

# *SWARTZ CREEK DDA*

## **Agenda**

**Downtown Development Authority, Thursday, March 12, 2020, 6:00 P.M.  
City Hall 8083 Civic Drive, Swartz Creek Michigan 48473**

**1. CALL TO ORDER:**

**2. PLEDGE OF ALLEGIANCE:**

**3. ROLL CALL:**

**4. APPROVE AGENDA:**

4A. Proposed or Amended Agenda, March 12, 2020

**5. MOTION TO APPROVE MINUTES:**

5A. Board Meeting, February 13, 2020

**6. REPORTS & COMMUNICATIONS:**

6A. Resolutions

6B. February 13, 2020 Minutes

6C. March 12, 2020 meeting Letter

6D. Grant Possibilities

**Page No:**

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**7. MEETING OPENED TO THE PUBLIC:**

7A. General Public Comments

**8. BUSINESS:**

8A. 2020 Movie Night

8B. Mini-Grant

8C. Budget Outlook

**9. MEETING OPENED TO THE PUBLIC:**

9A. General Public Comments

**10. REMARKS BY MEMBERS:**

**11. ADJOURNMENT:**

**CITY OF SWARTZ CREEK**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**RESOLUTIONS**  
**THURSDAY, MARCH 12, 2020**

**Resolution No. 200312-\_\_**                      **Agenda – March 12, 2020**

Motion by Board Member: \_\_\_\_\_

**I Move** the Swartz Creek Downtown Development Authority approves the agenda for the March 12, 2020 Downtown Development Authority meeting.

Second by Board Member: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200312-\_\_**                      **Minutes – February 13, 2020**

Motion by Board Member: \_\_\_\_\_

**I Move** the Swartz Creek Downtown Development Authority approves the Minutes for the February 13, 2020 Downtown Development Authority meeting.

Second by Board Member: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200312-\_\_**                      **Adjourn**

Motion by Board Commission Member: \_\_\_\_\_

**I Move** the Swartz Creek Downtown Development Authority adjourns the March 12, 2020 Downtown Development Authority meeting.

Second by Board Member: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE DOWNTOWN DEVELOPMENT AUTHORITY  
February 13, 2020**

The Regular Meeting was called to order at 6:05, by Board Member Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Board Members Present: King, Krueger, LaBeau, Plumb, Jamison, Whittey (arrived 6:11pm)

Board Members Absent: Beedy, Eckerdt, Raffaelli.

Staff Present: Adam Zettel

Others Present: Lania Rocha.

**APPROVAL OF AGENDA:**

**Resolution No. 200213-01 (Carried)**

Motion by Board Member Plumb  
Second by Board Member King

**I Move** the Swartz Creek City Downtown Development Authority approves the agenda, for the February 13, 2020 Downtown Development Meeting.

YES: Unanimous Voice Vote.  
NO: None. Motion declared carried.

**APPROVAL OF MINUTES:**

**Resolution No. 200213-02 (Carried)**

Motion by Board Member Plumb  
Second by Board Member King

**I Move** the Swartz Creek City Downtown Development Authority approves the minutes for the November 14, 2019 Downtown Development Authority meeting.

YES: Unanimous Voice Vote.  
NO: None. Motion declared carried.

**SWARTZ CREEK FINE ARTS ASSOCIATION**

**Resolution No. 200213-03 (Carried)**

Motion by Board Member King  
Second by Board Member Plumb

**I Move** the Swartz Creek DDA approves payment of \$300 to the Swartz Creek Fine Arts Association to support programming for the 2020 concert season.

Discussion Ensued.

YES: Krueger, LaBeau, Plumb, Jamison, King.  
NO: None. Motion declared carried.

**MEETING OPEN TO PUBLIC:**

None.

**2020 Movie Night**

**Discussion**

Adam Zettel, City Manager will set the movie schedule every other Friday, June, July & August with 6 shows as agreed with members. He will contact Swartz Creek Fire Fighters Association to set up the locations.

**Mini Grant**

**Discussion**

Adam Zettel, City Manager discussed the grant information in the packet. Ideas such as benches or bike racks downtown, additional items at the dog park, a dragon sculpture, artwork, interactive music, tree plantings.

**Resolution No. 200213-04**

**(Carried)**

Motion by Board Member Jamison  
Second by Board Member Plumb

**I Move** the Swartz Creek DDA pursue more ideas and specific pricing of items in order to make a final decision for submission of an application for the grant.

YES: Krueger, LaBeau, Plumb, Jamison, King.  
NO: None. Motion declared carried.

**MEETING OPEN TO PUBLIC:**

None.

**REMARKS BY BOARD MEMBERS:**

Board Member Jamison is formulating a plan for Back to Bricks moving downtown this year. Tentative date is August 4, 2020. If anyone is interested in helping, let him know.

**ADJOURNMENT:**

**Resolution No. 200213-05**

**(Carried)**

Motion by Board Member Plumb  
Second by Board Member Jamison

The Swartz Creek DDA adjourns the February 13, 2020 DDA meeting at 6:43 p.m.

YES: Unanimous Voice Vote  
NO: None. Motion declared carried

---

Connie King



SWARTZ CREEK DDA  
SWARTZ CREEK CITY OFFICES  
8083 CIVIC DR.  
SWARTZ CREEK, MI 48473

PHONE: 810-635-4464  
FAX: 810-635-2887

Date: March 5, 2020

**To: DDA Board Members**  
**From: Adam Zettel**  
**RE: February 13, 2020 DDA Meeting**

Hello everyone,

**There will be a meeting of the DDA at 6:00 p.m. on Thursday, March 12, 2020** at the Paul D. Bueche Municipal Building. We should have an update on the 2020 movie series and a brief budget outlook. I have also included a number of items that could qualify for the mini-grant that we discussed in February. Most of the items are standard and are there to give a general sense of pricing and options. Of course, member are encouraged to bring some ideas!

I also expect to have a general discussion about community changes, the Lovegrove building, and 2020 other expectations. Updates on other downtown and community business are below:

1. The **recreational path was not approved for DNR Trust funds for 2020**. The MDOT grant is conditionally awarded. We seek to apply again for the Trust fund grant and combine this with the Safe Routes to School initiative for 2021 construction.
2. The **raceway has been granted tentative 2020 race days**. They intend to use the site for thoroughbred horse racing. There is also pending additional legislation related to mobile application betting. They are open to finding additional users for the site to supplement the racing. They are also communicating well in regards to partnering with community groups such as Hometown Days. I find the new owners to be very astute and capable.
3. A Flint based group has a purchase option for **Mary Crapo**. The intention is to use the building and site for senior housing (approximately 40 units total). This project is seeking zoning and site plan approval at the March 10<sup>th</sup> Planning Commission meeting!
4. The **school bond** passed and many improvements are expected in 2019 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Plans have been submitted for work on Syring and Elms School.

5. **Street repair in 2020** is to include Chelmsford. We also hope to include the remainder of Winston and Oxford Ct. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022.
6. The **Applecreek Station** development of 48 townhomes is seeking final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. If this project occurs in 2019, 2020 DDA revenues will be positively and substantially improved.
7. The **Brewer Condo Project** was given site plan approval and tentative purchase agreement approval. This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements. A drainage solution has just been approved by the county.
8. The next **Springbrook East** phase is under construction. Underground work is nearly complete. The developer has not been cooperative with installation requirements and inspections. Because much of the infrastructure is to be public, this is creating big problems. We are working on solutions and have been given engineering reports by a third party regarding work completed onsite.

That is the news! Contact me directly with any questions, comments, or agenda items.

Sincerely,

A handwritten signature in blue ink that reads "Adam Zettel". The signature is fluid and cursive, with the first name "Adam" and the last name "Zettel" clearly distinguishable.

**Adam Zettel, AICP**

City Manager

[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)

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### 7 Bike Wave Rack - 2 3/8in Heavy-Duty

\$289.00 / each

Print (https://www.theparkcatalog.com/7-bike-wave-rack-2-3-8in-heavy-duty-398-8004?cleanprint=1)

Item # 398-8004

Mount Type \*

Choose an Option...

Color \*

Choose an Option...

1

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QuickShip is available for the following colors (with a quantity of 4 or less per order):

- BLACK

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#### DESCRIPTION

#### ARCHITECT & PRODUCT RESOURCES

#### DETAILS

This Everest Series 7-bike Heavy Duty wave bike rack features a 2-3/8" OD pipe to lock up to 7 bikes.

Depending on how many bikes are attached to it, this bike rack can lock to a bike from several different points, including the bike frame itself.

This wave bike rack is built using steel construction and is available in several colors.

Galvanized racks are galvanized both inside and out. The finished product consists of four layers adhered to steel. The outer layer is pure zinc and the three inner layers are separate inter-metallic layers that are bonded to each other and the steel. Galvanization greatly increases the useful life of steel.

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### Bicycle Laser Cut Panel Themed Bike Rack

\$349.00 / each

Print (for \$322.83 each and save 8% Buy 16 for \$314.10 each and save 10% Buy 30 for \$296.66 each and save 15%

Item # 536-1105

Color \*

Choose an Option...

Mounting Option \*

Choose an Option...

1

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- Tough, exterior powder coating is applied to the metal with a zinc rich primer.
- Choose from an array of 10 vibrant colors.
- Clear topcoat is applied after powder coating to protect against UV rays.
- The artwork is laser-cut into a thick, expertly welded metal plate that is built to last.
- For installation, you have the option to securely position this bicycle parking rack with either a surface or in-ground mount.

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DESCRIPTION	ARCHITECT & PRODUCT RESOURCES
<p>A Bicycle Bike Rack is an artistic bicycle rack that is sure to attract the attention of bicyclists. This U-bike rack has the capacity to secure two bicycles. The 24" length and the inverted U-shaped design provide two points of contact to safely lock both the frame and the front wheel. The sturdy 1.90" OD steel tubing will also keep a bicycle firmly attached to the rack and away from the ground which bicyclists will appreciate.</p>	

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### Durham Bench

\$1,158.00 / each

Print (https://www.theparkcatalog.com/durham-bench?cleanprint=1)

Item # 398-9010

Backing Type \*

Choose an Option...

Size \*

Choose an Option...

Pattern Type \*

Choose an Option...

Color \*

Choose an Option...

1

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#### DESCRIPTION

#### ARCHITECT & PRODUCT RESOURCES

The Durham Bench with Back features an elliptical arms.

- o Elliptical Arms
- o Horizontal or vertical powder coated metal slats
- o 4' and 6' lengths available
- o Bolt together design
- o Portable and/or surface mount

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/ 6-Ft. Heritage Recycled Plastic Bench



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866-280-9894

# 6-Ft. Heritage Recycled Plastic Bench

\$735.00 / each

Buy 6 for \$720.30 each and save 2%  
Buy 6 for \$705.60 each and save 4%

Buy 11 for \$690.90 each and save 6%

Item # 289-1128

Color \*

Choose an Option...

Frame Color \*

Choose an Option...

Engraving Option \*

Choose an Option...

1

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- Low maintenance and long lasting
- A favorite among parks and commercial facilities
- Looks like real treated cedar but with the benefits of recycled plastic planks which will never splinter or rot
- Custom engraving voids any quick ship eligibility

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**DESCRIPTION****ARCHITECT & PRODUCT RESOURCES****DETAILS**

Using nine (9) recycled plastic slats and a powder-coated, heavy-duty cast aluminum frame, this bench is environmentally friendly while being securely braced with length and width supports.

This bench is also very durable, as it will not crack or splinter, and comes standard with heavy-duty zinc-coated hardware.

This bench is available with either a black or green frame and your choice of multiple color options for planks. This bench is also available in 4-foot (289-1026), 5-foot (289-1127), and 8-foot (289-1129) lengths.

----- ENGRAVING = 38 CHARACTERS PER BOARD (\*includes spaces) -----

**NOTE: Adding a custom engraving to this product will void any quick ship eligibility for the item and the lead time would revert to the standard lead time for customized products.**

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**Griffin Aluminum Chimes**

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**\$3,361.99**

SKU: FRN-GRIF5690-A16

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Instrument Material:	Anodized aluminum
Frame Material:	Recycled plastic
Keys:	C-major pentatonic
Other Info:	Inground mounting required
Warranty:	5-year on workmanship, material & manufacturer's defects
Width:	47 1/4"
Depth:	26 1/4"
Assembly:	Assembly Required
Weight:	65.0 lbs.
Shipping Method:	Freight

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**Tuned Drums**  
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Freenotes  
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**Merry Metallophone**  
**\$2,708.99**



Hallowell  
**72" H Three-Wide Triple-Tier Wood Club Lockers**  
**\$3,135.99**

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Specifications Description

Instrument Material:	Anodized aluminum
Frame Material:	Recycled plastic
Keys:	C-major pentatonic
Other Info:	Inground mounting required
Warranty:	5-year on workmanship, material & manufacturer's defects
Width:	26 1/2"
Depth:	14 3/4"
Assembly:	Assembly Required
Weight:	38.0 lbs.
Shipping Method:	Freight

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**Piper Metallophone**  
**\$2,690.99**



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**\$3,326.99**



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**\$3,361.99**



SportsPlay Equipment Inc  
**Merry Go Round**  
**\$2,022.99 - \$6,422.99**

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**Pegasus Metallophone**

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**\$4,703.99**

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Instrument Material:	Anodized aluminum
Frame Material:	Recycled plastic
Keys:	Right Hand: A-minor Left Hand: C-major pentatonic
Other Info:	Inground mounting required
Warranty:	5-year on workmanship, material & manufacturer's defects
Width:	47 3/4"
Depth:	18 7/8"
Assembly:	Assembly Required
Weight:	65.0 lbs.
Shipping Method:	Freight

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## Designer Concrete Planters - 24Dx17H

\$289.00 / each

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Item # 324-1092

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### DESCRIPTION

### ARCHITECT & PRODUCT RESOURCES

Designer Concrete Planters - 24Dx17H

DDA Packet

17

March 12, 2020

This planter sets the bar in good looks, minimal maintenance, and sophistication. It is built out of reinforced concrete to ensure long-lasting beauty. The combination of style and shape truly sets this planter apart from the rest. For added convenience this planter has standard drain hole predrilled into the base for water drainage. It would be the perfect addition to any location in need of a unique planter.

**Made-to-Order:** These products are Made-to-Order and are non-inventoried. Please allow for production time and note that these items are non-returnable with the exception of manufacturers defect.

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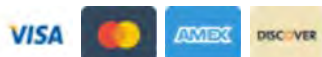
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### Steel Strap Planter With Liner

\$670.00 / each

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Item # 166-1251

Color \* Choose an Option...

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DESCRIPTION	ARCHITECT & PRODUCT RESOURCES
<p>Steel Strap Planter with Liner</p> <p>Attractive and exceptionally strong and long-lasting, thermoplastic-coated steel is perfect for any site and function. Thermoplastic coating will not fade, crack, peel, warp, or discolor. It will withstand years of hard use and exposure to the elements. It offers outstanding durability and corrosion resistance.</p> <p>This planer is a great addition to complement our thermoplastic 166-series picnic tables, benches, and trash receptacles.</p> <p><b>Note:</b> Plastic liner is included.</p>	

#### RELATED PRODUCTS