000010					40.00	0.00
08/26/2024	2300000012	Key, Jody J	REG	201	10.00	0.00
08/27/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
08/28/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
08/29/2024	2300000012	Key, Jody J	REG	201	8.50	0.00
08/30/2024	2300000012	Key, Jody J	VAC	201	4.50	0.00
Total For Employee: 2300000012					40.00	0.00
08/26/2024	2300000013	Brown, Kristina M	REG	203	7.00	0.00
08/27/2024	2300000013	Brown, Kristina M	REG	203	7.50	0.00
08/28/2024	2300000013	Brown, Kristina M	REG	203	7.50	0.00
Total For Employee: 2300000013					22.00	0.00
08/26/2024	4100000004	Wright, David L	REG	401	8.00	0.00
08/27/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/27/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/27/2024	4100000004	Wright, David L	REG	401	4.00	0.00
08/28/2024	4100000004	Wright, David L	REG	401	7.00	0.00
08/28/2024	4100000004	Wright, David L	REG	401	1.00	0.00
08/29/2024	4100000004	Wright, David L	REG	401	8.00	0.00
08/30/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/30/2024	4100000004	Wright, David L	REG	401	3.00	0.00

From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/30/2024	4100000004	Wright, David L	REG	401	2.00	0.00
08/30/2024	4100000004	Wright, David L	REG	401	1.00	0.00
----- Total For Employee: 4100000004					40.00	0.00
08/26/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
08/26/2024	4100000005	Sandford, Jay E	REG	401	2.00	0.00
08/26/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
08/27/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
08/27/2024	4100000005	Sandford, Jay E	REG	401	4.00	0.00
08/28/2024	4100000005	Sandford, Jay E	REG	401	8.00	0.00
08/29/2024	4100000005	Sandford, Jay E	REG	401	5.00	0.00
08/29/2024	4100000005	Sandford, Jay E	REG	401	3.00	0.00
08/30/2024	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
----- Total For Employee: 4100000005					40.00	0.00
08/26/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
08/27/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/27/2024	4100000006	Lloyd, Robert W	REG	401	2.00	0.00
08/27/2024	4100000006	Lloyd, Robert W	REG	401	4.00	0.00
08/28/2024	4100000006	Lloyd, Robert W	REG	401	7.00	0.00
08/28/2024	4100000006	Lloyd, Robert W	REG	401	1.00	0.00
08/29/2024	4100000006	Lloyd, Robert W	REG	401	8.00	0.00
08/30/2024	4100000006	Lloyd, Robert W	VAC	401	8.00	0.00
----- Total For Employee: 4100000006					40.00	0.00
08/26/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/26/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/26/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/26/2024	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
08/27/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/27/2024	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
08/27/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/27/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/28/2024	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
08/28/2024	4400000009	Bosas, Rebecca M	REG	401	7.00	0.00
08/29/2024	4400000009	Bosas, Rebecca M	PERS	401	4.00	0.00
08/29/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
08/29/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
08/30/2024	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
----- Total For Employee: 4400000009					40.00	0.00
08/26/2024	4400000016	Binnsik, Robert J	REG	202	8.00	0.00
08/27/2024	4400000016	Binnsik, Robert J	REG	202	8.00	0.00
08/28/2024	4400000016	Binnsik, Robert J	REG	202	8.00	0.00
08/29/2024	4400000016	Binnsik, Robert J	REG	202	8.00	0.00



From: 08/01/2024 To: 08/31/2024

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
08/30/2024	4400000016	Bincsik, Robert J	REG	202	8.00	0.00
-----					40.00	0.00
Total For Employee: 4400000016						
08/25/2024	4400000018	Leavitt, Mikel D	2X	401	0.00	1.00
08/25/2024	4400000018	Leavitt, Mikel D	2X	401	0.00	1.00
08/26/2024	4400000018	Leavitt, Mikel D	REG	401	5.00	0.00
08/26/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/26/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/27/2024	4400000018	Leavitt, Mikel D	PERS	401	4.00	0.00
08/27/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
08/28/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/28/2024	4400000018	Leavitt, Mikel D	REG	401	4.00	0.00
08/28/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/29/2024	4400000018	Leavitt, Mikel D	VAC	401	4.00	0.00
08/29/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/29/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/29/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/30/2024	4400000018	Leavitt, Mikel D	REG	401	2.00	0.00
08/30/2024	4400000018	Leavitt, Mikel D	REG	401	1.00	0.00
08/30/2024	4400000018	Leavitt, Mikel D	REG	401	4.50	0.00
08/30/2024	4400000018	Leavitt, Mikel D	REG	401	0.50	0.00
08/31/2024	4400000018	Leavitt, Mikel D	15X	401	0.00	1.00
08/31/2024	4400000018	Leavitt, Mikel D	15X	401	0.00	1.00
-----					40.00	4.00
Total For Employee: 4400000018						
08/26/2024	4400000022	Teveit, Kenneth W	REG	405	4.00	0.00
08/26/2024	4400000022	Teveit, Kenneth W	REG	405	1.00	0.00
08/26/2024	4400000022	Teveit, Kenneth W	REG	405	3.00	0.00
08/27/2024	4400000022	Teveit, Kenneth W	REG	405	4.00	0.00
08/28/2024	4400000022	Teveit, Kenneth W	REG	405	4.00	0.00
08/28/2024	4400000022	Teveit, Kenneth W	REG	405	1.00	0.00
08/28/2024	4400000022	Teveit, Kenneth W	REG	405	3.00	0.00
-----					20.00	0.00
Total For Employee: 4400000022						
08/26/2024	4400000025	Clark, Joe A	REG	405	8.00	0.00
08/27/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/27/2024	4400000025	Clark, Joe A	REG	405	2.00	0.00
08/27/2024	4400000025	Clark, Joe A	REG	405	4.00	0.00
08/28/2024	4400000025	Clark, Joe A	REG	405	8.00	0.00
-----					24.00	0.00
Total For Employee: 4400000025						
Grand Total:					2,464.50	40.50

# City of Swartz Creek Building Permit List 2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
<b>Building</b>							
PB2400059	08/01/24	Tom Staley Custom Builder	(810) 659 4591	58-02-526-058	\$339,905	\$1,407.00	5016 MC LAIN ST 48473-Res Single Family
PB2400064	08/14/24	C & L Ward Bros Co	(810) 652 6622	58-03-532-014	\$5,635	\$125.00	5167 HELMSLEY DR 48473-Res Add/Alter/Repair
PB2400065	08/14/24	C & L Ward Bros Co	(810) 652 6622	58-03-526-019	\$5,934	\$175.00	9162 CHESTERFIELD DR 48473-Res Deck
PB2400066	08/08/24	STEWARD, DAVID R & CLA	8109382542	58-02-502-019	\$800	\$75.00	8460 CAPPY LN 48473-Res Add/Alter/Repair
PB2400068	08/26/24	Lockhart Roofing Co.	(810) 235 9866	58-36-300-025	\$27,779	\$218.00	4413 MORRISH RD 48473-Roofing
PB2400069	08/12/24	Lurvey Construction, LLC	(810) 391 2908	58-02-526-027	\$1,100,000	\$3,385.00	8197 MILLER RD 48473-School Project
PB2400070	08/27/24	Jerry J Neale	(810) 210 7857	58-02-526-098	\$0	\$100.00	5137 FAIRCHILD ST 48473-Roofing

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**Total:            7 Permits            Value: \$1,480,053            Fee Total:            \$5,485.00            Total Number of Dwelling Units            1**

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<b>Electrical</b>							
PE2400029	08/15/24	PASSMORE, JUSTIN & CHES	(810) 618 1452	58-36-526-053	\$0	\$140.00	7074 ABBEY LN 48473-Electrical
PE2400031	08/28/24	LJ Inc.	(810) 644 7769	58-36-526-059	\$0	\$140.00	7132 ABBEY LN 48473-Electrical

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**Total:            2 Permits            Value: \$0            Fee Total:            \$280.00            Total Number of Dwelling Units            0**

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<b>Mechanical</b>							
PM240040	08/01/24	Holland Heating & Cooling	(810) 653 4328	58-03-527-005	\$0	\$160.00	9063 CHESTERFIELD DR 48473-Mechanical
PM240041	08/19/24	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-36-651-239	\$0	\$195.00	7355 CROSSCREEK DR 48473-Mechanical
PM240042	08/21/24	Goyette Mechanical	(810) 742 8530	58-36-400-010	\$0	\$135.00	4276 KROGER DR 48473-Mechanical
PM240044	08/28/24	Steve's Plumbing & Heating Co	(810) 742 4270	58-30-651-088	\$0	\$285.00	3304 HERITAGE BLVD 48473-Mechanical

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**Total:            4 Permits            Value: \$0            Fee Total:            \$775.00            Total Number of Dwelling Units            0**

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# City of Swartz Creek Building Permit List 2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
<b>Plumbing</b>							
PP240019	08/29/24	Ballard Plbg Co	(810) 691 9077	58-30-651-099	\$0 \$134.00	6218 BAINBRIDGE DR	48473-Plumbing
PP240020	08/20/24	Jeffrey Torrey		58-02-526-027	\$0 \$283.00	8197 MILLER RD	48473-Plumbing
PP240022	08/28/24	Steve's Plumbing & Heating Co	(810) 742 4270	58-30-651-088	\$0 \$340.00	3304 HERITAGE BLVD	48473-Plumbing
<b>Total:</b>		<b>3 Permits</b>	<b>Value: \$0</b>		<b>Fee Total: \$757.00</b>	Total Number of Dwelling Units 0	

<b>Right of Way</b>							
PROW-0315	08/14/24	Tom Staley Custom Builder	(810) 659 4591	58-02-526-058	\$0 \$100.00	5016 MC LAIN ST	48473-Right of way
<b>Total:</b>		<b>1 Permits</b>	<b>Value: \$0</b>		<b>Fee Total: \$100.00</b>	Total Number of Dwelling Units 0	

<b>Sidewalk</b>							
PSW24-0002	08/05/24	curbco	(810) 232 2121	58-02-526-008	\$0 \$25.00	5051 SCHOOL ST	48473-Sidewalk
<b>Total:</b>		<b>1 Permits</b>	<b>Value: \$0</b>		<b>Fee Total: \$25.00</b>	Total Number of Dwelling Units 0	

<b>Zoning</b>							
PZ24-0011	08/22/24	Triple Threat Mobile Eatery	(517) 812 0174	58-31-200-016	\$0 \$25.00	6007 MILLER RD	48473 Miscellaneous
<b>Total:</b>		<b>1 Permits</b>	<b>Value: \$0</b>		<b>Fee Total: \$25.00</b>	Total Number of Dwelling Units 0	

# City of Swartz Creek Building Permit List 2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
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***Permit Total: 19***

***Value: \$1,480,053***

***Fee Total: \$7,447.00***

Permit.DateIssued Between 8/1/2024 12:00:00  
AM AND 8/31/2024 11:59:59 PM

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
6376 MILLER RD	58-31-100-022	Status	08/01/2024	08/06/2024	Partially Complied
5375 SEYMOUR RD	58-03-533-031	Status	08/01/2024	08/01/2024	Complied
7346 MILLER RD	58-36-300-008	Status	08/01/2024	08/01/2024	Complied
3431 HERITAGE BLVD	58-30-651-061	Ordinance	08/01/2024	08/01/2024	Complied
5138 MORRISH RD	58-02-200-021	Ordinance	08/01/2024	08/01/2024	Violation(s)
9135 CHELMSFORD DR	58-03-528-003	Ordinance	08/01/2024	08/01/2024	Violation(s)
4084 ELMS RD	58-36-526-073	Ordinance	08/01/2024	08/01/2024	Complied
3441 ELMS RD	58-30-551-006	Ordinance	08/01/2024	08/08/2024	Partially Complied
8348 CAPPY LN	58-02-503-038	Ordinance	08/01/2024	08/01/2024	Partially Complied
7442 GROVE ST	58-01-502-108	Reinspection	08/01/2024	08/05/2024	Violation(s)
4301 ELMS RD	58-31-551-006	Final	08/05/2024	08/05/2024	Canceled
8366 CAPPY LN	58-02-503-035	Ordinance	08/06/2024	08/08/2024	No Violation
3431 HERITAGE BLVD	58-30-651-061	Ordinance	08/06/2024	08/08/2024	Partially Complied
5044 SECOND ST	58-01-502-035	Ordinance	08/06/2024	08/06/2024	Partially Complied
7229 MILLER RD	58-36-577-028	Ordinance	08/06/2024	08/06/2024	Partially Complied
7493 MILLER RD	58-01-501-001	Citation	08/06/2024	08/08/2024	Violation(s)
5014 HAYES ST	58-02-529-028	Final	08/06/2024	08/07/2024	Approved
5272 BIRCHCREST DR	58-03-531-049	Final	08/06/2024	08/07/2024	Approved
8449 CAPPY LN	58-02-503-020	Post Hole	08/07/2024	08/07/2024	Approved
9135 CHELMSFORD DR	58-03-528-003	Status	08/08/2024	08/08/2024	Complied
5138 MORRISH RD	58-02-200-021	Status	08/08/2024	08/08/2024	No Change
5142 WORCHESTER DR	58-02-502-038	Ordinance	08/08/2024	08/08/2024	Complied
5044 MC LAIN ST	58-02-526-056	Ordinance	08/08/2024	08/08/2024	Complied
8453 CAPPY LN	58-02-502-021	Ordinance	08/08/2024	08/08/2024	Complied
5142 OXFORD CT	58-02-501-035	Final	08/08/2024	08/12/2024	Approved
5206 WINSHALL DR	58-02-553-024	Ordinance	08/08/2024	08/08/2024	Complied
5321 DON SHENK DR	58-02-552-014	Initial	08/08/2024	08/08/2024	Complied
6285 ARLINGTON DR	58-30-651-044	Footing	08/12/2024	08/12/2024	Approved
4268 LATIFEE CT	58-36-651-245	Site Inspection	08/13/2024	08/14/2024	Disapproved
4126 ELMS RD	58-36-526-020	Ordinance	08/13/2024	08/13/2024	Partially Complied
4318 MORRISH RD	58-35-576-015	Ordinance	08/13/2024	08/13/2024	Complied
5464 SEYMOUR RD	58-03-400-011	Ordinance	08/13/2024	08/13/2024	Complied
4354 MORRISH RD	58-35-576-012	Final	08/13/2024	08/13/2024	Approved
6218 BAINBRIDGE DR	58-30-651-099	Final	08/13/2024	08/13/2024	Disapproved
6218 BAINBRIDGE DR	58-30-651-099	Final	08/13/2024	08/13/2024	Approved
4261 ALEX MARIN DR	58-36-676-095	Insulation	08/13/2024	08/14/2024	Partially Approved

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
6218 BAINBRIDGE DR	58-30-651-099	Final	08/14/2024	08/14/2024	Approved
4301 ELMS RD	58-31-551-006	Final	08/14/2024	08/14/2024	Approved
7025 BRISTOL RD	58-36-526-067	Backfill	08/14/2024	08/14/2024	Approved
7084 MILLER RD	58-36-576-012	Final	08/15/2024	08/15/2024	Approved
7084 MILLER RD	58-36-576-012	Final	08/15/2024	08/15/2024	Approved
7084 MILLER RD	58-36-576-012	Final	08/15/2024	08/15/2024	Approved
6218 BAINBRIDGE DR	58-30-651-099	Final-Reinspection	08/15/2024	08/15/2024	Approved
7139 MILLER RD	58-36-577-019	Initial	08/15/2024	08/16/2024	Violation(s)
7067 MILLER RD	58-36-577-014	Initial	08/15/2024	08/16/2024	Violation(s)
5354 MILLER RD	58-29-551-014	Follow Up	08/15/2024	08/16/2024	Complied
8296 MILLER RD	58-35-300-019	Initial	08/15/2024	08/19/2024	Violation(s)
8197 MILLER RD	58-02-526-027	Footing	08/19/2024	08/19/2024	Canceled
6473 BRISTOL RD	58-31-100-002	Final	08/19/2024	08/19/2024	Approved
5138 MORRISH RD	58-02-200-021	Ordinance	08/20/2024	08/20/2024	Partially Complied
8603 MILLER RD	58-02-100-009	Final	08/20/2024	08/20/2024	Canceled
9189 YOUNG DR	58-03-531-080	Final	08/20/2024	08/20/2024	Approved
6285 ARLINGTON DR	58-30-651-044	Backfill	08/21/2024	08/21/2024	Partially Approved
5044 SECOND ST	58-01-502-035	Status	08/22/2024		
8093 MILLER RD	58-02-528-001	Ordinance	08/22/2024	08/22/2024	Partially Complied
9135 CHELMSFORD DR	58-03-528-003	Ordinance	08/22/2024	08/22/2024	No Violation
8348 CAPPY LN	58-02-503-038	Ordinance	08/22/2024	08/22/2024	Partially Complied
8197 MILLER RD	58-02-526-027	Footing - Concession	08/22/2024	08/22/2024	Approved
8298 MILLER RD	58-35-300-019	Initial	08/22/2024	08/26/2024	Violation(s)
8089.5 MILLER RD	58-02-529-027	Initial	08/22/2024	08/26/2024	Violation(s)
6230 BAINBRIDGE DR	58-30-651-097	Initial	08/22/2024	08/26/2024	Locked Out
7512 GROVE ST	58-01-100-019	Site Inspection	08/26/2024		
5016 MC LAIN ST	58-02-526-058	Footing	08/26/2024	08/26/2024	Approved
3431 HERITAGE BLVD	58-30-651-061	Ordinance	08/27/2024	08/27/2024	Partially Complied
5251 SEYMOUR RD	58-03-533-014	Ordinance	08/27/2024	08/27/2024	Partially Complied
7229 MILLER RD	58-36-577-028	Ordinance	08/27/2024	08/29/2024	Complied
9162 CHESTERFIELD DR	58-03-526-019	Post Hole	08/27/2024	08/27/2024	Approved
7084 MILLER RD	58-36-576-012	Final	08/27/2024	08/27/2024	Approved
5202 DON SHENK DR	58-02-503-011	Final Zoning	08/28/2024	08/28/2024	Approved
6299 MILLER RD	58-31-200-018	Backfill	08/28/2024	08/28/2024	Approved
6376 MILLER RD	58-31-100-022	Status	08/29/2024	08/29/2024	Partially Complied
4247 ALEX MARIN DR	58-36-676-093	Garage Wall Draft S	08/29/2024	08/29/2024	Disapproved

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4251 ALEX MARIN DR	58-36-676-094	Garage Wall Fire/D1	08/29/2024	08/29/2024	Disapproved
8033 INGALLS ST	58-02-529-023	Ordinance	08/29/2024	08/29/2024	Complied
9063 CHESTERFIELD DR	58-03-527-005	Final	08/29/2024	08/29/2024	Approved
3304 HERITAGE BLVD	58-30-651-088	Rough	08/29/2024	08/29/2024	Approved
3304 HERITAGE BLVD	58-30-651-088	Underground	08/29/2024	08/29/2024	Approved
8408 MILLER RD	58-35-551-003	Follow Up	08/29/2024	08/29/2024	Complied
5331 GREENLEAF DR	58-03-533-099	Follow Up	08/29/2024	08/29/2024	Complied
6230 BAINBRIDGE DR	58-30-651-097	Initial	08/29/2024	08/29/2024	Violation(s)
5288 GREENLEAF DR	58-03-533-057	Initial	08/29/2024	08/29/2024	Complied
5304 WINSHALL DR	58-02-553-011	Initial	08/29/2024	08/29/2024	Violation(s)

**Inspections: 82**

Population: All Records

Inspection.DateTimeScheduled Between 8/1/2024 12:00:00 AM AND 8/31/2024 11:59:59 PM

# Enforcements By Category

09/03/24

## BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E24-131	8366 CAPPY LN	Closed	08/05/24	08/08/24
E24-133	5044 SECOND ST	Violation	08/05/24	
E24-138	8093 MILLER RD	Inspection Pending	08/20/24	
<b>Total Entries: 3</b>				

## COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E24-139	9135 CHELMSFORD DR	Closed	08/20/24	08/22/24
<b>Total Entries: 1</b>				

## PARKING

Enforcement Number	Address	Status	Filed	Closed
E24-134	5206 WINSHALL DR	Closed	08/08/24	08/08/24
E24-132	3431 HERITAGE BLVD	Closed	08/05/24	08/08/24
<b>Total Entries: 2</b>				

## WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E24-137	6165 MILLER RD	Closed	08/14/24	08/21/24
E24-136	7317 BRISTOL RD	Inspection Pending	08/20/24	
E24-135	5292 SEYMOUR RD	Inspection Pending	08/13/24	
E24-130	8093 MILLER RD	Closed	08/02/24	08/07/24
<b>Total Entries: 4</b>				

**Total Records: 10**

City Council Packet

Population: All Records

Enforcement.DateFiled Between 8/1/2024 12:00:00 AM AND 8/31/2024 11:59:00 AM

September 9, 2024



# Certificates With Inspections

09/03/2024

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR240053	6398 TALLMADGE CT	08/05/2024	08/05/2024	08/05/2024		08/05/2026	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				

Population: All Records

Record Count: 1

Certificate.DateIssued Between 8/1/2024 12:00:00 AM  
AND 8/31/2024 11:59:59 PM

### **Mission Statement:**

Michigan CLASS will offer public agencies in Michigan a safe, liquid, and competitive investment option. CLASS welcomes all legal public entities without favor to one type. The Board membership represents the diversity of such agencies and works to maintain a product that services the needs of all Michigan public agencies.

### **Vision Statement:**

Michigan CLASS will strive to be the premier local government investment pool in the state offering investment services that serve the needs of all public entities.

### **Values:**

- Represent and serve the interests of the Participants.
- Maintain the standard of safety.
- Operate in a professional and ethical manner.
- Work in unison with the Administrator to grow and improve the pool.
- Ensure that CLASS is safe, liquid, and offers a competitive return.
- Demand openness and accountability.

### What is Michigan CLASS?

Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is a local government investment pool that prioritizes safety, liquidity, convenience, and competitive yield. Since 1991, Michigan CLASS has sought to provide Michigan public agencies with a safe and competitive investment alternative. Michigan CLASS invests only in instruments applicable to State of Michigan laws governing investment options for public agencies. Funds of the Participants are invested in prime or high-grade, short-term fixed income instruments selected with the goal of providing program safety, liquidity, and competitive yields as further defined by the Board's Investment Policy. Both Michigan CLASS portfolios are rated 'AAA' by a nationally recognized statistical rating organization.

### Who oversees and manages Michigan CLASS?

Investments made on behalf of the Participants are subject to the overall direction of the Michigan CLASS Board of Trustees, which consists of up to thirteen Trustees elected by the Participants. The Board of Trustees approves the program's investment parameters that must also fall within the investment stipulations mandated under Michigan statute for the investment of surplus funds of the Participants. The Board of Trustees has entered into an investment advisory agreement with Public Trust Advisors, LLC. Public Trust is responsible to the Board for all program investment and administrative activities and services provided on behalf of the Participants.

### How can you participate in Michigan CLASS?

Enrolling in Michigan CLASS is simple. After reading the Participation Agreement and Information Statement (available at [www.michiganclass.org](http://www.michiganclass.org)), follow these steps:

- 1 Submit your entity's investment policy to the program administrator for review.
- 2 Adopt the Participation Agreement by Board resolution.
- 3 Complete the Michigan CLASS Trust Registration.
- 4 Submit the above documents to Michigan CLASS Client Services.
- 5 After we review and approve the above documents, you will receive confirmation that you have been accepted as a Michigan CLASS Participant.

### MICHIGAN CLASS FEATURES

As a Michigan CLASS Participant, you have access to many convenient features:

- Same-day cash liquidity in Prime Fund (3:00 p.m. ET cut-off)
- Contributions by wire or ACH
- Secure online access for transactions and account statements
- Professionally managed since 1991
- Competitive daily yields
- Unlimited subaccounts
- No minimum investment requirements
- Dividends accrue daily
- No transaction fees\*
- Audited annually by an independent auditing firm\*\*
- Direct investment of state and federal payments
- Dedicated client service representatives available via email, phone, or fax on any business day

\*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no transaction fees charged from Michigan CLASS for such transactions. \*\*External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.



## What are the objectives of Michigan CLASS?

### Safety

The primary investment objective of Michigan CLASS is the safety of public funds. The Michigan CLASS portfolios are professionally managed by a team of investment professionals who are solely focused on the management of public funds nationwide. Michigan CLASS has earned S&P Global Ratings' highest money market rating, 'AAAm.' Michigan CLASS Enhanced Cash is rated 'AAAf'/'S1' by Fitch. The custodian for Michigan CLASS is Fifth Third Bank, N.A.

### Liquidity

When you invest with Michigan CLASS, you have access to your funds on any business day. You must notify Michigan CLASS of your funds transaction requests by 3:00 p.m. ET. By offering daily liquidity, we provide you with the flexibility you need to meet your daily cash needs. Michigan CLASS Enhanced Cash is a variable NAV fund that provides next-day liquidity.

### Convenience

To make cash management simple and efficient, Michigan CLASS includes many features that make it easy to access account information and simplify record keeping. Transactions are conducted via the Michigan CLASS Online Transaction Portal at [www.michiganclass.org](http://www.michiganclass.org) and may be entered at any time - up to 365 days in advance.

Our dedicated Client Service team is available to assist with any matters related to the administration of your account

and can be reached by email at [clientservices@michiganclass.org](mailto:clientservices@michiganclass.org), by phone at (855) 382-0496, by fax at (855) 381-0496 or via the Michigan CLASS Online Transaction Portal at [www.michiganclass.org](http://www.michiganclass.org).

### Flexibility

Participants may establish multiple Michigan CLASS accounts to track and parallel their own internal fund accounting structures. You will receive an email notification when your comprehensive monthly statement is available online; statements show your transaction activity, dividend postings, and yield summaries. These statements have been specifically designed to facilitate public sector fund accounting and to establish a clear accounting and audit trail for your investment records.

### Competitive Returns

The Michigan CLASS philosophy has always been to prioritize competitive yields while adhering to all objectives of safety and liquidity. Our portfolio managers are professionals with experience in public funds management. Michigan CLASS maintains a low management fee structure to help facilitate a competitive yield on the investment portfolios.

### Legality

Michigan CLASS invests only in investments legally permitted under Michigan state law.

**Have Questions?** Contact us or visit [www.michiganclass.org](http://www.michiganclass.org) for more information.



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Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. The information presented should not be used in making any investment decisions. This material is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Please review the Michigan CLASS Information Statement(s) before investing. Michigan CLASS is not a bank. An investment in Michigan CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Michigan CLASS prime-style fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Please review the Michigan CLASS Information Statement(s) before investing. Past performance is not an indication of future performance. No assurance can be given that the performance objectives of a given strategy will be achieved. Any financial and/or investment decision may incur losses. Michigan CLASS is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit [www.spglobal.com](http://www.spglobal.com). Michigan CLASS EDGE is rated by 'AAAf/S1' by FitchRatings. The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit [www.fitchratings.com](http://www.fitchratings.com). Ratings are subject to change and do not remove credit risk.





# Annual Report

JUNE 30, 2023

AUDITED

(INDEPENDENT AUDITOR'S REPORT WITHIN)

Michigan CLASS Rated 'AAAm' by S&P Global Ratings  
Michigan CLASS EDGE Rated 'AAAf/S1' by FitchRatings

S&P Global Ratings and FitchRatings in no way guarantee favorable performance results and should not be construed as safety in an investment.



## Chairperson's Letter

To the Participants of Michigan CLASS:

On behalf of the Michigan CLASS Board of Trustees and our administrator and investment advisor, Public Trust Advisors, LLC (Public Trust), I am pleased to present the Michigan CLASS Annual Report for the year ended June 30, 2023.

Over the course of its 30+ year history, Michigan CLASS has persevered through a myriad of different economic events, interest rate cycles, changes to the fixed income markets, continued advances in technology, and most recently, a global pandemic. Through it all, the Michigan CLASS Board of Trustees, along with its Administrator and Investment Advisor, Public Trust, remains steadfastly committed to our core values; that funds entrusted to us remain safe and liquid, while earning a competitive return. We trust that your interactions with Michigan CLASS are always professional, supportive and provide value to you, your staff, and your community. We are grateful for the trust you have continued to place in our organization, and we are honored to serve the more than 700 active Michigan CLASS Participants statewide.

Over the past year, the Federal Reserve has aggressively raised interest rates to combat 40-year high inflation. Since peaking in June 2022, inflation has steadily trended lower but remains too high for comfort. Despite the most aggressive monetary tightening cycle since 1980, the U.S. economy continues to expand at a modest pace and the labor market remains remarkably resilient. Due to the long and variable lags between changes in monetary policy and the transmission to the general economy, the Federal Reserve may be nearing the end of its rate hiking campaign. There are nascent signs that tighter lending standards are starting to restrict economic growth, helping the Federal Reserve achieve its dual mandate of maximum employment and price stability.


Michigan CLASS continues to benefit from the uplift in short-term rates, providing a significant boost in income for our valued Participants. In fact, Michigan CLASS, and Michigan CLASS EDGE paid a combined \$141 million in dividends over the course of the fiscal year, representing an increase of over 2,200% from the prior fiscal year! While the additional income has provided a reprieve from near-zero interest rates in prior years, Michigan CLASS continues making conservative investment decisions, and will always maintain consistent focus on the primary objectives of safety, liquidity, and a competitive market return.

Over the past fiscal year, Michigan CLASS has experienced extraordinary growth, having welcomed more than 100 new Participants. In April of 2023, the combined assets of Michigan CLASS and Michigan CLASS EDGE surpassed \$3.93 billion, a new all-time high!

As we turn the page on another successful fiscal year, the Michigan CLASS Board of Trustees recognizes that it is you, the Michigan CLASS Participants, that are our greatest asset and thank you for your continued support.

As your chairman, it is a pleasure and an honor to represent the Board, and you have my commitment that Michigan CLASS will continue to deliver transparent, exceptional investment options across our great state.

Respectfully,



Edward J. Sell, Jr.  
Chairman, Board of Trustees

**Independent Auditor's Report**

To the Board of Trustees of Michigan Cooperative Liquid Assets Securities System  
and Participants of Michigan CLASS and Michigan CLASS EDGE

***Opinion***

We have audited the accompanying financial statements of Michigan Cooperative Liquid Assets Securities System, comprising Michigan CLASS and Michigan CLASS Edge (the "Funds"), which comprise the statements of net assets as of June 30, 2023, and the related statements of operations and changes in net assets for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Funds as of June 30, 2023, and the results of their operations and changes in their net assets for the year then ended in accordance with accounting principles generally accepted in the United States of America.

The Funds' financial statements, including the financial highlights presented in Note 7 to the financial statements, for the year ended June 30, 2022, and prior, were audited by other auditors whose report dated September 14, 2022, expressed an unqualified opinion on those financial statements and financial highlights.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Funds and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Funds' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Funds' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Funds' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



Cleveland, Ohio  
September 11, 2023



## STATEMENT OF NET ASSETS (MICHIGAN CLASS) – JUNE 30, 2023

### INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
<b>Repurchase Agreements (4%)*</b>					
Goldman Sachs & Co. Tri-Party (Collateralized by U.S. Government Agency Securities with coupon rates between 2.00% and 6.00% and maturing between 07/01/2027 and 04/01/2052.)	\$100,000,000	4.88%	07/03/2023	4.88%	\$100,000,000
BofA Securities Inc. Tri-Party (Collateralized by a U.S. Government Treasury Security with a coupon rate of 1.625% and maturing on 10/15/2027.)	31,256,514	5.05	07/03/2023	5.05	31,256,514
Royal Bank of Canada New York Tri-Party (Collateralized by U.S. Government Agency and Treasury Securities with coupon rates between 0.00% and 4.50% and maturing between 11/24/2023 and 06/20/2050.)	7,544,533	5.01	07/03/2023	5.01	7,544,533
Cost of (\$138,801,047)					<u>138,801,047</u>
<b>Money Market Funds (3%)*</b>					
RBC U.S. Government Fund - Institutional Class	37,510,453	4.99-Var.		4.99	37,510,453
Allspring Government Money Market Fund - Select Class	24,399,472	5.02-Var.		5.02	24,399,472
Goldman Sachs Financial Square Government Fund - Institutional Class	18,200,397	5.02-Var.		5.02	18,200,397
State Street Institutional U.S. Government Fund - Premier Class	13,032,605	5.02-Var.		5.02	13,032,605
Fidelity Government Portfolio - Institutional Class	2,846,923	5.02-Var.		5.02	<u>2,846,923</u>
Cost of (\$95,989,850)					<u>95,989,850</u>
<b>Commercial Paper (88%)*</b>					
The Toronto-Dominion Bank	20,000,000	5.54-Var.	11/13/2023	5.54	19,998,000
GTA Funding LLC	20,000,000	Disc.**	07/11/2023	5.17	19,968,858
Mizuho Bank Ltd. Singapore	20,000,000	Disc.**	07/14/2023	5.45	19,958,300
ANZ New Zealand (Int'l) Limited of London	20,000,000	Disc.**	08/28/2023	5.55	19,822,300
Johnson & Johnson	20,000,000	Disc.**	09/07/2023	5.43	19,796,860
Mizuho Bank Ltd. Singapore	20,000,000	Disc.**	10/05/2023	5.65	19,703,988
DBS Bank Ltd.	20,000,000	Disc.**	10/11/2023	5.62	19,687,540
DBS Bank Ltd.	19,500,000	Disc.**	08/25/2023	5.34	19,341,478
The Procter & Gamble Co.	19,500,000	Disc.**	09/15/2023	5.44	19,278,675
National Australia Bank Ltd.	18,000,000	5.53-Var.	11/06/2023	5.53	18,008,820
LMA Americas LLC	15,500,000	Disc.**	07/10/2023	5.48	15,476,781
BofA Securities Inc.	15,000,000	5.55-Var.	11/20/2023	5.54	15,016,050
Bedford Row Funding Corp.	15,000,000	5.53-Var.	10/06/2023	5.53	15,011,700
Westpac Banking Corp.	15,000,000	5.52-Var.	11/10/2023	5.52	15,010,350
National Australia Bank Ltd.	15,000,000	5.48-Var.	09/29/2023	5.48	15,009,600
Westpac Banking Corp.	15,000,000	5.50-Var.	10/05/2023	5.50	15,007,950
Skandinaviska Enskilda Banken AB	15,000,000	5.52-Var.	10/11/2023	5.52	15,007,200
Swedbank AB	15,000,000	5.54-Var.	10/06/2023	5.54	15,007,200

\* Denotes percentage of net assets \*\* Denotes securities purchased with a zero coupon rate  
The accompanying notes are an integral part of these financial statements

## STATEMENT OF NET ASSETS (MICHIGAN CLASS) – JUNE 30, 2023

### INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
Australia & New Zealand Banking Group Ltd.	\$15,000,000	5.48%-Var.	09/28/2023	5.48%	\$15,007,050
Swedbank AB	15,000,000	5.53-Var.	09/29/2023	5.53	15,006,750
The Toronto-Dominion Bank	15,000,000	5.48-Var.	09/25/2023	5.48	15,006,670
Starbird Funding Corp.	15,000,000	5.58-Var.	10/02/2023	5.58	15,006,600
ING (U.S.) Funding LLC	15,000,000	5.52-Var.	10/03/2023	5.52	15,006,300
Svenska Handelsbanken AB	15,000,000	5.48-Var.	09/28/2023	5.48	15,006,300
Nordea Bank Abp	15,000,000	5.48-Var.	09/22/2023	5.48	15,005,850
Svenska Handelsbanken AB	15,000,000	5.48-Var.	09/22/2023	5.48	15,005,850
The Toronto-Dominion Bank	15,000,000	5.51-Var.	10/02/2023	5.51	15,005,700
Swedbank AB	15,000,000	5.49-Var.	09/21/2023	5.49	15,005,100
CDP Financial Inc.	15,000,000	5.49-Var.	09/21/2023	5.49	15,004,891
National Australia Bank Ltd.	15,000,000	5.47-Var.	10/19/2023	5.47	15,004,500
National Australia Bank Ltd.	15,000,000	5.47-Var.	11/01/2023	5.47	15,004,050
MetLife Short Term Funding LLC	15,000,000	5.39-Var.	10/27/2023	5.39	15,002,400
Nordea Bank Abp	15,000,000	5.40-Var.	08/07/2023	5.40	15,002,400
Australia & New Zealand Banking Group Ltd.	15,000,000	5.36-Var.	08/14/2023	5.36	15,002,250
The Bank of Nova Scotia	15,000,000	5.64-Var.	07/05/2023	5.64	15,000,957
Macquarie Bank Ltd.	15,000,000	5.48-Var.	10/26/2023	5.48	15,000,900
National Australia Bank Ltd.	15,000,000	5.57-Var.	07/07/2023	5.57	15,000,900
Starbird Funding Corp.	15,000,000	5.43-Var.	07/11/2023	5.43	15,000,450
Starbird Funding Corp.	15,000,000	5.43-Var.	07/10/2023	5.43	15,000,450
CDP Financial Inc.	15,000,000	5.40-Var.	07/06/2023	5.40	15,000,300
Ridgefield Funding Co. LLC	15,000,000	5.36-Var.	07/14/2023	5.36	15,000,300
The Toronto-Dominion Bank	15,000,000	5.20-Var.	10/10/2023	5.20	15,000,000
Starbird Funding Corp.	15,000,000	5.48-Var.	12/20/2023	5.48	14,999,955
Commonwealth Bank of Australia	15,000,000	5.45-Var.	01/22/2024	5.45	14,999,181
Ridgefield Funding Co. LLC	15,000,000	5.29-Var.	08/16/2023	5.29	14,998,980
The Bank of Nova Scotia	15,000,000	5.62-Var.	07/06/2023	5.62	14,998,500
The Toronto-Dominion Bank	15,000,000	5.51-Var.	10/03/2023	5.51	14,998,500
Collateralized Commercial Paper V Co. LLC	15,000,000	5.23-Var.	08/23/2023	5.23	14,998,185
Nordea Bank Abp	15,000,000	5.19-Var.	09/06/2023	5.19	14,997,150
Oversea-Chinese Banking Corp. Ltd.	15,000,000	5.21-Var.	10/13/2023	5.21	14,992,905
PSP Capital Inc.	15,000,000	5.18-Var.	10/13/2023	5.18	14,992,140
National Australia Bank Ltd.	15,000,000	5.21-Var.	11/13/2023	5.21	14,989,320
Liberty Street Funding LLC	15,000,000	Disc.**	07/06/2023	5.14	14,987,333
BPCE	15,000,000	Disc.**	07/07/2023	5.43	14,984,400
Victory Receivables Corp.	15,000,000	Disc.**	07/19/2023	5.43	14,957,745
Gotham Funding Corp.	15,000,000	Disc.**	07/21/2023	5.47	14,952,915
MetLife Short Term Funding LLC	15,000,000	Disc.**	07/25/2023	5.34	14,945,325
Svenska Handelsbanken AB	15,000,000	Disc.**	08/03/2023	5.17	14,928,118
GTA Funding LLC	15,000,000	Disc.**	08/02/2023	5.33	14,928,087
NRW. Bank	15,000,000	Disc.**	08/04/2023	5.26	14,924,750
BPCE	15,000,000	Disc.**	08/03/2023	5.48	14,923,830
Export Development Canada	15,000,000	Disc.**	08/07/2023	5.37	14,916,570
Caisse d'Amortissement de la Dette Sociale	15,000,000	Disc.**	08/08/2023	5.31	14,915,403
Citigroup Global Markets	15,000,000	Disc.**	08/11/2023	5.64	14,903,340
United Overseas Bank Ltd.	15,000,000	Disc.**	08/29/2023	5.43	14,867,250
Collateralized Commercial Paper V Co. LLC	15,000,000	Disc.**	08/29/2023	5.50	14,865,600
BofA Securities Inc.	15,000,000	Disc.**	08/31/2023	5.45	14,862,360
BMO Financial Group	15,000,000	Disc.**	09/01/2023	5.40	14,861,479

*\*\* Denotes securities purchased with a zero coupon rate  
The accompanying notes are an integral part of these financial statements*

## STATEMENT OF NET ASSETS (MICHIGAN CLASS) – JUNE 30, 2023

### INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
BPCE	\$15,000,000	Disc.**	09/01/2023	5.53%	\$14,858,100
MUFG Bank Ltd. New York	15,000,000	Disc.**	09/05/2023	5.58	14,847,855
Mackinac Funding Company, LLC	15,000,000	Disc.**	09/06/2023	5.54	14,846,632
Sumitomo Mitsui Trust Bank, Ltd. New York	15,000,000	Disc.**	09/08/2023	5.60	14,840,640
MUFG Bank Ltd. New York	15,000,000	Disc.**	09/12/2023	5.59	14,831,760
Oversea-Chinese Banking Corp. Ltd.	15,000,000	Disc.**	09/21/2023	5.48	14,815,498
GTA Funding LLC	15,000,000	Disc.**	09/20/2023	5.65	14,811,975
United Overseas Bank Ltd.	15,000,000	Disc.**	09/25/2023	5.66	14,800,335
Collateralized Commercial Paper V Co. LLC	15,000,000	Disc.**	09/27/2023	5.63	14,796,969
DBS Bank Ltd.	15,000,000	Disc.**	10/03/2023	5.52	14,787,398
Old Line Funding LLC	15,000,000	Disc.**	10/04/2023	5.65	14,780,400
Svenska Handelsbanken AB	15,000,000	Disc.**	10/06/2023	5.61	14,777,235
The Toronto-Dominion Bank	15,000,000	Disc.**	10/10/2023	5.52	14,772,075
Svenska Handelsbanken AB	15,000,000	Disc.**	10/12/2023	5.42	14,771,850
Mizuho Bank Ltd. Singapore	15,000,000	Disc.**	10/16/2023	5.72	14,750,430
Old Line Funding LLC	15,000,000	Disc.**	10/17/2023	5.71	14,748,710
Bedford Row Funding Corp.	15,000,000	Disc.**	10/18/2023	5.66	14,748,513
Thunder Bay Funding LLC	15,000,000	Disc.**	10/18/2023	5.66	14,748,375
DBS Bank Ltd.	15,000,000	Disc.**	10/20/2023	5.65	14,744,547
Macquarie Bank Ltd.	15,000,000	Disc.**	10/20/2023	5.67	14,743,333
Credit Agricole CIB New York	15,000,000	Disc.**	10/31/2023	5.63	14,720,865
Gotham Funding Corp.	15,000,000	Disc.**	11/02/2023	5.80	14,708,085
Mackinac Funding Company, LLC	15,000,000	Disc.**	10/30/2023	5.97	14,706,405
BofA Securities Inc.	15,000,000	Disc.**	11/15/2023	5.50	14,694,570
Skandinaviska Enskilda Banken AB	15,000,000	Disc.**	11/30/2023	5.66	14,652,499
Credit Agricole CIB New York	15,000,000	Disc.**	11/29/2023	5.72	14,651,033
Gotham Funding Corp.	15,000,000	Disc.**	11/27/2023	5.80	14,650,625
The Toronto-Dominion Bank	15,000,000	Disc.**	11/29/2023	5.73	14,650,463
ASB Bank Ltd.	15,000,000	Disc.**	11/30/2023	5.71	14,649,248
Westpac Banking Corp.	13,000,000	5.50-Var.	10/24/2023	5.50	13,007,800
Royal Bank of Canada	13,000,000	5.55-Var.	11/06/2023	5.55	13,007,410
Starbird Funding Corp.	12,000,000	Disc.**	10/16/2023	5.66	11,802,216
Liberty Street Funding LLC	11,240,000	Disc.**	10/02/2023	5.64	11,079,139
BofA Securities Inc.	10,000,000	5.55-Var.	11/21/2023	5.55	10,006,300
Nordea Bank Abp	10,000,000	5.45-Var.	10/18/2023	5.45	10,006,300
Nordea Bank Abp	10,000,000	5.40-Var.	11/07/2023	5.40	10,005,800
ING (U.S.) Funding LLC	10,000,000	5.52-Var.	10/04/2023	5.52	10,004,200
BNZ International Funding Ltd. of London	10,000,000	5.50-Var.	10/17/2023	5.50	10,003,900
BofA Securities Inc.	10,000,000	5.49-Var.	12/07/2023	5.49	10,003,900
Canadian Imperial Bank of Commerce	10,000,000	5.49-Var.	09/26/2023	5.49	10,003,900
National Australia Bank Ltd.	10,000,000	5.48-Var.	01/08/2024	5.48	10,003,600
Swedbank AB	10,000,000	5.49-Var.	10/13/2023	5.49	10,003,400
Royal Bank of Canada	10,000,000	5.42-Var.	11/27/2023	5.42	10,003,100
National Australia Bank Ltd.	10,000,000	5.47-Var.	10/17/2023	5.47	10,003,000
Nordea Bank Abp	10,000,000	5.26-Var.	09/13/2023	5.26	10,002,100
Westpac Banking Corp.	10,000,000	5.41-Var.	12/05/2023	5.41	10,002,100
MetLife Short Term Funding LLC	10,000,000	5.39-Var.	10/25/2023	5.39	10,001,600
Nordea Bank Abp	10,000,000	5.39-Var.	08/10/2023	5.39	10,001,500
Svenska Handelsbanken AB	10,000,000	5.42-Var.	11/20/2023	5.42	10,001,500
Nordea Bank Abp	10,000,000	5.38-Var.	08/08/2023	5.38	10,001,300

\*\* Denotes securities purchased with a zero coupon rate  
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## STATEMENT OF NET ASSETS (MICHIGAN CLASS) – JUNE 30, 2023

### INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
Nordea Bank Abp	\$10,000,000	5.43%-Var.	12/08/2023	5.43%	\$10,001,300
Macquarie Bank Ltd.	10,000,000	5.49-Var.	10/19/2023	5.49	10,001,200
Australia & New Zealand Banking Group Ltd.	10,000,000	5.51-Var.	07/13/2023	5.51	10,001,100
Macquarie Bank Ltd.	10,000,000	5.48-Var.	10/23/2023	5.48	10,000,900
Old Line Funding LLC	10,000,000	5.44-Var.	07/11/2023	5.44	10,000,400
Oversea-Chinese Banking Corp. Ltd.	10,000,000	5.42-Var.	11/09/2023	5.42	10,000,400
Royal Bank of Canada	10,000,000	5.40-Var.	12/01/2023	5.40	10,000,400
Bedford Row Funding Corp.	10,000,000	5.29-Var.	07/27/2023	5.29	10,000,100
The Toronto-Dominion Bank	10,000,000	5.44-Var.	12/12/2023	5.44	10,000,000
Collateralized Commercial Paper V Co. LLC	10,000,000	5.29-Var.	08/11/2023	5.29	9,999,860
Bedford Row Funding Corp.	10,000,000	5.31-Var.	09/12/2023	5.31	9,999,770
Chariot Funding LLC	10,000,000	5.30-Var.	07/28/2023	5.30	9,999,760
Collateralized Commercial Paper V Co. LLC	10,000,000	5.28-Var.	08/14/2023	5.28	9,999,720
Svenska Handelsbanken AB	10,000,000	5.24-Var.	08/17/2023	5.24	9,999,580
Chariot Funding LLC	10,000,000	5.30-Var.	08/07/2023	5.30	9,999,560
Bedford Row Funding Corp.	10,000,000	5.49-Var.	01/22/2024	5.49	9,999,360
Ridgefield Funding Co. LLC	10,000,000	5.29-Var.	08/15/2023	5.29	9,999,340
Atlantic Asset Securitization LLC	10,000,000	5.29-Var.	08/09/2023	5.29	9,999,200
Starbird Funding Corp.	10,000,000	5.28-Var.	08/10/2023	5.28	9,999,190
Svenska Handelsbanken AB	10,000,000	5.26-Var.	09/13/2023	5.26	9,999,140
BNP Paribas SA	10,000,000	5.26-Var.	09/15/2023	5.26	9,999,000
Commonwealth Bank of Australia	10,000,000	5.43-Var.	01/03/2024	5.43	9,999,000
Royal Bank of Canada	10,000,000	5.46-Var.	02/01/2024	5.46	9,999,000
Starbird Funding Corp.	10,000,000	5.26-Var.	08/17/2023	5.26	9,998,650
Thunder Bay Funding LLC	10,000,000	5.27-Var.	08/16/2023	5.27	9,998,540
Collateralized Commercial Paper V Co. LLC	10,000,000	5.26-Var.	10/02/2023	5.26	9,997,737
Ridgefield Funding Co. LLC	10,000,000	5.24-Var.	09/05/2023	5.24	9,997,580
Starbird Funding Corp.	10,000,000	5.23-Var.	09/07/2023	5.23	9,997,120
Oversea-Chinese Banking Corp. Ltd.	10,000,000	5.21-Var.	10/11/2023	5.21	9,995,370
Old Line Funding LLC	10,000,000	5.23-Var.	10/12/2023	5.23	9,995,110
Thunder Bay Funding LLC	10,000,000	5.23-Var.	10/23/2023	5.23	9,993,020
Johnson & Johnson	10,000,000	Disc.**	07/05/2023	5.25	9,992,810
Chariot Funding LLC	10,000,000	Disc.**	07/07/2023	5.49	9,989,480
Skandinaviska Enskilda Banken AB	10,000,000	Disc.**	07/10/2023	5.42	9,985,160
LMA Americas LLC	10,000,000	Disc.**	07/12/2023	5.48	9,982,010
Halkin Finance LLC	10,000,000	Disc.**	07/13/2023	5.19	9,981,551
Skandinaviska Enskilda Banken AB	10,000,000	Disc.**	07/13/2023	5.43	9,980,700
Ciesco, LLC	10,000,000	Disc.**	07/17/2023	5.48	9,974,520
Antalis SA	10,000,000	Disc.**	07/24/2023	5.43	9,964,440
DBS Bank Ltd.	10,000,000	Disc.**	07/26/2023	5.26	9,962,650
Barton Capital S.A.	10,000,000	Disc.**	07/26/2023	5.32	9,962,271
DBS Bank Ltd.	10,000,000	Disc.**	07/27/2023	5.20	9,961,698
Mizuho Bank Ltd. Singapore	10,000,000	Disc.**	07/31/2023	5.50	9,953,480
Old Line Funding LLC	10,000,000	Disc.**	08/07/2023	5.38	9,944,277
Nederlandse Waterschapsbank N.V.	10,000,000	Disc.**	08/09/2023	5.28	9,942,444
Chariot Funding LLC	10,000,000	Disc.**	08/11/2023	5.58	9,936,210
Thunder Bay Funding LLC	10,000,000	Disc.**	08/14/2023	5.36	9,934,375
Old Line Funding LLC	10,000,000	Disc.**	08/15/2023	5.52	9,930,910
Australia & New Zealand Banking Group Ltd.	10,000,000	Disc.**	08/21/2023	5.39	9,923,770
United Overseas Bank Ltd.	10,000,000	Disc.**	08/22/2023	5.37	9,922,576

*\*\* Denotes securities purchased with a zero coupon rate  
The accompanying notes are an integral part of these financial statements*

## STATEMENT OF NET ASSETS (MICHIGAN CLASS) – JUNE 30, 2023

### INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
National Australia Bank Ltd.	\$10,000,000	Disc.**	08/23/2023	5.30%	\$9,922,180
FMS Wertmanagement	10,000,000	Disc.**	08/23/2023	5.34	9,921,550
Mizuho Bank Ltd. New York	10,000,000	Disc.**	08/28/2023	5.57	9,910,810
Sumitomo Mitsui Trust Bank, Ltd. Singapore	10,000,000	Disc.**	08/29/2023	5.60	9,908,770
Sumitomo Mitsui Trust Bank, Ltd. Singapore	10,000,000	Disc.**	09/01/2023	5.44	9,907,005
Barton Capital S.A.	10,000,000	Disc.**	09/01/2023	5.63	9,903,710
Australia & New Zealand Banking Group Ltd.	10,000,000	Disc.**	09/06/2023	5.34	9,901,457
Sumitomo Mitsui Trust Bank, Ltd. Singapore	10,000,000	Disc.**	09/05/2023	5.46	9,900,803
The Toronto-Dominion Bank	10,000,000	Disc.**	09/06/2023	5.45	9,899,400
Credit Agricole CIB New York	10,000,000	Disc.**	09/07/2023	5.52	9,896,790
The Toronto-Dominion Bank	10,000,000	Disc.**	09/08/2023	5.46	9,896,400
Credit Agricole CIB New York	10,000,000	Disc.**	09/08/2023	5.52	9,895,270
Atlantic Asset Securitization LLC	10,000,000	Disc.**	09/08/2023	5.58	9,894,050
MUFG Bank Ltd. New York	10,000,000	Disc.**	09/08/2023	5.59	9,893,980
Sumitomo Mitsui Trust Bank, Ltd. Singapore	10,000,000	Disc.**	09/11/2023	5.49	9,891,413
BPCE	10,000,000	Disc.**	09/11/2023	5.55	9,890,180
MUFG Bank Ltd. New York	10,000,000	Disc.**	09/14/2023	5.52	9,886,401
Australia & New Zealand Banking Group Ltd.	10,000,000	Disc.**	09/15/2023	5.46	9,886,040
BPCE	10,000,000	Disc.**	09/19/2023	5.55	9,878,433
LMA Americas LLC	10,000,000	Disc.**	09/21/2023	5.67	9,872,760
Atlantic Asset Securitization LLC	10,000,000	Disc.**	09/26/2023	5.64	9,865,776
Bedford Row Funding Corp.	10,000,000	Disc.**	10/05/2023	5.63	9,852,641
Svenska Handelsbanken AB	10,000,000	Disc.**	10/16/2023	5.43	9,841,840
Natixis New York Branch	10,000,000	Disc.**	10/17/2023	5.55	9,836,980
BPCE	10,000,000	Disc.**	10/18/2023	5.62	9,833,400
Matchpoint Finance PLC	10,000,000	Disc.**	10/19/2023	5.69	9,829,923
LMA Americas LLC	10,000,000	Disc.**	10/24/2023	5.76	9,820,340
Bedford Row Funding Corp.	10,000,000	Disc.**	10/26/2023	5.68	9,819,821
Barton Capital S.A.	10,000,000	Disc.**	10/27/2023	5.72	9,816,905
BPCE	10,000,000	Disc.**	11/02/2023	5.68	9,809,028
Victory Receivables Corp.	10,000,000	Disc.**	11/07/2023	5.75	9,799,475
Liberty Street Funding LLC	10,000,000	Disc.**	11/08/2023	5.74	9,798,042
Barton Capital S.A.	10,000,000	Disc.**	11/09/2023	5.77	9,795,547
GTA Funding LLC	10,000,000	Disc.**	11/10/2023	5.74	9,795,069
Natixis New York Branch	10,000,000	Disc.**	11/17/2023	5.66	9,787,589
Old Line Funding LLC	10,000,000	Disc.**	11/14/2023	5.79	9,787,155
Gotham Funding Corp.	10,000,000	Disc.**	11/15/2023	5.77	9,786,330
BofA Securities Inc.	10,000,000	Disc.**	11/16/2023	5.74	9,785,979
Liberty Street Funding LLC	10,000,000	Disc.**	11/16/2023	5.75	9,785,708
Old Line Funding LLC	10,000,000	Disc.**	11/20/2023	5.81	9,777,516
Old Line Funding LLC	10,000,000	Disc.**	11/21/2023	5.81	9,775,920
MetLife Short Term Funding LLC	10,000,000	Disc.**	11/30/2023	5.71	9,766,080
LMA Americas LLC	10,000,000	Disc.**	11/28/2023	5.81	9,765,447
Gotham Funding Corp.	10,000,000	Disc.**	11/30/2023	5.81	9,762,425
Charta LLC	10,000,000	Disc.**	12/01/2023	5.93	9,756,010
Citigroup Global Markets	10,000,000	Disc.**	12/05/2023	5.83	9,754,003
BPCE	10,000,000	Disc.**	12/12/2023	5.73	9,747,590
Chariot Funding LLC	10,000,000	Disc.**	12/15/2023	5.82	9,739,320
Citigroup Global Markets	10,000,000	Disc.**	12/18/2023	5.81	9,735,180
Swedbank AB	10,000,000	Disc.**	12/19/2023	5.85	9,731,740

\*\* Denotes securities purchased with a zero coupon rate

The accompanying notes are an integral part of these financial statements



## STATEMENT OF NET ASSETS (MICHIGAN CLASS) – JUNE 30, 2023

### INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
Chariot Funding LLC	\$10,000,000	Disc.**	12/22/2023	5.89%	\$9,725,470
Jupiter Securitization Co. LLC	10,000,000	Disc.**	12/27/2023	5.89	9,717,620
Export Development Canada	10,000,000	Disc.**	01/05/2024	5.77	9,709,980
Export Development Canada	10,000,000	Disc.**	01/10/2024	5.68	9,707,006
Export Development Canada	10,000,000	Disc.**	01/12/2024	5.68	9,703,822
Citigroup Global Markets	10,000,000	Disc.**	01/09/2024	5.93	9,696,079
Liberty Street Funding LLC	10,000,000	Disc.**	01/04/2024	6.10	9,695,200
Atlantic Asset Securitization LLC	10,000,000	Disc.**	01/12/2024	5.97	9,689,540
Macquarie Bank Ltd.	9,500,000	Disc.**	09/11/2023	5.50	9,396,649
Thunder Bay Funding LLC	9,000,000	Disc.**	09/13/2023	5.51	8,899,219
Cost of (\$2,799,230,992)					<u>2,798,600,882</u>
<b>Total Investments in Securities</b>					<u>3,033,391,779</u>
Cost of (\$3,034,021,889)					
<b>Deposit Balances in Custodian Banks (5%)*</b>					
First Merchants Bank	118,632,247	5.30-Var.		5.30	118,632,247
Waterford Bank, N.A.	52,287,161	5.10-Var.		5.10	52,287,161
Fifth Third Bank, N.A.	4,987,378	3.00-Var.		3.00	4,987,378
Cost of (\$175,906,786)					<u>175,906,786</u>
<b>Other Assets</b>					
Accrued Interest Receivable					4,632,905
Receivable for Shares Sold					2,452,182
Total Assets					<u>3,216,383,652</u>
<b>Less Liabilities</b>					
Administration and Investment Advisory Fees					359,273
Miscellaneous Payable					37,206
Payable for Shares Redeemed					680,000
Total Liabilities					<u>1,076,479</u>
Net Assets					<u>\$3,215,307,173</u>
<b>Components of Capital</b>					
Capital (Par Value)					\$3,215,937,283
Unrealized Depreciation on Investments					(630,110)
Net Assets					<u>\$3,215,307,173</u>
<b>Outstanding Participant Shares</b>					<u>3,215,937,283</u>
<b>Net Asset Value per Share</b>					<u>\$1.00</u>

\* Denotes percentage of net assets \*\* Denotes securities purchased with a zero coupon rate  
The accompanying notes are an integral part of these financial statements

## STATEMENT OF NET ASSETS (MICHIGAN CLASS EDGE) – JUNE 30, 2023

### INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
<b>U.S. Government Treasury Securities (14%)*</b>					
U.S. Treasury Bill	\$1,000,000	Disc.**	09/07/2023	5.05%	\$990,550
U.S. Treasury Bill	1,000,000	Disc.**	10/05/2023	5.20	986,370
U.S. Treasury Bill	1,000,000	Disc.**	11/02/2023	5.28	982,242
U.S. Treasury Bill	1,000,000	Disc.**	11/30/2023	5.32	978,167
U.S. Treasury Bill	1,000,000	Disc.**	12/28/2023	5.38	974,017
U.S. Treasury Notes	1,000,000	0.13	07/15/2023	0.13	997,969
U.S. Treasury Notes	1,000,000	0.13	07/31/2023	0.13	996,145
U.S. Treasury Notes	1,000,000	4.63	06/30/2025	4.65	995,313
U.S. Treasury Notes	1,000,000	4.50	11/15/2025	4.52	994,648
U.S. Treasury Notes	1,000,000	4.63	02/28/2025	4.66	992,188
U.S. Treasury Notes	1,000,000	0.13	08/31/2023	0.13	991,802
U.S. Treasury Notes	1,000,000	4.50	11/30/2024	4.55	989,375
U.S. Treasury Notes	1,000,000	0.25	09/30/2023	0.25	987,839
U.S. Treasury Notes	1,000,000	4.38	10/31/2024	4.43	987,813
U.S. Treasury Notes	1,000,000	4.25	09/30/2024	4.31	986,641
U.S. Treasury Notes	1,000,000	4.25	12/31/2024	4.31	985,938
U.S. Treasury Notes	1,000,000	0.38	10/31/2023	0.38	984,258
U.S. Treasury Notes	1,000,000	4.13	01/31/2025	4.19	984,219
U.S. Treasury Notes	1,000,000	2.75	02/15/2024	2.80	983,594
U.S. Treasury Notes	1,000,000	2.50	01/31/2024	2.54	983,438
U.S. Treasury Notes	1,000,000	3.88	04/30/2025	3.95	980,469
U.S. Treasury Notes	1,000,000	3.88	03/31/2025	3.95	980,313
U.S. Treasury Notes	1,000,000	2.25	03/31/2024	2.30	976,406
U.S. Treasury Notes	1,000,000	3.00	06/30/2024	3.07	976,328
U.S. Treasury Notes	1,000,000	2.50	04/30/2024	2.56	975,938
U.S. Treasury Notes	1,000,000	3.25	08/31/2024	3.33	975,781
U.S. Treasury Notes	1,000,000	3.00	07/31/2024	3.08	974,570
U.S. Treasury Notes	1,000,000	2.50	05/31/2024	2.57	973,906
U.S. Treasury Notes	1,000,000	3.13	08/15/2025	3.24	965,664
U.S. Treasury Notes	1,000,000	2.88	05/31/2025	2.99	962,188
U.S. Treasury Notes	1,000,000	2.63	04/15/2025	2.74	958,906
U.S. Treasury Notes	1,000,000	2.00	02/15/2025	2.10	951,563
U.S. Treasury Notes	1,000,000	1.75	03/15/2025	1.85	945,781
U.S. Treasury Notes	1,000,000	1.13	01/15/2025	1.20	940,273
Cost of (\$33,610,967)					<u>33,290,612</u>
<b>Money Market Funds (5%)*</b>					
Michigan CLASS (5%)	10,919,164	Disc.		5.25	10,919,164
Cost of (\$10,919,164)					<u>10,919,164</u>
<b>Commercial Paper (81%)*</b>					
Cooperatieve Rabobank U.A. New York	3,500,000	Disc.**	08/14/2023	5.38	3,476,918
Halkin Finance LLC	3,000,000	Disc.**	07/13/2023	5.19	2,994,465
Skandinaviska Enskilda Banken AB	3,000,000	Disc.**	09/29/2023	5.45	2,959,808
Westpac Banking Corp.	3,000,000	Disc.**	10/10/2023	5.50	2,954,607
ING (U.S.) Funding LLC	3,000,000	Disc.**	10/16/2023	5.58	2,951,304
Cooperatieve Rabobank U.A. New York	3,000,000	Disc.**	10/17/2023	5.59	2,950,725

\* Denotes percentage of net assets \*\* Denotes securities purchased with a zero coupon rate  
The accompanying notes are an integral part of these financial statements

## STATEMENT OF NET ASSETS (MICHIGAN CLASS EDGE) – JUNE 30, 2023

### INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
Skandinaviska Enskilda Banken AB	\$3,000,000	Disc.**	\$10/23/2023	5.63%	\$2,947,737
Skandinaviska Enskilda Banken AB	3,000,000	Disc.**	10/25/2023	5.63	2,946,798
National Australia Bank Ltd.	3,000,000	Disc.**	11/03/2023	5.69	2,942,211
Canadian Imperial Holdings Inc.	3,000,000	Disc.**	11/17/2023	5.60	2,936,868
BofA Securities Inc.	2,000,000	5.55-Var.	11/20/2023	5.54	2,002,140
BofA Securities Inc.	2,000,000	5.55-Var.	11/21/2023	5.55	2,001,260
Westpac Banking Corp.	2,000,000	5.50-Var.	10/24/2023	5.50	2,001,200
Royal Bank of Canada	2,000,000	5.55-Var.	11/06/2023	5.55	2,001,140
National Australia Bank Ltd.	2,000,000	5.53-Var.	11/06/2023	5.53	2,000,980
CDP Financial Inc.	2,000,000	5.49-Var.	09/21/2023	5.49	2,000,652
Royal Bank of Canada	2,000,000	5.42-Var.	11/27/2023	5.42	2,000,620
The Bank of Nova Scotia	2,000,000	5.43-Var.	10/16/2023	5.43	2,000,551
Nordea Bank Abp	2,000,000	5.26-Var.	09/13/2023	5.26	2,000,420
Westpac Banking Corp.	2,000,000	5.41-Var.	12/05/2023	5.41	2,000,420
MetLife Short Term Funding LLC	2,000,000	5.39-Var.	10/27/2023	5.39	2,000,320
Macquarie Bank Ltd.	2,000,000	5.52-Var.	11/27/2023	5.52	2,000,160
Bedford Row Funding Corp.	2,000,000	5.31-Var.	09/12/2023	5.31	1,999,954
Svenska Handelsbanken AB	2,000,000	5.26-Var.	09/13/2023	5.26	1,999,828
Collateralized Commercial Paper V Co. LLC	2,000,000	5.23-Var.	08/23/2023	5.23	1,999,758
Collateralized Commercial Paper V Co. LLC	2,000,000	5.26-Var.	10/02/2023	5.26	1,999,547
Ridgefield Funding Co. LLC	2,000,000	5.24-Var.	09/05/2023	5.24	1,999,516
Oversea-Chinese Banking Corp. Ltd.	2,000,000	5.21-Var.	10/13/2023	5.21	1,999,054
Old Line Funding LLC	2,000,000	5.23-Var.	10/12/2023	5.23	1,999,022
PSP Capital Inc.	2,000,000	5.18-Var.	10/13/2023	5.18	1,998,952
Thunder Bay Funding LLC	2,000,000	5.23-Var.	10/23/2023	5.23	1,998,604
National Australia Bank Ltd.	2,000,000	5.21-Var.	11/13/2023	5.21	1,998,576
Liberty Street Funding LLC	2,000,000	Disc.**	07/06/2023	5.14	1,998,311
GTA Funding LLC	2,000,000	Disc.**	07/11/2023	5.17	1,996,886
Alinghi Funding Co. LLC	2,000,000	Disc.**	07/12/2023	5.36	1,996,482
LMA Americas LLC	2,000,000	Disc.**	07/12/2023	5.48	1,996,402
Ciesco, LLC	2,000,000	Disc.**	07/17/2023	5.48	1,994,904
Liberty Street Funding LLC	2,000,000	Disc.**	07/18/2023	5.58	1,994,512
Manhattan Asset Funding Co.	2,000,000	Disc.**	07/21/2023	5.25	1,993,979
MetLife Short Term Funding LLC	2,000,000	Disc.**	07/31/2023	5.36	1,990,942
Thunder Bay Funding LLC	2,000,000	Disc.**	08/14/2023	5.36	1,986,875
Prcoa Short Term Funding LLC	2,000,000	Disc.**	08/16/2023	5.36	1,986,296
Nordea Bank Abp	2,000,000	Disc.**	08/17/2023	5.37	1,985,976
PSP Capital Inc.	2,000,000	Disc.**	08/18/2023	5.32	1,985,828
Collateralized Commercial Paper V Co. LLC	2,000,000	Disc.**	08/29/2023	5.50	1,982,080
ING (U.S.) Funding LLC	2,000,000	Disc.**	09/01/2023	5.42	1,981,464
Natixis New York Branch	2,000,000	Disc.**	09/01/2023	5.42	1,981,452
Cooperatieve Rabobank U.A. New York	2,000,000	Disc.**	09/05/2023	5.28	1,980,793
Barton Capital S.A.	2,000,000	Disc.**	09/01/2023	5.63	1,980,742
The Toronto-Dominion Bank	2,000,000	Disc.**	09/06/2023	5.45	1,979,880
Johnson & Johnson	2,000,000	Disc.**	09/07/2023	5.43	1,979,686
Natixis New York Branch	2,000,000	Disc.**	09/07/2023	5.44	1,979,642
The Toronto-Dominion Bank	2,000,000	Disc.**	09/08/2023	5.46	1,979,280
The Procter & Gamble Co.	2,000,000	Disc.**	09/15/2023	5.44	1,977,300
Natixis New York Branch	2,000,000	Disc.**	09/22/2023	5.48	1,975,088

\*\* Denotes securities purchased with a zero coupon rate  
The accompanying notes are an integral part of these financial statements



## STATEMENT OF NET ASSETS (MICHIGAN CLASS EDGE) – JUNE 30, 2023

### INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
GTA Funding LLC	\$2,000,000	Disc.**	09/20/2023	5.65%	\$1,974,930
ING (U.S.) Funding LLC	2,000,000	Disc.**	09/25/2023	5.50	1,974,106
La Fayette Asset Securitization LLC	2,000,000	Disc.**	09/26/2023	5.61	1,973,307
BMO Financial Group	2,000,000	Disc.**	10/02/2023	5.62	1,971,466
Citigroup Global Markets	2,000,000	Disc.**	10/05/2023	5.71	1,970,116
DBS Bank Ltd.	2,000,000	Disc.**	10/11/2023	5.62	1,968,754
Nederlandse Waterschapsbank N.V.	2,000,000	Disc.**	10/19/2023	5.42	1,967,596
Starbird Funding Corp.	2,000,000	Disc.**	10/16/2023	5.66	1,967,036
BPCE	2,000,000	Disc.**	10/18/2023	5.62	1,966,680
Old Line Funding LLC	2,000,000	Disc.**	10/17/2023	5.71	1,966,495
Bedford Row Funding Corp.	2,000,000	Disc.**	10/18/2023	5.66	1,966,468
Barton Capital S.A.	2,000,000	Disc.**	10/27/2023	5.72	1,963,381
Skandinaviska Enskilda Banken AB	2,000,000	Disc.**	10/30/2023	5.64	1,962,982
Pricoa Short Term Funding LLC	2,000,000	Disc.**	10/31/2023	5.61	1,962,896
Mackinac Funding Company, LLC	2,000,000	Disc.**	10/30/2023	5.97	1,960,854
GTA Funding LLC	2,000,000	Disc.**	11/08/2023	5.74	1,959,645
BofA Securities Inc.	2,000,000	Disc.**	11/15/2023	5.50	1,959,276
Thunder Bay Funding LLC	2,000,000	Disc.**	11/14/2023	5.73	1,957,888
BofA Securities Inc.	2,000,000	Disc.**	11/16/2023	5.74	1,957,196
Dexia Credit Local SA New York	2,000,000	Disc.**	11/17/2023	5.82	1,956,322
Australia & New Zealand Banking Group Ltd.	2,000,000	Disc.**	11/22/2023	5.67	1,955,966
Atlantic Asset Securitization LLC	2,000,000	Disc.**	12/01/2023	5.78	1,952,388
Atlantic Asset Securitization LLC	2,000,000	Disc.**	01/04/2024	5.94	1,940,610
Commonwealth Bank of Australia	2,000,000	Disc.**	02/20/2024	5.83	1,927,659
Citigroup Global Markets	2,000,000	Disc.**	03/04/2024	5.91	1,922,760
Canadian Imperial Holdings Inc.	2,000,000	Disc.**	03/08/2024	5.96	1,920,928
Citigroup Global Markets	2,000,000	Disc.**	03/01/2024	6.16	1,920,620
Australia & New Zealand Banking Group Ltd.	2,000,000	Disc.**	03/18/2024	6.03	1,916,970
The Bank of Nova Scotia	1,000,000	5.57-Var.	07/10/2023	5.57	1,000,109
The Toronto-Dominion Bank	1,000,000	5.44-Var.	12/12/2023	5.44	1,000,000
Johnson & Johnson	1,000,000	Disc.**	07/05/2023	5.25	999,281
Atlantic Asset Securitization LLC	1,000,000	Disc.**	07/05/2023	5.40	999,261
Australia & New Zealand Banking Group Ltd.	1,000,000	Disc.**	07/13/2023	5.28	998,123
Alinghi Funding Co. LLC	1,000,000	Disc.**	07/13/2023	5.36	998,093
Sumitomo Mitsui Banking Corp.	1,000,000	Disc.**	07/14/2023	5.13	998,036
Macquarie Bank Ltd.	1,000,000	Disc.**	08/01/2023	5.29	995,383
Svenska Handelsbanken AB	1,000,000	Disc.**	08/03/2023	5.17	995,208
Svenska Handelsbanken AB	1,000,000	Disc.**	08/21/2023	5.54	992,175
Thunder Bay Funding LLC	1,000,000	Disc.**	09/13/2023	5.51	988,802
Old Line Funding LLC	1,000,000	Disc.**	11/20/2023	5.81	977,752
ASB Bank Ltd.	1,000,000	Disc.**	11/30/2023	5.71	976,617
Cooperatieve Rabobank U.A. New York	1,000,000	Disc.**	03/08/2024	6.08	959,683
Cost of (\$188,516,876)					<u>188,392,733</u>
<b>Total Investments in Securities</b>					
Cost of (\$233,047,007)					<u>232,602,509</u>

\*\* Denotes securities purchased with a zero coupon rate  
The accompanying notes are an integral part of these financial statements

## STATEMENT OF NET ASSETS (MICHIGAN CLASS EDGE) – JUNE 30, 2023

INVESTMENTS, AT FAIR VALUE

	Principal/Share Amount	Coupon Rate	Maturity	Effective Yield	Fair Value
<b>Deposit Balances in Custodian Banks (1%)*</b>					
Fifth Third Bank, N.A.	\$1,261,830	3.00%-Var.		3.00%	\$1,261,830
Cost of (\$1,261,830)					1,261,830
<b>Other Assets</b>					
Accrued Interest Receivable					372,599
Total Assets					234,236,938
<b>Less Liabilities</b>					
Administration and Investment Advisory Fees Payable for Shares Redeemed					24,086
					467,451
Total Liabilities					491,537
Net Assets					\$233,745,401
<b>Components of Capital</b>					
Capital (Par Value)					\$234,282,508
Realized Loss on Investments					(92,609)
Unrealized Depreciation on Investments					(444,498)
Net Assets					\$233,745,401
<b>Outstanding Participant Shares</b>					23,443,712
<b>Net Asset Value per Share</b>					\$9.97

\* Denotes percentage of net assets

The accompanying notes are an integral part of these financial statements

## STATEMENT OF OPERATIONS

Year Ended June 30, 2023

	Michigan CLASS	Michigan CLASS EDGE
Investment Income	\$136,068,783	\$9,736,725
Expenses:		
Administration and Investment Advisory Fees	4,246,465	330,364
Administration and Investment Advisory Fees Waived	-	(29,650)
Administration and Investment Advisory Fees Net	4,246,465	300,714
Net Investment Income	131,822,318	9,436,011
Net Realized Loss on Investments	-	(15,758)
Net Change in Unrealized Appreciation on Investments	1,119,900	55,829
Net Realized Loss and Unrealized Appreciation on Investments	1,119,900	40,072
Net Increase in Net Assets Resulting from Operations	\$132,942,218	\$9,476,082

## STATEMENTS OF CHANGES IN NET ASSETS

Years Ended June 30, 2023 and June 30, 2022 for Michigan CLASS

For the Year Ended June 30, 2023 and the Period December 20, 2021 (Inception) Through June 30, 2022 for Michigan CLASS EDGE

	Michigan CLASS		Michigan CLASS EDGE	
	2023	2022	2023	2022
From Investment Activities:				
Net Investment Income	\$131,822,318	\$5,366,911	\$9,436,011	\$715,240
Net Change in Unrealized Appreciation/(Depreciation) on Investments	1,119,900	(1,787,602)	55,829	(500,327)
Realized Gain/(Loss) on Investments	-	639	(15,758)	(76,851)
Net Increase in Net Assets Resulting from Operations	132,942,218	3,579,948	9,476,082	138,062
Distribution Reinvestments to Participants from Net Investment Income	(131,822,318)	(5,366,911)	(9,436,011)	(715,240)
Distributions to Participants from Net Realized Gain	-	(639)	-	-
Net Increase/(Decrease) in Net Assets from Share Transactions	615,765,502	400,429,699	(82,716,284)	316,998,792
Net Increase/(Decrease) in Net Assets	616,885,402	398,642,097	(82,676,213)	316,421,614
Net Assets:				
Beginning of Period	2,598,421,771	2,199,779,674	316,421,614	-
End of Period	\$3,215,307,173	\$2,598,421,771	\$233,745,401	\$316,421,614

*The accompanying notes are an integral part of these financial statements*

## Notes to Financial Statements — June 30, 2023

### Note 1. Description of Michigan CLASS and Significant Accounting Policies

Michigan Cooperative Liquid Assets Securities System ("Michigan CLASS") is a Participant controlled trust created in accordance with Section 5 of Act 7 of the Urban Cooperation Act of 1967 and the Local Government Investment Pool Act, 1985 PA 121, MCL 129.141 to 129.150 and was established for participating Michigan municipalities on October 1, 1991 under the participation agreement (the "Participation Agreement") and commenced operations on January 17, 1992. Michigan CLASS EDGE began operations on December 20, 2021. Both Michigan CLASS portfolios are available for investment by any county, city, village, township, school district, authority or any other political subdivision organized under the laws of the state of Michigan. The purpose of Michigan CLASS is to enable such entities to cooperate in the investment of their available funds. Michigan CLASS operates like a money market mutual fund with each share valued at \$1.00. Michigan CLASS EDGE is an enhanced cash, variable NAV fund that offers next-day liquidity. Michigan CLASS is an investment company and follows the accounting and reporting guidance in Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") Topic 946.

Michigan CLASS is rated AAAM by S&P Global Ratings. Michigan CLASS EDGE is rated AAAs/S1 by FitchRatings.

#### Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America ("GAAP") requires management to make estimates and assumptions that affect the reported amounts and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenses for the period. Actual results could differ from those estimates. The following significant accounting policies are also in conformity with GAAP for investment companies. Such policies are consistently followed by Michigan CLASS in the preparation of the financial statements.

#### Securities Valuation

Securities, other than repurchase agreements, are valued at the most recent market bid price as obtained from one or more market makers for such securities. Repurchase agreements are recorded at fair value, which is represented by their resell/repurchase amounts. Michigan CLASS EDGE's investment in money market funds are recorded at their estimated fair value or net asset value (NAV), as described in Note 2. The money market funds are valued at NAV of the participant shares of Michigan CLASS. The NAV is used as a practical expedient to estimate fair value. The practical expedient would not be used if it is determined to be probable that Michigan CLASS EDGE will sell the investment for an amount different from the reported NAV.

#### Securities Transactions and Investment Income

Securities transactions are accounted for on a trade date basis. Realized gains and losses from securities transactions are recorded on a specific identification basis. Interest income is recognized on the accrual basis and includes amortization of premiums and accretion of discounts. Generally accepted accounting principles require the use of the effective interest method for amortization of premium and accretion of discount.

#### Distributions to Participants

Distributions from net investment income are declared and posted to participants' accounts daily for the Michigan CLASS portfolio. Distributions from net investment income are declared daily and posted to participants' accounts monthly for the Michigan CLASS EDGE portfolio. Michigan CLASS's policy is to distribute net realized capital gains, if any, in a reasonable time frame after the gain is realized.

#### Income Taxes

Michigan CLASS is not subject to federal, state or local income taxes, and accordingly no tax provision has been made.

Michigan CLASS files tax returns annually. Michigan CLASS is not aware of any tax positions for which it is reasonably possible that the total amounts of unrecognized tax benefits will significantly change in the next twelve months. Michigan CLASS's federal tax returns for the prior three fiscal years remain subject to examination by the Internal Revenue Service.

### Note 2. Fair Value Measurements

In accordance with FASB guidance, the Michigan CLASS utilizes ASC 820 "Fair Value Measurement and Disclosure" to define fair value, establish a framework for measuring fair value, and expand disclosure requirements regarding fair value measurements. The standard emphasizes that fair value is a market-based measurement that should be determined based on the assumptions that market participants would use in pricing an asset or liability. Various inputs are used in determining the value of the Michigan CLASS portfolio investments defined pursuant to this standard.

These inputs are summarized into three broad levels:

- Level 1 – Quoted prices in active markets for identical securities.
- Level 2 – Prices determined using other significant observable inputs. Observable inputs are inputs that reflect the assumptions market participants would use in pricing a security and are developed based on market data obtained from sources independent of the reporting entity. These may include quoted prices for similar securities, interest rates, prepayment speeds, credit risk and others. Debt securities are valued in accordance with the evaluated bid price supplied by the pricing service and are generally categorized as Level 2 in the hierarchy. Securities that are categorized as Level 2 in the hierarchy include, but are not limited to, repurchase agreements, U.S government agency securities, corporate securities and commercial paper.
- Level 3 – Prices determined using significant unobservable inputs. In situations where quoted prices or observable inputs are unavailable or deemed less relevant (for example, when there is little or no market activity for an investment at the end of the period), unobservable inputs may be used. Unobservable inputs are inputs that reflect the reporting entities own assumptions about the factors market participants would use in pricing the security and would be based on the best information available under the circumstances.

There have been no significant changes in valuation techniques used in valuing any such positions held by Michigan CLASS since the beginning of the fiscal year. The inputs or methodology used for valuing securities are not necessarily an indication of the risk associated with investing in those securities. The summary of inputs used as of June 30, 2023 to value Michigan CLASS's investments in securities and other financial instruments is included in the "Valuation Inputs Summary" and "Level 3 Valuation Reconciliation of Assets" (if applicable) as noted below.

### Valuation Inputs Summary (for the year ended June 30, 2023)

#### Michigan CLASS Portfolio

Investments in Securities at Value*	Valuation Inputs			
	Level 1	Level 2	Level 3	Total
Commercial Paper	\$ -	\$2,798,600,882	\$ -	\$2,798,600,882
Money Market Funds	95,989,850	-	-	95,989,850
Repurchase Agreements	-	138,801,047	-	138,801,047
<b>Total</b>	<b>\$95,989,850</b>	<b>\$2,937,401,929</b>	<b>\$ -</b>	<b>\$3,033,391,779</b>

#### Michigan CLASS EDGE Portfolio

Investments in Securities at Value*	Valuation Inputs			
	Level 1	Level 2	Level 3	Total
Commercial Paper	\$ -	\$188,392,733	\$ -	\$188,392,733
U.S. Government Treasury Securities	-	33,290,612	-	33,290,612
<b>Total</b>	<b>\$ -</b>	<b>\$221,683,345</b>	<b>\$ -</b>	<b>\$221,683,345</b>

#### Investments Measured at NAV

Michigan CLASS**	10,919,164
<b>Total investments by Fair Value</b>	<b>\$232,602,509</b>

\* For the years ended June 30, 2023 and June 30, 2022, the Michigan CLASS and Michigan CLASS EDGE Portfolios did not have significant unobservable inputs (Level 3) used in determining fair value. Thus, a reconciliation of assets in which significant unobservable inputs (Level 3) were used in determining fair value is not applicable.

\*\* Michigan Cooperative Liquid Assets Securities System: Valued at NAV per share based on the fair market value of the underlying investments. NAV is used as a practical expedient to estimate fair value.

## Note 3. Deposits and Investments

### Deposits

At June 30, 2023, the Michigan CLASS portfolio had a cash deposit balance of \$175,906,786. As a result, 5% of the total assets held by Michigan CLASS were concentrated at three banks. Interest earned on the investments as a percentage of total interest earned was 9% for the year ended June 30, 2023. Michigan CLASS EDGE had a cash deposit of \$1,261,830. As a result, 1% of the total assets held by Michigan CLASS EDGE were concentrated at one bank. Interest earned on the investment as a percentage of total interest earned was 0.75% for the year ended June 30, 2023.

Michigan CLASS and Michigan CLASS EDGE share a deposit account at Fifth Third Bank to facilitate participant contributions and withdrawals. Transactions for the individual portfolios are documented on separate accounting records and the deposit balance attributable to each is noted therein.

## Custodian

Fifth Third Bank serves as the custodian for Michigan CLASS's portfolios pursuant to a custodian agreement. The custodian acts as safekeeping agent for Michigan CLASS's investment portfolio and provides services as the depository in connection with direct investment and withdrawals. The custodian's internal records segregate investments owned by Michigan CLASS.

## Risk Disclosure

The portfolio is subject to the following risks:

- Counterparty Risk – Counterparty risk is the risk that the counterparty or a third party will not fulfill its obligation to Michigan CLASS.
- Interest Rate Risk – Interest rate risk is the risk that the value of fixed-income securities will generally decline as prevailing interest rates rise, which may cause Michigan CLASS's net asset value (NAV) to likewise decrease, and vice versa.
- Market Risk – Market risk is the daily potential for an investor to experience losses from fluctuations in securities prices. Market risk cannot be diversified away.
- Credit Risk – Credit Risk is the risk an issuer will be unable to make principal and interest payments when due, or will default on its obligations.

Michigan CLASS attempts to minimize its exposure to market and credit risk through the use of various strategies and credit monitoring techniques. Michigan CLASS limits its investments in any issuer to the top two ratings issued by nationally recognized statistical rating organizations. Michigan CLASS's policy is to limit its exposure to any non-government issuer to 5% of net assets.

## Investment in Securities

Michigan statutes specify investments meeting defined rating and risk criteria in which local government investment pools may invest as noted in Investment of Surplus Funds of Political Subdivisions Act 20 of 1943. The Board of Trustees has further limited investment instruments for the Michigan CLASS portfolio.

Michigan CLASS may invest in:

- (a) U.S. Treasury Bonds, Bills, Notes and Treasury Strips.
- (b) Obligations of an agency or instrumentality of the United States.
- (c) Commercial paper rated at the time of purchase within the highest two classifications established by not less than two standard rating services (i.e., as of September 18, 2009, A-1+ and A-1 by S&P Global Ratings, P-1 by Moody's Investors Service, or F1+ and F1 by FitchRatings) and that matures not more than 270 days after the date of purchase.
- (d) Bankers' acceptances issued by FDIC member United States banks.
- (e) Repurchase agreements consisting of instruments listed in subdivision (a or b). Repurchase agreements shall be 102% collateralized with Public Securities Association (PSA) Master Repurchase agreement on file and or tri-party custody agreement on file.
- (f) Certificates of deposit issued by and deposit accounts of a financial institution eligible under law to be a depository of Participant public agencies of government so long as such articles of deposit and/ or deposit accounts are secured 102% at the value of each by eligible collateral.
- (g) In addition to the investments authorized in subsection (f), certificates of deposit issued in accordance with all of the following conditions:
  - a. The funds are initially invested through a financial institution that is not ineligible to be a depository of surplus funds belonging to the state of Michigan under section 6 of 1855 PA 105, MCL 21.146.
  - b. The financial institution arranges for the investment of the funds in certificates of deposit in 1 or more insured depository institutions, as defined in 12 USC 1813, or 1 or more insured credit unions, as defined in 12 USC 1752, for the account of Michigan CLASS.
  - c. The full amount of the principal and any accrued interest of each certificate of deposit is insured by an agency of the United States.
  - d. The financial institution acts as custodian for Michigan CLASS with respect to each certificate of deposit.
  - e. At the same time that the funds of Michigan CLASS are deposited and the certificate or certificates of deposit are issued, the financial institution receives an amount of deposits from customers of other insured depository institutions or insured credit unions equal to or greater than the amount of the funds initially invested by the Michigan CLASS through the financial institution.
- (h) In addition to the investments authorized in subsection (f), deposit accounts that meet all of the following conditions:
  - a. The funds are initially deposited in a financial institution that is not ineligible to be a depository of surplus funds belonging to the State of Michigan under section 6 of 1855 PA105, MCL 21.146.
  - b. The financial institution arranges for the deposit of the funds in deposit accounts in 1 or more insured depository institutions, as defined in 12 USC 1813, or 1 or more insured credit unions, as defined in 12 USC 1752, for the account of Michigan CLASS.
  - c. The full amount of the principal and any accrued interest of each deposit account is insured by an agency of the United States.
  - d. The financial institution acts as custodian for Michigan CLASS with respect to each deposit account.
  - e. On the same date that the funds of Michigan CLASS are deposited, the financial institution receives an amount of deposits from customers of other insured depository institutions or insured credit unions equal to or greater than the amount of the funds initially deposited by Michigan CLASS in the financial institution.
- (i) Mutual funds registered under the investment company act of 1940, maintaining a \$1.00 per share net asset value, and with authority to purchase investment vehicles that are legal for direct investment by all participant public agencies whose monies are invested in mutual funds that such participants acknowledge that the funds be placed in a special sub account created pursuant to the Participation Agreement, as amended.
- (j) Any other investment permissible to all Participants individually under Michigan Law and authorized by the board



Michigan CLASS EDGE may invest in:

- (a) U.S. Treasury Bonds, Bills, Notes and Treasury Strips.
- (b) Obligations of an agency or instrumentality of the United States.
- (c) Commercial paper rated at the time of purchase within the highest two classifications established by not less than two standard rating services (i.e., as of September 18, 2009, A-1+ and A-1 by S&P Global Ratings, P-1 by Moody's Investors Service, or F1+ and F1 by FitchRatings) and that matures not more than 270 days after the date of purchase.
- (d) Bankers' acceptances issued by FDIC member United States banks.
- (e) Repurchase agreements consisting of instruments listed in subdivision (a or b). Repurchase agreements shall be 102% collateralized with Public Securities Association (PSA) Master Repurchase agreement on file and or tri-party custody agreement on file.
- (f) Certificates of deposit of a financial institution eligible under law to be a depository of Participant public agencies of government so long as such articles of deposit are secured 102% at the value of each by eligible collateral listed on Schedule I for any amount of principal and accrued interest not insured by an agency of the United States.
- (g) In addition to the investments authorized in subsection (f), certificates of deposit issued in accordance with all of the following conditions:
  - a. The funds are initially invested through a financial institution that is not ineligible to be a depository of surplus funds belonging to the state of Michigan under section 6 of 1855 PA 105, MCL 21.146.
  - b. The financial institution arranges for the investment of the funds in certificates of deposit in 1 or more insured depository institutions, as defined in 12 USC 1813, or 1 or more insured credit unions, as defined in 12 USC 1752, for the account of Michigan CLASS EDGE.
  - c. The full amount of the principal and any accrued interest of each certificate of deposit is insured by an agency of the United States.
  - d. The financial institution acts as custodian for Michigan CLASS EDGE with respect to each certificate of deposit.
  - e. At the same time that the funds of Michigan CLASS EDGE are deposited and the certificate or certificates of deposit are issued, the financial institution receives an amount of deposits from customers of other insured depository institutions or insured credit unions equal to or greater than the amount of the funds initially invested by Michigan CLASS EDGE through the financial institution.
- (h) In addition to the investments authorized in subsection (f), deposit accounts that meet all of the following conditions:
  - a. The funds are initially deposited in a financial institution that is not ineligible to be a depository of surplus funds belonging to the State of Michigan under section 6 of 1855 PA105, MCL 21.146.
  - b. The financial institution arranges for the deposit of the funds in deposit accounts in 1 or more insured depository institutions, as defined in 12 USC 1813, or 1 or more insured credit unions, as defined in 12 USC 1752, for the account of Michigan CLASS EDGE.
  - c. The full amount of the principal and any accrued interest of each deposit account is insured by an agency of the United States.
  - d. The financial institution acts as custodian for Michigan CLASS EDGE with respect to each deposit account.
  - e. On the same date that the funds of Michigan CLASS EDGE are deposited, the financial institution receives an amount of deposits from customers of other insured depository institutions or insured credit unions equal to or greater than the amount of the funds initially deposited by Michigan CLASS EDGE in the financial institution.
- (i) Mutual funds registered under the investment company act of 1940, maintaining a \$1.00 per share net asset value, and with authority to purchase investment vehicles that are legal for direct investment by all participant public agencies whose monies are invested in mutual funds that such participants acknowledge that the funds be placed in a special sub account created pursuant to the Participation Agreement, as amended.
- (j) Any other investment permissible to all Participants individually under Michigan Law and authorized by the board.

#### Note 4. Repurchase Agreements

Transactions involving purchases of securities under agreements to resell/repurchase are treated as collateralized financing transactions and are recorded at their contracted resell amounts. In addition, interest earned but not yet collected is included in interest receivable. The custodian bank reports the market value of the collateral securities to Michigan CLASS on at least a weekly basis. Funds are released from Michigan CLASS's portfolios for repurchase agreements only when collateral has been wired to the custodian bank or when the balance is swept overnight, and for the period ended June 30, 2023, Michigan CLASS held no uncollateralized repurchase agreements. If the seller of the agreement defaults and the value of the collateral declines, the immediate realization of the full amount of the agreement by Michigan CLASS may be limited. At June 30, 2023, securities with a fair value of approximately \$141,577,178 were received as collateral for securities purchased under agreements to resell for the Michigan CLASS portfolio. Michigan CLASS EDGE did not hold a repurchase agreement at June 30, 2023. Interest earned on repurchase agreements as a percentage of total interest earned was 7% for Michigan CLASS for the year ended June 30, 2023.

#### Note 5. Administration and Investment Advisory Fees

Investment advisory services and administration and marketing services are provided by Public Trust Advisors, LLC ("PTA"). Michigan CLASS's fees are calculated daily and paid monthly. The Daily Fee shall be calculated as follows: The Investment Property Value is multiplied by the Applicable Fee Rate and is divided by 365 or 366 days in the event of a leap year to equal the Daily Fee accrual. The Investment Property Value shall be based on the prior day's net assets. For weekend days and holidays, the net assets for the previous business day will be utilized for the calculation of fees. The Applicable Fee Rate shall be determined monthly on the first business day of each month and shall be as follows:

Michigan CLASS:

Prior Day's Net Assets	Fee %
First 3,000,000,000	.13%
Over 3,000,000,001	.12%

Michigan CLASS EDGE:

Prior Day's Net Assets	Fee %
First 3,000,000,000	.13%
Over 3,000,000,001	.12%

Fees may be waived or abated at any time, or from time to time, at the sole discretion of PTA. Any such waived fees may be restored by the written agreement of the Board of Trustees in its sole discretion. PTA pays all fees associated with other services as mutually agreed upon with the Board of Trustees. The fees are collected by PTA and used to pay all expenses related to Michigan CLASS. For the fiscal year ended June 30, 2023, there were no fees waived in the Michigan CLASS portfolio and fees of \$29,650 were voluntarily waived in the Michigan CLASS EDGE portfolio.

**Note 6. Share Transactions**

Transactions in shares during the years ended June 30, 2023 and 2022 for the Michigan CLASS portfolio were as follows:

	2023	2022
Shares sold	8,046,988,206	3,978,332,284
Shares issued on reinvestment of distributions	131,822,318	5,367,550
Shares redeemed	(7,563,045,022)	(3,583,270,135)
Net increase	615,765,502	400,429,699

At June 30, 2023, no participants held more than a 5% participation interest in the Michigan CLASS portfolio.

Transactions in shares during the twelve months ended June 30, 2023 and for the seven months from inception date of December 20, 2021 through June 30, 2022 for the Michigan CLASS EDGE portfolio were as follows<sup>1</sup>:

	2023	2022
Shares sold	4,211,382	31,767,647
Shares issued on reinvestment of distributions	943,748	71,667
Shares redeemed	(13,449,634)	(101,097)
Net increase/(decrease)	(8,294,504)	31,738,217

At June 30, 2023, six participants held a 5% or greater participation interest in the Michigan CLASS EDGE portfolio. The holdings of these participants are approximately 60% of the portfolio at June 30, 2023. Investment activities of these participants could have a material impact on Michigan CLASS EDGE.

<sup>1</sup> Michigan CLASS EDGE is a variable NAV portfolio; shares are traded at the NAV calculated on transaction trade date.

**Note 7. Financial Highlights for a Share Outstanding Throughout Each Period**

	Michigan CLASS Years Ended June 30,				
	2023	2022	2021	2020	2019
Per Share Data					
Net Asset Value - Beginning of Period	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Net Investment Income Earned and Distributed to Shareholders	\$0.040	\$0.002	\$0.001	\$0.016	\$0.024
Net Asset Value - End of Period	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
TOTAL RETURN	4.002%	0.243%	0.100%	1.649%	2.419%
RATIOS					
Net Assets-End of period (\$000 Omitted)	\$3,215,307	\$2,598,422	\$2,199,780	\$2,400,599	\$1,815,040
Ratio of Expenses to Average Net Assets Gross	0.129%	0.130%	0.130%	0.130%	0.130%
Ratio of Expenses to Average Net Assets Waived	0.000%	0.007%	0.000%	0.000%	0.000%
Ratio of Expenses to Average Net Assets	0.129%	0.123%	0.130%	0.130%	0.130%
Ratio of Net Investment Income to Average Net Assets	4.000%	0.248%	0.103%	1.605%	2.392%





	Michigan CLASS EDGE	
	Year and Period Ended June 30,	
Per Share Data	2023	2022*
Net Asset Value - Beginning of Period	\$9.97	\$10.00
Net Investment Income Earned and Distributed to Shareholders	\$0.369	\$0.037
Net Asset Value - End of Period	\$9.97	\$9.97
TOTAL RETURN	3.912%	0.012%
<b>RATIOS</b>		
Net Assets-End of period (\$000 Omitted)	\$233,745	\$316,422
Ratio of Expenses to Average Net Assets Gross	0.130%	0.129% <sup>1</sup>
Ratio of Expenses to Average Net Assets Waived	0.012%	0.045% <sup>1</sup>
Ratio of Expenses to Average Net Assets	0.118%	0.084% <sup>1</sup>
Ratio of Net Investment Income to Average Net Assets	3.720%	0.706% <sup>1</sup>

<sup>1</sup> All ratios are presented on an annualized basis

\* Period from December 20, 2021 through June 30, 2022

### Note 8. Subsequent Events

In accordance with the provisions set forth in ASC 855-10, Subsequent Events, Management has evaluated the possibility of subsequent events existing in the Michigan CLASS's financial statements. Management has determined that there were no material events that would require disclosure in the Michigan CLASS's financial statements as of September 11, 2023, which is the date the financial statements were available to be issued.

### Note 9. Related Parties

All trustees of Michigan CLASS are officers of participating governments.

## BOARD OF TRUSTEES

**Edward Bradford**

Chief Financial Officer, City of Manistee

**Karen Coffman**

Treasurer, Jackson County

**Kelly Corbett, CPA, CFO**

Director of Business and Finance, St. Johns Public Schools

**Susan Daugherty, CPFA, CPFIM**

Treasurer, Green Oak Charter Township

**Barbara Fandell, CPT, ACPFA**

City Treasurer-Finance Director, City of Ithaca

**Bruce Malinczak, CPFA**

Assistant Treasurer, Canton Charter Township

**Catherine McClary, CPFO, CPFIM**

Treasurer, Washtenaw County

**Julie Omer, CFO**

Business Manager/CFO, Owasso Public Schools

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**Edward J. Sell Jr., CPA**

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Chief Financial Officer, City of Rochester Hills

**Scott Taylor, CPA, CTP**

Director, Accounting, Finance & Planning, Lansing Board of Water and Light

**Teri Weingarden**

Treasurer, West Bloomfield Township



13623 Acacia Lane  
Dewitt, MI 49820  
(855)382-0496  
[www.michiganclass.org](http://www.michiganclass.org)

# TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | ph: (517) 552-3855 | fx: (517) 552-3666

**August 28, 2024**

City of Swartz Creek  
5121 Morrish Road, Swartz Creek MI 48473  
Attn: Rob Bincsik, ph: (810) 955-5978  
HQ0004482



**State Contract No: 240000000167**

**Equipment Quotation utilizing the state contract awarded to Truck & Trailer Specialties, Inc.**

**Chassis information:**

2024 Chevy 2500, Reg Cab, 8' bed, Gas, snow plow prep & without upfitter switches  
Trucks #824 & #924

**Supply BackRack Louvered Rack mounting hardware kit & center light bracket (mos. 12800, 30124 & 91002REC)**  
**Above supplied, uninstalled pricing: \$352.00 ea.**

**Supply Custom Lighting & Electrical including the following:**

One (1) SoundOff Pinnacle (mo. EPL7PDPC) amber/green mini lightbar centered on cab rack bracket  
Four (4) SoundOff mPower (mo. EMPS20V38-P) amber/green LED flashers flush-mounted:  
Two (2) in chassis grille  
Two (2) one on each side of license plate

**Above supplied, uninstalled pricing: \$621.00 ea.**

**Supply Two (2) Weather Guard Lo-Side toolboxes mounted one each side including the following:**

Aluminum diamond-plate, powder-coated Textured Matte Black  
Low-profile, 4.0 cubic feet capacity, 56" long (mo. 178-52-04)

**Above supplied, uninstalled pricing: \$1,573.00 ea.**

**Supply Luverne Grip-Step running boards, 7" W x 54" L (mos. 415054 & 401446)**

**Above supplied, uninstalled pricing: \$383.00 ea.**

**Supply Timbren SES Suspension Enhancement System for front axle (mo. GMFK25D)**

**Above supplied, uninstalled pricing: \$236.00 ea.**

**Supply Western 8-10' Wide-Out Adjustable Wing Plow including the following:**

8-10' steel blade, expandable 31" tall moldboard with flared wings with steel cutting edges  
Complete with hand-held control, driving lights, blade guides and rubber snow deflector  
Curbguards unavailable on Wide-Outs  
UltraMount2 mounting system

**Above supplied, installed pricing: \$10,375.00 ea.**

**Install Miscellaneous items including:**

All labor for BackRack installation  
Install switch in cab for warning lighting, all-on-one switch wired to battery power so flashers work when truck is off

# TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | ph: (517) 552-3855 | fx: (517) 552-3666

All labor for lighting, necessary wiring, bracketry and in-cab controls

All labor for toolbox installation

All labor for running board installation

All labor for suspension enhancement installation

All freight costs

**Above installed pricing: \$2,892.00 ea.**

Minimum full 1-year warranty on parts and labor on all equipment.

**Payment Terms:** Net 30. Pricing effective for 30 days.

**FOB:** City of Swartz Creek

**Delivery:** Allow 3-4 weeks for installation

**Thank you for the opportunity to quote.**

Respectfully submitted by,

Jon Luea/Brian Bouwman



Seller: Knapheide Truck Equipment Center Flint  
 1200 S AVERILL AVE  
 FLINT, MI 48503-2975  
 www.knapheide.com

**QUOTE:**  
**QU-49-752507-1**  
**Quote Expiration:**  
**09/19/2024**

**Contact(s): Kellie Dennison**  
 kdennison@knapheide.com

**Kellie Dennison (Inside Sales)**  
 kdennison@knapheide.com  
 8107621107

**Nate Tomalia (Outside Sales)**  
 ntomalia@knapheide.com  
 8109089105

**Customer: City Of Swartz Creek**

**ID:** 150537  
**Address:** 8083 CIVIC DRIVE

**Phone:** 8106354464  
**Contact:** ROB BINCSIK  
**Email:** rbincsik@cityofswartzcreek.org

**Terms:** NET 30 DAYS  
**Bid Spec:**

SWARTZ CREEK, MI 48473

**Description:** WS 8-10 WIDEOUT WITH DEFLECTOR

**Quote Information:**

**Customer Request Date:** 08/19/2024  
**Quote Completed Date:**  
**# of Units:** 1

**Delivery Information:**

**Total Price Includes F.O.B.:**  
**Ship Via:** Customer Pick Up  
**Ship To:** Knapheide Flint  
 1200 S AVERILL AVE  
 FLINT, MI 48503-2975

**Vehicle Information:**

**Make:** Chevrolet  
**Chassis Type:** Pickup  
**Rear Axle Type:** SRW  
**Fuel Type:** Gas  
**GVWR:** 10250

**Model:** 2500HD  
**Cab Type:** Regular  
**Drivetrain:** 4x4  
**Transmission Type:** Auto

**Year:** 2024  
**Cab to Axle:** 56  
**Engine Size:** 6.6  
**Wheelbase:** 141.5

Item	Description	Quantity	Unit Price	Total
34995860	Western Municipal Discount	1.00		
35005314	WIDE-OUT 8'-10' GEN2 / INSTALLED LIGHTS, BLADE GUIDES, HAND HELD CONTROLLER,	1.00		
35004557	DEFLECTOR WIDE OUT	1.00		
<b>Total does not include any applicable taxes or transportation charges unless specifically noted herein:</b>			<b>Subtotal:</b>	<b>\$8,967.00</b>
			<b>Total:</b>	<b>\$8,967.00</b>

Customer PO

Total Price

**Credit Card Policy:** We do not accept credit cards for payment of any order in excess of \$10,000.00. For other orders, we do accept MasterCard, American Express, Visa and Discover cards for payment.

**Cancellation Policy:** Payment is due in full upon cancellation of any orders for non-stocked parts or products (provided part/product has been ordered by Seller) and upon cancellation of installation

**Payment Policy:** Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order. Payment terms for customers with an established credit account will be Net 30 from date of invoice. Seller has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

**Pricing Policy:** Price Quotation is good on orders received through the expiration date. Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change. Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order. Seller must be in possession of the vehicle for this order within 90 days of quote acceptance or the order can be subject to price adjustments due to cost increases for materials, labor, and shop supplies.

**Return Policy:** All sales are final. Purchased parts or products are non-returnable.

---

By signing and accepting this quotation, Customer agrees to accept Knapheide Truck Equipment Center Flint terms and conditions as stated above.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dealer Code

\_\_\_\_\_  
Dealership

\_\_\_\_\_  
Location

If the chassis is customer supplied, Knapheide  
may require a chassis spec sheet

\_\_\_\_\_  
VIN



FLINT  
4164 MILLER RD.  
FLINT, MI 48507  
P: 810-232-2400

**Quote**

Quote expires September 4, 2024 12:00

Ticket #: 15473  
Ticket date: 9/4/24

Order Date:

**BAY CITY**  
4424 E. WILDER RD.  
BAY CITY, MI 48706  
P: 989-671-0830

**LANSING**  
1029 E. MILLER RD.  
LANSING, MI 48911  
P: 517-272-5000

Sold to: CITY OF SWARTZ CREEK  
810-635-4464  
8083 CIVIC DR  
Swartz Creek, MI 48473

Ship to:

Customer Phone	Customer #	Sales Rep	Customer PO #	Terms	Tracking #
810-635-4464	5125	RC	QUOTE	cod	

Item #	Description	Quantity	Selling uni	Price	Ext prc
BUY8892200	BUYERS STROBE LIGHT 5 1/8IN, 6 LED, AMBER	4	EACH	\$85.00	340.00
LABOR	INSTALL STROBES	3	EACH	\$110.00	330.00
BUY8891062	BUYERS MINI LIGHTBAR 10-30 VDC	1	EACH	\$250.00	250.00
BAC12800	BACKRACK HEADACHE RACK LOUVERED FRAME	1	EACH	\$330.00	330.00
MISC	BACBRK30124	1	EACH	\$140.00	140.00
MISC	BAC91002REC	1	EACH	\$60.00	60.00
LUV401446	LUVERNE BRACKET KIT 19-22 CHEVY/GMC 1500 REG CAB	1	EACH	\$150.00	150.00
LUV415054	LUVERNE GRIP STEP	1	EACH	\$250.00	250.00
LABORNERF1	INSTALL NERF BARS	1	EACH	\$110.00	110.00
WG178-52-03	WEATHERGUARD LOSIDE TOOL BOX TXT MATTE BLACK	2	EACH	\$1,000.00	2,000.00
LABOR	INSTALL TOOLBOXES	2	EACH	\$110.00	165.00

Thanks for Shopping with us.  
\$25.00 returned Check Fee  
20% Restocking Fee After 30 Days  
Exchange within 14 Days with Receipt  
NO RETURNS ON SPECIAL ORDERS  
NO RETURNS ON PAINTED ITEM

<b>Sale subtotal:</b>	4,125.00
<b>Tax:</b>	0.00
<b>Material:</b>	30.94
<b>Freight:</b>	30.94
<b>Total:</b>	<b>4,186.88</b>

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RESOLUTION # \_\_\_\_\_

### CITY OF SWARTZ CREEK (An Equal Opportunity Employer) STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: September 3, 2024  
SPONSOR ORGANIZATION: Swartz Creek High School  
AUTHORIZED REPRESENTATIVE: Josh Attwood / Jamie Dammann  
WORK ADDRESS: One Dragon Dr. HOME ADDRESS: \_\_\_\_\_  
PHONE NO: WORK (810) 591-1815 HOME: ( ) \_\_\_\_\_ CELL: ( ) \_\_\_\_\_  
EMAIL ADDRESS: rderscha@swcrk.org

TYPE OF EVENT: (check box)

PARADE  \*\* (Draw Route on Attached Map)

CARNIVAL

FOOT/BIKE RACE

CRAFT SHOW

CONCERT

OTHER: \_\_\_\_\_

DATE OF EVENT: 10 / 4 / 24

TIME OF EVENT: FROM: 4:45 AM/PM TO: 10:30 AM/PM

*Parade begins @ 5 PM*

ESTIMATED NUMBER OF PARTICIPANTS: \_\_\_\_\_

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:

Crapo → Maple → Morrish → Miller → Fairchild → North Parking lot of Middle School  
(Floats end at MS parking lot) ↓  
(Homecoming Court ends at PAC lot) Cappy → PAC Parking Lot

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, its officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Swartz Creek High School  
(Organization)

BY: [Signature]  
(Authorized Representative)

APPROVED BY: [Signature]  
(Chief of Police)

\_\_\_\_\_  
(Street Administrator)

\* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

\*\*The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

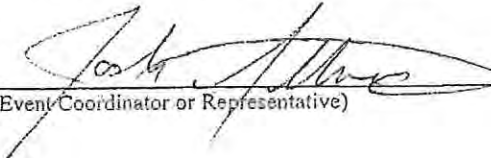


## CITY OF SWARTZ CREEK PARADE REGULATIONS

The approval of a street closure request and/or a "parade permit" is based on the assumption that the event coordinator(s) fully understand and accept the following regulations regarding the event:

1. The throwing of any object(s) from any vehicle during the course of the parade is prohibited by ordinance. Violations of this ordinance could result in prosecution and/or the denial of future permit requests.
2. The closing of major thorough fares entails the rerouting of thousands of motorists and the interruption of commerce. It is imperative that parades begin and end on time so as not to unnecessarily disrupt the usual course of traffic and business.
3. Parade organizers must provide a means of direct communication between the event coordinator and the Chief of Police (or his designate) during the course of the parade in order to address any dangerous conditions that may develop during the course of the event.
4. The practice of parade participants jumping onto or off of moving vehicles in the parade is prohibited.
5. When determining the staging area for parade participants, organizers should ensure that the area is sufficient in size to accommodate all entries without creating traffic or pedestrian hazards.

It is the responsibility of the event coordinator(s) to ensure that all parade participants are made aware of the regulations that directly affect them and by signing this document hereby acknowledge that they have received a copy of these regulations and accept said responsibility.

By:  For: Swartz Creek High School  
(Event Coordinator or Representative) (Organization)





City of Swartz Creek  
 Downtown & Schools





August 26, 2024

TO: All Eligible Genesee County Road and Transit Agencies

SUBJECT: FY 2026-2029 Transportation Improvement Program (TIP) Call for Projects

The Genesee County Metropolitan Alliance, with staff assistance from the Genesee County Metropolitan Planning Commission (GCMPC), is requesting projects for the FY 2026-2029 Genesee County Transportation Improvement Program (TIP) starting August 26, 2024. All ACT-51 agencies are eligible to submit applications for improvements to federal aid eligible roads in their jurisdiction. Townships should contact the Genesee County Road Commission (GCRC) concerning potential projects in their township as GCRC must be the applicant. If a non-Act-51 agency is interested in a Transportation Alternative Program (TAP) project (non-motorized trail or Safe Routes to School project), they should contact their local Act-51 agency as the Act-51 agency must be the applicant.

Please keep in mind when developing applications for road preservation and reconstruction projects that 25% of the funding available for reconstruction/preservation projects will be allocated to reconstruction projects, 60% will be allocated to preservation projects, and 15% will be set aside for preservation projects with a PASER rating of 5.

For projects currently in the 2026 year of the FY 2023-2026 TIP: if the project has a scope change, then the project must be resubmitted; if the project scope is staying the same, but there are minor cost adjustments, just the updated costs should be submitted.

All project applications, including Congestion Mitigation Air Quality (CMAQ) applications, must be received by the Genesee County Metropolitan Planning Commission by Monday, September 30, 2024 at 5:00 p.m. Applications will then be ranked, evaluated, and endorsed by the appropriate committees.

TIP applications and supporting information are available on our website by visiting the following link: <http://www.gcmpc.org/fy26-29TIPcall>.

The TIP application website includes:

- Resource Information – Links are provided on the TIP Call for Projects website that contain information regarding; PASER, traffic counts, congestion management, bridges, non-motorized facilities, National Highway System routes, Mass Transit Authority routes, roundabouts, environmental justice zones, and municipalities. A link to historic Traffic Flow Maps is also provided.
- 2026-2029 TIP Policies & Procedures – Rules and guidelines for applying for federal transportation dollars in Genesee County.
- 2026-2029 TIP Project Applications – Five project applications are available: Preservation/Reconstruction, Roadway Expansion, Transit, Congestion Mitigation Air Quality (CMAQ) and Transportation Alternatives Program (TAP). Each application will be filled out digitally on ArcGIS 123 Survey.
- 2024 Pavement Condition Rating (PASER) – A series of maps showing 2024 PASER ratings for each jurisdiction.
- 2014 and 2045 Genesee County Congestion Management System – Documents providing information on roadway deficiencies in Genesee County. These documents should be consulted regarding roadway expansion projects.
- Regional Traffic Safety Plan – A document to assist local agencies in taking a proactive stance in reducing and preventing local road fatalities and injuries.
- Intersection crash rankings for each jurisdiction.
- Performance Measures – A link is provided to a document that contains the current Michigan Department of Transportation (MDOT) performance measures and targets related to transportation systems. States must set performance targets for pavement conditions, bridge conditions, reliability performance measures, safety performance measures, and transit performance measures to meet annual performance measure requirements for the FAST Act.

We look forward to hearing from you. Should you have any questions, please do not hesitate to contact McKenna Dutkiewicz at (810) 766-6562 or by e-mail at [MDutkiewicz@geneseecountymi.gov](mailto:MDutkiewicz@geneseecountymi.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Jacob Maurer". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jacob Maurer, Division Manager  
Genesee County Metropolitan Planning Commission