

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE January 13, 2025**

The meeting was called to order at 7:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: Melen (excused).

Staff Present: City Manager Adam Zettel.

Others Present: Jeff Kelley, Doug Stephens, Tyler Woods.

APPROVAL OF MINUTES

Resolution No. 250113-01

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting, as amended, held Monday December 16, 2024, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 250113-02

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of January 13, 2025, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 250113-03

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of January 13, 2025, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC: None.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE PROFESSIONAL SERVICES FOR GIS UPDATES AND ONGOING ADMINISTRATION

Resolution No. 250113-04

(Carried)

Motion by Councilmember Gilbert
Second by Mayor Pro Tem Hicks

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of sanitary sewer collection lines and manholes that are not yet inventoried into a Geographic Information System (GIS), as well as water, stormwater, street, and related data that are in various states of a GIS inventory; and

WHEREAS, the city seeks to maintain GIS records that are sufficient to efficiently plan, operate, and maintain its assets, and

WHEREAS, the city's sewer lines and manholes are the least inventoried asset, which makes cleaning, maintenance, and replacement of those underground assets a challenge; and

WHEREAS, the city solicited a proposal from a pre-approved engineer that specializes in sewer and GIS matters to improve and oversee the improvement of our GIS maps and database.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approve the professional service agreement dated November 27, 2024, as

submitted by DLZ in the amount of \$28,600, including additional time and materials for future GIS work, and authorize and direct the Mayor to execute said agreement on behalf of the city.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE 2025 SEWER CLEANING AND INSPECTIONS UNDER THE EXISTING 2024-2026 SEWER CLEANING AND INSPECTIONS AWARD

Resolution No. 250113-05

(Carried)

Motion by Councilmember Knickerbocker

Second by Mayor Pro Tem Hicks

WHEREAS, the city owns, operates, and maintains a sewer collection system that consists of clay, lined clay, and plastic pipes, as well as manholes; and

WHEREAS, the city is nearing completion of a twenty-year plan that includes inspections and lining of older clay pipes; and

WHEREAS, the critical collection lines have been addressed, and the city now seeks to reevaluate the system through inspections and to commence a routine cleaning program; and

WHEREAS, bids were solicited to commence with the first three years of cleaning and inspections as part of an eight-year cleaning cycle; and

WHEREAS, Foco Inc, doing business as Dependable Sewer, submitted the lowest responsible bid, which includes unit pricing, and they completed the first of three phases in 2024.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby affirms the bid by Foco Inc, as a unit cost bid, as included in the January 13, 2025 city council packet, funds to be appropriated to the Sewer 590 fund.

NOW, THEREFORE, BE IT FURTHER RESOLVED the City of Swartz Creek hereby approves the 2025 sewer work scope, as included in the January 13, 2025 city council packet, said work items expected to cost approximately \$80,000.

NOW, THEREFORE, BE IT FURTHER RESOLVED the City of Swartz Creek hereby directs the city manager to create and execute a standard contractor agreement with the contractor.

Discussion Ensued.

YES: Knickerbocker, Henry, Spillane, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE AN EXPANDED USE RESERVATION AND PARK FEE/DEPOSIT WAIVER FOR USE OF ELMS PARK FOR A NON-PROFIT ART EVENT

Resolution No. 250113-06

(Carried)

Motion by Councilmember Spillane

Second by Councilmember Gilbert

WHEREAS, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

WHEREAS, the Swartz Creek Kiwanis Club, in conjunction with the Swartz Creek Area Art Guild and Women’s Club is proposing an expanded park use reservation for Elms Park August 22-23, 2025 for the purpose of holding a public art fair and classic car show; and

WHEREAS, all three groups are recognized non-profits operating in Swartz Creek that meet the requirements for an expanded use reservation; and

WHEREAS, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

WHEREAS, the City Council finds the Swartz Creek Kiwanis Club, partnered with the Swartz Creek Area Art Guild and Women’s Club, to be a qualifying group with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approves the expanded use reservation of the Swartz Creek Kiwanis Club and waives all fees for the August 22-23, 2025 reservation in Elms Park.

Discussion Ensued with Doug Stephens.

YES: Henry, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

Motion by Councilmember Krueger that the council support and endorse the Detroit Lions to win their playoff games and the Super Bowl game in 2025. Second by Gilbert.

Unanimous Voice Vote.

MEETING OPENED TO THE PUBLIC: None.

REMARKS BY COUNCILMEMBERS:

Councilmember Krueger: There is an unusual planetary alignment of seven planets.

Councilmember Spillane: It was nice to see families on the sled hill and ice rink at Elms.

Mayor Pro Tem Hicks: She attended the ceremony for the new fire truck. It was on the news.

Councilmember Gilbert: Think spring.

Councilmember Knickerbocker: We had a packer fan make the Lions resolution.

Mayor Henry: Happy New Year!

ADJOURNMENT

Resolution No. 250113-10

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Krueger

I Move the Swartz Creek City Council adjourn the regular meeting at 7:56 p.m.

Unanimous Voice Vote.

Nate Henry, Mayor

Renee Kraft, CMC, MiPMC-2, City Clerk