

**City of Swartz Creek  
AGENDA**

**Regular Council Meeting, Monday, October 14, 2024, 7:00 P.M.  
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473  
**THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.****

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
  - 4A. Council Meeting of September 23, 2024 MOTION Pg. 26
5. **APPROVE AGENDA:**
  - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
  - 6A. City Manager's Report MOTION Pg. 8
  - 6B. Staff Reports & Meeting Minutes Pg. 35
  - 6C. Raffle Verification Documents Pg. 54
  - 6D. Wayfinding Materials Pg. 64
  - 6E. Traffic Improvement Program Cost Estimates Pg. 82
7. **MEETING OPENED TO THE PUBLIC:**
  - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
  - 8A. Wayfinding Presentation PRESENTATION
  - 8B. Community Raffle Verification RESO Pg. 23
  - 8C. Traffic Improvement Program Resolution of Support RESO Pg. 24
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 25

**Next Month Calendar** (*Public Welcome at All Meetings*)

Park Board:	Tuesday, October 15, 2024, 5:30 p.m. PDBMB
Zoning Board of Appeals:	Wednesday, October 16, 2024, 6:00 p.m., PDBMB
Fire Board:	Monday, October 21, 2024, 6:00 p.m., Station #2
Metro Police Board:	Wednesday, October 23, 2024, 11:00 a.m., Metro HQ
City Council:	Monday, October 28, 2024, 7:00 p.m., PDBMB
Planning Commission:	Tuesday, November 5, 2024, 7:00 p.m., PDBMB
City Council	Tuesday, November 12, 2024, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, November 14, 2024, 6:00 p.m., PDBMB

## **City of Swartz Creek Mission Statement**

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

## **City of Swartz Creek Values**

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

### ***Honesty, Integrity and Fairness***

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

### ***Fiscal Responsibility***

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

### ***Public Service***

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

### ***Embrace Employee Diversity and Employee Contribution, Development and Safety***

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

### ***Expect Excellence***

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

### ***Respect the Dignity of Others***

Employees shall be professional and show respect to each other and to the public.

### ***Promote Protective Thinking and Innovative Suggestions***

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK  
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS  
MONDAY, OCTOBER 14, 2024, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **October 14, 2024** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

**Zoom Instructions for Participants**

**To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

**Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

**To join the videoconference:**

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

**Participant controls in the lower left corner of the Zoom screen:**



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

**Renee Kraft is inviting you to a scheduled Zoom meeting.**

**Topic: Swartz Creek City Council Meeting**

**Time: October 14, 2024 at 7:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83096401128>

**Meeting ID: 830 9640 1128**

**One tap mobile**

**+13017158592,,83096401128# US (Washington DC)**

**+13126266799,,83096401128# US (Chicago)**

**Dial by your location**

**+1 301 715 8592 US (Washington DC)**

**+1 312 626 6799 US (Chicago)**

**+1 929 205 6099 US (New York)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 669 900 6833 US (San Jose)**

**Meeting ID: 830 9640 1128**

**Find your local number: <https://us02web.zoom.us/u/kz4Jb4etg>**

**If you have any further questions or concerns, please contact 810-429-2766 or email [rkraft@cityofswartzcreek.org](mailto:rkraft@cityofswartzcreek.org).**

**A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.**



## **CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES**

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
  - (a) why the public body is meeting electronically;
  - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
  - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
  - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

## **MAINTAINING ORDER**

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing \*9 on their phone, if applicable.

## **MOTIONS & RESOLUTIONS**

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

## **PUBLIC ADDRESS OF COUNCIL**

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

## **VOTING RECORD OF PUBLIC BODIES**

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek**  
**CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, October 14, 2024 - 7:00 P.M.

**TO:** *Honorable Mayor, Mayor Pro-Tem & Council Members*

**FROM:** Adam Zettel, City Manager

**DATE:** October 9, 2024

---

## **ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*  
There have not been any commercial appeals for 2024 as of yet. Though some commercial appeals reach the tribunal in July, I suspect there will not be any for this calendar year.
  
- ✓ **STREETS** *(See Individual Category)*
  - ✓ **2025-2027 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(Business Item)*  
We submitted Miller Road, from Dye to Morrish, to the 2026-2029 TIP cycle. The total cost is estimated to be \$4,063,547, with our share being \$812,709.40. This includes repairs to the concrete section, preliminary engineering, and construction engineering. As a backup, we submitted Elms Road, save that section that does not require repair. This application totals \$1,475,940, with the local share being \$295,188. To affirm our application, which was submitted in September, we need a resolution from the council to affirm the project. I am including the project cost sheets, as well as the resolution.
  
  - ✓ **STREET PROJECT UPDATES** *(Update)*  
*This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.*

Street reconstruction for Winchester Village is finished except for tree planting, restoration acceptance, and punch list items. We believe restoration efforts have improved, despite the dry weather that we experienced for most of September. If all goes to plan, we will create the punch list in mid-October and close out the project this year.

As noted previously, there is a claim concerning aggregate. It is substantial, at about \$375,000. Our engineer reviewed the claim and responded that they do not believe the claim is valid in any amount. Based upon the facts of the case, I stand by this assertion. I will report what the next steps are.

Street rehabilitation with limited drainage in Winchester Woods is nearly complete! Paving has occurred for all areas except a section of Young Drive, and the surfacing of Young, School, Maple, and Raubinger is occurring now!

The previous report follows.

We solicited bids for seal coating overlays (FOG seal) for select streets that are in need of preservation but are not yet in need of a mill and resurfacing. This application was

last applied to downtown streets (First, Second, Third, Wade, etc.) about twelve years ago. Bids were opened on the 18<sup>th</sup>. Unfortunately, this process appears to be in high demand. One bid holder that had shown great interest opted not to bid on the job at all, and the successful low bidder cannot start until May of 2025.

With that said, I included the bid tab and the complete bid by Highway Maintenance & Construction in the July 22, 2024 packet. Their price to complete all work is \$171,560.10. The breakdown, without crack fill and mobilization, is as follows for the three select neighborhoods:

Heritage Village:	\$74,012.40
Augusta Drive	
Canterbury Trail	
Heritage Blvd	
Arlington Drive	
Manchester Street	
St Charles Pass	
Mansfield Drive	
Concord Drive	
Bainbridge Drive	
Jefferson Street	
Otterburn Heights:	\$33,654.60
Abbey Lane	
Jennie Lane	
Yarmy Drive	
Parkridge:	\$51,893.10
Parkridge Parkway	
Silver Maple Lane	
Locust Lane	
Red Oak Lane	
Mountain Ash Court	
Birch Lane	
Hickory Lane	
Springbrook East	(No price)
Maya Lane	
Maplecrest Circle	
Lindsey Drive	
Russell Drive	
Alex Marin Drive	

I am not recommending a course of action at this time. With the timeline for this work extending ten months, we have the opportunity to further analyze and prioritize our maintenance needs prior to making a decision. In the meantime, it appears the county may have a vendor purchase order for this service that we may be able to benefit from, not unlike the cooperative salt purchase. I am making inquiries, but I have not heard anything yet.

This information is vital to ensuring we are cautious about spending as it relates to other obligations, such as Don Shenk. Conversely, we are very mindful that timely

maintenance, that is significantly more affordable, is the key to a sustainable asset management strategy. With that said, we may find that not all neighborhoods appear to be in a multi-year budget that includes known priorities, or we may find that we can add Springbrook East or other areas at the unit cost of \$3.15/sq yd.

Please consider the bid packet and the neighborhoods in question, including the potential for Springbrook East. Drive or walk them if you can. If the budget does appear constrained, selecting which areas to target in 2025 could be a very demanding prioritization task for the city.

In addition, we have ordered engineering services for Don Shenk Street reconstruction, as well as Cappy Lane and water main work. Note that Don Shenk does not require water main replacement, and part of Cappy Lane is also of newer street and water main. We should have enough funds to complete this project in the 2025 construction season. If not, I will recommend use of major street fund dollars for Cappy Lane and/or short term internal borrowing.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*

Sewer work is wrapping up, and we expect the televised video and a statement of findings this fall. We can then ascertain the need, if any for additional sewer work on the first segments that we inspected. The previous report follows.

The first three miles of cleaning and inspections (two sections of Miller, Dye, and all of Elms) have commenced. I expect this project to be completed very soon. We will report the findings to the city council regarding the potential for additional sewer repair work in the areas that were televised.

This effort is part of a program to clean and inspect the entire sewer system approximately every eight years. We believe this is a prudent time frame until we can assess all lines at least once. Note that Genesee County was on a seven-year schedule, but after an experience study, they moved to a ten-year schedule. Further note that some segments (e.g. Miller and Elms) will be done more frequently due to known build-up issues.

This program will ensure proper flow of the system, but it cannot ensure elimination of all blockages. Televising of the lines will be conducted with inspection of manholes. This will provide the city with information to plan future lining, excavation, or manhole rehabilitation projects, if any. As noted previously, we believe we have addressed most, if not all, of the high-risk clay lines. The cleaning and inspection program will determine if any of the newer clay lines (1970s era) require work. With this information we can create a revised asset management plan.

✓ **WATER MAIN REPLACEMENT - USDA** *(No Change of Status)*

All water main work is substantially complete. There is some obvious restoration to do, which will take USDA closeout into winter, but for all intents and purposes, the water main is in and we are done with this phase of USDA work.

✓ **WATER/SEWER SYSTEM MISCELLANEOUS** *(No Change of Status)*

See prior reports (May 28, 2024) for updates on PFAS and water affordability. At a meeting of the WWS Advisory Committee on September 18, it was reported that the federal government has declared PFAS to be a toxic substance. The county ceased land application at this time and has been depositing waste in approved land fills. This has resulted in an additional expense that is estimated to total \$2,000,000 annually for the county.

As of writing, there is no rate increase planned, nor have there been additional restrictions on what products can possess PFAS. The later is of concern because all water intake and distribution tests indicate that there are no traces of PFAS, but waste water from businesses and homes DOES contain PFAS. They estimate that 60% of the PFAS effluent comes from residential users that have PFAS in their homes and products.

The hydrant painting is underway. I expect this will be a project they are working on for much of the summer. We are not pleased with the pace. This project includes lead abatement cleaning of all hydrants with sandblasting, as well as a complete new coating (yellow). Note that we may add hydrants that have just been installed or that were recently installed due to early onset rust. We expect to split this cost with the contractor for those that sustained installation wearing (a common occurrence with new installation).

Work is complete on a new section of water main that will connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. Water main is being installed on Elms, between Maple and Hill. Connection down Hill to Seymour is expected next year. I am making inquiries to the county to see if this is something we need to plan for. It does not appear that a connection is imminent.

These two connections will greatly increase reliability in the city, especially on our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. As a side note, this could encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

The wireless transponder tower at Elms Park is up and running well. We have about 50 meters that cannot be read wirelessly now that both towers are up. However, we suspect this is because they have older model transponders, which we plan to replace. Even now, I believe the project is successful. If we can get most of these transponders to read once replaced, we will be very pleased indeed.

✓ **HERITAGE VACANT LOTS** *(No Change of Status)*

Another privately owned lot is having a new home built. The water service could not be located, so the city provided one at our expense.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the

subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER (Update)**

The fall newsletter is out. Let me know what you think. The next newsletter is expected to go out in January.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE (See Individual Category)**

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. Additional **demolitions have been undertaken by the owner of the raceway.** The owner intends to have the site razed for future use in 2024-2025. The site is not formally for sale, nor is there a concept plan for reuse. I contacted the owner on May 15 and encouraged him to market the site, with the understanding that 'mega site' acreage is selling for \$30,000/acre.
2. The **reuse of Mary Crapo is becoming a reality.** The school has approved phase one of a varsity baseball field. Construction is underway on phase one. There will be two pickleball courts that can double as skating in the winter. There has been some pushback on the pickleball courts due to the potential for noise. Schools are exempt from zoning, so the city has no say in this officially. If noise is an issue, we will work with the school and neighborhoods to reduce it.
3. **Street repair in 2024** is substantially complete. We await tree planting and a final walk through for punch list items. The Woods project is expected to be completed quickly when the asphalt contractors mobilize any day now. In addition, we have ordered repair by the GCRC of a small section of Elms, which was finished mid-summer. School, Maple, and Raubinger are due for repairs by T.G. Priehs at the end of September. We await affirmation that they can do this. There is not a contractor available to apply a FOG seal to select streets in 2024, but we will be conducting crack fill repairs city-wide.
4. The **Brewer Condo Project** first tri-plex is complete and all units are sold. The developer is looking to partner with other builders to complete new units as-is or with the potential redesign that includes a first floor master. Such units would likely be a two unit. They believe that, with site development costs increasing, this project will look more attractive and competitive because the other units are ready to be constructed upon.
5. The current phase of **Springbrook East is about to complete construction.** We created a punch list for the infrastructure improvements. Once complete, the plan is for the city to approve a formal street dedication soon (these streets are public). CE lighting has been approved. **There was a sale of this project's future phases and real estate.** It appears JW Morgan and another partner are in control of future phases.
6. The **southwest corner of Elms & Miller** was seeing some increased activity. We met with the owner and an architect on some preliminary plans in the spring. Neither



the designer nor our staff have heard anything since, but the property owner says this is still cooking.

7. **(Update) Park projects** currently include an active grant application for Otterburn, pavilion repairs at Elms (now complete) and application of more asphalt millings to all parking areas. The park board recommends interpretive signs, bike racks, and benches for the coming year. Pickleball courts are now in at Elms Park. A FLOCK camera has been installed at Elms, and fence repair is complete, with new fences to go in at Elms. Sidewalk repairs are complete. Benches are in. Signs will likely be in 2025 as we work to develop content with the historical society.
8. **New Businesses.** Financing for the Book Nook appears to have been approved. The former A1 Treat Barn site has been razed and is for sale. Our demolition order requires the sign to be taken down, though the owners have not complied yet.
9. **(Update) Mundy Megasite/Costco.** Based on Detroit News articles. The site appears to be under consideration for a \$55B investment with 10,000 by Western Digital. It appears CHIPS Act funds would be needed. The Michigan legislature has affirmed \$250,000,000 to this site, primarily for land acquisition. Concerning the MEGA site, acquisition of some properties that are under contract has occurred. This makes the prospect of something happening here much more real, even if it is on a smaller scale. Note that there is still no movement on street infrastructure strategies or investment. We are told that no improvements will be implemented without a user. Costco has commenced work for their new location off Hill Road by US 23 and they indicate they will be done by years' end.
10. **Holland Square** has plans and a preliminary cost for construction of a market-style shelter. A steering committee has met and is working towards a final product, with results by fall. Currently, the architect and builder are revising plans. We are working on preliminary compliance for a \$75,000 MSHDA grant!
11. **(Update) Wayfinding** is another project that the DDA is pursuing. It has funding support of \$20,000 from the state and \$20,000 from the DDA. A steering committee has been established for this purpose. Consultants were in town to work on this on July 30<sup>th</sup> and 31<sup>st</sup>. They delivered their findings for review by the steering committee on September 4<sup>th</sup>. They are to present to the city council on October 14<sup>th</sup>.
12. The DDA is considering a **Social District**. With the potential for another tavern coming, the city has the ability to designate a commons area in the community. This was discussed by the DDA on April 11<sup>th</sup>. There was no desire to proceed at this point.

✓ **REDEVELOPMENT READY COMMUNITIES** *(No Change of Status)*

We are getting some feedback from the MEDC, and it does appear that we are substantially complete with fulfilling the needs to recertify this fall. We will liaise with the state to make sure and bring back any additional needs to the council.

The wayfinding program (see below) is mostly funded through this program. Thanks MEDC!

The Methodist Church project is being marketed. As of writing, there do not appear to be any active leads.

There are not any active downtown property initiatives at the moment.

The DDA is also taking the lead on Holland Square, which is a candidate for a future crowdfunding program. Please see the dedicated section below.

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

The owners adjacent to the Wade Street property emailed me on August 13<sup>th</sup> and indicated that they would be willing to purchase the lot for \$6,000. Please indicate your interest in discussing this again in open or closed session. The previous report follows.

The neighbor to the north of the city lot called and expressed interest in buying this to add to their homesite. I made an inquiry of the assessor to determine its value. She indicated that it would be worth \$15,000 but for the floodplain. She feels \$5,000 to \$6,000 would be fair given the floodplain building requirements. I relayed this to the neighbor, and I received an email reply from them. They offered \$3,000 cash to purchase this lot. The council did not wish to entertain this price and dropped the issue.

The council has the option of having the planning commission and/or DDA make a recommendation regarding the disposition of this lot to a neighbor. This is not being placed on the agenda at this time, but if any council member believes this offer is worth considering it is probably worth discussion. Let me know.

✓ **CDBG** *(No Change of Status)*

In other news, the full applications for the next cycle (2025-2027) have been submitted. This includes senior services and downtown decorative lighting. Since we have had so many issues getting bids on CDBG work, the decorative lighting was chosen, in part, because Consumers Energy is a sole-source provider that is exempt from many of the federal requirements. This should create less issues in making use of future funds.

✓ **DISC GOLF** *(No Change of Status)*

Shattered Chains is doing a lot of work as we end summer. New tee pads are going in, ditching is getting done, and fairways are mowed!

✓ **PAVILION COMMITMENT/GRANTS** *(Update)*

We noted previously, the three communities that are getting the award from Kildee's office have agreed to split the \$850,000 evenly, making our share \$283,333.33. This is great news and feeds into our other grant application! I was notified that a grant sub-recipient agreement is being drafted by Genesee County Parks. Once complete, we will be in a position to make something happen at Otterburn!

Our grant writer has submitted another application for Otterburn Park. See the March 11, 2024 packet for details. The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is \$600,000. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north of the site, which is not affordable. We received our preliminary score and worked with the state to improve this by amending our submission prior to October 1. Final results are expected in November or December. I plan to advocate for our grant in person this month.

✓ **SPEEDING AND TRAFFIC CONTROL** *(No Change of Status)*

We are going to mark Ingalls with the new scheme as soon as possible. I have a contact with the schools paint marking subcontractor that is working on Mary Crapo. They have the plan and should be in a position to make this happen soon.

Some of the markings for “25 MPH” and “30 MPH” are in various locations across the city. Combined with our other efforts, we expect this will help create more awareness and help to reduce speeds.

Note that both the contractor and staff find the stencils to be a bit small. We are ordering professional stencils that we can use in perpetuity. We will apply these in other areas. If the update appears dramatic and positive, we will likely black out and paint over the existing markings.

✓ **FIBER INSTALLATION** *(No Change of Status)*

Fiber installation continues across the city. We have been working with Frontier on some issues related to restoration. In doing so, we have found a good contact that has been very responsive to specific issues with the fiber installation, older assets of Frontier, and general quality control. This service will provide the community with valuable high-speed service, as well as the potential for enhanced 5G.

✓ **SOLAR SYSTEM MODEL** *(No Change of Status)*

We have ordered the signs installed. It is now just a matter of time. Wayfinding signs are on hold until the council can review the wayfinding concepts. See the April 8, 2024, council packet for more details.

✓ **CROSS CONNECTION SHUT OFFS** *(Update)*

I attended a water training course this past week. Among other things, I was able to speak to the EGLE staff about residential cross connections. They indicated that there is not a foreseeable mandate to require service termination to those residents that are not participating, yet. As such, I think our good faith model approach is appropriate. The previous report follows.

Much progress has been made since the residential cross connection inspection program inception. However, a number of homes have not had the opportunity to comply, and some are still hesitant to comply. We have renewed the program for another two years and hope to get through most of the units by the end. Some will likely not comply without a turn off, but that is a last resort.

As previously noted, we have postponed imminent shut-offs and the related hearings before the city council. I have concerns that there are not enough inspection slots for all outstanding inspections to sign up, making the process impossible to complete for all users. We are going to consider the matter in the coming months to come up with a long term strategy that is predictable, fair, and productive as it relates to getting compliance with the residential cross connection inspections.

This is not something we wish to be pursuing, but the expectations for cross connection are objective and reasonable.

✓ **SENIOR CENTER ARPA WINDFALL** *(No Change of Status)*

The senior center and city now have an agreement to use the \$100,000 in additional ARPA funds. They are proposing to buy a 14-passenger bus for \$120,000 to \$135,000. See the March 11, 2024 report for more details on this award and process.

✓ **SUPPLEMENTAL FINANCIAL SERVICES (Update)**

We commenced working with Sheri, who comes to us from Taylor and Morgan CPA's, on October 1. She has been able to onboard to our systems and integrate with staff well. I will remove this section from future reports.

✓ **WAYFINDING PROJECT (Presentation)**

Guide Studio will be presenting their findings to the city council on October 14<sup>th</sup>. I have encouraged the DDA and PC members to attend, especially since much of the signage (and financial burden) lies with the DDA.

I expect Guide Studio to present the concept of a design for city wide gateway and directional signage. They have a detailed map and plan for the location of all proposed signs, including content and size. If agreeable, the city/DDA can proceed with detailing plans for construction directly with a sign production company or with a professional like Guide Studio. I expect implementation, if pursued, to take many years in both budget and time.

✓ **SOCIAL DISTRICT (No Change of Status)**

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **GROUND MOUNTED SOLAR EQUIPMENT MORATORIUM (Update)**

The moratorium on ground mounted solar is still in effect and will be through November planning commission. The planning commission reviewed a substantial amendment to the zoning code in October that includes provisions for large scale systems (those that are primary uses and generally regulated now by state statute), small scale systems (those that are completely regulated by ordinance but are still utility scale), and accessory uses (those that include ground mounted and rooftop solar that accompanies primary uses like homes and businesses).

There is a public hearing scheduled for their November meeting, which will be the first Wednesday in November due to the election. I expect a proposed ordinance amendment to go before the council in November.

✓ **WATER TOWER LEASE AGREEMENT (No Change of Status)**

As most in the community are aware, Verizon appears to be having wireless connectivity issues in the west side of town, from about the High School to Winchester Woods. This problem was so bad for us, that we switched carriers. Verizon has been working on a solution for a couple years, including the search for space south of town for a new tower.

They have approached the city to use the water tower. I think this is a win-win. Using the city tower will greatly improve service to the community, while providing some financial resources to the city. Since the tower is used by two wireless providers currently, this request will be treated as a colocation. This means that the city will be responsible for approving the site plan at the planning commission level for a permitted use, as well as a lease for occupancy.

As of writing, there is not a site plan available, but I do have a draft lease (included in the April 8, 2024 packet). I am attempting to increase the lease amount, as well as to get a site plan to both the planning commission (for site plan review), as well as to the council (for general review) as soon as possible.

Again, I think this will shape up to be a win-win, provided the city does not need to invest in the site and the user is not installing obnoxious equipment. We will have more information related to such circumstances moving forward.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT** (*Business Item*)

There has been some progress by the architect and builder. I expect a meeting of the committee soon. The previous report follows.

We are working to formalize the \$75,000 in MSHDA grant funds. This will make the powering of the structure, along with lighting and sound, a reality! MSHDA is asking that we sign off on a grant agreement by September 30<sup>th</sup>. Since this is our last meeting, I am hopeful they will provide us with such an agreement prior to our meeting. As of writing, I do not have it. If it is not available prior to our meeting, I will include as much of the supporting documentation as I can and ask the council to enable myself or the Mayor to execute the agreement when it is available.

The project is still being reviewed by the committee and we await updated costs and plans for the structure and technology components. We are nearing the creation of detailed plans, which will provide more finely tuned costs and imagery for review by the city council. I seek to have this in the month of September. The previous report follows.

The Holland Square Steering Committee met on May 30<sup>th</sup>. We believe we explored many opportunities and areas of concern to narrow in on what appears to be the most viable and desirable project. The concept remains the same, but there have been some additions relating to power, lighting, sound, and architectural style. The architect and contractor are working on renderings now.

Our community continues to pursue a crowd funding match for a public place enhancement. The Public Places, Community Spaces opportunity is a powerful incentive and can provide up to \$50,000 towards a downtown project (perhaps as much as \$75,000 if it includes universal design)!

The DDA believes that the primary objective for such funds is to invest in Holland Square to provide built-in structures for community seating, vending, entertainment, and related activities. There are a couple examples of this already that seem to work well in public spaces. Such a concept would activate Holland Square along Miller Road by providing social interactions, market activities, and some recreation. It would also include lighting,



sound systems, and some shade/weather protection. Parking would be reduced but only minimally.

Over the last year, the DDA has worked with a local architect (thanks AMA Architects for the in-kind work), and a local builder (thanks JW Morgan) to refine a design, materials, and cost. This has resulted in concept plans for a pergola style structure, with a total base installation price of about \$150,000. With the addition of the grant, we expect the project to total around \$225,000.

The city council created a steering committee to finalize project details for review by the city. The council will have the final say in any structure constructed on city property.

✓ **SPRINGBROOK STREET DEDICATION INQUIRY (Update)**

I met with the Springbrook Colony Board on October 7<sup>th</sup>. It appears they will choose to pursue a transfer. Information gathering will take some time. If the HOA does follow through, council can expect a formal letter requesting transfer. If this occurs, the council can decide whether to investigate further or not. If they do, I recommend an assessment of the streets as a next step. This cost could be borne by the city, HOA, or both. The previous report follows.

A pair of members from the Springbrook Colony Homeowners Association Board requested a meeting concerning their streets. I sat down with them on September 12<sup>th</sup> to hear what their concerns were. In short, membership seeks to have the common areas streets dedicated to the city to become part of the public system.

We spoke at length as it relates to the history and context of this issue. A summary description follows:

In the mid-1980s, SBC was planned and approved as a private condominium, with water, sewer, streets, and other features to be constructed by the developer and maintained by the HOA. As such, the assets were not built to the public standard. Decades later, the State DEQ/EGLE found that the water system would need to be turned over to the city because the HOA could not operate a system that passed water through to other customers (Apple Creek). The city and HOA negotiated and there was agreement to turn the system over to the city, with conditions. For example, because the system was not installed to public standards, the city will not be responsible for damage or costs related to system failures or maintenance obligations, e.g. the city will not replace a home foundation or landscaping arrangement that is too close to a water pipe.

Given the findings of the DEQ/EGLE and subsequent results, the city required all condominium projects to have their water, sewer, storm, and street infrastructure built to the public standard. This is true of Springbrook East and Heritage, which have been dedicating such infrastructure to the city after it is complete and approved by the city engineer.

With the understanding that some HOA elements could and were becoming public assets, the city engaged the SBC HOA during the development of the original street asset management plan (around 2014-2015). The question of whether or not the

HOA wanted to dedicate their streets to the city for inclusion in the plan was asked. The HOA rejected this idea (I suspect they did so because city streets were awful at the time and HOA streets were in better shape). Had the HOA decided to participate, the plan would have included the HOA streets and the levy would have been adjusted upwards accordingly.

Since there was not participation, there is no reasonable way to make the streets public and include them in the plan. However, this could occur in the future.

In 2024, there appears to be a general sentiment that the city is pretty good at street asset management. As HOA streets continue to age, the HOA membership has thereby posed the question of whether or not the city can take over the streets at this time.

My response was that, under the current circumstances, the city could not engage in meaningful street rehabilitation or reconstruction in SBC, even if the streets were accepted by the city. This could not occur until and if the street levy is renewed with a plan that accounts for such needs. This is not due for another twelve years.

With that said, the HOA still wishes to discuss the potential for the city to take over the streets and conduct winter and routine maintenance. The understanding is that the streets COULD be accounted for in the next plan. This is ultimately a city council decision. The challenges are that the streets are not built to a public standard, the streets are deteriorating, and our winter maintenance may conflict with their current, unified service.

The upsides are that the HOA streets have held up surprisingly well since original construction. This indicates a strong road base. They have also engaged in regular maintenance. Lastly, they have plans to mill and resurface some of their streets to a depth of 4". With that said, it is conceivable that the city could partner with the HOA to explore and audit the street conditions, develop a short and long term maintenance plan, and craft an agreement that transfers the streets to the city with specific provisions or conditions (e.g. financial contributions from the HOA, minimum repairs, or limited city responsibility).

I recommend we discuss this at the meeting. There is no obligation by the city to take these streets. The question has been asked before and will be again. It is not unreasonable, but the city is not in a strong position to help at the moment. However, with the understanding that a transfer and repairs are years away, we should prepare now for any potential negotiation.

✓ **ELMS PARK WIRELESS TOWER UPDATE** (*No Change of Status*)

The owners of the tower that is in Elms Park have reached out to request a rent abatement. Because the tower does not have a rent paying user, the city has granted a temporary reduction in the past. I do believe that they are sincere in their efforts to find a new tenant, in the absence of which, they are losing money. I instructed them to send their request for writing for the council to review. I have not received it yet.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** (*See Individual Category*)

✓ **MONTHLY REPORTS** (*Update*)

Monthly reports are included.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

There was an October Planning Commission Meeting regarding the solar ordinance. Please see that section above.

The next regular meeting is scheduled for Wednesday, November 6, 2024. I expect to have some draft zoning ordinance language presented at this meeting.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA is pursuing the purchase of the Methodist Church on Morrish for a cost of \$125,000. If successful, the closing should occur in the next week or so. They are pursuing this as a means to create more likely opportunities for the buildings preservation and reuse for recreation, hospitality, or culture. More information is to follow.

They did NOT hold an October meeting. Their next meeting is scheduled for November 14<sup>th</sup>.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

There was a variance requested related to an accessory dwelling unit at 8040 Maple Street. The ZBA deliberated on this matter at their regular meeting on September 18<sup>th</sup> and approve the request.

✓ **PARKS AND RECREATION COMMISSION** *(No Change of Status)*

The park board held their regular monthly meeting on September 17, 2024. They discussed the Butterfly Garden proposal at Abrams Park, the creek bank at Elms, and a Halloween decorating contest. The butterfly garden donation is seeking cooperation on powering and watering an irrigation system. It was tabled for a month so more could be learned about the impact of this request.

In addition, I submitted a DNR grant for forestry efforts in Abrams Park. The grant request is to cover 50% of tree purchase and planting costs for about 40 new trees. We should have results in about a month.

Their next meeting is scheduled for October 15<sup>th</sup>.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The Board of Review met on July 16<sup>th</sup>. They recapped (reversed an uncapping) of taxable value for one petitioner's property. They will meet next in December.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Kraft)** *(Update)*

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

**ELECTION DATES FOR 2024:**

General Election: November 5, 2024 – from 7:00am – 8:00pm.

Early Voting dates for the general election are October 26–November 3 from 8am – 4pm.



1,421 absentee ballots (to date) have been given out with a return of 30% so far. I am expecting for a very large in-precinct turn-out, so please inform residents of early voting. The more people we get to early voting, the less people will stand in line on election day.

- ✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik) (Update)**
  - ❑ DPS continues to GPS water and sewer assets. This will be ongoing for most of the year as we have time available.
  - ❑ Trees are being planted in the village and punch lists are being developed to finalize the completion of the project.
  - ❑ TG Priehs has continued work on Young Drive with ditching, culvert replacement and pavement milling being completed. They will continue on with pouring driveway approaches and paving.
  - ❑ TG Priehs agreed to extend their contract prices to 3 other roads that were in dire need of paving. Milling was completed last Wednesday and paving was completed the next day. The improvements to School St., Maple and Raubinger Rd. are substantial.
  - ❑ Contractor is supposed to paint Seymour Rd. in the near future as most of the heavy construction traffic is now behind us.
  - ❑ DPS continues to update water meter transponders, registers and meters as needed to allow the new meter reading collectors to read meters. This will be ongoing for several months.
  - ❑ Sewer cleaning contractor Dependable Sewer has been working on getting protruding taps and calcium rings cut out of sewers they cleaned and inspected.
  - ❑ Blastec has been working on painting hydrants this past week.
  - ❑ DPS has been working on maintaining the island on Parkridge Prkwy.
  - ❑ Agroscape has planted several trees on Morrish Rd and downtown. These trees were paid for by a Consumer's Energy and DDA funding.

- ✓ **TREASURER UPDATE (Nichols) (Update)**

The auditors from Plante & Moran have completed on sight fieldwork for the FY24 audit. Our staff is continuing to work with them on open items as they arise. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

- ✓ **ECONOMIC DEVELOPMENT UPDATE (Update)**

Mundy has hired a replacement for Samantha. Though Greg has been onboarded, he has not commenced duties with the city yet. Upon doing so, I will report more details and follow the arrangement closely.

## **NEW BUSINESS / PROJECTED ISSUES & PROJECTS**

- ✓ **CHARITABLE GAMING LICENSE APPLICATION SUPPORT (Business Item)**

The Swartz Creek Class of 2026 PTSO, Inc is a local charitable entity that seeks to support Swartz Creek high school students' graduating class of 2026. They are seeking approval from the Michigan Lottery to conduct a raffle. In addition to the other application requirements,

the state requires a resolution from the local government body that affirms that the organization is a recognized nonprofit in the community.

I do not have details on the raffle or their recent activities, but I am confident that we can attest to their status as a community nonprofit. I am including the standard resolution.

**Council Questions, Inquiries, Requests, Comments, and Notes**

*Orienteering Course:* The city will work with the scouts to restore station #2 of the course at Elms. Walt Melen agreed to help, but has been out of town.

**City of Swartz Creek  
RESOLUTIONS  
Regular Council Meeting, Monday, October 14, 2024, 7:00 P.M.**

**Motion No. 241014-4A**                      **MINUTES – September 23, 2024**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, September 23, 2024, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 241014-5A**                      **AGENDA APPROVAL – October 14, 2024**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of October 14, 2024, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 241014-6A**                      **CITY MANAGER’S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager’s Report of October 14, 2024 including reports and communications, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 241014-8B**                      **RESOLUTION TO RECOGNIZE THE SWARTZ CREEK CLASS OF 2026 PTSO, INC AS A LOCAL NONPROFIT**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the Michigan Lottery, Charitable Gaming Division provides opportunities for nonprofits to engage in charitable gaming for the purposes of financially supporting their objectives; and

**WHEREAS**, the State requires that local governments recognize local nonprofits by resolution in order for them to successfully apply for such licenses; and

**WHEREAS**, the Swartz Creek Class of 2026 PTSO, Inc, located at One Dragon Drive, Swartz Creek, MI is seeking such a license for a raffle; and

**WHEREAS**, the City of Swartz Creek, in reviewing the organizational documents, finds the Swartz Creek Class of 2026 PTSO, Inc. organization to be a local nonprofit.

**NOW, THEREFORE, BE IT RESOLVED** that the request from Swartz Creek Class of 2026 PTSO, Inc., of Swartz Creek, County of Genesee, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license, be considered for approval.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 241014-8C**

**RESOLUTION TO SUPPORT APPLICATIONS TO THE TRANSPORTATION IMPROVEMENT PROGRAM AND TO COMMIT MATCH FUNDS**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains a system of streets; and,

**WHEREAS**, Michigan Public Act 51 of 1951 established a system of taxation, revenue sharing, and definitions for street systems; and,

**WHEREAS**, the city possesses 10.86 miles of 'Major' streets that are eligible for MDOT funding at a ratio of 80% federal to 20% local through the Genesee County Regional Planning Commission Transportation Improvement Program; and,

**WHEREAS**, the city has most recently been awarded funds to rehabilitate west Miller Road, with a previous award to, Morrish Road; and,

**WHEREAS**, east Miller, from Morrish to Dye, and Elms Road are qualifying major streets that require timely rehabilitation; and,

**WHEREAS**, the city has made application to the TIP for Miller and Elms Roads, but the application is not complete until the governing body resolves to support the projects and commit match funds.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Swartz Creek hereby supports the preservation application for Miller Road, from Morrish to Dye, as applied for in three sections in the total amount of \$4,063,547, and further commits to matching \$812,709.40 in local funds to the project.

**BE IT FURTHER RESOLVED THAT** the City of Swartz Creek hereby supports the preservation application for Elms Road, from the north city limits to the match line of new pavement north of the south city limits, in the total amount of \$1,475,940, and further commits to matching \$295,188 in local funds to the project.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 241014-11A**

**ADJOURN**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council adjourn the regular council meeting of October 14, 2024.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE September 23, 2024**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: Gilbert.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft.

Others Present: Metro PD Chief Bade, Diane-Joe Perreault, Sally Schaeffer, Donna Cox, Jenye Keeley, Tammy Parenteau, Elaine Tucker, Terry O'Brien, Sandy Kidd, Brenda Florence, Daleen Grandy, Diane Campbell, Marianne McLanahan, Sandra Dively, Boots Abrams, Kathy Habermehl, Wanda Tyler, Mary Osika-Michael, Linda McFadden, David Michel, Ken Brill, Lisa Spillane, David M. Fortino.

Others Virtually Attended: Lania Rocha

Motion to excuse Councilmember John Gilbert by Henry. Second by Cramer.

YES: Spillane, Hicks, Krueger, Knickerbocker, Henry, Cramer.  
NO: None. Motion Declared Carried.

**APPROVAL OF MINUTES**

**Resolution No. 240923-01**

**(Carried)**

Motion by Councilmember Spillane  
Second by Mayor Pro Tem Hicks

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday September 09, 2024 to be circulated and placed on file.

YES: Spillane, Hicks, Krueger, Knickerbocker, Henry, Cramer.  
NO: None. Motion Declared Carried.

**APPROVAL OF CLOSED SESSION MINUTES**

**Resolution No. 240923-02**

**(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Cramer

**I Move** the Swartz Creek City Council approve the Minutes of the Closed Door Session Council Meeting held Monday September 09, 2024 to be placed on file for one year and one day.

YES: Spillane, Hicks, Krueger, Knickerbocker, Henry, Cramer.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 240923-03**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of September 23, 2024 to be circulated and placed on file.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.  
NO: None. Motion Declared Carried.

**CITY MANAGER’S REPORT**

**Resolution No. 240923-04**

**(Carried)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Cramer

**I Move** the Swartz Creek City Council accept the City Manager’s Report of September 23, 2024, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.  
NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC:** None.

**COUNCIL BUSINESS:**

**WOMEN’S CLUB CHECK PRESENTATION:** Presented \$911 to Metro Police Authority.

**MILLER SETTLEMENT CITIZEN OF THE YEAR:** Presented to Janeen M. Keeley.

**RESOLUTION TO APPROVE A MSHDA GRANT AGREEMENT FOR HOLLAND SQUARE**

**Resolution No. 240923-05**

**(Carried)**

Motion by Councilmember Knickerbocker  
Second by Councilmember Henry

**WHEREAS**, the City of Swartz Creek was awarded a special purpose grant by the Michigan State Housing & Development Authority, and;

**WHEREAS**, the City of Swartz Creek staff have submitted required documentation to the MSHDA as it relates to the potential project’s composition, price, timeline, and process for construction, and;

**WHEREAS**, the MSHDA further requires compliance with a number of regulatory and legislative terms and conditions, and;

**WHEREAS**, the collective terms and conditions for the award are assembled in various documents as included in the September 23, 2024 city council packet, and;

**WHEREAS**, the city finds that the terms and conditions are reasonable to receive funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Swartz Creek City Council approves the MSHDA grant agreement, as identified and included in the September 23, 2024 City Council Packet, and further authorizes and directs the city manager to execute said agreement and any related forms, documents, and sub-agreements necessary to secure funding.

Discussion Ensued.

YES: Krueger Knickerbocker, Henry, Cramer, Spillane, Hicks.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE AN UPDATED CAPITAL ASSET POLICY**

**Resolution No. 240923-06**

**(Carried)**



Motion by Councilmember Spillane  
Second by Councilmember Henry

**WHEREAS**, the City of Swartz Creek creates and maintains a database to track its governmental assets, and;

**WHEREAS**, the database includes the asset description, value, depreciation schedule, and other pertinent information, and;

**WHEREAS**, the current \$2,500 threshold for such assets, which was set in 2014, is outdated and low by industry standards, and;

**WHEREAS**, exploration of current thresholds with the city auditors and financial advisors indicates that \$5,000 to \$7,500 is a reasonable contemporary range for the minimum asset value.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Swartz Creek approve the update Capital Asset Policy as included in the September 23, 2024 city council packet.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Hicks, Krueger.  
NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE A PROPOSAL FOR SUPPLEMENTAL FINANCIAL SERVICES**

**Resolution No. 240923-07**

**(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Knickerbocker

**WHEREAS**, the City of Swartz Creek has onboarded and trained new staff in the duties of the Treasury and the Clerk; and

**WHEREAS**, the city's administrative staffer that is responsible for payroll and accounts payable is retiring at the end of 2024 and is transferring duties to the City Treasurer and front desk administrator; and

**WHEREAS**, the city has removed finance related duties from the City Treasurer and assigned them to a contractual employee, as of March 2024, however, said provider is no longer able to continue providing those services at the level required; and

**WHEREAS**, the City of Swartz Creek finds that it would be more prudent and cost-effective to retain said financial services as a separate professional service; and

**WHEREAS**, Taylor & Morgan CPA's has submitted an engagement letter that outlines basic terms and conditions for such a professional service; and

**WHEREAS**, the city finds Taylor & Morgan to be a qualified firm providing a professional service.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City of Swartz Creek Council directs the City Manager to execute said engagement letter on behalf of the city and for the city treasurer to appropriate such costs commensurate with the appropriation of the city's audit.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

\*\*\*\*\***Master Resolution**\*\*\*\*\*

**RESOLUTION TO APPROVE A FESTIVAL PERMIT FOR A CAR SHOW IN OCTOBER OF 2024**

**Resolution No. 240923-08**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Henry

**WHEREAS**, the Swartz Creek Area Historical Society (SCAHS) organization is a recognized charitable entity that operates in Swartz Creek; and

**WHEREAS**, the SCAHS is seeking permits and approvals to operate a car show on streets and on public grounds within the city, including presentation of vehicles, potential food/retail vendor space, and related activities; and

**WHEREAS**, the City Council finds the SCAHS organization and the event to be beneficial to the public and in good standing; and

**WHEREAS**, Section 13.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby approves Resolutions/Motions 240923-8F1 through 240923-8F3, allowing for the various permits related to the car show, to be held on Sunday, October 13, 2024, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

Discussion Ensued.

YES: Cramer, Hicks, Krueger, Knickerbocker, Henry.

NO: None. Motion Declared Carried.

ABSTAIN: Spillane

\*\*\*\*\*

**SWARTZ CREEK AREA HISTORICAL SOCIETY CAR SHOW, GENERAL STREET & PROPERTY USE PERMITS**

**Resolution No. 240923-08F1**

**(Carried)**

Motion by Councilmember Cramer

Second by Councilmember Henry

**I Move** the City of Swartz Creek approve and authorize the SCAHS application for street closing and City property use permits on Sunday, October 13, 2024 for the purpose of hosting a car show at the following locations:

- 1. 5012 Holland Drive
- 2. Holland between Miller and Ingalls
- 3. Michael R. Shumaker Bicentennial Park

Street and City property use subject to the following stipulations:

- 1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
- 2. Sufficient number of portable bathrooms placed and located, and litter control program in accordance and under the approval of Director of Community Services.
- 3. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

YES: Cramer, Hicks, Krueger, Knickerbocker, Henry.

NO: None. Motion Declared Carried.

ABSTAIN: Spillane

\*\*\*\*\*

**SCAHS MUNICIPAL PROPERTY RESERVATION PERMIT**

**Resolution No. 240923-08F2**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council approve and authorize the SCAHS application for street closing / usage permit for Sunday October 13, 2024 from 11:00 a.m. until 5:00 p.m. for purposes of conducting a festival, including market vendors, and food service in Holland Square under the following stipulations:

- 1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
- 2. General approval, and under the direction and control of the Office of the Chief of Police.

YES: Cramer, Hicks, Krueger, Knickerbocker, Henry.  
NO: None. Motion Declared Carried.  
ABSTAIN: Spillane

\*\*\*\*\*

**SCAHS STREET USAGE PERMIT**

**Resolution No. 240923-08F3**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council approve and authorize the SCAHS application for street closing / usage permit for Sunday, October 13, 2024 from 11:00 a.m. until 5:00 p.m. for purposes of conducting a car show on Holland Drive under the following stipulations:

- 1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
- 2. General approval, and under the direction and control of the Office of the Chief of Police.

YES: Cramer, Hicks, Krueger, Knickerbocker, Henry.  
NO: None. Motion Declared Carried.  
ABSTAIN: Spillane

\*\*\*\*\***Master Resolution Ends**\*\*\*\*\*

**RESOLUTION TO APPROVE A TEN YEAR LEASE WITH THE SWARTZ CREEK FINE ARTS ASSOCIATION FOR USE OF THE PAJTAS AMPHITHEATER GROUNDS**

**Resolution No. 240923-09**

**(Carried)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Cramer

**WHEREAS**, the Lessor owns certain land in the City of Swartz Creek which is used for public purposes, said land being commonly known as Pajtas Amphitheater, which is located at 8095 Civic Drive, Swartz Creek, MI; and

**WHEREAS**, the Lessee is a charitable organization recognized as such pursuant to Section 501 (c) (3) of the Internal Revenue Code and is engaged in the promotion of fine arts performances and education in the City; and

**WHEREAS**, the Lessee has constructed at its own expense and with the Lessor's permission certain improvements on the Property which improvements are used for theatrical presentations and programs staged by the Lessee and/or by other public, educational and theatrical organizations with the permission of the Lessee; and

**WHEREAS**, the Lessor finds that the use of the Property by the Lessee and the construction by the Lessee at its own expense of the improvements thereon inures to the benefit of the City and its citizens and helps reduce the burden of government.

**NOW THEREFORE, BE IT RESOLVED** the Swartz Creek City Council approves a ten year renewal lease with the Swartz Creek Fine Arts Association, as included in the September 23, 2024 city council packet, for the lease of certain property that the City owns, description and uses provided within, and further, direct the Mayor and City Clerk to execute the lease in behalf of the City.

Discussion Ensued.

YES: Cramer, Hicks, Krueger, Knickerbocker, Henry.  
NO: None. Motion Declared Carried.  
ABSTAIN: Spillane

Discussion on Springbrook Colony Streets: Brenda Florence and Sandy Kidd spoke on behalf of the Springbrook subdivision residents in attendance, stating they would like to begin talks regarding a possible partnership with the city to improve their roads. Council agrees to work with them and start a discussion on the subject. Suggestions/comments: Share city resources with them, discuss ordinance integration with their rules, change from private to public streets, check thicknesses, repair roads properly from this point forward. A full community vote will be held now that they know council will work with them.

**MEETING OPENED TO THE PUBLIC:**

Marrienne McLanahan: Discussed neighbor’s trash, Saturday football drivers speeding, and congratulated Jenye and stated she is deserving of the award.

**REMARKS BY COUNCILMEMBERS:**

Councilmember Cramer: Suggested everyone check out the upgrades in Abrams Park.

Mayor Pro Tem Hicks: Boyd’s Lawn Care is doing a great job with Elms Park.

Councilmember Knickerbocker: The Chamber luncheon tomorrow at noon will be hosted by Woodhaven at Woodhaven, G-5201 Woodhaven Ct, Flint, MI 48532

**ADJOURNMENT**

**Resolution No. 240923-10**

**(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Knickerbocker

**I Move** the Swartz Creek City Council adjourn the regular meeting at 8:58 p.m.

Unanimous Voice Vote.

---

**David A. Krueger, Mayor**

---

**Renee Kraft, CMC, MiPMC-2, City Clerk**

10/01/2024

CHECK REGISTER FOR CITY OF SWARTZ CREEK  
CHECK DATE FROM 09/01/2024 - 09/30/2024

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
09/05/2024	55(E)	RICK CLOLINGER	RICK CLOLINGER RETIREE MEDICAL REIMBURSE	811.64
09/05/2024	53874	JASON BOYD	BOYDS LAWN & LANDSCAPING	960.00
			BOYDS LAWN & LANDSCAPING	960.00
				<b>1,920.00</b>
09/05/2024	53875	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES APRIL	6,140.15
09/05/2024	53876	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES MAY	7,580.90
09/05/2024	53877	CHASE CARD SERVICES	MONTHLY STATEMENT AUGUST 2024	3,688.21
09/05/2024	53878	COMCAST BUSINESS	MONTHLY INVOICE AUG 29TH THRU SEPT 28 20	350.09
09/05/2024	53879	CONSUMERS ENERGY	8011 MILLER RD	28.76
09/05/2024	53880	CONSUMERS ENERGY	5121 MORRISH RD	319.35
09/05/2024	53881	CONSUMERS ENERGY	8095 CIVIC DR	691.57
09/05/2024	53882	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987	36.09
09/05/2024	53883	CONSUMERS ENERGY	9099 MILLER RD	33.63
09/05/2024	53884	CONSUMERS ENERGY	5361 WINSHALL DR 8369	31.19
09/05/2024	53885	CONSUMERS ENERGY	5257 WINSHALL DR	29.73
09/05/2024	53886	CONSUMERS ENERGY	8083 CIVIC DR	837.47
09/05/2024	53887	CONSUMERS ENERGY	8499 MILLER RD	31.19
09/05/2024	53888	CONSUMERS ENERGY	8059 FORTINO DR	59.80
09/05/2024	53889	CONSUMERS ENERGY	4510 MORRISH RD	39.39
09/05/2024	53890	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS	37.30
09/05/2024	53891	CONSUMERS ENERGY	5441 WHITNEY CT PAVILLION	28.76
09/05/2024	53892	CONSUMERS ENERGY	4125 ELMS RD 4353	54.91
09/05/2024	53893	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437	31.84
09/05/2024	53894	CONSUMERS ENERGY	6425 MILLER PARK & RIDE	67.26
09/05/2024	53895	CONSUMERS ENERGY	8100 CIVIC DR	1,098.73
09/05/2024	53896	CONSUMERS ENERGY	8301 CAPPY LN	331.81
09/05/2024	53897	CONSUMERS ENERGY	5361 WINSHALL DR NP	32.66
09/05/2024	53898	DIPONIO CONTRACTING, LLC	USDA MATER MAIN & LOCAL ROAD IMPROVEMENT	146,265.14
09/05/2024	53899	DORNBOS SIGN & SAFETY INC	ORNAMENTAL SIGN 14X4 FLUTED POST-DRILLED	1,523.72
			ORNAMENTAL SIGN FOR MILLER & FORD	1,407.40

				2,931.12
09/05/2024	53900	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIREE VISION SEPTEMBER 2024	39.36
09/05/2024	53901	FAMILY FARM AND HOME INC	MONTHLY INVOICES AUGUST 2024	329.32
09/05/2024	53902	FERGUSON WATERWORKS #3386	REG-PROCORDER, REG P/C PIT C/F 1-1/2 T1	351.50
09/05/2024	53903	FERTILIZER DEALER SUPPLY	WIRING HARENESS W,ND SWITHC FOR THE KABO	55.39
			PUMP FOR KUBOTA WATER TANK	108.25
			2ND PUMP PURCHASE 3.6 GPM 12V 60 PSI	108.25
				271.89
09/05/2024	53904	GEN CTY ROAD COMMISSION	S- MTCE & OPERATIONS 504 (47) JULY 202	484.07
09/05/2024	53905	GENESEE CTY DRAIN COMMISSIONER	NPDES PHASE II JULY 1, 2024- SEPTEMBER 3	451.32
09/05/2024	53906	GILL ROYS HARDWARE	AUGUST 2024 INVOICES LESS DISCOUNT	580.23
09/05/2024	53907	GOV'T FINANCE OFFICERS ASSOC.	RENEWAL FEE - A NICHOLS FOR PEROD 10/1/	170.00
09/05/2024	53908	GUIDE STUDIO, INC	WAYFINDING ASSESEMENT & SCHEMATIC PLAN C	7,455.00
09/05/2024	53909	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL ABRAMS PARK AUG 27 202	260.00
			PORT-A-JON RENTAL ELMS RD PARK AUG 13, 2	540.00
				800.00
09/05/2024	53910	KIRBY BUILT PRODUCTS. LLC	15 GARBAGE CANS FOR ELMS RD PARK	10,495.85
09/05/2024	53911	LYNN BURKLEY	DECALS FOR #8-24 & 9-24	450.00
09/05/2024	53912	KIMBERLY LYNCH	SUPPLEMENTAL FINANCE 08-5-24 THRU 9/1/24	6,000.00
09/05/2024	53913	METRO POLICE AUTH OF GENESEE COUNTY	JULY 2024 ORD. FEES	3,584.46
09/05/2024	53914	MICHIGAN FENCE CO INC	ABRAMS PARK PLAYSCAPE FENCE	10.05
09/05/2024	53915	MICHIGAN PIPE AND VALVE	(2) CURB BOX LIDS	50.00
			1 K SOFT COPPER 100	968.83
				1,018.83
09/05/2024	53916	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 7/19/24, 8/02/24,8/16	744.00
09/05/2024	53917	MVP DISC SPORTS LLC	(6) LAUNCH TEE PADS	1,393.18
09/05/2024	53918	AMY NICHOLS	BANK RUNS AUGUST 2024 62.40 X 67	41.81
09/05/2024	53919	OHM ADVISORS	USDA PHASE II WATER MAIN ENGINEERING SER	25,193.50



09/05/2024	53920	PRINTING SYSTEMS	ELECTION VOTER INSTRUCTION SHEETS	35.00	
			ELECTION SUPPLIES PRECIENT KITS & EARLY	334.59	
					<u>369.59</u>
09/05/2024	53921	BONNIE ALFARO	ELMS RD PARK DEPOSIT REFUND #2	200.00	
09/05/2024	53922	DONISHA HUMPHREY	ELMS RD PARK REFUND DEPOSIT #1	200.00	
09/05/2024	53923	MARLENE CLEVELAND HICKS	ELMS RD PARK DEPOSIT REFUND PAV #4	200.00	
09/05/2024	53924	SHINDA TURBEVILLE	ELMS RD PARK DEPOSIT REFUND PAV #1	200.00	
09/05/2024	53925	TRINITY UNITED CHURCH	ELMS RD PARK DEPOSIT REFUND #2	200.00	
09/05/2024	53926	PAMELA TEVEIT	ELMS RD PARK REFUND PAV #1	200.00	
09/05/2024	53927	CORELOGIC CENTRAL REFUNDS	2024 Sum Tax Refund 58-01-502-096	1,401.16	
09/05/2024	53928	CORELOGIC CENTRALIZED REFUNDS	2024 Sum Tax Refund 58-36-651-218	3,906.64	
09/05/2024	53929	CORELOGIC CENTRALIZED REFUNDS	2024 Sum Tax Refund 58-31-526-003	2,655.39	
09/05/2024	53930	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG	69.00	
09/05/2024	53931	SELF SERVE LUMBER CO.	TREATED LUMBER FOR DICS GOLF COUSE OTTER	183.92	
09/05/2024	53932	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICEJULY 2024	4,614.34	
09/05/2024	53933	STEVE'S PLUMBING & HEATING LLC	ESCAVATING SERVICE 7 DIRECTIONAL BORING	3,500.00	
09/05/2024	53934	STEVEN SCHNIERS	BALLOON MAN FOR MOVIE NIGHT 8/16/24	200.00	V
			BALLOON MAN FOR MOVIE NIGHT 8/16/24	200.00	V
					<u>400.00</u>
09/05/2024	53935	SUBURBAN AUTO SUPPLY	YELLOW BUTT SPLICE	17.25	
			OIL FILTER,AND OIL FOR 7-22	65.95	
			LAWN MOWER BATTERY 250CCA	51.99	
					<u>135.19</u>
09/05/2024	53936	T MOBILE USA INC	DPW PHONES & ONE OFFICE PHONE	328.48	
09/05/2024	53937	VISUAL EDGE IT	CONTRACT 8/22/24 - 9/22/24	312.17	
09/10/2024	53938	CIVICPLUS LLC	ONLINE CODEHOSTING MARCH 1 2024	1,113.00	
09/10/2024	53939	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	5,918.00	
09/10/2024	53940	CONSUMERS ENERGY	4524 MORRISH RD	74.91	
09/10/2024	53941	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997	33.76	
09/10/2024	53942	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781	517.31	
09/10/2024	53943	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300	47.92	
09/10/2024	53944	CONSUMERS ENERGY	STREET LIGHTS 1294	4,241.28	

09/10/2024	53945	DIPONIO CONTRACTING, LLC	USDA MATER MAIN & LOCAL ROAD IMPROVEMENT	991,069.58	V
09/10/2024	53946	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES ANNUAL CONTRACT OCT	2,751.40	
09/10/2024	53947	OHM ADVISORS	USDA PHASE II WATER MAIN ENGINEERING SER	25,199.00	
			CAPPY LN & DON SHENK PE THROUGH AUGUST 2	10,875.50	
			PROFESSIONAL SERVICES RENDERED THROUGH A	1,830.50	
				<u>37,905.00</u>	
09/10/2024	53948	OHM ADVISORS	WINCHESTER VILAGE LOCAL RD IMPROVEMENTS	2,293.50	
09/10/2024	53949	ASHLEY CARSTEN	ELMS RD PARK DEPOSIT REFUND #3	200.00	
09/10/2024	53950	JUDITH M FROST	ELMS RD PARK REFUND DEPOSIT #3	200.00	
09/10/2024	53951	MILLIE HURSIN	ELMS RD PARK DEPOSIT REFUND #2	200.00	
09/10/2024	53952	DMO SOUTH LLC	2024 Sum Tax Refund 58-36-577-014	6,758.59	
09/10/2024	53953	STEVEN SCHNIERS	BALLOON MAN FOR MOVIE NIGHT 8/16/24	200.00	
09/10/2024	53954	SUPER FLITE OIL CO INC	FUEL - DPW AUGUST	1,257.55	
09/10/2024	53955	SWARTZ CREEK AREA FIRE DEPT.	MONTHLY RUNS FOR FIRE & EMS AUGUST RUNS	2,006.25	
09/18/2024	53956	JASON BOYD	BOYDS LAWN & LANDSCAPING 9/5/24	1,020.00	
			BOYDS LAWN & LANDSCAPING	960.00	
				<u>1,980.00</u>	
09/18/2024	53957	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES JUNE 2024	4,998.42	
09/18/2024	53958	COFFIELD OIL COMPANY INC	FUEL	95.30	
09/18/2024	53959	DLZ MICHIGAN INC	MS4 COMPLIANCE PROGRAM SERVICES FY 2025	368.00	
			1000 CCTV INTEGRATION	4,072.25	
				<u>4,440.25</u>	
09/18/2024	53960	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT SEPTEMBER 2024	1,149.08	
09/18/2024	53961	FERGUSON WATERWORKS #3386	1-1/2 MACH10 CF 13 LL	849.72	
09/18/2024	53962	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	6.25	
09/18/2024	53963	GEN CTY ROAD COMMISSION	S- MTCE & OPERATIONS 504 (47) AUGUST 20	77.82	
09/18/2024	53964	GENESEE CTY DRAIN COMMISSIONER	7/31/24 THRU 8/28/24 AUGUST 2024 BULK W	114,747.00	
09/18/2024	53965	KCI	PROPOSAL EST. POSTAGE COTOBER 2024 WATER	1,117.25	
09/18/2024	53966	SAMANTHA HILLIKER	3 YARD SIGNS FOR ELECTIONS	70.35	
09/18/2024	53967	DANIEL L RHANOR	WIRE CAMERA AT ELMS RD PARK	245.00	
09/18/2024	53968	PRIORITY WASTE LLC	FY2025 JULY2024 THRU JUNE 2025	26,364.00	

09/18/2024	53969	KALYLE ANDREWS	ELMS RD PARK DEPOSIT REFUND #1	200.00
09/18/2024	53970	JAN CHARAHAN	ELMS RD PARK DEPOSIT REFUND #3	200.00
09/18/2024	53971	DESIREE YOUNG	ELMS RD PARK DEPOSIT REFUND #2	200.00
09/18/2024	53972	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	148.00
09/18/2024	53973	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE AUGUST 2024	1,984.81
09/18/2024	53974	STATE OF MICHIGAN DEPT TRANS	SRTS	5,610.24
09/18/2024	53975	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING JULY 30 2024	48.00
			DRINKING WATER LAB TESTING AUGUST 2024	48.00
				<b>96.00</b>
09/18/2024	53976	STRUCTURED TECHNOLOGIES GROUP INC	PROJECTOR & AUDIO ISSUES - MOVIE NIGHTS	220.00
09/18/2024	53977	SUBURBAN AUTO SUPPLY	OIL FILTER AND OIL FOR 7-15 OIL CHANGE	51.46
09/18/2024	53978	UNUM LIFE INSURANCE	RETIREE LIFE OCT. 2024	31.47
09/18/2024	53979	VC3 INC	HDI CORD FOR PURCHASE TOWERS & (2) DP AD	84.77
09/18/2024	53980	VERIZON WIRELESS	MONTHLY INVOICE AUGUST	336.83
09/18/2024	53981	JAMS MEDIA LLC	ORD 467 LEGALSBOXED, ZBA PUB HEARING & A	233.80
09/18/2024	53982	WEB MATTERS	WEBSITE CREATION, TECH LABOR, DOMAIN NAM	4,295.00
09/18/2024	53983	XAK ZDUNIC	CHLORIDE APPLICATION	2,123.73
09/19/2024	53984	BP SURFACE SOLUTIONS LLC	(3) BENCH PADS INSTALLED, ELMS RD PARK S	25,026.00
09/19/2024	53985	TRANSNATION TITLE AGENCY OF MI MASO	EARNEST MONEY DEPOSIT FOR 4484 & PORTION	5,000.00
09/25/2024	53986	DELTA DENTAL PLAN		428.58
09/25/2024	53987	DIPONIO CONTRACTING, LLC		30,838.48
09/25/2024	53988	SWARTZ CREEK HISTORICAL SOCIETY		500.00
GEN TOTALS:				
Total of 116 Checks:				1,542,986.60
Less 2 Void Checks:				991,469.58
Total of 114 Disbursements:				551,517.02

# Valley petroleum

## Activity Detail Report By Account For Vehicle

Date Range From : 09/01/2024 12:00:00AM To : 09/30/2024 11:59:00PM

City C Account: 05 Packet

Account: 05

CITY OF SWARTZ CREEK DPW  
8083 CIVIC DR.  
SWARTZ CREEK, MI 48473

Date	Time	Trans #	Driver	Site	Site Short Name	Prod	Pump	MPG	Odrom	Dist	Misc Keybrd	Price	Qty	Amount
Vehicle : 10370169 Name : 7-15 4WD														
09/11/2024	13:51	8891	5150	001	valley	UNL	02-1	0.0		0		\$1,000	25.300	\$25.30
09/19/2024	16:36	8951	5814	001	valley	UNL	02-1	0.0		0		\$1,000	19.300	\$19.30
09/27/2024	16:31	9012	5150	001	valley	UNL	02-1	0.0		0		\$1,000	17.300	\$17.30
Card Totals : Trans : 3 Cost Per Mile : \$ 0.000 0.00Miles @0.00MPG Avg MPG : 0.0 Avg Price : \$1,000 61.900 \$61.90														
Vehicle : 10370180 Name : 21 WOOD CHIPPER														
09/09/2024	10:17	8866	5814	001	valley	DSL1	05-1	0.0		0		\$1,000	19.000	\$19.00
Card Totals : Trans : 1 Cost Per Mile : \$ 0.000 0.00Miles @0.00MPG Avg MPG : 0.0 Avg Price : \$1,000 19.000 \$19.00														
Vehicle : 10370190 Name : 5-16														
09/13/2024	11:08	8904	5814	001	valley	UNL	02-1	0.0		0		\$1,000	2.200	\$2.20
Card Totals : Trans : 1 Cost Per Mile : \$ 0.000 0.00Miles @0.00MPG Avg MPG : 0.0 Avg Price : \$1,000 2.200 \$2.20														
Vehicle : 10370383 Name : 3-08 PU 4WD														
09/19/2024	14:49	8950	2705	001	valley	UNL	02-1	0.0		0		\$1,000	25.700	\$25.70
Card Totals : Trans : 1 Cost Per Mile : \$ 0.000 0.00Miles @0.00MPG Avg MPG : 0.0 Avg Price : \$1,000 25.700 \$25.70														
Vehicle : 10370389 Name : FORD DIESEL 1018														
09/11/2024	11:05	8888	5814	001	valley	DSL1	05-1	0.0		0		\$1,000	18.000	\$18.00
09/20/2024	12:04	8957	5814	001	valley	DSL1	05-1	0.0		0		\$1,000	13.900	\$13.90
Card Totals : Trans : 2 Cost Per Mile : \$ 0.000 0.00Miles @0.00MPG Avg MPG : 0.0 Avg Price : \$1,000 31.900 \$31.90														
Vehicle : 10370402 Name : 722														
09/11/2024	16:12	8892	7790	001	valley	UNL	02-1	0.0		0		\$1,000	32.100	\$32.10
09/18/2024	10:20	8936	1492	001	valley	UNL	02-1	0.0		0		\$1,000	24.000	\$24.00
09/30/2024	10:43	9021	2705	001	valley	UNL	02-1	0.0		0		\$1,000	28.400	\$28.40
Card Totals : Trans : 3 Cost Per Mile : \$ 0.000 0.00Miles @0.00MPG Avg MPG : 0.0 Avg Price : \$1,000 84.500 \$84.50														
Vehicle : 10370403 Name : 208														
09/09/2024	11:21	8867	1492	001	valley	UNL	02-1	0.0		0		\$1,000	28.500	\$28.50

# Valley petroleum

## Activity Detail Report By Account For Vehicle

Date Range From : 09/01/2024 12:00:00AM To : 09/30/2024 11:59:00PM

City Council Pack

Date	Time	Trans #	Driver	Site	Site Short Name	Prod	Pump	MPG	Odom	Dist	Misc Keybrd	Price	Qty	Amount
<b>Card Totals : Trans : 1</b>														
				Cost Per Mile :	\$ 0.000	0.00Miles @0.00MPG			Avg MPG :	0.0	Avg Price :	\$ 1.000	28.500	\$28.50
<b>Vehicle : 10370406</b>														
Name : 1123 DUMP TRUCK														
09/13/2024	09:41	8902	1492	001	valley	DSL1	05-1	0.0		0		\$ 1.000	47.300	\$47.30
<b>Card Totals : Trans : 1</b>														
				Cost Per Mile :	\$ 0.000	0.00Miles @0.00MPG			Avg MPG :	0.0	Avg Price :	\$ 1.000	47.300	\$47.30
<b>Vehicle : 10370415</b>														
Name : 616														
09/16/2024	15:33	8922	7790	001	valley	UNL	02-1	0.0		0		\$ 1.000	20.000	\$20.00
09/30/2024	16:28	9024	7790	001	valley	UNL	02-1	0.0		0		\$ 1.000	16.200	\$16.20
<b>Card Totals : Trans : 2</b>														
				Cost Per Mile :	\$ 0.000	0.00Miles @0.00MPG			Avg MPG :	0.0	Avg Price :	\$ 1.000	36.200	\$36.20
<b>Vehicle : 10370419</b>														
Name : 1-20 4WD														
09/09/2024	10:14	8865	5814	001	valley	DSL1	05-1	0.0		0		\$ 1.000	12.900	\$12.90
<b>Card Totals : Trans : 1</b>														
				Cost Per Mile :	\$ 0.000	0.00Miles @0.00MPG			Avg MPG :	0.0	Avg Price :	\$ 1.000	12.900	\$12.90
<b>Vehicle : 10370420</b>														
Name : 907 STREET SWEEPER														
09/03/2024	09:43	8822	7790	001	valley	DSL1	05-1	0.0		0		\$ 1.000	19.600	\$19.60
09/04/2024	15:09	8830	7790	001	valley	DSL1	05-1	0.0		0		\$ 1.000	42.000	\$42.00
09/24/2024	09:28	8976	2705	001	valley	DSL1	06-1	0.0		0		\$ 1.000	23.700	\$23.70
09/26/2024	09:43	8996	2705	001	valley	DSL1	06-1	0.0		0		\$ 1.000	0.800	\$0.80
09/26/2024	09:47	8997	2705	001	valley	DSL1	06-1	0.0		0		\$ 1.000	31.600	\$31.60
<b>Card Totals : Trans : 5</b>														
				Cost Per Mile :	\$ 0.000	0.00Miles @0.00MPG			Avg MPG :	0.0	Avg Price :	\$ 1.000	117.700	\$117.70
<b>Account Totals : Transactions : 21</b>														
										Total Dist :	0	467.800	\$467.80	

October 14, 2024

Board Chair  
David Witter

Chief of Police  
Matthew Bade

Lieutenant  
Michael Murphy

**METRO POLICE AUTHORITY OF GENESEE  
COUNTY**

5420 Hill 23 Drive  
Flint, MI 48507  
(810) 820-2190  
(810) 877-6537-FAX

[information@metropolicegc.org](mailto:information@metropolicegc.org)

Board Members

Cory Bostwick  
Nate Henry  
Rae Lynn Hicks  
Tonya Ketzler  
Vane King  
David Krueger

Metro Police Authority Police Protection Unit Report- Q3 2024

The Swartz Creek Police Protection Unit calculation for Q3, 2024 is as follows:

3239 (hours/PPUs) / 13 weeks = 249 (hours/PPUs) averaged per week.

# Metro Police Authority Offense Summary

## For Swartz Creek

**Occurred 8/1/2024 - 8/31/2024**

Offense	Total Offenses
1172 - 11002 - CSC Third (3rd) Degree -Penetration Penis/Vagina	1
1313 - 13001 - Assault and Battery/Simple Assault	1
1380 - 13003 - Telephone Used for Harassment, Threats	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1
2399 - 23007 - Larceny (Other)	1
2699 - 26001 - Fraud (Other)	1
2902 - 29000 - Damage to Property - Private Property	3
3074 - 30002 - Retail Fraud Theft 2nd Degree	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	2
5216 - 13003 - Threat to Burn	1
7070 - 70000 - Runaway	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	2
8275 - 54003 - Traffic - Driver License Law Violations	1
8277 - 54003 - Traffic - Registration Law Violations	1
8328 - 54003 - Motor Vehicle Violation	2
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	5
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	3
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	3
9943 - 98007 - Inspections/Investigations - Suspicious Situations	2
9953 - 99008 - Miscellaneous - General Assistance	1
<b>Total</b>	<b>36</b>

# Metro Police Authority Offense Summary

## For Swartz Creek

Occurred 9/1/2024 - 9/30/2024

Offense	Total Offenses
1201 - 12000 - Robbery - Business - Gun	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2305 - 23005 - Larceny - Personal Property from Vehicle	3
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1
2404 - 24001 - Vehicle Theft	1
2408 - 24001 - Possess Stolen Vehicle	1
2699 - 26001 - Fraud (Other)	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
8271 - 54003 - Traffic - No Operators License	1
8328 - 54003 - Motor Vehicle Violation	1
9906 - 92002 - Civil Custodies - Incapacitation	1
9910 - 93001 - Traffic, Non-Criminal - Accident	8
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	2
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	3
9953 - 99008 - Miscellaneous - General Assistance	4
9954 - 99009 - Miscellaneous - Non-Criminal	2
<b>Total</b>	<b>32</b>



# City of Swartz Creek Building Permit List 2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
<b>Building</b>								
PB2400052	09/19/24	DEPLANTY, CODY	8103474702	58-36-300-014	\$700	\$75.00	7470 MILLER RD	48473-Res Add/Alter/Repair
PB2400067	09/19/24	Renewal by Andersen	(734) 237 1065	58-36-578-010	\$15,618	\$182.00	7188 MILLER RD	48473-Window Replacement
PB2400071	09/17/24	Foundation Systems of Michiga	(734) 838 3895	58-03-527-001	\$5,392	\$125.00	9159 CHESTERFIELD DR	48473-Res Add/Alter/Repair
PB2400072	09/25/24	C & L Ward Bros Co	(810) 652 6622	58-03-528-026	\$18,577	\$100.00	9118 CHELMSFORD DR	48473-Roofing
PB2400073	09/16/24	Lockhart Roofing Co.	(810) 235 9866	58-35-776-038	\$8,945	\$100.00	38 SOMERSET ST	48473-Roofing
PB2400074	09/23/24	Lockhart Roofing Co.	(810) 235 9866	58-02-552-011	\$9,445	\$100.00	5303 DON SHENK DR	48473-Roofing
PB2400075	09/18/24	TruEco Construction	(810) 620 2250	58-02-529-021	\$0	\$100.00	8067 MILLER RD	48473-Roofing
PB2400076	09/18/24	NIEDZIELSKI, ALEXANDER	(810) 938 1346	58-36-100-005	\$8,900	\$155.00	7325 BRISTOL RD	48473-Siding
PB2400077	09/19/24	Pompei Construction	(810) 625 4623	58-36-651-077	\$7,500	\$145.00	4466 COLONY CT	48473-Roofing
<b>Total:</b>		<b>9 Permits</b>	<b>Value: \$75,077</b>		<b>Fee Total: \$1,082.00</b>		Total Number of Dwelling Units 0	

<b>Electrical</b>								
PE2400032	09/10/24	Weinstein Electric Company	(810) 232 5934	58-02-526-027	\$0	\$600.00	8197 MILLER RD	48473-Electrical
PE2400033	09/18/24	Signs By Crannie	(810) 487 0000	58-02-526-027	\$0	\$136.00	8197 MILLER RD	48473-Electrical
PE2400034	09/12/24	Steele's Electric Inc	(989) 529 4671	58-30-651-088	\$0	\$340.00	3304 HERITAGE BLVD	48473-Electrical
PE2400035	09/12/24	Quality Electric Services	(248) 449 4200	58-35-677-002	\$0	\$165.00	4448 MORRISH RD	48473-Electrical
PE2400036	09/25/24	Morning Star Electric	(810) 397 7225	58-36-577-029	\$0	\$140.00	7241 MILLER RD	48473-Electrical
PE2400037	09/25/24	Creative Electrical Solutions	(810) 659 7884	58-36-651-081	\$0	\$144.00	4413 SPRINGBROOK DR	48473-Electrical
PE2400038	09/30/24	Ronald L Panter	(810) 577 1299	58-35-576-048	\$0	\$237.00	8006 MILLER RD	48473-Electrical
PE2400039	09/30/24	Harris Boys Elect Services	(810) 449 2445	58-36-300-019	\$0	\$145.00	7524 MILLER RD	48473-Electrical
<b>Total:</b>		<b>8 Permits</b>	<b>Value: \$0</b>		<b>Fee Total: \$1,907.00</b>		Total Number of Dwelling Units 0	

# City of Swartz Creek Building Permit List 2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
<b>Mechanical</b>							
PM240045	09/04/24	SIG Heating & Cooling	(810) 820 4604	58-31-100-014	\$0	\$160.00 6309 BRISTOL RD	48473-Mechanical
PM240046	09/11/24	Goyette Mechanical	(810) 742 8530	58-36-300-025	\$0	\$610.00 4413 MORRISH RD	48473-Mechanical
PM240047	09/17/24	Conditioned Air LLC	(248) 866 1560	58-35-677-002	\$0	\$220.00 4448 MORRISH RD	48473 Mechanical
PM240048	09/25/24	Terry Allen Plbg & Htg Co	(810) 232 8270	58-36-529-017	\$0	\$195.00 7151 PARK RIDGE PKWY	48473-Mechanical
PM240049	09/30/24	Terry Allen Plbg & Htg Co	(810) 232 8270	58-03-533-016	\$0	\$160.00 9155 OAKVIEW DR	48473-Mechanical
<b>Total:</b>		<b>5 Permits</b>	<b>Value: \$0</b>		<b>Fee Total:</b>	<b>\$1,345.00</b>	Total Number of Dwelling Units <b>0</b>
<b>Plumbing</b>							
PP240021	09/17/24	Foundation Systems of Michiga	(734) 838 3895	58-03-527-001	\$0	\$140.00 9159 CHESTERFIELD DR	48473-Plumbing
PP240023	09/09/24	Goyette Mechanical	(810) 742 8530	58-35-576-020	\$0	\$135.00 4150 MORRISH RD	48473-Plumbing
PP240024	09/11/24	Mike Foskett Plumbing		58-36-676-093	\$0	\$134.00 4247 ALEX MARIN DR	48473 Plumbing
<b>Total:</b>		<b>3 Permits</b>	<b>Value: \$0</b>		<b>Fee Total:</b>	<b>\$409.00</b>	Total Number of Dwelling Units <b>0</b>
<b>Right of Way</b>							
PROW-0317	09/12/24	CONSUMERS ENERGY COM		58-03-533-036	\$0	\$100.00 9176 NORBURY DR	48473-Right of way
PROW-0318	09/23/24	CONSUMERS ENERGY COR		58-03-533-104	\$0	\$100.00 5367 GREENLEAF DR	48473-Right of way
<b>Total:</b>		<b>2 Permits</b>	<b>Value: \$0</b>		<b>Fee Total:</b>	<b>\$200.00</b>	Total Number of Dwelling Units <b>0</b>

**Zoning**

# City of Swartz Creek Building Permit List 2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
PZ24-0012	09/18/24	Signs By Crannie	(810) 487 0000	58-02-526-027	\$40,000	\$255.00 8197 MILLER RD	48473-Sign
PZ24-0013	09/23/24	FREEDOM PROPERTIES OF	8106913478	58-35-576-048	\$0	\$25.00 8006 MILLER RD	48473-Miscellaneous
<b>Total:</b>		<b>2 Permits</b>	<b>Value: \$40,000</b>		<b>Fee Total:</b>	<b>\$280.00</b>	Total Number of Dwelling Units 0

**Permit Total: 29                      Value: \$115,077                      Fee Total: \$5,223.00**

Permit.DateIssued Between 9/1/2024 12:00:00 AM AND 9/30/2024 11:59:59 PM

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
3431 HERITAGE BLVD	58-30-651-061	Ordinance	09/03/2024	09/03/2024	Complied
6218 BAINBRIDGE DR	58-30-651-099	Final	09/03/2024	09/03/2024	Approved
4290 MORRISH RD	58-35-400-001	Backfill	09/04/2024	09/04/2024	Approved
8197 MILLER RD	58-02-526-027	Underground-Light	09/04/2024	09/04/2024	Approved
8461 MILLER RD	58-02-501-079	Final	09/04/2024	09/04/2024	Approved
7538 MILLER RD	58-36-300-021	Site Inspection	09/05/2024	09/09/2024	Locked Out
8296 MILLER RD	58-35-300-019	Follow Up	09/05/2024	09/04/2024	Complied
4247 ALEX MARIN DR	58-36-676-093	Garage Wall Draft S	09/05/2024	09/05/2024	Approved
5111 FAIRCHILD ST	58-02-526-074	Ordinance	09/05/2024	09/05/2024	Violation(s)
3441 ELMS RD	58-30-551-006	Ordinance	09/05/2024	09/05/2024	Complied
6376 MILLER RD	58-31-100-022	Footing	09/05/2024	09/05/2024	Partially Approv
8390 CAPPY LN	58-02-503-031	Initial	09/05/2024	09/09/2024	Violation(s)
5363 DON SHENK DR	58-02-552-021	Initial	09/05/2024	09/09/2024	Complied
5410 DON SHENK DR	58-03-579-002	Initial	09/05/2024	09/09/2024	Complied
5192 GREENLEAF DR	58-03-533-069	Initial	09/05/2024	09/09/2024	Violation(s)
3304 HERITAGE BLVD	58-30-651-088	Garage Floor	09/09/2024	09/09/2024	Approved
3304 HERITAGE BLVD	58-30-651-088	Basement floor	09/09/2024	09/09/2024	Approved
9162 CHESTERFIELD DR	58-03-526-019	Final	09/09/2024	09/09/2024	Approved
7132 ABBEY LN	58-36-526-059	Service	09/09/2024	09/09/2024	Locked Out
4315 ELMS RD	58-31-551-005	Status	09/10/2024	09/10/2024	Complied
8391 CAPPY LN	58-02-503-046	Ordinance	09/10/2024	09/10/2024	Complied
8366 CAPPY LN	58-02-503-035	Ordinance	09/10/2024	09/10/2024	Complied
7470 COUNTRY MEADOW DR	58-36-651-029	Final	09/10/2024	09/10/2024	Approved
8197 MILLER RD	58-02-526-027	Underground-Condu	09/10/2024	09/10/2024	Approved
4150 MORRISH RD	58-35-576-020	Final	09/10/2024	09/10/2024	Approved
7287 MILLER RD	58-36-577-033	Follow Up	09/11/2024	09/11/2024	Complied
7025 BRISTOL RD	58-36-526-067	Final	09/11/2024	09/11/2024	Approved
9351 CHESTERFIELD DR	58-03-531-170	Post Hole	09/11/2024	09/11/2024	Approved
7132 ABBEY LN	58-36-526-059	Service-Reinspection	09/11/2024	09/11/2024	Approved
5393 DON SHENK DR	58-03-579-013	Ordinance	09/12/2024	09/12/2024	Violation(s)
4126 ELMS RD	58-36-526-020	Ordinance	09/12/2024	09/26/2024	Violation(s)
9351 CHESTERFIELD DR	58-03-531-170	Rough	09/12/2024	09/12/2024	Approved
7115 YARMY DR	58-36-526-030	Initial	09/12/2024	09/12/2024	Complied
6398 TALLMADGE CT	58-31-100-021	Initial	09/12/2024	09/12/2024	Locked Out
5016 MC LAIN ST	58-02-526-058	Backfill	09/16/2024	09/16/2024	Approved
3304 HERITAGE BLVD	58-30-651-088	Service	09/16/2024	09/16/2024	Approved

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
3304 HERITAGE BLVD	58-30-651-088	Rough	09/16/2024	09/16/2024	Approved
4448 MORRISH RD	58-35-677-002	Rough	09/17/2024	09/17/2024	Approved
8197 MILLER RD	58-02-526-027	Underground	09/17/2024	09/17/2024	Partially Approv
4448 MORRISH RD	58-35-677-002	Rough	09/17/2024	09/17/2024	Approved
3304 HERITAGE BLVD	58-30-651-088	Rough	09/17/2024	09/17/2024	Partially Approv
7074 ABBEY LN	58-36-526-053	Final	09/17/2024	09/17/2024	Disapproved
7512 GROVE ST	58-01-100-019	Status	09/18/2024	09/18/2024	Violation(s)
3304 HERITAGE BLVD	58-30-651-088	Rough	09/18/2024	09/18/2024	Partially Approv
8197 MILLER RD	58-02-526-027	Building Floor	09/19/2024	09/19/2024	Approved
4448 MORRISH RD	58-35-677-002	Rough	09/19/2024	09/19/2024	Approved
4448 MORRISH RD	58-35-677-002	Insulation	09/19/2024	09/19/2024	Approved
5191 WORCHESTER DR	58-02-502-027	Initial	09/19/2024	09/19/2024	Complied
8494 CHESTERFIELD DR	58-02-501-061	Initial	09/19/2024	09/19/2024	Complied
5273 GREENLEAF DR	58-03-533-090	Follow Up	09/19/2024	09/19/2024	Violation(s)
6218 BAINBRIDGE DR	58-30-651-099	Final	09/23/2024	09/23/2024	Disapproved
7561 MILLER RD	58-01-502-027	Site Inspection	09/24/2024		
5151 BIRCHCREST DR	58-03-531-081	Ordinance	09/24/2024	09/24/2024	Complied
7512 GROVE ST	58-01-100-019	Ordinance	09/24/2024		
8348 CAPPY LN	58-02-503-038	Ordinance	09/24/2024	09/24/2024	Partially Complie
5044 SECOND ST	58-01-502-035	Ordinance	09/24/2024	09/24/2024	Partially Complie
9187 JILL MARIE LN	58-03-534-006	Final	09/24/2024	09/24/2024	Approved
4247 ALEX MARIN DR	58-36-676-093	Final	09/24/2024	09/24/2024	Approved
7355 CROSSCREEK DR	58-36-651-239	Final	09/24/2024	09/24/2024	Approved
5304 WINSHALL DR	58-02-553-011	Follow Up	09/25/2024	09/24/2024	Complied
8366 CAPPY LN	58-02-503-035	Follow Up	09/25/2024	09/24/2024	Complied
3304 HERITAGE BLVD	58-30-651-088	Insulation	09/25/2024	09/25/2024	Approved
5016 MC LAIN ST	58-02-526-058	Garage Footing	09/25/2024	09/25/2024	Approved
7484 WADE ST	58-01-502-047	Status	09/26/2024	09/26/2024	Partially Complie
5251 SEYMOUR RD	58-03-533-014	Ordinance	09/26/2024		
8603 MILLER RD	58-02-100-009	Final	09/26/2024	09/26/2024	Disapproved
8603 MILLER RD	58-02-100-009	Final	09/26/2024	09/26/2024	Disapproved
6285 ARLINGTON DR	58-30-651-044	Sewer Tap In	09/26/2024	09/26/2024	Approved
4484 MORRISH RD	58-35-576-053	Site Visit	09/30/2024		
7188 MILLER RD	58-36-578-010	Final	09/30/2024		
4290 MORRISH RD	58-35-400-001	Final	09/30/2024		
9351 CHESTERFIELD DR	58-03-531-170	Final	09/30/2024		

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5167 HELMSLEY DR	58-03-532-014	Final	09/30/2024		
7203 MILLER RD	58-36-577-026	Final	09/30/2024		
7241 MILLER RD	58-36-577-029	Service	09/30/2024	09/30/2024	Approved

**Inspections: 75**

Population: All Records

Inspection.DateTimeScheduled Between 9/1/2024 12:00:00 AM AND 9/30/2024 11:59:59 PM

# Enforcements By Category

10/01/24

## ANIMALS

Enforcement Number	Address	Status	Filed	Closed
E24-149	5151 BIRCHCREST DR	Closed	09/16/24	09/24/24
			<b>Total Entries: 1</b>	

## BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E24-148	7561 MILLER RD	Inspection Pending	09/16/24	
E24-141	5111 FAIRCHILD ST	Violation	09/05/24	
			<b>Total Entries: 2</b>	

## BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E24-140	7538 MILLER RD	Inspection Pending	09/04/24	
			<b>Total Entries: 1</b>	

## PARKING

Enforcement Number	Address	Status	Filed	Closed
E24-147	8366 CAPPY LN	Closed	09/10/24	09/10/24
E24-146	8391 CAPPY LN	Closed	09/10/24	09/10/24
			<b>Total Entries: 2</b>	

## RENTAL NON-COMPLIANCE

Enforcement Number	Address	Status	Filed	Closed
E24-145	5393 DON SHENK DR	Violation	09/10/24	
			<b>Total Entries: 1</b>	

## WEED COMPLAINT

# Enforcements By Category

10/01/24

Enforcement Number	Address	Status	Filed	Closed
E24-144	5323 MILLER RD	Inspection Pending	09/09/24	
E24-150	5228 DON SHENK DR	Inspection Pending	09/24/24	
E24-142	4322 ELMS RD	Inspection Pending	09/05/24	
E24-143	ELMS RD	Inspection Pending	09/09/24	

**Total Entries: 4**

**Total Records: 11**

Population: All Records  
Enforcement.DateFiled Between 9/1/2024 12:00:00 AM AND 9/30/2024 11:59:59 PM



# Certificates With Inspections

10/01/2024

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR240056	4426 MORRISH RD	09/09/2024	09/09/2024	09/11/2024		09/11/2026	Suspended
Initial	KBROWN	Corey Jarbeau	Scheduled				
CR240057	5191 WORCHESTER DR	09/09/2024	09/09/2024	09/09/2024	09/19/2024	10/03/2027	Certified
Initial	KBROWN	Corey Jarbeau	Completed	Complied			
CR240060	7455 WADE ST	09/19/2024	09/19/2024	09/26/2024		09/26/2026	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				

Population: All Records

Record Count: 3

Certificate.DateIssued Between 9/1/2024 12:00:00 AM  
AND 9/30/2024 11:59:59 PM

**LARA Corporations Online Filing System**  
Department of Licensing and Regulatory Affairs

Form Revision Date 07/201

**ARTICLES OF INCORPORATION**  
For use by DOMESTIC NONPROFIT CORPORATION

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

**ARTICLE I**

The name of the corporation is:

SWARTZ CREEK CLASS OF 2026 PTSO INC.

**ARTICLE II**

The purpose or purposes for which the corporation is formed are:

The corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future tax code. Furthermore the mission of the corporation is to support the educational experience of the Swartz Creek High School graduating class of 2026.

**ARTICLE III**

The Corporation is formed upon  basis.

If formed on a stock basis, the total number of shares the corporation has authority to issue is

If formed on a nonstock basis, the description and value of its real property assets are (if none, insert "none"):

none

The description and value of its personal property assets are (if none, insert "none"):

none

The corporation is to be financed under the following general plan:

Fundraisers and donations from the public

The Corporation is formed on a  basis.

**ARTICLE IV**

The street address of the registered office of the corporation and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

1. Agent Name: JAMIE ATHERTON  
2. Street Address: 1 DRAGON DRIVE  
Apt/Suite/Other:  
City: SWARTZ CREEK  
State: MI

Zip Code: 48473

3. Registered Office Mailing Address:

P.O. Box or Street  
Address:  
Apt/Suite/Other:  
City:



**ARTICLE V**

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
JAMIE ATHERTON	1 DRAGON DRIVE, SWARTZ CREEK, MI 48473 USA
JAMIE DAMMANN	1 DRAGON DRIVE, SWARTZ CREEK, MI 48473 USA
SHAYLA MERINSKY	1 DRAGON DRIVE, SWARTZ CREEK, MI 48473 USA
AMANDA HASYN	1 DRAGON DRIVE, SWARTZ CREEK, MI 48473 USA
CHARLOTTE HILDEBRAND	1 DRAGON DRIVE, SWARTZ CREEK, MI 48473 USA
TRACY LEUNEBERG	1 DRAGON DRIVE, SWARTZ CREEK, MI 48473 USA

Signed this 16th Day of November, 2022 by the incorporator(s).

Signature	Title	Title if "Other" was selected
Jamie L Atherton	Incorporator	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

Decline  Accept



Swartz Creek Class of 2026 PTSO  
Meeting Minutes  
September 20, 2022

Called to order: 6:03pm

**Present:**

Jamie Atherton, Jamie Dammann, Amanda Hasyn, Charlotte Hildebrand, Tracy Leuneberg, Kamryn Atherton, Bonnie Duncan, Jenna Hasyn, Hunter Cook, Marcie Decker, Asher Decker, Emma Beverly, Becky Beverly, Kevin West, Dezylyah Gibson, Brett Harris, Morgan Juratich, Landon Walton, Becky Bolin, Amelia Parker, Jackie Hall, Abrianna Hall, Madeline Hall

**Administrative Report:**

- Approval of meeting minutes from July 29, 2022 organizational meeting-
  - *Amanda Hasyn motioned to approve, Charlotte Hildebrand and Bonnie Duncan seconded.*

**Treasurer's Report:**

- None - no funds in our hands yet. Money earned from Homecoming T-shirt sales should be available at our next meeting

**General Agenda:**

- New organizational paperwork is being sent to for a Federal EIN #
  - Encompass Tax is helping our organization with this paperwork and potentially our 501c3 paperwork. Cost should be minimal using donated time and funds
- Board Positions- student class council positions will be voted on very soon, keep an eye out for voting information for student
- Final homecoming float building is this week. Please make sure to attend as many sessions as possible to get the float done on time. Thank you to the Decker family for your help and providing a great location for the build.
- Student discussion on final build ideas

Next meeting tentatively October 11, 2022, 6pm  
Meeting adjourned at 6:47pm.



Swartz Creek Class of 2026 PTSO  
Meeting Minutes  
July 29, 2022

Called to order: 2:05pm

**Present:**

Jamie Atherton, Jamie Dammann, Amanda Hasyn, Charlotte Hildebrand, Tracy Leuneberg, Shayla Merinsky

**Administrative Report:**

- none

**Treasurer's Report:**

- None (no monies available at this time)

**General Agenda:**

- New organization paperwork and position voting- it is in the best interest of the group, and in cooperation with the school district that would like to maintain a level of control, the current class sponsors hired by the school district need to be the only signers on the account. This will satisfy the requirements for fiscal oversight and responsibility.
  - *Jamie Atherton motioned to approve, seconded by Amanda Hasyn*
- Swartz Creek Class of 2026 Parent Teacher Student Organization will be the name of the new entity, shortened to Swartz Creek Class of 2025 PTSO for paperwork purposes.
  - *Jamie Atherton motioned to approve, seconded by Charlotte Hildebrand*
- Entity by-laws and creation of a mission statement will be done before the next meeting to be voted on and approved.
- Jamie Atherton suggested we have a board with six members, President, Vice President, Treasurer, Secretary, and two Trustees. Discussion was had by all present to discuss and vote on who should hold which office. *Charlotte Hildebrand motioned to approve, seconded by Amanda Hasyn*
  - President, Class co-sponsor- Jamie Atherton\*\*
  - Vice-President, Class co-sponsor - Jamie Dammann\*\*
  - Treasurer- Charlotte Hildebrand
  - Secretary- Amanda Hasyn
  - Trustee- Shayla Merinsky
  - Trustee- Tracy Leuneberg

**\*\*The only bank signers are to be the co-sponsors of the Class of 2026**

- Class t-shirts and float building- the discussion started with Amanda mentioning that we needed to think about t-shirts for homecoming. Charlotte mentioned that we could choose a design and get it mocked up by a few different people, Lori Luther may be interested, or the Shirt Traveler. Jamie Atherton indicated that the students have to have a say in whatever design is printed. We can send out an email to all students with a survey since the Facebook group is mostly parents. The decision was made to come up with a few designs and push them out to the kids for a vote.
- Class elections won't take place until we return to school. The MS administration would not allow a student class election vote to happen prior to the end of the school year, so we will have to make it work.



LOCAL CIVIC ORGANIZATION  
QUALIFICATION REQUIREMENTS

Swartz Creek Class of 2026 PTSO  
Meeting Minutes  
September 20, 2022

Called to order: 6:03pm

**Present:**

Jamie Atherton, Jamie Dammann, Amanda Hasyn, Charlotte Hildebrand, Tracy Leuneberg, Kamryn Atherton, Bonnie Duncan, Jenna Hasyn, Hunter Cook, Marcie Decker, Asher Decker, Emma Beverly, Becky Beverly, Kevin West, Dezylyah Gibson, Brett Harris, Morgan Juratich, Landon Walton, Becky Bolin, Amelia Parker, Jackie Hall, Abrianna Hall, Madeline Hall

**Administrative Report:**

- Approval of meeting minutes from July 29, 2022 organizational meeting-
  - *Amanda Hasyn motioned to approve, Charlotte Hildebrand and Bonnie Duncan seconded.*

**Treasurer's Report:**

- None - no funds in our hands yet. Money earned from Homecoming T-shirt sales should be available at our next meeting

**General Agenda:**

- New organizational paperwork is being sent to for a Federal EIN #
  - Encompass Tax is helping our organization with this paperwork and potentially our 501c3 paperwork. Cost should be minimal using donated time and funds
- Board Positions- student class council positions will be voted on very soon, keep an eye out for voting information for student
- Final homecoming float building is this week. Please make sure to attend as many sessions as possible to get the float done on time. Thank you to the Decker family for your help and providing a great location for the build.
- Student discussion on final build ideas

Next meeting tentatively October 11, 2022, 6pm  
Meeting adjourned at 6:47pm.





## LOCAL CIVIC ORGANIZATION QUALIFICATION REQUIREMENTS

---

If the organization has never submitted qualifying information as a local civic organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. A complete copy of the organization's Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.
3. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c) OR copies of one bank statement per year for the previous five years, excluding the current year.
4. A provision in the bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert to the benefit of the local government or another nonprofit organization.
5. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
6. A copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community (form attached).
7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

---

Act 382 of the Public Acts of 1972, as amended, defines "A local civic organization in this state that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property must revert to the benefit of the local governmental subdivision that granted the resolution or another nonprofit organization on dissolution of the organization."





Charitable Gaming Division  
 Box 30023, Lansing, MI 48909  
 OVERNIGHT DELIVERY:  
 101 E. Hillsdale, Lansing MI 48933  
 (517) 335-5780  
 www.michigan.gov/cg

## LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103a(i)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from \_\_\_\_\_ of \_\_\_\_\_,  
NAME OF ORGANIZATION CITY

county of \_\_\_\_\_, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for \_\_\_\_\_.  
APPROVAL/DISAPPROVAL

**APPROVAL**

**DISAPPROVAL**

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
 adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on \_\_\_\_\_.  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

\_\_\_\_\_  
PRINTED NAME AND TITLE

\_\_\_\_\_  
ADDRESS

COMPLETION: Required.  
 PENALTY: Possible denial of application.  
 BSL-CG-1153(R4/24)



**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**

**FILING ENDORSEMENT**

**This is to Certify that the** ARTICLES OF INCORPORATION

**for**

SWARTZ CREEK CLASS OF 2026 PTSO INC.

**ID Number:** 802945674

**received by electronic transmission on** November 16, 2022 **, is hereby endorsed.**

**Filed on** November 21, 2022, **by the Administrator.**

**The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.**



**In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 21st day of November, 2022.**

*Linda Clegg*

Linda Clegg, Director  
Corporations, Securities & Commercial Licensing Bureau

## Swartz Creek Class of 2026 PTSO

### Meeting Minutes

July 29, 2022

Called to order: 2:05pm

#### Present:

Jamie Atherton, Jamie Dammann, Amanda Hasyn, Charlotte Hildebrand, Tracy Leuneberg, Shayla Merinsky

#### Administrative Report:

- none

#### Treasurer's Report:

- None (no monies available at this time)

#### General Agenda:

- New organization paperwork and position voting- it is in the best interest of the group, and in cooperation with the school district that would like to maintain a level of control, the current class sponsors hired by the school district need to be the only signers on the account. This will satisfy the requirements for fiscal oversight and responsibility.
  - *Jamie Atherton motioned to approve, seconded by Amanda Hasyn*
- Swartz Creek Class of 2026 Parent Teacher Student Organization will be the name of the new entity, shortened to Swartz Creek Class of 2025 PTSO for paperwork purposes.
  - *Jamie Atherton motioned to approve, seconded by Charlotte Hildebrand*
- Entity by-laws and creation of a mission statement will be done before the next meeting to be voted on and approved.
- Jamie Atherton suggested we have a board with six members, President, Vice President, Treasurer, Secretary, and two Trustees. Discussion was had by all present to discuss and vote on who should hold which office. *Charlotte Hildebrand motioned to approve, seconded by Amanda Hasyn*
  - President, Class co-sponsor- Jamie Atherton\*\*
  - Vice-President, Class co-sponsor - Jamie Dammann\*\*
  - Treasurer- Charlotte Hildebrand
  - Secretary- Amanda Hasyn
  - Trustee- Shayla Merinsky
  - Trustee- Tracy Leuneberg

#### **\*\*The only bank signers are to be the co-sponsors of the Class of 2026**

- Class t-shirts and float building- the discussion started with Amanda mentioning that we needed to think about t-shirts for homecoming. Charlotte mentioned that we could choose a design and get it mocked up by a few different people, Lori Luther may be interested, or the Shirt Traveler. Jamie Atherton indicated that the students have to have a say in whatever design is printed. We can send out an email to all students with a survey since the Facebook group is mostly parents. The decision was made to come up with a few designs and push them out to the kids for a vote.
- Class elections won't take place until we return to school. The MS administration would not allow a student class election vote to happen prior to the end of the school year, so we will have to make it work.



Date of this notice: 11-22-2022

Employer Identification Number:  
92-1126545

Form: SS-4

Number of this notice: CP 575 E

SWARTZ CREEK CLASS OF 2026 PTSO INC  
1 DRAGON DR  
SWARTZ CREEK, MI 48473

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 92-1126545. This EIN will identify your entity, accounts, tax returns, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for business and tax purposes. Some taxpayers receive CP575 notices when another person has stolen their identity and are operating using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status, organizations must complete an application on one of the following forms: Form 1023, Application for Recognition of Exemption Under Section 501(c) (3) of the Internal Revenue Code; Form 1023-EZ, Streamlined Application for Recognition of Exemption Under Section 501(c) (3) of the Internal Revenue Code; Form 1024, Application for Recognition Under Section 501(a); or Form 1024-A, Application for Recognition of Exemption Under Section 501(c) (4) of the Internal Revenue Code.

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

If you become tax-exempt, you will lose tax-exempt status if you fail to file a required return or notice for three consecutive years, unless a filing exception applies to you (search [www.irs.gov](http://www.irs.gov) for Annual Exempt Organization Return: Who Must File). We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter. For the most current information on your filing requirements and other important information, visit [www.irs.gov/charities](http://www.irs.gov/charities).



Schematic Design

# Swartz Creek, MI

SWC1848 | OCTOBER 2024

# Process Recap



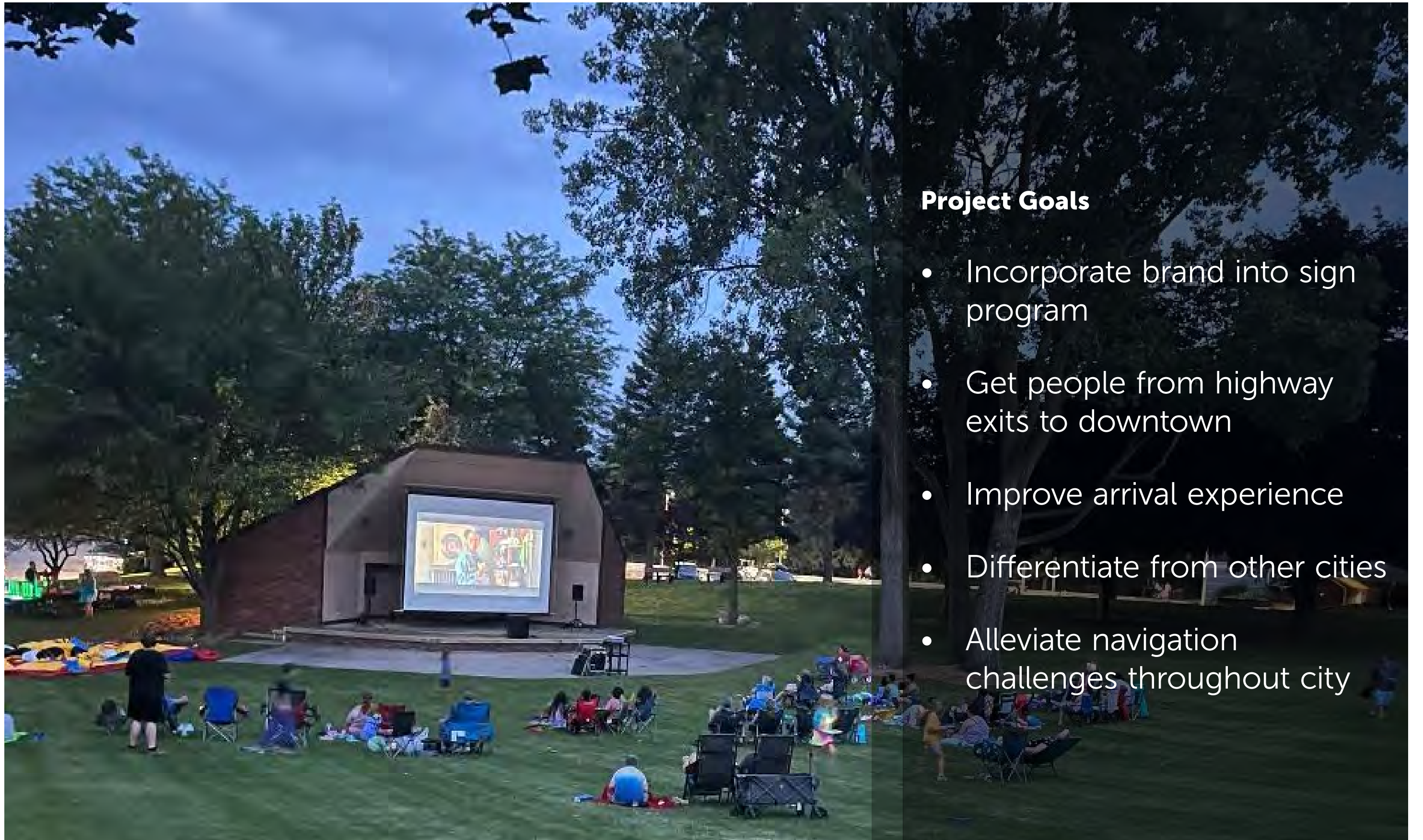
# The Process

Guide Studio has gone through the following steps to develop this framework for your Wayfinding Program:

**THE PROCESS TO DATE**

- > Discussion with the client core team
- > Discovery session with the steering committee
- > Driving tour of the city
- > Internal strategy workshop
- > Review session with client core team
- > Wayfinding Assessment development
- > Sign Program Conceptual Designs
- > Development of Schematic Design sign program





## Project Goals

- Incorporate brand into sign program
- Get people from highway exits to downtown
- Improve arrival experience
- Differentiate from other cities
- Alleviate navigation challenges throughout city

## Discovery Recap

# JOURNEY MAPPING

## EXERCISES

### 1. Destinations

Mark the major visitor destinations. Star the top 5.

### 2. Vehicular Paths

Mark what you would consider to be roads that offer the BEST experience driving around town.

### 3. Arrival

Mark what you would consider to be the PERCEIVED points of arrival into town and downtown.

### 4. Public Parking

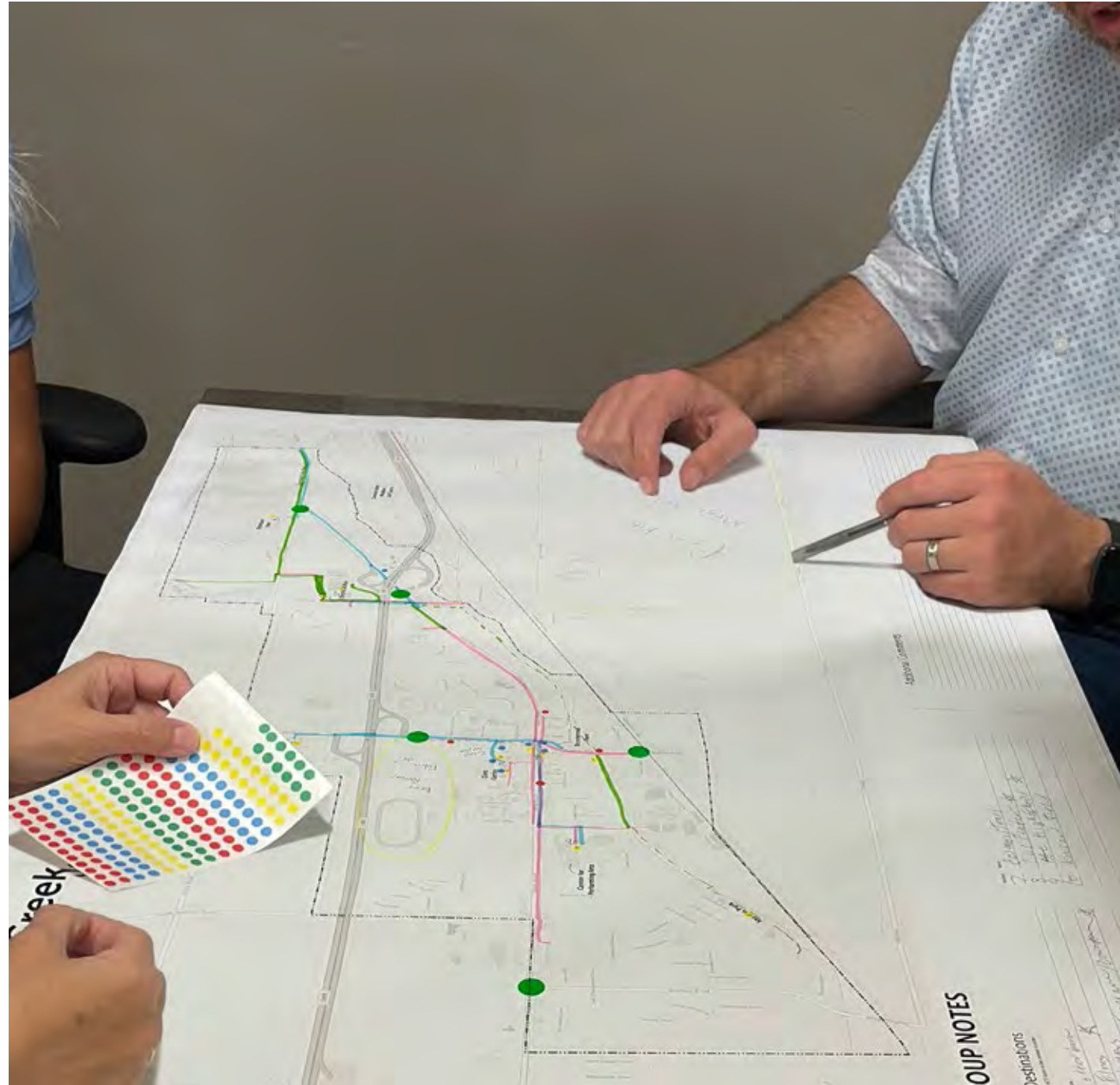
Mark public parking lots. Note any restrictions/hours, etc.

### 5. Pedestrian Traffic

Mark areas you would consider to have high pedestrian concentration.

### 6. Bike Paths

Mark what you would consider key connection points or points of interaction between bike paths and the city.



## TOP VISITOR DESTINATIONS

Based on data collected from the Steering Committee, the following destinations were the most commonly marked and determined to be the top destinations in Swartz Creek.

**TIER 1** (starred as a top 5 destination by both groups)

- Elms Park
- High School/Performing Arts Center

**TIER 2** (starred as a top 5 destination by one of the groups, but not both)

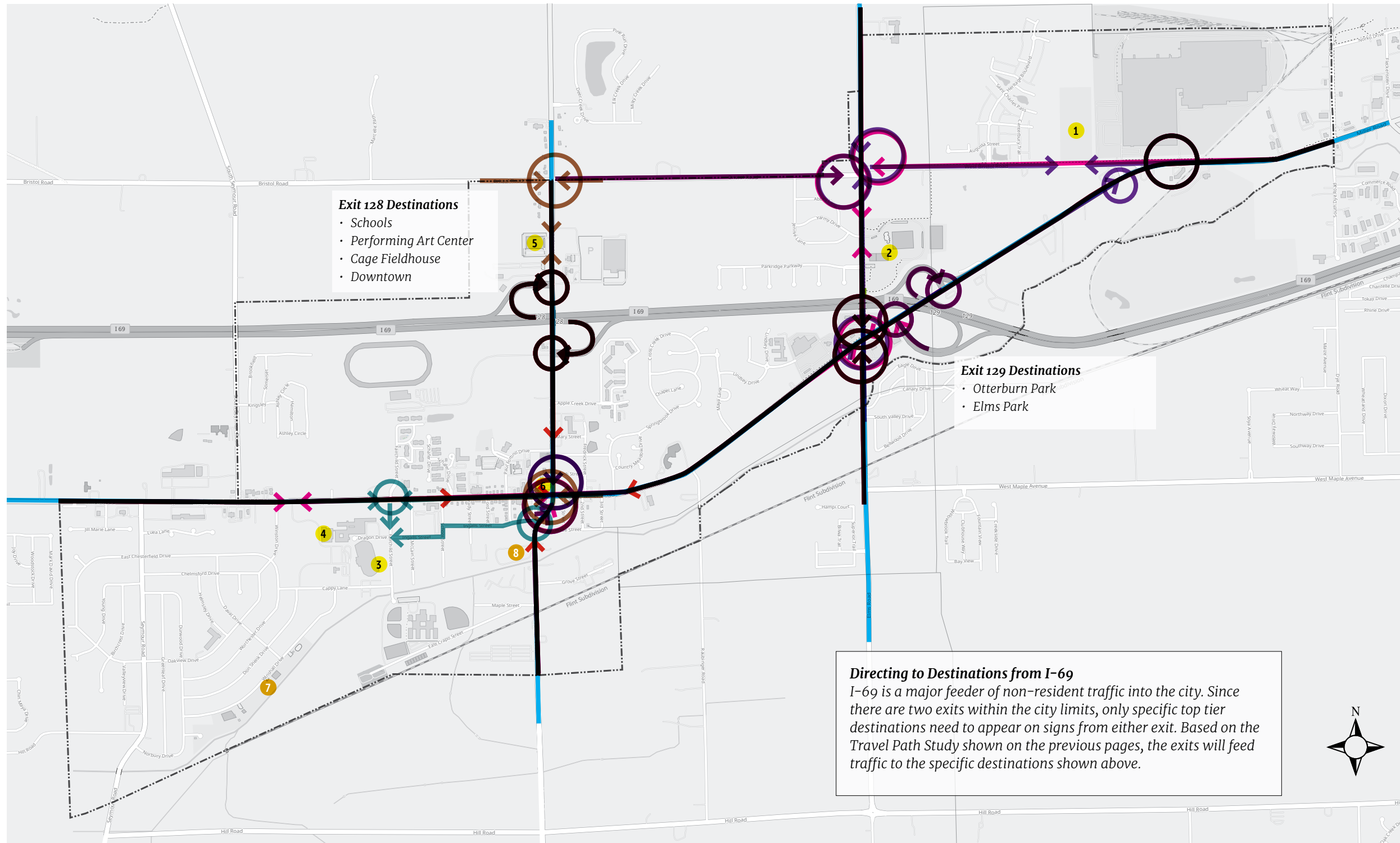
- Downtown/Holland Square
- Cage Fieldhouse
- Otterburn Park
- Veteran's Memorial
- Civic Center/Amphitheater

**TIER 3** (listed but not starred by either group)

- Abrams Park
- Cosmos in the Creek
- Kincaid Field
- Trails
- Carriage Plaza/Western Business District
- Art Gallery



# Vehicular Travel Paths / Comprehensive



## TOP DESTINATIONS

### Priority

- 1 Otterburn Park
- 2 Elms Park
- 3 Schools
- 4 Performing Arts Center
- 5 Cage Fieldhouse
- 6 Downtown

### Secondary

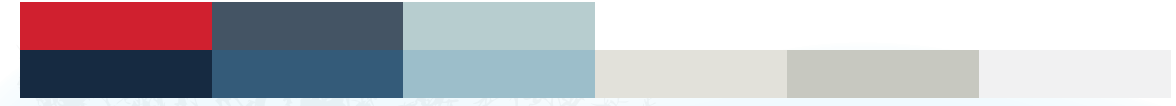
- 7 Abrams Park
- 8 Kincaid Field

## MAP KEY

- City Border
- Major (Best) Roads
- Bike Trail - Existing
- Bike Trail - Future
- ★ Trail Head

# Schematic Design

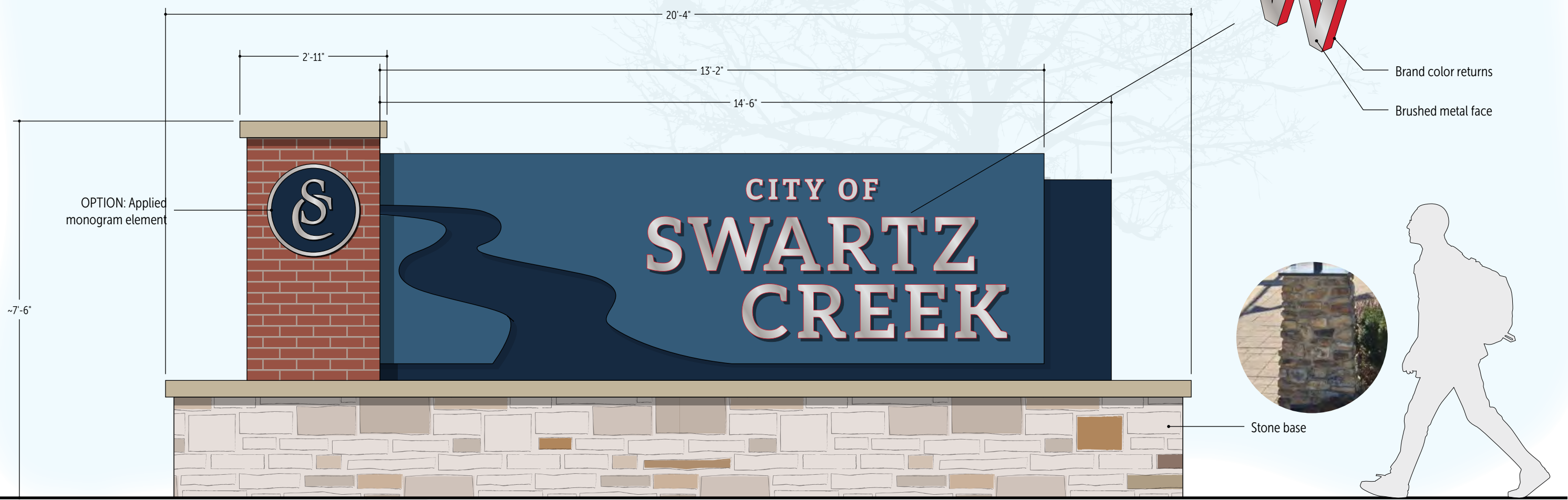
City Gateway



Layered panels create dimension

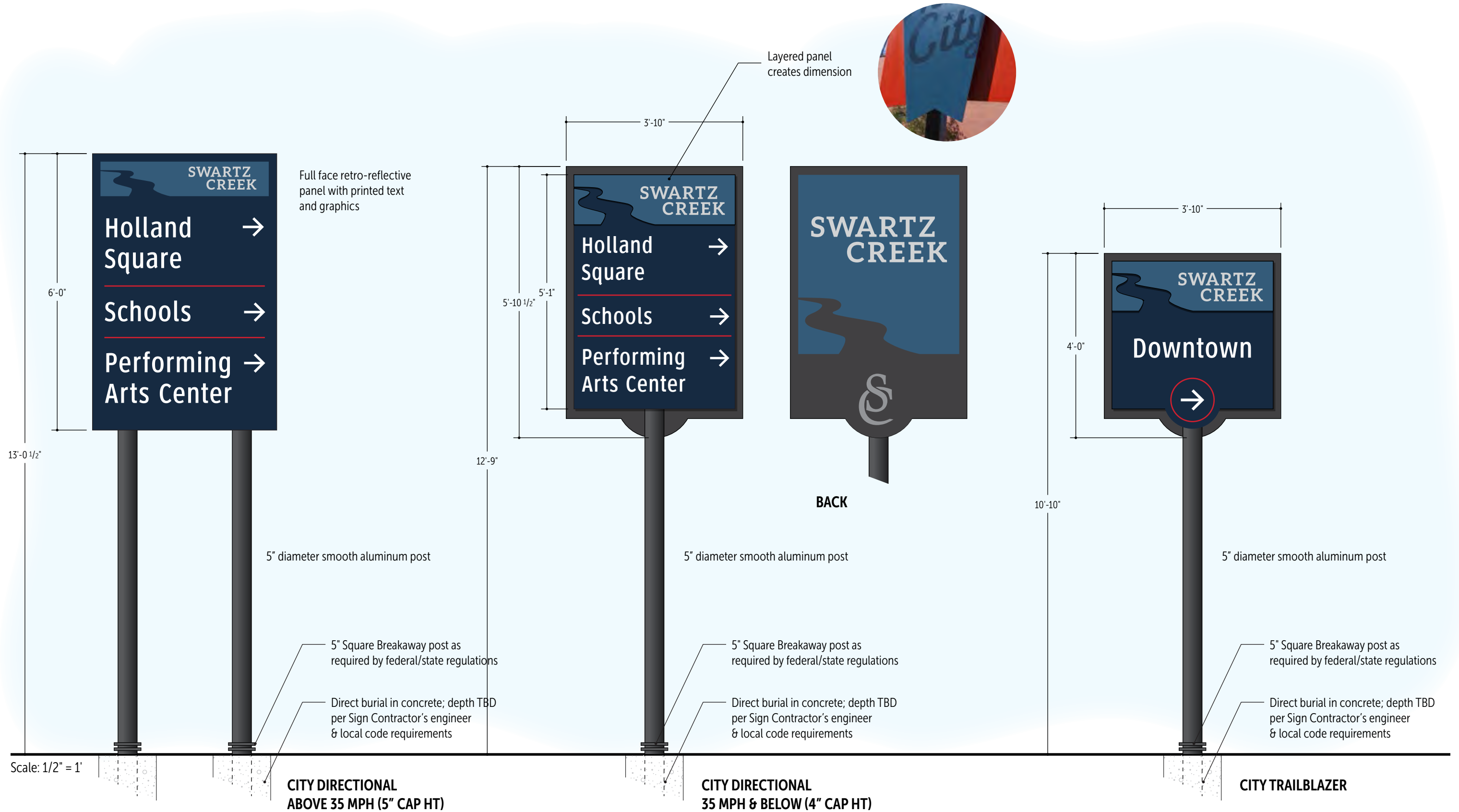


Brand color returns  
Brushed metal face



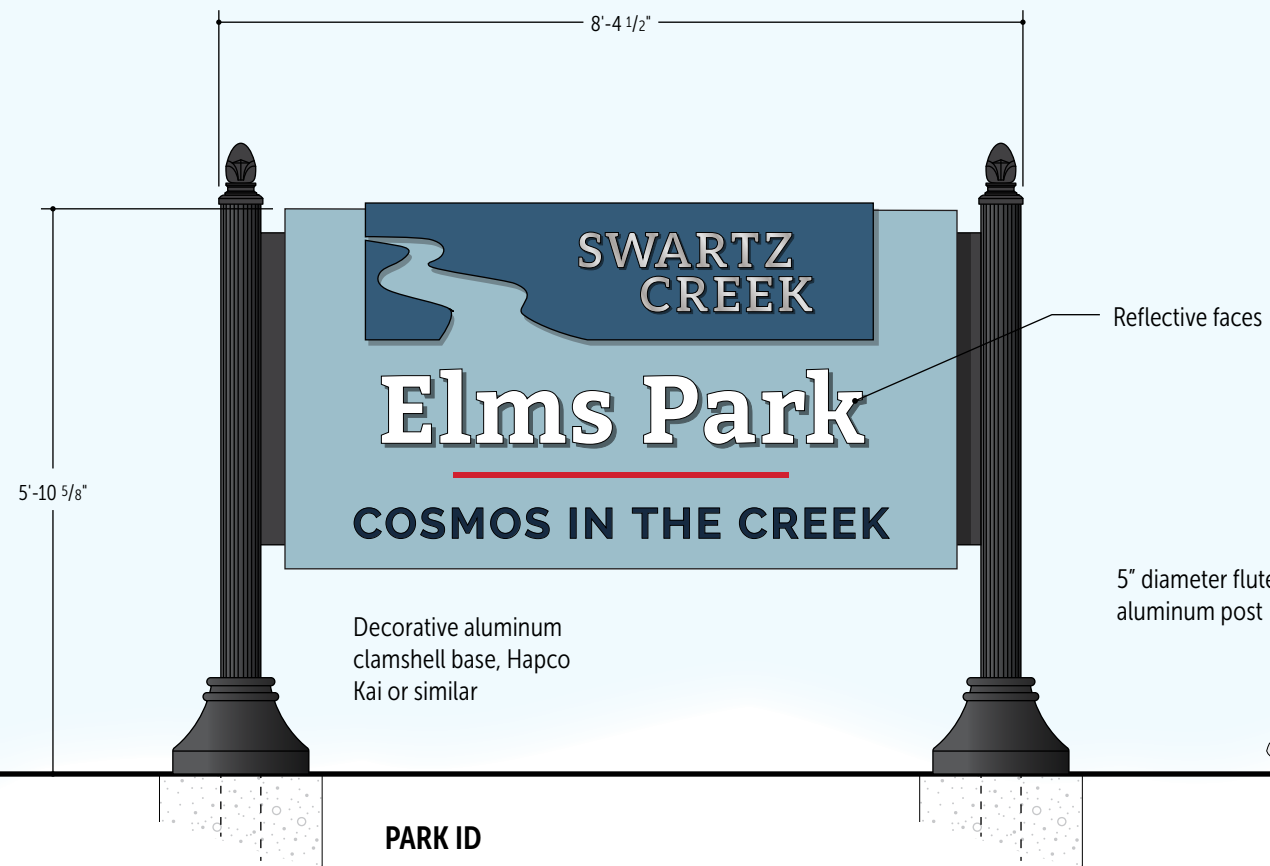
CITY GATEWAY

# Vehicular City Directionals

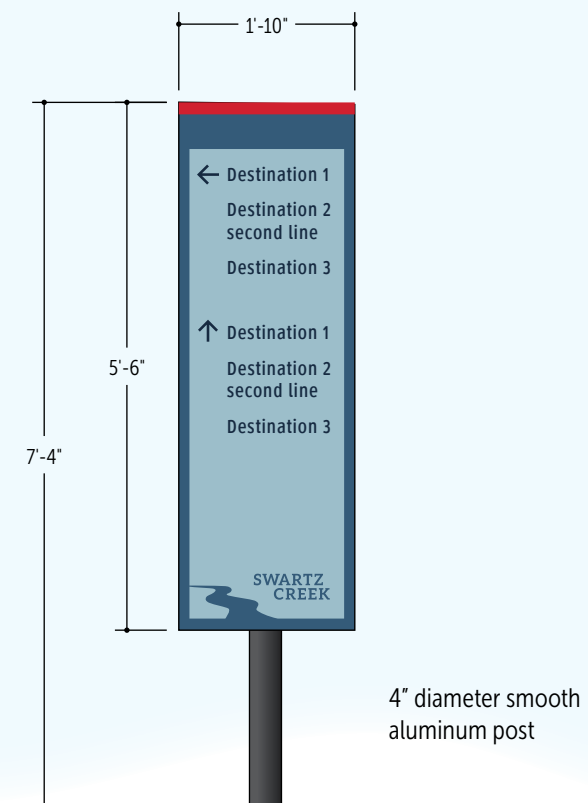




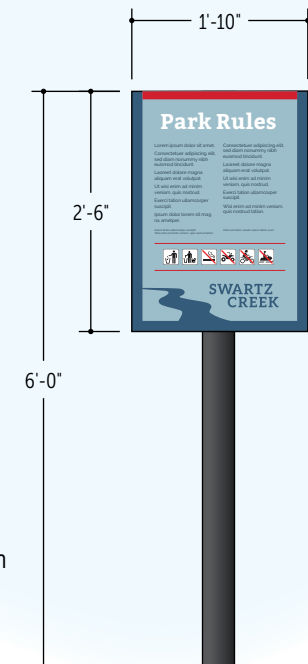
LONG MESSAGE



PARK ID



TRAIL DIRECTIONAL



PARK RULES

Scale: 1/2" = 1'



# Downtown Gateway Options



Scale: 1/2" = 1'

**DOWNTOWN GATEWAY  
OPTION 1 (STONE BASE)**

**DOWNTOWN GATEWAY  
OPTION 2 (POST & PANEL)**

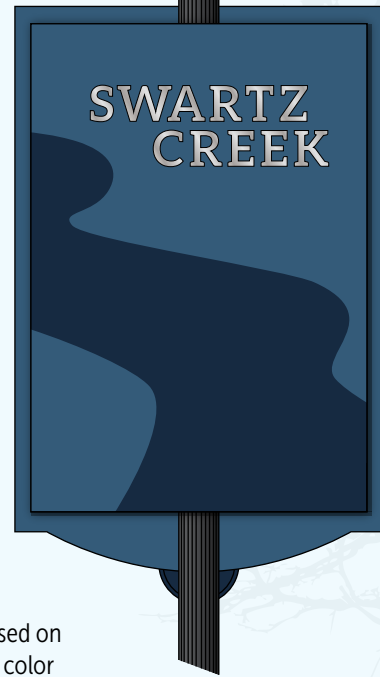
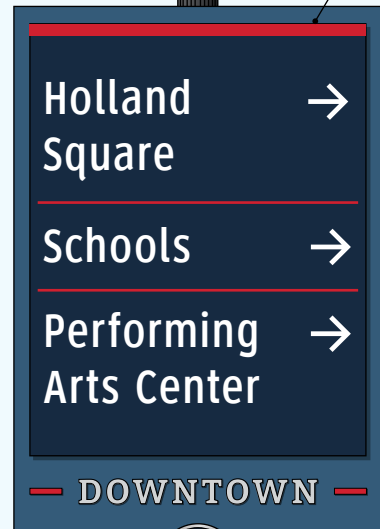
**DOWNTOWN GATEWAY  
OPTION 3 (POST & PANEL)**

# Downtown Directional & Civic Center Signs



Decorative finial post top to match current downtown signs

Layered panel creates dimension

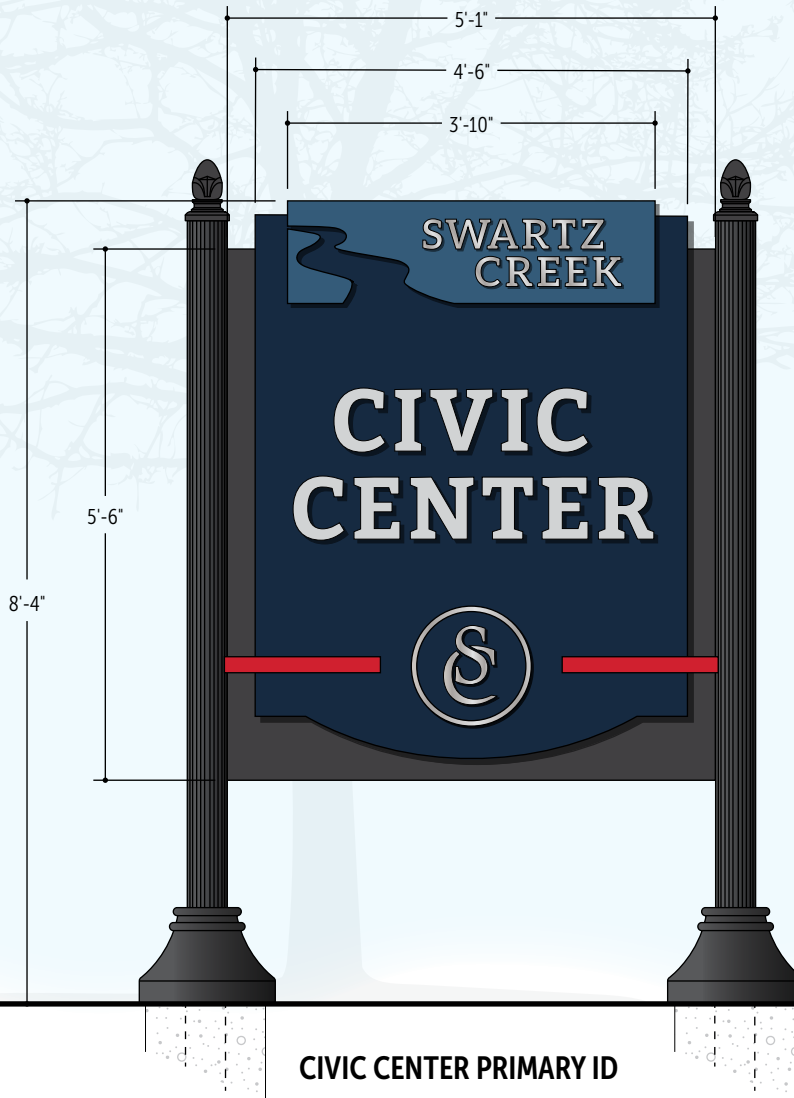


Plaque color based on gateway plaque color

BACK

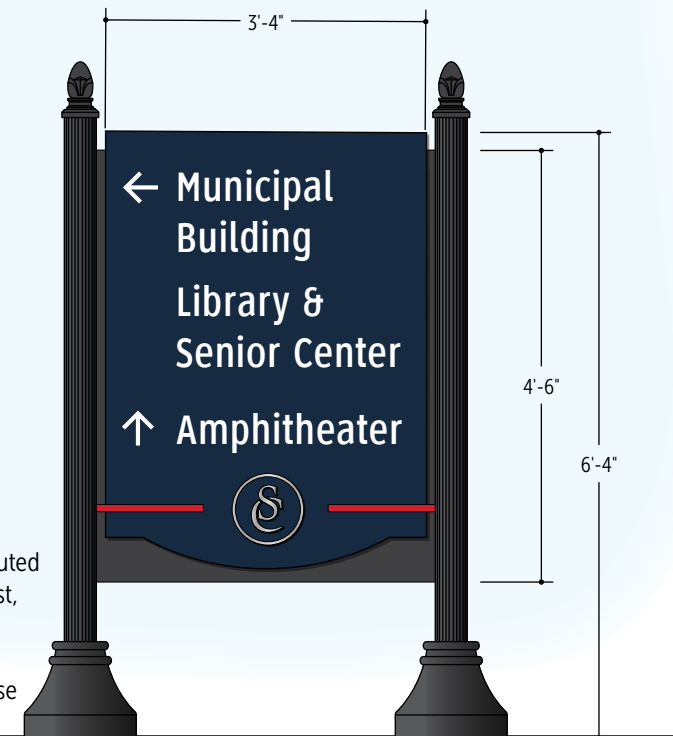
5" diameter fluted aluminum post

Decorative aluminum clamshell base to match existing downtown bases, Hapco Arlen 17 or similar



5" diameter fluted aluminum post

4" diameter fluted aluminum post, direct bury  
OPTION:  
decorative base



Scale: 1/2" = 1'

DOWNTOWN DIRECTIONAL

CIVIC CENTER PRIMARY ID

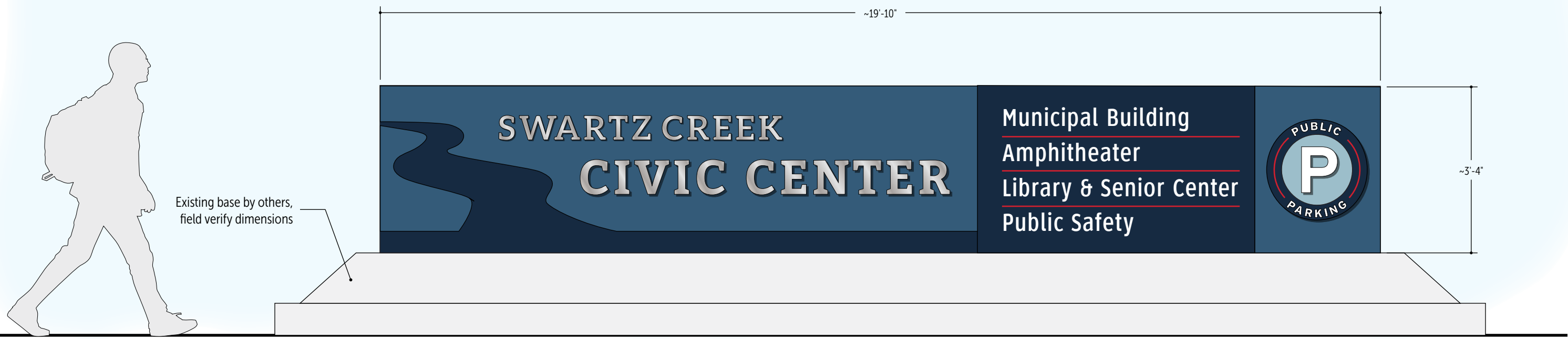
CIVIC CENTER DIRECTIONAL

# Civic Center Identification

NOTE: Dimensions need to be field verified for final sign size



Existing sign and base, cabinet to be new construction

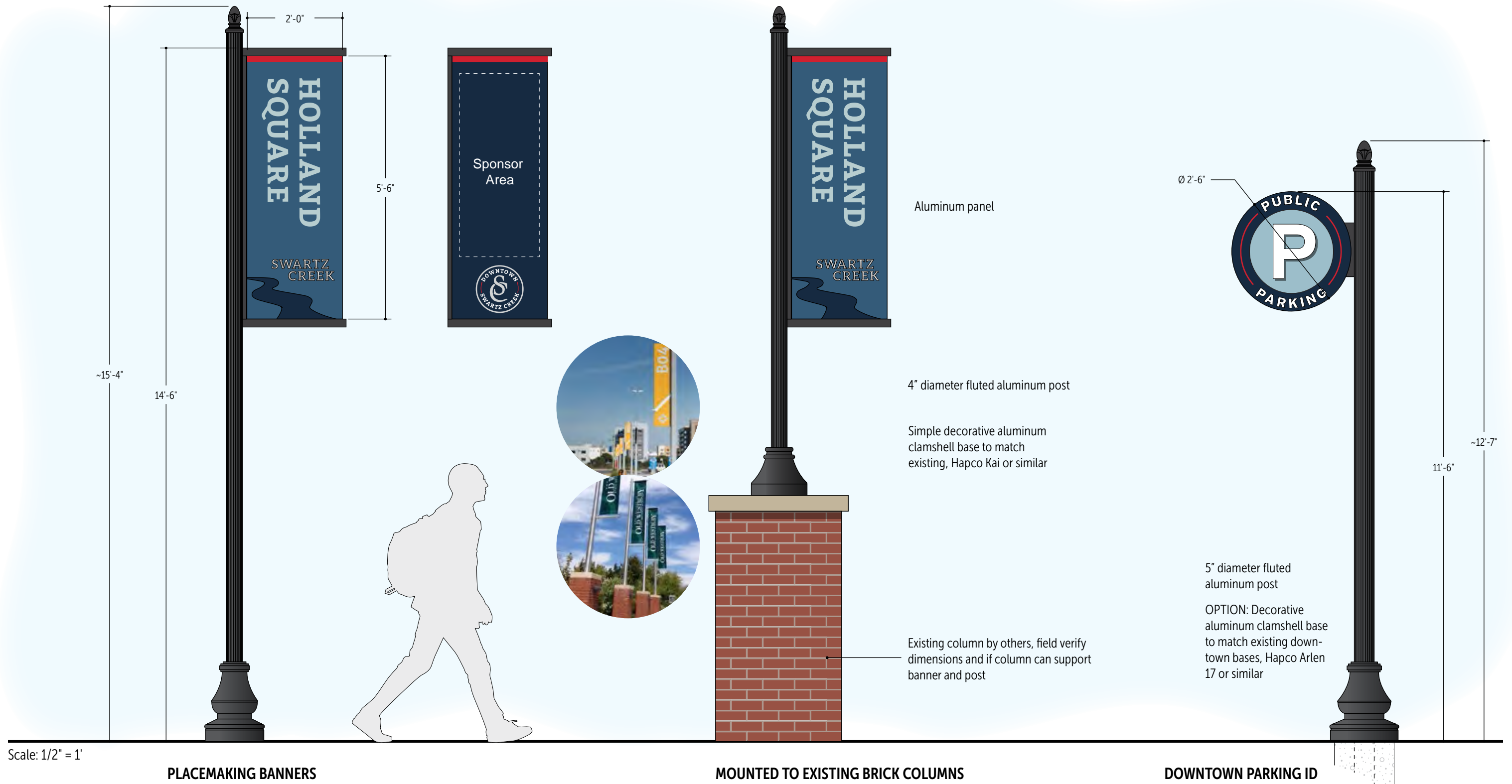


Scale: 1/2" = 1'

## CIVIC CENTER SECONDARY ID



# Downtown Placemaking



# Downtown Placemaking



## HOLLAND SQUARE PLACEMAKING CONCEPT

Mounted to existing brick columns



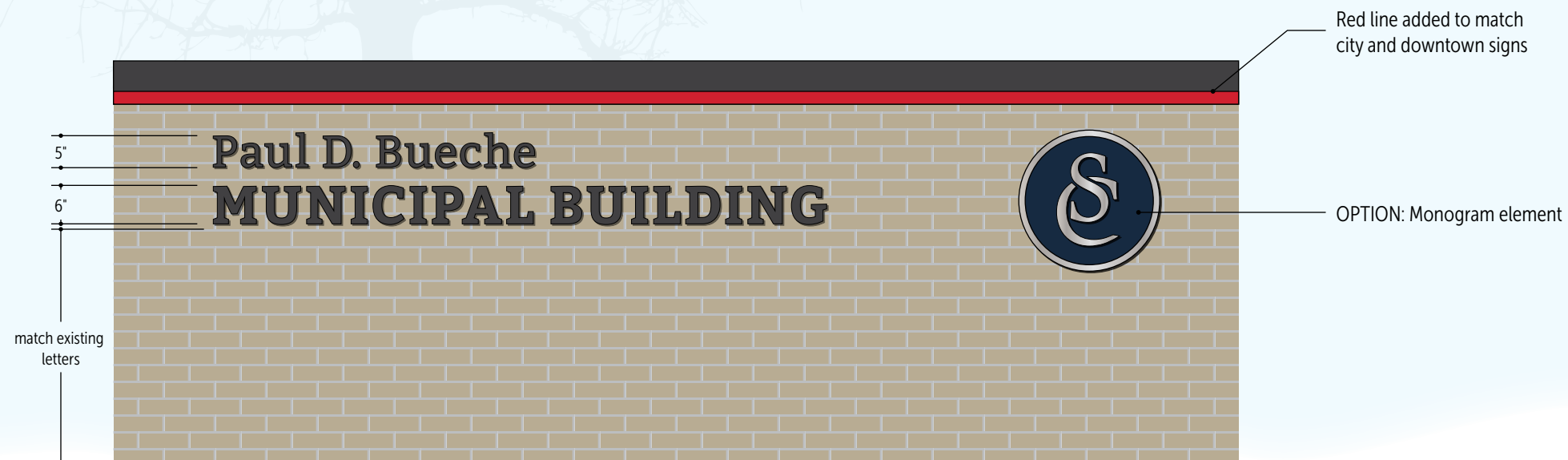
## HOLLAND SQUARE PLACEMAKING CONCEPT - ALTERNATE

Mounted on ground, aligned with fence posts

# Building Identification



Existing sign and wall



Scale: 1/2" = 1'

## BUILDING ID DIMENSIONAL LETTERS



# Information Kiosk, Downtown Street Sign & Neighborhood Identification



Scale: 1/2" = 1'

INFORMATION KIOSK

DOWNTOWN STREET SIGN ADD-ON

NEIGHBORHOOD ID

Sign Family



PROJECT: Miller Rd  
 LOCATION:  
 WORK: Concrete Road Rehabilitation and repairs

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
<b>CATEGORY 1 - Construction</b>					
1100001	Mobilization, Max	LSUM	1	\$ 45,475.00	\$ 45,475.00
2040020	Curb and Gutter, Rem	Ft	50	\$ 10.00	\$ 500.00
2050041	Subgrade Undercutting, Type II	Cyd	50	\$ 75.00	\$ 3,750.00
2090001	Project Cleanup	LSUM	1	\$ 2,500.00	\$ 2,500.00
6030010	Crack Sealing, Conc Pavt	Ft	5000	\$ 2.00	\$ 10,000.00
6030020	Joint, Contraction, Crg	Ft	200	\$ 9.00	\$ 1,800.00
6030021	Joint, Expansion, Erg	Ft	200	\$ 11.00	\$ 2,200.00
6030023	Joint, Tied, Trg	Ft	200	\$ 10.00	\$ 2,000.00
6030030	Lane Tie, Epoxy Anchored	Ea	100	\$ 5.00	\$ 500.00
6030048	Pavt Repr, Nonreinf Conc, 10 inch	Syd	5750	\$ 50.00	\$ 287,500.00
6030080	Pavt Repr, Rem	Syd	5750	\$ 20.00	\$ 115,000.00
8020038	Curb and Gutter, Conc, Det F4	Ft	50	\$ 30.00	\$ 1,500.00
8117001	Pavement Markings	Ft	12500	\$ 1.00	\$ 12,500.00
8127051	Traffic Control	LSUM	1	\$ 15,000.00	\$ 15,000.00
<b>CATEGORY 2 - PE</b>					
1027051	PE	LSUM	1	\$ 40,020.00	\$ 40,020.00
<b>CATEGORY 3 - CE</b>					
1027051	CE	LSUM	1	\$ 75,030.00	\$ 75,030.00
<b>SUBTOTAL FOR CATEGORY 1 - Construction</b>					\$ 500,225.00
<b>SUBTOTAL FOR CATEGORY 2 - PE</b>					\$ 40,020.00
<b>SUBTOTAL FOR CATEGORY 3 - CE</b>					\$ 75,030.00
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>					<b>\$ 615,275.00</b>

PROJECT: Miller Road Reconstruction

---

LOCATION: Tallmadge to Dye

---

WORK: 1.10 miles of mill and resurfacing with intermittent curb and gutter  
remove/replace, and signage upgrades

---



---

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
<b>CATEGORY 1 -CON</b>					
1500001	Mobilization, Max.	LS	1	\$138,560.00	\$ 138,560.00
2040020	Curb and Gutter, Rem	Ft	1000	\$ 10.00	\$ 10,000.00
2047011	Pavt, Rem, Modified	Syd	1834	\$ 10.00	\$ 18,340.00
2050041	Subgrade Undercutting, Type II	Cyd	50	\$ 50.00	\$ 2,500.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	38	\$ 75.00	\$ 2,850.00
2090001	Project Cleanup	LS	1	\$ 5,000.00	\$ 5,000.00
3060020	Maintenance Gravel	Ton	250	\$ 35.00	\$ 8,750.00
4030010	Dr Structure Cover, Type B	Ea	14	\$ 1,000.00	\$ 14,000.00
4030050	Dr Structure Cover, Type K	Ea	16	\$ 1,000.00	\$ 16,000.00
4037050	Structure Cover, Adj, Case 1, Modified	Ea	30	\$ 750.00	\$ 22,500.00
5010002	Cold Milling HMA Surface	Syd	40791	\$ 3.00	\$ 122,373.00
5017011	HMA and Joint Repairs	Syd	1667	\$ 100.00	\$ 166,700.00
5017011	HMA, Driveway	Syd	1500	\$ 50.00	\$ 75,000.00
5017031	HMA, 5EML	Ton	7406	\$ 100.00	\$ 740,600.00
8020038	Curb and Gutter, Conc, Det F4	Ft	1750	\$ 30.00	\$ 52,500.00
8070095	Post, Mailbox	Ea	41	\$ 100.00	\$ 4,100.00
8100371	Post, Steel, 3 lb	Ft	885	\$ 10.00	\$ 8,850.00
8100380	Post, Wood, 4 inch by 6 inch	Ft	64	\$ 20.00	\$ 1,280.00
8100403	Sign, Type III, Rem	Ea	51	\$ 10.00	\$ 510.00
8100404	Sign, Type IIIA	Sft	47	\$ 15.00	\$ 705.00
8100405	Sign, Type IIIB	Sft	355	\$ 15.00	\$ 5,325.00
8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	249	\$ 20.00	\$ 4,980.00
8110049	Pavt Mrkg, Ovly Cold Plastic, Direction Arrow Sym, Bike	Ea	16	\$ 300.00	\$ 4,800.00
8110058	Pavt Mrkg, Ovly Cold Plastic, Bike, Small Sym	Ea	16	\$ 200.00	\$ 3,200.00
8110063	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	Ea	5	\$ 200.00	\$ 1,000.00
8110068	Pavt Mrkg, Ovly Cold Plastic, Only	Ea	1	\$ 200.00	\$ 200.00
8110069	Pavt Mrkg, Ovly Cold Plastic, Railroad Sym	Ea	4	\$ 400.00	\$ 1,600.00
8110153	Pavt Mrkg, Sprayable Thermopl, 4 inch, White	Ft	13141	\$ 1.00	\$ 13,141.00
8110154	Pavt Mrkg, Sprayable Thermopl, 4 inch, Yellow	Ft	24752	\$ 1.00	\$ 24,752.00
8120010	Barricade, Type III, High Intensity, Double Sided, Furn	Ea	10	\$ 100.00	\$ 1,000.00
8120011	Barricade, Type III, High Intensity, Double Sided, Oper	Ea	10	\$ 5.00	\$ 50.00
8120140	Lighted Arrow, Type C, Furn	Ea	1	\$ 500.00	\$ 500.00
8120141	Lighted Arrow, Type C, Oper	Ea	1	\$ 100.00	\$ 100.00
8120170	Minor Traf Devices	LS	1	\$ 10,000.00	\$ 10,000.00
8120221	Pavt Mrkg, Type NR, Paint, 4 inch, Yellow, Temp	Ft	12000	\$ 1.00	\$ 12,000.00
8120241	Pavt Mrkg, Type R, 4 inch, Yellow, Temp	Ft	1400	\$ 1.00	\$ 1,400.00
8120260	Plastic Drum, High Intensity, Lighted, Furn	Ea	150	\$ 50.00	\$ 7,500.00
8120261	Plastic Drum, High Intensity, Lighted, Oper	Ea	150	\$ 1.00	\$ 150.00

PROJECT: Miller Road Reconstruction

---

LOCATION: Tallmadge to Dye

---

WORK: 1.10 miles of mill and resurfacing with intermittent curb and gutter  
remove/replace, and signage upgrades

---



---

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
8120330	Sign, Portable, Changeable Message, Furn	Ea	1	\$ 3,000.00	\$ 3,000.00
8120331	Sign, Portable, Changeable Message, Oper	Ea	1	\$ 500.00	\$ 500.00
8120350	Sign, Type B, Temp, Prismatic, Furn	Sft	305	\$ 5.00	\$ 1,525.00
8120351	Sign, Type B, Temp, Prismatic, Oper	Sft	305	\$ 1.00	\$ 305.00
8120370	Traffic Regulator Control	LS	1	\$ 10,000.00	\$ 10,000.00
8160100	Slope Restoration, Type A	Syd	445	\$ 10.00	\$ 4,450.00
8210001	Monument Box	Ea	1	\$ 50.00	\$ 50.00
8210005	Monument Box Adjust	Ea	1	\$ 500.00	\$ 500.00
8210010	Monument Preservation	Ea	1	\$ 500.00	\$ 500.00
8230431	Gate Box, Adj, Case 1	Ea	1	\$ 500.00	\$ 500.00
<b>CATEGORY 2 -PE</b>					
1027060	PE	Dir	1	\$ 30,000.00	\$ 30,000.00
<b>CATEGORY 3 -CE</b>					
1027060	Construction Engineering	Dir	1	\$228,620.00	\$ 228,620.00
<b>SUBTOTAL FOR CATEGORY 1 -CON</b>					<b>\$ 1,524,146.00</b>
<b>SUBTOTAL FOR CATEGORY 2 -PE</b>					<b>\$ 30,000.00</b>
<b>SUBTOTAL FOR CATEGORY 3 -CE</b>					<b>\$ 228,620.00</b>
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>					<b>\$ 1,782,766.00</b>



PROJECT: Miller Road Rehabilitation  
 LOCATION: Moorish to Elms  
 WORK: 1.13 miles of mill and resurfacing with intermittent curb and gutter  
 remove/replace, and signage upgrades.

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1500001	Mobilization, Max.	LS	1	\$129,290.00	\$ 129,290.00
2047011	Pavt, Rem, Modified	Syd	1500	\$ 10.00	\$ 15,000.00
2047011	Sidewalk, Rem, Modified	Syd	200	\$ 10.00	\$ 2,000.00
2050041	Subgrade Undercutting, Type II	Cyd	50	\$ 50.00	\$ 2,500.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	53	\$ 75.00	\$ 3,975.00
2080036	Erosion Control, Silt Fence	Ft	250	\$ 3.00	\$ 750.00
2090001	Project Cleanup	LS	1	\$ 5,000.00	\$ 5,000.00
3060020	Maintenance Gravel	Ton	250	\$ 35.00	\$ 8,750.00
4030010	Dr Structure Cover, Type B	Ea	29	\$ 1,000.00	\$ 29,000.00
4030050	Dr Structure Cover, Type K	Ea	32	\$ 1,000.00	\$ 32,000.00
4037050	Structure Cover, Adj, Case 1, Modified	Ea	61	\$ 750.00	\$ 45,750.00
5010002	Cold Milling HMA Surface	Syd	30372	\$ 3.00	\$ 91,116.00
5017011	HMA and Joint Repairs	Syd	1500	\$ 100.00	\$ 150,000.00
5017011	HMA, Driveway	Syd	1500	\$ 50.00	\$ 75,000.00
5017031	HMA, 5EML	Ton	5572	\$ 100.00	\$ 557,200.00
8037010	Sidewalk, Conc, 4 inch, Modified	Sft	13500	\$ 10.00	\$ 135,000.00
8070095	Post, Mailbox	Ea	36	\$ 100.00	\$ 3,600.00
8100371	Post, Steel, 3 lb	Ft	932	\$ 10.00	\$ 9,320.00
8100402	Sign, Type III, Erect, Salv	Ea	1	\$ 20.00	\$ 20.00
8100403	Sign, Type III, Rem	Ea	71	\$ 10.00	\$ 710.00
8100404	Sign, Type IIIA	Sft	52	\$ 15.00	\$ 780.00
8100405	Sign, Type IIIB	Sft	211	\$ 15.00	\$ 3,165.00
8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft	374	\$ 10.00	\$ 3,740.00
8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	12	\$ 20.00	\$ 240.00
8110049	Pavt Mrkg, Ovly Cold Plastic, Direction Arrow Sym, Bike	Ea	19	\$ 300.00	\$ 5,700.00
8110058	Pavt Mrkg, Ovly Cold Plastic, Bike, Small Sym	Ea	19	\$ 200.00	\$ 3,800.00
8110063	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	Ea	9	\$ 200.00	\$ 1,800.00
8110068	Pavt Mrkg, Ovly Cold Plastic, Only	Ea	4	\$ 200.00	\$ 800.00
8110071	Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	Ea	3	\$ 200.00	\$ 600.00
8110077	Pavt Mrkg, Ovly Cold Plastic, Thru and Rt Turn Arrow Sym	Ea	1	\$ 300.00	\$ 300.00
8110153	Pavt Mrkg, Sprayable Thermopl, 4 inch, White	Ft	10493	\$ 1.00	\$ 10,493.00
8110154	Pavt Mrkg, Sprayable Thermopl, 4 inch, Yellow	Ft	21566	\$ 1.00	\$ 21,566.00
8120010	Barricade, Type III, High Intensity, Double Sided, Furn	Ea	10	\$ 100.00	\$ 1,000.00
8120011	Barricade, Type III, High Intensity, Double Sided, Oper	Ea	10	\$ 5.00	\$ 50.00
8120140	Lighted Arrow, Type C, Furn	Ea	1	\$ 500.00	\$ 500.00

PROJECT: Miller Road Rehabilitation  
 LOCATION: Moorish to Elms  
 WORK: 1.13 miles of mill and resurfacing with intermittent curb and gutter  
 remove/replace, and signage upgrades.

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
8120141	Lighted Arrow, Type C, Oper	Ea	1	\$ 100.00	\$ 100.00
8120170	Minor Traf Devices	LS	1	\$ 10,000.00	\$ 10,000.00
8120221	Pavt Mrkg, Type NR, Paint, 4 inch, Yellow, Temp	Ft	12000	\$ 1.00	\$ 12,000.00
8120241	Pavt Mrkg, Type R, 4 inch, Yellow, Temp	Ft	2600	\$ 10.00	\$ 26,000.00
8120260	Plastic Drum, High Intensity, Lighted, Furn	Ea	150	\$ 25.00	\$ 3,750.00
8120261	Plastic Drum, High Intensity, Lighted, Oper	Ea	150	\$ 1.00	\$ 150.00
8120330	Sign, Portable, Changeable Message, Furn	Ea	1	\$ 3,000.00	\$ 3,000.00
8120331	Sign, Portable, Changeable Message, Oper	Ea	1	\$ 500.00	\$ 500.00
8120350	Sign, Type B, Temp, Prismatic, Furn	Sft	444	\$ 5.00	\$ 2,220.00
8120351	Sign, Type B, Temp, Prismatic, Oper	Sft	444	\$ 1.00	\$ 444.00
8120370	Traffic Regulator Control	LS	1	\$ 10,000.00	\$ 10,000.00
8210001	Monument Box	Ea	1	\$ 500.00	\$ 500.00
8210005	Monument Box Adjust	Ea	1	\$ 500.00	\$ 500.00
8210010	Monument Preservation	Ea	1	\$ 500.00	\$ 500.00
8230431	Gate Box, Adj, Case 1	Ea	4	\$ 500.00	\$ 2,000.00
<b>CATEGORY 2 -PE</b>					
1027060	PE	Dir	1	\$ 30,000.00	\$ 30,000.00
<b>CATEGORY 3 -CE</b>					
1027060	Construction Engineering	Dir	1	\$213,327.00	\$ 213,327.00
<b>SUBTOTAL FOR CATEGORY 1 -CON</b>					\$ 1,422,179.00
<b>SUBTOTAL FOR CATEGORY 2 -PE</b>					\$ 30,000.00
<b>SUBTOTAL FOR CATEGORY 3 -CE</b>					\$ 213,327.00
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>					<b>\$ 1,665,506.00</b>

PROJECT: Elms Rd Rehab  
LOCATION: South City Limits to North City Limits  
WORK: 1.00 miles of mill and resurfacing with intermittent curb and gutter  
remove/replace, sidewalk replacements, and signage upgrades.

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1500001	Mobilization, Max.	LS	1	\$109,090.00	\$ 109,090.00
2040020	Curb and Gutter, Rem	Ft	1000	\$ 10.00	\$ 10,000.00
2040035	Guardrail, Rem	Ft	200	\$ 2.00	\$ 400.00
2047011	Pavt, Rem, Modified	Syd	2556	\$ 10.00	\$ 25,560.00
2047011	Sidewalk, Rem, Modified	Syd	300	\$ 10.00	\$ 3,000.00
2050041	Subgrade Undercutting, Type II	Cyd	150	\$ 50.00	\$ 7,500.00
2080036	Erosion Control, Silt Fence	Ft	2000	\$ 3.00	\$ 6,000.00
2090001	Project Cleanup	LS	1	\$ 5,000.00	\$ 5,000.00
3060020	Maintenance Gravel	Ton	250	\$ 35.00	\$ 8,750.00
3070126	Shoulder, CI II, 4 inch	Syd	4792	\$ 35.00	\$ 167,720.00
4030010	Dr Structure Cover, Type B	Ea	4	\$ 1,000.00	\$ 4,000.00
4030050	Dr Structure Cover, Type K	Ea	12	\$ 1,000.00	\$ 12,000.00
4037050	Structure Cover, Adj, Case 1, Modified	Ea	16	\$ 750.00	\$ 12,000.00
5010002	Cold Milling HMA Surface	Syd	26210	\$ 3.00	\$ 78,630.00
5017011	HMA and Joint Repairs	Syd	1000	\$ 100.00	\$ 100,000.00
5017011	HMA, Driveway	Syd	1556	\$ 50.00	\$ 77,800.00
5017031	HMA, 5EML	Ton	4325	\$ 100.00	\$ 432,500.00
8020038	Curb and Gutter, Conc, Det F4	Ft	1000	\$ 14.00	\$ 14,000.00
8070000	Guardrail, Type B	Ft	150	\$ 30.00	\$ 4,500.00
8070042	Guardrail Approach Terminal, Type 2B	Ea	4	\$ 3,000.00	\$ 12,000.00
8070095	Post, Mailbox	Ea	45	\$ 100.00	\$ 4,500.00
8117001	Pavement Markings	Ft	20000	\$ 1.00	\$ 20,000.00
8127051	Proposed Signs	LS	1	\$ 10,000.00	\$ 10,000.00
8127051	Traffic Control	LS	1	\$ 45,000.00	\$ 45,000.00
8160100	Slope Restoration, Type A	Syd	3000	\$ 10.00	\$ 30,000.00
<b>CATEGORY 2 -PE</b>					
1027051	PE	LS	1	\$ 96,000.00	\$ 96,000.00
<b>CATEGORY 3 -CE</b>					
1027051	CE	LS	1	\$179,990.00	\$ 179,990.00
<b>SUBTOTAL FOR CATEGORY 1 -Construction</b>					\$ 1,199,950.00
<b>SUBTOTAL FOR CATEGORY 2 -PE</b>					\$ 96,000.00
<b>SUBTOTAL FOR CATEGORY 3 -CE</b>					\$ 179,990.00
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>					<b>\$ 1,475,940.00</b>