

**CITY OF SWARTZ CREEK SWARTZ CREEK, MICHIGAN  
MINUTES OF PLANNING COMMISSION MEETING  
February 7, 2023**

Meeting called to order at 7:00 p.m. by Commissioner Henry

Pledge of Allegiance.

**ROLL CALL:**

Commissioners present: Binder, Branoff, Campbell, Sturgess, Grimes, Henry, Currier.

Commissioners absent: Krueger, Wyatt.

Staff present: Adam Zettel, City Manager.

Others present: Dennis Cramer, Ron Smith, Leandra Swayne, Kevin Burge, Don Jones, Neil Martz, George Hicks, Rae Lynn Hicks, Greg Fenner, Walt Melen, Carmine Avantini.

Others Virtually Present: James Packer.

**APPROVAL OF AGENDA:**

**Resolution No. 230207-01**

**(Carried)**

Motion by Planning Commission Member Grimes  
Second by Planning Commission Member Binder

**I Move** the Swartz Creek Planning Commission approves the agenda for the February 2023, Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

**MINUTES OF AUGUST 25, 2022**

**Resolution No. 230207-02**

**(Carried)**

Motion by Planning Commission Member Binder  
Second by Planning Commission Member Grimes

**I Move** the Swartz Creek Planning Commission approves the Minutes for the August 25, 2022, Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

**MEETING OPENED TO THE PUBLIC:**

None.

**BUSINESS:**

**Selection of Chairperson, Vice Chairperson and Secretary**

**Resolution No. 230207-03**

**(Carried)**

Motion by Planning Commission Member Grimes  
Second by Planning Commission Member Binder

**I Move**, the Swartz Creek Planning Commission selects Commissioner Wyatt to serve as the Planning Commission Chairperson, Commissioner Henry to serve as Vice Chairperson and Commissioner Binder to serves as Secretary for a twelve month period commencing immediately and ending at the next annual meeting or as stated in the bylaws.

YES: Branoff, Grimes, Henry, Currier, Binder, Sturgess, Campbell.  
NO: None. Motion Declared Carried.

**2022 Annual Report**

**Resolution No. 230207-04**

**(Carried)**

Motion by Planning Commission Member Binder  
Second by Planning Commission Member Campbell

**WHEREAS**, the Planning Enabling Act of the State of Michigan requires an annual report to be compiled that reflects the activities of the planning commission, and;

**WHEREAS**, the City of Swartz Creek desires to consolidate such activities with those of the Zoning Board of Appeals to better communicate with officials and the public, and;

**WHEREAS**, the annual report, as reviewed by the planning commission at their regular meeting on February 7, 2023 also includes training and related information to shape actions in the coming year.

**NOW, BE IT RESOLVED** that the Swartz Creek Planning Commission hereby recommends the approval of the 2022 annual report and direct staff to submit the report to the city council.

YES: Grimes, Henry, Currier, Binder, Sturgess, Campbell, Branoff.  
NO: None. Motion Declared Carried.

**SITE PLAN REVIEW TRAINING**

Mr. Zettel introduced Carmine Avantini who presented the Michigan Association of Planning “Site Plan Review. “

**Five Minute Break**

**Meeting Open to Public:**

None.

**Remarks by Planning Commission:**

Several comments were made by commissioners but could not transcribe due to background noise.

**Adjourn**

Commission Henry, meeting adjourned at 9:30 p.m.

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Betty Binder, Secretary