

City of Swartz Creek

AGENDA

Regular Council Meeting, Monday, September 12, 2022, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.

1. **CALL TO ORDER:**
2. **INVOCATION:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of August 22, 2022 MOTION Pg. 42
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 50
 - 6C. Assessing Services Agreement (Within Resolution) Pg. 22
 - 6D. TAMC Award Pg. 93
 - 6E. 2022-2025 Draft Fire Authority Agreement Pg. 96
 - 6F. Bridge Michigan Article Pg. 107
 - 6G. MiDeal Plow Bid Pg. 110
 - 6H. Homecoming Parade Permit Pg. 112
 - 6I. Additional Pavement Marking Quote Pg. 116
 - 6J. Draft DDA Plan Link
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Assessing Services Agreement RESO Pg. 21
 - 8B. Appointments RESO Pg. 35
 - 8C. 2022-2025 Fire Authority Agreement RESO Pg. 36
 - 8D. DDA Plan Update: Set Public Hearing RESO Pg. 37
 - 8E. 8006 Miller Alley Usage Permit RESO Pg. 38
 - 8F. Homecoming Parade Permit RESO Pg. 39
 - 8G. Plow Purchase RESO Pg. 40
 - 8H. Additional Pavement Marking Quote RESO Pg. 40
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 41

Next Month Calendar

| | |
|---------------------------------|---|
| Fire Board: | Monday, September 19, 2022, 6:00 p.m., Public Safety Building |
| Zoning Board of Appeals: | Wednesday, September 21, 2022, 6:00 p.m., PDBMB |
| City Council: | Monday, September 26, 2022, 7:00 p.m., PDBMB |
| Metro Police Board: | Wednesday, September 28, 2022, 10:00 a.m., Metro HQ |
| Planning Commission: | Tuesday, October 4, 2022, 7:00 p.m., PDBMB Special meeting |
| Park Board: | Tuesday, October 12, 2022 5:30 p.m. PDBMB |
| City Council | Monday, October 10, 2022, 7:00 p.m., PDBMB |
| Downtown Development Authority: | Thursday, October 13, 2022, 6:00 p.m., PDBMB |

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, SEPTEMBER 12, 2022, 7:00 P.M.**

The regular virtual meeting of the City of Swartz Creek city council is scheduled for **September 12, 2022** starting at 7:00 p.m. and will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Connie Olger, 810-429-2766 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: September 12, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>

If you have any further questions or concern, please contact 810-429-2766 or email colger@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;

- (d) how persons with disabilities may participate in the meeting.
- 5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
- 6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
- 7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
- 8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

- 1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.

2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, September 12, 2022 - 6:00 P.M.

TO: *Honorable Mayor, Mayor, Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: September 7, 2022

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** (*No Change of Status*)
We only have one pending tax appeal for 2022, and that is O'Reilly's. Our assessor believes we may be able to cooperate with Frankenmuth City on an appraisal and strategy. Frankenmuth uses the same assessor and legal counsel as the city.
- ✓ **STREETS** (*See Individual Category*)
 - ✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** (*Update*)
The Morrish Road project is fully open to traffic and substantially complete. There is a bit more work on the mid-block crossing. This project should be behind us very shortly.

I am working with the Metropolitan Planning Organization (MPO) to learn what our next steps are for getting and spending the federal funds to resurface Miller Road. I am told to expect an agreement in October, which might make funds available for 2023. The federal award for this project is \$1,054,959 for the \$1.33M project. At 90%, this will be \$949,463 of less restricted road money. If we use these funds to locally bid the project, as we have recently done with Seymour, I expect we can get the \$1.32M project done for under \$949,463.

What is even better, is that the funds that remain, if any, can be spent to expand the project scope as we see fit. This might include some striping or lane change configurations downtown if the city wishes to explore on-street parking on Miller from Morrish to Hayes. At this point, I have no word on the timeline or fund availability. The previous report follows.

- ✓ **STREET PROJECT UPDATES** (*Update*)
This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

All street work for 2022 is substantially complete. Road paint has been completed on Bristol, Seymour, and Hill. However, there are still some missing stop bars and specialty markings. Note that Seymour now has a double yellow line centered on the street, with edge lines included to provide for shoulders on both sides. The lane width is at 10.5'. This should result in traffic calming and provide a safer space for bikers.

OHM is preparing preliminary engineering for the remainder of Winchester Village and Winchester Woods. This is a very large scope of work. If we were not pursuing the USDA phase II, we would likely engineer a single street, perhaps Greenleaf. However, with the USDA funding prospect, it is possible that we will have a much larger scope of work to complete in the two year performance period.

We will report the status of the USDA grant so that we can better plan for future projects.

✓ **BRIDGE WORK** (*No Change of Status*)

We are cooperatively bidding work for the Elms Road bridge with the Genesee County Road Commission. The work required consists of an epoxy overlay on the Elms Road bridge. This work was called for during the last bridge inspection. The proposal from the GCRC indicates that the total cost is expected to be \$25,000. Because this is being bid with about a dozen other county bridges, we expect the cost to be lower.

The county sent notice that they are seeking late summer construction. I will update the council with the bid results and timeline. The potential for lane closures or detours is unknown, but the project will be brief in duration.

✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*Update*)

A large lining program is underway. This will finish up most of downtown and include Miller, from Elms to Morrish. The lining is nearly complete. However, we have experienced some issues. Due to traffic and business interruption concerns, we have approved some 2nd shift work. Though this lasted only a day or two, we did have some complaints. I have responded to those folks that had issues. In addition, we may need to bypass some sections of pipe this year because it appears the manhole access has been paved over at some point. We will need to uncover these manholes and conduct repairs to the surface area.

✓ **WATER MAIN REPLACEMENT - USDA** (*Update*)

Phase I of the USDA water main work is substantially complete. We have only a few punch list items left to cover, and we are prepared to issue final payment.

The USDA application is complete. We are looking at about \$270,000 in annual loan installments to pay for phase II. No grant funds were included this round. We are working with our financial advisor and bond counsel to formalize a package for the council to review (this will include future street work as well).

This project will help us afford the remainder of the Winchester Village Streets:

Greenleaf
Winshall
Durwood
Norbury
Whitney
Seymour (partial section only)

If we can bid in late 2022 or early 2023, then 2023 and 2024 could see the total completion of all Village water main and streets.

✓ **WATER SYSTEM MISCELLANEOUS** *(No Change of Status)*

As presented by the GCDC on April 12, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

The city is revisiting an effort to work with the county to abandon the 8" Dye Road water main in the vicinity of the rail line (west side of Dye). This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county 16" line. It appears the transition cost would be about \$25,000. Mr. Harris and I have learned of the needs from the county and are ready to proceed. We may look to add this as USDA work or bring back a separate proposal. Note that the city line will be abandoned, but the city will still retain the customers.

✓ **WATER SYSTEM MASTER PLAN** *(Update)*

It appears our plan is good to go. If that is the case, I will remove this section from future reports.

✓ **COMMERCIAL METERS AND TRANSPONDERS** *(No Change of Status)*

The city council approved the purchase of omni antennas for real-time reading of the city's utility customers. I am continuing with securing a lease on the tower at 4355 Elms Road, which should not include any lease fees. I will keep the council informed on the timeline for product availability, installation, and use. See the report from August 11, 2022 for details on this program.

✓ **STORM WATER MANAGEMENT** *(No Change of Status)*

We have submitted a response to EGLE that we believe is reasonable. This should address all aspects of the notice that required a response. Note that the city has funded training, policy development, public education, testing, and reporting. The one item that may continue to be a problem is the construction composition and location of the city's salt barn. See the report from August 11, 2022 for details. We will obviously keep the council informed on the status of the notice of violation and our efforts to improve water quality.

✓ **HERITAGE VACANT LOTS** *(No Change of Status)*

The last of the lots acquired prior to the special assessment have been sold. The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-

\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** (*No Change of Status*)

The summer newsletter is out. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. **The Genesee Valley Trail Extension construction is underway and almost done!** We also had a loop installed in Elms Park with left over millings. We may have budget to expand this or add one at Abrams. As of writing the SRTS project appears to be a 2023 project. Concerning the greenbelt, we are proceeding with applying grass anywhere where there is 18" or more of space.
2. The **raceway owner is still considering racing**. The state has more bills in the works. We should know something soon. As a backup plan, the owner will be looking to repurpose the site and cooperate with our master plan process. For now, they have a temporary zoning permit to store surplus vehicles for GM. See details below.
3. **(Update)** The **crews are mobilizing to demolish Mary Crapo**. My understanding is that the school has some unmet playing field or recreational needs, and they may be looking to locate some facilities or courts to this site. While the demolition of the school denies the community a contributing historic structure, I do not see a viable and predictable way to reuse the site.
4. The **school bond** will exceed \$50 million in district wide improvements over two to three years. The improvements so far are very impressive, especially what is occurring at the middle and high schools. The project is now including a new access to Cappy Lane for the high school. The school is also adding a walking path on their high school campus that should be integrated with other pedestrian features. The removal of trees in this area is not without some heartache for adjacent residents.
5. **Street repair in 2022** is nearly complete. The last item for Morrish Road will be the completion of the traffic refuge island. The other streets require striping.
6. The **Apple Creek Station** development of 48 townhomes is on hold due to construction material availability and cost. They continue to seek final review by the county. If there is no change in status by the end of the year, we will remove this from future reports. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~\$1,600 a month) which matches rents in Winchester Village.
7. The **Brewer Condo Project** is proceeding with building construction at this phase. The project includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements. Not everyone is a fan, but we believe it will be a positive addition to the downtown in the long run.

8. The next **Springbrook East** phase is under construction. **There appears to be a sale of this project occurring.** Nothing is official yet, but it is likely that there will be a new builder for future phases.
9. The **southwest corner of Elms & Miller** is seeing some increased activity. This is likely due to the consolidation of two more properties at a recent auction, greatly expanding the available footprint.

✓ **TAP/DNR TRAIL (Update)**

The Genesee Valley Trail Extension construction is underway. There was a delay in construction finalization while GM worked with us and the contractor to modify their driveway (at the expense of GM). This process is moving again, so they should finish up this month. Concerning the greenbelt, we are proceeding with applying grass anywhere where there is 18" or more of space. Note that some features will be billed separate from the main contract, but they are required to meet grantor standards (such as the inclusion of benches and signage).

In other news, there is some interest from the community to conduct a ribbon cutting event for this expansion. I should have more details by the time we meet. It would be good to involve our officials and local businesses in a public event.

✓ **SAFE ROUTES TO SCHOOL (No Change of Status)**

OHM is preparing all documents for final obligation of funds. This should enable us to bid this winter and complete the project in 2023.

This is a substantial grant for another \$650,000+ for trails and walkways in the community! This will enable installation of paths near the middle school, Elms, and Syring for student safety. These connections will also enhance our trail network. Note that inflation is going to be a big concern with this project, since funds are capped and the scope of work is fixed. It is highly unlikely that the original budget is going to be adequate.

✓ **REDEVELOPMENT READY COMMUNITIES (No Change of Status)**

Our community needs to find specific projects to exercise a crowd funding match for a public place enhancement. This is a big deal and can provide up to \$50,000 towards a downtown project! I am told that the Otterburn pavilion may qualify! There was also an idea presented at the DDA to crowdfund a dragon statue for downtown. Thoughts?

A link to this program is [here](#).

Burrito Bros, 8013 Miller, is applying for the Development District Liquor License, which the council supported. This process is taking longer than anticipated, but there is progress. As of mid-August, background checks have been completed.

✓ **TAX REVERTED PROPERTY USE (No Change of Status)**

The Wade Street property is in the flood plain. J.W. Morgan was looking at it, but they have their hands full elsewhere, and this is a marginal site. I think we should consider looking to sell the property to a neighbor or having a home built ourselves. For the later option, I suspect we will not get our money back in the sale. However, we can take a tax exempt property with annual maintenance costs and put it on the tax rolls. Doing so would provide over \$1,000 a year to our respective local levies & assessments...forever.

✓ **CDBG** (*No Change of Status*)

Applications were submitted for the 2022-2024 cycle which will go towards senior services and new downtown residential neighborhood sidewalks. We signed updated agreements to receive and use these funds on September 2nd. Work will be in 2023 for the downtown sidewalks though.

✓ **GIS MAPS** (*No Change of Status*)

ROWE has completed as much as they can for the GIS mapping and field data for storm basins, hydrants, valves, pipes (water, sewer, and storm). We anticipate conducting a training this fall so that we can finish our asset mapping and cataloguing in-house. With any luck, we should be operating a current and effective GIS system in 2023.

✓ **DISC GOLF** (*Update*)

The group completed a fundraiser on August 13th, the slip and slide. They raised about \$500. The disc golf committee has been working hard to place holes for baskets, clear fairways, and raise funds. They have been out there doing some very intense volunteering.

As of writing, the trail contractor is staging here for most of the summer to perform their work. This location makes perfect sense, but the downside to using the area for recreation is obvious. The upside is that we expect the contractor to add value to the site in exchange for its use. This will likely take the form of top soil and additional grading. Glaeser Dawes has committed to providing installed culverts for access to certain site areas, finishing of the parking lot/sledding hill, and site restoration.

Note that this site is the focus of the city grant writer and our efforts to secure funding at a large scale to construct the pavilion/bathrooms.

✓ **RACEWAY** (*No Change of Status*)

I met with ownership a few months back. They are looking to proceed with reuse of the site, probably in the industrial realm. The likelihood of thoroughbred racing is very small. There may be a desire to test the waters of the community concerning the acceptance of industrial cannabis operations. We may see a concept plan for reuse this summer.

✓ **PAVILION COMMITMENT** (*No Change of Status*)

I met with the grant writer on August 17th to begin strategizing for a 2023 federal legislative appropriation for this project. I have also been in contact with the Farmer family (they are still very much on board with supporting this and raising funds).

The city council has committed to installing a pavilion at Otterburn Park, including a commitment of \$20,000. I have reached out to four area builders about the creation of a concept and pricing thereof. A large pavilion with bathrooms and power will run at least \$150,000, plus site work and utilities. We expect this to be much higher now. Site improvements will cost even more.

As noted previously, this project also appears to be eligible for a crowd funding match for a public place enhancement. This is a big deal and can provide up to \$50,000 towards the Otterburn pavilion! This is another wonderful RRC perk.

A link to this program is [here](#).

✓ **FIRE DEPARTMENT BUDGET & AGREEMENT** (*Business Item*)

The fire department budget has been approved by all parties. That will take effect on January 1, 2023.

Concerning the fire agreement, the Clayton Township Board will be voting on an extension of the agreement that we currently have in place. This will occur on September 8th. As noted previously, the township is not in favor of contributing funds directly to the fire authority for capital improvement programming, nor did they support the hourly billing practice. I am not pleased that this potentially uneven method for supporting funding for capital purchases has not been addressed, nor am I pleased that Clayton did not seek a compromise. At this point, I do not see this as a fatal flaw of the partnership though, so I recommend we continue with the authority.

With that said, we have a three-year agreement in front of us. The content is largely unchanged. There are some updates to reflect the recent equipment sales. There is also some more specific wording that better describes the landlord-tenant relationships that are currently practiced. Other than that, there are no notable changes. Again, I wish we could have altered the method and means of funding capital purchases, but that will need to wait until a future agreement.

✓ **INGALLS STREET REPORT-SPEEDING** (*No Change of Status*)

I am seeking a quote and statement of work from OHM to take a look at this issue once the school traffic patterns are settled in and can be reviewed. The previous report follows.

There continues to be an initiative to add a stop sign on Ingalls Street. I am including an opinion from Metro PD on the matter soon. Their report indicates that there are no pressing safety concerns. Keep in mind that all streets and intersections pose a danger. However, their findings do not indicate that the intersection of McLain nor the speeds on Ingalls are noteworthy nor is speed or safety likely be improved by any reasonable means.

That being said, we continue to pursue an inviting community, including walkable neighborhoods, safe streets, and quiet environments. As such we have been engaging in traffic calming measures and the additional walkways wherever we can. This presents an opportunity. After street resurfacing is completed this summer, we will be striping the streets with standard pavement markings. We believe there are two opportunities to engage in traffic calming by narrowing the road widths using the markings. We believe that marking Seymour Road in this way (instead of the wide north bound lane) and marking Ingalls in this way will help with speeds.

Seymour used to accommodate on street parking, but MDOT disallowed this during the last federal paving job. However, the wide lane remains. Ingalls still offers on street parking, but it is almost never used. If the council is agreeable, we can enact a traffic control order to remove on street parking on Ingalls and remark it. Note that on street parking is not very viable because there are exclusions on overnight parking and parking during school start and stop times.

The image below captures how markings can further define and visually narrow lanes, reducing speeds. Currently, there are no markings on Ingalls, so adding center and edge lines should help. We also have the option to place 'slow' markings in select areas as part of a comprehensive program.



✓ **BICENTENNIAL PARK NAME AMENDMENT (Update)**

The name of Michael R. Shumaker Bicentennial Park has been made official by the city council. The park board held their regular September meeting at the park pavilion on September 7th at 5:30 pm. The meeting included a mayoral proclamation and dedication. The sign is to be installed any minute. I will remove this section from future reports.

✓ **ECONOMIC DEVELOPMENT PARTNERSHIP (Update)**

One of the areas that I consider a weak spot in our community service offerings is in business attraction and the telling of our story. This includes putting forth a positive community brand that promotes our successes in recreation, downtown, and infrastructure. It also includes marketing of our events, business opportunities, and general economic development offerings.

Our partner in police, building services, and DPW services (Mundy Township) indicates that they are experiencing the same deficiency. This has sparked some conversation with Mundy about the possibility of cooperating to develop a strategy for providing professional economic development services. Initial conversations have uncovered some common ground about the need to operate our TIF districts (DDA and Corridor Improvement Authorities), as well as to provide the services noted above.

At this time, it appears Mundy may proceed with the hiring of a professional staff member or consultant to address this concern. If it is not disagreeable, I think we should entertain the possibility of another joint department or service that allows both entities to benefit from the economies of scale.

✓ **CIVIC PARKING LOT SCOPE CHANGE (Update)**

The city council has approved a bid by Ace Saginaw Paving Company to resurface the civic parking lot. In addition, the council has approved a work scope change to double the thickness. At this time, we are seeking some prices to do some necessary concrete work prior to paving. This includes some areas of broken curbing of the landscape islands, as well as failing sidewalk.

Note that we intend to remove the elevated concrete sidewalk that is in the middle of the parking lot. This will be replaced with asphalt, at grade, which we will mark for pedestrian use. This should improve accessibility, maintenance, and affordability.

- ✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*
- ✓ **MONTHLY REPORTS** *(Update)*
We have routine departmental reports for review.
- ✓ **TAMC AWARD** *(Update)*
As mentioned at a previous meeting, our community is being recognized for transportation asset management practices. I am honored to be able to be the recipient of this on behalf of the community. An announcement is included in the packet. Again, I am very grateful to Councilmembers Henry and Hicks for taking the time to work on this. I believe all those that worked on council, the city street committee, and the save the streets committee are the ones we owe our improving streets to.
- ✓ **BRIDGE MICHIGAN ARTICLE** *(Update)*
There have been some rumors of a large facility coming to the area. At a recent state conference, it was noted that there was a 1,000 acre 'mega site' proposed for the Flint area. This site has the support and interest of the regional chamber and the MEDC. Based upon a recent 'scoop', it appears that this site is in Mundy Township and could be affiliated with a future mega-factory. This is definitely something worth watching for obvious reasons.
- ✓ **911 CONSORTIUM REPORT** *(Update)*
I am including the August 911 report. This is the first such monthly report of its kind that I have received. I will include these with the regular reports in the future.
- ✓ **BOARDS & COMMISSIONS** *(See Individual Category)*
- ✓ **PLANNING COMMISSION** *(Update)*
A site plan to convert the Kroger site to a condominium was approved at a special meeting on August 25th. The September meeting was cancelled due to a lack of business. Note that we now have two vacancies on this commission and are in need of long-term, dedicated members. The next regular meeting is scheduled for October 4th.
- ✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*
The DDA met on September 8th. The primary reason for meeting was to review the draft DDA plan. This is covered in a separate section of the packet. In short, they recommend proceeding with a public hearing. The next meeting is scheduled for October 13th.

✓ **ZONING BOARD OF APPEALS (Update)**

The ZBA has not been active since March, which included their annual meeting and training. I am hopeful that we can find another training event to tackle during the fall or winter months. I do not like having such a long stretch between meetings, but there simply is not the business to call them together.

✓ **PARKS AND RECREATION COMMISSION (Update)**

The Park Board met on September 7th. In addition to the routine reports, they debriefed the slip and slide, changed future meeting dates (3rd Tuesdays), and dedicated the Michael R. Shumaker Bicentennial Park. Moving into fall, we expect to have some rules updated this fall for the 2023 season.

✓ **BOARD OF REVIEW (No Change of Status)**

The Board of Review met on July 19th at 3:00 p.m. The meeting was only for correction of qualified agricultural exemption, taxable value uncapping, the qualified start-up business exemption, the disabled veteran's exemption, and the poverty exemption. The board reviewed 4 petitions.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Update)**

I am working on retention of records, a continuous job, and organizing & ordering for the November election.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Update)**

- ❑ Rebecca Bosas has been promoted to crew leader of the DPW! We believe this will help greatly as we pursue improved maintenance standards on our assets.
- ❑ Road striping is complete, and we are now working with M&M Pavement markings to paint the crosswalks, bike paths and turn lane arrows throughout the city.
- ❑ The trail project should start moving forward again as we believe all of the design and admin work is completed for GM.
- ❑ Received the new backhoe. Still awaiting some of the attachments for it.
- ❑ DPS crew is working diligently to keep up with the demand on Elms Park including cleaning and maintenance.
- ❑ DPS crews are working on changing some of our older, large diameter water meters. We are limited by how many are being delivered but we install them as we receive them.

✓ **TREASURER UPDATE (Update)**

Routine operations include, but are not limited to, processing payments for tax bills, delinquent personal and qualified real taxes, park reservations, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **APPOINTMENTS (Business Item)**

We still have a number of vacancies to fill, so I am leaving this resolution in the packet until we can get them taken care of. In addition, we have another vacancy on the planning commission and downtown development authority. These vacancies have come about because of the resignation of Mr. Jason Keene, who needed more time for family and professional endeavors. Lastly, Ms. Lynch has tentatively resigned from the Park Board. I am checking to see if the new see if the new data is helpful to her issues. She is a very attentive and dedicated member of the park board.

✓ **DDA PLAN UPDATE (*Business Item*)**

As a follow up to the new city master plan, there are a couple minor adjustments to the DDA plan that require updating. The DDA plan is almost entirely intact, however, the consultant is adding the downtown concept plan, a new tool for economic development (tax increment financing dollars for project gap financing), and an updated revenue table. Everything else is the same. However, an update is an update. The DDA has reviewed the plan and recommends approval, which puts us to the public hearing step.

I am including a resolution to set a public hearing in the packet. I am also including a link to the draft and a timeline for the plan finalization.

✓ **ASSESSING CONTRACT (*Business Item*)**

Included with the agenda is the renewal of the city assessor's contract. The scope of work and other terms remain the same as last year. The renewal includes a 3.3% price increase, which equals the inflationary increase staff received in the July contract renewals. This places the service at \$31,444.56 annually (\$2,620.38 monthly).

Note that, the 2019 agreement required office hours at the city offices one day a week. This has been difficult and, at times impossible, under COVID regulations. In exchange for a 5% reduction for the 2020 period, we have negotiated removal of routine office hours. This arrangement has worked well with and without COVID restrictions in the later part of 2019 and 2020. I recommend we continue.

I am very pleased with the performance and results experienced with Legacy, and I recommend we continue using their services for the next year. Mrs. MacDermaid functions like a long-standing staff member and official. She is very well-versed in her trade, our local circumstances, and the city tax roll.

✓ **HOMECOMING PARADE PERMIT (*Business Item*)**

The parade is on for Friday, October 7th! Everything looks good for approval. Review by the police and DPW is positive. A resolution and accompanying materials are included.

✓ **8006 MILLER ALLEY USAGE PERMIT (*Business Item*)**

The owner of 8006 Miller (both S&K Hometown Pub and the building) is requesting an extension of alley way use permit for outdoor dining (via an online zoning permit). This is a bit tricky in the long run, since they are occupying the area with a constructed patio. The city still maintains storm water and potable water lines within the alley. The other concern of the public is the inability to access the alley for deliveries. This impacts S&K, JT's, the new flower shop, and the general public.

However, the patio has been in place for some time and seems to function well overall, considering all pros and cons. In addition, the owner of the flower shop has been working with the new pub owner to improve access and relations. I have heard that the arrangement is agreeable to both parties. It appears the flower shop may also see use of the alley in the future for outdoor display.

In the long run, we might consider various means to transfer all or part of the ownership and maintenance responsibilities through a formal lease or similar instrument. Given the circumstances and pressing need to continue to have outdoor service as an option, I recommend we proceed with another extension. The previous extension was for 180 days. I recommend the same, with the condition that the city has the right to access the entirety of the site and will not be responsible for damages to any furnishings, deck space, or other constructs and materials.

✓ **TRUCK PLOW BID (*Business Item*)**

As promised, we have the plow bid for the new truck. This is the only notable piece of equipment needed to outfit the new pickup truck for four-season service. The delay was in providing the state contract reference number for this item to be purchased as a low bid from the state bidding list. Rob is going with a Western plow package, which is in line with our other plows. The low bid for the MiDeal contract is held by Flint-based Knapheide. A resolution is included to do so.

✓ **ADDITIONAL PAVEMENT MARKINGS (*Business Item*)**

We would like to proceed with applying the additional markings to the streets this year. This is not done each year, and it includes such markings as left turn arrows and stop bars. I am including the pricing sheet from the contractor. They are using the Genesee County pricing and are applying that to our prior unit costs. The actual invoice will be based upon units applied. I think this is a good idea. The resolution is included.

Council Questions, Inquiries, Requests, Comments, and Notes

EPA: We had a visit from EPA officials on August 25th. Overall, our visit went very well. They informally indicate that we are in the top 90% of distribution systems. However, they had some concerns about how long it is taking us to get orthophosphate results from the lab (with low results, we are supposed to retest within a timeframe that the current lab cannot meet). They also have some concerns with the orthophosphate results being very close to the threshold. As noted previously, the orthophosphate is in the system to protect against lead, and this chemical is being temporarily required in higher amounts because of the transition to the KWA. With our system being newer and with no detectable lead, we should get a lower threshold soon.

Fortino's: After over one hundred years, the Fortino family is shutting the doors to the store. They lost Mark recently, and this appears to be the last straw for running the business. This will certainly leave a literal and figurative vacancy in our downtown and our community. We will work with them to find a new future for the site as things move forward.

Ember Arrestor: A resident has an issue with his neighbor's fire pit creating smoke and embers. Open recreational fires are allowed in the city. He recommends that

the city be more restrictive on recreational fires by requiring an ember arrestor, which will also limit fire sizes.

Crew Leader: Rob is in the process of promoting a crew leader. This change will help us observe, track, and improve operations in the field. It has been many years since this position has been filled.

School Superintendent: The district has hired Rodney Hetheron as the new superintendent (Ben Mainke is now in Novi). Jim Kitchen is the new assistant superintendent.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, September 12, 2022, 7:00 P.M.**

Motion No. 220912-4A **MINUTES – August 22, 2022**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, August 22, 2022, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 220912-5A **AGENDA APPROVAL**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of September 12, 2022, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 220912-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of September 12, 2022, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 220912-8A **RESOLUTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH LEGACY ASSESSING SERVICES, INC.**

Motion by Councilmember: _____

I Move the City of Swartz Creek approve an agreement with Legacy Assessing Services, Inc., of Fenton, Michigan, agreement as follows:

**AGREEMENT FOR
PROFESSIONAL ASSESSOR SERVICES**

This Agreement (“Agreement”), made and entered into this ___ day of September, 2022 by and between the **City of Swartz Creek**, a Michigan Municipal Corporation, with principal offices at 8083 Civic Drive, Swartz Creek Michigan 48473 (“City”) and, **Legacy Assessing Services, Inc.**, 110 Mill St, P.O. Box 489, Fenton Michigan 48430 (“Legacy”).

WHEREAS, the City desires to retain Legacy Assessing Services, Inc., as an independent contractor, to perform the duties as its certified assessor; and

WHEREAS, Legacy Assessing Services, Inc. has qualified personnel with the proper State CMAE certification to act in that capacity for and on behalf of the City; and

WHEREAS, the parties wish, by this Agreement, to define their respective rights and responsibilities during the term of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the parties hereto, acting by and through their duly authorized representatives, **HEREBY AGREE AS FOLLOWS:**

SECTION I: BASIC SERVICES OF LEGACY

Legacy Assessing Services, Inc. shall perform the following service for and on behalf of the City.

1.1 General Duties:

Legacy Assessing Services, Inc. shall be required to perform all duties of an assessor pursuant to City Charter, Michigan statutory and case law, Michigan State Tax Commission rules, regulations and policies, and all other rules and guidelines established for the proper performance of said position, as same may from time to time be amended, while this Agreement is in effect, and shall conduct and perform same in accordance with all applicable standards of professional conduct required of such Assessors. If material changes in the laws, statutes, rules, guidelines or City Charter during the term of this Agreement result in a substantial additional work burden on Legacy Assessing Services, Inc., Legacy Assessing Services, Inc. and the City agree to enter into good faith negotiations regarding possible amendments to this Agreement. For purposes of this paragraph, the term “substantial additional work burden” shall be determined to exist by mutual agreement of Legacy Assessing Services, Inc. and the City. If they cannot agree as to whether a substantial additional work burden has been imposed upon Legacy Assessing Services, Inc., Legacy Assessing Services, Inc. and the City shall select a mutually agreeable mediator/arbitrator who shall facilitate the negotiations to assist the parties in reaching such a determination, and if an impasse is reached in such negotiations, shall make said determination. The determination of the mediator/arbitrator shall be final, however, said mediator/arbitrator shall not have authority to establish the amount of additional compensation, if any.

1.2 Office Hours/Availability:

During the term hereof, Legacy Assessing Services, Inc. shall provide virtual and in-person services as follows:

A. Legacy Assessing Services, Inc. shall provide its own technology sufficient to provide virtual services by proxy, including the ability to access email, make/receive phone calls, and access the city's server/work desktop programs/databases via city supplied remote access. Legacy Assessing Services, Inc., shall devote at least one workday each week to the provision of city services via remote access or in-office appointments/efforts. The parties shall specifically agree upon a regular schedule for the maintenance of such virtual and in-person office hours. In the event Legacy Assessing Services, Inc. is unable to fulfill virtual office hours on the appointed days/times, it shall notify the City of the fact as soon as is reasonably practicable and an alternative schedule shall be substituted.

B. Legacy Assessing Services, Inc. shall provide in-person staff for all Board of Review events and related trainings/consultations, as required.

1.3 Public Relations/Customer Service:

Legacy Assessing Services, Inc. shall work with and advise property owners in the ad valorem taxation system in an attempt to eliminate adversarial situations and establish positive public relations. The parties acknowledge that the provision of efficient virtual interactions and necessary in-person engagements for the public is valuable in the process of providing high quality customer service. The City wants to ensure that members of the public and City staff that need information from Legacy Assessing Services, Inc., or wish to speak to Legacy Assessing Services, Inc., are able to do so on a relatively convenient basis. In that regard, in addition to the hours specified in Paragraph 1.2, Legacy agrees to meet with or contact residents and City staff members beyond normal office hours as appropriate to address their tax assessment-related concerns. Phone calls and answers to emails and faxes will be responded to in a timely manner, with every effort made to respond to same within 24 hours of receipt by Legacy Assessing Services, Inc..

1.4 New Construction/Loss Adjustment:

During the term of this Agreement, Legacy Assessing Services, Inc. shall physically observe all new construction and real estate improvements through cooperation with the Zoning Administrator and will review all building permits. A copy of all building permits shall be provided for Legacy Assessing Services, Inc.'s use. All permits shall be provided with the correct permanent parcel identification number entered thereon. Likewise, Legacy Assessing Services, Inc. shall physically observe damaged or destroyed properties with respect to the making of any loss adjustments as shall be necessary in the performance of her duties.

1.5 Economic Condition Factors (ECF):

During the term hereof, Legacy Assessing Services, Inc. shall review and prepare new land values and economic condition factors (ECF) by areas and apply these factors to property records so that the current assessment is reflected as 50% of true cash value on the assessment record.

1.6 "Proposal A" Requirements:

The requirements of Michigan Public Act 415 of 1994 and all related property tax reform legislation amendments and updates shall be followed and monitored as required. This includes by example, but is not limited to, the filing of all associated reports and forms to fulfill the following requirements:

- A. Approve or deny homestead and agricultural exemptions;
- B. Track property transfer affidavits, matching them with deeds within 45 days of being filed;
- C. Apportion the homestead portion of a combination-use building;
- D. Determine the homestead status of parcels resulting when homestead parcels are split or; and
- E. Calculate both assessed and tentative taxable values for all parcels, taking into consideration losses, new construction and replacement in any given year.

1.7 Assessment Roll Preparation and Records:

Legacy Assessing Services, Inc. shall enter the assessments onto the Ad Valorem and Industrial Facilities Tax (IFT) assessment rolls and prepare the warrant authorizing the collection of taxes by the City Treasurer. Legacy Assessing Services, Inc., in cooperation with the City Treasurer, City Clerk shall also enter any delinquent City utility payments onto the appropriate rolls. Assessor shall prepare, obtain and maintain, as necessary or desirable, such property cards, photographs, measurements, sketches, records and documents to meet all requirements set by the City and/or the State of Michigan regarding such assessment rolls and shall organize same on a basis that will provide easy access and comprehension of the information contained in each respective file and regarding each respective roll. Such information shall be entered into the City's records system in a reasonable timely fashion.

1.8 Reports:

The City may require Legacy Assessing Services, Inc. to prepare periodic reports and/or address the City Council regarding the overall activities, progress, problems and corrective measures regarding the various aspects of the duties of Legacy Assessing Services, Inc., under this Agreement. The City shall have the right at any time to require Legacy Assessing Services, Inc. to make available to the City, within 48 hours of notice being provided, all records

and documents developed and maintained by Legacy Assessing Services, Inc. under the terms of this Agreement for review and/or audit. All time spent in the preparation and presentation of such reports or in gathering and making information available to City by Legacy Assessing Services, Inc. shall be deemed a part of the services contracted under the terms and provisions of this Agreement.

1.9 Board of Review:

Legacy Assessing Services, Inc. shall keep records regarding the March Board of Review session in accordance with City Charter, attached hereto as "Exhibit A".

Legacy Assessing Services, Inc. shall advise and provide adequate information to the Board of Review members as to how the assessments, capped and taxable values were determined to allow them to determine how best to decide a taxpayer's appeal; such information shall include the following:

- A. Sales map indicating all neighborhood increases or decreases
- B. Sales "comparable" book to include the following:
 - 1. Current picture
 - 2. Sales price versus assessment at time of sale
 - 3. Building permits issued before or after the sale.

Legacy Assessing Services, Inc. shall also maintain records for the July and December Boards of Review and shall advise and provide adequate information to the Board of Review members as to how the assessments, capped and taxable values were determined

1.10 Sales and Appraisal Studies:

Legacy Assessing Services, Inc. shall prepare sales studies using available data, evaluate all equalization and/or appraisal studies, and respond as appropriate.

1.11 Forms:

Legacy Assessing Services, Inc. shall file all forms fully completed with the Genesee County Equalization Department, State Tax Commission and other agencies and entities, as required, in a timely manner.

1.12 Defense of Appeals:

This Section shall apply to real and personal, IFT and ad valorem property tax appeals.

The City shall retain ultimate control of all litigation and settlement negotiations. Legacy Assessing Services, Inc. shall operate under the direction of the City Manager in any litigation regarding a tax appeal, including appeals to the Small Claims Division.

Legacy Assessing Services, Inc. shall defend all appeals to the Small Claims Division of the Michigan Tax Tribunal. This shall include, but not be limited to, filing necessary petitions, preparing and submitting such material, statistics and other information as is necessary to properly defend any such appeal, and appearing at all hearings and meetings as are required for the purpose of defending said appeal. The City hereby authorizes Assessor to settle, where Legacy Assessing Services, Inc. deems it appropriate or advisable, any appeal where the difference in SEV is \$150,000 or less. All the foregoing regarding appeals to the Small Claims Division is deemed to be included the services compensated pursuant to the terms and provisions of this Agreement. If, in the opinion of the City, additional outside consulting services are needed, the City shall be responsible for the cost of such services.

In all other potential appeals to the Michigan Tax Tribunal or State Tax Commission, Legacy Assessing Services, Inc. shall provide as part of the services included under the terms and provisions of this Agreement, such time and effort as is necessary to properly provide to the City information, documents, analysis and advice as may be required in the determination of Legacy Assessing Services, Inc. or the City to forestall the formal filing of an appeal or to settle a disputed case up to the date of the filing of a petition appealing a decision of the City or any of its agencies or boards to the Michigan Tax Tribunal or State Tax Commission. After the filing of said petition, Legacy Assessing Services, Inc. shall be available to the City for such further assistance as is required by the City in the defense of such appeal. Legacy Assessing Services, Inc. shall be available as an expert witness on behalf of the City in any proceedings. In

the event of the termination of this Agreement and the necessity for the services of Legacy Assessing Services, Inc. for purposes of consulting, review of information, analysis or expert testimony after the date of termination, Legacy Assessing Services, Inc. shall be available, notwithstanding the termination of this Agreement, for assistance in the defense of such appeals, provided, same shall not apply to appeals filed in the Small Claims Division of the Michigan Tax Tribunal. Legacy Assessing Services, Inc. shall keep the City Manager informed of all appeals and provide the City Manager with recommendations, the manner in which the appeals are to be handled, proposed settlements and other similar advice.

The above provisions of this Paragraph 1.12 regarding appeals shall apply equally to any appeal of a personal property tax assessment.

1.13 Reappraisal Program:

Legacy Assessing Services, Inc. shall continue to reappraise parcels in the City each year, as time permits, to ensure proper assessments when parcels are “uncapped.” Maintenance renovations to structures are to be tracked so that said costs can be claimed as “new construction” when property is sold rather than treated as an increase in value that is subject to “uncapping” and results in the possibility of a Headlee rollback. The State Tax Commission recommends regular re-inspection of each property, preferably every five years. Legacy Assessing Services, Inc. shall work to meet guidelines and standards of the Tax Commission.

1.14 Personal Property Statements, Canvas and Audits:

Legacy Assessing Services, Inc. shall prepare and maintain the mailing list for personal property tax statements and maintain records for personal property including data entry and calculation of depreciated values and their extension within each statement. Legacy Assessing Services, Inc. shall conduct a personal property canvas to ensure equity among business owners within the City. Legacy Assessing Services, Inc. is required to perform random personal property audits when warranted by questionable data or lack of submitted data.

1.15 Equalization Increases:

Legacy Assessing Services, Inc. shall strive to eliminate across-the-board increases in property values by applying any increases received through the Genesee County Equalization Department to appropriate areas by using the economic condition factors hereinabove described, by adjustment of individual property assessments to 50% of true cash value, or as required by the State Tax Commission, in order to achieve maximum equity by class, and in accordance with the latest laws and regulations then in force.

1.16 Land Division Applications:

Legacy Assessing Services, Inc. shall work with and assist the City Zoning Administrator in reviewing property descriptions, land division and combination applications for compliancy with local ordinance and the Michigan Land Division Act. Such combinations and divisions shall be placed on the assessment rolls in a timely fashion.

1.17 Assessor Certification:

Legacy Assessing Services, Inc. shall be, and maintain a minimum certification as a Level III Assessor, or STC reclassified equivalent) in the State of Michigan.

1.18 Transportation and Equipment:

Legacy Assessing Services, Inc. shall provide all necessary transportation and field equipment to perform the services and meet the requirements of this Agreement.

1.19 Indemnification/Employment:

The parties hereto acknowledge that all personnel that may or might be utilized by Legacy Assessing Services, Inc. in the performance of his/her duties hereunder shall, for all purposes, be considered employees of Legacy Assessing Services, Inc. and not employees of the City. Legacy Assessing Services, Inc. shall be responsible for Worker’s Compensation, Unemployment Compensation, state and federal withholding and payment of personnel. Legacy Assessing Services, Inc. shall indemnify the City and hold the City harmless from any claim, cause of action or other

liability that may or might arise by virtue of any claim of any employee of Legacy Assessing Services, Inc. relating to his/her employment by, or as Legacy Assessing Services, Inc..

1.20 Preparation of DDA and Reporting:

Legacy Assessing Services, Inc. shall be responsible for the recording of any property value changes, new or loss, on the ad valorem and IFT rolls relating to the designation of properties within the Downtown Development Authority (DDA).

1.21 Assessor's Recommendations:

Legacy Assessing Services, Inc. shall prepare periodic recommendations and conclusions regarding the current state of the City's assessment rolls, by class, together with specific recommendations concerning actions that, in the opinion of Legacy Assessing Services, Inc., should be taken in order to achieve maximum equity in the assessment rolls and compliance with all State Tax Commission rules, regulations and guidelines.

1.22 Security of Information:

If any documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications or other products or materials are held in the possession of Legacy Assessing Services, Inc. outside of the City offices, then Assessor shall be under an affirmative duty to provide adequate security to safeguard said materials from fire, theft and other hazards of a like nature or type, while same are in possession of Legacy Assessing Services, Inc.. This may include, but not be limited to, providing for a fire proof safe or vault in which to store same, preparing and holding duplicates of same in the possession of Legacy Assessing Services, Inc., but separately or providing same to the City for possession.

1.23 Optional Services:

Legacy Assessing Services, Inc. is not responsible for determination and preparation of special assessment rolls for City projects such as sewer, street, drain, etc. The City may request Legacy Assessing Services, Inc. to perform such services at a rate of compensation agreed to by separate agreement. Legacy Assessing Services, Inc. shall, however, report outstanding special assessments, properly completed, on forms required by the State Tax Commission, and same shall be deemed part of the services required by this Agreement.

SECTION II: TERM OF AGREEMENT

2.1 Contract Period:

Legacy Assessing Services, Inc. shall commence performance of the services herein required on October 1, 2022. Unless sooner terminated, this Agreement shall, by its terms, expire September 30, 2023.

2.2 Mutual Right of Termination:

Either party may terminate this Agreement upon ninety (90) days written notice to the other, United States Certified / Registered Mail, return receipt requested, at the addresses as indicated within. This right of termination is specifically exercisable at the sole discretion of either party, and requires no just cause nor other reason or justification for the exercise thereof. The effective date of such termination shall be ninety (90) days from the date of mailing of such notice.

2.3 Termination for Cause or Breach:

Notwithstanding anything to the contrary on this Agreement, either party may immediately terminate this Agreement in the event of material breach by the other. In such case, either party may seek such remedies as shall be available, at law or equity.

2.4 Notice of Termination:

Upon receipt of notice of termination or upon termination of this Agreement by expiration of its term, Legacy Assessing Services, Inc. shall immediately deliver to the City the originals and original copies of all data, paper and computer

files, drawings, specifications, reports, value estimates, summaries and other information and materials as may have been accumulated by Legacy Assessing Services, Inc. in performing this Agreement, whether completed or in process and same shall be in unaltered form, readable by the City. In the event of the failure or refusal of Legacy Assessing Services, Inc. to forthwith deliver the above referenced materials, documents and files, City may seek a Circuit Court order compelling the production of same forthwith, and Legacy Assessing Services, Inc. herein expressly waives notice of hearing thereon agreeing that a mandatory injunction may immediately issue due to the fact that the failure to receive the stated materials, documents and files will result in irreparable harm to the City without leaving the City an adequate remedy at law, thereby entitling the City to an immediate judgment in its favor in this regard. The City shall be entitled to damages from Legacy Assessing Services, Inc. for any information, materials or documents that are turned over to the City in unusable or altered form.

2.5 Amendment/Renegotiation:

Nothing herein contained shall be construed to limit or abrogate the rights of the parties to modify or amend this Agreement at any time hereafter, provided however, that no such amendment or modification shall be effective unless in writing and duly executed by both parties hereto, through their authorized representatives.

If the Agreement is not reviewed or extended prior to its expiration date and the City desires to have Legacy Assessing Services, Inc. continue on a month-to-month basis, the fee will be that which existed for the final month of the original term, being September, 2022.

SECTION III: PAYMENT

3.1 Compensation for Basic Services:

During the term of this Agreement, the City agrees to pay to Legacy Assessing Services, Inc., for performance of the Basic Services set forth in Section I of this Agreement, an amount equal to \$31,444.56 yearly (thirty-one thousand, four hundred and forty-four dollars, fifty-six cents). Legacy Assessing Services, Inc. shall invoice the City an amount equal to \$2,620.38 on a monthly basis, net due 20 days.

3.2 Pro-ration of Payments on 90-Day Termination:

In the event this Agreement is terminated pursuant to Paragraph 2.2, the City shall pay Legacy Assessing Services, Inc. to the date of termination on a prorated daily basis for any part of a month for which services have been rendered by Legacy Assessing Services, Inc. and for which no compensation has been received.

SECTION IV: CITY RESPONSIBILITIES

4.1 Basic Data:

The City shall provide access to Assessor to property description files as currently exist as of the date of execution of this Agreement, containing initial information such as property number, legal description, owner and address information, as well as all data that the City may possess concerning such properties (i.e. measurements, sketches, photographs, etc.)

4.2 Office Equipment:

The City shall provide Legacy Assessing Services, Inc. with appropriate tax parcel maps, office space and furniture, telephone, voice mail, personal computer, printers, copying machine, fax machine and office supplies (as defined in Paragraph 4.5) as reasonably needed during the duration of this Agreement. Assessor acknowledges that some of the equipment (i.e. fax, printers, copying machine) is shared among all administrative office personnel and Legacy Assessing Services, Inc. will not have exclusive use of such equipment.

Legacy Assessing Services, Inc. shall have access to the City's computer network for the use of the following software products: BS&A Equalizer Assessing & Tax Modules, MS Word, Excel Spreadsheets, Arcview, Pictometry or any other similar software that may assist in maintaining quality assessing records. Legacy Assessing Services, Inc. shall not use any other software within the City's network, download, or upload any software to the City's network, except with the City Manager's prior approval. Legacy Assessing Services, Inc. shall be liable for any adverse consequence

upon the City's computer network or function caused by any software introduced in the network by Legacy Assessing Services, Inc. without prior consent of the City.

Legacy Assessing Services, Inc. agrees that City equipment shall be used only for the purposes of fulfilling Assessor's obligations under this Agreement and shall not be used for personal reasons or to conduct other business not authorized under this Agreement.

Legacy Assessing Services, Inc. agrees that it shall use its own equipment (telephone, personal computer, printers, copying machine, supplies, modem, fax machine, and office supplies, as noted above) in the execution of virtual and remote activities as outlined herein.

4.3 Computer:

The City shall supply computer hardware, software and peripherals to perform the property pricing and valuation. The City will maintain the hardware, software and peripheral equipment through a regular maintenance program. The City will back up the system on a daily basis with alternate tapes or disks. Any data loss not due to the negligence of Legacy Assessing Services, Inc. as a result of hardware or software malfunction will be replaced at the City's expense.

4.4 Map Maintenance/Tax Roll Printing:

The City shall assume the responsibility for printing, stuffing and mailing of the assessment change notices, assessment rolls, tax bills, maps, etc. during the term of this Agreement. Legacy Assessing Services, Inc. shall develop and maintain land value maps showing dates of property sales, sale amounts and ratio to the current estimated value of the property.

4.5 Office Supplies:

The City shall provide Legacy Assessing Services, Inc. with office supplies, including computer paper, file folders, hanging folders, new State Tax Commission Assessor's Manual Volumes I and II, assessment notices and forms, postage and such other supplies as shall be necessary for the performance of Assessor's responsibilities hereunder.

4.6 Existing ECF Areas:

The City will provide Legacy Assessing Services, Inc. with all currently existing information as available in the City files concerning previously completed E.C.F. studies and subsequent conclusions reached by the former City Assessors.

4.7 Preparation of DDA and Reporting:

The Treasurer shall be responsible for the compilation and reporting of all necessary data, forms and documents relating to the operation, tax increment capture and financial condition of the D.D.A.

4.8 Legal Counsel:

The City shall supply legal counsel, at its expense, for Small Claims and full Tax Tribunal hearings, should the need arise.

SECTION V: RE-APPRAISAL, NON-BASIC SERVICES

5.1 Additional Services (Pricing/Reappraisal):

In the event that the City desires to implement some or all of the recommendations made by Legacy Assessing Services, Inc. as herein contemplated, the City may request and Legacy Assessing Services, Inc. shall provide such services as are desired by the City, provided however, an addendum to this Agreement, reduced to writing and executed by both parties, shall set forth the terms and provision under which the additional services shall be rendered. Such addendum shall specify the nature, extent and timetable for the performance of such additional services and establish the rate of compensation therefor.

5.2 Implementation/Responsibility:

The parties acknowledge that it shall be the sole responsibility of the City to determine the nature and extent of implementation of Legacy Assessing Services, Inc.'s recommendations under this Section or any other additional, non-basic services. To that end, the City assumes responsibility for defense of any claim, cause of action or other proceeding that may or might be instituted by the Michigan State Tax Commission, or other entity, arising from any failure, or alleged failure, to implement such recommendations.

SECTION VI: MISCELLANEOUS PROVISIONS

6.1 Relationship Between City and Assessor:

In the fulfillment of the services provided herein Legacy Assessing Services, Inc. and his/her employees, agents and officers shall be at all times be deemed in a relationship of independent contractor to the City.

6.2 Indemnification/Insurance:

Legacy Assessing Services, Inc. shall secure and maintain general liability and property damage, unemployment, errors and omissions, workers' disability compensation, automobile liability and any other insurance required by law for Legacy Assessing Services, Inc., or his/her employees, agents or officers as will protect him/her and the City from claims under the Worker's Compensation Acts and from claims for bodily injury, death or property damage that may arise from his/her negligence or that of his/her employees in the performance of services under this Agreement or failure to properly perform his/her duties as Assessor. Legacy Assessing Services, Inc. shall save the City harmless and indemnify the City from any claims for bodily injury, death or property damage that may arise due to his/her acts or negligence or that of his/her employees in the performance of services under this Agreement or that arise from error or omissions to properly perform duties as Legacy Assessing Services, Inc.. Legacy Assessing Services, Inc. shall, however, have no liability arising out of adjustments to assessments or other actions by Legacy Assessing Services, Inc., the City's Board of Review and/or the Michigan Tax Tribunal if such adjustments or actions result from honest differences of opinion regarding the value of the subject property and if Legacy Assessing Services, Inc. established the assessment pursuant to professional assessment standards. Said policies shall be in such minimum amounts as shall from time to time be acceptable to the City or as set by the City.

A Certificate of Insurance incorporating such requirements and naming the City and its officers and employees as an Additional Insured Party and Certificate Holder along with a certificate showing its premium has been paid and a copy of the policy shall be filed each year with the City Clerk. Any such insurance policy shall provide the City will be given at least thirty (30) days advance notice before cancellation of the policy. The coverage's provided by the General Liability and Automobile Liability policies of Legacy Assessing Services, Inc. shall be primary to any insurance maintained by the City.

6.3 Non-Assignability:

The parties to this Agreement acknowledge that, inasmuch as the Agreement is in the nature of a Personal Services Contract, and as the City's decision to contract with Legacy Assessing Services, Inc. is based in part on the perceived expertise and ability of Legacy Assessing Services, Inc., it is agreed that Legacy Assessing Services, Inc.'s duties and obligations hereunder may not be assigned, transferred nor conveyed without the advance written approval of the City. Nothing in this Agreement shall prevent Legacy Assessing Services, Inc. from employing such employees or agents, as Legacy Assessing Services, Inc. shall deem reasonably necessary to assist him/her in the performance of obligations under this Agreement. Also, in the event that vacation, illness, injury or incapacity in any form, whether elective or imposed, should cause Legacy Assessing Services, Inc. to be unable to personally fulfill the terms and obligations of this Agreement for a period exceeding three (3) calendar weeks (21 days), Legacy Assessing Services, Inc. shall provide the City, at Legacy Assessing Services, Inc.'s expense, a certified Level III Assessor to perform any and all such functions as required by this Agreement for the complete term of the absence or incapacity. The City reserves the right to approve or reject, without cause and at its sole discretion, any Assessor designee named to "fill-in" for Legacy Assessing Services, Inc. for a period exceeding two (2) calendar months (60 days), and to consider, as mutually agreed by the parties hereto, that a rejection of said Assessor designee shall constitute a material breach of the Agreement pursuant to the "material breach" provision of Section 2.3 herein.

6.4 Professional Standards:

Legacy Assessing Services, Inc. shall be responsible, to the highest levels of competency presently maintained by other practicing professional assessors and appraisers, for the professional and technical soundness, accuracy and adequacy of property valuations, drawings, property inspection data and all other work and materials furnished under this Agreement. At the time of commencement of performance, Legacy Assessing Services, Inc. shall be properly certified, equipped, organized and financed to perform the services required by this Agreement. Subject to compliance with the requirements of this Agreement, Legacy Assessing Services, Inc. shall work independently.

6.5 Ownership of Documents:

All documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications and other information, products or materials produced or held by Legacy Assessing Services, Inc., of whatsoever nature or type, in connection with this Agreement shall be the sole property of the City with the City having sole and exclusive right, title and interest in any and all records, compilation, documents, papers, maps or manuscripts pertaining to or prepared pursuant to this Agreement. All of the foregoing shall be forwarded to the City at its request and may be used by the City as it sees fit. The City agrees that if any of the foregoing, prepared by Legacy Assessing Services, Inc., are used for purposes other than those intended by this Agreement, the City does so at its sole risk and agrees to hold Assessor harmless for such use. All services performed under this Agreement shall be conducted solely for the benefit of the City and will not be used for any other purpose by Legacy Assessing Services, Inc. without written consent of the City. Any information relating to the services shall not be released without the written permission of the City. Legacy shall act and preserve the confidentiality of all City documents and data accessed for use in Legacy Assessing Services, Inc. work products to the extent allowed or required by law. Any requests for information under the Freedom of Information Act shall be immediately forwarded to the City Manager for a proper determination of the response to be provided.

6.6 Validity:

If any paragraph or provision of this Agreement shall be determined to be unenforceable or invalid by any court of competent jurisdiction, such provision shall be severed and the remainder of this contract shall remain in force.

6.7 Survival:

All express representations, indemnifications or limitations of liability made in or given in this Agreement shall survive the completion of all services of Assessor under this Agreement or the termination of the Agreement for any reason.

6.8 Controlling Law/Venue:

This Agreement is to be governed by the laws of the State of Michigan. It is mutually agreed that, in the event of any proceeding, at law or at equity, arising under this Agreement or breach thereof, that the venue of any such action shall be in the County of Genesee and the State of Michigan.

6.9 Authorization:

The respective signatories hereto expressly acknowledge that this Agreement is made and entered into with full authority of the City of Swartz Creek Council and Legacy Assessing Services, Inc. and that the persons executing this Agreement on behalf of the respective parties have been duly authorized and empowered to make and enter into this Agreement by said Council and said Assessor.

(Signature Page Follows)

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF SWARTZ CREEK, MICHIGAN:

LEGACY ASSESSING SERVICES, INC.

By: _____
David A. Krueger, Mayor

By: _____
Heather MacDermaid, Partner

By: _____
Connie Olger, City Clerk

EXHIBIT "A"
City of Swartz Creek, Charter Provisions, Taxation

CHAPTER 9. TAXATION*

***State law references:** General property tax act, MCL 211.1 et seq., MSA 7.1 et seq.

Section 9.1. Power to tax--Tax limit.

The city shall have the power to assess taxes and to lay and collect rents, tolls, and excises. During the first five years of the existence of the city, the annual general ad valorem tax levy for municipal purposes shall not exceed one-half of one per cent (5 mills) of the assessed value of all real and personal property in the city as determined by the City's Assessor and Board of Review, or one-quarter of one per cent (2 1/2 mills) of such assessed value, as equalized by the State of Michigan, as required by law, whichever basis of limitation will result in the lesser taxation upon the taxable property in the city. Thereafter, the levy shall not exceed one per cent of the said assessed value as determined by the City's Assessor and Board of Review, or one-half of one percent (5 mills) of such value as equalized by the State of Michigan, as required by law, whichever basis of limitation will result in the lesser taxation upon the taxable property in the city, unless the proposition to approve an increase above the tax rate so limited is first approved by the electors of the city. No such increase shall cause the total tax rate to exceed two per cent of the assessed value of all real and personal property in the city.

State law references: Mandatory that Charter provide for annually levying and collecting taxes, MCL 117.3(g), MSA 5.2073(g).

Section 9.2. Subjects of taxation--Tax procedure.

- (a) The subjects of ad valorem taxation for municipal purposes shall be the same as for state, county, and school purposes under the general law.
- (b) Except as otherwise provided by this chapter, city taxes shall be assessed, levied, and collected in the manner provided by law.

State law references: Mandatory that Charter provide that subject of taxation for municipal purposes shall be the same as for state, county and school purposes under general law, MCL 117.3(f), MSA 5.2073(f); property subject to taxation, MCL 211.1 et seq., MSA 7.1 et seq.

Section 9.3. Exemptions.

The power of taxation shall never be surrendered or suspended by any grant or contract to which the city shall be a party. No exemptions from taxation shall be allowed, except such as are expressly required or permitted by law.

State law references: Property exempt from taxation, MCL 211.7 et seq., MSA 7.7 et seq.

Section 9.4. Tax day.

Subject to the exceptions provided or permitted by law, the taxable status of persons and property shall be determined as of the thirty-first day of December, or such other date as may subsequently be required by law, which shall be deemed the tax day. Values on the assessment roll shall be determined according to the facts existing on the tax day for the year for which such roll is made, and no change in the status or location of any such property after that day shall be considered by the Assessor or the Board of Review.

State law references: Designation of tax day, MCL 211.2, MSA 7.2; time, place and method of assessment, MCL 211.10 et seq., MSA 7.10 et seq.

Section 9.5. Personal property--Jeopardy assessment.

If the Treasurer finds or reasonably believes that any person who is, or may be, liable for taxes upon personal property, the taxable situs of which was in the city on tax day, intends to depart or has departed from the city; or to remove or has removed therefrom personal property which is, or may be, liable for taxation; or to conceal or conceals himself or his property; or does any other act tending to prejudice, or to render wholly or partly ineffectual the proceedings to collect such tax, he shall proceed to collect the same as a jeopardy assessment in the manner provided by law.

State law references: Jeopardy assessment of personal property taxes, MCL 211.691 et seq., MSA 7.51(1) et seq.

Section 9.6. Preparation of the assessment roll.

Prior to the date of the meeting of the Board of Review in each year, the Assessor shall prepare and certify an assessment roll of all property in the city. Such roll shall be prepared in accordance with the requirements of law, and may be divided into volumes, which the Assessor shall identify the number for purposes of convenience in handling the assessment roll and for locating properties assessed therein. The attachment of any certificate or warrant required by this chapter to any volume of the roll, either as an assessment roll or as a tax roll, shall constitute the attachment thereof to the entire roll, provided the several volumes are identified in such certificate or warrant. Values of property set forth on the assessment roll shall be determined according to recognized methods of systematic assessment.

State law references: Mandatory that Charter provide for preparation of assessment roll, MCL 117.3(i), MSA 5.2073(i); assessment roll, MCL 211.24 et seq., MSA 7.24 et seq.

Section 9.7. Board of Review.

(a) A Board of Review is hereby created, composed of three members who have the qualifications of holding elective city office as set forth in Section 4.4 of this charter.

(b) The members of the Board of Review shall be appointed by the Council, and may be removed for reasons of nonfeasance or misfeasance by the vote of five members of the Council. The first members shall be appointed during the month of January, 1960, for terms expiring on July 1, 1961, 1962, and 1963. Thereafter one member shall be appointed in the month of May of each year, for a term of three years, commencing on the following July first.

(c) The Board shall, annually, on the first day of its meeting, select one of its members chairman for the ensuing year. The Assessor shall be Clerk of the Board, and shall be entitled to be heard at its sessions, but shall have no vote on any proposition or question.

State law references: Mandatory that Charter provide for a board of review, MCL 117.3(a), MSA 5.2073(a).

Section 9.8. Duties and functions of Board of Review.

For the purpose of revising and correcting assessments, the Board of Review shall have the same powers and perform like duties, in all respects, as are, by law, conferred upon and required of boards of review in townships, except as otherwise provided in this charter. At the time, and in the manner provided in the following section, it shall hear the complaints of all persons considering themselves aggrieved by assessments. If it shall appear that any person or property has been wrongfully assessed or omitted from the roll, the Board shall correct the roll in such manner as it deems just. Except as otherwise provided by law, no person other than the Board of Review shall make any change upon, or addition or correction to, the assessment roll. The Board shall make no such changes, additions, or corrections after it has certified the roll as provided and required by Section 9.11 of this chapter. The Assessor shall make a permanent record of all proceedings of the Board and enter therein all resolutions and decisions of the Board. Such record shall be filed with the Clerk on or before the first day of September following the meeting of the Board of Review.

Section 9.9. Meetings of Board of Review.

(a) The Board of Review shall convene at 9:00 o'clock a.m. on the third Monday in March in each year at a place designated by the Council, or on such other date as may subsequently be required by law for the meeting of boards of review in cities, and shall meet at the same time and continue in session from day to day for not less than three days for the purpose of considering the assessment roll of the city.

(b) The Board of Review may examine on oath any person appearing before it respecting the assessment of property on the assessment roll. Any member of the Board may administer the oath.

State law references: Mandatory that Charter provide for meeting of board of review, MCL 117.3(i), MSA 5.2073(i).

Section 9.10. Notice of meetings.

Notice of the time and place of the annual meeting of the Board of Review shall be published by the Assessor not less than one week nor more than three weeks prior thereto.

Section 9.11. Certification of roll.

After the Board of Review has completed its review of the assessment roll, and not later than the Tuesday following the fourth Monday in March, or such other date as may subsequently be required by law, the majority of its members shall sign a certificate to the effect that the same is the assessment roll of the city for the year in which it has been prepared, as approved by the Board of Review, which certificate, when attached to any volume of the roll shall constitute a conclusive presumption of the validity of the entire roll, as provided in Section 9.6 of this chapter. In the event that the Board of Review shall fail or refuse to so review the assessment roll of the city, such roll, as prepared and presented to the Board of Review by the Assessor shall be the assessment roll for the year for which it was prepared and shall stand as though it had been certified by the Board of Review.

State law references: Completion of review of assessments prior to first Monday in April required, MCL 211.30a, MSA 7.30(1).

Section 9.12. Validity of assessment roll.

Upon the completion of the assessment roll, and from and after midnight ending the last day of the meeting of the Board of Review, or the first Monday in April, whichever date first occurs, it shall be the assessment roll of the city for county, school and city taxes, and for other taxes on real and personal property that may be authorized by law. It shall be presumed by all courts and tribunals to be valid, and shall not be set aside, except for cause set forth by law.

State law references: Mandatory that Charter provide for levy, collection and return of state, county and school taxes, MCL 117.3(i), MSA 5.2073(i).

Section 9.13. Clerk to certify levy.

Within three days after the Council has made the appropriations for the ensuing year, the Clerk shall certify to the Assessor the total amount which the Council determines shall be raised by general ad valorem taxation, together with such other assessments and lawful charges and amounts which the Council requires to be assessed, reassessed, or charged upon the city tax roll against property or persons.

Section 9.14. City tax roll.

After the Board of Review has completed its review of the assessment roll, the Assessor shall prepare a tax roll, or a combined assessment and tax roll, to be known as the "City Tax Roll." Upon receiving the certification of the several amounts to be raised, assessed, and charged for city taxes, as provided in the preceding section, the Assessor shall proceed forthwith, (1) to spread the amounts of the general ad valorem tax according to and in proportion to the several valuations set forth in said assessment roll, and (2) to place such other assessments and charges upon the roll as are required and authorized by the Council. For convenience, the city tax roll may be divided into two or more volumes.

Section 9.15. Taxes a debt and lien.

The taxes on real and personal property shall become a debt to the city from the owner or person otherwise to be assessed, on the tax day provided by law. The amounts assessed on any interest in real property shall become a lien upon such real property on the first day of July next subsequent to the tax day, and shall so remain, until paid. Said tax liens shall take precedence over all other claims, encumbrances, and liens upon said personal property whatsoever, whether created by chattel mortgage, title retaining contract, execution, or upon any other final process of a court, attachment, replevin, judgment, or otherwise, and no transfer of personal property assessed for taxes shall operate to divest or destroy such lien, except where such property is actually sold in the regular course of retail trade.

Section 9.16. Tax roll certified for collection.

After spreading the taxes and placing other assessments and charges upon the roll, the Assessor shall certify the tax roll, and attach his warrant thereto directing and requiring the Treasurer to collect, prior to March first of the following year, from the several persons named in the roll the several sums mentioned therein opposite their respective names as a tax, charge, or assessment. Said warrant shall grant to and vest in the Treasurer, all the statutory powers and immunities possessed by township treasurers for the collection of taxes. The tax roll shall be delivered to the Treasurer on or before the thirtieth day of June.

State law references: Collection of taxes, MCL 211.44 et seq., MSA 7.87 et seq.

Section 9.17. Tax payment date.

City Taxes shall be due and payable on July first of each year.
(Amended by electors 4-3-67)

Section 9.18. Taxes due--Notification thereof.

The Treasurer shall not be required to make personal demand for the payment of taxes but, upon receipt of the city tax roll, he shall forthwith mail a tax statement to each person named in the tax roll, which mailed statement shall be a sufficient demand for the payment of all taxes assessed. Neither the failure on the part of the Treasurer to mail such statement, nor the failure of any person to receive the same, shall invalidate the taxes on the tax roll or release any person or property assessed from the liabilities in this chapter in case of nonpayment.

Section 9.19. Tax payment schedule.

The Council shall provide, by ordinance, the tax payment schedule for city taxes, the times when the same may be paid without the addition of collection fees or interest, and the amount of collection fees and interest to be added thereafter. All amounts collected as collection fees and interest shall be paid into the city's treasury for the use and benefit of the city.

Section 9.20. Failure or refusal to pay personal property tax.

If any person shall neglect or refuse to pay any tax on personal property assessed to him, the Treasurer shall collect the same by seizing any personal property of such person, to an amount sufficient to pay such tax, together with any charges and interest added thereto, wherever the same may be found in the State. No property shall be exempt from such seizure. He may sell the property seized, to an amount sufficient to pay the taxes and all charges, fees, penalties, and interest, in accordance with statutory provisions. The Treasurer may also sue the person to whom a personal property tax is assessed, in accordance with the powers granted to him by law.

State law references: Failure or refusal to pay tax, MCL 211.47, MSA 7.91.

Section 9.21. State, county and school taxes.

For the purposes of assessing and collecting taxes for state, county, and school purposes, the city shall be considered the same as a township and all provisions of law relative to the collection of, and accounting for, such taxes and the penalties and interest thereon shall apply. For the purpose of collection of state, county, and school taxes, the Treasurer shall perform the same duties and have the same powers as township treasurers under state law.

State law references: Mandatory that Charter provide for levy, collection and return of state, county and school taxes, MCL 117.3(i), MSA 5.2073(i); state law relative to the assessment, levy and collection of taxes, MCL 211.1 et seq., MSA 7.1 et seq.

Section 9.22. Protection of city lien.

The city shall have power, insofar as the exercise thereof shall not conflict with or contravene the provisions of law, to acquire such an interest in any premises within the city, by purchase at any tax or other public sale, or by direct purchase from or negotiation with the State of Michigan or the owner, as may be necessary to assure to the city the collection of its taxes, special assessments, charges, and any interest thereon which are levied against any lot or parcel of real property or to protect the lien of the city therefor, and may hold, lease, or sell the same. Any such procedure exercised by the city to assure the collection of its taxes or the protection of its tax or other liens shall be deemed to be for a public purpose. The Council may adopt any ordinance which may be necessary to make this section effective.

Section 9.23. Collection of delinquent taxes.

All taxes and charges, together with fees, penalties, and interest upon real property on the tax roll, remaining uncollected by the Treasurer on the first day of March following the date when the roll was received by him shall be subject to one of the following procedures:

(1) The real property against which such taxes and charges are assessed shall be subject to disposition, sale, and redemption for the enforcement and collection of the tax lien against the same in the method and manner which may be provided by ordinance. The Council may provide by ordinance the procedure for the sale and redemption of real property for such unpaid taxes and charges, together with fees, penalties, and interest, by judicial sale on petition filed in behalf of the city. Such procedure shall correspond substantially to the procedure provided by law for the sale by the State of tax delinquent real property and redemption therefrom, except that the acts performed by state and county officers shall be performed by appropriate city officers and that city tax sales shall be held not less than thirty nor more than ninety days prior to the date of corresponding tax sales under the general law.

(2) If no ordinance is in effect pursuant to subsection (1) of this section, such taxes shall be returned to the County Treasurer, to the extent and in the same manner and with like effect as provided by law for returns by township treasurers of township, school and county taxes. Such returns shall include all the additional assessments, charges, fees, penalties, and interest hereinbefore provided, which shall be added to the amount assessed in said tax roll against such property or person. The taxes thus returned shall be collected in the same manner as other taxes returned to the County Treasurer are collected, in accordance with law, and shall be and remain a lien upon the property against which they are assessed until paid.

Section 9.24. Disposition of real property held by city.

When the city has acquired any interest in property to protect the city's tax lien thereon, the owner of any interest therein by fee title, as mortgagee, or as vendor or vendee under a land contract, shall have the right to purchase the city's interest therein, upon payment to the city of the amount of money which the city has invested therein in the form of taxes, special assessments, charges, fees, penalties, interest, and costs, paid by the city to protect its title in such property. After the lapse of ninety days after the date that the city acquires title to any such property, the Council may remove the same from the market by determining that such property is needed for and should be devoted to public purposes, naming such purposes, or may sell the same at a price which shall be not less than the market value, as determined.

And further, direct the Mayor and City Clerk to endorse and execute this agreement on behalf of the City.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 220912-8B

RESOLUTION TO APPROVE COMMISSION APPOINTMENTS

Motion by Councilmember: _____

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the City Council require and set terms of officers for various appointments to City boards and commissions, as well as appointments to non-city boards and commissions seeking representation by City officials; and

WHEREAS, there exist a vacancies in such positions; and

WHEREAS, said appointments are a Mayoral appointments, subject to affirmation of the City Council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

#220912-8B1 **MAYOR APPOINTMENT:** _____
Planning Commission
Remainder of Three year term, expiring June 30, 2024

#220912-8B2 **MAYOR APPOINTMENT:** _____
Planning Commission
Three year term, expiring June 30, 2025

#220912-8B3 **MAYOR APPOINTMENT:** _____
Genesee County Metropolitan Alliance
Remainder of two year term, expiring November 22, 2022

#220912-8B4 **MAYOR APPOINTMENT:** **Krystle Lynch**
Park Board
Three year term, expiring June 30, 2025

#220912-8B5 **MAYOR APPOINTMENT:** _____
Downtown Development Authority - Resident
Remainder of four year term, expiring March 31, 2026

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 220912-8C RESOLUTION TO APPROVE AN AMENDED & RESTATED INTERLOCAL AGREEMENT FOR FIRE SERVICE WITH THE TOWNSHIP OF CLAYTON

Motion by Councilmember: _____

WHEREAS, the City and the Township have, for many years, jointly provided fire protection services to their geographical areas; and

WHEREAS, the joint provision of such fire protection services was covered by a written Agreement; and

WHEREAS, the city entered into an agreement to provide joint fire service with Clayton Township, said agreement titled: Swartz Creek – Clayton Township Amended and Restated 2019 – 2022 Fire Department Agreement; and

WHEREAS, the Michigan Urban Cooperation Act of 1967, 1967 PA 7 (Ex Sess) [MCL 124.501 et seq] (“UCA”) authorizes two (2) Municipalities to enter into an interlocal Agreement by which they agree to exercise jointly “any power, privilege, or authority that the agencies share in common and that each might exercise separately;” and

WHEREAS, Section 7 of the UCA [MCL 124.507] provides that such an interlocal Agreement “may provide for a separate legal or administrative entity to administer or execute the Agreement which may be a Commission, Board or Council constituted pursuant

to the Agreement,” and that such administrative entity “shall be a Public Body, Corporate or Politic for the purposes of this act;” and

WHEREAS, the City and the Township share in common the power and authority to establish and maintain a Fire Department and provide fire protection services; and

WHEREAS, as empowered to do so by the UCA, the City and the Township wish to continue to jointly provide fire protection services and operate a Fire Department to serve the City and the Township and to do so under the terms and conditions of this Agreement;

NOW, THERFORE, the City of Swartz Creek City Council hereby approves the Amended and Restated 2022-2025 Fire Department Agreement as included and filed with the September 12, 2022 city council packet, said agreement to commence on November 1, 2022 and terminate at midnight on October 31, 2025.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 220912-8D

A RESOLUTION TO SET A PUBLIC HEARING TO CONSIDER AMENDING THE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) PLAN

Motion by Board Member: _____

WHEREAS, The State of Michigan Downtown Development Authority Act P.A. 57 of 2018 authorizes a City to establish a Downtown Development Authority when it is in the best interests of the public to halt property value deterioration and increase property tax valuation, where possible, in its business district; to eliminate the causes of that deterioration; to promote economic growth; and

WHEREAS, The Swartz Creek DDA Board has discussed the need to amend the current DDA Plan, which includes both Development and Tax Increment Financing Plans, to provide resources necessary for development project funding; and

WHEREAS, Section 125.4203 of the act requires an ordinance be adopted by the Swartz Creek City Council indicating the jurisdictional area meets certain legislative requirements and to set a date and time for a public hearing concerning amendment of the DDA Plan.

WHEREAS, the City of Swartz Creek Downtown Development Authority made the following findings:

1. The DDA Board finds there is a public need to amend the current DDA Plan to halt property value deterioration and increase property tax valuation, where possible, in its downtown business district; to eliminate the causes of that deterioration; and to promote economic growth; and

2. That the proposed DDA Plan amendment will not change the boundaries of the DDA District nor extend the length of the plan; and
3. That the amended plan incorporates a revised potential project list; and
4. That the DDA Board, at its September 8, 2022 meeting, approved the DDA Plan amendment and requested that the Swartz Creek City Council call for a public hearing regarding the plan amendment and notify the taxing jurisdictions, providing an opportunity to ask questions of, or meet with, the City concerning the plan amendment.

THEREFORE BE IT RESOLVED, the City of Swartz Creek City Council hereby sets a public hearing for its regular meeting of Monday, October 10, 2022.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council directs the city manager to send out notice of the hearing to the public and taxing jurisdictions covered within the plan as required by statute.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 220912-8E

RESOLUTION TO APPROVE A TEMPORARY ALLEY USAGE/CLOSURE PERMIT FOR THE ALLEY NORTH OF AND ADJACENT TO 8006, 8010, 8012, 8014 MILLER ROAD

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek enables closure and use of its public streets, plazas, and alleys upon application by a petitioner and approval by the city council; and

WHEREAS, the COVID pandemic has had a profound and dynamic impact on the community, including hospitality businesses that cannot provide in-person service, greatly jeopardizing the abilities of these businesses and property owners that rely on this industry; and

WHEREAS, grants were made available to enable outdoor dining, including winter service, for those business that can pursue this as an option; and

WHEREAS, the owner of 8006, 8010, 8012, and 8014 Miller Road houses two restaurant businesses that are immediately south of and adjacent to the city’s public alley; and

WHEREAS, this alley is the only accessible space in which to safely accommodate outdoor service for S&K as well as JT’s; and

WHEREAS, temporary use of this alley has been granted by the city council for the purposes of outdoor dining at this location, but such use and access has expired; and

WHEREAS, public utilities, including water and storm water, exist in the subsurface of the ally.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby authorizes and extends closure and private use, including routine maintenance (waste removal, snow removal, and general safety) of the city alley north of and adjacent to 8002, 8010, 8012, and 8014 Miller Road for the purpose of food service, including alcohol sales, inclusive of all stipulations and conditions as specified and listed within the original permit and the extension, dated September 12, 2022, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all activities.

BE IT FURTHER RESOLVED that the closure and use of said alley shall commence immediately and be valid for 180 days.

BE IT FURTHER RESOLVED that the closure and use of said alley is conditioned upon the retention of the city’s access rights to operate and maintain all public utilities, systems, and appurtenances on and underneath the alley surface.

BE IT FURTHER RESOLVED that, as a condition of the permit, the city shall not be responsible for any private, personal property that may be damaged within the alley confines for any reason, including deliberate action by the city to access surface or subsurface utilities.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 220912-8F

RESOLUTION TO APPROVE A PARADE PERMIT FOR THE SWARTZ CREEK COMMUNITY SCHOOLS HOMECOMING PARADE ON OCTOBER 7, 2022

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a network of major and local streets; and

WHEREAS, the streets, upon the finding of a public benefit and no unreasonable hardship, may be permitted for closure from time to time as permitted by the city council; and

WHEREAS, the Swartz Creek Community Schools seeks a street closure permit for the annual Homecoming Parade, to commence at 5:00 p.m. on Friday, October 7, 2022; and

WHEREAS, the city council, following the recommendation of the police authority, finds that the application, including insurance, is complete and that this event offers a public benefit without imposing an unreasonable hardship.

NOW, THEREFORE, BE IT RESOLVED that the City of Swartz Creek approves the application of the Swartz Creek Community Schools to conduct their annual High School

Homecoming Parade on Friday, October 7, 2022 from 4:45 pm to 6:30 pm. Parade route as follows:

Crapo/Maple, Eastbound to Morrish
Morrish, Northbound to Miller
Miller, Westbound to Fairchild
Fairchild, Southbound to Middle School

Under the direction and control of the Chief of Police (or designee) and in accordance with the stipulations and conditions set forth in the permit and application, including the provision of proper insurance.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 220912-8G

RESOLUTION TO PURCHASE PLOW AND RELATED EQUIPMENT FOR PICKUP TRUCK

Motion by Councilmember: _____

WHEREAS, the city recently purchased a 2022 pickup truck to replace an existing fleet vehicle; and

WHEREAS, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for and encourages cooperative government purchasing practices; and

WHEREAS, the Director of Public Services has selected a plow equipment package from the State of Michigan Vehicle Contract; and

WHEREAS, Knapheide Truck Equipment in Flint, Michigan holds the MiDeal Contract for the desirable Western plow package; and

WHEREAS, the 2023 Motor Pool Fund has sufficient funds set aside for this planned equipment replacement.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek approves the purchase of the Western plow equipment assembly from Knapheide Truck Equipment in the amount of \$8,517 plus associated fees and expenses, to be apportioned from the Motor Pool Fund (661).

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 220912-8H

RESOLUTION TO APPROVE COOPERATIVE PRICING AND ESTIMATE OF SERVICES FOR ROAD MARKINGS

Motion by Councilmember: _____

WHEREAS, the city finds it necessary to properly and adequately mark its streets with paint for the purpose of delineating stops, crosswalks, turns, and rail symbols; and

WHEREAS, the City’s Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for and encourages cooperative government purchasing practices; and

WHEREAS, the Genesee County Road Commission has accepted pricing from M & M Pavement Marking, Inc. for the purchase of pavement markings to public rights of way; and

WHEREAS, the unit costs bid to the GCRC for 2021-2022 season have been made available to the City and the city council finds that the lineal foot costs and unit cost listed cannot be matched if attempts were made to bid on the open market or through private sources.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council accept the Genesee County Road Commission’s cooperative purchasing extension for the purchase of pavement marking services from M&M Pavement Marking, Inc., including the estimate for such services as included in the September 12, 2022 city council packet, expenses to be distributed to the Local and Major Street funds proportionate to use at the direction of the City’s Finance Director.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 220912-11A ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of September 12, 2022.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 08/22/2022**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: Lania Rocha, Fire Chief Dave Plumb, Rob Merinsky, Lt. Mike Murphy.

Others Virtually Attended: None.

APPROVAL OF MINUTES

Resolution No. 220822-01 **(Carried)**

Motion by Councilmember Florence
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday August 08, 2022, to be circulated and placed on file.

YES Florence, Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 220822-02 **(Carried)**

Motion by Councilmember Henry
Second by Councilmember Florence

I Move the Swartz Creek City Council approve the Agenda as, amended for the Regular Council Meeting of August 22, 2022, to be circulated and placed on file.

Discussion Ensued.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer, Florence.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 220822-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of August 22, 2022, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Henry, Cramer, Florence, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

******Master Resolution******

RESOLUTION TO APPROVE A FESTIVAL PERMIT FOR THE SWARTZ CREEK CHAMBER OF COMMERCE, JEEPERS CREEKERS, EVENTS IN OCTOBER OF 2022

Resolution No. 220822-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Cramer

WHEREAS, the Jeepers Creekers (JC) organization is a recognized charitable entity that operates in Swartz Creek; and

WHEREAS, JC is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a parade, live music, foot race, market, food service, a movie, and numerous other activities; and

WHEREAS, the City Council finds the Jeepers Creekers organization and the event to be beneficial to the public and in good standing; and

WHEREAS, Section 20.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves Resolutions/Motions 220822-4A1 through 220822-4A3, allowing for the various permits related to the annual Swartz Creek Jeepers Creekers festival, to be held on Saturday, October 8, 2022, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

YES: Krueger, Pinkston, Henry, Cramer, Florence, Gilbert, Hicks.
NO: None. Motion Declared Carried.

JEEPERS CREEKERS, STREET FESTIVAL, GENERAL STREET & PROPERTY USE PERMITS

Resolution No. 220822-04A1

I Move the City of Swartz Creek approve and authorize the Jeepers Creeker's application for street closing and City property use permits for the following locations:

1. 5012 Holland Drive
2. Miller Road (Morrish to Hayes)
3. Holland between Miller and Ingalls
4. General Street Permit for a footrace (no street closures are required)

Street and City property use subject to the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Sufficient number of portable bathrooms placed and located, and litter control program in accordance and under the approval of Director of Community Services.
3. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

JEEPERS CREEKERS, STREET USAGE PERMIT

Resolution No. 220822-04A2

I Move the Swartz Creek City Council approve and authorize the Jeepers Creeker's application for street closing / usage permit for Saturday, October 8,

2022 from 9:00 a.m. until 10:00 p.m. for purposes of conducting a festival, including market vendors and an outdoor movie, on Holland Drive and in Holland Square under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. General approval, and under the direction and control of the Office of the Chief of Police.

JEEPERS CREEKERS, STREET USAGE PERMIT

Resolution No. 220822-04A3

I Move the Swartz Creek City Council approve and authorize the Jeepers Creeker's application for street closing / usage permit for Saturday, October 8, 2022 from 4:00 p.m. until 9:00 p.m. for purposes of conducting a festival on Miller Road (Morrish to Hayes), Holland Drive, and in Holland Square under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. General approval, and under the direction and control of the Office of the Chief of Police.

RESOLUTION TO APPROVE COMMISSION APPOINTMENTS

Resolution No. 220822-05

(Carried)

Motion by Councilmember Gilbert
Second by Mayor Pro Tem Hicks

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the City Council require and set terms of officers for various appointments to City boards and commissions, as well as appointments to non-city boards and commissions seeking representation by City officials; and

WHEREAS, there exist a vacancies in such positions; and

WHEREAS, said appointments are a Mayoral appointments, subject to affirmation of the City Council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

#220822-05C1 MAYOR APPOINTMENT: _____

Planning Commission
Three year term, expiring June 30, 2025

- #220822-05C2** **MAYOR APPOINTMENT:** **James Barclay**
Downtown Development Authority
Remainder of four year term, expiring June 30, 2025
- #220822-05C3** **MAYOR APPOINTMENT:** **Chad Toms**
Downtown Development Authority
Remainder of four year term, expiring June 30, 2025
- #220822-05C4** **MAYOR APPOINTMENT:** **Douglas Stephens**
Board of Review
Remainder of three year term, expiring June 30, 2023
- #220822-05C5** **MAYOR APPOINTMENT:** _____
Genesee County Metropolitan Alliance
Remainder of two year term, expiring November 22, 2022
- #220822-05C6** **MAYOR APPOINTMENT:** **George Hicks**
Zoning Board of Appeals
Remainder of three year term, expiring June 30, 2024
- #220822-05C7** **MAYOR APPOINTMENT:** **Tammy Parenteau**
Board of Review
Remainder of three year term, expiring June 30, 2023

Discussion Ensued.

YES: Pinkston, Henry, Cramer, Florence, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE ADDITIONAL PAVING SERVICES FOR THE CIVIC PARKING LOT

Resolution No. 220822-06 **(Carried)**

Motion by Councilmember Pinkston
Second by Councilmember Henry

WHEREAS, the city owns, operates and maintains a municipal parking lot that services the city offices, library, and senior center; and

WHEREAS, the city approved a competitive bid to resurface the lot with 2" of asphalt for \$96,000; and

WHEREAS, further investigation by the contractor and staff indicate that the repair method will be inefficient due to the severity of the base deterioration; and

WHEREAS, the contractor has provided a price for 4" of new asphalt over a pulverized base, that price being \$160,500; and

WHEREAS, the Swartz Creek Area Senior Center Board has committed to contributing \$10,000, and the city has funds dedicated to Elms Park tennis court maintenance that is unlikely to be available in the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council approves the scope change for the municipal parking lot, dated July 8, 2022, and authorizes and directs the city treasurer to apportion funds from Elms Park to cover the additional expenses.

Discussion Ensued.

YES: Henry, Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE THE FISCAL YEAR 2023 BUDGET FOR THE FIRE DEPARTMENT

Resolution No. 220822-07

(Carried)

Motion by Councilmember Florence
Second by Councilmember Cramer

WHEREAS, the agreement for fire service between Clayton Township and Swartz Creek City indicates a specific process for budgetary review and approval by the municipalities; and,

WHEREAS, the staff of Clayton Township and the Swartz Creek City have found the proposed budget to be acceptable by both parties; and,

WHEREAS, the Swartz Creek Fire Board affirmed the proposed budget at their regular meeting on August 15, 2022.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Swartz Creek approve the Fiscal Year 2023 Swartz Creek Area Fire Board Budget, a copy of which is attached hereto, gross maximum total not to exceed \$348,627.90, to be paid commensurate of the agreement between the City of Swartz Creek and the Township of Clayton, payment being the City's obligation of one-half of the proposed total budget.

Discussion Ensued.

YES: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Henry.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE AN AMENDMENT TO THE USDA ENGINEERING AGREEMENT

Draft Minutes

Resolution No. 220822-08

(Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek received a USDA grant and loan to replaced water main in the city; and,

WHEREAS, the City engaged engineering services under USDA parameters and acceptable pricing; and,

WHEREAS, the USDA expanded to include additional construction, restoration, and related features, which required additional engineering services; and

WHEREAS, there are unspent grant funds that the USDA has approved for expense towards additional water main, restoration, spare parts, and engineering; and

WHEREAS, the USDA requires an amendment to the engineering service agreement to release engineering funds.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Swartz Creek City Council approve the Amendment to Owner-Engineer Agreement, originally dated July 8, 2019, with the amendment included in the August 22, 2022 city council packet, in the amount of \$45,000, funds to be expensed and receipted to the water fund.

Discussion Ensued.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer.
NO: None. Motion Declared Carried.

BICENTENNIAL PARK NAME AMENDMENT

Resolution No. 220822-09

(Carried)

Motion by Councilmember Cramer
Second by Mayor Pro Tem Hicks

I Move the Swartz Creek City Council amend the name of Shumaker Bicentennial Park to Michael R. Shumaker Bicentennial Park.

YES Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer, Florence.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Fire Chief Plumb thanked the council for approving the budget.

REMARKS BY COUNCILMEMBERS:

Councilmember Henry wanted everyone to know that Mr. Zettel did win the Michigan Transportation Asset Management Council Carmine Palombo Achievement Award. Mr. Zettel thanked everyone and noted that this was a community effort that should be recognized.

Councilmember Cramer invited everyone to the October 1st fundraiser for Officer Storms at the American Legion 5-8 pm.

Mayor Pro Tem Hicks thanked Mr. Henry, Jim Barclay, Trudy Plumb, George Hicks, SCFD & the Disc Golf Group for their help with the Slip & Slide Event. She also invited everyone to the next Park Board meeting, September 7th at 5:30 pm. at Michael R. Shumaker Bicentennial Park.

Councilmember Gilbert requested prayers for his wife.

Councilmember Pinkston mentioned that there is a GoFundMe account for Officer Storms.

Mayor Krueger thanked everyone for their support

ADJOURNMENT

Resolution No. 220822-10

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

I Move the Swartz Creek City Council adjourn the regular meeting at 7:59 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

CHECK REGISTER FOR CITY OF SWARTZ CREEK

CHECK DATE FROM 08/01/2022 - 08/31/2022

Highlighted amount is total for that vendor

| Check Date | Check | Vendor Name | Description | Amount |
|-------------------------------|-------|------------------------------------|--|---------------|
| Bank GEN CONSOLIDATED ACCOUNT | | | | |
| 08/11/2022 | 5(E) | BLUE CROSS BLUE SHIELD OF MICHIGAN | RETIREE HEALTHCARE CLOLINGER SEPT. 2022 | 1,835.88 |
| 08/11/2022 | 51062 | ACE-SAGINAW PAVING COMPANY | BRISTOL/SEYMOUR/HILL | 378,500.00 |
| 08/11/2022 | 51063 | BIO-SERV CORPORATION | PEST CONTROL - PUBLIC SAFETY BLDG | 62.00 |
| | | | PEST CONTROL - CITY HALL/LIBRARY-SR CTR | 120.00 |
| | | | | 182.00 |
| 08/11/2022 | 51064 | CASSANDRA RUPERT | ELMS PARK DEPOSIT REFUND 8/6/22 #3 | 100.00 |
| 08/11/2022 | 51065 | CATHIE SHERMAN | ELMS PARK DEPOSIT REFUND 8/7/22 #1 | 100.00 |
| 08/11/2022 | 51066 | CHARYL SHERWOOD | ELMS PARK DEPOSIT REFUND 7/31/22 #1 | 100.00 |
| 08/11/2022 | 51067 | CHRIS GILBERT | CANCEL ELMS PARK 8/6/22 #4 | 100.00 |
| 08/11/2022 | 51068 | COMCAST BUSINESS | MONTHLY INVOICE 7/29-8/28/22 | 227.47 |
| 08/11/2022 | 51069 | CONSUMERS ENERGY | 5015 HOLLAND DR LOT LIGHTS 6/29-6/30/22 | 2.55 |
| 08/11/2022 | 51070 | CONSUMERS ENERGY | 5015 HOLLAND DR LOT LIGHTS 7/1-7/28/22 | 35.27 |
| 08/11/2022 | 51071 | CONSUMERS ENERGY | 4510 MORRISH RD 6/29-6/30/22 | 2.52 |
| 08/11/2022 | 51072 | CONSUMERS ENERGY | 4510 MORRISH RD 7/1-7/28/22 | 35.31 |
| 08/11/2022 | 51073 | CONSUMERS ENERGY | 8059 FORTINO DR 6/29-30/22 | 4.03 |
| 08/11/2022 | 51074 | CONSUMERS ENERGY | 8059 FORTINO DR 7/1-7/28/22 | 56.37 |
| 08/11/2022 | 51075 | CONSUMERS ENERGY | 8499 MILLER RD 6/29-30/22 | 2.09 |
| 08/11/2022 | 51076 | CONSUMERS ENERGY | 8499 MILLER RD 7/1-28/22 | 29.23 |
| 08/11/2022 | 51077 | CONSUMERS ENERGY | 8083 CIVIC DR 6/29-30/22 | 39.37 |
| 08/11/2022 | 51078 | CONSUMERS ENERGY | 8083 CIVIC DR 7/1-28/22 | 551.22 |
| 08/11/2022 | 51079 | CONSUMERS ENERGY | 5257 WINSHALL DR 6/29-30/22 | 2.04 |
| 08/11/2022 | 51080 | CONSUMERS ENERGY | 5257 WINSHALL DR 7/1-28/22 | 28.58 |
| 08/11/2022 | 51081 | CONSUMERS ENERGY | 5361 WINSHALL DR 8369 6/29-30/22 | 2.10 |
| 08/11/2022 | 51082 | CONSUMERS ENERGY | 5361 WINSHALL DR 8369 7/1-28/22 | 29.35 |
| 08/11/2022 | 51083 | CONSUMERS ENERGY | 9099 MILLER RD 6/29-30/22 | 2.24 |
| 08/11/2022 | 51084 | CONSUMERS ENERGY | 9099 MILLER RD 7/1-28/22 | 31.43 |
| 08/11/2022 | 51085 | CONSUMERS ENERGY | 5361 WINSHALL DR #2 RESTRMS 9987 6/29-30 | 2.89 |
| 08/11/2022 | 51086 | CONSUMERS ENERGY | 5361 WINSHALL DR #2 RESTRMS 9987 7/1-28/ | 40.47 |
| 08/11/2022 | 51087 | CONSUMERS ENERGY | 8095 CIVIC DR 6/29-30/22 | 39.62 |
| 08/11/2022 | 51088 | CONSUMERS ENERGY | 8095 CIVIC DR 7/2-28/22 | 554.62 |
| 08/11/2022 | 51089 | CONSUMERS ENERGY | 5121 MORRISH RD 6/29-30/22 | 23.27 |
| 08/11/2022 | 51090 | CONSUMERS ENERGY | 5121 MORRISH RD 7/1-28/22 | 325.76 |
| 08/11/2022 | 51091 | CONSUMERS ENERGY | 8011 MILLER RD 6/29-30/22 | 1.95 |
| 08/11/2022 | 51092 | CONSUMERS ENERGY | 8011 MILLER RD 7/1-28/22 | 27.29 |
| 08/11/2022 | 51093 | CONSUMERS ENERGY | 8100 CIVIC DR 6/30/22 | 27.17 |
| 08/11/2022 | 51094 | CONSUMERS ENERGY | 8100 CIVIC DR 7/1-7/31/22 | 842.15 |
| 08/11/2022 | 51095 | CONSUMERS ENERGY | 8301 CAPPY LN 6/30/22 | 7.75 |
| 08/11/2022 | 51096 | CONSUMERS ENERGY | 8301 CAPPY LN 7/1-7/31/22 | 240.28 |
| 08/11/2022 | 51097 | CONSUMERS ENERGY | SIRENS TRAFFIC LIGHTS 1997 7/1-7/31/22 | 29.77 |
| 08/11/2022 | 51098 | CONSUMERS ENERGY | TRAFFIC LIGHTS 1781 7/1-7/31/22 | 452.32 |
| 08/11/2022 | 51099 | CONSUMERS ENERGY | 48473 LED LIGHT RD WORCHESTER/CHESTERFIE | 2,942.08 |
| 08/11/2022 | 51100 | CONSUMERS ENERGY | ELMS PARKING LOT AREA LIGHTS 2300 7/1-7/ | 32.24 |
| 08/11/2022 | 51101 | CONSUMERS ENERGY | 4524 MORRISH RD 7/1-7/31/22 | 48.84 |
| 08/11/2022 | 51102 | CONSUMERS ENERGY | 6425 MILLER PARK & RIDE 7/1-8/1/22 | 61.63 |
| 08/11/2022 | 51103 | CONSUMERS ENERGY | 4125 ELMS RD 4353 7/1-8/1/22 | 55.83 |
| 08/11/2022 | 51104 | CONSUMERS ENERGY | 4125 ELMS RD PAVILION 4437 7/1-8/1/22 | 37.41 |
| 08/11/2022 | 51105 | DEANNA KORTH | BANK MILEAGE DEANNA KORTH JULY 2022 | 73.12 |
| 08/11/2022 | 51106 | DLZ MICHIGAN INC | SEWER FATS, OILS, AND GREASE PROGRAM SER | 62.00 |
| | | | SEWER FATS, OILS, AND GREASE PROGRAM SER | 124.00 |
| | | | | 186.00 |
| 08/11/2022 | 51107 | DLZ MICHIGAN INC | PROFESSIONAL SERVICES FOR MS4 COMPLIANCE | 62.00 |
| 08/11/2022 | 51108 | DORNBOS SIGN & SAFETY INC | YIELD SIGNS (5)/MOUNT BASE (6)/ANCHOR KI | 1,837.75 |

| | | | | |
|------------|-------|------------------------------------|--|--|
| 08/11/2022 | 51109 | ELIZABETH MARANZANO | ELMS PARK DEPOSIT REFUND 7/31/22 #4 | 100.00 |
| 08/11/2022 | 51110 | ENERGY REDUCTION COALITION | EXCESS BENEFIT PAYMENT | 1,126.55 |
| 08/11/2022 | 51111 | FAMILY FARM AND HOME INC | JULY 2022 INVOICES | 355.68 |
| 08/11/2022 | 51112 | FERGUSON ENTERPRISES INC | CHLORINE CHEMKEY RGTS (2 PK)/ORTHOPHOSPH DPD FREE CHLR PP (2)/DPD TOTAL CHLR PP (| 275.68 162.77 438.45 |
| 08/11/2022 | 51113 | FERGUSON WATERWORKS #3386 | 3" MACH10, 17" (3)/4" MACH10 20" (1) | 11,447.56 |
| 08/11/2022 | 51114 | FLINT WELDING SUPPLY | CYLINDER COMPRESSED OXYGEN | 6.25 |
| 08/11/2022 | 51115 | GFL ENVIRONMENTAL USA INC | FY23 GARBAGE/RECYCLING/YARD WASTE JULY 2 | 24,843.00 |
| 08/11/2022 | 51116 | GILL ROYS HARDWARE | JULY 2022 INVOICES LESS DISCOUNT | 264.42 |
| 08/11/2022 | 51117 | HART INTERCIVIC INC | ANNUAL SERVICE/MAINT. 10/1/22-9/30/22 | 2,500.00 |
| 08/11/2022 | 51118 | HART INTERCIVIC INC | PRINTER EXTENDER TRAY | 20.00 |
| 08/11/2022 | 51119 | HODGES SUPPLY COMPANY | SLOAN REGAL REPAIR KIT | 69.40 |
| 08/11/2022 | 51120 | JERRIN TYLER | ELMS PARK DEPOSIT REFUND 7/30/22 #4 | 100.00 |
| 08/11/2022 | 51121 | JOSE A MIRELES | MOW & TRIM CITY PROPERTIES MOW & TRIM CITY PROPERTIES | 1,210.00 1,210.00 2,420.00 |
| 08/11/2022 | 51122 | KELLI ELDER | UB REFUND FOR5304 DON SHENK | 126.05 |
| 08/11/2022 | 51123 | KRISTINA LUNA | ELMS PARK DEPOSIT REFUND 7/30/22 #2 | 100.00 |
| 08/11/2022 | 51124 | LAWANA CARDWELL | ELMS PARK DEPOSIT REFUND 7/31/22 #3 | 100.00 |
| 08/11/2022 | 51125 | LEGACY ASSESSING SERVICES INC | ASSESSING SERVICES AUGUST 2022 | 2,536.66 |
| 08/11/2022 | 51126 | LYNN BURKLEY | DECALS/GRAPHICS FOR PICKUP 7-22/INSTALLE | 235.00 |
| 08/11/2022 | 51127 | MICHIGAN PIPE AND VALVE | MARKING FLAG (3 PK OF 100) | 48.00 |
| 08/11/2022 | 51128 | MIKE BISHOP | ELMS PARK DEPOSIT REFUND 8/6/22 #1 | 100.00 |
| 08/11/2022 | 51129 | MONROE TRUCK EQUIPMENT INC | TRUCK BED RACK INST KIT/BACKRACK/AMBER G WHELEN, SUPER LED, CLASS 3 FLAT MOUNT S | 726.00 40.55 766.55 |
| 08/11/2022 | 51130 | MR FRONT END | THRUST ANGLE ALIGNMENT #10-18 | 69.92 |
| 08/11/2022 | 51131 | NAKIA HARRIS-WATKINS | ELMS PARK DEPOSIT REFUND 7/30/22 #1 | 100.00 |
| 08/11/2022 | 51132 | OHM ADVISORS | USDA WATERMAIN IMPROVEMENT PROJ THRU 6/3 | 7,474.50 |
| 08/11/2022 | 51133 | SCOTT RAQUEPAW | ELMS PARK DEPOSIT REFUND 8/7/22 #2 | 100.00 |
| 08/11/2022 | 51134 | SELF SERVE LUMBER CO. | PLYWOOD/SINGLES FOR ELMS PARK | 68.98 |
| 08/11/2022 | 51135 | SOMONA NEITHER | ELMS PARK DEPOSIT REFUND 8/5/22 #4 | 100.00 |
| 08/11/2022 | 51136 | STAPLES | PAPER/BATTERIES/TISSUE | 40.61 |
| 08/11/2022 | 51137 | SUBURBAN AUTO SUPPLY | ANTIFREEZE CLAMP/HOSE MENDER SNAP RING PLIER FUEL FILTER FUEL FILTER/STARTING FLUID FUEL LINE HOSE (3) OIL DRI AIR FILTER 7-15 OIL FILTER 7-15 | 23.98 7.76 18.49 7.99 26.68 5.67 15.99 21.99 7.99 136.54 |
| 08/11/2022 | 51138 | SUPER FLITE OIL CO INC | FUEL - DPW JULY 2022 | 1,996.64 |
| 08/11/2022 | 51139 | SUSAN DRUMMOND | ELMS PARK DEPOSIT REFUND 8/6/22 #2 | 100.00 |
| 08/11/2022 | 51140 | TRINITY UNITED PRESBYTERIAN CHURCH | ELMS PARK DEPOSIT REFUNDS 7/31/22 #2 | 100.00 |
| 08/11/2022 | 51141 | VALENTINO OLIVO | ELMS PARK DEPOSIT REFUND 8/5/22 #2 | 100.00 |
| 08/11/2022 | 51142 | VC3 INC | SSL CERTIFICATE 6/17-6/30/22 SSL CERTIFICATE 7/1-6/16/23 ANNUAL SERVICE CONTRACT BUNDLE 7/1/22-6/ | 5.76 144.24 9,600.00 9,750.00 |

| | | | | |
|------------|-------|---------------------------------------|--|-------------------|
| 08/17/2022 | 51143 | BRIAN OSWALD | ELMS PARK DEPOSIT REFUND 8/14/22 #2 | 100.00 |
| 08/17/2022 | 51144 | CASSANDRA E PEARSON | ELMS PARK DEPOSIT REFUND 8/13/22 #1 | 100.00 |
| 08/17/2022 | 51145 | CONSUMERS ENERGY | ANNUAL PROP RENTAL FLINT TWP | 25.00 |
| 08/17/2022 | 51146 | DELTA DENTAL PLAN | RETIREE DENTAL SEPT 2022 (5) | 365.96 |
| 08/17/2022 | 51147 | DOUGLAS F SHERMAN | 8002 MILLER RPLC CONDENSOR FAN MTR/BLADE | 1,350.00 |
| 08/17/2022 | 51148 | FERGUSON WATERWORKS #3386 | 5/8X3/4 T10 MTR P/C CF (20) | 2,797.20 |
| 08/17/2022 | 51149 | GEN CTY ROAD COMMISSION | S-MTCE & OPERATIONS JULY 2022 | 578.27 |
| | | | SIGNAL MILLER @ FAIRCHILD | 764.74 |
| | | | | 1,343.01 |
| 08/17/2022 | 51150 | GENESEE CTY DRAIN COMMISSIONER | WATER 6/29-6/30/22 FY22 | 8,974.00 |
| | | | WATER 7/1-7/27/22 2,063,009 CF | 121,149.02 |
| | | | | 130,123.02 |
| 08/17/2022 | 51151 | INTEGRITY BUSINESS SOLUTIONS | GARBAGE BAGS 4 BOXES | 298.52 |
| 08/17/2022 | 51152 | JAY'S SEPTIC TANK SERVICE | PORT-A-JON RENTAL ELMS PARK 7/29-8/25/22 | 120.00 |
| | | | PORT-A-JON RENTAL ABRAMS PARK 8/2-8/29/2 | 260.00 |
| | | | PORT-A-JON RENTAL 8/2-8/29/22 | 260.00 |
| | | | | 640.00 |
| 08/17/2022 | 51153 | JOSE A MIRELES | MOW & TRIM CITY PROPERTIES | 1,210.00 |
| 08/17/2022 | 51154 | KESHA BROWN | ELMS PARK DEPOSIT REFUND 8/14/22 #4 | 100.00 |
| 08/17/2022 | 51155 | KEVIN SHIREY | ELMS PARK DEPOSIT REFUND 8/14/22 #1 | 100.00 |
| 08/17/2022 | 51156 | KIM BARNES | ELMS PARK DEPOSIT REFUND 8/14/22 #3 | 100.00 |
| 08/17/2022 | 51157 | METRO POLICE AUTH OF GENESEE COUNTY | JUNE 2022 ORDINANCE FEE | 1,106.75 |
| 08/17/2022 | 51158 | MOLLY MAID OF METAMORA LLC | CLEANING CITY HALL 8/5/22 | 186.00 |
| 08/17/2022 | 51159 | OHM ADVISORS | WINCHESTER VILLAGE AND WINCHESTER WOODS | 11,640.50 |
| 08/17/2022 | 51160 | OHM ADVISORS | MORRISH RD CE | 5,927.42 |
| 08/17/2022 | 51161 | OHM ADVISORS | DYE TO ELMS TRAIL | 12,358.25 |
| 08/17/2022 | 51162 | OHM ADVISORS | USDA GRANT APP PHII | 7,575.00 |
| 08/17/2022 | 51163 | PARAGON LABORATORIES INC | WATER SAMPLES WO SWARTZ CREEK | 418.00 |
| | | | WATER SAMPLES WO SWARTZ CREEK | 199.00 |
| | | | | 617.00 |
| 08/17/2022 | 51164 | RAYMOND H BROWN | ELMS PARK DEPOSIT REFUND 8/13/22 #2 | 100.00 |
| 08/17/2022 | 51165 | ROWE PROFESSIONAL SERVICES CO | PARK PLAN | 1,562.50 |
| 08/17/2022 | 51166 | SEASONAL WOOD PRODUCTS LLC | TREE WORK/STUMP REMOVAL CEMETARY | 2,150.00 |
| | | | SILVER MAPLE, CLEAN ALL WOOD & BRUSH, GR | 1,650.00 |
| | | | | 3,800.00 |
| 08/17/2022 | 51167 | STATE OF MICHIGAN DEPT TRANS | GENESEE VALLEY TRAIL | 223,562.39 |
| 08/17/2022 | 51168 | STATE OF MICHIGAN DEPT TRANS | MORRISH RD REHAB | 16,105.23 |
| 08/17/2022 | 51169 | VERIZON WIRELESS | MONTHLY INVOICE 7/2-8/1/22 | 538.70 |
| 08/17/2022 | 6(E) | UNUM LIFE INSURANCE | RETIREE LIFE SEPTEMBER 2022 | 44.25 |
| 08/31/2022 | 51170 | CHASE CARD SERVICES | COFFEE | 23.90 |
| | | | TOILET PAPER DISPENSER 2 PACK | 29.44 |
| | | | FOOD FOR ELECTION | 48.75 |
| | | | TRAINING FOR DENNIS CRAMER | 520.00 |
| | | | DRINKING WATER OPERATOR TRAINING & CERT | 95.00 |
| | | | DRINKING WATER OPERATOR TRAINING & CERT | 95.00 |
| | | | SUPPLIES FOR SLIP & SLIDE | 89.76 |
| | | | DOUBLE GUARD BAR/CHAIN | 47.98 |
| | | | ZOOM | 31.78 |
| | | | FOOD FOR ELECTION | 101.85 |
| | | | | 1,083.46 |

| | | | | |
|-----------------------------|-------|-------------------------------------|--|-----------------|
| 08/31/2022 | 51171 | COMCAST BUSINESS | CITY HALL MONTHLY INVOICE 8/26-8/25/22 | 242.80 |
| 08/31/2022 | 51172 | FIDELITY SECURITY LIFE INSUR/EYEMED | RETIREE VISION SEPT 2022 (5) | 34.84 |
| 08/31/2022 | 51173 | GCGC | FALL GCGC MEETING 9/15/22 | 20.00 |
| 08/31/2022 | 51174 | JOSE A MIRELES | MOW & TRIM CITY PROPERTIES | 1,210.00 |
| | | | MOW & TRIM CITY PROPERTIES OTHER (1) | 1,260.00 |
| | | | | <u>2,470.00</u> |
| 08/31/2022 | 51175 | OHM ADVISORS | USDA WATER MAIN IMPROVEMENT PROJECT | <u>8,250.50</u> |
| GEN TOTALS: | | | | |
| Total of 116 Checks: | | | | 893,670.32 |
| Less 0 Void Checks: | | | | <u>0.00</u> |
| Total of 116 Disbursements: | | | | 893,670.32 |

City of Swartz Creek

Building Permit List

2022

| Permit No. | Date | Applicant | Phone | Tax ID No. | Value of Const/Permit Fee | Location | Type of Construction |
|-------------------|----------|-------------------------------|-------------------------|---------------|------------------------------|-------------------------------|----------------------------------|
| Building | | | | | | | |
| PB2200039 | 08/04/22 | Custom Building & Trim | (810) 343 2696 | 58-01-502-121 | \$10,000 | \$340.00 5015 THIRD ST | 48473-Com Add/Alter/Repair |
| PB2200042 | 08/08/22 | FARRELL, THOMAS | (810) 691 6387 | 58-35-551-002 | \$0 | \$100.00 8406 MILLER RD | 48473-Roofing |
| PB2200043 | 08/18/22 | HELLINGER, CHARLES | 8103581727 | 58-25-576-021 | \$42,000 | \$311.00 7028 BRISTOL RD | 48473-Pole Barn |
| PB2200044 | 08/24/22 | MCDONALD'S CORP (21-101 | | 58-31-100-025 | \$50,000 | \$535.00 4237 ELMS RD | 48473-Com Add/Alter/Repair |
| PB2200045 | 08/24/22 | Purves Construction | (810) 730 8416 | 58-02-527-010 | \$0 | \$100.00 8115 INGALLS ST | 48473-Roofing |
| Total: | | 5 Permits | Value: \$102,000 | | Fee Total: \$1,386.00 | | Total Number of Dwelling Units 0 |
| Electrical | | | | | | | |
| PE2200022 | 08/01/22 | Martin Electric Co | (810) 720 1911 | 58-30-651-027 | \$0 | \$134.00 3435 HERITAGE BLVD | 48473-Electrical |
| PE2200023 | 08/25/22 | Chapple Electric LLC | (810) 691 1948 | 58-35-776-165 | \$0 | \$146.00 165 BROOKFIELD | 48473-Electrical |
| PE2200024 | 08/25/22 | Chapple Electric LLC | (810) 691 1948 | 58-35-776-134 | \$0 | \$146.00 134 ASHLEY CIR | 48473-Electrical |
| Total: | | 3 Permits | Value: \$0 | | Fee Total: \$426.00 | | Total Number of Dwelling Units 0 |
| Mechanical | | | | | | | |
| PM220020 | 08/29/22 | Jerry's Manufactured Home Rer | (810) 893 4792 | 58-35-776-134 | \$0 | \$130.00 134 ASHLEY CIR | 48473-Mechanical |
| PM220022 | 08/29/22 | Jerry's Manufactured Home Rer | (810) 893 4792 | 58-35-776-165 | \$0 | \$130.00 165 BROOKFIELD | 48473-Mechanical |
| PM220039 | 08/02/22 | Holland Heating & Cooling | (810) 653 4328 | 58-03-534-011 | \$0 | \$190.00 9227 JILL MARIE LN | 48473-Mechanical |
| PM220040 | 08/02/22 | Dee Cramer Inc | (810) 579 4790 | 58-31-200-017 | \$0 | \$250.00 6273 MILLER RD | 48473-Mechanical |
| PM220041 | 08/29/22 | Adkisson & Sons Htg & Clg Inc | (810) 695 9300 | 58-36-529-011 | \$0 | \$195.00 7208 PARK RIDGE PKWY | 48473-Mechanical |
| Total: | | 5 Permits | Value: \$0 | | Fee Total: \$895.00 | | Total Number of Dwelling Units 0 |

City of Swartz Creek

Building Permit List

2022

| Permit No. | Date | Applicant | Phone | Tax ID No. | Value of Const/Permit Fee | Location | Type of Construction |
|---------------------|----------|-------------------------------|------------------------|---------------|----------------------------|----------|-------------------------------------|
| Plumbing | | | | | | | |
| PP220010 | 08/29/22 | Jerry's Manufactured Home Rer | (810) 893 4792 | 58-35-776-134 | \$0 | \$130.00 | 134 ASHLEY CIR 48473-Plumbing |
| PP220011 | 08/29/22 | Jerry's Manufactured Home Rer | (810) 893 4792 | 58-35-776-165 | \$0 | \$130.00 | 165 BROOKFIELD 48473-Plumbing |
| PP220016 | 08/09/22 | Superior Plbg & Const Inc | (810) 635 0601 | 58-36-676-083 | \$0 | \$145.00 | 7179 RUSSELL DR 48473 Plumbing |
| PP220017 | 08/23/22 | Terry Allen Plbg & Htg Co | (810) 232 8270 | 58-36-651-064 | \$0 | \$134.00 | 7455 COUNTRY MEADOWS 48473-Plumbing |
| PP220018 | 08/29/22 | Superior Plbg & Const Inc | (810) 635 0601 | 58-36-676-085 | \$0 | \$145.00 | 7193 RUSSELL DR 48473 Plumbing |
| Total: | | 5 Permits | Value: \$0 | | Fee Total: \$684.00 | | Total Number of Dwelling Units 0 |
| Right of Way | | | | | | | |
| PROW-0222 | 08/12/22 | CONSUMERS ENERGY COR | | 58-31-551-005 | \$0 | \$100.00 | 4315 ELMS RD 48473-Right of way |
| Total: | | 1 Permits | Value: \$0 | | Fee Total: \$100.00 | | Total Number of Dwelling Units 0 |
| Zoning | | | | | | | |
| PZ21-0029 | 08/10/22 | Tracey Schwalbach | (810) 691 5777 | 58-36-552-001 | \$0 | \$25.00 | 4495 MORRISH RD 48473-Miscellaneous |
| PZ22-0013 | 08/10/22 | Tracey Schwalbach | (810) 691 5777 | 58-36-552-001 | \$0 | \$25.00 | 4495 MORRISH RD 48473-Miscellaneous |
| PZ22-0020 | 08/02/22 | AIS Installation | (586) 274 9100 | 58-03-534-011 | \$6,477 | \$25.00 | 9227 JILL MARIE LN 48473-Fence |
| PZ22-0021 | 08/02/22 | AIS Installation | (586) 274 9100 | 58-30-551-010 | \$4,443 | \$25.00 | 3355 ELMS RD 48473-Fence |
| PZ22-0022 | 08/09/22 | BENNETT, RICHARD & WEN | 8109652417 | 58-03-531-082 | \$0 | \$25.00 | 5159 BIRCHCREST DR 48473-Shed |
| PZ22-0023 | 08/15/22 | LEONARD, DAVID JR & MA | (810) 275 0954 | 58-02-503-018 | \$7,224 | \$25.00 | 5154 DON SHENK DR 48473-Fence |
| Total: | | 6 Permits | Value: \$18,144 | | Fee Total: \$150.00 | | Total Number of Dwelling Units 0 |

City of Swartz Creek Building Permit List 2022

| Permit No. | Date | Applicant | Phone | Tax ID No. | Value of Const/Permit Fee | Location | Type of Construction |
|------------|------|-----------|-------|------------|---------------------------|----------|----------------------|
|------------|------|-----------|-------|------------|---------------------------|----------|----------------------|

Permit Total: 25

Value: \$120,144

Fee Total: \$3,641.00

Permit.DateIssued Between 8/1/2022 12:00:00
AM AND 8/31/2022 11:59:59 PM

Inspection List

| Address | Parcel Number | Inspection Type | Scheduled | Completed | Result |
|----------------------|---------------|--------------------|------------|------------|-------------------|
| 160 BROOKFIELD | 58-35-776-160 | Post Hole & Sand C | 08/01/2022 | 08/01/2022 | Approved |
| 5208 DURWOOD DR | 58-03-533-139 | Initial | 08/02/2022 | 08/02/2022 | Complied |
| 8390 MILLER RD | 58-35-300-008 | Initial | 08/02/2022 | 08/02/2022 | Violation(s) |
| 8390 MILLER RD 2 | 58-35-300-008 | Initial | 08/02/2022 | 08/02/2022 | Violation(s) |
| 8390 MILLER RD 3 | 58-35-300-008 | Initial | 08/02/2022 | 08/02/2022 | Violation(s) |
| 8230 CRAPO ST | 58-02-200-036 | Rough-Above Ceilin | 08/02/2022 | 08/02/2022 | Approved |
| 4279 ALEX MARIN DR | 58-36-676-098 | Rough | 08/02/2022 | 08/02/2022 | Approved |
| 8230 CRAPO ST | 58-02-200-036 | Progress | 08/02/2022 | 08/02/2022 | Approved |
| 1 DRAGON DRIVE | 58-02-100-006 | Rough | 08/02/2022 | 08/24/2022 | Approved |
| 5132 WINSHALL DR | 58-02-503-082 | Initial | 08/02/2022 | 08/02/2022 | Violation(s) |
| 5331 GREENLEAF DR | 58-03-533-099 | Initial | 08/02/2022 | 08/03/2022 | Complied |
| 5200 MORRISH RD | 58-02-200-032 | Follow Up | 08/03/2022 | 08/03/2022 | Approved |
| 8230 CRAPO ST | 58-02-200-036 | Rough Framing-Con | 08/03/2022 | 08/03/2022 | Approved |
| 8230 CRAPO ST | 58-02-200-036 | Rough | 08/03/2022 | 08/03/2022 | Approved |
| 1 DRAGON DRIVE | 58-02-100-006 | Rough | 08/04/2022 | 08/04/2022 | Approved |
| 5348 WORCHESTER DR | 58-03-578-004 | Final | 08/08/2022 | 08/08/2022 | Approved |
| 4260 ALEX MARIN DR | 58-36-676-090 | Insulation | 08/08/2022 | 08/08/2022 | Approved |
| 8230 CRAPO ST | 58-02-200-036 | Rough Framing-Con | 08/08/2022 | 08/08/2022 | Partially Approv |
| 1 DRAGON DRIVE | 58-02-100-006 | Final-Phase 2 | 08/10/2022 | 08/10/2022 | Approved |
| 4306 MAYA LN | 58-36-676-016 | Final | 08/10/2022 | 08/10/2022 | Disapproved |
| 1 DRAGON DRIVE | 58-02-100-006 | Rough | 08/10/2022 | 08/24/2022 | Approved |
| 3461 CANTERBURY ST | 58-30-651-036 | Final | 08/11/2022 | 08/08/2022 | Canceled |
| 1 DRAGON DRIVE | 58-02-100-006 | Other | 08/15/2022 | 08/24/2022 | Approved |
| 8041 MAPLE ST | 58-02-530-012 | Status | 08/16/2022 | | |
| 7025 YARMY DR | 58-36-526-023 | Ordinance | 08/16/2022 | 08/16/2022 | Violation(s) |
| 9298 CHESTERFIELD DR | 58-03-531-016 | Ordinance | 08/16/2022 | 08/16/2022 | Violation(s) |
| 5019 HAYES ST | 58-02-529-006 | Status | 08/16/2022 | | |
| 4036 ELMS RD | 58-36-526-068 | Status | 08/16/2022 | | |
| 5044 MORRISH RD | 58-02-529-010 | Status | 08/16/2022 | 08/16/2022 | Partially Complie |
| 8060 MILLER RD | 58-35-576-029 | Status | 08/16/2022 | | |
| 9091 MILLER RD | 58-03-200-002 | Status | 08/16/2022 | | |
| 5404 DON SHENK DR | 58-03-579-003 | Ordinance | 08/16/2022 | 08/16/2022 | No Violation |
| 8063 CRAPO ST | 58-02-530-027 | Ordinance | 08/16/2022 | 08/16/2022 | Complied |
| 5071 BRADY ST | 58-02-527-021 | Ordinance | 08/16/2022 | 08/16/2022 | Partially Complie |
| 4141 MORRISH RD | 58-36-100-001 | Ordinance | 08/16/2022 | 08/16/2022 | Violation(s) |
| 4062 MORRISH RD | 58-35-200-005 | Ordinance | 08/16/2022 | 08/16/2022 | No Violation |

Inspection List

| Address | Parcel Number | Inspection Type | Scheduled | Completed | Result |
|----------------------|---------------|-----------------------|------------|------------|---------------------|
| 5174 DURWOOD DR | 58-03-533-144 | Ordinance | 08/16/2022 | 08/16/2022 | Partially Compliant |
| 5222 DON SHENK DR | 58-02-503-008 | Ordinance | 08/16/2022 | 08/16/2022 | No Violation |
| 3461 CANTERBURY ST | 58-30-651-036 | Final | 08/16/2022 | 08/16/2022 | Approved |
| 1 DRAGON DRIVE | 58-02-100-006 | Final-Excluding Loc | 08/16/2022 | 08/16/2022 | Approved |
| 1 DRAGON DRIVE | 58-02-100-006 | Rough | 08/16/2022 | 08/16/2022 | Approved |
| 4306 MAYA LN | 58-36-676-016 | Final | 08/16/2022 | 08/16/2022 | Approved |
| 5159 BIRCHCREST DR | 58-03-531-082 | Final Zoning | 08/17/2022 | 08/17/2022 | Approved |
| 7469 DIANE CT | 58-36-651-041 | Initial | 08/17/2022 | 08/17/2022 | Complied |
| 1 DRAGON DRIVE | 58-02-100-006 | Final | 08/18/2022 | 08/18/2022 | Approved |
| 1 DRAGON DRIVE | 58-02-100-006 | Final | 08/18/2022 | 08/18/2022 | Approved |
| 1 DRAGON DRIVE | 58-02-100-006 | Final | 08/18/2022 | 08/18/2022 | Approved |
| 1 DRAGON DRIVE | 58-02-100-006 | Final | 08/18/2022 | 08/18/2022 | Approved |
| 8230 CRAPO ST | 58-02-200-036 | Final | 08/18/2022 | 08/18/2022 | Approved |
| 8230 CRAPO ST | 58-02-200-036 | Final-State Fire Mars | 08/19/2022 | 08/22/2022 | Partially Approved |
| 3493 ELMS RD | 58-30-551-001 | Code | 08/22/2022 | 08/22/2022 | No Violation |
| 5071 BRADY ST | 58-02-527-021 | Status | 08/22/2022 | 08/22/2022 | Complied |
| 4260 ALEX MARIN DR | 58-36-676-090 | Post Hole | 08/22/2022 | 08/22/2022 | Approved |
| 4289 ALEX MARIN DR | 58-36-676-099 | Final | 08/22/2022 | 08/22/2022 | Approved |
| 4279 ALEX MARIN DR | 58-36-676-098 | Rough-Basement | 08/22/2022 | 08/22/2022 | Approved |
| 5197 DON SHENK DR | 58-02-503-063 | Initial | 08/24/2022 | 08/24/2022 | Complied |
| 8390 MILLER RD | 58-35-300-008 | Follow Up | 08/24/2022 | 08/24/2022 | Complied |
| 8390 MILLER RD 2 | 58-35-300-008 | Follow Up | 08/24/2022 | 08/24/2022 | Complied |
| 8390 MILLER RD 3 | 58-35-300-008 | Follow Up | 08/24/2022 | 08/24/2022 | Complied |
| 3435 HERITAGE BLVD | 58-30-651-027 | Final | 08/25/2022 | 08/29/2022 | Approved |
| 4289 ALEX MARIN DR | 58-36-676-099 | Final | 08/25/2022 | 08/29/2022 | Approved |
| 4187 MOUNTAIN ASH LN | 58-36-529-021 | Final | 08/25/2022 | 08/29/2022 | Approved |
| 4289 ALEX MARIN DR | 58-36-676-099 | Final | 08/25/2022 | 08/29/2022 | Approved |
| 4279 ALEX MARIN DR | 58-36-676-098 | Rough | 08/25/2022 | 08/29/2022 | Approved |
| 1 DRAGON DRIVE | 58-02-100-006 | Progress | 08/25/2022 | 08/25/2022 | Approved |
| 4279 ALEX MARIN DR | 58-36-676-098 | Rough | 08/25/2022 | 08/29/2022 | Approved |
| 8230 CRAPO ST | 58-02-200-036 | Final-State Fire Mars | 08/26/2022 | 08/26/2022 | Approved |
| 8230 CRAPO ST | 58-02-200-036 | Final walk thru | 08/26/2022 | 08/26/2022 | Approved |
| 7582 MILLER RD | 58-36-552-005 | Site Inspection | 08/29/2022 | 08/29/2022 | No Violation |
| 3493 ELMS RD | 58-30-551-001 | Status | 08/29/2022 | 08/29/2022 | No Violation |
| 5323 MILLER RD | 58-29-300-014 | Ordinance | 08/29/2022 | | |
| 8230 CRAPO ST | 58-02-200-036 | Final | 08/29/2022 | 08/29/2022 | Approved |

Inspection List

| Address | Parcel Number | Inspection Type | Scheduled | Completed | Result |
|----------------------|---------------|---------------------|------------|------------|--------------------|
| 134 ASHLEY CIR | 58-35-776-134 | Final | 08/29/2022 | 08/29/2022 | Approved |
| 165 BROOKFIELD | 58-35-776-165 | Final | 08/29/2022 | 08/29/2022 | Approved |
| 4279 ALEX MARIN DR | 58-36-676-098 | Rough | 08/29/2022 | 08/29/2022 | Approved |
| 4289 ALEX MARIN DR | 58-36-676-099 | Final | 08/29/2022 | 08/29/2022 | Approved |
| 8006 MILLER RD | 58-35-576-048 | Reminder-Resolution | 08/30/2022 | | |
| 5044 MORRISH RD | 58-02-529-010 | Status | 08/30/2022 | 08/30/2022 | Complied |
| 9298 CHESTERFIELD DR | 58-03-531-016 | Status | 08/30/2022 | 08/30/2022 | Complied |
| 5174 DURWOOD DR | 58-03-533-144 | Status | 08/30/2022 | 08/30/2022 | Partially Complied |
| 7224 PARK RIDGE PKWY | 58-36-530-015 | Status | 08/30/2022 | 08/30/2022 | Partially Complied |
| 7025 YARMY DR | 58-36-526-023 | Status | 08/30/2022 | | |
| 7055 PARK RIDGE PKWY | 58-36-527-018 | Final | 08/30/2022 | 08/30/2022 | Approved |
| 9044 CHELMSFORD DR | 58-03-528-016 | Initial | 08/31/2022 | 09/01/2022 | Complied |

Inspections: 84

Population: All Records

Inspection.DateTimeScheduled Between 8/1/2022 12:00:00 AM AND 8/31/2022 11:59:59 PM

Enforcements By Category

09/01/22

BLIGHT

| Enforcement Number | Address | Status | Filed | Closed |
|--------------------|-------------------|--------------------|----------|----------|
| E22-117 | 7025 YARMY DR | Violation | 08/03/22 | |
| E22-119 | 5404 DON SHENK DR | No Violation | 08/08/22 | 08/16/22 |
| E22-122 | 4141 MORRISH RD | Violation | 08/15/22 | |
| E22-123 | 4062 MORRISH RD | No Violation | 08/15/22 | 08/16/22 |
| E22-124 | 5174 DURWOOD DR | Inspection Pending | 08/15/22 | |
| E22-125 | 5222 DON SHENK DR | No Violation | 08/16/22 | 08/16/22 |
| E22-129 | 6165 MILLER RD | Inspection Pending | 08/31/22 | |

Total Entries: 7

BUILDING VIOLATIONS

| Enforcement Number | Address | Status | Filed | Closed |
|--------------------|----------------|--------------|----------|----------|
| E22-126 | 3493 ELMS RD | No Violation | 08/22/22 | 08/22/22 |
| E22-127 | 7582 MILLER RD | | 08/29/22 | 08/29/22 |

Total Entries: 2

PARKING

| Enforcement Number | Address | Status | Filed | Closed |
|--------------------|----------------------|--------|----------|----------|
| E22-118 | 9298 CHESTERFIELD DR | Closed | 08/03/22 | 08/30/22 |

Total Entries: 1

RENTAL NON-COMPLIANCE

| Enforcement Number | Address | Status | Filed | Closed |
|--------------------|---------------|--------|----------|----------|
| E22-121 | 5071 BRADY ST | Closed | 08/09/22 | 08/22/22 |

Total Entries: 1

Enforcements By Category

09/01/22

| Enforcement Number | Address | Status | Filed | Closed |
|--------------------|----------------|--------------------|----------|----------|
| E22-120 | 8063 CRAPO ST | Closed | 08/08/22 | 08/16/22 |
| E22-130 | 6007 MILLER RD | Inspection Pending | 08/31/22 | |

Total Entries: 2

WEED COMPLAINT

| Enforcement Number | Address | Status | Filed | Closed |
|--------------------|----------------|--------------------|----------|--------|
| E22-128 | 5323 MILLER RD | Inspection Pending | 08/29/22 | |

Total Entries: 1

Total Records: 14

Population: All Records
Enforcement.DateFiled Between 8/1/2022 12:00:00 AM AND 8/31/2022 11:59:00 PM

Certificates With Inspections

09/01/2022

| Certificate Number | Address | Date Applied | Since | Issued | Last Inspection | Expires | Status |
|--------------------|--------------------|---------------|------------|------------|-----------------|------------|-----------|
| CR220027 | 7469 DIANE CT | 08/01/2022 | 08/01/2022 | 08/01/2022 | 08/17/2022 | 08/01/2025 | Certified |
| Initial | JKEY | Corey Jarbeau | Completed | Complied | | | |
| CR220028 | 5208 DURWOOD DR | 08/01/2022 | 08/01/2022 | 08/01/2022 | 08/02/2022 | 08/01/2025 | Certified |
| Initial | JKEY | Corey Jarbeau | Completed | Complied | | | |
| CR220029 | 9044 CHELMSFORD DR | 08/09/2022 | 08/09/2022 | 08/09/2022 | 09/01/2022 | 08/09/2025 | Certified |
| Initial | JKEY | Corey Jarbeau | Completed | Complied | | | |
| CR220032 | 5197 DON SHENK DR | 08/15/2022 | 08/15/2022 | 08/15/2022 | 08/24/2022 | 08/15/2025 | Certified |
| Initial | JKEY | Corey Jarbeau | Completed | Complied | | | |
| CR220034 | 5235 WORCHESTER DR | 08/23/2022 | 08/23/2022 | 08/23/2022 | | 08/23/2024 | Suspended |
| Initial | JKEY | Corey Jarbeau | Scheduled | | | | |

Population: All Records

Record Count: 5

Certificate.DateIssued Between 8/1/2022 12:00:00 AM
AND 8/31/2022 11:59:59 PM

| Equipment ID | Description | GL Number | Activity Code | Date | Hours | Rate | Approx Cost |
|--------------|----------------------------|-----------------------------|---------------|------------|-------|-------|-------------|
| Employee ID | Name | | | | | | |
| Pickup 4WD | 1-20, 7-15,3-08, 2-08, 10- | | | | | | |
| 4100000001 | Gardner, Rodney E | 591-540.000-941.000 | | 08/02/2022 | 8.00 | 12.34 | 98.72 |
| 4100000001 | Gardner, Rodney E | 591-540.000-941.000 | | 08/04/2022 | 8.00 | 12.34 | 98.72 |
| 4100000001 | Gardner, Rodney E | 590-536.000-941.000 | | 08/05/2022 | 2.00 | 12.34 | 24.68 |
| 4100000001 | Gardner, Rodney E | 591-540.000-941.000 | | 08/05/2022 | 6.00 | 12.34 | 74.04 |
| 4100000001 | Gardner, Rodney E | 226-782.000-941.000 | | 08/06/2022 | 1.00 | 12.34 | 12.34 |
| 4100000001 | Gardner, Rodney E | 226-783.000-941.000 | | 08/06/2022 | 1.00 | 12.34 | 12.34 |
| 4100000001 | Gardner, Rodney E | 226-782.000-941.000 | | 08/07/2022 | 1.00 | 12.34 | 12.34 |
| 4100000001 | Gardner, Rodney E | 226-783.000-941.000 | | 08/07/2022 | 1.00 | 12.34 | 12.34 |
| 4100000001 | Gardner, Rodney E | 591-540.000-941.000 | | 08/17/2022 | 4.00 | 12.34 | 49.36 |
| 4100000001 | Gardner, Rodney E | 591-540.000-941.000 | | 08/18/2022 | 2.00 | 12.34 | 24.68 |
| 4100000001 | Gardner, Rodney E | 591-540.000-941.000 | | 08/24/2022 | 8.00 | 12.34 | 98.72 |
| 4100000001 | Gardner, Rodney E | 591-542.000-941.000 | | 08/25/2022 | 6.00 | 12.34 | 74.04 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 07/30/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 07/30/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 07/31/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 07/31/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 101-262.000-941.000 | | 08/01/2022 | 4.00 | 12.34 | 49.36 |
| 4100000004 | Wright, David L | 101-780.500-941.000 | | 08/01/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/01/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 08/01/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 08/01/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/02/2022 | 4.00 | 12.34 | 49.36 |
| 4100000004 | Wright, David L | 101-780.500-941.000 | | 08/03/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 202-441.000-941.000-441.000 | | 08/03/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-528.000-941.000 | | 08/03/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 08/03/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 08/03/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 101-790.000-941.000 | | 08/05/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 08/05/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 08/05/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 101-780.500-941.000 | | 08/08/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 08/08/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 08/08/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 08/09/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 08/09/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/10/2022 | 3.00 | 12.34 | 37.02 |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/11/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 101-790.000-941.000 | | 08/11/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/12/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 203-463.000-941.000 | | 08/12/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 590-536.000-941.000 | | 08/12/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/15/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 202-463.000-941.000 | | 08/15/2022 | 2.00 | 12.34 | 24.68 |

| Equipment ID | Description | GL Number | Activity Code | Date | Hours | Rate | Approx Cost |
|--------------|------------------|-----------------------------|---------------|------------|-------|-------|-------------|
| Employee ID | Name | | | | | | |
| 4100000004 | Wright, David L | 101-345.000-941.000 | | 08/17/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 202-441.000-941.000-441.000 | | 08/18/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 08/18/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 08/18/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 101-345.000-941.000 | | 08/19/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 202-429.000-941.000 | | 08/19/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 590-536.000-941.000 | | 08/19/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 591-540.000-941.000 | | 08/22/2022 | 4.00 | 12.34 | 49.36 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 08/23/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 08/23/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 08/24/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 08/24/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 101-780.500-941.000 | | 08/25/2022 | 2.00 | 12.34 | 24.68 |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/25/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 101-794.000-941.000 | | 08/26/2022 | 5.00 | 12.34 | 61.70 |
| 4100000004 | Wright, David L | 226-782.000-941.000 | | 08/26/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 226-783.000-941.000 | | 08/26/2022 | 1.00 | 12.34 | 12.34 |
| 4100000004 | Wright, David L | 590-536.000-941.000 | | 08/26/2022 | 1.00 | 12.34 | 12.34 |
| 4100000005 | Sandford, Jay E | 591-540.000-941.000 | | 08/01/2022 | 8.00 | 12.34 | 98.72 |
| 4100000005 | Sandford, Jay E | 202-463.000-941.000 | | 08/02/2022 | 8.00 | 12.34 | 98.72 |
| 4100000005 | Sandford, Jay E | 202-463.000-941.000 | | 08/03/2022 | 8.00 | 12.34 | 98.72 |
| 4100000005 | Sandford, Jay E | 591-540.000-941.000 | | 08/15/2022 | 8.00 | 12.34 | 98.72 |
| 4100000005 | Sandford, Jay E | 202-463.000-941.000 | | 08/16/2022 | 8.00 | 12.34 | 98.72 |
| 4100000005 | Sandford, Jay E | 202-463.000-941.000 | | 08/17/2022 | 8.00 | 12.34 | 98.72 |
| 4100000005 | Sandford, Jay E | 101-782.000-941.000 | | 08/18/2022 | 2.00 | 12.34 | 24.68 |
| 4100000005 | Sandford, Jay E | 591-540.000-941.000 | | 08/18/2022 | 6.00 | 12.34 | 74.04 |
| 4100000005 | Sandford, Jay E | 101-783.000-941.000 | | 08/19/2022 | 3.00 | 12.34 | 37.02 |
| 4100000005 | Sandford, Jay E | 101-790.000-941.000 | | 08/19/2022 | 3.00 | 12.34 | 37.02 |
| 4100000005 | Sandford, Jay E | 591-540.000-941.000 | | 08/19/2022 | 2.00 | 12.34 | 24.68 |
| 4100000005 | Sandford, Jay E | 226-782.000-941.000 | | 08/20/2022 | 1.00 | 12.34 | 12.34 |
| 4100000005 | Sandford, Jay E | 226-783.000-941.000 | | 08/20/2022 | 1.00 | 12.34 | 12.34 |
| 4100000005 | Sandford, Jay E | 591-540.000-941.000 | | 08/22/2022 | 8.00 | 12.34 | 98.72 |
| 4100000005 | Sandford, Jay E | 591-540.000-941.000 | | 08/23/2022 | 4.00 | 12.34 | 49.36 |
| 4100000005 | Sandford, Jay E | 591-540.000-941.000 | | 08/24/2022 | 4.00 | 12.34 | 49.36 |
| 4100000005 | Sandford, Jay E | 101-794.000-941.000 | | 08/25/2022 | 4.00 | 12.34 | 49.36 |
| 4100000005 | Sandford, Jay E | 101-794.000-941.000 | | 08/26/2022 | 8.00 | 12.34 | 98.72 |
| 4400000009 | Bosas, Rebecca M | 101-262.000-941.000 | | 08/01/2022 | 3.00 | 12.34 | 37.02 |
| 4400000009 | Bosas, Rebecca M | 591-540.000-941.000 | | 08/01/2022 | 5.00 | 12.34 | 61.70 |
| 4400000009 | Bosas, Rebecca M | 101-262.000-941.000 | | 08/03/2022 | 2.00 | 12.34 | 24.68 |
| 4400000009 | Bosas, Rebecca M | 591-540.000-941.000 | | 08/04/2022 | 9.00 | 12.34 | 111.06 |
| 4400000009 | Bosas, Rebecca M | 591-540.000-941.000 | | 08/05/2022 | 11.00 | 12.34 | 135.74 |
| 4400000009 | Bosas, Rebecca M | 591-540.000-941.000 | | 08/08/2022 | 4.00 | 12.34 | 49.36 |
| 4400000009 | Bosas, Rebecca M | 591-542.000-941.000 | | 08/08/2022 | 1.00 | 12.34 | 12.34 |
| 4400000009 | Bosas, Rebecca M | 226-530.000-941.000 | | 08/09/2022 | 6.00 | 12.34 | 74.04 |

| Equipment ID | Description | GL Number | Activity Code | Date | Hours | Rate | Approx Cost |
|------------------|----------------------------|---------------------|---------------|------------|--------|-------|-------------|
| Employee ID | Name | | | | | | |
| 4400000009 | Bosas, Rebecca M | 591-540.000-941.000 | | 08/09/2022 | 2.00 | 12.34 | 24.68 |
| 4400000009 | Bosas, Rebecca M | 226-530.000-941.000 | | 08/10/2022 | 6.00 | 12.34 | 74.04 |
| 4400000009 | Bosas, Rebecca M | 101-780.500-941.000 | | 08/11/2022 | 1.00 | 12.34 | 12.34 |
| 4400000009 | Bosas, Rebecca M | 226-782.000-941.000 | | 08/11/2022 | 1.00 | 12.34 | 12.34 |
| 4400000009 | Bosas, Rebecca M | 226-783.000-941.000 | | 08/11/2022 | 2.00 | 12.34 | 24.68 |
| 4400000009 | Bosas, Rebecca M | 591-540.000-941.000 | | 08/11/2022 | 1.00 | 12.34 | 12.34 |
| 4400000009 | Bosas, Rebecca M | 101-794.000-941.000 | | 08/15/2022 | 2.50 | 12.34 | 30.85 |
| 4400000009 | Bosas, Rebecca M | 202-463.000-941.000 | | 08/16/2022 | 5.50 | 12.34 | 67.87 |
| 4400000009 | Bosas, Rebecca M | 591-540.000-941.000 | | 08/16/2022 | 2.00 | 12.34 | 24.68 |
| 4400000009 | Bosas, Rebecca M | 202-463.000-941.000 | | 08/17/2022 | 7.00 | 12.34 | 86.38 |
| 4400000009 | Bosas, Rebecca M | 591-542.000-941.000 | | 08/23/2022 | 3.00 | 12.34 | 37.02 |
| 4400000009 | Bosas, Rebecca M | 226-530.000-941.000 | | 08/24/2022 | 5.00 | 12.34 | 61.70 |
| 4400000009 | Bosas, Rebecca M | 591-542.000-941.000 | | 08/24/2022 | 3.00 | 12.34 | 37.02 |
| 4400000009 | Bosas, Rebecca M | 591-540.000-941.000 | | 08/25/2022 | 1.00 | 12.34 | 12.34 |
| Equipment Totals | | | | | 303.00 | | 3,739.02 |
| Front Blade | Front Blade/Plow - used on | | | | | | |
| Pickup 2WD | 6-16 2WD | | | | | | |
| 4400000018 | Leavitt, Mikel D | 591-540.000-941.000 | | 08/03/2022 | 8.00 | 11.12 | 88.96 |
| 4400000018 | Leavitt, Mikel D | 226-528.000-941.000 | | 08/04/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/04/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/04/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 591-540.000-941.000 | | 08/05/2022 | 8.00 | 11.12 | 88.96 |
| 4400000018 | Leavitt, Mikel D | 101-794.000-941.000 | | 08/08/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 591-540.000-941.000 | | 08/08/2022 | 7.00 | 11.12 | 77.84 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/09/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/09/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 591-540.000-941.000 | | 08/09/2022 | 3.00 | 11.12 | 33.36 |
| 4400000018 | Leavitt, Mikel D | 591-542.000-941.000 | | 08/09/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/10/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/10/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 591-540.000-941.000 | | 08/10/2022 | 2.00 | 11.12 | 22.24 |
| 4400000018 | Leavitt, Mikel D | 591-542.000-941.000 | | 08/10/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/11/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/11/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 591-540.000-941.000 | | 08/11/2022 | 2.00 | 11.12 | 22.24 |
| 4400000018 | Leavitt, Mikel D | 591-542.000-941.000 | | 08/11/2022 | 2.00 | 11.12 | 22.24 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/12/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/12/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 591-540.000-941.000 | | 08/12/2022 | 2.00 | 11.12 | 22.24 |
| 4400000018 | Leavitt, Mikel D | 591-542.000-941.000 | | 08/12/2022 | 2.00 | 11.12 | 22.24 |
| 4400000018 | Leavitt, Mikel D | 101-783.000-941.000 | | 08/13/2022 | 2.00 | 11.12 | 22.24 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/13/2022 | 1.00 | 11.12 | 11.12 |

| Equipment ID | Description | GL Number | Activity Code | Date | Hours | Rate | Approx Cost |
|------------------|-----------------------------|---------------------|---------------|------------|-------|-------|-------------|
| Employee ID | Name | | | | | | |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/13/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/14/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/14/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/15/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/15/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/16/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/16/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/17/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/17/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/18/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/18/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 101-780.500-941.000 | | 08/19/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/19/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/19/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 101-780.500-941.000 | | 08/22/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/22/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/22/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/23/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/23/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/24/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/24/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-782.000-941.000 | | 08/25/2022 | 1.00 | 11.12 | 11.12 |
| 4400000018 | Leavitt, Mikel D | 226-783.000-941.000 | | 08/25/2022 | 1.00 | 11.12 | 11.12 |
| Equipment Totals | | | | | 76.00 | | 845.12 |
| Backhoe | Backhoe | | | | | | |
| 4100000004 | Wright, David L | 203-463.000-941.000 | | 08/03/2022 | 1.50 | 60.49 | 90.74 |
| 4100000004 | Wright, David L | 202-463.000-941.000 | | 08/05/2022 | 1.00 | 60.49 | 60.49 |
| 4100000004 | Wright, David L | 226-530.000-941.000 | | 08/08/2022 | 1.00 | 60.49 | 60.49 |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/19/2022 | 1.00 | 60.49 | 60.49 |
| 4100000004 | Wright, David L | 202-463.000-941.000 | | 08/25/2022 | 1.00 | 60.49 | 60.49 |
| Equipment Totals | | | | | 5.50 | | 332.70 |
| Breaker | Breaker - used on backhoe | | | | | | |
| Bucket Truck | No. 06-99 | | | | | | |
| Bucket | Bucket - used with Bucket | | | | | | |
| Brush Hog | NO. 9-02 | | | | | | |
| Dump | Dump Truck 1-22, 11, 12-02, | | | | | | |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/02/2022 | 2.00 | 55.53 | 111.06 |
| 4100000004 | Wright, David L | 203-463.000-941.000 | | 08/02/2022 | 2.00 | 55.53 | 111.06 |

| Equipment ID | Description | GL Number | Activity Code | Date | Hours | Rate | Approx Cost |
|------------------|-----------------------------|---------------------|---------------|------------|-------|--------|-------------|
| Employee ID | Name | | | | | | |
| 4100000004 | Wright, David L | 202-463.000-941.000 | | 08/15/2022 | 1.00 | 55.53 | 55.53 |
| 4100000004 | Wright, David L | 101-782.000-941.000 | | 08/18/2022 | 3.00 | 55.53 | 166.59 |
| 4100000004 | Wright, David L | 203-463.000-941.000 | | 08/19/2022 | 3.00 | 55.53 | 166.59 |
| 4100000004 | Wright, David L | 226-530.000-941.000 | | 08/23/2022 | 4.00 | 55.53 | 222.12 |
| 4100000004 | Wright, David L | 226-530.000-941.000 | | 08/24/2022 | 6.00 | 55.53 | 333.18 |
| 4100000005 | Sandford, Jay E | 226-530.000-941.000 | | 08/04/2022 | 8.00 | 55.53 | 444.24 |
| 4100000005 | Sandford, Jay E | 101-782.000-941.000 | | 08/05/2022 | 2.00 | 55.53 | 111.06 |
| 4100000005 | Sandford, Jay E | 226-530.000-941.000 | | 08/05/2022 | 4.00 | 55.53 | 222.12 |
| Equipment Totals | | | | | 35.00 | | 1,943.55 |
| UnderbodyScrapr | Underbody Scraper used w/ | | | | | | |
| Hopper/Salt Box | Hopper/Salt Box use w/ dump | | | | | | |
| Sweeper | Sweeper | | | | | | |
| 4100000001 | Gardner, Rodney E | 202-463.000-941.000 | | 08/08/2022 | 8.00 | 100.65 | 805.20 |
| 4100000001 | Gardner, Rodney E | 203-463.000-941.000 | | 08/09/2022 | 4.00 | 100.65 | 402.60 |
| 4100000001 | Gardner, Rodney E | 203-463.000-941.000 | | 08/10/2022 | 4.00 | 100.65 | 402.60 |
| 4100000001 | Gardner, Rodney E | 202-463.000-941.000 | | 08/17/2022 | 4.00 | 100.65 | 402.60 |
| 4100000001 | Gardner, Rodney E | 202-463.000-941.000 | | 08/18/2022 | 6.00 | 100.65 | 603.90 |
| 4100000001 | Gardner, Rodney E | 203-463.000-941.000 | | 08/22/2022 | 8.00 | 100.65 | 805.20 |
| 4100000001 | Gardner, Rodney E | 203-463.000-941.000 | | 08/23/2022 | 8.00 | 100.65 | 805.20 |
| Equipment Totals | | | | | 42.00 | | 4,227.30 |
| Vacuum Cleaner | Sweeper - used with Street | | | | | | |
| Tractor | Tractor | | | | | | |
| Woodchipper | Woodchipper | | | | | | |
| 4100000004 | Wright, David L | 101-783.000-941.000 | | 08/02/2022 | 2.00 | 32.83 | 65.66 |
| 4100000004 | Wright, David L | 203-463.000-941.000 | | 08/02/2022 | 2.00 | 32.83 | 65.66 |
| 4100000004 | Wright, David L | 202-463.000-941.000 | | 08/15/2022 | 1.00 | 32.83 | 32.83 |
| 4100000004 | Wright, David L | 101-782.000-941.000 | | 08/18/2022 | 3.00 | 32.83 | 98.49 |
| 4100000004 | Wright, David L | 203-463.000-941.000 | | 08/19/2022 | 3.00 | 32.83 | 98.49 |
| 4100000004 | Wright, David L | 226-530.000-941.000 | | 08/23/2022 | 4.00 | 32.83 | 131.32 |
| 4100000004 | Wright, David L | 226-530.000-941.000 | | 08/24/2022 | 6.00 | 32.83 | 196.98 |
| 4100000005 | Sandford, Jay E | 226-530.000-941.000 | | 08/04/2022 | 8.00 | 32.83 | 262.64 |
| 4100000005 | Sandford, Jay E | 101-782.000-941.000 | | 08/05/2022 | 2.00 | 32.83 | 65.66 |
| 4400000009 | Bosas, Rebecca M | 226-530.000-941.000 | | 08/09/2022 | 6.00 | 32.83 | 196.98 |
| 4400000009 | Bosas, Rebecca M | 226-530.000-941.000 | | 08/10/2022 | 6.00 | 32.83 | 196.98 |
| 4400000018 | Leavitt, Mikel D | 226-530.000-941.000 | | 08/19/2022 | 3.00 | 32.83 | 98.49 |
| 4400000018 | Leavitt, Mikel D | 226-530.000-941.000 | | 08/23/2022 | 4.00 | 32.83 | 131.32 |
| 4400000018 | Leavitt, Mikel D | 226-530.000-941.000 | | 08/24/2022 | 6.00 | 32.83 | 196.98 |
| Equipment Totals | | | | | 56.00 | | 1,838.48 |

| Equipment ID Employee ID | Description Name | GL Number | Activity Code | Date | Hours | Rate | Approx Cost |
|-----------------------------|---------------------|---------------------|---------------|------------|--------|-------|----------------|
| Material Heater | Material Heater | | | | | | |
| Kubota | Kubota #5-18 | | | | | | |
| 4100000004 | Wright, David L | 101-794.000-941.000 | | 08/22/2022 | 4.00 | 13.38 | 53.52 |
| 4400000009 | Bosas, Rebecca M | 101-794.000-941.000 | | 08/23/2022 | 3.00 | 13.38 | 40.14 |
| 4400000018 | Leavitt, Mikel D | 101-794.000-941.000 | | 08/25/2022 | 3.00 | 13.38 | 40.14 |
| Equipment Totals | | | | | 10.00 | | 133.80 |
| Arrow | Arrow | | | | | | |
| Trailer | Trailer | | | | | | |
| 4400000009 | Bosas, Rebecca M | 202-463.000-941.000 | | 08/16/2022 | 5.50 | 0.00 | 0.00 |
| 4400000009 | Bosas, Rebecca M | 202-463.000-941.000 | | 08/17/2022 | 7.00 | 0.00 | 0.00 |
| Equipment Totals | | | | | 12.50 | | 0.00 |
| ----- | | | | | | | |
| Grand Totals | | | | | | | |
| Equipment: | | | | 19 | 540.00 | | 13,059.97 |
| Materials: | | | | 0 | 0.00 | | 0.00 |
| Totals: | | | | 19 | | | 13,059.97 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------------|-------------|--|-------------|------------|-----------|----------|
| Hours for Week Beginning: 07/30/2022 | | | | | | |
| 08/01/2022 | 4100000001 | Gardner, Rodney E | VAC | 401 | 8.00 | 0.00 |
| 08/02/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 8.00 | 0.00 |
| 08/03/2022 | 4100000001 | Gardner, Rodney E | PERS | 401 | 1.00 | 0.00 |
| 08/03/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 7.00 | 0.00 |
| 08/04/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 8.00 | 0.00 |
| 08/05/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 6.00 | 0.00 |
| 08/05/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 2.00 | 0.00 |
| Total For Employee: 4100000001 | | | | | 40.00 | 0.00 |
| 07/30/2022 | 4100000004 | Wright, David L | 15X | 401 | 0.00 | 1.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 07/30/2022 | 4100000004 | Wright, David L | 15X | 401 | 0.00 | 2.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 07/31/2022 | 4100000004 | Wright, David L | 2X | 401 | 0.00 | 1.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 07/31/2022 | 4100000004 | Wright, David L | 2X | 401 | 0.00 | 1.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 08/01/2022 | 4100000004 | Wright, David L | REG | 401 | 4.00 | 0.00 |
| | | - election setup | | | | |
| 08/01/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - w0rking on lions head drinking fountain | | | | |
| 08/01/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/01/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/01/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/02/2022 | 4100000004 | Wright, David L | REG | 401 | 6.00 | 0.00 |
| 08/02/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - trimmed trees | | | | |
| 08/03/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash barrels in downtown area | | | | |
| 08/03/2022 | 4100000004 | Wright, David L | 15X | 401 | 0.00 | 1.50 |
| | | - getting trees out of the road from storms | | | | |
| 08/03/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 08/03/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 08/03/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and picked up trash around parking lot | | | | |
| 08/03/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash | | | | |
| 08/03/2022 | 4100000004 | Wright, David L | REG | 401 | 3.00 | 0.00 |
| | | - put new strobe light on woodchipper and backrack on new pickup | | | | |
| 08/04/2022 | 4100000004 | Wright, David L | REG | 401 | 8.00 | 0.00 |
| | | - repairing #1 backhoe and polesaw | | | | |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------|-------------|---|-------------|------------|-----------|----------|
| 08/05/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - dumped trash vacumed carpets and mopped bathrooms | | | | |
| 08/05/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - picked up lose blacktop on hill road | | | | |
| 08/05/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/05/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/05/2022 | 4100000004 | Wright, David L | REG | 401 | 0.50 | 0.00 |
| | | - dumped trash | | | | |
| 08/05/2022 | 4100000004 | Wright, David L | REG | 401 | 0.50 | 0.00 |
| | | - dumped trash | | | | |
| 08/05/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - changed blades in woodchipper | | | | |
| ----- | | | | | 40.00 | 6.50 |
| Total For Employee: 4100000004 | | | | | | |
| 08/01/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 8.00 | 0.00 |
| 08/02/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 8.00 | 0.00 |
| 08/03/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 8.00 | 0.00 |
| 08/04/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 8.00 | 0.00 |
| 08/05/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 2.00 | 0.00 |
| 08/05/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 2.00 | 0.00 |
| 08/05/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 4.00 | 0.00 |
| ----- | | | | | 40.00 | 0.00 |
| Total For Employee: 4100000005 | | | | | | |
| 08/01/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 5.00 | 0.00 |
| | | - EGLE water samples Etc/Misc | | | | |
| 08/01/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 3.00 | 0.00 |
| | | - Set up | | | | |
| 08/02/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 8.00 | 0.00 |
| | | - Mow ROWs | | | | |
| 08/03/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 6.00 | 0.00 |
| | | - Mow ROWs and trim trees, fallen trees from storms | | | | |
| 08/03/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 2.00 | 0.00 |
| | | - Tear down election equipment | | | | |
| 08/03/2022 | 4400000009 | Bosas, Rebecca M | 15X | 401 | 0.00 | 1.00 |
| | | - Cut up/remove trees from roadways, fallen from storm | | | | |
| 08/04/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 8.00 | 0.00 |
| | | - Monthly/quarterly water samplingTesting Hydrant flushing | | | | |
| 08/04/2022 | 4400000009 | Bosas, Rebecca M | 15X | 401 | 0.00 | 1.00 |
| | | - Hydrant hook upSampling | | | | |
| 08/05/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 8.00 | 0.00 |
| | | - Water samples, hydrant flushing, run samples to Paragon (2nd) | | | | |
| 08/05/2022 | 4400000009 | Bosas, Rebecca M | 15X | 401 | 0.00 | 3.00 |
| | | - Water sampling, take samples to Paragon | | | | |
| ----- | | | | | 40.00 | 5.00 |
| Total For Employee: 4400000009 | | | | | | |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--|-------------|-------------------|-------------|------------|-----------|----------|
| 08/01/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/02/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/03/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/04/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/05/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| ----- | | | | | 40.00 | 0.00 |
| Total For Employee: 4400000016 | | | | | | |
| 08/01/2022 | 4400000018 | Leavitt, Mikel D | HOL | 401 | 8.00 | 0.00 |
| 08/02/2022 | 4400000018 | Leavitt, Mikel D | PERS | 401 | 8.00 | 0.00 |
| 08/03/2022 | 4400000018 | Leavitt, Mikel D | 15X | 401 | 0.00 | 1.00 |
| - Moved fallen trees out of road after storm | | | | | | |
| 08/03/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 8.00 | 0.00 |
| 08/04/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/04/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/04/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/04/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/04/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 4.00 | 0.00 |
| 08/05/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 8.00 | 0.00 |
| ----- | | | | | 40.00 | 1.00 |
| Total For Employee: 4400000018 | | | | | | |
| 08/01/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 3.00 | 0.00 |
| 08/01/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 1.00 | 0.00 |
| 08/01/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 4.00 | 0.00 |
| 08/02/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 2.00 | 0.00 |
| 08/02/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 4.00 | 0.00 |
| 08/02/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 1.00 | 0.00 |
| 08/02/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 1.00 | 0.00 |
| 08/03/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 2.00 | 0.00 |
| 08/03/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 2.00 | 0.00 |
| 08/03/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 1.00 | 0.00 |
| 08/03/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 2.00 | 0.00 |
| 08/03/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 1.00 | 0.00 |
| 08/04/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 8.00 | 0.00 |
| 08/05/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 5.00 | 0.00 |
| 08/05/2022 | 4400000019 | Kruyer, Cameron G | REG | 405 | 3.00 | 0.00 |
| ----- | | | | | 40.00 | 0.00 |
| Total For Employee: 4400000019 | | | | | | |
| 08/01/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 2.00 | 0.00 |
| 08/01/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 4.00 | 0.00 |
| 08/01/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/01/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/02/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 6.00 | 0.00 |
| 08/02/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/02/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/03/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 4.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------------|---------------------|-------------------|-------------|------------|-----------|----------|
| 08/03/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 2.00 | 0.00 |
| 08/03/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/03/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/04/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 8.00 | 0.00 |
| 08/05/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/05/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/05/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/05/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/05/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/05/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/05/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/05/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/05/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| ----- | | | | | 40.00 | 0.00 |
| Total For Employee: 4400000020 | | | | | | |
| 08/01/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 3.00 | 0.00 |
| 08/01/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 1.00 | 0.00 |
| 08/01/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 4.00 | 0.00 |
| 08/02/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/02/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 4.00 | 0.00 |
| 08/02/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/03/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 3.00 | 0.00 |
| 08/03/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 3.00 | 0.00 |
| 08/03/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 1.00 | 0.00 |
| 08/03/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 1.00 | 0.00 |
| 08/04/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 8.00 | 0.00 |
| 08/05/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 4.00 | 0.00 |
| 08/05/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/05/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| ----- | | | | | 40.00 | 0.00 |
| Total For Employee: 4400000021 | | | | | | |
| Hours for Week Beginning: 08/06/2022 | | | | | | |
| ----- | | | | | | |
| 08/06/2022 | 4100000001 | Gardner, Rodney E | 15X | 401 | 0.00 | 1.00 |
| - | garbage | | | | | |
| 08/06/2022 | 4100000001 | Gardner, Rodney E | 15X | 401 | 0.00 | 1.00 |
| - | garbage | | | | | |
| 08/07/2022 | 4100000001 | Gardner, Rodney E | 15X | 401 | 0.00 | 1.00 |
| - | garbage | | | | | |
| 08/07/2022 | 4100000001 | Gardner, Rodney E | 2X | 401 | 0.00 | 1.00 |
| - | garbage | | | | | |
| 08/08/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 8.00 | 0.00 |
| 08/09/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 4.00 | 0.00 |
| 08/09/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 4.00 | 0.00 |
| 08/10/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 4.00 | 0.00 |
| 08/10/2022 | City Council Packet | Gardner, Rodney E | REG | 401 72 | 4.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------|-------------|--|-------------|------------|-----------|----------|
| 08/11/2022 | 4100000001 | Gardner, Rodney E | VAC | 401 | 8.00 | 0.00 |
| 08/12/2022 | 4100000001 | Gardner, Rodney E | VAC | 401 | 8.00 | 0.00 |
| ----- | | | | | | |
| Total For Employee: 4100000001 | | | | | 40.00 | 4.00 |
| 08/08/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - getting things checked over for slip and slide | | | | |
| 08/08/2022 | 4100000004 | Wright, David L | REG | 401 | 0.50 | 0.00 |
| | | - dumped trash | | | | |
| 08/08/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - stacked woodchips | | | | |
| 08/08/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/08/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/08/2022 | 4100000004 | Wright, David L | REG | 401 | 0.50 | 0.00 |
| | | - dumped trash | | | | |
| 08/08/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash | | | | |
| 08/08/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - washed radiator on jcb backhoe | | | | |
| 08/09/2022 | 4100000004 | Wright, David L | REG | 401 | 4.00 | 0.00 |
| | | - chipped brush | | | | |
| 08/09/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - supplys from mary crapo school | | | | |
| 08/09/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - supplys | | | | |
| 08/10/2022 | 4100000004 | Wright, David L | REG | 401 | 3.00 | 0.00 |
| | | - setting up slip and slide | | | | |
| 08/10/2022 | 4100000004 | Wright, David L | REG | 401 | 5.00 | 0.00 |
| | | - chipped brush | | | | |
| 08/11/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| 08/11/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/11/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| 08/11/2022 | 4100000004 | Wright, David L | REG | 401 | 3.00 | 0.00 |
| 08/12/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - slip and slide | | | | |
| 08/12/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - cold patched | | | | |
| 08/12/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - checked sewers | | | | |
| 08/12/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| ----- | | | | | | |
| Total For Employee: 4100000004 | | | | | 40.00 | 0.00 |
| 08/08/2022 | 4100000005 | Sandford, Jay E | VAC | 401 | 8.00 | 0.00 |
| 08/09/2022 | 4100000005 | Sandford, Jay E | VAC | 401 | 8.00 | 0.00 |
| 08/10/2022 | 4100000005 | Sandford, Jay E | VAC | 401 | 8.00 | 0.00 |
| 08/11/2022 | 4100000005 | Sandford, Jay E | VAC | 401 | 8.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------|-------------|--|-------------|------------|-----------|----------|
| 08/12/2022 | 4100000005 | Sandford, Jay E | VAC | 401 | 8.00 | 0.00 |
| ----- | | | | | ----- | ----- |
| Total For Employee: 4100000005 | | | | | 40.00 | 0.00 |
| 08/08/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 1.00 | 0.00 |
| | | - Clean up side lot | | | | |
| 08/08/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 4.00 | 0.00 |
| | | - Drop off truck for service repairHydrant flushing notesEtc | | | | |
| 08/08/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 1.00 | 0.00 |
| | | - Water turn offFinal read/data log assistance | | | | |
| 08/08/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 2.00 | 0.00 |
| | | - Get together materials for slip and slide event at Elms Park | | | | |
| 08/09/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 6.00 | 0.00 |
| 08/09/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 2.00 | 0.00 |
| | | - pick up truck from service repair | | | | |
| 08/10/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 6.00 | 0.00 |
| 08/10/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 2.00 | 0.00 |
| | | - Slip and slide assembly on hill at Elms Park | | | | |
| 08/11/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 1.00 | 0.00 |
| | | - Dump | | | | |
| 08/11/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 1.00 | 0.00 |
| 08/11/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 2.00 | 0.00 |
| 08/11/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 1.00 | 0.00 |
| 08/11/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 2.00 | 0.00 |
| | | - Slip and slide prep | | | | |
| 08/11/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 1.00 | 0.00 |
| | | - Garbage | | | | |
| 08/12/2022 | 4400000009 | Bosas, Rebecca M | VAC | 401 | 8.00 | 0.00 |
| ----- | | | | | ----- | ----- |
| Total For Employee: 4400000009 | | | | | 40.00 | 0.00 |
| 08/08/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/09/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/10/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/11/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/12/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| ----- | | | | | ----- | ----- |
| Total For Employee: 4400000016 | | | | | 40.00 | 0.00 |
| 08/08/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/08/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 7.00 | 0.00 |
| 08/09/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/09/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/09/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/09/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 3.00 | 0.00 |
| 08/09/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/10/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 3.00 | 0.00 |
| 08/10/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------------|-------------|-------------------|-------------|------------|-----------|----------|
| 08/10/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/10/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/10/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/11/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/11/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/11/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/11/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/11/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/12/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/12/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/12/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/12/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/12/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| ----- | | | | | 40.00 | 0.00 |
| Total For Employee: 4400000018 | | | | | | |
| 08/08/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 4.00 | 0.00 |
| 08/08/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 2.00 | 0.00 |
| 08/08/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/08/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/09/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 6.00 | 0.00 |
| 08/09/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/09/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/10/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 2.00 | 0.00 |
| 08/10/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 6.00 | 0.00 |
| 08/11/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 2.00 | 0.00 |
| 08/11/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 6.00 | 0.00 |
| 08/12/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 0.50 | 0.00 |
| 08/12/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 0.50 | 0.00 |
| 08/12/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/12/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 1.00 | 0.00 |
| 08/12/2022 | 4400000020 | Dikos, Michael C | REG | 405 | 5.00 | 0.00 |
| ----- | | | | | 40.00 | 0.00 |
| Total For Employee: 4400000020 | | | | | | |
| 08/08/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 8.00 | 0.00 |
| 08/09/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 8.00 | 0.00 |
| 08/10/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 8.00 | 0.00 |
| ----- | | | | | 24.00 | 0.00 |
| Total For Employee: 4400000021 | | | | | | |
| Hours for Week Beginning: 08/13/2022 | | | | | | |
| ----- | | | | | | |
| 08/15/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 3.00 | 0.00 |
| 08/15/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 5.00 | 0.00 |
| 08/16/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 8.00 | 0.00 |
| 08/17/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 4.00 | 0.00 |
| 08/17/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 4.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------|-------------|---|-------------|------------|-----------|----------|
| 08/18/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 6.00 | 0.00 |
| 08/18/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 2.00 | 0.00 |
| 08/19/2022 | 4100000001 | Gardner, Rodney E | VAC | 401 | 8.00 | 0.00 |
| ----- | | | | | ----- | ----- |
| Total For Employee: 4100000001 | | | | | 40.00 | 0.00 |
| 08/15/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - picked up slip and slide | | | | |
| 08/15/2022 | 4100000004 | Wright, David L | REG | 401 | 3.00 | 0.00 |
| | | - trimmed trees and chiped | | | | |
| 08/15/2022 | 4100000004 | Wright, David L | REG | 401 | 3.00 | 0.00 |
| 08/16/2022 | 4100000004 | Wright, David L | REG | 401 | 8.00 | 0.00 |
| | | - chasing parts and equipment repairs | | | | |
| 08/17/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - replaced light bulbs on front of bldg | | | | |
| 08/17/2022 | 4100000004 | Wright, David L | REG | 401 | 6.00 | 0.00 |
| | | - repaired backhoe#17 and changed oil in pickup#6-16 | | | | |
| 08/18/2022 | 4100000004 | Wright, David L | REG | 401 | 3.00 | 0.00 |
| | | - trimmed trees | | | | |
| 08/18/2022 | 4100000004 | Wright, David L | REG | 401 | 0.50 | 0.00 |
| | | - dumped trash | | | | |
| 08/18/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 08/18/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 08/18/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and picked up parking lot | | | | |
| 08/18/2022 | 4100000004 | Wright, David L | REG | 401 | 0.50 | 0.00 |
| | | - dumped trash | | | | |
| 08/18/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/19/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - spread millings | | | | |
| 08/19/2022 | 4100000004 | Wright, David L | REG | 401 | 3.00 | 0.00 |
| | | - trimmed trees on holland drive | | | | |
| 08/19/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - checked manholes | | | | |
| 08/19/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - trimmed trees in front of new crosswalk on morrish road | | | | |
| 08/19/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - mopped floors | | | | |
| ----- | | | | | ----- | ----- |
| Total For Employee: 4100000004 | | | | | 40.00 | 0.00 |
| 08/15/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 8.00 | 0.00 |
| 08/16/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 8.00 | 0.00 |
| 08/17/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 8.00 | 0.00 |
| 08/18/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 2.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------|-------------|---|-------------|------------|-----------|----------|
| 08/18/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 6.00 | 0.00 |
| 08/19/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 3.00 | 0.00 |
| 08/19/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 3.00 | 0.00 |
| 08/19/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 2.00 | 0.00 |
| ----- | | | | | | |
| Total For Employee: 4100000005 | | | | | 40.00 | 0.00 |
| 08/15/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 2.50 | 0.00 |
| | | - Get slip and slide stuff all picked up and put away | | | | |
| 08/15/2022 | 4400000009 | Bosas, Rebecca M | VAC | 401 | 5.50 | 0.00 |
| 08/16/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 5.50 | 0.00 |
| | | - Mow/trim ROWsMorrish/Apple Creek Weed/Safety issue | | | | |
| 08/16/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 2.00 | 0.00 |
| | | - Water quality work order, flush hydrants | | | | |
| 08/16/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 0.50 | 0.00 |
| | | - Final read | | | | |
| 08/17/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 7.00 | 0.00 |
| | | - Mow/trim Rows | | | | |
| 08/17/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 1.00 | 0.00 |
| | | - Miss dig | | | | |
| 08/18/2022 | 4400000009 | Bosas, Rebecca M | VAC | 401 | 8.00 | 0.00 |
| 08/19/2022 | 4400000009 | Bosas, Rebecca M | VAC | 401 | 8.00 | 0.00 |
| ----- | | | | | | |
| Total For Employee: 4400000009 | | | | | 40.00 | 0.00 |
| 08/15/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/16/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/17/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/18/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 4.00 | 0.00 |
| 08/18/2022 | 4400000016 | Bincsik, Robert J | VAC_MNGR | 202 | 4.00 | 0.00 |
| 08/19/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 1.00 | 0.00 |
| 08/19/2022 | 4400000016 | Bincsik, Robert J | VAC_MNGR | 202 | 7.00 | 0.00 |
| ----- | | | | | | |
| Total For Employee: 4400000016 | | | | | 40.00 | 0.00 |
| 08/13/2022 | 4400000018 | Leavitt, Mikel D | 15X | 401 | 0.00 | 2.00 |
| | | - Cleaned up slip and slide. | | | | |
| 08/13/2022 | 4400000018 | Leavitt, Mikel D | 15X | 401 | 0.00 | 1.00 |
| | | - Opened bathrooms and changed garbage. | | | | |
| 08/13/2022 | 4400000018 | Leavitt, Mikel D | 15X | 401 | 0.00 | 1.00 |
| | | - Opened bathrooms and changed garbage. | | | | |
| 08/14/2022 | 4400000018 | Leavitt, Mikel D | 2X | 401 | 0.00 | 1.00 |
| | | - Opened bathrooms and changed garbage. | | | | |
| 08/14/2022 | 4400000018 | Leavitt, Mikel D | 2X | 401 | 0.00 | 1.00 |
| | | - Opened bathrooms and changed garbage. | | | | |
| 08/15/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/15/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 4.00 | 0.00 |
| 08/15/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|---|---------------------|-------------------|-------------|------------|-----------|----------|
| 08/15/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/16/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 3.00 | 0.00 |
| 08/16/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 3.00 | 0.00 |
| 08/16/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/16/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/17/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/17/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/17/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/17/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 3.00 | 0.00 |
| 08/17/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/18/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/18/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 3.00 | 0.00 |
| 08/18/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/18/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/18/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/19/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 3.00 | 0.00 |
| 08/19/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/19/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/19/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/19/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| ----- Total For Employee: 4400000018 | | | | | 40.00 | 6.00 |
| 08/15/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/15/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 4.00 | 0.00 |
| 08/15/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/16/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/16/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/16/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/16/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 1.00 | 0.00 |
| 08/16/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 1.00 | 0.00 |
| 08/17/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 4.00 | 0.00 |
| 08/17/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 4.00 | 0.00 |
| 08/18/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/18/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 4.00 | 0.00 |
| 08/18/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 2.00 | 0.00 |
| 08/19/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 4.00 | 0.00 |
| 08/19/2022 | 4400000021 | Bratton, Elise Y | REG | 405 | 4.00 | 0.00 |
| ----- Total For Employee: 4400000021 | | | | | 40.00 | 0.00 |
| Hours for Week Beginning: 08/20/2022 | | | | | | |
| 08/22/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 8.00 | 0.00 |
| 08/23/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 8.00 | 0.00 |
| 08/24/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 8.00 | 0.00 |
| 08/25/2022 | City Council Packet | Gardner, Rodney E | REG | 401 78 | 2.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------|-------------|--|-------------|------------|-----------|----------|
| 08/25/2022 | 4100000001 | Gardner, Rodney E | REG | 401 | 6.00 | 0.00 |
| 08/26/2022 | 4100000001 | Gardner, Rodney E | VAC | 401 | 8.00 | 0.00 |
| ----- | | | | | | |
| Total For Employee: 4100000001 | | | | | 40.00 | 0.00 |
| 08/22/2022 | 4100000004 | Wright, David L | REG | 401 | 4.00 | 0.00 |
| | | - watered flowers | | | | |
| 08/22/2022 | 4100000004 | Wright, David L | REG | 401 | 4.00 | 0.00 |
| | | - water shut offs | | | | |
| 08/23/2022 | 4100000004 | Wright, David L | REG | 401 | 4.00 | 0.00 |
| | | - chipped brush | | | | |
| 08/23/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 08/23/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 08/23/2022 | 4100000004 | Wright, David L | REG | 401 | 2.00 | 0.00 |
| | | - new backhoe instructions | | | | |
| 08/24/2022 | 4100000004 | Wright, David L | REG | 401 | 6.00 | 0.00 |
| | | - chipped brush | | | | |
| 08/24/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 08/24/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash and opened bathrooms | | | | |
| 08/25/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - picked up shut off kits for elms road park | | | | |
| 08/25/2022 | 4100000004 | Wright, David L | REG | 401 | 0.50 | 0.00 |
| 08/25/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - removed broken sign post | | | | |
| 08/25/2022 | 4100000004 | Wright, David L | REG | 401 | 0.50 | 0.00 |
| 08/25/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| | | - dumped trash | | | | |
| 08/25/2022 | 4100000004 | Wright, David L | REG | 401 | 4.00 | 0.00 |
| 08/26/2022 | 4100000004 | Wright, David L | REG | 401 | 5.00 | 0.00 |
| | | - setting up art in the park | | | | |
| 08/26/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/26/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| 08/26/2022 | 4100000004 | Wright, David L | REG | 401 | 1.00 | 0.00 |
| ----- | | | | | | |
| Total For Employee: 4100000004 | | | | | 40.00 | 0.00 |
| 08/20/2022 | 4100000005 | Sandford, Jay E | 15X | 401 | 0.00 | 1.00 |
| | | - open park | | | | |
| 08/20/2022 | 4100000005 | Sandford, Jay E | 15X | 401 | 0.00 | 1.00 |
| | | - open park | | | | |
| 08/22/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 8.00 | 0.00 |
| 08/23/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 4.00 | 0.00 |
| 08/23/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 4.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------|-------------|--|-------------|------------|-----------|----------|
| 08/24/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 4.00 | 0.00 |
| 08/24/2022 | 4100000005 | Sandford, Jay E | PERS | 401 | 4.00 | 0.00 |
| 08/25/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 4.00 | 0.00 |
| 08/25/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 4.00 | 0.00 |
| 08/26/2022 | 4100000005 | Sandford, Jay E | REG | 401 | 8.00 | 0.00 |
| ----- | | | | | ----- | ----- |
| Total For Employee: 4100000005 | | | | | 40.00 | 2.00 |
| 08/22/2022 | 4400000009 | Bosas, Rebecca M | VAC | 401 | 8.00 | 0.00 |
| 08/23/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 3.00 | 0.00 |
| | | - Water turn off/ons | | | | |
| 08/23/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 3.00 | 0.00 |
| | | - Water flowers | | | | |
| 08/23/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 2.00 | 0.00 |
| | | - New backhoe demo, etc | | | | |
| 08/24/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 5.00 | 0.00 |
| 08/24/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 3.00 | 0.00 |
| | | - Water turn offs/ons | | | | |
| 08/25/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 1.00 | 0.00 |
| | | - Show example of sampling to EPA | | | | |
| 08/25/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 3.00 | 0.00 |
| | | - Meter install at High School | | | | |
| 08/25/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 4.00 | 0.00 |
| | | - Put out barricades for car show | | | | |
| 08/26/2022 | 4400000009 | Bosas, Rebecca M | REG | 401 | 8.00 | 0.00 |
| | | - Pick up barricades from car showArt in the park set up | | | | |
| ----- | | | | | ----- | ----- |
| Total For Employee: 4400000009 | | | | | 40.00 | 0.00 |
| 08/22/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/23/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/24/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/25/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| 08/26/2022 | 4400000016 | Bincsik, Robert J | REG | 202 | 8.00 | 0.00 |
| ----- | | | | | ----- | ----- |
| Total For Employee: 4400000016 | | | | | 40.00 | 0.00 |
| 08/22/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/22/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/22/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 5.00 | 0.00 |
| 08/22/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/23/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 4.00 | 0.00 |
| 08/23/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/23/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/23/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| 08/24/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 6.00 | 0.00 |
| 08/24/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/24/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |

From: 07/30/2022 To: 08/26/2022

Grouped By: Employee ID

| Date | Employee ID | Employee Name | Pay Code ID | Department | Reg Hours | OT Hours |
|--------------------------------|-------------|------------------|-------------|------------|-----------|----------|
| 08/25/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 0.50 | 0.00 |
| 08/25/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/25/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 0.50 | 0.00 |
| 08/25/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 3.00 | 0.00 |
| 08/25/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/25/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/25/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/26/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 4.00 | 0.00 |
| 08/26/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/26/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 1.00 | 0.00 |
| 08/26/2022 | 4400000018 | Leavitt, Mikel D | REG | 401 | 2.00 | 0.00 |
| ----- | | | | | 40.00 | 0.00 |
| Total For Employee: 4400000018 | | | | | 40.00 | 0.00 |
| Grand Total: | | | | | 1,184.00 | 24.50 |

| August 2022 | Beginning Mileage | Ending Mileage | Miles Driven | Gallons Gas Purchased | Gallons Diesel Purchased |
|---------------------------------|-------------------|----------------|--------------|-----------------------|--------------------------|
| #6-16 2WD P/U gas | 83625 | 84284 | 659 | 53.4 | 26.6 |
| #1-20 4WD P/U diesel | 4000 | 4175 | 175 | | |
| #7-15 4WD P/U gas | 45240 | 45450 | 210 | 21 | |
| #3-08 4WD P/U gas | 79742 | 80533 | 791 | 79.6 | |
| #10-18 4WD P/U diesel | 24766 | 25558 | 792 | | 55.8 |
| #2-08 4WD P/U gas | 72708 | 73164 | 456 | 46.2 | |
| #6-00 BACKHOE diesel | | | 0 | | |
| #1-22 DUMP | | | 0 | | |
| #11 DUMP gas | | | 0 | | |
| #12-02 DUMP diesel | | | 0 | | |
| #12-04 DUMP diesel | | | 0 | | |
| #12-99 GENERATOR gas | | | 0 | | |
| #17 CASE BACKHOE diesel | | | 0 | | |
| #19 JD TRACTOR diesel | | | 0 | | 8 |
| #06-99 BUCKET TRUCK gas | | | 0 | | |
| #21 WOOD CHIPPER diesel | | | 0 | | 35 |
| #8-07 STREET SWEEPER diesel | 18335 | 18373 | 38 | | 60 |
| #42 ASPHALT HEATER diesel | | | 0 | | |
| #37 TRAIL ARROW | | | 0 | | |
| #10-15 GEN gas | | | 0 | | |
| #5-18 KUBOTA (hours) gas can | 695.6 | 730.4 | 34.8 | 6.4 | |
| | | | 0 | | |
| TOTAL | | | 3121 | 206.6 | 185.4 |

Public Works
Monthly Work Orders

09/07/22

| Work Order # | Location ID | Customer Name | Date Recd | Type |
|--------------------------|---------------------|--|----------------------|--------------------|
| Work Order Status | | Service Address | Date Comp | |
| ELEC22-0063 COMPLETED | CI10-008083-0000-01 | CITY OF SWARTZ CREEK 8083 CIVIC DR | 08/01/22 08/01/22 | ELEC SETUP/TAKEDOI |
| ELEC22-0064 COMPLETED | CI10-008083-0000-01 | CITY OF SWARTZ CREEK 8083 CIVIC DR | 08/03/22 08/03/22 | ELEC SETUP/TAKEDOI |
| FNRD22-2097 COMPLETED | WO10-005319-0000-02 | WOOD, LYNDA 5319 WORCHESTER DR | 08/01/22 08/01/22 | FINAL READ |
| FNRD22-2098 COMPLETED | DO10-005304-0000-17 | ELDER, KELLI 5304 DON SHENK DR | 08/01/22 08/01/22 | FINAL READ |
| WOFF22-2499 COMPLETED | BI10-005167-0000-03 | PAQUETTE, TIMOTHY 5167 BIRCHCREST DR | 08/01/22 08/01/22 | WATER TURN OFF |
| WTON22-1450 COMPLETED | BI10-005167-0000-03 | PAQUETTE, TIMOTHY 5167 BIRCHCREST DR | 08/01/22 08/01/22 | WATER TURN ON |
| FNRD22-2099 COMPLETED | JE10-004064-0000-02 | BYRNE, EMERY 4064 JENNIE LN | 08/05/22 08/05/22 | FINAL READ |
| FLAG22-0235 COMPLETED | CI10-008083-0000-01 | CITY OF SWARTZ CREEK 8083 CIVIC DR | 08/04/22 08/08/22 | LOWER/RAISE FLAG |
| FNRD22-2100 COMPLETED | MA20-008024-0000-01 | BROOKS, DEBRA 8024 MAPLE ST | 08/05/22 08/05/22 | FINAL READ |
| READ22-0939 COMPLETED | MI10-008138-0000-01 | SHARP FUNERAL HOME 8138 MILLER RD | 08/08/22 08/08/22 | READ METER |
| WOFF22-2500 COMPLETED | CR10-008083-0000-08 | BENDER, MOLLY 8083 CRAPO ST | 08/08/22 08/08/22 | WATER TURN OFF |
| LNDS22-0167 | MO10-005121-0000-01 | SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD | 08/08/22 | LANDSCAPING |
| FNRD22-2101 COMPLETED | MI10-006033-0000-14 | GRIWATSCH, MINDY 6033 MILLER RD | 08/08/22 08/08/22 | FINAL READ |
| FNRD22-2102 COMPLETED | WO10-005255-0000-01 | TODD, THERESA & BENJAMIN 5255 WORCHESTER DR | 08/10/22 08/10/22 | FINAL READ |
| WTON22-1451 COMPLETED | CR10-008083-0000-08 | BENDER, MOLLY 8083 CRAPO ST | 08/09/22 08/09/22 | WATER TURN ON |
| GWO22-0658 COMPLETED | CI10-008083-0000-01 | CITY OF SWARTZ CREEK 8083 CIVIC DR | 08/10/22 08/10/22 | GENERIC WORK ORDEI |
| FNRD22-2103 COMPLETED | MO10-004318-0000-05 | BOROS, RONALD 4318 MORRISH RD | 08/10/22 08/10/22 | FINAL READ |
| MNT22-0386 COMPLETED | CI10-008095-0000-01 | PERKINS LIBRARY 8095 CIVIC DR | 08/11/22 08/11/22 | BUILDING MAINTENAI |
| FNRD22-2104 COMPLETED | DO10-005304-0000-18 | JMZ PROPERTIES, LLC 5304 DON SHENK DR | 08/11/22 08/11/22 | FINAL READ |
| FNRD22-2105 COMPLETED | LU10-009032-0000-03 | HOSLER, JACQUELINE 9032 LUEA LN | 08/15/22 08/15/22 | FINAL READ |

| Work Order # | Location ID | Customer Name | Date Recd | Type |
|--------------------------|---------------------|------------------------------|----------------------|-------------------|
| Work Order Status | | Service Address | Date Comp | |
| FNRD22-2106 CANCELLED | DU10-005208-0000-02 | SALDANA, TREENA & TANNER, BR | 08/15/22 08/15/22 | FINAL READ |
| FNRD22-2107 COMPLETED | DU10-005208-0000-03 | JMZ PROPERTIES, LLC | 08/15/22 08/15/22 | FINAL READ |
| READ22-0940 | DO10-005160-0000-02 | BOBB, MICHELLE A | 08/15/22 | READ METER |
| FNRD22-2108 COMPLETED | FO10-005006-0000-03 | WOLFE, DAVID A | 08/15/22 08/15/22 | FINAL READ |
| 22-000007 CANCELLED | MI10-006192-0000-01 | POLASEK, JAMES | 08/16/22 08/16/22 | WATER QUALITY |
| 22-000008 | MO10-004384-0000-02 | EVANS, CALEB | 08/16/22 | WATER QUALITY |
| FNRD22-2109 COMPLETED | TA10-006398-0000-02 | BRADOW, MINDY | 08/16/22 08/16/22 | FINAL READ |
| FNRD22-2110 | MY10-004330-0000-01 | DUNNIGAN, PATRICIA | 08/25/22 | FINAL READ |
| FLAG22-0236 COMPLETED | CI10-008083-0000-01 | CITY OF SWARTZ CREEK | 08/18/22 08/19/22 | LOWER/RAISE FLAG |
| FNRD22-2111 COMPLETED | DA10-005197-0000-06 | PINKSTON, DENNIS & KARAN | 08/18/22 08/18/22 | FINAL READ |
| GWO22-0659 COMPLETED | CI10-008083-0000-01 | CITY OF SWARTZ CREEK | 08/18/22 08/18/22 | GENERIC WORK ORDE |
| 22-000009 COMPLETED | AU10-006280-0000-01 | BLAKE, MICHAEL | 08/18/22 08/19/22 | WATER QUALITY |
| FNRD22-2112 | GR10-005288-0000-04 | METCALFE, WILLIAM | 08/22/22 | FINAL READ |
| WOFF22-2501 COMPLETED | BR20-007317-0000-02 | NOURI, LABEED | 08/22/22 08/22/22 | WATER TURN OFF |
| WOFF22-2502 COMPLETED | BR10-005071-0000-06 | MORISSETTE, NICOLE | 08/22/22 08/23/22 | WATER TURN OFF |
| SETM22-0110 COMPLETED | AL10-004260-0000-01 | RAUTIO, ROGER & PATRICIA | 08/23/22 08/24/22 | SET METER |
| FNRD22-2113 COMPLETED | WI20-005123-0000-01 | ALEXANDER, SHANNON | 08/23/22 08/23/22 | FINAL READ |
| WOFF22-2503 COMPLETED | DO10-005387-0000-01 | HEDGER, DALE | 08/22/22 08/22/22 | WATER TURN OFF |
| WTON22-1452 COMPLETED | DO10-005387-0000-01 | HEDGER, DALE | 08/23/22 08/23/22 | WATER TURN ON |
| WOFF22-2504 COMPLETED | CE10-009293-0000-07 | WALKER, SARA & CRAVEN, CURTI | 08/22/22 08/24/22 | WATER TURN OFF |
| WOFF22-2505 COMPLETED | CH10-009135-0000-03 | PIKE, TRAVIS | 08/22/22 08/22/22 | WATER TURN OFF |
| WOFF22-2506 | CH10-009143-0000-01 | PRICE, DAVID | 08/22/22 | WATER TURN OFF |

| Work Order # | Location ID | Customer Name | Date Recd | Type |
|-------------------|---------------------|--------------------|-----------|----------------|
| Work Order Status | | Service Address | Date Comp | |
| COMPLETED | | 9143 CHELMSFORD DR | 08/22/22 | |
| WOFF22-2507 | DA10-005141-0000-04 | VIGIL, ANTHONY | 08/22/22 | WATER TURN OFF |
| COMPLETED | | 5141 DAVAL DR | 08/22/22 | |
| WOFF22-2508 | MI10-007049-0000-02 | 7049 MILLER RD LLC | 08/22/22 | WATER TURN OFF |
| COMPLETED | | 7049 MILLER RD | 08/22/22 | |
| WOFF22-2509 | WO10-005228-0000-01 | MALONEY, MARSHA | 08/22/22 | WATER TURN OFF |
| COMPLETED | | 5228 WORCHESTER DR | 08/22/22 | |
| WOFF22-2510 | DO10-005174-0000-06 | ALLEN, STEFFANI | 08/23/22 | WATER TURN OFF |
| COMPLETED | | 5174 DON SHENK DR | 08/23/22 | |
| WTON22-1453 | DO10-005174-0000-06 | ALLEN, STEFFANI | 08/23/22 | WATER TURN ON |
| COMPLETED | | 5174 DON SHENK DR | 08/23/22 | |
| WTON22-1454 | CH10-009143-0000-01 | PRICE, DAVID | 08/23/22 | WATER TURN ON |
| COMPLETED | | 9143 CHELMSFORD DR | 08/23/22 | |
| WOFF22-2511 | DO10-005363-0000-04 | METCALFE, WILLIAM | 08/23/22 | WATER TURN OFF |
| COMPLETED | | 5363 DON SHENK DR | 08/23/22 | |
| WTON22-1455 | DO10-005363-0000-04 | METCALFE, WILLIAM | 08/23/22 | WATER TURN ON |
| COMPLETED | | 5363 DON SHENK DR | 08/23/22 | |
| FNRD22-2114 | MC10-005048-0000-06 | HALE, MEGAN | 08/23/22 | FINAL READ |
| COMPLETED | | 5048 MC LAIN ST | 08/24/22 | |
| WOFF22-2512 | CH10-009101-0000-02 | WARREN, DORENE | 08/22/22 | WATER TURN OFF |
| COMPLETED | | 9101 CHELMSFORD DR | 08/22/22 | |
| WTON22-1456 | CH10-009101-0000-02 | WARREN, DORENE | 08/22/22 | WATER TURN ON |
| COMPLETED | | 9101 CHELMSFORD DR | 08/22/22 | |
| WOFF22-2513 | MI10-006103-0000-06 | SNAPP, JAIME | 08/23/22 | WATER TURN OFF |
| COMPLETED | | 6103 MILLER RD | 08/24/22 | |
| WTON22-1457 | BR10-005071-0000-06 | MORISSETTE, NICOLE | 08/23/22 | WATER TURN ON |
| COMPLETED | | 5071 BRADY ST | 08/23/22 | |
| WOFF22-2514 | EL10-003500-0000-05 | HASAN, MIRZAR | 08/23/22 | WATER TURN OFF |
| COMPLETED | | 3500 ELMS RD | 08/23/22 | |
| WOFF22-2515 | HA10-005019-0000-03 | COY, TERRY | 08/23/22 | WATER TURN OFF |
| COMPLETED | | 5019 HAYES ST | 08/23/22 | |
| WOFF22-2516 | MA20-008041-0000-05 | ADOLPH, MATTHEW | 08/23/22 | WATER TURN OFF |
| COMPLETED | | 8041 MAPLE ST | 08/23/22 | |
| WTON22-1458 | MA20-008041-0000-05 | ADOLPH, MATTHEW | 08/23/22 | WATER TURN ON |
| COMPLETED | | 8041 MAPLE ST | 08/23/22 | |
| WOFF22-2517 | MA30-007553-0000-10 | WINELAND II, BILLY | 08/23/22 | WATER TURN OFF |
| COMPLETED | | 7553 MASON ST | 08/23/22 | |
| WOFF22-2518 | MI10-007067-0000-02 | DAVIS, JAMES | 08/23/22 | WATER TURN OFF |
| COMPLETED | | 7067 MILLER RD | 08/23/22 | |
| WOFF22-2519 | MI10-008169-0000-03 | JAGGER, MICHAEL | 08/23/22 | WATER TURN OFF |
| COMPLETED | | 8169 MILLER RD | 08/23/22 | |
| WTON22-1459 | MI10-008169-0000-03 | JAGGER, MICHAEL | 08/23/22 | WATER TURN ON |
| COMPLETED | | 8169 MILLER RD | 08/23/22 | |

| Work Order # | Location ID | Customer Name | Date Recd | Type |
|--------------------------|---------------------|---|----------------------|-------------------|
| Work Order Status | | Service Address | Date Comp | |
| WTON22-1460 COMPLETED | MC10-005108-0000-06 | BRADLEY, KRISTIN 5108 MC LAIN ST | 08/23/22 08/23/22 | WATER TURN OFF |
| WTON22-1461 COMPLETED | MC10-005108-0000-06 | BRADLEY, KRISTIN 5108 MC LAIN ST | 08/24/22 08/24/22 | WATER TURN ON |
| WTON22-1462 COMPLETED | HA10-005019-0000-03 | COY, TERRY 5019 HAYES ST | 08/24/22 08/24/22 | WATER TURN ON |
| WOFF22-2520 COMPLETED | MI10-005285-0000-01 | TUCKER, VICKY 5285 MILLER RD | 08/23/22 08/23/22 | WATER TURN OFF |
| WOFF22-2521 COMPLETED | CA10-008397-0000-02 | BRECKENRIDGE, PATRICIA 8397 CAPPY LN | 08/24/22 08/24/22 | WATER TURN OFF |
| WTON22-1463 COMPLETED | EL10-003500-0000-05 | HASAN, MIRZAR 3500 ELMS RD | 08/24/22 08/24/22 | WATER TURN ON |
| WTON22-1464 | CE10-009293-0000-07 | WALKER, SARA & CRAVEN, CURTI 9293 CEDAR CREEK CT | 08/24/22 | WATER TURN ON |
| WTON22-1465 COMPLETED | DA10-005141-0000-04 | VIGIL, ANTHONY 5141 DAVAL DR | 08/24/22 08/24/22 | WATER TURN ON |
| WOFF22-2522 COMPLETED | MA20-008095-0000-03 | PASHEEK, RYAN L 8095 MAPLE ST | 08/24/22 08/24/22 | WATER TURN OFF |
| WTON22-1466 COMPLETED | MA20-008095-0000-03 | PASHEEK, RYAN L 8095 MAPLE ST | 08/24/22 08/24/22 | WATER TURN ON |
| WOFF22-2523 COMPLETED | WA10-007484-0000-01 | THOMPSON SERVICE 7484 WADE ST | 08/24/22 08/25/22 | WATER TURN OFF |
| WTON22-1467 COMPLETED | WA10-007484-0000-01 | THOMPSON SERVICE 7484 WADE ST | 08/24/22 08/24/22 | WATER TURN ON |
| REPL22-0076 COMPLETED | DR10-000001-0000-01 | HIGH SCHOOL, SWARTZ CREEK 1 DRAGON DR | 08/25/22 08/25/22 | METER REPLACEMENT |
| FNRD22-2115 COMPLETED | MC10-005122-0000-06 | JMZ PROPERTIES 5122 MC LAIN ST | 08/25/22 08/25/22 | FINAL READ |
| WTON22-1468 COMPLETED | CA10-008397-0000-02 | BRECKENRIDGE, PATRICIA 8397 CAPPY LN | 08/26/22 08/26/22 | WATER TURN ON |
| WTON22-1469 COMPLETED | BR20-007317-0000-02 | NOURI, LABEED 7317 BRISTOL RD | 08/24/22 08/24/22 | WATER TURN ON |
| READ22-0941 COMPLETED | DR10-000001-0000-01 | HIGH SCHOOL, SWARTZ CREEK 1 DRAGON DR | 08/29/22 08/29/22 | READ METER |
| READ22-0942 COMPLETED | MA30-007553-0000-10 | WINELAND II, BILLY 7553 MASON ST | 08/29/22 08/29/22 | READ METER |
| READ22-0943 COMPLETED | MI10-007049-0000-02 | 7049 MILLER RD LLC 7049 MILLER RD | 08/29/22 08/29/22 | READ METER |
| READ22-0944 CANCELLED | MI10-005285-0000-01 | TUCKER, VICKY 5285 MILLER RD | 08/29/22 08/29/22 | READ METER |
| READ22-0945 COMPLETED | WO10-005228-0000-01 | MALONEY, MARSHA 5228 WORCHESTER DR | 08/29/22 08/29/22 | READ METER |
| WOFF22-2524 | DU10-005320-0000-01 | HARBURN, MICHAEL | 08/29/22 | WATER TURN OFF |

| Work Order # | Location ID | Customer Name | Date Recd | Type |
|------------------------------|---------------------|---|----------------------|----------------|
| Work Order Status | | Service Address | Date Comp | |
| CANCELLED | | 5320 DURWOOD DR | 08/29/22 | |
| WOFF22-2525 | DU10-005312-0000-03 | PERRY, KATHERINE 5312 DURWOOD DR | 08/29/22 | WATER TURN OFF |
| DRAN22-0091 COMPLETED | GR10-005273-0000-11 | OBLETON, ALIYAH 5273 GREENLEAF DR | 08/29/22 08/29/22 | STORM DRAINS |
| FNRD22-2116 COMPLETED | SE20-005242-0000-03 | C & M ENTERPRIZES, LLC 5242 SEYMOUR RD | 08/29/22 08/29/22 | FINAL READ |
| WOFF22-2526 COMPLETED | SE20-005292-0000-02 | GERMAIN, TRISHA 5292 SEYMOUR RD | 08/30/22 08/30/22 | WATER TURN OFF |
| WOFF22-2527 | AB10-007066-0000-02 | WHITE, SHAWN 7066 ABBEY LN | 08/30/22 | WATER TURN OFF |
| WPRESS22-000040 COMPLETED | SE20-005300-0000-03 | RICHARDSON, TIM 5300 SEYMOUR RD | 08/30/22 08/30/22 | WATER PRESSURE |
| WTON22-1470 COMPLETED | SE20-005292-0000-02 | GERMAIN, TRISHA 5292 SEYMOUR RD | 08/30/22 08/30/22 | WATER TURN ON |
| 22-000010 COMPLETED | LI10-007244-0000-02 | TODD, DONNA 7244 LINDSEY DR | 08/31/22 08/31/22 | WATER QUALITY |
| WOFF22-2528 COMPLETED | EL10-003500-0000-05 | HASAN, MIRZAR 3500 ELMS RD | 08/31/22 08/31/22 | WATER TURN OFF |
| WTON22-1471 COMPLETED | EL10-003500-0000-05 | HASAN, MIRZAR 3500 ELMS RD | 08/31/22 08/31/22 | WATER TURN ON |

Total Records: 95

Report Generated: 9/7/2022 2:05 PM
Report Options: Scheduled From: 8/1/2022 To: 8/31/2022

Genesee County 9-1-1 Consortium Executive Board and General Membership

September 1, 2022

Re: Executive Directors Report – August 2022

9-1-1 Call takers and Dispatchers calls for Service:

In the month of August our Call takers and Dispatchers dispatched the following incidents:

Police Incidents: **37,556**

Fire Incidents: **1,233**

EMS Incidents: **6,376**

Total Incidents: **45,165**

Incoming 9-1-1 Calls: **31,390**

Incoming 99-11 Calls: **5,140**

Total Incoming 9-1-1 Calls: **36,530**

Overtime Hours Worked due to Staffing Shortages, Vacations and COVID:

Our call takers and dispatchers have work **1,247 hours** of overtime in the month of August. **Year to date Overtime hours work 15,160.**

Freedom of Information Act (FOIA) Requests Year to Date:

Our Supervisors and part time FOIA Coordinator have processed 229 in the month of August and 1,971 year to date.

IT Staff:

In coordination with our consortium partners our IT Staff and our Summer Intern student from Michigan Tech were able image all 305 new MDC's. They also maintain the current 350 deployed MDC's in the field, the in-house 9-1-1 Center's equipment and the work on the Tyler project. Our IT Staff has received quotes and the Executive Board has approved the purchases of replacing our in-house CAD (hardware) computers and the replacement of the Motorola 7500 Radio computers both scheduled for September, our INdigital Phone Computers are scheduled for replacement in October 2022.

COVID Cases & Vaccine:

3 new cases of COVID August.

Mid-Michigan Therapy Dogs & USA Therapy Canines:

Our four-legged friends are still coming and visiting all four Teams thanks to Mid-Michigan Therapy dog group.

Professional Standards Policy:

No new complaints in the month of August.

Personnel in Training and Staffing:

Current status of our 9-1-1 employees;

38 Fully trained Telecommunicators:

- Minus 1 On long term medical leave
- Minus 1 to be promoted to Supervisor Oct 2, 2022.

8 New hires in training:

- All will be certified for answering phones (Call takers).
- 2 new hires will be going to radio training phase on Oct 1, 2022.

Resignations:

One resignation, Telecommunicator Stephanie LaPiccolo, leaving for a job in the private sector in photography (6-year employee). One Trainee, Rebecca Vargo quit training stating the job was too stressful and it was affecting her health.

Monthly Training:

No Trainings were conducted in August due to summer vacations.

Labor Negotiations with Supervisors Unit

Labor Negotiations with the POLC Supervisors Unit still continues.

Budget Committee Meeting:

On August 2, 2022 the budget committee met with the management team along with Taylor & Morgan CPA's for the review of the proposed 2022-2023 budget. This will be presented to the General Membership on September 13, 2022.

Requests for Annual Quotes:

We have received two proposals from two of the four companies.
Those Companies are:

Plante Moran PLLC – proposal submitted.

Taylor & Morgan CPAs and Business Advisors– proposal submitted.

Yeo and Yeo CPAs and Business Consultants – declined to submit.

Lewis & Knopf Consulting– declined to submit.

Public Relations Team:

On August 22, 2022 two additional members of our staff joined the Public Relations (PR Team) Team; Congratulations to Wendy Charchan-Moore and Brittany Hayes

In August the PR Team attended the City of Mt. Morris Public Event in downtown on August 4, 2022 and on August 23, 2022 the PR Team attended the Flint Township Police National Night event.

Tactical Dispatching:

Deployment of our Tactical Dispatchers into the field in the month of August 2022.

* Back to the Bricks, August 17 – 20, 2022, Incident Command housed at the City of Flint PD Intel Center. 33 hours in Overtime and 6 employees assigned to this detail.

* Crim Race, August 27, 2022, Incident Command housed at the Hubbard Building, U of M Flint Public Safety. 9 hours of Overtime and 3 employees assigned to this detail.

*Alley Challenge, August 22 – 28, 2022, Incident Command housed in Michigan State Police Mobile Command Post. 40 hours in Overtime and 6 employees assigned to this detail.

Tyler Integrated CAD/Mobile/RMS System:

In the last two weeks continued discussions regarding agencies staying in the RMS side of the project. Go-Live date has been postponed until several project items can be resolved. These are areas of concern and with a Go-Live date of October 25, 2022, which is being pushed by Tyler is NOT reasonable based on the following pending issues.

1. Tyler – CAD Work

1. *Additional 2-3 weeks of backroom work (MABAS, Testing, Premise Information) to be done by our staff (3 remaining CAD team members).*
2. *Ambulance API Connection is not ready, and the private companies have not even started there testing (60 days needed).*
3. *GIS Map Roadway Centerlines are Off County wide on every street. Our County GIS now has to get involved and estimates 2 -3 weeks to repair the problem.*
4. *Ticket Reporting has not started or testing.*
5. *Windows 10 mobile printer issues were resolved by our in-house IT Staff.*
6. *Testing for 60 days for of the all above is needed.*
7. *End User Training and Train the Trainer modules are not complete.*

Field Reporting & Mobile Messaging Agencies

- Clayton Township
- Clio Police
- Flint Township Police
- Flushing Township Police
- Grand Blanc City Police
- Grand Blanc Township Police
- Genesee County Sheriff
- Genesee Township Police
- Mott Community College
- Metro Police
- Montrose Township Police

Undecided Agencies (Suggest attend as above)

Burton City Police
Flushing City Police
Linden City Police

Mobile Messaging Only (Non-Tyler RMS agencies)

Argentine Township Police
Bishop Airport Police
City of Flint Police
Davison Township Police
Davison City Police
Richfield Township Police
City of Mt. Morris Police
Mt Morris Township Police

Quality Assurance:

Supervisor Reitano has completed **384** Q&A's as of today. Calls in compliance (scoring 90% or higher) score for our employee's performance is **97.56%**. **27 calls out of 384 have been non-compliant.** Those employees that were not in compliance have been met with in person.

We are only doing Q & A's on the high Acuity calls (Stabbings, shootings, weapons calls, house fires, full arrests) at this time.

Award & Citations:

On August 24, 2022 at 22:09 hours, Trainee Julie Nyquist assisted in the delivery of a baby boy. (James Young was the trainer present during the call).



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

JOANNA I. JOHNSON
CHAIR



08/18/2022

Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, Michigan 48473

Dear Mr. Zettel:

I am happy to announce that the Michigan Transportation Asset Management Council (TAMC) has selected you as an award recipient for the TAMC Carmine Palombo Individual Achievement Award for 2022. You were nominated by the Swartz Creek City Council, submitted by Mr. Nate Henry.

The purpose of the TAMC Carmine Palombo Individual Achievement Award is to recognize leadership who are setting forth a path of improvement for local agencies in response to the needs of their transportation network. Of particular interest to TAMC is the extent to which agencies involve the public, their elected and/or appointed officials, and other community stakeholders in their program. You are being recognized for your leadership with the creation of the City of Swartz Creek's 20-year street asset management plan and outstanding asset management efforts for your city. Your ability to confront the many challenges that go along with asset management such as funding issues, and your efforts on educating local elected officials and other community leaders as to the benefits of a proper transportation asset management plan for local streets and your comprehensive approach to asset management implementation has been recognized.

We would like to invite you to participate in a formal presentation of this award at the 2022 TAMC 20-Year Celebration and Conference being held September 28, 2022, at the Great Wolf Lodge in beautiful Traverse City, Michigan. There will be a Pre-Conference Meet and Greet Reception on September 27, 2022, at Great Wolf Lodge, for those interested in attending. Three complimentary seats have been reserved for the City of Swartz Creek representatives for these events.

On behalf of the TAMC, I want to congratulate you and the City of Swartz Creek for this outstanding achievement. Thank you for all your efforts supporting asset management. If you have any questions, please contact Gloria M. Strong, TAMC Departmental Technician, at (517) 402-3599, or strongg@michigan.gov.

Sincerely,

Joanna I. Johnson, Chair
Michigan Transportation Asset Management Council

CC: Nate Henry, Swartz Creek City Council



Michigan
Transportation Asset
Management Council



2022 TAMC 20-Year Celebration and Conference Program

Tuesday, September 27, 2022, 6:00pm-8:00pm

Pre-Conference Meet and Greet

Great Wolf Lodge

Wednesday, September 28, 2022, 8:00am – 4:30pm

Great Wolf Lodge Conference Center

3575 North U.S. 31 South

Traverse City, Michigan 49684

1-866-478-9653

Registration is open: <http://ctt.nonprofitsoapbox.com/upcoming-events/event/1176>

[Special \\$85 Rate Room Block Deadline ends August 27, 2022](#)

MORNING SESSION:

Breakfast served at 7:30am-8:30am

- 8:00** Welcome, Opening Comments & TAMC Update
Bob Slattery, Host & TAMC Member; Joanna I. Johnson, TAMC Chair
- 8:15** Rebuilding Michigan Infrastructure for Future Resiliency
Paul Ajegba, Director, Michigan Department of Transportation
- 8:45** Michigan Infrastructure Council Update
John Weiss, Michigan Infrastructure Council Chair; Joanna I. Johnson, TAMC Chair

Chair: Joanna Johnson, CRA: **Vice-Chair:** Bill McEntee, CRA: James Hurt, MML: Bob Slattery, MML:
Ryan Buck, MTPA: Rob Green, MDOT: Brad Wieferich, MDOT: Kelly Jones, MAC:

9:15 Bridge Update Presentation
Rebecca Curtis, MDOT Chief Bridge Engineer & Director of MDOT Bureau of Bridges and Structures (or Bridge Staff Representative)

9:45 PA 499 of 2002–How did TAMC Come into Existence? Thoughts Behind the Act
TBD (Tentative)

10:15 ***Morning Break: 15 Minutes***

10:30 TAMC From Beginning to Present Day TAMC Panel Session
Joanna Johnson, TAMC Chair; Carmine Palombo, Steve Warren, and Roger Safford, former TAMC Chairs, Rep. Randy Richardville (Tentative), Brian Sanada, former TAMC Coordinator, and Past Award Recipients – Where are they now?

11:30 ***Lunch Break and Awards Presentation: 1 Hour***

AFTERNOON SESSION:

12:30 A Review of the 2021 PASER Data Collection
Eric Costa, TAMC Data Analyst Specialist, Michigan Department of Transportation

1:15 Performance Evaluation of Low Volume Roads in South Dakota
Dr. Richard Reid, Retired Professor Emeritus of South Dakota State University

1:45 Transportation Asset Management Plans
Andy Pickard, Federal Highway Administration

2:15 ***Afternoon Break: 15 Minutes***

2:30 Emmet Counties Asset Management Approach, 20 Years of Asset Management: What has it got us?
Brian Gutowski, Emmet County Road Commission

3:00 Integrating Asset Management & Project Management to Spend Funds Wisely
Dennis A. Randolph, P.E. Traffic Engineer

3:30 A Review of Current and Emerging Pavement Data Collection Modes
Dr. Tim Colling, Director, MTU

4:00 Closing Thoughts/Survey
Joanna Johnson, TAMC Chair

4:30 ***Adjournment – Thank you for joining us!***

Chair: Joanna Johnson, CRA: **Vice-Chair:** Bill McEntee, CRA: James Hurt, MML: Bob Slattery, MML: Ryan Buck, MTPA: Rob Green, MDOT: Brad Wieferich, MDOT: Kelly Jones, MAC:

**SWARTZ CREEK – CLAYTON TOWNSHIP
AMENDED AND RESTATED
2022 – 2025 FIRE DEPARTMENT AGREEMENT**

THIS AGREEMENT is made this ___ day of _____, 2022, by and between the City of Swartz Creek, a Michigan Municipal Corporation, with principal offices at 8083 Civic Drive, Swartz Creek, Michigan 48473 (“City”) and the Charter Township of Clayton, a Michigan Public Body Corporate, with principal offices at 2011 South Morrish Road, Swartz Creek, Michigan 48473 (“Township”).

WHEREAS, the City and the Township have, for many years, jointly provided fire protection services to their geographical areas; and

WHEREAS, the joint provision of such fire protection services was covered by a written Agreement; and

WHEREAS, the current Agreement between the City and the Township extends through November 1, 2022 but both the City and the Township desire to amend terms for the provision of fire protection services prior to the commencement of budgetary processes for fiscal year 2023; and

WHEREAS, the Michigan Urban Cooperation Act of 1967, 1967 PA 7 (Ex Sess) [MCL 124.501 et seq] (“UCA”) authorizes two (2) Municipalities to enter into an interlocal Agreement by which they agree to exercise jointly “any power, privilege, or authority that the agencies share in common and that each might exercise separately;” and

WHEREAS, Section 7 of the UCA [MCL 124.507] provides that such an interlocal Agreement “may provide for a separate legal or administrative entity to administer or execute the Agreement which may be a Commission, Board or Council constituted pursuant to the Agreement,” and that such administrative entity “shall be a Public Body, Corporate or Politic for the purposes of this act;” and

WHEREAS, the City and the Township share in common the power and authority to establish and maintain a Fire Department and provide fire protection services; and

WHEREAS, as empowered to do so by the UCA, the City and the Township wish to continue to jointly provide fire protection services and operate a Fire Department to serve the City and the Township and to do so under the terms and conditions of this Agreement;

NOW, THEREFORE, the parties hereto acting pursuant to the authority of resolutions duly adopted by their respective legislative bodies, **HEREBY AGREE AS FOLLOWS:**

1. POWERS AND DUTIES OF THE SCAFD BOARD

Pursuant to the authority of Section 7 of the UCA [MCL 124.507] there is hereby established an administrative entity to administer and execute this interlocal Agreement; such entity to be known as the "Swartz Creek Area Fire Board" ("Board").

2. NAME

The Board shall provide its fire protection services and shall conduct its business under the name, "Swartz Creek Area Fire Department," and shall file a "d/b/a" certificate to that effect with the Genesee County Clerk.

3. GOVERNANCE OF SCAFD

- A. The SCAFD shall be governed by a Board consisting of seven (7) members ("Board") who shall be appointed as follows:
- 1) Beginning in the calendar year 2018, three (3) members shall be appointed by the City, two (2) of whom shall be members of the City Council. The other City appointees shall be residents of the City and shall hold no other elective City Office. These members shall be appointed for two-year terms at the first regular city council meeting following each general election of the City.
 - 2) Beginning in the calendar year 2018, three (3) members shall be appointed by the Township, two (2) of whom shall be members of the Township Board. The other Township appointees shall be residents of the Township and hold no other elective Township Office. These members shall be appointed for two year terms at the first regular township board meeting following each general election of the Township.
 - 3) The seventh member shall be appointed on an alternating basis between the parties with the Township making the appointment in odd numbered years. Such member shall be appointed as and designated as the "at-large" member. The "at-large" member shall be appointed for a term of one (1) year commencing on April 1 of each year and, at the completion of said term, the appropriate appointing authority shall designate its appointee as the "at-large member.
 - 4) Except as provided in Subparagraph (5) below, no active Swartz Creek Area Fire Department Firefighter, volunteer or otherwise, shall be eligible for appointment to the Board.
 - 5) The Fire Chief shall be an Ex-Officio Member of the Board, but shall have no right to vote on matters coming before the Board.
 - 6) Each of the appointees, including the "at-large" member, shall hold office until their replacement is appointed as provided herein.

- 7) Vacancies shall be filled by the appropriate appointing authority consistent with the provisions contained herein related to appointees to the Board.
- B. The Board shall have the exclusive authority to manage and operate the provision of fire protection services to the City and Township and shall have, except as otherwise provided or limited by the terms of this Agreement, such power as may be required for the faithful performance of its duties.
- C. The Board shall develop and maintain a command structure for the Fire Department, which shall be headed by a Fire Chief who shall be appointed by a majority vote of both the Township Board and the City Council and who shall serve at the pleasure of the Board. The terms and conditions of the employment for the Fire Chief shall be set forth in a separate employment Agreement. The termination of the Fire Chief shall require a super majority vote of the Fire Board. Such termination may be overruled by a majority vote of both the Township Board and the City Council, but such votes must occur within sixty (60) days of the termination.

The SCAFD Chief shall seek and interview paid, on-call firefighters and shall recommend, in writing to the SCAFD Board, the hiring of all employees. All employees shall be hired by a majority vote of the SCAFD Board. The number of employees shall be limited by the budget allocated to the SCAFD by the Township Board and the City Council. Employees of the SCAFD may only be terminated following a written recommendation to the SCAFD Board by the SCAFD Chief. Employees of the SCAFD may only be terminated by a majority vote of the SCAFD Board.

No member of the Township Board or the City Council shall be eligible for the appointment to, or to serve as an employee of the SCAFD, including in the capacity as either a full or part time Firefighter, whether paid, on-call or volunteer.

- D. The Board shall provide the fire protection services provided for, herein, through the use of paid, on-call Firefighters; provided, however, that the Board shall not have the authority to hire or otherwise retain full-time or part-time personnel without there being funds in the budget for such hiring or retention. Nothing contained herein shall prohibit the Board from contracting with a volunteer or on-call organization for services on an “as needed basis”.
- E. The SCAFD Board and its Members shall be responsible for reasonable reporting requirements and providing information to the Township or the City as requested.

4. BYLAWS

The SCAFD Board shall establish its own Officers and adopt bylaws to govern the conduct of its meetings. The SCAFD Board shall not adopt any rules or regulations that exceed the provisions of this Agreement or the provisions of [MCL 124.501 et al].

The SCAFD Board shall only operate and conduct business with a quorum of five (5) members present and by a majority vote of the entire board membership. (5 votes)

5. FIRE HALLS

- A. The Township hereby provides the fire hall located at 1494 Seymour Road in the Township at the disposal of the SCAFD Board for its use during the effective period of this Agreement.
- B. The City hereby provides the fire hall located at 8100-B Civic Drive in the City at the disposal of the SCAFD Board for its use during the effective period of this Agreement.
- C. Such use shall be subject to the following:
 - 1) The City and Township shall each retain ownership of, or lease rights to, the fire halls so designated and the Board shall have no power to use or authorize the use of the fire halls for any use other than the provision of fire protection services to the City and Township; unless authority for such other use or activity is obtained in writing, or by email with receipt confirmation, from the City (as to the City's fire hall) or the Township (as to the Township fire hall).
 - 2) The Board shall not engage in any activity or take any action which will result in a lien, mortgage, or other encumbrance on the title of the City or the Township to their respective fire halls or the land on which they are located.
 - 3) The Board shall be responsible for payment of all utilities for the designated fire halls during the effective period of this Agreement.
 - 4) No additions and/or alterations to said fire halls may be made by the Board without the express prior written approval of the governmental unit owning said structure; provided, however, that, upon termination of this Agreement, such additions and/or improvements shall become the property of the governmental unit owning the structure.
 - 5) Building features including the roof, outside walls, flooring, plumbing, mechanical, and electrical shall be the responsibility of the municipalities, save for those instances in which Lessee is responsible for damage to the same.
 - 6) Municipalities shall provide lawn mowing services and snow/ice removal services for parking areas.

6. TOWNSHIP & TAHOE

The **2006 Chevy Tahoe 1GNEK13Z96J119966**, presently owned by the Township, shall be, and is hereby placed at the use of the Board for the provision of fire services as provided for in this Agreement, subject to the following conditions:

- A. The Board shall be responsible for, and maintain public liability and property damage insurance, upon said vehicle with the Township being named as a co-insured.
- B. Said vehicle shall remain titled in the name of the Township.
- C. Upon dissolution of the Board, said vehicle shall be returned to the Township and/or the Township shall have the right to summary repossession of said vehicle. The Board shall have no control whatsoever over said vehicle upon dissolution of the Board.

7. SCAFD ASSETS

- A. Except as may be provided above as to the fire halls and the mini pumpers, the City and Township shall each have an undivided one-half (1/2) interest in and to all assets of the SCAFD. An inventory of said assets shall be prepared annually by the Board and filed with the City Clerk and the Township Clerk as provided in Subparagraph (D), below.
- B. All of the assets of the SCAFD shall be housed at the fire halls designated within this Agreement in such quantities, as shall, within the discretion of the Board, provide maximum efficient fire protection services for the areas to be provided such service.
- C. Assets that are determined by the Board to have no value, due to age or damage, shall be destroyed. Assets that have value, but are no longer needed by the SCAFD, shall be sold by sealed bid, RFP, auction or online internet auction to the highest bidder. The Board shall create and implement a policy for disposal of such assets. Assets that have been sold shall be logged as such on the annual inventory for at least one (1) year.
- D. The Board shall file an annual inventory of such assets with the City and the Township no later than February 15th of each year. The inventory should include individual assets valued at \$500.00 or more at time of purchase or donation and like-kind assets that, in their aggregate, are valued at \$500.00 or more. The form of the inventory should contain the following, if possible:
 - 1. Description
 - 2. Cost per Item
 - 3. Quantity
 - 4. Purchase date
 - 5. Life of asset
 - 6. Serial Number
 - 7. Model Number
 - 8. Location
 - 9. Asset Condition
 - 10. Manufacturer if applicable

11. Disposal Information when asset no longer in service – date retired, proceeds from disposal
12. Insurance information if relevant – insurer, policy expiration, policy number, insured value

9. ADDITIONAL ASSETS

Nothing contained herein shall prohibit the City or the Township from acquiring such additional equipment and/or providing such additional services as it sees fit to be used within its boundaries. Such additional equipment and/or services provided shall not be subject to the terms of this Agreement and ownership of same shall not be shared.

10. INSURANCE

The Board shall secure, and keep in force and effect during the effective period of the Agreement, appropriate property damage and public liability insurance insuring its activities in such amounts as it sees fit. However, in no instance shall such limits of insurance be less than One Million Dollars (\$1,000,000.00) Single Limit Public Liability and Property Damage Policy, with a Three Million Dollar (\$3,000,000.00) Umbrella. In addition, thereto the Board shall secure and keep in force and effect during the effective period of the Agreement, appropriate Workman's Compensation Insurance coverage and any other insurance coverage required by law.

11. SERVICES TO OTHER GOVERNMENTAL UNITS

The SCAFD shall not provide fire protection services to other governmental units, by contract or otherwise, without first obtaining the approval of the City and the Township before such services are rendered; provided, however, that such prohibition shall not extend to the participation by the Board in a mutual aid pact with other units of government. Pursuant to the SCAFD Evaluation, all current mutual aid pacts should be reviewed by the SCAFD Board to redefine the terms under which automatic mutual aid is provided to obtain a more equitable balance of services. All aid agreements currently in place shall become attachments to this Agreement. Any future aid agreements shall be approved by the City and the Township.

12. BOOKS and RECORDS; ANNUAL AUDIT

- a. The Board shall provide for the keeping of books and records regarding its operation. The keeping of such books and records shall conform to generally accepted accounting principles.
- b. The Board shall provide for an annual audit of its revenue and expenditures. The auditing firm shall be selected through competitive bidding every three (3) years and the same firm shall not be selected for than two (2) consecutive terms.

- c. The audit shall be completed no later than ninety (90) days following the close of the SCAFD's fiscal year, and a copy of said audit shall be submitted to the City Clerk and the Township Clerk within seven (7) days after its completion.

13. FISCAL YEAR; BUDGET

- a. The fiscal year of the SCAFD shall be from January 1 through December 31.
- b. Beginning no later than August 1 of each year, the City Manager and the Township Supervisor shall meet with the Fire Chief and develop a draft budget. Such draft shall reasonably reflect the findings and recommendations set forth in the Swartz Creek Area Fire Department Evaluation adopted in January 2008 by the City and the Township. The draft budget shall be submitted to the SCAFD Board no later than October 1.
- c. The Board shall review the proposed budget of its anticipated expenses, including any suggested amendments, and shall, upon a super majority vote of the Board, forward same to the City Council and Township Board for approval no later than October 31 of each year. The City and the Township may approve the budget as presented or may approve it with amendments. The final budget shall be in such form as shall be approved by both the City and the Township.
- d. Upon approval of the final budget, the City and the Township shall each appropriate its share of the funding for said budget, and such funds shall be transmitted to the SCAFD Board for its use. Once the final budget is approved, such sums, as each party are required to contribute, shall be a debt of each notwithstanding any subsequent disagreement between the parties.
- e. The SCAFD shall expend funds pursuant to the adopted budget; provided, however, the Board shall have the authority within a single year, without the approval of the city and Township, to amend line item expenditures by an amount not to exceed ten percent (10%) of the amount provided for the subject line item in the final budget as approved by the City and the Township, so long as the total budget is not exceeded. Line item budget amendments exceeding ten percent (10%), singularly or cumulatively in a single fiscal year, shall require approval of both the City and the Township.
- f. The Board shall not exceed the budget as approved by the City and the Township without express prior approval by both the City and the Township who, concurrent with such approval, shall appropriate such sums as are necessary to finance such increased expense. No additional budget line items shall be added or included in approved budgets without approval of the legislative bodies of both municipalities.

14. CAPITAL IMPROVEMENT FUND

Pursuant to the Swartz Creek Area Fire Department Evaluation, accepted in January 2008 by the City and the Township, a Capital Improvement Program Fund (CIPF) is hereby established. The budget for the CIPF shall be established annually in the same manner and, at the same time, as the annual operating budget. The City and the Township shall determine an amount to be contributed to the CIPF, said contribution to be appropriated each year at the same time as the annual appropriation for operation of the SCAFD is made at the beginning of each unit's fiscal year. CIPF funds contributed by the City and the Township shall be held, and independently accounted for, by the Board and shall be invested in an interest bearing account. The Board shall adopt an investment policy that conforms to the State of Michigan's authorized and suitable investments for local units of government (1988 Public Act 239, M.C.L. 129.91). The Board may not use or expend any funds in the CIPF without the prior approval by a majority vote of both the Township Board and the City Council. The City and the Township, by mutual agreement of the majority of each governing Boards, may elect to deposit any unspent operating funds left over from a previous year budget, into the CIPF.

The SCAFD Board shall exhaust all CIPF funds prior to seeking any financing for capital purchases from the Township or the City.

15. COSTS OF FIRE RUNS; LABOR COSTS

Except as to the labor costs attendant with each fire run, the entire cost of providing fire protection services as agreed to herein shall be borne by the City and the Township equally. As to labor costs attendant with each fire run, it is hereby agreed that such cost shall be borne solely by the party, City or Township, wherein the service is provided. Such costs shall be provided for in the budget required by Paragraph (13) hereof. The City and the Township, as suggested in the January 2008 Fire Department Evaluation, shall work to develop a cost recovery ordinance that both municipalities can adopt and implement.

16. EFFECTIVE DATE; TERM; EXPIRATION OF TERM

The effective date of this Agreement is November 1, 2022. The term of this Agreement shall be November 1, 20122 through October 31, 2025. The expiration of the Agreement shall not operate to relieve the City or the Township of their financial obligations hereunder. The financial obligations of each party shall continue until all termination activities set forth in Paragraph (17), below, are completed.

17. TERMINATION

Upon termination of this Agreement, the Board shall proceed as follows:

- a. At least sixty (60) days prior to the termination date, the Board shall cause its last annual inventory to be made current.
- b. The Board shall cause an appraisal to be made of all of the jointly owned assets under its control other than the fire halls and the mini pumpers described in

section 7 and 8. Said appraisal shall be made no later than thirty (30) days prior to the date of termination and shall be submitted to the City Clerk and the Township Clerk forthwith.

- c. The Board shall attempt to assign the assets to the parties consistent with the provisions and intent of this Agreement. Upon completion of such asset assignment, the Board shall recommend same to the City and the Township. Upon Agreement of the City and the Township, the Board shall assign the assets to the parties.
- d. Notwithstanding, the termination date and/or its attempts to assign the assets, the Board shall continue to perform its duties and obligations until the effective date of the termination of this Agreement.

18. NEGOTIATED ASSIGNMENT

The parties need not wait for the recommendation of the Board as to the division and assignment of assets, but may commence negotiations relative to such division and assignment at any time prior to the termination date; provided, however, that the parties by and through their respective governing bodies, shall meet no less than sixty (60) days prior to effective date of termination, if Agreement or assignment of assets has not otherwise occurred, to negotiate assignment of assets and/or the providing for an orderly transition and continuing of fire protection services beyond the termination date.

19. NOTICES

Any notice, demand, or communication required, permitted, or desired to be given under this Agreement shall be deemed effectively given when personally delivered or mailed by certified mail addressed as follows:

If to the City:

City of Swartz Creek
C/O City Manager
8083 Civic Drive
Swartz Creek, MI 48473
Attention: City Manager

If to the Township:

Charter Township of Clayton
C/O Township Supervisor
2011 South Morrish Road
Swartz Creek, MI 48473
Attention: Township Supervisor

The parties may, by notice given hereunder, designate any further or different address to which subsequent notices, demands, or communications may be given.

20. SEVERABILITY

If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of this Agreement which shall remain in full force and effect and enforceable in accordance with its terms.

21. ENTIRE AGREEMENT

This Agreement supersedes all previous or contemporaneous negotiations and/or Agreements and constitutes the entire Agreement between the parties with respect to the joint provision of fire protection services in the City and the Township. No verbal statements or prior written materials not specifically incorporated in the Agreement have been relied upon by the parties in entering into this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

(Signature Page Follows)

TOWNSHIP OF CLAYTON

Dated: _____

By: _____

Thomas Spillane, Supervisor
Charter Township of Clayton

Dated: _____

By: _____

Dennis Milem, Clerk
Charter Township of Clayton

CITY OF SWARTZ CREEK

Dated: _____

By: _____

David Kruger, Mayor
City of Swartz Creek

Dated: _____

By: _____

Connie Olger, Clerk
City of Swartz Creek

Michigan invests \$5M to turn 3 properties into 'build-ready' mega sites | Bridge Michigan

- Three Michigan 'mega sites' near 1,000 acres or more are splitting \$5 million to help ready them for new construction
- Shortening the readiness timeline should boost Michigan's odds of securing larger development deals
- Michigan seeks to reverse past disappointments from not having enough large property sites ready to go

Three property sites of 1,000 or more acres will share \$5 million in state funding to prepare them for development with the goal of boosting Michigan's competitiveness for the biggest industrial deals in the U.S.

Economic developers are assembling land in Genesee County and the Lansing region to join a 1,700-acre property in Marshall as so-called "mega sites," according to the Michigan Economic Development Corporation.

Michigan's lack of build-ready sites for developers shopping now for large industrial deals hurts the state's ability to land projects like electric vehicle battery and chip factories that employ thousands, [economic developers say](#).

Related:

- [Stellantis chooses Indiana over Michigan for EV battery factory](#)
- [Michigan awaits 'new era' of economic development as \\$1B fund takes shape](#)
- [Study shows Michigan's economy still struggles to compete with other states](#)

One potential deal shows the scope and size of companies looking at what is available in Michigan: The undisclosed project could create up to 5,641 jobs with a \$50 billion investment, according to the MEDC.

"We have this very unique opportunity right now, if we move very quickly with site readiness," Terri Fitzpatrick, MEDC executive vice president and chief real estate and global attraction officer, told Bridge Michigan on Tuesday.

"States who have had sites for a while (don't have any left) ... and the need is not decreasing," she said, describing how existing mega sites around the country are going under contract for deals. "It's increasing."

The [Michigan Strategic Fund](#) — the public funding arm of the Michigan Economic Development Corporation, which has a [\\$77.8 million annual budget](#) — on Tuesday approved \$5 million for the site enhancement work.

The money will fund grants for the two new potential mega sites, both of which

involve assembling properties among several owners and evaluating development potential, which might include environmental reviews, traffic studies and topographical mapping.

The undisclosed locations, both of which received initial \$250,000 grants for early development preparations in March, include:

- 981 acres in Mundy Township, which is west of Grand Blanc and home to a portion of Flint's Bishop Airport. The [Flint & Genesee Economic Alliance](#) is leading this effort.
- 1,492 acres in the Lansing region. This work is led by the [Lansing Economic Area Partnership](#), or LEAP, which covers Clinton, Eaton and Ingham counties.

The funding will be shared with the [mega site in Marshall](#), which has been the largest publicly disclosed development site in the state for several years, though none of the companies that have considered it elevated their interest into a proposal to the state.

The Marshall property, used for farming, now has 1,700 acres available, said Fitzpatrick of the MEDC.

While Michigan has [hundreds of industrial properties](#) listed for sale, most are too small for the 1,000-plus acres needed for a battery plant or other large industrial site. They also lack permits or other pre-development work done for a company to consider them ready for new construction.

The largest "build-ready" property [now advertised](#) by the state are far smaller, including 500 acres in Van Buren County, followed by 487 acres in Oakland County's New Hudson.

Bob Trezise, president and CEO of LEAP in Lansing, said the funding will support efforts to land significant projects.

"Many other states have spent decades preparing mega-type sites and are being rewarded now for their due diligence and continuity of economic development with major project announcements," Trezise told Bridge Michigan in a statement.

Examples include electric vehicle battery factories that chose [Indiana](#), [Georgia](#), and, in the case of Ford Motor Co., [Kentucky and Tennessee](#). Another example is the [Intel chip factory](#) that will be heading to Columbus, Ohio.

The Michigan Legislature authorized the state's \$1.5 billion SOAR legislation to provide \$1 billion toward "transformative" projects in Michigan, including [the \\$600 million awarded to General Motors](#) in January for electric vehicle and battery production. GM also received \$66 million for site development under the property development portion of SOAR.

However, according to the MSF's briefing memo on Tuesday's funding move, the SOAR legislation "did not give immediate access to the MEDC for proactive site readiness activities."

Proceeding with pre-development costs without an identified business that would use the property requires a full strategic timeline of what is needed to bring the

property up to marketable conditions, along with cost estimates.

The funding awarded on Tuesday will be transferred from the MEDC's [Business Development Program](#) into the [Michigan Build Ready Sites Program](#), which the MEDC said has been depleted for the year.

The money will make the sites more marketable and appealing to developers, Fitzpatrick said, by uncovering details on the properties. That trims the risk of surprises and delays extending a project's timeline in an environment that, today, values quick decisions and construction.

"The further we are in site readiness, the more we know about the property, the more land control we have, that mitigates the risk," she said.

Fitzpatrick said the Lansing-area site may be approved as a mega site by year-end, while early-stage work on the Genesee property could extend through 2023, though the timing remains fluid.

In addition, more funding requests to the state are likely after the new budget year begins on October 1, Fitzpatrick said.

The initial \$5 million, she said, won't cover all of the work needed to be done, though estimates were not available.

"It's more of what is needed immediately," she said. "We look forward to ... a large amount of additional funding in the new fiscal year to further this beyond just studies and control (of purchase rights) into starting to do some real site prep work that creates an investment-ready site."



Knapheide Truck Equipment - Flint
 1200 S. Averill Ave.
 Flint MI 48503
 Phone: 810-744-0295
 Fax: 855-629-4643
 www.flint.knapheide.com

QUOTATION

Quote ID: KD00002741

Page 1 of 2

Customer: CITY OF SWARTZ CREEK
 8083 CIVIC DRIVE
 SWARTZ CREEK MI 48473

Quote Number: KD00002741
Quote Date: 8/10/2022
Quote valid until: 9/9/2022

Contact: ROB BINCSIK 810-955-5978
Phone: 810-635-4464
Fax: 1-810-635-2887

By: Prepared kdennison
Salesperson: NATE TOMALIA
PO#:

Enduser:

| | | | |
|------------------------|------------------------------|---------------------|---------------------|
| Make: CHEVROLET | Model: SILVERADO 2500 | Year: 2022 | Single/Dual: |
| Cab Type: | Wheelbase: | Cab-to-Axle: | VIN: |

| QTY | PART NUMBER | DESCRIPTION | | AMOUNT |
|-----|-------------------|--|--|--------|
| 1 | MISC MIDEAL | STATE OF MICHIGAN MIDEAL ORDER MIDEAL CONTRACT #071B7700087 | | |
| 1 | WS WIDE OUT GEN 2 | Western Wide-Out 8' to 10' Steel Plow; 8' Blade Width Retracted, 10' Blade Width Expanded, 8'10" Blade Width Scoop, 29"H Blade Height, 12-Gauge Steel Blade, 4-Trip Springs, 0-Shock Absorbers, 6-Vertical Ribs, 1-1/2" x 10" Angling Rams, 7'2" Plowing Width (retracted), 9' Plowing Width (expanded), 7'11" Plowing Width (scoop), 940-lbs. Approximate Weight (less-mount), 0-Cast Iron Disc Shoes, 1/2" x 6" Cutting Edge (blade), 1/2" x 8" Cutting Edge (poly wing), Includes lights, blade guides and Cab Command hand-held control. Installed; F.O.B. Flint, MI. | | |
| 1 | WS 52280-1 | RUBBER DEFLECTOR KIT | | |

Quote Total: \$8,517.00

Sales Tax not included

The following options may be added:

| QTY | PART NUMBER | DESCRIPTION | UNIT PRICE | AMOUNT |
|-----|-------------|-------------|------------|--------|
| | | | | |

Notes:

This Quote is subject to the following terms and conditions:

Credit Card Policy

We do not accept credit cards for payment of any order in excess of \$10,000.00. For other orders, we do accept MasterCard, American Express, Visa and Discover cards for payment.

Pricing Policy

- Price Quotation is good on orders received through the expiration date.
- Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change.
- Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order.
- Knapheide Truck Equipment must be in possession of the vehicle for this order within 90 days of quote acceptance or the order can be subject to price adjustments due to cost increases for materials, labor, and shop supplies.



Knapheide Truck Equipment - Flint
1200 S. Averill Ave.
Flint MI 48503
Phone: 810-744-0295
Fax: 855-629-4643
www.flint.knapheide.com

QUOTATION

Quote ID: KD00002741

Page 2 of 2

Payment Policy

- Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order.
- Payment terms for customers with an established credit account will be Net 30 from date of invoice.
- Knapheide has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

Return Policy

- All sales are final. Purchased parts or products are non returnable.

Cancellation Policy

- Payment is due in full upon cancellation of any orders for non-stocked parts or products (provided part/product has been ordered by Knapheide) and upon cancellation of installation orders, once product installation has begun.

Customer agrees and understands this Quote is an offer to sell subject to the terms and conditions above and any additional terms or modifications are hereby objected to, unless mutually agreed upon in writing by Customer and Knapheide. The undersigned represents and warrants that he/she is duly authorized to sign below on behalf of Customer and thereby accepts offer and Knapheide will begin processing the order.

Knapheide Truck Equipment Center is not responsible for loss of or damage to the vehicle due to or arising from fire, weather, theft or any other cause except the sole negligence of Knapheide Truck Equipment Center. Knapheide Truck Equipment Center is not responsible for any loss or damage to articles of personal property that have been left in the vehicle or for loss or damage to bodies, trailers or special equipment, including any cargo, materials or supplies carried on or in such bodies, trailers or special equipment, whatever the cause.

Customer must fill out the information below before the order can be processed...

| | |
|---|--|
| <i>Signature & Printed Accepted by:</i> | |
| <i>Date:</i> | |
| <i>P.O. number:</i> | |

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: August 31, 22
SPONSOR ORGANIZATION: Swartz Creek High School
AUTHORIZED REPRESENTATIVE: Shauntel Manning / Jim Kitchen
WORK ADDRESS: One Dragon Dr. HOME ADDRESS: _____
PHONE NO: WORK (810) 591-1815 HOME: () _____ CELL: () _____

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map) CARNIVAL
FOOT/BIKE RACE CRAFT SHOW
CONCERT OTHER: _____

DATE OF EVENT: 10, 7, 22
TIME OF EVENT: FROM: 4:45 AM/PM TO: 6:30 AM/PM Parade begins 5:00pm
ESTIMATED NUMBER OF PARTICIPANTS: _____

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:
Crapo → Maple → Morrish → Miller → Fairchild →
End at North Parking Lot of Middle School

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, it's officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Swartz Creek High School BY: [Signature]
(Organization) (Authorized Representative)
APPROVED BY: [Signature] [Signature]
(Chief of Police) (Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.
**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.


THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE CITY HALL NO LATER THAN THIRTY (30) DAYS PRIOR TO EVENT DATE

CITY OF SWARTZ CREEK PARADE REGULATIONS

The approval of a street closure request and/or a “parade permit” is based on the assumption that the event coordinator(s) fully understand and accept the following regulations regarding the event:

1. The throwing of any object(s) from any vehicle during the course of the parade is prohibited by ordinance. Violations of this ordinance could result in prosecution and/or the denial of future permit requests.
2. The closing of major thoroughfares entails the rerouting of thousands of motorists and the interruption of commerce. It is imperative that parades begin and end on time so as not to unnecessarily disrupt the usual course of traffic and business.
3. Parade organizers must provide a means of direct communication between the event coordinator and the Chief of Police (or his designate) during the course of the parade in order to address any dangerous conditions that may develop during the course of the event.
4. The practice of parade participants jumping onto or off of moving vehicles in the parade is prohibited.
5. When determining the staging area for parade participants, organizers should ensure that the area is sufficient in size to accommodate all entries without creating traffic or pedestrian hazards.

It is the responsibility of the event coordinator(s) to ensure that all parade participants are made aware of the regulations that directly affect them and by signing this document hereby acknowledge that they have received a copy of these regulations and accept said responsibility.

By:  _____ For: Swartz Creek Community Schools
(Event Coordinator or Representative) (Organization)



City of Swartz Creek
Downtown & Schools



CERTIFICATE OF INSURANCE

| | |
|---|---|
| Producer SET SEG 1520 Earl Avenue East Lansing, MI 48823 | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. |
| COMPANIES AFFORDING COVERAGE | |
| Insured Swartz Creek Community Schools 8354 Cappy Lane Swartz Creek, MI 48473-1299 | A MASB-SEG Property/Casualty Pool, Inc. |

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

| CO LTR | TYPE OF INSURANCE | POLICY NUMBER | EFFECTIVE DATE | EXPIRATION DATE | LIMITS | |
|--------|---|---------------|----------------|-----------------|-----------------------------|-------------|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Incidental Medical Malpractice Coverage <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury | PC-0000188 | 7/1/22 | 7/1/23 | BI & PD COMBINED OCCURRENCE | \$1,000,000 |
| | | | | | BI & PD COMBINED AGGREGATE | N/A |
| | | | | | PERSONAL INJURY OCCURRENCE | \$1,000,000 |
| | | | | | PERSONAL INJURY AGGREGATE | N/A |

| | |
|---|--|
| CERTIFICATE HOLDER City of Swartz Creek 8083 Civic Drive Swatz Creek, MI 48473 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. |
|---|--|

| | |
|---|-------------------------|
| AUTHORIZED REPRESENTATIVE  Andrea Schray PROPERTY/CASUALTY DEPARTMENT | Date: September 1, 2022 |
|---|-------------------------|

M & M Pavement Marking,

P.O. Box 530
Grand Blanc, MI 48480

Estimate

| | |
|----------|------------|
| Date | Estimate # |
| 9/8/2022 | 1236 |

| |
|---|
| Name / Address |
| City of Swartz Creek 8083 Civic Drive Swartz Creek, MI 48473-1377 |

| |
|---------|
| Project |
| |

| Description | Qty | Rate | Total | | |
|--|--------------|---------|--------------|--------------|------------|
| Left Arrows | 21 | 40.00 | 840.00 | | |
| Right Arrows | 9 | 40.00 | 360.00 | | |
| 24" Stop Bar | 539 | 2.50 | 1,347.50 | | |
| 6" Cross Walk | 974 | 1.50 | 1,461.00 | | |
| Railroad Symbols | 3 | 125.00 | 375.00 | | |
| 12" Cross Walk Pads | 713 | 2.00 | 1,426.00 | | |
| Quantities are estimates from previous work we completed for the city. Actual quantities painted will be used for the invoice. Quote is using current Genesee County Pricing | | | | | |
| <table border="1"> <tr> <td>Phone #</td> <td>810-691-7686</td> </tr> </table> | | Phone # | 810-691-7686 | Total | \$5,809.50 |
| Phone # | 810-691-7686 | | | | |