

## City of Swartz Creek

### AGENDA

Regular Council Meeting, Monday, September 8, 2025, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

**THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
  - 4A. Council Meeting of August 25, 2025 MOTION Pg. 28
5. **APPROVE AGENDA:**
  - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
  - 6A. City Manager's Report MOTION Pg. 8
  - 6B. Staff Reports & Meeting Minutes Pg. 37
  - 6C. Abrams Forestry Bids Pg. 58
  - 6D. Team Strengthening Process Pg. 76
7. **MEETING OPENED TO THE PUBLIC:**
8. **COUNCIL BUSINESS:**
  - 8A. GFWC National Day of Service PROCLAMATION
  - 8B. National See Tracks, Think Trains Week PROCLAMATION
  - 8C. Abrams Forestry Bids RESO Pg. 26
  - 8D. Team Strengthening Process RESO Pg. 26
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 27

**Next Month Calendar** (Public Welcome at All Meetings)

Downtown Development Authority:	Thursday, September 11, 2025, 6:00 p.m., PDBMB
Fire Board:	Monday, September 15, 6:00 p.m., Station #2
Park Board:	Tuesday, September 16, 2025, 5:30 p.m., PDBMB
Zoning Board of Appeals:	Wednesday, September 17, 2025, 6:00 p.m., PDBMB
City Council:	Monday, September 22, 2025, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, September 24, 2025, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, October 7, 2025, 7:00 p.m., PDBMB
City Council:	Monday, October 13, 2025, 7:00 p.m., PDBMB

## **City of Swartz Creek Mission Statement**

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

## **City of Swartz Creek Values**

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

### ***Honesty, Integrity and Fairness***

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

### ***Fiscal Responsibility***

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

### ***Public Service***

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

### ***Embrace Employee Diversity and Employee Contribution, Development and Safety***

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

### ***Expect Excellence***

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

### ***Respect the Dignity of Others***

Employees shall be professional and show respect to each other and to the public.

### ***Promote Protective Thinking and Innovative Suggestions***

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK  
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS  
MONDAY, SEPTEMBER 8, 2025, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **September 8, 2025** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

**Zoom Instructions for Participants**

**To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

**Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

**To join the videoconference:**

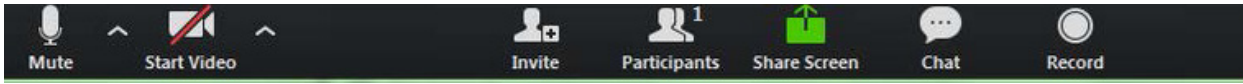
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

**Participant controls in the lower left corner of the Zoom screen:**



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

**Renee Kraft is inviting you to a scheduled Zoom meeting.**

**Topic: Swartz Creek City Council Meeting**

**Time: September 8, 2025 at 7:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83096401128>**

**Meeting ID: 830 9640 1128**

**One tap mobile**

**+13017158592,,83096401128# US (Washington DC)**

**+13126266799,,83096401128# US (Chicago)**

**Dial by your location**

**+1 301 715 8592 US (Washington DC)**

**+1 312 626 6799 US (Chicago)**

**+1 929 205 6099 US (New York)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 669 900 6833 US (San Jose)**

**Meeting ID: 830 9640 1128**

**Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>**

**If you have any further questions or concerns, please contact 810-429-2766 or email [rkraft@cityofswartzcreek.org](mailto:rkraft@cityofswartzcreek.org).**

**A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.**

## **CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES**

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
  - (a) why the public body is meeting electronically;
  - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
  - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
  - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

## **MAINTAINING ORDER**

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing \*9 on their phone, if applicable.

## **MOTIONS & RESOLUTIONS**

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

## **PUBLIC ADDRESS OF COUNCIL**

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

## **VOTING RECORD OF PUBLIC BODIES**

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek  
CITY MANAGER'S REPORT**

**Regular Council Meeting of Monday, September 8, 2025 - 7:00 P.M.**

**TO: Honorable Mayor, Mayor Pro-Tem & Council Members**

**FROM: Adam Zettel, City Manager**

**DATE: September 3, 2025**

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**ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

✓ **MICHIGAN TAX TRIBUNAL APPEALS** (*No Change of Status*)

The timeframe for appeals is open. As of writing, we do not have any. Generally, values have been increasing at a rate that is obviously in excess of our taxable value rate adjustments. However, this may be slowing down, and business may look to explore appeals again.

✓ **STREETS** (*See Individual Category*)

✓ **2025-2027 TRAFFIC IMPROVEMENT PROGRAM (TIP)** (*No Change of Status*)

We have tentative funding for Miller, Morrish to Dye, as well as Elms Road. These two streets are broken up into four separate projects for the Genesee County Traffic Improvement Program as noted below.

The concrete section of Miller Road is proposed to be funded at 80% as a rehabilitation project. However, the other three segments have PASER 5 funds, and these funds are proposed to be limited. This limit is currently set at \$55/lane foot, and funding is set to be only 80% of that, but this could change.

Summarily, the good news is that federal funds are available for all submissions. The bad news was that the local match for all projects was initially over \$2.1M. As of writing, we have new numbers in from OHM that reduce the projects down to very basic mill and resurfacing projects. This substantially reduces the overall price and cuts our local match from \$2,142,772 in the original breakdown to \$1,344,070 as follows, a savings of about \$800,000:

Section	Repair Type	Beginning	End	Total Cost	Federal	Local
Miller	Concrete Repair	East Springpoint of Elms	475' East of Tallmadge	\$668,502	\$534,802	\$133,700
Elms	Asphalt Resurfacing	South City Limits	North City Limits	\$730,313	\$470,800	\$259,513
Miller	Asphalt Resurfacing	Morrish	Elms	\$1,287,581	\$747,384	\$540,197
Miller	Asphalt Resurfacing	Tallmadge	Dye	\$1,524,916	\$1,114,256	\$410,660

\$5,010,014    \$2,867,242    \$1,344,070

Based on these new numbers, there is a path forward by which we can do all of the work. However, I was hoping to get the local match below \$1M. Note that the projects have substantially reduced estimates for the typical level of curb, sidewalk, grading, and undercutting work. As priced, we are looking at projects that are more similar in nature



to the quick and easy Seymour Road resurfacing than the more involved Miller Road rehabilitation. However, given the condition of the streets at this point, I find such an investment to still be very much worth it with the matching funds.

We will plan to proceed with all four streets. The big question we will be working on with the GCMPC and OHM is related to the phasing. We need to set a tentative plan to get all the work done in a three year window. Doing all the work at once will save costs on mobilization and will put the work behind us quicker, with fewer interruptions. However, that plan could be a traffic nightmare and may be inflexible should we need more time to set funds aside. We are likely to break this project into two phases, perhaps the concrete first, followed by all paving in a subsequent season.

After meeting with GCMPC on January 16<sup>th</sup>, they intend to break the project into two phases with 2027 and 2029 being the construction years. This is later than we would like, but this is probably the best that can be arranged. We are trying to line up the asphalt phases of Miller Road first since those are the most time sensitive repair in order to prevent more costly decay. Note that a project occurring in 2026 is nearly impossible at this point because of the nine month delay with governmental agency reviews for engineered projects.

### **STREET PROJECT UPDATES (Update)**

*This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.*

All water main work on Cappy and Don Shenk is substantially complete. Concrete work on Cappy is also substantially complete, with a base course of asphalt already in place. Work on Don Shenk is ongoing, and we should be on schedule for an early fall completion. There have been no major technical, financial, or public relations issues so far.

Bristol Road is done! If I had to guess, the asphalt is thicker than they planned or they milled less. This observation is based on what appears to be a noticeable grade increase between the road and existing improved driveways.

We applied for MDOT funds to help support Civic, Frederick, and School Street work. This is a long shot.

Crack fill has occurred throughout the city on all priority areas, including some parking areas. We hope we can get the contractor back to address some reflective cracks on newer projects and low traffic streets before fall.

2024 Winchester Village street reconstruction is done. We will conduct a warranty walk through in October to assess improvements, including trees. Otherwise, I will look to remove this update from future reports.

- ✓ **WATER – SEWER ISSUES PENDING** (See Individual Category)
- ✓ **SEWER REHABILITATION PROGRAM** (No Change of Status)

Dependable Sewer is underway with the second year of the eight-year cleaning and televising program. As of writing, there are no formal reports, but their verbal account is that there are no blockages or pipe deficiencies. We hope to have them clean some high grease areas in the next week or two.

Council approved to have Dependable Sewer address the areas of Bristol, Miller, and in Heritage that amount to about 17,000 lineal feet, as follows:

### 2025 Sewer Cleaning and Televising

	Manholes Numbers	Footage
Heritage Village	G1-G73	5107
Bristol Rd.	A251-A265	5098
Miller Rd.	A273-A287	6852
Total		17057

Based upon the approved pricing of the three-year agreement, I estimate that the work will cost around \$80,000 for cleaning, televising, root cutting, and mobilization. Staff did include additional provisions for traffic control, which include a benchmark of MDOT standards.

The city is also taking the next step forward in GIS (our Geographic Information System or mapping system). DLZ has been retained to do some repairs on our GIS map and to update the related data fields with existing information. They will also be updating the data regularly as new inspection and/or repair data is made available.

See the January 13, 2025 report for historic and conceptual details regarding the city's eight year inspection program.

✓ **WATER MAIN REPLACEMENT- USDA (Update)**

We are officially closing out this project, which will conclude all USDA work in the city. Barring unforeseen events, we should be out of the water main reconstruction business for a decade or longer.

✓ **BROWN ROAD WELL SITE AND TRANSMISSION MAIN (Update)**

This does not appear to be moving forward. I will remove this report from future packets. The original notes are below.

I received a soft inquiry from the City of Durand about our well head site on Brown road, as well as the 16" transmission main that connects that site to the west end of our city.

[These assets served the Winchester Village subdivision with water and were privately owned and operated until sold to the city in 1975. The city then supplied all public customers with this water source until connecting to the county system. The 16" concrete main remains in place, the eleven acres remains in possession of the city, and the well house is still present but inactive].

I can only speculate that Durand may be looking at long term options to supply another well or to connect to Karegnondi. They sought access to the site, a possible valuation,

and current well viability. I provided what information that I could, but I indicated that well viability, costs for startup, and valuation would likely require third party services that would come with a substantial cost.

The manager acknowledged this and indicated that they would reach out with a formal request to conduct due diligence further if they choose to learn more. For our part, I do not believe we are in a position to invest in those types of viability studies for the potential marketing of the site. While the sale of these assets might be desirable, I believe our approach should be passive, with a potential user conducting the analysis.

If anyone wishes to discuss this matter or the approach I recommend, please let me or the council know so we can explore it.

✓ **WATER PLANS (Update)**

OHM will soon commence work on the water plans and studies that are required by EGLE and the EPA. These include the Water Reliability Study (WRS), General Plan, Asset Management Plan (AMP), Emergency Response Plan (ERP), and Risk and Resilience Assessment (RRA).

✓ **SEWER ASSET MANAGEMENT PLAN (No Change of Status)**

DLZ is retained to update our sewer district map and 20 year asset management plan. We had a progress meeting on July 23<sup>rd</sup>, and they are commencing with redistricting our map and determining theoretical flows based upon changes to the system since the last districting process.

Concerning the flow monitoring that is required to understand our capacities, we are requesting that Genesee County include three such meters within their region-wide bidding process. This should help us streamline the process and save money as we monitor sewer in the coming years. We expect these meters to be about half the cost of our initial estimate, with said meters likely to be installed early in the winter.

For complete details on this topic, see the June 23, 2025 report.

✓ **SEWER INFLOW MITIGATION (No Change of Status)**

The homeowner is proceeding with repairs. We will look to learn more about the process to help construct a draft program to encourage disconnects at a larger scale.

The previous report that describes the I&I problem and our position follows.

Sanitary sewer inflow and infiltration (I&I) contributes much to our sewer collection system capacity and that of the sewer treatment facility. This can cause backups and overflows. The cause includes areas of the sewer collection system that can be subjected to ground water infiltration (pipe cracks, deteriorating manhole structures, unlined pipes), as well as inflows (roof, groundwater, or home footing drains).

It is our opinion that home footing drains that are connected to the sanitary sewer system are the biggest culprit for water inflow into the sanitary sewer. In addition to taking up capacity and stressing the treatment facility, this is also resulting in increased surcharges from the Genesee County Drain Commissioners' office (rightfully so).

This problem is region-wide and presents itself with various levels of impact. New subdivisions like Parkridge might contribute very little, but a place like Winchester Village has many footing drains that were lawfully connected at the time of installation. Presently, these connections are not permitted, and we believe there will be a mandate in the distant future (~10 years) to remove these from public sewer systems to avoid the issues noted above.

At our budget meetings this spring, I brought up the idea of using available sewer funds to explore removing footing drains from homes and replacing them with sump pumps. This transition is likely to cost \$5,000-\$12,000 per home. I propose that the city conduct a pilot project or two to develop a better understanding of the costs and methods needed to scale such a program to entire neighborhoods of the city (more on this later).

What I propose in the long run is to offer a number of footing disconnects in each year that are equal to our available sewer funds (perhaps 10-15 per year). The city could cover 100% of the cost for homeowners on a first-come, first-served basis. This will allow the city to incrementally proceed towards the goal of removing all known footing drains at a reasonable pace, hopefully avoiding a potential mandate that forces a large scale operation down the road.

In any event, there will likely come a time when homeowners are forced to disconnect, and the resources will not likely be available to conduct removals at that scale. This will require owners to provide some, perhaps all, of the disconnection cost. It is for that reason that we believe an incremental approach now will not only slowly relieve stress on the system, but it will be popular among interested homeowners.

With that said, there is an owner in Winchester Village that is undertaking some home remodeling and called our office about the need to excavate and repair their private lead. I inquired about their thoughts on disconnecting the footing drain in lieu of a sump pump system (using available sewer funds). The owner is very interested. I am expecting a quote from their contractor, and my intention is to peer review the work/cost and request the city council to approve the work with sewer funds as one of the aforementioned pilot projects.

✓ **HYDRANTS (Update)**

Hydrant work has been occurring with a bit more consistency than earlier this summer. We are still not pleased with the level of communication or effort we are getting from the vendor, but there is reason to believe we may get through all hydrants yet this year. Our crews are able to gauge paint thickness and are auditing the workmanship to ensure a quality product. We continue prioritizing their work and will look to make payment adjustments accordingly.

✓ **GENESEE COUNTY WATER & SEWER MATTERS (No Change of Status)**

Work is complete on a new section of water main that will connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. Water main is being installed on Elms, between Maple and Hill. Connection down Hill to Seymour is expected next year. I am making inquiries to the county to see if this is something we need to plan for. It does not appear that a connection is imminent.

These two connections will greatly increase reliability in the city, especially on our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. As a side note, this could encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

See prior reports (May 28, 2024) for updates on PFAS. At a meeting of the WWS Advisory Committee in December, it was again stressed that there is not a good solution for PFAS effluence. The county may be forced to devise a plan for incineration as land application and landfill disposal becomes more problematic. This could result in future added costs.

It was affirmed during the GCDC-WWS budget meeting in December that there is no rate increase planned for our bulk water.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

Another privately owned lot is having a new home built. The water service could not be located, so the city provided one at our expense.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** (*Update*)

The fall newsletter will be prepared this month. Let me know if you have content ideas!

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city. Many of these briefs are covered in more detail elsewhere in this report

1. (*Update*) The **raceway owner is agreeable to expanded parking for concerts**. We may look to rent equipment to conduct clearing in the near future with the assistance of the Swartz Creek Fine Arts Council and DDA. The site is not formally for sale, nor is there a concept plan for reuse.
2. The **reuse of Mary Crapo is moving forward**. Construction is underway on phase one of the varsity baseball field. There will be two pickleball courts that can double as skating in the winter. We are working with the school on the location of a sidewalk along McInain street.

3. **(Update) Street repair in 2025.** Work is underway and on schedule, with paving ongoing. We do expect to have higher costs related to undercuts on Cappy and Don Shenk due to the detection of poor soil. Don Shenk is especially bad, which is not surprising since this was the first street to fail in the area. We have authorized this work. The cooperative project for Bristol Road is expected to undergo surfacing at the end of September, but the date has been pushed out twice already. Local street work in 2026-2028 will be limited due to advancement of the above projects. However, TIP funds are still pending for Miller (Morrish to Dye) and Elms.
4. The **Brewer Condos** may have new life. The builder may be able to finish all twelve units if they can successfully acquire a DDA TIF incentive. They are likely to apply in the next month.
5. The current phase of **Springbrook East is substantially complete.** We created a punch list for the infrastructure improvements, which the owner has nearly completed. The next step is to proceed with formal street dedication. I expected this in January, but the owner was in a tragic accident, which slowed the process. Things are moving again, but not in time to get this before the council in April to accept the streets, water, sewer, and storm. **There has been a sale of this project's future phases and real estate.** It appears JW Morgan and another partner are in control of future phases.
6. The **southwest corner of Elms & Miller** was seeing some increased activity. We met with the owner and an architect yet again in January. Though there is nothing imminent, there is enough interest to make me believe we may see something in 2025.
7. **(Update) Park Projects.** Projects currently include an active grant award for Otterburn (2026 construction is on track). We have a recommendation for the tree project at Abrams Park, which was awarded about \$10,000 through the DNR. Bike racks are ordered for various areas at Abrams and Elms, Elms Park pickleball nets (delivered), Abrams forestry (October), a replacement sign at Abrams (September installation), and Genesee County Park Ranger patrols at Elms Park (ongoing). Additional historical signs are awaiting availability of the historical society to furnish content. Irrigation is installed for the Abrams butterfly garden.
8. **New Businesses.** The vacant land between Little Caesars and Gil-Roys has sold, but appears to be for sale again. The property across from Gil-Roys has a new owner, with a potential food market store moving into the former Rite-Aid and offices for Gordon Food Service occupying the west end. Gil-Roys plaza is likewise investing in parking repairs, a new roof, and a fresh coat of paint. Permits are being pulled for interior work for the downtown bookstore. The industrial land south of the old elevator is listed for sale.
9. **Mundy Megasite.** The potential user, Sandisc, has withdrawn interest in the site. However, the Genesee Economic Alliance maintains efforts to find a user and continues to present their offer to purchase Morrish Elementary for \$40,000,000. They did a preliminary study that indicates this should be sufficient to replace the school with a larger and more functional site. The school board is considering this.
10. **(Update) Holland Square** is going before the DDA for final concept approval on September 11<sup>th</sup>, and will likely be before the council on September 22<sup>nd</sup>. The committee is recommending approval of the structure, lighting/sound features, plantings, and fundraising plan. Note that the project includes a potential \$50,000 contribution from a local business. To this end, they are seeking naming rights and propose a memorandum of understanding to set terms. If they are able to commit



to this publicly, this will be before the council on the 22<sup>nd</sup> as well. We plan to fund the rest of project with \$75,000 from MSHDA, a substantial DDA contribution, and matching funds from the MEDC crowdfunding program (which could be as much as \$150,000).

11. **(Update) Wayfinding & Branding Signs** are going up. The concept is being applied to the trail signs, since these have already been funded by the Cosmos campaign. These are staked and ready for installation. We also replaced the Hill Road entry sign and ordered a replacement sign at Abrams Park. The DDA and council can liaise on if, when, and how to proceed with future installations.
12. The DDA considered a **Social District about two years ago**. There is renewed interest in exploring this. No recommendations have been made, but I would not be surprised if this was back on DDA agenda's this spring or summer. With the potential for another tavern coming, the city has the ability to designate a commons area in the community.
13. **(Update) The Cage Fieldhouse** is undergoing resurfacing of the parking lot. As a school, they are exempt from zoning, so they are able to make changes that include removal of landscaping in greenbelts and the traffic islands. They do intend to increase the amount of available parking, and they received approval to extend the deceleration lane and add a second driveway. Work is underway.
14. **Old Methodist Church** has had a number of folks inspect the site, but we did not get a submission of a proposal by our July deadline. We are pursuing some other avenues to garner interest and lower barriers to use. For example, the MEDC indicates that they may be able to perform analysis of materials to determine the scope of asbestos/lead liabilities, which is a large concern for potential users.
15. **(Update) The Miller Road Rail Crossing** is due to be started this month. It WILL result in complete closure during its reconstruction. We do not have a start date.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

The RFQ for the old Methodist Church has come and gone without a submission. This has been broadcast all over the state, shared with trade groups, and delivered to known local and regional interests. This is not good news, but there may be assistance that can still be offered by the state to reduce real and perceived barriers to use. For example, funds may be able to cover the analysis and/or removal of lead and asbestos onsite, which makes many users worried when considering such a project.

The DDA is expected to consider this matter strongly this winter. I expect them to choose a direction that commits to preservation of the structure or to move quickly to a demolition. What we wish to avoid is a middle approach which may still result in significant expenses over a period of time, without a commitment to preservation and use, which may still result in a wrecking ball. The previous report follows.

The DDA completed the purchase of the Methodist Church on Morrish. They made this acquisition as a means to create more likely opportunities for the building's preservation and reuse for recreation, hospitality, or culture. We requested MEDC assistance through the RRC program to create a Request for Qualifications for reuse of the site.

The DDA continues to market the site to potential users and request statements from interested parties that include a conceptual use, business plans, and qualifications. The DDA hopes to proceed to select one or more parties to negotiate a plan and transaction.

The DDA is also taking the lead on Holland Square, which is a candidate for a future crowdfunding program. Please see the dedicated section below.

✓ **CDBG (No Change of Status)**

The applications for the next cycle (2025-2027) have been submitted. These include a 30% allocation to the senior center and a 70% allocation to an accessible drop off point for the Pajtas Amphitheater. It appears the county has tentatively approved both. We submitted additional information as requested. This is likely to be a 2026 project. Note that we have had issues bidding this type of work in the past. However, given the rush we were put in with the change in our fundable status, I think this is a good project. I will report the application status.

✓ **DISC GOLF (No Change of Status)**

We have cleared the site of more debris, and we have removed additional vegetation in the ditch area. In addition, we have established a mowing program for the open areas and fairways twice a month. The mower indicates that they can mow this for \$200 per cut going forward, assuming two cuts per month.

The course is fully installed and operational. We await the development of the front of the park and the new trail loop to really get things moving.

✓ **OTTERBURN PARK DEVELOPMENT (Update)**

We will look to have the water and sewer services extended as quickly as we can. In other news, we received a letter of no-impact regarding the required federal reviews needed to authorize our design. This is obviously a good thing and moves us a bit closer to being able to bid this winter. The previous report follows.

The site is working its way through federal reviews for compliance with NEPA and a number of other requirements. This is likely to be done at the same time as Mundy and Grand Blanc Township, who we share the HUD funds with. Since we are ahead of them in the development of our plans, this may take a little time. However, Genesee County Parks and Recreation and Genesee County Metropolitan Planning Commission are assisting, and things appear to be in order.

It appears we may be able to avoid expansive water detention work. However, adding utility connections to the plan made the cost even higher. It is not clear that there are any scope items that can be cut to make this more affordable. We may need to conduct the bid and see where things land. The previous report follows.

The engineer presented a preliminary plan to the park board on April 15<sup>th</sup>. I am happy with the work so far. Though the budget is a bit high, we are able to make some adjustments that should bring it in line with available funds. The DNR indicates that grant agreements may not be distributed until this summer, which makes summer/fall construction virtually impossible. The upside is that we have plenty of time to design and plan improvements. The previous report follows.

Our DNR Trust Fund grant application was approved by the DNR Trust Fund Board on December 11<sup>th</sup> in the amount of \$290,000! We have also signed on the sub-recipient



agreement for the \$283,333.33 in funds from Kildee's office. In addition, we have two years' worth of donations from BeeMoreJentery that total well over \$10,000.

The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is \$600,000. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north side of the site, which is not affordable. I am included the most recent concept, pricing, and engineering proposal in the April 28 meeting packet.

✓ **WAYFINDING PROJECT** *(Update)*

Trail head signs and trail wayfinding signs are ordered and staked for installation! These are funded through the Cosmos crowdfunding campaign. The park board took a look at the concepts and made final recommendations on details.

The Abrams Park primary sign has been ordered as well. The Hill Road gateway sign was replaced with the new model after being struck by a vehicle. The next candidate is the red sign on Seymour and Miller. That sign is definitely at the end of its life.

✓ **SOCIAL DISTRICT** *(No Change of Status)*

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT** *(Update)*

Holland Square is going before the DDA for final concept approval on September 11<sup>th</sup>, and will likely be before the council on September 22<sup>nd</sup>. The committee is recommending approval of the structure, lighting/sound features, plantings, and fundraising plan. Note that the project includes a potential \$50,000 contribution from a local business. To this end, they are seeking naming rights and propose a memorandum of understanding to set terms. If they are able to commit to this publicly, this will be before the council on the 22<sup>nd</sup> as well. We plan to fund the rest of the project with \$75,000 from MSHDA, a substantial DDA contribution, and matching funds from the MEDC crowdfunding program (which could be as much as \$150,000).

✓ **SPRINGBROOK STREET DEDICATION INQUIRY** *(No Change of Status)*

Resurfacing of Crosscreek Drive has occurred. Our engineer conducted many inspections, recommended specific repairs, and documented the works. The HOA was great to work with and altered their plans during construction to ensure road base issues were addressed.

The previous report follows.

The HOA was not able to meet on May 13<sup>th</sup> as planned, but was able to convene on May 20 to discuss next steps. It sounds like they are desirous of taking formal steps to consider city ownership of the streets. I recommended that they send a written request to the city

council, signed by the homeowners association, that indicates their conceptual terms and conditions for such a potential transfer. The council can then review this and decide if and how to proceed. The previous report follows:

I met with the HOA street committee on February 24<sup>th</sup> and March 24<sup>th</sup> along with Councilmember Spillane. The group is proceeding with rehabilitation of Cross Creek, using the best practices recommended by our engineer. They are also interested in continued in-kind services during final planning and construction to ensure project quality. If the city is still open to taking these streets, I recommend this support be given to ensure the assets are optimized.

Beyond their 2025 work, there is still much discussion, and I do not see this moving forward very quickly. They have a lot of questions about winter maintenance, solicitation control, sidewalks, and costs. The previous report follows.

The HOA completed three cores on Cross Creek Drive to better understand the pavement cross section that is there. It appears the road is generally built of 10" thick asphalt on clay instead of 5" asphalt on 10" of aggregate. Leadership from the HOA met with our engineers and staff to go over the implications of this finding on January 21st.

For the time being, they are taking the informal advice of our engineers and adjusting some of their plans for the 2025-2026 construction years. Though there is not any further movement towards a potential street transfer, they appear to be proceeding with street maintenance and rehabilitation in a manner that would meet city standards.

I expect to be meeting with the group regularly moving forward. See the October 14, 2024 report for all the details of this request, as well as a historical and contextual narrative.

✓ **ABRAMS FORESTRY GRANT** (*Business Item*)

Bids are in for a September or October planting of 38 trees in Abrams Park. Pricings for the installation and provision of trees appears to be pretty competitive. Watering is another matter. The low bid, without watering is Nash Nurseries. Note that this bid is adjusted for the removal of tax and the addition of the four additional trees/gator bags. The low bid WITH watering is Agrosaping. Based upon my conversation with Rob, we believe it would be possible and more cost-effective to water the trees ourselves.

With that said, I am recommending approval of the non-watering low bid by Nash Nurseries in the amount of \$18,840 (for 42 trees and 42 gator bags). I have worked with them in the past and find them to be a high quality nursery and installation provider. I am including all bids and a resolution to approve Nash.

The previous report follows:

The city has been awarded \$9,890 through the Community Forestry Grant Program to plant 38 native trees in Abrams Park. There are no strings attached here except that we are to provide an equal match. The time for performance is through fall of 2026, and there are no NEPA, Davis Bacon, or other federal requirements.

✓ **FUTURE WASTE, RECYCLING, AND YARD WASTE SERVICE** (*No Change of Status*)

Our five year waste agreement expires June 30, 2026. Based on the most recent pricing given to a neighboring community, we are looking at pricing in the mid \$17 per month per stop. This is over 30% higher than our current \$13.26.

We have not had luck in official cooperation with Gaines or Clayton in this matter, so we will likely need to bid services as a single unit, as we have in the past. Rob and Becca are working on updating our specifications so we can bid this fall and make a decision in early winter. They are considering some alternative bid parameters for extended street sweeping waste hauling, bi-weekly recycling (as a cost saving measure), and DPW dumpster collection frequency.

We are hopeful that we can maintain the general level of service for the foreseeable future using the waste levy. However, if pricing increases are severe enough, council may need to consider cuts to yard waste/recycling, woodchipping, or related services unless the use of general fund subsidy is considered. I suspect we will not be in such a position for the forthcoming contract though.

✓ **RENTAL INSPECTIONS (Update)**

We decided to pursue inspections using the DPW. Staff have engaged in a number of inspections, walk throughs, and training. We expect to continue to involve the current building staff with DPW until they are sufficiently oriented and experienced. I see this as an agreeable alternative to the fire department. Our staff are widely available during regular hours and can be available after hours as well. They are well versed in in-home service and inspections, and they are likewise trusted and respected in the community. Lastly, our office admins already have a strong rapport and understanding of our DPW workflow, which will help greatly in scheduling.

For detailed background see the previous report from the August 11, 2025 meeting packet.

✓ **GENESEE COUNTY FORECLOSURES (No Change of Status)**

The following foreclosures were made available to the city, and the city opted to pass on acquisition.

58-01-502-047; 7484 Wade St	\$17,942.50 (Auto repair)
58-03-626-033; 9062 Luea Lane	\$4,095.78 (Vacant & unbuildable condo unit)
58-03-626-034; 9060 Luea Lane	\$4,095.78 (Vacant & unbuildable condo unit)

I suspect the county land bank may acquire all three. If so, they may be agreeable to working with us on managing the properties for the best public good. In any event, I will track their ownership and status.

✓ **PARK RANGER SERVICES (Update)**

The rangers have not engaged in any enforcement activity to date, nor have they provided detailed reports related to specific contacts or activities onsite. I have asked them to explore some later hours as we round out the year.

✓ **FISCAL YEAR 2025 AUDIT (Update)**

The federal portion of our audit, known as the single audit, is complete. It appears to have gone well. Our standard audit will begin soon, and I believe our process will be much

smoother this year than last year. The auditors indicate that they will be starting their audit on September 15<sup>th</sup>, which should put them in a position to present by early November.

✓ **PARKRIDGE DRIVEWAYS (Update)**

We have gotten compliance from most property owners, but some have chosen to ignore the issue or otherwise refuse to cooperate. We have sent out final notice letters that could require court action. The previous report follows.

We have had a large number of driveway modifications occur this year in Parkridge that were not permitted. Because this community has 'rolling curb', such expansions can occur without the need for a physical curb-cut. This has encouraged a number of homeowners to perform the work themselves or to have a contractor do the work over a weekend. Since right of way permits were not submitted, and there were not any calls for our crews to perform Miss Digg staking requests, we have not been aware of these.

Note that the city does require such permits, and I do believe we get those and/or are made aware of modifications in the vast majority of cases. Like with any building or development activity, we expect compliance and try to get projects into our process, but we certainly miss some, especially if they are attempting to hide the alterations.

Though the changes were frequently not in compliance with our ordinances and Design Standards Manual, the changes often remained unnoticed and of no consequence because the modifications were not having a noticeable impact on the right of way or street (e.g. someone might be widening a 14' drive to 20' of concrete, which meets standards). However, when a homeowner added a second drive that was composed of aggregate in the right of way, this was obvious and we reached out to the owner to remedy the situation. They did not choose to comply.

Upon review of this project and the rest of the street, we did discover a number of additional recent changes on other properties. Prior to enforcement actions, we solicited right-of-way permits from all owners that appeared to modify their drives within the last three years (many drives predate our standards or have otherwise been in existence for a decade or more). We chose three years because we have aerial imagery from 2022, which will allow us to confirm 'new' work.

After review of the permit applications, some drives were approved, some we have requested modifications to, and we requested that the second drive be removed altogether (it is not approvable due to the use of improper material, excessive width, proximity to the lot line, and its location over a city storm drain easement).

I am making this report to the city council because I suspect that the owner in question will force the issue to be resolved in court, and that may result in council action at a future date. We are prepared to go this route, but would rather avoid this outcome if we can. Our objective is to observe the intent of our various ordinances and standards in such a way that the public assets are protected, owner rights are able to be exercised, and fairness between similarly situated parties is observed.

We believe that our strategy of requiring compliance from all owners that made modifications within the last three years, as well as all drives moving forward, is reasonable

given the circumstances. We stand by the need to review right of way work and to observe the application of applicable city standards. Note that we are not filing charges for trespass, issuing fines, or otherwise engaging in aggressive or negative compliance at this point.

- ✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*
- ✓ **MONTHLY REPORTS** *(Update)*  
Monthly reports are included.
- ✓ **BOARDS & COMMISSIONS** *(See Individual Category)*
  - ✓ **PLANNING COMMISSION** *(Update)*  
The Planning Commission met on September 2, 2025. They went over the landscaping portion of the zoning ordinance as a form of light training. Their next meeting is scheduled for October 7, 2025.
  - ✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*  
The DDA is likely to meet on September 11<sup>th</sup> to consider the final plans for the Holland Square project. They are also expected to select officers.  
  
Their next regularly scheduled meeting is set for October 9<sup>th</sup>.
  - ✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*  
There was a use variance to consider permitting first floor residential at 7538 Miller Road in the Central Business District. This was deliberated at the July 16, 2025 meeting, and the ZBA denied the request. Notice has been sent to the petitioner.
  - ✓ **PARKS AND RECREATION COMMISSION** *(Update)*  
The Park Board met on Tuesday, August 19, 2025 at 5:30pm. They went over updates on routine maintenance, Otterburn Park design/grant updates, the Abrams Park forestry bids, park ranger services, and mowing. In addition, they heard a petition from the Greater Flint Athletic Club to host another cycle cross event in Otterburn Park. This event was approved and is to be held on September 21<sup>st</sup>.  
  
The September meeting is scheduled for September 16<sup>th</sup>.
  - ✓ **BOARD OF REVIEW** *(No Change of Status)*  
The Board of Review met on Tuesday, July 22<sup>nd</sup> at 1:30pm for qualified errors and poverty exemptions. There were no attendees, but they did correct two personal property clerical errors and three recappings that were submitted prior to the meeting.
  - ✓ **CLERK'S OFFICE/ELECTION UPDATE (Kraft)** *(No Change of Status)*
    - ❑ Routine duties include record management, publications, FOIA requests, human resources, ordinance codification, payroll approval, solicitation permits, recording secretary, maintaining the cemetery registry, helping to maintain the website, Keeper of the City Seal, Board of Review, and everything related to elections.
  - ✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik)** *(Update)*
    - ❑ DPS continues to GPS water and sewer assets.
    - ❑ DPS continues to update water meter transponders, registers and meters as needed.

- ❑ Cappy lane restoration is completed less tree planting. All grade is cut, road stone placed and edge drain installed on Don Shenk from Cappy to Durwood. Curb and driveways are complete on the west side of Don Shenk Cappy to Daval. Eastlund is scheduled to return Wednesday 9/10/25 to continue curb and driveways. Asphalt Restoration will return 9/9/25 to complete crack filling. DPS hung the football banners on the downtown light poles.
- ❑ DPS continues to stain the playscape.
- ❑ DPS started doing rental inspections.
- ❑ DPS moved a large amount of rocks off of Don Shenk to Abrams Park.
- ❑ DPS is using MiBid for pricing on the two new budgeted pickup trucks.
- ❑ DPS is working on the upcoming garbage bid.

#### **TREASURER UPDATE (Nichols) *(No Change of Status)***

Summer property tax bills were due by September 2<sup>nd</sup> without penalty. FY25 audit process has begun with the single audit being completed last week and the financial audit starting September 15<sup>th</sup>. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

#### ✓ **ECONOMIC DEVELOPMENT UPDATE (Dietrich) *(Update)***

- ❑ The MEDC and Moment Strategies are helping the city highlight Cosmos in the Creek with an interview on FOX 66/NBC 25 on September 4<sup>th</sup>.
- ❑ Holland Sq: Mercury Sound and Audio submitted a quote for the sound and lighting equipment for the Pergola. The amount was reduced by 1/3<sup>rd</sup>.
- ❑ Methodist Church: The deadline for the RFQ expired on July 31<sup>st</sup>. The DDA will continue to market the property to interested developers.
- ❑ As of September 4<sup>th</sup>, the EV Chargers have been installed and up and running for use.
- ❑ The DDA has engaged with the owners of the S&K Pub Plaza. The owners indicated that they plan on replacing the roof and updating the back of the building facing Morish.
- ❑ Dort FCU will be bringing 34 employees out to Elms Park on October 13<sup>th</sup> to do cleanup.
- ❑ The City Manager and the Economic Developer will be meeting with the Mott Foundation to discuss funding opportunities on September 18<sup>th</sup>.

## **NEW BUSINESS / PROJECTED ISSUES & PROJECTS**

#### ✓ **PROCLAMATIONS *(Business Item)***

We have a pair of proclamations included in the packet. One is for rail safety and the other is to acknowledge a national day of remembrance and service for 9/11.

#### ✓ **TEAM STRENGTHENING PROCESS *(Business Item)***

I request that the city council approve a professional service proposal that will enable our administrative team to participate in a dedicated team strengthening process.

Over the last few years, we have undergone much turnover at the department head level. In fact, all department heads are relatively new. This degree of change, along with some changes to our operations post-covid, has created a situation that is less than optimal for



our staff to develop strong working rapports and the resulting team environment that we desire.

While we have been working diligently to foster a unified culture, open communication, and synergy, I believe more can be done. Given that I am a participant, as well as the administrator/facility, we may be at our limit of effectiveness without some outside assistance.

In speaking with staff and other municipalities about options, one individual is highly recommended to engage our staff in exactly what we need. Lewis Bender, Ph.D. has done work all over the state, including our neighbors of Grand Blanc, Fenton, Flushing, and Linden on exactly that type of municipal team building and strategizing that we are seeking. I have reached out to him for a proposal, and I have included this in the packet.

His standard model for improvement is to spend one day onsite for a fee of \$3,200 plus local travel expenses. The detailed purpose and tasks are stated in the proposal, and this is what I seek approval for at this time. It is likely, but not certain, that one day shall suffice. However, a debriefing with myself, staff, and Lew may indicate a desire or need to continue with future services. If this is the case, I will bring the matter back to the city council for review.

### **Council Questions, Inquiries, Requests, Comments, and Notes**

*Orienteering Course:* I am working with Walt to replace these medallions. We appear to be close to getting new material in the ground.

*I-69:* Repairs to the I-69 ramp over the Swartz Creek are imminent.

*Genesee Wind Symphony:* There are no conflicts with their schedule and our city council! They are hosting shows at the PAC on Sunday, November 2, at 3pm; Monday, December 15, at 730pm, Monday, February 16, at 730pm, Monday, March 16, at 730pm, and Monday, May 4, at 730pm.

*State Budget:* There three budgets proposed for consideration that greatly impact cities in Michigan, a House, Senate, and Governor proposal. These are all quite different, with some proposing as much as a 10% increase to revenue sharing, and one proposing a 12% cut. There are also various changes to road and public safety expenses. This is likely to be negotiated over the next month. I will keep the city council informed.

**City of Swartz Creek  
RESOLUTIONS**

**Regular Council Meeting, Monday, September 8, 2025, 7:00 P.M.**

**Motion No. 250908-4A**

**MINUTES – AUGUST 25, 2025**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, August 25, 2025, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 250908-5A**

**AGENDA APPROVAL – SEPTEMBER 8, 2025**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of September 8, 2025, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 250908-6A**

**CITY MANAGER’S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager’s Report of September 8, 2025, including reports and communications, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Proclamation No. 250825-8A**

**PROCLAMATION TO ACKNOWLEDGE THE GENERAL  
FEDERATION OF WOMEN’S CLUBS INTERNATIONAL  
DAY OF SERVICE**

**WHEREAS**, the General Federation of Women’s Clubs (GFWC), one of the world’s oldest and largest women’s volunteer service organizations, has for more than 130 years united members in volunteer community improvement projects; and



**WHEREAS**, the GFWC International Day of Service unites clubs across the nation and around the globe to focus their time, talents, and resources on projects that strengthen communities and enhance quality of life; and

**WHEREAS**, the GFWC Swartz Creek Women's Club has long been a proud part of this tradition, making significant contributions to the City of Swartz Creek through civic engagement, service projects, and volunteerism; and

**WHEREAS**, the 2025 GFWC International Day of Service is themed **"Help End Domestic and Sexual Violence,"** calling on clubs to stand united against domestic and sexual violence and raise public awareness of its impact; and

**WHEREAS**, volunteer service in this vital area exemplifies the values of compassion, solidarity, and active community leadership.

**NOW, THEREFORE**, I, Nate Henry, Mayor of the City of Swartz Creek, do hereby proclaim Saturday, September 27, 2025 as

**"GFWC International Day of Service"**

in the City of Swartz Creek, and urge all residents to support the GFWC's mission and join in the spirit of service that strengthens our community and protects its most vulnerable members.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 8th day of September, 2025.

**Proclamation No. 250825-8B      PROCLAMATION TO ACKNOWLEDGE NATIONAL SEE TRACKS? THINK TRAIN WEEK**

**WHEREAS** See Tracks? Think Train® Week is to be held across the U.S. from September 15 to 21, 2025;

**WHEREAS**, 2,252 rail grade crossing collisions resulted in 749 personal injuries and were responsible for 268 fatalities in the United States during 2024; and

**WHEREAS**, 1,465 pedestrian trespassing casualties have occurred in the United States resulting in 821 pedestrians being killed and another 644 injured while trespassing on railroad property rights of way during 2024; and

**WHEREAS**, educating and informing the public about rail safety (reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

**WHEREAS**, the International Association of Chiefs of Police, National Operation Lifesaver Inc., United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering

together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National See Tracks? Think Train® Week;

**THEREFORE**, I, Mayor Nate Henry, do hereby attest my full support proclaiming September 15 to 21, 2025, National See Tracks? Think Train® Week and I encourage all citizens to recognize the importance of rail safety education.

**Resolution No. 250908-8C**

**RESOLUTION TO APPROVE THE LOW BID FOR THE PROVISION AND INSTALLATION OF TREES AT ABRAMS PARK**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains a system of parks, and

**WHEREAS**, the City maintains an active five-year parks and recreation plan that calls for the investment of native forestry in Abrams Park, and

**WHEREAS**, the City is the recipient of a Michigan Department of Natural Resources Urban Forestry Grant, and

**WHEREAS**, the City, in consultation with the DNR, crafted a bid specification for the provision, planting, and one year of maintenance for forty-two trees in Abrams Park, and including 42 gator bags, and

**WHEREAS**, Nash Nurseries is the low qualified bidder to provide such services at \$18,840.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek City Council approves the as submitted in the September 8, 2025 city council packet, specifically to include the 42 trees and 42 gator bags, without taxes, and without watering/fertilizer services.

**BE IT FURTHER RESOLVED**, that the City Council authorizes and directs the City Manager to administer the Urban Forestry Grant and engage the contractor on behalf of the city.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

**Resolution No. 250908-8D**

**RESOLUTION TO APPROVE PROVESSIONAL SERVICES AGREEMENT FOR TEAM STRENGTHING PROCESS FOR CITY STAFF**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City aspires to uphold high standards in the execution of administrative duties and finds that a strong, unified, well-defined organizational culture are essential to doing so; and



**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE August 25, 2025**

The meeting was called to order at 7:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft, Attorney Mike Gildner.

Others Present: Andy Harris-OHM, Fire Chief Plumb, Metro PD Chief Bade, Dennis Cramer, Don Austin, Jeanne Beville, Betty Binder, Kora Reid, Lauri Pieniozell, Dana Beckley, James Lampkin, Julie & Ron Webb, Ethan Webb, Logan Jeru, Mindy Brisbane, Clint Brisbane, Teilah Sprowl, Sandra Martin, Daniel Brinkman, Judy Bouchard, Dave Bouchard, Adam Campbell, Jeanne Jackson, Livia Jackson, Layne Parks, Logan Black, Abbey Holland, Richard & Rebecca Miller, Samantha Roberts, Lania Rocha, Jenni Wolgast.

Others Virtually Attended: None.

**APPROVAL OF MINUTES**

**Resolution No. 250825-01**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday August 11, 2025 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen.  
NO: None. Motion Declared Carried.

## **APPROVAL OF AGENDA**

### **Resolution No. 250825-02**

**(Carried)**

Motion by Councilmember Krueger  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of August 25, 2025, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane.  
NO: None. Motion Declared Carried.

## **CITY MANAGER'S REPORT**

### **Resolution No. 250825-03**

**(Carried)**

Motion by Councilmember Melen  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council accept the City Manager's Report of August 25, 2025, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert.  
NO: None. Motion Declared Carried.

## **MEETING OPENED TO THE PUBLIC:**

None.

## **COUNCIL BUSINESS:**

**THE MILLER SETTLEMENT CITIZEN OF THE YEAR:** Presented to Betty Binder.

**Recess:** Went into recess at 7:17pm and exited recess and reentered session at 7:25pm.

## **RESOLUTION TO APPROVE THE FISCAL YEAR 2026 BUDGET FOR THE FIRE DEPARTMENT**

### **Resolution No. 250825-04**

**(Carried)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Gilbert

**WHEREAS**, the agreement for fire services between Clayton Township and Swartz Creek City indicates a specific process for budgetary review and approval by the municipalities; and,

**WHEREAS**, the staff of Clayton Township and the Swartz Creek City have found the proposed budget to be acceptable by both parties; and,

**WHEREAS**, the Swartz Creek Fire Board affirmed the proposed budget at their regular meeting on August 18, 2025.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Swartz Creek approve the Fiscal Year 2026 Swartz Creek Area Fire Department Budget, a copy of which is attached hereto, gross maximum total not to exceed \$382,131.14, to be paid commensurate of the agreement between the City of Swartz Creek and the Township of Clayton, payment being the City's obligation of one-half of the proposed total budget

Discussion Ensued with Chief Plumb.

YES: Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE AN EXPANDED USE RESERVATION AND PARK FEE/DEPOSIT WAIVER FOR USE OF OTTERBURN PARK FOR A NON-PROFIT BIKE RACE**

**Resolution No. 250825-05**

**(Carried)**

Motion by Councilmember Gilbert

Second by Councilmember Melen

**WHEREAS**, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

**WHEREAS**, the Greater Flint Athletic Club is proposing an expanded park use reservation for Otterburn Park on Sunday, September 21, 2025 for the purpose of holding an off road bike race; and

**WHEREAS**, the group is a recognized non-profit operating in Swartz Creek that meets the requirements for an expanded use reservation; and

**WHEREAS**, the city park rules and regulations states that "fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city."; and

**WHEREAS**, the City Council finds the GFAC to be a qualifying group with a qualifying activity; and

**WHEREAS**, the GFAC seeks a waiver to be able to use amplified sound in order to make official announcements.

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council hereby approves the expanded use reservation of the Greater Flint Athletic Club and waives all applicable fees for the September 21, 2025 reservation in Otterburn Park, subject to submission of required insurance listing the City as an additionally insured party for the event.

**NOW, BE IT FURTHER RESOLVED**, the Swartz Creek City Council hereby approves the use of amplified sound for official announcements by the GFAC in Otterburn Park for the duration of the event.

Discussion Ensued with applicant Jenni Wolgast.

YES: Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE ORDINANCE 470, AN ORDINANCE TO AMEND ARTICLE V OF CHAPTER 10 OF THE CODE OF ORDINANCES BY AMENDING SECTION 10-162 AND DELETING SECTIONS 10-164, 10-167, AND 10-168**

**Resolution No. 250825-06**

**(Carried)**

Motion by Councilmember Knickerbocker  
Second by Councilmember Melen

**WHEREAS**, the City of Swartz Creek seeks to promote safety and security within the community; and

**WHEREAS**, the Code of Ordinances, Chapter 10, promulgates rules regarding disorderly persons; and

**WHEREAS**, the City seeks to consolidate and set new standards related to the regulation of disorderly persons.

**THEREFORE, I MOVE** the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK  
ORDINANCE NO. 470**

An ordinance to amend Article V of Chapter 10 of the Code of Ordinances by amending Section 10-162 and deleting Sections 10-164, 10-167 and 10-168.

## **THE CITY OF SWARTZ CREEK ORDAINS:**

### **Section 1. Amendment of Section 10-162 of Article V of Chapter 10 of the Code of Ordinances.**

The City Council hereby amends Section 10-162 of Article V of Chapter 10 of the Code of Ordinances so that it reads as follows:

#### **Sec. 10-162. – Disorderly Persons.**

A person is a disorderly person if he or she:

- (a) Creates, causes or incites a public disturbance or commotion in any public place;
- (b) Offers or engages in sexual activity for compensation in violation of state law;
- (c) Secretly observes another person in a place where that person has a reasonable expectation of privacy;
- (d) Participates in, organizes or operates an unlawful business or occupation;
- (e) Appears in a public place while under the influence of alcohol or controlled substances and engages in conduct that endangers the safety of themselves or others, or that creates a public disturbance;
- (f) Engages in indecent or obscene conduct in a public place. A mother's breastfeeding of a child or expressing breast milk does not constitute indecent or obscene conduct regardless of whether or not her areola or nipple is visible during or incidental to the breastfeeding or expressing of breast milk.
- (g) Is a vagrant. For purposes of this section, a vagrant is (i) a person who wanders from place to place without a visible means of support or without a permanent home; or (ii) occupies public or private property without permission or lawful authority, in a manner that substantially interferes with the rights of others to use the property, including establishing a temporary living space or encampment without consent or legal authorization;
- (h) Remains in or about a location where an illegal business or occupation is being conducted, with the intent to participate in, promote, or facilitate such activity;
- (i) Intentionally jostles, shoves, or crowds another person in a public place without lawful purpose, in a manner likely to cause alarm or provoke a violent response.

### **Section 2. Deletion of Sections 10-164, 10-167 and 10-168 of Article V of Chapter 10 of the Code of Ordinances.**

The City hereby deletes Sections 10-164, 10-167 and 10-168 of Article V of Chapter 10 of the Code of Ordinances in their entirety.



### **Section 3. Effective Date.**

This Ordinance shall take effect 30 days following publication.

At a regular meeting of the City Council of Swartz Creek held on the 25<sup>th</sup> day of August, 2025, Knickerbocker moved for adoption of the foregoing ordinance and Melen supported the motion.

Voting for: Henry, Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker

Voting against: None.

The Mayor declared the ordinance adopted.

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Nate Henry  
Mayor

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Renee Kraft  
City Clerk

### **CERTIFICATION**

The foregoing is a true copy of Ordinance No. 470 which was enacted by the Swartz Creek City Council at a regular meeting held on the 25<sup>th</sup> day of August, 2025.

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Renee Kraft

Discussion Ensued with Attorney Mike Gildner and Andy Harris-OHM.

YES: Henry, Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

### **RESOLUTION TO APPROVE PROFESSIONAL SERVICES TO COMPOSE AND REPORT THE CITY'S WATER SYSTEM GENERAL PLAN, WATER RELIABILITY STUDY, ASSET MANAGEMENT PLAN, RISK AND RESILIENCY ASSESSMENT, AND EMERGENCY RESPONSE PLAN**

**Resolution No. 250825-07**

**(Carried)**

Motion by Councilmember Spillane

Second by Councilmember Melen

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains a water distribution system, and

**WHEREAS**, the city drafted, updated, and adheres to various plans for operation of the water system, including a Water System General Plan, Water Reliability Study, Asset Management Plan, Risk and Resiliency assessment, and an Emergency Response Plan, among others, and

**WHEREAS**, the city is required to update these plans in accordance with Michigan Public Act 399 and the America's Water Infrastructure Act of 2018, as administered by EGLE and the EPA respectively, and

**WHEREAS**, the inspection, analysis, and reporting that is integral to such plans is technical, sophisticated, and requires the services of a professional engineering company, and

**WHEREAS**, OHM Advisors is a pre-authorized engineering consultant that is highly engaged in the city's ongoing water analysis and services.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek City Council approves the professional service proposal as submitted by OHM and dated August 7, 2025 and included in the August 25, 2025 city council packet, in the amount of \$76,700, plus a 10% contingency for noted hourly services.

**BE IT FURTHER RESOLVED**, that the City Council authorizes and directs the Mayor to execute said engineering proposal on behalf of the city.

Discussion Ensued.

YES: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.  
NO: None. Motion Declared Carried.

## **RESOLUTION TO APPROVE SEWER SERVICE INSTALLATION TO OTTERBURN PARK**

**Resolution No. 250825-08**

**(Carried)**

Motion by Councilmember Krueger  
Second by Councilmember Melen

**WHEREAS**, the City finds it necessary to install a sewer service to vacant land on Bristol Road that is being developed for use as a public park; and

**WHEREAS**, the City finds that said installation will be significantly more cost effective if completed prior to the final establishment of a final scope of work and grant agreement with the Michigan DNR; and

**WHEREAS**, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for terms and conditions of purchases; and

**WHEREAS**, the City is authorized, at the request of the city manager, to negotiate a product or service if the economic interest of the city is best served by doing so; and

**WHEREAS**, the Director of Public Services has multiple quotes for the installation of said service, one of them from a pre-qualified low bid holder currently working in the city; and

**WHEREAS**, Steve's Plumbing and Excavating is proposing to provide the materials and labor necessary to fully install a 4" sewer service for the price of \$14,750, a price well below the engineer's estimate and that of the city's current excavation contractor; and

**WHEREAS**, the City finds that the time and costs involved in preparing specifications for an additional sealed bid process are not in the best interests of the city.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Swartz Creek approves the estimate for the installation, by boring, of a sewer service as quoted by Steves Plumbing and Excavating, including a 10% contingency, to be apportioned from the Sewer Fund (590).

**BE IT FURTHER RESOLVED**, the City of Swartz Creek authorize and direct the City Manager to create and execute a standard contractor's agreement on behalf of the city.

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen.

NO: None. Motion Declared Carried.

#### **MEETING OPENED TO THE PUBLIC:**

None.

#### **REMARKS BY COUNCILMEMBERS:**

Councilmember Knickerbocker: Lunch at the Chambers at noon tomorrow.

Councilmember Gilbert: Questioned when the railroad will be completed. City Manager responded that the project could start any time and Miller Road will be closed for 6-14 days once they start work.

Mayor Pro Tem Hicks: Her son was in town and played disc golf at Otterburn and enjoyed it.

Councilmember Krueger: Genesee County Wind Symphony have no conflicting dates with council meetings this year.

Councilmember Spillane: Questioned who was cutting Otterburn Lawn. Questioned building inspectors charging for inspections when on-site inspections might not be happening.

Mayor Henry: He corrected an earlier comment: Betty Binder is a member of the General Federation of Women's Club.

## **ADJOURNMENT**

**Resolution No. 250825-09**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Melen

**I Move** the Swartz Creek City Council adjourn the regular meeting at 8:20 p.m.

Unanimous Voice Vote.

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**Nate Henry, Mayor**

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**Renee Kraft, CMC, MiPMC-2, City Clerk**

Check Date	Check	Vendor Name	Description	Amount
Bank DORT DORT FINANCIAL CREDIT UNION				
08/04/2025	10376	GLAESER DAWES	CAPPY & DON SHENK PAYMENT APPLICATION TO	341,164.21
08/07/2025	10377	AMAZING MIKE MAGIC SHOWS	MAGIC SHOW FOR MOVIE NIGHT 7/11/25 & 7/2	500.00
08/07/2025	10378	JASON BOYD	BOYDS LAWN & LANDSCAPING 7/30/25	1,000.00
08/07/2025	10379	BS & A SOFTWARE	PERMIT APPLICATION SUBMISSION 4/7/25 - 7	1,930.00
08/07/2025	10380	CHASE CARD SERVICES	MONTHLY STATEMENT JULY 2025	7,230.45
08/07/2025	10381	CIVICPLUS LLC	FULL SERVICE SUPPLEMENAITON SUBSCRIPTION	4,265.24
08/07/2025	10382	COFFIELD OIL COMPANY INC	REC- GAS FOR CANS	91.00
08/07/2025	10383	CONSUMERS ENERGY	8499 MILLER RD	31.70
08/07/2025	10384	CONSUMERS ENERGY	8083 CIVIC DR	911.40
08/07/2025	10385	CONSUMERS ENERGY	5257 WINSHALL DR	28.69
08/07/2025	10386	CONSUMERS ENERGY	5361 WINSHALL DR 8369	31.51
08/07/2025	10387	CONSUMERS ENERGY	9099 MILLER RD	34.73
08/07/2025	10388	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987	37.17
08/07/2025	10389	CONSUMERS ENERGY	8095 CIVIC DR	1,004.20
08/07/2025	10390	CONSUMERS ENERGY	5121 MORRISH RD	438.99
08/07/2025	10391	CONSUMERS ENERGY	8011 MILLER RD	28.69
08/07/2025	10392	CONSUMERS ENERGY	5441 WHITNEY CT PAVILLION	28.69
08/07/2025	10393	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS	38.56
08/07/2025	10394	CONSUMERS ENERGY	4510 MORRISH RD	39.75
08/07/2025	10395	CONSUMERS ENERGY	8059 FORTINO DR	64.90
08/07/2025	10396	CONSUMERS ENERGY	5361 WINSHALL DR NP	32.74
08/07/2025	10397	CONSUMERS ENERGY	6425 MILLER PARK & RIDE	69.64
08/07/2025	10398	CONSUMERS ENERGY	8301 CAPPY LN	272.74
08/07/2025	10399	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781	531.13
08/07/2025	10400	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997	34.62
08/07/2025	10401	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437	32.84
08/07/2025	10402	CONSUMERS ENERGY	4125 ELMS RD 4353	55.30
08/07/2025	10403	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	6,110.39
08/07/2025	10404	CONSUMERS ENERGY	4524 MORRISH RD	65.11
08/07/2025	10405	CONSUMERS ENERGY	STREET LIGHTS 1294	3,124.67
08/07/2025	10406	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300	42.28
08/07/2025	10407	CONSUMERS ENERGY	8100 CIVIC DR	1,394.52
08/07/2025	10408	DLZ MICHIGAN INC	MS4 COMPLIANCE PROGRAM SERVICES 2024 -2	2,300.00
			1000 GIS UPGRADES	3,930.00
			FOG PROGRAM ADMIN/ MISC CONSULTING SERVI	330.00
				6,560.00
08/07/2025	10409	FAMILY FARM AND HOME INC	MONTHLY INVOICES JULY 2025	319.61
08/07/2025	10410	FLINT NEW HOLLAND	PARTS FOR KUBOTA THEROSTAT \$ GASKET	42.51
08/07/2025	10411	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	6.50
08/07/2025	10412	GCGC	FALL 2025 GCGC MEETING	15.00
08/07/2025	10413	GEN CTY ROAD COMMISSION	S- MTCE & OPERATIONS 504 (47) SERVICE T	2,805.50
08/07/2025	10414	GILL ROYS HARDWARE	JULY 2025 INVOICES LESS DISCOUNT	543.53
08/07/2025	10415	HACH	CHEMKEY 25 PIECE ORTHOPHOSPHATE LOW RAN	169.20
08/07/2025	10416	HOLLAND, TAYLOR	UB refund for account: 0008351700	288.85
08/07/2025	10417	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL ABRAMS PARK 7/29 - 8	260.00
			PORT-A-JON RENTAL ELMS RD PARK 7/25/25	540.00
				800.00
08/07/2025	10418	KENNEDY INDUSTRIES INC	CAPPY LIFT STATION FIELD SERVICE 4/29/2	4,000.00
08/07/2025	10419	MIKEL LEAVITT	CLOTHING REIMB. LEAVITT AMERICAN EAGLE	84.74
			CLOTHING ALLOWANCE - LEAVITT JCPENNY	97.98
				182.72
08/07/2025	10420	METRO POLICE AUTH OF GENESEE COUNTY	JUNE 2025 ORD. FEES	880.44
			OPEB REIMB APRIL - JUNE 2025 SZMANSKY&S	2,490.35

				3,370.79
08/07/2025	10421	MICHIGAN PIPE AND VALVE	CAUTION GREEN MARKING PAINT	120.00
			CAUTION BLUE MARKING PAINT & GREEN AND B	280.00
				400.00
08/07/2025	10422	MR TWIST	BALLOON TWIST MOVIE NIGHT 7/25/25	100.00
08/07/2025	10423	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK 7/9/25	702.00
08/07/2025	10424	PITNEY BOWES INC.	LEASING CHARGES MAY 30 2025 - 8/29/25	165.54
08/07/2025	10425	PRIORITY WASTE LLC	PRIORITY WASTE JULY 1 2025 - JUNE 30 20	26,970.84
08/07/2025	10426	RESTORATION BETHAL MINISTRIES	ELMS RD PAV #1 REFUND	200.00
08/07/2025	10427	LILIANA CASTILLO	ELMS RD PAV #2 REFUND	200.00
08/07/2025	10428	SHELIA THOMAS	ELMS RD PAV # 4 REFUND	200.00
08/07/2025	10429	MICHAEL JARVIS	ELMS PARK PAV #2 REFUND	200.00
08/07/2025	10430	BOBBIE SEGO	ELMS RD PAV #2 REFUND	200.00
08/07/2025	10431	JOSEPHINE CARRIER	ABRAMS PARK PAV #1 REFUND	200.00
08/07/2025	10432	TINA MACAULEY	ELMS RD PAVE #1 REFUND	200.00
08/07/2025	10433	MARK HOPKINS	ELMS RD PAV #3 REFUND	200.00
08/07/2025	10434	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	154.00
08/07/2025	10435	STEVE BLOSS	CLOTHING ALLOWANCE WRANGLER/LEE	127.18
08/07/2025	10436	SUBURBAN AUTO SUPPLY	SYNTH 5W30 OIL CHANGE	107.92
			15MM 3/8 DR. SKT OIL CHANGE	3.79
			OIL FILTER & 10W40 FOR 1/2 TON PICK UP	43.76
				155.47
08/07/2025	10437	SUPER FLITE OIL CO INC	FUEL - DPW JULY 2025	1,150.51
08/07/2025	10438	SWARTZ CREEK AREA FIRE DEPT.	MONTHLY RUNS FIRE & EMS JULY 2025	3,283.44
08/07/2025	10439	TAYLOR & MORGAN CPA	FINANICAL SERVIICES PROVIDED BY SHERI SP	3,610.00
08/07/2025	10440	VC3 INC	SERVICE CONTRACT BUNDLE JULY 2025-JUNE 2	10,867.68
08/07/2025	10441	VERMEER OF MICHIGAN	SUNS -SWITCH WOODCHIPPING	281.64
08/07/2025	10442	JAMS MEDIA LLC	DDA/TIF AFODAVIT	112.00
08/07/2025	10443	VISUAL EDGE IT	CONTRACT DATES 7/22//25 - 8/22/25	282.38
08/21/2025	11(E)	ERC-LED, LLC	EXCESS BENEFIT PAYMENT	1,149.08
08/21/2025	10444	ABSOLUTE TREE REMOVAL	TREE AND STUMP REMOVAL AT SCHOOL STREET	2,200.00
08/21/2025	10445	ACE-SAGINAW PAVING COMPANY	COLD PATCH	640.32
08/21/2025	10446	ADS PLUS PRINTING LLC	(7) NAME BADGES & BUSINESS CARDS	105.00
08/21/2025	10447	AMERICAN SEWER CLEANERS	8420 CAPPY LN WATER JET STORM SEWER	290.00
08/21/2025	10448	JASON BOYD	BOYDS LAWN & LANDSCAPING 7/30/25	1,000.00
			BOYDS LAWN & LANDSCAPING 7/23/25	1,200.00
				2,200.00
08/21/2025	10449	CHARTER TOWNSHIP OF MUNDY	ECONOMIC DEV SVS APRIL -JUNE 2025	8,322.71
08/21/2025	10450	CONSUMERS ENERGY	NON ENERGY STREET LIGHTING CAPPY LN & DO	37,640.00
08/21/2025	10451	CONSUMERS ENERGY	LAND RENTS/LEASE - ELECTRIC	25.00
08/21/2025	10452	CONSUMERS ENERGY	4484 MORRISH RD	134.34
08/21/2025	10453	DELTA DENTAL PLAN	RETIREE BENIFITSSEPTEMBER 2025	443.16
08/21/2025	10454	DLZ MICHIGAN INC	2025 -2026 MS4 SERVICES RENDERED THRU 7/	150.00
08/21/2025	10455	GEN CTY PARKS & REC COMMISSION	ELMS PARK PARTOL 6/29/25 - 7/27/25	1,282.50
08/21/2025	10456	GEN CTY ROAD COMMISSION	S- MTCE & OPERATIONS 504 (47) SERVICE T	1,353.25
08/21/2025	10457	GENESEE CTY DRAIN COMMISSIONER	6/25/25 -THRU 7/30/25 JULY 2025 BULK	158,133.05
08/21/2025	10458	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES AUGUST 2025	2,888.97
08/21/2025	10459	MID STATES BOLT AND SCREW CO	9/16 S&D DRILL 1/2 SHK	41.49
08/21/2025	10460	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 7/18/25, 8/1/25, 8/15	558.00
08/21/2025	10461	NORLAB INC	TOILET DYE PACKS BLUE 5 PK OF 200 EA	343.00
08/21/2025	10462	OHM ADVISORS	DON SHENK RD CAPPY LANE AND WATER MAIN P	36,395.00
			PROFESSIONAL SERVICES RENDERED THROUGH J	2,297.25
			WINCHESTER WOODS SUBDIVISION IMPROVEMENT	339.75
			WINCHESTER VILAGE LOCAL RD IMPROVEMENTS	1,545.00
				40,577.00
08/21/2025	10463	PRINTING SYSTEMS	MASTER CARDS & VOTER ID STOCK CARDS	111.69
08/21/2025	10464	JOYCE WALTERS	ABRAMS PARK #2 PAVILION 8/9/25	200.00

08/21/2025	10465	FREDRICK ELSTON	ABRAMS PARK #1 PAVILION RENTAL 8/10/25	200.00
08/21/2025	10466	KAYLA WITHEY	ELMS RD PAV #4 REFUND 8/15/25	200.00
08/21/2025	10467	PEOPLE OF CHRIST MINSTRIES	ELMS RD PAV#1 REFUND 8/16/25	200.00
08/21/2025	10468	TOMMIEKA TUCKER	ELMS RD PAV #2 REFUND 8/10/25	200.00
08/21/2025	10469	JOANN MARKS	ELMS RD PAV #2 REFUND 8/16/25	200.00
08/21/2025	10470	DEBORAN ALLISON	ELMS RD PAV #3 REFUND 8/10/25	200.00
08/21/2025	10471	BONNIE ALFARD	ELMS RD PAV#2 REFUND 8/17/25	200.00
08/21/2025	10472	SHINDA TURBEVILLE	ELMS RD PAV #1 REFUND 8/9/25	200.00
08/21/2025	10473	SAMANTHA OEVIS	ELMS RD PAV #3 REFUND 8/16/25	200.00
08/21/2025	10474	SARA WITTER	ELMS RD PAV #2 REFUND 8/9/25	200.00
08/21/2025	10475	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG 8/4/25	72.00
08/21/2025	10476	ROWE PROFESSIONAL SERVICES CO	\$80,600 OTTERBURN PARK IMPROVMENTS THRU	1,545.75
08/21/2025	10477	SERVICEMASTER BY FUSON	5356 WORCHESTER DR FOR WATER DAMANGE AN	2,500.00
08/21/2025	10478	SHILA KIANDER	SHILA KIANDER FOR ASSESSING CLASS VIA ZO	25.00
			SHILA KIANDER FOR ASSESSING CLASS VIA ZO	45.00
				<u>70.00</u>
08/21/2025	10479	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE JULY 2025	4,933.50
08/21/2025	10480	STANDARD INSURANCE COMPANY	RETIREE LIFE INSURANCE JULY 2025	107.43
			RETIREE LIFE INSURANCE AUGUST 2025	107.43
			RETIREE LIFE INSURANCE SEPTEMBER 2025	107.43
				<u>322.29</u>
08/21/2025	10481	STAPLES	PAPER DIVIDERS CLERK, TONER FOR TREASURE	98.42
08/21/2025	10482	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING 7/1/2025	48.00
			DRINKING WATER LAB TESTING JULY 7/16/25	48.00
				<u>96.00</u>
08/21/2025	10483	XAK ZDUNIC	CHLORIDE APPLICATION	2,026.24
08/28/2025	10484	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIREE VISIONSEPTEMBER 2025	39.36
				<u>712,224.87</u>
DORT TOTALS:				
Total of 110 Checks:				712,224.87
Less 0 Void Checks:				0.00
Total of 110 Disbursements:				<u>712,224.87</u>

# Public Works

## Monthly Work Orders

09/02/25

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
25-000072 COMPLETED	MI10-006104-0000-07	AYALA, GREGORIO L 6104 MILLER RD	08/04/25 08/04/25	WATER LEAK
25-000073 COMPLETED	CH10-009064-0000-02	HANSON, MICHAEL J 9064 CHELMSFORD DR	08/21/25 08/21/25	WATER LEAK
CU25-000095 COMPLETED	RO10-004266-00G8-01	APPLE CREEK STATION 4266 ROUNDHOUSE # G8 RD	08/01/25 08/01/25	CONTINUOUS USAGE
CU25-000096 COMPLETED	EL10-004046-0000-02	MILLER, MATTHEW 4046 ELMS RD	08/04/25 08/04/25	CONTINUOUS USAGE
CU25-000097 COMPLETED	LU10-009052-0000-07	HATFIELD, TRACIE 9052 LUEA LN	08/05/25 08/05/25	CONTINUOUS USAGE
CU25-000099 COMPLETED	MI10-008528-0000-01	CAR WASH, ED LETAVIS 8528 MILLER RD	08/26/25 08/26/25	CONTINUOUS USAGE
CU25-000100 COMPLETED	MO10-005288-0000-05	STALLINGS, GREG 5288 MORRISH RD	08/26/25 08/26/25	CONTINUOUS USAGE
DRAN25-0106 COMPLETED	PA10-007064-0000-01	TAVERNITI, TIMOTHY 7064 PARK RIDGE PKY	08/13/25 08/13/25	STORM DRAINS
GWO25-0750 COMPLETED	WI10-005363-0000-01	ABRAMS PARK 5363 WINSHALL DR	08/11/25 08/11/25	GENERIC WORK ORDER
GWO25-0751 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	08/14/25 08/22/25	GENERIC WORK ORDER
GWO25-0752 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	08/14/25 08/14/25	GENERIC WORK ORDER
LNDS25-0202 COMPLETED	WO10-005356-0000-02	DORMAN, WAYNE 5356 WORCHESTER DR	08/15/25 08/15/25	LANDSCAPING
LNDS25-0203 COMPLETED	NO10-009111-0000-01	TANNER, JACK 9111 NORBURY DR	08/15/25 08/15/25	LANDSCAPING
MNT25-0500 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	08/05/25 08/26/25	BUILDING MAINTENANCE
MNT25-0501 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	08/07/25 08/07/25	BUILDING MAINTENANCE
MNT25-0502 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	08/18/25 08/18/25	BUILDING MAINTENANCE
MNT25-0504 COMPLETED	CI10-008100-0000-01	PUBLIC SAFETY BUILDING 8100 CIVIC DR	08/18/25 08/19/25	BUILDING MAINTENANCE
MNT25-0506 COMPLETED	WI10-005363-0000-01	ABRAMS PARK 5363 WINSHALL DR	08/27/25 08/27/25	BUILDING MAINTENANCE
READ25-1098 COMPLETED	OA10-009238-0000-03	OLSOWY, MICHAEL 9238 OAKVIEW DR	08/11/25 08/12/25	READ METER
RI25-000011 COMPLETED	LI10-004257-0000-03	MARTIN, MARGARET 4257 LINDSEY DR	08/20/25 08/20/25	RENTAL INSPECTION



Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
RI25-000012 COMPLETED	LI10-004253-0000-03	FRANKLIN, CHERYL 4253 LINDSEY DR	08/20/25 08/20/25	RENTAL INSPECTION
RI25-000013 COMPLETED	LI10-004261-0000-14	DIAZ, ANGELIC 4261 LINDSEY DR	08/20/25 08/20/25	RENTAL INSPECTION
RI25-000014 COMPLETED	SE20-005231-0000-03	JMZ PROPERTIES LLC 5231 SEYMOUR RD	08/20/25 08/20/25	RENTAL INSPECTION
RI25-000015 COMPLETED	MI10-008267-0000-02	DOOLEY, LISA P 8267 MILLER RD	08/25/25 08/25/25	RENTAL INSPECTION
RI25-000016 COMPLETED	DO10-005267-0000-13	ZALAC, TRACY 5267 DON SHENK DR	08/25/25 08/25/25	RENTAL INSPECTION
RI25-000017 COMPLETED	CH10-009044-0000-08	YOST, ANGELA HUBBARD 9044 CHELMSFORD DR	08/25/25 08/25/25	RENTAL INSPECTION
RI25-000020 COMPLETED	IN10-008129-0000-04	VENEGAS-SEXTON, MARIA 8129 INGALLS ST	08/27/25 08/27/25	RENTAL INSPECTION
RI25-000021 COMPLETED	DO10-005209-0000-07	RAMBERG, CHRISTOPHER 5209 DON SHENK DR	08/28/25 08/28/25	RENTAL INSPECTION
SAMP25-0112 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	08/05/25 08/05/25	WATER SAMPLES
SAMP25-0113 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	08/12/25 08/12/25	WATER SAMPLES
SAMP25-0114 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	08/26/25 08/26/25	WATER SAMPLES
SI-000107 COMPLETED	MI10-008077-0000-02	KALLAS, JULIE 8077 MILLER RD	08/04/25 08/04/25	SIGNS
SI-000108 COMPLETED	MI10-008077-0000-02	KALLAS, JULIE 8077 MILLER RD	08/05/25 08/06/25	SIGNS
SI-000109 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	08/14/25 08/14/25	SIGNS
SWBK25-0115 COMPLETED	DO10-005197-0000-06	AUSTIN, FAWN 5197 DON SHENK DR	08/05/25 08/05/25	SEWER BACKUP
SWBK25-0116 COMPLETED	BR10-005038-0000-04	DOCKERY, BRITTANY 5038 BRADY ST	08/27/25 08/27/25	SEWER BACKUP
WMBK25-0138 COMPLETED	CH20-009221-0000-03	GLEASON, ROSEMARY 9221 CHESTERFIELD DR	08/26/25 08/26/25	WATER MAIN BREAK
WOFF25-2920 COMPLETED	MO10-005167-0000-03	ROSS, BRAD 5167 MORRISH RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2921 CANCELLED	DA10-005178-0000-02	TOWNE, SHANE JOSEPH 5178 DAVAL DR	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2922 CANCELLED	AU10-006343-0000-04	CUMMINGS, LORRAINE 6343 AUGUSTA ST	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2923 CANCELLED	BI10-005211-0000-01	EDWARDS, KAREN 5211 BIRCHCREST DR	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2924 CANCELLED	BR10-005031-0000-06	FOX, COHLE	08/18/25	WATER TURN OFF

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
CANCELLED		5031 BRADY ST	08/18/25	
WOFF25-2925 COMPLETED	BR20-006169-0000-04	STAMPER, JACOB 6169 BRISTOL RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2926 COMPLETED	BR20-006231-0000-05	GRIWATSCH, MINDY 6231 BRISTOL RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2927 CANCELLED	CA10-008391-0000-01	LEE, ROGER A 8391 CAPPY LN	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2928 CANCELLED	CH10-009127-0000-02	SPROWL, GERALYN 9127 CHELMSFORD DR	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2929 COMPLETED	DA10-005141-0000-04	VIGIL, ANTHONY 5141 DAVAL DR	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2930 CANCELLED	MC10-005141-0000-01	BROWN, CHARLES 5141 MC LAIN ST	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2931 COMPLETED	DO10-005227-0000-03	BLANDFORD, NICK 5227 DON SHENK DR	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2932 CANCELLED	JI10-009203-0000-03	CUMMINS, JESSE 9203 JILL MARIE LN	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2933 CANCELLED	LI10-007260-0000-02	CRIBBS, RALPH 7260 LINDSEY DR	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2934 CANCELLED	LU10-009052-0000-07	HATFIELD, TRACIE 9052 LUEA LN	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2935 CANCELLED	MA20-008099-0000-01	MAC AULEY, ALGER 8099 MAPLE ST	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2936 CANCELLED	MY10-004350-0000-02	ELIAS, PATRICIA 4350 MAYA LN	08/18/25 08/20/25	WATER TURN OFF
WOFF25-2937 COMPLETED	MC10-005048-0000-11	BROOKS, JONA ROSE 5048 MC LAIN ST	08/18/25 08/19/25	WATER TURN OFF
WOFF25-2938 COMPLETED	MI10-005482-0000-05	MOORE, SEAN 5482 MILLER RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2939 CANCELLED	MI10-007191-0000-02	DAVIS, JOSHUA 7191 MILLER RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2940 CANCELLED	MI10-007346-0000-03	BROWN, ARRON & ANNA 7346 MILLER RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2941 COMPLETED	MI10-007493-0000-06	PARROTT, JEFF 7493 MILLER RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2942 CANCELLED	MO10-005123-0000-01	HAWKS, BRAD 5123 MORRISH RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2943 CANCELLED	MO10-005203-0000-02	RANDALL, DAVE 5203 MORRISH RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2944 CANCELLED	NO10-009184-0000-02	CARROLL, KURT 9184 NORBURY DR	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2945 COMPLETED	SC20-005067-0000-04	YAMBRICK, JOSEPH S 5067 SCHOOL ST	08/18/25 08/18/25	WATER TURN OFF

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
WOFF25-2946 COMPLETED	OA10-009270-0000-04	THOMAS, SARAH 9270 OAKVIEW DR	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2947 CANCELLED	SC20-005068-0000-02	CARR, JASON 5068 SCHOOL ST	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2948 CANCELLED	SE10-005037-0000-02	PROFFER, JENNIFER 5037 SECOND ST	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2949 CANCELLED	WA10-007468-0000-03	SMYTH, ANDREW 7468 WADE ST	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2950 CANCELLED	WI10-005390-0000-02	OAKMAN, ROBERT 5390 WINSHALL DR	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2951 CANCELLED	GR10-005297-0000-02	TULIP, MATTHEW 5297 GREENLEAF DR	08/19/25 08/19/25	WATER TURN OFF
WOFF25-2952 CANCELLED	MI10-006115-0000-05	TAUKERT, ERIKA 6115 MILLER RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2953 CANCELLED	MI10-007179-0000-02	PELKY, GARY 7179 MILLER RD	08/18/25 08/18/25	WATER TURN OFF
WOFF25-2954 COMPLETED	SC20-005067-0000-04	YAMBRICK, JOSEPH S 5067 SCHOOL ST	08/21/25 08/21/25	WATER TURN OFF
WPRESS25-000071 COMPLETED	CA10-008449-0000-01	COUCHMAN, WILLIAM 8449 CAPPY LN	08/07/25 08/07/25	WATER PRESSURE
WTON25-1824 COMPLETED	SC20-005067-0000-04	YAMBRICK, JOSEPH S 5067 SCHOOL ST	08/18/25 08/18/25	WATER TURN ON
WTON25-1825 COMPLETED	OA10-009270-0000-04	THOMAS, SARAH 9270 OAKVIEW DR	08/18/25 08/18/25	WATER TURN ON
WTON25-1827 COMPLETED	DO10-005227-0000-03	BLANDFORD, NICK 5227 DON SHENK DR	08/18/25 08/18/25	WATER TURN ON
WTON25-1828 COMPLETED	BR20-006169-0000-04	STAMPER, JACOB 6169 BRISTOL RD	08/19/25 08/19/25	WATER TURN ON
WTON25-1829 COMPLETED	BR20-006231-0000-05	GRIWATSCH, MINDY 6231 BRISTOL RD	08/19/25 08/19/25	WATER TURN ON
WTON25-1830 COMPLETED	MO10-005167-0000-03	ROSS, BRAD 5167 MORRISH RD	08/19/25 08/19/25	WATER TURN ON
WTON25-1831 COMPLETED	MC10-005048-0000-11	BROOKS, JONA ROSE 5048 MC LAIN ST	08/19/25 08/19/25	WATER TURN ON
WTON25-1832 COMPLETED	DA10-005141-0000-04	VIGIL, ANTHONY 5141 DAVAL DR	08/19/25 08/19/25	WATER TURN ON
WTON25-1833 COMPLETED	SC20-005067-0000-04	YAMBRICK, JOSEPH S 5067 SCHOOL ST	08/21/25 08/21/25	WATER TURN ON
WTON25-1834 COMPLETED	MI10-007493-0000-06	PARROTT, JEFF 7493 MILLER RD	08/22/25 08/22/25	WATER TURN ON
WTON25-1835 COMPLETED	MI10-005482-0000-05	MOORE, SEAN 5482 MILLER RD	08/25/25 08/25/25	WATER TURN ON

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	

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Report Generated: 9/2/2025 9:26 AM  
Report Options: Completed From: 8/1/2025 To: 8/31/2025

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AUGUST 2025	Beginning Mileage	Ending Mileage	Miles Driven	Gallons Gas Purchased	Gallons Diesel Purchased
#7-15 4WD P/U gas	60707	61675	968	73.5	
#2-08 4WD P/U gas	79380				
#7-22 4 WD P/U gas	19409	20595	1186	56.4	
#12-02 DUMP diesel	35469				
#21 WOOD CHIPPER diesel	2580	2612	32		34
#9-07 STREET SWEEPER diesel	20865	21006			100.6
#5-18 KUBOTA (hours)	1398		141		
#1-20 4WD P/U diesel	8787	9009	222		31.7
#3-08 4WD P/U gas	89898				
#10-18 4WD P/U diesel	44244	45570	1326		67.1
#8-22 CASE BACKHOE	385	412			28
#6-16 2WD P/U gas	91651				
#6-00 BACKHOE diesel	2198				
#1-22 DUMP	8023				
#12-04 DUMP diesel	41889				
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					
#19 JD TRACTOR diesel					
#9-22 PATCHER					
#37 TRAIL ARROW					
#10-15 GEN gas	80122				
#11-23 Big Plow Truck	2413				
gas can					
8/24 Truck	3753	4640	887	49	
9/24 Truck	3738	4756	1018	51.1	
5/25 Tractor	11.73				
<b>TOTAL</b>			<b>5780</b>	<b>230</b>	<b>194.3</b>

# City of Swartz Creek

## Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
Building								
PB2500059	08/04/25	QUICK, JOEL	(248) 818 0115	58-02-551-007	\$1,000	\$125.00	5264 WORCHESTER DR	48473-Res Add/Alter/Repair
PB2500085	08/13/25	Lockhart Roofing Co.	(810) 235 9866	58-30-651-029	\$14,920	\$100.00	3442 HERITAGE BLVD	48473-Roofing
PB2500087	08/13/25	WeatherGard	(248) 967 8822	58-02-553-005	\$14,463	\$100.00	5342 WINSHALL DR	48473-Roofing
PB2500088	08/11/25	Tri County Roofing	(810) 732 7740	58-02-200-010	\$8,500	\$100.00	8059 INGALLS ST	48473-Roofing
PB2500089	08/21/25	Sky Energy Home Solutions	(206) 813 9171	58-30-651-013	\$33,392	\$518.00	6328 AUGUSTA ST	48473-Solar Array Roof Mount
PB2500090	08/06/25	Ambia Energy, LLC	(877) 412 7929	58-36-527-023	\$18,637	\$413.00	4196 LOCUST LN	48473-Solar Array Roof Mount
PB2500091	08/12/25	Foundation Systems of Michiga	(734) 838 3895	58-36-651-013	\$0	\$379.00	7478 COUNTRY MEADOWS	48473-Res Add/Alter/Repair
PB2500092	08/12/25	ENGLE, THOMAS JR & MAR	2483103585	58-36-527-023	\$10,000	\$215.00	4196 LOCUST LN	48473-Res Utility Building
PB2500094	08/21/25	Lockhart Roofing Co.	(810) 235 9866	58-02-501-005	\$5,600	\$100.00	5190 DAVAL DR	48473-Roofing
PB2500095	08/19/25	Pella Windows and Doors, Inc.	(248) 292 5000	58-36-526-067	\$6,131	\$185.00	7025 BRISTOL RD	48473-Window Replacement
Total:		10 Permits	Value: \$112,643		Fee Total: \$2,235.00		Total Number of Dwelling Units 0	

### Electrical

PE2500041	08/26/25	Halligan Electric Inc	(810) 238 8581	58-36-100-014	\$0	\$487.00	4141 MORRISH RD	48473-Electrical
PE2500042	08/01/25	Priority One Electric, LLC	(810) 391 1365	58-01-502-104	\$0	\$200.00	5099 MORRISH RD	48473-Electrical
PE2500043	08/18/25	J & J Electric Inc	(586) 757 7080	58-30-300-001	\$0	\$199.00	3259 ELMS RD	48473-Electrical
PE2500044	08/18/25	J & J Electric Inc	(586) 757 7080	58-02-100-006	\$0	\$199.00	1 DRAGON DR	48473 Electrical
PE2500045	08/18/25	J & J Electric Inc	(586) 757 7080	58-02-200-036	\$0	\$199.00	8230 CRAPO ST	48473 Electrical
PE2500046	08/18/25	J & J Electric Inc	(586) 757 7080	58-35-200-019	\$0	\$338.00	4110 MORRISH RD	48473 Electrical
PE2500047	08/18/25	J & J Electric Inc	(586) 757 7080	58-03-200-006	\$0	\$199.00	5300 OAKVIEW DR	48473 Electrical
PE2500048	08/21/25	Sky Energy	(206) 813 9171	58-30-651-013	\$0	\$209.00	6328 AUGUSTA ST	48473-Electrical
PE2500049	08/06/25	Ambia Energy, LLC	(877) 412 7929	58-36-527-023	\$0	\$198.00	4196 LOCUST LN	48473-Electrical
PE2500050	08/11/25	Murphy Electrical Services, Inc	(810) 919 8604	58-35-200-019	\$0	\$288.00	4110 MORRISH RD	48473 Electrical

# City of Swartz Creek

## Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
PE2500052	08/21/25	Orsburn Electric LLC	(810) 656 0102	58-01-502-092	\$0	\$442.00	7508 WADE ST	48473 Electrical
<b>Total:</b>		<b>11 Permits</b>	<b>Value: \$0</b>		<b>Fee Total:</b>	<b>\$2,958.00</b>	Total Number of Dwelling Units	0

### Mechanical

PM250014	08/07/25	Warren Systems Inc	(810) 691 0942	58-36-100-014	\$0	\$245.00	4141 MORRISH RD	48473-Mechanical
PM250015	08/07/25	Warren Systems Inc	(810) 691 0942	58-36-100-014	\$0	\$245.00	4141 MORRISH RD	48473-Mechanical
PM250029	08/04/25	Blessing Co.	(810) 694 4861	58-02-501-093	\$0	\$240.00	5119 WORCHESTER DR	48473-Mechanical
PM250035	08/11/25	DRF Installations	(630) 615 4580	58-02-526-011	\$0	\$285.00	5069 SCHOOL ST	48473-Mechanical
PM250037	08/05/25	Holland Heating & Cooling	(810) 653 4328	58-02-501-086	\$0	\$210.00	5059 WINSTON DR	48473-Mechanical
PM250038	08/12/25	Energy Efficiency Resources, L	(810) 510 3668	58-36-528-001	\$0	\$240.00	7096 PARK RIDGE PKWY	48473-Mechanical
PM250039	08/20/25	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-01-502-092	\$0	\$310.00	7508 WADE ST	48473 Mechanical
PM250040	08/27/25	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-01-100-032	\$0	\$245.00	5023 HOLLAND DR	48473-Mechanical
<b>Total:</b>		<b>8 Permits</b>	<b>Value: \$0</b>		<b>Fee Total:</b>	<b>\$2,020.00</b>	Total Number of Dwelling Units	0

### Plumbing

PP250011	08/13/25	Dover Grease Traps, Inc	(586) 293 0033	58-36-200-016	\$0	\$185.00	4220 ELMS RD	48473-Plumbing
PP250015	08/12/25	Foundation Systems of Michiga	(734) 838 3895	58-36-651-013	\$0	\$190.00	7478 COUNTRY MEADOWS	48473-Plumbing
<b>Total:</b>		<b>2 Permits</b>	<b>Value: \$0</b>		<b>Fee Total:</b>	<b>\$375.00</b>	Total Number of Dwelling Units	0

# City of Swartz Creek

## Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
PROW-0354	08/04/25	BREWER, SUSAYE		58-36-529-019	\$0	\$100.00	7129 PARK RIDGE PKWY	48473-Right of way
PROW-0355	08/05/25	Johnson & Sons Excavating, Inc	(810) 636 2104	58-35-200-019	\$0	\$100.00	4110 MORRISH RD	48473 Right of way
PROW-0356	08/26/25	CONSUMERS ENERGY		58-01-502-104	\$0	\$100.00	5099 MORRISH RD	48473-Right of way
<b>Total:</b>		<b>3 Permits</b>	<b>Value: \$0</b>		<b>Fee Total:</b>		<b>\$300.00</b>	Total Number of Dwelling Units 0

### Zoning

PZ25-0017	08/06/25	CRAFTS, JO ANN	(810) 265 0027	58-02-503-045	\$886	\$125.00	8371 CAPPY LN	48473-Fence
<b>Total:</b>		<b>1 Permits</b>	<b>Value: \$886</b>		<b>Fee Total:</b>		<b>\$125.00</b>	Total Number of Dwelling Units 0

**Permit Total: 35      Value: \$113,529      Fee Total: \$8,013.00**

Permit.DateIssued Between 8/1/2025 12:00:00  
AM AND 8/31/2025 11:59:59 PM



# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
7467 DIANE CT	58-36-651-042	Final	08/05/2025	08/05/2025	Approved
7469 DIANE CT	58-36-651-041	Final	08/05/2025	08/05/2025	Approved
4141 MORRISH RD	58-36-100-014	Final	08/05/2025	08/05/2025	Approved
5197 DURWOOD DR	58-03-533-163	Basement floor	08/06/2025	08/06/2025	Approved
1 DRAGON DR	58-02-100-006	Progress	08/07/2025		
3259 ELMS RD	58-30-300-001	Progress	08/07/2025		
5300 OAKVIEW DR	58-03-200-006	Progress	08/07/2025		
9263 CEDAR CREEK CT	58-03-627-001	Letter	08/07/2025	08/07/2025	Violation(s)
7550 MILLER RD	58-36-552-010	Letter	08/07/2025	08/07/2025	Violation(s)
7562 CHURCH ST	58-36-551-010	Final	08/07/2025	08/07/2025	Approved
8063 INGALLS ST	58-02-528-006	Status	08/11/2025	08/11/2025	Partially Complic
4141 MORRISH RD	58-36-100-014	Final	08/11/2025		
4141 MORRISH RD	58-36-100-014	Final	08/11/2025		
4126 ELMS RD	58-36-526-020	Ordinance	08/12/2025	08/12/2025	Complied
4035 ELMS RD	58-31-501-004	Ordinance	08/12/2025	08/12/2025	No Violation
5305 GREENLEAF DR	58-03-533-095	Ordinance	08/12/2025	08/12/2025	No Violation
5078 WINSTON DR	58-02-501-068	Ordinance	08/12/2025	08/12/2025	No Violation
5123 WINSTON DR	58-02-501-097	Ordinance	08/12/2025	08/12/2025	No Violation
5203 OAKVIEW DR	58-02-501-107	Ordinance	08/12/2025	08/12/2025	No Violation
5240 OAKVIEW DR	58-02-501-002	Ordinance	08/12/2025	08/12/2025	Complied
5251 SEYMOUR RD	58-03-533-014	Ordinance	08/12/2025	08/12/2025	Partially Complic
8109 CRAPO ST	58-02-530-046	Ordinance	08/12/2025	08/12/2025	Complied
4141 MORRISH RD	58-36-100-014	Final	08/12/2025	08/12/2025	Approved
4141 MORRISH RD	58-36-100-014	Final	08/12/2025	08/12/2025	Approved
4110 MORRISH RD	58-35-200-019	Underground	08/12/2025	08/12/2025	Approved
5286 MILLER RD	58-29-551-020	Final	08/12/2025	08/12/2025	Disapproved
5016 MC LAIN ST	58-02-526-058	Final	08/12/2025	08/12/2025	Approved
6231 BRISTOL RD	58-31-200-003	Initial	08/13/2025	08/18/2025	Violation(s)
9223 HILL RD	58-03-577-002	Follow Up	08/13/2025	08/18/2025	Complied
4265 LINDSEY DR	58-36-676-082	Initial	08/13/2025	08/18/2025	Violation(s)
5286 WORCHESTER DR	58-02-551-004	Ordinance	08/14/2025	08/14/2025	Partially Complic
9221 CHESTERFIELD DR	58-03-531-158	Ordinance	08/14/2025		
8523 CHELMSFORD DR	58-02-501-038	Ordinance	08/14/2025	08/14/2025	Partially Complic
9152 NORBURY DR	58-03-533-039	Ordinance	08/14/2025	08/19/2025	Complied
4141 MORRISH RD	58-36-100-014	Rough-Pharmacy	08/18/2025	08/18/2025	Partially Approvi
5197 DURWOOD DR	58-03-533-163	Footing	08/18/2025	08/18/2025	Approved

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
8523 CHELMSFORD DR	58-02-501-038	Insulation	08/18/2025	08/18/2025	Approved
3493 ELMS RD	58-30-551-001	Ordinance	08/19/2025	08/19/2025	Complied
7478 COUNTRY MEADOW DR	58-36-651-013	Final	08/19/2025	08/19/2025	Approved
4220 ELMS RD	58-36-200-016	Final	08/19/2025	08/19/2025	Approved
5059 WINSTON DR	58-02-501-086	Final	08/19/2025	08/19/2025	Approved
5069 SCHOOL ST	58-02-526-011	Final	08/19/2025	08/19/2025	Locked Out
7463 COUNTRY MEADOW DR	58-36-651-021	Final	08/19/2025	08/19/2025	Locked Out
5016 MC LAIN ST	58-02-526-058	Final	08/19/2025	08/19/2025	Approved
6230 MILLER RD	58-31-200-009	Rough & Undergrou	08/19/2025	08/19/2025	Approved
4141 MORRISH RD	58-36-100-014	Rough Wall-Pharma	08/19/2025	08/19/2025	Approved
5286 MILLER RD	58-29-551-020	Final	08/19/2025	08/19/2025	Approved
4257 LINDSEY DR	58-36-676-080	Initial	08/20/2025	08/25/2025	Violation(s)
4253 LINDSEY DR	58-36-676-079	Initial	08/20/2025	08/25/2025	Violation(s)
4261 LINDSEY DR	58-36-676-081	Initial	08/20/2025	08/25/2025	Violation(s)
5231 SEYMOUR RD	58-03-533-011	Initial	08/20/2025	08/25/2025	Complied
7478 COUNTRY MEADOW DR	58-36-651-013	Rough	08/20/2025	08/20/2025	Approved
5274 DURWOOD DR	58-03-533-131	Rough	08/20/2025	08/20/2025	Approved
5274 DURWOOD DR	58-03-533-131	Final	08/21/2025		
9263 CEDAR CREEK CT	58-03-627-001	Status	08/25/2025	08/25/2025	Partially Complic
7550 MILLER RD	58-36-552-010	Status	08/25/2025	08/25/2025	No Change
8267 MILLER RD	58-02-526-063	Initial	08/25/2025	08/28/2025	Violation(s)
5267 DON SHENK DR	58-02-503-073	Initial	08/25/2025	08/28/2025	Violation(s)
9044 CHELMSFORD DR	58-03-528-016	Initial	08/25/2025	08/28/2025	Violation(s)
6230 MILLER RD	58-31-200-009	Final	08/25/2025	08/25/2025	Approved
5197 DURWOOD DR	58-03-533-163	Garage Floor	08/26/2025	08/26/2025	Approved
5251 SEYMOUR RD	58-03-533-014	Ordinance	08/26/2025	08/26/2025	No Change
7508 WADE ST	58-01-502-092	Service	08/26/2025	08/26/2025	Approved
5016 MC LAIN ST	58-02-526-058	Final	08/26/2025	08/26/2025	Approved
8129 INGALLS ST 1	58-02-200-005	Initial	08/27/2025	08/27/2025	Violation(s)
8129 INGALLS ST 2	58-02-200-005	Initial	08/27/2025	08/27/2025	Violation(s)
4141 MORRISH RD	58-36-100-014	Final	08/27/2025		
5016 MC LAIN ST	58-02-526-058	Final	08/27/2025	08/27/2025	Partially Approv
5020 FORD ST	58-02-528-009	Status	08/28/2025	08/28/2025	Complied
4141 MORRISH RD	58-36-100-014	Final	08/28/2025	08/28/2025	Approved
4141 MORRISH RD	58-36-100-014	Final	08/28/2025	08/28/2025	Approved
4141 MORRISH RD	58-36-100-014	Final	08/28/2025	08/28/2025	Approved

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5209 DON SHENK DR	58-02-503-065	Initial	08/28/2025	08/28/2025	Violation(s)

**Inspections: 73**

Population: All Records  
Inspection.DateTimeScheduled Between 8/1/2025 12:00:00 AM AND 8/31/2025 11:59:59 PM

# Enforcements By Category

09/02/25

## BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E25-114	5286 WORCHESTER DR	Violation	08/12/25	
Total Entries: 1				

## PARKING

Enforcement Number	Address	Status	Filed	Closed
E25-106	5123 WINSTON DR	Closed	08/04/25	08/12/25
E25-108	5240 OAKVIEW DR	Closed	08/04/25	08/12/25
E25-105	5078 WINSTON DR	Closed	08/04/25	08/12/25
E25-104	5305 GREENLEAF DR	Closed	08/04/25	08/12/25
E25-115	9221 CHESTERFIELD DR	Inspection Pending	08/13/25	
E25-107	5203 OAKVIEW DR	Closed	08/04/25	08/12/25
Total Entries: 6				

## SP NON-COMPLIANCE

Enforcement Number	Address	Status	Filed	Closed
E25-118	9015 MILLER RD	Violation	08/14/25	
E25-117	9001 MILLER RD	Violation	08/14/25	
E25-116	8603 MILLER RD	Violation	08/14/25	
E25-109	9263 CEDAR CREEK CT	Violation	08/07/25	
E25-110	7550 MILLER RD	Violation	08/07/25	
Total Entries: 5				

## WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E25-111	7484 WADE ST	Inspection Pending	08/11/25	
E25-112	4322 ELMS RD	Inspection Pending	08/11/25	

# Enforcements By Category

09/02/25

E25-113

ELMS RD

Inspection Pending

08/11/25

**Total Entries: 3**

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**Total Records: 15**

Population: All Records

Enforcement.DateFiled Between 8/1/2025 12:00:00 AM AND 8/31/2025 11:59:59 PM

# Certificates With Inspections

09/02/2025

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR250027	5259 DURWOOD DR	05/06/2025	05/06/2025	08/18/2025		08/18/2027	Suspended
Initial	JKEY	Rebecca Bosas	Scheduled				
CR250035	5296 WINSHALL DR	05/27/2025	05/27/2025	08/18/2025		08/18/2027	Suspended
Initial	JKEY	Rebecca Bosas	Scheduled				
CR250036	5197 DON SHENK DR	05/29/2025	05/29/2025	08/18/2025		08/18/2028	Suspended
Initial	JKEY	Rebecca Bosas	Scheduled				
CR250054	5267 DON SHENK DR	08/11/2025	08/11/2025	08/25/2025	08/28/2025	08/25/2028	Suspended
Initial	JKEY	Rebecca Bosas	Completed	Violation(s)			
CR250055	4261 LINDSEY DR	08/11/2025	08/11/2025	08/11/2025	08/25/2025	08/11/2027	Suspended
Initial	JKEY	Rob Bincsik	Completed	Violation(s)			
CR250056	4265 LINDSEY DR	08/11/2025	08/11/2025	08/11/2025	08/18/2025	08/11/2027	Suspended
Initial	JKEY	Rob Bincsik	Completed	Violation(s)			
CR250057	4253 LINDSEY DR	08/11/2025	08/11/2025	08/11/2025	08/25/2025	08/11/2028	Suspended
Initial	JKEY	Rob Bincsik	Completed	Violation(s)			
CR250058	4257 LINDSEY DR	08/11/2025	08/11/2025	08/11/2025	08/25/2025	08/11/2027	Suspended
Initial	JKEY	Rob Bincsik	Completed	Violation(s)			
CR250059	5165 DAVAL DR	08/18/2025	08/18/2025	08/18/2025		11/17/2028	Suspended
Initial	JKEY	Rebecca Bosas	Scheduled				
CR250060	5231 SEYMOUR RD	08/19/2025	08/19/2025	08/19/2025	08/25/2025	08/19/2027	Certified
Initial	JKEY	Rob Bincsik	Completed	Complied			
CR250061	8129 INGALLS ST 1	08/25/2025	08/25/2025	08/25/2025	08/27/2025	08/25/2028	Suspended
Initial	JKEY	Steve Bloss	Completed	Violation(s)			
CR250062	8129 INGALLS ST 2	08/25/2025	08/25/2025	08/25/2025	08/27/2025	08/25/2028	Suspended
Initial	JKEY	Rob Bincsik	Completed	Violation(s)			

# Certificates With Inspections

09/02/2025

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
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Certificate.DateIssued Between 8/1/2025 12:00:00 AM  
AND 8/31/2025 11:59:59 PM



Genesee County Parks and Recreation Commission  
**RANGER DIVISION**  
5045 Stanley Road, Flint, Michigan 48506  
Telephone Number 810-731-7100



## MEMORANDUM

Date: September 3, 2025

TO: Adam Zettel  
City of Swartz Creek Manager

FROM: Rick Witham  
Chief Ranger

RE: Elms Road Park Detail

Sir,

This weekend we had about 75 people each day inside the park.  
We had no incidents within the park or at any pavilions.

Attached are the dates and times a Park Ranger has been inside  
Elms Road Park.

If you have any questions, please feel to contact me.

Respectfully,

Rick Witham

Chief Ranger

Dates and times inside Elms Road Park:



August 23, 2025, No Ranger patrol Major Incident in another park.

August 24, 2025, 10:42a to 11:40a

August 30, 2025, 10:16a to 1130a

August 31, 2025, 11"30a to 1:05p

Adam Zelt  
Amy Nichols → 11:01  
Amy Nichols

~~Angie Nichols~~ → 11:01

~~Angie Nichols~~ → 11:01

Includes tax; 42 trees; 38 bags

**Bid Opening Date and Time:** Thursday, September 4, 2025 at 11:00am

[illegible]

Excuse the penmanship. Its bad. The prices to the right generally reflect planting and installation of 38 trees, without watering service, except as noted.

BIDDER: CRIMBOLI NURSERY INC

**BID FORM  
ABRAMS PARK FORESTRY  
SWARTZ CREEK, MICHIGAN 48473**

To: The City of Swartz Creek

8083 Civic Drive

Swartz Creek, MI 48473

**BID PRICE**

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

Item	Cost
Purchase and installation (2-2.5" B&B Sycamore/Platanus spp. X6)	\$ 3,690 <sup>00</sup>
Purchase and installation (2-2.5" B&B White Oak/Quercus alba x4)	\$ 2,460 <sup>00</sup>
Purchase and installation (2-2.5" B&B Swamp White Oak/Quercus bicolor x4)	\$ 2,460 <sup>00</sup>
Purchase and installation (2-2.5" B&B Hackberry/Celtis occidentalis x6)	\$ 3,690 <sup>00</sup>
Purchase and installation (2-2.5" B&B American Elm/Ulmus americana x6) <i>Dutch elm disease resistant cultivars only, such as Valley Forge, New Harmony, and Princeton</i>	\$ 3,690 <sup>00</sup>
Purchase and installation (2-2.5" B&B American Basswood/Tilia americana x6)	\$ 3,690 <sup>00</sup>
Purchase and installation (2-2.5" B&B Sugar Maple/Acer saccharum x6)	\$ 3,690 <sup>00</sup>
Watering (38 trees x 16 occurrences during one year maintenance period)	\$ 46,400 <sup>00</sup>

Trees and planting only: \$23,370

Total	\$ 69,770 <sup>00</sup>
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\* WILL NEED TO HARVEST FROM FIELDS, SO FOR PLANT HEALTH THIS PROJECT MAY NOT BE PLANTABLE

**EXECUTION OF CONTRACT** BY OUR COMPANY UNTIL NOVEMBER 2025 \* HOWEVER, WE DO  
Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days. HAVE

**WAIVER**

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

SUITABLE ALTERNATES  
AVAILABLE FOR IMMEDIATE  
INSTALLATION AT THE SAME  
SIZE & COST \*

**BID NON-COLLUSIVE**

The Bidder does hereby represent that their Bid is genuine and not collusive or a sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

**PERIOD BID GUARANTEE**

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

**TIME OF COMPLETION**

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

**LEGAL STATUS OF BIDDER**

The Bidder declares the following legal status: (Check One)

☒ A Corporation organized and existing under the laws of the State of MICHIGAN

☐ A Partnership consisting of the following partners:

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☐ An individual doing business as:

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**AUTHORIZED SIGNATURE OF BIDDER**

Firm Name: CRIMBOLI NURSERY INC

By: ADAM SULEK

Title: GENERAL MANAGER

Business Address: 50145 FORD RD  
(Street)

CANTON, MI 48187  
(City, State, Zip Code)

734-495-1700  
(Phone)

CRIMBOLI LANDSCAPE@GMAIL.COM  
(Email)





**20 acres of  
specimen plants &  
hard goods**

**(734) 495-1700 • Fax: (734) 495-1131**

**50145 ford rd. • canton, mi 48187**

**www.crimboli.com**

**Municipality Street Tree Projects**

**City of Dearborn - Planting of Street Trees Throughout the City.**

**Projects:** Mercury Dr Tree Planting 2006, Camp Dearborn Tree Planting 2006, Park Plantings 2007, Street Tree Plantings 2008, Street Tree Plantings 2011, Camp Dearborn Tree Planting 2011 \$17,750, Street Tree Plantings 2012, MDOT Dix / Vernor Street Scape Project 2012, Street Tree Plantings 2013, Street Tree Plantings 2014, Street Tree Plantings 2015 \$42,336, Street Tree Plantings 2016 \$41,818, Street Tree Plantings 2017 \$115,322, Spring 2018 Street Tree Plantings \$110,070, Fall 2018 Street Tree Plantings \$229,050, Fall 2019 Street Tree Plantings \$208,280, Fall 2020 Street Tree Plantings, Fall 2021 Street Tree Plantings, Fall 2022 Street Tree Plantings \$227, 528, Spring & Fall 2023 Street Tree Plantings \$213,504, 2024 Spring Tree Planting \$117,710, 2024 Fall Tree Planting \$288,847  
**Contact:** Michael Shooshanian (313) 282-0632 (present) Holly Malewski (313) 319-0043 (past), 2951 Greenfield, Dearborn, MI 48120

**City of Royal Oak - Planting of Street Trees Throughout the City.**

**Projects:** Spring 2018 Street Tree Planting \$110,290, Fall 2018 Street Tree Plantings \$98,700, Fall 2019 Street Tree Plantings \$112,700, Woodward Avenue Fall 2019 Tree Planting \$18,354, Residential Street Tree Plantings Spring 2020 \$52,808, Residential Street Tree Plantings Spring 2021 \$120,106, Residential Street Tree Plantings Fall, Residential Street Tree Plantings Spring & Fall 2022 \$318,136, Spring & Fall 2023 Street Tree Plantings \$309,442  
**Contact:** Aaron Filipski, 248-246-3300, 211 Williams St, Royal Oak, MI 48067

**Canton Twp. - Planting of Street Trees Throughout the City.**

**Projects:** Fall Parks 2002, 50/50 Fall 2002, Canton Center Road 2002, 50/50 Spring 2003, Spring Parks 2005, I-275 / Ford Rd Slopes – 2006, Tree Planting 2007, Tree Planting 2008, Tree Planting 2009, Sewer Relief #3 Tree/Shrub Planting 2010 & 2011, Tree Planting 2011. Tree Removals 2013, USFS Tree Plantings 2016, Street Tree Plantings 2016 \$12,305, USFS Tree Plantings 2019 \$23,395, Street Tree Planting Spring 2020 \$35,000, Street Tree Planting 2021 \$3,150, Street Tree Planting 2023 Fall \$91,427, Street & Park Tree Planting Spring 2024 \$113,736, Street Tree Planting Fall 2024 \$59,420  
**Contact:** Patrick Sloan (734) 397-1000, 1150 Canton Center Rd S., Canton, MI 48188

**City of Livonia - Planting of Street Trees Throughout the City.**

**Projects:** Street Tree Planting 2016, Street Tree Planting Spring 2020 \$101,160, Street Tree & Parks Planting Spring 2021 \$151,774, Street Tree Planting Spring 2022 \$101,200, Street Tree Planting Spring & Fall 2023 \$109,387, Street Tree Planting Spring 2024 \$84,480  
**Contact:** Doug Moore (734) 323-4602, 33000 Civic Center Dr, Livonia, MI 48154

**Plymouth Township - Planting of Street Trees Throughout the City.**

**Projects:** Street Tree Planting (ARC Grant) Fall 2012 & Spring 2013, Street Tree Supply & Plant (ARC Grant) 2016 \$26,425, Street Tree Delivery and Planting Fall 2020 \$18,425, Street Tree Delivery and Planting Fall 2021 \$48,975, Street Tree Delivery and Planting Fall 2022 \$35,600, Street Tree Delivery and Planting Fall 2023 \$36,800, Street Tree Planting Spring 2024 \$15,000, Street Tree Planting Fall 2024 \$40,950  
**Contact:** Sarah Visel (734) 414-1452, 9955 N. Haggerty Rd, Plymouth, MI 48170

**City of Novi - Planting of Street Trees Throughout the City.**

**Projects:** Street & Park Tree Planting Fall 2020 \$167,001, Street & Park Tree Planting Spring 2021 \$160,330, Street & Park Tree Plantings Fall 2021 \$94,225, Street & Park Tree Planting Spring & Fall 2022 \$206,977, Street & Park Tree Planting Spring & Fall 2023 \$185,344, Street & Park Tree Plantings Spring 2024 \$32,235, Street & Park Tree Plantings Fall 2024 \$44,900  
**Contacts:** Rick Meader 248-880-5962 & Keith Salowich 248-417-1705, 26300 Lec BeGole Drive, Novi, MI 48375

City of Farmington Hills - Planting of Street Trees Throughout the City.

Projects: Spring & Fall 2019 \$81,650, Spring & Fall 2020 \$72,750, Spring & Fall 2021 \$58,000, Spring & Fall 2022 \$86,200, Spring & Fall 2023 \$65,425 Street Tree Plantings, Spring 2024 Street Tree Plantings \$30,100, Fall 2024 Street Tree Plantings \$13,550

Contact: Charmaine Kettler-Schmult – 248-871-2543 – 31555 W. Eleven Mile Rd, Farmington Hills, MI 48336

City of Sterling Heights – Planting of Street Trees Throughout the City.

Projects: Spring & Fall 2020 Street & Park Tree Plantings \$20,935, Spring & Fall 2021 Street & Park Tree Plantings \$58,350, Spring & Fall 2022 Street & Park Tree Plantings \$89,570, Spring & Fall 2023 Street & Park Tree Plantings \$236,530, Spring 2024 Street & Park Tree Plantings \$122,140, Fall 2024 Street & Park Plantings \$301,740

Contact: Ken Swartz 586-446-2458 – 40555 Utica Rd, Sterling Heights, MI 48313

City of St Clair Shores - Planting of Street Trees Throughout the City.

Projects: Fall 2023 Street Tree Plantings \$58,800, Spring 2024 Tree Plantings \$38,500

Contact: Geoffrey Brown – 586-445-5363 – 27600 Jefferson Ave, St Clair Shores, MI 48081

City of Southfield – Planting of Street Trees Throughout the City.

Projects: Fall 2023 Street & Park Tree Plantings \$68,640

Contact: John Thompson 248-796-4634 – 25501 Clara Ln, Southfield, MI 48037

City of Dexter – Planting of Street Trees Throughout the City.

Projects: Spring 2024 Street Tree Plantings \$10,500

Contact: Michelle Aniol – 248-426-8303 – 3515 Broad St, Dexter, MI 48130

Bloomfield Twp. - Planting of Street Trees Throughout the City.

Projects: Grant Plantings Spring 2019 \$40,993

Contact: Charles Markus – 248-594-2800 - 4200 Telegraph Rd, Bloomfield, MI 48303

Village of Manchester - Planting of Street Trees Throughout the City.

Projects: MDOT M-52 Streetscape 2012

Contact: Doug North (Bailey Excavating) (517) 206-7769

1073 Toro Dr

Jackson, MI 49201

City of Dearborn Heights - Planting of Street Trees Throughout the City.

Projects: Fall Tree Planting 2011 \$27,550

Contact: William Zimmer (313) 791-6006

24600 Van Born Rd

Dearborn Heights, MI 48125

Blissfield Village - Planting of Street Trees Throughout the City.

Contact: James Wonacott (Village Administrator)

408 East Adrian Street

Adrian, MI

Projects: Street Tree Planting 2011

(517) 486-4347

City of Westland - Planting of Street Trees Throughout the City.

Projects: Central City Parkway, Court House, Bailey Center, Corrado Park, Misc. Trees @ Municipal Golf Course

Contact: Bob Kosowski

36651 Ford Road

Westland, MI 48185

(734) 722-7620

Bloomfield Twp. - Planting of Street Trees Throughout the City.

Projects: Adams Rd Project, Court House

Contact: Jerry Merringer

4200 Telegraph Rd

Bloomfield Hills, MI 48303

(248) 433-7736





4975 W. Grand River Road  
Owosso, MI 48867  
Phone: 517-651-5278  
Email: info@nashnurseries.com

<b>Prepared By:</b> <b>Jon</b>  City of Swartz Creek 8083 Civic Drive Swartz Creek MI 48473  (810) 635-4464 - Adam Zettel <a href="mailto:azettel@cityofswartzcreek.org">azettel@cityofswartzcreek.org</a>	<b>Sale Notes:</b>  All trees to Abrams Park - Installed	<table border="1"> <tr> <td><b>INVOICE#</b></td> <td><b>Quote</b></td> </tr> <tr> <td>Date:</td> <td>August 27, 2025</td> </tr> </table>	<b>INVOICE#</b>	<b>Quote</b>	Date:	August 27, 2025
<b>INVOICE#</b>	<b>Quote</b>					
Date:	August 27, 2025					

## Description of Job

- Location to be inspected and approved by Nash Nurseries prior to start of job.
- All prices are wholesale - no warranty. Cost per unit of trees includes installation.
- Bid does not include any extra excavation due to unforeseen buried material - i.e. stumps, concrete, building material, parking lots, utilities, etc, does not include planking, and assumes easy access to the park site.
- Bid does not include any work permits required for job site.
- All plant material subject to availability and substitutions can be made, as approved by the City of Swartz Creek.
- All work done shall be in compliance with OSHA regulations.
- Bid includes delivery, planting, soil amending (as needed), granular fertilizer and micorrhizal application, mulching, staking (as needed), winter paper wrap (as needed), one gator bag per tree, and watering 16 occurrences.
- Installation of plant material to ISA/ASNI standards.
- Trees will be installed by hand, skid steer, and mini-excavator.
- All trees available for viewing at Nash Nurseries.

## Plant List

Item #	Latin Name	Description/Cultivar	Size	Notes/Comments	Quantity	Cost Per Unit Installed	Amount	
	Platanus acerifolia x 'Exclamation'	Sycamore - London Planetree Exclamation!™	2"-2½"		6	\$425.00	\$2,550.00	
	Quercus alba	Oak (White) White	2"-2½"		6	\$450.00	\$2,700.00	
	Quercus bicolor	Oak (Swamp White) Swamp White	2"-2½"		6	\$425.00	\$2,550.00	
	Celtis occidentalis	Northern Hackberry	2"-2½"		6	\$425.00	\$2,550.00	
	Ulmus americana 'JFS-Prince II'	Elm (American) Colonial Spirit	2"-3"		6	\$425.00	\$2,550.00	
	Tilia americana 'Redmond'	Linden (American) Redmond	2"-2½"		6	\$425.00	\$2,550.00	
	Acer saccharum	Maple (Sugar) Sugar	2"-2½"		6	\$425.00	\$2,550.00	
Nash Nurseries warrants all nursery stock as true-to-name, in healthy condition, and sized to industry standards at the time of purchase.							Subtotal:	\$18,000.00
Warranty valid only with original receipt, original plant tags, and dead plant. Sale plants are warranted for the sale price only. Replacement plants are not guaranteed. Warranty credit expires one year from the date issued. Perennials and bare-root stock are warranted for 30 days from the date of purchase at 50% credit. Potted and B&B shrubs and trees sold at the nursery and installed by the customer are warranted at 50% of the cost of the plant for 1 year from purchase date. Potted and B&B stock installed by Nash Nurseries are warranted for 1 year for the purchase price of the plant. Labor and/or mileage charges will apply to replacement item. Trees installed with tree spade are warranted for 1 year at 100% of the purchase price and basic labor cost. Additional labor and mileage charges may apply to replacement item.								
Items not covered by warranty: Clearance items, Wholesale items, Replacement items, Flowering Dogwoods, Redbuds, Japanese Maples, Peach trees, Apricots, Rhododendrons, Daphne.								
Nash Nurseries reserves the right to void any/all warranty coverage due to neglect, not watering the plant, excessive moisture, or inexperience of the planter. Warranty does not cover acts of nature, frost, freeze or drought and plants over-wintered in containers or above ground. Warranty is void if customer provides false information. Planting & Delivery charges may vary. Shipping & Handling calculated is based on order size and destination. Delivery/S&H charges may apply to replacement item. All paid orders must be picked up, delivered, or installed within 30 days from date of transaction - unless prior arrangements are agreed upon. Cancelled/Return orders subject to a 10% restocking fee. Quotes are valid for 30 days. Seed Purchases: We guarantee that the seed we sell conforms to the label; however, our liability is limited to the purchase price of the seed. Seeds are living products that depend on many factors such as proper planting time and technique, depth of planting, soil type, proper germination, fertility, disease and insect control, and weather. If any of these factors are not right, it may cause the seed to not perform and because most, if not all, of these are out of our control, the majority of seed success is in the hands of the grower.								
Nash Nurseries will be more than happy to help with any questions, concerns, or advice.								
							Tax	\$1,080.00
							List Total:	\$19,080.00

Tree count of 42

Tree count of 42

## Materials List

Material/Item	Sold By	Notes/Comments	Quantity	Cost Per Unit	Amount
Gator Bags			38	\$20.00	\$760.00
Amended soil for creating sustained plant health and root growth		Included			
Twice Ground Hardwood Mulch		Included			
Granular Sulfur for lowering PH		Included			
Pre-emergent Herbicide - Treflan		Included			
15 - 9 - 12 custom blend fertilizer - promotes rapid root and plant growth		Included			
3 - 4 - 3 Natural Granular Fertilizer with Mycorrhizal Fungi for Plant Health and Establishment		Included			
UV-Inhibited Winter Paper Wrap (as needed)		Included			
Tree Stakes (as needed)		Included			
Subtotal:					\$760.00
Tax:					\$45.60
List Total:					\$805.60

Add 4 bags

Total of trees/bags (no tax): \$18,840





4975 W. Grand River Road  
 Owosso, MI 48867  
 Phone: 517-651-5278  
 Email: [info@nashnurseries.com](mailto:info@nashnurseries.com)

<div>Prepared By: Jon</div> <div>City of Swartz Creek 8083 Civic Drive Swartz Creek MI 48473</div> <div>(810) 635-4464 - Adam Zettel <a href="mailto:azettel@cityofswartzcreek.org">azettel@cityofswartzcreek.org</a></div>	<div>Sale Notes:</div> <div>All trees to Abrams Park - Installed</div>	<div>INVOICE#</div> <div>Quote</div> <div>Date: August 27, 2025</div>
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## Labor & Equipment

Description	Notes/Comments	Amount
Watering (38 trees x 16 occurrences during 1-year period)		\$5,600.00
Fertilizing schedule of water soluble application (38 trees x 4 waterings)		\$1,000.00
<b>List Total:</b>		<b>\$6,600.00</b>

Total Job Cost	
Tree & Installation Total:	\$19,080.00
Material Total:	\$805.60
Labor & Equipment Total:	\$6,600.00
<b>TOTAL JOB COST:</b>	<b>\$26,485.60</b>

Thank you for your business! Payment is requested upon receipt.  
 Please contact us with any questions about your job.

*"Making Your Space a More Beautiful Place!"*

**BID NON-COLLUSIVE**

The Bidder does hereby represent that their Bid is genuine and not collusive or a sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

**PERIOD BID GUARANTEE**

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

**TIME OF COMPLETION**

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

**LEGAL STATUS OF BIDDER**

The Bidder declares the following legal status: (Check One)

☐ A Corporation organized and existing under the laws of the State of \_\_\_\_\_

☐ A Partnership consisting of the following partners:

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☒ An individual doing business as:

Nash Nurseries

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**AUTHORIZED SIGNATURE OF BIDDER**

Firm Name: Nash Nurseries

By: Jon Nash

Title: Owner

Business Address: 4975 Grand River Rd  
(Street)

Dwossso, MI 48867  
(City, State, Zip Code)

517-651-5278  
(Phone)

info@nashnurseries.com  
(Email)

**Company Background**

Nash Nurseries has proudly served Mid-Michigan for over 30 years as a full-service plant and tree nursery specializing in high-quality trees, shrubs, perennials, and professional landscape services. Our nursery has a proven track record of successfully completing municipal, commercial, and residential projects of all sizes. We have extensive experience in tree procurement, delivery, and installation, with projects ranging from large-caliper tree installations in public parks to full streetscape plantings in downtown districts.

Our work is guided by industry best practices, with all installations performed to ISA standards. Nash Nurseries is committed to long-term plant health and customer satisfaction, offering soil preparation, proper planting techniques, and follow-up support to ensure lasting success. Over the years, we have developed trusted partnerships with municipalities, townships, and organizations across Michigan, providing them with reliable, professional service and top-quality plant material.

**Primary Contact – Jon Nash**

Jon Nash is the owner and primary project contact for Nash Nurseries. He brings both academic expertise and decades of hands-on experience to every project. Jon holds a Bachelor of Science in Horticulture and a Bachelor of Landscape Architecture, both earned at Michigan State University.

With his dual background in plant science and design, Jon provides a unique perspective that combines technical precision with a deep understanding of landscape aesthetics. He has overseen hundreds of successful installations throughout Michigan, including municipal park projects, large-scale commercial tree plantings, and private estate landscapes. Jon's leadership ensures that every project is completed with professionalism, attention to detail, and a commitment to the long-term health and beauty of the installed trees and landscapes.

### **Statement of No Conflicting Interests and Qualification**

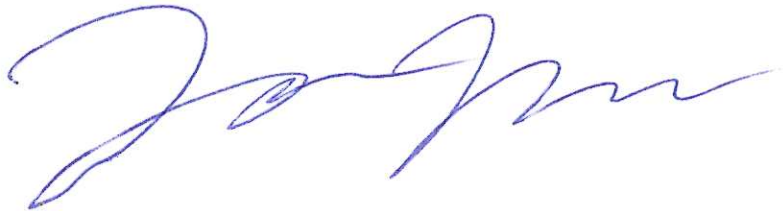
To the City of Swartz Creek:

We hereby affirm that Nash Nurseries and its staff have no financial or professional conflicts of interest related to the project of purchasing and installing thirty eight trees in Abrams Park.

Furthermore, we confirm that our nursery and staff are fully qualified and experienced to perform the requested services. Our team possesses the expertise, equipment, and resources necessary to ensure the successful purchase, delivery, and installation of thirty-eight (38) trees in Abrams Park.

We are committed to meeting the City's requirements and completing the installation prior to the October 31, 2025 deadline, with the highest standards of professionalism, safety, and care for the long-term health of the trees.

Respectfully,  
Jon Nash  
Owner  
Nash Nurseries  
8/27/2025





# Reference Projects

The following projects demonstrate Nash Nurseries' experience with tree procurement, delivery, and professional installation for municipalities, townships, parks, and private developments. Each project involved coordination with site representatives and adherence to ISA installation standards.

## 1. Bennington Township Park

- **Location:** 5849 S. M52, Owosso, MI 48867
- **Contact:** Larry Johnson – 989-723-5555, johns560@gmail.com
- **Completion Date:** December 20, 2024
- **Scope:** Installed 29 trees (Norway Spruce, Sycamore, Sugar Maple, White Oak, Chinkapin Oak, and Flowering Cherry).
- **Services:** Delivery, planting, mulching, staking, ISA-standard installation, winter paper wrap, and soil amendments (fertilizer, sulfur, herbicide, mycorrhizae).

## 2. City of Corunna – Downtown Streetscape

- **Location:** 402 N. Shiawassee St., Corunna, MI 48817
- **Contact:** Joe Morence – jmorence@corunna-mi.gov
- **Completion Date:** June 2024
- **Scope:** Installed 16 street trees (Japanese Lilac, Dutch Elm Disease resistant Elms, Sycamore, Flowering Cherry, and Zelkova).
- **Services:** Delivery, planting, mulching, staking, ISA-standard installation. Trees were spaced along Shiawassee St. with utility coordination.

## 3. Foster Evergreen Installation

- **Location:** Laingsburg, MI
- **Contact:** Tristan Foster – 715-892-1079, fostert8@gmail.com
- **Completion Date:** Spring 2024
- **Scope:** Installed 1,150 evergreen seedlings and transplants (Norway Spruce, Canaan Fir, White Spruce, Concolor Fir, and White Pine) over 2.5 acres.
- **Services:** Hand and auger/tree planter installation, root treatments, mycorrhizal application, fertilizer, and anti-desiccant treatments.

## 4. Rouge Park – Natural Community Services

- **Location:** Rouge Park, 21860 Joy Rd, Detroit, MI 48228
- **Contact:** Nick Longbucco – nick@naturalcommunityservices.com
- **Completion Date:** April–May 2024
- **Scope:** Installed 92 large-caliper trees (Sugar Maple, Red Oak, White Oak, Ironwood).
- **Services:** Delivery, installation to ISA standards, and soil amendments.

#### **5. Granger Waste Services (2021 Project)**

- **Location:** 16980 Wood Rd, Lansing, MI 48906
- **Contact:** Nate Cook – 517-372-2800, ncook@grangernet.com
- **Completion Date:** Spring/Summer 2021
- **Scope:** Installed **22 trees and shrubs** (Norway Spruce, assorted evergreens, deciduous ornamentals, and shrubs/perennials).
- **Services:** Large spade and B&B tree installation, tree removals, stump grinding, mulching, soil amendments, and full bed landscaping.

#### **7. Granger Waste Services (2022 Project)**

- **Location:** 16980 Wood Rd, Lansing, MI 48906
- **Contact:** Nate Cook – 517-372-2800, ncook@grangernet.com
- **Completion Date:** 2022
- **Scope:** Installed **~31 large trees** including Norway Spruce (spade-moved 12–20'+ and B&B), White Pine, and American Elm 'Triumph.' Work completed in multiple site areas (Gate #1, behind main building, and recycling area).
- **Services:** Large tree spade installation, B&B planting, grading, soil amendments, mulching, and continuation of phased landscape improvements from 2021.

#### **6. Granger Waste Services (2023–2024 Project)**

- **Location:** 16980 Wood Rd, Lansing, MI 48906
- **Contact:** Nate Cook – 517-372-2800, ncook@grangernet.com
- **Completion Date:** Winter 2023–Spring 2024
- **Scope:** Installed **22 replacement and new trees** (Norway Spruce, White Spruce, White Pine) including spade-moved trees up to 12–15 ft.
- **Services:** Tree spade installation, skid steer work, and soil amendments.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> TOM STACEY AGENCY FARM BUREAU 1660 E. M-21 SUITE A OWOSSO MI 48867	<b>CONTACT NAME:</b> TOM STACEY <b>PHONE (A/C, No., Ext):</b> 989-769-4320 <b>E-MAIL ADDRESS:</b> TSTACEY@FBINSMI.COM <b>FAX (A/C, No):</b> 989-720-1624
<b>INSURED</b> NASH NURSERIES LLC 4975 W GRAND RIVER AVE OWOSSO, MI 48867	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> FARM BUREAU GENERAL INS COMPANY OF MI <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
	<b>NAIC #</b> 21547

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Professional Liability	N	N	GL 3273501	02/01/2025	02/01/2026	EACH OCCURRENCE	\$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$ 50,000	
	MED EXP (Any one person)						\$ 10,000	
	PERSONAL & ADV INJURY						\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	
							OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*T. Stacey (KK)*

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ACORD 25 (2016/03)

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**BID FORM  
ABRAMS PARK FORESTRY  
SWARTZ CREEK, MICHIGAN 48473**

**To:** The City of Swartz Creek

8083 Civic Drive

Swartz Creek, MI 48473

**BID PRICE**

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Purchase and installation (2-2.5" B&B Sycamore/Platanus spp. X6)	\$ 3270
Purchase and installation (2-2.5" B&B White Oak/Quercus alba x4)	\$ 2180
Purchase and installation (2-2.5" B&B Swamp White Oak/Quercus bicolor x4)	\$ 2180
Purchase and installation (2-2.5" B&B Hackberry/Celtis occidentalis x6)	\$ 3390
Purchase and installation (2-2.5" B&B American Elm/Ulmus americana x6) <i>Dutch elm disease resistant cultivars only, such as Valley Forge, New Harmony, and Princeton</i>	\$ 3570
Purchase and installation (2-2.5" B&B American Basswood/Tilia americana x6)	\$ 3270
Purchase and installation (2-2.5" B&B Sugar Maple/Acer saccharum x6)	\$ 3570
Watering (38 trees x 16 occurrences during one year maintenance period)	\$ 2400
<b>Trees and planting only: \$21,430</b>	
<b>Total</b>	<b>\$ 23 830</b>

**EXECUTION OF CONTRACT**

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

**WAIVER**

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

**BID NON-COLLUSIVE**

The Bidder does hereby represent that their Bid is genuine and not collusive or a sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

**PERIOD BID GUARANTEE**

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

**TIME OF COMPLETION**

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

**LEGAL STATUS OF BIDDER**

The Bidder declares the following legal status: (Check One)

[ ☒ ] A Corporation organized and existing under the laws of the State of MICHIGAN

[ ☐ ] A Partnership consisting of the following partners:

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[ ☐ ] An individual doing business as:

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**AUTHORIZED SIGNATURE OF BIDDER**

Firm Name: Agroscaping Inc.

By: Joseph Kudwa

Title: President

Business Address: 16443 Grand Blanc Rd.  
(Street)

Swartz Creek, MI 48473  
(City, State, Zip Code)

810 655 6654  
(Phone)

Agroscaping@hotmail.com  
(Email)

# ***A Proposal for the Facilitation of a Team Strengthening Process for the City of Swartz Creek***

**Lewis G. Bender, Ph.D.**

P.O. Box 330

Leroy, MI 49655

(Ofce) 231-797-5536 Cell (618) 792-6103

[lew Bender@aol.com](mailto:lew Bender@aol.com) [www.lew Bender.com](http://www.lew Bender.com)

Submitted: September 5, 2025

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## **Purpose of a facilitated process:**

*The purpose of this process is fourfold:*

1. Conduct a workshop to assist the senior administrative leadership team in strengthening mutual expectations and understandings, and providing a solid basis for conducting the business of the City.
2. Assist the City Manager and Department Heads in their efforts to strengthen mutual expectations and effective leadership for the City of Swartz Creek.
3. Create a facilitated environment that allows participants to explore and discuss ideas in a task-oriented, fair, respectful, and balanced manner.
4. Present documentation that adequately reflects the major deliberations and decisions.

## **Tasks to be completed:**

*The facilitator will complete the following tasks:*

1. Consult with the Manager and designated individuals regarding the specific purposes and agenda of the process.
2. Facilitate the meeting in a manner that allows the Manager to be free from the responsibilities of running the sessions and encourages a positive and creative exchange of ideas.
3. Offer advice regarding processes and methodologies to the participants.
4. Advance the process efficiently and effectively.
5. Provide an outline of the major points of the proceedings.

## **Proposed dates:**

Proposed initial workshop date: Thursday, November 6, 2025. Depending on workshop outcomes, future dates may or may not be scheduled.

## **Cost:**

The total cost for facilitation services, which includes pre-consultations, on-site facilitation, and preparation of meeting notes, is \$3,200. This amount does not include travel expenses such as mileage and lodging.

## Proposed Format: Team Strengthening

Meeting One	9:30 am to 4:00 pm Participants: City Manager and Department Heads	<i>Focus: Team Strengthening - Understandings and Expectations.</i> <ul style="list-style-type: none"><li>• <i>What should be expected of the Manager?</i></li><li>• <i>What should be expected of Department Heads?</i></li><li>• <i>What should be expected of each member of the Team?</i></li><li>• <i>What does the Team need to do differently to be more effective?</i></li></ul>
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## Facilitator

Dr. Lewis Bender will serve as the facilitator of this process. He has a long history of work with municipal and other local governments. He has conducted numerous strategic planning processes and teaches a graduate-level class on the subject.

He is Professor Emeritus of Public Administration at Southern Illinois University at Edwardsville (SIUE). He taught a variety of classes in supervision and leadership for the Department of Public Administration and Policy Analysis.

Previously, at SIUE, he served as the Director of Regional Research and Development Services, which was responsible for outreach to the university community and public service, as well as applied research endeavors. Throughout his career, Professor Bender has been deeply involved in community-based applied research, organizational goal setting and planning, and approaches to organizational development.

His educational background includes BS in History from Grand Valley State University, Allendale, Michigan (1971); Master's Degree in Political Science, Wayne State University, Detroit, Michigan (1973), and a Ph.D. in Political Science, University of Georgia, Athens, Georgia. (1977)

A specialist in training and organizational development for business and government, he conducts seminars and workshops for management, supervisors, support staff, and customer service employees – anyone who needs to be effective in communicating. Dr. Bender is well known for his candid approach and casual style. He has worked with organizations across the U.S. and Canada.

Prior to his appointment to SIUE, Dr. Bender served as the Director of the Center for Governmental Research at Central Michigan University.



## **Recent Team Building and Strategic Planning References**

**Ms. Karyn Miller, Supervisor**  
**Flint Charter Township**  
**(810) 241-2570**

**Mr. Paul Sincock, Manager**  
**City of Plymouth Michigan**  
**(734) 453-1234 X238**

**Ms. Susan Osbourne, Mayor**  
**City of Fenton, Michigan**  
**(810) 922-8477**

**Dr. Joanne Orourke, Supervisor**  
**Texas Charter Township**  
**((269) 330-7030**

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## **Team Building and Training Experience**

- 2000 – Present – Michigan Public Service Institute, Facilitator and Instructor
- 2001 – Present – Illinois Public Service Institute, Facilitator and Instructor
- 2009 – 2023 – Michigan Association of Municipal Clerks Institute, Facilitator and
- 2009 – 2023 - Michigan Association of Municipal Clerks Master Academy, Facilitator, and Instructor
- 2016 – Present – Midwest Advanced Public Service Institute, Facilitator and Instructor
- 2009 – Present – Training Force USA, Instructor
- 2008 – Present – Southern Illinois Law Enforcement Council , Training
- 2022 – Present – Ohio Public Service Institute, Instructor
- 2022 – Present – Admin and Professional Support Training, Facilitator and Instructor
- 2023 – Present – Fire Command Staff Training, Facilitator and Instructor
- 2022 – Present – Michigan Risk Management Association, Facilitator and Instructor
- Summer 2025 – Chantom County, Georgia – Training and Team Building
- Summer 2025 – Saginaw Valley State University, Michigan, Employee Climate Study
- Summer 2025-- Michigan Rural Water Association, Team Building
- Summer 2025 – City of Linden, Michigan – Team Building
- Summer 2025 – Saginaw Charter Township, Michigan – Team Building
- Summer 2025 – Tyrone Township, Michigan, Team Building
- Summer 2025 – Village of Gurnee, Illinois – Team Building
- Summer 2025 – City of Walker, Michigan, Team Building
- Summer 2025 – Village of Roselle, Illinois, Team Building
- Summer 2025 – Texas Township, Michigan, Team Building
- Summer 2025 – McHenry County Fire District, Illinois, Training and Team Building
- Summer 2025 – Village of Winnetka, Illinois, Training and Team Building
- Summer 2025 – City of Highland Park Police Department, Illinois, Team Building
- Summer 2025 - Hamburg Dept of Public Safety, Michigan – Training and Team Building
- Summer 2025 – St. Louis County Law Enforcement Training Center, Missouri, Training
- Spring 2025 – McHenry Township Fire District, Illinois – Team Building
- Spring 2025 – Winnetka Department of Public Works, Team Building
- Spring 2025 – Village of Huntley, Illinois, Team Building
- Spring 2025 – City of Highland Park Police Department, Illinois – Team Building

- Spring 2025 - Ottawa County Road Commission, Training and Team Building
- Spring 2025 – Rose Township, Michigan – Team Building
- Spring 2025 – Village of Niles, Illinois, Department of Public Works – Team Building
- Spring 2025 – Texas Township, Michigan – Team Building
- Spring 2025 - Charter Township of Mundy, Team Building
- Spring 2025 – Clinton County Central Dispatch, Training, Instructor
- Spring 2025 – Ottawa County Road Commission, Team Building
- Spring 2025 – Flint Charter Township, Team Building
- Winter 2024 – Grand Blanc Township, Team Building
- Winter 2024 - City of Tecumseh, Team Building
- Winter 2024 - Oakway Fire Consortium Leadership Training, Instructor
- Winter 2024 – Clinton County Board, Michigan, Team Building
- Winter 2024 – McHenry Township Fire District, Illinois, Team Building
- Winter 2024 – Highland Park Police Department, Illinois, Team Building
- Winter 2024 – Northwest Water Authority, Illinois, Team Building
- Winter 2024 – New Port Richey, Florida, Police Department, Team Building
- Winter 2024 – Downers Grove Sanitary District, Illinois, Team Building
- Fall 2024 – Independence Township Fire Command, Michigan, Team Building
- Fall 2024 – City of Lowell, Michigan, Team Building
- Fall 2024 – Genesee County Drain Commission, Team Building
- Fall 2024 – Zeeland Township, Michigan, Team Building
- Fall 2024 – Ottawa County Road Commission, Team Building
- Fall 2024 - Flint Charter Township, Michigan, Team Building
- Fall 2024 – Village of LaGrange Park, Illinois, Team Building
- Summer 2024 – Bingham- Suttons Bay Fire Department, Michigan, Team Building
- Summer 2024 – Washtenaw County Road Commission, Michigan, Training
- Summer 2024 – Grand Blanc Township, Michigan, Team Building
- Summer 2024
- Spring 2024 – Muskegon County Road Commission, Michigan, Team Building
- Spring 2024 – Village of Roselle, Illinois, Department of Public Works, Team Building
- Spring 2024 – City of Lowell, Michigan, Team Building
- Spring 2024 – City of Kalamazoo, Michigan, Team Building
- Spring 2024 – Village of Lawton, Michigan, Team Building
- Spring 2024 – Downers Grove Sanitary District, Illinois, Team Building
- Winter 2023 – Countryside Florida Fire Department, Team Building
- Winter 2023 – Florida Department of Law Enforcement, Training
- Winter 2023 – City of New Port Richey, Florida, Police Department, Team Building
- Winter 2023 – City of St. Johns, Michigan, Team Building
- Fall 2023 City of Linden, Michigan, Team Building
- Fall 2023 – Fox Metro Reclamation, Illinois, Team Building
- Fall 2023 – City of Adrian, Michigan, Team Building
- Fall 2023 – Flushing Township, Michigan, Team Building
- Fall 2023 – Hamburg Township, Michigan, Team Building
- Fall 2023 – Muskegon County Road Commission, Michigan, Team Building

- Summer 2023 – City of Rochester, Michigan, Team Building
- Summer 2023 – City of Grand Blanc, Michigan, Team Building
- Summer 2023 – City of Lowell, Michigan, Team Building
- Summer 2023 – Schoolcraft County Road Commission, Team Building
- Spring 2023 – City of Walker, Michigan, Team Building
- Spring 2023 – City of Douglas, Michigan, Team Building
- Spring 2023 – Village of Huntley, Illinois, Team Building
- Spring 2023 – City of Miami Beach, Florida Police Department, Team Building
- Spring 2023 – Genessee County Drain Commission, Michigan, Team Building
- Spring 2023 – Gull Lake Sewer and Water Authority, Michigan, Team Building
- Fall 2022 – Present--Rochester Michigan Fire Department, Team Building
- Fall 2022 – City of Coldwater, Michigan, Training
- Fall 2022 – Schoolcraft County Road Commission, Training
- Fall 2022 – Ohio Public Service Institute, Training.
- Fall 2022 – City of Kalamazoo, Michigan, Training
- Summer 2022 - City of Grosse Pointe, Michigan, Team Building
- Summer 2022 – City of St. Johns Michigan Police Department, Team Building
- Summer 2022 – Lincoln Park, Michigan Team Building
- Summer 2022 – Texas Township, Michigan
- Summer 2022 – Highland Park Police Department, Illinois
- Summer 2022 -City of Ionia, Michigan, Team Building
- Summer 2022 – Emmett Township, Michigan, Team Building
- Summer 2022 – Florida Police Chiefs Association – Training
- Summer 2022 – National College Volley Ball Federation – Team Building
- Spring 2022 – City of Ionia, Michigan, Team Building
- Spring 2022 – County Road Association Self-Insurance Fund, Team Building
- Spring 2022 – City of Lawton, Michigan, Team Building
- Winter 2021 – Livingston County United Way, Team Building
- Winter 2021 – Genessee County WWS, Team Building
- Winter 2021 – Grosse Pointe, Michigan, Team Building
- Winter 2021 – City of Lowell, Team Building
- Fall 2021 – City of Big Rapids, Michigan, Team Building
- Fall 2021 – City of Joliet Utilities Department, Team Building
- Fall 2021 – Wexford County, Michigan, Team Building
- Summer 2021 - Village of Buffalo Grove, Michigan, Team Building
- Summer 2021 – Saginaw Township, Michigan, Team Building
- Summer 2021 – City of Marshall, Michigan, Team Building
- Summer 2021 – Marquette County Road Commission, Michigan, Team Building
- Spring 2021 – Delta Township, Michigan, Team Building
- Spring 2021 – Michigan Risk Management Association, Team Building, and Training
- Spring 2021 – County Road Commission of Michigan, Managers Retreat
- Spring 2021 Texas Township, Michigan, Team Building
- Spring 2021 – Grand Blanc Township, Michigan, Team Building
- Winter 2020 – Hamburg Township Fire Department, Team Building



- Winter 2020 – Antrim County Road Commission, Michigan, Team Building
- Winter 2020 – City of Mackinac, Michigan, Team Building
- Fall 2020 – City of Plainfield, Illinois, Team Building
- Fall 2020 - Livingston County Sheriff's Office, Michigan, Team Building
- Fall 2020 – City of Tallahassee Police Department, Team Building
- Summer 2020 – Highland Park Police Department, Team Building
- Summer 2020 – Hamburg DPW, Team Building
- Summer 2020 – City of Rockford, Michigan, Team Building
- Summer 2020 – Muskegon County Road Commission, Team Building
- Summer 2020 – Village of Douglas, Michigan, Team Building
- Summer 2020 – City of Marshall, Michigan, Team Building
- Summer 2020 – City of Linden, Michigan, Team Building
- Summer 2020 – Hamburg Township -Team Building
- Winter 2020 – Lowell Michigan Fire Authority -Team Building
- Winter 2020 – City of Lowell, Michigan -Team Building
- Winter 2020 – City of Coldwater Michigan -Staff, Team Building
- Winter 2020 – City of Birmingham Michigan Commission -Team Building
- Winter 2020 – Fox Metro Water Reclamation Elgin Illinois -Team Building Training
- Fall 2019 – Larkin Charter Township Michigan, Team Building
- Fall 2019 – Village of Bayside Wisconsin - Training and Team Building
- Fall 2019 – Hamburg Department of Public Works Michigan -Team Building
- Fall 2019 - Muskegon County Road Commission Michigan -Team Building
- Fall 2019 – Deuchler Engineering Corporation Aurora Illinois -Team Building
- Fall 2019 – City of Joliet, Illinois -Team Building
- Fall 2019 – Village of Hoffman Estates, Illinois -Team Building
- Fall 2019 – Highland Park Police Department Illinois -Team Building
- Summer 2019 – Deuchler Structural Engineering Aurora Illinois –Team Building
- Summer 2019 – City of Tarpon Springs Florida Fire Department –Team Building
- Summer 2019 – City of Warrenville, Illinois -Team Building
- Summer 2019 – City of Hamburg, Michigan –Team Building
- Summer 2019 – the City of Lowell Light and Power Michigan –Team Building
- Spring 2019 – Marquette County Road Commission Michigan –Team Building
- Spring 2019 - Delta County Road Commission Michigan –Team Building
- Spring 2019 – Dickinson County Road Commission Michigan –Team Building
- Spring 2019 – Road Commission of Montcalm County, Michigan -Team Building
- Spring 2019 – Joliet, Illinois –Team Building
- Spring 2019 – Muskegon County Sheriff's Department –Team Building
- Winter 2019 – City of Mt. Pleasant Streets Department Michigan -Team Building
- Winter 2019 – Huron Clinton Metro Parks-Team Building
- Winter 2019 – City of Coldwater Michigan-Team Building
- Winter 2019 – City of Clare Police Department Michigan-Team Building
- Winter 2019 – Muskegon County Board of Commissioners-Team Building
- Fall 2018 – City of Joliet Department of Utilities Illinois-Team Building
- Fall 2018 – Highland Park Police Department Illinois-Team Building

- Fall 2018 – County Road Association Self Insurance Fund Michigan-Team Building
- Fall 2018 – Clare Michigan Police Department Michigan-Team Building
- Summer 2018 – Village of Carol Stream Illinois-Team Building
- Summer 2018 – City of Tarpon Springs Florida-Team Building
- Summer 2018 – City of Owosso Michigan-Team Building
- Summer 2018 – Lake County Road Commission Michigan-Team Building
- Summer 2018 – Huron Clinton Metro Parks Michigan-Team Building
- Summer 2018 – Leon County Sheriff's Department Tallahassee Florida-Team Building
- Spring 2018 – Van Buren County Road Commission Michigan-Team Building
- Spring 2018 – Carol Stream Illinois-Team Building
- Spring 2018 – City of Highland Park Police Department Illinois-Team Building
- Spring 2018 – Traverse City Light and Power Michigan-Team Building
- Spring 2018 – Sanilac County Road Commission Michigan-Team Building
- Spring 2018 – City of Lowell Michigan-Strategic Planning and Team Building
- Spring 2018 – Village of Oswego Department of Public Works Illinois-Team Building
- Spring 2018 – Highland Park Police Department Illinois-Team Building
- Spring 2018 – Lake County Sheriff's Department Illinois-Strategic Planning and Team Building
- Winter 2018 – City of Plymouth Michigan-Strategic Planning and Team Building
- Winter 2018 – City of Big Rapids Michigan-Team Building
- Winter 2018 – Canton Township Michigan-Team Building
- Winter 2018 - Summer 2017 Fall 2015 –Tarpon Springs Police Department Florida-Strategic Planning and Team Building
- Fall 2017 Summer 2016 – Sanilac County Sheriff Department Command, Team Building-Team Building
- Winter 2017 – City of Lowell Michigan-Team Building
- Winter 2016 - Village of Oswego Department of Public Works Illinois-Team Building
- Winter 2016 – the City of Delevan Police Department Wisconsin-Team Building
- Winter 2016 – Carol Stream Department of Public Works Illinois-Team Building
- Winter 2016 – Village of Arlington Heights Illinois-Team Building
- Winter 2016 – Great Lakes Casting Ludington Michigan-Team Building
- Winter 2016 – Traverse City Light and Power Traverse City Michigan-Team Building
- Fall 2016 -Hartland Township Hartland Michigan-Strategic Planning and Team Building
- Fall 2016 – Mecosta County Sheriff Command, Team Building-Team Building
- Fall 2016 – Delta County Road Commission-Team Building
- Summer 2016 – Mid Michigan Community College Leadership, Team Building-Team Building
- Winter 2015 - Grand Ledge, Michigan-Team Building
- Winter 2015 - Lake County, Illinois, Sheriff's Department of Corrections-Team Building
- Fall 2015 – City of Marshall, Michigan-Team Building
- Summer 2015 – Lake County, Illinois, Sheriff Department-Team Building
- Fall 2014 Fall 2015 City of Fenton, Michigan-Strategic Planning and Team Building

- Winter 2014 Antrim County Road Commission, Michigan-Team Building
- Spring 2014 City of Portage, Michigan-Team Building
- Fall 2013 County Road Association Self-Insurance Fund Michigan-Strategic Planning and Team Building
- Spring 2011 City of Marshall, Michigan-Team Building
- Winter 2010-City of Walker Fire Department, Walker, Michigan-Team Building
- November 2009-Southern Illinois Law Enforcement Commission, Belleville, Illinois-Team Building
- Fall 2009 Fall 2012-Village of Wauconda Police Department, Illinois-Strategic Planning and Team Building
- January 2008-City of Fenton, Michigan-Team Building
- August 2008-City of Fenton Downtown Development Authority, Fenton, Michigan-Team Building
- Summer 2007-Village of Barrington, Illinois-Team Building
- Summer 2007-City of Cadillac Management, Team Building, Cadillac, Michigan-Team Building
- Spring 2007-Mid Michigan Community College Board of Trustees, Harrison, Michigan-Team Building
- Winter 2004 2005 2006 2009 – Summit Pointe Community Mental Health System, Battle Creek, Michigan-Strategic Planning and Team Building
- Fall 2005 – Illinois Network of Child Care and Resource Referral Association, Bloomington, Illinois-Strategic Planning and Team Building
- Winter 2006 – Board of Trustees, Mid Michigan Community College, Harrison, Michigan-Team Building
- Winter 2006 – Board of Trustees, Mid Michigan Community College Harrison Michigan-Team Building
- Winter 2006 – Village of Vernon Hills Police Department Vernon Hills Illinois-Team Building
- Winter 2002/Spring 2004 Iroquois Memorial Hospital Watseka Illinois-Strategic Planning and Team Building
- Summer 2000 Riverside Memorial Hospital Door County Wisconsin-Team Building
- Spring 2000 American Public Works Association Illinois Chapter Springfield Illinois-Team Building