

## City of Swartz Creek

### AGENDA

Regular Council Meeting, Monday, May 12, 2025, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

**THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
  - 4A. Council Meeting of April 28, 2025 MOTION Pg. 26
  - 4B. Council Workshop of April 30, 2025 MOTION Pg. 41
5. **APPROVE AGENDA:**
  - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
  - 6A. City Manager's Report MOTION Pg. 8
  - 6B. Staff Reports & Meeting Minutes Pg. 42
  - 6C. Draft Budget for Fiscal Year 2026 Pg. 58
  - 6D. MS4 Stormwater Management Service Proposal Pg. 143
  - 6E. Tractor Quote Sheets Pg. 146
  - 6F. Crack Repair Quote Pg. 149
7. **MEETING OPENED TO THE PUBLIC:**
  - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
  - 8A. Fiscal Year 2026 Budget PUBLIC HEARING
  - 8B. Appointment RESO Pg. 23
  - 8C. MS4 Stormwater Management Professional Services RESO Pg. 23
  - 8D. Tractor Purchase RESO Pg. 24
  - 8E. Crack Repair Unit Cost Extension RESO Pg. 24
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 25

**Next Month Calendar** (Public Welcome at All Meetings)

Fire Board:	Monday, May 19, 2025, 6:00 p.m., Station #1
Park Board:	Tuesday, May 20, 2025, 5:30 p.m., Elms Park
Zoning Board of Appeals:	Wednesday, May 21, 2025, 6:00 p.m., PDBMB
City Council:	Tuesday, May 27, 2025, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, May 28, 2025, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, June 3, 2025, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, June 12, 2025, 6:00 p.m., PDBMB
City Council:	Monday, June 9, 2025, 7:00 p.m., PDBMB
Park Board:	Tuesday, June 17, 2025, 5:30 p.m., PDBMB

## **City of Swartz Creek Mission Statement**

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

## **City of Swartz Creek Values**

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

### ***Honesty, Integrity and Fairness***

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

### ***Fiscal Responsibility***

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

### ***Public Service***

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

### ***Embrace Employee Diversity and Employee Contribution, Development and Safety***

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

### ***Expect Excellence***

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

### ***Respect the Dignity of Others***

Employees shall be professional and show respect to each other and to the public.

### ***Promote Protective Thinking and Innovative Suggestions***

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK  
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS  
MONDAY, MAY 12, 2025, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **May 12, 2025** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

**Zoom Instructions for Participants**

**To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

**Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

**To join the videoconference:**

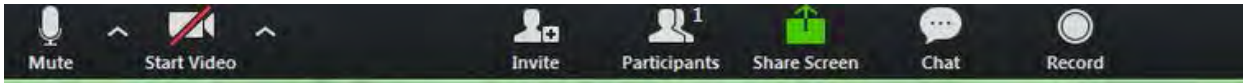
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

**Participant controls in the lower left corner of the Zoom screen:**



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

**Renee Kraft is inviting you to a scheduled Zoom meeting.**

**Topic: Swartz Creek City Council Meeting**

**Time: May 12, 2025 at 7:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83096401128>**

**Meeting ID: 830 9640 1128**

**One tap mobile**

**+13017158592,,83096401128# US (Washington DC)**

**+13126266799,,83096401128# US (Chicago)**

**Dial by your location**

**+1 301 715 8592 US (Washington DC)**

**+1 312 626 6799 US (Chicago)**

**+1 929 205 6099 US (New York)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 669 900 6833 US (San Jose)**

**Meeting ID: 830 9640 1128**

**Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>**

**If you have any further questions or concerns, please contact 810-429-2766 or email [rkraft@cityofswartzcreek.org](mailto:rkraft@cityofswartzcreek.org).**

**A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.**

## **CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES**

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
  - (a) why the public body is meeting electronically;
  - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
  - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
  - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

## **MAINTAINING ORDER**

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing \*9 on their phone, if applicable.

## **MOTIONS & RESOLUTIONS**

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

## **PUBLIC ADDRESS OF COUNCIL**

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

## **VOTING RECORD OF PUBLIC BODIES**

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek  
CITY MANAGER'S REPORT**

**Regular Council Meeting of Monday, May 12, 2025 - 7:00 P.M.**

**TO: Honorable Mayor, Mayor Pro-Tem & Council Members**

**FROM: Adam Zettel, City Manager**

**DATE: May 12, 2025**

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## **ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*

There were not any commercial appeals for 2024. This was welcome and not unexpected since we know that market values are increasing much faster than taxable values. I suspect the same circumstances will apply to 2025 appeals, but we will need to wait until after May to know for sure.

✓ **STREETS** *(See Individual Category)*

✓ **2025-2027 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*

We have tentative funding for Miller, Morrish to Dye, as well as Elms Road. These two streets are broken up into four separate projects for the Genesee County Traffic Improvement Program as noted below.

The concrete section of Miller Road is proposed to be funded at 80% as a rehabilitation project. However, the other three segments have PASER 5 funds, and these funds are proposed to be limited. This limit is currently set at \$55/lane foot, and funding is set to be only 80% of that, but this could change.

Summarily, the good news is that federal funds are available for all submissions. The bad news was that the local match for all projects was initially over \$2.1M. As of writing, we have new numbers in from OHM that reduce the projects down to very basic mill and resurfacing projects. This substantially reduces the overall price and cuts our local match from \$2,142,772 in the original breakdown to \$1,344,070 as follows, a savings of about \$800,000:

Section	Repair Type	Beginning	End	Total Cost	Federal	Local
Miller	Concrete Repair	East Springpoint of Elms	475' East of Tallmadge	\$668,502	\$534,802	\$133,700
Elms	Asphalt Resurfacing	South City Limits	North City Limits	\$730,313	\$470,800	\$259,513
Miller	Asphalt Resurfacing	Morrish	Elms	\$1,287,581	\$747,384	\$540,197
Miller	Asphalt Resurfacing	Tallmadge	Dye	\$1,524,916	\$1,114,256	\$410,660

\$5,010,014    \$2,867,242    \$1,344,070

Based on these new numbers, there is a path forward by which we can do all of the work. However, I was hoping to get the local match below \$1M. Note that the projects have substantially reduced estimates for the typical level of curb, sidewalk, grading, and undercutting work. As priced, we are looking at projects that are more similar in nature



to the quick and easy Seymour Road resurfacing than the more involved Miller Road rehabilitation. However, given the condition of the streets at this point, I find such an investment to still be very much worth it with the matching funds.

We will plan to proceed with all four streets. The big question we will be working on with the GCMPC and OHM is related to the phasing. We need to set a tentative plan to get all the work done in a three year window. Doing all the work at once will save costs on mobilization and will put the work behind us quicker, with fewer interruptions. However, that plan could be a traffic nightmare and may be inflexible should we need more time to set funds aside. We are likely to break this project into two phases, perhaps the concrete first, followed by all paving in a subsequent season.

After meeting with GCMPC on January 16<sup>th</sup>, they intend to break the project into two phases with 2027 and 2029 being the construction years. This is later than we would like, but this is probably the best that can be arranged. We are trying to line up the asphalt phases of Miller Road first since those are the most time sensitive repair in order to prevent more costly decay. Note that a project occurring in 2026 is nearly impossible at this point because of the nine month delay with governmental agency reviews for engineered projects.

### **STREET PROJECT UPDATES (*Business Item*)**

*This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.*

All systems are a go for 2025 construction. Though money is tight, we approved Cappy Lane road work, with water main, as well as Don Shenk and the county project on Bristol. Culverts on Bristol Road have been replaced and paving should occur in late June. Tree removal is likely to occur this coming week for Cappy and Don Shenk, with storm water work ongoing for Don Shenk immediately after. Water main work is expected to start on Cappy Lane after school is out, perhaps the week of June 14<sup>th</sup>. The goal is to get all water work and road base work complete prior to school commencing on August 20<sup>th</sup>. Both projects should be substantially complete in September.

We have a proposal before the council to conduct another round of crack repair in the city. The contractor is extending prices for a second year and has estimated costs for repairs on select streets. We are also looking to add those streets that are not in the estimate at the unit cost noted. This will include: Springbrook East, Raubinger, Tallmadge, Winchester Village/Woods (don't expect much there), the trails, and municipal parking areas.

I am including the proposal and a resolution to continue. We have set budget aside in major and local streets to cover this expense.

As verbally noted on April 14, there is a pending budget before the state which could increase street funds by 150%. This could be a game changer! We will monitor and report.

2024 Winchester Village street reconstruction has entered the final stages and is ready for close out. Concrete and restoration have been addressed for punch list items. We will conduct a final review and look to close this out.

In Winchester Woods, street rehabilitation with limited drainage work has been successfully completed. Note that the milled sections did experience higher rates of cracking during the winter. This is unwelcome but not a sign of a project deficiency for this type of rehabilitation. The final ditching project on Oakview's unimproved section is now complete as well and appears to be functioning at expectations.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*

Sewer work for 2024 is complete, and there were no areas identified for additional sewer work, such as lining. We will continue with the second year of the eight year cleaning and televising in 2025. Council approved to have Dependable Sewer address the areas of Bristol, Miller, and in Heritage that amount to about 17,000 lineal feet, as follows:

**2025 Sewer Cleaning and Televising**

	<b>Manholes Numbers</b>	<b>Footage</b>
Heritage Village	G1-G73	5107
Bristol Rd.	A251-A265	5098
Miller Rd.	A273-A287	6852
Total		17057

Based upon the approved pricing of the three year agreement, I estimate that the work will cost around \$80,000 for cleaning, televising, root cutting, and mobilization. Staff did include additional provisions for traffic control, which include a benchmark of MDOT standards.

The city is also taking the next step forward in GIS (our Geographic Information System or mapping system). DLZ has been retained to do some repairs on our GIS map and to update the related data fields with existing information. They will also be updating the data regularly as new inspection and/or repair data is made available.

See the January 13, 2025 report for historic and conceptual details regarding the city's eight year inspection program.

✓ **WATER MAIN REPLACEMENT- USDA** *(Update)*

All water main work is complete. This should close out concurrently with the road work in Winchester Village.

✓ **WATER PLANS** *(Update)*

The timeframe for review of proposals and commencement of work is likely to be the beginning of the fourth quarter this year. The previous report follows.

We have a number of state-required plans and studies that are due in the coming 12-18 months. These include our water reliability study, emergency response plan, and general plan. These documents are all currently up to date, but I wish to get a head start

on their revisions so that we can use them for financial/construction planning, as well as to file with the state in a timely manner. To proceed, I am seeking a professional service agreement from OHM. They believe that revisions should be undemanding to update, which should result in an agreeable cost.

✓ **SEWER ASSET MANAGEMENT PLAN** *(No Change of Status)*

I am still awaiting a proposal from DLZ. They are going over much of our past sewer studies and activities.

We met with DLZ on March 5<sup>th</sup> to discuss our sewer plan update. We are working through a process to establish a base line of the system that will include monitoring flows at key points, continuing to update GIS, and potential robot line inspections to determine pipe details. Some of these functions, specifically monitoring, may be requested sooner because of the time it takes to complete those functions and integrate them into a plan.

Following the potential first step of monitoring, I expect a proposal in April that will enable DLZ to create a new 20 year plan for potential capacity expansions, replacement, extensions, rehabilitation, and inspection. This plan is also expected to result in the city's first 'live' sewer plan and mapping system that will actively account for new connections (flow), real time capacity, and inspection data. Of course, much of this will build on the GIS work DLZ is currently doing.

The prior report follows.

It is my opinion that our 20 year sewer plan is losing more and more of its value as time goes on. This is because of the deviations that have been made to the schedule for one reason or another (pulling projects forward, limiting lining activities due to inspection data, and considerations of system changes such as the Springbrook relief sewer).

Since the county is also calling for communities to more formally invest in sewer asset management plans that address system capacity, maintenance, expansion, and inflow/infiltration, I think the time is right to use our developing sewer GIS data and create a brand new plan for the next 10-20 years.

To accomplish this, I reached out to DLZ for a proposal. This engineering company is one of the city's prequalified engineers, and they have been more heavily involved in our sewer system because we have found that they have expertise in GIS, the FOG program, and similar storm water management functions, like MS4.

✓ **SEWER LIFT STATION** *(Update)*

A float has been installed which will supply critical well measurements. In addition, we have affirmed that we can force discharge into the interceptor, even if at capacity. We also installed an electrical connection that enables use of one of our existing portable generators. Rob is now considering options for a bypass pump, but the size of the wet well may not permit this option. The previous report follows.

We have been having conversations about reliability and criticality of our infrastructure. With much work having been done in water and with sewer lining, our area of greatest

concern is with the sewer lift station. The Cappy Lane lift station is responsible for pumping nearly all of the Winchester Village sewage into the county interceptor. Without this, hundreds of basements could potentially fill with raw sewage. This is obviously a health and financial concern for residents.

I will directly state that the concern or risk is extremely small, and it is a credit to our infrastructure that this concern rises to the top. The lift station is less than ten years old, has a three pump redundancy system, a natural gas automatic back up generator (also newer), and just passed an annual inspection with flying colors. With that being said, short of an existential catastrophe, failure of this asset would be the most costly and disruptive event in the city that is related to infrastructure we control, and we wish to add one or two more layers of functionality as a safeguard.

Rob is looking into the potential of placing one of our diesel generators onsite, as well as to install or provide a pump that could suction the well out and discharge it to another section of the sewer interceptor. In effect, this would protect the system from a shortage of CE natural gas AND electricity, a control panel failure that impacts all three pumps, and a failure of the county sewer interceptor (collapse or blockage).

This may seem like overkill, but we have had some problems with the panel in the past and have all been in situations where multiple system failures are experienced. We believe we can add this extra protection for under or close to \$100,000, which is a small price to pay for ensuring this lift station functions.

✓ **HYDRANTS (Update)**

We are supposed to be at the top of the list for this service to continue this spring. As of writing, we have just escaped the cold and have entered a period of rain. I expect this to get underway soon and for all hydrants to be done in 2025.

✓ **GENESEE COUNTY WATER & SEWER MATTERS (No Change of Status)**

Work is complete on a new section of water main that will connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. Water main is being installed on Elms, between Maple and Hill. Connection down Hill to Seymour is expected next year. I am making inquiries to the county to see if this is something we need to plan for. It does not appear that a connection is imminent.

These two connections will greatly increase reliability in the city, especially on our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. As a side note, this could encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

See prior reports (May 28, 2024) for updates on PFAS. At a meeting of the WWS Advisory Committee in December, it was again stressed that there is not a good solution for PFAS effluence. The county may be forced to devise a plan for incineration as land application and landfill disposal becomes more problematic. This could result in future added costs.

It was affirmed during the GCDC-WWS budget meeting in December that there is no rate increase planned for our bulk water.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

Another privately owned lot is having a new home built. The water service could not be located, so the city provided one at our expense.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** (*No Change of Status*)

The April newsletter is out! Let us know what you think! Thanks for the contributions!

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city. Many of these briefs are covered in more detail elsewhere in this report

1. Additional **demolitions have been undertaken by the owner of the raceway**. The owner intends to have the site razed for future use. The site is not formally for sale, nor is there a concept plan for reuse.
2. The **reuse of Mary Crapo is moving forward**. Construction is underway on phase one of the varsity baseball field. There will be two pickleball courts that can double as skating in the winter. Most recently, we have fielded a number of afterhours construction/noise complaints. We believe we have addressed this with the school.
3. **(Update) Street repair in 2025 (Cappy and Don Shenk)** is a go (May start), as is a cooperative project for Bristol Road (June start). We are going through punch lists now for the 2024 projects, and we have settled the dispute over aggregate amounts. Local street work in 2026-2028 will be limited due to advancement of the above projects. However, TIP funds are still pending for Miller (Morrish to Dye) and Elms.
4. The **Brewer Condo Project** first tri-plex is complete and all units are sold. In addition to a potential redesign that would include a first floor bedroom, the developer was expected to apply to the Genesee County Metropolitan Planning Commission Housing Impact Fund to complete the project. I will report any changes in status.
5. The current phase of **Springbrook East is substantially complete**. We created a punch list for the infrastructure improvements, which the owner has nearly completed. The next step is to proceed with formal street dedication. I expected this in January, but the owner was in a tragic accident, which slowed the process. Things are moving again, but not in time to get this before the council in April to



accept the streets, water, sewer, and storm. **There has been a sale of this project's future phases and real estate.** It appears JW Morgan and another partner are in control of future phases.

6. The **southwest corner of Elms & Miller** was seeing some increased activity. We met with the owner and an architect yet again in January. Though there is nothing imminent, there is enough interest to make me believe we may see something in 2025.
7. **Park projects** currently include an active grant award for Otterburn. The city will also look to bid the tree project for Abrams Park this fall (not spring as previously reported), which was awarded about \$10,000 through the DNR. For 2025 projects, the park board recommends bike racks, Elms Park pickleball nets, Abrams forestry, a replacement sign at Abrams, Genesee County Park Ranger patrols at Elms Park, and ongoing interpretive signs. Signs are awaiting availability of the historical society to furnish content.
8. **New Businesses.** The liquor license for the downtown coffee shop/book store is proceeding through state inspections.
9. **(Update) Mundy Megasite.** There have not been updates for the past couple months. The media has identified the site as a candidate for use by Western Digital, a technology producer. We have met with the MEDC regarding this matter and have taken the first steps to request cooperation and leadership as it relates to proceeding with investment, planning, and regional cohesiveness upon a potential announcement. They appear to be responsive and are moving in a direction to explore this support.
10. **Holland Square** has updated material costs. We are integrating these costs into the plan and will be getting the committee together soon. We plan to fund this project with \$75,000 from MSHDA and matching funds from the MEDC crowdfunding program (which could be as much as \$150,000).
11. **Wayfinding & Branding Signs** are going up. The concept is being applied to the trail signs, since these have already been funded by the Cosmos campaign. These will be up this spring along the new trail. We also replaced the Hill Road entry sign and have budgeted a replacement sign at Abrams Park. The DDA and council can liaise on if, when, and how to proceed with future installations.
12. The DDA considered a **Social District about two years ago**. There is renewed interest in exploring this. No recommendations have been made, but I would not be surprised if this was back on DDA agenda's this spring or summer. With the potential for another tavern coming, the city has the ability to designate a commons area in the community.
13. **(Update) The Cage Fieldhouse** may be getting a resurfaced parking lot and/or a new drive. The school is working with the city on this, but there have not been any formal reviews yet.
14. **(Update) The Old Methodist Church** has been acquired by the DDA. It is vacant, secure, and heated. The DDA and staff worked with the MEDC consultant (paid for by virtue of the RRC program) to create a request for qualifications to help find an end user/developer. This is live through July and we do have some folks taking tours!

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

The RFQ for the old Methodist Church is live! This has been broadcast all over the state, shared with trade groups, and delivered to known local and regional interests. We expect

to get submissions in through early summer, with the DDA convening in August to go over results. I have a walkthrough with a prospect this week! The previous report follows.

The DDA completed the purchase of the Methodist Church on Morrish. They made this acquisition as a means to create more likely opportunities for the building's preservation and reuse for recreation, hospitality, or culture. We requested MEDC assistance through the RRC program to create a Request for Qualifications for reuse of the site. This has been approved. The DDA will now work with professionals to create a marketable request for developer/user qualifications and concepts.

The idea will be to market the site to potential users and request statements from interested parties that include a conceptual use, business plans, and qualifications. The DDA can then proceed to select one or more parties to negotiate a plan and transaction. To make this happen, the state is hiring a professional to craft a Request for Qualifications packet that will include promotional materials, project guidelines, and rating criteria. I expect the DDA to take the lead on finding a good use and developer.

The DDA is also taking the lead on Holland Square, which is a candidate for a future crowdfunding program. Please see the dedicated section below.

✓ **CDBG** *(No Change of Status)*

The applications for the next cycle (2025-2027) have been submitted. These include a 30% allocation to the senior center and a 70% allocation to an accessible drop off point for the Pajtas Amphitheater. It appears the county has tentatively approved both. We submitted additional information as requested. This is likely to be a 2026 project. Note that we have had issues bidding this type of work in the past. However, given the rush we were put in with the change in our fundable status, I think this is a good project. I will report the application status.

✓ **DISC GOLF** *(No Change of Status)*

Shattered Chains has completed the course as it relates to the 18 baskets and fairways. They plan to have all the tee pads installed by the end of the month, and all bridges/crossings are in and very functional! In fact, they are holding an event on October 26<sup>th</sup> as part of a Halloween/course kick off attraction.

They expect to have signs installed in early 2025 to mark the course. Once complete, a ribbon cutting will follow!

✓ **OTTERBURN PARK DEVELOPMENT** *(Update)*

It appears we may be able to avoid expansive water detention work. I will be liaising with the engineer prior to our meeting on Monday to learn more. The previous report follows.

The engineer presented a preliminary plan to the park board on April 15<sup>th</sup>. I am happy with the work so far. Though the budget is a bit high, we are able to make some adjustments that should bring it in line with available funds. The DNR indicates that grant agreements may not be distributed until this summer, which makes summer/fall construction virtually impossible. The upside is that we have plenty of time to design and plan improvements. The previous report follows.

Our DNR Trust Fund grant application was approved by the DNR Trust Fund Board on December 11<sup>th</sup> in the amount of \$290,000! We have also signed on the sub-recipient agreement for the \$283,333.33 in funds from Kildee's office. In addition, we have two years' worth of donations from BeeMoreJentery that total well over \$10,000.

The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is \$600,000. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north side of the site, which is not affordable. I am included the most recent concept, pricing, and engineering proposal in the April 28 meeting packet.

✓ **SOLAR SYSTEM MODEL** *(No Change of Status)*

A ribbon cutting is set for Elms Park on Tuesday, May 20, 2025 at 5:30pm! This will coincide with our May Park Board Meeting. See the April 8, 2024, council packet for more details.

✓ **WAYFINDING PROJECT** *(No Change of Status)*

Trail head signs and trail wayfinding signs are ordered! These are funded through the Cosmos crowdfunding campaign. The park board took a look at the concepts and made final recommendations on details.

The city entry sign on Hill Road was driven over and destroyed. Instead of replacing this sign with the standard 'government' sign, we purchased a gateway sign that fits the sign program. Personally, I think it looks great and look forward to replacing other gateways as funds and opportunities present themselves. The next candidate is the red sign on Seymour and Miller. That sign is definitely at the end of its life.

✓ **SOCIAL DISTRICT** *(No Change of Status)*

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT** *(Update)*

We should have more information on lighting and sound after a staff meeting with some professionals on May 19<sup>th</sup>.

Just prior to this, the committee met in mid-January. They are fine tuning the concept prior to ordering construction drawings. At their last meeting, they decided to go with a laminated, engineered wood product. This will offer much longer longevity, easier maintenance, and the ability to readily relocate the structure. The downside is that it comes with a 40% higher price tag. With Greg seeking contributions and the other funds lined up, we should be able to swing it.



Some details that are still pending include lighting and sound. We expect to meet again in about two weeks to put together a final cost and plan. Once complete, this will go before the DDA and city council. The previous report follows.

We have formalized the \$75,000 in MSHDA grant funds. We are working on a application to the crowdfunding program, which should be automatic. However, we need to complete the budget prior to taking this step.

The project is still being reviewed by the committee and we await updated costs and plans for the structure and technology components. We are nearing the creation of detailed plans, which will provide more finely tuned costs and imagery for review by the city council. I seek to have this in the month of September.

✓ **SPRINGBROOK STREET DEDICATION INQUIRY (Update)**

The HOA is going to meet with staff on May 13 to discuss next steps. The previous report follows:

I met with the HOA street committee on February 24<sup>th</sup> and March 24<sup>th</sup> along with Councilmember Spillane. The group is proceeding with rehabilitation of Cross Creek, using the best practices recommended by our engineer. They are also interested in continued in-kind services during final planning and construction to ensure project quality. If the city is still open to taking these streets, I recommend this support be given to ensure the assets are optimized.

Beyond their 2025 work, there is still much discussion, and I do not see this moving forward very quickly. They have a lot of questions about winter maintenance, solicitation control, sidewalks, and costs. The previous report follows.

The HOA completed three cores on Cross Creek Drive to better understand the pavement cross section that is there. It appears the road is generally built of 10" thick asphalt on clay instead of 5" asphalt on 10" of aggregate. Leadership from the HOA met with our engineers and staff to go over the implications of this finding on January 21st.

For the time being, they are taking the informal advice of our engineers and adjusting some of their plans for the 2025-2026 construction years. Though there is not any further movement towards a potential street transfer, they appear to be proceeding with street maintenance and rehabilitation in a manner that would meet city standards.

I expect to be meeting with the group regularly moving forward. See the October 14, 2024 report for all the details of this request, as well as a historical and contextual narrative.

✓ **ABRAMS FORESTRY GRANT (No Change of Status)**

The city has been awarded \$9,890 through the Community Forestry Grant Program to plant 38 native trees in Abrams Park. There are no strings attached here except that we are to provide an equal match. The time for performance is through fall of 2026, and there are no NEPA, Davis Bacon, or other federal requirements. I expected to bid this early in 2025, but we are going to push to the fall to increase the survivability of trees.

✓ **COLLECTIVE AND INDIVIDUAL LABOR AGREEMENTS (Update)**

As of writing, we appear to have a tentative agreement with AFSCME. The terms are admittedly more generous to the bargaining unit than the city in my opinion. However, the terms are within budgetary constraints and are predicted to be sustainable. I do believe our staff are now compensated better than most communities. I also advocate that that is a positive attribute of our employment offerings and is consistent with our aspirations to maintain a trained, motivated, and adequately staffed workforce that competes for the region's best talent.

Note that I strongly believe in incremental change that reflects the market conditions. This avoids city-wide compensation analysis, such as that observed elsewhere, in which years of stagnant conditions result in shocking increases at a future date.

All of our labor agreements expire on June 30, 2025. Once we have an agreeable draft of the AFSCME CBA in hand, this will serve as the pattern for remaining staff. The labor agreements span for three years. Other agreements to come before the council will be mine and the city clerk.

I also intend to bring our Personnel Policies Manual back to the council for review in the near future. We have a number of supplemental policies to codify, updates to conform with state/federal law, and some other best practices to address. In addition, I want this document to provide for all terms and conditions of employment that apply to exempt employees and others that are hired outside the CBA.

✓ **FUTURE WASTE, RECYCLING, AND YARD WASTE COLLECTION** *(No Change of Status)*

Our contract with Priority for collection expires at the end of June in 2026. We are taking a look around at current awards by similar municipalities, and the prices appear to be up 30 to 40%! This is an extreme and possibly insurmountable increase for our waste budget.

To improve our situation, I reached out to our neighbors to attempt to align bidding together for some economies of scale. So far, Flint Township, Mundy (expiring December 31, 2026), Clayton (expiring December 31, 2025) and Gaines Township liaisons have expressed an interest to do so. We are looking to align our expirations with extensions in order to seek bids for the same time frame. This should enable providers to price for greater economies of scale.

✓ **FISCAL YEAR 2026 BUDGET** *(Business Item)*

We have our budget public hearing on May 12. Based on our thorough workshop on April 30<sup>th</sup>, I am confident that we have a sound budget instrument before us. This has been available for public inspection and is ready for comment at the meeting. I will look to present the budget at the meeting, with a focus on highlights only. While council is now well versed in the budget, this will be beneficial to the public.

There is not an intention to approve the budget at the meeting. Based upon comment from the council and public, we will look to make any last alterations into a 'final' budget book that we intend to submit for review and potential approval at the Tuesday, May 27 meeting.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

Monthly reports are included.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

The Planning Commission did not meet in April or May. There was an application to review a site plan submission from Meijer. They propose to update their store and gas station. These changes would normally be administrative; however, they proposed to paint their brick, which I had concerns about. I submitted this to our planner to review, and he concurred that painting the brick would negate the durability of the material and also be inconsistent with the site plan approval.

With these notes in mind, Meijer is planning to make all exterior updates EXCEPT the painting of the brick. This reclassified their application to an administrative review, which was approved. I expect those changes to be happening anytime.

Their next meeting is scheduled for June 3, 2025 meeting.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA met on May 8. Attendance was only 5 of 9 members. They approved up to \$4,500 for a façade grant application for 8013 Miller Road. They also approved their fiscal year 2026 budget as it was presented to the city council. Lastly, they approved a professional service agreement with CIB planning to draft an amendment to the DDA/TIF plan to extend the life of the DDA district and their revenue stream. Their next regularly scheduled meeting is set for June 12, and their annual meeting is in July.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

Their ZBA held their annual meeting, on March 19<sup>th</sup>. The board retained the same officers of Mr. Packer as Chair, Mr. Gilbert as Vice Chair, and Mr. Smith as Secretary. This meeting also included in-house training, which went well.

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

Park board met on April 15<sup>th</sup>. They went over preliminary plans for Otterburn, which is slightly above budget as proposed. They made some recommendations to reduce the budget and improve the plans. I included these in the April 28 packet as an update.

The board also considered 2025 projects. They recommended a replacement sign at Abrams Park, pickleball nets at Elms Park, forestry at Abrams Park, and supplemental Elms Park patrols by the Genesee County Park Rangers. All of these will be included in the city's preliminary budget.

Their next regular meeting is Tuesday, May 20, 2025 at 5:30pm. They are expected to meet at Pavilion #3 at Elms Park. There is one vacancy on this board, and the mayor proposes to fill this seat with Kelli Melen, a current planning commissioner and resident.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The public meetings for March appeals were Monday, March 17 from 9am to 12pm & 6pm to 9pm; Tuesday, March 18 from 9am to 12pm; and Wednesday, March 19 from 9am to 12pm. There were twelve total petitioners. Six were late personal property statements and six were assessment appeals.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Kraft) (Update)**

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

As of today, we do not have an election in 2025.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik) (Update)**

- ❑ DPS continues to GPS water and sewer assets.
- ❑ DPS continues to update water meter transponders, registers and meters as needed.
- ❑ Street sweeper repairs have been completed and DPS has started to sweep through the city. As weather permits we will continue on with street sweeping. The sweeper continues to give us problems but we are working through them. The machine is 18 years old currently.
- ❑ DPS has been looking into increased redundancy for the Cappy Lane Pump Station. Radar level sensors have been installed and the backup backup generator plug and transfer switch are being worked on currently.
- ❑ Work on Cappy Lane and Don Shenk will start shortly with tree removals in the next couple of weeks and Dawes will be starting end of May.
- ❑ TG Priehs has completed the ditch work in the Woods. Recent rainstorms have shown the work to be successful.
- ❑ DPS has been working on repairing grills at Elms Park. Many of the grills were rotted out from years of service.

✓ **TREASURER UPDATE (Nichols) (Update)**

The FY26 budget process is nearly complete with the budget workshop being very productive. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Dietrich) (Update)**

- ❑ Holland Sq: We continue to engage with Dort Financial CU detailing the opportunity of naming rights for the proposed pergola. DDA has requested a \$50,000 naming rights opportunity.
- ❑ Methodist Church: The marketing RFQ is attached.
- ❑ EV Chargers Apple Energy is set to install four chargers at 5031 Holland Rd.
- ❑ At the time of this update no timeline has been submitted for the installation.
- ❑ The City has purchased the services of Formstack which is an online form that the city will be using for food truck applications, background checks and complaint forms. This will provide an easy and more efficient way of exchanging information between the city and residents.
- ❑ The Movie Night Series dates have been set for the summer. We have several organizations and businesses volunteering for each night except for July 11<sup>th</sup>. Dort FCU June 27<sup>th</sup>, ELGA CU July 25<sup>th</sup> and Girl Scouts August 8<sup>th</sup>.

## **NEW BUSINESS / PROJECTED ISSUES & PROJECTS**

✓ **APPOINTMENTS (Update)**

We have an open position on the park board. The mayor is recommending Kelli Melen, who is currently serving on the planning commission.

✓ **MS4 STORMWATER MANAGEMENT PROFESSIONAL SERVICES (Business Item)**

Included with the packet is a professional service proposal and resolution to continue utilizing DLZ engineers for our Municipal Separate Storm Sewer System (MS4) program compliance services.

The MS4 program requires well-defined and rigorously scrutinized documented programming to satisfy inspection, testing, maintenance, and reporting requirements of the state. Frankly, we do not have a staff member that is specialized enough to conduct these tasks more efficiently than a third party. DLZ set up this program and has been overseeing it for some years, with good results. The arrangement has been by an annual agreement, and I recommend we continue to maintain this relationship.

The cost is proposed to be a lump sum amount of \$10,000, billed monthly for the detailed services noted. Given my personal experience in navigating the state program application alone, I think this is worth it and recommend approval.

For what it is worth, the program has enabled us to improve city-owned storm assets and to conduct some meaningful public education to move the community forward. The downside is that it is a mandate of the state without a clear funding source.

✓ **TRACTOR PURCHASE (Business Item)**

As noted in the budget workshop, Mr. Bincsik is elevating the need for a utility tractor above that of the budgeted street utility vehicle. Our 1967 tractor, which we use as a special purpose vehicle for brush hogging, loading, and miscellaneous, has met its end and is found to be no longer suitable for reliable use. In lieu of replacing the 2018 Kubota utility, Rob supports replacing the tractor with another general purpose 45 HP class 72" loader with 2,500 life capacity and standard PTO for implements.

He has priced various makes and included findings in the packet. He is comfortable going with the YanMar 347, which is the lowest cost apparatus at \$30,500. Given the nature of the specific uses and price range, I am very comfortable proceeding with the purchase as recommended in terms of both the product and the competitive price. Rob will be on hand to respond to any inquiries and to further explain the situation.

**Council Questions, Inquiries, Requests, Comments, and Notes**

*Orienteering Course:* I am working with Walt to replace these medallions. We appear to be close to getting new material in the ground.

*I-69:* Our understanding is that MDOT is to repair decks and other bridge features over Elms Road and Miller Road in 2026.

*Cemetery Clean Up:* There will be a cleanup for our local cemetery on May 17<sup>th</sup>

*Events:* The Summer Concert Series and Family Movie Night schedules are out. Hometown Days starts the week of May 26<sup>th</sup>, the Makers Market is proceeding, car shows are planned, and the Summer Bash for June 21<sup>st</sup> was approved.

**City of Swartz Creek  
RESOLUTIONS**

**Regular Council Meeting, Monday, May 12, 2025, 7:00 P.M.**

**Motion No. 250512-4A**

**MINUTES – APRIL 28, 2025**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, April 28, 2025, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 250512-4B**

**MINUTES – APRIL 30, 2025**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Special Council Budget Workshop held Wednesday, April 30, 2025, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 250512-5A**

**AGENDA APPROVAL – MAY 12, 2025**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 12, 2025, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 250512-6A**

**CITY MANAGER'S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager's Report of May 12, 2025, including reports and communications, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_



Voting Against: \_\_\_\_\_

**Resolution No. 250512-8B**

**RESOLUTION TO APPROVE COMMISSION APPOINTMENT**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the City Council require and set terms of officers for various appointments to City boards and commissions, as well as appointments to non-city boards and commissions seeking representation by City officials; and

**WHEREAS**, there exists a vacancy in such a position; and

**WHEREAS**, said appointment is a Mayoral appointment, subject to affirmation of the City Council.

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council concur with the Mayor and City Council appointment as follows:

**#250512-8B1    MAYOR APPOINTMENT:**

**Kelli Melen**

Park Board

Remainder of three year term, expiring December 31, 2026

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 250512-8C**

**RESOLUTION TO APPROVE PROFESSIONAL SERVICES  
FOR MS4 COMPLIANCE AND PROGRAM OVERSIGHT**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains a system of storm water collection assets that drain to the Swartz Creek and other public water bodies of the state; and

**WHEREAS**, the city is required to comply with standards pertaining to Michigan's Municipal Separate Storm Sewer System (MS4), which requires adherence to inspection, testing, and maintenance standards, as well as subsequent reporting; and

**WHEREAS**, the city solicited a proposal from a pre-approved engineer that specializes in storm sewer matters to oversee both MS4; and

**WHEREAS**, The MS4 program is established, but reapplication to the MS4 program is required periodically.

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council hereby approve the professional service agreement dated April 22, 2025, as submitted by DLZ in the amount

of \$10,000 and authorize and direct the Mayor to execute said agreement on behalf of the city.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 250512-8D**

**RESOLUTION TO PURCHASE UTILITY TRACTOR**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the city finds it necessary to replace a 1967 tractor with a comparable piece of equipment; and

**WHEREAS**, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for terms and conditions of purchases; and

**WHEREAS**, the City is not required to get sealed bids but must seek council approval for goods and services that are not of a public work or improvement of a directly competitive nature; and

**WHEREAS**, the Director of Public Services has multiple quotes for equipment in the same class, though of various offerings and prices; and

**WHEREAS**, the 2025 Motor Pool Fund has sufficient funds set aside for this equipment replacement, in lieu of replacement of the 2018 Kubota utility vehicle.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Swartz Creek approves the purchase of the Yanmar YM347 utility tractor in the amount of \$30,500, as quoted from Weiss Equipment, plus associated fees and expenses, to be apportioned from the Motor Pool Fund (661).

**BE IT FURTHER RESOLVED**, the City of Swartz Creek, finding the 1967 tractor to be beyond its useful life for the execution of safe and efficient duties, hereby direct and authorize the Director of Public Services to auction this vehicle and related appurtenances by means of the Bidcorp.com or related public auctioning service as soon as practical.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 250512-8E**

**RESOLUTION TO APPROVE ROAD CRACK SEALANT BID**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the city maintains a system of major and local streets; and



**WHEREAS**, the city sought bids in 2023 to apply crack filling treatment to select major streets that are experiencing mild deterioration, as well as major and local streets that are showing the first signs of deterioration; and

**WHEREAS**, the city wishes to continue to provide annual crack filling sealant, to all city streets, and has received an updated quote to continue these services from Asphalt Restoration Inc.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek hereby approves the proposal from Asphalt Restoration Inc, in the estimated amount of \$51,000, funds to be apportioned to the major and local street funds as appropriate.

**BE IT FURTHER RESOLVED** the City of Swartz Creek approves the proposal to include all additional areas of the city not quoted at a rate of \$1.70 per foot to complete Otterburn, Parkridge, Springbrook East neighborhoods, public parking areas, trails, and other streets as needed.

**BE IT FURTHER RESOLVED** the City of Swartz Creek directs the City Manager to execute a standard contractor agreement with the bidder and further directs the Treasurer to appropriate funds from the major and local street funds as appropriate.

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**ADJOURN**

**I Move** the Swartz Creek City Council adjourn the regular council meeting of May 12, 2025.

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE April 28, 2025**

The meeting was called to order at 6:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft.

Others Present: Metro PD Lieutenant Murphy, Nathan Krueger, Mark Gonyea, Swartz Creek Schools Jim Kitchen, Susan Mesack, Ann Bendall

Others Virtually Attended: Lania Rocha

**APPROVAL OF MINUTES**

**Resolution No. 250428-01**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday April 14, 2025 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 250428-02**

**(Carried)**

Motion by Councilmember Krueger  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of April 28, 2025, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane.

NO: None. Motion Declared Carried.

### **CITY MANAGER'S REPORT**

#### **Resolution No. 250428-03**

**(Carried)**

Motion by Councilmember Melen  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council accept the City Manager's Report of April 28, 2025, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert.  
NO: None. Motion Declared Carried.

### **MEETING OPENED TO THE PUBLIC:**

Susan Mesack – Hometown Days: She would like a refund due to Council going to pass a resolution to waive the inspection fee for Hometown Days. This is the second largest special day. She read a letter from a parent who appreciates them opening up early for people with special needs.

Ann Bendall: She is hosting Summer Bash, sponsored by Jeepers Creekers and is looking for approval for her event on June 21.

### **COUNCIL BUSINESS:**

#### **RESOLUTION TO APPROVE ORDINANCE 469, AN ORDINANCE TO AMEND ARTICLE VIII OF CHAPTER 10 OF THE CODE OF ORDINANCES REGARDING FIGHTING IN SCHOOLS**

#### **Resolution No. 250428-04**

**(Carried)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Knickerbocker

**WHEREAS**, the City of Swartz Creek seeks to promote safety and discipline upon school grounds and at school functions; and

**WHEREAS**, the Code of Ordinances, Chapter 10, promulgates rules for said local school regulations; and

**WHEREAS**, the City seeks to set standards for fighting on school grounds.

**THEREFORE, I MOVE** the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK  
ORDINANCE NO. 469**

An ordinance to amend Article VIII of Chapter 10 of the Code of Ordinances by adding thereto a new section prohibiting fighting in schools.

**THE CITY OF SWARTZ CREEK ORDAINS:**

**Section 1. Amendment of Article VIII of Chapter 10 of the Code of Ordinances by adding thereto a new section 10-266 entitled Fighting in Schools.**

The City Council hereby amends Article VIII of Chapter 10 of the Code of Ordinances by adding thereto a new section 10-266, entitled Fighting in Schools, to read as follows:

**Sec. 10-266                      Fighting in Schools**

(a) Definitions.

FIGHTING. Personal violence between two or more persons which includes, but is not limited to, punching, grabbing, wrestling, pulling, shoving, slapping, or other un-consented physical contact or threat of physical contact.

SCHOOL FIGHTING. Fighting during school, any event held before school, any event held after school, or any social or sporting event hosted at school.

SCHOOL PROPERTY. The real property owned or leased by a school, including, but not limited to, property used for a school sponsored event, a bus, school provided transportation, or any location during transfer to and from school or any school sponsored or related event. SCHOOL PROPERTY includes property not owned by the school, where a school sponsored event is occurring, including adjacent parking areas or other areas used for travel to the location of the event.

(b) Prohibited conduct. No person shall engage, participate or otherwise be involved in any school fighting or fighting on school property.

(c) Penalty. Any person(s) failing to comply with this section is responsible for a civil infraction, punishable by a fine of not more than \$200, plus costs and any court ordered remedial requirements. A second offense or subsequent violation shall result in a fine of up to \$500, plus costs and any court ordered remedial measures. Should the court order any remedial measures, including but not limited to community service and/or anger management classes,

the person(s) ordered to participate in the remedial measures are responsible for any and all costs associated with said remedial measures.

## **Section 2. Effective Date.**

This Ordinance shall take effect 30 days following publication.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

## **RESOLUTION TO APPROVE A MUNICIPAL PROPERTY RESERVATION AND STREET CLOSURE PERMIT FOR THE SUMMER BASH**

**Resolution No. 250428-05**

**(Carried)**

Motion by Councilmember Knickerbocker

Second by Councilmember Gilbert

**WHEREAS**, Jeepers Creekers, Inc. is a recognized charitable entity that is in good standing and that operates in Swartz Creek; and

**WHEREAS**, said organization submitted an application to close Holland Drive and Holland Square for the purpose of hosting a single-day family event that is available to the public; and

**WHEREAS**, the event includes vendors, food trucks, inflatables, music, and related offerings; and

**WHEREAS**, the City Council finds the organization and the event to be beneficial to the public and in good standing.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby approves the application, as amended, for a street usage permit and municipal property reservation application to conduct "Summer Bash" event on Saturday, June 21, 2025 from 9am to 6pm, applicant: the Jeepers Creekers, Inc., in accordance with the application submitted, under the direction and control of the Chief of Police.

**BE IT FURTHER RESOLVED** that the City of Swartz Creek hereby approves the contribution of approximately 1,500 gallons of water to support one of the vendor attractions.

Discussion Ensued.

YES: Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks, Krueger.  
NO: None. Motion Declared Carried.

\*\*\*\*\*Master Resolution\*\*\*\*\*

## **MASTER RESOLUTION TO APPROVE VARIOUS PERMITS RELATED TO THE 2025 HOMETOWN DAYS EVENTS**

**Resolution No. 250428-06**

**(Carried)**

Motion by Councilmember Knickerbocker  
Second by Councilmember Gilbert

**WHEREAS**, Swartz Creek Hometown Days organization is a recognized charitable entity that operates in Swartz Creek; and

**WHEREAS**, Hometown Days is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a parade, carnival, petting zoo, fireworks display, 'beer tent', food/drink vendors, a car show, and numerous other activities; and

**WHEREAS**, the City Council finds the Hometown Days organization and the event to be beneficial to the public and in good standing; and

**WHEREAS**, Section 13.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby approves Resolutions/Motions 250428-8C1 through 250428-8C10, allowing for the various permits related to the annual Swartz Creek Hometown Days festival, to be held beginning Tuesday, May 27, 2025 and concluding on Monday, June 2, 2025, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

Discussion Ensued.

YES: Henry, Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.  
NO: None. Motion Declared Carried.

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## **HOMETOWN DAYS EVENT, CARNIVAL, PARADE, GENERAL STREET & MUNICIPAL PROPERTY USE PERMITS**

**Resolution No. 250428-06-6C1**

**(Carried)**

**I Move** the City of Swartz Creek approve and authorize the Swartz Creek Hometown Days Committees' application for street closing and City property use permits for the following locations:

1. Morrish between Miller and Ingalls-Wade, Car Show, Saturday, May 31st.
2. City Lot located at the southwest corner of Miller and Morrish, Car Show, Saturday, May 31<sup>st</sup>.
3. Ingalls at Holland and Park Land located to the North and Northwest of the intersection of Morrish and Ingalls, Car Show, Saturday, May 31st.
4. City owned property, 4505 Fortino.
5. City owned property, Fortino (Branoff)
6. City owned property, 5012 Holland Drive (Holland Square)
7. Fire Hall out lot properties.
8. Use of DPW Yard and Generator (access subject to department).

Street and City property use, unless otherwise indicated, begins Tuesday, May 27, 2025 at 9:00 a.m. until Monday June 2, 2025 at 9:00 A.M., for the purpose of, and authorization to conduct a carnival, vendor/display areas, car show and or other similar events under the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Written permission from deed holders of any private properties to be used and appropriate insurance certificates naming such parties as additional insured: City of Swartz Creek 8083 Civic Drive; Atkinson Construction 12568 Lansing Hwy, Durand; W M Kincaid Trust 5086 South Morrish; St. Mary's Catholic Church 4413 Morrish Road; Mark O'Brien 5099 South Morrish; Kallas Heating and Cooling 8077 Miller; Swartz Creek Schools 8354 Cappy (High School/Middle School); Ashley Hotchkiss 8280 Crapo; Swartz Creek Area Fire Department; Draft 9128 Miller Road.
3. Sufficient number of portable bathrooms placed and located, and liter control program in accordance and under the approval of Director of Community Services.
4. Carnival operations shall cease at 8:00pm on Thursday, May 29 and at 6:00pm on Friday, May 30<sup>th</sup>, Saturday, May 31<sup>st</sup> and Sunday, June 1<sup>st</sup>.
5. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

## **HOMETOWN DAYS, STREET USAGE PERMIT, MOTOR AND PEDESTRIAN PARADE**

**Resolution No. 250428-06-6C2**

**(Carried)**

**I Move** the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committees' application for street closing / usage permit for Saturday, May 31, 2025 from 9:00 a.m. until 12:30 p.m. for purposes of conducting a parade, streets to be used include the high school performing arts center entrance, Miller Rd, and Fredrick Street under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. No candy or other objects be thrown or handed from, to or at any vehicle, trailer, float, or similar, and further, that the Hometown Days Committee establish and maintain a list of all participants and/or entries in the parade that identifies a contact person, such contact to be informed by the Hometown Days Committee of the stipulation and motor vehicle code enforcement actions for violations thereof.
3. General approval, and under the direction and control of the Office of the Chief of Police.

## **HOMETOWN DAYS PERMIT, AERIAL FIREWORKS DISPLAY**

**Resolution No. 250428-06-6C3**

**(Carried)**

**I Move** the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee's application for one fireworks aerial display to be held on Friday, May 30, 2025, at or shortly after dusk, with a cancellation date of Saturday, May 31, 2025, at or shortly after dusk, to be launched from properties directly west of the Swartz Creek Middle School Building, said properties owned by the Swartz Creek School District and Ms. Ashley, under the following stipulations and conditions:

1. Insurance certificate naming the City as insured in an amount to be determined adequate by the City Manager.
2. Written permission from the aforementioned parcel owners along with acceptable insurance certificates naming said parcel owners as additional insured parties, in an amount to be determined adequate by the City Manager.
3. Traffic Control Plan and administration by the Offices of Chief of Police and Director of Community Services.
4. Detailed Plan submitted to and approved by the Fire Chief.
5. All decisions concerning the event and cancellation thereof, if needed, under the direction and control of the Fire Chief.



## **HOMETOWN DAYS PERMIT, OPERATE ENTERTAINMENT TENT**

**Resolution No. 250428-06-6C4**

**(Carried)**

**I Move** the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to operate an entertainment tent with the sale of beer and wine for consumption on the premises, along with live entertainment, to be held on Parcel No. 58-02-200-014, owned by W M Kincaid Trust and located 5086 Morrish Road, south of Wade Street, beginning Thursday, May 29, 2025 11:59 PM through Sunday, June 1, 2025, 9:30 PM, under the following stipulations:

1. Michigan Liquor Control Commission Approved Application with appropriate insurance in accordance with the rules of the L.C.C. and naming the City and all other property owners as additional insured parties, in an amount not less than \$1,000,000 (One Million Dollars).
2. Portable bathrooms appropriately located and litter control program in accordance and under the approval of Director of Community Services.
3. Traffic control and pedestrian safety plan in accordance with and under the approval of Office of Chief of Police.
4. Adherence to all L.C.C. stipulations and regulations, state and local laws.
5. No music after 11:00 p.m. Thursday, May 29, 2025 and after 1:30 a.m. the night of Friday, May 30, 2025 (Saturday Morning), and Saturday, May 31, 2025 (Sunday Morning), and Sunday, June 1, 2025, 9:30 PM.
6. Adequate security as approved by the Chief of Police.
7. Adherence to and under the direction and control of the Office of the Chief of Police.

## **HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM**

**Resolution No. 250428-06-6C5**

**(Carried)**

**I Move** the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons as a part of a military concert and ceremonial military honor guard, to be held at the Swartz Creek High School's outdoor football stadium, on Friday, May 30, 2025, at approximately 9:00 p.m., in conjunction with a concert and aerial fireworks display, with a backup rain date of Saturday, May 31, 2025 at approximately 10:00 p.m. under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).

2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

## **HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM**

**Resolution No. 250428-06-6C6**

**(Carried)**

**I Move** the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons in conjunction with a Parade and as a ceremonial military honor guard, to be held along Miller Road on Saturday, May 31, 2025, at approximately 10:00 A.M., under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

## **WAIVER OF INSPECTION FEE, HOMETOWN DAYS COMMITTEE**

**Resolution No. 250428-06-6C7**

**(Carried)**

**I Move** the City of Swartz Creek waive the permit fees for the temporary structure (trailer) and electrical permit inspection fees for the Swartz Creek Hometown Days Committee.

## **TRAFFIC CONTROL APPROPRIATION**

**Resolution No. 250428-06-6C8**

**(Carried)**

**I Move** the City of Swartz Creek provide traffic control devices to ensure the safety of the public during the duration of the Swartz Creek Hometown Days event and hereby direct the Director of Public Works to order or supply barricades sufficient to do so at a cost not to exceed \$1,750, appropriated to the community promotions department of the general fund.

## **RESOLUTION TO APPROVE THE POSSESSION OF ANIMALS OTHERWISE PROHIBITED BY ORDINANCE**

**Resolution No. 250428-06-6C9**

**(Carried)**

**WHEREAS**, the festival activities include various animal events and attractions that include animals that are prohibited without approval as outlined in Ordinance Section 3-1.; and

**WHEREAS**, the Hometown Days Chairperson requested the city council to affirm approval of certain animal events and activities as outlined in a letter dated March 20, 2025; and

**WHEREAS**, the City Council finds these activities to be in line with prior events and approvals as part of the routine functions of the festival.

**NOW, THEREFORE, BE IT RESOLVED** the Swartz Creek City Council hereby authorizes the Whispering Pines Mobile Farm/Petting Zoo, the Agricultural tent, and related features and animals to operate and be present within the city and for such operation to hereby be incorporated into the festival permit for Hometown Days.

## **RESOLUTION TO APPROVE A TEMPORARY SPECIAL EVENT CURFEW BY ORDINANCE**

**Resolution No. 250428-06-6C10**

**(Carried)**

**WHEREAS**, Ordinance Section 10-310 provides provisions for a temporary curfew to be enforced for special events as deemed necessary by the City Council; and

**WHEREAS**, the Hometown Days Committee is enforcing a curfew on the grounds of the festival and requests that public grounds adjacent to the festival also enforce such an ordinance; and

**WHEREAS**, the City Council finds that a curfew that mirrors the special event curfew will protect the health, safety, and welfare of the public as outlined in Ordinance Section 10-310.

**NOW, THEREFORE, BE IT RESOLVED** the Swartz Creek City Council hereby authorizes the enforcement of a temporary Special Event Curfew to commence on Thursday, May 29, 2025 through Sunday, June 1, 2025, said curfew to be in effect between 7:00 p.m. and 6:00 a.m.

**BE IT FURTHER RESOLVED** that the area designated for the Special Event Curfew shall match that of the outer boundaries of the Swartz Creek Downtown Development Authority, as indicated in the 2022 Downtown Development Plan.

**BE IT FURTHER RESOLVED** that the City Clerk shall post notice of this curfew, including a map at the city offices and in a newspaper of general circulation.

\*\*\*\*\***End of Resolution**\*\*\*\*\*

## **RESOLUTION TO APPROVE 5K FOOT RACE STREET PERMIT**

**Resolution No. 250428-07**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Knickerbocker

**WHEREAS**, Riverbend Striders is a recognized not-for profit entity that operates in Genesee County; and

**WHEREAS**, said organization proposes to continue the annual 5k road race that coincides with the Hometown Days Festival, and they therefore seek a permit to use the city streets on May 29, 2025; and

**WHEREAS**, the City Council finds this organization and the event to be beneficial to the public and in good standing.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby approves the application for a street usage permit to conduct a 5 kilometer foot road race on Thursday, May 29, 2025, 6:00 PM – 7:30 PM, applicant: the Riverbend Striders, care of Jon Look, race to be held in Winchester Village Subdivision, in accordance with the application submitted, under the direction and control of the Chief of Police and contingent upon the provision of valid insurance listing the City of Swartz Creek as an additionally insured party.

Discussion Ensued.

YES: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.  
NO: None. Motion Declared Carried.

## **RESOLUTION TO ESTABLISH A DATE FOR THE PUBLIC HEARING REGARDING THE 2025-2026 FY BUDGET**

**Resolution No. 250428-08**

**(Carried)**

Motion by Councilmember Krueger  
Second by Councilmember Melen

**WHEREAS**, the City of Swartz Creek observes a fiscal year, beginning on July 1 of each year; and,

**WHEREAS**, the City Charter requires a public hearing on the proposed budget and encourages adoption prior to the third Monday in May; and,

**WHEREAS**, city staff have prepared budget revenues and expenses in draft form in the timeliest manner practical based upon determinations available for taxable value.

**NOW, THEREFORE BE IT RESOLVED** the City of Swartz Creek hereby sets a Public Hearing, to be held on Monday, May 12, 2025 at 7:00 PM, at the regularly scheduled City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2025-2026 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk's Office beginning May 5, 2025.

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen.

NO: None. Motion Declared Carried.

## **RESOLUTION TO SET THE 2025-2026 COUNCIL MEETING SCHEDULE**

**Resolution No. 250428-09**

**(Carried)**

Motion by Councilmember Melen  
Second by Councilmember Gilbert

**WHEREAS**, Act 261 of the Public Acts of the State of Michigan of 1968, as amended, requires a public notice of the schedule of regular meetings of the Swartz Creek City Council be given once each calendar year or fiscal year and that said notice shall show the regular dates and times for the meeting and the place at which meetings are held; and

**WHEREAS**, the Act directs that notice be posted prominently at the principle office of the City of Swartz Creek or at the public building at which meetings are held or published in the newspaper of general circulation in Swartz Creek,

**NOW, THEREFORE**, pursuant to the Act, public notice is hereby given that regular meetings for fiscal year 2025-2026 shall be held twice each month, and further, that all meetings shall be held in the Paul D. Bueche Municipal Building Council Chambers located at 8083 Civic Drive, Swartz Creek, Michigan, unless otherwise provided in advance by the City Council, and further, meetings shall commence at 7:00 P.M. on the following dates:

July 2025:	Monday – 14th Monday – 28th
August 2025:	Monday – 11th Monday – 25th
September 2025:	Monday – 08th Monday – 22nd

October 2025:	Monday – 13th Monday – 27th	
November 2025:	Monday – 10th Monday – 24th	
December 2025:	Monday – 08th Monday – 15 <sup>th</sup>	One week earlier
January 2026:	Monday – 12th Monday – 26th	
February 2026:	Monday – 09th Monday – 23rd	
March 2026:	Monday – 09th Monday – 23rd	
April 2026:	Monday – 13th Monday – 27th	
May 2026:	Monday – 11th Tuesday – 26 <sup>th</sup>	One day later
June 2026:	Monday – 08th Monday – 22nd	

**BE IT FURTHER RESOLVED** that the Clerk is hereby directed to post a copy of this resolution in a prominent place in the City Offices of the City of Swartz Creek.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby directed to supply forthwith, upon request, a copy of this resolution to any newspaper of general circulation in the political subdivision in which the meeting will be held and/or to any radio or television station that regularly broadcasts into the City of Swartz Creek.

Discussion Ensued

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane.  
NO: None. Motion Declared Carried.

## **RESOLUTION TO APPROVE LEAK DETECTION PROFESSIONAL SERVICES**

**Resolution No. 250428-10**

**(Carried)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Knickerbocker

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains a water distribution system, and

**WHEREAS**, the city previously experienced higher than normal rates of water loss, and

**WHEREAS**, combined with audits of billing accounts, large customer meters, and staff leak detection, the city was able to discover significant sources of water loss through acoustic leak detection by a private contractor, and

**WHEREAS**, the city has endeavored to audit the water system every three years to benefit from water loss reductions resulting from leak detection, with the last such audit being in 2022, and

**WHEREAS**, Mr. Bincsik, working with Aqua-Line Leak Detection Services of Findlay, Ohio on components of a private distribution system within the city, has found them to be capable and qualified to perform such services for the city.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek City Council approves the proposal for such professional survey leak detection services, with total costs for the engagement being \$3,368, as outlined in the proposal dated April 21, 2025.

**BE IT FURTHER RESOLVED**, that the City Council authorizes and directs the Mayor to execute said proposal on behalf of the city and for the city Treasurer to appropriate such costs to all impacted funds as appropriate.

Discussion Ensued

YES: Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert.  
NO: None. Motion Declared Carried.

#### **MEETING OPENED TO THE PUBLIC:**

Susan Mesack: Thanked Council for the Summer Bash approval. They put in lots of work to make it happen.

#### **REMARKS BY COUNCILMEMBERS:**

Councilmember Knickerbocker: He will not be in town for the May 27 meeting.

Mayor Pro Tem Hicks: Thanked Mr. Kitchen for clarification on the new ordinance.

Councilmember Krueger: Concert tonight at 7:30.

Councilmember Spillane: Cemetery cleanup will be Saturday, May 17 from 9:00-noon.  
Thanked Bonnie George for her work in the cemetery.

Mayor Henry: Cooking with the Chiefs will be held May 16 from 4:30 – 6:30pm at the ELGA Headquarters, 6065 Grand Pointe Blvd, Grand Blanc Twp, MI 48439.  
May 20 at 5:30pm will be the Park Board Meeting Ribbon Cutting Ceremony held at Elms Park for Cosmos in the Creek.

## **ADJOURNMENT**

**Resolution No. 250428-11**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Krueger

**I Move** the Swartz Creek City Council adjourn the regular meeting at 7:00 p.m.

Unanimous Voice Vote.

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**Nate Henry, Mayor**

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**Renee Kraft, CMC, MiPMC-2, City Clerk**



**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF A SPECIAL BUDGET WORKSHOP  
DATE 04/30/2025**

A Special Budget Workshop called to order at 5:33 p.m. by Mayor Henry in the Swartz Creek City Conference Room, 8083 Civic Drive.

Councilmembers Present: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft, Treasurer Amy L. Nichols.

Others Present: Fire Chief Dave Plumb.

**FISCAL YEAR 2025-2026 BUDGET WORKSHOP**

Adam Zettel, City Manager, reviewed the budget. He answered questions councilmembers had.

**MEETING OPENED TO THE PUBLIC:** None.

**REMARKS BY COUNCILMEMBERS:** None.

Motion by Councilmember Melen. Second by Councilmember Knickerbocker.

**I Move** the Swartz Creek City Council adjourn the Budget Workshop at 8:47p.m.

Unanimous Voice Vote.

Mayor Henry adjourned the meeting at 8:47 p.m.

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**Nate Henry, Mayor**

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**Renee Kraft, CMC, MiPMC-2, City Clerk**

05/01/2025 CHECK REGISTER FOR CITY OF SWARTZ CREEK  
CHECK DATE FROM 04/01/2025 - 04/30/2025

Check Date	Check	Vendor Name	Description	Amount
Bank DORT DORT FINANCIAL CREDIT UNION				
04/10/2025	10000	CONSUMERS ENERGY	4125 ELMS RD 4353 TEST FOR DORT POSIPAY	35.55 V
04/10/2025	10001	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437 TEST FOR DORT	32.05 V
04/17/2025	0(E)	UNUM LIFE INSURANCE	RETIREE LIFE MARCH 2025	31.47
04/17/2025	10002	ADS PLUS PRINTING LLC	2025 SPRING NEWS LETTERS	1,422.85
04/17/2025	10003	APPLE ENERGY	INSTALLATION OF (4) PORTS WITH (2) PEDES	7,445.00
04/17/2025	10004	MACQUEEN EQUIPMENT LLC	STREET SWEEPER REPAIRS & MAINT	676.14
04/17/2025	10005	COMMUNITY IMAGE BUILDERS	PROFESSIONAL SERVICES FROM 11/5/24 THRU	1,060.00
04/17/2025	10006	CONSUMERS ENERGY	4125 ELMS RD 4353	35.55
04/17/2025	10007	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437	32.05
04/17/2025	10008	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997	34.60
04/17/2025	10009	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781	530.85
04/17/2025	10010	CONSUMERS ENERGY	6425 MILLER PARK & RIDE	76.73
04/17/2025	10011	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300	48.59
04/17/2025	10012	CONSUMERS ENERGY	STREET LIGHTS 1294	3,192.84
04/17/2025	10013	CONSUMERS ENERGY	4524 MORRISH RD	76.20
04/17/2025	10014	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	6,418.91
04/17/2025	10015	CONSUMERS ENERGY	4484 MORRISH RD	395.12
04/17/2025	10016	DLZ MICHIGAN INC	1000 GIS UPGRADES SERVICES RENDERED THRU	3,057.50
04/17/2025	10017	GENESEE CTY DRAIN COMMISSIONER	2/26/25 THRU 3/26/25 MARCH 2025 BULK	113,409.67
04/17/2025	10018	GENESEE CTY DRAIN COMMISSIONER	SEWER -01/01/25 - 03/31/25 5,388,941 CF	186,015.00
04/17/2025	10019	GILL ROYS HARDWARE	MARCH 2025 INVOICES LESS DISCOUNT	494.48
04/17/2025	10020	HC RYAN & COMPANY LLC	A/P CHECKS	255.15
04/17/2025	10021	HUTCHINSON, JACOB	UB refund for account: 0001267600	200.11
04/17/2025	10022	INTERNATIONAL INST OF CLERKS	INT INSTITUE OF MUNICIPAL CLERKS IIMC-R	195.00
04/17/2025	10023	ITU ABSORBTECH INC	REPLENISH FIRST AID KIT CITY HALL	122.50
			REPLENISH FIRST AID KIT DPW	212.00
				334.50
04/17/2025	10024	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL ELMS RD PARK THRU 4/4	540.00
04/17/2025	10025	JOE RAICA EXCAVATING INC	WINSHALL SEWER REPAIR PROJ RETAINAGE BAL	2,500.00
04/17/2025	10026	JOSEPH CLARK	JOE CLARK CLOTHING ALLOWANCE AMAZON	54.23
04/17/2025	10027	KCI	UB BILLS/POSTAGE FOR APRIL 2025 BILLS	496.50
04/17/2025	10028	KLEE MFG & DIST	FLAGS FOR VETERANS MEMORIAL (5) SERVICE	512.50
04/17/2025	10029	RENEE KRAFT	MILLAGE TRAVEL TO MEETINGS AND OTHER	371.23

Check Date	Check	Vendor Name	Description	Amount
04/17/2025	10030	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES APRIL 2025	2,888.97
04/17/2025	10031	MICHIGAN MUNICIPAL LEAGUE	PAYROLL AUDIT COVERAGE THRU 7/1/23 - 6/3	389.00
04/17/2025	10032	OHM ADVISORS	PROFESSIONAL SERVICES RENDERED THROUGH M	205.00
			FRONTIER COMM. ROW APPLICATIONS SERVICES	781.00
				<b>986.00</b>
04/17/2025	10033	JAY SANDFORD	CLOTHING ALLOWANCE REIMB FOR TARGET 4/14	12.08
04/17/2025	10034	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE MARCH 2025	3,298.00
04/17/2025	10035	SIMPSON, SARAH	UB refund for account: 0000219400	135.63
04/17/2025	10036	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING CITY HALL, GA	96.00
04/17/2025	10037	SUBURBAN AUTO SUPPLY	17 PC SAE XL COMBO	180.00
04/17/2025	10038	SUPER FLITE OIL CO INC	FUEL - DPW MARCH 2025	647.89
04/17/2025	10039	SWARTZ CREEK AREA FIRE DEPT.	MONTHLY RUNS FIRE & EMS FEBRUARY 2025	4,915.75
04/17/2025	10040	TAYLOR & MORGAN CPA	FINANCIAL SERVICES PROVIDED BY SHERI SP	3,743.00
04/17/2025	10041	VERMEER OF MICHIGAN	BLADE SHARPENING	99.66
04/17/2025	10042	JAMS MEDIA LLC	BOR & WEED ORD	305.00
04/17/2025	10043	VISUAL EDGE IT	CONTRACT DATES 2/22/25 THRU 3/22/25	282.38
DORT TOTALS:				
Total of 45 Checks:				347,959.73
Less 2 Void Checks:				67.60
Total of 43 Disbursements:				<b>347,892.13</b>
Bank GEN CONSOLIDATED ACCOUNT				
04/03/2025	54633	ADS PLUS PRINTING LLC	2025 SPRING NEWS LETTERS	848.45
04/07/2025	78(E)	RICK CLOLINGER	RICK CLOLINGER RETIREE MEDICAL REINBURS	753.65
04/07/2025	54634	B & S HYDRAULIC & AIR TOOL REPAIR	(6) 2 WAY AIR CYLINDERS & 1 HGD MOTOR F	936.62
04/07/2025	54635	MACQUEEN EQUIPMENT LLC	STREET SWEEPER REPAIRS & MAINT	146.63
			STREET SWEEPER REPAIRS & MAINT	51.80
				<b>198.43</b>
04/07/2025	54636	CARE, GREGORY	UB refund for account: 0001258900	221.87
04/07/2025	54637	CHASE CARD SERVICES	MONTHLY STATEMENT MARCH 2025	2,177.07
04/07/2025	54638	CITY OF SWARTZ CREEK	UB 8100 CIVIC DR	175.59
			UB 8095 CIVIC DR	397.55
			UB 8083 CIVIC DR	466.10

Check Date	Check	Vendor Name	Description	Amount
			UB 8059 FORTINO	60.76
			UB 5363 WINSHALL	294.67
			UB 5121 MORRISH	194.29
			UB 4125 ELMS RD	294.67
			4484 MORRISH RD	391.29
				<u>2,274.92</u>
				2,274.92
04/07/2025	54639	CONSUMERS ENERGY	5441 WHITNEY CT PAVILLION	28.69
04/07/2025	54640	CONSUMERS ENERGY	4510 MORRISH RD	41.35
04/07/2025	54641	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS	38.82
04/07/2025	54642	CONSUMERS ENERGY	8059 FORTINO DR	33.65
04/07/2025	54643	CONSUMERS ENERGY	8499 MILLER RD	32.05
04/07/2025	54644	CONSUMERS ENERGY	8083 CIVIC DR	756.56
04/07/2025	54645	CONSUMERS ENERGY	5257 WINSHALL DR	28.69
04/07/2025	54646	CONSUMERS ENERGY	5361 WINSHALL DR 8369	31.56
04/07/2025	54647	CONSUMERS ENERGY	9099 MILLER RD	33.65
04/07/2025	54648	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987	34.77
04/07/2025	54649	CONSUMERS ENERGY	8095 CIVIC DR	797.56
04/07/2025	54650	CONSUMERS ENERGY	5121 MORRISH RD	702.41
04/07/2025	54651	CONSUMERS ENERGY	8011 MILLER RD	29.01
04/07/2025	54652	CONSUMERS ENERGY	8100 CIVIC DR	1,298.36
04/07/2025	54653	CONSUMERS ENERGY	8301 CAPPY LN	381.89
04/07/2025	54654	CONSUMERS ENERGY	5361 WINSHALL DR NP	33.40
04/07/2025	54655	DIPONIO CONTRACTING, LLC	EXTRA AGGRTGATE ( CHANGE ORDER ) FOR WI	63,000.00
04/07/2025	54656	DLZ MICHIGAN INC	MS4 COMPLIANCE PROGRAM SERVICES FY 2025	2,576.00
			1000 CCTV INTEGRATION	970.50
				<u>3,546.50</u>
				3,546.50
04/07/2025	54657	DORNBOS SIGN & SAFETY INC	(10) SCHOOL ZONE SIGNS & (10) FINES DOUB	763.50
			(4) GIRLS VARSITY BOWLING STATE CHAMP SI	262.40
				<u>1,025.90</u>
				1,025.90
04/07/2025	54658	FAMILY FARM AND HOME INC	MONTHLY INVOICES MARCH 2025	478.81
04/07/2025	54659	FERGUSON WATERWORKS #3386	REG 3 T/T P/C CF PIT	128.48
04/07/2025	54660	GENESEE CTY DRAIN COMMISSIONER	2024 DRAINS AT LARGE	357.28

Check Date	Check	Vendor Name	Description	Amount
04/07/2025	54661	HILL STEEL & BUILDERS SUPPLY INC	PARTS FOR THE STREET SWEEPER	9.20
			PARTS FOR THE STREET SWEEPER	44.46
				53.66
04/07/2025	54662	KENNEDY INDUSTRIES INC	CAPPY LIFT STATION SERVICE	1,075.00
04/07/2025	54663	METRO POLICE AUTH OF GENESEE COUNTY	FEBRUARY2025 ORD. FEES	1,603.32
04/07/2025	54664	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 02-25-25, 02/28/25, 0	558.00
04/07/2025	54665	PRIORITY WASTE LLC	FY2025 JULY2024 THRU JUNE 2025 COLLECTI	26,442.00
04/07/2025	54666	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG ON 3/	69.00
			PEST CONTROL - CITY HALL/LIBRARY-SR CTR	148.00
				217.00
04/07/2025	54667	SELF SERVE LUMBER CO.	FLAG BOX REPAIR	17.78
04/07/2025	54668	SPRINGBROOK EAST CONDO ASSOC	REPLACE AND FIXED MAILBOXES AT 4251 & 42	220.00
04/07/2025	54669	SUBURBAN AUTO SUPPLY	BATTERY FOR THE SWEEPER	169.99
			OIL AND FILTER FOR THE WOODCHIPPER (OIL	132.54
				302.53
04/07/2025	54670	SWANK MOTION PICTURE INC.	MOVIES 6/17/25 - 7/30/25	2,520.00
04/07/2025	54671	VC3 INC	MICROSOFT BUSNS STANDARD/EXCHANGE ONLINE	190.80
GEN TOTALS:				
Total of 40 Checks:				113,450.49
Less 0 Void Checks:				0.00
Total of 40 Disbursements:				113,450.49
REPORT TOTALS:				
Total of 85 Checks:				461,410.22
Less 2 Void Checks:				67.60
Total of 83 Disbursements:				461,342.62

# Public Works

## Monthly Work Orders

05/01/25

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
25-000005 COMPLETED	MA20-008034-0000-01	SEVICK, MICHAEL 8034 MAPLE ST	04/22/25 04/22/25	STAKE WATER
25-000044 COMPLETED	EL10-004246-0000-01	ARBY'S STPRE #6451 4246 ELMS RD	04/29/25 04/29/25	WATER QUALITY
25-000064 COMPLETED	NO10-009152-0000-05	RINGLE, JENNIFER 9152 NORBURY DR	04/01/25 04/01/25	WATER LEAK
BXRP25-0246 COMPLETED	CC10-007426-0000-03	MIARKA, PASQUALINA 7426 CROSS CREEK DR	04/21/25 04/22/25	CURB BOX REPAIR
CBRP25-0026 COMPLETED	CT10-003490-0000-03	COLLIVER, PAUL 3490 CANTERBURY ST	04/02/25 04/02/25	CATCH BASIN REPAIR
CKME25-0620 COMPLETED	FI10-005030-0000-01	MOENCH, JENNIE 5030 FIRST ST	04/08/25 04/08/25	CHECK METER
CKME25-0621 COMPLETED	MI10-008240-0000-03	COURTYARD MANOR OF SWARTZ CREEK 8240 MILLER RD	04/11/25 04/11/25	CHECK METER
CU25-000069 COMPLETED	DY10-003304-0000-02	MOSBEY, ROGER 3304 DYE RD	04/09/25 04/09/25	CONTINUOUS USAGE
CU25-000070 COMPLETED	BK10-008216-SUMM-02	JULIE REID 8216 BURKESHIRE CR #SUMM	04/28/25 04/28/25	CONTINUOUS USAGE
CU25-000071 COMPLETED	IT10-004935-B013-01	MARI-DAN MILLER FARMS 4935 ITA # B013 CT	04/28/25 04/28/25	CONTINUOUS USAGE
CU25-000072 COMPLETED	DU10-005248-0000-01	PETERSON, WILLIAM J 5248 DURWOOD DR	04/28/25 04/28/25	CONTINUOUS USAGE
FLAG25-0275 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/11/25 04/15/25	LOWER/RAISE FLAG
FLAG25-0276 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/22/25 04/29/25	LOWER/RAISE FLAG
GARB25-0019 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	04/30/25 04/30/25	PICK UP GARBAGE
GARB25-0020 COMPLETED	SE20-005079-0000-03	LIPINSKI, GREGORY 5079 SEYMOUR RD	04/30/25 04/30/25	PICK UP GARBAGE
GARB25-0021 COMPLETED	CH10-009032-0000-01	DABBS, RANDY A 9032 CHELMSFORD DR	04/30/25 04/30/25	PICK UP GARBAGE
GWO25-0730 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	04/10/25 04/10/25	GENERIC WORK ORDER
GWO25-0731 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	04/15/25 04/23/25	GENERIC WORK ORDER
GWO25-0732 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/21/25 04/22/25	GENERIC WORK ORDER
GWO25-0733 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	04/22/25 04/22/25	GENERIC WORK ORDER

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
GWO25-0734 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	04/23/25 04/23/25	GENERIC WORK ORDER
GWO25-0735 COMPLETED	CH10-008523-0000-01	SUTTON, DAVID 8523 CHELMSFORD DR	04/23/25 04/23/25	GENERIC WORK ORDER
GWO25-0736 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	04/24/25 04/24/25	BULK WATER
LINE25-000015 COMPLETED	MC10-005016-0000-03	POBOCIK, JOHN 5016 MC LAIN ST	04/29/25 04/29/25	LINE TYPE
MTRP25-0791 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	04/04/25 04/04/25	METER REPAIR
MTRP25-0792 COMPLETED	BR10-005020-0000-02	BURNS, JULAINE 5020 BRADY ST	04/11/25 04/11/25	METER REPAIR
MTRP25-0793 COMPLETED	CC10-007363-0000-01	KAPLA, BRUCE 7363 CROSS CREEK DR	04/14/25 04/14/25	METER REPAIR
READ24-1090 COMPLETED	IT10-004935-B013-01	MARI-DAN MILLER FARMS 4935 ITA # B013 CT	12/17/24 04/03/25	METER REPAIR
READ25-1092 COMPLETED	GR10-005346-0000-01	ALEXANDER, DAVID 5346 GREENLEAF DR	04/14/25 04/14/25	READ METER
RPLR25-0093 COMPLETED	SE20-005291-0000-04	CESARO, MICHAEL 5291 SEYMOUR RD	04/08/25 04/08/25	REPLACE READER
RPLR25-0094 COMPLETED	ST10-006299-0000-02	BOYLE, NICHOLAS 6299 ST CHARLES PASS	04/08/25 04/08/25	REPLACE READER
RPLR25-0095 COMPLETED	MO10-005099-0000-01	OBRIEN GARAGE 5099 MORRISH RD	04/08/25 04/08/25	REPLACE READER
RPLR25-0096 COMPLETED	BR20-007233-0000-01	ADAMS, JOSEPH 7233 BRISTOL RD	04/08/25 04/08/25	REPLACE READER
RPLR25-0097 COMPLETED	MI10-008013-0000-04	MILES, MICAELA 8013 MILLER RD	04/11/25 04/11/25	REPLACE READER
SAMP25-0096 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	04/01/25 04/01/25	WATER SAMPLES
SAMP25-0097 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	04/08/25 04/08/25	WATER SAMPLES
SAMP25-0098 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	04/15/25 04/15/25	WATER SAMPLES
SAMP25-0099 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	04/22/25 04/22/25	WATER SAMPLES
SAMP25-0100 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	04/29/25 04/29/25	WATER SAMPLES
SETM25-0135 COMPLETED	MC10-005016-0000-03	POBOCIK, JOHN 5016 MC LAIN ST	04/28/25 04/28/25	SET METER
SI-000095 COMPLETED	HI10-009315-0000-03	BUECHELE, BRIAN 9315 HILL RD	01/22/25 04/23/25	SIGNS
SI-000098 COMPLETED	DA10-005235-0000-01	HAGSTROM, MARY	04/14/25	SIGNS

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
COMPLETED		5235 DAVAL DR	04/14/25	
SI-000100 COMPLETED	MO10-005151-0000-01	VOZAR, MICHAEL 5151 MORRISH RD	04/14/25 04/15/25	SIGNS
STRT25-0167 COMPLETED	CR10-008261-0000-01	HUT-SWARTZ CREEK SCHOOLS 8261 CRAPO ST	04/14/25 04/14/25	STREET REPAIR
SWR25-0108 COMPLETED	DA10-005173-0000-01	JURATICH, STEVEN 5173 DAVAL DR	04/10/25 04/10/25	SEWER DRAIN PROBL
WOFF25-2880 COMPLETED	AL10-004260-0000-02	WILLIAMS, SYLVIA 4260 ALEX MARIN DR	04/04/25 04/04/25	WATER TURN OFF
WOFF25-2881 COMPLETED	DO10-005228-0000-02	MACHADO, ABIGAIL 5228 DON SHENK DR	04/23/25 04/23/25	WATER TURN OFF
WOFF25-2882 COMPLETED	CE10-009265-0000-12	TREADWAY, ARRON 9265 CEDAR CREEK CT	04/22/25 04/22/25	WATER TURN OFF
WOFF25-2883 COMPLETED	HI10-009223-0000-11	BUTLER, DANIEL 9223 HILL RD	04/22/25 04/22/25	WATER TURN OFF
WOFF25-2884 COMPLETED	CA10-008366-0000-08	VALDEZ, LORIANN 8366 CAPPY LN	04/22/25 04/22/25	WATER TURN OFF
WOFF25-2885 COMPLETED	WI10-005132-0000-05	GIBBS, ALLISON 5132 WINSHALL DR	04/22/25 04/22/25	WATER TURN OFF
WOFF25-2886 COMPLETED	WO10-005128-0000-03	WIGGINS, ASHLEY 5128 WORCHESTER DR	04/22/25 04/22/25	WATER TURN OFF
WOFF25-2887 COMPLETED	GR10-005273-0000-13	LAWRENCE, HOLLY 5273 GREENLEAF DR	04/22/25 04/22/25	WATER TURN OFF
WOFF25-2888 CANCELLED	CR10-008051-0000-11	MOUNT, EMMA 8051 CRAPO ST	04/22/25 04/22/25	WATER TURN OFF
WOFF25-2889 CANCELLED	MC10-005122-0000-07	RUSSELL, JUDY 5122 MC LAIN ST	04/22/25 04/22/25	WATER TURN OFF
WOFF25-2890 COMPLETED	HT10-003431-0000-05	BALLARD, GARY 3431 HERITAGE BLVD	04/22/25 04/22/25	WATER TURN OFF
WOFF25-2891 CANCELLED	WI10-005173-0000-03	STANLEY, GARY 5173 WINSHALL DR	04/22/25 04/22/25	WATER TURN OFF
WTON25-1780 COMPLETED	WO10-005184-0000-01	DENNIS, DIANE 5184 WORCHESTER DR	04/16/25 04/16/25	WATER TURN ON
WTON25-1781 COMPLETED	DO10-005228-0000-02	MACHADO, ABIGAIL 5228 DON SHENK DR	04/23/25 04/23/25	WATER TURN ON
WTON25-1782 COMPLETED	HT10-003431-0000-05	BALLARD, GARY 3431 HERITAGE BLVD	04/22/25 04/22/25	WATER TURN ON
WTON25-1783 COMPLETED	CA10-008366-0000-08	VALDEZ, LORIANN 8366 CAPPY LN	04/22/25 04/22/25	WATER TURN ON
WTON25-1784 COMPLETED	HI10-009223-0000-11	BUTLER, DANIEL 9223 HILL RD	04/23/25 04/23/25	WATER TURN ON
WTON25-1785 COMPLETED	WO10-005128-0000-03	WIGGINS, ASHLEY 5128 WORCHESTER DR	04/23/25 04/23/25	WATER TURN ON



Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
WTON25-1786	WI10-005132-0000-05	GIBBS, ALLISON	04/23/25	WATER TURN ON
COMPLETED		5132 WINSHALL DR	04/23/25	
WTON25-1787	CE10-009265-0000-12	TREADWAY, ARRON	04/29/25	WATER TURN ON
COMPLETED		9265 CEDAR CREEK CT	04/29/25	

Total Records: 65

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Report Generated: 5/1/2025 8:09 AM

Report Options: Completed From: 4/1/2025 To: 4/30/2025

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APRIL 2025	Beginning Mileage	Ending Mileage	Miles Driven	Gallons Gas Purchased	Gallons Diesel Purchased
#7-15 4WD P/U gas	59337	59710		43.4	
#2-08 4WD P/U gas	79380				
#7-22 4 WD P/U gas	18023	18528	505	54	
#12-02 DUMP diesel	35469				
#21 WOOD CHIPPER diesel	2530	2563			20
#9-07 STREET SWEEPER diesel	20576	20671	95		97.9
#5-18 KUBOTA (hours)	1316				
#1-20 4WD P/U diesel	8067	8252	185		27.9
#3-08 4WD P/U gas	89898				
#10-18 4WD P/U diesel	42609	43026	417		42.5
#8-22 CASE BACKHOE	364				
#6-16 2WD P/U gas	89980	90573		51.1	
#6-00 BACKHOE diesel	2198		0		0
#1-22 DUMP	8023				
#12-04 DUMP diesel	41889				
#12-99 GENERATOR gas			0		
#17 CASE BACKHOE diesel			0		
#19 JD TRACTOR diesel			0		
#9-22 PATCHER			0		
#37 TRAIL ARROW			0		
#10-15 GEN gas	80122				
#11-23 Big Plow Truck	2413				
gas can					
8/24 Truck	2185	2691	506	47.5	
9/24 Truck	2212	2521	309	26.8	
<b>TOTAL</b>			<b>2017</b>	<b>222.8</b>	<b>188.3</b>

# City of Swartz Creek

## Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
<b>Building</b>							
PB2500008	04/02/25	Maverick Enterprise	(810) 853 2996	58-02-501-038	\$100,000	\$710.00 8523 CHELMSFORD DR	48473-Res Add/Alter/Repair
PB2500018	04/14/25	Mester Exteriors	(517) 281 3088	58-36-528-005	\$12,000	\$200.00 7091 PARK RIDGE PKWY	48473-Roofing
PB2500023	04/03/25	Renewal by Andersen	(734) 237 1065	58-36-651-080	\$5,982	\$125.00 4415 SPRINGBROOK DR	48473-Res Add/Alter/Repair
PB2500028	04/10/25	Home Pro Exteriors LLC / Home	(269) 303 6944	58-36-530-014	\$23,780	\$100.00 7232 PARK RIDGE PKWY	48473-Roofing
PB2500029	04/15/25	Mari Calton	(308) 529 8169	58-36-651-187	\$0	\$100.00 5901 CROSSCREEK DR	48473-Roofing
PB2500030	04/29/25	Tri County Roofing	(810) 732 7740	58-36-530-002	\$8,200	\$100.00 7221 PARK RIDGE PKWY	48473-Roofing
PB2500032	04/17/25	Lockhart Roofing Co.	(810) 235 9866	58-36-651-047	\$19,403	\$290.82 7459 COUNTRY MEADOWS	48473-Roofing
PB2500034	04/28/25	HARRIS, RICHARD & FRANK	(989) 289 1980	58-36-676-094	\$4,800	\$290.00 4251 ALEX MARIN DR	48473-Res Deck
PB2500035	04/24/25	StayDry Home Services	(517) 327 3446	58-36-578-007	\$16,000	\$267.00 7240 MILLER RD	48473-Res Add/Alter/Repair
PB2500036	04/28/25	Staley Construction Co. LLC	(810) 577 2087	58-01-502-092	\$149,942	\$2,000.00 7508 WADE ST	48473-Res Add/Alter/Repair
PB2500038	04/28/25	VINCENT, SARAH	(810) 965 1061	58-31-200-009	\$0	\$320.00 6230 MILLER RD	48473-Demolish Structure
<b>Total:</b>		<b>11 Permits</b>	<b>Value: \$340,107</b>		<b>Fee Total:</b>	<b>\$4,502.82</b>	Total Number of Dwelling Units 0

<b>Electrical</b>							
PE2500010	04/02/25	Oak Electric Service	(248) 623 4900	58-36-530-012	\$0	\$144.00 7248 PARK RIDGE PKWY	48473-Electrical
PE2500011	04/16/25	Lux Electrical Solutions Inc	(810) 337 8822	58-03-579-005	\$0	\$140.00 5392 DON SHENK DR	48473-Electrical
PE2500012	04/16/25	Blessing Co.	(810) 694 4861	58-36-676-026	\$0	\$204.00 7264 MAPLECREST CIR	48473-Electrical
PE2500013	04/24/25	NOURI, LABEED	6196274446	58-36-100-006	\$0	\$300.00 7317 BRISTOL RD	484737Electrical
PE2500014	04/23/25	Key North Companies, LLC	(586) 246 6486	58-02-501-030	\$0	\$323.00 5155 OXFORD CT	48473-Electrical
PE2500015	04/29/25	Goyette Mechanical	(810) 742 8530	58-36-578-005	\$0	\$200.00 7256 MILLER RD	48473-Electrical
<b>Total:</b>		<b>6 Permits</b>	<b>Value: \$0</b>		<b>Fee Total:</b>	<b>\$1,311.00</b>	Total Number of Dwelling Units 0

# City of Swartz Creek

## Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction	
Mechanical									
PM250007	04/02/25	Oak Electric Service	(248) 623 4900	58-36-530-012	\$0	\$165.00	7248 PARK RIDGE PKWY	48473-Mechanical	
PM250010	04/16/25	Blessing Co.	(810) 694 4861	58-36-676-026	\$0	\$210.00	7264 MAPLECREST CIR	48473-Mechanical	
PM250011	04/16/25	First Choice Htg & Clg LLC	(810) 750 8100	58-35-400-014	\$0	\$210.00	8240 MILLER RD	48473-Mechanical	
PM250012	04/21/25	Goyette Mechanical	(810) 742 8530	58-31-501-005	\$0	\$240.00	4025 ELMS RD	48473-Mechanical	
PM250013	04/30/25	Holland Heating & Cooling	(810) 653 4328	58-36-526-066	\$0	\$245.00	7045 BRISTOL RD	48473-Mechanical	
Total:		5 Permits	Value: \$0		Fee Total:		\$1,070.00	Total Number of Dwelling Units	0
Plumbing									
PP250003	04/03/25	Brock Mechanical	(248) 529 6251	58-02-553-003	\$0	\$145.00	5354 WINSHALL DR	48473-Plumbing	
PP250004	04/10/25	Jeffers Plumbing Solutions Inc.	(810) 433 4949	58-30-651-044	\$0	\$520.00	6285 ARLINGTON DR	48473-Plumbing	
Total:		2 Permits	Value: \$0		Fee Total:		\$665.00	Total Number of Dwelling Units	0
Zoning									
PZ25-0003	04/14/25	Elite Firearms LLC	(810) 624 6381	58-01-100-046	\$0	\$0.00	5203 MORRISH RD	48473-Miscellaneous	
PZ25-0004	04/28/25	CHUNG, KUK & YOUNGAE		58-31-551-005	\$0	\$125.00	4315 ELMS RD	48473-Miscellaneous	
Total:		2 Permits	Value: \$0		Fee Total:		\$125.00	Total Number of Dwelling Units	0
Permit Total: 26									
			Value: \$340,107		Fee Total:		\$7,673.82		

# City of Swartz Creek

## Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
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Permit.DateIssued Between 4/1/2025 12:00:00  
AM AND 4/30/2025 11:59:59 PM

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4247 ALEX MARIN DR	58-36-676-093	Post Hole	04/01/2025	03/31/2025	Canceled
5286 MILLER RD	58-29-551-020	Rough	04/01/2025	04/01/2025	Approved
5399 DON SHENK DR	58-03-579-014	Final	04/01/2025	04/01/2025	Approved
6103 MILLER RD	58-31-527-004	Ordinance	04/03/2025	04/03/2025	Partially Complied
6376 MILLER RD	58-31-100-022	Porch and Garage fr	04/03/2025	04/03/2025	Disapproved
5286 MILLER RD	58-29-551-020	Rough	04/03/2025	04/03/2025	Approved
5354 WINSHALL DR	58-02-553-003	Final	04/03/2025	04/03/2025	Approved
8093 MILLER RD	58-02-528-001	Ordinance	04/08/2025	04/08/2025	Partially Complied
5016 MC LAIN ST	58-02-526-058	Shower Pans-2	04/08/2025	04/08/2025	Approved
5064 BRADY ST	58-02-527-012	Ordinance	04/10/2025	04/10/2025	Complied
5251 SEYMOUR RD	58-03-533-014	Ordinance	04/10/2025	04/10/2025	No Change
5286 MILLER RD	58-29-551-020	Rough	04/10/2025	04/10/2025	Approved
4247 ALEX MARIN DR	58-36-676-093	Post Hole	04/10/2025	04/10/2025	Approved
7488 GROVE ST	58-01-100-016	Initial	04/10/2025	04/10/2025	Violation(s)
9223 HILL RD	58-03-577-002	Initial	04/10/2025	04/10/2025	Violation(s)
5374 DON SHENK DR	58-03-579-008	Initial	04/10/2025	04/10/2025	Complied
9271 CEDAR CREEK CT	58-03-627-005	Initial	04/10/2025	04/10/2025	Violation(s)
8040 MAPLE ST	58-02-530-002	Follow Up Unit 1	04/11/2025	04/10/2025	Complied
8040 MAPLE ST	58-02-530-002	Follow Up Unit 2	04/11/2025	04/10/2025	Complied
5286 MILLER RD	58-29-551-020	Rough	04/14/2025	04/15/2025	Partially Approved
8048 MILLER RD 1	58-35-576-039	Ordinance	04/15/2025		
6285 ARLINGTON DR	58-30-651-044	Underground	04/15/2025	04/15/2025	Approved
6285 ARLINGTON DR	58-30-651-044	Rough	04/15/2025	04/15/2025	Approved
7433 CROSSCREEK DR	58-36-651-092	Final	04/15/2025	04/17/2025	Approved
6376 MILLER RD	58-31-100-022	Porch and Garage fr	04/15/2025	04/15/2025	Approved
7574 MILLER RD	58-36-552-006	Ordinance	04/17/2025	04/24/2025	Complied
7484 WADE ST	58-01-502-047	Ordinance	04/17/2025	04/17/2025	No Change
5286 MILLER RD	58-29-551-020	Insulation	04/17/2025	04/22/2025	Approved
7165 RUSSELL DR	58-36-676-063	Initial	04/17/2025	04/17/2025	Complied
7346 MILLER RD	58-36-300-008	Status	04/21/2025		
7306 MILLER RD	58-36-578-001	Status	04/21/2025		
7045 BRISTOL RD	58-36-526-066	Status	04/21/2025		
7316 MILLER RD	58-36-300-006	Status	04/21/2025		
7264 MAPLECREST CIR	58-36-676-026	Final	04/21/2025	04/21/2025	Approved
8247 MILLER RD	58-02-526-061	Ordinance	04/22/2025	04/24/2025	Complied
8523 CHELMSEFORD DR	58-02-501-038	Footing	04/22/2025	04/21/2025	Canceled

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4354 MORRISH RD	58-35-576-012	Final	04/22/2025		
4261 ALEX MARIN DR	58-36-676-095	Final	04/22/2025	04/23/2025	Disapproved
7091 PARK RIDGE PKWY	58-36-528-005	Final	04/23/2025		
6203 MILLER RD	58-31-527-015	Final	04/23/2025		
6285 ARLINGTON DR	58-30-651-044	Basement floor	04/24/2025	04/24/2025	Disapproved
5111 FAIRCHILD ST	58-02-526-074	Ordinance	04/24/2025		
6376 MILLER RD	58-31-100-022	Final	04/24/2025		
7459 WADE ST	58-01-502-096	Initial	04/24/2025	04/25/2025	Complied
8298 MILLER RD	58-35-300-019	Follow Up	04/28/2025	04/25/2025	Complied
5155 OXFORD CT	58-02-501-030	Final	04/28/2025	04/28/2025	Locked Out
8523 CHELMSFORD DR	58-02-501-038	Footing	04/29/2025	04/29/2025	Approved
9061 MILLER RD	58-03-200-003	Final	04/29/2025	04/30/2025	Approved
9061 MILLER RD	58-03-200-003	Final	04/29/2025	04/29/2025	Approved
7317 BRISTOL RD	58-36-100-006	Final	04/29/2025	04/29/2025	Disapproved

**Inspections: 50**

Population: All Records

Inspection.DateTimeScheduled Between 4/1/2025 12:00:00 AM AND 4/30/2025 11:59:59 PM

# Certificates With Inspections

05/01/2025

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR250019	7165 RUSSELL DR	04/14/2025	04/14/2025	04/14/2025	04/17/2025	06/20/2028	Certified
Initial	JKEY	Corey Jarbeau	Completed	Complied			
CR250020	7459 WADE ST	04/16/2025	04/16/2025	04/16/2025	04/25/2025	04/16/2027	Certified
Initial	JKEY	Corey Jarbeau	Completed	Complied			
CR250021	4369 ROUNDHOUSE RD	04/21/2025	04/21/2025	04/21/2025		04/21/2027	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				
CR250024	9055 CHESTERFIELD DR	04/28/2025	04/28/2025	04/28/2025		04/28/2027	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				
Population: All Records					Record Count: 4		
Certificate.DateIssued Between 4/1/2025 12:00:00 AM							
AND 4/30/2025 11:59:59 PM							



# Enforcements By Category

05/01/25

## BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E25-051	7574 MILLER RD	Closed	04/15/25	04/24/25
Total Entries: 1				

## PARKING

Enforcement Number	Address	Status	Filed	Closed
E25-050	5064 BRADY ST	Closed	04/09/25	04/10/25
Total Entries: 1				

Total Records: 2

Population: All Records  
Enforcement.DateFiled Between 4/1/2025 12:00:00 AM AND 4/30/2025 11:59:59 PM

# City of Swartz Creek Budget Book

## Fiscal Year 2025-2026

Draft and Excerpts Only

### How to Use This Book

This book serves to tie together the highest-level visions of the city to the objective account expenses. Whether you simply wish to engage in the overview of the city's financial condition as outlined in the executive summary, or you wish to connect the dots between the Parks and Recreation Capital Improvement Plan to specific fiscal year 2026 line-item expenses, this document is for you. The budget book model is an evolving document. Please take the liberty to comment and note errors for improvement of future editions.

This book is divided into sections, with the highest-level overviews and narrative descriptions being the Executive Summary and Budget Summary. These sections serve as the 'elevator speech' for how the city's overall fiscal health is and what top funding priorities and fiscal issues are expected for the upcoming year.

The Policy-to-Budget section outlines how the city's policy documents have shaped the current year's operating and capital investments, as well as those capital investments for the next five-year rolling period. This section pulls the time relevant priorities from the Master Plan, Downtown Development Authority Plan, Parks and Recreation Plan, and various engineered infrastructure plans. This section then illustrates how those priorities are expected to be realized and how they factor into the current budgeting process. This section allows the public to observe how and if the city is able to meet its policy expectations.

Additional sections include fund and department level Fact Sheets to help orient a reader to what services are provided by specific funds or departments within those funds, what the staffing levels are, what the coming initiatives are, and what the proposed capital investments are.

The meat of the Budget Book is the Budget itself. This document is the fund-by-fund accounting of all revenues and expenses of the city, broken down to the account line item. The budget follows the standard governmental chart of accounts (which has required recent changes and consolidations) and is the instrument used to break apart expenses by fund and department so that the actual cost of each service and investment can be as accurate as possible. For example, if the use of a truck is 50% water, 25% sewer, and 25% parks, then the cost of that 'equipment rental' will be reflected proportionately to those funds/departments.

You will also find various charts, graphs, and appendices in the budget book that illustrate points of common interest, such as the organizational chart, the fund hierarchy chart, tax revenue apportionment, comparative tax rates, and unabridged capital improvement documents of the city.

Happy Reading!

## **City of Swartz Creek Mission Statement**

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

## **City of Swartz Creek Values**

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

### ***Honesty, Integrity and Fairness***

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

### ***Fiscal Responsibility***

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

### ***Public Service***

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

### ***Embrace Employee Diversity and Employee Contribution, Development and Safety***

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

### ***Expect Excellence***

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

### ***Respect the Dignity of Others***

Employees shall be professional and show respect to each other and to the public.

### ***Promote Protective Thinking and Innovative Suggestions***

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

## Executive Summary

This city's fiscal health is sound and stable. All funds are sustainable for operational purposes, with capital purchases creating some deficits. We expect less volatility to all funds moving forward as it relates to capital outlay, because such outlays will be greatly reduced as the city competes current water and street projects. However, we have concerns about the sustainability of general fund revenue sources, specifically revenue sharing from the State of Michigan. There are also concerns that inflation may impact expenses disproportionately to revenues.

The city adopted a fund balance policy in 2022 to ensure that account reserves are sufficient for cash flow, capital improvements, and emergencies. In addition, the city created a new fund in 2023 to set savings aside to cover future maintenance and rehabilitation costs of various city assets (city hall, DPW, trails, etc.). The city currently maintains adequate fund balances and revenues for expected operations.

The city can deliver all essential services as set by the city council. Concerning capital improvements, the city has been investing at an historically high level for essential infrastructure (water, sewer, and streets). Recent years have also included large outlays on recreation, including park improvements and trails. Fiscal year 2026 is expected to deliver a large improvement to Otterburn Park and a downtown enhancement. Don Shenk and Cappy Lane improvements are also budgeted, along with cooperative work to rehabilitate a section of Bristol Road with Clayton Township. After these investments, most of the city's planned reconstruction and park projects are concluded for the near future. For the projected fiscal year, the city shall meet all of its operational and debt needs, while encumbering funds to complete the street reconstruction projects. The concern for future instability is derived from gloomy multi-year forecasts of inflation and unpredictable tax revenues.

Revenues from taxes and state sources have stabilized or increased, and for the past twelve months have generally kept up with inflation. A stable real estate market has generated an increase in local funds. Despite that, the city is likely experiencing another Headlee Rollback this year (mandated reduction in tax levy due to inflation of taxable value). The tax effort since 2016 remains unchanged and without any planned or proposed changes. The applied average tax assessment effort for Swartz Creek is 16.0785 according to the 2024 apportionment book (real and personal property; taxes and assessments). This could change depending upon the potential for Headlee roll backs. This rate is about 34% of the total tax effort for homeowners and 25% for non-homestead tax payers (the remainder of taxes paid goes to schools, county, and other service providers). As of late 2024, the city rate is ranked third lowest of eleven cities in Genesee County, between Grand Blanc (#1) Fenton (#2) and Burton (#4).

The city's debt exposure is very limited. It includes four general obligation liabilities and two retirement liabilities:

MERS unfunded liability as of December 31, 2023 for all Defined Benefit Pensions, active and retired employees, is \$1,227,922. This is approximately 83% funded. The December 2024 report is not yet available as of publication.

Unfunded liability for Retiree Health care costs as of June 30, 2024 is estimated at \$434,656, representing a steady decline over the last three years and very manageable.

The last payment for the Local Streets/Water Main Bond (General Obligation Limited Tax Bonds Series 2017) is due May 1, 2027. The balance as of June 30, 2025 is \$435,000.

USDA Water Supply System Revenue Bond, Series 2020, with an initial principal balance of \$2,839,000, has a balance due as of June 30, 2025 of \$2,680,000. The last payment will be May 1, 2060.

USDA Water Supply System Revenue Bond, Series 2023, with an initial principal balance available for withdraw of \$4,030,000, began repayment in FY 24-25. The balance as of April 30, 2025 is \$3,827,246; although more draws remain available.

The General Obligation 2023 Capital Improvement Bond with a total borrowed amount of \$6,705,927, began repayment in FY 24-25. The balance due as of June 30, 2025 is \$6,445,433

The city has been reporting negligible and decreasing pension liability in recent years. Despite nearly 100% funding and additional payments in recent years, changing actuarial expectations could, once again, make this a prominent financial issue for the city. Much of this will depend on market performance in the mid-term. Despite this, our position is still very rare and exceptionally positive compared to other communities. We expect this relative position to remain strong, despite a new experience study from MERS and very recent market conditions. All current and future hires of the city are on defined contribution retirement and health care plans, thereby eliminating the potential for future unfunded liabilities. Contributions are modest for the current budget. Each year, we expect our position to improve.

Enterprise Funds (Water & Sewer) are independently supported by user fees. These funds are operationally sound with surplus proceeds for capital investments. Fund balance (savings) for both funds meet operational needs and the city's fund balance policy. Rates are not expected to be altered in the 2026 fiscal year.

The street funds function separately and account for Major, Local, and Municipal street revenues and expenses. These funds, along with transfers from the general fund support street maintenance and capital investments that are in line with the 20 year street asset management plan. This plan is ahead of schedule. The reconstruction of Don Shenk and improvements to Cappy will be occurring in fiscal year 2026.

The waste budget is stable. However, waste services are bidding at approximately 30-40% higher than our current contractual rates. The city is attempting to mitigate a dramatic increase in this service by cooperating with adjacent governments to cooperatively bid this service in 2026. If a future contract includes a dramatic increase, the city may need to increase its garbage levy, and/or decrease the service level of garbage, recycling, and waste collection.

Fund balances (savings/reserves) are maintained at levels specified in the city's policy (see appendix).

The biggest risk to the city moving forward is that we may have experienced our strongest trio of fiscal years in a decade and a half, and these 'good times' may be behind us with continued inflation looming and tax revenues very limited. We have spent the last decade keeping pace with, but not exceeding, expenses while experiencing relatively strong appreciation in values, new development in the city, and a relatively robust state economy. As such, a downturn does not leave much room for absorbing financial difficulties.

Given our efforts to combine services, streamline asset management, pay off pension debt, and increase local tax effort, we have adjusted our government in the most effective ways to navigate a potential economic recession. As many communities are noting to the state legislature, there are greater systemic issues with municipal finance in Michigan that make years-of-plenty average and lean years downright devastating.

Lastly, the city may be impacted greatly by the potential development of the Advanced Manufacturing District in Mundy Township (the Megasite). The city has been working with the MEDC, Mundy Township, and other partners to ascertain the impact of such a site on the community's infrastructure, economy, service demand, and general strategy. While staff has devised some procedural strategies to manage change, there is no specific data available to manage specific impacts at this time. There is regional concern for the negative impacts of such an undertaking, as well as some optimism related to the potential for investment and quality of life enhancements. The city is committed to being at the forefront of observing and managing this change.

## **Policy-to-Budget**

This section provides an overview of how the city's vision is translated to its budgeted operations and capital improvements. Full details of policy documents and the complete capital improvement plans are found in the appendix.

The city, as referenced in its master plan and other policy documents, is endeavoring to build a thriving community based on strong neighborhoods and a small but successful network of local and regional service businesses. To this end, the city has opted to strategically invest in infrastructure, city services that are customer oriented, recreation/culture, downtown, and blight remediation.

In the current fiscal year (2025), with many projects starting in the prior fiscal year, the city continues with massive street reconstruction, water main replacement, sewer lining, park improvements, and downtown investments. In addition, the city continues to build small business capacity and downtown assistance through its partnership with the Small Business Hub and with the employment of part time community development expertise. Wayfinding signs and an improvement at Holland Square are both budgeted.

The city continues to enhance its digital abilities. With many customer service features now more user friendly, we are placing a renewed emphasis on virtual/digital staff capabilities. This is something that will quicken our services while controlling costs. We also find it essential in the post-COVID 19 environment. The new website makes data and services more accessible. It also includes a digital complaint system for non-emergencies that replaces the SeeClickFix platform. The city is hopeful we can offer ACH payments for utility bills and taxes in fiscal year 2026.

To provide for long term stability, the city maintains a fund balance policy and is also setting aside \$47,500 of general funds annually for additional unscheduled and emergency work on various assets. Water and sewer investments are ahead of schedule and will not require any foreseeable rate adjustments. Fire equipment is also being set aside at the rate of \$155,000 per year, to align with the current estimates regarding large apparatus purchases.

## **BASIS OF BUDGETING**

### **GOVERNMENTAL FUNDS**

The governmental funds include all activities that provide general governmental services that are not business-type activities. This includes the General Fund, special revenue funds, non-major capital project funds, and permanent funds. The City reports the following funds as “major” governmental funds:

- The General Fund (101) is the City’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The Major Streets Fund (202) accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for major streets. State law requires that these taxes be used for major street maintenance and construction.
- The Local Streets Fund (203) is a special revenue fund that accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for local streets. State law requires that these taxes be used for local street maintenance and construction.
- The Municipal Streets Fund (204) is a special revenue fund that accounts for the portion of the City’s local raised tax revenue. The ballot proposal requires that these taxes be used for street maintenance and construction. These funds are often transferred to 202 or 203 to accomplish this purpose. Much of this fund is dedicated to supporting debt for completed street work.
- The Garbage Collection Fund (226) accounts for a special property tax millage allowed to provide garbage and compost collection services.
- The Capital Improvement Fund (401) is a non-major fund that was set up to dedicate an annualized amount of general fund monies that were determined to be required to account for emergency repairs and unscheduled maintenance of city grounds and facilities, such as trails, buildings, and grounds.
- The Fire Equipment Fund (402) is a non-major fund that was set up to dedicate an annualized amount of general fund monies that were determined to be required to procure large apparatus for the Swartz Creek Area Fire Department.

## **PROPRIETARY FUNDS**

The proprietary funds include enterprise funds (which provide goods or services to users in exchange for charges or fees) and internal service funds (which provide goods or services to other funds of the City). The City reports the following funds as “major” enterprise funds:

- The Sewer Fund (590) accounts for the operations of the sewage pumping collection system.
- The Water Fund (591) accounts for the operations of the water distribution system.

## **INTERNAL SERVICE FUNDS**

The City’s internal service funds are used to account for services provided to other departments of the government on a cost reimbursement basis. The City has a Motor Pool Internal Service Fund (661) that allocates costs to various funds on a full accrual basis, so that the full costs are recognized and allocated to the various funds in the year that the costs are incurred.

## **COMPONENT UNIT FUNDS**

The city operates a single component unit, the Downtown Development Authority Fund (248). This fund supports the Tax Increment Financing revenue collections within the DDA district, as well as the DDA approved activities authorized by the DDA Development Plan.



# **Budget Summary Narrative**

## City of Swartz Creek Budget Summary for Fiscal Year 2025-2026

### 101 General Fund

The major sources of revenue for the General Fund are Property Taxes, the Public Safety Special Assessment and Constitutional Sales Tax. These sources make up about 80% percent of the General Fund Revenue. The remainder includes various fees for services including, Building, Zoning and Planning and Park Reservation Fees. We do not expect to see a significant increase in General Fund revenues in the next few years.

The General Revenue Department shows revenues are estimated at \$2,878,608, which represents a decrease from the previous fiscal year of 4%.

- Tax revenue is estimated with a total Real and Personal property taxable value of 195,426,739. This includes a reduction for Veterans exemptions granted and a captured value of 8,146,288 for the DDA. The milage rate is estimated at 4.6938 with a reduction of 1% for possible Headlee rollback or chargebacks.
- Public Safety Assessment District (PSFTY) estimated revenue is \$933,956 at 4.9 mills. This applies to real property only and the levy is not impacted by Headlee provisions.
- Constitutional Sales Tax and Revenue Sharing have been budgeted with the expectation that funding will be at the State of Michigan's estimated levels.
- Revenue and Appropriations for CDBG Grants include senior operations of \$2,101, same as the previous year.

General Fund Appropriations budgeted for fiscal year 2026 show an increase from projected fiscal year 2025 of 21%.

- Otterburn Park is budgeted for a large investment that includes a pavilion, restrooms, and many other features. The total budget is \$630,000 based on current estimates, with the city's portion being \$57,000. Note that we have \$573,000 in grants and tens of thousands still coming in through donations from Bee More Jentry.
- The Swartz Creek Area Fire Department appropriation includes an increase of 5%.
- The Metro Police Authority appropriation shows an increase of 5%.

Transfers out from the general fund for this budget are as follows:

- Transfer out to the Capital Improvement Fund for future facility maintenance \$47,500.
- Transfer out to the Fire Equipment Fund for future Fire Equipment purchases \$155,000.

• <b>Estimated Revenues FY 2026</b>	<b>\$3,618,988</b>
• <b>Estimated Expenses FY 2026</b>	<b>\$3,700,690</b>
• <b>Estimated Net of Revenues/Appropriations</b>	<b>\$81,702</b>

• Estimated Fund Balance June 30, 2025	\$1,973,348
• Estimated decrease in Fund Balance	\$81,702
• Estimated Year End Fund Balance June 30, 2026	\$1,891,646

## 202 Major Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of major streets, removal of snow and ice, street sweeping, bridge maintenance, maintenance of Miller Road Park and Ride, maintenance of intercommunity storm drains and paint striping of streets and parking lots.

- We are currently budgeting what the state projects for local street funding (Act 51 revenue). There is legislation that might greatly increase this, but the budget is not assuming this will occur.
- Funds have been allocated for miscellaneous paving/repairs to the city major roads, mostly in the for of crack filling. The budget also includes \$50,000 for our contribution to the county Bristol Road project and funds for Cappy Lane.

• Estimated Revenues FY 2026	\$639,415
• Estimated Expenses FY 2026	\$896,872
• Estimated Net of Revenues/Appropriations	\$257,457
• Estimated Fund Balance June 30, 2025	\$339,654
• Estimated decrease in Fund Balance	\$257,457
• Estimated Year End Fund Balance June 30, 2026	\$82,197

## 203 Local Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of local streets, removal of snow and ice, street sweeping and maintenance of intercommunity storm drains.

- We are currently budgeting what the state projects for local street funding (Act 51 revenue). There is legislation that might greatly increase this, but the budget is not assuming this will occur.
- A transfer in from the Municipal Street Fund will be made for \$250,000. This will cover expenses for the Cappy Lane & Don Shenk Road projects.
- A transfer in from the Major Street Fund will be made for \$225,000. This will cover expenses for the Cappy Lane & Don Shenk Road projects.

• Estimated Revenues FY 2026	\$696,548
• Estimated Expenses FY 2026	\$1,027,085
• Estimated Net of Revenues/Appropriations	<b>\$330,537</b>
• Estimated Fund Balance June 30, 2025	\$345,540
• <b>Estimated decrease in Fund Balance</b>	<b>\$330,537</b>
• Estimated Year End Fund Balance June 30, 2026	\$15,003

#### 204 Municipal Street Fund

Revenues from the Street Initiative Proposal passed at the May 3, 2016 special election are tracked in this fund. Payments of principal, interest, and agency fees for the GO Tax Series 2017 & 2023 bonds for local street improvements are accounted for in this fund. The local street levy will appear on the summer tax bill in the calendar years 2016-2035. Transfers can be made from this fund to the Major Street Fund and Local Street Fund to cover costs for major street and local street projects.

• Estimated Revenues FY 2026	\$913,230
• Estimated Expenses FY 2026	\$921,096
• <b>Estimated Net of Revenues/Appropriations</b>	<b>\$7,866</b>
• Estimated Fund Balance June 30, 2025	\$16,608
• <b>Estimated decrease in Fund Balance</b>	<b>\$7,866</b>
• Estimated Year End Fund Balance June 30, 2026	\$8,742

#### 226 Garbage Fund

Most of the revenue for the Garbage Fund is from the annual tax levy for garbage. This fund provides the revenues for sanitation collection which includes garbage pickup, recycling (contracted service) and brush chipping. This fund also contributes to the garbage cleanup for other city properties such as the parks.

The Garbage Fund budget reflects revenues budgeted from the garbage levy of 2.627 mils with a 1% allowance for Headlee rollback at the 2024 rate. Expenditures include contract increases for wages and benefits as well as increases for waste collection pickup in the city by an outside vendor.

• Estimated Revenues FY 2026	\$533,752
• Estimated Expenses FY 2026	\$483,524
• Estimated Net of Revenues/Appropriations	\$50,288
• Estimated Fund Balance June 30, 2025	\$503,240
• Estimated increase in Fund Balance	\$50,228
• Estimated Year End Fund Balance June 30, 2026	\$553,468

#### 248 Downtown Development Fund

Revenues are from the capture of tax dollars within the DDA district. Expenses cover a variety of services including the façade program, family movie night, three quarters of the contracted cost for a Community and Economic Development Coordinator, and other community events that showcase the downtown.

• Estimated Revenues FY 2026	\$174,916
• Estimated Expenses FY 2026	\$296,844
• Estimated Net of Revenues/Appropriations	\$121,928
• Estimated Fund Balance June 30, 2025	\$165,607
• Estimated decrease in Fund Balance	\$121,928
• Estimated Year End Fund Balance June 30, 2026	\$43,679

#### 401 Capital Improvement Fund

Revenues are transferred in from the General Fund, Sanitary Sewer Fund, and Water Supply Fund for future facility maintenance and capital projects.

• Estimated Revenues FY 2026	\$47,500
• Estimated Expenses FY 2026	\$24,000
• Estimated Net of Revenues/Appropriations	\$23,500
• Estimated Fund Balance June 30, 2025	\$ 120,009
• Estimated increase in Fund Balance	\$23,500

- **Estimated Year End Fund Balance June 30, 2026** **\$143,509**

#### **402 Fire Equipment Replacement Fund**

Revenues are transferred in from the General Fund and accumulate for future fire equipment replacement.

- **Estimated Revenues FY 2026** **\$156,450**
- **Estimated Expenses FY 2026** **\$ - 0 -**
- **Estimated Net of Revenues/Appropriations** **\$156,450**
- **Estimated Fund Balance June 30, 2025** **\$141,053**
- **Estimated increase in Fund Balance** **\$156,450**
- **Estimated Year End Fund Balance June 30, 2026** **\$297,503**

#### **590 Sanitary Sewer Fund**

The major revenue source is collection of the readiness to serve fees that are applied to every account. There is also a commodity charge based on the water usage of each customer.

- A depreciation expense of \$320,000 and OPEB expense of \$8,000 is budgeted. Without depreciation expense and OPEB expense, the sewer fund would have an increase to fund balance of \$18,543

- **Estimated Revenues FY 2026** **\$1,407,400**
- **Estimated Expenses FY 2026** **\$1,771,857\*\***
- **Estimated Net of Revenues/Appropriations** **(\$364,457)\*\***

**\*\* INCLUDES DEPRECIATION EXPENSE OF \$320,000**

**\*\* INCLUDES OPEB EXPENSE OF \$8,000**

- **Estimated Fund Balance June 30, 2025** **\$7,605,830**
- **Estimated decrease in Fund Balance** **(\$364,457)**
- **Estimated Year End Fund Balance June 30, 2026** **\$7,241,373**
- **Estimated Spendable Fund Balance June 30, 2026** **\$1,909,802**

### 591 Water Supply Fund

The major revenues source is the collection of the readiness to serve fees and commodity charges. Readiness to serve fees are applied to every account. Commodity charges are based on water usage and vary per customer.

- The city is planning Cappy Lane watermain project that includes estimated design engineering, construction engineering and construction costs.
- The requested budget includes a depreciation expense of \$400,000 and OPEB expense of \$8,000 without which there would be a decrease in the fund balance of \$496,371.

• <b>Estimated Revenues FY 2026</b>	<b>\$2,437,180</b>
• <b>Estimated Expenses FY 2026</b>	<b>\$3,230,321**</b>
• <b>Estimated Net of Revenues/Appropriations</b>	<b>(\$793,141) **</b>

\*\* INCLUDES DEPRECIATION EXPENSE OF \$400,000

\*\* INCLUDES OPEB EXPENSE OF \$8,000

• <b>Estimated Fund Balance June 30, 2025</b>	<b>\$7,437,963</b>
• <b>Estimated decrease in Fund Balance</b>	<b>(\$904,371)</b>
• <b>Estimated Year End Fund Balance June 30, 2026</b>	<b>\$6,644,822</b>
• <b>Estimated Spendable Fund Balance June 30, 2026</b>	<b>\$687,271</b>

### 661 Motor Pool Fund

Revenues are collected from several departments within the General Fund, Garbage Fund, Major Street Fund, Local Street Fund, Sanitary Sewer Fund, and Water Supply Fund for any vehicles/equipment used for department activities. The Motor Pool Fund covers insurance for all vehicles, regular repairs and maintenance of vehicles and city equipment, and the purchase of vehicles and equipment for the Department of Public Services.

- Estimated Revenues include income from the use of equipment in other departments.
- Appropriations for FY25 include funding under equipment of \$175,000 for the purchase two pickup trucks and a tractor.
- Total depreciation expense is budgeted at \$75,000 and OPEB expense at \$3,000. Without depreciation expense and OPEB expense, the motor pool fund would have a net decrease to fund balance of \$55,927.

• <b>Estimated Revenues FY 2026</b>	<b>\$197,200</b>
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• Estimated Expenses FY 2026	\$307,056
• Estimated Net of Revenues/Appropriations	<b>\$109,856</b>
** INCLUDES DEPRECIATION EXPENSE OF \$75,000	
** INCLUDES OPEB EXPENSE OF \$3,000	
• Estimated Fund Balance June 30, 2025	\$602,511
• <b>Estimated decrease in Fund Balance</b>	<b>\$109,856</b>
• Estimated Year End Fund Balance June 30, 2026	\$492,655
• Estimated Spendable Fund Balance June 30, 2026	\$111,149

## Long Term Liabilities

MERS underfunded liability as of December 31, 2023, for all Defined Benefit Pensions, active and retired employees is \$1,227,922. The plan is approximately 83% funded.

Unfunded liability for Retiree Health Care costs as of June 30, 2024 is \$434,656. The plan is approximately 89% funded as determined by an actuarial valuation.

The last payment for the Local Streets and Watermain Projects (General Obligation Limited Tax Bond Series 2017) is due May 1, 2027. The balance as of June 30, 2025 will be \$435,000.

The General Obligation 2023 Capital Improvement Bonds will begin repayment in FY 24-25 with a total borrowed amount of \$6,705,927.

USDA Water Supply System Revenue Bond, Series 2023 with a principal sum of \$4,030,000 will begin repayment in FY 24-25.

USDA Water Supply System Revenue Bond, Series 2020, with a principal balance of 2,625,000 as of 6.30.2025 will remain outstanding until May 1, 2060.



# Fund and Department Fact Sheets

## LEGISLATIVE-EXECUTIVE 101 (000,101,172,266)

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026		
* Support the council and legislative service  * Provide for executive management of all city funds and services (city manager's office)  * Provision of all non-police legal services		*Executive department includes addition contributions to MERS to offset unfunded accrued liabilities.		
		CAPITAL OUTLAY		
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
		Total	0	0
STAFFING SUMMARY				
* Staffing for this function consists of the equivalent of 0.56 full time employees (FTE). * 0.48 of the FTE's are composed of salaried staff, including the city manager, clerk, and treasurer. * 0.08 of the FTE's are composed of hourly staff in the city offices.				
BUDGET SUMMARY				
	<u>ACTUAL</u> <u>2023-2024</u>	<u>AMENDED</u> <u>2024-2025</u>	<u>RECOMMENDED</u> <u>2025-2026</u>	
Total Exp	266,757	220,796	216,872	

## CLERK-IT-ELECTIONS 101 (215,228,262)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2025-2026			
* Provide for the creation, retention, and distribution of official documents, notices, and other public records  * Conduct elections  * Oversee information technology needs and services	* Administer Elections. Fiscal year 2025-2026 includes two possible elections.			
	* Continue to update records retention and management system			
	CAPITAL OUTLAY			
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
	Election Equipment	\$10,400	\$0	\$0
	<b>Total</b>	<b>10,400</b>	<b>0</b>	<b>0</b>

### STAFFING SUMMARY

\* Staffing for this function consists of the equivalent of 1.25 full time employees (FTE).  
 \* 0.54 of the FTE's are composed of salaried staff, including the city clerk and others.  
 \* 0.67 of the FTE's are composed of hourly staff in the city offices.  
 \* 0.04 of the FTE's are composed of hourly staff at the DPW.  
 Included in this calculation is 1 Part time DPS worker, and 2 Temporary DPS Positions that are currently vacant.  
 Included in this calculation is 1 temporary city hall employee that is not currently budgeted.

### BUDGET SUMMARY

	ACTUAL <u>2023-2024</u>	AMENDED <u>2024-2025</u>	RECOMMENDED <u>2025-2026</u>
Total Exp	128,832	148,667	145,338

## TREASURER 101 (253)

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026			
<ul style="list-style-type: none"> <li>* Prepare the annual tax roll and levy calculation</li> <li>* Distribute taxes and settle delinquent tax roll</li> <li>* Manage city investments and asset banking</li> <li>* Provide finance, budgeting, and accounting services</li> <li>* Oversee accounts receivable for taxes, utility bills, building, and other miscellaneous receivables</li> </ul>		* Track grant spending, bond expenses, and fixed asset updates for various ongoing projects.			
		CAPITAL OUTLAY			
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	
		None	\$0	\$0	\$0
Total		0	0	0	0
STAFFING SUMMARY					
<ul style="list-style-type: none"> <li>* Staffing for this function consists of the equivalent of 1.35 full time employees (FTE).</li> <li>* 0.50 of the FTE's are composed of salaried staff, including the city treasurer and others.</li> <li>* 0.85 of the FTE's are composed of hourly staff in the city offices.</li> </ul> <p>Included in this calculation is 1 temporary city hall employee that is currently vacant.</p>					
BUDGET SUMMARY					
	<u>ACTUAL</u> <u>2023-2024</u>		<u>AMENDED</u> <u>2024-2025</u>		<u>RECOMMENDED</u> <u>2025-2026</u>
Total Exp	142,634		142,480		132,815

## ASSESSING 101 (247,257)

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026			
<ul style="list-style-type: none"> <li>* Assess all real and personal property in the city</li> <li>* Prepare the annual assessment roll</li> <li>* Equalize values with the Genesee County Equalization Department</li> <li>* Maintain digital and physical property record cards</li> <li>* Support the operations of the Board of Review</li> <li>* Fund Michigan Tax Tribunal Appeals and Refunds</li> </ul>		<ul style="list-style-type: none"> <li>* Payment for commercial appraisals is expected as a contracted service</li> <li>* Evaluate potential changes in state law that might impact local assessing</li> </ul>			
		CAPITAL OUTLAY			
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	
		None	\$0	\$0	\$0
Total		0	0	0	0
STAFFING SUMMARY					
<ul style="list-style-type: none"> <li>* Staffing for this function consists of the equivalent of 0.08 full time employees (FTE).</li> <li>* 0.04 of the FTE's are composed of salaried staff.</li> <li>* 0.04 of the FTE's are composed of hourly staff in the city offices.</li> <li>* Some wages are also set aside for Board of Review officials.</li> <li>* This function is carried out primarily by Legacy Assessing, the city's contract assessor.</li> <li>* Assessor does not hold regular hours in the office but is available by phone, email or appointment.</li> <li>* The city manager is also a Michigan Certified Assessing Officer.</li> </ul>					
BUDGET SUMMARY					
	<u>ACTUAL</u> <u>2023-2024</u>	<u>AMENDED</u> <u>2024-2025</u>	<u>RECOMMENDED</u> <u>2025-2026</u>		
Total Exp	43,949	57,085	57,866		

## POLICE 101 (301-334); Formerly (301-304)

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026			
<ul style="list-style-type: none"> <li>* Patrol city and perform investigative services</li> <li>* Provide a dedicated traffic safety officer</li> <li>* Provide school liaison services and additional protection for school events, per contract</li> <li>* Provide for dedicated code enforcement</li> <li>* Manage summer kids programs (Cops in the Park, Camp 911, &amp; Bicycle Rodeo)</li> </ul>		<ul style="list-style-type: none"> <li>* Implement and analyze the Police Protection Unit cost sharing methodology</li> <li>* Continue payments for existing post-retirement medical and pension benefits</li> </ul>			
		CAPITAL OUTLAY			
			<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
None			\$0	\$0	\$0
Total			0	0	0
STAFFING SUMMARY					
<ul style="list-style-type: none"> <li>* The Metro Police Authority (MPA) employees 1 Chief, 1 Lieutenant., 2 Patrol Sergeants, &amp; 1 Administrative Sergeant</li> <li>* The MPA staffs 17 full time and 6 part time patrol officers</li> <li>* The MPA staffs 3 full time investigators. 1 PT Code Enforcement Officer</li> <li>* 1 Property Room Manager, 1 Record Clerk/Dispatcher, 1 Executive Secretary, 1 part time clerk/dispatcher, &amp; 1 part time Police Service Officer</li> <li>* All employees serve the MPA board, which serves Swartz Creek &amp; Mundy (as well as contracts for schools).</li> </ul>					
BUDGET SUMMARY					
	<u>ACTUAL</u> <u>2023-2024</u>		<u>AMENDED</u> <u>2024-2025</u>		<u>RECOMMENDED</u> <u>2025-2026</u>
Total Exp	1,201,279		1,276,312		1,383,140

## FIRE DEPARTMENT 101 (336)

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026		
* Fund half of the fixed costs of the Swartz Creek Area Fire Department, shared with Clayton Twp  * Fund the cost of alarms/runs within the City of Swartz Creek		*Transfer rental inspections to fire department (currently performed by Mundy staff)		
		CAPITAL OUTLAY		
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
		\$0	\$0	\$0
Total		0	0	0
STAFFING SUMMARY				
* The fire board employs a part time chief and part time administrative assistant. * The fire board retains the services of 25 paid, on-call firefighters. * All employees serve the fire authority board, which serves Swartz Creek & Clayton Township.				
BUDGET SUMMARY				
	ACTUAL <u>2023-2024</u>	AMENDED <u>2024-2025</u>	RECOMMENDED <u>2025-2026</u>	
Total Exp	187,447	205,162	202,100	

## BUILDING, PLANNING, ZONING 101 (371,694,728)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2025-2026		
<ul style="list-style-type: none"> <li>* Review and approve building permits, consult with the public regarding building codes, inspections, zoning, and plan reviews</li> <li>* Oversee ordinance enforcement for zoning and building issues</li> <li>* Consult on city owned properties in relation to construction and repair</li> <li>* Oversee rental inspection program</li> <li>* Prepare planning documents, site plan reviews, and packets for Planning Commission and Zoning Board of Appeals</li> </ul>	* Limited contractual services are budgeted for ordinance updates/plan reviews		
	<b>CAPITAL OUTLAY</b>		
	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
	\$0	\$0	\$0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

### STAFFING SUMMARY

- \* Staffing for this function consists of the equivalent of 0.42 full time employees (FTE).
  - \* 0.19 of the FTE's are composed of salaried staff, including the city manager.
  - \* 0.23 of the FTE's are composed of hourly staff in the city offices.
  - \* The city building official services are executed by contract with Mundy Township (Matt Hart).
  - \* Trade inspections by the city are performed by two individuals on an as-needed basis.
- Included in this calculation is 1 additional Part time DPS worker, and 2 temporary DPS positions that are currently vacant.

### BUDGET SUMMARY

	ACTUAL <u>2023-2024</u>	AMENDED <u>2024-2025</u>	RECOMMENDED <u>2025-2026</u>
Total Exp	157,618	193,212	163,110



**FACILITIES & LIGHTING 101 (265,345,448,567,790,797)**

SERVICE DESCRIPTION	OPERATIONAL PLAN 2025-2026		
* Provide for operations, maintenance, and repair of city buildings and grounds (public safety building, library, city hall, DPW garage, cemetery, vacant lots, & parking lots)	* Routine maintenance and upkeep		
* Provide public street lighting via Consumers Energy			
	CAPITAL OUTLAY		
	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
	\$0	\$0	\$0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

STAFFING SUMMARY	
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\* Staffing for this function consists of the equivalent of .8273 full time employees (FTE).  
 \* 0.05 of the FTE's are composed of salaried staff, including the director of public works.  
 \* 0.7773 of the FTE's are composed of hourly staff, primarily from the DPW.  
 \* Primary contractors for this service include Jason Boyd (mowing) & Ace (snow removal).  
 Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are currently vacant.

BUDGET SUMMARY	
Revenue	1000000
Expenses	800000
Profit	200000

	ACTUAL <u>2023-2024</u>	AMENDED <u>2024-2025</u>	RECOMMENDED <u>2025-2026</u>
Total Exp	397,019	210,144	221,021

SIDEWALKS 101 (444)			
SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026	
* Pass sidewalk repair expenses through for upkeep on sidewalk in public right of ways  * Pass snow removal expenses through for work performed on sidewalk in the public right of way		* Continue winter sidewalk snow clearing enforcement and assessment	
		CAPITAL OUTLAY	
		<u>2025-2026</u>	<u>2026-2027</u> <u>2027-2028</u>
		None	
Total		\$0	0    0
STAFFING SUMMARY			
* This department is not staffed.			
BUDGET SUMMARY			
<u>ACTUAL</u> <u>2023-2024</u>		<u>AMENDED</u> <u>2024-2025</u>	<u>RECOMMENDED</u> <u>2025-2026</u>
Total Exp	4,925	0	0
*prior to FY21 was a separate fund			

GRASS, BRUSH & WEEDS 101 (523)			
SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026	
* Pass mowing expenses through for properties mowed in violation to ordinance		* Continue seasonal weed cutting enforcement and assessment	
		CAPITAL OUTLAY	
		<u>2025-2026</u>	<u>2026-2027</u> <u>2027-2028</u>
		None	
Total		\$0	0    0
STAFFING SUMMARY			
* This department is not staffed.			
BUDGET SUMMARY			
<u>ACTUAL</u> <u>2023-2024</u>		<u>AMENDED</u> <u>2024-2025</u>	<u>RECOMMENDED</u> <u>2025-2026</u>
Total Exp	1,500	1,500	1,000
*prior to FY21 was a separate fund			

PARKS & PROMOTIONS 101 (780,780.5,782,783,786,788,794)					
SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026			
<div>* Provide for operations, maintenance, and repair of city parks (Abrams, Elms, Bicentennial, Otterburn Disc Golf, Veterans Memorial, Pajtas Amphitheater)</div> <div>* Provide support for community events and activities related to parks and festivals (parade support &amp; holiday decorating)</div> <div>* Provide shared services for maintenance to Mundy Townships park</div>		<div>* Construction of Otterburn Park pavilion</div> <div>* Continue forestry in Abrams Park</div>			
		CAPITAL OUTLAY			
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	
		Otterburn Park Pavilion	\$630,000	\$0	\$0
		Elms Park Drainage	\$0	\$30,000	\$0
		Abrams Park Forestry	\$20,000	\$25,000	\$0
Total		\$650,000	\$55,000	\$0	
STAFFING SUMMARY					
<div>* Staffing for this function consists of the equivalent of 2.28 full time employees (FTE).</div> <div>* 0.10 of the FTE's are composed of salaried staff, including the director of public works.</div> <div>* 2.08 of the FTE's are composed of hourly staff, primarily from the DPW.</div> <div>* Primary contractors for this service include mowing.</div> <div>Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are currently vacant.</div>					
BUDGET SUMMARY					
	<u>ACTUAL</u> <u>2023-2024</u>	<u>AMENDED</u> <u>2024-2025</u>	<u>RECOMMENDED</u> <u>2025-2026</u>		
Total Exp	562,418	339,166	939,154		

## MAJOR STREET FUND 202

SERVICE DESCRIPTION	OPERATIONAL PLAN 2025-2026		
* Maintain major streets (Miller, Elms, Bristol, Morrish, Fairchild, Seymour, Oakview, Ingalls, Cappy, Winston & Paul Fortino)  * Clear major streets of ice and snow  * Maintain rights-of-way, including storm drains  * Provide traffic control services  * Contribute to street sweeping activities  * Plan and execute reconstruction of streets with Traffic Improvement Program federal monies	* Reconstruction and rehabilitation of Cappy Lane  * Pre-planning for TIP Elms & Miller Road work		
	CAPITAL OUTLAY		
	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
	Cappy Lane	\$510,000	
	Miller Road Rehabilitation		\$3,000,000
	<b>Total</b>	<b>\$510,000</b>	<b>0      3,000,000</b>

### STAFFING SUMMARY

\* Staffing for this function consists of the equivalent of 1.45 full time employees (FTE).  
 \* 0.15 of the FTE's are composed of salaried staff, including the director of public works.  
 \* 1.3 of the FTE's are composed of hourly staff, primarily from the DPW.  
 Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are currently vacant.

### BUDGET SUMMARY

	ACTUAL	AMENDED	RECOMMENDED
	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
Total Rev	1,748,270	643,897	639,415
Total Exp	1,990,984	753,402	896,872
Net Rev/Exp	(242,714)	(109,505)	(257,457)

## LOCAL STREET FUND 203

SERVICE DESCRIPTION	OPERATIONAL PLAN 2025-2026			
<ul style="list-style-type: none"> <li>* Maintain local streets (non-major streets; e.g. Winchester Village, Parkridge, Otterburn, Heritage)</li> <li>* Clear local streets of ice and snow</li> <li>* Maintain rights-of-way, including storm drains</li> <li>* Provide traffic control services</li> <li>* Contribute to street sweeping activities</li> </ul>	<ul style="list-style-type: none"> <li>* Don Shenk Reconstruction</li> <li>* Bristol Road rehabilitation</li> <li>* Transfer funds from Municipal Street Fund to fund road projects.</li> <li>* Preventative Maintenance crack filling</li> </ul>			
	CAPITAL OUTLAY			
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
	Don Shenk	\$1,370,000	\$0	\$0
	Bristol Road	\$50,000	\$0	\$0
	Church/Frederick	\$0	\$0	\$300,000
	<b>Total</b>	<b>\$1,420,000</b>	<b>0</b>	<b>300,000</b>

### STAFFING SUMMARY

- \* Staffing for this function consists of the equivalent of 1.31 full time employees (FTE).
- \* 0.12 of the FTE's are composed of salaried staff, including the director of public works.
- \* 1.19 of the FTE's are composed of hourly staff, primarily from the DPW.

Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are vacant currently.

### BUDGET SUMMARY

	ACTUAL	AMENDED	RECOMMENDED
	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
Total Rev	465,000	718,392	696,548
Total Exp	331,915	1,095,039	1,027,085
Net Rev/Exp	133,085	(376,647)	(330,537)

## MUNICIPAL STREET FUND 204

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026		
* Provide funds for planned projects within the 20 year street plan  * Make interest and principle payments on street bonds		* Follow recommendations of the Street Project Selection Committee to establish and fund projects in the 20 year plan		
		CAPITAL OUTLAY		
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
		Total	\$0	0
STAFFING SUMMARY				
* This department is not staffed.				
BUDGET SUMMARY				
	ACTUAL	AMENDED	RECOMMENDED	
	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	
Total Rev	7,554,002	888,938	913,230	
Total Exp	5,767,283	3,651,607	921,096	
Net Rev/Exp	1,786,719	(2,762,669)	(7,866)	

## GARBAGE FUND 226

SERVICE DESCRIPTION	OPERATIONAL PLAN 2025-2026		
<ul style="list-style-type: none"> <li>* Fund the garbage, recycling, and yard waste collection contract with GFL</li> <li>* Support garbage collection activities in downtown and parks</li> <li>* Supports costs related to street sweeping</li> <li>* Fund staff and contracted brush chipping</li> </ul>	<ul style="list-style-type: none"> <li>* There are no changes to past operations</li> <li>* Prepare for a new contract, commencing July 1, 2026</li> </ul>		
	CAPITAL OUTLAY		
		<u>2025-2026</u>	<u>2026-2027</u>
	None		
			<u>2027-2028</u>
	Total	\$0	0

### STAFFING SUMMARY

\* Staffing for this function consists of the equivalent of 1.83 full time employees (FTE).  
 \* 0.10 of the FTE's are composed of salaried staff, including the director of public works.  
 \* 1.73 of the FTE's are composed of hourly staff, primarily from the DPW.  
 \* This function is executed in large part by GFL.  
 Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are currently vacant.

### BUDGET SUMMARY

	ACTUAL	AMENDED	RECOMMENDED
	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
Total Rev	495,699	509,214	533,752
Total Exp	467,321	488,027	483,524
Net Rev/Exp	28,378	21,187	50,228



## DOWNTOWN DEVELOPMENT AUTHORITY FUND 248

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026			
<div>* Allocate special revenues (TIF) to projects that improve the economic vitality and function of downtown</div> <div>* Fund the facade improvement program</div> <div>* Fund and program Family Movie Night (donation supported)</div> <div>* Plan for future investments</div>		<div>* Support Community/Economic Development Coordinator</div> <div>* Construct Holland Square Pergola</div> <div>* Install wayfinding signs</div> <div>* A Install historical markers</div>			
		CAPITAL OUTLAY			
			<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
		Holland Square	\$150,000	\$0	\$0
		Wayfinding	\$20,000	\$20,000	\$20,000
		Signs	\$5,000		
		Total	\$175,000	20,000	20,000
STAFFING SUMMARY					
<div>* This department is not staffed.</div>					
BUDGET SUMMARY					
	ACTUAL		AMENDED		RECOMMENDED
	<u>2023-2024</u>		<u>2024-2025</u>		<u>2025-2026</u>
Total Rev	170,036		179,927		174,916
Total Exp	77,026		262,949		296,844
Net Rev/Exp	93,010		(83,022)		(121,928)

## CAPITAL IMPROVEMENTS FUND 401

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026		
* Accounts for facility maintenance & capital projects not included in enterprise funds  * Paul D Bueche Municipal Building  * Public Safety Building  * Swartz Creek Senior Center & Library Building  * Non-Motorized Trailway		* Add to savings for future facility maintenance		
		* Replace City Hall roof		
		CAPITAL OUTLAY		
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
	City Hall Roof	\$24,000		

## FIRE EQUIPMENT REPLACEMENT FUND 402

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026		
* Provide annual fund contributions to offset large equipment purchases		* Consider order for next fire apparatus, year of delivery/payment TBD		
		<b>CAPITAL OUTLAY</b>		
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
		Total	\$0	0
<b>STAFFING SUMMARY</b>				
* This department is not staffed.				
<b>BUDGET SUMMARY</b>				
	ACTUAL	AMENDED	RECOMMENDED	
	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	
Total Rev	227,149	157,645	156,450	
Total Exp	113,870	107,020	0	
Net Rev/Exp	113,279	50,625	156,450	

## SEWER FUND 590

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026			
<ul style="list-style-type: none"> <li>* Read and bill water customers</li> <li>* Inspect sewer man holes for backups</li> <li>* Televiser and "jet" mains</li> <li>* Line existing sewer lines</li> <li>* Operate the city's lift station</li> <li>* Collect sanitary sewer for treatment by the Genesee County Drain Commission</li> </ul>		<ul style="list-style-type: none"> <li>* Televising sewer lines throughout the city on an eight year rotation</li> <li>* Providing \$150,000 for unprogrammed lining</li> </ul>			
		CAPITAL OUTLAY			
			<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
		Televiser Lines	\$100,000	\$100,000	\$100,000
		Reserve for line repair	\$150,000	\$200,000	\$200,000
		<b>Total</b>	<b>\$250,000</b>	<b>300,000</b>	<b>300,000</b>
STAFFING SUMMARY					
<ul style="list-style-type: none"> <li>* Staffing for this function consists of the equivalent of 2.76 full time employees (FTE).</li> <li>* 0.56 of the FTE's are composed of salaried staff, including the director of public works, treasurer.</li> <li>* 2.2 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.</li> </ul> <p>Included in this calculation is 1 Part time DPS worker, and 2 Temporary DPS Positions that are currently vacant.</p> <p>Included in this calculation is 1 temporary city hall employee that is not currently budgeted.</p>					
BUDGET SUMMARY					
	ACTUAL		AMENDED		RECOMMENDED
	<u>2023-2024</u>		<u>2024-2025</u>		<u>2025-2026</u>
Total Rev	1,402,686		1,462,900		1,407,400
Total Exp	1,386,232		1,692,690		1,771,857
Net Rev/Exp	16,454		(229,790)		(364,457)
Operating*	293,816		98,210		(36,457)
<b>*Excluding depreciation &amp; OPEB costs</b>					

WATER FUND 591				
SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026		
* Read and bill water customers  * Repair water main breaks and other leaks  * Flush, exercise, inspect, and paint hydrants  * Exercise valves  * Provide water "turn on, turn off" service  * Distribute water provided by the Karegnondi Water Authority via Genesee County Drain Commission		* Replace Cappy Lane water main.		
		* Update water plans		
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
Cappy Lane watermain project		\$710,000	\$0	\$0
Springbrook Connector		\$0	\$100,000	\$0
		\$0	\$0	\$0
Total		\$710,000	100,000	0
STAFFING SUMMARY				
* Staffing for this function consists of the equivalent of 3.44 full time employees (FTE).				
* 0.57 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.				
* 2.87 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.				
Included in this calculation is 1 Part time DPS worker, and 2 Temporary DPS Positions that are currently vacant.				
Included in this calculation is 1 temporary city hall employee that is not currently budgeted.				
BUDGET SUMMARY				
	ACTUAL	AMENDED	RECOMMENDED	
	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	
Total Rev	2,357,090	2,603,808	2,437,180	
Total Exp	2,423,845	3,644,692	3,230,321	
Net Rev/Exp	(66,755)	(1,040,884)	(793,141)	
Operating*	89,646	(266,384)	(385,141)	
*Excluding depreciation & OPEB costs				

## MOTOR POOL FUND 661

SERVICE DESCRIPTION		OPERATIONAL PLAN 2025-2026			
* Provide, fuel, service, and repairs on all city vehicles  * Support garage facilities and equipment related to the operation of the fleet		* Purchase of equipment dependent on pricing and availability			
		* Purchase of two pickup trucks			
		* Purchase utility vehicle			
		CAPITAL OUTLAY			
		<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	
Equipment purchase Side by Side		\$30,000	\$0	\$0	
Purchase two Pickups		\$120,000	\$0	\$0	
Purchae Pickup		\$0	\$70,000	\$70,000	
Total		\$150,000	70,000	70,000	
STAFFING SUMMARY					
* This department is not staffed.					
BUDGET SUMMARY					
	ACTUAL		AMENDED		RECOMMENDED
	<u>2023-2024</u>		<u>2024-2025</u>		<u>2025-2026</u>
Total Rev	241,874		173,350		197,200
Total Exp	139,364		312,156		307,056
Net Rev/Exp	102,510		(138,806)		(109,856)
Operating*	180,510		89,194		(31,856)
*Excluding depreciation & OPEB costs					

# **Fiscal Year 2026 Budget**

BUDGET REPORT FOR CITY OF SWARTZ CREEK  
Treasury  
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000.000 - General							
101-000.000-402.000	Current Tax Revenue	815,600	833,947	872,519	859,781	872,519	898,695
101-000.000-402.301	Current Tax Revenue P SFTY	807,000	822,578	906,753	845,611	906,753	933,956
101-000.000-412.000	Delinquent Tax Revenue	75	308	100	217	217	100
101-000.000-433.000	St-Charge in Lieu	1,790		1,790	1,922	1,922	1,922
101-000.000-434.000	St-Mobile Tax in Lieu	960	1,020	960	846	1,020	960
101-000.000-445.000	Late Payment Interest Revenue	10,000	17,131	10,000	9,245	11,637	10,000
101-000.000-445.100	MR Penalty & Interest	35	382		46	46	
101-000.000-448.000	Collection Fees	8,800	8,800	8,800	8,800	8,800	8,800
101-000.000-449.000	NSF Fee	400	1,267	400	1,125	1,075	400
101-000.000-477.001	Franchise Fees	110,000	100,930	110,000	45,713	100,000	110,000
101-000.000-477.100	Wireless Leases	66,600	80,500	66,600	39,234	66,600	66,600
101-000.000-528.000	Federal Grants - Other		139,167				
101-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	29,000	29,476	15,000	11,884	14,957	11,445
101-000.000-574.100	Constitutional Sales Tax	645,346	646,549	649,103	320,797	649,000	612,705
101-000.000-574.300	CVTRS Revenue Share	61,326	59,768	64,549	36,539	64,000	60,175
REVENUE SHARING & CONSTITUTIONAL SALES TAX ARE BUDGETED AT TOTAL FY25 PAYMENTS PROVIDED BY THE MICHIGAN DEPT OF TREASURY. AMOUNTS ARE PROJECTED BASED ON THE FY26 GOVERNOR'S EXECUTIVE BUDGET RECOMMENDATION AND THE JANUARY 2025 CONSENSUS REVENUE ESTIMATES. AMOUNTS ARE BUDGETED AT 95% OF EXPECTED REVENUE							
101-000.000-608.000	Admin Fee	97,000	90,512	95,000	94,088	95,000	97,850
101-000.000-664.000	Interest Income	26,500	27,547	78,500	60,853	76,590	65,000
101-000.000-667.001	Rental Income - Lease of City Property		1,200	3,200	3,201	3,201	
101-000.000-675.000	Misc.	120	124		2,001	2,001	
101-000.000-677.000	Reimbursements	203	533				
101-000.000-677.200	Reimbursements from DDA	5,000	5,000	10,000	10,000	10,000	10,000
101-000.000-694.000	Cash Over & Short	2	2	5			
Totals for dept 000.000 - General		2,685,757	2,866,741	2,893,279	2,351,903	2,885,338	2,888,608
Dept 172.000 - Executive							
101-172.000-677.000	Reimbursements		385		403	508	
Totals for dept 172.000 - Executive			385		403	508	
Dept 215.000 - Administration and Clerk							
101-215.000-627.000	Charges for Services				3	4	



GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
Totals for dept 215.000 - Administration and Clerk					3	4	
Dept 253.000 - Treasurer							
101-253.000-677.000	Reimbursements				480	480	
Totals for dept 253.000 - Treasurer					480	480	
Dept 262.000 - Elections							
101-262.000-677.000	Reimbursements		390	5,300	5,305	5,305	
Totals for dept 262.000 - Elections			390	5,300	5,305	5,305	
Dept 266.000 - Legal Council							
101-266.000-677.000	Reimbursements	22,579	22,580				
Totals for dept 266.000 - Legal Council		22,579	22,580				
Dept 301.000 - Police Dept							
101-301.000-543.000	State Liquor Returns	7,825	7,859	4,700	1,986	2,000	2,000
101-301.000-627.000	Charges for Services	410	410				
101-301.000-657.000	Ordinance Fees				1,906		
Totals for dept 301.000 - Police Dept		8,235	8,269	4,700	3,892	2,000	2,000
Dept 336.000 - Fire Department							
101-336.000-677.000	Reimbursements	11,075	16,995		21,371	21,371	0
Totals for dept 336.000 - Fire Department		11,075	16,995		21,371	21,371	0
Dept 345.000 - PUBLIC SAFETY BUILDING							
101-345.000-627.000	Charges for Services	22,000	24,514	22,000	17,667	22,049	22,000
101-345.000-677.000	Reimbursements	2,200	2,844	2,200	530	667	500
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		24,200	27,358	24,200	18,197	22,716	22,500
Dept 371.000 - Building/Zoning/Planning							
101-371.000-476.001	Building Permits	25,000	35,310	24,000	23,584	24,000	24,000
101-371.000-476.005	Plumbing Inspection Revenue	5,900	6,693	5,500	5,418	6,819	5,500
101-371.000-476.006	Mechanical Inspection Revenue	13,195	12,465	10,000	9,415	11,548	10,000
101-371.000-476.007	Electrical Inspection Revenue	19,195	11,986	10,000	8,107	9,495	10,000
101-371.000-478.000	Other Permits	2,840	3,740	3,000	3,530	4,355	3,000
101-371.000-479.000	Rental Inspection Revenue	10,000	8,125	10,000	8,730	6,079	7,000
101-371.000-608.100	Site Plan Review Fees				3,348	4,214	
101-371.000-627.000	Charges for Services	775	965	775	505	636	775
Totals for dept 371.000 - Building/Zoning/Planning		76,905	79,284	63,275	62,637	67,146	60,275
Dept 444.000 - Sidewalks							
101-444.000-418.478	Snow Removal Revenue				3,131	3,131	
Totals for dept 444.000 - Sidewalks					3,131	3,131	

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
Dept 448.000 - Lighting							
101-448.000-589.000	Condo Lighting	6,575	6,575	6,575	9,862	10,500	13,000
101-448.000-589.100	Clayton-Bristol Rd St Lighting	1,000	984	1,000			1,000
101-448.000-589.200	Carriage Commons Lighting Reim	1,147	1,147	1,147	1,720	1,720	1,700
Totals for dept 448.000 - Lighting		8,722	8,706	8,722	11,582	12,220	15,700
Dept 450.000 - Forestry Program							
101-450.000-560.000	State DNR Grant						9,000
	FOOTNOTE AMOUNTS:						9,000
	DNR FORESTRY GRANT						
Totals for dept 450.000 - Forestry Program							9,000
Dept 523.000 - Grass, Brush & Weeds							
101-523.000-416.000	Current Weed Revenue	5,700	8,400	3,600	1,500	1,500	1,500
Totals for dept 523.000 - Grass, Brush & Weeds		5,700	8,400	3,600	1,500	1,500	1,500
Dept 694.000 - Community Development Block Grant							
101-694.000-522.000	Federal Grants - CDBG			37,721			
101-694.000-529.100	Senior Ctr Operations	2,101	2,101	2,101			16,000
Totals for dept 694.000 - Community Development Block Grant		2,101	2,101	39,822			16,000
Dept 728.005 - Holland Square Streetscape							
101-728.005-674.248	Contribution from DDA	40,000	40,000				
Totals for dept 728.005 - Holland Square Streetscape		40,000	40,000				
Dept 780.000 - Parks & Recreation							
101-780.000-674.000	Contributions & Donations		55				
101-780.000-674.001	CONTRIBUTIONS & DONATIONS LARGE DECAL		30		30	30	
101-780.000-674.002	CONTRIBUTIONS & DONATIONS SMALL DECAL		100		20	20	
101-780.000-674.003	COSMOS IN THE CREEK DONATIONS	42,000	42,769				
Totals for dept 780.000 - Parks & Recreation		42,000	42,954		50	50	
Dept 780.500 - Mundy Twp Park Services							
101-780.500-677.000	Reimbursements	10,166	10,477	11,024	10,466	13,173	16,605
Totals for dept 780.500 - Mundy Twp Park Services		10,166	10,477	11,024	10,466	13,173	16,605
Dept 782.000 - Facilities - Abrams Park							
101-782.000-651.000	Use and Admission Fee	330	525	500	310	390	500
101-782.000-674.000	Contributions & Donations	6,000	6,000				
Totals for dept 782.000 - Facilities - Abrams Park		6,330	6,525	500	310	390	500
Dept 783.000 - Facilities - Elms Rd Park							

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-783.000-651.000	Use and Admission Fee	10,000	11,635	10,000	5,570	6,532	8,000
101-783.000-677.000	Reimbursements	1,375	1,375				
Totals for dept 783.000 - Facilities - Elms Rd Park		11,375	13,010	10,000	5,570	6,532	8,000
Dept 786.000 - Non-Motorized Trailway							
101-786.000-528.000-786.000	Federal Grants - Other		27,582				
101-786.000-560.000-786.000	State DNR Grant	30,000					
101-786.000-674.000-786.000	Contributions & Donations			30,000	30,000		
101-786.000-677.000-786.000	Reimbursements	175,000	176,548				
Totals for dept 786.000 - Non-Motorized Trailway		205,000	204,130	30,000	30,000		
Dept 788.000 - Otterburn Disc Golf Park							
101-788.000-560.000	State DNR Grant						290,000
101-788.000-562.000	HUD GRANT - GEN CO PARKS						283,000
Totals for dept 788.000 - General							573,000
Dept 790.000 - Facilities-Senior Center/Libr							
101-790.000-627.000	Charges for Services	5,300	5,504	5,300	6,325	7,932	5,300
Totals for dept 790.000 - Facilities-Senior Center/Libr		5,300	5,504	5,300	6,325	7,932	5,300
REIMBURSEMENTS RECEIVED FROM THE SWARTZ CREEK SENIOR CENTER FOR UTILITY COSTS							
Dept 794.000 - Community Promotions Program							
101-794.000-551.000	Other State Grant Revenue	5,000	5,000				
Totals for dept 794.000 - Community Promotions Program		5,000	5,000				
Dept 797.000 - Facilities - City Parking Lots							
101-797.000-677.000	Reimbursements	21,933	21,933				
Totals for dept 797.000 - Facilities - City Parking Lots		21,933	21,933				
TOTAL ESTIMATED REVENUES		3,192,378	3,390,742	3,099,722	2,533,125	3,049,796	3,618,988
APPROPRIATIONS							
Dept 000.000 - General							
101-000.000-983.100	ERC Lighting Conversion Program Expense	13,674	13,653	14,133	10,095	12,706	14,133
Totals for dept 000.000 - General		13,674	13,653	14,133	10,095	12,706	14,133
Dept 101.000 - Council							
101-101.000-702.000	Wages	14,404	14,328	15,200	11,853	14,688	15,216
101-101.000-704.100	FICA - Employer's Share	893	899	942	744	922	943
101-101.000-704.200	Medicare - Employer's Share	208	210	220	174	216	221
101-101.000-705.000	Medical Insurance - ER	783	742	838	691	858	1,179
101-101.000-705.100	Vision Benefits	8	4	8	3	4	6

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-101.000-705.200	Dental Benefits	85	39	88	37	47	70
101-101.000-706.000	Life Insurance - ER cost	35	30	35	22	27	29
101-101.000-707.000	Retirement Contributions-ER	600	571	593	436	530	626
101-101.000-707.100	Health Care Savings Plan - ER	197	194	170	150	183	187
101-101.000-708.000	Sick & Accident Premiums-ER	132	112	148	107	135	115
101-101.000-726.000	Supplies	100	17	200	197	248	100
101-101.000-801.000	Contractual Services	100					
101-101.000-910.200	General Liability Insurance	4,200	3,971	4,410	3,986	5,017	4,410
101-101.000-910.500	Workers Comp Insurance	8	8	10			11
101-101.000-960.000	Education and Training	3,500	2,967	3,250	2,525	3,177	3,250
Totals for dept 101.000 - Council		25,253	24,092	26,112	20,925	26,052	26,363
Dept 172.000 - Executive							
101-172.000-702.000	Wages	45,523	45,535	48,885	38,479	46,219	49,623
101-172.000-704.100	FICA - Employer's Share	2,941	3,079	3,031	2,599	3,107	3,196
101-172.000-704.200	Medicare - Employer's Share	688	720	709	608	727	747
101-172.000-705.000	Medical Insurance - ER	7,500	7,424	8,026	6,846	8,616	9,059
101-172.000-705.100	Vision Benefits	64	61	66	51	64	62
101-172.000-705.200	Dental Benefits	741	726	764	624	785	772
101-172.000-706.000	Life Insurance - ER cost	206	198	206	161	203	200
101-172.000-707.000	Retirement Contributions-ER	72,222	72,405	72,366	55,530	69,629	72,631
INCLUDES MERS EXTRA DEFINED BENEFIT CONTRIBUTIONS							
101-172.000-707.100	Health Care Savings Plan - ER	1,898	1,986	1,955	1,677	2,005	2,062
101-172.000-708.000	Sick & Accident Premiums-ER	642	626	658	536	674	649
101-172.000-801.000	Contractual Services	32,130	24,766	14,130	5,481	6,000	10,000
101-172.000-850.000	Communications	190	187	190	156	177	190
101-172.000-910.100	Property Insurance			310	306	385	310
101-172.000-910.200	General Liability Insurance	5,700	4,409	5,985	4,028	5,070	5,985
101-172.000-910.500	Workers Comp Insurance	216	360	280	389	490	294
101-172.000-940.000	Vehicle and Travel Expense	3,940	3,936	3,940	3,280	3,715	3,936
101-172.000-960.000	Education and Training	150	264	150	95	120	160
101-172.000-961.000	Miscellaneous	59,432	12,800		1,186	1,492	1,500
PROPERTY TAXES/MIDEAL							
101-172.000-971.000	Land Purchase		6,768				
Totals for dept 172.000 - Executive		234,183	186,250	161,651	122,032	149,478	161,376
Dept 215.000 - Administration and Clerk							
101-215.000-702.000	Wages	25,193	25,296	20,876	18,015	21,739	31,880
101-215.000-704.100	FICA - Employer's Share	1,561	1,585	1,294	1,132	1,365	1,977
101-215.000-704.200	Medicare - Employer's Share	365	371	300	265	320	462
101-215.000-705.000	Medical Insurance - ER	1,380	322	1,476	240	283	982
101-215.000-705.100	Vision Benefits	18		19			5
101-215.000-705.200	Dental Benefits	196	3	202			58

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-215.000-706.000	Life Insurance - ER cost	184	156	184	102	128	141
101-215.000-707.000	Retirement Contributions-ER	2,519	2,282	2,088	1,487	1,795	2,393
101-215.000-707.100	Health Care Savings Plan - ER	967	960	771	690	830	897
101-215.000-708.000	Sick & Accident Premiums-ER	546	439	503	383	481	425
101-215.000-726.000	Supplies	300	107	140	396	498	200
101-215.000-745.000	Postage	1,700	1,924	2,040	(2,050)	2,040	680
101-215.000-801.000	Contractual Services	1,479	3,588	5,000	4,437	5,585	800
101-215.000-850.000	Communications		150		290	364	500
101-215.000-900.000	Printing and Publishing	2,900	2,730	3,000	3,876	4,878	1,240
101-215.000-960.000	Education and Training	1,300	1,987	1,400	1,828	2,300	2,400
101-215.000-961.000	Miscellaneous		(40)		69	87	
101-215.000-976.000	Equipment	300					200
Totals for dept 215.000 - Administration and Clerk		40,908	41,860	39,293	31,160	42,693	45,240
Dept 228.000 - Information Technology							
101-228.000-726.000	Supplies	80					
101-228.000-801.000	Contractual Services	22,000	20,498	23,000	9,010	11,340	13,000
101-228.000-976.000	Equipment	438			176	222	30,000
NEW COMPUTER EQUIPMENT FOR OFFICE							
Totals for dept 228.000 - Information Technology		22,518	20,498	23,000	9,186	11,562	43,000
Dept 247.000 - Board of Review							
101-247.000-702.000	Wages	3,150	1,775	3,417	1,708	2,150	3,417
101-247.000-704.100	FICA - Employer's Share	195	110	212	106	133	212
101-247.000-704.200	Medicare - Employer's Share	46	26	50	25	31	50
101-247.000-707.000	Retirement Contributions-ER		1				
101-247.000-726.000	Supplies	125		125			125
101-247.000-900.000	Printing and Publishing	400		400	373	469	400
Totals for dept 247.000 - Board of Review		3,916	1,912	4,204	2,212	2,783	4,204
Dept 253.000 - Treasurer							
101-253.000-702.000	Wages	66,074	69,061	64,589	47,083	56,989	57,493
101-253.000-704.100	FICA - Employer's Share	4,096	4,372	4,005	3,000	3,628	3,565
101-253.000-704.200	Medicare - Employer's Share	958	1,022	937	701	848	834
101-253.000-705.000	Medical Insurance - ER	14,786	14,560	10,471	12,426	15,538	17,555
101-253.000-705.100	Vision Benefits	85	75	88	64	80	84
101-253.000-705.200	Dental Benefits	888	760	914	698	879	934
101-253.000-706.000	Life Insurance - ER cost	291	292	401	250	314	287
101-253.000-707.000	Retirement Contributions-ER	5,862	6,263	5,318	4,218	5,113	5,161
101-253.000-707.100	Health Care Savings Plan - ER	488	1,396	1,614	1,427	1,736	483
101-253.000-708.000	Sick & Accident Premiums-ER	1,081	1,120	1,433	1,044	1,314	1,069
101-253.000-726.000	Supplies	1,170	1,781	1,200	1,084	1,365	1,200
101-253.000-745.000	Postage	640	773	650	435	547	650

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-253.000-801.000	Contractual Services	35,645	37,614	48,000	43,861	55,205	40,640
	INCLUDES AUDIT AND FINANCIAL SERVICES						
101-253.000-805.000	Bank Fees	450	717	800	191	241	800
101-253.000-900.000	Printing and Publishing	30	131	100			100
101-253.000-910.300	Insurance and Bonds	60	20	60			60
101-253.000-940.000	Vehicle and Travel Expense	200	465	400	294	370	400
101-253.000-960.000	Education and Training	2,300	2,201	1,500	745	938	1,500
101-253.000-961.000	Miscellaneous	100	11				
Totals for dept 253.000 - Treasurer		135,204	142,634	142,480	117,521	145,105	132,815
Dept 257.000 - Assessor							
101-257.000-702.000	Wages	3,807	3,956	3,762	3,234	3,877	3,311
101-257.000-704.100	FICA - Employer's Share	236	245	233	200	240	205
101-257.000-704.200	Medicare - Employer's Share	55	57	55	47	56	48
101-257.000-705.000	Medical Insurance - ER	215	101	231	175	220	
101-257.000-705.100	Vision Benefits	4	1	4	2	2	
101-257.000-705.200	Dental Benefits	24	11	25	18	23	
101-257.000-706.000	Life Insurance - ER cost	24	22	24	15	18	18
101-257.000-707.000	Retirement Contributions-ER	313	302	273	232	279	289
101-257.000-707.100	Health Care Savings Plan - ER	125	136	98	107	129	115
101-257.000-708.000	Sick & Accident Premiums-ER	68	59	83	68	86	51
101-257.000-726.000	Supplies	25		25			25
101-257.000-745.000	Postage	1,300	1,316	1,300	1,369	1,723	1,500
101-257.000-801.000	Contractual Services	32,402	33,659	34,668	29,590	37,243	36,000
101-257.000-899.000	MTT Appeals and Payments	15,000		10,000			10,000
101-257.000-900.000	Printing and Publishing	600		600			600
101-257.000-960.000	Education and Training	1,000	2,172	1,500	390	491	1,500
Totals for dept 257.000 - Assessor		55,198	42,037	52,881	35,447	44,387	53,662
Dept 262.000 - Elections							
101-262.000-702.000	Wages	47,768	37,781	50,993	44,575	55,210	23,101
101-262.000-704.100	FICA - Employer's Share	1,473	2,332	3,162	2,887	3,577	1,432
101-262.000-704.200	Medicare - Employer's Share	345	545	739	675	837	335
101-262.000-705.000	Medical Insurance - ER	1,523	582	1,630	892	1,108	1,323
101-262.000-705.100	Vision Benefits	18	6	19	7	9	8
101-262.000-705.200	Dental Benefits	199	32	205	69	86	95
101-262.000-706.000	Life Insurance - ER cost	162	138	162	96	120	127
101-262.000-707.000	Retirement Contributions-ER	2,278	2,137	1,937	1,737	2,115	2,217
101-262.000-707.100	Health Care Savings Plan - ER	860	851	691	662	801	808
101-262.000-708.000	Sick & Accident Premiums-ER	497	396	486	398	501	402
101-262.000-726.000	Supplies	3,000	7,379	6,000	5,514	6,940	6,000
101-262.000-745.000	Postage	6,000	4,948	4,000	3,014	3,793	2,000
101-262.000-801.000	Contractual Services	5,400	7,391	5,900	4,025	5,066	5,900

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-262.000-940.000	Vehicle and Travel Expense	200	639	600	367	462	600
101-262.000-941.000	Equipment Rental	300	327	350	308	388	350
101-262.000-960.000	Education and Training	2,000	990	5,300	3,903	4,912	2,000
101-262.000-976.000	Equipment	7,000		4,200			10,400
	INCLUDES 4 NEW EPB'S						
Totals for dept 262.000 - Elections		79,023	66,474	86,374	69,129	85,925	57,098
Dept 265.000 - Facilities - City Hall							
101-265.000-702.000	Wages	3,914	4,618	4,213	2,974	3,190	6,283
101-265.000-704.100	FICA - Employer's Share	249	287	261	185	198	396
101-265.000-704.200	Medicare - Employer's Share	58	67	61	43	46	93
101-265.000-705.000	Medical Insurance - ER	489	832	523	465	585	931
101-265.000-705.100	Vision Benefits	5	8	5	4	5	8
101-265.000-705.200	Dental Benefits	55	97	57	48	61	99
101-265.000-706.000	Life Insurance - ER cost	14	13	14	7	9	18
101-265.000-707.000	Retirement Contributions-ER	350	397	366	223	244	546
101-265.000-707.100	Health Care Savings Plan - ER	119	99	123	50	58	153
101-265.000-708.000	Sick & Accident Premiums-ER	64	85	70	43	55	93
101-265.000-726.000	Supplies	2,100	1,889	1,000	1,415	1,781	1,750
101-265.000-850.000	Communications	3,250	2,683	3,250	5,084	6,397	5,000
101-265.000-910.100	Property Insurance	900	1,001	945	1,127	1,419	1,200
101-265.000-910.500	Workers Comp Insurance	81	213	113			119
101-265.000-920.000	Utilities	3,950	4,123	4,148	3,269	4,114	4,148
101-265.000-930.000	Repairs and Maintenance	3,708	4,760	3,708	2,563	3,226	3,100
101-265.000-941.000	Equipment Rental	2,700	2,450	500	1,600	1,961	2,000
101-265.000-961.000	Miscellaneous	100					
Totals for dept 265.000 - Facilities - City Hall		22,106	23,622	19,357	19,100	23,349	25,937
Dept 266.000 - Legal Council							
101-266.000-801.000	Contractual Services	18,900	12,628	18,900	9,093	11,444	15,000
Totals for dept 266.000 - Legal Council		18,900	12,628	18,900	9,093	11,444	15,000
Dept 301.000 - Police Dept							
101-301.000-801.000	Contractual Services	7,900	7,851	12,000	11,776	14,821	12,000
	FY26 ANNUAL MEMBERSHIP DUES BUDGETED ASSOCIATED WITH FLINT AREA NARCOTICS GROUP						
101-301.000-910.100	Property Insurance	25	43	26	2	2	26
Totals for dept 301.000 - Police Dept		7,925	7,894	12,026	11,778	14,823	12,026
Dept 301.266 - Legal Council PSFY							
101-301.266-801.000	Contractual Services	25,000	23,072	24,000	17,045	21,453	24,000
Totals for dept 301.266 - Legal Council PSFY		25,000	23,072	24,000	17,045	21,453	24,000

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
Dept 301.851 - Retiree Employer Health Care PSFY							
101-301.851-705.000	Medical Insurance - ER	34,250	30,259	36,648	8,521	10,725	11,660
Totals for dept 301.851 - Retiree Employer Health Care PSFY		34,250	30,259	36,648	8,521	10,725	11,660
Dept 334.000 - Metro Police Authority							
101-334.000-998.334	Metro Police Authority Appropriation	1,160,137	1,140,054	1,291,290	974,891	1,227,017	1,335,454
BUDGETED EXPENSE FOR POLICE SERVICES FOR THE PERIOD OF 7/1/25 - 6/30/26. PAID QUARTERLY							
Totals for dept 334.000 - Metro Police Authority		1,160,137	1,140,054	1,291,290	974,891	1,227,017	1,335,454
Dept 336.000 - Fire Department							
101-336.000-801.000	Contractual Services	47,663	45,148	50,046	30,205	38,017	50,000
BUDGETED EXPENSE FOR FY26 FIRE RUNS AND EMS SERVICES PAID MONTHLY TO SWARTZ CREEK AREA FIRE DEPARTMENT							
101-336.000-976.100	Siren Expense	2,100	1,884	2,100	2,097	2,640	2,100
101-336.000-998.736	Fire Board Appropriation	140,399	140,415	153,016	146,032	146,032	150,000
BUDGETED EXPENSE FOR FY26 OPERATIONAL FIRE BOARD APPROPRIATION							
Totals for dept 336.000 - Fire Department		190,162	187,447	205,162	178,334	186,689	202,100
Dept 345.000 - PUBLIC SAFETY BUILDING							
101-345.000-702.000	Wages	5,819	2,784	6,067	2,933	3,475	4,098
101-345.000-704.100	FICA - Employer's Share	364	175	376	183	217	257
101-345.000-704.200	Medicare - Employer's Share	85	41	88	43	51	60
101-345.000-705.000	Medical Insurance - ER	616	534	659	257	323	512
101-345.000-705.100	Vision Benefits	6	4	6	2	3	4
101-345.000-705.200	Dental Benefits	71	52	73	22	28	45
101-345.000-706.000	Life Insurance - ER cost	12	9	12	5	6	9
101-345.000-707.000	Retirement Contributions-ER	300	245	314	166	193	240
101-345.000-707.100	Health Care Savings Plan - ER	93	71	95	42	51	76
101-345.000-708.000	Sick & Accident Premiums-ER	66	51	74	25	31	44
101-345.000-726.000	Supplies	100		100	63	80	100
101-345.000-850.000	Communications	5	5	5	4	5	5
101-345.000-910.100	Property Insurance	3,250	3,180	3,588	3,627	4,000	3,600
101-345.000-910.500	Workers Comp Insurance	285	477	273			287
101-345.000-920.000	Utilities	19,100	16,209	20,055	11,080	13,945	15,000
101-345.000-930.000	Repairs and Maintenance	7,795	5,223	8,028	3,080	3,877	5,000
101-345.000-941.000	Equipment Rental	550	514	500	345	380	500
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		38,517	29,574	40,313	21,877	26,665	29,837
Dept 371.000 - Building/Zoning/Planning							
101-371.000-702.000	Wages	31,828	32,434	35,167	27,273	32,921	34,600
101-371.000-704.100	FICA - Employer's Share	2,039	2,099	2,180	1,766	2,127	2,206
101-371.000-704.200	Medicare - Employer's Share	475	491	510	413	497	516



GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-371.000-705.000	Medical Insurance - ER	4,428	4,682	4,738	4,366	5,465	6,432
101-371.000-705.100	Vision Benefits	41	33	42	28	35	39
101-371.000-705.200	Dental Benefits	461	378	475	334	421	473
101-371.000-706.000	Life Insurance - ER cost	139	133	139	108	136	133
101-371.000-707.000	Retirement Contributions-ER	3,136	3,224	3,321	2,703	3,256	3,439
101-371.000-707.100	Health Care Savings Plan - ER	1,158	1,192	1,173	1,005	1,211	1,234
101-371.000-708.000	Sick & Accident Premiums-ER	495	472	557	428	539	487
101-371.000-726.000	Supplies	100	105	50			50
101-371.000-745.000	Postage	175	116	175	116	146	175
101-371.000-801.000	Contractual Services	33,000	38,044	35,000	36,005	45,317	25,000
	<b>BUILDING/ZONING</b>						
101-371.000-801.005	Plumbing Inspection Expenditure	5,000	4,420	5,000	4,489	5,650	5,000
101-371.000-801.006	Mechanical Inspection Expenditure	9,500	8,143	9,500	6,937	8,731	9,500
101-371.000-801.007	Electrical Inspection Expenditure	9,500	7,652	9,500	6,242	7,857	9,500
101-371.000-801.008	Building Permit Expenditure	26,000	18,215	26,000	15,800	19,886	26,000
101-371.000-801.009	Zoning Permit Expenditure	400	311	400	232	292	400
101-371.000-801.010	Rental Inspection Expense	5,000	3,073	5,000	3,995	5,028	5,000
101-371.000-850.000	Communications	26	24	26	20	23	26
101-371.000-900.000	Printing and Publishing	1,400	2,546	1,400	875	1,101	1,400
101-371.000-940.000	Vehicle and Travel Expense	950	960	950	800	906	960
101-371.000-960.000	Education and Training	3,400	3,365	3,000	1,947	2,450	2,500
Totals for dept 371.000 - Building/Zoning/Planning		138,651	132,112	144,303	115,882	143,995	135,070
Dept 444.000 - Sidewalks							
101-444.000-801.000	Contractual Services	1,925					
101-444.000-801.478	Contractual Services - Snow Removal	3,000					
Totals for dept 444.000 - Sidewalks		4,925					
Dept 448.000 - Lighting							
101-448.000-920.000	Utilities	143,000	144,152	108,150	99,810	125,623	125,000
Totals for dept 448.000 - Lighting		143,000	144,152	108,150	99,810	125,623	125,000
Dept 523.000 - Grass, Brush & Weeds							
101-523.000-801.000	Contractual Services	1,500	840	1,500	90	113	1,000
Totals for dept 523.000 - Grass, Brush & Weeds		1,500	840	1,500	90	113	1,000
Dept 567.000 - Facilities - Cemetery							
101-567.000-702.000	Wages	187	578	197	153	193	214
101-567.000-704.100	FICA - Employer's Share	12	36	12	10	12	13
101-567.000-704.200	Medicare - Employer's Share	3	8	3	2	3	3
101-567.000-705.000	Medical Insurance - ER	48	140	51	(19)	(24)	45
101-567.000-705.100	Vision Benefits		1				
101-567.000-705.200	Dental Benefits	5	16	5	(2)	(2)	4

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-567.000-706.000	Life Insurance - ER cost	1	2	1			
101-567.000-707.000	Retirement Contributions-ER	17	42	18	14	18	16
101-567.000-707.100	Health Care Savings Plan - ER	3	5	3			3
101-567.000-708.000	Sick & Accident Premiums-ER	3	17	4	(2)	(3)	3
101-567.000-726.000	Supplies	25	375	25			25
101-567.000-910.100	Property Insurance	35	30	37	38	47	37
101-567.000-910.500	Workers Comp Insurance	8	5	11			12
101-567.000-930.000	Repairs and Maintenance	2,400	1,989	2,400	765	963	1,200
101-567.000-941.000	Equipment Rental	1,025	552	50	13	17	50
Totals for dept 567.000 - Facilities - Cemetery		3,772	3,796	2,817	972	1,224	1,625
Dept 694.000 - Community Development Block Grant							
101-694.000-801.000	Contractual Services			37,721			15,000
101-694.000-801.050	Contractual Services-Senior Ctr Oper	2,101	2,101	2,101			1,000
Totals for dept 694.000 - Community Development Block Grant		2,101	2,101	39,822			16,000
Dept 728.000 - Economic Development							
101-728.000-726.000	Supplies	40		40			40
101-728.000-801.000	Contractual Services	12,825	23,405	9,047	9,045	11,384	12,000
EXPENSE SHARED SERVICES WITH MUNDY TOWNSHIP FOR ECONOMIC DEVELOPMENT. GENERAL FUND 25% AND DDA 75%							
Totals for dept 728.000 - Economic Development		12,865	23,405	9,087	9,045	11,384	12,040
Dept 780.000 - Parks & Recreation							
101-780.000-702.000	Wages	3,417	3,224	8,609	3,431	4,249	6,647
101-780.000-704.100	FICA - Employer's Share	215	202	534	214	265	415
101-780.000-704.200	Medicare - Employer's Share	50	47	125	50	62	97
101-780.000-705.000	Medical Insurance - ER	482	1,219	1,106	830	1,045	1,046
101-780.000-705.100	Vision Benefits	4	12	4	6	8	7
101-780.000-705.200	Dental Benefits	49	135	50	75	94	91
101-780.000-706.000	Life Insurance - ER cost	9	15	9	8	10	14
101-780.000-707.000	Retirement Contributions-ER	248	278	260	209	256	378
101-780.000-707.100	Health Care Savings Plan - ER	74	78	76	38	47	109
101-780.000-708.000	Sick & Accident Premiums-ER	48	117	53	63	80	77
101-780.000-726.000	Supplies	1,100	959	1,100	1,079	1,358	800
101-780.000-801.000	Contractual Services	2,500	3,110	2,500	165	208	1,500
101-780.000-910.100	Property Insurance	500	433	525	472	594	525
101-780.000-910.500	Workers Comp Insurance	120	96	168			176
101-780.000-920.000	Utilities	1,700	1,848	1,785	1,085	1,365	2,500
101-780.000-930.000	Repairs and Maintenance	2,300	3,178	2,300	1,755	2,209	2,500
101-780.000-941.000	Equipment Rental	820	2,551	1,000	1,428	1,761	1,500
101-780.000-960.000	Education and Training	137		150			150
101-780.000-961.003	MISC - COSMOS IN THE CREEK		1	4,570	4,562	10,000	

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-780.000-976.003	EQUIPMENT- COSMOS IN THE CREEK	24,000	23,657				
Totals for dept 780.000 - Parks & Recreation		37,773	41,160	24,924	15,470	23,611	18,532
Dept 780.500 - Mundy Twp Park Services							
101-780.500-702.000	Wages	5,304	4,759	5,557	5,396	6,388	8,140
101-780.500-704.100	FICA - Employer's Share	329	295	345	335	396	505
101-780.500-704.200	Medicare - Employer's Share	77	69	81	78	93	118
101-780.500-705.000	Medical Insurance - ER	863	830	923	657	826	1,321
101-780.500-705.100	Vision Benefits	10	9	10	7	9	12
101-780.500-705.200	Dental Benefits	119	104	123	95	120	147
101-780.500-706.000	Life Insurance - ER cost	13	12	13	10	13	16
101-780.500-707.000	Retirement Contributions-ER	360	340	380	295	335	472
101-780.500-707.100	Health Care Savings Plan - ER	88	60	88	54	68	106
101-780.500-708.000	Sick & Accident Premiums-ER	89	90	102	79	99	109
101-780.500-726.000	Supplies	400	54	400			400
101-780.500-941.000	Equipment Rental	1,900	2,909	2,000	3,083	3,791	3,750
Totals for dept 780.500 - Mundy Twp Park Services		9,552	9,531	10,022	10,089	12,138	15,096
Dept 782.000 - Facilities - Abrams Park							
101-782.000-702.000	Wages	11,273	15,284	12,448	12,600	15,370	19,395
101-782.000-704.100	FICA - Employer's Share	705	968	772	796	970	1,209
101-782.000-704.200	Medicare - Employer's Share	165	226	180	186	227	283
101-782.000-705.000	Medical Insurance - ER	1,256	2,268	1,344	2,091	2,613	3,419
101-782.000-705.100	Vision Benefits	13	19	14	18	23	26
101-782.000-705.200	Dental Benefits	149	216	153	229	288	322
101-782.000-706.000	Life Insurance - ER cost	32	39	32	37	47	50
101-782.000-707.000	Retirement Contributions-ER	748	1,222	814	1,000	1,220	1,357
101-782.000-707.100	Health Care Savings Plan - ER	231	286	229	222	274	365
101-782.000-708.000	Sick & Accident Premiums-ER	157	223	198	239	301	284
101-782.000-726.000	Supplies	1,000	1,784	1,500	803	1,010	1,200
101-782.000-910.100	Property Insurance	435	414	457	634	798	700
101-782.000-910.500	Workers Comp Insurance	206	185	289			303
101-782.000-920.000	Utilities	2,500	2,995	2,625	2,374	2,988	2,625
101-782.000-930.000	Repairs and Maintenance	88,715	55,496	35,000	11,960	15,053	50,000
101-782.000-941.000	Equipment Rental	2,740	4,938	3,000	4,760	5,937	6,000
101-782.000-976.000	Equipment	7,172	7,172				
Totals for dept 782.000 - Facilities - Abrams Park		117,497	93,735	59,055	37,949	47,119	87,538
Dept 783.000 - Facilities - Elms Rd Park							
101-783.000-702.000	Wages	29,611	23,803	30,033	22,703	27,951	28,695
101-783.000-704.100	FICA - Employer's Share	1,663	1,503	1,862	1,429	1,758	1,792
101-783.000-704.200	Medicare - Employer's Share	389	351	435	334	411	419
101-783.000-705.000	Medical Insurance - ER	3,609	4,513	3,862	2,896	3,615	4,434

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-783.000-705.100	Vision Benefits	44	42	46	26	32	35
101-783.000-705.200	Dental Benefits	507	483	522	306	385	425
101-783.000-706.000	Life Insurance - ER cost	80	78	80	52	65	70
101-783.000-707.000	Retirement Contributions-ER	2,145	1,946	2,319	1,594	1,948	1,945
101-783.000-707.100	Health Care Savings Plan - ER	571	513	573	360	443	527
101-783.000-708.000	Sick & Accident Premiums-ER	449	478	547	332	418	381
101-783.000-726.000	Supplies	1,700	1,998	1,700	944	1,188	1,500
101-783.000-801.000	Contractual Services				220	277	
101-783.000-910.100	Property Insurance	355	377	373	501	631	500
101-783.000-910.500	Workers Comp Insurance	130	334	182			191
101-783.000-920.000	Utilities	3,250	2,983	3,413	2,236	2,815	3,000
101-783.000-930.000	Repairs and Maintenance	175,000	116,571	95,000	90,159	113,476	50,000
101-783.000-941.000	Equipment Rental	5,100	6,910	5,100	5,011	6,113	6,100
101-783.000-976.000	Equipment		3,150				
Totals for dept 783.000 - Facilities - Elms Rd Park		224,603	166,033	146,047	129,103	161,526	100,014
Dept 786.000 - Non-Motorized Trailway							
101-786.000-726.000			16	20			20
101-786.000-801.000-786.000	Contractual Services			350	340	428	350
101-786.000-801.500-786.000	MDOT Project Pmts	79,203	79,203		7,689	7,689	
101-786.000-930.000	Repairs and Maintenance		220				
Totals for dept 786.000 - Non-Motorized Trailway		79,203	79,439	370	8,029	8,117	370
Dept 788.000 - Otterburn Disc Golf Park							
101-788.000-702.000	Wages	10,000		5,000	436	531	664
101-788.000-704.100	FICA - Employer's Share	649		315	27	33	41
101-788.000-704.200	Medicare - Employer's Share	152		75	6	8	10
101-788.000-705.000	Medical Insurance - ER	1,430		1,530	73	92	121
101-788.000-705.100	Vision Benefits	16		16			1
101-788.000-705.200	Dental Benefits	177		182	13	16	14
101-788.000-706.000	Life Insurance - ER cost	36		36	2	3	1
101-788.000-707.000	Retirement Contributions-ER	673			43	52	49
101-788.000-707.100	Health Care Savings Plan - ER	166			7	9	10
101-788.000-708.000	Sick & Accident Premiums-ER	206			11	14	10
101-788.000-726.000	Supplies	1,000	1,210	1,400	1,393	1,753	1,500
101-788.000-801.000	Contractual Services				6,325	7,961	
101-788.000-930.000	Repairs and Maintenance	5,000	2,034	5,000	2,034	2,560	630,000
DNR GRANT 290K -HUD GRANT 283K							
101-788.000-941.000	Equipment Rental	500		500	246	310	500
101-788.000-976.000	Equipment	42,500		7,500			7,500
Totals for dept 788.000 - Otterburn Disc Golf Park		62,505	3,244	21,554	10,616	13,342	640,421

Dept 790.000 - Facilities-Senior Center/Libr

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-790.000-702.000	Wages	9,873	9,416	10,345	7,533	9,220	10,542
101-790.000-704.100	FICA - Employer's Share	619	588	641	469	574	660
101-790.000-704.200	Medicare - Employer's Share	145	138	150	110	134	154
101-790.000-705.000	Medical Insurance - ER	1,145	1,193	1,225	890	1,120	1,650
101-790.000-705.100	Vision Benefits	12	12	12	9	11	14
101-790.000-705.200	Dental Benefits	135	138	139	109	137	167
101-790.000-706.000	Life Insurance - ER cost	24	26	24	22	27	28
101-790.000-707.000	Retirement Contributions-ER	594	758	621	534	654	699
101-790.000-707.100	Health Care Savings Plan - ER	182	200	186	132	161	217
101-790.000-708.000	Sick & Accident Premiums-ER	131	146	146	118	149	157
101-790.000-726.000	Supplies	350	70	350	229	288	350
101-790.000-910.100	Property Insurance	1,900	2,172	2,445	2,457	3,092	2,500
101-790.000-910.500	Workers Comp Insurance	282	474	270			284
101-790.000-920.000	Utilities	9,000	8,311	9,450	7,998	10,066	10,000
101-790.000-930.000	Repairs and Maintenance	3,078	4,441	3,078	5,241	6,596	3,800
101-790.000-941.000	Equipment Rental	3,500	3,089	1,700	1,611	2,010	1,950
101-790.000-961.000	Miscellaneous				101	127	100
Totals for dept 790.000 - Facilities-Senior Center/Libr		30,970	31,172	30,782	27,563	34,366	33,272
Dept 794.000 - Community Promotions Program							
101-794.000-702.000	Wages	27,687	32,182	38,941	24,677	30,772	34,799
101-794.000-704.100	FICA - Employer's Share	1,720	2,000	2,414	1,534	1,912	2,161
101-794.000-704.200	Medicare - Employer's Share	402	468	565	359	447	505
101-794.000-705.000	Medical Insurance - ER	3,971	5,327	4,739	2,778	3,489	5,675
101-794.000-705.100	Vision Benefits	52	71	54	40	50	57
101-794.000-705.200	Dental Benefits	594	835	612	470	592	714
101-794.000-706.000	Life Insurance - ER cost	69	91	69	48	61	81
101-794.000-707.000	Retirement Contributions-ER	2,115	2,542	2,212	1,735	2,154	2,543
101-794.000-707.100	Health Care Savings Plan - ER	469	523	471	316	396	551
101-794.000-708.000	Sick & Accident Premiums-ER	469	689	526	379	477	547
101-794.000-726.000	Supplies	11,500	16,224	10,000	5,774	7,268	6,000
101-794.000-801.000	Contractual Services	1,400	1,093	1,400	7,445	9,370	1,000
101-794.000-910.100	Property Insurance	825	857	866	952	1,199	950
101-794.000-920.000	Utilities	500	407	525	307	386	400
101-794.000-930.000	Repairs and Maintenance	4,500	6,036	4,500	7,789	9,804	7,500
101-794.000-941.000	Equipment Rental	14,379	14,867	7,300	11,469	14,399	12,500
101-794.000-961.000	Miscellaneous				200	252	200
101-794.000-976.000	Equipment	10,000	5,625	2,000			1,000
Totals for dept 794.000 - Community Promotions Program		80,652	89,837	77,194	66,272	83,028	77,183
Dept 797.000 - Facilities - City Parking Lots							
101-797.000-726.000	Supplies	200		100			100
101-797.000-920.000	Utilities	2,500	2,100	2,625	1,710	2,153	2,250

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
101-797.000-930.000	Repairs and Maintenance	167,100	162,603	6,000	34	42	3,000
Totals for dept 797.000 - Facilities - City Parking Lots		169,800	164,703	8,725	1,744	2,195	5,350
Dept 851.000 - Retired Employee Health Care							
101-851.000-705.000	Medical Insurance - ER	32,460	29,629	34,732	22,237	27,988	35,774
Totals for dept 851.000 - Retired Employee Health Care		32,460	29,629	34,732	22,237	27,988	35,774
Dept 965.000 - Transfers Out							
101-965.000-998.401	Trf Out to Capital Projects Fd	55,000	55,000	47,500	47,500	47,500	47,500
101-965.000-998.402	Transfer Out to Fire Equip Fd	226,000	226,000	155,000	155,000	155,000	155,000
Totals for dept 965.000 - Transfers Out		281,000	281,000	202,500	202,500	202,500	202,500
TOTAL APPROPRIATIONS		3,539,703	3,289,849	3,119,408	2,415,717	2,941,125	3,700,690
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>		<b>(347,325)</b>	<b>100,893</b>	<b>(19,686)</b>	<b>117,408</b>	<b>108,671</b>	<b>(81,702)</b>
<b>BEGINNING FUND BALANCE</b>		<b>1,763,784</b>	<b>1,763,784</b>	<b>1,864,677</b>	<b>1,864,677</b>	<b>1,864,677</b>	<b>1,973,348</b>
<b>ENDING FUND BALANCE</b>		<b>1,416,459</b>	<b>1,864,677</b>	<b>1,844,991</b>	<b>1,982,085</b>	<b>1,973,348</b>	<b>1,891,646</b>

Fund 202 - Major Street Fund

ESTIMATED REVENUES

Dept 000.000 - General

202-000.000-569.000	Act 51 Revenues	600,000	604,068	617,297	433,583	573,583	628,915
202-000.000-664.000	Interest Income	1,775	2,896	5,600	4,729	5,951	5,100
Totals for dept 000.000 - General		601,775	606,964	622,897	438,312	579,534	634,015

Dept 441.000 - Miller Rd Park & Ride

202-441.000-677.000	Reimbursements	5,000	3,605	5,000	2,416	3,040	3,600
Totals for dept 441.000 - Miller Rd Park & Ride		5,000	3,605	5,000	2,416	3,040	3,600

Dept 449.500 - Right of Way - General

202-449.500-597.000	Grants from Private Entities			3,000	3,000	3,000	
Totals for dept 449.500 - Right of Way - General				3,000	3,000	3,000	

Dept 454.000 - STREETS PROJECTS

202-454.000-510.000-454.101	Federal Street Grant	1,124,549	1,124,549				
Totals for dept 454.000 - STREETS PROJECTS		1,124,549	1,124,549				

Dept 463.000 - Routine Maint - Streets

202-463.000-677.000	Reimbursements	10,000	11,340	10,000			
Totals for dept 463.000 - Routine Maint - Streets		10,000	11,340	10,000			

Dept 478.000 - Snow & Ice Removal

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
202-478.000-677.000	Reimbursements	3,800	1,812	3,000	5,177	5,177	1,800
Totals for dept 478.000 - Snow & Ice Removal		3,800	1,812	3,000	5,177	5,177	1,800
TOTAL ESTIMATED REVENUES		1,745,124	1,748,270	643,897	448,905	590,751	639,415
APPROPRIATIONS							
Dept 228.000 - Information Technology							
202-228.000-801.000	Contractual Services	900	748	900	421	530	575
Totals for dept 228.000 - Information Technology		900	748	900	421	530	575
Dept 429.000 - Occupational Safety							
202-429.000-702.000	Wages	256	141				
202-429.000-704.100	FICA - Employer's Share	4	9				
202-429.000-704.200	Medicare - Employer's Share	1	2				
202-429.000-705.000	Medical Insurance - ER	48	48				
202-429.000-705.200	Dental Benefits	6	6				
202-429.000-706.000	Life Insurance - ER cost	1	1				
202-429.000-707.000	Retirement Contributions-ER	6	14	34			
202-429.000-707.100	Health Care Savings Plan - ER	3	3				
202-429.000-708.000	Sick & Accident Premiums-ER	5	5				
202-429.000-941.000	Equipment Rental	526	67				
Totals for dept 429.000 - Occupational Safety		856	296	34			
Dept 441.000 - Miller Rd Park & Ride							
202-441.000-702.000-441.000	Wages	2,030	1,666	2,063	1,220	1,535	1,575
202-441.000-704.100-441.000	FICA - Employer's Share	126	103	128	76	95	98
202-441.000-704.200-441.000	Medicare - Employer's Share	29	24	30	18	22	23
202-441.000-705.000-441.000	Medical Insurance - ER	125	300	134	84	106	404
202-441.000-705.100-441.000	Vision Benefits	1	3	1	1	1	3
202-441.000-705.200-441.000	Dental Benefits	13	31	13	10	13	36
202-441.000-706.000-441.000	Life Insurance - ER cost	2	4	2	1	1	4
202-441.000-707.000-441.000	Retirement Contributions-ER	33	129		76	96	100
202-441.000-707.100-441.000	Health Care Savings Plan - ER	12	16	12	7	8	29
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	13	28	15	8	10	29
202-441.000-726.000		400		400	30	38	400
202-441.000-920.000		1,500	891	1,575	716	901	1,000
202-441.000-930.000		1,200	1,030	1,200	425	535	1,000
202-441.000-941.000		300	465	300	393	494	500
Totals for dept 441.000 - Miller Rd Park & Ride		5,784	4,690	5,873	3,065	3,855	5,201
Dept 449.500 - Right of Way - General							
202-449.500-930.000	Repairs and Maintenance	15,000	4,345	15,000	12,650	15,922	15,000

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
Totals for dept 449.500 - Right of Way - General		15,000	4,345	15,000	12,650	15,922	15,000
Dept 449.501 - Right of Way - Storms							
202-449.501-930.000	Repairs and Maintenance	15,000	32	15,000			100
Totals for dept 449.501 - Right of Way - Storms		15,000	32	15,000			100
Dept 452.100 - Safe Routes to School Grant							
202-452.100-801.000-452.100	Contractual Services	33	33				
202-452.100-801.450-452.100	Construction Engineering	67,635	67,442	650	638	804	
202-452.100-801.500-452.100	MDOT Project Pmts	195,000	194,030	5,620	5,610	5,610	
Totals for dept 452.100 - Safe Routes to School Grant		262,668	261,505	6,270	6,248	6,414	
Dept 454.000 - STREETS PROJECTS							
202-454.000-801.000	Contractual Services			259,605		105,910	325,000
	FOOTNOTE AMOUNTS: CAPPY LN RECONSTRUCTION					105,910	375,272
202-454.000-801.400	DESIGN ENGINEERING		14,438	37,500	37,155	46,763	
202-454.000-801.450	Construction Engineering	1,450,143	1,442,144	38,940		15,000	46,000
202-454.000-801.500-454.100	MDOT Project Pmts		442				
Totals for dept 454.000 - STREETS PROJECTS		1,450,143	1,457,024	336,045	37,155	167,673	371,000
Dept 463.000 - Routine Maint - Streets							
202-463.000-702.000	Wages	33,000	26,015	53,781	21,209	26,028	29,142
202-463.000-704.100	FICA - Employer's Share	2,000	1,642	3,334	1,334	1,636	1,817
202-463.000-704.200	Medicare - Employer's Share	500	384	780	312	382	425
202-463.000-705.000	Medical Insurance - ER	6,255	5,313	8,243	3,710	4,639	5,367
202-463.000-705.100	Vision Benefits	70	56	72	40	50	50
202-463.000-705.200	Dental Benefits	874	651	900	521	655	619
202-463.000-706.000	Life Insurance - ER cost	109	81	107	63	79	77
202-463.000-707.000	Retirement Contributions-ER	4,223	3,307	4,379	2,714	3,347	3,430
202-463.000-707.100	Health Care Savings Plan - ER	744	436	750	396	493	560
202-463.000-708.000	Sick & Accident Premiums-ER	685	568	776	424	533	476
202-463.000-726.000	Supplies	102	141	150			150
202-463.000-801.000	Contractual Services	440	615	440	395	497	440
202-463.000-910.500	Workers Comp Insurance	931	2,197	1,303			1,368
202-463.000-930.000	Repairs and Maintenance	54,913	54,813	127,413	69,434	87,392	70,000
202-463.000-930.786	Repairs & Maintenance (Non Mot SRTS)	8,300	8,298				
202-463.000-941.000	Equipment Rental	17,000	16,538	17,000	18,495	21,964	20,000
202-463.000-960.000	Education and Training	225	1,900	225			225
Totals for dept 463.000 - Routine Maint - Streets		130,371	122,955	219,653	119,047	147,695	134,146
Dept 473.000 - Routine Maint - Bridges							
202-473.000-801.000	Contractual Services	17,398	18,049				



GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
Totals for dept 473.000 - Routine Maint - Bridges		17,398	18,049				
Dept 474.000 - Traffic Services							
202-474.000-702.000	Wages	5,071	4,349	5,365	4,028	4,948	4,440
202-474.000-704.100	FICA - Employer's Share	66	290	339	256	313	275
202-474.000-704.200	Medicare - Employer's Share	16	68	80	60	73	64
202-474.000-705.000	Medical Insurance - ER	193	1,142	744	721	896	750
202-474.000-705.100	Vision Benefits	2	11	6	6	7	7
202-474.000-705.200	Dental Benefits	19	132	80	72	90	86
202-474.000-706.000	Life Insurance - ER cost	3	14	8	7	9	11
202-474.000-707.000	Retirement Contributions-ER	55	362	430	322	392	278
202-474.000-707.100	Health Care Savings Plan - ER	17	72	41	41	52	71
202-474.000-708.000	Sick & Accident Premiums-ER	18	109	63	60	76	76
202-474.000-726.000	Supplies	12,247	11,999	9,276	5,411	6,811	7,000
202-474.000-801.000	Contractual Services	18,000	21,369	36,185	21,250	26,745	25,000
202-474.000-920.000	Utilities	6,430	16,141	6,752	6,627	8,341	8,200
202-474.000-941.000	Equipment Rental	1,000	1,899	1,000	1,524	1,900	2,000
Totals for dept 474.000 - Traffic Services		43,137	57,957	60,369	40,385	50,653	48,258
Dept 478.000 - Snow & Ice Removal							
202-478.000-702.000	Wages	10,756	10,484	15,006	16,142	20,115	13,499
202-478.000-704.100	FICA - Employer's Share	384	650	930	1,007	1,253	837
202-478.000-704.200	Medicare - Employer's Share	207	152	218	236	293	196
202-478.000-705.000	Medical Insurance - ER	2,763	2,343	2,956	2,078	2,589	2,546
202-478.000-705.100	Vision Benefits	33	28	34	19	24	23
202-478.000-705.200	Dental Benefits	377	327	388	238	300	281
202-478.000-706.000	Life Insurance - ER cost	41	36	41	22	28	36
202-478.000-707.000	Retirement Contributions-ER	1,264	812	1,326	1,289	1,609	833
202-478.000-707.100	Health Care Savings Plan - ER	271	168	271	148	186	236
202-478.000-708.000	Sick & Accident Premiums-ER	283	274	323	225	284	248
202-478.000-726.000	Supplies	10,700	8,808	22,700	23,400	29,452	25,000
202-478.000-941.000	Equipment Rental	14,000	13,511	18,000	23,138	29,122	25,000
Totals for dept 478.000 - Snow & Ice Removal		41,079	37,593	62,193	67,942	85,255	68,735
Dept 482.000 - Administrative							
202-482.000-702.000	Wages	12,118	12,118	13,356	10,359	12,442	13,360
202-482.000-704.100	FICA - Employer's Share	791	751	828	642	771	868
202-482.000-704.200	Medicare - Employer's Share	185	176	194	150	180	203
202-482.000-705.000	Medical Insurance - ER	900	923	963	865	1,088	1,157
202-482.000-705.100	Vision Benefits	7	7	7	5	7	7
202-482.000-705.200	Dental Benefits	71	71	73	61	77	76
202-482.000-706.000	Life Insurance - ER cost	55	53	55	44	56	55
202-482.000-707.000	Retirement Contributions-ER	1,275	1,212	1,336	1,036	1,244	1,399

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
202-482.000-707.100	Health Care Savings Plan - ER	510	485	534	414	498	560
202-482.000-708.000	Sick & Accident Premiums-ER	172	171	179	146	184	172
Totals for dept 482.000 - Administrative		16,084	15,967	17,525	13,722	16,547	17,857
Dept 538.500 - Intercommunity storm drains							
202-538.500-801.700	Storm/Wtr Shed Permit Fees	13,540	8,967	13,540	5,230	6,583	10,000
202-538.500-803.000	Drain Repairs	1,000	856	1,000	179	225	1,000
Totals for dept 538.500 - Intercommunity storm drains		14,540	9,823	14,540	5,409	6,808	11,000
Dept 965.000 - Transfers Out							
202-965.000-998.203	Trf Out to Local Street Fund						225,000
Totals for dept 965.000 - Transfers Out							225,000
TOTAL APPROPRIATIONS		2,012,960	1,990,984	753,402	306,044	501,352	896,872
NET OF REVENUES/APPROPRIATIONS - FUND 202		(267,836)	(242,714)	(109,505)	142,861	89,399	(257,457)
BEGINNING FUND BALANCE		492,963	492,963	250,255	250,255	250,255	339,654
ENDING FUND BALANCE		225,127	250,249	140,750	393,116	339,654	82,197
Fund 203 - Local Street Fund							
ESTIMATED REVENUES							
Dept 000.000 - General							
203-000.000-510.202	MDOT TRANS ECON DEV CATEGORY B GRANT		250,000				
203-000.000-569.000	Act 51 Revenues	190,000	188,961	196,492	134,570	169,570	200,348
203-000.000-664.000	Interest Income	500	488	5,400	6,636	8,352	5,000
Totals for dept 000.000 - General		190,500	439,449	201,892	141,206	177,922	205,348
Dept 449.000 - Right of Way Telecomm							
203-449.000-546.000	Right of Way Telecomm	15,000	24,343	15,000		15,000	15,000
Totals for dept 449.000 - Right of Way Telecomm		15,000	24,343	15,000		15,000	15,000
Dept 478.000 - Snow & Ice Removal							
203-478.000-677.000	Reimbursements	2,200	1,208	1,500	3,452	3,452	1,200
Totals for dept 478.000 - Snow & Ice Removal		2,200	1,208	1,500	3,452	3,452	1,200
Dept 931.000 - Transfers IN							
203-931.000-699.202	Transfer IN from Major St Fd						225,000
203-931.000-699.204	Transfer IN from Municipal Street Fund			500,000	500,000	500,000	250,000
Totals for dept 931.000 - Transfers IN				500,000	500,000	500,000	475,000
TOTAL ESTIMATED REVENUES		207,700	465,000	718,392	644,658	696,374	696,548

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS							
Dept 228.000 - Information Technology							
203-228.000-801.000	Contractual Services	1,109	748	700	421	530	700
Totals for dept 228.000 - Information Technology		1,109	748	700	421	530	700
Dept 449.500 - Right of Way - General							
203-449.500-930.000	Repairs and Maintenance	14,000	1,598	14,000	5,525	6,954	7,000
Totals for dept 449.500 - Right of Way - General		14,000	1,598	14,000	5,525	6,954	7,000
Dept 449.501 - Right of Way - Storms							
203-449.501-801.000	Contractual Services	1,500					
203-449.501-930.000	Repairs and Maintenance	13,230	13,046	1,000			1,000
Totals for dept 449.501 - Right of Way - Storms		14,730	13,046	1,000			1,000
Dept 451.000 - Construction							
203-451.000-801.000	Contractual Services	141,000	140,950				
Totals for dept 451.000 - Construction		141,000	140,950				
Dept 454.000 - STREETS PROJECTS							
203-454.000-801.000	Contractual Services			650,000		560,000	648,000
203-454.000-801.400	Design Engineering		10,410	38,500	40,715	51,245	
203-454.000-801.450	Construction Engineering			97,500		75,000	97,200
Totals for dept 454.000 - STREETS PROJECTS			10,410	786,000	40,715	686,245	745,200
Dept 455.000 - Local Street Projects							
203-455.000-801.400-455.101	Design Engineering		2,875				
203-455.000-801.450-455.101	Construction Engineering		(2,875)				
Totals for dept 455.000 - Local Street Projects							
Dept 463.000 - Routine Maint - Streets							
203-463.000-702.000	Wages	28,792	29,309	30,467	25,933	30,992	32,166
203-463.000-704.100	FICA - Employer's Share	1,795	1,840	1,889	1,622	1,938	2,004
203-463.000-704.200	Medicare - Employer's Share	420	430	442	379	453	469
203-463.000-705.000	Medical Insurance - ER	5,794	5,616	6,200	4,463	5,599	6,376
203-463.000-705.100	Vision Benefits	57	56	59	37	46	50
203-463.000-705.200	Dental Benefits	660	654	680	457	575	627
203-463.000-706.000	Life Insurance - ER cost	84	81	84	60	75	81
203-463.000-707.000	Retirement Contributions-ER	2,751	2,861	2,877	2,498	2,977	2,752
203-463.000-707.100	Health Care Savings Plan - ER	595	463	601	385	478	582
203-463.000-708.000	Sick & Accident Premiums-ER	510	570	592	417	525	493
203-463.000-726.000	Supplies		2				
203-463.000-801.000	Contractual Services	240	305	15,000	225	283	10,000

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
203-463.000-910.500	Workers Comp Insurance	936	2,202	1,310			1,376
203-463.000-930.000	Repairs and Maintenance	171,150	27,636	125,000	111,521	130,000	100,000
	BRISTOL ROAD REHABILITATION \$50,000						
203-463.000-941.000	Equipment Rental	23,000	27,659	18,000	22,654	25,999	25,000
203-463.000-960.000	Education and Training	183		183			
Totals for dept 463.000 - Routine Maint - Streets		236,967	99,684	203,384	170,651	199,940	181,976
Dept 463.503 - Local Streets Rehab							
203-463.503-801.000	Contractual Services	450	450	350	350	441	400
203-463.503-900.000	Printing and Publishing	1,750			50	63	
Totals for dept 463.503 - Local Streets Rehab		2,200	450	350	400	504	400
Dept 474.000 - Traffic Services							
203-474.000-702.000	Wages	882	4,246	4,600	3,825	4,447	3,084
203-474.000-704.100	FICA - Employer's Share	55	265	288	239	278	191
203-474.000-704.200	Medicare - Employer's Share	13	62	67	56	65	45
203-474.000-705.000	Medical Insurance - ER	90	680	706	566	709	523
203-474.000-705.100	Vision Benefits	1	7	6	4	6	6
203-474.000-705.200	Dental Benefits	13	81	72	57	71	69
203-474.000-706.000	Life Insurance - ER cost	2	8	7	9	11	7
203-474.000-707.000	Retirement Contributions-ER	42	363	343	315	359	232
203-474.000-707.100	Health Care Savings Plan - ER	11	47	35	50	63	48
203-474.000-708.000	Sick & Accident Premiums-ER	12	65	57	69	87	50
203-474.000-726.000	Supplies	1,000	1,483	1,000	1,617	2,036	1,000
203-474.000-801.000	Contractual Services	8,000	4,309	12,200	12,184	15,336	10,000
203-474.000-941.000	Equipment Rental	500	1,158	500	2,550	3,067	1,000
Totals for dept 474.000 - Traffic Services		10,621	12,774	19,881	21,541	26,535	16,255
Dept 478.000 - Snow & Ice Removal							
203-478.000-702.000	Wages	8,645	8,444	12,244	16,082	19,915	11,142
203-478.000-704.100	FICA - Employer's Share	722	524	759	1,004	1,241	691
203-478.000-704.200	Medicare - Employer's Share	169	122	178	235	290	162
203-478.000-705.000	Medical Insurance - ER	2,178	2,178	2,330	2,270	2,830	2,661
203-478.000-705.100	Vision Benefits	26	22	27	17	21	21
203-478.000-705.200	Dental Benefits	296	261	305	214	269	257
203-478.000-706.000	Life Insurance - ER cost	33	28	33	20	25	28
203-478.000-707.000	Retirement Contributions-ER	979	740	1,026	1,239	1,524	821
203-478.000-707.100	Health Care Savings Plan - ER	218	141	218	134	169	188
203-478.000-708.000	Sick & Accident Premiums-ER	229	213	260	211	265	192
203-478.000-726.000	Supplies	8,500	8,121	15,000	23,785	29,936	20,000
203-478.000-801.000	Contractual Services				3,272	4,119	3,000
203-478.000-941.000	Equipment Rental	8,800	8,671	11,000	17,533	21,773	15,000
Totals for dept 478.000 - Snow & Ice Removal		30,795	29,465	43,380	66,016	82,377	54,163

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
Dept 482.000 - Administrative							
203-482.000-702.000	Wages	9,088	9,088	10,017	7,769	9,332	10,020
203-482.000-704.100	FICA - Employer's Share	593	563	621	482	579	651
203-482.000-704.200	Medicare - Employer's Share	139	132	145	113	135	152
203-482.000-705.000	Medical Insurance - ER	675	692	722	649	816	867
203-482.000-705.100	Vision Benefits	5	5	5	4	5	5
203-482.000-705.200	Dental Benefits	53	53	55	46	58	57
203-482.000-706.000	Life Insurance - ER cost	41	40	41	33	42	41
203-482.000-707.000	Retirement Contributions-ER	956	909	1,002	777	933	1,049
203-482.000-707.100	Health Care Savings Plan - ER	383	363	401	311	373	420
203-482.000-708.000	Sick & Accident Premiums-ER	129	128	135	110	138	129
Totals for dept 482.000 - Administrative		12,062	11,973	13,144	10,294	12,411	13,391
Dept 538.500 - Intercommunity storm drains							
203-538.500-801.700	Storm/Wtr Shed Permit Fees	12,000	8,967	12,000	5,230	6,583	6,000
203-538.500-803.000	Drain Repairs	1,200	1,850	1,200	179	225	1,000
Totals for dept 538.500 - Intercommunity storm drains		13,200	10,817	13,200	5,409	6,808	7,000
TOTAL APPROPRIATIONS		476,684	331,915	1,095,039	320,972	1,022,304	1,027,085
NET OF REVENUES/APPROPRIATIONS - FUND 203		(268,984)	133,085	(376,647)	323,686	(325,930)	(330,537)
BEGINNING FUND BALANCE		538,388	538,388	671,470	671,470	671,470	345,540
ENDING FUND BALANCE		269,404	671,473	294,823	995,156	345,540	15,003

Fund 204 - MUNICIPAL STREET FUND

ESTIMATED REVENUES

Dept 000.000 - General							
204-000.000-402.204	Current Tax Revenue Local St Millage	755,821	737,146	801,388	796,112	801,388	825,430
204-000.000-412.000	Delinquent Tax Revenue	50	263	50	190	239	100
204-000.000-433.000	St-Charge in Lieu	1,430		1,430	1,679	2,114	1,700
204-000.000-526.000	CAPITAL IMPROVEMENT BOND		980				
204-000.000-573.000	LCSA Share Taxes PA 80	25,898	25,898	10,000	10,390	13,077	10,000
204-000.000-664.000	Interest Income	24,065	83,788	76,070	58,136	73,171	76,000
204-000.000-698.354	BOND PROCEEDS GO TAX BONDS	6,400,000	6,705,927				
Totals for dept 000.000 - General		7,207,264	7,554,002	888,938	866,507	889,989	913,230
TOTAL ESTIMATED REVENUES		7,207,264	7,554,002	888,938	866,507	889,989	913,230

APPROPRIATIONS

Dept 455.100 - CAPITAL IMPROVEMENT BOND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
204-455.100-801.000-455.200	Contractual Services	3,252,007	3,900,511	2,315,284	1,202,386	1,853,348	
204-455.100-801.400-455.200	Design Engineering	18,000	244,491	94,850	154,959	165,000	
204-455.100-801.450-455.200	Construction Engineering	120,000	1,309,003	80,000	49,446	62,234	
Totals for dept 455.100 - CAPITAL IMPROVEMENT BOND		3,390,007	5,454,005	2,490,134	1,406,791	2,080,582	
Dept 905.000 - Debt Service							
204-905.000-991.204	CAP IMP BOND PRINCIPAL PMT			235,000	235,000	235,000	255,000
204-905.000-991.354	GO Tax Bond 2017 Principal Payment	157,850	160,031	161,700	161,700	161,700	165,550
204-905.000-995.204	CAP IMP BOND INTEREST PMT			128,000	128,000	128,000	123,300
204-905.000-995.354	GO Tax Bond 2017 Interest Expense	16,719	16,719	13,088	13,088	13,088	9,046
204-905.000-995.455	GO TAX BOND 2023 INTEREST PAYMENT	93,156	135,822	123,300	123,300	123,300	118,200
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	385	706	385			
Totals for dept 905.000 - Debt Service		268,110	313,278	661,473	661,088	661,088	671,096
Dept 965.000 - Transfers Out							
204-965.000-998.203	Trf Out to Local Street Fund			500,000	500,000	500,000	250,000
Totals for dept 965.000 - Transfers Out				500,000	500,000	500,000	250,000
TOTAL APPROPRIATIONS		3,658,117	5,767,283	3,651,607	2,567,879	3,241,670	921,096
<b>NET OF REVENUES/APPROPRIATIONS - FUND 204</b>		<b>3,549,147</b>	<b>1,786,719</b>	<b>(2,762,669)</b>	<b>(1,701,372)</b>	<b>(2,351,681)</b>	<b>(7,866)</b>
<b>BEGINNING FUND BALANCE</b>		<b>581,569</b>	<b>581,569</b>	<b>2,368,289</b>	<b>2,368,289</b>	<b>2,368,289</b>	<b>16,608</b>
<b>ENDING FUND BALANCE</b>		<b>4,130,716</b>	<b>2,368,288</b>	<b>(394,380)</b>	<b>666,917</b>	<b>16,608</b>	<b>8,742</b>

Fund 226 - Garbage Fund

ESTIMATED REVENUES

Dept 000.000 - General

226-000.000-402.000	Current Tax Revenue	460,200	466,675	488,326	481,974	488,326	512,742
226-000.000-412.000	Delinquent Tax Revenue	40	171	108	121	121	110
226-000.000-433.000	St-Charge in Lieu	880		880	1,076	1,354	1,000
226-000.000-445.000	Late Payment Interest Revenue	3,000	6,167	3,000	2,964	2,964	3,000
226-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	6,600	16,562	6,500	6,654	6,654	6,500
226-000.000-664.000	Interest Income	5,200	6,124	10,400	12,484	15,712	10,400
Totals for dept 000.000 - General		475,920	495,699	509,214	505,273	515,131	533,752

Dept 253.000 - Treasurer

226-253.000-677.000	Reimbursements				120	151	
Totals for dept 253.000 - Treasurer					120	151	

TOTAL ESTIMATED REVENUES		475,920	495,699	509,214	505,393	515,282	533,752
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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS							
Dept 101.000 - Council							
226-101.000-702.000	Wages	2,016	1,995	2,187	1,716	2,160	2,187
226-101.000-704.100	FICA - Employer's Share	148	124	136	106	134	136
226-101.000-704.200	Medicare - Employer's Share	35	29	32	25	31	32
226-101.000-726.000	Supplies	50	4	50	49	62	50
226-101.000-910.200	General Liability Insurance	1,060	993	1,113	993	1,250	1,000
226-101.000-910.500	Workers Comp Insurance	2	2	3			3
226-101.000-960.000	Education and Training	640	661	700	452	568	500
Totals for dept 101.000 - Council		3,951	3,808	4,221	3,341	4,205	3,908
Dept 172.000 - Executive							
226-172.000-702.000	Wages	5,299	5,300	5,804	4,530	5,441	5,842
226-172.000-704.100	FICA - Employer's Share	343	359	360	306	366	377
226-172.000-704.200	Medicare - Employer's Share	80	84	84	72	86	88
226-172.000-705.000	Medical Insurance - ER	917	928	981	856	1,077	1,132
226-172.000-705.100	Vision Benefits	8	8	8	6	8	8
226-172.000-705.200	Dental Benefits	90	91	93	78	98	97
226-172.000-706.000	Life Insurance - ER cost	23	22	23	18	23	23
226-172.000-707.000	Retirement Contributions-ER	554	579	580	494	590	608
226-172.000-707.100	Health Care Savings Plan - ER	222	232	232	197	236	243
226-172.000-708.000	Sick & Accident Premiums-ER	72	71	75	61	77	75
226-172.000-801.000	Contractual Services	1,025	631	750	769	967	775
226-172.000-850.000	Communications	10	9	10	8	9	10
226-172.000-910.200	General Liability Insurance	1,018	995	973	982	1,236	1,000
226-172.000-910.500	Workers Comp Insurance	35	97	49			51
226-172.000-940.000	Vehicle and Travel Expense	370	480	480	400	453	480
226-172.000-960.000	Education and Training	50	26	50	(16)	(20)	50
226-172.000-961.000	Miscellaneous		17				
Totals for dept 172.000 - Executive		10,116	9,929	10,552	8,761	10,647	10,859
Dept 215.000 - Administration and Clerk							
226-215.000-702.000	Wages	782	785	613	559	672	721
226-215.000-704.100	FICA - Employer's Share	48	49	38	35	42	45
226-215.000-704.200	Medicare - Employer's Share	11	11	9	8	10	10
226-215.000-705.000	Medical Insurance - ER	41		44			
226-215.000-705.200	Dental Benefits	5		5			
226-215.000-706.000	Life Insurance - ER cost	6	5	6	3	4	5
226-215.000-707.000	Retirement Contributions-ER	78	69	61	45	54	72
226-215.000-707.100	Health Care Savings Plan - ER	31	31	25	22	27	29
226-215.000-708.000	Sick & Accident Premiums-ER	17	14	15	12	15	13
226-215.000-726.000	Supplies	50	18	35	64	81	65
226-215.000-745.000	Postage	1,000	764	510	624	785	650

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
226-215.000-801.000	Contractual Services	944	872	500	1,109	1,396	1,100
226-215.000-850.000	Communications				25	32	
226-215.000-900.000	Printing and Publishing	730	605	750	905	1,139	750
226-215.000-960.000	Education and Training	327	264	350	81	102	600
226-215.000-961.000	Miscellaneous		14				
226-215.000-976.000	Equipment						50
Totals for dept 215.000 - Administration and Clerk		4,070	3,501	2,961	3,492	4,359	4,110
Dept 228.000 - Information Technology							
226-228.000-801.000	Contractual Services	2,640	2,466	3,250	1,150	1,448	1,500
226-228.000-976.000	Equipment	110			44	55	
Totals for dept 228.000 - Information Technology		2,750	2,466	3,250	1,194	1,503	1,500
Dept 253.000 - Treasurer							
226-253.000-702.000	Wages	6,598	6,806	7,772	5,416	6,594	6,495
226-253.000-704.100	FICA - Employer's Share	409	439	482	351	426	403
226-253.000-704.200	Medicare - Employer's Share	96	103	113	82	100	94
226-253.000-705.000	Medical Insurance - ER	1,366	1,416	1,087	1,314	1,635	2,043
226-253.000-705.100	Vision Benefits	10	7	10	7	8	10
226-253.000-705.200	Dental Benefits	109	75	112	74	93	117
226-253.000-706.000	Life Insurance - ER cost	24	22	43	20	25	24
226-253.000-707.000	Retirement Contributions-ER	558	597	622	482	588	586
226-253.000-707.100	Health Care Savings Plan - ER	96	135	145	132	163	96
226-253.000-708.000	Sick & Accident Premiums-ER	115	108	169	114	144	115
226-253.000-726.000	Supplies	293	406	300	285	359	300
226-253.000-745.000	Postage	210	193	210	109	137	100
226-253.000-801.000	Contractual Services	8,662	9,124	13,300	12,203	15,359	10,160
226-253.000-803.000	Drain Repairs						50
226-253.000-805.000	Bank Fees	25	49	50	23	29	
226-253.000-900.000	Printing and Publishing	8	8	10			10
226-253.000-910.300	Insurance and Bonds	15	5	15			15
226-253.000-940.000	Vehicle and Travel Expense	55	120	120	74	93	120
226-253.000-960.000	Education and Training	600	556	250	192	242	250
226-253.000-961.000	Miscellaneous	29		30			
Totals for dept 253.000 - Treasurer		19,278	20,169	24,840	20,878	25,995	20,988
Dept 265.000 - Facilities - City Hall							
226-265.000-702.000	Wages	397	1,083	965	809	1,018	1,016
226-265.000-704.100	FICA - Employer's Share	25	70	62	52	65	63
226-265.000-704.200	Medicare - Employer's Share	6	16	15	12	15	15
226-265.000-705.000	Medical Insurance - ER	73	249	126	129	162	185
226-265.000-705.100	Vision Benefits	1	2	1	1	1	2
226-265.000-705.200	Dental Benefits	9	25	11	12	15	22



GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
226-265.000-706.000	Life Insurance - ER cost	1	3	2	2	2	2
226-265.000-707.000	Retirement Contributions-ER	26	102	79	62	77	78
226-265.000-707.100	Health Care Savings Plan - ER	7	23	16	14	18	15
226-265.000-708.000	Sick & Accident Premiums-ER	7	22	10	11	13	16
226-265.000-726.000	Supplies	200	448	200	145	183	200
226-265.000-850.000	Communications	600	715	600	1,277	1,606	1,500
226-265.000-910.100	Property Insurance	262	250	275	284	357	300
226-265.000-910.500	Workers Comp Insurance	20	29	28			29
226-265.000-920.000	Utilities	1,100	1,031	1,155	817	1,029	1,000
226-265.000-930.000	Repairs and Maintenance	1,877	747	1,500	399	502	7,000
226-265.000-941.000	Equipment Rental	1,100	243	100			100
Totals for dept 265.000 - Facilities - City Hall		5,711	5,058	5,145	4,026	5,063	11,543
Dept 528.000 - Sanitation Collection							
226-528.000-702.000	Wages	2,898	4,077	4,300	3,090	3,686	5,270
226-528.000-704.100	FICA - Employer's Share	186	255	267	193	230	333
226-528.000-704.200	Medicare - Employer's Share	44	60	62	45	54	74
226-528.000-705.000	Medical Insurance - ER	284	345	1,176	751	945	799
226-528.000-705.100	Vision Benefits	3	3	12	7	9	6
226-528.000-705.200	Dental Benefits	30	28	120	74	93	69
226-528.000-706.000	Life Insurance - ER cost	11	11	20	14	18	17
226-528.000-707.000	Retirement Contributions-ER	265	325	404	294	350	386
226-528.000-707.100	Health Care Savings Plan - ER	99	103	108	83	101	143
226-528.000-708.000	Sick & Accident Premiums-ER	43	43	125	82	103	81
226-528.000-801.000	Contractual Services	310,000	310,295	319,300	237,432	298,837	323,650
FOOTNOTE AMOUNTS:							323,650
CONTRACT EXP JUNE 30 2026-- 13.26/ STOP (2034 STOPS)							
226-528.000-910.500	Workers Comp Insurance	312	734	437			459
226-528.000-941.000	Equipment Rental	12,200	8,440	12,200	6,415	8,020	6,200
Totals for dept 528.000 - Sanitation Collection		326,375	324,719	338,531	248,480	312,446	337,487
Dept 530.000 - Wood Chipping							
226-530.000-702.000	Wages	22,953	24,753	24,056	22,049	25,162	31,286
226-530.000-704.100	FICA - Employer's Share	1,430	1,546	1,491	1,376	1,570	1,946
226-530.000-704.200	Medicare - Employer's Share	334	362	349	322	367	455
226-530.000-705.000	Medical Insurance - ER	4,919	5,384	3,123	4,010	5,028	5,466
226-530.000-705.100	Vision Benefits	41	56	42	33	42	44
226-530.000-705.200	Dental Benefits	466	640	480	461	581	542
226-530.000-706.000	Life Insurance - ER cost	59	80	59	62	78	74
226-530.000-707.000	Retirement Contributions-ER	5,119	5,372	5,200	4,302	5,200	5,198
226-530.000-707.100	Health Care Savings Plan - ER	415	371	419	316	394	520
226-530.000-708.000	Sick & Accident Premiums-ER	378	578	422	415	523	469
226-530.000-726.000	Supplies	150	154	150	315	397	150

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
226-530.000-801.000	Contractual Services	130	14	130	33	42	100
226-530.000-910.500	Workers Comp Insurance	312	734	437			475
226-530.000-930.000	Repairs and Maintenance	1,400	481	1,400	1,105	1,391	1,400
226-530.000-941.000	Equipment Rental	24,500	29,194	20,000	24,481	27,899	20,000
Totals for dept 530.000 - Wood Chipping		62,606	69,719	57,758	59,280	68,674	68,125
Dept 782.000 - Facilities - Abrams Park							
226-782.000-702.000	Wages	10,249	6,529	10,815	4,742	5,749	7,193
226-782.000-704.100	FICA - Employer's Share	635	409	671	298	361	446
226-782.000-704.200	Medicare - Employer's Share	149	96	157	70	84	104
226-782.000-705.000	Medical Insurance - ER	1,918	1,163	2,052	864	1,079	1,079
226-782.000-705.100	Vision Benefits	23	12	24	8	10	10
226-782.000-705.200	Dental Benefits	268	135	276	98	123	119
226-782.000-706.000	Life Insurance - ER cost	30	16	30	10	12	15
226-782.000-707.000	Retirement Contributions-ER	821	476	886	278	331	363
226-782.000-707.100	Health Care Savings Plan - ER	196	74	196	47	59	96
226-782.000-708.000	Sick & Accident Premiums-ER	198	121	228	78	99	101
226-782.000-941.000	Equipment Rental	2,500	1,966	2,500	917	1,101	1,000
Totals for dept 782.000 - Facilities - Abrams Park		16,987	10,997	17,835	7,410	9,008	10,526
Dept 783.000 - Facilities - Elms Rd Park							
226-783.000-702.000	Wages	11,649	8,337	12,254	6,765	8,083	9,838
226-783.000-704.100	FICA - Employer's Share	722	521	760	423	505	610
226-783.000-704.200	Medicare - Employer's Share	169	122	178	99	118	143
226-783.000-705.000	Medical Insurance - ER	2,046	1,554	2,189	1,031	1,291	1,463
226-783.000-705.100	Vision Benefits	25	16	26	10	13	13
226-783.000-705.200	Dental Benefits	288	185	297	117	147	158
226-783.000-706.000	Life Insurance - ER cost	32	21	32	11	14	20
226-783.000-707.000	Retirement Contributions-ER	892	608	941	363	417	469
226-783.000-707.100	Health Care Savings Plan - ER	211	101	211	57	72	129
226-783.000-708.000	Sick & Accident Premiums-ER	214	161	246	94	118	135
226-783.000-941.000	Equipment Rental	3,300	2,942	3,300	1,411	1,607	1,500
Totals for dept 783.000 - Facilities - Elms Rd Park		19,548	14,568	20,434	10,381	12,385	14,478
Dept 965.000 - Transfers Out							
226-965.000-998.101	Transfer Out to Gen Fd	2,387	2,387				
226-965.000-998.401	Trf Out to Capital Projects Fd			2,500	2,500	2,500	
Totals for dept 965.000 - Transfers Out		2,387	2,387	2,500	2,500	2,500	
TOTAL APPROPRIATIONS		473,779	467,321	488,027	369,743	456,785	483,524
NET OF REVENUES/APPROPRIATIONS - FUND 226		2,141	28,378	21,187	135,650	58,497	50,228
BEGINNING FUND BALANCE		416,362	416,362	444,743	444,743	444,743	503,240

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
<b>ENDING FUND BALANCE</b>		<b>418,503</b>	<b>444,740</b>	<b>465,930</b>	<b>580,393</b>	<b>503,240</b>	<b>553,468</b>

Fund 248 - Downtown Development Fund

ESTIMATED REVENUES

Dept 000.000 - General

248-000.000-402.000	Current Tax Revenue	167,746	169,834	167,297	131,623	165,663	172,316
248-000.000-664.000	Interest Income	117	202	2,630	2,728	3,434	2,600
Totals for dept 000.000 - General		167,863	170,036	169,927	134,351	169,097	174,916

Dept 728.000 - Economic Development

248-728.000-551.000	Other State Grant Revenue			10,000	10,000	10,000	
Totals for dept 728.000 - Economic Development				10,000	10,000	10,000	

TOTAL ESTIMATED REVENUES		167,863	170,036	179,927	144,351	179,097	174,916
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APPROPRIATIONS

Dept 000.000 - General

248-000.000-702.000	DDA WAGES				207	149	125
248-000.000-704.100	FICA - Employer's Share				13	9	8
248-000.000-704.200	Medicare - Employer's Share				3	2	3
248-000.000-705.000	Medical Insurance - ER				69	87	73
248-000.000-705.100	Vision Benefits				1	1	1
248-000.000-705.200	Dental Benefits				7	9	8
248-000.000-706.000	Life Insurance - ER cost				1	1	1
248-000.000-707.000	Retirement Contributions-ER				21	15	13
248-000.000-707.100	Health Care Savings Plan - ER				5	6	5
248-000.000-708.000	Sick & Accident Premiums-ER				6	7	7
248-000.000-941.000	Equipment Rental				99	71	
Totals for dept 000.000 - General					432	357	244

Dept 173.000 - DDA Administration

248-173.000-745.000	Postage	3	3	100			100
248-173.000-801.000	Contractual Services	20,000	685	5,000			5,000
248-173.000-825.000	Admin Services	5,000	5,000	10,000	10,000	10,000	10,000
STAFF SUPPORT							
248-173.000-961.000	Miscellaneous	1,300	1,300	2,300	4,377	4,500	4,500
Totals for dept 173.000 - DDA Administration		26,303	6,988	17,400	14,377	14,500	19,600

Dept 728.000 - Economic Development

248-728.000-801.000	Contractual Services	33,375	7,259	30,799	3,236	30,000	35,000
MUNDY AND TIF UPDATE							

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
248-728.000-961.000	Miscellaneous			138,250	138,632	138,250	50,000
	CHURCH SUPPORT						
248-728.000-976.000	Equipment	5,000		5,000		1,000	1,000
Totals for dept 728.000 - Economic Development		38,375	7,259	174,049	141,868	169,250	86,000
Dept 728.002 - Streetscape							
248-728.002-726.000	Supplies	500	7,400	35,000	29,600	32,000	175,000
	HOLLAND SQUARE, WAYFINDING & CRAPO SIGN						
248-728.002-801.000	Contractual Services			20,000	20,000	20,000	
248-728.002-967.101	Contribution to General Fund	40,000	40,000				
Totals for dept 728.002 - Streetscape		40,500	47,400	55,000	49,600	52,000	175,000
Dept 728.003 - Facade Program							
248-728.003-801.000	Contractual Services	12,500	7,258	10,000		4,000	10,000
Totals for dept 728.003 - Facade Program		12,500	7,258	10,000		4,000	10,000
Dept 728.004 - Family Movie Night							
248-728.004-726.000	Supplies	2,000	1,930	2,000	890	2,000	2,000
248-728.004-801.000	Contractual Services	5,000	3,705	2,500	2,990	4,000	4,000
248-728.004-968.000	Depreciation Expense	1,794	2,486	2,000			
Totals for dept 728.004 - Family Movie Night		8,794	8,121	6,500	3,880	6,000	6,000
TOTAL APPROPRIATIONS		126,472	77,026	262,949	210,157	246,107	296,844
<b>NET OF REVENUES/APPROPRIATIONS - FUND 248</b>		<b>41,391</b>	<b>93,010</b>	<b>(83,022)</b>	<b>(65,806)</b>	<b>(67,010)</b>	<b>(121,928)</b>
<b>BEGINNING FUND BALANCE</b>		<b>139,606</b>	<b>139,606</b>	<b>232,617</b>	<b>232,617</b>	<b>232,617</b>	<b>165,607</b>
<b>ENDING FUND BALANCE</b>		<b>180,997</b>	<b>232,616</b>	<b>149,595</b>	<b>166,811</b>	<b>165,607</b>	<b>43,679</b>

Fund 401 - Capital Project Fund

ESTIMATED REVENUES

Dept 000.000 - General

401-000.000-664.000	Interest Income		1		7	8	
Totals for dept 000.000 - General			1		7	8	

Dept 931.000 - Transfers IN

401-931.000-699.101	Transfer In from Genl Fund	55,000	55,000	47,500	47,500	47,500	47,500
401-931.000-699.226	Transfer IN from Garbage Fund			2,500	2,500	2,500	
401-931.000-699.590	Transfer IN from Water Fund	2,500	2,500	5,000	5,000	5,000	
401-931.000-699.591	Transfer IN from Sewer Fund	2,500	2,500	5,000	5,000	5,000	
Totals for dept 931.000 - Transfers IN		60,000	60,000	60,000	60,000	60,000	47,500

TOTAL ESTIMATED REVENUES		60,000	60,001	60,000	60,007	60,008	47,500
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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
APPROPRIATIONS							
Dept 265.000 - Facilities - City Hall							
401-265.000-982.000	Bldg Construction						24,000
Totals for dept 265.000 - Facilities - City Hall							24,000
TOTAL APPROPRIATIONS							24,000
<b>NET OF REVENUES/APPROPRIATIONS - FUND 401</b>		<b>60,000</b>	<b>60,001</b>	<b>60,000</b>	<b>60,007</b>	<b>60,008</b>	<b>23,500</b>
<b>BEGINNING FUND BALANCE</b>				<b>60,001</b>	<b>60,001</b>	<b>60,001</b>	<b>120,009</b>
<b>ENDING FUND BALANCE</b>		<b>60,000</b>	<b>60,001</b>	<b>120,001</b>	<b>120,008</b>	<b>120,009</b>	<b>143,509</b>

Fund 402 - Fire Equip Replacement Fund

ESTIMATED REVENUES

Dept 000.000 - General

402-000.000-574.400	CVTRS- PS - Revenue Sharing	378	1,138	1,195			
402-000.000-664.000	Interest Income	2,000	11	1,450	2,232	2,809	1,450
Totals for dept 000.000 - General		2,378	1,149	2,645	2,232	2,809	1,450

Dept 931.000 - Transfers IN

402-931.000-699.101	Transfer In from Genl Fund	226,000	226,000	155,000	155,000	155,000	155,000
Totals for dept 931.000 - Transfers IN		226,000	226,000	155,000	155,000	155,000	155,000

TOTAL ESTIMATED REVENUES		228,378	227,149	157,645	157,232	157,809	156,450
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APPROPRIATIONS

Dept 336.000 - Fire Department

402-336.000-976.000	Equipment	341,618	113,870	107,020	107,012	134,688	
Totals for dept 336.000 - Fire Department		341,618	113,870	107,020	107,012	134,688	

TOTAL APPROPRIATIONS		341,618	113,870	107,020	107,012	134,688	
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<b>NET OF REVENUES/APPROPRIATIONS - FUND 402</b>		<b>(113,240)</b>	<b>113,279</b>	<b>50,625</b>	<b>50,220</b>	<b>23,121</b>	<b>156,450</b>
<b>BEGINNING FUND BALANCE</b>		<b>4,653</b>	<b>4,653</b>	<b>117,932</b>	<b>117,932</b>	<b>117,932</b>	<b>141,053</b>
<b>ENDING FUND BALANCE</b>		<b>(108,587)</b>	<b>117,932</b>	<b>168,557</b>	<b>168,152</b>	<b>141,053</b>	<b>297,503</b>

Fund 590 - Sanitary Sewer Fund

ESTIMATED REVENUES

Dept 000.000 - General

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
590-000.000-664.000	Interest Income	10,078	37,739	79,000	68,490	86,203	70,000
Totals for dept 000.000 - General		10,078	37,739	79,000	68,490	86,203	70,000
Dept 253.000 - Treasurer							
590-253.000-677.000	Reimbursements				300	300	
Totals for dept 253.000 - Treasurer					300	300	
Dept 536.000 - Sewer System							
590-536.000-601.000	Metered Services	540,000	521,859	540,000	384,768	519,761	520,000
	METERED SEWER SERVICE						
590-536.000-605.000	Sewer Fees	829,000	826,768	829,000	598,437	804,417	805,000
	READINESS TO SERVE FEES						
590-536.000-606.000	Sewer Inspection Fees	200	175	200	70	88	200
590-536.000-607.000	Tap Fees	5,000	7,600	5,000	1,600	2,014	2,500
590-536.000-658.000	Penalty - Late Fee	8,800	8,545	9,700	8,232	8,532	9,700
Totals for dept 536.000 - Sewer System		1,383,000	1,364,947	1,383,900	993,107	1,334,812	1,337,400
TOTAL ESTIMATED REVENUES		1,393,078	1,402,686	1,462,900	1,061,897	1,421,315	1,407,400
APPROPRIATIONS							
Dept 101.000 - Council							
590-101.000-702.000	Wages	5,040	4,987	5,467	4,291	5,401	5,467
590-101.000-704.100	FICA - Employer's Share	312	309	339	266	335	339
590-101.000-704.200	Medicare - Employer's Share	73	72	79	62	78	79
590-101.000-726.000	Supplies	287	10	150	123	155	150
590-101.000-910.200	General Liability Insurance	2,600	2,482	2,730	2,489	3,133	2,730
590-101.000-910.500	Workers Comp Insurance	6	6	7			7
590-101.000-960.000	Education and Training	1,618	1,653	1,600	1,129	1,421	1,600
Totals for dept 101.000 - Council		9,936	9,519	10,372	8,360	10,523	10,372
Dept 172.000 - Executive							
590-172.000-702.000	Wages	21,198	21,198	23,217	18,120	21,765	23,569
590-172.000-704.100	FICA - Employer's Share	1,374	1,442	1,439	1,230	1,470	1,508
590-172.000-704.200	Medicare - Employer's Share	321	337	337	288	344	353
590-172.000-705.000	Medical Insurance - ER	3,667	3,712	3,924	3,423	4,308	4,529
590-172.000-705.100	Vision Benefits	31	30	32	25	32	31
590-172.000-705.200	Dental Benefits	361	363	372	312	392	386
590-172.000-706.000	Life Insurance - ER cost	91	89	91	74	93	91
590-172.000-707.000	Retirement Contributions-ER	2,216	2,326	2,322	1,984	2,371	2,433
590-172.000-707.100	Health Care Savings Plan - ER	886	930	929	794	949	973
590-172.000-708.000	Sick & Accident Premiums-ER	287	285	299	244	306	299
590-172.000-801.000	Contractual Services	4,554	5,168	3,872	3,871	4,872	4,000

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
590-172.000-910.200	General Liability Insurance	3,100	2,487	3,255	2,456	3,092	2,700
590-172.000-910.500	Workers Comp Insurance	86	220	120			160
590-172.000-940.000	Vehicle and Travel Expense	1,680	2,064	2,064	1,720	1,948	2,064
590-172.000-960.000	Education and Training	100	66	100	(40)	(50)	150
590-172.000-961.000	Miscellaneous	150	131		60	76	
Totals for dept 172.000 - Executive		40,102	40,848	42,373	34,561	41,968	43,246
Dept 215.000 - Administration and Clerk							
590-215.000-702.000	Wages	8,821	7,848	6,128	5,593	6,718	9,012
590-215.000-704.100	FICA - Employer's Share	485	487	380	347	417	559
590-215.000-704.200	Medicare - Employer's Share	114	114	89	81	97	131
590-215.000-705.000	Medical Insurance - ER	414		443			
590-215.000-705.100	Vision Benefits	5		5			
590-215.000-705.200	Dental Benefits	49		50			
590-215.000-706.000	Life Insurance - ER cost	60	52	60	33	42	45
590-215.000-707.000	Retirement Contributions-ER	782	692	613	447	537	721
590-215.000-707.100	Health Care Savings Plan - ER	313	314	245	224	269	289
590-215.000-708.000	Sick & Accident Premiums-ER	170	138	150	122	153	128
590-215.000-726.000	Supplies		44	88	160	201	175
590-215.000-745.000	Postage	1,900	1,909	1,275	1,559	1,963	1,600
590-215.000-801.000	Contractual Services	1,729	2,179	3,250	2,706	3,406	3,000
590-215.000-850.000	Communications				64	80	
590-215.000-900.000	Printing and Publishing	1,900	1,513	1,875	2,262	2,847	1,875
590-215.000-960.000	Education and Training	813	661	875	203	255	1,500
590-215.000-961.000	Miscellaneous		34				
590-215.000-976.000	Equipment						125
Totals for dept 215.000 - Administration and Clerk		17,555	15,985	15,526	13,801	16,985	19,160
Dept 228.000 - Information Technology							
590-228.000-726.000	Supplies	50		50			50
590-228.000-801.000	Contractual Services	9,390	7,235	9,390	4,164	5,241	6,000
590-228.000-976.000	Equipment	500			110	138	
Totals for dept 228.000 - Information Technology		9,940	7,235	9,440	4,274	5,379	6,050
Dept 253.000 - Treasurer							
590-253.000-702.000	Wages	46,623	54,344	48,630	36,899	44,568	34,040
590-253.000-704.100	FICA - Employer's Share	2,519	3,154	3,089	2,341	2,826	2,111
590-253.000-704.200	Medicare - Employer's Share	589	738	721	547	661	494
590-253.000-705.000	Medical Insurance - ER	9,569	10,027	10,762	9,127	11,420	9,053
590-253.000-705.100	Vision Benefits	49	55	61	51	65	44
590-253.000-705.200	Dental Benefits	512	562	667	564	710	490
590-253.000-706.000	Life Insurance - ER cost	150	198	256	170	214	140
590-253.000-707.000	Retirement Contributions-ER	3,146	4,211	4,097	3,077	3,727	2,716

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
590-253.000-707.100	Health Care Savings Plan - ER	375	968	1,303	1,032	1,260	322
590-253.000-708.000	Sick & Accident Premiums-ER	606	750	988	800	1,006	550
590-253.000-726.000	Supplies	781	816	1,000	601	756	750
590-253.000-745.000	Postage	400	483	400	272	342	300
590-253.000-801.000	Contractual Services	22,653	22,809	28,800	26,176	32,945	25,400
590-253.000-805.000	Bank Fees	122	122	125	57	72	125
590-253.000-900.000	Printing and Publishing	19	19	20			20
590-253.000-910.300	Insurance and Bonds	39	13	39			39
590-253.000-940.000	Vehicle and Travel Expense	210	311	400	184	231	300
590-253.000-960.000	Education and Training	1,450	1,401	1,500	491	618	1,000
Totals for dept 253.000 - Treasurer		89,812	100,981	102,858	82,389	101,421	77,894
Dept 265.000 - Facilities - City Hall							
590-265.000-702.000	Wages	3,148	2,678	1,204	2,030	2,555	2,557
590-265.000-704.100	FICA - Employer's Share	71	170	75	128	161	159
590-265.000-704.200	Medicare - Employer's Share	17	40	17	30	38	37
590-265.000-705.000	Medical Insurance - ER	206	567	220	298	375	467
590-265.000-705.100	Vision Benefits	2	5	2	3	3	4
590-265.000-705.200	Dental Benefits	26	63	27	30	37	55
590-265.000-706.000	Life Insurance - ER cost	3	8	3	4	5	6
590-265.000-707.000	Retirement Contributions-ER	82	248	85	151	190	197
590-265.000-707.100	Health Care Savings Plan - ER	20	56	20	36	45	38
590-265.000-708.000	Sick & Accident Premiums-ER	22	54	24	26	33	40
590-265.000-726.000	Supplies	400	1,030	750	363	457	500
590-265.000-850.000	Communications	1,525	2,556	2,000	2,412	3,035	2,750
590-265.000-910.100	Property Insurance	650	626	683	705	887	725
590-265.000-910.500	Workers Comp Insurance	49	119	69			72
590-265.000-920.000	Utilities	2,350	2,577	2,468	2,043	2,571	2,468
590-265.000-930.000	Repairs and Maintenance	2,693	1,649	2,693	1,027	1,293	17,000
INCLUDES 15000 FOR CITY HALL ROOF & HVAC							
590-265.000-941.000	Equipment Rental	1,350	609	350			350
Totals for dept 265.000 - Facilities - City Hall		12,614	13,055	10,690	9,286	11,685	27,425
Dept 536.000 - Sewer System							
590-536.000-702.000	Wages	33,319	39,662	36,093	33,946	41,249	46,723
590-536.000-704.100	FICA - Employer's Share	2,138	2,476	2,238	2,121	2,576	2,969
590-536.000-704.200	Medicare - Employer's Share	500	579	523	496	603	694
590-536.000-705.000	Medical Insurance - ER	3,527	4,741	3,774	5,146	6,451	6,480
590-536.000-705.100	Vision Benefits	34	50	35	49	62	56
590-536.000-705.200	Dental Benefits	382	582	393	628	791	691
590-536.000-706.000	Life Insurance - ER cost	128	148	128	137	173	157
590-536.000-707.000	Retirement Contributions-ER	3,192	3,852	3,341	3,311	4,017	4,495
590-536.000-707.100	Health Care Savings Plan - ER	1,121	1,195	1,165	1,121	1,365	1,405



GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
590-536.000-708.000	Sick & Accident Premiums-ER	514	686	552	687	865	714
590-536.000-726.000	Supplies	3,200	1,724	3,000	585	736	1,000
590-536.000-726.200	Uniforms	1,225	1,688		1,966	2,474	2,000
590-536.000-801.000	Contractual Services	10,000	1,351	30,000	60,891	76,639	78,000
590-536.000-850.000	Communications	2,600	2,362	2,000	2,210	2,771	3,000
590-536.000-900.000	Printing and Publishing	50		50			50
590-536.000-910.100	Property Insurance	465	168	488	194	244	225
590-536.000-910.500	Workers Comp Insurance	279	627	391			411
590-536.000-924.000	Bulk Treatment Fees/Bulk Water	755,000	726,819	760,000	551,116	693,645	760,000
	BULK TREATMENT FEES FOR SEWER FROM GENESEE COUNTY DRAIN COMMISSIONER WITH NO ANTICIPATED INCREASE FROM CURRENT FISCAL YEAR.						
590-536.000-930.000	Repairs and Maintenance	41,119	23,372	42,000	8,195	10,314	21,000
590-536.000-941.000	Equipment Rental	4,000	5,792	4,000	5,121	6,321	5,200
590-536.000-960.000	Education and Training	150	25				
590-536.000-965.000	Claims	400					
590-536.000-968.000	Depreciation Expense	320,000	300,672	320,000		320,000	320,000
Totals for dept 536.000 - Sewer System		1,183,343	1,118,571	1,210,171	677,920	1,171,296	1,255,270
Dept 537.000 - Sewer Lift Stations							
590-537.000-702.000	Wages	2,269	2,817	2,487	2,062	2,496	3,389
590-537.000-704.100	FICA - Employer's Share	147	179	154	132	159	217
590-537.000-704.200	Medicare - Employer's Share	34	42	36	31	37	51
590-537.000-705.000	Medical Insurance - ER	183	432	196	175	213	436
590-537.000-705.100	Vision Benefits	2	3	2	1	1	3
590-537.000-705.200	Dental Benefits	17	34	18	8	10	37
590-537.000-706.000	Life Insurance - ER cost	10	11	10	7	9	12
590-537.000-707.000	Retirement Contributions-ER	229	284	240	205	248	317
590-537.000-707.100	Health Care Savings Plan - ER	90	91	94	69	83	112
590-537.000-708.000	Sick & Accident Premiums-ER	34	48	36	21	27	49
590-537.000-726.000	Supplies	324	426	450			450
590-537.000-920.000	Utilities	4,450	3,266	4,673	2,814	3,542	3,500
590-537.000-930.000	Repairs and Maintenance	3,500	831	3,500	1,632	2,054	2,000
590-537.000-941.000	Equipment Rental	200	228	200	81	102	200
Totals for dept 537.000 - Sewer Lift Stations		11,489	8,692	12,096	7,238	8,981	10,773
Dept 542.000 - Read and Bill							
590-542.000-702.000	Wages	28,338	26,129	31,496	23,333	28,278	26,504
590-542.000-704.100	FICA - Employer's Share	1,757	1,641	1,953	1,485	1,798	1,643
590-542.000-704.200	Medicare - Employer's Share	411	384	457	649	801	384
590-542.000-705.000	Medical Insurance - ER	8,021	8,357	8,582	8,471	10,609	8,310
590-542.000-705.100	Vision Benefits	60	61	62	57	72	51
590-542.000-705.200	Dental Benefits	652	679	672	661	831	590

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
590-542.000-706.000	Life Insurance - ER cost	91	92	91	85	107	81
590-542.000-707.000	Retirement Contributions-ER	20,240	20,166	20,483	14,183	17,743	20,228
590-542.000-707.100	Health Care Savings Plan - ER	601	550	601	511	643	533
590-542.000-708.000	Sick & Accident Premiums-ER	557	617	667	636	801	493
590-542.000-726.000	Supplies	500	353	500	80	101	250
590-542.000-745.000	Postage	2,600	2,708	2,600	2,307	2,904	2,600
590-542.000-801.000	Contractual Services	1,000	722	1,000	374	471	1,000
590-542.000-941.000	Equipment Rental	2,100	1,614	2,000			1,000
Totals for dept 542.000 - Read and Bill		66,928	64,073	71,164	52,832	65,159	63,667
Dept 543.400 - Reline Existing Sewers							
590-543.400-930.000-543.410	Repairs and Maintenance	312,288					
Totals for dept 543.400 - Reline Existing Sewers		312,288					
Dept 543.401 - Flush & TV Sewers							
590-543.401-930.000-543.401	Repairs and Maintenance			200,000			250,000
Totals for dept 543.401 - Flush & TV Sewers				200,000			250,000
Dept 850.000 - Other Functions							
590-850.000-955.000	OPEB Expense	8,000		8,000		8,000	8,000
Totals for dept 850.000 - Other Functions		8,000		8,000		8,000	8,000
Dept 965.000 - Transfers Out							
590-965.000-998.101	Transfer Out to Gen Fd	4,775	4,773				
590-965.000-998.401	Trf Out to Capital Projects Fd	2,500	2,500		5,000	6,293	
Totals for dept 965.000 - Transfers Out		7,275	7,273		5,000	6,293	
TOTAL APPROPRIATIONS		1,769,282	1,386,232	1,692,690	895,661	1,447,690	1,771,857
NET OF REVENUES/APPROPRIATIONS - FUND 590		(376,204)	16,454	(229,790)	166,236	(26,375)	(364,457)
BEGINNING FUND BALANCE		7,615,746	7,615,746	7,632,205	7,632,205	7,632,205	7,605,830
ENDING FUND BALANCE		7,239,542	7,632,200	7,402,415	7,798,441	7,605,830	7,241,373
NET OF REVENUES/APPROPRIATIONS - FUND 590 w/o OPEB & Depreciation (Operating Cash Flow)						301,625	(36,457)
BEGINNING CASH FUND BALANCE						1,644,634	1,946,259
ENDING CASH FUND BALANCE						1,946,259	1,909,802

Fund 591 - Water Supply Fund

ESTIMATED REVENUES

Dept 000.000 - General

591-000.000-664.000	Interest Income	39,000	39,461	48,500	51,391	64,681	48,000
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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
Totals for dept 000.000 - General		39,000	39,461	48,500	51,391	64,681	48,000
Dept 253.000 - Treasurer							
591-253.000-677.000	Reimbursements				300	378	
Totals for dept 253.000 - Treasurer					300	378	
Dept 540.000 - Water System							
591-540.000-600.000	Water Fees	630,000	657,608	717,735	487,956	614,123	700,000
	READINESS TO SERVE FEES						
591-540.000-601.000	Metered Services	1,635,000	1,613,863	1,801,823	1,226,771	1,544,012	1,651,230
	METERED WATER SERVICES						
591-540.000-602.000	Hydrant Rental	950	950	950	950	1,196	950
591-540.000-603.000	Service Fees	7,800	13,075	7,800	9,899	12,459	10,000
591-540.000-607.000	Tap Fees	12,000	14,250	12,000	11,250	14,159	10,000
591-540.000-627.000	Charges for Services		3,494		2,667	3,356	2,000
591-540.000-658.000	Penalty - Late Fee	15,000	14,389	15,000	14,497	14,790	15,000
Totals for dept 540.000 - Water System		2,300,750	2,317,629	2,555,308	1,753,990	2,204,095	2,389,180
TOTAL ESTIMATED REVENUES		2,339,750	2,357,090	2,603,808	1,805,681	2,269,154	2,437,180
APPROPRIATIONS							
Dept 101.000 - Council							
591-101.000-702.000	Wages	5,040	4,987	5,467	4,292	5,402	5,467
591-101.000-704.100	FICA - Employer's Share	312	309	339	266	335	339
591-101.000-704.200	Medicare - Employer's Share	73	72	79	62	78	79
591-101.000-726.000	Supplies	50	10	125	123	155	125
591-101.000-910.200	General Liability Insurance	2,300	2,482	2,460	2,489	3,133	2,500
591-101.000-910.500	Workers Comp Insurance	5	6	7			7
591-101.000-960.000	Education and Training	1,595	1,653	1,600	1,129	1,421	1,500
Totals for dept 101.000 - Council		9,375	9,519	10,077	8,361	10,524	10,017
Dept 172.000 - Executive							
591-172.000-702.000	Wages	21,198	21,198	23,217	18,121	21,766	23,369
591-172.000-704.100	FICA - Employer's Share	1,374	1,448	1,439	1,235	1,476	1,508
591-172.000-704.200	Medicare - Employer's Share	321	339	337	289	345	353
591-172.000-705.000	Medical Insurance - ER	3,667	3,712	3,924	3,423	4,308	4,529
591-172.000-705.100	Vision Benefits	31	30	32	25	32	31
591-172.000-705.200	Dental Benefits	361	363	372	312	392	386
591-172.000-706.000	Life Insurance - ER cost	91	89	91	74	93	91
591-172.000-707.000	Retirement Contributions-ER	2,216	2,336	2,322	1,992	2,380	2,433
591-172.000-707.100	Health Care Savings Plan - ER	886	934	929	797	952	973
591-172.000-708.000	Sick & Accident Premiums-ER	287	285	299	244	306	299

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
591-172.000-801.000	Contractual Services	4,923	5,768	4,263	4,196	5,281	5,000
591-172.000-910.200	General Liability Insurance	3,020	2,487	3,171	2,456	3,092	2,700
591-172.000-910.500	Workers Comp Insurance	100	220	140			147
591-172.000-940.000	Vehicle and Travel Expense	1,820	2,160	2,160	1,800	2,039	2,160
591-172.000-960.000	Education and Training	100	66	100	(40)	(50)	100
591-172.000-961.000	Miscellaneous	71	131		60	76	
Totals for dept 172.000 - Executive		40,466	41,566	42,796	34,984	42,488	44,079
Dept 215.000 - Administration and Clerk							
591-215.000-702.000	Wages	7,821	7,848	6,128	5,593	6,718	9,012
591-215.000-704.100	FICA - Employer's Share	485	487	380	347	417	559
591-215.000-704.200	Medicare - Employer's Share	114	114	89	81	97	131
591-215.000-705.000	Medical Insurance - ER	459		491			
591-215.000-705.100	Vision Benefits	5		5			
591-215.000-705.200	Dental Benefits	49		50			
591-215.000-706.000	Life Insurance - ER cost	60	52	60	33	42	45
591-215.000-707.000	Retirement Contributions-ER	782	693	613	447	537	721
591-215.000-707.100	Health Care Savings Plan - ER	313	314	245	224	269	289
591-215.000-708.000	Sick & Accident Premiums-ER	170	138	150	122	153	128
591-215.000-726.000	Supplies	38	44	88	159	200	175
591-215.000-745.000	Postage	1,900	1,909	1,525	1,559	1,963	1,600
591-215.000-801.000	Contractual Services	2,229	2,179	2,750	2,706	3,406	3,500
591-215.000-850.000	Communications				64	80	
591-215.000-900.000	Printing and Publishing	1,900	1,513	1,875	2,262	2,847	1,875
591-215.000-960.000	Education and Training	813	661	875	203	255	1,500
591-215.000-961.000	Miscellaneous		34				
591-215.000-976.000	Equipment						125
Totals for dept 215.000 - Administration and Clerk		17,138	15,986	15,324	13,800	16,984	19,660
Dept 228.000 - Information Technology							
591-228.000-726.000	Supplies	50		50			50
591-228.000-801.000	Contractual Services	9,390	7,235	9,390	4,164	5,241	6,000
591-228.000-976.000	Equipment	500		110	110	138	
Totals for dept 228.000 - Information Technology		9,940	7,235	9,550	4,274	5,379	6,050
Dept 253.000 - Treasurer							
591-253.000-702.000	Wages	47,128	41,375	50,331	33,570	40,655	42,843
591-253.000-704.100	FICA - Employer's Share	2,922	2,747	3,121	2,147	2,598	2,656
591-253.000-704.200	Medicare - Employer's Share	684	642	730	502	608	621
591-253.000-705.000	Medical Insurance - ER	6,307	8,000	6,748	7,556	9,427	12,175
591-253.000-705.100	Vision Benefits	55	42	57	43	54	59
591-253.000-705.200	Dental Benefits	578	441	595	470	592	654
591-253.000-706.000	Life Insurance - ER cost	188	155	284	134	169	193

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
591-253.000-707.000	Retirement Contributions-ER	3,796	3,533	3,633	2,752	3,344	3,597
591-253.000-707.100	Health Care Savings Plan - ER	327	826	1,043	874	1,072	370
591-253.000-708.000	Sick & Accident Premiums-ER	701	613	1,078	702	883	737
591-253.000-726.000	Supplies	731	816	1,000	601	756	750
591-253.000-745.000	Postage	340	483	340	272	342	340
591-253.000-801.000	Contractual Services	22,653	22,809	30,000	27,413	34,503	25,400
591-253.000-805.000	Bank Fees	150	122	125	57	72	125
591-253.000-900.000	Printing and Publishing	19	19	20			20
591-253.000-910.300	Insurance and Bonds	38	13	38			38
591-253.000-940.000	Vehicle and Travel Expense	200	311	400	184	231	300
591-253.000-960.000	Education and Training	250	1,401	1,500	491	618	750
591-253.000-961.000	Miscellaneous	25					
Totals for dept 253.000 - Treasurer		87,092	84,348	101,043	77,768	95,924	91,628
Dept 265.000 - Facilities - City Hall							
591-265.000-702.000	Wages	3,064	2,678	2,424	2,030	2,555	2,453
591-265.000-704.100	FICA - Employer's Share	66	172	154	129	162	152
591-265.000-704.200	Medicare - Employer's Share	15	40	36	30	38	36
591-265.000-705.000	Medical Insurance - ER	206	604	300	313	394	462
591-265.000-705.100	Vision Benefits	2	5	4	3	3	4
591-265.000-705.200	Dental Benefits	26	63	27	30	37	54
591-265.000-706.000	Life Insurance - ER cost	3	8	6	4	5	6
591-265.000-707.000	Retirement Contributions-ER	82	251	195	153	192	196
591-265.000-707.100	Health Care Savings Plan - ER	20	56	40	36	45	37
591-265.000-708.000	Sick & Accident Premiums-ER	22	54	26	26	33	40
591-265.000-726.000	Supplies	250	991	500	363	457	500
591-265.000-850.000	Communications	2,300	2,592	2,575	2,412	3,035	2,700
591-265.000-910.100	Property Insurance	500	626	700	705	887	750
591-265.000-910.500	Workers Comp Insurance	49	119	69			72
591-265.000-920.000	Utilities	2,600	2,577	2,730	2,043	2,571	2,730
591-265.000-930.000	Repairs and Maintenance	2,693	1,681	2,693	1,027	1,293	17,000
INCLUDES 15000 FOR CITY HALL ROOF & HVAC							
591-265.000-941.000	Equipment Rental	850	609	350			350
591-265.000-961.000	Miscellaneous	50					
Totals for dept 265.000 - Facilities - City Hall		12,798	13,126	12,829	9,304	11,707	27,542
Dept 540.000 - Water System							
591-540.000-702.000	Wages	97,490	103,940	113,605	96,246	113,824	130,115
591-540.000-704.100	FICA - Employer's Share	6,126	6,482	7,044	5,999	7,093	8,149
591-540.000-704.200	Medicare - Employer's Share	1,433	1,516	1,647	1,403	1,659	1,906
591-540.000-705.000	Medical Insurance - ER	13,559	15,653	15,528	19,357	24,310	24,699
591-540.000-705.100	Vision Benefits	174	193	179	188	237	223
591-540.000-705.200	Dental Benefits	2,009	2,266	2,069	2,182	2,746	2,767

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
591-540.000-706.000	Life Insurance - ER cost	310	332	310	283	357	384
591-540.000-707.000	Retirement Contributions-ER	26,849	27,520	27,291	22,237	27,250	29,488
591-540.000-707.100	Health Care Savings Plan - ER	2,358	2,373	2,409	2,027	2,501	2,949
591-540.000-708.000	Sick & Accident Premiums-ER	1,729	2,078	1,922	1,931	2,430	2,202
591-540.000-726.000	Supplies	4,400	(23,023)	5,000	3,290	4,141	5,000
591-540.000-726.200	Uniforms	4,200	1,229	4,200	1,966	2,474	2,500
591-540.000-801.000	Contractual Services	103,000	62,560	366,500	90,367	350,000	540,000
	FOOTNOTE AMOUNTS: CAPPY LN WATERMAIN						
591-540.000-850.000	Communications	2,500	2,377	2,000	2,222	2,785	2,500
591-540.000-900.000	Printing and Publishing	1,360	3,216	1,600			500
591-540.000-910.100	Property Insurance	1,720	306	1,806	336	422	400
591-540.000-910.500	Workers Comp Insurance	945	2,264	1,323			1,389
591-540.000-920.000	Utilities	400	397	420	289	364	420
591-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,520,000	1,449,244	1,520,000	1,105,739	1,391,705	1,420,000
	BULK TREATMENT FEES/BULK WATER						
591-540.000-930.000	Repairs and Maintenance	166,119	59,022	75,000	15,972	20,102	50,000
591-540.000-941.000	Equipment Rental	20,000	28,197	20,000	30,403	35,513	30,000
591-540.000-960.000	Education and Training	4,000	3,817	4,000	2,046	2,576	3,000
591-540.000-965.000	Claims	1,500	697	500			500
591-540.000-968.000	Depreciation Expense	400,000	346,615	400,000		400,000	400,000
Totals for dept 540.000 - Water System		2,382,181	2,099,271	2,574,353	1,404,483	2,392,489	2,659,091
Dept 542.000 - Read and Bill							
591-542.000-702.000	Wages	27,218	25,538	31,483	23,072	27,875	26,489
591-542.000-704.100	FICA - Employer's Share	1,688	1,605	1,883	1,436	1,732	1,642
591-542.000-704.200	Medicare - Employer's Share	395	375	440	33	24	384
591-542.000-705.000	Medical Insurance - ER	8,024	8,429	8,581	6,669	8,341	8,309
591-542.000-705.100	Vision Benefits	60	62	62	42	53	51
591-542.000-705.200	Dental Benefits	652	693	672	461	581	589
591-542.000-706.000	Life Insurance - ER cost	91	93	91	61	77	81
591-542.000-707.000	Retirement Contributions-ER	2,545	2,425	2,789	3,460	4,240	2,533
591-542.000-707.100	Health Care Savings Plan - ER	601	605	601	399	502	532
591-542.000-708.000	Sick & Accident Premiums-ER	557	628	667	480	604	492
591-542.000-726.000	Supplies	675	828	3,775	10,431	13,128	10,000
591-542.000-745.000	Postage	2,350	2,708	2,350	2,307	2,904	2,750
591-542.000-801.000	Contractual Services	850	722	850	374	471	500
591-542.000-941.000	Equipment Rental	2,000	2,958	2,000	2,816	3,526	3,600
Totals for dept 542.000 - Read and Bill		47,706	47,669	56,244	52,041	64,058	57,952
Dept 543.230 - Water Main Repair USDA Grant							
591-543.230-745.000	POSTAGE		76				
591-543.230-801.450-543.330	Construction Engineering	4,369,435		621,000	234,113	294,659	

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
Totals for dept 543.230 - Water Main Repair USDA Grant		4,369,435	76	621,000	234,113	294,659	
Dept 850.000 - Other Functions							
591-850.000-955.000	OPEB Expense	10,000		8,000		8,000	8,000
Totals for dept 850.000 - Other Functions		10,000		8,000		8,000	8,000
Dept 905.000 - Debt Service							
591-905.000-991.354	GO Tax Bond 2017 Principal Payment					48,300	49,450
	REMAINDER OF EXPENSE IN 204						
591-905.000-991.543	USDA II PRINCIPAL PAYMENTS					60,000	61,000
591-905.000-992.200	LTGO USDA Interest Payments	60,968	60,972	157,666	143,942	143,942	166,250
	INCLUDES INTEREST PMTS FOR USDA 1 AND 2						
591-905.000-995.354	GO Tax Bond 2017 Interest Expense	4,994	4,994	3,910	3,909	3,909	2,702
	REMAINDER OF EXPENSE IN 204						
591-905.000-995.800	Debt Service Bond Interest		9,195				
591-905.000-996.354	GO Tax Bond 2017 Agent Fees	120	115				
591-905.000-997.USD	USDA Trf to Escrow for Bond Reserve	12,000	22,500	26,900		26,900	26,900
Totals for dept 905.000 - Debt Service		78,082	97,776	188,476	147,851	283,051	306,302
Dept 965.000 - Transfers Out							
591-965.000-998.101	Transfer Out to Gen Fd	4,774	4,773				
591-965.000-998.401	Trf Out to Capital Projects Fd	2,500	2,500	5,000	5,000	5,000	
Totals for dept 965.000 - Transfers Out		7,274	7,273	5,000	5,000	5,000	
TOTAL APPROPRIATIONS		7,071,487	2,423,845	3,644,692	1,991,979	3,230,263	3,230,321
NET OF REVENUES/APPROPRIATIONS - FUND 591		(4,731,737)	(66,755)	(1,040,884)	(186,298)	(961,109)	(793,141)
BEGINNING FUND BALANCE		8,465,826	8,465,826	8,399,072	8,399,072	8,399,072	7,437,963
ENDING FUND BALANCE		3,734,089	8,399,071	7,358,188	8,212,774	7,437,963	6,644,822
NET OF REVENUES/APPROPRIATIONS - FUND 591 w/o OPEB & Depreciation (Operating Cash Flow)						(553,109)	(385,141)
BEGINNING CASH FUND BALANCE						1,625,521	1,072,412
ENDING CASH FUND BALANCE						1,072,412	687,271
Fund 661 - Motor Pool Fund							
ESTIMATED REVENUES							
Dept 000.000 - General							
661-000.000-664.000	Interest Income	1,396	1,475	4,100	3,498	4,403	4,000
661-000.000-667.000	Equipment Rental Income	153,095	191,744	154,750	187,583	225,141	193,200
ESTIMATED REVENUES INCLUDE INCOME FROM THE USE OF EQUIPMENT FROM DEPARTMENTS							

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
661-000.000-673.000	Sale of Assets	65,000	48,445	14,500	14,538	14,538	
661-000.000-675.000	Misc.	210	210		263	263	
Totals for dept 000.000 - General		219,701	241,874	173,350	205,882	244,345	197,200
TOTAL ESTIMATED REVENUES		219,701	241,874	173,350	205,882	244,345	197,200
APPROPRIATIONS							
Dept 172.000 - Executive							
661-172.000-910.100	Property Insurance	11,440	11,439	11,802	10,023	12,615	11,000
Totals for dept 172.000 - Executive		11,440	11,439	11,802	10,023	12,615	11,000
Dept 228.000 - Information Technology							
661-228.000-801.000	Contractual Services	815	789	815	535	673	815
Totals for dept 228.000 - Information Technology		815	789	815	535	673	815
Dept 253.000 - Treasurer							
661-253.000-702.000	Wages	2,351	(185)	1,802	1,195	1,475	639
661-253.000-704.100	FICA - Employer's Share	53	124	120	80	98	40
661-253.000-704.200	Medicare - Employer's Share	12	29	28	19	23	9
661-253.000-705.000	Medical Insurance - ER	363	357	338	272	335	236
661-253.000-705.100	Vision Benefits	1	1	2	1	1	1
661-253.000-705.200	Dental Benefits	11	13	11	9	12	12
661-253.000-706.000	Life Insurance - ER cost	5	7	9	6	8	5
661-253.000-707.000	Retirement Contributions-ER	85	191	186	123	152	64
661-253.000-707.100	Health Care Savings Plan - ER		38	50	35	43	
661-253.000-708.000	Sick & Accident Premiums-ER	14	32	34	24	30	14
Totals for dept 253.000 - Treasurer		2,895	607	2,580	1,764	2,177	1,020
Dept 265.100 - Facilities - City Garage							
661-265.100-702.000	Wages	4,000	164	100			5,955
661-265.100-704.100	FICA - Employer's Share	1,246	11	10		1	376
661-265.100-704.200	Medicare - Employer's Share	268	3	10			88
661-265.100-705.000	Medical Insurance - ER	4,000	39	200			586
661-265.100-705.100	Vision Benefits	40	1	41			3
661-265.100-705.200	Dental Benefits	525	7	541			36
661-265.100-706.000	Life Insurance - ER cost	71	1	71			13
661-265.100-707.000	Retirement Contributions-ER	2,600	1,078	1,500	809	1,018	1,431
661-265.100-707.100	Health Care Savings Plan - ER	467		739			117
661-265.100-708.000	Sick & Accident Premiums-ER	475	8	790			50
661-265.100-726.000	Supplies	5,000	2,363	5,000	1,465	1,843	2,500
661-265.100-801.000	Contractual Services	600	451	600			500
661-265.100-850.000	Communications	960	1,306	960	478	601	750



GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2024-25 PROJECTED ACTIVITY	2025-26 REQUESTED BUDGET
661-265.100-910.100	Property Insurance	1,400	1,749	1,470	2,022	2,545	2,500
661-265.100-910.500	Workers Comp Insurance	147	360	206			216
661-265.100-920.000	Utilities	7,850	6,074	8,243	6,122	7,705	8,000
661-265.100-920.500	Utilities - Fuel	21,000	13,729	20,000	12,351	15,545	20,000
661-265.100-930.000	Repairs and Maintenance	20,000	18,325	25,000	14,730	18,539	20,000
661-265.100-940.000	Vehicle and Travel Expense	80	44	100			100
661-265.100-941.000	Equipment Rental		22				
661-265.100-961.590	Other Expenses - Interest Advance Sewer	3,378	3,578	3,378	2,903	2,903	3,000
YEAR 3 OF 5 INTEREST PMT TO SEWER FUND 2208.99							
YEAR 3 OF 5 PRINCIPAL PMT TO SEWER FUND \$24070.28							
661-265.100-968.000	Depreciation Expense	75,000	77,216	75,000		75,000	75,000
661-265.100-976.000	Equipment	225,000		150,000	116,704	146,886	150,000
FOOTNOTE AMOUNTS:							
2 NEW TRUCKS							
Totals for dept 265.100 - Facilities - City Garage		374,107	126,529	293,959	157,562	272,586	291,221
Dept 850.000 - Other Functions							
661-850.000-955.000	OPEB Expense	3,000		3,000		3,000	3,000
Totals for dept 850.000 - Other Functions		3,000		3,000		3,000	3,000
TOTAL APPROPRIATIONS		392,257	139,364	312,156	169,884	291,051	307,056
NET OF REVENUES/APPROPRIATIONS - FUND 661		(172,556)	102,510	(138,806)	35,998	(46,706)	(109,856)
BEGINNING FUND BALANCE		546,707	546,707	649,217	649,217	649,217	602,511
ENDING FUND BALANCE		374,151	649,217	510,411	685,215	602,511	492,655
NET OF REVENUES/APPROPRIATIONS - FUND 661 w/o OPEB & Depreciation (Operating Cash Flow)						31,294	(31,856)
BEGINNING CASH FUND BALANCE						111,711	143,005
ENDING CASH FUND BALANCE						143,005	111,149
ESTIMATED REVENUES - ALL FUNDS							
		17,237,156	18,112,549	10,497,793	8,436,160	10,073,920	10,822,579
APPROPRIATIONS - ALL FUNDS							
		19,862,359	15,987,689	15,126,990	9,355,048	10,513,035	12,659,345
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS							
		(2,625,203)	2,124,860	(4,629,197)	(918,888)	(3,439,115)	(1,836,766)
BEGINNING FUND BALANCE - ALL FUNDS							
		20,565,604	20,565,604	22,690,478	22,690,478	22,690,478	19,251,363
ENDING FUND BALANCE - ALL FUNDS							
		17,940,401	22,690,464	18,061,281	21,771,590	19,251,363	17,414,597

# City of Swartz Creek

## Five Year Consolidated Capital Improvement Plan\*

Year 1: Projects expected to commence in spring of 2025

Note: Many projects will likely extend into 2025-2026 fiscal year

**FY Year: 2025**

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Don Shenk Drive	Reconstruct Don Shenk Drive	\$1,370,000	Funded	Awarded	20 Year Paving Program (2016)
Cappy Lane	Reconstruct and rehabilitate Cappy Lane	\$510,000	Funded	Awarded	20 Year Paving Program (2016)
Cappy Lane Water	Replace Cappy Lane watermain	\$710,000	Funded	Awarded	2017 Water Asset Management Plan
Abrams Park	Forestry, bike racks, new sign, and historical signs	\$50,000	Funded	Pre-bidding	2023 Park Plan
Elms Park	Bike racks & pickleball nets	\$10,000	Funded	Planning	2023 Park Plan
Tractor Purchase	Replace ancient utility tractor with used equipment	\$35,000	Funded	Planning	Fleet Replacement Plan
DDA Wayfinding	Plan direction and attraction signs throughout downtown	\$20,000	Funded	Planning	2022 DDA Plan
Sewer Inspections	Inspect Sewers (years 2 of 8): Bristol Road and Heritage	\$100,000	Funded	Awarded	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Bristol Road	Coordinate with GCRC to rehabilitate Bristol from Morrish to the city limits	\$50,000	Funded	Pre-bidding	20 Year Paving Program (2016)
<b>Total Investment</b>		<b>\$2,855,000</b>			

**FY Year: 2026**

Year 2: Projects to commence in spring 2026

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Otterburn	Pavilion, paths, bathrooms	\$650,000	Funded	Planning	2023 Park Plan
Truck Purchase	Replace two regular duty pickups; 2013 Silverado 2x4 and 2016 Ford F-250 4x4	\$130,000	Funded	Planning	Fleet Replacement Plan
Utility Vehicle Purchase	Replace aging Kobota utility vehicle	\$30,000	Funded	Planning	Fleet Replacement Plan
Holland Square	Construct a pergola in Holland Square	\$350,000	Funded	Planning	2022 DDA Plan
City Hall Roof	Reshingle city hall roof	\$50,000	Funded	Bid preparation	As Needed Maintenance
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$50,000	Tentative budget	Planning	2022 DDA Plan
Sewer Inspections	Inspect Sewers (years 3 of 8): Otterburn, Parkridge, Springbrook East	\$100,000	Funded	Awarded	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Lining	Refurbish lines (As Needed)	\$200,000	Funded	Concept	2017 Sanitary Sewer Rehabilitation Plan (Modified)
<b>Total Investment</b>		<b>\$1,560,000</b>			

**FY Year: 2027**

Year 3: Projects to commence in spring 2027

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Elms Park drainage	Engineer and install water removal options for central areas	\$30,000	Tentative budget	Pre-planning	2023 Park Plan
Abrams Park	Forestry	\$25,000	Tentative Budget	Pre-planning	2023 Park Plan
Sewer Inspections	Inspect Sewers (years 4 of 8) TBD	\$100,000	In Budget	Pre-Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Lining	Refurbish lines (as Needed)	\$200,000	Tentative Budget	Concept	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Truck Purchase	Replace 2019 Ford F-250/Chipper Truck	\$70,000	Tentative Budget	Pre-Planning	Fleet Replacement Plan
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$20,000	Tentative budget	Planning	2022 DDA Plan
Spring Brook Connection	Install a water line to connect Springbrook and Springbrook East	\$100,000	In Budget	Concept	2017 Water Asset Management Plan
Downtown Street Rehabilitation	Rehabilitate Church & Frederick	\$300,000	Tentative	Pre-planning	20 Year Paving Program (2016)
<b>Total Investment</b>		<b>\$845,000</b>			

**FY Year: 2028**

Year 4: Projects to commence in spring 2028

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Miller Road	Rehabilitate Miller, Morrish to Dye Asphalt	\$3,000,000	TIP Funded	Pre-planning	20 Year Paving Program (2016)
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$20,000	Tentative budget	Planning	2022 DDA Plan
Truck Purchase	Replace 2020 Ford F-350	\$70,000	Tentative Budget	Pre-Planning	Fleet Replacement Plan
Sewer Inspections	Inspect Sewers (years 5 of 8) TBD	\$100,000	In Budget	Pre-Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Lining	Refurbish lines (as Needed)	\$250,000	Tentative budget	Concept	2017 Sanitary Sewer Rehabilitation Plan (Modified)
<b>Total Investment</b>		<b>\$3,440,000</b>			

**FY Year: 2029**

Year 5: Projects to commence in spring 2029

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Elms Road & Miller Road	Rehabilitate Miller Elms to Tallmadge and Elms from ~Miller to N. City Limit	\$1,500,000	TIP Funded	Pre-planning	20 Year Paving Program (2016)
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$20,000	Tentative budget	Planning	2022 DDA Plan
Truck Purchase	Replace 2022 GMC 4x4	\$70,000	Funded	Pre-planning	Fleet Replacement Plan
Sweeper Purchase	Replace 2007 sweeper	\$350,000	Not in Budget	Concept	Fleet Replacement Plan
Sewer Inspections	Inspect Sewers (years 6 of 8) TBD	\$125,000	In Budget	Pre-Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Lining	Refurbish lines (as Needed)	\$250,000	In budget	Concept	2017 Sanitary Sewer Rehabilitation Plan (Modified)
<b>Total Investment</b>		<b>\$2,315,000</b>			

FY Year: 2030

Year 6: Projects to commence in spring 2030

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$20,000	Tentative budget	Planning	2022 DDA Plan
Library Bathrooms	Update bathrooms at the library/senior center common area	\$100,000	Unfunded	Concept	NA
Replace Woodchipper	Replace woodchipper	\$80,000	Tentative Budget	Pre-Planning	Fleet Replacement Plan
Sewer Lining	Refurbish lines (as Needed)	\$250,000	Tentative budget	Pre-Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Inspections	Inspect Sewers (years 7 of 8) TBD	\$125,000	Funded	Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Brady, Talmadge, Raubinger	Rehabilitate S. Brady, Tallmadge, and segments of Raubinger	\$300,000	Tentative Budget	Design Underway	20 Year Paving Program (2016)
<b>Total Investment</b>		<b>\$875,000</b>			

\*Projects are listed by fiscal year; projects may span multiple construction seasons

DESCRIPTION	Year	Vin	EST LIFE	FYE 2024	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032
Projected Fleet Budget				\$150,000.00	\$ 160,000.00	\$ 120,000.00	\$120,000.00	\$130,000.00	\$130,000.00	\$140,000.00	\$140,000.00	
Fleet Budget and Cash Fund Balance				\$261,711.00	\$ 266,711.00	\$ 231,711.00	\$281,711.00	\$341,711.00	\$ 51,711.00	\$111,711.00	\$101,711.00	
Backhow-CASE	2021	JJGN580NKM771252	20									
Loader-JCB	2001		20									
Freightliner 108sd Dump	2022	3ALAG5FE1NDNL8127	10									\$ 300,000.00
Freightliner 108sd Dump	2024	1FVAG5FE4RHVB6764	10	\$ 225,000.00								
Chevy Silverado 2500HD 4x4/Plow	2024	1GC3YLE79RF435896	5		\$ 60,000.00						\$ 75,000.00	
Chevy Silverado 2500HD 4x4/Plow	2024	1GC3YLE70RF453350	5		\$ 60,000.00						\$ 75,000.00	
Hot Patcher/Hopper	2022	4S9PH131ONM097319	10									
Ford F-250 4X4 Truck/Plow	2016	1FT7X2B69GEA39092	5		\$ 65,000.00							
Chevrolet Silverado 2x4	2013	1GCNPEX0DZ310436	5		\$ 60,000.00							
Utility Vehcile KUBOTA RTV-500	2018		8		\$ 30,000.00							
Ford Diesel F-250 4x4 Super-Chipper Truck	2019	1FTBF2BT5KEC90168	5			\$ 70,000.00						
Ford Diesel F-350 4X4/Plow	2020	1FDRF3HT6LEC31980	5				\$ 70,000.00					
GMC Sierra 2500HD 4x4/Plow	2022	1GT39LE78NF334257	5					\$ 70,000.00				
Trailer-Enclosed	2018	7H5UB0812JE001185	15									
Woodchipper			15							\$80,000.00		
John Deere Tractor/loader	1967		25	\$ -35,000.00								
Sweeper	2007	49HAADBV67DX61697	15					\$350,000				
Total Expenditure				\$155,000.00	\$ 155,000.00	\$ 70,000.00	\$ 70,000.00	\$420,000.00	\$ 80,000.00	\$ 150,000.00	\$ 300,000.00	
Fleet Fund Balance				\$106,711.00	\$111,711.00	\$161,711.00	\$211,711.00	-\$78,289.00	-\$28,289.00	-\$38,289.00	-\$198,289.00	
Amount from general fund required												

Assumptions: Schedule C rates are expected to increase annually. This does not take into account any revenue generated from existing equipment sales. Bucket truck replacement and tractor/frt loader replacement are guesses regarding their cost.

Equipment Already Purchased

This tractor has failed. We are looking to substitute kubota dollars for the tractor this fiscal year or finance it through sewer. DPS is looking at a new replacement tractor for \$30,500.

The Street Sweeper requires heavy maintenance and is losing reliability. Service by a third party may be an option in lieu of replacement. Supplemental funds would be required.

Replace with used loader to served as a backup for salt use as needed.



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

April 22, 2025

Mr. Robert Bincsik  
Director of Public and Community Services  
City of Swartz Creek  
8083 Civic Drive  
Swartz Creek, MI 48473

**Re: Proposal for the City of Swartz Creek 2025-2026 MS4 Program Services**

Dear Mr. Bincsik:

DLZ Michigan, Inc. (DLZ) is pleased to submit this proposal to the City of Swartz Creek (CITY) for professional Municipal Separate Storm Sewer System (MS4) program compliance services, estimated staff hours and estimated budgets for the 2025-2026 fiscal year (July 1, 2025 through June 30, 2026).

#### **SCOPE OF SERVICES**

##### **Task 1 – Public Education Initiatives**

DLZ proposes to assist the CITY with informing residents and the general public on various stormwater related topics through the CITY website, quarterly newsletters, and social media. DLZ will provide content to add to the existing website, as well as seasonal information for the newsletters and Facebook. Approximately twelve (12) staff hours are estimated to complete this task.

##### **Task 2 – Biannual Facility Inspections & Reporting**

DLZ proposes to conduct biannual (Spring and Fall) facility inspections by one of our Certified Industrial Storm Water Operators at the DPW yard, fire station, and vegetated swale at Elms Park. DLZ will document what chemicals and materials are stored at these facilities, make observations of the condition of each location, and will inspect parking lots, fueling station, and dumpsters at these facilities for potential spill hazards, repairs, and maintenance issues. Inspection reports will be developed and submitted to the CITY for each facility, with any as-needed recommendations.

DLZ will review the existing CITY's Storm Water Pollution Prevention Plan (SWPPP) and Pollution Incident Prevention Plan (PIPP) each Fall and update the document as necessary. Approximately twelve (12) staff hours will be needed to complete this task.

##### **Task 3 – MS4 Permit Re-Application Revisions**

The City's MS4 permit application submitted April 1, 2024 via the MiEnviro portal is still under review by EGLE. DLZ anticipates that the State will request minor corrections to be made in order to approve the permit. DLZ proposes to make these revisions and handle correspondence back to EGLE on the CITY's behalf. Approximately ten (10) hours are anticipated for this task.

##### **Task 5 – Facility Dye Testing**

DLZ proposes to conduct dye testing at the DPS building and fire station to confirm ties into the sanitary sewer system. This will include dye testing of all sinks, floor drains, showers, toilets, etc. Approximately fifteen (15) staff hours are estimated to complete this task.

### Task 6 – Miscellaneous Services

Throughout the year, additional stormwater services may be needed, at the request of the CITY. Approximately twelve (12) staff hours are estimated to complete this task.

### RESPONSIBILITIES OF THE CITY

- The CITY will assign a primary contact for the duration of the project.
- The CITY will review all draft documents provided by DLZ in a timely manner.

### TERMS AND CONDITIONS

The Standard Terms and Conditions, as set forth as attached Exhibit A, are incorporated here into and made a part of this Proposal. The Client referred to in the Standard Terms and Conditions means the City of Swartz Creek.

### SERVICES FEE

For services described in the **SCOPE OF SERVICES**, DLZ proposes to charge, and the CITY agrees to pay a Lump Sum fee of **\$10,000.00**. Invoices will be rendered monthly.

If you approve and accept this Proposal, please sign, date, and return one copy of this Proposal for our records. Should you prefer to issue a Purchase Order as your official acceptance, we request that you reference this Proposal in your paperwork.

DLZ appreciates the opportunity to submit this Proposal for professional services. This offer will remain open for acceptance for 60 days. If for any reason you should have questions, please do not hesitate to call Laura Gruzowski at (248) 836-4053.

Respectively,  
**DLZ MICHIGAN, INC.**



Manoj Sethi, P.E.  
President

Attachment:  
Exhibit A: Standard Terms and Conditions

### Approved and Accepted

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



**Exhibit A**  
**DLZ'S STANDARD TERMS AND CONDITIONS**

**1. INVOICES AND PAYMENT:** Unless the parties have agreed otherwise, DLZ will submit monthly invoices to CLIENT for services performed in the prior month. Except to the extent CLIENT disputes in good faith all or a portion of a DLZ invoice, CLIENT will pay DLZ the invoiced amount within thirty (30) days from the date of the invoice; and, in default of such payment, agrees to pay all cost of collection, including reasonable attorney's fees, regardless of whether legal action is initiated. Invoiced amounts not in dispute will accrue interest at eight percent (8%) per annum after they have been outstanding for over thirty (30) days. If an invoiced amount not in dispute remains unpaid sixty (60) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, suspend all project services until all unpaid invoiced amounts not in dispute are paid in full. If an invoice remains unpaid ninety (90) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, declare CLIENT to be in breach of this agreement.

**2. CONSTRUCTION SERVICES:** If DLZ's scope of services includes providing professional services during the project's construction phase, DLZ will not have control over or be responsible for contractor means, methods, techniques, sequences, procedures, or schedule, or the contractor's failure to comply with the construction contract documents or applicable laws, ordinances, rules or regulations. If DLZ provides construction inspection or observation services, DLZ will report to CLIENT all contractor deviations from the construction contract documents that come to DLZ's attention. However, such services are solely intended to enable DLZ to maintain familiarity with, and keep CLIENT informed of, the general progress and quality of the contractor's work, and not to require DLZ to perform exhaustive inspections of contractor work for its compliance with the construction contract documents, which shall remain solely contractor's responsibility.

**3. CHANGES IN REQUIREMENTS:** In the event additional services are required due to a change, after the date of this agreement, in CLIENT's requirements, or in the applicable law, standards, or governmental requirements or policies, DLZ will be entitled to additional compensation for such additional services.

**4. SURVEY STAKING:** If DLZ's scope of services includes survey layout, DLZ will not be responsible for subsequent disturbances of its layout except to the extent caused by DLZ or persons for whom it is responsible.

**5. MISCELLANEOUS EXPENSES:** Except to the extent otherwise provided in this agreement, CLIENT is responsible for all third-party fees and charges including, without limitation, fees and charges for inspections, zoning or annexation applications, assessments, soils engineering, soils testing, aerial topography, permits, rights-of-entry, bond premiums, title company charges, blueprint and reproduction costs, and all other third-party fees and charges.

**6. CHANGE OF SCOPE:** DLZ's scope of services in this agreement is based on facts known at the time of execution of this agreement, including, if applicable, information supplied by CLIENT. DLZ will promptly notify CLIENT in writing of any perceived changes to its scope of services required by new information or by persons or circumstances beyond DLZ's control, and the parties shall negotiate modifications to this agreement before DLZ begins performance of the revised scope.

**7. SAFETY:** DLZ will take reasonable steps to protect the safety of its employees, and to perform its services in a safe manner. DLZ is not responsible for project safety other than with regard to its own services.

**8. REUSE OF PROJECT DELIVERABLES:** CLIENT's use of any project documents or DLZ deliverables, including electronic media, for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaption by DLZ for the specific purpose intended, will be at CLIENT's sole risk.

**9. OPINIONS OF CONSTRUCTION COST:** Any opinion of construction costs prepared by DLZ is supplied for the general guidance of the CLIENT only. Since DLZ has no control over competitive bidding or market conditions, DLZ cannot guarantee the accuracy of such opinions as compared to contractor bids or actual cost to CLIENT.

**10. INSURANCE:** During the performance of its services and for two years thereafter, DLZ will maintain the following minimum insurance coverage: General Liability- \$1,000,000 per occurrence, \$2,000,000 general aggregate, \$2,000,000 products/completed operations aggregate, \$1,000,000 personal/advertising injury aggregate; Automobile Liability- \$1,000,000 combined single limit; Workers Compensation and Employers Liability- in conformance with statutory requirements, and \$1,000,000 employers liability; and Professional Liability- \$2,000,000 per claim and in the aggregate. Certificates evidencing such coverage will be provided to CLIENT upon request. If DLZ is providing construction phase services, CLIENT agrees to require its contractor to include DLZ as an additional insured on the contractor's General Liability and Automobile Liability insurance policies, and DLZ's above-listed coverage will be excess over the contractor's coverage, which will be primary.

**11. INDEMNITY:** To the fullest extent permitted by law, each of the parties agrees to indemnify and save harmless the other party from and against all liability, damages, and expenses, including reasonable attorney's fees, sustained by the other party by reason of injury or death to persons or damage to tangible property, to the proportionate extent caused by the negligent acts or omissions of the indemnifying party or its employees.

**12. CONSEQUENTIAL DAMAGES:** Neither party will be liable to the other for consequential, special, incidental, indirect, liquidated, or punitive damages.

**13. LIABILITY:** No employee of DLZ or of its parent, subsidiary, or affiliated companies will be personally liable to CLIENT. DLZ's total liability to CLIENT, and any coverage of CLIENT as an additional insured under any of DLZ's insurance policies, for injuries, claims, losses, expenses or damages arising out of DLZ's services or this agreement from any causes including, but not limited to, DLZ's negligence, error, omissions, strict liability, or breach of contract, will not exceed the total compensation received by DLZ under this agreement.

**14. DISPUTES:** Any claim or controversy arising out of or relevant to this agreement, or the breach thereof, shall be settled by binding arbitration in the state in which the project is located, in accordance with the rules of the American Arbitration Association, and judgment upon any award rendered by the arbitrator(s) may be rendered in any court having jurisdiction thereof.

**15. STATUTE OF LIMITATIONS:** The parties agree that the time period for bringing claims regarding DLZ's Service's under this agreement expires on the earlier of one year after completion of the project, or two years after completion of DLZ's project services.

**16. DELAYS:** DLZ is not responsible for delays caused by persons or circumstances for which DLZ is not responsible.

**17. SHOP DRAWINGS:** If DLZ's scope of services includes reviewing shop drawings, such reviews are solely with regard to their general conformance with the design concept, and not for the purpose of reviewing or approving their accuracy, completeness, dimensions, quantities, constructability, compatibility with other construction components, or compliance with the requirements of the construction contract documents, all of which remain the contractor's responsibility. DLZ is not responsible for reviewing or approving the contractor's safety precautions or construction means, methods, sequences or procedures.

**18. ACCEPTANCE:** Both parties will consider DLZ's initiation of services prior to execution of this agreement in order to accommodate CLIENT, at CLIENT's request, as CLIENT's formal acceptance of all of the terms and conditions in this agreement.

**19. STANDARD OF CARE:** DLZ will perform its services with the care and skill ordinarily exercised by members of its profession currently practicing under similar conditions in the same locale. DLZ does not make, and expressly disclaims, any other warranties, express or implied, relating to its services including, without limitation, warranties of merchantability and fitness for a particular purpose. DLZ shall be entitled to rely on all CLIENT-provided information except to the extent otherwise stated in the agreement.



## INVOICE

No. 15011

CUSTOMER  
ACCOUNT NO.CUSTOMER  
ORDER NO.

DATE 4-25-25

NAME

CITY OF SWARTZ CREEK

ADDRESS

248-692-1803

SOLD  
BY

MAIN OFFICE  
450 NORTH MAIN  
FRANKENMUTH, MI 48734  
PHONE (989) 652-6151

FARMSTEAD STORE  
6533 E. CASS CITY RD.  
CASS CITY, MI 48726  
PHONE (989) 872-2242

QTY.	DESCRIPTION	PRICE	AMOUNT
NEW	YANMAR YM347 Tractor 4x4, SHUTTLE, (1) REMOTE		\$32,900
NEW	YANMAR YL605 Loader 72" BUCKET, QUICKTACH 2,500 lbs LIFT		\$2,400
CASH Discount -			\$2,400
TOTAL			\$30,500
SETTLEMENT			
NO TAX			
CASH SELL			\$30,500

CERTIFICATE UNDER AGRICULTURAL PRODUCING EXEMPTION-The undersigned hereby certifies that all items, except as indicated hereon, are purchased for use or consumption in connection with the production of horticultural or agricultural products as a business enterprise and agrees to reimburse the seller and the sales tax if used or consumed otherwise. Illegal use of this certificate subjects persons to the penalties of the SALES TAX ACT.

TERMS: CHARGES SALES ARE DUE 10TH OF MONTH FOLLOWING PURCHASE. I AGREE TO  
FINANCE CHARGES OF 1 1/2% A MONTH (WHICH IS AN ANNUAL PERCENTAGE RATE OF 18%)  
TO BE ADDED ON THE 25TH OF MONTH FOLLOWING DUE DATE (MINIMUM 50¢ A MONTH).

SIGNED  
PURCHASER



Quote Page 1 of  
Quote Number: 858040  
Effective Date: 04/28/2025  
Valid Through: 04/30/2025

## Ship To

## Kubota Dealer

## Bill To

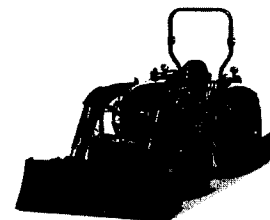
CITY OF SWARTZ CREEK CITY OF SWARTZ  
CREEK  
MI  
RBINCSIK@CITYOFSWARTZCREEK.ORG

Alderman's, Inc.  
4055 South Sheridan Ave  
Lennon, MI 48449

Lori Davenport  
Phone: (810) 621-4201  
ext.202  
Email:  
accounting@aldermans.com

CITY OF SWARTZ CREEK CITY OF SWARTZ  
CREEK  
MI  
RBINCSIK@CITYOFSWARTZCREEK.ORG

## L4802HST - 4WD HST TRACTOR W/FOLDABLE ROPS



Description	Manufacturer	Model #	Qty	MSRP	Price Each	Total
4WD HST TRACTOR W/FOLDABLE ROPS	Kubota	L4802HST	1	\$30,123.00	\$27,384.55	\$27,384.55
FT TITN 10-16.5 R4 STL 6BLT TL2		ALR8869B	2	\$471.00	\$428.18	\$856.36
RT TITN 17.5L-24 R4 STL 6BLT TL2		ALR6887	2	\$1,051.00	\$955.45	\$1,910.90
FRONT LOADER W/GRILL GUARD/QC	Kubota	LA766	1	\$6,948.00	\$6,316.36	\$6,316.36
BOLT ON CUTTING EDGE FOR 72" HD BUCKET FOR L2294 OR L2291	Kubota	TL1748	1	\$295.00	\$268.18	\$268.18
72" HEAVY DUTY QA BUCKET	Kubota	L2294	1	\$1,442.00	\$1,310.91	\$1,310.91

## Cash Details

Equipment Total	\$38,047.26
Additional Charges	\$0.00
Cash Incentives	(\$1,000.00)
Tax (6.00%)	\$2,222.84
<b>Cash Sale Price</b>	<b>\$39,270.10</b>

Quote good for 30 days.

### Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation or a third party lender. Credit approval required. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Exceptions apply. See dealer or go to KubotaUSA.com for more information.

# FLINT NEW HOLLAND INC.

---

3266 EAST BRISTOL ROAD

BURTON, MI 48529

810-744-2030

To. City of Swartz Creek

Attn. Rob

1- New Holland Boomer 45 tractor (large frame)  
45hp. diesel engine-hydro trans.  
Four wheel drive-R4 Industrial tires with ballast  
260 TLA Loader with 72 in. QA bucket, 2,371 lb. lift capacity  
Rear remotes  
Deluxe 3pt. hitch  
Live PTO  
Deluxe suspension seat  
Bolt on cutting edge.  
\$34,681.00 Municipal price.

1- Kubota MX5400-HST Tractor (large frame)  
54 hp. diesel engine- Hydro trans.  
Four wheel drive- R4 Industrial tires with ballast  
LA1065A Loader with 72 in. QA bucket, 2,864 lb. lift city  
Deluxe 3pt. hitch  
Rear remotes  
Live pto  
Bolt on cutting edge  
\$38,918.00 Municipal price.

Joe Curtis  
Flint New Holland Inc.  
4-29-25

# Asphalt RESTORATION, INC.

High Performance Asphalt Maintenance

7968 West G Avenue  
Kalamazoo, MI 49009  
Office: 269.353.3996  
Fax: 269.375.0722

## Proposal

Date	Proposal #
4/5/2025	5726

City of Swartz Creek  
8083 Civic Drive  
Swartz Creek, MI 48473

Terms	Estimator
Net 30 Days	Mike

Item	Description	Total
OverBand Crac...	<p>Cracks to be repaired will be blown clean using 100 P.S.I. and filled using ASTM/MDOT approved sealant. The sealant will be heated and applied in accordance with all industry standards and ASTM/MDOT Standards.</p> <p>Miller Rd (Seymour to Dye) 11,550# x \$ 1.70 \$ 19,635.00  Morrish Rd (Limit to Limit) 1,950# x \$ 1.70 \$ 3,315.00  Seymour Rd (Miller to South Limit) 500# x \$ 1.70 \$ 850.00  Natalie Ln &amp; Jill Marie Ln 2,500# x \$ 1.70 \$ 4,250.00  Holland Dr., Hayes St., Ford St., Brady St., School St., McLain St., Farchild St, 1st St., 2nd St., 3rd St., Wade st. 4,200# x \$ 1.70 \$ 7,140.00  Paul Fortino Dr., Church St 1,000# x \$ 1.70 \$ 1,700.00  Bristol Rd (Limit to Miller Rd) 4,000# x \$ 1.70 \$ 6,800.00  Heritage Village 2,400# x \$ 1.70 \$ 4,080.00  Elms Rd (Limit to Limit) 1,900# x \$ 1.70 \$ 3,230.00</p> <p>NOTE: Price was extended from last year's pricing (Which was extended from the year before's bid)@ \$ 1.70#  NOTE: Any additional streets would be at \$ 1.70# which equals out to approx. \$ .38 a L/F</p>	51,000.00

We reserve the right to withdraw proposal if not accepted within 30 days. Acceptance of Proposal: The prices and specifications are accepted. Payment to be made as specified unless otherwise arranged. A 1-1/2% late fee will be charged to all accounts past due.

**Total** \$51,000.00

Signature \_\_\_\_\_