

City of Swartz Creek

AGENDA

Regular Council Meeting, Monday, October 13, 2025, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of September 22, 2025 MOTION Pg. 28
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 36
 - 6C. Priority Waste Services Extension Proposal Pg. 64
 - 6D. Christmas Parade Permit Pg. 86
 - 6E. Michigan Budget Update Pg. 89
 - 6F. Amended DDA & Tax Increment Financing Plan 2025 Link
7. **MEETING OPENED TO THE PUBLIC:**
8. **COUNCIL BUSINESS:**
 - 8A. DDA Ordinance RESO Pg. 25
 - 8B. Garbage, Recycling, and Yard Waste Contract Consideration DISCUSSION
 - 8C. Christmas Parade Permit RESO Pg. 26
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 27

Next Month Calendar (Public Welcome at All Meetings)

Zoning Board of Appeals:	Wednesday, October 15, 2025, 6:00 p.m., PDBMB
Fire Board:	Monday, October 20, 6:00 p.m., Station #2
Park Board:	Tuesday, October 21, 2025, 5:30 p.m., PDBMB
City Council:	Monday, October 27, 2025, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, October 22, 2025, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, November 4, 2025, 7:00 p.m., PDBMB
City Council:	Monday, November 10, 2025, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, November 13 2025, 6:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, OCTOBER 13, 2025, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **October 13, 2025** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

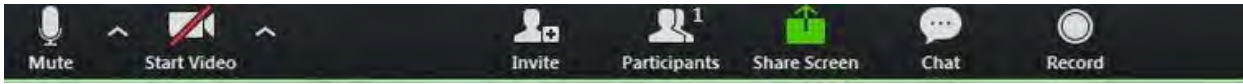
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Renee Kraft is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: October 13, 2025 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>

If you have any further questions or concerns, please contact 810-429-2766 or email rkraft@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, October 13, 2025 - 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members

FROM: Adam Zettel, City Manager

DATE: October 8, 2025

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ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** (*No Change of Status*)

The timeframe for appeals is open. As of writing, we do not have any. Generally, values have been increasing at a rate that is obviously in excess of our taxable value rate adjustments. However, this may be slowing down, and business may look to explore appeals again.

✓ **STREETS** (*See Individual Category*)

✓ **2025-2027 TRAFFIC IMPROVEMENT PROGRAM (TIP)** (*No Change of Status*)

We have tentative funding for Miller, Morrish to Dye, as well as Elms Road. These two streets are broken up into four separate projects for the Genesee County Traffic Improvement Program as noted below.

The concrete section of Miller Road is proposed to be funded at 80% as a rehabilitation project. However, the other three segments have PASER 5 funds, and these funds are proposed to be limited. This limit is currently set at \$55/lane foot, and funding is set to be only 80% of that, but this could change.

Summarily, the good news is that federal funds are available for all submissions. The bad news was that the local match for all projects was initially over \$2.1M. As of writing, we have new numbers in from OHM that reduce the projects down to very basic mill and resurfacing projects. This substantially reduces the overall price and cuts our local match from \$2,142,772 in the original breakdown to \$1,344,070 as follows, a savings of about \$800,000:

Section	Repair Type	Beginning	End	Total Cost	Federal	Local
Miller	Concrete Repair	East Springpoint of Elms	475' East of Tallmadge	\$668,502	\$534,802	\$133,700
Elms	Asphalt Resurfacing	South City Limits	North City Limits	\$730,313	\$470,800	\$259,513
Miller	Asphalt Resurfacing	Morrish	Elms	\$1,287,581	\$747,384	\$540,197
Miller	Asphalt Resurfacing	Tallmadge	Dye	\$1,524,916	\$1,114,256	\$410,660

\$5,010,014 \$2,867,242 \$1,344,070

Based on these new numbers, there is a path forward by which we can do all of the work. However, I was hoping to get the local match below \$1M. Note that the projects have substantially reduced estimates for the typical level of curb, sidewalk, grading, and undercutting work. As priced, we are looking at projects that are more similar in nature

to the quick and easy Seymour Road resurfacing than the more involved Miller Road rehabilitation. However, given the condition of the streets at this point, I find such an investment to still be very much worth it with the matching funds.

We will plan to proceed with all four streets. The big question we will be working on with the GCMPC and OHM is related to the phasing. We need to set a tentative plan to get all the work done in a three year window. Doing all the work at once will save costs on mobilization and will put the work behind us quicker, with fewer interruptions. However, that plan could be a traffic nightmare and may be inflexible should we need more time to set funds aside. We are likely to break this project into two phases, perhaps the concrete first, followed by all paving in a subsequent season.

After meeting with GCMPC on January 16th, they intend to break the project into two phases with 2027 and 2029 being the construction years. This is later than we would like, but this is probably the best that can be arranged. We are trying to line up the asphalt phases of Miller Road first since those are the most time sensitive repair in order to prevent more costly decay. Note that a project occurring in 2026 is nearly impossible at this point because of the nine month delay with governmental agency reviews for engineered projects.

STREET PROJECT UPDATES (Update)

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

All water main work on Cappy and Don Shenk is substantially complete. Concrete work on Cappy is done, with a base course of asphalt already in place. Work on Don Shenk is ongoing and delayed. The concrete contractor has had to redo some curb work, and they are also losing days by working on offsite projects. Overall, we are still on budget and set to complete the work in time for fall.

We applied for MDOT funds to help support Civic, Frederick, and School Street work. This is a long shot.

Crack fill has occurred throughout the city on all priority areas. Bristol Road is complete and appears thicker than anticipated.

✓ **WATER – SEWER ISSUES PENDING (See Individual Category)**

✓ **SEWER REHABILITATION PROGRAM (No Change of Status)**

Dependable Sewer is underway with the second year of the eight-year cleaning and televising program. As of writing, there are no formal reports, but their verbal account is that there are no blockages or pipe deficiencies. We hope to have them clean some high grease areas in the next week or two.

Council approved to have Dependable Sewer address the areas of Bristol, Miller, and in Heritage that amount to about 17,000 lineal feet, as follows:

2025 Sewer Cleaning and Televising

Manholes Numbers

Footage

Heritage Village	G1-G73	5107
Bristol Rd.	A251-A265	5098
Miller Rd.	A273-A287	6852
Total		17057

Based upon the approved pricing of the three-year agreement, I estimate that the work will cost around \$80,000 for cleaning, televising, root cutting, and mobilization. Staff did include additional provisions for traffic control, which include a benchmark of MDOT standards.

The city is also taking the next step forward in GIS (our Geographic Information System or mapping system). DLZ has been retained to do some repairs on our GIS map and to update the related data fields with existing information. They will also be updating the data regularly as new inspection and/or repair data is made available.

See the January 13, 2025 report for historic and conceptual details regarding the city's eight year inspection program.

✓ **WATER PLANS (Update)**

OHM is working on the water plans and studies that are required by EGLE and the EPA. These include the Water Reliability Study (WRS), General Plan, Asset Management Plan (AMP), Emergency Response Plan (ERP), and Risk and Resilience Assessment (RRA).

Hydrant flow testing was done on the week of September 29th.

✓ **SPRINGBROOK WATER CONNECTOR (Update)**

We believe that the water main on Russel Drive between Springbrook and Springbrook East was never connected, even though the pipe was installed. This was affirmed with flow testing and interviews with installers. We are going to activate this line as soon as we can. This improvement will increase fire flows capacity and add system redundancy. The expense should be below the bidding threshold and is to be done at the established unit costs associated with the Cappy Lane watermain project.

✓ **SEWER ASSET MANAGEMENT PLAN (Update)**

DLZ is working to update our sewer district map and 20 year asset management plan. They are analyzing our GIS maps to better complete a redistricting of our system and to make a determination of theoretical flows based upon changes to the system since the last districting process.

Concerning the flow monitoring that is required to understand our non-theoretical capacities, we are requested that Genesee County include three such meters within their region-wide bidding process. These bids were due on October 7th, and there should be meters installed this year. This should help us streamline the process and save money as we monitor sewer in the coming years. We expect these meters to be about half the cost of our initial estimate.

For complete details on this topic, see the June 23, 2025 report.

✓ **SEWER INFLOW MITIGATION** *(No Change of Status)*

The county plans to start charging storm event surcharges after January 1, 2026. We will be learning more about the impact of this in the coming months. This is one more reason to continue to look for solutions to storm water inflow into the system. As we move forward with our sewer study and continue to liaise with the county, I will be looking to put together a draft footing disconnect program for the city council to consider.

I expect to debrief with our staff and the homeowner related to the pilot disconnect that was conducted this summer. The previous report that describes the I&I problem and our position follows.

Sanitary sewer inflow and infiltration (I&I) contributes much to our sewer collection system capacity and that of the sewer treatment facility. This can cause backups and overflows. The cause includes areas of the sewer collection system that can be subjected to ground water infiltration (pipe cracks, deteriorating manhole structures, unlined pipes), as well as inflows (roof, groundwater, or home footing drains).

It is our opinion that home footing drains that are connected to the sanitary sewer system are the biggest culprit for water inflow into the sanitary sewer. In addition to taking up capacity and stressing the treatment facility, this is also resulting in increased surcharges from the Genesee County Drain Commissioners' office (rightfully so).

This problem is region-wide and presents itself with various levels of impact. New subdivisions like Parkridge might contribute very little, but a place like Winchester Village has many footing drains that were lawfully connected at the time of installation. Presently, these connections are not permitted, and we believe there will be a mandate in the distant future (~10 years) to remove these from public sewer systems to avoid the issues noted above.

At our budget meetings this spring, I brought up the idea of using available sewer funds to explore removing footing drains from homes and replacing them with sump pumps. This transition is likely to cost \$5,000-\$12,000 per home. I propose that the city conduct a pilot project or two to develop a better understanding of the costs and methods needed to scale such a program to entire neighborhoods of the city (more on this later).

What I propose in the long run is to offer a number of footing disconnects in each year that are equal to our available sewer funds (perhaps 10-15 per year). The city could cover 100% of the cost for homeowners on a first-come, first-served basis. This will allow the city to incrementally proceed towards the goal of removing all known footing drains at a reasonable pace, hopefully avoiding a potential mandate that forces a large scale operation down the road.

In any event, there will likely come a time when homeowners are forced to disconnect, and the resources will not likely be available to conduct removals at that scale. This will require owners to provide some, perhaps all, of the disconnection cost. It is for that reason that we believe an incremental approach now will not only slowly relieve stress on the system, but it will be popular among interested homeowners.

With that said, there is an owner in Winchester Village that is undertaking some home remodeling and called our office about the need to excavate and repair their private lead. I inquired about their thoughts on disconnecting the footing drain in lieu of a sump pump system (using available sewer funds). The owner is very interested. I am expecting a quote from their contractor, and my intention is to peer review the work/cost and request the city council to approve the work with sewer funds as one of the aforementioned pilot projects.

✓ **HYDRANTS (Update)**

The contractor indicates that they have completed work and have submitted a bill for 300 hydrants. We obviously take issue with this. Our DPW has audited the work, and we have dozens of missed hydrants, pre-mature rusting, and other issues. Rob is liaising with them to see where we go from here. I can say that we have no intention of paying full price for the work that has been completed.

✓ **GENESEE COUNTY WATER & SEWER MATTERS (No Change of Status)**

Work is complete on a new section of water main that will connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. Water main is being installed on Elms, between Maple and Hill. Connection down Hill to Seymour is expected next year. I am making inquiries to the county to see if this is something we need to plan for. It does not appear that a connection is imminent.

These two connections will greatly increase reliability in the city, especially on our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. As a side note, this could encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

See prior reports (May 28, 2024) for updates on PFAS. At a meeting of the WWS Advisory Committee in December, it was again stressed that there is not a good solution for PFAS effluence. The county may be forced to devise a plan for incineration as land application and landfill disposal becomes more problematic. This could result in future added costs.

It was affirmed during the GCDC-WWS budget meeting in December that there is no rate increase planned for our bulk water.

✓ **HERITAGE VACANT LOTS (No Change of Status)**

Another privately owned lot is having a new home built. The water service could not be located, so the city provided one at our expense.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER (Update)**

The fall newsletter is out. Let me know what you think!

✓ **CONSTRUCTION & DEVELOPMENT UPDATE (See Individual Category)**

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city. Many of these briefs are covered in more detail elsewhere in this report

1. The **raceway owner is agreeable to expanded parking for concerts**. We may look to rent equipment to conduct clearing in the near future with the assistance of the Swartz Creek Fine Arts Council and DDA. The site is not formally for sale, nor is there a concept plan for reuse.
2. The **reuse of Mary Crapo is moving forward**. Construction is underway on phase one of the varsity baseball field. There will be two pickleball courts that can double as skating in the winter. We are working with the school on the location of a sidewalk along McClain street.
3. **(Update) Street repair in 2025**. Work is underway on Don Shenk and Cappy. There are some minor issues, especially with concrete, but the budget, timeline, and product are substantially the same. Bristol Road has been paved by the county. Local street work in 2026-2028 will be limited due to advancement of the above projects. However, TIP funds are still pending for Miller (Morrish to Dye) and Elms.
4. The **Brewer Condos** may have new life. The builder may be able to finish all twelve units if they can successfully acquire a DDA TIF incentive. They are likely to apply in the next month.
5. The current phase of **Springbrook East is substantially complete**. We created a punch list for the infrastructure improvements, which the owner has nearly completed. The next step is to proceed with formal street dedication. I expected this in January, but the owner was in a tragic accident, which slowed the process. Things are moving again, but not in time to get this before the council in April to accept the streets, water, sewer, and storm. **There has been a sale of this project's future phases and real estate**. It appears JW Morgan and another partner are in control of future phases.
6. The **southwest corner of Elms & Miller** was seeing some increased activity. We met with the owner and an architect yet again in January. Though there is nothing imminent, there is enough interest to make me believe we may see something in 2025.
7. **(Update) Park Projects**. Projects currently include an active grant award for Otterburn (2026 construction is on track). Abrams Forestry should be in by the end of October. Bike racks are ordered for various areas at Abrams and Elms, Elms Park pickleball nets are in, a replacement sign at Abrams is now in, and Genesee County Park Ranger concluded patrols at Elms Park at the end of September. Additional historical signs are awaiting availability of the historical society to furnish content. Irrigation is installed for the Abrams butterfly garden.

8. **New Businesses.** The vacant land between Little Caesars and Gil-Roys has sold, but appears to be for sale again. The property across from Gil-Roys has a new owner, with a potential food market store moving into the former Rite-Aid and offices for Gordon Food Service occupying the west end. Gil-Roys plaza is likewise investing in parking repairs, a new roof, and a fresh coat of paint. Permits are being pulled for interior work for the downtown bookstore. The industrial land south of the old elevator is listed for sale.
9. **Mundy Megasite.** The potential user, Sandisc, has withdrawn interest in the site. However, the Genesee Economic Alliance maintains efforts to find a user and continues to present their offer to purchase Morrish Elementary for \$40,000,000. They did a preliminary study that indicates this should be sufficient to replace the school with a larger and more functional site. The school board is considering this.
10. **(Update) The Holland Square** pergola has conceptual approval. Greg will be working on fundraising in the coming months. Please see the complete report below.
11. **(Update) Wayfinding & Branding Signs** are in. I think they look great. However, the corner of Miller and Elms is so congested with underground utilities, that we could not place this where we wished, resulting in some awkwardness with the sign and its intent. We are looking at alternatives, but nothing has presented itself yet. We also replaced the Hill Road entry sign and the main sign at Abrams Park. The DDA and council can liaise on if, when, and how to proceed with future installations.
12. The DDA considered a **Social District about two years ago**. There is renewed interest in exploring this. No recommendations have been made, but I would not be surprised if this was back on DDA agenda's this spring or summer. With the potential for another tavern coming, the city has the ability to designate a commons area in the community.
13. **(Update) The Cage Fieldhouse** right of way work is done, but we are requiring additional work to smooth the asphalt and to correct some concrete work. This was completed with the resurfacing of the parking lot. As a school, they are exempt from zoning, so they are able to make changes that include removal of landscaping in greenbelts and the traffic islands. They do intend to increase the amount of available parking, and they received approval to extend the deceleration lane and add a second driveway. Work is underway.
14. **(Update) Old Methodist Church** is likely to get an asbestos/lead survey completed as part of the MEDC RRC program. Over the summer, we had a number of folks inspect the site, but we did not get a submission of a proposal by our July deadline. We are pursuing some other avenues to garner interest and lower barriers to use.
15. The **Miller Road Rail Crossing** is due to start at the end of October. It WILL result in complete closure during its reconstruction.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

The state is offering \$9,685 for industrial hygiene services for the church. This includes an asbestos and lead survey, as well as services to create bid specifications for procurement of remediation services. We are very pleased that this is available to us as another benefit of our RRC MEDC affiliation. I am including a copy of the Tri Terra service agreement. Again, this agreement is actually between the state and Tri Terra, with the church property benefiting. The previous report follows.

The RFQ for the old Methodist Church has come and gone without a submission. This has been broadcast all over the state, shared with trade groups, and delivered to known local and regional interests. This is not good news, but there may be assistance that can still be offered by the state to reduce real and perceived barriers to use. For example, funds may be able to cover the analysis and/or removal of lead and asbestos onsite, which makes many users worried when considering such a project.

The DDA is expected to consider this matter strongly this winter. I expect them to choose a direction that commits to preservation of the structure or to move quickly to a demolition. What we wish to avoid is a middle approach which may still result in significant expenses over a period of time, without a commitment to preservation and use, which may still result in a wrecking ball. The previous report follows.

The DDA completed the purchase of the Methodist Church on Morrish. They made this acquisition as a means to create more likely opportunities for the building's preservation and reuse for recreation, hospitality, or culture. We requested MEDC assistance through the RRC program to create a Request for Qualifications for reuse of the site.

The DDA continues to market the site to potential users and request statements from interested parties that include a conceptual use, business plans, and qualifications. The DDA hopes to proceed to select one or more parties to negotiate a plan and transaction.

The DDA is also taking the lead on Holland Square, which is a candidate for a future crowdfunding program. Please see the dedicated section below.

✓ **CDBG** *(No Change of Status)*

The applications for the next cycle (2025-2027) have been submitted. These include a 30% allocation to the senior center and a 70% allocation to an accessible drop off point for the Pajtas Amphitheater. It appears the county has tentatively approved both. We submitted additional information as requested. This is likely to be a 2026 project. Note that we have had issues bidding this type of work in the past. However, given the rush we were put in with the change in our fundable status, I think this is a good project. I will report the application status.

✓ **DISC GOLF** *(No Change of Status)*

We have cleared the site of more debris, and we have removed additional vegetation in the ditch area. In addition, we have established a mowing program for the open areas and fairways twice a month. The mower indicates that they can mow this for \$200 per cut going forward, assuming two cuts per month.

The course is fully installed and operational. We await the development of the front of the park and the new trail loop to really get things moving.

✓ **OTTERBURN PARK DEVELOPMENT** *(No Change of Status)*

We will look to have the water and sewer services extended as quickly as we can. In other news, we received a letter of no-impact regarding the required federal reviews needed to authorize our design. This is obviously a good thing and moves us a bit closer to being able to bid this winter. The previous report follows.

The site is working its way through federal reviews for compliance with NEPA and a number of other requirements. This is likely to be done at the same time as Mundy and Grand Blanc Township, who we share the HUD funds with. Since we are ahead of them in the development of our plans, this may take a little time. However, Genesee County Parks and Recreation and Genesee County Metropolitan Planning Commission are assisting, and things appear to be in order.

It appears we may be able to avoid expansive water detention work. However, adding utility connections to the plan made the cost even higher. It is not clear that there are any scope items that can be cut to make this more affordable. We may need to conduct the bid and see where things land. The previous report follows.

The engineer presented a preliminary plan to the park board on April 15th. I am happy with the work so far. Though the budget is a bit high, we are able to make some adjustments that should bring it in line with available funds. The DNR indicates that grant agreements may not be distributed until this summer, which makes summer/fall construction virtually impossible. The upside is that we have plenty of time to design and plan improvements. The previous report follows.

Our DNR Trust Fund grant application was approved by the DNR Trust Fund Board on December 11th in the amount of \$290,000! We have also signed on the sub-recipient agreement for the \$283,333.33 in funds from Kildee's office. In addition, we have two years' worth of donations from BeeMoreJentery that total well over \$10,000.

The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is \$600,000. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north side of the site, which is not affordable. I am included the most recent concept, pricing, and engineering proposal in the April 28 meeting packet.

✓ **WAYFINDING PROJECT** *(Update)*

Trail head signs and trail wayfinding signs are in, with the exception of Otterburn. For this sign, we await the balance of the Otterburn improvements! As noted, we could not place the sign at Elms and Miller where we desired due to a very large amount of underground utilities. This has resulted in a less desirable placement. We will see if we can address this problem.

The Abrams Park primary sign has been installed as well. The Hill Road gateway sign was replaced with the new model after being struck by a vehicle. The next candidate is the red sign on Seymour and Miller. That sign is definitely at the end of its life.

✓ **SOCIAL DISTRICT** *(No Change of Status)*

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT** *(Update)*

Holland Square was granted concept approval by the city council. includes the budget, design, lighting/sound scope, and Dort Financial naming rights. See the September 22nd meeting packet for details.

Greg will work on fundraising for the remainder of the budget. This will include leveraging funds from the MEDC crowdfunding campaign, Public Space & Community Places. This program offers a \$1 for \$1 match for select projects and was used to good effect with Cosmos. We expect this to go live in November.

✓ **SPRINGBROOK STREET DEDICATION INQUIRY** *(No Change of Status)*

Resurfacing of Crosscreek Drive has occurred. Our engineer conducted many inspections, recommended specific repairs, and documented the works. The HOA was great to work with and altered their plans during construction to ensure road base issues were addressed.

The previous report follows.

The HOA was not able to meet on May 13th as planned, but was able to convene on May 20 to discuss next steps. It sounds like they are desirous of taking formal steps to consider city ownership of the streets. I recommended that they send a written request to the city council, signed by the homeowners association, that indicates their conceptual terms and conditions for such a potential transfer. The council can then review this and decide if and how to proceed. The previous report follows:

I met with the HOA street committee on February 24th and March 24th along with Councilmember Spillane. The group is proceeding with rehabilitation of Cross Creek, using the best practices recommended by our engineer. They are also interested in continued in-kind services during final planning and construction to ensure project quality. If the city is still open to taking these streets, I recommend this support be given to ensure the assets are optimized.

Beyond their 2025 work, there is still much discussion, and I do not see this moving forward very quickly. They have a lot of questions about winter maintenance, solicitation control, sidewalks, and costs. The previous report follows.

The HOA completed three cores on Cross Creek Drive to better understand the pavement cross section that is there. It appears the road is generally built of 10" thick asphalt on clay instead of 5" asphalt on 10" of aggregate. Leadership from the HOA met with our engineers and staff to go over the implications of this finding on January 21st.

For the time being, they are taking the informal advice of our engineers and adjusting some of their plans for the 2025-2026 construction years. Though there is not any further movement towards a potential street transfer, they appear to be proceeding with street maintenance and rehabilitation in a manner that would meet city standards.

I expect to be meeting with the group regularly moving forward. See the October 14, 2024 report for all the details of this request, as well as a historical and contextual narrative.

✓ **ABRAMS FORESTRY GRANT (Update)**

The bid from Nash Nursery to install 42 trees in Abrams Park has been approved. They expect to plant the week of October 20th. If any person, group, or business is interested in purchasing additional trees for Abrams or other areas at the bid prices (\$425 each installed), let me know!

The previous report follows:

The city has been awarded \$9,890 through the Community Forestry Grant Program to plant 38 native trees in Abrams Park. There are no strings attached here except that we are to provide an equal match. The time for performance is through fall of 2026, and there are no NEPA, Davis Bacon, or other federal requirements.

✓ **FUTURE WASTE, RECYCLING, AND YARD WASTE SERVICE (Business Item)**

Staff has been working to develop a bid for another five-year waste services contractor. Our intention is to solicit bids for service as it is performed today, with an alternate bid for bi-weekly recycling (as opposed to weekly service). The assumption at this point is that any service would use carts and be automated.

In the meantime, Priority has approached the city with an unsolicited offer to extend our agreement for five years. They propose a continuation of the same services at a rate of \$16.50 per stop, per month, with a 3% annual escalator. Our current rate is \$13.26 per stop, per month.

While this is a steep increase, it has a lot of face validity and appears to be very competitive, especially given that we have been warned by our governmental peers and those in the waste industry to expect 30% premiums over existing prices for our next contract. As it happens, a 30% increase over our current rate is \$17.24 per stop, per month.

I ask that the city council discuss this offer at the meeting. I am including their proposal and company information that was submitted. I can certainly attest that the price is competitive (see below) and the service meets expectations. I am not including a resolution at this time.

Whether or not a bid process would result in even lower pricing or more options, I cannot say. It stands to reason that a bid would result in the same offer from Priority and MAY include other competitive offers to consider. However, we have passed up on contract extension offers before, only to bid the service and have the current provider bid substantially higher than their extension offer (e.g. contract mowing services).

Below are bid and/or negotiated prices that I was able to get. The prices reflect bi-weekly recycling/yard waste and reflect a number of providers.

Village of Holly - \$19.95 (2024)
Davison - \$17.75 (2024)
Linden - \$16.95 (2024)
Mundy - \$16.50 (2024)
Grand Blanc - \$17.50 (2023)
Montrose - \$16.75 (2023)

Flushing - \$19.15 (2022)
Clayton - \$17.50 (2025)

All things considered, there is not a bad option here. If the city accepts the proposal, we are able to lock in a good price and a good escalator. We would do so knowing that there will not be disruption to the service by way of changing pick up days, frequency of collection, carts, etc. If we bid, we are **LIKELY** to see the same price again, perhaps with others that may be as competitive. The risk in doing so is that, during the bid timeframe, tipping fees could increase with the state, economic factors may drive prices up, or the company may look to adjust pricing to industry standards (e.g. the mowing bid scenario).

At the price quoted, our waste fund **WILL** be able to support all provided services based on our projections.

The previous report follows.

Our five year waste agreement expires June 30, 2026. Based on the most recent pricing given to a neighboring community, we are looking at pricing in the mid \$17 per month per stop. This is over 30% higher than our current \$13.26.

We have not had luck in official cooperation with Gaines or Clayton in this matter, so we will likely need to bid services as a single unit, as we have in the past. Rob and Becca are working on updating our specifications so we can bid this fall and make a decision in early winter. They are considering some alternative bid parameters for extended street sweeping waste hauling, bi-weekly recycling (as a cost saving measure), and DPW dumpster collection frequency.

We are hopeful that we can maintain the general level of service for the foreseeable future using the waste levy. However, if pricing increases are severe enough, council may need to consider cuts to yard waste/recycling, woodchipping, or related services unless the use of general fund subsidy is considered. I suspect we will not be in such a position for the forthcoming contract though.

✓ **GENESEE COUNTY FORECLOSURES (Update)**

The following foreclosures were made available to the city, and the city opted to pass on acquisition.

58-01-502-047; 7484 Wade St	\$17,942.50 (Auto repair)
58-03-626-033; 9062 Luea Lane	\$4,095.78 (Vacant & unbuildable condo unit)
58-03-626-034; 9060 Luea Lane	\$4,095.78 (Vacant & unbuildable condo unit)

These properties were offered at auction but did not sell with the minimum bid. The properties will be auctioned again, as part of a large property bundle, without a minimum bid. I suspect they will be purchased by a national level property liquidator at some point.

✓ **PARK RANGER SERVICES (Update)**

The rangers provided service through the end of September. I am including the final reports. The rangers have not engaged in any enforcement activity to date, nor have they provided detailed reports related to specific contacts or activities onsite. In addition, you can see that

they did not vary their hours much, as requested. I expect the park board to consider this service at their October meeting.

✓ **FISCAL YEAR 2025 AUDIT** (*No Change of Status*)

The federal portion of our audit, known as the single audit, is complete. It appears to have gone well. Our standard audit is underway. As of writing, there are no updates and there is not an anticipated date for the audit presentation.

✓ **PARKRIDGE DRIVEWAYS** (*Update*)

We have gotten compliance from most property owners, with more choosing to work with us each day. However, it appears to have two that choose to ignore the issue or otherwise refuse to cooperate. We have sent out final notice letters that could require court action. At this point, we will work with the city attorney to proceed with a request for injunctive relief. See the September 22, 2025 packet for full details.

✓ **TEAM STRENGTHENING PROCESS** (*Update*)

This is scheduled for early November. The previous report follows.

I requested that the city council approve a professional service proposal that will enable our administrative team to participate in a dedicated team strengthening process.

Over the last few years, we have undergone much turnover at the department head level. In fact, all department heads are relatively new. This degree of change, along with some changes to our operations post-covid, has created a situation that is less than optimal for our staff to develop strong working rapports and the resulting team environment that we desire.

While we have been working diligently to foster a unified culture, open communication, and synergy, I believe more can be done. Given that I am a participant, as well as the administrator/facility, we may be at our limit of effectiveness without some outside assistance.

In speaking with staff and other municipalities about options, one individual is highly recommended to engage our staff in exactly what we need. Lewis Bender, Ph.D. has done work all over the state, including our neighbors of Grand Blanc, Fenton, Flushing, and Linden on exactly that type of municipal team building and strategizing that we are seeking. I have reached out to him for a proposal, and I have included this in the packet.

His standard model for improvement is to spend one day onsite for a fee of \$3,200 plus local travel expenses. The detailed purpose and tasks are stated in the proposal, and this is what I seek approval for at this time. It is likely, but not certain, that one day shall suffice. However, a debriefing with myself, staff, and Lew may indicate a desire or need to continue with future services. If this is the case, I will bring the matter back to the city council for review.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** (*See Individual Category*)

✓ **MONTHLY REPORTS** (*Update*)

Monthly reports are included, including a number of previous budget reports.

✓ **STATE BUDGET ADOPTION MUNICIPAL HIGHLIGHTS (Update)**

I am including a notice from the Michigan Municipal League that summarizes the state budget's impact on municipal budgets. In short, it is great for streets, but not for revenue sharing. We should expect to see some significant gains in street monies as it relates to the state ACT 51 portion of our budget. This could see annual payments of 30% - 50% more than last year's payment each year over the next five years (~\$225,000 more per year). This will be instrumental in ensuring we can meet and exceed our street maintenance goals.

General fund revenue sharing is taking a hit in the state budget, as much as 12%. However, we did anticipate reductions during our budget session for both constitutional and statutory revenue sharing (CVTRS). With the new state budget, constitutional is down, but CVTRS should be flat. Summarily, we will be getting less revenue sharing than last year. However, when taking the new public safety allocation into consideration, we actually see a surplus of \$20,000 over our conservative budget expectations. Here is a summary:

Current FY26 Projected Constitutional Revenue Sharing:	\$612,705
Current FY 26 Projected CVTRS:	\$60,175
Total:	\$672,880
Proposed FY26 Constitutional Revenue Sharing:	\$606,489
Proposed FY26 CVTRS:	\$72,953
Proposed FY26 Public Safety Distribution (new):	\$12,888
Total:	\$692,330

Overall, we can live with this budget, which is much improved from some of the other state proposals. See the brief for details.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

The Planning Commission met on October 7, 2025. They went over the site plan review and special land use sections of the zoning ordinance as a form of training. Their next meeting is scheduled for November 4, 2025.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**

The DDA did not meet on October 9th. Their next regular meeting is scheduled for November 13th.

✓ **ZONING BOARD OF APPEALS (No Change of Status)**

There was a use variance to consider permitting first floor residential at 7538 Miller Road in the Central Business District. This was deliberated at the July 16, 2025 meeting, and the ZBA denied the request. Notice has been sent to the petitioner.

✓ **PARKS AND RECREATION COMMISSION (Update)**

The Park Board is set to have a large agenda for October. Note that this meeting is proposed to be held in Abrams park at 5:30pm on October 21st. The agenda is likely to include discussion of the new sign at Abrams, the potential clearing of some of the creek

bank at Abrams, food trucks in parks, Otterburn cottonwood trees, rules/reservations, park ranger services, and the Elms Flock camera. This is also the week the forestry trees should be planted at Abrams Park.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The Board of Review met on Tuesday, July 22nd at 1:30pm for qualified errors and poverty exemptions. There were no attendees, but they did correct two personal property clerical errors and three recappings that were submitted prior to the meeting.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Kraft)** *(No Change of Status)*

- ❑ Routine duties include record management, publications, FOIA requests, human resources, ordinance codification, payroll approval, solicitation permits, recording secretary, maintaining the cemetery registry, helping to maintain the website, Keeper of the City Seal, Board of Review, and everything related to elections.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik)** *(Update)*

- ❑ DPS continues to GPS water and sewer assets.
- ❑ DPS continues to update water meter transponders, registers and meters as needed.
- ❑ DPS is working on the upcoming garbage bid.
- ❑ Cappy and Don Shenk is still waiting on the concrete sub contractor to resume the work on the remaining driveways and sidewalks. Dawe's was sent an email regarding liquidated damages as the project is very quickly coming up on the substantial completion date of October 15th. The final decision regarding whether we apply liquidated damages hasn't been made. The city recognizes the prolonged inconvenience to the residents on Don Shenk and would like the work completed ASAP..
- ❑ DPS received a response from the MiBid dealers regarding truck pricing. We are awaiting a quote on a service body for one of the trucks. This price will determine whether we order the truck with or without a box.
- ❑ DPS has completed the repairs on the playscape located at Elm's Park.
- ❑ DPS is removing the remaining flowers in the downtown area.

✓ **TREASURER UPDATE (Nichols)** *(No Change of Status)*

The Financial Audit is winding down and we are gearing up for the Winter property tax season. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Dietrich)** *(Update)*

- ❑ Holland Sq: MEDC Funding for Patronicity is being decided after the state budget was finalized on 10/6. We expect to hear more about what funding is available in October.
- ❑ Holland Sq: The MNOU between the City and Dort FCU was officially signed on 10/7.
- ❑ Methodist Church: Contact was made with two local commercial lending institutions to establish a relationship and provide potential leads for applicants.
- ❑ The DDA has engaged with the owners of the S&K Pub Plaza. The owners indicated that they plan on replacing the roof and updating the back of the building facing Morrish.

- The City Manager and the Economic Developer will be meeting with the Mott Foundation to discuss funding opportunities on September 18th.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **CHRISTMAS PARADE PERMITS** (*Business Item*)

We have a request from the Swartz Creek Area Fire Fighters Association to conduct the annual Christmas Parade and tree lighting. This year's event will be scheduled for Saturday December 6, 2025. I think we will be limited to a parade and related tree lighting only this year, which is in line with the 2024 event as well. At the present time, no groups have shown interest in a winter market.

As in prior years, the parade is expected to start at 6:00 PM (closure starting after 5pm). The starting point is now the Middle School (Fairchild St). The route then follows Miller east to Morrish Road, where it will pause and remain for the tree lighting event at Holland Square. At this point, Fairchild will open, and Miller (Fairchild to Hayes) will also open. Miller from Hayes to Morrish will remain closed with Holland Square until 8 pm, but it will likely open sooner than that. This route was started a few years back in order to engage the downtown businesses. It is workable but definitely more stressful to traffic.

✓ **DDA PLAN AMENDMENT ORDINANCE** (*Business Item*)

The DDA plan amendment is ready to move forward now that the public input and hearing sessions are complete. As expected, there was not much interest in this amendment since it is related exclusively to a plan extension and not plan content.

I am including the ordinance to formalize the amendment. I am including the proposed document by reference, since we have seen this document before. Again, the only proposed change is to extend the timeline for the plan and tax increment collections through 2055. This will enable the DDA to have more time and resources to accomplish their goals.

✓ **LOCAL OFFICERS COMPENSATION COMMISSION** (*Update*)

This group met on September 25th and made their recommendation on city council compensation. They also reviewed and recommended compensation for Zoning Board of Appeals, Election Workers, and Board of Review. They are due to meet on October 9th. Once minutes are official, I will put their findings before the city council.

The recommendation for city council compensation is a passive approval, meaning that the changes will be effective UNLESS the city council advocates a different position. This avoids having members vote on their own compensation. The other positions will be placed before the council for deliberate action.

Council Questions, Inquiries, Requests, Comments, and Notes

Orienteering Course: I am working with Walt to replace these medallions. We appear to be close to getting new material in the ground.

I-69: Repairs to the I-69 ramp over the Swartz Creek are imminent (No update for some months).

Genesee Wind Symphony: There are no conflicts with their schedule and our city council! They are hosting shows at the PAC on Sunday, November 2, at 3pm; Monday, December 15, at 730pm, Monday, February 16, at 730pm, Monday, March 16, at 730pm, and Monday, May 4, at 730pm.

Employee Handbook: I neglected to include Veteran's Day as a holiday in the most recent handbook. This day has previously been observed by the city by all staff, but was omitted due to an error on my part. I consulted with the mayor and our attorney and have concluded we can and should reinstate this by virtue of correcting a scrivener's error.

**City of Swartz Creek
RESOLUTIONS**

Regular Council Meeting, Monday, October 13, 2025, 7:00 P.M.

Motion No. 251013 -4A

MINUTES – SEPTEMBER 22, 2025

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, September 22, 2025, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 251013-5A

AGENDA APPROVAL – OCTOBER 13, 2025

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of October 13, 2025, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 251013-6A

CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of October 13, 2025, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 251013-8A

**A RESOLUTION TO APPROVE ORDINANCE #471 TO
AMEND CHAPTER 6 ARTICLE II OF THE CODE OF
ORDINANCES**

Motion by Councilmember: _____

WHEREAS, on July 28, 2025, the Swartz Creek City Council held a public hearing as required by the Downtown Development Authority Act [MCL 125.4101, et seq] (the Act) on a proposal to amend the Downtown Development Authority Development and Tax Increment Financing Plans; and

WHEREAS, due notice of said public hearing was given to the public and the governing body of each taxing jurisdiction levying taxes within the proposed district which taxes would be subject to capture if a tax increment financing plan is approved, all as required by the Act; and

WHEREAS, none of the taxing jurisdictions levying taxes within the proposed district which would be subject to capture if a tax increment financing plan is approved, have adopted a resolution to exempt its taxes from capture; and

WHEREAS, more than sixty (60) days have passed since the public hearing on the proposed amended boundaries, and

WHEREAS, the Swartz Creek City Council finds that a public purpose exists for amendment to the DDA Development and Tax Increment Financing Plan, and

WHEREAS, the Swartz Creek City Council also finds that the DDA Development and Tax Increment Financing Plan satisfies all findings and requirements of the Recodified Tax Incremental Financing Act (PA 57 of 2018).

NOW, THEREFORE, BE IT RESOLVED, THE CITY OF SWARTZ CREEK ORDAINS;

ORDINANCE NO 471

An ordinance to amend Chapter 6, Article II of the Code of Ordinances of the City of Swartz Creek to adopt an amended Downtown Development Authority and Tax Increment Financing Plan.

Section 1. Amendment of Chapter 6, Article II; amending Downtown Development Authority Development and Tax Increment Financing Plan.

Chapter 6, Article II of the Code of Ordinances of the City of Swartz Creek is hereby amended to read as follows:

Sec. 6-34 Approval and Adoption of Development and Tax Increment Financing Plan

The City of Swartz Creek DDA & Tax Increment Financing Plan 2025 is hereby approved and adopted as set forth in Exhibit A hereto. The duration of the Plan shall be thirty (30) years from the effective date of the ordinance establishing this division. A copy of the Plan and any amendments thereto shall be maintained on file in the city clerk's office.

Section 2. Effective Date.

This Ordinance shall take effect 30 days following publication.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 251013-8C

RESOLUTION TO APPROVE STREET USAGE & PUBLIC SPACE PERMIT FOR THE ANNUAL FIRE DEPARTMENT CHRISTMAS PARADE

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek issues street closure permits and public plaza usage permits for the purposes of holding public events from time-to-time; and,

WHEREAS, the Swartz Creek Area Firefighters Association has submitted an application for such a street closure for the purposes of hosting an annual Christmas parade in downtown Swartz Creek, as well as an application to use Holland Square and the adjacent streets for a Tree Lighting event; and,

WHEREAS, the Chief of Police finds the application satisfactory and the City Council finds the time, place, and manner of the parade and related events to be conducive to the health, safety, and welfare of the community.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Swartz Creek accept the Chief of Police's recommendation and approve the Swartz Creek Area Fire Fighters Association's Street Usage Application to hold an annual Christmas Parade on Saturday, December 6, 2024 from 6:00 PM to 8:00 PM (Fairchild to Miller, Miller from Fairchild to Morrish), route, stipulations and conditions as set forth in the application packet, a copy of which is attached hereto, under the direction and control of the office of the Chief of Police.

BE IT FURTHER RESOLVED THAT the City of Swartz Creek City Council hereby approves the Swartz Creek Area Fire Fighters Association's Municipal Property Reservation request to hold an annual tree lighting event for Holland Square and Holland Drive on Saturday, December 6, 2024 from 6:00 PM to 8:00 PM, with lot closure and conditions as set forth in the application packet, a copy of which is attached hereto, under the direction and control of the office of the Chief of Police.

BE IT FURTHER RESOLVED THAT the City of Swartz Creek City Council hereby authorizes and directs the Mayor to ensure quality weather, not too hot or too cold, with just the right amount of seasonal snow, for said events.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 251013-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of October 13, 2025.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE September 22, 2025**

The meeting was called to order at 7:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft.

Others Present: Fire Chief Plumb, Jeff Kelley.

Others Virtually Attended: None.

APPROVAL OF MINUTES

Resolution No. 250922-01

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday September 8, 2025 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 250922-02

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of September 22, 2025, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane.

NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 250922-03

(Carried)

Motion by Councilmember Melen
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of September 22, 2025, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC: None.

COUNCIL BUSINESS:

PROCLAMATION RECOGNIZING NATIONAL FIRE PREVENTION WEEK

WHEREAS, the City of Swartz Creek recognizes the importance of public safety and fire prevention in protecting the lives, homes, and businesses of our residents; and

WHEREAS, National Fire Prevention Week is observed each year during the week of October 9th, commemorating the Great Chicago Fire of 1871, which tragically killed more than 250 people, left 100,000 homeless, and destroyed over 17,000 buildings; and

WHEREAS, in 1922, the National Fire Protection Association (NFPA) established Fire Prevention Week as the longest-running public health and safety observance in the United States, with President Calvin Coolidge issuing the first national proclamation in 1925—making 2025 the **100th anniversary of Fire Prevention Week's national recognition**; and

WHEREAS, the dedicated men and women of the Swartz Creek Area Fire Department join with departments across the nation in promoting this year's Fire Prevention Week theme, reminding residents of the importance of home escape planning, working smoke alarms, and shared responsibility in reducing fire hazards; and

WHEREAS, it is especially meaningful for our community that this observance coincides with the **100th anniversary of the Swartz Creek Area Fire Department**, a century of local service and dedication that enhances the significance of this year's Fire Prevention Week; and

WHEREAS, the City of Swartz Creek commends both the NFPA and our local fire department for their longstanding commitments to safeguarding lives and property through education, preparedness, and service;

NOW, THEREFORE, I, Nate Henry, Mayor of the City of Swartz Creek, do hereby proclaim the week of **October 5 through October 11, 2025** as:

NATIONAL FIRE PREVENTION WEEK in the City of Swartz Creek, and I call upon all residents to observe this week by participating in fire prevention programs, practicing fire safety in their homes and workplaces, and recognizing the proud traditions of service that continue to protect our community.

IN WITNESS WHEREOF, I have hereunto set my hand and signed this proclamation on the 22nd day of September, 2025.

RESOLUTION TO APPROVE THE PERGOLA CONCEPT FOR HOLLAND SQUARE, INCLUDING A MEMORANDUM OF UNDERSTANDING WITH DORT FINANCIAL CREDIT UNION

Resolution No. 250922-05

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Melen

WHEREAS, the City of Swartz Creek owns property on Holland Drive, known as Holland Square, that functions as a parking and outdoor event space, and

WHEREAS, the Downtown Development Authority has been seeking a means to increase the value of this space as it relates to hosting various outdoor events, and

WHEREAS, the DDA, through the work established by an ad hoc committee of the council, proposes to construct a pergola-style structure on the Miller Road frontage, complete with lighting and sound, with construction planned for spring of 2026, and City Council Packet 25 September 22, 2025

WHEREAS, the project is to be funded by a Michigan State Housing Development Authority grant in the amount of \$75,000, a contribution of \$50,000 from Dort Financial Credit Union, \$75,000 in Public Spaces-Community Places, community contributions, and DDA funds, and

WHEREAS, the MEDC requires establishment of a concept prior to seeking crowdfunding donations, which are to be sought between November of 2025 and January of 2026, and

WHEREAS, the Swartz Creek Downtown Development Authority resolved to recommend approval of the concept at their regular meeting on September 11, 2025, conditioned upon the city maintaining lighting and sound training of no less than three city officials at any point.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the Pergola concept at Holland Square, including the tentative design, budget, lighting, and memorandum of understanding as included in the September 22, 2025 packet.

BE IT FURTHER RESOLVED the City of Swartz Creek City Council approves the Memorandum of Understanding with Dort Financial Credit Union, as distributed at the September 22, 2025 city council meeting, which sets expectations for their contribution to the project.

BE IT FURTHER RESOLVED the City of Swartz Creek City Council approves the contribution of \$10,000 to the crowdfunding campaign for the pergola, said funds to be budgeted and appropriated from the community promotions budget.

Discussion Ensued.

YES: Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC: None.

REMARKS BY COUNCILMEMBERS:

Mayor Pro Tem Hicks: Questioned where we are at with the bike racks. Howell has a 1,000 acres and trying to get a battery plant/similar in there.

Councilmember Spillane: Discussed Parkridge driveways-how did our DPW figure out the changes? City Manager Zettel responded that one was actually over a manhole. He also stated that some of the changes predate our engineering standards. Waddill property appears to be vacant.

Mayor Henry: Discussed a proclamation he created for resident Milo Franklin Crankshaw's 105th birthday.

ADJOURNMENT

Resolution No. 250922-06

(Carried)

Motion by Councilmember Melen
Second by Councilmember Gilbert

I Move the Swartz Creek City Council adjourn the regular meeting at 7:45 p.m.

Unanimous Voice Vote.

Nate Henry, Mayor

Renee Kraft, CMC, MiPMC-2, City Clerk



Where Friendships Last Forever

MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding ("Agreement") is entered into as of March 10, 2025, by and between:

Dort Financial Credit Union
(Hereinafter referred to as the "Donor")

and

City of Swartz Creek
(Hereinafter referred to as the "Recipient")

1. Recitals

WHEREAS, the Donor wishes to support the City of Swartz Creek through a charitable donation to enhance public space;

WHEREAS, the Recipient is constructing a public Pergola at the corner of Miller Road and Holland Drive in Swartz Creek and has agreed to grant naming rights for the structure;

WHEREAS, the Donor agrees to support the fundraising campaign and donate a total of Fifty Thousand Dollars (\$50,000) in two installments.

2. Donation Commitment and Payment Schedule

2.1 Donation Amount:

The Donor agrees to make a total donation of Fifty Thousand Dollars (\$50,000), to be paid in two installments as follows:

- Twenty-Five Thousand Dollars (\$25,000) on or about November 2025;
- Twenty-Five Thousand Dollars (\$25,000) on or about January 2026.

3. Signage Responsibility

The City of Swartz Creek agrees to cover the full cost and installation of the sign identifying naming rights for Dort Financial Credit Union on the Pergola.

4. Promotional Commitment

The Donor agrees to promote the fundraising match campaign conducted through the Michigan Economic Development Corporation/Patroncity platform by posting to its Facebook page and through email communication to its members.

5. Preferential Use

The Recipient agrees to allow Dort Financial Credit Union preferential usage rights of the Pergola for events and community purposes during the term of this Agreement, to be coordinated with the City in advance.

6. Term and Renewal

This Agreement shall remain in effect for a period of ten (10) years from the date of execution, unless otherwise extended by mutual written agreement of both parties.

7. Legal and Artistic Rights

7.1 Dort Financial Credit Union shall have the sole and exclusive right to review, approve, or deny any and all artwork proposed for display on or in connection with the pergola, in its sole discretion, excluding seasonal decorations.

7.2 Dort Financial Credit Union shall not be responsible or liable for any events conducted at the pergola, nor for any claims, damages, losses, or injuries arising out of or in connection with such events.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the date first written above.

City of Swartz Creek (Recipient):

Name: Adam Zettol
Title: Manager, City of Swartz Creek
Date: _____

Dort Financial Credit Union (Donor):

Name: Brad Moore
Title: Marketing Manager, Dort Financial Credit Union
Date: _____

**City of Swartz Creek Mayoral Proclamation
Recognizing the 105th Birthday of Milo Franklin Crankshaw**

WHEREAS, the City of Swartz Creek is proud to recognize and honor the remarkable life and legacy of Milo Franklin Crankshaw, who was born on September 23, 1920, and is celebrating his 105th birthday this year; and

WHEREAS, Milo answered the call of duty during World War II, serving honorably in the United States Navy as an electrician aboard the tank landing ship LST 244, contributing to the defense of our nation and the preservation of freedom; and

WHEREAS, beyond his military service, Milo has enriched the lives of many through his musical talents, both playing and teaching the bagpipes, sharing the joy of music with generations; and

WHEREAS, Milo continues to be an active and cherished member of the Swartz Creek Senior Center, where he enjoys playing euchre and taking part in countless activities and events, always bringing warmth, humor, and friendship to those around him; and

WHEREAS, Milo Franklin Crankshaw is deeply admired and loved by all who know him, and his life stands as a shining example of service, community, resilience, and joy;

NOW, THEREFORE, I, Nate Henry, Mayor of the City of Swartz Creek, do hereby recognize and celebrate the milestone occasion of Milo Franklin Crankshaw's 105th birthday, and extend sincere appreciation and best wishes on behalf of the entire community.

IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of September, 2025.

Nate Henry, Mayor
City of Swartz Creek

09/30/2025

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

PERIOD ENDING 08/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,878,608.00	2,878,608.00	1,023,414.18	1,855,193.82	35.55
215.000 - Administration and Clerk	0.00	0.00	0.50	(0.50)	100.00
253.000 - Treasurer	0.00	0.00	116.19	(116.19)	100.00
301.000 - Police Dept	2,000.00	2,000.00	3,360.39	(1,360.39)	168.02
345.000 - PUBLIC SAFETY BUILDING	22,500.00	22,500.00	1,403.49	21,096.51	6.24
371.000 - Building/Zoning/Planning	60,275.00	60,275.00	27,782.50	32,492.50	46.09
448.000 - Lighting	15,700.00	15,700.00	1,339.80	14,360.20	8.53
450.000 - Forestry Program	9,000.00	9,000.00	0.00	9,000.00	0.00
523.000 - Grass, Brush & Weeds	1,500.00	1,500.00	0.00	1,500.00	0.00
694.000 - Community Development I	16,000.00	16,000.00	0.00	16,000.00	0.00
780.500 - Mundy Twp Park Services	16,605.00	16,605.00	0.00	16,605.00	0.00
782.000 - Facilities - Abrams Park	500.00	500.00	215.00	285.00	43.00
783.000 - Facilities - Elms Rd Park	8,000.00	8,000.00	1,455.00	6,545.00	18.19
788.000 - General	573,000.00	573,000.00	0.00	573,000.00	0.00
790.000 - Facilities-Senior Center/Lit	5,300.00	5,300.00	725.74	4,574.26	13.69
TOTAL REVENUES	3,608,988.00	3,608,988.00	1,059,812.79	2,549,175.21	
000.000 - General	14,133.00	14,133.00	2,298.16	11,834.84	16.26
101.000 - Council	26,363.00	26,363.00	1,534.39	24,828.61	5.82
172.000 - Executive	161,376.00	161,376.00	24,646.89	136,729.11	15.27
215.000 - Administration and Clerk	45,240.00	45,240.00	6,419.46	38,820.54	14.19
228.000 - Information Technology	43,000.00	43,000.00	7,839.64	35,160.36	18.23
247.000 - Board of Review	4,204.00	4,204.00	275.88	3,928.12	6.56
253.000 - Treasurer	132,815.00	132,815.00	11,815.53	120,999.47	8.90
257.000 - Assessor	53,662.00	53,662.00	6,603.29	47,058.71	12.31
262.000 - Elections	57,098.00	57,098.00	6,516.60	50,581.40	11.41
265.000 - Facilities - City Hall	25,937.00	25,937.00	3,282.90	22,654.10	12.66

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
266.000 - Legal Council	15,000.00	15,000.00	1,771.50	13,228.50	11.81
301.000 - Police Dept	12,026.00	12,026.00	0.00	12,026.00	0.00
301.266 - Legal Council PSFY	24,000.00	24,000.00	3,162.00	20,838.00	13.18
301.851 - Retiree Employer Health C.	11,660.00	11,660.00	2,890.35	8,769.65	24.79
334.000 - Metro Police Authority	1,335,454.00	1,335,454.00	223,315.38	1,112,138.62	16.72
336.000 - Fire Department	202,100.00	202,100.00	72,842.31	129,257.69	36.04
345.000 - PUBLIC SAFETY BUILDING	29,837.00	29,837.00	3,460.79	26,376.21	11.60
371.000 - Building/Zoning/Planning	135,070.00	135,070.00	10,076.81	124,993.19	7.46
448.000 - Lighting	125,000.00	125,000.00	46,875.06	78,124.94	37.50
523.000 - Grass, Brush & Weeds	1,000.00	1,000.00	60.00	940.00	6.00
567.000 - Facilities - Cemetery	1,625.00	1,625.00	497.21	1,127.79	30.60
694.000 - Community Development I	16,000.00	16,000.00	0.00	16,000.00	0.00
728.000 - Economic Development	12,040.00	12,040.00	(2,080.68)	14,120.68	(17.28)
780.000 - Parks & Recreation	18,532.00	18,532.00	1,087.73	17,444.27	5.87
780.500 - Mundy Twp Park Services	15,096.00	15,096.00	1,783.82	13,312.18	11.82
782.000 - Facilities - Abrams Park	87,538.00	87,538.00	12,272.22	75,265.78	14.02
783.000 - Facilities - Elms Rd Park	100,014.00	100,014.00	20,090.00	79,924.00	20.09
786.000 - Non-Motorized Trailway	370.00	370.00	0.00	370.00	0.00
788.000 - Otterburn Disc Golf Park	640,421.00	640,421.00	2,976.91	637,444.09	0.46
790.000 - Facilities-Senior Center/Lit	33,272.00	33,272.00	4,986.46	28,285.54	14.99
794.000 - Community Promotions Pr	77,183.00	77,183.00	18,640.69	58,542.31	24.15
797.000 - Facilities - City Parking Lot:	5,350.00	5,350.00	172.11	5,177.89	3.22
851.000 - Retired Employee Health C	35,774.00	35,774.00	4,185.98	31,588.02	11.70
965.000 - Transfers Out	202,500.00	202,500.00	0.00	202,500.00	0.00
TOTAL EXPENDITURES	3,700,690.00	3,700,690.00	500,299.39	3,200,390.61	
Fund 101 - General Fund:					
TOTAL REVENUES	3,608,988.00	3,608,988.00	1,059,812.79	2,549,175.21	29.37
TOTAL EXPENDITURES	3,700,690.00	3,700,690.00	500,299.39	3,200,390.61	13.52
NET OF REVENUES & EXPENDITURES	(91,702.00)	(91,702.00)	559,513.40	(651,215.40)	
Fund 202 - Major Street Fund					
000.000 - General	634,015.00	634,015.00	917.61	633,097.39	0.14

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
441.000 - Miller Rd Park & Ride	3,600.00	3,600.00	0.00	3,600.00	0.00
452.100 - Safe Routes to School Grar	0.00	0.00	200.00	(200.00)	100.00
478.000 - Snow & Ice Removal	1,800.00	1,800.00	0.00	1,800.00	0.00
TOTAL REVENUES	639,415.00	639,415.00	1,117.61	638,297.39	
228.000 - Information Technology	575.00	575.00	326.03	248.97	56.70
441.000 - Miller Rd Park & Ride	5,201.00	5,201.00	633.00	4,568.00	12.17
449.500 - Right of Way - General	15,000.00	15,000.00	0.00	15,000.00	0.00
449.501 - Right of Way - Storms	100.00	100.00	0.00	100.00	0.00
454.000 - STREETS PROJECTS	371,000.00	371,000.00	6,659.75	364,340.25	1.80
463.000 - Routine Maint - Streets	134,146.00	134,146.00	14,673.72	119,472.28	10.94
474.000 - Traffic Services	48,258.00	48,258.00	2,665.17	45,592.83	5.52
478.000 - Snow & Ice Removal	68,735.00	68,735.00	1,033.95	67,701.05	1.50
482.000 - Administrative	17,857.00	17,857.00	2,361.30	15,495.70	13.22
538.500 - Intercommunity storm drai	11,000.00	11,000.00	1,225.00	9,775.00	11.14
965.000 - Transfers Out	225,000.00	225,000.00	0.00	225,000.00	0.00
TOTAL EXPENDITURES	896,872.00	896,872.00	29,577.92	867,294.08	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	639,415.00	639,415.00	1,117.61	638,297.39	0.17
TOTAL EXPENDITURES	896,872.00	896,872.00	29,577.92	867,294.08	3.30
NET OF REVENUES & EXPENDITURES	(257,457.00)	(257,457.00)	(28,460.31)	(228,996.69)	
Fund 203 - Local Street Fund					
000.000 - General	205,348.00	205,348.00	3,143.42	202,204.58	1.53
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
478.000 - Snow & Ice Removal	1,200.00	1,200.00	0.00	1,200.00	0.00
931.000 - Transfers IN	475,000.00	475,000.00	0.00	475,000.00	0.00
TOTAL REVENUES	696,548.00	696,548.00	3,143.42	693,404.58	
228.000 - Information Technology	700.00	700.00	326.03	373.97	46.58
429.000 - Occupational Safety	0.00	0.00	30.67	(30.67)	100.00
449.500 - Right of Way - General	7,000.00	7,000.00	0.00	7,000.00	0.00
449.501 - Right of Way - Storms	1,000.00	1,000.00	0.00	1,000.00	0.00
454.000 - STREETS PROJECTS	745,200.00	745,200.00	15,720.00	729,480.00	2.11

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
463.000 - Routine Maint - Streets	181,976.00	181,976.00	15,495.18	166,480.82	8.51
463.503 - Local Streets Rehab	400.00	400.00	0.00	400.00	0.00
474.000 - Traffic Services	16,255.00	16,255.00	861.68	15,393.32	5.30
478.000 - Snow & Ice Removal	54,163.00	54,163.00	1,072.14	53,090.86	1.98
482.000 - Administrative	13,391.00	13,391.00	1,770.98	11,620.02	13.23
538.500 - Intercommunity storm drai	7,000.00	7,000.00	1,225.00	5,775.00	17.50
TOTAL EXPENDITURES	1,027,085.00	1,027,085.00	36,501.68	990,583.32	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	696,548.00	696,548.00	3,143.42	693,404.58	0.45
TOTAL EXPENDITURES	1,027,085.00	1,027,085.00	36,501.68	990,583.32	3.55
NET OF REVENUES & EXPENDITURES	(330,537.00)	(330,537.00)	(33,358.26)	(297,178.74)	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	913,230.00	913,230.00	833,359.17	79,870.83	91.25
TOTAL REVENUES	913,230.00	913,230.00	833,359.17	79,870.83	
455.100 - CAPITAL IMPROVEMENT B	0.00	0.00	(13,007.44)	13,007.44	100.00
905.000 - Debt Service	671,096.00	671,096.00	0.00	671,096.00	0.00
965.000 - Transfers Out	250,000.00	250,000.00	0.00	250,000.00	0.00
TOTAL EXPENDITURES	921,096.00	921,096.00	(13,007.44)	934,103.44	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	913,230.00	913,230.00	833,359.17	79,870.83	91.25
TOTAL EXPENDITURES	921,096.00	921,096.00	(13,007.44)	934,103.44	1.41
NET OF REVENUES & EXPENDITURES	(7,866.00)	(7,866.00)	846,366.61	(854,232.61)	
Fund 226 - Garbage Fund					
000.000 - General	533,752.00	533,752.00	517,761.90	15,990.10	97.00
TOTAL REVENUES	533,752.00	533,752.00	517,761.90	15,990.10	
101.000 - Council	3,908.00	3,908.00	136.69	3,771.31	3.50
172.000 - Executive	10,859.00	10,859.00	1,187.96	9,671.04	10.94
215.000 - Administration and Clerk	4,110.00	4,110.00	848.08	3,261.92	20.63
228.000 - Information Technology	1,500.00	1,500.00	736.38	763.62	49.09
253.000 - Treasurer	20,988.00	20,988.00	1,414.05	19,573.95	6.74
265.000 - Facilities - City Hall	11,543.00	11,543.00	663.43	10,879.57	5.75
528.000 - Sanitation Collection	337,487.00	337,487.00	27,994.20	309,492.80	8.29
530.000 - Wood Chipping	68,125.00	68,125.00	20,389.87	47,735.13	29.93

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
782.000 - Facilities - Abrams Park	10,526.00	10,526.00	2,835.75	7,690.25	26.94
783.000 - Facilities - Elms Rd Park	14,478.00	14,478.00	3,576.33	10,901.67	24.70
TOTAL EXPENDITURES	483,524.00	483,524.00	59,782.74	423,741.26	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	533,752.00	533,752.00	517,761.90	15,990.10	97.00
TOTAL EXPENDITURES	483,524.00	483,524.00	59,782.74	423,741.26	12.36
NET OF REVENUES & EXPENDITURES	50,228.00	50,228.00	457,979.16	(407,751.16)	
Fund 248 - Downtown Development Fund					
000.000 - General	174,916.00	174,916.00	140,605.04	34,310.96	80.38
TOTAL REVENUES	174,916.00	174,916.00	140,605.04	34,310.96	
000.000 - General	244.00	244.00	205.09	38.91	84.05
173.000 - DDA Administration	19,600.00	19,600.00	232.30	19,367.70	1.19
728.000 - Economic Development	86,000.00	86,000.00	(3,360.17)	89,360.17	(3.91)
728.002 - Streetscape	175,000.00	175,000.00	15.00	174,985.00	0.01
728.003 - Facade Program	10,000.00	10,000.00	0.00	10,000.00	0.00
728.004 - Family Movie Night	6,000.00	6,000.00	675.00	5,325.00	11.25
TOTAL EXPENDITURES	296,844.00	296,844.00	(2,232.78)	299,076.78	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	174,916.00	174,916.00	140,605.04	34,310.96	80.38
TOTAL EXPENDITURES	296,844.00	296,844.00	(2,232.78)	299,076.78	0.75
NET OF REVENUES & EXPENDITURES	(121,928.00)	(121,928.00)	142,837.82	(264,765.82)	
Fund 401 - Capital Project Fund					
000.000 - General	0.00	0.00	1.73	(1.73)	100.00
931.000 - Transfers IN	47,500.00	47,500.00	0.00	47,500.00	0.00
TOTAL REVENUES	47,500.00	47,500.00	1.73	47,498.27	
265.000 - Facilities - City Hall	24,000.00	24,000.00	0.00	24,000.00	0.00
TOTAL EXPENDITURES	24,000.00	24,000.00	0.00	24,000.00	
Fund 401 - Capital Project Fund:					
TOTAL REVENUES	47,500.00	47,500.00	1.73	47,498.27	0.00
TOTAL EXPENDITURES	24,000.00	24,000.00	0.00	24,000.00	0.00
NET OF REVENUES & EXPENDITURES	23,500.00	23,500.00	1.73	23,498.27	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	1,450.00	1,450.00	1,299.13	150.87	89.60
931.000 - Transfers IN	155,000.00	155,000.00	0.00	155,000.00	0.00
TOTAL REVENUES	156,450.00	156,450.00	1,299.13	155,150.87	

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	156,450.00	156,450.00	1,299.13	155,150.87	0.83
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	156,450.00	156,450.00	1,299.13	155,150.87	
Fund 590 - Sanitary Sewer Fund					
000.000 - General	70,000.00	70,000.00	14,929.86	55,070.14	21.33
536.000 - Sewer System	1,357,400.00	1,357,400.00	2,653.62	1,354,746.38	0.20
TOTAL REVENUES	1,427,400.00	1,427,400.00	17,583.48	1,409,816.52	
101.000 - Council	10,372.00	10,372.00	341.72	10,030.28	3.29
172.000 - Executive	43,246.00	43,246.00	4,772.85	38,473.15	11.04
215.000 - Administration and Clerk	19,160.00	19,160.00	3,040.05	16,119.95	15.87
228.000 - Information Technology	6,050.00	6,050.00	2,873.39	3,176.61	47.49
253.000 - Treasurer	77,894.00	77,894.00	9,224.73	68,669.27	11.84
265.000 - Facilities - City Hall	27,425.00	27,425.00	1,651.06	25,773.94	6.02
536.000 - Sewer System	1,220,270.00	1,220,270.00	11,077.49	1,209,192.51	0.91
537.000 - Sewer Lift Stations	10,773.00	10,773.00	1,040.96	9,732.04	9.66
542.000 - Read and Bill	63,667.00	63,667.00	11,493.97	52,173.03	18.05
543.401 - Flush & TV Sewers	250,000.00	250,000.00	0.00	250,000.00	0.00
850.000 - Other Functions	8,000.00	8,000.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES	1,736,857.00	1,736,857.00	45,516.22	1,691,340.78	
Fund 590 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,427,400.00	1,427,400.00	17,583.48	1,409,816.52	1.23
TOTAL EXPENDITURES	1,736,857.00	1,736,857.00	45,516.22	1,691,340.78	2.62
NET OF REVENUES & EXPENDITURES	(309,457.00)	(309,457.00)	(27,932.74)	(281,524.26)	
Fund 591 - Water Supply Fund					
000.000 - General	48,000.00	48,000.00	14,216.77	33,783.23	29.62
540.000 - Water System	2,307,950.00	2,307,950.00	6,197.96	2,301,752.04	0.27
TOTAL REVENUES	2,355,950.00	2,355,950.00	20,414.73	2,335,535.27	
101.000 - Council	10,017.00	10,017.00	341.74	9,675.26	3.41
172.000 - Executive	44,079.00	44,079.00	4,792.50	39,286.50	10.87
215.000 - Administration and Clerk	19,660.00	19,660.00	3,040.10	16,619.90	15.46
228.000 - Information Technology	6,050.00	6,050.00	2,873.39	3,176.61	47.49
253.000 - Treasurer	91,628.00	91,628.00	8,008.02	83,619.98	8.74

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025	AVAILABLE BALANCE	% BDGT USED
265.000 - Facilities - City Hall	27,542.00	27,542.00	1,651.05	25,890.95	5.99
540.000 - Water System	2,689,091.00	2,689,091.00	199,020.61	2,490,070.39	7.40
542.000 - Read and Bill	57,952.00	57,952.00	5,640.65	52,311.35	9.73
543.230 - Water Main Repair USDA G	0.00	0.00	30,000.00	(30,000.00)	100.00
850.000 - Other Functions	8,000.00	8,000.00	0.00	8,000.00	0.00
905.000 - Debt Service	306,302.00	306,302.00	0.00	306,302.00	0.00
TOTAL EXPENDITURES	3,260,321.00	3,260,321.00	255,368.06	3,004,952.94	
Fund 591 - Water Supply Fund:					
TOTAL REVENUES	2,355,950.00	2,355,950.00	20,414.73	2,335,535.27	0.87
TOTAL EXPENDITURES	3,260,321.00	3,260,321.00	255,368.06	3,004,952.94	7.83
NET OF REVENUES & EXPENDITURES	(904,371.00)	(904,371.00)	(234,953.33)	(669,417.67)	
Fund 661 - Motor Pool Fund					
000.000 - General	197,200.00	197,200.00	52,277.28	144,922.72	26.51
TOTAL REVENUES	197,200.00	197,200.00	52,277.28	144,922.72	
172.000 - Executive	11,000.00	11,000.00	0.00	11,000.00	0.00
228.000 - Information Technology	815.00	815.00	543.39	271.61	66.67
253.000 - Treasurer	1,020.00	1,020.00	152.89	867.11	14.99
265.100 - Facilities - City Garage	315,292.00	315,292.00	5,718.62	309,573.38	1.81
850.000 - Other Functions	3,000.00	3,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES	331,127.00	331,127.00	6,414.90	324,712.10	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	197,200.00	197,200.00	52,277.28	144,922.72	26.51
TOTAL EXPENDITURES	331,127.00	331,127.00	6,414.90	324,712.10	1.94
NET OF REVENUES & EXPENDITURES	(133,927.00)	(133,927.00)	45,862.38	(179,789.38)	
Fund 703 - Summer Tax Fund					
000.000 - General	0.00	0.00	9,209.00	(9,209.00)	100.00
TOTAL REVENUES	0.00	0.00	9,209.00	(9,209.00)	
Fund 703 - Summer Tax Fund:					
TOTAL REVENUES	0.00	0.00	9,209.00	(9,209.00)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	9,209.00	(9,209.00)	
Fund 705 - Winter Tax Fund					
000.000 - General	0.00	0.00	6.10	(6.10)	100.00
TOTAL REVENUES	0.00	0.00	6.10	(6.10)	
Fund 705 - Winter Tax Fund:					
TOTAL REVENUES	0.00	0.00	6.10	(6.10)	100.00

GL NUMBER	2025-26	2025-26	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	08/31/2025	BALANCE	USED
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	6.10	(6.10)	
Fund 706 - Tax in Lieu of Mari-Dan					
000.000 - General	0.00	0.00	285.45	(285.45)	100.00
TOTAL REVENUES	0.00	0.00	285.45	(285.45)	
Fund 706 - Tax in Lieu of Mari-Dan:					
TOTAL REVENUES	0.00	0.00	285.45	(285.45)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	285.45	(285.45)	
Fund 707 - Deliq Personal Prop Tax					
000.000 - General	0.00	0.00	73.42	(73.42)	100.00
TOTAL REVENUES	0.00	0.00	73.42	(73.42)	
Fund 707 - Deliq Personal Prop Tax:					
TOTAL REVENUES	0.00	0.00	73.42	(73.42)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	73.42	(73.42)	
Fund 750 - Payroll Fund					
000.000 - General	0.00	0.00	0.64	(0.64)	100.00
TOTAL REVENUES	0.00	0.00	0.64	(0.64)	
Fund 750 - Payroll Fund:					
TOTAL REVENUES	0.00	0.00	0.64	(0.64)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.64	(0.64)	
TOTAL REVENUES - ALL FUNDS	10,751,349.00	10,751,349.00	2,656,950.89	8,094,398.11	24.71
TOTAL EXPENDITURES - ALL FUNDS	12,678,416.00	12,678,416.00	918,220.69	11,760,195.31	7.24
NET OF REVENUES & EXPENDITURES	(1,927,067.00)	(1,927,067.00)	1,738,730.20	(3,665,797.20)	

09/22/2025 CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 09/01/2025 - 09/30/2025

Check Date	Check	Vendor Name	Description	Amount
Bank DORT DORT FINANCIAL CREDIT UNION				
09/04/2025	12(E)	RICK CLOLINGER	RICK CLOLINGER RETIREE MEDICAL REINBURS	753.65
09/04/2025	10485	ABSOLUTE TREE REMOVAL	19 STUMPS REMOVED 8/18/25	750.00
09/04/2025	10486	AMAZING MIKE MAGIC SHOWS	MAGIC SHOW FOR MOVIE NIGHT 8/8/25	250.00
09/04/2025	10487	ROBERT W LAMSON LLC	EVALUATION/DPW S BLOSS	495.00
09/04/2025	10488	JASON BOYD	BOYDS LAWN & LANDSCAPING 8/27/25	1,060.00
			BOYDS LAWN & LANDSCAPING 9/3/25	1,200.00
				2,260.00
09/04/2025	10489	CHASE CARD SERVICES	MONTHLY STATEMENT AUGUST 2025	3,151.34
09/04/2025	10490	DLZ MICHIGAN INC	2025 -2026 MS4 SERVICES	650.00
			FOG PROGRAM ADMIN/ MISC CONSULTING SERVI	550.00
			1000 GIS UPGRADES	8,475.00
				9,675.00
09/04/2025	10491	FLINT NEW HOLLAND	OIL CHANGE FOR THE KUBOTA	13.09
09/04/2025	10492	GENESEE CTY DRAIN COMMISSIONER	NPDES PHASE II JULY 1, 2025- SEPTEMBER 3	451.32
09/04/2025	10493	GOVERNMENT FORMS AND SUPPLIES LLC	PLAN COMM/ PARK & REC BOOK/ MINUTE PAPER	1,206.00
09/04/2025	10494	HYDRO DESIGNS INC	CROSS CONNECTION PROGRAM FY2026 JULY-JAN	1,071.00
			CROSS CONNECTION PROGRAM FY2025 JULY-JUN	3,975.00
				5,046.00
09/04/2025	10495	INTEGRITY BUSINESS SOLUTIONS	BLACK GARBGE BAGS FOR DPW GARAGE	737.90
09/04/2025	10496	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL ELMS RD PARK 8/22/25	540.00
			PORT-A-JON RENTAL ABRAMS PARK 8/26/25	260.00
				800.00
09/04/2025	10497	KARBGINSKY, SKYLER	UB refund for account: 0000209600	196.41
09/04/2025	10498	KCI	PROPOSAL EST. POSTAGE OCTOBER 2025 WATER	1,215.65
09/04/2025	10499	KINCAID CONSTRUCTION	(2) PORTA JOHN FOR ELMS RD PARK ARTS I	300.00
09/04/2025	10500	METRO POLICE AUTH OF GENESEE COUNTY	JULY 2025 ORD. FEES	747.45
09/04/2025	10501	MICHIGAN MUNICIPAL LEAGUE	POOL PREMIUM RENEWAL 7/1/25 THRU 7/1/26	49,925.00
09/04/2025	10502	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK ELMS & CRA	328.00
			WATER SAMPLES WO SWARTZ CREEK 8/6/25	702.00
				1,030.00
09/04/2025	10503	PRIORITY WASTE LLC	PRIORITY WASTE JULY 1 2025 - JUNE 30 20	26,970.84
09/04/2025	10504	MARY COOLEY	ELMS RD PAV #2 REFUND 8/30/25	200.00
09/04/2025	10505	TAYLOR IDONI	ABRAMS PARK PAV #1 REFUND 8/23/25	200.00
09/04/2025	10506	CORELOGIC CENTRALIZED REFUNDS	2025 Sum Tax Refund 58-36-577-015	1,295.55
09/04/2025	10507	CORELOGIC CENTRALIZED REFUNDS	2025 Sum Tax Refund 58-02-526-012	1,156.46
			2025 Sum Tax Refund 58-03-531-010	4,325.67
				5,482.13
09/04/2025	10508	CORELOGIC CENTRALIZED REFUNDS	2025 Sum Tax Refund 58-02-530-039	1,713.47
09/04/2025	10509	CORELOGIC CENTRALIZED REFUNDS	2025 Sum Tax Refund 58-02-527-004	600.00
09/04/2025	10510	SWARTZ CREEK AREA FIRE DEPT.	MONTHLY RUNS FIRE & EMS AUGUST 2025	2,801.44
09/04/2025	10511	TAYLOR & MORGAN CPA	FINANICAL SERVIICES PROVIDED BY SHERI SP	3,676.50
09/04/2025	10512	VC3 INC	MICROSOFT BUSNS STANDARD/EXCHANGE ONLINE	204.61
			ROB AND ADAM NEW COMPUTERS	2,216.92
			#3825752 WINDOWS 10 REPLACEMENT/ FIXED F	1,200.00
				3,621.53

09/10/2025	10513	REBECCA BOSAS	CLOTHING ALLOWANCE - BOSAS	230.22
09/10/2025	10514	CONSUMERS ENERGY	4510 MORRISH RD	41.06
09/10/2025	10515	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS	39.29
09/10/2025	10516	CONSUMERS ENERGY	8059 FORTINO DR	79.34
09/10/2025	10517	CONSUMERS ENERGY	8499 MILLER RD	31.87
09/10/2025	10518	CONSUMERS ENERGY	8083 CIVIC DR	848.36
09/10/2025	10519	CONSUMERS ENERGY	5257 WINSHALL DR	29.07
09/10/2025	10520	CONSUMERS ENERGY	5361 WINSHALL DR 8369	32.06
09/10/2025	10521	CONSUMERS ENERGY	9099 MILLER RD	34.91
09/10/2025	10522	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987	38.63
09/10/2025	10523	CONSUMERS ENERGY	8095 CIVIC DR	909.18
09/10/2025	10524	CONSUMERS ENERGY	5121 MORRISH RD	331.22
09/10/2025	10525	CONSUMERS ENERGY	8011 MILLER RD	29.07
09/10/2025	10526	CONSUMERS ENERGY	8100 CIVIC DR	1,122.69
09/10/2025	10527	CONSUMERS ENERGY	8301 CAPPY LN	257.36
09/10/2025	10528	CONSUMERS ENERGY	5361 WINSHALL DR NP	33.52
09/10/2025	10529	CONSUMERS ENERGY	6425 MILLER PARK & RIDE	78.58
09/10/2025	10530	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781	530.93
09/10/2025	10531	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997	34.60
09/10/2025	10532	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437	33.38
09/10/2025	10533	CONSUMERS ENERGY	4125 ELMS RD 4353	63.57
09/10/2025	10534	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	6,193.96
09/10/2025	10535	CONSUMERS ENERGY	4524 MORRISH RD	65.71
09/10/2025	10536	CONSUMERS ENERGY	STREET LIGHTS 1294	3,184.46
09/10/2025	10537	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300	42.60
09/10/2025	10538	CONSUMERS ENERGY	5033 HOLLAND DR	16.47
09/10/2025	10539	CONSUMERS ENERGY	5441 WHITNEY CT PAVILLION	29.07
09/10/2025	10540	CUSHMAN CREEK SUPPLY	2.5 GALLONS HV1 FOR TREES	265.00
09/10/2025	10541	FAMILY FARM AND HOME INC	MONTHLY INVOICES AUGUST 2025	389.18
09/10/2025	10542	GILL ROYS HARDWARE	AUGUST 2025 INVOICES LESS DISCOUNT	474.37
09/10/2025	10543	RENEE KRAFT	MILLAGE TRAVEL TO MEETINGS AND OTHER	306.80
09/10/2025	10544	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES FROM 9/1/25 - 8/31/26	2,888.97
09/10/2025	10545	ROBERT LLOYD	CLOTHING ALLOWANCE ROBERT LLOYD	174.86
09/10/2025	10546	MLIVE MEDIA GROUP	BIDS FOR ABRAMS PARK FORESTRY SERVICES	202.40
09/10/2025	10547	OHM ADVISORS	PROFESSIONAL SERVICES RENDERED THROUGH A DON SHENK RD CAPPY LANE AND WATER MAIN P CIB PROJECT #007-2025A PRPROFESSIONAL S CAGE FIELDHOUSE CONSTRUCTION OVERSIGHT	7,476.00 35,262.50 2,089.50 1,076.25
				<hr/> <hr/> 45,904.25
09/10/2025	10548	PLANTE & MORAN PLLC	FINAL BILLING AUDIT JUNE 30 2025 SINGLE	7,880.00
09/10/2025	10549	CYNTHIA MARTIN	ELMS RD PAV #2 REFUND 9/7/25	200.00
09/10/2025	10550	KAREN HOPKINS	ELMS RD PAV #1 09/06/2025	200.00
09/10/2025	10551	ANSON BANISTER	ELMS RD PAV #4 REFUND 9/7/25	200.00
09/10/2025	10552	JUDITH FROST	ELMS RD PAV # 2 REFUND 9/6/25	200.00
09/10/2025	10553	LISA CROMWELL	ELMS RD PAV #3 REFUND 9/7/25	200.00
09/10/2025	10554	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	154.00
09/10/2025	10555	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING 8/5/25 % 8/19	96.00
09/10/2025	10556	SUBURBAN AUTO SUPPLY	OIL FILTER & 10W30 FOR BOTH 10-18 & 7-15	196.26
09/10/2025	10557	SUPER FLITE OIL CO INC	FUEL - DPW AUGUST 2025	1,268.20
09/10/2025	10558	JAMS MEDIA LLC	ORD FOR DISORDERLY PERSON	298.00
09/18/2025	13(E)	ERC-LED, LLC	EXCESS BENEFIT PAYMENT	1,149.08
09/18/2025	10559	ABSOLUTE TREE REMOVAL	2 TREES AND STUMPS REMOVED AT ABRAMS PA	800.00
09/18/2025	10560	APPLE ENERGY	INSTALLATION OF (4) PORTS WITH (2) PEDES	7,795.00
09/18/2025	10561	ASPHALT RESTORATION INC	OVERBAND CRACK SEALING	14,756.00
09/18/2025	10562	JASON BOYD	BOYDS LAWN & LANDSCAPING 9/10/25 BOYDS LAWN & LANDSCAPING 9/17/25	1,000.00 720.00
				<hr/> <hr/> 1,720.00
09/18/2025	10563	COFFIELD OIL COMPANY INC	REC- GAS FOR CANS	97.54
09/18/2025	10564	CONSUMERS ENERGY	4484 MORRISH RD	141.40
09/18/2025	10565	DRAGON CRUISE	DONATION FROM DDA	410.00
09/18/2025	10566	FERGUSON WATERWORKS #3386	1 REG 2 HPT P/C CF PIT	128.48
09/18/2025	10567	GEN CTY ROAD COMMISSION	S- MTCE & OPERATIONS 504 (47) SERVICE T SIGNAL MILLER @ FAIRCHILD BILLED THRU 6/	169.44 903.89

S- MTCE & OPERATIONS 504 (47) SERVICE T				28.32
				1,101.65
09/18/2025	10568	GENESEE CTY DRAIN COMMISSIONER	7/30/25 - 8/27/25 AUGUST 2025 BULK WA	124,459.56
09/18/2025	10569	GLAESER DAWES	CAPPY & DON SHENK PAYMENT APPLICATION TO	279,673.55
09/18/2025	10570	HACH	(4) DPD TOTAL CHLORINE AND (4) DPD FREE	145.40
09/18/2025	10571	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 8/29/25 & 9/12/25 @18	372.00
09/18/2025	10572	ROWE PROFESSIONAL SERVICES CO	\$80,600 OTTERBURN PARK IMPROVMENTS THRU	5,085.75
09/18/2025	10573	SHERWIN WILLIAMS	PAINT FOR PLAYSCAPE & GAZEBO	481.77
09/18/2025	10574	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE AUGUST 2025	3,879.11
09/18/2025	10575	VISUAL EDGE IT	CONTRACT DATES - 8/22/25 - 9/22/25	282.38
DORT TOTALS:				
Total of 93 Checks:				643,903.41
Less 0 Void Checks:				0.00
Total of 93 Disbursements:				643,903.41

City of Swartz Creek

Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
Building								
PB2400091	09/10/25	KAKOOZ, EVAN	(248) 587 6043	58-36-578-019	\$0	\$100.00	7168 MILLER RD	48473-Roofing
PB2500096	09/17/25	Renewal by Andersen	(734) 237 1065	58-03-531-004	\$16,945	\$274.00	9214 CHESTERFIELD DR	48473-Res Add/Alter/Repair
PB2500097	09/11/25	Lockhart Roofing Co.	(810) 235 9866	58-30-651-027	\$14,345	\$100.00	3435 HERITAGE BLVD	48473-Roofing
PB2500098	09/04/25	Lockhart Roofing Co.	(810) 235 9866	58-36-651-184	\$13,990	\$100.00	5914 CROSSCREEK DR	48473-Roofing
PB2500099	09/02/25	WOODSIDE BUILDERS, INC	(810) 635 2227	58-30-651-044	\$16,200	\$399.00	6285 ARLINGTON DR	48473-Res Deck
PB2500100	09/04/25	Lockhart Roofing Co.	(810) 235 9866	58-36-651-145	\$12,495	\$100.00	4288 CHAPEL LN	48473-Roofing
PB2500101	09/04/25	Lockhart Roofing Co.	(810) 235 9866	58-36-576-013	\$34,640	\$400.00	7048 MILLER RD	48473-Roofing
PB2500102	09/08/25	Mester Exteriors	(517) 281 3088	58-36-526-051	\$15,350	\$100.00	7058 ABBEY LN	48473-Roofing
PB2500103	09/12/25	XYZ Roofco	(404) 408 6223	58-30-651-001	\$17,730	\$100.00	3446 CAMBRIDGE ST	48473-Roofing
PB2500104	09/09/25	Tom Staley Custom Builder	(810) 659 4591	58-02-526-058	\$38,514	\$553.00	5016 MC LAIN ST	48473-Res Garage detached
PB2500105	09/23/25	Bottoms Up Basement Finishing	(517) 624 2456	58-02-528-015	\$2,715	\$270.00	8090 INGALLS ST	48473-Res Add/Alter/Repair
PB2500106	09/23/25	Lockhart Roofing Co.	(810) 235 9866	58-36-651-032	\$8,185	\$100.00	4472 SPRINGBROOK DR	48473-Roofing
PB2500107	09/23/25	Lockhart Roofing Co.	(810) 235 9866	58-36-651-031	\$10,345	\$100.00	4474 SPRINGBROOK DR	48473-Roofing
PB2500108	09/30/25	Renewal by Andersen	(734) 237 1065	58-36-676-004	\$13,939	\$253.00	4370 MAYA LN	48473-Window Replacement
PB2500109	09/29/25	Wright Custom Construction LI	(947) 239 9070	58-36-528-015	\$3,650	\$155.00	7121 PARK RIDGE PKWY	48473-Res Add/Alter/Repair
PB2500111	09/26/25	Lockhart Roofing Co.	(810) 235 9866	58-36-651-023	\$9,760	\$100.00	4467 COLONY CT	48473-Roofing
Total:		16 Permits	Value: \$228,803		Fee Total: \$3,204.00		Total Number of Dwelling Units 0	

Electrical

PE2500053	09/08/25	Shiflett Electric Inc	(810) 516 6591	58-02-527-002	\$0	\$201.00	8129 MILLER RD	48473-Electrical
PE2500054	09/17/25	Goyette Mechanical	(810) 742 8530	58-36-576-013	\$0	\$186.00	7048 MILLER RD	48473-Electrical
Total:		2 Permits	Value: \$0		Fee Total: \$387.00		Total Number of Dwelling Units	
							0	

City of Swartz Creek

Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction	
Mechanical									
PM250041	09/04/25	Hoffman Comfort Solutions LL	(810) 922 9008	58-03-531-049	\$0	\$185.00	5272 BIRCHCREST DR	48473-	Mechanical
PM250042	09/02/25	Randazzo Mechanical Htg & Cl	(586) 336 1111	58-35-776-131	\$0	\$210.00	131 ASHLEY CIR	48473-	Mechanical
PM250043	09/25/25	Goyette Mechanical	(810) 742 8530	58-35-400-016	\$0	\$185.00	4935 ITA CT	48473-	Mechanical
Total:		3 Permits	Value: \$0		Fee Total:		\$580.00	Total Number of Dwelling Units	0
Plumbing									
PP250017	09/05/25	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-01-502-092	\$0	\$331.00	7508 WADE ST	48473	Plumbing
Total:		1 Permits	Value: \$0		Fee Total:		\$331.00	Total Number of Dwelling Units	0
Right of Way									
PROW-0357	09/04/25	Steve's Plumbing & Heating Co	(810) 742 4270	58-36-577-022	\$0	\$100.00	7179 MILLER RD	48473-	Right of way
Total:		1 Permits	Value: \$0		Fee Total:		\$100.00	Total Number of Dwelling Units	0
Zoning									
PZ25-0015	09/29/25	FREEDOM PROPERTIES OF	8106913478	58-35-576-048	\$0	\$125.00	8006 MILLER RD	48473-	Miscellaneous
PZ25-0018	09/03/25	NOAH, CHARLES & ROBIN	(989) 316 8980	58-03-531-117	\$6,060	\$125.00	5216 BIRCHCREST DR	48473-	Shed
Total:		2 Permits	Value: \$6,060		Fee Total:		\$250.00	Total Number of Dwelling Units	0

City of Swartz Creek

Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
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Permit Total: 25***Value: \$234,863******Fee Total: \$4,852.00***

Permit.DateIssued Between 9/1/2025 12:00:00
AM AND 9/30/2025 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4220 ELMS RD	58-36-200-016	Status	09/02/2025	09/02/2025	Partially Complied
4246 ELMS RD	58-36-200-012	Status	09/02/2025	09/02/2025	Partially Complied
8063 INGALLS ST	58-02-528-006	Status	09/02/2025	09/02/2025	Partially Complied
7550 MILLER RD	58-36-552-010	Status	09/02/2025	09/02/2025	No Change
4141 MORRISH RD	58-36-100-014	Final	09/03/2025	09/03/2025	Approved
5438 MILLER RD	58-29-551-006	Follow Up	09/03/2025	09/03/2025	Complied
6007 MILLER RD	58-31-200-016	Status	09/04/2025		
9091 MILLER RD	58-03-200-002	Status	09/04/2025		
4141 MORRISH RD	58-36-100-014	Above Ceiling	09/04/2025	09/04/2025	Approved
4141 MORRISH RD	58-36-100-014	Final-Pharmacy	09/04/2025	09/04/2025	Partially Approved
4141 MORRISH RD	58-36-100-014	Final-Pharmacy	09/04/2025	09/04/2025	Approved
4196 LOCUST LN	58-36-527-023	Final	09/09/2025	09/09/2025	Approved
6285 ARLINGTON DR	58-30-651-044	Post Hole	09/09/2025	09/09/2025	Approved
5272 BIRCHCREST DR	58-03-531-049	Final	09/09/2025	09/09/2025	Approved
8400 MILLER RD	58-35-551-001	Final Zoning	09/10/2025		
8409 CAPPY LN	58-02-503-049	Initial	09/10/2025	09/11/2025	Violation(s)
9033 CHELMSFORD DR	58-03-528-014	Initial	09/10/2025	09/11/2025	Violation(s)
5141 DAVAL DR	58-02-501-007	Initial	09/10/2025	09/11/2025	Violation(s)
5157 DAVAL DR	58-02-501-009	Initial	09/10/2025	09/11/2025	Violation(s)
5197 DON SHENK DR	58-02-503-063	Initial	09/10/2025	09/11/2025	Violation(s)
4311 ELMS RD	58-31-551-007	Final	09/10/2025	09/10/2025	Approved
8129 MILLER RD	58-02-527-002	Rough	09/10/2025		
4110 MORRISH RD	58-35-200-019	Final	09/10/2025		
5023 HOLLAND DR	58-01-100-032	Final	09/10/2025		
5259 DURWOOD DR	58-03-533-170	Initial	09/10/2025	09/11/2025	Violation(s)
5296 WINSHALL DR	58-02-553-012	Initial	09/10/2025	09/11/2025	Violation(s)
5165 DAVAL DR	58-02-501-010	Initial	09/10/2025	09/11/2025	Violation(s)
8024 MILLER RD	58-35-576-043	Ordinance	09/11/2025		
5240 OAKVIEW DR	58-02-501-002	Ordinance	09/11/2025		
5032 THIRD ST	58-01-502-112	Final	09/11/2025	09/16/2025	No Violation
7365 MILLER RD	58-01-501-017	Ordinance	09/11/2025		
8033 INGALLS ST	58-02-529-023	Ordinance	09/11/2025		
5482 MILLER RD	58-29-551-003	Ordinance	09/11/2025	09/16/2025	Violation(s)
5256 WINSHALL DR	58-02-553-018	Ordinance	09/11/2025	09/16/2025	Complied
7484 WADE ST	58-01-502-047	Ordinance	09/11/2025		
5286 WORCHESTER DR	58-02-551-004	Ordinance	09/11/2025		

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
6175 MILLER RD	58-31-527-017	Ordinance	09/11/2025	09/16/2025	Complied
5158 BIRCHCREST DR	58-03-531-123	Final	09/11/2025	09/11/2025	Approved
8267 MILLER RD	58-02-526-063	Follow Up	09/11/2025	09/15/2025	Partially Complic
4534 RAUBINGER RD	58-01-501-014	Follow Up	09/11/2025	09/15/2025	Violation(s)
7538 MILLER RD 4	58-36-300-021	Initial	09/11/2025	09/15/2025	Violation(s)
8145 MILLER RD	58-02-527-003	Follow Up	09/12/2025	09/15/2025	Complied
4432 MORRISH RD	58-35-576-003	Initial	09/12/2025	09/15/2025	Violation(s)
5209 DON SHENK DR	58-02-503-065	Follow Up	09/12/2025	09/15/2025	Complied
8129 MILLER RD	58-02-527-002	Rough	09/15/2025	09/15/2025	Approved
5016 MC LAIN ST	58-02-526-058	Final-Grading	09/15/2025	09/15/2025	Not Ready
4196 LOCUST LN	58-36-527-023	Final	09/15/2025	09/15/2025	Approved
5251 SEYMOUR RD	58-03-533-014	Status	09/16/2025	09/16/2025	Complied
3495 CANTERBURY ST	58-30-651-032	Ordinance	09/16/2025	09/16/2025	Violation(s)
9221 CHESTERFIELD DR	58-03-531-158	Ordinance	09/16/2025	09/16/2025	Complied
3259 ELMS RD	58-30-300-001	Final	09/16/2025	09/15/2025	Canceled
5300 OAKVIEW DR	58-03-200-006	Final	09/16/2025	09/15/2025	Canceled
8230 CRAPO ST	58-02-200-036	Final	09/16/2025	09/15/2025	Canceled
5216 BIRCHCREST DR	58-03-531-117	Final Zoning	09/17/2025		
5190 DAVAL DR	58-02-501-005	Final	09/17/2025	09/17/2025	Approved
8197 MILLER RD	58-02-526-027	Rough	09/17/2025	09/17/2025	Not Ready
7538 MILLER RD 2	58-36-300-021	Initial	09/20/2025		
9263 CEDAR CREEK CT	58-03-627-001	Status	09/22/2025	09/22/2025	Partially Complic
4220 ELMS RD	58-36-200-016	Status	09/22/2025	09/22/2025	Complied
4246 ELMS RD	58-36-200-012	Status	09/22/2025	09/22/2025	Complied
6328 AUGUSTA ST	58-30-651-013	Site Inspection	09/22/2025	09/22/2025	Violation(s)
7550 MILLER RD	58-36-552-010	Status	09/22/2025	09/22/2025	Complied
6328 AUGUSTA ST	58-30-651-013	Final	09/22/2025	09/22/2025	Approved
6328 AUGUSTA ST	58-30-651-013	Final	09/22/2025	09/22/2025	Approved
5101 MC LAIN ST	58-02-526-038	Initial	09/22/2025	09/29/2025	Violation(s)
4173 HICKORY LN	58-36-530-003	Ordinance	09/23/2025	09/23/2025	Violation(s)
5099 MORRISH RD	58-01-502-104	Site Inspection	09/23/2025	09/23/2025	Violation(s)
5482 MILLER RD	58-29-551-003	Ordinance	09/23/2025	09/23/2025	No Change
4110 MORRISH RD	58-35-200-019	Final	09/23/2025	09/23/2025	Canceled
7508 WADE ST	58-01-502-092	Rough	09/23/2025	09/23/2025	Canceled
7508 WADE ST	58-01-502-092	Underground	09/23/2025	09/23/2025	Approved
8129 INGALLS ST 2	58-02-200-005	Follow Up	09/24/2025	09/29/2025	Complied

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
8523 CHELMSFORD DR	58-02-501-038	Ordinance	09/25/2025	09/25/2025	Partially Complic
3495 CANTERBURY ST	58-30-651-032	Ordinance	09/25/2025	09/25/2025	Partially Complic
4173 HICKORY LN	58-36-530-003	Ordinance	09/25/2025	09/25/2025	Complied
5023 HOLLAND DR	58-01-100-032	Final	09/25/2025	09/25/2025	Approved
5286 MILLER RD	58-29-551-020	Final	09/25/2025	09/25/2025	Approved
5286 MILLER RD	58-29-551-020	Final	09/25/2025	09/25/2025	Approved
20 BROOKFIELD	58-35-776-020	Final	09/25/2025	09/25/2025	Approved
7508 WADE ST	58-01-502-092	Rough	09/25/2025	09/25/2025	Approved
7508 WADE ST	58-01-502-092	Rough	09/25/2025	09/25/2025	Approved
8267 MILLER RD	58-02-526-063	Follow Up	09/25/2025	09/29/2025	Complied
7557 MASON ST	58-36-551-006	Initial	09/25/2025	09/29/2025	Violation(s)
9277 CEDAR CREEK CT	58-03-627-007	Initial	09/25/2025	09/29/2025	Violation(s)
7538 MILLER RD 3	58-36-300-021	Initial	09/27/2025	09/29/2025	Violation(s)
7538 MILLER RD 2	58-36-300-021	Initial	09/27/2025	09/29/2025	Violation(s)
5197 DURWOOD DR	58-03-533-163	Masonary	09/29/2025	09/29/2025	Approved
5044 MORRISH RD	58-02-529-010	Initial	09/29/2025	09/29/2025	Violation(s)
8603 MILLER RD	58-02-100-009	Status	09/30/2025	09/30/2025	Violation(s)
9001 MILLER RD	58-02-100-010	Status	09/30/2025	09/30/2025	Violation(s)
9015 MILLER RD	58-02-100-002	Status	09/30/2025	09/30/2025	Violation(s)
5286 MILLER RD	58-29-551-020	Final-Reinspection	09/30/2025		
8371 CAPPY LN	58-02-503-045	Final Zoning	09/30/2025	09/30/2025	Approved
MILLER RD	58-35-576-041	Ordinance	09/30/2025		
5119 WORCHESTER DR	58-02-501-093	Final	09/30/2025	09/30/2025	Approved
5069 SCHOOL ST	58-02-526-011	Final	09/30/2025	09/30/2025	Approved
4935 ITA CT	58-35-400-016	Final	09/30/2025	09/30/2025	Approved
4141 MORRISH RD	58-36-100-014	Final	09/30/2025		

Inspections: 98

Population: All Records

Inspection.DateTimeScheduled Between 9/1/2025 12:00:00 AM AND 9/30/2025 11:59:59 PM

Certificates With Inspections

10/01/2025

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR250069	5101 MC LAIN ST	09/08/2025	09/08/2025	09/08/2025	09/29/2025	09/08/2028	Suspended
Initial	JKEY	Robert Lloyd	Completed	Violation(s)			
CR250072	7557 MASON ST	09/15/2025	09/15/2025	09/15/2025	09/29/2025	09/15/2028	Suspended
Initial	JKEY	Robert Lloyd	Completed	Violation(s)			

Population: All Records

Record Count: 2

Certificate.DateIssued Between 9/1/2025 12:00:00 AM
AND 9/30/2025 11:59:59 PM

Enforcements By Category

10/01/25

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E25-122	8033 INGALLS ST	Inspection Pending	09/10/25	
E25-123	5482 MILLER RD	Inspection Pending	09/10/25	
E25-126	4173 HICKORY LN	Closed	09/22/25	09/25/25
Total Entries: 3				

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E25-125	6328 AUGUSTA ST	Inspection Pending	09/15/25	
E25-127	5099 MORRISH RD	Violation	09/23/25	
Total Entries: 2				

OCCUPANCY

Enforcement Number	Address	Status	Filed	Closed
E25-121	7365 MILLER RD	Inspection Pending	09/10/25	
Total Entries: 1				

PARKING

Enforcement Number	Address	Status	Filed	Closed
E25-124	3495 CANTERBURY ST	Violation	09/15/25	
E25-120	5240 OAKVIEW DR	Inspection Pending	09/04/25	
Total Entries: 2				

RENTAL NON-COMPLIANCE

Enforcement Number	Address	Status	Filed	Closed
E25-119	5032 THIRD ST	Closed	09/04/25	09/16/25
Total Entries: 1				

Enforcements By Category

10/01/25

UNLICENSED VEHICLES

Enforcement Number	Address	Status	Filed	Closed
E25-128	MILLER RD	Violation	09/29/25	
Total Entries: 1				

Total Records: 10

Population: All Records
Enforcement.DateFiled Between 9/1/2025 12:00:00 AM AND 9/30/2025 11:59:59 PM

SEPTEMBER 2025	Beginning Mileage	Ending Mileage	Miles Driven	Gallons Gas Purchased	Gallons Diesel Purchased
#7-15 4WD P/U gas	61675	61881	206	24.4	
#2-08 4WD P/U gas	79380				
#7-22 4 WD P/U gas	20595	21192	597	55.5	
#12-02 DUMP diesel	35469				
#21 WOOD CHIPPER diesel	2612	2630	18		19
#9-07 STREET SWEEPER diesel	21006	21093	87		86.9
#5-18 KUBOTA (hours)	1398	1546	148	6	
#1-20 4WD P/U diesel	9009	9202	193		25.2
#3-08 4WD P/U gas	89898				
#10-18 4WD P/U diesel	45570	46047	477		43.2
#8-22 CASE BACKHOE	412				
#6-16 2WD P/U gas	91651	92541	890	33.5	
#6-00 BACKHOE diesel	2198				
#1-22 DUMP	8023				
#12-04 DUMP diesel	41889				
#12-99 GENERATOR gas			0		
#17 CASE BACKHOE diesel			0		
#19 JD TRACTOR diesel			0		
#9-22 PATCHER			0		
#37 TRAIL ARROW			0		
#10-15 GEN gas	80122				
#11-23 Big Plow Truck	2413				
gas can			0		
8/24 Truck	4640	5186	546	58.4	
9/24 Truck	4756	5470	714	71.7	
5/25 Tractor	11.73				
TOTAL			3876	249.5	174.3

Public Works
Monthly Work Orders
10/01/25

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
25-000074 COMPLETED	LI10-007237-0000-02	FRAY, CAROL 7237 LINDSEY DR	09/12/25 09/12/25	WATER LEAK
25-000075 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	09/15/25 09/15/25	WATER LEAK
BXRP25-0249 COMPLETED	MI10-007335-0000-07	BEDELL, JONATHAN 7335 MILLER RD	08/11/25 09/15/25	CURB BOX REPAIR
BXRP25-0250 CANCELLED	SC20-005068-0000-02	CARR, JASON 5068 SCHOOL ST	08/18/25 09/15/25	CURB BOX REPAIR
CKME25-0624 CANCELLED	CO20-007478-0000-05	SMITH, LA CHELLE 7478 COUNTRY MEADOW DR	07/10/25 09/12/25	CHECK METER
CU25-000101 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	08/26/25 09/09/25	CONTINUOUS USAGE
CU25-000102 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	09/09/25 09/09/25	CONTINUOUS USAGE
CU25-000103 COMPLETED	SE20-005464-0000-02	PFEIFFER, BEATRIZ 5464 SEYMOUR RD	09/10/25 09/10/25	CONTINUOUS USAGE
CU25-000104 COMPLETED	CH10-009127-0000-02	SPROWL, GERALYN 9127 CHELMSFORD DR	09/11/25 09/11/25	CONTINUOUS USAGE
CU25-000105 COMPLETED	MA20-008041-0000-06	TAYRAL LLC 8041 MAPLE ST	09/15/25 09/15/25	CONTINUOUS USAGE
CU25-000106 COMPLETED	IN10-008101-0000-02	CROSS, DAVID 8101 INGALLS ST	09/15/25 09/15/25	CONTINUOUS USAGE
DAPU25-0059 COMPLETED	EL10-004311-0000-02	GREAT LAKES TACO, LLC 4311 ELMS RD	09/04/25 09/04/25	DEAD ANIMAL PICK UP
DAPU25-0060 COMPLETED	BR20-007365-0000-02	KUJALA, TROY 7365 BRISTOL RD	09/09/25 09/09/25	DEAD ANIMAL PICK UP
FLAG25-0281 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	09/11/25 09/11/25	LOWER/RAISE FLAG
FLAG25-0282 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	09/19/25 09/20/25	LOWER/RAISE FLAG
FNRD25-2305 COMPLETED	SE20-005441-0000-01	WILLIAMSON, ROBERT 5441 SEYMOUR RD	09/08/25 09/09/25	FINAL READ
GWO25-0753 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	09/03/25 09/03/25	GENERIC WORK ORDER
GWO25-0754 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	09/17/25 09/17/25	GENERIC WORK ORDER
GWO25-0755 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	09/17/25 09/17/25	GENERIC WORK ORDER
HYDR25-0044 COMPLETED	AL10-004247-0000-02	ELLEN, YVONNE 4247 ALEX MARIN DR	09/08/25 09/08/25	HYDRANTS

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
INSP25-000058 COMPLETED	NO10-009132-0000-01	FRICK, KELLY 9132 NORBURY DR	07/09/25 09/15/25	TREE INSPECTION
INSP25-000059 COMPLETED	GR10-005186-0000-01	UHLMEYER, ROY 5186 GREENLEAF DR	09/15/25 09/16/25	TREE INSPECTION
MNT25-0508 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	09/02/25 09/02/25	BUILDING MAINTENANCE
MTRP25-0821 COMPLETED	EL10-004045-0000-05	TAYLOR, JAMES 4045 ELMS RD	09/16/25 09/16/25	METER REPAIR
MTRP25-0822 COMPLETED	DO10-005418-0000-02	LUCERO, SEAN 5418 DON SHENK DR	09/24/25 09/24/25	METER REPAIR
MTRP25-0823 COMPLETED	MI10-008015-0000-03	THE GROSS GROUP SWARTZ CREEK 8015 MILLER RD	09/23/25 09/23/25	METER REPAIR
MTRP25-0824 COMPLETED	CH20-009143-0000-02	MC GLAUGHLIN, DAVID 9143 CHESTERFIELD DR	09/23/25 09/23/25	METER REPAIR
MTRP25-0825 COMPLETED	SP10-004420-0000-04	MATTIS, PHYLLIS 4420 SPRINGBROOK DR	09/24/25 09/24/25	METER REPAIR
MTRP25-0826 COMPLETED	CC10-007404-0000-04	WENDT, DIANNE 7404 CROSS CREEK DR	09/24/25 09/24/25	METER REPAIR
MTRP25-0827 COMPLETED	CC10-007415-0000-03	HINSON, BRIAN 7415 CROSS CREEK DR	09/24/25 09/24/25	METER REPAIR
MTRP25-0829 COMPLETED	MI10-007316-0000-01	HILL, DANIEL 7316 MILLER RD	09/26/25 09/26/25	METER REPAIR
MTRP25-0830 COMPLETED	MI10-008383-0000-03	MCLANE, JOY-LYN 8383 MILLER RD	09/29/25 09/29/25	METER REPAIR
MTRP25-0831 COMPLETED	SE20-005210-0000-01	COLLINS, PATRICIA 5210 SEYMOUR RD	09/30/25 09/30/25	METER REPAIR
READ25-1099 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	09/17/25 09/17/25	READ METER
READ25-1100 COMPLETED	BR20-006449-0000-02	DYN-AMERICA LAND INC 6449 BRISTOL RD	09/18/25 09/19/25	READ METER
READ25-1101 COMPLETED	BR20-006491-0000-04	ARRAND, PAIGE & ZACHARY 6491 BRISTOL RD	09/18/25 09/18/25	READ METER
READ25-1102 COMPLETED	BK10-008238-SUMM-03	HVG ATLAS NORTH ASSOCIATES L 8238 BURKESHIRE CR #SUMM	09/18/25 09/22/25	READ METER
READ25-1103 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	09/18/25 09/19/25	READ METER
READ25-1104 COMPLETED	CC10-005911-0000-02	SEAMAN, COLLEEN 5911 CROSS CREEK DR	09/18/25 09/18/25	READ METER
READ25-1105 CANCELLED	DO10-005418-0000-02	LUCERO, SEAN 5418 DON SHENK DR	09/18/25 09/22/25	READ METER
READ25-1106 COMPLETED	JE10-004036-0000-05	BABCOCK, JENNIFFER 4036 JENNIE LN	09/18/25 09/18/25	READ METER
READ25-1107 COMPLETED	LU10-009129-0000-02	HENRY, EARL	09/18/25	READ METER

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
COMPLETED		9129 LUEA LN	09/18/25	
READ25-1108 COMPLETED	LU10-009149-0000-04	BRUBAKER, JANET 9149 LUEA LN	09/18/25 09/18/25	READ METER
READ25-1109 COMPLETED	MI10-006201-0000-02	GWDL ENTERPRISE LLC 6201 MILLER RD	09/18/25 09/19/25	READ METER
READ25-1110 COMPLETED	MI10-007089-0000-01	FREEMAN, RICHARD 7089 MILLER RD	09/18/25 09/19/25	READ METER
READ25-1111 COMPLETED	MI10-007185-0000-01	JOYS, BYRON 7185 MILLER RD	09/18/25 09/19/25	READ METER
READ25-1112 CANCELLED	MI10-007316-0000-01	HILL, DANIEL 7316 MILLER RD	09/18/25 09/19/25	READ METER
READ25-1113 CANCELLED	MI10-008015-0000-03	THE GROSS GROUP SWARTZ CREEK 8015 MILLER RD	09/18/25 09/19/25	READ METER
READ25-1114 COMPLETED	MI10-008121-0000-02	MINER, KATRINA 8121 MILLER RD	09/18/25 09/22/25	READ METER
READ25-1115 COMPLETED	MI10-008174-0000-02	EHRHART, SUZETTE 8174 MILLER RD	09/18/25 09/22/25	READ METER
READ25-1116 COMPLETED	MI10-008383-0000-03	MCLANE, JOY-LYN 8383 MILLER RD	09/18/25 09/22/25	READ METER
READ25-1117 COMPLETED	MI10-008400-0000-03	GEETING, DANIEL J. 8400 MILLER RD	09/18/25 09/22/25	READ METER
READ25-1118 COMPLETED	MO10-005152-B102-01	RIVERSIDE MANOR TOWNHOUSES 5152 MORRISH # B102 RD	09/18/25 09/18/25	READ METER
READ25-1119 COMPLETED	MO10-005152-B114-01	RIVERSIDE MANOR TOWNHOUSES 5152 MORRISH # B114 RD	09/18/25 09/18/25	READ METER
READ25-1120 COMPLETED	MO10-005152-B118-01	RIVERSIDE MANOR TOWNHOUSES 5152 MORRISH # B118 RD	09/18/25 09/18/25	READ METER
READ25-1121 COMPLETED	MO10-004290-0000-02	TQ HOLDINGS LLC 4290 MORRISH RD	09/18/25 09/19/25	READ METER
READ25-1122 COMPLETED	MO10-005058-0000-04	DOUGLASS, RUSSELL 5058 MORRISH RD	09/18/25 09/19/25	READ METER
READ25-1123 COMPLETED	MO10-005234-0000-05	DIESEL PRO'S LLC 5234 MORRISH RD	09/18/25 09/19/25	READ METER
READ25-1124 COMPLETED	OA10-009293-0000-01	DAVIS, MARK 9293 OAKVIEW DR	09/18/25 09/19/25	READ METER
READ25-1125 COMPLETED	FO20-008059-SPRI-00	VETERAN'S MEMORIAL 8059 PAUL FORTINO DR	09/18/25 09/19/25	READ METER
READ25-1126 COMPLETED	RO10-004278-00G7-01	APPLE CREEK STATION 4278 ROUNDHOUSE # G7 RD	09/18/25 09/18/25	READ METER
READ25-1127 COMPLETED	SE20-005145-0000-03	BERRY, MADISON 5145 SEYMOUR RD	09/18/25 09/19/25	READ METER
READ25-1128 COMPLETED	SE20-005210-0000-01	COLLINS, PATRICIA 5210 SEYMOUR RD	09/18/25 09/19/25	READ METER

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
READ25-1129 COMPLETED	SE20-005226-0000-01	SCHNEIDER, TERRY 5226 SEYMOUR RD	09/18/25 09/19/25	READ METER
READ25-1130 COMPLETED	SE20-005242-0000-04	BROPHY, KATELYN 5242 SEYMOUR RD	09/18/25 09/19/25	READ METER
READ25-1131 COMPLETED	WD10-004444-SUMM-03	HVG ATLAS NORTH ASSOCIATES 4444 WINDSOR #SUMM CT	09/18/25 09/22/25	READ METER
READ25-1132 COMPLETED	WD10-004457-SUMM-03	HVG ATLAS NORTH ASSOCIATES 4457 WINDSOR #SUMM CT	09/18/25 09/22/25	READ METER
RI25-000002 COMPLETED	MI10-005438-0000-05	BISSENETTE, PAUL JR 5438 MILLER RD	09/03/25 09/03/25	RENTAL INSPECTION
RI25-000003 COMPLETED	CH10-009033-0000-05	LAWRENCE, ERIC 9033 CHELMSFORD DR	09/10/25 09/10/25	RENTAL INSPECTION
RI25-000004 COMPLETED	CA10-008409-0000-02	GATES, AMY 8409 CAPPY LN	09/10/25 09/10/25	RENTAL INSPECTION
RI25-000005 COMPLETED	DA10-005141-0000-04	VIGIL, ANTHONY 5141 DAVAL DR	09/10/25 09/10/25	RENTAL INSPECTION
RI25-000006 COMPLETED	DA10-005157-0000-05	JAMROS, ANNETTE 5157 DAVAL DR	09/10/25 09/10/25	RENTAL INSPECTION
RI25-000007 COMPLETED	DO10-005197-0000-06	AUSTIN, FAWN 5197 DON SHENK DR	09/10/25 09/10/25	RENTAL INSPECTION
RI25-000008 COMPLETED	DU10-005259-0000-03	KACZMAREK-HMAIDI, KARA 5259 DURWOOD DR	09/10/25 09/10/25	RENTAL INSPECTION
RI25-000009 COMPLETED	WI10-005296-0000-03	MONTINI, KIM 5296 WINSHALL DR	09/10/25 09/10/25	RENTAL INSPECTION
RI25-000010 COMPLETED	DA10-005165-0000-03	HENKE, MARY 5165 DAVAL DR	09/10/25 09/10/25	RENTAL INSPECTION
RI25-000018 COMPLETED	MI10-007538-0000-02	NEMER, KAL 7538 MILLER RD	09/11/25 09/11/25	RENTAL INSPECTION
RI25-000022 COMPLETED	RA10-004534-0001-01	BECKER, DR EUGENE 4534 RAUBINGER # 1 RD	09/11/25 09/11/25	RENTAL INSPECTION
RI25-000024 COMPLETED	MI10-008267-0000-02	DOOLEY, LISA P 8267 MILLER RD	09/11/25 09/11/25	RENTAL INSPECTION
RI25-000025 COMPLETED	MO10-004432-0000-08	CALL, BRUCE 4432 MORRISH RD	09/12/25 09/12/25	RENTAL INSPECTION
RI25-000027 COMPLETED	MI10-008145-0000-05	OLEKSIK, CARRIE 8145 MILLER RD	09/12/25 09/12/25	RENTAL INSPECTION
SAMP25-0115 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	09/03/25 09/03/25	WATER SAMPLES
SAMP25-0116 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	09/09/25 09/09/25	WATER SAMPLES
SAMP25-0117 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	09/17/25 09/17/25	WATER SAMPLES
SAMP25-0118 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF	09/23/25	WATER SAMPLES

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
COMPLETED		5121 MORRISH RD	09/23/25	
SAMP25-0119 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	09/30/25 09/30/25	WATER SAMPLES
SETM25-0137 COMPLETED	MI10-007179-0000-02	PELKY, GARY 7179 MILLER RD	09/17/25 09/17/25	SET METER
SI-000110 COMPLETED	MI10-008077-0000-02	KALLAS, JULIE 8077 MILLER RD	09/12/25 09/15/25	SIGNS
TRDN25-0103 COMPLETED	MO10-005138-0000-06	BROWN, MICHELLE 5138 MORRISH RD	08/11/25 09/16/25	TREE-TAKE DOWN
WOFF25-2955 COMPLETED	WI20-005078-0000-03	HENSLEY, PENNY 5078 WINSTON DR	09/16/25 09/16/25	WATER TURN OFF
WOFF25-2956 CANCELLED	DU10-005282-0000-04	HARTLEY, NICOLE 5282 DURWOOD DR	09/16/25 09/16/25	WATER TURN OFF
WOFF25-2957 COMPLETED	MO10-005099-0000-01	OBRIEN GARAGE 5099 MORRISH RD	09/16/25 09/16/25	WATER TURN OFF
WOFF25-2958 COMPLETED	MI10-007468-0000-03	CREED, LOREN 7468 MILLER RD	09/16/25 09/16/25	WATER TURN OFF
WOFF25-2959 COMPLETED	CH20-009143-0000-02	MC GLAUGHLIN, DAVID 9143 CHESTERFIELD DR	09/22/25 09/22/25	WATER TURN OFF
WTON25-1836 COMPLETED	WI20-005078-0000-03	HENSLEY, PENNY 5078 WINSTON DR	09/16/25 09/16/25	WATER TURN ON
WTON25-1837 COMPLETED	MO10-005099-0000-01	OBRIEN GARAGE 5099 MORRISH RD	09/16/25 09/16/25	WATER TURN ON
WTON25-1838 COMPLETED	MI10-007468-0000-03	CREED, LOREN 7468 MILLER RD	09/16/25 09/16/25	WATER TURN ON
WTON25-1839 COMPLETED	MI10-007179-0000-02	PELKY, GARY 7179 MILLER RD	09/22/25 09/22/25	WATER TURN ON

Total Records: 98

Report Generated: 10/1/2025 9:07 AM

Report Options: Completed From: 9/1/2025 To: 9/30/2025



Genesee County Parks and Recreation Commission
RANGER DIVISION
5045 Stanley Road, Flint, Michigan 48506
Telephone Number 810-731-7100



SWARTZ CREEK PARKS & RECREATION ELMS ROAD PARK REPORT

Date: September 30, 2025

TO: Adam Zettel
City of Swartz Creek Manager

FROM: Rick Witham
Chief Ranger

Sir,

We had no incidents within the park or at any pavilions.

Attached are the dates and times a Park Ranger has been inside Elms Road Park.

September 27, 2025 11:30a to 1:00p

September 28, 2025 11:30 a to 1:00p

If you have any questions, please feel to contact me.

Respectfully,

Rick Witham
Chief Ranger



Genesee County Parks and Recreation Commission
RANGER DIVISION
5045 Stanley Road, Flint, Michigan 48506
Telephone Number 810-731-7100
Chief Ranger Rick Witham



SWARTZ CREEK PARKS & RECREATION ELMS ROAD PARK REPORT

Date: September 25, 2025

There were no incidents to report on this weekend of patrol.
About 45 people were seen at the park.

The following are the date, days and time patrol was in the park:

September 19, 2025, Friday from 10:35am to 11:33am

September 20, 2025, Saturday, no patrol major incident in the county parks.

September 21, 2025, Sunday from 1130am to 1:00pm

Please remember that next weekend will be the last weekend of patrol until next spring.

If you have any questions, please contact our office.

Respectfully

Rick Witham

Chief Ranger



City of Swartz Creek



Extension: Trash, Recycle & Yard Waste

Priority Waste
1301 Consumers Dr
Flint, Mi 48503

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PRIORITY
INNOVATE * OPERATE



TAB 1

Cover Letter & Introduction

Cover Letter



City of Swartz Creek
Attn: Adam Zettel
8100 Civic Dr.
Swartz Creek, MI 48473

Dear Mr. Zettel,

On behalf of the entire Priority team, I want to express how much we've valued our partnership with the City of Swartz Creek over the past fifteen months. Since beginning service in July 2024, we've built a strong, collaborative relationship with both city staff and residents. This renewal is not the start of something new, but rather the continuation of the high-quality service, transparency, and commitment you have already come to expect from us. Enclosed you will find our full proposal, outlining service offerings, educational initiatives, and more.

We recognize that renewing with Priority allows Swartz Creek to avoid the challenges and disruptions that come with transitioning to a new provider. Our team is deeply familiar with the community's expectations and operational needs, and we have consistently delivered reliable, professional service that reflects your city's values. Your dedicated LDC (Logistics Driver Coordinator) team has developed a hands-on knowledge of your community, residents, and staff, and we look forward to further strengthening those ties in the next phase of our partnership.

From the beginning, we have approached this relationship with long-term commitment and pride. Our state-of-the-art Priority Integrated Technology (PIT) platform connects our fleet digitally, providing real-time oversight and a personalized level of service that blends cutting-edge innovation with traditional customer care. Our trucks are equipped with Third-Eye camera technology and onboard telematics to ensure safety, accountability, and transparency on every route.

What truly sets Priority apart is not just our investment in technology, but our responsiveness, accountability, and connection to the communities we serve. The City of Swartz Creek is no exception. We are proud of the trust we have built together and are eager to continue this successful partnership for years to come.

Sincerely,

Brett Quitiquit
Brett Quitiquit

Manager, Municipal Relations
Priority Waste
E-mail: bquitiquit@prioritywaste.com
Ph: (810) 623-2884

Utilizing Innovative Technology & Dedicated Customer Service for the City of Swartz Creek's Waste Collection



Our Story *"The world didn't need another waste hauler, it needed a better one"*

Founded in February 2018, Priority was formed with the goal of providing communities with a better waste collection provider. We are a service-first, technology-driven local partner, committed to the areas we serve.

735+

Vehicles

Our vehicles are equipped with 360-degree cameras and GPS to ensure **accountability** and **transparency** on every route.

1,200+

Employees

Among our drivers, mechanics, and other critical team members, Priority houses a full team of **Logistic Driver Coordinators (LDCs)** who support both our drivers and **your residents** in real-time from our command center in the heart of the Midwest.

125+

Municipalities

Priority services 125 municipalities **across the Midwest**, as well as numerous school districts, universities and counties.

Experienced
Residential Providers
Over

1 Million

Homes Served
Each Week

As a Southeast Michigan-based company, we take great pride in servicing the very communities that surround where we live and work. Continuing our partnership with Swartz Creek reflects our broader mission: deliver exceptional, reliable service built on **accountability, responsiveness, and innovation.**



INTRODUCTION

WE'VE TAKEN EVERYTHING WRONG WITH THE WASTE INDUSTRY AND THROWN IT AWAY.

With Priority, the City of Swartz Creek and its residents will continue to receive exceptional collection service.

If we miss a stop, or if there's an issue of any sort, we'll fix it. Immediately.

We are an independently owned, technology obsessed collection services provider that looked at the industry and believed things could be done better.

In this proposal, you will learn about what makes us different, how we became one of the fastest growing, independently owned collection services provider in the Midwest, and what makes us the right choice for Swartz Creek's continued service.



THE PIT *Priority Integrated Technologies*

Our Logistic Driver Coordinators (LDCs) are professionals managing daily service for our key stakeholders: our partner communities and our drivers.

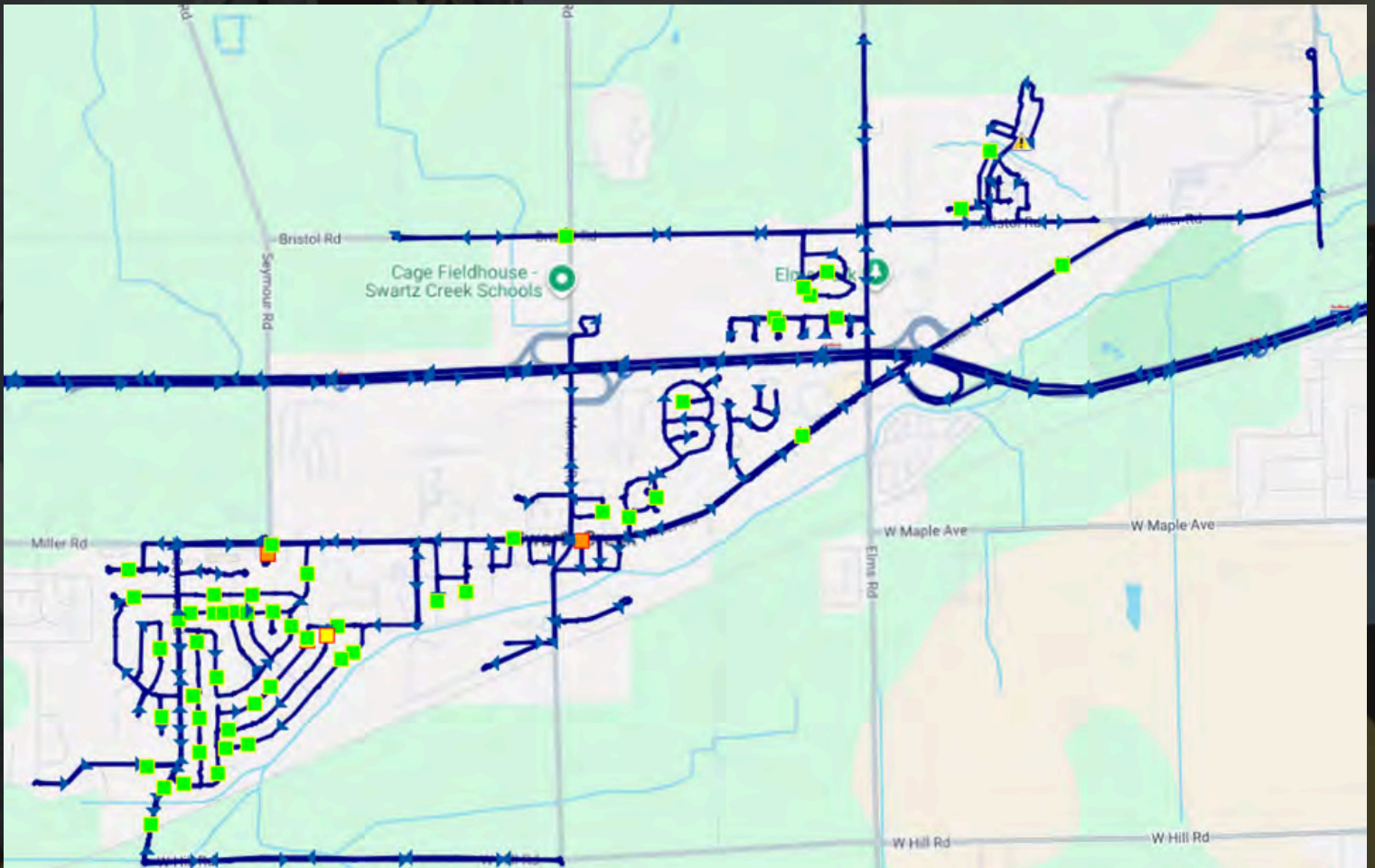
Next-Gen advanced routing software.

Real time route monitoring for all Priority services lines.

Integration point between our trucks on route and your residents, enabling fast issue resolution and an exceptional “White Glove” customer experience.



REAL-TIME ROUTE MONITORING & DIAGNOSTICS



Screenshot of Live Display From LDC's Routing
and Tracking Software



BRIGHTENING YOUR COMMUNITY



Trucks are Each Stickered with Unique Quips and Sayings



PARTNERING WITH SEVERAL OF THE FINEST MID-MICHIGAN COMMUNITIES



THE CITY OF
FENTON



CITY OF DAVISON
MICHIGAN





TAB 2

Statement of History, Experience & Customer Service

Statement of History & Experience



As a Michigan-based company, Priority takes great pride in servicing the very communities we live and work in. Continuing a partnership with the City of Swartz Creek reflects a broader mission to deliver exceptional, reliable service built on accountability, responsiveness, and innovation to our local areas.

Priority Waste was founded in February 2018 with a simple but urgent goal: fix what was broken in the Michigan waste industry. At the time, communities had to choose between large national haulers focused on profit over people, or under-resourced local providers who couldn't deliver consistently. We set out to offer these communities something better: a service-first, technology-driven local partner, committed to the areas we serve.

By creating a better option for communities, Priority has been able to experience exponential growth in our service areas. In just seven years' time, what began as a small team of 10 dedicated employees and 4 roll-off trucks now operates as a fleet of over 735 vehicles, employs more than 1,200 people, and services over 1 million homes each week across 125 municipalities, including numerous school districts, universities, and counties.

Priority is known for our track record of stellar performance, informative real-time technology, and outstanding commitment to quality. From our CEO to our frontline drivers, we show up every day with the mission to be the best in the business. Our state-of-the-art Priority Integrated Technology (PIT) Center exemplifies that commitment, housing a full team of Logistic Driver Coordinators (LDCs) who directly support both drivers and residents in real time.

Our vehicles are equipped with 360-degree cameras and GPS to ensure accountability and transparency on every route. This investment in technology has led to faster resolutions, smarter routing, and improved customer satisfaction.

At Priority, we're committed not just to maintaining our current service levels but continuing to raise the bar. Together, let's continue to deliver excellence to the City of Swartz Creek.



LDCs working in the PIT Center

Customer Service



Priority prides itself on delivering exceptional customer experience. In the waste management industry, customer service is critical. This is why we choose to prioritize it above all else and designed our operations around the concept of providing concierge-like service to our clients.

From the moment customers engage with Priority, they are met with a team of dedicated professionals who are committed to meeting their needs. The company understands that every customer is different, with specific requirements and preferences, and thus takes a personalized approach to deliver tailored solutions.

The customer experience begins with a simple phone call to Priority's PIT Command Center located in Southeast MI. Your residents will be speaking with a dedicated Swartz Creek LDC, who acts as a virtual co-pilot on your city's routes, ensuring real time information.

For those who prefer to contact Priority electronically, they are met with a highly accessible and user-friendly interface that allows them to easily request services, manage their waste disposal accounts, or register a concern. Priority's PIT platform provides a seamless experience, ensuring that customers can quickly navigate through various options and effortlessly access the services they require from a team who understands your township.

Priority's commitment to excellent customer service extends beyond basic inquiries. We believe in proactive communication and consistently strive to keep customers informed about updates, service changes, and any other relevant information. Through regular notifications, email alerts, and personalized updates, customers are always well-informed and connected with the latest developments from Priority.

Combining user-friendly technology, responsive customer support, and proactive communication, Priority aims for each interaction with our clients to be as positive and efficient as possible, helping foster a stronger connection to your community.

By extending collection services with Priority, the City of Swartz Creek will continue to have a 100% dedicated Michigan team comprised of drivers and LDCs who look forward to a collaborative and integrated relationship with city employees and residents.

Customer Service



Customer Call-In Portal

Swartz Creek ☆						
<div> <div>☰ All Items ▾</div> <div>Issues grouped by person assi...</div> <div>Issues grouped by priority</div> <div>Issues grouped by status</div> <div>+ Add v</div> </div>						
Address	Service Day	Service Type	Swartz Creek Notes	Priority(LDC) Notes	Priority	LDC Status
7085 yarmy dr	Tuesday	Missed Stop	missed doorside pickup			Completed
3445 Canterbury trail	Tuesday	Missed Stop	Missed trash,3:12			Completed
6071 miller rd	Tuesday	Missed Stop	said cans were out at 4:30 am... still missed	No carts out on 3/4 @ 7:18am for collection.		Completed
5181 Mornish rd	Tuesday	Missed Stop	Missed recycle	WILL BE PU TODAY		Completed
208 john st	Wednesday	Missed Stop	missed whole street- resi wants a call back	WILL BE PU 2/27		Completed
6541 Branch rd	Thursday	Missed Stop	Missed recycle, 11:39	MISSED STOP		Completed
1110 Lochhead ave	Friday	Missed Stop	Missed trash, resident claims truck dumped bin and left bags in it after dump	BULK HAS NOT BEEN HERE YET		Completed
1514 N Vernon ave	Thursday	Missed Stop	Missed trash, city bin 12:53	NO TRASH OUT AT TOS. 3/28/25 7:19 AM		Completed

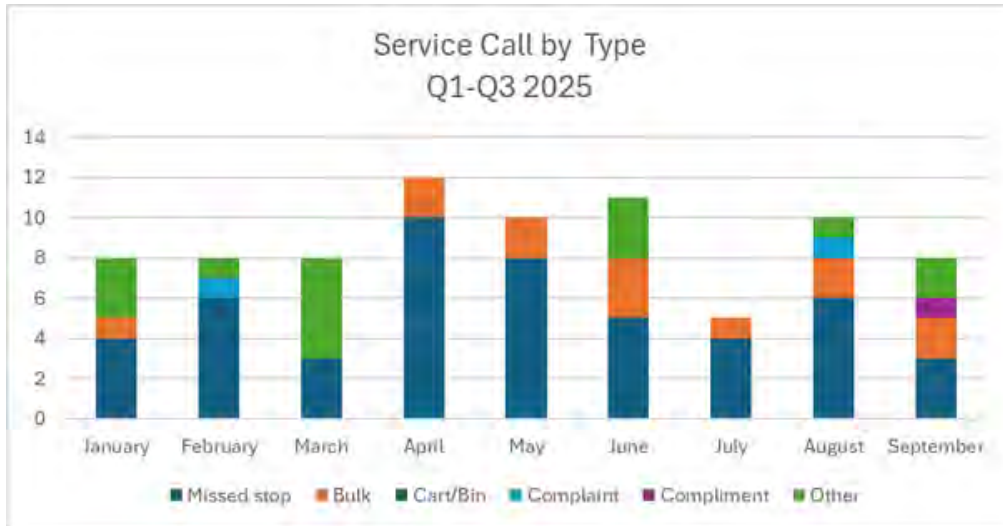
All resident calls, service issues and other forms of communication are logged and tracked in a Swartz Creek dedicated portal.

Your Priority LDC can be contacted by email at swartzcreekldc@prioritywaste.com

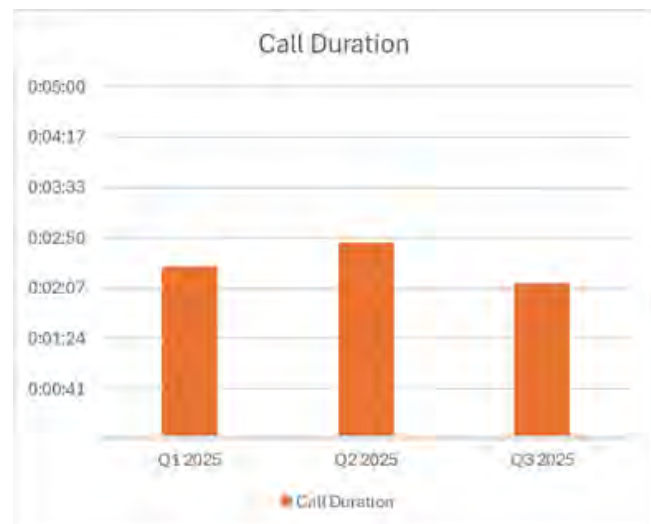
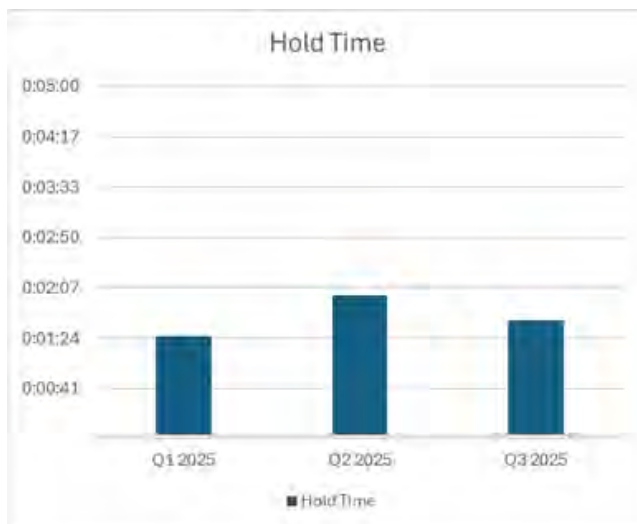
Customer Service



Real-Time Customer Service Metrics



Collection services for the City of Swartz Creek show an excellent quality metric of 99.9% success rate from the start of this year through the end of Q3.



Customer service calls are handled directly by the City of Swartz Creek LDC. Hold times and call duration have remained under three minutes for Q1-Q3 this year.

Daily metrics are tracked by route and municipality to ensure efficiency and top-tier customer service. Metrics are available in reports shared within the dedicated portal.



TAB 3

Educational Programs

Student Educational Programs



Priority offers an engaging sustainability education program for schools in select Michigan, Ohio, and Indiana counties for students in Pre-K through 12th grade. Our curriculum focuses on the 3 R's: Reduce, Reuse, and Recycle, and is designed to be both educational and interactive. Programs are led by Ms. Victoria Czapski, Environmental Specialist and Educator. As we enter the next phase of our relationship, we'd like to introduce Ms. Czapski should it be of interest to Swartz Creek.

Presentation Topics Include:

- The importance of recycling
- How sustainability impacts our future
- Career opportunities in sustainability and environmental fields
- Fun, hands-on activities that reinforce key concepts
- MRF (Materials Recovery Facility) Tours – If interested, students in grades 6 and up, can participate in a guided tours of a local MRF, where they can see firsthand how recyclables are sorted and processed. Tours provide an inside look at the recycling industry and its role in sustainability.



Resident Education



Priority knows that for a successful recycling program there must be a focus on education, awareness, and communication.

Our world is facing severe environmental challenges. This will require individuals and institutions to reach new levels of pollution awareness and action. Recycling of waste is part of the solution as it can help conserve natural resources, reduce energy consumption, and reduce greenhouse gas emissions. Communities that recycle can also reduce long-term waste disposal costs, comply with governmental initiatives, and demonstrate positive environmental leadership.

Priority proposes to provide the City of Swartz Creek with these benefits through our comprehensive, initiative-taking, and innovative RAVE (Responsibility, Action, Visibility, and Education) program.

In addition to providing the community with one source for the recycling, composting, and disposal of non-hazardous solid wastes, our RAVE program includes:

- Actions to partner with schools and independent youth programs.
- Development of an informative program to educate the next generation about recyclable materials and the recycling process. The children then bring home the information they learned creating motivation for the family to recycle more effectively.
- Curb communication tags which our trained drivers and territory managers use to educate the residents whenever the recyclables are out of compliance.





TAB 4

Events & Community Involvement

Events & Community Involvement



Priority is an active community partner and looks forward to connecting with your city's residents through events every year. Listed below are just a few types of events that Priority participates in within the communities we service.

Touch-A-Truck Events – Kids and families get up close with our recycling and waste collection vehicles, learning about how they work and their role in keeping our communities clean. Also, our team passes out fun merchandise for the community like mini garbage cans.

Parades & Festivals – We proudly participate in local parades and festivals, spreading awareness about sustainability while connecting with the community.

Earth Day & Environmental Awareness Initiatives – Our team actively participates in Earth Day celebrations and community clean-up efforts.



Priority Touch-A-Truck Event



Motor City Makeover Event in Detroit



White Lake Township Christmas Parade



TAB 5



PRIORITY

INNOVATE ★ OPERATE

Pricing



Year 1: July 1, 2026 through June 30, 2027

Refuse:	<u>\$16.50</u>	Per Month, Per Stop
Recycling (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop
Yard Waste (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop

Year 2: July 1, 2027 through June 30, 2028

Refuse:	<u>\$17.00</u>	Per Month, Per Stop
Recycling (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop
Yard Waste (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop

Year 3: July 1, 2028 through June 30, 2029

Refuse:	<u>\$17.50</u>	Per Month, Per Stop
Recycling (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop
Yard Waste (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop

Year 4: July 1, 2029 through June 30, 2030

Refuse:	<u>\$18.03</u>	Per Month, Per Stop
Recycling (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop
Yard Waste (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop

Year 5: July 1, 2030 through June 30, 2031

Refuse:	<u>\$18.57</u>	Per Month, Per Stop
Recycling (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop
Yard Waste (Weekly)	<u>\$Included in price</u>	Per Month, Per Stop

Additional Services:

Front Load Dumpster is included in cost
Roll-Off Dumpsters included in cost



RESOLUTION # _____

CITY OF SWARTZ CREEK
(An Equal Opportunity Employer)
STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: 9/22/2022⁵
SPONSOR ORGANIZATION: Swartz Creek Firefighters Association
AUTHORIZED REPRESENTATIVE: Donovan Ross
WORK ADDRESS: 8100 Civic Dr. HOME ADDRESS: 3500 S. ELMS Rd.
PHONE NO: WORK () HOME: (8) CELL: (810) 210 8174
EMAIL ADDRESS: Ross@SCAFD.Com

TYPE OF EVENT: (check box)

PARADE ☒ ** (Draw Route on Attached Map) CARNIVAL ☐
FOOT/BIKE RACE ☐ CRAFT SHOW ☐
CONCERT ☐ OTHER: _____

DATE OF EVENT: 12/06/25
TIME OF EVENT: FROM: 1800 AM/PM TO: 2000 AM/PM *Streets will only be closed for 15-25 minutes for Parade.*
ESTIMATED NUMBER OF PARTICIPANTS: 20-30 Entries

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:
Christmas Parade - Fairchild and Miller Rd.

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, its officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Swartz Creek Firefighters Association BY: Donovan Ross
(Organization) (Authorized Representative)

APPROVED BY: _____
(Chief of Police) (Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

CITY OF SWARTZ CREEK PARADE REGULATIONS

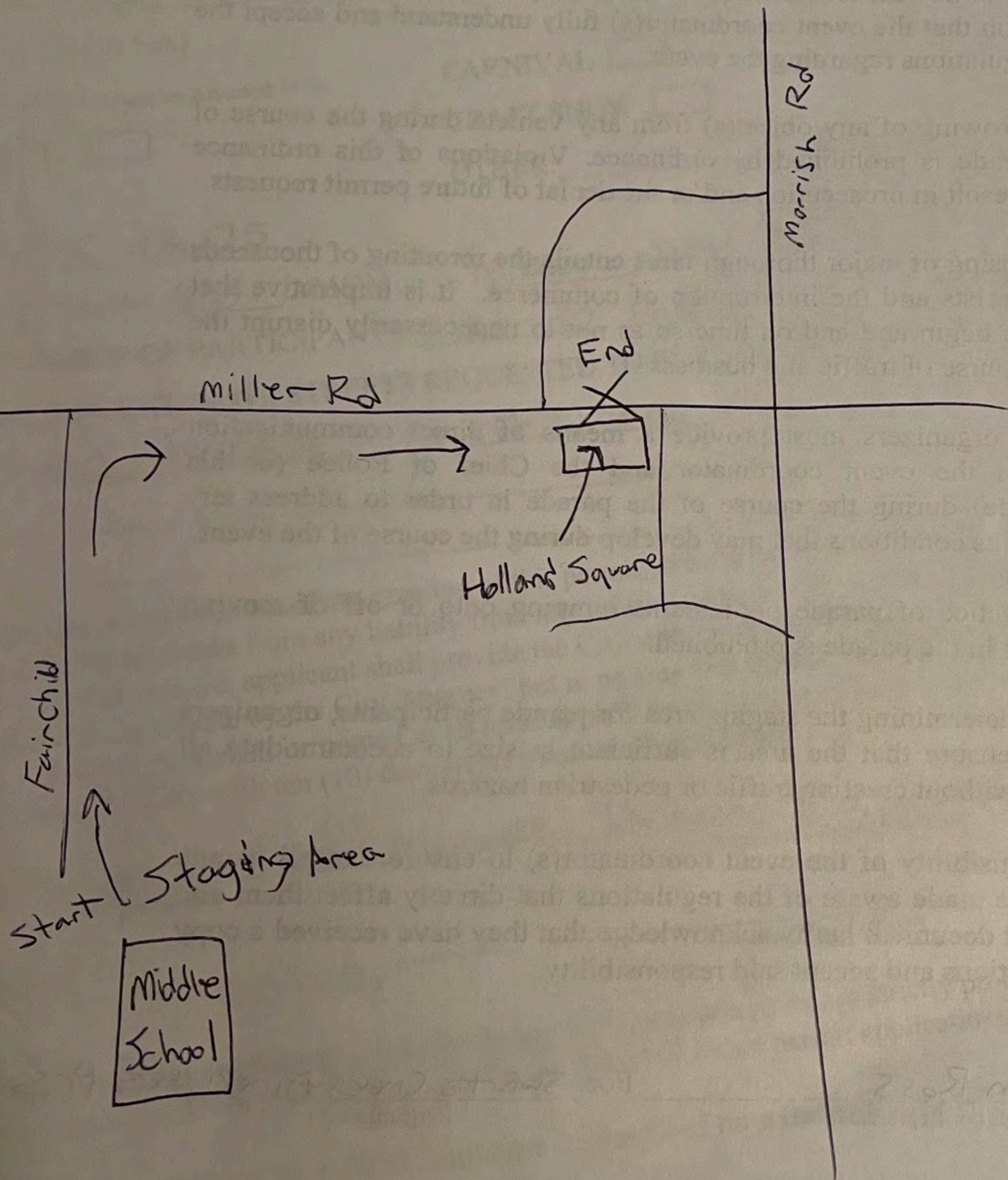
The approval of a street closure request and/or a "parade permit" is based on the assumption that the event coordinator(s) fully understand and accept the following regulations regarding the event:

1. The throwing of any object(s) from any vehicle during the course of the parade is prohibited by ordinance. Violations of this ordinance could result in prosecution and/or the denial of future permit requests.
2. The closing of major thoroughfares entails the rerouting of thousands of motorists and the interruption of commerce. It is imperative that parades begin and end on time so as not to unnecessarily disrupt the usual course of traffic and business.
3. Parade organizers must provide a means of direct communication between the event coordinator and the Chief of Police (or his designate) during the course of the parade in order to address any dangerous conditions that may develop during the course of the event.
4. The practice of parade participants jumping onto or off of moving vehicles in the parade is prohibited.
5. When determining the staging area for parade participants, organizers should ensure that the area is sufficient in size to accommodate all entries without creating traffic or pedestrian hazards.

It is the responsibility of the event coordinator(s) to ensure that all parade participants are made aware of the regulations that directly affect them and by signing this document hereby acknowledge that they have received a copy of these regulations and accept said responsibility.

By: Donovan Ross
(Event Coordinator or Representative)

For: Swartz Creek Firefighters Association
(Organization)



From: [Inside 208](#)
To: [Adam Zettel](#)
Subject: State Budget Sent to the Governor for Signature After Marathon Session
Date: Friday, October 3, 2025 2:20:19 PM

[Read on blog](#) or [Reader](#)



Inside 208

State Budget Sent to the Governor for Signature After Marathon Session

By **John LaMacchia** on October 3, 2025

After a drama filled two weeks that included fraught negotiations and a continuation budget to avoid a government shutdown, the legislature finally sent a completed budget to the governor for her signature. The secrecy around budget details and tense discussions concerning cuts to local government were prevalent throughout negotiations.

While finer details of the \$75.95B budget (\$7B less than last year) still need to be reviewed, there are a few major items that we can provide an update on. Before that, I want you to know how thankful we are to all our members who have taken the time to reach out and help our lobbying efforts throughout this budget process. The strength of our voice has once again made a tremendous difference in the outcome. We were faced with a 12% (\$40M) cut to statutory revenue sharing, a \$95M reduction in constitutional revenue sharing from the elimination of sales tax being charged on gas, and an uncertain outcome for local roads as the size of the transportation package was cut in half.

Ultimately, we were able to hold statutory revenue sharing harmless and protect the three-factor formula, secure \$70M in new public safety resources, and generate hundreds of millions in new revenue for local roads and transit. Unfortunately, as

part of the final road package, we were unable to backfill a reduction in constitutional revenue sharing totaling an estimated \$63M. In many cases, this will lead to small net reductions when factored along with statutory revenue sharing and new public safety resources. Fortunately, a substantial increase in funding for every local road agency was also included in the budget.

On roads, after several days of concern about the legislature's ability to find the votes to raise new revenue, they were able to secure passage of a 24% wholesale tax on marijuana. They also voted to remove the 6% sales tax at the pump and replaced it with 20 cent gas tax increase considered revenue neutral. The wholesale tax will raise \$420M in new money. When added to new gas tax revenue and encumbered resources from the Corporate Income tax, \$1.5B in new revenue will be dedicated to roads. This will ramp up to \$1.8B over the next 5 years.

Within this plan, we were able to secure several major wins including significantly more resources for local roads, a major investment in transit, and dedicated money for local bridges and rail grade separation. The new transportation funding plan takes effect January 1, 2026.

In the first year, funding for cities and villages will increase by approximately 33.4% and will reflect collection from three-quarters of a year's revenue due to the proposal beginning three months after the start of the fiscal year. This will lead to another significant increase in year two before leveling off in years three through five. In year five, cities and villages will see about a 54% increase over current allocations.

Additionally, this plan will invest hundreds of millions of dollars in transit, which is a longstanding priority for League members. Over the next five years, \$175 million will be put toward local bus operating needs and \$325 million will be put into transformation transit projects. Over that same time period, \$500M will be put into local bridges and \$200M will be dedicated to rail grade separation.

This has been a hard and grueling budget season. It forced us to defend the value of investing in local government, speak to the importance of having quality local

roads, and vigorously advocate on your behalf. The progress we made on our priorities, especially in the last few weeks, is proof of their importance to our cause.

On Monday we will host a special Live with the League to break the budget down in detail and give some insight into what was taking place behind the scenes. [Click here](#) to register.

Finally, here are three documents that include community by community numbers for constitutional revenue sharing, statutory revenue sharing, public safety resources, and transportation funding. The numbers are preliminary and a snapshot of the budget that are likely vary based on actual revenue collections and updated crime data. We will provide new numbers as they become available.

To determine you estimate net impact on revenue sharing, add your new public safety revenue sharing dollars to the change in your constitutional payment.

[City and village 2025 Road package Model 10-2-25](#)

[Initial Estimates of FY 2025-26 Revenue Sharing Payments – Cities, Villages, and Townships](#)

[Initial Estimates of FY 2025-26 Public Safety Revenue Sharing Grants – Cities, Villages, and Townships](#)

John LaMacchia is the League's director of state & federal affairs. He can be reached at jlamacchia@mml.org or 517-908-0303.

Comment