

# *SWARTZ CREEK DDA*

## **Agenda**

**Downtown Development Authority, Thursday, March 7, 2024, 6:00 P.M.  
City Hall 8083 Civic Drive, Swartz Creek Michigan, 48473  
Virtual (Zoom) Meeting Available for General Public**

**1. CALL TO ORDER:**

**2. PLEDGE OF ALLEGIANCE:**

**3. ROLL CALL:**

**4. APPROVE AGENDA:**

4A. Proposed or Amended Agenda, March 7, 2024

**5. MOTION TO APPROVE MINUTES:**

5A. Board Meeting, November 9, 2023

**6. REPORTS & COMMUNICATIONS:**

6A. Resolutions

6B. November 9, 2023 Minutes

6C. March 7, 2024 Meeting Letter

6D. Budget Report

6E. Swartz Creek Fine Arts Sponsorship Request

6F. Cosmos in the Creek Sponsorship Request

6G. Senior Center Garage Plan Concept

6H. Holland Square Concept

**Page No:**

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**Pending**

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**7. MEETING OPENED TO THE PUBLIC:**

7A. General Public Comments

**8. BUSINESS:**

8A. Pajtas Sponsorship Request

8B. Cosmos in the Creek Sponsorship Request

8C. Senior Center Garage/Pavilion

8D. Holland Square Concept

8E. Wayfinding Plan

**9. MEETING OPENED TO THE PUBLIC:**

9A. General Public Comments

**10. REMARKS BY MEMBERS:**

**11. ADJOURNMENT:**

**CITY OF SWARTZ CREEK**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**RESOLUTIONS**  
**THURSDAY, MARCH 7, 2024**

**Resolution No. 240307-01**

**Agenda – March 7, 2024**

Motion by Board Member: \_\_\_\_\_

**I Move** the Swartz Creek Downtown Development Authority approves the agenda for the March 7, 2024 Downtown Development Authority meeting.

Second by Board Member: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 240307-02**

**Minutes – November 9, 2023**

Motion by Board Member: \_\_\_\_\_

**I Move** the Swartz Creek Downtown Development Authority approves the Minutes for the November 9, 2023 Downtown Development Authority meeting.

Second by Board Member: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 230307-03**

**Swartz Creek Fine Arts Association**

Motion by Board Member: \_\_\_\_\_

**I Move** the Swartz Creek DDA approves payment of \$300 to the Swartz Creek Fine Arts Association to support programming for the 2024 concert season.

Second by Board Member: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 230307-04**

**Cosmos in the Creek**

Motion by Board Member: \_\_\_\_\_

**I Move** the Swartz Creek DDA approves payment of \$5000 to the Cosmos in the Creek crowdfunding campaign to support the construction of a solar model in the community and to promote the downtown business district.

Second by Board Member: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 240307-04**

**Adjourn**

Motion by Board Commission Member: \_\_\_\_\_

**I Move** the Swartz Creek Downtown Development Authority adjourns the March 7, 2024 Downtown Development Authority meeting.

Second by Board Member: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK**  
**VIRTUAL DOWNTOWN DEVELOPMENT AUTHORITY MEETING ACCESS INSTRUCTIONS**  
**THURSDAY, MARCH 7, 2024, 6:00 P.M.**

The regular virtual meeting of the City of Swartz Creek park board is scheduled for **March 7, 2024** starting at 6:00 p.m. and will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Connie Olger, 810-429-2766 48 hours prior to meeting,

**Zoom Instructions for Participants**

**To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

**Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to **“Join via computer”** as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

**To join the videoconference:**

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

**Participant controls in the lower left corner of the Zoom screen:**



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: DDA- Downtown Development Authority Meeting  
Time: March 7, 2024 06:00 PM Eastern Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83096401128>

**Meeting ID: 830 9640 1128**

**One tap mobile**

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

**Dial by your location**

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

**Meeting ID: 830 9640 1128**

Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>

**If you have any further questions or concern, please contact 810-429-2766 or email [rkraft@cityofswartzcreek.org](mailto:rkraft@cityofswartzcreek.org).**

**A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.**

**CITY OF SWARTZ CREEK  
VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES**

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, and city board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city’s public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
  - (a) why the public body is meeting electronically;
  - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
  - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
  - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City’s website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website’s homepage that clearly describes the meeting’s purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

## **MAINTAINING ORDER**

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the meeting application or by dialing \*9 on their phone.

## **MOTIONS & RESOLUTIONS**

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

## **PUBLIC ADDRESS OF BOARD OR COMMISSION**

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.

7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

## **VOTING RECORD OF PUBLIC BODIES**

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE DOWNTOWN DEVELOPMENT AUTHORITY MEETING  
NOVEMBER 9, 2023**

The meeting was called to order at 6:00 p.m. by Board Member Beedy in the Swartz Creek Council Chambers with a virtual (Zoom) meeting available for the general public.

Board Members Present: Beedy, Krueger, King, Barclay, Toms, Parenteau, Whittey.

Board Members Absent: Jesme, Ryan, Whittey.

Staff Present: Adam Zettel.

Others Present: Nate Henry, Todd Thornton, Lauren Thornton, Lania Rocha (virtual).

**APPROVAL OF AGENDA:**

**Resolution No. 231109-01 (Carried)**

Motion by Board Member Krueger  
Second by Board Member Toms

**I Move** the Swartz Creek City Downtown Development Authority approves the agenda for the November 9, 2023, Downtown Development Authority Meeting.

Unanimous affirmative voice vote: Motion declared carried.

**APPROVAL OF MINUTES:**

**Resolution No. 231109-02 (Carried)**

Motion by Board Member Krueger  
Second by Board Member Toms

**I Move** the Swartz Creek City Downtown Development Authority approves the minutes for the September 14, 2023, Downtown Development Authority meeting.

Unanimous affirmative voice vote: Motion declared carried.

**MEETING OPEN TO PUBLIC:**

No comments given.

**FAÇADE GRANT APPLICATION FOR 8127 MILLER**

**Resolution No. 231109-03**

**(Carried)**

Motion by Board Member Toms  
Second by Board Member Barclay

**WHEREAS**, the Swartz Creek DDA maintains a Façade Improvement Program that has budgeted funds for the 2024 fiscal year; and,

**WHEREAS**, the program generally operates on a first-come, first-served basis for qualifying projects; and,

**WHEREAS**, a new local business is undertaking improvements for 8127 Miller Road and is seeking some funds for commercial windows and doors.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Swartz Creek DDA approves the application, as included in the November 9, 2023 DDA packet, for the façade improvement program as submitted by Todd Thorton with Tru Eco Construction for 8127 Miller Rad, with the following conditions:

1. Execution of all standard façade application agreements and adherence to all terms and conditions therein.
2. Grant match to be the lessor of 50% of project total or \$7,500

Unanimous affirmative voice vote: Motion declared carried.

**MEETING OPEN TO PUBLIC:**

None.

**REMARKS BY BOARD MEMBERS:**

Member Parenteau stated that she loves the historical signs and hopes to see more.

Member Krueger mentioned that he would be speaking at a Veterans' Day ceremony this Saturday.

Member Toms was impressed with Miller Road.

Member Barclay is happy with much of what is happening in the community. He is hopeful that the Methodist Church project goes well.

Member King was also impressed by Miller Road work.

Member Beedy echoed all of the other member comments and is very happy with where downtown is.

**ADJOURNMENT:**

**Resolution No. 231109-04**

**(Carried)**

Motion by Board Member Krueger  
Second by Board Member Parenteau

**I Move** the Swartz Creek Downtown Development Authority adjourns the November 9, 2023, Downtown Development Authority meeting at 6:26 p.m.

Unanimous affirmative voice vote: Motion declared carried.

Adjourn at 6:26pm

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Renee Kraft, CMC, MiPMC



SWARTZ CREEK DDA  
SWARTZ CREEK CITY OFFICES  
8083 CIVIC DR.  
SWARTZ CREEK, MI 48473

PHONE: 810-635-4464  
FAX: 810-635-2887

Date: February 28, 2024

**To: DDA Board Members**  
**From: Adam Zettel**  
**RE: March 7, 2024 DDA Meeting**

Hello everyone,

**There will be a meeting of the DDA at 6:00 p.m. on Thursday, March 7, 2024. We are meeting one week early in order to meet a timeline for the MEDC fundraiser.** All board members must now attend in person to participate. This will also be broadcast virtually via Zoom for the general public. Instructions and guidelines for the virtual meeting are in the packet.

We have a pair of sponsorship requests in for DDA support. The first is from the Swartz Creek Fine Arts group for their annual programming at the Pajtas Amphitheater. This is a routine request that the DDA has been supporting for many years.

The second request is larger and more unique. As you are probably aware, the community is pursuing the construction of a scale model of the solar system that will be denoted by sign stations along the Genesee Valley Trail between Elms Park and Otterburn Park. The project is expected to cost \$50,000 and will include all planet stations, a sun station trailhead, and complete wayfinding signs for that entire corridor.

The project is seeking \$25,000 from the Michigan Economic Development Corporation as part of a 50/50 match that is available to Redevelopment Ready Communities (that's us!). At any rate, as of writing, we have raised just over \$20,000 from the community, solidifying a \$20,000 match from the MEDC. However, if we do not achieve the \$25,000 threshold, then the community does not receive any match!

With that said, Samantha and I are seeking a sponsorship from the DDA to cover the gap. This will likely take the form of a named sponsorship for the Sun interpretive sign/trail head marker in Elms Park. This can be used to create awareness of the downtown business district and the DDA, as well as to support a public feature in the community parks system. If successful, we are hopeful that a future phase will include a station in the downtown that could possibly refer to one of the Voyager missions, tying in the downtown area to the model.

We have included resolutions to support both sponsorship requests in the packet. Because there has not been any spending on the MDOT logo sign program, there is much budget for this.

As outlined at the joint meeting on February 6, a refined concept is available for Holland Square. We have been very fortunate to have the architectural services of David McLane and AMAG available at no charge! With their original concept, we have been able to get a contractor to consider the design, materials, and cost. There were some recommendations for changes that will make the project more practical, durable, and affordable. For the most part, this involved removing arches and replacing them with single peaks. We now have the result of those architectural, construction, and financial adjustments!

I wish to have the DDA consider the concept from a standpoint of use, design, and cost. Ultimately, the city council and planning commission will need to sign off on any project as well. Samantha is hopeful that this project could qualify for up to \$75,000 in match funds from the MEDC. The community would need a very aggressive fundraising campaign to reach this goal.

At the meeting on the 6<sup>th</sup>, the reception for this was very positive by both the planning commission and DDA. There was thought put towards how the concept might function if the structure was oriented on the west lot line instead of the north lot line. The architect has created a version to show us this possibility. I have included this in the packet, and I will be asking planning commission members to join the DDA this month in lieu of their meeting.

Another opportunity that has presented itself is the additional \$100,000 of ARPA funds that all Genesee County senior centers are to receive in 2024 for capital projects. The Swartz Creek Area Senior Center is putting their sights on the construction of an accessory garage to park their van in. This was part of the original 2009 expansion plans, but was not constructed at the time, presumably due to budget.

We have been liaising about the possibility of cooperating to enhance the project. The thought was that the garage could be built with a single bay, included a four-season bathroom, storage, and a small pavilion overhang on the west end. Costs to construct such a structure are estimated to be between \$225,000 and \$250,000. With only \$100,000 committed, this raises an obvious and unmet funding gap. The idea was that the senior, city general fund, donations, and DDA may be able to pick up the rest. As of writing, the senior center is able to add \$30,000, leaving about \$120,000 in funding gap.

I do not believe the city and DDA combined can reasonably make up for this, especially when measured in tandem with current deferred maintenance and capital needs elsewhere. However, I am including the original plan, estimate, and these notes so that the DDA can discuss what, if any, involvement they may wish to pursue.

As the DDA pursues to enhance area branding and to create awareness of the business district, we are finally able to pursue a comprehensive wayfinding sign program in accordance with our planning documents. The MEDC is willing to put funding towards the

creation of a program that includes sign schematics, scaling, content, locations, and more! This will allow us to move forward with the purchase of gateway signs to downtown and the community, wayfinding for notable public/private features/business, and marking of other attributes, such as parking. Samantha is working with the MEDC on consultant selection and should have an update for us regarding timeline, involvement, and deliverables!

Concerning updates, we can affirm that there will be a new user moving into the S&K building on Miller. The owner is opening a book café and is seeking a liquor license to go with it. If approved, the city could then consider a social district in downtown, which would allow limited open alcoholic beverages in some public spaces. On the west end, the laundromat has opened and permits for improvements have been issued for Quiznos and Cottage Inn.

That is the news! Contact me directly with any questions, comments, or agenda items. Please see the city council packets for updates of other downtown and community projects! **Please let us know if you can attend or not.** We have struggled to get a quorum recently.

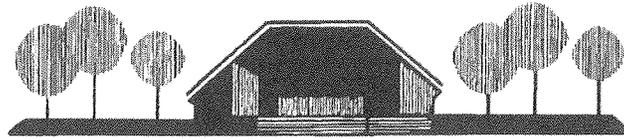
Sincerely,

A handwritten signature in blue ink that reads "Adam Zettel". The signature is fluid and cursive, with the first name "Adam" and the last name "Zettel" clearly legible.

**Adam Zettel, AICP**

City Manager

[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)



## Swartz Creek Fine Arts Association

Pajtas Theatre

In Celebration of 40 Years of Community-Sponsored Music

**1984-2024**

Dear Community Supporter,

We've made it! We are at the threshold of 40 years in mission of bringing community-sponsored music to the people of Swartz Creek. Thank you, thank you, thank you!

Since 1984, Swartz Creek Fine Arts has achieved its mission. Hundreds of professional musicians, including now national grammy winning acts, have performed at the Pajtas Theater for well over one hundred thousand attendees – and always free of charge.

With 40 years to celebrate, we are planning an extra special season of musical performances. We are bringing back crowd favorites, and others that are known to draw a crowd. There will be snacks at the concession stand, there will be intermission giveaways, and we are looking forward to celebrating 40 years with the people who have made it possible in some extra special ways.

Our mission has never wavered: bring free musical performances for community appreciation. And that has always been in thanks to sponsors like you.

Now is the time to pledge your support to keep summer concerts FREE in Swartz Creek – and allow us to book the best entertainment in celebration of 40 years. Our ask is \$300 for non-profit civic groups, or a \$500 sponsorship from businesses or individuals. Can we have your support to celebrate our 40<sup>th</sup> anniversary by March 15<sup>th</sup>?

Ways to pledge:

- Call David Spillane (President) and commit today, at 810-635-7439
- Mail a check directly to Swartz Creek Fine Arts, at 8099 Civic Drive, PO Box 98, Swartz Creek, MI 48473 (sponsorship form included)

Your sponsorship investment goes directly to the cost of contracting the highest quality performances possible. With an entirely volunteer-run board and communications team, your commitment is directly tied to accomplishing our mission of bringing the best entertainment for free. Your name or brand will be included in communications leading up to and during the concert season as a thank you for your gift.

Please consider our request. Our community and this association is stronger and better with your support.

Thank you for your support. Have additional questions? Please contact me at 810-635-7439.

In thanks,

David Spillane, President, Swartz Creek Fine Arts association

8099 Civic Drive . P.O. Box 98 . Swartz Creek, MI 48473-0098

[info@swartzcreekfinearts.org](mailto:info@swartzcreekfinearts.org)



**Swartz Creek Fine Arts Association**

8099 Civic Drive P.O. Box 98 Swartz Creek, Michigan 48473-0098  
810-635-7439 -or- 810-635-4471 info@swartzcreekfinearts.org

**APPLICATION FOR CONCERT SPONSORSHIP**

Date of Application: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: Home ( \_\_\_\_\_ ) \_\_\_\_\_ Office ( \_\_\_\_\_ ) \_\_\_\_\_

Date of Sponsored Concert: \_\_\_\_\_ Tuesday \_\_\_\_\_ , 20\_\_

Sponsorship Fee for Non-Profit Organizations: \$300.00 payable to Swartz Creek Fine Arts

Sponsorship Fee for Profit Organizations: \$400.00 payable to Swartz Creek Fine Arts

Nature of Sponsor's Activities: \_\_\_\_\_

Number of Personnel of Sponsor Participating: \_\_\_\_\_

**RULES AND REGULATIONS FOR CONCERT SPONSORSHIP:**

1. The Board of Directors of the Swartz Creek Fine Arts Association must approve all applications. All decisions of the Board are final.
2. The Board of Directors of the Swartz Creek Fine Arts Association shall not allow the property to be used for profit motivated purposes.
3. The theater and its grounds shall not be allowed to be used for illegal or immoral purposes.
4. No alcoholic beverages shall be allowed on the premises.
5. No unleashed animals shall be allowed on the premises.
6. No smoking within the Theater building.
7. No vehicles allowed on concrete at Theater.
8. The Board of Directors of the Swartz Creek Fine Arts Association or the applicant shall not refuse the use of the premises on the basis of race, age, handicap, religion or color.
9. The event sponsor is required to obtain any event license and/or permit, and to pay any license or permit fees, i.e. ASCAP.
10. Use of concession area must be approved for use by others, as Swartz Creek Fine Arts Association gets first consideration for concession sales. Any sales made must be shared with Swartz Creek Fine Arts at a rate of 15%.
11. Any fundraising activity must be pre-approved by Swartz Creek Fine Arts prior to concert.

I have read and understand the rules and regulations listed above and made a part of this application, and agree to abide by them in the fullest.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Applicant Title

**FOR SWARTZ CREEK FINE ARTS ASSOCIATION USE ONLY:**

Application: ( ) Approved ( ) Denied

By: \_\_\_\_\_ Date: \_\_\_\_\_



When Friendships Last Forever

# COSMOS IN THE CREEK

A one-mile scale model of the solar system is in the works, and we need your help to make it happen! The model will be along the Genesee Valley Trail Extension, beginning at Elms Park with the Sun and concluding in Swartz Creek at Otterburn Disc Golf Park with Neptune. Proxima Centauri will be all the way in New Zealand!



Help us take Swartz Creek "Out of this World" with this interstellar model. If we reach our goal of \$25,000, MEDC will match it! Every dollar counts!

Sponsorship Levels for Name Recognition:

- \$250 - Name added to Sponsor List on one of the signs
- \$1,000 - Sponsor an entire planet
- \$1,500 - Proxima Centauri Sponsor
- \$2,500 - Sun Sponsor



Contact Samantha Fountain at [sfountain@cityofswartzcreek.org](mailto:sfountain@cityofswartzcreek.org) or (810) 922-5283 with questions. Donate at [www.patronicity.com/creek](http://www.patronicity.com/creek) or at City Hall.



**MICHIGAN ECONOMIC**  
DEVELOPMENT CORPORATION

**From:** [Weighill, Dale](#)  
**To:** [hburgess@myscasc.org](mailto:hburgess@myscasc.org); [bmccallum@myscasc.org](mailto:bmccallum@myscasc.org); [dekrueger2k@yahoo.com](mailto:dekrueger2k@yahoo.com); [Adam Zettel](#); [Bradshaw, Derek](#)  
**Subject:** ARPA Funding for Senior Centers  
**Date:** Wednesday, January 17, 2024 3:51:46 PM

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Hello, Swartz Creek folks:

I am pleased to inform you that the Genesee County Commission has approved grants of up to \$100,000 for each of the sixteen senior centers located in the County. This includes the Swartz Creek Area Senior Center. These funds are coming from Genesee County's remaining, unspent ARPA dollars (which need to be obligated by December 31, 2024).

I visited with Holly and Barbara at the SCASC in early December and know they have some ideas about how this funding can be utilized.

I have added Derek Bradshaw from Genesee County to this message. His office will be issuing the formal Request for Projects (RFP) in the coming days. Please be on the look out for that from him.

As always, I am available via email or cell phone ([810.423.1744](tel:810.423.1744)) if you have any questions about this topic or any other County-related issues.

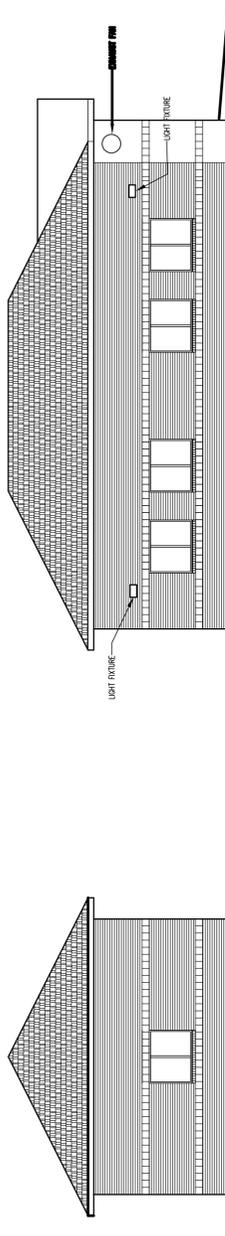
Looking forward to seeing how the SCASC decides to use its \$100,000 allocation.

Cheers,

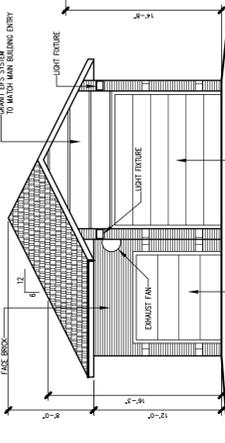
Dale

Get [Outlook for iOS](#)

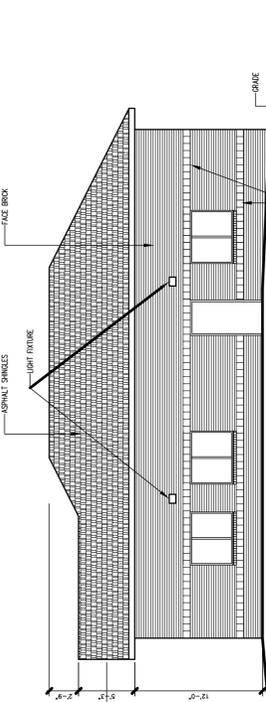




WEST ELEVATION  
 1/8"=1'-0"

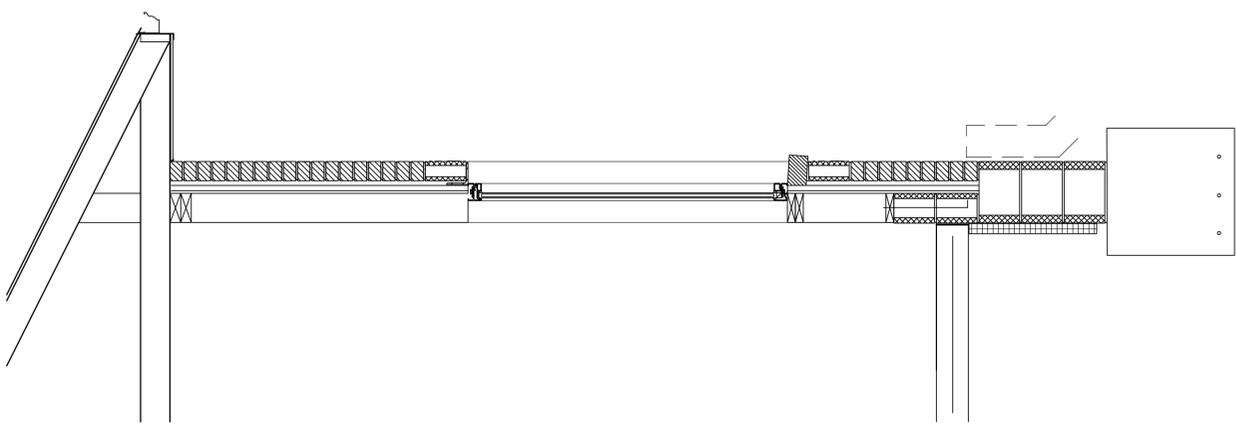


EAST ELEVATION  
 1/8"=1'-0"

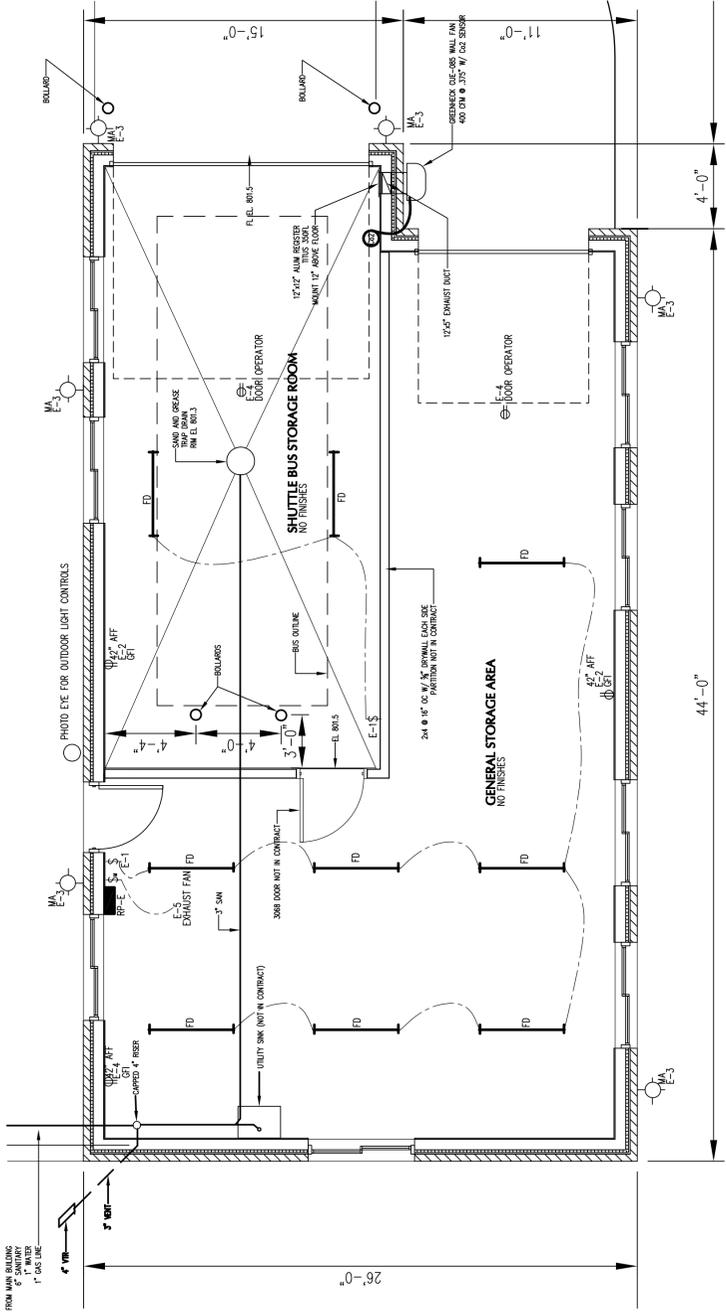


NORTH ELEVATION  
 1/8"=1'-0"

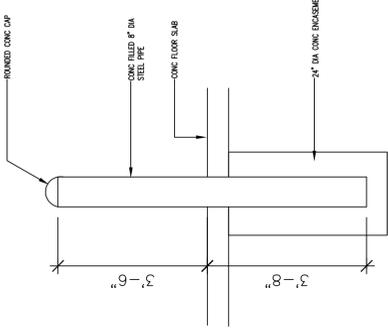
ADDITIONS TO	CHKD:
<b>SWARTZ CREEK SENIOR CENTER</b>	ISSUED FOR
8095 CIVIC DRIVE SWARTZ CREEK, MI 48473 JOB NO 2008.11	DATE
	04.28.09
	STATE
	REVIEW



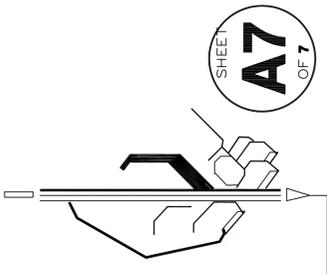
TYPICAL WALL SECTION  
 3/4"=1'-0"



ANNEX FLOOR PLAN  
 1/4"=1'-0"



TYPICAL BOLLARD DETAIL  
 1/2"=1'-0" 4 REQUIRED



# **J. W. MORGAN CONSTRUCTION, LLC**

**7152 SEYMOUR RD.  
SWARTZ CREEK, MI 48473  
810-635-9228 OFFICE/FAX  
810-691-6281 CELL  
LIC# 2102148537**

## **PROPOSAL**

City of Swartz Creek  
Miller Road Streetscape

February 2, 2024

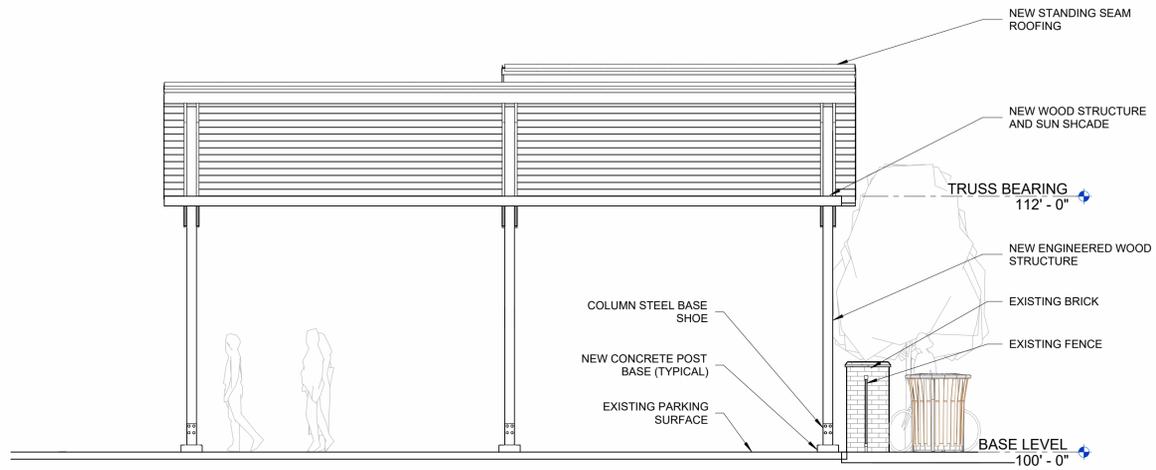
We hereby propose to provide the materials and labor necessary to complete the following:

- Construct the gazebo and trellis structure per the revised drawings provided using pro-rib steel roofing fastened with exposed screws
- We will bore through the asphalt parking lot and pour concrete footings to support the structure
- We will use 6x6 cedar columns supporting cedar Glulam beams and #2 common cedar 2x8 joists

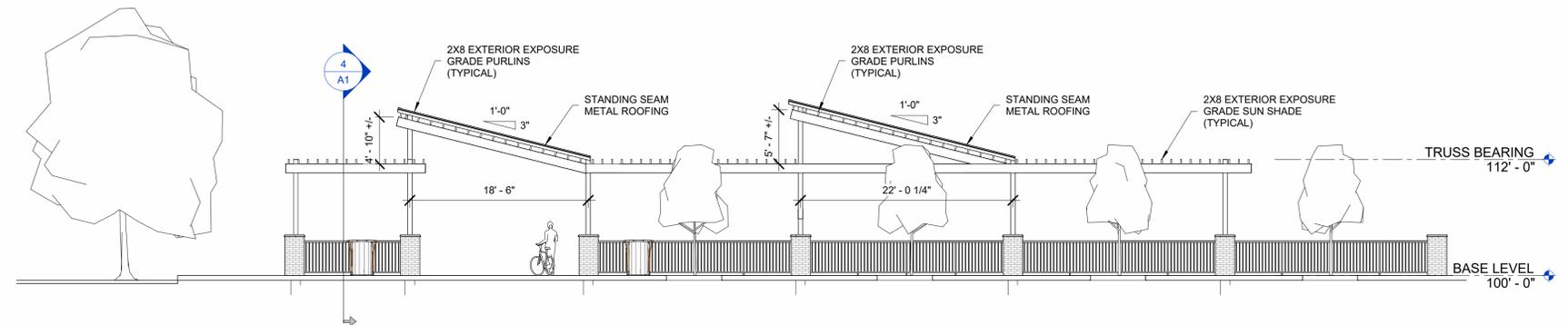
Total Labor and materials **\$142,000 \***

\*Price does not include permits

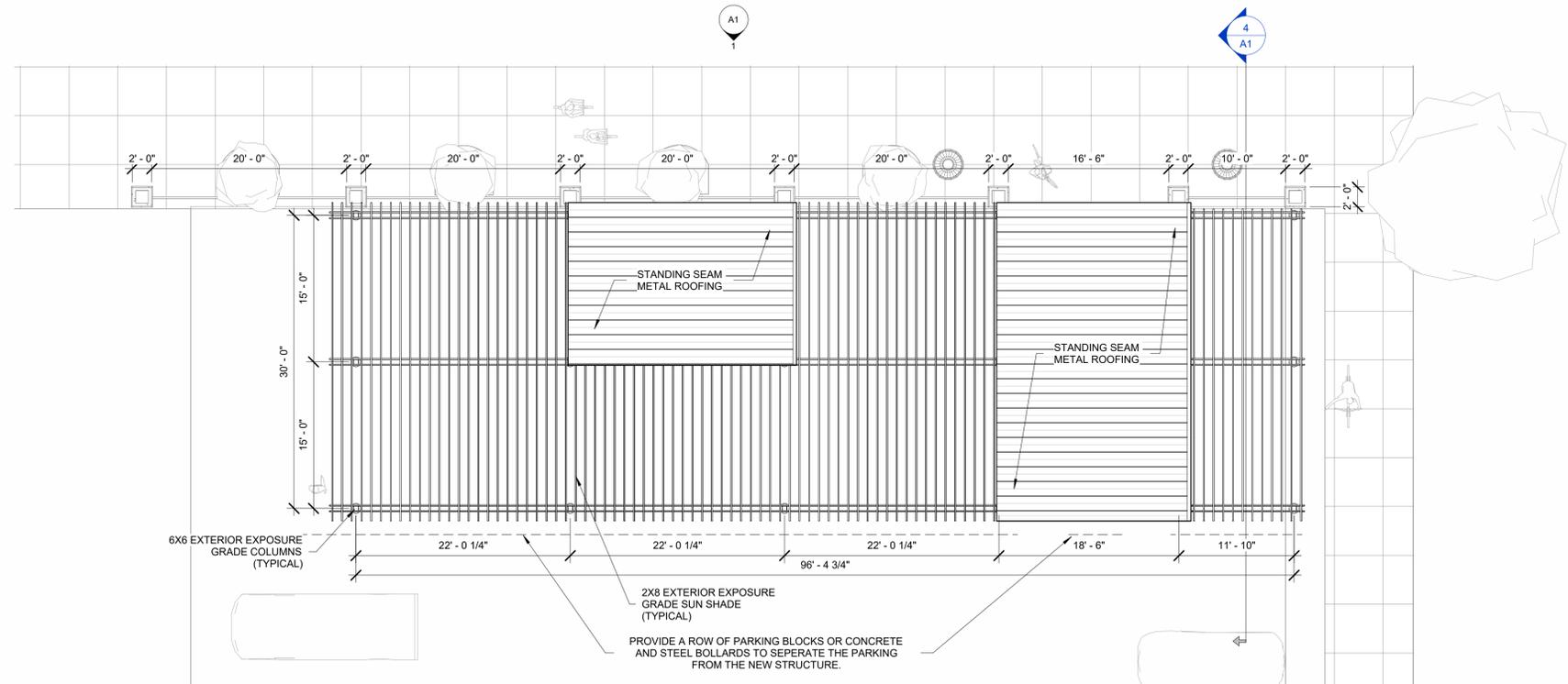
\*\*I will apply a 5% credit to the job as my portion of donated funding (\$7,100)



4 SECTION 1  
A1/A1 1/4" = 1'-0"



MILLER ROAD ELEVATION  
1/8" = 1'-0"



LAYOUT PLAN  
1/8" = 1'-0"

NOT FOR CONSTRUCTION



ALTERNATE SITE LAYOUT  
 1/16" = 1'-0"  
 NORTH

**NOT FOR  
 CONSTRUCTION**

Contractor

PROPOSED PROJECT FOR:  
**MILLER ROAD  
 STREETScape**  
 CITY OF SWARTZ CREEK, MICHIGAN

Project Phase:  
 Design   
 Permit   
 Construction

Date

Rev. Description

Project # 2320  
 Drawn by: Author  
 Checked by: Checker

Revised Last Issue: 2/20/2024 3:30:36 PM